

City of Biddeford
Budget Book
May 29, 2023 12:00 PM Council Chambers

- 1. FY24 Budget Schedules & Calendars**
- 2. FY24 Budget Presentations**
 - 2.1. Presentations
 - [March 9, 2023 - City Manager's Budget Overview Presentation](#)
- 3. FY24 General Fund Budget**
 - 3.1. Tax Rate & Summary Sheets
 - [March 27, 2023 Preliminary Budget Tax Rate - Public Comment](#)
 - [March 9, 2023 Initial Tax Rate](#)
 - [Expense Summary Workbook](#)
 - [Revenue Summary Workbook](#)
 - 3.2. FY24 Department Expense Sheets
 - [21101 Mayor-Council Workbook](#)
 - [21102 City Manager Workbook](#)
 - [21103 City Clerk Workbook](#)
 - [21104 Elections Workbook](#)
 - [21105 Assessing Workbook](#)
 - [21106 Finance & Tax Workbook](#)
 - [21107 Computer Service Workbook](#)
 - [21108 Personnel Workbook](#)
 - [21109 Planning & Economic Development Workbook](#)
 - [21110 Code Enforcement Workbook](#)
 - [21111 General Administration Workbook](#)
 - [21121 City Hall Building Workbook](#)
 - [21122 Private Schools Workbook](#)
 - [21123 Community Center Workbook](#)
 - [21124 Recreation Workbook](#)
 - [21125 Health & Welfare Workbook](#)
 - [21126 Facilities Management Workbook](#)
 - [21127 Social Services Workbook](#)
 - [21128 Municipal Services Workbook](#)
 - [21131 Communications Workbook](#)
 - [21141 Fire Department Workbook](#)
 - [21142 Biddeford Pool Fire Workbook](#)
 - [21144 Emergency Management Workbook](#)
 - [21145 Hydrant Rental Workbook](#)
 - [21146 Police Department Workbook](#)
 - [21147 Police Investigative Workbook](#)
 - [21148 Police Communications Workbook](#)
 - [21149 Animal Control Workbook](#)
 - [21150 Street & Traffic Lights Workbook](#)

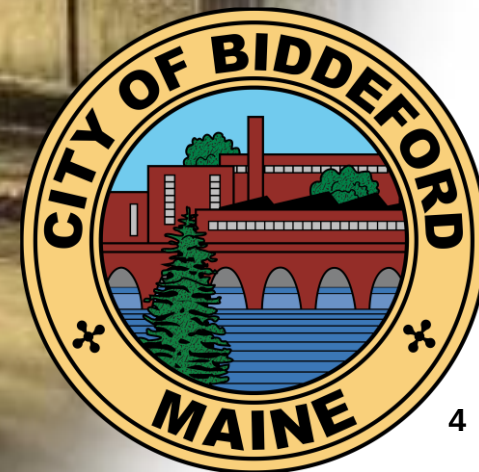
- 21161 PW Admin Fleet Maint Workbook
- 21162 PW Roads Maint Workbook
- 21164 Solid Waste Mgmt Workbook
- 21165 Parks Maint Workbook
- 21166 Cemetery Maint Workbook
- 21167 Engineering Workbook
- 21168 GIS Division Workbook
- 21179 Fringe Benefit Workbook
- 21181 County Tax Workbook
- 21185 Debt Service Principal Workbook
- 21186 Debt Service Interest Workbook
- 21199 Transfers Out Workbook
- 21201 CIP General Government Workbook
- 3.3. FY24 Department Revenue Sheets
 - City Clerk Revenue Workbook
 - Codes Revenue Workbook
 - Finance Revenue Workbook
 - Fire Dept Revenue Workbook
 - Health & Welfare Revenue Workbook
 - Planning Revenue Workbook
 - Police Dept Revenue Workbook
 - Public Works Revenue Workbook
 - Tax Collector Revenue Workbook
- 4. **FY24 Special Revenue Funds**
 - 4.1. FY24 Special Revenue Funds - Expenses
 - 31102 Mooring Fees Fund Workbook
 - 31106 Pool Beach Permits Fund Workbook
 - 31132 - Airport Summary Sheet
 - 31132 Airport Workbook
 - 31240 Airport Reimbursable Workbook
 - 31179 Rte 111 Mill Redev TIF Workbook
 - 31180 Rte 111 Mill Redev MERC Purchase Workbook
 - 31201 Recreation General Programs Workbook
 - 31202 Recreation Teen Center Workbook
 - 31204 Recreation Safari Camp Workbook
 - 31206 Recreation Outdoor Summer Workbook
 - 31209 Recreation Youth Enrichment Workbook
 - 31211 Rec Youth Sports Workbook
 - 31214 Rec Adult Sports Workbook
 - 31220 Recreation Ross Center Workbook
 - 31225 Rec Outdoor Adventure Workbook
 - 31228 Recreation Field Usage Workbook
 - 31230 Rec Community Center Rents Workbook
 - 32491 Ambulance Fund
 - FY24 Wastewater Fund Statements 8 and 9

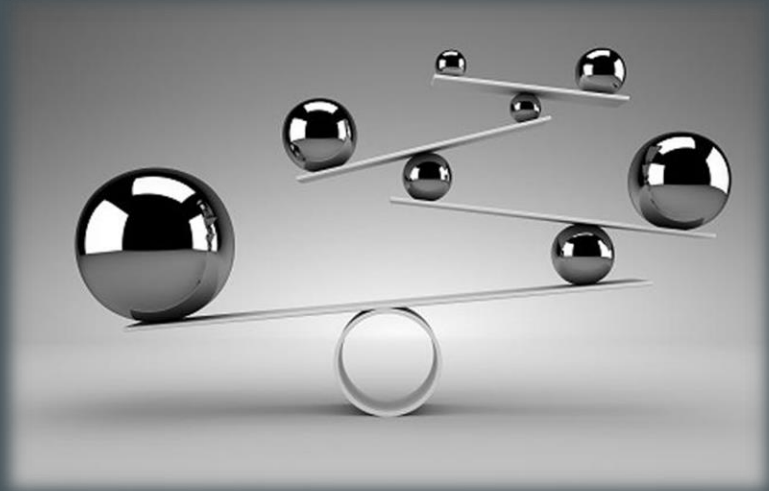
- 35102 Sewer Operations Workbook
- 35103 Industrial Pretreatment Workbook
- 35104 PW Wastewater Maint Workbook
- 35105 New Sewer Ops Workbook
- 4.2. FY24 Special Revenue Funds - Revenue
 - 31132 - Airport Revenue Workbook - Compiled
 - Recreation Programs Revenue Workbook - Compiled
 - 31106 Pool Beach Fund Revenue Workbook
 - 31102 Mooring Fees Revenue Workbook
 - Wastewater Revenue Workbook - Compiled
- 5. **FY24 Capital Improvement Project Requests (CIP)**
 - 5.1. FY24 CIP Files
 - 20230405 CIP Summary Budget Book
 - FY24 CIP Recommendation Detail Only - General Fund
 - FY24 CIP Recommendation Detail Only - Wastewater
 - CIP Workshop - May Street Traffic Calming
 - FY24 Airport CIP Binder
 - FY24 Biddeford Ice Arena CIP Binder
 - FY24 Economic Development and Planning CIP Binder
 - FY24 Engineering Department CIP Binder
 - FY24 Facilities CIP Binder
 - FY24 Fire Department CIP Binder
 - FY24 Police Department CIP Binder
 - FY24 Public Works Department CIP Binder
 - FY24 Recreation CIP Binder
 - FY24 Wastewater CIP Binder

CITY OF BIDDEFORD, MAINE

FY24 BUDGET PRESENTATION

MARCH 9, 2023





THE BALANCING ACT



■ Taxpayers Dollars

- Ability to pay
- Individual financial pressures
- Pay now or defer to pay later



■ The Services

- Maintaining current service levels
- Enhancing services?
- Realigning priorities



■ The City as an Employer

- Our employees are our service providers
- Employees have the choices
- 'Employer of Choice' strategy



■ Fiscal Responsibility

- \$223,442,229 of assets to maintain
- Borrowing vs paying now
- Short term benefits vs future costs



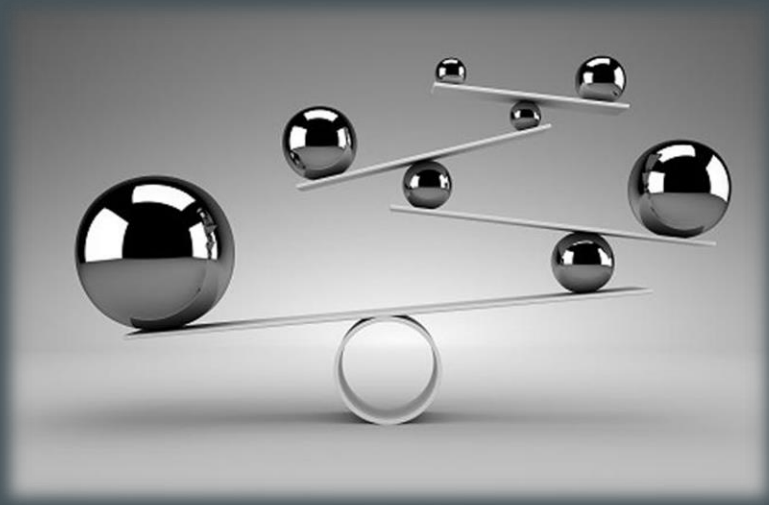
VIEW CHOICES

Single lens for decision
making

VS

All issues considered





THE BALANCING ACT



■ Taxpayers Dollars

- Ability to pay
- Individual financial pressures
- Pay now or defer to pay later



■ The Services

- Maintaining current service levels
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VIEW CHOICES

Investment for
development (longer term
horizon)

VS

No investment (shorter
term horizon)





CITY AS CONSUMER & BUYER

- No 'special' purchasing powers or abilities to avoid inflationary impacts
- Purchased Services 15.5% (\$445,714)
- Utilities and Fuel 14% (\$126,005)
- Operating Costs 9.5% (\$714,709)
- Impact in Budget \$1,286,428 (\$0.41 on tax rate)

THE CHALLENGE



Budgetary Pressures

Inflation

4.6 % Northeast CPI (FY21)

7.6 % Northeast CPI (FY22)

The Providers: Our Team Members

Maintaining preferred
employee goal

Competitive Market

Shortage of Qualified
Workers

Capital Assets

\$223 billion assets

Maintain current level
of funding \$1,600,000

Alternative funding
(bond, leasing, other)

Increase funding



Final Impact on Citizens

Existing Services

Maintaining Service
Levels

Reduction in service
levels

Increasing service levels

Emerging Services

Fund emerging services

No emerging services
funding

Alternatives

New revenues

Change policies to
change who pays

Different approach to
capital

Major Issues

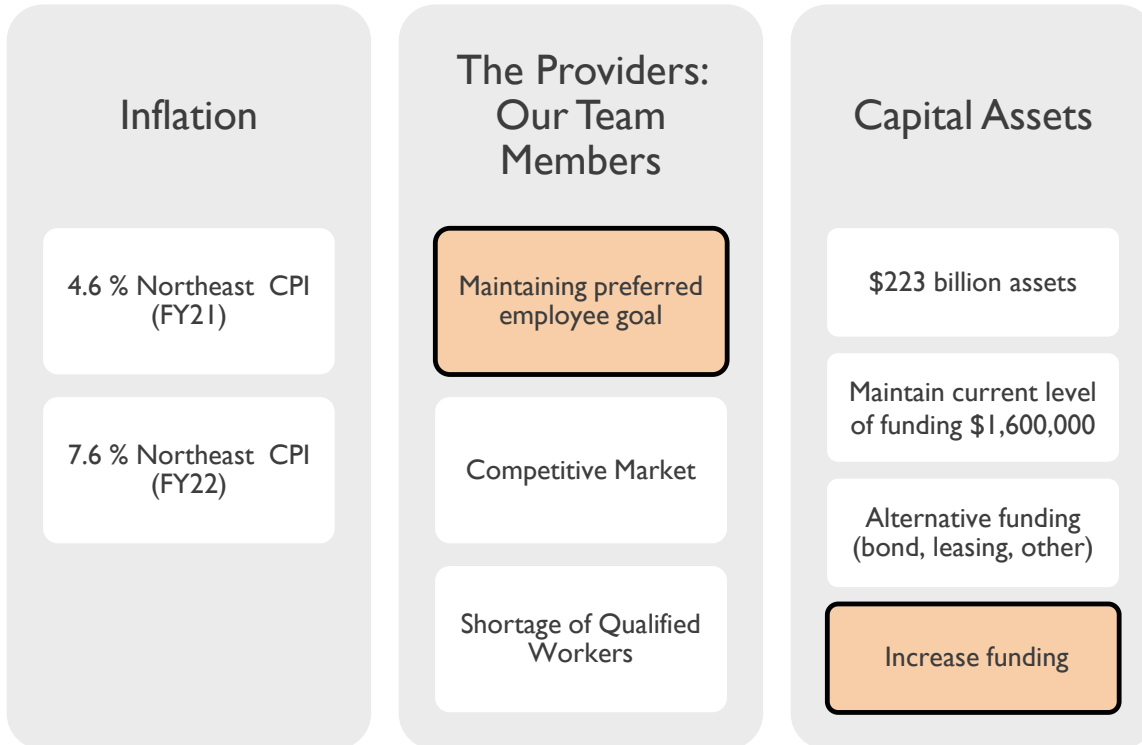
Capital Investment
from Property Taxes

Changes in Service
Levels

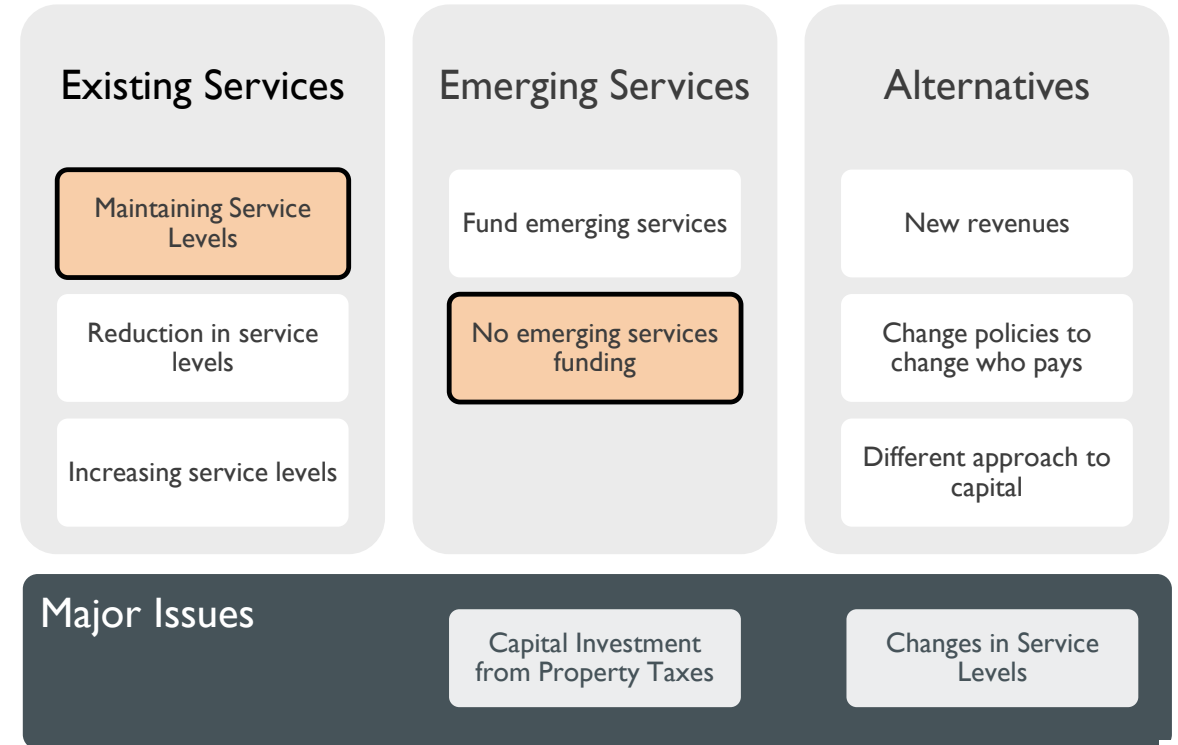
THE CHALLENGE



Budgetary Pressures



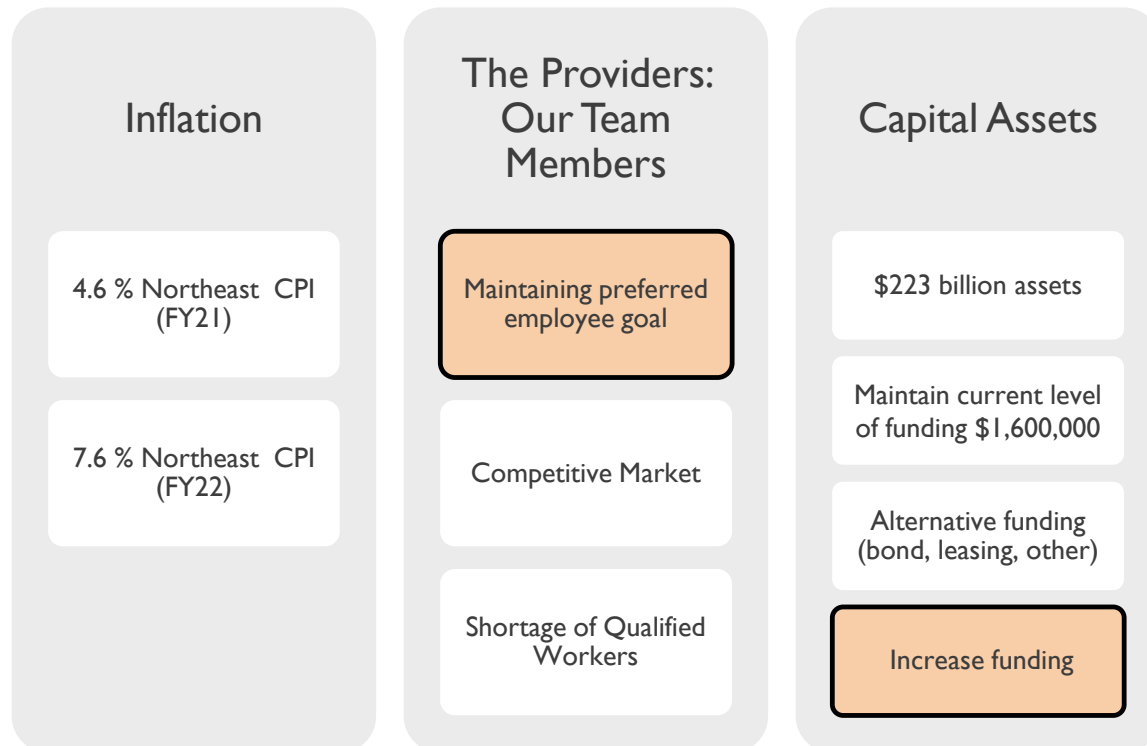
Final Impact on Citizens



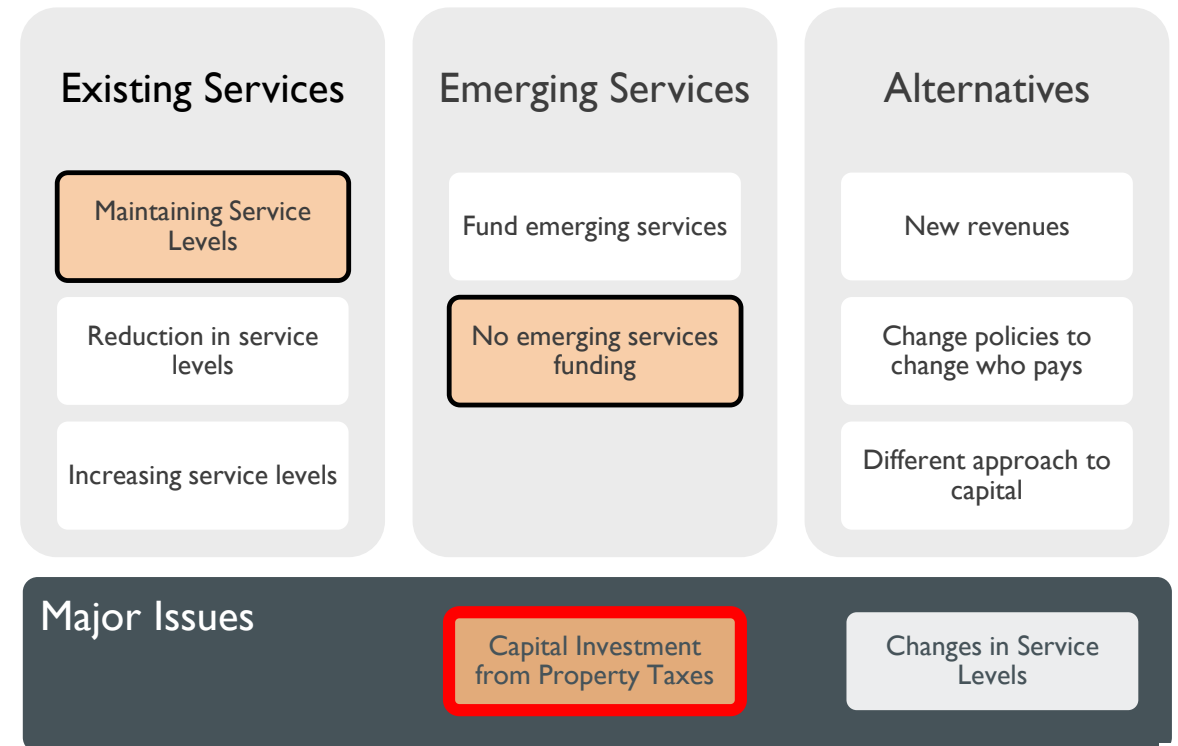
THE RESULTS



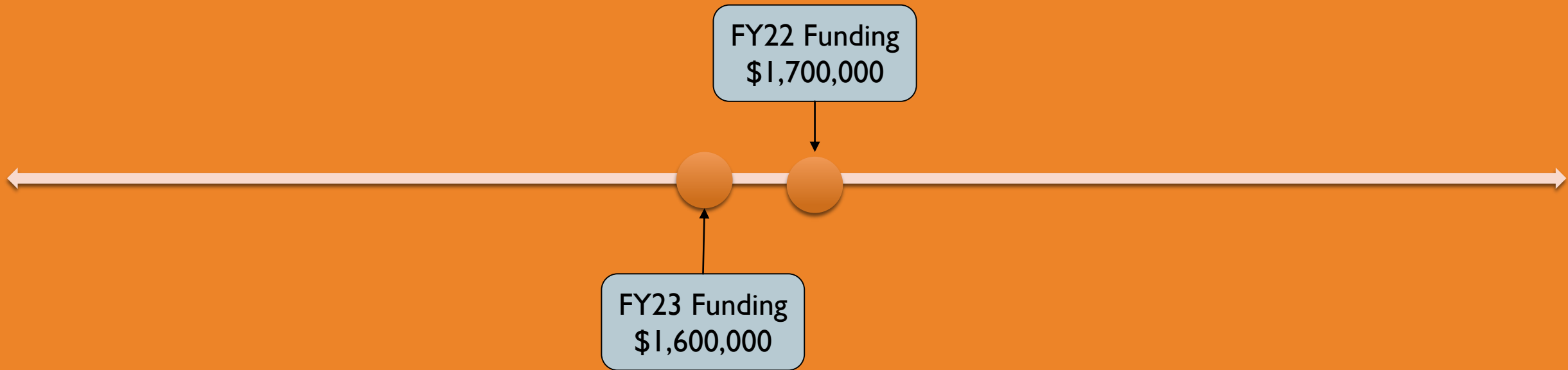
Budgetary Pressures



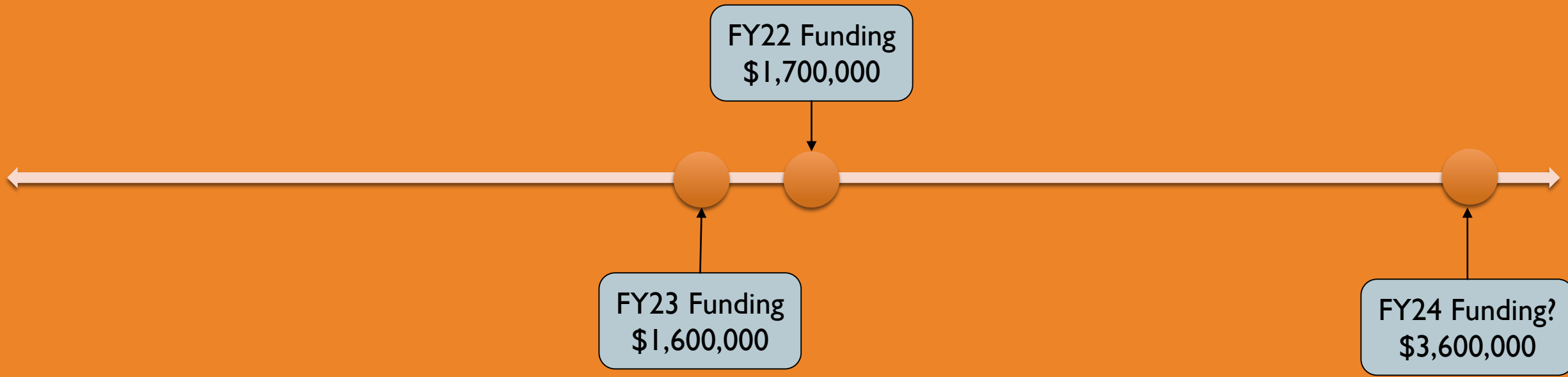
Final Impact on Citizens



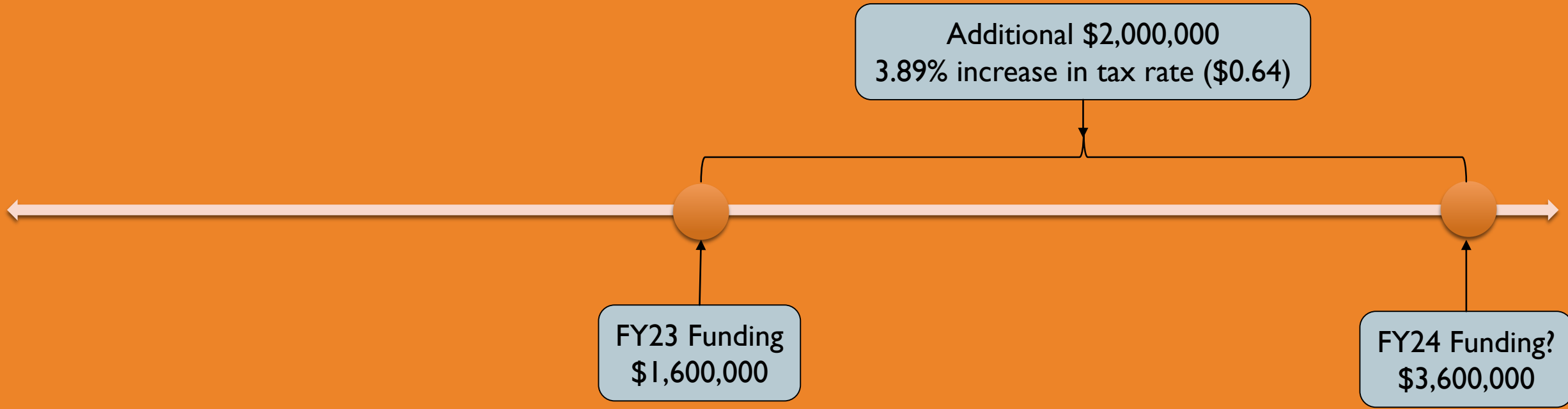
SIGNIFICANT POLICY ISSUES: FUNDING FOR CAPITAL



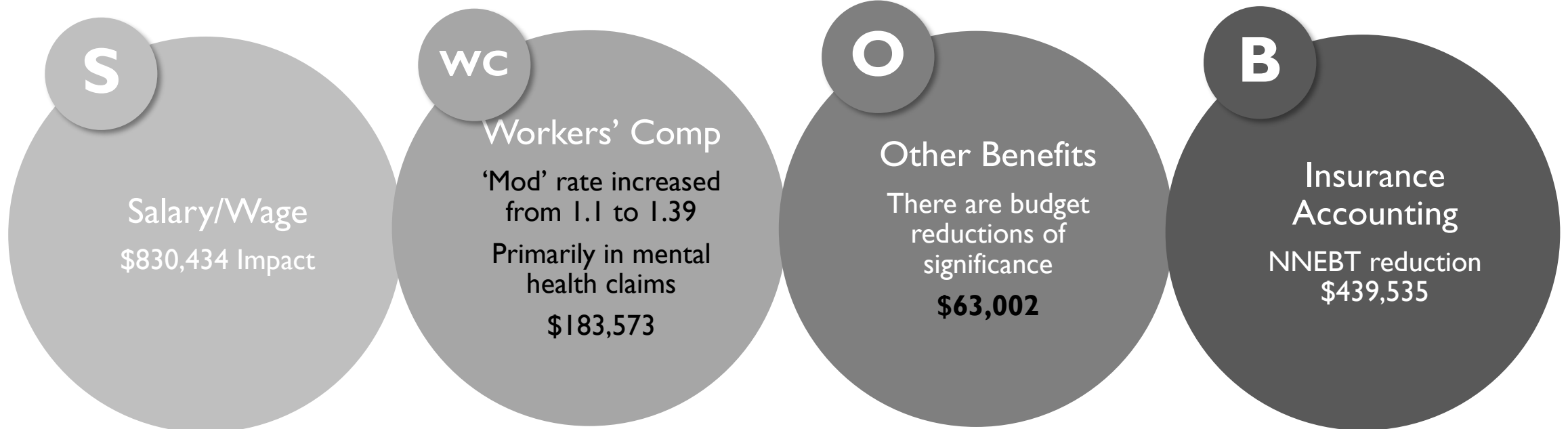
SIGNIFICANT POLICY ISSUES: FUNDING FOR CAPITAL



SIGNIFICANT POLICY ISSUES: FUNDING FOR CAPITAL



EMPLOYEE IMPACTS





USE OF FUND BALANCE

FY23

\$520,000 to reduce tax rate by \$0.17 (contingency \$125,000)



Shift in Policy

Fund Balance Use Equal Contingency

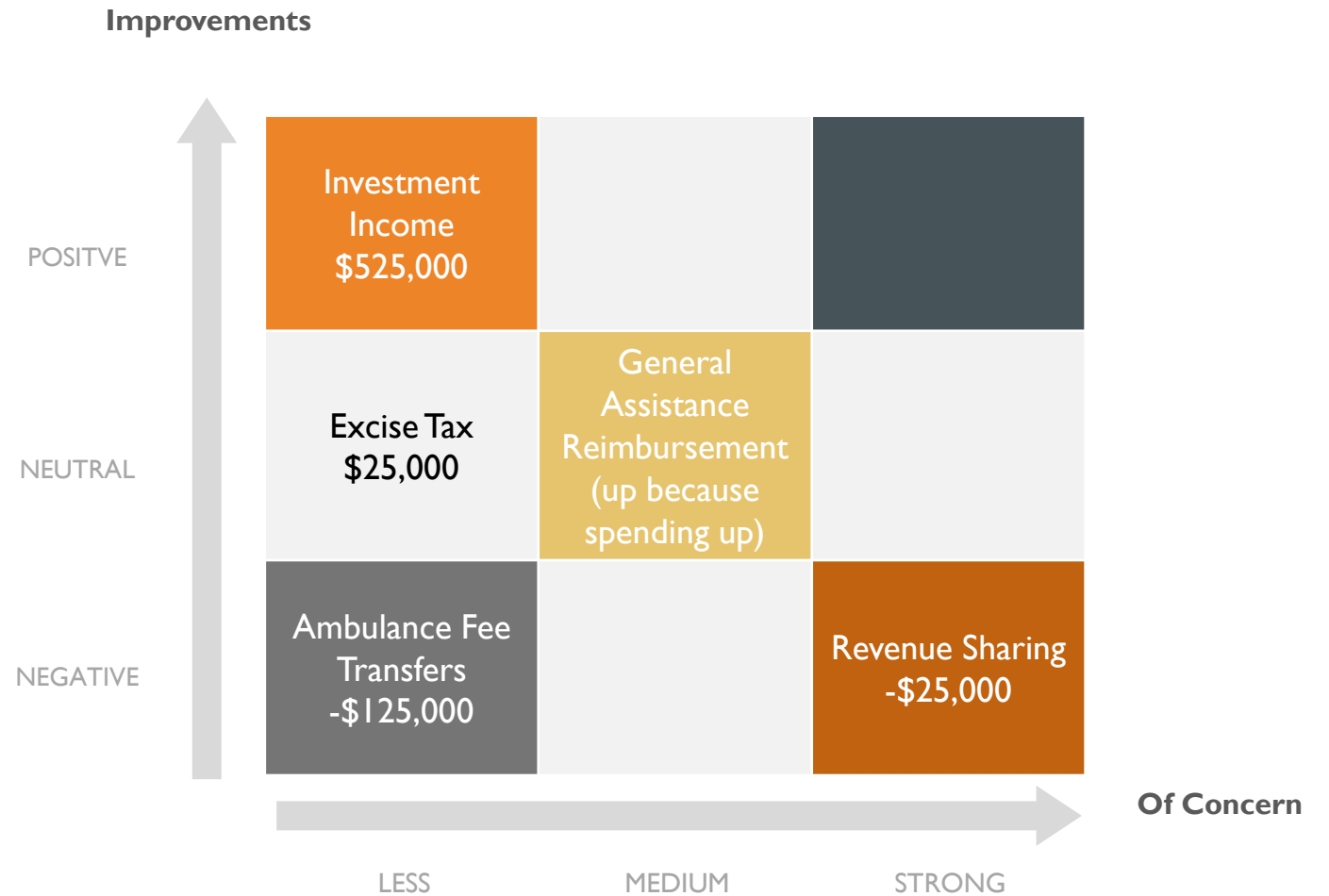


FY24

\$500,000 Fund Balance; \$500,000 Contingency
(\$395,000 impact in FY24 , \$0.12 impact)



NON-PROPERTY TAX REVENUES



EXPENDITURE DETAILS



Employee Changes

No new employee requested; all employee positions funded



Fee Changes

No change recommended in fees charged



Changes in Service Levels

No changes in service levels



Operations

No Changes

BOTTOM LINE

Additional Information: Assessing

- \$20,000,000 in new 'real' growth projected
- Assessing review ongoing; including assisted commercial review
- Real estate pricing continues to appreciate in Biddeford
- **Very preliminary indications:**
 - Single family homes (non-water front influence) will see less of an increase in values than nearly every other sector
 - Higher increases include:
 - Apartments, including 2 to 4 units
 - Water influenced homes

Property Tax Impact

Without increase in capital:

- Net commitment up 2.29% (\$1,166,970)
- 1.63% impact on tax rate (\$0.27)

With \$2,000,000 increase in capital

- Adds another 3.89% impact on tax rate (\$0.64)
- Total increase would be 5.53% (\$0.91)

	FY23	FY24	Change
Municipal Spending	\$38,428,925	\$40,429,030	\$2,000,105
Non-property tax revenues	(\$13,202,969)	(\$13,921,105)	\$718,136
Capital Outlay	\$1,600,000	\$3,600,000	\$2,000,000
Tax Rate*	\$16.41	\$17.32	\$0.91

KEY NUMBERS

	FY23	FY24	Change
Municipal Spending	\$38,428,925	\$40,429,030	\$2,000,105
Non-property tax revenues	(\$13,202,969)	(\$13,921,105)	\$718,136
Capital Outlay	\$1,600,000	\$1,600,000	No change
Tax Rate*	\$16.41	\$16.68	\$0.27

KEY NUMBERS WITHOUT CAPITAL INCREASE

NEXT STEPS

WWTP, Other Funds, Presentation

March 13

Department Heads Review

March 20

School Budget Presentation

March 21

1st Public Hearing

March 27

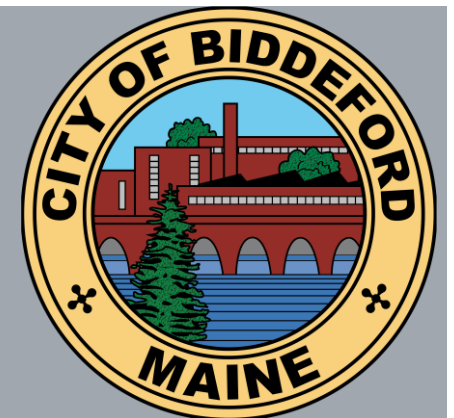
Budget Committee
Work

March 27 to
April 27



THANK YOU

JAMES A. BENNETT
CITY MANAGER
MARCH 9, 2023



CITY OF BIDDEFORD
Preliminary Tax Rate

	Approved Budget FY2023	City Manager Recommendation FY2024	Budget Committee Public Comment March 27, 2023 FY2024
County Tax	\$1,410,767.0	\$1,503,579.0	\$1,503,579
Municipal Appropriation:			
General Government	\$12,105,772	\$12,836,221	\$12,836,221
Public Services	\$2,957,522	\$2,956,509	\$2,956,509
Public Safety	\$11,833,136	\$12,444,829	\$12,444,829
Public Works	\$5,407,029	\$5,777,388	\$5,777,388
Contingency	\$125,000	\$500,000	\$500,000
Total Operating Budget	\$32,428,459	\$34,514,947	\$34,514,947
Debt Service	\$4,535,465	\$4,384,965	\$4,384,965
Capital Projects	\$1,600,000	\$3,600,000	\$3,600,000
Total Municipal Appropriation	\$38,563,925	\$42,499,912	\$42,499,912
Less: Municipal Revenue Sharing	(\$4,125,000)	(\$4,100,000)	(\$4,100,000)
Other Non-Property Tax Revenue	(\$9,077,969)	(\$9,821,105)	(\$9,821,105)
Use of Prior Year Surplus	(\$520,000)	(\$500,000)	(\$500,000)
Net Municipal Appropriation	\$24,840,955	\$28,078,807	\$28,078,807
TIF	\$2,112,042	\$2,112,042	\$2,112,042
Local Education Assessment	\$23,729,071	\$26,640,974	\$26,640,974
Overlay	\$248,156	\$248,156	\$248,156
Total Appropriation	\$52,340,991	\$58,583,558	\$58,583,558
Less: Homestead	(\$960,101)	(\$960,101)	(\$960,101)
BETE	(\$343,875)	(\$343,875)	(\$343,875)
Tax Commitment	\$51,037,015	\$57,279,582	\$57,279,582
Total Taxable Value	\$3,110,116,745	\$3,130,116,745	\$3,130,116,745
Tax Rate	\$16.41	\$18.30	\$18.30

	City Manager FY2024		Proposed FY2024	
	In \$	In %	In \$	In %
County Tax	\$92,812	6.58%	\$92,812	6.58%
Municipal Appropriation:				
Expenses	\$3,935,988	10.21%	\$3,935,988	10.21%
Less: Municipal Revenue Sharing	\$25,000	-0.61%	(\$25,000)	-0.61%
Other Non-Property Tax Revenue	<u>(\$743,136)</u>	<u>8.19%</u>	<u>\$743,136</u>	<u>8.19%</u>
Net Municipal Appropriation	\$3,217,852	12.95%	\$3,237,852	13.03%
TIF	(\$0)	0.00%	(\$0)	0.00%
Local Education Assessment	\$2,911,903	12.27%	\$2,911,903	12.27%
Overlay	<u>\$0</u>	<u>0.00%</u>	<u>\$0</u>	<u>0.00%</u>
Total Appropriation	\$6,222,567	11.89%	\$6,222,567	11.89%
Amount from surplus/reserves	\$20,000	0.00%	\$20,000	0.00%
Total Appropriation	\$6,242,567	11.93%	\$6,242,567	11.93%
Less: Homestead	\$0	0.00%	(\$0)	0.00%
BETE	(\$0)	0.00%	\$0	0.00%
Tax Commitment	\$6,242,567	12.23%	\$6,242,567	12.23%
Total Taxable Value	\$20,000,000	0.64%	\$20,000,000	0.64%
Tax Rate	\$1.890	11.51%	\$1.890	11.51%

	\$ Needed	Tax Rate +/-	% Increase
Needed to get to zero:			
Total	\$5,914,367	\$1.89	11.51%
County	\$92,812	\$0.03	0.18%
School	\$2,911,903	\$0.93	5.67%
City	\$2,909,652	\$0.93	5.66%

Note: The Homestead Exemption, BETE, Overlay, TIF Taxes and Taxable Valuation figure are estimates, as the Assessor's property valuation process is not yet complete. These items will be adjusted by the Assessor when work is complete on new valuations and adjustments to existing valuations and personal property. The final tax rate will be set at that time. Mil rate to be determined.

CITY OF BIDDEFORD

March 9, 2023 Initial Tax Rate

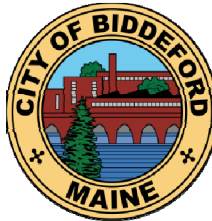
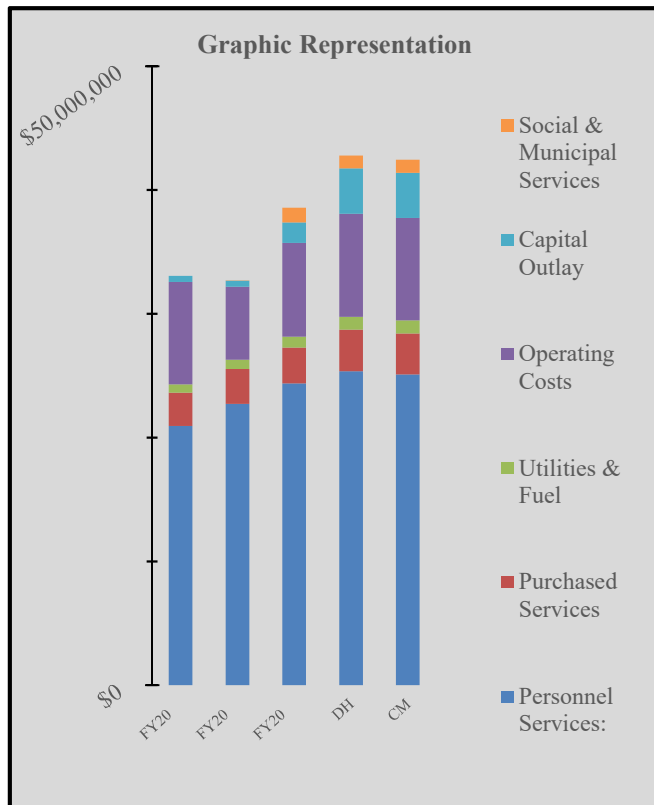
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Overlay	\$248,156	\$248,156
Total Appropriation	\$52,340,991	\$55,508,001
Less: Homestead	(\$960,101)	(\$960,101)
BETE	(\$343,875)	(\$343,875)
Tax Commitment	\$51,037,015	\$54,204,025
Total Taxable Value	\$3,110,116,745	\$3,130,116,745
Tax Rate	\$16.41	\$17.32

	City Manager FY2024	
	In \$	In %
County Tax	\$0	0.00%
Municipal Appropriation:		
Expenses	\$3,865,146	10.02%
Less: Municipal Revenue Sharing	\$25,000	-0.61%
Other Non-Property Tax Revenue	(\$743,136)	8.19%
Net Municipal Appropriation	\$3,167,010	12.75%
TIF	(\$0)	0.00%
Local Education Assessment	\$0	0.00%
Overlay	\$0	0.00%
Total Appropriation	\$3,167,010	6.05%
Amount from surplus/reserves	(\$500,000)	0.00%
Total Appropriation	\$2,667,010	5.10%
Less: Homestead	\$0	0.00%
BETE	(\$0)	0.00%
Tax Commitment	\$3,167,010	6.21%
Total Taxable Value	\$20,000,000	0.64%
Tax Rate	\$0.907	5.53%

City of Biddeford, Maine
FY2024

Budget: General Fund
Account Number: 001 001

	FY2021 Actual	FY2022 Budget	FY2022 Actual	FY2023 Budget	FY2023 YTD	FY2024	
						Dept Head	Manager's Rec
Personnel Services:	\$20,936,876	\$22,662,108	\$22,702,227	\$24,374,711	\$10,908,082	\$25,348,880	\$25,078,686
Purchased Services	\$2,684,482	\$2,563,773	\$2,816,260	\$2,877,676	\$1,769,830	\$3,352,727	\$3,321,872
Utilities & Fuel	\$678,401	\$827,530	\$750,966	\$901,584	\$315,047	\$1,050,696	\$1,047,933
Operating Costs	\$8,262,287	\$6,909,965	\$5,905,898	\$7,555,870	\$5,703,483	\$8,306,811	\$8,270,579
Capital Outlay	\$503,214	\$1,798,000	\$497,320	\$1,660,000	\$39,610	\$3,670,000	\$3,670,000
Social & Municipal Services	\$0	\$6,000	\$6,000	\$1,194,083	\$0	\$1,040,000	\$1,040,000
TOTALS:	\$33,065,261	\$34,767,375	\$32,678,671	\$38,563,925	\$18,736,052	\$42,769,114	\$42,429,070



FRINGE BENEFIT IMPACT (Estimated):	
FICA	\$1,321,761
Workers Comp	\$744,481
Health Insurance	\$2,806,591
Retirement	\$1,795,813
Unemployment	\$15,000
Other Insurance	\$160,413
# of Full Time Employees	232.00
Total Fringe Benefit Impact	\$6,844,060

	FY2023 Budget	FY2024 Manager's Rec	Dollar Change	Percentage Change
Personal Services:	\$24,374,711	\$25,078,686	\$703,976	2.9%
Purchased Services	\$2,877,676	\$3,321,872	\$444,196	15.4%
Utilities & Fuel	\$901,584	\$1,047,933	\$146,349	16.2%
Operating Costs	\$7,555,870	\$8,270,579	\$714,709	9.5%
Capital Outlay	\$1,660,000	\$3,670,000	\$2,010,000	121.1%
Social & Municipal Services	\$1,194,083	\$1,040,000	-\$154,083	-12.9%
TOTALS:	\$38,563,925	\$42,429,070	\$3,865,146	10.0%

Personnel Services

60101 Dept Manager Salary Exp	\$1,165,239	\$1,217,535	\$1,237,228	\$1,347,823	\$701,509	\$1,393,841	\$1,393,841
60102 Mid Mgmt Hrly Employee Wage	\$1,563,233	\$1,553,572	\$1,645,854	\$1,600,354	\$695,765	\$1,682,110	\$1,682,110
60105 F-T Employee Wage Exp	\$9,509,746	\$10,551,862	\$10,173,457	\$11,777,631	\$5,071,373	\$12,519,908	\$12,445,886
60106 P-T Employee Wage Exp	\$175,005	\$193,849	\$194,789	\$208,549	\$108,211	\$212,931	\$212,931
60107 Temp/Seasonal Emp Wage Exp	\$152,050	\$220,749	\$248,995	\$212,121	\$160,526	\$240,026	\$227,526
60111 Overtime Wage Expense	\$1,113,710	\$901,715	\$1,743,779	\$936,074	\$656,428	\$981,493	\$925,835
60112 Extra Holiday Pay Exp	\$233,393	\$212,246	\$250,652	\$273,050	\$151,958	\$298,169	\$287,667
60121 Annual Stipend Pay Expense	\$10,700	\$10,800	\$10,700	\$10,800	\$5,400	\$10,800	\$10,800
60123 Car Allowance Expense	\$5,952	\$5,972	\$6,349	\$6,238	\$3,350	\$8,040	\$8,040
60127 Health Club Dues	\$660	\$1,680	\$720	\$1,440	\$120	\$960	\$960
60129 Insurance Buyout Pay	\$40,258	\$27,327	\$46,423	\$34,975	\$29,234	\$45,214	\$45,214
60201 FICA/Medicare-ER Share Exp	\$1,016,609	\$1,198,209	\$1,071,135	\$1,277,562	\$519,308	\$1,330,197	\$1,325,841
60202 MPERS-Employer Share Exp	\$1,374,623	\$1,514,816	\$1,572,087	\$1,621,133	\$739,654	\$1,661,468	\$1,642,379
60203 457 Plan-Employer Share Exp	\$154,693	\$160,157	\$151,100	\$174,265	\$66,305	\$158,927	\$158,927
60210 HPHC Ins Employer Share Exp	\$1,316,891	\$1,459,201	\$1,372,215	\$1,448,338	\$573,050	\$1,462,936	\$1,432,592
60211 NNEBT Ins Employer Share Exp	\$1,944,651	\$2,062,002	\$1,596,679	\$2,000,223	\$844,670	\$1,580,034	\$1,560,689
60212 S-T Disability ER Share Exp	\$5,706	\$7,883	\$5,930	\$11,667	\$2,847	\$16,435	\$15,768
60213 L-T Disability ER Share Exp	\$5,650	\$6,810	\$5,422	\$6,271	\$2,190	\$6,546	\$6,546
60214 Retiree Health Premiums Expens	\$249,360	\$203,760	\$255,786	\$218,000	\$89,686	\$257,075	\$257,075
60217 RHSA Plan ER Share	\$110,519	\$116,634	\$116,248	\$128,154	\$60,187	\$141,129	\$138,099
60218 College Reimbursement	\$33,350	\$32,200	\$19,375	\$32,196	\$8,504	\$32,196	\$32,196
60230 Clothing/Uniforms Expense	\$147,842	\$166,125	\$151,518	\$190,100	\$71,778	\$205,300	\$190,900
60251 Conferences/Training Expense	\$47,423	\$106,627	\$84,551	\$145,716	\$37,416	\$171,126	\$169,451
60252 Travel/Mileage Expense	\$18,618	\$21,836	\$17,866	\$24,002	\$9,149	\$26,070	\$26,070
60253 Food/Lodging Expense	\$4,422	\$11,325	\$13,670	\$11,225	\$6,021	\$15,475	\$15,475
60256 Dues/Memberships Expense	\$49,736	\$53,740	\$47,664	\$52,782	\$10,728	\$56,958	\$56,958
60257 Professional License Fees Exp	\$5,433	\$21,310	\$17,307	\$9,495	\$12,937	\$9,510	\$9,510
60258 Hiring Costs/EE Testing Exp	\$3,420	\$11,375	\$7,969	\$11,375	\$3,527	\$11,375	\$11,375

60259 Unemployment Comp Exp	\$27,910	\$24,910	\$0	\$17,500	\$0	\$15,000	\$15,000
60370 Workers Comp Insurance Exp	\$450,073	\$573,958	\$634,373	\$563,902	\$266,250	\$772,082	\$747,475
60254 E2E Leadership Training	\$0	\$6,250	\$2,240	\$9,000	\$0	\$10,250	\$10,250
60255 Other Training	\$0	\$1,500	\$0	\$9,750	\$0	\$10,800	\$10,800
60219 Incident Initiative	\$0	\$4,175	\$145	\$3,000	\$0	\$4,500	\$4,500

Totals	\$20,936,876	\$22,662,108	\$22,702,227	\$24,374,711	\$10,908,082	\$25,348,880	\$25,078,686
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Purchased Services

Account Number	Description	FY2021 Actual	FY2022 Budget	FY2022 Actual	FY2023 Budget	FY2023 YTD	FY2024	
							Dept Head	Mgr's Rec
60301	Legal Services Expense	\$171,827	\$107,000	\$69,333	\$105,800	\$36,082	\$95,800	\$90,800
60302	Audit Services Expense	\$37,120	\$35,000	\$44,992	\$75,000	\$43,765	\$49,440	\$49,440
60303	Appraisal Services Expense	\$380	\$500	\$0	\$0	\$0	\$0	\$0
60304	Registry of Deeds Fee Expense	\$10,627	\$10,100	\$4,065	\$9,900	\$4,949	\$7,600	\$7,600
60305	Computer Support/Service Exp	\$9,118	\$5,000	\$12,749	\$7,500	\$2,862	\$15,000	\$15,000
60306	Other Prof/Consult Svcs Exp	\$342,875	\$198,800	\$414,517	\$272,575	\$148,827	\$213,085	\$203,085
60308	Actuarial Expense	\$10,850	\$4,000	\$7,500	\$10,800	\$0	\$8,000	\$8,000
60310	Service Contracts Expense	\$200,264	\$237,121	\$217,774	\$251,951	\$150,059	\$268,455	\$264,878
60311	Operations Contracts Expense	\$529,665	\$460,000	\$497,757	\$473,600	\$215,793	\$540,912	\$540,912
60312	Temporary Contract Help Exp	\$10,378	\$22,500	\$23,593	\$25,000	\$11,750	\$26,750	\$26,750
60313	Construction Services Expense	\$22,171	\$56,200	\$18,010	\$61,000	\$21,986	\$64,774	\$64,274
60315	User License Expense	\$234,720	\$270,593	\$268,677	\$327,039	\$232,314	\$537,234	\$537,234
60317	Translation Expense	\$357	\$1,500	\$573	\$2,000	\$46	\$2,000	\$2,000
60319	Employee Assistance Program Ex	\$7,488	\$2,500	\$7,488	\$6,000	\$4,535	\$16,400	\$16,400
60320	Advertising	\$47,194	\$67,500	\$76,918	\$78,000	\$23,953	\$81,475	\$81,475
60322	UCC Expense	\$0	\$30	\$0	\$30	\$0	\$0	\$0
60325	Postage/Shipping Expense	\$33,287	\$35,924	\$25,824	\$42,160	\$11,664	\$42,430	\$42,380
60335	Hydrant Rental Expense	\$433,557	\$475,307	\$527,522	\$540,772	\$258,893	\$650,227	\$640,000
60340	Waste Tipping Fee Expense	\$340,599	\$320,000	\$339,307	\$337,985	\$148,121	\$375,801	\$375,801
60341	Non-Burnable Disposal Exp	\$20,055	\$16,500	\$17,205	\$13,515	\$4,621	\$22,500	\$21,000

60345 Rodent Control Expense	\$1,032	\$1,085	\$1,202	\$1,200	\$502	\$1,200	\$1,200
60346 Removal of Trees & Stumps	\$11,265	\$8,000	\$9,775	\$12,000	\$7,063	\$18,000	\$18,000
60365 Recreation Programs Expense	\$5,322	\$9,025	\$10,814	\$9,025	\$1,202	\$10,025	\$10,025
60371 General Insurance Expense	\$27,913	\$28,084	\$23,063	\$24,750	\$42,426	\$30,555	\$30,555
60372 Vehicle Insurance Expense	\$70,710	\$72,442	\$70,267	\$72,830	\$113,165	\$93,791	\$93,791
60373 Building/Boiler Insurance Exp	\$42,595	\$43,639	\$59,940	\$43,875	\$213,441	\$93,405	\$93,405
60377 Surety Bonds Expense	\$800	\$688	\$731	\$875	\$1,419	\$2,000	\$2,000
60379 Public Official Liab Insur Exp	\$34,712	\$35,562	\$32,495	\$32,495	\$34,442	\$38,575	\$38,575
60380 Police Prof Liab Insur Exp	\$25,398	\$30,172	\$29,550	\$31,000	\$34,189	\$38,292	\$38,292
60383 Insurance Deductibles	\$1,625	\$9,000	\$4,619	\$9,000	\$1,502	\$9,000	\$9,000

Totals	\$2,684,482	\$2,563,773	\$2,816,260	\$2,877,676	\$1,769,830	\$3,352,727	\$3,321,872
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Utilities & Fuel

Account Number	Description	FY2021 Actual	FY2022 Budget	FY2022 Actual	FY2023 Budget	FY2023 YTD	FY2024	
							Dept Head	Mgr's Rec
60400 Electricity Expense		\$189,349	\$319,153	\$203,177	\$342,780	\$100,089	\$373,809	\$371,500
60401 Water Expense		\$21,691	\$20,424	\$24,575	\$25,501	\$16,367	\$23,047	\$23,347
60402 Phone/Celular/Paging Exp		\$98,524	\$107,258	\$92,106	\$108,896	\$35,163	\$113,276	\$113,056
60404 Sewer User Fee Expense		\$21,896	\$19,990	\$19,242	\$22,000	\$17,046	\$20,620	\$20,620
60405 Heating Fuel Expense		\$95,653	\$114,191	\$170,507	\$119,391	\$41,676	\$183,154	\$183,154
60406 Fiber/Internet Expense		\$25,929	\$32,520	\$38,612	\$32,520	\$4,414	\$32,200	\$32,200
60410 Diesel Fuel Expense		\$136,951	\$134,768	\$155,281	\$150,610	\$59,625	\$198,196	\$198,196
60411 Gasoline Expense		\$87,087	\$77,926	\$45,936	\$98,387	\$39,946	\$104,744	\$104,210
60412 Bottled Gas Expense		\$1,322	\$1,300	\$1,531	\$1,500	\$720	\$1,650	\$1,650
Totals		\$678,401	\$827,530	\$750,966	\$901,584	\$315,047	\$1,050,696	\$1,047,933

Other Operating Costs

Account Number	Description	FY2021 Actual	FY2022 Budget	FY2022 Actual	FY2023 Budget	FY2023 YTD	FY2024	
							Dept Head	Mgr's Rec
60450	Building Repair/Maint Exp	\$176,608	\$139,402	\$120,536	\$150,735	\$64,249	\$167,035	\$162,335
60452	Operating Equip Repair Exp	\$159,459	\$174,000	\$189,469	\$168,100	\$129,271	\$191,740	\$191,040
60453	Vehicle Repair/Tires/Oil Exp	\$395,942	\$421,700	\$554,488	\$495,750	\$219,953	\$472,535	\$466,535
60454	Grounds Maint/Improve Exp	\$33,143	\$47,650	\$63,371	\$48,810	\$3,465	\$48,810	\$48,810
60457	Road Maint/Improve Non-Cap	\$60,673	\$55,000	\$47,424	\$60,000	\$48,214	\$63,850	\$63,850
60461	Repair/Maint-CommunsEquip	\$11,253	\$4,500	\$2,135	\$9,500	\$915	\$25,500	\$7,000
60462	Road Painting Expense	\$6,856	\$64,000	\$66,910	\$78,800	\$84,317	\$87,000	\$87,000
60465	Fire Boat Repair/Maint	\$3,052	\$4,000	\$4,255	\$4,000	\$3,906	\$4,000	\$4,000
60500	Admin/Office Supp/Eqt Non-Cap	\$55,581	\$54,627	\$58,244	\$55,297	\$21,875	\$58,689	\$54,939
60501	Operating Supp/Eqt Non-Cap	\$212,576	\$221,202	\$163,115	\$221,420	\$114,181	\$414,340	\$407,194
60502	Printing & Copying Expense	\$36,246	\$53,120	\$47,672	\$52,820	\$7,345	\$60,520	\$59,020
60503	Road Salt Expense	\$196,453	\$220,000	\$196,527	\$210,000	\$14,323	\$289,500	\$289,500
60505	Construction Supplies	\$20,110	\$25,000	\$28,697	\$25,000	\$10,036	\$27,000	\$27,000
60506	Equipment/Small Tools-Non-cap	\$19,654	\$38,900	\$45,735	\$42,900	\$11,809	\$47,950	\$44,750
60507	Street Signs Expense	\$9,788	\$10,000	\$13,747	\$20,000	\$6,327	\$20,000	\$17,500
60508	Ambulance Supplies Non-Capital	\$65,199	\$63,750	\$59,594	\$63,000	\$21,424	\$63,000	\$63,000
60509	Cleaning Supplies Expense	\$21,621	\$22,620	\$27,296	\$25,820	\$12,772	\$26,471	\$25,971
60730	G.A. Electricity Expense	\$1,480	\$3,000	\$3,169	\$4,750	\$2,956	\$4,650	\$4,650
60731	G.A. Client Rent Expense	\$68,191	\$127,000	\$215,735	\$160,000	\$134,237	\$220,000	\$220,000
60732	G.A. Food/Grocery Expense	\$2,331	\$3,000	\$16,123	\$3,500	\$2,804	\$20,000	\$20,000
60734	G.A. Burials Expense	\$2,741	\$5,000	\$9,510	\$5,000	\$3,680	\$5,000	\$5,000
60739	G.A. Heating Fuel Expense	\$0	\$1,000	\$0	\$1,000	\$0	\$1,000	\$1,000

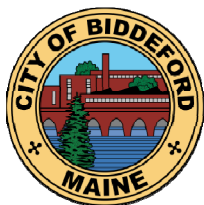
60743 G.A. Medical Expense	\$0	\$1,000	\$431	\$1,000	\$71	\$1,000	\$1,000
60750 Bond Principal Expense	\$1,483,609	\$1,577,835	\$1,418,174	\$2,185,194	\$2,690,640	\$2,158,767	\$2,158,767
60751 Bond Interest Expense	\$492,198	\$896,179	\$497,574	\$985,453	\$847,279	\$1,011,066	\$1,011,066
60754 Lease Principal Expense	\$3,337,465	\$820,807	\$991,615	\$1,299,287	\$900,667	\$1,080,537	\$1,080,537
60755 Lease Interest Expense	\$130,627	\$127,209	\$63,093	\$65,531	\$24,011	\$134,595	\$134,595
60795 Personnel Reserve	\$292,169	\$446,277	\$180,007	\$291,382	\$273,556	\$299,985	\$312,249
60794 Unallocated	\$0	\$0	\$0	(\$82,350)	\$0	\$0	\$0
60797 Miscellaneous Expense	\$99,414	\$101,445	\$96,976	\$104,035	\$44,301	\$127,135	\$127,135
60798 Contingency	\$192,714	\$455,508	\$0	\$125,000	\$0	\$500,000	\$500,000
60799 Transfer Out to Other Funds	\$675,136	\$724,251	\$724,251	\$675,136	\$0	\$675,136	\$675,136
Totals	\$8,262,287	\$6,909,965	\$5,905,898	\$7,555,870	\$5,703,483	\$8,306,811	\$8,270,579

Capital Outlay

Account Number	Description	FY2021 Actual	FY2022 Budget	FY2022 Actual	FY2023 Budget	FY2023 YTD	FY2024	
							Dept Head	Mgr's Rec
60603 Vehicles Purchase Capital		\$503,214	\$48,000	\$497,320	\$60,000	\$39,610	\$70,000	\$70,000
CIP Place Holder		\$0	\$1,750,000	\$0	\$1,600,000	\$0	\$3,600,000	\$3,600,000
Totals		\$503,214	\$1,798,000	\$497,320	\$1,660,000	\$39,610	\$3,670,000	\$3,670,000

Social & Municipal Services

Account Number	Description	FY2021 Actual	FY2022 Budget	FY2022 Actual	FY2023 Budget	FY2023 YTD	FY2024	
							Dept Head	Mgr's Rec
60800 All Social Services Budget Exp		\$0	\$6,000	\$6,000	\$90,000	\$0	\$90,000	\$90,000
ADJST CM Adjustment		\$0	\$0	\$0	\$1,104,083	\$0	\$950,000	\$950,000
Totals		\$0	\$6,000	\$6,000	\$1,194,083	\$0	\$1,040,000	\$1,040,000



City of Biddeford, Maine

FY2024

General Fund

Revenue Summary

	FY2021	FY2022	FY2022	FY2023	FY2023	FY2024	
	Actual	Budget	Actual	Budget	YTD	Dept Head	Manager's Rec
Taxes	(\$4,366,651)	(\$4,063,600)	(\$4,271,841)	(\$4,178,500)	(\$1,947,669)	(\$4,158,500)	(\$4,205,500)
Licenses, permits and fees	(\$4,110,044)	(\$3,445,756)	(\$2,399,589)	(\$3,543,593)	(\$1,119,510)	(\$2,147,646)	(\$2,310,246)
Intergovernmental	(\$4,827,675)	(\$5,007,230)	(\$6,014,227)	(\$5,882,852)	(\$3,548,009)	(\$5,695,075)	(\$5,920,075)
Investment income	(\$261,946)	(\$165,241)	(\$217,468)	(\$190,000)	(\$665,082)	(\$716,500)	(\$716,500)
Other	(\$107,238)	(\$87,118)	(\$106,554)	(\$62,000)	(\$31,079)	(\$62,000)	(\$62,118)
Transfer in from other funds	(\$463,617)	(\$669,173)	(\$1,951,173)	(\$650,000)	\$0	(\$2,117,342)	(\$2,010,642)
Lease Proceeds	(\$605,286)	\$0	\$0	\$0	\$0	\$0	\$0
Use of fund balance	\$0	(\$300,000)	\$0	(\$520,000)	\$0	(\$500,000)	(\$500,000)
TOTALS:	\$ (14,742,457)	\$ (13,738,118)	\$ (14,960,852)	\$ (15,026,945)	\$ (7,311,349)	\$ (15,397,063)	\$ (15,725,081)

Account Number		FY2021 Actual	FY2022 Budget	FY2022 Actual	FY2023 Budget	FY2023 YTD	FY2024	
							Dept Head	Manager's Rec
<u>Taxes</u>								
40110	Tax Interest Revenue	(\$94,354)	(\$78,000)	(\$76,325)	(\$100,000)	(\$33,818)	(\$80,000)	(\$100,000)
40111	Tax Lien Costs Revenue	(\$11,198)	(\$20,300)	(\$9,342)	(\$13,000)	(\$9,444)	(\$13,000)	(\$15,000)
40112	Quit Claim Fee Revenue	(\$3,150)	(\$3,400)	(\$1,604)	(\$3,000)	(\$525)	(\$3,000)	(\$3,000)
40115	Payments in Lieu of Taxes Rev	(\$150,652)	(\$195,000)	(\$195,395)	(\$195,000)	(\$14,484)	(\$195,000)	(\$195,000)
40120	Motor Vehicle Excise Tax Rev	(\$4,089,582)	(\$3,750,000)	(\$3,972,279)	(\$3,850,000)	(\$1,886,840)	(\$3,850,000)	(\$3,875,000)
40121	Boat Excise Tax Revenue	(\$17,716)	(\$16,900)	(\$16,895)	(\$17,500)	(\$2,558)	(\$17,500)	(\$17,500)
Total taxes		(\$4,366,651)	(\$4,063,600)	(\$4,271,841)	(\$4,178,500)	(\$1,947,669)	(\$4,158,500)	(\$4,205,500)

Account Number	Description	FY2021 Actual	FY2022 Budget	FY2022 Actual	FY2023 Budget	FY2023 YTD	FY2024	
							Dept Head	Manager's Rec
<u>Licenses, Permits & Fees</u>								
40130	Cable Franchise Excise Tax Rev	\$0	(\$300,000)	(\$295,359)	(\$300,000)	\$0	(\$297,000)	(\$297,000)
40559	Miscellaneous Revenue	\$0	\$0	\$0	\$0	\$0	\$0	\$0
40122	Snowmobile Registration Reimbu	(\$1,503)	(\$1,473)	\$0	(\$1,475)	\$0	(\$1,400)	(\$1,400)
40263	Motor Vehicle Reg Fee Rev	(\$90,088)	(\$62,000)	(\$85,428)	(\$67,500)	(\$37,653)	(\$80,000)	(\$80,000)
40264	IFW Registration Fee Rev	(\$8,761)	(\$2,100)	(\$5,301)	(\$2,870)	(\$466)	(\$2,800)	(\$2,800)
40200	Birth Certificate Fee Revenue	(\$16,849)	(\$20,000)	(\$20,743)	(\$20,000)	(\$10,559)	(\$22,000)	(\$22,000)
40201	Death Certificate Fee Revenue	(\$10,402)	(\$10,000)	(\$13,484)	(\$12,000)	(\$6,071)	(\$12,000)	(\$12,000)
40202	Burial Permit Revenue	(\$5,312)	(\$6,500)	(\$6,009)	(\$6,500)	(\$3,408)	(\$6,500)	(\$6,500)
40203	Marriage Ceremony Fee Rev	\$0	\$0	\$0	\$0	\$0	\$0	\$0
40204	Marriage Certificate Fee Rev	(\$4,644)	(\$4,500)	(\$5,200)	(\$5,000)	(\$2,803)	(\$5,000)	(\$5,000)
40205	Marriage License Revenue	(\$6,160)	(\$6,000)	(\$6,208)	(\$6,500)	(\$2,788)	(\$6,500)	(\$6,500)
40206	Resident Turkey License Rev	(\$25)	(\$30)	(\$55)	(\$25)	(\$4)	(\$40)	(\$40)
40207	Resident Fishing License Rev	(\$435)	(\$500)	(\$460)	(\$500)	(\$84)	(\$500)	(\$500)
40208	Massage Therapy License Revenu	(\$1,600)	(\$1,500)	(\$1,350)	(\$1,500)	(\$400)	(\$1,500)	(\$1,500)
40209	Muzzle Loading License Rev	(\$12)	(\$15)	(\$12)	(\$15)	(\$5)	(\$15)	(\$15)
40210	Duplicate License-Combo Rev	(\$2)	(\$10)	\$0	(\$10)	\$0	(\$10)	(\$10)
40212	Coyote License Revenue	(\$7)	(\$10)	(\$10)	(\$10)	(\$2)	(\$10)	(\$10)
40213	Pheasant Stamp Fee Rev	(\$6)	(\$10)	(\$3)	(\$10)	(\$4)	(\$12)	(\$12)
40214	Duck Stamp Fee Revenue	(\$2)	(\$5)	(\$1)	(\$5)	\$0	(\$5)	(\$5)
40215	Resident Hunting Lic Rev	(\$59)	(\$100)	\$35	(\$100)	(\$51)	(\$100)	(\$100)
40216	Junior Hunting Lic Rev	(\$6)	(\$10)	(\$4)	(\$10)	\$0	(\$10)	(\$10)
40217	Archery License Revenue	(\$112)	(\$75)	\$4	(\$75)	(\$51)	(\$75)	(\$75)
40218	Resident Combo Lic Rev	(\$193)	(\$200)	(\$132)	(\$200)	(\$56)	(\$200)	(\$200)
40219	Resident Serviceman Lic Rev	\$0	(\$2)	\$0	(\$2)	\$0	(\$2)	(\$2)

40220	Small Game License Rev	\$0	(\$5)	(\$67)	(\$5)	\$0	(\$5)	(\$5)
40221	Bear License Revenue	(\$9)	(\$10)	(\$14)	(\$15)	(\$4)	(\$10)	(\$10)
40229	Victualers License Revenue	(\$11,240)	(\$11,000)	(\$11,420)	(\$11,000)	(\$3,635)	(\$11,200)	(\$11,200)
40230	Entertainment License Rev	(\$1,700)	(\$3,000)	(\$1,525)	(\$2,000)	(\$1,050)	(\$1,500)	(\$1,500)
40232	Garage/Service Sta Lic Rev	(\$1,910)	(\$2,400)	(\$1,950)	(\$2,000)	(\$1,900)	(\$2,500)	(\$2,500)
40233	Vendor License Revenue	(\$245)	(\$300)	(\$470)	(\$250)	(\$125)	(\$300)	(\$300)
40234	Taxi License Revenue	(\$50)	(\$300)	(\$70)	(\$100)	\$0	\$0	\$0
40237	Second Hand Dealer Lic Rev	(\$400)	(\$400)	(\$400)	(\$400)	(\$200)	(\$200)	(\$200)
40239	Research Revenue	\$0	(\$10)	\$0	(\$10)	\$0	(\$10)	(\$10)
40258	Advertising Costs Revenue	(\$60)	(\$350)	(\$530)	(\$1,000)	(\$780)	(\$1,000)	(\$1,000)
40259	City Clerk Services Rev	(\$1,002)	(\$1,000)	(\$1,124)	(\$1,000)	(\$296)	(\$600)	(\$1,000)
40260	Copies Revenue	(\$78)	(\$400)	(\$76)	(\$100)	(\$80)	(\$400)	(\$100)
40261	Hospital Liens Revenue	\$0	\$0	\$0	\$0	\$0	\$0	\$0
40262	Returned Check Fee Rev	(\$565)	(\$650)	(\$3,122)	(\$500)	(\$350)	(\$650)	(\$650)
40265	Building Permit Revenue	(\$1,501,373)	(\$500,000)	(\$596,414)	(\$600,000)	(\$352,264)	(\$500,000)	(\$600,000)
40266	Electrical Permit Revenue	(\$86,650)	(\$70,000)	(\$80,874)	(\$70,000)	(\$29,292)	(\$70,000)	(\$70,000)
40267	Plumbing Permit Revenue	(\$34,568)	(\$40,000)	(\$23,723)	(\$30,000)	(\$10,315)	(\$30,000)	(\$30,000)
40268	Junk Yard Permit Revenue	(\$400)	(\$600)	(\$600)	(\$600)	(\$125)	(\$200)	(\$400)
40271	Code Violations Fine Revenue	\$0	(\$2,000)	(\$750)	(\$500)	(\$500)	(\$500)	(\$500)
40272	Code Prof Review Fee Rev	\$0	\$0	\$0	\$0	\$0	\$0	\$0
40273	ZBA Fee Revenue	\$0	(\$500)	\$0	(\$500)	\$0	(\$500)	(\$500)
40274	Contract Zoning Revenue	(\$40)	(\$2,000)	\$0	(\$2,000)	\$0	(\$2,000)	(\$2,000)
40275	Plan Bd Admin Fee Rev	(\$4,425)	(\$3,281)	(\$3,995)	(\$3,300)	(\$2,025)	(\$3,300)	(\$3,500)
40276	Plan Bd Eng Inspect Fee Rev	\$0	\$0	\$0	\$0	\$0	\$0	\$0
40277	Plan Bd Minor Subdivision Rev	(\$2,800)	(\$2,456)	(\$25,600)	(\$2,500)	(\$23,070)	(\$15,000)	(\$15,000)
40278	Plan Bd Major Subdivision Rev	(\$12,360)	(\$22,813)	(\$27,500)	(\$23,000)	(\$26,520)	(\$23,000)	(\$25,000)
40279	Plan Bd Site Review Rev	(\$5,185)	(\$15,822)	(\$77,685)	(\$15,822)	(\$17,050)	(\$17,000)	(\$20,000)
40284	Plan Bd Eng Site Review Rev	\$0	\$0	\$0	\$0	\$0	\$0	\$0
40285	Plan Bd Cond Use/Oth1 Rev	(\$2,600)	(\$2,719)	(\$4,240)	(\$2,700)	(\$600)	(\$2,700)	(\$2,700)
40286	Plan Bd Cond Use/Other2 Rev	\$0	\$0	\$0	\$0	\$0	\$0	\$0
40288	Plan Bd Cont/Cond Zone1 Rev	(\$4,000)	(\$3,438)	(\$2,600)	(\$3,900)	\$0	(\$1,500)	(\$2,000)
40294	Plan Bd Shoreland Zone Rev	(\$500)	(\$697)	(\$47,100)	(\$1,800)	(\$80,700)	(\$50,000)	(\$50,000)
40310	Sole Proprietor Filing Fee Rv	(\$240)	(\$200)	(\$210)	(\$200)	(\$40)	(\$200)	(\$200)
40317	Code Permit Application Fee Rv	(\$26,720)	(\$25,000)	(\$25,970)	(\$25,000)	(\$12,010)	(\$20,000)	(\$25,000)
40318	Historic Preservation App Fee	(\$2,240)	(\$2,078)	(\$4,690)	(\$2,000)	(\$1,000)	(\$1,500)	(\$2,000)
40319	Special Events Permit	(\$200)	(\$500)	(\$850)	(\$500)	(\$175)	(\$500)	(\$500)
40320	Accessory Dwelling Fee	(\$400)	(\$800)	(\$600)	(\$800)	(\$200)	(\$800)	(\$800)
40321	Inspection Program Revenue	(\$74,100)	(\$84,000)	(\$99,050)	(\$84,000)	\$0	(\$84,000)	(\$88,000)
40550	Maps Sold Revenue	\$0	\$0	\$0	\$0	\$0	\$0	\$0
40551	BOCA Books Sold Revenue	\$0	\$0	\$0	\$0	\$0	\$0	\$0
40552	Zoning Ordinance Books Rev	\$0	\$0	\$0	\$0	\$0	\$0	\$0
40553	Subdivision Ord Books Rev	\$0	\$0	\$0	\$0	\$0	\$0	\$0
40555	Voter Lists Sold Revenue	\$0	\$0	(\$33)	\$0	\$0	\$0	\$0

40556	Copies Sold Revenue	\$0	\$0	(\$8)	\$0	(\$115)	\$0	\$0
40600	Rental AT&T Cell ME Site	(\$30,537)	(\$28,315)	(\$29,996)	(\$28,315)	(\$17,865)	(\$31,911)	(\$31,911)
40601	Rental Verizon Cell ME Site Rv	(\$18,251)	(\$18,251)	(\$16,730)	(\$18,251)	(\$10,646)	(\$18,250)	(\$18,250)
40602	Rental City Theater Revenue	(\$960)	(\$960)	(\$720)	(\$960)	\$0	(\$960)	(\$960)
40603	Rental Community Supp Svcs Rev	\$0	\$0	\$0	\$0	\$0	\$0	\$0
40604	Rental Sprint Cell ME Site Rev	(\$29,254)	(\$28,500)	\$0	(\$29,200)	\$0	\$0	\$0
40605	Rental US Cellular ME Site Rev	(\$32,935)	(\$34,586)	(\$37,358)	(\$34,586)	(\$19,522)	(\$42,356)	(\$42,356)
40638	Rental T-Mobile Cell ME Site R	(\$26,921)	(\$26,830)	(\$31,436)	(\$31,400)	(\$31,036)	(\$32,433)	(\$32,433)
40244	Ambulance Service Fee Rev	(\$1,390,000)	(\$1,300,000)	\$0	(\$1,300,000)	\$0	\$0	\$0
40297	False Alarm Fee Revenue	(\$39,515)	(\$25,000)	(\$54,465)	(\$32,500)	(\$15,865)	(\$32,500)	(\$35,000)
40298	Ordinance Fines Revenue	(\$516)	(\$1,500)	(\$412)	(\$700)	\$0	(\$500)	(\$100)
40299	Animal Cntrl Collections Rev	(\$235)	(\$2,100)	(\$2,723)	\$0	(\$2,455)	(\$2,300)	(\$2,300)
40300	Police Reports Revenue	(\$6,424)	(\$8,000)	(\$7,079)	(\$6,500)	(\$3,386)	(\$6,500)	(\$6,500)
40307	Court Ordered Restitution Rev	(\$584)	(\$500)	(\$46)	(\$500)	\$0	(\$500)	(\$500)
40309	Blasting Permit Fee Revenue	(\$1,100)	(\$600)	(\$800)	(\$650)	(\$150)	(\$150)	(\$150)
40316	Parking Fines Revenue	\$0	(\$50,000)	(\$49,358)	(\$50,000)	(\$51,783)	(\$55,000)	(\$55,000)
40460	PSAP Service Fees	(\$284,927)	(\$300,446)	(\$301,582)	(\$326,667)	(\$191,861)	(\$321,572)	(\$321,572)
40461	Polygraph Test Revenue	(\$3,875)	(\$4,000)	(\$4,450)	(\$3,000)	(\$2,000)	(\$3,000)	(\$3,000)
40462	Police Contracted Services Revenue	\$0	(\$60,000)	\$0	\$0	\$0	\$0	\$0
40630	Verizon Cell	(\$9,269)	\$0	(\$6,850)	(\$10,380)	(\$5,692)	(\$12,000)	(\$12,000)
40223	Cemetery Fee Revenue	(\$7,700)	(\$5,000)	(\$8,125)	(\$10,000)	(\$5,025)	(\$9,000)	(\$9,000)
40231	Septic Sludge Permit Rev	(\$100)	(\$100)	(\$50)	(\$100)	(\$100)	(\$100)	(\$100)
40235	Solid Waste Annual Fee Rev	(\$3,750)	(\$6,000)	(\$2,550)	(\$3,500)	(\$2,400)	(\$3,000)	(\$3,000)
40302	Street Opening Permit Rev	(\$3,460)	(\$3,200)	(\$2,580)	(\$6,500)	(\$1,240)	(\$3,000)	(\$3,000)
40303	Recycling Revenue	(\$57,052)	(\$50,000)	(\$65,409)	(\$50,000)	(\$22,119)	(\$65,000)	(\$65,000)
40304	Solid Waste Bag Sales Revenue	(\$81,358)	(\$60,000)	(\$116,356)	(\$65,000)	(\$5,277)	(\$70,000)	(\$70,000)
40322	Large Bin Sales	(\$12,656)	(\$60,000)	(\$15,535)	(\$65,000)	(\$5,856)	(\$25,000)	(\$70,000)
40700	Municipal Garage Labor Charge	(\$99,334)	(\$143,000)	(\$124,018)	(\$143,000)	(\$68,040)	(\$120,760)	(\$120,760)
40559	Miscellaneous Revenue	(\$47,096)	(\$15,000)	(\$23,416)	(\$15,000)	(\$8,615)	(\$15,000)	(\$15,000)
40559	Miscellaneous Revenue	\$0	(\$100)	(\$14,568)	(\$75)	(\$19,752)	(\$100)	(\$100)
	Total licenses, permits & fees	(\$4,110,044)	(\$3,445,756)	(\$2,399,589)	(\$3,543,593)	(\$1,119,510)	(\$2,147,646)	(\$2,310,246)

Account Number	Description	FY2021 Actual	FY2022 Budget	FY2022 Actual	FY2023 Budget	FY2023 YTD	FY2024	
							Dept Head	Manager's Rec
<u>Intergovernmental</u>								
40406	State Vets Tax Reimburse Rev	(\$10,103)	(\$10,726)	(\$10,325)	(\$10,726)	(\$19,102)	(\$19,000)	(\$19,000)
40408	State Tree Growth Assess Rev	(\$46,357)	(\$40,296)	(\$33,773)	(\$46,000)	\$0	(\$46,000)	(\$46,000)
40409	MDEA/DEA Reimburse Rev	(\$6,956)	\$0	\$0	\$0	\$0	\$0	\$0
40430	School Resource Officers Reimb	\$0	\$0	\$0	\$0	\$0	\$0	\$0
40463	Police Grants	(\$19,331)	(\$90,000)	(\$114,810)	(\$50,000)	\$0	(\$42,099)	(\$42,099)
40400	State Revenue Sharing Rev	(\$2,926,747)	(\$3,125,000)	(\$4,040,632)	(\$4,125,000)	(\$2,276,477)	(\$3,875,000)	(\$4,100,000)
40401	State Homestead Exemption Rev	(\$1,140,582)	(\$1,043,610)	(\$1,043,630)	(\$960,101)	(\$705,177)	(\$960,101)	(\$960,101)
40433	Fed Fish & Wildlife Rev Share	\$0	(\$7,000)	(\$6,909)	(\$7,000)	\$0	(\$7,000)	(\$7,000)
40402	State G A Reimbursement Rev	(\$59,338)	(\$99,760)	(\$163,632)	(\$122,150)	\$0	(\$175,000)	(\$175,000)
40403	State DHS Assist Rev	(\$14,086)	\$0	(\$715)	\$0	\$0	\$0	\$0
40407	State Parks Fee Sharing Rev	\$0	\$0	\$0	\$0	\$0	\$0	\$0
40410	State Witness Fees Rev	(\$2,168)	(\$5,000)	(\$7,329)	(\$3,000)	(\$70)	(\$3,000)	(\$3,000)
40432	Federal Disaster As	\$0	\$0	\$0	\$0	\$0	\$0	\$0
40404	State Road Assist Program Rev	(\$189,576)	(\$198,000)	(\$204,428)	(\$190,000)	(\$203,308)	(\$199,000)	(\$199,000)
40450	School Dept. Share Revenue	(\$15,000)	(\$15,000)	(\$15,000)	(\$25,000)	\$0	(\$25,000)	(\$25,000)
40405	State BETE Reimbursement Reven	(\$397,430)	(\$372,838)	(\$373,044)	(\$343,875)	(\$343,875)	(\$343,875)	(\$343,875)
40412	State Share Grants Revenue	\$0	\$0	\$0	\$0	\$0	\$0	\$0
40561	Welfare Genl Reimburse Rev	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Total intergovernmental	(\$4,827,675)	(\$5,007,230)	(\$6,014,227)	(\$5,882,852)	(\$3,548,009)	(\$5,695,075)	(\$5,920,075)

Account Number	Description	FY2021 Actual	FY2022 Budget	FY2022 Actual	FY2023 Budget	FY2023 YTD	FY2024	
							Dept Head	Manager's Rec
<u>Investment Income</u>								
40500	Investment Income Revenue	(\$245,406)	(\$150,000)	(\$200,266)	(\$175,000)	(\$665,082)	(\$700,000)	(\$700,000)
40501	Interest on Notes Rec Rev	(\$16,541)	(\$15,241)	(\$17,202)	(\$15,000)	\$0	(\$16,500)	(\$16,500)
	Total investment income	(\$261,946)	(\$165,241)	(\$217,468)	(\$190,000)	(\$665,082)	(\$716,500)	(\$716,500)

Account Number	Description	FY2021 Actual	FY2022 Budget	FY2022 Actual	FY2023 Budget	FY2023 YTD	FY2024	
							Dept Head	Manager's Rec
<u>Other Revenue</u>								
40560	Welfare Restitution Pmts Rev	\$0	\$0	\$0	\$0	\$0	\$0	\$0
40126	Sale of Surplus Goods Rev	\$0	\$0	\$0	\$0	\$0	\$0	\$0
40127	Sale of City-Owned	(\$4,963)	\$0	(\$14,600)	\$0	\$0	\$0	\$0
40557	Donations Received Revenue	\$0	\$0	\$0	\$0	\$0	\$0	\$0
41193	Contract Admin. Services	(\$45,863)	(\$25,000)	(\$31,976)	\$0	\$0	\$0	\$0
40562	Arena Debt Serv Reimburse Rev	(\$56,412)	(\$62,118)	(\$59,978)	(\$62,000)	(\$31,079)	(\$62,000)	(\$62,118)
40128	Sale of Tax Acquired Prop Rev	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Total other revenue	(\$107,238)	(\$87,118)	(\$106,554)	(\$62,000)	(\$31,079)	(\$62,000)	(\$62,118)

Account Number	Description	FY2021 Actual	FY2022 Budget	FY2022 Actual	FY2023 Budget	FY2023 YTD	FY2024	
							Dept Head	Manager's Rec
<u>Transfers in from other funds</u>								
40801	Transfer in from Other Funds	(\$463,617)	(\$669,173)	(\$1,951,173)	(\$650,000)	\$0	(\$2,117,342)	(\$2,010,642)
<u>Lease Proceeds</u>								
40592	Lease Proceeds Revenue	(\$605,286)	\$0	\$0	\$0	\$0	\$0	\$0
<u>Use of fund balance</u>								
40999	Use of Undesignated Fund Balan	\$0	(\$300,000)	\$0	(\$520,000)	\$0	(\$500,000)	(\$500,000)

City of Biddeford, Maine

Fiscal Year 2024

Budget:

Mayor/Council

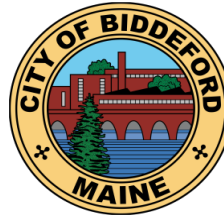
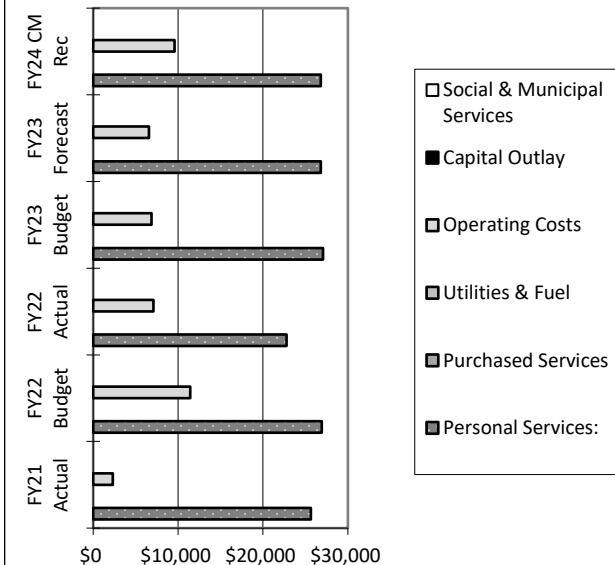
Account Number:

21101

FY24

	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD	Dept Head	Manager's Rec
Personnel Services:	\$25,631	\$26,925	\$22,770	\$27,075	\$26,825	\$10,760	\$26,825	\$26,825
Purchased Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Utilities & Fuel	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Operating Costs	\$2,297	\$11,420	\$7,087	\$6,860	\$6,550	\$84	\$9,566	\$9,566
Capital Outlay	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Social & Municipal Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTALS:	\$27,928	\$38,345	\$29,857	\$33,935	\$33,375	\$10,844	\$36,391	\$36,391

Graphic Representation

**FRINGE BENEFIT IMPACT (Estimated):**

FICA	\$3,182
Workers Comp	\$150
Health Insurance	\$0
Retirement	\$0
Unemployment	\$18
Other Insurance	\$0
Total Fringe Benefit Impact	\$3,350
# of Full Time Employees	0.05

	FY23 Budget	FY24 Manager's Rec	Dollar Change	Percentage Change
Personal Services:	\$27,075	\$26,825	-\$250	-0.9%
Purchased Services	\$0	\$0	\$0	N/A
Utilities & Fuel	\$0	\$0	\$0	N/A
Operating Costs	\$6,860	\$9,566	\$2,706	39.4%
Capital Outlay	\$0	\$0	\$0	N/A
Social & Municipal Services	\$0	\$0	\$0	N/A
TOTALS:	\$33,935	\$36,391	\$2,456	7.2%

Personnel Services

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec
60101	Dept Manager Salary Exp	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$5,000	\$10,000	\$10,000
60106	P-T Employee Wage Exp	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60121	Annual Stipend Pay Expense	\$10,700	\$10,800	\$10,700	\$10,800	\$10,800	\$5,400	\$10,800	\$10,800
60251	Conferences/Training Expense	\$375	\$1,925	\$70	\$1,925	\$1,925	\$360	\$1,925	\$1,925
60256	Dues/Memberships Expense	\$4,556	\$4,200	\$2,000	\$4,350	\$4,100	\$0	\$4,100	\$4,100
Totals		\$25,631	\$26,925	\$22,770	\$27,075	\$26,825	\$10,760	\$26,825	\$26,825

Purchased Services

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Utilities & Fuel

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Other Operating Costs

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24 Dept Head	FY24 Mgr's Rec
60500	Admin/Office Supp/Eqt Non-C	\$0	\$400	\$57	\$600	\$550	\$0	\$806	\$806
60797	Miscellaneous Expense	\$2,297	\$11,020	\$7,029	\$6,260	\$6,000	\$84	\$8,760	\$8,760
Totals		\$2,297	\$11,420	\$7,087	\$6,860	\$6,550	\$84	\$9,566	\$9,566

Capital Outlay

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24 Dept Head	FY24 Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Social & Municipal Services

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24 Dept Head	FY24 Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

City of Biddeford, Maine

Department Personnel Budget

Fiscal Year 2024

DEPARTMENT: 21101 Mayor/Council

Classification	EMP #	FTE	Annual Total	Requested	City Manager Recommended	Last Name	First Name	Object
MAYOR	1	0.05	\$20,000	\$20,000	\$10,000	CASAVANT	ALAN	60101
COUNCIL MEMBERS	3	-	\$21,600	\$21,600	\$10,800	COUNCIL (9)		60121
Total Budgeted Positions		0.05	\$41,600	\$41,600	\$20,800			

Notes:

Auditor discontinued in FY22



Fiscal Year 2024 Budget Request

March 8, 2023

Department:

Mayor/Council

Account Title: Dept Manager Salary Exp

Department Number: 21101

Account Number: 60101

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$10,000	\$10,000	\$10,000	\$10,000	\$10,000

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$10,000	\$10,000		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Mayor - annual stipend per charter

\$10,000 /year



Fiscal Year 2024 Budget Request

March 8, 2023

Department:

Mayor/Council

Account Title: P-T Employee Wage Exp

Department Number: 21101

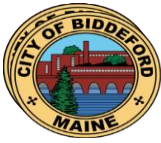
Account Number: 60106

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$0	\$0	\$0	\$0	

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
		\$0		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

No longer funding the old part time auditor's position



Fiscal Year 2024 Budget Request

March 8, 2023

Department:

Mayor/Council

Account Title: Annual Stipend Pay Expense

Department Number: 21101

Account Number: 60121

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$10,700	\$10,800	\$10,700	\$10,800	\$10,800

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$10,800	\$10,800		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Annual stipends for City Council per charter

No. Councilors		Per Month		Months		Annual
9	\$	100.00		12	\$	10,800.00



Fiscal Year 2024 Budget Request

March 8, 2023

Department:

Mayor/Council

Account Title: Conferences/Training Expense

Department Number: 21101

Account Number: 60251

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$375	\$1,925	\$70	\$1,925	\$1,925

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$1,925	\$1,925		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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General contingency available to Mayor and Council for attendance at conferences, training, etc.

Description:	Units:	Unit Price:	Subtotal:
Council Training/Conf: Gov't Services	9	\$125.00	\$1,125.00
Mayor Conferences/Training	1	\$920.00	\$800.00
			\$1,925.00



Fiscal Year 2024 Budget Request

March 8, 2023

Department:

Mayor/Council

Account Title: Dues/Memberships Expense

Department Number: 21101

Account Number: 60256

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$4,556	\$4,200	\$2,000	\$4,350	\$4,100

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$4,100	\$4,100		-\$250

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Mayor's Coalition portion of shared municipal expenses (estimate)

Base estimate	\$4,100.00
	\$4,100.00



Fiscal Year 2024 Budget Request

March 8, 2023

Department:

Mayor/Council

Account Title: Admin/Office Supp/Eqt Non-Cap

Department Number: 21101

Account Number: 60500

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$0	\$400	\$57	\$600	\$550

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$806	\$806		\$206

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Description:	Units:	Unit Price:	Subtotal:
Budget Books	4 \$	45.00 \$	180.00
32-60 Tab binder Dividers	4 \$	6.50 \$	26.00
General office supplies for Mayor/Elected Officials	12 \$	50.00 \$	600.00
		\$	-
		\$	806.00



Fiscal Year 2024 Budget Request

March 8, 2023

Department:

Mayor/Council

Account Title: Miscellaneous Expense

Department Number: 21101

Account Number: 60797

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$2,297	\$11,020	\$7,029	\$6,260	\$6,000

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$8,760	\$8,760		\$2,500

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Description:	Units:	Unit Price:	Subtotal:
Flowers, misc other expenses	4	\$262.50	\$1,050.00
Mayoral/Council public functions	5	\$50.00	\$250.00
Meals and Refreshments (council mtgs)	26	\$160.00	\$4,160.00
Printing (stationary, cards, placques, etc)	5	\$160.00	\$800.00
Inauguration	1	\$5,000.00	\$5,000.00
			\$11,260.00

City of Biddeford, Maine

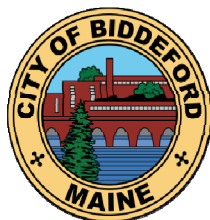
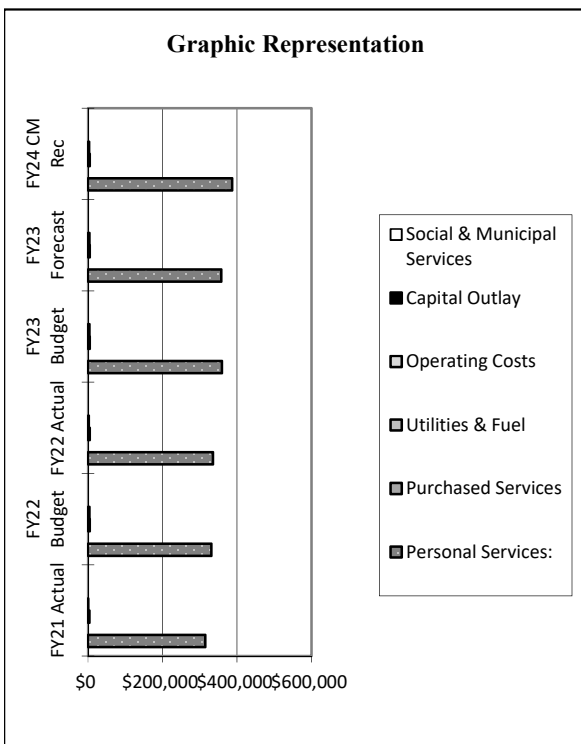
Fiscal Year 2024

Budget: City Manager

Account Number: 21102

FY24

	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD	Dept Head	Manager's Rec
Personnel Services:	\$314,623	\$331,191	\$335,632	\$359,372	\$357,597	\$197,800	\$387,005	\$387,005
Purchased Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Utilities & Fuel	\$4,200	\$4,800	\$4,800	\$4,800	\$4,800	\$2,100	\$4,800	\$4,800
Operating Costs	\$797	\$4,192	\$2,874	\$4,212	\$4,060	\$1,633	\$3,598	\$3,598
Capital Outlay	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Social & Municipal Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTALS:	\$319,619	\$340,183	\$343,306	\$368,384	\$366,457	\$201,533	\$395,403	\$395,403



FRINGE BENEFIT IMPACT (Estimated):

FICA	\$30,001
Workers Comp	\$1,270
Health Insurance	\$19,547
Retirement	\$33,221
Unemployment	\$266
Other Insurance	\$3,320
Total Fringe Benefit Impact	\$87,625
# of Full Time Employees	3.00

	FY23 Budget	FY24 Manager's Rec	Dollar Change	Percentage Change
Personal Services:	\$359,372	\$387,005	\$27,632	7.7%
Purchased Services	\$0	\$0	\$0	N/A
Utilities & Fuel	\$4,800	\$4,800	\$0	0.0%
Operating Costs	\$4,212	\$3,598	-\$614	-14.6%
Capital Outlay	\$0	\$0	\$0	N/A
Social & Municipal Services	\$0	\$0	\$0	N/A
TOTALS:	\$368,384	\$395,403	\$27,018	7.3%

Personnel Services

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec
60101	Dept Manager Salary Exp	\$135,048	\$132,757	\$137,828	\$138,029	\$144,527	\$70,427	\$148,770	\$148,770
60102	Mid Mgmt Hrly Employee Wz	\$111,152	\$112,585	\$120,874	\$129,318	\$127,500	\$62,500	\$136,373	\$136,373
60105	F-T Employee Wage Exp	\$57,086	\$57,566	\$61,152	\$61,509	\$64,182	\$59,040	\$67,760	\$67,760
60123	Car Allowance Expense	\$5,952	\$5,972	\$6,349	\$6,238	\$6,238	\$3,350	\$8,040	\$8,040
60251	Conferences/Training Expense	\$1,080	\$18,657	\$3,874	\$18,806	\$9,300	\$1,399	\$18,870	\$18,870
60252	Travel/Mileage Expense	\$6	\$410	\$1,319	\$540	\$500	\$68	\$589	\$589
60253	Food/Lodging Expense	\$856	\$875	\$2,616	\$875	\$1,300	\$582	\$875	\$875
60256	Dues/Memberships Expense	\$3,443	\$2,369	\$1,620	\$4,057	\$4,050	\$434	\$5,728	\$5,728
Totals		\$314,623	\$331,191	\$335,632	\$359,372	\$357,597	\$197,800	\$387,005	\$387,005

Purchased Services

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec
60306	Other Prof/Consult Srvs Exp	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Utilities & Fuel

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24 Dept Head	Mgr's Rec
60402	Phone/Celular/Paging Exp	\$4,200	\$4,800	\$4,800	\$4,800	\$4,800	\$2,100	\$4,800	\$4,800
Totals		\$4,200	\$4,800	\$4,800	\$4,800	\$4,800	\$2,100	\$4,800	\$4,800

Other Operating Costs

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24 Dept Head	Mgr's Rec
60500	Admin/Office Supp/Eqt Non-C	\$781	\$2,442	\$2,586	\$2,462	\$2,460	\$1,633	\$1,848	\$1,848
60501	Operating Supp/Eqt Non-Cap	\$16	\$1,750	\$288	\$1,750	\$1,600	\$0	\$1,750	\$1,750
Totals		\$797	\$4,192	\$2,874	\$4,212	\$4,060	\$1,633	\$3,598	\$3,598

Capital Outlay

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24 Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Social & Municipal Services

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24 Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

City of Biddeford, Maine

Department Personnel Budget

Fiscal Year 2024

Department: 21102 City Manager

Classification	EMP #	FTE	Annual Total	Requested	City Manager Recommended	Last Name	First Name	Object
CITY MANAGER	10685	1.00	\$148,200	\$148,770	\$148,770	BENNETT	JAMES	60101
CHIEF OPERATING OFFICER	56030	1.00	\$135,850	\$136,373	\$136,373	PHINNEY	BRIAN	60102
EXECUTIVE ASSOCIATE	11258	1.00	\$70,538	\$70,809	\$67,760	MACNEILL	SHELLY	60105
Total Budgeted Positions		3.00	\$354,588	\$355,951	\$352,903			

Notes:



Fiscal Year 2024 Budget Request

March 10, 2023

Department:

City Manager

Account Title: Dept Manager Salary Exp

Department Number: 21102

Account Number: 60101

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$135,048	\$132,757	\$137,828	\$138,029	\$144,527

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$148,770	\$148,770		\$10,741

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

This line reflects 100% of City Manager Salary



Fiscal Year 2024 Budget Request

March 10, 2023

Department: City Manager

Account Title: Mid Mgmt Hrly Employee Wage Ex

Department Number: 21102

Account Number: 60102

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$111,152	\$112,585	\$120,874	\$129,318	\$127,500

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$136,373	\$136,373		\$7,055

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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This line reflects 100% of COO Salary. A percentage is charged to other accounts as shown in transfer/revenue to cover direct costs.



Fiscal Year 2024 Budget Request

March 10, 2023

Department: City Manager

Account Title: F-T Employee Wage Exp

Department Number: 21102

Account Number: 60105

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$57,086	\$57,566	\$61,152	\$61,509	\$64,182

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$67,760	\$67,760		\$6,251

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Executive Associate

FY3 budget included Bonney Staffing for an early portion of the year

FY24 Budget carries E.A. salary post-probation period.



Fiscal Year 2024 Budget Request

March 10, 2023

Department: City Manager

Account Title: Car Allowance Expense

Department Number: 21102

Account Number: 60123

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$5,952	\$5,972	\$6,349	\$6,238	\$6,238

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$8,040	\$8,040		\$1,802

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

City Manager car allowance as per employment agreement. Base of \$500 monthly adjusted by current IRS rate annually

Current Rate: \$ 669.96

Desc.	Unit	Unit Price	Subtotal
(Base@\$500 adjusted to \$669.96 per agreement)	12	\$669.96 \$	8,039.52

IRS rate change to 0.655 for Fiscal Year 2024 $(0.655/0.585) \times \$669.96 = \669.96

Prior Yr	\$0.585	\$0.655
Current Yr	\$598.36	\$669.96



Fiscal Year 2024 Budget Request

March 10, 2023

Department:

City Manager

Account Title: Insurance Buyout Pay

Department Number: 21102

Account Number: 60129

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$0	\$0	\$0	#REF!	\$0

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
		\$0.00		#REF!

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Fiscal Year 2024 Budget Request

March 10, 2023

Department: City Manager

Account Title: Conferences/Training Expense

Department Number: 21102

Account Number: 60251

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$1,080	\$18,657	\$3,874	\$18,806	\$9,300

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$18,870	\$18,870		\$64

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

<u>Conferences</u>	<u>Units</u>	<u>Unit Price</u>	<u>Subtotal</u>
Transform Local Government Conference	2	\$575.00	\$1,150.00
Big Ideas Conference	2	\$435.00	\$870.00
ICMA Conference	2	\$860.00	\$1,720.00
ICMA Regional Mtg	1	\$225.00	\$225.00
MTCMA Institute	2	\$474.00	\$948.00
MTCMA Interchange	2	\$100.00	\$200.00
MMA Conference	2	\$130.00	\$260.00
Biddeford-Saco Chamber	0	\$20.00	\$0.00
Other Misc	1	\$250.00	\$250.00
<u>Travel to Conferences</u>			
Transform Local Government Conference (airfare)	2	\$800.00	\$1,600.00
Big Ideas Conference (airfare)	2	\$480.00	\$960.00
ICMA Conferences (airfare)	2	\$540.00	\$1,080.00
ICMA Regional Mtg (airfare)	1	\$0.00	\$0.00
MTCMA Institute	2	\$150.65	\$301.30
MTCMA Interchange	2	\$150.65	\$301.30
MMA Conference	1	\$210.00	\$210.00
<u>Meals/Lodging</u>	<u>Units</u>	<u>Food</u>	<u>Lodging</u>
TLG Conf	2	\$400.00	\$800.00
Big Ideas Conf	2	\$200.00	\$325.00
ICMA Confs	2	\$450.00	\$1,000.00
ICMA Regional Mtg	1	\$225.00	\$400.00
MTCMA Institute	2	\$125.00	\$400.00
MTCMA Interchange	2	\$50.00	\$150.00
MMA Conf	2	\$50.00	\$125.00
			<u>\$18,850.60</u>

Assumes ability to travel



Fiscal Year 2024 Budget Request

March 10, 2023

Department: City Manager

Account Title: Travel/Mileage Expense

Department Number: 21102

Account Number: 60252

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$6	\$410	\$1,319	\$540	\$500

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$589	\$589		\$49

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

<u>Description</u>	<u>Units</u>	<u>Unit Price</u>	<u>Subtotal</u>
Other Misc/tolls	1	\$130.00	\$130.00
Mileage COO	700	\$0.655	\$458.50
			\$588.50

**Conference expenses moved to 60251

Assume ability to travel post-Covid



Fiscal Year 2024 Budget Request

March 10, 2023

Department: City Manager

Account Title: Food/Lodging Expense

Department Number: 21102

Account Number: 60253

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$856	\$875	\$2,616	\$875	\$1,300

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$875	\$875		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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<u>Description</u>	<u>Units</u>	<u>Food</u>	<u>Lodging</u>	<u>Subtotal</u>
Other Misc	1	\$100.00	\$125.00	\$225.00
Misc. other meals	1	<u>\$500.00</u>	<u>\$150.00</u>	<u>\$650.00</u>
		\$600.00	\$275.00	\$875.00

Conferences and travel moved to 60251. Line reflects local expenses during the year.



Fiscal Year 2024 Budget Request

March 10, 2023

Department: City Manager

Account Title: Dues/Memberships Expense

Department Number: 21102

Account Number: 60256

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$3,443	\$2,369	\$1,620	\$4,057	\$4,050

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$5,728	\$5,728		\$1,671

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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	Unit	Unit Price	Subtotal
Alliace for Innovation	1	\$1,680.00	\$1,681.00
ICMA	2	\$1,807.00	\$3,614.00
MTCMA	2	\$216.43	\$432.86
			\$5,727.86

ICMA - International City/County Management Association

MTCMA - Maine Town and City Managers Association



Fiscal Year 2024 Budget Request

March 10, 2023

Department: City Manager

Account Title: Other Prof/Consult Srvs Exp

Department Number: 21102

Account Number: 60306

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$0	\$0	\$0	\$0	

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
		\$0		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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FY2020 moved to 21111 (General Government)



Fiscal Year 2024 Budget Request

March 10, 2023

Department: City Manager

Account Title: Phone/Celular/Paging Exp

Department Number: 21102

Account Number: 60402

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$4,200	\$4,800	\$4,800	\$4,800	\$4,800

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$4,800	\$4,800		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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<u>Description:</u>	<u>Unit (Mo)</u>	<u>Unit Rate</u>	<u>Subtotal</u>
Internet Stipend	12	\$350.00	\$4,200.00
City Manager stipend for smartphone & home internet as per Employment Agreement			

Stipend for increased/better internet connection for COO

<u>Description:</u>	<u>Unit (Mo)</u>	<u>Unit Rate</u>	<u>Subtotal</u>
Internet Stipend	12	\$50.00	\$600.00

Total **\$4,800.00**



Fiscal Year 2024 Budget Request

March 10, 2023

Department: City Manager

Account Title: Admin/Office Supp/Eqt Non-Cap

Department Number: 21102

Account Number: 60500

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$781	\$2,442	\$2,586	\$2,462	\$2,460

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$1,848	\$1,848		(\$614)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

<u>Description¹</u>	<u>Units</u>	<u>Unit Price</u>	<u>Subtotal</u>
Coffee & coffee supply monthly orders (WB Mason)	12	\$90.00	\$1,080.00
Note pads as needed (WB Mason)	6	\$30.00	\$180.00
Folders as needed (WB Mason)	6	\$36.00	\$216.00
Pens/pencils as needed (WB Mason)	6	\$12.00	\$72.00
Paper (box every 45 days) (WB Mason)	12	\$45.00	\$540.00
Newspaper Subscription	2	\$125.00	\$250.00
Misc & Paper goods	12	\$20.00	\$240.00
Other Misc	1	\$350.00	\$350.00
			<u>\$0.00</u>
			\$2,928.00
		payments for coffee	<u>\$1,080.00</u>
			<u>\$1,848.00</u>

The coffee & coffee supply line will be offset by revenue collected (pay per cup) for coffee. Est. \$1,080 total revenue toward this line.

¹ Assumes normal operations for FY24



Fiscal Year 2024 Budget Request

March 10, 2023

Department: City Manager

Account Title: Operating Supp/Eqt Non-Cap

Department Number: 21102

Account Number: 60501

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$16	\$1,750	\$288	\$1,750	\$1,600

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$1,750	\$1,750		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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<u>Desc</u>	<u>Unit</u>	<u>Unit Rate</u>	<u>Subtotal</u>
Misc. supplies and equipment	1	\$1,750.00	\$1,750.00

\$1,750.00

City of Biddeford, Maine

Fiscal Year 2024

Budget:

City Clerk

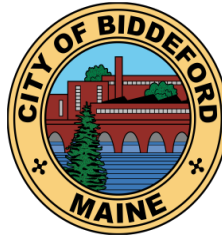
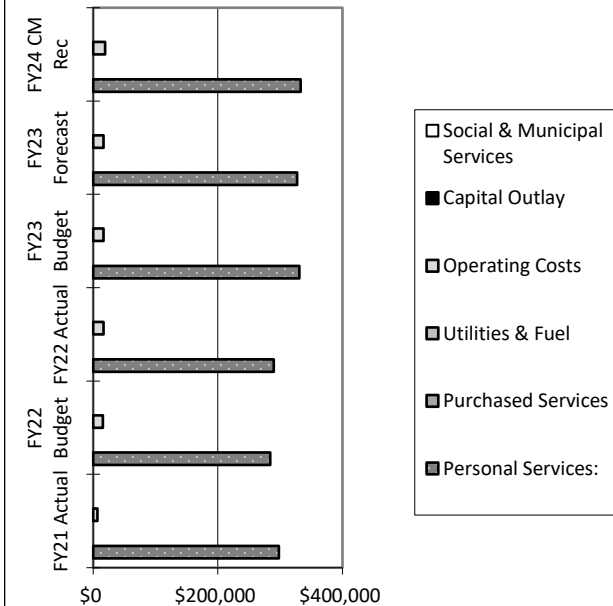
Account Number:

21103

FY24

	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD	Dept Head	Manager's Rec
Personnel Services:	\$297,806	\$284,156	\$289,726	\$330,852	\$327,344	\$168,013	\$332,724	\$330,942
Purchased Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Utilities & Fuel	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Operating Costs	\$6,575	\$15,700	\$16,651	\$16,800	\$16,500	\$3,529	\$19,200	\$19,000
Capital Outlay	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Social & Municipal Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTALS:	\$304,381	\$299,856	\$306,377	\$347,652	\$343,844	\$171,542	\$351,924	\$349,942

Graphic Representation

**FRINGE BENEFIT IMPACT (Estimated):**

FICA	\$25,429
Workers Comp	\$1,115
Health Insurance	\$93,421
Retirement	\$33,905
Unemployment	\$276
Other Insurance	\$5,771
Total Fringe Benefit Impact	\$159,918
# of Full Time Employees	6.00

	FY23 Budget	FY24 Manager's Rec	Dollar Change	Percentage Change
Personal Services:	\$330,852	\$330,942	\$90	0.0%
Purchased Services	\$0	\$0	\$0	N/A
Utilities & Fuel	\$0	\$0	\$0	N/A
Operating Costs	\$16,800	\$19,000	\$2,200	13.1%
Capital Outlay	\$0	\$0	\$0	N/A
Social & Municipal Services	\$0	\$0	\$0	N/A
TOTALS:	\$347,652	\$349,942	\$2,290	0.7%

Personnel Services

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec
60101	Dept Manager Salary Exp	\$88,674	\$88,406	\$90,422	\$94,457	\$94,717	\$54,717	\$83,921	\$83,921
60105	F-T Employee Wage Exp	\$206,084	\$190,050	\$194,726	\$232,095	\$228,707	\$113,205	\$241,500	\$241,500
60111	Overtime Wage Expense	\$2,859	\$5,000	\$4,268	\$3,500	\$3,500	\$0	\$5,482	\$3,700
60251	Conferences/Training Expense	\$0	\$510	\$140	\$510	\$260	\$0	\$1,200	\$1,200
60252	Travel/Mileage Expense	\$0	\$70	\$0	\$70	\$70	\$0	\$500	\$500
60253	Food/Lodging Expense	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60256	Dues/Memberships Expense	\$190	\$120	\$170	\$220	\$90	\$90	\$120	\$120
Totals		\$297,806	\$284,156	\$289,726	\$330,852	\$327,344	\$168,013	\$332,724	\$330,942

Purchased Services

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Utilities & Fuel

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Other Operating Costs

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec
60500	Admin/Office Supp/Eqt Non-C	\$3,137	\$3,200	\$2,626	\$3,300	\$3,000	\$987	\$3,700	\$3,500
60501	Operating Supp/Eqt Non-Cap	\$485	\$0	\$596	\$0	\$0	\$954	\$0	\$0
60502	Printing & Copying Expense	\$2,952	\$12,500	\$13,429	\$13,500	\$13,500	\$1,587	\$15,500	\$15,500
Totals		\$6,575	\$15,700	\$16,651	\$16,800	\$16,500	\$3,529	\$19,200	\$19,000

Capital Outlay

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Social & Municipal Services

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

City of Biddeford, Maine**Department Personnel Budget****Fiscal Year 2024**

DEPARTMENT: 21103 City Clerk

Classification	EMP #	FTE	Annual Total	Requested	City Manager Recommended	Last Name	First Name	Object
CITY CLERK	14950	1.00	\$83,600	\$83,921	\$83,921	CYR	KRISTY	60101
DEPUTY CITY CLERK/DEPUTY TAX COLLEC	10003	1.00	\$65,709	\$65,962	\$65,962	ST. OURS	AMBER	60105
PAYMENTS CLERK	11045	1.00	\$43,657	\$43,825	\$43,825	CHARLAND	JENNA	60105
PAYMENTS CLERK	10929	1.00	\$45,896	\$46,072	\$46,072	O'DRISCOLL	CHRISTINE	60105
PAYMENTS CLERK	11295	1.00	\$44,015	\$44,185	\$44,185	RICHARD	DONNA	60105
PAYMENTS CLERK	11193	1.00	\$41,298	\$41,457	\$41,457	SOHNS	ALYSSA	60105
TOTAL BUDGETED POSITIONS		6.00	\$324,175	\$325,422	\$325,422			

Notes:



Fiscal Year 2024
Budget Request

March 8, 2023
Department: City Clerk
Account Title: Dept Manager Salary Exp

Department Number: 21103 Account Number: 60101

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$88,674	\$88,406	\$90,422	\$94,457	\$94,717

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$83,921	\$83,921		-\$10,536

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

City Clerk retiremnt and promotion form within the organization.



**Fiscal Year 2024
Budget Request**

March 8, 2023

Department:

City Clerk

Account Title: F-T Employee Wage Exp

Department Number: 21103

Account Number: 60105

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$206,084	\$190,050	\$194,726	\$232,095	\$228,707

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$241,500	\$241,500		\$9,405

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Deputy City Clerk/Tax Collector
(3) FT Associate/Counter Clerks
(1) PT Associate/Counter Clerk



**Fiscal Year 2024
Budget Request**

March 8, 2023

Department:

City Clerk

Account Title: Overtime Wage Expense

Department Number: 21103

Account Number: 60111

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$2,859	\$5,000	\$4,268	\$3,500	\$3,500

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$5,482	\$3,700		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Overtime for City Clerk's staff during election time, including early processing of absentee ballots on Saturday; Overtime pay when staff is required to work after 4:00 pm for late customers. Currently estimated at 2.27%.

Under the new workweek, overtime is reduced.



Fiscal Year 2024 Budget Request

March 8, 2023

Department:

City Clerk

Account Title: Conferences/Training Expense

Department Number: 21103

Account Number: 60251

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$0	\$510	\$140	\$510	\$260

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$1,200	\$1,200		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

	Rate	Unit	Total
Vital Records Training	\$ 80.00	2.0 \$	160.00
Election/Voter Reg Workshop (2-day)	\$ 120.00	2.0 \$	240.00
Tax Collector Workshop	\$ 55.00	2.0 \$	110.00
Legislative Process A-Z	\$ 40.00	4.0 \$	160.00
City Clerk Certification		\$	530.00
		\$	1,200.00

increased because of condition of hire for new City Clerk to get certified



Fiscal Year 2024 Budget Request

March 8, 2023

Department:

City Clerk

Account Title: Travel/Mileage Expense

Department Number:

21103

Account Number:

60252

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$0	\$70	\$0	\$70	\$70

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$500	\$500		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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		Rate	Unit	Total
Elections/Voter Reg. Workshops (2 days-Portland)	\$	0.66	70.0 \$	45.85
Vital Records Workshop in Portland	\$	0.66	35.0 \$	22.93
Vital Records Workshop in Augusta	\$	0.66	150.0 \$	99.00
Clerk Training - Augusta (3 Courses)	\$	0.66	450.0 \$	297.00
Tolls	\$	1.60	12.0 \$	19.20
				\$ 483.98



**Fiscal Year 2024
Budget Request**

March 8, 2023

Department:

City Clerk

Account Title: Food/Lodging Expense

Department Number: 21103

Account Number: 60253

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$0	\$0	\$0	\$0	\$0

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$0	\$0		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Fiscal Year 2024 Budget Request

March 8, 2023

Department:

City Clerk

Account Title: Dues/Memberships Expense

Department Number: 21103

Account Number: 60256

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$190	\$120	\$170	\$220	\$90

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$120	\$120		\$100

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Maine Town & City Clerks' Association Membership Dues for City Clerk and Deputy Clerk

Fee	Units	Total
\$30.00	2	\$60.00

York County City & Town Clerks' Association Membership Dues for City Clerk and Deputy Clerk

Fee	Units	Total
\$15.00	2	\$30.00

Maine Tax Collectors Association Membership Dues for Deputy Tax Collector

Fee	Units	Total
\$30.00	1	\$30.00

Total	\$120.00
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Fiscal Year 2024 Budget Request

March 8, 2023

Department:

City Clerk

Account Title: Printing & Copying Expense

Department Number: 21103

Account Number: 60502

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$2,952	\$12,500	\$13,429	\$13,500	\$13,500

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$15,500	\$15,500		\$1,000

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Dog license reminder postcards	\$	200.00
General Code (code analysis, composition & printing of Supplement) ¹	\$	9,000.00
General Code - annual maintenance fee	\$	1,195.00
Kofile - repair and restoration of older vital record volumes	\$	5,000.00
	\$	15,395.00

¹NOTE: Code fees are amendment dependent throughout the year



**Fiscal Year 2024
Budget Request**

March 8, 2023

Department:

City Clerk

Account Title: Admin/Office Supp/Eqt Non-Cap

Department Number: 21103

Account Number: 60500

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$3,137	\$3,200	\$2,626	\$3,300	\$3,000

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$3,700	\$3,500		\$800

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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General office supplies (pens, paper clips, clasp envelopes, colored paper, staples, Clorox wipes, etc)	\$	1,700.00
Receipt paper rolls for counter receipt printers	\$	1,500.00
Printer cartridges for MV printers and ribbons for receipt printers	\$	500.00
	\$	3,700.00



**Fiscal Year 2024
Budget Request**

March 8, 2023

Department:

City Clerk

Account Title: Operating Supp/Eqt Non-Cap

Department Number: 21103

Account Number: 60501

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$485	\$0	\$596	\$0	\$0

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$0	\$0		\$500

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Ready Fresh - water bottles/cooler - General Fund expense

City of Biddeford, Maine

Fiscal Year 2024

Budget:

Elections/Voter Registration

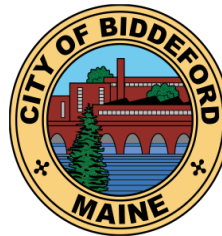
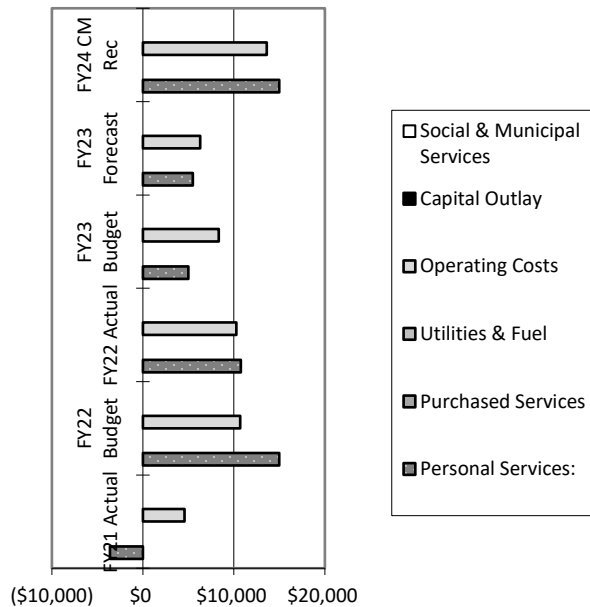
Account Number:

21104

FY24

	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD	Dept Head	Manager's Rec
Personnel Services:	(\$3,630)	\$15,000	\$10,764	\$5,000	\$5,481	\$5,481	\$15,000	\$12,500
Purchased Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Utilities & Fuel	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Operating Costs	\$4,574	\$10,700	\$10,261	\$8,342	\$6,300	\$267	\$13,600	\$12,750
Capital Outlay	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Social & Municipal Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTALS:	\$944	\$25,700	\$21,026	\$13,342	\$11,781	\$5,748	\$28,600	\$25,250

Graphic Representation

**FRINGE BENEFIT IMPACT (Estimated):**

FICA	\$1,148
Workers Comp	\$368
Health Insurance	\$0
Retirement	\$0
Unemployment	\$33
Other Insurance	\$0
Total Fringe Benefit Impact	\$1,549
# of Full Time Employees	0.00

	FY23 Budget	FY24 Manager's Rec	Dollar Change	Percentage Change
Personal Services:	\$5,000	\$12,500	\$7,500	150.0%
Purchased Services	\$0	\$0	\$0	N/A
Utilities & Fuel	\$0	\$0	\$0	N/A
Operating Costs	\$8,342	\$12,750	\$4,408	52.8%
Capital Outlay	\$0	\$0	\$0	N/A
Social & Municipal Services	\$0	\$0	\$0	N/A
TOTALS:	\$13,342	\$25,250	\$11,908	89.3%

Personnel Services

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec
60107	Temp/Seasonal Emp Wage Ex	(\$3,630)	\$15,000	\$9,497	\$5,000	\$5,481	\$5,481	\$15,000	\$12,500
60111	Overtime Wage Expense	\$0	\$0	\$1,267	\$0	\$0	\$0	\$0	\$0
Totals		-\$3,630	\$15,000	\$10,764	\$5,000	\$5,481	\$5,481	\$15,000	\$12,500

Purchased Services

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec
60331	Land/Building Lease Expense	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Utilities & Fuel

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Other Operating Costs

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec
60500	Admin/Office Supp/Eqt Non-C	\$0	\$700	\$91	\$500	\$500	\$267	\$1,600	\$750
60501	Operating Supp/Eqt Non-Cap	\$0	\$0	\$0	\$1,842	\$0	\$0	\$0	\$0
60502	Printing & Copying Expense	\$4,574	\$10,000	\$10,170	\$6,000	\$5,800	\$0	\$12,000	\$12,000
Totals		\$4,574	\$10,700	\$10,261	\$8,342	\$6,300	\$267	\$13,600	\$12,750

Capital Outlay

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Social & Municipal Services

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

City of Biddeford, Maine

Department Personnel Budget

Fiscal Year 2024

DEPARTMENT: 21104 Elections/Voter Registration

Classification	EMP #	FTE	Annual Total	Requested	City Manager Recommended	Last Name	First Name	Object
VOTING CLERKS	4	-	\$15,000	\$15,000	\$15,000			60107
TOTAL BUDGETED POSITIONS		-	\$15,000	\$15,000	\$15,000			

Notes:



**Fiscal Year 2024
Budget Request**

March 8, 2023

Department: Elections/Voter Registration

Account Title: Temp/Seasonal Emp Wage Exp

Department Number: 21104

Account Number: 60107

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
-\$3,630	\$15,000	\$9,497	\$5,000	\$5,481

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$15,000	\$12,500		\$10,000

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

November 2023 - City General Election; plus state general election
June 2024 - School Budget Referendum Validation I and State Primary



Fiscal Year 2021 Budget Request

March 8, 2023

Department: Elections/Voter Registration

Account Title: Overtime Wage Expense

Department Number: 21104

Account Number: 60111

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$0	\$0	\$1,267	\$0	\$0

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$0	\$0		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Any overtime accrued for election purposes is budgeted and paid for out of the Clerks OT (21103-60111)



**Fiscal Year 2024
Budget Request**

March 8, 2023

Department: Elections/Voter Registration

Account Title: Admin/Office Supp/Eqt Non-Cap

Department Number: 21104

Account Number: 60500

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$0	\$700	\$91	\$500	\$500

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$1,600	\$750		\$1,100

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

--

Election day supplies and other preparations (pens, clasp envelopes, tape, signage, etc)
Voter Registration cards
PPE for polling place (if State does not supply enough)

reduced the PPE issue is unlikely needed;if needed, will find funds to cover



Fiscal Year 2024 Budget Request

March 8, 2023

Department: Elections/Voter Registration

Account Title: Operating Supp/Eqt Non-Cap

Department Number: 21104

Account Number: 60501

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$0	\$0	\$0	\$1,842	\$0

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$0.00	\$0.00		(\$1,842.00)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

This was for the CTCL Grant ~No longer active



Fiscal Year 2024 Budget Request

March 8, 2023

Department: Elections/Voter Registration

Account Title: Printing & Copying Expense

Department Number: 21104

Account Number: 60502

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$4,574	\$10,000	\$10,170	\$6,000	\$5,800

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$12,000	\$12,000		-\$4,000

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Programming of memory sticks and printing of ballots for a potential Municipal Referendum Election & Municipal Election

Due to State Election in June 2025, the School Budget Validation Election ballots will need to be printed/coded through ES&S

14 Memory Sticks Per Election - \$1380 for all

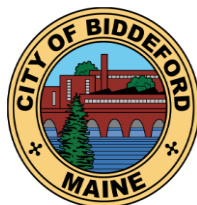
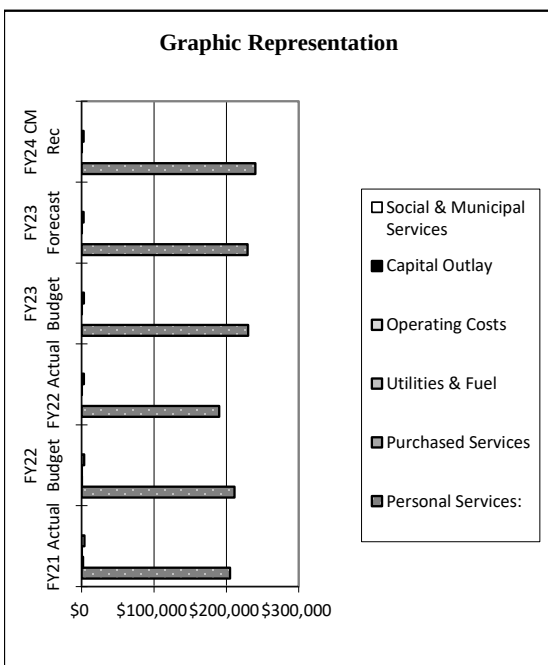
City of Biddeford, Maine

Fiscal Year 2024

Budget: Assessing
Account Number: 21105

FY24

	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD	Dept Head	Manager's Rec
Personnel Services:	\$205,088	\$211,348	\$190,254	\$230,147	\$229,281	\$107,757	\$240,357	\$240,357
Purchased Services	\$1,880	\$500	\$0	\$0	\$0	\$0	\$0	\$0
Utilities & Fuel	\$44	\$150	\$42	\$250	\$100	\$19	\$146	\$146
Operating Costs	\$4,057	\$3,400	\$3,115	\$3,100	\$2,700	\$1,972	\$2,800	\$2,800
Capital Outlay	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Social & Municipal Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTALS:	\$211,069	\$215,398	\$193,412	\$233,497	\$232,081	\$109,749	\$243,303	\$243,303



FRINGE BENEFIT IMPACT (Estimated):

FICA	\$17,851
Workers Comp	\$4,545
Health Insurance	\$35,524
Retirement	\$23,801
Unemployment	\$110
Other Insurance	\$3,046
Total Fringe Benefit Impact	\$84,878
# of Full Time Employees	3.00

	FY23 Budget	FY24 Manager's Rec	Dollar Change	Percentage Change
Personal Services:	\$230,147	\$240,357	\$10,210	4.4%
Purchased Services	\$0	\$0	\$0	N/A
Utilities & Fuel	\$250	\$146	-\$104	-41.6%
Operating Costs	\$3,100	\$2,800	-\$300	-9.7%
Capital Outlay	\$0	\$0	\$0	N/A
Social & Municipal Services	\$0	\$0	\$0	N/A
TOTALS:	\$233,497	\$243,303	\$9,806	4.2%

Personnel Services

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec
60101	Dept Manager Salary Exp	\$99,132	\$98,867	\$114,148	\$95,651	\$95,651	\$80,470	\$98,974	\$98,974
60102	Mid Mgmt Hrly Employee Wa	\$59,414	\$59,153	\$35,066	\$79,469	\$74,859	\$0	\$78,529	\$78,529
60105	F-T Employee Wage Exp	\$44,821	\$45,518	\$36,802	\$47,567	\$52,520	\$24,958	\$55,094	\$55,094
60251	Conferences/Training Expense	\$1,090	\$3,500	\$2,272	\$3,500	\$2,500	\$1,078	\$3,500	\$3,500
60253	Food/Lodging Expense	\$0	\$2,500	\$600	\$2,500	\$2,500	\$0	\$3,300	\$3,300
60256	Dues/Memberships Expense	\$630	\$1,060	\$1,236	\$1,060	\$1,251	\$1,251	\$960	\$960
Totals		\$205,088	\$211,348	\$190,254	\$230,147	\$229,281	\$107,757	\$240,357	\$240,357

Purchased Services

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec
60303	Appraisal Services Expense	\$380	\$500	\$0	\$0	\$0	\$0	\$0	\$0
60306	Other Prof/Consult Srvs Exp	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60310	Service Contracts Expense	\$1,500	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Totals		\$1,880	\$500	\$0	\$0	\$0	\$0	\$0	\$0

Utilities & Fuel

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24 Dept Head	Mgr's Rec
60411	Gasoline Expense	\$44	\$150	\$42	\$250	\$100	\$19	\$146	\$146
Totals		\$44	\$150	\$42	\$250	\$100	\$19	\$146	\$146

Other Operating Costs

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24 Dept Head	Mgr's Rec
60453	Vehicle Repair/Tires/Oil Exp	\$31	\$500	\$0	\$500	\$100	\$10	\$500	\$500
60500	Admin/Office Supp/Eqt Non-Cap	\$2,413	\$800	\$831	\$800	\$800	\$611	\$500	\$500
60501	Operating Supp/Eqt Non-Cap	\$1,613	\$1,800	\$2,043	\$1,500	\$1,500	\$1,251	\$1,500	\$1,500
60502	Printing & Copying Expense	\$0	\$300	\$241	\$300	\$300	\$100	\$300	\$300
Totals		\$4,057	\$3,400	\$3,115	\$3,100	\$2,700	\$1,972	\$2,800	\$2,800

Capital Outlay

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24 Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Social & Municipal Services

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24 Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

City of Biddeford, Maine

Department Personnel Budget

Fiscal Year 2024

DEPARTMENT: 21105 Assessing

Classification	EMP #	FTE	Annual Total		Requested	City Manager Recommended	Last Name	First Name	Object
ASSESSOR	10243	1.00	\$	98,594	\$ 98,974	\$ 98,974	DESJARDINS	NICHOLAS	60101
ASST. ASSESSOR	11214	1.00	\$	78,228	\$ 78,529	\$ 78,529	CRAY	DEANNE	60102
ADMINISTRATIVE ASST.	11209	1.00	\$	54,883	\$ 55,094	\$ 55,094	MEURRENS	AMY	60105
TOTAL BUDGETED POSITIONS		3.00	\$	231,706	\$ 232,597	\$ 232,597			

Notes:



Fiscal Year 2024 Budget Request

March 8, 2023

Department:

Assessing

Account Title: Dept Manager Salary Exp

Department Number: 21105

Account Number: 60101

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$99,132	\$98,867	\$114,148	\$95,651	\$ 95,651.00

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$98,974	\$98,974		\$3,323

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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**Fiscal Year 2024
Budget Request**

March 8, 2023

Department:

Assessing

Account Title: Mid Mgmt Hrly Employee Wage Ex

Department Number: 21105

Account Number: 60102

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$59,414	\$59,153	\$35,066	\$79,469	\$ 74,859

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$78,529	\$78,529		-\$941

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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**Fiscal Year 2024
Budget Request**

March 8, 2023

Department:

Assessing

Account Title: F-T Employee Wage Exp

Department Number: 21105

Account Number: 60105

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$44,821	\$45,518	\$36,802	\$47,567	52,520

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$55,094	\$55,094		\$7,528

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Fiscal Year 2024
Budget Request

March 8, 2023

Department:

Assessing

Account Title: Overtime Wage Expense

Department Number: 21105

Account Number: 60111

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$0	\$0	\$0	\$0	

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$0	\$0		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

We will not be budgeting for overtime



Fiscal Year 2024 Budget Request

March 8, 2023

Department:

Assessing

Account Title: Conferences/Training Expense

Department Number: 21105

Account Number: 60251

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$1,090	\$3,500	\$2,272	\$3,500	\$2,500.00

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$3,500	\$3,500		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Conference and training with Maine Revenue Service, Vision Technologies, IAAO and MAAO training. Training is required for yearly continuing education requirements for CMA (Certified Maine Assessor) Re-certification

Maine Revenue Service, Tax School	\$	200.00	\$	3.0	\$	600.00
Maine Chapter IAAO Annual Meeting	\$	100.00	\$	2.0	\$	200.00
MAAO Annual Meeting	\$	100.00	\$	2.0	\$	200.00
Various MMA Seminars	\$	250.00	\$	2.0	\$	500.00
IAAO Adv. Training for Higher Level CMA Cert.	\$	500.00	\$	2.0	\$	1,000.00
IAAO Maine Chapter Spring Conference	\$	250.00	\$	2.0	\$	500.00
MAAO Fall Chapter Meeting Conference	\$	250.00	\$	2.0	\$	500.00
						<u>\$3,500.00</u>

*Advanced Training was not used for FY 23 and we plan on using to increase educational Assessing opportunities along with higher level Assessing Certifications



**Fiscal Year 2024
Budget Request**

March 8, 2023

Department:

Assessing

Account Title: Travel/Mileage Expense

Department Number: 21105

Account Number: 60252

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$0	\$450	\$130	\$400	\$0

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$0	\$0		-\$400

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



Fiscal Year 2024 Budget Request

March 8, 2023

Department:

Assessing

Account Title: Food/Lodging Expense

Department Number: 21105

Account Number: 60253

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$0	\$2,500	\$600	\$2,500	\$2,500.00

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$3,300	\$3,300		\$800

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Lodging for MAAO (Maine Association of Assessing Officers) conference/training located in Sebasco Estates ME (65 miles)

\$\$/Person	#Persons	Subtotal
\$500.00	2	\$1,000.00

Lodging for MRS(Maine Revenue Services) tax school located in Belfast, ME (120 miles; 4-days)

\$\$/Person	#Persons	Subtotal
\$650.00	2	\$1,300.00

Lodging for IAAO (Internaitonal Assocaiton of Assessing Officers) schooling in Sunday River (100 miles; 3-days)

\$\$/Person	#Persons	Subtotal
\$500.00	2	\$1,000.00

Lodging for MRS/IAAO are expensed at the end of the fiscal year

\$3,300.00

Requesting add'l funding due to lodging increases for annual Assessing school



Fiscal Year 2024 Budget Request

March 8, 2023

Department:

Assessing

Account Title: Dues/Memberships Expense

Department Number: 21105

Account Number: 60256

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$630	\$1,060	\$1,236	\$1,060	\$1,251.00

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$960	\$960		-\$100

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

International Association of Assessing Officers - (Increased \$10 a month x 2)			\$440.00
Maine Chapter IAAO	\$30.00	2.0	\$60.00
Maine Association of Assessing Officers	\$40.00	2	\$80.00
Appraisal State License Fee			\$380.00
			\$960.00

*License renewal on a year to year basis



**Fiscal Year 2024
Budget Request**

March 8, 2023

Department:

Assessing

Account Title: Appraisal Services Expense

Department Number: 21105

Account Number: 60303

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$380	\$500	\$0	\$0	\$0.00

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$0	\$0		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Hiring License professional appraiser for valuation disputes

*We have not used the funds and have no intention to



Fiscal Year 2024 Budget Request

March 8, 2023

Department:

Assessing

Account Title: Other Prof/Consult Srvs Exp

Department Number: 21105

Account Number: 60306

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$0	\$0	\$0	\$0	\$0.00

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$0	\$0		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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**Fiscal Year 2024
Budget Request**

March 8, 2023

Department:

Assessing

Account Title: Service Contracts Expense

Department Number: 21105

Account Number: 60310

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$1,500	\$0	\$0	\$0	\$0.00

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$0	\$0		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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*FY 2023 EOY expense is for the Marshall & Swift Cost Books expensed in the future under Account Number 60501



Fiscal Year 2024 Budget Request

March 8, 2023

Department:

Assessing

Account Title: Gasoline Expense

Department Number: 21105

Account Number: 60411

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$44	\$150	\$42	\$250	\$100.00

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$146	\$146		(\$104)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Gas usage was down in FY 23 due to staff turnover

Gas price per gallon is provided by Public Works

Our Department is estimating an increase in car usage during FY 24 for new valuation pick up work and property data verification (See Below)

Gas Gallons Est Usage	7/1/2023-12/30/2023	1/1/2024-6/30/2024	Price Per Gallon	
50	25	25	x 2.92	\$146

Gas price locked in at \$2.92 per gallon per Public Works

Gas usage will increase in March & April for new value pick up as of assessment date 4/1



**Fiscal Year 2024
Budget Request**

March 8, 2023

Department:

Assessing

Account Title: Vehicle Repair/Tires/Oil Exp

Department Number: 21105

Account Number: 60453

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$31	\$500	\$0	\$500	\$100.00

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$500	\$500		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Estimated by Public Works

***New Vehicle therefore no repairs needed so far for FY 2022**

**Public works has estimated \$500.00 for potential FY 24 repairs to our City Car which includes but not limited to parts costs
Public works does not recommend removing this \$500.00 from the budget line item where if these repairs need to be done
we will not have the funds to pay for this therefore no Assessing City Vehicle to verify property data and pick up new
accurate taxable value for the City.**

If it is decided to remove some funds here please do not remove all funds incase we need some repairs done in FY 24



Fiscal Year 2024 Budget Request

March 8, 2023

Department:

Assessing

Account Title: Operating Supp/Eqt Non-Cap

Department Number:

21105

Account Number:

60501

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$1,613	\$1,800	\$2,043	\$1,500	\$1,500.00

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$1,500	\$1,500		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Marshall & Swift Cost Manuals annual Cost \$1,300-1,500

*This the annual fee for our Marshall & Swift Cost Books

*Was expensed from Account Number 60310 (No budget request under that account in FY 2023)

*Will be expensed in FY 2023 under this account



**Fiscal Year 2024
Budget Request**

March 8, 2023

Department:

Assessing

Account Title: Printing & Copying Expense

Department Number: 21105

Account Number: 60502

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$0	\$300	\$241	\$300	\$300.00

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$300	\$300		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Personal Property Declarations Forms and Misc. copying

*This is a safety net for Personal Property Expenses that may arise

City of Biddeford, Maine

Fiscal Year 2024

Budget:

Finance

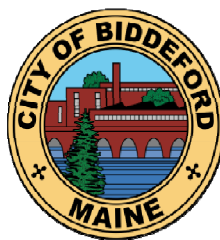
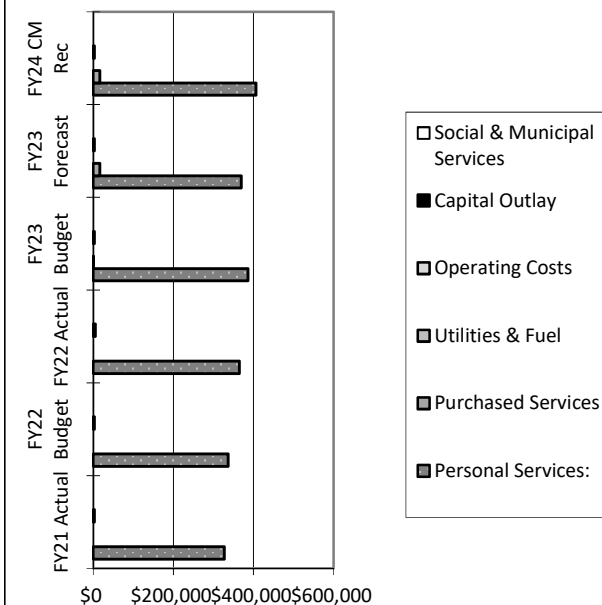
Account Number:

21106

FY24

	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD	Dept Head	Manager's Rec
Personnel Services:	\$327,216	\$336,546	\$364,638	\$386,045	\$369,632	\$166,095	\$405,728	\$405,053
Purchased Services	\$0	\$0	\$0	\$75	\$16,425	\$0	\$16,425	\$16,425
Utilities & Fuel	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Operating Costs	\$2,332	\$2,800	\$4,731	\$2,800	\$2,800	\$1,378	\$2,800	\$2,800
Capital Outlay	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Social & Municipal Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTALS:	\$329,548	\$339,346	\$369,368	\$388,920	\$388,857	\$167,473	\$424,953	\$424,278

Graphic Representation

**FRINGE BENEFIT IMPACT (Estimated):**

FICA	\$31,874
Workers Comp	\$1,346
Health Insurance	\$54,470
Retirement	\$27,870
Unemployment	\$298
Other Insurance	\$4,932
Total Fringe Benefit Impact	\$120,790
# of Full Time Employees	5.00

	FY23 Budget	FY24 Manager's Rec	Dollar Change	Percentage Change
Personal Services:	\$386,045	\$405,053	\$19,007	4.9%
Purchased Services	\$75	\$16,425	\$16,350	21800%
Utilities & Fuel	\$0	\$0	\$0	N/A
Operating Costs	\$2,800	\$2,800	\$0	0.0%
Capital Outlay	\$0	\$0	\$0	N/A
Social & Municipal Services	\$0	\$0	\$0	N/A
TOTALS:	\$388,920	\$424,278	\$35,357	9.1%

Personnel Services

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec
60101	Dept Manager Salary Exp	\$82,132	\$105,404	\$90,770	\$115,661	\$120,399	\$57,884	\$126,301	\$126,301
60102	Mid Mgmt Hrly Employee Wa	\$139,865	\$136,284	\$148,299	\$153,239	\$97,400	\$80,355	\$149,412	\$149,412
60105	F-T Employee Wage Exp	\$100,778	\$90,014	\$104,783	\$116,146	\$136,328	\$23,395	\$120,465	\$120,465
60251	Conferences/Training Expense	\$3,040	\$3,500	\$15,044	\$0	\$14,185	\$4,110	\$7,675	\$7,000
60256	Dues/Memberships Expense	\$545	\$945	\$1,955	\$0	\$1,320	\$320	\$1,875	\$1,875
Totals		\$327,216	\$336,546	\$364,638	\$386,045	\$369,632	\$166,095	\$405,728	\$405,053

Purchased Services

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec
60306	Other Prof/Consult Srvs Exp	\$0	\$0	\$0	\$75	\$16,425	\$0	\$16,425	\$16,425
Totals		\$0	\$0	\$0	\$75	\$16,425	\$0	\$16,425	\$16,425

Utilities & Fuel

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec
60406	Fiber/Internet Expense	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Other Operating Costs

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec
60500	Admin/Office Supp/Eqt Non-C	\$2,332	\$2,800	\$3,850	\$2,800	\$2,800	\$1,378	\$2,800	\$2,800
60501	Operating Supp/Eqt Non-Cap	\$0	\$0	\$881	\$0	\$0	\$0	\$0	\$0
Totals		\$2,332	\$2,800	\$4,731	\$2,800	\$2,800	\$1,378	\$2,800	\$2,800

Capital Outlay

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Social & Municipal Services

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

City of Biddeford, Maine

Department Personnel Budget

Fiscal Year 2024

Department: 21106 Finance

Classification	EMP #	FTE	Annual Total	Requested	City Manager Recommended	Last Name	First Name	Object
FINANCE DIRECTOR	11152	1.00	\$125,817	\$126,301	\$126,301	WOOD	NICHOLE	60101
DEPUTY FINANCE DIRECTOR	11285	1.00	\$94,050	\$94,412	\$94,412	BRADBURY	KRISTIE	60102
TAX COLLECTOR	99	1.00	\$54,789	\$55,000	\$55,000	VACANT	0	60102
AR/FINANCE CLERK	11177	1.00	\$52,209	\$52,410	\$52,410	HOPKINS	SANDRA	60105
AP/FINANCE CLERK	11255	1.00	\$67,795	\$68,055	\$68,055	GREGOIRE	TRACY	60105
TOTAL BUDGETED POSITIONS		5.00	\$394,660	\$396,178	\$396,178			



Fiscal Year 2024
Budget Request

March 10, 2023
Department: Finance
Account Title: Dept Manager Salary Exp

Department Number: 21106 Account Number: 60101

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$82,132	\$105,404	\$90,770	\$115,661	\$120,399

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$126,301	\$126,301		\$10,640

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



Fiscal Year 2024
Budget Request

March 10, 2023
Department: Finance
Account Title: Mid Mgmt Hrly Employee Wage Ex

Department Number: 21106 Account Number: 60102

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$139,865	\$136,284	\$148,299	\$153,239	\$97,400

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$149,412	\$149,412		(\$3,827)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



Fiscal Year 2024
Budget Request

March 10, 2023 Department: Finance

Account Title: F-T Employee Wage Exp

Department Number: 21106 Account Number: 60105

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$100,778	\$90,014	\$104,783	\$116,146	\$136,328

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$120,465	\$120,465		\$4,319

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Tax collector position changing to Revenue Analyst, which moves from Mid-Management (60102) to FT Wage (60102). Assumption is to start by first pay in March through the end of the year.



Fiscal Year 2024
Budget Request

March 10, 2023 Department: Finance

Account Title: Overtime Wage Expense

Department Number: 21106 Account Number: 60111

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$227	\$400	\$3,770	\$1,000	

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
		\$0		(\$1,000)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Employee	Hours	Rate	Budget
			\$ -
			\$ -
			<u>\$ -</u>



Fiscal Year 2024 Budget Request

March 10, 2023

Department:

Finance

Account Title: Conferences/Training Expense

Department Number: 21106

Account Number: 60251

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$3,040	\$3,500	\$15,044	\$0	\$14,185

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$7,675	\$7,000		\$7,000

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

	<i>Adjustment</i>
Online annual training series - Fred Pryor for Payroll Specialist	\$ 200.00
MMTCTA Annual Conference - Tax Collector / Revenue Analyst	\$ 75.00
Other MMTCTA training offerings - Tax Collector / Revenue Analyst	\$ 200.00
Tyler Connect Annual User Conference - Airfare / Meals / Lodging x2	\$ 3,000.00
Three passes for this conference (approx \$1,100 each) are included with annual PACE contract	
Various virtual trainings offered by MMA, GFOA, AICPA, others	\$ 1,000.00
Necessary to maintain Finance Director's CPA license (40 hours/year)	
NESGFOA Spring & Fall Conferences Director & Deputy Director	\$ 1,200.00
NESGFOA Spring & Fall Conferences - Mileage / Meals / Lodging Director & Deputy Director	\$ 2,000.00
	<u>\$ 7,675.00</u>
	<u>\$ 7,675.00</u>



Fiscal Year 2024 Budget Request

March 10, 2023

Department:

Finance

Account Title: Dues/Memberships Expense

Department Number: 21106

Account Number: 60256

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$545	\$945	\$1,955	\$0	\$1,320

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$1,875	\$1,875		\$1,875

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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GFOA Certificate of Achievement (COA) application fee	\$ 530.00
AICPA Annual Dues - Finance Director	\$ 510.00
GFOA Annual Dues - Finance Director & Deputy Director	\$ 450.00
MMA Annual Dues - Payroll Specialist	\$ 150.00
Maine Secretary of State - Notary for Deputy Finance Director	\$ 50.00
MFGOA Annual Dues - Finance Director & Deputy Director	\$ 90.00
Maine Board of Accountancy Annual CPA License renewal - Finance Director	\$ 35.00
MMTCTA Annual Dues - Tax Collector / Revenue Analyst	\$ 60.00
	\$ 1,875.00



Fiscal Year 2024
Budget Request

March 10, 2023
Department: Finance
Account Title: Other Prof/Consult Svcs Exp

Department Number: 21106 Account Number: 60306

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$0	\$0	\$0	\$75	\$16,425

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$16,425	\$16,425		\$16,350

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

FY22 PACE covered within surplus allocation

Annual PACE (Planned Annual Continuing Education) Contract - 15 days - Tyler Technologies \$ 16,425.00
Used to keep current with the new features and functionality, training on existing modules, re-implementing the HR/PR modules to fix the outstanding issues preventing the City from utilizing the Employee Self Service module purchased Three years ago, and the Salary & Benefits budgeting functionality.

\$ 16,425.00



Fiscal Year 2024
Budget Request

March 10, 2023
Department: Finance
Account Title: Operating Supp/Eqt Non-Cap

Department Number: 21106 Account Number: 60501

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$0	\$0	\$881	\$0	

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
		\$0		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

City of Biddeford, Maine

Fiscal Year 2024

Budget:

Computer Services

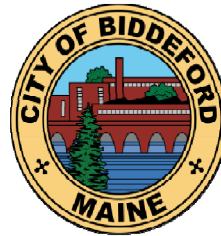
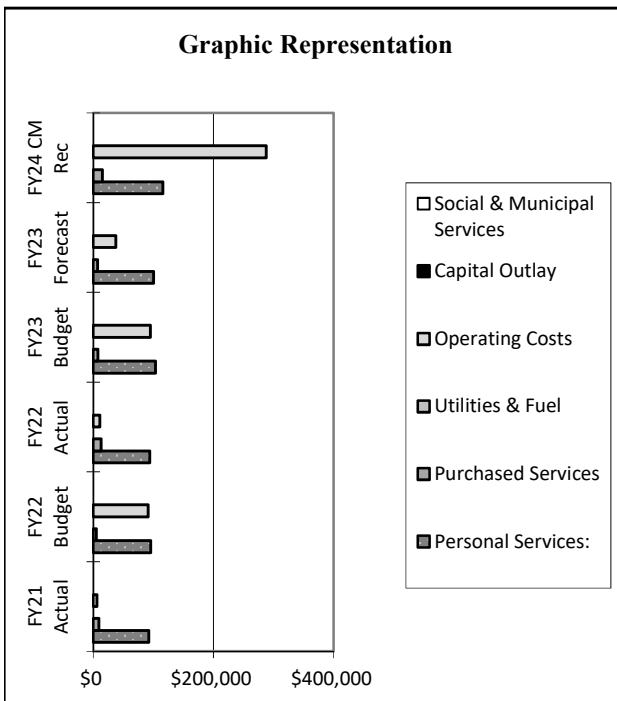
Account Number:

21107

FY24

	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD	Dept Head	Manager's Rec
Personnel Services:	\$92,219	\$95,206	\$94,114	\$103,249	\$100,190	\$47,500	\$115,621	\$115,621
Purchased Services	\$9,118	\$5,000	\$12,749	\$7,500	\$7,000	\$2,862	\$15,000	\$15,000
Utilities & Fuel	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Operating Costs	\$6,041	\$91,400	\$10,885	\$95,085	\$37,300	\$14,428	\$287,486	\$287,486
Capital Outlay	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Social & Municipal Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTALS:	\$107,377	\$191,606	\$117,747	\$205,834	\$144,490	\$64,790	\$418,107	\$418,107

Graphic Representation

**FRINGE BENEFIT IMPACT (Estimated):**

FICA	\$8,404
Workers Comp	\$2,544
Health Insurance	\$14,191
Retirement	\$6,219
Unemployment	\$39
Other Insurance	\$1,087
Total Fringe Benefit Impact	\$32,485
# of Full Time Employees	1.00

	FY23 Budget	FY24 Manager's Rec	Dollar Change	Percentage Change
Personal Services:	\$103,249	\$115,621	\$12,372	12.0%
Purchased Services	\$7,500	\$15,000	\$7,500	100.0%
Utilities & Fuel	\$0	\$0	\$0	N/A
Operating Costs	\$95,085	\$287,486	\$192,401	202.3%
Capital Outlay	\$0	\$0	\$0	N/A
Social & Municipal Services	\$0	\$0	\$0	N/A
TOTALS:	\$205,834	\$418,107	\$212,273	103.1%

Personnel Services

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec
60101	Dept Manager Salary Exp	\$92,119	\$91,851	\$93,950	\$99,657	\$98,800	\$47,500	\$103,643	\$103,643
60102	Mid Mgmt Hrly Employee Wa	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60201	FICA/Medicare-ER Share Exp	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60202	MPERS-Employer Share Exp	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60203	457 Plan-Employer Share Exp	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60210	HPHC Ins Employer Share Ex	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60212	S-T Disability ER Share Exp	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60213	L-T Disability ER Share Exp	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60216	Delta Dental ER Share	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60217	RHSA Plan ER Share	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60251	Conferences/Training Expense	\$0	\$2,950	\$0	\$3,175	\$1,165	\$0	\$11,500	\$11,500
60252	Travel/Mileage Expense	\$0	\$280	\$64	\$292	\$100	\$0	\$328	\$328
60253	Food/Lodging Expense	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60256	Dues/Memberships Expense	\$100	\$125	\$100	\$125	\$125	\$0	\$150	\$150
Totals		\$92,219	\$95,206	\$94,114	\$103,249	\$100,190	\$47,500	\$115,621	\$115,621

Purchased Services

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec
60305	Computer Support/Service Ex	\$9,118	\$5,000	\$12,749	\$7,500	\$7,000	\$2,862	\$15,000	\$15,000
Totals		\$9,118	\$5,000	\$12,749	\$7,500	\$7,000	\$2,862	\$15,000	\$15,000

Utilities & Fuel

Account		FY21	FY22	FY22	FY23	FY23	FY23	FY24	
Number	Description	Actual	Budget	Actual	Budget	Forecast	YTD 12/31/22	Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Other Operating Costs

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec
60452	Operating Equip Repair Exp	\$2,012	\$5,000	\$1,508	\$4,200	\$14,000	\$2,582	\$12,000	\$12,000
60500	Admin/Office Supp/Eqt Non-C	\$161	\$300	\$1,094	\$300	\$300	\$0	\$300	\$300
60501	Operating Supp/Eqt Non-Cap	\$3,868	\$86,100	\$8,284	\$90,585	\$23,000	\$11,846	\$275,186	\$275,186
Totals		\$6,041	\$91,400	\$10,885	\$95,085	\$37,300	\$14,428	\$287,486	\$287,486

Capital Outlay

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Social & Municipal Services

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

City of Biddeford, Maine
Department Personnel Budget
Fiscal Year 2024

DEPARTMENT: 21107 Computer Services

Classification	EMP #	FTE	Annual Total	Requested	City Manager Recommended	Last Name	First Name	Object
SYSTEM ADMINISTRATOR	28895	1.00	\$103,246	\$103,643	\$103,643	GERLACH	GERALD	60101
TOTAL BUDGETED POSITIONS		1.00	\$103,246	\$103,643	\$103,643			

Notes:



Fiscal Year 2024
Budget Request

March 10, 2023
Department: Computer Services
Account Title: Dept Manager Salary Exp

Department Number: 21107 Account Number: 60101

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$92,119	\$91,851	\$93,950	\$99,657	\$98,800

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$103,643	\$103,643		\$3,986

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



Fiscal Year 2024
Budget Request

March 10, 2023
Department: Computer Services
Account Title: Mid Mgmt Hrly Employee Wage Ex

Department Number: 21107 Account Number: 60102

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$0	\$0	\$0	\$0	\$0

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$0	\$0		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



Fiscal Year 2024 Budget Request

March 10, 2023

Department: Computer Services

Account Title: Conferences/Training Expense

Department Number: 21107

Account Number: 60251

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$0	\$2,950	\$0	\$3,175	\$1,165

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	11,500	11,500		8,325

Support for Budget Request:

Midsized Enterprise Summit They pay most expense including flight and hotel.

As we get closer to migrating to MS365 Bill and I will need training to manage and deploy successfully



<u>Conferences</u>	<u>Unit</u>	<u>Unit Rate</u>	<u>Subtotal</u>
Midsized Enterprise Summit	1	\$550.00	\$550.00
Tyler Connect	1	\$1,500.00	\$1,500.00
MS365 Training	2	\$4,500.00	\$9,000.00
<u>Meals/Lodging</u>	1	\$500.00	\$500.00
			\$11,550.00



Fiscal Year 2024 Budget Request

March 10, 2023

Department: Computer Services

Account Title: Travel/Mileage Expense

Department Number: 21107

Account Number: 60252

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$0	\$280	\$64	\$292	\$100

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$328	\$328		\$36

Support for Budget Request: Travel to various departments and vendors



Covid has impacted travel in FY21 and FY21. Budget assumes normal travel will be accessible.

<u>Description</u>	<u>Unit</u>	<u>Unit Rate</u>	<u>Subtotal</u>
Mileage/Travel	500	\$0.655	\$327.50

Past expenses are detailed below for comparison purposes

FY2014 Actual	\$70.63
FY2015 Actual	\$0.00
FY2016 Actual	\$62.77
FY2017 Actual	\$218.90
FY2018 Actual	\$376.70
FY2019 Actual	\$56.46
FY2020 Actual	\$0.00
FY2021 Actual	\$0.00
FY2022 Actual	\$63.76
Minimum	\$0.00
Average	\$94.36
Maximum	\$376.70



Fiscal Year 2024
Budget Request

March 10, 2023

Department: Computer Services

Account Title: Food/Lodging Expense

Department Number: 21107

Account Number: 60253

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$0	\$0	\$0	\$0	\$0

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$0	\$0		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Moved to 60251



Fiscal Year 2024
Budget Request

March 10, 2023
Department: Computer Services
Account Title: Dues/Memberships Expense

Department Number: 21107 Account Number: 60256

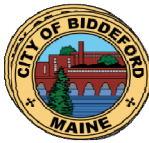
FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$100	\$125	\$100	\$125	\$125

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$150	\$150		\$25

Support for Budget Request:
Government Management Information Sciences This subscription gets me access to Gov. IT Directors all over the US and tons of v

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<u>Desc</u>	<u>Unit</u>	<u>Unit Rate</u>	<u>Subtotal</u>
GMIS Membership	1	\$100.00	\$100.00
MMA Membership	1	\$50.00	\$50.00
	-	\$0.00	\$0.00
			\$150.00



Fiscal Year 2024 Budget Request

March 10, 2023

Department: Computer Services

Account Title: Computer Support/Service Exp

Department Number: 21107

Account Number: 60305

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$9,118	\$5,000	\$12,749	\$7,500	\$7,000

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$15,000	\$15,000		\$7,500

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

This is a contingency line for outside support expenses. An expert in a specific field may be called in to work on an issue. This contingency also covers firewall and router changes. Adding PD and Fire to our domain will have an increase on this line.

Past expenses are detailed below for comparison purposes

FY	Actual	Budget
FY2014	\$3,703.75	\$4,000.00
FY2015	\$5,320.75	\$4,000.00
FY2016	\$1,847.25	\$6,000.00
FY2017	\$696.25	\$6,000.00
FY2018	\$5,812.45	\$6,000.00
FY2019	\$5,638.75	\$4,750.00
FY2020	\$6,115.00	\$4,000.00
FY2021	\$9,118.10	\$5,000.00
FY2022	\$12,748.52	\$5,000.00
FY2023		\$7,500.00
Average	\$5,666.76	\$5,225.00
Median	\$5,638.75	\$4,875.00
Maximum	\$12,748.52	\$6,000.00

funded at more practical level; if major issue comes up, will need to find funds to cover overage



Fiscal Year 2024 Budget Request

March 10, 2023

Department: Computer Services

Account Title: Operating Equip Repair Exp

Department Number: 21107

Account Number: 60452

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$2,012	\$5,000	\$1,508	\$4,200	\$14,000

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$12,000	\$12,000		\$7,800

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



This is a contingency line for equipment repairs and expenses.

Past expenses are detailed below for comparison purposes

	Actual	Budget
FY2014 Actual	\$2,641.63	\$5,000.00
FY2015 Actual	\$4,943.24	\$5,000.00
FY2016 Actual	\$3,490.27	\$5,000.00
FY2017 Actual	\$6,374.51	\$4,850.00
FY2018 Actual	\$6,040.09	\$4,400.00
FY2019 Actual	\$3,294.86	\$4,200.00
FY2020 Actual ¹	\$8,972.12	\$4,550.00
FY2021 Actual	\$2,011.53	\$5,000.00
Average	\$4,721.03	\$4,750.00
Median	\$4,216.76	\$4,925.00
Maximum	\$8,972.12	\$5,000.00

¹**NOTE:** Increase in actual costs for FY2023 is due to onboarding and equipment repairs



Fiscal Year 2024 Budget Request

March 10, 2023

Department: Computer Services

Account Title: Admin/Office Supp/Eqt Non-Cap

Department Number: 21107

Account Number: 60500

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$161	\$300	\$1,094	\$300	\$300

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$300	\$300		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



<u>Desc</u>	<u>Unit</u>	<u>Unit Rate</u>	<u>Subtotal</u>
General administrative office supplies (pens, notepads, media, etc)	1 \$	300.00 \$	300.00

Past expenses are detailed below for comparison purposes. In FY18 the account was changed to only cover expenses for 21107.

Fiscal Year	Budget	Actual
FY2015	\$1,956.59 \$	1,600.00
FY2016	\$1,004.10 \$	1,600.00
FY2017	\$2,418.78 \$	1,500.00
FY2018	\$557.47 \$	300.00
FY2019	\$300.34 \$	300.00
FY2020	\$281.44 \$	300.00
FY2021	\$161.41 \$	300.00
FY2022	\$1,093.67 \$	300.00
FY2023	\$	300.00
Average	\$971.73	\$722.22
Median	\$780.79	\$300.00
Maximum	\$2,418.78	\$1,600.00



Fiscal Year 2024 Budget Request

March 10, 2023

Department: Computer Services

Account Title: Operating Supp/Eqt Non-Cap

Department Number: 21107

Account Number: 60501

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$3,868	\$86,100	\$8,284	\$90,585	\$23,000

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$275,186	\$275,186		\$184,601

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

<u>Desc</u>	<u>Unit</u>	<u>Unit Rate</u>	<u>Subtotal</u>
IT Director Home Internet (systems access)	12	\$80.00	\$960.00
Operating supplies for IT Director	1	\$500.00	\$500.00
Scale Refresh	1	\$165,000.00	\$165,000.00
MS365 Migration	1	\$56,246.00	\$56,246.00
Critical Care Setup	1	\$2,995.00	\$2,995.00
Fortinet Pre Login VPN	1	\$8,000.00	\$8,000.00
Stabilization Plan ¹			\$157,899.00
Stabilization Plan Reserve (Scale)			(\$29,012.00)
Stabilization Plan Reserve (Office Refresh)			(\$12,870.00)
Total Budget Amount			\$349,718.00

¹In an effort to create a sustainable budget, a plan is in process to map out upgrades and planned obsolescence out at least seven years to establish an accrual system in an effort to create a sustainable budget. Year 1 implementation will require an initial investment to "catch-up". Future year expenditures will stabilize once caught-up.

This accrual system will also shift the corresponding expenses from CIP and reduce year-to-year swings caused by obsolescence replacements that normally occur.

MS365 - Microsoft will soon stop adding features to on-site Exchange. Migrating to service includes Teams, MDM, One Drive, and Security for VPN, online Scheduling and much more. It also eliminates the need to refresh our exchange server and Office Suite every 5 years. We will be able to eliminate our onprem Exchange server.

\$12,870 is currently in the reserve for Office and Exchange upgrades and is shown above.

Scale Refresh - Due to major hardware changes with Scale we can no longer refresh just one or two nodes. The oldest Scale equipment is +5 years old. \$29,012 is in the stabilization account under the node by node stabilization plan and is shown above.

Critical Care Monitoring - Systems Engineering no longer offers Critical Care as a stand alone product. In order to keep Critical Care Monitoring will need to be added. Service monitors the health of our environment and provides 24X7 response to issues such as full hard disk and switch issues or any other behind the scene issues. This does not cover PC's and user issues.

Fortinet Pre Login VPN - This allows a VPN connection to be made. This enables the IT department to deploy security settings and group policy to be applied when users are working remotely.

City of Biddeford, Maine

Fiscal Year 2024

Budget:

Human Resources

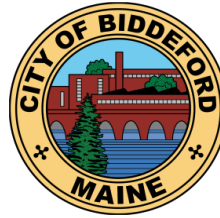
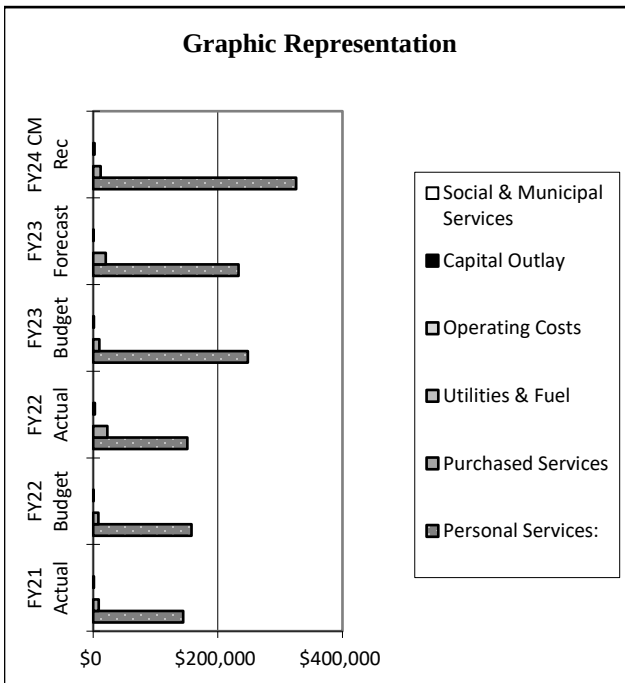
Account Number:

21108

FY24

	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD	Dept Head	Manager's Rec
Personnel Services:	\$144,406	\$157,602	\$151,132	\$247,992	\$233,295	\$99,286	\$325,476	\$325,476
Purchased Services	\$9,057	\$8,500	\$22,644	\$10,000	\$20,000	\$4,500	\$12,000	\$12,000
Utilities & Fuel	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Operating Costs	\$1,082	\$600	\$2,662	\$900	\$700	\$77	\$2,200	\$2,200
Capital Outlay	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Social & Municipal Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTALS:	\$154,545	\$166,702	\$176,438	\$258,892	\$253,995	\$103,863	\$339,676	\$339,676

Graphic Representation

**FRINGE BENEFIT IMPACT (Estimated):**

FICA	\$22,959
Workers Comp	\$6,759
Health Insurance	\$64,382
Retirement	\$18,057
Unemployment	\$308
Other Insurance	\$4,094
Total Fringe Benefit Impact	\$116,559
# of Full Time Employees	4.30

	FY23 Budget	FY24 Manager's Rec	Dollar Change	Percentage Change
Personal Services:	\$247,992	\$325,476	\$77,485	31.2%
Purchased Services	\$10,000	\$12,000	\$2,000	20.0%
Utilities & Fuel	\$0	\$0	\$0	N/A
Operating Costs	\$900	\$2,200	\$1,300	144.4%
Capital Outlay	\$0	\$0	\$0	N/A
Social & Municipal Services	\$0	\$0	\$0	N/A
TOTALS:	\$258,892	\$339,676	\$80,785	31.2%

Personnel Services

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec
60101	Dept Manager Salary Exp	\$80,338	\$80,075	\$81,900	\$85,555	\$83,188	\$40,779	\$88,977	\$88,977
60105	F-T Employee Wage Exp	\$45,519	\$45,539	\$49,117	\$116,683	\$107,732	\$45,291	\$183,505	\$183,505
60106	P-T Employee Wage Exp	\$11,513	\$16,788	\$16,272	\$20,729	\$19,600	\$9,406	\$21,350	\$21,350
60219	Incident Initiative	\$0	\$4,175	\$145	\$3,000	\$3,000	\$0	\$4,500	\$4,500
60251	Conferences/Training Expense	\$5,352	\$3,000	\$1,169	\$3,000	\$4,500	\$3,811	\$5,815	\$5,815
60252	Travel/Mileage Expense	\$829	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60253	Food/Lodging Expense	\$854	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60254	E2E Leadership Training	\$0	\$6,250	\$2,240	\$9,000	\$9,000	\$0	\$10,250	\$10,250
60255	Other Training	\$0	\$1,500	\$0	\$9,750	\$6,000	\$0	\$10,800	\$10,800
60256	Dues/Memberships Expense	\$0	\$275	\$289	\$275	\$275	\$0	\$279	\$279
Totals		\$144,406	\$157,602	\$151,132	\$247,992	\$233,295	\$99,286	\$325,476	\$325,476

Purchased Services

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec
60306	Other Prof/Consult Svcs Exp	\$0	\$1,000	\$7,400	\$1,000	\$0	\$0	\$0	\$0
60320	Advertising	\$9,057	\$7,500	\$15,244	\$9,000	\$20,000	\$4,500	\$12,000	\$12,000
Totals		\$9,057	\$8,500	\$22,644	\$10,000	\$20,000	\$4,500	\$12,000	\$12,000

Utilities & Fuel

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Other Operating Costs

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec
60500	Admin/Office Supp/Eqt Non-C	\$631	\$600	\$2,212	\$900	\$700	\$77	\$2,200	\$2,200
60501	Operating Supp/Eqt Non-Cap	\$451	\$0	\$450	\$0	\$0	\$0	\$0	\$0
Totals		\$1,082	\$600	\$2,662	\$900	\$700	\$77	\$2,200	\$2,200

Capital Outlay

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Social & Municipal Services

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

City of Biddeford, Maine**Department Personnel Budget****Fiscal Year 2024**

DEPARTMENT: 21108 Human Resources

Classification	EMP #	FTE	Annual Total	Requested	City Manager Recommended	Last Name	First Name	Object
HUMAN RESOURCES DIRECTOR	10921	1.00	\$88,636	\$88,977	\$88,977	DEPAOLO	DIANA	60101
HR COORDINATOR	11224	1.00	\$67,795	\$68,055	\$68,055	ABBOTT	LYNN	60105
SAFETY TRAINER	11272	1.00	\$62,708	\$62,950	\$62,950	BANKS	JUSTIN	60105
BENEFITS CLERK - PART TIME	11094	0.30	\$21,269	\$21,350	\$21,350	HULBERT	SARAH	60106
DEI COORDINATOR	95	1.00	\$52,299	\$52,500	\$52,500	NEW	0	60105
TOTAL BUDGETED POSITIONS		4.30	\$292,707	\$293,832	\$293,832			

Notes:



Fiscal Year 2024 Budget Request

March 8, 2023

Department: Human Resources

Account Title: Dept Manager Salary Exp

Department Number: 21108

Account Number: 60101

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$80,338	\$80,075	\$81,900	\$85,555	\$83,188.00

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$88,977	\$88,977		\$3,422

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Fiscal Year 2024
Budget Request

March 8, 2023

Department: Human Resources

Account Title: F-T Employee Wage Exp

Department Number: 21108

Account Number: 60105

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$45,519	\$45,539	\$49,117	\$116,683	\$107,732.00

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$183,505	\$183,505		\$66,821

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

FY24 increase includes new DEI Coordinator position. Position is a reevaluation of the Community Outreach Coordinator removed from 21131-Communications



**Fiscal Year 2024
Budget Request**

March 8, 2023

Department: Human Resources

Account Title: P-T Employee Wage Exp

Department Number: 21108

Account Number: 60106

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$11,513	\$16,788	\$16,272	\$20,729	\$19,600.00

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$21,350	\$21,350		\$622

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



**Fiscal Year 2024
Budget Request**

March 8, 2023

Department: Human Resources

Account Title: Incident Initiative

Department Number: 21108

Account Number: 60219

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$0	\$4,175	\$145	\$3,000	\$3,000

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	\$3,000 (Decrease)
	\$4,500	\$4,500		\$1,500

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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CISM Training/Consultant Review	\$3,000.00
Ergonomic Improvements to Work Stations	\$1,500.00
	<u>\$4,500.00</u>



Fiscal Year 2024 Budget Request

March 8, 2023

Department: Human Resources

Account Title: Conferences/Training Expense

Department Number: 21108

Account Number: 60251

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$5,352	\$3,000	\$1,169	\$3,000	\$4,500

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$5,815	\$5,815		\$2,815

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

MMA Conference			\$	300.00
MMA Labor Law Workshop			\$	340.00
Misc. HR Trainings	# Trainings		\$\$/Training	
	5		\$35.00	\$ 175.00
Employee Banquet			\$	5,000.00
			\$	5,815.00



Fiscal Year 2024 Budget Request

March 8, 2023

Department: Human Resources

Account Title: E2E Leadership Training

Department Number: 21108

Account Number: 60254

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$0	\$6,250	\$2,240	\$9,000	\$9,000

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$ 10,250.00	\$10,250		\$1,250

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

E2E Support Costs

	# Participants	\$\$/Item	# Items	
Awards	12	\$75.00	1	\$ 900.00
Trainers			\$	8,000.00
Lunches		\$175.00	6	\$ 1,050.00
Celebration Luncheon		\$300.00	1	\$ 300.00
				\$ 10,250.00



Fiscal Year 2024 Budget Request

March 8, 2023

Department: Human Resources

Account Title: Other Training

Department Number: 21108

Account Number: 60255

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$0	\$1,500	\$0	\$9,750	\$6,000

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$10,800.00	\$ 10,800.00		\$1,050

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Retention/Recruitment Initiatives

3 Day Onboarding

City of Biddeford swag supplies				\$1,200.00
Mentor Lunches	# Lunches	Hires/Yr	\$\$/Lunch	
	2	70	\$15.00	\$2,100.00

Appreciation for Years of Service

Service Award Items	\$\$/Items	Annual Quarters	
	\$500.00	4	\$2,000.00

DEI Training and Events

Food	# Events/Yr	# Employees	\$\$/Employee	
	1	250	\$10.00	\$2,500.00
Trainers				\$3,000.00
				\$10,800.00



Fiscal Year 2024 Budget Request

March 8, 2023

Department: Human Resources

Account Title: Dues/Memberships Expense

Department Number: 21108

Account Number: 60256

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$0	\$275	\$289	\$275	\$275

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$279	\$279		\$4

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

SHRM (Society for Human Resource Management)	\$244.00
MLGHRA (ME Local Government Human Resources Association)	\$35.00
	\$279.00



**Fiscal Year 2024
Budget Request**

March 8, 2023

Department: Human Resources

Account Title: Other Prof/Consult Srvs Exp

Department Number: 21108

Account Number: 60306

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$0	\$1,000	\$7,400	\$1,000	\$0

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$0	\$0		(\$1,000)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Do not anticipate need for consulting services in FY24

YTD Miscoded - should be paid from FY22 Reserve



Fiscal Year 2024 Budget Request

March 8, 2023

Department: Human Resources

Account Title: Advertising

Department Number: 21108

Account Number: 60320

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$9,057	\$7,500	\$15,244	\$9,000	\$20,000

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$12,000	\$12,000		\$3,000

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Cost of Recruiting/Posting

# Ave Advertised Positions	Ave Cost of Ads	
70	\$150.00	\$ 10,500.00

Out-of-State Background Checks

# Ave Background Checks	\$/Background Check	
10	\$150.00	\$ 1,500.00
		\$ 12,000.00

The market for the most talented and skilled employees, the future of our departments and the City of Biddeford, is the most difficult it has been in many years. Plan to track spending and the efficacy of those dollars more closely to create a results oriented approach to attracting and retaining the best talent.



**Fiscal Year 2024
Budget Request**

March 8, 2023

Department:

Human Resources

Account Title: Admin/Office Supp/Eqt Non-Cap

Department Number: 21108

Account Number: 60500

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$631	\$600	\$2,212	\$900	\$700

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$2,200	\$2,200		\$1,300

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Labor Law Posters for Buildings (required)	\$400.00
Misc Supplies (Pen, paper, notebooks, etc)	\$1,800.00
	<u>\$2,200.00</u>



**Fiscal Year 2024
Budget Request**

March 8, 2023

Department: Human Resources

Account Title: Operating Supp/Eqt Non-Cap

Department Number: 21108

Account Number: 60501

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$451	\$0	\$450	\$0	\$0

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$ -	\$ -		\$ -

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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City of Biddeford, Maine

Fiscal Year 2024

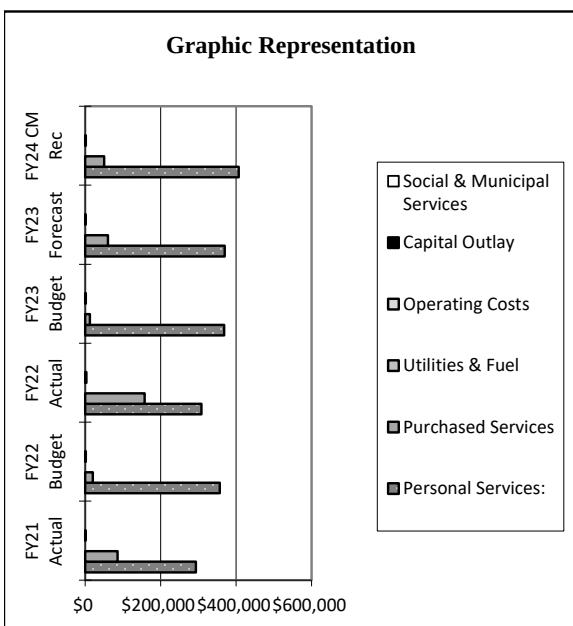
Budget:

Planning/Economic Development

Account Number:

21109

	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD	FY24		City Council Approved
							Dept Head	Manager's Rec	
Personnel Services:	\$293,568	\$357,030	\$307,864	\$368,147	\$370,079	\$162,586	\$406,939	\$405,939	\$405,939
Purchased Services	\$85,735	\$20,000	\$157,396	\$12,500	\$60,000	\$22,842	\$50,000	\$40,000	\$40,000
Utilities & Fuel	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Operating Costs	\$1,318	\$1,715	\$3,058	\$1,350	\$1,000	\$471	\$1,350	\$1,150	\$1,150
Capital Outlay	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Social & Municipal Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTALS:	\$380,621	\$378,745	\$468,318	\$381,997	\$431,079	\$185,899	\$458,289	\$447,089	\$447,089

**FRINGE BENEFIT IMPACT (Estimated):**

FICA	\$31,194
Workers Comp	\$2,880
Health Insurance	\$72,820
Retirement	\$33,266
Unemployment	\$322
Other Insurance	\$3,923
Total Fringe Benefit Impact	\$144,406
# of Full Time Employees	5.00

	FY23 Budget	FY24 Manager's Rec	Dollar Change	Percentage Change
Personal Services:	\$368,147	\$405,939	\$37,791	10.3%
Purchased Services	\$12,500	\$40,000	\$27,500	220.0%
Utilities & Fuel	\$0	\$0	\$0	N/A
Operating Costs	\$1,350	\$1,150	-\$200	-14.8%
Capital Outlay	\$0	\$0	\$0	N/A
Social & Municipal Services	\$0	\$0	\$0	N/A
TOTALS:	\$381,997	\$447,089	\$65,091	17.0%

Personnel Services

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24		
								Dept Head	Mgr's Rec	Council
60101	Dept Manager Salary Exp	\$100,987	\$100,746	\$111,174	\$107,658	\$115,000	\$50,954	\$120,637	\$120,637	\$120,637
60102	Mid Mgmt Hrly Employee Wa	\$91,929	\$92,018	\$74,108	\$98,319	\$98,319	\$50,895	\$95,000	\$95,000	\$95,000
60105	F-T Employee Wage Exp	\$97,096	\$155,266	\$116,440	\$152,620	\$152,620	\$59,778	\$181,751	\$181,751	\$181,751
60106	P-T Employee Wage Exp	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60111	Overtime Wage Expense	\$0	\$0	\$184	\$0	\$0	\$0	\$0	\$0	\$0
60251	Conferences/Training Expense	\$2,120	\$5,000	\$2,337	\$5,000	\$495	\$240	\$5,000	\$4,000	\$4,000
60252	Travel/Mileage Expense	\$0	\$1,500	\$809	\$1,500	\$1,500	\$170	\$1,500	\$1,500	\$1,500
60253	Food/Lodging Expense	\$0	\$1,000	\$1,472	\$1,400	\$645	\$249	\$1,400	\$1,400	\$1,400
60256	Dues/Memberships Expense	\$1,435	\$1,500	\$1,340	\$1,650	\$1,500	\$300	\$1,650	\$1,650	\$1,650
Totals		\$293,568	\$357,030	\$307,864	\$368,147	\$370,079	\$162,586	\$406,939	\$405,939	\$405,939

Purchased Services

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24		
								Dept Head	Mgr's Rec	Council
60306	Other Prof/Consult Srvs Exp	\$85,735	\$20,000	\$157,396	\$12,500	\$60,000	\$22,842	\$50,000	\$40,000	\$40,000
Totals		\$85,735	\$20,000	\$157,396	\$12,500	\$60,000	\$22,842	\$50,000	\$40,000	\$40,000

Utilities & Fuel

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24		
								Dept Head	Mgr's Rec	Council
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Other Operating Costs

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24		
								Dept Head	Mgr's Rec	Council
60500	Admin/Office Supp/Eqt Non-Cap	\$1,070	\$1,200	\$1,672	\$1,050	\$700	\$436	\$1,050	\$850	\$850
60501	Operating Supp/Eqt Non-Cap	\$248	\$515	\$393	\$300	\$300	\$35	\$300	\$300	\$300
60502	Printing & Copying Expense	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60797	Miscellaneous Expense	\$0	\$0	\$993	\$0	\$0	\$0	\$0	\$0	\$0
Totals		\$1,318	\$1,715	\$3,058	\$1,350	\$1,000	\$471	\$1,350	\$1,150	\$1,150

Capital Outlay

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24		
								Dept Head	Mgr's Rec	Council
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Social & Municipal Services

Account Number		FY21	FY22	FY22	FY23	FY23	FY23	FY24		
	Description	Actual	Budget	Actual	Budget	Forecast	YTD 12/31/22	Dept Head	Mgr's Rec	Council
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

City of Biddeford, Maine**Department Personnel Budget****Fiscal Year 2024**

DEPARTMENT: 21109 Planning/Economic Development

Classification	EMP #	FTE	Annual Total	Requested	City Manager Recommended	Last Name	First Name	Object
COMM./ECON. DEV. DIRECTOR	11252	1.00	\$ 120,175	\$ 120,637	\$ 120,637	MITCHELL	GREGORY	60101
PLANNER	239	1.00	\$ 94,636	\$ 95,000	\$ 95,000	GALBRAITH	DAVID	60102
ASST. PLANNER	11261	1.00	\$ 59,557	\$ 59,786	\$ 59,786	FREEMAN	ERIC	60105
ECONOMIC DEVELOPMENT COORDINATOR	10635	1.00	\$ 69,300	\$ 69,566	\$ 69,566	FAVREAU	BRADFORD	60105
ADMINISTRATIVE ASST.	11063	1.00	\$ 52,199	\$ 52,399	\$ 52,399	WHITTEN	NAN	60105
TOTAL BUDGETED POSITIONS		5.00	\$ 395,866	\$ 397,389	\$ 397,389			

Notes:



**Fiscal Year 2024
Budget Request**

March 8, 2023

Department: Planning/Economic Development

Account Title: Dept Manager Salary Exp

Department Number: 21109

Account Number: 60101

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$100,987	\$100,746	\$111,174	\$107,658	\$115,000

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$120,637	\$120,637		\$12,979

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

COMM./ECON. DEV. DIRECTOR



Fiscal Year 2024 Budget Request

March 8, 2023

Department: Planning/Economic Development

Account Title: Mid Mgmt Hrly Employee Wage Ex

Department Number: 21109

Account Number: 60102

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$91,929	\$92,018	\$74,108	\$98,319	\$98,319.00

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$95,000	\$95,000		-\$3,319

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Deputy Director/Planner



**Fiscal Year 2024
Budget Request**

March 8, 2023

Department: Planning/Economic Development

Account Title: F-T Employee Wage Exp

Department Number: 21109

Account Number: 60105

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$97,096	\$155,266	\$116,440	\$152,620	\$152,620.00

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$181,751	\$181,751		\$29,131

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

ECONOMIC DEVELOPMENT COORDINATOR
ADMINISTRATIVE ASST.



