

City of Biddeford
Budget Book
May 30, 2022 12:00 PM Council Chambers

A. FY23 Budget Sheets - *To be updated as budget documents are published/revised.*

Budget Workbooks

[FY23 Estimated Tax Rate - March 1, 2022](#)

[General Fund - Expense Summary](#)

[General Fund - Revenue Summary](#)

[21101 Mayor-Council Workbook](#)

[21165 Parks Maint Workbook](#)

[21102 City Manager Workbook](#)

[21166 Cemetery Maint Workbook](#)

[21103 City Clerk Workbook](#)

[21167 Engineering Workbook](#)

[21104 Elections Workbook](#)

[21168 GIS Division Workbook](#)

[21105 Assessing Workbook](#)

[21179 Fringe Benefit Workbook](#)

[21106 Finance & Tax Workbook](#)

[21181 County Tax Workbook](#)

[21107 Computer Service Workbook](#)

[21185 Debt Service Principal Workbook](#)

[21108 Personnel Workbook](#)

[21186 Debt Service Interest Workbook](#)

[21109 Planning & Economic Development Workbook](#)

[21199 Transfers Out Workbook](#)

[21110 Code Enforcement Workbook](#)

[21111 General Administration Workbook](#)

[21121 City Hall Building Workbook](#)

[21122 Private Schools Workbook](#)

[21123 Community Center Workbook](#)

[21124 Recreation Workbook](#)

[21125 Health & Welfare Workbook](#)

[21126 Facilities Management Workbook](#)

[21127 Social Services Workbook](#)

[21128 Municipal Services Workbook](#)

[21131 Communications Workbook](#)

[21141 Fire Department Workbook](#)

[21142 Biddeford Pool Fire Workbook](#)

[21144 Emergency Management Workbook](#)

[21145 Hydrant Rental Workbook](#)

[21146 Police Department Workbook](#)

[21147 Police Investigative Workbook](#)

21148 Police Communications Workbook
21149 Animal Control Workbook
21150 Street & Traffic Lights Workbook
21161 PW Admin Fleet Maint Workbook
21162 PW Roads Maint Workbook
21164 Solid Waste Mgmt Workbook
21165 Parks Maint Workbook.pdf
21166 Cemetery Maint Workbook.pdf
21167 Engineering Workbook.pdf
21168 GIS Division Workbook.pdf
21179 Fringe Benefit Workbook.pdf
21181 County Tax Workbook.pdf
21185 Debt Service Principal Workbook.pdf
21186 Debt Service Interest Workbook.pdf
21199 Transfers Out Workbook.pdf
Wastewater Fund Accounting Statements
35102 Sewer Operations Workbook
35103 Industrial Pretreatment Workbook
35104 PW Wastewater Maint Workbook
35105 New Sewer Ops Workbook
Social/Municipal Services Requests
1_La Kermesse Franco-Americaine.pdf
2_Seeds of Hope City of Biddeford Budget Request - 2022-2023.docx
3_McArthur Library.pdf
4_Biddeford Historical Society.pdf
5_City Theater Request.docx
6_BSOOB Transit - Municipal Funding Request Revision-Biddeford - 2.28.22.pdf
7_FY23 Eastern Trails Alliance Request.pdf
8_Saco River Corridor Commission.pdf
9_Southern Maine Planning and Development Commission.pdf
10_Southern Maine Finance Agency FY2023 Bidd.pdf
10.1_2020 SMFA Historical Retrospective Report.pdf
11_HOB Heart of Biddeford.pdf
12_Biddeford Cultural & Heritage Center.pdf
13_Southern Maine Veterans Memorial Cemetery Association.pdf
14_Biddeford Mills Museum.pdf
15_Lifeflight.pdf
16_Southern Maine Beach Profile FY23 Request.pdf
18_Engine.pdf
17_Saco Pathfinders.docx
19_Apex Connection.pdf
20_York County Community Action FY23 funding letter.pdf
21_Halloween Festival.pdf
22_Project Canopy Committee.pdf
23_Conservation Commission.pdf

24_Historic Preservation Commission.doc
25_Boards Committees Commissions Requests.pdf
25.1 Citizen's Advisory Committee Budget Requests.pdf

Special Funds

31102 Mooring Fund Summary and Workbook
31106 Pool Beach Summary and Workbook
31117 CDBG Fund Summary and Workbook
31132 Airport Fund Summary and Workbook
Wastewater Fund Accounting Statements
35102 Sewer Operations Workbook
35103 Industrial Pretreatment Workbook
35104 PW Wastewater Maint Workbook
35105 New Sewer Ops Workbook
Wastewater Revenue Workbook

B. FY23 Capital Improvement Projects (CIP)

FY23 CIP Summary & Detail Sheets
20220215 FY23 Capital Improvement Plan Presentation
FY23 CIP Summary
FY23 Airport Fund CIP
FY23 General Fund CIP
FY23 Wastewater Fund CIP
FY23 Biddeford Ice Arena CIP Request

C. Budget Presentations

FY23 Budget Presentations
March 1 - City Manager FY23 Budget Presentation
March 3 - FY23 Budget Overview Memo
March 15 - FY 23 School Dept Budget Presentation
March 22 - FY22 Vehicle Replacement Update (1)
March 22 - FY23 Vehicle Replacement Recommendations (2)
March 22 - FY23 Other Funds Summary & GF Other Fund Recommendations (3)
March 22 - FY23 Capital Funds All Funds Summary (4)
March 31 - FY23 Budget Recap Memo - City Mgr

D. Schedules/Calendars

FY23 Budget Schedules
FY23 Budget Meeting Calendar 3.0.

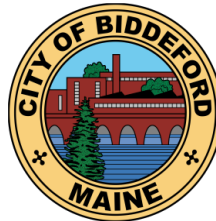
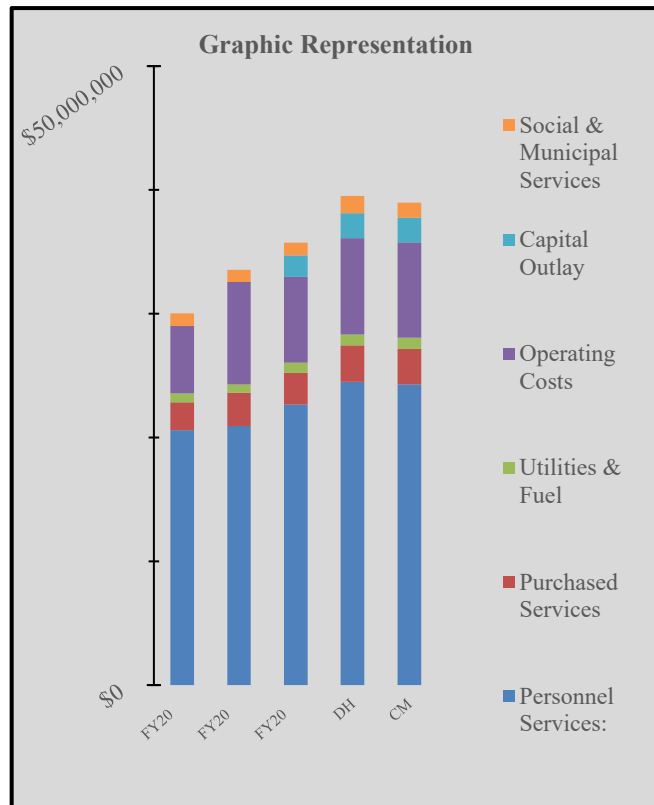
Budget Book
FY2023 Estimated Tax Rate as of March 1, 2022

	Approved Budget FY2022	City Manager Recommendation FY2023
County Tax	\$1,331,480.0	\$1,331,480
Municipal Appropriation:		
General Government	\$11,804,206	\$12,225,835
Public Services	\$2,696,281	\$3,174,733
Public Safety	\$10,675,333	\$11,672,719
Public Works	\$4,998,016	\$5,332,194
Contingency	<u>\$455,508</u>	<u>\$250,000</u>
Total Operating Budget	\$30,629,344	\$32,655,482
Debt Service	\$3,422,031	\$4,410,465
Capital Projects	\$1,750,000	\$2,000,000
Total Municipal Appropriation	<u>\$35,801,374</u>	<u>\$39,065,947</u>
Less: Municipal Revenue Sharing	(\$3,125,000)	(\$4,350,000)
Other Non-Property Tax Revenue	(\$8,897,370)	(\$9,106,065)
Use of Prior Year Surplus	(\$300,000)	(\$520,000)
Net Municipal Appropriation	\$23,479,004	\$25,089,882
TIF	\$1,821,432	\$1,821,432
Local Education Assessment	\$23,062,705	\$23,062,705
Overlay	<u>\$267,794</u>	<u>\$267,794</u>
Total Appropriation	\$49,962,415	\$51,573,293
Less: Homestead	(\$1,043,610)	(\$1,043,610)
BETE	(\$372,838)	(\$372,838)
Tax Commitment	\$48,545,967	\$50,156,845
 Total Taxable Value	 \$2,662,971,338	 \$2,677,971,338
 Tax Rate	 <u>\$18.23</u>	 <u>\$18.73</u>

**City of Biddeford, Maine
FY2023**

Budget: General Fund
Account Number: 001 001

	FY2020 Actual	FY2021 Budget	FY2021 Actual	FY2022 Budget	FY2022 YTD	FY2023	
						Dept Head	Manager's Rec
Personnel Services:	\$20,582,973	\$21,553,371	\$20,936,876	\$22,662,108	\$11,480,648	\$24,489,462	\$24,288,262
Purchased Services	\$2,252,825	\$2,496,144	\$2,684,482	\$2,563,773	\$1,447,123	\$2,941,305	\$2,877,730
Utilities & Fuel	\$740,110	\$843,305	\$678,401	\$827,530	\$288,166	\$898,284	\$901,584
Operating Costs	\$5,453,730	\$6,271,543	\$8,262,287	\$6,909,965	\$3,043,075	\$7,781,856	\$7,693,220
Capital Outlay	\$0	\$1,361,047	\$0	\$1,750,000	\$0	\$2,000,000	\$2,000,000
Social & Municipal Services	\$988,760	\$982,488	\$976,399	\$1,039,106	\$691,647	\$1,410,333	\$1,213,750
TOTALS:	\$30,018,398	\$33,507,898	\$33,538,446	\$35,752,481	\$16,950,659	\$39,521,241	\$38,974,547



FRINGE BENEFIT IMPACT (Estimated):	
FICA	\$1,281,380
Workers Comp	\$639,423
Health Insurance	\$2,718,041
Retirement	\$1,794,368
Unemployment	\$17,500
Other Insurance	\$150,066
# of Full Time Employees	230.40
Total Fringe Benefit Impact	\$6,600,779

	FY2022 Budget	FY2023 Manager's Rec	Dollar Change	Percentage Change
Personal Services:	\$22,662,108	\$24,288,262	\$1,626,154	7.2%
Purchased Services	\$2,563,773	\$2,877,730	\$313,957	12.2%
Utilities & Fuel	\$827,530	\$901,584	\$74,055	8.9%
Operating Costs	\$6,909,965	\$7,693,220	\$783,256	11.3%
Capital Outlay	\$1,750,000	\$2,000,000	\$250,000	14.3%
Social & Municipal Services	\$1,039,106	\$1,213,750	\$174,644	16.8%
TOTALS:	\$35,752,481	\$38,974,547	\$3,222,066	9.0%

Personnel Services

Account Number	Description	FY2020 Actual	FY2021 Budget	FY2021 Actual	FY2022 Budget	FY2022 YTD	FY2023	
							Dept Head	Mgr's Rec
60101	Dept Manager Salary Exp	\$1,210,458	\$1,172,767	\$1,165,239	\$1,217,535	\$601,703	\$1,357,823	\$1,357,823
60102	Mid Mgmt Hrly Employee Wage	\$1,373,670	\$1,490,832	\$1,563,233	\$1,553,572	\$800,445	\$1,600,354	\$1,600,354
60105	F-T Employee Wage Exp	\$9,459,696	\$10,048,749	\$9,509,746	\$10,551,862	\$5,008,154	\$11,757,842	\$11,683,694
60106	P-T Employee Wage Exp	\$131,402	\$175,310	\$175,005	\$193,849	\$106,309	\$208,549	\$208,549
60107	Temp/Seasonal Emp Wage Exp	\$195,155	\$226,022	\$152,050	\$220,749	\$134,852	\$229,129	\$212,121
60111	Overtime Wage Expense	\$954,559	\$862,209	\$1,113,710	\$901,715	\$899,688	\$1,023,285	\$933,074
60112	Extra Holiday Pay Exp	\$195,952	\$204,121	\$233,393	\$212,246	\$143,893	\$283,467	\$283,750
60121	Annual Stipend Pay Expense	\$10,800	\$10,800	\$10,700	\$10,800	\$5,300	\$10,800	\$10,800
60123	Car Allowance Expense	\$5,652	\$6,132	\$5,952	\$5,972	\$2,986	\$6,238	\$6,238
60127	Health Club Dues	\$840	\$1,680	\$660	\$1,680	\$0	\$1,440	\$1,440
60129	Insurance Buyout Pay	\$34,799	\$25,623	\$40,258	\$27,327	\$20,910	\$34,975	\$34,975
60201	FICA/Medicare-ER Share Exp	\$1,059,399	\$1,121,400	\$1,016,609	\$1,198,209	\$693,390	\$1,281,380	\$1,281,380
60202	MPERS-Employer Share Exp	\$1,316,004	\$1,373,982	\$1,374,623	\$1,514,816	\$806,441	\$1,620,103	\$1,620,103
60203	457 Plan-Employer Share Exp	\$149,282	\$146,264	\$154,693	\$160,157	\$87,406	\$174,265	\$174,265
60210	HPHC Ins Employer Share Exp	\$1,393,658	\$1,479,337	\$1,316,891	\$1,459,201	\$663,178	\$1,365,884	\$1,365,884
60211	NNEBT Ins Employer Share Exp	\$1,858,062	\$1,931,760	\$1,944,651	\$2,062,002	\$1,039,198	\$2,062,680	\$2,062,680
60212	S-T Disability ER Share Exp	\$6,276	\$9,299	\$5,706	\$7,883	\$2,951	\$11,667	\$11,667
60213	L-T Disability ER Share Exp	\$6,019	\$7,974	\$5,650	\$6,810	\$2,969	\$6,246	\$6,246
60214	Retiree Health Premiums Expens	\$288,547	\$235,000	\$249,360	\$203,760	\$109,151	\$218,000	\$218,000
60216	Delta Dental ER Share	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60217	RHSA Plan ER Share	\$107,016	\$107,210	\$110,519	\$116,634	\$62,070	\$128,154	\$128,154
60218	College Reimbursement	\$6,211	\$19,200	\$33,350	\$32,200	\$10,662	\$32,196	\$32,196
60230	Clothing/Uniforms Expense	\$136,568	\$155,275	\$147,842	\$166,125	\$62,124	\$194,250	\$190,100
60251	Conferences/Training Expense	\$64,917	\$104,737	\$47,423	\$106,627	\$43,699	\$156,941	\$150,291
60252	Travel/Mileage Expense	\$21,263	\$23,146	\$18,618	\$21,836	\$7,494	\$24,532	\$24,002
60253	Food/Lodging Expense	\$8,570	\$11,875	\$4,422	\$11,325	\$3,601	\$13,525	\$11,225
60256	Dues/Memberships Expense	\$46,747	\$65,097	\$49,736	\$53,740	\$15,242	\$55,803	\$54,357
60257	Professional License Fees Exp	\$13,693	\$21,310	\$5,433	\$21,310	\$10,995	\$20,810	\$9,495
60258	Hiring Costs/EE Testing Exp	\$5,511	\$10,000	\$3,420	\$11,375	\$3,978	\$11,375	\$11,375

60259 Unemployment Comp Exp	\$234	\$35,000	\$27,910	\$24,910	\$0	\$25,000	\$17,500
60370 Workers Comp Insurance Exp	\$522,012	\$471,260	\$450,073	\$573,958	\$130,563	\$551,000	\$564,775
60254 E2E Leadership Training	\$0	\$0	\$0	\$6,250	\$1,297	\$9,000	\$9,000
60255 Other Training	\$0	\$0	\$0	\$1,500	\$0	\$9,750	\$9,750
60219 Incident Initiative	\$0	\$0	\$0	\$4,175	\$0	\$3,000	\$3,000

Totals	\$20,582,973	\$21,553,371	\$20,936,876	\$22,662,108	\$11,480,648	\$24,489,462	\$24,288,262
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Purchased Services

Account Number	Description	FY2020 Actual	FY2021 Budget	FY2021 Actual	FY2022 Budget	FY2022 YTD	FY2023	
							Dept Head	Mgr's Rec
60301	Legal Services Expense	\$152,773	\$92,000	\$171,827	\$107,000	\$31,412	\$105,800	\$105,800
60302	Audit Services Expense	\$27,392	\$35,000	\$37,120	\$35,000	\$33,280	\$40,000	\$40,000
60303	Appraisal Services Expense	\$0	\$500	\$380	\$500	\$0	\$0	\$0
60304	Registry of Deeds Fee Expense	\$5,754	\$11,183	\$10,627	\$10,100	\$2,407	\$9,900	\$9,900
60305	Computer Support/Service Exp	\$6,115	\$5,000	\$9,118	\$5,000	\$100	\$8,000	\$7,500
60306	Other Prof/Consult Svcs Exp	\$135,792	\$227,625	\$342,875	\$198,800	\$148,784	\$347,862	\$305,500
60308	Actuarial Expense	\$2,750	\$8,300	\$10,850	\$4,000	\$2,900	\$10,800	\$10,800
60310	Service Contracts Expense	\$203,788	\$231,562	\$200,264	\$237,121	\$120,429	\$248,238	\$246,095
60311	Operations Contracts Expense	\$383,286	\$457,990	\$529,665	\$460,000	\$161,406	\$473,600	\$473,600
60312	Temporary Contract Help Exp	\$10,612	\$25,000	\$10,378	\$22,500	\$23,593	\$25,000	\$25,000
60313	Construction Services Expense	\$30,522	\$46,200	\$22,171	\$56,200	\$2,035	\$66,274	\$61,000
60315	User License Expense	\$232,821	\$227,000	\$234,720	\$270,593	\$207,095	\$327,039	\$327,039
60317	Translation Expense	\$279	\$2,000	\$357	\$1,500	\$126	\$2,000	\$2,000
60319	Employee Assistance Program Ex	\$0	\$3,700	\$7,488	\$2,500	\$3,744	\$6,000	\$6,000
60320	Advertising	\$53,803	\$79,525	\$47,194	\$67,500	\$29,526	\$83,525	\$78,000
60322	UCC Expense	\$0	\$30	\$0	\$30	\$0	\$30	\$30
60325	Postage/Shipping Expense	\$28,498	\$39,570	\$33,287	\$35,924	\$12,645	\$42,430	\$42,160
60330	Equipment Rent/Lease Exp	\$600	\$0	\$577	\$0	\$0	\$0	\$0
60331	Land/Building Lease Expense	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60335	Hydrant Rental Expense	\$406,302	\$427,500	\$433,557	\$475,307	\$259,192	\$540,772	\$540,772
60340	Waste Tipping Fee Expense	\$311,156	\$321,464	\$340,599	\$320,000	\$165,947	\$337,985	\$337,985
60341	Non-Burnable Disposal Exp	\$13,589	\$16,500	\$20,055	\$16,500	\$15,956	\$25,500	\$21,500

60345 Rodent Control Expense	\$862	\$1,000	\$1,032	\$1,085	\$612	\$1,200	\$1,200
60346 Removal of Trees & Stumps	\$11,100	\$8,000	\$11,265	\$8,000	\$5,450	\$15,500	\$12,000
60365 Recreation Programs Expense	\$8,292	\$9,025	\$5,322	\$9,025	\$1,103	\$9,025	\$9,025
60371 General Insurance Expense	\$32,069	\$27,618	\$27,913	\$28,084	\$95,448	\$24,750	\$24,750
60372 Vehicle Insurance Expense	\$80,359	\$70,600	\$70,710	\$72,442	(\$69)	\$72,830	\$72,830
60373 Building/Boiler Insurance Exp	\$49,891	\$46,000	\$42,595	\$43,639	\$59,940	\$43,875	\$43,875
60377 Surety Bonds Expense	\$847	\$743	\$800	\$688	\$400	\$875	\$875
60379 Public Official Liab Insur Exp	\$35,279	\$36,337	\$34,712	\$35,562	\$32,495	\$32,495	\$32,495
60380 Police Prof Liab Insur Exp	\$28,293	\$30,172	\$25,398	\$30,172	\$29,550	\$31,000	\$31,000
60383 Insurance Deductibles	\$0	\$9,000	\$1,625	\$9,000	\$1,617	\$9,000	\$9,000

Totals	\$2,252,825	\$2,496,144	\$2,684,482	\$2,563,773	\$1,447,123	\$2,941,305	\$2,877,730
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Utilities & Fuel

Account Number	Description	FY2020 Actual	FY2021 Budget	FY2021 Actual	FY2022 Budget	FY2022 YTD	FY2023	
							Dept Head	Mgr's Rec
60400 Electricity Expense		\$256,592	\$318,307	\$189,349	\$319,153	\$91,187	\$343,280	\$342,780
60401 Water Expense		\$16,348	\$16,834	\$21,691	\$20,424	\$13,176	\$25,501	\$25,501
60402 Phone/Celular/Paging Exp		\$98,826	\$103,965	\$98,524	\$107,258	\$40,489	\$108,896	\$108,896
60404 Sewer User Fee Expense		\$17,627	\$20,130	\$21,896	\$19,990	\$10,264	\$21,700	\$22,000
60405 Heating Fuel Expense		\$100,054	\$113,596	\$95,653	\$114,191	\$22,464	\$115,891	\$119,391
60406 Fiber/Internet Expense		\$28,286	\$32,520	\$25,929	\$32,520	\$21,599	\$32,520	\$32,520
60410 Diesel Fuel Expense		\$139,733	\$144,086	\$136,951	\$134,768	\$57,078	\$150,610	\$150,610
60411 Gasoline Expense		\$81,564	\$92,567	\$87,087	\$77,926	\$31,254	\$98,387	\$98,387
60412 Bottled Gas Expense		\$1,079	\$1,300	\$1,322	\$1,300	\$656	\$1,500	\$1,500
Totals		\$740,110	\$843,305	\$678,401	\$827,530	\$288,166	\$898,284	\$901,584

Other Operating Costs

Account Number	Description	FY2020 Actual	FY2021 Budget	FY2021 Actual	FY2022 Budget	FY2022 YTD	FY2023	
							Dept Head	Mgr's Rec
60450	Building Repair/Maint Exp	\$159,455	\$165,633	\$176,608	\$139,402	\$41,003	\$153,235	\$150,735
60452	Operating Equip Repair Exp	\$147,305	\$147,450	\$159,459	\$174,000	\$70,417	\$176,400	\$168,100
60453	Vehicle Repair/Tires/Oil Exp	\$302,286	\$427,950	\$395,942	\$421,700	\$243,459	\$521,925	\$495,750
60454	Grounds Maint/Improve Exp	\$36,454	\$43,900	\$33,143	\$47,650	\$8,239	\$48,810	\$48,810
60457	Road Maint/Improve Non-Cap	\$46,296	\$60,000	\$60,673	\$55,000	\$27,065	\$60,000	\$60,000
60461	Repair/Maint-CommunsEquip	\$12,070	\$13,650	\$11,253	\$4,500	\$634	\$16,500	\$9,500
60462	Road Painting Expense	\$75,048	\$64,000	\$6,856	\$64,000	\$1,483	\$78,800	\$78,800
60463	Park Improvements/Amenities	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60465	Fire Boat Repair/Maint	\$2,131	\$4,000	\$3,052	\$4,000	\$3,240	\$4,000	\$4,000
60500	Admin/Office Supp/Eqt Non-Cap	\$50,287	\$52,625	\$55,581	\$54,627	\$24,588	\$55,953	\$55,297
60501	Operating Supp/Eqt Non-Cap	\$165,421	\$228,982	\$212,576	\$221,202	\$78,803	\$247,975	\$236,420
60502	Printing & Copying Expense	\$45,388	\$44,670	\$36,246	\$53,120	\$21,996	\$54,220	\$52,820
60503	Road Salt Expense	\$229,946	\$220,000	\$196,453	\$220,000	\$1,138	\$210,000	\$210,000
60505	Construction Supplies	\$52,070	\$25,000	\$20,110	\$25,000	\$10,175	\$25,000	\$25,000
60506	Equipment/Small Tools-Non-cap	\$32,512	\$35,400	\$19,654	\$38,900	\$16,845	\$43,950	\$42,900
60507	Street Signs Expense	\$17,208	\$10,000	\$9,788	\$10,000	\$9,357	\$30,000	\$20,000
60508	Ambulance Supplies Non-Capital	\$50,055	\$63,750	\$65,199	\$63,750	\$27,431	\$63,000	\$63,000
60509	Cleaning Supplies Expense	\$15,427	\$21,610	\$21,621	\$22,620	\$13,536	\$25,820	\$25,820
60601	Building Construc/Repair Cap	\$0	\$0	\$0	\$0	\$0	\$0	\$0
NEW02	Large Bins Purchased	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60701	Bad Debt Expense	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60703	Donations & Contributions	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60730	G.A. Electricity Expense	\$1,041	\$2,000	\$1,480	\$3,000	\$567	\$4,750	\$4,750
60731	G.A. Client Rent Expense	\$69,398	\$127,000	\$68,191	\$127,000	\$77,168	\$160,000	\$160,000
60732	G.A. Food/Grocery Expense	\$1,575	\$3,500	\$2,331	\$3,000	\$1,661	\$3,500	\$3,500
60734	G.A. Burials Expense	\$4,737	\$5,000	\$2,741	\$5,000	\$1,080	\$5,000	\$5,000
60736	G.A. Conveyance	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60737	G.A. Telephone Expense	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60738	G.A. Sewer User Fee Expense	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60739	G.A. Heating Fuel Expense	\$195	\$1,000	\$0	\$1,000	\$0	\$1,000	\$1,000
60740	G.A. Bottled Gas Expense	\$0	\$0	\$0	\$0	\$0	\$0	\$0

60741 G.A. Miscellaneous Expense	\$160	\$0	\$0	\$0	\$0	\$0	\$0
60742 G.A. Water Expense	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60743 G.A. Medical Expense	\$0	\$1,000	\$0	\$1,000	\$0	\$1,000	\$1,000
60750 Bond Principal Expense	\$1,438,675	\$1,423,528	\$1,483,609	\$1,577,835	\$1,344,156	\$2,185,194	\$2,185,194
60751 Bond Interest Expense	\$591,530	\$524,026	\$492,198	\$896,179	\$257,832	\$860,453	\$860,453
60752 Note/BAN Principal Expense	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60753 Note/BAN Interest Expense	\$0	\$1,945	\$0	\$982	\$0	\$0	\$0
60754 Lease Principal Expense	\$672,948	\$767,780	\$3,337,465	\$820,807	\$484,247	\$1,299,287	\$1,299,287
60755 Lease Interest Expense	\$158,060	\$161,205	\$130,627	\$127,209	\$61,404	\$65,531	\$65,531
60795 Personnel Reserve	\$282,423	\$290,626	\$292,169	\$446,277	\$121,012	\$331,382	\$331,382
60794 Unallocated	\$0	\$8,100	\$0	\$0	\$0	\$0	\$0
60797 Miscellaneous Expense	\$118,494	\$102,925	\$99,414	\$101,445	\$69,403	\$124,035	\$104,035
60798 Contingency	\$0	\$500,000	\$192,714	\$455,508	\$0	\$250,000	\$250,000
60799 Transfer Out to Other Funds	\$675,136	\$723,288	\$675,136	\$724,251	\$25,136	\$675,136	\$675,136

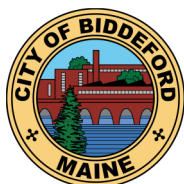
Totals	\$5,453,730	\$6,271,543	\$8,262,287	\$6,909,965	\$3,043,075	\$7,781,856	\$7,693,220
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Capital Outlay

Account Number	Description	FY2020 Actual	FY2021 Budget	FY2021 Actual	FY2022 Budget	FY2022 YTD	FY2023	
							Dept Head	Mgr's Rec
60601	Building Construc/Repair Cap	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	CIP Place Holder	\$0	\$1,361,047	\$0	\$1,750,000	\$0	\$2,000,000	\$2,000,000
Totals		\$0	\$1,361,047	\$0	\$1,750,000	\$0	\$2,000,000	\$2,000,000

Social & Municipal Services

Account Number	Description	FY2020 Actual	FY2021 Budget	FY2021 Actual	FY2022 Budget	FY2022 YTD	FY2023	
							Dept Head	Mgr's Rec
60800	All Social Services Budget Exp	\$15,000	\$24,000	\$24,000	\$29,400	\$17,700	\$90,000	\$90,000
60803	Caring Unlimited	\$6,000	\$6,400	\$6,400	\$6,000	\$6,400	\$6,400	\$0
60806	Stone Soup Food Pantry	\$8,000	\$10,000	\$10,000	\$8,000	\$0	\$0	\$0
60811	Bon Appetit Soup Kitchen	\$15,000	\$17,000	\$17,000	\$15,000	\$10,000	\$10,000	\$0
60816	Emergency Apartment Rent	\$0	\$10,000	\$10,000	\$10,000	\$5,000	\$0	\$0
60823	In A Pinch Program	\$4,000	\$0	\$0	\$8,000	\$0	\$0	\$0
60827	Seeds of Hope Neighborhood Ctr	\$47,896	\$18,000	\$18,000	\$20,000	\$10,000	\$0	\$0
60828	Biddeford Food Pantry	\$8,000	\$10,000	\$10,000	\$8,000	\$8,500	\$0	\$0
60829	Biddeford Education	\$15,000	\$15,000	\$15,000	\$15,000	\$7,500	\$0	\$0
60851	McArthur Library	\$505,539	\$552,849	\$552,849	\$552,849	\$322,495	\$0	\$0
60852	Historical Society	\$10,000	\$5,000	\$5,000	\$10,000	\$10,000	\$0	\$0
60853	City Theater	\$30,000	\$30,000	\$30,000	\$30,000	\$15,000	\$0	\$0
60854	Bidd-Saco-OOB Transit District	\$165,000	\$165,000	\$165,000	\$200,000	\$200,000	\$0	\$0
60855	Biddeford Conservation Comm	\$3,319	\$3,500	\$2,492	\$5,000	\$0	\$0	\$0
60856	Eastern Trail Alliance	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$0	\$0
60857	Saco River Corridor Comm	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$0	\$0
60859	Downtown Development Comm	\$0	\$0	\$0	\$1,500	\$0	\$0	\$0
60860	So ME Reg Planning Comm	\$8,928	\$8,928	\$8,928	\$9,196	\$9,196	\$0	\$0
60861	Bidd-Saco Economic Dev Corp	\$10,361	\$10,361	\$10,361	\$10,361	\$5,181	\$0	\$0
60862	Historic Preservation Comm	\$293	\$800	\$132	\$800	\$175	\$0	\$0
60863	Heart of Biddeford	\$27,500	\$34,500	\$34,500	\$44,000	\$22,000	\$0	\$0
60864	Holiday Lighting	\$21,929	\$6,150	\$6,000	\$6,000	\$6,000	\$0	\$0
60866	Project Canopy Committee	\$1,600	\$5,000	\$3,238	\$5,000	\$0	\$0	\$0
60869	Downtown Promotions/Events	\$12,500	\$9,500	\$9,500	\$0	\$0	\$0	\$0
60870	Biddeford Cultural and Heritage C	\$10,000	\$5,000	\$5,000	\$10,000	\$10,000	\$0	\$0
ADJST	CM Adjustment	\$0	\$0	\$0	\$0	\$0	\$1,303,933	\$1,123,750
60827	Seeds of Hope Neighborhood Ctr	\$47,896	\$18,000	\$18,000	\$20,000	\$10,000	\$0	\$0
Totals		\$988,760	\$982,488	\$976,399	\$1,039,106	\$691,647	\$1,410,333	\$1,213,750



City of Biddeford, Maine
FY2023

General Fund
Revenue Summary

	FY2020 Actual	FY2021 Budget	FY2021 Actual	FY2022 Budget	FY2022 YTD	FY2023	
						Dept Head	Manager's Rec
Taxes	(\$4,072,201)	(\$3,374,100)	(\$4,366,651)	(\$4,063,600)	(\$2,077,983)	(\$4,172,200)	(\$4,178,500)
Licenses, permits and fees	(\$3,405,343)	(\$3,296,150)	(\$3,881,657)	(\$3,385,056)	(\$1,318,526)	(\$3,732,963)	(\$3,758,213)
Intergovernmental	(\$3,599,132)	(\$3,782,854)	(\$4,801,387)	(\$4,917,230)	(\$3,252,805)	(\$6,172,024)	(\$6,170,324)
Investment income	(\$294,722)	(\$116,612)	(\$261,946)	(\$165,241)	(\$139,518)	(\$190,000)	(\$190,000)
Other	(\$124,050)	(\$101,100)	(\$149,371)	(\$102,218)	(\$22,738)	(\$105,171)	(\$105,171)
Transfer in from other funds	(\$669,075)	(\$484,303)	(\$463,617)	(\$669,173)	\$0	(\$650,000)	(\$650,000)
Lease Proceeds	\$0	\$0	(\$605,286)	\$0	\$0	\$0	\$0
Use of fund balance	\$0	(\$550,000)	\$0	(\$300,000)	\$0	\$0	(\$520,000)
TOTALS:	\$ (12,164,523)	\$ (11,705,119)	\$ (14,529,915)	\$ (13,602,518)	\$ (6,811,569)	\$ (15,022,358)	\$ (15,572,208)

Account Number		FY2020 Actual	FY2021 Budget	FY2021 Actual	FY2022 Budget	FY2022 YTD	FY2023	
							Dept Head	Manager's Rec
<u>Taxes</u>								
40110	Tax Interest Revenue	(\$99,925)	(\$78,000)	(\$94,354)	(\$78,000)	(\$26,651)	(\$96,000)	(\$100,000)
40111	Tax Lien Costs Revenue	(\$878)	(\$22,000)	(\$11,198)	(\$20,300)	(\$9,013)	(\$11,000)	(\$13,000)
40112	Quit Claim Fee Revenue	(\$3,375)	(\$2,400)	(\$3,150)	(\$3,400)	(\$404)	(\$2,400)	(\$3,000)
40115	Payments in Lieu of Taxes Rev	(\$196,020)	(\$195,000)	(\$150,652)	(\$195,000)	(\$85,208)	(\$195,000)	(\$195,000)
40120	Motor Vehicle Excise Tax Rev	(\$3,754,561)	(\$3,060,000)	(\$4,089,582)	(\$3,750,000)	(\$1,953,715)	(\$3,850,000)	(\$3,850,000)
40121	Boat Excise Tax Revenue	(\$17,442)	(\$16,700)	(\$17,716)	(\$16,900)	(\$2,991)	(\$17,800)	(\$17,500)
	Total taxes	(\$4,072,201)	(\$3,374,100)	(\$4,366,651)	(\$4,063,600)	(\$2,077,983)	(\$4,172,200)	(\$4,178,500)

Account Number	Description	FY2020 Actual	FY2021 Budget	FY2021 Actual	FY2022 Budget	FY2022 YTD	FY2023	
							Dept Head	Manager's Rec
Licenses, Permits & Fees								
40122	Snowmobile Registration Reimbu	(\$1,456)	(\$1,473)	(\$1,503)	(\$1,473)	\$0	(\$1,475)	(\$1,475)
40263	Motor Vehicle Reg Fee Rev	(\$68,285)	(\$57,800)	(\$90,088)	(\$62,000)	(\$41,304)	(\$65,000)	(\$67,500)
40264	IFW Registration Fee Rev	(\$3,182)	(\$1,900)	(\$8,761)	(\$2,100)	(\$2,044)	(\$2,870)	(\$2,870)
40200	Birth Certificate Fee Revenue	(\$18,296)	(\$22,000)	(\$16,849)	(\$20,000)	(\$10,423)	(\$20,000)	(\$20,000)
40201	Death Certificate Fee Revenue	(\$9,937)	(\$11,000)	(\$10,402)	(\$10,000)	(\$7,315)	(\$12,000)	(\$12,000)
40202	Burial Permit Revenue	(\$6,463)	(\$7,000)	(\$5,312)	(\$6,500)	(\$3,315)	(\$6,500)	(\$6,500)
40203	Marriage Ceremony Fee Rev	\$0	\$0	\$0	\$0	\$0	\$0	\$0
40204	Marriage Certificate Fee Rev	(\$4,766)	(\$4,500)	(\$4,644)	(\$4,500)	(\$3,198)	(\$5,000)	(\$5,000)
40205	Marriage License Revenue	(\$6,012)	(\$6,000)	(\$6,160)	(\$6,000)	(\$3,640)	(\$6,500)	(\$6,500)
40206	Resident Turkey License Rev	(\$10)	(\$30)	(\$25)	(\$30)	(\$6)	(\$25)	(\$25)
40207	Resident Fishing License Rev	(\$437)	(\$600)	(\$435)	(\$500)	(\$105)	(\$500)	(\$500)
40208	Massage Therapy License Revenu	(\$1,500)	(\$1,500)	(\$1,600)	(\$1,500)	(\$600)	(\$1,500)	(\$1,500)
40209	Muzzle Loading License Rev	(\$14)	(\$20)	(\$12)	(\$15)	(\$11)	(\$15)	(\$15)
40210	Duplicate License-Combo Rev	(\$9)	(\$10)	(\$2)	(\$10)	\$0	(\$10)	(\$10)
40212	Coyote License Revenue	(\$2)	(\$10)	(\$7)	(\$10)	(\$2)	(\$10)	(\$10)
40213	Pheasant Stamp Fee Rev	(\$6)	(\$10)	(\$6)	(\$10)	(\$3)	(\$10)	(\$10)
40214	Duck Stamp Fee Revenue	(\$3)	(\$5)	(\$2)	(\$5)	(\$0)	(\$5)	(\$5)
40215	Resident Hunting Lic Rev	(\$22)	(\$150)	(\$59)	(\$100)	(\$50)	(\$100)	(\$100)
40216	Junior Hunting Lic Rev	(\$6)	(\$20)	(\$6)	(\$10)	(\$4)	(\$10)	(\$10)
40217	Archery License Revenue	(\$93)	(\$50)	(\$112)	(\$75)	(\$51)	(\$75)	(\$75)
40218	Resident Combo Lic Rev	(\$138)	(\$210)	(\$193)	(\$200)	(\$66)	(\$200)	(\$200)
40219	Resident Serviceman Lic Rev	\$0	(\$2)	\$0	(\$2)	\$0	(\$2)	(\$2)
40220	Small Game License Rev	(\$2)	(\$5)	\$0	(\$5)	\$0	(\$5)	(\$5)
40221	Bear License Revenue	(\$14)	(\$10)	(\$9)	(\$10)	(\$10)	(\$15)	(\$15)
40229	Victualers License Revenue	(\$11,185)	(\$11,000)	(\$11,240)	(\$11,000)	(\$4,120)	(\$11,000)	(\$11,000)
40230	Entertainment License Rev	(\$2,650)	(\$3,500)	(\$1,700)	(\$3,000)	(\$600)	(\$2,000)	(\$2,000)
40232	Garage/Service Sta Lic Rev	(\$2,375)	(\$2,500)	(\$1,910)	(\$2,400)	(\$1,425)	(\$2,000)	(\$2,000)
40233	Vendor License Revenue	(\$170)	(\$350)	(\$245)	(\$300)	(\$125)	(\$250)	(\$250)
40234	Taxi License Revenue	(\$140)	(\$300)	(\$50)	(\$300)	\$0	(\$100)	(\$100)
40237	Second Hand Dealer Lic Rev	(\$610)	(\$400)	(\$400)	(\$400)	(\$400)	(\$400)	(\$400)

40239	Research Revenue	\$0	(\$10)	\$0	(\$10)	\$0	(\$10)	(\$10)
40258	Advertising Costs Revenue	(\$380)	(\$350)	(\$60)	(\$350)	(\$180)	(\$1,000)	(\$1,000)
40259	City Clerk Services Rev	(\$810)	(\$1,000)	(\$1,002)	(\$1,000)	(\$524)	(\$1,000)	(\$1,000)
40260	Copies Revenue	(\$271)	(\$700)	(\$78)	(\$400)	(\$50)	(\$100)	(\$100)
40261	Hospital Liens Revenue	\$0	\$0	\$0	\$0	\$0	\$0	\$0
40262	Returned Check Fee Rev	(\$500)	(\$650)	(\$565)	(\$650)	(\$250)	(\$650)	(\$500)
40265	Building Permit Revenue	(\$576,665)	(\$424,928)	(\$1,501,373)	(\$500,000)	(\$309,518)	(\$600,000)	(\$600,000)
40266	Electrical Permit Revenue	(\$85,178)	(\$70,000)	(\$86,650)	(\$70,000)	(\$50,192)	(\$70,000)	(\$70,000)
40267	Plumbing Permit Revenue	(\$32,180)	(\$40,000)	(\$34,568)	(\$40,000)	(\$11,523)	(\$30,000)	(\$30,000)
40268	Junk Yard Permit Revenue	(\$600)	(\$600)	(\$400)	(\$600)	(\$400)	(\$600)	(\$600)
40271	Code Violations Fine Revenue	(\$250)	(\$2,000)	\$0	(\$2,000)	\$0	(\$500)	(\$500)
40272	Code Prof Review Fee Rev	\$0	\$0	\$0	\$0	\$0	\$0	\$0
40273	ZBA Fee Revenue	\$0	(\$500)	\$0	(\$500)	\$0	(\$500)	(\$500)
40274	Contract Zoning Revenue	\$0	(\$2,000)	(\$40)	(\$2,000)	\$0	(\$2,000)	(\$2,000)
40275	Plan Bd Admin Fee Rev	(\$2,300)	(\$2,500)	(\$4,425)	(\$3,281)	(\$1,740)	(\$3,300)	(\$3,300)
40276	Plan Bd Eng Inspect Fee Rev	\$0	\$0	\$0	\$0	\$0	\$0	\$0
40277	Plan Bd Minor Subdivision Rev	(\$3,140)	(\$2,000)	(\$2,800)	(\$2,456)	(\$480)	(\$2,500)	(\$2,500)
40278	Plan Bd Major Subdivision Rev	(\$9,520)	(\$10,000)	(\$12,360)	(\$22,813)	(\$27,500)	(\$23,000)	(\$23,000)
40279	Plan Bd Site Review Rev	(\$15,320)	(\$5,000)	(\$5,185)	(\$15,822)	(\$63,720)	(\$15,822)	(\$15,822)
40284	Plan Bd Eng Site Review Rev	\$0	\$0	\$0	\$0	\$0	\$0	\$0
40285	Plan Bd Cond Use/Oth1 Rev	(\$2,000)	(\$1,600)	(\$2,600)	(\$2,719)	(\$1,540)	(\$2,700)	(\$2,700)
40286	Plan Bd Cond Use/Other2 Rev	\$0	\$0	\$0	\$0	\$0	\$0	\$0
40288	Plan Bd Cont/Cond Zone1 Rev	(\$2,000)	(\$1,000)	(\$4,000)	(\$3,438)	(\$1,300)	(\$3,900)	(\$3,900)
40294	Plan Bd Shoreland Zone Rev	(\$100)	(\$600)	(\$500)	(\$697)	(\$1,800)	(\$1,800)	(\$1,800)
40310	Sole Proprietor Filing Fee Rv	(\$250)	(\$200)	(\$240)	(\$200)	(\$70)	(\$200)	(\$200)
40317	Code Permit Application Fee Rv	(\$33,471)	(\$25,000)	(\$26,720)	(\$25,000)	(\$12,000)	(\$25,000)	(\$25,000)
40318	Historic Preservation App Fee	(\$2,500)	(\$2,000)	(\$2,240)	(\$2,078)	(\$2,115)	(\$2,000)	(\$2,000)
40321	Inspection Program Revenue	(\$85,100)	(\$84,000)	(\$74,100)	(\$84,000)	(\$100)	(\$84,000)	(\$84,000)
40319	Special Events Permit	(\$525)	(\$1,500)	(\$200)	(\$500)	(\$325)	(\$500)	(\$500)
40320	Accessory Dwelling Fee	(\$600)	(\$800)	(\$400)	(\$800)	(\$400)	(\$800)	(\$800)
40501	Interest on Notes Rec Rev	\$0	\$0	\$0	\$0	\$0	\$0	\$0
40550	Maps Sold Revenue	(\$10)	(\$20)	\$0	\$0	\$0	\$0	\$0
40551	BOCA Books Sold Revenue	\$0	\$0	\$0	\$0	\$0	\$0	\$0
40552	Zoning Ordinance Books Rev	\$0	\$0	\$0	\$0	\$0	\$0	\$0
40553	Subdivision Ord Books Rev	\$0	\$0	\$0	\$0	\$0	\$0	\$0
40555	Voter Lists Sold Revenue	(\$156)	\$0	\$0	\$0	\$0	\$0	\$0
40556	Copies Sold Revenue	(\$8)	\$0	\$0	\$0	(\$8)	\$0	\$0
40560	Welfare Restitution Pmts Rev	\$0	\$0	\$0	\$0	\$0	\$0	\$0
40600	Rental AT&T Cell ME Site	(\$30,537)	(\$28,315)	(\$30,537)	(\$28,315)	(\$14,727)	(\$28,315)	(\$28,315)
40601	Rental Verizon Cell ME Site Rv	(\$18,251)	(\$15,870)	(\$18,251)	(\$18,251)	(\$7,604)	(\$18,251)	(\$18,251)
40602	Rental City Theater Revenue	(\$1,440)	(\$960)	(\$960)	(\$960)	(\$480)	(\$960)	(\$960)
40603	Rental Community Supp Svcs Rev	\$0	\$0	\$0	\$0	\$0	\$0	\$0
40604	Rental Sprint Cell ME Site Rev	(\$28,186)	(\$28,500)	(\$29,254)	(\$28,500)	\$0	(\$29,200)	(\$29,200)
40605	Rental US Cellular ME Site Rev	(\$35,424)	(\$34,586)	(\$32,935)	(\$34,586)	(\$18,355)	(\$34,586)	(\$34,586)
40638	Rental T-Mobile Cell ME Site R	(\$26,921)	(\$26,830)	(\$26,921)	(\$26,830)	(\$31,436)	(\$31,400)	(\$31,400)
40244	Ambulance Service Fee Rev	(\$1,300,000)	(\$1,290,000)	(\$1,390,000)	(\$1,300,000)	(\$669)	(\$1,300,000)	(\$1,300,000)
40297	False Alarm Fee Revenue	(\$35,838)	(\$30,000)	(\$39,515)	(\$25,000)	(\$18,445)	(\$25,000)	(\$32,500)
40298	Ordinance Fines Revenue	(\$2,289)	(\$2,000)	(\$516)	(\$1,500)	(\$150)	(\$700)	(\$700)