**Fiscal Year 2024
Budget Request**

March 8, 2023

Department: Planning/Economic Development

Account Title: P-T Employee Wage Exp

Department Number: 21109

Account Number: 60106

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$0	\$0	\$0	\$0	\$0

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$0	\$0		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



Fiscal Year 2024 Budget Request

March 8, 2023

Department: Planning/Economic Development

Account Title: Overtime Wage Expense

Department Number: 21109

Account Number: 60111

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$0	\$0	\$184	\$0	\$0

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$0	\$0.00		\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Fiscal Year 2024 Budget Request

March 8, 2023

Department: Planning/Economic Development

Account Title: Conferences/Training Expense

Department Number: 21109

Account Number: 60251

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$2,120	\$5,000	\$2,337	\$5,000	\$495

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$5,000	\$4,000		-\$1,000

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

APA \$2,000 (cost of annual meeting, travel, hotel, food)	\$ 2,000.00
IEDC \$2,000 (same)	\$ 2,000.00
Training & Conf	\$ 1,000.00
	\$ 5,000.00

Training and Conferences:

David/Eric: American Planning Institute (ongoing certification, annual conf.), Maine Association of Planning, transit planning, others

Brad: International Economic Development Council (training/ certification and/or national conference), Economic Development Council of Maine, Maine Real Estate and Development Association (MEREDA), Historic Preservation

Gail: MMA Training through the Dept Budget, other training is covered through Lead Paint training dollars, some CDBG funds

CDBG Coord: all training is covered through CDBG funds, some general fund for community engagement

Eric - American Planning Association Regional Conference and local training (SmartGrowth, etc.)



Fiscal Year 2024 Budget Request

March 8, 2023

Department: Planning/Economic Development

Account Title: Travel/Mileage Expense

Department Number: 21109

Account Number: 60252

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$0	\$1,500	\$809	\$1,500	\$1,500

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$1,500	\$1,500		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

The travel is related to the additional areas we are involved in as we build out the community development strategy for Biddeford and to facilitate staff training. This will require more training in certain areas and more networking outside the community through the individual contacts of department members as we work to identify financial resources and and best practices to move forward. Travel inside the state and regionally is contemplated.

Miles	Rate	Total
2290	\$0.66	\$1,499.95



**Fiscal Year 2024
Budget Request**

March 8, 2023

Department: Planning/Economic Development

Account Title: Food/Lodging Expense

Department Number: 21109

Account Number: 60253

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$0	\$1,000	\$1,472	\$1,400	\$645

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$1,400	\$1,400		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Food, lodging and expense for training and networking inside and outside the state

Food	\$	350.00
Lodging	\$	1,050.00
	\$	1,400.00



**Fiscal Year 2024
Budget Request**

March 8, 2023

Department: Planning/Economic Development

Account Title: Dues/Memberships Expense

Department Number: 21109

Account Number: 60256

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$1,435	\$1,500	\$1,340	\$1,650	\$1,500

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$1,650	\$1,650		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

These are membership fees that we anticipate:

American Planning Association
Maine Community Development Association
Maine Association of Planners
International Economic Development Council
Economic Development Council of Maine
MEREDA
National Association of Preservation Commissions
Other

\$ -



**Fiscal Year 2024
Budget Request**

March 8, 2023

Department: Planning/Economic Development

Account Title: Other Prof/Consult Srvs Exp

Department Number: 21109

Account Number: 60306

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$85,735	\$20,000	\$157,396	\$12,500	\$60,000

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$50,000	\$40,000		\$27,500

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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City Wide Zoning Update¹

\$50,000.00



Fiscal Year 2024 Budget Request

March 8, 2023

Department: Planning/Economic Development

Account Title: Admin/Office Supp/Eqt Non-Cap

Department Number: 21109

Account Number: 60500

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$1,070	\$1,200	\$1,672	\$1,050	\$700

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$1,050	\$850		-\$200

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Administrative supplies for the office:

Pens	
Paper	
Binders	
Files	
Headset	\$ 400.00
Misc	
	\$ 400.00



Fiscal Year 2024 Budget Request

March 8, 2023

Department: Planning/Economic Development

Account Title: Operating Supp/Eqt Non-Cap

Department Number: 21109

Account Number: 60501

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$248	\$515	\$393	\$300	\$300

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$300	\$300		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Operating Equipment technology software licenses, etc.

<u>Desc</u>	<u>Unit Price</u>	<u>Units</u>	<u>Total</u>
		\$	-
		\$	-
		\$	-
		\$	-
		\$	-
		\$	-
		\$	-
		\$	-
		\$	-



Fiscal Year 2024 Budget Request

March 8, 2023

Department: Planning/Economic Development

Account Title: Printing & Copying Expense

Department Number: 21109

Account Number: 60502

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$0	\$0	\$0	\$0	\$0

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$0	\$0		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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We are covering most printing through grant proceeds or using email.



**Fiscal Year 2024
Budget Request**

March 8, 2023

Department: Planning/Economic Development

Account Title: Miscellaneous Expense

Department Number: 21109

Account Number: 60797

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$0	\$0	\$993	\$0	\$0

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$0	\$0		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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City of Biddeford, Maine

Fiscal Year 2024

Budget:

Code Enforcement/Inspections

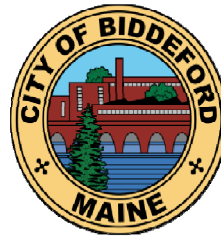
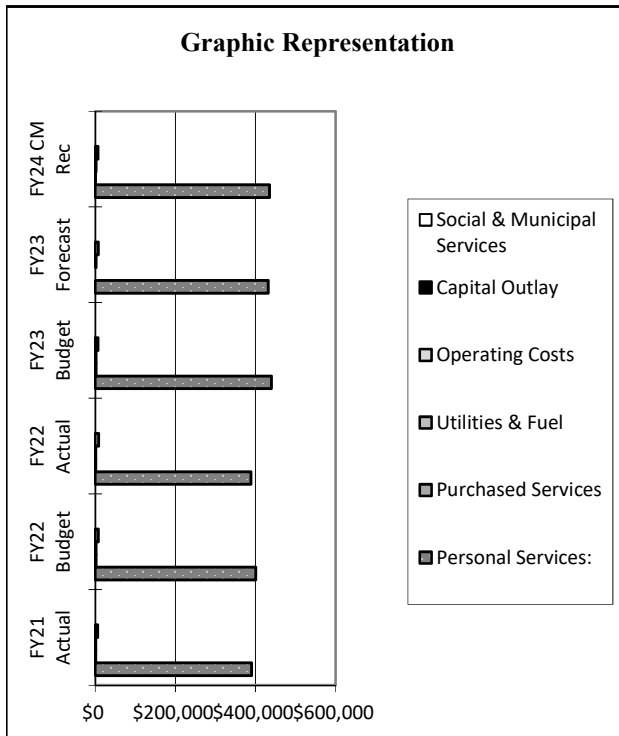
Account Number:

21110

FY24

	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD	Dept Head	Manager's Rec
Personnel Services:	\$390,021	\$400,751	\$388,199	\$439,542	\$431,230	\$205,754	\$434,940	\$434,940
Purchased Services	\$1,230	\$1,500	\$1,006	\$1,500	\$0	\$0	\$500	\$500
Utilities & Fuel	\$1,375	\$1,625	\$1,242	\$1,625	\$1,500	\$1,063	\$1,825	\$1,825
Operating Costs	\$5,714	\$7,100	\$8,381	\$6,982	\$7,400	\$3,545	\$6,800	\$6,800
Capital Outlay	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Social & Municipal Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTALS:	\$398,340	\$410,976	\$398,828	\$449,649	\$440,130	\$210,363	\$444,065	\$444,065

Graphic Representation

**FRINGE BENEFIT IMPACT (Estimated):**

FICA	\$33,046
Workers Comp	\$9,474
Health Insurance	\$77,513
Retirement	\$32,586
Unemployment	\$278
Other Insurance	\$5,685
Total Fringe Benefit Impact	\$158,582
# of Full Time Employees	6.75

	FY23 Budget	FY24 Manager's Rec	Dollar Change	Percentage Change
Personal Services:	\$439,542	\$434,940	-\$4,602	-1.0%
Purchased Services	\$1,500	\$500	-\$1,000	-66.7%
Utilities & Fuel	\$1,625	\$1,825	\$200	12.3%
Operating Costs	\$6,982	\$6,800	-\$182	-2.6%
Capital Outlay	\$0	\$0	\$0	N/A
Social & Municipal Services	\$0	\$0	\$0	N/A
TOTALS:	\$449,649	\$444,065	-\$5,584	-1.2%

Personnel Services

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec
60101	Dept Manager Salary Exp	\$75,838	\$75,600	\$78,289	\$84,879	\$82,101	\$39,470	\$82,413	\$82,413
60102	Mid Mgmt Hrly Employee Wa	\$1,455	\$0	\$40,692	\$0	\$63,875	\$45,892	\$64,106	\$64,106
60105	F-T Employee Wage Exp	\$308,888	\$319,050	\$266,364	\$348,862	\$280,854	\$118,772	\$283,601	\$283,601
60106	P-T Employee Wage Exp	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60111	Overtime Wage Expense	\$699	\$3,000	\$1,308	\$3,000	\$1,800	\$897	\$2,000	\$2,000
60230	Clothing/Uniforms Expense	\$791	\$800	\$254	\$800	\$800	\$0	\$800	\$800
60251	Conferences/Training Expense	\$1,800	\$1,800	\$872	\$1,500	\$1,300	\$384	\$1,500	\$1,500
60252	Travel/Mileage Expense	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60256	Dues/Memberships Expense	\$550	\$500	\$420	\$500	\$500	\$340	\$520	\$520
Totals		\$390,021	\$400,751	\$388,199	\$439,542	\$431,230	\$205,754	\$434,940	\$434,940

Purchased Services

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec
60306	Other Prof/Consult Srvs Exp	\$1,230	\$1,500	\$1,006	\$1,500	\$0	\$0	\$500	\$500
Totals		\$1,230	\$1,500	\$1,006	\$1,500	\$0	\$0	\$500	\$500

Utilities & Fuel

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24 Dept Head	Mgr's Rec
60411	Gasoline Expense	\$1,375	\$1,625	\$1,242	\$1,625	\$1,500	\$1,063	\$1,825	\$1,825
Totals		\$1,375	\$1,625	\$1,242	\$1,625	\$1,500	\$1,063	\$1,825	\$1,825

Other Operating Costs

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24 Dept Head	Mgr's Rec
60453	Vehicle Repair/Tires/Oil Exp	\$1,982	\$3,500	\$5,725	\$4,000	\$5,000	\$3,173	\$3,500	\$3,500
60500	Admin/Office Supp/Eqt Non-C	\$1,631	\$1,800	\$781	\$1,800	\$2,000	\$58	\$2,000	\$2,000
60501	Operating Supp/Eqt Non-Cap	\$1,448	\$1,000	\$952	\$382	\$200	\$63	\$500	\$500
60797	Miscellaneous Expense	\$653	\$800	\$924	\$800	\$200	\$251	\$800	\$800
Totals		\$5,714	\$7,100	\$8,381	\$6,982	\$7,400	\$3,545	\$6,800	\$6,800

Capital Outlay

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24 Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Social & Municipal Services

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24 Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

City of Biddeford, Maine**Department Personnel Budget****Fiscal Year 2024**

DEPARTMENT: 21110 Code Enforcement/Inspections

Classification	EMP #	FTE	Annual Total	Requested	City Manager Recommended	Last Name	First Name	Object
CODE ENFORCEMENT OFFICER	24253	1.00	\$82,097	\$82,413	\$82,413	FECTEAU	ROBY	60101
ASSISTANT CODE ENFORCEMENT OFF	10828	1.00	\$63,860	\$64,106	\$64,106	FENTON	MEGHAN	60102
CIVIL VIOLATIONS ENFORCE. OFF.	49750	1.00	\$80,061	\$80,369	\$80,369	MONTEITH	GEORGE H	60105
LIFE SAFETY INSPECTOR	68400	1.00	\$56,451	\$56,668	\$56,668	WELTON	SCOTT	60105
ADMINISTRATIVE ASST.	12250	1.00	\$50,710	\$50,905	\$50,905	CHARRON	DANIELLE	60105
LIFE SAFETY INSPECTOR	11153	1.00	\$47,024	\$47,205	\$47,205	CARROL	CHAD	60105
ELECTRICAL INSPECTOR	11196	0.75	\$48,267	\$48,453	\$48,453	PRESCOTT	ROBERT	60105
TOTAL BUDGETED POSITIONS		6.75	\$428,472	\$430,120	\$430,120			

Notes:

City Manager based on 52.2 weeks, Annual Total based on 52 weeks.

CEO also serves as Emergency Managent Director @ 10%



**Fiscal Year 2024
Budget Request**

March 13, 2023

Department: Code Enforcement/Inspections

Account Title: Dept Manager Salary Exp

Department Number: 21110

Account Number: 60101

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$75,838	\$75,600	\$78,289	\$84,879	\$82,101

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$82,413	\$82,413		(\$2,466)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Directors Salary



**Fiscal Year 2024
Budget Request**

March 13, 2023

Department: Code Enforcement/Inspections

Account Title: Mid Mgmt Hrly Employee Wage Ex

Department Number: 21110

Account Number: 60102

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$1,455	\$0	\$40,692	\$0	\$63,875

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$64,106	\$64,106		\$ 64,105.78

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Deputy Director moved to 60102 from 60105 to be consistent with coding as deputy director



Fiscal Year 2024 Budget Request

March 13, 2023

Department: Code Enforcement/Inspections

Account Title: F-T Employee Wage Exp

Department Number: 21110

Account Number: 60105

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$308,888	\$319,050	\$266,364	\$348,862	\$280,854

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$283,601	\$283,601		-\$65,261

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

FY23 EOY reduced by moving deputy director to 60102

Deputy director now in 60102

CIVIL VIOLATIONS ENFORCE. OFF.	49750	1.00	\$80,061
LIFE SAFETY INSPECTOR	68400	1.00	\$56,451
ADMINISTRATIVE ASST.	12250	1.00	\$50,710
LIFE SAFETY INSPECTOR	11153	1.00	\$47,024
ELECTRICAL INSPECTOR	11196	0.75	\$48,267



**Fiscal Year 2024
Budget Request**

March 13, 2023

Department: Code Enforcement/Inspections

Account Title: Overtime Wage Expense

Department Number: 21110

Account Number: 60111

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$699	\$3,000	\$1,308	\$3,000	\$1,800

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$2,000	\$2,000		(\$1,000)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

The overtime was reduced due to the new schedule. I reduced this line to 2000
That position currently works 40 hours
Only 1 employee that is union



**Fiscal Year 2024
Budget Request**

March 13, 2023

Department: Code Enforcement/Inspections

Account Title: Clothing/Uniforms Expense

Department Number: 21110

Account Number: 60230

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$791	\$800	\$254	\$800	\$800

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$800	\$800		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Uniform attire for the office staff: we purchase shirts and cold weather gear as needed



**Fiscal Year 2024
Budget Request**

March 13, 2023

Department: Code Enforcement/Inspections

Account Title: Conferences/Training Expense

Department Number: 21110

Account Number: 60251

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$1,800	\$1,800	\$872	\$1,500	\$1,300

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$1,500	\$1,500		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

CODE BOOKS and Training

New code edition books and standards come out every year so we try to purchase what we have too.

Some books and standards come fr with our memberships

Most of the training is free but we have electrical trainings that are not free and some speaciltiy training that the state does not provide



Fiscal Year 2024 Budget Request

March 13, 2023

Department: Code Enforcement/Inspections

Account Title: Dues/Memberships Expense

Department Number: 21110

Account Number: 60256

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$550	\$500	\$420	\$500	\$500

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$520	\$520		\$20

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

MBOIA and NFPA Memberships

Detail (check)	
MBIOA	\$70.00
IAEI Membership	\$120.00
NFPA Membership	\$175.00
License Reimbursement*	\$150.00
	\$515.00



Fiscal Year 2024
Budget Request

March 13, 2023

Department: Code Enforcement/Inspections

Account Title: Other Prof/Consult Svcs Exp

Department Number: 21110

Account Number: 60306

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$1,230	\$1,500	\$1,006	\$1,500	\$0

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$500	\$500		-\$1,000

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Contractors for third party reviews, structural engineers, and contractors for boarding up sturctures - Contingency



Fiscal Year 2024 Budget Request

March 13, 2023

Department: Code Enforcement/Inspections

Account Title: Gasoline Expense

Department Number: 21110

Account Number: 60411

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$1,375	\$1,625	\$1,242	\$1,625	\$1,500

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$1,825	\$1,825		\$200

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Per DPW

Unit 90 has been parked at DPW for two months waiting on parts

Unit 92 waiting on fuel pump

Dept	Gas Gal	Diesel Gal	7/1/2023-12/30/23	1/1/24-6/30/2024
Gas Price			\$2.50	\$2.50
Diesel Price				
Assessor	55		33	22
Codes	730		365	365

7/1/2023-12/31/23	1/1/24-6/30/2024	Gas Total \$	Diesel Total \$	Total Fuel Cost FY 23/24
\$3.00	\$3.00			
		\$137.50		\$137.50
		\$1,825.00		\$1,825.00



Fiscal Year 2024 Budget Request

March 13, 2023

Department: Code Enforcement/Inspections

Account Title: Vehicle Repair/Tires/Oil Exp

Department Number: 21110

Account Number: 60453

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$1,982	\$3,500	\$5,725	\$4,000	\$5,000

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$3,500	\$3,500		-\$500

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Per DPW

UNIT	PM	TIRES	BRAKES Codes	PAINT	MISC	TOTAL
81	\$150.00				\$400.00	\$550.00
90	\$250.00				\$1,000.00	\$1,250.00
91	\$350.00		\$0.00		\$600.00	\$950.00
92	\$250.00				\$500.00	\$750.00
TOTAL	\$1,000.00	\$0.00	\$0.00	\$0.00	\$2,500.00	\$3,500.00

Unit 90 has to have the entire exhaust changed

Unit 92 has to have a fuel pump changed



Fiscal Year 2024 Budget Request

March 13, 2023

Department: Code Enforcement/Inspections

Account Title: Admin/Office Supp/Eqt Non-Cap

Department Number: 21110

Account Number: 60500

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$1,631	\$1,800	\$781	\$1,800	\$2,000

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$2,000	\$2,000		\$200

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Office supplies/ business cards

Paper for permits that city does not supply. (Card stock) Pens (assorted colors) Pencils, Markers and note books



**Fiscal Year 2024
Budget Request**

March 13, 2023

Department: Code Enforcement/Inspections

Account Title: Operating Supp/Eqt Non-Cap

Department Number: 21110

Account Number: 60501

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$1,448	\$1,000	\$952	\$382	\$200

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$500	\$500		\$118

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

gloves, masks, caution tape, nails, screws

\$382.00

\$382.00



Fiscal Year 2024 Budget Request

March 13, 2023

Department: Code Enforcement/Inspections

Account Title: Miscellaneous Expense

Department Number: 21110

Account Number: 60797

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$653	\$800	\$924	\$800	\$200

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$800	\$800		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Misc items the office may need

Specialty items like cables for the tv in the office, batteries, storage containers for files

City of Biddeford, Maine

Fiscal Year 2024

Budget:

General Administration

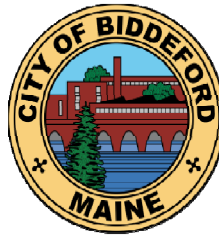
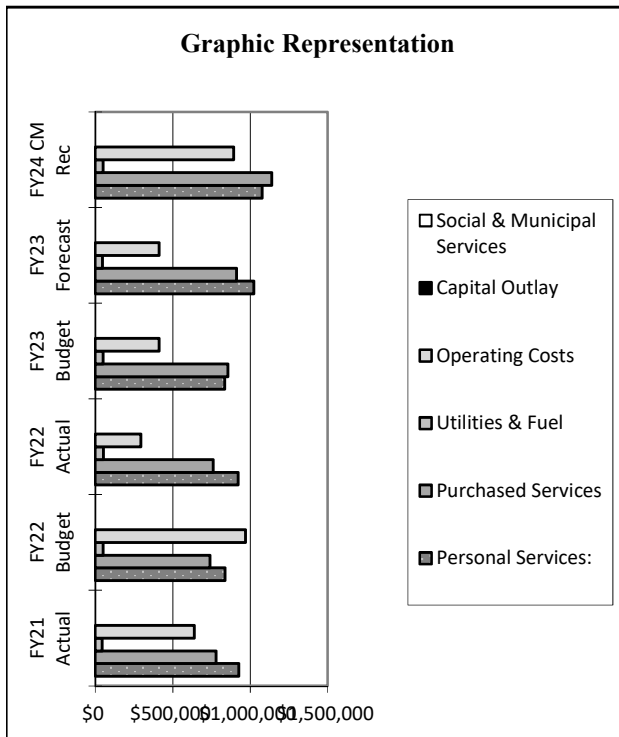
Account Number:

21111

FY24

	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD	Dept Head	Manager's Rec
Personnel Services:	\$927,026	\$837,414	\$921,584	\$834,502	\$1,023,328	\$360,936	\$1,077,832	\$1,053,225
Purchased Services	\$779,333	\$739,507	\$760,650	\$856,394	\$912,002	\$806,301	\$1,139,358	\$1,134,358
Utilities & Fuel	\$44,717	\$50,370	\$52,593	\$50,320	\$46,000	\$7,108	\$50,000	\$50,000
Operating Costs	\$638,127	\$970,085	\$292,951	\$410,832	\$412,492	\$286,306	\$892,785	\$905,049
Capital Outlay	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Social & Municipal Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTALS:	\$2,389,203	\$2,597,376	\$2,027,778	\$2,152,048	\$2,393,822	\$1,460,651	\$3,159,975	\$3,142,632

Graphic Representation

**FRINGE BENEFIT IMPACT (Estimated):**

FICA	\$0
Workers Comp	\$0
Health Insurance	\$0
Retirement	\$0
Unemployment	\$40
Other Insurance	\$0
Total Fringe Benefit Impact	\$40
# of Full Time Employees	1.00

	FY23 Budget	FY24 Manager's Rec	Dollar Change	Percentage Change
Personal Services:	\$834,502	\$1,053,225	\$218,723	26.2%
Purchased Services	\$856,394	\$1,134,358	\$277,964	32.5%
Utilities & Fuel	\$50,320	\$50,000	-\$320	-0.6%
Operating Costs	\$410,832	\$905,049	\$494,217	120.3%
Capital Outlay	\$0	\$0	\$0	N/A
Social & Municipal Services	\$0	\$0	\$0	N/A
TOTALS:	\$2,152,048	\$3,142,632	\$990,584	46.0%

Personnel Services

Account Number	Description	FY21	FY22	FY22	FY23	FY23	FY23	FY24	
		Actual	Budget	Actual	Budget	Forecast	YTD 12/31/22	Dept Head	Mgr's Rec
60105	F-T Employee Wage Exp	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60107	Interns	\$2,710	\$0	\$0	\$4,500	\$0	\$0	\$0	\$0
60125	SevSickPay	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60210	HRA portion of Health Ins	\$166,037	\$2,296	\$0	\$0	\$0	\$0	\$0	\$0
60214	Retiree Health Premiums Expe	\$249,360	\$203,760	\$255,786	\$218,000	\$189,253	\$89,686	\$257,075	\$257,075
60256	Dues/Memberships Expense	\$31,022	\$32,490	\$31,476	\$30,600	\$30,583	\$5,000	\$33,675	\$33,675
60259	Unemployment Comp Exp	\$27,910	\$24,910	\$0	\$17,500	\$0	\$0	\$15,000	\$15,000
60370	Workers Comp Insurance Exp	\$449,987	\$573,958	\$634,322	\$563,902	\$803,492	\$266,250	\$772,082	\$747,475
Totals		\$927,026	\$837,414	\$921,584	\$834,502	\$1,023,328	\$360,936	\$1,077,832	\$1,053,225

Purchased Services

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24 Dept Head	FY24 Mgr's Rec
60301	Legal Services Expense	\$171,827	\$105,000	\$69,333	\$105,000	\$75,000	\$36,082	\$95,000	\$90,000
60302	Audit Services Expense	\$37,120	\$35,000	\$44,992	\$75,000	\$48,000	\$43,765	\$49,440	\$49,440
60304	Registry of Deeds Fee Expense	\$10,624	\$10,000	\$4,048	\$9,800	\$6,300	\$4,949	\$7,500	\$7,500
60306	Other Prof/Consult Svcs Exp	\$25,934	\$10,000	\$49,047	\$10,000	\$100,000	\$2,531	\$10,000	\$10,000
60308	Actuarial Expense	\$10,850	\$4,000	\$7,500	\$10,800	\$4,600	\$0	\$8,000	\$8,000
60310	Service Contracts Expense	\$14,991	\$17,932	\$28,277	\$17,900	\$17,000	\$11,348	\$17,421	\$17,421
60315	User License Expense	\$234,720	\$270,593	\$268,677	\$327,039	\$326,200	\$232,314	\$537,234	\$537,234
60319	Employee Assistance Program	\$7,488	\$2,500	\$7,488	\$6,000	\$9,600	\$4,535	\$16,400	\$16,400
60320	Advertising	\$29,058	\$30,000	\$35,564	\$39,000	\$36,700	\$18,825	\$51,475	\$51,475
60322	UCC Expense	\$0	\$30	\$0	\$30	\$0	\$0	\$0	\$0
60325	Postage/Shipping Expense	\$32,968	\$34,864	\$25,059	\$41,000	\$30,200	\$11,370	\$41,270	\$41,270
60371	General Insurance Expense	\$27,913	\$28,084	\$23,063	\$24,750	\$15,764	\$42,426	\$30,555	\$30,555
60372	Vehicle Insurance Expense	\$70,710	\$72,442	\$70,267	\$72,830	\$83,710	\$113,165	\$93,791	\$93,791
60373	Building/Boiler Insurance Exp	\$42,595	\$43,639	\$59,940	\$43,875	\$83,397	\$213,441	\$93,405	\$93,405
60377	Surety Bonds Expense	\$800	\$688	\$731	\$875	\$1,900	\$1,419	\$2,000	\$2,000
60379	Public Official Liab Insur Exp	\$34,712	\$35,562	\$32,495	\$32,495	\$34,442	\$34,442	\$38,575	\$38,575
60380	Police Prof Liab Insur Exp	\$25,398	\$30,172	\$29,550	\$31,000	\$34,189	\$34,189	\$38,292	\$38,292
60383	Insurance Deductibles	\$1,625	\$9,000	\$4,619	\$9,000	\$5,000	\$1,502	\$9,000	\$9,000
Totals		\$779,333	\$739,507	\$760,650	\$856,394	\$912,002	\$806,301	\$1,139,358	\$1,134,358

Utilities & Fuel

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24 Dept Head	FY24 Mgr's Rec
60402	Phone/Celular/Paging Exp	\$18,788	\$22,050	\$16,850	\$22,000	\$18,000	\$4,751	\$22,000	\$22,000
60406	Fiber/Internet Expense	\$25,929	\$28,320	\$35,742	\$28,320	\$28,000	\$2,357	\$28,000	\$28,000
Totals		\$44,717	\$50,370	\$52,593	\$50,320	\$46,000	\$7,108	\$50,000	\$50,000

Other Operating Costs

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec
60500	Admin/Office Supp/Eqt Non-C	\$3,838	\$3,500	\$4,180	\$3,800	\$3,800	\$3,421	\$3,800	\$3,800
60501	Operating Supp/Eqt Non-Cap	\$5,761	\$3,300	\$8,378	\$5,000	\$6,300	\$4,911	\$6,000	\$6,000
60502	Printing & Copying Expense	\$16,277	\$18,000	\$14,413	\$18,000	\$15,600	\$3,260	\$18,000	\$18,000
60701	Bad Debt Expense	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60703	Donations & Contributions	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60794	Unallocated	\$0	\$0	\$0	(\$82,350)	\$0	\$0	\$0	\$0
60795	Personnel Reserve	\$292,169	\$416,277	\$180,007	\$261,382	\$306,792	\$273,556	\$264,985	\$277,249
60797	Miscellaneous Expense	\$77,368	\$23,500	\$35,973	\$30,000	\$30,000	\$1,158	\$50,000	\$50,000
60798	Contingency	\$192,714	\$455,508	\$0	\$125,000	\$0	\$0	\$500,000	\$500,000
60799	Transfer Out to Other Funds	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$0	\$50,000	\$50,000
Totals		\$638,127	\$970,085	\$292,951	\$410,832	\$412,492	\$286,306	\$892,785	\$905,049

Capital Outlay

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Social & Municipal Services

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

City of Biddeford, Maine
Department Personnel Budget
Fiscal Year 2024

DEPARTMENT: 21111 General Administration

Classification	EMP #	FTE	Annual Total	Requested	City Manager Recommended	Last Name	First Name	Object
Intern	6	1.00	\$0	\$0	\$0	-	-	60107

TOTAL BUDGETED POSITIONS

\$1	\$0	\$0	\$0
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Notes:



**Fiscal Year 2024
Budget Request**

March 11, 2023

Department: General Administration

Account Title: Interns

Department Number: 21111

Account Number: 60107

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$2,710	\$0	\$0	\$4,500	

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$0	\$0		(\$4,500)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Intern(s)

Balance to be carried forward as "intern/mgt analyst" reserve account. Replenished to \$30,000 annually

Amount needed for FY23 is \$4,500

No expense YTD in FY24 therefore no replenishment needed



Fiscal Year 2024
Budget Request

March 11, 2023

Department: General Administration

Account Title: HRA portion of Health Ins

Department Number: 21111

Account Number: 60210

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$166,037	\$2,296	\$0	\$0	

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
		\$0		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Moved to 21179 Fringe Benefits



Fiscal Year 2024 Budget Request

March 11, 2023

Department: General Administration

Account Title: Retiree Health Premiums Expens

Department Number: 21111

Account Number: 60214

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$249,360	\$203,760	\$255,786	\$218,000	\$189,253

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$257,075	\$257,075		\$39,075

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



Row Labels	PER MO		PER YEAR	
	Sum of AMOUNT			
Fire	\$	7,268.97	\$	87,227.64
Non-Union	\$	1,520.94	\$	18,251.28
Police	\$	7,147.82	\$	85,773.84
PW Non Sup	\$	3,557.36	\$	42,688.32
PW Sup	\$	797.88	\$	9,574.56
Grand Total	\$	20,292.97	\$	243,515.64
			\$	(39,755.76)
			\$ 203,759.88	

6 ee's reimburse \$3,312.98/mo
as per invoices from insurance, and ee dob



Fiscal Year 2024 Budget Request

March 11, 2023

Department: General Administration

Account Title: Dues/Memberships Expense

Department Number: 21111

Account Number: 60256

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$31,022	\$32,490	\$31,476	\$30,600	\$30,583

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$ 33,675.00	\$33,675		\$3,075

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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<u>Organization</u>	<u>Fee</u>
Maine Municipal Assoc - Annual Membership (Calendar yr membership notice Jan 23 \$24,786)	\$ 25,750.00
Maine Service Centers Coalition	\$ 2,600.00
Biddeford Saco Chamber of Commerce	\$ 5,000.00
Southern Maine Planning & Development	\$ 325.00
	<u>\$ 33,675.00</u>



Fiscal Year 2024 Budget Request

March 11, 2023

Department: General Administration

Account Title: Unemployment Comp Exp

Department Number: 21111

Account Number: 60259

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$27,910	\$24,910	\$0	\$17,500	\$0

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$15,000	\$15,000		(\$2,500)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

<i>Fiscal Year</i>		<i>Budget</i>		<i>Actual</i>		<i>Difference</i>	
2012	\$	60,000.00	\$	28,361.32	\$	31,638.68	
2013	\$	35,000.00	\$	3,122.16	\$	31,877.84	
2014	\$	20,000.00	\$	14,017.03	\$	5,982.97	
2015	\$	30,000.00	\$	19,606.25	\$	10,393.75	
2016	\$	25,395.94	\$	-	\$	25,395.94	
2017	\$	25,000.00	\$	-	\$	25,000.00	
2018	\$	15,000.00	\$	7,315.71	\$	7,684.29	
2019	\$	15,000.00	\$	-	\$	15,000.00	
2020	\$	15,000.00	\$	234.33	\$	14,765.67	
2021	\$	35,000.00	\$	27,910.22	\$	7,089.78	Covid Influenced
2022	\$	24,910.00					

reduced because of employment market



Fiscal Year 2024 Budget Request

March 11, 2023

Department: General Administration

Account Title: Legal Services Expense

Department Number: 21111

Account Number: 60301

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$171,827	\$105,000	\$69,333	\$105,000	\$75,000

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$95,000	\$90,000		(\$15,000)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Change in mgt practices and experience is resulting in reductions in expenditures; majority of costs are related to:

1. Ongoing litigation (nearing end)
2. Attendance at meetings

Fiscal Yr	Budget	Actual	Difference vs Budget
2013	\$ 140,000.00	\$ 213,504.54	\$ (73,504.54)
2014	\$ 140,000.00	\$ 144,851.38	\$ (4,851.38)
2015	\$ 140,000.00	\$ 201,585.27	\$ (61,585.27)
2016	\$ 150,000.00	\$ 201,430.88	\$ (51,430.88)
2017	\$ 135,000.00	\$ 90,081.26	\$ 44,918.74
2018	\$ 105,000.00	\$ 83,882.10	\$ 21,117.90
2019	\$ 90,000.00	\$ 115,415.10	\$ (25,415.10)
2020	\$ 80,000.00	\$ 152,773.31	\$ (72,773.31)
2021	\$ 80,000.00	\$171,827.25	\$ (91,827.25)
2022	\$ 105,000.00	\$69,333.00	\$ 35,667.00
2023	\$ 105,000.00		
Average	\$ 115,454.55	\$ 144,468.41	\$ (27,968.41)
Median	\$ 135,000.00	\$ 152,773.31	\$ (51,430.88)
Maximum	\$ 150,000.00	\$ 213,504.54	\$ 44,918.74



Fiscal Year 2024 Budget Request

March 11, 2023

Department: General Administration

Account Title: Audit Services Expense

Department Number: 21111

Account Number: 60302

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$37,120	\$35,000	\$44,992	\$75,000	\$48,000

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$49,440	\$49,440		(\$25,560)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Must go to bid per HUD in FY23; concerned about availability of public auditing firms, hence price increase

History

Fiscal Yr	Budget	Actual
2013	\$ 32,760.00	\$ 32,710.00
2014	\$ 34,000.00	\$ 33,670.00
2015	\$ 34,460.00	\$ 34,410.00
2016	\$ 35,501.00	\$ 31,360.00
2017	\$ 35,300.00	\$ 39,172.57
2018	\$ 38,818.00	\$ 34,020.00
2019	\$ 38,000.00	\$ 33,280.00
2020	\$ 35,000.00	\$ 27,392.00
2021	\$ 35,000.00	\$48,000.00
2022	\$ 35,000.00	\$44,992.00
2023	\$ 75,000.00	per RFP contracted pricing through
2024	\$ 77,250.00	FY2026 audit (performed in FY27)
2025	\$ 79,500.00	
2026	\$ 81,900.00	64% General Fund
2027	\$ 84,300.00	23% Schools
		13% Wastewater



Fiscal Year 2024 Budget Request

March 11, 2023

Department: General Administration

Account Title: Registry of Deeds Fee Expense

Department Number: 21111

Account Number: 60304

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$10,624	\$10,000	\$4,048	\$9,800	\$6,300

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$7,500	\$7,500		(\$2,300)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

History

<i>Fiscal Year</i>	<i>Actual</i>	
FY2014	\$	9,223.36
FY2015	\$	10,503.64
FY2016	\$	11,813.88
FY2017	\$	14,147.00
FY2018	\$	5,310.50
FY2019	\$	11,663.00
FY2020	\$	5,753.50
FY2021	\$	10,623.50
Average	\$	9,879.80
Median	\$	10,563.57
Maximum	\$	14,147.00



Fiscal Year 2024
Budget Request

March 11, 2023

Department: General Administration

Account Title: Other Prof/Consult Srvs Exp

Department Number: 21111

Account Number: 60306

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$25,934	\$10,000	\$49,047	\$10,000	\$100,000

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$10,000	\$10,000		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Description	Unit	Unit Price	Subtotal
Misc. Contingency	1	\$10,000.00	\$10,000.00

Funding for misc. outside consultants and experts required during the year to support pace of project work
Moved from Administration (21102)

FY23 EOY includes CPSM report and proposed DH Audit/Training



Fiscal Year 2024 Budget Request

March 11, 2023

Department: General Administration

Account Title: Actuarial Expense

Department Number: 21111

Account Number: 60308

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$10,850	\$4,000	\$7,500	\$10,800	\$4,600

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$8,000	\$8,000		(\$2,800)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

FY24 Est. Expended reflects cyclic audit cycle. The process moving forward reflects a complete review followed by a cursory recalculation resulting in lower expenses. Fee is anticipated to fluctuate every other year. FY24 request reflects a recalculation.

History

Fiscal Yr	Budget	Actual
2013 \$	3,500.00	\$ 4,450.00
2014 \$	3,500.00	\$ 3,800.00
2015 \$	4,000.00	\$ 1,750.00
2016 \$	4,000.00	\$ 9,300.00
2017 \$	9,000.00	\$ 7,300.00
2018 \$	8,000.00	\$ 2,000.00
2019 \$	4,000.00	\$ 8,300.00
2020 \$	8,300.00	\$ 2,750.00
2021 \$	8,300.00	\$ 10,850.00
2022 \$	4,000.00	\$ 7,500.00
2023 \$	10,800.00	\$ 4,600.00
2024 \$	8,000.00	



Fiscal Year 2024 Budget Request

March 11, 2023

Department: General Administration

Account Title: Service Contracts Expense

Department Number: 21111

Account Number: 60310

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$14,991	\$17,932	\$28,277	\$17,900	\$17,000

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$ 17,421.00	\$ 17,421.00		(\$479.00)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



<i>Desc</i>	<i>Expense</i>
Group Dynamics	\$ 4,825.00
Csone	\$ 5,165.00
Mail- Finance Lease	\$ 3,456.00
PCORI Fees	\$ 515.00
Quadient Leasing	\$ 3,460.00
	<u>\$ 17,421.00</u>

History

Fiscal Yr	Budget	Actual
2013	\$ 12,000.00	\$ 14,825.20
2014	\$ 14,000.00	\$ 13,435.70
2015	\$ 14,000.00	\$ 13,704.59
2016	\$ 14,000.00	\$ 15,840.17
2017	\$ 11,115.00	\$ 15,373.90
2018	\$ 11,130.00	\$ 15,956.91
2019	\$ 11,900.00	\$ 14,578.25
2020	\$ 12,973.00	\$ 14,703.00
2021	\$ 14,475.00	\$ 14,990.93
Minimum	\$ 11,115.00	\$ 13,435.70
Average	\$ 12,843.67	\$ 14,823.18
Maximum	\$ 14,475.00	\$ 15,956.91



Fiscal Year 2024 Budget Request

March 11, 2023

Department: General Administration

Account Title: User License Expense

Department Number: 21111

Account Number: 60315

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$234,720	\$270,593	\$268,677	\$327,039	\$326,200

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$ 537,234.00	\$ 537,234.00		\$210,195.41

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Reflects increases in existing fees and software and addition of new software as listed below.

	Unit	Unit Price	Subtotal
Existing Software & Licenses ¹	1 \$	379,911.59 \$	379,911.59
		\$	379,911.59

New software proposed includes:

Hosted Vision	1 \$	6,000.00 \$	6,000.00
Microsoft 365	1 \$	83,100.00 \$	83,100.00
Munis Hosted	1 \$	55,000.00 \$	55,000.00
Critical Care Monitoring	1 \$	15,520.00 \$	15,520.00
Penetration Testing	1 \$	14,000.00 \$	14,000.00
Deductions from Existing Software & Licenses (MS365 Dependent)	1 \$	(17,780.00) \$	(17,780.00)
		\$	-
		\$	155,840.00
		\$	535,751.59

This is FY23
data, update
for FY24 below

Back-up for page 21111-60315

Acronis	\$3,800.00	backup Software
Acronis Cloud Storage	\$15,000.00	Backup to Cloud
Adobe All apps	\$3,967.00	
Adobe DC Pro Subscription	\$2,384.00	
Any Connect	\$500.00	
Aplus.net	\$58.00	Domain name registration
Archive Social	\$5,860.00	Social Media Archive
Baracuda Webfilter	\$6,632.00	Webfiltering
Barracuda Essentials	\$14,500.00	Archive and Email Security
Beyond Trust	\$1,302.87	Remote support for IT staff
Botnet Filter	\$87.50	
C-Cure	\$500.00	Door Lock Software
Cisco Firewall Support	\$1,065.00	
Cisco Smartnets	\$4,721.00	Switch Smartnets
Citrix	\$7,655.22	Subscription Advantage
Citrix Share File	\$3,200.00	Secure File Sharing
Civic Plus	\$2,900.00	Web Site Hosting and Tools
Civic Plus Website		
Digi Cert Certificate	\$1,500.00	Websites Certificates
ESRI Maintenance	\$30,000.00	GIS Software, Includes Development Visualization
Exacq	\$500.00	Video Software
Granicus	\$16,000.00	
Last Pass	\$650.00	Password Manager
Meraki Wireless	\$8,200.00	Meraki Subscription
Microsoft 365 & Security E365	\$12,000.00	Software and Security This will be covered in the MS 365 if we go that way
Microsoft EMS	\$2,700.00	Two factor Authentication This will be covered in the MS 365 if we go that
Microsoft Planner	\$880.00	Planner Application
Microsoft Teams	\$3,080.00	Teams Application This will be covered in the MS 365 if we go that way
Monday.com	\$750.00	PV Task Manager
Munis	\$92,000.00	All Munis Moduals
Munis GUI Support	\$1,650.00	GUI Support
Munis OSDBA Contract	\$18,098.00	Support for Munis
Munis Vshell	\$1,650.00	Single sign on
MX Archiver	\$400.00	Zultys Archiver
Power DMS	\$3,994.00	From PD - Internal training record and cert. software
Quick Books	\$480.00	
Scale maint	\$22,500.00	Support and replacement
SQL Software assurance	\$3,384.00	Munis, Treatment Plant SQL
Treeno	\$5,800.00	Document Archiving
Trend Micro	\$5,087.00	Virus protection
Tyler Pace	\$4,000.00	
Vision Web Hosting	\$3,554.00	
Vision CAMA	\$18,144.00	Vision Maintenance, Hosting, and Commitment Services
Vision GIS	\$878.00	
Wasabi	\$250.00	Cloud Storage for backups This will be removed When Backups are 12 m
Welpac	\$2,000.00	Welfare Software
Zoom	\$9,250.00	Zoom Virtual Meeting Licenses
Zultys Subscription	\$9,900.00	Phone System Support & Software
Papercut	\$5,000.00	
Pentest	\$15,000.00	Security Penetration test
Existing License Total	\$379,911.59	

Hardware

Critical Care	\$20,555.00	Hardware and Maint for most equipment
Formax	\$928.00	Folder maint.
		Backup SAN Support - no longer needed
Existing Hardware Total	\$0.00	\$21,483.00

New Software

Hosted Vision	\$6,000.00	All data will be stored in the cloud.
MS 365 subscription	\$57,600.00	Eliminates 5 year refresh for office, exchange
MS365 Training End User	\$25,000.00	Provides user self-paced training for MS365
MS365 Backup	\$500.00	An add-on to our current backup version for MS365 data
Munis Hosted	\$55,000.00	Munis is forcing clients to the hosted service. No upgrades offered to on prm after CY23.
Critical Care Monitoring	\$15,520.00	Adds 24X7 alert and monitoring for our network and servers
Penetration Testing Services	\$14,000.00	Penetration test to verify internal and external security. This would be done by a third party.
New Software Total	\$0.00	\$173,620.00

Total \$575,014.59

\$553,531.59



Fiscal Year 2024 Budget Request

March 11, 2023

Department: General Administration

Account Title: Employee Assistance Program Ex

Department Number: 21111

Account Number: 60319

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$7,488	\$2,500	\$7,488	\$6,000	\$9,600

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$16,400.00	\$16,400.00		\$10,400.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

	FY	Budget	Actual
	2015 \$	5,500.00 \$	5,062.50
	2016 \$	5,500.00 \$	5,062.50
	2017 \$	5,063.00 \$	4,368.00
	2018 \$	5,100.00 \$	3,120.00
	2019	\$	3,744.00
	2020 \$	3,744.00 \$	-
	2021 \$	3,700.00 \$	7,488.00
	2022 \$	2,500.00 \$	7,418.00
	2023		
Wellness Program			\$ 7,400.00
Wellness App- First Responder Behavioral Health Services			\$ 9,000.00
			\$ 16,400.00



Fiscal Year 2024 Budget Request

March 11, 2023

Department: General Administration

Account Title: Advertising

Department Number: 21111

Account Number: 60320

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$29,058	\$30,000	\$35,564	\$39,000	\$36,700

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$ 51,475.00	\$ 51,475.00		\$12,475.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Advertising

Times Record/Mainely Media, LLC	-
Maine Today	28,452.00
Other	12,600.00
	10,425.00
	51,477.00

Price increase reflects closure of Journal Tribune and use of Portland Press Herald.



Fiscal Year 2024
Budget Request

March 11, 2023

Department: General Administration

Account Title: UCC Expense

Department Number: 21111

Account Number: 60322

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$0	\$30	\$0	\$30	\$0

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$0.00	\$0.00		(\$30.00)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

City uses UCC process to assist in collections for personal property tax collections
Not needed



Fiscal Year 2024
Budget Request

March 11, 2023

Department: General Administration

Account Title: Postage/Shipping Expense

Department Number: 21111

Account Number: 60325

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$32,968	\$34,864	\$25,059	\$41,000	\$30,200

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$ 41,270.00	\$ 41,270.00		\$270.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Formax	\$ 769.00
Bill Trust	\$ 6,000.00
Fedex	\$ 500.00
Postage Machine	\$ 34,000.00
	<u>\$ 41,269.00</u>



Fiscal Year 2024 Budget Request

March 11, 2023

Department: General Administration

Account Title: Workers Comp Insurance Exp

Department Number: 21111

Account Number: 60370

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$449,987	\$573,958	\$634,322	\$563,902	\$803,492

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$772,082.00	\$747,475		\$183,573

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

<i>FY History</i>	<i>Expense</i>
2013 \$	519,651.10
2014 \$	530,443.73
2015 \$	409,749.00
2016 \$	450,921.93
2017 \$	448,262.90
2018 \$	443,450.48
2019 \$	455,157.56
2020 \$	522,011.00
2021 \$	449,987.00
Average \$	469,959.41
Median \$	450,921.93
Max \$	530,443.73

*City Manager removed 4 firefighters (25,434)
Reflects change in FF Union contract*



Fiscal Year 2024 Budget Request

March 11, 2023

Department: General Administration

Account Title: General Insurance Expense

Department Number: 21111

Account Number: 60371

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$27,913	\$28,084	\$23,063	\$24,750	\$15,764

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$30,555.00	\$30,555.00		\$ 5,805

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Pole attachment bond	\$	619.00
General Liability	\$	29,936.00

Expect a 8-12% increase for Calendar 2024 per Josh @ P&C

<i>Fiscal Year</i>	<i>Budget</i>	<i>Actual</i>	<i>Pct Change</i>
2012 \$	14,750.00 \$	18,048.00	
2013 \$	18,771.00 \$	18,055.00	0.04%
2014 \$	20,200.00 \$	20,399.00	12.98%
2015 \$	19,700.00 \$	24,423.00	19.73%
2016 \$	26,300.00 \$	27,834.75	13.97%
2017 \$	29,240.00 \$	28,563.75	2.62%
2018 \$	29,999.00 \$	29,423.75	3.01%
2019 \$	28,500.00 \$	30,841.00	4.82%
2020 \$	32,153.00 \$	32,069.00	3.98%
2021 \$	27,618.00 \$	27,913.00	-12.96%
2022 \$	28,084.00 \$	23,063.00	
2023 \$	24,750.00 \$	15,764.00	
2024 \$	29,936.00		



Fiscal Year 2024 Budget Request

March 11, 2023

Department: General Administration

Account Title: Vehicle Insurance Expense

Department Number: 21111

Account Number: 60372

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$70,710	\$72,442	\$70,267	\$72,830	\$83,710

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$ 93,791.00	\$ 93,791.00		\$20,961

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Business Auto	\$ 72,830.83
---------------	--------------

Expect an 8-12% increase, depending if we remain under the rate stabilization
New vehicles and claims will affect increase

<i>Fiscal Year</i>	<i>Budget</i>	<i>Actual</i>	<i>Pct Change</i>
2012 \$	51,500.00 \$	46,668.00	
2013 \$	51,500.00 \$	54,295.00	16%
2014 \$	62,000.00 \$	64,061.50	18%
2015 \$	70,000.00 \$	63,730.00	-1%
2016 \$	70,100.00 \$	68,518.50	8%
2017 \$	71,200.00 \$	80,051.00	17%
2018 \$	83,000.00 \$	76,165.50	-5%
2019 \$	80,000.00 \$	82,081.00	8%
2020 \$	85,050.00 \$	80,359.00	-2%
2021 \$	72,441.92 \$	70,198.28	-13%
2022 \$	72,442.00 \$	70,267.00	
2023 \$	72,830.00 \$	83,710.00	
2024 \$	93,791.00		



Fiscal Year 2024 Budget Request

March 11, 2023

Department: General Administration

Account Title: Building/Boiler Insurance Exp

Department Number: 21111

Account Number: 60373

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$42,595	\$43,639	\$59,940	\$43,875	\$83,397

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$ 93,405.00	\$ 93,405.00		\$49,530

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Expect an 8-12% Increase per Josh @ P&C

<i>Fiscal Year</i>		<i>Budget</i>		<i>Actual</i>	<i>Pct Change</i>
2013	\$	40,750.00	\$	35,985.00	
2014	\$	41,400.00	\$	43,087.00	19.7%
2015	\$	46,100.00	\$	41,641.28	-3.4%
2016	\$	39,600.00	\$	39,523.00	-5.1%
2017	\$	41,100.00	\$	41,029.00	3.8%
2018	\$	41,630.00	\$	41,310.00	0.7%
2019	\$	41,500.00	\$	41,387.00	0.2%
2020	\$	43,456.00	\$	49,891.00	20.5%
2021	\$	46,000.00	\$	42,595.24	-14.6%
2022	\$	43,639.00	\$	59,940.00	
2023	\$	43,875.00	\$	83,397.00	
2024	\$	93,405.00			



Fiscal Year 2024 Budget Request

March 11, 2023

Department: General Administration

Account Title: Surety Bonds Expense

Department Number: 21111

Account Number: 60377

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$800	\$688	\$731	\$875	\$1,900

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$ 2,000.00	\$ 2,000.00		\$1,125.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Bonding for: Renewal

Jim Bennett	City Manager/Treasurer	\$	750.00
Brian S. Phinney	COO	\$	175.00
Nichole Wood	Finance Director	\$	619.00
Kristie Bradbury	Deputy Fin. Dir.	\$	225.00
	Tax Collector	\$	225.00
		\$	1,994.00



Fiscal Year 2024 Budget Request

March 11, 2023

Department: General Administration

Account Title: Public Official Liab Insur Exp

Department Number: 21111

Account Number: 60379

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$34,712	\$35,562	\$32,495	\$32,495	\$34,442

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$ 38,575.00	\$ 38,575.00		\$6,080.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Emp. Practices Liab \$ 21,379.00
Public Official \$ 11,116.00

P&C insurance says between 2-3% increase this year, budgeting 3%

<i>Fiscal Year</i>	<i>Budget</i>	<i>Actual</i>	<i>Pct Change</i>
2013 \$	16,300.00 \$	17,610.00	
2014 \$	20,250.00 \$	19,468.00	10.6%
2015 \$	20,900.00 \$	30,977.00	59.1%
2016 \$	34,100.00 \$	31,626.00	2.1%
2017 \$	32,891.00 \$	31,129.00	-1.6%
2018 \$	32,300.00 \$	30,714.00	-1.3%
2019 \$	32,000.00 \$	31,637.00	3.0%
2020 \$	33,219.00 \$	35,279.00	11.5%
2021 \$	36,337.00 \$	34,712.00	-1.6%
2022 \$	35,562.00 \$	32,495.00	
2023 \$	32,495.00 \$	34,442.00	
2024 \$	38,575.00		

Each year we go out to bid to multiple carriers through our current agent, we should also check with Maine Municipal Assoc



Fiscal Year 2024 Budget Request

March 11, 2023

Department: General Administration

Account Title: Police Prof Liab Insur Exp

Department Number: 21111

Account Number: 60380

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$25,398	\$30,172	\$29,550	\$31,000	\$34,189

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$38,292.00	\$38,292.00		\$7,292.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Law Enforcement \$ 38,292.00

<i>Fiscal Year</i>		<i>Budget</i>		<i>Actual</i>	<i>Pct Change</i>
2012	\$	11,500.00	\$	14,560.80	
2013	\$	10,965.00	\$	11,881.00	-18.4%
2014	\$	13,700.00	\$	70,086.00	489.9%
2015	\$	67,000.00	\$	63,501.47	-9.4%
2016	\$	67,400.00	\$	60,218.00	-5.2%
2017	\$	62,627.00	\$	48,382.00	-19.7%
2018	\$	50,000.00	\$	31,478.00	-34.9%
2019	\$	30,000.00	\$	28,346.00	-9.9%
2020	\$	28,346.00	\$	29,293.00	3.3%
2021	\$	31,000.00	\$	25,398.00	-13.3%



Fiscal Year 2024
Budget Request

March 11, 2023

Department: General Administration

Account Title: Insurance Deductibles

Department Number: 21111

Account Number: 60383

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$1,625	\$9,000	\$4,619	\$9,000	\$5,000

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$9,000.00	\$9,000.00		\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Continegncy to cover deductibles on claims



Fiscal Year 2024 Budget Request

March 11, 2023

Department: General Administration

Account Title: Phone/Celular/Paging Exp

Department Number: 21111

Account Number: 60402

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$18,788	\$22,050	\$16,850	\$22,000	\$18,000

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$22,000	\$22,000		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

	No	Rate	Subtotal
GWI phone lines		\$	7,560.17
Verizon Wireless		\$	14,400.00
Cell Phone Reimbursement	4 \$	35.00 \$	140.00
		\$	22,100.17

<i>Fiscal Year</i>	<i>Budget</i>	<i>Actual</i>	<i>Pct Change</i>
2012 \$	19,000.00 \$	21,813.13	
2013 \$	23,000.00 \$	24,092.52	10.4%
2014 \$	23,000.00 \$	23,932.52	-0.7%
2015 \$	23,000.00 \$	20,527.61	-14.2%
2016 \$	24,000.00 \$	19,098.36	-7.0%
2017 \$	22,140.00 \$	18,389.99	-3.7%
2018 \$	23,791.00 \$	20,553.41	11.8%
2019 \$	22,000.00 \$	20,807.59	1.2%



Fiscal Year 2024
Budget Request

March 11, 2023

Department: General Administration

Account Title: Fiber/Internet Expense

Department Number: 21111

Account Number: 60406

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$25,929	\$28,320	\$35,742	\$28,320	\$28,000

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$28,000	\$28,000		(\$320)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Fiber and internet service expense

<i>Months</i>		<i>Rate/Month</i>		<i>Total</i>
12	\$	2,360.00	\$	28,320.00



Fiscal Year 2024 Budget Request

March 11, 2023

Department: General Administration

Account Title: Admin/Office Supp/Eqt Non-Cap

Department Number: 21111

Account Number: 60500

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$3,838	\$3,500	\$4,180	\$3,800	\$3,800

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$3,800	\$3,800		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

City Hall copy paper, state pricing through WB Mason currently

		<i>Budget</i>	<i>Actual</i>
2013	\$	5,000.00	\$ 2,649.78
2014	\$	3,000.00	\$ 2,045.31
2015	\$	3,000.00	\$ 5,547.39
2016	\$	4,000.00	\$ 4,816.29
2017	\$	4,000.00	\$ 3,950.45
2018	\$	3,750.00	\$ 4,054.11
2019	\$	4,000.00	\$ 3,189.77
2020	\$	4,000.00	\$ 3,216.00
2021	\$	3,800.00	\$ 3,838.00

Average	\$	3,700.79
Median	\$	3,838.00
Maximum	\$	5,547.39



Fiscal Year 2024 Budget Request

March 11, 2023

Department: General Administration

Account Title: Operating Supp/Eqt Non-Cap

Department Number: 21111

Account Number: 60501

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$5,761	\$3,300	\$8,378	\$5,000	\$6,300

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$6,000	\$6,000		\$1,000

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Employee employment screening and testing. Anticipated ongoing expense to fill vacant positions and departures

		<i>Budget</i>	<i>Actual</i>
2013	\$	4,000.00	\$ 2,600.65
2014	\$	4,000.00	\$ 3,608.39
2015	\$	3,000.00	\$ 3,482.15
2016	\$	3,000.00	\$ 3,250.13
2017	\$	3,200.00	\$ 2,456.00
2018	\$	3,000.00	\$ 4,501.40
2019	\$	3,000.00	\$ 3,038.65
2020	\$	3,500.00	\$ 2,916.75
2021	\$	1,700.00	\$ 5,760.00
2022	\$	3,300.00	\$ 8,378.00
2023	\$	5,000.00	\$ 6,086.00 YTD
Average	\$	3,336.36	\$ 4,188.92
Median	\$	3,200.00	\$ 3,482.15
Maximum	\$	5,000.00	\$ 8,378.00



Fiscal Year 2024 Budget Request

March 11, 2023

Department: General Administration

Account Title: Printing & Copying Expense

Department Number: 21111

Account Number: 60502

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$16,277	\$18,000	\$14,413	\$18,000	\$15,600

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$ 18,000.00	\$ 18,000.00		\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Bill Trust	\$ 4,152.42
	\$ 4,152.42
Tyler Forms and Check Stock	\$ 1,900.00
Specialized Purchasing	\$ 8,525.00
Envelope, Employee Permits, and other Printing	\$ 1,700.00
Invoice Cloud	\$ 1,800.00
	\$ 18,077.42



#REF!
Budget Request

March 11, 2023

Department: General Administration

Account Title: Unallocated

Department Number: 21111

Account Number: 60794

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Est. Expended
\$0	\$0	\$0	-\$82,350	\$0

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$0.00	\$0.00		\$82,350.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Fiscal Year 2024
Budget Request

March 11, 2023

Department: General Administration

Account Title: Personnel Reserve

Department Number: 21111

Account Number: 60795

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$292,169	\$416,277	\$180,007	\$261,382	\$306,792

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$264,985.00	\$277,249.00		\$15,867.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

	<u>FY2024 Est</u>
VBB	\$40,000.00
Fire Dept Retirements	\$31,735.00
Longevity Payments	\$7,216.00
Police & PWD Retirements	\$61,034.00
Benefit Contingency (Change in Personnel)	\$35,000.00
Non-Union Raises	\$30,000.00 Merit Only
Market adjustment	\$60,000.00
	<u>\$264,985.00</u>

Seveance payments/retirements increased FY23

Employee parking pass contingency to address parking deficit at city hall
(14 employees x (72/mo x 6 mo)) + (14 employees x (74/mon x 6)) = \$ 12,264.00



Fiscal Year 2024 Budget Request

March 11, 2023

Department: General Administration

Account Title: Miscellaneous Expense

Department Number: 21111

Account Number: 60797

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$77,368	\$23,500	\$35,973	\$30,000	\$30,000

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$50,000	\$50,000		\$20,000

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Contingency for expenses not categorized elsewhere and unexpected expenses.

Examples of prior year expenses include FEMA Mapping consultant, etc.

Contingent Misc. Expenses	\$ 45,000.00
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New expense for 2022 includes:

FAA lighting on stack periodic repair (contingency)	\$ 5,000.00
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	\$ 50,000.00
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	<u>FY History</u>	<u>Expense</u>
2013	\$	7,570.86
2014	\$	5,624.40
2015	\$	11,997.16
2016	\$	12,857.74
2017	\$	20,301.98
2018	\$	38,555.37
2019	\$	61,549.86
2020	\$	91,117.70 Covid w/ reimbursement
2021	\$	77,368.37 Covid influence
2022	\$	35,973.05
2023	\$	31,746.62 YTD
Average	\$	35,878.46
Median	\$	31,746.62
Maximum	\$	91,117.70



**Fiscal Year 2024
Budget Request**

March 11, 2023

Department: General Administration

Account Title: Contingency

Department Number: 21111

Account Number: 60798

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$192,714	\$455,508	\$0	\$125,000	\$0

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$500,000	\$500,000		\$375,000

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



Fiscal Year 2024
Budget Request

March 11, 2023

Department: General Administration

Account Title: Transfer Out to Other Funds

Department Number: 21111

Account Number: 60799

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$50,000	\$50,000	\$50,000	\$50,000	\$50,000

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$50,000	\$50,000		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

River Patrol Fees	credit 31102 40801	mooring fees	\$	15,000.00
Airport Subsidy	credit 31132 40801	airport operations	\$	35,000.00
			\$	50,000.00

City of Biddeford, Maine

Fiscal Year 2024

Budget:

City Hall Building Exp

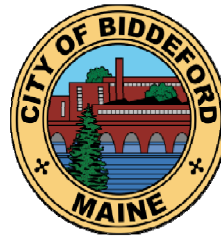
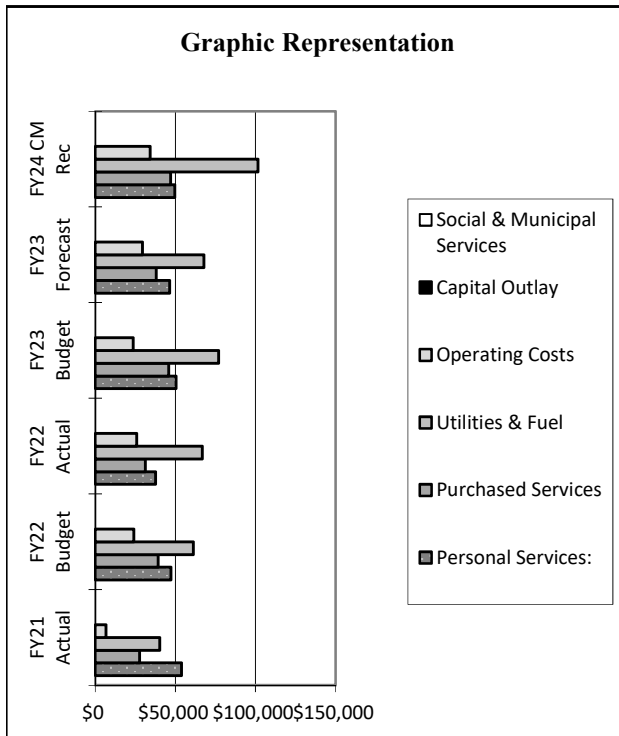
Account Number:

21121

FY24

	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD	Dept Head	Manager's Rec
Personnel Services:	\$53,793	\$47,104	\$37,612	\$50,413	\$46,335	\$22,645	\$49,546	\$50,546
Purchased Services	\$27,704	\$39,287	\$31,254	\$45,856	\$38,000	\$16,707	\$47,023	\$47,023
Utilities & Fuel	\$40,117	\$61,133	\$66,660	\$76,939	\$67,811	\$18,116	\$101,599	\$101,840
Operating Costs	\$6,674	\$24,050	\$25,783	\$23,650	\$29,445	\$10,189	\$34,145	\$34,145
Capital Outlay	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Social & Municipal Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTALS:	\$128,288	\$171,574	\$161,309	\$196,859	\$181,591	\$67,656	\$232,313	\$233,554

Graphic Representation

**FRINGE BENEFIT IMPACT (Estimated):**

FICA	\$4,034
Workers Comp	\$1,705
Health Insurance	\$8,438
Retirement	\$1,536
Unemployment	\$37
Other Insurance	\$947
Total Fringe Benefit Impact	\$16,697
# of Full Time Employees	1.00

	FY23 Budget	FY24 Manager's Rec	Dollar Change	Percentage Change
Personal Services:	\$50,413	\$50,546	\$133	0.3%
Purchased Services	\$45,856	\$47,023	\$1,167	2.5%
Utilities & Fuel	\$76,939	\$101,840	\$24,901	32.4%
Operating Costs	\$23,650	\$34,145	\$10,495	44.4%
Capital Outlay	\$0	\$0	\$0	N/A
Social & Municipal Services	\$0	\$0	\$0	N/A
TOTALS:	\$196,859	\$233,554	\$36,695	18.6%

Personnel Services

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec
60105	F-T Employee Wage Exp	\$48,539	\$44,704	\$36,091	\$47,763	\$45,995	\$22,547	\$49,196	\$49,196
60111	Overtime Wage Expense	\$5,254	\$2,300	\$1,264	\$2,300	\$0	\$0	\$0	\$1,000
60230	Clothing/Uniforms Expense	\$0	\$100	\$257	\$350	\$340	\$0	\$350	\$350
60252	Travel/Mileage Expense	\$0	\$0	\$0	\$0	\$0	\$98	\$0	\$0
Totals		\$53,793	\$47,104	\$37,612	\$50,413	\$46,335	\$22,645	\$49,546	\$50,546

Purchased Services

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec
60310	Service Contracts Expense	\$27,704	\$39,287	\$31,254	\$45,856	\$38,000	\$16,707	\$47,023	\$47,023
Totals		\$27,704	\$39,287	\$31,254	\$45,856	\$38,000	\$16,707	\$47,023	\$47,023

Utilities & Fuel

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24 Dept Head	Mgr's Rec
60400	Electricity Expense	\$18,217	\$36,000	\$23,080	\$44,762	\$25,355	\$13,619	\$57,059	\$57,000
60401	Water Expense	\$1,435	\$1,813	\$2,640	\$5,438	\$2,700	\$903	\$2,700	\$3,000
60404	Sewer User Fee Expense	\$2,491	\$2,300	\$3,627	\$4,150	\$3,670	\$1,151	\$3,750	\$3,750
60405	Heating Fuel Expense	\$17,974	\$21,000	\$37,225	\$22,500	\$36,000	\$2,442	\$38,000	\$38,000
60411	Gasoline Expense	\$0	\$20	\$87	\$90	\$86	\$0	\$90	\$90
Totals		\$40,117	\$61,133	\$66,660	\$76,939	\$67,811	\$18,116	\$101,599	\$101,840

Other Operating Costs

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24 Dept Head	Mgr's Rec
60450	Building Repair/Maint Exp	\$5,199	\$20,000	\$21,731	\$17,700	\$25,000	\$9,278	\$28,000	\$28,000
60452	Operating Equip Repair Exp	\$0	\$200	\$0	\$200	\$0	\$0	\$200	\$200
60453	Vehicle Repair/Tires/Oil Exp	\$0	\$50	\$0	\$50	\$45	\$0	\$45	\$45
60501	Operating Supp/Eqt Non-Cap	\$423	\$1,800	\$823	\$2,000	\$1,000	\$0	\$2,200	\$2,200
60509	Cleaning Supplies Expense	\$1,052	\$2,000	\$3,229	\$3,700	\$3,400	\$911	\$3,700	\$3,700
Totals		\$6,674	\$24,050	\$25,783	\$23,650	\$29,445	\$10,189	\$34,145	\$34,145

Capital Outlay

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24 Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Social & Municipal Services

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec

City of Biddeford, Maine
Department Personnel Budget
Fiscal Year 2024

DEPARTMENT: 21121 City Hall Building Exp

Classification	EMP #	FTE	Annual Total	Requested	City Manager Recommended	Last Name	First Name	Object
ROVING MAINTENANCE WORKER	10335	1.00	\$49,008	\$49,196	\$49,196	LAROSE	RENALD	60105
TOTAL BUDGETED POSITIONS		1.00	\$49,008	\$49,196	\$49,196			

Notes:





Fiscal Year 2024 Budget Request

March 10, 2023

Department: City Hall Building Exp

Account Title: Overtime Wage Expense

Department Number: 21121

Account Number: 60111

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$5,254	\$2,300	\$1,264	\$2,300	\$0

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$0	\$1,000		(\$1,300)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

General OT for building services. FY23 includes Winterfest support.
Restructuring for 36 Hr work week will reduce OT.

	FY Actual
FY2014	\$ 2,800.50
FY2015	\$ 2,249.08
FY2016	\$ 1,952.73
FY2017	\$ 1,849.72
FY2018	\$ 3,747.14
FY2019	\$ 4,062.00
FY2020	\$ 3,938.59
FY2021	\$ 5,253.65
FY2022	\$ 1,264.00
FY2023	
Average	\$ 3,013.05
Median	\$ 2,800.50
Max	\$ 5,253.65



Fiscal Year 2024
Budget Request

March 10, 2023

Department: City Hall Building Exp

Account Title: Travel/Mileage Expense

Department Number: 21121

Account Number: 60252

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$0	\$0	\$0	\$0	\$0

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$0	\$0		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

No use of personal vehicle



Fiscal Year 2024
Budget Request

March 10, 2023

Department: City Hall Building Exp

Account Title: Clothing/Uniforms Expense

Department Number: 21121

Account Number: 60230

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$0	\$100	\$257	\$350	\$340

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$350	\$350		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Funds for maintenance clothing
Reimbursement for safety boots, other clothing



Fiscal Year 2024 Budget Request

March 10, 2023

Department: City Hall Building Exp

Account Title: Service Contracts Expense

Department Number: 21121

Account Number: 60310

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$27,704	\$39,287	\$31,254	\$45,856	\$38,000

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$47,023	\$47,023		\$1,167

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

CascoBay Cleaning	\$	35,736.00
Eastern Fire (sprinklers)	\$	400.00
Ehrlich Pest Control (bed bug assessment)	\$	600.00
L.W. Bills Co (panic alarms)	\$	1,485.00
Minuteman Security (security alarm)	\$	940.00
Modern Pest Svcs (bldg spraying)	\$	1,440.00
Norris, Inc (fire alarms and service calls)	\$	1,800.00
Thyssenkrupp Elevator (elevator and svc calls)	\$	4,000.00
State of Maine (elevator certification)	\$	70.00
Linwood R Davis (extinguishers)	\$	552.00
	\$	47,023.00



Fiscal Year 2024
Budget Request

March 10, 2023
Department: City Hall Building Exp
Account Title: Electricity Expense

Department Number: 21121 Account Number: 60400

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$18,217	\$36,000	\$23,080	\$44,762	\$25,355

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$ 57,059.00	\$ 57,000.00		\$12,238

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Central Maine Power	\$	25,365.15	4% increase
Constellation New Energy	\$	31,693.75	20% increase
	\$	57,058.90	



Fiscal Year 2024 Budget Request

March 10, 2023

Department: City Hall Building Exp

Account Title: Water Expense

Department Number: 21121

Account Number: 60401

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$1,435	\$1,813	\$2,640	\$5,438	\$2,700

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$ 2,700.00	\$ 3,000.00		(\$2,438)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Ready-Refresh	\$	3,625.00 (moved from Department requests)
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Maine Water: FY23 Increase in rates

FY2014	\$	1,201.61
FY2015	\$	1,288.36
FY2016	\$	1,088.67
FY2017	\$	1,097.98
FY2018	\$	1,458.65
FY2019	\$	1,452.06
FY2020	\$	1,549.69
FY2021	\$	1,435.49
FY2022	\$	2,639.96

Average	\$	1,468.05
Median	\$	1,435.49
Max	\$	2,639.96

FY23 increase 25%	\$	1,812.50
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\$ 5,437.50



Fiscal Year 2024 Budget Request

March 10, 2023

Department: City Hall Building Exp

Account Title: Sewer User Fee Expense

Department Number: 21121

Account Number: 60404

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$2,491	\$2,300	\$3,627	\$4,150	\$3,670

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$3,750	\$3,750		(\$400)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Sewer increase for FY23 carries to FY24

FY2014	\$	1,126.90
FY2015	\$	1,352.20
FY2016	\$	1,402.85
FY2017	\$	1,518.80
FY2018	\$	2,027.71
FY2019	\$	2,246.35
FY2020	\$	1,773.15
FY2021	\$	2,491.08
FY2022	\$	3,627.05

Average	\$	1,951.79
Median	\$	1,460.83
Max	\$	2,246.35



Fiscal Year 2024 Budget Request

March 10, 2023

Department: City Hall Building Exp

Account Title: Heating Fuel Expense

Department Number: 21121

Account Number: 60405

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$17,974	\$21,000	\$37,225	\$22,500	\$36,000

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$38,000	\$38,000		\$15,500

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Contingency for building fuel (natural gas). City Theatre connected to service line.
Annual use depends on price and severity of winter. Price expected to increase only slightly.

FY2014	\$	17,902.06
FY2015	\$	25,224.94
FY2016	\$	16,580.21
FY2017	\$	20,536.23
FY2018	\$	21,574.29
FY2019	\$	20,646.49
FY2020	\$	16,232.02
FY2021	\$	17,974.02
FY2022	\$	37,225.49
Average	\$	21,543.97
Median	\$	19,255.13
Max	\$	25,224.94



Fiscal Year 2024
Budget Request

March 10, 2023

Department: City Hall Building Exp

Account Title: Gasoline Expense

Department Number: 21121

Account Number: 60411

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$0	\$20	\$87	\$90	\$86

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$90	\$90		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Fuel for small engines (mower, weedwacker, snowblower)
Facility now has snowblower and mower



Fiscal Year 2024 Budget Request

March 10, 2023

Department: City Hall Building Exp

Account Title: Building Repair/Maint Exp

Department Number: 21121

Account Number: 60450

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$5,199	\$20,000	\$21,731	\$17,700	\$25,000

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$28,000	\$28,000		\$10,300

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Contingency for building repairs. Excludes bond proceeds work. FY23 impacted by water leak.

Plumbing repairs	\$	7,500.00
Electrical repairs	\$	4,000.00
Misc. repairs and replacements	\$	5,000.00
Roof repairs	\$	500.00
Flooring repairs	\$	200.00
Masonry repairs	\$	500.00
	\$	17,700.00

FY2014	\$	36,380.20
FY2015	\$	46,059.63
FY2016	\$	39,526.36
FY2017	\$	33,950.18
FY2018	\$	22,783.70
FY2019	\$	28,568.51
FY2020	\$	23,369.80
FY2021	\$	5,198.55
FY2022	\$	21,730.52

Average	\$	28,618.61
Median	\$	28,568.51
Max	\$	46,059.63

Expected building improvements from bond proceeds cover tower, sprinkler, windows.



Fiscal Year 2024 Budget Request

March 10, 2023

Department: City Hall Building Exp

Account Title: Operating Equip Repair Exp

Department Number: 21121

Account Number: 60452

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$0	\$200	\$0	\$200	\$0

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$200	\$200		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Contingency for operating equipment repairs

Misc. repairs \$ 200.00

	\$ 200.00
FY2014	\$ 362.25
FY2015	\$ 385.75
FY2016	\$ 1,458.67
FY2017	\$ -
FY2018	\$ -
FY2019	\$ -
FY2020	\$ -
FY2021	\$ -
FY2022	\$ -
Average	\$ 245.19
Median	\$ -
Max	\$ 1,458.67



Fiscal Year 2024 Budget Request

March 10, 2023

Department: City Hall Building Exp

Account Title: Vehicle Repair/Tires/Oil Exp

Department Number: 21121

Account Number: 60453

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$0	\$50	\$0	\$50	\$45

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$45	\$45		(\$5)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



Contingency for repairs and service to small engines and tools through DPW
FY23 - Facility now has a mower, weedwhacker, and snowblower

FY2014	\$	23.22
FY2015	\$	24.91
FY2016	\$	67.71
FY2017	\$	43.92
FY2018	\$	81.45
FY2019	\$	51.57
FY2020	\$	-
FY2021	\$	-
FY2022	\$	-
Average	\$	32.53
Median	\$	24.91
Max	\$	81.45



Fiscal Year 2024 Budget Request

March 10, 2023

Department: City Hall Building Exp

Account Title: Operating Supp/Eqt Non-Cap

Department Number: 21121

Account Number: 60501

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$423	\$1,800	\$823	\$2,000	\$1,000

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$2,200	\$2,200		\$200

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Contingency for operating supplies and non-capital equipment
FY23 back to normal - no Covid offsets

Paper products	\$ 1,007.00
Ice melt	\$ 550.00
Hand tools	\$ 175.00
Light bulbs	\$ 200.00
Miscellaneous equipment	\$ 275.00
	\$ 2,207.00

FY2014	\$ 1,287.48
FY2015	\$ 3,894.07
FY2016	\$ 3,452.97
FY2017	\$ 2,315.45
FY2018	\$ 1,914.00
FY2019	\$ 2,027.79
FY2020	\$ 121.12
FY2021	\$ 422.82
FY2022	\$ 823.00
Average	\$ 1,806.52
Median	\$ 1,914.00
Max	\$ 3,894.07



Fiscal Year 2024 Budget Request

March 10, 2023

Department: City Hall Building Exp

Account Title: Cleaning Supplies Expense

Department Number: 21121

Account Number: 60509

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$1,052	\$2,000	\$3,229	\$3,700	\$3,400

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$3,700	\$3,700		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Contingency for cleaning supplies - increase in unit prices
FY23 price increases seen in FY22

	Units		Unit Price	Total
Aerosol Disinfectant Spray	2	\$	88.87	\$ 177.74
Tissues	2	\$	26.78	\$ 53.56
Paper towels	30	\$	33.01	\$ 990.30
Toilet paper	30	\$	43.20	\$ 1,296.00
Plastic trash bags	19	\$	28.29	\$ 537.51
Disinfectant				\$ 125.00
Neutral floor cleaner				\$ 150.00
Heavy Duty Cleaner				\$ 175.00
Glass Cleaner				\$ 80.00
Wet Mops, Dry Mops				\$ 130.00
Brooms, plungers wet floor signs waste baskets				\$ 225.00
				\$ 3,708.81

FY2015	\$	2,258.10
FY2016	\$	3,147.19
FY2017	\$	2,662.29
FY2018	\$	1,428.08
FY2019	\$	845.57
FY2020	\$	270.00
FY2021	\$	1,052.00
FY2022	\$	3,229.28
Average	\$	1,861.56
Median	\$	1,843.09
Max	\$	3,229.28

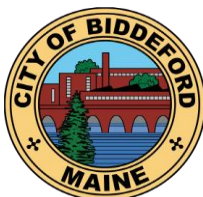
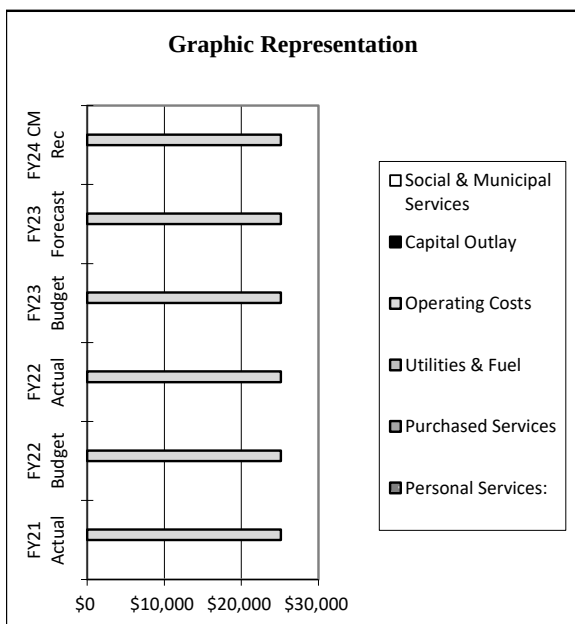
City of Biddeford, Maine

Fiscal Year 2024

Budget: Private Schools

Account Number: 21122

	FY24							
	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD	Dept Head	Manager's Rec
Personnel Services:	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Purchased Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Utilities & Fuel	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Operating Costs	\$25,136	\$25,136	\$25,136	\$25,136	\$25,136	\$0	\$25,136	\$25,136
Capital Outlay	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Social & Municipal Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTALS:	\$25,136	\$25,136	\$25,136	\$25,136	\$25,136	\$0	\$25,136	\$25,136

**FRINGE BENEFIT IMPACT (Estimated):**

FICA	\$0
Workers Comp	\$0
Health Insurance	\$0
Retirement	\$0
Unemployment	\$0
Other Insurance	\$0
Total Fringe Benefit Impact	\$0
# of Full Time Employees	0.00

	FY23 Budget	FY24 Manager's Rec	Dollar Change	Percentage Change
Personal Services:	\$0	\$0	\$0	N/A
Purchased Services	\$0	\$0	\$0	N/A
Utilities & Fuel	\$0	\$0	\$0	N/A
Operating Costs	\$25,136	\$25,136	\$0	0.0%
Capital Outlay	\$0	\$0	\$0	N/A
Social & Municipal Services	\$0	\$0	\$0	N/A
TOTALS:	\$25,136	\$25,136	\$0	0.0%

Personnel Services

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24 Dept Head	FY24 Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Purchased Services

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24 Dept Head	FY24 Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Utilities & Fuel

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24 Dept Head	FY24 Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Other Operating Costs

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24 Dept Head	FY24 Mgr's Rec
60799	Transfer Out to Other Funds	\$25,136	\$25,136	\$25,136	\$25,136	\$25,136	\$0	\$25,136	\$25,136
Totals		\$25,136	\$25,136	\$25,136	\$25,136	\$25,136	\$0	\$25,136	\$25,136

Capital Outlay

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24 Dept Head	Mgr's Rec
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Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
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Social & Municipal Services

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24 Dept Head	Mgr's Rec
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Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
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**Fiscal Year 2024
Budget Request**

March 8, 2023

Department:

Private Schools

Account Title: Transfer Out to Other Funds

Department Number: 21122

Account Number: 60799

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$25,136	\$25,136	\$25,136	\$25,136	\$25,136

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$25,136.00	\$25,136.00		\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

St. James School public subsidy

City of Biddeford, Maine

Fiscal Year 2024

Budget:

Community Center

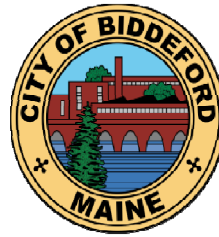
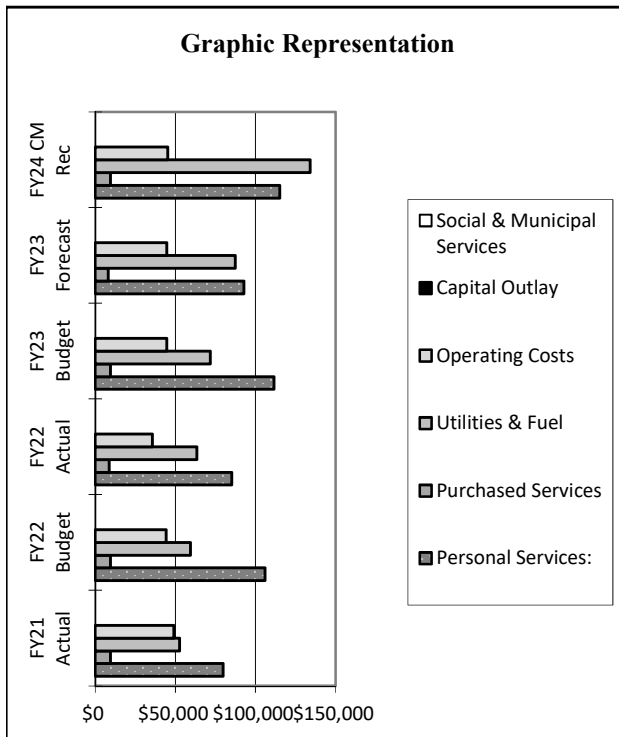
Account Number:

21123

FY24

	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD	Dept Head	Manager's Rec
Personnel Services:	\$79,782	\$105,835	\$85,147	\$111,488	\$92,681	\$43,628	\$115,066	\$115,066
Purchased Services	\$9,465	\$9,425	\$8,614	\$9,425	\$8,000	\$4,639	\$9,425	\$9,425
Utilities & Fuel	\$52,652	\$59,288	\$63,391	\$71,663	\$87,347	\$34,130	\$134,135	\$134,135
Operating Costs	\$48,937	\$44,162	\$35,645	\$44,597	\$44,527	\$11,827	\$45,098	\$45,098
Capital Outlay	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Social & Municipal Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTALS:	\$190,836	\$218,710	\$192,797	\$237,173	\$232,555	\$94,223	\$303,724	\$303,724

Graphic Representation

**FRINGE BENEFIT IMPACT (Estimated):**

FICA	\$8,962
Workers Comp	\$3,935
Health Insurance	\$18,648
Retirement	\$4,777
Unemployment	\$71
Other Insurance	\$1,114
Total Fringe Benefit Impact	\$37,505
# of Full Time Employees	2.93

	FY23 Budget	FY24 Manager's Rec	Dollar Change	Percentage Change
Personal Services:	\$111,488	\$115,066	\$3,578	3.2%
Purchased Services	\$9,425	\$9,425	\$0	0.0%
Utilities & Fuel	\$71,663	\$134,135	\$62,472	87.2%
Operating Costs	\$44,597	\$45,098	\$501	1.1%
Capital Outlay	\$0	\$0	\$0	N/A
Social & Municipal Services	\$0	\$0	\$0	N/A
TOTALS:	\$237,173	\$303,724	\$66,551	28.1%

Personnel Services

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec
60102	Mid Mgmt Hrly Employee Wa	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60105	F-T Employee Wage Exp	\$41,586	\$41,196	\$41,967	\$44,010	\$42,391	\$20,785	\$45,330	\$45,330
60106	P-T Employee Wage Exp	\$36,876	\$62,189	\$41,403	\$63,528	\$48,340	\$22,842	\$67,286	\$67,286
60111	Overtime Wage Expense	\$204	\$1,500	\$831	\$3,000	\$1,000	\$0	\$1,500	\$1,500
60230	Clothing/Uniforms Expense	\$460	\$450	\$401	\$450	\$450	\$0	\$450	\$450
60252	Travel/Mileage Expense	\$655	\$500	\$544	\$500	\$500	\$0	\$500	\$500
Totals		\$79,782	\$105,835	\$85,147	\$111,488	\$92,681	\$43,628	\$115,066	\$115,066

Purchased Services

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec
60310	Service Contracts Expense	\$9,399	\$9,425	\$8,614	\$9,425	\$8,000	\$4,639	\$9,425	\$9,425
60330	Equipment Rent/Lease Exp	\$66	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Totals		\$9,465	\$9,425	\$8,614	\$9,425	\$8,000	\$4,639	\$9,425	\$9,425

Utilities & Fuel

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24 Dept Head	Mgr's Rec
60400	Electricity Expense	\$14,092	\$15,500	\$12,283	\$27,125	\$16,000	\$7,546	\$47,469	\$47,469
60401	Water Expense	\$1,549	\$2,500	\$1,247	\$3,250	\$1,500	\$422	\$2,500	\$2,500
60402	Phone/Celular/Paging Exp	\$1,609	\$1,847	\$1,606	\$1,847	\$1,847	\$179	\$1,847	\$1,847
60404	Sewer User Fee Expense	\$4,245	\$6,000	\$2,191	\$6,000	\$3,000	\$749	\$5,000	\$5,000
60405	Heating Fuel Expense	\$31,156	\$33,441	\$46,064	\$33,441	\$65,000	\$25,233	\$77,319	\$77,319
Totals		\$52,652	\$59,288	\$63,391	\$71,663	\$87,347	\$34,130	\$134,135	\$134,135

Other Operating Costs

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24 Dept Head	Mgr's Rec
60450	Building Repair/Maint Exp	\$43,885	\$36,467	\$29,171	\$36,902	\$36,902	\$9,195	\$36,902	\$36,902
60454	Grounds Maint/Improve Exp	\$1,990	\$3,000	\$2,650	\$3,000	\$2,800	\$0	\$3,000	\$3,000
60500	Admin/Office Supp/Eqt Non-C	\$0	\$25	\$40	\$25	\$25	\$0	\$25	\$25
60501	Operating Supp/Eqt Non-Cap	\$913	\$1,000	\$99	\$1,000	\$1,000	\$0	\$1,000	\$1,000
60509	Cleaning Supplies Expense	\$2,149	\$3,670	\$3,685	\$3,670	\$3,800	\$2,632	\$4,171	\$4,171
Totals		\$48,937	\$44,162	\$35,645	\$44,597	\$44,527	\$11,827	\$45,098	\$45,098

Capital Outlay

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24 Dept Head	Mgr's Rec
60905	Community Center	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Social & Municipal Services

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec
Totals									
		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

City of Biddeford, Maine**Department Personnel Budget****Fiscal Year 2024**

DEPARTMENT: 21123 Community Center

Classification	EMP #	FTE	Annual Total	Requested	City Manager Recommended	Last Name	First Name	Object
ROVING MAINTENANCE WORKER	10002	1.00	45,156.54	45,330.22	45,330.22	LAPIERRE	GERARD	60105
CUSTODIAN	10756	0.73	26,789.62	26,892.66	26,892.66	ADAMS	CYNTHIA	60106
CUSTODIAN	10776	0.70	25,865.84	25,965.32	25,965.32	LECLERC	MICHAEL	60106
CUSTODIAN	96	0.50	17,388.80	17,455.68	17,455.68	VACANT	0	60106
TOTAL BUDGETED POSITIONS		2.93	115,200.80	115,643.88	115,643.88			

Notes:

37,544.32



Fiscal Year 2024
Budget Request

March 13, 2023
Department: Community Center
Account Title: F-T Employee Wage Exp

Department Number: 21123 Account Number: 60105

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$41,586	\$41,196	\$41,967	\$44,010	\$42,391.00

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$45,330	\$45,330		\$1,320

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



Fiscal Year 2024 Budget Request

March 13, 2023

Department: Community Center

Account Title: P-T Employee Wage Exp

Department Number: 21123

Account Number: 60106

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$36,876	\$62,189	\$41,403	\$63,528	\$48,340

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$67,286	\$67,286		\$3,758

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

	Rate	Hrs/Wk	Wks/Yr	SubTotal
Adams ¹	\$17.00	29	52.2 \$	25,735
LeClerc ²	\$17.00	28	52.2 \$	24,847
Vacant- Midday W-Sat	\$16.00	20	52.2 \$	16,704
			\$	67,286

¹-AM M-F Rotate Weekends

²-Evening M-F Rotate Weekends



Fiscal Year 2024
Budget Request

March 13, 2023
Department: Community Center
Account Title: Overtime Wage Expense

Department Number: 21123 Account Number: 60111

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$204	\$1,500	\$831	\$3,000	\$1,000

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$1,500	\$1,500		-\$1,500

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Estimate of OT 1500



Fiscal Year 2024
Budget Request

March 13, 2023
Department: Community Center
Account Title: Clothing/Uniforms Expense

Department Number: 21123 Account Number: 60230

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$460	\$450	\$401	\$450	\$450

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$450	\$450		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Staff Shirts \$ 450.00



Fiscal Year 2024
Budget Request

March 13, 2023
Department: Community Center
Account Title: Travel/Mileage Expense

Department Number: 21123 Account Number: 60252

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$655	\$500	\$544	\$500	\$500

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$500	\$500		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



Fiscal Year 2024 Budget Request

March 13, 2023

Department: Community Center

Account Title: Service Contracts Expense

Department Number: 21123

Account Number: 60310

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$9,399	\$9,425	\$8,614	\$9,425	\$8,000

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$9,425	\$9,425		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Thysenkrupp elevator	\$ 5,395
Modern Pest 50 per month	\$ 600
Fire Alarm Test	\$ 350
Elevator License	\$ 70
Boiler Licenses	\$ 100
Fire Alarm Monitoring	\$ 375
Sprinkler Testing	\$ 525
Fuel Tank Inspection	\$ 2,010
	\$ 9,425



Fiscal Year 2024
Budget Request

March 13, 2023
Department: Community Center
Account Title: Equipment Rent/Lease Exp

Department Number: 21123 Account Number: 60330

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$66	\$0	\$0	\$0	\$0

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$0	\$0		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



Fiscal Year 2024
Budget Request

March 13, 2023
Department: Community Center
Account Title: Electricity Expense

Department Number: 21123 Account Number: 60400

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$14,092	\$15,500	\$12,283	\$27,125	\$16,000

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$47,469	\$47,469		\$20,344

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Estimated increase of 75% \$47,468.75



Fiscal Year 2024
Budget Request

March 13, 2023
Department: Community Center
Account Title: Water Expense

Department Number: 21123 Account Number: 60401

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$1,549	\$2,500	\$1,247	\$3,250	\$1,500

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$2,500	\$2,500		(\$750)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



Fiscal Year 2024 Budget Request

March 13, 2023

Department: Community Center

Account Title: Phone/Celular/Paging Exp

Department Number: 21123

Account Number: 60402

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$1,609	\$1,847	\$1,606	\$1,847	\$1,847

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$1,847	\$1,847		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

		Rate	Units (month)	Total
1 Custodian on duty phone	\$	28.00	12	\$ 336.00
1 Maintenance Phone	\$	65.00	12	\$ 780.00
GWI	\$	61.00	12	\$ 732.00
				<u>\$ 1,848.00</u>



Fiscal Year 2024
Budget Request

March 13, 2023
Department: Community Center
Account Title: Sewer User Fee Expense

Department Number: 21123 Account Number: 60404

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$4,245	\$6,000	\$2,191	\$6,000	\$3,000

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$5,000	\$5,000		-\$1,000

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



Fiscal Year 2024
Budget Request

March 13, 2023
Department: Community Center
Account Title: Heating Fuel Expense

Department Number: 21123 Account Number: 60405

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$31,156	\$33,441	\$46,064	\$33,441	\$65,000

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$77,319	\$77,319		\$43,878

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

		Rate	Unit (gal)	Total
Heating Fuel	\$	3.63	21,300.0	\$ 77,319.00



Fiscal Year 2024 Budget Request

March 13, 2023

Department: Community Center

Account Title: Building Repair/Maint Exp

Department Number: 21123

Account Number: 60450

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$43,885	\$36,467	\$29,171	\$36,902	\$36,902

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$36,902	\$36,902		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Plumbing Repair	\$	5,917
Electrical Repair	\$	3,500
HVAC Repair (steam leaks and traps)	\$	5,500
Roof Repairs	\$	3,500
Floor Maint-Refinishing, Carpet Cleaning	\$	3,835
Stairway- Ceiling Repair	\$	3,200
Interior Paint-Supply	\$	2,850
Masonry Repair	\$	4,500
Door Repair-Replacement	\$	4,100
	\$	36,902



Fiscal Year 2024
Budget Request

March 13, 2023
Department: Community Center
Account Title: Grounds Maint/Improve Exp

Department Number: 21123 Account Number: 60454

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$1,990	\$3,000	\$2,650	\$3,000	\$2,800

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$3,000	\$3,000		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Patching Myrtle Street Parking Lot	\$	800
Playground Repair	\$	500
Signage	\$	600
Garden Beds	\$	850
Exterior Paint	\$	250
	\$	3,000.00



Fiscal Year 2024
Budget Request

March 13, 2023
Department: Community Center
Account Title: Admin/Office Supp/Eqt Non-Cap

Department Number: 21123 Account Number: 60500

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$0	\$25	\$40	\$25	\$25

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$25	\$25		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



Fiscal Year 2024
Budget Request

March 13, 2023
Department: Community Center
Account Title: Operating Supp/Eqt Non-Cap

Department Number: 21123 Account Number: 60501

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$913	\$1,000	\$99	\$1,000	\$1,000

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$1,000	\$1,000		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Tool Replacement	\$	700
Interior Fire Proof Trash Cans	\$	300
	\$	1,000



Fiscal Year 2024 Budget Request

March 13, 2023

Department: Community Center

Account Title: Cleaning Supplies Expense

Department Number: 21123

Account Number: 60509

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$2,149	\$3,670	\$3,685	\$3,670	\$3,800

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$4,171	\$4,171		\$501

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Paper Towels	\$	1,088
Toilet Paper	\$	1,298
Trash bags	\$	570
Cleaning Chemicals	\$	790
Wet Mops	\$	125
Dry Mops	\$	100
Brooms, dust pans, plungers,micro fiber cloths,etc	\$	200
	\$	<u>4,171</u>

City of Biddeford, Maine

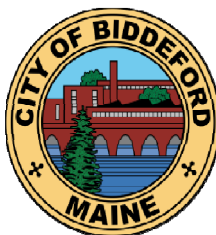
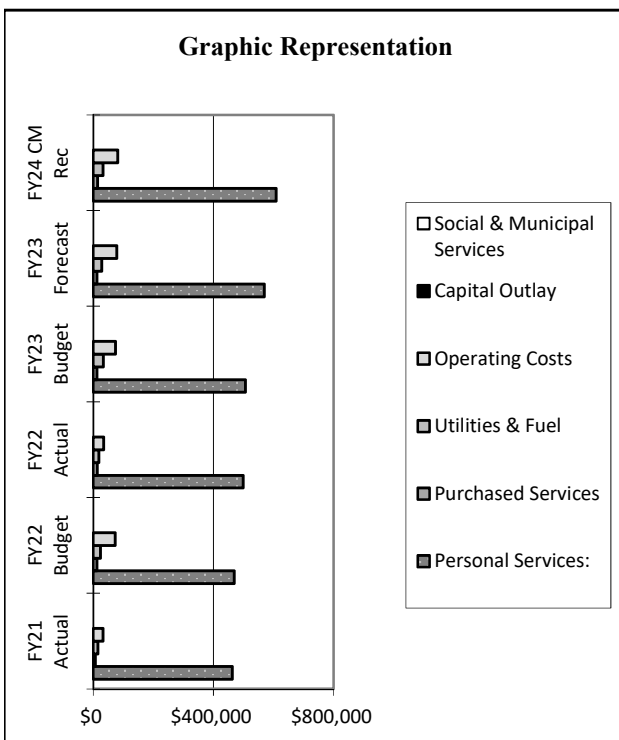
Fiscal Year 2024

Budget: Recreation

Account Number: 21124

							FY24	
	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD	Dept Head	Manager's Rec
Personnel Services:	\$462,212	\$469,067	\$498,506	\$506,005	\$568,977	\$297,749	\$608,450	\$608,450
Purchased Services	\$7,091	\$12,091	\$12,911	\$12,353	\$11,625	\$3,312	\$13,745	\$13,745
Utilities & Fuel	\$15,004	\$23,242	\$17,923	\$33,662	\$27,900	\$13,550	\$32,485	\$32,485
Operating Costs	\$32,187	\$72,311	\$34,356	\$74,259	\$77,589	\$22,997	\$81,561	\$81,561
Capital Outlay	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Social & Municipal Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTALS:	\$516,493	\$576,711	\$563,696	\$626,279	\$686,091	\$337,609	\$736,241	\$736,241

Graphic Representation

**FRINGE BENEFIT IMPACT (Estimated):**

FICA	\$47,056
Workers Comp	\$19,067
Health Insurance	\$81,388
Retirement	\$27,668
Unemployment	\$394
Other Insurance	\$5,189
Total Fringe Benefit Impact	\$180,761
# of Full Time Employees	8.16

	FY23 Budget	FY24 Manager's Rec	Dollar Change	Percentage Change
Personal Services:	\$506,005	\$608,450	\$102,445	20.2%
Purchased Services	\$12,353	\$13,745	\$1,392	11.3%
Utilities & Fuel	\$33,662	\$32,485	-\$1,177	-3.5%
Operating Costs	\$74,259	\$81,561	\$7,302	9.8%
Capital Outlay	\$0	\$0	\$0	N/A
Social & Municipal Services	\$0	\$0	\$0	N/A
TOTALS:	\$626,279	\$736,241	\$109,962	17.6%

Personnel Services

Account Number	Description	FY21	FY22	FY22	FY23	FY23	FY23	FY24	
		Actual	Budget	Actual	Budget	Forecast	YTD 12/31/22	Dept Head	Mgr's Rec
60101	Dept Manager Salary Exp	\$82,611	\$82,351	\$89,614	\$92,297	\$89,743	\$43,992	\$95,989	\$95,989
60102	Mid Mgmt Hrly Employee Wa	\$0	\$0	\$0	\$0	\$78,384	\$0	\$85,096	\$85,096
60105	F-T Employee Wage Exp	\$213,562	\$217,478	\$223,927	\$238,076	\$227,780	\$111,753	\$240,940	\$240,940
60106	P-T Employee Wage Exp	\$85,406	\$55,748	\$79,288	\$58,492	\$60,000	\$59,978	\$63,694	\$63,694
60107	Temp/Seasonal Emp Wage Ex	\$68,688	\$97,150	\$85,921	\$100,800	\$96,430	\$73,759	\$105,290	\$105,290
60111	Overtime Wage Expense	\$4,685	\$5,000	\$10,882	\$5,000	\$5,000	\$5,369	\$5,000	\$5,000
60230	Clothing/Uniforms Expense	\$364	\$1,500	\$0	\$1,500	\$1,500	\$0	\$1,500	\$1,500
60251	Conferences/Training Expense	\$1,248	\$1,600	\$629	\$1,600	\$1,600	\$0	\$2,000	\$2,000
60252	Travel/Mileage Expense	\$5,227	\$7,000	\$7,585	\$7,000	\$7,300	\$2,638	\$7,500	\$7,500
60253	Food/Lodging Expense	\$71	\$800	\$245	\$800	\$800	\$0	\$1,000	\$1,000
60256	Dues/Memberships Expense	\$350	\$440	\$415	\$440	\$440	\$260	\$440	\$440
Totals		\$462,212	\$469,067	\$498,506	\$506,005	\$568,977	\$297,749	\$608,450	\$608,450

Purchased Services

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24 Dept Head	Mgr's Rec
60306	Other Prof/Consult Srvs Exp	\$0	\$1,000	\$0	\$1,000	\$100	\$0	\$1,000	\$1,000
60310	Service Contracts Expense	\$1,768	\$2,066	\$2,097	\$2,328	\$2,500	\$2,111	\$2,720	\$2,720
60365	Recreation Programs Expense	\$5,322	\$9,025	\$10,814	\$9,025	\$9,025	\$1,202	\$10,025	\$10,025
Totals		\$7,091	\$12,091	\$12,911	\$12,353	\$11,625	\$3,312	\$13,745	\$13,745

Utilities & Fuel

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24 Dept Head	Mgr's Rec
60400	Electricity Expense	\$4,643	\$11,000	\$8,763	\$19,250	\$16,000	\$8,787	\$19,250	\$19,250
60402	Phone/Celular/Paging Exp	\$5,758	\$5,500	\$5,085	\$5,500	\$5,500	\$2,488	\$5,900	\$5,900
60405	Heating Fuel Expense	\$1,649	\$2,900	\$1,699	\$2,900	\$2,900	\$872	\$3,685	\$3,685
60410	Diesel Fuel Expense	\$2,072	\$3,104	\$1,458	\$5,400	\$2,500	\$723	\$2,250	\$2,250
60411	Gasoline Expense	\$883	\$738	\$918	\$612	\$1,000	\$680	\$1,400	\$1,400
Totals		\$15,004	\$23,242	\$17,923	\$33,662	\$27,900	\$13,550	\$32,485	\$32,485

Other Operating Costs

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec
60450	Building Repair/Maint Exp	\$8,898	\$6,750	\$4,253	\$7,448	\$7,448	\$960	\$7,448	\$7,448
60452	Operating Equip Repair Exp	\$1,152	\$2,000	(\$210)	\$2,000	\$1,200	\$0	\$2,000	\$2,000
60453	Vehicle Repair/Tires/Oil Exp	\$5,832	\$10,750	\$5,477	\$12,000	\$12,000	\$5,652	\$12,000	\$12,000
60500	Admin/Office Supp/Eqt Non-C	\$1,678	\$2,800	\$3,762	\$2,800	\$2,800	\$1,162	\$3,600	\$3,600
60501	Operating Supp/Eqt Non-Cap	\$12,684	\$15,691	\$17,571	\$15,691	\$15,691	\$15,224	\$17,193	\$17,193
60502	Printing & Copying Expense	\$1,932	\$3,370	\$2,697	\$3,370	\$2,500	\$0	\$3,370	\$3,370
60509	Cleaning Supplies Expense	\$11	\$950	\$807	\$950	\$950	\$0	\$950	\$950
60795	Financial Aid	\$0	\$30,000	\$0	\$30,000	\$35,000	\$0	\$35,000	\$35,000
Totals		\$32,187	\$72,311	\$34,356	\$74,259	\$77,589	\$22,997	\$81,561	\$81,561

Capital Outlay

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Social & Municipal Services

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

City of Biddeford, Maine**Department Personnel Budget****Fiscal Year 2024**

DEPARTMENT: 21124 Recreation

Classification	EMP #	FTE	Annual Total	Requested	City Manager Recommended	Last Name	First Name	Object
RECREATION DIRECTOR	68190	1.00	\$95,621	\$95,989	\$95,989	WALSH	CARL	60101
DEPUTY RECREATION DIRECTOR	11219	1.00	\$84,770	\$85,096	\$85,096	THOMPSON	LISA	60102
ADMINISTRATIVE ASST.	12968	0.88	\$46,235	\$46,413	\$46,413	CONWAY	PATRICIA	60105
RECREATION PROGRAMMER	20550	1.00	\$56,619	\$56,837	\$56,837	DROUIN	DEBBIE	60105
ADULT COORDINATOR	10098	1.00	\$52,097	\$52,297	\$52,297	DUNPHE	BRIAN	60105
YOUTH COORDINATOR	24000	1.00	\$55,187	\$55,399	\$55,399	FECTEAU	MICHAEL	60105
PROGRAM ASSISTANT	10181	0.83	\$29,879	\$29,994	\$29,994	LAPIERRE	LINDA	60105
BUS DRIVER	8	-	\$9,576	\$9,576	\$9,576	VARIOUS	0	60106
RP PART TIME 1	39	0.73	\$27,144	\$27,248	\$27,248	0	0	60106
RP PART TIME 2	40	0.73	\$26,767	\$26,870	\$26,870	0	0	60106
SEASONAL EMPLOYEES	9	-	\$104,887	\$105,290	\$105,290	0	0	60107
TOTAL BUDGETED POSITIONS		8.16	\$588,782	\$591,010	\$591,010			

Notes:



Fiscal Year 2024
Budget Request

March 10, 2023
Department: Recreation
Account Title: Dept Manager Salary Exp

Department Number: 21124 Account Number: 60101

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$82,611	\$82,351	\$89,614	\$92,297	\$89,743.00

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$95,989	\$95,989		\$3,692

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



Fiscal Year 2024
Budget Request

March 10, 2023
Department: Recreation
Account Title: Mid Mgmt Hrly Employee Wage Ex

Department Number: 21124 Account Number: 60102

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$0	\$0	\$0	\$0	\$78,384

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$85,096	\$85,096		\$85,096

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Deputy Director



Fiscal Year 2024 Budget Request

March 10, 2023

Department:

Recreation

Account Title: F-T Employee Wage Exp

Department Number:

21124

Account Number:

60105

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$213,562	\$217,478	\$223,927	\$238,076	\$227,780.00

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$240,940	\$240,940		\$2,864

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Adult Coordinator Brian Dunphe	\$	50,045
Youth Coord. Mike Fecteau	\$	53,013
Director Ross Center & 50 Plus Club Deb Drouin	\$	54,390
Administrative Assistant Pat Conway	\$	44,414
Program Assistant/Linda Lapierre	\$	32,802
	\$	234,664



Fiscal Year 2024 Budget Request

March 10, 2023

Department:

Recreation

Account Title: P-T Employee Wage Exp

Department Number: 21124

Account Number: 60106

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$85,406	\$55,748	\$79,288	\$58,492	\$60,000.00

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$63,694	\$63,694		\$5,202

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

		Rate	Hrs/Wk	Weeks		
RP Mon-Fri 2-6PM	\$	18.00	29.00	52.20	\$	27,248
RP Mon-Fri 2-6PM	\$	17.75	29.00	52.20	\$	26,870
Bus driver	\$	21.00	12.00	38.00	\$	9,576
					\$	63,694



Fiscal Year 2024 Budget Request

March 10, 2023

Department:

Recreation

Account Title: Temp/Seasonal Emp Wage Exp

Department Number: 21124

Account Number: 60107

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$68,688	\$97,150	\$85,921	\$100,800	\$96,430

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$105,290	\$105,290		\$4,490

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Youth Sports Assistant

Rate	Hrs/Wk	Weeks	Subtotal
\$16.00	25	15	\$6,000.00

Park Steward 1- RP-Dfld

Rate	Hrs	Weeks	Subtotal
\$18.00	30	11	\$5,940.00

Park Facility Custodial/Maint April 1-Oct30-M,R,C,StL

\$14,900.00

Rotary Park Lifeguard Supervisor

Rate	Hrs/Wk	Weeks	Subtotal
\$20.00	40	13	\$10,400.00

Rotary Park Lifeguards

Number	Rate	Hrs/Wk	Weeks	Subtotal
6.5	\$17.00	40	11.5	\$50,830.00

Field Staff Lining, Field Prep

Rate	Hrs/Wk	Weeks	Subtotal
\$20.00	20	12	\$4,800.00

Clifford Park Steward 2 CP-Mfld

Rate	Hrs/Wk	Weeks	Subtotal
\$18.00	30	11	\$5,940.00

CIT Director

Rate	Hrs/Wk	Weeks	Subtotal
\$18.00	40	9	\$6,480.00

\$ 105,290



Fiscal Year 2024
Budget Request

March 10, 2023 Department: Recreation

Account Title: Overtime Wage Expense

Department Number: 21124 Account Number: 60111

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$4,685	\$5,000	\$10,882	\$5,000	\$5,000

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$5,000	\$5,000		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

OT WAGES -Rotary Lifeguards 5,000



Fiscal Year 2024
Budget Request

March 10, 2023
Department: Recreation
Account Title: Other Prof/Consult Srvs Exp

Department Number: 21124 Account Number: 60306

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$0	\$1,000	\$0	\$1,000	\$100

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$1,000	\$1,000		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Prof Conslt Rotary Beach Supplemental Testing/Rotary Park \$ 1,000.00



Fiscal Year 2024
Budget Request

March 10, 2023 Department: Recreation

Account Title: Clothing/Uniforms Expense

Department Number: 21124 Account Number: 60230

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$364	\$1,500	\$0	\$1,500	\$1,500

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$1,500	\$1,500		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Clothing Allowance/Staff & Guard Shirts/suits \$ 1,500.00



Fiscal Year 2024
Budget Request

March 10, 2023
Department: Recreation
Account Title: Conferences/Training Expense

Department Number: 21124 Account Number: 60251

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$1,248	\$1,600	\$629	\$1,600	\$1,600

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$2,000	\$2,000		\$400

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

MMA, NNRPC, MRPA Conferences
Covers 10 staff. \$2,000.00



Fiscal Year 2024
Budget Request

March 10, 2023
Department: Recreation
Account Title: Travel/Mileage Expense

Department Number: 21124 Account Number: 60252

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$5,227	\$7,000	\$7,585	\$7,000	\$7,300

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$7,500	\$7,500		\$500

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Mileage Incl ten reg staff plus seasonal cleaning staff.
Bus Usage/Tcenter Substitutions-EZPASS \$ 7,500.00



Fiscal Year 2024
Budget Request

March 10, 2023 Department: Recreation

Account Title: Food/Lodging Expense

Department Number: 21124 Account Number: 60253

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$71	\$800	\$245	\$800	\$800

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$1,000	\$1,000		\$200

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Spring and Winter Conference for 10 staff. \$ 1,000.00



Fiscal Year 2024
Budget Request

March 10, 2023
Department: Recreation
Account Title: Dues/Memberships Expense

Department Number: 21124 Account Number: 60256

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$350	\$440	\$415	\$440	\$440

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$440.00	\$440.00		\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

NRPA, New England Park Association, MRPA, Council on Senior Citizens \$ 440.00



Fiscal Year 2024 Budget Request

March 10, 2023

Department:

Recreation

Account Title: Recreation Programs Expense

Department Number: 21124

Account Number: 60365

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$5,322	\$9,025	\$10,814	\$9,025	\$9,025

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$10,025	\$10,025		\$1,000

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

	Budget
Christmas, Halloween, Easter Entertainment,	\$ 3,000
Winter B. Ball Board Cert Official Home Games (2 Ref)	\$ 2,100
Fall Soccer Referees & Assignor Fees	\$ 1,500
Bacon St (700), Fall Fest, River Jam	\$ 1,000
ASCAP and BMI License	\$ 800
Youth Summer Trips 1 per week*9wks*\$125-CIT	\$ 1,125
Ross Center Holiday Social	\$ 500
	<u>10,025</u>



Fiscal Year 2024
Budget Request

March 10, 2023 Department: Recreation

Account Title: Electricity Expense

Department Number: 21124 Account Number: 60400

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$4,643	\$11,000	\$8,763	\$19,250	\$16,000

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$19,250	\$19,250		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Anticipated 75% rate increase	Unit	Rate	Subtotal
St. Louis Office & Field	12.00 \$	1,604.05 \$	19,248.60



Fiscal Year 2024 Budget Request

March 10, 2023

Department:

Recreation

Account Title: Phone/Celular/Paging Exp

Department Number: 21124

Account Number: 60402

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$5,758	\$5,500	\$5,085	\$5,500	\$5,500

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$5,900	\$5,900		\$400

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Rotary Park, St.Louis Office, Cell Phones (6) -Computer Links with CH

	Unit	Rate	Subtotal
Verizon	12 \$	458.00 \$	5,496.00
Great Works Internet	12 \$	33.00 \$	396.00
			\$ 5,892.00



Fiscal Year 2024
Budget Request

March 10, 2023
Department: Recreation
Account Title: Heating Fuel Expense

Department Number: 21124 Account Number: 60405

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$1,649	\$2,900	\$1,699	\$2,900	\$2,900

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$3,685	\$3,685		\$785

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Teen Center propane (including tank rental)			
	Unit (gal)	Rate	Subtotal
Propane	1,032 \$	3.57	3,684.24
			\$ 3,684.24



**Fiscal Year 2024
Budget Request**

March 10, 2023

Department:

Recreation

Account Title: Diesel Fuel Expense

Department Number: 21124

Account Number: 60410

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$2,072	\$3,104	\$1,458	\$5,400	\$2,500

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$2,250	\$2,250		(\$3,150)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

FY 16 963 gal
FY 17 965 gal
FY 18 3260 gal
FY 19 3018 gal
FY 21 3300 @2.16 per gal
FY 22 3300 at 1.94 per gal
FY 23
FY 24 750 @ 3.00 per gal

Unit (gal)	Rate	Subtotal
750 \$	3.00 \$	2,250.00
	\$	2,250.00



Fiscal Year 2024 Budget Request

March 10, 2023

Department:

Recreation

Account Title: Gasoline Expense

Department Number:

21124

Account Number:

60411

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$883	\$738	\$918	\$612	\$1,000

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$1,400	\$1,400		\$788

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Gasoline for two vans

FY 16 235 gal
FY 17 467 gal
FY 18 473 gal
FY 19 430 gal
FY 21 450 @ 1.86 \$837.00
FY 22 450 at 1.64 \$738.00
FY 23
FY 24 560 gal at 2.50 gal

Unit (gal)	Rate	Subtotal
560 \$	2.50 \$	1,400.00
	\$	-
	\$	1,400.00



**Fiscal Year 2024
Budget Request**

March 10, 2023

Department:

Recreation

Account Title: Building Repair/Maint Exp

Department Number: 21124

Account Number: 60450

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$8,898	\$6,750	\$4,253	\$7,448	\$7,448

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$7,448	\$7,448		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Doran Field	\$	500.00
St. Louis (included recharge fire extinguishers)	\$	1,748.00
Clifford Park	\$	500.00
Rotary Bathhouse	\$	2,000.00
Mayfield	\$	1,000.00
Teen Center (incl recharge fire extinguishers)	\$	1,700.00
		7,448.00



Fiscal Year 2024
Budget Request

March 10, 2023
Department: Recreation
Account Title: Operating Equip Repair Exp

Department Number: 21124 Account Number: 60452

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$1,152	\$2,000	-\$210	\$2,000	\$1,200

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$2,000	\$2,000		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Rotary and Clifford Park Skatepark Repair and rehab. \$ 2,000.00



Fiscal Year 2024 Budget Request

March 10, 2023

Department:

Recreation

Account Title: Vehicle Repair/Tires/Oil Exp

Department Number: 21124

Account Number: 60453

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$5,832	\$10,750	\$5,477	\$12,000	\$12,000

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$12,000	\$12,000		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

2 Busses, 2 vans, kayak trailer, canoe trailer, 2 ATV's, micro bus

Fiscal Year	Budgeted	Actual
FY 16	\$ 5,000.00	\$ 5,545.38
FY 17	\$ 5,000.00	\$ 3,272.40
FY 18	\$ 5,000.00	\$ 8,375.78
FY 19	\$ 5,250.00	\$ 5,532.34
FY 20	\$ 10,000.00	\$ 11,145.00
FY 21	\$ 10,000.00	\$ 5,832.00
FY 22	\$ 12,000.00	\$ 5,477.00
FY 23	\$ 12,000.00	
	Minimum	\$ 3,272.40
	Average	\$ 6,454.27
	Maximum	\$ 11,145.00



Fiscal Year 2024 Budget Request

March 10, 2023

Department:

Recreation

Account Title: Admin/Office Supp/Eqt Non-Cap

Department Number:

21124

Account Number:

60500

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$1,678	\$2,800	\$3,762	\$2,800	\$2,800

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$3,600	\$3,600		\$800

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Supports Recreation, Teen Center, Ross Center and Cub Care Offices

Fiscal Year	Budgeted	Actual
FY 16	\$ 3,500.00	\$ 3,432.30
FY 17	\$ 3,500.00	\$ 2,433.38
FY 18	\$ 3,500.00	\$ 2,758.77
FY 19	\$ 2,500.00	\$ 2,609.43
FY20	\$ 3,500.00	\$ 1,487.74
FY 21	\$ 2,800.00	\$ 1,678.00
FY 22	\$ 2,800.00	\$ 3,762.00
FY 23	\$ 2,800.00	
	Minimum	\$ 1,487.74
	Average	\$ 2,594.52
	Maximum	\$ 3,762.00



Fiscal Year 2024 Budget Request

March 10, 2023

Department:

Recreation

Account Title: Operating Supp/Eqt Non-Cap

Department Number: 21124

Account Number: 60501

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$12,684	\$15,691	\$17,571	\$15,691	\$15,691

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$17,193	\$17,193		\$1,502

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Ross Senior Center	\$	1,040
Family Seasonal Events Youth & Teen	\$	4,337
Safety Equipment-First Aid Supplies-Guard Equip	\$	3,000
Safety Training-Summer Staff (50 staff)	\$	1,200
Enrichment/Youth/Tiny Tigers	\$	2,416
Teen Center	\$	1,200
(Toilet) Rotary 2 units,Doran 1unit,St Louis 1 unit * 8 mos	\$	3,200
Festival Supply/Family Fest and Winterfest	\$	800

\$17,193.00

Fiscal Year	Budgeted	Actual
FY 16	\$ 16,892.00	\$ 16,398.84
FY 17	\$ 16,890.00	\$ 17,364.77
FY 18	\$ 16,890.00	\$ 15,465.96
FY 19	\$ 16,890.00	\$ 17,320.00
FY 20	\$ 16,890.00	\$ 10,789.00
FY 21	\$ 12,887.00	\$ 12,684.00
FY 22	\$ 15,691.00	\$ 17,571.00
FY 23	\$ 15,691.00	
	Minimum	\$ 10,789.00
	Average	\$ 15,370.51
	Maximum	\$ 17,571.00



Fiscal Year 2024 Budget Request

March 10, 2023

Department:

Recreation

Account Title: Cleaning Supplies Expense

Department Number: 21124

Account Number: 60509

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$11	\$950	\$807	\$950	\$950

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$ 950	\$ 950		\$ -

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Clifford Park, Mayfield, St Louis Field, Teen Center, Rotary Bathhouse cleaning supply

950.00

Fiscal Year	Budgeted	Actual
FY 16	\$ 750.00	\$ 931.33
FY 17	\$ 900.00	-
FY 18	\$ 900.00	335.96
FY 19	\$ 900.00	417.17
FY 20	\$ 950.00	-
FY 21	\$ 950.00	11.34
FY 22	\$ 950.00	807.00
FY 23	\$ 950.00	
	Minimum	\$ -
	Average	\$ 357.54
	Maximum	\$ 931.33



Fiscal Year 2024 Budget Request

March 10, 2023

Department:

Recreation

Account Title: Financial Aid

Department Number: 21124

Account Number: 60795

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$0	\$30,000	\$0	\$30,000	\$35,000

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$35,000	\$35,000		\$5,000

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

New line to come from general taxation; previously paid for out of program registration fees.
Estimated historical impact on programs fees is 5-10% of program cost.

Support through creation of reserve from FY21 available funds

City of Biddeford, Maine

Fiscal Year 2024

Budget:

Health & Welfare Expense

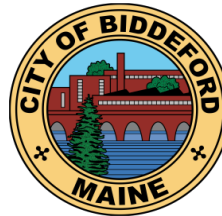
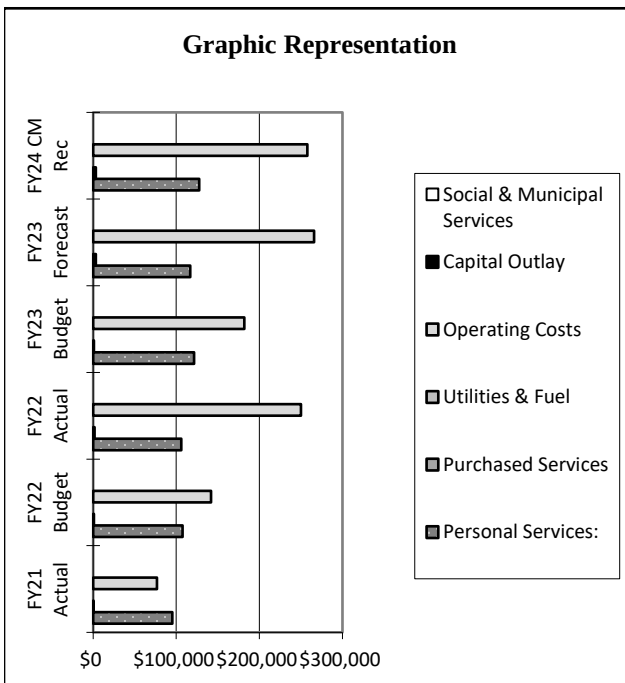
Account Number:

21125

FY24

	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD	Dept Head	Manager's Rec
Personnel Services:	\$95,331	\$107,668	\$106,139	\$121,242	\$116,890	\$56,975	\$127,463	\$127,463
Purchased Services	\$191	\$800	\$1,786	\$1,000	\$3,000	\$1,403	\$3,100	\$3,100
Utilities & Fuel	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Operating Costs	\$76,549	\$141,720	\$250,157	\$181,750	\$265,700	\$144,762	\$257,850	\$257,850
Capital Outlay	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Social & Municipal Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTALS:	\$172,071	\$250,188	\$358,082	\$303,992	\$385,590	\$203,139	\$388,413	\$388,413

Graphic Representation

**FRINGE BENEFIT IMPACT (Estimated):**

FICA	\$9,658
Workers Comp	\$3,091
Health Insurance	\$27,086
Retirement	\$12,877
Unemployment	\$121
Other Insurance	\$1,894
Total Fringe Benefit Impact	\$54,726
# of Full Time Employees	2.00

	FY23 Budget	FY24 Manager's Rec	Dollar Change	Percentage Change
Personal Services:	\$121,242	\$127,463	\$6,221	5.1%
Purchased Services	\$1,000	\$3,100	\$2,100	210.0%
Utilities & Fuel	\$0	\$0	\$0	N/A
Operating Costs	\$181,750	\$257,850	\$76,100	41.9%
Capital Outlay	\$0	\$0	\$0	N/A
Social & Municipal Services	\$0	\$0	\$0	N/A
TOTALS:	\$303,992	\$388,413	\$84,421	27.8%

Personnel Services

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec
60105	F-T Employee Wage Exp	\$94,956	\$105,783	\$105,015	\$119,222	\$116,380	\$56,895	\$125,463	\$125,463
60111	Overtime Wage Expense	\$295	\$500	\$969	\$500	\$0	\$0	\$500	\$500
60251	Conferences/Training Expense	\$0	\$335	\$155	\$470	\$230	\$0	\$470	\$470
60252	Travel/Mileage Expense	\$0	\$500	\$0	\$500	\$120	\$0	\$500	\$500
60253	Food/Lodging Expense	\$0	\$450	\$0	\$450	\$80	\$0	\$450	\$450
60256	Dues/Memberships Expense	\$80	\$100	\$0	\$100	\$80	\$80	\$80	\$80
Totals		\$95,331	\$107,668	\$106,139	\$121,242	\$116,890	\$56,975	\$127,463	\$127,463

Purchased Services

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec
60306	Other Prof/Consult Srvs Exp	\$191	\$800	\$1,786	\$1,000	\$3,000	\$1,403	\$3,100	\$3,100
Totals		\$191	\$800	\$1,786	\$1,000	\$3,000	\$1,403	\$3,100	\$3,100

Utilities & Fuel

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Other Operating Costs

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec
60500	Admin/Office Supp/Eqt Non-C	\$1,160	\$1,000	\$762	\$1,000	\$1,000	\$714	\$1,000	\$1,000
60501	Operating Supp/Eqt Non-Cap	\$286	\$420	\$4,427	\$5,000	\$3,200	\$300	\$5,000	\$5,000
60502	Printing & Copying Expense	\$200	\$300	\$0	\$500	\$200	\$0	\$200	\$200
60730	G.A. Electricity Expense	\$1,480	\$3,000	\$3,169	\$4,750	\$4,300	\$2,956	\$4,650	\$4,650
60731	G.A. Client Rent Expense	\$68,191	\$127,000	\$215,735	\$160,000	\$230,000	\$134,237	\$220,000	\$220,000
60732	G.A. Food/Grocery Expense	\$2,331	\$3,000	\$16,123	\$3,500	\$20,000	\$2,804	\$20,000	\$20,000
60734	G.A. Burials Expense	\$2,741	\$5,000	\$9,510	\$5,000	\$5,000	\$3,680	\$5,000	\$5,000
60736	G.A. Conveyance	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60737	G.A. Telephone Expense	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60738	G.A. Sewer User Fee Expense	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60739	G.A. Heating Fuel Expense	\$0	\$1,000	\$0	\$1,000	\$0	\$0	\$1,000	\$1,000
60740	G.A. Bottled Gas Expense	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60741	G.A. Miscellaneous Expense	\$160	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60742	G.A. Water Expense	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60743	G.A. Medical Expense	\$0	\$1,000	\$431	\$1,000	\$2,000	\$71	\$1,000	\$1,000
Totals		\$76,549	\$141,720	\$250,157	\$181,750	\$265,700	\$144,762	\$257,850	\$257,850

Capital Outlay

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Social & Municipal Services

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

City of Biddeford, Maine**Department Personnel Budget****Fiscal Year 2024**

DEPARTMENT: 21125 Health & Welfare Expense

Classification	EMP #	FTE	Annual Total	Requested	City Manager Recommended	Last Name	First Name	Object
CASE WORKER	11136	1.00	\$69,227	\$69,493	\$69,493	BENNETT	JJ	60105
ADMIN ASST/CLERICAL	10590	1.00	\$55,756	\$55,970	\$55,970	DUROSS	KATIE	60105
TOTAL BUDGETED POSITIONS		2.00	\$124,982	\$125,463	\$125,463			

Notes:



Fiscal Year 2024 Budget Request

March 8, 2023

Department: Health & Welfare Expense

Account Title: F-T Employee Wage Exp

Department Number: 21125

Account Number: 60105

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$94,956	\$105,783	\$105,015	\$119,222	\$116,380.00

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$125,463	\$125,463		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

(1) General Assistance Administrator

(1) Caseworker



Fiscal Year 2024 Budget Request

March 8, 2023

Department: Health & Welfare Expense

Account Title: Overtime Wage Expense

Department Number: 21125

Account Number: 60111

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$295	\$500	\$969	\$500	\$0

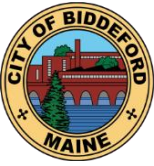
FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$500	\$500		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Contingency

Overtime for meetings running beyond 4:00pm; travel time for Staff to attend Workshops

Emergency calls taken during nights and weekends



Fiscal Year 2024 Budget Request

March 8, 2023

Department: Health & Welfare Expense

Account Title: Conferences/Training Expense

Department Number: 21125

Account Number: 60251

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$0	\$335	\$155	\$470	\$230

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$470	\$470		\$135

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

(6) GA Workshops - GA Administrator and Caseworker to attend @ \$45.00 each = \$270.00
Spring Seminar - GA Administrator and Caseworker to attend (2 days) - \$200.00



Fiscal Year 2024 Budget Request

March 8, 2023

Department: Health & Welfare Expense

Account Title: Travel/Mileage Expense

Department Number: 21125

Account Number: 60252

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$0	\$500	\$0	\$500	\$120

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$500	\$500		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

If trainings and the Spring Seminar go back to in-person, mileage reimbursement will be for travel to these.



Fiscal Year 2024 Budget Request

March 8, 2023

Department: Health & Welfare Expense

Account Title: Food/Lodging Expense

Department Number: 21125

Account Number: 60253

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$0	\$450	\$0	\$450	\$80

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$450	\$450		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Lodging and food for General Assistance Administrator and Caseworker to attend the 2024 Spring Seminar.



Fiscal Year 2024 Budget Request

March 8, 2023

Department: Health & Welfare Expense

Account Title: Dues/Memberships Expense

Department Number: 21125

Account Number: 60256

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$80	\$100	\$0	\$100	\$80

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$80	\$80		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Maine Welfare Directors Association Membership dues for GA Administrator and Caseworker - \$40.00 each



Fiscal Year 2024 Budget Request

March 8, 2023

Department: Health & Welfare Expense

Account Title: Other Prof/Consult Svcs Exp

Department Number: 21125

Account Number: 60306

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$191	\$800	\$1,786	\$1,000	\$3,000

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$3,100	\$3,100		\$200

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

The City is responsible for providing Interpreters when necessary; and these costs are non-reimbursable through the GA Program. Certified Languages International charges \$1.30 per minute. This service is now used monthly due to the office seeing an increase in asylum seekers, refugees and other immigration population.



Fiscal Year 2024 Budget Request

March 8, 2023

Department: #N/A

Account Title: #N/A

Department Number: 21125

Account Number: 60402

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$0	\$0	\$0	\$0	\$0

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$0	\$0		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Welfare (reimbursement for personal phone use) \$ 420.00



Fiscal Year 2024 Budget Request

March 8, 2023

Department: Health & Welfare Expense

Account Title: Admin/Office Supp/Eqt Non-Cap

Department Number: 21125

Account Number: 60500

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$1,160	\$1,000	\$762	\$1,000	\$1,000

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$1,000	\$1,000		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

General office and filing supplies; file folders, hanging folders, pens, highlighters, sticky notes and other organizational supplies



Fiscal Year 2024 Budget Request

March 8, 2023

Department: Health & Welfare Expense

Account Title: Operating Supp/Eqt Non-Cap

Department Number: 21125

Account Number: 60501

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$286	\$420	\$4,427	\$5,000	\$3,200

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$5,000	\$5,000		\$4,580

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

New for FY23: Port-a-Potty; expenses incurred for cleanup of site



Fiscal Year 2024 Budget Request

March 8, 2023

Department: Health & Welfare Expense

Account Title: Printing & Copying Expense

Department Number: 21125

Account Number: 60502

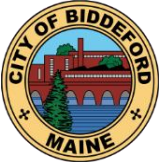
FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$200	\$300	\$0	\$500	\$200

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$200	\$200		\$200

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Printing costs for General Assistance Applications (\$200); business cards (\$120)

Printing of Informational Pamphlets with local resources



Fiscal Year 2024 Budget Request

March 8, 2023

Department: Health & Welfare Expense

Account Title: G.A. Electricity Expense

Department Number: 21125

Account Number: 60730

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$1,480	\$3,000	\$3,169	\$4,750	\$4,300

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$4,650	\$4,650		\$1,000

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

This is an account used for all general utilities, of which electricity is the primary expense that is paid. An increase is being requested due to the expected CMP disconnects once the COVID-19 relief programs are no longer effective; as well as to cover the rising costs of electricity (75% increase).



Fiscal Year 2024 Budget Request

March 8, 2023

Department: Health & Welfare Expense

Account Title: G.A. Client Rent Expense

Department Number: 21125

Account Number: 60731

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$68,191	\$127,000	\$215,735	\$160,000	\$230,000

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$220,000	\$220,000		\$33,000

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Over the past year, Biddeford GA has seen more and more homeless clients. Per State GA Guidelines, homelessness is considered an emergency and as such, clients are found housing (motels, Thatcher, other temporary shelter) which is paid for out of this account. This has created an increase in use of these funds, and the trend appears to be that this will continue for the foreseeable future. Stable housing is not easily accessible in Biddeford; and is typically well-above the GA maximums or allowable funding.

Part of this budget request includes \$2,500 that will allow GA Staff to secure temporary housing (typically at the Thatcher) on an on-going basis. This would allow for us to secure a room, knowing that we can put someone in there within a day or so; and in doing so, not lose the potential resource. Rooms would only be secured/paid for when there is an identified person/persons whom may benefit and who are GA eligible.



Fiscal Year 2024 Budget Request

March 8, 2023

Department: Health & Welfare Expense

Account Title: G.A. Food/Grocery Expense

Department Number: 21125

Account Number: 60732

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$2,331	\$3,000	\$16,123	\$3,500	\$20,000

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$20,000	\$20,000		\$500

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

DHHS waived a lot of supplemental food requirements due to COVID and increased the benefit amounts for some people. Those benefits will decrease again when we are passed COVID and folks who are currently receiving the food benefits may no longer qualify. In addition, Biddeford has recently seen an increase in the Immigrant population, which does not qualify for DHHS (SNAP) benefits, and so relies solely on GA for food benefits.



Fiscal Year 2024 Budget Request

March 8, 2023

Department: Health & Welfare Expense

Account Title: G.A. Burials Expense

Department Number: 21125

Account Number: 60734

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$2,741	\$5,000	\$9,510	\$5,000	\$5,000

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$5,000	\$5,000		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Burial expenses are not consistent from year to year. There is no way to estimate or determine how many folks will pass away who have no family or other way to cover burial expenses. A reasonable estimate is made by looking at what was spent in past years.



Fiscal Year 2024 Budget Request

March 8, 2023

Department: Health & Welfare Expense

Account Title: G.A. Conveyance

Department Number: 21125

Account Number: 60736

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$0	\$0	\$0	\$0	\$0

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$0.00	\$0.00		\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

The ShuttleBus has graciously given the GA Office bus tokens at no charge for the past year or so.



Fiscal Year 2024 Budget Request

March 8, 2023

Department: Health & Welfare Expense

Account Title: G.A. Heating Fuel Expense

Department Number: 21125

Account Number: 60739

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$0	\$1,000	\$0	\$1,000	\$0

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$1,000	\$1,000		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Most applicants who seek assistance with fuel are over income and do not qualify for the GA Program. In these cases, folks are often assisted through other fuel assistance programs; however, funds do need to be available for those applicants who do qualify for the GA Program or would be considered for emergency assistance.



Fiscal Year 2024 Budget Request

March 8, 2023

Department: Health & Welfare Expense

Account Title: G.A. Medical Expense

Department Number: 21125

Account Number: 60743

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$0	\$1,000	\$431	\$1,000	\$2,000

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$1,000	\$1,000		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

This account is used to cover medical expenses for those who don't qualify under Maine Care, but do qualify for the GA Program. Biddeford has recently seen an increase in Asylum Seekers (Immigrants), who do not qualify for Maine Care; and therefore, rely on the GA Program for various needs, including medical expenses/prescriptions.

City of Biddeford, Maine

Fiscal Year 2024

Budget:

Facilities Management Expense

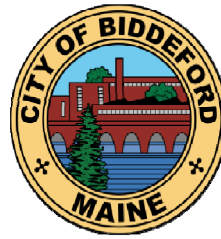
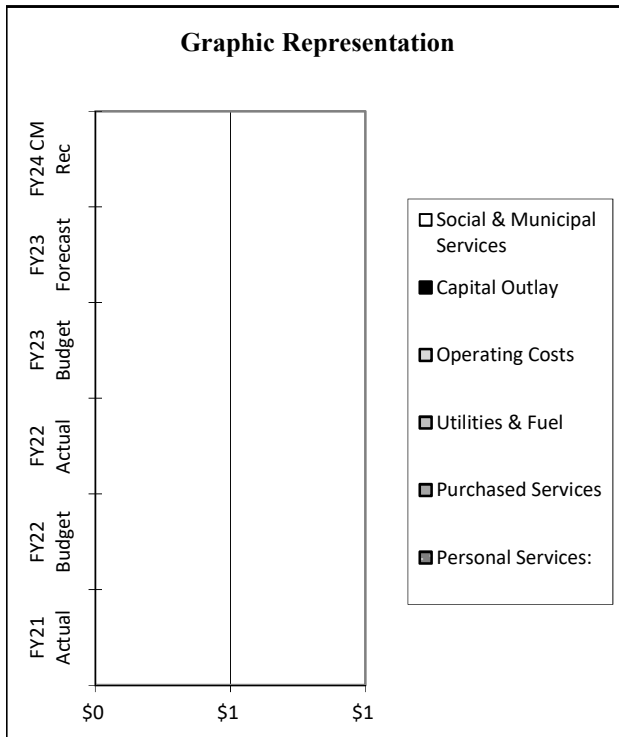
Account Number:

21126

FY24

	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD	Dept Head	Manager's Rec
Personnel Services:	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Purchased Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Utilities & Fuel	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Operating Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital Outlay	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Social & Municipal Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTALS:	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Graphic Representation

**FRINGE BENEFIT IMPACT (Estimated):**

FICA	\$0
Workers Comp	\$0
Health Insurance	\$0
Retirement	\$0
Unemployment	\$0
Other Insurance	\$0
Total Fringe Benefit Impact	\$0
# of Full Time Employees	#N/A

	FY23 Budget	FY24 Manager's Rec	Dollar Change	Percentage Change
Personal Services:	\$0	\$0	\$0	N/A
Purchased Services	\$0	\$0	\$0	N/A
Utilities & Fuel	\$0	\$0	\$0	N/A
Operating Costs	\$0	\$0	\$0	N/A
Capital Outlay	\$0	\$0	\$0	N/A
Social & Municipal Services	\$0	\$0	\$0	N/A
TOTALS:	\$0	\$0	\$0	N/A

Personnel Services

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec
60201	FICA/Medicare-ER Share Exp	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60202	MPERS-Employer Share Exp	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60210	HPHC Ins Employer Share Ex	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60212	S-T Disability ER Share Exp	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60213	L-T Disability ER Share Exp	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60216	Delta Dental ER Share	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60217	RHSA Plan ER Share	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60252	Travel/Mileage Expense	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Purchased Services

Account		FY21	FY22	FY22	FY23	FY23	FY23	FY24	
Number	Description	Actual	Budget	Actual	Budget	Forecast	YTD 12/31/22	Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Utilities & Fuel

Account		FY21	FY22	FY22	FY23	FY23	FY23	FY24	
Number	Description	Actual	Budget	Actual	Budget	Forecast	YTD 12/31/22	Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Other Operating Costs

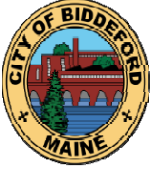
Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec
60500	Admin/Office Supp/Eqt Non-C	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60501	Operating Supp/Eqt Non-Cap	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Capital Outlay

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Social & Municipal Services

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0



Fiscal Year 2024 Budget Request

March 10, 2023

Department: Facilities Management Expense

Account Title: Travel/Mileage Expense

Department Number: 21126

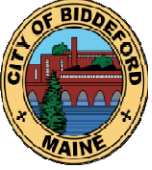
Account Number: 60252

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$0	\$0	\$0	\$0	\$0

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$0	\$0		\$200

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Not budgeted since FY22



Fiscal Year 2024 Budget Request

March 10, 2023

Department: Facilities Management Expense

Account Title: Admin/Office Supp/Eqt Non-Cap

Department Number: 21126

Account Number: 60500

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$0	\$0	\$0	\$0	\$0

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$0	\$0		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Not budgeted since FY22

City of Biddeford, Maine

Fiscal Year 2024

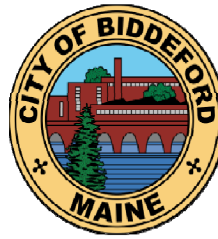
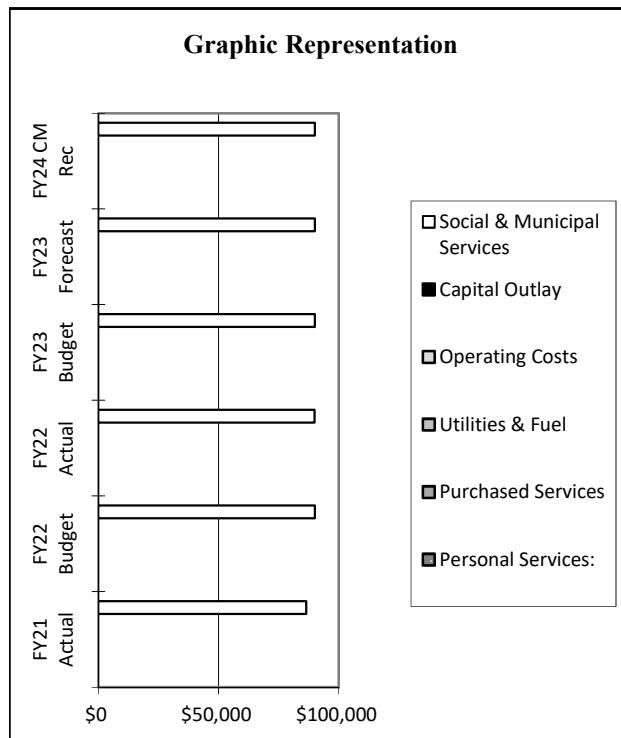
Budget:

Social Services

Account Number:

21127

	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD	FY24	
							Dept Head	Manager's Rec
Personnel Services:	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Purchased Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Utilities & Fuel	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Operating Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital Outlay	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Social & Municipal Services	\$86,400	\$90,000	\$89,900	\$90,000	\$90,000	\$90,000	\$90,000	\$90,000
TOTALS:	\$86,400	\$90,000	\$89,900	\$90,000	\$90,000	\$90,000	\$90,000	\$90,000



FRINGE BENEFIT IMPACT (Estimated):

FICA	\$0
Workers Comp	\$0
Health Insurance	\$0
Retirement	\$0
Unemployment	\$0
Other Insurance	\$0
Total Fringe Benefit Impact	\$0
# of Full Time Employees	0.00

	FY23 Budget	FY24 Manager's Rec	Dollar Change	Percentage Change
Personal Services:	\$0	\$0	\$0	N/A
Purchased Services	\$0	\$0	\$0	N/A
Utilities & Fuel	\$0	\$0	\$0	N/A
Operating Costs	\$0	\$0	\$0	N/A
Capital Outlay	\$0	\$0	\$0	N/A
Social & Municipal Services	\$90,000	\$90,000	\$0	0%
TOTALS:	\$90,000	\$90,000	\$0	0.0%

Personnel Services

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Purchased Services

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Utilities & Fuel

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Other Operating Costs

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Capital Outlay

Account		FY21	FY22	FY22	FY23	FY23	FY23	FY24	
Number	Description	Actual	Budget	Actual	Budget	Forecast	YTD 12/31/22	Dept Head	Mgr's Rec

Social & Municipal Services

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec
60800	All Social Services Budget Ex	\$86,400	\$90,000	\$89,900	\$90,000	\$90,000	\$90,000	\$90,000	\$90,000
Totals		\$86,400	\$90,000	\$89,900	\$90,000	\$90,000	\$90,000	\$90,000	\$90,000



Fiscal Year 2024 Budget Request

March 10, 2023

Department: Social Services

Account Title: All Social Services Budget Exp

Department Number: 21127

Account Number: 60800

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$86,400	\$90,000	\$89,900	\$90,000	\$90,000

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$90,000	\$90,000		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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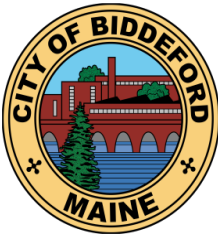
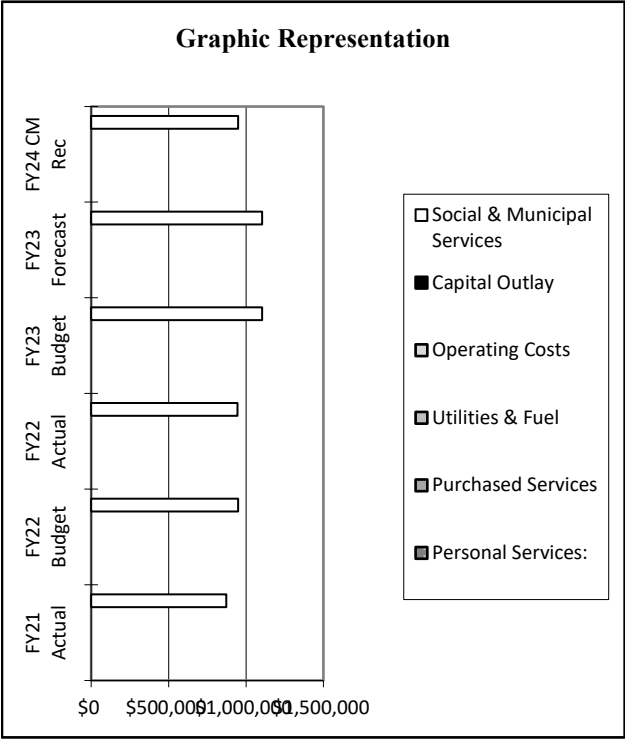
	FY23	FY24
Placeholder		\$ 90,000.00
So ME Agency on Aging	\$ -	
Counseling Services, Inc.	\$ -	
Caring Unlimited		
Kids Free to Grow		
Stone Soup Food Pantry		
Maine Behavioral Healthcare		
Bon Appetit Soup Kitchen		
Friends of Community Action		
Emergency Apartment Rent		
Home Health Visiting Nurses		
The Maine Way, Inc.		
Biddeford Free Clinic		
Community Partners, Inc.		
In A Pinch Program		
Day One		
Community Bicycle Center		
Seeds of Hope Neighborhood Ctr		
Biddeford Food Pantry		
Biddeford Education		
	\$ -	\$ 90,000.00

City of Biddeford, Maine

Fiscal Year 2024

Budget: Municipal Services
Account Number: 21128

	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD	FY24	
							Dept Head	Manager's Rec
Personnel Services:	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Purchased Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Utilities & Fuel	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Operating Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital Outlay	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Social & Municipal Services	\$871,999	\$949,999	\$944,657	\$1,104,083	\$1,104,083	\$0	\$950,000	\$950,000
TOTALS:	\$871,999	\$949,999	\$944,657	\$1,104,083	\$1,104,083	\$0	\$950,000	\$950,000



FRINGE BENEFIT IMPACT (Estimated):	
FICA	\$0
Workers Comp	\$0
Health Insurance	\$0
Retirement	\$0
Unemployment	\$0
Other Insurance	\$0
Total Fringe Benefit Impact	\$0
# of Full Time Employees	0.00

	FY23 Budget	FY24 Manager's Rec	Dollar Change	Percentage Change
Personal Services:	\$0	\$0	\$0	N/A
Purchased Services	\$0	\$0	\$0	N/A
Utilities & Fuel	\$0	\$0	\$0	N/A
Operating Costs	\$0	\$0	\$0	N/A
Capital Outlay	\$0	\$0	\$0	N/A
Social & Municipal Services	\$1,104,083	\$950,000	-\$154,083	-14.0%
TOTALS:	\$1,104,083	\$950,000	-\$154,083	-14.0%

Personnel Services

Account Number	Description	FY21	FY22	FY22	FY23	FY23	FY23	FY24	
		Actual	Budget	Actual	Budget	Forecast	YTD 12/31/22	Dept Head	Mgr's Rec

Purchased Services

Account Number	Description	FY21	FY22	FY22	FY23	FY23	FY23	FY24	
		Actual	Budget	Actual	Budget	Forecast	YTD 12/31/22	Dept Head	Mgr's Rec

Utilities & Fuel

Account Number	Description	FY21	FY22	FY22	FY23	FY23	FY23	FY24	
		Actual	Budget	Actual	Budget	Forecast	YTD 12/31/22	Dept Head	Mgr's Rec

Other Operating Costs

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Capital Outlay

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0		\$0	\$0	\$0

Social & Municipal Services

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec
	Adjst CM Adjustment	\$871,999	\$949,999	\$944,657	\$1,104,083	\$1,104,083	\$0	\$950,000	\$950,000
Totals		\$871,999	\$949,999	\$944,657	\$1,104,083	\$1,104,083	\$0	\$950,000	\$950,000



Fiscal Year 2024 Budget Request

March 29, 2023

Department: Municipal Services

Account Title: CM Adjustment

Department Number: 21128

Account Number: ADJST

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Projection
\$871,999	\$949,999	\$944,657	\$1,104,083	\$1,104,083

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	950,000.00	950,000.00		(\$154,083.00)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Outside Agency Description	FY19 Actual	FY20 Budget	FY20 Actual	FY21 Budget	FY21 Forecast	FY22 Budget	FY23 Budget	FY24 Requests	Dept Head	Mgr's Rec
Apex Youth Connection	\$0	\$0	\$0	\$0	\$0	\$0	\$9,000	\$20,000		
Biddeford Cultural and Heritage Center	\$10,000	\$10,000	\$10,000	\$5,000	\$10,000	\$10,000	\$7,500	\$10,000		
Biddeford Mills Museum	\$0	\$0	\$0	\$0	\$0	\$2,500	\$2,000	\$3,000		
Southern Maine Finance Agency (formerly Bidd-Saco Economic Dev Corp)	\$10,361	\$10,361	\$10,361	\$10,361	\$10,361	\$10,361	\$10,361	\$10,361		
Bidd-Saco-OOB Transit District	\$140,000	\$165,000	\$165,000	\$165,000	\$165,000	\$200,000	\$250,000	\$250,000		
City Theater	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000	\$27,500	\$40,000		
Eastern Trail Alliance	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$6,000		
Engine	\$0	\$0	\$0	\$0	\$0	\$15,000	\$10,000	\$15,000		
Halloween Festival							\$250			
Heart of Biddeford - Operating	\$27,500	\$27,500	\$27,500	\$34,500	\$27,500	\$44,000	\$47,500	\$45,000		
Heart of Biddeford - Operating Amendment (03/26/23)								\$65,000		
Heart of Biddeford - Riverjam								\$5,000		
Historical Society	\$10,000	\$10,000	\$10,000	\$5,000	\$10,000	\$10,000	\$7,500	\$7,500		
Holiday Lighting	\$12,500	\$22,500	\$21,929	\$6,150	\$22,500	\$6,000	\$5,000	\$6,000		
LaKermesse Donation Exp	\$15,000	\$15,000	\$15,000	\$0	\$15,000	\$6,000	\$12,500	\$15,000		
McArthur Library	\$505,539	\$505,539	\$505,539	\$552,849	\$505,539	\$552,849	\$575,000	\$855,397		
Saco River Corridor Comm	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000		
Seeds of Hope Neighborhood Ctr	\$0	\$0	\$0	\$24,000	\$24,000	\$23,400	\$35,000	\$37,900		
So ME Reg Planning Comm	\$8,117	\$8,928	\$8,928	\$8,928	\$8,928	\$9,196	\$9,472	\$9,756		
York County Community Action Corporation							\$4,000			
Downtown Promotions/Events	\$12,500	\$12,500	\$12,500	\$9,500	\$12,500	\$0				
Southern Maine Veterans' Memorial Cemetery	\$0	\$0	\$0	\$0	\$0	\$0		\$2,000		
The LifeFlight Foundation	\$0	\$0	\$0	\$0	\$0	\$2,000		\$2,000		
Southern Maine Beach Profile Program Advisory Committee	\$0	\$0	\$0	\$0	\$0	\$1,000				
Saco Pathfinders Snowmobile Club	\$0	\$0	\$0	\$0	\$0	\$1,600				
Androscoggin Home Healthcare + Hospice (03/29/23)								\$500		
Southern Maine Finance Agency (formerly BSAEDC)								\$10,361		
Adjustments							-\$20,000		\$939,250	\$939,250
Totals	\$796,517	\$832,328	\$831,757	\$866,288	\$856,328	\$938,906	\$1,007,583	\$1,425,775	\$939,250	\$939,250

Board/Committee/Commission Description	FY19 Actual	FY20 Budget	FY20 Actual	FY21 Budget	FY21 Forecast	FY22 Budget	FY23 Budget		Dept Head	Mgr's Rec
Biddeford Conservation Comm	\$3,908	\$5,000	\$3,319	\$3,500	\$5,000	\$5,000	\$3,000	\$3,000		
Planning Board	\$0	\$0	\$0	\$0	\$0	\$0	\$3,500	\$3,500		
Climate Task Force (03/27/23)							\$64,000	\$33,000		
Additional Community Events Funding							\$25,000			
Historic Preservation Comm	\$15	\$800	\$293	\$800	\$800	\$800	\$1,000	\$1,250		
Downtown Development Committee								\$2,000		
Public Arts Commission								\$1,000		
Project Canopy Committee	\$5,585	\$5,000	\$1,600	\$5,000	\$5,000	\$5,000				
Citizen's Advisory Committee - Neighborhood Mini-Grant Program										
Citizen's Advisory Committee - Intern										
CM Adjustment									\$10,750	\$10,750
Totals	\$9,508	\$10,800	\$5,212	\$9,300	\$10,800	\$10,800	\$96,500	\$43,750	\$10,750	\$10,750

	FY19 Actual	FY20 Budget	FY20 Actual	FY21 Budget	FY21 Forecast	FY22 Budget	FY23 Budget	FY24 Requests	Dept Head	Mgr's Rec
Outside Agency Total	\$796,517	\$832,328	\$831,757	\$866,288	\$856,328	\$938,906	\$1,007,583	\$1,425,775	\$939,250	\$939,250
Board/Committee/Commission Total	\$9,508	\$10,800	\$5,212	\$9,300	\$10,800	\$10,800	\$96,500	\$43,750	\$10,750	\$10,750

Municipal Services Request	\$806,025	\$843,128	\$836,968	\$875,588	\$867,128	\$949,706	\$1,104,083	\$1,469,525	\$950,000	\$950,000
								Remove CTF Carryover (not an FY24 Budget Expense & \$500 AHH&H)	(\$33,500)	
								\$1,436,025	\$950,000	\$950,000

Notes:

FY24 request includes 03/26/23 HOB amendment of +\$65,000

Androscoggin Home Healthcare & Hospice Request Withdrawn

Climate Task Force request carryover of unspent funds rather than FY24 appropriation

Boards/Committees/Commissions

Board/Committee/Commission	Request	Description
Historic Preservation	\$1,250.00	HPC is looking for \$1,000 for training & education & \$250 for dues and memberships
Downtown Development	\$2,000.00	DDC is looking for \$2,000 to start a Farmer's Market. \$750.00 for Promotion, marketing & advertising; \$1,000 would be a stipend for "Point Person"; \$250 for Miscellaneous supplies (cleaning & trash)
Climate Task Force		The Climate Task Force is requesting \$33,000 of their remaining funds from 2023 to cover costs through September 2023.
Planning Board	\$3,500.00	The Planning Board incurs approximately \$3,500.00 in operational expenses, including training.
Conservation Commission	\$3,000.00	The BCC uses these funds for member training and site environmental assessment reports.
Public Arts Commission	\$1,000.00	The Public Arts Commission is looking for funds for member training, and organizational start-up expenses.
	\$10,750.00	



March 2, 2023

Nichole Wood, Finance Director
City of Biddeford

Nichole.Wood@biddefordmaine.org

Dear Nichole,

Apex Youth Connection is at a crossroads and we need the City's support. In December, we learned that we received \$750,000 in Congressionally Directed Spending, sponsored by all three Southern Maine Congressional Delegates. This allocation will go toward the acquisition of the Apex Future Focus Center, targeted to ensuring that our community's most at-risk young people get what they need to transition to a meaningful, productive adult life. Apex is committed to the Biddeford community. So much so that when My Place Teen Center came to town and directly impacted youth participation and donations, we identified other gaps in our community and shifted our services to meet them. We know there is more than enough need to go around and, to avoid duplication, we did what Apex does best: we listened, learned, and adjusted.

Apex is now providing more support for Biddeford youth than ever before, particularly at-risk youth. Attached is an overview of our programs. You will note that we are providing direct support for students in the schools during the school day, and providing community-based school day instruction as well. We're contracting with our schools and with the Department of Corrections to work directly with justice-involved youth and other at-risk youth. We're still providing unique after school opportunities that are active and intentional in their delivery (which is different from the "drop-in" model), including leading the 21st Century program at the middle school in collaboration with the Boys & Girls Club. Finally, we're providing fee-for-service camps all summer long with full scholarships as needed.

Apex is providing all these programs with a clear purpose: to partner with youth in identifying their strengths, while building skills to overcome the gaps and barriers that threaten their potential. That purpose is accompanied by clear metrics to show that youth really are developing critical skills and mindsets. Attached is our Progression of Skills which shows you the trajectory of skills each individual youth is working towards. Today, Apex is so much more than a place for kids to hang out, though it is that as well. At Apex, we are intentional, experiential educators who work in concert with schools and other strategic partners to challenge systems and expectations so no youth is left behind.

This year, we will be building even more partnerships to serve youth even more deeply. Our partnership with the Biddeford Schools continues to grow; we are a partner in the recent DOE

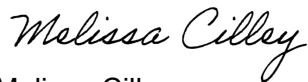
grant to enhance opportunities for at-risk Biddeford students. Moreover, we continue to build programs with the Department of Corrections and other agencies in order to provide early interventions for youth who are justice-involved or at-risk of justice involvement. We are in discussions with a local business to launch an exciting second product line for our youth-run business model. All of this is moving forward in support of Biddeford area youth.

Right now, Apex is greatly in need of operating support to keep current programs strong while other programs and our facilities are growing. Growth can be difficult for a small organization, a “chicken and egg” scenario that many probably understand well: until we grow, it is difficult to secure more funding, yet we cannot grow without more funding. Paying for current operations during this time is particularly difficult. To assist with this need, we are requesting \$20,000 in Municipal Services funds or less than 3% of our total 2023 budget of \$714,260.

Apex has been serving this community non-stop, even in-person during COVID, for over 20 years. Apex IS Biddeford. We need your help to ensure scrappy Apex can continue to grow and improve just like Biddeford, adapting to the needs of the community through responsive partnerships and programs.

I look forward to the opportunity to share more. Please let me know if you have any questions or need additional information.

Very truly yours,



Melissa Cilley
Executive Director
Apex Youth Connection

Aspire. Persist. Explore.

Locations: 45 Granite Street & 46 Sullivan Street in Biddeford • Mailing: P.O. Box 783, Biddeford, ME 04005
www.apexyouthconnection.org • 207-282-9700 • director@apexyouthconnection.org

THE APEX

Youth at the Apex
consistently
demonstrate...

Recognition of impact in local and global communities

Preparation to navigate the adult world

Self awareness as a whole person



Progression of Skill Development

Each individual youth develops new and existing skills to move towards The Apex

ALPINE

Commitment to integrity

Self authenticity

Making future-focused decisions

Inquiry mindset

Active civic mindset

Building supportive networks

TIMBERLINE

Articulating reasoning with clarity

Objectivity and perspective

Advocating for others

Self advocating

Responsiveness to feedback

Accountability to community

Evaluating risks

Tenacious pursuit of goals

FOOTHILLS

Curiosity

Active listening

Challenging their comfort zone

Self reflection

Effective conflict resolution

Resourceful problem solving

Adaptable mindset

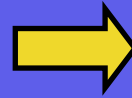
Identifying the needs of others

Accountability to actions and words

Apex program overview

School-day expanded learning:

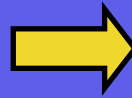
Offered through contract with schools, these programs meet the Maine Learning Standards and help our partners reach educational objectives for students.



- Community Design & Entrepreneurship*
- Apex Career Readiness* (can be bike focused or not)
- Leadership & Self-Discovery
- Apex G.A.S.— Goals, Aspirations & Service (SEL)
- Outdoor Adventures — mixed offerings (SEL)

Population-based programs:

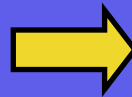
Offered through contract with population-based providers like Biddeford Schools/Department of Education, Maine Department of Corrections, Department of Health & Human Services, and others.



- Apex Empowered (student support for homeless and at-risk students at BHS and BMS)*
- Future Focus (structured interventions for at-risk youth, including justice-involved and system-involved)
- Apex Transcend (transitional model-building with DOC)

After school year-round:

Free programs available to any youth. Recruitment through school relationships, referral, word of mouth.



- Job Readiness programs (Apex Bike Factory*, Junior Mechanics,* Makers & Breakers,* *ApexBuild*)
- G.A.S. Club* — service and aspirations-building
- 21st Century Community Learning Center partnership with Boys & Girls Club*

Fee-based programs

Parents sign their children up for these summer camps. Summer 2023 will offer 4 different offerings for **day camps**, plus 2 sessions of **overnight expedition experiences**.



*Indicates current program or offering. Those without asterisks are in development.



January 30, 2023

As in previous years, please accept this request of \$10,000.00 to the Biddeford Cultural Heritage Center. It will help us to continue to discover and promote the many cultures that is in our community. Again, we thank you for your continued support. Feel free to contact us if any questions arise.

Sincerely

Diane Cyr

President

423-9679

Paul N Gagne

Treasurer

229-2024



February 1, 2023

To: Nichole Wood, Finance Director

Re: Budget Request for Fiscal Year 2024

Attn: Nichole Wood and Budget Committee

Attached please find our budget request for FY2024.

The Biddeford Mills Museum is a recognized 501c(3) organization since 2012. Shortly after the last mill ceased operating in 2009, an early group of volunteers formed a Steering Committee and began to gather artifacts from the mills and worked with Pepperell Mill Campus with the long-term view of forming a museum. PMC was always very supportive to our stated mission of preserving the rich heritage of the Biddeford Mills for the community at large in honor of all who worked here.

The Biddeford Mills Museum is requesting assistance from the city in the amount of \$3000. We are thankful for the assistance from the city last year which was used to advance our mission of educational outreach, helped us cover increasing costs due to inflationary pressures, and continued development of the story of Biddeford and it's mill history through exciting new exhibits, as well as our premier of our film, *A Walk Through History*, at Biddeford City Theater in September.

Our goals for the next fiscal year include:

- Working toward hiring a part-time director
- Development of our new *cotton manufacturing exhibit*
- Broadening our mill tour offerings to include a "mill district" tour.

We are proud of our accomplishments as we close out the last fiscal year. These include:

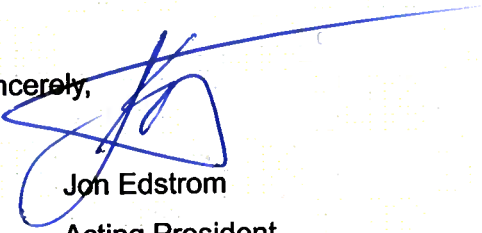
- New exhibits

- The restoration of "lost" films from Pepperell Mills on display now.
- The restoration of an antique loom which will be displayed in our newest exhibit.
- The addition of new board members, adding fresh ideas to our organization.
- Ongoing efforts in inventorying donated artifacts by our volunteers.

We have compiled a rich cultural collection and continue to receive donated items, and we have recorded nearly 50 oral histories thus far of former mill workers and other members of the Biddeford community. We have done all of this primarily with tour revenue, as well as donations and grants, but are very hopeful that the City can continue to recognize our value and contribute to our mission with our request this year. My fellow Board members and volunteers look forward to being able to meet with the Budget Committee and answer any questions you may have. Our doors are open for you. Please come and see what we have accomplished so far.

Thank you for help,

Sincerely,



Jon Edstrom

Acting President



February 2, 2023

Nichole Wood
City of Biddeford, Finance Director
205 Main Street
Biddeford, 04005

BSOOB Transit Municipal Funding Request – Fiscal Year 2024

Ms. Wood,

The Biddeford-Saco-Old Orchard Beach Transit Committee hereby requests \$250,000 from each of the parent municipalities for FY24. This is a flat funding request compared to FY23. BSOOB Transit increased funding from FY22 to FY23 by \$50,000, noting significant increases to fuel and labor costs. During FY23, the agency has taken measures to control costs, and has experienced savings in fuel energy with the deployment of the battery electric buses.

In the last four years, BSOOB Transit has been awarded discretionary grants totaling over \$6 million for zero-emission buses and supportive infrastructure, along with multiple regionally competitive awards to fund improvements to service and the customer experience.

BSOOB Transit understands that municipalities will be facing considerable budget challenges related to various dynamics. It is likely that BSOOB Transit will face similar issues in the future. That said, our current collective bargaining agreement plans for a 4% wage increase for the represented workforce, and can be funded within the current municipal contribution and grant award structure.

I would also like to propose a future funding schedule that will allow all parties to have a clear roadmap for future investment, well in advance of the traditional budget cycle. Below is the proposed 3-year funding arrangement:

Fiscal Year	Funding Request	% Increase from Previous Year
FY23	\$250,000	25%
FY24	\$250,000	0%
FY25	\$280,000	12%
FY26	\$315,000	12.5%

As a direct recipient of Federal Transportation Administration grants, BSOOB Transit relies on municipal match for grant funding. These grant programs require a local match between 20% - 50%, dependent on the use (ex. capital vs. operating). There are many current opportunities for discretionary capital grants, but the resources to support operating costs are not as readily obtainable. This is where the municipal contribution is vital.

Noting the continued transformation of Biddeford into a model city of walkability, transit oriented development, and pedestrian friendly spaces necessitates transit funding. I am eager to continue the advancement of cleaner, more efficient, and more reliable service to our communities. Please let me know how I can assist in the presentation and evaluation of this request.

Regards,

Chad Heid, Executive Director
BSOOB Transit

February 2, 2023

To: Nichole Wood, Finance Director City of Biddeford
From: Steve Ellis, President
City Theater Associates Board of Directors

Subject: Request for Annual Allocation F/Y 2023 - 24

To Whom It May Concern:

The City Theater Associates (CTA) Board of Directors remains pleased to use the city-owned theater at 205 Main Street to provide arts to the local community but increasing needs and associated costs for the 127-year-old building mean that CTA needs additional funding to continue operating the building for the benefit of the city.

While last year the City Council approved \$27,000.00 to continue with the maintenance and capital repairs to the space, previous years brought \$30,000 for such costs – therefore, **City Theater Associates Inc. is requesting \$40,000.00** for the continuation of the facility upkeep, health and safety repairs, restoration/renovation projects, and updating of facility systems. The requested funds will be used to continue with the leasehold improvements and upgrades to the theater.

Our funding request is based on the following criteria:

- Emergency, health & safety concerns of the building
- Age and condition of the building
- Patron service and comfort
- Enhancing the artistic level of events
- Cost savings
- Supporting long-term use of the facility

Background

Biddeford City Theater is in its 127th year of existence and has re-opened after previous limited seasons. Our last season presented several different types of shows, bringing in different types of patrons. Last season, over 15,000 patrons attended our events, including *Rocky Horror Show*. We have opened our doors to additional community events and artists such as participating in art walks, hosting business after-hours events, and hosting comedians.

The Theater continues to be an integral part of the revitalization of Downtown Biddeford as one of the only entertainment venues in downtown Biddeford to supplement the growing restaurant, hotel, and housing growth in the area. Our events bring in persons from all over Maine, New England, the United States, and North America. The addresses from ticket sales show that most of our patrons come from outside of Biddeford/Saco area – meaning that persons from Cumberland County/Portland, New Hampshire, Massachusetts, and even Quebec are visiting our area and coming to see City Theater shows. CTA is partnering with all local Chambers of Commerce and organizations that promote year-round tourism to Southern Maine.

Needs

Maintenance and capital improvements to the city-owned building are not something the CTA can afford to undertake alone, necessitating our annual funding request to the City of Biddeford. City Theater Associates is a non-profit with 2 employees whose funding rests primarily on ticket sales to keep the arts up and running. Without this annual City funding, we will have maintenance and capital improvement issues that will not be properly addressed and will likely become an emergency issue for the city and the theater that will require more costly solutions in the future.

Due to issues in hiring contractors for work, several City Theater projects have been delayed until 2023 – but are pending. We have established a facility committee that is almost done outlining all facility needs at the theater, prioritizing what needs work first, and getting estimates for costs. Below are some of our maintenance and capital development projects – but estimates are based on pre-pandemic quotes.

Marquee refurbishing

Removal to assure the safety of the marquee including a major updating of electrical, lighting, repainting, and lettering.

Estimated cost.....\$7500.00

Provide heat to the Concessions area

Heat and window (air leakage is severe) need to be addressed. Estimated cost.....\$5,000.00

Replacement of the exterior stage door at the side of the building

Several attempts have been made to repair these doors, but they continue to have issues and are reaching the end of their lifespan. The door height may be increased if it is possible. The door serves as the delivery point for the Theater.

Estimated cost.....\$7500.00

Refinishing the theater’s hardwood floors

The regular, increased use of the Theater has worn the hardwood floors. A thorough refinishing should bring back the floors to their original condition. Estimated at.....\$10,000.00

Continue to upgrade the theatrical lighting system components

This is a recurring expense as we take aged lighting and dimmers out of use for lighter more energy-efficient equipment.

Estimated cost\$15,000.00

Aisle railings in the balcony and a railing in the center of the staircase that leads from the main floor

To improve the safety of patrons. Estimated at.....\$7500.00

Upgrades and repairs to the backstage dressing room and bathroom areas

Painting and patching holes in the hallways

General maintenance, upgrades in fixtures, windows, and repairs are needed on an ongoing basis due to the high use of these areas. Estimated costs.....\$10,000.00

Continued upgrade of electrical service backstage

Over the past several years upgrades to electrical service backstage have been started. The major electrical panel stage right was replaced and new switches were installed. Work needs to expand into other off-stage areas, specifically the dressing rooms.

Estimated costs.....\$10,000.00

Addition of a split system air conditioner in the stairwell

The stairwell in the lobby is not air-conditioned. In the summer this area becomes very humid. The high levels of humidity are ruining the plaster and causing it to fail. A very noticeable musty smell is also apparent in the entryway during the summer months. The solution to these issues is the installation

of a split system air conditioner. This would benefit both the second-floor landing and stairwell of City Hall and the City Theater lobby stairwell.

Cost & installation of system.....\$15,000.00

Repair to plaster in stairwell due to excessive humidity

Excessive humidity during the summer months has caused the plaster to crack and chip in several areas of the stairwell. Once air-conditioning is installed, repairs to these highly visible areas are needed.

Cost of plaster repair and painting by Tony Castro.....\$7,500.00

Other, more major needs for City Theater include:

- **Accessibility Issues presented in the City's Report of 8/1/21**
- **Updates and repairs to public restrooms**
- **Set build shop, storage area, dressing rooms, and loading dock**
- **Additional lobby and concession space**
- **Continued upgrades to the "fly system" to install a counterweight system**

January 25, 2023

Nichole Wood
Finance Director
City of Biddeford
205 Main Street, PO Box 586
Biddeford, ME 04005



Please consider this the official annual request to appropriate **\$6,000 for fiscal year 2024** for dues and membership to the Eastern Trail Management District (ETMD) for continuing trail building and maintenance.

Now, more than ever, people are searching for a semblance of order, solace, and connection outdoors. As a wide multi-use path that is safe for walking, running, biking, skiing, and snowshoeing, while maintaining physical distancing, greenways like the Eastern Trail are essential to helping us maintain mental and physical health now and into the future. Last year's economic impact study of the Eastern Trail, in partnership with Southern Maine Planning and Development Commission, revealed that the **250,000 annual users** of the trail **generate \$46M in annual economic benefits in S. Maine**, and this will increase as we build new trail in Scarborough, Biddeford Saco, Kennebunk to N. Berwick, and eventually S. Berwick to the New Hampshire border in Kittery.

We recently completed feasibility work for a new section of trail between Kennebunk and North Berwick, which would create trail access immediately adjacent to Pratt and Whitney on Rte 9. This winter (2023) we are planning **to invest up to \$910,000 of funding for engineering design for this 11-mile section** of proposed new trail between Kennebunk and North Berwick, with funding from federal sources as well as from the Eastern Trail Alliance.

Finally, in early 2023 we are planning to do more trail feasibility work between the proposed trail head adjacent to Pratt and Whitney and the intersection of routes 236 and 91 in South Berwick, a distance of roughly 8 miles. This work would be completed under a Maine Department of Transportation Planning and Partnership Initiative (PPI) grant that would include the towns of North Berwick and South Berwick as well as the Eastern Trail. These grants require a 50/50 match from a non-state entity, and the Eastern Trail can provide all the match thanks to a generous donation from a trail supporter.

Thank you in advance for continuing your support of the Eastern Trail in FY 2024. Financial support your community is critical for the Eastern Trail in our effort to provide a quality recreational and alternative transportation amenity to each of the communities it passes through. Please let me know if you have any questions or if any additional information would be helpful.

Sincerely,

A handwritten signature in black ink that reads "Jon Kachmar".

Jon Kachmar
Executive Director
Eastern Trail Alliance/Eastern Trail Management District

PO Box 250, Saco, ME 04072
207-248-9260, patti@easterntail.org



February 1, 2023

Attn: Nichole Wood, Finance Director

To City Manager and City Council:

Engine respectfully asks the city of Biddeford to allocate \$15,000 in operating funds for fiscal year 2023-2024. This annual support from the city represents roughly 5.5 percent of Engine's annual operating budget of \$272,111.46. This support will enable our organization to continue to provide essential arts and cultural programs for Biddeford residents and support our creative economic development initiatives.

Engine, Inc. is a 501(c)3 non-profit in Biddeford, Maine, with a 13 year history delivering on its mission to inspire and connect our community through art, design, and education. We bring together artists, makers, residents, and local businesses to create a culture filled with innovative exhibitions, community events, collaborative resource-sharing, diverse skill development, and educational programs. For every \$1 invested in arts and culture organizations, 8 times that is returned right into the local economy supporting our small businesses, retailers and restaurants. Engine events attract around 4,500 attendees every year, which means that your \$15,000 investment will result in more than \$120,000 spent right here in Biddeford. Data shows that cultural tourists spend more (on average) than other visitors, so we know that Engine is a valuable partner in supporting the economic revitalization of our City.

Creating space for creativity benefits Biddeford by supporting a diverse, culturally-rich, and connected community. All fee-based programs are offered on a sliding scale, and our free community events are open to the public. Our long-standing collaboration with community-based, municipal, non-profit, and for-profit stakeholders has made Engine and Biddeford an arts and innovation leader in York County. Engine's multi-layered approach to arts and culture work, as well as its deep roots in the Biddeford community, make it an indispensable community resource.

The creative spirit fostered by Engine for over 13 years is alive and well, and we are committed to supporting new opportunities to connect, inspire, and learn as we imagine our future together in the next phases of our city's life.

In the last year, with your support—and despite the ongoing pandemic—we:

- Reached over 4,500 people, leveraged over 250 volunteer hours, including 350+ classroom hours, and 200+ mentorship and professional development hours;
- Piloted IGNITE, a creative small business incubator, that supported six diverse local artists/makers and their related public efforts (including the new mural on Hill Street and accessible community gardens);
- Extended our diversity, equity, and inclusion (DEI) work, providing designated funds to support BIPOC artists and makers;
- Completed a four-month dedicated education/reflection process with Board DEI Committee members, staff, and 10 community partners;

Engine is a 501(c)(3) charitable organization based in Biddeford.

Engine, Inc. • 163 Main Street • PO Box 1681 • Biddeford ME 04005 • 207-370-9130 • FeedTheEngine.org
Engine's mission is to connect and inspire our community through art, design, and education.



- Improved, tracked, and created mechanisms to measure our social impact in partnership with the University of New England (UNE) business school;
- Produced curbside performances that activated our downtown storefronts;
- Hosted a season of busy ArtWalks (May-October), an expanded Fringe Fest/River Jam, eight well-attended gallery openings, multiple events that fostered intersectional community conversations, and the inaugural Biddeford Bake Off, celebrating the booming Biddeford food scene;
- Led the implementation of Biddeford's new Five-Year Cultural Plan;
- Partnered with Beyond Racial Equity to audit and improve our DEI efforts, which will serve as the foundation for forthcoming strategic planning in collaboration with Inclusion Maine;
- Celebrated 20 years of the Compass Project with a dedicated gallery show; While students leave Compass with "hard skills" such as woodworking, power and hand tool use, and an introduction to the design-to-product process, it is the "soft skills" that are the true aim of the program. Targeted at students who find the school setting challenging, Compass instills a sense of ownership, craft, and confidence. As one 2021 student said: "I felt very proud of myself since I've never been on a boat before and my first experience on a boat was built by me." and
- Saw the fruition of *Biddeford Blooms: Community Weaving Project*, a National Endowment for the Arts and Maine Arts Commission funded project, which engaged hundreds of children and adults in a community weaving project to celebrate our history and help envision our future.

What is next? The city's continued support of Engine will help us:

- Offer artistic space and experiences for artists, makers, and community members;
- Create small business opportunities like IGNITE;
- Extend our DEI work with designated funding to support BIPOC makers;
- Produce free curbside performances and year-round events activating our downtown storefronts such as seasonal ArtWalks, revolving gallery exhibits, dance, hosting Maine Outdoor Film Fest on top of the parking garage,, and more;
- Support additional public arts projects, such as Subcircle's partnership with the National Dance Project that will welcome internationally-renowned aerial dance crew BANDALOO, providing a free public performance during FringeFest in August 2023 inspired by the art and history of the textile industry; and
- Fuel new community partnerships and outreach programs powered by Engine.

We know that Engine's works will continue to propel Biddeford forward with momentum created by artists, community and supporters like yourselves. We look forward to continuing this work together.

Sincerely,

Sarah Lafortune, Acting Director

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Engine's mission is to connect and inspire our community through art, design, and education.



ENGINE

PROPELLING THE CREATIVE COMMUNITY

250+ ARTISTS & MAKERS PROPELLED

"Engine has given me the space and freedom to make and curate art with total creative autonomy. Having the full trust and support of Jess and the entire Engine community made the unfolding creative process possible and contributed to the overall success of Evangelists of the Obvious."

-Rachel Romanski, Maine artist

"...[for the opening of my exhibit] we teamed up with the Biddeford Climate Task Force to create a night of learning and engagement... As an interdisciplinary artist, Engine's support in an event that went beyond just a gallery opening was a great jumping off point for me with future exhibitions."

-Jill Peltó, local artist + climate advocate

6

ARTWALKS

8

COMMUNITY
EXHIBITIONS

1000+

OF MEMBERS OF
THE PUBLIC ABLE
TO ENJOY OUR
PROGRAMS

250+

VOLUNTEER
HOURS

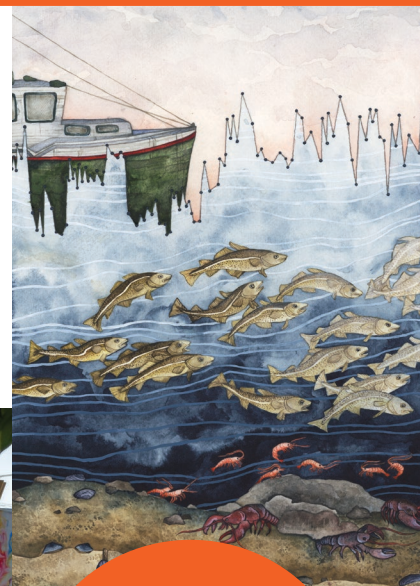
18

AFFORDABLE STUDIOS
SUBSIDIZED BELOW
MARKET RATE

50

HOURS OF COMMUNITY
SPACE DONATED FOR
CREATIVE PROJECTS

DATA FROM THE ARTS & ECONOMIC PROSPERITY STUDY BY AMERICANS FOR THE ARTS SHOWS THAT FOR EVERY \$1 INVESTED IN ARTS AND CULTURE ORGANIZATIONS IN MAINE, **8X** THAT AMOUNT IS RETURNED TO THE LOCAL ECONOMY.



75+

KIDS SUPPORTED
IN THEIR CREATIVE
DEVELOPMENT

2022



HELPING KIDS NAVIGATE

CELEBRATED COMPASS PROJECT'S 20TH YEAR

375 CLASSROOM HOURS

50 HOURS OF MENTORSHIP ON INDEPENDENT PROJECTS

"I felt very proud of myself since I never been on a boat before and my first experience on a boat was built by me." - Compass participant

IGNITING CREATIVE ENTREPRENEURSHIP

6 CREATIVE ARTS BUSINESSES INCUBATED

60 HOURS OF CONSULTING SUPPORT

10 PROGRAM HOURS TO A COHORT OF 25 PEOPLE

ADDITIONAL FUNDING SOURCED THROUGH THE IGNITE PROGRAM ALREADY AT 3X ENGINE'S INITIAL INVESTMENT



THE RETURN ON INVESTING IN MAINE'S CREATIVE ECONOMY

By the end of this year, Engine's IGNITE program will drive an estimated \$1million in economic activity in our community. So far more than \$125,000 of technical, creative, consulting, and financial support has been leveraged to support and develop these arts businesses in the pilot year of this program. For every \$1 spent by arts and cultural nonprofits, we see a third of that returned as revenue to local governments. This economic impact is in addition to jobs created and related increases in household income.

DRIVING DIVERSITY, EQUITY, AND INCLUSION

DEI EDUCATION PROGRAM IN COLLABORATION WITH BEYOND RACIAL EQUITY BROUGHT RESOURCES TO ENGINE AND CREATED A PARTNERSHIP GOING FORWARD WITH OUR ARTS AND CULTURAL WORK IN THE COMMUNITY.

COMPLETED 4-MONTH DEDICATED EDUCATION/ REFLECTION PROCESS WITH BOARD DEI COMMITTEE, STAFF, AND COMMUNITY PARTNERS.

FORMED THE GROUNDWORK FOR STRATEGIC PLANNING WITH INCLUSION MAINE IN 2023.



FY23 IMPACT REPORT

AND REQUEST FOR FY24 SUPPORT



BRINGING PEOPLE TOGETHER

HOB invited thousands of people downtown for events that built community and celebrated Biddeford!

- WinterFest
- Restaurant Week
- Pride Weeks Flag Raising
- Memorial Day and Veterans Day Parades
- Jane's Walk, Foodie Tours, and Maine Craft Weekend
- Music in the Park (8 weeks)
- River Jam Festival
- 5K Road Race
- GrowSmart Maine host
- Business Poker Crawl and Holiday Shopping events
- Downtown Creepy Crawl for Halloween
- Downtown Holiday Fest
- Lighting of the Hanukkah

GETTING THE WORD OUT

HOB drew attention to Biddeford and shared key information with the local community and visitors through:

- Promotion of the 2022 Great American Main Street Award (GAMSA). In addition to positive press, 2200 people from around the country viewed the youtube video about Biddeford. HOB and Biddeford were featured in articles, podcasts, and television spots as a direct result.
- Sent 120 newsletters to 3000+ businesses, residents, visitors
- Facebook, Instagram and Twitter campaigns
- Mailer to every Biddeford household listing events and shops
- HOB website includes up-to date business and event listings
- 3000 Downtown maps, and 3 physical kiosk maps
- TV and print ads, and regional promotions, including co-sponsorship of MainStreetMaine.org

SUPPORTING BUSINESSES

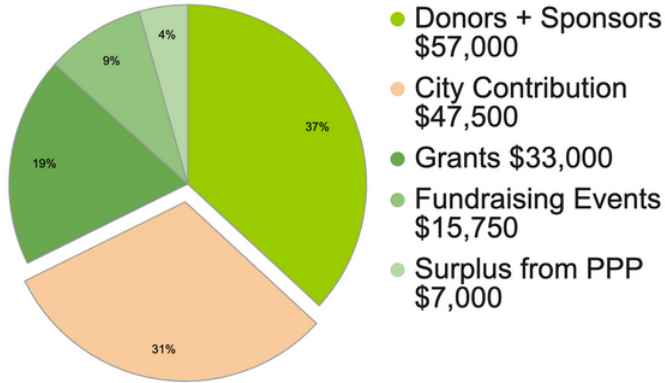
HOB provided support to existing businesses and assisted with business start up through:

- Business Zoom calls, and by serving as a one-stop resource for multiple business start-ups
- Multiple retail events
- Entrepreneur events and annual Women Business Owners breakfast/panel
- "Open Flags" program in partnership with the City/ARPA
- Grant-winner for Entrepreneurial Ecosystem building with Saco Main Street.

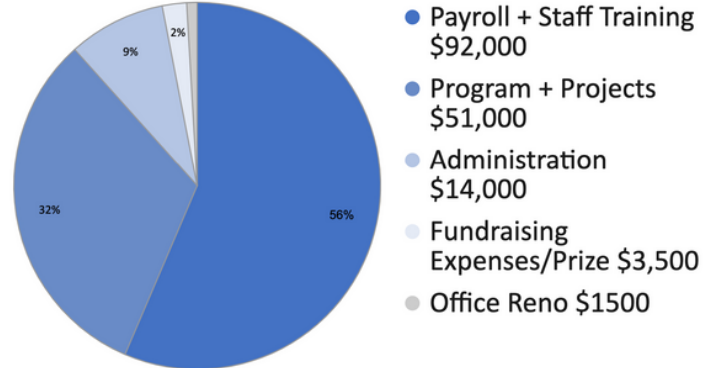


HOB FY23 OPERATING BUDGET OF \$163,000

HOB FY23 Income Sources



HOB FY23 Expenses



FOR EVERY \$1
THE CITY INVESTED
IN HOB IN FY23,
HOB LEVERAGED
\$3.66 MORE FOR
THE CITY.**

**THIS INCLUDES
SPECIAL PROJECT
GRANTS AND
VOLUNTEER TIME.
BUT NOT HOB
OPERATING COSTS



FY24 MUNICIPAL REQUEST

\$45,000 OPERATING
\$ 5,000 RIVERJAM



HOB Request

...