40299	Animal Cntrl Collections Rev	(\$2,677)	(\$2,100)	(\$235)	(\$2,100)	(\$515)	\$0	\$0
40300	Police Reports Revenue	(\$5,977)	(\$8,000)	(\$6,424)	(\$8,000)	(\$3,360)	(\$6,000)	(\$6,500)
40307	Court Ordered Restitution Rev	(\$683)	(\$500)	(\$584)	(\$500)	(\$12)	(\$500)	(\$500)
40309	Blasting Permit Fee Revenue	(\$550)	(\$600)	(\$1,100)	(\$600)	(\$600)	(\$650)	(\$650)
40316	Parking Fines Revenue	\$0	\$0	\$0	(\$50,000)	\$0	(\$50,000)	(\$50,000)
40409	MDEA/DEA Reimburse Rev	\$0	\$0	(\$6,956)	\$0	\$0	\$0	\$0
40430	School Resource Officers Reimb	\$0	\$0	\$0	\$0	\$0	\$0	\$0
40460	PSAP Service Fees	(\$242,637)	(\$280,885)	(\$284,927)	(\$300,446)	(\$301,582)	(\$326,667)	(\$326,667)
40461	Polygraph Test Revenue	(\$2,600)	(\$4,000)	(\$3,875)	(\$4,000)	\$0	(\$3,000)	(\$3,000)
40462	Police Contracted Services Revenue	(\$399)	\$0	\$0	(\$60,000)	\$0	\$0	\$0
40463	Police Grants	(\$65,285)	(\$30,000)	(\$19,331)	(\$90,000)	(\$13,241)	(\$50,000)	(\$50,000)
40223	Cemetery Fee Revenue	(\$2,900)	(\$3,000)	(\$7,700)	(\$5,000)	(\$6,825)	(\$10,000)	(\$10,000)
40231	Septic Sludge Permit Rev	(\$100)	(\$100)	(\$100)	(\$100)	\$0	(\$100)	(\$100)
40235	Solid Waste Annual Fee Rev	(\$4,500)	(\$6,000)	(\$3,750)	(\$6,000)	(\$2,550)	(\$3,500)	(\$3,500)
40302	Street Opening Permit Rev	(\$14,594)	(\$3,720)	(\$3,460)	(\$3,200)	(\$1,795)	(\$3,600)	(\$6,500)
40303	Recycling Revenue	(\$48,240)	(\$50,000)	(\$57,052)	(\$50,000)	(\$32,167)	(\$48,000)	(\$50,000)
40304	Solid Waste Bag Sales Revenue	(\$55,700)	(\$35,000)	(\$81,358)	(\$60,000)	(\$55,959)	(\$60,000)	(\$65,000)
40700	Municipal Garage Labor Charge	(\$132,725)	(\$143,000)	(\$99,334)	(\$143,000)	(\$61,280)	(\$143,000)	(\$143,000)
40130	Cable Franchise Excise Tax Rev	\$0	(\$300,000)	\$0	(\$300,000)	\$0	(\$300,000)	(\$300,000)
40559	Miscellaneous Revenue	(\$79,346)	(\$15,100)	(\$47,096)	(\$15,100)	(\$28,625)	(\$15,075)	(\$15,075)
40500	Investment Income Revenue	(\$275,928)	(\$100,771)	\$245,406	\$150,700	(\$147,865)	(\$175,000)	(\$175,000)
40322	Large Bin Sales	\$0	(\$45,000)	(\$12,656)	(\$60,000)	(\$5,734)	(\$60,000)	(\$65,000)
	Total licenses, permits & fees	(\$3,405,343)	(\$3,296,150)	(\$3,881,657)	(\$3,385,056)	(\$1,318,526)	(\$3,732,963)	(\$3,758,213)

Account Number	Description	FY2020 Actual	FY2021 Budget	FY2021 Actual	FY2022 Budget	FY2022 YTD	FY2023	
							Dept Head	Manager's Rec
Intergovernmental								
40406	State Vets Tax Reimburse Rev	(\$10,726)	(\$10,726)	(\$10,103)	(\$10,726)	(\$10,325)	(\$10,726)	(\$10,726)
40408	State Tree Growth Assess Rev	(\$31,013)	(\$40,296)	(\$46,357)	(\$40,296)	(\$33,773)	(\$47,700)	(\$46,000)
40400	State Revenue Sharing Rev	(\$2,134,571)	(\$1,987,500)	(\$2,926,747)	(\$3,125,000)	(\$1,966,730)	(\$4,350,000)	(\$4,350,000)
40401	State Homestead Exemption Rev	(\$812,002)	(\$1,140,582)	(\$1,140,582)	(\$1,043,610)	(\$858,942)	(\$1,043,610)	(\$1,043,610)
40433	Fed Fish & Wildlife Rev Share	(\$7,414)	(\$7,000)	\$0	(\$7,000)	\$0	(\$7,000)	(\$7,000)
40402	State G A Reimbursement Rev	(\$20,323)	(\$78,750)	(\$59,338)	(\$99,760)	(\$9,087)	(\$122,150)	(\$122,150)
40403	State DHS Assist Rev	(\$1,529)	\$0	(\$14,086)	\$0	\$0	\$0	\$0
40407	State Parks Fee Sharing Rev	\$0	\$0	\$0	\$0	\$0	\$0	\$0
40410	State Witness Fees Rev	(\$5,926)	(\$5,000)	(\$2,168)	(\$5,000)	(\$1,110)	(\$3,000)	(\$3,000)
40404	State Road Assist Program Rev	(\$202,896)	(\$148,000)	(\$189,576)	(\$198,000)	\$0	(\$190,000)	(\$190,000)
40450	School Dept. Share Revenue	(\$15,000)	(\$15,000)	(\$15,000)	(\$15,000)	\$0	(\$25,000)	(\$25,000)
40405	State BETE Reimbursement Reven	(\$357,733)	(\$350,000)	(\$397,430)	(\$372,838)	(\$372,838)	(\$372,838)	(\$372,838)
	Total intergovernmental	(\$3,599,132)	(\$3,782,854)	(\$4,801,387)	(\$4,917,230)	(\$3,252,805)	(\$6,172,024)	(\$6,170,324)

Account Number		Description	FY2020 Actual	FY2021 Budget	FY2021 Actual	FY2022 Budget	FY2022 YTD	FY2023	
								Dept Head	Manager's Rec
<u>Investment Income</u>									
40500	Investment Income Revenue		(\$275,928)	(\$100,071)	(\$245,406)	(\$150,000)	(\$139,518)	(\$175,000)	(\$175,000)
40501	Interest on Notes Rec Rev		(\$18,794)	(\$16,541)	(\$16,541)	(\$15,241)	\$0	(\$15,000)	(\$15,000)
	Total investment income		(\$294,722)	(\$116,612)	(\$261,946)	(\$165,241)	(\$139,518)	(\$190,000)	(\$190,000)

Account Number	Description	FY2020 Actual	FY2021 Budget	FY2021 Actual	FY2022 Budget	FY2022 YTD	FY2023	
							Dept Head	Manager's Rec
<u>Other Revenue</u>								
40126	Sale of Surplus Goods Rev	\$0	\$0	\$0	\$0	\$0	\$0	\$0
40412	State Share Grants Revenue	\$0	\$0	\$0	\$0	\$0	\$0	\$0
40557	Donations Received Revenue	\$0	\$0	\$0	\$0	\$0	\$0	\$0
40559	Miscellaneous Revenue	(\$73,145)	(\$15,000)	(\$47,096)	(\$15,000)	(\$12,546)	(\$15,000)	(\$15,000)
40559	Miscellaneous Revenue	\$0	\$0	\$0	\$0	\$0	\$0	\$0
40561	Welfare Genl Reimburse Rev	(\$714)	\$0	\$0	\$0	\$0	\$0	\$0
40562	Arena Debt Serv Reimburse Rev	(\$30,000)	(\$61,000)	(\$56,412)	(\$62,118)	(\$3,000)	(\$62,000)	(\$62,000)
40559	Miscellaneous Revenue	(\$6,201)	\$0	\$0	\$0	\$0	\$0	\$0
40559	Miscellaneous Revenue	\$0	(\$100)	\$0	(\$100)	(\$29)	(\$75)	(\$75)
40128	Sale of Tax Acquired Prop Rev	\$0	\$0	\$0	\$0	\$0	\$0	\$0
41193	Contract Admin. Services	(\$13,990)	(\$25,000)	(\$45,863)	(\$25,000)	(\$7,163)	(\$28,096)	(\$28,096)
	Total other revenue	(\$124,050)	(\$101,100)	(\$149,371)	(\$102,218)	(\$22,738)	(\$105,171)	(\$105,171)

Account Number	Description	FY2020 Actual	FY2021 Budget	FY2021 Actual	FY2022 Budget	FY2022 YTD	FY2023	
							Dept Head	Manager's Rec
<u>Transfers in from other funds</u>								
40801	Transfer in from Other Funds	(\$669,075)	(\$484,303)	(\$463,617)	(\$669,173)	\$0	(\$650,000)	(\$650,000)
<u>Lease Proceeds</u>								
40592	Lease Proceeds Revenue	\$0	\$0	(\$605,286)	\$0	\$0	\$0	\$0
<u>Use of fund balance</u>								
40999	Use of Undesignated Fund Balan	\$0	(\$550,000)	\$0	(\$300,000)	\$0	\$0	(\$520,000)

City of Biddeford, Maine

Fiscal Year 2023

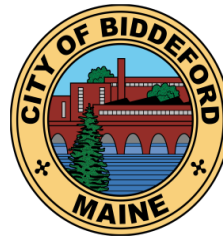
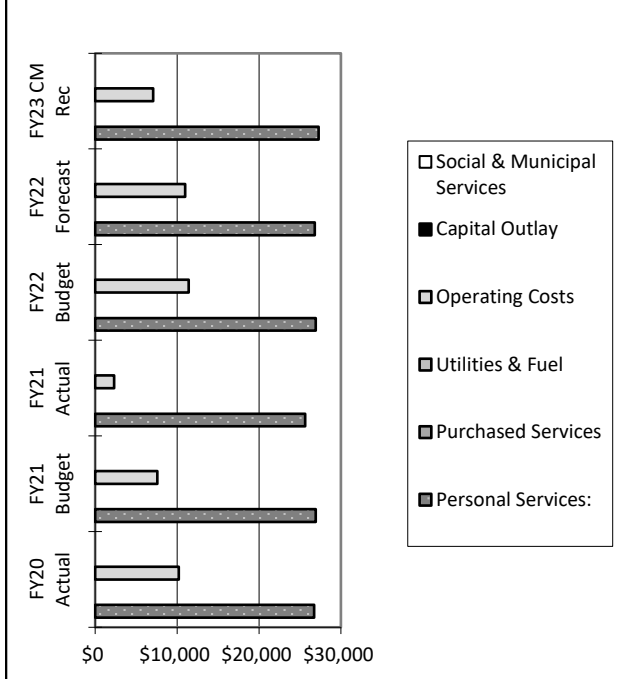
Budget: Mayor/Council

Account Number: 21101

FY23

	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD	Dept Head	Manager's Rec
Personnel Services:	\$26,720	\$26,925	\$25,631	\$26,925	\$10,325	\$27,281	\$27,075
Purchased Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Utilities & Fuel	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Operating Costs	\$10,208	\$7,600	\$2,297	\$11,420	\$3,089	\$7,066	\$6,860
Capital Outlay	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Social & Municipal Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTALS:	\$36,928	\$34,525	\$27,928	\$38,345	\$13,414	\$34,347	\$33,935

Graphic Representation

**FRINGE BENEFIT IMPACT (Estimated):**

FICA	\$1,591
Workers Comp	\$69
Health Insurance	\$0
Retirement	\$0
Unemployment	\$18
Other Insurance	\$0
Total Fringe Benefit Impact	\$1,678
# of Full Time Employees	0.05

	FY22 Budget	FY23 Manager's Rec	Dollar Change	Percentage Change
Personal Services:	\$26,925	\$27,075	\$150	0.6%
Purchased Services	\$0	\$0	\$0	N/A
Utilities & Fuel	\$0	\$0	\$0	N/A
Operating Costs	\$11,420	\$6,860	-\$4,560	-39.9%
Capital Outlay	\$0	\$0	\$0	N/A
Social & Municipal Services	\$0	\$0	\$0	N/A
TOTALS:	\$38,345	\$33,935	-\$4,410	-11.5%

Personnel Services

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
60101	Dept Manager Salary Exp	\$10,000	\$10,000	\$10,000	\$10,000	\$5,000	\$10,000	\$10,000
60106	P-T Employee Wage Exp	\$960	\$0	\$0	\$0	\$0	\$0	\$0
60121	Annual Stipend Pay Expense	\$10,800	\$10,800	\$10,700	\$10,800	\$5,300	\$10,800	\$10,800
60201	FICA/Medicare-ER Share Exp	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60251	Conferences/Training Expense	\$4,960	\$1,925	\$375	\$1,925	\$25	\$1,925	\$1,925
60256	Dues/Memberships Expense	\$0	\$4,200	\$4,556	\$4,200	\$0	\$4,556	\$4,350
Totals		\$26,720	\$26,925	\$25,631	\$26,925	\$10,325	\$27,281	\$27,075

Purchased Services

Account		FY20	FY21	FY21	FY22	FY22	FY23	
Number	Description	Actual	Budget	Actual	Budget	YTD 12/31/21	Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0

Utilities & Fuel

Account		FY20	FY21	FY21	FY22	FY22	FY23	
Number	Description	Actual	Budget	Actual	Budget	YTD 12/31/21	Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0

Other Operating Costs

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23 Dept Head	FY23 Mgr's Rec
60500	Admin/Office Supp/Eqt Non-C	\$0	\$600	\$0	\$400	\$57	\$806	\$600
60797	Miscellaneous Expense	\$10,208	\$7,000	\$2,297	\$11,020	\$3,032	\$6,260	\$6,260
Totals		\$10,208	\$7,600	\$2,297	\$11,420	\$3,089	\$7,066	\$6,860

Capital Outlay

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23 Dept Head	FY23 Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0

Social & Municipal Services

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23 Dept Head	FY23 Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0

City of Biddeford, Maine
Department Personnel Budget
Fiscal Year 2023

DEPARTMENT: 21101 Mayor/Council

Classification	EMP #	FTE	Annual Total	Requested	City Manager Recommended	Last Name	First Name	Object
MAYOR	1	0.05	\$10,000	\$10,000	\$10,000	Casavant		60101
COUNCIL MEMBERS	3	-	\$10,800	\$10,800	\$10,800	COUNCIL (9)		60121
AUDITOR & SUBSTITUTE	14120	-	\$0	\$0	\$0	NO LONGER		60106
Total Budgeted Positions		0.05	\$20,800	\$20,800	\$20,800			

Notes:



Fiscal Year 2023 Budget Request

February 28, 2022

Department: Mayor/Council

Account Title: Dept Manager Salary Exp

Department Number: 21101

Account Number: 60101

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$10,000	\$10,000	\$10,000	\$10,000	\$10,000

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$10,000	\$10,000		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Mayor - annual stipend per charter

\$10,000 /year



Fiscal Year 2023 Budget Request

February 28, 2022

Department: Mayor/Council

Account Title: P-T Employee Wage Exp

Department Number: 21101

Account Number: 60106

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$960	\$0	\$0	\$0	\$0

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$0	\$0		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

No longer funding the old part time auditor's position



Fiscal Year 2023 Budget Request

February 28, 2022

Department: Mayor/Council

Account Title: Annual Stipend Pay Expense

Department Number: 21101

Account Number: 60121

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$10,800	\$10,800	\$10,700	\$10,800	\$10,800

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$10,800	\$10,800		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Annual stipends for City Council per charter

No. Councilors		Per Month		Months		Annual
9	\$	100.00		12	\$	10,800.00



Fiscal Year 2023 Budget Request

February 28, 2022

Department: Mayor/Council

Account Title: Conferences/Training Expense

Department Number: 21101

Account Number: 60251

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$4,960	\$1,925	\$375	\$1,925	\$1,500

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$1,925	\$1,925		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

General contingency available to Mayor and Council for attendance at conferences, training, etc.

Description:	Units:	Unit Price:	Subtotal:
Council Training/Conf: Gov't Services	9	\$125.00	\$1,125.00
Mayor Conferences/Training	1	\$920.00	\$800.00
			\$1,925.00



Fiscal Year 2023 Budget Request

February 28, 2022

Department: Mayor/Council

Account Title: Dues/Memberships Expense

Department Number: 21101

Account Number: 60256

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$0	\$4,200	\$4,556	\$4,200	\$4,500

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$4,556	\$4,350		\$150

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Mayor's Coalition portion of shared municipal expenses (estimate)

Base estimate	\$4,100.00	\$4,350.00
Legal estimate	\$456.00	
	\$4,556.00	



Fiscal Year 2023 Budget Request

February 28, 2022

Department: Mayor/Council

Account Title: Admin/Office Supp/Eqt Non-Cap

Department Number: 21101

Account Number: 60500

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$0	\$600	\$0	\$400	\$380

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$806	\$600		\$406

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

<i>Description:</i>	<i>Units:</i>	<i>Unit Price:</i>	<i>Subtotal:</i>
Budget Books	4 \$	45.00 \$	180.00
32-60 Tab binder Dividers	4 \$	6.50 \$	26.00
General office supplies for Mayor/Elected Officials	12 \$	50.00 \$	600.00
		\$	-
		\$	806.00



Fiscal Year 2023 Budget Request

February 28, 2022

Department: Mayor/Council

Account Title: Miscellaneous Expense

Department Number: 21101

Account Number: 60797

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$10,208	\$7,000	\$2,297	\$11,020	\$10,600

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$6,260	\$6,260		-\$4,760

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Description:	Units:	Unit Price:	Subtotal:
Flowers, misc other expenses	4	\$262.50	\$1,050.00
Mayoral/Council public functions	5	\$50.00	\$250.00
Meals and Refreshments (council mtgs)	26	\$160.00	\$4,160.00
Printing (stationary, cards, plaques, etc)	5	\$160.00	\$800.00
Inauguration			
			\$6,260.00

City of Biddeford, Maine

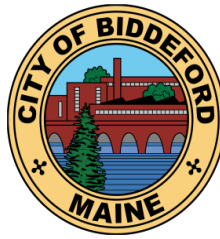
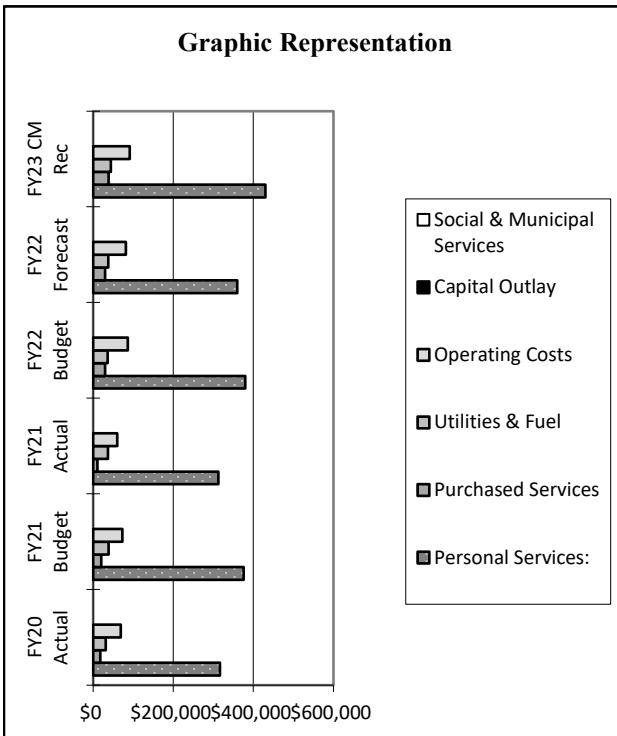
Fiscal Year 2023

Budget: Parks Maintenance

Account Number: 21165

						FY23	
	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD	Dept Head	Manager's Rec
Personnel Services:	\$316,895	\$375,327	\$312,870	\$379,464	\$178,550	\$430,069	\$426,878
Purchased Services	\$17,590	\$20,000	\$10,440	\$30,000	\$1,020	\$38,274	\$33,000
Utilities & Fuel	\$31,421	\$38,338	\$37,112	\$36,382	\$21,692	\$43,874	\$43,874
Operating Costs	\$68,598	\$72,650	\$59,740	\$86,750	\$16,320	\$91,560	\$91,360
Capital Outlay	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Social & Municipal Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTALS:	\$434,503	\$506,315	\$420,162	\$532,596	\$217,581	\$603,777	\$595,112

Graphic Representation

**FRINGE BENEFIT IMPACT (Estimated):**

FICA	\$34,150
Workers Comp	\$15,368
Health Insurance	\$96,208
Retirement	\$31,459
Unemployment	\$234
Other Insurance	\$1,801
Total Fringe Benefit Impact	\$179,219
# of Full Time Employees	6.00

	FY22 Budget	FY23 Manager's Rec	Dollar Change	Percentage Change
Personal Services:	\$379,464	\$426,878	\$47,413	12.5%
Purchased Services	\$30,000	\$33,000	\$3,000	10.0%
Utilities & Fuel	\$36,382	\$43,874	\$7,492	20.6%
Operating Costs	\$86,750	\$91,360	\$4,610	5.3%
Capital Outlay	\$0	\$0	\$0	N/A
Social & Municipal Services	\$0	\$0	\$0	N/A
TOTALS:	\$532,596	\$595,112	\$62,515	11.7%

Personnel Services

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
60102	Mid Mgmt Hrly Employee Wa	\$70,970	\$72,855	\$79,988	\$73,566	\$37,645	\$77,478	\$77,478
60105	F-T Employee Wage Exp	\$182,377	\$229,622	\$181,379	\$230,244	\$102,176	\$258,550	\$258,550
60106	P-T Employee Wage Exp	\$42,642	\$48,000	\$37,141	\$50,805	\$32,625	\$61,200	\$61,200
60111	Overtime Wage Expense	\$18,046	\$21,500	\$11,992	\$21,500	\$3,559	\$26,191	\$23,000
60129	Insurance Buyout Pay	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60201	FICA/Medicare-ER Share Exp	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60202	MPERS-Employer Share Exp	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60203	457 Plan-Employer Share Exp	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60211	NNEBT Ins Employer Share E	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60212	S-T Disability ER Share Exp	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60213	L-T Disability ER Share Exp	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60216	Delta Dental ER Share	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60217	RHSA Plan ER Share	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60230	Clothing/Uniforms Expense	\$2,860	\$3,350	\$2,370	\$3,350	\$2,545	\$6,650	\$6,650
Totals		\$316,895	\$375,327	\$312,870	\$379,464	\$178,550	\$430,069	\$426,878

Purchased Services

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
60313	Construction Services Expense	\$17,590	\$20,000	\$10,440	\$30,000	\$1,020	\$38,274	\$33,000
Totals		\$17,590	\$20,000	\$10,440	\$30,000	\$1,020	\$38,274	\$33,000

Utilities & Fuel

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23 Dept Head	FY23 Mgr's Rec
60400	Electricity Expense	\$9,984	\$11,220	\$6,789	\$11,200	\$2,913	\$19,600	\$19,600
60401	Water Expense	\$7,151	\$8,500	\$11,979	\$8,500	\$8,464	\$8,670	\$8,670
60404	Sewer User Fee Expense	\$2,323	\$1,500	\$5,874	\$1,500	\$5,316	\$1,500	\$1,500
60410	Diesel Fuel Expense	\$2,461	\$5,400	\$3,395	\$4,850	\$1,301	\$2,250	\$2,250
60411	Gasoline Expense	\$9,501	\$11,718	\$9,075	\$10,332	\$3,698	\$11,854	\$11,854
Totals		\$31,421	\$38,338	\$37,112	\$36,382	\$21,692	\$43,874	\$43,874

Other Operating Costs

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23 Dept Head	FY23 Mgr's Rec
60450	Building Repair/Maint Exp	\$863	\$1,200	\$724	\$1,200	\$148	\$1,200	\$1,200
60452	Operating Equip Repair Exp	\$9,870	\$0	\$0	\$0	\$0	\$0	\$0
60453	Vehicle Repair/Tires/Oil Exp	\$16,120	\$15,000	\$19,581	\$26,000	\$6,040	\$28,850	\$28,850
60454	Grounds Maint/Improve Exp	\$33,012	\$40,000	\$30,692	\$43,750	\$7,694	\$44,910	\$44,910
60461	Repair/Maint-CommunsEquip	\$658	\$650	\$0	\$0	\$0	\$0	\$0
60500	Admin/Office Supp/Eqt Non-C	\$437	\$500	\$223	\$500	\$81	\$500	\$500
60501	Operating Supp/Eqt Non-Cap	\$607	\$1,300	\$2,070	\$1,300	\$369	\$1,600	\$1,400
60505	Construction Supplies	\$3,912	\$3,000	\$2,274	\$3,000	\$230	\$3,000	\$3,000
60506	Equipment/Small Tools-Non-c	\$1,793	\$9,000	\$2,465	\$9,000	\$503	\$9,000	\$9,000
60509	Cleaning Supplies Expense	\$1,326	\$2,000	\$1,711	\$2,000	\$1,254	\$2,500	\$2,500
Totals		\$68,598	\$72,650	\$59,740	\$86,750	\$16,320	\$91,560	\$91,360

Capital Outlay

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23 Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0

Social & Municipal Services

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23 Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0

City of Biddeford, Maine**Department Personnel Budget****Fiscal Year 2023**

DEPARTMENT: 21165 Parks Maintenance

Classification	EMP #	FTE	Annual Total	Requested	City Manager Recommended	Last Name	First Name	Object
PW SOLID WASTE SUPERVISOR	40300	1.00	77,181.03	77,477.88	77,477.88	LAPOINTE	DONALD	60102
EQUIPMENT OPERATOR 3	24750	1.00	53,945.63	54,153.12	54,153.12	FLEURANT	BRIAN	60105
PARKS & REC. MAINT. WORKER	9957	1.00	52,403.10	52,604.65	52,604.65	CANTARA	RONALD	60105
PARKS & REC. MAINT. WORKER	10266	1.00	52,553.07	52,755.20	52,755.20	ROUSELLE	THOMAS	60105
PARKS MAINTENANCE	10555	1.00	51,974.62	52,174.53	52,174.53	HAUCK	JAMES	60105
TRUCK DRIVER 1	10353	1.00	46,682.90	46,862.45	46,862.45	CORRIVEAU	PAUL	60105
P-T PARKS MAINTENANCE WORKERS	26	-	60,965.52	61,200.00	61,200.00	0	0	60106

TOTAL BUDGETED POSITIONS

6.00	395,705.88	397,227.82	397,227.82
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Notes:



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: Parks Maintenance

Account Title: Mid Mgmt Hrly Employee Wage Ex

Department Number: 21165

Account Number: 60102

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$70,970	\$72,855	\$79,988	\$73,566	\$73,566

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$77,478	\$77,478		\$3,912

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

--

Parks Foreman salary.

See Payroll Workseet for details



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: Parks Maintenance

Account Title: F-T Employee Wage Exp

Department Number: 21165

Account Number: 60105

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$182,377	\$229,622	\$181,379	\$230,244	\$210,000

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$258,550	\$258,550		\$28,306

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

--

Wages for the following positions :

4 Parks Maintenance Workers operator #3
Truck Driver 2



Fiscal Year 2023 Budget Request

March 1, 2022

Department: Parks Maintenance

Account Title: P-T Employee Wage Exp

Department Number: 21165

Account Number: 60106

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$42,642	\$48,000	\$37,141	\$50,805	\$55,000

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$61,200	\$61,200		\$10,395

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

--

Wages for 2 Downtown part time summer maintenance gardening employees -	
(2) Dedicated Downtown part time (20wks/24 hrs/wk @ \$18.00 per hr)	\$17,280
(2) Downtown part time Helpers summer/Winter @ \$15.00 per hr 28 weeks each	\$33,525
Total:	\$50,804.60



Fiscal Year 2023 Budget Request

March 1, 2022

Department: Parks Maintenance

Account Title: Overtime Wage Expense

Department Number: 21165

Account Number: 60111

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$18,046	\$21,500	\$11,992	\$21,500	\$17,500

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$26,191	\$23,000		\$1,500

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

--

Overtime needs based upon historical data



Fiscal Year 2023 Budget Request

March 1, 2022

Department: Parks Maintenance

Account Title: Clothing/Uniforms Expense

Department Number: 21165

Account Number: 60230

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$2,860	\$3,350	\$2,370	\$3,350	\$3,350

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$6,650	\$6,650		\$3,300

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Contractual obligation for clothing for the following positions :

Parks Foreman	\$750.00
4 Parks Maintenance Workers @ \$750	\$3,000.00
Truck Driver II @ \$750	\$750.00
(6) Safety Boots @ \$200	\$1,200.00
(1) Full time No PT	\$950.00
Total:	\$6,650.00



Fiscal Year 2023 Budget Request

March 1, 2022

Department: Parks Maintenance

Account Title: Construction Services Expense

Department Number: 21165

Account Number: 60313

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$17,590	\$20,000	\$10,440	\$30,000	\$30,000

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$38,274	\$33,000		\$3,000

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Sports Field Inc.	\$ 7,520.00
Boston Co. :	\$ 21,754.00
Irrigation:	\$ 3,000.00
Cover/Uncover Ball field lights:	\$ 1,000.00
Add water supply (2) Main Street	\$ 3,000.00
Add water supply Main/Hill/Water	\$ 2,000.00
	\$ 38,274.00

Increase reflects add'l services to get fields back in shape and address grubs with expceted high useage coming out of Covid lockdown as last year.
the \$5k for water services are new and fund out of CIP budget even though cost is low



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: Parks Maintenance

Account Title: Electricity Expense

Department Number: 21165

Account Number: 60400

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$9,984	\$11,220	\$6,789	\$11,200	\$11,200

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$19,600	\$19,600		\$8,400

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

--

upon historical data with a 75% rate increase



Fiscal Year 2023 Budget Request

March 1, 2022

Department: Parks Maintenance

Account Title: Water Expense

Department Number: 21165

Account Number: 60401

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$7,151	\$8,500	\$11,979	\$8,500	\$10,000

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$8,670	\$8,670		\$170

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Projected costs based on historical data.
projected 2% increase
Lester B - Bath House - St. Louis

Watering of Saint Louis ball fields.



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: Parks Maintenance

Account Title: Sewer User Fee Expense

Department Number: 21165

Account Number: 60404

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$2,323	\$1,500	\$5,874	\$1,500	\$1,500

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$1,500	\$1,500		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

--

Projected cost based upon historical data

Need to go to sewer commission for usage abatement @ 368.8 as of 1/22/22



Fiscal Year 2023 Budget Request

March 1, 2022

Department: Parks Maintenance

Account Title: Diesel Fuel Expense

Department Number: 21165

Account Number: 60410

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$2,461	\$5,400	\$3,395	\$4,850	\$4,850

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$2,250	\$2,250		-\$2,600

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Projected 1,020 gallons

Based on Winter operations

7/1/22 - 1/1/23	510 Gals@ contract price \$1.70	\$	850.00
1/1/23 - 6/30/23	510 Gals @ Estimated todays price \$2.80	\$	1,400.00
	Total	\$	2,250.00



Fiscal Year 2023 Budget Request

March 1, 2022

Department: Parks Maintenance

Account Title: Gasoline Expense

Department Number: 21165

Account Number: 60411

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$9,501	\$11,718	\$9,075	\$10,332	\$10,332

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$11,854	\$11,854		\$1,522

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Projected Use 5200 gallons

7/1/22 - 10/1/22	1760	\$1.39 per Gal	\$	2,446.00
10/2/22 - 6/30/23	3484	\$2.70 per Gal	\$	9,407.00
			\$	11,854.00



Fiscal Year 2023 Budget Request

March 1, 2022

Department: Parks Maintenance

Account Title: Building Repair/Maint Exp

Department Number: 21165

Account Number: 60450

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$863	\$1,200	\$724	\$1,200	\$1,200

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$1,200	\$1,200		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Winterizing St. Louis Field bldg. :	\$700
Utility systems :	\$500
Total:	\$1,200



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: Parks Maintenance

Account Title: Operating Equip Repair Exp

Department Number: 21165

Account Number: 60452

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$9,870	\$0	\$0	\$0	

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$0	\$0		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Combined with 60453



Fiscal Year 2023 Budget Request

March 1, 2022

Department: Parks Maintenance

Account Title: Vehicle Repair/Tires/Oil Exp

Department Number: 21165

Account Number: 60453

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$16,120	\$15,000	\$19,581	\$26,000	\$26,000

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$28,850	\$28,850		\$2,850

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Unit #	Cost	Unit #	Cost
551	\$2,000	21	\$2,550
552	\$1,650	26	\$3,275
553	\$2,800	34	\$3,925
585	\$3,750	35	\$2,375
		554	\$1,000
Total:	\$10,200	556	\$800
		557	\$750
		559-560	\$1,400
		561	\$475
		562	\$350
		564	\$800
		579	\$350
		580	\$300
		Total:	\$18,350
Grand Total:	\$28,550		



Fiscal Year 2023 Budget Request

March 1, 2022

Department: Parks Maintenance

Account Title: Grounds Maint/Improve Exp

Department Number: 21165

Account Number: 60454

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$33,012	\$40,000	\$30,692	\$43,750	\$39,000

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$44,910	\$44,910		\$1,160

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Agricultural Supplies (loam, seed, Fertilizer) :	\$1,200
Play ground chips/Bark mulch	\$4,950
Atheltic Field Paint	\$5,350

Total: \$11,500

Down Town Flowers:	
Hanging Baskets	\$1,800
Soil	\$225
Plants Annuals	\$7,000
Planters	\$6,000
MISC:	\$475

Total: \$15,500

Maintanance of tree's	\$4,500
Turfce/Speedy dry	\$12,000
Dog waste	\$1,410

Total: \$17,910

Grand Total: \$44,910

Increase reflects add'l services to get fields back in shape and address grubs with excpcted high useage coming out of Covid lockdown



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: Parks Maintenance

Account Title: Repair/Maint-CommunsEquip

Department Number: 21165

Account Number: 60461

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$658	\$650	\$0	\$0	

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$0	\$0		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Replacement cost for (1) 2 way radio



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: Parks Maintenance

Account Title: Admin/Office Supp/Eqt Non-Cap

Department Number: 21165

Account Number: 60500

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$437	\$500	\$223	\$500	\$500

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$500	\$500		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Misc. Office supplies



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: Parks Maintenance

Account Title: Operating Supp/Eqt Non-Cap

Department Number: 21165

Account Number: 60501

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$607	\$1,300	\$2,070	\$1,300	\$1,300

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$1,600	\$1,400		\$100

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Safety Equipment :	\$600
Medical Supplies :	\$1,000
Total:	\$1,600



Fiscal Year 2023 Budget Request

March 1, 2022

Department: Parks Maintenance

Account Title: Construction Supplies

Department Number: 21165

Account Number: 60505

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$3,912	\$3,000	\$2,274	\$3,000	\$3,000

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$3,000	\$3,000		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Fencing :	\$900
Benches :	\$950
Trash Cans :	\$700
Stone :	\$250
Misc. :	\$200
Total:	\$3,000



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: Parks Maintenance

Account Title: Equipment/Small Tools-Non-cap

Department Number: 21165

Account Number: 60506

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$1,793	\$9,000	\$2,465	\$9,000	\$9,000

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$9,000	\$9,000		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Replace old landscape Trailer	\$7,000
Rakes/shovels, weed wackers, blowers :	\$2,000

\$9,000



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: Parks Maintenance

Account Title: Cleaning Supplies Expense

Department Number: 21165

Account Number: 60509

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$1,326	\$2,000	\$1,711	\$2,000	\$2,000

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$2,500	\$2,500		\$500

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Projected increase Covid deep cleaning

City of Biddeford, Maine

Fiscal Year 2023

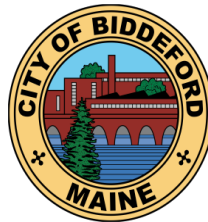
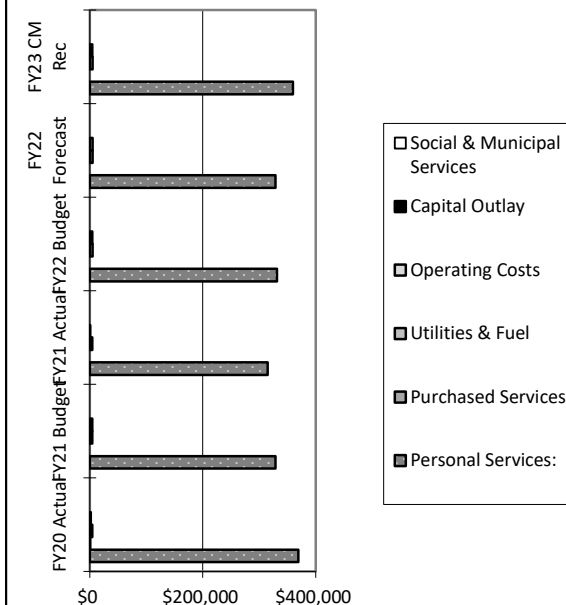
Budget: City Manager

Account Number: 21102

FY23

	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD	Dept Head	Manager's Rec
Personnel Services:	\$368,983	\$328,841	\$314,623	\$331,191	\$236,225	\$359,372	\$359,372
Purchased Services	\$703	\$0	\$0	\$0	\$0	\$0	\$0
Utilities & Fuel	\$4,200	\$4,200	\$4,200	\$4,800	\$2,100	\$4,800	\$4,800
Operating Costs	\$1,814	\$4,650	\$797	\$4,192	\$994	\$4,212	\$4,212
Capital Outlay	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Social & Municipal Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTALS:	\$375,701	\$337,691	\$319,619	\$340,183	\$239,319	\$368,384	\$368,384

Graphic Representation

**FRINGE BENEFIT IMPACT (Estimated):**

FICA	\$27,622
Workers Comp	\$1,213
Health Insurance	\$37,858
Retirement	\$30,719
Unemployment	\$266
Other Insurance	\$3,275
Total Fringe Benefit Impact	\$100,954
# of Full Time Employees	3.00

	FY22 Budget	FY23 Manager's Rec	Dollar Change	Percentage Change
Personal Services:	\$331,191	\$359,372	\$28,181	8.5%
Purchased Services	\$0	\$0	\$0	N/A
Utilities & Fuel	\$4,800	\$4,800	\$0	0.0%
Operating Costs	\$4,192	\$4,212	\$20	0.5%
Capital Outlay	\$0	\$0	\$0	N/A
Social & Municipal Services	\$0	\$0	\$0	N/A
TOTALS:	\$340,183	\$368,384	\$28,201	8.3%

Personnel Services

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/22	FY23	
							Dept Head	Mgr's Rec
60101	Dept Manager Salary Exp	\$134,116	\$132,757	\$135,048	\$132,757	\$140,723	\$138,029	\$138,029
60102	Mid Mgmt Hrly Employee Wa	\$110,710	\$110,917	\$111,152	\$112,585	\$60,143	\$129,318	\$129,318
60105	F-T Employee Wage Exp	\$108,317	\$56,723	\$57,086	\$57,566	\$29,318	\$61,509	\$61,509
60123	Car Allowance Expense	\$5,652	\$6,132	\$5,952	\$5,972	\$2,986	\$6,238	\$6,238
60129	Insurance Buyout Pay	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60201	FICA/Medicare-ER Share Exp	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60202	MPERS-Employer Share Exp	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60203	457 Plan-Employer Share Exp	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60210	HPHC Ins Employer Share Exp	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60212	S-T Disability ER Share Exp	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60213	L-T Disability ER Share Exp	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60217	RHSA Plan ER Share	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60251	Conferences/Training Expense	\$5,243	\$18,657	\$1,080	\$18,657	\$1,114	\$18,806	\$18,806
60252	Travel/Mileage Expense	\$1,759	\$420	\$6	\$410	\$1,032	\$540	\$540
60253	Food/Lodging Expense	\$1,290	\$875	\$856	\$875	\$522	\$875	\$875
60256	Dues/Memberships Expense	\$1,898	\$2,360	\$3,443	\$2,369	\$388	\$4,057	\$4,057
Totals		\$368,983	\$328,841	\$314,623	\$331,191	\$236,225	\$359,372	\$359,372

Purchased Services

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/22	FY23	
							Dept Head	Mgr's Rec
60306	Other Prof/Consult Svcs Exp	\$703	\$0	\$0	\$0	\$0	\$0	\$0
Totals		\$703	\$0	\$0	\$0	\$0	\$0	\$0

Utilities & Fuel

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/22	FY23 Dept Head	FY23 Mgr's Rec
60402	Phone/Celular/Paging Exp	\$4,200	\$4,200	\$4,200	\$4,800	\$2,100	\$4,800	\$4,800
Totals		\$4,200	\$4,200	\$4,200	\$4,800	\$2,100	\$4,800	\$4,800

Other Operating Costs

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/22	FY23 Dept Head	FY23 Mgr's Rec
60500	Admin/Office Supp/Eqt Non-C	\$1,659	\$2,900	\$781	\$2,442	\$994	\$2,462	\$2,462
60501	Operating Supp/Eqt Non-Cap	\$156	\$1,750	\$16	\$1,750	\$0	\$1,750	\$1,750
Totals		\$1,814	\$4,650	\$797	\$4,192	\$994	\$4,212	\$4,212

Capital Outlay

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/22	FY23 Dept Head	FY23 Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0

Social & Municipal Services

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/22	FY23 Dept Head	FY23 Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0

City of Biddeford, Maine
Department Personnel Budget
Fiscal Year 2023

Department: 21102 City Manager

Classification	EMP #	FTE	Annual Total	Requested	City Manager Recommended	Last Name	First Name	Object
CITY MANAGER	10685	1.00	\$137,500	\$138,029	\$138,029	BENNETT	JAMES	60101
CHIEF OPERATING OFFICER	56030	1.00	\$128,822	\$129,318	\$129,318	PHINNEY	BRIAN	60102
EXECUTIVE ASSOCIATE	10829	1.00	\$61,274	\$61,509	\$61,509	NORTON	KENDI	60105
Total Budgeted Positions		3.00	\$327,596	\$328,856	\$328,856			

Notes:



Fiscal Year 2023 Budget Request

February 28, 2022

Department:

City Manager

Account Title: Dept Manager Salary Exp

Department Number: 21102

Account Number: 60101

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$134,116	\$132,757	\$135,048	\$132,757	\$140,723

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$138,029	\$138,029		\$5,272

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

--

This line reflects 100% of City Manager Salary



Fiscal Year 2023 Budget Request

February 28, 2022

Department: City Manager

Account Title: Mid Mgmt Hrly Employee Wage Ex

Department Number: 21102

Account Number: 60102

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$110,710	\$110,917	\$111,152	\$112,585	\$116,670

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$129,318	\$129,318		\$16,733

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

This line reflects 100% of COO Salary. A percentage is charged to other accounts as shown in transfer/revenue to cover direct costs.



**Fiscal Year 2023
Budget Request**

February 28, 2022

Department: City Manager

Account Title: F-T Employee Wage Exp

Department Number: 21102

Account Number: 60105

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$108,317	\$56,723	\$57,086	\$57,566	\$58,636

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$61,509	\$61,509		\$3,943

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Executive Associate



Fiscal Year 2023 Budget Request

February 28, 2022

Department: City Manager

Account Title: Car Allowance Expense

Department Number: 21102

Account Number: 60123

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$5,652	\$6,132	\$5,952	\$5,972	\$5,860

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$6,238	\$6,238		\$267

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

City Manager car allowance as per employment agreement. Base of \$500 monthly adjusted by current IRS rate annually
Current Rate: \$ 497.65

Desc.	Unit	Unit Price	Subtotal
(Base@\$500 adjusted to \$519.87 per agreement)	12	\$519.87 \$	6,238.40

IRS rate change to 0.585 for Fiscal Year 2023 $(0.585/0.560) \times \$497.65 = \519.87

Prior Yr	\$0.560	\$0.585
Current Yr	\$497.65	\$519.87



Fiscal Year 2023 Budget Request

February 28, 2022

Department: City Manager

Account Title: Conferences/Training Expense

Department Number: 21102

Account Number: 60251

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$5,243	\$18,657	\$1,080	\$18,657	\$2,300

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$18,806	\$18,806		\$149

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

<u>Conferences</u>	<u>Units</u>	<u>Unit Price</u>	<u>Subtotal</u>
Transform Local Government Conference	2	\$575.00	\$1,150.00
Big Ideas Conference	2	\$435.00	\$870.00
ICMA Conference	2	\$860.00	\$1,720.00
ICMA Regional Mtg	1	\$225.00	\$225.00
MTCMA Institute	2	\$474.00	\$948.00
MTCMA Interchange	2	\$100.00	\$200.00
MMA Conference	2	\$130.00	\$260.00
Biddeford-Saco Chamber	1	\$20.00	\$20.00
Other Misc	1	\$250.00	\$250.00
<u>Travel to Conferences</u>			
Transform Local Government Conference (airfare)	2	\$800.00	\$1,600.00
Big Ideas Conference (airfare)	2	\$480.00	\$960.00
ICMA Conferences (airfare)	2	\$540.00	\$1,080.00
ICMA Regional Mtg (airfare)	1	\$0.00	\$0.00
MTCMA Institute	2	\$134.55	\$269.10
MTCMA Interchange	2	\$134.55	\$269.10
MMA Conference	1	\$210.00	\$210.00
<u>Meals/Lodging</u>	<u>Units</u>	<u>Food</u>	<u>Lodging</u>
TLG Conf	2	\$400.00	\$800.00
Big Ideas Conf	2	\$200.00	\$325.00
ICMA Confs	2	\$450.00	\$1,000.00
ICMA Regional Mtg	1	\$225.00	\$400.00
MTCMA Institute	2	\$125.00	\$400.00
MTCMA Interchange	2	\$50.00	\$150.00
MMA Conf	2	\$50.00	\$125.00
			<u>\$18,806.20</u>

Assumes ability to travel



Fiscal Year 2023 Budget Request

February 28, 2022

Department: City Manager

Account Title: Travel/Mileage Expense

Department Number: 21102

Account Number: 60252

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$1,759	\$420	\$6	\$410	\$1,545

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$540	\$540		\$130

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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<u>Description</u>	<u>Units</u>	<u>Unit Price</u>	<u>Subtotal</u>
Other Misc/tolls	1	\$130.00	\$130.00
Mileage COO	700	\$0.585	\$409.50
			\$539.50

**Conference expenses moved to 60251

Assume ability to travel post-Covid



Fiscal Year 2023 Budget Request

February 28, 2022

Department: City Manager

Account Title: Food/Lodging Expense

Department Number: 21102

Account Number: 60253

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$1,290	\$875	\$856	\$875	\$870

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$875	\$875		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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<u>Description</u>	<u>Units</u>	<u>Food</u>	<u>Lodging</u>	<u>Subtotal</u>
Other Misc	1	\$100.00	\$125.00	\$225.00
Misc. other meals	1	<u>\$500.00</u>	<u>\$150.00</u>	<u>\$650.00</u>
		\$600.00	\$275.00	\$875.00

Conferences and travel moved to 60251. Line reflects local expenses during the year.