Addendum to FY24 Request

Shifts over the Past Decade



(c) 2022 In Your Face Photo

- HOB went from hosting 3 events per year to hosting or partnering on **30 events** each year – with 7 new events under consideration.
- Downtown grew from 26 vacancies on Main Street and vacant mills to **nearing full occupancy**.
- Housing & cost of living have increased drastically.
- Volunteer availability and bandwidth has changed.
- The City has a new comprehensive plan and vision.

The State of HOB



- 2022 Great American Main Street Award (GAMSA) winners -- out of 2000 Main Streets in the country!
- For every \$1 the City invests in HOB - we invest an additional \$3.66. (This is a **266% ROI.**)
- HOB has retained the same Director for 12 years.
- Solid board leadership and community support.
- Annually invest \$122,000 just to run events (staff time + event costs).

The State of HOB (continued)

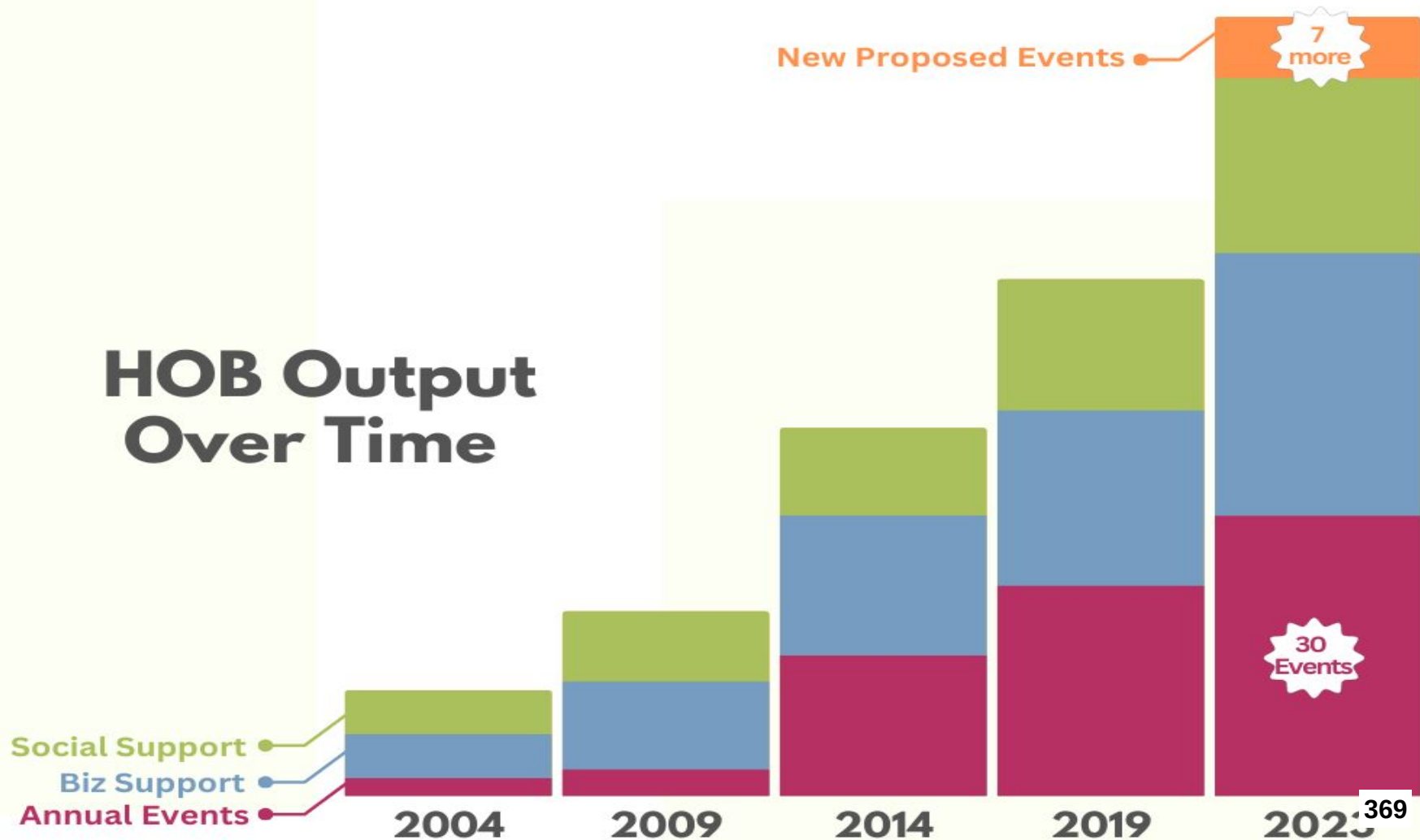


- HOB collaborates on cultural and heritage tourism, the arts, blight, pedestrian safety, construction mitigation, homelessness and hunger, UNE and school connections, welcoming New Mainers, DEI, and Climate.
- Rated **#1 source for trusted information**, per City of Biddeford survey.

AND...

HOB is not sustainable with the current level of resources and staffing.³⁶⁸

HOB Output Over Time



*“Why is this a great place to be an entrepreneur?”**



- Heart of Biddeford. We would be nowhere without them.
- The Women Business Owner meet-up, and other business activities HOB provides.
- A community filled with so much momentum around entrepreneurship, history, and local community!
- Ongoing efforts to promote and support businesses through events and community outreach.
- Community support!

*Responses from 2023 questionnaire sent to local businesses

How HOB Supports the City's Comp Plan Vision



- ***Mobility:*** HOB encourages development of a walkable, liveable downtown.
- ***Equity:*** HOB hosts events and programs that increase access and opportunity.
- ***Sustainability:*** HOB advocates for preservation of the “greenest” buildings, and access to green space.
- ***Resilience:*** HOB actively builds connections for living and working together cooperatively.

*To continue what
we're doing now - and
meet Biddeford's
growing needs - HOB
requires additional
staffing*

An HOB budget that includes adequate staffing would be \$235,000 (not \$160,000).

To meet this new goal, we are increasing our ask from the City to **\$115,000** (instead of our previous request for \$50,000).

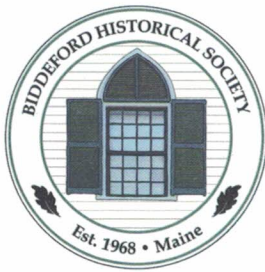
HOB prided itself on scrappy, can-do efforts.

We became the go-to group.

And now it's time to ensure HOB is a sustainable organization.



Thank you



Biddeford Historical Society

PO Box 200
Biddeford, Maine 04005
207-502-0279
biddefordhistoricalsociety.org

March 7, 2023

Ms. Nichole Wood
Finance Director, City of Biddeford
205 Main Street
Biddeford, ME 04005

Dear Ms. Wood and Members of the City Council,

I am writing on behalf of the Board of Directors of the Biddeford Historical Society to respectfully request a budget allotment from the Municipal Services budget in the amount of \$7,500, in continued support of the Society and its work for Biddeford history and the public. This amount is the same as the amount we were granted last year, and this was a decrease from the \$10,000 we received in 2021.

The Biddeford Historical Society was formed in 1968 at the request of the Biddeford City Council to safeguard precious seventeenth century and later documents, which are the earliest legal records in our City's history. We are a state certified secondary repository for City records. The Society took ownership of the oldest public building in the City, the 1759 First Parish Meetinghouse on Meetinghouse Road, in 1970 and has been maintaining it as a piece of living history ever since. We host educational programs, and maintain archives to promote and engage the public in the rich history of this area. We are a member of the Biddeford Cultural Coalition, and offer the Meetinghouse as a shared venue for educational and cultural events.

Assistance from the City's Municipal Services enables us to keep vital archival services and our historical site accessible to the public. Membership dues and donations barely cover the normal operating expenses, such as insurance, grounds care, and routine repairs and maintenance. We have no paid employees; the Board of Directors donate many hours to support the operations and administration of the Organization. We are in the latter stages of digitizing our collections so that they can be viewed online, which requires annual software and hosting costs. Our collections are housed in a small area at McArthur Library. Our goal is to have our own location to house these items in the not-so-distant future.

Our dedicated and all-volunteer Board of Directors thanks the City for its consideration of the continued support of the Society's mission and work to preserve, interpret, and present Biddeford History to the public.

Sincerely,

Daniel Lamontagne
Treasurer
Biddeford Historical Society



La Kermesse Franco-Américaine

P. O. Box 289
Biddeford, ME 04005-0289

✓

January 31, 2023`

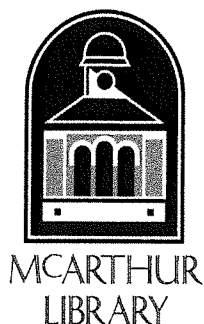
To ; Nicole Wood
Finance Director

As in previous years, please accept this request for the amount of \$6,000 for La Kermesse organization to continue decorating the city for the Christmas Season. Would also request the amount of \$15,000.00 which has been an annual sponsorship to help promote this year's festival which is our 40th anniversary. Hopefully we can continue having your support. Please feel free to contact me if any questions come up.

e-mail bfp808@zwi.net or 229-2024

Sincerely

Paul N. Gagne
Treasurer



February 2, 2023

James Bennett
City Manager
City Hall, 205 Main Street
City of Biddeford

Dear Mr. Bennett and Budget Committee,

Attached you will find McArthur Library's proposed FY24 budget.

McArthur Library has certainly been through a challenging year, as many neighboring libraries have, with a return to pre-COVID foot traffic and usage levels. This change is occurring within the context of supply chain issues, dramatically increasing costs in nearly every area, increased expectations from our patrons, considerable staff turnover, resulting challenges in staff recruitment as we have never seen before, and higher demands being placed upon our physical space as well as our staff and their safety.

Staff retention and paying livable wages have never been of more concern than now, as we have not been able to keep up with libraries when competing for the recruitment of professional and talented staff. We have not been able to return to a full staffing level since nearly a year ago, having lost three full-time long-standing staff members, and having seen many changes in our part-time staff as well.

The Library is requesting a budget this year of \$855,397 from the City of Biddeford; we are currently funded at \$575,000 (with an additional one-off ARPA contribution of \$40,000 in FY23). Our proposed budget is included in support of this request. The reality is that we have been behind in terms of municipal funding for more than a decade, and the constant attempt to catch up truly sets us back further and further each year. In the 12 years I have been Library Director here, we have been flat funded 6 times, and we simply cannot keep up, given the past and current levels of financial support.

I ask all of you to please note the attached chart that compares Biddeford's level of municipal funding with that of other Maine towns and cities that also have private non-profit (non-municipal) public libraries. These towns and cities have been included because they are either geographically close or have similar populations (or both).

As you will see from this chart, the differences are drastic and not sustainable. We fall extremely well below average in Biddeford, and these other municipalities have especially kept pace and increased their funding to their library partners in recent years.

Key points:

- Even with an increase to \$855,397, our per capita funding would be less than \$38, while the comparable average figure for libraries is over \$50. This illustrates that our request is still modest.
- At current FY23 levels, the per capita funding (with the \$40,000 from ARPA included) is less than \$28, second to last on the list.
- We are the only library in the chart where less than half of our budget comes from the City or Town. The average funding level is 80% - ours is 43%.
- In actual dollars, we are also second to last on the list, with even a smaller neighbor like Kennebunk providing more to its library.

We are fortunate to see a modest expected increase in our own investment income in FY24. We withdraw 4% out of these funds annually to support operations. The rate at which we withdraw funds is due to a lower level of support from the City. Included with our request is a letter from our financial partner, HM Payson, that supports the fact that we should be withdrawing at a level of 3%. We have not incorporated this change into our FY24 budget, but will need to in future years. We still have a substantial increase in our request, due to aforementioned factors and to presenting a balanced budget (unlike in past years). Our own income and Trust income have never been able to close the gap in funding, and the difference is evident even more so in current times.

The McArthur Trust income is projected to increase slightly for FY24 after a flat year in FY23. McArthur Library is the sole beneficiary of the income from the Lena McArthur and Jane E. Owen Family Trusts, established in the 1940s in order to assist the Library's funding in perpetuity. We do not have the ability to draw anything additional from the two family member's trusts than the income we are provided, and these Trusts are externally managed.

We are seeing increased demand for a range of services and collections. Whether increased use of meeting room spaces or reliance on our staff and technology for a vast array of the physical and digital collections, services, and programs which we provide, many of these changes have mirrored the rapid development and demographic changes within our community. We have been so pleased again this year to see so many new faces through our doors - all ages, backgrounds, and abilities. More than ever, we are a true social service, family place, community center, educational and economic development anchor, and safe space and respite for all residents and visitors. We are an asset to the City of Biddeford, highly valued by our patrons.

We look forward to being able to meet with the Budget Committee and answer any questions you may have. We hope that you will grant our full request.

Sincerely,



Jeff Cabral
Library Director

McArthur Library Association Proposed Budget for FY24			
		FY23 Final Budget	FY24 Proposed Budget
Expenses			
Collection and Patron Services		\$130,351	\$137,942
General Operating and Building		\$206,640	\$249,540
Staff and Benefits		\$917,053	\$1,043,545
Administration and Overhead incl Investment Fee Adjustment		\$126,842	\$152,723
Capital Expenditure for Existing Required Projects		\$40,000	\$40,000
Total		\$1,420,886	\$1,623,750
Funding			
Library Income (Copying, Fees, Non-Resident Cards, etc)		\$11,800	\$19,000
McArthur Library Association Funding		\$203,853	\$209,916
Investment Fee Adjustment		\$23,562	\$23,037
Lena McArthur Trust		\$209,000	\$216,000
Jane E. Owen Trust		\$268,000	\$279,400
Interlibrary Loan Replacements		\$1,200	\$1,000
Fundraising Campaign and Donations		\$20,000	\$20,000
City of Biddeford		\$575,000	\$855,397
ARPA Funding		\$40,000	\$0
Total		\$1,352,415	\$1,623,750

Library and Municipality Comparison Data (Updated January 2023) - Sorted by Per Capita Contributions

Library's Town or City (all are private non-profits unless otherwise noted)	FY23 municipal/town Contribution	FY23 Total Library Operating Budget	% of Library Budget Funded by Municipality/ies	Per capita municipal contribution to Library (based on Census 2020 Population)
Kennebunk	\$637,690 (incl \$14K from Arundel)	\$956,737	67% (total)	\$67.28 (total)
(Curtis Library) Brunswick Harpwell	\$1,635,776 \$159,089	\$1,835,192	98% (total)	\$66.78 (total)
Falmouth	\$782,679	\$967,629	81%	\$62.89
York	\$746,509	\$1,071,390	70%	\$54.40
Waterville (quasi-municipal)	\$813,000	\$895,120	91%	\$51.36
<i>Average of 9 libraries (not including McArthur)</i>	<i>\$926,591</i>	<i>\$1,150,668</i>	<i>80.5%</i>	<i>\$50.42</i>
Scarborough	\$1,108,633	\$1,413,681	78%	\$50.08
Auburn	\$1,149,437	\$1,334,437	86%	\$47.77
Biddeford FY24 Proposed	\$855,397	\$1,623,750	53%	\$37.92
Saco (incl Saco Museum)	\$744,532	\$948,558	78%	\$36.53
Biddeford FY23	\$615,000	\$1,419,686	43%	\$27.27
Sanford/Springvale Goodall is quasi-municipal	\$397,175 (Sanford/Goodall) \$164,800 (Springvale)	\$570,425 (Sanford/Goodall) \$362,848 (Springvale)	60% (total)	\$22.23



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ONE PORTLAND SQUARE
5TH FLOOR
P.O. BOX 31
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207 772 3761

TEN BRISTOL ROAD
P.O. BOX 98
DAMARISCOTTA, ME 04543
207 563 1854

David R. Hines, CFA
drh@hmpayson.com

January 30, 2023

McArthur Library Association
Jeff Cabral, Director
P.O. Box 346
Biddeford, ME 04005

Dear Jeff:

The historical real return from a typical endowment portfolio has been about 7% to 8% (after subtracting inflation). Endowments have a duty to provide a benefit to both current operations and future operations. By splitting this real return in half, one can get to current spending rate level of 3.5% to 4.0% which leaves 3.5% to 4.0% for future growth.

The current expected return environment is much lower than historical experience. Interest rates remain below historical averages despite last year's rate hikes. Yields for high quality corporate bonds and U.S. Treasury bonds are currently in the 4% to 5 1/2% range.

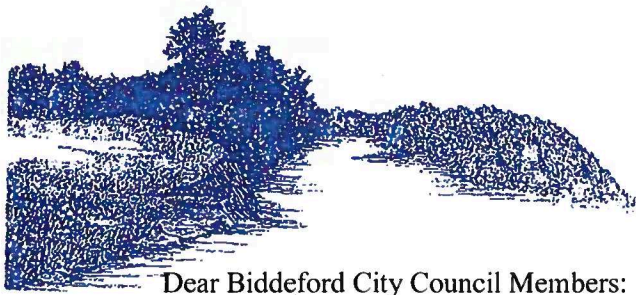
The expected return outlook for stocks is also lower than historical experience, at least for the next five years or so. The average dividend yield remains below 2% which is about half the historical average. Despite last year's pullback in valuations, there are still pockets of high valuations in the markets, especially in context with elevated inflation rates. This means we could continue to face valuation headwinds as stock markets return to "normal" valuation levels.

To compensate for the current lower expected return environment, we recommend a spending rate closer to 3%, lower than the current rate of 4%. A lower draw rate would help the Endowment maintain its real purchasing power into the future.

Sincerely,

David R. Hines CFA
Deputy Chief Investment Officer

DRH/jbe



Saco River Corridor Commission

"Communities Working Together To Protect Our Rivers"

Dear Biddeford City Council Members:

January 31, 2023

The Saco River Corridor Commission (SRCC) completed our 21st consecutive water quality monitoring season in 2022 and continues to expand the Water Quality Monitoring (WQM) Program to better assess the health of the rivers in the Saco River Basin. This is more important than ever as our water bodies face increased pressures from both manufactured and natural sources.

The data and analysis provided through the WQM program act as early warning systems for the public water supply in Biddeford. One of the primary reasons we monitor the waters upstream is to ensure that the city's drinking water is protected. Therefore, we added several new sample sites near critical reservoir areas upstream. Last year, the WQM program identified several sites with declining water quality, including increases in pH, orthophosphate, and bacteria levels. The SRCC will continue monitoring these areas and meet with the city this spring to discuss implementing additional parameters based on existing water quality.

Due to concerns about high bacteria levels, the SRCC continues expanding the WQM program to provide the city with information to address this issue. In 2022, the SRCC obtained advanced equipment from IDEXX, allowing us to increase bacteria sampling significantly. We added a testing site downstream of the Saco wastewater treatment facility, totaling 43 active monitoring sites. In 2023, the SRCC will launch a pioneering program to isolate environmental DNA (eDNA) from samples with high bacteria levels and identify the probable source of the bacteria contamination.

Thanks to grant support from several organizations, the SRCC is incorporating significant water quality trends into our ArcGIS Map system, including long-term trends identified in the analysis of all 20 years of collected data. Symbology will indicate degrading or improving trends at site locations, including an interactive "StoryMap" with detailed information about the site. The maps will include up-to-date water quality testing results that provide community members instant access to current bacteria levels.

The Commission's work to protect natural resources within the corridor makes a tremendous difference in the water quality of the Saco River and the quality of life in Southern Maine. The Land-Use Regulatory Program is another critical aspect of the Commission's work and provides an essential service. This program complements the WQM program by ensuring appropriate development in areas with the greatest potential to impact water quality. In 2022, the Commission approved 113 applications, with 29 projects in Biddeford.

The Commission respectfully submits its FY2024 budget request of \$10,000 to the city of Biddeford. Our drinking water supplies mustn't be left unguarded because diminished water quality represents a diminished quality of life. The city of Biddeford's help and support in this community-based venture is appreciated. The Commission will continue to work to protect public health, but we need the city's participation to succeed. We thank you for your steadfast support of our programs over the years. It is due to this support that our programs have been so successful.

Sincerely,

Dalyn Houser
Executive Director

Enclosures: SRCC 2020 Water Quality Report ([click here](#))
SRCC 2022 Digital Flyer ([click here](#))
SRCC 2022 Biddeford Annual Water Quality Analysis Report

P.O. Box 283 - Cornish, Maine 04020-0283 - (207) 625-8123 Fax (207) 625-7050 Email: srcc@srcc-maine.org

Biddeford 2022 Water Quality Report

Dalyn Houser

Executive Director

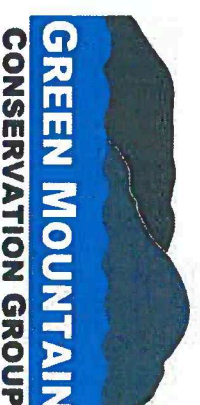
Saco River Corridor Commission



RIVERS

WATER QUALITY MONITORING PROGRAM

Regional **I**nterstate **V**olunteers for the
Ecosystems and **R**ivers of **S**aco



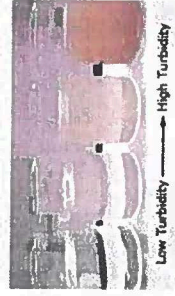
- Founded in 2002 after a pilot year in 2001.
- Joint venture between Green Mountain Conservation Group (GMCg) and the Saco River Corridor Commission (SRCC) that monitors over 65 sites throughout NH and ME.
- Each group follows a shared Quality Assessment Project Plan (QAPP) that is approved by both MEDEP, NHDES, and the EPA (renewed in 2020).
- Citizen science program run by trained staff and volunteers throughout the watershed community.
- Sampling occurs biweekly from May through September.



RIVERS parameters

SRCC staff and volunteer tested parameters

- Turbidity
 - Clarity of the fluid.
 - Higher level of suspended particles = higher temperature.



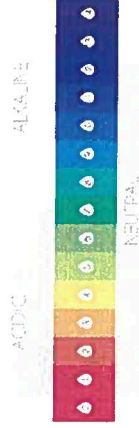
• Temperature

- Metabolism increases with higher temperatures, which can result in lower DO readings.
- Different organisms prefer different temperatures.



• pH

- Pure water is 7.0.
- Most natural water in NH is slightly acidic.
- Aquatic life prefers pH between 6.5 and 8.2.



• Dissolved Oxygen

- Measures ability to support life.
- Aquatic plants produce oxygen during the day, while respiration (oxygen consumption) occurs continuously. Therefore, at dawn levels of DO are at their lowest.

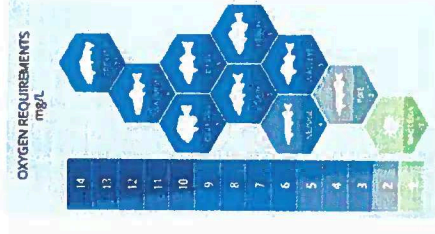
• Conductivity

- Ability of water to pass an electrical charge.
- Based on other elements in the water that have positive (Mg^{+} , Ca^{+}) or negative (Cl^{-} , NO_3^{-}) charges.
- Proxy for road salt ($NaCl$ or $CaCl_2$).

DISTILLED WATER	100 - 200
MILK	20 - 400
TAP WATER	50 - 200
POTABLE WATER IN THE US	100 - 1500
FRESHWATER STREAMS	100 - 2000
INDUSTRIAL WASTEWATER	10000
SEAWATER	55000

• General changes to their site:

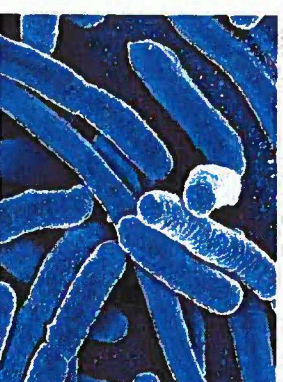
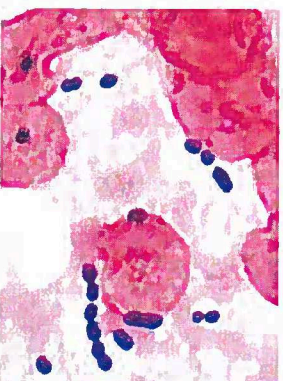
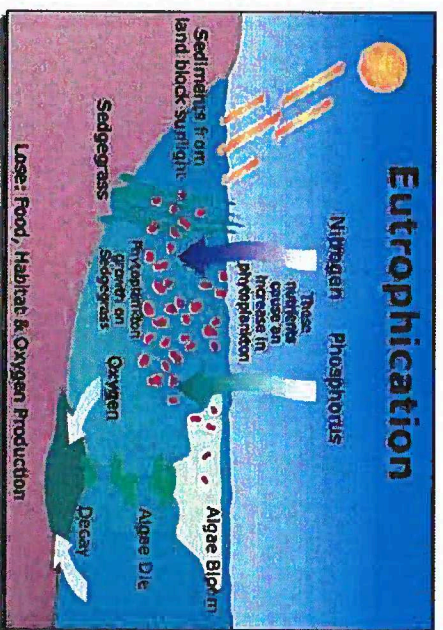
- Road work.
- New construction/demolition.



Nutrient and bacteria parameters measured

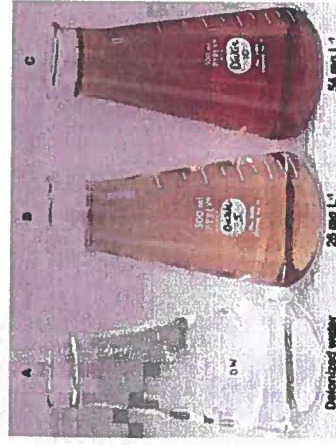
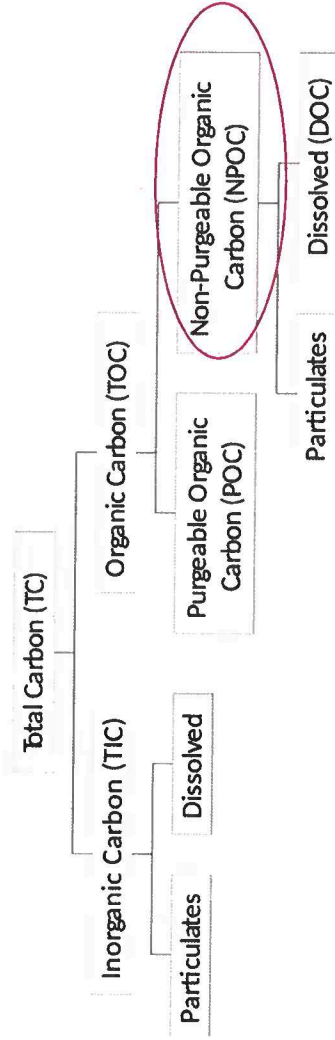
Analysis done by NH Water Resources Research Center (WRRC) at UNH and the SRCC office

- **Nitrogen and Phosphorus:**
 - Nitrogen and phosphorus are major components of organic matter.
 - Plants use high amounts of nitrogen and phosphorus in order to grow.
 - Bacteria can fix atmospheric nitrogen into a usable form but must get phosphorus from their environment.
 - High levels are typically due to fertilizer and/or sewage pollution and are toxic to both plants and animals.
 - Bacteria can proliferate when high levels of nitrogen and phosphorus are present, which can lead to eutrophication of lakes and cyanobacteria blooms.
- ***Enterococcus* and *E. coli***
 - Found in lower intestines of warm blooded animals.
- In water ways, *Enterococcus* and *E. coli* are indicators of fecal pollution, either human or animal derived:
 - Presence of *Enterococcus* in a water sample suggests other disease causing viruses and bacteria to also be present in the sample, like *E. coli*.
 - Many *E. coli* strains are harmless, but there are some that can cause diarrhea, cramps, and vomiting if consumed.
 - Exposure to these disease vectors can cause swimmers/recreation users to become sick.



Non-Purgeable Organic Carbon (NPOC)

- Comprised of Dissolved Organic Carbon (DOC) and carbon particulates.
- Carbon remains after purging the sample with gas.
- Organic carbon comes from dead/decaying organic matter, fertilizers, detergents, herbicides, and other industrial chemicals.
- Plays an important role in numerous physical, chemical, and biological processes of aquatic environments:
 - Binds metals and nutrients.
 - Can change water transparency and color.
 - Affects pH and alkalinity.
 - Substrate in microbial production.



An example of dissolved organic carbon (DOC) in stream water. Two water samples (B and C) contain DOC that imparts a tea color. The water on the left (sample A) contains no DOC and is colorless (photo courtesy of Jeff Hudson).



- The buffering capability of water.
- Measures the ability of the water body to neutralize acids and bases and thus maintain a fairly stable pH level.
- Based on geology of the area.
- No standards, New England levels tend to be low.



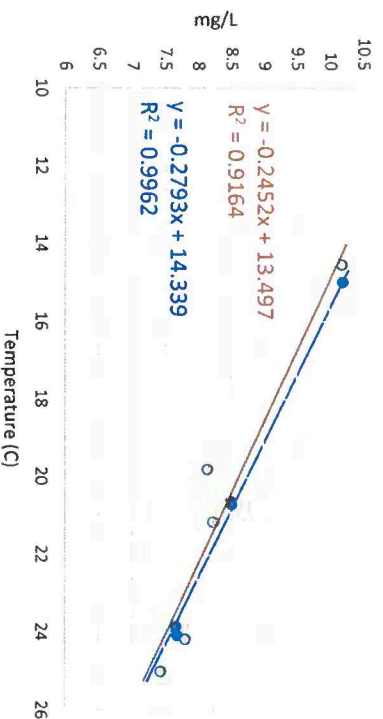
Water Quality Parameters Guideline

Parameter	Acceptable Limits
Dissolved Oxygen	Above 75% saturation; between 6-12mg/L for freshwaters; above 85% in estuary locations for Class SB (Class SA as naturally occurring)
Temperature	No standard
Turbidity	10 NTUs or lower; preferably in the 1 NTU range
Conductivity	Below 500uS/cm in rural areas; 1500uS/cm in urban areas
Total Phosphorus	Below 30ug/L
<i>Enterococcus</i>	Geometric mean below 8 CFU and single samples must be below 54 CFU for 90% of samples taken in a given 90 day period (Class SA and SB)
<i>E. coli</i>	Naturally occurring for Class AA; below a geometric mean of 64 CFU for Class B
pH	Between 6-8; usually around 6.5
Dissolved Organic Carbon (NPOC)	No standard; usually between 1-10mg/L
Total Dissolved Nitrogen	Below 0.5mg/L
Orthophosphate (PO4)	Below 10ug/L
Nitrates/Nitrites (NO3/NO2)	Below 1mg/L
Alkalinity	No standard; variable depending on geology

S28 - Across Route 5 Bridge from Homestead Campground, Saco

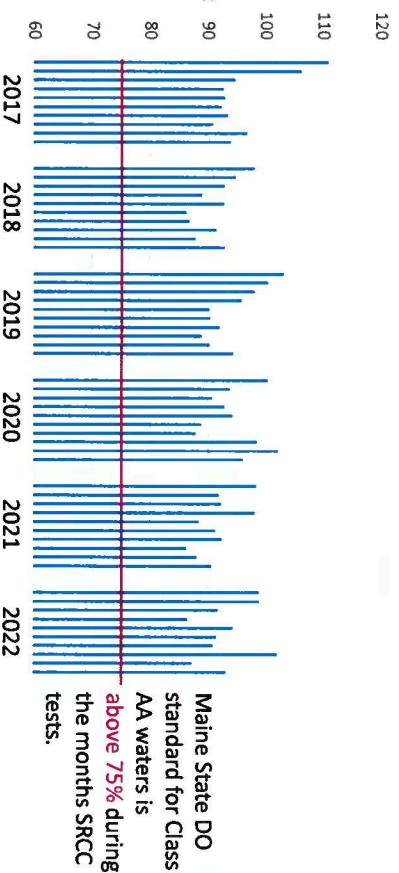
Monitored since 2013

Temperature vs. Dissolved O2

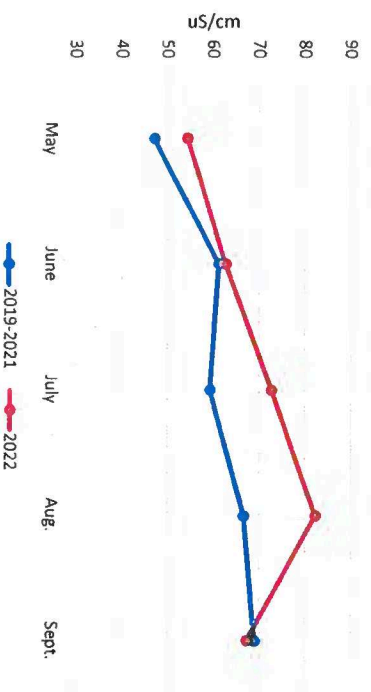


Dissolved Oxygen (DO) has an inverse relationship with temperature: as temperature increases DO decreases. The R^2 values from 2022 (orange) show a similar value compared to combined 2017-2021 values (blue) which indicates not much change overall for DO levels.

Dissolved O2% Saturation



Conductivity



As water levels decrease over the summer, conductivity levels tend to increase. It is not because the salt level increases, but rather the water level decreases so the salt is more concentrated.

Year	CFUs	Rating
2017	34.69	Good
2018	40.79	Fair
2019	27.10	Good
2020	34.40	Good
2021	55.73	Fair
2022	25.35	Good

Maine state *E. coli* standard for Class B waters is below 64 CFU.

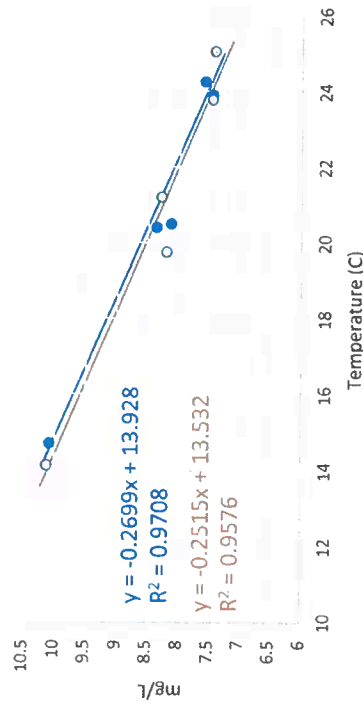
Parameter	Trend	Explanation
pH	Stable	No significant trends; data show low variability
Turbidity	Stable	No significant trends; data show moderate variability
TDN	Low	Within acceptable limits
TP	Stable	No significant trends; data show low variability
NO3/NO2	Low	Within acceptable limits
PO4	Approaching	Within acceptable limits but approaching 10ug/L
NPOC	--	Within expected levels

Trends observed in pH, turbidity, and TP from 2017-2022 show stable levels within appropriate ranges. TDN, NO3/NO2, and PO4 sampling began in 2021 so no trend can be determined. NPOC began in 2022 and is within expected levels.

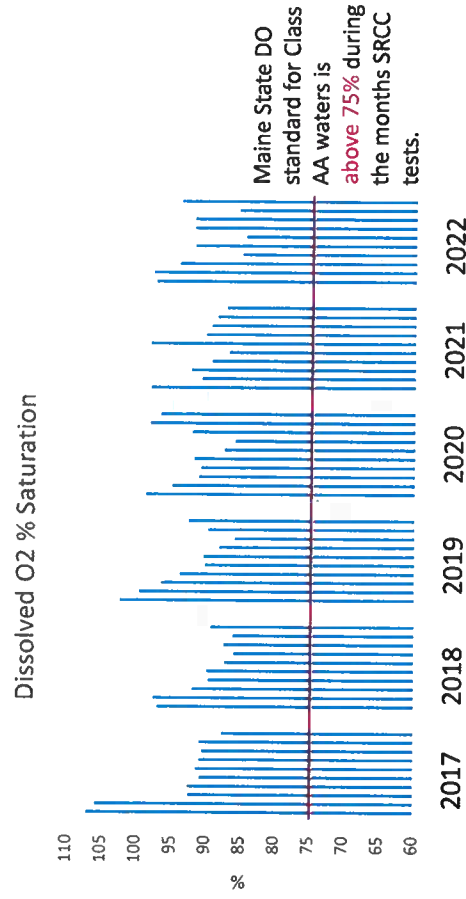
S20-D - Off of South Street, Biddeford

Monitored since 2001

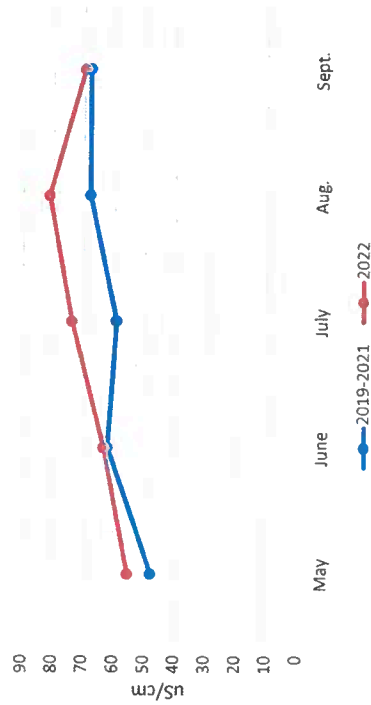
Temperature vs. Dissolved O2



Dissolved Oxygen (DO) has an inverse relationship with temperature: as temperature increases, DO decreases. The R^2 values from 2022 (orange) show a similar value compared to combined 2017-2021 values (blue), which indicates not much change overall for DO levels.



Conductivity



As water levels decrease over the summer, conductivity levels tend to increase. It is not because the salt level increases, but rather the water level decreases, so the salt is more concentrated.

Parameter

Trend

Explanation

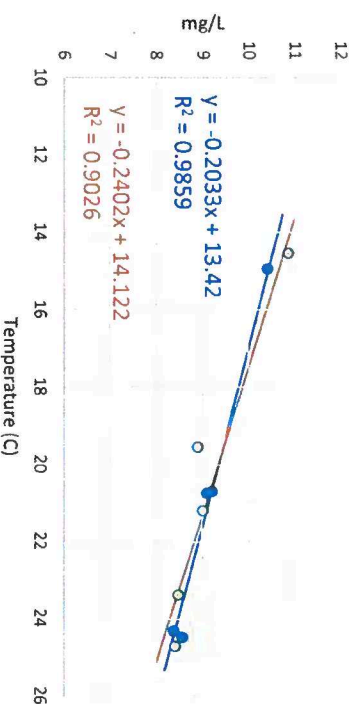
pH	Stable	Low variability, no significant trends
Turbidity	Stable	Low variability, no significant trends
NPOC	In Range	Within appropriate levels
TP	Stable	Low variability; no significant trends
PO4	Stable	Within appropriate levels
TDN	Low	Within appropriate levels
NO3/NO2	Low	Within appropriate levels

Trends observed in pH, turbidity, and TP from 2017-2022 show stable levels within appropriate ranges. TDN, NO3/NO2, and PO4 sampling began in 2021, so no trend can be determined. NPOC began in 2022 and is within expected levels.

S22 - Rumery's Boat Yard, Biddeford

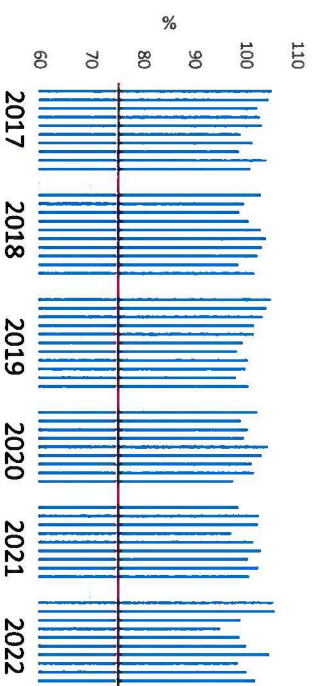
Monitored since 2016

Temperature vs. Dissolved O2



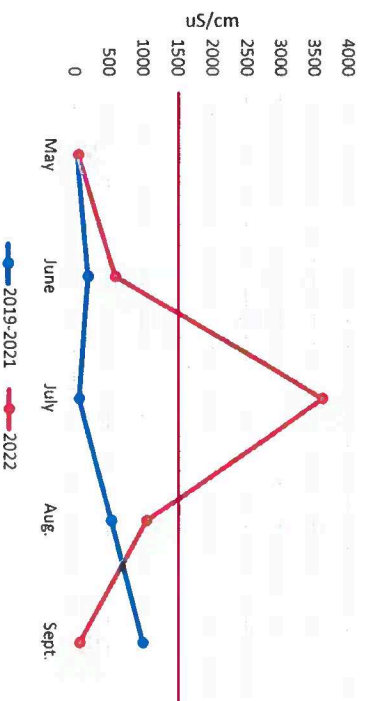
Dissolved Oxygen (DO) has an inverse relationship with temperature: as temperature increases, DO decreases. The R^2 values from 2022 (orange) show a similar value compared to combined 2017-2021 values (blue), which indicates not much change overall for DO levels.

Dissolved O2 % Saturation



Maine State DO standard for Class SB waters is above 85% during the months SRCC tests.

Conductivity



As water levels decrease over the summer, conductivity levels tend to increase. It is not because the salt level increases, but rather the water level decreases, so the salt is more concentrated. This site is tidal influenced, though the July salt content exceeded recommended limits.

Maine state *Enterococci* standards for Class SA waters is below 8 CFU/100mL for geometric mean and below 54CFU/100mL for 10% of samples

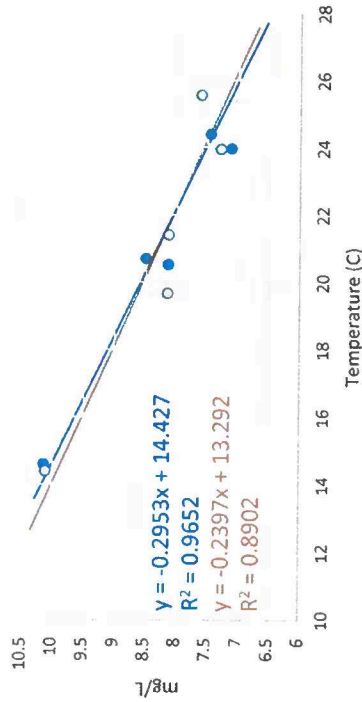
Year	CFU	Rating
2020	18.47	Above class SA and SB standards
2021	39.25	Above class SA and SB standards
2022	533	Above class SA and SB standards

Parameter	Trend	Explanation
pH	Stable	Low variability, no significant trends
Turbidity	Stable	Low variability, no significant trends
NPOC	---	Within appropriate levels
TP	Stable	Low variability, no significant trends
PO4	Over limit	Over 10ug limit
TDN	Low	Within appropriate levels
NO3/NO2	Low	Within appropriate levels
Alkalinity	---	Within expected levels

Trends observed in pH and turbidity from 2017-2022 show stable levels within appropriate ranges. TDN, NO3/NO2, TP, alkalinity, NPOC, and PO4 sampling began in 2022 so no trend can be determined, those levels are in the expected ranges.

S30 - Irving Street Boat Launch, Saco

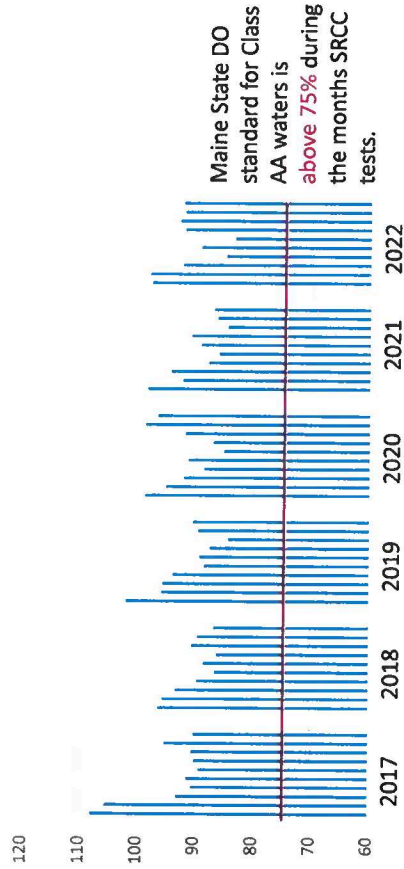
Temperature vs. Dissolved O2



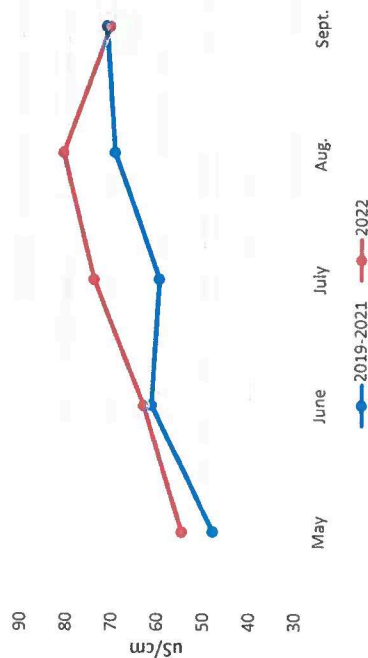
Dissolved Oxygen (DO) has an inverse relationship with temperature: as temperature increases, DO decreases. The R^2 values from 2022 (orange) show a slightly lower value compared to combined 2017-2021 values (blue), which indicates an imperfect relationship between DO and temperature.

Monitored since 2013

Dissolved O2 % Saturation



Conductivity



As water levels decrease over the summer, conductivity levels tend to increase. It is not because the salt level increases, but rather the water level decreases, so the salt is more concentrated.

Year	CFU	Rating
2017	25.46	Good
2018	53.41	Fair
2019	32.13	Good
2020	27.63	Good
2021	100.39	Over class B
2022	20.92	Good

Maine state *E. coli* standard for Class B waters is below 64 CFU.

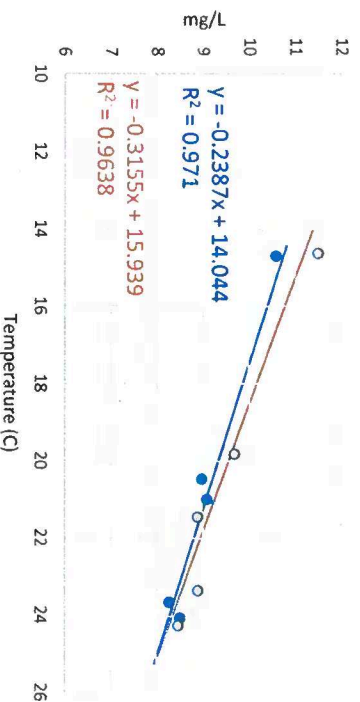
Parameter	Trend	Explanation
pH	Stable	No significant trends; data show low variability
Turbidity	Stable	No significant trends; data show moderate variability

Trends observed from 2017-2022 show stable levels within appropriate ranges

S21 - Public Boat Launch off of Front Street, Saco

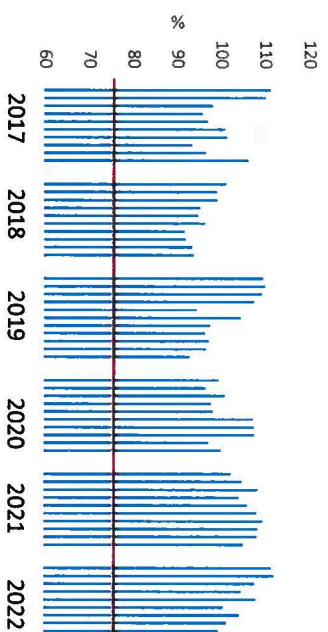
Monitored since 2001

Temperature vs. Dissolved O2



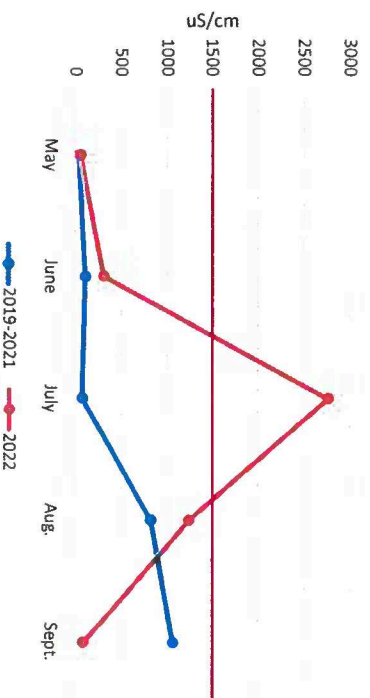
Dissolved Oxygen (DO) has an inverse relationship with temperature: as temperature increases, DO decreases. The R^2 values from 2022 (orange) show a similar value compared to combined 2017-2021 values (blue), which indicates not much change overall for DO levels.

Dissolved O2 % Saturation



Maine State DO standard for Class AA waters is above 75% during the months SRCC tests.

Conductivity



As water levels decrease over the summer, conductivity levels tend to increase. It is not because the salt level increases, but rather the water level decreases, so the salt is more concentrated. This site is tidal influenced, though the July salt content exceeded recommended limits.

For Class SA and SB sites, CFU must be below a geometric mean of 8 CFU/100mL and have 10% of samples taken be under 54 CFU/100mL.

Year	CFU	Rating
2020	45.31	Above SA and SB limits
2021	64.20	Above SA and SB limits
2022	672.71	Above SA and SB limits

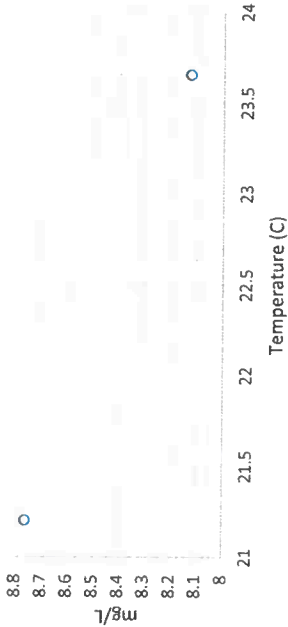
Parameter	Trend	Explanation
pH	Stable	Low variability, no significant trends
Turbidity	Stable	Low variability, no significant trends
NPOC	--	Within appropriate levels
TP	Stable	Low variability, no significant trends
PO4	Stable	Within appropriate levels
TDN	Low	Within appropriate levels
NO3/NO2	Low	Within appropriate levels
Alkalinity	--	Within expected levels

Trends observed in pH and turbidity from 2017-2022 show stable levels within appropriate ranges. TDN, NO3/NO2, TP, alkalinity, NPOC, and PO4 sampling began in 2022 so no trend can be determined, those levels are in the expected ranges.

S21B - Downhill of Gazebo at 68 Front Street, Saco

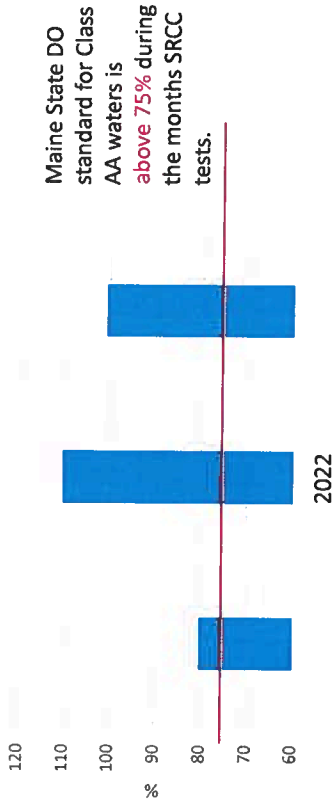
Monitored since August 2022
Requested to be tested due to high exceedances at the Front Street Public Boat Launch;
Suggested by the Water Resource Recovery Office of the City of Saco (68 Front Street; tidal portion by gazebo)

Temperature vs. Dissolved O2



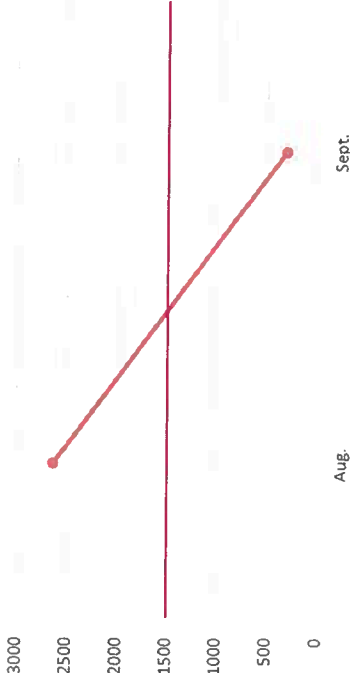
Dissolved Oxygen (DO) has an inverse relationship with temperature: as temperature increases DO decreases. The R² values from 2022 (orange) cannot be determined with two month's worth of data.

Dissolved O2 % Saturation



Maine State DO standard for Class AA waters is above 75% during the months SRCC tests.

Conductivity



As water levels decrease over the summer, conductivity levels tend to increase. It is not because the salt level increases, but rather the water level decreases so the salt is more concentrated. This site is tidal influenced.

Parameter	Trend	Explanation
Turbidity	high	Two points taken at season's end were high

Year	CFU	Rating
2022	477.6	Above SA and SB limits

For Class SA and SB sites, CFU must be below a geometric mean of 8 CFU/100mL and have 10% of samples taken be under 54 CFU/100mL.

Rotary Park, Biddeford

Monitored since 2013

E. coli only at this location

Testing done weekly from June through August

- Testing consists of 2 samples taken per sampling event.
- Resampling happened only once this summer (end of August).
- *E. coli* amounts returned to normally observed levels after 2021's results.

Year	CFUs	Rating
2017	29.47	Good
2018	47.32	Fair
2019	27.58	Good
2020	36.25	Good
2021	125.28	Over class B
2022	37.86	Fair

Maine state *E. coli* standard for
Class B waters is below 64 CFU.

Overall comments on Biddeford water quality

- Biddeford's water quality for the sites tested in 2022 is good, though some parameters at sites have been above or are approaching EPA/MEDEP acceptable limits.
 - Orthophosphate (PO₄) is slightly over ideal limits at S22 and is approaching the ideal limit at S28.
 - *Enterococcus* levels at S21 and S22 have been above Class SA and Class SB limits of 8 CFUs over a 90-day period. The levels were much higher in 2022 than in the previous two years.
 - S21B – monitored at the request of the city of Saco – was also above Class SA and SB limits.
 - Rotary Park *E. coli* levels in 2022 returned to normally observed levels.
 - Levels of conductivity at S21 and S22 were very high in July and potentially high at S21B in August though no historical data is available to compare to.
- Ways to improve/protect water quality:
 - Make sure there is good riparian vegetation near running water.
 - Best Management practices to prevent erosion and nutrient loading.
 - Reduced/no salt areas around bodies of water.
 - Recalibrate trucks, so salt stays on the road.
 - Brining, if possible – uses about 25% of the salt annually.
 - Have septic systems checked regularly.
 - Consider having Port-a-Potties at popular swim areas.
 - Look for obvious sources of nitrogen loading, such as fertilizer use near water way.



January 31, 2023

Nichole Wood
Finance Director
City of Biddeford
P.O. Box 586
Biddeford, Maine 04005

Re: City of Biddeford – Municipal Service Funding – FY 2024

Dear Nichole;

Southern Maine Finance Agency (SMFA), formerly known as the Biddeford-Saco Area Economic Development Corporation (BSAEDC) is in the process of preparing a draft budget for review by the Board of Directors. Based on the activity and long range plans of the Finance Agency, the City of Biddeford's continued support of SMFA is critical.

Accordingly, I respectfully submit this agency's budget request for flat funding of \$10,361.00 for fiscal year 2024. SMFA's budget requests have always been based upon this agency's need for financial support. While we have increased SMFA's programs and service area, we continue to endeavor to grow in a financially responsible and self-sufficient manner that benefits the businesses and communities we serve.

SMFA greatly appreciates Biddeford's continued support of this agency and its mission to promote sustainable economic prosperity through regional business lending, targeting underserved markets. We strive to be the preferred leader in gap financing and collaborative solutions for the entrepreneurial economy in southern Maine.

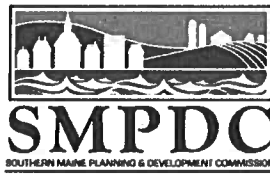
To that end, we have continued to work with the City and Greg Mitchell on programs and services to address the ongoing needs of the City's business community. Additionally, we have added new programs to our financing capacity without increasing our need for financial support.

In closing, we greatly appreciate the City of Biddeford's continued support and we look forward to strengthening our partnership and economic development efforts. If you have any questions regarding SMFA's budget request, please do not hesitate to contact me at the number listed below. Thank you for your consideration and assistance with this matter.

Sincerely,

A handwritten signature in blue ink, appearing to read 'William O Armitage II'.

William O Armitage II
President



Serving the Municipalities of Southern Maine for Over 50 years

December 19, 2022

City of Biddeford
Attn: James Bennett
205 Main Street
Biddeford, ME 04005

Dear Jim;

With 2023 upon us, I am pleased to report that it was a fulfilling year as we have collectively emerged from the pandemic. It's been wonderful to reconnect in person with many of you and yet still enjoy the benefits of Zoom meetings for efficiency.

As you know, SMPDC is a non-partisan nonprofit (Council of Governments) founded in 1964 to provide technical expertise and lead regional planning and economic development for land use, smart growth, resource management, affordable housing, environmental sustainability, and transportation planning. In short, we cultivate and strengthen thriving, sustainable communities and local governments for our 39 member towns in York County and southern Oxford and Cumberland Counties.

Our nonprofit continues to provide affordable, valuable services to you such as planning assistance, cooperative purchasing, access to federal and state grant programs, and collaboration on issues of regional concern. Our technical assistance covers land use, transit and economic development - from providing traffic counts, road service management, grant writing services, to demographic and Census information. Most of our towns benefit from our cooperative purchasing program which offers savings on road salt, paving, and other town purchasing.

Regional planning has never been more important to meet your needs and those of our region. Because we're seeing increased demands from towns for assistance, our programs and services continue to grow as well. We've just brought on board a new Director of Strategic Initiatives to spearhead a recently funded regional broadband program and to provide assistance with the affordable housing crisis Maine is experiencing. It's this responsiveness to your needs that sets SMPDC apart, something that will continue to grow as we build on our regional and cooperative approach to all we do.

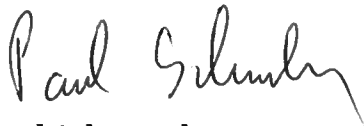
110 Main Street, Suite 1400, Saco, ME 04072
207.571-7065 Voice • 207.571-7068 Fax
smpdc.org

As a result of our growth to meet your needs, we are requesting a modest increase in dues of 3%. Please keep in mind that our dues are below the rates for other regional planning agencies across the state and are based on a method that accounts for both valuation and population of your community. These annual membership dues are for the upcoming fiscal year beginning July 2023. Your dues amount for 2023-2024 will be \$9,756.00. We are grateful for your continued support.

We have included a page entitled ***Benefits to All Communities*** that details the services provided by Southern Maine Planning and Development Commission.

As always, please feel free to reach out with any questions or concerns. I can be reached at pschumacher@smpdc.org or call our office at (207) 751-7065.

Best regards,

A handwritten signature in black ink, appearing to read "Paul Schumacher". The signature is fluid and cursive, with the first name "Paul" and last name "Schumacher" clearly distinguishable.

Paul Schumacher

Executive Director

SMPDC Member Services and Benefits

- A cooperative purchasing program for the region. SMPDC towns saved approximately \$510,511 through participation in the Copy Paper and Road Salt bids last year.
- Providing the needed match requirements for state, federal Economic Development Administration (EDA) and DOT programs. In effect, for every dollar of dues we can leverage an additional two dollars.
- Providing free workshops, newsletters, technical memorandum, census updates, legislative updates and other educational resources to all communities, as well as immediate technical assistance on municipal land use, transportation and economic development issues. We also have the ability to provide traffic counts upon request.
- Community Development Block Grant, EDA and other grant writing services to your community.
- Providing 2 million dollars in low cost loans to area businesses. Provided \$300,000 to low and moderate income business owners.
- Reduced hourly billing rate for any requested additional or larger community specific projects.
- The ability to work on county wide initiatives that may not be funded, developing regional climate change initiatives, new county transportation options, and developing regional grant proposals.
- Operating a Revolving Loan Fund Program which has provided over 6 million dollars in environmental clean-up activities ultimately resulting in new housing, business development and stronger downtowns.
- Quarterly newsletter including updates on ongoing projects, funding opportunities and regional news relevant to towns and cities.

As a member municipality, our staff is also available *for contract* to your community at a reasonable hourly billing rate for additional or larger projects including, but not limited to:

- Interim land use planning expertise or substitute planner for development or subdivision review and ordinance development.
- Comprehensive Planning services such as data collection, survey development & implementation, and document preparation
- Greenhouse Gas inventories of community and/or municipal emissions
- Rural transportation planning and technical assistance such as 1) facilitating or aiding in grant writing and funding opportunities for trails, sidewalks, road work, or transit 2) providing assistance with safety audits, data collection, planning activities, or local project management and 3) coordinating between MaineDOT and municipalities
- GIS and mapping services for official zoning maps, planning purposes, and/or presentations.

SMPDC has also undertaken several standalone projects and studies which include parts of our region but have recommendations and resulting actions that will have broad regional benefits. These include, but are not limited to:

- The Regional Sustainability and Resilience Program produces resources and projects which can serve as model ordinances and methodologies for any community looking to create sustainable or climate resilience local policy.
 - The Kittery and Portsmouth Naval Shipyard (PNS) Joint Land Use Study which aims to improve housing, transportation, and commuting issues throughout York County in collaboration with the PNS.
 - Climate Action Cohort initiative that will result in resources for climate action planning any community can adopt and implement.
- Regional Housing Affordability Study that investigated homeownership affordability over the last two decades.
- Outdoor Recreation Economy Report which quantified the economic contribution of the outdoor recreation industry in our region and set forth recommendations for supporting and growing the industry across all SMPDC communities.



SOUTHERN MAINE VETERANS MEMORIAL CEMETERY ASSOCIATION

83 Stanley Road, Springvale, Me 04083

southernmaineveteranscemetery.org

Email: SMVMCA198@gmail.com

Chairman
Dick Langlais

January 10, 2023

Vice Chairman
Kevin Warden

Treasurer
Curtis Mills

Secretary
Ron Rivard

Trustees
Ray Parent
Bob Champagne
Roger Watson

Ex Officio
Melissa Willette

Board Members
James E. N. Bachelder
Dale Midgely
Penny Mills
Angela LeBlanc
Jessica Violette
John Flagler
Linda Smilie
Dan Caron
Nadine Gookin
David Contois
Bruce Knight
Joe Doiron

Mayor -City Council
205 Main St.
Biddeford, ME 04005

Dear Mayor Casavant and Members of the City Council:

Despite the difficulties of the pandemic, the Southern Maine Veterans Memorial Cemetery Association has been accomplishing its mission of beautification and improvements to the hallowed ground within which lie our fallen heroes. The POW-MIA Memorial was dedicated on September 24, 2022 and has become a landmark site for visitors from far and wide.

SMVMCA is a 501{c} 3 non-profit organization, staffed by volunteers, and is **not funded by the state or the federal government**. We rely upon the beneficence of local towns, veteran based groups and individuals.

Our latest project has been directed to the enclosure of the Committal Shelter. Phase one has begun and we hope to have the project completed in the spring. Our efforts are now focused upon a Memorial honoring the Women of the Armed Forces.

Southern Maine Veterans Memorial Cemetery opened in 2010 and is hallowed ground for over 2200 veterans and family members from Southern Maine including **94 interments** from the City of Biddeford.

As a service to your veteran community, we ask that you consider a donation in the amount of **\$2000.00**. Any amount would be greatly appreciated. Attached you will find a Mission Statement and a financial report of the Association.

With deep appreciation for your consideration and generosity,

Angela LeBlanc - Development





SOUTHERN MAINE VETERANS MEMORIAL CEMETERY ASSOCIATION

83 Stanley Road, Springvale, Me 04083
southernmaineveteranscemetery.org

Chairman
Dick Langlais

Vice Chairman
Kevin Warden

Treasurer
Curtis Mills

Secretary
Ron Rivard

Trustees
Ray Parent
Bob Champagne

Ex-Officio
Maissa Willette

Board Members
Dale Midgley
James Bachelder
Penny Mills
Joe Doiron
Dan Caron
Roger Watson
David Contois
John Flagler
Angela LeBlanc
Linda Smilie
Nadine Gookin
Bruce Knight
Jessica Violette

MISSION STATEMENT 2022

The Southern Maine Veterans' Cemetery, located in Springvale Maine, was created to honor veterans in our communities with a final resting place that is garnished with reverence and perennial beauty. The State is responsible only for general maintenance: mowing grass, plowing snow, and opening and closing graves. Beautification projects for the cemetery are the sole responsibility of the Southern Maine Veterans Memorial Cemetery Association [SMVMCA].

Our past projects include the display cabinet for military memorabilia that stands in the Cemetery's administration building. We installed a monitor in the foyer of that same building to display a slide show of the photos our association members capture during ceremonies or to document our projects from groundbreaking through their dedication ceremonies. We have a memorial walkway to provide families with a tangible way to honor a departed veteran whose remains may be interred elsewhere.

In 2016 our association erected and dedicated a service monument honoring veterans of the past, present, and future. November 11th, 2018, marked the 100th anniversary of the ending of WWI. On that date at 11:00 A M, we dedicated a monument to honor the veterans of WWI. On September 24, 2022, we dedicated a POW/MIA monument honoring and remembering the veterans who's remains will never return. Our flower gardens enhance the beauty of the cemetery.

Our fundraising continues as we have several projects on our list to beautify these hallowed grounds

We are thankful for your past support and ask that you continue supporting us by matching last year's donation. Any amount will be greatly appreciated.
Thank you, for your consideration.

Angela LeBlanc



SOUTHERN MAINE VETERANS
MEMORIAL CEMETERY ASSOCIATION
83 Stanley Road, Springvale, ME 04083
southernmaineveteranscemetery.org
Email: SMVMCA198@gmail.com

Projected Expenses 2023-2924

ADMINISTRATIVE

Bond		\$ 147.00
Web Page Fee		\$ 71.00
Bureau of Corporation Fee		\$ 35.00
Office Supplies		\$ 500.00
Sales Tax		\$ 150.00
TOTAL		\$ 903.00

CAPITAL EXPENSES

Remodel Committal Shelter		\$ 10,000.00
Female Veterans Monument		\$ 50,000.00
Beautify Cemetery		\$ 1,500.00
TOTAL		\$ 61,500.00
TOTAL EXPENSES		\$ 62,403.00

PROJECTED INCOME

Sales		\$ 2,500.00
Cities and Towns		\$ 14,000.00
Iron Tails Bike Ride		\$ 2,500.00
General Public		\$ 2,500.00
Business groups		\$ 5,000.00
Service Clubs and Posts		\$ 4,000.00
TOTAL INCOME		\$ 30,500.00
TOTAL EXPENSES		\$ 31,903.00



November 2022

James Bennett, City Manager
City of Biddeford
PO Box 586
Biddeford, ME 04005-0586

Dear James,

Every town, city, plantation, and municipality in Maine is unique but a common thread ties us all together: **no matter where we live, Mainers recognize our great state as one large, connected community with shared attitudes of hard work, compassion, and the willingness to help a neighbor in need.** Similarly, the state's emergency critical care and medical transport system has its own community, with the shared goal of providing every Mainer the opportunity for the best possible outcome on what is often the worst day of their life. **Each partner plays an integral role, including LifeFlight, and together we form the chain of survival.**

LifeFlight of Maine is the state's only emergency air ambulance service, with three helicopters, an airplane, and specialty ground vehicles equipped as fully functioning mobile intensive care units. Our Crews bring advanced skills, medical technology, pharmacy, and blood directly to a patient's side, wherever they may be. We do this in partnership with the many 911 dispatchers, fire/rescue, EMS, public safety, law enforcement, and hospitals across the state.

Since its founding 24 years ago, LifeFlight has safely transported more than 35,000 patients regardless of location, insurance status, or the ability to pay for care. These transports include patients of all ages and across all points in Maine. **Since 1998, 117 residents of Biddeford have been cared for by LifeFlight**, with 11 in the past year. In addition, LifeFlight has made 3 scene calls to your community to support local fire/rescue and EMS partners.

LifeFlight, a non-profit organization, is among the most efficient providers of critical care air medical services, with the lowest costs and charges in New England. To maintain these standards, we rely on support from various funding sources, including individuals, businesses, foundations, and communities. Each year we reach out to every municipality in the state and invite them to support our Community Giving Campaign to ensure that the LifeFlight teams can continue to answer the call for help for Mainers, 24/7/365.

Last year, 194 communities donated a total of \$124,234. **This year, we need Biddeford, and every community across Maine to come together to help us reach our collective goal of \$125,000. Please consider a gift of \$2,000, which is based on a rate of \$0.25 per capita.**

Your support helps LifeFlight operate and maintain a safe, fast, and reliable fleet, provide critical care education to the team and partners around the state, upgrade and replace advanced medical equipment, and enhance Maine's aviation infrastructure. **In a serious emergency, every minute counts, and in meeting Maine's need for critical care, the gifts we receive from Maine communities are symbolic of the thread that ties all Mainers together.**

We have enclosed FAQs about LifeFlight, a map of Maine transport locations, and a map of Maine communities that have supported us. **Please contact Ashley MacMillan at The LifeFlight Foundation at amacmillan@lifeflightmaine.org or 207-357-5508 with any questions.** If you need additional information or a specific town application form is required with this request, please let us know.

Sincerely,

Tom Judge
Executive Director
LifeFlight of Maine

Ashley MacMillan
Director of Annual Giving
LifeFlight Foundation

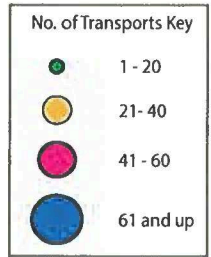
P.S. If a past request was recently approved and an invoice is required, please contact us so we may submit the invoice.

FY 2022

TRANSPORTS BY TOWN

2,508 TOTAL TRANSPORTS
124 MAINE TOWNS

1 transport
every **3.5**



93 transports
from 20
towns in New
Hampshire and
Massachusetts

Abbot.....	1 RW	Bryant Pond.....	3 RW
Andover.....	2 RW	Buckfield.....	1 GRD 1 RW
Anson.....	1 RW	Buxton.....	1 GRD
Auburn.....	5 FW	Buxton.....	2 RW
Augusta.....	11 NEO 21 GRD 7 FW 67 RW	Calais.....	13 GRD 50 RW 1 RW
Aurora.....	1 RW	Canton.....	1 GRD 3 RW
Avon.....	2 RW	Caribou.....	4 NEO 6 GRD 40 FW 26 RW
Baileyville.....	1 RW	Carrabassett.....	1 RW
Bangor.....	5 NEO 35 GRD 54 FW 38 RW	Cary Plantation.....	1 RW
Bar Harbor.....	3 NEO 27 GRD 47 RW	Casco.....	2 RW
Bath.....	1 RW	Corinth.....	1 RW
Beddington.....	1 GRD	Cornish.....	2 RW
Belfast.....	5 NEO 11 GRD 2 FW 60 RW	Damariscotta.....	1 NEO 4 GRD 33 RW
Bethel.....	1 GRD 1 FW 5 RW	Dixfield.....	1 GRD 1 RW
Biddeford.....	12 GRD 28 RW	Dover-Foxcroft.....	3 NEO 32 GRD 72 RW 1 FW
Bingham.....	2 RW	East Machias.....	1 RW
Blue Hill.....	11 GRD 21 RW	Eastport.....	4 FW
Bowdoin.....	2 RW	Ellsworth.....	12 NEO 38 GRD 46 RW
Bradford.....	1 GRD	Enfield.....	1 GRD
Bridgton.....	13 GRD 39 RW	Farmington.....	19 GRD 48 RW
Brownville.....	2 RW	Fort Kent.....	2 GRD 25 RW
Brunswick.....	1 NEO 10 GRD 5 FW 43 RW		

Franklin.....	1 RW
Frenchville.....	33 FW
Greenbush.....	1 RW
Greenville.....	4 GRD 4 FW 9 RW
Guilford.....	1 GRD
Hancock.....	1 RW
Harmony.....	2 RW
Harrison.....	2 RW
Hartford.....	1 GRD
Houlton.....	1 NEO 13 GRD 28 FW 37 RW
Islesford.....	1 RW
Jackman.....	1 RW
Jay.....	1 GRD 1 RW
Kenduskeag.....	1 GRD
Kingfield.....	3 RW
Lee.....	1 RW
Lewiston.....	3 NEO 63 GRD 72 RW
Limerick.....	1 RW
Lincoln.....	23 GRD 34 RW
Lisbon.....	1 GRD
Lisbon Falls.....	1 GRD
Litchfield.....	1 RW
Livemore.....	2 RW
Lucerne.....	1 GRD
Machias.....	4 NEO 45 GRD 4 FW 50 RW
Madison.....	2 RW
Medway.....	1 RW
Millinocket.....	1 NEO 13 GRD 9 FW 24 RW
Milo.....	1 RW
Monhegan.....	4 RW
Monson.....	1 RW

Naples.....	2 RW
New Gloucester.....	1 GRD
New Portland.....	1 RW
New Sharon.....	2 RW
New Vineyard.....	1 RW
Newport.....	1 RW
Newry.....	2 RW
Norridgewock.....	1 FW
North Haven.....	5 RW
Norway.....	3 GRD 27 RW
Oakland.....	1 RW
Owls Head.....	9 FW 3 RW
Oxford.....	2 GRD 1 FW 1 RW
Palermo.....	1 RW
Peru.....	2 GRD
Pittsfield.....	21 GRD 50 RW
Portland.....	4 GRD 4 FW 12 RW
Presque Isle.....	5 NEO 4 GRD 63 FW 44 RW
Princeton.....	25 FW
Rangeley.....	2 FW 2 RW
Readfield.....	1 RW
Rockport.....	16 GRD 1 FW 76 RW
Rockwood.....	1 FW
Rumford.....	19 GRD 53 RW
Sabattus.....	1 GRD
Sanford.....	10 GRD 1 FW 22 RW
Skowhegan.....	6 NEO 24 GRD 68 RW
South China.....	1 RW
Southwest Harbor.....	1 RW
Springfield.....	1 RW
Stonington.....	1 RW
Sullivan.....	1 RW
Sumner.....	1 GRD
Swans Island.....	6 RW

Thorndike.....	1 RW
Topsham.....	1 RW
Trenton.....	10 FW 1 RW
Turner.....	2 FW
Vassalboro.....	1 RW
Vinalhaven.....	13 RW
Waldoboro.....	1 RW
Waterboro.....	1 GRD 1 RW
Waterville.....	5 NEO 30 GRD 6 FW 81 RW
Wells.....	2 RW
Wilton.....	1 GRD
Winter Harbor.....	1 GRD
Winthrop.....	1 GRD
Yarmouth.....	1 RW
York.....	8 GRD 18 RW

NEW HAMPSHIRE	
Berlin.....	7 RW
Chocoma.....	1 RW
Colebrook.....	1 RW
Concord.....	2 FW 2 RW
Dover.....	8 RW
Laconia.....	1 RW
Littleton.....	1 RW
Milton.....	1 RW
Milton Township.....	1 RW
North Conway.....	2 GRD 44 RW
Plymouth.....	4 RW
Portsmouth.....	1 FW 1 RW
Rochester.....	3 RW
Wakefield.....	1 RW
Wolfeboro.....	5 RW
Woodsville.....	1 RW

MASSACHUSETTS	
Amesbury.....	1 RW
Bedford.....	1 FW
Nantucket.....	1 FW



SUPPORTING TOWNS

465 TOWNS IN MAINE

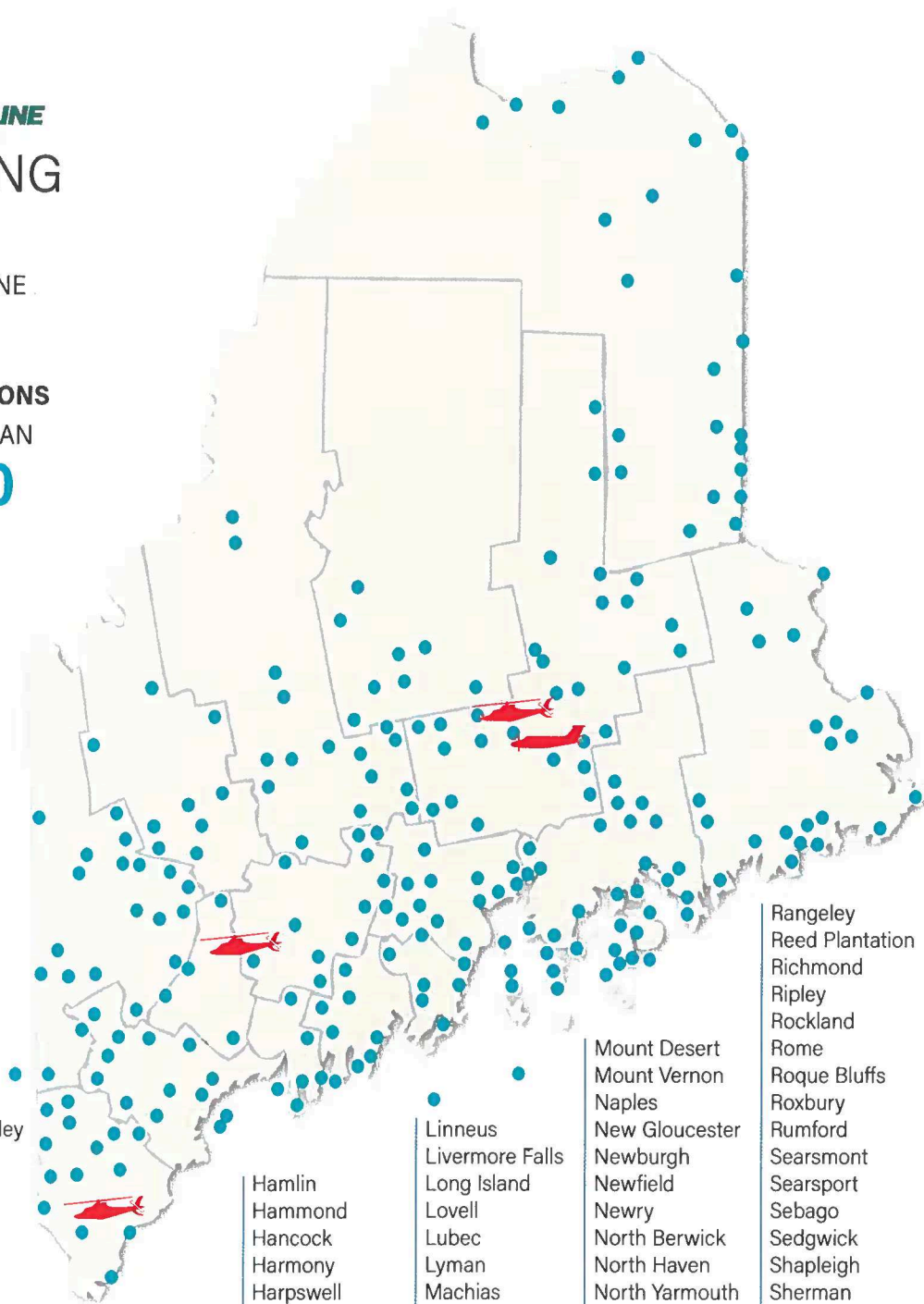
252

HAVE MADE DONATIONS

TOTALING MORE THAN

\$714,500

as of September 15, 2022



Abbot
Acton
Albion
Allagash
Alna
Amherst
Amity
Andover
Anson
Appleton
Arrowsic
Atkinson
Athens
Avon
Baldwin
Bar Harbor
Beddington
Belfast
Benton
Biddeford
Blue Hill
Boothbay
Bowdoin
Bowerbank
Bradley
Bremen
Bridgton
Bristol
Brooklin
Brooksville
Brownfield
Bucksport
Burlington
Buxton
Byron
Calais
Cambridge

Camden
Canaan
Canton
Caratunk
Carrabassett Valley
Carthage
Cary Plantation
Casco
Castine
Caswell
Charleston
Charlotte
Chebeague Island
Chester
China
Clifton
Clinton
Columbia Falls
Cooper
Corinth
Cornish
Cranberry Isles
Crawford
Crystal
Cumberland
Cutler
Deblois
Deer Isle
Denmark
Detroit
Dexter
Dixfield

Dover-Foxcroft
Dresden
Durham
Eagle Lake
Eastbrook
Edinburg
Embsden
Etna
Eustis/Stratton
Exeter
Freedom, ME
Frenchville
Friendship
Fryeburg
Garland
Gorham
Gouldsboro
Grand Lake Stream
Greenville
Guilford

Hamlin
Hammond
Hancock
Harmony
Harpwell
Hartford
Hartland
Haynesville
Hebron
Hollis
Houlton
Howland
Hudson
Isle au Haut
Islesboro
Jackman
Jonesboro
Jonesport
Kennebunkport
Knox
Lakeville
Lamoine
Lebanon
Liberty
Limerick
Lincolnvile

Linneus
Livermore Falls
Long Island
Lovell
Lubec
Lyman
Machias
Madawaska
Manchester
Mariaville
Mars Hill
Marshfield
Masardis
Matinicus
Mattawamkeag
Maxfield
Meddybemps
Medford
Mexico
Milford
Millinocket
Monhegan
Monmouth
Monticello
Montville
Moose River
Moscow
Mount Chase

Mount Desert
Mount Vernon
Naples
New Gloucester
Newburgh
Newfield
Newry
North Berwick
North Haven
North Yarmouth
Norway
Orient
Orland
Orrington
Osborn
Otis
Otisfield
Owls Head
Oxford
Palermo
Palmyra
Parsonsfield
Passadumkeag
Perham
Phippsburg
Pittston
Plymouth
Portage Lake
Porter
Prospect
Randolph

Rangeley
Reed Plantation
Richmond
Ripley
Rockland
Rome
Roque Bluffs
Roxbury
Rumford
Searsmont
Searsport
Sebago
Sedgwick
Shapleigh
Sherman
Shirley
Smithfield
Solon
Sorrento
South Bristol
Southport
Southwest Harbor
Springfield
St Francis
St George
Stacyville
Standish
Steuben
Stockholm
Stockton Springs
Stoneham
Stonington
Stow
Strong
Sullivan
Sumner

Swans Island
Swanville
Sweden
Talmadge
Temple
Thomaston
Thorndike
Topsfield
Tremont
Trenton
Upton
Vanceboro
Veazie
Verona Island
Vinalhaven
Waite
Wallagrass
Waltham
Warren
Washburn
Washington
Waterboro
Waterford
Waterville
Weld
Wellington
Weston
Westport Island
Whitefield
Whitneyville
Willimantic
Wilton
Windham
Windsor
Winn
Winslow
Winter Harbor
Wiscasset
Woodstock
Woodville
Woolwich
York



From Maine, Across Maine, For Maine

In 2023 LifeFlight of Maine will celebrate 25 years of safely transporting patients.

We make second chances possible.

LifeFlight of Maine is the state's only emergency air ambulance service. Its three helicopters, airplane, and specialty ground vehicles are equipped as fully functioning mobile intensive care units, bringing advanced skills, medical technology, pharmacy, blood, and more directly to a patient's side.

Over the past 24 years, LifeFlight has safely cared for 35,000 patients of all ages—from premature infants and critically injured children, to adults and

seniors who need specialty care. The calls for help come from all points in Maine—from mountains, lakes, and coastal islands; from highways, trails, and main streets; and most frequently, from rural hospitals across the state.

For LifeFlight patients, every minute matters. Their chances of survival and quality of life after a traumatic event depend on LifeFlight's ability to safely traverse Maine's vast expanse, rugged terrain, and challenging weather.

And just as patients depend on us, LifeFlight depends on the generous support of individuals, civic groups, municipalities, foundations, and corporate partners to ensure that we can continue to serve Maine for decades to come.

We're in this together, Maine.



THE LIFEFLIGHT FOUNDATION



LIFEFLIGHT OF MAINE

LifeFlightMaine.org

207.230.7092

Ten Facts and Frequently Asked Questions about LifeFlight

- 1. LifeFlight is a private non-profit charitable organization with a public mission serving all of Maine.** We care for all patients regardless of insurance status or ability to pay for care 24/7/365 with helicopters based in Bangor, Lewiston and Sanford, a fixed-wing airplane based in Bangor, rapid response vehicles, and specialized ground ambulances. In FY2022 LifeFlight provided \$355,691 in uncompensated care, as well as significant discounts for Medicare and MaineCare patients.
- 2. In FY22, 2,508 patients were LifeFlighted from 145 communities,** islands, and unorganized townships— about 1 patient every 3.5 hours. LifeFlight has cared for more than 35,000 patients since September 1998.
- 3. What is the Community Giving Campaign?** Each year in the Fall, LifeFlight reaches out to every community in the state to ask for support. The request includes a suggested donation based on population; a \$1.00 per capita rate for towns that have up to 1,000 residents; a \$0.50 per capita rate for those with up to 2,000 residents; and a \$0.25 per capita rate for all others, with asks typically capped at \$2,000. The average gift size in 2022 was \$640, and some towns give generously beyond what they are asked.
- 4. How is LifeFlight funded?** LifeFlight operates much like a hospital emergency department, taking care of all patients and billing insurance companies. We contract with all major payers including Medicare, MaineCare and commercial insurers. Most of our operational expenses are covered by patient fees, but we rely on the LifeFlight Foundation to support the purchase of new aircraft, medical equipment, infrastructure, improvements, and to provide clinical education around the state.
- 5. LifeFlight helicopters, airplane, and specialty ground ambulances are equipped as fully functioning mobile intensive care units.** LifeFlight's critical care teams bring the trauma center intensive care unit -- skills, medical technology, pharmacy, blood, and more -- directly to a patient's side.
- 6. What types of patients do we transport?** Critically ill or injured patients of all ages needing specialized care beyond what can be provided by local hospitals - including premature infants, cardiac and stroke patients, complex traumatic injury, organ transplant, sepsis, burns, and serious obstetric complications. We use the strictest medical utilization criteria in the country to make sure all flights are medically necessary. Emergency medical providers are guided by state-mandated protocols based on the latest research and best practice.
- 7. About 92% of patients are transported from community hospitals to major specialty centers, and 8% are transported directly from the scene of an emergency -** roadsides, woods, mountains, and islands. While most patients are transported to EMMC, MMC and CMMC, about 10% of patients are transported to Boston and beyond for specialized care not available in Maine.
- 8. LifeFlight is lean.** We are among the most efficient providers in the world, we pay close attention to costs, maintaining a very small administrative team that results in some of the lowest costs and charges in New England and the country.
- 9. LifeFlight's costs and charges are the lowest in New England and among the lowest in the country.** The average charge for a LifeFlight transport is around \$20,109. Other provider charges across New England and the northeast range from around \$27,000 for non-profits providers to \$60,000-\$80,000 from for-profit air medical companies. LifeFlight is in-network with all government payers, and most major insurance carriers. Patients will never receive a bill in excess of their insurance deductible or co-pays. LifeFlight offers a generous charity care / discounted care program for patients who qualify, and whose transport is not covered by insurance.
- 10. What other benefits to our town and region does LifeFlight provide besides critical care and transport?** We provide local critical care training to medical providers in specialized areas such as traumatic brain injury and pediatric trauma, critical medical diagnosis and treatment. We also support weather systems, hospital helipads, and advanced aviation navigation systems across the state.

Boards/Committees/Commissions

Board/Committee/Commission	Request	Description
Historic Preservation	\$1,250.00	HPC is looking for \$1,000 for training & education & \$250 for dues and memberships
Downtown Development	\$2,000.00	DDC is looking for \$2,000 to start a Farmer's Market. \$750.00 for Promotion, marketing & advertising; \$1,000 would be a stipend for "Point Person"; \$250 for Miscellaneous supplies (cleaning & trash)
Climate Task Force	\$33,000.00	The Climate Task Force is requesting \$33,000 of their remaining funds from 2023 to cover costs through September 2023.
Planning Board	\$3,500.00	The Planning Board incurs approximately \$3,500.00 in operational expenses, including training.
Conservation Commission	\$3,000.00	The BCC uses these funds for member training and site environmental assessment reports.
Public Arts Commission	\$1,000.00	The Public Arts Commission is looking for funds for member training, and organizational start-up expenses.
	\$43,750.00	Total
	(\$33,000.00)	Climate Task Force is actually a carryover request
	\$10,750.00	Balance

City of Biddeford, Maine

Fiscal Year 2024

Budget:

Communications

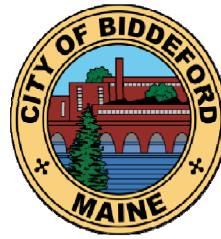
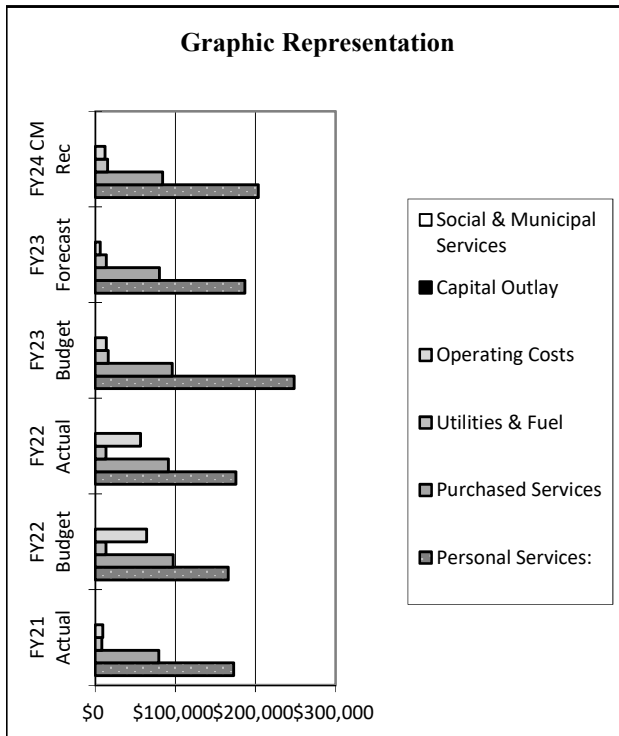
Account Number:

21131

FY24

	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD	Dept Head	Manager's Rec
Personnel Services:	\$172,548	\$165,931	\$175,531	\$248,296	\$186,518	\$62,387	\$203,549	\$203,549
Purchased Services	\$79,278	\$97,010	\$91,033	\$95,810	\$80,000	\$33,028	\$83,810	\$83,810
Utilities & Fuel	\$8,092	\$13,208	\$13,142	\$16,038	\$13,720	\$4,814	\$15,108	\$15,108
Operating Costs	\$9,374	\$63,953	\$56,344	\$13,856	\$6,120	\$1,094	\$12,070	\$12,070
Capital Outlay	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Social & Municipal Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTALS:	\$269,292	\$340,102	\$336,049	\$374,000	\$286,358	\$101,323	\$314,537	\$314,537

Graphic Representation

**FRINGE BENEFIT IMPACT (Estimated):**

FICA	\$15,572
Workers Comp	\$2,127
Health Insurance	\$35,524
Retirement	\$19,771
Unemployment	\$167
Other Insurance	\$2,891
Total Fringe Benefit Impact	\$76,051
# of Full Time Employees	3.00

	FY23 Budget	FY24 Manager's Rec	Dollar Change	Percentage Change
Personal Services:	\$248,296	\$203,549	-\$44,747	-18.0%
Purchased Services	\$95,810	\$83,810	-\$12,000	-12.5%
Utilities & Fuel	\$16,038	\$15,108	-\$930	-5.8%
Operating Costs	\$13,856	\$12,070	-\$1,786	-12.9%
Capital Outlay	\$0	\$0	\$0	N/A
Social & Municipal Services	\$0	\$0	\$0	N/A
TOTALS:	\$374,000	\$314,537	-\$59,463	-15.9%

Personnel Services

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec
60101	Dept Manager Salary Exp	\$2,394	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60102	Mid Mgmt Hrly Employee Wa	\$59,212	\$59,203	\$60,691	\$72,892	\$68,654	\$5,385	\$73,431	\$73,431
60105	F-T Employee Wage Exp	\$106,873	\$98,407	\$111,343	\$170,804	\$112,564	\$55,179	\$120,398	\$120,398
60106	P-T Employee Wage Exp	\$4,069	\$8,320	\$3,410	\$4,600	\$5,300	\$1,823	\$9,720	\$9,720
60111	Overtime Wage Expense	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60256	Dues/Memberships Expense	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Totals		\$172,548	\$165,931	\$175,531	\$248,296	\$186,518	\$62,387	\$203,549	\$203,549

Purchased Services

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec
60301	Legal Services Expense	\$0	\$2,000	\$0	\$800	\$0	\$0	\$800	\$800
60306	Other Prof/Consult Srvs Exp	\$70,200	\$65,000	\$64,836	\$65,000	\$65,000	\$32,400	\$65,000	\$65,000
60320	Advertising	\$9,078	\$30,000	\$26,110	\$30,000	\$15,000	\$628	\$18,000	\$18,000
60325	Postage/Shipping Expense	\$0	\$10	\$0	\$10	\$0	\$0	\$10	\$10
60330	Equipment Rent/Lease Exp	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60370	Workers Comp Insurance Exp	\$0	\$0	\$86	\$0	\$0	\$0	\$0	\$0
Totals		\$79,278	\$97,010	\$91,033	\$95,810	\$80,000	\$33,028	\$83,810	\$83,810

Utilities & Fuel

Account Number	Description	FY21	FY22	FY22	FY23	FY23	FY23	FY24	
		Actual	Budget	Actual	Budget	Forecast	YTD 12/31/22	Dept Head	Mgr's Rec
60400	Electricity Expense	\$1,855	\$2,520	\$1,736	\$4,410	\$1,800	\$0	\$2,328	\$2,328
60401	Water Expense	\$243	\$260	\$298	\$300	\$300	\$72	\$300	\$300
60402	Phone/Celular/Paging Exp	\$1,555	\$2,388	\$2,144	\$3,228	\$2,600	\$1,063	\$2,760	\$2,760
60404	Sewer User Fee Expense	\$91	\$240	\$156	\$100	\$120	\$61	\$120	\$120
60405	Heating Fuel Expense	\$4,347	\$3,600	\$5,938	\$3,800	\$4,700	\$1,561	\$5,400	\$5,400
60406	Fiber/Internet Expense	\$0	\$4,200	\$2,869	\$4,200	\$4,200	\$2,057	\$4,200	\$4,200
Totals		\$8,092	\$13,208	\$13,142	\$16,038	\$13,720	\$4,814	\$15,108	\$15,108

Other Operating Costs

Account Number	Description	FY21	FY22	FY22	FY23	FY23	FY23	FY24	
		Actual	Budget	Actual	Budget	Forecast	YTD 12/31/22	Dept Head	Mgr's Rec
60450	Building Repair/Maint Exp	\$2,574	\$6,485	\$4,802	\$6,485	\$4,000	\$1,094	\$6,485	\$6,485
60500	Admin/Office Supp/Eqt Non-C	\$0	\$200	\$0	\$200	\$20	\$0	\$200	\$200
60501	Operating Supp/Eqt Non-Cap	\$6,305	\$6,871	\$0	\$6,871	\$2,000	\$0	\$5,385	\$5,385
60509	Cleaning Supplies Expense	\$0	\$300	\$0	\$300	\$100	\$0	\$0	\$0
60752	Note/BAN Principal Expense	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60753	Note/BAN Interest Expense	\$0	\$982	\$0	\$0	\$0	\$0	\$0	\$0
60797	Miscellaneous Expense	\$495	\$0	\$2,427	\$0	\$0	\$0	\$0	\$0
60799	Transfer Out to Other Funds	\$0	\$49,115	\$49,115	\$0	\$0	\$0	\$0	\$0
Totals		\$9,374	\$63,953	\$56,344	\$13,856	\$6,120	\$1,094	\$12,070	\$12,070

Capital Outlay

Account		FY21	FY22	FY22	FY23	FY23	FY23	FY24	
Number	Description	Actual	Budget	Actual	Budget	Forecast	YTD 12/31/22	Dept Head	Mgr's Rec

Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
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Social & Municipal Services

Account		FY21	FY22	FY22	FY23	FY23	FY23	FY24	
Number	Description	Actual	Budget	Actual	Budget	Forecast	YTD 12/31/22	Dept Head	Mgr's Rec

Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
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City of Biddeford, Maine
Department Personnel Budget
Fiscal Year 2024

DEPARTMENT: 21131 Communications

Classification	EMP #	FTE	Annual Total	Requested	City Manager Recommended	Last Name	First Name	Object
ASSISTANT TO THE CITY MANAGER	10877	1	\$73,150	\$73,431	\$73,431	LAMONTAGNE	DANICA	60102
COMMUNITY TV DIRECTOR	58540	1	\$67,907	\$68,168	\$68,168	PULOS	STEVEN	60105
COMMUNITY TV ASSISTANT	10210	1	\$52,030	\$52,230	\$52,230	DAUDELIN	STEPHEN	60105
P-T BROADCAST ASSISTANTS	30	0	\$9,683	\$9,720	\$9,720	0	0	60106
TOTAL BUDGETED POSITIONS		3	\$202,769	\$203,549	\$203,549			

Notes:

Reevaluated for FY24 and changed Outreach Coor to DEI Coor. Moved to 21108-Persoannel (Human Resources).



Fiscal Year 2024
Budget Request

March 10, 2023

Department: Communications

Account Title: Dept Manager Salary Exp

Department Number: 21131

Account Number: 60101

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$2,394	\$0	\$0	\$0	\$0

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$0	\$0		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



Fiscal Year 2024
Budget Request

March 10, 2023

Department: Communications

Account Title: Mid Mgmt Hrly Employee Wage Ex

Department Number: 21131

Account Number: 60102

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$59,212	\$59,203	\$60,691	\$72,892	\$68,654

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$73,431	\$73,431		\$539

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



Fiscal Year 2024
Budget Request

March 10, 2023

Department: Communications

Account Title: F-T Employee Wage Exp

Department Number: 21131

Account Number: 60105

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$106,873	\$98,407	\$111,343	\$170,804	\$112,564

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$120,398	\$120,398		(\$50,406)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Employee wages for public access director, community TV assistant, safety coordinator, benefits, admin, and new DEI position.

Community Outreach/Engagement position removed. FY22 shown as "off budget" as trial position from surplus.
Funded under GF for FY23. Reevaluated for FY24 and changed to DEI Coordinator.
FY24 moved Outreach Coord to 21108-Personnel as DEI Coor (Human Resources)



Fiscal Year 2024 Budget Request

March 10, 2023

Department: Communications

Account Title: P-T Employee Wage Exp

Department Number: 21131

Account Number: 60106

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$4,069	\$8,320	\$3,410	\$4,600	\$5,300

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$9,720	\$9,720		\$5,120

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Contingency wages for P-T employees providing videographer services.

<i>Desc</i>	<i>Rate/hr</i>	<i>Ave Hrs</i>	<i># Meetings/Yr</i>	<i>Subtotal</i>
Airport Com.	\$16.24	1	12	\$194.88
Capital Proj	\$16.24	1	5	\$81.20
City Council	\$16.24	2	40	\$1,299.20
Budget Com	\$16.24	2	20	\$649.60
Finance Com	\$16.24	1.5	24	\$584.64
Planning Board	\$16.24	2	36	\$1,169.28
Policy Com	\$16.24	2	12	\$389.76
ZBA	\$16.24	1	8	\$129.92
Special Meetings	\$16.24	3	54	\$2,630.88
Admin Time	\$16.24	0.75	211	\$2,569.98
				\$9,699.34

Ave Hrs/Wk	5.5
Rate	\$ 16.24
Wk/Yr	52
	\$ 4,644.64

FY23 is higher due to Comp Plan work and add'l video coverage for associated committee meetings



**Fiscal Year 2024
Budget Request**

March 10, 2023

Department: Communications

Account Title: Legal Services Expense

Department Number: 21131

Account Number: 60301

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$0	\$2,000	\$0	\$800	\$0

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$800	\$800		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Contingency line for legal matters associated with current cable television franchise agreement.

<i>Desc</i>	<i>Unit (hrs)</i>	<i>Rate</i>	<i>Subtotal</i>
Legal - City Solicitor	4	\$200.00	\$800.00
Legal - Outside Counsel/Consultant	0	\$500.00	\$0.00
			<u>\$800.00</u>

Included here to reflect cost transfer from Cable TV Franchise fees



**Fiscal Year 2024
Budget Request**

March 10, 2023

Department: Communications

Account Title: Other Prof/Consult Svcs Exp

Department Number: 21131

Account Number: 60306

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$70,200	\$65,000	\$64,836	\$65,000	\$65,000

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$65,000	\$65,000		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

<i>Desc</i>	<i>Subtotal</i>
Grant Writer	\$65,000.00
	\$65,000.00



**Fiscal Year 2024
Budget Request**

March 10, 2023

Department: Communications

Account Title: Advertising

Department Number: 21131

Account Number: 60320

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$9,078	\$30,000	\$26,110	\$30,000	\$15,000

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$18,000	\$18,000		(\$12,000)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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This advertising funding was previously covered under the Economic Development budget and is used for business recruitment and tourism attraction. In the past, we paid a consultant to design ads but that work is now generally completed in-house. This year's budget request removes the amount that was paid to the consultant.

MaineBiz	\$5,500
Chamber of Commerce Guidebook Ad	\$1,300
City Theater Ad	\$1,200
Video/Print Ads	\$10,000
	\$18,000



**Fiscal Year 2024
Budget Request**

March 10, 2023

Department: Communications

Account Title: Postage/Shipping Expense

Department Number: 21131

Account Number: 60325

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$0	\$10	\$0	\$10	\$0

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$10	\$10		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Contingency for certified mail postage related to franchise agreement.

<i>Desc</i>	<i>Unit</i>	<i>Rate</i>	<i>Subtotal</i>
Postage contingency	1	\$10.00	\$10.00



**Fiscal Year 2024
Budget Request**

March 10, 2023

Department: Communications

Account Title: Electricity Expense

Department Number: 21131

Account Number: 60400

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$1,855	\$2,520	\$1,736	\$4,410	\$1,800

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$2,328	\$2,328		(\$2,082)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Desc	Unit	Rate	Subtotal
Median Monthly Electricity Expense with expected 25% increase	12	\$194.00	\$2,328.00

(For Public Access Building)



Fiscal Year 2024 Budget Request

March 10, 2023

Department: Communications

Account Title: Water Expense

Department Number: 21131

Account Number: 60401

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$243	\$260	\$298	\$300	\$300

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$300	\$300		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



Desc	Unit	Rate	Subtotal
Monthly Water Bill	4	\$75.00	\$300.00

History (actual)

FY14	\$	236.07
FY15	\$	268.80
FY16	\$	275.63
FY17	\$	263.13
FY18	\$	257.56
FY19	\$	265.49
FY20	\$	238.16
FY21	\$	242.72
FY22	\$	298.04
Average	\$	260.62
Median	\$	260.35
Maximum	\$	275.63
FY22 increase 25%	\$	303.40



Fiscal Year 2024 Budget Request

March 10, 2023

Department: Communications

Account Title: Phone/Celular/Paging Exp

Department Number: 21131

Account Number: 60402

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$1,555	\$2,388	\$2,144	\$3,228	\$2,600

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$2,760	\$2,760		(\$468)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

<i>Desc</i>	<i>Unit</i>	<i>Rate</i>	<i>Subtotal</i>
Consolidated Communications	12	\$135.00	\$1,620.00
Cell Phone Stipend for Inclusion Coordinator	12	\$35.00	\$420.00
Cell Phone Stipend for Asst. to City Manager	12	\$35.00	\$420.00
Cell Phone Monthly Bill - Public Access	12	\$25.00	\$300.00
			<u>\$2,760.00</u>



Fiscal Year 2024
Budget Request

March 10, 2023

Department: Communications

Account Title: Sewer User Fee Expense

Department Number: 21131

Account Number: 60404

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$91	\$240	\$156	\$100	\$120

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$120	\$120		\$20

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

<i>Desc</i>	<i>Unit</i>	<i>Rate</i>	<i>Subtotal</i>
Sewer Fee	4	\$30.00	\$120.00
			\$120.00



Fiscal Year 2024 Budget Request

March 10, 2023

Department: Communications

Account Title: Heating Fuel Expense

Department Number: 21131

Account Number: 60405

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$4,347	\$3,600	\$5,938	\$3,800	\$4,700

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$5,400	\$5,400		\$1,600

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

<i>Desc</i>	<i>Unit</i>	<i>Rate</i>	<i>Subtotal</i>
Propane (gallon delivered)	1,800	\$3.00	\$5,400.00

History (actual)

FY14	\$	4,738.69
FY15	\$	4,223.69
FY16	\$	2,286.86
FY17	\$	3,165.75
FY18	\$	3,395.30
FY19	\$	4,184.69
FY20	\$	3,242.56
FY21	\$	4,347.00
FY22	\$	5,938.00
Average	\$	3,946.95
Median	\$	4,184.69
Maximum	\$	5,938.00



**Fiscal Year 2024
Budget Request**

March 10, 2023

Department: Communications

Account Title: Fiber/Internet Expense

Department Number: 21131

Account Number: 60406

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$0	\$4,200	\$2,869	\$4,200	\$4,200

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$4,200	\$4,200		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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<i>Desc</i>	<i>Unit</i>	<i>Rate</i>	<i>Subtotal</i>
Spectrum (package phone and internet)	12	\$350.00	\$4,200.00
			\$0.00
			\$4,200.00



Fiscal Year 2024 Budget Request

March 10, 2023

Department: Communications

Account Title: Building Repair/Maint Exp

Department Number: 21131

Account Number: 60450

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$2,574	\$6,485	\$4,802	\$6,485	\$4,000

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$6,485	\$6,485		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Contingency for building maintenance and repair

<i>Desc</i>	<i>Unit</i>	<i>Rate</i>	<i>Subtotal</i>
Plowing & Sanding	10	\$250.00	\$2,500.00
General Maintenance	3	\$300.00	\$900.00
Maint. Building Security	2	\$400.00	\$800.00
Plumbing/Heating Service	3	\$95.00	\$285.00
Fire Ext. Inspection	1	\$400.00	\$400.00
Pest Control	4	\$400.00	\$1,600.00
			<u>\$6,485.00</u>



**Fiscal Year 2024
Budget Request**

March 10, 2023

Department: Communications

Account Title: Admin/Office Supp/Eqt Non-Cap

Department Number: 21131

Account Number: 60500

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$0	\$200	\$0	\$200	\$20

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$200	\$200		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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<i>Desc</i>	<i>Unit</i>	<i>Rate</i>	<i>Subtotal</i>
General Office Supplies	1	\$200.00	\$200.00



Fiscal Year 2024 Budget Request

March 10, 2023

Department: Communications

Account Title: Operating Supp/Eqt Non-Cap

Department Number: 21131

Account Number: 60501

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$6,305	\$6,871	\$0	\$6,871	\$2,000

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$5,385	\$5,385		(\$1,486)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

<i>Desc</i>	<i>Unit</i>	<i>Rate</i>	<i>Subtotal</i>
Equipment Repair ¹	1	\$2,000.00	\$2,000.00
Operating Supplies ²	1	\$3,000.00	\$3,000.00
MailChimp Subscription for Newsletter	1	\$325.00	\$325.00
Canva Subscription - used to design graphics	1	\$60.00	\$60.00
			\$5,385.00

¹Contingency for small equipment repairs and upgrades at PA and cablecasting sites

²Contingency for operating equipment

Adobe Renewal cost of \$1871 is covered in IT budget and removed from the Communications budget.

History (actual)		
FY14	\$	20,554.74
FY15	\$	13,277.86
FY16	\$	5,071.20
FY17	\$	1,437.94
FY18	\$	613.60
FY19	\$	6,234.91
FY20	\$	843.24
FY21	\$	6,305.12
FY22	\$	-
Average	\$	6,037.62
Median	\$	5,653.06
Maximum	\$	20,554.74



**Fiscal Year 2024
Budget Request**

March 10, 2023

Department: Communications

Account Title: Cleaning Supplies Expense

Department Number: 21131

Account Number: 60509

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$0	\$300	\$0	\$300	\$100

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$0	\$0		(\$300)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

No expenditure. Remove expense line.



Fiscal Year 2024
Budget Request

March 10, 2023

Department: Communications

Account Title: Note/BAN Principal Expense

Department Number: 21131

Account Number: 60752

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$0	\$0	\$0	\$0	\$0

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$0	\$0		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Loan paid off



Fiscal Year 2024
Budget Request

March 10, 2023

Department: Communications

Account Title: Miscellaneous Expense

Department Number: 21131

Account Number: 60797

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$495	\$0	\$2,427	\$0	\$0

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$0	\$0		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



Fiscal Year 2024 Budget Request

March 10, 2023

Department: Communications

Account Title: Transfer Out to Other Funds

Department Number: 21131

Account Number: 60799

FY21 Actual	FY22 Budget	FY22 Actual ¹	FY23 Budget	FY23 EOY Forecast
\$0	\$49,115	\$49,115	\$0	\$0

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	0	0		0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

<i>Desc</i>	<i>Unit</i>	<i>Rate</i>	<i>Total</i>
			\$0.00
Transfer out - Internal Principal Payment ¹ FINAL PMT	1	\$0.00	\$0.00
			\$0.00
	Deduct		\$0.00
			\$0.00

¹Finance confirmation of loan payoff



**Fiscal Year 2024
Budget Request**

March 10, 2023

Department: Communications

Account Title: Note/BAN Interest Expense

Department Number: 21131

Account Number: 60753

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$0	\$982	\$0	\$0	\$0

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$0	\$0		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Interest Payment on Building Renovation Internal Loan - Finance confirmation of laon payoff

<i>Desc</i>	<i>Unit</i>	<i>Rate</i>	<i>Subtotal</i>
Internal Renovation Loan	0	\$982.33	\$0.00
			\$0.00
			\$0.00

Loan payoff January 2022

City of Biddeford, Maine

Fiscal Year 2024

Budget:

Fire Dept.

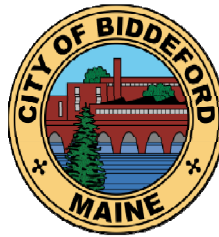
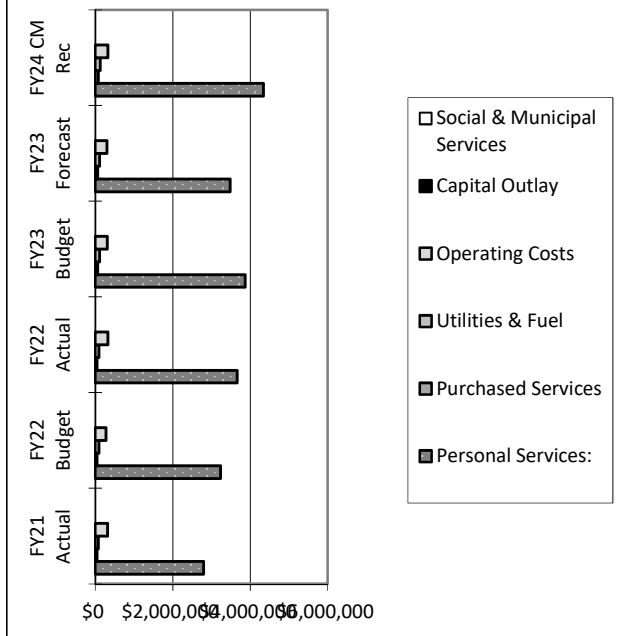
Account Number:

21141

FY24

	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD	Dept Head	Manager's Rec
Personnel Services:	\$2,797,468	\$3,236,430	\$3,662,602	\$3,872,635	\$3,478,399	\$1,695,738	\$4,342,689	\$4,191,423
Purchased Services	\$40,259	\$46,300	\$45,685	\$60,400	\$62,400	\$29,302	\$73,977	\$70,400
Utilities & Fuel	\$78,785	\$89,763	\$91,146	\$110,453	\$105,900	\$35,041	\$122,184	\$119,934
Operating Costs	\$319,255	\$276,600	\$323,322	\$305,850	\$303,206	\$144,608	\$321,850	\$292,350
Capital Outlay	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Social & Municipal Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTALS:	\$3,235,768	\$3,649,093	\$4,122,755	\$4,349,338	\$3,949,905	\$1,904,689	\$4,860,700	\$4,674,107

Graphic Representation

**FRINGE BENEFIT IMPACT (Estimated):**

FICA	\$309,025
Workers Comp	\$383,650
Health Insurance	\$741,558
Retirement	\$487,006
Unemployment	\$3,052
Other Insurance	\$47,286
Total Fringe Benefit Impact	\$1,971,576
# of Full Time Employees	52.00

	FY23 Budget	FY24 Manager's Rec	Dollar Change	Percentage Change
Personal Services:	\$3,872,635	\$4,191,423	\$318,788	8.2%
Purchased Services	\$60,400	\$70,400	\$10,000	16.6%
Utilities & Fuel	\$110,453	\$119,934	\$9,481	8.6%
Operating Costs	\$305,850	\$292,350	-\$13,500	-4.4%
Capital Outlay	\$0	\$0	\$0	N/A
Social & Municipal Services	\$0	\$0	\$0	N/A
TOTALS:	\$4,349,338	\$4,674,107	\$324,769	7.5%

Personnel Services

Account Number	Description	FY21	FY22	FY22	FY23	FY23	FY23	FY24	
		Actual	Budget	Actual	Budget	Forecast	YTD 12/31/22	Dept Head	Mgr's Rec
60101	Dept Manager Salary Exp	\$97,122	\$97,510	\$104,694	\$109,294	\$108,700	\$81,344	\$113,666	\$113,666
60102	Mid Mgmt Hrly Employee Wa	\$221,949	\$224,063	\$221,609	\$247,866	\$233,713	\$76,084	\$254,824	\$254,824
60105	F-T Employee Wage Exp	\$1,771,847	\$2,373,785	\$2,220,535	\$2,835,000	\$2,424,626	\$1,157,720	\$3,192,486	\$3,118,464
60106	P-T Employee Wage Exp	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60107	Temp/Seasonal Emp Wage Ex	\$34,459	\$57,500	\$41,905	\$47,500	\$51,742	\$12,978	\$57,500	\$47,500
60111	Overtime Wage Expense	\$458,444	\$266,494	\$807,830	\$325,000	\$399,090	\$220,484	\$392,342	\$350,000
60112	Extra Holiday Pay Exp	\$120,738	\$89,003	\$137,783	\$125,000	\$111,132	\$90,554	\$134,000	\$123,498
60230	Clothing/Uniforms Expense	\$67,998	\$78,100	\$77,560	\$85,000	\$83,000	\$35,464	\$99,400	\$85,000
60251	Conferences/Training Expense	\$16,316	\$30,000	\$32,272	\$78,000	\$50,000	\$15,475	\$78,000	\$78,000
60252	Travel/Mileage Expense	\$282	\$1,000	\$243	\$1,000	\$500	\$0	\$1,000	\$1,000
60253	Food/Lodging Expense	\$2,199	\$4,200	\$7,219	\$4,200	\$4,000	\$1,384	\$4,200	\$4,200
60256	Dues/Memberships Expense	\$3,655	\$3,400	\$3,830	\$3,400	\$3,896	\$725	\$3,896	\$3,896
60258	Hiring Costs/EE Testing Exp	\$3,420	\$11,375	\$7,969	\$11,375	\$8,000	\$3,527	\$11,375	\$11,375
Totals		\$2,797,468	\$3,236,430	\$3,662,602	\$3,872,635	\$3,478,399	\$1,695,738	\$4,342,689	\$4,191,423

Purchased Services

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24 Dept Head	FY24 Mgr's Rec
60310	Service Contracts Expense	\$40,056	\$46,000	\$45,114	\$60,000	\$62,000	\$29,071	\$73,577	\$70,000
60325	Postage/Shipping Expense	\$203	\$300	\$571	\$400	\$400	\$231	\$400	\$400
Totals		\$40,259	\$46,300	\$45,685	\$60,400	\$62,400	\$29,302	\$73,977	\$70,400

Utilities & Fuel

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24 Dept Head	FY24 Mgr's Rec
60400	Electricity Expense	\$17,834	\$23,000	\$18,522	\$40,250	\$33,000	\$9,480	\$40,250	\$38,000
60401	Water Expense	\$2,097	\$2,065	\$2,109	\$2,449	\$2,600	\$1,176	\$2,834	\$2,834
60402	Phone/Celular/Paging Exp	\$15,151	\$14,000	\$11,594	\$14,000	\$15,100	\$4,087	\$16,000	\$16,000
60404	Sewer User Fee Expense	\$3,825	\$4,400	\$2,269	\$4,400	\$4,400	\$1,063	\$4,400	\$4,400
60405	Heating Fuel Expense	\$12,036	\$16,500	\$23,973	\$20,000	\$19,800	\$4,620	\$22,000	\$22,000
60410	Diesel Fuel Expense	\$24,371	\$26,190	\$28,641	\$25,272	\$26,000	\$12,572	\$30,950	\$30,950
60411	Gasoline Expense	\$3,471	\$3,608	\$4,039	\$4,082	\$5,000	\$2,043	\$5,750	\$5,750
Totals		\$78,785	\$89,763	\$91,146	\$110,453	\$105,900	\$35,041	\$122,184	\$119,934

Other Operating Costs

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec
60450	Building Repair/Maint Exp	\$65,813	\$32,000	\$31,093	\$37,500	\$35,300	\$23,690	\$37,500	\$33,000
60452	Operating Equip Repair Exp	\$70,608	\$72,500	\$78,745	\$65,000	\$65,500	\$35,075	\$65,000	\$65,000
60453	Vehicle Repair/Tires/Oil Exp	\$87,935	\$85,000	\$130,754	\$112,000	\$112,000	\$53,186	\$112,000	\$107,500
60461	Repair/Maint-CommunsEquip	\$10,093	\$2,500	\$2,135	\$7,500	\$7,000	\$630	\$23,500	\$5,000
60465	Fire Boat Repair/Maint	\$3,052	\$4,000	\$4,255	\$4,000	\$3,906	\$3,906	\$4,000	\$4,000
60500	Admin/Office Supp/Eqt Non-C	\$7,383	\$6,000	\$7,389	\$6,000	\$5,800	\$861	\$6,000	\$5,000
60501	Operating Supp/Eqt Non-Cap	\$2,059	\$6,000	\$4,014	\$6,000	\$5,700	\$3,117	\$6,000	\$5,000
60508	Ambulance Supplies Non-Cap	\$65,199	\$63,750	\$59,594	\$63,000	\$63,200	\$21,424	\$63,000	\$63,000
60509	Cleaning Supplies Expense	\$6,690	\$4,850	\$5,340	\$4,850	\$4,800	\$2,720	\$4,850	\$4,850
60797	Miscellaneous Expense	\$423	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Totals		\$319,255	\$276,600	\$323,322	\$305,850	\$303,206	\$144,608	\$321,850	\$292,350

Capital Outlay

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Social & Municipal Services

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

City of Biddeford, Maine**Department Personnel Budget****Fiscal Year 2024**

DEPARTMENT: 21141 Fire Dept.

Classification	EMP #	FTE	Annual Total	Requested	City Manager Recommended	Last Name	First Name	Object
FIRE CHIEF	27026	1.00	113,230.43	113,665.93	113,665.93	GAGNE	SCOTT	60101
ASSIST. FIRE CHIEF	10333	1.00	96,531.75	96,903.03	96,903.03	DEXTER	EDWARD	60102
DEPUTY FIRE CHIEF	65900	1.00	88,472.18	88,812.46	88,812.46	THORPE	KENNETH	60102
OFFICE MANAGER	7725	1.00	68,843.35	69,108.13	69,108.13	BOYDEN	KATHY	60102
CAPTAIN/ADVANCED	10028	1.00	66,477.32	66,733.00	66,733.00	OUELLETTE	DERICK	60105
CAPTAIN/ADVANCED	68625	1.00	71,444.21	71,719.00	71,719.00	WHEELER	ERIC	60105
CAPTAIN/PARAMEDIC	39950	1.00	72,388.58	72,667.00	72,667.00	LANG	ROBERT	60105
CAPTAIN/BASIC	1150	1.00	69,628.20	69,896.00	69,896.00	ANTON	PETER	60105
LIEUTENANT/PARAMEDIC	10330	1.00	64,496.93	64,745.00	64,745.00	KIESMAN	STEVEN	60105
LIEUTENANT/PARAMEDIC	41400	1.00	69,825.44	70,094.00	70,094.00	LEACH	MATTHEW	60105
LIEUTENANT/PARAMEDIC	10415	1.00	64,496.93	64,745.00	64,745.00	MERTZ	ROBERT	60105
LIEUTENANT/PARAMEDIC	62915	1.00	64,811.72	65,061.00	65,061.00	SEVIGNY	TIMOTHY	60105
LIEUTENANT/PARAMEDIC	10414	1.00	64,496.93	64,745.00	64,745.00	STEVENSON	ANDREW	60105
LIEUTENANT/PARAMEDIC	10784	1.00	63,343.37	63,587.00	63,587.00	SZOSTEK	STEVEN	60105
FF II/PARAMEDIC	10865	1.00	57,153.86	57,373.68	57,373.68	BROWN	BENJAMIN	60105
FF II/PARAMEDIC	10956	1.00	58,774.94	59,001.00	59,001.00	CARRAUX	BENJAMIN	60105
FF II/PARAMEDIC	10497	1.00	59,880.69	60,111.00	60,111.00	CLEMENT	PAUL	60105
FF II/PARAMEDIC	10990	1.00	57,373.68	57,594.35	57,594.35	COUSINS	ROBERT	60105
FF II/PARAMEDIC	10060	1.00	62,527.92	62,768.41	62,768.41	CROCKER	JASON	60105
FF II/PARAMEDIC	10905	1.00	57,373.68	57,594.35	57,594.35	DOROW	ALEXANDER	60105
FF II/PARAMEDIC	11200	1.00	54,679.69	54,890.00	54,890.00	GOMBERG	MICHELLE	60105
FF II/PARAMEDIC	11215	1.00	56,440.92	56,658.00	56,658.00	HOLT	BENJAMIN	60105
FF II/PARAMEDIC	11216	1.00	53,457.39	53,663.00	53,663.00	MOLLOY	DANIEL	60105
FF II/PARAMEDIC	56101	1.00	66,673.56	66,930.00	66,930.00	PICHE	NANCY	60105
FF II/PARAMEDIC	11165	1.00	54,899.85	55,111.00	55,111.00	POWERS	MONICA	60105
FF II/PARAMEDIC	10786	1.00	58,141.38	58,365.00	58,365.00	ROSS	BREEANNA	60105
FF II/PARAMEDIC	10957	1.00	57,373.68	57,594.35	57,594.35	SCHEPPARD	ADAM	60105
FF II/PARAMEDIC	11146	1.00	56,324.37	56,541.00	56,541.00	SMITH	JOSHUA	60105
FF II/PARAMEDIC	11267	1.00	53,126.67	53,331.00	53,331.00	VADNAIS	AMANDA	60105
FF II/PARAMEDIC	11268	1.00	53,126.67	53,331.00	53,331.00	WADE	DYLAN	60105
FF II/PARAMEDIC	11266	1.00	57,483.91	57,705.00	57,705.00	WARDWELL	JONATHAN	60105
FF II/PARAMEDIC	11201	1.00	54,679.69	54,890.00	54,890.00	WELCOME	SEAN	60105
FF II/PARAMEDIC	101	1.00	58,437.48	58,662.24	58,662.24	VACANT	-	60105
FF II/PARAMEDIC	102	1.00	58,437.48	58,662.24	58,662.24	VACANT	-	60105
FF II/PARAMEDIC	103	1.00	58,437.48	58,662.24	58,662.24	VACANT	-	60105
FF II/PARAMEDIC	104	1.00	58,437.48	58,662.24	58,662.24	VACANT	-	60105
FF II/PARAMEDIC	105	1.00	58,437.48	58,662.24	58,662.24	VACANT	-	60105
FF II/PARAMEDIC	106	1.00	58,437.48	58,662.24	58,662.24	VACANT	-	60105
FF II/ADVANCED	10053	1.00	58,884.52	59,111.00	59,111.00	ABERLE	CHRISTOPHER	60105
FF II/ADVANCED	11160	1.00	52,027.89	52,228.00	52,228.00	BELANGER	ALEX	60105
FF II/ADVANCED	11217	1.00	54,026.21	54,234.00	54,234.00	CAREY	MICHAEL	60105
FF II/ADVANCED	11162	1.00	55,434.79	55,648.00	55,648.00	CHASE	NEHEMIAH	60105
FF II/ADVANCED	11197	1.00	51,397.32	51,595.00	51,595.00	CLEARY	MATTHEW	60105
FF II/ADVANCED	11161	1.00	52,027.89	52,228.00	52,228.00	FACE	ZACHARY	60105
FF II/ADVANCED	11167	1.00	53,470.34	53,676.00	53,676.00	FRANCIS	ADAM	60105
FF II/ADVANCED	44675	1.00	62,310.11	62,549.76	62,549.76	MALONEY	TODD	60105
FF II/ADVANCED	11163	1.00	53,870.80	54,078.00	54,078.00	MARRIOTT	DALTON	60105
FF II/ADVANCED	10697	1.00	55,457.70	55,671.00	55,671.00	MOUZAS	JAMIE	60105
FF II/ADVANCED	11202	1.00	51,397.32	51,595.00	51,595.00	WIERDA	HENRY	60105
FF II/ADVANCED	11265	1.00	54,026.21	54,234.00	54,234.00	WRIGHT	DAVID	60105
FF II/BASIC	11198	1.00	51,858.54	52,058.00	52,058.00	DEFIORE	DANIELLE	60105
FF II/BASIC	11199	1.00	51,858.54	52,058.00	52,058.00	FOX	JARED	60105
LIEUTENANT/PARAMEDIC	46	-	20,875.71	20,956.00	20,956.00	PROMOTIONS	0	60105
FF II/PARAMEDIC	14	-	-	-	-	NEW POSITIONS	REQUESTED	60105
PAYOUTS (15-EDU/9-Retention)	12	-	31,500.00	31,500.00	31,500.00	-	-	60105
PAYOUTS (Bonus)	13	-	85,000.00	85,000.00	85,000.00	-	-	60105
Union Contract Salary Adj.	44	-	113,420.93	113,857.16	113,857.16	0	0	60105
Union Contract Bonuses	45	-	46,590.80	46,770.00	46,770.00	0	0	60105
CALL FORCE	11	-	57,279.69	57,500.00	57,500.00	-	-	60107

TOTAL BUDGETED POSITIONS

52.00	\$3,427,450	\$3,440,184	\$3,440,184
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Notes:



Fiscal Year 2024
Budget Request

March 10, 2023

Department:

Fire Dept.

Account Title: Dept Manager Salary Exp

Department Number: 21141

Account Number: 60101

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$97,122	\$97,510	\$104,694	\$109,294	\$108,700

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$113,666	\$113,666		4,372

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

This line is used to pay for the Fire Chiefs salary.



Fiscal Year 2024
Budget Request

March 10, 2023 Department: Fire Dept.

Account Title: Mid Mgmt Hrly Employee Wage Ex

Department Number: 21141 Account Number: 60102

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$221,949	\$224,063	\$221,609	\$247,866	\$233,713

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$254,824	\$254,824		\$6,958

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

This line is used to pay the salary for the Assistant Chief, Deputy Chief and Office Manager.



Fiscal Year 2024 Budget Request

March 10, 2023

Department:

Fire Dept.

Account Title: F-T Employee Wage Exp

Department Number: 21141

Account Number: 60105

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$1,771,847	\$2,373,785	\$2,220,535	\$2,835,000	\$2,424,626

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$3,192,486	\$3,118,464		\$283,464

This line is used to pay the full time line staff.

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

This line is used to pay the 48 full time line staff. I have requested to add four career staff this year to allow the department to increasing staffing by one person per shift. This would allow us to operate the second engine that we stopped staffing about 4 years ago. The engine is responsible for water supply, pumping a building sprinkler connection, and 2nd calls. Currently we depend on Saco to provide this functions, they are often not available and this can lead to a safety concern. The line has been increased by \$234,648.96 to cover salary.

Not recommending an increase in staffing this year until the department is fully staffed at current authorized level

\$58,662.24 x 4 for new requested positions (\$234,648)

*CM removed 4 firefighters
Reflects new contact*



Fiscal Year 2024
Budget Request

March 10, 2023 Department: Fire Dept.

Account Title: Temp/Seasonal Emp Wage Exp

Department Number: 21141 Account Number: 60107

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$34,459	\$57,500	\$41,905	\$47,500	\$51,742

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$57,500	\$47,500		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

This line covers the salary cost for our Call Force stipends and training and call back response. It also covers the cost for our department Chaplin who responds to incident to assist citizens, spends time at the FD assisting our personnel, and delivers community outreach programs. We currently have 9 openings in the call force that we hope to fill.

Call Force	
Chaplin	
Training	
Call Back Response	
	\$ -



Fiscal Year 2024 Budget Request

March 10, 2023

Department:

Fire Dept.

Account Title: Overtime Wage Expense

Department Number:

21141

Account Number:

60111

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$458,444	\$266,494	\$807,830	\$325,000	\$399,090

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$392,342	\$350,000		\$25,000

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

This line covers the cost of shift overtime that may be needed for normal operations as well as overtime that may be needed for outside details or major storm coverage. Additionally, the line covers overtime for some training that needs to be done off duty. This year I have added \$4,000 to fund additional training. Mandatory additional EMS CEH requirements have lead us to have to offer an additional all day EMS training day at a cost of about \$8,000. I have also added \$4,000 to allow me to have more Officer meeting and training sessions, we are experiencing a huge turn over in Officers, our new officers require additional meeting and training to help with better department operations. \$50,000 has been added to cover staff in paramedic school while on duty and \$3,000 has been added to cover new employees that must attend Firefighter I and II certification training. To help keep cost down, we continue online training system for our EMS training, but we are still required to have so many hours of hands on practical training that is done on and off duty depending on the class and certification that is needed.

Projected "regular" overtime 4 year avg	\$	323,342
OT for additional training	\$	4,000
OT for all Day EMS training	\$	8,000
OT for officer training	\$	4,000
OT Firefighter I & II certification training	\$	3,000
OT paramedic school coverage	\$	50,000
	\$	392,342

FY 18	FY 19	FY 20	FY 21
222,355	\$265,484	\$333,045	\$472,487

CM removed 4 firefighters (30,135) and add'l (12,207) (\$42,342)
Reflects new contract



Fiscal Year 2024
Budget Request

March 10, 2023 Department: Fire Dept.

Account Title: Extra Holiday Pay Exp

Department Number: 21141 Account Number: 60112

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$120,738	\$89,003	\$137,783	\$125,000	\$111,132

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$134,000	\$123,498		(\$1,502)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

This line covers the cost of holidays as listed in the bargaining agreement.
The line has been increase is to cover the cost of more employees taking the money inplace of time off and to cover the increased staff.

\$ 122,642.84
Deptment recommendation \$ 134,000.00

CM removed 4 firefighters



Fiscal Year 2024 Budget Request

March 10, 2023

Department:

Fire Dept.

Account Title: Clothing/Uniforms Expense

Department Number:

21141

Account Number:

60230

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$67,998	\$78,100	\$77,560	\$85,000	\$83,000

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$99,400	\$85,000		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

\$30,600 of this line goes to clothing allowance for our career personnel as outlined in the current bargaining agreement. The remaining amount is used to purchase and replace firefighting gear, hazmat suits, ice water suits, swift water rescue suits, repelling harnesses, specialty rescue clothing, helmets, ballistic vests, badges, and other uniform apparel.

This year we have a number of firefighting PPE that has come to the end of life and we are still purchasing a large amount of gear for new staff being hired.

The line has been increased by \$14,400 to cover the cost of protective gear and uniforms for the four additional positions requested.

CM removed 4 firefighters



Fiscal Year 2024 Budget Request

March 10, 2023

Department:

Fire Dept.

Account Title: Conferences/Training Expense

Department Number:

21141

Account Number:

60251

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$16,316	\$30,000	\$32,272	\$78,000	\$50,000

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$78,000	\$78,000		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

This line supports Firefighter I & II, specialty tech rescue team training, job related training and conferences, officer development, EMS training to include Pre-Hospital Trauma Life Support, Advanced Cardiac Life Support, Geriatric Emergency Medical Services, Advanced Medical Life Support, Pediatric Advanced Life Support as well as HAZMAT and extraction training. It covers the cost of books that may be required for classes and pays for seminars and workshops to include Maine Fire Chiefs, Association, National Fire Academy, New England Chief Association Arson Investigations.

We will be sending 5 people a year for the next number of years to EMS advanced and paramedic school.

This required training level is as required for new staff through the labor management process. The line in FY23 was not all used because we were able to receive grant money to help with this training, it is not know how much if any grant funding will be available next year.



Fiscal Year 2024
Budget Request

March 10, 2023

Department: Fire Dept.

Account Title: Travel/Mileage Expense

Department Number: 21141 Account Number: 60252

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$282	\$1,000	\$243	\$1,000	\$500

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$1,000	\$1,000		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

This line is used for travel expenses from classes and meetings.



Fiscal Year 2024
Budget Request

March 10, 2023

Department: Fire Dept.

Account Title: Food/Lodging Expense

Department Number: 21141 Account Number: 60253

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$2,199	\$4,200	\$7,219	\$4,200	\$4,000

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$4,200	\$4,200		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

This line is used for special events and trainings, but is primarily used to feed crews from the FD, PD, Dispatch, and Public Works who are working major storms and natural disaster events. Food is prepared at the FD.



Fiscal Year 2024 Budget Request

March 10, 2023

Department:

Fire Dept.

Account Title: Dues/Memberships Expense

Department Number:

21141

Account Number:

60256

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$3,655	\$3,400	\$3,830	\$3,400	\$3,896

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$3,896	\$3,896		\$496

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

This line pays for membership & dues to include International Association of Fire Chiefs, Fire Chiefs Magazine, Fire Engineering Publication, Maine Fire Chiefs Association, National Fire Protection Codes Manuals, York County Fire Investigators, Maine EMS, Fire Service Instructors, & NFPA.

Assoc of Fire Chiefs	\$700.00
Fire Engineering Subscription	\$70.00
NFPA Codes	\$1,350.00
NFPA dues for Chief	\$175.00
Maine Fire Chiefs Assoc	\$276.00
Society of Fire Instr.	\$125.00
F.D. Safety Officers Assoc.	\$100.00
Maine Assoc of Arson Inves.	\$300.00
York County Chief's Assoc	\$400.00
Intern't'l Assoc of Arson Inves.	\$200.00
Nat'l EMT Assoc.	\$50.00
York County Firefighters Assoc.	\$150.00
	\$3,896.00



Fiscal Year 2024 Budget Request

March 10, 2023

Department:

Fire Dept.

Account Title: Hiring Costs/EE Testing Exp

Department Number:

21141

Account Number:

60258

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$3,420	\$11,375	\$7,969	\$11,375	\$8,000

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$11,375	\$11,375		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

This line covers the cost of physicals and exams for new employees as well as yearly SCBA respiratory evaluations, testing and follow ups as required by federal law.



Fiscal Year 2024 Budget Request

March 10, 2023

Department:

Fire Dept.

Account Title: Service Contracts Expense

Department Number:

21141

Account Number:

60310

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$40,056	\$46,000	\$45,114	\$60,000	\$62,000

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$73,577	\$70,000		\$10,000

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

This line covers cardiac monitor maintenance contracts, IMC contracts, State EMS software AED contracts Image Trend Software, SCBA annual flow testing, EMS stretcher and stair chair contracts, breathing air quality testing, sprinkler and fire alarm testing, annual gear inspections, annual fire ladder testing, extrication equipment testing, and fire extinguisher training maintenance.

	<u>FY2024</u>
Maine State Security	\$700.00
Treasurer State of Me (licenses)	\$10.00
Eastern Fire sprinkler system	\$379.00
Northeast Emergency (Air Pack Test)	\$5,559.31
Tritech Software (IMC)	\$2,478.00
Sunbelt	\$6,000.00
Linwood Davis (fire ext inspections)	\$1,700.00
Saco F.D.(fire ext. yearly maint.)	\$931.00
Minuteman Security	\$550.00
Industrial Protection(hydrotest scba's)(every 5 yrs)	\$1,000.00
Air Tech(air quality testing)	\$1,500.00
CLIA Lab (med waiver for labs)	\$200.00
Stryker (stretcher maint. Cont.)	\$7,000.00
Emergency Svs(I am responding contract)	\$800.00
Maine EMS (EMS Svs lic.)	\$280.00
Annual SCBA mask test	\$1,000.00
New England Ladder(ground ladder testing)	\$1,310.00
Image Trend	\$225.00
Atlantic Partners (took place of So Me EMS)	\$2,500.00
Hose Testing	\$7,000.00
Cardiac Monitor/AED servicing	\$6,140.00
Fire Safe Equipment Kitchen hood inspection	\$300.00
Kitchen Tech stove maintenance	\$400.00
Bed bug inspections	\$1,000.00
Power DMS	\$3,300.00
Target Solutions EMS training	\$3,500.00
Fire Tech extrication tool service	\$1,030.00
Air Gas cutting torch bottles	\$220.00
Apparatus pump testing	\$1,405.00
Amazon Prime Account	\$160.00
scheduling software	\$5,000
Building HVAC maintenance	4,000
Superior pests	\$500.00
Domestic floor waxing	\$4,500.00
Knox icloud	\$500.00
Power Product generator maintenance	\$500.00
	<u>\$73,577.31</u>



Fiscal Year 2024 Budget Request

March 10, 2023

Department:

Fire Dept.

Account Title: Postage/Shipping Expense

Department Number:

21141

Account Number:

60325

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$203	\$300	\$571	\$400	\$400

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$400	\$400		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

This line is used for department postage to include EMS billing, department business, and EMS surveys to the public.



Fiscal Year 2024 Budget Request

March 10, 2023

Department:

Fire Dept.

Account Title: Electricity Expense

Department Number:

21141

Account Number:

60400

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$17,834	\$23,000	\$18,522	\$40,250	\$33,000

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$40,250	\$38,000		(\$2,250)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

This is used for electrical expenses for central station.



Fiscal Year 2024 Budget Request

March 10, 2023

Department:

Fire Dept.

Account Title: Phone/Celular/Paging Exp

Department Number:

21141

Account Number:

60402

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$15,151	\$14,000	\$11,594	\$14,000	\$15,100

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$16,000	\$16,000		\$2,000

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

The line covers cell phone and computer data plans for Command Chiefs and the emergency apparatus. All apparatus have data terminal that receive call information and information on things like hydrant, preplans, floor plans, sprinkler connections, building information, cross streets, department policies, hazmat, and other related information and allows for EMS and inspections reporting to be completed and allows for data to be tranfered from our EMS cardiac monitors to our EMS reporting system. This year we need to add an additional line for the OIC command vehicle.



Fiscal Year 2024 Budget Request

March 10, 2023

Department:

Fire Dept.

Account Title: Water Expense

Department Number: 21141

Account Number: 60401

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$2,097	\$2,065	\$2,109	\$2,449	\$2,600

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$2,834	\$2,834		\$385

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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This line is used for water expense at Central Station. Maine Water stated there could be a 18% increase in Jan 24, but it is not known.



Fiscal Year 2024 Budget Request

March 10, 2023

Department:

Fire Dept.

Account Title: Sewer User Fee Expense

Department Number:

21141

Account Number:

60404

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$3,825	\$4,400	\$2,269	\$4,400	\$4,400

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$4,400	\$4,400		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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This line covers the sewer user fee for the building at Central Station.



Fiscal Year 2024 Budget Request

March 10, 2023

Department:

Fire Dept.

Account Title: Heating Fuel Expense

Department Number:

21141

Account Number:

60405

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$12,036	\$16,500	\$23,973	\$20,000	\$19,800

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$22,000	\$22,000		\$2,000

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

This line is used to cover heating cost for the building of Central Station.



Fiscal Year 2024 Budget Request

March 10, 2023

Department:

Fire Dept.

Account Title: Diesel Fuel Expense

Department Number:

21141

Account Number:

60410

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$24,371	\$26,190	\$28,641	\$25,272	\$26,000

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$30,950	\$30,950		\$5,678

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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This line covers the cost of fuel for the apparatus.



Fiscal Year 2024 Budget Request

March 10, 2023

Department:

Fire Dept.

Account Title: Gasoline Expense

Department Number:

21141

Account Number:

60411

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$3,471	\$3,608	\$4,039	\$4,082	\$5,000

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$5,750	\$5,750		\$1,668

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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This lines covers the cost of gas for the department service vehicles.



Fiscal Year 2024 Budget Request

March 10, 2023

Department:

Fire Dept.

Account Title: Building Repair/Maint Exp

Department Number:

21141

Account Number:

60450

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$65,813	\$32,000	\$31,093	\$37,500	\$35,300

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$37,500	\$33,000		(\$4,500)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

This line covers grounds and all building maintenance, supplies, paint and repair. Maintenance and repair of the boiler and AC system, fire department monument, museum, and apparatus floor cleaner.

In addition we have many projects that need attention including lot fence repairs, exhaust system repairs for the connections to the fire apparatus, multiple electrical repairs, garage door opener replacements, security system continuations, and holiday decorations. The building is over 30 years old, there are many first floor repairs that we would like to try to work on.

Plymovent for apparatus air cleaning	\$2,000
Electrical work	\$5,000
Plumbing/heating work	\$5,000
Kitchen appliances	\$2,000
Door repairs	\$1,000
roof repairs	\$2,000
Gym equipment	\$5,000
misc	\$4,000
Office construction for LT and Capt	\$3,000
Building repairs	\$4,000
	<u>\$33,000</u>



Fiscal Year 2024 Budget Request

March 10, 2023

Department:

Fire Dept.

Account Title: Operating Equip Repair Exp

Department Number:

21141

Account Number:

60452

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$70,608	\$72,500	\$78,745	\$65,000	\$65,500

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$65,000	\$65,000		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

This line covers cost for all equipment maintenance of the tools carried on fire apparatus. It replaces such items broken during the course of fire suppression and rescue operations. This line is also used for the repairs to breathing air equipment, maintenance of fire extinguishers, extrication power tools. It covers the cost of SCBA bottles, fire suppression equipment, haz-mat equipment, cold water gear, and confined space equipment.

Breathing apparatus	\$9,000
foam	\$7,000
SCBA air compressor repairs	\$3,000
gas meter cal gas	\$2,000
equipment repairs	\$12,000
equipment purchase	\$20,000
ladder repairs purchase	\$7,000
hose	\$5,000
	\$65,000



Fiscal Year 2024 Budget Request

March 10, 2023

Department:

Fire Dept.

Account Title: Vehicle Repair/Tires/Oil Exp

Department Number:

21141

Account Number:

60453

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$87,935	\$85,000	\$130,754	\$112,000	\$112,000

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$112,000	\$107,500		(\$4,500)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

This line covers the cost of vehicle repairs on fire, EMS and service vehicles apparatus.

slight reduction with new engine being delivered in summer of '23



Fiscal Year 2024 Budget Request

March 10, 2023

Department:

Fire Dept.

Account Title: Repair/Maint-CommunsEquip

Department Number:

21141

Account Number:

60461

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$10,093	\$2,500	\$2,135	\$7,500	\$7,000

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$23,500	\$5,000		(\$2,500)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

This line covers the cost to purchase and maintain our communications equipment such as apparatus radios, portable radios, pagers, antennas, speaker mics, fire department radios in Dispatch, and all in house communication needs and equipment. It also covers the cost of FD radios in dispatch at the PD as well as FD remote sites within the city.

The line has been increased by \$16,000 to cover the cost of purchasing 4 portable radios for additional staff requested.

all new radios in FY23; reduced for both the recommendation to not hire new staff and because of the new equipment



Fiscal Year 2024 Budget Request

March 10, 2023

Department:

Fire Dept.

Account Title: Fire Boat Repair/Maint

Department Number:

21141

Account Number:

60465

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$3,052	\$4,000	\$4,255	\$4,000	\$3,906

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$4,000	\$4,000		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

This line covers the cost for repairs, equipment, storage, and maintainace for emergency boat operations.



Fiscal Year 2024 Budget Request

March 10, 2023

Department:

Fire Dept.

Account Title: Admin/Office Supp/Eqt Non-Cap

Department Number:

21141

Account Number:

60500

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$7,383	\$6,000	\$7,389	\$6,000	\$5,800

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$6,000	\$5,000		(\$1,000)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

This line covers the cost on all office operating expenses, supplies, maintenance and procurement. It also covers FD education material for public education, photo supplies for investigations, Juvenile Fire Setters Program, merit awards, and inspections materials.

office equipment	\$3,000
office supplies	\$2,800



Fiscal Year 2024 Budget Request

March 10, 2023

Department:

Fire Dept.

Account Title: Operating Supp/Eqt Non-Cap

Department Number:

21141

Account Number:

60501

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$2,059	\$6,000	\$4,014	\$6,000	\$5,700

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$6,000	\$5,000		(\$1,000)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

This line will cover office hardware and computers for the station and apparatus such as network repairs, wiring, system back up batteries, station AV equipment, computers, cameras for investigation and interviews, remote printers. Repairs to office equipment.



Fiscal Year 2024 Budget Request

March 10, 2023

Department:

Fire Dept.

Account Title: Ambulance Supplies Non-Capital

Department Number:

21141

Account Number:

60508

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$65,199	\$63,750	\$59,594	\$63,000	\$63,200

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$63,000	\$63,000		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

This line covers the cost of EMS supplies and replacement of medical equipment and medications for ambulances and fire apparatus. This includes purchasing of AEDs and other EMS equipment.



Fiscal Year 2024 Budget Request

March 10, 2023

Department:

Fire Dept.

Account Title: Cleaning Supplies Expense

Department Number:

21141

Account Number:

60509

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$6,690	\$4,850	\$5,340	\$4,850	\$4,800

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$4,850	\$4,850		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

This line covers the cost of cleaning supplies for the building, land, and apparatus.

Gear cleaning soap	\$1,000
Appartus	\$800
Building supplies	\$3,000

City of Biddeford, Maine

Fiscal Year 2024

Budget:

Biddeford Pool Fire Dept.

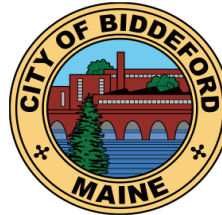
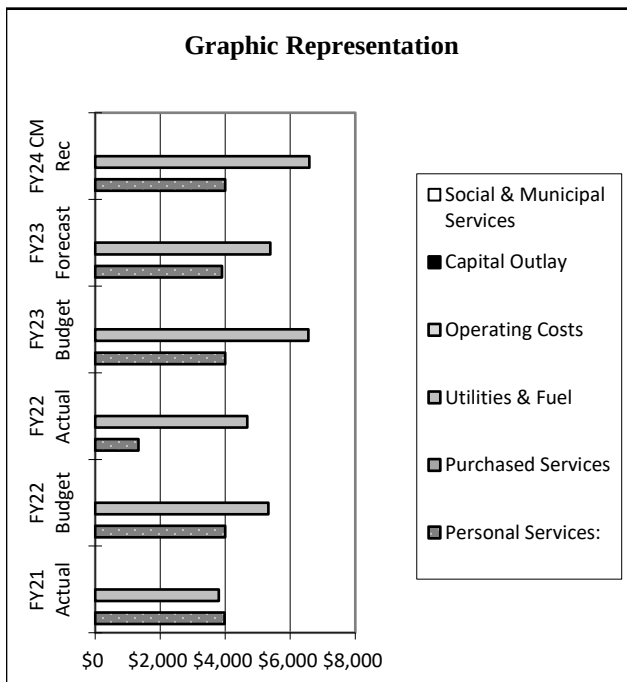
Account Number:

21142

FY24

	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD	Dept Head	Manager's Rec
Personnel Services:	\$3,980	\$4,000	\$1,327	\$4,000	\$3,900	\$0	\$4,000	\$4,000
Purchased Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Utilities & Fuel	\$3,806	\$5,325	\$4,677	\$6,555	\$5,390	\$948	\$6,587	\$6,587
Operating Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital Outlay	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Social & Municipal Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTALS:	\$7,786	\$9,325	\$6,004	\$10,555	\$9,290	\$948	\$10,587	\$10,587

Graphic Representation

**FRINGE BENEFIT IMPACT (Estimated):**

FICA	\$0
Workers Comp	\$0
Health Insurance	\$0
Retirement	\$0
Unemployment	\$0
Other Insurance	\$0
Total Fringe Benefit Impact	\$0
# of Full Time Employees	0.00

	FY23 Budget	FY24 Manager's Rec	Dollar Change	Percentage Change
Personal Services:	\$4,000	\$4,000	\$0	0.0%
Purchased Services	\$0	\$0	\$0	N/A
Utilities & Fuel	\$6,555	\$6,587	\$32	0.5%
Operating Costs	\$0	\$0	\$0	N/A
Capital Outlay	\$0	\$0	\$0	N/A
Social & Municipal Services	\$0	\$0	\$0	N/A
TOTALS:	\$10,555	\$10,587	\$32	0.3%

Personnel Services

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24 Dept Head	FY24 Mgr's Rec
60230	Clothing/Uniforms Expense	\$3,980	\$4,000	\$1,327	\$4,000	\$3,900	\$0	\$4,000	\$4,000
Totals		\$3,980	\$4,000	\$1,327	\$4,000	\$3,900	\$0	\$4,000	\$4,000

Purchased Services

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24 Dept Head	FY24 Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Utilities & Fuel

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24 Dept Head	FY24 Mgr's Rec
60400	Electricity Expense	\$1,301	\$1,600	\$1,169	\$2,800	\$2,100	\$454	\$2,800	\$2,800
60401	Water Expense	\$159	\$375	\$161	\$405	\$350	\$41	\$437	\$437
60402	Phone/Celular/Paging Exp	\$308	\$350	\$364	\$350	\$340	\$28	\$350	\$350
60405	Heating Fuel Expense	\$2,038	\$3,000	\$2,982	\$3,000	\$2,600	\$424	\$3,000	\$3,000
Totals		\$3,806	\$5,325	\$4,677	\$6,555	\$5,390	\$948	\$6,587	\$6,587

Other Operating Costs

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24 Dept Head	FY24 Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Capital Outlay

Account		FY21	FY22	FY22	FY23	FY23	FY23	FY24	
Number	Description	Actual	Budget	Actual	Budget	Forecast	YTD 12/31/22	Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Social & Municipal Services

Account		FY21	FY22	FY22	FY23	FY23	FY23	FY24	
Number	Description	Actual	Budget	Actual	Budget	Forecast	YTD 12/31/22	Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0



**Fiscal Year 2024
Budget Request**

March 8, 2023

Department: Biddeford Pool Fire Dept.

Account Title: Clothing/Uniforms Expense

Department Number: 21142

Account Number: 60230

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$3,980	\$4,000	\$1,327	\$4,000	\$3,900

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$4,000	\$4,000		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

--

This line covers the cost of personnel protection equipment for the personnel assigned to this station and some of the call force.



**Fiscal Year 2024
Budget Request**

March 8, 2023

Department: Biddeford Pool Fire Dept.

Account Title: Electricity Expense

Department Number: 21142

Account Number: 60400

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$1,301	\$1,600	\$1,169	\$2,800	\$2,100

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$2,800	\$2,800		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

--

This line covers electricity use for Biddeford Pool Station.



**Fiscal Year 2024
Budget Request**

March 8, 2023

Department: Biddeford Pool Fire Dept.

Account Title: Water Expense

Department Number: 21142

Account Number: 60401

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$159	\$375	\$161	\$405	\$350

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$437	\$437		\$32

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

--

This line covers the cost of water use. KKW estimates a 8% increase in July of 23



**Fiscal Year 2024
Budget Request**

March 8, 2023

Department: Biddeford Pool Fire Dept.

Account Title: Phone/Celular/Paging Exp

Department Number: 21142

Account Number: 60402

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$308	\$350	\$364	\$350	\$340

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$350	\$350		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

This line covers the cost of phone use for this station.



**Fiscal Year 2024
Budget Request**

March 8, 2023

Department: Biddeford Pool Fire Dept.

Account Title: Heating Fuel Expense

Department Number: 21142

Account Number: 60405

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$2,038	\$3,000	\$2,982	\$3,000	\$2,600

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$3,000	\$3,000		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

--

This line covers the cost of propane for heating this station.

City of Biddeford, Maine

Fiscal Year 2024

Budget:

Emergency Management

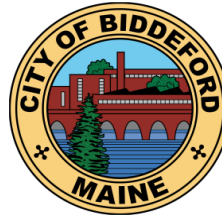
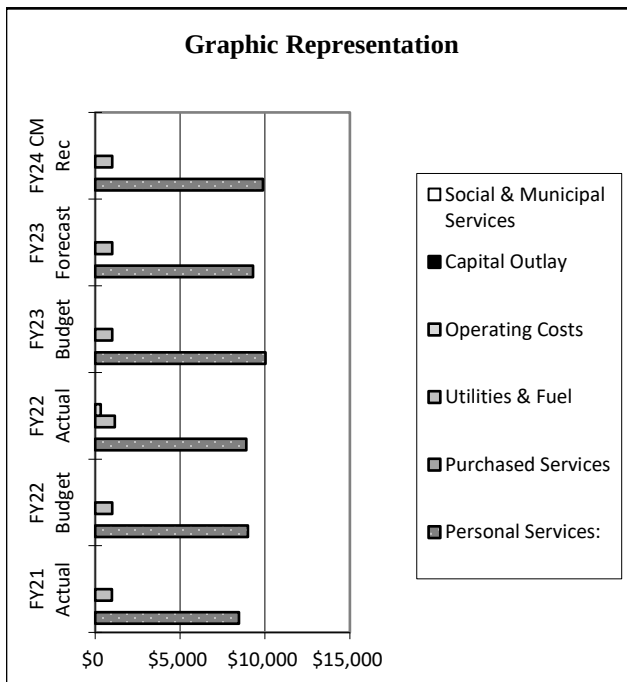
Account Number:

21144

FY24

	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD	Dept Head	Manager's Rec
Personnel Services:	\$8,467	\$9,000	\$8,904	\$10,031	\$9,296	\$4,386	\$9,882	\$9,882
Purchased Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Utilities & Fuel	\$978	\$1,000	\$1,156	\$1,000	\$1,000	\$89	\$1,000	\$1,000
Operating Costs	\$0	\$0	\$320	\$0	\$0	\$0	\$0	\$0
Capital Outlay	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Social & Municipal Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTALS:	\$9,444	\$10,000	\$10,380	\$11,031	\$10,296	\$4,474	\$10,882	\$10,882

Graphic Representation

**FRINGE BENEFIT IMPACT (Estimated):**

FICA	\$729
Workers Comp	\$233
Health Insurance	\$844
Retirement	\$972
Unemployment	\$46
Other Insurance	\$107
Total Fringe Benefit Impact	\$2,931
# of Full Time Employees	0.10

	FY23 Budget	FY24 Manager's Rec	Dollar Change	Percentage Change
Personal Services:	\$10,031	\$9,882	-\$149	-1.5%
Purchased Services	\$0	\$0	\$0	N/A
Utilities & Fuel	\$1,000	\$1,000	\$0	0.0%
Operating Costs	\$0	\$0	\$0	N/A
Capital Outlay	\$0	\$0	\$0	N/A
Social & Municipal Services	\$0	\$0	\$0	N/A
TOTALS:	\$11,031	\$10,882	-\$149	-1.3%

Personnel Services

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec
60101	Dept Manager Salary Exp	\$8,426	\$8,400	\$8,699	\$9,431	\$8,946	\$4,386	\$9,532	\$9,532
60230	Clothing/Uniforms Expense	\$0	\$100	\$0	\$100	\$100	\$0	\$100	\$100
60251	Conferences/Training Expense	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60252	Travel/Mileage Expense	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60253	Food/Lodging Expense	\$40	\$500	\$205	\$500	\$250	\$0	\$250	\$250
Totals		\$8,467	\$9,000	\$8,904	\$10,031	\$9,296	\$4,386	\$9,882	\$9,882

Purchased Services

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Utilities & Fuel

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec
60402	Phone/Celular/Paging Exp	\$978	\$1,000	\$1,156	\$1,000	\$1,000	\$89	\$1,000	\$1,000
Totals		\$978	\$1,000	\$1,156	\$1,000	\$1,000	\$89	\$1,000	\$1,000

Other Operating Costs

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec
60452	Operating Equip Repair Exp	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60500	Admin/Office Supp/Eqt Non-C	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60501	Operating Supp/Eqt Non-Cap	\$0	\$0	\$320	\$0	\$0	\$0	\$0	\$0
Totals		\$0	\$0	\$320	\$0	\$0	\$0	\$0	\$0

Capital Outlay

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Social & Municipal Services

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

City of Biddeford, Maine
Department Personnel Budget
Fiscal Year 2024

DEPARTMENT: 21144 Emergency Management

Classification	EMP #	FTE	Annual Total	Requested	City Manager Recommended	Last Name	First Name	Object
EMERGENCY MANAGEMENT DIR	24253	0.10	9,495.87	9,532.39	9,532.39	FECTEAU	ROBY	60101
TOTAL BUDGETED POSITIONS		0.10	9,495.87	9,532.39	9,532.39			

Notes:



Fiscal Year 2024
Budget Request

March 8, 2023

Department: Emergency Management

Account Title: Dept Manager Salary Exp

Department Number: 21144

Account Number: 60101

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$8,426	\$8,400	\$8,699	\$9,431	\$8,946.00

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$9,532	\$9,532		\$101

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



**Fiscal Year 2024
Budget Request**

March 8, 2023

Department: Emergency Management

Account Title: Clothing/Uniforms Expense

Department Number: 21144

Account Number: 60230

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$0	\$100	\$0	\$100	\$100

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$100	\$100		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

SHIRTS



**Fiscal Year 2024
Budget Request**

March 8, 2023

Department: Emergency Management

Account Title: Food/Lodging Expense

Department Number: 21144

Account Number: 60253

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$40	\$500	\$205	\$500	\$250

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$250	\$250		-\$250

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

WEATHER EVENT MEALS



**Fiscal Year 2024
Budget Request**

March 8, 2023

Department: Emergency Management

Account Title: Phone/Celular/Paging Exp

Department Number: 21144

Account Number: 60402

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$978	\$1,000	\$1,156	\$1,000	\$1,000

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$1,000	\$1,000		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

PLAIN OLD TELEPHONE LINES (2 LINES)

City of Biddeford, Maine

Fiscal Year 2024

Budget:

Hydrant Rental

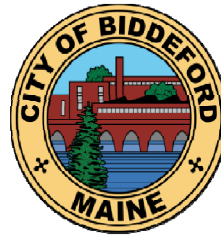
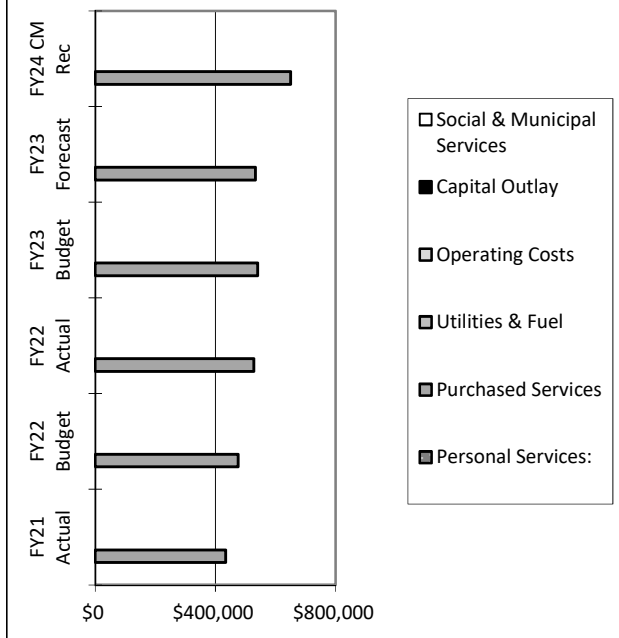
Account Number:

21145

FY24

	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD	Dept Head	Manager's Rec
Personnel Services:	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Purchased Services	\$433,557	\$475,307	\$527,522	\$540,772	\$532,786	\$258,893	\$650,227	\$640,000
Utilities & Fuel	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Operating Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital Outlay	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Social & Municipal Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTALS:	\$433,557	\$475,307	\$527,522	\$540,772	\$532,786	\$258,893	\$650,227	\$640,000

Graphic Representation

**FRINGE BENEFIT IMPACT (Estimated):**

FICA	\$0
Workers Comp	\$0
Health Insurance	\$0
Retirement	\$0
Unemployment	\$0
Other Insurance	\$0
Total Fringe Benefit Impact	\$0
# of Full Time Employees	0.00

	FY23 Budget	FY24 Manager's Rec	Dollar Change	Percentage Change
Personal Services:	\$0	\$0	\$0	N/A
Purchased Services	\$540,772	\$640,000	\$99,228	18.3%
Utilities & Fuel	\$0	\$0	\$0	N/A
Operating Costs	\$0	\$0	\$0	N/A
Capital Outlay	\$0	\$0	\$0	N/A
Social & Municipal Services	\$0	\$0	\$0	N/A
TOTALS:	\$540,772	\$640,000	\$99,228	18.3%

Personnel Services

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/3/22	FY24	
								Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Purchased Services

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/3/22	FY24	
								Dept Head	Mgr's Rec
60335	Hydrant Rental Expense	\$433,557	\$475,307	\$527,522	\$540,772	\$532,786	\$258,893	\$650,227	\$640,000
Totals		\$433,557	\$475,307	\$527,522	\$540,772	\$532,786	\$258,893	\$650,227	\$640,000

Utilities & Fuel

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/3/22	FY24	
								Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Other Operating Costs

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/3/22	FY24	
								Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Capital Outlay

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/3/22	FY24	
								Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Social & Municipal Services

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/3/22	FY24	
								Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0



**Fiscal Year 2024
Budget Request**

March 10, 2023

Department:

Hydrant Rental

Account Title: Hydrant Rental Expense

Department Number: 21145

Account Number: 60335

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$433,557	\$475,307	\$527,522	\$540,772	\$532,786

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$650,227	\$640,000		\$99,228

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

This line covers the cost of hydrant rentals from Maine Water and Kennebunk Water District.

Kennebunk Water with 2% increase starting in July of 23.	\$	53,857.65
Maine Water 18.6% +/- as of 1.1.24 minus municipality adjustments	\$	596,369.52
	\$	650,227.17

City of Biddeford, Maine

Fiscal Year 2024

Budget:

Police Dept.

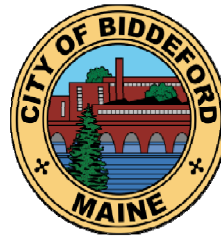
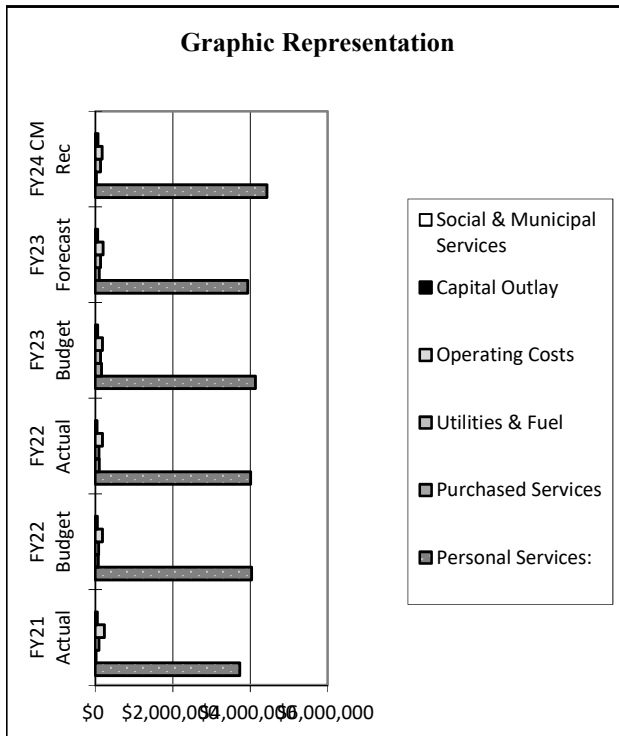
Account Number:

21146

FY24

	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD	Dept Head	Manager's Rec
Personnel Services:	\$3,727,117	\$4,037,013	\$4,011,837	\$4,131,772	\$3,933,334	\$1,973,904	\$4,432,469	\$4,432,469
Purchased Services	\$18,736	\$74,261	\$105,259	\$160,400	\$104,400	\$67,596	\$25,000	\$25,000
Utilities & Fuel	\$95,716	\$87,915	\$92,099	\$130,603	\$130,866	\$39,852	\$132,050	\$132,050
Operating Costs	\$230,607	\$181,900	\$187,228	\$187,500	\$201,531	\$114,867	\$175,786	\$174,090
Capital Outlay	\$54,522	\$48,000	\$47,394	\$60,000	\$60,000	\$39,610	\$70,000	\$70,000
Social & Municipal Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTALS:	\$4,126,698	\$4,429,089	\$4,443,817	\$4,670,275	\$4,430,131	\$2,235,829	\$4,835,305	\$4,833,609

Graphic Representation

**FRINGE BENEFIT IMPACT (Estimated):**

FICA	\$334,429
Workers Comp	\$152,204
Health Insurance	\$728,328
Retirement	\$538,550
Unemployment	\$2,889
Other Insurance	\$34,767
Total Fringe Benefit Impact	\$1,791,167
# of Full Time Employees	52.68

	FY23 Budget	FY24 Manager's Rec	Dollar Change	Percentage Change
Personal Services:	\$4,131,772	\$4,432,469	\$300,697	7.3%
Purchased Services	\$160,400	\$25,000	-\$135,400	-84.4%
Utilities & Fuel	\$130,603	\$132,050	\$1,447	1.1%
Operating Costs	\$187,500	\$174,090	-\$13,410	-7.2%
Capital Outlay	\$60,000	\$70,000	\$10,000	16.7%
Social & Municipal Services	\$0	\$0	\$0	N/A
TOTALS:	\$4,670,275	\$4,833,609	\$163,334	3.5%

Personnel Services

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec
60101	Dept Manager Salary Exp	\$115,382	\$115,111	\$123,585	\$129,008	\$120,505	\$61,492	\$127,903	\$127,903
60102	Mid Mgmt Hrly Employee Wa	\$111,625	\$111,979	\$109,874	\$116,687	\$65,137	\$31,930	\$173,555	\$173,555
60105	F-T Employee Wage Exp	\$3,058,717	\$3,335,440	\$3,172,582	\$3,464,550	\$3,154,640	\$1,553,316	\$3,677,748	\$3,677,748
60107	Temp/Seasonal Emp Wage Ex	\$3,963	\$0	\$69,125	\$0	\$75,000	\$39,934	\$7,034	\$7,034
60111	Overtime Wage Expense	\$286,163	\$285,452	\$391,661	\$230,816	\$344,327	\$196,530	\$240,106	\$240,106
60112	Extra Holiday Pay Exp	\$74,683	\$86,730	\$75,895	\$104,300	\$85,575	\$42,787	\$113,611	\$113,611
60127	Health Club Dues	\$660	\$1,440	\$720	\$1,440	\$720	\$120	\$960	\$960
60230	Clothing/Uniforms Expense	\$48,191	\$50,000	\$30,617	\$50,000	\$50,000	\$17,760	\$50,000	\$50,000
60251	Conferences/Training Expense	\$12,408	\$21,000	\$16,797	\$15,730	\$15,730	\$10,057	\$21,371	\$21,371
60252	Travel/Mileage Expense	\$7,047	\$4,000	\$1,334	\$5,500	\$4,000	\$1,983	\$5,500	\$5,500
60253	Food/Lodging Expense	\$1,256	\$1,000	\$1,312	\$500	\$4,300	\$3,806	\$4,000	\$4,000
60256	Dues/Memberships Expense	\$1,875	\$4,360	\$1,909	\$4,555	\$2,400	\$1,268	\$1,980	\$1,980
60257	Professional License Fees Exp	\$5,148	\$20,500	\$16,427	\$8,685	\$11,000	\$12,922	\$8,700	\$8,700
Totals		\$3,727,117	\$4,037,013	\$4,011,837	\$4,131,772	\$3,933,334	\$1,973,904	\$4,432,469	\$4,432,469

Purchased Services

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec
60306	Other Prof/Consult Srvs Exp	\$18,667	\$64,000	\$105,171	\$160,000	\$104,000	\$67,532	\$24,600	\$24,600
60310	Service Contracts Expense	\$0	\$9,861	\$0	\$0	\$0	\$0	\$0	\$0
60325	Postage/Shipping Expense	\$69	\$400	\$88	\$400	\$400	\$63	\$400	\$400
Totals		\$18,736	\$74,261	\$105,259	\$160,400	\$104,400	\$67,596	\$25,000	\$25,000

Utilities & Fuel

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24 Dept Head	Mgr's Rec
60400	Electricity Expense	\$38,771	\$36,000	\$35,913	\$63,000	\$63,000	\$12,910	\$63,000	\$63,000
60401	Water Expense	\$646	\$705	\$693	\$705	\$968	\$408	\$1,000	\$1,000
60404	Sewer User Fee Expense	\$1,050	\$750	\$781	\$1,050	\$1,050	\$472	\$1,050	\$1,050
60405	Heating Fuel Expense	\$6,677	\$7,000	\$10,698	\$7,000	\$7,000	\$2,403	\$7,000	\$7,000
60411	Gasoline Expense	\$48,573	\$43,460	\$44,014	\$58,848	\$58,848	\$23,659	\$60,000	\$60,000
Totals		\$95,716	\$87,915	\$92,099	\$130,603	\$130,866	\$39,852	\$132,050	\$132,050

Other Operating Costs

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24 Dept Head	Mgr's Rec
60450	Building Repair/Maint Exp	\$38,755	\$23,000	\$22,261	\$30,000	\$30,000	\$11,494	\$35,000	\$35,000
60452	Operating Equip Repair Exp	\$4,879	\$10,000	\$12,028	\$10,000	\$10,000	\$3,029	\$9,590	\$9,590
60453	Vehicle Repair/Tires/Oil Exp	\$84,660	\$70,000	\$74,964	\$75,000	\$55,000	\$26,260	\$60,000	\$60,000
60500	Admin/Office Supp/Eqt Non-C	\$4,641	\$4,900	\$3,354	\$5,000	\$6,000	\$4,991	\$6,000	\$4,500
60501	Operating Supp/Eqt Non-Cap	\$81,943	\$65,000	\$61,510	\$55,000	\$92,531	\$65,330	\$57,196	\$57,000
60502	Printing & Copying Expense	\$8,685	\$4,000	\$3,489	\$6,500	\$2,000	\$72	\$2,000	\$2,000
60509	Cleaning Supplies Expense	\$7,044	\$5,000	\$9,622	\$6,000	\$6,000	\$3,691	\$6,000	\$6,000
Totals		\$230,607	\$181,900	\$187,228	\$187,500	\$201,531	\$114,867	\$175,786	\$174,090

Capital Outlay

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24 Dept Head	Mgr's Rec
60601	Building Construc/Repair Cap	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60603	Vehicles Purchase Capital	\$54,522	\$48,000	\$47,394	\$60,000	\$60,000	\$39,610	\$70,000	\$70,000
Totals		\$54,522	\$48,000	\$47,394	\$60,000	\$60,000	\$39,610	\$70,000	\$70,000

Social & Municipal Services

Account Number	Description	FY21	FY22	FY22	FY23	FY23	FY23	FY24	
		Actual	Budget	Actual	Budget	Forecast	YTD 12/31/22	Dept Head	Mgr's Rec

City of Biddeford, Maine**Department Personnel Budget****Fiscal Year 2024**

DEPARTMENT: 21146 Police Dept.

Classification	EMP #	FTE	Annual Total	Requested	City Manager Recommended	Last Name	First Name	Object
POLICE CHIEF	2600	1.00	\$127,413	\$127,903	\$127,903	VACANT	0	60101
ACTING POLICE CHIEF (Dept Chief)	24440	1.00	\$103,487	\$103,885	\$103,885	FISK	JOANNE	60102
EXECUTIVE ASSISTANT	12175	1.00	\$69,403	\$69,670	\$69,670	CLOUTIER	STARR	60102
SECRETARY CLASS 2	5590	1.00	\$65,021	\$65,271	\$65,271	BOCK	SUSAN	60105
SECRETARY/ACCOUNTING CLERK	10086	1.00	\$61,551	\$61,788	\$61,788	MORTON	TRACEY	60105
CUSTODIAN	52850	0.75	\$40,909	\$41,066	\$41,066	OUELLETTE	PHILIP	60105
SERGEANT	8800	1.00	\$92,747	\$93,104	\$93,104	BUHELT	WILLIAM	60105
SERGEANT	10036	1.00	\$87,453	\$87,789	\$87,789	MEDEIROS	RANDALL	60105
SERGEANT	10336	1.00	\$92,852	\$93,209	\$93,209	GILMAN	MATTHEW	60105
SERGEANT	10657	1.00	\$82,418	\$82,735	\$82,735	GUZELIAN	SHARA	60105
SERGEANT	30530	0.80	\$74,281	\$74,567	\$74,567	GORTON	STEVEN	60105
SERGEANT	49250	1.00	\$92,852	\$93,209	\$93,209	MILLS	BRIAN	60105
LIEUTENANT	600	1.00	\$101,706	\$102,097	\$102,097	ALLAIRE	NORMAND	60105
LIEUTENANT	20410	1.00	\$101,614	\$102,005	\$102,005	DOYON	RICKY	60105
PATROLMAN	1110	1.00	\$75,442	\$75,732	\$75,732	ANGIS	LAWRENCE	60105
PATROLMAN	10069	1.00	\$76,184	\$76,477	\$76,477	REALI	MICHAEL	60105
PATROLMAN	10113	1.00	\$78,862	\$79,165	\$79,165	WOLTERBEEK	JACOB	60105
PATROLMAN	10116	1.00	\$78,862	\$79,165	\$79,165	SHORTILL	ANDREW	60105
PATROLMAN	10136	1.00	\$78,862	\$79,165	\$79,165	ROUSSEAU	MATTHEW	60105
PATROLMAN	10137	1.00	\$76,184	\$76,477	\$76,477	THOMPSON	ALEC	60105
PATROLMAN	10332	1.00	\$73,184	\$73,466	\$73,466	SIMMONS	ROBERT	60105
PATROLMAN	10458	1.00	\$73,184	\$73,466	\$73,466	OUELLETTE	CHRISTOPHER	60105
PATROLMAN	10492	1.00	\$73,184	\$73,466	\$73,466	CUTLER	KYLE	60105
PATROLMAN	10633	1.00	\$75,380	\$75,670	\$75,670	PHILLIPS	RONALD	60105
PATROLMAN	10664	1.00	\$70,900	\$71,173	\$71,173	PARKER	VICTOR	60105
PATROLMAN	10725	1.00	\$68,835	\$69,100	\$69,100	GILMAN	PETER	60105
PATROLMAN	10763	1.00	\$68,835	\$69,100	\$69,100	LAVERTUE	JUSTIN	60105
PATROLMAN	10778	1.00	\$68,835	\$69,100	\$69,100	DUBE	CODIE	60105
PATROLMAN	10836	1.00	\$70,900	\$71,173	\$71,173	CHARLAND	RANDY	60105
PATROLMAN	10850	1.00	\$72,070	\$72,347	\$72,347	HUBBARD	ADAM	60105
PATROLMAN	10856	0.50	\$33,646	\$33,776	\$33,776	LATHROP	HAYLEIGH	60105
PATROLMAN	10886	1.00	\$69,312	\$69,578	\$69,578	PRIOR	SAMANTHA	60105
PATROLMAN	10902	1.00	\$71,235	\$71,509	\$71,509	REUSS	KAYLA	60105
PATROLMAN	10916	1.00	\$67,293	\$67,552	\$67,552	MOORE	DEREK LEE	60105
PATROLMAN	10944	1.00	\$67,293	\$67,552	\$67,552	COTTON	JONATHAN	60105

City of Biddeford, Maine**Department Personnel Budget****Fiscal Year 2024**

DEPARTMENT: 21146 Police Dept.

Classification	EMP #	FTE	Annual Total	Requested	City Manager Recommended	Last Name	First Name	Object
PATROLMAN	11079	1.00	\$67,237	\$67,496	\$67,496	BYRNE	ROBERT	60105
PATROLMAN	11087	1.00	\$68,835	\$69,100	\$69,100	LUND	ERIC	60105
PATROLMAN	11104	1.00	\$65,251	\$65,502	\$65,502	MAGUIRE	HALEY	60105
PATROLMAN	11105	1.00	\$65,251	\$65,502	\$65,502	KLANGOS	CHRISTOPHER	60105
PATROLMAN	11142	1.00	\$65,251	\$65,502	\$65,502	DITOLA	MATTHEW	60105
PATROLMAN	11185	1.00	\$65,251	\$65,502	\$65,502	MCSHANE	MARK	60105
PATROLMAN	12275	1.00	\$78,138	\$78,439	\$78,439	CIAMPI	ANTHONY	60105
PATROLMAN	38710	1.00	\$81,228	\$81,540	\$81,540	LABRECQUE	SCOTT	60105
PATROLMAN	54800	1.00	\$77,705	\$78,004	\$78,004	PELLETIER	JASON	60105
PATROLMAN	54970	1.00	\$77,705	\$78,004	\$78,004	PENNY	JAMES	60105
PATROLMAN	59900	1.00	\$80,061	\$80,369	\$80,369	RICHARD-COLEMAN	ELIZABETH	60105
PATROLMAN	10307	1.00	\$71,235	\$71,509	\$71,509	LABRECQUE	SHAWN	60105
PATROLMAN	11233	1.00	\$63,199	\$63,442	\$63,442	LUCAS-BISHOP	TRENTON	60105
PATROLMAN	11287	1.00	\$73,099	\$73,380	\$73,380	QUADLAND	ZACHARY	60105
PATROLMAN	40270	1.00	\$77,705	\$78,004	\$78,004	LAPIERRE	THOMAS	60105
OPIATE OUTREACH LIAISON	10787	0.75	\$51,987	\$52,187	\$52,187	LAMBERT-IRISH	MAEGAN	60105
SOCIAL WORKER	36	1.00	\$63,730	\$63,975	\$63,975	HAMMER	JAKE	60105
PARKING ENFORCEMENT	68050	1.00	\$50,400	\$50,594	\$50,594	VIRE	RONALD	60105
PARKING ENFORCEMENT	11003	0.40	\$18,642	\$18,714	\$18,714	MARTIN	ANDREW	60105
CUSTODIAN	11212	0.38	\$19,860	\$19,936	\$19,936	JANELLE	SHANE	60105
PROCESS SERVER	10006	0.10	\$7,008	\$7,034	\$7,034	FLINT	ROBERT	60107
	52850							
TOTAL BUDGETED POSITIONS		52.68	\$3,970,968	\$3,986,241	\$3,986,241			

Notes:



Fiscal Year 2024
Budget Request

March 10, 2023

Department:

Police Dept.

Account Title: Dept Manager Salary Exp

Department Number: 21146

Account Number: 60101

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$115,382	\$115,111	\$123,585	\$129,008	\$120,505

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$127,903	\$127,903		(\$1,105)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



**Fiscal Year 2024
Budget Request**

March 10, 2023

Department:

Police Dept.

Account Title: Mid Mgmt Hrly Employee Wage Ex

Department Number: 21146

Account Number: 60102

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$111,625	\$111,979	\$109,874	\$116,687	\$65,137

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$173,555	\$173,555		\$56,868

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Exec Assist only for FY24, Deputy Chief moved here from 21148-60102



Fiscal Year 2024
Budget Request

March 10, 2023 Department: Police Dept.

Account Title: F-T Employee Wage Exp

Department Number: 21146 Account Number: 60105

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$3,058,717	\$3,335,440	\$3,172,582	\$3,464,550	\$3,154,640

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$3,677,748	\$3,677,748		\$213,198

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



Fiscal Year 2024
Budget Request

March 10, 2023 Department: Police Dept.

Account Title: Temp/Seasonal Emp Wage Exp

Department Number: 21146 Account Number: 60107

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$3,963	\$0	\$69,125	\$0	\$75,000

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$7,034	\$7,034		\$7,034

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



**Fiscal Year 2024
Budget Request**

March 10, 2023

Department:

Police Dept.

Account Title: Overtime Wage Expense

Department Number: 21146

Account Number: 60111

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$286,163	\$285,452	\$391,661	\$230,816	\$344,327

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$240,106	\$240,106		\$9,290

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Overtime will increase because of vacation carryovers related to COVID-19, and the addition of a week of vacation to some individuals meeting seniority status.



Fiscal Year 2024
Budget Request

March 10, 2023

Department:

Police Dept.

Account Title: Extra Holiday Pay Exp

Department Number: 21146

Account Number: 60112

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$74,683	\$86,730	\$75,895	\$104,300	\$85,575

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$113,611	\$113,611		\$9,311

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



Fiscal Year 2024
Budget Request

March 10, 2023 Department: Police Dept.

Account Title: Health Club Dues

Department Number: 21146 Account Number: 60127

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$660	\$1,440	\$720	\$1,440	\$720

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$960	\$960		(\$480)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Per union contract, which is \$240 per year, per participant with typical 3 participants.



**Fiscal Year 2024
Budget Request**

March 10, 2023

Department:

Police Dept.

Account Title: Clothing/Uniforms Expense

Department Number: 21146

Account Number: 60230

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$48,191	\$50,000	\$30,617	\$50,000	\$50,000

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$50,000	\$50,000		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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All bullet proof vests that expire during this budget year get reimbursed at \$400 per vest by DOJ. (Down from \$800/vest)

Bullet Proof Vest Replacement	14	\$	1,800.00	\$	25,200.00
New Officer Outfitting (contingency)	3	\$	6,000.00	\$	18,000.00
Wear & Tear Replacements covered by CBA	1	\$	6,800.00	\$	6,800.00
				\$	50,000.00



Fiscal Year 2024 Budget Request

March 10, 2023

Department:

Police Dept.

Account Title: Conferences/Training Expense

Department Number:

21146

Account Number:

60251

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$12,408	\$21,000	\$16,797	\$15,730	\$15,730

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$21,371	\$21,371		\$5,641

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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POLICE ONE in-service training agreement for all employees for the year. Annual recertification requirements for DRE, Crash Reconstruction, and other specialty classes. We typically consider two (2) slots for the MCJA Basic School. FBI LEEDA mid-management courses

	No Attendees	Cost	Subtotal
POLICE 1	1	\$5,201.00	\$ 5,201.00
MCJA Basic School	4	\$3,000.00	\$ 12,000.00
FBI LEEDA Courses	6	\$695.00	\$ 4,170.00
Annual DRE Recert			\$ -
CALEA Conf Reg	0	\$675.00	\$ -
CALEA Per Diem	0	\$220.00	\$ -
Crash Reconst.			\$ -
Specialty Classes			\$ -
	Total	\$	21,371.00



Fiscal Year 2024 Budget Request

March 10, 2023

Department:

Police Dept.

Account Title: Travel/Mileage Expense

Department Number:

21146

Account Number:

60252

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$7,047	\$4,000	\$1,334	\$5,500	\$4,000

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$5,500	\$5,500		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Typical mileage reimbursements are usually directly related to those having to travel to and from the MCJA Basic School. We currently have 4 open LEO slots, new hires will most likely not be blue pins. Typical reimbursement is \$2,000 per student for the 18 week course. Additional mileage reimbursements due to Annual well being checks in Brunswick.



**Fiscal Year 2024
Budget Request**

March 10, 2023

Department:

Police Dept.

Account Title: Food/Lodging Expense

Department Number: 21146

Account Number: 60253

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$1,256	\$1,000	\$1,312	\$500	\$4,300

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$4,000	\$4,000		\$3,500

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Working luncheon meetings, and training for outside agencies.

Detail



Fiscal Year 2024 Budget Request

March 10, 2023

Department:

Police Dept.

Account Title: Dues/Memberships Expense

Department Number: 21146

Account Number: 60256

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$1,875	\$4,360	\$1,909	\$4,555	\$2,400

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$1,980	\$1,980		(\$2,575)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

			<i>CM</i>
ME Chiefs of Police Assoc (MECOPA)	\$ 300.00	\$ 300.00	300.00
Int'l Accoc of Chiefs of Police (IACP) X2	\$ 380.00	\$ 380.00	380.00
New Chiefs of Police Assoc (NECOPA)	\$ 80.00	\$ 80.00	80.00
Buxton/Hollis Rod & Gun Club		\$ -	-
FBI-LEEDA	\$ 50.00	\$ 50.00	50.00
NESPIN	\$ 200.00	\$ 200.00	200.00
Nat'l Internal Affairs Investigators Assoc (NIAIA)	\$ 100.00	\$ 100.00	100.00
		\$ -	-
Southern Maine District Training	\$ 750.00	\$ 750.00	750.00
Nat'l Assoc. School Resource Officers	\$ 40.00	\$ 40.00	40.00
Int'l Assoc. for Identification	\$ 80.00	\$ 80.00	80.00
	\$ 1,980.00	\$ 1,980.00	1,980.00



Fiscal Year 2024 Budget Request

March 10, 2023

Department:

Police Dept.

Account Title: Professional License Fees Exp

Department Number: 21146

Account Number: 60257

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$5,148	\$20,500	\$16,427	\$8,685	\$11,000

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$8,700	\$8,700		\$15

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

PowerDMS Annual Fee (Moved to 21111-60315)

CALEA continuation fee \$ 4,995.00

NNEPAC conference (3 @ \$350, \$1,050) \$ 1,050.00

Policy Training (3 @ \$165 = \$495) \$ 495.00

Daigle Law Conference per diem \$660 \$ 660.00

Plus additional CALEA related requirements.

\$ 7,200.00

Year	Budget		Actual	
FY2013	\$	-	\$	-
FY2014	\$	-	\$	-
FY2015	\$	-	\$	-
FY2016	\$	-	\$	12,381.66
FY2017	\$	-	\$	10,217.64
FY2018	\$	19,346.00	\$	14,354.80
FY2019	\$	11,000.00	\$	19,380.79
FY2020	\$	20,500.00	\$	13,022.60
FY2021	\$	20,500.00	\$	5,147.59
FY2022	\$	20,500.00		

Average \$ 12,417.51

CALEA 4-yr only



**Fiscal Year 2024
Budget Request**

March 10, 2023

Department: Police Dept.

Account Title: Other Prof/Consult Svcs Exp

Department Number: 21146

Account Number: 60306

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$18,667	\$64,000	\$105,171	\$160,000	\$104,000

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$24,600	\$24,600		(\$79,400)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Prior year Spurwink services were paid out of this line.

Resiliency assessments for employees per Labor Agreement

Employees	Cost/Employee	Subtotal
82 \$	300.00 \$	24,600.00
Total	\$	24,600.00

Resiliency assessment; some coverage by health insurance



**Fiscal Year 2024
Budget Request**

March 10, 2023

Department: Police Dept.

Account Title: Service Contracts Expense

Department Number: 21146

Account Number: 60310

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$0	\$9,861	\$0	\$0	\$0

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$0	\$0		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



Fiscal Year 2024
Budget Request

March 10, 2023

Department:

Police Dept.

Account Title: Postage/Shipping Expense

Department Number: 21146

Account Number: 60325

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$69	\$400	\$88	\$400	\$400

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$400	\$400		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Frequent shipping of items



**Fiscal Year 2024
Budget Request**

March 10, 2023

Department:

Police Dept.

Account Title: Electricity Expense

Department Number: 21146

Account Number: 60400

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$38,771	\$36,000	\$35,913	\$63,000	\$63,000

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$63,000	\$63,000		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Electricity (Verizon pays a portion of electricity for cell tower use)

Significant increase in CMP costs future costs are estimated



Fiscal Year 2024
Budget Request

March 10, 2023 Department: Police Dept.

Account Title: Water Expense

Department Number: 21146 Account Number: 60401

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$646	\$705	\$693	\$705	\$968

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$1,000	\$1,000		\$255

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

	Cost/Mo	Months/Yr	Subtotal
Cost is \$80 per month on average.	\$80.00	12 \$	960.00
			\$ 960.00



**Fiscal Year 2024
Budget Request**

March 10, 2023

Department:

Police Dept.

Account Title: Sewer User Fee Expense

Department Number: 21146

Account Number: 60404

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$1,050	\$750	\$781	\$1,050	\$1,050

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$1,050	\$1,050		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Year	Budget	Actual
2015	\$300.00	\$584.25
2016	\$600.00	\$602.70
2017	\$600.00	\$645.75
2018	\$640.00	\$791.16
2019	\$640.00	\$784.46
2020	\$750.00	\$831.60
2021	\$750.00	\$1,049.52
2022	\$750.00	\$780.84



Fiscal Year 2024 Budget Request

March 10, 2023

Department:

Police Dept.

Account Title: Heating Fuel Expense

Department Number: 21146

Account Number: 60405

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$6,677	\$7,000	\$10,698	\$7,000	\$7,000

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$7,000	\$7,000		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Year	Budget	Actual
2015	\$8,000.00	\$9,067.58
2016	\$8,000.00	\$6,444.94
2017	\$8,000.00	\$7,216.08
2018	\$8,000.00	\$7,174.34
2019	\$7,000.00	\$8,627.28
2020	\$7,000.00	\$6,888.88
2021	\$7,000.00	\$6,676.97
2022	\$7,000.00	\$10,698.00
8-Yr Average		\$7,849.26



Fiscal Year 2024
Budget Request

March 10, 2023 Department: Police Dept.

Account Title: Gasoline Expense

Department Number: 21146 Account Number: 60411

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$48,573	\$43,460	\$44,014	\$58,848	\$58,848

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$60,000	\$60,000		\$1,152

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Information provided by Jerry Court

Year	Budget	Actual
2015	\$85,000.00	\$83,807.36
2016	\$85,000.00	\$84,945.44
2017	\$48,000.00	\$52,232.24
2018	\$53,350.00	\$52,560.81
2019	\$54,325.00	\$57,154.92
2020	\$55,325.00	\$50,464.41
2021	\$54,325.00	\$48,573.45
2022	\$43,460.00	\$44,014.27
8-Yr Average		\$59,219.11



**Fiscal Year 2024
Budget Request**

March 10, 2023

Department:

Police Dept.

Account Title: Building Repair/Maint Exp

Department Number: 21146

Account Number: 60450

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$38,755	\$23,000	\$22,261	\$30,000	\$30,000

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$35,000	\$35,000		\$5,000

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Bacon St. side of building is deteriorating is rear of building, bricks are falling out.

JoAnne to update BSP on deduction from antenna building wall repair



Fiscal Year 2024 Budget Request

March 10, 2023

Department:

Police Dept.

Account Title: Operating Equip Repair Exp

Department Number: 21146

Account Number: 60452

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$4,879	\$10,000	\$12,028	\$10,000	\$10,000

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$9,590	\$9,590		(\$410)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Pratt Abbot Cleaners, TMDE calibrations, fire extinguishers, PD bikes, Watchguard, AED etc.

TMDE Calibration	\$	1,500.00
Pratt Abbot Cleaners	\$	750.00
Watchguard	\$	1,500.00
Linwood Davis (Fire Ext)	\$	560.00
Axon Enterprises (taser battery/repair)	\$	1,570.14
AAA Police Supply	\$	250.00
Minuteman Security	\$	500.00
Misc	\$	2,960.00

	\$ 9,590.14
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Year	Budget	Actual	Differential
2015	\$8,000.00	\$16,408.32	-\$8,408.32
2016	\$8,000.00	\$13,479.41	-\$5,479.41
2017	\$10,000.00	\$13,738.13	-\$3,738.13
2018	\$10,000.00	\$10,936.92	-\$936.92
2019	\$10,000.00	\$10,606.20	-\$606.20
2020	\$10,000.00	\$12,007.56	-\$2,007.56
2021	\$10,000.00	\$4,878.55	\$5,121.45
2022	\$10,000.00	\$12,028.39	-2028.39



Fiscal Year 2024
Budget Request

March 10, 2023

Department:

Police Dept.

Account Title: Vehicle Repair/Tires/Oil Exp

Department Number: 21146

Account Number: 60453

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$84,660	\$70,000	\$74,964	\$75,000	\$55,000

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$60,000	\$60,000		(\$15,000)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Jerry Court estimates and recommendations. This involves cruiser transfers and regular vehicle repairs.

Detail



Fiscal Year 2024 Budget Request

March 10, 2023

Department:

Police Dept.

Account Title: Admin/Office Supp/Eqt Non-Cap

Department Number: 21146

Account Number: 60500

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$4,641	\$4,900	\$3,354	\$5,000	\$6,000

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$6,000	\$4,500		(\$500)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Standard office supplies, year to date some training materials.

Year	Budget	Actual
2015	\$5,000.00	\$6,866.67
2016	\$5,000.00	\$4,129.34
2017	\$5,000.00	\$5,375.90
2018	\$4,750.00	\$5,365.12
2019	\$4,900.00	\$5,623.38
2020	\$4,900.00	\$5,046.18
2021	\$4,900.00	\$4,640.81
2022	\$4,900.00	\$3,353.87
7-Yr Average		\$5,050.16



Fiscal Year 2024 Budget Request

March 10, 2023

Department: Police Dept.

Account Title: Operating Supp/Eqt Non-Cap

Department Number: 21146

Account Number: 60501

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$81,943	\$65,000	\$61,510	\$55,000	\$92,531

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$57,196	\$57,000		\$2,000

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Ammunition	\$ 13,346.00
Replacement pistol training magazines for range use	\$ 1,363.25
Taser Cartridges and advanced training supplies	\$ 5,535.14
Replace Broken Body Cams	CIP Request
Upgrade 2 Watchguard Units	CIP Request
Crash Zone Software Updates	\$ 980.00
Crash Zone Licenses (Add'l)	\$ 4,525.00
Added Card Access	\$ 5,000.00
Ergonomic Replacements (chairs, desks, etc.)	\$ 10,000.00
MRSA law books m/v and criminal laws	\$ 9,125.00
Replacement steel target	\$ 1,500.00
Replacement Oleoresin Capsicum spray	\$1,025.20
Inert training pistols Glock 19 and Glock 21 and Taser training units	\$ 4,796.00
	\$ 57,195.59



Fiscal Year 2024 Budget Request

March 10, 2023

Department:

Police Dept.

Account Title: Printing & Copying Expense

Department Number: 21146

Account Number: 60502

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$8,685	\$4,000	\$3,489	\$6,500	\$2,000

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$2,000	\$2,000		(\$4,500)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Year	Budget	Actual
2015	\$6,000.00	\$7,693.70
2016	\$6,000.00	\$10,069.85
2017	\$8,750.00	\$6,267.87
2018	\$8,750.00	\$10,828.24
2019	\$9,000.00	\$6,745.32
2020	\$7,000.00	\$5,428.32
2021	\$4,000.00	\$8,685.23
2022	\$4,000.00	\$3,489.00

Minimum	\$3,489.00
Average	\$7,400.94
Max	\$10,828.24



Fiscal Year 2024 Budget Request

March 10, 2023

Department:

Police Dept.

Account Title: Cleaning Supplies Expense

Department Number: 21146

Account Number: 60509

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$7,044	\$5,000	\$9,622	\$6,000	\$6,000

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$6,000	\$6,000		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Year	Budget	Actual
2015	\$4,000.00	\$5,779.90
2016	\$4,000.00	\$5,433.99
2017	\$4,750.00	\$5,154.64
2018	\$5,000.00	\$6,095.54
2019	\$5,000.00	\$5,695.82
2020	\$5,000.00	\$5,369.23
2021	\$5,000.00	\$7,044.08
2022	\$5,000.00	



**Fiscal Year 2024
Budget Request**

March 10, 2023

Department:

Police Dept.

Account Title: Vehicles Purchase Capital

Department Number: 21146

Account Number: 60603

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$54,522	\$48,000	\$47,394	\$60,000	\$60,000

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$70,000	\$70,000		\$10,000

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Purchase of two (2) cruisers as normal course of replacement strategy.

FY	Actual
2014	\$48,534.00
2015	\$50,338.00
2016	\$33,697.00
2017	\$30,804.00
2018	\$50,260.00
2019	\$48,460.00
2020	\$85,924.00
2021	\$54,522.00
2022	\$47,394.00
2023	\$39,610.00

10-Yr Ave \$48,954.30

City of Biddeford, Maine

Fiscal Year 2024

Budget:

Police Investigative Services

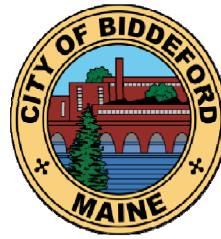
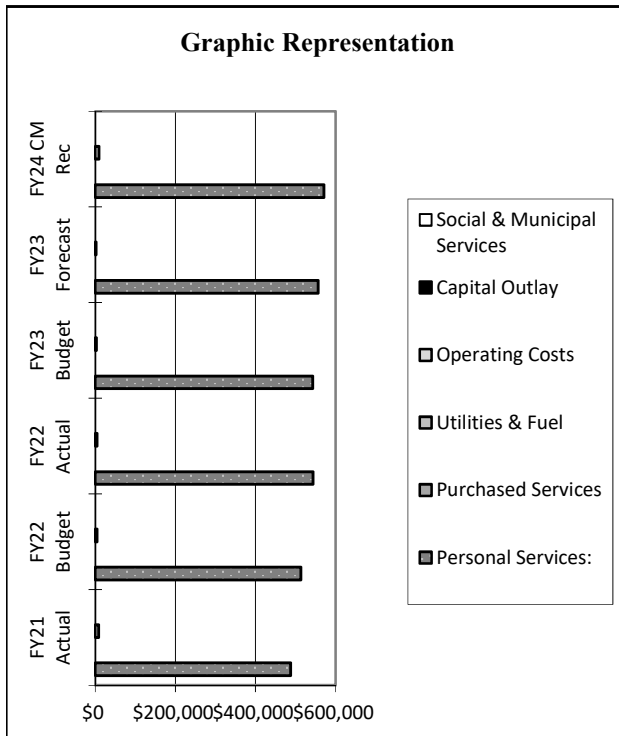
Account Number:

21147

FY24

	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD	Dept Head	Manager's Rec
Personnel Services:	\$487,753	\$513,312	\$543,290	\$543,058	\$556,650	\$269,288	\$570,613	\$570,613
Purchased Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Utilities & Fuel	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Operating Costs	\$8,478	\$4,000	\$4,506	\$2,500	\$1,700	\$114	\$8,950	\$3,000
Capital Outlay	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Social & Municipal Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTALS:	\$496,231	\$517,312	\$547,796	\$545,558	\$558,350	\$269,402	\$579,563	\$573,613

Graphic Representation

**FRINGE BENEFIT IMPACT (Estimated):**

FICA	\$43,967
Workers Comp	\$21,274
Health Insurance	\$96,208
Retirement	\$69,512
Unemployment	\$483
Other Insurance	\$2,340
Total Fringe Benefit Impact	\$233,785
# of Full Time Employees	6.38

	FY23 Budget	FY24 Manager's Rec	Dollar Change	Percentage Change
Personal Services:	\$543,058	\$570,613	\$27,555	5.1%
Purchased Services	\$0	\$0	\$0	N/A
Utilities & Fuel	\$0	\$0	\$0	N/A
Operating Costs	\$2,500	\$3,000	\$500	20.0%
Capital Outlay	\$0	\$0	\$0	N/A
Social & Municipal Services	\$0	\$0	\$0	N/A
TOTALS:	\$545,558	\$573,613	\$28,055	5.1%

Personnel Services

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec
60105	F-T Employee Wage Exp	\$426,918	\$447,751	\$460,165	\$472,367	\$474,894	\$228,198	\$495,916	\$495,916
60107	Temp/Seasonal Emp Wage Ex	\$27,964	\$26,121	\$27,798	\$29,343	\$29,224	\$15,046	\$30,224	\$30,224
60111	Overtime Wage Expense	\$21,014	\$23,250	\$42,598	\$24,623	\$39,627	\$19,150	\$25,624	\$25,624
60112	Extra Holiday Pay Exp	\$5,244	\$7,500	\$5,431	\$8,750	\$8,750	\$2,814	\$10,845	\$10,845
60230	Clothing/Uniforms Expense	\$4,200	\$4,750	\$3,600	\$4,750	\$3,600	\$3,600	\$4,750	\$4,750
60251	Conferences/Training Expense	\$1,674	\$3,000	\$3,459	\$3,000	\$300	\$250	\$3,000	\$3,000
60256	Dues/Memberships Expense	\$740	\$700	\$240	\$225	\$255	\$230	\$255	\$255
Totals		\$487,753	\$513,312	\$543,290	\$543,058	\$556,650	\$269,288	\$570,613	\$570,613

Purchased Services

Account Number	Description	FY21	FY22	FY22	FY23	FY23	FY23	FY24	
		Actual	Budget	Actual	Budget	Forecast	YTD 12/31/22	Dept Head	Mgr's Rec
					</				

Utilities & Fuel

Account		FY21	FY22	FY22	FY23	FY23	FY23	FY24	
Number	Description	Actual	Budget	Actual	Budget	Forecast	YTD 12/31/22	Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Other Operating Costs

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec
60500	Admin/Office Supp/Eqt Non-C	\$866	\$1,000	\$791	\$1,000	\$200	\$89	\$500	\$500
60501	Operating Supp/Eqt Non-Cap	\$7,611	\$3,000	\$3,714	\$1,500	\$1,500	\$25	\$8,450	\$2,500
Totals		\$8,478	\$4,000	\$4,506	\$2,500	\$1,700	\$114	\$8,950	\$3,000

Capital Outlay

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Social & Municipal Services

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

City of Biddeford, Maine**Department Personnel Budget****Fiscal Year 2024**

DEPARTMENT: 21147 Police Investigative Services

Classification	EMP #	FTE	Annual Total	Requested	City Manager Recommended	Last Name	First Name	Object
SERGEANT	30981	1.00	95,529.62	95,897.04	95,897.04	GREENWOOD	PHILIP	60105
DETECTIVE	10535	1.00	75,862.38	76,154.16	76,154.16	PLAMONDON	JAIMES	60105
DETECTIVE	10218	1.00	81,227.60	81,540.01	81,540.01	MCDONALD	DEREK	60105
DETECTIVE	1633	1.00	82,794.33	83,112.77	83,112.77	BALDWIN	MATTHEW	60105
DETECTIVES/EVIDENCE TECHNICIAN	55200	1.00	82,739.49	83,057.72	83,057.72	PERKINS	ROBERT	60105
DETECTIVES/EVIDENCE TECHNICIAN	58900	1.00	75,862.38	76,154.16	76,154.16	QUARLES	JOHN	60105
DETECTIVE	12150	0.38	30,107.83	30,223.63	30,223.63	CLOUTIER	SHAWN	60107
TOTAL BUDGETED POSITIONS		6.38	524,123.63	526,139.49	526,139.49			

Notes:



**Fiscal Year 2024
Budget Request**

March 10, 2023

Department: Police Investigative Services

Account Title: F-T Employee Wage Exp

Department Number: 21147

Account Number: 60105

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$426,918	\$447,751	\$460,165	\$472,367	\$474,894

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$495,916	\$495,916		\$23,549

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



**Fiscal Year 2024
Budget Request**

March 10, 2023

Department: Police Investigative Services

Account Title: Temp/Seasonal Emp Wage Exp

Department Number: 21147

Account Number: 60107

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$27,964	\$26,121	\$27,798	\$29,343	\$29,224

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$30,224	\$30,224		\$880

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Polygraph examiner



Fiscal Year 2024
Budget Request

March 10, 2023 Department: Police Investigative Services

Account Title: Overtime Wage Expense

Department Number: 21147 Account Number: 60111

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$21,014	\$23,250	\$42,598	\$24,623	\$39,627

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$25,624	\$25,624		\$1,001

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



Fiscal Year 2024
Budget Request

March 10, 2023

Department: Police Investigative Services

Account Title: Extra Holiday Pay Exp

Department Number: 21147

Account Number: 60112

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$5,244	\$7,500	\$5,431	\$8,750	\$8,750

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$10,845	\$10,845		\$2,095

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



Fiscal Year 2024
Budget Request

March 10, 2023

Department: Police Investigative Services

Account Title: Health Club Dues

Department Number: 21147

Account Number: 60127

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$0	\$240	\$0	\$0	\$0

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$0	\$0		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



**Fiscal Year 2024
Budget Request**

March 10, 2023

Department: Police Investigative Services

Account Title: Clothing/Uniforms Expense

Department Number: 21147

Account Number: 60230

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$4,200	\$4,750	\$3,600	\$4,750	\$3,600

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$4,750	\$4,750		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Contract item per person who wears civilian clothing and wear items for evidence technician.

	Units	Cost/Unit	Subtotal
Civilian "Uniform" Clothing Allowance	7 \$	600.00 \$	4,200.00
Evidence Technician Clothing and Assoc. Wear	1 \$	550.00 \$	550.00
		\$	4,750.00



Fiscal Year 2024
Budget Request

March 10, 2023

Department: Police Investigative Services

Account Title: Conferences/Training Expense

Department Number: 21147

Account Number: 60251

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$1,674	\$3,000	\$3,459	\$3,000	\$300

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$3,000	\$3,000		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



Fiscal Year 2024
Budget Request

March 10, 2023

Department: Police Investigative Services

Account Title: Dues/Memberships Expense

Department Number: 21147

Account Number: 60256

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$740	\$700	\$240	\$225	\$255

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$255	\$255		\$30

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

ET membership; additional membership to backup ET; polygraph examiner association \$100.

	Dept	CM
In'l Association for Property & Evidence	\$	50.00
American Polygraph Assoc	\$	150.00
Maine Polygraph Assoc	\$	25.00
ET Menbership		30
ET Membership, Backup		
	\$ 700.00	\$ 255.00



Fiscal Year 2024
Budget Request

March 10, 2023

Department: Police Investigative Services

Account Title: Admin/Office Supp/Eqt Non-Cap

Department Number: 21147

Account Number: 60500

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$866	\$1,000	\$791	\$1,000	\$200

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$500	\$500		-\$500

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



Fiscal Year 2024 Budget Request

March 10, 2023

Department: Police Investigative Services

Account Title: Operating Supp/Eqt Non-Cap

Department Number: 21147

Account Number: 60501

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$7,611	\$3,000	\$3,714	\$1,500	\$1,500

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$8,450	\$2,500		\$1,000

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Evidence:

1. Evidence **processing** supplies \$2,000.00
 - Brushes
 - Powders
 - Lifters
 - Accutran / Microsil (tool marks)
 - Static lifts
 - Gel Lifters
 - Chemicals
 - Presumptive Tests
 - Scales and assorted forensic related tools
2. Evidence **Packaging** supplies \$500
 - Tape
 - Heat seal plastic
 - Boxes
 - Bags
 - Assorted tags, decals, cutting tools, cable ties etc.

Replacement of existing twenty year old polygraph

\$5,950

defer polygraph purchase for year; staffing issue discussion

City of Biddeford, Maine

Fiscal Year 2024

Budget:

Communications

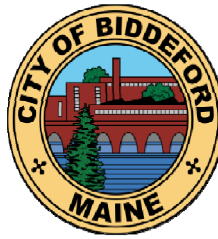
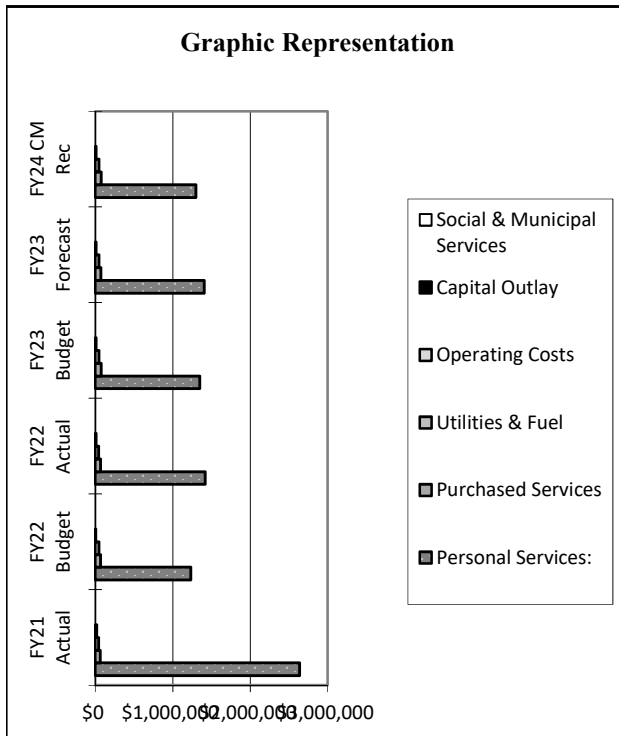
Account Number:

21148

FY24

	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD	Dept Head	Manager's Rec
Personnel Services:	\$2,636,134	\$1,230,983	\$1,417,215	\$1,346,438	\$1,407,936	\$690,107	\$1,299,132	\$1,299,132
Purchased Services	\$64,988	\$68,950	\$67,250	\$73,662	\$71,500	\$54,840	\$74,059	\$74,059
Utilities & Fuel	\$41,805	\$45,000	\$40,316	\$47,500	\$46,000	\$17,043	\$47,000	\$47,000
Operating Costs	\$19,560	\$5,000	\$9,922	\$9,000	\$8,000	\$1,710	\$8,000	\$8,000
Capital Outlay	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Social & Municipal Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTALS:	\$2,762,487	\$1,349,933	\$1,534,703	\$1,476,600	\$1,533,436	\$763,700	\$1,428,191	\$1,428,191

Graphic Representation

**FRINGE BENEFIT IMPACT (Estimated):**

FICA	\$96,764
Workers Comp	\$6,259
Health Insurance	\$226,657
Retirement	\$119,678
Unemployment	\$705
Other Insurance	\$9,360
Total Fringe Benefit Impact	\$459,423
# of Full Time Employees	18.00

	FY23 Budget	FY24 Manager's Rec	Dollar Change	Percentage Change
Personal Services:	\$1,346,438	\$1,299,132	-\$47,305	-3.5%
Purchased Services	\$73,662	\$74,059	\$397	0.5%
Utilities & Fuel	\$47,500	\$47,000	-\$500	-1.1%
Operating Costs	\$9,000	\$8,000	-\$1,000	-11.1%
Capital Outlay	\$0	\$0	\$0	N/A
Social & Municipal Services	\$0	\$0	\$0	N/A
TOTALS:	\$1,476,600	\$1,428,191	-\$48,408	-3.3%

Personnel Services

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec
60102	Mid Mgmt Hrly Employee Wa	\$177,583	\$181,251	\$191,740	\$199,529	\$201,425	\$95,314	\$100,923	\$100,923
60105	F-T Employee Wage Exp	\$1,016,103	\$913,349	\$1,006,865	\$997,338	\$997,338	\$464,760	\$1,094,691	\$1,094,691
60111	Overtime Wage Expense	\$124,159	\$105,069	\$185,258	\$112,070	\$170,973	\$112,001	\$54,605	\$54,605
60112	Extra Holiday Pay Exp	\$1,317,846	\$29,013	\$31,543	\$35,000	\$35,000	\$15,804	\$39,713	\$39,713
60251	Conferences/Training Expense	\$0	\$2,000	\$1,287	\$2,000	\$1,000	\$163	\$2,000	\$2,000
60252	Travel/Mileage Expense	\$443	\$300	\$521	\$500	\$2,200	\$2,066	\$2,200	\$2,200
60256	Dues/Memberships Expense	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Totals		\$2,636,134	\$1,230,983	\$1,417,215	\$1,346,438	\$1,407,936	\$690,107	\$1,299,132	\$1,299,132

Purchased Services

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec
60310	Service Contracts Expense	\$64,031	\$67,450	\$66,166	\$71,662	\$71,000	\$54,794	\$72,059	\$72,059
60317	Translation Expense	\$357	\$1,500	\$573	\$2,000	\$500	\$46	\$2,000	\$2,000
60330	Equipment Rent/Lease Exp	\$600	\$0	\$511	\$0	\$0	\$0	\$0	\$0
Totals		\$64,988	\$68,950	\$67,250	\$73,662	\$71,500	\$54,840	\$74,059	\$74,059

Utilities & Fuel

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec
60400	Electricity Expense	\$4,146	\$4,000	\$4,683	\$6,500	\$5,000	\$1,456	\$6,000	\$6,000
60402	Phone/Celular/Paging Exp	\$37,659	\$41,000	\$35,633	\$41,000	\$41,000	\$15,588	\$41,000	\$41,000
Totals		\$41,805	\$45,000	\$40,316	\$47,500	\$46,000	\$17,043	\$47,000	\$47,000

Other Operating Costs

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec
60452	Operating Equip Repair Exp	\$4,910	\$1,000	\$4,720	\$2,000	\$1,000	\$428	\$3,000	\$3,000
60500	Admin/Office Supp/Eqt Non-C	\$2,227	\$1,000	\$456	\$1,000	\$1,000	\$22	\$1,000	\$1,000
60501	Operating Supp/Eqt Non-Cap	\$12,422	\$3,000	\$4,746	\$6,000	\$6,000	\$1,260	\$4,000	\$4,000
Totals		\$19,560	\$5,000	\$9,922	\$9,000	\$8,000	\$1,710	\$8,000	\$8,000

Capital Outlay

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Social & Municipal Services

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

City of Biddeford, Maine**Department Personnel Budget****Fiscal Year 2024**

DEPARTMENT: 21148 Communications

Classification	EMP #	FTE	Annual Total	Requested	City Mgr Recommended	Last Name	First Name	Object
IT SPECIALIST	30300	1.00	100,535.98	100,922.65	100,922.65	GOOCH	WILLIAM	60102
DISPATCHER	68180	1.00	70,956.29	71,229.20	71,229.20	WALKER	BETHANY	60105
DISPATCHER	37700	1.00	68,985.28	69,250.61	69,250.61	THERIAULT	FRANCE	60105
DISPATCHER	50135	1.00	70,956.29	71,229.20	71,229.20	PENNY	LORI	60105
DISPATCHER	10217	1.00	68,985.28	69,250.61	69,250.61	MILLS	SARAH	60105
DISPATCHER	10700	1.00	73,270.08	73,551.89	73,551.89	MARTIN	DYLAN	60105
DISPATCHER	10484	1.00	66,971.42	67,229.01	67,229.01	PENDLETON	SHAWN	60105
DISPATCHER	10927	1.00	66,971.42	67,229.01	67,229.01	MOORE	RAELYNN	60105
DISPATCHER	11191	1.00	56,816.45	57,034.97	57,034.97	SAWYER	NICHOLE	60105
DISPATCHER	10781	1.00	63,243.65	63,486.89	63,486.89	COLE	KATHLEEN	60105
DISPATCHER	10868	1.00	62,101.75	62,340.60	62,340.60	BOYDEN	JACOB	60105
DISPATCHER	11099	1.00	62,101.75	62,340.60	62,340.60	NOVAK	SAMANTHA	60105
DISPATCHER	11031	1.00	60,327.41	60,559.44	60,559.44	DUFOUR	IAN	60105
DISPATCHER	11058	1.00	56,259.42	56,475.81	56,475.81	HEFFERNAN	COLBY	60105
DISPATCHER	11296	1.00	57,947.21	58,170.08	58,170.08	BRITTON	EMMA	60105
DISPATCHER	10331	1.00	57,947.21	58,170.08	58,170.08	RUSSELL	GARTH	60105
DISPATCHER	10467	1.00	68,642.50	68,906.51	68,906.51	LEGERE	RONALD	60105
SECRETARY CLASS 2	42550	1.00	58,013.41	58,236.54	58,236.54	LEVASSEUR	DEBRA	60105

TOTAL BUDGETED POSITIONS

18.00	1,191,032.79	1,195,613.68	1,195,613.68
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Notes:



Communications Budget Request

March 10, 2023

Department:

Communications

Account Title: Mid Mgmt Hrly Employee Wage Ex

Department Number: 21148

Account Number: 60102

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$177,583	\$181,251	\$191,740	\$199,529	\$201,425

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$100,923	\$100,923		-\$98,607

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Deputy Chief moved to 21146-60102



Communications
Budget Request

March 10, 2023
Department: Communications
Account Title: F-T Employee Wage Exp

Department Number: 21148 Account Number: 60105

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$1,016,103	\$913,349	\$1,006,865	\$997,338	\$997,338

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$1,094,691	\$1,094,691		\$97,353

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



Communications Budget Request

March 10, 2023

Department:

Communications

Account Title: Temp/Seasonal Emp Wage Exp

Department Number: 21148

Account Number: 60107

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$0	\$0	\$0	\$0	

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$5,000	\$5,000		\$5,000

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Request \$5,000 for reserve dispatcher (part-time)



Communications Budget Request

March 10, 2023

Department:

Communications

Account Title: Overtime Wage Expense

Department Number: 21148

Account Number: 60111

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$124,159	\$105,069	\$185,258	\$112,070	\$170,973

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$54,605	\$54,605		-\$57,465

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Increase is due to escalation of overtime as a result of increased vacation time per the Union Contract.



Communications Budget Request

March 10, 2023

Department: Communications

Account Title: Conferences/Training Expense

Department Number: 21148

Account Number: 60251

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$0	\$2,000	\$1,287	\$2,000	\$1,000

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$2,000	\$2,000		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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EMD/EFD annual CHE increase. IAED National Conference (support attendance by one person)



Communications Budget Request

March 10, 2023

Department:

Communications

Account Title: Travel/Mileage Expense

Department Number: 21148

Account Number: 60252

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$443	\$300	\$521	\$500	\$2,200

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$2,200	\$2,200		\$1,700

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Cost increase due to mileage for training at MCJA and training attendance by new dispatcher(s).



Communications Budget Request

March 10, 2023

Department:

Communications

Account Title: Service Contracts Expense

Department Number: 21148

Account Number: 60310

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$64,031	\$67,450	\$66,166	\$71,662	\$71,000

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$72,059	\$72,059		\$397

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Time-Clock Plus	\$	2,000.00
Tritech IMC - Support	\$	29,839.00
CPI - OpenFox Messenger	\$	1,260.00
Exacom -	\$	4,706.00
Smith and Wesson - Identikit	\$	495.00
Lexis Nexis AccuRint 12mo.	\$	2,820.00
Maine State Security	\$	300.00
Higgins- Datacard	\$	735.00
DigiCert	\$	719.00
Digicert extra name	\$	100.00
Hunter Camera Booking	\$	299.00
Fiber Maintenance contract	\$	3,800.00
Minuteman Securities - C-Cure 9000 Series	\$	384.00
City of Portland- P2P program	\$	300.00
DIRIGO Certification Training	\$	2,790.00
Pitney Bowes	\$	3,950.00
Callyo (CID)	\$	3,350.00
PACE Scheduling Software Maintenance	\$	3,300.00
Magnet Axiom	\$	3,840.00
ADOBE Updates	\$	2,000.00
Generator Testing	\$	800.00
Guardian Systems Annual Software Maintenance	\$	4,272.10
	\$	72,059.10



Communications
Budget Request

March 10, 2023 Department: Communications

Account Title: Translation Expense

Department Number: 21148 Account Number: 60317

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$357	\$1,500	\$573	\$2,000	\$500

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$2,000	\$2,000		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

\$ -



Communications Budget Request

March 10, 2023

Department:

Communications

Account Title: Electricity Expense

Department Number: 21148

Account Number: 60400

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$4,146	\$4,000	\$4,683	\$6,500	\$5,000

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$6,000	\$6,000		-\$500

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Radio Tower electricity.

\$ -



Communications Budget Request

March 10, 2023

Department:

Communications

Account Title: Phone/Celular/Paging Exp

Department Number: 21148

Account Number: 60402

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$37,659	\$41,000	\$35,633	\$41,000	\$41,000

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$41,000	\$41,000		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Number	Name	Plan Cost	Device Type	Totals
43 Phones	All Essential	\$1933.22 /Month	Handhelds	\$23,198.64
3	IPad s	\$120.00 /Month		\$1,440.00
	Aircard - IMC Switch	\$39.99	Aircard	
	Aircard - Unit 112	\$39.99	Aircard 4G	
	Aircard - Unit 116	\$39.99	Aircard	
	Aircard - Unit 111	\$39.99	Aircard 4G	
	Aircard - Unit 115	\$39.99	Aircard 4G	
	Aircard - Unit 111	\$39.99	Aircard	
	Aircard - Lapierre	\$39.99	Aircard	
	Aircard - ACO	\$39.99	Aircard 4G	
	Aircard - Unit 113	\$39.99	Aircard	
	Aircard - Unit 117	\$39.99	Aircard 4G	
	Aircard Unit 118	\$39.99	Aircard 4G	
	Aircard - Greenwood	\$39.99	Aircard 4G	
	Aircard - Street Crimes	\$39.99	Aircard 4G	
	Total Aircard	\$559.86 /Month		\$6,718.32

Cell & Aircard Total:	\$31,356.96
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Internet Fees Command Staff connection:	\$126.05 /Month	\$0.00
Texting & paging payout for Dispatchers	\$20.00 /month/15	\$3,600.00
Teletype Fees	\$120.00/month	\$1,440.00
Straight talk for furtive operations	\$46.64/month	\$559.68
Consolidate Communications	\$60.-- /month	\$720.00

Total: \$6,319.68

Grand Total:	\$37,676.64
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Communications Budget Request

March 10, 2023

Department:

Communications

Account Title: Operating Equip Repair Exp

Department Number: 21148

Account Number: 60452

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$4,910	\$1,000	\$4,720	\$2,000	\$1,000

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$3,000	\$3,000		\$1,000

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Radio Tower building maintenance

Anticipated repair of equipment.



Communications Budget Request

March 10, 2023

Department:

Communications

Account Title: Admin/Office Supp/Eqt Non-Cap

Department Number: 21148

Account Number: 60500

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$2,227	\$1,000	\$456	\$1,000	\$1,000

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$1,000	\$1,000		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

\$ -



Communications Budget Request

March 10, 2023

Department:

Communications

Account Title: Operating Supp/Eqt Non-Cap

Department Number: 21148

Account Number: 60501

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$12,422	\$3,000	\$4,746	\$6,000	\$6,000

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$4,000	\$4,000		-\$2,000

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Chair replacement; software update; UPS

City of Biddeford, Maine

Fiscal Year 2024

Budget:

Animal Control Officer

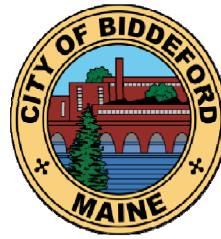
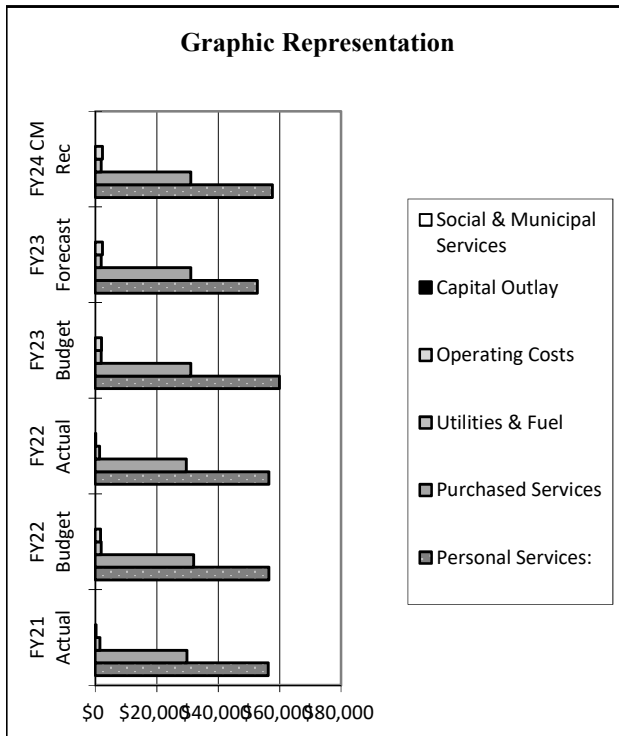
Account Number:

21149

FY24

	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD	Dept Head	Manager's Rec
Personnel Services:	\$56,300	\$56,498	\$56,485	\$59,928	\$52,780	\$26,475	\$57,589	\$53,499
Purchased Services	\$29,778	\$32,000	\$29,614	\$31,080	\$31,080	\$23,545	\$31,080	\$31,080
Utilities & Fuel	\$1,486	\$1,920	\$1,345	\$1,920	\$1,920	\$467	\$1,920	\$1,920
Operating Costs	\$248	\$1,700	\$128	\$2,050	\$2,306	\$191	\$2,300	\$2,300
Capital Outlay	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Social & Municipal Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTALS:	\$87,812	\$92,118	\$87,572	\$94,978	\$88,086	\$50,678	\$92,889	\$88,799

Graphic Representation

**FRINGE BENEFIT IMPACT (Estimated):**

FICA	\$4,497
Workers Comp	\$739
Health Insurance	\$7,309
Retirement	\$5,996
Unemployment	\$44
Other Insurance	\$780
Total Fringe Benefit Impact	\$19,365
# of Full Time Employees	1.00

	FY23 Budget	FY24 Manager's Rec	Dollar Change	Percentage Change
Personal Services:	\$59,928	\$53,499	-\$6,428	-10.7%
Purchased Services	\$31,080	\$31,080	\$0	0.0%
Utilities & Fuel	\$1,920	\$1,920	\$0	0.0%
Operating Costs	\$2,050	\$2,300	\$250	12.2%
Capital Outlay	\$0	\$0	\$0	N/A
Social & Municipal Services	\$0	\$0	\$0	N/A
TOTALS:	\$94,978	\$88,799	-\$6,178	-6.5%

Personnel Services

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec
60105	F-T Employee Wage Exp	\$55,839	\$55,248	\$56,030	\$58,928	\$51,850	\$26,475	\$50,749	\$50,749
60111	Overtime Wage Expense	\$179	\$750	\$61	\$750	\$180	\$0	\$6,090	\$2,000
60230	Clothing/Uniforms Expense	\$283	\$500	\$394	\$250	\$750	\$0	\$750	\$750
60251	Conferences/Training Expense	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60252	Travel/Mileage Expense	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Totals		\$56,300	\$56,498	\$56,485	\$59,928	\$52,780	\$26,475	\$57,589	\$53,499

Purchased Services

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec
60310	Service Contracts Expense	\$29,778	\$32,000	\$29,614	\$31,080	\$31,080	\$23,545	\$31,080	\$31,080
Totals		\$29,778	\$32,000	\$29,614	\$31,080	\$31,080	\$23,545	\$31,080	\$31,080

Utilities & Fuel

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec
60402	Phone/Celular/Paging Exp	\$362	\$720	\$428	\$720	\$720	\$33	\$720	\$720
60411	Gasoline Expense	\$1,124	\$1,200	\$918	\$1,200	\$1,200	\$434	\$1,200	\$1,200
Totals		\$1,486	\$1,920	\$1,345	\$1,920	\$1,920	\$467	\$1,920	\$1,920

Other Operating Costs

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec
60453	Vehicle Repair/Tires/Oil Exp	\$0	\$1,200	\$0	\$1,800	\$1,800	\$0	\$1,800	\$1,800
60501	Operating Supp/Eqt Non-Cap	\$248	\$500	\$128	\$250	\$506	\$191	\$500	\$500
60797	Miscellaneous Expense	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Totals		\$248	\$1,700	\$128	\$2,050	\$2,306	\$191	\$2,300	\$2,300

Capital Outlay

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Social & Municipal Services

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

City of Biddeford, Maine
Department Personnel Budget
Fiscal Year 2024

DEPARTMENT: 21149 Animal Control Officer

Classification	EMP #	FTE	Annual Total	Requested	City Manager Recommended	Last Name	First Name	Object
ANIMAL CONTROL OFFICER	11293	1.00	50,554.86	50,749.30	50,749.30	DUELL	HANNAH	60105
TOTAL BUDGETED POSITIONS		1.00	50,554.86	50,749.30	50,749.30			

Notes:



**Fiscal Year 2024
Budget Request**

March 11, 2023

Department: Animal Control Officer

Account Title: Overtime Wage Expense

Department Number: 21149

Account Number: 60111

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$179	\$750	\$61	\$750	\$180

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$6,090	\$2,000		\$1,250

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



Fiscal Year 2024
Budget Request

March 11, 2023

Department: Animal Control Officer

Account Title: Clothing/Uniforms Expense

Department Number: 21149

Account Number: 60230

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$283	\$500	\$394	\$250	\$750

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$750	\$750		\$500

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



Fiscal Year 2024
Budget Request

March 11, 2023

Department: Animal Control Officer

Account Title: Service Contracts Expense

Department Number: 21149

Account Number: 60310

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$29,778	\$32,000	\$29,614	\$31,080	\$31,080

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$31,080	\$31,080		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

AWS fees at \$31,393 per annum, paid quarterly; emergency animal treatment as necessary.



**Fiscal Year 2024
Budget Request**

March 11, 2023

Department: Animal Control Officer

Account Title: Phone/Celular/Paging Exp

Department Number: 21149

Account Number: 60402

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$362	\$720	\$428	\$720	\$720

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$720	\$720		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



**Fiscal Year 2024
Budget Request**

March 11, 2023

Department: Animal Control Officer

Account Title: Gasoline Expense

Department Number: 21149

Account Number: 60411

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$1,124	\$1,200	\$918	\$1,200	\$1,200

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$1,200	\$1,200		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

DPW estimate.



**Fiscal Year 2024
Budget Request**

March 11, 2023

Department: Animal Control Officer

Account Title: Operating Supp/Eqt Non-Cap

Department Number: 21149

Account Number: 60501

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$248	\$500	\$128	\$250	\$506

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$500	\$500		\$250

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

City of Biddeford, Maine

Fiscal Year 2024

Budget:

Street & Traffic Lights

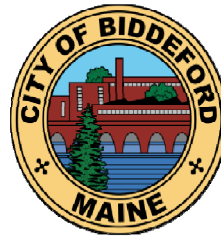
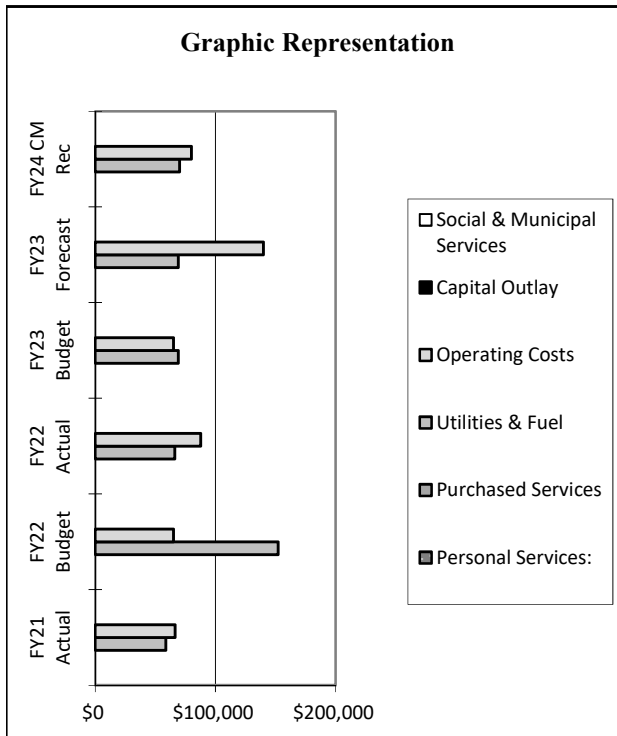
Account Number:

21150

FY24

	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD	Dept Head	Manager's Rec
Personnel Services:	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Purchased Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Utilities & Fuel	\$58,762	\$152,017	\$66,231	\$69,030	\$69,000	\$33,470	\$70,000	\$70,000
Operating Costs	\$66,276	\$65,000	\$87,566	\$65,000	\$140,000	\$84,639	\$80,000	\$80,000
Capital Outlay	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Social & Municipal Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTALS:	\$125,038	\$217,017	\$153,797	\$134,030	\$209,000	\$118,109	\$150,000	\$150,000

Graphic Representation

**FRINGE BENEFIT IMPACT (Estimated):**

FICA	\$0
Workers Comp	\$0
Health Insurance	\$0
Retirement	\$0
Unemployment	\$0
Other Insurance	\$0
Total Fringe Benefit Impact	\$0
# of Full Time Employees	0.00

	FY23 Budget	FY24 Manager's Rec	Dollar Change	Percentage Change
Personal Services:	\$0	\$0	\$0	N/A
Purchased Services	\$0	\$0	\$0	N/A
Utilities & Fuel	\$69,030	\$70,000	\$970	1.4%
Operating Costs	\$65,000	\$80,000	\$15,000	23.1%
Capital Outlay	\$0	\$0	\$0	N/A
Social & Municipal Services	\$0	\$0	\$0	N/A
TOTALS:	\$134,030	\$150,000	\$15,970	11.9%

Personnel Services

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Purchased Services

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Utilities & Fuel

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec
60400	Electricity Expense	\$58,762	\$152,017	\$66,231	\$69,030	\$69,000	\$33,470	\$70,000	\$70,000
Totals		\$58,762	\$152,017	\$66,231	\$69,030	\$69,000	\$33,470	\$70,000	\$70,000

Other Operating Costs

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec
60452	Operating Equip Repair Exp	\$66,276	\$65,000	\$87,566	\$65,000	\$140,000	\$84,639	\$80,000	\$80,000
Totals		\$66,276	\$65,000	\$87,566	\$65,000	\$140,000	\$84,639	\$80,000	\$80,000

Capital Outlay

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Social & Municipal Services

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0



Fiscal Year 2024 Budget Request

March 10, 2023

Department: Street & Traffic Lights

Account Title: Electricity Expense

Department Number: 21150

Account Number: 60400

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$58,762	\$152,017	\$66,231	\$69,030	\$69,000

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$70,000	\$70,000		\$970

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

¹Cost for streetlight electricity expense, post-LED installation \$70,000.00

¹The savings is partially offset by an additional cost for annual maintenance of fixtures now under City ownership and finance charges on the debt (principal and interest). The net savings is conservatively estimated to be \$135,000/yr through the finance term of 10 years. FY2020 reflects completion of installation and partial year of LED conversion. Reduction from 2021 forward reflects converted costs Streetlights based on PUC streetlight tariff schedule.

	Actual	
FY2014	\$	391,035.96
FY2015	\$	457,324.05
FY2016	\$	433,933.59
FY2017	\$	423,047.50
FY2018	\$	416,081.57
FY2019	\$	430,504.78
FY2020	\$	126,709.43
FY2021	\$	58,761.69
FY2022	\$	66,231.04



Fiscal Year 2024 Budget Request

March 10, 2023

Department: Street & Traffic Lights

Account Title: Operating Equip Repair Exp

Department Number: 21150

Account Number: 60452

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$66,276	\$65,000	\$87,566	\$65,000	\$140,000

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$80,000	\$80,000		\$15,000

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Signiuficant increase in Street Light Signal Repair for FY23

Desc

Budget

Contingency line for street signal repairs	\$ 40,000.00
Streetlight appropriation repair reserve	\$ 40,000.00
	\$ 80,000.00

¹Maintenance and repair costs have been factored into the P&S financials for the streetlights (year one).

Although this line has increased, the net savings within the budget is estimated to be \$135,000/yr due to conversion to LED. Increase in FY23 Actual reflects adjustment to stop/signal light expenses relative to actual costs rather than streetlight repairs.

		Actual ²
FY2015	\$	35,217.34
FY2016	\$	18,373.58
FY2017	\$	26,876.71
FY2018	\$	24,277.76
FY2019	\$	25,511.79
FY2020	\$	57,340.00
FY2021	\$	66,276.45
FY2022	\$	87,656.53
Average	\$	42,691.27
Median	\$	31,047.03
Maximum	\$	87,656.53

City of Biddeford, Maine

Fiscal Year 2024

Budget:

PW Admin/Fleet Maint. Exp

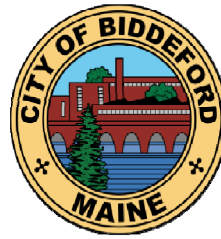
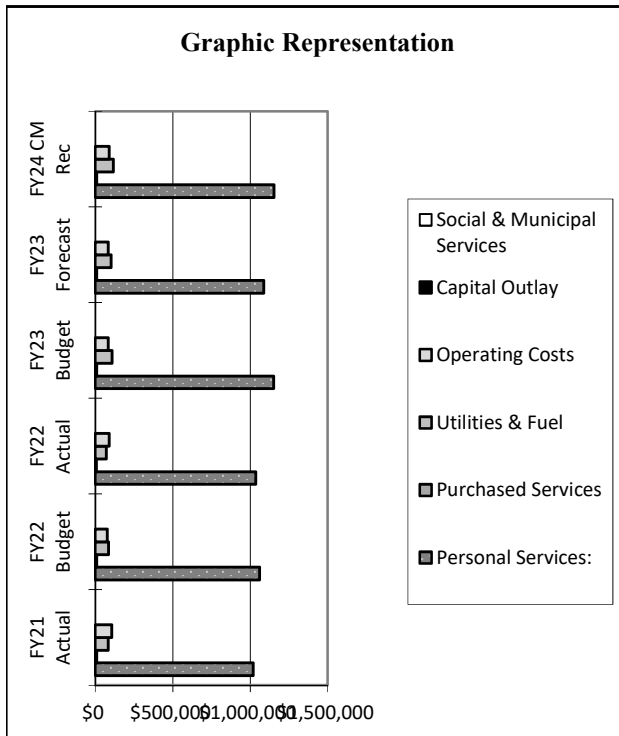
Account Number:

21161

FY24

	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD	Dept Head	Manager's Rec
Personnel Services:	\$1,019,382	\$1,061,224	\$1,036,382	\$1,151,637	\$1,087,637	\$462,670	\$1,154,549	\$1,151,265
Purchased Services	\$9,388	\$8,450	\$6,035	\$9,050	\$9,450	\$6,135	\$9,500	\$9,450
Utilities & Fuel	\$82,169	\$85,219	\$70,090	\$108,349	\$101,818	\$28,567	\$117,019	\$117,019
Operating Costs	\$104,890	\$77,435	\$89,273	\$82,385	\$84,025	\$39,160	\$88,760	\$88,760
Capital Outlay	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Social & Municipal Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTALS:	\$1,215,829	\$1,232,328	\$1,201,781	\$1,351,421	\$1,282,930	\$536,531	\$1,369,828	\$1,366,494

Graphic Representation

**FRINGE BENEFIT IMPACT (Estimated):**

FICA	\$88,045
Workers Comp	\$37,688
Health Insurance	\$193,261
Retirement	\$113,120
Unemployment	\$668
Other Insurance	\$4,805
Total Fringe Benefit Impact	\$437,587
# of Full Time Employees	13.58

	FY23 Budget	FY24 Manager's Rec	Dollar Change	Percentage Change
Personal Services:	\$1,151,637	\$1,151,265	-\$371	0.0%
Purchased Services	\$9,050	\$9,450	\$400	4.4%
Utilities & Fuel	\$108,349	\$117,019	\$8,670	8.0%
Operating Costs	\$82,385	\$88,760	\$6,375	7.7%
Capital Outlay	\$0	\$0	\$0	N/A
Social & Municipal Services	\$0	\$0	\$0	N/A
TOTALS:	\$1,351,421	\$1,366,494	\$15,074	1.1%

Personnel Services

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec
60101	Dept Manager Salary Exp	\$63,252	\$62,101	\$70,147	\$71,847	\$71,847	\$34,248	\$74,720	\$74,720
60102	Mid Mgmt Hrly Employee Wa	\$300,707	\$247,470	\$268,770	\$237,513	\$237,513	\$120,613	\$243,424	\$243,424
60105	F-T Employee Wage Exp	\$596,540	\$668,461	\$599,881	\$750,602	\$685,602	\$271,960	\$737,621	\$737,621
60111	Overtime Wage Expense	\$48,271	\$65,000	\$79,129	\$70,000	\$73,000	\$29,896	\$73,284	\$70,000
60230	Clothing/Uniforms Expense	\$4,823	\$6,700	\$9,378	\$10,000	\$10,000	\$3,929	\$13,800	\$13,800
60251	Conferences/Training Expense	\$784	\$6,000	\$3,670	\$6,000	\$4,500	\$0	\$6,000	\$6,000
60252	Travel/Mileage Expense	\$4,588	\$4,886	\$4,772	\$5,000	\$4,500	\$1,795	\$5,000	\$5,000
60253	Food/Lodging Expense	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60256	Dues/Memberships Expense	\$416	\$606	\$634	\$675	\$675	\$229	\$700	\$700
Totals		\$1,019,382	\$1,061,224	\$1,036,382	\$1,151,637	\$1,087,637	\$462,670	\$1,154,549	\$1,151,265

Purchased Services

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec
60310	Service Contracts Expense	\$9,340	\$8,100	\$5,929	\$8,700	\$9,150	\$6,135	\$9,150	\$9,150
60325	Postage/Shipping Expense	\$48	\$350	\$106	\$350	\$300	\$0	\$350	\$300
Totals		\$9,388	\$8,450	\$6,035	\$9,050	\$9,450	\$6,135	\$9,500	\$9,450

Utilities & Fuel

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec
60400	Electricity Expense	\$22,606	\$26,000	\$23,466	\$45,500	\$37,500	\$8,813	\$45,500	\$45,500
60401	Water Expense	\$3,311	\$3,906	\$3,857	\$3,978	\$3,978	\$1,932	\$4,300	\$4,300
60402	Phone/Celular/Paging Exp	\$11,318	\$12,013	\$11,880	\$12,781	\$14,250	\$4,330	\$15,229	\$15,229
60404	Sewer User Fee Expense	\$4,320	\$4,800	\$4,503	\$4,800	\$4,800	\$2,316	\$4,800	\$4,800
60405	Heating Fuel Expense	\$19,775	\$26,750	\$41,926	\$26,750	\$26,750	\$4,120	\$26,750	\$26,750
60411	Gasoline Expense	\$20,838	\$11,750	(\$15,541)	\$14,540	\$14,540	\$7,056	\$20,440	\$20,440
Totals		\$82,169	\$85,219	\$70,090	\$108,349	\$101,818	\$28,567	\$117,019	\$117,019

Other Operating Costs

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec
60450	Building Repair/Maint Exp	\$10,719	\$13,000	\$6,393	\$13,000	\$13,000	\$8,421	\$14,000	\$14,000
60452	Operating Equip Repair Exp	\$7,717	\$9,000	\$1,726	\$9,000	\$9,000	\$3,401	\$9,250	\$9,250
60453	Vehicle Repair/Tires/Oil Exp	\$8,377	\$8,000	\$11,269	\$9,500	\$11,500	\$5,326	\$12,525	\$12,525
60461	Repair/Maint-CommunsEquip	\$1,160	\$2,000	\$0	\$2,000	\$2,000	\$285	\$2,000	\$2,000
60500	Admin/Office Supp/Eqt Non-C	\$18,524	\$17,960	\$19,239	\$17,960	\$17,500	\$4,928	\$17,960	\$17,960
60501	Operating Supp/Eqt Non-Cap	\$44,726	\$6,500	\$26,384	\$5,950	\$5,950	\$2,920	\$5,950	\$5,950
60505	Construction Supplies	\$353	\$1,500	\$3,925	\$1,500	\$1,500	\$700	\$1,500	\$1,500
60506	Equipment/Small Tools-Non-c	\$9,849	\$15,000	\$16,533	\$19,000	\$19,000	\$10,515	\$20,050	\$20,050
60509	Cleaning Supplies Expense	\$2,963	\$3,850	\$3,250	\$3,850	\$3,950	\$2,663	\$4,300	\$4,300
60797	Miscellaneous Expense	\$502	\$625	\$554	\$625	\$625	\$0	\$1,225	\$1,225
Totals		\$104,890	\$77,435	\$89,273	\$82,385	\$84,025	\$39,160	\$88,760	\$88,760

Capital Outlay

Account		FY21	FY22	FY22	FY23	FY23	FY23	FY24	
Number	Description	Actual	Budget	Actual	Budget	Forecast	YTD 12/31/22	Dept Head	Mgr's Rec

Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
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Social & Municipal Services

Account		FY21	FY22	FY22	FY23	FY23	FY23	FY24	
Number	Description	Actual	Budget	Actual	Budget	Forecast	YTD 12/31/22	Dept Head	Mgr's Rec

Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
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City of Biddeford, Maine**Department Personnel Budget****Fiscal Year 2024**

DEPARTMENT: 21161 PW Admin/Fleet Maint. Exp

Classification	EMP #	FTE	Annual Total	Requested	City Manager Recommended	Last Name	First Name	Object
PUBLIC WORKS DIRECTOR	18290	0.58	\$74,434	\$74,720	\$74,720	DEMERS	JEFF	60101
ASST. PUBLIC WORKS DIRECTOR	10432	1.00	\$93,527	\$93,887	\$93,887	LOVEJOY	JOSEPH	60102
OPERATIONS MANAGER	11302	1.00	\$76,807	\$77,103	\$77,103	CRAIG	CLARK	60102
OFFICE MANAGER	10104	1.00	\$62,052	\$62,290	\$62,290	COTE	KARA	60105
MECHANIC SUPERVISOR	14325	1.00	\$90,700	\$91,049	\$91,049	COURT	JERALD	60105
MECHANIC 1	10143	1.00	\$69,735	\$70,003	\$70,003	BEAULIEU	JAYSON	60105
MECHANIC 1	11032	1.00	\$61,187	\$61,422	\$61,422	VILLANDRY	CHRISTOPHER	60105
MECHANIC 1	11154	1.00	\$63,115	\$63,358	\$63,358	MALONEY	EDWARD	60105
MECHANIC 1	12725	1.00	\$66,650	\$66,906	\$66,906	COLLOMY	LARRY	60105
MECHANIC 1	21580	1.00	\$69,649	\$69,917	\$69,917	DUNHAM	MARK	60105
MECHANIC 1	36850	1.00	\$67,378	\$67,638	\$67,638	JONES	MICHAEL	60105
MECHANIC 1	MEC-1	1.00	\$59,405	\$59,633	\$59,633	VACANT	0	60105
MECHANIC 2	10433	1.00	\$59,687	\$59,917	\$59,917	GUAY	KEVIN	60105
PARTS MAN	60910	1.00	\$65,236	\$65,487	\$65,487	ROSCIA	STEPHEN	60105

TOTAL BUDGETED POSITIONS

13.58	\$979,564	\$983,332	\$983,332
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**Fiscal Year 2024
Budget Request**

March 10, 2023

Department: PW Admin/Fleet Maint. Exp

Account Title: Dept Manager Salary Exp

Department Number: 21161

Account Number: 60101

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$63,252	\$62,101	\$70,147	\$71,847	\$71,847

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$74,720	\$74,720		\$2,874

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

58% of Director's Salary



**Fiscal Year 2024
Budget Request**

March 10, 2023

Department: PW Admin/Fleet Maint. Exp

Account Title: Mid Mgmt Hrly Employee Wage Ex

Department Number: 21161

Account Number: 60102

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$300,707	\$247,470	\$268,770	\$237,513	\$237,513

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$243,424	\$243,424		\$5,911

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

- 1 Street Working Supervisor salary.
- 1 Assistant Director
- 1 Operations manager



**Fiscal Year 2024
Budget Request**

March 10, 2023

Department: PW Admin/Fleet Maint. Exp

Account Title: F-T Employee Wage Exp

Department Number: 21161

Account Number: 60105

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$596,540	\$668,461	\$599,881	\$750,602	\$685,602

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$737,621	\$737,621		(\$12,981)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Following positions without contract obligations 7/1/23

Supervisor
Head mechanic
7 Mechanic positions
1 Body & Fender position
1 Parts Technician position
1 Admin. Asst. position
See Payroll worksheet for details



Fiscal Year 2024
Budget Request

March 10, 2023

Department: PW Admin/Fleet Maint. Exp

Account Title: Overtime Wage Expense

Department Number: 21161

Account Number: 60111

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$48,271	\$65,000	\$79,129	\$70,000	\$73,000

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$73,284	\$70,000		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



Fiscal Year 2024
Budget Request

March 10, 2023

Department: PW Admin/Fleet Maint. Exp

Account Title: Clothing/Uniforms Expense

Department Number: 21161

Account Number: 60230

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$4,823	\$6,700	\$9,378	\$10,000	\$10,000

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$13,800	\$13,800		\$3,800

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Contractual obligation for clothing for the following positions :

- Street Working Supervisor
- Mechanic Supervisor
- Head Mechanic
- 7 Mechanics
- Body & Fender
- Parts Tech.
- Extra for new employee
- Moved boots to this code from 21162-60230



**Fiscal Year 2024
Budget Request**

March 10, 2023

Department: PW Admin/Fleet Maint. Exp

Account Title: Conferences/Training Expense

Department Number: 21161

Account Number: 60251

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$784	\$6,000	\$3,670	\$6,000	\$4,500

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$6,000	\$6,000		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Op's manager	}	
Street Working Supervisor		
Mechanic Supervisor		\$ 5,500.00
Mechanics		
Body & Fender		
Parts Tech.		
Admin. Asst.		
Estimated cost related to off site training sessions		\$ 500.00
		<u>\$ 6,000.00</u>



**Fiscal Year 2024
Budget Request**

March 10, 2023

Department: PW Admin/Fleet Maint. Exp

Account Title: Travel/Mileage Expense

Department Number: 21161

Account Number: 60252

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$4,588	\$4,886	\$4,772	\$5,000	\$4,500

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$5,000	\$5,000		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Turnpike toll expenses for :

Trash Trucks	524 Trips per year	\$3,238
Large Item truck	156 Trips per year	\$1,124
Parts pick up/misc.		\$667
	Totals:	\$5,030



Fiscal Year 2024
Budget Request

March 10, 2023

Department: / Admin/Fleet Maint. Exp

Account Title: Food/Lodging Expense

Department Number: 21161

Account Number: 60253

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$0	\$0	\$0	\$0	\$0

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$0.00	\$0.00		0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



**Fiscal Year 2024
Budget Request**

March 10, 2023

Department: PW Admin/Fleet Maint. Exp

Account Title: Dues/Memberships Expense

Department Number: 21161

Account Number: 60256

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$416	\$606	\$634	\$675	\$675

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$700	\$700		\$25

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

APWA (American Public Works Association) membership dues for following positions :

Director	\$233
Asst. Director	\$233
Ops Manager	\$233
Total:	\$699



Fiscal Year 2024 Budget Request

March 10, 2023

Department: PW Admin/Fleet Maint. Exp

Account Title: Service Contracts Expense

Department Number: 21161

Account Number: 60310

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$9,340	\$8,100	\$5,929	\$8,700	\$9,150

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$9,150	\$9,150		\$450

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Annual Service Contracts :

UST (Under ground storage tanks) Inspection	\$1,300
Interstate Fuel Fire System :	\$1,200
Maine State Securities :	\$750
Heating and Air Cond. System :	\$3,250
Crane Inspections :	\$850
Scan Tool Support and upgrades: ¹	\$1,800

Total: \$9,150

¹Moved from 60501



Fiscal Year 2024
Budget Request

March 10, 2023

Department: PW Admin/Fleet Maint. Exp

Account Title: Postage/Shipping Expense

Department Number: 21161

Account Number: 60325

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$48	\$350	\$106	\$350	\$300

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$350	\$300		(\$50)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Projected costs for shipping of parts



**Fiscal Year 2024
Budget Request**

March 10, 2023

Department: PW Admin/Fleet Maint. Exp

Account Title: Electricity Expense

Department Number: 21161

Account Number: 60400

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$22,606	\$26,000	\$23,466	\$45,500	\$37,500

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$45,500	\$45,500		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

School Dept billed \$45,500 Buses



Fiscal Year 2024
Budget Request

March 10, 2023

Department: PW Admin/Fleet Maint. Exp

Account Title: Water Expense

Department Number: 21161

Account Number: 60401

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$3,311	\$3,906	\$3,857	\$3,978	\$3,978

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$4,300	\$4,300		\$322

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Projected cost for Public Works facility per Maine water with a 4% increase



Fiscal Year 2024 Budget Request

March 10, 2023

Department: PW Admin/Fleet Maint. Exp

Account Title: Phone/Celular/Paging Exp

Department Number: 21161

Account Number: 60402

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$11,318	\$12,013	\$11,880	\$12,781	\$14,250

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$15,229	\$15,229		\$2,448

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Phone & GPS Units costs :

22 GPS Units	\$17.00 month/each	\$4,488.00
17 GPS Units :	\$18.95 month/each	\$3,865
7 Smart Phone :	\$64.00 /month/each	\$5,376
2 Land Lines :	\$37.50 /month/each	\$900
Misc. :		\$600
Total:		\$15,229



Fiscal Year 2024
Budget Request

March 10, 2023

Department: PW Admin/Fleet Maint. Exp

Account Title: Sewer User Fee Expense

Department Number: 21161

Account Number: 60404

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$4,320	\$4,800	\$4,503	\$4,800	\$4,800

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$4,800	\$4,800		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Projected cost based on Historical data



Fiscal Year 2024
Budget Request

March 10, 2023

Department: PW Admin/Fleet Maint. Exp

Account Title: Heating Fuel Expense

Department Number: 21161

Account Number: 60405

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$19,775	\$26,750	\$41,926	\$26,750	\$26,750

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$26,750	\$26,750		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Projected cost based upon Historical data



Fiscal Year 2024
Budget Request

March 10, 2023

Department: PW Admin/Fleet Maint. Exp

Account Title: Gasoline Expense

Department Number: 21161

Account Number: 60411

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$20,838	\$11,750	-\$15,541	\$14,540	\$14,540

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$20,440	\$20,440		\$5,900

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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	\$\$/Gal	Gal	Total
7/1/23- 12/30/23 (Estimated)	\$2.92	3,500	\$10,220.00
1/1/24- 6/30/24 (Estimated)	\$2.92	3,500	\$10,220.00
			\$20,440.00



**Fiscal Year 2024
Budget Request**

March 10, 2023

Department: PW Admin/Fleet Maint. Exp

Account Title: Vehicle Repair/Tires/Oil Exp

Department Number: 21161

Account Number: 60453

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$8,377	\$8,000	\$11,269	\$9,500	\$11,500

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$12,525	\$12,525		\$3,025

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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	<i>Unit #</i>	<i>Cost</i>
	1	\$1,850
	2	\$2,050
	3	\$3,350
	7	\$2,400
	9	\$2,100
	42	\$775
	TOTAL:	\$12,525



**Fiscal Year 2024
Budget Request**

March 10, 2023

Department: PW Admin/Fleet Maint. Exp

Account Title: Building Repair/Maint Exp

Department Number: 21161

Account Number: 60450

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$10,719	\$13,000	\$6,393	\$13,000	\$13,000

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$14,000	\$14,000		(\$1,000)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Over head door maint:	\$5,000.00
Repairs/paint/electrical/lighting :	\$5,000.00
Misc. :	\$4,000.00
Total:	\$14,000.00



**Fiscal Year 2024
Budget Request**

March 10, 2023

Department: PW Admin/Fleet Maint. Exp

Account Title: Operating Equip Repair Exp

Department Number: 21161

Account Number: 60452

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$7,717	\$9,000	\$1,726	\$9,000	\$9,000

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$9,250	\$9,250		\$250

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Mechanical lifts :	\$1,600
Vehicle jacks :	\$1,000
Oil dispensing/reclaiming syst. :	\$2,550
Compressors :	\$600
Fuel Island :	\$2,500
Power washer	\$1,000

Total: \$9,250



**Fiscal Year 2024
Budget Request**

March 10, 2023

Department: PW Admin/Fleet Maint. Exp

Account Title: Repair/Maint-CommunsEquip

Department Number: 21161

Account Number: 60461

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$1,160	\$2,000	\$0	\$2,000	\$2,000

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$2,000	\$2,000		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

PW share of the communication tower and components.

\$2,000



**Fiscal Year 2024
Budget Request**

March 10, 2023

Department: PW Admin/Fleet Maint. Exp

Account Title: Admin/Office Supp/Eqt Non-Cap

Department Number: 21161

Account Number: 60500

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$18,524	\$17,960	\$19,239	\$17,960	\$17,500

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$17,960	\$17,960		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Maint. Dossier on-line service:	\$6,760
Office Supplies :	\$2,300
Mitchell's online Manuals :	\$4,950
Time clock support	\$950
Monday Task Monitor	\$3,000
Total:	\$17,960



**Fiscal Year 2024
Budget Request**

March 10, 2023

Department: PW Admin/Fleet Maint. Exp

Account Title: Operating Supp/Eqt Non-Cap

Department Number: 21161

Account Number: 60501

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$44,726	\$6,500	\$26,384	\$5,950	\$5,950

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$5,950	\$5,950		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Prod.Maint. Supplies	\$2,250
Safety Equipment	\$1,100
Medical Supplies :	\$1,600
OSHA/DOL Mandates :	\$1,000
Total:	\$5,950

Boots moved to 60230



**Fiscal Year 2024
Budget Request**

March 10, 2023

Department: PW Admin/Fleet Maint. Exp

Account Title: Construction Supplies

Department Number: 21161

Account Number: 60505

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$353	\$1,500	\$3,925	\$1,500	\$1,500

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$1,500	\$1,500		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Hot tp/Curbing	\$800
Gravel/Stone	\$400
Loam/seeding/Fertilizer	\$300

Total: \$1,500



**Fiscal Year 2024
Budget Request**

March 10, 2023

Department: PW Admin/Fleet Maint. Exp

Account Title: Equipment/Small Tools-Non-cap

Department Number: 21161

Account Number: 60506

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$9,849	\$15,000	\$16,533	\$19,000	\$19,000

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$20,050	\$20,050		(\$1,050)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Tool Allowance Per contract: \$9,000
Tire Balancer \$4,500
Misc. garage tools : \$6,550

Total: \$20,050



Fiscal Year 2024
Budget Request

March 10, 2023

Department: PW Admin/Fleet Maint. Exp

Account Title: Cleaning Supplies Expense

Department Number: 21161

Account Number: 60509

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$2,963	\$3,850	\$3,250	\$3,850	\$3,950

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$4,300	\$4,300		\$450

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Projected cost based upon historical data



**Fiscal Year 2024
Budget Request**

March 10, 2023

Department: PW Admin/Fleet Maint. Exp

Account Title: Miscellaneous Expense

Department Number: 21161

Account Number: 60797

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$502	\$625	\$554	\$625	\$625

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$1,225	\$1,225		\$600

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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UST (Underground storage tanks) Registration:
CIRF Fees

\$600
\$625

Total: \$1,225

City of Biddeford, Maine

Fiscal Year 2024

Budget:

Public Works Roads Maintenance

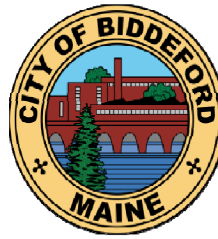
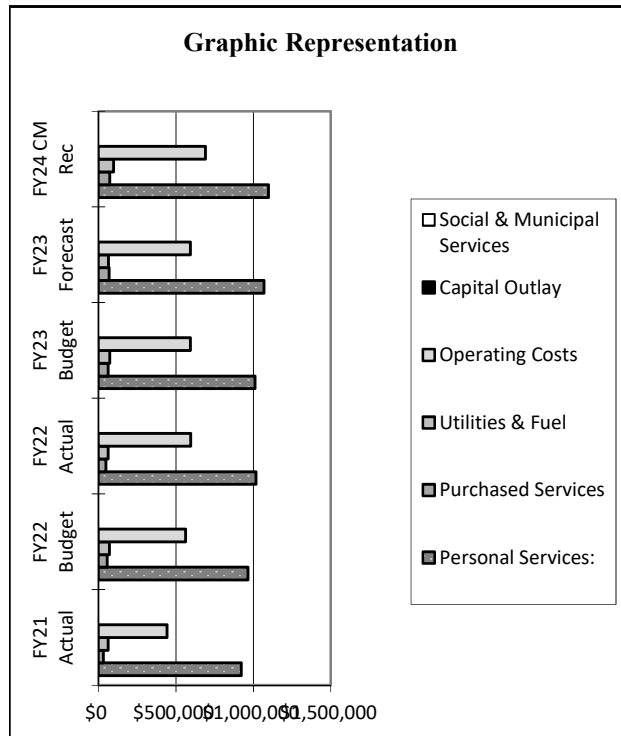
Account Number:

21162

FY24

	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD	Dept Head	Manager's Rec
Personnel Services:	\$922,711	\$965,630	\$1,017,175	\$1,011,549	\$1,069,299	\$466,263	\$1,098,352	\$1,102,233
Purchased Services	\$32,209	\$55,500	\$48,089	\$62,000	\$69,000	\$34,580	\$72,750	\$72,750
Utilities & Fuel	\$62,624	\$70,702	\$61,753	\$72,085	\$65,000	\$21,028	\$98,530	\$98,530
Operating Costs	\$443,445	\$563,300	\$595,700	\$593,816	\$594,050	\$237,767	\$690,365	\$687,865
Capital Outlay	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Social & Municipal Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTALS:	\$1,460,989	\$1,655,132	\$1,722,716	\$1,739,450	\$1,797,349	\$759,638	\$1,959,997	\$1,961,378

Graphic Representation

**FRINGE BENEFIT IMPACT (Estimated):**

FICA	\$83,118
Workers Comp	\$64,208
Health Insurance	\$189,180
Retirement	\$110,824
Unemployment	\$952
Other Insurance	\$4,680
Total Fringe Benefit Impact	\$452,962
# of Full Time Employees	19.00

	FY23 Budget	FY24 Manager's Rec	Dollar Change	Percentage Change
Personal Services:	\$1,011,549	\$1,102,233	\$90,684	9.0%
Purchased Services	\$62,000	\$72,750	\$10,750	17.3%
Utilities & Fuel	\$72,085	\$98,530	\$26,445	36.7%
Operating Costs	\$593,816	\$687,865	\$94,049	15.8%
Capital Outlay	\$0	\$0	\$0	N/A
Social & Municipal Services	\$0	\$0	\$0	N/A
TOTALS:	\$1,739,450	\$1,961,378	\$221,928	12.8%

Personnel Services

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec
60105	F-T Employee Wage Exp	\$784,675	\$866,530	\$834,996	\$894,849	\$894,849	\$409,661	\$969,183	\$969,183
60111	Overtime Wage Expense	\$127,749	\$88,000	\$165,179	\$98,000	\$155,750	\$51,759	\$111,119	\$115,000
60230	Clothing/Uniforms Expense	\$10,287	\$11,100	\$16,999	\$18,700	\$18,700	\$4,842	\$18,050	\$18,050
Totals		\$922,711	\$965,630	\$1,017,175	\$1,011,549	\$1,069,299	\$466,263	\$1,098,352	\$1,102,233

Purchased Services

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec
60312	Temporary Contract Help Exp	\$10,378	\$22,500	\$23,593	\$25,000	\$25,000	\$11,750	\$26,750	\$26,750
60313	Construction Services Expense	\$10,566	\$25,000	\$14,721	\$25,000	\$25,000	\$15,767	\$28,000	\$28,000
60346	Removal of Trees & Stumps	\$11,265	\$8,000	\$9,775	\$12,000	\$19,000	\$7,063	\$18,000	\$18,000
Totals		\$32,209	\$55,500	\$48,089	\$62,000	\$69,000	\$34,580	\$72,750	\$72,750

Utilities & Fuel

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec
60410	Diesel Fuel Expense	\$61,686	\$66,930	\$61,557	\$68,004	\$63,500	\$20,537	\$97,800	\$97,800
60411	Gasoline Expense	\$938	\$3,772	\$196	\$4,081	\$1,500	\$491	\$730	\$730
Totals		\$62,624	\$70,702	\$61,753	\$72,085	\$65,000	\$21,028	\$98,530	\$98,530

Other Operating Costs

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec
60452	Operating Equip Repair Exp	\$0	\$0	\$74	\$0	\$0	\$0	\$0	\$0
60453	Vehicle Repair/Tires/Oil Exp	\$142,311	\$180,500	\$226,269	\$190,850	\$190,850	\$73,361	\$194,115	\$194,115
60457	Road Maint/Improve Non-Cap	\$58,173	\$50,000	\$47,424	\$55,000	\$55,000	\$46,714	\$58,850	\$58,850
60461	Repair/Maint-CommunsEquip	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60462	Road Painting Expense	\$6,856	\$64,000	\$66,910	\$78,800	\$88,500	\$84,317	\$87,000	\$87,000
60501	Operating Supp/Eqt Non-Cap	\$5,543	\$6,100	\$7,470	\$6,466	\$7,000	\$4,353	\$7,200	\$7,200
60503	Road Salt Expense	\$196,453	\$220,000	\$196,527	\$210,000	\$200,000	\$14,323	\$289,500	\$289,500
60505	Construction Supplies	\$17,484	\$20,500	\$22,316	\$20,500	\$20,500	\$8,309	\$20,500	\$20,500
60506	Equipment/Small Tools-Non-c	\$6,838	\$12,200	\$14,963	\$12,200	\$12,200	\$63	\$13,200	\$13,200
60507	Street Signs Expense	\$9,788	\$10,000	\$13,747	\$20,000	\$20,000	\$6,327	\$20,000	\$17,500
Totals		\$443,445	\$563,300	\$595,700	\$593,816	\$594,050	\$237,767	\$690,365	\$687,865

Capital Outlay

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Social & Municipal Services

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

City of Biddeford, Maine**Department Personnel Budget****Fiscal Year 2024**

DEPARTMENT: 21162 Public Works Roads Maintenance

Classification	EMP #	FTE	Annual Total	Requested	City Manager Recommended	Last Name	First Name	Object
TRUCK DRIVER 1	11030	1.00	50,732.03	50,927.16	50,927.16	MENARD	KORDELL	60105
TRUCK DRIVER 1	53070	1.00	53,774.24	53,981.06	53,981.06	FARLEY	SCOTT	60105
TRUCK DRIVER 1	300	1.00	51,043.20	51,239.52	51,239.52	NEW	HIRE	60105
TRUCK DRIVER 2	97	1.00	48,810.94	48,998.68	48,998.68	VACANT	0	60105
TRUCK DRIVER 2	11223	1.00	48,182.58	48,367.89	48,367.89	COSTELLO	DELBERT	60105
TRUCK DRIVER 2	11222	1.00	48,075.46	48,260.36	48,260.36	ST HILLAIRES	JOSEPH	60105
TRUCK DRIVER 2	11248	1.00	48,075.46	48,260.36	48,260.36	WHITE	DAVID	60105
TRUCK DRIVER 2	2880	1.00	51,931.78	52,131.51	52,131.51	BELISLE	DAVID	60105
TRUCK DRIVER 2	11297	1.00	48,075.46	48,260.36	48,260.36	SCOLA	SAMUEL	60105
EQUIPMENT OPERATOR 1	10591	1.00	57,587.71	57,809.20	57,809.20	GIRARD	RENE	60105
EQUIPMENT OPERATOR 1	10693	1.00	56,923.57	57,142.50	57,142.50	VIGER	RICHARD	60105
EQUIPMENT OPERATOR 2	10112	1.00	55,788.10	56,002.67	56,002.67	LABRECQUE	RANDY	60105
EQUIPMENT OPERATOR 2	10713	1.00	53,367.18	53,572.44	53,572.44	MOULTON	JEFFREY	60105
EQUIPMENT OPERATOR 2	52140	1.00	55,680.98	55,895.13	55,895.13	NIGHTINGALE	MITCHELL	60105
EQUIPMENT OPERATOR 2	11001	1.00	52,317.41	52,518.63	52,518.63	CORBEIL	SHAWN	60105
LABORER 1/UTILITY	11256	1.00	50,903.42	51,099.21	51,099.21	D'ATRI	SIMON	60105
LABORER 1/UTILITY	44800	1.00	47,175.65	47,357.09	47,357.09	NIGHTINGALE	JODY	60105
LABORER UTILITY	11257	1.00	43,512.14	43,679.50	43,679.50	FLYNN	THOMAS	60105
LABORER UTILITY	11282	1.00	43,512.14	43,679.50	43,679.50	KENNARD	CHRISTOPHER	60105
TOTAL BUDGETED POSITIONS		19.00	965,469.44	969,182.78	969,182.78			

Notes:



Fiscal Year 2024 Budget Request

March 10, 2023

Department: Public Works Roads Maintenance

Account Title: F-T Employee Wage Exp

Department Number: 21162

Account Number: 60105

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$784,675	\$866,530	\$834,996	\$894,849	\$894,849.00

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$969,183	\$969,183		\$74,334

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Wages for the following positions. contract year :

2 Operator I positions
 4 Operator II positions
 4 Truck Driver I positions
 5 Truck Driver II positions
 4 Laborer/Utility positions
 See Payroll Worksheet for details



Fiscal Year 2024 Budget Request

March 10, 2023

Department: Public Works Roads Maintenance

Account Title: Overtime Wage Expense

Department Number: 21162

Account Number: 60111

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$127,749	\$88,000	\$165,179	\$98,000	\$155,750

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$111,119	\$115,000		\$17,000

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Projected overtime based upon historical data _____



Fiscal Year 2024 Budget Request

March 10, 2023

Department: Public Works Roads Maintenance

Account Title: Clothing/Uniforms Expense

Department Number: 21162

Account Number: 60230

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$10,287	\$11,100	\$16,999	\$18,700	\$18,700

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$18,050	\$18,050		-\$650

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

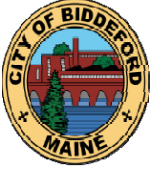
Boots moved to this code.

Contractual obligation for clothing for the following positions :

2 Operator I
4 Operator II
4 Truck Driver I
5 Truck Driver II
4 Laborer/Utility

19 total employees @ \$750.00 for clothing and \$200.00 for boots each.

Employee	Clothing Rate	Total
19 \$	750.00 \$	14,250.00
Employee	Boot Rate	
19 \$	200.00 \$	3,800.00
Employee	New Hire Rate	
0 \$	650.00 \$	-
	\$	18,050.00



Fiscal Year 2024 Budget Request

March 10, 2023

Department: Public Works Roads Maintenance

Account Title: Temporary Contract Help Exp

Department Number: 21162

Account Number: 60312

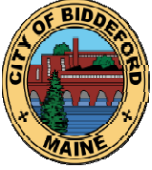
FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$10,378	\$22,500	\$23,593	\$25,000	\$25,000

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$26,750	\$26,750		\$1,750

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Weed Control Program 4 months : 7% inc.	\$ 19,250.00
Reserve Emergency Personnel :	\$ 7,500.00
	\$ 26,750.00

Biddeford Pool Invasive plant control concerns.



Fiscal Year 2024 Budget Request

March 10, 2023

Department: Public Works Roads Maintenance

Account Title: Construction Services Expense

Department Number: 21162

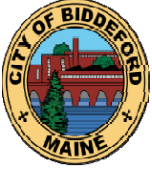
Account Number: 60313

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$10,566	\$25,000	\$14,721	\$25,000	\$25,000

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$28,000	\$28,000		\$3,000

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Spoils Crushing :	\$10,500.00
Contract Specialty Work :	\$7,500.00
Snow Hauling :	\$10,000.00
Total:	\$28,000.00



Fiscal Year 2024 Budget Request

March 10, 2023

Department: Public Works Roads Maintenance

Account Title: Removal of Trees & Stumps

Department Number: 21162

Account Number: 60346

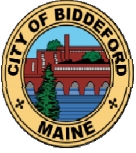
FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$11,265	\$8,000	\$9,775	\$12,000	\$19,000

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$18,000	\$18,000		\$6,000

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Projected cost for removal of hazardous trees



Fiscal Year 2024 Budget Request

March 10, 2023

Department: Public Works Roads Maintenance

Account Title: Diesel Fuel Expense

Department Number: 21162

Account Number: 60410

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$61,686	\$66,930	\$61,557	\$68,004	\$63,500

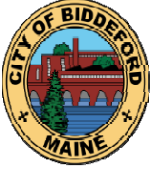
FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$97,800	\$97,800		\$29,796

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Projected 30,225 gallons

7/1/23 - 12/30/23	\$3.26 Gallon	15000 Gallons	\$48,900
1/1/24 - 6/30/24	\$3.26 Gallon	15000 Gallons	\$48,900
		Total:	\$ 97,800.00



Fiscal Year 2024 Budget Request

March 10, 2023

Department: Public Works Roads Maintenance

Account Title: Gasoline Expense

Department Number: 21162

Account Number: 60411

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$938	\$3,772	\$196	\$4,081	\$1,500

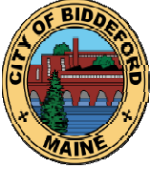
FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$730	\$730		-\$3,351

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

7/1/22 - 10/1/22	125 gallons Estimated @ \$2.92 per Gallon	\$	365
10/1/22 - 6/30/23	125 Gallons Estimated @ \$2.92 per gallon	\$	365

Total: \$730

Small equipment weed wackers, blowers, etc.



Fiscal Year 2024 Budget Request

March 10, 2023

Department: Public Works Roads Maintenance

Account Title: Operating Equip Repair Exp

Department Number: 21162

Account Number: 60452

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$0	\$0	\$74	\$0	\$0

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
		\$0		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

All moved to 60453



Fiscal Year 2024 Budget Request

March 10, 2023

Department: Public Works Roads Maintenance

Account Title: Vehicle Repair/Tires/Oil Exp

Department Number: 21162

Account Number: 60453

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$142,311	\$180,500	\$226,269	\$190,850	\$190,850

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$194,115	\$194,115		\$3,265

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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<u>Unit #</u>	<u>Cost</u>	<u>Unit #</u>	<u>Cost</u>
5 \$	3,160.00	46 \$	1,000.00
6 \$	100.00	47 \$	-
11 \$	700.00	48 \$	4,400.00
12 \$	2,050.00	49 \$	2,200.00
14 \$	6,500.00	50 \$	3,650.00
15 \$	7,800.00	54 \$	-
17 \$	7,500.00	56 \$	7,200.00
18 \$	19,000.00	57 \$	4,700.00
20 \$	10,500.00	58 \$	25.00
27 \$	2,800.00	62 \$	425.00
28 \$	-	63 \$	10,000.00
29 \$	225.00	64 \$	6,400.00
30 \$	965.00	66 \$	500.00
31 \$	4,200.00	67 \$	800.00
32 \$	5,000.00	68 \$	300.00
36 \$	4,750.00	69 \$	1,300.00
37 \$	225.00	71 \$	500.00
38 \$	225.00	72 \$	500.00
40 \$	200.00	73 \$	11,000.00
41 \$	1,450.00	74 \$	7,600.00
43 \$	1,800.00	75 \$	6,500.00
44 \$	3,800.00	76 \$	5,950.00
80 \$	3,125.00	77 \$	6,200.00
93 \$	1,600.00	195 \$	11,450.00

Total: \$ 194,115.00



Fiscal Year 2024 Budget Request

March 10, 2023

Department: Public Works Roads Maintenance

Account Title: Road Maint/Improve Non-Cap

Department Number: 21162

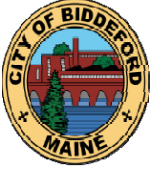
Account Number: 60457

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$58,173	\$50,000	\$47,424	\$55,000	\$55,000

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$58,850	\$58,850		\$3,850

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Projected need for spot paving repairs 7% price increase



Fiscal Year 2024 Budget Request

March 10, 2023

Department: Public Works Roads Maintenance

Account Title: Repair/Maint-CommunsEquip

Department Number: 21162

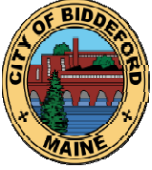
Account Number: 60461

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$0	\$0	\$0	\$0	\$0

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$0	\$0		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Radio Repacement - new system



Fiscal Year 2024 Budget Request

March 10, 2023

Department: Public Works Roads Maintenance

Account Title: Road Painting Expense

Department Number: 21162

Account Number: 60462

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$6,856	\$64,000	\$66,910	\$78,800	\$88,500

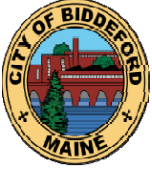
FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$87,000	\$87,000		\$8,200

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Contract services for centerlines, edge lines, fog lines, lane lines : \$63,800

In house services for some arrows, cross walks, lettering, parking stalls : \$24,000

6% increase in supplies



Fiscal Year 2024 Budget Request

March 10, 2023

Department: Public Works Roads Maintenance

Account Title: Operating Supp/Eqt Non-Cap

Department Number: 21162

Account Number: 60501

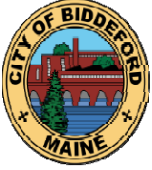
FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$5,543	\$6,100	\$7,470	\$6,466	\$7,000

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$7,200	\$7,200		\$734

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Prod./Maint. Supplies :	\$4,700
Industrial Chemicals :	\$2,500

Total:	\$7,200
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Fiscal Year 2024 Budget Request

March 10, 2023

Department: Public Works Roads Maintenance

Account Title: Road Salt Expense

Department Number: 21162

Account Number: 60503

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$196,453	\$220,000	\$196,527	\$210,000	\$200,000

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$289,500	\$289,500		\$79,500

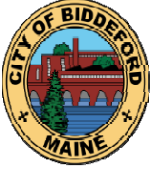
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Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Cost

Salt 3,250 tons @ \$78.00/tn	\$253,500
Mag. Chloride 20000 gals. @ \$1.80/gal :	\$36,000

Was 3,500 tons @ \$62.00 a ton
Was 20,000 gallons @ \$1.62 gallon



Fiscal Year 2024 Budget Request

March 10, 2023

Department: Public Works Roads Maintenance

Account Title: Construction Supplies

Department Number: 21162

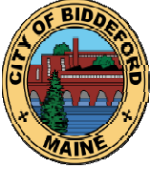
Account Number: 60505

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$17,484	\$20,500	\$22,316	\$20,500	\$20,500

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$20,500	\$20,500		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Road/Drainage Const. Supplies :		\$17,000
Winter Sand :		\$3,000
Misc. :		\$500
		\$20,500



Fiscal Year 2024 Budget Request

March 10, 2023

Department: Public Works Roads Maintenance

Account Title: Equipment/Small Tools-Non-cap

Department Number: 21162

Account Number: 60506

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$6,838	\$12,200	\$14,963	\$12,200	\$12,200

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$13,200	\$13,200		\$1,000

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Compactor	\$9,000
Hot top supplies	\$2,000
Small Tools :	\$2,200
	\$13,200



Fiscal Year 2024 Budget Request

March 10, 2023

Department: Public Works Roads Maintenance

Account Title: Street Signs Expense

Department Number: 21162

Account Number: 60507

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$9,788	\$10,000	\$13,747	\$20,000	\$20,000

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$20,000	\$17,500		-\$2,500

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Ordinances changes per City council
Street sign management through out the city

City of Biddeford, Maine

Fiscal Year 2024

Budget:

Solid Waste Management

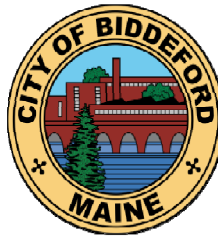
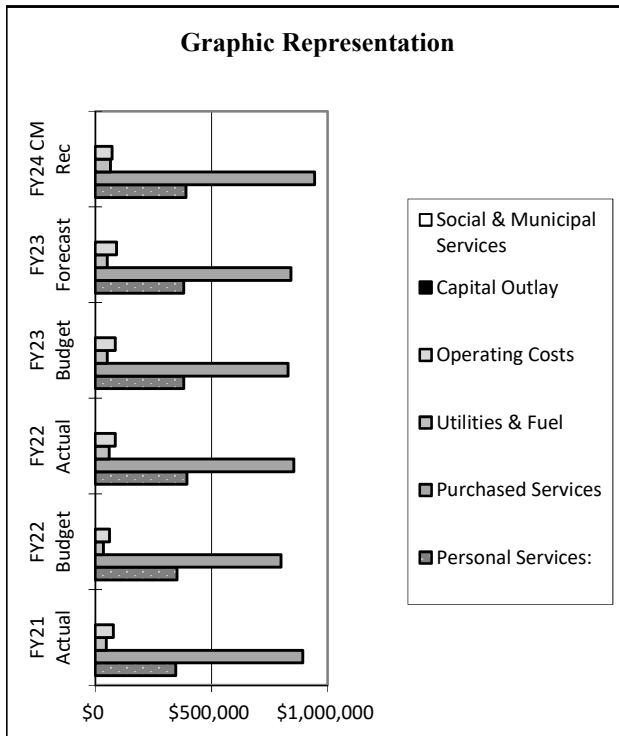
Account Number:

21164

FY24

	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD	Dept Head	Manager's Rec
Personnel Services:	\$346,663	\$352,018	\$394,959	\$380,962	\$380,962	\$190,432	\$390,844	\$384,994
Purchased Services	\$892,516	\$798,785	\$854,587	\$829,300	\$841,800	\$369,036	\$943,913	\$941,913
Utilities & Fuel	\$46,625	\$34,800	\$59,008	\$50,959	\$51,159	\$23,937	\$65,220	\$65,220
Operating Costs	\$78,133	\$60,300	\$85,833	\$86,000	\$90,650	\$54,146	\$72,100	\$70,600
Capital Outlay	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Social & Municipal Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTALS:	\$1,363,937	\$1,245,903	\$1,394,386	\$1,347,221	\$1,364,571	\$637,553	\$1,472,077	\$1,462,727

Graphic Representation

**FRINGE BENEFIT IMPACT (Estimated):**

FICA	\$29,539
Workers Comp	\$14,890
Health Insurance	\$75,973
Retirement	\$39,386
Unemployment	\$350
Other Insurance	\$4,546
Total Fringe Benefit Impact	\$164,683
# of Full Time Employees	6.40

	FY23 Budget	FY24 Manager's Rec	Dollar Change	Percentage Change
Personal Services:	\$380,962	\$384,994	\$4,032	1.1%
Purchased Services	\$829,300	\$941,913	\$112,613	13.6%
Utilities & Fuel	\$50,959	\$65,220	\$14,261	28.0%
Operating Costs	\$86,000	\$70,600	-\$15,400	-17.9%
Capital Outlay	\$0	\$0	\$0	N/A
Social & Municipal Services	\$0	\$0	\$0	N/A
TOTALS:	\$1,347,221	\$1,462,727	\$115,506	8.6%

Personnel Services

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec
60102	Mid Mgmt Hrly Employee Wa	\$69,590	\$70,112	\$99,853	\$74,543	\$74,543	\$41,499	\$72,433	\$72,433
60105	F-T Employee Wage Exp	\$251,940	\$250,481	\$265,494	\$267,269	\$267,269	\$132,161	\$273,411	\$273,411
60111	Overtime Wage Expense	\$21,519	\$27,500	\$23,981	\$32,500	\$32,500	\$13,113	\$38,350	\$32,500
60230	Clothing/Uniforms Expense	\$3,615	\$3,925	\$5,631	\$6,650	\$6,650	\$3,660	\$6,650	\$6,650
Totals		\$346,663	\$352,018	\$394,959	\$380,962	\$380,962	\$190,432	\$390,844	\$384,994

Purchased Services

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec
60311	Operations Contracts Expense	\$529,665	\$460,000	\$497,757	\$473,600	\$473,600	\$215,793	\$540,912	\$540,912
60313	Construction Services Expense	\$1,165	\$1,200	(\$884)	\$3,000	\$3,000	\$0	\$3,500	\$3,000
60340	Waste Tipping Fee Expense	\$340,599	\$320,000	\$339,307	\$337,985	\$340,000	\$148,121	\$375,801	\$375,801
60341	Non-Burnable Disposal Exp	\$20,055	\$16,500	\$17,205	\$13,515	\$24,000	\$4,621	\$22,500	\$21,000
60345	Rodent Control Expense	\$1,032	\$1,085	\$1,202	\$1,200	\$1,200	\$502	\$1,200	\$1,200
Totals		\$892,516	\$798,785	\$854,587	\$829,300	\$841,800	\$369,036	\$943,913	\$941,913

Utilities & Fuel

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24 Dept Head	Mgr's Rec
60410	Diesel Fuel Expense	\$45,303	\$33,500	\$57,477	\$49,459	\$49,459	\$23,217	\$63,570	\$63,570
60412	Bottled Gas Expense	\$1,322	\$1,300	\$1,531	\$1,500	\$1,700	\$720	\$1,650	\$1,650
Totals		\$46,625	\$34,800	\$59,008	\$50,959	\$51,159	\$23,937	\$65,220	\$65,220

Other Operating Costs

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24 Dept Head	Mgr's Rec
60452	Operating Equip Repair Exp	\$742	\$5,500	\$1,628	\$6,000	\$5,500	\$0	\$6,000	\$6,000
60453	Vehicle Repair/Tires/Oil Exp	\$44,210	\$35,000	\$64,672	\$60,000	\$60,000	\$33,397	\$41,600	\$41,600
60461	Repair/Maint-CommunsEquip	\$0	\$650	\$0	\$0	\$0	\$0	\$0	\$0
60501	Operating Supp/Eqt Non-Cap	\$18,462	\$3,650	\$3,300	\$3,650	\$3,650	\$1,272	\$3,650	\$3,650
60502	Printing & Copying Expense	\$1,626	\$4,500	\$3,234	\$4,500	\$4,500	\$2,326	\$9,000	\$7,500
60506	Equipment/Small Tools-Non-c	\$426	\$1,500	\$272	\$1,500	\$1,500	\$569	\$1,500	\$1,500
60797	Miscellaneous Expense	\$12,667	\$9,500	\$12,726	\$10,350	\$15,500	\$16,582	\$10,350	\$10,350
Totals		\$78,133	\$60,300	\$85,833	\$86,000	\$90,650	\$54,146	\$72,100	\$70,600

Capital Outlay

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24 Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Social & Municipal Services

Account Number	Description	FY21	FY22	FY22	FY23	FY23	FY23	FY24	
		Actual	Budget	Actual	Budget	Forecast	YTD 12/31/22	Dept Head	Mgr's Rec

City of Biddeford, Maine**Department Personnel Budget****Fiscal Year 2024**

DEPARTMENT: 21164 Solid Waste Management

Classification	EMP #	FTE	Annual Total	Requested	City Manager Recommended	Last Name	First Name	Object
SOLID WASTE SUPERVISOR	10928	1.00	72,155.60	72,433.13	72,433.13	DELUCA	ROCCO	60102
WASTE TRUCK DRIVER	43400	1.00	54,995.41	55,206.93	55,206.93	LOVEJOY	KEITH	60105
WASTE TRUCK DRIVER	10353	1.00	54,074.18	54,282.15	54,282.15	CORRIVEAU	PAUL	60105
SOLID WASTE DRIVER/UTILITY	8000	0.40	21,509.70	21,592.43	21,592.43	BUDA	JASON	60105
SOLID WASTE LABORER/UTILITY	10494	1.00	45,675.97	45,851.64	45,851.64	ROBERTS	WAYNE	60105
SOLID WASTE LABORER/UTILITY	10352	1.00	45,675.97	45,851.64	45,851.64	THIBODEAU	JAMES	60105
WASTE HANDLER	10180	1.00	50,432.10	50,626.07	50,626.07	ROBERTS	TERRY	60105
TOTAL BUDGETED POSITIONS		6.40	344,518.92	345,843.99	345,843.99			

Notes:



**Fiscal Year 2024
Budget Request**

March 10, 2023

Department: Solid Waste Management

Account Title: Mid Mgmt Hrly Employee Wage Ex

Department Number: 21164

Account Number: 60102

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$69,590	\$70,112	\$99,853	\$74,543	\$74,543

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$72,433	\$72,433		-\$2,110

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Solid Waste/Street Working Supervisor

See Payroll Worksheet for details



**Fiscal Year 2024
Budget Request**

March 10, 2023

Department: Solid Waste Management

Account Title: F-T Employee Wage Exp

Department Number: 21164

Account Number: 60105

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$251,940	\$250,481	\$265,494	\$267,269	\$267,269

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$273,411	\$273,411		\$6,142

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Wages for the following positions

40 % of Solid Waste Driver
2 Waste Truck Drivers
1 Waste Handlers
2 Solid Waste Laborer/Utility

See Payroll Worksheet for details



**Fiscal Year 2024
Budget Request**

March 10, 2023

Department: Solid Waste Management

Account Title: Overtime Wage Expense

Department Number: 21164

Account Number: 60111

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$21,519	\$27,500	\$23,981	\$32,500	\$32,500

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$38,350	\$32,500		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Projected overtime based upon historical data



**Fiscal Year 2024
Budget Request**

March 10, 2023

Department: Solid Waste Management

Account Title: Clothing/Uniforms Expense

Department Number: 21164

Account Number: 60230

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$3,615	\$3,925	\$5,631	\$6,650	\$6,650

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$6,650	\$6,650		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Boots Moved out of 60501 into clothing

Contractual obligation for clothing for the following positions :

	unit (each)	Rate
Solid Waste/Street Working Supervisor	1	\$950
Solid Waste Driver	1	\$950
2 Waste truck Drivers	2	\$1,900
1Waste Handlers	1	\$950
2 Solid Waste Laborer/Utility	2	\$1,900
Total:		\$6,650



Fiscal Year 2024 Budget Request

March 10, 2023

Department: Solid Waste Management

Account Title: Operations Contracts Expense

Department Number: 21164

Account Number: 60311

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$529,665	\$460,000	\$497,757	\$473,600	\$473,600

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$540,912	\$540,912		\$67,312

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Curbside collection of recycling contract service

Projecting an 8% CPI increase	As of July 2023 \$42,451 x 12 = \$509,412	\$509,412
0-15% \$25.99 Contamination fee per ton	1,260 tons @ \$25.99	<u>\$32,747</u>
Prior rate \$35,722 per month		\$542,159

FY 21 CPI increase :	2.00%
FY 22 CPI increase :	5.08%
FY 23 CPI increase :	8.00%



**Fiscal Year 2024
Budget Request**

March 10, 2023

Department: Solid Waste Management

Account Title: Construction Services Expense

Department Number: 21164

Account Number: 60313

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$1,165	\$1,200	-\$884	\$3,000	\$3,000

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$3,500	\$3,000		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Storage Building	\$1,500.00
Over Head Door	<u>\$2,000.00</u>
<i>Total:</i>	<i>\$3,500.00</i>



Fiscal Year 2024 Budget Request

March 10, 2023

Department: Solid Waste Management

Account Title: Waste Tipping Fee Expense

Department Number: 21164

Account Number: 60340

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$340,599	\$320,000	\$339,307	\$337,985	\$340,000

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$375,801	\$375,801		\$37,816

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

	<i>Tons</i>	<i>Rate</i>	
July 1, 2021 through June 30, 2022	4,628	\$63.04	\$291,749.12
Include 700 tons of large item debris/Curbside	700	\$63.04	\$44,128.00
			\$335,877.12
July 1, 2022 through Jan 30, 2023 :	2,655	\$68.04	\$180,646.20
Include LI debris/curbside @ \$68.04 1/2 year	350	\$68.04	\$23,814
		7 Months @ \$68.04	\$204,460.20
January 2023 CPI inc	8.00%		
January 2022 CPI inc:	1.08%		
Actual tonnage FY22 was 4,628	EST: FY23	2,314	\$68.08
		2,314	\$68.08
			\$157,537.12
			\$315,074.24
Yards Large Item (LI)	892	\$68.08	\$60,727.36
			\$ 375,801.60



**Fiscal Year 2024
Budget Request**

March 10, 2023

Department: Solid Waste Management

Account Title: Non-Burnable Disposal Exp

Department Number: 21164

Account Number: 60341

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$20,055	\$16,500	\$17,205	\$13,515	\$24,000

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$22,500	\$21,000		\$7,485

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Violations curbside Furniture, etc.	\$	3,000.00
One HHW Collection Event :		\$14,000
Tires, waste oils/lubricants, etc. :		\$5,500
Total: \$		22,500.00

FY23 over budget due to curbside large item volume



**Fiscal Year 2024
Budget Request**

March 10, 2023

Department: Solid Waste Management

Account Title: Rodent Control Expense

Department Number: 21164

Account Number: 60345

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$1,032	\$1,085	\$1,202	\$1,200	\$1,200

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$1,200	\$1,200		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

PW Facility : \$1,000
Landfill : \$200

Total: \$1,200



Fiscal Year 2024 Budget Request

March 10, 2023

Department: Solid Waste Management

Account Title: Diesel Fuel Expense

Department Number: 21164

Account Number: 60410

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$45,303	\$33,500	\$57,477	\$49,459	\$49,459

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$63,570	\$63,570		\$14,111

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

	Rate/Gal	Gallons	Total
7/1/23 - 12/30/23	\$3.26	9,750	\$31,785.00
1/1/24 - 6/30/24 (est)	\$3.26	9,750	\$31,785.00
Total:			\$63,570.00



Fiscal Year 2024
Budget Request

March 10, 2023

Department: Solid Waste Management

Account Title: Bottled Gas Expense

Department Number: 21164

Account Number: 60412

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$1,322	\$1,300	\$1,531	\$1,500	\$1,700

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$1,650	\$1,650		\$150

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Estimated 10% increase



**Fiscal Year 2024
Budget Request**

March 10, 2023

Department: Solid Waste Management

Account Title: Operating Equip Repair Exp

Department Number: 21164

Account Number: 60452

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$742	\$5,500	\$1,628	\$6,000	\$5,500

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$6,000	\$6,000		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Bailers :	\$2,700
Unit #82	\$1,600
Unit #83	\$0
Compactor	\$1,700
Total:	\$6,000



**Fiscal Year 2024
Budget Request**

March 10, 2023

Department: Solid Waste Management

Account Title: Vehicle Repair/Tires/Oil Exp

Department Number: 21164

Account Number: 60453

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$44,210	\$35,000	\$64,672	\$60,000	\$60,000

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$41,600	\$41,600		-\$18,400

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Unit #	Cost	
22	\$3,800	Oldest truck in fleet needs Body work, etc.
23	\$13,700	Brakes, tires and body work.
24	\$13,700	Manual automaded truck high maintainance
61	\$2,700	
40% of 78	\$7,700	
Total:	\$41,600	



**Fiscal Year 2024
Budget Request**

March 10, 2023

Department: Solid Waste Management

Account Title: Operating Supp/Eqt Non-Cap

Department Number: 21164

Account Number: 60501

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$18,462	\$3,650	\$3,300	\$3,650	\$3,650

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$3,650	\$3,650		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Boots moved to 60230

Bailing wire :	\$2,250
Violation Stickers :	\$500
Bins :	\$900
Total:	\$3,650



**Fiscal Year 2024
Budget Request**

March 10, 2023

Department: Solid Waste Management

Account Title: Printing & Copying Expense

Department Number: 21164

Account Number: 60502

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$1,626	\$4,500	\$3,234	\$4,500	\$4,500

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$9,000	\$7,500		\$3,000

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Funding for Solid Waste Commission for education, advertising, informational documents, Earth Machines.

Cassella Education software \$4,000



**Fiscal Year 2024
Budget Request**

March 10, 2023

Department: Solid Waste Management

Account Title: Equipment/Small Tools-Non-cap

Department Number: 21164

Account Number: 60506

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$426	\$1,500	\$272	\$1,500	\$1,500

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$1,500	\$1,500		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Small tools :	\$750
Misc. :	\$750
Total:	\$1,500



**Fiscal Year 2024
Budget Request**

March 10, 2023

Department: Solid Waste Management

Account Title: Miscellaneous Expense

Department Number: 21164

Account Number: 60797

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$12,667	\$9,500	\$12,726	\$10,350	\$15,500

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$10,350	\$10,350		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Land Fill Monitoring	\$7,000.00
Transfer Station License/Fees:	\$500.00
Monitoring well repairs	\$2,000.00
Composting License	\$850.00

Total: \$10,350.00

City of Biddeford, Maine

Fiscal Year 2024

Budget:

Parks Maintenance

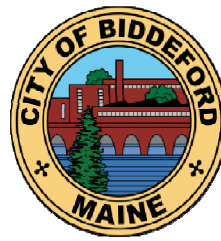
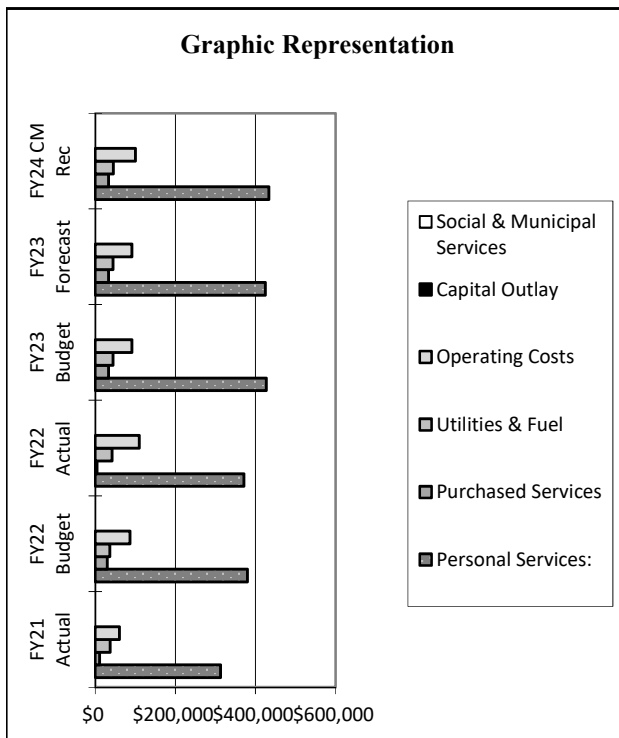
Account Number:

21165

FY24

	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD	Dept Head	Manager's Rec
Personnel Services:	\$312,870	\$379,464	\$371,222	\$426,878	\$424,700	\$164,512	\$432,922	\$429,731
Purchased Services	\$10,440	\$30,000	\$4,173	\$33,000	\$33,000	\$6,219	\$33,274	\$33,274
Utilities & Fuel	\$37,112	\$36,382	\$41,585	\$43,874	\$43,824	\$33,031	\$44,950	\$44,950
Operating Costs	\$59,740	\$86,750	\$109,555	\$91,360	\$91,360	\$19,226	\$99,960	\$96,260
Capital Outlay	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Social & Municipal Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTALS:	\$420,162	\$532,596	\$526,535	\$595,112	\$592,884	\$222,988	\$611,106	\$604,215

Graphic Representation

**FRINGE BENEFIT IMPACT (Estimated):**

FICA	\$34,844
Workers Comp	\$15,091
Health Insurance	\$88,089
Retirement	\$33,749
Unemployment	\$243
Other Insurance	\$4,919
Total Fringe Benefit Impact	\$176,935
# of Full Time Employees	6.00

	FY23 Budget	FY24 Manager's Rec	Dollar Change	Percentage Change
Personal Services:	\$426,878	\$429,731	\$2,853	0.7%
Purchased Services	\$33,000	\$33,274	\$274	0.8%
Utilities & Fuel	\$43,874	\$44,950	\$1,076	2.5%
Operating Costs	\$91,360	\$96,260	\$4,900	5.4%
Capital Outlay	\$0	\$0	\$0	N/A
Social & Municipal Services	\$0	\$0	\$0	N/A
TOTALS:	\$595,112	\$604,215	\$9,103	1.5%

Personnel Services

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec
60102	Mid Mgmt Hrly Employee Wa	\$79,988	\$73,566	\$80,499	\$77,478	\$75,500	\$25,346	\$76,780	\$76,780
60105	F-T Employee Wage Exp	\$181,379	\$230,244	\$209,182	\$258,550	\$258,500	\$115,523	\$272,422	\$272,422
60106	P-T Employee Wage Exp	\$37,141	\$50,805	\$54,415	\$61,200	\$61,200	\$14,161	\$50,880	\$50,880
60111	Overtime Wage Expense	\$11,992	\$21,500	\$22,726	\$23,000	\$23,000	\$7,229	\$26,191	\$23,000
60230	Clothing/Uniforms Expense	\$2,370	\$3,350	\$4,400	\$6,650	\$6,500	\$2,252	\$6,650	\$6,650
Totals		\$312,870	\$379,464	\$371,222	\$426,878	\$424,700	\$164,512	\$432,922	\$429,731

Purchased Services

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec
60313	Construction Services Expense	\$10,440	\$30,000	\$4,173	\$33,000	\$33,000	\$6,219	\$33,274	\$33,274
Totals		\$10,440	\$30,000	\$4,173	\$33,000	\$33,000	\$6,219	\$33,274	\$33,274

Utilities & Fuel

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec
60400	Electricity Expense	\$6,789	\$11,200	\$6,990	\$19,600	\$17,500	\$3,381	\$19,600	\$19,600
60401	Water Expense	\$11,979	\$8,500	\$13,504	\$8,670	\$8,670	\$11,340	\$8,670	\$8,670
60404	Sewer User Fee Expense	\$5,874	\$1,500	\$5,716	\$1,500	\$1,500	\$11,232	\$1,500	\$1,500
60410	Diesel Fuel Expense	\$3,395	\$4,850	\$6,012	\$2,250	\$4,300	\$2,495	\$3,326	\$3,326
60411	Gasoline Expense	\$9,075	\$10,332	\$9,364	\$11,854	\$11,854	\$4,583	\$11,854	\$11,854
Totals		\$37,112	\$36,382	\$41,585	\$43,874	\$43,824	\$33,031	\$44,950	\$44,950

Other Operating Costs

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec
60450	Building Repair/Maint Exp	\$724	\$1,200	\$832	\$1,200	\$1,200	\$117	\$1,200	\$1,000
60452	Operating Equip Repair Exp	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60453	Vehicle Repair/Tires/Oil Exp	\$19,581	\$26,000	\$28,738	\$28,850	\$28,850	\$13,076	\$32,450	\$32,450
60454	Grounds Maint/Improve Exp	\$30,692	\$43,750	\$60,676	\$44,910	\$44,910	\$3,465	\$44,910	\$44,910
60461	Repair/Maint-CommunsEquip	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60500	Admin/Office Supp/Eqt Non-C	\$223	\$500	\$403	\$500	\$500	\$0	\$500	\$500
60501	Operating Supp/Eqt Non-Cap	\$2,070	\$1,300	\$1,222	\$1,400	\$1,400	\$785	\$1,400	\$1,400
60505	Construction Supplies	\$2,274	\$3,000	\$2,456	\$3,000	\$3,000	\$1,027	\$5,000	\$5,000
60506	Equipment/Small Tools-Non-c	\$2,465	\$9,000	\$13,866	\$9,000	\$9,000	\$601	\$12,000	\$9,000
60509	Cleaning Supplies Expense	\$1,711	\$2,000	\$1,363	\$2,500	\$2,500	\$155	\$2,500	\$2,000
Totals		\$59,740	\$86,750	\$109,555	\$91,360	\$91,360	\$19,226	\$99,960	\$96,260

Capital Outlay

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24 Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Social & Municipal Services

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24 Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

City of Biddeford, Maine**Department Personnel Budget****Fiscal Year 2024**

DEPARTMENT: 21165 Parks Maintenance

Classification	EMP #	FTE	Annual Total	Requested	City Manager Recommended	Last Name	First Name	Object
PARKS MAINTENANCE SUPERVISOR	10170	1.00	76,485.39	76,779.57	76,779.57	BLAIS	NICHOLAS	60102
TRUCK DRIVER 1	10656	1.00	52,574.50	52,776.71	52,776.71	SPEAR	MICHAEL	60105
EQUIPMENT OPERATOR 3	24750	1.00	55,573.86	55,787.60	55,787.60	FLEURANT	BRIAN	60105
PARKS & REC. MAINT. WORKER	9957	1.00	54,009.90	54,217.63	54,217.63	CANTARA	RONALD	60105
PARKS & REC. MAINT. WORKER	10266	1.00	54,652.62	54,862.83	54,862.83	ROUSELLE	THOMAS	60105
PARKS MAINTENANCE	10555	1.00	54,566.93	54,776.80	54,776.80	HAUCK	JAMES	60105
P-T PARKS MAINTENANCE WORKERS	26	-	60,965.52	61,200.00	61,200.00	0	0	60106

TOTAL BUDGETED POSITIONS

6.00	408,828.72	410,401.14	410,401.14
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Notes:



Fiscal Year 2024
Budget Request

March 10, 2023 Department: Parks Maintenance

Account Title: Mid Mgmt Hrly Employee Wage Ex

Department Number: 21165 Account Number: 60102

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$79,988	\$73,566	\$80,499	\$77,478	\$75,500

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$76,780	\$76,780		-\$698

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Parks Foreman salary.

See Payroll Workseet for details



**Fiscal Year 2024
Budget Request**

March 10, 2023

Department: Parks Maintenance

Account Title: F-T Employee Wage Exp

Department Number: 21165

Account Number: 60105

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$181,379	\$230,244	\$209,182	\$258,550	\$258,500

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$272,422	\$272,422		\$13,872

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Wages for the following positions :

4 Parks Maintenance Workers operator #3
Truck Driver 2



Fiscal Year 2024 Budget Request

March 10, 2023

Department: Parks Maintenance

Account Title: P-T Employee Wage Exp

Department Number: 21165

Account Number: 60106

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$37,141	\$50,805	\$54,415	\$61,200	\$61,200

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$50,880	\$50,880		-\$10,320

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Wages for 2 Downtown part time summer maintenance gardening employees -
Dedicated Downtown Part Time

Positions	\$/Hr	Hrs/Wk	Wks/Yr	Total
2	\$18.00	24	20	\$17,280.00

Downtown Part Time Helpers Summer/Winter @ \$15.00 per hr 28 weeks each

Positions	\$/Hr	Hrs/Wk	Wks/Yr	Total
2	\$15.00	40	28	\$33,600.00

	Total	\$50,880.00
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Fiscal Year 2024
Budget Request

March 10, 2023

Department: Parks Maintenance

Account Title: Overtime Wage Expense

Department Number: 21165

Account Number: 60111

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$11,992	\$21,500	\$22,726	\$23,000	\$23,000

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$26,191	\$23,000		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Overtime needs based upon historical data



**Fiscal Year 2024
Budget Request**

March 10, 2023

Department: Parks Maintenance

Account Title: Clothing/Uniforms Expense

Department Number: 21165

Account Number: 60230

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$2,370	\$3,350	\$4,400	\$6,650	\$6,500

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$6,650	\$6,650		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Contractual obligation for clothing for the following positions :

Parks Foreman	\$750.00
4 Parks Maintenance Workers @ \$750	\$3,000.00
Truck Driver II @ \$750	\$750.00
(6) Safety Boots @ \$200	\$1,200.00

(1) Full time No PT	\$950.00
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Total: \$6,650.00



**Fiscal Year 2024
Budget Request**

March 10, 2023

Department: Parks Maintenance

Account Title: Construction Services Expense

Department Number: 21165

Account Number: 60313

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$10,440	\$30,000	\$4,173	\$33,000	\$33,000

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$33,274	\$33,274		\$274

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Sports Field Inc.	\$	7,520.00
Boston Co. :	\$	21,754.00
Irrigation:	\$	3,000.00
Cover/Uncover Ball field lights:	\$	1,000.00
	\$	33,274.00

Increase reflects add'l services to get fields back in shape and address grubs with excpcted high useage coming out of Covid lockdown as last year.



Fiscal Year 2024
Budget Request

March 10, 2023

Department: Parks Maintenance

Account Title: Electricity Expense

Department Number: 21165

Account Number: 60400

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$6,789	\$11,200	\$6,990	\$19,600	\$17,500

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$19,600	\$19,600		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Estimate based on historical data



**Fiscal Year 2024
Budget Request**

March 10, 2023

Department: Parks Maintenance

Account Title: Water Expense

Department Number: 21165

Account Number: 60401

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$11,979	\$8,500	\$13,504	\$8,670	\$8,670

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$8,670	\$8,670		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Projected costs based on historical data.

Lester B - Bath House - St. Louis

Watering of St Louis ball fields.



**Fiscal Year 2024
Budget Request**

March 10, 2023

Department: Parks Maintenance

Account Title: Sewer User Fee Expense

Department Number: 21165

Account Number: 60404

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$5,874	\$1,500	\$5,716	\$1,500	\$1,500

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$1,500	\$1,500		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Projected cost based upon historical data

Need to go to sewer commission for usage abatement @ 368.8 as of 1/22/22



**Fiscal Year 2024
Budget Request**

March 10, 2023

Department: Parks Maintenance

Account Title: Diesel Fuel Expense

Department Number: 21165

Account Number: 60410

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$3,395	\$4,850	\$6,012	\$2,250	\$4,300

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$3,326	\$3,326		\$1,076

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Projected 1,020 gallons

Based on winter operations

	Price/Gallon	Gallons	Totals
3/1/23 - 10/30/23	3.26	510 \$	1,662.60
10/30/23 - 6/30/24	3.26	510 \$	1,662.60
		Total \$	3,325.20



**Fiscal Year 2024
Budget Request**

March 10, 2023

Department: Parks Maintenance

Account Title: Gasoline Expense

Department Number: 21165

Account Number: 60411

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$9,075	\$10,332	\$9,364	\$11,854	\$11,854

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$11,854	\$11,854		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Projected Use: 5,244 Gallons

	Price/Gallon	Gallons	
7/1/22 - 10/1/22	\$1.39	1,760	\$2,446.40
10/2/22 - 6/30/23	\$2.70	3,484	\$9,406.80
			<u>\$11,853.20</u>



**Fiscal Year 2024
Budget Request**

March 10, 2023

Department: Parks Maintenance

Account Title: Building Repair/Maint Exp

Department Number: 21165

Account Number: 60450

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$724	\$1,200	\$832	\$1,200	\$1,200

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$1,200	\$1,000		-\$200

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Winterizing St. Louis Field bldg. :	\$700
Utility systems :	\$500
Total:	\$1,200



**Fiscal Year 2024
Budget Request**

March 10, 2023

Department: Parks Maintenance

Account Title: Operating Equip Repair Exp

Department Number: 21165

Account Number: 60452

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$0	\$0	\$0	\$0	\$0

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$0	\$0		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Combined with 60453



Fiscal Year 2024 Budget Request

March 10, 2023

Department: Parks Maintenance

Account Title: Vehicle Repair/Tires/Oil Exp

Department Number: 21165

Account Number: 60453

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$19,581	\$26,000	\$28,738	\$28,850	\$28,850

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$32,450	\$32,450		\$3,600

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Unit #	Cost	Unit #	Cost
551	\$1,600	21	\$3,350
552	\$3,950	26	\$3,600
553	\$2,950	34	\$3,600
585	\$3,550	35	\$3,800
		554	\$1,000
Total:	\$12,050	556	\$1,500
		557	\$750
		559-560	\$1,350
		550	\$1,000
		562	\$850
		564	\$800
		579	\$350
		580	\$300
		Total:	\$22,250
		Grand Total:	\$34,300



Fiscal Year 2024 Budget Request

March 10, 2023

Department: Parks Maintenance

Account Title: Grounds Maint/Improve Exp

Department Number: 21165

Account Number: 60454

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$30,692	\$43,750	\$60,676	\$44,910	\$44,910

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$44,910	\$44,910		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Agricultural Supplies (loam, seed, Fertilizer)	\$1,200
Play ground chips/Bark mulch	\$4,950
Atheltic Field Paint	\$5,350

Total: \$11,500

Down Town Flowers

Hanging Baskets	\$1,800
Soil	\$225
Plants Annuals	\$7,000
Planters	\$6,000
Misc.	\$475

Total: \$15,500

Maintenance of trees	\$4,500
Turf/Speedy dry	\$12,000
Dog waste	\$1,410

Total: \$17,910

Grand Total: \$44,910

Increase reflects add'l services to get fields back in shape and address grubs with expected high usage



**Fiscal Year 2024
Budget Request**

March 10, 2023

Department: Parks Maintenance

Account Title: Repair/Maint-CommunsEquip

Department Number: 21165

Account Number: 60461

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$0	\$0	\$0	\$0	\$0

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$0	\$0		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Replacement cost for 2-way radio; new system



Fiscal Year 2024
Budget Request

March 10, 2023

Department: Parks Maintenance

Account Title: Admin/Office Supp/Eqt Non-Cap

Department Number: 21165

Account Number: 60500

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$223	\$500	\$403	\$500	\$500

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$500	\$500		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Misc. office supplies



**Fiscal Year 2024
Budget Request**

March 10, 2023

Department: Parks Maintenance

Account Title: Operating Supp/Eqt Non-Cap

Department Number: 21165

Account Number: 60501

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$2,070	\$1,300	\$1,222	\$1,400	\$1,400

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$1,400	\$1,400		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Safety Equipment : \$600
Medical Supplies : \$800

Total: \$1,400



**Fiscal Year 2024
Budget Request**

March 10, 2023

Department: Parks Maintenance

Account Title: Construction Supplies

Department Number: 21165

Account Number: 60505

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$2,274	\$3,000	\$2,456	\$3,000	\$3,000

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$5,000	\$5,000		\$2,000

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Fencing :	\$1,500
Benches :	\$950
Trash Cans :	\$1,500
Stone, Loam, Etc :	\$850
Misc. :	\$200
Total:	\$5,000



**Fiscal Year 2024
Budget Request**

March 10, 2023

Department: Parks Maintenance

Account Title: Equipment/Small Tools-Non-cap

Department Number: 21165

Account Number: 60506

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$2,465	\$9,000	\$13,866	\$9,000	\$9,000

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$12,000	\$9,000		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Replace old mower with zero turn	\$9,000
Rakes/shovels, weed wackers, blowers	\$3,000
	\$12,000



**Fiscal Year 2024
Budget Request**

March 10, 2023

Department: Parks Maintenance

Account Title: Cleaning Supplies Expense

Department Number: 21165

Account Number: 60509

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$1,711	\$2,000	\$1,363	\$2,500	\$2,500

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$2,500	\$2,000		-\$500

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

City of Biddeford, Maine

Fiscal Year 2024

Budget:

Cemetery

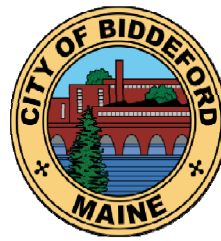
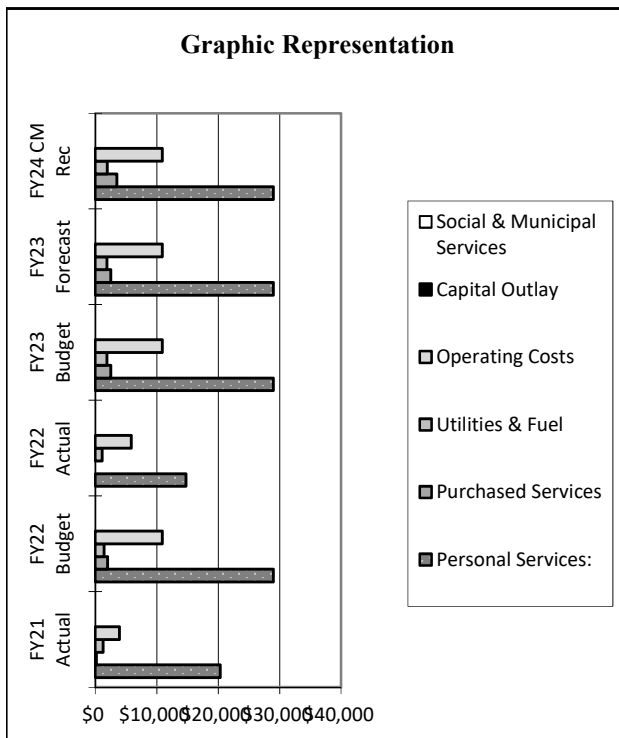
Account Number:

21166

FY24

	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD	Dept Head	Manager's Rec
Personnel Services:	\$20,345	\$28,978	\$14,749	\$28,993	\$28,978	\$13,328	\$28,993	\$28,993
Purchased Services	\$150	\$2,000	\$0	\$2,500	\$2,500	\$500	\$3,500	\$3,500
Utilities & Fuel	\$1,267	\$1,396	\$1,113	\$1,909	\$1,900	\$472	\$1,954	\$1,734
Operating Costs	\$3,932	\$10,925	\$5,838	\$10,925	\$10,925	\$1,680	\$10,925	\$10,525
Capital Outlay	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Social & Municipal Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTALS:	\$25,694	\$43,299	\$21,700	\$44,327	\$44,303	\$15,980	\$45,372	\$44,752

Graphic Representation

**FRINGE BENEFIT IMPACT (Estimated):**

FICA	\$2,218
Workers Comp	\$1,365
Health Insurance	\$0
Retirement	\$0
Unemployment	\$55
Other Insurance	\$0
Total Fringe Benefit Impact	\$3,638
# of Full Time Employees	0.00

	FY23 Budget	FY24 Manager's Rec	Dollar Change	Percentage Change
Personal Services:	\$28,993	\$28,993	\$0	0.0%
Purchased Services	\$2,500	\$3,500	\$1,000	40.0%
Utilities & Fuel	\$1,909	\$1,734	-\$175	-9.2%
Operating Costs	\$10,925	\$10,525	-\$400	-3.7%
Capital Outlay	\$0	\$0	\$0	N/A
Social & Municipal Services	\$0	\$0	\$0	N/A
TOTALS:	\$44,327	\$44,752	\$425	1.0%

Personnel Services

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec
60101	Dept Manager Salary Exp	\$2,450	\$4,000	\$0	\$4,015	\$4,000	\$0	\$4,015	\$4,015
60107	Temp/Seasonal Emp Wage Ex	\$17,895	\$24,978	\$14,749	\$24,978	\$24,978	\$13,328	\$24,978	\$24,978
Totals		\$20,345	\$28,978	\$14,749	\$28,993	\$28,978	\$13,328	\$28,993	\$28,993

Purchased Services

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec
60310	Service Contracts Expense	\$150	\$2,000	\$0	\$2,500	\$2,500	\$500	\$3,500	\$3,500
Totals		\$150	\$2,000	\$0	\$2,500	\$2,500	\$500	\$3,500	\$3,500

Utilities & Fuel

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec
60400	Electricity Expense	\$334	\$316	\$341	\$553	\$550	\$174	\$553	\$553
60401	Water Expense	\$272	\$300	\$67	\$306	\$300	\$73	\$306	\$306
60402	Phone/Celular/Paging Exp	\$308	\$340	\$364	\$420	\$420	\$28	\$420	\$200
60410	Diesel Fuel Expense	\$124	\$194	\$136	\$225	\$225	\$81	\$300	\$300
60411	Gasoline Expense	\$230	\$246	\$206	\$405	\$405	\$116	\$375	\$375
Totals		\$1,267	\$1,396	\$1,113	\$1,909	\$1,900	\$472	\$1,954	\$1,734

Other Operating Costs

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec
60450	Building Repair/Maint Exp	\$41	\$500	\$0	\$500	\$500	\$0	\$500	\$500
60452	Operating Equip Repair Exp	\$843	\$3,200	\$1,685	\$3,200	\$3,200	\$117	\$3,200	\$3,000
60454	Grounds Maint/Improve Exp	\$461	\$900	\$45	\$900	\$900	\$0	\$900	\$900
60457	Road Maint/Improve Non-Cap	\$2,500	\$5,000	\$0	\$5,000	\$5,000	\$1,500	\$5,000	\$5,000
60501	Operating Supp/Eqt Non-Cap	\$12	\$125	\$4,008	\$125	\$125	\$2	\$125	\$125
60506	Equipment/Small Tools-Non-c	\$75	\$1,200	\$102	\$1,200	\$1,200	\$61	\$1,200	\$1,000
Totals		\$3,932	\$10,925	\$5,838	\$10,925	\$10,925	\$1,680	\$10,925	\$10,525

Capital Outlay

Account		FY21	FY22	FY22	FY23	FY23	FY23	FY24	
Number	Description	Actual	Budget	Actual	Budget	Forecast	YTD 12/31/22	Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Social & Municipal Services

Account		FY21	FY22	FY22	FY23	FY23	FY23	FY24	
Number	Description	Actual	Budget	Actual	Budget	Forecast	YTD 12/31/22	Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

City of Biddeford, Maine**Department Personnel Budget****Fiscal Year 2024**

DEPARTMENT: 21166 Cemetery

Classification	EMP #	FTE	Annual Total	Requested	City Manager Recommended	Last Name	First Name	Object
SUPERVISOR OF BURIALS	10362	-	\$ 4,000	\$ 4,015	\$ 4,015	LETELLIER	JOHN	60101
CEMETERY MAINTENANCE WORKERS	27	-	\$ 24,882	\$ 24,978	\$ 24,978	PART-TIMES		60107
TOTAL BUDGETED POSITIONS		-	\$ 28,882	\$ 28,993	\$ 28,993			

Notes:



**Fiscal Year 2024
Budget Request**

March 10, 2023

Department:

Cemetery

Account Title: Dept Manager Salary Exp

Department Number: 21166

Account Number: 60101

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$2,450	\$4,000	\$0	\$4,015	\$4,000

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$4,015	\$4,015		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Wages for Superintendent of Burials.

See Payroll worksheet for details



Fiscal Year 2024
Budget Request

March 10, 2023 Department: Cemetery

Account Title: Temp/Seasonal Emp Wage Exp

Department Number: 21166 Account Number: 60107

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$17,895	\$24,978	\$14,749	\$24,978	\$24,978

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$24,978	\$24,978		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Wages for two part time cemetery workers.

See Payroll worksheet for details



Fiscal Year 2024
Budget Request

March 10, 2023

Department:

Cemetery

Account Title: Service Contracts Expense

Department Number: 21166

Account Number: 60310

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$150	\$2,000	\$0	\$2,500	\$2,500

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$3,500	\$3,500		\$1,000

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Projected cost for flags for Veterans' graves and/or as needed.



Fiscal Year 2024
Budget Request

March 10, 2023

Department:

Cemetery

Account Title: Electricity Expense

Department Number: 21166

Account Number: 60400

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$334	\$316	\$341	\$553	\$550

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$553	\$553		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



Fiscal Year 2024
Budget Request

March 10, 2023

Department:

Cemetery

Account Title: Water Expense

Department Number: 21166

Account Number: 60401

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$272	\$300	\$67	\$306	\$300

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$306	\$306		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



**Fiscal Year 2024
Budget Request**

March 10, 2023

Department:

Cemetery

Account Title: Phone/Celular/Paging Exp

Department Number: 21166

Account Number: 60402

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$308	\$340	\$364	\$420	\$420

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$420	\$200		-\$220

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Flip phone for Burial worker



**Fiscal Year 2024
Budget Request**

March 10, 2023

Department:

Cemetery

Account Title: Diesel Fuel Expense

Department Number: 21166

Account Number: 60410

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$124	\$194	\$136	\$225	\$225

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$300	\$300		\$75

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Projected Usage 100 gals.

	Price/Gal	Gallons	
7/1/23 - 12/30/23	\$3.00	50	\$150.00
1/1/24 - 6/30/24	\$3.00	50	\$150.00
Total:			\$300.00



**Fiscal Year 2024
Budget Request**

March 10, 2023

Department:

Cemetery

Account Title: Gasoline Expense

Department Number: 21166

Account Number: 60411

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$230	\$246	\$206	\$405	\$405

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$375	\$375		-\$30

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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	Price/Gal	Gallons	Totals
7/1/23 - 12/30/23	\$2.50	75	\$187.50
1/1/24 - 6/30/24	\$2.50	75	\$187.50
		Total:	\$375.00



**Fiscal Year 2024
Budget Request**

March 10, 2023

Department:

Cemetery

Account Title: Building Repair/Maint Exp

Department Number: 21166

Account Number: 60450

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$41	\$500	\$0	\$500	\$500

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$500	\$500		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Maintenance of building



**Fiscal Year 2024
Budget Request**

March 10, 2023

Department:

Cemetery

Account Title: Operating Equip Repair Exp

Department Number: 21166

Account Number: 60452

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$843	\$3,200	\$1,685	\$3,200	\$3,200

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$3,200	\$3,000		-\$200

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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(2) Riding mowers	\$1,600
Hand mowers	\$800
Weed whackers	\$800
Total:	\$3,200



**Fiscal Year 2024
Budget Request**

March 10, 2023

Department:

Cemetery

Account Title: Grounds Maint/Improve Exp

Department Number: 21166

Account Number: 60454

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$461	\$900	\$45	\$900	\$900

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$900	\$900		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Loam	\$650
Seed & Fertilizer	\$250
Total:	\$900



**Fiscal Year 2024
Budget Request**

March 10, 2023

Department:

Cemetery

Account Title: Road Maint/Improve Non-Cap

Department Number: 21166

Account Number: 60457

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$2,500	\$5,000	\$0	\$5,000	\$5,000

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$5,000	\$5,000		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Paving costs for approx. 500 LF of roadway	\$	2,500.00
Fence replacement	\$	2,500.00
Total	\$	5,000.00



Fiscal Year 2024
Budget Request

March 10, 2023

Department:

Cemetery

Account Title: Operating Supp/Eqt Non-Cap

Department Number: 21166

Account Number: 60501

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$12	\$125	\$4,008	\$125	\$125

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$125	\$125		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Rags, trash bags, cleaners, etc.



Fiscal Year 2024
Budget Request

March 10, 2023

Department:

Cemetery

Account Title: Equipment/Small Tools-Non-cap

Department Number: 21166

Account Number: 60506

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$75	\$1,200	\$102	\$1,200	\$1,200

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$1,200	\$1,000		-\$200

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Trim attachments	\$1,000.00
Misc. Tools	\$200.00
Total	\$1,200.00

City of Biddeford, Maine

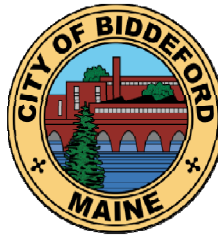
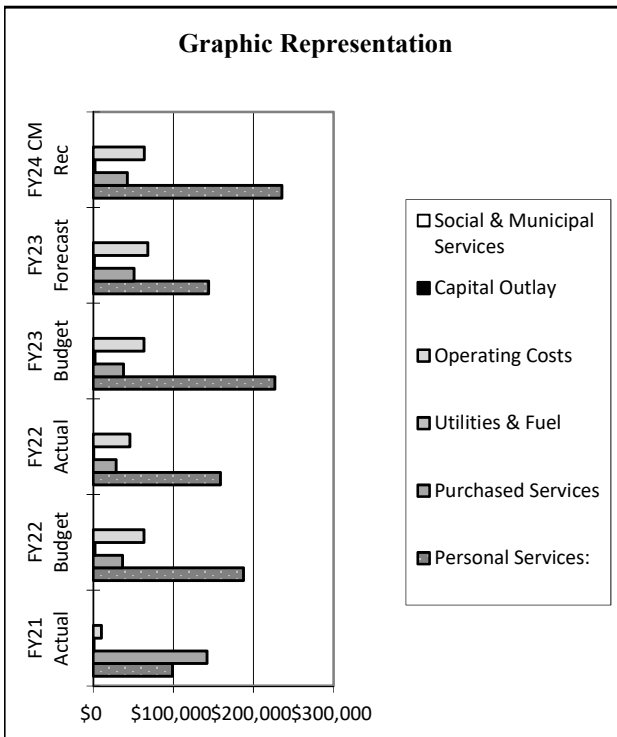
Fiscal Year 2024

Budget: Engineering

Account Number: 21167

							FY24	
	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD	Dept Head	Manager's Rec
Personnel Services:	\$98,745	\$187,503	\$158,505	\$226,699	\$143,783	\$54,359	\$235,272	\$235,272
Purchased Services	\$141,988	\$36,600	\$28,601	\$37,600	\$51,025	\$23,329	\$42,600	\$42,600
Utilities & Fuel	\$1,066	\$2,275	\$654	\$2,050	\$1,250	\$585	\$2,184	\$1,650
Operating Costs	\$9,958	\$63,030	\$45,739	\$63,150	\$67,950	\$33,318	\$63,450	\$61,450
Capital Outlay	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Social & Municipal Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTALS:	\$251,758	\$289,408	\$233,499	\$329,499	\$264,008	\$111,592	\$343,506	\$340,972

Graphic Representation

**FRINGE BENEFIT IMPACT (Estimated):**

FICA	\$23,037
Workers Comp	\$7,303
Health Insurance	\$46,937
Retirement	\$28,147
Unemployment	\$2
Other Insurance	\$2,936
Total Fringe Benefit Impact	\$108,362
# of Full Time Employees	2.65

	FY23 Budget	FY24 Manager's Rec	Dollar Change	Percentage Change
Personal Services:	\$226,699	\$235,272	\$8,573	3.8%
Purchased Services	\$37,600	\$42,600	\$5,000	13.3%
Utilities & Fuel	\$2,050	\$1,650	-\$400	-19.5%
Operating Costs	\$63,150	\$61,450	-\$1,700	-2.7%
Capital Outlay	\$0	\$0	\$0	N/A
Social & Municipal Services	\$0	\$0	\$0	N/A
TOTALS:	\$329,499	\$340,972	\$11,473	3.5%

Personnel Services

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec
60101	Dept Manager Salary Exp	\$29,333	\$64,356	\$32,009	\$100,385	\$96,556	\$28,848	\$104,379	\$104,379
60102	Mid Mgmt Hrly Employee Wa	\$68,004	\$118,737	\$123,805	\$39,019	\$5,207	\$24,836	\$86,607	\$86,607
60105	F-T Employee Wage Exp	\$0	\$0	\$0	\$82,820	\$40,055	\$0	\$40,676	\$40,676
60111	Overtime Wage Expense	\$0	\$1,000	\$613	\$1,015	\$0	\$0	\$300	\$300
60230	Clothing/Uniforms Expense	\$482	\$750	\$700	\$900	\$535	\$271	\$1,200	\$1,200
60251	Conferences/Training Expense	\$137	\$1,050	\$504	\$700	\$525	\$90	\$500	\$500
60252	Travel/Mileage Expense	\$354	\$750	\$239	\$1,000	\$250	\$100	\$750	\$750
60256	Dues/Memberships Expense	\$150	\$325	\$30	\$325	\$200	\$200	\$325	\$325
60257	Professional License Fees Exp	\$285	\$535	\$605	\$535	\$455	\$15	\$535	\$535
Totals		\$98,745	\$187,503	\$158,505	\$226,699	\$143,783	\$54,359	\$235,272	\$235,272

Purchased Services

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec
60304	Registry of Deeds Fee Expense	\$3	\$100	\$17	\$100	\$25	\$0	\$100	\$100
60306	Other Prof/Consult Svcs Exp	\$140,439	\$33,500	\$27,875	\$35,000	\$48,500	\$22,119	\$40,000	\$40,000
60310	Service Contracts Expense	\$1,546	\$3,000	\$709	\$2,500	\$2,500	\$1,210	\$2,500	\$2,500
Totals		\$141,988	\$36,600	\$28,601	\$37,600	\$51,025	\$23,329	\$42,600	\$42,600

Utilities & Fuel

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec
60402	Phone/Celular/Paging Exp	\$530	\$1,250	\$202	\$1,250	\$1,250	\$400	\$1,250	\$1,250
60411	Gasoline Expense	\$536	\$1,025	\$451	\$800	\$0	\$185	\$934	\$400
Totals		\$1,066	\$2,275	\$654	\$2,050	\$1,250	\$585	\$2,184	\$1,650

Other Operating Costs

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec
60452	Operating Equip Repair Exp	\$319	\$600	\$0	\$1,500	\$1,500	\$0	\$1,500	\$1,000
60453	Vehicle Repair/Tires/Oil Exp	\$1,022	\$1,200	\$6,622	\$1,200	\$6,000	\$6,512	\$2,000	\$500
60500	Admin/Office Supp/Eqt Non-C	\$2,884	\$1,300	\$1,335	\$1,300	\$1,300	\$239	\$1,300	\$1,300
60501	Operating Supp/Eqt Non-Cap	\$302	\$3,780	\$1,433	\$3,000	\$3,000	\$343	\$2,500	\$2,500
60502	Printing & Copying Expense	\$0	\$150	\$0	\$150	\$150	\$0	\$150	\$150
60797	Miscellaneous Expense	\$5,431	\$56,000	\$36,349	\$56,000	\$56,000	\$26,225	\$56,000	\$56,000
Totals		\$9,958	\$63,030	\$45,739	\$63,150	\$67,950	\$33,318	\$63,450	\$61,450

Capital Outlay

Account		FY21	FY22	FY22	FY23	FY23	FY23	FY24	
Number	Description	Actual	Budget	Actual	Budget	Forecast	YTD 12/31/22	Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Social & Municipal Services

Account		FY21	FY22	FY22	FY23	FY23	FY23	FY24	
Number	Description	Actual	Budget	Actual	Budget	Forecast	YTD 12/31/22	Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

City of Biddeford, Maine**Department Personnel Budget****Fiscal Year 2024**

DEPARTMENT: 21167 Engineering

Classification	EMP #	FTE	Annual Total	Requested	City Manager Recommended	Last Name	First Name	Object
CITY ENGINEER	11096	1.00	108,658.00	109,076.18	109,076.18	CHEKAN	CRAIG	60101
STAFF ENGINEER	43	1.00	83,845.00	84,167.48	84,167.48	Vacant Position	0	60105
ENGINEERING TECH	61915	0.65	40,520.01	40,675.86	40,675.86	SANCHIONI	ROBERT	60102
TOTAL BUDGETED POSITIONS		2.65	233,023.01	233,919.52	233,919.52			

Notes:

Craig Chekan = 100% 21167

Bob Sanchioni = 65% 21167; 35% 35102

Tom Milligan = 0% 21167; 97% 35102; 3% 35103



**Fiscal Year 2024
Budget Request**

March 10, 2023

Department:

Engineering

Account Title: Dept Manager Salary Exp

Department Number: 21167

Account Number: 60101

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$29,333	\$64,356	\$32,009	\$100,385	\$96,556

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$104,379	\$104,379		\$3,994

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

See payroll Worksheet for details



**Fiscal Year 2024
Budget Request**

March 10, 2023

Department:

Engineering

Account Title: Mid Mgmt Hrly Employee Wage Ex

Department Number: 21167

Account Number: 60102

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$68,004	\$118,737	\$123,805	\$39,019	\$5,207

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$86,607	\$86,607		\$47,588

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

See payroll worksheet for details.

Open Staff Engineer Position - moved from last year's 21167-60105 since position would be salary
Bob Sachioni is not a salary employee; 65% of his overall salary moved to 21167-60105.



**Fiscal Year 2024
Budget Request**

March 10, 2023

Department:

Engineering

Account Title: F-T Employee Wage Exp

Department Number: 21167

Account Number: 60105

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$0	\$0	\$0	\$82,820	\$40,055

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$40,676	\$40,676		-\$42,144

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

See payroll worksheet for details.

Robert Sanchioni 65% of Salary
Open Staff Engineer position would be salary; moved to 60102



Fiscal Year 2024
Budget Request

March 10, 2023 Department: Engineering

Account Title: Overtime Wage Expense

Department Number: 21167 Account Number: 60111

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$0	\$1,000	\$613	\$1,015	\$0

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$300	\$300		-\$715

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Projected overtime costs for Eng. Tech. position



**Fiscal Year 2024
Budget Request**

March 10, 2023

Department:

Engineering

Account Title: Clothing/Uniforms Expense

Department Number: 21167

Account Number: 60230

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$482	\$750	\$700	\$900	\$535

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$1,200	\$1,200		\$300

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Protective Safety Clothing Allowance for followi

City Engineer

City Engineer Emeritus

Staff Engineer - **\$300 Increase for open Staff Engineer Position (to be filled)**

Eng. Tech.



**Fiscal Year 2024
Budget Request**

March 10, 2023

Department:

Engineering

Account Title: Conferences/Training Expense

Department Number: 21167

Account Number: 60251

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$137	\$1,050	\$504	\$700	\$525

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$500	\$500		-\$200

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Continuing Education/PDH Credits



**Fiscal Year 2024
Budget Request**

March 10, 2023

Department:

Engineering

Account Title: Travel/Mileage Expense

Department Number: 21167

Account Number: 60252

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$354	\$750	\$239	\$1,000	\$250

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$750	\$750		-\$250

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Mileage & Tolls for: Seminars, Training, Meetings



**Fiscal Year 2024
Budget Request**

March 10, 2023

Department:

Engineering

Account Title: Dues/Memberships Expense

Department Number: 21167

Account Number: 60256

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$150	\$325	\$30	\$325	\$200

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$325	\$325		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Annual Membership Dues



Fiscal Year 2024
Budget Request

March 10, 2023

Department:

Engineering

Account Title: Professional License Fees Exp

Department Number: 21167

Account Number: 60257

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$285	\$535	\$605	\$535	\$455

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$535	\$535		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

PE License, PLS License, SE License - Renewals



**Fiscal Year 2024
Budget Request**

March 10, 2023

Department:

Engineering

Account Title: Registry of Deeds Fee Expense

Department Number: 21167

Account Number: 60304

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$3	\$100	\$17	\$100	\$25

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$100	\$100		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Hard-copy deed prints



**Fiscal Year 2024
Budget Request**

March 10, 2023

Department:

Engineering

Account Title: Other Prof/Consult Svcs Exp

Department Number:

21167

Account Number:

60306

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$140,439	\$33,500	\$27,875	\$35,000	\$48,500

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$40,000	\$40,000		\$5,000

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Private design consultants, MS4 consulting, permit renewals
Increase due to new MS4 permit requirements (LID, outfall sampling)



**Fiscal Year 2024
Budget Request**

March 10, 2023

Department:

Engineering

Account Title: Service Contracts Expense

Department Number: 21167

Account Number: 60310

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$1,546	\$3,000	\$709	\$2,500	\$2,500

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$2,500	\$2,500		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

GPS Smartnet NRTK Annual Subscription



**Fiscal Year 2024
Budget Request**

March 10, 2023

Department:

Engineering

Account Title: Phone/Celular/Paging Exp

Department Number: 21167

Account Number: 60402

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$530	\$1,250	\$202	\$1,250	\$1,250

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$1,250	\$1,250		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Monthly GPS AT&T Service, Field Tablet Monthly Service



**Fiscal Year 2024
Budget Request**

March 10, 2023

Department:

Engineering

Account Title: Gasoline Expense

Department Number: 21167

Account Number: 60411

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$536	\$1,025	\$451	\$800	

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$934	\$400		-\$400

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Projected usage 320 gallons

	Price/Gallon	Gallon	Total
Gasoline	2.92	320 \$	934.40
Diesel	3.26	0 \$	-
		\$	934.40

New vehicle is electric, still need to cover recharge cost



Fiscal Year 2024
Budget Request

March 10, 2023

Department:

Engineering

Account Title: Operating Equip Repair Exp

Department Number: 21167

Account Number: 60452

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$319	\$600	\$0	\$1,500	\$1,500

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$1,500	\$1,000		-\$500

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Plotter Maintenance & Repair



**Fiscal Year 2024
Budget Request**

March 10, 2023

Department:

Engineering

Account Title: Vehicle Repair/Tires/Oil Exp

Department Number: 21167

Account Number: 60453

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$1,022	\$1,200	\$6,622	\$1,200	\$6,000

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$2,000	\$500		-\$700

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Unit #59 is very old and requires excessive annual repairs

New electric vehicle on order and expected delivery in FY24



Fiscal Year 2024
Budget Request

March 10, 2023

Department:

Engineering

Account Title: Admin/Office Supp/Eqt Non-Cap

Department Number: 21167

Account Number: 60500

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$2,884	\$1,300	\$1,335	\$1,300	\$1,300

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$1,300	\$1,300		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Office supplies, plotter ink & paper



**Fiscal Year 2024
Budget Request**

March 10, 2023

Department:

Engineering

Account Title: Operating Supp/Eqt Non-Cap

Department Number: 21167

Account Number: 60501

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$302	\$3,780	\$1,433	\$3,000	\$3,000

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$2,500	\$2,500		-\$500

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Drafting supplies/Inc. :	\$	750.00
Survey supplies :	\$	200.00
Books, manuals :	\$	50.00
Software :	\$	800.00
Construction supplies :	\$	200.00
Small tools :	\$	200.00
Ready Fresh	\$	250.00
Safety equip. ;	\$	50.00
	\$	2,500.00



**Fiscal Year 2024
Budget Request**

March 10, 2023

Department:

Engineering

Account Title: Printing & Copying Expense

Department Number: 21167

Account Number: 60502

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$0	\$150	\$0	\$150	\$150

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$150	\$150		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Printing of plans and specifications by outside vendors



**Fiscal Year 2024
Budget Request**

March 10, 2023

Department:

Engineering

Account Title: Miscellaneous Expense

Department Number: 21167

Account Number: 60797

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$5,431	\$56,000	\$36,349	\$56,000	\$56,000

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$56,000	\$56,000		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Outside surveying services :	\$	6,000.00
Outside Engineering Services :	\$	50,000.00
	\$	56,000.00

City of Biddeford, Maine

Fiscal Year 2024

Budget:

GIS Division

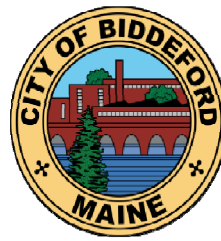
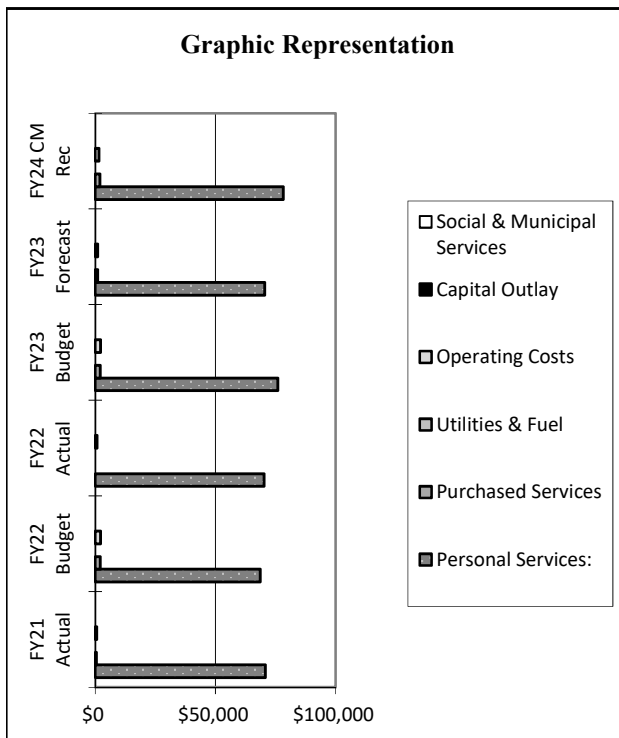
Account Number:

21168

FY24

	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD	Dept Head	Manager's Rec
Personnel Services:	\$70,761	\$68,640	\$70,248	\$75,980	\$70,465	\$35,118	\$78,217	\$78,217
Purchased Services	\$478	\$2,000	\$0	\$2,000	\$1,000	\$0	\$1,960	\$1,960
Utilities & Fuel	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Operating Costs	\$515	\$2,200	\$732	\$2,200	\$910	\$0	\$1,555	\$1,555
Capital Outlay	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Social & Municipal Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTALS:	\$71,754	\$72,840	\$70,980	\$80,180	\$72,375	\$35,118	\$81,732	\$81,732

Graphic Representation

**FRINGE BENEFIT IMPACT (Estimated):**

FICA	\$5,869
Workers Comp	\$1,883
Health Insurance	\$18,648
Retirement	\$7,825
Unemployment	\$2
Other Insurance	\$947
Total Fringe Benefit Impact	\$35,174
# of Full Time Employees	1.00

	FY23 Budget	FY24 Manager's Rec	Dollar Change	Percentage Change
Personal Services:	\$75,980	\$78,217	\$2,237	2.9%
Purchased Services	\$2,000	\$1,960	-\$40	-2.0%
Utilities & Fuel	\$0	\$0	\$0	N/A
Operating Costs	\$2,200	\$1,555	-\$645	-29.3%
Capital Outlay	\$0	\$0	\$0	N/A
Social & Municipal Services	\$0	\$0	\$0	N/A
TOTALS:	\$80,180	\$81,732	\$1,552	1.9%

Personnel Services

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec
60102	Mid Mgmt Hrly Employee Wa	\$70,761	\$67,150	\$69,973	\$74,480	\$70,240	\$35,118	\$76,714	\$76,714
60230	Clothing/Uniforms Expense	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60251	Conferences/Training Expense	\$0	\$800	\$0	\$800	\$0	\$0	\$800	\$800
60252	Travel/Mileage Expense	\$0	\$190	\$0	\$200	\$0	\$0	\$203	\$203
60256	Dues/Memberships Expense	\$0	\$225	\$0	\$225	\$225	\$0	\$225	\$225
60257	Professional License Fees Exp	\$0	\$275	\$275	\$275	\$0	\$0	\$275	\$275
Totals		\$70,761	\$68,640	\$70,248	\$75,980	\$70,465	\$35,118	\$78,217	\$78,217

Purchased Services

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec
60306	Other Prof/Consult Svcs Exp	\$478	\$2,000	\$0	\$2,000	\$1,000	\$0	\$1,960	\$1,960
Totals		\$478	\$2,000	\$0	\$2,000	\$1,000	\$0	\$1,960	\$1,960

Utilities & Fuel

Account		FY21	FY22	FY22	FY23	FY23	FY23	FY24	
Number	Description	Actual	Budget	Actual	Budget	Forecast	YTD 12/31/22	Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Other Operating Costs

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec
60500	Admin/Office Supp/Eqt Non-C	\$0	\$200	\$732	\$200	\$60	\$0	\$200	\$200
60501	Operating Supp/Eqt Non-Cap	\$515	\$2,000	\$0	\$2,000	\$850	\$0	\$1,355	\$1,355
Totals		\$515	\$2,200	\$732	\$2,200	\$910	\$0	\$1,555	\$1,555

Capital Outlay

Account Number	Description	FY21	FY22	FY22	FY23	FY23	FY23	FY24	
		Actual	Budget	Actual	Budget	Forecast	YTD 12/31/22	Dept Head	Mgr's Rec
							</		

Social & Municipal Services

Account Number	Description	FY21	FY22	FY22	FY23	FY23	FY23	FY24	
		Actual	Budget	Actual	Budget	Forecast	YTD 12/31/22	Dept Head	Mgr's Rec
							</		

City of Biddeford, Maine
Department Personnel Budget
Fiscal Year 2024

DEPARTMENT: 21168 GIS Division

Classification	EMP #	FTE	Annual Total	Requested	City Manager Recommended	Last Name	First Name	Object
ENGINEERING PROJECTS MGR	13030	1.00	76,420.52	76,714.44	76,714.44	COPELAND	GREGORY	60102
TOTAL BUDGETED POSITIONS		1.00	76,420.52	76,714.44	76,714.44			

Notes:



Fiscal Year 2024
Budget Request

March 10, 2023

Department: GIS Division

Account Title: Mid Mgmt Hrly Employee Wage Ex

Department Number: 21168

Account Number: 60102

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$70,761	\$67,150	\$69,973	\$74,480	\$70,240

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$76,714	\$76,714		\$2,234

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Line item reflects salary for GIS/Web Master



Fiscal Year 2024
Budget Request

March 10, 2023

Department: GIS Division

Account Title: Clothing/Uniforms Expense

Department Number: 21168

Account Number: 60230

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$0	\$0	\$0	\$0	\$0

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$0	\$0		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Not applicable



**Fiscal Year 2024
Budget Request**

March 10, 2023

Department: GIS Division

Account Title: Conferences/Training Expense

Department Number: 21168

Account Number: 60251

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$0	\$800	\$0	\$800	\$0

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$800	\$800		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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<u>Desc</u>	<u>Unit</u>	<u>Unit Rate</u>	<u>Subtotal</u>
MSLS 2024 Annual Mtg	1	\$600.00	\$600.00
MSLS Fall 2023	1	\$100.00	\$100.00
MSLS Spring 2024	1	\$100.00	\$100.00
			\$800.00

Employee retirement in 2023, no EOY expenses.



**Fiscal Year 2024
Budget Request**

March 10, 2023

Department: GIS Division

Account Title: Travel/Mileage Expense

Department Number: 21168

Account Number: 60252

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$0	\$190	\$0	\$200	\$0

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$203	\$203		\$3

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

<i>Desc</i>	<i>Unit (miles)</i>	<i>Unit Rate</i>	<i>Subtotal</i>
MSLS 2024 Annual Mtg	155	\$0.655	\$101.53
MSLS 2023 Fall and 2024 Spring Mtg	155	\$0.655	\$101.53
			\$203.05

Employee retirement, no EOY expense for travel.



**Fiscal Year 2024
Budget Request**

March 10, 2023

Department: GIS Division

Account Title: Dues/Memberships Expense

Department Number: 21168

Account Number: 60256

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$0	\$225	\$0	\$225	\$225

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$225	\$225		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

<i>Desc</i>	<i>Unit</i>	<i>Unit Rate</i>	<i>Subtotal</i>
MSLS	1	\$225.00	\$225.00
			\$225.00

MSLS = Maine Society of Land Surveyors

Dues and memberships to GIS and surveyors associations



Fiscal Year 2024 Budget Request

March 10, 2023

Department: GIS Division

Account Title: Professional License Fees Exp

Department Number: 21168

Account Number: 60257

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$0	\$275	\$275	\$275	\$0

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$275	\$275		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

<u>Desc</u>	<u>Unit</u>	<u>Unit Rate</u>	<u>Subtotal</u>
Annual Professional Land Surveyor Fee	1	\$275.00	\$275.00

Employee retirement, no EOY expense.

New hire not anticipated to be a licensed surveyor but carried as a contingency in the event of licensure.



Fiscal Year 2024 Budget Request

March 10, 2023

Department: GIS Division

Account Title: Other Prof/Consult Srvs Exp

Department Number: 21168

Account Number: 60306

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$478	\$2,000	\$0	\$2,000	\$1,000

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$1,960	\$1,960		-\$40

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Desc	Unit	Unit Rate	Subtotal
Tech Supp/Consulting <u>Contingency</u> for GIS Website (hr)	12	\$80.00	\$960.00
Cleaning for plotter (unit price)	1	\$1,000.00	\$1,000.00
			\$1,960.00

Historical spending for line item:

FY2014 Actual	\$	2,487.00
FY2015 Actual	\$	2,257.75
FY2016 Actual	\$	2,385.43
FY2017 Actual	\$	983.21
FY2018 Actual	\$	177.22
FY2019 Actual	\$	-
FY2020 Actual		232.97
FY2021 Actual	\$	478.25
FY2022 Actual	\$	-

Minimum	\$	-
Average	\$	1,381.77
Maximum	\$	2,487.00



**Fiscal Year 2024
Budget Request**

March 10, 2023

Department: GIS Division

Account Title: Admin/Office Supp/Eqt Non-Cap

Department Number: 21168

Account Number: 60500

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$0	\$200	\$732	\$200	\$60

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$200	\$200		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

<i>Desc</i>	<i>Unit</i>	<i>Unit Rate</i>	<i>Subtotal</i>
Binder Clips, Pads, Pencils, Pens, Folders, Hanging Folders, etc.	1	\$200.00	\$200.00



Fiscal Year 2024 Budget Request

March 10, 2023

Department: GIS Division

Account Title: Operating Supp/Eqt Non-Cap

Department Number: 21168

Account Number: 60501

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$515	\$2,000	\$0	\$2,000	\$850

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$1,355	\$1,355		-\$645

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

<u>Desc</u>	<u>Unit</u>	<u>Unit Rate</u>	<u>Subtotal</u>
Plotter Paper	6	\$60.00	\$360.00
Printer Cartridges	10	\$85.00	\$850.00
Thumb Drives	10	\$14.50	\$145.00

History

FY2014 Actual	\$ 1,000.00
FY2015 Actual	\$ 772.52
FY2016 Actual	\$ 1,917.85
FY2017 Actual	\$ 297.70
FY2018 Actual	\$ 226.16
FY2019 Actual	\$ 1,413.83
FY2020 Actual	\$ -
FY2021 Actual	\$ 515.49
FY2022 Actual	\$ -

Minimum	\$ -
Average	\$ 682.62
Maximum	\$ 1,917.85

\$1,355.00

City of Biddeford, Maine

Fiscal Year 2024

Budget:

Fringe Benefits

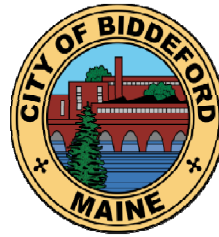
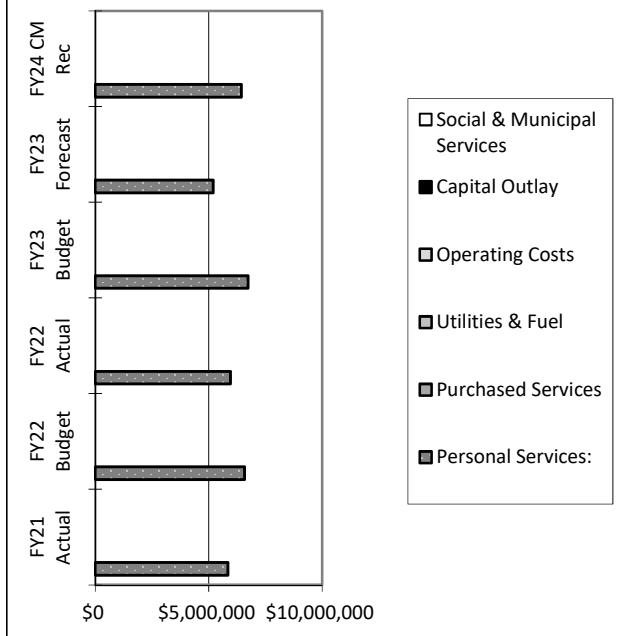
Account Number:

21179

FY24

	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD	Dept Head	Manager's Rec
Personnel Services:	\$5,837,760	\$6,582,942	\$5,956,485	\$6,734,785	\$5,196,498	\$2,845,949	\$6,435,081	\$6,358,252
Purchased Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Utilities & Fuel	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Operating Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital Outlay	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Social & Municipal Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTALS:	\$5,837,760	\$6,582,942	\$5,956,485	\$6,734,785	\$5,196,498	\$2,845,949	\$6,435,081	\$6,358,252

Graphic Representation

**FRINGE BENEFIT IMPACT (Estimated):**

FICA	\$1,325,841
Workers Comp	\$0
Health Insurance	\$2,993,281
Retirement	\$1,801,306
Unemployment	\$0
Other Insurance	\$160,413
Total Fringe Benefit Impact	\$6,280,841
# of Full Time Employees	0.00

	FY23 Budget	FY24 Manager's Rec	Dollar Change	Percentage Change
Personal Services:	\$6,734,785	\$6,358,252	-\$376,533	-5.6%
Purchased Services	\$0	\$0	\$0	N/A
Utilities & Fuel	\$0	\$0	\$0	N/A
Operating Costs	\$0	\$0	\$0	N/A
Capital Outlay	\$0	\$0	\$0	N/A
Social & Municipal Services	\$0	\$0	\$0	N/A
TOTALS:	\$6,734,785	\$6,358,252	-\$376,533	-5.6%

Personnel Services

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec
60129	Insurance Buyout Pay	\$40,258	\$27,327	\$46,423	\$34,975	\$44,000	\$29,234	\$45,214	\$45,214
60201	FICA/Medicare-ER Share Exp	\$1,016,935	\$1,198,209	\$1,071,006	\$1,277,562	\$929,044	\$519,308	\$1,330,197	\$1,325,841
60202	MPERS-Employer Share Exp	\$1,375,144	\$1,514,816	\$1,572,087	\$1,621,133	\$1,307,785	\$739,654	\$1,661,468	\$1,642,379
60203	457 Plan-Employer Share Exp	\$154,693	\$160,157	\$151,100	\$174,265	\$134,040	\$66,305	\$158,927	\$158,927
60210	HPHC Ins Employer Share Ex	\$1,150,854	\$1,456,905	\$1,372,215	\$1,448,338	\$1,146,100	\$573,050	\$1,462,936	\$1,432,592
60211	NNEBT Ins Employer Share E	\$1,944,651	\$2,062,002	\$1,596,679	\$2,000,223	\$1,499,085	\$844,670	\$1,580,034	\$1,560,689
60212	S-T Disability ER Share Exp	\$5,706	\$7,883	\$5,930	\$11,667	\$5,048	\$2,847	\$16,435	\$15,768
60213	L-T Disability ER Share Exp	\$5,650	\$6,810	\$5,422	\$6,271	\$4,310	\$2,190	\$6,546	\$6,546
60217	RHSA Plan ER Share	\$110,519	\$116,634	\$116,248	\$128,154	\$107,062	\$60,187	\$141,129	\$138,099
60218	College Reimbursement	\$33,350	\$32,200	\$19,375	\$32,196	\$20,024	\$8,504	\$32,196	\$32,196
Totals		\$5,837,760	\$6,582,942	\$5,956,485	\$6,734,785	\$5,196,498	\$2,845,949	\$6,435,081	\$6,358,252

Purchased Services

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Utilities & Fuel

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Other Operating Costs

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Capital Outlay

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Social & Municipal Services

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0



**Fiscal Year 2024
Budget Request**

March 10, 2023

Department: Fringe Benefits

Account Title: Insurance Buyout Pay

Department Number: 21179

Account Number: 60129

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$40,258	\$27,327	\$46,423	\$34,975	\$44,000

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$45,214	\$ 45,214.44		\$10,239

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Increased attractiveness of buyout program; as this line goes up, the insurance line is reduced

Unit		Buyout \$\$	No. Participants		Total
Non-Union	\$	1,500.00	6	\$	9,000.00
Fire	\$	3,126.52	4	\$	12,506.08
Police	\$	3,148.32	6	\$	18,889.92
Public Works	\$	3,148.32	3	\$	9,444.96
				\$	49,840.96



**Fiscal Year 2024
Budget Request**

March 10, 2023

Department: Fringe Benefits

Account Title: FICA/Medicare-ER Share Exp

Department Number: 21179

Account Number: 60201

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$1,016,935	\$1,198,209	\$1,071,006	\$1,277,562	\$929,044

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$1,330,197	\$1,325,841		48,279

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

FICA/Medicare taxes are paid by both the employee and employer in equal shares. FICA is 6.2% and Medicare is 1.45% of taxable wages, which is gross wages less items exempt from FICA tax, such as health, dental and vision insurance, and contributions to 125 plans.

Because these items are calculated as a percentage of wages, as wages increase, then the employer share of taxes also increases.

*CM removed 4 firefighters
Reflects new FD contract*



Fiscal Year 2024 Budget Request

March 10, 2023

Department: Fringe Benefits

Account Title: MPERS-Employer Share Exp

Department Number: 21179

Account Number: 60202

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$1,375,144	\$1,514,816	\$1,572,087	\$1,621,133	\$1,307,785

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$1,661,468	\$1,642,379		\$21,246

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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City employees have the option to join the Maine PERS retirement system upon employment with the City. Non-union employees who participate contribute 7.05% of their gross earnings, while the City contributes 10.3% on their behalf. Union employee who participate contribute 9.7% of their gross earnings, while the City contributes 13.4% on their behalf.

As wages for employees who participate in the Maine PERS system increase, the City's contribution expense increases at a similar rate.

We currently have 193 positions budgeted as participating in Maine PERS.

*CM removed 4 firefighters
Reflects new FD contract*



Fiscal Year 2024 Budget Request

March 10, 2023

Department: Fringe Benefits

Account Title: 457 Plan-Employer Share Exp

Department Number: 21179

Account Number: 60203

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$154,693	\$160,157	\$151,100	\$174,265	\$134,040

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$158,927	\$158,927		-\$15,338

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

--

The City participates in an optional 457 Plan through ICMA. Employees may choose to participate in either this 457 plan AND/OR Maine PERS. If the employee chooses to participate only in the 457 Plan, the City matches up to 5% of the employee's contribution. However, if the employee chooses to participate in both Maine PERS and the 457 plan, the City only contributes to Maine PERS.

The City is currently budgeting to make 457 plan contributions for 36 positions for FY23.

An increase in wages for employees participating in the 457 plan would indicate an increase in the City's 457 plan expense; however, not on a straight-line basis.



Fiscal Year 2024 Budget Request

March 10, 2023

Department: Fringe Benefits

Account Title: HPHC Ins Employer Share Exp

Department Number: 21179

Account Number: 60210

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$1,150,854	\$1,456,905	\$1,372,215	\$1,448,338	\$1,146,100

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$1,462,936	\$1,432,592		(\$15,745)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

	FY23
Health Insurance	\$1,407,752.07
HRA Portion of Insurance	\$174,840.40
	\$1,582,592.47

<i>Fiscal Year</i>	<i>Budget</i>	<i>Actual</i>	<i>Difference</i>
2017 \$	-	-	-
2018 \$	1,146,012.00	1,061,282.89	84,729.11
2019 \$	1,334,399.00	1,080,569.26	253,829.74
2020 \$	1,322,140.00	1,253,441.08	68,698.92
2021 \$	1,343,760.00	1,150,854.32	192,905.68
2022 \$	1,456,904.85	1,364,032.47	92,872.38
2023 \$	1,448,338.00		

*CM removed 4 firefighters
Reflects new FD contract*



Fiscal Year 2024 Budget Request

March 10, 2023

Department: Fringe Benefits

Account Title: NNEBT Ins Employer Share Exp

Department Number: 21179

Account Number: 60211

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$1,944,651	\$2,062,002	\$1,596,679	\$2,000,223	\$1,499,085

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$1,580,034	\$1,560,689		(\$439,535)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Allegiant Healthcare Rates (Police and Public Works - Teamsters Union)

	Annual - ER Share		Annual - ER Share
Police		Public Works	
Single	\$7,309	Single	\$7,309
2-Person	\$15,432	2-Person	\$15,432
Family	\$19,345	Family	\$19,345

Assumption when budgeting for vacancies:

Vacant positions are budgeted as if new hire will choose Family plan.

*CM removed 4 firefighters
Reflects new FD contract*



**Fiscal Year 2024
Budget Request**

March 10, 2023

Department: Fringe Benefits

Account Title: S-T Disability ER Share Exp

Department Number: 21179

Account Number: 60212

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$5,706	\$7,883	\$5,930	\$11,667	\$5,048

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$16,435	\$15,768		\$4,102

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

--

Short-term disability is provided to regular, full-time, non-union and full-time firefighters who have not enrolled in another class. This benefit provides a \$100/week payment to the employee should they be unable to perform the material and substantial duties of their occupation due to illness or disability. The maximum is 26 weeks of payments.

This is calculated at 1.03% of gross wages. As wages for covered employees increase, so does the expense.

*CM removed 4 firefighters
Reflects new FD contract*



**Fiscal Year 2024
Budget Request**

March 10, 2023

Department: Fringe Benefits

Account Title: L-T Disability ER Share Exp

Department Number: 21179

Account Number: 60213

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$5,650	\$6,810	\$5,422	\$6,271	\$4,310

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$6,546	\$6,546		\$275

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

--

Long-term disability is provided to regular, non-union, salaried employees and full-time union supervisors within the public works department, due to their sick bank. If they are unable to perform the material and substantial duties of their occupation due to illness or disability, they can received 60% of their wage, with a \$5,000 monthly maximum, beginning after 180 calendar days of disability within a 360 day period.

This benefit is calculated at 0.255% of gross wages.



Fiscal Year 2024 Budget Request

March 10, 2023

Department: Fringe Benefits

Account Title: College Reimbursement

Department Number: 21179

Account Number: 60218

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$33,350	\$32,200	\$19,375	\$32,196	\$20,024

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$32,196	\$32,196		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

--

	Months	No. Employees	Rate	Subtotal
Police Dept	12	13	\$1,692.00	\$21,996.00
Public Works	12	1	\$100.00	\$1,200.00
Non-union	12	5	\$150.00	\$9,000.00
				\$32,196.00

CURRENT 2/2023

Police Dept	12	10	\$1,692.00	\$16,920.00
Public Works	12	0	\$100.00	\$0.00
Non-union/FD	12	4	\$150.00	\$7,200.00
				\$24,120.00

*** when student loan payment pause ends I anticipate this number going up



**Fiscal Year 2024
Budget Request**

March 10, 2023

Department: Fringe Benefits

Account Title: RHSA Plan ER Share

Department Number: 21179

Account Number: 60217

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$110,519	\$116,634	\$116,248	\$128,154	\$107,062

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$141,129	\$138,099		\$9,945

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

--

The RHSA Plan expense represents the City's share of the contribution to each employee's Retiree Health Savings Plan. Employees contribute \$15/week with a City match of \$15/week for a total City expense of \$780 annually. These funds can then be used by the employee upon retirement or separation from service for qualified medical expenses.

The increase here would be directly related to the number of positions added to the budget, not an increase in wage expense.