Assume ability to meet post-Covid



Fiscal Year 2023 Budget Request

February 28, 2022

Department: City Manager

Account Title: Dues/Memberships Expense

Department Number: 21102

Account Number: 60256

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$1,898	\$2,360	\$3,443	\$2,369	\$2,360

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$4,057	\$4,057		\$1,688

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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	Unit	Unit Price	Subtotal
Alliance for Innovation	1	\$1,680.00	\$1,681.00
ICMA	2	\$985.00	\$1,970.00
MTCMA	2	\$203.18	\$406.35
			<u>\$4,057.35</u>

ICMA - International City/County Management Association

MTCMA - Maine Town and City Managers Association



**Fiscal Year 2023
Budget Request**

February 28, 2022

Department: City Manager

Account Title: Other Prof/Consult Srvs Exp

Department Number: 21102

Account Number: 60306

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$703	\$0	\$0	\$0	\$0

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$0	\$0		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

FY2020 moved to 21111 (General Government)



Fiscal Year 2023 Budget Request

February 28, 2022

Department: City Manager

Account Title: Phone/Celular/Paging Exp

Department Number: 21102

Account Number: 60402

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$4,200	\$4,200	\$4,200	\$4,800	\$4,800

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$4,800	\$4,800		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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<u>Description:</u>	<u>Unit (Mo)</u>	<u>Unit Rate</u>	<u>Subtotal</u>
Internet Stipend	12	\$350.00	\$4,200.00
City Manager stipend for smartphone & home internet as per Employment Agreement			

Stipend for increased/better internet connection for COO

<u>Description:</u>	<u>Unit (Mo)</u>	<u>Unit Rate</u>	<u>Subtotal</u>
Internet Stipend	12	\$50.00	\$600.00
Total			\$4,800.00



Fiscal Year 2023 Budget Request

February 28, 2022

Department: City Manager

Account Title: Admin/Office Supp/Eqt Non-Cap

Department Number: 21102

Account Number: 60500

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$1,659	\$2,900	\$781	\$2,442	\$3,300

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$2,462	\$2,462		\$20

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

<u>Description¹</u>	<u>Units</u>	<u>Unit Price</u>	<u>Subtotal</u>
Coffee & coffee supply monthly orders (WB Mason)	12	\$90.00	\$1,080.00
Note pads as needed (WB Mason)	6	\$30.00	\$180.00
Folders as needed (WB Mason)	6	\$36.00	\$216.00
Pens/pencils as needed (WB Mason)	6	\$12.00	\$72.00
Paper (box every 45 days) (WB Mason)	12	\$45.00	\$540.00
Water monthly delivery (Ready Refresh)	12	\$51.15	\$613.77
Newspaper Subscription	2	\$125.00	\$250.00
Misc & Paper goods	12	\$20.00	\$240.00
Other Misc	1	\$350.00	\$350.00
			\$3,541.77
	Cash		<u>\$1,080.00</u>
			<u>\$2,461.77</u>

The coffee & coffee supply line will be offset by revenue collected (pay per cup) for coffee. Est. \$1,080 total revenue toward this line.

¹ Assumes normal operations for FY23



**Fiscal Year 2023
Budget Request**

February 28, 2022

Department: City Manager

Account Title: Operating Supp/Eqt Non-Cap

Department Number: 21102

Account Number: 60501

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$156	\$1,750	\$16	\$1,750	\$1,450

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$1,750	\$1,750		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

<u>Desc</u>	<u>Unit</u>	<u>Unit Rate</u>	<u>Subtotal</u>
Misc. supplies and equipment	1	\$1,750.00	\$1,750.00
			\$1,750.00

City of Biddeford, Maine

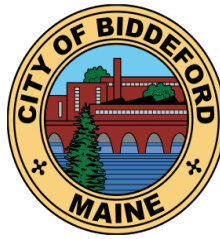
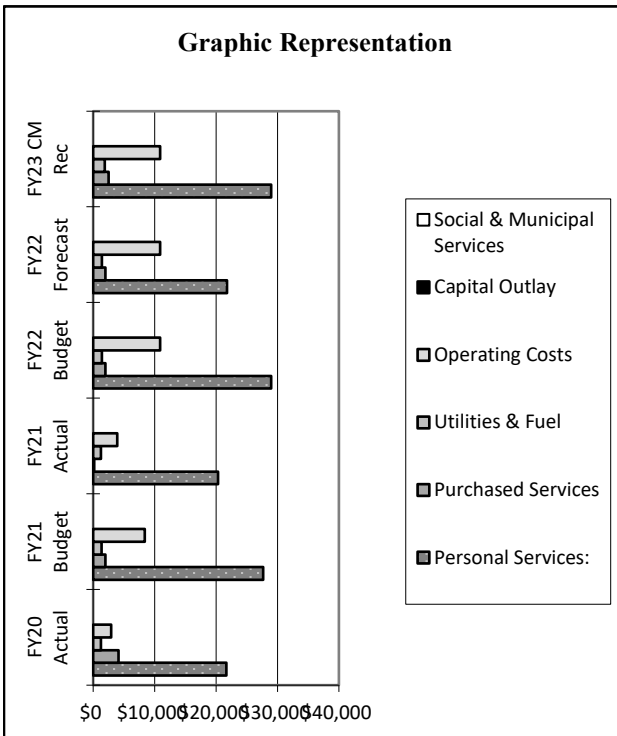
Fiscal Year 2023

Budget: Cemetery

Account Number: 21166

						FY23	
	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD	Dept Head	Manager's Rec
Personnel Services:	\$21,697	\$27,678	\$20,345	\$28,978	\$8,813	\$28,993	\$28,993
Purchased Services	\$4,147	\$2,000	\$150	\$2,000	\$0	\$2,500	\$2,500
Utilities & Fuel	\$1,287	\$1,385	\$1,267	\$1,396	\$591	\$1,909	\$1,909
Operating Costs	\$2,947	\$8,425	\$3,932	\$10,925	\$1,073	\$10,925	\$10,925
Capital Outlay	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Social & Municipal Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTALS:	\$30,079	\$39,488	\$25,694	\$43,299	\$10,477	\$44,327	\$44,327

Graphic Representation

**FRINGE BENEFIT IMPACT (Estimated):**

FICA	\$2,218
Workers Comp	\$1,313
Health Insurance	\$0
Retirement	\$0
Unemployment	\$73
Other Insurance	\$0
Total Fringe Benefit Impact	\$3,604
# of Full Time Employees	0.00

	FY22 Budget	FY23 Manager's Rec	Dollar Change	Percentage Change
Personal Services:	\$28,978	\$28,993	\$15	0.1%
Purchased Services	\$2,000	\$2,500	\$500	25.0%
Utilities & Fuel	\$1,396	\$1,909	\$513	36.7%
Operating Costs	\$10,925	\$10,925	\$0	0.0%
Capital Outlay	\$0	\$0	\$0	N/A
Social & Municipal Services	\$0	\$0	\$0	N/A
TOTALS:	\$43,299	\$44,327	\$1,028	2.4%

Personnel Services

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
60101	Dept Manager Salary Exp	\$2,600	\$2,700	\$2,450	\$4,000	\$0	\$4,015	\$4,015
60107	Temp/Seasonal Emp Wage Ex	\$19,097	\$24,978	\$17,895	\$24,978	\$8,813	\$24,978	\$24,978
60201	FICA/Medicare-ER Share Exp	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Totals		\$21,697	\$27,678	\$20,345	\$28,978	\$8,813	\$28,993	\$28,993

Purchased Services

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
60310	Service Contracts Expense	\$4,147	\$2,000	\$150	\$2,000	\$0	\$2,500	\$2,500
Totals		\$4,147	\$2,000	\$150	\$2,000	\$0	\$2,500	\$2,500

Utilities & Fuel

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
60400	Electricity Expense	\$295	\$310	\$334	\$316	\$133	\$553	\$553
60401	Water Expense	\$137	\$240	\$272	\$300	\$0	\$306	\$306
60402	Phone/Celular/Paging Exp	\$336	\$340	\$308	\$340	\$196	\$420	\$420
60410	Diesel Fuel Expense	\$196	\$216	\$124	\$194	\$100	\$225	\$225
60411	Gasoline Expense	\$323	\$279	\$230	\$246	\$162	\$405	\$405
Totals		\$1,287	\$1,385	\$1,267	\$1,396	\$591	\$1,909	\$1,909

Other Operating Costs

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
60450	Building Repair/Maint Exp	\$2	\$500	\$41	\$500	\$0	\$500	\$500
60452	Operating Equip Repair Exp	\$1,247	\$3,200	\$843	\$3,200	\$1,028	\$3,200	\$3,200
60454	Grounds Maint/Improve Exp	\$799	\$900	\$461	\$900	\$45	\$900	\$900
60457	Road Maint/Improve Non-Cap	\$0	\$2,500	\$2,500	\$5,000	\$0	\$5,000	\$5,000
60501	Operating Supp/Eqt Non-Cap	\$32	\$125	\$12	\$125	\$0	\$125	\$125
60506	Equipment/Small Tools-Non-c	\$868	\$1,200	\$75	\$1,200	\$0	\$1,200	\$1,200
Totals		\$2,947	\$8,425	\$3,932	\$10,925	\$1,073	\$10,925	\$10,925

Capital Outlay

Account		FY20	FY21	FY21	FY22	FY22	FY23	
Number	Description	Actual	Budget	Actual	Budget	YTD 12/31/21	Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0

Social & Municipal Services

Account		FY20	FY21	FY21	FY22	FY22	FY23	
Number	Description	Actual	Budget	Actual	Budget	YTD 12/31/21	Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0

City of Biddeford, Maine
Department Personnel Budget
Fiscal Year 2023

DEPARTMENT: 21166 Cemetery

Classification	EMP #	FTE	Annual Total	Requested	City Manager Recommended	Last Name	First Name	Object
SUPERVISOR OF BURIALS	10025	-	\$ 4,000	\$ 4,015	\$ 4,015	LETELLIER	DENIS	60101
CEMETERY MAINTENANCE WORKERS	27	-	\$ 24,882	\$ 24,978	\$ 24,978	PART-TIMES		60107
TOTAL BUDGETED POSITIONS		-	\$ 28,882	\$ 28,993	\$ 28,993			

Notes:



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department:

Cemetery

Account Title: Dept Manager Salary Exp

Department Number: 21166

Account Number: 60101

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$2,600	\$2,700	\$2,450	\$4,000	\$3,800

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$4,015	\$4,015		\$15

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

--

Wages for Superintendent of Burials.

See Payroll Worksheet for details



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department:

Cemetery

Account Title: Service Contracts Expense

Department Number: 21166

Account Number: 60310

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$4,147	\$2,000	\$150	\$2,000	\$2,000

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$2,500	\$2,500		\$500

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Projected costs for flags for Veterans graves or any other needs as needed.



Fiscal Year 2023 Budget Request

March 1, 2022

Department:

Cemetery

Account Title: Electricity Expense

Department Number: 21166

Account Number: 60400

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$295	\$310	\$334	\$316	\$316

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$553	\$553		\$237

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

75% increase



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department:

Cemetery

Account Title: Temp/Seasonal Emp Wage Exp

Department Number: 21166

Account Number: 60107

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$19,097	\$24,978	\$17,895	\$24,978	\$18,000

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$24,978	\$24,978		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Wages for two part time cemetery workers.

See Payroll Worksheet for details



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department:

Cemetery

Account Title: Water Expense

Department Number: 21166

Account Number: 60401

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$137	\$240	\$272	\$300	\$300

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$306	\$306		\$6

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

--

Projected costs per Maine Water Co. 2% increase



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department:

Cemetery

Account Title: Phone/Celular/Paging Exp

Department Number: 21166

Account Number: 60402

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$336	\$340	\$308	\$340	\$340

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$420	\$420		\$80

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Remove land line. Calls to public works. Flip phone for Burial worker



Fiscal Year 2023 Budget Request

March 1, 2022

Department:

Cemetery

Account Title: Diesel Fuel Expense

Department Number: 21166

Account Number: 60410

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$196	\$216	\$124	\$194	\$194

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$225	\$225		\$31

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Projected Usage 100 gals.

7/1/22 - 12/30/22	\$1.70 Gallon	50 Gallons	\$85.00
1/1/23 - 6/30/23	\$2.80 Gallon	50 gallons	\$140.00
Total:			\$225.00



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department:

Cemetery

Account Title: Gasoline Expense

Department Number: 21166

Account Number: 60411

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$323	\$279	\$230	\$246	\$246

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$405	\$405		\$159

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

--

7/1/22 - 10/1/22 @ \$1.40 Gallon	52 Gallons	\$73.00
10/1/22 - 6/30/23 @2.70 Gallon		



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department:

Cemetery

Account Title: Building Repair/Maint Exp

Department Number: 21166

Account Number: 60450

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$2	\$500	\$41	\$500	\$500

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$500	\$500		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

--

Maintenance of building



Fiscal Year 2023 Budget Request

March 1, 2022

Department:

Cemetery

Account Title: Operating Equip Repair Exp

Department Number: 21166

Account Number: 60452

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$1,247	\$3,200	\$843	\$3,200	\$3,200

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$3,200	\$3,200		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

--

(2) Riding mowers :	\$1,600
Hand mowers :	\$800
Weed whackers :	\$800
Total:	\$3,200



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department:

Cemetery

Account Title: Grounds Maint/Improve Exp

Department Number: 21166

Account Number: 60454

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$799	\$900	\$461	\$900	\$900

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$900	\$900		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

--

Loam :	\$650
Seed & Fertilizer :	\$250
Total:	\$900



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department:

Cemetery

Account Title: Road Maint/Improve Non-Cap

Department Number: 21166

Account Number: 60457

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$0	\$2,500	\$2,500	\$5,000	\$5,000

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$5,000	\$5,000		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

--

Paving costs for approx. 500 lf of roadway	\$	2,500.00
Fence replacement	\$	2,500.00



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department:

Cemetery

Account Title: Operating Supp/Eqt Non-Cap

Department Number: 21166

Account Number: 60501

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$32	\$125	\$12	\$125	\$125

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$125	\$125		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

--

Rags, trash bags, cleaners, etc.



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department:

Cemetery

Account Title: Equipment/Small Tools-Non-cap

Department Number: 21166

Account Number: 60506

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$868	\$1,200	\$75	\$1,200	\$1,200

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$1,200	\$1,200		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Trim attachments	\$1,000.00
Misc. Tools	\$200.00
Total:	\$1,200.00

City of Biddeford, Maine

Fiscal Year 2023

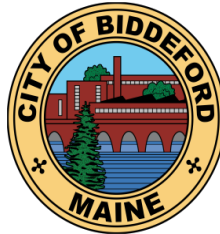
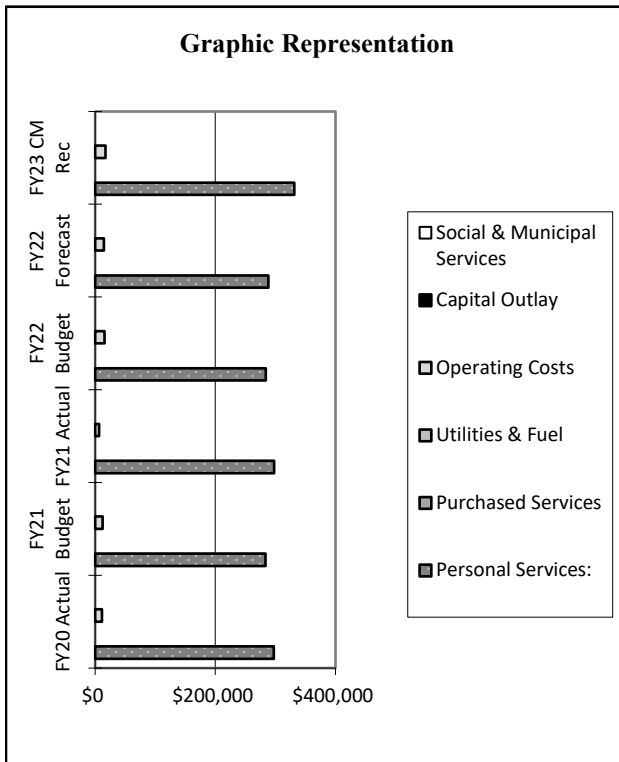
Budget: City Clerk

Account Number: 21103

FY23

	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD	Dept Head	Manager's Rec
Personnel Services:	\$297,127	\$283,495	\$297,806	\$284,156	\$132,865	\$331,654	\$330,852
Purchased Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Utilities & Fuel	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Operating Costs	\$11,114	\$12,200	\$6,575	\$15,700	\$9,367	\$17,300	\$16,800
Capital Outlay	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Social & Municipal Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTALS:	\$308,240	\$295,695	\$304,381	\$299,856	\$142,232	\$348,954	\$347,652

Graphic Representation

**FRINGE BENEFIT IMPACT (Estimated):**

FICA	\$25,540
Workers Comp	\$1,085
Health Insurance	\$66,058
Retirement	\$29,521
Unemployment	\$276
Other Insurance	\$5,798
Total Fringe Benefit Impact	\$128,278
# of Full Time Employees	6.00

	FY22 Budget	FY23 Manager's Rec	Dollar Change	Percentage Change
Personal Services:	\$284,156	\$330,852	\$46,696	16.4%
Purchased Services	\$0	\$0	\$0	N/A
Utilities & Fuel	\$0	\$0	\$0	N/A
Operating Costs	\$15,700	\$16,800	\$1,100	7.0%
Capital Outlay	\$0	\$0	\$0	N/A
Social & Municipal Services	\$0	\$0	\$0	N/A
TOTALS:	\$299,856	\$347,652	\$47,796	15.9%

Personnel Services

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
60101	Dept Manager Salary Exp	\$87,439	\$87,105	\$88,674	\$88,406	\$45,023	\$94,457	\$94,457
60105	F-T Employee Wage Exp	\$207,027	\$193,690	\$206,084	\$190,050	\$85,093	\$232,095	\$232,095
60111	Overtime Wage Expense	\$2,571	\$2,000	\$2,859	\$5,000	\$2,659	\$4,302	\$3,500
60129	Insurance Buyout Pay	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60201	FICA/Medicare-ER Share Exp	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60202	MPERS-Employer Share Exp	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60203	457 Plan-Employer Share Exp	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60210	HPHC Ins Employer Share Ex	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60212	S-T Disability ER Share Exp	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60213	L-T Disability ER Share Exp	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60217	RHSA Plan ER Share	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60251	Conferences/Training Expense	\$0	\$510	\$0	\$510	\$0	\$510	\$510
60252	Travel/Mileage Expense	\$0	\$70	\$0	\$70	\$0	\$70	\$70
60253	Food/Lodging Expense	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60256	Dues/Memberships Expense	\$90	\$120	\$190	\$120	\$90	\$220	\$220
Totals		\$297,127	\$283,495	\$297,806	\$284,156	\$132,865	\$331,654	\$330,852

Purchased Services

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0

Utilities & Fuel

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23 Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0

Other Operating Costs

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23 Dept Head	Mgr's Rec
60500	Admin/Office Supp/Eqt Non-C	\$2,103	\$3,200	\$3,137	\$3,200	\$1,496	\$3,300	\$3,300
60501	Operating Supp/Eqt Non-Cap	\$581	\$0	\$485	\$0	\$246	\$500	\$0
60502	Printing & Copying Expense	\$8,429	\$9,000	\$2,952	\$12,500	\$7,625	\$13,500	\$13,500
Totals		\$11,114	\$12,200	\$6,575	\$15,700	\$9,367	\$17,300	\$16,800

Capital Outlay

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23 Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0

Social & Municipal Services

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23 Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0

City of Biddeford, Maine
Department Personnel Budget
Fiscal Year 2023

DEPARTMENT: 21103 City Clerk

Classification	EMP #	FTE	Annual Total	Requested	City Manager Recommended	Last Name	First Name	Object
CITY CLERK	42235	1.00	\$94,095	\$94,457	\$94,457	MORRIS	CARMEN	60101
DEPUTY CITY CLERK/DEPUTY TAX COLLEC	10003	1.00	\$63,839	\$64,084	\$64,084	ST. OURS	AMBER	60105
PAYMENTS CLERK	11045	1.00	\$42,385	\$42,548	\$42,548	CHARLAND	JENNA	60105
PAYMENTS CLERK	10929	1.00	\$44,559	\$44,730	\$44,730	O'DRISCOLL	CHRISTINE	60105
PAYMENTS CLERK	11071	1.00	\$42,385	\$42,548	\$42,548	MININNI	LISA	60105
PAYMENTS CLERK	11193	1.00	\$38,038	\$38,184	\$38,184	SOHNS	ALYSSA	60105
TOTAL BUDGETED POSITIONS		6.00	\$325,301	\$326,552	\$326,552			

Notes:



Fiscal Year 2023 Budget Request

February 28, 2022

Department:

City Clerk

Account Title: Dept Manager Salary Exp

Department Number: 21103

Account Number: 60101

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$87,439	\$87,105	\$88,674	\$88,406	\$89,732

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$94,457	\$94,457		\$6,051

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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City Clerk/Voter Registrar/General Assistance Director



**Fiscal Year 2023
Budget Request**

February 28, 2022

Department:

City Clerk

Account Title: F-T Employee Wage Exp

Department Number: 21103

Account Number: 60105

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$207,027	\$193,690	\$206,084	\$190,050	\$192,901

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$232,095	\$232,095		\$42,045

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Deputy City Clerk/Tax Collector
(3) FT Associate/Counter Clerks
(1) PT Associate/Counter Clerk



**Fiscal Year 2023
Budget Request**

February 28, 2022

Department:

City Clerk

Account Title: Overtime Wage Expense

Department Number: 21103

Account Number: 60111

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$2,571	\$2,000	\$2,859	\$5,000	\$5,000

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$4,302	\$3,500		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Overtime for City Clerk's staff during election time, including early processing of absentee ballots on Saturday; Overtime pay when staff is required to work after 4:00 pm for late customers. Currently estimated at 2.27%.