*CM removed 4 firefighters
Reflects new FD contract*

City of Biddeford, Maine

Fiscal Year 2024

Budget:

County Tax

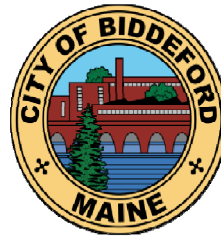
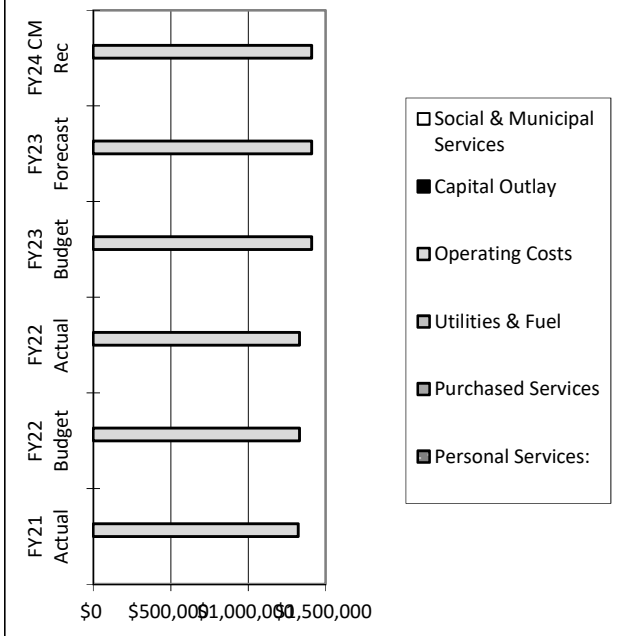
Account Number:

21181

FY24

	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD	Dept Head	Manager's Rec
Personnel Services:	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Purchased Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Utilities & Fuel	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Operating Costs	\$1,323,152	\$1,331,480	\$1,331,480	\$1,410,767	\$1,410,767	\$0	\$1,410,767	\$1,410,767
Capital Outlay	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Social & Municipal Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTALS:	\$1,323,152	\$1,331,480	\$1,331,480	\$1,410,767	\$1,410,767	\$0	\$1,410,767	\$1,410,767

Graphic Representation

**FRINGE BENEFIT IMPACT (Estimated):**

FICA	\$0
Workers Comp	\$0
Health Insurance	\$0
Retirement	\$0
Unemployment	\$0
Other Insurance	\$0
Total Fringe Benefit Impact	\$0
# of Full Time Employees	0.00

	FY23 Budget	FY24 Manager's Rec	Dollar Change	Percentage Change
Personal Services:	\$0	\$0	\$0	N/A
Purchased Services	\$0	\$0	\$0	N/A
Utilities & Fuel	\$0	\$0	\$0	N/A
Operating Costs	\$1,410,767	\$1,410,767	\$0	0.0%
Capital Outlay	\$0	\$0	\$0	N/A
Social & Municipal Services	\$0	\$0	\$0	N/A
TOTALS:	\$1,410,767	\$1,410,767	\$0	0.0%

Personnel Services

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Purchased Services

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Utilities & Fuel

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Other Operating Costs

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec
60749	County Tax Expense	\$1,323,152	\$1,331,480	\$1,331,480	\$1,410,767	\$1,410,767	\$0	\$1,410,767	\$1,410,767
Totals		\$1,323,152	\$1,331,480	\$1,331,480	\$1,410,767	\$1,410,767	\$0	\$1,410,767	\$1,410,767

Capital Outlay

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Social & Municipal Services

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0



Fiscal Year 2024
Budget Request

March 10, 2023

Department: County Tax

Account Title: County Tax Expense

Department Number: 21181

Account Number: 60749

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$1,323,152	\$1,331,480	\$1,331,480	\$1,410,767	\$1,410,767

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$1,410,767	\$1,410,767		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

County Estimate (may update when County estimate is available) \$ -

Budgeted Amount \$ 1,410,767.00

Held the same for the purpose of understanding the municipal budget impact; expecting increase

City of Biddeford, Maine

Fiscal Year 2024

Budget:

Debt Service - Principal

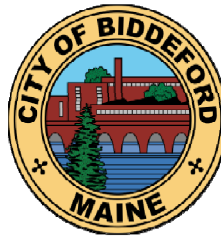
Account Number:

21185

FY24

	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD	Dept Head	Manager's Rec
Personnel Services:	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Purchased Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Utilities & Fuel	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Operating Costs	\$4,821,074	\$2,398,642	\$2,409,789	\$3,484,481	\$3,018,319	\$3,591,307	\$3,239,304	\$3,239,304
Capital Outlay	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Social & Municipal Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTALS:	\$4,821,074	\$2,398,642	\$2,409,789	\$3,484,481	\$3,018,319	\$3,591,307	\$3,239,304	\$3,239,304

Graphic Representation

**FRINGE BENEFIT IMPACT (Estimated):**

FICA	\$0
Workers Comp	\$0
Health Insurance	\$0
Retirement	\$0
Unemployment	\$0
Other Insurance	\$0
Total Fringe Benefit Impact	\$0
# of Full Time Employees	0.00

	FY23 Budget	FY24 Manager's Rec	Dollar Change	Percentage Change
Personal Services:	\$0	\$0	\$0	N/A
Purchased Services	\$0	\$0	\$0	N/A
Utilities & Fuel	\$0	\$0	\$0	N/A
Operating Costs	\$3,484,481	\$3,239,304	-\$245,177	-7.0%
Capital Outlay	\$0	\$0	\$0	N/A
Social & Municipal Services	\$0	\$0	\$0	N/A
TOTALS:	\$3,484,481	\$3,239,304	-\$245,177	-7.0%

Personnel Services

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Purchased Services

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Utilities & Fuel

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Other Operating Costs

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec
60750	Bond Principal Expense	\$1,483,609	\$1,577,835	\$1,418,174	\$2,185,194	\$1,577,680	\$2,690,640	\$2,158,767	\$2,158,767
60754	Lease Principal Expense	\$3,337,465	\$820,807	\$991,615	\$1,299,287	\$1,440,639	\$900,667	\$1,080,537	\$1,080,537
Totals		\$4,821,074	\$2,398,642	\$2,409,789	\$3,484,481	\$3,018,319	\$3,591,307	\$3,239,304	\$3,239,304

Capital Outlay

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24 Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Social & Municipal Services

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24 Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0



Fiscal Year 2024 Budget Request

March 10, 2023

Department: Debt Service - Principal

Account Title: Bond Principal Expense

Department Number: 21185

Account Number: 60750

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$1,483,609	\$1,577,835	\$1,418,174	\$2,185,194	\$1,577,680

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$ 2,158,767.00	\$ 2,158,767.00		(\$26,427)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Description	<u>2022</u>	<u>2023</u>	<u>2024</u>
Road Reconstruction/Repair	200,000.00	200,000.00	200,000.00
2009 ARRA	29,605.50	29,605.50	29,605.50
2011 Ice Arena	26,893.01	26,893.01	27,774.13
MERC Purchase	266,750.67	266,750.67	273,419.44
2013 GOB - CSO Project	55,000.00	55,000.00	55,000.00
2013 GOB - Roof Replacement	25,000.00	25,000.00	25,000.00
Bond Pay 12 CSO CWSRF	14,400.00	14,400.00	14,400.00
Clean Water Revolving Loan	15,495.40	15,495.40	15,495.40
2017 CSO Bonding	195,000.00	195,000.00	195,000.00
2017 Roads Bonding	300,000.00	300,000.00	300,000.00
2017 Refunding	420,000.00	420,000.00	415,000.00
ICE ARENA 2 LOAN	12,049.85	12,049.85	13,072.48
2022 GO \$12.5M	625,000.00	625,000.00	595,000.00
Total City	\$ 2,185,194.43	\$ 2,185,194.43	\$ 2,158,766.95



Fiscal Year 2024 Budget Request

March 10, 2023

Department: Debt Service - Principal

Account Title: Lease Principal Expense

Department Number: 21185

Account Number: 60754

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$3,337,465	\$820,807	\$991,615	\$1,299,287	\$1,440,639

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$1,080,537	\$1,080,537		(\$218,750)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

<u>DESCRIPTION OF LEASE</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>
Energy Upgrades	102,561.48	102,561.48	-
Energy Upgrades, Part 2	16,065.54	16,065.54	-
EQUIPMENT (Fire Tower Truck)	100,834.84	100,834.84	-
Plow Truck Lease 10yr	31,036.45	31,036.45	31,858.08
Equipment Lease Purchase Loan (Aug 2020)	83,220.34	83,220.34	84,784.88
FY21 Signature Leasing Refinance/New Purchase	414,761.01	414,761.01	422,315.46
Lease Purchase Loan (FY23)			83,205.00
New Copier Lease FY21	33,166.15	(448.03)	32,609.45
Radio Lease		550,807.76	458,969.20
	748,479.66	1,298,839.39	1,113,742.07

City of Biddeford, Maine

Fiscal Year 2024

Budget:

Debt Service - Interest

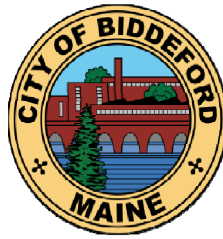
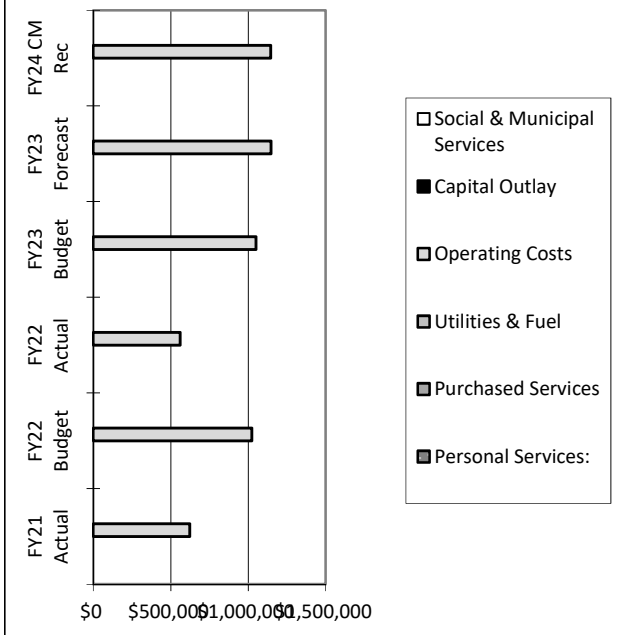
Account Number:

21186

FY24

	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD	Dept Head	Manager's Rec
Personnel Services:	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Purchased Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Utilities & Fuel	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Operating Costs	\$622,825	\$1,023,389	\$560,667	\$1,050,984	\$1,146,977	\$871,291	\$1,145,661	\$1,145,661
Capital Outlay	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Social & Municipal Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTALS:	\$622,825	\$1,023,389	\$560,667	\$1,050,984	\$1,146,977	\$871,291	\$1,145,661	\$1,145,661

Graphic Representation

**FRINGE BENEFIT IMPACT (Estimated):**

FICA	\$0
Workers Comp	\$0
Health Insurance	\$0
Retirement	\$0
Unemployment	\$0
Other Insurance	\$0
Total Fringe Benefit Impact	\$0
# of Full Time Employees	0.00

	FY23 Budget	FY24 Manager's Rec	Dollar Change	Percentage Change
Personal Services:	\$0	\$0	\$0	N/A
Purchased Services	\$0	\$0	\$0	N/A
Utilities & Fuel	\$0	\$0	\$0	N/A
Operating Costs	\$1,050,984	\$1,145,661	\$94,677	9.0%
Capital Outlay	\$0	\$0	\$0	N/A
Social & Municipal Services	\$0	\$0	\$0	N/A
TOTALS:	\$1,050,984	\$1,145,661	\$94,677	9.0%

Personnel Services

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Purchased Services

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Utilities & Fuel

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Other Operating Costs

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec
60751	Bond Interest Expense	\$492,198	\$896,179	\$497,574	\$985,453	\$977,973	\$847,279	\$1,011,066	\$1,011,066
60755	Lease Interest Expense	\$130,627	\$127,209	\$63,093	\$65,531	\$169,004	\$24,011	\$134,595	\$134,595
Totals		\$622,825	\$1,023,389	\$560,667	\$1,050,984	\$1,146,977	\$871,291	\$1,145,661	\$1,145,661

Capital Outlay

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24 Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Social & Municipal Services

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24 Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0



Fiscal Year 2024 Budget Request

March 10, 2023

Department: Debt Service - Interest

Account Title: Bond Interest Expense

Department Number: 21186

Account Number: 60751

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$492,198	\$896,179	\$497,574	\$985,453	\$977,973

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	1,011,066.00	1,011,066.00		\$25,613

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

BOND

<u>Description</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>
Road Reconstruction/Repair	16,200.00	10,250.00	7,400.00
2009 ARRA	1,480.28	1,480.28	1,480.28
2011 Ice Arena	9,960.16	9,106.99	8,225.87
MERC Purchase	89,744.44	83,249.33	76,580.56
2013 GOB - CSO Project	14,162.50	13,062.50	11,962.50
2013 GOB - Roof Replacement	5,706.26	5,206.26	4,706.26
2013 Refunding 02 Bond - City	199.92		
Bond Pay 12 CSO CWSRF	2,458.80	2,307.60	2,156.40
Clean Water Revolving Loan	3,134.04	2,971.32	2,808.62
2017 CSO Bonding	98,550.00	93,600.00	87,750.00
2017 Roads Bonding	151,150.00	143,650.00	134,650.00
2017 Refunding	143,050.00	131,500.00	115,875.00
Ice Arena 2 loan	14,549.31	14,068.39	13,045.76
2022 \$12.5M GO Bond	484,166.60	350,000.00	544,425.00
Total City	1,034,512.31	860,452.67	1,011,066.25



Fiscal Year 2024 Budget Request

March 10, 2023

Department: Debt Service - Interest

Account Title: Lease Interest Expense

Department Number: 21186

Account Number: 60755

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$130,627	\$127,209	\$63,093	\$65,531	\$169,004

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	134,595.00	134,595.00		\$69,064

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

LEASE

DESCRIPTION OF LEASE

	<u>2022</u>	<u>2023</u>	<u>2024</u>
Energy Upgrades	7,612.44	3,876.78	-
Energy Upgrades, Part 2	1,368.57	698.81	-
Equipment	4,290.27	2,167.97	-
Plow Truck Lease 10yr	3,111.88	2,311.45	1,489.82
Forklift 5 yr	393.84		
2017 Equipment (10 year)	13,189.45		
2017 Equipment (5 year)	446.91		
2018 Equipment Loan	29,823.08		
May 2019 - 7 Year - Vehicle	1,700.75		
May 2019 - 10 Year - Street Light	43,897.54		
Equipment Lease Purchase 2020 Loan	16,946.67	9,839.67	8,275.13
FY21 Signature Leasing Refinancing/New Purchase		46,188.60	37,614.21
Copier Lease FY21 (56 mo. eff. 7/20/20)	4,427.85	448.03	3,334.55
Motorola Radio Lease			79721.44
Equipment Lease FY23 (Firetruck/Grader/Wast	-		4160.25
	127,209.25	65,531.31	134,595.40

City of Biddeford, Maine

Fiscal Year 2024

Budget:

Transfers Out

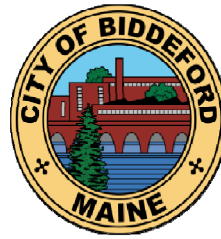
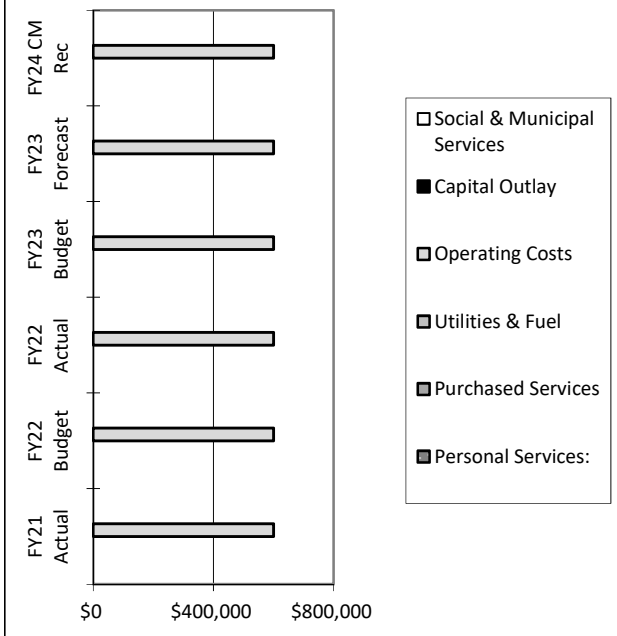
Account Number:

21199

FY24

	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD	Dept Head	Manager's Rec
Personnel Services:	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Purchased Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Utilities & Fuel	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Operating Costs	\$600,000	\$600,000	\$600,000	\$600,000	\$600,000	\$0	\$600,000	\$600,000
Capital Outlay	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Social & Municipal Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTALS:	\$600,000	\$600,000	\$600,000	\$600,000	\$600,000	\$0	\$600,000	\$600,000

Graphic Representation

**FRINGE BENEFIT IMPACT (Estimated):**

FICA	\$0
Workers Comp	\$0
Health Insurance	\$0
Retirement	\$0
Unemployment	\$0
Other Insurance	\$0
Total Fringe Benefit Impact	\$0
# of Full Time Employees	0.00

	FY23 Budget	FY24 Manager's Rec	Dollar Change	Percentage Change
Personal Services:	\$0	\$0	\$0	N/A
Purchased Services	\$0	\$0	\$0	N/A
Utilities & Fuel	\$0	\$0	\$0	N/A
Operating Costs	\$600,000	\$600,000	\$0	0.0%
Capital Outlay	\$0	\$0	\$0	N/A
Social & Municipal Services	\$0	\$0	\$0	N/A
TOTALS:	\$600,000	\$600,000	\$0	0.0%

Personnel Services

Account Number	Description	FY21	FY22	FY22	FY23	FY23	FY23	FY24	
		Actual	Budget	Actual	Budget	Forecast	YTD 12/31/22	Dept Head	Mgr's Rec
</									

Purchased Services

Account		FY21	FY22	FY22	FY23	FY23	FY23	FY24	
Number	Description	Actual	Budget	Actual	Budget	Forecast	YTD 12/31/22	Dept Head	Mgr's Rec

Utilities & Fuel

Account		FY21	FY22	FY22	FY23	FY23	FY23	FY24	
Number	Description	Actual	Budget	Actual	Budget	Forecast	YTD 12/31/22	Dept Head	Mgr's Rec

Other Operating Costs

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec
60799	Transfer Out to Other Funds	\$600,000	\$600,000	\$600,000	\$600,000	\$600,000	\$0	\$600,000	\$600,000
Totals		\$600,000	\$600,000	\$600,000	\$600,000	\$600,000	\$0	\$600,000	\$600,000

Capital Outlay

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24 Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Social & Municipal Services

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24 Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0



Fiscal Year 2024
Budget Request

March 10, 2023

Department:

Transfers Out

Account Title: Transfer Out to Other Funds

Department Number: 21199

Account Number: 60799

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$600,000	\$600,000	\$600,000	\$600,000	\$600,000

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$600,000	\$600,000		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Transfer to Wastewater Fund \$ 600,000.00
Transfer to Airport Fund (31132)
Transfer to Recreation Programs (Financial Aid, in 21124-60795)

City of Biddeford, Maine

Fiscal Year 2024

Budget:

CIP General Government

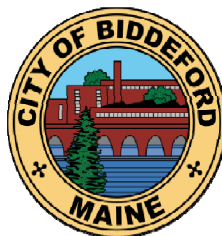
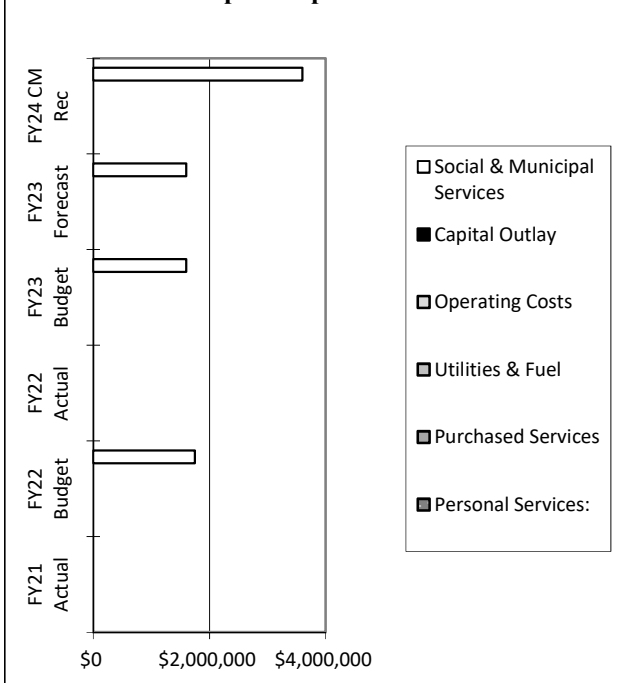
Account Number:

21201

FY24

	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD	Dept Head	Manager's Rec
Personnel Services:	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Purchased Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Utilities & Fuel	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Operating Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital Outlay	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Social & Municipal Services	\$0	\$1,750,000	\$0	\$1,600,000	\$1,600,000	\$0	\$3,600,000	\$3,600,000
TOTALS:	\$0	\$1,750,000	\$0	\$1,600,000	\$1,600,000	\$0	\$3,600,000	\$3,600,000

Graphic Representation

**FRINGE BENEFIT IMPACT (Estimated):**

FICA	\$0
Workers Comp	\$0
Health Insurance	\$0
Retirement	\$0
Unemployment	\$0
Other Insurance	\$0
Total Fringe Benefit Impact	\$0
# of Full Time Employees	0.00

	FY23 Budget	FY24 Manager's Rec	Dollar Change	Percentage Change
Personal Services:	\$0	\$0	\$0	N/A
Purchased Services	\$0	\$0	\$0	N/A
Utilities & Fuel	\$0	\$0	\$0	N/A
Operating Costs	\$0	\$0	\$0	N/A
Capital Outlay	\$0	\$0	\$0	N/A
Social & Municipal Services	\$1,600,000	\$3,600,000	\$2,000,000	125.0%
TOTALS:	\$1,600,000	\$3,600,000	\$2,000,000	125.0%

Personnel Services

Account Number	Description	FY21	FY22	FY22	FY23	FY23	FY23	FY24	
		Actual	Budget	Actual	Budget	Forecast	YTD 12/31/22	Dept Head	Mgr's Rec

Purchased Services

Account		FY21	FY22	FY22	FY23	FY23	FY23	FY24	
Number	Description	Actual	Budget	Actual	Budget	Forecast	YTD 12/31/22	Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Utilities & Fuel

Account		FY21	FY22	FY22	FY23	FY23	FY23	FY24	
Number	Description	Actual	Budget	Actual	Budget	Forecast	YTD 12/31/22	Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Other Operating Costs

Account		FY21	FY22	FY22	FY23	FY23	FY23	FY24	
Number	Description	Actual	Budget	Actual	Budget	Forecast	YTD 12/31/22	Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Capital Outlay

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24 Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Social & Municipal Services

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24 Dept Head	Mgr's Rec
CIP 21201		\$0	\$1,750,000	\$0	\$1,600,000	\$1,600,000	\$0	\$3,600,000	\$3,600,000
Totals		\$0	\$1,750,000	\$0	\$1,600,000	\$1,600,000	\$0	\$3,600,000	\$3,600,000



Fiscal Year 2024
Budget Request

March 10, 2023

Department: Capital Improvement CIP

Account Title: 21201

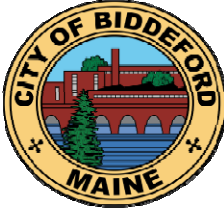
Department Number: TEMP

Account Number: CIP

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$0	\$1,750,000	\$0	\$1,600,000	\$1,600,000

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$3,600,000	\$3,600,000		\$2,000,000

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



Fiscal Year 2024 Revenue Estimates

March 10, 2023

Department: Gen Govt Licenses, Permits & F

Account Title: Birth Certificate Fee Revenue

Department Number: 24111

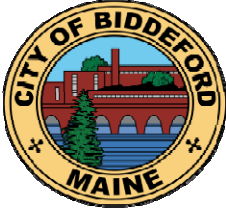
Account Number: 40200

FY2021 Actual	FY2022 Budget	FY2022 Actual	FY2023 Budget	FY2023 EOY Forecast
\$16,849	\$20,000	\$20,743	\$20,000	\$22,000

FY2024 Budget	Department Estimate	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$22,000	\$22,000		\$2,000

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Fiscal Year 2024 Revenue Estimates

March 10, 2023

Department: Gen Govt Licenses, Permits & F

Account Title: Death Certificate Fee Revenue

Department Number: 24111

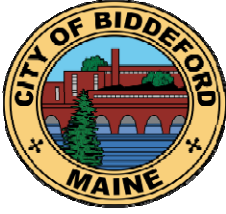
Account Number: 40201

FY2021 Actual	FY2022 Budget	FY2022 Actual	FY2023 Budget	FY2023 EOY Forecast
\$10,402	\$10,000	\$13,484	\$12,000	\$12,000

FY2024 Budget	Department Estimate	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$12,000	\$12,000		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Fiscal Year 2024 Revenue Estimates

March 10, 2023

Department: Gen Govt Licenses, Permits & F

Account Title: Burial Permit Revenue

Department Number: 24111

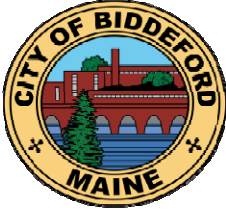
Account Number: 40202

FY2021 Actual	FY2022 Budget	FY2022 Actual	FY2023 Budget	FY2023 EOY Forecast
\$5,312	\$6,500	\$6,009	\$6,500	\$6,100

FY2024 Budget	Department Estimate	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$6,500	\$6,500		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Fiscal Year 2024 Revenue Estimates

March 10, 2023

Department: Gen Govt Licenses, Permits & F

Account Title: Marriage Certificate Fee Rev

Department Number: 24111

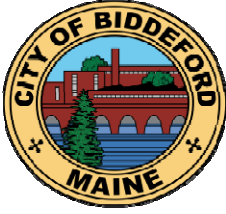
Account Number: 40204

FY2021 Actual	FY2022 Budget	FY2022 Actual	FY2023 Budget	FY2023 EOY Forecast
\$4,644	\$4,500	\$5,200	\$5,000	\$5,000

FY2024 Budget	Department Estimate	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$5,000	\$5,000		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Fiscal Year 2024 Revenue Estimates

March 10, 2023

Department: Gen Govt Licenses, Permits & F

Account Title: Marriage License Revenue

Department Number: 24111

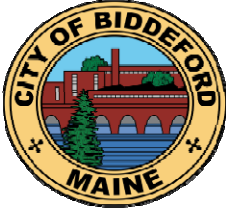
Account Number: 40205

FY2021 Actual	FY2022 Budget	FY2022 Actual	FY2023 Budget	FY2023 EOY Forecast
\$6,160	\$6,000	\$6,208	\$6,500	\$6,000

FY2024 Budget	Department Estimate	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$6,500	\$6,500		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Fiscal Year 2024 Revenue Estimates

March 10, 2023

Department: Gen Govt Licenses, Permits & F

Account Title: Resident Turkey License Rev

Department Number: 24111

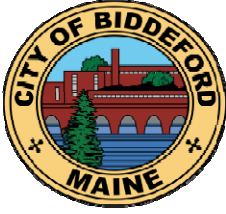
Account Number: 40206

FY2021 Actual	FY2022 Budget	FY2022 Actual	FY2023 Budget	FY2023 EOY Forecast
\$25	\$30	\$55	\$25	\$40

FY2024 Budget	Department Estimate	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$40	\$40		\$15

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Fiscal Year 2024 Revenue Estimates

March 10, 2023

Department: Gen Govt Licenses, Permits & F

Account Title: Resident Fishing License Rev

Department Number: 24111

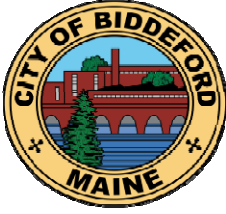
Account Number: 40207

FY2021 Actual	FY2022 Budget	FY2022 Actual	FY2023 Budget	FY2023 EOY Forecast
\$435	\$500	\$460	\$500	\$500

FY2024 Budget	Department Estimate	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$500	\$500		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Fiscal Year 2024 Revenue Estimates

March 10, 2023

Department: Gen Govt Licenses, Permits & F

Account Title: Massage Therapy License Revenu

Department Number: 24111

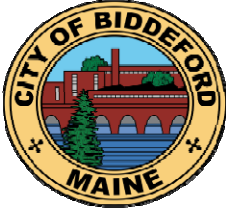
Account Number: 40208

FY2021 Actual	FY2022 Budget	FY2022 Actual	FY2023 Budget	FY2023 EOY Forecast
\$1,600	\$1,500	\$1,350	\$1,500	\$1,500

FY2024 Budget	Department Estimate	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$1,500	\$1,500		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Fiscal Year 2024 Revenue Estimates

March 10, 2023

Department: Gen Govt Licenses, Permits & F

Account Title: Muzzle Loading License Rev

Department Number: 24111

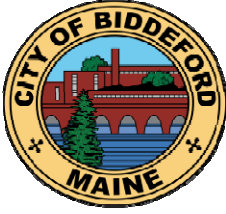
Account Number: 40209

FY2021 Actual	FY2022 Budget	FY2022 Actual	FY2023 Budget	FY2023 EOY Forecast
\$12	\$15	\$12	\$15	\$7

FY2024 Budget	Department Estimate	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$15	\$15		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Fiscal Year 2024 Revenue Estimates

March 10, 2023

Department: Gen Govt Licenses, Permits & F

Account Title: Duplicate License-Combo Rev

Department Number: 24111

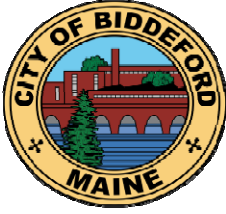
Account Number: 40210

FY2021 Actual	FY2022 Budget	FY2022 Actual	FY2023 Budget	FY2023 EOY Forecast
\$2	\$10	\$0	\$10	\$4

FY2024 Budget	Department Estimate	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$10	\$10		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Fiscal Year 2024 Revenue Estimates

March 10, 2023

Department: Gen Govt Licenses, Permits & F

Account Title: Coyote License Revenue

Department Number: 24111

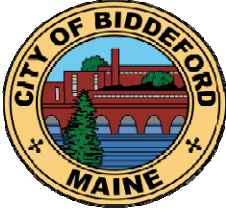
Account Number: 40212

FY2021 Actual	FY2022 Budget	FY2022 Actual	FY2023 Budget	FY2023 EOY Forecast
\$7	\$10	\$10	\$10	\$10

FY2024 Budget	Department Estimate	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$10	\$10		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Fiscal Year 2024 Revenue Estimates

March 10, 2023

Department: Gen Govt Licenses, Permits & F

Account Title: Pheasant Stamp Fee Rev

Department Number: 24111

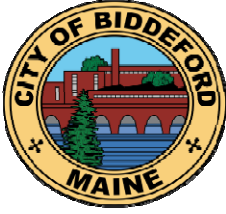
Account Number: 40213

FY2021 Actual	FY2022 Budget	FY2022 Actual	FY2023 Budget	FY2023 EOY Forecast
\$6	\$10	\$3	\$10	\$9

FY2024 Budget	Department Estimate	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$12	\$12		\$2

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Fiscal Year 2024 Revenue Estimates

March 10, 2023

Department: Gen Govt Licenses, Permits & F

Account Title: Duck Stamp Fee Revenue

Department Number: 24111

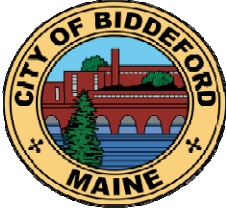
Account Number: 40214

FY2021 Actual	FY2022 Budget	FY2022 Actual	FY2023 Budget	FY2023 EOY Forecast
\$2	\$5	\$1	\$5	\$2

FY2024 Budget	Department Estimate	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$5	\$5		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Fiscal Year 2024 Revenue Estimates

March 10, 2023

Department: Gen Govt Licenses, Permits & F

Account Title: Resident Hunting Lic Rev

Department Number: 24111

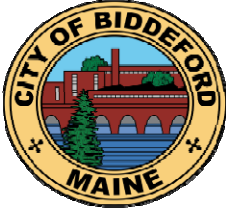
Account Number: 40215

FY2021 Actual	FY2022 Budget	FY2022 Actual	FY2023 Budget	FY2023 EOY Forecast
\$59	\$100	-\$35	\$100	\$65

FY2024 Budget	Department Estimate	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$100	\$100		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Fiscal Year 2024 Revenue Estimates

March 10, 2023

Department: Gen Govt Licenses, Permits & F

Account Title: Junior Hunting Lic Rev

Department Number: 24111

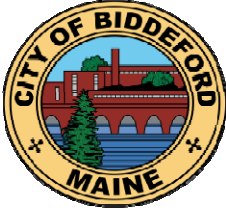
Account Number: 40216

FY2021 Actual	FY2022 Budget	FY2022 Actual	FY2023 Budget	FY2023 EOY Forecast
\$6	\$10	\$4	\$10	\$4

FY2024 Budget	Department Estimate	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$10	\$10		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Fiscal Year 2024 Revenue Estimates

March 10, 2023

Department: Gen Govt Licenses, Permits & F

Account Title: Archery License Revenue

Department Number: 24111

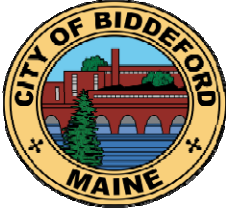
Account Number: 40217

FY2021 Actual	FY2022 Budget	FY2022 Actual	FY2023 Budget	FY2023 EOY Forecast
\$112	\$75	-\$4	\$75	\$55

FY2024 Budget	Department Estimate	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$75	\$75		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Fiscal Year 2024 Revenue Estimates

March 10, 2023

Department: Gen Govt Licenses, Permits & F

Account Title: Resident Combo Lic Rev

Department Number: 24111

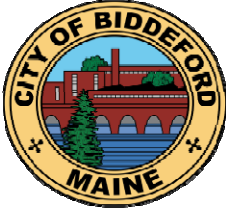
Account Number: 40218

FY2021 Actual	FY2022 Budget	FY2022 Actual	FY2023 Budget	FY2023 EOY Forecast
\$193	\$200	\$132	\$200	\$120

FY2024 Budget	Department Estimate	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$200	\$200		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Fiscal Year 2024 Revenue Estimates

March 10, 2023

Department: Gen Govt Licenses, Permits & F

Account Title: Resident Serviceman Lic Rev

Department Number: 24111

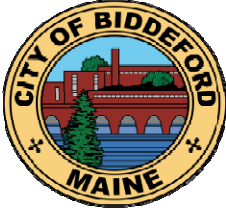
Account Number: 40219

FY2021 Actual	FY2022 Budget	FY2022 Actual	FY2023 Budget	FY2023 EOY Forecast
\$0	\$2	\$0	\$2	\$2

FY2024 Budget	Department Estimate	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$2	\$2		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Fiscal Year 2024 Revenue Estimates

March 10, 2023

Department: Gen Govt Licenses, Permits & F

Account Title: Small Game License Rev

Department Number: 24111

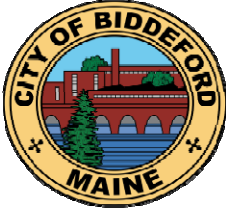
Account Number: 40220

FY2021 Actual	FY2022 Budget	FY2022 Actual	FY2023 Budget	FY2023 EOY Forecast
\$0	\$5	\$67	\$5	\$5

FY2024 Budget	Department Estimate	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$5	\$5		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Fiscal Year 2024 Revenue Estimates

March 10, 2023

Department: Gen Govt Licenses, Permits & F

Account Title: Bear License Revenue

Department Number: 24111

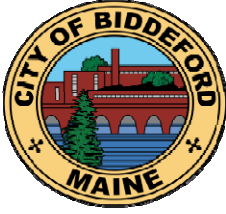
Account Number: 40221

FY2021 Actual	FY2022 Budget	FY2022 Actual	FY2023 Budget	FY2023 EOY Forecast
\$9	\$10	\$14	\$15	\$8

FY2024 Budget	Department Estimate	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$10	\$10		(\$5)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Fiscal Year 2024 Revenue Estimates

March 10, 2023

Department: Gen Govt Licenses, Permits & F

Account Title: Victualers License Revenue

Department Number: 24111

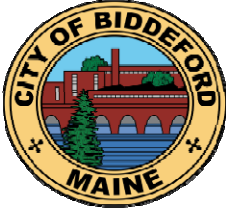
Account Number: 40229

FY2021 Actual	FY2022 Budget	FY2022 Actual	FY2023 Budget	FY2023 EOY Forecast
\$11,240	\$11,000	\$11,420	\$11,000	\$11,200

FY2024 Budget	Department Estimate	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$11,200	\$11,200		\$200

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Fiscal Year 2024 Revenue Estimates

March 10, 2023

Department: Gen Govt Licenses, Permits & F

Account Title: Entertainment License Rev

Department Number: 24111

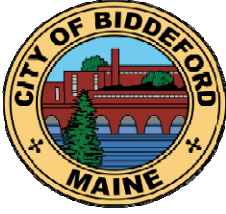
Account Number: 40230

FY2021 Actual	FY2022 Budget	FY2022 Actual	FY2023 Budget	FY2023 EOY Forecast
\$1,700	\$3,000	\$1,525	\$2,000	\$1,350

FY2024 Budget	Department Estimate	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$1,500	\$1,500		(\$500)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Fiscal Year 2024 Revenue Estimates

March 10, 2023

Department: Gen Govt Licenses, Permits & F

Account Title: Garage/Service Sta Lic Rev

Department Number: 24111

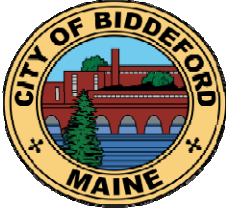
Account Number: 40232

FY2021 Actual	FY2022 Budget	FY2022 Actual	FY2023 Budget	FY2023 EOY Forecast
\$1,910	\$2,400	\$1,950	\$2,000	\$2,275

FY2024 Budget	Department Estimate	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$2,500	\$2,500		\$500

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Fiscal Year 2024 Revenue Estimates

March 10, 2023

Department: Gen Govt Licenses, Permits & F

Account Title: Vendor License Revenue

Department Number: 24111

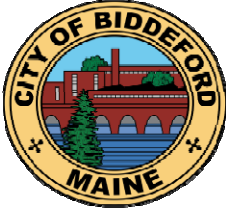
Account Number: 40233

FY2021 Actual	FY2022 Budget	FY2022 Actual	FY2023 Budget	FY2023 EOY Forecast
\$245	\$300	\$470	\$250	\$300

FY2024 Budget	Department Estimate	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$300	\$300		\$50

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Fiscal Year 2024 Revenue Estimates

March 10, 2023

Department: Gen Govt Licenses, Permits & F

Account Title: Taxi License Revenue

Department Number: 24111

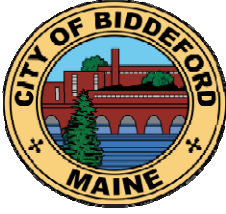
Account Number: 40234

FY2021 Actual	FY2022 Budget	FY2022 Actual	FY2023 Budget	FY2023 EOY Forecast
\$50	\$300	\$70	\$100	\$0

FY2024 Budget	Department Estimate	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$0	\$0		(\$100)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Fiscal Year 2024 Revenue Estimates

March 10, 2023

Department: Gen Govt Licenses, Permits & F

Account Title: Second Hand Dealer Lic Rev

Department Number: 24111

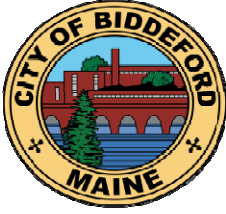
Account Number: 40237

FY2021 Actual	FY2022 Budget	FY2022 Actual	FY2023 Budget	FY2023 EOY Forecast
\$400	\$400	\$400	\$400	\$200

FY2024 Budget	Department Estimate	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$200	\$200		(\$200)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Fiscal Year 2024 Revenue Estimates

March 10, 2023

Department: Gen Govt Licenses, Permits & F

Account Title: Research Revenue

Department Number: 24111

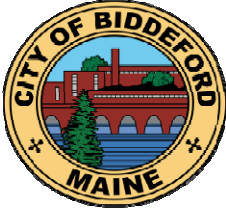
Account Number: 40239

FY2021 Actual	FY2022 Budget	FY2022 Actual	FY2023 Budget	FY2023 EOY Forecast
\$0	\$10	\$0	\$10	\$0

FY2024 Budget	Department Estimate	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$10	\$10		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Fiscal Year 2024 Revenue Estimates

March 10, 2023

Department: Gen Govt Licenses, Permits & F

Account Title: Advertising Costs Revenue

Department Number: 24111

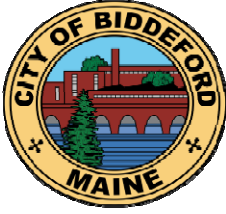
Account Number: 40258

FY2021 Actual	FY2022 Budget	FY2022 Actual	FY2023 Budget	FY2023 EOY Forecast
\$60	\$350	\$530	\$1,000	\$1,000

FY2024 Budget	Department Estimate	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$1,000	\$1,000		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Fiscal Year 2024 Revenue Estimates

March 10, 2023

Department: Gen Govt Licenses, Permits & F

Account Title: City Clerk Services Rev

Department Number: 24111

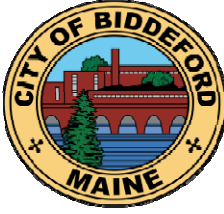
Account Number: 40259

FY2021 Actual	FY2022 Budget	FY2022 Actual	FY2023 Budget	FY2023 EOY Forecast
\$1,002	\$1,000	\$1,124	\$1,000	\$500

FY2024 Budget	Department Estimate	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$600	\$1,000		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Fiscal Year 2024 Revenue Estimates

March 10, 2023

Department: Gen Govt Licenses, Permits & F

Account Title: Copies Revenue

Department Number: 24111

Account Number: 40260

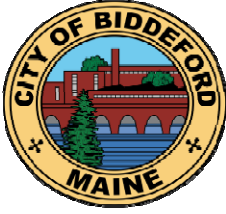
FY2021 Actual	FY2022 Budget	FY2022 Actual	FY2023 Budget	FY2023 EOY Forecast
\$78	\$400	\$76	\$100	\$100

FY2024 Budget	Department Estimate	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$400	\$100		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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This account is also used for voter lists that are sold in the Clerk's Office



Fiscal Year 2024 Revenue Estimates

March 10, 2023

Department: Gen Govt Licenses, Permits & F

Account Title: Junk Yard Permit Revenue

Department Number: 24111

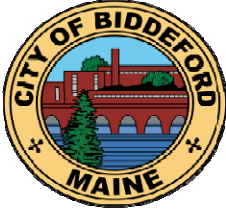
Account Number: 40268

FY2021 Actual	FY2022 Budget	FY2022 Actual	FY2023 Budget	FY2023 EOY Forecast
\$400	\$600	\$600	\$600	\$200

FY2024 Budget	Department Estimate	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$200	\$400		(\$200)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Fiscal Year 2024 Revenue Estimates

March 10, 2023

Department: Gen Govt Licenses, Permits & F

Account Title: Sole Prioprietor Filing Fee Rv

Department Number: 24111

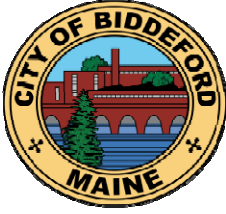
Account Number: 40310

FY2021 Actual	FY2022 Budget	FY2022 Actual	FY2023 Budget	FY2023 EOY Forecast
\$240	\$200	\$210	\$200	\$200

FY2024 Budget	Department Estimate	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$200	\$200		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Fiscal Year 2024 Revenue Estimates

March 10, 2023

Department: Gen Govt Licenses, Permits & F

Account Title: Maps Sold Revenue

Department Number: 24111

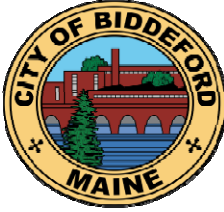
Account Number: 40550

FY2021 Actual	FY2022 Budget	FY2022 Actual	FY2023 Budget	FY2023 EOY Forecast
\$0	\$0	\$0	\$0	\$0

FY2024 Budget	Department Estimate	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$0	\$0		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Fiscal Year 2024 Revenue Estimates

March 10, 2023

Department: Pub Works Licenses, Permits &

Account Title: Cemetery Fee Revenue

Department Number: 24114

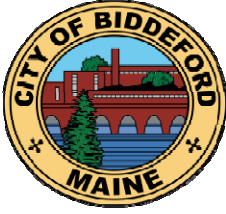
Account Number: 40223

FY2021 Actual	FY2022 Budget	FY2022 Actual	FY2023 Budget	FY2023 EOY Forecast
\$7,700	\$5,000	\$8,125	\$10,000	\$8,000

FY2024 Budget	Department Estimate	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$9,000	\$9,000		(\$1,000)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Fiscal Year 2024 Revenue Estimates

March 10, 2023

Department: Pub Works Licenses, Permits &

Account Title: Septic Sludge Permit Rev

Department Number: 24114

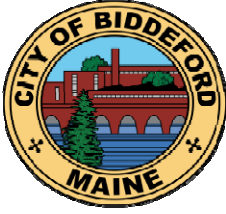
Account Number: 40231

FY2021 Actual	FY2022 Budget	FY2022 Actual	FY2023 Budget	FY2023 EOY Forecast
\$100	\$100	\$50	\$100	\$150

FY2024 Budget	Department Estimate	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$100	\$100		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Fiscal Year 2024 Revenue Estimates

March 10, 2023

Department: Pub Works Licenses, Permits &

Account Title: Solid Waste Annual Fee Rev

Department Number: 24114

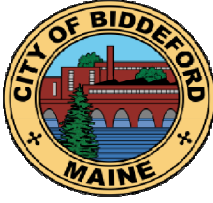
Account Number: 40235

FY2021 Actual	FY2022 Budget	FY2022 Actual	FY2023 Budget	FY2023 EOY Forecast
\$3,750	\$6,000	\$2,550	\$3,500	\$2,700

FY2024 Budget	Department Estimate	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$3,000	\$3,000		(\$500)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Fiscal Year 2024 Revenue Estimates

March 10, 2023

Department: #REF!

Account Title: Mooring Fee Revenue

Department Number: 31102

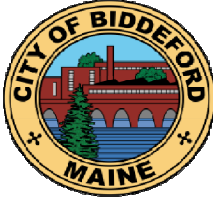
Account Number: 40240

FY2021 Actual	FY2022 Budget	FY2022 Actual	FY2023 Budget	FY2023 EOY Forecast
\$25,480	\$25,000	\$27,275	\$25,000	\$25,750

FY2024 Budget	Department Estimate	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$26,500	\$26,500		\$1,500

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Paul is looking to add moorings in FY24



Fiscal Year 2024 Revenue Estimates

March 10, 2023

Department: Pool Beaches Ops/Improves

Account Title: Res Beach Parking Permit Rev

Department Number: 31106

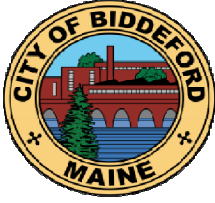
Account Number: 40241

FY2021 Actual	FY2022 Budget	FY2022 Actual	FY2023 Budget	FY2023 EOY Forecast
\$76,664	\$60,000	\$80,694	\$85,235	\$86,000

FY2024 Budget	Department Estimate	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$85,235	\$86,000		\$765

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

	Permits		Revised Fee		Total
Resident 1st Vehicle	1565	\$	35.00	\$	54,775.00
Resident 2nd Vehicle	613	\$	20.00	\$	12,260.00
Resident 65+	910	\$	20.00	\$	18,200.00
				\$	85,235.00



Fiscal Year 2024 Revenue Estimates

March 10, 2023

Department: Pool Beaches Ops/Improves

Account Title: Non-Res Season Permit Rev

Department Number: 31106

Account Number: 40242

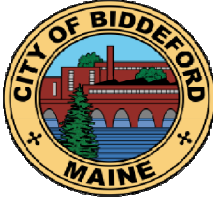
FY2021 Actual	FY2022 Budget	FY2022 Actual	FY2023 Budget	FY2023 EOY Forecast
\$2,907	\$5,000	\$9,126	\$4,655	\$8,000

FY2024 Budget	Department Estimate	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$4,900	\$8,000		\$3,345

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Permits	Revised Fee	Total
20 \$	245.00 \$	4,900.00



Fiscal Year 2024 Revenue Estimates

March 10, 2023

Department: Pool Beaches Ops/Improves

Account Title: Non-Resident 1 Day Permit Rev

Department Number: 31106

Account Number: 40313

FY2021 Actual	FY2022 Budget	FY2022 Actual	FY2023 Budget	FY2023 EOY Forecast
\$41,231	\$40,000	\$39,788	\$65,590	\$45,000

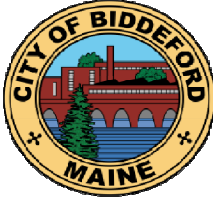
FY2024 Budget	Department Estimate	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$45,000	\$45,000		(\$20,590)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Permits	Revised Fee	Total
1874 \$	35.00 \$	65,590.00

Bought at kiosk - No amount in current fiscal year



Fiscal Year 2024 Revenue Estimates

March 10, 2023

Department: Pool Beaches Ops/Improves

Account Title: Non-Resident 3 Day Permit Rev

Department Number: 31106

Account Number: 40314

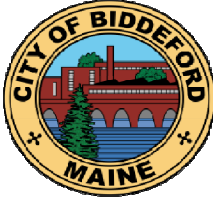
FY2021 Actual	FY2022 Budget	FY2022 Actual	FY2023 Budget	FY2023 EOY Forecast
\$3,290	\$5,000	\$0	\$5,325	\$3,200

FY2024 Budget	Department Estimate	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$3,500	\$3,500		(\$1,825)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Permits	Revised Fee	Total
71 \$	75.00 \$	5,325.00



Fiscal Year 2024 Revenue Estimates

March 10, 2023

Department: Pool Beaches Ops/Improves

Account Title: Non-Resident 7 Day Permit Rev

Department Number: 31106

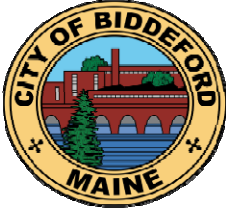
Account Number: 40315

FY2021 Actual	FY2022 Budget	FY2022 Actual	FY2023 Budget	FY2023 EOY Forecast
\$8,859	\$10,000	\$40	\$15,820	\$6,500

FY2024 Budget	Department Estimate	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$8,500	\$8,500		(\$7,320)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Permits	Revised Fee	Total
113 \$	140.00 \$	15,820.00



Fiscal Year 2024 Revenue Estimates

March 10, 2023

Department: Shell Fish

Account Title: Shellfish License Revenue

Department Number: 31142

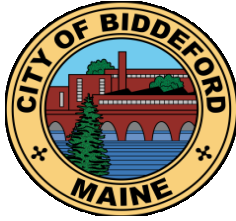
Account Number: 40238

FY2021 Actual	FY2022 Budget	FY2022 Actual	FY2023 Budget	FY2023 EOY Forecast
\$8,290	\$3,000	\$9,250	\$1,000	\$8,000

FY2024 Budget	Department Estimate	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$8,500	\$8,500		\$7,500

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Fiscal Year 2024 Revenue Estimates

March 10, 2023

Department: Gen Govt Licenses, Permits & F

Account Title: Building Permit Revenue

Department Number: 24111

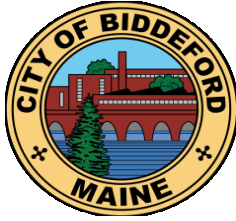
Account Number: 40265

FY2021 Actual	FY2022 Budget	FY2022 Actual	FY2023 Budget	FY2023 EOY Forecast
\$1,501,373	\$500,000	\$596,414	\$600,000	\$500,000

FY2024 Budget	Department Estimate	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$500,000	\$600,000		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Building permit revenues



Fiscal Year 2024 Revenue Estimates

March 10, 2023

Department: Gen Govt Licenses, Permits & F

Account Title: Electrical Permit Revenue

Department Number: 24111

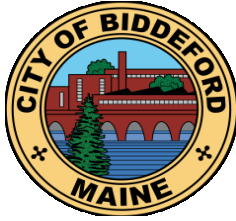
Account Number: 40266

FY2021 Actual	FY2022 Budget	FY2022 Actual	FY2023 Budget	FY2023 EOY Forecast
\$86,650	\$70,000	\$80,874	\$70,000	\$50,000

FY2024 Budget	Department Estimate	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$70,000	\$70,000		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Electrical permits



Fiscal Year 2024 Revenue Estimates

March 10, 2023

Department: Gen Govt Licenses, Permits & F

Account Title: Plumbing Permit Revenue

Department Number: 24111

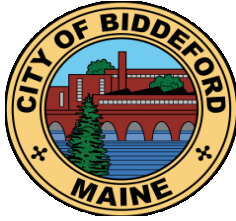
Account Number: 40267

FY2021 Actual	FY2022 Budget	FY2022 Actual	FY2023 Budget	FY2023 EOY Forecast
\$34,568	\$40,000	\$23,723	\$30,000	\$25,000

FY2024 Budget	Department Estimate	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$30,000	\$30,000		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Plumbing permits



Fiscal Year 2024 Revenue Estimates

March 10, 2023

Department: Gen Govt Licenses, Permits & F

Account Title: Code Violations Fine Revenue

Department Number: 24111

Account Number: 40271

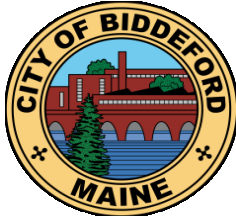
FY2021 Actual	FY2022 Budget	FY2022 Actual	FY2023 Budget	FY2023 EOY Forecast
\$0	\$2,000	\$750	\$500	\$500

FY2024 Budget	Department Estimate	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$500	\$500		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Ordinance violations



Fiscal Year 2024 Revenue Estimates

March 10, 2023

Department: Gen Govt Licenses, Permits & F

Account Title: ZBA Fee Revenue

Department Number: 24111

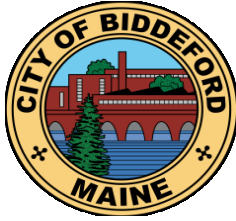
Account Number: 40273

FY2021 Actual	FY2022 Budget	FY2022 Actual	FY2023 Budget	FY2023 EOY Forecast
\$0	\$500	\$0	\$500	\$0

FY2024 Budget	Department Estimate	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$500	\$500		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Fiscal Year 2024 Revenue Estimates

March 10, 2023

Department: Gen Govt Licenses, Permits & F

Account Title: Code Permit Application Fee Rv

Department Number: 24111

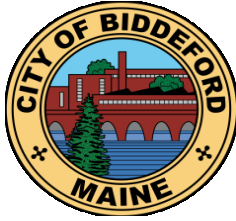
Account Number: 40317

FY2021 Actual	FY2022 Budget	FY2022 Actual	FY2023 Budget	FY2023 EOY Forecast
\$26,720	\$25,000	\$25,970	\$25,000	\$20,000

FY2024 Budget	Department Estimate	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$20,000	\$25,000		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

60.00 building permit application fee



Fiscal Year 2024 Revenue Estimates

March 10, 2023

Department: Gen Govt Licenses, Permits & F

Account Title: Special Events Permit

Department Number: 24111

Account Number: 40319

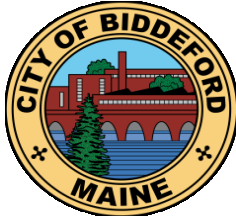
FY2021 Actual	FY2022 Budget	FY2022 Actual	FY2023 Budget	FY2023 EOY Forecast
\$200	\$500	\$850	\$500	\$300

FY2024 Budget	Department Estimate	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$500	\$500		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Special event applications

don't expect many activitys this year as well.



Fiscal Year 2024 Revenue Estimates

March 10, 2023

Department: Gen Govt Licenses, Permits & F

Account Title: Accessory Dwelling Fee

Department Number: 24111

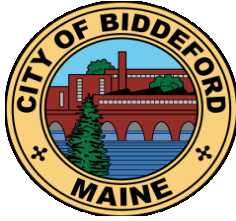
Account Number: 40320

FY2021 Actual	FY2022 Budget	FY2022 Actual	FY2023 Budget	FY2023 EOY Forecast
\$400	\$800	\$600	\$800	\$800

FY2024 Budget	Department Estimate	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$800	\$800		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

This fee was established as part of of ordinance upgrade to allow accessory dwellings



Fiscal Year 2024 Revenue Estimates

March 10, 2023

Department: Gen Govt Licenses, Permits & F

Account Title: Inspection Program Revenue

Department Number: 24111

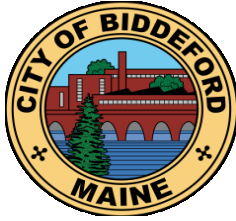
Account Number: 40321

FY2021 Actual	FY2022 Budget	FY2022 Actual	FY2023 Budget	FY2023 EOY Forecast
\$74,100	\$84,000	\$99,050	\$84,000	\$84,000

FY2024 Budget	Department Estimate	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$84,000	\$88,000		\$4,000

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Apartment building inspection program



Fiscal Year 2024 Revenue Estimates

March 10, 2023

Department: Pub Safety Licenses, Permits &

Account Title: Animal Cntrl Collections Rev

Department Number: 24113

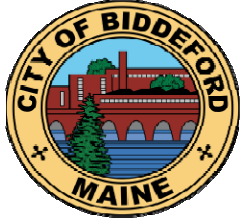
Account Number: 40299

FY2021 Actual	FY2022 Budget	FY2022 Actual	FY2023 Budget	FY2023 EOY Forecast
\$235	\$2,100	\$2,723	\$0	\$2,450

FY2024 Budget	Department Estimate	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$2,300	\$2,300		\$2,300

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Fiscal Year 2024 Revenue Estimates

March 10, 2023

Department: Cable TV Franchise Income

Account Title: Cable Franchise Excise Tax Rev

Department Number: 21131

Account Number: 40130

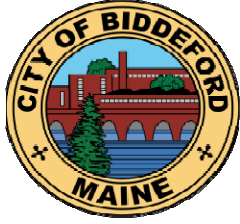
FY2021 Actual	FY2022 Budget	FY2022 Actual	FY2023 Budget	FY2023 EOY Forecast
\$0	\$300,000	\$295,359	\$300,000	\$296,000

FY2024 Budget	Department Estimate	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$297,000	\$297,000		(\$3,000)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Franchise fee is based on 5% of Charter/TWC revenue. Revenue fluctuates based on number of users, economy for C FY24 expected to increase only slightly in the last quarter of 2023 (for FY24 payment).



Fiscal Year 2024 Revenue Estimates

March 10, 2023

Department: Use of Prior Year F/B-City

Account Title: Use of Undesignated Fund Balan

Department Number: 21210

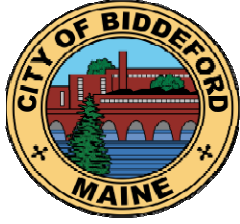
Account Number: 40999

FY2021 Actual	FY2022 Budget	FY2022 Actual	FY2023 Budget	FY2023 EOY Forecast
\$0	\$300,000	\$0	\$520,000	\$0

FY2024 Budget	Department Estimate	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$500,000	\$500,000		(\$20,000)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Fiscal Year 2024 Revenue Estimates

March 10, 2023

Department: Property Taxes

Account Title: State Vets Tax Reimburse Rev

Department Number: 24101

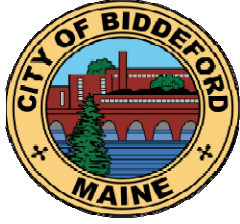
Account Number: 40406

FY2021 Actual	FY2022 Budget	FY2022 Actual	FY2023 Budget	FY2023 EOY Forecast
\$10,103	\$10,726	\$10,325	\$10,726	\$19,102

FY2024 Budget	Department Estimate	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$19,000	\$19,000		\$8,274

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Fiscal Year 2024 Revenue Estimates

March 10, 2023

Department: Property Taxes

Account Title: State Tree Growth Assess Rev

Department Number: 24101

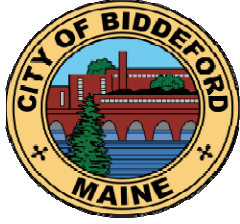
Account Number: 40408

FY2021 Actual	FY2022 Budget	FY2022 Actual	FY2023 Budget	FY2023 EOY Forecast
\$46,357	\$40,296	\$33,773	\$46,000	\$37,000

FY2024 Budget	Department Estimate	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$46,000	\$46,000		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Fiscal Year 2024 Revenue Estimates

March 10, 2023

Department: Property Taxes

Account Title: Tax Interest Revenue

Department Number: 24101

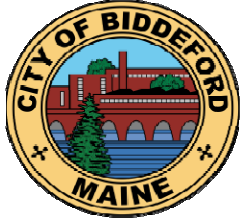
Account Number: 40110

FY2021 Actual	FY2022 Budget	FY2022 Actual	FY2023 Budget	FY2023 EOY Forecast
\$94,354	\$78,000	\$76,325	\$100,000	\$75,000

FY2024 Budget	Department Estimate	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$80,000	\$100,000		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Fiscal Year 2024 Revenue Estimates

March 10, 2023

Department: Property Taxes

Account Title: Payments in Lieu of Taxes Rev

Department Number: 24101

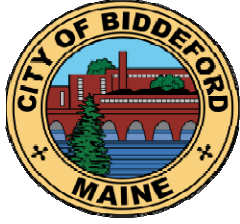
Account Number: 40115

FY2021 Actual	FY2022 Budget	FY2022 Actual	FY2023 Budget	FY2023 EOY Forecast
\$150,652	\$195,000	\$195,395	\$195,000	\$195,300

FY2024 Budget	Department Estimate	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$195,000	\$195,000		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Fiscal Year 2024 Revenue Estimates

March 10, 2023

Department: Gen Govt Licenses, Permits & F

Account Title: Returned Check Fee Rev

Department Number: 24111

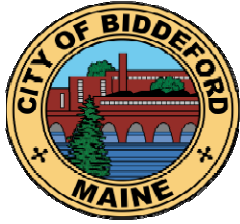
Account Number: 40262

FY2021 Actual	FY2022 Budget	FY2022 Actual	FY2023 Budget	FY2023 EOY Forecast
\$565	\$650	\$3,122	\$500	\$600

FY2024 Budget	Department Estimate	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$650	\$650		\$150

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Fiscal Year 2024 Revenue Estimates

March 10, 2023

Department: Gen Govt Licenses, Permits & F

Account Title: Copies Sold Revenue

Department Number: 24111

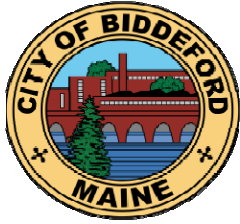
Account Number: 40556

FY2021 Actual	FY2022 Budget	FY2022 Actual	FY2023 Budget	FY2023 EOY Forecast
\$0	\$0	\$8	\$0	\$115

FY2024 Budget	Department Estimate	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$0	\$0		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Fiscal Year 2024 Revenue Estimates

March 10, 2023

Department: Pub Svcs Licenses, Permits &

Account Title: Rental AT&T Cell ME Site

Department Number: 24112

Account Number: 40600

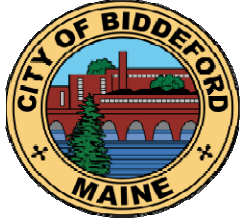
FY2021 Actual	FY2022 Budget	FY2022 Actual	FY2023 Budget	FY2023 EOY Forecast
\$30,537	\$28,315	\$29,996	\$28,315	\$30,536

FY2024 Budget	Department Estimate	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$31,911	\$31,911		\$3,596

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Increase based on CPI projection Oct.



Fiscal Year 2024 Revenue Estimates

March 10, 2023

Department: Pub Svcs Licenses, Permits &

Account Title: Rental Verizon Cell ME Site Rv

Department Number: 24112

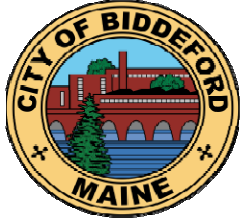
Account Number: 40601

FY2021 Actual	FY2022 Budget	FY2022 Actual	FY2023 Budget	FY2023 EOY Forecast
\$18,251	\$18,251	\$16,730	\$18,251	\$18,000

FY2024 Budget	Department Estimate	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$18,250	\$18,250		-\$1

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

	<i>Rate</i>	<i>Units (Mo)</i>		<i>Total</i>	
<i>Rental @ 39 Alfred</i>	\$ 1,520.88	12	\$	18,250.56	<i>Updated value</i>
			\$	(15,870.00)	
			\$	2,380.56	<i>GF impact</i>



Fiscal Year 2024 Revenue Estimates

March 10, 2023

Department: Pub Svcs Licenses, Permits &

Account Title: Rental City Theater Revenue

Department Number: 24112

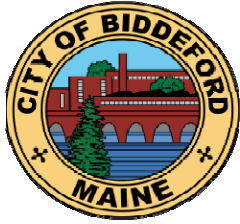
Account Number: 40602

FY2021 Actual	FY2022 Budget	FY2022 Actual	FY2023 Budget	FY2023 EOY Forecast
\$960	\$960	\$720	\$960	\$960

FY2024 Budget	Department Estimate	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$960	\$960		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Fiscal Year 2024 Revenue Estimates

March 10, 2023

Department: Pub Svcs Licenses, Permits &

Account Title: Rental Community Supp Svcs Rev

Department Number: 24112

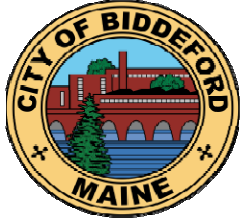
Account Number: 40603

FY2021 Actual	FY2022 Budget	FY2022 Actual	FY2023 Budget	FY2023 EOY Forecast
\$0	\$0	\$0	\$0	\$0

FY2024 Budget	Department Estimate	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$0.00	\$0.00		\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Fiscal Year 2024 Revenue Estimates

March 10, 2023

Department: Pub Svcs Licenses, Permits &

Account Title: Rental Sprint Cell ME Site Rev

Department Number: 24112

Account Number: 40604

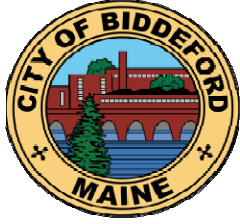
FY2021 Actual	FY2022 Budget	FY2022 Actual	FY2023 Budget	FY2023 EOY Forecast
\$29,254	\$28,500	\$0	\$29,200	\$29,254

FY2024 Budget	Department Estimate	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$0	\$0		(\$29,200)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Annual payment. Sprint provided notice of equipment removal effective July 1, 2023.



Fiscal Year 2024 Revenue Estimates

March 10, 2023

Department: Pub Svcs Licenses, Permits &

Account Title: Rental US Cellular ME Site Rev

Department Number: 24112

Account Number: 40605

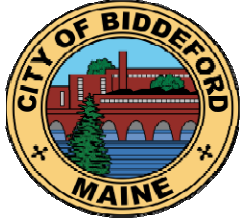
FY2021 Actual	FY2022 Budget	FY2022 Actual	FY2023 Budget	FY2023 EOY Forecast
\$32,935	\$34,586	\$37,358	\$34,586	\$40,103

FY2024 Budget	Department Estimate	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$42,356	\$42,356		\$7,770

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Increase based on January '23 CPI for EOY projection with 3-months remaining in FY.
FY24 budget calculated at next CPI increase of 4.5%.



Fiscal Year 2024 Revenue Estimates

March 10, 2023

Department: Pub Svcs Licenses, Permits &

Account Title: Rental T-Mobile Cell ME Site R

Department Number: 24112

Account Number: 40638

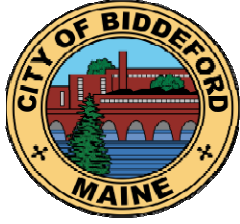
FY2021 Actual	FY2022 Budget	FY2022 Actual	FY2023 Budget	FY2023 EOY Forecast
\$26,921	\$26,830	\$31,436	\$31,400	\$31,036

FY2024 Budget	Department Estimate	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$32,433	\$32,433		\$1,033

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

--

Annual increase based on CPI. Calculated 4.5% increase for FY24.



Fiscal Year 2024 Revenue Estimates

March 10, 2023

Department: Pub Safety Licenses, Permits &

Account Title: Court Ordered Restitution Rev

Department Number: 24113

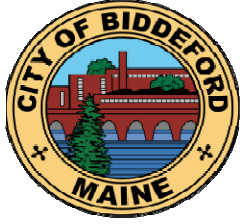
Account Number: 40307

FY2021 Actual	FY2022 Budget	FY2022 Actual	FY2023 Budget	FY2023 EOY Forecast
\$584	\$500	\$46	\$500	\$0

FY2024 Budget	Department Estimate	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$500	\$500		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Fiscal Year 2024 Revenue Estimates

March 10, 2023

Department: State Revenue Sharing

Account Title: State Revenue Sharing Rev

Department Number: 24120

Account Number: 40400

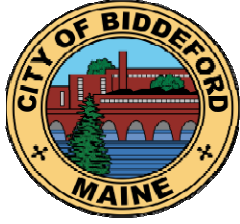
FY2021 Actual	FY2022 Budget	FY2022 Actual	FY2023 Budget	FY2023 EOY Forecast
\$2,926,747	\$3,125,000	\$4,040,632	\$4,125,000	\$4,700,000

FY2024 Budget	Department Estimate	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$3,875,000	\$4,100,000		(\$25,000)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

state forecast is \$3,854,679.79

*FY24 expected to go down from FY23 because of valuation increase and slow down of economy
forecast more than state estimate*



Fiscal Year 2024 Revenue Estimates

March 10, 2023

Department: State Homestead Exemption

Account Title: State Homestead Exemption Rev

Department Number: 24121

Account Number: 40401

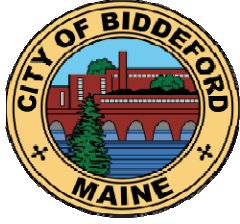
FY2021 Actual	FY2022 Budget	FY2022 Actual	FY2023 Budget	FY2023 EOY Forecast
\$1,140,582	\$1,043,610	\$1,043,630	\$1,043,610	\$1,000,000

FY2024 Budget	Department Estimate	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$960,101	\$960,101		(\$83,509)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Starting Point at Last Year's Number



Fiscal Year 2024 Revenue Estimates

March 10, 2023

Department: Gen Govt Intergovernmental

Account Title: Fed Fish & Wildlife Rev Share

Department Number: 24122

Account Number: 40433

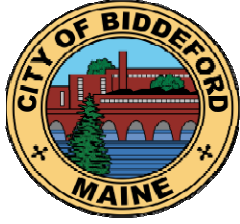
FY2021 Actual	FY2022 Budget	FY2022 Actual	FY2023 Budget	FY2023 EOY Forecast
\$0	\$7,000	\$6,909	\$7,000	\$6,900

FY2024 Budget	Department Estimate	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$7,000	\$7,000		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Revenue comes in June. Have not received notice as to the amount.



Fiscal Year 2024 Revenue Estimates

March 10, 2023

Department: Pub Svcs Intergovernmental

Account Title: State Parks Fee Sharing Rev

Department Number: 24123

Account Number: 40407

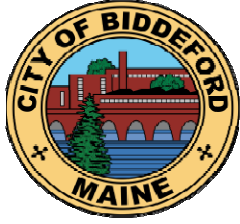
FY2021 Actual	FY2022 Budget	FY2022 Actual	FY2023 Budget	FY2023 EOY Forecast
\$0	\$0	\$0	\$0	\$0

FY2024 Budget	Department Estimate	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$0.00	\$0.00		\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Revenue comes in February each year



Fiscal Year 2024 Revenue Estimates

March 10, 2023

Department: State BETE Program Reimburse

Account Title: State BETE Reimbursement Reven

Department Number: 24128

Account Number: 40405

FY2021 Actual	FY2022 Budget	FY2022 Actual	FY2023 Budget	FY2023 EOY Forecast
\$397,430	\$372,838	\$373,044	\$372,838	\$372,000

FY2024 Budget	Department Estimate	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$343,875	\$343,875		(\$28,963)

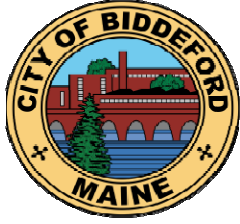
Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Starting at last year's number

Note for Budget Review:

Nick estimates total BETE valuation at \$42,000,000, has remained fairly constant



Fiscal Year 2024 Revenue Estimates

March 10, 2023

Department: Investment Income

Account Title: Interest on Notes Rec Rev

Department Number: 24140

Account Number: 40501

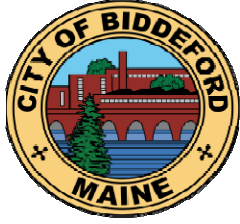
FY2021 Actual	FY2022 Budget	FY2022 Actual	FY2023 Budget	FY2023 EOY Forecast
\$16,541	\$15,241	\$17,202	\$15,000	\$17,000

FY2024 Budget	Department Estimate	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$16,500	\$16,500		\$1,500

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Mills at Saco Falls Note Receivable



Fiscal Year 2024 Revenue Estimates

March 10, 2023

Department: Investment Income

Account Title: Investment Income Revenue

Department Number: 24140

Account Number: 40500

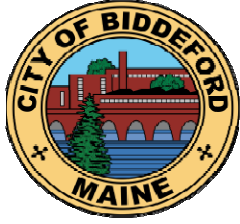
FY2021 Actual	FY2022 Budget	FY2022 Actual	FY2023 Budget	FY2023 EOY Forecast
\$245,406	\$150,000	\$200,266	\$175,000	\$850,000

FY2024 Budget	Department Estimate	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$700,000	\$700,000		\$525,000

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Interest rates have increased; however, as we spend the bonding that will decrease the amount of earnings.



Fiscal Year 2024 Revenue Estimates

March 10, 2023

Department: Gen Govt Other

Account Title: Sale of Surplus Goods Rev

Department Number: 24150

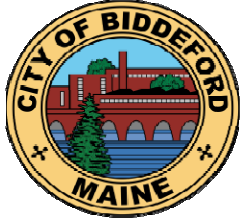
Account Number: 40126

FY2021 Actual	FY2022 Budget	FY2022 Actual	FY2023 Budget	FY2023 EOY Forecast
\$0	\$0	\$0	\$0	\$0

FY2024 Budget	Department Estimate	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$0	\$0		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Fiscal Year 2024 Revenue Estimates

March 10, 2023

Department: Gen Govt Other

Account Title: Sale of City-Owned

Department Number: 24150

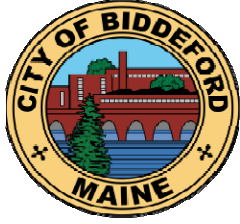
Account Number: 40127

FY2021 Actual	FY2022 Budget	FY2022 Actual	FY2023 Budget	FY2023 EOY Forecast
\$4,963	\$0	\$14,600	\$0	\$0

FY2024 Budget	Department Estimate	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$0	\$0		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Fiscal Year 2024 Revenue Estimates

March 10, 2023

Department: Gen Govt Other

Account Title: Miscellaneous Revenue

Department Number: 24150

Account Number: 40559

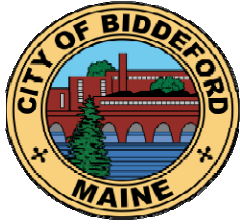
FY2021 Actual	FY2022 Budget	FY2022 Actual	FY2023 Budget	FY2023 EOY Forecast
\$47,096	\$15,000	\$23,416	\$15,000	\$17,000

FY2024 Budget	Department Estimate	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$15,000	\$15,000		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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		\$\$/Mo	Months	
Transit	\$	1,250.00	12	15,000
				<u><u>15,000</u></u>



Fiscal Year 2024 Revenue Estimates

March 10, 2023

Department: Gen Govt Other

Account Title: Contract Admin. Services

Department Number: 24150

Account Number: 41193

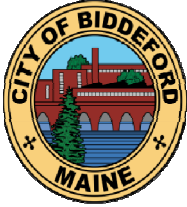
FY2021 Actual	FY2022 Budget	FY2022 Actual	FY2023 Budget	FY2023 EOY Forecast
\$45,863	\$25,000	\$31,976	\$0	\$0

FY2024 Budget	Department Estimate	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$0	\$0		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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No longer share positions with Saco



Fiscal Year 2024 Revenue Estimates

March 10, 2023

Department: Pub Svcs Other

Account Title: Arena Debt Serv Reimburse Rev

Department Number: 24151

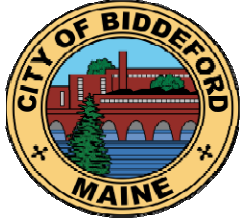
Account Number: 40562

FY2021 Actual	FY2022 Budget	FY2022 Actual	FY2023 Budget	FY2023 EOY Forecast
\$56,412	\$62,118	\$59,978	\$62,000	\$62,000

FY2024 Budget	Department Estimate	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$62,000	\$62,118		\$118

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Ice Arena Loan 1	\$36,000.00
Ice Arena Loan 2	\$26,118.24
 FY Annual Payment	 \$62,118.24
FY Monthly Payment	\$5,176.52



Fiscal Year 2024 Revenue Estimates

March 10, 2023

Department: Miscellaneous Revenue

Account Title: Lease Proceeds Revenue

Department Number: 24155

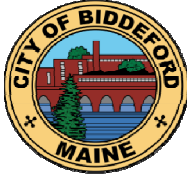
Account Number: 40592

FY2021 Actual	FY2022 Budget	FY2022 Actual	FY2023 Budget	FY2023 EOY Forecast
\$605,286	\$0	\$0	\$0	\$0

FY2024 Budget	Department Estimate	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$0	\$0		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Fiscal Year 2024 Revenue Estimates

March 10, 2023

Department: Transfers In

Account Title: Transfer in from Other Funds

Department Number: 24199

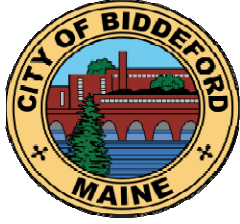
Account Number: 40801

FY2021 Actual	FY2022 Budget	FY2022 Actual	FY2023 Budget	FY2023 EOY Forecast
\$463,617	\$669,173	\$1,951,173	\$650,000	

FY2024 Budget	Department Estimate	City Mgr Recommendation	Council Action	Increase (Decrease)
	2,117,342.00	2,010,642.00		\$1,360,642

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

<u>Transfer from</u>	<u>Fund #/Org #</u>		<u>FY2024</u>
CSO Project 2013	402	Engineering support	\$ 27,000.00
CSO Bond 2010	411	Engineering support	\$ 27,000.00
Industrial Park	201/31101	Admin support	\$ 5,000.00
Mooring Fees	202/31102	Admin support	\$ 5,000.00
Police Special Duty	204/31104		\$ 5,000.00
Pool Beach Permits	206/31106	Admin support	\$ 20,000.00
Dog Licenses	207/31107		\$ 8,000.00
Airport	216/31132	Admin support	\$ 3,000.00
MERC Payment	/31180		\$ 200,000.00
Recreation	224/31201	Admin support	\$ 15,000.00
Route 111 TIF	228/31179	Admin support	\$ 30,000.00
Route 111 TIF	228/31179	Marketing (21109)	\$ 30,000.00
Route 111 TIF	228/31179	Cruiser (21146)	
Route 111 TIF	228/31193	Downtown	
Route 111 TIF	228/31193	Professional Services (21109)	\$ 65,000.00
Shellfish	230/31142		\$ 5,000.00
Ambulance Fees	249/32491		\$ 1,450,000.00
Parking Enforcement	650/31235		
Sewer Operations	601/35102		\$ 211,474.00
Sewer Operations	601/35103		\$ 10,868.00
			<u>\$ 2,117,342.00</u>
CM: Increase MERC Payment for Spint lease end by \$43,300			\$ 43,300.00
CM: Decrease Ambulance fees by \$150,000			\$ (150,000.00)
			<u>\$ 2,010,642.00</u>



Fiscal Year 2024 Revenue Estimates

March 10, 2023

Department: 0

Account Title: Miscellaneous Revenue

Department Number: 24152

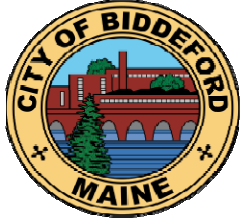
Account Number: 40559

FY2021 Actual	FY2022 Budget	FY2022 Actual	FY2023 Budget	FY2023 EOY Forecast
\$0	\$0	\$0	\$0	\$0

FY2024 Budget	Department Estimate	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$0.00	\$0.00		\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Fiscal Year 2024 Revenue Estimates

March 10, 2023

Department:

Account Title: Welfare Restitution Pmts Rev

Department Number: 24112

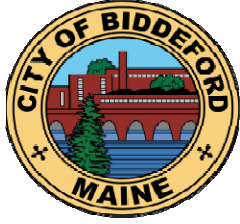
Account Number: 40560

FY2021 Actual	FY2022 Budget	FY2022 Actual	FY2023 Budget	FY2023 EOY Forecast
\$0	\$0	\$0	\$0	\$0

FY2024 Budget	Department Estimate	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$0.00	\$0.00		\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Fiscal Year 2024 Revenue Estimates

March 10, 2023

Department: Pub Svcs Intergovernmental

Account Title: State G A Reimbursement Rev

Department Number: 24123

Account Number: 40402

FY2021 Actual	FY2022 Budget	FY2022 Actual	FY2023 Budget	FY2023 EOY Forecast
\$59,338	\$99,760	\$163,632	\$122,150	\$173,000

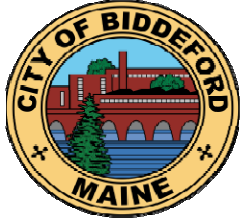
FY2024 Budget	Department Estimate	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$175,000.00	\$175,000.00		\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

COVID-19 has impacted GA expenses in a couple of ways: due to more State-mandated waivers and restrictions, many clients have been able to take advantage of other programs and have been less reliant on GA funds. On the flip side, again, due to State mandates, the GA Program has assisted more with housing homeless clients, which has incurred hotel expenses that are not typically covered under the GA Program.

Revenue reflects 70% reimbursement of expenses

Expected Expenses	Reimbursement	Total
\$251,650.00	70%	\$176,155.00



Fiscal Year 2020 Revenue Estimates

March 10, 2023

Department: Pub Svcs Other

Account Title: Welfare Genl Reimburse Rev

Department Number: 24151

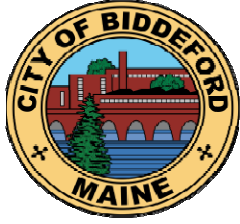
Account Number: 40561

FY2021 Actual	FY2022 Budget	FY2022 Actual	FY2023 Budget	FY2023 EOY Forecast
\$0	\$0	\$0	\$0	\$0

FY2024 Budget	Department Estimate	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$0.00	\$0.00		\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Fiscal Year 2024 Revenue Estimates

March 10, 2023

Department: Gen Govt Licenses, Permits & F

Account Title: Contract Zoning Revenue

Department Number: 24111

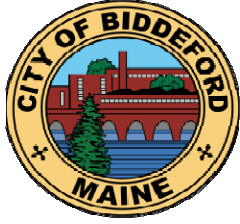
Account Number: 40274

FY2021 Actual	FY2022 Budget	FY2022 Actual	FY2023 Budget	FY2023 EOY Forecast
\$40	\$2,000	\$0	\$2,000	\$1,300

FY2024 Budget	Department Estimate	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$2,000.00	\$2,000.00		\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Fiscal Year 2024 Revenue Estimates

March 10, 2023

Department: Gen Govt Licenses, Permits & F

Account Title: Plan Bd Admin Fee Rev

Department Number: 24111

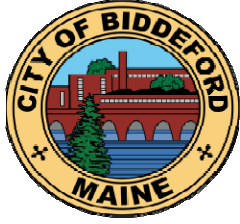
Account Number: 40275

FY2021 Actual	FY2022 Budget	FY2022 Actual	FY2023 Budget	FY2023 EOY Forecast
\$4,425	\$3,281	\$3,995	\$3,300	\$2,750

FY2024 Budget	Department Estimate	City Mgr Recommendation	Council Action	Increase (Decrease)
	3,300	3,500		\$200.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

FY 15	\$1,960.00
FY 16	\$1,360.00
FY 17	\$1,440.00
FY 18	\$1,880.00
FY 19	\$2,040.00
FY 20	\$2,300.00
FY 21	\$4,425.00
FY 22	\$3,935.00
FY 23	



Fiscal Year 2024 Revenue Estimates

March 10, 2023

Department: Gen Govt Licenses, Permits & F

Account Title: Plan Bd Eng Inspect Fee Rev

Department Number: 24111

Account Number: 40276

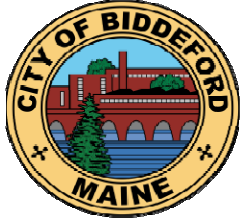
FY2021 Actual	FY2022 Budget	FY2022 Actual	FY2023 Budget	FY2023 EOY Forecast
\$0	\$0	\$0	\$0	\$0

FY2024 Budget	Department Estimate	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$0.00	\$0.00		\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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These are pass through funds



Fiscal Year 2024 Revenue Estimates

March 10, 2023

Department: Gen Govt Licenses, Permits & F

Account Title: Plan Bd Minor Subdivision Rev

Department Number: 24111

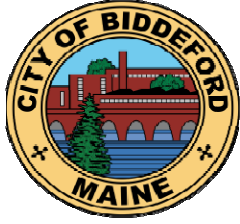
Account Number: 40277

FY2021 Actual	FY2022 Budget	FY2022 Actual	FY2023 Budget	FY2023 EOY Forecast
\$2,800	\$2,456	\$25,600	\$2,500	\$26,070

FY2024 Budget	Department Estimate	City Mgr Recommendation	Council Action	Increase (Decrease)
	15,000	15,000		\$12,500.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

FY 15	\$800.00	
FY 16	\$100.00	
FY 17	\$0.00	
FY 18	\$1,920.00	
FY 19	\$1,800.00	
FY 20	\$3,140.00	
FY 21	\$2,800.00	
FY 22	\$25,600.00	
FY 23		Budget



Fiscal Year 2024 Revenue Estimates

March 10, 2023

Department: Gen Govt Licenses, Permits & F

Account Title: Plan Bd Major Subdivision Rev

Department Number: 24111

Account Number: 40278

FY2021 Actual	FY2022 Budget	FY2022 Actual	FY2023 Budget	FY2023 EOY Forecast
\$12,360	\$22,813	\$27,500	\$23,000	\$26,520

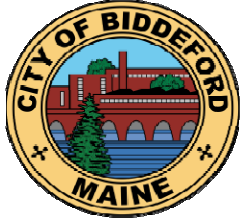
FY2024 Budget	Department Estimate	City Mgr Recommendation	Council Action	Increase (Decrease)
	23,000	25,000		\$2,000.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

FY 15	\$13,400.00
FY 16	\$9,080.00
FY 17	\$1,880.00
FY 18	\$5,920.00
FY 19	\$26,500.00
FY 20	\$9,520.00
FY 21	\$12,167.00
FY 22	\$27,500.00
FY 23	

Budget

Recommended amount based on increased activity and new fee scheduled adopted in 2021.



Fiscal Year 2024 Revenue Estimates

March 10, 2023

Department: Gen Govt Licenses, Permits & F

Account Title: Plan Bd Site Review Rev

Department Number: 24111

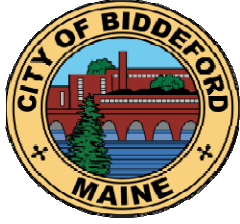
Account Number: 40279

FY2021 Actual	FY2022 Budget	FY2022 Actual	FY2023 Budget	FY2023 EOY Forecast
\$5,185	\$15,822	\$77,685	\$15,822	\$17,800

FY2024 Budget	Department Estimate	City Mgr Recommendation	Council Action	Increase (Decrease)
	17,000	20,000		\$4,178.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

FY 15	\$9,462.00	
FY 16	\$10,348.00	
FY 17	\$10,618.00	
FY 18	\$4,800.00	
FY 19	\$3,500.00	
FY 20	\$15,320.00	
FY 21	\$5,185.00	
FY 22	\$77,685.00	
FY 23		Budget



Fiscal Year 2024 Revenue Estimates

March 10, 2023

Department: Gen Govt Licenses, Permits & F

Account Title: Plan Bd Eng Site Review Rev

Department Number: 24111

Account Number: 40284

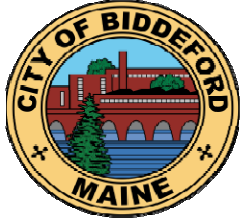
FY2021 Actual	FY2022 Budget	FY2022 Actual	FY2023 Budget	FY2023 EOY Forecast
\$0	\$0	\$0	\$0	\$0

FY2024 Budget	Department Estimate	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$0.00	\$0.00		\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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These are pass through funds



Fiscal Year 2024 Revenue Estimates

March 10, 2023

Department: Gen Govt Licenses, Permits & F

Account Title: Plan Bd Cond Use/Oth1 Rev

Department Number: 24111

Account Number: 40285

FY2021 Actual	FY2022 Budget	FY2022 Actual	FY2023 Budget	FY2023 EOY Forecast
\$2,600	\$2,719	\$4,240	\$2,700	\$600

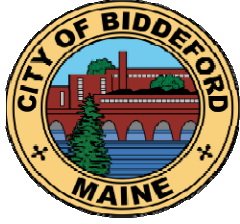
FY2024 Budget	Department Estimate	City Mgr Recommendation	Council Action	Increase (Decrease)
	2,700	2,700		\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

FY 15	\$2,700.00
FY 16	\$600.00
FY 17	\$2,000.00
FY 18	\$2,200.00
FY 19	\$800.00
FY 20	\$2,000.00
FY 21	\$2,600.00
FY 22	\$4,240.00

Budget

Recommended amount based on increased activity and new fee scheduled adopted in 2021.



Fiscal Year 2024 Revenue Estimates

March 10, 2023

Department: Gen Govt Licenses, Permits & F

Account Title: Plan Bd Cond Use/Other2 Rev

Department Number: 24111

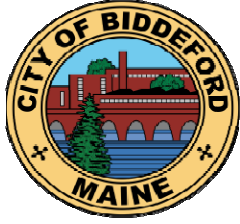
Account Number: 40286

FY2021 Actual	FY2022 Budget	FY2022 Actual	FY2023 Budget	FY2023 EOY Forecast
\$0	\$0	\$0	\$0	\$0

FY2024 Budget	Department Estimate	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$0.00	\$0.00		\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Fiscal Year 2024 Revenue Estimates

March 10, 2023

Department: Gen Govt Licenses, Permits & F

Account Title: Plan Bd Cont/Cond Zone1 Rev

Department Number: 24111

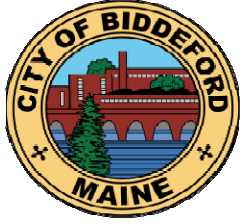
Account Number: 40288

FY2021 Actual	FY2022 Budget	FY2022 Actual	FY2023 Budget	FY2023 EOY Forecast
\$4,000	\$3,438	\$2,600	\$3,900	\$1,300

FY2024 Budget	Department Estimate	City Mgr Recommendation	Council Action	Increase (Decrease)
	1,500	2,000		(\$1,900.00)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

FY 15	\$3,000.00	
FY 16	\$2,000.00	
FY 17	\$1,000.00	
FY 18	\$1,000.00	
FY 19	\$2,000.00	
FY 20	\$2,000.00	
FY 21	\$4,000.00	
FY 22	\$2,600.00	
FY 23		Budget



Fiscal Year 2024 Revenue Estimates

March 10, 2023

Department: Gen Govt Licenses, Permits & F

Account Title: Plan Bd Shoreland Zone Rev

Department Number: 24111

Account Number: 40294

FY2021 Actual	FY2022 Budget	FY2022 Actual	FY2023 Budget	FY2023 EOY Forecast
\$500	\$697	\$47,100	\$1,800	\$81,000

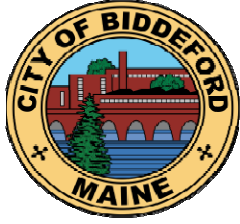
FY2024 Budget	Department Estimate	City Mgr Recommendation	Council Action	Increase (Decrease)
	50,000.00	50,000.00		\$48,200.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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FY 15	\$300.00
FY 16	\$600.00
FY 17	\$800.00
FY 18	\$600.00
FY 19	\$600.00
FY 20	\$100.00
FY 21	\$500.00
FY 22	\$47,100.00
FY 23	

Recommended amount based on increased activity and new fee scheduled adopted in 2021.



Fiscal Year 2024 Revenue Estimates

March 10, 2023

Department: Gen Govt Licenses, Permits & F

Account Title: Historic Preservation App Fee

Department Number: 24111

Account Number: 40318

FY2021 Actual	FY2022 Budget	FY2022 Actual	FY2023 Budget	FY2023 EOY Forecast
\$2,240	\$2,078	\$4,690	\$2,000	\$1,275

FY2024 Budget	Department Estimate	City Mgr Recommendation	Council Action	Increase (Decrease)
	1,500.00	2,000.00		\$0.00

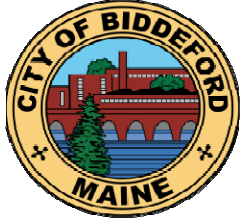
Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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FY 15	\$950.00
FY 16	\$600.00
FY 17	\$300.00
FY 18	\$600.00
FY 19	\$1,700.00
FY 20	\$2,500.00
FY 21	\$2,240.00
FY 22	\$4,690.00
FY 23	

Budget

Recommended amount based on increased activity and new fee scheduled adopted in 2021.



Fiscal Year 2024 Revenue Estimates

March 10, 2023

Department: Pub Safety Licenses, Permits &

Account Title: Blasting Permit Fee Revenue

Department Number: 24113

Account Number: 40309

FY2021 Actual	FY2022 Budget	FY2022 Actual	FY2023 Budget	FY2023 EOY Forecast
\$1,100	\$600	\$800	\$650	\$300

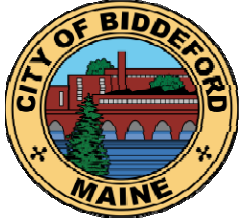
FY2024 Budget	Department Estimate	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$150.00	\$150.00		(\$500.00)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

2013	\$300.00
2014	\$500.00
2015	\$650.00
2016	\$1,050.00
2017	\$600.00
2018	\$750.00
2019	\$550.90
2020	\$550.00
2021	\$1,100.00
2022	\$800.00
2023	Budget

Average	\$685.09
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24113-40309



Fiscal Year 2024 Revenue Estimates

March 10, 2023

Department: Pub Safety Licenses, Permits &

Account Title: False Alarm Fee Revenue

Department Number: 24113

Account Number: 40297

FY2021 Actual	FY2022 Budget	FY2022 Actual	FY2023 Budget	FY2023 EOY Forecast
\$39,515	\$25,000	\$54,465	\$32,500	\$32,500

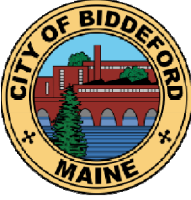
FY2024 Budget	Department Estimate	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$32,500.00	\$35,000.00		\$2,500.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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2013	\$17,814.11
2014	\$14,077.87
2015	\$20,691.62
2016	\$25,318.77
2017	\$35,630.00
2018	\$46,590.00
2019	\$38,300.00
2020	\$35,839.00
2021	\$39,515.00
2022	\$54,465.00
2023	

Average 32,824



Fiscal Year 2024 Revenue Estimates

Department: Pub Safety Licenses, Permits &

Account Title: Ordinance Fines Revenue

Department Number: 24113

Account Number: 40298

FY2021 Actual	FY2022 Budget	FY2022 Actual	FY2023 Budget	FY2023 EOY Forecast
\$516	\$1,500	\$412	\$700	\$0

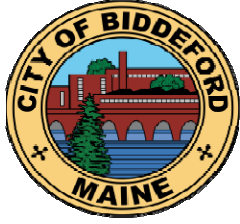
FY2024 Budget	Department Estimate	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$500.00	\$100.00		(\$600.00)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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** Nothing has been posted in revenue effective May of 2022

to 2/22/2023



Fiscal Year 2024 Revenue Estimates

March 10, 2023

Department: Pub Safety Licenses, Permits &

Account Title: Police Reports Revenue

Department Number: 24113

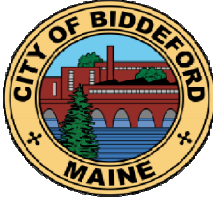
Account Number: 40300

FY2021 Actual	FY2022 Budget	FY2022 Actual	FY2023 Budget	FY2023 EOY Forecast
\$6,424	\$8,000	\$7,079	\$6,500	\$6,600

FY2024 Budget	Department Estimate	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$6,500.00	\$6,500.00		\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Fiscal Year 2024 Revenue Estimates

March 10, 2023

Department: Pub Safety Licenses, Permits &

Account Title: Parking Fines Revenue

Department Number: 24113

Account Number: 40316

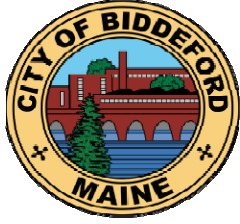
FY2021 Actual	FY2022 Budget	FY2022 Actual	FY2023 Budget	FY2023 EOY Forecast
\$0	\$50,000	\$49,358	\$50,000	\$72,000

FY2024 Budget	Department Estimate	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$55,000.00	\$55,000.00		\$5,000.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Parking Fines On-street Only \$ 50,000

FY	Budget	Actual
2015	\$30,000.00	\$40,530.56
2016	\$35,000.00	\$35,952.46
2017	\$37,500.00	\$40,325.84
2018	\$70,500.00	\$58,840.11
2019	\$26,531.00	\$22,678.25
2020	\$0.00	\$0.00
2021	\$0.00	\$0.00
2022	\$50,000.00	\$49,358.00
2023		
	Average	\$30,960.65



Fiscal Year 2024 Revenue Estimates

March 10, 2023

Department: Pub Safety Licenses, Permits &

Account Title: PSAP Service Fees

Department Number: 24113

Account Number: 40460

FY2021 Actual	FY2022 Budget	FY2022 Actual	FY2023 Budget	FY2023 EOY Forecast
\$284,927	\$300,446	\$301,582	\$326,667	\$314,904

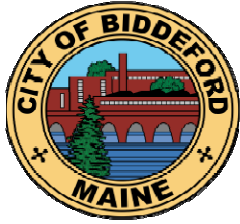
FY2024 Budget	Department Estimate	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$321,572.00	\$321,572.00		(\$5,095.25)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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2023-2024 Communications Revenue Contract figures \$9.00 per capita

Alfred	\$	27,657.00
Arundel	\$	38,376.00
Dayton	\$	19,161.00
Lyman	\$	40,725.00
Waterboro	\$	71,424.00
Saco @ 4.00 per capita	\$	81,524.00
Hollis	\$	42,705.00
TOTAL	\$	321,572.00



Fiscal Year 2024 Revenue Estimates

March 10, 2023

Department: Pub Safety Licenses, Permits &

Account Title: School Resource Officers Reimb

Department Number: 24113

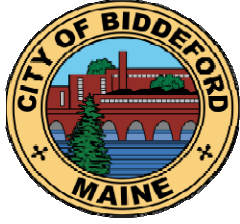
Account Number: 40430

FY2021 Actual	FY2022 Budget	FY2022 Actual	FY2023 Budget	FY2023 EOY Forecast
\$0	\$0	\$0	\$0	\$0

FY2024 Budget	Department Estimate	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$0.00	\$0.00		\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Fiscal Year 2024 Revenue Estimates

March 10, 2023

Department: Pub Safety Licenses, Permits &

Account Title: Polygraph Test Revenue

Department Number: 24113

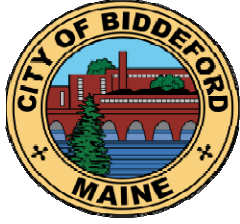
Account Number: 40461

FY2021 Actual	FY2022 Budget	FY2022 Actual	FY2023 Budget	FY2023 EOY Forecast
\$3,875	\$4,000	\$4,450	\$3,000	\$3,000

FY2024 Budget	Department Estimate	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$3,000.00	\$3,000.00		\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Fiscal Year 2024 Revenue Estimates

March 10, 2023

Department: Pub Safety Licenses, Permits &

Account Title: Police Grants

Department Number: 24113

Account Number: 40463

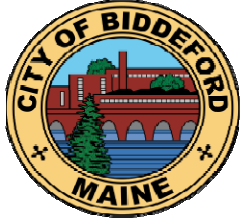
FY2021 Actual	FY2022 Budget	FY2022 Actual	FY2023 Budget	FY2023 EOY Forecast
\$19,331	\$90,000	\$114,810	\$50,000	\$52,414

FY2024 Budget	Department Estimate	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$ 42,099	\$ 42,099		(\$7,901.00)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

FY 2023 Budget comprises of: EUDL, Speed Enforcement grant, OUI grant, OT reimbursed for SMVCTF/US Marshals TFO. This gets paid out of the overtime budget, yet gets credited here.

EUDL Reimbursements for overtime rates.	FY 23 \$6,000.00	FY24	\$6,000.00
SPEED Enforcement Oct 1, 2022 to Sept. 15, 2023 (Grant total \$14,913.36-FY 23 estimated useage is \$10,713.36)		FY24	\$4,200.00
Distracted Driving Grant \$17,083.00 (Grant - 02/01/23-09/15/23) FY 23 draw is \$10,000.00		FY24	\$7,083.00
Drug Recognition Expert Call out overtime reimbursement. Grant total \$9,491.00 FY 2023 Estimated \$5,491.00		FY24	\$4,000.00
US Marshals/SMVCTF OT reimbursement	FY 23 \$20,210.00	FY24	\$20,816.00
			\$42,099.00



Fiscal Year 2024 Revenue Estimates

March 10, 2023

Department: Pub Safety Licenses, Permits &

Account Title: Verizon Cell

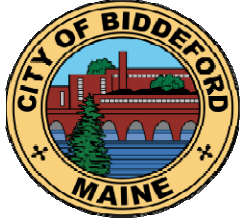
Department Number: 24113

Account Number: 40630

FY2021 Actual	FY2022 Budget	FY2022 Actual	FY2023 Budget	FY2023 EOY Forecast
\$9,269	\$0	\$6,850	\$10,380	\$10,380

FY2024 Budget	Department Estimate	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$12,000.00	\$12,000.00		\$1,620.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



Fiscal Year 2024 Revenue Estimates

March 10, 2023

Department: Pub Safety Intergovernmental

Account Title: State Witness Fees Rev

Department Number: 24124

Account Number: 40410

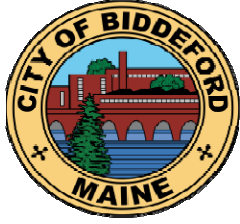
FY2021 Actual	FY2022 Budget	FY2022 Actual	FY2023 Budget	FY2023 EOY Forecast
\$2,168	\$5,000	\$7,329	\$3,000	\$3,000

FY2024 Budget	Department Estimate	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$3,000.00	\$3,000.00		\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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State of Maine is behind in payments by several months.



Fiscal Year 2024 Revenue Estimates

March 10, 2023

Department: Pub Safety Licenses, Permits &

Account Title: Police Grants

Department Number: 32561

Account Number: 40463

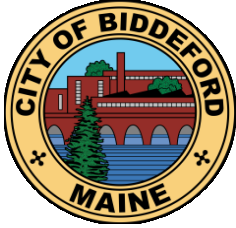
FY2021 Actual	FY2022 Budget	FY2022 Actual	FY2023 Budget	FY2023 EOY Forecast
\$57,000	\$138,000	\$0	\$117,000	\$20,666

FY2024 Budget	Department Estimate	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$20,000.00	\$20,000.00		(\$97,000.00)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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COPS Grant (COPE) Three year grant expires 06/30/23 will be filing for extension.



Fiscal Year 2024 Revenue Estimates

March 8, 2023

Department: Pub Works Licenses, Permits &

Account Title: Street Opening Permit Rev

Department Number: 24114

Account Number: 40302

FY2021 Actual	FY2022 Budget	FY2022 Actual	FY2023 Budget	FY2023 EOY Forecast
\$3,460	\$3,200	\$2,580	\$6,500	

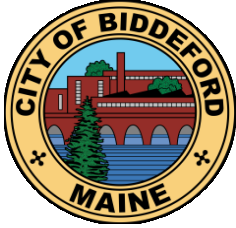
FY2024 Budget	Department Estimate	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$3,000	\$3,000		(\$3,500)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Raise from \$30.00 to \$65.00
could increase to \$4800.00

2021	3,460	
2022	2,580	
2023		Budget
Average	3,020	

increase fee to \$75; at least hour of work or more



Fiscal Year 2024 Revenue Estimates

March 8, 2023

Department: Pub Works Licenses, Permits &

Account Title: Recycling Revenue

Department Number: 24114

Account Number: 40303

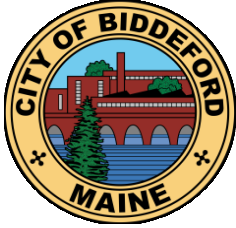
FY2021 Actual	FY2022 Budget	FY2022 Actual	FY2023 Budget	FY2023 EOY Forecast
\$57,052	\$50,000	\$65,409	\$50,000	

FY2024 Budget	Department Estimate	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$65,000.00	\$65,000.00		\$15,000

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

2015	\$	77,603.00
2016	\$	50,873.00
2017	\$	72,711.27
2018	\$	86,127.84
2019	\$	78,852.78
2020	\$	48,240.00
2021	\$	57,052.00
2022	\$	65,409.00
2023		

Min	\$	48,240.00
Ave	\$	67,108.61
Max	\$	86,127.84



Fiscal Year 2024 Revenue Estimates

March 8, 2023

Department: Pub Works Licenses, Permits &

Account Title: Solid Waste Bag Sales Revenue

Department Number: 24114

Account Number: 40304

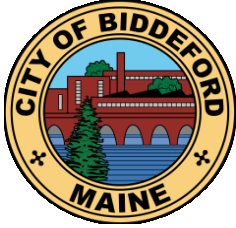
FY2021 Actual	FY2022 Budget	FY2022 Actual	FY2023 Budget	FY2023 EOY Forecast
\$81,358	\$60,000	\$116,356	\$65,000	\$70,000

FY2024 Budget	Department Estimate	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$70,000	\$70,000		\$5,000

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

2016	\$	54,471.00	
2017	\$	54,201.00	-0.5%
2018	\$	41,752.00	-23.0%
2019	\$	79,794.00	91.1%
2020	\$	55,700.00	-30.2%
2021	\$	81,358.00	46.1%
2022	\$	116,355.75	43.0%
2023			Budget
Min	\$	41,752.00	
Ave	\$	69,090.25	
Max	\$	116,355.75	

Additional sale of waste bags due to recycling program



Fiscal Year 2024 Revenue Estimates

March 8, 2023

Department: Pub Works Licenses, Permits &

Account Title: Contract Revenue

Department Number: 24114

Account Number: 403NEW

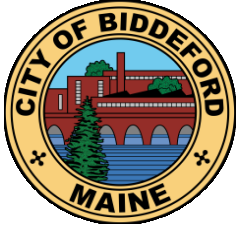
FY2021 Actual	FY2022 Budget	FY2022 Actual	FY2023 Budget	FY2023 EOY Forecast
\$0	\$0	\$0	\$0	

FY2024 Budget	Department Estimate	City Mgr Recommendation	Council Action	Increase (Decrease)
		\$0		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Recycling & Solid Waste Agreement Cart Revenue (from Casella)



Fiscal Year 2024 Revenue Estimates

March 8, 2023

Department: Pub Works Licenses, Permits &

Account Title: Large Bin Sales

Department Number: 24114

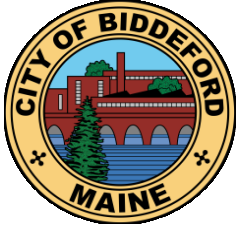
Account Number: 40322

FY2021 Actual	FY2022 Budget	FY2022 Actual	FY2023 Budget	FY2023 EOY Forecast
\$12,656	\$60,000	\$15,535	\$65,000	\$14,000

FY2024 Budget	Department Estimate	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$25,000	\$25,000		(\$40,000)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

FY	Budget		Actual	
2021	\$	45,000.00	\$	12,656.00
2022	\$	60,000.00	\$	24,034.00
2023				



Fiscal Year 2024 Revenue Estimates

March 8, 2023

Department: Pub Works Licenses, Permits &

Account Title: Municipal Garage Labor Charge

Department Number: 24114

Account Number: 40700

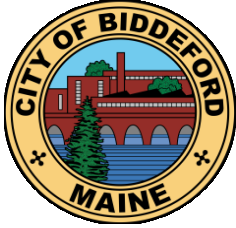
FY2021 Actual	FY2022 Budget	FY2022 Actual	FY2023 Budget	FY2023 EOY Forecast
\$99,334	\$143,000	\$124,018	\$143,000	

FY2024 Budget	Department Estimate	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$120,760	\$120,760		(\$22,240)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

2015	\$	117,569.00
2016	\$	102,702.00
2017	\$	97,188.00
2018	\$	154,020.00
2019	\$	138,514.07
2020	\$	132,725.00
2021	\$	99,334.00
2022	\$	124,018.00
2023		Budget

Average \$ 120,758.76



Fiscal Year 2024 Revenue Estimates

March 8, 2023

Department: Pub Works Intergovernmental

Account Title: State Road Assist Program Rev

Department Number: 24125

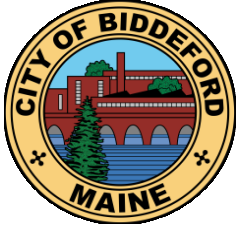
Account Number: 40404

FY2021 Actual	FY2022 Budget	FY2022 Actual	FY2023 Budget	FY2023 EOY Forecast
\$189,576	\$198,000	\$204,428	\$190,000	

FY2024 Budget	Department Estimate	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$199,000	\$199,000		\$9,000

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

2015	\$	193,264.00
2016	\$	195,124.00
2017	\$	192,160.00
2018	\$	198,832.00
2019	\$	197,260.00
2020	\$	202,896.00
2021	\$	189,576.00
2022	\$	204,428.00
2023		
Min	\$	189,576.00
Ave	\$	196,692.50
Max	\$	204,428.00



Fiscal Year 2024 Revenue Estimates

March 8, 2023

Department: Pub Works Intergovernmental

Account Title: School Dept. Share Revenue

Department Number: 24125

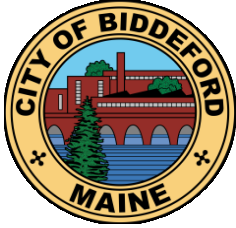
Account Number: 40450

FY2021 Actual	FY2022 Budget	FY2022 Actual	FY2023 Budget	FY2023 EOY Forecast
\$15,000	\$15,000	\$15,000	\$25,000	\$25,000

FY2024 Budget	Department Estimate	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$25,000	\$25,000		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Fiscal Year 2024 Revenue Estimates

March 8, 2023

Department: Pub Works Other

Account Title: Miscellaneous Revenue

Department Number: 24153

Account Number: 40559

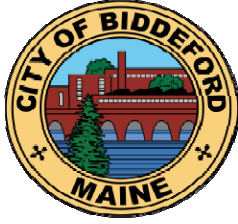
FY2021 Actual	FY2022 Budget	FY2022 Actual	FY2023 Budget	FY2023 EOY Forecast
\$0	\$100	\$14,568	\$75	\$19,752

FY2024 Budget	Department Estimate	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$100	\$100		\$25

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

2015	\$	1,940.00
2016	\$	338.00
2017	\$	979.00
2018	\$	150.00
2019	\$	96.00
2020	\$	-
2021	\$	-
2022	\$	14,568.00

Min	\$	-
Ave	\$	2,258.88
Max	\$	14,568.00



Fiscal Year 2024 Revenue Estimates

March 10, 2023

Department: Property Taxes

Account Title: Tax Lien Costs Revenue

Department Number: 24101

Account Number: 40111

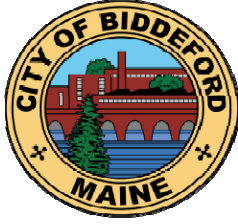
FY2021 Actual	FY2022 Budget	FY2022 Actual	FY2023 Budget	FY2023 EOY Forecast
\$11,198	\$20,300	\$9,342	\$13,000	\$12,000

FY2024 Budget	Department Estimate	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$13,000	\$15,000		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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2013	\$15,392.17
2014	\$12,789.13
2015	\$44,928.04
2016	\$16,627.36
2017	\$27,737.46
2018	\$1,156.81
2019	\$23,947.56
2020	\$878.48
2021	\$11,198.00
2022	\$20,300.00
2023	



Fiscal Year 2024 Revenue Estimates

March 10, 2023

Department: Property Taxes

Account Title: Quit Claim Fee Revenue

Department Number: 24101

Account Number: 40112

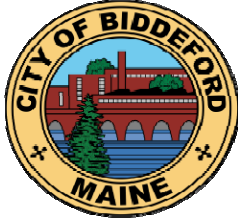
FY2021 Actual	FY2022 Budget	FY2022 Actual	FY2023 Budget	FY2023 EOY Forecast
\$3,150	\$3,400	\$1,604	\$3,000	\$2,000

FY2024 Budget	Department Estimate	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$3,000	\$3,000		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

2013	\$4,125.00
2014	\$1,419.00
2015	\$1,425.00
2016	\$4,275.00
2017	\$2,175.00
2018	\$2,400.00
2019	\$2,400.00
2020	\$3,375.00
2021	\$3,150.00
2022	\$1,604.00
2023	

Ave	\$2,634.80
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Fiscal Year 2024 Revenue Estimates

March 10, 2023

Department: Excise Taxes

Account Title: Motor Vehicle Excise Tax Rev

Department Number: 24102

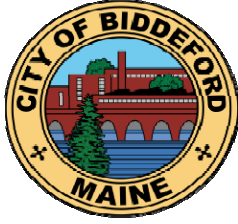
Account Number: 40120

FY2021 Actual	FY2022 Budget	FY2022 Actual	FY2023 Budget	FY2023 EOY Forecast
\$4,089,582	\$3,750,000	\$3,972,279	\$3,850,000	\$3,900,000

FY2024 Budget	Department Estimate	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$3,850,000	\$3,875,000		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

FY	Budget	Actual	
2013	\$2,500,000.00	\$2,576,743.93	
2014	\$2,500,000.00	\$2,734,072.64	6.1%
2015	\$2,650,000.00	\$2,884,117.00	5.5%
2016	\$2,750,000.00	\$3,062,132.00	6.2%
2017	\$2,975,000.00	\$3,316,877.62	8.3%
2018	\$3,025,000.00	\$3,448,088.23	4.0%
2019	\$3,150,000.00	\$3,585,242.48	4.0%
2020	\$3,375,000.00	\$3,754,560.80	4.7%
2021	\$3,060,000.00	\$3,901,533.41	3.9%
2022	\$3,750,000.00	\$3,972,279.42	1.8%
2023	\$3,850,000.00	\$3,875,000.00	-2.4%
2024	\$3,850,000.00		



Fiscal Year 2024 Revenue Estimates

March 10, 2023

Department: Excise Taxes

Account Title: Boat Excise Tax Revenue

Department Number: 24102

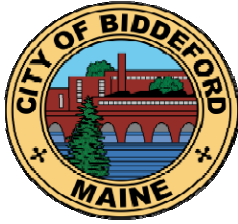
Account Number: 40121

FY2021 Actual	FY2022 Budget	FY2022 Actual	FY2023 Budget	FY2023 EOY Forecast
\$17,716	\$16,900	\$16,895	\$17,500	\$17,600

FY2024 Budget	Department Estimate	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$17,500	\$17,500		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

FY	Budget	Actual	% Annual Change (Actual)
2013	\$17,000.00	\$16,298.20	
2014	\$17,000.00	\$17,967.42	10.2%
2015	\$17,000.00	\$16,303.38	-9.3%
2016	\$17,000.00	\$17,649.66	8.3%
2017	\$16,000.00	\$16,674.80	-5.5%
2018	\$16,250.00	\$15,963.60	-4.3%
2019	\$16,500.00	\$16,690.10	4.6%
2020	\$16,300.00	\$17,441.50	4.5%
2021	\$16,700.00	\$17,715.70	1.6%
2022	\$16,900.00	\$16,895.30	-4.6%
2023	\$17,500.00	<i>\$17,600.00</i>	4.2%
2024	\$17,500.00		



Fiscal Year 2024 Revenue Estimates

March 10, 2023

Department: Registration Fees

Account Title: Snowmobile Registration Reimbu

Department Number: 24110

Account Number: 40122

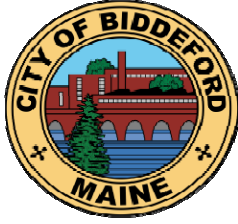
FY2021 Actual	FY2022 Budget	FY2022 Actual	FY2023 Budget	FY2023 EOY Forecast
\$1,503	\$1,473	\$0	\$1,475	\$1,400

FY2024 Budget	Department Estimate	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$1,400	\$1,400		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

2013	\$	1,251.18
2014	\$	1,714.58
2015	\$	1,707.96
2016	\$	1,688.10
2017	\$	1,178.36
2018	\$	1,174.16
2019	\$	1,602.04
2020	\$	1,456.40
2021	\$	1,503.00
2022	\$	1,473.00
2023		

average \$1,474.88



Fiscal Year 2024 Revenue Estimates

March 10, 2023

Department: Registration Fees

Account Title: Motor Vehicle Reg Fee Rev

Department Number: 24110

Account Number: 40263

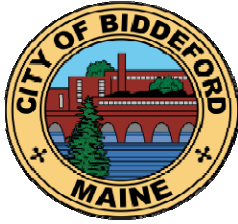
FY2021 Actual	FY2022 Budget	FY2022 Actual	FY2023 Budget	FY2023 EOY Forecast
\$90,088	\$62,000	\$85,428	\$67,500	\$67,000

FY2024 Budget	Department Estimate	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$80,000	\$80,000		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

2013	\$52,356.78
2014	\$53,425.72
2015	\$55,470.03
2016	\$58,242.38
2017	\$59,200.00
2018	\$57,877.00
2019	\$57,762.60
2020	\$68,285.41
2021	\$90,087.00
2022	\$85,428.00
2023	

Ave	\$63,813.49
last 3 years average	\$81,266.80



Fiscal Year 2024 Revenue Estimates

March 10, 2023

Department: Registration Fees

Account Title: IFW Registration Fee Rev

Department Number: 24110

Account Number: 40264

FY2021 Actual	FY2022 Budget	FY2022 Actual	FY2023 Budget	FY2023 EOY Forecast
\$8,761	\$2,100	\$5,301	\$2,870	\$2,600

FY2024 Budget	Department Estimate	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$2,800	\$2,800		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

2013	\$1,604.80
2014	\$1,636.00
2015	\$1,655.80
2016	\$2,836.00
2017	\$2,077.00
2018	\$1,597.00
2019	\$1,969.00
2020	\$3,182.20
2021	\$8,761.00
2022	\$5,301.00
2023	

Average \$3,061.98

City of Biddeford, Maine

Fiscal Year 2024

Budget:

Mooring Fees

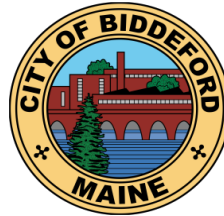
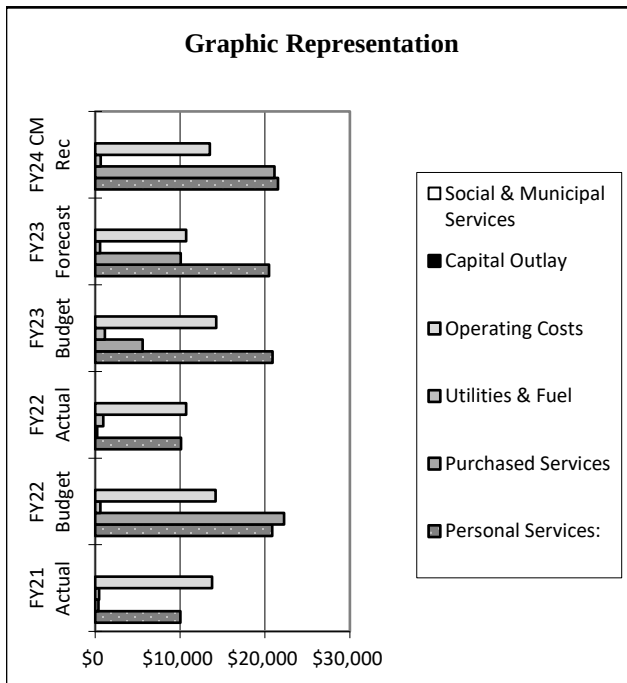
Account Number:

31102

FY24

	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD	Dept Head	Manager's Rec
Personnel Services:	\$10,050	\$20,840	\$10,114	\$20,889	\$20,470	\$2,945	\$21,531	\$21,531
Purchased Services	\$399	\$22,263	\$245	\$5,582	\$10,070	\$119	\$21,104	\$21,104
Utilities & Fuel	\$461	\$600	\$955	\$1,142	\$560	\$0	\$650	\$650
Operating Costs	\$13,759	\$14,170	\$10,725	\$14,250	\$10,700	\$9,709	\$13,500	\$13,500
Capital Outlay	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Social & Municipal Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTALS:	\$24,670	\$57,873	\$22,039	\$41,863	\$41,800	\$12,773	\$56,785	\$56,785

Graphic Representation

**FRINGE BENEFIT IMPACT (Estimated):**

FICA	\$1,377
Workers Comp	\$904
Health Insurance	\$0
Retirement	\$0
Unemployment	\$10
Other Insurance	\$0
Total Fringe Benefit Impact	\$2,291
# of Full Time Employees	0.00

	FY23 Budget	FY24 Manager's Rec	Dollar Change	Percentage Change
Personal Services:	\$20,889	\$21,531	\$642	3.1%
Purchased Services	\$5,582	\$21,104	\$15,522	278.1%
Utilities & Fuel	\$1,142	\$650	-\$492	-43.1%
Operating Costs	\$14,250	\$13,500	-\$750	-5.3%
Capital Outlay	\$0	\$0	\$0	N/A
Social & Municipal Services	\$0	\$0	\$0	N/A
TOTALS:	\$41,863	\$56,785	\$14,922	35.6%

Personnel Services

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec
60121	Annual Stipend Pay Expense	\$9,000	\$18,000	\$9,000	\$18,000	\$18,000	\$2,625	\$18,000	\$18,000
60201	FICA/Medicare-ER Share Exp	\$516	\$1,377	\$689	\$1,377	\$900	\$201	\$1,377	\$1,377
60251	Conferences/Training Expense	\$135	\$400	\$0	\$400	\$800	\$0	\$800	\$800
60253	Food/Lodging Expense	\$0	\$450	\$0	\$450	\$450	\$0	\$450	\$450
60256	Dues/Memberships Expense	\$0	\$100	\$180	\$0	\$0	\$0	\$0	\$0
60370	Workers Comp Insurance Exp	\$399	\$513	\$245	\$662	\$320	\$119	\$904	\$904
Totals		\$10,050	\$20,840	\$10,114	\$20,889	\$20,470	\$2,945	\$21,531	\$21,531

Purchased Services

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec
60310	Service Contracts Expense	\$0	\$5,250	\$0	\$4,920	\$9,750	\$0	\$5,200	\$5,200
60312	Temporary Contract Help Exp	\$0	\$15,000	\$0	\$0	\$0	\$0	\$15,000	\$15,000
60370	Workers Comp Insurance Exp	\$399	\$513	\$245	\$662	\$320	\$119	\$904	\$904
60372	Vehicle Insurance Expense	\$0	\$1,500	\$0	\$0	\$0	\$0	\$0	\$0
Totals		\$399	\$22,263	\$245	\$5,582	\$10,070	\$119	\$21,104	\$21,104

Utilities & Fuel

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec
60411	Gasoline Expense	\$461	\$600	\$955	\$1,142	\$560	\$0	\$650	\$650
Totals		\$461	\$600	\$955	\$1,142	\$560	\$0	\$650	\$650

Other Operating Costs

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec
60453	Vehicle Repair/Tires/Oil Exp	\$8,759	\$8,420	\$5,725	\$7,000	\$4,200	\$9,709	\$7,000	\$7,000
60501	Operating Supp/Eqt Non-Cap	\$0	\$500	\$0	\$500	\$0	\$0	\$0	\$0
60502	Printing & Copying Expense	\$0	\$250	\$0	\$250	\$0	\$0	\$0	\$0
60799	Transfer Out to Other Funds	\$5,000	\$5,000	\$5,000	\$6,500	\$6,500	\$0	\$6,500	\$6,500
Totals		\$13,759	\$14,170	\$10,725	\$14,250	\$10,700	\$9,709	\$13,500	\$13,500

Capital Outlay

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Social & Municipal Services

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

DEPARTMENT PERSONAL SERVICES BUDGET WORKSHEET
Fiscal Year 2024

DEPARTMENT: 31102 Mooring Fees

CLASSIFICATION	EMP #	POSITION	YEAREND	REQUESTED	CITY MANAGER	COUNCIL	LAST NAME	FIRST NAME	OBJECT
			ANNUALIZED TOTAL						
HAROR MASTER	10205	-	9,000.00	9,000.00	9,000.00		LAVERRIER	PAUL	60121
ASISTANT HARBORMASTER	238	-	9,000.00	9,000.00	9,000.00		VACANT	0	60121

TOTAL BUDGETED POSITIONS	0	18,000.00	18,000.00	18,000.00	18,000.00
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Fiscal Year 2024 Budget Request

March 8, 2023

Department: Mooring Fees

Account Title: Annual Stipend Pay Expense

Department Number: 31102

Account Number: 60121

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$9,000	\$18,000	\$9,000	\$18,000	\$18,000

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$18,000	\$18,000		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Stipend by ordinance Sec. 74-50 *Compensation*

	Number	Unit (Qtrs)	Rate	Total
Harbormaster	2	4	\$2,250.00	\$18,000.00

**Ordinance specifies Stipend of \$9,000 shall be paid to harbormaster and duly authorized assistant



Fiscal Year 2024 Budget Request

March 8, 2023

Department: Mooring Fees

Account Title: FICA/Medicare-ER Share Exp

Department Number: 31102

Account Number: 60201

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$516	\$1,377	\$689	\$1,377	\$900

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$1,377	\$1,377		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Fiscal Year 2024 Budget Request

March 8, 2023

Department: Mooring Fees

Account Title: Conferences/Training Expense

Department Number: 31102

Account Number: 60251

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$135	\$400	\$0	\$400	\$800

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$800	\$800		\$400

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Desc	Units	Rate	Expense
Annual Maine Harbormaster's Assoc. Meeting	2 \$	400.00 \$	800.00



Fiscal Year 2024 Budget Request

March 8, 2023

Department: Mooring Fees

Account Title: Food/Lodging Expense

Department Number: 31102

Account Number: 60253

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$0	\$450	\$0	\$450	\$450

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$450	\$450		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Annual meeting conference expenses

Desc	Units	Rate	Expense
Food & Lodging at Meeting	2 \$	225.00 \$	450.00



Fiscal Year 2024 Budget Request

March 8, 2023

Department: Mooring Fees

Account Title: Dues/Memberships Expense

Department Number: 31102

Account Number: 60256

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$0	\$100	\$180	\$0	\$0

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$0	\$0		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Desc	Units	Rate	Expense
Annual Harbormnasters Assoc Membership	1 \$	100.00 \$	100.00

Included in annual conference fee



Fiscal Year 2024 Budget Request

March 8, 2023

Department: Mooring Fees

Account Title: Service Contracts Expense

Department Number: 31102

Account Number: 60310

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$0	\$5,250	\$0	\$4,920	\$9,750

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$5,200	\$5,200		\$280

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Desc	Units	Rate	Expense
Bouy, Anchor, Chain Replacement	1 \$	3,500.00 \$	3,500.00
US Fish and Wildlife Service (Culling of Geese)	1	1,750.00 \$	1,750.00
		\$	5,250.00



Fiscal Year 2024 Budget Request

March 8, 2023

Department: Mooring Fees

Account Title: Temporary Contract Help Exp

Department Number: 31102

Account Number: 60312

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$0	\$15,000	\$0	\$0	\$0

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$15,000	\$15,000		\$15,000

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Desc	Units	Rate	Expense
Contingency, Services Expense (Derelict boat removal, retrievals, etc)	0 \$	15,000.00 \$	-

will likely include some software purchase as we upgrade the process



Fiscal Year 2024 Budget Request

March 8, 2023

Department: Mooring Fees

Account Title: Workers Comp Insurance Exp

Department Number: 31102

Account Number: 60370

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$399	\$513	\$245	\$662	\$320

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$904	\$904		\$242

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Workers Comp Increases



Fiscal Year 2024 Budget Request

March 8, 2023

Department: Mooring Fees

Account Title: Vehicle Insurance Expense

Department Number: 31102

Account Number: 60372

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$0	\$1,500	\$0	\$0	\$0

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$0	\$0		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Covered under general policy, see 60799 Transfer Out



Fiscal Year 2024 Budget Request

March 8, 2023

Department: Mooring Fees

Account Title: Gasoline Expense

Department Number: 31102

Account Number: 60411

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$461	\$600	\$955	\$1,142	\$560

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$650	\$650		-\$492

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Fiscal Year	Budget	Actual
2016 \$	800.00 \$	1,141.55
2017 \$	1,100.00 \$	460.44
2018 \$	1,800.00 \$	443.75
2019 \$	1,800.00 \$	385.76
2020 \$	600.00 \$	655.11
2021 \$	600.00 \$	461.02
2022 \$	600.00 \$	955.29
Minimum	\$	385.76
Average	\$	643.27
Maximum	\$	1,141.55



Fiscal Year 2024 Budget Request

March 8, 2023

Department: Mooring Fees

Account Title: Vehicle Repair/Tires/Oil Exp

Department Number: 31102

Account Number: 60453

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$8,759	\$8,420	\$5,725	\$7,000	\$4,200

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$7,000	\$7,000		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Fiscal Year	Budget	Actual
2015 \$	4,500.00 \$	2,024.42
2016 \$	4,500.00 \$	21,739.93
2017 \$	2,500.00 \$	4,233.66
2018 \$	5,000.00 \$	10,536.94
2019 \$	5,000.00 \$	7,331.44
2020 \$	8,450.00 \$	10,067.92
2021 \$	8,420.00 \$	8,759.28
2022 \$	9,709.00 \$	9,709.00
Minimum	\$	2,024.42
Average	\$	9,300.32
Maximum	\$	21,739.93

Spring/Fall Buoy Service
Buoy repairs



Fiscal Year 2024 Budget Request

March 8, 2023

Department: Mooring Fees

Account Title: Operating Supp/Eqt Non-Cap

Department Number: 31102

Account Number: 60501

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$0	\$500	\$0	\$500	\$0

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$0	\$0		(\$500)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



Contingency for supplies

Fiscal Year	Budget	Actual
2015 \$	1,000.00 \$	-
2016 \$	1,000.00 \$	-
2017 \$	1,000.00 \$	-
2018 \$	1,000.00 \$	-
2019 \$	3,000.00 \$	-
2020 \$	1,000.00 \$	-
2021 \$	1,000.00 \$	-
2022 \$	1,000.00 \$	-
2023	\$	-
Minimum	\$	-
Average	\$	-
Maximum	\$	-



Fiscal Year 2024 Budget Request

March 8, 2023

Department: Mooring Fees

Account Title: Printing & Copying Expense

Department Number: 31102

Account Number: 60502

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$0	\$250	\$0	\$250	\$0

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$0	\$0		-\$250

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Contingency for printing and copying

Fiscal Year	Budget	Actual
2015 \$	200.00 \$	-
2016 \$	200.00 \$	233.75
2017 \$	250.00 \$	412.75
2018 \$	250.00 \$	-
2019 \$	500.00 \$	-
2020 \$	250.00 \$	-
2021 \$	250.00 \$	-
2022 \$	250.00 \$	-
2023	\$	-
Minimum	\$	-
Average	\$	71.83
Maximum	\$	412.75



Fiscal Year 2024 Budget Request

March 8, 2023

Department: Mooring Fees

Account Title: Transfer Out to Other Funds

Department Number: 31102

Account Number: 60799

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$5,000	\$5,000	\$5,000	\$6,500	\$6,500

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$6,500	\$6,500		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Fund Admin Mgt Fee	\$	5,000
Vehicle Insurance (from 60372)	\$	1,500
	\$	6,500

City of Biddeford, Maine

Fiscal Year 2024

Budget:

Pool Beaches Ops/Improves

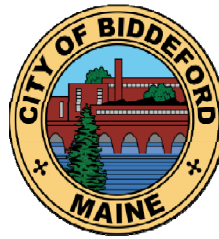
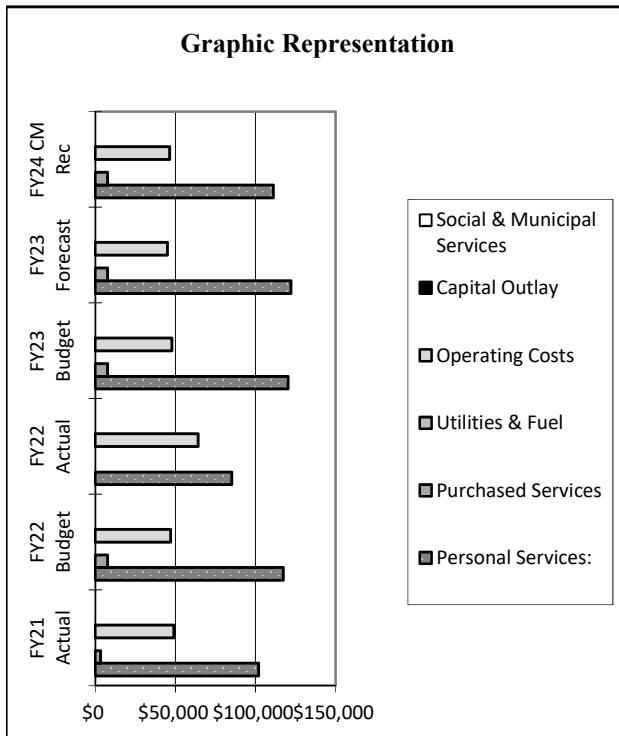
Account Number:

31106

FY24

	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD	Dept Head	Manager's Rec
Personnel Services:	\$101,853	\$117,247	\$85,058	\$120,370	\$122,000	\$46,418	\$111,089	\$109,990
Purchased Services	\$3,303	\$7,635	\$0	\$7,635	\$7,635	\$0	\$7,635	\$7,635
Utilities & Fuel	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Operating Costs	\$49,047	\$46,897	\$64,143	\$47,700	\$45,000	\$15,563	\$46,295	\$40,640
Capital Outlay	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Social & Municipal Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTALS:	\$154,202	\$171,779	\$149,202	\$175,705	\$174,635	\$61,980	\$165,019	\$158,265

Graphic Representation

**FRINGE BENEFIT IMPACT (Estimated):**

FICA	\$7,577
Workers Comp	\$3,373
Health Insurance	\$0
Retirement	\$0
Unemployment	\$5
Other Insurance	\$0
Total Fringe Benefit Impact	\$10,954
# of Full Time Employees	0.00

	FY23 Budget	FY24 Manager's Rec	Dollar Change	Percentage Change
Personal Services:	\$120,370	\$109,990	-\$10,381	-8.6%
Purchased Services	\$7,635	\$7,635	\$0	\$0
Utilities & Fuel	\$0	\$0	\$0	N/A
Operating Costs	\$47,700	\$40,640	-\$7,060	-14.8%
Capital Outlay	\$0	\$0	\$0	N/A
Social & Municipal Services	\$0	\$0	\$0	N/A
TOTALS:	\$175,705	\$158,265	-\$17,441	-9.9%

Personnel Services

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec
60107	Temp/Seasonal Emp Wage Ex	\$89,464	\$101,114	\$71,546	\$102,520	\$105,000	\$41,775	\$95,040	\$95,040
60111	Overtime Wage Expense	\$3,217	\$5,000	\$4,385	\$6,195	\$5,000	\$0	\$5,000	\$4,000
60201	FICA/Medicare-ER Share Exp	\$6,423	\$8,239	\$6,812	\$8,239	\$7,500	\$3,196	\$7,653	\$7,577
60370	Workers Comp Insurance Exp	\$2,749	\$2,894	\$2,315	\$3,416	\$4,500	\$1,447	\$3,396	\$3,373
Totals		\$101,853	\$117,247	\$85,058	\$120,370	\$122,000	\$46,418	\$111,089	\$109,990

Purchased Services

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec
60313	Construction Services Expense	\$2,168	\$5,000	\$0	\$5,000	\$5,000	\$0	\$5,000	\$5,000
60330	Equipment Rent/Lease Exp	\$0	\$1,500	\$0	\$1,500	\$1,500	\$0	\$1,500	\$1,500
60374	Flood Insurance Expense	\$1,135	\$1,135	\$0	\$1,135	\$1,135	\$0	\$1,135	\$1,135
Totals		\$3,303	\$7,635	\$0	\$7,635	\$7,635	\$0	\$7,635	\$7,635

Utilities & Fuel

Account		FY21	FY22	FY22	FY23	FY23	FY23	FY23	FY24	
Number	Description	Actual	Budget	Actual	Budget	Forecast	YTD 12/31/22		Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Other Operating Costs

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec
60450	Building Repair/Maint Exp	\$2,058	\$4,197	\$622	\$3,000	\$3,000	\$912	\$3,000	\$3,000
60455	Preventive Maintenance	\$15,792	\$14,000	\$35,080	\$14,000	\$14,000	\$11,069	\$14,000	\$10,345
60501	Operating Supp/Eqt Non-Cap	\$10,548	\$8,000	\$8,441	\$10,000	\$8,000	\$3,582	\$10,000	\$8,000
60502	Printing & Copying Expense	\$649	\$700	\$0	\$700	\$0	\$0	\$0	\$0
60503	Road Salt Expense	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60799	Transfer Out to Other Funds	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$0	\$19,295	\$19,295
Totals		\$49,047	\$46,897	\$64,143	\$47,700	\$45,000	\$15,563	\$46,295	\$40,640

Capital Outlay

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Social & Municipal Services

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

City of Biddeford, Maine
Department Personnel Budget
Fiscal Year 2024

DEPARTMENT: 31106 Pool Beaches Ops/Improves

Classification	EMP #	FTE	Annual Total	Requested	City Manager Recommended	Last Name	First Name	Object
OCEAN GUARDS/PKNG/BEACH PT EES	28	-	\$94,676	\$95,040	\$95,040	0	0	60107

TOTAL BUDGETED POSITIONS	-	\$94,676	\$95,040	\$95,040
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Notes:



Fiscal Year 2024
Budget Request

March 20, 2023

Department: Pool Beaches Ops/Improves

Account Title: Temp/Seasonal Emp Wage Exp

Department Number: 31106 Account Number: 60107

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$89,464	\$101,114	\$71,546	\$102,520	\$105,000

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$95,040	\$95,040		(\$7,480)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Ocean Lifeguards				\$59,500.00
Personnel	Rate	Days	Hrs	Weeks
5	\$17.00	7	8	12.50

Ocean Lifeguards Asst				\$9,500.00
Personnel	Rate	Days	Hrs	Weeks
1	\$19.00	5	8	12.50

Ocean Lifeguard Supervisor				\$10,920.00
Personnel	Rate	Days	Hrs	Weeks

<i>1</i>	<i>\$21.00</i>	<i>5</i>	<i>8</i>	<i>13.00</i>
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Parking Attendants \$0.00

<i>Personnel</i>	<i>Rate</i>	<i>Days</i>	<i>Hrs</i>	<i>Weeks</i>
<i>0</i>	<i>\$14.50</i>	<i>7</i>	<i>7</i>	<i>12.00</i>

Beach Maint/Custodial \$15,120.00

<i>Personnel</i>	<i>Rate</i>	<i>Days</i>	<i>Hrs</i>	<i>Weeks</i>
<i>1</i>	<i>\$18.00</i>	<i>7</i>	<i>8</i>	<i>15</i>

Total *\$95,040.00*



Fiscal Year 2024
Budget Request

March 20, 2023

Department: Pool Beaches Ops/Improves

Account Title: Overtime Wage Expense

Department Number: 31106

Account Number: 60111

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$3,217	\$5,000	\$4,385	\$6,195	\$5,000

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$5,000	\$4,000		(\$2,195)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Lifeguard OT \$ 5,000.00



**Fiscal Year 2024
Budget Request**

March 20, 2023

Department: Pool Beaches Ops/Improves

Account Title: FICA/Medicare-ER Share Exp

Department Number: 31106

Account Number: 60201

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$6,423	\$8,239	\$6,812	\$8,239	\$7,500

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$7,653	\$7,577		(\$662)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



Fiscal Year 2024
Budget Request

March 20, 2023

Department: Pool Beaches Ops/Improves

Account Title: Construction Services Expense

Department Number: 31106

Account Number: 60313

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$2,168	\$5,000	\$0	\$5,000	\$5,000

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$5,000	\$5,000		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

PW Use \$ 5,000.00



Fiscal Year 2024 Budget Request

March 20, 2023

Department: Pool Beaches Ops/Improves

Account Title: Equipment Rent/Lease Exp

Department Number: 31106

Account Number: 60330

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$0	\$1,500	\$0	\$1,500	\$1,500

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$1,500	\$1,500		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Special tool and equipment rental for parks crew	\$	1,500.00
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Fiscal Year 2024 Budget Request

March 20, 2023

Department: Pool Beaches Ops/Improves

Account Title: Workers Comp Insurance Exp

Department Number: 31106

Account Number: 60370

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$2,749	\$2,894	\$2,315	\$3,416	\$4,500

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$3,396	\$3,373		-\$43

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



Fiscal Year 2024
Budget Request

March 20, 2023

Department: Pool Beaches Ops/Improves

Account Title: Building Repair/Maint Exp

Department Number: 31106 Account Number: 60450

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$2,058	\$4,197	\$622	\$3,000	\$3,000

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$3,000	\$3,000		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Bathhouse repair 3,000



**Fiscal Year 2024
Budget Request**

March 20, 2023

Department: Pool Beaches Ops/Improves

Account Title: Preventive Maintenance

Department Number: 31106

Account Number: 60455

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$15,792	\$14,000	\$35,080	\$14,000	\$14,000

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$14,000	\$10,345		(\$3,655)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Walkway repair and upkeep, parking lot repair maintenance

\$14,000.00



Fiscal Year 2024
Budget Request

March 20, 2023

Department: Pool Beaches Ops/Improves

Account Title: Flood Insurance Expense

Department Number: 31106

Account Number: 60374

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$1,135	\$1,135	\$0	\$1,135	\$1,135

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$1,135	\$1,135		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Flood insurance \$ 1,135.00



Fiscal Year 2024
Budget Request

March 20, 2023

Department: Pool Beaches Ops/Improves

Account Title: Operating Supp/Eqt Non-Cap

Department Number: 31106

Account Number: 60501

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$10,548	\$8,000	\$8,441	\$10,000	\$8,000

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$10,000	\$8,000		(\$2,000)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Fuel for PW-parks
Port-a-John Rental Gil Boucher (1)
Port-a-John Rental Fortunes Rocks (2)
Cleaning Supplies and Equipment
Lifeguard Course Reimbursment

\$ -



Fiscal Year 2024
Budget Request

March 20, 2023

Department: Pool Beaches Ops/Improves

Account Title: Printing & Copying Expense

Department Number: 31106

Account Number: 60502

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$649	\$700	\$0	\$700	\$0

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$0	\$0		(\$700)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

	No.	\$\$/Each	Total
Beach stickers for residents and printing			\$0.00



**Fiscal Year 2024
Budget Request**

March 20, 2023

Department: Pool Beaches Ops/Improves

Account Title: Road Salt Expense

Department Number: 31106

Account Number: 60503

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$0	\$0	\$0	\$0	\$0

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$0	\$0		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



**Fiscal Year 2024
Budget Request**

March 20, 2023

Department: Pool Beaches Ops/Improves

Account Title: Transfer Out to Other Funds

Department Number: 31106

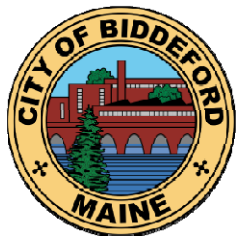
Account Number: 60799

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$20,000	\$20,000	\$20,000	\$20,000	\$20,000

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$19,295	\$19,295		(\$705)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Administrative cost support for sticker program

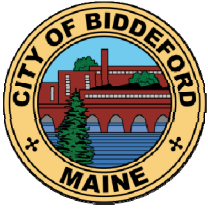


City of Biddeford, Maine

FY2024 Summary

Airport Fund

	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 YTD 12/31/22	FY2024	
						Dept Head	Manager's Rec
Total Revenue	(\$3,704,308)	(\$212,131)	(\$236,099)	(\$545,770)	(\$62,195)	(\$169,320)	(\$169,320)
Total Expenses	\$3,808,599	\$260,810	\$1,309,902	\$241,999	\$89,099	\$258,411	\$252,760
TOTALS:	\$104,291	\$48,679	\$1,073,804	(\$303,771)	\$26,904	\$89,091	\$83,440



City of Biddeford, Maine

FY2024

Revenue

216

Airport Fund

	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Budget	FY23 YTD 12/31/22	FY2024	
							Dept Head	Manager's Rec
Taxes	(\$2,743)	(\$3,000)	\$0	\$0	\$0	\$0	\$0	\$0
Licenses, permits and fees	(\$45,468)	(\$38,831)	(\$29,220)	(\$35,422)	(\$47,220)	(\$7,097)	(\$31,220)	(\$31,220)
Intergovernmental	(\$3,572,580)	\$0	(\$70,692)	(\$350,000)	(\$360,000)	\$0	(\$20,000)	(\$20,000)
Investment income	(\$69)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other	(\$48,449)	(\$135,300)	(\$86,187)	(\$113,400)	(\$103,550)	(\$55,098)	(\$83,100)	(\$83,100)
Transfer in from other funds	(\$35,000)	(\$35,000)	(\$50,000)	(\$35,000)	(\$35,000)	\$0	(\$35,000)	(\$35,000)
Lease Proceeds	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Use of fund balance	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTALS:	(\$3,704,308)	(\$212,131)	(\$236,099)	(\$533,822)	(\$545,770)	(\$62,195)	(\$169,320)	(\$169,320)

Account Number		FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Budget	FY23 YTD 12/31/22	FY2024	
								Dept Head	Manager's Rec
40123	Aircraft Excise Tax Revenue	(\$2,743)	(\$3,000)	\$0	\$0	\$0	\$0	\$0	\$0
	Total taxes	(\$2,743)	(\$3,000)	\$0	\$0	\$0	\$0	\$0	\$0

FY2024

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Budget	FY23 YTD 12/31/22	Dept Head	Manager's Rec
Licenses, Permits & Fees									
40243	Airport Storage/Tiedowns Rev	(\$27,886)	(\$22,200)	(\$13,292)	(\$19,200)	(\$30,000)	(\$7,097)	(\$14,000)	(\$14,000)
40570	Rental Car Rebates	\$0	(\$30)	\$0	(\$30)	\$0	\$0	\$0	\$0
40606	Rental Fleurent Hangar 7I	(\$362)	(\$362)	(\$372)	(\$362)	(\$372)	\$0	(\$372)	(\$372)
40607	Rental Tieman Hangar 7E	(\$428)	(\$327)	(\$440)	(\$327)	(\$440)	\$0	(\$440)	(\$440)
40608	Rental Morin Hangar 7A	(\$415)	(\$415)	(\$426)	(\$415)	(\$426)	\$0	(\$426)	(\$426)
40609	Rental Bryand Hangar 7B	(\$396)	(\$396)	(\$407)	(\$396)	(\$407)	\$0	(\$407)	(\$407)
40610	Rental EAA Hangar	(\$1,058)	(\$1,058)	(\$205)	(\$1,058)	(\$1,086)	\$0	(\$1,086)	(\$1,086)
40611	Rental Ryco Hangar 7C	(\$818)	(\$409)	(\$420)	(\$409)	(\$420)	\$0	(\$420)	(\$420)
40612	Rental Cloutier Hangar 7D	(\$409)	(\$409)	(\$420)	(\$0)	(\$420)	\$0	(\$420)	(\$420)
40613	Rental Polakewich Hangar 7F	(\$396)	(\$396)	(\$407)	(\$396)	(\$407)	\$0	(\$407)	(\$407)
40614	Rental Ryco Hangar 1	(\$1,619)	(\$1,618)	(\$1,662)	(\$1,618)	(\$1,662)	\$0	(\$1,662)	(\$1,662)
40615	Rental Bertrand Hangar 7G	(\$402)	(\$330)	(\$407)	(\$330)	(\$407)	\$0	(\$407)	(\$407)
40616	Rental Bertrand Hangar Lot 3	(\$847)	(\$846)	(\$869)	(\$846)	(\$869)	\$0	(\$869)	(\$869)
40617	Rental Keller Hangar Lot 2	(\$650)	(\$650)	(\$667)	(\$650)	(\$667)	\$0	(\$667)	(\$667)
40618	Rental Sinclair Hangar 7H	(\$354)	(\$354)	(\$363)	(\$354)	(\$363)	\$0	(\$363)	(\$363)
40619	Rental Lariviere Hangar Lot 4	(\$972)	(\$972)	(\$998)	(\$972)	(\$998)	\$0	(\$998)	(\$998)
40620	Rental DEW LLC Hangar 5A&B	(\$877)	(\$877)	(\$900)	(\$877)	(\$900)	\$0	(\$900)	(\$900)
40621	Rental Morris Hangar 5D	(\$415)	(\$415)	(\$426)	(\$415)	(\$426)	\$0	(\$426)	(\$426)
40622	Rental DEW LLC Hangar 5C	(\$429)	(\$429)	(\$440)	(\$429)	(\$440)	\$0	(\$440)	(\$440)
40624	Rental Cross Hangar 5E	(\$428)	(\$428)	(\$440)	(\$428)	(\$440)	\$0	(\$440)	(\$440)
40625	Rental GAL-AIR LLC Hangar 5G	(\$787)	(\$396)	\$0	(\$396)	(\$407)	\$0	(\$407)	(\$407)
40626	Rental Godburn Hangar 5H	(\$396)	(\$396)	(\$407)	(\$396)	(\$407)	\$0	(\$407)	(\$407)
40627	Rental McGahey Hangar 5F	(\$396)	(\$396)	(\$407)	(\$396)	(\$407)	\$0	(\$407)	(\$407)
40628	Rental Pate Hangar 5I	(\$428)	(\$428)	(\$440)	(\$428)	(\$440)	\$0	(\$440)	(\$440)
40629	Rental Glaude Hangar 6F	(\$843)	(\$843)	(\$865)	(\$843)	(\$865)	\$0	(\$865)	(\$865)
40632	Rental Gadbois Hangar 6A	(\$832)	(\$831)	(\$853)	(\$831)	(\$853)	\$0	(\$853)	(\$853)
40634	Rental Great Moose Hangar 6C	(\$653)	(\$653)	(\$671)	(\$653)	(\$671)	\$0	(\$671)	(\$671)
40635	Rental Saucier Hangar 6B	(\$686)	(\$686)	(\$704)	(\$686)	(\$704)	\$0	(\$704)	(\$704)
40636	Rental Apte Hangar 6E	(\$709)	(\$709)	(\$728)	(\$709)	(\$728)	\$0	(\$728)	(\$728)
40637	Rental Rousseau Hangar 6D	(\$573)	(\$572)	(\$588)	(\$572)	(\$588)	\$0	(\$588)	(\$588)
	Total licenses, permits & fees	(\$45,468)	(\$38,831)	(\$29,220)	(\$35,422)	(\$47,220)	(\$7,097)	(\$31,220)	(\$31,220)

								FY2024	
Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Budget	FY23 YTD 12/31/22	Dept Head	Manager's Rec
Intergovernmental									
40419	State DOT Project Revenue	\$0	\$0	\$0	\$0	\$0	\$0	(\$20,000)	(\$20,000)
40419	State DOT Project Revenue	\$0	\$0	\$0	(\$20,000)	\$0	\$0	\$0	\$0
40431	Federal Share Grants Revenue	\$0	\$0	\$0	(\$30,000)	(\$360,000)	\$0	\$0	\$0
40431	Federal Share Grants Revenue	(\$3,572,580)	\$0	(\$70,692)	(\$300,000)	\$0	\$0	\$0	\$0
	Total intergovernmental	(\$3,572,580)	\$0	(\$70,692)	(\$350,000)	(\$360,000)	\$0	(\$20,000)	(\$20,000)

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Budget	FY23 YTD 12/31/22	FY2024	
								Dept Head	Manager's Rec
<u>Investment Income</u>									
40500	Investment Income Revenue	(\$69)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Total investment income	(\$69)	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Budget	FY23 YTD 12/31/22	FY2024	
								Dept Head	Manager's Rec
<u>Other Revenue</u>									
40556	Goods Sold Revenue	(\$216)	(\$300)	(\$161)	(\$300)	(\$150)	\$0	\$0	\$0
40564	Airport Fuel Sales Rev	(\$48,233)	(\$135,000)	(\$86,026)	(\$113,100)	(\$103,400)	(\$55,098)	(\$83,100)	(\$83,100)
	Total other revenue	(\$48,449)	(\$135,300)	(\$86,187)	(\$113,400)	(\$103,550)	(\$55,098)	(\$83,100)	(\$83,100)

							FY2024		
Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Budget	FY23 YTD 12/31/22	Dept Head	Manager's Rec
<u>Transfers in from other funds</u>									
40801	Transfer in from Other Funds	(\$35,000)	(\$35,000)	(\$50,000)	(\$35,000)	(\$35,000)	\$0	(\$35,000)	(\$35,000)

Lease Proceeds

40592

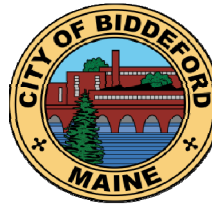
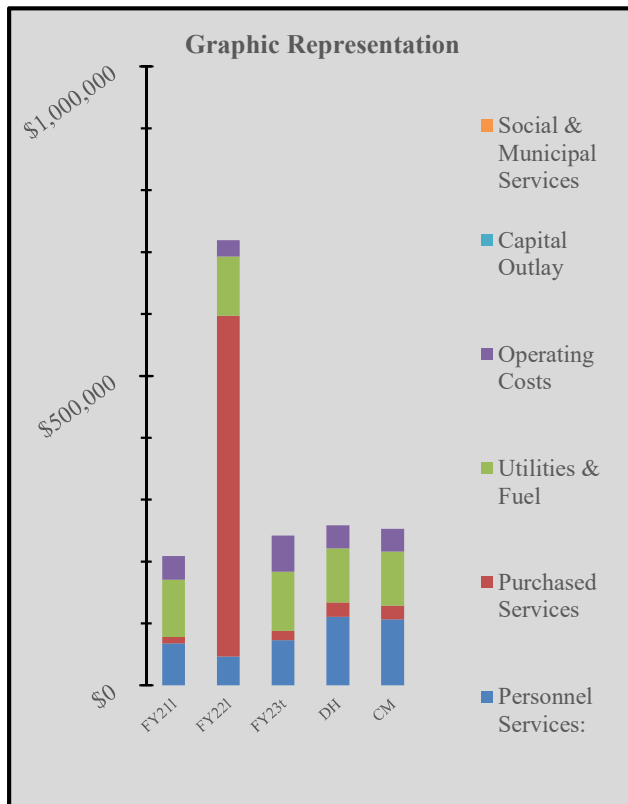
Use of fund balance

41199

City of Biddeford, Maine
FY2024 Expenses

Budget: Airport Operations
Account Number: 31132 216

	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 YTD 12/31/22	FY2024 Dept Head	Manager's Rec
Personnel Services:	\$67,306	\$73,290	\$46,102	\$72,847	\$34,253	\$110,374	\$106,223
Purchased Services	\$10,743	\$10,160	\$550,664	\$14,708	\$20,059	\$23,234	\$22,234
Utilities & Fuel	\$92,462	\$161,410	\$95,984	\$95,794	\$22,134	\$87,303	\$87,303
Operating Costs	\$37,985	\$15,950	\$26,226	\$58,650	\$10,693	\$37,500	\$37,000
Capital Outlay	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Social & Municipal Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTALS:	\$208,495	\$260,810	\$718,976	\$241,999	\$87,139	\$258,411	\$252,760



FRINGE BENEFIT IMPACT (Estimated):	
FICA	\$7,428
Workers Comp	\$3,969
Health Insurance	\$167
Retirement	\$0
Unemployment	\$0
Other Insurance	\$930
# of Full Time Employees	1.72
Total Fringe Benefit Impact	\$12,494

	FY19 Budget	FY20 Manager's Rec	Dollar Change	Percentage Change
Personal Services:	\$72,847	\$106,223	\$33,376	45.8%
Purchased Services	\$14,708	\$22,234	\$7,526	\$1
Utilities & Fuel	\$95,794	\$87,303	-\$8,491	\$0
Operating Costs	\$58,650	\$37,000	-\$21,650	-36.9%
Capital Outlay	\$0	\$0	\$0	N/A
Social & Municipal Services	\$0	\$0	\$0	N/A
TOTALS:	\$241,999	\$252,760	\$10,761	4.4%

FY2022 Personnel Services

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 YTD 12/31/22	FY2024	
							Dept Head	Mgr's Rec
60101	Dept Manager Salary Exp	\$42,853	\$44,303	\$9,837	\$35,192	\$0	\$65,044	\$65,044
60106	P-T Employee Wage Exp	\$2,097	\$2,800	\$3,267	\$27,800	\$963	\$29,051	\$25,000
60111	Overtime Wage Expense	\$2,148	\$2,490	\$568	\$1,978	\$172	\$1,500	\$1,500
60129	Insurance Buyout Pay	\$0	\$0	\$0	\$0	\$0	\$1,500	\$1,500
60201	FICA/Medicare-ER Share Exp	\$3,250	\$4,009	\$1,551	\$5,045	\$0	\$7,428	\$7,428
60210	HPHC Ins Employer Share Exp	\$11,523	\$14,017	\$3,379	\$130	\$0	\$285	\$285
60212	S-T Disability ER Share Exp	\$78	\$117	\$48	\$76	\$0	\$167	\$167
60217	RHSA Plan ER Share	\$750	\$780	\$300	\$509	\$0	\$780	\$780
60230	Clothing/Uniforms Expense	\$135	\$150	\$0	\$150	\$0	\$150	\$150
60252	Travel/Mileage Expense	\$241	\$150	\$171	\$300	\$54	\$500	\$400
60370	Workers Comp Insurance Exp	\$1,653	\$1,667	\$1,557	\$1,667	\$363	\$3,969	\$3,969
Totals		\$67,306	\$73,290	\$46,102	\$72,847	\$34,253	\$110,374	\$106,223

FY2022 Purchased Services

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 YTD 12/31/22	FY2024	
							Dept Head	Mgr's Rec
60306	Other Prof/Consult Srvs Exp	\$0	\$0	\$270,384	\$0	\$0	\$0	\$0
60306	Other Prof/Consult Srvs Exp	\$0	\$0	\$270,384	\$0	\$0	\$0	\$0
60310	Service Contracts Expense	\$3,410	\$1,600	\$2,542	\$1,800	\$1,778	\$7,000	\$6,000
60320	Advertising	\$435	\$1,500	\$315	\$1,500	\$117	\$1,000	\$1,000
60331	Land/Building Lease Expense	\$3,250	\$3,000	\$3,000	\$3,000	\$1,750	\$3,600	\$3,600
60371	General Insurance Expense	\$2,101	\$2,500	\$2,095	\$6,848	\$11,515	\$11,634	\$11,634
60373	Building/Boiler Insurance Exp	\$1,547	\$1,560	\$1,944	\$1,560	\$4,899	\$0	\$0
Totals		\$10,743	\$10,160	\$550,664	\$14,708	\$20,059	\$23,234	\$22,234

FY2022 Utilities & Fuel

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 YTD 12/31/22	FY2024	
							Dept Head	Mgr's Rec
60400	Electricity Expense	\$9,634	\$3,000	\$3,619	\$3,000	\$1,694	\$4,000	\$4,000
60401	Water Expense	\$197	\$220	\$186	\$250	\$155	\$438	\$438
60402	Phone/Celular/Paging Exp	\$2,572	\$2,640	\$2,165	\$10,044	\$468	\$5,100	\$5,100
60404	Sewer User Fee Expense	\$328	\$350	\$381	\$350	\$456	\$450	\$450
60405	Heating Fuel Expense	\$4,717	\$4,200	\$2,892	\$4,750	\$2,270	\$1,000	\$1,000
60410	Diesel Fuel Expense	\$708	\$1,000	\$731	\$1,400	\$384	\$1,465	\$1,465
60411	Gasoline Expense	\$74,305	\$150,000	\$86,009	\$76,000	\$16,707	\$74,850	\$74,850
Totals		\$92,462	\$161,410	\$95,984	\$95,794	\$22,134	\$87,303	\$87,303

FY2022 Other Operating Costs

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 YTD 12/31/22	FY2024	
							Dept Head	Mgr's Rec
60450	Building Repair/Maint Exp	\$10,058	\$0	\$5,933	\$37,500	\$5,251	\$12,000	\$12,000
60452	Operating Equip Repair Exp	\$153	\$3,000	\$9,339	\$4,500	\$464	\$4,500	\$4,500
60453	Vehicle Repair/Tires/Oil Exp	\$3,338	\$3,200	\$1,840	\$5,400	\$837	\$6,000	\$6,000
60454	Grounds Maint/Improve Exp	\$2,076	\$4,000	\$4,087	\$4,000	\$0	\$4,000	\$4,000
60500	Admin/Office Supp/Eqt Non-C	\$13,323	\$1,000	\$758	\$3,750	\$343	\$4,500	\$4,000
60501	Operating Supp/Eqt Non-Cap	\$1,176	\$1,500	\$780	\$3,000	\$0	\$3,000	\$3,000
60797	Miscellaneous Expense	\$191	\$250	\$489	\$500	\$797	\$500	\$500
60799	Transfer Out to Other Funds	\$3,000	\$3,000	\$3,000	\$0	\$3,000	\$3,000	\$3,000
Totals		\$37,985	\$15,950	\$26,226	\$58,650	\$10,693	\$37,500	\$37,000

FY22 Fixed Costs

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 YTD 12/31/22	FY2024	
							Dept Head	Mayor's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0

FY2022 Capital Outlay

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 YTD 12/31/22	FY2024	
							Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0

FY2018 Social & Municipal Services

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 YTD 12/31/22	FY2024	
							Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0

City of Biddeford, Maine

Fiscal Year 2024

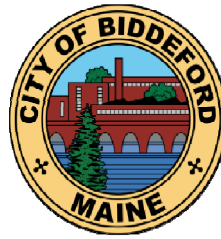
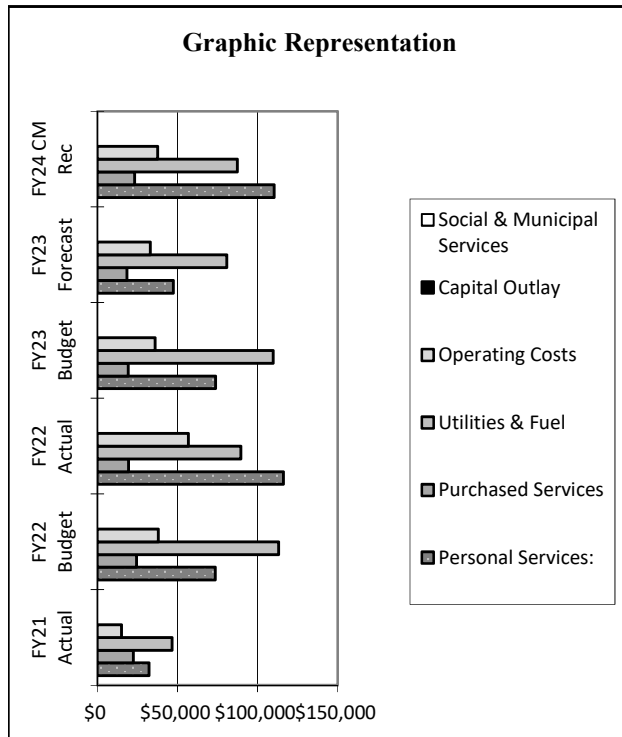
Budget:

Airport Operations

Account Number:

31132

							FY24	
	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD	Dept Head	Manager's Rec
Personnel Services:	\$32,164	\$73,480	\$116,172	\$73,793	\$47,485	\$62,976	\$110,374	\$106,223
Purchased Services	\$22,402	\$24,450	\$19,505	\$19,234	\$18,473	\$3,423	\$23,234	\$22,234
Utilities & Fuel	\$46,636	\$113,189	\$89,472	\$109,753	\$80,778	\$36,717	\$87,303	\$87,303
Operating Costs	\$14,956	\$38,000	\$56,722	\$36,000	\$33,000	\$6,725	\$37,500	\$37,000
Capital Outlay	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Social & Municipal Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTALS:	\$116,158	\$249,119	\$281,871	\$238,780	\$179,736	\$109,841	\$258,411	\$252,760



FRINGE BENEFIT IMPACT (Estimated):

FICA	\$7,428
Workers Comp	\$3,969
Health Insurance	\$285
Retirement	\$0
Unemployment	\$0
Other Insurance	\$947
Total Fringe Benefit Impact	\$12,629
# of Full Time Employees	1.72

	FY23 Budget	FY24 Manager's Rec	Dollar Change	Percentage Change
Personal Services:	\$73,793	\$106,223	\$32,430	43.9%
Purchased Services	\$19,234	\$22,234	\$3,000	\$0
Utilities & Fuel	\$109,753	\$87,303	-\$22,450	\$0
Operating Costs	\$36,000	\$37,000	\$1,000	2.8%
Capital Outlay	\$0	\$0	\$0	N/A
Social & Municipal Services	\$0	\$0	\$0	N/A
TOTALS:	\$238,780	\$252,760	\$13,980	5.9%

Personnel Services

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec
60101	Dept Manager Salary Exp	\$0	\$53,453	\$52,210	\$55,858	\$30,000	\$3,928	\$65,044	\$65,044
60105	F-T Employee Wage Exp	\$24,389	\$0	\$51,543	\$0	\$0	\$51,543	\$0	\$0
60106	P-T Employee Wage Exp	\$1,053	\$3,500	\$2,439	\$3,500	\$3,500	\$891	\$29,051	\$25,000
60111	Overtime Wage Expense	\$172	\$1,978	\$0	\$1,500	\$1,500	\$0	\$1,500	\$1,500
60129	Insurance Buyout Pay	\$0	\$1,500	\$0	\$1,500	\$1,500	\$0	\$1,500	\$1,500
60201	FICA/Medicare-ER Share Exp	\$3,829	\$6,560	\$4,759	\$6,629	\$6,629	\$1,301	\$7,428	\$7,428
60203	457 Plan-Employer Share Exp	\$0	\$3,207	\$3,228	\$0	\$0	\$21	\$0	\$0
60210	HPHC Ins Employer Share Ex	\$0	\$194	\$0	\$242	\$242	\$4,624	\$285	\$285
60212	S-T Disability ER Share Exp	\$46	\$90	\$36	\$167	\$167	\$26	\$167	\$167
60216	Delta Dental ER Share	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60217	RHSA Plan ER Share	\$675	\$780	\$780	\$780	\$780	\$240	\$780	\$780
60230	Clothing/Uniforms Expense	\$0	\$150	\$0	\$150	\$0	\$0	\$150	\$150
60252	Travel/Mileage Expense	\$54	\$400	\$98	\$400	\$100	\$0	\$500	\$400
60370	Workers Comp Insurance Exp	\$1,946	\$1,667	\$1,079	\$3,067	\$3,067	\$401	\$3,969	\$3,969
Totals		\$32,164	\$73,480	\$116,172	\$73,793	\$47,485	\$62,976	\$110,374	\$106,223

Purchased Services

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec
60306	Other Prof/Consult Srvs Exp	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60310	Service Contracts Expense	\$2,921	\$3,200	\$3,028	\$3,000	\$2,839	\$1,623	\$7,000	\$6,000
60320	Advertising	\$317	\$1,000	\$57	\$1,000	\$400	\$0	\$1,000	\$1,000
60331	Land/Building Lease Expense	\$2,750	\$3,600	\$3,600	\$3,600	\$3,600	\$1,800	\$3,600	\$3,600
60371	General Insurance Expense	\$11,515	\$11,634	\$11,473	\$11,634	\$11,634	\$0	\$11,634	\$11,634
60373	Building/Boiler Insurance Exp	\$4,899	\$5,016	\$1,347	\$0	\$0	\$0	\$0	\$0
Totals		\$22,402	\$24,450	\$19,505	\$19,234	\$18,473	\$3,423	\$23,234	\$22,234

Utilities & Fuel

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec
60400	Electricity Expense	\$2,957	\$3,060	\$3,579	\$3,500	\$4,200	\$1,425	\$4,000	\$4,000
60401	Water Expense	\$229	\$438	\$215	\$438	\$438	\$62	\$438	\$438
60402	Phone/Celular/Paging Exp	\$5,014	\$5,076	\$6,587	\$5,100	\$5,100	\$258	\$5,100	\$5,100
60404	Sewer User Fee Expense	\$688	\$600	\$467	\$450	\$450	\$184	\$450	\$450
60405	Heating Fuel Expense	\$5,285	\$4,750	\$3,511	\$1,000	\$500	\$0	\$1,000	\$1,000
60410	Diesel Fuel Expense	\$634	\$1,265	\$664	\$1,265	\$650	\$114	\$1,465	\$1,465
60411	Gasoline Expense	\$31,828	\$98,000	\$74,449	\$98,000	\$69,440	\$34,675	\$74,850	\$74,850
Totals		\$46,636	\$113,189	\$89,472	\$109,753	\$80,778	\$36,717	\$87,303	\$87,303

Other Operating Costs

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec
60450	Building Repair/Maint Exp	\$6,666	\$12,000	\$33,236	\$12,000	\$12,000	\$50	\$12,000	\$12,000
60452	Operating Equip Repair Exp	\$1,386	\$4,500	\$4,618	\$4,500	\$4,500	\$1,833	\$4,500	\$4,500
60453	Vehicle Repair/Tires/Oil Exp	\$847	\$11,500	\$10,922	\$7,500	\$7,500	\$1,216	\$6,000	\$6,000
60454	Grounds Maint/Improve Exp	\$330	\$4,000	\$1,115	\$4,000	\$4,000	\$58	\$4,000	\$4,000
60500	Admin/Office Supp/Eqt Non-C	\$555	\$2,500	\$2,159	\$1,500	\$1,500	\$0	\$4,500	\$4,000
60501	Operating Supp/Eqt Non-Cap	\$0	\$3,000	\$1,622	\$3,000	\$3,000	\$208	\$3,000	\$3,000
60754	Lease Principal Expense	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60755	Lease Interest Expense	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60797	Miscellaneous Expense	\$2,172	\$500	\$50	\$500	\$500	\$360	\$500	\$500
60799	Transfer Out to Other Funds	\$3,000	\$0	\$3,000	\$3,000	\$0	\$3,000	\$3,000	\$3,000
Totals		\$14,956	\$38,000	\$56,722	\$36,000	\$33,000	\$6,725	\$37,500	\$37,000

Capital Outlay

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec
60600	Land Purchase/Improve Cap	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60601	Building Construc/Repair Cap	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60603	Vehicle Purchase Capital	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Social & Municipal Services

Account Number	Description	FY21	FY22	FY22	FY23	FY23	FY23	FY24	
		Actual	Budget	Actual	Budget	Forecast	YTD 12/31/22	Dept Head	Mgr's Rec
				</					

City of Biddeford, Maine**Department Personnel Budget****Fiscal Year 2024**

DEPARTMENT: 31132 Airport Operations

Classification	EMP #	FTE	Annual Total	Requested	City Manager Recommended	Last Name	First Name	Object
<i>AIRPORT MANAGER/ATTENDANT</i>	11269	1.00	\$64,795	\$65,044	\$65,044	TAYLOR	JOHN	60101
<i>AIRPORT P-T HELP</i>	10090	0.72	\$29,051	\$29,051	\$29,051			60106
TOTAL BUDGETED POSITIONS		1.72	\$93,846	\$94,095	\$94,095			

Notes:



Fiscal Year 2024 Budget Request

March 20, 2023

Department: Airport Operations

Account Title: Dept Manager Salary Exp

Department Number: 31132

Account Number: 60101

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$0	\$53,453	\$52,210	\$55,858	\$30,000

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$65,044	\$65,044		\$9,186

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Reflects proposed 4.5% increase



Fiscal Year 2024 Budget Request

March 20, 2023

Department: Airport Operations

Account Title: P-T Employee Wage Exp

Department Number: 31132

Account Number: 60106

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$1,053	\$3,500	\$2,439	\$3,500	\$3,500

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$29,051	\$25,000		\$21,500

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Part-time (plowing & mowing)

Wage	Hrs/day	Days/Wk	Wk/Yr	Total
\$18.54	5.8	5	52	\$27,958.32

Reflects proposed 4.5% increase



Fiscal Year 2024 Budget Request

March 20, 2023

Department: Airport Operations

Account Title: Overtime Wage Expense

Department Number: 31132

Account Number: 60111

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$172	\$1,978	\$0	\$1,500	\$1,500

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$1,500	\$1,500		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Fiscal Year 2024 Budget Request

March 20, 2023

Department: Airport Operations

Account Title: Insurance Buyout Pay

Department Number: 31132

Account Number: 60129

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$0	\$1,500	\$0	\$1,500	\$1,500

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$1,500	\$1,500		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Airport Manager



Fiscal Year 2024 Budget Request

March 20, 2023

Department: Airport Operations

Account Title: FICA/Medicare-ER Share Exp

Department Number: 31132

Account Number: 60201

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$3,829	\$6,560	\$4,759	\$6,629	\$6,629

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$7,428	\$7,428		\$798

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Change due to personnel changes



Fiscal Year 2024 Budget Request

March 20, 2023

Department: Airport Operations

Account Title: 457 Plan-Employer Share Exp

Department Number: 31132

Account Number: 60203

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$0	\$3,207	\$3,228	\$0	

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$0	\$0		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Change due to personnel changes



Fiscal Year 2024 Budget Request

March 20, 2023

Department: Airport Operations

Account Title: S-T Disability ER Share Exp

Department Number: 31132

Account Number: 60212

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$46	\$90	\$36	\$167	\$167

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$167	\$167		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Fiscal Year 2024 Budget Request

March 20, 2023

Department: Airport Operations

Account Title: HPHC Ins Employer Share Exp

Department Number: 31132

Account Number: 60210

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$0	\$194	\$0	\$242	\$242

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$285	\$285		\$43

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Changed due to personnel changes



Fiscal Year 2024 Budget Request

March 20, 2023

Department: Airport Operations

Account Title: RHSA Plan ER Share

Department Number: 31132

Account Number: 60217

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$675	\$780	\$780	\$780	\$780

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$780	\$780		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Fiscal Year 2024 Budget Request

March 20, 2023

Department: Airport Operations

Account Title: Workers Comp Insurance Exp

Department Number: 31132

Account Number: 60370

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$1,946	\$1,667	\$1,079	\$3,067	\$3,067

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$3,969	\$3,969		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Fiscal Year 2024 Budget Request

March 20, 2023

Department: Airport Operations

Account Title: Clothing/Uniforms Expense

Department Number: 31132

Account Number: 60230

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$0	\$150	\$0	\$150	\$0

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$150	\$150		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Special clothing as needed.



Fiscal Year 2024 Budget Request

March 20, 2023

Department: Airport Operations

Account Title: Travel/Mileage Expense

Department Number: 31132

Account Number: 60252

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$54	\$400	\$98	\$400	\$100

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$500	\$400		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Travel to city hall and Augusta for Maine aeronauticcal meetings and meetings with Maine DOT.

Increase fuel charge



Fiscal Year 2024 Budget Request

March 20, 2023

Department: Airport Operations

Account Title: Other Prof/Consult Srvs Exp

Department Number: 31132

Account Number: 60306

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$0	\$0	\$0	\$0	\$0

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$0	\$0		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Zero request due to available grant funding



March 20, 2023

**Fiscal Year 2024
Budget Request**
Department: Airport Operations

Account Title: Service Contracts Expense

Department Number: 31132

Account Number: 60310

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$2,921	\$3,200	\$3,028	\$3,000	\$2,839

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$7,000	\$6,000		\$100

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Trash Dumpster	\$	300.00	
Minuteman Security software update	\$	5,600.00	Replace cameras
Gas tank inspection and filter change	\$	800.00	
Poland springs	\$	300.00	
Porta potty (Covid)			
	\$	<u>7,000.00</u>	



March 20, 2023

**Fiscal Year 2024
Budget Request**
Department: Airport Operations

Account Title: Advertising

Department Number: 31132

Account Number: 60320

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$317	\$1,000	\$57	\$1,000	\$400

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$1,000	\$1,000		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Maine Aeronautical Business Association	\$	250.00
Promotional-Discovery Map, Biddeford Chamber of Commerce, Air Nav website	\$	750.00
	\$	1,000.00



Fiscal Year 2024 Budget Request

March 20, 2023

Department: Airport Operations

Account Title: Land/Building Lease Expense

Department Number: 31132

Account Number: 60331

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$2,750	\$3,600	\$3,600	\$3,600	\$3,600

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$3,600	\$3,600		

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

cost of lease to store loader and snow blower attachment for airport.



Fiscal Year 2024 Budget Request

March 20, 2023

Department: Airport Operations

Account Title: General Insurance Expense

Department Number: 31132

Account Number: 60371

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$11,515	\$11,634	\$11,473	\$11,634	\$11,634

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$11,634	\$11,634		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Fiscal Year 2024 Budget Request

March 20, 2023

Department: Airport Operations

Account Title: Building/Boiler Insurance Exp

Department Number: 31132

Account Number: 60373

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$4,899	\$5,016	\$1,347	\$0	\$0

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$ -	\$ -		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

No Boiler



Fiscal Year 2024 Budget Request

March 20, 2023

Department: Airport Operations

Account Title: Electricity Expense

Department Number: 31132

Account Number: 60400

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$2,957	\$3,060	\$3,579	\$3,500	\$4,200

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$4,000	\$4,000		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

40% increase



Fiscal Year 2024 Budget Request

March 20, 2023

Department: Airport Operations

Account Title: Water Expense

Department Number: 31132

Account Number: 60401

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$229	\$438	\$215	\$438	\$438

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$438	\$438		\$38

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

--

Airport water usage.

2% increase



Fiscal Year 2024 Budget Request

March 20, 2023

Department: Airport Operations

Account Title: Phone/Celular/Paging Exp

Department Number: 31132

Account Number: 60402

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$5,014	\$5,076	\$6,587	\$5,100	\$5,100

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$5,100	\$5,100		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

covers the cost of internet and cell phone/land line

Cell phone
GWI
Spectrum



Fiscal Year 2024 Budget Request

March 20, 2023

Department: Airport Operations

Account Title: Sewer User Fee Expense

Department Number: 31132

Account Number: 60404

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$688	\$600	\$467	\$450	\$450

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$450	\$450		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Based on historical data



Fiscal Year 2024 Budget Request

March 20, 2023

Department: Airport Operations

Account Title: Heating Fuel Expense

Department Number: 31132

Account Number: 60405

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$5,285	\$4,750	\$3,511	\$1,000	\$500

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$1,000	\$1,000		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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New Rental agreement pays for heat covers cost of propane



Fiscal Year 2024 Budget Request

March 20, 2023

Department: Airport Operations

Account Title: Diesel Fuel Expense

Department Number: 31132

Account Number: 60410

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$634	\$1,265	\$664	\$1,265	\$650

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$1,465	\$1,465		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Covers the cost of fuel for loader for snow removal. UTV use and mowing.



Fiscal Year 2024 Budget Request

March 20, 2023

Department: Airport Operations

Account Title: Gasoline Expense

Department Number: 31132

Account Number: 60411

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$31,828	\$98,000	\$74,449	\$98,000	\$69,440

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$ 74,850.00	\$74,850		(\$23,150)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Aircraft fuel, reducing to historical amounts

Price changes weekly

Est. Fuel Purchase (Gal) from 31132-60411	16,801
Purchase Rate \$	4.455
Fuel Expense \$	74,850.00



Fiscal Year 2024 Budget Request

March 20, 2023

Department: Airport Operations

Account Title: Building Repair/Maint Exp

Department Number: 31132

Account Number: 60450

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$6,666	\$12,000	\$33,236	\$12,000	\$12,000

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$12,000	\$12,000		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

General building repairs

Need to do Journal entry. YTD over due too Coded incorrectly



Fiscal Year 2024 Budget Request

March 20, 2023

Department: Airport Operations

Account Title: Operating Equip Repair Exp

Department Number: 31132

Account Number: 60452

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$1,386	\$4,500	\$4,618	\$4,500	\$4,500

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$4,500	\$4,500		\$2,250

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Pumps, hoses and reels



Fiscal Year 2024 Budget Request

March 20, 2023

Department: Airport Operations

Account Title: Vehicle Repair/Tires/Oil Exp

Department Number: 31132

Account Number: 60453

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$847	\$11,500	\$10,922	\$7,500	\$7,500

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$6,000	\$6,000		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Repairs to loader/blower and tractor and ATV.

Loader	\$ 2,500.00
Blower	\$ 1,500.00
ATV	\$ 2,000.00
Total:	\$ 6,000.00



Fiscal Year 2024 Budget Request

March 20, 2023

Department: Airport Operations

Account Title: Grounds Maint/Improve Exp

Department Number: 31132

Account Number: 60454

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$330	\$4,000	\$1,115	\$4,000	\$4,000

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$4,000	\$4,000		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

majority of ground maintenance completed in spring.
dirt road and pavement repair. Painting of the parking lot and fueling area.



Fiscal Year 2024 Budget Request

March 20, 2023

Department: Airport Operations

Account Title: Admin/Office Supp/Eqt Non-Cap

Department Number: 31132

Account Number: 60500

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$555	\$2,500	\$2,159	\$1,500	\$1,500

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$4,500	\$4,000		(\$450)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

office supplies, printer ink, etc. Update Computer security



Fiscal Year 2024 Budget Request

March 20, 2023

Department: Airport Operations

Account Title: Operating Supp/Eqt Non-Cap

Department Number: 31132

Account Number: 60501

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$0	\$3,000	\$1,622	\$3,000	\$3,000

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$3,000	\$3,000		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Hand tools	\$ 100.00
wind socks	\$ 600.00
lights bulbs	\$ 125.00
Paint supplies	\$ 300.00
hardware and lumber	\$ 375.00
AED	\$ 1,500.00
Total:	\$ 3,000.00



Fiscal Year 2024 Budget Request

March 20, 2023

Department: Airport Operations

Account Title: Miscellaneous Expense

Department Number: 31132

Account Number: 60797

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$2,172	\$500	\$50	\$500	\$500

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$500	\$500		\$0

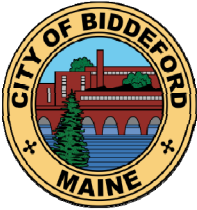
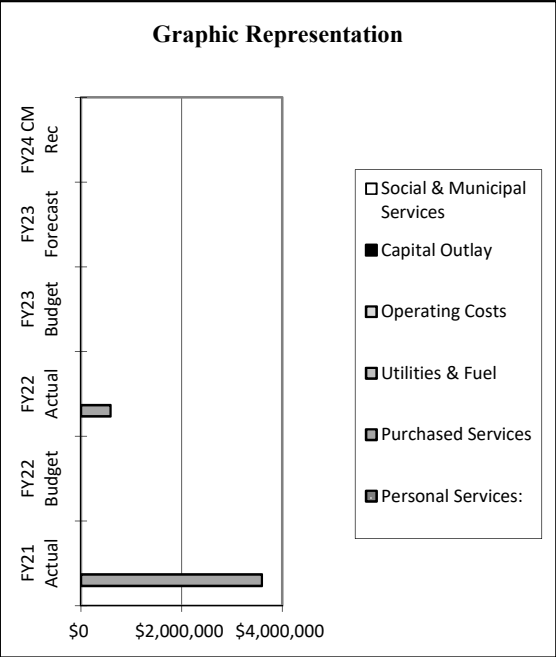
Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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City of Biddeford, Maine
Fiscal Year 2024

Budget: Airport Reimburseable Improve.
Account Number: 31240

	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD	FY24		City Council Approved
							Dept Head	Manager's Rec	
Personnel Services:	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Purchased Services	\$3,600,103	\$0	\$590,926	\$0	\$0	\$1,960	\$0	\$0	\$0
Utilities & Fuel	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Operating Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital Outlay	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Social & Municipal Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTALS:	\$3,600,103	\$0	\$590,926	\$0	\$0	\$1,960	\$0	\$0	\$0



FRINGE BENEFIT IMPACT (Estimated):	
FICA	\$0
Workers Comp	\$0
Health Insurance	\$0
Retirement	\$0
Unemployment	\$0
Other Insurance	\$0
Total Fringe Benefit Impact	\$0
# of Full Time Employees	0.00

	FY23 Budget	FY24 Manager's Rec	Dollar Change	Percentage Change
Personal Services:	\$0	\$0	\$0	N/A
Purchased Services	\$0	\$0	\$0	N/A
Utilities & Fuel	\$0	\$0	\$0	N/A
Operating Costs	\$0	\$0	\$0	N/A
Capital Outlay	\$0	\$0	\$0	N/A
Social & Municipal Services	\$0	\$0	\$0	N/A
TOTALS:	\$0	\$0	\$0	N/A

Personnel Services

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24		
								Dept Head	Mgr's Rec	Council
					</					

Purchased Services

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24		
								Dept Head	Mgr's Rec	Council
60306	Other Prof/Consult Srvs Exp	\$3,600,103	\$0	\$590,926	\$0	\$0	\$1,960	\$0	\$0	\$0
Totals		\$3,600,103	\$0	\$590,926	\$0	\$0	\$1,960	\$0	\$0	\$0

Utilities & Fuel

Account Number	Description	FY21	FY22	FY22	FY23	FY23	FY23	FY24			
		Actual	Budget	Actual	Budget	Forecast	YTD	12/31/22	Dept Head	Mgr's Rec	Council

Other Operating Costs

Account Number	Description	FY21	FY22	FY22	FY23	FY23	FY23	FY24		
		Actual	Budget	Actual	Budget	Forecast	YTD 12/31/22	Dept Head	Mgr's Rec	Council
		</								

Capital Outlay

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24		
								Dept Head	Mgr's Rec	Council
60600	Land Purchase/Improve Cap	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Social & Municipal Services

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24		
								Dept Head	Mgr's Rec	Council
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0



Fiscal Year 2024 Budget Request

March 18, 2023

Department: Airport Reimbursable Improve.

Account Title: Other Prof/Consult Svcs Exp

Department Number: 31240

Account Number: 60306

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$3,600,103	\$0	\$590,926	\$0	\$0

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$0	\$0		\$ -

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Fiscal Year 2024 Budget Request

March 18, 2023

Department: Airport Reimbursable Improve.

Account Title: Land Purchase/Improve Cap

Department Number: 31240

Account Number: 60600

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$0	\$0	\$0	\$0	\$0

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$0	\$0		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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City of Biddeford, Maine

Fiscal Year 2024

Budget:

Rte. 111-Mill Redev TIF Projec

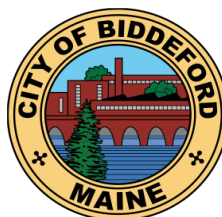
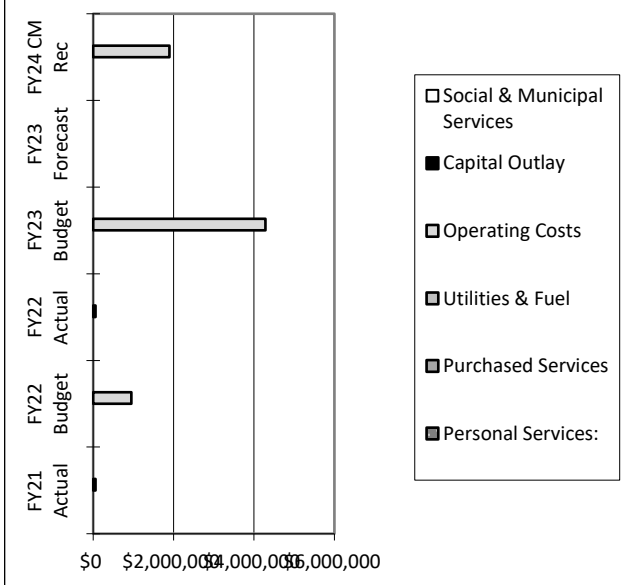
Account Number:

31179

FY24

	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD	Dept Head	Manager's Rec
Personnel Services:	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Purchased Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Utilities & Fuel	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Operating Costs	\$60,000	\$950,220	\$60,000	\$4,288,069	\$0	\$2,400,000	\$1,899,611	\$1,899,611
Capital Outlay	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Social & Municipal Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTALS:	\$60,000	\$950,220	\$60,000	\$4,288,069	\$0	\$2,400,000	\$1,899,611	\$1,899,611

Graphic Representation

**FRINGE BENEFIT IMPACT (Estimated):**

FICA	\$0
Workers Comp	\$0
Health Insurance	\$0
Retirement	\$0
Unemployment	\$0
Other Insurance	\$0
Total Fringe Benefit Impact	\$0
# of Full Time Employees	0.00

	FY23 Budget	FY24 Manager's Rec	Dollar Change	Percentage Change
Personal Services:	\$0	\$0	\$0	N/A
Purchased Services	\$0	\$0	\$0	N/A
Utilities & Fuel	\$0	\$0	\$0	N/A
Operating Costs	\$4,288,069	\$1,899,611	-\$2,388,458	-55.7%
Capital Outlay	\$0	\$0	\$0	N/A
Social & Municipal Services	\$0	\$0	\$0	N/A
TOTALS:	\$4,288,069	\$1,899,611	-\$2,388,458	-55.7%

Personnel Services

Account Number	Description	FY21	FY22	FY22	FY23	FY23	FY23	FY24	
		Actual	Budget	Actual	Budget	Forecast	YTD 12/31/22	Dept Head	Mgr's Rec

Purchased Services

Account Number	Description	FY21	FY22	FY22	FY23	FY23	FY23	FY24	
		Actual	Budget	Actual	Budget	Forecast	YTD 12/31/22	Dept Head	Mgr's Rec

Utilities & Fuel

Account		FY21	FY22	FY22	FY23	FY23	FY23	FY24	
Number	Description	Actual	Budget	Actual	Budget	Forecast	YTD 12/31/22	Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Other Operating Costs

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec
60799	Transfer Out to Other Funds	\$60,000	\$950,220	\$60,000	\$4,288,069	\$0	\$2,400,000	\$1,899,611	\$1,899,611
Totals		\$60,000	\$950,220	\$60,000	\$4,288,069	\$0	\$2,400,000	\$1,899,611	\$1,899,611

Capital Outlay

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Social & Municipal Services

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0



Fiscal Year 2024 Budget Request

March 8, 2023

Department: Rte. 111-Mill Redev TIF Projec

Account Title: Transfer Out to Other Funds

Department Number: 31179

Account Number: 60799

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$60,000	\$950,220	\$60,000	\$4,288,069	\$2,400,000

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$1,899,611	\$1,899,611		-\$2,388,458

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Remediation - 3 Lincoln	Already in reserve
Garage Carrying Costs (Contingency Stabilization)	\$ 240,000
Garge Support Payment	\$ 773,166
Developer TIF Reimbursement	\$ 571,095
Pearl Street Construction	Already in Reserve
Improvements - RiverWalk Connections	
Improvements - Main Street Sidewalk	\$ 250,350
Grant Writer	\$ 65,000
Bids	\$ 3,280,639.00
Reimbursement	\$ 1,156,015.00
Net Expense	\$ 2,124,624.00

City of Biddeford, Maine

Fiscal Year 2024

Budget:

Rte. 111-Mill Redev MERC Purch

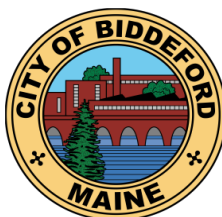
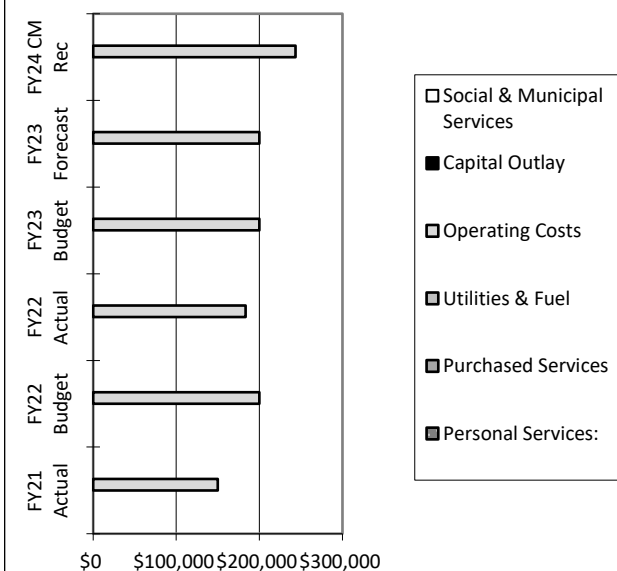
Account Number:

31180

FY24

	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD	Dept Head	Manager's Rec
Personnel Services:	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Purchased Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Utilities & Fuel	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Operating Costs	\$150,000	\$200,000	\$183,333	\$200,000	\$200,000	\$100,000	\$243,300	\$243,300
Capital Outlay	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Social & Municipal Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTALS:	\$150,000	\$200,000	\$183,333	\$200,000	\$200,000	\$100,000	\$243,300	\$243,300

Graphic Representation

**FRINGE BENEFIT IMPACT (Estimated):**

FICA	\$0
Workers Comp	\$0
Health Insurance	\$0
Retirement	\$0
Unemployment	\$0
Other Insurance	\$0
Total Fringe Benefit Impact	\$0
# of Full Time Employees	0.00

	FY23 Budget	FY24 Manager's Rec	Dollar Change	Percentage Change
Personal Services:	\$0	\$0	\$0	N/A
Purchased Services	\$0	\$0	\$0	N/A
Utilities & Fuel	\$0	\$0	\$0	N/A
Operating Costs	\$200,000	\$243,300	\$43,300	21.6%
Capital Outlay	\$0	\$0	\$0	N/A
Social & Municipal Services	\$0	\$0	\$0	N/A
TOTALS:	\$200,000	\$243,300	\$43,300	21.6%

Personnel Services

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Purchased Services

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Utilities & Fuel

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Other Operating Costs

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec
60750	Bond Principal Expense	\$108,813	\$148,711	\$135,433	\$152,429	\$152,429	\$75,595	\$199,540	\$199,540
60751	Bond Interest Expense	\$41,187	\$51,289	\$47,900	\$47,571	\$47,571	\$24,405	\$43,760	\$43,760
Totals		\$150,000	\$200,000	\$183,333	\$200,000	\$200,000	\$100,000	\$243,300	\$243,300

Capital Outlay

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Social & Municipal Services

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0



Fiscal Year 2024 Budget Request

March 8, 2023

Department: Rte. 111-Mill Redev MERC Purch

Account Title: Bond Principal Expense

Department Number: 31180

Account Number: 60750

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$108,813	\$148,711	\$135,433	\$152,429	\$152,429

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$199,540	\$199,540		\$47,111

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Casella Payment

	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>
Per month	\$ 12,090.34	\$ 12,392.60	\$ 12,702.41	\$ 13,019.97
	12.00	12.00	12.00	12.00
Annual	\$ 145,084.08	\$ 148,711.20	\$ 152,428.92	\$ 156,239.64

Note Cell Revenue	150,000.00
FY23 Rent	106,700.00
	<u>43,300.00</u>

\$	<u>43,300.00</u>
\$	<u>199,539.64</u>



Fiscal Year 2024 Budget Request

March 8, 2023

Department: Rte. 111-Mill Redev MERC Purch

Account Title: Bond Interest Expense

Department Number: 31180

Account Number: 60751

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$41,187	\$51,289	\$47,900	\$47,571	\$47,571

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$43,760	\$43,760		\$ (3,811)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Casella Payment

	2021		2022		FY23		<u>2024</u>
\$	4,576.33	\$	4,274.07	\$	3,964.25	\$	3,646.69
	12.00		12.00		12.00		12.00
\$	54,915.96	\$	51,288.84	\$	47,571.00	\$	43,760.28

City of Biddeford, Maine

Fiscal Year 2024

Budget:

Recreation General Programs

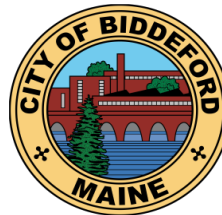
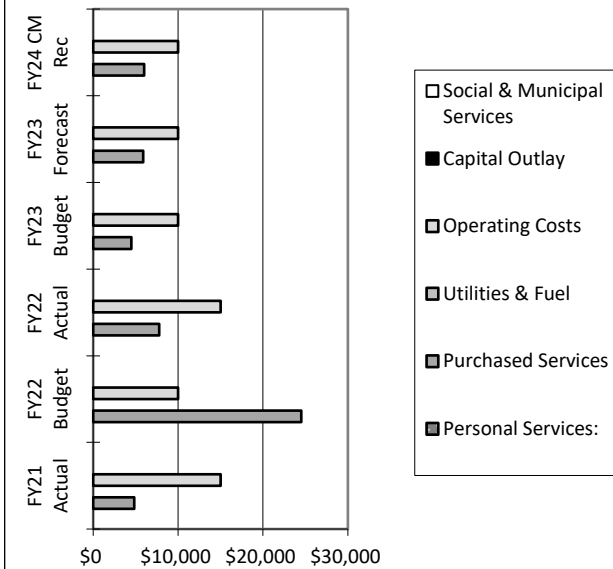
Account Number:

31201

FY24

	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD	Dept Head	Manager's Rec
Personnel Services:	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Purchased Services	\$4,824	\$24,500	\$7,769	\$4,500	\$5,900	\$5,778	\$6,000	\$6,000
Utilities & Fuel	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Operating Costs	\$15,000	\$10,000	\$15,000	\$10,000	\$10,000	\$0	\$10,000	\$10,000
Capital Outlay	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Social & Municipal Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTALS:	\$19,824	\$34,500	\$22,769	\$14,500	\$15,900	\$5,778	\$16,000	\$16,000

Graphic Representation

**FRINGE BENEFIT IMPACT (Estimated):**

FICA	\$0
Workers Comp	\$0
Health Insurance	\$0
Retirement	\$0
Unemployment	\$0
Other Insurance	\$0
Total Fringe Benefit Impact	\$0
# of Full Time Employees	0.00

	FY23 Budget	FY24 Manager's Rec	Dollar Change	Percentage Change
Personal Services:	\$0	\$0	\$0	N/A
Purchased Services	\$4,500	\$6,000	\$1,500	33.3%
Utilities & Fuel	\$0	\$0	\$0	N/A
Operating Costs	\$10,000	\$10,000	\$0	0.0%
Capital Outlay	\$0	\$0	\$0	N/A
Social & Municipal Services	\$0	\$0	\$0	N/A
TOTALS:	\$14,500	\$16,000	\$1,500	10.3%

Personnel Services

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Purchased Services

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec
60365	Recreation Programs Expense	\$4,824	\$24,500	\$7,769	\$4,500	\$5,900	\$5,778	\$6,000	\$6,000
Totals		\$4,824	\$24,500	\$7,769	\$4,500	\$5,900	\$5,778	\$6,000	\$6,000

Utilities & Fuel

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Other Operating Costs

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec
60799	Transfer Out to Other Funds	\$15,000	\$10,000	\$15,000	\$10,000	\$10,000	\$0	\$10,000	\$10,000
Totals		\$15,000	\$10,000	\$15,000	\$10,000	\$10,000	\$0	\$10,000	\$10,000

Capital Outlay

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Social & Municipal Services

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0



Fiscal Year 2024 Budget Request

March 8, 2023

Department: Recreation General Programs

Account Title: Recreation Programs Expense

Department Number: 31201

Account Number: 60365

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$4,824	\$24,500	\$7,769	\$4,500	\$5,900

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$6,000	\$6,000		\$1,500

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

MRPA Ticket sales and Smittys	\$ 6,000
Financial Aid moved to GF	\$ -
	\$ 6,000



Fiscal Year 2024 Budget Request

March 8, 2023

Department: Recreation General Programs

Account Title: Transfer Out to Other Funds

Department Number: 31201

Account Number: 60799

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$15,000	\$10,000	\$15,000	\$10,000	\$10,000

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$10,000	\$10,000		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Administrative transfer

City of Biddeford, Maine

Fiscal Year 2024

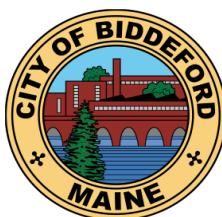
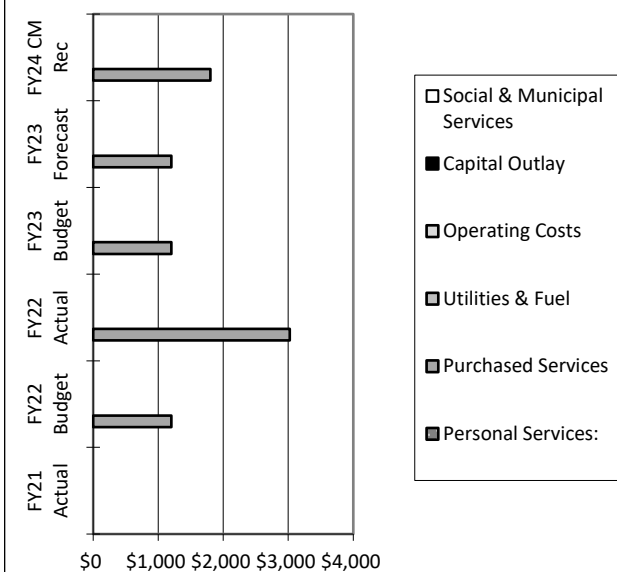
Budget: Recreation Teen Center

Account Number: 31202

FY24

	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD	Dept Head	Manager's Rec
Personnel Services:	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Purchased Services	\$0	\$1,200	\$3,025	\$1,200	\$1,200	\$240	\$1,800	\$1,800
Utilities & Fuel	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Operating Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital Outlay	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Social & Municipal Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTALS:	\$0	\$1,200	\$3,025	\$1,200	\$1,200	\$240	\$1,800	\$1,800

Graphic Representation

**FRINGE BENEFIT IMPACT (Estimated):**

FICA	\$0
Workers Comp	\$0
Health Insurance	\$0
Retirement	\$0
Unemployment	\$0
Other Insurance	\$0
Total Fringe Benefit Impact	\$0
# of Full Time Employees	0.00

	FY23 Budget	FY24 Manager's Rec	Dollar Change	Percentage Change
Personal Services:	\$0	\$0	\$0	N/A
Purchased Services	\$1,200	\$1,800	\$600	\$1
Utilities & Fuel	\$0	\$0	\$0	N/A
Operating Costs	\$0	\$0	\$0	N/A
Capital Outlay	\$0	\$0	\$0	N/A
Social & Municipal Services	\$0	\$0	\$0	N/A
TOTALS:	\$1,200	\$1,800	\$600	50.0%

Personnel Services

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Purchased Services

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec
60365	Recreation Programs Expense	\$0	\$1,200	\$3,025	\$1,200	\$1,200	\$240	\$1,800	\$1,800
Totals		\$0	\$1,200	\$3,025	\$1,200	\$1,200	\$240	\$1,800	\$1,800

Utilities & Fuel

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Other Operating Costs

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Capital Outlay

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Social & Municipal Services

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0



Fiscal Year 2024 Budget Request

March 8, 2023

Department: Recreation Teen Center

Account Title: Recreation Programs Expense

Department Number: 31202

Account Number: 60365

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$0	\$1,200	\$3,025	\$1,200	\$1,200

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$1,800	\$1,800		\$600

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Teen Center Summer Program	10 youth * 180.00	\$	1,800
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City of Biddeford, Maine

Fiscal Year 2024

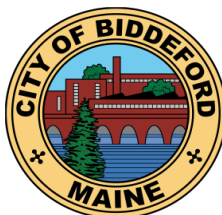
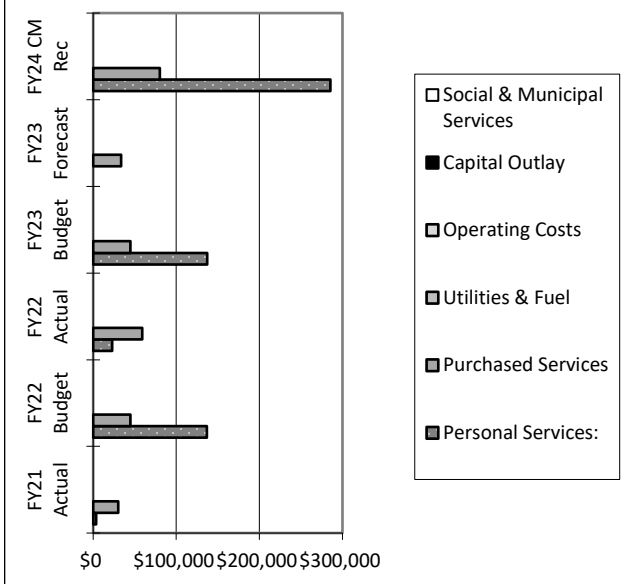
Budget: Recreation Safari Camp

Account Number: 31204

FY24

	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD	Dept Head	Manager's Rec
Personnel Services:	\$3,559	\$136,878	\$22,885	\$136,999	\$0	\$53,867	\$285,483	\$285,483
Purchased Services	\$30,153	\$44,628	\$58,927	\$44,749	\$33,435	\$19,635	\$80,118	\$80,118
Utilities & Fuel	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Operating Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital Outlay	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Social & Municipal Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTALS:	\$33,711	\$181,506	\$81,812	\$181,748	\$33,435	\$73,502	\$365,601	\$365,601

Graphic Representation

**FRINGE BENEFIT IMPACT (Estimated):**

FICA	\$19,657
Workers Comp	\$8,868
Health Insurance	\$0
Retirement	\$0
Unemployment	\$177
Other Insurance	\$0
Total Fringe Benefit Impact	\$28,702
# of Full Time Employees	0.00

	FY23 Budget	FY24 Manager's Rec	Dollar Change	Percentage Change
Personal Services:	\$136,999	\$285,483	\$148,484	108.4%
Purchased Services	\$44,749	\$80,118	\$35,369	79.0%
Utilities & Fuel	\$0	\$0	\$0	N/A
Operating Costs	\$0	\$0	\$0	N/A
Capital Outlay	\$0	\$0	\$0	N/A
Social & Municipal Services	\$0	\$0	\$0	N/A
TOTALS:	\$181,748	\$365,601	\$183,853	101.2%

Personnel Services

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec
60107	Temp/Seasonal Emp Wage Ex	\$3,559	\$123,549	\$18,969	\$123,549	\$0	\$50,029	\$256,958	\$256,958
60201	FICA/Medicare-ER Share Exp	\$0	\$9,451	\$3,916	\$9,451	\$0	\$3,838	\$19,657	\$19,657
60370	Workers Comp Insurance Exp	\$0	\$3,878	\$0	\$3,999	\$0	\$0	\$8,868	\$8,868
Totals		\$3,559	\$136,878	\$22,885	\$136,999	\$0	\$53,867	\$285,483	\$285,483

Purchased Services

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec
60365	Recreation Programs Expense	\$30,153	\$40,750	\$58,927	\$40,750	\$33,435	\$19,635	\$71,250	\$71,250
60370	Workers Comp Insurance Exp	\$0	\$3,878	\$0	\$3,999	\$0	\$0	\$8,868	\$8,868
Totals		\$30,153	\$44,628	\$58,927	\$44,749	\$33,435	\$19,635	\$80,118	\$80,118

Utilities & Fuel

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Other Operating Costs

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Capital Outlay

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Social & Municipal Services

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

City of Biddeford, Maine

Department Personnel Budget

Fiscal Year 2024

DEPARTMENT: 31204 Recreation Safari Camp

Classification	EMP #	FTE	Annual Total	Requested	City Manager Recommended	Council Approved	Last Name	First Name	Object
STAFFING SAFARI CAMP	232	-	193,822.53	194,568.00	194,568.00	0		0	60107
STAFFING OSB	233	-	34,736.40	34,870.00	34,870.00	0		0	60107
STAFFING CARAVAN CAMP	234	-	13,667.43	13,720.00	13,720.00	0		0	60107
STAFFING CONVOY CAMP	235	-	6,574.71	6,600.00	6,600.00	0		0	60107
STAFFING CIT	236	-	7,172.41	7,200.00	7,200.00	0		0	60107
TOTAL BUDGETED POSITIONS		-	255,973.49	256,958.00	256,958.00				

Notes:



Fiscal Year 2024 Budget Request

March 8, 2023

Department: Recreation Safari Camp

Account Title: Temp/Seasonal Emp Wage Exp

Department Number:

31204

Account Number:

60107

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$3,559	\$123,549	\$18,969	\$123,549	

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$256,958	\$256,958		\$133,409.0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Safari-OSB Staffing

Counselors \$194,568.00

Personnel	Rate	Hrs/Day	Days/Wk	Weeks
33.5	\$16.50	8	5	8.80

Site Leaders \$14,400.00

Personnel	Rate	Hrs/Day	Days/Wk	Weeks
2	\$18.00	8	5	10.00

Bus Driver \$13,720.00

Personnel	Rate	Hrs/Day	Days/Wk	Weeks
2	\$20.00	7	5	9.80

Inclusion Coordinator \$7,200.00

Personnel	Rate	Hrs/Day	Days/Wk	Weeks
1	\$18.00	8	5	10.00

OSB Director \$11,830.00

Personnel	Rate	Hrs/Day	Days/Wk	Weeks
1	\$22.75	8	5	13.00

Caravan-Convoy Camp \$6,600.00

Personnel	Rate	Hrs/Day	Days/Wk	Weeks
10	\$16.50	8	5	1.00

Assistant Dir-Site Leader \$1,440.00

<i>Personnel</i>	<i>Rate</i>	<i>Hrs/Day</i>	<i>Days/Wk</i>	<i>Weeks</i>
2	\$18.00	8	5	1.00

CIT

\$7,200.00

<i>Personnel</i>	<i>Rate</i>	<i>Hrs/Day</i>	<i>Days/Wk</i>	<i>Weeks</i>
1	\$18.00	8	5	10.00



Fiscal Year 2024 Budget Request

March 8, 2023

Department: Recreation Safari Camp

Account Title: FICA/Medicare-ER Share Exp

Department Number: 31204

Account Number: 60201

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$0	\$9,451	\$3,916	\$9,451	

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$19,657	\$19,657		\$10,206

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Fiscal Year 2024 Budget Request

March 8, 2023

Department: Recreation Safari Camp

Account Title: Recreation Programs Expense

Department Number:

31204

Account Number:

60365

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$30,153	\$40,750	\$58,927	\$40,750	\$33,435

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$71,250	\$71,250		\$30,500

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Safari Camp

Contract Drivers	\$ 1,000.00
Safari Entrance Fees	\$ 20,000.00
Safari Shirts	\$ 1,500.00
Safari Supplies	\$ 10,000.00
Safari Training	\$ 1,000.00
Staff Shirts	\$ 750.00

OSB

Entrance Fees	\$ 15,000.00
OSB Shirts	\$ 750.00
Supplies	\$ 1,500.00
Staff Shirts	\$ 250.00

Caravan Camp

Entrance Fees	\$ 5,000.00
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Convoy Camp

Entrance Fees	\$ 1,800.00
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CIT

CIT Shirts	\$ 250.00
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Supplies	\$	500.00
My Rec	\$	1,700.00



Fiscal Year 2024 Budget Request

March 8, 2023

Department: Recreation Safari Camp

Account Title: Workers Comp Insurance Exp

Department Number: 31204

Account Number: 60370

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$0	\$3,878	\$0	\$3,999	

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$8,868	\$8,868		\$4,869

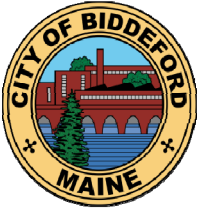
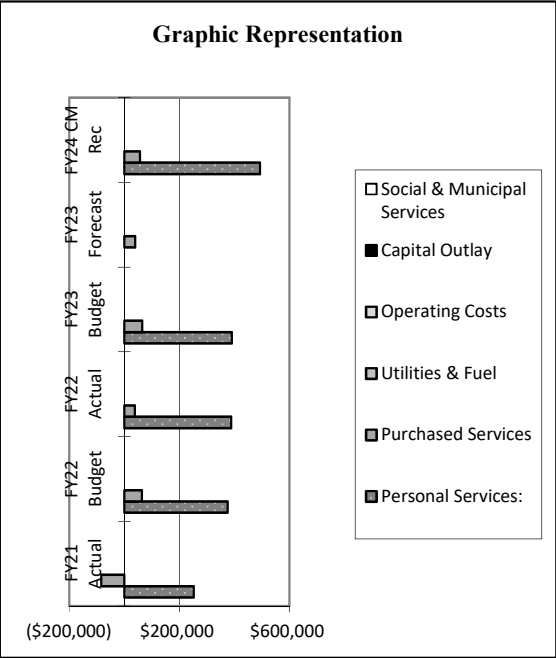
Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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City of Biddeford, Maine
Fiscal Year 2024

Budget: Recreation Cub Care-Vacation Camps
Account Number: 31206

	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD	FY24		City Council Approved
							Dept Head	Manager's Rec	
Personnel Services:	\$252,459	\$376,092	\$388,405	\$391,149	\$0	\$134,729	\$492,760	\$492,760	\$492,760
Purchased Services	(\$83,136)	\$63,995	\$38,110	\$64,937	\$40,000	\$8,402	\$57,221	\$57,221	\$57,221
Utilities & Fuel	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Operating Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital Outlay	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Social & Municipal Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTALS:	\$169,323	\$440,087	\$426,516	\$456,086	\$40,000	\$143,130	\$549,981	\$549,981	\$549,981



FRINGE BENEFIT IMPACT (Estimated):	
FICA	\$30,557
Workers Comp	\$13,697
Health Insurance	\$35,524
Retirement	\$16,244
Unemployment	\$317
Other Insurance	\$1,894
Total Fringe Benefit Impact	\$98,233
# of Full Time Employees	9.86

	FY23 Budget	FY24 Manager's Rec	Dollar Change	Percentage Change
Personal Services:	\$391,149	\$492,760	\$101,611	26.0%
Purchased Services	\$64,937	\$57,221	-\$7,716	-12%
Utilities & Fuel	\$0	\$0	\$0	N/A
Operating Costs	\$0	\$0	\$0	N/A
Capital Outlay	\$0	\$0	\$0	N/A
Social & Municipal Services	\$0	\$0	\$0	N/A
TOTALS:	\$456,086	\$549,981	\$93,895	20.6%

Personnel Services

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24		
								Dept Head	Mgr's Rec	Council
60105	F-T Employee Wage Exp	\$80,977	\$113,003	\$55,277	\$138,121	\$0	\$36,146	\$151,756	\$151,756	\$151,756
60106	P-T Employee Wage Exp	\$87,190	\$169,328	\$234,389	\$162,365	\$0	\$61,539	\$238,180	\$238,180	\$238,180
60107	Temp/Seasonal Emp Wage Exp	\$31,934	\$2,275	\$31,954	\$2,275	\$0	\$14,758	\$2,000	\$2,000	\$2,000
60111	Overtime Wage Expense	\$3,985	\$8,500	\$4,973	\$6,500	\$0	\$1,345	\$7,500	\$7,500	\$7,500
60201	FICA/Medicare-ER Share Exp	\$18,561	\$22,423	\$28,786	\$24,378	\$0	\$8,402	\$30,557	\$30,557	\$30,557
60202	MPERS-Employer Share Exp	\$4,122	\$11,897	\$7,094	\$14,478	\$0	\$1,869	\$16,244	\$16,244	\$16,244
60210	HPHC Ins Employer Share Exp	\$24,341	\$37,538	\$24,346	\$30,932	\$0	\$9,982	\$30,932	\$30,932	\$30,932
60212	S-T Disability ER Share Exp	\$0	\$180	\$119	\$334	\$0	\$103	\$334	\$334	\$334
60216	Delta Dental ER Share	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60217	RHSA Plan ER Share	\$1,350	\$1,560	\$1,466	\$1,560	\$0	\$585	\$1,560	\$1,560	\$1,560
60370	Workers Comp Insurance Exp	\$0	\$9,390	\$0	\$10,207	\$0	\$0	\$13,697	\$13,697	\$13,697
Totals		\$252,459	\$376,092	\$388,405	\$391,149	\$0	\$134,729	\$492,760	\$492,760	\$492,760

Purchased Services

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24		
								Dept Head	Mgr's Rec	Council
60365	Recreation Programs Expense	(\$83,136)	\$54,605	\$38,110	\$54,730	\$40,000	\$8,402	\$43,524	\$43,524	\$43,524
60370	Workers Comp Insurance Exp	\$0	\$9,390	\$0	\$10,207	\$0	\$0	\$13,697	\$13,697	\$13,697
Totals		-\$83,136	\$63,995	\$38,110	\$64,937	\$40,000	\$8,402	\$57,221	\$57,221	\$57,221

Utilities & Fuel

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24		
								Dept Head	Mgr's Rec	Council
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Other Operating Costs

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24		
								Dept Head	Mgr's Rec	Council

Capital Outlay

Account Number	Description	FY21	FY22	FY22	FY23	FY23	FY23	FY24			
		Actual	Budget	Actual	Budget	Forecast	YTD	12/31/22	Dept Head	Mgr's Rec	Council

Social & Municipal Services

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24		
								Dept Head	Mgr's Rec	Council

**Department Personnel Budget
Fiscal Year 2024**

DEPARTMENT: 31206 Recreation Cub Care-Vacation Camps

Classification	EMP #	FTE	Annual Total	Requested	City Manager Recommended	Last Name	First Name	Object
CUB CARE DIRECTOR	10726	1.00	47,840.00	48,024.00	48,024.00	VACANT	0	60105
YOUTH & FAMILY SERVICE COORD.	10719	1.00	56,014.40	56,229.84	56,229.84	VACANT	0	60105
PT CUB CARE ASSISTANT	10323	1.00	47,320.00	47,502.00	47,502.00	KEEZER	ALICIA	60105
SITE DIRECTORS	31	1.05	39,347.86	39,499.20	39,499.20	0	0	60106
COUNSELORS	50	5.46	187,280.69	188,001.00	188,001.00	0	0	60106
VAC CAMP LEADER	51	0.04	1,434.48	1,440.00	1,440.00	0	0	60106
VAC CAMP COUNSELORS	52	0.15	5,259.77	5,280.00	5,280.00	0	0	60106
EARLY RELEASE STAFF	53	0.11	3,944.83	3,960.00	3,960.00	0	0	60106
VAC CAMP BUS DRIVER	BUS CAMP 1	0.02	996.17	1,000.00	1,000.00	0	0	60107
EARLY RELEASE DRIVER	BUS CAMP 2	0.02	996.17	1,000.00	1,000.00	0	0	60107
TOTAL BUDGETED POSITIONS		9.86	390,434.37	391,936.04	391,936.04			

Notes:



Fiscal Year 2024 Budget Request

March 17, 2023

Department: Recreation Cub Care-Vacation Camps

Account Title: F-T Employee Wage Exp

Department Number: 31206

Account Number: 60105

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$80,977	\$113,003	\$55,277	\$138,121	

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$151,756	\$151,756		\$13,635

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Y&FPD				\$56,229.84
<i>Personnel</i>	<i>Rate</i>	<i>Hrs/Day</i>	<i>Days/Wk</i>	<i>Weeks</i>
<i>1</i>	<i>\$26.93</i>	<i>8</i>	<i>5</i>	<i>52.20</i>

Cub Care-Camp Director				\$48,024.00
<i>Personnel</i>	<i>Rate</i>	<i>Hrs/Day</i>	<i>Days/Wk</i>	<i>Weeks</i>
<i>1</i>	<i>\$23.00</i>	<i>8</i>	<i>5</i>	<i>52.20</i>

OSB-Youth Sports Assistant				\$47,502.00
<i>Personnel</i>	<i>Rate</i>	<i>Hrs/Day</i>	<i>Days/Wk</i>	<i>Weeks</i>
<i>1</i>	<i>\$22.75</i>	<i>8</i>	<i>5</i>	<i>52.20</i>

Total \$151,755.84



Fiscal Year 2024 Budget Request

March 17, 2023

Department: Recreation Cub Care-Vacation Camps

Account Title: P-T Employee Wage Exp

Department Number: 31206

Account Number: 60106

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$87,190	\$169,328	\$234,389	\$162,365	

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$238,180	\$238,180		\$75,815

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Site Director \$39,499.20

Personnel	Rate	Hrs/Day	Days/Wk	Weeks
2	\$18.00	5.2	5	42.20

Counselors \$188,001.00

Personnel	Rate	Hrs/Day	Days/Wk	Weeks
15	\$16.50	3.6	5	42.20

Vacation Camp-Leader \$1,440.00

Personnel	Rate	Hrs/Day	Days/Wk	Weeks
1	\$18.00	8	5	2.00

Vacation Camp Counselors \$5,280.00

Personnel	Rate	Hrs/Day	Days/Wk	Weeks
4	\$16.50	8	5	2.00

Early Release Staff \$3,960.00

Personnel	Rate	Total Hours School Year
4	\$16.50	60

Total \$238,180.20



Fiscal Year 2024 Budget Request

March 17, 2023

Department: Recreation Cub Care-Vacation Camps

Account Title: Temp/Seasonal Emp Wage Exp

Department Number: 31206

Account Number: 60107

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$31,934	\$2,275	\$31,954	\$2,275	

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$2,000	\$2,000		\$ (275)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Vac Camp bus driver \$1,000.00

<i>Personnel</i>	<i>Rate</i>	<i>Hrs/Day</i>	<i>Days/Wk</i>	<i>Weeks</i>
1	\$20.00	5	5	2.00

Early Release driver \$1,000.00

<i>Personnel</i>	<i>Rate</i>	<i>Hours per day</i>	<i>Days</i>	
1	\$20.00	5	10	

Total \$2,000.00



Fiscal Year 2024 Budget Request

March 17, 2023

Department: Recreation Cub Care-Vacation Camps

Account Title: Overtime Wage Expense

Department Number: 31206

Account Number: 60111

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$3,985	\$8,500	\$4,973	\$6,500	

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$7,500	\$7,500		\$ 1,000

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Cub Care/ Camp Dir.	\$ 2,500.00
Y&FPD Coordinator	\$ 2,500.00
Rec. Prog. Asst.	\$ 2,500.00
Total	\$ 7,500.00



Fiscal Year 2024 Budget Request

March 17, 2023

Department: Recreation Cub Care-Vacation Camps

Account Title: FICA/Medicare-ER Share Exp

Department Number: 31206

Account Number: 60201

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$18,561	\$22,423	\$28,786	\$24,378	

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$30,557	\$30,557		\$ 6,179

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



Fiscal Year 2024 Budget Request

March 17, 2023

Department: Recreation Cub Care-Vacation Camps

Account Title: MPERS-Employer Share Exp

Department Number: 31206

Account Number: 60202

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$4,122	\$11,897	\$7,094	\$14,478	

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$16,244	\$16,244		\$1,766

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



Fiscal Year 2024 Budget Request

March 17, 2023

Department: Recreation Cub Care-Vacation Camps

Account Title: HPHC Ins Employer Share Exp

Department Number: 31206

Account Number: 60210

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$24,341	\$37,538	\$24,346	\$30,932	

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$30,932	\$30,932		\$ -

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



Fiscal Year 2024 Budget Request

March 17, 2023

Department: Recreation Cub Care-Vacation Camps

Account Title: S-T Disability ER Share Exp

Department Number: 31206

Account Number: 60212

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$0	\$180	\$119	\$334	

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$334	\$334		\$ -

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



Fiscal Year 2024 Budget Request

March 17, 2023

Department: Recreation Cub Care-Vacation Camps

Account Title: RHSA Plan ER Share

Department Number: 31206

Account Number: 60217

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$1,350	\$1,560	\$1,466	\$1,560	

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$1,560	\$1,560		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



Fiscal Year 2024 Budget Request

March 17, 2023

Department: Recreation Cub Care-Vacation Camps

Account Title: Workers Comp Insurance Exp

Department Number: 31206

Account Number: 60370

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$0	\$9,390	\$0	\$10,207	

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$13,697	\$13,697		\$3,490

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



Fiscal Year 2024 Budget Request

March 17, 2023

Department: Recreation Cub Care-Vacation Camps

Account Title: Recreation Programs Expense

Department Number: 31206

Account Number: 60365

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
-\$83,136	\$54,605	\$38,110	\$54,730	\$40,000

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$43,524	\$43,524		\$ (11,206)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Cub Care

Diesel	\$3,500.00
Gas	\$100.00
Staff Training	\$2,750.00
Clothing	\$1,000.00
Cell Phones	\$1,500.00
Supplies	\$3,000.00
Total Cub Care	\$11,850.00

Vacation Camps

Entrance Fees					\$6,210.00
Participants		Ave. Rate/Day	Trips		
45		\$23.00	6	1	1.00
Lunches					\$2,880.00
Participants		Rate	Days		
45		\$8.00	8	1	1.00
Misc.					
		Rate			
Total Vacation Camp					\$9,090.00

Full Day/Early Release

	Ave Rate	Participants	Trips	
Early Release Trips	\$18.00	65.00	10.00	\$11,700.00
Full Day Entrance Fees	\$25.00	37.00	4.00	\$3,700.00
Lunches	\$8.00	37.00	4.00	\$1,184.00
Total Full Day/ER				\$16,584.00

Cub Care Enrichment

	Ave Rate	Participants	Sessions	
Pet Pals	\$25.00	60.00	4.00	\$6,000.00
Cub Care Enrichment Programs Total				\$ 6,000

Total

City of Biddeford, Maine

Fiscal Year 2024

Budget:

Recreation Youth Enrichment

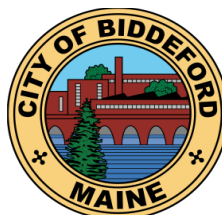
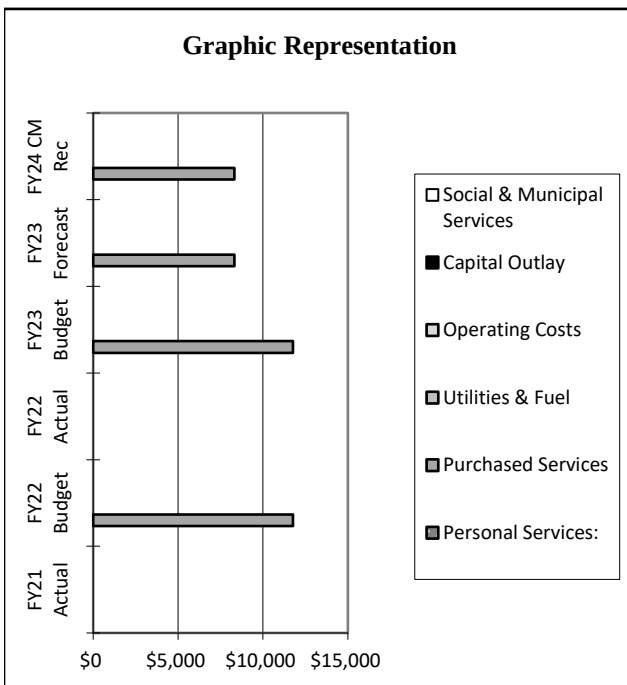
Account Number:

31209

FY24

	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD	Dept Head	Manager's Rec
Personnel Services:	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Purchased Services	\$0	\$11,760	\$0	\$11,760	\$8,320	\$38	\$8,320	\$8,320
Utilities & Fuel	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Operating Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital Outlay	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Social & Municipal Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTALS:	\$0	\$11,760	\$0	\$11,760	\$8,320	\$38	\$8,320	\$8,320

Graphic Representation

**FRINGE BENEFIT IMPACT (Estimated):**

FICA	\$0
Workers Comp	\$0
Health Insurance	\$0
Retirement	\$0
Unemployment	\$0
Other Insurance	\$0
Total Fringe Benefit Impact	\$0
# of Full Time Employees	0.00

	FY23 Budget	FY24 Manager's Rec	Dollar Change	Percentage Change
Personal Services:	\$0	\$0	\$0	N/A
Purchased Services	\$11,760	\$8,320	-\$3,440	-29.3%
Utilities & Fuel	\$0	\$0	\$0	N/A
Operating Costs	\$0	\$0	\$0	N/A
Capital Outlay	\$0	\$0	\$0	N/A
Social & Municipal Services	\$0	\$0	\$0	N/A
TOTALS:	\$11,760	\$8,320	-\$3,440	-29.3%

Personnel Services

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Purchased Services

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec
	60365 Recreation Programs Expense	\$0	\$11,760	\$0	\$11,760	\$8,320	\$38	\$8,320	\$8,320
Totals		\$0	\$11,760	\$0	\$11,760	\$8,320	\$38	\$8,320	\$8,320

Utilities & Fuel

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Other Operating Costs

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Capital Outlay

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Social & Municipal Services

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0



Fiscal Year 2024 Budget Request

March 8, 2023

Department: Recreation Youth Enrichment

Account Title: Recreation Programs Expense

Department Number: 31209

Account Number: 60365

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$0	\$11,760	\$0	\$11,760	\$8,320

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$8,320	\$8,320		\$ (3,440)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Enrichment Expenses

Mad Science				\$ 3,960.00
<i>Participants</i>	<i>Rate</i>	<i>Sessions</i>		
20	\$99.00	2		

Safe Sitter				\$ 400.00
<i>Participants</i>	<i>Rate</i>	<i>Sessions</i>		
20	\$20.00	1		

Brick By Brick (lego)				\$ 3,960.00
<i>Participants</i>	<i>Rate</i>	<i>Sessions</i>		
20	\$99.00	2		

Total \$ 8,320.00

City of Biddeford, Maine

Fiscal Year 2024

Budget:

Rec Youth Sports Program

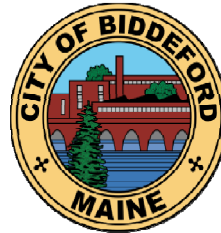
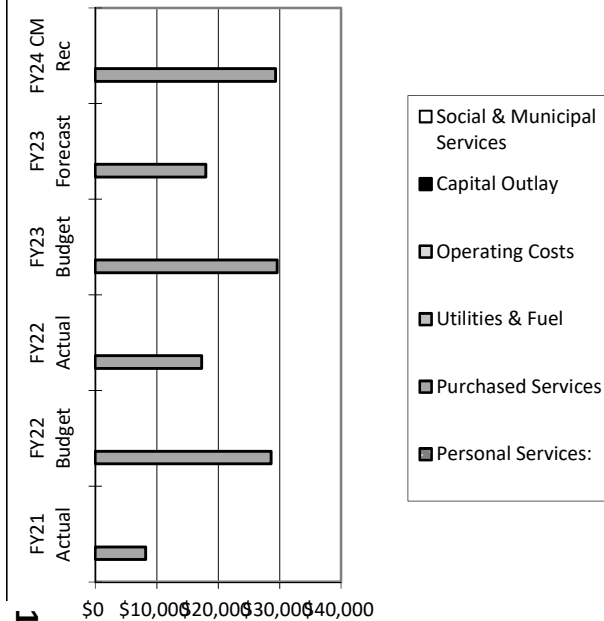
Account Number:

31211

FY24

	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD	Dept Head	Manager's Rec
Personnel Services:	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Purchased Services	\$8,202	\$28,605	\$17,329	\$29,600	\$18,000	\$9,125	\$29,339	\$29,339
Utilities & Fuel	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Operating Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital Outlay	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Social & Municipal Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTALS:	\$8,202	\$28,605	\$17,329	\$29,600	\$18,000	\$9,125	\$29,339	\$29,339

Graphic Representation

**FRINGE BENEFIT IMPACT (Estimated):**

FICA	\$0
Workers Comp	\$0
Health Insurance	\$0
Retirement	\$0
Unemployment	\$0
Other Insurance	\$0
Total Fringe Benefit Impact	\$0
# of Full Time Employees	0.00

	FY23 Budget	FY24 Manager's Rec	Dollar Change	Percentage Change
Personal Services:	\$0	\$0	\$0	N/A
Purchased Services	\$29,600	\$29,339	-\$261	-0.9%
Utilities & Fuel	\$0	\$0	\$0	N/A
Operating Costs	\$0	\$0	\$0	N/A
Capital Outlay	\$0	\$0	\$0	N/A
Social & Municipal Services	\$0	\$0	\$0	N/A
TOTALS:	\$29,600	\$29,339	-\$261	-0.9%

Personnel Services

Account Number	Description	FY21	FY22	FY22	FY23	FY23	FY23	FY24	
		Actual	Budget	Actual	Budget	Forecast	YTD 12/31/22	Dept Head	Mgr's Rec

Purchased Services

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec
60365	Recreation Programs Expense	\$8,202	\$28,605	\$17,329	\$29,600	\$18,000	\$9,125	\$29,339	\$29,339
Totals		\$8,202	\$28,605	\$17,329	\$29,600	\$18,000	\$9,125	\$29,339	\$29,339

Utilities & Fuel

Account Number	Description	FY21	FY22	FY22	FY23	FY23	FY23	FY24	
		Actual	Budget	Actual	Budget	Forecast	YTD 12/31/22	Dept Head	Mgr's Rec

Other Operating Costs

Account Number	Description	FY21	FY22	FY22	FY23	FY23	FY23	FY24	
		Actual	Budget	Actual	Budget	Forecast	YTD 12/31/22	Dept Head	Mgr's Rec

Capital Outlay

Account Number	Description	FY21	FY22	FY22	FY23	FY23	FY23	FY24	
		Actual	Budget	Actual	Budget	Forecast	YTD 12/31/22	Dept Head	Mgr's Rec
			</						

Social & Municipal Services

Account		FY21	FY22	FY22	FY23	FY23	FY23	FY24	
Number	Description	Actual	Budget	Actual	Budget	Forecast	YTD 12/31/22	Dept Head	Mgr's Rec
			</						



Fiscal Year 2024 Budget Request

March 18, 2023

Department: Rec Youth Sports Program

Account Title: Recreation Programs Expense

Department Number: 31211

Account Number: 60365

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$8,202	\$28,605	\$17,329	\$29,600	\$18,000

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$29,339	\$29,339		-\$261

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Volleyball Camp - (BHS Coaches Stipend, T-Shirts)	\$ 540.00
Fall Field Hockey - (Coaches Stipend, T-Shirts, Tournaments)	\$ 503.00
Fall Soccer - (Equipment, T-Shirts, Certificates & Medals, Instructor Fees,	\$ 2,976.00
Longchamp Soccer Camp	\$ 2,175.00
Flag Football	\$ 200.00
Junior Golf Clinic	\$ 1,164.00
Winter Basketball - (Equipment, Assistant wages,Awards & Banquets,	\$ 3,358.00
Wrestling - (T-Shirts, Tournament Fee)	\$ 200.00
Competition Cheering - (Instructors Fee, T-Shirts, Competition Fees, Music fee,	\$ 6,623.00
Travel Basketball	\$ 795.00
Tennis in the Parks - (Instructors Fee)	\$ 770.00
Summer Field Hockey Camp - (Coaches Stipend, T-Shirts)	\$ 1,900.00
Youth Programs OT	\$ 5,000.00
My Rec Website	\$ 1,135.00
	\$ -
NRPA National Conference	\$ 2,000.00
Total	\$ 29,339.00

City of Biddeford, Maine

Fiscal Year 2024

Budget:

Rec Adult Sports Program

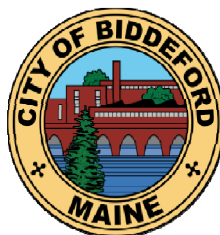
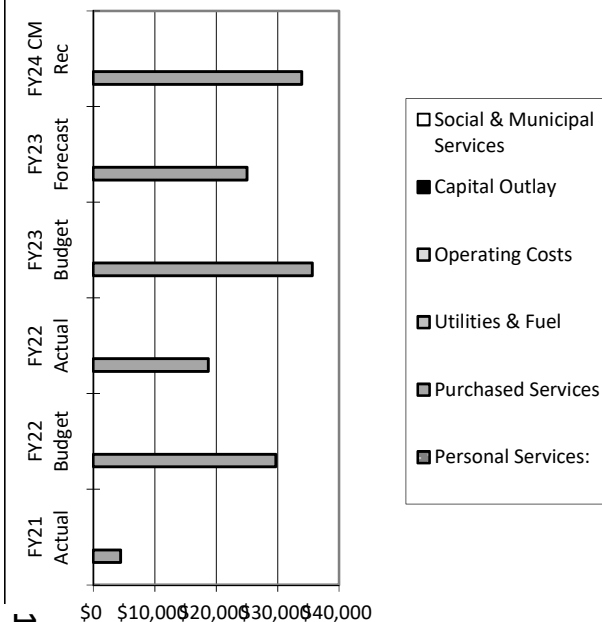
Account Number:

31214

FY24

	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD	Dept Head	Manager's Rec
Personnel Services:	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Purchased Services	\$4,456	\$29,685	\$18,738	\$35,635	\$25,000	\$12,072	\$33,920	\$33,920
Utilities & Fuel	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Operating Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital Outlay	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Social & Municipal Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTALS:	\$4,456	\$29,685	\$18,738	\$35,635	\$25,000	\$12,072	\$33,920	\$33,920

Graphic Representation

**FRINGE BENEFIT IMPACT (Estimated):**

FICA	\$0
Workers Comp	\$0
Health Insurance	\$0
Retirement	\$0
Unemployment	\$0
Other Insurance	\$0
Total Fringe Benefit Impact	\$0
# of Full Time Employees	0.00

	FY23 Budget	FY24 Manager's Rec	Dollar Change	Percentage Change
Personal Services:	\$0	\$0	\$0	N/A
Purchased Services	\$35,635	\$33,920	-\$1,715	-4.8%
Utilities & Fuel	\$0	\$0	\$0	N/A
Operating Costs	\$0	\$0	\$0	N/A
Capital Outlay	\$0	\$0	\$0	N/A
Social & Municipal Services	\$0	\$0	\$0	N/A
TOTALS:	\$35,635	\$33,920	-\$1,715	-4.8%

Personnel Services

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Purchased Services

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec
60365	Recreation Programs Expense	\$4,456	\$29,685	\$18,738	\$35,635	\$25,000	\$12,072	\$33,920	\$33,920
Totals		\$4,456	\$29,685	\$18,738	\$35,635	\$25,000	\$12,072	\$33,920	\$33,920

Utilities & Fuel

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Other Operating Costs

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Capital Outlay

Account		FY21	FY22	FY22	FY23	FY23	FY23	FY24	
Number	Description	Actual	Budget	Actual	Budget	Forecast	YTD 12/31/22	Dept Head	Mgr's Rec

Social & Municipal Services

Account		FY21	FY22	FY22	FY23	FY23	FY23	FY24	
Number	Description	Actual	Budget	Actual	Budget	Forecast	YTD 12/31/22	Dept Head	Mgr's Rec



Fiscal Year 2024 Budget Request

March 18, 2023

Department: Rec Adult Sports Program

Account Title: Recreation Programs Expense

Department Number: 31214

Account Number: 60365

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$4,456	\$29,685	\$18,738	\$35,635	\$25,000

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$33,920	\$33,920		\$ (1,715)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Mens Softball	balls, staff wage, umpire, awards, supplies	\$	10,000
Co-ed Softball	balls, staff wage, umpire, awards, supplies	\$	6,500
Fall Mens Softball League	balls, staff wage, umpire, awards, supplies	\$	2,200
Mens V.ball	balls, referee, awards, equipment	\$	1,975
Womens V.ball	balls, referee, awards, equipment	\$	3,610
Pickleball	balls, equipment, awards, supplies, court lining	\$	1,500
Co-ed Indoor Soccer	balls, coordinator, equipment	\$	150
Men's Basketball	balls, coordinator, equipment	\$	150
Over 30 Basketball	balls, coordinator, equipment	\$	150
Kettle Bell	instructor fee, equipment	\$	1,200
Fitness	instructor	\$	500
Jazzercise	instructor wage	\$	500
Chair Yoga	instructor wage, supplies, equipment	\$	350
Clothing Allowance		\$	500
OT Coordinator		\$	2,500
Training Dues License	MRPA annual State of Maine Guide Lic.	\$	1,000
My Rec Software	annual fees	\$	1,135
		\$	33,920

City of Biddeford, Maine

Fiscal Year 2024

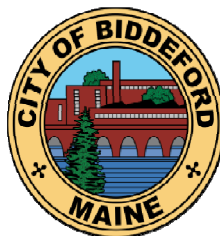
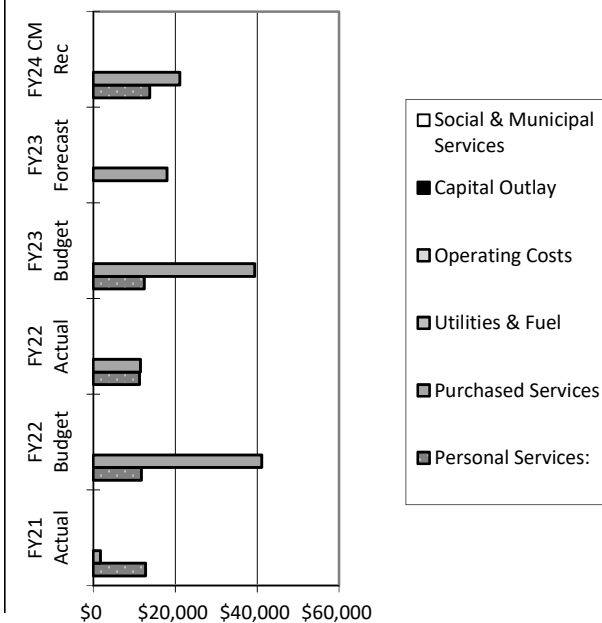
Budget: Recreation Ross Center

Account Number: 31220

FY24

	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD	Dept Head	Manager's Rec
Personnel Services:	\$12,719	\$11,767	\$11,292	\$12,467	\$0	\$8,087	\$13,776	\$13,776
Purchased Services	\$1,755	\$41,116	\$11,536	\$39,396	\$18,000	\$3,791	\$21,142	\$21,142
Utilities & Fuel	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Operating Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital Outlay	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Social & Municipal Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTALS:	\$14,474	\$52,883	\$22,828	\$51,863	\$18,000	\$11,878	\$34,918	\$34,918

Graphic Representation

**FRINGE BENEFIT IMPACT (Estimated):**

FICA	\$926
Workers Comp	\$417
Health Insurance	\$0
Retirement	\$0
Unemployment	\$47
Other Insurance	\$334
Total Fringe Benefit Impact	\$1,724
# of Full Time Employees	0.98

	FY23 Budget	FY24 Manager's Rec	Dollar Change	Percentage Change
Personal Services:	\$12,467	\$13,776	\$1,309	10.5%
Purchased Services	\$39,396	\$21,142	-\$18,254	-46.3%
Utilities & Fuel	\$0	\$0	\$0	N/A
Operating Costs	\$0	\$0	\$0	N/A
Capital Outlay	\$0	\$0	\$0	N/A
Social & Municipal Services	\$0	\$0	\$0	N/A
TOTALS:	\$51,863	\$34,918	-\$16,945	-32.7%

Personnel Services

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec
60105	F-T Employee Wage Exp	\$5,473	\$5,340	\$5,413	\$5,682	\$0	\$3,123	\$5,703	\$5,703
60106	P-T Employee Wage Exp	\$6,861	\$5,340	\$5,430	\$5,340	\$0	\$4,390	\$6,396	\$6,396
60107	Temp/Seasonal Emp Wage Ex	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60111	Overtime Wage Expense	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60201	FICA/Medicare-ER Share Exp	\$385	\$757	\$448	\$845	\$0	\$566	\$926	\$926
60202	MPERS-Employer Share Exp	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60203	457 Plan-Employer Share Exp	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60210	HPHC Ins Employer Share Ex	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60212	S-T Disability ER Share Exp	\$0	\$72	\$0	\$334	\$0	\$7	\$334	\$334
60217	S-T Disability ER Share Exp	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60370	Workers Comp Insurance Exp	\$0	\$258	\$0	\$266	\$0	\$0	\$417	\$417
Totals		\$12,719	\$11,767	\$11,292	\$12,467	\$0	\$8,087	\$13,776	\$13,776

Purchased Services

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec
60365	Recreation Programs Expense	\$1,755	\$40,858	\$11,536	\$39,130	\$18,000	\$3,791	\$20,725	\$20,725
60370	Workers Comp Insurance Exp	\$0	\$258	\$0	\$266	\$0	\$0	\$417	\$417
Totals		\$1,755	\$41,116	\$11,536	\$39,396	\$18,000	\$3,791	\$21,142	\$21,142

Utilities & Fuel

Account		FY21	FY22	FY22	FY23	FY23	FY23	FY24	
Number	Description	Actual	Budget	Actual	Budget	Forecast	YTD 12/31/22	Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Other Operating Costs

Account Number	Description	FY21	FY22	FY22	FY23	FY23	FY23	FY24	
		Actual	Budget	Actual	Budget	Forecast	YTD 12/31/22	Dept Head	Mgr's Rec
			</						

Capital Outlay

Account Number	Description	FY21	FY22	FY22	FY23	FY23	FY23	FY24	
		Actual	Budget	Actual	Budget	Forecast	YTD 12/31/22	Dept Head	Mgr's Rec
			</						

Social & Municipal Services

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec

City of Biddeford, Maine
Department Personnel Budget
Fiscal Year 2024

DEPARTMENT: 31220 Recreation Ross Center

Classification	EMP #	FTE	Annual Total	Requested	City Manager Recommended	Last Name	First Name	Object
PROGRAM ASSISTANT	10181	0.83	5,681.52	5,703.37	5,703.37	LAPIERRE	LINDA	60105
PART TIME WORKER BUS DRIVER	37	0.15	6,371.49	6,396.00	6,396.00	0	0	60106

TOTAL BUDGETED POSITIONS	0.98	12,053.01	12,099.37	12,099.37
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Notes:



Fiscal Year 2024 Budget Request

March 18, 2023

Department: Recreation Ross Center

Account Title: F-T Employee Wage Exp

Department Number: 31220

Account Number: 60105

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$5,473	\$5,340	\$5,413	\$5,682	

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$5,703	\$5,703		\$21

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Program Assisatnt

\$5,703.37

<i>Personnel</i>	<i>Rate</i>	<i>Hrs/Wk</i>	<i>Wks/Yr</i>
<i>1</i>	<i>\$18.21</i>	<i>6</i>	<i>52.2</i>



Fiscal Year 2024 Budget Request

March 18, 2023

Department: Recreation Ross Center

Account Title: P-T Employee Wage Exp

Department Number: 31220

Account Number: 60106

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$6,861	\$5,340	\$5,430	\$5,340	

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$6,396	\$6,396		\$ 1,056

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Bus Driver/Trip Host				\$6,396.00
<i>Personnel</i>	<i>Rate</i>	<i>Hrs/Trip</i>	<i>Trips</i>	
<i>1</i>	<i>\$20.50</i>	<i>6</i>	<i>52</i>	



Fiscal Year 2024 Budget Request

March 18, 2023

Department: Recreation Ross Center

Account Title: Temp/Seasonal Emp Wage Exp

Department Number: 31220

Account Number: 60107

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$0	\$0	\$0	\$0	

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$0	\$0		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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**Fiscal Year 2024
Budget Request**

March 18, 2023

Department: Recreation Ross Center

Account Title: Overtime Wage Expense

Department Number: 31220

Account Number: 60111

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$0	\$0	\$0	\$0	\$0

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$0	\$0		\$ -

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Overtime \$ -



Fiscal Year 2024 Budget Request

March 18, 2023

Department: Recreation Ross Center

Account Title: FICA/Medicare-ER Share Exp

Department Number: 31220

Account Number: 60201

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$385	\$757	\$448	\$845	

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$926	\$926		\$ 81

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



Fiscal Year 2024 Budget Request

March 18, 2023

Department: Recreation Ross Center

Account Title: S-T Disability ER Share Exp

Department Number: 31220

Account Number: 60212

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$0	\$72	\$0	\$334	

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$334	\$334		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



Fiscal Year 2024 Budget Request

March 18, 2023

Department: Recreation Ross Center

Account Title: Workers Comp Insurance Exp

Department Number: 31220

Account Number: 60370

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$0	\$258	\$0	\$266	

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$417	\$417		\$151

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



Fiscal Year 2024 Budget Request

March 18, 2023

Department: Recreation Ross Center

Account Title: Recreation Programs Expense

Department Number: 31220

Account Number: 60365

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$1,755	\$40,858	\$11,536	\$39,130	\$18,000

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$20,725	\$20,725		\$ (18,405)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Mystery Trips 2	meals, entertainment, fuel, prizes	\$2,900.00
Theatre Trips w/Meal	tickets, fuel, meals, prizes	\$5,400.00
Theatre w/o meal	tickets, fuel, prizes	\$8,200.00
Arts & Crafts Classes/12	craft materials	\$390.00
Craft Fairs/2	promotional items	\$200.00
Lunch Bunch	staff meals, fuel	\$1,000.00
Oxford Casino 6	staff meals, fuel	\$600.00
Mohegan Sun Casino 3	staff meals, fuel	\$500.00
Museums	tickets, gas, staff meals	\$400.00
MyRec		\$1,135.00
		\$20,725.00

City of Biddeford, Maine

Fiscal Year 2024

Budget:

Rec Outdoor Adventure Program

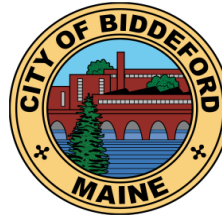
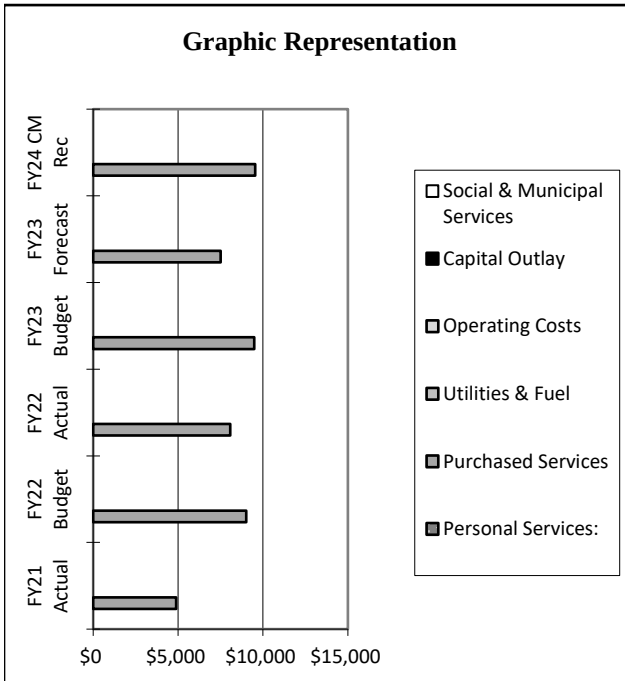
Account Number:

31225

FY24

	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD	Dept Head	Manager's Rec
Personnel Services:	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Purchased Services	\$4,880	\$9,020	\$8,074	\$9,490	\$7,500	\$2,750	\$9,540	\$9,540
Utilities & Fuel	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Operating Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital Outlay	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Social & Municipal Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTALS:	\$4,880	\$9,020	\$8,074	\$9,490	\$7,500	\$2,750	\$9,540	\$9,540

Graphic Representation

**FRINGE BENEFIT IMPACT (Estimated):**

FICA	\$0
Workers Comp	\$0
Health Insurance	\$0
Retirement	\$0
Unemployment	\$0
Other Insurance	\$0
Total Fringe Benefit Impact	\$0
# of Full Time Employees	0.00

	FY23 Budget	FY24 Manager's Rec	Dollar Change	Percentage Change
Personal Services:	\$0	\$0	\$0	N/A
Purchased Services	\$9,490	\$9,540	\$50	0.5%
Utilities & Fuel	\$0	\$0	\$0	N/A
Operating Costs	\$0	\$0	\$0	N/A
Capital Outlay	\$0	\$0	\$0	N/A
Social & Municipal Services	\$0	\$0	\$0	N/A
TOTALS:	\$9,490	\$9,540	\$50	0.5%

Personnel Services

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Purchased Services

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec
60365	Recreation Programs Expense	\$4,880	\$9,020	\$8,074	\$9,490	\$7,500	\$2,750	\$9,540	\$9,540
Totals		\$4,880	\$9,020	\$8,074	\$9,490	\$7,500	\$2,750	\$9,540	\$9,540

Utilities & Fuel

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Other Operating Costs

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Capital Outlay

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Social & Municipal Services

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0



Fiscal Year 2024 Budget Request

March 8, 2023

Department: Rec Outdoor Adventure Program

Account Title: Recreation Programs Expense

Department Number: 31225

Account Number: 60365

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$4,880	\$9,020	\$8,074	\$9,490	\$7,500

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$9,540	\$9,540		\$50

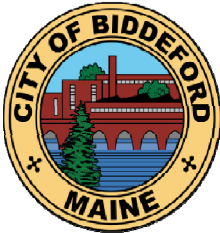
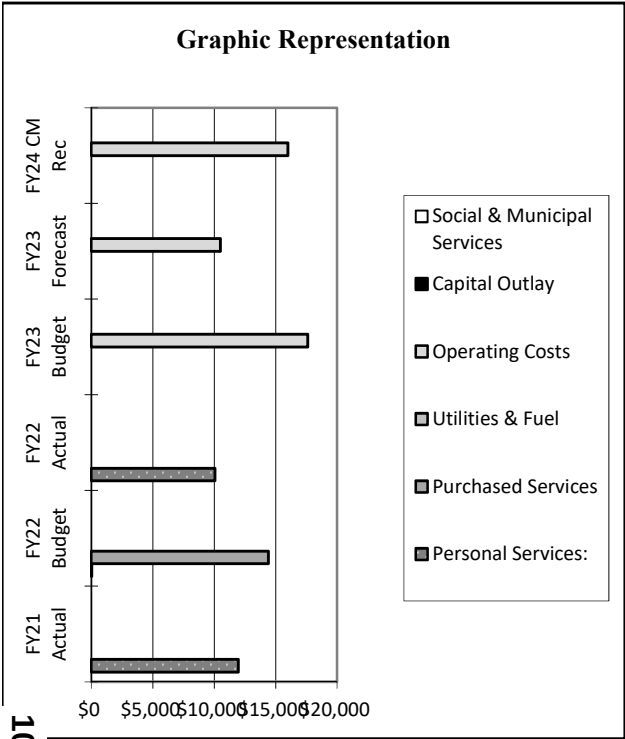
Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Subtotal Instructional Clinics	\$5,640
Subtotal Outdoor Trips	\$3,800
Instructor Dues/Training/Membership	100
	<u>\$9,540</u>

City of Biddeford, Maine
Fiscal Year 2024

Budget: Recreation Field Usage
Account Number: 31228

							FY24	
	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD	Dept Head	Manager's Rec
Personnel Services:	\$11,956	\$36	\$10,068	\$0	\$0	\$6,293	\$0	\$0
Purchased Services	\$0	\$14,400	\$0	\$0	\$0	\$0	\$0	\$0
Utilities & Fuel	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Operating Costs	\$0	\$0	\$0	\$17,614	\$10,500	\$0	\$15,987	\$15,987
Capital Outlay	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Social & Municipal Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTALS:	\$11,956	\$14,436	\$10,068	\$17,614	\$10,500	\$6,293	\$15,987	\$15,987



FRINGE BENEFIT IMPACT (Estimated):	
FICA	\$979
Workers Comp	\$441
Health Insurance	\$0
Retirement	\$0
Unemployment	\$51
Other Insurance	\$167
Total Fringe Benefit Impact	\$1,638
# of Full Time Employees	0.80

	FY23 Budget	FY24 Manager's Rec	Dollar Change	Percentage Change
Personal Services:	\$0	\$0	\$0	N/A
Purchased Services	\$0	\$0	\$0	N/A
Utilities & Fuel	\$0	\$0	\$0	N/A
Operating Costs	\$17,614	\$15,987	-\$1,627	-9.2%
Capital Outlay	\$0	\$0	\$0	N/A
Social & Municipal Services	\$0	\$0	\$0	N/A
TOTALS:	\$17,614	\$15,987	-\$1,627	-9.2%

Personnel Services

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec
60105	F-T Employee Wage Exp	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60107	F-T Employee Wage Exp	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60111	Overtime Wage Expense	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60201	FICA/Medicare-ER Share Exp	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60202	MPERS-Employer Share Exp	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60203	457 Plan-Employer Share Exp	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60210	HPHC Ins Employer Share Ex	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60212	S-T Disability ER Share Exp	\$0	\$36	\$0	\$0	\$0	\$0	\$0	\$0
60216	Delta Dental ER Share	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60217	RHSA Plan ER Share	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60370	Workers Comp Insurance Exp	\$11,956	\$0	\$10,068	\$0	\$0	\$6,293	\$0	\$0
Totals		\$11,956	\$36	\$10,068	\$0	\$0	\$6,293	\$0	\$0

Purchased Services

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec
60365	Recreation Programs Expense	\$0	\$14,400	\$0	\$0	\$0	\$0	\$0	\$0
Totals		\$0	\$14,400	\$0	\$0	\$0	\$0	\$0	\$0

Utilities & Fuel

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec

Other Operating Costs

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec
60799	Transfer Out to Other Funds	\$0	\$0	\$0	\$17,614	\$10,500	\$0	\$15,987	\$15,987
Totals		\$0	\$0	\$0	\$17,614	\$10,500	\$0	\$15,987	\$15,987

Capital Outlay

Account Number	Description	FY21	FY22	FY22	FY23	FY23	FY23	FY24	
		Actual	Budget	Actual	Budget	Forecast	YTD 12/31/22	Dept Head	Mgr's Rec

Social & Municipal Services

Account		FY21	FY22	FY22	FY23	FY23	FY23	FY24	
Number	Description	Actual	Budget	Actual	Budget	Forecast	YTD 12/31/22	Dept Head	Mgr's Rec

City of Biddeford, Maine
Department Personnel Budget
Fiscal Year 2024

DEPARTMENT: 31228 Recreation Field Usage

Classification	EMP #	FTE	Annual Total	Requested	City Manager Recommended	Last Name	First Name	Object
PART TIME WORKERS	38	0.80	12,750.96	12,800.00	12,800.00	0	0	60107
TOTAL BUDGETED POSITIONS		0.80	12,750.96	12,800.00	12,800.00			

Notes:



**Fiscal Year 2024
Budget Request**

March 18, 2023

Department: Recreation Field Usage

Account Title: F-T Employee Wage Exp

Department Number: 31228

Account Number: 60107

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$0	\$0	\$0	\$0	\$0

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$0	\$0		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Seasonal Employee

<i>Personnel</i>	<i>Rate</i>	<i>Hrs/Day</i>	<i>Days/Wk</i>	<i>Weeks</i>

Covered in Transfer Out



Fiscal Year 2024 Budget Request

March 18, 2023

Department: Recreation Field Usage

Account Title: MPERS-Employer Share Exp

Department Number: 31228

Account Number: 60202

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$0	\$0	\$0	\$0	\$0

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$0	\$0		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Covered in Transfer Out

\$0
\$0
\$0
\$0
\$0



Fiscal Year 2024 Budget Request

March 18, 2023

Department: Recreation Field Usage

Account Title: FICA/Medicare-ER Share Exp

Department Number: 31228

Account Number: 60201

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$0	\$0	\$0	\$0	\$0

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$0	\$0		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Covered in Transfer Out



Fiscal Year 2024 Budget Request

March 18, 2023

Department: Recreation Field Usage

Account Title: HPHC Ins Employer Share Exp

Department Number: 31228

Account Number: 60210

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$0	\$0	\$0	\$0	\$0

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$0	\$0		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Covered in Transfer Out



**Fiscal Year 2024
Budget Request**

March 18, 2023

Department: Recreation Field Usage

Account Title: S-T Disability ER Share Exp

Department Number: 31228

Account Number: 60212

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$0	\$36	\$0	\$0	\$0

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$0	\$0		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Covered in Transfer Out



Fiscal Year 2024 Budget Request

March 18, 2023

Department: Recreation Field Usage

Account Title: Workers Comp Insurance Exp

Department Number: 31228

Account Number: 60370

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$11,956	\$0	\$10,068	\$0	\$0

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$0	\$0		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Covered in Transfer Out



Fiscal Year 2024 Budget Request

March 18, 2023

Department: Recreation Field Usage

Account Title: Recreation Programs Expense

Department Number: 31228

Account Number: 60365

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$0	\$14,400	\$0	\$0	\$0

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$0	\$0		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



Fiscal Year 2024 Budget Request

March 18, 2023

Department: Recreation Field Usage

Account Title: Transfer Out to Other Funds

Department Number: 31228

Account Number: 60799

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$0	\$0	\$0	\$17,614	\$10,500

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$15,987	\$15,987		-\$33,601

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Seasonal Employee

				\$ 12,800.00
Personnel	Rate ¹	Hrs/Wk		Weeks
1	\$20.00	32	0	20.00

Nights weekends and after 3pm, during the week coverage for fields/tournaments

¹Rate is employee hourly cost. Increase reflects fringe.

Transfer Field Supplies (21165)	\$ 1,600.00
Transfer Labor (21124)	\$ 12,800.00
MePERS	\$ -
FICA/Medicare-ER Share Exp	\$ 979.20
HPHC Ins Employer Share Exp	\$ -
S-T Disability ER Share Exp	\$ 166.80
Workers Comp Insurance Exp	\$ 441.00
	\$ 15,987.00

City of Biddeford, Maine

Fiscal Year 2024

Budget:

Rec Community Center Rents

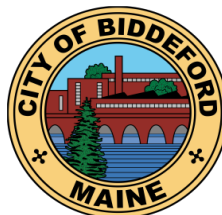
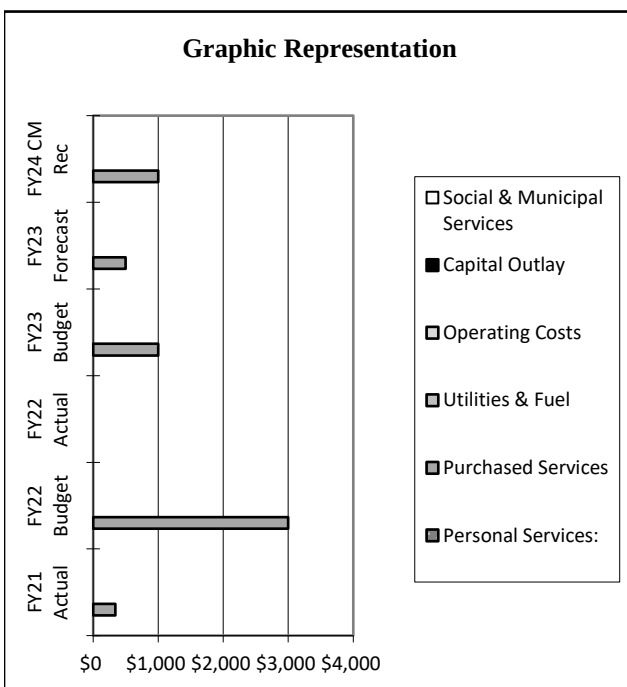
Account Number:

31230

FY24

	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD	Dept Head	Manager's Rec
Personnel Services:	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Purchased Services	\$339	\$3,000	\$0	\$1,000	\$500	\$0	\$1,000	\$1,000
Utilities & Fuel	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Operating Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital Outlay	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Social & Municipal Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTALS:	\$339	\$3,000	\$0	\$1,000	\$500	\$0	\$1,000	\$1,000

Graphic Representation

**FRINGE BENEFIT IMPACT (Estimated):**

FICA	\$0
Workers Comp	\$0
Health Insurance	\$0
Retirement	\$0
Unemployment	\$0
Other Insurance	\$0
Total Fringe Benefit Impact	\$0
# of Full Time Employees	0.00

	FY23 Budget	FY24 Manager's Rec	Dollar Change	Percentage Change
Personal Services:	\$0	\$0	\$0	N/A
Purchased Services	\$1,000	\$1,000	\$0	0%
Utilities & Fuel	\$0	\$0	\$0	N/A
Operating Costs	\$0	\$0	\$0	N/A
Capital Outlay	\$0	\$0	\$0	N/A
Social & Municipal Services	\$0	\$0	\$0	N/A
TOTALS:	\$1,000	\$1,000	\$0	0.0%

Personnel Services

Account Number	Description	FY21	FY22	FY22	FY23	FY23	FY23	FY24	
		Actual	Budget	Actual	Budget	Forecast	YTD 12/31/22	Dept Head	Mgr's Rec
			</						

Purchased Services

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec
60365	Recreation Programs Expense	\$339	\$3,000	\$0	\$1,000	\$500	\$0	\$1,000	\$1,000
Totals		\$339	\$3,000	\$0	\$1,000	\$500	\$0	\$1,000	\$1,000

Utilities & Fuel

Account		FY21	FY22	FY22	FY23	FY23	FY23	FY24	
Number	Description	Actual	Budget	Actual	Budget	Forecast	YTD 12/31/22	Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Other Operating Costs

Account		FY21	FY22	FY22	FY23	FY23	FY23	FY24	
Number	Description	Actual	Budget	Actual	Budget	Forecast	YTD 12/31/22	Dept Head	Mgr's Rec
			</						

Capital Outlay

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Social & Municipal Services

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0



Fiscal Year 2024 Budget Request

March 8, 2023

Department: Rec Community Center Rents

Account Title: Recreation Programs Expense

Department Number: 31230

Account Number: 60365

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$339	\$3,000	\$0	\$1,000	\$500

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$1,000	\$1,000		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Room Furniture Replacement	\$	1,000.00
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City of Biddeford, Maine

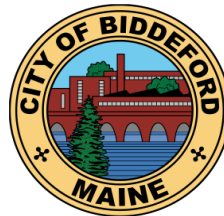
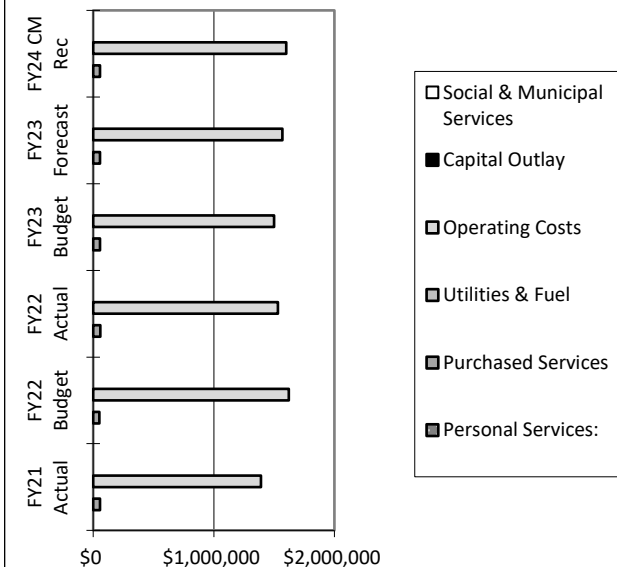
Fiscal Year 2024

Budget: Ambulance

Account Number: 32491

							FY24	
	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD	Dept Head	Manager's Rec
Personnel Services:	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Purchased Services	\$55,660	\$50,000	\$58,128	\$57,000	\$57,000	\$23,757	\$57,400	\$57,400
Utilities & Fuel	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Operating Costs	\$1,390,000	\$1,621,726	\$1,530,968	\$1,500,000	\$1,570,000	\$0	\$1,600,000	\$1,600,000
Capital Outlay	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Social & Municipal Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTALS:	\$1,445,660	\$1,671,726	\$1,589,096	\$1,557,000	\$1,627,000	\$23,757	\$1,657,400	\$1,657,400

Graphic Representation

**FRINGE BENEFIT IMPACT (Estimated):**

FICA	\$0
Workers Comp	\$0
Health Insurance	\$0
Retirement	\$0
Unemployment	\$0
Other Insurance	\$0
Total Fringe Benefit Impact	\$0
# of Full Time Employees	0.00

	FY23 Budget	FY24 Manager's Rec	Dollar Change	Percentage Change
Personal Services:	\$0	\$0	\$0	N/A
Purchased Services	\$57,000	\$57,400	\$400	\$0
Utilities & Fuel	\$0	\$0	\$0	N/A
Operating Costs	\$1,500,000	\$1,600,000	\$100,000	6.7%
Capital Outlay	\$0	\$0	\$0	N/A
Social & Municipal Services	\$0	\$0	\$0	N/A
TOTALS:	\$1,557,000	\$1,657,400	\$100,400	6.4%

Personnel Services

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Purchased Services

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec
60310	Service Contracts Expense	\$55,660	\$50,000	\$58,128	\$57,000	\$57,000	\$23,757	\$57,400	\$57,400
Totals		\$55,660	\$50,000	\$58,128	\$57,000	\$57,000	\$23,757	\$57,400	\$57,400

Utilities & Fuel

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Other Operating Costs

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec
60701	Bad Debt Expense	\$0	\$396,726	\$305,968	\$275,000	\$270,000	\$0	\$300,000	\$300,000
60799	Transfer Out to Other Funds	\$1,390,000	\$1,225,000	\$1,225,000	\$1,225,000	\$1,300,000	\$0	\$1,300,000	\$1,300,000
Totals		\$1,390,000	\$1,621,726	\$1,530,968	\$1,500,000	\$1,570,000	\$0	\$1,600,000	\$1,600,000

Capital Outlay

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24 Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Social & Municipal Services

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24 Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0



Fiscal Year 2024 Budget Request

March 8, 2023

Department: Ambulance

Account Title: Service Contracts Expense

Department Number: 32491

Account Number: 60310

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$55,660	\$50,000	\$58,128	\$57,000	\$57,000.00

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$57,400	\$57,400		\$400

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Converted to COMSTAR for billing



Fiscal Year 2024 Budget Request

March 8, 2023

Department: Ambulance

Account Title: Bad Debt Expense

Department Number: 32491

Account Number: 60701

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$0	\$396,726	\$305,968	\$275,000	\$270,000

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$300,000	\$300,000		\$25,000

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Balances over 4 years old are uncollectable and written off

	<u>Actual</u>
FY17 \$	-
FY18 \$	308,696.45
FY19 \$	185,551.55
FY20 \$	559,018.00
FY21 \$	-
FY22 \$	305,967.75



Fiscal Year 2024 Budget Request

March 8, 2023

Department: Ambulance

Account Title: Transfer Out to Other Funds

Department Number: 32491

Account Number: 60799

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$1,390,000	\$1,225,000	\$1,225,000	\$1,225,000	\$1,300,000

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$1,300,000	\$1,300,000		\$75,000

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

	Actual	
FY17	\$	-
FY18	\$	1,150,008.00
FY19	\$	1,224,996.00
FY20	\$	1,300,000.00
FY21	\$	1,389,999.96
FY22	\$	1,225,000.00
FY23 YTD		

CITY OF BIDDEFORD, MAINE
Statement of Revenues, Expenses, and Changes in Net Position - Statement 8 Revised
Wastewater Fund

		FY2022 Audit - Actual Accrual Basis	FY2023 Projected Accrual Basis	FY2024	
				Dept Head	Cash Basis
Operating revenues:					
Charges for services	\$	4,090,908	3,910,238	3,893,700	3,893,700
Intergovernmental / ARPA					
Other		62,196	133,425	96,800	96,300
Total Operating Revenues		4,153,104	4,043,663	3,990,500	3,990,000
Operating Expenses					
Personnel Services		1,359,628	1,658,952	1,630,310	1,630,310
Contract Services		151,545	81,626	151,660	151,660
Supplies, maintenance and repairs		347,418	716,655	887,972	887,972
Insurance		49,507	47,554	75,434	75,434
Utilities		251,637	313,649	299,310	299,310
Other		557,102	253,194	337,467	337,467
Depreciation		1,121,830	1,120,270	1,146,380	1,146,380
Total Operating Expenses		3,838,667	4,191,900	4,528,533	4,528,533
Operating Income (loss)		314,437	(148,237)	(538,033)	(538,533)
Non-operating Expense:					
Interest expense		(113,386)	(89,637)	(78,053)	(78,053)
Gain (loss) on disposal of capital assets		(21,545)	-	-	-
Total Non-operating Expense		(134,931)	(89,637)	(78,053)	(78,053)
Net Income (Loss) Before Transfers and Contributions		179,506	(237,874)	(616,086)	(616,586)
Transfers and Contributions					
Transfers - in		2,278,610	600,000	600,000	600,000
Transfers - out		(224,173)	(211,474)	(211,474)	(211,474)
Contributed assets					
Total Transfers		2,054,437	388,526	388,526	388,526
Change in Net Position		2,233,943	150,652	(227,560)	(228,060)
Net Position, Beginning		19,200,958	21,434,901	21,585,553	21,585,553

CITY OF BIDDEFORD, MAINE
Statement of Cash Flow - Statement 9 Revised
Wastewater Fund

	FY2022 Audit	FY23 Projected	FY2024	
			Dept Head	City Manager
Cash flows from operating activities:				
Receipts from customers and users	3,724,479	4,043,663	3,990,500	3,990,000
Receipts from other governments	-	-	-	-
Payments to suppliers and service providers	(1,384,374)	(1,412,678)	(1,751,843)	(1,751,843)
Payments to employees for salaries and benefits	(1,516,994)	(1,658,952)	(1,630,310)	(1,630,310)
Net cash provided by (used in) operating activities	823,111	972,033	608,347	607,847
Cash flows from noncapital financing activities:				
Transfers to other funds	(224,173)	(211,474)	(211,474)	(211,474)
Transfers from other funds	2,278,610	600,000	600,000	600,000
Principal Payments Received on Notes Receivable	5,382	5,382	5,382	5,382
Increase (Decrease) in interfund loans	-	-	-	-
Net cash provided by (used in) noncapital financing activities	2,059,819	393,908	393,908	393,908
Cash flows from capital and related financing activities:				
Acquisition and construction of capital assets	(897,686)	-	(421,500)	(421,500)
Depreciation				
Lease Premium				
Principal paid on capital debt	(546,679)	(319,000)	(319,000)	(319,000)
Interest paid on capital debt	(103,656)	(89,637)	(78,053)	(78,053)
Net cash used in capital and related financing activities	(1,548,021)	(408,637)	(818,553)	(818,553)
Net increase (decrease) in cash and cash equivalents (due to/from GF)	1,334,909	957,304	183,702	183,202
Interfund balance - general fund, beginning	(177,791)	1,157,118	2,114,422	2,114,422
Cash and cash equivalents, ending	1,157,118	2,114,422	2,298,124	2,297,624

City of Biddeford, Maine

Fiscal Year 2024

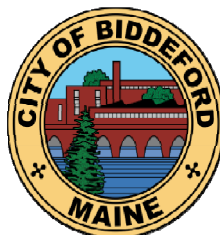
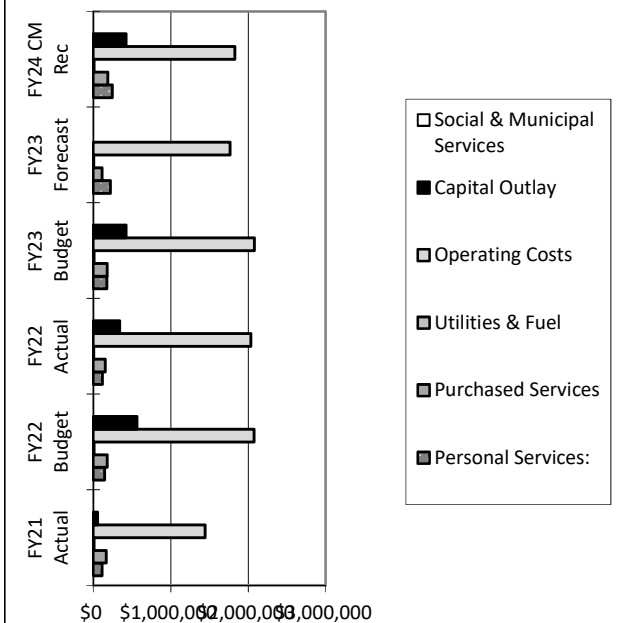
Budget: Sewer Operations

Account Number: 35102

FY24

	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD	Dept Head	Manager's Rec
Personnel Services:	\$111,325	\$147,313	\$115,620	\$175,664	\$220,114	\$101,153	\$243,033	\$243,033
Purchased Services	\$168,098	\$177,982	\$153,779	\$180,757	\$114,430	\$56,820	\$185,669	\$185,669
Utilities & Fuel	\$7,953	\$9,741	\$4,747	\$9,831	\$4,549	\$1,166	\$8,213	\$8,213
Operating Costs	\$1,443,811	\$2,077,250	\$2,036,533	\$2,079,401	\$1,766,948	\$16,544	\$1,826,907	\$1,826,907
Capital Outlay	\$56,752	\$561,917	\$341,278	\$421,500	\$0	\$648	\$421,500	\$421,500
Social & Municipal Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTALS:	\$1,787,938	\$2,974,203	\$2,651,957	\$2,867,153	\$2,106,041	\$176,331	\$2,685,322	\$2,685,322

Graphic Representation

**FRINGE BENEFIT IMPACT (Estimated):**

FICA	\$11,761
Workers Comp	\$2,935
Health Insurance	\$33,053
Retirement	\$14,340
Unemployment	\$275
Other Insurance	\$2,302
Total Fringe Benefit Impact	\$64,666
# of Full Time Employees	2.32

	FY23 Budget	FY24 Manager's Rec	Dollar Change	Percentage Change
Personal Services:	\$175,664	\$243,033	\$67,369	38.4%
Purchased Services	\$180,757	\$185,669	\$4,912	2.7%
Utilities & Fuel	\$9,831	\$8,213	-\$1,618	-16.5%
Operating Costs	\$2,079,401	\$1,826,907	-\$252,494	-12.1%
Capital Outlay	\$421,500	\$421,500	\$0	0.0%
Social & Municipal Services	\$0	\$0	\$0	N/A
TOTALS:	\$2,867,153	\$2,685,322	-\$181,831	-6.3%

Personnel Services

Account Number	Description	FY21	FY22	FY22	FY23	FY23	FY23	FY24	
		Actual	Budget	Actual	Budget	Forecast	YTD 12/31/22	Dept Head	Mgr's Rec
60101	Dept Manager Salary Exp	\$48,888	\$48,755	\$53,349	\$0	\$0	\$48,081	\$0	\$0
60102	Mid Mgmt Hrly Employee Wa	\$16,761	\$19,118	\$19,827	\$100,249	\$109,557	\$10,184	\$0	\$0
60105	F-T Employee Wage Exp	\$40	\$0	\$0	\$0	\$21,568	\$0	\$21,264	\$21,264
60106	P-T Employee Wage Exp	\$22,809	\$21,308	\$24,246	\$21,045	\$27,578	\$13,332	\$131,558	\$131,558
60111	Overtime Wage Expense	\$151	\$2,340	\$0	\$2,498	\$0	\$0	\$0	\$0
60129	Insurance Buyout Pay	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60201	FICA/Medicare-ER Share Exp	\$1,498	\$7,052	\$2,077	\$9,543	\$12,141	\$5,175	\$11,761	\$11,761
60202	MPERS-Employer Share Exp	\$0	\$4,851	\$103	\$8,162	\$10,929	\$4,916	\$13,419	\$13,419
60203	457 Plan-Employer Share Exp	\$0	\$878	\$19	\$955	\$1,059	\$509	\$921	\$921
60210	HPHC Ins Employer Share Ex	\$0	\$18,819	\$310	\$29,365	\$26,973	\$10,078	\$28,875	\$28,875
60212	S-T Disability ER Share Exp	\$92	\$31	\$1	\$102	\$44	\$21	\$267	\$267
60213	L-T Disability ER Share Exp	\$0	\$202	\$0	\$202	\$23	\$55	\$225	\$225
60216	Delta Dental ER Share	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60217	RHSA Plan ER Share	\$0	\$273	\$5	\$273	\$279	\$296	\$1,810	\$1,810
60230	Clothing/Uniforms Expense	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60251	Conferences/Training Expense	\$200	\$500	\$155	\$300	\$0	\$0	\$300	\$300
60252	Travel/Mileage Expense	\$0	\$750	\$0	\$350	\$0	\$0	\$350	\$350
60257	Professional License Fees Exp	\$125	\$120	\$0	\$125	\$0	\$0	\$125	\$125
60370	Workers Comp Insurance Exp	\$20,761	\$22,316	\$15,528	\$2,495	\$9,963	\$8,507	\$32,159	\$32,159
Totals		\$111,325	\$147,313	\$115,620	\$175,664	\$220,114	\$101,153	\$243,033	\$243,033

Purchased Services

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24 Dept Head	Mgr's Rec
60302	Audit Services Expense	\$7,540	\$6,500	\$9,139	\$7,000	\$11,271	\$8,840	\$10,000	\$10,000
60304	Registry of Deeds Fee Expense	\$6,232	\$8,000	\$1,843	\$8,000	\$3,658	\$2,781	\$8,000	\$8,000
60306	Other Prof/Consult Svcs Exp	\$4,028	\$10,000	\$15,057	\$10,000	\$8,500	\$0	\$10,000	\$10,000
60310	Service Contracts Expense	\$101,592	\$100,450	\$81,224	\$105,000	\$52,210	\$28,806	\$105,000	\$105,000
60312	Temporary Contract Help Exp	\$0	\$3,000	\$0	\$0	\$0	\$0	\$0	\$0
60325	Postage/Shipping Expense	\$12,407	\$8,300	\$12,375	\$8,300	\$1,500	\$1,320	\$8,300	\$8,300
60330	Equipment Rent/Lease Exp	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60331	Land/Building Lease Expense	\$788	\$1,160	\$472	\$1,160	\$0	\$0	\$1,160	\$1,160
60372	Vehicle Insurance Expense	\$3,791	\$8,852	\$4,167	\$8,852	\$5,000	\$0	\$8,852	\$8,852
60373	Building/Boiler Insurance Exp	\$17,218	\$17,218	\$15,001	\$17,218	\$17,218	\$0	\$19,284	\$19,284
60375	Special Equip Insurance Exp	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60382	Pollution Insurance Expense	\$14,502	\$14,502	\$14,502	\$15,227	\$15,073	\$15,073	\$15,073	\$15,073
Totals		\$168,098	\$177,982	\$153,779	\$180,757	\$114,430	\$56,820	\$185,669	\$185,669

Utilities & Fuel

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24 Dept Head	Mgr's Rec
60400	Electricity Expense	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60401	Water Expense	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60402	Phone/Celular/Paging Exp	\$1,594	\$2,191	\$1,884	\$2,191	\$1,741	\$145	\$2,191	\$2,191
60404	Sewer User Fee Expense	\$6,359	\$7,000	\$2,864	\$7,000	\$2,808	\$1,021	\$5,000	\$5,000
60411	Gasoline Expense	\$0	\$550	\$0	\$640	\$0	\$0	\$1,022	\$1,022
Totals		\$7,953	\$9,741	\$4,747	\$9,831	\$4,549	\$1,166	\$8,213	\$8,213

Other Operating Costs

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24 Dept Head	Mgr's Rec
60453	Vehicle Repair/Tires/Oil Exp	\$0	\$1,100	\$3,958	\$1,300	\$0	\$0	\$1,300	\$1,300
60500	Admin/Office Supp/Eqt Non-C	\$171	\$1,000	\$237	\$700	\$0	\$0	\$700	\$700
60501	Operating Supp/Eqt Non-Cap	\$0	\$30,000	\$19,797	\$30,000	\$7,500	\$5,946	\$30,000	\$30,000
60700	Depreciation Expense	\$1,118,464	\$1,146,380	\$1,121,828	\$1,146,380	\$1,120,270	\$0	\$1,146,380	\$1,146,380
60750	Bond Principal Expense	\$0	\$549,000	\$551,250	\$551,250	\$324,000	\$0	\$319,000	\$319,000
60751	Bond Interest Expense	\$131,397	\$100,497	\$97,585	\$100,497	\$89,637	\$0	\$78,053	\$78,053
60797	Miscellaneous Expense	\$6,779	\$12,800	\$11,616	\$12,800	\$14,067	\$10,598	\$15,000	\$15,000
60798	Contingency	\$12,830	\$25,000	\$15,960	\$25,000	\$0	\$0	\$25,000	\$25,000
60799	Transfer Out to Other Funds	\$174,170	\$211,474	\$214,303	\$211,474	\$211,474	\$0	\$211,474	\$211,474
Totals		\$1,443,811	\$2,077,250	\$2,036,533	\$2,079,401	\$1,766,948	\$16,544	\$1,826,907	\$1,826,907

Capital Outlay

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24 Dept Head	Mgr's Rec
60602	Equipment Purchase Cap	\$0	\$100,000	\$48,581	\$100,000	\$0	\$0	\$100,000	\$100,000
60603	Vehicles Purchase Capital	\$0	\$14,417	\$0	\$14,000	\$0	\$0	\$14,000	\$14,000
60605	Sewer Construc/Improve Cap	\$56,752	\$447,500	\$292,697	\$307,500	\$0	\$648	\$307,500	\$307,500
Totals		\$56,752	\$561,917	\$341,278	\$421,500	\$0	\$648	\$421,500	\$421,500

Social & Municipal Services

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24 Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

City of Biddeford, Maine
Department Personnel Budget
Fiscal Year 2024

DEPARTMENT: 35102 Sewer Operations

Classification	EMP #	FTE	Annual Total	Requested	City Manager Recommended	Last Name	First Name	Object
ENGINEERING TECH	61915	0.35	\$21,183	\$21,264	\$21,264	SANCHIONI	ROBERT	60102
CITY ENGINEER EMERITUS	49240	0.97	\$87,867	\$88,205	\$88,205	MILLIGAN	THOMAS	60106
ADMINISTRATIVE ASST.	11159	1.00	\$43,187	\$43,353	\$43,353	FUHRMANN-JO	EDEN	60106
TOTAL BUDGETED POSITIONS		2.32	\$152,237	\$152,822	\$152,822			

Notes:



Fiscal Year 2024
Budget Request

March 20, 2023

Department: Sewer Operations

Account Title: Dept Manager Salary Exp

Department Number: 35102

Account Number: 60101

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$48,888	\$48,755	\$53,349	\$0	\$0

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$0	\$0		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

See Payroll Worksheet for details



Fiscal Year 2024
Budget Request

March 20, 2023

Department: Sewer Operations

Account Title: Mid Mgmt Hrly Employee Wage Ex

Department Number: 35102

Account Number: 60102

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$16,761	\$19,118	\$19,827	\$100,249	\$109,557

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$0	\$0		(\$100,249)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

City Engineer Emeritus (Tom Milligan) going to Part-Time Schedule; should be moved to 60106

See Payroll Worksheet for details



Fiscal Year 2024 Budget Request

March 20, 2023

Department: Sewer Operations

Account Title: F-T Employee Wage Exp

Department Number: 35102

Account Number: 60105

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$40	\$0	\$0	\$0	\$21,568

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$21,264	\$21,264.45		\$21,264.45

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

35% of Bob Sanchioni's time (Engineering Tech)



Fiscal Year 2024
Budget Request

March 20, 2023

Department: Sewer Operations

Account Title: P-T Employee Wage Exp

Department Number: 35102

Account Number: 60106

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$22,809	\$21,308	\$24,246	\$21,045	\$27,578

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$131,558	\$131,558		\$110,513

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

97% of Tom Milligan's time (City Engineer Emeritus) = \$84,568??
^Tom is going part-time; 32-hours
Eden Fuhmann's Time (Admin Assistant) = \$41,486
See Payroll Worksheet for details



Fiscal Year 2024
Budget Request

March 20, 2023

Department: Sewer Operations

Account Title: Overtime Wage Expense

Department Number: 35102

Account Number: 60111

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$151	\$2,340	\$0	\$2,498	\$0

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$0	\$0		-\$2,498

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Projected overtime needs for Eng. Tech. and Admin. Asst. positions



Fiscal Year 2024
Budget Request

March 20, 2023

Department: Sewer Operations

Account Title: FICA/Medicare-ER Share Exp

Department Number: 35102

Account Number: 60201

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$1,498	\$7,052	\$2,077	\$9,543	\$12,141

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$11,761	\$11,761		\$2,218

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

7.65% of applicable salaries and wages



Fiscal Year 2024
Budget Request

March 20, 2023

Department: Sewer Operations

Account Title: MPERS-Employer Share Exp

Department Number: 35102

Account Number: 60202

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$0	\$4,851	\$103	\$8,162	\$10,929

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$13,419	\$13,419		\$5,257

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

9.6% of applicable salaries and wages



Fiscal Year 2024
Budget Request

March 20, 2023

Department: Sewer Operations

Account Title: 457 Plan-Employer Share Exp

Department Number: 35102

Account Number: 60203

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$0	\$878	\$19	\$955	\$1,059

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$921	\$921		-\$34

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Up to 6% of applicable salaries and wages



Fiscal Year 2024
Budget Request

March 20, 2023

Department: Sewer Operations

Account Title: HPHC Ins Employer Share Exp

Department Number: 35102

Account Number: 60210

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$0	\$18,819	\$310	\$29,365	\$26,973

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$28,875	\$28,875		-\$491

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Health Insurance Premiums for applicable positions.



Fiscal Year 2024
Budget Request

March 20, 2023

Department: Sewer Operations

Account Title: S-T Disability ER Share Exp

Department Number: 35102

Account Number: 60212

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$92	\$31	\$1	\$102	\$44

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$267	\$267		\$166

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Life & AD+D premiums for City Engineer, Chief Operating Officer and Eng. Tech.



Fiscal Year 2024
Budget Request

March 20, 2023

Department: Sewer Operations

Account Title: L-T Disability ER Share Exp

Department Number: 35102

Account Number: 60213

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$0	\$202	\$0	\$202	\$23

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$225	\$225		\$23

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Life & AD+D premiums for City Engineer, Chief Operating Officer and Eng. Tech.



Fiscal Year 2024
Budget Request

March 20, 2023

Department: Sewer Operations

Account Title: RHSA Plan ER Share

Department Number: 35102

Account Number: 60217

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$0	\$273	\$5	\$273	\$279

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$1,810	\$1,810		\$1,537

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Retirement Health Savings Account obligations for applicable positions



Fiscal Year 2024
Budget Request

March 20, 2023

Department: Sewer Operations

Account Title: Workers Comp Insurance Exp

Department Number: 35102

Account Number: 60370

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$20,761	\$22,316	\$15,528	\$2,495	\$9,963

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$32,159	\$32,159		\$29,664

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Wastewater prorated share of City Workers Comp. expenses



Fiscal Year 2024
Budget Request

March 20, 2023

Department: Sewer Operations

Account Title: Conferences/Training Expense

Department Number: 35102

Account Number: 60251

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$200	\$500	\$155	\$300	\$0

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$300	\$300		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Training costs related to maintaining State Wastewater licenses and certifications



Fiscal Year 2024
Budget Request

March 20, 2023

Department: Sewer Operations

Account Title: Travel/Mileage Expense

Department Number: 35102

Account Number: 60252

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$0	\$750	\$0	\$350	\$0

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$350	\$350		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



Fiscal Year 2024
Budget Request

March 20, 2023

Department: Sewer Operations

Account Title: Professional License Fees Exp

Department Number: 35102

Account Number: 60257

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$125	\$120	\$0	\$125	\$0

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$125	\$125		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

(1) City Eng Emeritus' Wastewater Operator License



Fiscal Year 2024
Budget Request

March 20, 2023

Department: Sewer Operations

Account Title: Audit Services Expense

Department Number: 35102

Account Number: 60302

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$7,540	\$6,500	\$9,139	\$7,000	\$11,271

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$10,000	\$10,000		\$3,000

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Auditor (Ruyon Kersteen Ouelette) exceeds prior budget amounts.

Wastewater prorated share of City audit costs



Fiscal Year 2024
Budget Request

March 20, 2023

Department: Sewer Operations

Account Title: Registry of Deeds Fee Expense

Department Number: 35102

Account Number: 60304

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$6,232	\$8,000	\$1,843	\$8,000	\$3,658

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$8,000	\$8,000		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Fees for recording and discharging of liens. Actual values vary year to year.



Fiscal Year 2024
Budget Request

March 20, 2023

Department: Sewer Operations

Account Title: Other Prof/Consult Srvs Exp

Department Number: 35102

Account Number: 60306

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$4,028	\$10,000	\$15,057	\$10,000	\$8,500

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$10,000	\$10,000		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Contracted surveying services and engineering services

survey personnel within Department



Fiscal Year 2024
Budget Request

March 20, 2023

Department: Sewer Operations

Account Title: Service Contracts Expense

Department Number: 35102

Account Number: 60310

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$101,592	\$100,450	\$81,224	\$105,000	\$52,210

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$105,000	\$105,000		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Flow monitoring; water meter readings; WW inspections & assessments



Fiscal Year 2024
Budget Request

March 20, 2023

Department: Sewer Operations

Account Title: Temporary Contract Help Exp

Department Number: 35102

Account Number: 60312

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$0	\$3,000	\$0	\$0	

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$0	\$0		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Moved to 60310



Fiscal Year 2024
Budget Request

March 20, 2023

Department: Sewer Operations

Account Title: Postage/Shipping Expense

Department Number: 35102

Account Number: 60325

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$12,407	\$8,300	\$12,375	\$8,300	\$1,500

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$8,300	\$8,300		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Mailing expenses for sewer billing



Fiscal Year 2024
Budget Request

March 20, 2023

Department: Sewer Operations

Account Title: Equipment Rent/Lease Exp

Department Number: 35102

Account Number: 60330

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$0	\$0	\$0	\$0	

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$0.00	\$0.00		\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



Fiscal Year 2024
Budget Request

March 20, 2023

Department: Sewer Operations

Account Title: Land/Building Lease Expense

Department Number: 35102

Account Number: 60331

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$788	\$1,160	\$472	\$1,160	

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$ 1,160	\$ 1,160		\$ -

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

License fees for sewer lines crossing railroad property/tracks (Boston & Maine Corp)



Fiscal Year 2024
Budget Request

March 20, 2023

Department: Sewer Operations

Account Title: Vehicle Insurance Expense

Department Number: 35102

Account Number: 60372

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$3,791	\$8,852	\$4,167	\$8,852	\$5,000

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$8,852	\$8,852		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Vehicle/Equip. Insurance premiums for Wastewater Dept. units



Fiscal Year 2024
Budget Request

March 20, 2023

Department: Sewer Operations

Account Title: Building/Boiler Insurance Exp

Department Number: 35102

Account Number: 60373

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$17,218	\$17,218	\$15,001	\$17,218	\$17,218

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$19,284	\$19,284		\$2,066

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Insurance for wastewater buildings and facilities

FY22				
35102	60373	Property, Auto, & Liab	Commercial Property	\$ 17,218.26



Fiscal Year 2024
Budget Request

March 20, 2023

Department: Sewer Operations

Account Title: Special Equip Insurance Exp

Department Number: 35102

Account Number: 60375

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$0	\$0	\$0	\$0	

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$0.00	\$0.00		\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



Fiscal Year 2024
Budget Request

March 20, 2023

Department: Sewer Operations

Account Title: Pollution Insurance Expense

Department Number: 35102

Account Number: 60382

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$14,502	\$14,502	\$14,502	\$15,227	\$15,073

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$15,073	\$15,073		-\$154

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Liability Insurance Premium in case of pollution events
Year 2 of 3 year policy



Fiscal Year 2024
Budget Request

March 20, 2023

Department: Sewer Operations

Account Title: Electricity Expense

Department Number: 35102

Account Number: 60400

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$0	\$0	\$0	\$0	

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$0.00	\$0.00		\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



Fiscal Year 2024
Budget Request

March 20, 2023

Department: Sewer Operations

Account Title: Water Expense

Department Number: 35102

Account Number: 60401

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$0	\$0	\$0	\$0	

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$0.00	\$0.00		\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



Fiscal Year 2024
Budget Request

March 20, 2023

Department: Sewer Operations

Account Title: Phone/Celular/Paging Exp

Department Number: 35102

Account Number: 60402

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$1,594	\$2,191	\$1,884	\$2,191	\$1,741

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$2,191	\$2,191		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



Fiscal Year 2024
Budget Request

March 20, 2023

Department: Sewer Operations

Account Title: Sewer User Fee Expense

Department Number: 35102

Account Number: 60404

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$6,359	\$7,000	\$2,864	\$7,000	\$2,808

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$5,000	\$5,000		-\$2,000

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Sewer User Fee for wastewater facilities.



Fiscal Year 2024
Budget Request

March 20, 2023

Department: Sewer Operations

Account Title: Gasoline Expense

Department Number: 35102

Account Number: 60411

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$0	\$550	\$0	\$640	

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$1,022	\$1,022		\$382

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Desc				
Dates	\$\$/GAL	Gal		Total
7/1/22-10/1/22	\$2.92	175		\$511.00
10/1/22-6/30/23	\$2.92	175	\$	511.00
				<u>\$1,022.00</u>



Fiscal Year 2024
Budget Request

March 20, 2023

Department: Sewer Operations

Account Title: Vehicle Repair/Tires/Oil Exp

Department Number: 35102 Account Number: 60453

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$0	\$1,100	\$3,958	\$1,300	

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$1,300	\$1,300		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Maintenance costs for Unit #33



Fiscal Year 2024
Budget Request

March 20, 2023

Department: Sewer Operations

Account Title: Admin/Office Supp/Eqt Non-Cap

Department Number: 35102

Account Number: 60500

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$171	\$1,000	\$237	\$700	

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$700	\$700		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Misc. Office Supplies :
Increase do to new plotter ink.

- Plotor copy Paper
 - Binders/accessories
 - Envelopes
 - Pens
 - Legal Pads
 - Storage files
-



Fiscal Year 2024
Budget Request

March 20, 2023

Department: Sewer Operations

Account Title: Operating Supp/Eqt Non-Cap

Department Number: 35102

Account Number: 60501

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$0	\$30,000	\$19,797	\$30,000	\$7,500

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$30,000	\$30,000		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Flow monitoring & meters



Fiscal Year 2024
Budget Request

March 20, 2023

Department: Sewer Operations

Account Title: Equipment Purchase Cap

Department Number: 35102

Account Number: 60602

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$0	\$100,000	\$48,581	\$100,000	

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$100,000	\$100,000		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Sewer System Capital Equip. Replacement : \$100,000

The Maine Department of Environmental Protection capital equipment set aside for grant eligibility



Fiscal Year 2024
Budget Request

March 20, 2023

Department: Sewer Operations

Account Title: Vehicles Purchase Capital

Department Number: 35102

Account Number: 60603

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$0	\$14,417	\$0	\$14,000	

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$14,000	\$14,000		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Lease payments for Wastewater vehicles/equip.

Units	<u>FY24</u>
	Principal
	Interest
	Principal - Estimate
new vehicle - 6 Single Axel Truck	Interest - Estimate
	

Principal Reclass to Loan payoff

-



Fiscal Year 2024
Budget Request

March 20, 2023

Department: Sewer Operations

Account Title: Sewer Construc/Improve Cap

Department Number: 35102

Account Number: 60605

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$56,752	\$447,500	\$292,697	\$307,500	

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$307,500	\$307,500		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



Fiscal Year 2024 Budget Request

March 20, 2023

Department: Sewer Operations

Account Title: Depreciation Expense

Department Number: 35102

Account Number: 60700

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$1,118,464	\$1,146,380	\$1,121,828	\$1,146,380	\$1,120,270

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$1,146,380	\$1,146,380		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

This accounts for depreciation on capital items but is not budgetted

<i>Fiscal Year History</i>	<i>Budget</i>		<i>Actual</i>
FY2015	\$	-	\$ 943,459.26
FY2016	\$	-	\$ 991,751.84
FY2017	\$	-	\$ 1,006,319.68
FY2018	\$	-	\$ 1,041,961.36
FY2019			\$ 1,065,542.50
FY2020			\$ 1,094,628.69
FY2021	\$	1,065,543.00	\$ 1,118,464.01
FY2022	\$	1,146,379.77	
FY2023			



Fiscal Year 2024 Budget Request

March 20, 2023

Department: Sewer Operations

Account Title: Bond Principal Expense

Department Number: 35102

Account Number: 60750

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$0	\$549,000	\$551,250	\$551,250	\$324,000

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$319,000	\$319,000		-\$232,250

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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	<u>FY22</u>	<u>FY23</u>	<u>FY24</u>
2013 Refunding 02 Bond - Sewer	225,000.00	-	
1999 Refunding Bonds (Refunded 2017)	310,000.00	305,000.00	305,000.00
2011 CWSRLF	14,000.00	14,000.00	14,000.00
2017 Refunding	-		
2021 \$1.5M TX DEF REV BOND			
Total Proprietary Fund	549,000.00	319,000.00	319,000.00



Fiscal Year 2024 Budget Request

March 20, 2023

Department: Sewer Operations

Account Title: Bond Interest Expense

Department Number: 35102

Account Number: 60751

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$131,397	\$100,497	\$97,585	\$100,497	\$89,637

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	78,053	78,053		(22,444)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

	<u>FY22</u>	<u>FY23</u>	<u>FY24</u>
2013 Refunding 02 Bond - Sewer	\$ 2,250.08		
1999 Refunding Bonds (Refunded 2017)	\$ -		
2011 CWSRLF	\$ 2,096.50	\$ 1,949.50	\$ 1,802.50
2017 Refunding	\$ 96,150.00	\$ 87,687.50	\$ 76,250.00
2021 \$1.5M TX DEF REV BOND			
Total Proprietary Fund (35102)	\$ 100,496.58	\$ 89,637.00	\$ 78,052.50



Fiscal Year 2024
Budget Request

March 20, 2023

Department: Sewer Operations

Account Title: Miscellaneous Expense

Department Number: 35102

Account Number: 60797

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$6,779	\$12,800	\$11,616	\$12,800	\$14,067

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$15,000	\$15,000		\$2,200

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

CSO Discharge Fee :	\$	12,000.00
WWTF License Fee :	\$	800.00
	\$	12,800.00

Fee based on CSO discharge flow weather related.



Fiscal Year 2024
Budget Request

March 20, 2023

Department: Sewer Operations

Account Title: Contingency

Department Number: 35102

Account Number: 60798

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$12,830	\$25,000	\$15,960	\$25,000	

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$25,000	\$25,000		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Engineering services :	\$	15,000.00
Misc. :	\$	10,000.00
	\$	25,000.00



Fiscal Year 2024 Budget Request

March 20, 2023

Department: Sewer Operations

Account Title: Transfer Out to Other Funds

Department Number: 35102

Account Number: 60799

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$174,170	\$211,474	\$214,303	\$211,474	\$211,474

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$211,474	\$211,474		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Costs allocated to Wastewater Fund for services of Finance Dept. and City Clerk' Office
Lump Sum COO/IPP Transfer

<i>Fiscal Year History</i>		<i>Budget</i>		<i>Actual</i>
FY2019	\$	187,303.00	\$	187,303.00
FY2020	\$	211,473.00	\$	214,303.00
FY2021	\$	211,474.00	\$	174,170.00
FY2022	\$	211,474.00	\$	211,470.00
FY2023	\$	211,474.00		

City of Biddeford, Maine

Fiscal Year 2024

Budget:

Sewer Ind Pretreat Program

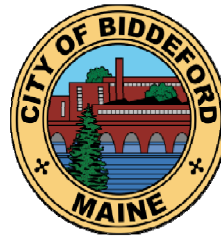
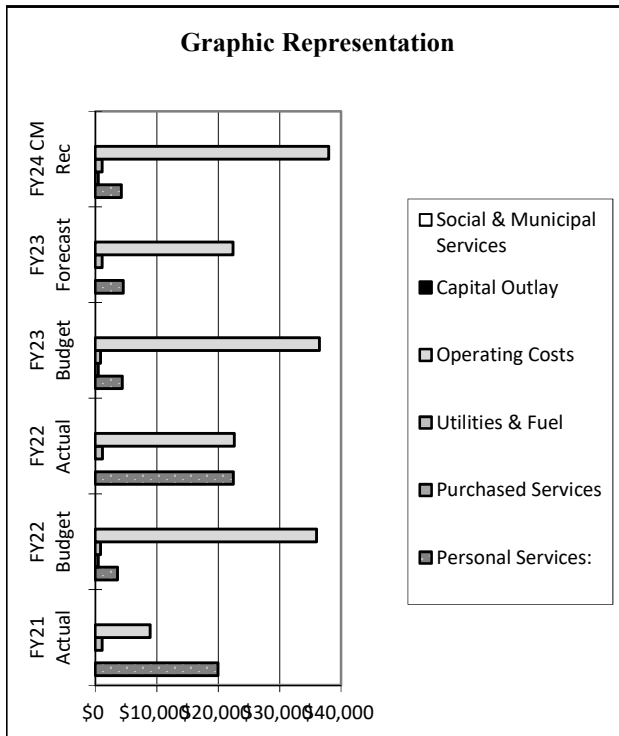
Account Number:

35103

FY24

	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD	Dept Head	Manager's Rec
Personnel Services:	\$19,968	\$3,608	\$22,484	\$4,370	\$4,539	\$25,432	\$4,245	\$4,245
Purchased Services	\$0	\$500	\$0	\$500	\$0	\$0	\$500	\$500
Utilities & Fuel	\$1,131	\$825	\$1,170	\$825	\$1,100	\$73	\$1,130	\$1,130
Operating Costs	\$8,944	\$35,992	\$22,640	\$36,465	\$22,430	\$4,400	\$37,993	\$37,993
Capital Outlay	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Social & Municipal Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTALS:	\$30,043	\$40,925	\$46,293	\$42,160	\$28,069	\$29,905	\$43,868	\$43,868

Graphic Representation

**FRINGE BENEFIT IMPACT (Estimated):**

FICA	\$209
Workers Comp	\$66
Health Insurance	\$559
Retirement	\$278
Unemployment	\$58
Other Insurance	\$8
Total Fringe Benefit Impact	\$1,179
# of Full Time Employees	0.02

	FY23 Budget	FY24 Manager's Rec	Dollar Change	Percentage Change
Personal Services:	\$4,370	\$4,245	-\$125	-2.9%
Purchased Services	\$500	\$500	\$0	0.0%
Utilities & Fuel	\$825	\$1,130	\$305	37.0%
Operating Costs	\$36,465	\$37,993	\$1,528	4.2%
Capital Outlay	\$0	\$0	\$0	N/A
Social & Municipal Services	\$0	\$0	\$0	N/A
TOTALS:	\$42,160	\$43,868	\$1,708	4.1%

Personnel Services

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec
60101	Dept Manager Salary Exp	\$19,555	\$2,256	\$21,339	\$0	\$0	\$19,232	\$0	\$0
60102	Mid Mgmt Hrly Employee Wa	\$0	\$0	\$0	\$2,732	\$2,840	\$0	\$2,728	\$2,728
60129	Insurance Buyout Pay	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60201	FICA/Medicare-ER Share Exp	\$0	\$173	\$28	\$209	\$209	\$1,375	\$209	\$209
60202	MPERS-Employer Share Exp	\$0	\$173	\$41	\$281	\$300	\$1,966	\$278	\$278
60203	457 Plan-Employer Share Exp	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60210	HPHC Ins Employer Share Ex	\$0	\$459	\$77	\$545	\$520	\$2,683	\$491	\$491
60212	S-T Disability ER Share Exp	\$0	\$1	\$0	\$43	\$43	\$3	\$1	\$1
60213	L-T Disability ER Share Exp	\$0	\$6	\$0	\$7	\$7	\$4	\$7	\$7
60216	Delta Dental ER Share	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60217	RHSA Plan ER Share	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60251	Conferences/Training Expense	\$0	\$150	\$0	\$150	\$0	\$0	\$75	\$75
60252	Travel/Mileage Expense	\$0	\$336	\$690	\$336	\$320	\$0	\$390	\$390
60256	Dues/Memberships Expense	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60370	Workers Comp Insurance Exp	\$413	\$55	\$309	\$66	\$300	\$169	\$66	\$66
Totals		\$19,968	\$3,608	\$22,484	\$4,370	\$4,539	\$25,432	\$4,245	\$4,245

Purchased Services

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec
60301	Legal Services Expense	\$0	\$500	\$0	\$500	\$0	\$0	\$500	\$500
Totals		\$0	\$500	\$0	\$500	\$0	\$0	\$500	\$500

Utilities & Fuel

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec
60406	Fiber/Internet Expense	\$1,131	\$825	\$1,170	\$825	\$1,100	\$73	\$1,130	\$1,130
Totals		\$1,131	\$825	\$1,170	\$825	\$1,100	\$73	\$1,130	\$1,130

Other Operating Costs

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec
60500	Admin/Office Supp/Eqt Non-C	\$0	\$289	\$0	\$289	\$285	\$0	\$285	\$285
60501	Operating Supp/Eqt Non-Cap	\$0	\$145	\$0	\$145	\$145	\$0	\$120	\$120
60797	Miscellaneous Expense	\$8,944	\$35,558	\$22,640	\$36,031	\$22,000	\$4,400	\$37,588	\$37,588
Totals		\$8,944	\$35,992	\$22,640	\$36,465	\$22,430	\$4,400	\$37,993	\$37,993

Capital Outlay

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec
60603	Vehicles Purchase Capital	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Social & Municipal Services

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

City of Biddeford, Maine**Department Personnel Budget****Fiscal Year 2024**

DEPARTMENT: 35103 Sewer Ind Pretreat Program

Classification	EMP #	FTE	Annual Total	Requested	City Manager Recommended	Last Name	First Name	Object
ENGINEER	49240	0.02	\$2,718	\$2,728	\$2,728	MILLIGAN	THOMAS	60106
TOTAL BUDGETED POSITIONS		0.02	\$2,718	\$2,728	\$2,728			

Notes:

Salary adjusted to reflect actual time of about 40hrs/yr
 IPP Coordinator position covered as lump sum transfer



Fiscal Year 2024 Budget Request

March 20, 2023

Department: Sewer Ind Pretreat Program

Account Title: Mid Mgmt Hrly Employee Wage Ex

Department Number: 35103

Account Number: 60102

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$0	\$0	\$0	\$2,732	\$2,840

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$2,728	\$2,727.99		(\$4.37)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Reorganization - portion of city engineer emeritus salary



Fiscal Year 2024
Budget Request

March 20, 2023

Department: Sewer Ind Pretreat Program

Account Title: FICA/Medicare-ER Share Exp

Department Number: 35103

Account Number: 60201

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$0	\$173	\$28	\$209	\$209

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$209	\$209		(\$0)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Percentage of salary benefits for wastewater director



Fiscal Year 2024
Budget Request

March 20, 2023

Department: Sewer Ind Pretreat Program

Account Title: S-T Disability ER Share Exp

Department Number: 35103

Account Number: 60212

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$0	\$1	\$0	\$43	\$43

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$1	\$1		-\$42

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Percentage of salary benefits for wastewater director



Fiscal Year 2024
Budget Request

March 20, 2023

Department: Sewer Ind Pretreat Program

Account Title: L-T Disability ER Share Exp

Department Number: 35103

Account Number: 60213

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$0	\$6	\$0	\$7	\$7

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$7.0	\$7.0		\$ (0)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

3% of salary benefits for wastewater director



Fiscal Year 2024
Budget Request

March 20, 2023

Department: Sewer Ind Pretreat Program

Account Title: Conferences/Training Expense

Department Number: 35103

Account Number: 60251

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$0	\$150	\$0	\$150	\$0

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$75	\$75		-\$75

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Desc	Unit	Unit Rate	Subtotal
Conf/Training Contingency	1	\$75.00	\$75.00

As a revenue fund, if the line item is not expended it will not be included in the user fee calculation



Fiscal Year 2024
Budget Request

March 20, 2023

Department: Sewer Ind Pretreat Program

Account Title: Travel/Mileage Expense

Department Number: 35103

Account Number: 60252

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$0	\$336	\$690	\$336	\$320

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$390	\$390		\$ 54

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Desc	Unit	Unit Rate	Subtotal
Jul-Jun	600	\$0.655	\$393.00
			\$0.00
			\$393.00

As a revenue fund, if the line item is not expended it will not be included in the user fee calculation.
Increased due rto IRS rate increase



Fiscal Year 2024
Budget Request

March 20, 2023

Department: Sewer Ind Pretreat Program

Account Title: Fiber/Internet Expense

Department Number: 35103

Account Number: 60406

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$1,131	\$825	\$1,170	\$825	\$1,100

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$1,130	\$1,130		\$ 305

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Desc	Unit	Unit Rate	Subtotal
Fiber/Internet	25%	\$3,300.00	\$825.00
Phone Lines			\$305.00
			<u>\$1,130.00</u>

Industrial Pretreatment Portion of Fiber/Internet Fee & Phone Line Increases



Fiscal Year 2024
Budget Request

March 20, 2023

Department: Sewer Ind Pretreat Program

Account Title: Operating Supp/Eqt Non-Cap

Department Number: 35103

Account Number: 60501

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$0	\$145	\$0	\$145	\$145

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$120	\$120		-\$25

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Equipment, materials, and supplies for industrial pretreatment program

Disposable gloves	\$	10.58
pH Probe Solution	\$	33.85
Misc.	\$	75.00
	\$	119.43



Fiscal Year 2024 Budget Request

March 20, 2023

Department: Sewer Ind Pretreat Program

Account Title: Miscellaneous Expense

Department Number: 35103

Account Number: 60797

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$8,944	\$35,558	\$22,640	\$36,031	\$22,000

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$37,588	\$37,588		\$1,557

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Budget for external certified laboratory testing of influent, effluent, background, sludge, and receiving waters in accordance with facility discharge license and industrial pretreatment program.

Budget includes actual and contingency testing. Actual expenditures will be used to determine industrial pretreatment fees.

FY	Budget	Actual
2015	\$20,500.00	\$9,625.00
2016	\$20,500.00	\$18,740.00
2017	\$20,500.00	\$9,675.00
2018	\$38,189.00	\$20,517.00
2019	\$38,581.00	\$30,526.30
2020	\$38,581.00	\$30,668.12
2021	\$39,947.00	\$8,944.00
2022	\$35,558.00	\$22,639.60
2023	\$36,031.00	
Minimin		\$8,944.00
Average		\$18,916.88
Maximum		\$30,668.12

Lunp sum COO/IPP Coor Salary Transfer (8%) (24199-40999)	\$10,868.00
IPP Testing (required and contingency)	\$22,000.00
Staff IPP Sample Collection (Super & Lab @ 60 hrs)	\$5,188.00
	\$38,056.00

City of Biddeford, Maine

Fiscal Year 2024

Budget:

P.W. Wastewater Maintenance

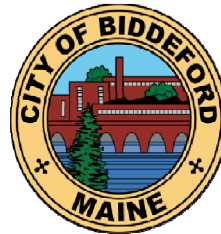
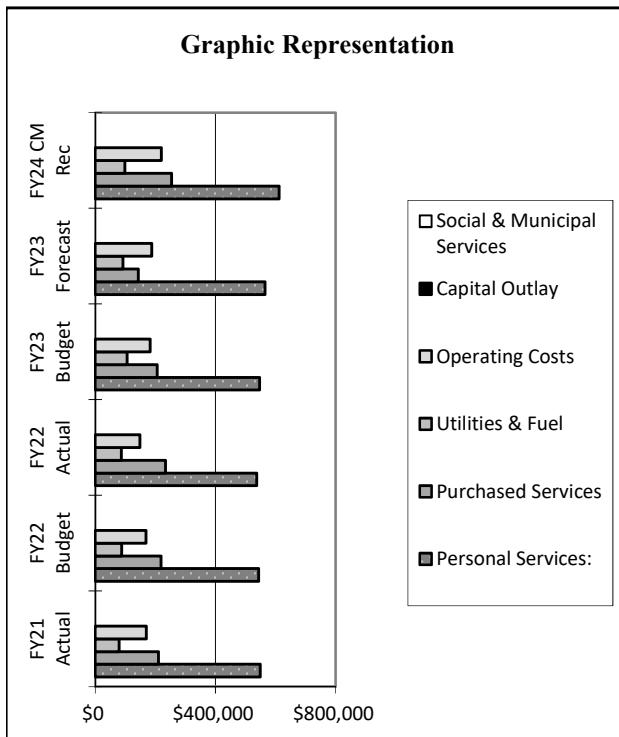
Account Number:

35104

FY24

	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD	Dept Head	Manager's Rec
Personnel Services:	\$549,308	\$543,001	\$536,997	\$546,788	\$565,069	\$324,260	\$611,289	\$611,289
Purchased Services	\$209,625	\$218,175	\$233,390	\$205,905	\$142,600	\$75,171	\$253,600	\$253,600
Utilities & Fuel	\$79,380	\$87,925	\$86,300	\$105,683	\$91,500	\$35,040	\$97,883	\$97,883
Operating Costs	\$169,506	\$168,170	\$148,761	\$182,500	\$187,725	\$117,410	\$219,250	\$219,250
Capital Outlay	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Social & Municipal Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTALS:	\$1,007,818	\$1,017,271	\$1,005,448	\$1,040,876	\$986,894	\$551,882	\$1,182,022	\$1,182,022

Graphic Representation

**FRINGE BENEFIT IMPACT (Estimated):**

FICA	\$30,823
Workers Comp	\$0
Health Insurance	\$84,940
Retirement	\$39,393
Unemployment	\$15,096
Other Insurance	\$5,681
Total Fringe Benefit Impact	\$175,932
# of Full Time Employees	6.00

	FY23 Budget	FY24 Manager's Rec	Dollar Change	Percentage Change
Personal Services:	\$546,788	\$611,289	\$64,501	11.8%
Purchased Services	\$205,905	\$253,600	\$47,695	23.2%
Utilities & Fuel	\$105,683	\$97,883	-\$7,800	-7.4%
Operating Costs	\$182,500	\$219,250	\$36,750	20.1%
Capital Outlay	\$0	\$0	\$0	N/A
Social & Municipal Services	\$0	\$0	\$0	N/A
TOTALS:	\$1,040,876	\$1,182,022	\$141,146	13.6%

Personnel Services

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec
60102	Mid Mgmt Hrly Employee Wa	\$81,806	\$80,202	\$81,715	\$83,632	\$83,632	\$51,186	\$80,464	\$80,464
60105	F-T Employee Wage Exp	\$280,878	\$272,797	\$283,731	\$287,777	\$287,777	\$135,156	\$345,105	\$345,105
60111	Overtime Wage Expense	\$12,993	\$13,895	\$21,420	\$13,895	\$35,000	\$17,077	\$13,490	\$13,490
60129	Insurance Buyout Pay	\$2,957	\$2,957	\$3,074	\$3,074	\$0	\$3,074	\$3,148	\$3,148
60201	FICA/Medicare-ER Share Exp	\$26,633	\$29,113	\$25,897	\$30,580	\$30,580	\$14,406	\$30,823	\$30,823
60202	MPERS-Employer Share Exp	\$30,398	\$29,747	\$26,319	\$31,522	\$31,522	\$15,571	\$32,151	\$32,151
60203	457 Plan-Employer Share Exp	\$5,279	\$6,679	\$6,835	\$6,941	\$6,941	\$3,307	\$7,242	\$7,242
60210	HPHC Ins Employer Share Ex	\$0	\$198	\$0	\$251	\$0	\$251	\$251	\$251
60211	NNEBT Ins Employer Share E	\$97,379	\$100,539	\$80,696	\$80,776	\$80,776	\$80,776	\$84,689	\$84,689
60212	S-T Disability ER Share Exp	\$0	\$72	\$0	\$43	\$43	\$0	\$1,001	\$1,001
60213	L-T Disability ER Share Exp	\$201	\$336	\$123	\$213	\$213	\$5	\$0	\$0
60216	Delta Dental ER Share	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60217	RHSA Plan ER Share	\$1,320	\$2,340	\$1,590	\$1,560	\$1,560	\$753	\$4,680	\$4,680
60230	Clothing/Uniforms Expense	\$3,303	\$3,300	\$4,835	\$5,700	\$5,500	\$2,698	\$5,500	\$5,500
60251	Conferences/Training Expense	\$410	\$750	\$729	\$750	\$1,450	\$0	\$1,671	\$1,671
60252	Travel/Mileage Expense	\$4,820	\$25	\$0	\$25	\$25	\$0	\$1,025	\$1,025
60253	Food/Lodging Expense	\$931	\$50	\$32	\$50	\$50	\$0	\$50	\$50
Totals		\$549,308	\$543,001	\$536,997	\$546,788	\$565,069	\$324,260	\$611,289	\$611,289

Purchased Services

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24 Dept Head	Mgr's Rec
60312	Temporary Contract Help Exp	\$33,004	\$41,000	\$32,828	\$42,230	\$42,000	\$17,723	\$44,000	\$44,000
60313	Construction Services Expense	\$167,657	\$166,500	\$188,868	\$153,000	\$90,000	\$47,686	\$196,000	\$196,000
60330	Equipment Rent/Lease Exp	\$0	\$600	\$48	\$600	\$600	\$0	\$600	\$600
60342	Grit Disposal Expense	\$8,963	\$10,000	\$11,645	\$10,000	\$10,000	\$9,762	\$13,000	\$13,000
60345	Rodent Control Expense	\$0	\$75	\$0	\$75	\$0	\$0	\$0	\$0
Totals		\$209,625	\$218,175	\$233,390	\$205,905	\$142,600	\$75,171	\$253,600	\$253,600

Utilities & Fuel

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24 Dept Head	Mgr's Rec
60400	Electricity Expense	\$59,083	\$66,942	\$68,137	\$83,730	\$70,000	\$25,625	\$74,740	\$74,740
60402	Phone/Celular/Paging Exp	\$4,100	\$6,543	\$4,874	\$6,453	\$5,000	\$1,988	\$5,748	\$5,748
60410	Diesel Fuel Expense	\$9,552	\$8,536	\$8,587	\$8,100	\$11,000	\$5,277	\$11,645	\$11,645
60411	Gasoline Expense	\$6,645	\$5,904	\$4,701	\$7,400	\$5,500	\$2,151	\$5,750	\$5,750
Totals		\$79,380	\$87,925	\$86,300	\$105,683	\$91,500	\$35,040	\$97,883	\$97,883

Other Operating Costs

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec
60450	Building Repair/Maint Exp	\$78,977	\$50,000	\$49,766	\$58,200	\$65,000	\$59,293	\$76,200	\$76,200
60452	Operating Equip Repair Exp	\$7,618	\$14,250	\$2,784	\$16,400	\$16,000	\$1,238	\$18,000	\$18,000
60453	Vehicle Repair/Tires/Oil Exp	\$14,820	\$18,000	\$16,470	\$19,650	\$20,000	\$12,694	\$20,500	\$20,500
60457	Road Maint/Improve Non-Cap	\$0	\$20,000	\$14,703	\$20,000	\$20,000	\$12,961	\$20,000	\$20,000
60461	Repair/Maint-CommunsEquip	\$600	\$650	\$0	\$650	\$225	\$0	\$0	\$0
60500	Admin/Office Supp/Eqt Non-Cap	\$496	\$1,500	\$2,899	\$2,400	\$2,500	\$0	\$18,250	\$18,250
60501	Operating Supp/Eqt Non-Cap	\$1,533	\$2,270	\$2,576	\$2,200	\$3,000	\$935	\$3,300	\$3,300
60505	Construction Supplies	\$46,335	\$42,500	\$41,159	\$43,000	\$43,000	\$24,015	\$44,000	\$44,000
60506	Equipment/Small Tools-Non-c	\$19,127	\$19,000	\$18,405	\$20,000	\$18,000	\$6,274	\$19,000	\$19,000
Totals		\$169,506	\$168,170	\$148,761	\$182,500	\$187,725	\$117,410	\$219,250	\$219,250

Capital Outlay

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Social & Municipal Services

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

City of Biddeford, Maine**Department Personnel Budget****Fiscal Year 2024**

DEPARTMENT: 35104 P.W. Wastewater Maintenance

Classification	EMP #	FTE	Annual Total	Requested	City Manager Recommended	Last Name	First Name	Object
WASTEWATER SUPERVISOR	10249	1.00	80,155.50	80,463.79	80,463.79	COURT	JEREMY	60102
WASTEWATER OPERATOR W/O GRADE 5	700	1.00	57,428.80	57,649.68	57,649.68	ALLEN	JOHN	60105
WASTEWATER OPERATOR W/O GRADE 5	10592	1.00	56,118.40	56,334.24	56,334.24	DEMERS	STEVEN	60105
WASTEWATER OPERATOR W/O GRADE 5	26105	1.00	58,510.40	58,735.44	58,735.44	FRECHETTE	GARY	60105
WASTEWATER OPERATOR W/O GRADE 5	48650	1.00	59,030.40	59,257.44	59,257.44	MENARD	ROBERT	60105
WASTEWATER OPERATOR W/O GRADE 5	41360	1.00	58,510.40	58,735.44	58,735.44	LAVOIE	LANCE	60105
ADJUSTMENTS	33	-	-	-	-	VARIOUS	0	60105

TOTAL BUDGETED POSITIONS

6.00	369,753.90	371,176.03	371,176.03
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Notes:



**Fiscal Year 2024
Budget Request**

March 20, 2023 **Department:** P.W. Wastewater Maintenance

Account Title: Mid Mgmt Hrly Employee Wage Ex

Department Number: 35104 Account Number: 60102

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$81,806	\$80,202	\$81,715	\$83,632	\$83,632

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$80,464	\$80,464		-\$3,168

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Wastewater Supervisor salary Note: increase added cotract year
See Payroll Worksheet for details



Fiscal Year 2024
Budget Request

March 20, 2023

Department: P.W. Wastewater Maintenance

Account Title: F-T Employee Wage Exp

Department Number: 35104

Account Number: 60105

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$280,878	\$272,797	\$283,731	\$287,777	\$287,777

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$345,105	\$345,105		\$57,328

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Wages for the following positions. Note: increase added contract year

Sewer system operator

Sewer System Asst. Technician
2 Pump Station Technicians

See Payroll worksheet for details



Fiscal Year 2024 Budget Request

March 20, 2023

Department: P.W. Wastewater Maintenance

Account Title: Overtime Wage Expense

Department Number: 35104

Account Number: 60111

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$12,993	\$13,895	\$21,420	\$13,895	\$35,000

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$13,490	\$13,490		-\$405

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Scheduled

Ave OT Pay	\$	44.47
Weekend Hrs		-
Holiday Hrs		-
Primary		78.0
Secondary		52.0
	\$	5,781.10

Non-Scheduled

Ave OT Pay	\$	44.47	
Remote Hrs		20.0	Cals exceeding 1.5 hrs/wk
Call-in Hrs		162.5	Est. based on last two years
	\$	8,113.90	

Estimated Total \$ 13,895.00



Fiscal Year 2024
Budget Request

March 20, 2023

Department: P.W. Wastewater Maintenance

Account Title: Insurance Buyout Pay

Department Number: 35104

Account Number: 60129

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$2,957	\$2,957	\$3,074	\$3,074	

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$3,148	\$3,148		\$74

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Contractual obligation for 1 employee choosing buyout option

			<i>Rate</i>		<i>Subtotal</i>
Union employee	1	\$	3,074.00	\$	3,074.00
				\$	3,074.00



Fiscal Year 2024
Budget Request

March 20, 2023

Department: P.W. Wastewater Maintenance

Account Title: S-T Disability ER Share Exp

Department Number: 35104

Account Number: 60212

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$0	\$72	\$0	\$43	\$43

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$1,001	\$1,001		\$958

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



Fiscal Year 2024
Budget Request

March 20, 2023 Department: P.W. Wastewater Maintenance

Account Title: Delta Dental ER Share

Department Number: 35104 Account Number: 60216

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$0	\$0	\$0	\$0	

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$0	\$0		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



Fiscal Year 2024
Budget Request

March 20, 2023 Department: P.W. Wastewater Maintenance

Account Title: RHSA Plan ER Share

Department Number: 35104 Account Number: 60217

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$1,320	\$2,340	\$1,590	\$1,560	\$1,560

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$4,680	\$4,680		\$3,120

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



Fiscal Year 2024
Budget Request

March 20, 2023

Department: P.W. Wastewater Maintenance

Account Title: Clothing/Uniforms Expense

Department Number: 35104

Account Number: 60230

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$3,303	\$3,300	\$4,835	\$5,700	\$5,500

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$5,500	\$5,500		-\$200

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Contractual obligation for clothing.



Fiscal Year 2024
Budget Request

March 20, 2023

Department: P.W. Wastewater Maintenance

Account Title: Travel/Mileage Expense

Department Number: 35104

Account Number: 60252

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$4,820	\$25	\$0	\$25	\$25

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$1,025	\$1,025		\$1,000

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Increased for reimbursment of Wastewater Superintendent for driving personal vehicle.
Previous year charged to gasoline code



Fiscal Year 2024
Budget Request

March 20, 2023

Department: P.W. Wastewater Maintenance

Account Title: Food/Lodging Expense

Department Number: 35104

Account Number: 60253

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$931	\$50	\$32	\$50	\$50

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$50	\$50		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Projected expenses for off site training sessions



Fiscal Year 2024
Budget Request

March 20, 2023

Department: P.W. Wastewater Maintenance

Account Title: Temporary Contract Help Exp

Department Number: 35104

Account Number: 60312

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$33,004	\$41,000	\$32,828	\$42,230	\$42,000

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$44,000	\$44,000		\$1,770

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Biddeford's share (40%) of Tri-Community utility camera position
Cost based on estimates provided by Tri-Com meetings.



Fiscal Year 2024 Budget Request

March 20, 2023

Department: P.W. Wastewater Maintenance

Account Title: Construction Services Expense

Department Number: 35104

Account Number: 60313

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$167,657	\$166,500	\$188,868	\$153,000	\$90,000

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$196,000	\$196,000		\$43,000

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Decreased the ammount for contracted MS4 work and increased ammount requested in overtime budget. Staff has demonstrated that the cost and quality of work are better than contracting catch basin cleaning. Two lining projects have been included in this total. If these can be funded in the CIP budet, they can be subtracted from the total.

Spoils Crushing	\$3,000
CSO Flow Monitoring (6 site)	\$65,000
Brook St lining	\$19,000
Hill St Lining	\$29,000
General Sewer Rehab	\$50,000
Sewer Cleaning Services	\$15,000
CB Cleaning services	\$15,000
Total	\$196,000



Fiscal Year 2024
Budget Request

March 20, 2023

Department: P.W. Wastewater Maintenance

Account Title: Equipment Rent/Lease Exp

Department Number: 35104

Account Number: 60330

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$0	\$600	\$48	\$600	\$600

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$600	\$600		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Any rental needs for equipment or tools



Fiscal Year 2024
Budget Request

March 20, 2023

Department: P.W. Wastewater Maintenance

Account Title: Grit Disposal Expense

Department Number: 35104

Account Number: 60342

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$8,963	\$10,000	\$11,645	\$10,000	\$10,000

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$13,000	\$13,000		\$ 3,000

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Contaminated sewer and CB grit to go to landfill. Increased for rising landfill costs



Fiscal Year 2024
Budget Request

March 20, 2023

Department: P.W. Wastewater Maintenance

Account Title: Rodent Control Expense

Department Number: 35104

Account Number: 60345

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$0	\$75	\$0	\$75	\$0

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$0	\$0		-\$75

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Requesting to make this an obsolete code and remove. Any rodent issues in the future would be coded to 60450.



Fiscal Year 2024
Budget Request

March 20, 2023

Department: P.W. Wastewater Maintenance

Account Title: Electricity Expense

Department Number: 35104

Account Number: 60400

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$59,083	\$66,942	\$68,137	\$83,730	\$70,000

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$74,740	\$74,740		-\$8,990

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Based on past several years of consistant useage with a 10% increase for expected rate increase



Fiscal Year 2024 Budget Request

March 20, 2023

Department: P.W. Wastewater Maintenance

Account Title: Phone/Celular/Paging Exp

Department Number: 35104

Account Number: 60402

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$4,100	\$6,543	\$4,874	\$6,453	\$5,000

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$5,748	\$5,748		-\$705

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Type	Units	Months	\$/Month	Total
Smart Phones	1	12	\$50.00	\$600
Cell Phone	5	12	\$23.00	\$1,380
Tablet	4	12	\$40.00	\$1,920
Cell Modem	1	12	\$40.00	\$480
GPS	6	12	\$19.00	\$1,368
Total				\$5,748



Fiscal Year 2024
Budget Request

March 20, 2023

Department: P.W. Wastewater Maintenance

Account Title: Diesel Fuel Expense

Department Number: 35104

Account Number: 60410

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$9,552	\$8,536	\$8,587	\$8,100	\$11,000

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$11,645	\$11,645		\$ 3,545

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Gallons	\$/Gal	Total
3572	\$3.26	\$11,644.72



Fiscal Year 2024 Budget Request

March 20, 2023

Department: P.W. Wastewater Maintenance

Account Title: Building Repair/Maint Exp

Department Number: 35104

Account Number: 60450

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$78,977	\$50,000	\$49,766	\$58,200	\$65,000

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$76,200	\$76,200		\$18,000

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Pump Station Maintenance and Repairs

Gates, Check valves, Hardware	\$5,000.00
Pumps/Parrrts/Motors/Drives	\$20,000.00
Controls/SCADA/Electrical Supplies	\$45,000.00
Wet Well Cleaning	\$1,200.00
Instrumentation	\$3,000.00
Hardware Paint and supplies	\$2,000.00
Total	\$76,200.00

Many pump stations are reaching roughly 20 years in age. Requesting an increase to this line to rehabilitate and update as needed.



Fiscal Year 2024 Budget Request

March 20, 2023

Department: P.W. Wastewater Maintenance

Account Title: Operating Equip Repair Exp

Department Number: 35104

Account Number: 60452

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$7,618	\$14,250	\$2,784	\$16,400	\$16,000

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$18,000	\$18,000		\$1,600

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Unit	PM	Tires	Misc	Total
661 - Generator	\$ 500.00	\$ 300.00	\$ 800.00	
665 - 6" Pump	\$ 500.00	\$ 500.00	\$ 1,000.00	
670 - Trailer	\$ 100.00	\$ 100.00	\$ 600.00	\$ 800.00
685 - Generator	\$ 500.00	\$ 6,000.00	\$ 6,500.00	
686 Generator	\$ 700.00	\$ 600.00	\$ 1,300.00	
55 - Backhoe	\$ 1,100.00	\$ 2,500.00	\$ 3,600.00	
Camera - Camera Truck		\$ 4,000.00	\$ 4,000.00	
Total			\$	18,000.00



Fiscal Year 2024 Budget Request

March 20, 2023

Department: P.W. Wastewater Maintenance

Account Title: Vehicle Repair/Tires/Oil Exp

Department Number: 35104

Account Number: 60453

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$14,820	\$18,000	\$16,470	\$19,650	\$20,000

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$20,500	\$20,500		\$ 850

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Vehicle Maint				
Unit	PM	Tires	Paint	Misc
604 - Crane Truck	\$ 800.00	\$ 1,000.00		\$ 1,400.00
606 - Supervisor Truck	\$ 650.00	\$ 1,200.00		\$ 1,000.00
610 - Pump Tech Truck	\$ 1,200.00	\$ 800.00	\$ 1,500.00	\$ 1,200.00
660 - Vactor	\$ 2,050.00	\$ 1,200.00		\$ 6,500.00
Total	\$ 4,700.00	\$ 4,200.00	\$ 1,500.00	\$ 10,100.00

Total **\$20,500.00**



Fiscal Year 2024
Budget Request

March 20, 2023

Department: P.W. Wastewater Maintenance

Account Title: Road Maint/Improve Non-Cap

Department Number: 35104

Account Number: 60457

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$0	\$20,000	\$14,703	\$20,000	\$20,000

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$ 20,000	\$ 20,000		\$ -

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Projected need based upon historical data for spot repairs. Past years were coded to PW budget.



Fiscal Year 2024
Budget Request

March 20, 2023

Department: P.W. Wastewater Maintenance

Account Title: Repair/Maint-CommunsEquip

Department Number: 35104

Account Number: 60461

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$600	\$650	\$0	\$650	\$225

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$0	\$0		-\$650

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

No need to have a separate code for this. Suggest making code obsolete and using 60450 for radio equipment.



Fiscal Year 2024 Budget Request

March 20, 2023

Department: P.W. Wastewater Maintenance

Account Title: Admin/Office Supp/Eqt Non-Cap

Department Number: 35104

Account Number: 60500

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$496	\$1,500	\$2,899	\$2,400	\$2,500

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$18,250	\$18,250		\$ 15,850

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Office Supplies	\$500.00
Computer Hardware/Tablet/Software	\$1,200.00
Granit.net License & Tech Sup	\$1,550.00
Grainte.net GIS integration	\$15,000.00
1/4 of Esri License	\$0.00
Total	\$18,250.00

Requesting funds for modernizing and improving on sewer inspection software. (Granite.net)



Fiscal Year 2024
Budget Request

March 20, 2023

Department: P.W. Wastewater Maintenance

Account Title: Construction Supplies

Department Number: 35104

Account Number: 60505

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$46,335	\$42,500	\$41,159	\$43,000	\$43,000

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$44,000	\$44,000		\$1,000

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Pipe/Fittings	\$5,000.00
Structures	\$5,000.00
MH,CB,Rims,Covers	\$30,000.00
CIPP Supplies	\$0.00
Concrete, Misc	\$4,000.00
Total	\$44,000.00



Fiscal Year 2024
Budget Request

March 20, 2023

Department: P.W. Wastewater Maintenance

Account Title: Equipment/Small Tools-Non-cap

Department Number: 35104

Account Number: 60506

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$19,127	\$19,000	\$18,405	\$20,000	\$18,000

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$19,000	\$19,000		-\$1,000

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Tri-Community Capital Acct	\$12,000.00
Tools, Misc	\$5,000.00
Camera Tools	\$1,000.00
Safety equipment	\$1,000.00
Total	\$19,000.00

City of Biddeford, Maine

Fiscal Year 2024

Budget:

New Sewer Operations Exp

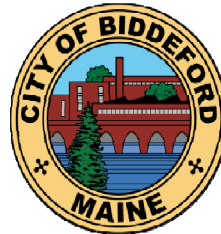
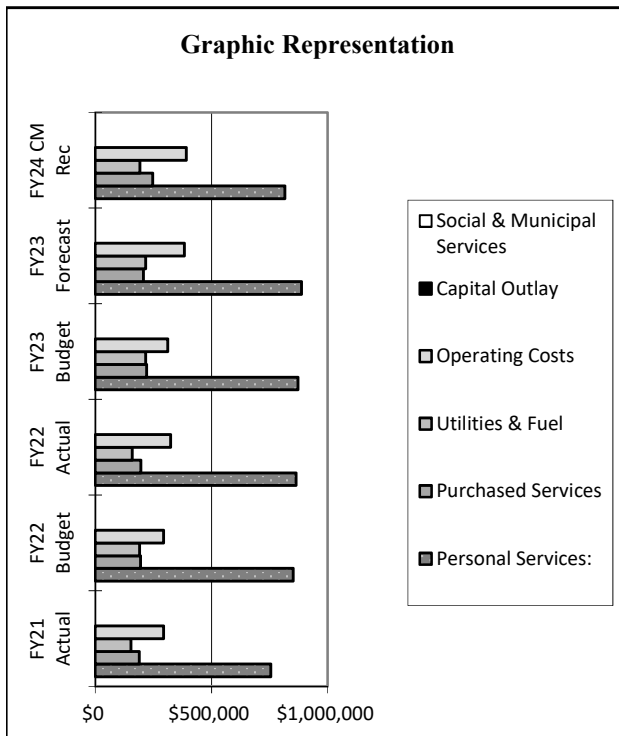
Account Number:

35105

FY24

	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD	Dept Head	Manager's Rec
Personnel Services:	\$755,620	\$852,497	\$864,196	\$872,861	\$887,845	\$425,931	\$816,503	\$816,503
Purchased Services	\$189,005	\$194,410	\$196,604	\$221,395	\$207,662	\$96,309	\$247,444	\$247,444
Utilities & Fuel	\$153,572	\$190,950	\$159,420	\$216,422	\$216,500	\$61,602	\$192,084	\$192,084
Operating Costs	\$293,887	\$293,767	\$324,566	\$312,394	\$384,000	\$233,546	\$391,317	\$391,317
Capital Outlay	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Social & Municipal Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTALS:	\$1,392,084	\$1,531,624	\$1,544,785	\$1,623,072	\$1,696,007	\$817,388	\$1,647,348	\$1,647,348

Graphic Representation

**FRINGE BENEFIT IMPACT (Estimated):**

FICA	\$47,886
Workers Comp	\$17,830
Health Insurance	\$116,120
Retirement	\$62,966
Unemployment	\$0
Other Insurance	\$6,379
Total Fringe Benefit Impact	\$251,180
# of Full Time Employees	7.98

	FY23 Budget	FY24 Manager's Rec	Dollar Change	Percentage Change
Personal Services:	\$872,861	\$816,503	-\$56,358	-6.5%
Purchased Services	\$221,395	\$247,444	\$26,049	11.8%
Utilities & Fuel	\$216,422	\$192,084	-\$24,338	-11.2%
Operating Costs	\$312,394	\$391,317	\$78,923	25.3%
Capital Outlay	\$0	\$0	\$0	N/A
Social & Municipal Services	\$0	\$0	\$0	N/A
TOTALS:	\$1,623,072	\$1,647,348	\$24,277	1.5%

Personnel Services

Account Number	Description	FY21	FY22	FY22	FY23	FY23	FY23	FY24	
		Actual	Budget	Actual	Budget	Forecast	YTD 12/31/22	Dept Head	Mgr's Rec
60101	Dept Manager Salary Exp	\$45,944	\$46,694	\$50,953	\$52,198	\$52,738	\$24,876	\$54,286	\$54,286
60102	Mid Mgmt Hrly Employee Wa	\$86,563	\$86,297	\$92,535	\$99,490	\$98,063	\$47,145	\$98,440	\$98,440
60105	F-T Employee Wage Exp	\$398,745	\$392,435	\$421,148	\$414,347	\$406,122	\$192,919	\$357,361	\$357,361
60106	P-T Employee Wage Exp	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60107	Temp/Seasonal Emp Wage Ex	\$4,502	\$5,000	\$5,002	\$5,000	\$3,426	\$3,426	\$8,640	\$8,640
60111	Overtime Wage Expense	\$41,058	\$46,400	\$57,969	\$48,234	\$59,740	\$30,194	\$46,829	\$46,829
60129	Insurance Buyout Pay	\$0	\$2,957	\$0	\$3,074	\$0	\$0	\$3,148	\$3,148
60201	FICA/Medicare-ER Share Exp	\$30,521	\$44,873	\$39,372	\$48,283	\$43,751	\$21,003	\$47,886	\$47,886
60202	MPERS-Employer Share Exp	\$36,729	\$51,682	\$45,435	\$44,220	\$62,913	\$30,195	\$62,966	\$62,966
60203	457 Plan-Employer Share Exp	\$4,546	\$5,912	\$5,766	\$4,600	\$0	(\$6)	\$0	\$0
60210	HPHC Ins Employer Share Ex	\$0	\$223	\$3	\$289	\$130	\$63	\$238	\$238
60211	NNEBT Ins Employer Share E	\$94,041	\$140,264	\$129,864	\$115,874	\$145,140	\$70,196	\$115,882	\$115,882
60212	S-T Disability ER Share Exp	\$16	\$15	\$10	\$61	\$27	\$13	\$61	\$61
60213	L-T Disability ER Share Exp	\$0	\$115	\$0	\$387	\$0	\$0	\$389	\$389
60216	Delta Dental ER Share	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60217	RHSA Plan ER Share	\$4,620	\$5,460	\$5,190	\$5,928	\$5,336	\$2,563	\$5,928	\$5,928
60230	Clothing/Uniforms Expense	\$3,280	\$3,300	\$5,400	\$5,700	\$3,952	\$2,198	\$5,900	\$5,900
60251	Conferences/Training Expense	\$1,962	\$2,349	\$2,257	\$5,390	\$3,776	\$0	\$5,252	\$5,252
60252	Travel/Mileage Expense	\$1,775	\$1,800	\$1,719	\$1,894	\$1,800	\$598	\$1,894	\$1,894
60253	Food/Lodging Expense	\$406	\$400	\$573	\$400	\$446	\$297	\$600	\$600
60256	Dues/Memberships Expense	\$310	\$365	\$400	\$350	\$110	\$0	\$365	\$365
60257	Professional License Fees Exp	\$602	\$438	\$602	\$438	\$375	\$250	\$438	\$438
60370	Workers Comp Insurance Exp	\$0	\$15,517	\$0	\$16,702	\$0	\$0	\$0	\$0
Totals		\$755,620	\$852,497	\$864,196	\$872,861	\$887,845	\$425,931	\$816,503	\$816,503

Purchased Services

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24 Dept Head	FY24 Mgr's Rec
60301	Legal Services Expense	\$0	\$750	\$0	\$750	\$0	\$0	\$750	\$750
60306	Other Prof/Consult Srvs Exp	\$15,088	\$15,000	\$9,480	\$10,000	\$1,060	\$960	\$10,000	\$10,000
60310	Service Contracts Expense	\$4,261	\$7,495	\$1,425	\$7,680	\$4,327	\$3,411	\$5,050	\$5,050
60313	Construction Services Expense	\$17,588	\$14,000	\$14,520	\$5,000	\$5,000	\$4,410	\$5,000	\$5,000
60325	Postage/Shipping Expense	\$666	\$250	\$29	\$250	\$275	\$45	\$250	\$250
60330	Equipment Rent/Lease Exp	\$96	\$1,000	\$0	\$600	\$0	\$0	\$600	\$600
60342	Grit Disposal Expense	\$151,307	\$155,915	\$171,150	\$197,115	\$197,000	\$87,482	\$225,794	\$225,794
60370									
Totals		\$189,005	\$194,410	\$196,604	\$221,395	\$207,662	\$96,309	\$247,444	\$247,444

Utilities & Fuel

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24 Dept Head	FY24 Mgr's Rec
60400	Electricity Expense	\$109,583	\$136,955	\$126,099	\$160,975	\$160,000	\$49,551	\$131,223	\$131,223
60401	Water Expense	\$6,729	\$8,000	\$6,289	\$6,159	\$7,500	\$4,330	\$7,623	\$7,623
60402	Phone/Celular/Paging Exp	\$5,154	\$4,684	\$3,436	\$4,684	\$4,900	\$1,767	\$4,872	\$4,872
60405	Heating Fuel Expense	\$17,469	\$17,803	\$30,124	\$19,550	\$18,000	\$3,857	\$19,732	\$19,732
60406	Fiber/Internet Expense	\$4,622	\$5,676	\$4,784	\$5,676	\$4,600	\$347	\$5,040	\$5,040
60410	Diesel Fuel Expense	\$8,504	\$16,684	(\$13,672)	\$18,563	\$18,500	\$249	\$19,944	\$19,944
60411	Gasoline Expense	\$1,511	\$1,148	\$2,360	\$815	\$3,000	\$1,501	\$3,650	\$3,650
Totals		\$153,572	\$190,950	\$159,420	\$216,422	\$216,500	\$61,602	\$192,084	\$192,084

Other Operating Costs

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec
60450	Building Repair/Maint Exp	\$14,391	\$20,755	\$21,597	\$15,547	\$21,000	\$19,006	\$21,300	\$21,300
60452	Operating Equip Repair Exp	\$103,336	\$95,000	\$98,628	\$104,500	\$106,000	\$74,869	\$103,000	\$103,000
60453	Vehicle Repair/Tires/Oil Exp	\$5,235	\$14,700	\$13,394	\$19,300	\$18,000	\$7,163	\$25,975	\$25,975
60456	Plant Operations/Maint. Exp	\$11,588	\$10,000	\$15,635	\$11,350	\$12,000	\$6,866	\$12,925	\$12,925
60461	Repair/Maint-CommunsEquip	\$0	\$650	\$0	\$0	\$0	\$0	\$0	\$0
60500	Admin/Office Supp/Eqt Non-C	\$12,062	\$8,036	\$10,263	\$12,469	\$12,000	\$5,813	\$11,529	\$11,529
60501	Operating Supp/Eqt Non-Cap	\$11,204	\$9,500	\$12,819	\$12,000	\$12,000	\$8,760	\$15,650	\$15,650
60506	Equipment/Small Tools-Non-c	\$9,241	\$8,700	\$8,640	\$8,700	\$8,500	\$1,793	\$8,700	\$8,700
60509	Cleaning Supplies Expense	\$3,090	\$3,000	\$2,461	\$3,000	\$3,500	\$1,694	\$0	\$0
60510	Process Chemicals Expense	\$98,860	\$104,876	\$117,248	\$107,078	\$170,000	\$96,995	\$168,588	\$168,588
60511	Laboratory Supplies Exp	\$24,880	\$18,550	\$23,880	\$18,450	\$21,000	\$10,587	\$23,650	\$23,650
Totals		\$293,887	\$293,767	\$324,566	\$312,394	\$384,000	\$233,546	\$391,317	\$391,317

Capital Outlay

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec
60603	Vehicles Purchase Capital	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Totals		\$0	\$0	\$0	\$0		\$0	\$0	\$0

Social & Municipal Services

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Forecast	FY23 YTD 12/31/22	FY24	
								Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0		\$0	\$0	\$0

City of Biddeford, Maine**Department Personnel Budget****Fiscal Year 2024**

DEPARTMENT: 35105 New Sewer Operations Exp

Classification	EMP #	FTE	Annual Total	Requested	City Manager Recommended	Last Name	First Name	Object
PUBLIC WORKS DIRECTOR	18290	0.58	54,077.82	54,285.81	54,285.81	DEMERS	JEFFREY	60101
WASTEWATER SUPERINTENDENT	10349	1.00	98,062.64	98,439.80	98,439.80	BUECHNER	ALEX	60102
TREATMENT PLANT MAINT TECH	10242	1.00	62,504.00	62,744.40	62,744.40	COLLOMY	STEPHEN	60105
SOLID WASTE DRIVER/UTILITY	8000	0.40	31,324.80	31,445.28	31,445.28	BUDA	JASON	60105
TREATMENT PLANT MAINT TECH	10408	1.00	61,297.60	61,533.36	61,533.36	KOESTNER	JONATHAN	60105
LEAD OPERATOR	10088	1.00	72,155.20	72,432.72	72,432.72	LEWIS	JAMES	60105
WASTEWATER OPERATOR W/ GRADE 5	10694	1.00	64,251.20	64,498.32	64,498.32	PHINNEY	MATTHEW	60105
WASTEWATER OPERATOR W/O GRADE 5	11229	1.00	54,184.00	54,392.40	54,392.40	HANSCOM	GRADY	60105
LAB TECH/TREATMENT PLANT OPERATOR	10268	1.00	64,459.20	64,707.12	64,707.12	DEMERS	TANNER	60105
SEASONAL EMPLOYEES	35	-	8,640.00	8,640.00	8,640.00	0	0	60107
TOTAL BUDGETED POSITIONS		7.98	570,956.46	573,119.21	573,119.21			

Notes:

PUBLIC WORKS DIRECTOR



Fiscal Year 2024
Budget Request

March 20, 2023

Department: New Sewer Operations Exp

Account Title: Dept Manager Salary Exp

Department Number: 35105

Account Number: 60101

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$45,944	\$46,694	\$50,953	\$52,198	\$52,738

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$54,286	\$54,286		\$2,088

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

42 % of Public Works Director salary
See Payroll Worksheet for details



**Fiscal Year 2024
Budget Request**

March 20, 2023

Department: New Sewer Operations Exp

Account Title: Mid Mgmt Hrly Employee Wage Ex

Department Number: 35105

Account Number: 60102

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$86,563	\$86,297	\$92,535	\$99,490	\$98,063

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$98,440	\$98,440		(\$1,050)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Superintendant of Wastewater Operations salary with increase included

See Payroll Worksheet for details



Fiscal Year 2024
Budget Request

March 20, 2023

Department: New Sewer Operations Exp

Account Title: F-T Employee Wage Exp

Department Number: 35105

Account Number: 60105

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$398,745	\$392,435	\$421,148	\$414,347	\$406,122

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$357,361	\$357,361		-\$56,986

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Wages for the following positions.
Contract year increase added.

- 60% Solid Waste Driver/Utility
- Lead Operator with Grade #5
- Operator with Grade #5
- Operator without Grade #5
- Treatment Plant Mechanic
- Lab/Tech Plant operator

See Payroll Worksheet for details



Fiscal Year 2024
Budget Request

March 20, 2023

Department: New Sewer Operations Exp

Account Title: Temp/Seasonal Emp Wage Exp

Department Number: 35105

Account Number: 60107

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$4,502	\$5,000	\$5,002	\$5,000	\$3,426

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$8,640	\$8,640		\$3,640

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Contract Seasonal Workers



Fiscal Year 2024 Budget Request

March 20, 2023

Department: New Sewer Operations Exp

Account Title: Overtime Wage Expense

Department Number: 35105

Account Number: 60111

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$41,058	\$46,400	\$57,969	\$48,234	\$59,740

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$46,829	\$46,829		(\$1,405)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Scheduled

Ave OT Pay	\$ 44.62
Weekend Hrs	624.0
Holiday Hrs	156.0
Primary	104.0
Secondary	52.0
	\$ 41,764.32

Non-Scheduled

Ave OT Pay	\$ 44.62	
Remote Hrs	20.0	Cals exceding 1.5 hrs/wk
Call-in Hrs	125.0	Est. based on last two years
	\$ 6,469.90	

Estimated Total \$ 48,234.22



Fiscal Year 2024
Budget Request

March 20, 2023

Department: New Sewer Operations Exp

Account Title: Insurance Buyout Pay

Department Number: 35105

Account Number: 60129

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$0	\$2,957	\$0	\$3,074	

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$3,148	\$3,148		\$74

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

EOY Forecast and FY23 request reflect employee election change



Fiscal Year 2024
Budget Request

March 20, 2023
Department: New Sewer Operations Exp
Account Title: FICA/Medicare-ER Share Exp

Department Number: 35105 Account Number: 60201

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$30,521	\$44,873	\$39,372	\$48,283	\$43,751

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$47,886	\$47,886		-\$398

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



Fiscal Year 2024
Budget Request

March 20, 2023
Department: New Sewer Operations Exp
Account Title: 457 Plan-Employer Share Exp

Department Number: 35105 Account Number: 60203

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$4,546	\$5,912	\$5,766	\$4,600	\$0

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$0	\$0		-\$4,600

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



Fiscal Year 2024
Budget Request

March 20, 2023
Department: New Sewer Operations Exp
Account Title: NNEBT Ins Employer Share Exp

Department Number: 35105 Account Number: 60211

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$94,041	\$140,264	\$129,864	\$115,874	\$145,140

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$115,882	\$115,882		\$8

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



Fiscal Year 2024
Budget Request

March 20, 2023
Department: New Sewer Operations Exp
Account Title: L-T Disability ER Share Exp

Department Number: 35105 Account Number: 60213

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$0	\$115	\$0	\$387	

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$389	\$389		\$ 3

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



Fiscal Year 2024
Budget Request

March 20, 2023 Department: New Sewer Operations Exp

Account Title: RHSA Plan ER Share

Department Number: 35105 Account Number: 60217

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$4,620	\$5,460	\$5,190	\$5,928	\$5,336

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$5,928	\$5,928		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



Fiscal Year 2024
Budget Request

March 20, 2023
Department: New Sewer Operations Exp
Account Title: Workers Comp Insurance Exp

Department Number: 35105 Account Number: 60370

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$0	\$15,517	\$0	\$16,702	\$0

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$0	\$0		-\$16,702

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

in 35102



**Fiscal Year 2024
Budget Request**

March 20, 2023

Department: New Sewer Operations Exp

Account Title: Clothing/Uniforms Expense

Department Number: 35105

Account Number: 60230

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$3,280	\$3,300	\$5,400	\$5,700	\$3,952

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$5,900	\$5,900		\$200

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Contractual obligation for clothing.
Added \$200 for superintendent boots



Fiscal Year 2024
Budget Request

March 20, 2023

Department: New Sewer Operations Exp

Account Title: Conferences/Training Expense

Department Number: 35105

Account Number: 60251

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$1,962	\$2,349	\$2,257	\$5,390	\$3,776

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$5,252	\$5,252		-\$138

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Training required for maintaining licenses



Fiscal Year 2024
Budget Request

March 20, 2023

Department: New Sewer Operations Exp

Account Title: Travel/Mileage Expense

Department Number: 35105

Account Number: 60252

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$1,775	\$1,800	\$1,719	\$1,894	\$1,800

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$1,894	\$1,894		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Tolls for sludge hauling	\$1,794.00
Misc travel exp	\$100.00
Total	\$1,894.00



Fiscal Year 2024
Budget Request

March 20, 2023

Department: New Sewer Operations Exp

Account Title: Food/Lodging Expense

Department Number: 35105

Account Number: 60253

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$406	\$400	\$573	\$400	\$446

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$600	\$600		\$200

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Rooms for Fall Conv	\$600.00
Total	\$600.00

Increased to allow for up to two employees to attend MEWEA fall conference for training



Fiscal Year 2024
Budget Request

March 20, 2023
Department: New Sewer Operations Exp
Account Title: Dues/Memberships Expense

Department Number: 35105 Account Number: 60256

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$310	\$365	\$400	\$350	\$110

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$365	\$365		\$15

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

WEF and MEWEA membership dues



Fiscal Year 2024 Budget Request

March 20, 2023

Department: New Sewer Operations Exp

Account Title: Professional License Fees Exp

Department Number: 35105

Account Number: 60257

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$602	\$438	\$602	\$438	\$375

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$438	\$438		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Position	First	Last	Cycle Cost	Yearly Cost
Supervisor	Ron	Kinney	\$125.00	\$62.50
Lab Tech - 5	Jeremy	Court	\$125.00	\$62.50
TP Ops			\$125.00	\$62.50
TP Ops - 5 LEAD	Jim	Lewis	\$125.00	\$62.50
TP Ops - 5	Matt	Phinney	\$125.00	\$62.50
PS Tech	Tanner	Demers	\$125.00	\$62.50
Superintendent	Alex	Buechner	\$125.00	\$62.50
			Total	\$437.50



Fiscal Year 2024
Budget Request

March 20, 2023

Department: New Sewer Operations Exp

Account Title: Legal Services Expense

Department Number: 35105

Account Number: 60301

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$0	\$750	\$0	\$750	\$0

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$750	\$750		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Contingency funding for potential use of City Attorney



Fiscal Year 2024
Budget Request

March 20, 2023

Department: New Sewer Operations Exp

Account Title: Other Prof/Consult Svcs Exp

Department Number: 35105

Account Number: 60306

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$15,088	\$15,000	\$9,480	\$10,000	\$1,060

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$10,000	\$10,000		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Engineering - small projects	\$10,000.00
Total	\$10,000.00



Fiscal Year 2024
Budget Request

March 20, 2023

Department: New Sewer Operations Exp

Account Title: Service Contracts Expense

Department Number: 35105

Account Number: 60310

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$4,261	\$7,495	\$1,425	\$7,680	\$4,327

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$5,050	\$5,050		-\$2,630

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Flow Meter Calibration	\$850.00
Generator PMs	
Crane Inspection	\$800.00
Actuator PMs	\$2,400.00
Sludge Scale Calibration	\$1,000.00
Total	\$5,050.00

Generator PMs will be charged to 35104-60452 instead



Fiscal Year 2024
Budget Request

March 20, 2023

Department: New Sewer Operations Exp

Account Title: Construction Services Expense

Department Number: 35105

Account Number: 60313

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$17,588	\$14,000	\$14,520	\$5,000	\$5,000

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$5,000	\$5,000		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

PLC/Controls work funds moved to 60452

Electrician Services	\$3,000
Construction needs	\$2,000
Total	\$5,000

For hiring contractors for repairs or small projects



Fiscal Year 2024
Budget Request

March 20, 2023

Department: New Sewer Operations Exp

Account Title: Grit Disposal Expense

Department Number: 35105

Account Number: 60342

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$151,307	\$155,915	\$171,150	\$197,115	\$197,000

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$225,794	\$225,794		\$28,679

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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	Volume	Rate per unit	Disposal Total	Total
WW Sludge	2,475	\$86.81	\$214,854.75	\$219,529.75
TP Dumpster	26	\$522.00	\$13,572.00	\$6,264.00
				\$225,793.75

Including \$4675 for third parting hauling



Fiscal Year 2024
Budget Request

March 20, 2023
Department: New Sewer Operations Exp
Account Title: Electricity Expense

Department Number: 35105 Account Number: 60400

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$109,583	\$136,955	\$126,099	\$160,975	\$160,000

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$131,223	\$131,223		(\$29,752)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

	KWH	\$	
Water St Plant	891877	\$	101,623
Bidd Pool Plant	71,134	\$	8,902
CSO#9 Tank	10,720	\$	7,288
Mechanics Park	8,973	\$	1,480
	% Increase		10%
Total		\$	131,222.71



Fiscal Year 2024 Budget Request

March 20, 2023

Department: New Sewer Operations Exp

Account Title: Water Expense

Department Number: 35105

Account Number: 60401

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$6,729	\$8,000	\$6,289	\$6,159	\$7,500

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$7,623	\$7,623		\$1,464

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Location	Use Cuft	Total
Treatment Plant	50000	\$4,500.00
CSO Tank	35000	\$1,750.00
	MW % increase	4.00%
	MW Total	\$6,500.00
Pool Treatment Plant	12000	\$1,080.00
	KKW % increase	4.00%
	KKW Total	\$1,123.20
	Total	\$7,623.20



Fiscal Year 2024 Budget Request

March 20, 2023

Department: New Sewer Operations Exp

Account Title: Phone/Celular/Paging Exp

Department Number: 35105

Account Number: 60402

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$5,154	\$4,684	\$3,436	\$4,684	\$4,900

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$4,872	\$4,872		\$188

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Water St Phone	1	12	\$28.00	\$336
RBC Phone	1	12	\$30.00	\$360
Smart Phones	2	12	\$65.00	\$1,560
Cell Phones	6	12	\$23.00	\$1,656
Tablet	1	12	\$40.00	\$480
Aircard	1	12	\$40.00	\$480
				\$4,872



Fiscal Year 2024
Budget Request

March 20, 2023

Department: New Sewer Operations Exp

Account Title: Heating Fuel Expense

Department Number: 35105 Account Number: 60405

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$17,469	\$17,803	\$30,124	\$19,550	\$18,000

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$19,732	\$19,732		\$182

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Water St Plant	Heating Cost of all buildings		\$19,550.00
		Use Adj	-3.88%
		% Increase \$	5.00%
		Total	\$19,731.03



Fiscal Year 2024
Budget Request

March 20, 2023

Department: New Sewer Operations Exp

Account Title: Fiber/Internet Expense

Department Number: 35105

Account Number: 60406

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$4,622	\$5,676	\$4,784	\$5,676	\$4,600

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$5,040	\$5,040		-\$636

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

	Months	\$/Month	Total
GWI	12	\$410.00	\$4,920.00
Charter Comm	12	\$10.00	\$120.00
		Total	\$5,040.00



Fiscal Year 2024 Budget Request

March 20, 2023

Department: New Sewer Operations Exp

Account Title: Diesel Fuel Expense

Department Number: 35105

Account Number: 60410

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$8,504	\$16,684	-\$13,672	\$18,563	\$18,500

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	19,944	19,944		1,381

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

WWTF vehicles and Sludge hauling truck per feet manager

Gallons	\$/Gal	Total
6118	\$3.26	\$19,944.68



Fiscal Year 2024
Budget Request

March 20, 2023

Department: New Sewer Operations Exp

Account Title: Gasoline Expense

Department Number: 35105

Account Number: 60411

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$1,511	\$1,148	\$2,360	\$815	\$3,000

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	3,650	3,650		2,835

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

7/7/22 - 11/1/22		
Gallons	\$/Gal	Total
625	\$2.92	\$1,825.00

11/2/22 -6/60/23		
Gallons	\$Gal	Total
625	\$2.92	\$1,825.00

Total \$3,650.00



Fiscal Year 2024 Budget Request

March 20, 2023

Department: New Sewer Operations Exp

Account Title: Building Repair/Maint Exp

Department Number: 35105

Account Number: 60450

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$14,391	\$20,755	\$21,597	\$15,547	\$21,000

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$21,300	\$21,300		\$5,753

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Garage doors and gate PMs	\$1,200.00
Backflow Preventors PMs	\$1,600.00
Sprinkler PMs	\$600.00
HVAC PMs	\$2,500.00
Pest Services	\$400.00
Building repairs, facility appearance	\$15,000.00
Total	\$21,300.00

Increased building repairs to replace kitchen cabinets in breakroom



Fiscal Year 2024 Budget Request

March 20, 2023

Department: New Sewer Operations Exp

Account Title: Operating Equip Repair Exp

Department Number: 35105

Account Number: 60452

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$103,336	\$95,000	\$98,628	\$104,500	\$106,000

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	103,000	103,000		(1,500)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

PLC/SCADA	\$14,000.00
Aeration	\$10,000.00
Clarification	\$10,000.00
CSO Tank	\$6,000.00
Dechlorination	\$2,000.00
Dewatering	\$30,000.00
Disinfection	\$6,000.00
Pretreatment	\$4,000.00
Odor Control	\$1,000.00
Misc	\$20,000.00
Total	\$103,000.00

Note that \$20,000 was added to dewatering costs to purchase a new sludge can. This equipment is in need of replacement and is critical because if it leaks it poses an environmental and safety hazard. If funded with CIP funds, it can be removed from the operations budget making the total requested \$83,000



Fiscal Year 2024 Budget Request

March 20, 2023

Department: New Sewer Operations Exp

Account Title: Vehicle Repair/Tires/Oil Exp

Department Number: 35105

Account Number: 60453

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$5,235	\$14,700	\$13,394	\$19,300	\$18,000

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$25,975	\$25,975		\$6,675

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

616	WWTF Pickup	\$5,800.00
608	Superintendent Truck	\$2,250.00
633	SUV	\$2,100.00
678	Can Truck (60%)	\$11,700.00
640	Snowblower	\$150.00
642	Snowblower	\$150.00
643	Lawnmower	\$325.00
644	Lawnmower	\$150.00
645	Lawntool	\$150.00
646	Weedwacker	\$150.00
691	Generator	\$800.00
698	Bobcat	\$2,250.00
	Total	\$25,975.00



Fiscal Year 2024
Budget Request

March 20, 2023

Department: New Sewer Operations Exp

Account Title: Plant Operations/Maint. Exp

Department Number: 35105

Account Number: 60456

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$11,588	\$10,000	\$15,635	\$11,350	\$12,000

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$12,925	\$12,925		\$1,575

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Biddeford Pool WWTF

PLC/SCADA	\$1,000.00
Lab Supplies	\$1,100.00
Instrumentation	\$3,000.00
Lime	\$625.00
2/Year Cleaning	\$1,700.00
Lab Testing	\$0.00
Equipment/Parts/Repairs	\$3,500.00
Paint/Lawn/Misc	\$2,000.00
	\$12,925.00



Fiscal Year 2024 Budget Request

March 20, 2023

Department: New Sewer Operations Exp

Account Title: Admin/Office Supp/Eqt Non-Cap

Department Number: 35105

Account Number: 60500

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$12,062	\$8,036	\$10,263	\$12,469	\$12,000

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	11,529	11,529		(940)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Office Supplies				\$500.00
Computer Hardware/Tablet				\$1,200.00
Software Licenses				
	\$/Seat	# Seats		
Allmax	\$525	2		\$1,050.00
Win911	\$880	1		\$880.00
Fiix	\$685	4		\$2,740.00
Go to my PC	\$2,376	1		\$2,376.00
InfoSense	\$950	0		\$0.00
Teams	\$5	1		\$5.00
PLC/SCADA Software				
Studio 5000				\$450.00
Factory Talk	\$582	4		\$2,328.00
Thin Manager		0		\$0.00
Software Total				\$9,829.00
Total				\$11,529.00



Fiscal Year 2024 Budget Request

March 20, 2023

Department: New Sewer Operations Exp

Account Title: Operating Supp/Eqt Non-Cap

Department Number: 35105

Account Number: 60501

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$11,204	\$9,500	\$12,819	\$12,000	\$12,000

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$15,650	\$15,650		\$3,650

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

PPE costs have increased due to demand with COVID

PPE	\$4,500.00
Odor Control	\$4,200.00
Lube/Rags/Belts/Filters/Batts/Paint	\$3,500.00
Cleaning Supplies	\$3,000.00
First Aid Restock	\$450.00
Total	\$15,650.00

Moved cleaning supplies from 60509 as they should be considered disposal supplies. Recommend abandoning that code. The increase on this code is offset by a decrease on 60509.



Fiscal Year 2024
Budget Request

March 20, 2023

Department: New Sewer Operations Exp

Account Title: Equipment/Small Tools-Non-cap

Department Number: 35105

Account Number: 60506

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$9,241	\$8,700	\$8,640	\$8,700	\$8,500

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	8,700	8,700		0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Tools	\$6,700.00
Safety equipment	\$2,000.00
Total	\$8,700.00



Fiscal Year 2024
Budget Request

March 20, 2023
Department: New Sewer Operations Exp
Account Title: Cleaning Supplies Expense

Department Number: 35105 Account Number: 60509

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$3,090	\$3,000	\$2,461	\$3,000	\$3,500

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$0	\$0		-\$3,000

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Recommend abandoning this code and moving funds to 60501



Fiscal Year 2024 Budget Request

March 20, 2023

Department: New Sewer Operations Exp

Account Title: Process Chemicals Expense

Department Number: 35105

Account Number: 60510

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$98,860	\$104,876	\$117,248	\$107,078	\$170,000

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	168,588	168,588		61,510

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

	Expected Use	New \$/Unit	Cost
Sodium hypochlorite	27679	\$2.7040	\$74,844.02
		Use Adj	5.00%
Sodium Bisulfite	8565	\$2.4800	\$21,241.20
		Use Adj	5.00%
Polymer	33880	\$2.1400	\$72,503.20
		Use Adj	5.00%
		Total	\$168,588.42

Usage based on last three years with a 5% buffer for increased flows/loading.
Cost of all chemicals has increased over the last two years.