Fiscal Year 2023 Budget Request

February 28, 2022

Department:

City Clerk

Account Title: Conferences/Training Expense

Department Number: 21103

Account Number: 60251

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$0	\$510	\$0	\$510	\$270

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$510	\$510		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

		Rate	Unit	Total
Vital Records Training	\$	80.00	2.0 \$	160.00
Election/Voter Reg Workshop (2-day)	\$	120.00	2.0 \$	240.00
Tex Collector Workshop	\$	55.00	2.0 \$	110.00
			\$	510.00



Fiscal Year 2023 Budget Request

February 28, 2022

Department:

City Clerk

Account Title: Travel/Mileage Expense

Department Number: 21103

Account Number: 60252

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$0	\$70	\$0	\$70	\$0

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$70	\$70		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

		Rate	Unit	Total
Elections/Voter Reg. Workshops (2 days-Portland)	\$	0.59	70.0 \$	40.95
Vital Records Workshop in Portland	\$	0.59	35.0 \$	20.48
Tolls	\$	1.60	6.0 \$	9.60
				\$ 71.03



**Fiscal Year 2023
Budget Request**

February 28, 2022

Department:

City Clerk

Account Title: Food/Lodging Expense

Department Number: 21103

Account Number: 60253

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$0	\$0	\$0	\$0	\$0

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
		\$0		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Fiscal Year 2023 Budget Request

February 28, 2022

Department:

City Clerk

Account Title: Dues/Memberships Expense

Department Number: 21103

Account Number: 60256

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$90	\$120	\$190	\$120	\$170

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$220	\$220		\$100

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Maine Town & City Clerks' Association Membership Dues for City Clerk and Deputy Clerk - 2 x \$30 = \$60.00
York County City & Town Clerks' Association Membership Dues for City Clerk and Deputy Clerk - 2 x \$15 = \$30.00
Maine Tax Collectors Association Membership Dues for Deputy Tax Collector - \$30.00
Notary Public Renewal for 2 Staff = 2 x \$50 = \$100.00



Fiscal Year 2023 Budget Request

February 28, 2022

Department:

City Clerk

Account Title: Printing & Copying Expense

Department Number: 21103

Account Number: 60502

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$8,429	\$9,000	\$2,952	\$12,500	\$11,000

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$13,500	\$13,500		\$1,000

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Dog license reminder postcards	\$	150.00
General Code (code analysis, composition & printing of Supplement)	\$	7,000.00
General Code - annual maintenance fee	\$	1,195.00
NOTE: Code fees are amendment dependent throughout the year		
Kofile - repair and restoration of older vital record volumes	\$	5,000.00
	\$	13,345.00



**Fiscal Year 2023
Budget Request**

February 28, 2022

Department:

City Clerk

Account Title: Admin/Office Supp/Eqt Non-Cap

Department Number: 21103

Account Number: 60500

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$2,103	\$3,200	\$3,137	\$3,200	\$3,000

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$3,300	\$3,300		\$800

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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General office supplies (pens, paper clips, clasp envelopes, colored paper, staples, Clorox wipes, etc)	\$	1,500.00
Receipt paper rolls for counter receipt printers	\$	1,300.00
Printer cartridges for MV printers and ribbons for receipt printers	\$	500.00
	\$	3,300.00



Fiscal Year 2023 Budget Request

February 28, 2022

Department:

City Clerk

Account Title: Operating Supp/Eqt Non-Cap

Department Number: 21103

Account Number: 60501

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$581	\$0	\$485	\$0	\$485

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$500	\$0		\$500

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Ready Fresh - water bottles/cooler

City of Biddeford, Maine

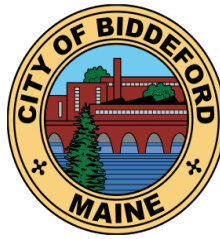
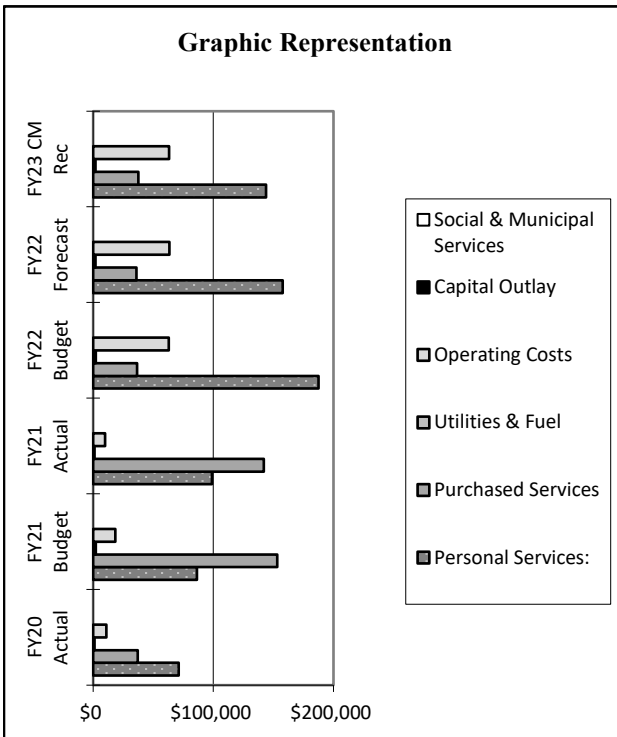
Fiscal Year 2023

Budget: Engineering

Account Number: 21167

						FY23	
	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD	Dept Head	Manager's Rec
Personnel Services:	\$71,115	\$86,303	\$98,745	\$187,503	\$77,492	\$143,879	\$143,879
Purchased Services	\$37,135	\$153,100	\$141,988	\$36,600	\$27,899	\$37,600	\$37,600
Utilities & Fuel	\$1,106	\$2,275	\$1,066	\$2,275	\$304	\$2,050	\$2,050
Operating Costs	\$10,974	\$18,450	\$9,958	\$63,030	\$28,577	\$63,150	\$63,150
Capital Outlay	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Social & Municipal Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTALS:	\$120,330	\$260,128	\$251,758	\$289,408	\$134,273	\$246,679	\$246,679

Graphic Representation

**FRINGE BENEFIT IMPACT (Estimated):**

FICA	\$22,133
Workers Comp	\$6,890
Health Insurance	\$46,937
Retirement	\$27,231
Unemployment	\$255
Other Insurance	\$2,910
Total Fringe Benefit Impact	\$106,357
# of Full Time Employees	2.65

	FY22 Budget	FY23 Manager's Rec	Dollar Change	Percentage Change
Personal Services:	\$187,503	\$143,879	-\$43,624	-23.3%
Purchased Services	\$36,600	\$37,600	\$1,000	2.7%
Utilities & Fuel	\$2,275	\$2,050	-\$225	-9.9%
Operating Costs	\$63,030	\$63,150	\$120	0.2%
Capital Outlay	\$0	\$0	\$0	N/A
Social & Municipal Services	\$0	\$0	\$0	N/A
TOTALS:	\$289,408	\$246,679	-\$42,729	-14.8%

Personnel Services

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
60101	Dept Manager Salary Exp	\$31,140	\$28,821	\$29,333	\$64,356	\$15,627	\$100,385	\$100,385
60102	Mid Mgmt Hrly Employee Wa	\$37,384	\$53,072	\$68,004	\$118,737	\$61,269	\$39,019	\$39,019
60111	Overtime Wage Expense	\$116	\$1,000	\$0	\$1,000	\$118	\$1,015	\$1,015
60129	Insurance Buyout Pay	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60201	FICA/Medicare-ER Share Exp	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60202	MPERS-Employer Share Exp	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60203	457 Plan-Employer Share Exp	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60210	HPHC Ins Employer Share Ex	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60212	S-T Disability ER Share Exp	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60213	L-T Disability ER Share Exp	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60216	Delta Dental ER Share	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60217	RHSA Plan ER Share	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60230	Clothing/Uniforms Expense	\$500	\$750	\$482	\$750	\$201	\$900	\$900
60251	Conferences/Training Expense	\$325	\$1,050	\$137	\$1,050	\$175	\$700	\$700
60252	Travel/Mileage Expense	\$1,255	\$750	\$354	\$750	\$87	\$1,000	\$1,000
60256	Dues/Memberships Expense	\$0	\$325	\$150	\$325	\$0	\$325	\$325
60257	Professional License Fees Exp	\$395	\$535	\$285	\$535	\$15	\$535	\$535
Totals		\$71,115	\$86,303	\$98,745	\$187,503	\$77,492	\$143,879	\$143,879

Purchased Services

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
60304	Registry of Deeds Fee Expense	\$0	\$100	\$3	\$100	\$8	\$100	\$100
60306	Other Prof/Consult Svcs Exp	\$34,195	\$150,000	\$140,439	\$33,500	\$27,183	\$35,000	\$35,000
60310	Service Contracts Expense	\$2,940	\$3,000	\$1,546	\$3,000	\$709	\$2,500	\$2,500
Totals		\$37,135	\$153,100	\$141,988	\$36,600	\$27,899	\$37,600	\$37,600

Utilities & Fuel

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
60402	Phone/Celular/Paging Exp	\$448	\$1,250	\$530	\$1,250	\$122	\$1,250	\$1,250
60411	Gasoline Expense	\$658	\$1,025	\$536	\$1,025	\$182	\$800	\$800
Totals		\$1,106	\$2,275	\$1,066	\$2,275	\$304	\$2,050	\$2,050

Other Operating Costs

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
60452	Operating Equip Repair Exp	\$0	\$300	\$319	\$600	\$0	\$1,500	\$1,500
60453	Vehicle Repair/Tires/Oil Exp	\$1,994	\$1,200	\$1,022	\$1,200	\$1,458	\$1,200	\$1,200
60500	Admin/Office Supp/Eqt Non-C	\$643	\$1,300	\$2,884	\$1,300	\$325	\$1,300	\$1,300
60501	Operating Supp/Eqt Non-Cap	\$1,820	\$3,500	\$302	\$3,780	\$257	\$3,000	\$3,000
60502	Printing & Copying Expense	\$0	\$150	\$0	\$150	\$0	\$150	\$150
60797	Miscellaneous Expense	\$6,517	\$12,000	\$5,431	\$56,000	\$26,538	\$56,000	\$56,000
Totals		\$10,974	\$18,450	\$9,958	\$63,030	\$28,577	\$63,150	\$63,150

Capital Outlay

Account		FY20	FY21	FY21	FY22	FY22	FY23	
Number	Description	Actual	Budget	Actual	Budget	YTD 12/31/21	Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0

Social & Municipal Services

Account		FY20	FY21	FY21	FY22	FY22	FY23	
Number	Description	Actual	Budget	Actual	Budget	YTD 12/31/21	Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0

City of Biddeford, Maine**Department Personnel Budget****Fiscal Year 2023**

DEPARTMENT: 21167 Engineering

Classification	EMP #	FTE	Annual Total	Requested	City Manager Recommended	Last Name	First Name	Object
CITY ENGINEER	11096	1.00	100,000.00	100,384.78	100,384.78	CHECKAN	CRAIG	60101
STAFF ENGINEER	43	1.00	82,492.80	82,810.08	82,810.08	NEW POSITION	0	60105
ENGINEERING TECH	61915	0.65	38,869.83	39,019.33	39,019.33	SANCHIONI	ROBERT	60102
TOTAL BUDGETED POSITIONS		2.65	221,362.63	222,214.19	222,214.19			

Notes:



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: Engineering

Account Title: Dept Manager Salary Exp

Department Number: 21167

Account Number: 60101

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$31,140	\$28,821	\$29,333	\$64,356	\$35,000

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$100,385	\$100,385		\$36,029

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

--

See payroll Worksheet for details

Engineer retire and subsequent advancement

Milligan - Retire

Chekan - Advancement



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: Engineering

Account Title: Mid Mgmt Hrly Employee Wage Ex

Department Number: 21167

Account Number: 60102

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$37,384	\$53,072	\$68,004	\$118,737	\$118,737

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$39,019	\$39,019		-\$79,718

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

--

See payroll worksheet for details.

Robert sanchioini 50% of Salary



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: Engineering

Account Title: Overtime Wage Expense

Department Number: 21167

Account Number: 60111

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$116	\$1,000	\$0	\$1,000	\$1,000

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$1,015	\$1,015		\$15

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

--

Projected overtime costs for Eng. Tech. position



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department:

Engineering

Account Title: Clothing/Uniforms Expense

Department Number: 21167

Account Number: 60230

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$500	\$750	\$482	\$750	\$750

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$900	\$900		\$150

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

--

Clothing Allowance for following positions:

Protective safety clothing

City Engineer

Staff Engineer

Eng. Tech.



Fiscal Year 2023 Budget Request

March 1, 2022

Department:

Engineering

Account Title: Conferences/Training Expense

Department Number: 21167

Account Number: 60251

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$325	\$1,050	\$137	\$1,050	\$700

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$700	\$700		-\$350

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Continuing Education/PDH Credits

City Engineer:	\$	350.00
Staff Engineer:	\$	350.00
	\$	700.00



Fiscal Year 2023 Budget Request

March 1, 2022

Department:

Engineering

Account Title: Travel/Mileage Expense

Department Number: 21167

Account Number: 60252

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$1,255	\$750	\$354	\$750	\$750

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$1,000	\$1,000		\$250

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Mileage & Tolls for: Seminars, Training, Meetings



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department:

Engineering

Account Title: Dues/Memberships Expense

Department Number: 21167

Account Number: 60256

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$0	\$325	\$150	\$325	\$325

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$325	\$325		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Annual Membership Dues



Fiscal Year 2023 Budget Request

March 1, 2022

Department:

Engineering

Account Title: Professional License Fees Exp

Department Number: 21167

Account Number: 60257

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$395	\$535	\$285	\$535	\$535

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$535	\$535		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

PE License, PLS License, SE License - Renewals



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department:

Engineering

Account Title: Registry of Deeds Fee Expense

Department Number: 21167

Account Number: 60304

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$0	\$100	\$3	\$100	\$100

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$100	\$100		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Hard-copy deed prints



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department:

Engineering

Account Title: Other Prof/Consult Srvs Exp

Department Number:

21167

Account Number:

60306

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$34,195	\$150,000	\$140,439	\$33,500	\$33,500

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$35,000	\$35,000		\$1,500

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

--

Private design consultants, MS4 consulting, permit renewals



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: Engineering

Account Title: Service Contracts Expense

Department Number: 21167

Account Number: 60310

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$2,940	\$3,000	\$1,546	\$3,000	\$2,500

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$2,500	\$2,500		-\$500

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

--

GPS Smartnet NRTK Annual Subscription



Fiscal Year 2023 Budget Request

March 1, 2022

Department:

Engineering

Account Title: Phone/Celular/Paging Exp

Department Number: 21167

Account Number: 60402

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$448	\$1,250	\$530	\$1,250	\$1,250

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$1,250	\$1,250		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Monthly GPS AT&T Service, Field Tablet Monthly Service



Fiscal Year 2023 Budget Request

March 1, 2022

Department: Engineering

Account Title: Gasoline Expense

Department Number: 21167

Account Number: 60411

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$658	\$1,025	\$536	\$1,025	\$750

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$800	\$800		-\$225

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Projected usage 500 gallons 1.40 7/1/22 - 10/1/22 @ 2.70 10/1 - 6/30/23

151 Gals @ \$1.40

349 Gals @ \$2.70



Fiscal Year 2023 Budget Request

March 1, 2022

Department:

Engineering

Account Title: Operating Equip Repair Exp

Department Number: 21167

Account Number: 60452

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$0	\$300	\$319	\$600	\$450

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$1,500	\$1,500		\$900

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Plotter Maintenance & Repair



Fiscal Year 2023 Budget Request

March 1, 2022

Department:

Engineering

Account Title: Vehicle Repair/Tires/Oil Exp

Department Number: 21167

Account Number: 60453

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$1,994	\$1,200	\$1,022	\$1,200	\$2,000

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$1,200	\$1,200		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

--

Unit #	cost
59	\$ 1,200.00



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: Engineering

Account Title: Admin/Office Supp/Eqt Non-Cap

Department Number: 21167

Account Number: 60500

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$643	\$1,300	\$2,884	\$1,300	\$1,300

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$1,300	\$1,300		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Office supplies, plotter ink & paper



Fiscal Year 2023 Budget Request

March 1, 2022

Department:

Engineering

Account Title: Operating Supp/Eqt Non-Cap

Department Number: 21167

Account Number: 60501

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$1,820	\$3,500	\$302	\$3,780	\$3,500

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$3,000	\$3,000		-\$780

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Drafting supplies/Inc. :	\$	1,000.00
Survey supplies :	\$	200.00
Books, manuals :	\$	100.00
Software :	\$	800.00
Construction supplies :	\$	250.00
Small tools :	\$	250.00
Ready Fresh	\$	280.00
Safety equip. ;	\$	100.00
	\$	3,000.00



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: Engineering

Account Title: Printing & Copying Expense

Department Number: 21167

Account Number: 60502

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$0	\$150	\$0	\$150	\$150

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$150	\$150		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

--

Printing of plans and specifications by outside vendors



Fiscal Year 2023 Budget Request

March 1, 2022

Department: Engineering

Account Title: Miscellaneous Expense

Department Number: 21167

Account Number: 60797

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$6,517	\$12,000	\$5,431	\$56,000	\$56,000

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$56,000	\$56,000		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Increase due to outside service needs.

Outside surveying services :	\$ 6,000.00
Outside Engineering Services :	\$ 50,000.00
	<u>\$ 56,000.00</u>

City of Biddeford, Maine

Fiscal Year 2023

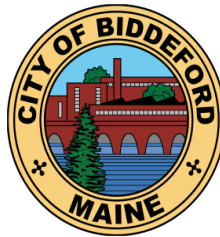
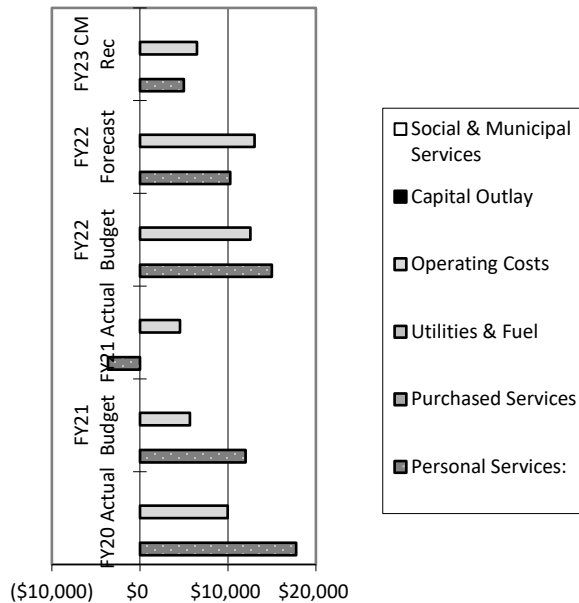
Budget: Elections/Voter Registration

Account Number: 21104

FY23

	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD	Dept Head	Manager's Rec
Personnel Services:	\$17,745	\$12,000	-\$3,630	\$15,000	\$4,710	\$5,000	\$5,000
Purchased Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Utilities & Fuel	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Operating Costs	\$9,967	\$5,700	\$4,574	\$12,542	\$5,619	\$6,500	\$6,500
Capital Outlay	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Social & Municipal Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTALS:	\$27,712	\$17,700	\$944	\$27,542	\$10,329	\$11,500	\$11,500

Graphic Representation

**FRINGE BENEFIT IMPACT (Estimated):**

FICA	\$918
Workers Comp	\$40
Health Insurance	\$0
Retirement	\$0
Unemployment	\$33
Other Insurance	\$0
Total Fringe Benefit Impact	\$991
# of Full Time Employees	0.00

	FY22 Budget	FY23 Manager's Rec	Dollar Change	Percentage Change
Personal Services:	\$15,000	\$5,000	-\$10,000	-66.7%
Purchased Services	\$0	\$0	\$0	N/A
Utilities & Fuel	\$0	\$0	\$0	N/A
Operating Costs	\$12,542	\$6,500	-\$6,042	-48.2%
Capital Outlay	\$0	\$0	\$0	N/A
Social & Municipal Services	\$0	\$0	\$0	N/A
TOTALS:	\$27,542	\$11,500	-\$16,042	-58.2%

Personnel Services

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
60107	Temp/Seasonal Emp Wage Ex	\$15,201	\$12,000	(\$3,630)	\$15,000	\$4,710	\$5,000	\$5,000
60111	Overtime Wage Expense	\$2,544	\$0	\$0	\$0	\$0	\$0	\$0
60201	FICA/Medicare-ER Share Exp	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60202	MPERS-Employer Share Exp	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60203	457 Plan-Employer Share Exp	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60210	HPHC Ins Employer Share Exp	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60212	S-T Disability ER Share Exp	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60217	RHSA Plan ER Share	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Totals		\$17,745	\$12,000	-\$3,630	\$15,000	\$4,710	\$5,000	\$5,000

Purchased Services

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
60331	Land/Building Lease Expense	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0

Utilities & Fuel

Account		FY20	FY21	FY21	FY22	FY22	FY23	
Number	Description	Actual	Budget	Actual	Budget	YTD 12/31/21	Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0

Other Operating Costs

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
60500	Admin/Office Supp/Eqt Non-C	\$1,698	\$700	\$0	\$700	\$0	\$500	\$500
60501	Operating Supp/Eqt Non-Cap	\$0	\$0	\$0	\$1,842	\$0	\$0	\$0
60502	Printing & Copying Expense	\$8,269	\$5,000	\$4,574	\$10,000	\$5,619	\$6,000	\$6,000
Totals		\$9,967	\$5,700	\$4,574	\$12,542	\$5,619	\$6,500	\$6,500

Capital Outlay

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0

Social & Municipal Services

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0

City of Biddeford, Maine
Department Personnel Budget
Fiscal Year 2023

DEPARTMENT: 21104 Elections/Voter Registration

Classification	EMP #	FTE	Annual Total	Requested	City Manager Recommended	Last Name	First Name	Object
VOTING CLERKS	4	-	\$11,954	\$12,000	\$12,000			60107
TOTAL BUDGETED POSITIONS		-	\$11,954	\$12,000	\$12,000			

Notes:



**Fiscal Year 2023
Budget Request**

February 28, 2022

Department: Elections/Voter Registration

Account Title: Temp/Seasonal Emp Wage Exp

Department Number: 21104

Account Number: 60107

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$15,201	\$12,000	-\$3,630	\$15,000	\$10,000

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$5,000	\$5,000		-\$10,000

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

November 2022 - State General Election (Governor, State Senator & Representatives, York County Officials)
June 2023 - School Budget Referendum Validation Election



**Fiscal Year 2023
Budget Request**

February 28, 2022

Department: Elections/Voter Registration

Account Title: Admin/Office Supp/Eqt Non-Cap

Department Number: 21104

Account Number: 60500

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$1,698	\$700	\$0	\$700	\$200

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$500	\$500		-\$200

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Election day supplies and other preparations (pens, clasp envelopes, tape, signage, etc)