Fiscal Year 2024 Budget Request

March 20, 2023

Department: New Sewer Operations Exp

Account Title: Laboratory Supplies Exp

Department Number: 35105

Account Number: 60511

FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$24,880	\$18,550	\$23,880	\$18,450	\$21,000

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$23,650	\$23,650		\$5,200

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Chemicals/Reagents	\$6,500
Glassware/Pipettes	\$750
Lab Equipment	\$6,000
Probes	\$2,800
Misc	\$1,000
Lab Calibration	\$1,200
Sampling Supplies	\$2,600
Water	\$2,200
Lab Ops Total	\$23,050

Storm Water Testing Supplies	\$600
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\$23,650



Fiscal Year 2024
Budget Request

March 20, 2023
Department: New Sewer Operations Exp
Account Title: Vehicles Purchase Capital

Department Number: 35105 Account Number: 60603

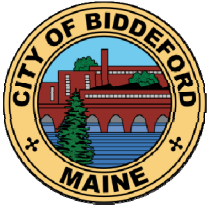
FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 EOY Forecast
\$0	\$0	\$0	\$0	\$0

FY24 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$0	\$0		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Nothing Requested this budget year

New Vector Vehicle CIP



City of Biddeford, Maine

FY2024 Revenue

216

Airport Fund

	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Budget	FY23 YTD 12/31/22	FY2024	
							Dept Head	Manager's Rec
Taxes	(\$2,743)	(\$3,000)	\$0	\$0	\$0	\$0	\$0	\$0
Licenses, permits and fees	(\$45,468)	(\$38,831)	(\$29,220)	(\$35,422)	(\$47,220)	(\$7,097)	(\$31,220)	(\$31,220)
Intergovernmental	(\$3,572,580)	\$0	(\$70,692)	(\$350,000)	(\$360,000)	\$0	(\$20,000)	(\$20,000)
Investment income	(\$69)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other	(\$48,449)	(\$135,300)	(\$86,187)	(\$113,400)	(\$103,550)	(\$55,098)	(\$83,100)	(\$83,100)
Transfer in from other funds	(\$35,000)	(\$35,000)	(\$50,000)	(\$35,000)	(\$35,000)	\$0	(\$35,000)	(\$35,000)
Lease Proceeds	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Use of fund balance	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTALS:	(\$3,704,308)	(\$212,131)	(\$236,099)	(\$533,822)	(\$545,770)	(\$62,195)	(\$169,320)	(\$169,320)

Account Number		FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Budget	FY23 YTD 12/31/22	FY2024	
								Dept Head	Manager's Rec
40123	Aircraft Excise Tax Revenue	(\$2,743)	(\$3,000)	\$0	\$0	\$0	\$0	\$0	\$0
	Total taxes	(\$2,743)	(\$3,000)	\$0	\$0	\$0	\$0	\$0	\$0

FY2024

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Budget	FY23 YTD 12/31/22	Dept Head	Manager's Rec
Licenses, Permits & Fees									
40243	Airport Storage/Tiedowns Rev	(\$27,886)	(\$22,200)	(\$13,292)	(\$19,200)	(\$30,000)	(\$7,097)	(\$14,000)	(\$14,000)
40570	Rental Car Rebates	\$0	(\$30)	\$0	(\$30)	\$0	\$0	\$0	\$0
40606	Rental Fleurent Hangar 7I	(\$362)	(\$362)	(\$372)	(\$362)	(\$372)	\$0	(\$372)	(\$372)
40607	Rental Tieman Hangar 7E	(\$428)	(\$327)	(\$440)	(\$327)	(\$440)	\$0	(\$440)	(\$440)
40608	Rental Morin Hangar 7A	(\$415)	(\$415)	(\$426)	(\$415)	(\$426)	\$0	(\$426)	(\$426)
40609	Rental Bryand Hangar 7B	(\$396)	(\$396)	(\$407)	(\$396)	(\$407)	\$0	(\$407)	(\$407)
40610	Rental EAA Hangar	(\$1,058)	(\$1,058)	(\$205)	(\$1,058)	(\$1,086)	\$0	(\$1,086)	(\$1,086)
40611	Rental Ryco Hangar 7C	(\$818)	(\$409)	(\$420)	(\$409)	(\$420)	\$0	(\$420)	(\$420)
40612	Rental Cloutier Hangar 7D	(\$409)	(\$409)	(\$420)	(\$0)	(\$420)	\$0	(\$420)	(\$420)
40613	Rental Polakewich Hangar 7F	(\$396)	(\$396)	(\$407)	(\$396)	(\$407)	\$0	(\$407)	(\$407)
40614	Rental Ryco Hangar 1	(\$1,619)	(\$1,618)	(\$1,662)	(\$1,618)	(\$1,662)	\$0	(\$1,662)	(\$1,662)
40615	Rental Bertrand Hangar 7G	(\$402)	(\$330)	(\$407)	(\$330)	(\$407)	\$0	(\$407)	(\$407)
40616	Rental Bertrand Hangar Lot 3	(\$847)	(\$846)	(\$869)	(\$846)	(\$869)	\$0	(\$869)	(\$869)
40617	Rental Keller Hangar Lot 2	(\$650)	(\$650)	(\$667)	(\$650)	(\$667)	\$0	(\$667)	(\$667)
40618	Rental Sinclair Hangar 7H	(\$354)	(\$354)	(\$363)	(\$354)	(\$363)	\$0	(\$363)	(\$363)
40619	Rental Lariviere Hangar Lot 4	(\$972)	(\$972)	(\$998)	(\$972)	(\$998)	\$0	(\$998)	(\$998)
40620	Rental DEW LLC Hangar 5A&B	(\$877)	(\$877)	(\$900)	(\$877)	(\$900)	\$0	(\$900)	(\$900)
40621	Rental Morris Hangar 5D	(\$415)	(\$415)	(\$426)	(\$415)	(\$426)	\$0	(\$426)	(\$426)
40622	Rental DEW LLC Hangar 5C	(\$429)	(\$429)	(\$440)	(\$429)	(\$440)	\$0	(\$440)	(\$440)
40624	Rental Cross Hangar 5E	(\$428)	(\$428)	(\$440)	(\$428)	(\$440)	\$0	(\$440)	(\$440)
40625	Rental GAL-AIR LLC Hangar 5G	(\$787)	(\$396)	\$0	(\$396)	(\$407)	\$0	(\$407)	(\$407)
40626	Rental Godburn Hangar 5H	(\$396)	(\$396)	(\$407)	(\$396)	(\$407)	\$0	(\$407)	(\$407)
40627	Rental McGahey Hangar 5F	(\$396)	(\$396)	(\$407)	(\$396)	(\$407)	\$0	(\$407)	(\$407)
40628	Rental Pate Hangar 5I	(\$428)	(\$428)	(\$440)	(\$428)	(\$440)	\$0	(\$440)	(\$440)
40629	Rental Glaude Hangar 6F	(\$843)	(\$843)	(\$865)	(\$843)	(\$865)	\$0	(\$865)	(\$865)
40632	Rental Gadbois Hangar 6A	(\$832)	(\$831)	(\$853)	(\$831)	(\$853)	\$0	(\$853)	(\$853)
40634	Rental Great Moose Hangar 6C	(\$653)	(\$653)	(\$671)	(\$653)	(\$671)	\$0	(\$671)	(\$671)
40635	Rental Saucier Hangar 6B	(\$686)	(\$686)	(\$704)	(\$686)	(\$704)	\$0	(\$704)	(\$704)
40636	Rental Apte Hangar 6E	(\$709)	(\$709)	(\$728)	(\$709)	(\$728)	\$0	(\$728)	(\$728)
40637	Rental Rousseau Hangar 6D	(\$573)	(\$572)	(\$588)	(\$572)	(\$588)	\$0	(\$588)	(\$588)
	Total licenses, permits & fees	(\$45,468)	(\$38,831)	(\$29,220)	(\$35,422)	(\$47,220)	(\$7,097)	(\$31,220)	(\$31,220)

								FY2024	
Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Budget	FY23 YTD 12/31/22	Dept Head	Manager's Rec
Intergovernmental									
40419	State DOT Project Revenue	\$0	\$0	\$0	\$0	\$0	\$0	(\$20,000)	(\$20,000)
40419	State DOT Project Revenue	\$0	\$0	\$0	(\$20,000)	\$0	\$0	\$0	\$0
40431	Federal Share Grants Revenue	\$0	\$0	\$0	(\$30,000)	(\$360,000)	\$0	\$0	\$0
40431	Federal Share Grants Revenue	(\$3,572,580)	\$0	(\$70,692)	(\$300,000)	\$0	\$0	\$0	\$0
	Total intergovernmental	(\$3,572,580)	\$0	(\$70,692)	(\$350,000)	(\$360,000)	\$0	(\$20,000)	(\$20,000)

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Budget	FY23 YTD 12/31/22	FY2024	
								Dept Head	Manager's Rec
<u>Investment Income</u>									
40500	Investment Income Revenue	(\$69)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Total investment income	(\$69)	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Budget	FY23 YTD 12/31/22	FY2024	
								Dept Head	Manager's Rec
<u>Other Revenue</u>									
40556	Goods Sold Revenue	(\$216)	(\$300)	(\$161)	(\$300)	(\$150)	\$0	\$0	\$0
40564	Airport Fuel Sales Rev	(\$48,233)	(\$135,000)	(\$86,026)	(\$113,100)	(\$103,400)	(\$55,098)	(\$83,100)	(\$83,100)
	Total other revenue	(\$48,449)	(\$135,300)	(\$86,187)	(\$113,400)	(\$103,550)	(\$55,098)	(\$83,100)	(\$83,100)

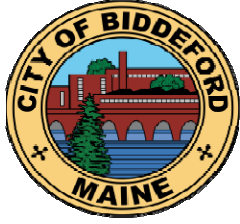
							FY2024		
Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 Budget	FY23 YTD 12/31/22	Dept Head	Manager's Rec
<u>Transfers in from other funds</u>									
40801	Transfer in from Other Funds	(\$35,000)	(\$35,000)	(\$50,000)	(\$35,000)	(\$35,000)	\$0	(\$35,000)	(\$35,000)

Lease Proceeds

40592

Use of fund balance

41199



Fiscal Year 2024 Revenue Estimates

March 20, 2023

Department: Airport Operations

Account Title: Investment Income Revenue

Department Number: 31132

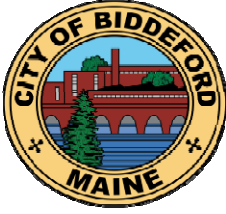
Account Number: 40500

FY2021 Actual	FY2022 Budget	FY2022 Actual	FY2023 Budget	FY2023 EOY Forecast
\$69	\$0	\$0	\$0	\$0

FY2024 Budget	Department Estimate	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$0.00	\$0.00		\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Fiscal Year 2024 Revenue Estimates

March 20, 2023

Department: Airport Operations

Account Title: Rental Car Rebates

Department Number: 31132

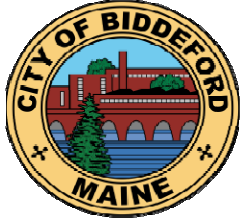
Account Number: 40570

FY2021 Actual	FY2022 Budget	FY2022 Actual	FY2023 Budget	FY2023 EOY Forecast
\$0	\$30	\$0	\$0	\$0

FY2024 Budget	Department Estimate	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$0.00	\$0.00		\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Fiscal Year 2024 Revenue Estimates

March 20, 2023

Department: Airport Operations

Account Title: Rental Fleurent Hangar 7I

Department Number: 31132

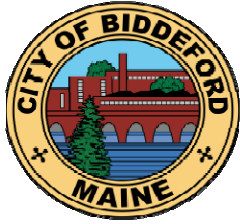
Account Number: 40606

FY2021 Actual	FY2022 Budget	FY2022 Actual	FY2023 Budget	FY2023 EOY Forecast
\$362	\$362	\$372	\$372	\$372

FY2024 Budget	Department Estimate	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$372.00	\$372.00		\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Fiscal Year 2024 Revenue Estimates

March 20, 2023

Department: Airport Operations

Account Title: Rental Tieman Hangar 7E

Department Number: 31132

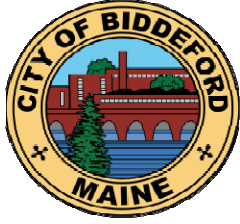
Account Number: 40607

FY2021 Actual	FY2022 Budget	FY2022 Actual	FY2023 Budget	FY2023 EOY Forecast
\$428	\$327	\$440	\$440	\$440

FY2024 Budget	Department Estimate	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$440.00	\$440.00		\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Fiscal Year 2024 Revenue Estimates

March 20, 2023

Department: Airport Operations

Account Title: Rental Morin Hangar 7A

Department Number: 31132

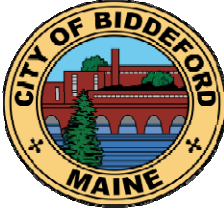
Account Number: 40608

FY2021 Actual	FY2022 Budget	FY2022 Actual	FY2023 Budget	FY2023 EOY Forecast
\$415	\$415	\$426	\$426	\$426

FY2024 Budget	Department Estimate	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$426.00	\$426.00		\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Fiscal Year 2024 Revenue Estimates

March 20, 2023

Department: Airport Operations

Account Title: Rental Bryand Hangar 7B

Department Number: 31132

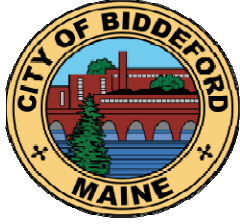
Account Number: 40609

FY2021 Actual	FY2022 Budget	FY2022 Actual	FY2023 Budget	FY2023 EOY Forecast
\$396	\$396	\$407	\$407	\$407

FY2024 Budget	Department Estimate	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$407.00	\$407.00		\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Fiscal Year 2024 Revenue Estimates

March 20, 2023

Department: Airport Operations

Account Title: Rental EAA Hangar

Department Number: 31132

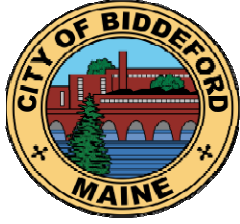
Account Number: 40610

FY2021 Actual	FY2022 Budget	FY2022 Actual	FY2023 Budget	FY2023 EOY Forecast
\$1,058	\$1,058	\$205	\$1,086	\$1,086

FY2024 Budget	Department Estimate	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$1,086.00	\$1,086.00		\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Fiscal Year 2024 Revenue Estimates

March 20, 2023

Department: Airport Operations

Account Title: Rental Ryco Hangar 7C

Department Number: 31132

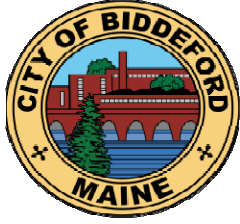
Account Number: 40611

FY2021 Actual	FY2022 Budget	FY2022 Actual	FY2023 Budget	FY2023 EOY Forecast
\$818	\$409	\$420	\$420	\$420

FY2024 Budget	Department Estimate	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$420.00	\$420.00		\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Fiscal Year 2024 Revenue Estimates

March 20, 2023

Department: Airport Operations

Account Title: Rental Cloutier Hangar 7D

Department Number: 31132

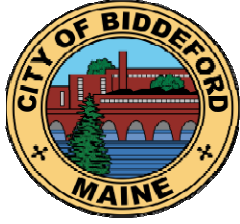
Account Number: 40612

FY2021 Actual	FY2022 Budget	FY2022 Actual	FY2023 Budget	FY2023 EOY Forecast
\$409	\$409	\$420	\$420	\$420

FY2024 Budget	Department Estimate	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$420.00	\$420.00		\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Fiscal Year 2024 Revenue Estimates

March 20, 2023

Department: Airport Operations

Account Title: Rental Polakewich Hangar 7F

Department Number: 31132

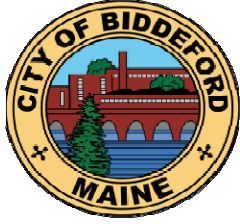
Account Number: 40613

FY2021 Actual	FY2022 Budget	FY2022 Actual	FY2023 Budget	FY2023 EOY Forecast
\$396	\$396	\$407	\$407	\$407

FY2024 Budget	Department Estimate	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$407.00	\$407.00		\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Fiscal Year 2024 Revenue Estimates

March 20, 2023

Department: Airport Operations

Account Title: Rental Ryco Hangar 1

Department Number: 31132

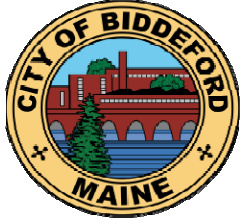
Account Number: 40614

FY2021 Actual	FY2022 Budget	FY2022 Actual	FY2023 Budget	FY2023 EOY Forecast
\$1,619	\$1,618	\$1,662	\$1,662	\$1,662

FY2024 Budget	Department Estimate	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$1,662.00	\$1,662.00		\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Fiscal Year 2024 Revenue Estimates

March 20, 2023

Department: Airport Operations

Account Title: Rental Bertrand Hangar 7G

Department Number: 31132

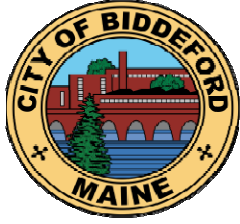
Account Number: 40615

FY2021 Actual	FY2022 Budget	FY2022 Actual	FY2023 Budget	FY2023 EOY Forecast
\$402	\$330	\$407	\$407	\$407

FY2024 Budget	Department Estimate	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$407.00	\$407.00		\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Fiscal Year 2024 Revenue Estimates

March 20, 2023

Department: Airport Operations

Account Title: Rental Bertrand Hangar Lot 3

Department Number: 31132

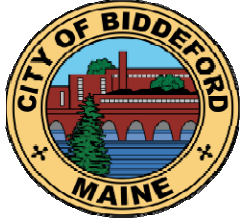
Account Number: 40616

FY2021 Actual	FY2022 Budget	FY2022 Actual	FY2023 Budget	FY2023 EOY Forecast
\$847	\$846	\$869	\$869	\$869

FY2024 Budget	Department Estimate	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$869.00	\$869.00		\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Fiscal Year 2024 Revenue Estimates

March 20, 2023

Department: Airport Operations

Account Title: Rental Keller Hangar Lot 2

Department Number: 31132

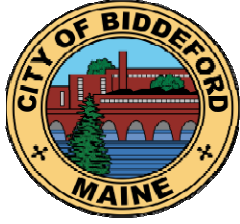
Account Number: 40617

FY2021 Actual	FY2022 Budget	FY2022 Actual	FY2023 Budget	FY2023 EOY Forecast
\$650	\$650	\$667	\$667	\$667

FY2024 Budget	Department Estimate	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$667.00	\$667.00		\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Fiscal Year 2024 Revenue Estimates

March 20, 2023

Department: Airport Operations

Account Title: Rental Sinclair Hangar 7H

Department Number: 31132

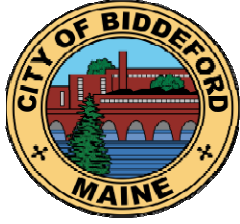
Account Number: 40618

FY2021 Actual	FY2022 Budget	FY2022 Actual	FY2023 Budget	FY2023 EOY Forecast
\$354	\$354	\$363	\$363	\$363

FY2024 Budget	Department Estimate	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$363.00	\$363.00		\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Fiscal Year 2024 Revenue Estimates

March 20, 2023

Department: Airport Operations

Account Title: Rental Lariviere Hangar Lot 4

Department Number: 31132

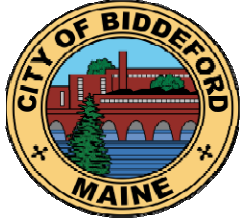
Account Number: 40619

FY2021 Actual	FY2022 Budget	FY2022 Actual	FY2023 Budget	FY2023 EOY Forecast
\$972	\$972	\$998	\$998	\$998

FY2024 Budget	Department Estimate	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$998.00	\$998.00		\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Fiscal Year 2024 Revenue Estimates

March 20, 2023

Department: Airport Operations

Account Title: Rental DEW LLC Hangar 5A&B

Department Number: 31132

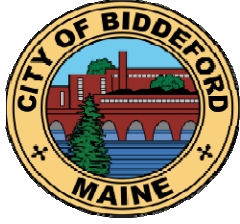
Account Number: 40620

FY2021 Actual	FY2022 Budget	FY2022 Actual	FY2023 Budget	FY2023 EOY Forecast
\$877	\$877	\$900	\$900	\$900

FY2024 Budget	Department Estimate	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$900.00	\$900.00		\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Fiscal Year 2024 Revenue Estimates

March 20, 2023

Department: Airport Operations

Account Title: Rental Morris Hangar 5D

Department Number: 31132

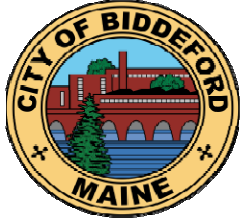
Account Number: 40621

FY2021 Actual	FY2022 Budget	FY2022 Actual	FY2023 Budget	FY2023 EOY Forecast
\$415	\$415	\$426	\$426	\$426

FY2024 Budget	Department Estimate	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$426.00	\$426.00		\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Fiscal Year 2024 Revenue Estimates

March 20, 2023

Department: Airport Operations

Account Title: Rental DEW LLC Hangar 5C

Department Number: 31132

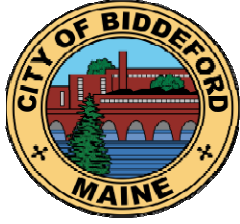
Account Number: 40622

FY2021 Actual	FY2022 Budget	FY2022 Actual	FY2023 Budget	FY2023 EOY Forecast
\$429	\$429	\$440	\$440	\$440

FY2024 Budget	Department Estimate	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$440.00	\$440.00		\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Fiscal Year 2024 Revenue Estimates

March 20, 2023

Department: Airport Operations

Account Title: Rental Cross Hangar 5E

Department Number: 31132

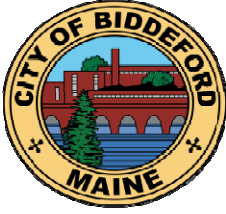
Account Number: 40624

FY2021 Actual	FY2022 Budget	FY2022 Actual	FY2023 Budget	FY2023 EOY Forecast
\$428	\$428	\$440	\$440	\$440

FY2024 Budget	Department Estimate	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$440.00	\$440.00		\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Fiscal Year 2024 Revenue Estimates

March 20, 2023

Department: Airport Operations

Account Title: Rental GAL-AIR LLC Hangar 5G

Department Number: 31132

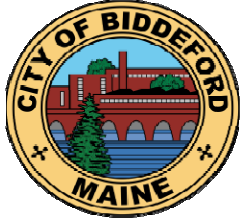
Account Number: 40625

FY2021 Actual	FY2022 Budget	FY2022 Actual	FY2023 Budget	FY2023 EOY Forecast
\$787	\$396	\$0	\$407	\$407

FY2024 Budget	Department Estimate	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$407.00	\$407.00		\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Fiscal Year 2024 Revenue Estimates

March 20, 2023

Department: Airport Operations

Account Title: Rental Godburn Hangar 5H

Department Number: 31132

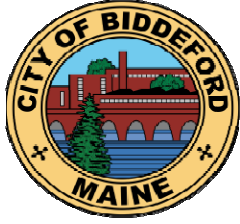
Account Number: 40626

FY2021 Actual	FY2022 Budget	FY2022 Actual	FY2023 Budget	FY2023 EOY Forecast
\$396	\$396	\$407	\$407	\$407

FY2024 Budget	Department Estimate	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$407.00	\$407.00		\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Fiscal Year 2024 Revenue Estimates

March 20, 2023

Department: Airport Operations

Account Title: Rental McGahey Hangar 5F

Department Number: 31132

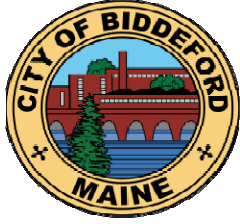
Account Number: 40627

FY2021 Actual	FY2022 Budget	FY2022 Actual	FY2023 Budget	FY2023 EOY Forecast
\$396	\$396	\$407	\$407	\$407

FY2024 Budget	Department Estimate	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$407.00	\$407.00		\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Fiscal Year 2024 Revenue Estimates

March 20, 2023

Department: Airport Operations

Account Title: Rental Pate Hangar 5I

Department Number: 31132

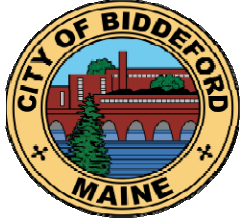
Account Number: 40628

FY2021 Actual	FY2022 Budget	FY2022 Actual	FY2023 Budget	FY2023 EOY Forecast
\$428	\$428	\$440	\$440	\$440

FY2024 Budget	Department Estimate	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$440.00	\$440.00		\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Fiscal Year 2024 Revenue Estimates

March 20, 2023

Department: Airport Operations

Account Title: Rental Glaude Hangar 6F

Department Number: 31132

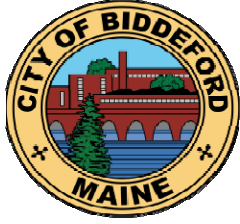
Account Number: 40629

FY2021 Actual	FY2022 Budget	FY2022 Actual	FY2023 Budget	FY2023 EOY Forecast
\$843	\$843	\$865	\$865	\$865

FY2024 Budget	Department Estimate	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$865.00	\$865.00		\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Fiscal Year 2024 Revenue Estimates

March 20, 2023

Department: Airport Operations

Account Title: Rental Gadbois Hangar 6A

Department Number: 31132

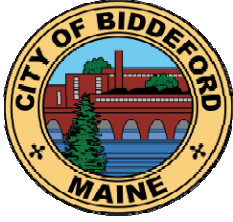
Account Number: 40632

FY2021 Actual	FY2022 Budget	FY2022 Actual	FY2023 Budget	FY2023 EOY Forecast
\$832	\$831	\$853	\$853	\$853

FY2024 Budget	Department Estimate	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$853.00	\$853.00		\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Fiscal Year 2024 Revenue Estimates

March 20, 2023

Department: Airport Operations

Account Title: Rental Great Moose Hangar 6C

Department Number: 31132

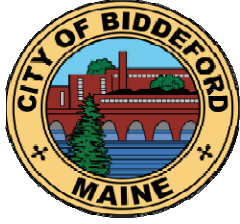
Account Number: 40634

FY2021 Actual	FY2022 Budget	FY2022 Actual	FY2023 Budget	FY2023 EOY Forecast
\$653	\$653	\$671	\$671	\$671

FY2024 Budget	Department Estimate	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$671.00	\$671.00		\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Fiscal Year 2024 Revenue Estimates

March 20, 2023

Department: Airport Operations

Account Title: Rental Saucier Hangar 6B

Department Number: 31132

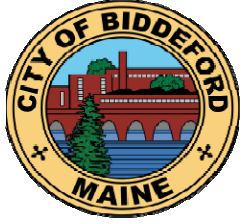
Account Number: 40635

FY2021 Actual	FY2022 Budget	FY2022 Actual	FY2023 Budget	FY2023 EOY Forecast
\$686	\$686	\$704	\$704	\$704

FY2024 Budget	Department Estimate	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$704.00	\$704.00		\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Fiscal Year 2024 Revenue Estimates

March 20, 2023

Department: Airport Operations

Account Title: Rental Apte Hangar 6E

Department Number: 31132

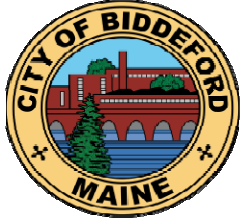
Account Number: 40636

FY2021 Actual	FY2022 Budget	FY2022 Actual	FY2023 Budget	FY2023 EOY Forecast
\$709	\$709	\$728	\$728	\$728

FY2024 Budget	Department Estimate	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$728.00	\$728.00		\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Fiscal Year 2024 Revenue Estimates

March 20, 2023

Department: Airport Operations

Account Title: Rental Rousseau Hangar 6D

Department Number: 31132

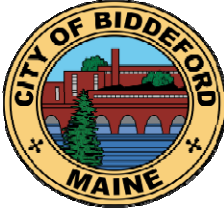
Account Number: 40637

FY2021 Actual	FY2022 Budget	FY2022 Actual	FY2023 Budget	FY2023 EOY Forecast
\$573	\$572	\$588	\$588	\$588

FY2024 Budget	Department Estimate	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$588.00	\$588.00		\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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**Fiscal Year 2024
Revenue Estimates**

March 20, 2023

Department: Airport Operations

Account Title: Transfer in from Other Funds

Department Number: 31132

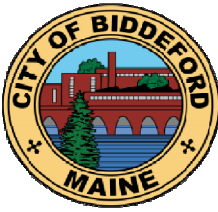
Account Number: 40801

FY2021 Actual	FY2022 Budget	FY2022 Actual	FY2023 Budget	FY2023 EOY Forecast
\$35,000	\$35,000	\$50,000	\$35,000	\$35,000

FY2024 Budget	Department Estimate	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$35,000.00	\$35,000.00		\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

From GF



Fiscal Year 2024 Revenue Estimates

March 20, 2023

Department: Airport Operations

Account Title: Aircraft Excise Tax Revenue

Department Number: 31132

Account Number: 40123

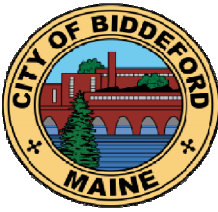
FY2021 Actual	FY2022 Budget	FY2022 Actual	FY2023 Budget	FY2023 YTD
\$2,743	\$3,000	\$0	\$0	\$0

FY2024 Budget	Department Estimate	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$0.00	\$0.00		\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Volunteer payment (estimate)

In FY21 all payments received came early in the year (August and September). Nothing was received in FY22, and so far nothing has been received in FY23. Since this is a voluntary payment, I suggest that we should not anticipate any revenue for FY24 and call it a win if we do end up receiving anything.



Fiscal Year 2024 Revenue Estimates

March 20, 2023

Department: Airport Operations

Account Title: Goods Sold Revenue

Department Number: 31132

Account Number: 40556

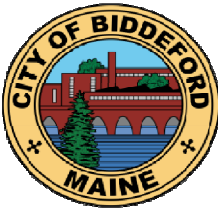
FY2021 Actual	FY2022 Budget	FY2022 Actual	FY2023 Budget	FY2023 YTD
\$216	\$300	\$161	\$150	\$0

FY2024 Budget	Department Estimate	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$0.00	\$0.00		\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

coffee and soft drink sales, T shirts and coffee mugs.

In the years when we have received any revenue in this account it has been de minimus at best. We reduced the estimate for FY23 in half, and have not received any revenue through March 7th. I recommend leaving this at zero.



Fiscal Year 2024 Revenue Estimates

March 20, 2023

Department: Airport Operations

Account Title: Airport Storage/Tiedowns Rev

Department Number: 31132

Account Number: 40243

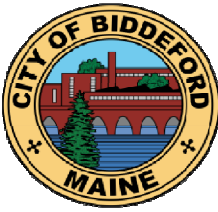
FY2021 Actual	FY2022 Budget	FY2022 Actual	FY2023 Budget	FY2023 YTD
\$27,886	\$22,200	\$13,292	\$30,000	\$7,097

FY2024 Budget	Department Estimate	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$14,000.00	\$14,000.00		\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Hangar
Tie downs
Vacancy of hangar

Revenue increase by \$18k when current tenant lease is approved.



Fiscal Year 2024 Revenue Estimates

March 20, 2023

Department: Airport Operations

Account Title: State DOT Project Revenue

Department Number: 31132

Account Number: 40419

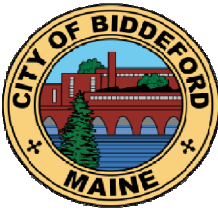
FY2021 Actual	FY2022 Budget	FY2022 Actual	FY2023 Budget	FY2023 YTD
\$0	\$0	\$0	\$0	\$0

FY2024 Budget	Department Estimate	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$20,000.00	\$20,000.00		\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

DOT Grant to cover 5% of \$400,000 unit

The federal portion of this grant was budgeted in FY23; however, the State DOT portion was not. Budgeting the state 5% in FY24.



Fiscal Year 2024 Revenue Estimates

March 20, 2023

Department: Airport Operations

Account Title: Federal Share Grants Revenue

Department Number: 31132

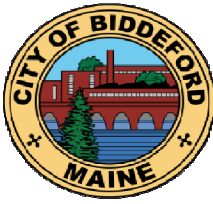
Account Number: 40431

FY2021 Actual	FY2022 Budget	FY2022 Actual	FY2023 Budget	FY2023 YTD
\$0	\$0	\$0	\$360,000	\$0

FY2024 Budget	Department Estimate	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$0.00	\$0.00		\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

No other estimated federal revenue for FY24



Fiscal Year 2024 Revenue Estimates

March 20, 2023

Department: Airport Operations

Account Title: Airport Fuel Sales Rev

Department Number: 31132

Account Number: 40564

FY2021 Actual	FY2022 Budget	FY2022 Actual	FY2023 Budget	FY2023 YTD
\$48,233	\$135,000	\$86,026	\$103,400	\$55,098

FY2024 Budget	Department Estimate	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$ 83,100	\$ 83,100		\$0

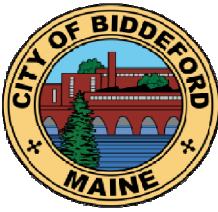
Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Bases on purchasing and selling 15,000 gallons with a mimum mark of \$0.55/gallon we will make a \$8,250 profit. This is based on the cost of fuel being in the \$4.99/gallon range. Also depending on when we need to purchase fuel we could end up with product in the tank with unearned sales.

Est. Fuel Purchase (Gal) from 31132-60411		15,000
Purchase Rate	\$	4.99
Fuel Expense	\$	74,850.00

Est. Fuel Sales (Gal)		15,000
Mark-Up	\$	0.55
Pump Rate w/ Mark-up	\$	5.54
Gross Fuel Revenue	\$	83,100

Net Profit	\$	8,250.00
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Fiscal Year 2024 Revenue Estimates

March 20, 2023

Department: Airport Reimbursable Improve

Account Title: State DOT Project Revenue

Department Number: 31240

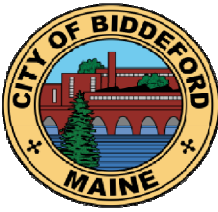
Account Number: 40419

FY2021 Actual	FY2022 Budget	FY2022 Actual	FY2023 Budget	FY2023 YTD
\$0	\$0	\$0	\$0	\$0

FY2024 Budget	Department Estimate	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$0.00	\$0.00		\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Snow Equipment covered under 31132-40419



Fiscal Year 2024 Revenue Estimates

March 20, 2023

Department: Airport Reimbursable Improve

Account Title: Federal Share Grants Revenue

Department Number: 31240

Account Number: 40431

FY2021 Actual	FY2022 Budget	FY2022 Actual	FY2023 Budget	FY2023 YTD
\$3,572,580	\$0	\$70,692	\$0	\$0

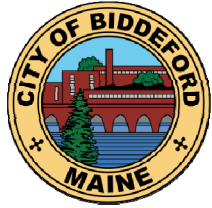
FY2024 Budget	Department Estimate	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$0.00	\$0.00		\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Snow removal equipment replacement 17 year equipment

City portion 10%

Snow Equipment covered under 31132-40431



City of Biddeford, Maine

FY2024 Revenue

Recreation Programs Fund

	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 YTD 12/31/22	FY2024		City Council Approved
						Dept Head	Manager's Rec	
Taxes	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Licenses, permits and fees	(\$257,241)	(\$797,647)	(\$700,361)	(\$794,924)	(\$104,200)	(\$979,159)	(\$979,159)	(\$979,159)
Intergovernmental	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Investment income	(\$1,127)	(\$5,000)	(\$1,886)	(\$1,100)	\$0	\$0	\$0	\$0
Other	\$0	(\$200)	\$0	\$0	\$0	\$0	\$0	\$0
Transfer in from other funds	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Lease Proceeds	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Use of fund balance	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTALS:	(\$258,368)	(\$802,847)	(\$702,247)	(\$796,024)	(\$104,200)	(\$979,159)	(\$979,159)	(\$979,159)

Account Number	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 YTD 12/31/22	FY2024		City Council Approved
						Dept Head	Manager's Rec	
<u>Taxes</u>								
40121								
Total taxes	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 YTD 12/31/22	FY2024		City Council
							Dept Head	Manager's Rec	Approved
<u>Licenses, Permits & Fees</u>									
40296	31201-Recreation Program Fee Rev	(\$2,765)	(\$24,500)	(\$9,252)	(\$59,224)	(\$4,548)	(\$8,000)	(\$8,000)	(\$8,000)
40296	31202-Recreation Program Fee Rev	(\$1,431)	(\$1,800)	(\$4,564)	(\$3,000)	(\$1,277)	(\$2,750)	(\$2,750)	(\$2,750)
40296	31204-Recreation Program Fee Rev	(\$38,192)	(\$213,955)	(\$180,306)	(\$213,955)	(\$26,586)	(\$371,225)	(\$371,225)	(\$371,225)
40296	31206-Recreation Program Fee Rev	(\$158,474)	(\$407,700)	(\$399,880)	(\$363,725)	(\$23,928)	(\$451,450)	(\$451,450)	(\$451,450)
40296	31209-Recreation Program Fee Rev	(\$125)	(\$14,460)	(\$493)	(\$6,720)	(\$1,690)	(\$8,320)	(\$8,320)	(\$8,320)
40296	31211-Recreation Program Fee Rev	(\$27,518)	(\$35,214)	(\$48,098)	(\$38,280)	(\$13,978)	(\$38,104)	(\$38,104)	(\$38,104)
40296	31214-Recreation Program Fee Rev	(\$23,949)	(\$32,735)	(\$31,467)	(\$39,075)	(\$10,031)	(\$42,775)	(\$42,775)	(\$42,775)
40296	31220-Recreation Program Fee Rev	(\$356)	(\$40,648)	(\$16,695)	(\$43,790)	(\$7,990)	(\$28,635)	(\$28,635)	(\$28,635)
40296	31225-Recreation Program Fee Rev	(\$3,342)	(\$9,235)	(\$414)	(\$10,155)	(\$1,811)	(\$9,955)	(\$9,955)	(\$9,955)
40296	31228-Recreation Program Fee Rev	(\$1,000)	(\$14,400)	(\$7,225)	(\$16,000)	(\$8,340)	(\$14,945)	(\$14,945)	(\$14,945)
40296	31230-Recreation Program Fee Rev	(\$90)	(\$3,000)	(\$1,967)	(\$1,000)	(\$4,021)	(\$3,000)	(\$3,000)	(\$3,000)
	Total licenses, permits & fees	(\$257,241)	(\$797,647)	(\$700,361)	(\$794,924)	(\$104,200)	(\$979,159)	(\$979,159)	(\$979,159)

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 YTD 12/31/22	FY2024		City Council Approved
							Dept Head	Manager's Rec	
<u>Intergovernmental</u>									
Total intergovernmental		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

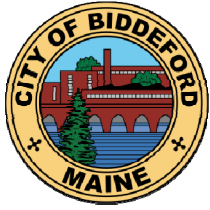
Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 YTD 12/31/22	FY2024		City Council Approved
							Dept Head	Manager's Rec	
<u>Investment Income</u>									
40500	Investment Income Revenue	(\$1,127)	(\$5,000)	(\$1,886)	(\$1,100)	\$0	\$0	\$0	\$0
	Total investment income	(\$1,127)	(\$5,000)	(\$1,886)	(\$1,100)	\$0	\$0	\$0	\$0

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 YTD 12/31/22	FY2024		City Council Approved
							Dept Head	Manager's Rec	
<u>Other Revenue</u>									
40557	Donations Received Revenue	\$0	(\$200)	\$0	\$0	\$0	\$0	\$0	\$0
	Total other revenue	\$0	(\$200)	\$0	\$0	\$0	\$0	\$0	\$0

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 YTD 12/31/22	FY2024		City Council
							Dept Head	Manager's Rec	Approved
<u>Transfers in from other funds</u>									
40801	Transfer in from Other Funds	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Total transfers in from other funds	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

<u>Lease Proceeds</u>									
40592									
	Total Lease Proceeds	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

<u>Use of fund balance</u>									
40999									
	Total Use of Fund Balance	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0



City of Biddeford, Maine

FY2024 Revenue

Recreation Programs Fund

	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 YTD 12/31/22	FY2024		City Council Approved
						Dept Head	Manager's Rec	
Taxes	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Licenses, permits and fees	\$257,241	\$797,647	\$700,361	\$794,924	\$104,200	(\$979,159)	(\$979,159)	(\$979,159)
Intergovernmental	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Investment income	\$1,127	\$5,000	\$1,886	\$1,100	\$0	\$0	\$0	\$0
Other	\$0	\$200	\$0	\$0	\$0	\$0	\$0	\$0
Transfer in from other funds	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Lease Proceeds	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Use of fund balance	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTALS:	\$258,368	\$802,847	\$702,247	\$796,024	\$104,200	(\$979,159)	(\$979,159)	(\$979,159)

Account Number	FY17 Actual	FY18 Budget	FY18 Actual	FY19 Budget	FY19 YTD 12/31/18	FY2024		City Council Approved
						Dept Head	Manager's Rec	
Taxes								
40121								
Total taxes	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 YTD 12/31/22	FY2024		City Council
							Dept Head	Manager's Rec	Approved
<u>Licenses, Permits & Fees</u>									
40296	31201-Recreation Program Fee Rev	\$2,765	\$24,500	\$9,252	\$59,224	\$4,548	(\$8,000)	(\$8,000)	(\$8,000)
40296	31202-Recreation Program Fee Rev	\$1,431	\$1,800	\$4,564	\$3,000	\$1,277	(\$2,750)	(\$2,750)	(\$2,750)
40296	31204-Recreation Program Fee Rev	\$38,192	\$213,955	\$180,306	\$213,955	\$26,586	(\$371,225)	(\$371,225)	(\$371,225)
40296	31206-Recreation Program Fee Rev	\$158,474	\$407,700	\$399,880	\$363,725	\$23,928	(\$451,450)	(\$451,450)	(\$451,450)
40296	31209-Recreation Program Fee Rev	\$125	\$14,460	\$493	\$6,720	\$1,690	(\$8,320)	(\$8,320)	(\$8,320)
40296	31211-Recreation Program Fee Rev	\$27,518	\$35,214	\$48,098	\$38,280	\$13,978	(\$38,104)	(\$38,104)	(\$38,104)
40296	31214-Recreation Program Fee Rev	\$23,949	\$32,735	\$31,467	\$39,075	\$10,031	(\$42,775)	(\$42,775)	(\$42,775)
40296	31220-Recreation Program Fee Rev	\$356	\$40,648	\$16,695	\$43,790	\$7,990	(\$28,635)	(\$28,635)	(\$28,635)
40296	31225-Recreation Program Fee Rev	\$3,342	\$9,235	\$414	\$10,155	\$1,811	(\$9,955)	(\$9,955)	(\$9,955)
40296	31228-Recreation Program Fee Rev	\$1,000	\$14,400	\$7,225	\$16,000	\$8,340	(\$14,945)	(\$14,945)	(\$14,945)
40296	31230-Recreation Program Fee Rev	\$90	\$3,000	\$1,967	\$1,000	\$4,021	(\$3,000)	(\$3,000)	(\$3,000)
Total licenses, permits & fees		\$257,241	\$797,647	\$700,361	\$794,924	\$104,200	(\$979,159)	(\$979,159)	(\$979,159)

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 YTD 12/31/22	Dept Head	Manager's Rec	City Council Approved
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Intergovernmental

Total intergovernmental		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
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Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 YTD 12/31/22	Dept Head	Manager's Rec	City Council Approved
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Investment Income

40500	Investment Income Revenue	\$1,127	\$5,000	\$1,886	\$1,100	\$0	\$0	\$0	\$0
	Total investment income	\$1,127	\$5,000	\$1,886	\$1,100	\$0	\$0	\$0	\$0

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 YTD 12/31/22	Dept Head	Manager's Rec	City Council Approved
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Other Revenue

40557	Donations Received Revenue	\$0	\$200	\$0	\$0	\$0	\$0	\$0	\$0
	Total other revenue	\$0	\$200	\$0	\$0	\$0	\$0	\$0	\$0

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 YTD 12/31/22	Dept Head	Manager's Rec	City Council Approved
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Transfers in from other funds

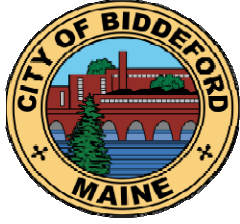
40801	Transfer in from Other Funds	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Total transfers in from other funds	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Lease Proceeds

40592									
	Total Lease Proceeds	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Use of fund balance

40999									
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Fiscal Year 2024 Revenue Estimates

March 20, 2023

Department: Recreation General Programs

Account Title: Donations Received Revenue

Department Number: 31201

Account Number: 40557

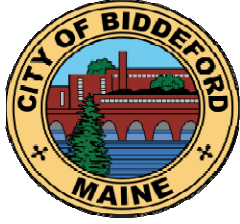
FY2021 Actual	FY2022 Budget	FY2022 Actual	FY2023 Budget	FY2023 EOY Forecast
\$0	\$200	\$0	\$0	\$0

FY2024 Budget	Department Estimate	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$0.00	\$0.00		\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Bacon Street Fest Donations \$ -



Fiscal Year 2024 Revenue Estimates

March 20, 2023

Department: Recreation General Programs

Account Title: Recreation Program Fee Rev

Department Number: 31201

Account Number: 40296

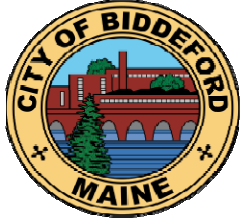
FY2021 Actual	FY2022 Budget	FY2022 Actual	FY2023 Budget	FY2023 EOY Forecast
\$2,765	\$24,500	\$9,252	\$59,224	\$6,000

FY2024 Budget	Department Estimate	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$ 8,000.00	\$ 8,000.00		\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Maine Recreation and Park Association Summer Ticket Sales/Smittys	\$	8,000.00
GF Financial Aid (from 21124-60795)	\$	-



Fiscal Year 2024 Revenue Estimates

March 20, 2023

Department: Recreation Teen Center

Account Title: Recreation Program Fee Rev

Department Number: 31202

Account Number: 40296

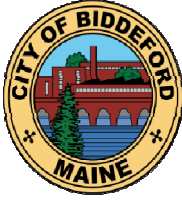
FY2021 Actual	FY2022 Budget	FY2022 Actual	FY2023 Budget	FY2023 EOY Forecast
\$1,431	\$1,800	\$4,564	\$3,000	\$2,000

FY2024 Budget	Department Estimate	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$2,750.00	\$2,750.00		\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Teen Center Summer Program 10 youth * 200.00	\$	2,250.00
Teen Center Snack Bar	\$	500.00
	\$	2,750.00



Fiscal Year 2024 Revenue Estimates

March 20, 2023

Department: Recreation Safari Camp

Account Title: Recreation Program Fee Rev

Department Number:

31204

Account Number

40296

FY2021 Actual	FY2022 Budget	FY2022 Actual	FY2023 Budget	FY2023 EOY Forecast
\$38,192	\$213,955	\$180,306	\$213,955	\$215,291

FY2024 Budget	Department Estimate	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$371,225.00	\$371,225.00		\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Safari Camp

Based on 185 Campers

15 Recreation FA

cost per camper

5 Day Option 1st Child	120	\$1,500.00	\$	180,000.00
5 Day Option 2nd Child	20	\$1,425.00	\$	28,500.00
4 Day Option 1st Child	40	\$1,250.00	\$	50,000.00
4 Day Option 2nd Child	5	\$1,185.00	\$	5,925.00
1 week option	50	\$250.00	\$	12,500.00
1 week option 2nd child	10	\$235.00	\$	2,350.00
1 week 4 day option	20	\$200.00	\$	4,000.00
1 week 4 day option 2nd child	5	\$190.00	\$	950.00
Caravan Camp	50	\$200.00	\$	10,000.00
Total Safari	185		\$	294,225.00

OSB

Based on 50 Campers

10 Recreation FA

5 Day Option	30	1500	\$	45,000.00
4 day option	20	1250	\$	25,000.00
Convoy Camp	20	200	\$	4,000.00
Total OSB	50		\$	74,000.00

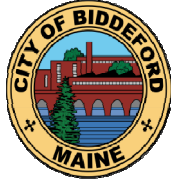
CIT Camp

10

300

\$ 3,000.00

Total Summer Camps \$ 371,225.00



Fiscal Year 2024 Revenue Estimates

March 20, 2023

Department: Recreation Outdoor Summer Bona

Account Title: Recreation Program Fee Rev

Department Number:

31206

Account Number:

40296

FY2021 Actual	FY2022 Budget	FY2022 Actual	FY2023 Budget	FY2023 EOY Forecast
\$158,474	\$407,700	\$399,880	\$363,725	\$229,728

FY2024 Budget	Department Estimate	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$451,450.00	\$451,450.00		\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Cub Care Rev

Based on 140 students

After Care

3 day option	15 students * 240/month * 9 months	\$	33,075.00
June	15 students \$140/ month 1 month	\$	2,175.00
4 day option	20 students * 260/month * 9 months	\$	47,700.00
June	20 students \$160/month 1 month	\$	3,300.00
5 day option	105students * 300/month*9 months	\$	288,225.00
June	105 students \$200/month 1month	\$	21,525.00

Registration Fees	140 students * \$25	\$	3,500.00
Late Fees		\$	250.00
Subtotal Cub Cai		\$	399,750.00

Vacation Weeks

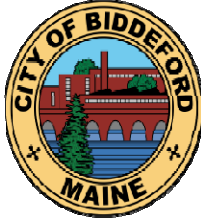
February Vaction	250 slots*avg rate of \$44	\$	11,000.00
April Vacation	325 slots*avg rate of \$44	\$	14,300.00

Early Release

Early Release Adv.	800 slots * \$30	\$	24,000.00
	80 students * 10 ER		

Pet Pals	60 students * \$40 (5 week session)	\$	2,400.00
Subtotal VW/ER/		\$	51,700.00

TOTAL **\$ 451,450.00**



Fiscal Year 2024 Revenue Estimates

March 20, 2023

Department: Recreation Youth Enrichment

Account Title: Recreation Program Fee Rev

Department Number: 31209

Account Number: 40296

FY2021 Actual	FY2022 Budget	FY2022 Actual	FY2023 Budget	FY2023 EOY Forecast
\$125	\$14,460	\$493	\$6,720	\$7,500

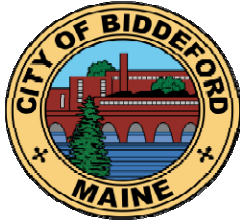
FY2024 Budget	Department Estimate	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$8,320.00	\$8,320.00		\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Enrichment Revenue

Mad Science	40 participants at \$99 pp 2 sessions	\$	3,960.00
Brick by Brick	40 participants at \$99 pp 2 sessions	\$	3,960.00
Safe Sitter Babysitting	20 participants at \$20 pp 2 sessions	\$	400.00
		\$	8,320.00



Fiscal Year 2024 Revenue Estimates

March 20, 2023

Department: Rec Youth Sports Program

Account Title: Recreation Program Fee Rev

Department Number: 31211

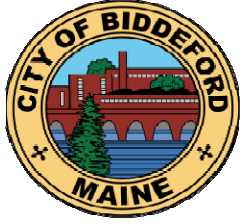
Account Number: 40296

FY2021 Actual	FY2022 Budget	FY2022 Actual	FY2023 Budget	FY2023 EOY Forecast
\$27,518	\$35,214	\$48,098	\$38,280	\$22,463

FY2024 Budget	Department Estimate	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$38,104.00	\$38,104.00		\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Volleyball Camp	\$1,310.00
Golf	\$0
Competition Cheering - Includes: Tots, Paws, Cubs & Cats	\$9,975
Junior Golf Program	\$2,040
Winter Basketball Includes: Travel, Rec Basketball , Kinder Hoops & Pre-K Hoops	\$9,950.00
Fall Field Hockey	\$1,920.00
Fall Soccer Includes: Rec Soccer, Pre-K and Kinder Soccer	\$8,749.00
Volleyball	\$0.00
Flag Football	\$0.00
Wrestling	\$610.00
Tennis in the Parks	\$980.00
Summer Field Hockey (Camp)	\$2,570.00
	\$38,104.00



Fiscal Year 2024 Revenue Estimates

March 20, 2023

Department: Rec Adult Sports Program

Account Title: Recreation Program Fee Rev

Department Number: 31214

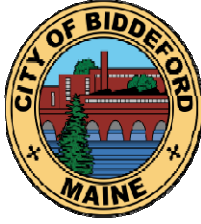
Account Number: 40296

FY2021 Actual	FY2022 Budget	FY2022 Actual	FY2023 Budget	FY2023 EOY Forecast
\$23,949	\$32,735	\$31,467	\$39,075	\$30,031

FY2024 Budget	Department Estimate	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$42,775.00	\$42,775.00		\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Mens Softball	\$ 12,000
Co-ed Softball	\$ 8,000
Fall Mens Softball League	\$ 2,500
Mens V.ball	\$ 2,125
Womens V.ball	\$ 4,000
Pickleball	\$ 3,500
Co-ed Indoor Soccer	\$ 250
Men's basketball	\$ 200
Over 30 Basketball	\$ 200
Kettle bell	\$ 1,500
fitness	\$ 500
Jazzercise Dance	\$ 7,000
Spinning	\$ 500
Chair Yoga	\$ 500
Total Adult Sports	\$ 42,775



Fiscal Year 2024 Revenue Estimates

March 20, 2023

Department: Recreation Ross Center

Account Title: Recreation Program Fee Rev

Department Number: 31220

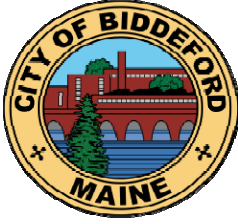
Account Number: 40296

FY2021 Actual	FY2022 Budget	FY2022 Actual	FY2023 Budget	FY2023 EOY Forecast
\$356	\$40,648	\$16,695	\$43,790	\$27,070

FY2024 Budget	Department Estimate	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$28,635.00	\$28,635.00		\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

	Units	Rate	
Mystery Trips (trip)	2	\$1,600.00	\$3,200.00
TheatreTrips w/meal (trips)	2	\$3,000.00	\$6,000.00
TheatreTrips w/o meal 5 (trips)	5	\$2,026.00	\$10,130.00
Arts & Crafts (classes/Yr)	12	\$40.00	\$480.00
Museums (trips)	6	\$300.00	\$1,800.00
Lunch Bunch (trips)	12	\$150.00	\$1,800.00
Craft Fairs (fairs/Yr)	2	\$1,000.00	\$2,000.00
Mohegan Sun	3	\$625.00	\$1,875.00
Oxford Casino (trips/yr)	6	\$225.00	\$1,350.00
Total			\$28,635.00



Fiscal Year 2024 Revenue Estimates

March 20, 2023

Department: Rec Outdoor Adventure Program

Account Title: Recreation Program Fee Rev

Department Number: 31225

Account Number: 40296

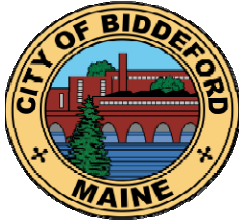
FY2021 Actual	FY2022 Budget	FY2022 Actual	FY2023 Budget	FY2023 EOY Forecast
\$3,342	\$9,235	\$414	\$10,155	\$3,076

FY2024 Budget	Department Estimate	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$9,955.00	\$9,955.00		\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Kayak Rolling Clinic	\$	600
Snoeshoeing	\$	25
Sea Kayaking	\$	125
Surf Camp	\$	4,945
Fall Canoe and Kayk Tour	\$	80
Saco Rive Kayak and Canoe	\$	80
Ski Lessons	\$	3,500
River Jam Festival	\$	600
	\$	9,955



Fiscal Year 2024 Revenue Estimates

March 20, 2023

Department: Recreation Field Usage

Account Title: Recreation Program Fee Rev

Department Number: 31228

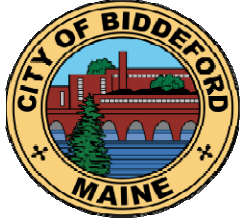
Account Number: 40296

FY2021 Actual	FY2022 Budget	FY2022 Actual	FY2023 Budget	FY2023 EOY Forecast
\$1,000	\$14,400	\$7,225	\$16,000	\$12,500

FY2024 Budget	Department Estimate	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$14,945.00	\$14,945.00		\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

St. Louis Field (SMMBL, AAU, GNCBL & UNE Baseball practices and games)	\$11,490.00
Rotary Park - Martel Field (USSSA Softball Tournaments & AAU Baseball & Softball)	\$1,730.00
Rotary Park (UNE X-Country Meets)	\$300.00
Redmond Fld LAX Camp-Vball	\$400.00
Doran Field (USSSA Softball Tournament, AAU Baseball)	\$1,025.00
	\$14,945.00



Fiscal Year 2024 Revenue Estimates

March 20, 2023

Department: Rec Community Center Rents

Account Title: Recreation Program Fee Rev

Department Number: 31230

Account Number: 40296

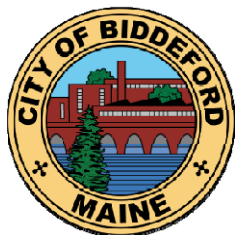
FY2021 Actual	FY2022 Budget	FY2022 Actual	FY2023 Budget	FY2023 EOY Forecast
\$90	\$3,000	\$1,967	\$1,000	\$6,500

FY2024 Budget	Department Estimate	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$3,000.00	\$3,000.00		\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Room Rentals	\$	3,000.00
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City of Biddeford, Maine

FY2024 Revenue

Pool Beach Fund

	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 YTD 12/31/22	FY2024	
						Dept Head	Manager's Rec
Taxes	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Licenses, permits and fees	(\$91,465)	(\$98,500)	(\$119,063)	(\$98,500)	(\$68,071)	(\$147,135)	(\$151,000)
Intergovernmental	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Investment income	(\$1,165)	(\$1,000)	(\$452)	(\$1,000)	(\$40)	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Transfer in from other funds							
Lease Proceeds							
Use of fund balance							
TOTALS:	(\$92,630)	(\$99,500)	(\$119,515)	(\$99,500)	(\$68,111)	(\$147,135)	(\$151,000)

Account Number		FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 YTD 12/31/22	Dept Head	Manager's Rec
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Taxes

Total taxes		\$0	\$0	\$0	\$0	\$0	\$0	\$0
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Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 YTD 12/31/22	FY2024	
							Dept Head	Manager's Rec

Licenses, Permits & Fees

40241	Res Beach Parking Permit Rev	(\$52,770)	(\$60,000)	(\$62,956)	(\$60,000)	(\$14,385)	(\$85,235)	(\$86,000)
40242	Non-Res Season Permit Rev	(\$8,250)	(\$12,000)	(\$4,423)	(\$10,000)	(\$306)	(\$4,900)	(\$8,000)
40313	Non-Resident 1 Day Permit Rev	(\$17,515)	(\$14,000)	(\$32,403)	(\$15,000)	(\$41,231)	(\$45,000)	(\$45,000)
40314	Non-Resident 3 Day Permit Rev	(\$4,280)	(\$4,000)	(\$7,682)	(\$5,000)	(\$3,290)	(\$3,500)	(\$3,500)
40315	Non-Resident 7 Day Permit Rev	(\$8,650)	(\$8,500)	(\$11,599)	(\$8,500)	(\$8,859)	(\$8,500)	(\$8,500)
	Total licenses, permits & fees	(\$91,465)	(\$98,500)	(\$119,063)	(\$98,500)	(\$68,071)	(\$147,135)	(\$151,000)

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 YTD 12/31/22	FY2024	
							Dept Head	Manager's Rec

Intergovernmental

Total intergovernmental		\$0	\$0	\$0	\$0	\$0	\$0	\$0
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Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 YTD 12/31/22	FY2024	
							Dept Head	Manager's Rec

Investment Income

40500	Investment Income Revenue	(\$1,165)	(\$1,000)	(\$452)	(\$1,000)	(\$40)	\$0	\$0
40500	Total investment income	(\$1,165)	(\$1,000)	(\$452)	(\$1,000)	(\$40)	\$0	\$0

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 YTD 12/31/22	Dept Head	Manager's Rec
Other Revenue								
	Total other revenue	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 YTD 12/31/22	Dept Head	Manager's Rec
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Transfers in from other funds

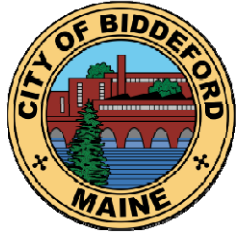
40801

Lease Proceeds

40592

Use of fund balance

41199



City of Biddeford, Maine

FY2024 Revenue

Mooring Fees Fund

	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 YTD 12/31/22	FY2024	
						Dept Head	Manager's Rec
Taxes	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Licenses, permits and fees	(\$25,480)	(\$25,000)	(\$27,275)	(\$25,000)	(\$1,510)	(\$26,500)	(\$26,500)
Intergovernmental	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Investment income	(\$543)	(\$1,000)	(\$947)	(\$1,200)	\$0	(\$1,000)	(\$1,000)
Other	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Transfer in from other funds	(\$15,000)	(\$15,000)	\$0	(\$15,000)	\$0	(\$15,000)	(\$15,000)
Lease Proceeds	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Use of fund balance	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTALS:	(\$41,023)	(\$41,000)	(\$28,222)	(\$41,200)	(\$1,510)	(\$42,500)	(\$42,500)

Account Number		FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 YTD 12/31/22	Dept Head	Manager's Rec
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Taxes

Total taxes		\$0	\$0	\$0	\$0	\$0	\$0	\$0
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Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 YTD 12/31/22	Dept Head	Manager's Rec
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Licenses, Permits & Fees

40240	Mooring Fee Revenue	(\$25,480)	(\$25,000)	(\$27,275)	(\$25,000)	(\$1,510)	(\$26,500)	(\$26,500)
	Total licenses, permits & fees	(\$25,480)	(\$25,000)	(\$27,275)	(\$25,000)	(\$1,510)	(\$26,500)	(\$26,500)

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 YTD 12/31/22	Dept Head	Manager's Rec
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Intergovernmental

Total intergovernmental		\$0	\$0	\$0	\$0	\$0	\$0	\$0
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Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 YTD 12/31/22	Dept Head	Manager's Rec
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Investment Income

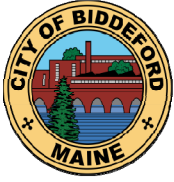
40500	Investment Income Revenue	(\$543)	(\$1,000)	(\$947)	(\$1,200)	\$0	(\$1,000)	(\$1,000)
40500	Total investment income	(\$543)	(\$1,000)	(\$947)	(\$1,200)	\$0	(\$1,000)	(\$1,000)

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 YTD 12/31/22	Dept Head	Manager's Rec
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Other Revenue

Total other revenue		\$0	\$0	\$0	\$0	\$0	\$0	\$0
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Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 YTD 12/31/22	Dept Head	Manager's Rec
<u>Transfers in from other funds</u>								
40801	Transfer in from Other Funds	(\$15,000)	(\$15,000)	\$0	(\$15,000)	\$0	(\$15,000)	(\$15,000)
<u>Lease Proceeds</u>								
40592								
<u>Use of fund balance</u>								
41199	Use of Fund Balance-non-CityGF	\$0	\$0	\$0	\$0	\$0	\$0	\$0



City of Biddeford, Maine

FY2024

Revenue

Wastewater Fund

	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 YTD 12/31/2022	FY2024	
						Dept Head	Manager's Rec
Taxes	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Licenses, permits and fees	(\$4,071,454)	(\$3,689,549)	(\$4,151,192)	(\$3,835,569)	(\$1,799,321)	(\$3,990,500)	(\$3,990,000)
Intergovernmental	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Investment income	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other	(\$1,500)	\$0	\$0	\$0	\$0	\$0	\$0
Transfer in from other funds	(\$600,000)	(\$600,000)	(\$600,000)	(\$600,000)	\$0	(\$600,000)	(\$600,000)
Lease Proceeds	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Use of fund balance	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTALS:	(\$4,672,954)	(\$4,289,549)	(\$4,751,192)	(\$4,435,569)	(\$1,799,321)	(\$4,590,500)	(\$4,590,000)

Account Number	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 YTD 12/31/2022	FY2024	
						Dept Head	Manager's Rec
<u>Taxes</u>							
Total taxes	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 YTD 12/31/2022	FY2024	
							Dept Head	Manager's Rec
Licenses, Permits & Fees								
40250	Inflow & Infiltration Fee Rev	(\$29,109)	(\$69,508)	(\$16,209)	(\$35,000)	(\$42,109)	(\$40,000)	(\$40,000)
40246	Sewer Inspection Fee Revenue	(\$1,080)	(\$1,500)	(\$960)	(\$1,500)	(\$880)	(\$1,500)	(\$1,000)
40247	Sewer Hook-up Fee Revenue	(\$9,860)	(\$4,200)	(\$4,600)	(\$4,000)	(\$6,700)	(\$4,300)	(\$4,300)
40248	Sewer Capacity App Fee Rev	(\$900)	(\$2,300)	(\$3,810)	(\$2,300)	(\$2,800)	(\$2,000)	(\$2,000)
40249	Sewer User Fee Revenue	(\$3,837,206)	(\$3,532,749)	(\$4,078,732)	(\$3,700,000)	(\$1,716,243)	(\$3,850,000)	(\$3,850,000)
40251	Sewer Lien Fee Revenue	(\$7,768)	(\$12,000)	(\$7,310)	(\$11,000)	(\$4,794)	(\$4,800)	(\$4,800)
40252	Sewer Quit Claim Fee Rev	\$0	\$0	\$0	\$0	\$0	\$0	\$0
40253	Sewer Current Interest Rev	(\$27,649)	(\$25,000)	(\$24,675)	(\$26,500)	(\$14,253)	(\$26,000)	(\$26,000)
40254	Sewer Pump Station Fee Rev	(\$12,344)	\$0	(\$3,172)	(\$12,000)	(\$11,304)	(\$17,500)	(\$17,500)
40256	Sewer Submeter Sales Rev	(\$1,739)	(\$2,000)	\$454	(\$2,000)	(\$739)	(\$700)	(\$700)
40255	Industrial Pretreatment Rev	(\$143,797)	(\$40,292)	(\$12,176)	(\$41,269)	\$500	(\$43,700)	(\$43,700)
	Total licenses, permits & fees	(\$4,071,454)	(\$3,689,549)	(\$4,151,192)	(\$3,835,569)	(\$1,799,321)	(\$3,990,500)	(\$3,990,000)

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 YTD 12/31/2022	FY2024	
							Dept Head	Manager's Rec
<u>Intergovernmental</u>								
	Total intergovernmental	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 YTD 12/31/2022	FY2024	
							Dept Head	Manager's Rec
<u>Investment Income</u>								
	Total investment income	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 YTD 12/31/2022	FY2024	
							Dept Head	Manager's Rec
<u>Other Revenue</u>								
	Total other revenue	(\$1,500)	\$0	\$0	\$0	\$0	\$0	\$0

Account Number	Description	FY21 Actual	FY22 Budget	FY22 Actual	FY23 Budget	FY23 YTD 12/31/2022	FY2024	
							Dept Head	Manager's Rec
<u>Transfers in from other funds</u>								
40801	Transfer in from Other Funds	(\$600,000)	(\$600,000)	(\$600,000)	(\$600,000)	\$0	(\$600,000)	(\$600,000)
<u>Lease Proceeds</u>								
		\$0	\$0	\$0	\$0	\$0	\$0	\$0
<u>Use of fund balance</u>								
41199								
	Total other revenue	\$0	\$0	\$0	\$0	\$0	\$0	\$0



Fiscal Year 2024 Revenue Estimates

March 20, 2023

Department: Inflow & Infiltration Abatemen

Account Title: Inflow & Infiltration Fee Rev

Department Number: 35101

Account Number: 40250

FY2021 Actual	FY2022 Budget	FY2022 Actual	FY2023 Budget	FY2023 EOY Forecast
\$29,109	\$69,508	\$16,209	\$35,000	\$78,140

FY2024 Budget	Department Estimate	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$40,000.00	\$40,000.00		\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Fiscal Year 2024 Revenue Estimates

March 20, 2023

Department: Sewer Operations

Account Title: Transfer in from Other Funds

Department Number: 35102

Account Number: 40801

FY2021 Actual	FY2022 Budget	FY2022 Actual	FY2023 Budget	FY2023 EOY Forecast
\$600,000	\$600,000	\$600,000	\$600,000	\$600,000

FY2024 Budget	Department Estimate	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$600,000.00	\$600,000.00		\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Fiscal Year 2024 Revenue Estimates

March 20, 2023

Department: Sewer Operations

Account Title: Septic Sludge Disposal Fee Rev

Department Number: 35102

Account Number: 40245

FY2021 Actual	FY2022 Budget	FY2022 Actual	FY2023 Budget	FY2023 EOY Forecast
\$215	\$0	\$0	\$0	\$0

FY2024 Budget	Department Estimate	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$0.00	\$0.00		\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Fiscal Year 2024 Revenue Estimates

March 20, 2023

Department: Sewer Operations

Account Title: Sewer Inspection Fee Revenue

Department Number: 35102

Account Number: 40246

FY2021 Actual	FY2022 Budget	FY2022 Actual	FY2023 Budget	FY2023 EOY Forecast
\$1,080	\$1,500	\$960	\$1,500	\$895

FY2024 Budget	Department Estimate	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$1,500.00	\$1,000.00		\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Fiscal Year 2024 Revenue Estimates

March 20, 2023

Department: Sewer Operations

Account Title: Sewer Hook-up Fee Revenue

Department Number: 35102

Account Number: 40247

FY2021 Actual	FY2022 Budget	FY2022 Actual	FY2023 Budget	FY2023 EOY Forecast
\$9,860	\$4,200	\$4,600	\$4,000	\$7,100

FY2024 Budget	Department Estimate	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$4,300.00	\$4,300.00		\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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2017	\$6,855.00
2018	\$4,950.00
2019	\$3,600.00
2020	\$2,285.00
2021	\$9,860.00
2022	\$4,600.00
2023	\$7,000.00 YTD

Ave	\$5,592.86
Max	\$9,860.00



Fiscal Year 2024 Revenue Estimates

March 20, 2023

Department: Sewer Operations

Account Title: Sewer Capacity App Fee Rev

Department Number: 35102

Account Number: 40248

FY2021 Actual	FY2022 Budget	FY2022 Actual	FY2023 Budget	FY2023 EOY Forecast
\$900	\$2,300	\$3,810	\$2,300	\$3,400

FY2024 Budget	Department Estimate	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$2,000.00	\$2,000.00		\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Fiscal Year 2024 Revenue Estimates

March 20, 2023

Department: Sewer Operations

Account Title: Sewer User Fee Revenue

Department Number: 35102

Account Number: 40249

FY2021 Actual	FY2022 Budget	FY2022 Actual	FY2023 Budget	FY2023 EOY Forecast
\$3,837,206	\$3,532,749	\$4,078,732	\$3,700,000	\$3,868,969

FY2024 Budget	Department Estimate	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$3,850,000.00	\$3,850,000.00		\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Fiscal Year 2024 Revenue Estimates

March 20, 2023

Department: Sewer Operations

Account Title: Sewer Lien Fee Revenue

Department Number: 35102

Account Number: 40251

FY2021 Actual	FY2022 Budget	FY2022 Actual	FY2023 Budget	FY2023 EOY Forecast
\$7,768	\$12,000	\$7,310	\$11,000	\$4,815

FY2024 Budget	Department Estimate	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$4,800.00	\$4,800.00		\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Fiscal Year 2024 Revenue Estimates

March 20, 2023

Department: Sewer Operations

Account Title: Sewer Quit Claim Fee Rev

Department Number: 35102

Account Number: 40252

FY2021 Actual	FY2022 Budget	FY2022 Actual	FY2023 Budget	FY2023 EOY Forecast
\$0	\$0	\$0	\$0	\$0

FY2024 Budget	Department Estimate	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$0.00	\$0.00		\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Fiscal Year 2024 Revenue Estimates

March 20, 2023

Department: Sewer Operations

Account Title: Sewer Current Interest Rev

Department Number: 35102

Account Number: 40253

FY2021 Actual	FY2022 Budget	FY2022 Actual	FY2023 Budget	FY2023 EOY Forecast
\$27,649	\$25,000	\$24,675	\$26,500	\$24,750

FY2024 Budget	Department Estimate	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$26,000.00	\$26,000.00		\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Fiscal Year 2024 Revenue Estimates

March 20, 2023

Department: Sewer Operations

Account Title: Sewer Pump Station Fee Rev

Department Number: 35102

Account Number: 40254

FY2021 Actual	FY2022 Budget	FY2022 Actual	FY2023 Budget	FY2023 EOY Forecast
\$12,344	\$0	\$3,172	\$12,000	\$13,305

FY2024 Budget	Department Estimate	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$17,500.00	\$17,500.00		\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Fiscal Year 2024 Revenue Estimates

March 20, 2023

Department: Sewer Operations

Account Title: Sewer Submeter Sales Rev

Department Number: 35102

Account Number: 40256

FY2021 Actual	FY2022 Budget	FY2022 Actual	FY2023 Budget	FY2023 EOY Forecast
\$1,739	\$2,000	-\$454	\$2,000	\$840

FY2024 Budget	Department Estimate	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$700.00	\$700.00		\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Fiscal Year 2024 Revenue Estimates

March 20, 2023

Department: Sewer Ind Pretreat Program

Account Title: Industrial Pretreatment Rev

Department Number: 35103

Account Number: 40255

FY2021 Actual	FY2022 Budget	FY2022 Actual	FY2023 Budget	FY2023 EOY Forecast
\$143,797	\$40,292	\$12,176	\$41,269	\$41,269

FY2024 Budget	Department Estimate	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$43,700.00	\$43,700.00		\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Revenue reflects budgeted amount. Revenue will be adjusted to match actual expenditure.



Fiscal Year 2024 Revenue Estimates

March 20, 2023

Department: Sewer Ind Pretreat Program

Account Title: FOG Registration Fee Rev.

Department Number: 35103

Account Number: 40257

FY2021 Actual	FY2022 Budget	FY2022 Actual	FY2023 Budget	FY2023 EOY Forecast
\$0	\$0	\$0	\$0	\$0

FY2024 Budget	Department Estimate	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$0.00	\$0.00		\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Fats, Oils & Grease (FOG) fee only collected if a facility fails to register.

Funding Source	Description	Project Totals
BLN	Bank Loan	\$ -
BON-GO	Bonding-General Obligation	\$ -
BON-BAN	Bonding-Revenue BAN	\$ -
BON-REV	Revenue Bond	\$ -
COB	City-General Fund	\$ 40,124,331
DON	Anticipated Donations	\$ -
FUN	Fund Raising	\$ -
GRA-FED	Grants - Other	\$ 12,686,000
GRA-OTHER	Grants - FAA	\$ 4,544,999
GRA-ST	Grants - State	\$ 16,761,475
LEAS	Capital Lease	\$ 4,684,000
LIB	Library Funds	\$ -
PVT	Private Funding	\$ -
SAC	Saco	\$ -
SCH	School Budget	\$ -
SRF	Special Revenue Funds	\$ 3,297,388
TIF	TIF Financing	\$ 7,625,000
WWF	Wastewater Fund	\$ 46,639,000
	Total	\$ 136,362,193

All Funding Sources by Facility	Prior Funding	FY23	FY2024 CIP Total	FY2024 City Share	FY2024 Non-City	FY25	FY26	FY27	Future
Airport	\$ 32,500	\$ -	\$ 172,000	\$ 29,500	\$ 142,500	\$ 870,000	\$ 1,000,000	\$ -	\$ -
Economic Development & Planning	\$ 163,000	\$ -	\$ 3,650,000	\$ 550,000	\$ 3,200,000	\$ 12,575,000	\$ 8,725,000	\$ 25,000	\$ -
Engineering	\$ 1,975,012	\$ 200,000	\$ 3,675,000	\$ 879,000	\$ 2,796,000	\$ 7,459,300	\$ 5,475,000	\$ 4,000,000	\$ 2,450,000
Facilities	\$ -	\$ 470,000	\$ 604,000	\$ 604,000	\$ -	\$ 3,122,500	\$ 2,398,790	\$ 470,000	\$ 11,830,000
Fire Department	\$ -	\$ -	\$ 85,000	\$ 85,000	\$ -	\$ 145,000	\$ 35,000	\$ 35,000	\$ -
Police Department	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 24,000	\$ 15,000	\$ -	\$ -
Public Works	\$ 5,371,026	\$ 2,022,331	\$ 4,054,000	\$ 1,527,500	\$ 1,125,000	\$ 3,435,946	\$ 2,518,746	\$ 2,330,431	\$ 117,500
Recreation	\$ 520,400	\$ 672,962	\$ 760,000	\$ 75,000	\$ 685,000	\$ 1,133,898	\$ 1,609,202	\$ 852,238	\$ 574,000
Wastewater Treatment Plant	\$ 9,487,258	\$ -	\$ 8,719,000	\$ 5,319,000	\$ 3,400,000	\$ 11,585,000	\$ 11,520,000	\$ 7,105,000	\$ 18,535,000
Grand Total	\$ 17,549,196	\$ 3,365,293	\$ 21,719,000	\$ 9,069,000	\$ 11,348,500	\$ 40,350,644	\$ 33,296,738	\$ 14,817,669	\$ 33,506,500

City Funds Only by Facility	Prior Funding	FY23	FY2024 CIP Total	FY2024 City Share	FY2024 Non-City	FY25	FY26	FY27	Future
Airport	\$ 32,500	\$ -	\$ 172,000	\$ 29,500	\$ 142,500	\$ 72,000	\$ 1,000,000	\$ -	\$ -
Economic Development & Planning	\$ 163,000	\$ -	\$ 3,650,000	\$ 550,000	\$ 3,200,000	\$ 2,045,000	\$ 3,353,000	\$ -	\$ -
Engineering	\$ 1,975,012	\$ 200,000	\$ 3,675,000	\$ 879,000	\$ 2,796,000	\$ 6,327,325	\$ 5,475,000	\$ 4,000,000	\$ 2,450,000
Facilities	\$ -	\$ 470,000	\$ 604,000	\$ 604,000	\$ -	\$ 3,122,500	\$ 2,398,790	\$ 430,000	\$ 11,830,000
Fire Department	\$ -	\$ -	\$ 85,000	\$ 85,000	\$ -	\$ 145,000	\$ -	\$ 35,000	\$ -
Police Department	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 24,000	\$ 15,000	\$ -	\$ -
Public Works	\$ 5,371,026	\$ 2,022,331	\$ 4,054,000	\$ 1,527,500	\$ 1,125,000	\$ 3,067,946	\$ 2,150,746	\$ 1,962,431	\$ 117,500
Recreation	\$ 520,400	\$ 672,962	\$ 760,000	\$ 75,000	\$ 685,000	\$ 998,898	\$ 1,609,202	\$ 852,238	\$ 580,750
Wastewater Treatment Plant	\$ 9,487,258	\$ -	\$ 8,719,000	\$ 5,319,000	\$ 3,400,000	\$ 8,835,000	\$ 10,020,000	\$ 5,605,000	\$ 17,035,000
Grand Total	\$ 17,549,196	\$ 3,365,293	\$ 21,719,000	\$ 9,069,000	\$ 11,348,500	\$ 24,637,669	\$ 26,021,738	\$ 12,884,669	\$ 32,013,250

Airport		Prior Funding	FY23	FY2024 CIP Total	FY2024 City Share	FY2024 Non-City	FY25	FY26	FY27	Future
AIR-FY24-001-ADA Building Improvements		\$ -	\$ -	\$ -	\$ -	\$ -	\$ 30,000	\$ -	\$ -	\$ -
AIR-FY24-002-Apron Design and Reconstruction		\$ -	\$ -	\$ -	\$ -	\$ -	\$ 840,000	\$ -	\$ -	\$ -
AIR-FY24-003-Environmental Assessment (EA)		\$ 32,500	\$ -	\$ 150,000	\$ 7,500	\$ 142,500	\$ -	\$ -	\$ -	\$ -
AIR-FY24-004-Fuel island/Pumps		\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,000,000	\$ -	\$ -	\$ -
AIR-FY24-005-Tile Floor Replacement - Lobby, Bathrooms		\$ -	\$ -	\$ 22,000	\$ 22,000	\$ -	\$ -	\$ -	\$ -	\$ -
Grand Total		\$ 32,500	\$ -	\$ 172,000	\$ 29,500	\$ 142,500	\$ 870,000	\$ 1,000,000	\$ -	\$ -
Bideford Ice Arena		Prior Funding	FY23	FY2024 Total	FY2024 City Share	FY2024 Non-City	FY25	FY26	FY27	Future
BIA-FY24-001-Bleachers Replacement		\$ -	\$ -	\$ -	\$ -	\$ -	\$ 346,780	\$ -	\$ -	\$ -
BIA-FY24-002-Exterior (SE) Masonry Wall		\$ -	\$ -	\$ -	\$ -	\$ -	\$ 75,000	\$ -	\$ -	\$ -
BIA-FY24-003-Roof Repair/Replacement		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 363,000	\$ -	\$ -
BIA-FY24-004-Zamboni Replacement-Update		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 132,750	\$ -
Grand Total		\$ -	\$ -	\$ -	\$ -	\$ -	\$ 421,780	\$ 363,000	\$ 132,750	\$ -
Economic Development & Planning		Prior Funding	FY23	FY2024 Total	FY2024 City Share	FY2024 Non-City	FY25	FY26	FY27	Future
EDP-FY24-002-Mill Dist. Wayfinding Signage		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50,000	\$ -	\$ -
EDP-FY24-003-Pearl Point Park		\$ 15,000	\$ -	\$ -	\$ 50,000	\$ 50,000	\$ 1,450,000	\$ -	\$ -	\$ -
EDP-FY24-004-Public Art Seed Funding		\$ -	\$ -	\$ -	\$ -	\$ -	\$ 25,000	\$ 25,000	\$ 25,000	\$ -
EDP-FY24-005-Riverwalk		\$ 148,000	\$ -	\$ 3,000,000	\$ -	\$ 3,000,000	\$ -	\$ -	\$ -	\$ -
EDP-FY24-006-RiverWalk Easement Buildout		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
EDP-FY24-007-Route One / Elm Street Corridor		\$ -	\$ -	\$ 350,000	\$ 350,000	\$ -	\$ 10,000,000	\$ 3,650,000	\$ -	\$ -
EDP-FY24-008-Second Pedestrian Bridge		\$ -	\$ -	\$ 300,000	\$ 150,000	\$ 150,000	\$ -	\$ 5,000,000	\$ -	\$ -
FAC-FY24-010-3 Lincoln Communication Stack		\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,100,000	\$ -	\$ -	\$ -
Grand Total		\$ 163,000	\$ -	\$ 3,650,000	\$ 550,000	\$ 3,200,000	\$ 12,575,000	\$ 8,725,000	\$ 25,000	\$ -

FY24 CIP REQUESTS

Engineering	Prior Funding		FY23	FY2024 Total	FY2024 City Share	FY2024 Non-City	FY25	FY26	FY27	Future
ENG-FY24-001-1-Western Avenue Storm Replacement	\$	-	\$	-	\$	-	\$	900,000	\$	-
ENG-FY24-002-2-Engineering Design/Inspection Services	\$	-	\$	-	\$	-	\$	-	\$	-
ENG-FY24-003-3-Alfred Street Phase I - Sidewalks	\$	-	\$	-	\$	-	\$	-	\$	-
ENG-FY24-004-4-Lower Main Street - Bump Outs/Crosswalks	\$	-	\$	-	\$	-	\$	395,000	\$	-
ENG-FY24-005-5-General Utility/Road Construction Repairs	\$	-	\$	1,000,000	\$	118,634	\$	1,000,000	\$	1,000,000
ENG-FY24-006-6-Riverwalk Project - York/Laconia	\$	-	\$	1,200,000	\$	300,000	\$	-	\$	-
ENG-FY24-007-7-Riverwalk Project - Wright-Pierce Riverfront Section	\$	90,000	\$	-	\$	-	\$	-	\$	-
ENG-FY24-008-8-20 Lester B Orcutt Sidewalk	\$	-	\$	-	\$	-	\$	20,000	\$	-
ENG-FY24-009-9-Asphalt Repaving for Storm Separation Projects/PACTS	\$	-	\$	700,000	\$	170,000	\$	700,000	\$	700,000
ENG-FY24-010-10-Sidewalk Replacement for Storm Separation Projects/PACTS	\$	-	\$	350,000	\$	85,366	\$	350,000	\$	350,000
ENG-FY24-011-11-Lincoln Street - Mulligans Electrical	\$	-	\$	-	\$	-	\$	180,000	\$	-
ENG-FY24-012-12-Granite Point Culvert Replacement	\$	469,000	\$	50,000	\$	50,000	\$	-	\$	-
ENG-FY24-013-13-Main-Hill-Water DOT Intersection	\$	637,012	\$	100,000	\$	100,000	\$	-	\$	-
ENG-FY24-014-14-2025 PACTS Collector Paving - Hill St/May St	\$	-	\$	-	\$	-	\$	1,509,300	\$	-
ENG-FY24-015-15-Andrews Road / Rt 111 Intersection / MTA	\$	-	\$	-	\$	-	\$	-	\$	-
ENG-FY24-017-17-Route 1 Corridor - Main Street to River	\$	-	\$	-	\$	-	\$	-	\$	-
ENG-FY24-018-18-Connect 2045 Project: Lower Elm Street	\$	-	\$	-	\$	-	\$	-	\$	-
ENG-FY24-019-19-Connect 2045 Project: 5 Points Intersection	\$	-	\$	-	\$	-	\$	-	\$	-
ENG-FY24-020-20-Connect 2045 Project: Elm Precourt to 5 Points	\$	-	\$	-	\$	-	\$	-	\$	-
ENG-FY24-021-21-Connect 2045 Project: Alfred Street Planet Fitness to Arundel	\$	-	\$	-	\$	-	\$	-	\$	-
ENG-FY24-022-22-City-Wide ADA Sidewalk Improvements	\$	-	\$	75,000	\$	75,000	\$	225,000	\$	400,000
ENG-FY24-023-23-PACTS Complex Project - Elm/Pearl/Spruce Intersection	\$	75,000	\$	-	\$	-	\$	3,000,000	\$	-
ENG-FY24-024-24-Green Infrastructure/Low-Impact Development (LID)	\$	-	\$	200,000	\$	-	\$	100,000	\$	150,000
ENG-FY24-025-25-Landry Street Culvert	\$	-	\$	-	\$	-	\$	-	\$	150,000
ENG-FY24-026-26-Washington Street - Crosswalks/Lights/Sidewalks	\$	-	\$	-	\$	-	\$	-	\$	500,000
ENG-FY24-027-27-Alfred Street Phase II - Sidewalks	\$	-	\$	-	\$	-	\$	-	\$	500,000
ENG-FY24-028-28-Adams Street - Sidewalks	\$	-	\$	-	\$	-	\$	-	\$	200,000
ENG-FY24-029-29-Thatcher Brook Watershed Mgt Plan Phase-II	\$	-	\$	-	\$	-	\$	-	\$	100,000
ENG-FY24-030-30-Vines Landing - Harbor Access/Boat Launch	\$	-	\$	-	\$	-	\$	-	\$	400,000
ENG-FY24-031-31-West Brook Skating Area Improvements	\$	-	\$	-	\$	-	\$	-	\$	-
ENG-FY24-032-32-River Wall Repair - Zanton Property (near Pearl Street)	\$	-	\$	-	\$	-	\$	-	\$	-
ENG-FY24-033-33-River Wall Repair - Mechanics Park	\$	400,000	\$	-	\$	-	\$	-	\$	-
ENG-FY24-034-34-Thatcher Brook 319 Phase III	\$	304,000	\$	-	\$	80,000	\$	120,000	\$	-
Grand Total	\$	1,975,012	\$	200,000	\$	3,675,000	\$	879,900	\$	2,796,000
								7,459,300		5,475,000
										4,000,000
										2,450,000

Facilities	Prior Funding		FY23	FY2024 Total	FY2024 City Share	FY2024 Non-City	FY25	FY26	FY27	Future
FAC-FY24-009-Community ADA Compliance	\$	-	\$	320,000	\$	75,000	\$	400,000	\$	400,000
FAC-FY24-012-Document Scanning Program	\$	-	\$	-	\$	30,000	\$	30,000	\$	30,000
FAC-FY24-DPW 100-DPW Front Doors Replacement	\$	-	\$	-	\$	-	\$	-	\$	-
FAC-FY24-DPW 101-DPW Hallway/Lunch Room Flooring	\$	-	\$	-	\$	-	\$	17,500	\$	-
FAC-FY24-DPW 103-DPW Garage Door Replacement	\$	-	\$	-	\$	31,000	\$	31,000	\$	-
FAC-FY24-FD 104-FD Apparatus Floor Re-Surface	\$	-	\$	-	\$	-	\$	-	\$	-
FAC-FY24-FD 106-FD Coastal Station Initial Development Cost	\$	-	\$	150,000	\$	-	\$	-	\$	-
FAC-FY24-FD 107-FD Driveway Replacement	\$	-	\$	-	\$	-	\$	-	\$	300,000
FAC-FY24-FD 108-FD Duct Work Service	\$	-	\$	-	\$	-	\$	20,000	\$	-
FAC-FY24-FD 110-FD Removal of Trees and Planting Lawn	\$	-	\$	-	\$	-	\$	-	\$	30,000
FAC-FY24-FD 111-FD Rubber Roof Replacement	\$	-	\$	-	\$	-	\$	-	\$	-
FAC-FY24-FD 112-FD Station Brick Work	\$	-	\$	-	\$	-	\$	-	\$	40,000
FAC-FY24-FD 114-FD Window Replacements Phase 2	\$	-	\$	-	\$	-	\$	-	\$	40,000
FAC-FY24-FD-105-FD Coastal Station	\$	-	\$	-	\$	-	\$	2,500,000	\$	-
FAC-FY24-FD109-FD Interior Floor Replacement	\$	-	\$	-	\$	-	\$	-	\$	-
FAC-FY24-FD113-FD Window Replacements Phase 1	\$	-	\$	-	\$	-	\$	40,000	\$	-
FAC-FY24-REC 022-Community Center	\$	-	\$	-	\$	-	\$	-	\$	-
FAC-FY24-CH-001-City Hall Parking - South St & CH Lot	\$	-	\$	-	\$	-	\$	-	\$	-
Grand Total	\$	-	\$	470,000	\$	336,000	\$	3,038,500	\$	831,000
										470,000
										11,830,000

FY24 CIP REQUESTS

Fire Department	Prior Funding		FY23	FY2024 Total	FY2024 City Share	FY2024 Non-City	FY25	FY26	FY27	Future
BFD-FY24-002-EMS Equipment	\$	-	\$ -	\$ -	\$ -	\$ -	\$ 85,000	\$ -	\$ -	\$ -
BFD-FY24-005-Gas Meter Replacements	\$	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
BFD-FY24-009-Ballistic Vest Panel Replacements	\$	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 35,000	\$ -
BFD-FY24-011-Hydraulic Rescue Pump	\$	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 35,000	\$ -	\$ -
BFD-FY24-012-Self Contained Breathing Air Compressor	\$	-	\$ -	\$ 35,000	\$ 35,000	\$ -	\$ -	\$ -	\$ -	\$ -
BFD-FY24-014-Replace Rescue Ropes and Harnesses	\$	-	\$ -	\$ 20,000	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ -
BFD-FY24-015-Battery Extrication Tools	\$	-	\$ -	\$ -	\$ -	\$ -	\$ 60,000	\$ -	\$ -	\$ -
BFD-FY24-016-EMS CPR Compression Devices	\$	-	\$ -	\$ 30,000	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ -
Grand Total	\$	-	\$ -	\$ 85,000	\$ 85,000	\$ -	\$ 145,000	\$ 35,000	\$ 35,000	\$ -

Police Department	Prior Funding		FY23	FY2024 Total	FY2024 City Share	FY2024 Non-City	FY25	FY26	FY27	Future
BPD-FY24-003-In Car Video System	\$	-	\$ -	\$ -	\$ -	\$ -	\$ 24,000	\$ -	\$ -	\$ -
BPD-FY24-004-PD Classroom A/V Upgrade	\$	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 15,000	\$ -	\$ -
Grand Total	\$	-	\$ -	\$ -	\$ -	\$ -	\$ 24,000	\$ 15,000	\$ -	\$ -

Public Works	Prior Funding		FY23	FY2024 Total	FY2024 City Share	FY2024 Non-City	FY25	FY26	FY27	Future
DPW-FY24-001-Vehicle Maintenance 5 Year Vehicle/Equip Replacement Program	\$	2,407,048	\$ 985,000	\$ 1,875,000	\$ 600,000	\$ -	\$ 1,531,400	\$ 1,475,500	\$ 1,218,100	\$ -
DPW-FY24-002-Street Maintenance - Capital Paving Program	\$	2,605,478	\$ 868,331	\$ 1,875,000	\$ 750,000	\$ 1,125,000	\$ 909,296	\$ 925,746	\$ 868,331	\$ -
DPW-FY24-003-Sidewalks	\$	91,000	\$ 97,500	\$ 97,500	\$ 97,500	\$ -	\$ 97,500	\$ 97,500	\$ 97,500	\$ 97,500
DPW-FY24-004-Granite Point Culvert	\$	91,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
DPW-FY24-005-Rte 1 Improvements	\$	-	\$ -	\$ -	\$ -	\$ -	\$ 845,000	\$ -	\$ -	\$ -
DPW-FY24-006-Tree Management Plan	\$	35,000	\$ -	\$ 20,000	\$ 20,000	\$ -	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000
DPW-FY24-007-Road Widener	\$	71,500	\$ 71,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
DPW-FY24-008-Auto Gate	\$	35,000	\$ -	\$ 30,000	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ -
DPW-FY24-009-Cemetery Software Program	\$	35,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
DPW-FY24-015-Digital Printer Sign Plotter	\$	-	\$ -	\$ 30,000	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ -
DPW-FY24-016-Recycling 30 Yard Roll-Off Container	\$	-	\$ -	\$ -	\$ -	\$ -	\$ 16,500	\$ -	\$ -	\$ -
DPW-FY24-017-GPS for Radios	\$	-	\$ -	\$ 126,500	\$ -	\$ -	\$ -	\$ -	\$ 126,500	\$ -
DPW-FY24-102-DPW Recycling Cardboard Storage	\$	-	\$ -	\$ -	\$ -	\$ -	\$ 16,250	\$ -	\$ -	\$ -
Grand Total	\$	5,371,026	\$ 2,022,331	\$ 4,054,000	\$ 1,527,500	\$ 1,125,000	\$ 3,435,946	\$ 2,518,746	\$ 2,330,431	\$ 117,500

FY24 CIP REQUESTS

Recreation	Prior Funding		FY23	FY2024 Total	FY2024 City Share	FY2024 Non-City		FY25	FY26		FY27	Future
REC-FY24-001-Clifford Park	\$	19,000	\$ -	\$ 55,000	\$ -	\$ 55,000	\$	30,000	\$	25,000	\$ -	\$ -
REC-FY24-002-Community Center Playground	\$	-	\$ -	\$ -	\$ -	\$ -	\$	68,000	\$	-	\$ -	\$ -
REC-FY24-003-Doran Field	\$	-	\$ -	\$ 20,000	\$ -	\$ 20,000	\$	-	\$	-	\$ 10,000	\$ -
REC-FY24-004-Seasonal Ice Rink	\$	-	\$ -	\$ -	\$ -	\$ -	\$	-	\$	-	\$ -	\$ 30,000
REC-FY24-005-Memorial Park	\$	-	\$ -	\$ 47,000	\$ -	\$ 47,000	\$	-	\$	15,800	\$ 6,000	\$ -
REC-FY24-006-Park Fence Repair	\$	-	\$ -	\$ -	\$ -	\$ -	\$	-	\$	-	\$ 7,000	\$ 7,000
REC-FY24-007-Park in the Pines Seawall	\$	-	\$ -	\$ -	\$ -	\$ -	\$	-	\$	-	\$ -	\$ 20,000
REC-FY24-008-Pierson's Lane Playground	\$	-	\$ -	\$ -	\$ -	\$ -	\$	-	\$	-	\$ 30,000	\$ -
REC-FY24-009-Pool Beach Ramp	\$	-	\$ -	\$ -	\$ -	\$ -	\$	75,000	\$	-	\$ -	\$ -
REC-FY24-010-Portable Stage	\$	-	\$ -	\$ -	\$ -	\$ -	\$	-	\$	-	\$ -	\$ 12,000
REC-FY24-011-Property Purchase- Gagne	\$	-	\$ -	\$ -	\$ -	\$ -	\$	150,000	\$	-	\$ -	\$ -
REC-FY24-012-Rotary Park Complex	\$	118,000	\$ 432,962	\$ 164,000	\$ 75,000	\$ 89,000	\$	294,148	\$	431,652	\$ 337,488	\$ -
REC-FY24-013-Shevenell Park	\$	-	\$ -	\$ -	\$ -	\$ -	\$	35,000	\$	150,000	\$ -	\$ -
REC-FY24-014-Park Amenities-1	\$	6,400	\$ -	\$ 8,000	\$ -	\$ 8,000	\$	6,750	\$	6,750	\$ 6,750	\$ -
REC-FY24-015-Mobile Restroom	\$	-	\$ -	\$ -	\$ -	\$ -	\$	-	\$	-	\$ -	\$ 25,000
REC-FY24-016-St Louis Field Complex	\$	377,000	\$ 240,000	\$ 380,000	\$ -	\$ 380,000	\$	455,000	\$	455,000	\$ 455,000	\$ 455,000
REC-FY24-017-Splash Pad	\$	-	\$ -	\$ -	\$ -	\$ -	\$	-	\$	500,000	\$ -	\$ -
REC-FY24-018-Community Center Myrtle Street Lot	\$	-	\$ -	\$ 75,000	\$ -	\$ 75,000	\$	-	\$	-	\$ -	\$ -
REC-FY24-019-Field Rehab	\$	-	\$ -	\$ -	\$ -	\$ -	\$	-	\$	25,000	\$ -	\$ 25,000
REC-FY24-020-Disc Golf- Reconfiguration-Expansion	\$	-	\$ -	\$ -	\$ -	\$ -	\$	20,000	\$	-	\$ -	\$ -
REC-FY24-021-Pump Station Rehab-Rotary Park	\$	-	\$ -	\$ 11,000	\$ -	\$ 11,000	\$	-	\$	-	\$ -	\$ -
Grand Total	\$	520,400	\$ 672,962	\$ 760,000	\$ 75,000	\$ 685,000	\$	1,133,898	\$	1,609,202	\$ 852,238	\$ 574,000

FY24 CIP REQUESTS

Wastewater Treatment Plant		Prior Funding		FY23	FY2024 Total	FY2024 City Share	FY2024 Non-City	FY25	FY26	FY27	Future
WWT-FY24-001-Private I/I	\$	300,000	\$	-	\$ 300,000	\$ 300,000	\$ -	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000
WWT-FY24-002-GIS Mapping	\$	125,000	\$	-	\$ 125,000	\$ 125,000	\$ -	\$ 125,000	\$ 125,000	\$ 125,000	-
WWT-FY24-003-Sewer Pipe Rehab (General I/I Removal)	\$	350,000	\$	-	\$ 350,000	\$ 350,000	\$ -	\$ 350,000	\$ 350,000	\$ 350,000	\$ 350,000
WWT-FY24-004-Flow Monitoring - I/I Studies	\$	80,000	\$	-	\$ 80,000	\$ 80,000	\$ -	\$ 80,000	\$ 80,000	\$ 80,000	\$ 80,000
WWT-FY24-005-CSO Phase III Master Plan	\$	150,000	\$	-	\$ 150,000	\$ 150,000	\$ -	\$ 100,000	\$ -	\$ -	\$ -
WWT-FY24-006-CSO Separation - Alfred St 01	\$	-	\$	-	\$ 2,000,000	\$ 150,000	\$ 1,850,000	\$ -	\$ -	\$ -	\$ -
WWT-FY24-007-CSO Separation - Alfred St 02	\$	-	\$	-	\$ -	\$ -	\$ -	\$ 1,300,000	\$ -	\$ -	\$ -
WWT-FY24-008-CSO Separation - Summer St	\$	-	\$	-	\$ -	\$ -	\$ -	\$ 1,000,000	\$ -	\$ -	\$ -
WWT-FY24-009-CSO Separation - Alfred St 04	\$	-	\$	-	\$ -	\$ -	\$ -	\$ -	\$ 1,000,000	\$ -	\$ -
WWT-FY24-010-CSO Separation - Center St	\$	1,467,158	\$	-	\$ 50,000	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -
WWT-FY24-011-CSO Separation - Elm St	\$	-	\$	-	\$ -	\$ -	\$ -	\$ 1,250,000	\$ -	\$ -	\$ -
WWT-FY24-012-CSO Separation - Pool and Foss Road	\$	-	\$	-	\$ -	\$ -	\$ -	\$ -	\$ 750,000	\$ -	\$ -
WWT-FY24-013-CSO Storage Tank - Elm/Lincoln/Upper Falls Road	\$	-	\$	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,000,000
WWT-FY24-015-Horrigan's Court Pump Station	\$	3,500,000	\$	-	\$ 200,000	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ -
WWT-FY24-017-Bidd Pool WWTF Disinfection Upgrade	\$	-	\$	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 80,000
WWT-FY24-018-Effluent Pump Station	\$	25,000	\$	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,235,000
WWT-FY24-019-CSO#9 Tank Pumps	\$	-	\$	-	\$ -	\$ -	\$ -	\$ -	\$ 50,000	\$ -	\$ -
WWT-FY24-020-Biotower Media Replacement	\$	-	\$	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,050,000
WWT-FY24-022-WWTF Modifications for Nitrogen Removal	\$	-	\$	-	\$ -	\$ -	\$ -	\$ 150,000	\$ -	\$ -	\$ -
WWT-FY24-023-CSO Separation - South St	\$	-	\$	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,690,000
WWT-FY24-025-Updating PLC	\$	-	\$	-	\$ -	\$ -	\$ -	\$ 15,000	\$ 15,000	\$ -	\$ -
WWT-FY24-027-Elm St Pumps Station	\$	-	\$	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,000,000
WWT-FY24-028-Effluent Flow Meter	\$	-	\$	-	\$ -	\$ -	\$ -	\$ 75,000	\$ -	\$ -	\$ -
WWT-FY24-029-CSO Separation - Alfred St 03	\$	-	\$	-	\$ -	\$ -	\$ -	\$ -	\$ 2,500,000	\$ -	\$ -
WWT-FY24-032-CSO Separation - Cutts St	\$	-	\$	-	\$ 432,000	\$ 432,000	\$ -	\$ -	\$ -	\$ -	\$ -
WWT-FY24-033-CSO Separation - Mason/Bradbury	\$	1,186,000	\$	-	\$ 50,000	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -
WWT-FY24-034-Expand Capacity on Water St	\$	617,100	\$	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
WWT-FY24-035-Lower Main Brick Storm Rehab/Lining	\$	1,142,000	\$	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
WWT-FY24-039-Private Consulting Design Services	\$	-	\$	-	\$ 250,000	\$ 250,000	\$ -	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000
WWT-FY24-040-Climate Resiliency/Adaptation	\$	-	\$	-	\$ 100,000	\$ 50,000	\$ 50,000	\$ -	\$ -	\$ -	\$ -
WWT-FY24-041-Biddeford Pool Treatment Plant Generator	\$	-	\$	-	\$ 80,000	\$ 80,000	\$ -	\$ -	\$ -	\$ -	\$ -
WWT-FY24-042-Replacement of Unit #10 Vehicle (with Boom)	\$	-	\$	-	\$ -	\$ -	\$ -	\$ 90,000	\$ -	\$ -	\$ -
WWT-FY24-043-Home Depot Station Generator	\$	-	\$	-	\$ -	\$ -	\$ -	\$ -	\$ 100,000	\$ -	\$ -
WWT-FY24-044-Future DEP Consent-Agreement CSO Separation Projects	\$	-	\$	-	\$ 3,000,000	\$ 1,500,000	\$ 1,500,000	\$ 3,000,000	\$ 3,000,000	\$ 3,000,000	\$ 3,000,000
WWT-FY24-046-CSO Storage Tank - Diamond/Horrigan's	\$	545,000	\$	-	\$ 1,500,000	\$ 1,500,000	\$ -	\$ 500,000	\$ -	\$ -	\$ -
WWT-FY24-047-Replacement of Compactor (BOMAG)	\$	-	\$	-	\$ 52,000	\$ 52,000	\$ -	\$ -	\$ -	\$ -	\$ -
WWT-FY24-048-Sludge Drying Equipment	\$	-	\$	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,500,000
WWT-FY24-049-CSO Storage Tanks	\$	-	\$	-	\$ -	\$ -	\$ -	\$ 3,000,000	\$ 3,000,000	\$ 3,000,000	\$ 3,000,000
Grand Total	\$	9,487,258	\$	-	\$ 8,719,000	\$ 5,319,000	\$ 3,400,000	\$ 11,585,000	\$ 11,520,000	\$ 7,105,000	\$ 18,535,000

FY24 CIP Recommendations - General Fund

	DH Req.	CM Rec.	Res. or TIF
AIR-FY24-001-ADA Building Improvements	\$30,000	\$0	
AIR-FY24-002-Apron Design and Reconstruction	\$42,000	\$0	
AIR-FY24-003-Environmental Assessment (EA)	\$7,500	\$7,500	
AIR-FY24-004-Fuel island/Pumps	\$50,000	\$0	
AIR-FY24-005-Tile Floor Replacement - Lobby, Bathrooms	\$22,000	\$22,000	
BFD-FY24-002-EMS Equipment	\$85,000	\$0	
BFD-FY24-005-Gas Meter Replacements	\$10,000	\$0	
BFD-FY24-012-Self Contained Breathing Air Compressor	\$35,000	\$35,000	
BFD-FY24-014-Replace Rescue Ropes and Harnesses	\$20,000	\$20,000	
BFD-FY24-016-EMS CPR Compression Devices	\$30,000	\$30,000	
BIA-FY24-001-Bleachers Replacement	\$346,780	\$0	
DPW-FY24-001-Vehicle Maintenance 5 Year Vehicle/Equip Replacement Program	\$1,875,000	\$600,000	
DPW-FY24-002-Street Maintenance - Capital Paving Program	\$1,691,000	\$750,000	
DPW-FY24-003-Sidewalks	\$97,500	\$97,500	
DPW-FY24-006-Tree Management Plan	\$50,000	\$20,000	
DPW-FY24-007-Road Widener	\$71,500	\$0	
DPW-FY24-008-Auto Gate	\$60,000	\$30,000	
DPW-FY24-015-Digital Printer Sign Plotter	\$30,000	\$30,000	
DPW-FY24-016-Recycling 30 Yard Roll-Off Container	\$16,500	\$0	
DPW-FY24-017-GPS for Radios	\$126,500	\$0	
DPW-FY24-102-DPW Recycling Cardboard Storage	\$16,250	\$0	
EDP-FY24-002-Mill Dist. Wayfinding Signage	\$50,000	\$0	
EDP-FY24-003-Pearl Point Park	\$50,000	\$50,000	
EDP-FY24-005-Riverwalk	\$3,000,000	\$0	\$3,000,000
EDP-FY24-007-Route One / Elm Street Corridor	\$6,000,000	\$350,000	
EDP-FY24-008-Second Pedestrian Bridge	\$150,000	\$150,000	
ENG-FY24-001-1-Western Avenue Storm Replacement	\$900,000	\$0	
ENG-FY24-002-2-Engineering Design/Inspection Services	\$100,000	\$0	
ENG-FY24-003-3-Alfred Street Phase I - Sidewalks	\$1,200,000	\$0	
ENG-FY24-004-4-Lower Main Street - Bump Outs/Crosswalks	\$200,000	\$0	
ENG-FY24-005-5-General Utility/Road Construction Repairs	\$1,000,000	\$118,634	
ENG-FY24-006-6-Riverwalk Project - York/Laconia	\$300,000	\$300,000	
ENG-FY24-008-8-20 Lester B Orcutt Sidewalk	\$20,000	\$0	
ENG-FY24-009-9-Asphalt Repaving for Storm Separation Projects/PACTS	\$700,000	\$170,000	
ENG-FY24-010-10-Sidewalk Replacement for Storm Separation Projects/PACTS	\$350,000	\$85,366	
ENG-FY24-012-12-Granite Point Culvert Replacement	\$50,000	\$50,000	
ENG-FY24-013-13-Main-Hill-Water DOT Intersection	\$100,000	\$0	\$100,000
ENG-FY24-022-22-City-Wide ADA Sidewalk Improvements	\$400,000	\$75,000	
ENG-FY24-034-34-Thatcher Brook 319 Phase III	\$80,000	\$80,000	
FAC-FY24-009-Community ADA Compliance	\$400,000	\$75,000	
FAC-FY24-012-Document Scanning Program	\$30,000	\$30,000	
FAC-FY24-CH-001-City Hall Parking - South St & CH Lot	\$100,000	\$100,000	
FAC-FY24-DPW 100-DPW Front Doors Replacement	\$18,000	\$18,000	
FAC-FY24-DPW 101-DPW Hallway/Lunch Room Flooring	\$17,500	\$0	
FAC-FY24-DPW 103-DPW Garage Door Replacement	\$31,000	\$31,000	
FAC-FY24-FD 106-FD Coastal Station Initial Development Cost	\$200,000	\$0	
FAC-FY24-FD 107-FD Driveway Replacement	\$300,000	\$0	
FAC-FY24-FD 108-FD Duct Work Service	\$20,000	\$0	
FAC-FY24-FD 111-FD Rubber Roof Replacement	\$200,000	\$200,000	
FAC-FY24-REC 022-Community Center	\$150,000	\$150,000	
REC-FY24-001-Clifford Park	\$55,000		
REC-FY24-003-Doran Field	\$20,000		
REC-FY24-005-Memorial Park	\$47,000		
REC-FY24-012-Rotary Park Complex	\$164,000	\$75,000	*For All Rec
REC-FY24-014-Park Amenities-1	\$8,000		
REC-FY24-016-St Louis Field Complex	\$380,000		
REC-FY24-018-Community Center Myrtle Street Lot	\$75,000		
REC-FY24-020-Disc Golf- Reconfiguration-Expansion	\$20,000		
REC-FY24-021-Pump Station Rehab-Rotary Park	\$11,000		
Grand Total	\$21,609,030	\$3,750,000	\$3,100,000

FY24 CIP Recommendations - Wastewater

	DH Req.	CM Rec.
WWT-FY24-001-Private I/I	\$300,000	\$300,000
WWT-FY24-002-GIS Mapping	\$125,000	\$125,000
WWT-FY24-003-Sewer Pipe Rehab (General I/I Removal)	\$350,000	\$350,000
WWT-FY24-004-Flow Monitoring - I/I Studies	\$80,000	\$80,000
WWT-FY24-005-CSO Phase III Master Plan	\$150,000	\$150,000
WWT-FY24-006-CSO Separation - Alfred St 01	\$150,000	\$150,000
WWT-FY24-010-CSO Separation - Center St	\$50,000	\$50,000
WWT-FY24-015-Horrigan's Court Pump Station	\$200,000	\$200,000
WWT-FY24-032-CSO Separation - Cutts St	\$432,000	\$432,000
WWT-FY24-033-CSO Separation - Mason/Bradbury	\$50,000	\$50,000
WWT-FY24-039-Private Consulting Design Services	\$250,000	\$250,000
WWT-FY24-040-Climate Resiliency/Adaptation	\$50,000	\$50,000
WWT-FY24-041-Biddeford Pool Treatment Plant Generator	\$80,000	\$80,000
WWT-FY24-044-Future DEP Consent-Agreement CSO Separation Projects	\$1,500,000	\$1,500,000
WWT-FY24-046-CSO Storage Tank - Diamond/Horrigan's	\$1,500,000	\$1,500,000
WWT-FY24-047-Replacement of Compactor (BOMAG)	\$52,000	\$52,000
Grand Total	\$5,319,000	\$5,319,000

May Street Traffic Calming - Rough Cost Estimate				
Item	Quantity	Units	Unit Price	Estimate
Demolition	1	LS	\$ 20,000	\$ 20,000
Slipform Curb & Asphalt Sidewalk	2250	LF	\$ 50	\$ 112,500
ADA Ramp Detectable Warning Plates	100	SF	\$ 125	\$ 12,500
Blinking Crosswalk Signage	3	EA	\$ 30,000	\$ 90,000
Raised Speed Tables	3	EA	\$ 10,000	\$ 30,000
Existing Site Repairs/Retrofits (Utility Poles/Driveways/Drainage/Fencing)	1	LS	\$ 50,000	\$ 50,000
Survey, Design, Const Admin, Inspection	1	LS Est.	\$ 50,385	\$ 50,385

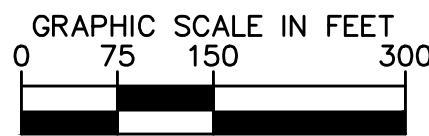
Total: \$ 365,385
 30% Contingency: \$ 109,615
 Total Estimate: \$ 475,000

*A la cart selection is an option

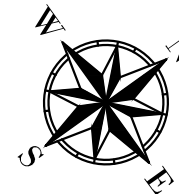
*Possible for DPW to perform some of the work depending on selections

*It is possible any major contruction would be impacted by the result of the Rt 1 and or Exit 32 Traffic Studies and resulting plans

Plotted By: Chekan, Craig Sheet Set: MAY STREET Layout: CONCEPT C September 29, 2022 11:06:51am X:\Task Directory\2021\2021-027 May Street Traffic Coming\CAD\Sheets\C-300 - CONCEPT C - May.dwg



CONCEPT C
SCALE: 1" = 150'



PROS

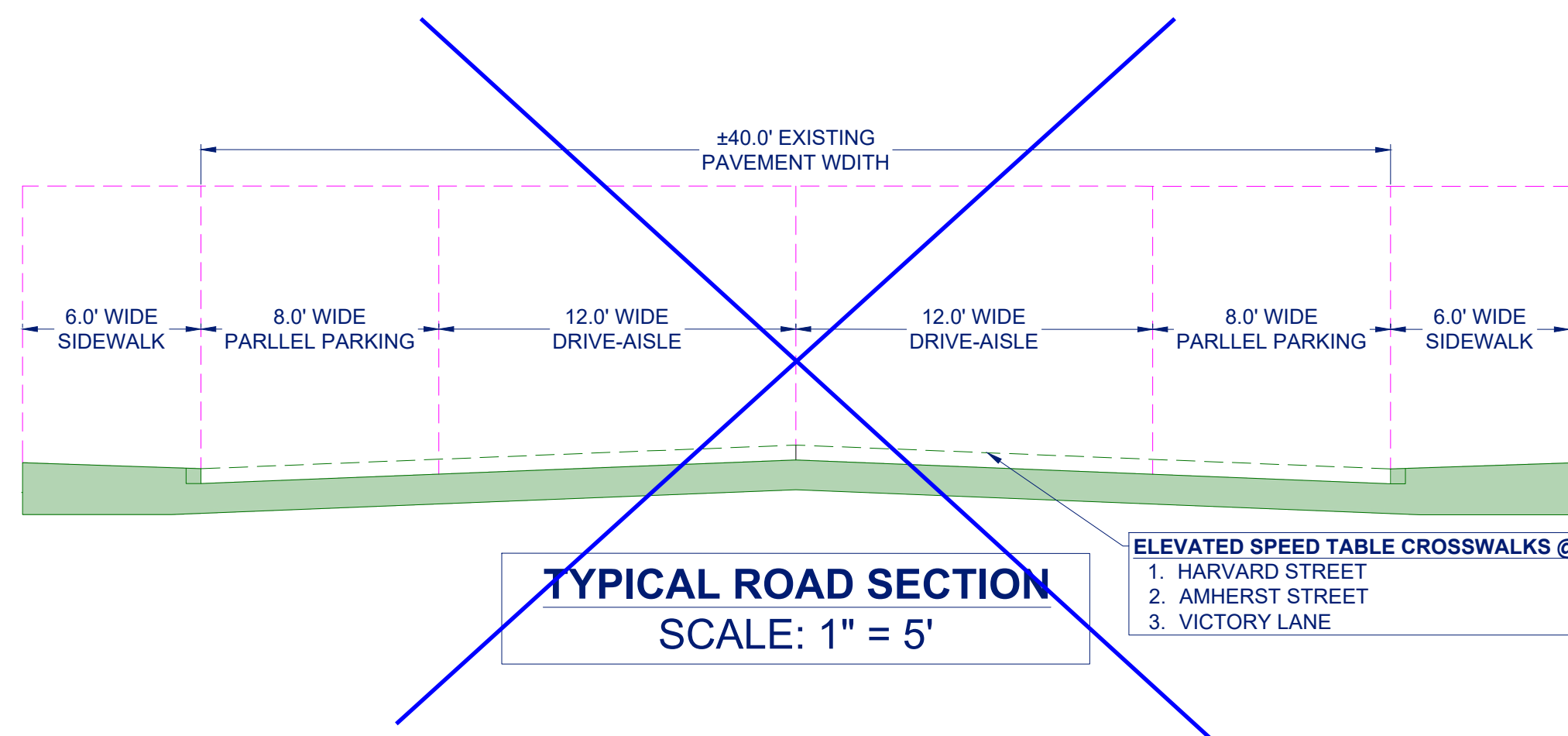
1. PROVIDES THREE SPEED TABLES WITH ELEVATED CROSSWALKS
 - 1.A. PROVEN SUCCESSFUL ON MAPLEWOOD AVE BY HIGH SCHOOL
2. ALLOWS SURROUNDING TRAFFIC STUDIES (EXIT 32) TO PAN OUT
3. EXISTING TRAFFIC PATTERNS AND PARKING MAINTAINED
4. LOW COST

CONS

1. NO SIGNIFICANT REDUCTION IN VOLUME OF TRAFFIC
2. IMPACTS TO PLOWING & DRAINAGE

NOTES:

1. HORIZONTAL DATUM: NAD83 MAINE STATE PLANE, WEST, US FOOT (ME83-WF)
2. VERTICAL DATUM: NAVD88

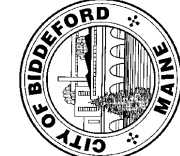


TRAFFIC COUNTS

1. 08/04/21 TO 08/28/21 = 73,721
2. 11/08/21 TO 11/19/21 = 52,209

NO.	REVISIONS	DATE	BY

CITY OF BIDDEFORD, MAINE
ENGINEERING DEPARTMENT
205 MAIN STREET, P.O. BOX 586
BIDDEFORD, MAINE 04005
PHONE: 207-284-9118
WWW.BIDDEFORDMAINE.ORG



CONCEPT

PROFESSIONAL CERTIFICATION
I, the undersigned, being a duly licensed Professional Engineer under the laws of the State of Maine, do hereby certify that the foregoing is a true and correct copy of the original as the same appears in my files.
DATE: 09/29/2022

DRAWING INFO	DATE	SCALE	AS SHOWN	DESIGNED BY	CRC	DRAWN BY	CHECKED BY
	09/06/2021						

CONCEPT C

MAY STREET
PREPARED FOR
CITY OF BIDDEFORD

MAINE

BIDDEFORD

SHEET NUMBER
C-300

CIP BUDGET
BIDDEFORD CAPITAL IMPROVEMENT PROGRAM
FY24 Viewing Sheet
PROJECT DESCRIPTION FORM

DEPARTMENT:	Airport
CIP NAME:	ADA Building Improvements

CIP NUMBER: (DEPT-YR-#)	AIR-FY24-001
DEPARTMENT NUMBER	001
PROJECT PRIORITY	1

ESTIMATED TOTAL COST	\$30,000
ESTIMATED COST FY2024	\$30,000
ESTIMATED COST FY2025-2028	\$

CITY SHARE FY2024	\$30,000
CITY SHARE FY2025-2028	\$

1. DESCRIPTION OF PROJECT	ADA update to airport "terminal" building for public use (offices/lobby/bathrooms.)
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2. NEED AND IMPACT OF PROJECT	Project should be complete in conjunction flooring replacement due likelihood of moving walls, counters, and AIR-FY23-002 to meet compliance addressed in City of Biddeford's assessment this year.
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3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PALNNING DOCS:	Floor replacement AIR-FY23-001
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4. YEARS PREVIOUSLY ON THE BIDDCIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2019	FY2020	FY2021	FY2022	FY2023
	Funding Recd	\$	\$	\$	\$	\$

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED:	NA
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6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED:	Internal estimate. Male bathroom ~ \$10,000, Female bathroom ~ \$10K, entryway & other modifications ~\$10K
---	---

7. ANY RELATED DEPARTMENT OR CITY PROJECTS:	0
---	---

8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	GRA-FED	0	%	\$	0
	0	0	%	\$	0
	0	0	%	\$	0
	0	0	%	\$	0
	0	0	%	\$	0

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE):	Trip hazard & potential HAZMAT in public lobby in conjunction with ADA access updates.
---	--

10. OTHER INFO:	0
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
TOTAL PROJECT COST	\$	\$30,000	\$	\$	\$	\$
NON CITY SHARE	\$	\$	\$	\$	\$	\$
CITY SHARE	\$	\$30,000	\$	\$	\$	\$

CIP BUDGET
BIDDEFORD CAPITAL IMPROVEMENT PROGRAM
FY24 Viewing Sheet
PROJECT DESCRIPTION FORM

DEPARTMENT:	Airport
CIP NAME:	Apron Design and Reconstruction

CIP NUMBER: (DEPT-YR-#)	AIR-FY24-002
DEPARTMENT NUMBER	002
PROJECT PRIORITY	1

ESTIMATED TOTAL COST	\$840,000
ESTIMATED COST FY2024	\$840,000
ESTIMATED COST FY2025-2028	\$

CITY SHARE FY2024	\$42,000
CITY SHARE FY2025-2028	\$

1. DESCRIPTION OF PROJECT	Apron (aka - parking/movement area) design and reconstruction (phase 1 - west apron)
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2. NEED AND IMPACT OF PROJECT	All airport aprons require resurfacing per MaineDOT 2018 pavement condition report. Report estimates apron Index score of 31 out of 100 (very poor) in 2023 and will likely become unsafe/unusable in the coming years.
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3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PALNNING DOCS:	0
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4. YEARS PREVIOUSLY ON THE BIDDIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2019	FY2020	FY2021	FY2022	FY2023
	Funding Recd	\$	\$	\$	\$	\$

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED:	NA
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6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED:	Estimate provided by Gale Assoc.
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7. ANY RELATED DEPARTMENT OR CITY PROJECTS:	0
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8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	GRA-FED	0	90%	\$756,000	will require FAA suplimental funding
	GRA-ST	0	5%	\$42,000	0
	COB	0	5%	\$42,000	0
	0	0	%	\$	0
	0	0	%	\$	0

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE):	0
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10. OTHER INFO:	0
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
TOTAL PROJECT COST	\$	\$840,000	\$	\$	\$	\$
NON CITY SHARE	\$	\$798,000	\$	\$	\$	\$
CITY SHARE	\$	\$42,000	\$	\$	\$	\$

CIP BUDGET
BIDDEFORD CAPITAL IMPROVEMENT PROGRAM
FY24 Viewing Sheet
PROJECT DESCRIPTION FORM

DEPARTMENT:	Airport
CIP NAME:	Environmental Assessment (EA)

CIP NUMBER: (DEPT-YR-#)	AIR-FY24-003
DEPARTMENT NUMBER	003
PROJECT PRIORITY	1

ESTIMATED TOTAL COST	\$150,000
ESTIMATED COST FY2024	\$150,000
ESTIMATED COST FY2025-2028	\$

CITY SHARE FY2024	\$7,500
CITY SHARE FY2025-2028	\$

1. DESCRIPTION OF PROJECT	Environmental Assessment to support future / potential projects identified in Airport Master Plan currently being developed.
---------------------------	--

2. NEED AND IMPACT OF PROJECT	FAA directing MaineDOT/B19 to complete EA in support of developed / in conjunction Airport Master Plan (FY22 budget item - 100% funded by FAA)
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3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PALNNING DOCS:	0
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4. YEARS PREVIOUSLY ON THE BIDDCIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2019	FY2020	FY2021	FY2022	FY2023
	Funding Recd	\$	\$	\$	\$17,500	\$15,000

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED:	0
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6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED:	0
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7. ANY RELATED DEPARTMENT OR CITY PROJECTS:	0
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8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	GRA-FED	0	90%	\$135,000	Est, cost 1 year AIP entitlement
	GRA-ST	0	5%	\$7,500	0
	COB	0	5%	\$7,500	0
	0	0	%	\$	0
	0	0	%	\$	0

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE):	Trip hazard & potential HAZMAT in public lobby
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10. OTHER INFO:	0
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
TOTAL PROJECT COST	\$	\$150,000	\$	\$	\$	\$
NON CITY SHARE	\$	\$142,500	\$	\$	\$	\$
CITY SHARE	\$	\$7,500	\$	\$	\$	\$

CIP BUDGET
BIDDEFORD CAPITAL IMPROVEMENT PROGRAM
FY24 Viewing Sheet
PROJECT DESCRIPTION FORM

DEPARTMENT:	Airport
CIP NAME:	Fuel island/Pumps

CIP NUMBER: (DEPT-YR-#)	AIR-FY24-004
DEPARTMENT NUMBER	005
PROJECT PRIORITY	2

ESTIMATED TOTAL COST	\$1,000,000
ESTIMATED COST FY2024	\$1,000,000
ESTIMATED COST FY2025-2028	\$

CITY SHARE FY2024	\$50,000
CITY SHARE FY2025-2028	\$

1. DESCRIPTION OF PROJECT	Replace Fuel Tanks and Pump island
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2. NEED AND IMPACT OF PROJECT	Above ground tank out dated.
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3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PALNNING DOCS:	0
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4. YEARS PREVIOUSLY ON THE BIDDIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2019	FY2020	FY2021	FY2022	FY2023
	Funding Recd	\$	\$	\$	\$	\$

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED:	0
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6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED:	0
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7. ANY RELATED DEPARTMENT OR CITY PROJECTS:	0
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8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	GRA-FED	0	90%	\$900,000	will require FAA suplimental
	GRA-ST	0	5%	\$50,000	0
	COB	0	5%	\$50,000	0
	0	0	%	\$	0
	0	0	%	\$	0

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE):	0
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10. OTHER INFO:	0
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
TOTAL PROJECT COST	\$	\$1,000,000	\$	\$	\$	\$
NON CITY SHARE	\$	\$950,000	\$	\$	\$	\$
CITY SHARE	\$	\$50,000	\$	\$	\$	\$

CIP BUDGET
BIDDEFORD CAPITAL IMPROVEMENT PROGRAM
FY24 Viewing Sheet
PROJECT DESCRIPTION FORM

DEPARTMENT:	Airport
CIP NAME:	Tile Floor Replacement - Lobby, Bathroom

CIP NUMBER: (DEPT-YR-#)	AIR-FY24-005
DEPARTMENT NUMBER	005
PROJECT PRIORITY	1

ESTIMATED TOTAL COST	\$22,000
ESTIMATED COST FY2024	\$22,000
ESTIMATED COST FY2025-2028	\$

CITY SHARE FY2024	\$22,000
CITY SHARE FY2025-2028	\$

1. DESCRIPTION OF PROJECT	Tile (ASBESTOS?) floor in public area breaking up / free tuck chips at entrance door threshold. If asbestos mitigation required, likely the largest part of replacement. If not, floor cost should be significantly less.
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2. NEED AND IMPACT OF PROJECT	Asbestos & trip hazard in public space. Project should be in conjunction with ADA bathroom update AIR-FY23-002
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3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PALNNING DOCS:	ADA bathroom update AIR-FY23-002
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4. YEARS PREVIOUSLY ON THE BIDDIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2019	FY2020	FY2021	FY2022	FY2023
	Funding Recd	\$	\$	\$	\$	\$

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED:	NA
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6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED:	Internal estimate. Floor ~ \$10,000, Asbestos mitigation est. \$10K
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7. ANY RELATED DEPARTMENT OR CITY PROJECTS:	0
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8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	COB	0	100%	\$22,000	0
	0	0	%	\$	0
	0	0	%	\$	0
	0	0	%	\$	0
	0	0	%	\$	0

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE):	Trip hazard & potential HAZMAT in public lobby in conjunction with ADA access updates.
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10. OTHER INFO:	0
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
TOTAL PROJECT COST	\$	\$22,000	\$	\$	\$	\$
NON CITY SHARE	\$	\$	\$	\$	\$	\$
CITY SHARE	\$	\$22,000	\$	\$	\$	\$

CIP BUDGET
BIDDEFORD CAPITAL IMPROVEMENT PROGRAM
FY24 Viewing Sheet
PROJECT DESCRIPTION FORM

DEPARTMENT:	Biddeford Ice Arena
CIP NAME:	Bleachers Replacement

CIP NUMBER: (DEPT-YR-#)	BIA-FY24-001
DEPARTMENT NUMBER	001
PROJECT PRIORITY	1

ESTIMATED TOTAL COST	\$ 346,780
ESTIMATED COST FY2024	\$ 346,780
ESTIMATED COST FY2025-2028	\$ -

CITY SHARE FY2024	\$ 346,780
CITY SHARE FY2025-2028	\$ -

1. DESCRIPTION OF PROJECT	Demolish and haul away curent bleachers. Fabricate and install new bleachers.
---------------------------	---

2. NEED AND IMPACT OF PROJECT	The bleachers have reached their useful life. Replacing them will create additional storage space that is greatly needed and will expand seating and improve the arena's life/safety profile.
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3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PALNNING DOCS:	N/A
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4. YEARS PREVIOUSLY ON THE BIDDIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2019	FY2020	FY2021	FY2022	FY2023
	Funding Recd	\$ -	\$ -	\$ -	\$ -	\$ -

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED:	N/A
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6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED:	The arean's casualty insurance carrier has identified the antiquated bleacher system as a hazard. The most recent inspection termed the equipment "tired". The cost estimate was provided by Hussey Seating and includes \$25,000 for demolition and hauling.
---	---

7. ANY RELATED DEPARTMENT OR CITY PROJECTS:	N/A
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8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	COB	COB	100%	\$ 346,780	Loan structure
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE):	Replacment of the bleachers remains the arena's top priority as is the single project that does not lend itself to half-measures or alternative solutions.
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10. OTHER INFO:	0
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
TOTAL PROJECT COST	\$ -	\$ 346,780	\$ -	\$ -	\$ -	\$ -
NON CITY SHARE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
CITY SHARE	\$ -	\$ 346,780	\$ -	\$ -	\$ -	\$ -

CIP BUDGET
BIDDEFORD CAPITAL IMPROVEMENT PROGRAM
FY24 Viewing Sheet
PROJECT DESCRIPTION FORM

DEPARTMENT:	Biddeford Ice Arena
CIP NAME:	Exterior (SE) Masonry Wall

CIP NUMBER: (DEPT-YR-#)	BIA-FY24-002
DEPARTMENT NUMBER	002
PROJECT PRIORITY	2

ESTIMATED TOTAL COST	\$ 75,000
ESTIMATED COST FY2024	\$ -
ESTIMATED COST FY2025-2028	\$ 75,000

CITY SHARE FY2024	\$ -
CITY SHARE FY2025-2028	\$ 75,000

1. DESCRIPTION OF PROJECT	Repair and or replace the crumbling exterior masonry wall that runs along the southeast (rail spur/Alfred St) side of the building. Reflash repaired area.
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2. NEED AND IMPACT OF PROJECT	Due to suspected moisture intrusion, the exterior flock façade is crumbling and separating.
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3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PALNNGING DOCS:	N/A
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4. YEARS PREVIOUSLY ON THE BIDDCIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2019	FY2020	FY2021	FY2022	FY2023
	Funding Recd	\$ -	\$ -	\$ -	\$ -	\$ -

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED:	None
--	------

6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED:	Project was identified by site inspection by rink staff. Cost estimates vary as do recommended solutions. We believe the \$75,000 figure may be a cmfortable maximum but it's hard to know without knocking out part of the wall to view the interior. The city's help and advice is welcome with respect to this project.
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7. ANY RELATED DEPARTMENT OR CITY PROJECTS:	None
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8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	COB	COB	100%	\$ 75,000	Possible financing
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE):	0
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10. OTHER INFO:	0
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
TOTAL PROJECT COST	\$ -	\$ -	\$ 75,000	\$ -	\$ -	\$ -
NON CITY SHARE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
CITY SHARE	\$ -	\$ -	\$ 75,000	\$ -	\$ -	\$ -

CIP BUDGET
BIDDEFORD CAPITAL IMPROVEMENT PROGRAM
FY24 Viewing Sheet
PROJECT DESCRIPTION FORM

DEPARTMENT:	Biddeford Ice Arena
CIP NAME:	Roof Repair/Replacement

CIP NUMBER: (DEPT-YR-#)	BIA-FY24-003
DEPARTMENT NUMBER	003
PROJECT PRIORITY	3

ESTIMATED TOTAL COST	\$ 363,000
ESTIMATED COST FY2024	\$ -
ESTIMATED COST FY2025-2028	\$ 363,000

CITY SHARE FY2024	\$ -
CITY SHARE FY2025-2028	\$ 363,000

1. DESCRIPTION OF PROJECT	Repair and retrofit roof.
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2. NEED AND IMPACT OF PROJECT	The arena building is 50 years old. The roof panels are roughly 30 years old. The arena has spent high-four, low-five figure sums many of the last 10-20 years to do spot repairs and maintenance.
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3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PALNNING DOCS:	N/A
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4. YEARS PREVIOUSLY ON THE BIDDIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2019	FY2020	FY2021	FY2022	FY2023
	Funding Recd	\$ -	\$ -	\$ -	\$ -	\$ -

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED:	N/A
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6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED:	The project was identified due to severe leaks which lead to significant water intrusion. Subsequent inspections of the roof indentified leaks and corrosion. Cost estimate is the "Cadillac" plan from G&E roofing to retrofit 100% of the roof area with rubber membrane. We've added a 10% cushion to the \$330,000 estimate to guard against inflation.
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7. ANY RELATED DEPARTMENT OR CITY PROJECTS:	No
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8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	COB	COB	100%	\$ 363,000	Possible financing
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE):	0
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10. OTHER INFO:	0
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
TOTAL PROJECT COST	\$ -	\$ -	\$ -	\$ 363,000	\$ -	\$ -
NON CITY SHARE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
CITY SHARE	\$ -	\$ -	\$ -	\$ 363,000	\$ -	\$ -

CIP BUDGET
BIDDEFORD CAPITAL IMPROVEMENT PROGRAM
FY24 Viewing Sheet
PROJECT DESCRIPTION FORM

DEPARTMENT:	Biddeford Ice Arena
CIP NAME:	Zamboni Replacement-Update

CIP NUMBER: (DEPT-YR-#)	BIA-FY24-004
DEPARTMENT NUMBER	004
PROJECT PRIORITY	4

ESTIMATED TOTAL COST	\$ 132,750
ESTIMATED COST FY2024	\$ -
ESTIMATED COST FY2025-2028	\$ 132,750

CITY SHARE FY2024	\$ -
CITY SHARE FY2025-2028	\$ 132,750

1. DESCRIPTION OF PROJECT	Replace 30 year old ice resurfacer
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2. NEED AND IMPACT OF PROJECT	The arena invests a healthy 4 to low 5-figure sum each season to maintain the ice resurfacer which is nearing 30 years old. If there's one vulnerability that could shut down operations suddenly, it's a failing resurfacer.
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3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PALNNING DOCS:	NA
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4. YEARS PREVIOUSLY ON THE BIDDIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2019	FY2020	FY2021	FY2022	FY2023
	Funding Recd	\$ -	\$ -	\$ -	\$ -	\$ -

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED:	None
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6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED:	This is for the comparable model to your current almost 30 year old unit. With every available option (many of which we would not elect ever if money was no object) the cost swells to \$216,370. We're spending considerable money ever year out of operations to sustain the current machine. We may have to invest another \$17,000+ for new batteries before this CIP request matures. (continued in #10 below)
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7. ANY RELATED DEPARTMENT OR CITY PROJECTS:	No
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8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	COB	COB	100%	\$ 132,750	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE):	0
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10. OTHER INFO:	The fact is, if there is one area that we are vulnerable to shut down and loss of ice revenue, to say nothing of our customer's seasons, it's the Zamboni failung for a prolonged period.
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
TOTAL PROJECT COST	\$ -	\$ -	\$ -	\$ -	\$ 132,750	\$ -
NON CITY SHARE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
CITY SHARE	\$ -	\$ -	\$ -	\$ -	\$ 132,750	\$ -

CIP BUDGET
BIDDEFORD CAPITAL IMPROVEMENT PROGRAM
FY24 Viewing Sheet
PROJECT DESCRIPTION FORM

DEPARTMENT:	Economic Development & Planning
CIP NAME:	Mill Dist. Wayfinding Signage

CIP NUMBER: (DEPT-YR-#)	EDP-FY24-002
DEPARTMENT NUMBER	002
PROJECT PRIORITY	2

ESTIMATED TOTAL COST	\$50,000
ESTIMATED COST FY2024	\$50,000
ESTIMATED COST FY2025-2028	\$

CITY SHARE FY2024	\$50,000
CITY SHARE FY2025-2028	\$

1. DESCRIPTION OF PROJECT	Wayfinding will provide clear direction from downtown to new development in the Mill District and beyond Elm Street.
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2. NEED AND IMPACT OF PROJECT	Directional signage will ease vehicular and pedestrian traffic throughout the downtown and Mill District.
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3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PALNNING DOCS:	Comprehensive Plan, Downtown Development Commission's "Gateways," Riverwalk Master Plan, Saco Biddeford Wayfinding Study
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4. YEARS PREVIOUSLY ON THE BIDDCIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2019	FY2020	FY2021	FY2022	FY2023
	Funding Recd	\$	\$	\$	\$	\$

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED:	0
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6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED:	DDC released an RFP to develop a wayfinding plan. With a budget of \$20,000, no responses were received.
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7. ANY RELATED DEPARTMENT OR CITY PROJECTS:	0
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8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	TIF	TIF	100%	\$50,000	0
	0	0	%	\$	0
	0	0	%	\$	0
	0	0	%	\$	0
	0	0	%	\$	0

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE):	Recent Private sector mixed-use investments, including the Lincoln Hotel, support the need for a new wayfinding plan and implementation of that plan.
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10. OTHER INFO:	0
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
TOTAL PROJECT COST	\$	\$50,000	\$	\$	\$	\$
NON CITY SHARE	\$	\$	\$	\$	\$	\$
CITY SHARE	\$	\$50,000	\$	\$	\$	\$

CIP BUDGET
BIDDEFORD CAPITAL IMPROVEMENT PROGRAM
FY24 Viewing Sheet
PROJECT DESCRIPTION FORM

DEPARTMENT:	Economic Development & Planning
CIP NAME:	Pearl Point Park

CIP NUMBER: (DEPT-YR-#)	EDP-FY24-003
DEPARTMENT NUMBER	003
PROJECT PRIORITY	5

ESTIMATED TOTAL COST	\$1,500,000
ESTIMATED COST FY2024	\$50,000
ESTIMATED COST FY2025-2028	\$1,450,000

CITY SHARE FY2024	\$50,000
CITY SHARE FY2025-2028	\$725,000

1. DESCRIPTION OF PROJECT	Build out new park at the end of Pearl Street.
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2. NEED AND IMPACT OF PROJECT	The park will provide new open green space and will act as a hub along the Riverwalk, connecting Pearl Street to Saco Island and Transportation Center by proposed pedestrian bridge.
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3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PALNNING DOCS:	Comprehensive Plan, Open Space Plan, City Council-updated Pearl Point Park Concept Plan. Next stage of work is preliminary engineering work.
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4. YEARS PREVIOUSLY ON THE BIDDCIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2019	FY2020	FY2021	FY2022	FY2023
	Funding Recd	\$	\$15,000	\$	\$	\$

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED:	Materials for park design, and plan for park management.
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6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED:	Originated through the DDC at the direction of City Council. Cost estimate by Richardson Associates, Saco, as of FY 2022.
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7. ANY RELATED DEPARTMENT OR CITY PROJECTS:	Pearl Street reconstruction and MERC tower demolition, Riverwalk investment, and private sector investment by Fathom developers. Note: See Separate CIP Budget Form for related MERC Tower demolition cost.
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8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	TIF	TIF	3%	\$50,000	Option to pursue grants
	GRA-FED	0	49%	\$725,000	LF&W grant
	COB	COB	49%	\$725,000	0
	0	0	%	\$	0
	0	0	%	\$	0

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE):	0
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10. OTHER INFO:	0
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
TOTAL PROJECT COST	\$	\$50,000	\$1,450,000	\$	\$	\$
NON CITY SHARE	\$	\$	\$725,000	\$	\$	\$
CITY SHARE	\$	\$50,000	\$725,000	\$	\$	\$

CIP BUDGET
BIDDEFORD CAPITAL IMPROVEMENT PROGRAM
FY24 Viewing Sheet
PROJECT DESCRIPTION FORM

DEPARTMENT:	Economic Development & Planning
CIP NAME:	Public Art Seed Funding

CIP NUMBER: (DEPT-YR-#)	EDP-FY24-004
DEPARTMENT NUMBER	004
PROJECT PRIORITY	2

ESTIMATED TOTAL COST	\$75,000
ESTIMATED COST FY2024	\$
ESTIMATED COST FY2025-2028	\$75,000

CITY SHARE FY2024	\$
CITY SHARE FY2025-2028	\$

1. DESCRIPTION OF PROJECT	Council approved the a public art policy in July 2022. The DDC will provide Council for consideration a formal Public Art Ordinance in early 2023. The new commission will develop an art plan during the current fiscal year.
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2. NEED AND IMPACT OF PROJECT	A placeholder for future projects, as well as establishing a base from which the City can apply for appropriate grants.
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3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PALNNING DOCS:	Comprehensive Plan, Twin Cities Cultural Plan, Biddeford Cultural Plan (draft).
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4. YEARS PREVIOUSLY ON THE BIDDIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2019	FY2020	FY2021	FY2022	FY2023
	Funding Recd	\$	\$	\$	\$	\$

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED:	0
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6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED:	Estimates based on inputs from those in the field.
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7. ANY RELATED DEPARTMENT OR CITY PROJECTS:	DDC work.
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8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	GRA-OTHER	PVT	100%	\$75,000	General estimate, will be project
	0	0	%	\$	0
	0	0	%	\$	0
	0	0	%	\$	0
	0	0	%	\$	0

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE):	Will be developed over time and coordinated with other City infrastructure projects.
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10. OTHER INFO:	0
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
TOTAL PROJECT COST	\$	\$	\$25,000	\$25,000	\$25,000	\$
NON CITY SHARE	\$	\$	\$25,000	\$25,000	\$25,000	\$
CITY SHARE	\$	\$	\$	\$	\$	\$

CIP BUDGET
BIDDEFORD CAPITAL IMPROVEMENT PROGRAM
FY24 Viewing Sheet
PROJECT DESCRIPTION FORM

DEPARTMENT:	Economic Development & Planning
CIP NAME:	Riverwalk

CIP NUMBER: (DEPT-YR-#)	EDP-FY24-005
DEPARTMENT NUMBER	006
PROJECT PRIORITY	0

ESTIMATED TOTAL COST	\$3,000,000
ESTIMATED COST FY2024	\$3,000,000
ESTIMATED COST FY2025-2028	\$

CITY SHARE FY2024	\$3,000,000
CITY SHARE FY2025-2028	\$

1. DESCRIPTION OF PROJECT	Construction of the Riverwalk from Laconia Plaza to Pearl Point Park. NEED TO CHECK FUNDING FOR MILL DISTRICT PUBLIC EASEMENT CONSTRUCTION COSTS.
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2. NEED AND IMPACT OF PROJECT	Connecting the downrown Riverwalk to Pearl Point Park, second pedestrian bridge to the Saco Transportatio Center and the Eastern Trail.
-------------------------------	---

3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PALNNING DOCS:	Consistent with the Riverwalk Plan, the Open Space Plan and the Comprehensive Plan.
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4. YEARS PREVIOUSLY ON THE BIDDCIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2019	FY2020	FY2021	FY2022	FY2023
	Funding Recd	\$	\$148,000	\$	\$	\$

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED:	0
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6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED:	From engineering study conducted by Wright Pierce
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7. ANY RELATED DEPARTMENT OR CITY PROJECTS:	Coordinated with Pearl Point Park, second pedestrian bridge and segments of the riverwalk being completed privately. Connections to the Eastern Trail.
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8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	TIF	TIF	100%	\$3,000,000	0
	0	0	%	\$	0
	0	0	%	\$	0
	0	0	%	\$	0
	0	0	%	\$	0

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE):	Awaiting permits.
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10. OTHER INFO:	0
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
TOTAL PROJECT COST	\$	\$3,000,000	\$	\$	\$	\$
NON CITY SHARE	\$	\$	\$	\$	\$	\$
CITY SHARE	\$	\$3,000,000	\$	\$	\$	\$

CIP BUDGET
BIDDEFORD CAPITAL IMPROVEMENT PROGRAM
FY24 Viewing Sheet
PROJECT DESCRIPTION FORM

DEPARTMENT:	<i>Economic Development & Planning</i>
CIP NAME:	RiverWalk Easement Buildout

CIP NUMBER: (DEPT-YR-#)	EDP-FY24-005
DEPARTMENT NUMBER	005
PROJECT PRIORITY	3

ESTIMATED TOTAL COST	\$
ESTIMATED COST FY2024	\$
ESTIMATED COST FY2025-2028	\$

CITY SHARE FY2024	\$
CITY SHARE FY2025-2028	\$

1. DESCRIPTION OF PROJECT	Construct and/or install pavement striping, sidewalks, lighting, landscaping, street furniture etc. as required to complete pedestrian ways that connect the Riverwalk to downtown.
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2. NEED AND IMPACT OF PROJECT	When complete, this project will integrate the Riverwalk, Pearl Street, Pearl Point Park, the parking garage, proposed pedestrian bridge, and Mill District uses into Main Street and downtown thru pedestrian ways.
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3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PALNNING DOCS:	Comprehensive Plan, Pearl Point Park Concept Plan, Riverwalk Master Plan.
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4. YEARS PREVIOUSLY ON THE BIDDIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2019	FY2020	FY2021	FY2022	FY2023
	Funding Recd	\$	\$	\$	\$	\$

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED:	TBD
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6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED:	TBD
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7. ANY RELATED DEPARTMENT OR CITY PROJECTS:	Construction of the Riverwalk Pearl Point Park, second pedestrian bridge to Saco Transportation Center, and private developer investment in the Mill District.
---	--

8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	0	0	%	\$	0
	0	0	%	\$	0
	0	0	%	\$	0
	0	0	%	\$	0
	0	0	%	\$	0

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE):	Should be completed to compliment projects enumerated in number (7) above.
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10. OTHER INFO:	N/A
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
TOTAL PROJECT COST	\$	\$	\$	\$	\$	\$
NON CITY SHARE	\$	\$	\$	\$	\$	\$
CITY SHARE	\$	\$	\$	\$	\$	\$

CIP BUDGET
BIDDEFORD CAPITAL IMPROVEMENT PROGRAM
FY24 Viewing Sheet
PROJECT DESCRIPTION FORM

DEPARTMENT:	Economic Development & Planning
CIP NAME:	Route One / Elm Street Corridor

CIP NUMBER: (DEPT-YR-#)	EDP-FY24-007
DEPARTMENT NUMBER	007
PROJECT PRIORITY	1

ESTIMATED TOTAL COST	\$14,000,000
ESTIMATED COST FY2024	\$14,000,000
ESTIMATED COST FY2025-2028	\$

CITY SHARE FY2024	\$6,000,000
CITY SHARE FY2025-2028	\$6,000,000

1. DESCRIPTION OF PROJECT	Route One/Elm Street Corridor Complete Streets Improvements from Main Street to the Saco line.
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2. NEED AND IMPACT OF PROJECT	Needed to support Mill District private sector investments, including the Fathom Pearl Street, Port Property Upper Falls Road, and Diamond Match mixed use projects as well as Pepperell Mill Campus continued investment.
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3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PALNNING DOCS:	Comprehensive Plan, PACTS.
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4. YEARS PREVIOUSLY ON THE BIDDCIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2019	FY2020	FY2021	FY2022	FY2023
	Funding Recd	\$	\$	\$	\$	\$

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED:	0
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6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED:	0
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7. ANY RELATED DEPARTMENT OR CITY PROJECTS:	0
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8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	GRA-FED	GRA-FED	56%	\$7,840,000	Federal Earmark
	PVT	PVT	22%	\$3,080,000	Traffic Impact Fees
	TIF	TIF	22%	\$3,080,000	0
	0	0	%	\$	0
	0	0	%	\$	0

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE):	0
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10. OTHER INFO:	0
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
TOTAL PROJECT COST	\$	\$14,000,000	\$	\$	\$	\$
NON CITY SHARE	\$	\$8,000,000	\$	\$	\$	\$
CITY SHARE	\$	\$6,000,000	\$	\$	\$	\$

CIP BUDGET
BIDDEFORD CAPITAL IMPROVEMENT PROGRAM
FY24 Viewing Sheet
PROJECT DESCRIPTION FORM

DEPARTMENT:	Economic Development & Planning
CIP NAME:	Second Pedestrian Bridge

CIP NUMBER: (DEPT-YR-#)	EDP-FY24-008
DEPARTMENT NUMBER	008
PROJECT PRIORITY	0

ESTIMATED TOTAL COST	\$5,300,000
ESTIMATED COST FY2024	\$300,000
ESTIMATED COST FY2025-2028	\$5,000,000

CITY SHARE FY2024	\$150,000
CITY SHARE FY2025-2028	\$2,500,000

1. DESCRIPTION OF PROJECT	Construct, in cooperation with the City of Saco, a second pedestrian bridge across the Saco River connecting to Pearl Point Park and the rest of the Riverwalk.
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2. NEED AND IMPACT OF PROJECT	Need is related to the addition of up to 600 new housing units in Biddeford, providing a direct connection between them, the Parking Garage, and the upper downtown to the Saco Transportation Center.
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3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PALNNING DOCS:	Consistent with city's Riverwalk Plan, with the Comprehensive Plan (Downtown Revitalization and Tourism, Outdoor Recreation), and the city's Open Space Plan.
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4. YEARS PREVIOUSLY ON THE BIDDIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2019	FY2020	FY2021	FY2022	FY2023
	Funding Recd	\$	\$	\$	\$	\$

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED:	0
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6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED:	Project originated through a preliminary plan development conducted with Saco and paid for through a foundation grant. Cost estimates were made by the selected engineering firm as part of that process. This estimate assumes a straight bridge connection (no suspension bridge construction) CHECK PACTS FUNDING.
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7. ANY RELATED DEPARTMENT OR CITY PROJECTS:	Riverwalk, Pearl Point Park
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8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	GRA-FED	GRA-FED	50%	\$2,650,000	0
	TIF	TIF	50%	\$2,650,000	0
	0	0	%	\$	0
	0	0	%	\$	0
	0	0	%	\$	0

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE):	Preliminary plans need to be developed into final engineering plans. Construction could come quickly, given the relevance of infrastructure funding and the bridge being multi-modal in nature.
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10. OTHER INFO:	Straight bridge option permits a more robust development of Pearl Point Park, while avoiding disruption of the "capped" area. The internal circular route with the existing bridge ptovides a visitor destination experience.
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
TOTAL PROJECT COST	\$	\$300,000	\$	\$5,000,000	\$	\$
NON CITY SHARE	\$	\$150,000	\$	\$2,500,000	\$	\$
CITY SHARE	\$	\$150,000	\$	\$2,500,000	\$	\$

CIP BUDGET
BIDDEFORD CAPITAL IMPROVEMENT PROGRAM
FY24 Viewing Sheet
PROJECT DESCRIPTION FORM

DEPARTMENT:	Engineering
CIP NAME:	1-Western Avenue Storm Replacement

CIP NUMBER: (DEPT-YR-#)	ENG-FY24-001
DEPARTMENT NUMBER	034
PROJECT PRIORITY	1

ESTIMATED TOTAL COST	\$ 900,000
ESTIMATED COST FY2024	\$ 900,000
ESTIMATED COST FY2025-2028	\$ -

CITY SHARE FY2024	\$ 900,000
CITY SHARE FY2025-2028	\$ -

1. DESCRIPTION OF PROJECT	Replace the failing single-walled HDPE storm drain within Western Avenue via Cured-in-place-pipe (CIPP); avoid further sinkholes
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2. NEED AND IMPACT OF PROJECT	Existing storm drain is failing and causing sinkholes
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3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PALNNING DOCS:	MS4 permit/previous sewer separation
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4. YEARS PREVIOUSLY ON THE BIDDIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2019	FY2020	FY2021	FY2022	FY2023
	Funding Recd	\$ -	\$ -	\$ -	\$ -	\$ -

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED:	0
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6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED:	Multiple quotes received for different repair methods; CIPP most cost beneficial versus full pipe replacement
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7. ANY RELATED DEPARTMENT OR CITY PROJECTS:	Wastewater, Public Works
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8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	COB	COB	100%	\$ 900,000	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE):	0
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10. OTHER INFO:	0
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
TOTAL PROJECT COST	\$ -	\$ 900,000	\$ -	\$ -	\$ -	\$ -
NON CITY SHARE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
CITY SHARE	\$ -	\$ 900,000	\$ -	\$ -	\$ -	\$ -

CIP BUDGET
BIDDEFORD CAPITAL IMPROVEMENT PROGRAM
FY24 Viewing Sheet
PROJECT DESCRIPTION FORM

DEPARTMENT:	Engineering
CIP NAME:	2-Engineering Design/Inspection Services

CIP NUMBER: (DEPT-YR-#)	ENG-FY24-002
DEPARTMENT NUMBER	013
PROJECT PRIORITY	1

ESTIMATED TOTAL COST	\$ 500,000
ESTIMATED COST FY2024	\$ 100,000
ESTIMATED COST FY2025-2028	\$ 400,000

CITY SHARE FY2024	\$ 100,000
CITY SHARE FY2025-2028	\$ 400,000

1. DESCRIPTION OF PROJECT	Engineering design and construction administration for various non-sewer projects
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2. NEED AND IMPACT OF PROJECT	Need the assistance to design and inspect several projects
-------------------------------	--

3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PALNNGING DOCS:	Required construction projects throughout the city
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4. YEARS PREVIOUSLY ON THE BIDDIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2019	FY2020	FY2021	FY2022	FY2023
	Funding Recd	\$ -	\$ -	\$ -	\$ -	\$ -

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED:	Consultant, contractors
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6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED:	NA
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7. ANY RELATED DEPARTMENT OR CITY PROJECTS:	Planning/Economic development
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8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	COB	COB	20%	\$ 100,000	0
	PVT	Developers	80%	\$ 400,000	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE):	0
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10. OTHER INFO:	Assistance to design and complete project and segments (if applicable)
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
TOTAL PROJECT COST	\$ -	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ -
NON CITY SHARE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
CITY SHARE	\$ -	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ -

CIP BUDGET
BIDDEFORD CAPITAL IMPROVEMENT PROGRAM
FY24 Viewing Sheet
PROJECT DESCRIPTION FORM

DEPARTMENT:	Engineering
CIP NAME:	3-Alfred Street Phase I - Sidewalks

CIP NUMBER: (DEPT-YR-#)	ENG-FY24-003
DEPARTMENT NUMBER	004
PROJECT PRIORITY	1

ESTIMATED TOTAL COST	\$ 1,200,000
ESTIMATED COST FY2024	\$ 1,200,000
ESTIMATED COST FY2025-2028	\$ -

CITY SHARE FY2024	\$ 1,200,000
CITY SHARE FY2025-2028	\$ -

1. DESCRIPTION OF PROJECT	Sidewalk replacement, new street lights, crosswalks. Main to Jefferson 600'long 6'wide
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2. NEED AND IMPACT OF PROJECT	Poor condition of facilities, aesthetic improvements
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3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PALNNING DOCS:	Downtown Improvement - Sewer seperation project.
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4. YEARS PREVIOUSLY ON THE BIDDIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2019	FY2020	FY2021	FY2022	FY2023
	Funding Recd	\$ -	\$ -	\$ -	\$ -	\$ -

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED:	Consultants/Contractors
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6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED:	Extension of downtown imporvements. Staff generated estimates
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7. ANY RELATED DEPARTMENT OR CITY PROJECTS:	NA
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8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	COB	COB	100%	\$ 1,200,000	CBDG Funding potential
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE):	NA
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10. OTHER INFO:	NA
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
TOTAL PROJECT COST	\$ -	\$ 1,200,000	\$ -	\$ -	\$ -	\$ -
NON CITY SHARE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
CITY SHARE	\$ -	\$ 1,200,000	\$ -	\$ -	\$ -	\$ -

CIP BUDGET
BIDDEFORD CAPITAL IMPROVEMENT PROGRAM
FY24 Viewing Sheet
PROJECT DESCRIPTION FORM

DEPARTMENT:	Engineering
CIP NAME:	4-Lower Main Street - Bump Outs/Crosswa

CIP NUMBER: (DEPT-YR-#)	ENG-FY24-004
DEPARTMENT NUMBER	019
PROJECT PRIORITY	1

ESTIMATED TOTAL COST	\$ 500,000
ESTIMATED COST FY2024	\$ 395,000
ESTIMATED COST FY2025-2028	\$ 105,000

CITY SHARE FY2024	\$ 200,000
CITY SHARE FY2025-2028	\$ 105,000

1. DESCRIPTION OF PROJECT	Repair/replace/update downtown street scape from Alfred to Water St
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2. NEED AND IMPACT OF PROJECT	Traffic calming
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3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PALNNING DOCS:	Downtown Master Plan
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4. YEARS PREVIOUSLY ON THE BIDDIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2019	FY2020	FY2021	FY2022	FY2023
	Funding Recd	\$ -	\$ -	\$ -	\$ -	\$ -

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED:	consultants/contractors
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6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED:	Staff and consultant
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7. ANY RELATED DEPARTMENT OR CITY PROJECTS:	CDBG, Economic Development, Planning, Codes
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8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	GRA-OTHER	GRA-OTHER	30%	\$ 195,000	Possible CDBG
	COB	COB	70%	\$ 305,000	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE):	Exisiting ADA need upgrading to improve safety and mobility in the downtown area.Traffic calming devices as part of MDOT/PACTS paving that was completed in fall of 2021
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10. OTHER INFO:	0
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
TOTAL PROJECT COST	\$ -	\$ 395,000	\$ 105,000	\$ -	\$ -	\$ -
NON CITY SHARE	\$ -	\$ 195,000	\$ -	\$ -	\$ -	\$ -
CITY SHARE	\$ -	\$ 200,000	\$ 105,000	\$ -	\$ -	\$ -

CIP BUDGET
BIDDEFORD CAPITAL IMPROVEMENT PROGRAM
FY24 Viewing Sheet
PROJECT DESCRIPTION FORM

DEPARTMENT:	Engineering
CIP NAME:	5-General Utility/Road Construction Repair

CIP NUMBER: (DEPT-YR-#)	ENG-FY24-005
DEPARTMENT NUMBER	014
PROJECT PRIORITY	1

ESTIMATED TOTAL COST	\$ 5,000,000
ESTIMATED COST FY2024	\$ 1,000,000
ESTIMATED COST FY2025-2028	\$ 4,000,000

CITY SHARE FY2024	\$ 1,000,000
CITY SHARE FY2025-2028	\$ 4,000,000

1. DESCRIPTION OF PROJECT	City-wide road, sidewalk, utility, and storm drain repairs/improvements.
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2. NEED AND IMPACT OF PROJECT	On-going infrastructure maintenance/improvements.
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3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PALNNING DOCS:	NA
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4. YEARS PREVIOUSLY ON THE BIDDIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2019	FY2020	FY2021	FY2022	FY2023
	Funding Recd	\$ -	\$ -	\$ -	\$ -	\$ -

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED:	NA
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6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED:	Staff
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7. ANY RELATED DEPARTMENT OR CITY PROJECTS:	Public Works, Wastewater, Planning, Codes
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8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	COB	COB	100%	\$ 5,000,000	Local Tif, WW, CIP
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE):	Annual need
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10. OTHER INFO:	NA
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
TOTAL PROJECT COST	\$ -	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000
NON CITY SHARE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
CITY SHARE	\$ -	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000

CIP BUDGET
BIDDEFORD CAPITAL IMPROVEMENT PROGRAM
FY24 Viewing Sheet
PROJECT DESCRIPTION FORM

DEPARTMENT:	Engineering
CIP NAME:	6-Riverwalk Project - York/Laonia

CIP NUMBER: (DEPT-YR-#)	ENG-FY24-006
DEPARTMENT NUMBER	025
PROJECT PRIORITY	1

ESTIMATED TOTAL COST	\$	1
ESTIMATED COST FY2024	\$	1
ESTIMATED COST FY2025-2028	\$	-

CITY SHARE FY2024	\$	1
CITY SHARE FY2025-2028	\$	-

1. DESCRIPTION OF PROJECT	City's in-house Riverwalk sidewalk design along York-Laonia Street
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2. NEED AND IMPACT OF PROJECT	Joint-Developer Agreement
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3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PALNNGING DOCS:	NA
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4. YEARS PREVIOUSLY ON THE BIDDIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2019	FY2020	FY2021	FY2022	FY2023
	Funding Recd	\$ -	\$ -	\$ -	\$ -	\$ -

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED:	NA
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6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED:	Staff
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7. ANY RELATED DEPARTMENT OR CITY PROJECTS:	Public Works
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8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	COB	COB	0%	\$ - 0	
	0	0	0%	\$ - 0	
	0	0	0%	\$ - 0	
	0	0	0%	\$ - 0	
	0	0	0%	\$ - 0	

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE):	0
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10. OTHER INFO:	NA
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
TOTAL PROJECT COST	\$ -	\$ 1	\$ -	\$ -	\$ -	\$ -
NON CITY SHARE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
CITY SHARE	\$ -	\$ 1	\$ -	\$ -	\$ -	\$ -

CIP BUDGET
BIDDEFORD CAPITAL IMPROVEMENT PROGRAM
FY24 Viewing Sheet
PROJECT DESCRIPTION FORM

DEPARTMENT:	Engineering
CIP NAME:	7-Riverwalk Project - Wright-Pierce Riverfront

CIP NUMBER: (DEPT-YR-#)	ENG-FY24-007
DEPARTMENT NUMBER	024
PROJECT PRIORITY	1

ESTIMATED TOTAL COST	\$	1
ESTIMATED COST FY2024	\$	1
ESTIMATED COST FY2025-2028	\$	-

CITY SHARE FY2024	\$	1
CITY SHARE FY2025-2028	\$	-

1. DESCRIPTION OF PROJECT	Wright-Pierce's riverwalk design along Saco River
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2. NEED AND IMPACT OF PROJECT	Riverwalk master plan
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3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PALNNGING DOCS:	NA
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4. YEARS PREVIOUSLY ON THE BIDDCIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2019	FY2020	FY2021	FY2022	FY2023
	Funding Recd	\$ -	\$ -	\$ -	\$ -	\$ -

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED:	NA
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6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED:	Staff
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7. ANY RELATED DEPARTMENT OR CITY PROJECTS:	Public Works
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8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	COB	COB	0%	\$ - 0	
	0	0	0%	\$ - 0	
	0	0	0%	\$ - 0	
	0	0	0%	\$ - 0	
	0	0	0%	\$ - 0	

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE):	0
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10. OTHER INFO:	NA
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
TOTAL PROJECT COST	\$ -	\$ 1	\$ -	\$ -	\$ -	\$ -
NON CITY SHARE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
CITY SHARE	\$ -	\$ 1	\$ -	\$ -	\$ -	\$ -

CIP BUDGET
BIDDEFORD CAPITAL IMPROVEMENT PROGRAM
FY24 Viewing Sheet
PROJECT DESCRIPTION FORM

DEPARTMENT:	Engineering
CIP NAME:	8-20 Lester B Orcutt Sidewalk

CIP NUMBER: (DEPT-YR-#)	ENG-FY24-008
DEPARTMENT NUMBER	001
PROJECT PRIORITY	1

ESTIMATED TOTAL COST	\$ 20,000
ESTIMATED COST FY2024	\$ 20,000
ESTIMATED COST FY2025-2028	\$ -

CITY SHARE FY2024	\$ 20,000
CITY SHARE FY2025-2028	\$ -

1. DESCRIPTION OF PROJECT	Small residential sidewalk project at busy intersection; safety hazard for beach pedestrians
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2. NEED AND IMPACT OF PROJECT	Pedestrian safety
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3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PALNNING DOCS:	NA
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4. YEARS PREVIOUSLY ON THE BIDDIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2019	FY2020	FY2021	FY2022	FY2023
	Funding Recd	\$ -	\$ -	\$ -	\$ -	\$ -

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED:	NA
--	----

6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED:	Staff
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7. ANY RELATED DEPARTMENT OR CITY PROJECTS:	Public Works
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8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	COB	COB	100%	\$ 20,000	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE):	0
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10. OTHER INFO:	NA
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
TOTAL PROJECT COST	\$ -	\$ 20,000	\$ -	\$ -	\$ -	\$ -
NON CITY SHARE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
CITY SHARE	\$ -	\$ 20,000	\$ -	\$ -	\$ -	\$ -

CIP BUDGET
BIDDEFORD CAPITAL IMPROVEMENT PROGRAM
FY24 Viewing Sheet
PROJECT DESCRIPTION FORM

DEPARTMENT:	Engineering
CIP NAME:	9-Asphalt Repaving for Storm Separation

CIP NUMBER: (DEPT-YR-#)	ENG-FY24-009
DEPARTMENT NUMBER	007
PROJECT PRIORITY	2

ESTIMATED TOTAL COST	\$ 3,500,000
ESTIMATED COST FY2024	\$ 700,000
ESTIMATED COST FY2025-2028	\$ 2,800,000

CITY SHARE FY2024	\$ 700,000
CITY SHARE FY2025-2028	\$ 2,800,000

1. DESCRIPTION OF PROJECT	Roads need to be repaved once CSO projects are separated
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2. NEED AND IMPACT OF PROJECT	Funds needed to repave roads per upcoming CSO Master Plan separation projects
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3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PALNNGING DOCS:	CSO Master Plan
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4. YEARS PREVIOUSLY ON THE BIDDIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2019	FY2020	FY2021	FY2022	FY2023
	Funding Recd	\$ -	\$ -	\$ -	\$ -	\$ -

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED:	NA
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6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED:	Staff
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7. ANY RELATED DEPARTMENT OR CITY PROJECTS:	Public Works, Wastewater
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8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	COB	COB	20%	\$ 700,000	0
	GRA-OTHER	PACTS	80%	\$ 2,800,000	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE):	Some DOT MPI/Collector Paving applied for, but doesn't cover full costs and all roads that need to be separated
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10. OTHER INFO:	0
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
TOTAL PROJECT COST	\$ -	\$ 700,000	\$ 700,000	\$ 700,000	\$ 700,000	\$ 700,000
NON CITY SHARE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
CITY SHARE	\$ -	\$ 700,000	\$ 700,000	\$ 700,000	\$ 700,000	\$ 700,000

CIP BUDGET
BIDDEFORD CAPITAL IMPROVEMENT PROGRAM
FY24 Viewing Sheet
PROJECT DESCRIPTION FORM

DEPARTMENT:	Engineering
CIP NAME:	10-Sidewalk Replacement for Storm Sepa

CIP NUMBER: (DEPT-YR-#)	ENG-FY24-010
DEPARTMENT NUMBER	028
PROJECT PRIORITY	2

ESTIMATED TOTAL COST	\$ 1,750,000
ESTIMATED COST FY2024	\$ 350,000
ESTIMATED COST FY2025-2028	\$ 1,400,000

CITY SHARE FY2024	\$ 350,000
CITY SHARE FY2025-2028	\$ 1,400,000

1. DESCRIPTION OF PROJECT	Sidewalks/ADA ramps should be replaced during CSO separation projects
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2. NEED AND IMPACT OF PROJECT	Roads are heavily demolished during sewer separation projects; sidewalks/ADA ramps should be replaced concurrent with asphalt road repaving
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3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PALNNG DOCS:	CSO Master Plan
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4. YEARS PREVIOUSLY ON THE BIDDIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2019	FY2020	FY2021	FY2022	FY2023
	Funding Recd	\$ -	\$ -	\$ -	\$ -	\$ -

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED:	NA
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6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED:	Staff
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7. ANY RELATED DEPARTMENT OR CITY PROJECTS:	Public Works, Wastewater
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8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	COB	COB	100%	\$ 1,750,000	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE):	Annual sewer separation projects
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10. OTHER INFO:	0
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
TOTAL PROJECT COST	\$ -	\$ 350,000	\$ 350,000	\$ 350,000	\$ 350,000	\$ 350,000
NON CITY SHARE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
CITY SHARE	\$ -	\$ 350,000	\$ 350,000	\$ 350,000	\$ 350,000	\$ 350,000

CIP BUDGET
BIDDEFORD CAPITAL IMPROVEMENT PROGRAM
FY24 Viewing Sheet
PROJECT DESCRIPTION FORM

DEPARTMENT:	Engineering
CIP NAME:	11-Lincoln Street - Mulligans Electrical

CIP NUMBER: (DEPT-YR-#)	ENG-FY24-011
DEPARTMENT NUMBER	018
PROJECT PRIORITY	2

ESTIMATED TOTAL COST	\$ 180,000
ESTIMATED COST FY2024	\$ -
ESTIMATED COST FY2025-2028	\$ 180,000

CITY SHARE FY2024	\$ -
CITY SHARE FY2025-2028	\$ 180,000

1. DESCRIPTION OF PROJECT	Complete underground electrical connection across Lincoln Street to Mulligans
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2. NEED AND IMPACT OF PROJECT	Upgrade of utilities and facilities to accommodate development
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3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PALNNGING DOCS:	Downtown improvements
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4. YEARS PREVIOUSLY ON THE BIDDCIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2019	FY2020	FY2021	FY2022	FY2023
	Funding Recd	\$ -	\$ -	\$ -	\$ -	\$ -

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED:	NA
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6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED:	Staff
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7. ANY RELATED DEPARTMENT OR CITY PROJECTS:	Planning, Economic Development
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8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	COB	COB	100%	\$ 180,000	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE):	NA
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10. OTHER INFO:	0
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
TOTAL PROJECT COST	\$ -	\$ -	\$ 180,000	\$ -	\$ -	\$ -
NON CITY SHARE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
CITY SHARE	\$ -	\$ -	\$ 180,000	\$ -	\$ -	\$ -

CIP BUDGET
BIDDEFORD CAPITAL IMPROVEMENT PROGRAM
FY24 Viewing Sheet
PROJECT DESCRIPTION FORM

DEPARTMENT:	Engineering
CIP NAME:	12-Granite Point Culvert Replacement

CIP NUMBER: (DEPT-YR-#)	ENG-FY24-012
DEPARTMENT NUMBER	015
PROJECT PRIORITY	2

ESTIMATED TOTAL COST	\$ 50,000
ESTIMATED COST FY2024	\$ 50,000
ESTIMATED COST FY2025-2028	\$ -

CITY SHARE FY2024	\$ 50,000
CITY SHARE FY2025-2028	\$ -

1. DESCRIPTION OF PROJECT	Construction change orders & admin/inspection of Granite Point Culvert
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2. NEED AND IMPACT OF PROJECT	Failed culvert
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3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PALNNING DOCS:	0
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4. YEARS PREVIOUSLY ON THE BIDDIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2019	FY2020	FY2021	FY2022	FY2023
	Funding Recd	\$ -	\$ -	\$ -	\$ -	\$ 469,000

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED:	Inspector on job
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6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED:	Estimate
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7. ANY RELATED DEPARTMENT OR CITY PROJECTS:	Department of Public works, Codes Department
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8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	COB	COB	100%	\$ 50,000	Previous \$125k DEP grant
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE):	0
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10. OTHER INFO:	0
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
TOTAL PROJECT COST	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -
NON CITY SHARE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
CITY SHARE	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -

CIP BUDGET
BIDDEFORD CAPITAL IMPROVEMENT PROGRAM
FY24 Viewing Sheet
PROJECT DESCRIPTION FORM

DEPARTMENT:	Engineering
CIP NAME:	13-Main-Hill-Water DOT Intersection

CIP NUMBER: (DEPT-YR-#)	ENG-FY24-013
DEPARTMENT NUMBER	020
PROJECT PRIORITY	2

ESTIMATED TOTAL COST	\$ 100,000
ESTIMATED COST FY2024	\$ 100,000
ESTIMATED COST FY2025-2028	\$ -

CITY SHARE FY2024	\$ 100,000
CITY SHARE FY2025-2028	\$ -

1. DESCRIPTION OF PROJECT	Final site work, cleanup, project closeout for Main-Hill-Water intersection
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2. NEED AND IMPACT OF PROJECT	Improve Safety, access and mobility into th edown town district
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3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PALNNGING DOCS:	Downtown redevelopment plan
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4. YEARS PREVIOUSLY ON THE BIDDIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2019	FY2020	FY2021	FY2022	FY2023
	Funding Recd	\$ -	\$ -	\$ -	\$ -	\$ 637,012

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED:	Consultants/Contractors
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6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED:	Consultants, staff preliminary estimate
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7. ANY RELATED DEPARTMENT OR CITY PROJECTS:	Planning, Econ Development, Codes
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8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	COB	COB	100%	\$ 100,000	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE):	Grant application porvess begins in winter 2018 for PACTS 2020-2023 BTIP Funding
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10. OTHER INFO:	NA
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
TOTAL PROJECT COST	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ -
NON CITY SHARE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
CITY SHARE	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ -

CIP BUDGET
BIDDEFORD CAPITAL IMPROVEMENT PROGRAM
FY24 Viewing Sheet
PROJECT DESCRIPTION FORM

DEPARTMENT:	Engineering
CIP NAME:	14-2025 PACTS Collector Paving - Hill St/

CIP NUMBER: (DEPT-YR-#)	ENG-FY24-014
DEPARTMENT NUMBER	002
PROJECT PRIORITY	2

ESTIMATED TOTAL COST	\$ 1,509,300
ESTIMATED COST FY2024	\$ -
ESTIMATED COST FY2025-2028	\$ 1,509,300

CITY SHARE FY2024	\$ -
CITY SHARE FY2025-2028	\$ 377,325

1. DESCRIPTION OF PROJECT	Hill Street: St Johns to Fall Street (2324'); May Street: Alfred Street to South Street (4700')
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2. NEED AND IMPACT OF PROJECT	City's portion for Collector Paving Program
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3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PALNNING DOCS:	NA
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4. YEARS PREVIOUSLY ON THE BIDDIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2019	FY2020	FY2021	FY2022	FY2023
	Funding Recd	\$ -	\$ -	\$ -	\$ -	\$ -

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED:	NA
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6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED:	Staff;
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7. ANY RELATED DEPARTMENT OR CITY PROJECTS:	Public Works
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8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	COB	COB	25%	\$ 377,325	0
	GRA-ST	DOT/PACTS	75%	\$ 1,131,975	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE):	0
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10. OTHER INFO:	NA
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
TOTAL PROJECT COST	\$ -	\$ -	\$ 1,509,300	\$ -	\$ -	\$ -
NON CITY SHARE	\$ -	\$ -	\$ 1,131,975	\$ -	\$ -	\$ -
CITY SHARE	\$ -	\$ -	\$ 377,325	\$ -	\$ -	\$ -

CIP BUDGET
BIDDEFORD CAPITAL IMPROVEMENT PROGRAM
FY24 Viewing Sheet
PROJECT DESCRIPTION FORM

DEPARTMENT:	Engineering
CIP NAME:	15-Andrews Road / Rt 111 Intersection / M

CIP NUMBER: (DEPT-YR-#)	ENG-FY24-015
DEPARTMENT NUMBER	006
PROJECT PRIORITY	2

ESTIMATED TOTAL COST	\$	1
ESTIMATED COST FY2024	\$	-
ESTIMATED COST FY2025-2028	\$	1

CITY SHARE FY2024	\$	-
CITY SHARE FY2025-2028	\$	1

1. DESCRIPTION OF PROJECT	Exit 32/Andrews Road Master Plan
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2. NEED AND IMPACT OF PROJECT	Traffic Impacts
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3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PALNNGING DOCS:	NA
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4. YEARS PREVIOUSLY ON THE BIDDIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2019	FY2020	FY2021	FY2022	FY2023
	Funding Recd	\$ -	\$ -	\$ -	\$ -	\$ -

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED:	NA
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6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED:	Staff
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7. ANY RELATED DEPARTMENT OR CITY PROJECTS:	Public Works
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8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	COB	COB	0%	\$ - 0	
	0	0	0%	\$ - 0	
	0	0	0%	\$ - 0	
	0	0	0%	\$ - 0	
	0	0	0%	\$ - 0	

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE):	0
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10. OTHER INFO:	NA
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
TOTAL PROJECT COST	\$ -	\$ -	\$ 1	\$ -	\$ -	\$ -
NON CITY SHARE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
CITY SHARE	\$ -	\$ -	\$ 1	\$ -	\$ -	\$ -

CIP BUDGET
BIDDEFORD CAPITAL IMPROVEMENT PROGRAM
FY24 Viewing Sheet
PROJECT DESCRIPTION FORM

DEPARTMENT:	Engineering
CIP NAME:	17-Route 1 Corridor - Main Street to River

CIP NUMBER: (DEPT-YR-#)	ENG-FY24-017
DEPARTMENT NUMBER	026
PROJECT PRIORITY	2

ESTIMATED TOTAL COST	\$	1
ESTIMATED COST FY2024	\$	-
ESTIMATED COST FY2025-2028	\$	1

CITY SHARE FY2024	\$	-
CITY SHARE FY2025-2028	\$	1

1. DESCRIPTION OF PROJECT	Traffic Master Plan
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2. NEED AND IMPACT OF PROJECT	Complete Streets/Traffic Impacts
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3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PALNNG DOCS:	NA
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4. YEARS PREVIOUSLY ON THE BIDDIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2019	FY2020	FY2021	FY2022	FY2023
	Funding Recd	\$ -	\$ -	\$ -	\$ -	\$ -

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED:	NA
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6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED:	Staff
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7. ANY RELATED DEPARTMENT OR CITY PROJECTS:	Public Works
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8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	COB	COB	0%	\$ - 0	
	0	0	0%	\$ - 0	
	0	0	0%	\$ - 0	
	0	0	0%	\$ - 0	
	0	0	0%	\$ - 0	

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE):	0
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10. OTHER INFO:	NA
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
TOTAL PROJECT COST	\$ -	\$ -	\$ 1	\$ -	\$ -	\$ -
NON CITY SHARE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
CITY SHARE	\$ -	\$ -	\$ 1	\$ -	\$ -	\$ -

CIP BUDGET
BIDDEFORD CAPITAL IMPROVEMENT PROGRAM
FY24 Viewing Sheet
PROJECT DESCRIPTION FORM

DEPARTMENT:	Engineering
CIP NAME:	18-Connect 2045 Project: Lower Elm Street

CIP NUMBER: (DEPT-YR-#)	ENG-FY24-018
DEPARTMENT NUMBER	012
PROJECT PRIORITY	2

ESTIMATED TOTAL COST	\$	1
ESTIMATED COST FY2024	\$	-
ESTIMATED COST FY2025-2028	\$	1

CITY SHARE FY2024	\$	-
CITY SHARE FY2025-2028	\$	1

1. DESCRIPTION OF PROJECT	Traffic Master Plan
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2. NEED AND IMPACT OF PROJECT	Complete Streets/Traffic Impacts
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3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PALNNG DOCS:	NA
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4. YEARS PREVIOUSLY ON THE BIDDIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2019	FY2020	FY2021	FY2022	FY2023
	Funding Recd	\$ -	\$ -	\$ -	\$ -	\$ -

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED:	NA
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6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED:	Staff
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7. ANY RELATED DEPARTMENT OR CITY PROJECTS:	Public Works
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8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	COB	COB	0%	\$ - 0	
	0	0	0%	\$ - 0	
	0	0	0%	\$ - 0	
	0	0	0%	\$ - 0	
	0	0	0%	\$ - 0	

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE):	0
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10. OTHER INFO:	NA
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
TOTAL PROJECT COST	\$ -	\$ -	\$ 1	\$ -	\$ -	\$ -
NON CITY SHARE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
CITY SHARE	\$ -	\$ -	\$ 1	\$ -	\$ -	\$ -

CIP BUDGET
BIDDEFORD CAPITAL IMPROVEMENT PROGRAM
FY24 Viewing Sheet
PROJECT DESCRIPTION FORM

DEPARTMENT:	Engineering
CIP NAME:	19-Connect 2045 Project: 5 Points Intersect

CIP NUMBER: (DEPT-YR-#)	ENG-FY24-019
DEPARTMENT NUMBER	009
PROJECT PRIORITY	2

ESTIMATED TOTAL COST	\$	1
ESTIMATED COST FY2024	\$	-
ESTIMATED COST FY2025-2028	\$	1

CITY SHARE FY2024	\$	-
CITY SHARE FY2025-2028	\$	1

1. DESCRIPTION OF PROJECT	Traffic Master Plan
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2. NEED AND IMPACT OF PROJECT	Complete Streets/Traffic Impacts
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3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PALNNING DOCS:	NA
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4. YEARS PREVIOUSLY ON THE BIDDIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2019	FY2020	FY2021	FY2022	FY2023
	Funding Recd	\$ -	\$ -	\$ -	\$ -	\$ -

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED:	NA
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6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED:	Staff
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7. ANY RELATED DEPARTMENT OR CITY PROJECTS:	Public Works
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8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	COB	COB	0%	\$ - 0	
	0	0	0%	\$ - 0	
	0	0	0%	\$ - 0	
	0	0	0%	\$ - 0	
	0	0	0%	\$ - 0	

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE):	0
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10. OTHER INFO:	NA
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
TOTAL PROJECT COST	\$ -	\$ -	\$ 1	\$ -	\$ -	\$ -
NON CITY SHARE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
CITY SHARE	\$ -	\$ -	\$ 1	\$ -	\$ -	\$ -

CIP BUDGET
BIDDEFORD CAPITAL IMPROVEMENT PROGRAM
FY24 Viewing Sheet
PROJECT DESCRIPTION FORM

DEPARTMENT:	Engineering
CIP NAME:	20-Connect 2045 Project: Elm Precourt to

CIP NUMBER: (DEPT-YR-#)	ENG-FY24-020
DEPARTMENT NUMBER	011
PROJECT PRIORITY	2

ESTIMATED TOTAL COST	\$	1
ESTIMATED COST FY2024	\$	-
ESTIMATED COST FY2025-2028	\$	1

CITY SHARE FY2024	\$	-
CITY SHARE FY2025-2028	\$	1

1. DESCRIPTION OF PROJECT	Traffic Master Plan
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2. NEED AND IMPACT OF PROJECT	Complete Streets/Traffic Impacts
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3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PALNNING DOCS:	NA
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4. YEARS PREVIOUSLY ON THE BIDDIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2019	FY2020	FY2021	FY2022	FY2023
	Funding Recd	\$ -	\$ -	\$ -	\$ -	\$ -

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED:	NA
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6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED:	Staff
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7. ANY RELATED DEPARTMENT OR CITY PROJECTS:	Public Works
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8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	COB	COB	0%	\$ - 0	
	0	0	0%	\$ - 0	
	0	0	0%	\$ - 0	
	0	0	0%	\$ - 0	
	0	0	0%	\$ - 0	

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE):	0
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10. OTHER INFO:	NA
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
TOTAL PROJECT COST	\$ -	\$ -	\$ 1	\$ -	\$ -	\$ -
NON CITY SHARE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
CITY SHARE	\$ -	\$ -	\$ 1	\$ -	\$ -	\$ -

CIP BUDGET
BIDDEFORD CAPITAL IMPROVEMENT PROGRAM
FY24 Viewing Sheet
PROJECT DESCRIPTION FORM

DEPARTMENT:	Engineering
CIP NAME:	21-Connect 2045 Project: Alfred Street Pla

CIP NUMBER: (DEPT-YR-#)	ENG-FY24-021
DEPARTMENT NUMBER	010
PROJECT PRIORITY	2

ESTIMATED TOTAL COST	\$	1
ESTIMATED COST FY2024	\$	-
ESTIMATED COST FY2025-2028	\$	1

CITY SHARE FY2024	\$	-
CITY SHARE FY2025-2028	\$	1

1. DESCRIPTION OF PROJECT	Traffic Master Plan
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2. NEED AND IMPACT OF PROJECT	Complete Streets/Traffic Impacts
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3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PALNNING DOCS:	NA
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4. YEARS PREVIOUSLY ON THE BIDDIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2019	FY2020	FY2021	FY2022	FY2023
	Funding Recd	\$ -	\$ -	\$ -	\$ -	\$ -

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED:	NA
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6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED:	Staff
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7. ANY RELATED DEPARTMENT OR CITY PROJECTS:	Public Works
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8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	COB	COB	0%	\$ - 0	
	0	0	0%	\$ - 0	
	0	0	0%	\$ - 0	
	0	0	0%	\$ - 0	
	0	0	0%	\$ - 0	

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE):	0
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10. OTHER INFO:	NA
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
TOTAL PROJECT COST	\$ -	\$ -	\$ 1	\$ -	\$ -	\$ -
NON CITY SHARE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
CITY SHARE	\$ -	\$ -	\$ 1	\$ -	\$ -	\$ -

CIP BUDGET
BIDDEFORD CAPITAL IMPROVEMENT PROGRAM
FY24 Viewing Sheet
PROJECT DESCRIPTION FORM

DEPARTMENT:	Engineering
CIP NAME:	22-City-Wide ADA Sidewalk Improvement

CIP NUMBER: (DEPT-YR-#)	ENG-FY24-022
DEPARTMENT NUMBER	008
PROJECT PRIORITY	3

ESTIMATED TOTAL COST	\$ 2,000,000
ESTIMATED COST FY2024	\$ 400,000
ESTIMATED COST FY2025-2028	\$ 1,600,000

CITY SHARE FY2024	\$ 400,000
CITY SHARE FY2025-2028	\$ 1,600,000

1. DESCRIPTION OF PROJECT	City-wide ADA sidewalk improvements
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2. NEED AND IMPACT OF PROJECT	DAC Assessment Report
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3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PALNNING DOCS:	DAC Report
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4. YEARS PREVIOUSLY ON THE BIDDIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2019	FY2020	FY2021	FY2022	FY2023
	Funding Recd	\$ -	\$ -	\$ -	\$ -	\$ -

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED:	NA
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6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED:	Staff
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7. ANY RELATED DEPARTMENT OR CITY PROJECTS:	Planning, Economic Development
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8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	COB	COB	100%	\$ 2,000,000	CDBG Funding potential
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE):	NA
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10. OTHER INFO:	NA
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
TOTAL PROJECT COST	\$ -	\$ 400,000	\$ 400,000	\$ 400,000	\$ 400,000	\$ 400,000
NON CITY SHARE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
CITY SHARE	\$ -	\$ 400,000	\$ 400,000	\$ 400,000	\$ 400,000	\$ 400,000

CIP BUDGET
BIDDEFORD CAPITAL IMPROVEMENT PROGRAM
FY24 Viewing Sheet
PROJECT DESCRIPTION FORM

DEPARTMENT:	Engineering
CIP NAME:	23-PACTS Complex Project - Elm/Pearl/S

CIP NUMBER: (DEPT-YR-#)	ENG-FY24-023
DEPARTMENT NUMBER	021
PROJECT PRIORITY	3

ESTIMATED TOTAL COST	\$ 3,000,000
ESTIMATED COST FY2024	\$ -
ESTIMATED COST FY2025-2028	\$ 3,000,000

CITY SHARE FY2024	\$ -
CITY SHARE FY2025-2028	\$ 3,000,000

1. DESCRIPTION OF PROJECT	Intersection redesign and improvements at Elm and Pearl St
---------------------------	--

2. NEED AND IMPACT OF PROJECT	Improve safety, access and mobility into the downtown area
-------------------------------	--

3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PALNNING DOCS:	Downtown redevelopment plan
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4. YEARS PREVIOUSLY ON THE BIDDIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2019	FY2020	FY2021	FY2022	FY2023
	Funding Recd	\$ -	\$ -	\$ 75,000	\$ -	\$ -

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED:	Consultants/Contractors
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6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED:	Consultants, staff preliminary estimate
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7. ANY RELATED DEPARTMENT OR CITY PROJECTS:	Planning, Econ Development, Codes
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8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	GRA-ST	GRA-ST		\$ -	PACTS grant, city match
	COB	COB	100%	\$ 3,000,000	
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE):	0
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10. OTHER INFO:	0
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
TOTAL PROJECT COST	\$ -	\$ -	\$ 3,000,000	\$ -	\$ -	\$ -
NON CITY SHARE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
CITY SHARE	\$ -	\$ -	\$ 3,000,000	\$ -	\$ -	\$ -

CIP BUDGET
BIDDEFORD CAPITAL IMPROVEMENT PROGRAM
FY24 Viewing Sheet
PROJECT DESCRIPTION FORM

DEPARTMENT:	Engineering
CIP NAME:	24-Green Infrastructure/Low-Impact Devel

CIP NUMBER: (DEPT-YR-#)	ENG-FY24-024
DEPARTMENT NUMBER	016
PROJECT PRIORITY	3

ESTIMATED TOTAL COST	\$ 400,000
ESTIMATED COST FY2024	\$ -
ESTIMATED COST FY2025-2028	\$ 400,000

CITY SHARE FY2024	\$ -
CITY SHARE FY2025-2028	\$ 400,000

1. DESCRIPTION OF PROJECT	Install Green infrastructure, stormwater flow reduction devices
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2. NEED AND IMPACT OF PROJECT	Will reduce stormwater runoff peak flows and volumes in the collection system
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3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PALNNING DOCS:	MS4 Stormwater permit requires management of stormwater flows, this will mitigate stormwater peak flows into the combined sewer system and requirements to reduce CSO volumes per the CSO Master Plan Phase II
---	--

4. YEARS PREVIOUSLY ON THE BIDDIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2019	FY2020	FY2021	FY2022	FY2023
	Funding Recd	\$ -	\$ -	\$ -	\$ -	\$ -

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED:	Consultants/Contractors
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6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED:	Staff
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7. ANY RELATED DEPARTMENT OR CITY PROJECTS:	0
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8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	COB	COB	100%	\$ 400,000	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE):	Stormwater flow adds volume peaks to the system, increases treatment costs and increases CSO activity, flow reduction is required by CSO Master Plan Phase II
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10. OTHER INFO:	0
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
TOTAL PROJECT COST	\$ 200,000	\$ -	\$ 200,000	\$ 200,000	\$ -	\$ -
NON CITY SHARE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
CITY SHARE	\$ 200,000	\$ -	\$ 200,000	\$ 200,000	\$ -	\$ -

CIP BUDGET
BIDDEFORD CAPITAL IMPROVEMENT PROGRAM
FY24 Viewing Sheet
PROJECT DESCRIPTION FORM

DEPARTMENT:	Engineering
CIP NAME:	25-Landry Street Culvert

CIP NUMBER: (DEPT-YR-#)	ENG-FY24-025
DEPARTMENT NUMBER	017
PROJECT PRIORITY	4

ESTIMATED TOTAL COST	\$ 150,000
ESTIMATED COST FY2024	\$ -
ESTIMATED COST FY2025-2028	\$ 150,000

CITY SHARE FY2024	\$ -
CITY SHARE FY2025-2028	\$ 150,000

1. DESCRIPTION OF PROJECT	Existing culvert under Landry Street needs replacement
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2. NEED AND IMPACT OF PROJECT	Failing culvert
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3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PALNNGING DOCS:	0
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4. YEARS PREVIOUSLY ON THE BIDDIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2019	FY2020	FY2021	FY2022	FY2023
	Funding Recd	\$ -	\$ -	\$ -	\$ -	\$ -

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED:	Inspector
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6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED:	Engineering inspection before paving
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7. ANY RELATED DEPARTMENT OR CITY PROJECTS:	0
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8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	COB	COB	100%	\$ 150,000	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE):	Replace before D.O.T paving
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10. OTHER INFO:	0
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
TOTAL PROJECT COST	\$ -	\$ -	\$ -	\$ 150,000	\$ -	\$ -
NON CITY SHARE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
CITY SHARE	\$ -	\$ -	\$ -	\$ 150,000	\$ -	\$ -

CIP BUDGET
BIDDEFORD CAPITAL IMPROVEMENT PROGRAM
FY24 Viewing Sheet
PROJECT DESCRIPTION FORM

DEPARTMENT:	Engineering
CIP NAME:	26-Washington Street - Crosswalks/Lights

CIP NUMBER: (DEPT-YR-#)	ENG-FY24-026
DEPARTMENT NUMBER	032
PROJECT PRIORITY	4

ESTIMATED TOTAL COST	\$ 500,000
ESTIMATED COST FY2024	\$ -
ESTIMATED COST FY2025-2028	\$ 500,000

CITY SHARE FY2024	\$ -
CITY SHARE FY2025-2028	\$ 500,000

1. DESCRIPTION OF PROJECT	Sidewalk replacement, new lights, cross walks
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2. NEED AND IMPACT OF PROJECT	Poor condition of sidewalks
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3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PALNNING DOCS:	Downtown improvements
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4. YEARS PREVIOUSLY ON THE BIDDIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2019	FY2020	FY2021	FY2022	FY2023
	Funding Recd	\$ -	\$ -	\$ -	\$ -	\$ -