Voter Registration cards

PPE for polling place (if State does not supply enough)



Fiscal Year 2023 Budget Request

February 28, 2022

Department: Elections/Voter Registration

Account Title: Printing & Copying Expense

Department Number: 21104

Account Number: 60502

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$8,269	\$5,000	\$4,574	\$10,000	\$11,000

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$6,000	\$6,000		-\$4,000

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Programming of memory sticks and printing of ballots for a potential Municipal Referendum Election in November 2022 (approx \$6000 per election)

Assuming there is no State Referendum Election in June 2023, the School Budget Validation Election ballots will be printed in-house (no cost)

City of Biddeford, Maine

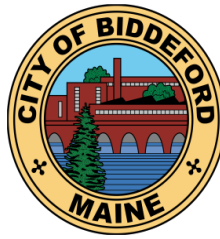
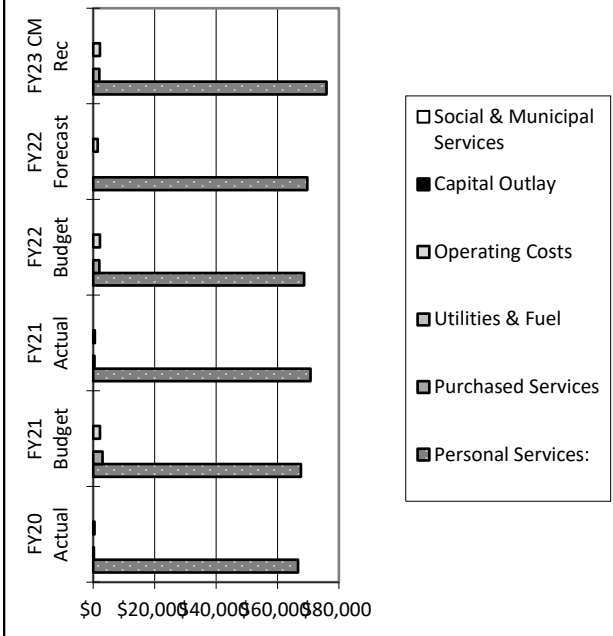
Fiscal Year 2023

Budget: GIS Division

Account Number: 21168

						FY23	
	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD	Dept Head	Manager's Rec
Personnel Services:	\$66,656	\$67,656	\$70,761	\$68,640	\$34,198	\$75,980	\$75,980
Purchased Services	\$233	\$3,000	\$478	\$2,000	\$0	\$2,000	\$2,000
Utilities & Fuel	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Operating Costs	\$424	\$2,200	\$515	\$2,200	\$0	\$2,200	\$2,200
Capital Outlay	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Social & Municipal Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTALS:	\$67,313	\$72,856	\$71,754	\$72,840	\$34,198	\$80,180	\$80,180

Graphic Representation

**FRINGE BENEFIT IMPACT (Estimated):**

FICA	\$5,698
Workers Comp	\$245
Health Insurance	\$8,438
Retirement	\$7,671
Unemployment	\$13
Other Insurance	\$167
Total Fringe Benefit Impact	\$22,232
# of Full Time Employees	1.00

	FY22 Budget	FY23 Manager's Rec	Dollar Change	Percentage Change
Personal Services:	\$68,640	\$75,980	\$7,340	10.7%
Purchased Services	\$2,000	\$2,000	\$0	0.0%
Utilities & Fuel	\$0	\$0	\$0	N/A
Operating Costs	\$2,200	\$2,200	\$0	0.0%
Capital Outlay	\$0	\$0	\$0	N/A
Social & Municipal Services	\$0	\$0	\$0	N/A
TOTALS:	\$72,840	\$80,180	\$7,340	10.1%

Personnel Services

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
60102	Mid Mgmt Hrly Employee Wa	\$64,835	\$66,166	\$70,761	\$67,150	\$34,198	\$74,480	\$74,480
60201	FICA/Medicare-ER Share Exp	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60202	MPERS-Employer Share Exp	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60210	HPHC Ins Employer Share Ex	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60212	S-T Disability ER Share Exp	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60213	L-T Disability ER Share Exp	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60216	Delta Dental ER Share	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60217	RHSA Plan ER Share	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60230	Clothing/Uniforms Expense	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60251	Conferences/Training Expense	\$1,321	\$800	\$0	\$800	\$0	\$800	\$800
60252	Travel/Mileage Expense	\$0	\$190	\$0	\$190	\$0	\$200	\$200
60256	Dues/Memberships Expense	\$225	\$225	\$0	\$225	\$0	\$225	\$225
60257	Professional License Fees Exp	\$275	\$275	\$0	\$275	\$0	\$275	\$275
Totals		\$66,656	\$67,656	\$70,761	\$68,640	\$34,198	\$75,980	\$75,980

Purchased Services

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
60306	Other Prof/Consult Srvs Exp	\$233	\$3,000	\$478	\$2,000	\$0	\$2,000	\$2,000
Totals		\$233	\$3,000	\$478	\$2,000	\$0	\$2,000	\$2,000

Utilities & Fuel

Account		FY20	FY21	FY21	FY22	FY22	FY23	
Number	Description	Actual	Budget	Actual	Budget	YTD 12/31/21	Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0

Other Operating Costs

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
60500	Admin/Office Supp/Eqt Non-C	\$424	\$200	\$0	\$200	\$0	\$200	\$200
60501	Operating Supp/Eqt Non-Cap	\$0	\$2,000	\$515	\$2,000	\$0	\$2,000	\$2,000
Totals		\$424	\$2,200	\$515	\$2,200	\$0	\$2,200	\$2,200

Capital Outlay

Account Number	Description	FY20	FY21	FY21	FY22	FY22	FY23	
		Actual	Budget	Actual	Budget	YTD 12/31/21	Dept Head	Mgr's Rec

Social & Municipal Services

Account		FY20	FY21	FY21	FY22	FY22	FY23	
Number	Description	Actual	Budget	Actual	Budget	YTD 12/31/21	Dept Head	Mgr's Rec

City of Biddeford, Maine
Department Personnel Budget
Fiscal Year 2023

DEPARTMENT: 21168 GIS Division

Classification	EMP #	FTE	Annual Total	Requested	City Manager Recommended	Last Name	First Name	Object
ENGINEERING PROJECTS MGR	13030	1.00	74,194.75	74,480.11	74,480.11	COPELAND	GREGORY	60102
TOTAL BUDGETED POSITIONS		1.00	74,194.75	74,480.11	74,480.11			

Notes:



Fiscal Year 2023 Budget Request

March 1, 2022

Department: GIS Division

Account Title: Mid Mgmt Hrly Employee Wage Ex

Department Number: 21168

Account Number: 60102

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$64,835	\$66,166	\$70,761	\$67,150	\$68,395

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$74,480	\$74,480		\$7,330

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Line item reflects salary for GIS/Web Master



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: GIS Division

Account Title: Clothing/Uniforms Expense

Department Number: 21168

Account Number: 60230

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$0	\$0	\$0	\$0	\$0

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$0	\$0		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Not applicable



Fiscal Year 2023 Budget Request

March 1, 2022

Department: GIS Division

Account Title: Conferences/Training Expense

Department Number: 21168

Account Number: 60251

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$1,321	\$800	\$0	\$800	\$700

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$800	\$800		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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<u>Desc</u>	<u>Unit</u>	<u>Unit Rate</u>	<u>Subtotal</u>
MSLS 2023 Annual Mtg	1	\$600.00	\$600.00
MSLS Fall 2022	1	\$100.00	\$100.00
MSLS Spring 2023	1	\$100.00	\$100.00
			\$800.00



Fiscal Year 2023 Budget Request

March 1, 2022

Department: GIS Division

Account Title: Travel/Mileage Expense

Department Number: 21168

Account Number: 60252

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$0	\$190	\$0	\$190	\$140

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$200	\$200		\$10

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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<i>Desc</i>	<i>Unit (miles)</i>	<i>Unit Rate</i>	<i>Subtotal</i>
MSLS 2021 Annual Mtg	175	\$0.58	\$101.50
MSLS 2020 Fall and 2021 Spring Mtg	175	\$0.58	\$101.50
			\$203.00



Fiscal Year 2023 Budget Request

March 1, 2022

Department: GIS Division

Account Title: Dues/Memberships Expense

Department Number: 21168

Account Number: 60256

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$225	\$225	\$0	\$225	\$225

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$225	\$225		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

<i>Desc</i>	<i>Unit</i>	<i>Unit Rate</i>	<i>Subtotal</i>
MSLS	1	\$225.00	\$225.00
			\$225.00

MSLS = Maine Society of Land Surveyors

Dues and memberships to GIS and surveyors associations



Fiscal Year 2023 Budget Request

March 1, 2022

Department: GIS Division

Account Title: Professional License Fees Exp

Department Number: 21168

Account Number: 60257

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$275	\$275	\$0	\$275	\$275

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$275	\$275		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

<u>Desc</u>	<u>Unit</u>	<u>Unit Rate</u>	<u>Subtotal</u>
Annual Professional Land Surveyor Fee	1	\$275.00	\$275.00



Fiscal Year 2023 Budget Request

March 1, 2022

Department: GIS Division

Account Title: Other Prof/Consult Srvs Exp

Department Number: 21168

Account Number: 60306

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$233	\$3,000	\$478	\$2,000	\$0

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$2,000	\$2,000		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

<u>Desc</u>	<u>Unit</u>	<u>Unit Rate</u>	<u>Subtotal</u>
Tech Supp/Consulting <u>Contingency</u> for GIS Website (hr)	25	\$80.00	\$2,000.00
Cleaning for plotter (unit price)	1	\$1,000.00	
			\$2,000.00

Historical spending for line item:

FY2014 Actual	\$	2,487.00
FY2015 Actual	\$	2,257.75
FY2016 Actual	\$	2,385.43
FY2017 Actual	\$	983.21
FY2018 Actual	\$	177.22
FY2019 Actual	\$	-
Average	\$	1,381.77
Mean	\$	1,620.48
Maximum	\$	2,487.00



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: GIS Division

Account Title: Admin/Office Supp/Eqt Non-Cap

Department Number: 21168

Account Number: 60500

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$424	\$200	\$0	\$200	\$186

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$200	\$200		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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<i>Desc</i>	<i>Unit</i>	<i>Unit Rate</i>	<i>Subtotal</i>
Binder Clips, Pads, Pencils, Pens, Folders, Hanging Folders, etc.	1	\$200.00	\$200.00



Fiscal Year 2023 Budget Request

March 1, 2022

Department: GIS Division

Account Title: Operating Supp/Eqt Non-Cap

Department Number: 21168

Account Number: 60501

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$0	\$2,000	\$515	\$2,000	\$1,300

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$2,000	\$2,000		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

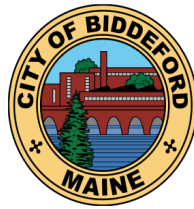
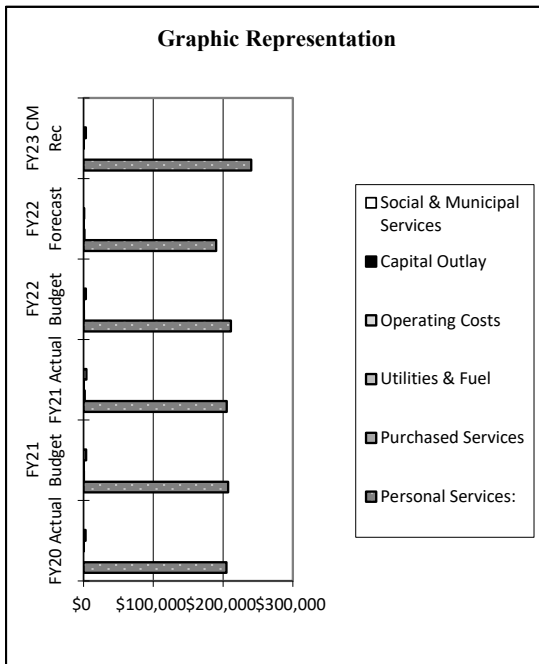
<u>Desc</u>	<u>Unit</u>	<u>Unit Rate</u>	<u>Subtotal</u>
Plotter Paper	6	\$60.00	\$360.00
Printer Cartridges	10	\$85.00	\$850.00
Thumb Drives	10	\$14.50	\$145.00
			\$1,355.00
<u>History</u>			
FY2014 Actual	\$ 1,000.00		
FY2015 Actual	\$ 772.52		
FY2016 Actual	\$ 1,917.85		
FY2017 Actual	\$ 297.70		
FY2018 Actual	\$ 226.16		
FY2019 Actual	\$ 1,413.83		
Average	\$ 938.01		
Mean	\$ 886.26		
Maximum	\$ 1,917.85		

City of Biddeford, Maine

Fiscal Year 2023

Budget: Assessing
Account Number: 21105

	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD	FY23	
						Dept Head	Manager's Rec
Personnel Services:	\$204,938	\$207,337	\$205,088	\$211,048	\$106,086	\$240,147	\$240,147
Purchased Services	\$0	\$500	\$1,880	\$500	\$1,235	\$0	\$0
Utilities & Fuel	\$25	\$285	\$44	\$150	\$17	\$250	\$250
Operating Costs	\$2,849	\$3,500	\$4,057	\$3,400	\$129	\$3,100	\$3,100
Capital Outlay	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Social & Municipal Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTALS:	\$207,812	\$211,622	\$211,069	\$215,098	\$107,466	\$243,497	\$243,497



FRINGE BENEFIT IMPACT (Estimated):	
FICA	\$17,858
Workers Comp	\$4,598
Health Insurance	\$35,524
Retirement	\$24,044
Unemployment	\$110
Other Insurance	\$3,065
Total Fringe Benefit Impact	\$85,199
# of Full Time Employees	3.00

	FY22 Budget	FY23 Manager's Rec	Dollar Change	Percentage Change
Personal Services:	\$211,048	\$240,147	\$29,098	13.8%
Purchased Services	\$500	\$0	-\$500	N/A
Utilities & Fuel	\$150	\$250	\$100	66.7%
Operating Costs	\$3,400	\$3,100	-\$300	-8.8%
Capital Outlay	\$0	\$0	\$0	N/A
Social & Municipal Services	\$0	\$0	\$0	N/A
TOTALS:	\$215,098	\$243,497	\$28,398	13.2%

Personnel Services

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
60101	Dept Manager Salary Exp	\$97,776	\$97,403	\$99,132	\$98,867	\$50,354	\$105,651	\$105,651
60102	Mid Mgmt Hrly Employee Wa	\$55,373	\$58,276	\$59,414	\$59,153	\$31,598	\$79,469	\$79,469
60105	F-T Employee Wage Exp	\$43,619	\$43,848	\$44,821	\$45,518	\$22,984	\$47,567	\$47,567
60111	Overtime Wage Expense	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60129	Insurance Buyout Pay	\$0	\$300	\$0	\$0	\$0	\$0	\$0
60201	FICA/Medicare-ER Share Exp	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60202	MPERS-Employer Share Exp	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60210	HPHC Ins Employer Share Ex	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60212	S-T Disability ER Share Exp	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60213	L-T Disability ER Share Exp	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60216	Delta Dental ER Share	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60217	RHSA Plan ER Share	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60251	Conferences/Training Expense	\$5,334	\$3,500	\$1,090	\$3,500	\$420	\$3,500	\$3,500
60252	Travel/Mileage Expense	\$876	\$450	\$0	\$450	\$0	\$400	\$400
60253	Food/Lodging Expense	\$1,000	\$2,500	\$0	\$2,500	\$0	\$2,500	\$2,500
60256	Dues/Memberships Expense	\$960	\$1,060	\$630	\$1,060	\$730	\$1,060	\$1,060
Totals		\$204,938	\$207,337	\$205,088	\$211,048	\$106,086	\$240,147	\$240,147

Purchased Services

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
60303	Appraisal Services Expense	\$0	\$500	\$380	\$500	\$0	\$0	\$0
60306	Other Prof/Consult Svcs Exp	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60310	Service Contracts Expense	\$0	\$0	\$1,500	\$0	\$1,235	\$0	\$0
Totals		\$0	\$500	\$1,880	\$500	\$1,235	\$0	\$0

Utilities & Fuel

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23 Dept Head	Mgr's Rec
60411	Gasoline Expense	\$25	\$285	\$44	\$150	\$17	\$250	\$250
Totals		\$25	\$285	\$44	\$150	\$17	\$250	\$250

Other Operating Costs

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23 Dept Head	Mgr's Rec
60453	Vehicle Repair/Tires/Oil Exp	\$540	\$600	\$31	\$500	\$0	\$500	\$500
60500	Admin/Office Supp/Eqt Non-Cap	\$874	\$800	\$2,413	\$800	\$129	\$800	\$800
60501	Operating Supp/Eqt Non-Cap	\$1,434	\$1,800	\$1,613	\$1,800	\$0	\$1,500	\$1,500
60502	Printing & Copying Expense	\$0	\$300	\$0	\$300	\$0	\$300	\$300
Totals		\$2,849	\$3,500	\$4,057	\$3,400	\$129	\$3,100	\$3,100

Capital Outlay

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23 Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0

Social & Municipal Services

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23 Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0

City of Biddeford, Maine
Department Personnel Budget
Fiscal Year 2023

DEPARTMENT: 21105 Assessing

Classification	EMP #	FTE	Annual		Requested		City Manager	Last Name	First Name	Object
			Total				Recommended			
ASSESSOR	10243	1.00	\$ 105,246	\$	105,651	\$	105,651	DESJARDINS	NICHOLAS	60101
ASST. ASSESSOR	10919	1.00	\$ 79,165	\$	79,469	\$	79,469	Vacant	0	60102
ADMINISTRATIVE ASST.	10663	1.00	\$ 47,384	\$	47,567	\$	47,567	Vacant	0	60105
TOTAL BUDGETED POSITIONS		3.00	\$ 231,795	\$	232,687	\$	232,687			

Notes:

50% of the Assessor is shared with Saco, and 50% of the Lister that Saco has on their payroll is paid by Biddeford. The net between the two positions give Biddeford Revenue



**Fiscal Year 2023
Budget Request**

February 28, 2022

Department:

Assessing

Account Title: Dept Manager Salary Exp

Department Number: 21105

Account Number: 60101

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$97,776	\$97,403	\$99,132	\$98,867	\$ 100,707.68

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$105,651	\$105,651		\$6,784

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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**Fiscal Year 2023
Budget Request**

February 28, 2022

Department:

Assessing

Account Title: Mid Mgmt Hrly Employee Wage Ex

Department Number: 21105

Account Number: 60102

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$55,373	\$58,276	\$59,414	\$59,153	\$ 46,000

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$79,469	\$79,469		\$20,316

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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**Fiscal Year 2023
Budget Request**

February 28, 2022

Department:

Assessing

Account Title: F-T Employee Wage Exp

Department Number: 21105

Account Number: 60105

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$43,619	\$43,848	\$44,821	\$45,518	40,000

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$47,567	\$47,567		\$2,048

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Fiscal Year 2023 Budget Request

February 28, 2022

Department:

Assessing

Account Title: Overtime Wage Expense

Department Number: 21105

Account Number: 60111

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$0	\$0	\$0	\$0	

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$0	\$0		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Fiscal Year 2023 Budget Request

February 28, 2022

Department:

Assessing

Account Title: Conferences/Training Expense

Department Number: 21105

Account Number: 60251

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$5,334	\$3,500	\$1,090	\$3,500	\$1,500.00

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$3,500	\$3,500		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Conference and training with Maine Revenue Service, Vision Technologies, IAAO and MAAO training.
Training is required for yearly continuing education requirements for CMA (Certified Maine Assessor)
Re-certification

Maine Revenue Service, Tax School: \$200 x 3= \$600

Maine Chapter IAAO: \$100/Person x 2= \$200

MAAO: \$100/person x 2=\$200

IAAO Online Course: \$800/Deputy Assessor (Assessor expense through Saco)

IAAO Advanced Training for higher level CMA Certification: \$1,500

IAAO Maine Chapter Spring Conference \$250 per person (Assessor will expense in Saco)

*Schooling Costs were decreased in FY 2022 due to COVID all schooling was virtual

*We plan on using the Maine Chapter IAAO and Maine Revenue Services Tax School as part of the FY 2022 Budget to be in person

* If Assessing Classes are in person in the future we will need Department Request



**Fiscal Year 2023
Budget Request**

February 28, 2022

Department:

Assessing

Account Title: Travel/Mileage Expense

Department Number: 21105

Account Number: 60252

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$876	\$450	\$0	\$450	\$100

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$400	\$400		-\$50

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

--

Travel to meetings and schooling, IAAO, MAAO classes, Excel seminars, vision one day seminars and any various assessing travels that come up

*Travel to classes, seminars did not happen in FY 2022 due to COVID

*IAAO May schooling may be expensed in FY 2022 if in person I am anticipating this may happen

*Department request is based on in person classes and travel expenses needed



Fiscal Year 2023 Budget Request

February 28, 2022

Department:

Assessing

Account Title: Food/Lodging Expense

Department Number: 21105

Account Number: 60253

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$1,000	\$2,500	\$0	\$2,500	\$500.00

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$2,500	\$2,500		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Lodging for MAAO conference/training located in Sebasco Estates ME (65 miles)
\$300/Person x 2= \$600 (3 days, conference/training)

Lodging for MRS tax school located in Belfast, ME (120 miles)
\$650/Person x 2 = \$1,300 (four days conference training)

Lodging for IAAO schooling in Sunday River (100 miles)
\$200 per night x 1= \$400 (3 days conference training)

The MRS/IAAO tax school in Belfast and Sunday River may or may not be used depending on COVID situation that is usually expended at the end of the fiscal year

*Lodging expenses were not used at this point in FY 2022 due to COVID

*We also anticipate in FY 2023 we will be traveling to multi-day assessing conferences

*Once we are back to in person conferences we will need the lodging expenses



Fiscal Year 2023 Budget Request

February 28, 2022

Department:

Assessing

Account Title: Dues/Memberships Expense

Department Number: 21105

Account Number: 60256

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$960	\$1,060	\$630	\$1,060	\$1,060.00

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$1,060	\$1,060		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

International Association of Assessing Officers - \$440(Increased \$10 a month x 2)

Maine Chapter IAAO= \$60

Maine Association of Assessing Officers= \$80

Real Estate State License Fees= \$100

Appraisal State License Fee= \$380

*Appraisal State License fee was removed from Account 60303

*License renewal on a year to year basis



**Fiscal Year 2023
Budget Request**

February 28, 2022

Department:

Assessing

Account Title: Appraisal Services Expense

Department Number: 21105

Account Number: 60303

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$0	\$500	\$380	\$500	\$0.00

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$0	\$0		-\$500

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

--

Hiring License professional appraiser for valuation disputes

Appraisal State License Fee \$380.00 was expended from a budgeted amount from account 60256

*We have not used the funds and have no intention to



Fiscal Year 2023 Budget Request

February 28, 2022

Department:

Assessing

Account Title: Other Prof/Consult Srvs Exp

Department Number: 21105

Account Number: 60306

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$0	\$0	\$0	\$0	\$0.00

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$0	\$0		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Fiscal Year 2023 Budget Request

February 28, 2022

Department:

Assessing

Account Title: Service Contracts Expense

Department Number: 21105

Account Number: 60310

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$0	\$0	\$1,500	\$0	\$1,235.00