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED:	Consultants/contractors
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6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED:	Extension of downtown imporvements. Staff generated estimates.
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7. ANY RELATED DEPARTMENT OR CITY PROJECTS:	CDBG, Economic Development, Planning, Codes
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8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	TIF	TIF	75%	\$ 375,000	Possible CDBG
	GRA-FED	CDBG	25%	\$ 125,000	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE):	NA
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10. OTHER INFO:	NA
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
TOTAL PROJECT COST	\$ -	\$ -	\$ -	\$ 500,000	\$ -	\$ -
NON CITY SHARE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
CITY SHARE	\$ -	\$ -	\$ -	\$ 500,000	\$ -	\$ -

CIP BUDGET
BIDDEFORD CAPITAL IMPROVEMENT PROGRAM
FY24 Viewing Sheet
PROJECT DESCRIPTION FORM

DEPARTMENT:	Engineering
CIP NAME:	27-Alfred Street Phase II - Sidewalks

CIP NUMBER: (DEPT-YR-#)	ENG-FY24-027
DEPARTMENT NUMBER	005
PROJECT PRIORITY	4

ESTIMATED TOTAL COST	\$ 500,000
ESTIMATED COST FY2024	\$ -
ESTIMATED COST FY2025-2028	\$ 500,000

CITY SHARE FY2024	\$ -
CITY SHARE FY2025-2028	\$ 500,000

1. DESCRIPTION OF PROJECT	Sidewalk replacement, Pool to Birch Street
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2. NEED AND IMPACT OF PROJECT	Upgrade pavement conditions
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3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PALNNING DOCS:	Downtown Improvement
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4. YEARS PREVIOUSLY ON THE BIDDIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2019	FY2020	FY2021	FY2022	FY2023
	Funding Recd	\$ -	\$ -	\$ -	\$ -	\$ -

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED:	Consultants/Contractors
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6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED:	Extension of downtown imporvements. Staff generated estimates
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7. ANY RELATED DEPARTMENT OR CITY PROJECTS:	NA
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8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	COB	COB	100%	\$ 500,000	CBDG Funding potential
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE):	0
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10. OTHER INFO:	0
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
TOTAL PROJECT COST	\$ -	\$ -	\$ -	\$ 500,000	\$ -	\$ -
NON CITY SHARE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
CITY SHARE	\$ -	\$ -	\$ -	\$ 500,000	\$ -	\$ -

CIP BUDGET
BIDDEFORD CAPITAL IMPROVEMENT PROGRAM
FY24 Viewing Sheet
PROJECT DESCRIPTION FORM

DEPARTMENT:	Engineering
CIP NAME:	28-Adams Street - Sidewalks

CIP NUMBER: (DEPT-YR-#)	ENG-FY24-028
DEPARTMENT NUMBER	003
PROJECT PRIORITY	4

ESTIMATED TOTAL COST	\$ 200,000
ESTIMATED COST FY2024	\$ -
ESTIMATED COST FY2025-2028	\$ 200,000

CITY SHARE FY2024	\$ -
CITY SHARE FY2025-2028	\$ 200,000

1. DESCRIPTION OF PROJECT	Sidewalk replacement
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2. NEED AND IMPACT OF PROJECT	Poor condition of facilities, aesthetic improvements
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3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PALNNGING DOCS:	Downtown improvements
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4. YEARS PREVIOUSLY ON THE BIDDIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2019	FY2020	FY2021	FY2022	FY2023
	Funding Recd	\$ -	\$ -	\$ -	\$ -	\$ -

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED:	Consultants/Contractors
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6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED:	Extension of downtown imporvements. Staff generated estimates
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7. ANY RELATED DEPARTMENT OR CITY PROJECTS:	NA
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8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	COB	COB	100%	\$ 200,000	CBDG Funding potential
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE):	0
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10. OTHER INFO:	0
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
TOTAL PROJECT COST	\$ -	\$ -	\$ -	\$ 200,000	\$ -	\$ -
NON CITY SHARE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
CITY SHARE	\$ -	\$ -	\$ -	\$ 200,000	\$ -	\$ -

CIP BUDGET
BIDDEFORD CAPITAL IMPROVEMENT PROGRAM
FY24 Viewing Sheet
PROJECT DESCRIPTION FORM

DEPARTMENT:	Engineering
CIP NAME:	29-Thatcher Brook Watershed Mgt Plan P

CIP NUMBER: (DEPT-YR-#)	ENG-FY24-029
DEPARTMENT NUMBER	030
PROJECT PRIORITY	4

ESTIMATED TOTAL COST	\$ 100,000
ESTIMATED COST FY2024	\$ -
ESTIMATED COST FY2025-2028	\$ 100,000

CITY SHARE FY2024	\$ -
CITY SHARE FY2025-2028	\$ 100,000

1. DESCRIPTION OF PROJECT	New Thatcher Brook Watershed Management Plan
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2. NEED AND IMPACT OF PROJECT	To address and improve water quality in watershed
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3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PALNNGING DOCS:	Reference Thatcher Brook Watershed Management Plan
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4. YEARS PREVIOUSLY ON THE BIDDIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2019	FY2020	FY2021	FY2022	FY2023
	Funding Recd	\$ -	\$ -	\$ -	\$ -	\$ -

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED:	In Kind Services from Stakeholder Group, Consultants
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6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED:	Thatcher Brook Watershed Management Planning Doc
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7. ANY RELATED DEPARTMENT OR CITY PROJECTS:	Planning, Economic Development, Codes
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8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	COB	COB		\$ 100,000	In Kind/City Match
	GRA-OTHER	GRA-ST	0%	\$ -	DEP
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE):	To improve water quality prior to DEP actions, 319 Grant 2021
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10. OTHER INFO:	NA
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
TOTAL PROJECT COST	\$ -	\$ -	\$ -	\$ 100,000	\$ -	\$ -
NON CITY SHARE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
CITY SHARE	\$ -	\$ -	\$ -	\$ 100,000	\$ -	\$ -

CIP BUDGET
BIDDEFORD CAPITAL IMPROVEMENT PROGRAM
FY24 Viewing Sheet
PROJECT DESCRIPTION FORM

DEPARTMENT:	Engineering
CIP NAME:	30-Vines Landing - Harbor Access/Boat La

CIP NUMBER: (DEPT-YR-#)	ENG-FY24-030
DEPARTMENT NUMBER	031
PROJECT PRIORITY	5

ESTIMATED TOTAL COST	\$ 400,000
ESTIMATED COST FY2024	\$ -
ESTIMATED COST FY2025-2028	\$ 400,000

CITY SHARE FY2024	\$ -
CITY SHARE FY2025-2028	\$ 400,000

1. DESCRIPTION OF PROJECT	Reconstruct boat launch at Vines Landing
---------------------------	--

2. NEED AND IMPACT OF PROJECT	Existing launch area is in poor condition, commercial fisherman use launch site and need access improved
-------------------------------	--

3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PALNNING DOCS:	Comprehensive Plan
---	--------------------

4. YEARS PREVIOUSLY ON THE BIDDIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2019	FY2020	FY2021	FY2022	FY2023
	Funding Recd	\$ -	\$ -	\$ -	\$ -	\$ -

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED:	Consultants/Contractors
--	-------------------------

6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED:	Staff and Consultants
---	-----------------------

7. ANY RELATED DEPARTMENT OR CITY PROJECTS:	Recreation, Planning, Economic Development
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8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	COB	COB	100%	\$ 400,000	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE):	Needed for better, safer access to ocean for fishermen
---	--

10. OTHER INFO:	NA
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
TOTAL PROJECT COST	\$ -	\$ -	\$ -	\$ 400,000	\$ -	\$ -
NON CITY SHARE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
CITY SHARE	\$ -	\$ -	\$ -	\$ 400,000	\$ -	\$ -

CIP BUDGET
BIDDEFORD CAPITAL IMPROVEMENT PROGRAM
FY24 Viewing Sheet
PROJECT DESCRIPTION FORM

DEPARTMENT:	Engineering
CIP NAME:	31-West Brook Skating Area Improvement

CIP NUMBER: (DEPT-YR-#)	ENG-FY24-031
DEPARTMENT NUMBER	033
PROJECT PRIORITY	5

ESTIMATED TOTAL COST	\$ 1,400,000
ESTIMATED COST FY2024	\$ -
ESTIMATED COST FY2025-2028	\$ 1,400,000

CITY SHARE FY2024	\$ -
CITY SHARE FY2025-2028	\$ 1,400,000

1. DESCRIPTION OF PROJECT	Repair/Reconstruct berm along West Brook to protect skating area
---------------------------	--

2. NEED AND IMPACT OF PROJECT	Existing berm is eroding and is in very poor condition
-------------------------------	--

3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PALNNING DOCS:	Parks maintenance/improvement plan
---	------------------------------------

4. YEARS PREVIOUSLY ON THE BIDDIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2019	FY2020	FY2021	FY2022	FY2023
	Funding Recd	\$ -	\$ -	\$ -	\$ -	\$ -

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED:	Consultants, volunteers, donations, ACOE construction/contractors
--	---

6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED:	Staff/consultants
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7. ANY RELATED DEPARTMENT OR CITY PROJECTS:	Recreation, Codes
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8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	COB	COB		\$ 700,000	National Guard/ACOE (labor portion
	GRA-ST	GRA-ST		\$ 700,000	
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE):	Needed to stabilize existing berm and protect the existing West Brook Skating Area
---	--

10. OTHER INFO:	NA
-----------------	----

IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
TOTAL PROJECT COST	\$ -	\$ -	\$ -	\$ -	\$ 1,400,000	\$ -
NON CITY SHARE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
CITY SHARE	\$ -	\$ -	\$ -	\$ -	\$ 1,400,000	\$ -

CIP BUDGET
BIDDEFORD CAPITAL IMPROVEMENT PROGRAM
FY24 Viewing Sheet
PROJECT DESCRIPTION FORM

DEPARTMENT:	Engineering	CIP NUMBER: (DEPT-YR-#)	ENG-FY24-032
CIP NAME:	32-River Wall Repair - Zanton Property (ne	DEPARTMENT NUMBER	023
		PROJECT PRIORITY	5
ESTIMATED TOTAL COST	\$ -	CITY SHARE FY2024	\$ -
ESTIMATED COST FY2024	\$ -	CITY SHARE FY2025-2028	\$ -
ESTIMATED COST FY2025-2028	\$ -		

1. DESCRIPTION OF PROJECT	Granite blocks missing in river near Saco Falls Way/Pearl Street
---------------------------	--

2. NEED AND IMPACT OF PROJECT	Should repair before wall impacts other infrastructure
-------------------------------	--

3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PALNNG DOCS:	Improvements
---	--------------

4. YEARS PREVIOUSLY ON THE BIDDIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2019	FY2020	FY2021	FY2022	FY2023
	Funding Recd	\$ -	\$ -	\$ -	\$ -	\$ -

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED:	Consultants/contractors
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6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED:	Staff generated estimates.
---	----------------------------

7. ANY RELATED DEPARTMENT OR CITY PROJECTS:	CDBG, Economic Development, Planning, Codes
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8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	TIF	TIF			Part of Riverwalk Construction
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE):	0
---	---

10. OTHER INFO:	0
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
TOTAL PROJECT COST	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
NON CITY SHARE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
CITY SHARE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

CIP BUDGET
BIDDEFORD CAPITAL IMPROVEMENT PROGRAM
FY24 Viewing Sheet
PROJECT DESCRIPTION FORM

DEPARTMENT:	Engineering
CIP NAME:	33-River Wall Repair - Mechanics Park

CIP NUMBER: (DEPT-YR-#)	ENG-FY24-033
DEPARTMENT NUMBER	022
PROJECT PRIORITY	5

ESTIMATED TOTAL COST	\$ -
ESTIMATED COST FY2024	\$ -
ESTIMATED COST FY2025-2028	\$ -

CITY SHARE FY2024	\$ -
CITY SHARE FY2025-2028	\$ -

1. DESCRIPTION OF PROJECT	Repair/replace river wall along Mechanics Park
---------------------------	--

2. NEED AND IMPACT OF PROJECT	Wall is in very poor condition
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3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PALNNG DOCS:	Riverwalk Master Plan
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4. YEARS PREVIOUSLY ON THE BIDDIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2019	FY2020	FY2021	FY2022	FY2023
	Funding Recd	\$ -	\$ -	\$ -	\$ -	\$ 400,000

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED:	Consultants/Contractors
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6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED:	Staff estimate
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7. ANY RELATED DEPARTMENT OR CITY PROJECTS:	Emergency repair of River walk overlook. Do know while contractor is mobilized.
---	---

8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	COB	COB	0%	\$ - 0	
	0	0	0%	\$ - 0	
	0	0	0%	\$ - 0	
	0	0	0%	\$ - 0	
	0	0	0%	\$ - 0	
	0	0	0%	\$ - 0	

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE):	Working on site doing separate emergency repair.
---	--

10. OTHER INFO:	0
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
TOTAL PROJECT COST	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
NON CITY SHARE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
CITY SHARE	\$ 400,000	\$ -	\$ -	\$ -	\$ -	\$ -

CIP BUDGET
BIDDEFORD CAPITAL IMPROVEMENT PROGRAM
FY24 Viewing Sheet
PROJECT DESCRIPTION FORM

DEPARTMENT:	Engineering
CIP NAME:	34-Thatcher Brook 319 Phase III

CIP NUMBER: (DEPT-YR-#)	ENG-FY24-034
DEPARTMENT NUMBER	029
PROJECT PRIORITY	5

ESTIMATED TOTAL COST	\$ 200,000
ESTIMATED COST FY2024	\$ 200,000
ESTIMATED COST FY2025-2028	\$ -

CITY SHARE FY2024	\$ 80,000
CITY SHARE FY2025-2028	\$ -

1. DESCRIPTION OF PROJECT	Thatcher Brook Watershed 319 Grant implimantation of Phase #3
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2. NEED AND IMPACT OF PROJECT	to address and imrove water quality in watershed
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3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PALNNING DOCS:	Reference Thatcher Brook Watershed Management Plan
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4. YEARS PREVIOUSLY ON THE BIDDIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2019	FY2020	FY2021	FY2022	FY2023
	Funding Recd	\$ -	\$ -	\$ 84,000	\$ -	\$ 220,000

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED:	In Kind Services from Stakeholder Group, Consultants
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6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED:	Thatcher Brook Watershed 319 Grant Planning Doc
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7. ANY RELATED DEPARTMENT OR CITY PROJECTS:	Planning, Economic Development, Codes
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8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	COB	COB	40%	\$ 80,000	In Kind/City Match
	GRA-OTHER	GRA-ST	60%	\$ 120,000	DEP
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE):	NA
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10. OTHER INFO:	NA
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
TOTAL PROJECT COST	\$ -	\$ 200,000	\$ -	\$ -	\$ -	\$ -
NON CITY SHARE	\$ -	\$ 120,000	\$ -	\$ -	\$ -	\$ -
CITY SHARE	\$ -	\$ 80,000	\$ -	\$ -	\$ -	\$ -

CIP BUDGET
BIDDEFORD CAPITAL IMPROVEMENT PROGRAM
FY24 Viewing Sheet
PROJECT DESCRIPTION FORM

DEPARTMENT:	Facilities
CIP NAME:	Community ADA Compliance

CIP NUMBER: (DEPT-YR-#)	FAC-FY24-009
DEPARTMENT NUMBER	009
PROJECT PRIORITY	3

ESTIMATED TOTAL COST	\$15,000,000
ESTIMATED COST FY2024	\$400,000
ESTIMATED COST FY2025-2028	\$14,600,000

CITY SHARE FY2024	\$400,000
CITY SHARE FY2025-2028	\$14,600,000

1. DESCRIPTION OF PROJECT	ADA Improvements
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2. NEED AND IMPACT OF PROJECT	DAC Assessment Report
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3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PALNNING DOCS:	DAC Report
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4. YEARS PREVIOUSLY ON THE BIDDCIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2019	FY2020	FY2021	FY2022	FY2023
	Funding Recd	\$	\$	\$	\$	\$

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED:	NA
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6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED:	Staff
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7. ANY RELATED DEPARTMENT OR CITY PROJECTS:	Planning, Economic Development
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8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	GRA-FED	HUD	2%	\$320,000	CDBG Funding potential
	CoB	0	98%	\$14,680,000	0
	0	0	%	\$	0
	0	0	%	\$	0
	0	0	%	\$	0

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE):	NA
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10. OTHER INFO:	NA
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
TOTAL PROJECT COST	\$320,000	\$400,000	\$400,000	\$400,000	\$400,000	\$11,800,000
NON CITY SHARE	\$320,000	\$	\$	\$	\$	\$
CITY SHARE	\$80,000	\$400,000	\$400,000	\$400,000	\$400,000	\$11,800,000

CIP BUDGET
BIDDEFORD CAPITAL IMPROVEMENT PROGRAM
FY24 Viewing Sheet
PROJECT DESCRIPTION FORM

DEPARTMENT:	Economic Development & Planning
CIP NAME:	3 Lincoln Communication Stack

CIP NUMBER: (DEPT-YR-#)	FAC-FY24-010
DEPARTMENT NUMBER	010
PROJECT PRIORITY	3

ESTIMATED TOTAL COST	\$1,100,000
ESTIMATED COST FY2024	\$
ESTIMATED COST FY2025-2028	\$1,100,000

CITY SHARE FY2024	\$
CITY SHARE FY2025-2028	\$1,100,000

1. DESCRIPTION OF PROJECT	Future demolition of the communication tower at 3 Lincoln Street (former MERC site) is needed to support Pearl Point Park construction.
---------------------------	---

2. NEED AND IMPACT OF PROJECT	Demolition is needed to support complete build-out of Pearl Point Park.
-------------------------------	---

3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELATED PLANNING DOCS:	Consistent with the City Council approved Pearl Point Park Concept Plan.
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4. YEARS PREVIOUSLY ON THE BIDDIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2019	FY2020	FY2021	FY2022	FY2023
	Funding Recd	\$	\$	\$	\$	\$

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED:	0
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6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED:	The communication tower was acquired as part of the City MERC site acquisition. The plan is to demolish the tower when the telecommunication leases expire.
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7. ANY RELATED DEPARTMENT OR CITY PROJECTS:	0
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8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	TIF	TIF	100%	\$1,100,000	Estimate
	0	0	%	\$	0
	0	0	%	\$	0
	0	0	%	\$	0
	0	0	%	\$	0

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE):	0
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10. OTHER INFO:	0
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
TOTAL PROJECT COST	\$	\$	\$1,100,000	\$	\$	\$
NON CITY SHARE	\$	\$	\$	\$	\$	\$
CITY SHARE	\$	\$	\$1,100,000	\$	\$	\$

CIP BUDGET
BIDDEFORD CAPITAL IMPROVEMENT PROGRAM
FY24 Viewing Sheet
PROJECT DESCRIPTION FORM

DEPARTMENT:	Facilities
CIP NAME:	Document Scanning Program

CIP NUMBER: (DEPT-YR-#)	FAC-FY24-012
DEPARTMENT NUMBER	012
PROJECT PRIORITY	3

ESTIMATED TOTAL COST	\$150,000
ESTIMATED COST FY2024	\$30,000
ESTIMATED COST FY2025-2028	\$120,000

CITY SHARE FY2024	\$30,000
CITY SHARE FY2025-2028	\$120,000

1. DESCRIPTION OF PROJECT	Coordinate services to convert historic documents to electronic format.
---------------------------	---

2. NEED AND IMPACT OF PROJECT	Numerous records exist only in electronic format. Many of the documents generated moving forward have been or can be stored in electronic format. This funding will serve to convert prior year documents from paper to electronic
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3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PALNNING DOCS:	Several departments and programs have taken steps to convert documents from paper copis to electronic format. Centralizing this effort will allow prioritization of document conversion to best serve the City.
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4. YEARS PREVIOUSLY ON THE BIDDIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2019	FY2020	FY2021	FY2022	FY2023
	Funding Recd	\$	\$	\$	\$	\$

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED:	The finding may include contracting with ourside services for document scanning. Consideration will be given to possibly hiring temporary helf for document scanning if it makes financial sense to scan doucments in-house.
--	--

6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED:	The cost estimate is based on work performed by Engineering and Wastewater to covert hardcopy plans to electronic format through a contract scanning service.
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7. ANY RELATED DEPARTMENT OR CITY PROJECTS:	This project would apply to all departments however consideration would be given to prioritization and need based on such fcators as frequency of access to historic files, importance of access to the City/organization, size and format of records, etc. This would be a multi-year effort
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8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	COB	COB	100%	\$150,000	Munit-year effort
	0	0	%	\$	0
	0	0	%	\$	0
	0	0	%	\$	0
	0	0	%	\$	0

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE):	Realization that access to historic paper records is time consuming and inefficient. The City's capacity for storage of hardcopy records is limited with the volume growing each year.
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10. OTHER INFO:	0
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
TOTAL PROJECT COST	\$	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000
NON CITY SHARE	\$	\$	\$	\$	\$	\$
CITY SHARE	\$	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000

CIP BUDGET
BIDDEFORD CAPITAL IMPROVEMENT PROGRAM
FY24 Viewing Sheet
PROJECT DESCRIPTION FORM

DEPARTMENT:	Facilities
CIP NAME:	DPW Front Doors Replacement

CIP NUMBER: (DEPT-YR-#)	C-FY24-DPW 100
DEPARTMENT NUMBER	DPW 100
PROJECT PRIORITY	1

ESTIMATED TOTAL COST	\$18,000
ESTIMATED COST FY2024	\$18,000
ESTIMATED COST FY2025-2028	\$

CITY SHARE FY2024	\$18,000
CITY SHARE FY2025-2028	\$

1. DESCRIPTION OF PROJECT	Replace both front entry doors at Public works.
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2. NEED AND IMPACT OF PROJECT	Doors don't shut well. Heat loss.
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3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PALNNING DOCS:	0
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4. YEARS PREVIOUSLY ON THE BIDDCIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2019	FY2020	FY2021	FY2022	FY2023
	Funding Recd	\$	\$	\$	\$	\$

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED:	0
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6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED:	Portland Glass
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7. ANY RELATED DEPARTMENT OR CITY PROJECTS:	0
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8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	CoB	0	100%	\$18,000	0
	0	0	%	\$	0
	0	0	%	\$	0
	0	0	%	\$	0
	0	0	%	\$	0

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE):	0
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10. OTHER INFO:	0
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
TOTAL PROJECT COST	\$	\$18,000	\$	\$	\$	\$
NON CITY SHARE	\$	\$	\$	\$	\$	\$
CITY SHARE	\$	\$18,000	\$	\$	\$	\$

CIP BUDGET
BIDDEFORD CAPITAL IMPROVEMENT PROGRAM
FY24 Viewing Sheet
PROJECT DESCRIPTION FORM

DEPARTMENT:	Facilities
CIP NAME:	DPW Hallway/Lunch Room Flooring

CIP NUMBER: (DEPT-YR-#)	C-FY24-DPW 101
DEPARTMENT NUMBER	DPW 101
PROJECT PRIORITY	2

ESTIMATED TOTAL COST	\$17,500
ESTIMATED COST FY2024	\$17,500
ESTIMATED COST FY2025-2028	\$

CITY SHARE FY2024	\$17,500
CITY SHARE FY2025-2028	\$

1. DESCRIPTION OF PROJECT	New flooring in Hallway and Break room.
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2. NEED AND IMPACT OF PROJECT	Flooring worn out over 25 years old, heavy foot traffic area.
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3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PALNNING DOCS:	0
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4. YEARS PREVIOUSLY ON THE BIDDCIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2019	FY2020	FY2021	FY2022	FY2023
	Funding Recd	\$	\$	\$	\$	\$

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED:	0
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6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED:	0
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7. ANY RELATED DEPARTMENT OR CITY PROJECTS:	0
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8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	CoB	0	100%	\$17,500	0
	0	0	%	\$	0
	0	0	%	\$	0
	0	0	%	\$	0
	0	0	%	\$	0

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE):	0
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10. OTHER INFO:	0
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
TOTAL PROJECT COST	\$	\$17,500	\$	\$	\$	\$
NON CITY SHARE	\$	\$	\$	\$	\$	\$
CITY SHARE	\$	\$17,500	\$	\$	\$	\$

CIP BUDGET
BIDDEFORD CAPITAL IMPROVEMENT PROGRAM
FY24 Viewing Sheet
PROJECT DESCRIPTION FORM

DEPARTMENT:	Facilities
CIP NAME:	DPW Garage Door Replacement

CIP NUMBER: (DEPT-YR-#)	C-FY24-DPW 103
DEPARTMENT NUMBER	DPW 103
PROJECT PRIORITY	2

ESTIMATED TOTAL COST	\$93,000
ESTIMATED COST FY2024	\$31,000
ESTIMATED COST FY2025-2028	\$62,000

CITY SHARE FY2024	\$31,000
CITY SHARE FY2025-2028	\$62,000

1. DESCRIPTION OF PROJECT	Replace large overhead doors over 3 year period.
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2. NEED AND IMPACT OF PROJECT	Doors and tracks are over there life cycle 25 years.
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3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PALNNING DOCS:	N/A
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4. YEARS PREVIOUSLY ON THE BIDDIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2019	FY2020	FY2021	FY2022	FY2023
	Funding Recd	\$	\$	\$	\$	\$

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED:	N/A
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6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED:	By Service vendor.
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7. ANY RELATED DEPARTMENT OR CITY PROJECTS:	0
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8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	CoB	0	100%	\$93,000	0
	0	0	%	\$	0
	0	0	%	\$	0
	0	0	%	\$	0
	0	0	%	\$	0

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE):	0
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10. OTHER INFO:	0
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
TOTAL PROJECT COST	\$	\$31,000	\$31,000	\$31,000	\$	\$
NON CITY SHARE	\$	\$	\$	\$	\$	\$
CITY SHARE	\$	\$31,000	\$31,000	\$31,000	\$	\$

CIP BUDGET
BIDDEFORD CAPITAL IMPROVEMENT PROGRAM
FY24 Viewing Sheet
PROJECT DESCRIPTION FORM

DEPARTMENT:	Facilities
CIP NAME:	FD Apparatus Floor Re-Surface

CIP NUMBER: (DEPT-YR-#)	AC-FY24-FD 104
DEPARTMENT NUMBER	FD 104
PROJECT PRIORITY	2

ESTIMATED TOTAL COST	\$84,000
ESTIMATED COST FY2024	\$
ESTIMATED COST FY2025-2028	\$84,000

CITY SHARE FY2024	\$
CITY SHARE FY2025-2028	\$84,000

1. DESCRIPTION OF PROJECT	This floor was originally resurfaced in 2012 because of slipping and safety issues. It has become worn and it needs to be resurfaced to continue to offer the safety protection.
---------------------------	--

2. NEED AND IMPACT OF PROJECT	This floor has been repair multiple times and has out lived its life and has started to become a safety hazard. In FY 23 this was approved in CIP, but the cost of the repairs increased so much that the approved amount in CIP was not
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3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PALNNING DOCS:	0
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4. YEARS PREVIOUSLY ON THE BIDD CIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2019	FY2020	FY2021	FY2022	FY2023
	Funding Recd	\$	\$	\$	\$	\$

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED:	0
--	---

6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED:	Industrial Concrete Services, this is the company that originally installed the floor.
---	--

7. ANY RELATED DEPARTMENT OR CITY PROJECTS:	0
---	---

8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	CoB	0	100%	\$84,000	0
	0	0	%	\$	0
	0	0	%	\$	0
	0	0	%	\$	0
	0	0	%	\$	0

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE):	0
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10. OTHER INFO:	0
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
TOTAL PROJECT COST	\$	\$	\$84,000	\$	\$	\$
NON CITY SHARE	\$	\$	\$	\$	\$	\$
CITY SHARE	\$	\$	\$84,000	\$	\$	\$

CIP BUDGET
BIDDEFORD CAPITAL IMPROVEMENT PROGRAM
FY24 Viewing Sheet
PROJECT DESCRIPTION FORM

DEPARTMENT:	Facilities
CIP NAME:	FD Coastal Station Initial Development C

CIP NUMBER: (DEPT-YR-#)	AC-FY24-FD 106
DEPARTMENT NUMBER	FD106
PROJECT PRIORITY	1

ESTIMATED TOTAL COST	\$200,000
ESTIMATED COST FY2024	\$200,000
ESTIMATED COST FY2025-2028	\$

CITY SHARE FY2024	\$200,000
CITY SHARE FY2025-2028	\$

1. DESCRIPTION OF PROJECT	Initial development cost for a coastal station design
---------------------------	---

2. NEED AND IMPACT OF PROJECT	Coastal response times are high and coastal emergency incidents continue to go up.
-------------------------------	--

3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PALNNING DOCS:	0
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4. YEARS PREVIOUSLY ON THE BIDDIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2019	FY2020	FY2021	FY2022	FY2023
	Funding Recd	\$	\$	\$	\$	\$

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED:	0
--	---

6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED:	0
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7. ANY RELATED DEPARTMENT OR CITY PROJECTS:	0
---	---

8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	CoB	0	100%	\$200,000	0
	0	0	%	\$	0
	0	0	%	\$	0
	0	0	%	\$	0
	0	0	%	\$	0

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE):	0
---	---

10. OTHER INFO:	0
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
TOTAL PROJECT COST	\$	\$200,000	\$	\$	\$	\$
NON CITY SHARE	\$	\$	\$	\$	\$	\$
CITY SHARE	\$	\$200,000	\$	\$	\$	\$

CIP BUDGET
BIDDEFORD CAPITAL IMPROVEMENT PROGRAM
FY24 Viewing Sheet
PROJECT DESCRIPTION FORM

DEPARTMENT:	Facilities
CIP NAME:	FD Driveway Replacement

CIP NUMBER: (DEPT-YR-#)	AC-FY24-FD 107
DEPARTMENT NUMBER	FD 107
PROJECT PRIORITY	4

ESTIMATED TOTAL COST	\$300,000
ESTIMATED COST FY2024	\$300,000
ESTIMATED COST FY2025-2028	\$

CITY SHARE FY2024	\$300,000
CITY SHARE FY2025-2028	\$

1. DESCRIPTION OF PROJECT	This request is to replace the existing driveway at Central Station. This driveway is original from 1990. Most of the driveway has cracks and it is crumbling in many areas. The front of the station has been repaired multiple times
---------------------------	--

2. NEED AND IMPACT OF PROJECT	This driveway is in bad shape, it is cracked and crumbling and is getting increasingly worse.
-------------------------------	---

3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PALNNING DOCS:	0
---	---

4. YEARS PREVIOUSLY ON THE BIDDIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2019	FY2020	FY2021	FY2022	FY2023
	Funding Recd	\$	\$	\$	\$	\$

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED:	0
--	---

6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED:	0
---	---

7. ANY RELATED DEPARTMENT OR CITY PROJECTS:	0
---	---

8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	CoB	0	100%	\$300,000	0
	0	0	%	\$	0
	0	0	%	\$	0
	0	0	%	\$	0
	0	0	%	\$	0

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE):	0
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10. OTHER INFO:	0
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
TOTAL PROJECT COST	\$	\$300,000	\$	\$	\$	\$
NON CITY SHARE	\$	\$	\$	\$	\$	\$
CITY SHARE	\$	\$300,000	\$	\$	\$	\$

CIP BUDGET
BIDDEFORD CAPITAL IMPROVEMENT PROGRAM
FY24 Viewing Sheet
PROJECT DESCRIPTION FORM

DEPARTMENT:	Facilities
CIP NAME:	FD Duct Work Service

CIP NUMBER: (DEPT-YR-#)	AC-FY24-FD 108
DEPARTMENT NUMBER	FD 108
PROJECT PRIORITY	2

ESTIMATED TOTAL COST	\$20,000
ESTIMATED COST FY2024	\$20,000
ESTIMATED COST FY2025-2028	\$

CITY SHARE FY2024	\$20,000
CITY SHARE FY2025-2028	\$

1. DESCRIPTION OF PROJECT	This request is for funding to service and clean the station duck work. This was done about 10 years ago, the duck work has been inspected and is in need of professional cleaning.
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2. NEED AND IMPACT OF PROJECT	This cleaning will maintain the efficiency of the system and provide a cleaning environment for our staff. This service will help to remove containments that are in our station.
-------------------------------	---

3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PALNNING DOCS:	0
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4. YEARS PREVIOUSLY ON THE BIDDCIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2019	FY2020	FY2021	FY2022	FY2023
	Funding Recd	\$	\$	\$	\$	\$

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED:	0
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6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED:	0
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7. ANY RELATED DEPARTMENT OR CITY PROJECTS:	0
---	---

8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	CoB	0	100%	\$20,000	0
	0	0	%	\$	0
	0	0	%	\$	0
	0	0	%	\$	0
	0	0	%	\$	0

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE):	0
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10. OTHER INFO:	Pricing based on quotation from Minervio Air Duct Co.
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
TOTAL PROJECT COST	\$	\$20,000	\$	\$	\$	\$
NON CITY SHARE	\$	\$20,000	\$	\$	\$	\$
CITY SHARE	\$	\$	\$	\$	\$	\$

CIP BUDGET
BIDDEFORD CAPITAL IMPROVEMENT PROGRAM
FY24 Viewing Sheet
PROJECT DESCRIPTION FORM

DEPARTMENT:	Facilities
CIP NAME:	FD Interior Floor Replacement

CIP NUMBER: (DEPT-YR-#)	FAC-FY24-FD109
DEPARTMENT NUMBER	FD 109
PROJECT PRIORITY	2

ESTIMATED TOTAL COST	\$40,000
ESTIMATED COST FY2024	\$
ESTIMATED COST FY2025-2028	\$40,000

CITY SHARE FY2024	\$
CITY SHARE FY2025-2028	\$40,000

1. DESCRIPTION OF PROJECT	Replacement of the of the common areas flooring.
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2. NEED AND IMPACT OF PROJECT	The floor tile is 35 years old and is in need of replacement. Many areas are worn and cracked. We are looking to just replace the common areas that are in the worst condition.
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3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PALNNING DOCS:	0
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4. YEARS PREVIOUSLY ON THE BIDDCIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2019	FY2020	FY2021	FY2022	FY2023
	Funding Recd	\$	\$	\$	\$	\$

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED:	0
--	---

6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED:	0
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7. ANY RELATED DEPARTMENT OR CITY PROJECTS:	0
---	---

8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	CoB	0	100%	\$40,000	0
	0	0	%	\$	0
	0	0	%	\$	0
	0	0	%	\$	0
	0	0	%	\$	0

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE):	0
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10. OTHER INFO:	0
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
TOTAL PROJECT COST	\$	\$	\$	\$40,000	\$	\$
NON CITY SHARE	\$	\$	\$	\$	\$	\$
CITY SHARE	\$	\$	\$	\$40,000	\$	\$

CIP BUDGET
BIDDEFORD CAPITAL IMPROVEMENT PROGRAM
FY24 Viewing Sheet
PROJECT DESCRIPTION FORM

DEPARTMENT:	Facilities
CIP NAME:	FD Removal of Trees and Planting Lawn

CIP NUMBER: (DEPT-YR-#)	AC-FY24-FD 110
DEPARTMENT NUMBER	FD 110
PROJECT PRIORITY	4

ESTIMATED TOTAL COST	\$30,000
ESTIMATED COST FY2024	\$
ESTIMATED COST FY2025-2028	\$30,000

CITY SHARE FY2024	\$
CITY SHARE FY2025-2028	\$30,000

1. DESCRIPTION OF PROJECT	This request would provide funding to remove 8 large trees on the side of the building and install a lawn in that area.
---------------------------	---

2. NEED AND IMPACT OF PROJECT	There are 8 large trees that need to be taken down, they are causing issues with damage to the building from moisture build up and roof damage.
-------------------------------	---

3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PALNNING DOCS:	0
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4. YEARS PREVIOUSLY ON THE BIDDCIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2019	FY2020	FY2021	FY2022	FY2023
	Funding Recd	\$	\$	\$	\$	\$

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED:	0
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6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED:	Local Vendor, DPW.
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7. ANY RELATED DEPARTMENT OR CITY PROJECTS:	0
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8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	CoB	0	100%	\$30,000	0
	0	0	%	\$	0
	0	0	%	\$	0
	0	0	%	\$	0
	0	0	%	\$	0

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE):	0
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10. OTHER INFO:	0
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
TOTAL PROJECT COST	\$	\$	\$	\$30,000	\$	\$
NON CITY SHARE	\$	\$	\$	\$	\$	\$
CITY SHARE	\$	\$	\$	\$30,000	\$	\$

CIP BUDGET
BIDDEFORD CAPITAL IMPROVEMENT PROGRAM
FY24 Viewing Sheet
PROJECT DESCRIPTION FORM

DEPARTMENT:	Facilities
CIP NAME:	FD Rubber Roof Replacement

CIP NUMBER: (DEPT-YR-#)	AC-FY24-FD 111
DEPARTMENT NUMBER	FD 111
PROJECT PRIORITY	2

ESTIMATED TOTAL COST	\$200,000
ESTIMATED COST FY2024	\$200,000
ESTIMATED COST FY2025-2028	\$

CITY SHARE FY2024	\$200,000
CITY SHARE FY2025-2028	\$

1. DESCRIPTION OF PROJECT	This request is to replace the rubber roof over the Apparatus floor. This is phase two of the roof replacement. Last budget the roof over the living quarters and office space was replaced. This roof is original from 1990 and has
---------------------------	--

2. NEED AND IMPACT OF PROJECT	The current roof has multiple areas that have been repaired and continue to pose problems. The current rubber roof is pulling away from the structure in many areas. It was installed in 1990.
-------------------------------	--

3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PALNNING DOCS:	0
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4. YEARS PREVIOUSLY ON THE BIDDIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2019	FY2020	FY2021	FY2022	FY2023
	Funding Recd	\$	\$	\$	\$	\$

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED:	0
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6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED:	0
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7. ANY RELATED DEPARTMENT OR CITY PROJECTS:	0
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8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	COB	0	100%	\$200,000	0
	0	0	%	\$	0
	0	0	%	\$	0
	0	0	%	\$	0
	0	0	%	\$	0

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE):	0
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10. OTHER INFO:	0
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
TOTAL PROJECT COST	\$	\$200,000	\$	\$	\$	\$
NON CITY SHARE	\$	\$	\$	\$	\$	\$
CITY SHARE	\$	\$200,000	\$	\$	\$	\$

CIP BUDGET
BIDDEFORD CAPITAL IMPROVEMENT PROGRAM
FY24 Viewing Sheet
PROJECT DESCRIPTION FORM

DEPARTMENT:	Facilities
CIP NAME:	FD Station Brick Work

CIP NUMBER: (DEPT-YR-#)	AC-FY24-FD 112
DEPARTMENT NUMBER	FD 112
PROJECT PRIORITY	2

ESTIMATED TOTAL COST	\$40,000
ESTIMATED COST FY2024	\$
ESTIMATED COST FY2025-2028	\$40,000

CITY SHARE FY2024	\$
CITY SHARE FY2025-2028	\$40,000

1. DESCRIPTION OF PROJECT	The fire station is 31 years old and the brick work is in need of repair. Water has caused damage and the station brickwork needs to be re-pointed.
---------------------------	---

2. NEED AND IMPACT OF PROJECT	Water had compromised the brickwork at the station. The water leaks through the back wall at the front of the station.
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3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PALNNING DOCS:	0
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4. YEARS PREVIOUSLY ON THE BIDDCIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2019	FY2020	FY2021	FY2022	FY2023
	Funding Recd	\$	\$	\$	\$	\$

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED:	0
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6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED:	0
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7. ANY RELATED DEPARTMENT OR CITY PROJECTS:	0
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8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	CoB	0	100%	\$40,000	0
	0	0	%	\$	0
	0	0	%	\$	0
	0	0	%	\$	0
	0	0	%	\$	0

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE):	0
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10. OTHER INFO:	0
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
TOTAL PROJECT COST	\$	\$	\$40,000	\$	\$	\$
NON CITY SHARE	\$	\$	\$	\$	\$	\$
CITY SHARE	\$	\$	\$40,000	\$	\$	\$

CIP BUDGET
BIDDEFORD CAPITAL IMPROVEMENT PROGRAM
FY24 Viewing Sheet
PROJECT DESCRIPTION FORM

DEPARTMENT:	Facilities
CIP NAME:	FD Window Replacements Phase 1

CIP NUMBER: (DEPT-YR-#)	FAC-FY24-FD113
DEPARTMENT NUMBER	FD 113
PROJECT PRIORITY	2

ESTIMATED TOTAL COST	\$40,000
ESTIMATED COST FY2024	\$
ESTIMATED COST FY2025-2028	\$40,000

CITY SHARE FY2024	\$
CITY SHARE FY2025-2028	\$40,000

1. DESCRIPTION OF PROJECT	This request is for phase 1 of a two phase project. This phase would replace the windows on the 2nd floor of the station.
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2. NEED AND IMPACT OF PROJECT	The windows are 32 years old, many of them leak and most do not close well.
-------------------------------	---

3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PALNNING DOCS:	0
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4. YEARS PREVIOUSLY ON THE BIDDCIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2019	FY2020	FY2021	FY2022	FY2023
	Funding Recd	\$	\$	\$	\$	\$

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED:	0
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6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED:	Local vendor.
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7. ANY RELATED DEPARTMENT OR CITY PROJECTS:	0
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8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	CoB	0	100%	\$40,000	0
	0	0	%	\$	0
	0	0	%	\$	0
	0	0	%	\$	0
	0	0	%	\$	0

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE):	0
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10. OTHER INFO:	0
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
TOTAL PROJECT COST	\$	\$	\$40,000	\$	\$	\$
NON CITY SHARE	\$	\$	\$	\$	\$	\$
CITY SHARE	\$	\$	\$40,000	\$	\$	\$

CIP BUDGET
BIDDEFORD CAPITAL IMPROVEMENT PROGRAM
FY24 Viewing Sheet
PROJECT DESCRIPTION FORM

DEPARTMENT:	Facilities
CIP NAME:	FD Window Replacements Phase 2

CIP NUMBER: (DEPT-YR-#)	AC-FY24-FD 114
DEPARTMENT NUMBER	FD 114
PROJECT PRIORITY	0

ESTIMATED TOTAL COST	\$40,000
ESTIMATED COST FY2024	\$
ESTIMATED COST FY2025-2028	\$40,000

CITY SHARE FY2024	\$
CITY SHARE FY2025-2028	\$40,000

1. DESCRIPTION OF PROJECT	This is phase 2 of a two part window replacement project. The building was constructed in 1990 and the windows are in need of repair.
---------------------------	---

2. NEED AND IMPACT OF PROJECT	These windows often leak and have been repaired multiple times.
-------------------------------	---

3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PALNNING DOCS:	0
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4. YEARS PREVIOUSLY ON THE BIDDIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2019	FY2020	FY2021	FY2022	FY2023
	Funding Recd	\$	\$	\$	\$	\$

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED:	0
--	---

6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED:	Local vendor.
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7. ANY RELATED DEPARTMENT OR CITY PROJECTS:	0
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8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	CoB	0	100%	\$40,000	0
	0	0	%	\$	0
	0	0	%	\$	0
	0	0	%	\$	0
	0	0	%	\$	0

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE):	0
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10. OTHER INFO:	0
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
TOTAL PROJECT COST	\$	\$	\$	\$	\$40,000	\$
NON CITY SHARE	\$	\$	\$	\$	\$	\$
CITY SHARE	\$	\$	\$	\$	\$	\$

CIP BUDGET
BIDDEFORD CAPITAL IMPROVEMENT PROGRAM
FY24 Viewing Sheet
PROJECT DESCRIPTION FORM

DEPARTMENT:	Facilities
CIP NAME:	FD Coastal Station

CIP NUMBER: (DEPT-YR-#)	AC-FY24-FD-105
DEPARTMENT NUMBER	FD 105
PROJECT PRIORITY	1

ESTIMATED TOTAL COST	\$2,500,000
ESTIMATED COST FY2024	\$
ESTIMATED COST FY2025-2028	\$2,500,000

CITY SHARE FY2024	\$
CITY SHARE FY2025-2028	\$2,500,000

1. DESCRIPTION OF PROJECT	Construction of new coastal fire station.
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2. NEED AND IMPACT OF PROJECT	This station would be located near the coast and allow for staffing to decrease response times to the coast. Annually the FD responds to over 400 emergency incident in the coastal districts. Response times to this area is 10 to 14
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3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PALNNING DOCS:	0
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4. YEARS PREVIOUSLY ON THE BIDDICIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2019	FY2020	FY2021	FY2022	FY2023
	Funding Recd	\$	\$	\$	\$	\$

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED:	0
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6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED:	0
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7. ANY RELATED DEPARTMENT OR CITY PROJECTS:	0
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8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	CoB	0	100%	\$2,500,000	0
	0	0	%	\$	0
	0	0	%	\$	0
	0	0	%	\$	0
	0	0	%	\$	0

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE):	0
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10. OTHER INFO:	0
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
TOTAL PROJECT COST	\$	\$	\$	\$2,500,000	\$	\$
NON CITY SHARE	\$	\$	\$	\$	\$	\$
CITY SHARE	\$	\$	\$	\$2,500,000	\$	\$

CIP BUDGET
BIDDEFORD CAPITAL IMPROVEMENT PROGRAM
FY24 Viewing Sheet
PROJECT DESCRIPTION FORM

DEPARTMENT:	Facilities
CIP NAME:	Community Center

CIP NUMBER: (DEPT-YR-#)	C-FY24-REC 022
DEPARTMENT NUMBER	022
PROJECT PRIORITY	0

ESTIMATED TOTAL COST	\$1,677,790
ESTIMATED COST FY2024	\$150,000
ESTIMATED COST FY2025-2028	\$1,527,790

CITY SHARE FY2024	\$150,000
CITY SHARE FY2025-2028	\$1,527,790

1. DESCRIPTION OF PROJECT	Community Center improvements
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2. NEED AND IMPACT OF PROJECT	Items identified in the Oak Point Report
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3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PALNNING DOCS:	Oak Point Report
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4. YEARS PREVIOUSLY ON THE BIDDIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2019	FY2020	FY2021	FY2022	FY2023
	Funding Recd	\$	\$	\$	\$	\$

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED:	0
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6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED:	Oak Point Report
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7. ANY RELATED DEPARTMENT OR CITY PROJECTS:	0
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8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	CoB	0	100%	\$1,677,790	0
	0	0	%	\$	0
	0	0	%	\$	0
	0	0	%	\$	0
	0	0	%	\$	0

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE):	0
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10. OTHER INFO:	0
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
TOTAL PROJECT COST	\$	\$150,000	\$	\$1,527,790	\$	\$
NON CITY SHARE	\$	\$	\$	\$	\$	\$
CITY SHARE	\$	\$150,000	\$	\$1,527,790	\$	\$

CIP BUDGET
BIDDEFORD CAPITAL IMPROVEMENT PROGRAM
FY24 Viewing Sheet
PROJECT DESCRIPTION FORM

DEPARTMENT:	Fire Department
CIP NAME:	EMS Equipment

CIP NUMBER: (DEPT-YR-#)	BFD-FY24-002
DEPARTMENT NUMBER	002
PROJECT PRIORITY	1

ESTIMATED TOTAL COST	\$85,000
ESTIMATED COST FY2024	\$85,000
ESTIMATED COST FY2025-2028	\$

CITY SHARE FY2024	\$85,000
CITY SHARE FY2025-2028	\$

1. DESCRIPTION OF PROJECT	Replacement program for EMS stretchers, stair chair, cardiac monitors. All three of our ambulances and our front line fire apparatus have cardiac monitors. These monitors are computers that get used often and need to be on a
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2. NEED AND IMPACT OF PROJECT	These items are used very often and take a lot of abuse. It is important to we try to stay to the replacement plan as listed above to make sure that our equipment stays to good working order and in serviceable. We have been on this
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3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PALNNING DOCS:	0
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4. YEARS PREVIOUSLY ON THE BIDDIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2019	FY2020	FY2021	FY2022	FY2023
	Funding Recd	\$	\$	\$	\$	\$

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED:	0
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6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED:	0
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7. ANY RELATED DEPARTMENT OR CITY PROJECTS:	0
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8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	CoB	0	100%	\$85,000	0
	0	0	%	\$	0
	0	0	%	\$	0
	0	0	%	\$	0
	0	0	%	\$	0

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE):	0
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10. OTHER INFO:	0
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
TOTAL PROJECT COST	\$	\$85,000	\$	\$	\$	\$
NON CITY SHARE	\$	\$	\$	\$	\$	\$
CITY SHARE	\$	\$85,000	\$	\$	\$	\$

CIP BUDGET
BIDDEFORD CAPITAL IMPROVEMENT PROGRAM
FY24 Viewing Sheet
PROJECT DESCRIPTION FORM

DEPARTMENT:	Fire Department
CIP NAME:	Gas Meter Replacements

CIP NUMBER: (DEPT-YR-#)	BFD-FY24-005
DEPARTMENT NUMBER	005
PROJECT PRIORITY	2

ESTIMATED TOTAL COST	\$10,000
ESTIMATED COST FY2024	\$10,000
ESTIMATED COST FY2025-2028	\$

CITY SHARE FY2024	\$10,000
CITY SHARE FY2025-2028	\$

1. DESCRIPTION OF PROJECT	This request is to replace our department 4 gas meters. These meters detect oxygen, carbon monoxide, hydrogen sulfide, and explosion limits. These meters are used daily. These new meters will replace the old meters that are 20
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2. NEED AND IMPACT OF PROJECT	The current meters are often out of service and broken. They have been in service for over 20 years. We currently have 13 meters. We are looking to try and reduce this to six meters with this request.
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3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PALNNING DOCS:	0
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4. YEARS PREVIOUSLY ON THE BIDDIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2019	FY2020	FY2021	FY2022	FY2023
	Funding Recd	\$	\$	\$	\$	\$

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED:	0
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6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED:	0
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7. ANY RELATED DEPARTMENT OR CITY PROJECTS:	0
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8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	CoB	0	100%	\$10,000	0
	0	0	%	\$	0
	0	0	%	\$	0
	0	0	%	\$	0
	0	0	%	\$	0

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE):	0
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10. OTHER INFO:	0
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
TOTAL PROJECT COST	\$	\$10,000	\$	\$	\$	\$
NON CITY SHARE	\$	\$	\$	\$	\$	\$
CITY SHARE	\$	\$10,000	\$	\$	\$	\$

CIP BUDGET
BIDDEFORD CAPITAL IMPROVEMENT PROGRAM
FY24 Viewing Sheet
PROJECT DESCRIPTION FORM

DEPARTMENT:	Fire Department
CIP NAME:	Ballistic Vest Panel Replacements

CIP NUMBER: (DEPT-YR-#)	BFD-FY24-009
DEPARTMENT NUMBER	009
PROJECT PRIORITY	1

ESTIMATED TOTAL COST	\$35,000
ESTIMATED COST FY2024	\$
ESTIMATED COST FY2025-2028	\$35,000

CITY SHARE FY2024	\$
CITY SHARE FY2025-2028	\$35,000

1. DESCRIPTION OF PROJECT	This request is to replace the ballistic vest panels that expire every five years.
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2. NEED AND IMPACT OF PROJECT	The current protective panel have come to the end of life and require replacing.
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3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PALNNING DOCS:	0
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4. YEARS PREVIOUSLY ON THE BIDDIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2019	FY2020	FY2021	FY2022	FY2023
	Funding Recd	\$	\$	\$	\$	\$

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED:	0
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6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED:	0
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7. ANY RELATED DEPARTMENT OR CITY PROJECTS:	0
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8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	CoB	0	100%	\$35,000	0
	0	0	%	\$	0
	0	0	%	\$	0
	0	0	%	\$	0
	0	0	%	\$	0

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE):	0
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10. OTHER INFO:	0
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
TOTAL PROJECT COST	\$	\$	\$	\$	\$35,000	\$
NON CITY SHARE	\$	\$	\$	\$	\$	\$
CITY SHARE	\$	\$	\$	\$	\$35,000	\$

CIP BUDGET
BIDDEFORD CAPITAL IMPROVEMENT PROGRAM
FY24 Viewing Sheet
PROJECT DESCRIPTION FORM

DEPARTMENT:	Fire Department
CIP NAME:	Hydraulic Rescue Pump

CIP NUMBER: (DEPT-YR-#)	BFD-FY24-011
DEPARTMENT NUMBER	011
PROJECT PRIORITY	3

ESTIMATED TOTAL COST	\$35,000
ESTIMATED COST FY2024	\$
ESTIMATED COST FY2025-2028	\$35,000

CITY SHARE FY2024	\$
CITY SHARE FY2025-2028	\$35,000

1. DESCRIPTION OF PROJECT	This project is to replace our current hydraulic rescue tool pump. This pump operates our hydraulic vehicle extrication tools. This pump was purchased in 2003.
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2. NEED AND IMPACT OF PROJECT	This pump was purchased in 2003, it has reached the end of life service as our primary pump. It does not meet the level of operation that is required for todays rescue tools and is in need of an upgrade to cut much of the new steel
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3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PALNNING DOCS:	0
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4. YEARS PREVIOUSLY ON THE BIDDCIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2019	FY2020	FY2021	FY2022	FY2023
	Funding Recd	\$	\$	\$	\$	\$

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED:	0
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6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED:	0
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7. ANY RELATED DEPARTMENT OR CITY PROJECTS:	0
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8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	CoB	0	100%	\$35,000	0
	0	0	%	\$	0
	0	0	%	\$	0
	0	0	%	\$	0
	0	0	%	\$	0

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE):	0
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10. OTHER INFO:	0
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
TOTAL PROJECT COST	\$	\$	\$	\$35,000	\$	\$
NON CITY SHARE	\$	\$	\$	\$	\$	\$
CITY SHARE	\$	\$	\$	\$	\$	\$

CIP BUDGET
BIDDEFORD CAPITAL IMPROVEMENT PROGRAM
FY24 Viewing Sheet
PROJECT DESCRIPTION FORM

DEPARTMENT:	Fire Department
CIP NAME:	Self Contained Breathing Air Compresso

CIP NUMBER: (DEPT-YR-#)	BFD-FY24-012
DEPARTMENT NUMBER	012
PROJECT PRIORITY	1

ESTIMATED TOTAL COST	\$35,000
ESTIMATED COST FY2024	\$35,000
ESTIMATED COST FY2025-2028	\$

CITY SHARE FY2024	\$35,000
CITY SHARE FY2025-2028	\$

1. DESCRIPTION OF PROJECT	This request is to replace our self contained breathing apparatus air compressor. This compressor has been repaired multiple times and has reached the end of life. We were informed by are annual maintenance company that it is
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2. NEED AND IMPACT OF PROJECT	This need to be replaced soon. It has broken down many times over the last year and is more than 25 years old. It is what is used to fill the breathing air in our air bottles that are used to allow us to breath clean air in a hazardous
-------------------------------	---

3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PALNNING DOCS:	0
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4. YEARS PREVIOUSLY ON THE BIDDIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2019	FY2020	FY2021	FY2022	FY2023
	Funding Recd	\$	\$	\$	\$	\$

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED:	0
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6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED:	0
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7. ANY RELATED DEPARTMENT OR CITY PROJECTS:	0
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8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	CoB	0	100%	\$35,000	0
	0	0	%	\$	0
	0	0	%	\$	0
	0	0	%	\$	0
	0	0	%	\$	0

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE):	0
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10. OTHER INFO:	0
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
TOTAL PROJECT COST	\$	\$35,000	\$	\$	\$	\$
NON CITY SHARE	\$	\$	\$	\$	\$	\$
CITY SHARE	\$	\$35,000	\$	\$	\$	\$

CIP BUDGET
BIDDEFORD CAPITAL IMPROVEMENT PROGRAM
FY24 Viewing Sheet
PROJECT DESCRIPTION FORM

DEPARTMENT:	Fire Department
CIP NAME:	Replace Rescue Ropes and Harnesses

CIP NUMBER: (DEPT-YR-#)	BFD-FY24-014
DEPARTMENT NUMBER	014
PROJECT PRIORITY	1

ESTIMATED TOTAL COST	\$20,000
ESTIMATED COST FY2024	\$20,000
ESTIMATED COST FY2025-2028	\$

CITY SHARE FY2024	\$20,000
CITY SHARE FY2025-2028	\$

1. DESCRIPTION OF PROJECT	Replacement of much of our high angle, below grade, and rescue ropes and harnesses. These items have reached the end of their manufacturer recommended service life and need to be replaced.
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2. NEED AND IMPACT OF PROJECT	This equipment has reached the end of it's shelf life. There is a 10 year life on this set by the manufacture and enforced by Safety Works if there is an incident.
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3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PALNNING DOCS:	0
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4. YEARS PREVIOUSLY ON THE BIDDCIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2019	FY2020	FY2021	FY2022	FY2023
	Funding Recd	\$	\$	\$	\$	\$

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED:	0
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6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED:	Local sales reps.
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7. ANY RELATED DEPARTMENT OR CITY PROJECTS:	0
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8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	CoB	0	100%	\$20,000	0
	0	0	%	\$	0
	0	0	%	\$	0
	0	0	%	\$	0
	0	0	%	\$	0

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE):	0
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10. OTHER INFO:	0
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
TOTAL PROJECT COST	\$	\$20,000	\$	\$	\$	\$
NON CITY SHARE	\$	\$	\$	\$	\$	\$
CITY SHARE	\$	\$20,000	\$	\$	\$	\$

CIP BUDGET
BIDDEFORD CAPITAL IMPROVEMENT PROGRAM
FY24 Viewing Sheet
PROJECT DESCRIPTION FORM

DEPARTMENT:	Fire Department
CIP NAME:	Battery Extrication Tools

CIP NUMBER: (DEPT-YR-#)	BFD-FY24-015
DEPARTMENT NUMBER	015
PROJECT PRIORITY	2

ESTIMATED TOTAL COST	\$60,000
ESTIMATED COST FY2024	\$
ESTIMATED COST FY2025-2028	\$60,000

CITY SHARE FY2024	\$
CITY SHARE FY2025-2028	\$60,000

1. DESCRIPTION OF PROJECT	This would be used to update our vehicle extrication tools. Our current tools on SQ-28 are over 21 years old. These tools are used to extricate victims from vehicles at car accidents. Additionally, these new battery tools could be used
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2. NEED AND IMPACT OF PROJECT	Our current tools have reached the end of their recommended service life and cannot be operated inside of a structure.
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3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PALNNING DOCS:	0
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4. YEARS PREVIOUSLY ON THE BIDDIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2019	FY2020	FY2021	FY2022	FY2023
	Funding Recd	\$	\$	\$	\$	\$

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED:	0
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6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED:	0
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7. ANY RELATED DEPARTMENT OR CITY PROJECTS:	0
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8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	CoB	0	100%	\$60,000	0
	0	0	%	\$	0
	0	0	%	\$	0
	0	0	%	\$	0
	0	0	%	\$	0

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE):	0
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10. OTHER INFO:	0
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
TOTAL PROJECT COST	\$	\$	\$60,000	\$	\$	\$
NON CITY SHARE	\$	\$	\$	\$	\$	\$
CITY SHARE	\$	\$	\$60,000	\$	\$	\$

CIP BUDGET
BIDDEFORD CAPITAL IMPROVEMENT PROGRAM
FY24 Viewing Sheet
PROJECT DESCRIPTION FORM

DEPARTMENT:	Fire Department
CIP NAME:	EMS CPR Compression Devices

CIP NUMBER: (DEPT-YR-#)	BFD-FY24-016
DEPARTMENT NUMBER	016
PROJECT PRIORITY	1

ESTIMATED TOTAL COST	\$30,000
ESTIMATED COST FY2024	\$30,000
ESTIMATED COST FY2025-2028	\$

CITY SHARE FY2024	\$30,000
CITY SHARE FY2025-2028	\$

1. DESCRIPTION OF PROJECT	This is a mechanical device that is attached to patients that are in cardiac arrest that delivers chest compressions. This device delivers compressions at a uniformed rate consistently to the patient allowing personnel to work on other
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2. NEED AND IMPACT OF PROJECT	We currently have one of these devices on two of our ambulance. Both of our current devices have had huge positive outcomes for our patients. This request would allow us to add a device to our third ambulance and one to
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3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PALNNING DOCS:	0
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4. YEARS PREVIOUSLY ON THE BIDDCIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2019	FY2020	FY2021	FY2022	FY2023
	Funding Recd	\$	\$	\$	\$	\$

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED:	0
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6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED:	Price were obtained from local sales rep.
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7. ANY RELATED DEPARTMENT OR CITY PROJECTS:	0
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8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	CoB	0	100%	\$30,000	0
	0	0	%	\$	0
	0	0	%	\$	0
	0	0	%	\$	0
	0	0	%	\$	0

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE):	0
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10. OTHER INFO:	0
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
TOTAL PROJECT COST	\$	\$30,000	\$	\$	\$	\$
NON CITY SHARE	\$	\$	\$	\$	\$	\$
CITY SHARE	\$	\$30,000	\$	\$	\$	\$

CIP BUDGET
BIDDEFORD CAPITAL IMPROVEMENT PROGRAM
FY24 Viewing Sheet
PROJECT DESCRIPTION FORM

DEPARTMENT:	Police Department
CIP NAME:	In Car Video System

CIP NUMBER: (DEPT-YR-#)	BPD-FY24-003
DEPARTMENT NUMBER	003
PROJECT PRIORITY	3

ESTIMATED TOTAL COST	\$24,000
ESTIMATED COST FY2024	\$
ESTIMATED COST FY2025-2028	\$24,000

CITY SHARE FY2024	\$
CITY SHARE FY2025-2028	\$24,000

1. DESCRIPTION OF PROJECT	Replacement of existing mobile video recording units. Using cruiser cams to record suspect interviews within four (4) rooms at the station, and the replacement of two mobile units that are five (5) years old.
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2. NEED AND IMPACT OF PROJECT	Existing equipment is five (5) years old and in need of upgrade. Statutorily, law enforcement is required to video record suspect interviews on certain major crimes. BPD has established the policy that we record all suspect and
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3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PALNNING DOCS:	0
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4. YEARS PREVIOUSLY ON THE BIDDIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2019	FY2020	FY2021	FY2022	FY2023
	Funding Recd	\$	\$	\$	\$	\$

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED:	Replacement equipment only
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6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED:	Project relates to our ongoing process of keeping equipment functional and up to date. Current price per unit is \$6,000
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7. ANY RELATED DEPARTMENT OR CITY PROJECTS:	0
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8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	CoB	0	100%	\$24,000	0
	0	0	%	\$	0
	0	0	%	\$	0
	0	0	%	\$	0
	0	0	%	\$	0

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE):	0
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10. OTHER INFO:	0
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
TOTAL PROJECT COST	\$	\$	\$24,000	\$	\$	\$
NON CITY SHARE	\$	\$	\$	\$	\$	\$
CITY SHARE	\$	\$	\$24,000	\$	\$	\$

CIP BUDGET
BIDDEFORD CAPITAL IMPROVEMENT PROGRAM
FY24 Viewing Sheet
PROJECT DESCRIPTION FORM

DEPARTMENT:	Police Department
CIP NAME:	PD Classroom A/V Upgrade

CIP NUMBER: (DEPT-YR-#)	BPD-FY24-004
DEPARTMENT NUMBER	004
PROJECT PRIORITY	3

ESTIMATED TOTAL COST	\$15,000
ESTIMATED COST FY2024	\$
ESTIMATED COST FY2025-2028	\$15,000

CITY SHARE FY2024	\$
CITY SHARE FY2025-2028	\$15,000

1. DESCRIPTION OF PROJECT	Install new video projector and other A/V equipment in PD Classroom
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2. NEED AND IMPACT OF PROJECT	Used as part of in-service training
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3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PALNNING DOCS:	0
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4. YEARS PREVIOUSLY ON THE BIDDIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2019	FY2020	FY2021	FY2022	FY2023
	Funding Recd	\$	\$	\$	\$	\$

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED:	Projection and other A/V equipment
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6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED:	Part of our ongoing improvement of training facility.
---	---

7. ANY RELATED DEPARTMENT OR CITY PROJECTS:	0
---	---

8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	CoB	0	100%	\$15,000	0
	0	0	%	\$	0
	0	0	%	\$	0
	0	0	%	\$	0
	0	0	%	\$	0

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE):	0
---	---

10. OTHER INFO:	0
-----------------	---

IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
TOTAL PROJECT COST	\$	\$	\$	\$15,000	\$	\$
NON CITY SHARE	\$	\$	\$	\$	\$	\$
CITY SHARE	\$	\$	\$	\$15,000	\$	\$

CIP BUDGET
BIDDEFORD CAPITAL IMPROVEMENT PROGRAM
FY24 Viewing Sheet
PROJECT DESCRIPTION FORM

DEPARTMENT:	Public Works
CIP NAME:	Granite Point Culvert

CIP NUMBER: (DEPT-YR-#)	DPW-FY24-004
DEPARTMENT NUMBER	004
PROJECT PRIORITY	1

ESTIMATED TOTAL COST	\$ -
ESTIMATED COST FY2024	\$ -
ESTIMATED COST FY2025-2028	\$ -

CITY SHARE FY2024	\$ -
CITY SHARE FY2025-2028	\$ -

1. DESCRIPTION OF PROJECT	Replace existing 60" culvert
---------------------------	------------------------------

2. NEED AND IMPACT OF PROJECT	Poor culvert needs to be replaced due to age.
-------------------------------	---

3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELATED PLANNING DOCS:	NA
---	----

4. YEARS PREVIOUSLY ON THE BIDDCIP; FUNDING REC'D IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2019	FY2020	FY2021	FY2022	FY2023
	Funding Rec'd	\$ -	\$ -	\$ -	\$ -	\$ 91,000

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED:	NA
--	----

6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED:	Last 4 years needed to temp fix
---	---------------------------------

7. ANY RELATED DEPARTMENT OR CITY PROJECTS:	NA
---	----

8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE):	Late fall due to traffic
---	--------------------------

10. OTHER INFO:	NA
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
TOTAL PROJECT COST	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
NON CITY SHARE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
CITY SHARE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

CIP BUDGET
BIDDEFORD CAPITAL IMPROVEMENT PROGRAM
FY24 Viewing Sheet
PROJECT DESCRIPTION FORM

DEPARTMENT:	Public Works
CIP NAME:	Vehicle Maintenance 5 Year Vehicle/Equip

CIP NUMBER: (DEPT-YR-#)	DPW-FY24-001
DEPARTMENT NUMBER	001
PROJECT PRIORITY	1

ESTIMATED TOTAL COST	\$ 5,284,000
ESTIMATED COST FY2024	\$ 1,875,000
ESTIMATED COST FY2025-2028	\$ 3,409,000

CITY SHARE FY2024	\$ 1,875,000
CITY SHARE FY2025-2028	\$ 3,409,000

1. DESCRIPTION OF PROJECT	5 year vehicle/equipment replacement program
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2. NEED AND IMPACT OF PROJECT	replacing vehicles per their lifecycle
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3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PALNNG DOCS:	15 year CIP replacement program
---	---------------------------------

4. YEARS PREVIOUSLY ON THE BIDDIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2019	FY2020	FY2021	FY2022	FY2023
	Funding Recd	\$ 87,000	\$ 108,000	\$ 379,000	\$ 265,000	\$ 1,568,048

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED:	NA
--	----

6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED:	Factory recommended lifecycle and price was obtained by staff
---	---

7. ANY RELATED DEPARTMENT OR CITY PROJECTS:	Includes all City Departments
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8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	LEAS	0	100%	\$ 5,284,000	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE):	Replacement of vehicles/equipment before they become unreliable and nonfunctional
---	---

10. OTHER INFO:	Previous 5 years were lease purchase on the large purchases and full payment on cars and pickups
-----------------	--

IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
TOTAL PROJECT COST	\$ 985,000	\$ 1,875,000	\$ 1,531,400	\$ 1,475,500	\$ 1,218,100	\$ -
NON CITY SHARE	\$ 184,000	\$ -	\$ 184,000	\$ 184,000	\$ 184,000	\$ -
CITY SHARE	\$ 985,000	\$ 1,875,000	\$ 1,347,400	\$ 1,291,500	\$ 1,034,100	\$ -

CIP BUDGET
BIDDEFORD CAPITAL IMPROVEMENT PROGRAM
FY24 Viewing Sheet
PROJECT DESCRIPTION FORM

DEPARTMENT:	Public Works
CIP NAME:	Street Maintenance - Capital Paving Progr

CIP NUMBER: (DEPT-YR-#)	DPW-FY24-002
DEPARTMENT NUMBER	002
PROJECT PRIORITY	1

ESTIMATED TOTAL COST	\$ 4,578,373
ESTIMATED COST FY2024	\$ 1,875,000
ESTIMATED COST FY2025-2028	\$ 2,703,373

CITY SHARE FY2024	\$ 1,691,000
CITY SHARE FY2025-2028	\$ 2,151,373

1. DESCRIPTION OF PROJECT	Resurfacing of app 6 miles of roadway
---------------------------	---------------------------------------

2. NEED AND IMPACT OF PROJECT	Maintaining road surface conditions helps reduce deterioration of the structural base of the road, minimizes future repair costs and improves ride ability
-------------------------------	--

3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PALNNING DOCS:	Capital paving program
---	------------------------

4. YEARS PREVIOUSLY ON THE BIDDIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2019	FY2020	FY2021	FY2022	FY2023
	Funding Recd	\$ 561,879	\$ 500,000	\$ 388,547	\$ 470,052	\$ 685,000

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED:	Consultants, contractors
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6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED:	Annual program submittal. Staff.
---	----------------------------------

7. ANY RELATED DEPARTMENT OR CITY PROJECTS:	CSO Program
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8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	COB	COB	82%	\$ 3,842,373	
	GRA-ST	GRA-ST	18%	\$ 736,000	State local roads assistance
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE):	see #2 above
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10. OTHER INFO:	0
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
TOTAL PROJECT COST	\$ 868,331	\$ 1,875,000	\$ 909,296	\$ 925,746	\$ 868,331	\$ -
NON CITY SHARE	\$ 184,000	\$ 184,000	\$ 184,000	\$ 184,000	\$ 184,000	\$ -
CITY SHARE	\$ 684,331	\$ 1,691,000	\$ 725,296	\$ 741,746	\$ 684,331	\$ -

CIP BUDGET
BIDDEFORD CAPITAL IMPROVEMENT PROGRAM
FY24 Viewing Sheet
PROJECT DESCRIPTION FORM

DEPARTMENT:	Public Works
CIP NAME:	Sidewalks

CIP NUMBER: (DEPT-YR-#)	DPW-FY24-003
DEPARTMENT NUMBER	003
PROJECT PRIORITY	1

ESTIMATED TOTAL COST	\$ 487,600
ESTIMATED COST FY2024	\$ 97,500
ESTIMATED COST FY2025-2028	\$ 390,000

CITY SHARE FY2024	\$ 97,500
CITY SHARE FY2025-2028	\$ 390,000

1. DESCRIPTION OF PROJECT	Sidewalk repair throughout city as needed.
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2. NEED AND IMPACT OF PROJECT	Public safety
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3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PALNNING DOCS:	NA
---	----

4. YEARS PREVIOUSLY ON THE BIDDIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2019	FY2020	FY2021	FY2022	FY2023
	Funding Recd	\$ -	\$ -	\$ -	\$ -	\$ 91,000

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED:	NA
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6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED:	Per paving program
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7. ANY RELATED DEPARTMENT OR CITY PROJECTS:	NA
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8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	COB	COB	100%	\$ 487,600	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE):	0
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10. OTHER INFO:	0
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
TOTAL PROJECT COST	\$ 97,500	\$ 97,500	\$ 97,500	\$ 97,500	\$ 97,500	\$ 97,500
NON CITY SHARE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
CITY SHARE	\$ 97,500	\$ 97,500	\$ 97,500	\$ 97,500	\$ 97,500	\$ 97,500

CIP BUDGET
BIDDEFORD CAPITAL IMPROVEMENT PROGRAM
FY24 Viewing Sheet
PROJECT DESCRIPTION FORM

DEPARTMENT:	Public Works
CIP NAME:	Rte 1 Improvements

CIP NUMBER: (DEPT-YR-#)	DPW-FY24-005
DEPARTMENT NUMBER	005
PROJECT PRIORITY	5

ESTIMATED TOTAL COST	\$	1
ESTIMATED COST FY2024	\$	1
ESTIMATED COST FY2025-2028	\$	1

CITY SHARE FY2024	\$	-
CITY SHARE FY2025-2028	\$	-

1. DESCRIPTION OF PROJECT	Install drainage syst. Sidewalks paving from the Spur to Arundel line
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2. NEED AND IMPACT OF PROJECT	Poor drainage impacts travel, increased pedestrian/cycling activity, poor road surface conditions.
-------------------------------	--

3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PALNNGING DOCS:	NA
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4. YEARS PREVIOUSLY ON THE BIDDIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2019	FY2020	FY2021	FY2022	FY2023
	Funding Recd	\$ -	\$ -	\$ -	\$ -	\$ -

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED:	Consultants, contractors
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6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED:	road conditions, increased activities. Staff
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7. ANY RELATED DEPARTMENT OR CITY PROJECTS:	NA
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8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	COB	0	100%	\$ -	PACTS funding
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE):	Conditions of road and PACTS schedules
---	--

10. OTHER INFO:	City will be working with PACTS to get project funded. This request would be for the local match on a PACTS project.
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
TOTAL PROJECT COST	\$ -	\$ 1	\$ 845,000	\$ -	\$ -	\$ -
NON CITY SHARE	\$ -	\$ 1	\$ -	\$ -	\$ -	\$ -
CITY SHARE	\$ -	\$ -	\$ 845,000	\$ -	\$ -	\$ -

CIP BUDGET
BIDDEFORD CAPITAL IMPROVEMENT PROGRAM
FY24 Viewing Sheet
PROJECT DESCRIPTION FORM

DEPARTMENT:	Public Works
CIP NAME:	Tree Management Plan

CIP NUMBER: (DEPT-YR-#)	DPW-FY24-006
DEPARTMENT NUMBER	006
PROJECT PRIORITY	5

ESTIMATED TOTAL COST	\$ 200,000
ESTIMATED COST FY2024	\$ 50,000
ESTIMATED COST FY2025-2028	\$ 150,000

CITY SHARE FY2024	\$ 50,000
CITY SHARE FY2025-2028	\$ 150,000

1. DESCRIPTION OF PROJECT	Implementation of a multi year program to manage and maintain a healthy tree inventory within the city. Focus on Main Street the year of 2023
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2. NEED AND IMPACT OF PROJECT	Davey Resource Group was hired under a grant by the US Forest Service to update the current tree inventory and develop a Tree Management Plan (TMP) to assist the City with developing and managing a sustainable tree inventory.
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3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PALNNING DOCS:	NA
---	----

4. YEARS PREVIOUSLY ON THE BIDDIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2019	FY2020	FY2021	FY2022	FY2023
	Funding Recd	\$ -	\$ -	\$ -	\$ -	\$ 35,000

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED:	In house and contract services
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6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED:	Estimates obtained from consultant recommendations and cost estimates
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7. ANY RELATED DEPARTMENT OR CITY PROJECTS:	Project Canopy and Recreation Dept.
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8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	COB	COB	100%	\$ - 0	
	0	0	0%	\$ - 0	
	0	0	0%	\$ - 0	
	0	0	0%	\$ - 0	
	0	0	0%	\$ - 0	

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE):	This TMP was developed for the City of Biddeford with a focus on addressing street and light maintenance needs for inventoried public tress. Davey Resource Group completed the tree inventory to gain an understanding of the needs of the existing urban forest and to project a recommended maintenance schedule for tree care. A copy of the report is attached.
---	--

10. OTHER INFO:	The inventory was limited by funding and therefore represents an update to the existing inventory rather than a complete inventory within the city limits. The TMP also recommends expenditures in the current fiscal year. The implementation
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
TOTAL PROJECT COST	\$ -	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ -
NON CITY SHARE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
CITY SHARE	\$ -	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ -

CIP BUDGET
BIDDEFORD CAPITAL IMPROVEMENT PROGRAM
FY24 Viewing Sheet
PROJECT DESCRIPTION FORM

DEPARTMENT:	Public Works
CIP NAME:	Road Widener

CIP NUMBER: (DEPT-YR-#)	DPW-FY24-007
DEPARTMENT NUMBER	007
PROJECT PRIORITY	2

ESTIMATED TOTAL COST	\$ 71,500
ESTIMATED COST FY2024	\$ 71,500
ESTIMATED COST FY2025-2028	\$ -

CITY SHARE FY2024	\$ 71,500
CITY SHARE FY2025-2028	\$ -

1. DESCRIPTION OF PROJECT	Road widener will allow city staff to do all gravel shoulder work and loam placement after hot top has been completed. This will speed up projects and completions. Gives for a better quality finish product.
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2. NEED AND IMPACT OF PROJECT	A lot of paving in the next 5 years.
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3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PALNNG DOCS:	Paving Bonds and CIP funding.
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4. YEARS PREVIOUSLY ON THE BIDDIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2019	FY2020	FY2021	FY2022	FY2023
	Funding Recd	\$ -	\$ -	\$ -	\$ -	\$ 35,000

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED:	0
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6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED:	0
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7. ANY RELATED DEPARTMENT OR CITY PROJECTS:	0
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8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	CoB	0	100%	\$ 71,500	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE):	0
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10. OTHER INFO:	0
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
TOTAL PROJECT COST	\$ -	\$ 71,500	\$ -	\$ -	\$ -	\$ -
NON CITY SHARE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
CITY SHARE	\$ -	\$ 71,500	\$ -	\$ -	\$ -	\$ -

CIP BUDGET
BIDDEFORD CAPITAL IMPROVEMENT PROGRAM
FY24 Viewing Sheet
PROJECT DESCRIPTION FORM

DEPARTMENT:	Public Works
CIP NAME:	Auto Gate

CIP NUMBER: (DEPT-YR-#)	DPW-FY24-008
DEPARTMENT NUMBER	008
PROJECT PRIORITY	2

ESTIMATED TOTAL COST	\$ 60,000
ESTIMATED COST FY2024	\$ 60,000
ESTIMATED COST FY2025-2028	\$ -

CITY SHARE FY2024	\$ 60,000
CITY SHARE FY2025-2028	\$ -

1. DESCRIPTION OF PROJECT	Put auto gate on Bus entrance side.
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2. NEED AND IMPACT OF PROJECT	Security
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3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PALNNING DOCS:	0
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4. YEARS PREVIOUSLY ON THE BIDDIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2019	FY2020	FY2021	FY2022	FY2023
	Funding Recd	\$ -	\$ -	\$ -	\$ -	\$ 35,000

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED:	0
--	---

6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED:	Talking with Jeremy ray. School Department willing to help with some cost of project.
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7. ANY RELATED DEPARTMENT OR CITY PROJECTS:	0
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8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	CoB	0	100%	\$ 60,000	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE):	0
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10. OTHER INFO:	0
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
TOTAL PROJECT COST	\$ -	\$ 60,000	\$ -	\$ -	\$ -	\$ -
NON CITY SHARE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
CITY SHARE	\$ -	\$ 60,000	\$ -	\$ -	\$ -	\$ -

CIP BUDGET
BIDDEFORD CAPITAL IMPROVEMENT PROGRAM
FY24 Viewing Sheet
PROJECT DESCRIPTION FORM

DEPARTMENT:	Public Works
CIP NAME:	Cemetery Software Program

CIP NUMBER: (DEPT-YR-#)	DPW-FY24-009
DEPARTMENT NUMBER	009
PROJECT PRIORITY	5

ESTIMATED TOTAL COST	\$ 35,000
ESTIMATED COST FY2024	\$ -
ESTIMATED COST FY2025-2028	\$ -

CITY SHARE FY2024	\$ -
CITY SHARE FY2025-2028	\$ -

1. DESCRIPTION OF PROJECT	Software program for burial inventory.
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2. NEED AND IMPACT OF PROJECT	Backup to hand written books from 1910 up.
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3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PALNNING DOCS:	0
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4. YEARS PREVIOUSLY ON THE BIDDIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2019	FY2020	FY2021	FY2022	FY2023
	Funding Recd	\$ -	\$ -	\$ -	\$ -	\$ 35,000

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED:	0
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6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED:	Staff estimation.
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7. ANY RELATED DEPARTMENT OR CITY PROJECTS:	0
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8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	CoB	0	100%	\$ -	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE):	0
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10. OTHER INFO:	0
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
TOTAL PROJECT COST	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
NON CITY SHARE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
CITY SHARE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

CIP BUDGET
BIDDEFORD CAPITAL IMPROVEMENT PROGRAM
FY24 Viewing Sheet
PROJECT DESCRIPTION FORM

DEPARTMENT:	Public Works
CIP NAME:	Digital Printer Sign Plotter

CIP NUMBER: (DEPT-YR-#)	DPW-FY24-015
DEPARTMENT NUMBER	014
PROJECT PRIORITY	1

ESTIMATED TOTAL COST	\$ 30,000
ESTIMATED COST FY2024	\$ 30,000
ESTIMATED COST FY2025-2028	\$ -

CITY SHARE FY2024	\$ 30,000
CITY SHARE FY2025-2028	\$ -

1. DESCRIPTION OF PROJECT	New updated sign plotter Digital
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2. NEED AND IMPACT OF PROJECT	Allows City to do all projects in house. Cruisers, FD, Banners, etc.
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3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PALNNING DOCS:	0
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4. YEARS PREVIOUSLY ON THE BIDDIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2019	FY2020	FY2021	FY2022	FY2023
	Funding Recd	\$ -	\$ -	\$ -	\$ -	\$ -

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED:	Plotter
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6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED:	Visited D.O.T and quote through vendor.
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7. ANY RELATED DEPARTMENT OR CITY PROJECTS:	FD, PD, Schools, Any departments that request signs through Public works.
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8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	CoB	0	100%	\$ 30,000	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE):	0
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10. OTHER INFO:	0
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)							
	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE	
TOTAL PROJECT COST	\$ -	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ -
NON CITY SHARE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
CITY SHARE	\$ -	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ -

CIP BUDGET
BIDDEFORD CAPITAL IMPROVEMENT PROGRAM
FY24 Viewing Sheet
PROJECT DESCRIPTION FORM

DEPARTMENT:	Public Works
CIP NAME:	Recycling 30 Yard Roll-Off Container

CIP NUMBER: (DEPT-YR-#)	DPW-FY24-016
DEPARTMENT NUMBER	016
PROJECT PRIORITY	3

ESTIMATED TOTAL COST	\$ 16,500
ESTIMATED COST FY2024	\$ 16,500
ESTIMATED COST FY2025-2028	\$ -

CITY SHARE FY2024	\$ 16,500
CITY SHARE FY2025-2028	\$ -

1. DESCRIPTION OF PROJECT	New recycling Dumpster 30 yard can
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2. NEED AND IMPACT OF PROJECT	Cans are beyond expected life.
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3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PALNNG DOCS:	0
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4. YEARS PREVIOUSLY ON THE BIDDIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2019	FY2020	FY2021	FY2022	FY2023
	Funding Recd	\$ -	\$ -	\$ -	\$ -	\$ -

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED:	0
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6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED:	Through yearly inspections. Cost through vendor.
---	--

7. ANY RELATED DEPARTMENT OR CITY PROJECTS:	0
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8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	CoB	0	100%	\$ 16,500	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE):	0
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10. OTHER INFO:	0
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
TOTAL PROJECT COST	\$ -	\$ 16,500	\$ -	\$ -	\$ -	\$ -
NON CITY SHARE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
CITY SHARE	\$ -	\$ 16,500	\$ -	\$ -	\$ -	\$ -

CIP BUDGET
BIDDEFORD CAPITAL IMPROVEMENT PROGRAM
FY24 Viewing Sheet
PROJECT DESCRIPTION FORM

DEPARTMENT:	Public Works
CIP NAME:	GPS for Radios

CIP NUMBER: (DEPT-YR-#)	DPW-FY24-017
DEPARTMENT NUMBER	017
PROJECT PRIORITY	1

ESTIMATED TOTAL COST	\$ 126,500
ESTIMATED COST FY2024	\$ 126,500
ESTIMATED COST FY2025-2028	\$ -

CITY SHARE FY2024	\$ 126,500
CITY SHARE FY2025-2028	\$ -

1. DESCRIPTION OF PROJECT	GPS for Vehicles through radio system
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2. NEED AND IMPACT OF PROJECT	Will allow city to not pay for cell service for the vehicles
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3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PALNNING DOCS:	N/A
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4. YEARS PREVIOUSLY ON THE BIDDIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2019	FY2020	FY2021	FY2022	FY2023
	Funding Recd	\$ -	\$ -	\$ -	\$ -	\$ -

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED:	N/A
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6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED:	Through the new radio project. These were taken out to bring down the total cost of project.
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7. ANY RELATED DEPARTMENT OR CITY PROJECTS:	N/A
---	-----

8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	COB	COB	100%	\$ 126,500	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE):	0
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10. OTHER INFO:	0
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
TOTAL PROJECT COST	\$ -	\$ 126,500	\$ -	\$ -	\$ -	\$ -
NON CITY SHARE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
CITY SHARE	\$ -	\$ 126,500	\$ -	\$ -	\$ -	\$ -

CIP BUDGET
BIDDEFORD CAPITAL IMPROVEMENT PROGRAM
FY24 Viewing Sheet
PROJECT DESCRIPTION FORM

DEPARTMENT:	Public Works
CIP NAME:	DPW Recycling Cardboard Storage

CIP NUMBER: (DEPT-YR-#)	DPW-FY24-102
DEPARTMENT NUMBER	DPW 102
PROJECT PRIORITY	2

ESTIMATED TOTAL COST	\$ 16,250
ESTIMATED COST FY2024	\$ 16,250
ESTIMATED COST FY2025-2028	\$ -

CITY SHARE FY2024	\$ 16,250
CITY SHARE FY2025-2028	\$ -

1. DESCRIPTION OF PROJECT	Recover Cardboard storage with stronger vinyl material.
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2. NEED AND IMPACT OF PROJECT	Keep items dry for sales.
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3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PALNNING DOCS:	N/A
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4. YEARS PREVIOUSLY ON THE BIDDICIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2019	FY2020	FY2021	FY2022	FY2023
	Funding Recd	\$ -	\$ -	\$ -	\$ -	\$ -

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED:	N/A
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6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED:	Vendor.
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7. ANY RELATED DEPARTMENT OR CITY PROJECTS:	N/A
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8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	CoB	0	100%	\$ 16,250	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE):	0
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10. OTHER INFO:	0
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
TOTAL PROJECT COST	\$ -	\$ 16,250	\$ -	\$ -	\$ -	\$ -
NON CITY SHARE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
CITY SHARE	\$ -	\$ 16,250	\$ -	\$ -	\$ -	\$ -

CIP BUDGET
BIDDEFORD CAPITAL IMPROVEMENT PROGRAM
FY24 Viewing Sheet
PROJECT DESCRIPTION FORM

DEPARTMENT:	Recreation
CIP NAME:	Park in the Pines Seawall

CIP NUMBER: (DEPT-YR-#)	REC-FY24-007
DEPARTMENT NUMBER	007
PROJECT PRIORITY	0

ESTIMATED TOTAL COST	\$ 20,000
ESTIMATED COST FY2024	\$ -
ESTIMATED COST FY2025-2028	\$ 20,000

CITY SHARE FY2024	\$ -
CITY SHARE FY2025-2028	\$ 20,000

1. DESCRIPTION OF PROJECT	Funds set aside for future work on the wall.
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2. NEED AND IMPACT OF PROJECT	0
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3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PALNNING DOCS:	N/A
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4. YEARS PREVIOUSLY ON THE BIDDIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2019	FY2020	FY2021	FY2022	FY2023
	Funding Recd	\$ -	\$ -	\$ -	\$ -	\$ -

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED:	N/A
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6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED:	In house.
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7. ANY RELATED DEPARTMENT OR CITY PROJECTS:	0
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8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	COB	COB	100%	\$ 20,000	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE):	0
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10. OTHER INFO:	In 2022 as part of an Eagle Scout Project the wall was repaired. Minimal funding has been left in this account so that if needed the wall may be revisited for additional repair. The work of this scout safed the community a great deal of funds.
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
TOTAL PROJECT COST	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 20,000
NON CITY SHARE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
CITY SHARE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 20,000

CIP BUDGET
BIDDEFORD CAPITAL IMPROVEMENT PROGRAM
FY24 Viewing Sheet
PROJECT DESCRIPTION FORM

DEPARTMENT:	Recreation
CIP NAME:	Clifford Park

CIP NUMBER: (DEPT-YR-#)	REC-FY24-001
DEPARTMENT NUMBER	001
PROJECT PRIORITY	4

ESTIMATED TOTAL COST	\$ 110,000
ESTIMATED COST FY2024	\$ 55,000
ESTIMATED COST FY2025-2028	\$ 55,000

CITY SHARE FY2024	\$ 55,000
CITY SHARE FY2025-2028	\$ 55,000

1. DESCRIPTION OF PROJECT	Includes, court repair, refurbish, trail work, playground repair, wayfinding, additional trail work for the new acreage.
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2. NEED AND IMPACT OF PROJECT	General upkeep and improvements.
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3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PALNNG DOCS:	N/A
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4. YEARS PREVIOUSLY ON THE BIDDIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2019	FY2020	FY2021	FY2022	FY2023
	Funding Recd	\$ 7,000	\$ -	\$ 6,000	\$ 6,000	\$ -

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED:	N/A
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6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED:	In house estimates.
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7. ANY RELATED DEPARTMENT OR CITY PROJECTS:	N/A
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8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	COB	COB	100%	\$ 110,000	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE):	0
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10. OTHER INFO:	6000
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
TOTAL PROJECT COST	\$ -	\$ 55,000	\$ 30,000	\$ 25,000	\$ -	\$ -
NON CITY SHARE	\$ 6,000	\$ -	\$ -	\$ -	\$ -	\$ -
CITY SHARE	\$ 24,000	\$ 55,000	\$ 30,000	\$ 25,000	\$ -	\$ -

CIP BUDGET
BIDDEFORD CAPITAL IMPROVEMENT PROGRAM
FY24 Viewing Sheet
PROJECT DESCRIPTION FORM

DEPARTMENT:	Recreation
CIP NAME:	Community Center Playground

CIP NUMBER: (DEPT-YR-#)	REC-FY24-002
DEPARTMENT NUMBER	002
PROJECT PRIORITY	0

ESTIMATED TOTAL COST	\$ 68,000
ESTIMATED COST FY2024	\$ -
ESTIMATED COST FY2025-2028	\$ 68,000

CITY SHARE FY2024	\$ -
CITY SHARE FY2025-2028	\$ 68,000

1. DESCRIPTION OF PROJECT	Community Center Playground upgrades and replacement.
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2. NEED AND IMPACT OF PROJECT	As the only playground available in the area (closest playground Clifford Park), the densely populated area provides few options for children to safely play in a public space.
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3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PALNNING DOCS:	N/A
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4. YEARS PREVIOUSLY ON THE BIDDCIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2019	FY2020	FY2021	FY2022	FY2023
	Funding Recd	\$ -	\$ -	\$ -	\$ -	\$ -

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED:	New playground equipment.
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6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED:	Identified need by staff.
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7. ANY RELATED DEPARTMENT OR CITY PROJECTS:	N/A
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8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	COB	COB	100%	\$ 68,000	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE):	0
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10. OTHER INFO:	68000
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
TOTAL PROJECT COST	\$ -	\$ -	\$ 68,000	\$ -	\$ -	\$ -
NON CITY SHARE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
CITY SHARE	\$ -	\$ -	\$ 68,000	\$ -	\$ -	\$ -

CIP BUDGET
BIDDEFORD CAPITAL IMPROVEMENT PROGRAM
FY24 Viewing Sheet
PROJECT DESCRIPTION FORM

DEPARTMENT:	Recreation
CIP NAME:	Doran Field

CIP NUMBER: (DEPT-YR-#)	REC-FY24-003
DEPARTMENT NUMBER	003
PROJECT PRIORITY	0

ESTIMATED TOTAL COST	\$ 30,000
ESTIMATED COST FY2024	\$ 20,000
ESTIMATED COST FY2025-2028	\$ 10,000

CITY SHARE FY2024	\$ 20,000
CITY SHARE FY2025-2028	\$ 10,000

1. DESCRIPTION OF PROJECT	Field reconfiguration, facility completion, elimination of aged playground, relocation of batting cage, dugout repairs.
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2. NEED AND IMPACT OF PROJECT	Supports continued work on field improvements.
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3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PALNNING DOCS:	N/A
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4. YEARS PREVIOUSLY ON THE BIDDIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2019	FY2020	FY2021	FY2022	FY2023
	Funding Recd	\$ -	\$ -	\$ -	\$ -	\$ -

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED:	N/A
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6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED:	In house estimates and field study.
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7. ANY RELATED DEPARTMENT OR CITY PROJECTS:	School department is funding and constructing the restrooms-press box and have also installed a new scoreboard to support the home field for BHS Softball.
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8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	COB	COB	100%	\$ 30,000	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0
	0	Supports	Increase	\$ -	0

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE):	0
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10. OTHER INFO:	20000
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
TOTAL PROJECT COST	\$ -	\$ 20,000	\$ -	\$ -	\$ 10,000	\$ -
NON CITY SHARE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
CITY SHARE	\$ -	\$ 20,000	\$ -	\$ -	\$ 10,000	\$ -

CIP BUDGET
BIDDEFORD CAPITAL IMPROVEMENT PROGRAM
FY24 Viewing Sheet
PROJECT DESCRIPTION FORM

DEPARTMENT:	Recreation
CIP NAME:	Seasonal Ice Rink

CIP NUMBER: (DEPT-YR-#)	REC-FY24-004
DEPARTMENT NUMBER	004
PROJECT PRIORITY	0

ESTIMATED TOTAL COST	\$ 30,000
ESTIMATED COST FY2024	\$ -
ESTIMATED COST FY2025-2028	\$ 30,000

CITY SHARE FY2024	\$ -
CITY SHARE FY2025-2028	\$ 30,000

1. DESCRIPTION OF PROJECT	Temp ice for Mechanics Park.
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2. NEED AND IMPACT OF PROJECT	Offers a downtown winter activity.
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3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PALNNING DOCS:	N/A
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4. YEARS PREVIOUSLY ON THE BIDDIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2019	FY2020	FY2021	FY2022	FY2023
	Funding Recd	\$ -	\$ -	\$ -	\$ -	\$ -

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED:	Nice Rink or similar, staffing to install, maintain and manage each year.
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6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED:	Staff & Recreation Commission
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7. ANY RELATED DEPARTMENT OR CITY PROJECTS:	N/A
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8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	COB	COB	100%	\$ 30,000	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE):	0
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10. OTHER INFO:	0
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
TOTAL PROJECT COST	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 30,000
NON CITY SHARE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
CITY SHARE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 30,000

CIP BUDGET
BIDDEFORD CAPITAL IMPROVEMENT PROGRAM
FY24 Viewing Sheet
PROJECT DESCRIPTION FORM

DEPARTMENT:	Recreation
CIP NAME:	Memorial Park

CIP NUMBER: (DEPT-YR-#)	REC-FY24-005
DEPARTMENT NUMBER	005
PROJECT PRIORITY	3

ESTIMATED TOTAL COST	\$ 68,800
ESTIMATED COST FY2024	\$ 47,000
ESTIMATED COST FY2025-2028	\$ 21,800

CITY SHARE FY2024	\$ 47,000
CITY SHARE FY2025-2028	\$ 21,800

1. DESCRIPTION OF PROJECT	Repair tennis court lighting issue, improve challenger dugouts (middle field), playground updates.
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2. NEED AND IMPACT OF PROJECT	General park improvements.
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3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PALNNING DOCS:	N/A
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4. YEARS PREVIOUSLY ON THE BIDDIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2019	FY2020	FY2021	FY2022	FY2023
	Funding Recd	\$ -	\$ -	\$ -	\$ -	\$ -

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED:	N/A
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6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED:	In house and vendor estimates.
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7. ANY RELATED DEPARTMENT OR CITY PROJECTS:	N/A
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8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	COB	COB	100%	\$ 68,800	12,000 reallocated carryover 22-23
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE):	0
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10. OTHER INFO:	0
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
TOTAL PROJECT COST	\$ -	\$ 47,000	\$ -	\$ 15,800	\$ 6,000	\$ -
NON CITY SHARE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
CITY SHARE	\$ -	\$ 47,000	\$ -	\$ 15,800	\$ 6,000	\$ -

CIP BUDGET
BIDDEFORD CAPITAL IMPROVEMENT PROGRAM
FY24 Viewing Sheet
PROJECT DESCRIPTION FORM

DEPARTMENT:	Recreation
CIP NAME:	Park Fence Repair

CIP NUMBER: (DEPT-YR-#)	REC-FY24-006
DEPARTMENT NUMBER	006
PROJECT PRIORITY	0

ESTIMATED TOTAL COST	\$ 14,000
ESTIMATED COST FY2024	\$ -
ESTIMATED COST FY2025-2028	\$ 14,000

CITY SHARE FY2024	\$ -
CITY SHARE FY2025-2028	\$ 14,000

1. DESCRIPTION OF PROJECT	Clifford Park Fence repairs near parking lot and tennis court, St. Louis interior fence, Maintenance gate at Rotary Park.
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2. NEED AND IMPACT OF PROJECT	Maintain facility for continued use and appearance.
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3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PALNNGING DOCS:	N/A
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4. YEARS PREVIOUSLY ON THE BIDDIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2019	FY2020	FY2021	FY2022	FY2023
	Funding Recd	\$ -	\$ -	\$ -	\$ -	\$ -

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED:	N/A
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6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED:	Estimate only.
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7. ANY RELATED DEPARTMENT OR CITY PROJECTS:	N/A
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8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	COB	COB	100%	\$ 14,000	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0
	0	0	4' and 6'	\$ -	0
	0	0		\$ -	0

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE):	0
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10. OTHER INFO:	0
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
TOTAL PROJECT COST	\$ -	\$ -	\$ -	\$ -	\$ 7,000	\$ 7,000
NON CITY SHARE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
CITY SHARE	\$ -	\$ -	\$ -	\$ -	\$ 7,000	\$ 7,000

CIP BUDGET
BIDDEFORD CAPITAL IMPROVEMENT PROGRAM
FY24 Viewing Sheet
PROJECT DESCRIPTION FORM

DEPARTMENT:	Recreation
CIP NAME:	Pierson's Lane Playground

CIP NUMBER: (DEPT-YR-#)	REC-FY24-008
DEPARTMENT NUMBER	008
PROJECT PRIORITY	0

ESTIMATED TOTAL COST	\$ 30,000
ESTIMATED COST FY2024	\$ -
ESTIMATED COST FY2025-2028	\$ 30,000

CITY SHARE FY2024	\$ -
CITY SHARE FY2025-2028	\$ 30,000

1. DESCRIPTION OF PROJECT	Playground upgrades and fencing repair and addition of stockade fence between playground and Bacon Street Apt.
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2. NEED AND IMPACT OF PROJECT	Fence to help keep playground clean.
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3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PALNNING DOCS:	N/A
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4. YEARS PREVIOUSLY ON THE BIDDIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2019	FY2020	FY2021	FY2022	FY2023
	Funding Recd	\$ -	\$ -	\$ -	\$ -	\$ -

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED:	Fencing
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6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED:	Trash from neighboring apartment building filtering to the playground. General upkeep of playground equipment.
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7. ANY RELATED DEPARTMENT OR CITY PROJECTS:	N/A
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8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	COB	COB	100%	\$ 30,000	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE):	0
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10. OTHER INFO:	0
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
TOTAL PROJECT COST	\$ -	\$ -	\$ -	\$ -	\$ 30,000	\$ -
NON CITY SHARE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
CITY SHARE	\$ -	\$ -	\$ -	\$ -	\$ 30,000	\$ -

CIP BUDGET
BIDDEFORD CAPITAL IMPROVEMENT PROGRAM
FY24 Viewing Sheet
PROJECT DESCRIPTION FORM

DEPARTMENT:	Recreation
CIP NAME:	Pool Beach Ramp

CIP NUMBER: (DEPT-YR-#)	REC-FY24-009
DEPARTMENT NUMBER	009
PROJECT PRIORITY	0

ESTIMATED TOTAL COST	\$ 75,000
ESTIMATED COST FY2024	\$ -
ESTIMATED COST FY2025-2028	\$ 75,000

CITY SHARE FY2024	\$ -
CITY SHARE FY2025-2028	\$ 75,000

1. DESCRIPTION OF PROJECT	Ramp improvements and lot reconfiguration to improve parking and traffic flow.
---------------------------	--

2. NEED AND IMPACT OF PROJECT	Update ramp to improve conditions and access to bathhouse and improve parking and traffic flow in part due to the increased size of vehicles.
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3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PALNNGING DOCS:	N/A
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4. YEARS PREVIOUSLY ON THE BIDDIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2019	FY2020	FY2021	FY2022	FY2023
	Funding Recd	\$ -	\$ -	\$ -	\$ -	\$ -

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED:	0
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6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED:	In house.
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7. ANY RELATED DEPARTMENT OR CITY PROJECTS:	0
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8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	COB	COB	100%	\$ 75,000	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE):	0
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10. OTHER INFO:	0
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
TOTAL PROJECT COST	\$ -	\$ -	\$ 75,000	\$ -	\$ -	\$ -
NON CITY SHARE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
CITY SHARE	\$ -	\$ -	\$ 75,000	\$ -	\$ -	\$ -

CIP BUDGET
BIDDEFORD CAPITAL IMPROVEMENT PROGRAM
FY24 Viewing Sheet
PROJECT DESCRIPTION FORM

DEPARTMENT:	Recreation
CIP NAME:	Portable Stage

CIP NUMBER: (DEPT-YR-#)	REC-FY24-010
DEPARTMENT NUMBER	010
PROJECT PRIORITY	0

ESTIMATED TOTAL COST	\$ 12,000
ESTIMATED COST FY2024	\$ -
ESTIMATED COST FY2025-2028	\$ 12,000

CITY SHARE FY2024	\$ -
CITY SHARE FY2025-2028	\$ 12,000

1. DESCRIPTION OF PROJECT	Portable stage for community events.
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2. NEED AND IMPACT OF PROJECT	Use in special events and park performances.
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3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PALNNING DOCS:	N/A
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4. YEARS PREVIOUSLY ON THE BIDDIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2019	FY2020	FY2021	FY2022	FY2023
	Funding Recd	\$ -	\$ -	\$ -	\$ -	\$ -

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED:	N/A
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6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED:	Recreation Commission & website.
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7. ANY RELATED DEPARTMENT OR CITY PROJECTS:	N/A
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8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	COB	COB	100%	\$ 12,000	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE):	0
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10. OTHER INFO:	0
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
TOTAL PROJECT COST	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 12,000
NON CITY SHARE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
CITY SHARE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 12,000

CIP BUDGET
BIDDEFORD CAPITAL IMPROVEMENT PROGRAM
FY24 Viewing Sheet
PROJECT DESCRIPTION FORM

DEPARTMENT:	Recreation
CIP NAME:	Property Purchase- Gagne

CIP NUMBER: (DEPT-YR-#)	REC-FY24-011
DEPARTMENT NUMBER	011
PROJECT PRIORITY	0

ESTIMATED TOTAL COST	\$ 150,000
ESTIMATED COST FY2024	\$ -
ESTIMATED COST FY2025-2028	\$ 150,000

CITY SHARE FY2024	\$ -
CITY SHARE FY2025-2028	\$ 150,000

1. DESCRIPTION OF PROJECT	Gagne Property Purchase.
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2. NEED AND IMPACT OF PROJECT	To tie the two city parcels together at Mechanics Park. This will complete Mechanics park property.
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3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PALNNING DOCS:	2006 CIP
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4. YEARS PREVIOUSLY ON THE BIDDIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2019	FY2020	FY2021	FY2022	FY2023
	Funding Recd	\$ -	\$ -	\$ -	\$ -	\$ -

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED:	N/A
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6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED:	Staff
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7. ANY RELATED DEPARTMENT OR CITY PROJECTS:	N/A
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8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	GRA-FED	FEMA	90%	\$ 135,000	0
	COB	0	10%	\$ 15,000	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0
	0	0	Funds may be	\$ -	0

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE):	0
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10. OTHER INFO:	0
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
TOTAL PROJECT COST	\$ -	\$ -	\$ 150,000	\$ -	\$ -	\$ -
NON CITY SHARE	\$ -	\$ -	\$ 135,000	\$ -	\$ -	\$ -
CITY SHARE	\$ -	\$ -	\$ 15,000	\$ -	\$ -	\$ -

CIP BUDGET
BIDDEFORD CAPITAL IMPROVEMENT PROGRAM
FY24 Viewing Sheet
PROJECT DESCRIPTION FORM

DEPARTMENT:	Recreation
CIP NAME:	Rotary Park Complex

CIP NUMBER: (DEPT-YR-#)	REC-FY24-012
DEPARTMENT NUMBER	012
PROJECT PRIORITY	1

ESTIMATED TOTAL COST	\$ 1,227,288
ESTIMATED COST FY2024	\$ 164,000
ESTIMATED COST FY2025-2028	\$ 1,063,288

CITY SHARE FY2024	\$ 164,000
CITY SHARE FY2025-2028	\$ 1,063,288

1. DESCRIPTION OF PROJECT	Next projects include Martel Field backstop repair and dog park lighting.
---------------------------	---

2. NEED AND IMPACT OF PROJECT	Backstop is in need of replacement due to its current condition- dog park is heavily used and lighting will extend operating hours in fall and winter.
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3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PALNNING DOCS:	N/A
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4. YEARS PREVIOUSLY ON THE BIDDIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2019	FY2020	FY2021	FY2022	FY2023
	Funding Recd	\$ -	\$ 75,000	\$ -	\$ 43,000	\$ -

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED:	N/A
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6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED:	Master plan estimates.
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7. ANY RELATED DEPARTMENT OR CITY PROJECTS:	2009 Master Plan
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8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	COB	COB	100%	\$ 1,227,288	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE):	0
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10. OTHER INFO:	139000
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
TOTAL PROJECT COST	\$ 432,962	\$ 164,000	\$ 294,148	\$ 431,652	\$ 337,488	\$ -
NON CITY SHARE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
CITY SHARE	\$ 432,962	\$ 164,000	\$ 294,148	\$ 431,652	\$ 337,488	\$ -

CIP BUDGET
BIDDEFORD CAPITAL IMPROVEMENT PROGRAM
FY24 Viewing Sheet
PROJECT DESCRIPTION FORM

DEPARTMENT:	Recreation
CIP NAME:	Shevenell Park

CIP NUMBER: (DEPT-YR-#)	REC-FY24-013
DEPARTMENT NUMBER	013
PROJECT PRIORITY	0

ESTIMATED TOTAL COST	\$ 185,000
ESTIMATED COST FY2024	\$ -
ESTIMATED COST FY2025-2028	\$ 185,000

CITY SHARE FY2024	\$ -
CITY SHARE FY2025-2028	\$ 185,000

1. DESCRIPTION OF PROJECT	Park Renovation.
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2. NEED AND IMPACT OF PROJECT	Park is outdated, ground is uneven due to mature trees creating tripping hazards. Year one funds are for design work.
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3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PALNNING DOCS:	Initial plans 2005.
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4. YEARS PREVIOUSLY ON THE BIDDIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2019	FY2020	FY2021	FY2022	FY2023
	Funding Recd	\$ -	\$ -	\$ -	\$ -	\$ -

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED:	N/A
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6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED:	Originated from Recreation Commission, was identified from HOB as well along with the Adopt-A Park. With efforts to improve downtown core.
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7. ANY RELATED DEPARTMENT OR CITY PROJECTS:	N/A
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8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	COB	COB	100%	\$ 185,000	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE):	0
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10. OTHER INFO:	35197
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
TOTAL PROJECT COST	\$ -	\$ -	\$ 35,000	\$ 150,000	\$ -	\$ -
NON CITY SHARE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
CITY SHARE	\$ -	\$ -	\$ 35,000	\$ 150,000	\$ -	\$ -

CIP BUDGET
BIDDEFORD CAPITAL IMPROVEMENT PROGRAM
FY24 Viewing Sheet
PROJECT DESCRIPTION FORM

DEPARTMENT:	Recreation
CIP NAME:	Park Amenities-1

CIP NUMBER: (DEPT-YR-#)	REC-FY24-014
DEPARTMENT NUMBER	014
PROJECT PRIORITY	0

ESTIMATED TOTAL COST	\$ 35,000
ESTIMATED COST FY2024	\$ 8,000
ESTIMATED COST FY2025-2028	\$ 27,000

CITY SHARE FY2024	\$ 8,000
CITY SHARE FY2025-2028	\$ 27,000

1. DESCRIPTION OF PROJECT	Addition and replacement of items such as grills, picnic tables, benches, kiosk and bike racks.
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2. NEED AND IMPACT OF PROJECT	Continuing efforts to enhance the parks.
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3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PALNNGING DOCS:	0
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4. YEARS PREVIOUSLY ON THE BIDDIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2019	FY2020	FY2021	FY2022	FY2023
	Funding Recd	\$ -	\$ -	\$ 2,500	\$ 2,500	\$ 1,400

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED:	0
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6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED:	In house.
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7. ANY RELATED DEPARTMENT OR CITY PROJECTS:	0
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8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	COB	COB	100%	\$ 35,000	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE):	0
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10. OTHER INFO:	0
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
TOTAL PROJECT COST	\$ -	\$ 8,000	\$ 6,750	\$ 6,750	\$ 6,750	\$ -
NON CITY SHARE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
CITY SHARE	\$ -	\$ 8,000	\$ 6,750	\$ 6,750	\$ 6,750	\$ 6,750

CIP BUDGET
BIDDEFORD CAPITAL IMPROVEMENT PROGRAM
FY24 Viewing Sheet
PROJECT DESCRIPTION FORM

DEPARTMENT:	Recreation
CIP NAME:	Mobile Restroom

CIP NUMBER: (DEPT-YR-#)	REC-FY24-015
DEPARTMENT NUMBER	015
PROJECT PRIORITY	0

ESTIMATED TOTAL COST	\$ 25,000
ESTIMATED COST FY2024	\$ -
ESTIMATED COST FY2025-2028	\$ 25,000

CITY SHARE FY2024	\$ -
CITY SHARE FY2025-2028	\$ 25,000

1. DESCRIPTION OF PROJECT	Use for special events.
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2. NEED AND IMPACT OF PROJECT	Currently use rental units.
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3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PALNNING DOCS:	N/A
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4. YEARS PREVIOUSLY ON THE BIDDIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2019	FY2020	FY2021	FY2022	FY2023
	Funding Recd	\$ -	\$ -	\$ -	\$ -	\$ -

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED:	N/A
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6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED:	Staff, estimate from website.
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7. ANY RELATED DEPARTMENT OR CITY PROJECTS:	N/A
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8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	COB	COB	100%	\$ 25,000	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE):	0
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10. OTHER INFO:	0
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
TOTAL PROJECT COST	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 25,000
NON CITY SHARE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
CITY SHARE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 25,000

CIP BUDGET
BIDDEFORD CAPITAL IMPROVEMENT PROGRAM
FY24 Viewing Sheet
PROJECT DESCRIPTION FORM

DEPARTMENT:	Recreation
CIP NAME:	St Louis Field Complex

CIP NUMBER: (DEPT-YR-#)	REC-FY24-016
DEPARTMENT NUMBER	016
PROJECT PRIORITY	5

ESTIMATED TOTAL COST	\$ 2,200,000
ESTIMATED COST FY2024	\$ 380,000
ESTIMATED COST FY2025-2028	\$ 1,820,000

CITY SHARE FY2024	\$ 380,000
CITY SHARE FY2025-2028	\$ 1,820,000

1. DESCRIPTION OF PROJECT	Field I seating, perimeter fencing replacement on Hill, South and Prospect Streets, Field II bleacher replacement, irrigation field I. Restroom renovation at St. Louis facility.
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2. NEED AND IMPACT OF PROJECT	General maintenance and site development.
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3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PALNNGING DOCS:	Field study 2017 and Field plans from Weston & Sampson 2021.
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4. YEARS PREVIOUSLY ON THE BIDDIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2019	FY2020	FY2021	FY2022	FY2023
	Funding Recd	\$ 75,000	\$ -	\$ 151,000	\$ -	\$ 151,000

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED:	N/A
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6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED:	Weston & Sampson estimates.
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7. ANY RELATED DEPARTMENT OR CITY PROJECTS:	0
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8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	COB	COB	100%	\$ 2,200,000	Year one seating field I, Year two
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE):	0
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10. OTHER INFO:	0
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
TOTAL PROJECT COST	\$ 240,000	\$ 380,000	\$ 455,000	\$ 455,000	\$ 455,000	\$ 455,000
NON CITY SHARE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
CITY SHARE	\$ 240,000	\$ 380,000	\$ 455,000	\$ 455,000	\$ 455,000	\$ 455,000

CIP BUDGET
BIDDEFORD CAPITAL IMPROVEMENT PROGRAM
FY24 Viewing Sheet
PROJECT DESCRIPTION FORM

DEPARTMENT:	Recreation
CIP NAME:	Splash Pad

CIP NUMBER: (DEPT-YR-#)	REC-FY24-017
DEPARTMENT NUMBER	017
PROJECT PRIORITY	0

ESTIMATED TOTAL COST	\$ 500,000
ESTIMATED COST FY2024	\$ -
ESTIMATED COST FY2025-2028	\$ 500,000

CITY SHARE FY2024	\$ -
CITY SHARE FY2025-2028	\$ 500,000

1. DESCRIPTION OF PROJECT	Recreational Splash pad.
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2. NEED AND IMPACT OF PROJECT	May consider an option if Rotary Park waterfront is lost due to erosion issues at the beach.
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3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PALNNING DOCS:	0
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4. YEARS PREVIOUSLY ON THE BIDDIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2019	FY2020	FY2021	FY2022	FY2023
	Funding Recd	\$ -	\$ -	\$ -	\$ -	\$ -

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED:	Maintenance of the facility, custodial care, filtration, water cost, staff supervision.
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6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED:	Staff, Recreation Commission
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7. ANY RELATED DEPARTMENT OR CITY PROJECTS:	N/A
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8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	COB	COB	100%	\$ 500,000	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE):	0
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10. OTHER INFO:	0
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
TOTAL PROJECT COST	\$ -	\$ -	\$ -	\$ 500,000	\$ -	\$ -
NON CITY SHARE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
CITY SHARE	\$ -	\$ -	\$ -	\$ 500,000	\$ -	\$ -

CIP BUDGET
BIDDEFORD CAPITAL IMPROVEMENT PROGRAM
FY24 Viewing Sheet
PROJECT DESCRIPTION FORM

DEPARTMENT:	Recreation
CIP NAME:	Community Center Myrtle Street Lot

CIP NUMBER: (DEPT-YR-#)	REC-FY24-018
DEPARTMENT NUMBER	018
PROJECT PRIORITY	0

ESTIMATED TOTAL COST	\$ 75,000
ESTIMATED COST FY2024	\$ 75,000
ESTIMATED COST FY2025-2028	\$ -

CITY SHARE FY2024	\$ 75,000
CITY SHARE FY2025-2028	\$ -

1. DESCRIPTION OF PROJECT	Regrade and pave myrtle Street lot.
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2. NEED AND IMPACT OF PROJECT	Lot in disrepair.
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3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PALNNG DOCS:	0
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4. YEARS PREVIOUSLY ON THE BIDDIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2019	FY2020	FY2021	FY2022	FY2023
	Funding Recd	\$ -	\$ -	\$ -	\$ -	\$ -

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED:	Contract Services
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6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED:	Project has been needed for many years.
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7. ANY RELATED DEPARTMENT OR CITY PROJECTS:	Community center renovations.
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8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	COB	COB	100%	\$ 75,000	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE):	0
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10. OTHER INFO:	0
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
TOTAL PROJECT COST	\$ -	\$ 75,000	\$ -	\$ -	\$ -	\$ -
NON CITY SHARE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
CITY SHARE	\$ -	\$ 75,000	\$ -	\$ -	\$ -	\$ -

CIP BUDGET
BIDDEFORD CAPITAL IMPROVEMENT PROGRAM
FY24 Viewing Sheet
PROJECT DESCRIPTION FORM

DEPARTMENT:	Recreation
CIP NAME:	Field Rehab

CIP NUMBER: (DEPT-YR-#)	REC-FY24-019
DEPARTMENT NUMBER	019
PROJECT PRIORITY	0

ESTIMATED TOTAL COST	\$ 50,000
ESTIMATED COST FY2024	\$ -
ESTIMATED COST FY2025-2028	\$ 50,000

CITY SHARE FY2024	\$ -
CITY SHARE FY2025-2028	\$ 50,000

1. DESCRIPTION OF PROJECT	After years of cutting back the arc of the infields, additional turf is required on occasion to restore the infield when needed.
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2. NEED AND IMPACT OF PROJECT	Help to maintain the infields.
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3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PALNNGING DOCS:	0
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4. YEARS PREVIOUSLY ON THE BIDDIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2019	FY2020	FY2021	FY2022	FY2023
	Funding Recd	\$ -	\$ -	\$ -	\$ -	\$ -

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED:	0
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6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED:	In house
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7. ANY RELATED DEPARTMENT OR CITY PROJECTS:	0
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8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	COB	SRF	100%	\$ 50,000	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE):	0
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10. OTHER INFO:	Work expected to be contracted out with assistance of parks dept.
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
TOTAL PROJECT COST	\$ -	\$ -	\$ -	\$ 25,000	\$ -	\$ 25,000
NON CITY SHARE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
CITY SHARE	\$ -	\$ -	\$ -	\$ 25,000	\$ -	\$ 25,000

CIP BUDGET
BIDDEFORD CAPITAL IMPROVEMENT PROGRAM
FY24 Viewing Sheet
PROJECT DESCRIPTION FORM

DEPARTMENT:	Recreation
CIP NAME:	Disc Golf- Reconfiguration-Expansion

CIP NUMBER: (DEPT-YR-#)	REC-FY24-020
DEPARTMENT NUMBER	020
PROJECT PRIORITY	0

ESTIMATED TOTAL COST	\$ 20,000
ESTIMATED COST FY2024	\$ 20,000
ESTIMATED COST FY2025-2028	\$ -

CITY SHARE FY2024	\$ 20,000
CITY SHARE FY2025-2028	\$ -

1. DESCRIPTION OF PROJECT	Expansion of the 9 hole disc golf course to a 18 hole course.
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2. NEED AND IMPACT OF PROJECT	Expands the already successful course to enhance the park experience for those invlved in the sport. An expanded course would also allow for tournament play.
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3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PALNNG DOCS:	0
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4. YEARS PREVIOUSLY ON THE BIDDIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2019	FY2020	FY2021	FY2022	FY2023
	Funding Recd	\$ -	\$ -	\$ -	\$ -	\$ -

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED:	None
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6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED:	In house
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7. ANY RELATED DEPARTMENT OR CITY PROJECTS:	0
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8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	COB	SRF	100%	\$ 20,000	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE):	0
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10. OTHER INFO:	0
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
TOTAL PROJECT COST	\$ -	\$ 20,000	\$ -	\$ -	\$ -	\$ -
NON CITY SHARE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
CITY SHARE	\$ -	\$ 20,000	\$ -	\$ -	\$ -	\$ -

CIP BUDGET
BIDDEFORD CAPITAL IMPROVEMENT PROGRAM
FY24 Viewing Sheet
PROJECT DESCRIPTION FORM

DEPARTMENT:	Recreation
CIP NAME:	Pump Station Rehab-Rotary Park

CIP NUMBER: (DEPT-YR-#)	REC-FY24-021
DEPARTMENT NUMBER	021
PROJECT PRIORITY	2

ESTIMATED TOTAL COST	\$ 11,000
ESTIMATED COST FY2024	\$ 11,000
ESTIMATED COST FY2025-2028	\$ -

CITY SHARE FY2024	\$ 11,000
CITY SHARE FY2025-2028	\$ -

1. DESCRIPTION OF PROJECT	Replacing the sewage pumps at the Rortary Park bathhouse.
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2. NEED AND IMPACT OF PROJECT	The bathhouse serves a great number of people through the season not just beach goers but also camp programs, youth football along with other programs.
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3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PALNNING DOCS:	0
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4. YEARS PREVIOUSLY ON THE BIDDIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2019	FY2020	FY2021	FY2022	FY2023
	Funding Recd	\$ -	\$ -	\$ -	\$ -	\$ -

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED:	0
--	---

6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED:	Staff at the treatment plant have identified these pumps as in dager of failing. If this occurs it could cause the bathhouse to be shutterd and require multiple trips from the vac truck to maintain the facility during a season they are alredy very busy.
---	---

7. ANY RELATED DEPARTMENT OR CITY PROJECTS:	0
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8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	COB	0	100%	\$ 11,000	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE):	Concern over the aged pumps failing by wastewater staff.
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10. OTHER INFO:	0
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
TOTAL PROJECT COST	\$ -	\$ 11,000	\$ -	\$ -	\$ -	\$ -
NON CITY SHARE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
CITY SHARE	\$ -	\$ 11,000	\$ -	\$ -	\$ -	\$ -

CIP BUDGET
BIDDEFORD CAPITAL IMPROVEMENT PROGRAM
FY24 Viewing Sheet
PROJECT DESCRIPTION FORM

DEPARTMENT:	Wastewater Treatment Plant
CIP NAME:	Private I/I

CIP NUMBER: (DEPT-YR-#)	WWT-FY24-001
DEPARTMENT NUMBER	001
PROJECT PRIORITY	2

ESTIMATED TOTAL COST	\$ 1,500,000
ESTIMATED COST FY2024	\$ 300,000
ESTIMATED COST FY2025-2028	\$ 1,200,000

CITY SHARE FY2024	\$ 300,000
CITY SHARE FY2025-2028	\$ 1,200,000

1. DESCRIPTION OF PROJECT	Assist in removal of private I/I from flat roofs and sump pumps
---------------------------	---

2. NEED AND IMPACT OF PROJECT	Reduction in storm water flow to WWTF and CSO outfalls
-------------------------------	--

3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PALNNGING DOCS:	CSO Master Plan Phase II
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4. YEARS PREVIOUSLY ON THE BIDDIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2019	FY2020	FY2021	FY2022	FY2023
	Funding Recd	\$ -	\$ -	\$ -	\$ -	\$ 300,000

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED:	0
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6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED:	Staff estimates
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7. ANY RELATED DEPARTMENT OR CITY PROJECTS:	0
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8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	WWF	0	100%	\$ 1,500,000	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE):	0
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10. OTHER INFO:	0
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
TOTAL PROJECT COST	\$ -	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000
NON CITY SHARE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
CITY SHARE	\$ -	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000

CIP BUDGET
BIDDEFORD CAPITAL IMPROVEMENT PROGRAM
FY24 Viewing Sheet
PROJECT DESCRIPTION FORM

DEPARTMENT:	Wastewater Treatment Plant
CIP NAME:	GIS Mapping

CIP NUMBER: (DEPT-YR-#)	WWT-FY24-002
DEPARTMENT NUMBER	002
PROJECT PRIORITY	1

ESTIMATED TOTAL COST	\$ 500,000
ESTIMATED COST FY2024	\$ 125,000
ESTIMATED COST FY2025-2028	\$ 375,000

CITY SHARE FY2024	\$ 125,000
CITY SHARE FY2025-2028	\$ 375,000

1. DESCRIPTION OF PROJECT	Updates to GIS system and improved accuracy of sewer maps
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2. NEED AND IMPACT OF PROJECT	Accurate mapping is essential to planning for asset management and CSO abatement
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3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PALNNING DOCS:	MS4 Stormwater Plan, CSO Mater Plan
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4. YEARS PREVIOUSLY ON THE BIDDIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2019	FY2020	FY2021	FY2022	FY2023
	Funding Recd	\$ -	\$ -	\$ -	\$ -	\$ 125,000

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED:	0
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6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED:	0
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7. ANY RELATED DEPARTMENT OR CITY PROJECTS:	GIS
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8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	WWF	0	100%	\$ 500,000	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE):	Mapping needs to be updated to verify the attributes and to create a digital database. MS4 requirements are making digital sewer mapping necessary. We are at this time required to have the Thatcher Brook watershed sewer system digitally mapped. The current data is incomplete and needs to be updated. Also included in this is the conversion of old sewer inspection reports to the new Granite.net system we currently use.
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10. OTHER INFO:	In the early 2000's the City's combined sewer system maps were converted from paper to digital by CDM engineers. Cost limitations at the time only allowed for the conversion of paper maps to digital. No field verification work was
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
TOTAL PROJECT COST	\$ -	\$ 125,000	\$ 125,000	\$ 125,000	\$ 125,000	\$ -
NON CITY SHARE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
CITY SHARE	\$ -	\$ 125,000	\$ 125,000	\$ 125,000	\$ 125,000	\$ -

CIP BUDGET
BIDDEFORD CAPITAL IMPROVEMENT PROGRAM
FY24 Viewing Sheet
PROJECT DESCRIPTION FORM

DEPARTMENT:	Wastewater Treatment Plant
CIP NAME:	Sewer Pipe Rehab (General I/I Removal)

CIP NUMBER: (DEPT-YR-#)	WWT-FY24-003
DEPARTMENT NUMBER	003
PROJECT PRIORITY	1

ESTIMATED TOTAL COST	\$ 1,750,000
ESTIMATED COST FY2024	\$ 350,000
ESTIMATED COST FY2025-2028	\$ 1,400,000

CITY SHARE FY2024	\$ 350,000
CITY SHARE FY2025-2028	\$ 1,400,000

1. DESCRIPTION OF PROJECT	Trenchless lining projects to begin to rehabilitate the collections system
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2. NEED AND IMPACT OF PROJECT	Repair aging infrastructure. Remove infiltration from old leaky pipes.
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3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PALNNING DOCS:	CSO Master Plan
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4. YEARS PREVIOUSLY ON THE BIDDIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2019	FY2020	FY2021	FY2022	FY2023
	Funding Recd	\$ -	\$ -	\$ -	\$ -	\$ 350,000

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED:	Consultants/Contractors
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6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED:	Staff estimate. Will have more refined costs after asset condition map is completed in 2022.
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7. ANY RELATED DEPARTMENT OR CITY PROJECTS:	0
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8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	WWF	0	100%	\$ 1,750,000	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE):	Leaking pipe system, adds flow to the system and increases treatment costs and increases CSO activity. An old system is also more prone to backups and sink holes. Required by CSO Master Plan Phase II
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10. OTHER INFO:	0
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
TOTAL PROJECT COST	\$ -	\$ 350,000	\$ 350,000	\$ 350,000	\$ 350,000	\$ 350,000
NON CITY SHARE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
CITY SHARE	\$ -	\$ 350,000	\$ 350,000	\$ 350,000	\$ 350,000	\$ 350,000

CIP BUDGET
BIDDEFORD CAPITAL IMPROVEMENT PROGRAM
FY24 Viewing Sheet
PROJECT DESCRIPTION FORM

DEPARTMENT:	Wastewater Treatment Plant
CIP NAME:	Flow Monitoring - I/I Studies

CIP NUMBER: (DEPT-YR-#)	WWT-FY24-004
DEPARTMENT NUMBER	004
PROJECT PRIORITY	1

ESTIMATED TOTAL COST	\$ 400,000
ESTIMATED COST FY2024	\$ 80,000
ESTIMATED COST FY2025-2028	\$ 320,000

CITY SHARE FY2024	\$ 80,000
CITY SHARE FY2025-2028	\$ 320,000

1. DESCRIPTION OF PROJECT	Flow monitoring - I/I study
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2. NEED AND IMPACT OF PROJECT	Needed for prioritizing future separation and I/I removal projects
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3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PALNNING DOCS:	CSO Master Plan
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4. YEARS PREVIOUSLY ON THE BIDDIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2019	FY2020	FY2021	FY2022	FY2023
	Funding Recd	\$ -	\$ -	\$ -	\$ -	\$ 80,000

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED:	Contractors/Consultants
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6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED:	Staff and Consultants
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7. ANY RELATED DEPARTMENT OR CITY PROJECTS:	0
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8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	WWF	0	100%	\$ 400,000	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE):	Required by CSO Master Plan for planning future CSO projects.
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10. OTHER INFO:	0
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
TOTAL PROJECT COST	\$ -	\$ 80,000	\$ 80,000	\$ 80,000	\$ 80,000	\$ 80,000
NON CITY SHARE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
CITY SHARE	\$ -	\$ 80,000	\$ 80,000	\$ 80,000	\$ 80,000	\$ 80,000

CIP BUDGET
BIDDEFORD CAPITAL IMPROVEMENT PROGRAM
FY24 Viewing Sheet
PROJECT DESCRIPTION FORM

DEPARTMENT:	Wastewater Treatment Plant
CIP NAME:	CSO Phase III Master Plan

CIP NUMBER: (DEPT-YR-#)	WWT-FY24-005
DEPARTMENT NUMBER	005
PROJECT PRIORITY	1

ESTIMATED TOTAL COST	\$ 250,000
ESTIMATED COST FY2024	\$ 150,000
ESTIMATED COST FY2025-2028	\$ 100,000

CITY SHARE FY2024	\$ 150,000
CITY SHARE FY2025-2028	\$ 100,000

1. DESCRIPTION OF PROJECT	CSO Phase III Master Plan
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2. NEED AND IMPACT OF PROJECT	Required by CSO Master Plan Phase II
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3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PALNNG DOCS:	Required by the CSO Master Plan Phase II
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4. YEARS PREVIOUSLY ON THE BIDDIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2019	FY2020	FY2021	FY2022	FY2023
	Funding Recd	\$ -	\$ -	\$ -	\$ -	\$ 150,000

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED:	Consultants
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6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED:	0
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7. ANY RELATED DEPARTMENT OR CITY PROJECTS:	0
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8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	WWF	0	100%	\$ 250,000	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE):	0
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10. OTHER INFO:	0
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
TOTAL PROJECT COST	\$ -	\$ 150,000	\$ 100,000	\$ -	\$ -	\$ -
NON CITY SHARE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
CITY SHARE	\$ -	\$ 150,000	\$ 100,000	\$ -	\$ -	\$ -

CIP BUDGET
BIDDEFORD CAPITAL IMPROVEMENT PROGRAM
FY24 Viewing Sheet
PROJECT DESCRIPTION FORM

DEPARTMENT:	Wastewater Treatment Plant
CIP NAME:	CSO Separation - Alfred St 01

CIP NUMBER: (DEPT-YR-#)	WWT-FY24-006
DEPARTMENT NUMBER	006
PROJECT PRIORITY	1

ESTIMATED TOTAL COST	\$ 2,000,000
ESTIMATED COST FY2024	\$ 2,000,000
ESTIMATED COST FY2025-2028	\$ -

CITY SHARE FY2024	\$ 150,000
CITY SHARE FY2025-2028	\$ -

1. DESCRIPTION OF PROJECT	Sewer separation on Alfred St from Main to Pool
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2. NEED AND IMPACT OF PROJECT	Continued sewer separation work
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3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PALNNING DOCS:	CSO Master Plan Phase II
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4. YEARS PREVIOUSLY ON THE BIDDIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2019	FY2020	FY2021	FY2022	FY2023
	Funding Recd	\$ -	\$ -	\$ -	\$ -	\$ -

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED:	0
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6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED:	Staff
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7. ANY RELATED DEPARTMENT OR CITY PROJECTS:	0
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8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	WWF	0	8%	\$ 150,000	0
	GRA-ST	DEP	93%	\$ 1,850,000	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE):	Flow reduction/separation required by CSO Mater Plan Phase II
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10. OTHER INFO:	0
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
TOTAL PROJECT COST	\$ -	\$ 2,000,000	\$ -	\$ -	\$ -	\$ -
NON CITY SHARE	\$ -	\$ 1,850,000	\$ -	\$ -	\$ -	\$ -
CITY SHARE	\$ -	\$ 150,000	\$ -	\$ -	\$ -	\$ -

CIP BUDGET
BIDDEFORD CAPITAL IMPROVEMENT PROGRAM
FY24 Viewing Sheet
PROJECT DESCRIPTION FORM

DEPARTMENT:	Wastewater Treatment Plant
CIP NAME:	CSO Separation - Alfred St 02

CIP NUMBER: (DEPT-YR-#)	WWT-FY24-007
DEPARTMENT NUMBER	007
PROJECT PRIORITY	1

ESTIMATED TOTAL COST	\$ 1,300,000
ESTIMATED COST FY2024	\$ -
ESTIMATED COST FY2025-2028	\$ 1,300,000

CITY SHARE FY2024	\$ -
CITY SHARE FY2025-2028	\$ 1,150,000

1. DESCRIPTION OF PROJECT	Sewer separation on Alfred St. from Pool to Summer
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2. NEED AND IMPACT OF PROJECT	Continued sewer separation work
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3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PALNNING DOCS:	CSO Master Plan Phase II
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4. YEARS PREVIOUSLY ON THE BIDDIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2019	FY2020	FY2021	FY2022	FY2023
	Funding Recd	\$ -	\$ -	\$ -	\$ -	\$ -

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED:	0
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6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED:	Staff
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7. ANY RELATED DEPARTMENT OR CITY PROJECTS:	0
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8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	WWF	0	88%	\$ 1,150,000	0
	GRA-ST	DEP	12%	\$ 150,000	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE):	Flow reduction/separation required by CSO Mater Plan Phase II. Tied to sidewalk and ADA accessibility
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10. OTHER INFO:	Reason for low match is that this is the balance remaining from Alfred St. 01 project
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
TOTAL PROJECT COST	\$ -	\$ 1,300,000	\$ -	\$ -	\$ -	\$ -
NON CITY SHARE	\$ -	\$ 150,000	\$ -	\$ -	\$ -	\$ -
CITY SHARE	\$ -	\$ 1,150,000	\$ -	\$ -	\$ -	\$ -

CIP BUDGET
BIDDEFORD CAPITAL IMPROVEMENT PROGRAM
FY24 Viewing Sheet
PROJECT DESCRIPTION FORM

DEPARTMENT:	Wastewater Treatment Plant
CIP NAME:	CSO Separation - Summer St

CIP NUMBER: (DEPT-YR-#)	WWT-FY24-008
DEPARTMENT NUMBER	008
PROJECT PRIORITY	1

ESTIMATED TOTAL COST	\$ 1,000,000
ESTIMATED COST FY2024	\$ -
ESTIMATED COST FY2025-2028	\$ 1,000,000

CITY SHARE FY2024	\$ -
CITY SHARE FY2025-2028	\$ 500,000

1. DESCRIPTION OF PROJECT	Sewer separation on Summer St from Alfred to Foss
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2. NEED AND IMPACT OF PROJECT	Continued sewer separation work
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3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PALNNING DOCS:	CSO Master Plan Phase II
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4. YEARS PREVIOUSLY ON THE BIDDIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2019	FY2020	FY2021	FY2022	FY2023
	Funding Recd	\$ -	\$ -	\$ -	\$ -	\$ -

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED:	0
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6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED:	Staff
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7. ANY RELATED DEPARTMENT OR CITY PROJECTS:	0
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8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	WWF	0	50%	\$ 500,000	0
	GRA-ST	DEP	50%	\$ 500,000	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE):	Flow reduction/separation required by CSO Mater Plan Phase II
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10. OTHER INFO:	0
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
TOTAL PROJECT COST	\$ -	\$ -	\$ 1,000,000	\$ -	\$ -	\$ -
NON CITY SHARE	\$ -	\$ -	\$ 500,000	\$ -	\$ -	\$ -
CITY SHARE	\$ -	\$ -	\$ 500,000	\$ -	\$ -	\$ -

CIP BUDGET
BIDDEFORD CAPITAL IMPROVEMENT PROGRAM
FY24 Viewing Sheet
PROJECT DESCRIPTION FORM

DEPARTMENT:	Wastewater Treatment Plant
CIP NAME:	CSO Separation - Alfred St 04

CIP NUMBER: (DEPT-YR-#)	WWT-FY24-009
DEPARTMENT NUMBER	009
PROJECT PRIORITY	1

ESTIMATED TOTAL COST	\$ 1,000,000
ESTIMATED COST FY2024	\$ -
ESTIMATED COST FY2025-2028	\$ 1,000,000

CITY SHARE FY2024	\$ -
CITY SHARE FY2025-2028	\$ 1,000,000

1. DESCRIPTION OF PROJECT	Sewer separation on Alfred St. from Porter to Myrtle
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2. NEED AND IMPACT OF PROJECT	Continued sewer separation work
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3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PALNNING DOCS:	CSO Master Plan Phase II
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4. YEARS PREVIOUSLY ON THE BIDDIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2019	FY2020	FY2021	FY2022	FY2023
	Funding Recd	\$ -	\$ -	\$ -	\$ -	\$ -

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED:	0
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6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED:	Staff
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7. ANY RELATED DEPARTMENT OR CITY PROJECTS:	0
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8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	WWF	0	100%	\$ 1,000,000	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE):	Flow reduction/separation required by CSO Mater Plan Phase II
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10. OTHER INFO:	0
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
TOTAL PROJECT COST	\$ -	\$ -	\$ -	\$ 1,000,000	\$ -	\$ -
NON CITY SHARE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
CITY SHARE	\$ -	\$ -	\$ -	\$ 1,000,000	\$ -	\$ -

CIP BUDGET
BIDDEFORD CAPITAL IMPROVEMENT PROGRAM
FY24 Viewing Sheet
PROJECT DESCRIPTION FORM

DEPARTMENT:	Wastewater Treatment Plant
CIP NAME:	CSO Separation - Center St

CIP NUMBER: (DEPT-YR-#)	WWT-FY24-010
DEPARTMENT NUMBER	010
PROJECT PRIORITY	1

ESTIMATED TOTAL COST	\$ 50,000
ESTIMATED COST FY2024	\$ 50,000
ESTIMATED COST FY2025-2028	\$ -

CITY SHARE FY2024	\$ 50,000
CITY SHARE FY2025-2028	\$ -

1. DESCRIPTION OF PROJECT	CSO Separation Project
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2. NEED AND IMPACT OF PROJECT	Required by CSO Master Plan Phase II
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3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PALNNING DOCS:	CSO Master Plan Phase II
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4. YEARS PREVIOUSLY ON THE BIDDIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2019	FY2020	FY2021	FY2022	FY2023
	Funding Recd	\$ -	\$ -	\$ -	\$ -	\$ 1,467,158

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED:	0
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6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED:	Staff
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7. ANY RELATED DEPARTMENT OR CITY PROJECTS:	0
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8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	WWF	0	100%	\$ 50,000	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE):	Flow reduction/separation required by CSO Mater Plan Phase II
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10. OTHER INFO:	0
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
TOTAL PROJECT COST	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -
NON CITY SHARE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
CITY SHARE	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -

CIP BUDGET
BIDDEFORD CAPITAL IMPROVEMENT PROGRAM
FY24 Viewing Sheet
PROJECT DESCRIPTION FORM

DEPARTMENT:	Wastewater Treatment Plant
CIP NAME:	CSO Separation - Elm St

CIP NUMBER: (DEPT-YR-#)	WWT-FY24-011
DEPARTMENT NUMBER	011
PROJECT PRIORITY	1

ESTIMATED TOTAL COST	\$ 1,250,000
ESTIMATED COST FY2024	\$ -
ESTIMATED COST FY2025-2028	\$ 1,250,000

CITY SHARE FY2024	\$ -
CITY SHARE FY2025-2028	\$ 625,000

1. DESCRIPTION OF PROJECT	Elm Street sewer separation work. Cutts to South
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2. NEED AND IMPACT OF PROJECT	Continued sewer separation work
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3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PALNNING DOCS:	CSO Master Plan Phase II
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4. YEARS PREVIOUSLY ON THE BIDDIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2019	FY2020	FY2021	FY2022	FY2023
	Funding Recd	\$ -	\$ -	\$ -	\$ -	\$ -

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED:	0
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6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED:	Staff
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7. ANY RELATED DEPARTMENT OR CITY PROJECTS:	0
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8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	WWF	0	50%	\$ 625,000	0
	GRA-ST	DEP	50%	\$ 625,000	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE):	Complete prior to paving project. Flow reduction/separation required by CSO Master Plan Phase II
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10. OTHER INFO:	0
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
TOTAL PROJECT COST	\$ -	\$ -	\$ 1,250,000	\$ -	\$ -	\$ -
NON CITY SHARE	\$ -	\$ -	\$ 650,000	\$ -	\$ -	\$ -
CITY SHARE	\$ -	\$ -	\$ 650,000	\$ -	\$ -	\$ -

CIP BUDGET
BIDDEFORD CAPITAL IMPROVEMENT PROGRAM
FY24 Viewing Sheet
PROJECT DESCRIPTION FORM

DEPARTMENT:	Wastewater Treatment Plant
CIP NAME:	CSO Separation - Pool and Foss Road

CIP NUMBER: (DEPT-YR-#)	WWT-FY24-012
DEPARTMENT NUMBER	012
PROJECT PRIORITY	2

ESTIMATED TOTAL COST	\$ 750,000
ESTIMATED COST FY2024	\$ -
ESTIMATED COST FY2025-2028	\$ 750,000

CITY SHARE FY2024	\$ -
CITY SHARE FY2025-2028	\$ 750,000

1. DESCRIPTION OF PROJECT	CSO Separation Project
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2. NEED AND IMPACT OF PROJECT	Flow reduction is required by CSO Master Plan Phase II
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3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PALNNING DOCS:	CSO Master Plan Phase II
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4. YEARS PREVIOUSLY ON THE BIDDIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2019	FY2020	FY2021	FY2022	FY2023
	Funding Recd	\$ -	\$ -	\$ -	\$ -	\$ -

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED:	Consultants/ contractors
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6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED:	Staff and consultant
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7. ANY RELATED DEPARTMENT OR CITY PROJECTS:	0
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8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	WWF	0	100%	\$ 750,000	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE):	Flow reduction/separation required by CSO Master Plan Phase II, PACTS Road Project 2018
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10. OTHER INFO:	0
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
TOTAL PROJECT COST	\$ -	\$ -	\$ -	\$ 750,000	\$ -	\$ -
NON CITY SHARE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
CITY SHARE	\$ -	\$ -	\$ -	\$ 750,000	\$ -	\$ -

CIP BUDGET
BIDDEFORD CAPITAL IMPROVEMENT PROGRAM
FY24 Viewing Sheet
PROJECT DESCRIPTION FORM

DEPARTMENT:	Wastewater Treatment Plant
CIP NAME:	CSO Storage Tank - Elm/Lincoln/Upper Falls

CIP NUMBER: (DEPT-YR-#)	WWT-FY24-013
DEPARTMENT NUMBER	013
PROJECT PRIORITY	3

ESTIMATED TOTAL COST	\$ 3,000,000
ESTIMATED COST FY2024	\$ -
ESTIMATED COST FY2025-2028	\$ 3,000,000

CITY SHARE FY2024	\$ -
CITY SHARE FY2025-2028	\$ 3,000,000

1. DESCRIPTION OF PROJECT	CSO Storage Tank
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2. NEED AND IMPACT OF PROJECT	May be required by CSO Master Plan Phase II
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3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PALNNING DOCS:	CSO Master Plan Phase II
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4. YEARS PREVIOUSLY ON THE BIDDIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2019	FY2020	FY2021	FY2022	FY2023
	Funding Recd	\$ -	\$ -	\$ -	\$ -	\$ -

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED:	0
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6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED:	Staff and Consultant
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7. ANY RELATED DEPARTMENT OR CITY PROJECTS:	0
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8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	WWF	0	100%	\$ 3,000,000	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE):	May be required by CSO Master Plan Phase II
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10. OTHER INFO:	Above ground \$2 a gal.- Below ground \$4 a gal. Permit Design \$300,000
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
TOTAL PROJECT COST	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,000,000
NON CITY SHARE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
CITY SHARE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,000,000

CIP BUDGET
BIDDEFORD CAPITAL IMPROVEMENT PROGRAM
FY24 Viewing Sheet
PROJECT DESCRIPTION FORM

DEPARTMENT:	Wastewater Treatment Plant
CIP NAME:	Horrigan's Court Pump Station

CIP NUMBER: (DEPT-YR-#)	WWT-FY24-015
DEPARTMENT NUMBER	015
PROJECT PRIORITY	1

ESTIMATED TOTAL COST	\$ 200,000
ESTIMATED COST FY2024	\$ 200,000
ESTIMATED COST FY2025-2028	\$ -

CITY SHARE FY2024	\$ 200,000
CITY SHARE FY2025-2028	\$ -

1. DESCRIPTION OF PROJECT	New pump station to replace existing station at Horrigan's Court
---------------------------	--

2. NEED AND IMPACT OF PROJECT	Station is old and in need of replacement
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3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PALNNG DOCS:	CSO Master Plan
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4. YEARS PREVIOUSLY ON THE BIDDIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2019	FY2020	FY2021	FY2022	FY2023
	Funding Recd	\$ -	\$ -	\$ -	\$ -	\$ 3,500,000

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED:	0
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6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED:	Consultants
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7. ANY RELATED DEPARTMENT OR CITY PROJECTS:	CSO Master Plan
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8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	WWF	0	100%	\$ 200,000	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE):	0
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10. OTHER INFO:	0
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
TOTAL PROJECT COST	\$ -	\$ 200,000	\$ -	\$ -	\$ -	\$ -
NON CITY SHARE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
CITY SHARE	\$ -	\$ 200,000	\$ -	\$ -	\$ -	\$ -

CIP BUDGET
BIDDEFORD CAPITAL IMPROVEMENT PROGRAM
FY24 Viewing Sheet
PROJECT DESCRIPTION FORM

DEPARTMENT:	Wastewater Treatment Plant
CIP NAME:	Bidd Pool WWTF Disinfection Upgrade

CIP NUMBER: (DEPT-YR-#)	WWT-FY24-017
DEPARTMENT NUMBER	017
PROJECT PRIORITY	5

ESTIMATED TOTAL COST	\$ 80,000
ESTIMATED COST FY2024	\$ -
ESTIMATED COST FY2025-2028	\$ 80,000

CITY SHARE FY2024	\$ -
CITY SHARE FY2025-2028	\$ 80,000

1. DESCRIPTION OF PROJECT	Replace sodium hypochlorite disinfection with UV system
---------------------------	---

2. NEED AND IMPACT OF PROJECT	Eliminate the safety hazard of transporting drums of sodium hypochlorite and reduce chemical costs
-------------------------------	--

3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PALNNING DOCS:	0
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4. YEARS PREVIOUSLY ON THE BIDDIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2019	FY2020	FY2021	FY2022	FY2023
	Funding Recd	\$ -	\$ -	\$ -	\$ -	\$ -

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED:	0
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6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED:	Verbal quote from Vendor 10/3/19
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7. ANY RELATED DEPARTMENT OR CITY PROJECTS:	0
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8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	WWF	0	100%	\$ 80,000	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE):	Simpler operation of process will ensure continued effective disinfection for the pool to keep levels of bacteria discharged to the receiving water below a detectable level
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10. OTHER INFO:	0
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
TOTAL PROJECT COST	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 80,000
NON CITY SHARE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
CITY SHARE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 80,000

CIP BUDGET
BIDDEFORD CAPITAL IMPROVEMENT PROGRAM
FY24 Viewing Sheet
PROJECT DESCRIPTION FORM

DEPARTMENT:	Wastewater Treatment Plant
CIP NAME:	Effluent Pump Station

CIP NUMBER: (DEPT-YR-#)	WWT-FY24-018
DEPARTMENT NUMBER	018
PROJECT PRIORITY	5

ESTIMATED TOTAL COST	\$ 1,235,000
ESTIMATED COST FY2024	\$ -
ESTIMATED COST FY2025-2028	\$ 1,235,000

CITY SHARE FY2024	\$ -
CITY SHARE FY2025-2028	\$ 1,235,000

1. DESCRIPTION OF PROJECT	Install new Effluent Pumping Station at WWTF
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2. NEED AND IMPACT OF PROJECT	As sea levels rise the plant is backed up more frequently by high tide and high flow. If trends continue it may become impossible for the plant to flow via gravity
-------------------------------	---

3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PALNNING DOCS:	Climate adaptation study should be done prior to planning this project.
---	---

4. YEARS PREVIOUSLY ON THE BIDDIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2019	FY2020	FY2021	FY2022	FY2023
	Funding Recd	\$ -	\$ -	\$ -	\$ -	\$ 25,000

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED:	0
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6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED:	Cost estimates by staff. Originated by rising water levels
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7. ANY RELATED DEPARTMENT OR CITY PROJECTS:	0
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8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	WWF	0	100%	\$ 1,235,000	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE):	Prior to making plans for this project a climate adaptation analysis must be done by a consultant
---	---

10. OTHER INFO:	\$25,000 for engineering study prior to project
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
TOTAL PROJECT COST	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,235,000
NON CITY SHARE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
CITY SHARE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,235,000

CIP BUDGET
BIDDEFORD CAPITAL IMPROVEMENT PROGRAM
FY24 Viewing Sheet
PROJECT DESCRIPTION FORM

DEPARTMENT:	Wastewater Treatment Plant
CIP NAME:	CSO#9 Tank Pumps

CIP NUMBER: (DEPT-YR-#)	WWT-FY24-019
DEPARTMENT NUMBER	019
PROJECT PRIORITY	4

ESTIMATED TOTAL COST	\$ 50,000
ESTIMATED COST FY2024	\$ -
ESTIMATED COST FY2025-2028	\$ 50,000

CITY SHARE FY2024	\$ -
CITY SHARE FY2025-2028	\$ 50,000

1. DESCRIPTION OF PROJECT	Replacement of pumps at CSO#9 capture tank and automate pumps/valves
---------------------------	--

2. NEED AND IMPACT OF PROJECT	Pumps nearing end of life and must be started/stopped manually after each rain event
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3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PALNNGING DOCS:	WWTF AMP
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4. YEARS PREVIOUSLY ON THE BIDDIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2019	FY2020	FY2021	FY2022	FY2023
	Funding Recd	\$ -	\$ -	\$ -	\$ -	\$ -

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED:	0
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6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED:	Cost based on quote from vendor and staff estimate for automation
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7. ANY RELATED DEPARTMENT OR CITY PROJECTS:	0
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8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	WWF	0	100%	\$ 50,000	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE):	Aging equipment
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10. OTHER INFO:	0
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
TOTAL PROJECT COST	\$ -	\$ -	\$ -	\$ 50,000	\$ -	\$ -
NON CITY SHARE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
CITY SHARE	\$ -	\$ -	\$ -	\$ 50,000	\$ -	\$ -

CIP BUDGET
BIDDEFORD CAPITAL IMPROVEMENT PROGRAM
FY24 Viewing Sheet
PROJECT DESCRIPTION FORM

DEPARTMENT:	Wastewater Treatment Plant
CIP NAME:	Biotower Media Replacement

CIP NUMBER: (DEPT-YR-#)	WWT-FY24-020
DEPARTMENT NUMBER	020
PROJECT PRIORITY	5

ESTIMATED TOTAL COST	\$ 1,050,000
ESTIMATED COST FY2024	\$ -
ESTIMATED COST FY2025-2028	\$ 1,050,000

CITY SHARE FY2024	\$ -
CITY SHARE FY2025-2028	\$ 1,050,000

1. DESCRIPTION OF PROJECT	Replace media in bio-reactor
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2. NEED AND IMPACT OF PROJECT	Past life expectancy. Tower is currently offline but may be needed if City growth exceeds current plant capacity
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3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PALNNING DOCS:	WWTF AMP
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4. YEARS PREVIOUSLY ON THE BIDDIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2019	FY2020	FY2021	FY2022	FY2023
	Funding Recd	\$ -	\$ -	\$ -	\$ -	\$ -

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED:	0
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6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED:	Cost estimate through Bangor with similar tower and engineering services. Originated from planned maintenance
---	---

7. ANY RELATED DEPARTMENT OR CITY PROJECTS:	0
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8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	WWF	0	100%	\$ 1,050,000	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE):	This project will be required depending on the City's growth and what type of business's are brought into the community
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10. OTHER INFO:	0
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
TOTAL PROJECT COST	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,050,000
NON CITY SHARE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
CITY SHARE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,050,000

CIP BUDGET
BIDDEFORD CAPITAL IMPROVEMENT PROGRAM
FY24 Viewing Sheet
PROJECT DESCRIPTION FORM

DEPARTMENT:	Wastewater Treatment Plant
CIP NAME:	WWTF Modifications for Nitrogen Removal

CIP NUMBER: (DEPT-YR-#)	WWT-FY24-022
DEPARTMENT NUMBER	022
PROJECT PRIORITY	2

ESTIMATED TOTAL COST	\$ 150,000
ESTIMATED COST FY2024	\$ -
ESTIMATED COST FY2025-2028	\$ 150,000

CITY SHARE FY2024	\$ -
CITY SHARE FY2025-2028	\$ 150,000

1. DESCRIPTION OF PROJECT	Mixers and instrumentation for two aeration tanks at WWTF to allow the facility to better remove nitrogenous wastes
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2. NEED AND IMPACT OF PROJECT	Future discharge permits will most likely have more stringent nutrient limits. Permit renewal April 2026.
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3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELEATED PALNNING DOCS:	Possible future MEDEPS limits
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4. YEARS PREVIOUSLY ON THE BIDDIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2019	FY2020	FY2021	FY2022	FY2023
	Funding Recd	\$ -	\$ -	\$ -	\$ -	\$ -

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED:	0
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6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED:	Project originated through continuous plant monitoring lab data. While looking ahead. Other New England states needing to handle nitrogen limits per EPA with Maine still performing testing by DEP for EPA. Future discharge permits will require nitrogen removal. Currently working with engineering firm on modeling that will include a more refined cost estimate.
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7. ANY RELATED DEPARTMENT OR CITY PROJECTS:	0
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8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	COB	0	100%	\$ 150,000	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE):	Timing will depend of future discharge permit limits
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10. OTHER INFO:	0
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
TOTAL PROJECT COST	\$ -	\$ -	\$ 150,000	\$ -	\$ -	\$ -
NON CITY SHARE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
CITY SHARE	\$ -	\$ -	\$ 150,000	\$ -	\$ -	\$ -

CIP BUDGET
BIDDEFORD CAPITAL IMPROVEMENT PROGRAM
FY24 Viewing Sheet
PROJECT DESCRIPTION FORM

DEPARTMENT:	Wastewater Treatment Plant
CIP NAME:	CSO Separation - South St

CIP NUMBER: (DEPT-YR-#)	WWT-FY24-023
DEPARTMENT NUMBER	023
PROJECT PRIORITY	3

ESTIMATED TOTAL COST	\$ 1,690,000
ESTIMATED COST FY2024	\$ -
ESTIMATED COST FY2025-2028	\$ 1,690,000

CITY SHARE FY2024	\$ -
CITY SHARE FY2025-2028	\$ 1,690,000

1. DESCRIPTION OF PROJECT	South St. sewer separation. Wentworth to Adams
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2. NEED AND IMPACT OF PROJECT	Continued Sewer Separation work
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3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PALNNING DOCS:	CSO Master Plan Phase II
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4. YEARS PREVIOUSLY ON THE BIDDCIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2019	FY2020	FY2021	FY2022	FY2023
	Funding Recd	\$ -	\$ -	\$ -	\$ -	\$ -

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED:	0
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6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED:	Staff
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7. ANY RELATED DEPARTMENT OR CITY PROJECTS:	0
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8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	WWF	0	100%	\$ 1,690,000	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE):	Complete prior to paving project. Flow reduction/separation required by CSO Master Plan Phase II
---	--

10. OTHER INFO:	0
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
TOTAL PROJECT COST	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,690,000
NON CITY SHARE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
CITY SHARE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,690,000

CIP BUDGET
BIDDEFORD CAPITAL IMPROVEMENT PROGRAM
FY24 Viewing Sheet
PROJECT DESCRIPTION FORM

DEPARTMENT:	Wastewater Treatment Plant
CIP NAME:	Updating PLC

CIP NUMBER: (DEPT-YR-#)	WWT-FY24-025
DEPARTMENT NUMBER	025
PROJECT PRIORITY	3

ESTIMATED TOTAL COST	\$ 30,000
ESTIMATED COST FY2024	\$ -
ESTIMATED COST FY2025-2028	\$ 30,000

CITY SHARE FY2024	\$ -
CITY SHARE FY2025-2028	\$ 30,000

1. DESCRIPTION OF PROJECT	Replacement of remaining PLC5 with new Allen Bradley PLC
---------------------------	--

2. NEED AND IMPACT OF PROJECT	PLC5 is outdated and no longer supported. All other WWTF PLC's have been upgraded with the exception of two
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3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PALNNGING DOCS:	WWTF AMP
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4. YEARS PREVIOUSLY ON THE BIDDIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2019	FY2020	FY2021	FY2022	FY2023
	Funding Recd	\$ -	\$ -	\$ -	\$ -	\$ -

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED:	0
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6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED:	Based on quote from contractor and previous jobs
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7. ANY RELATED DEPARTMENT OR CITY PROJECTS:	0
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8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	WWF	0	100%	\$ 30,000	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE):	PLC's control operations of the WWTF. Old PLC's no longer supported
---	---

10. OTHER INFO:	0
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
TOTAL PROJECT COST	\$ -	\$ -	\$ 15,000	\$ 15,000	\$ -	\$ -
NON CITY SHARE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
CITY SHARE	\$ -	\$ -	\$ 15,000	\$ 15,000	\$ -	\$ -

CIP BUDGET
BIDDEFORD CAPITAL IMPROVEMENT PROGRAM
FY24 Viewing Sheet
PROJECT DESCRIPTION FORM

DEPARTMENT:	Wastewater Treatment Plant
CIP NAME:	Elm St Pumps Station

CIP NUMBER: (DEPT-YR-#)	WWT-FY24-027
DEPARTMENT NUMBER	027
PROJECT PRIORITY	4

ESTIMATED TOTAL COST	\$ 3,000,000
ESTIMATED COST FY2024	\$ -
ESTIMATED COST FY2025-2028	\$ 3,000,000

CITY SHARE FY2024	\$ -
CITY SHARE FY2025-2028	\$ 3,000,000

1. DESCRIPTION OF PROJECT	New pump station on Elm St at river
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2. NEED AND IMPACT OF PROJECT	To remove portions of flow from Horrigan's Court pump station by pumping to Main St. Flow reduction required by CSO Master Plan
-------------------------------	---

3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PALNNING DOCS:	CSO Master Plan Phase II
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4. YEARS PREVIOUSLY ON THE BIDDIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2019	FY2020	FY2021	FY2022	FY2023
	Funding Recd	\$ -	\$ -	\$ -	\$ -	\$ -

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED:	0
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6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED:	Staff, Consultants
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7. ANY RELATED DEPARTMENT OR CITY PROJECTS:	0
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8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	WWF	0	100%	\$ 3,000,000	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE):	Leaking pipe system adds flow to Horrigan's Court Pump Station
---	--

10. OTHER INFO:	0
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
TOTAL PROJECT COST	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,000,000
NON CITY SHARE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
CITY SHARE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,000,000

CIP BUDGET
BIDDEFORD CAPITAL IMPROVEMENT PROGRAM
FY24 Viewing Sheet
PROJECT DESCRIPTION FORM

DEPARTMENT:	Wastewater Treatment Plant
CIP NAME:	Effluent Flow Meter

CIP NUMBER: (DEPT-YR-#)	WWT-FY24-028
DEPARTMENT NUMBER	028
PROJECT PRIORITY	4

ESTIMATED TOTAL COST	\$ 75,000
ESTIMATED COST FY2024	\$ -
ESTIMATED COST FY2025-2028	\$ 75,000

CITY SHARE FY2024	\$ -
CITY SHARE FY2025-2028	\$ 75,000

1. DESCRIPTION OF PROJECT	Replacement of 24" effluent flow meter at WWTF
---------------------------	--

2. NEED AND IMPACT OF PROJECT	Meter is past it's life expectancy and has had failures in the past. This meter records the flow needed for reporting as well as controls automation of the WWTF processes.
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3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PALNNGING DOCS:	WWTF AMP
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4. YEARS PREVIOUSLY ON THE BIDDIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2019	FY2020	FY2021	FY2022	FY2023
	Funding Recd	\$ -	\$ -	\$ -	\$ -	\$ -

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED:	0
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6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED:	Quotes from vendors, staff estimates on install cost
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7. ANY RELATED DEPARTMENT OR CITY PROJECTS:	0
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8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	WWF	0	100%	\$ 75,000	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE):	Meter is critical for MEDES reporting and for operation of all automated processes at the facility.
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10. OTHER INFO:	0
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
TOTAL PROJECT COST	\$ -	\$ -	\$ 75,000	\$ -	\$ -	\$ -
NON CITY SHARE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
CITY SHARE	\$ -	\$ -	\$ 75,000	\$ -	\$ -	\$ -

CIP BUDGET
BIDDEFORD CAPITAL IMPROVEMENT PROGRAM
FY24 Viewing Sheet
PROJECT DESCRIPTION FORM

DEPARTMENT:	Wastewater Treatment Plant
CIP NAME:	CSO Separation - Alfred St 03

CIP NUMBER: (DEPT-YR-#)	WWT-FY24-029
DEPARTMENT NUMBER	029
PROJECT PRIORITY	1

ESTIMATED TOTAL COST	\$ 2,500,000
ESTIMATED COST FY2024	\$ -
ESTIMATED COST FY2025-2028	\$ 2,500,000

CITY SHARE FY2024	\$ -
CITY SHARE FY2025-2028	\$ 2,500,000

1. DESCRIPTION OF PROJECT	Sewer separation on Alfred St from Summer St. to Porter St.
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2. NEED AND IMPACT OF PROJECT	Continued sewer separation work
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3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PALNNING DOCS:	CSO Master Plan Phase II
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4. YEARS PREVIOUSLY ON THE BIDDIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2019	FY2020	FY2021	FY2022	FY2023
	Funding Recd	\$ -	\$ -	\$ -	\$ -	\$ -

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED:	0
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6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED:	Staff
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7. ANY RELATED DEPARTMENT OR CITY PROJECTS:	0
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8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	WWF	0	100%	\$ 2,500,000	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE):	Flow reduction/separation required by CSO Master Plan Phase II
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10. OTHER INFO:	0
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
TOTAL PROJECT COST	\$ -	\$ -	\$ -	\$ 2,500,000	\$ -	\$ -
NON CITY SHARE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
CITY SHARE	\$ -	\$ -	\$ -	\$ 2,500,000	\$ -	\$ -

CIP BUDGET
BIDDEFORD CAPITAL IMPROVEMENT PROGRAM
FY24 Viewing Sheet
PROJECT DESCRIPTION FORM

DEPARTMENT:	Wastewater Treatment Plant
CIP NAME:	CSO Separation - Cutts St

CIP NUMBER: (DEPT-YR-#)	WWT-FY24-032
DEPARTMENT NUMBER	032
PROJECT PRIORITY	1

ESTIMATED TOTAL COST	\$ 432,000
ESTIMATED COST FY2024	\$ 432,000
ESTIMATED COST FY2025-2028	\$ -

CITY SHARE FY2024	\$ 432,000
CITY SHARE FY2025-2028	\$ -

1. DESCRIPTION OF PROJECT	CSO Separation Project
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2. NEED AND IMPACT OF PROJECT	Flow reduction is required by CSO Master Plan Phase II
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3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PALNNG DOCS:	CSO Master Plan Phase II
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4. YEARS PREVIOUSLY ON THE BIDDIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2019	FY2020	FY2021	FY2022	FY2023
	Funding Recd	\$ -	\$ -	\$ -	\$ -	\$ -

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED:	Inspector
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6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED:	Staff and consultant
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7. ANY RELATED DEPARTMENT OR CITY PROJECTS:	Engineering
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8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	WWF	0	100%	\$ 432,000	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE):	Flow reduction/separation required by CSO Mater Plan Phase II
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10. OTHER INFO:	0
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
TOTAL PROJECT COST	\$ -	\$ 432,000	\$ -	\$ -	\$ -	\$ -
NON CITY SHARE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
CITY SHARE	\$ -	\$ 432,000	\$ -	\$ -	\$ -	\$ -

CIP BUDGET
BIDDEFORD CAPITAL IMPROVEMENT PROGRAM
FY24 Viewing Sheet
PROJECT DESCRIPTION FORM

DEPARTMENT:	Wastewater Treatment Plant
CIP NAME:	CSO Separation - Mason/Bradbury

CIP NUMBER: (DEPT-YR-#)	WWT-FY24-033
DEPARTMENT NUMBER	033
PROJECT PRIORITY	1

ESTIMATED TOTAL COST	\$ 50,000
ESTIMATED COST FY2024	\$ 50,000
ESTIMATED COST FY2025-2028	\$ -

CITY SHARE FY2024	\$ 50,000
CITY SHARE FY2025-2028	\$ -

1. DESCRIPTION OF PROJECT	CSO Separation Project
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2. NEED AND IMPACT OF PROJECT	Required by CSO Master Plan. Response to major flooding event on State St.
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3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PALNNG DOCS:	CSO Master Plan
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4. YEARS PREVIOUSLY ON THE BIDDIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2019	FY2020	FY2021	FY2022	FY2023
	Funding Recd	\$ -	\$ -	\$ -	\$ -	\$ 1,186,000

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED:	Inspector
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6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED:	Staff
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7. ANY RELATED DEPARTMENT OR CITY PROJECTS:	Engineering
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8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	WWF	0	100%	\$ 50,000	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE):	Response to State St flooding and DEP NOV.
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10. OTHER INFO:	0
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
TOTAL PROJECT COST	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -
NON CITY SHARE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
CITY SHARE	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -

CIP BUDGET
BIDDEFORD CAPITAL IMPROVEMENT PROGRAM
FY24 Viewing Sheet
PROJECT DESCRIPTION FORM

DEPARTMENT:	Wastewater Treatment Plant
CIP NAME:	Expand Capacity on Water St

CIP NUMBER: (DEPT-YR-#)	WWT-FY24-034
DEPARTMENT NUMBER	034
PROJECT PRIORITY	5

ESTIMATED TOTAL COST	\$ -
ESTIMATED COST FY2024	\$ -
ESTIMATED COST FY2025-2028	\$ -

CITY SHARE FY2024	\$ -
CITY SHARE FY2025-2028	\$ -

1. DESCRIPTION OF PROJECT	New pipe on Water St to increase capacity to CSO tank and WWTF.
---------------------------	---

2. NEED AND IMPACT OF PROJECT	Restriction in collections system on Water reducing capacity on Main. Needs to happen prior to MDOT work on Main and Water.
-------------------------------	---

3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PALNNING DOCS:	CSO Master Plan
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4. YEARS PREVIOUSLY ON THE BIDDIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2019	FY2020	FY2021	FY2022	FY2023
	Funding Recd	\$ -	\$ -	\$ -	\$ -	\$ 617,100

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED:	Inspector
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6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED:	Staff
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7. ANY RELATED DEPARTMENT OR CITY PROJECTS:	Engineering
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8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	WWF	0	100%	\$ - 0	
	0	0	0%	\$ - 0	
	0	0	0%	\$ - 0	
	0	0	0%	\$ - 0	
	0	0	0%	\$ - 0	

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE):	Need to complete prior to MDOT work
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10. OTHER INFO:	0
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
TOTAL PROJECT COST	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
NON CITY SHARE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
CITY SHARE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

CIP BUDGET
BIDDEFORD CAPITAL IMPROVEMENT PROGRAM
FY24 Viewing Sheet
PROJECT DESCRIPTION FORM

DEPARTMENT:	Wastewater Treatment Plant
CIP NAME:	Lower Main Brick Storm Rehab/Lining

CIP NUMBER: (DEPT-YR-#)	WWT-FY24-035
DEPARTMENT NUMBER	035
PROJECT PRIORITY	5

ESTIMATED TOTAL COST	\$ -
ESTIMATED COST FY2024	\$ -
ESTIMATED COST FY2025-2028	\$ -

CITY SHARE FY2024	\$ -
CITY SHARE FY2025-2028	\$ -

1. DESCRIPTION OF PROJECT	Pipe repairs on lower Main
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2. NEED AND IMPACT OF PROJECT	Old brick drainage line needs repairs
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3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PALNNING DOCS:	CSO Master Plan
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4. YEARS PREVIOUSLY ON THE BIDDIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2019	FY2020	FY2021	FY2022	FY2023
	Funding Recd	\$ -	\$ -	\$ -	\$ -	\$ 1,142,000

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED:	Inspector
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6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED:	Staff
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7. ANY RELATED DEPARTMENT OR CITY PROJECTS:	Engineering
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8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	WWF	0	100%	\$ - 0	
	0	0	0%	\$ - 0	
	0	0	0%	\$ - 0	
	0	0	0%	\$ - 0	
	0	0	0%	\$ - 0	

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE):	Needed to increase storm water capacity for separation work
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10. OTHER INFO:	0
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
TOTAL PROJECT COST	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
NON CITY SHARE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
CITY SHARE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

CIP BUDGET
BIDDEFORD CAPITAL IMPROVEMENT PROGRAM
FY24 Viewing Sheet
PROJECT DESCRIPTION FORM

DEPARTMENT:	Wastewater Treatment Plant
CIP NAME:	Private Consulting Design Services

CIP NUMBER: (DEPT-YR-#)	WWT-FY24-039
DEPARTMENT NUMBER	039
PROJECT PRIORITY	1

ESTIMATED TOTAL COST	\$ 1,250,000
ESTIMATED COST FY2024	\$ 250,000
ESTIMATED COST FY2025-2028	\$ 1,000,000

CITY SHARE FY2024	\$ 250,000
CITY SHARE FY2025-2028	\$ 1,000,000

1. DESCRIPTION OF PROJECT	Design work for CSO projects
---------------------------	------------------------------

2. NEED AND IMPACT OF PROJECT	Flow reduction is required by CSO Master Plan Phase II
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3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PALNNING DOCS:	CSO Master Plan
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4. YEARS PREVIOUSLY ON THE BIDDIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2019	FY2020	FY2021	FY2022	FY2023
	Funding Recd	\$ -	\$ -	\$ -	\$ -	\$ -

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED:	0
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6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED:	0
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7. ANY RELATED DEPARTMENT OR CITY PROJECTS:	0
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8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	WWF	0	100%	\$ 1,250,000	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE):	Flow reduction/separation required by CSO Mater Plan Phase II
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10. OTHER INFO:	0
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
TOTAL PROJECT COST	\$ -	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000
NON CITY SHARE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
CITY SHARE	\$ -	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000

CIP BUDGET
BIDDEFORD CAPITAL IMPROVEMENT PROGRAM
FY24 Viewing Sheet
PROJECT DESCRIPTION FORM

DEPARTMENT:	Wastewater Treatment Plant
CIP NAME:	Climate Resiliency/Adaptation

CIP NUMBER: (DEPT-YR-#)	WWT-FY24-040
DEPARTMENT NUMBER	040
PROJECT PRIORITY	1

ESTIMATED TOTAL COST	\$ 100,000
ESTIMATED COST FY2024	\$ 100,000
ESTIMATED COST FY2025-2028	\$ -

CITY SHARE FY2024	\$ 50,000
CITY SHARE FY2025-2028	\$ -

1. DESCRIPTION OF PROJECT	Climate adaptation study
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2. NEED AND IMPACT OF PROJECT	To determine future of infrastructure based on sea level rise. Needed to for future project planning
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3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PALNNG DOCS:	0
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4. YEARS PREVIOUSLY ON THE BIDDIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2019	FY2020	FY2021	FY2022	FY2023
	Funding Recd	\$ -	\$ -	\$ -	\$ -	\$ -

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED:	0
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6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED:	0
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7. ANY RELATED DEPARTMENT OR CITY PROJECTS:	0
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8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	WWF	0	50%	\$ 50,000	0
	GRA-ST	DEP	50%	\$ 50,000	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE):	Other projects pending results of study
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10. OTHER INFO:	0
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
TOTAL PROJECT COST	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ -
NON CITY SHARE	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -
CITY SHARE	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -

CIP BUDGET
BIDDEFORD CAPITAL IMPROVEMENT PROGRAM
FY24 Viewing Sheet
PROJECT DESCRIPTION FORM

DEPARTMENT:	Wastewater Treatment Plant
CIP NAME:	Biddeford Pool Treatment Plant Generator

CIP NUMBER: (DEPT-YR-#)	WWT-FY24-041
DEPARTMENT NUMBER	041
PROJECT PRIORITY	1

ESTIMATED TOTAL COST	\$ 80,000
ESTIMATED COST FY2024	\$ 80,000
ESTIMATED COST FY2025-2028	\$ -

CITY SHARE FY2024	\$ 80,000
CITY SHARE FY2025-2028	\$ -

1. DESCRIPTION OF PROJECT	Replace Bid Pool WWTF Generator
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2. NEED AND IMPACT OF PROJECT	Generator is beyond life expectancy. Maintenance costs and down time have increased in recent years.
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3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PALNNING DOCS:	WWTF AMP
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4. YEARS PREVIOUSLY ON THE BIDDIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2019	FY2020	FY2021	FY2022	FY2023
	Funding Recd	\$ -	\$ -	\$ -	\$ -	\$ -

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED:	0
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6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED:	Based on past projects
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7. ANY RELATED DEPARTMENT OR CITY PROJECTS:	0
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8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	WWF	0	100%	\$ 80,000	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE):	Generator past life expectancy
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10. OTHER INFO:	0
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
TOTAL PROJECT COST	\$ -	\$ 80,000	\$ -	\$ -	\$ -	\$ -
NON CITY SHARE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
CITY SHARE	\$ -	\$ 80,000	\$ -	\$ -	\$ -	\$ -

CIP BUDGET
BIDDEFORD CAPITAL IMPROVEMENT PROGRAM
FY24 Viewing Sheet
PROJECT DESCRIPTION FORM

DEPARTMENT:	Wastewater Treatment Plant
CIP NAME:	Replacement of Unit #10 Vehicle (with Bod

CIP NUMBER: (DEPT-YR-#)	WWT-FY24-042
DEPARTMENT NUMBER	042
PROJECT PRIORITY	2

ESTIMATED TOTAL COST	\$ 90,000
ESTIMATED COST FY2024	\$ -
ESTIMATED COST FY2025-2028	\$ 90,000

CITY SHARE FY2024	\$ -
CITY SHARE FY2025-2028	\$ 90,000

1. DESCRIPTION OF PROJECT	Replacement of Unit 10 (pump station service truck)
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2. NEED AND IMPACT OF PROJECT	Truck is past life expectancy and is not properly equipped for the work. (Lacks crane for submersible pumps)
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3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PALNNGING DOCS:	0
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4. YEARS PREVIOUSLY ON THE BIDDIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2019	FY2020	FY2021	FY2022	FY2023
	Funding Recd	\$ -	\$ -	\$ -	\$ -	\$ -

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED:	0
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6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED:	0
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7. ANY RELATED DEPARTMENT OR CITY PROJECTS:	0
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8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	WWF	0	100%	\$ 90,000	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE):	Current vehicle does not fit the needs of the job and is nearing the end of it's life
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10. OTHER INFO:	0
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
TOTAL PROJECT COST	\$ -	\$ -	\$ 90,000	\$ -	\$ -	\$ -
NON CITY SHARE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
CITY SHARE	\$ -	\$ -	\$ 90,000	\$ -	\$ -	\$ -

CIP BUDGET
BIDDEFORD CAPITAL IMPROVEMENT PROGRAM
FY24 Viewing Sheet
PROJECT DESCRIPTION FORM

DEPARTMENT:	Wastewater Treatment Plant
CIP NAME:	Home Depot Station Generator

CIP NUMBER: (DEPT-YR-#)	WWT-FY24-043
DEPARTMENT NUMBER	043
PROJECT PRIORITY	2

ESTIMATED TOTAL COST	\$ 100,000
ESTIMATED COST FY2024	\$ -
ESTIMATED COST FY2025-2028	\$ 100,000

CITY SHARE FY2024	\$ -
CITY SHARE FY2025-2028	\$ 100,000

1. DESCRIPTION OF PROJECT	New backup generator at Home Depot Pump Station
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2. NEED AND IMPACT OF PROJECT	Increased flows due to Andrews Road development will increase the need for backup power to avoid SSOs.
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3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PALNNGING DOCS:	0
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4. YEARS PREVIOUSLY ON THE BIDDIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2019	FY2020	FY2021	FY2022	FY2023
	Funding Recd	\$ -	\$ -	\$ -	\$ -	\$ -

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED:	0
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6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED:	Staff and consultant
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7. ANY RELATED DEPARTMENT OR CITY PROJECTS:	Andrews Rd. Development
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8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	WWF	0	100%	\$ 100,000	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE):	Andrews Rd. project
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10. OTHER INFO:	0
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
TOTAL PROJECT COST	\$ -	\$ -	\$ -	\$ 100,000	\$ -	\$ -
NON CITY SHARE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
CITY SHARE	\$ -	\$ -	\$ -	\$ 100,000	\$ -	\$ -

CIP BUDGET
BIDDEFORD CAPITAL IMPROVEMENT PROGRAM
FY24 Viewing Sheet
PROJECT DESCRIPTION FORM

DEPARTMENT:	Wastewater Treatment Plant
CIP NAME:	Future DEP Consent-Agreement CSO Sep

CIP NUMBER: (DEPT-YR-#)	WWT-FY24-044
DEPARTMENT NUMBER	044
PROJECT PRIORITY	1

ESTIMATED TOTAL COST	\$ 15,000,000
ESTIMATED COST FY2024	\$ 3,000,000
ESTIMATED COST FY2025-2028	\$ 12,000,000

CITY SHARE FY2024	\$ 1,500,000
CITY SHARE FY2025-2028	\$ 6,000,000

1. DESCRIPTION OF PROJECT	Future CSO separation projects - Details pending CSO master plan DEP approval
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2. NEED AND IMPACT OF PROJECT	CSO Master Plan
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3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PALNNING DOCS:	CSO Master Plan
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4. YEARS PREVIOUSLY ON THE BIDDIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2019	FY2020	FY2021	FY2022	FY2023
	Funding Recd	\$ -	\$ -	\$ -	\$ -	\$ -

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED:	Consultants/ contractors
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6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED:	Staff
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7. ANY RELATED DEPARTMENT OR CITY PROJECTS:	0
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8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	WWF	0	50%	\$ 7,500,000	0
	GRA-ST	DEP	50%	\$ 7,500,000	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE):	0
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10. OTHER INFO:	0
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
TOTAL PROJECT COST	\$ -	\$ 3,000,000	\$ 3,000,000	\$ 3,000,000	\$ 3,000,000	\$ 3,000,000
NON CITY SHARE	\$ -	\$ 1,500,000	\$ 1,500,000	\$ 1,500,000	\$ 1,500,000	\$ 1,500,000
CITY SHARE	\$ -	\$ 1,500,000	\$ 1,500,000	\$ 1,500,000	\$ 1,500,000	\$ 1,500,000

CIP BUDGET
BIDDEFORD CAPITAL IMPROVEMENT PROGRAM
FY24 Viewing Sheet
PROJECT DESCRIPTION FORM

DEPARTMENT:	Wastewater Treatment Plant
CIP NAME:	CSO Storage Tank - Diamond/Horrigan's

CIP NUMBER: (DEPT-YR-#)	WWT-FY24-046
DEPARTMENT NUMBER	046
PROJECT PRIORITY	3

ESTIMATED TOTAL COST	\$ 2,000,000
ESTIMATED COST FY2024	\$ 1,500,000
ESTIMATED COST FY2025-2028	\$ 500,000

CITY SHARE FY2024	\$ 1,500,000
CITY SHARE FY2025-2028	\$ 500,000

1. DESCRIPTION OF PROJECT	CSO capture tank at Horrigan's Court PS
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2. NEED AND IMPACT OF PROJECT	CSO master Plan - Pending ongoing CSO study results
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3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PALNNING DOCS:	CSO Master Plan
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4. YEARS PREVIOUSLY ON THE BIDDIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2019	FY2020	FY2021	FY2022	FY2023
	Funding Recd	\$ -	\$ -	\$ -	\$ -	\$ 545,000

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED:	0
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6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED:	Consultants
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7. ANY RELATED DEPARTMENT OR CITY PROJECTS:	CSO Master Plan
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8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	WWF	0	100%	\$ 2,000,000	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE):	0
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10. OTHER INFO:	0
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
TOTAL PROJECT COST	\$ -	\$ 1,500,000	\$ 500,000	\$ -	\$ -	\$ -
NON CITY SHARE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
CITY SHARE	\$ -	\$ 1,500,000	\$ 500,000	\$ -	\$ -	\$ -

CIP BUDGET
BIDDEFORD CAPITAL IMPROVEMENT PROGRAM
FY24 Viewing Sheet
PROJECT DESCRIPTION FORM

DEPARTMENT:	Wastewater Treatment Plant
CIP NAME:	Replacement of Compactor (BOMAG)

CIP NUMBER: (DEPT-YR-#)	WWT-FY24-047
DEPARTMENT NUMBER	047
PROJECT PRIORITY	1

ESTIMATED TOTAL COST	\$ 52,000
ESTIMATED COST FY2024	\$ 52,000
ESTIMATED COST FY2025-2028	\$ -

CITY SHARE FY2024	\$ 52,000
CITY SHARE FY2025-2028	\$ -

1. DESCRIPTION OF PROJECT	Replacement of compactor
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2. NEED AND IMPACT OF PROJECT	Critical tool for all sewer construction jobs
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3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PALNNING DOCS:	PW AMP
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4. YEARS PREVIOUSLY ON THE BIDDIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2019	FY2020	FY2021	FY2022	FY2023
	Funding Recd	\$ -	\$ -	\$ -	\$ -	\$ -

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED:	0
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6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED:	PW Fleet Supervisor
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7. ANY RELATED DEPARTMENT OR CITY PROJECTS:	0
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8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	WWF	0	100%	\$ 52,000	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE):	0
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10. OTHER INFO:	0
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
TOTAL PROJECT COST	\$ -	\$ 52,000	\$ -	\$ -	\$ -	\$ -
NON CITY SHARE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
CITY SHARE	\$ -	\$ 52,000	\$ -	\$ -	\$ -	\$ -

CIP BUDGET
BIDDEFORD CAPITAL IMPROVEMENT PROGRAM
FY24 Viewing Sheet
PROJECT DESCRIPTION FORM

DEPARTMENT:	Wastewater Treatment Plant
CIP NAME:	Sludge Drying Equipment

CIP NUMBER: (DEPT-YR-#)	WWT-FY24-048
DEPARTMENT NUMBER	048
PROJECT PRIORITY	5

ESTIMATED TOTAL COST	\$ 1,500,000
ESTIMATED COST FY2024	\$ -
ESTIMATED COST FY2025-2028	\$ 1,500,000

CITY SHARE FY2024	\$ -
CITY SHARE FY2025-2028	\$ 1,500,000

1. DESCRIPTION OF PROJECT	Equipment and installation of sludge drying equipment
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2. NEED AND IMPACT OF PROJECT	Cost of sludge disposal is increases because of LD1911 across the state. Drying equipment would decrease volumes and save approximately \$250K annually with a pay off of 10 to 13 years
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3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PALNNING DOCS:	0
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4. YEARS PREVIOUSLY ON THE BIDDIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2019	FY2020	FY2021	FY2022	FY2023
	Funding Recd	\$ -	\$ -	\$ -	\$ -	\$ -

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED:	0
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6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED:	Quote from vendor
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7. ANY RELATED DEPARTMENT OR CITY PROJECTS:	0
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8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	WWF	0	100%	\$ 1,500,000	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE):	0
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10. OTHER INFO:	0
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
TOTAL PROJECT COST	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,500,000
NON CITY SHARE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
CITY SHARE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,500,000

CIP BUDGET
BIDDEFORD CAPITAL IMPROVEMENT PROGRAM
FY24 Viewing Sheet
PROJECT DESCRIPTION FORM

DEPARTMENT:	Wastewater Treatment Plant
CIP NAME:	CSO Storage Tanks

CIP NUMBER: (DEPT-YR-#)	WWT-FY24-049
DEPARTMENT NUMBER	049
PROJECT PRIORITY	2

ESTIMATED TOTAL COST	\$ 12,000,000
ESTIMATED COST FY2024	\$ -
ESTIMATED COST FY2025-2028	\$ 12,000,000

CITY SHARE FY2024	\$ -
CITY SHARE FY2025-2028	\$ 12,000,000

1. DESCRIPTION OF PROJECT	For future CSO storage tanks
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2. NEED AND IMPACT OF PROJECT	Pending CSO Master Plan Approval
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3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PALNNING DOCS:	CSO Mater Plan
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4. YEARS PREVIOUSLY ON THE BIDDIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2019	FY2020	FY2021	FY2022	FY2023
	Funding Recd	\$ -	\$ -	\$ -	\$ -	\$ -

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED:	0
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6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED:	Staff
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7. ANY RELATED DEPARTMENT OR CITY PROJECTS:	CSO Master Plan
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8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	WWF	0	100%	\$ 12,000,000	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0
	0	0	0%	\$ -	0

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE):	0
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10. OTHER INFO:	0
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
TOTAL PROJECT COST	\$ -	\$ -	\$ 3,000,000	\$ 3,000,000	\$ 3,000,000	\$ 3,000,000
NON CITY SHARE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
CITY SHARE	\$ -	\$ -	\$ 3,000,000	\$ 3,000,000	\$ 3,000,000	\$ 3,000,000