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$0	\$0		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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*FY 2022 EOY expense is for the Marshall & Swift Cost Books expensed in the future under Account Number 60501



Fiscal Year 2023 Budget Request

February 28, 2022

Department:

Assessing

Account Title: Gasoline Expense

Department Number: 21105

Account Number: 60411

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$25	\$285	\$44	\$150	\$200.00

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$250	\$250		\$100

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Estimated by Public Works

*This is esitimated Gas for City Vehicle usage which goes up in the spring

*City Vehicle which is typical yearly operation will be used more frequently in March and April as of April 1st each year per State Statutes we are required to pick up all new value for real estate/personal property



Fiscal Year 2023 Budget Request

February 28, 2022

Department:

Assessing

Account Title: Vehicle Repair/Tires/Oil Exp

Department Number: 21105

Account Number: 60453

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$540	\$600	\$31	\$500	\$200.00

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$500	\$500		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Estimated by Public Works

*New Vehicle therefore no repairs needed so far for FY 2022

*This is a hard number to estimate as we use the vehicle more this spring this is a safety net for vehicle repairs and maintenance that may come up abruptly



Fiscal Year 2023 Budget Request

February 28, 2022

Department:

Assessing

Account Title: Admin/Office Supp/Eqt Non-Cap

Department Number: 21105

Account Number: 60500

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$874	\$800	\$2,413	\$800	\$500

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$800	\$800		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

		FY23	
Misc Supplies	\$	500.00	
<i>Ready Fresh Water</i>	\$	213.64	<i>Actual 1 Year Usage</i>
	\$	713.64	

***Miscellaneous Supplies we may need for operations**

Bottle water consolidated under 21121-City Hall



Fiscal Year 2023 Budget Request

February 28, 2022

Department:

Assessing

Account Title: Operating Supp/Eqt Non-Cap

Department Number: 21105

Account Number: 60501

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$1,434	\$1,800	\$1,613	\$1,800	\$0.00

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$1,500	\$1,500		-\$300

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Marshall & Swift Cost Manuals annual Cost \$1,300-1,500

*This the annual fee for our Marshall & Swift Cost Books

*Was expensed from Account Number 60310 (No budget request under that account in FY 2023)

*Will be expensed in FY 2023 under this account



**Fiscal Year 2023
Budget Request**

February 28, 2022

Department:

Assessing

Account Title: Printing & Copying Expense

Department Number: 21105

Account Number: 60502

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$0	\$300	\$0	\$300	\$100.00

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$300	\$300		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Personal Property Declarations Forms and Misc. copying

*This is a safety net for Personal Property Expenses that may arise

City of Biddeford, Maine

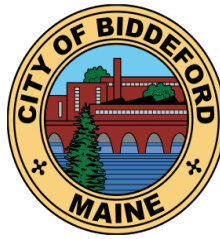
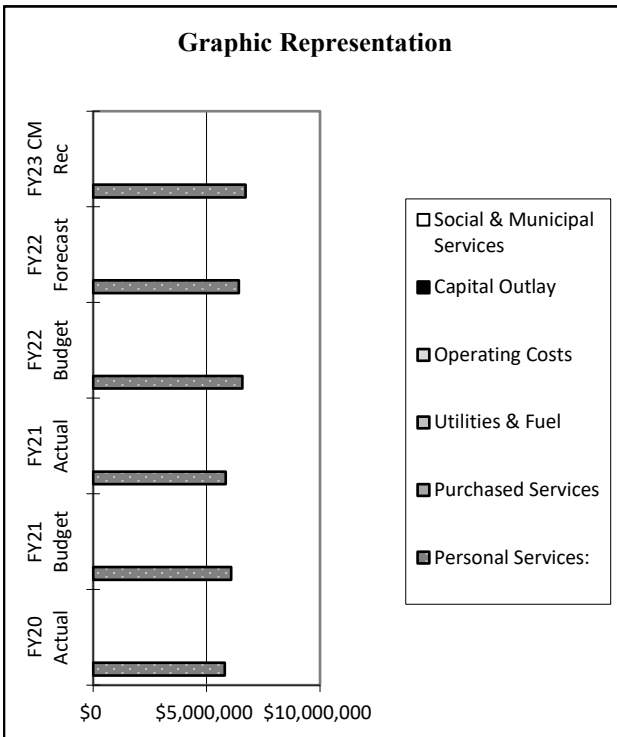
Fiscal Year 2023

Budget: Fringe Benefits

Account Number: 21179

						FY23	
	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD	Dept Head	Manager's Rec
Personnel Services:	\$5,797,472	\$6,086,472	\$5,837,760	\$6,582,942	\$3,331,684	\$6,717,550	\$6,717,550
Purchased Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Utilities & Fuel	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Operating Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital Outlay	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Social & Municipal Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTALS:	\$5,797,472	\$6,086,472	\$5,837,760	\$6,582,942	\$3,331,684	\$6,717,550	\$6,717,550

Graphic Representation

**FRINGE BENEFIT IMPACT (Estimated):**

FICA	\$1,281,380
Workers Comp	\$0
Health Insurance	\$3,428,564
Retirement	\$1,794,368
Unemployment	\$0
Other Insurance	\$146,066
Total Fringe Benefit Impact	\$6,650,379
# of Full Time Employees	0.00

	FY22 Budget	FY23 Manager's Rec	Dollar Change	Percentage Change
Personal Services:	\$6,582,942	\$6,717,550	\$134,609	2.0%
Purchased Services	\$0	\$0	\$0	N/A
Utilities & Fuel	\$0	\$0	\$0	N/A
Operating Costs	\$0	\$0	\$0	N/A
Capital Outlay	\$0	\$0	\$0	N/A
Social & Municipal Services	\$0	\$0	\$0	N/A
TOTALS:	\$6,582,942	\$6,717,550	\$134,609	2.0%

Personnel Services

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
60129	Insurance Buyout Pay	\$34,799	\$25,623	\$40,258	\$27,327	\$20,910	\$34,975	\$34,975
60201	FICA/Medicare-ER Share Exp	\$1,059,770	\$1,121,400	\$1,016,935	\$1,198,209	\$693,390	\$1,281,380	\$1,281,380
60202	MPERS-Employer Share Exp	\$1,316,595	\$1,373,982	\$1,375,144	\$1,514,816	\$806,441	\$1,620,103	\$1,620,103
60203	457 Plan-Employer Share Exp	\$149,282	\$146,264	\$154,693	\$160,157	\$87,406	\$174,265	\$174,265
60210	HPHC Ins Employer Share Ex	\$1,253,441	\$1,343,760	\$1,150,854	\$1,456,905	\$605,688	\$1,365,884	\$1,365,884
60211	NNEBT Ins Employer Share E	\$1,858,062	\$1,931,760	\$1,944,651	\$2,062,002	\$1,039,198	\$2,062,680	\$2,062,680
60212	S-T Disability ER Share Exp	\$6,276	\$9,299	\$5,706	\$7,883	\$2,951	\$11,667	\$11,667
60213	L-T Disability ER Share Exp	\$6,019	\$7,974	\$5,650	\$6,810	\$2,969	\$6,246	\$6,246
60217	RHSA Plan ER Share	\$107,016	\$107,210	\$110,519	\$116,634	\$62,070	\$128,154	\$128,154
60218	College Reimbursement	\$6,211	\$19,200	\$33,350	\$32,200	\$10,662	\$32,196	\$32,196
Totals		\$5,797,472	\$6,086,472	\$5,837,760	\$6,582,942	\$3,331,684	\$6,717,550	\$6,717,550

Purchased Services

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0

Utilities & Fuel

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0

Other Operating Costs

Account Number	Description	FY20	FY21	FY21	FY22	FY22	FY23	
		Actual	Budget	Actual	Budget	YTD 12/31/21	Dept Head	Mgr's Rec

Capital Outlay

Account Number	Description	FY20	FY21	FY21	FY22	FY22	FY23	
		Actual	Budget	Actual	Budget	YTD 12/31/21	Dept Head	Mgr's Rec

Social & Municipal Services

Account Number	Description	FY20	FY21	FY21	FY22	FY22	FY23	
		Actual	Budget	Actual	Budget	YTD 12/31/21	Dept Head	Mgr's Rec



Fiscal Year 2023 Budget Request

March 1, 2022

Department: Fringe Benefits

Account Title: Insurance Buyout Pay

Department Number: 21179

Account Number: 60129

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$34,799	\$25,623	\$40,258	\$27,327	\$41,820

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$ 34,975.20	\$34,975		\$7,648

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

increased attractiveness of buyout program; as this line goes up, the insurance line is reduced

Non-Union	\$	1,500.00	5	\$	7,500.00
Fire	\$	3,035.52	5	\$	15,177.60
Police	\$	3,074.40	2	\$	6,148.80
Public Works	\$	3,074.40	2	\$	6,148.80
				\$	34,975.20



Fiscal Year 2023 Budget Request

March 1, 2022

Department: Fringe Benefits

Account Title: FICA/Medicare-ER Share Exp

Department Number: 21179

Account Number: 60201

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$1,059,770	\$1,121,400	\$1,016,935	\$1,198,209	\$1,227,288

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$1,281,380	1,281,380		83,172

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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FICA/Medicare taxes are paid by both the employee and employer in equal shares. FICA is 6.2% and Medicare is 1.45% of taxable wages, which is gross wages less items exempt from FICA tax, such as health, dental and vision insurance, and contributions to 125 plans.

Because these items are calculated as a percentage of wages, as wages increase, then the employer share of taxes also increases.



Fiscal Year 2023 Budget Request

March 1, 2022

Department: Fringe Benefits

Account Title: MPERS-Employer Share Exp

Department Number: 21179

Account Number: 60202

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$1,316,595	\$1,373,982	\$1,375,144	\$1,514,816	\$1,578,170

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$1,620,103	\$1,620,103		\$105,287

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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City employees have the option to join the Maine PERS retirement system upon employment with the City. Non-union employees who participate contribute 7.05% of their gross earnings, while the City contributes 10.3% on their behalf. Union employee who participate contribute 9.7% of their gross earnings, while the City contributes 13.4% on their behalf.

As wages for employees who participate in the Maine PERS system increase, the City's contribution expense increases at a similar rate.

We currently have 193 positions budgeted as participating in Maine PERS.



Fiscal Year 2023 Budget Request

March 1, 2022

Department: Fringe Benefits

Account Title: 457 Plan-Employer Share Exp

Department Number: 21179

Account Number: 60203

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$149,282	\$146,264	\$154,693	\$160,157	\$161,550

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$174,265	\$174,265		\$14,108

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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The City participates in an optional 457 Plan through ICMA. Employees may choose to participate in either this 457 plan AND/OR Maine PERS. If the employee chooses to participate only in the 457 Plan, the City matches up to 5% of the employee's contribution. However, if the employee chooses to participate in both Maine PERS and the 457 plan, the City only contributes to Maine PERS.

The City is currently budgeting to make 457 plan contributions for 36 positions for FY23.

An increase in wages for employees participating in the 457 plan would indicate an increase in the City's 457 plan expense; however, not on a straight-line basis.



Fiscal Year 2023 Budget Request

March 1, 2022

Department: Fringe Benefits

Account Title: NNEBT Ins Employer Share Exp

Department Number: 21179

Account Number: 60211

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$1,858,062	\$1,931,760	\$1,944,651	\$2,062,002	\$2,042,354

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$2,062,680	\$2,062,680		\$678

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Allegiant Healthcare Rates FY23 (Police and Public Works - Teamsters Union)

	Annual - ER Share		Annual - ER Share
Police		Public Works	
Single	\$7,309	Single	\$7,309
2-Person	\$15,432	2-Person	\$15,432
Family	\$19,345	Family	\$19,345

Assumption when budgeting for vacancies:

Vacant positions are budgeted as if new hire will choose Family plan.



Fiscal Year 2023 Budget Request

March 1, 2022

Department: Fringe Benefits

Account Title: S-T Disability ER Share Exp

Department Number: 21179

Account Number: 60212

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$6,276	\$9,299	\$5,706	\$7,883	\$6,127

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$11,667	\$11,667		\$3,784

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Short-term disability is provided to regular, full-time, non-union and full-time firefighters who have not enrolled in another class. This benefit provides a \$100/week payment to the employee should they be unable to perform the material and substantial duties of their occupation due to illness or disability. The maximum is 26 weeks of payments.

This is calculated at 1.03% of gross wages. As wages for covered employees increase, so does the expense.



Fiscal Year 2023 Budget Request

March 1, 2022

Department: Fringe Benefits

Account Title: HPHC Ins Employer Share Exp

Department Number: 21179

Account Number: 60210

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$1,253,441	\$1,343,760	\$1,150,854	\$1,456,905	\$1,211,376.32

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$1,365,884	\$1,365,884		(\$91,021)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

	FY23
Health Insurance	\$1,209,067.11
HRA Portion of Insurance	\$156,816.80
	\$1,365,883.91

<i>Fiscal Year</i>	<i>Budget</i>	<i>Actual</i>	<i>Difference</i>
2016 \$	- \$	-	-
2017 \$	- \$	-	-
2018 \$	1,146,012.00 \$	1,061,282.89	84,729.11
2019 \$	1,334,399.00 \$	1,080,569.26	253,829.74
2020 \$	1,322,140.00 \$	1,253,441.08	68,698.92
2021 \$	1,343,760.00 \$	1,150,854.32	192,905.68
2022 \$	1,456,904.85		1,456,904.85



Fiscal Year 2023 Budget Request

March 1, 2022

Department: Fringe Benefits

Account Title: L-T Disability ER Share Exp

Department Number: 21179

Account Number: 60213

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$6,019	\$7,974	\$5,650	\$6,810	\$6,103

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$6,246	\$6,246		(\$564)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

--

Long-term disability is provided to regular, non-union, salaried employees and full-time union supervisors within the public works department, due to their sick bank. If they are unable to perform the material and substantial duties of their occupation due to illness or disability, they can received 60% of their wage, with a \$5,000 monthly maximum, beginning after 180 calendar days of disability within a 360 day period.

This benefit is calculated at 0.255% of gross wages.



Fiscal Year 2023 Budget Request

March 1, 2022

Department: Fringe Benefits

Account Title: College Reimbursement

Department Number: 21179

Account Number: 60218

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$6,211	\$19,200	\$33,350	\$32,200	\$31,000

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$32,196	\$32,196		(\$4)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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	Months	No. Employees	Rate	Subtotal
Police Dept	12	13	\$1,692.00	\$21,996.00
Public Works	12	1	\$100.00	\$1,200.00
Non-union	12	5	\$150.00	\$9,000.00
				\$32,196.00



Fiscal Year 2023 Budget Request

March 1, 2022

Department: Fringe Benefits

Account Title: RHSA Plan ER Share

Department Number: 21179

Account Number: 60217

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$107,016	\$107,210	\$110,519	\$116,634	\$121,785

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$128,154	\$128,154		\$11,521

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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The RHSA Plan expense represents the City's share of the contribution to each employee's Retiree Health Savings Plan. Employees contribute \$15/week with a City match of \$15/week for a total City expense of \$780 annually. These funds can then be used by the employee upon retirement or separation from service for qualified medical expenses.

The increase here would be directly related to the number of positions added to the budget, not an increase in wage expense.

City of Biddeford, Maine

Fiscal Year 2023

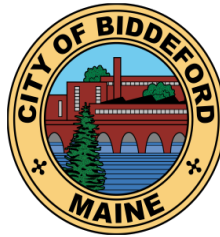
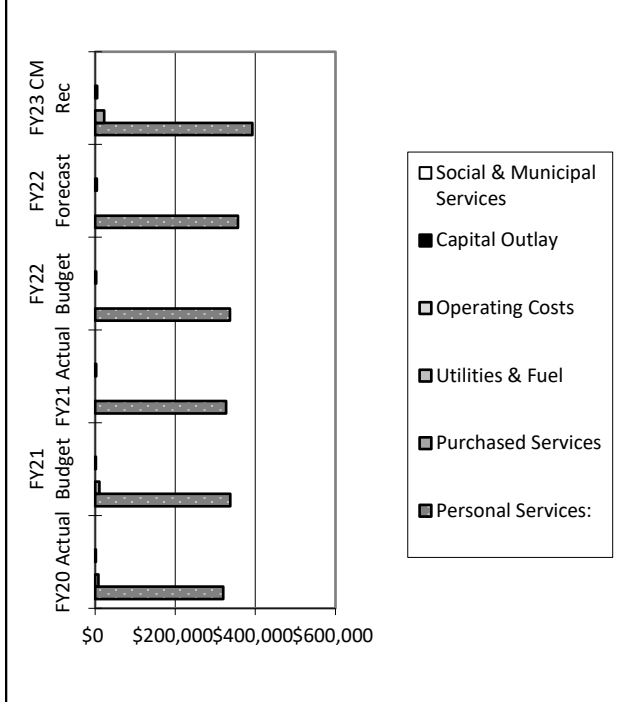
Budget: Finance

Account Number: 21106

FY23

	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD	Dept Head	Manager's Rec
Personnel Services:	\$319,752	\$337,350	\$326,602	\$336,546	\$169,003	\$392,582	\$392,195
Purchased Services	\$7,817	\$10,200	\$0	\$0	\$0	\$22,925	\$16,500
Utilities & Fuel	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Operating Costs	\$1,618	\$1,560	\$2,332	\$2,800	\$1,744	\$4,600	\$2,800
Capital Outlay	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Social & Municipal Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTALS:	\$329,187	\$349,110	\$328,934	\$339,346	\$170,747	\$420,107	\$411,495

Graphic Representation

**FRINGE BENEFIT IMPACT (Estimated):**

FICA	\$31,018
Workers Comp	\$1,269
Health Insurance	\$54,457
Retirement	\$26,837
Unemployment	\$298
Other Insurance	\$4,905
Total Fringe Benefit Impact	\$118,784
# of Full Time Employees	5.00

	FY22 Budget	FY23 Manager's Rec	Dollar Change	Percentage Change
Personal Services:	\$336,546	\$392,195	\$55,649	16.5%
Purchased Services	\$0	\$16,500	\$16,500	16500%
Utilities & Fuel	\$0	\$0	\$0	N/A
Operating Costs	\$2,800	\$2,800	\$0	0.0%
Capital Outlay	\$0	\$0	\$0	N/A
Social & Municipal Services	\$0	\$0	\$0	N/A
TOTALS:	\$339,346	\$411,495	\$72,149	21.3%

Personnel Services

Account Number	Description	FY20	FY21	FY21	FY22	FY22	FY23	
		Actual	Budget	Actual	Budget	YTD 12/31/21	Dept Head	Mgr's Rec
60101	Dept Manager Salary Exp	\$85,128	\$110,802	\$82,132	\$105,404	\$32,250	\$115,661	\$115,661
60102	Mid Mgmt Hrly Employee Wa	\$140,836	\$134,258	\$139,865	\$136,284	\$74,738	\$153,239	\$153,239
60105	F-T Employee Wage Exp	\$92,047	\$87,445	\$100,778	\$90,014	\$56,868	\$116,146	\$116,146
60111	Overtime Wage Expense	\$79	\$400	\$227	\$400	\$3,770	\$1,387	\$1,000
60201	FICA/Medicare-ER Share Exp	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60202	MPERS-Employer Share Exp	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60203	457 Plan-Employer Share Exp	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60210	HPHC Ins Employer Share Ex	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60212	S-T Disability ER Share Exp	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60213	L-T Disability ER Share Exp	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60217	RHSA Plan ER Share	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60251	Conferences/Training Expense	\$313	\$3,500	\$3,040	\$3,500	\$722	\$4,575	\$4,575
60252	Travel/Mileage Expense	\$67	\$0	\$16	\$0	\$30	\$0	\$0
60253	Food/Lodging Expense	\$562	\$0	\$0	\$0	\$0	\$0	\$0
60256	Dues/Memberships Expense	\$720	\$945	\$545	\$945	\$625	\$1,575	\$1,575
Totals		\$319,752	\$337,350	\$326,602	\$336,546	\$169,003	\$392,582	\$392,195

Purchased Services

Account Number	Description	FY20	FY21	FY21	FY22	FY22	FY23	
		Actual	Budget	Actual	Budget	YTD 12/31/21	Dept Head	Mgr's Rec
60306	Other Prof/Consult Srvs Exp	\$7,817	\$10,200	\$0	\$0	\$0	\$22,925	\$16,500
Totals		\$7,817	\$10,200	\$0	\$0	\$0	\$22,925	\$16,500

Utilities & Fuel

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23 Dept Head	Mgr's Rec
60406	Fiber/Internet Expense	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0

Other Operating Costs

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23 Dept Head	Mgr's Rec
60500	Admin/Office Supp/Eqt Non-C	\$1,438	\$1,200	\$2,332	\$2,800	\$1,428	\$2,800	\$2,800
60501	Operating Supp/Eqt Non-Cap	\$180	\$360	\$0	\$0	\$316	\$1,800	\$0
Totals		\$1,618	\$1,560	\$2,332	\$2,800	\$1,744	\$4,600	\$2,800

Capital Outlay

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23 Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0

Social & Municipal Services

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23 Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0

City of Biddeford, Maine

Department Personnel Budget

Fiscal Year 2023

Revised 2/28/2022

Department: 21106 #REF!

Classification	EMP #	FTE	Annual Total	Requested	City Manager Recommended	Last Name	First Name	Object
FINANCE DIRECTOR	11152	1.00	\$115,218	\$115,661	\$115,661	WOOD	NICHOLE	60101
DEPUTY FINANCE DIRECTOR	10297	1.00	\$83,445	\$83,765	\$83,765	MATHERNE	GERRY	60102
TAX COLLECTOR	14950	1.00	\$69,207	\$69,474	\$69,474	CYR	KRISTY	60102
AP/FINANCE CLERK	11121	1.00	\$65,012	\$65,262	\$65,262	SHAW	PAULINE	60105
AR/FINANCE CLERK	11177	1.00	\$50,688	\$50,883	\$50,883	HOPKINS	SANDRA	60105
TOTAL BUDGETED POSITIONS		5.00	\$383,570	\$385,045	\$385,045			



Fiscal Year 2023 Budget Request

February 28, 2022

Department:

Finance

Account Title: Dept Manager Salary Exp

Department Number: 21106

Account Number: 60101

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$85,128	\$110,802	\$82,132	\$105,404	\$86,902

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$115,661	\$115,661		\$10,257

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Fiscal Year 2023 Budget Request

February 28, 2022

Department:

Finance

Account Title: Mid Mgmt Hrly Employee Wage Ex

Department Number: 21106

Account Number: 60102

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$140,836	\$134,258	\$139,865	\$136,284	\$147,768

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$153,239	\$153,239		\$16,955

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Fiscal Year 2023 Budget Request

February 28, 2022

Department:

Finance

Account Title: F-T Employee Wage Exp

Department Number: 21106

Account Number: 60105

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$92,047	\$87,445	\$100,778	\$90,014	\$112,227

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$116,146	\$116,146		\$26,132

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Fiscal Year 2023 Budget Request

February 28, 2022

Department:

Finance

Account Title: Overtime Wage Expense

Department Number: 21106

Account Number: 60111

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$79	\$400	\$227	\$400	\$4,000

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$1,387	\$1,000		\$600

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Employee	Hours	Rate	Budget
Pauline Shaw (\$30.25/hr)	20	45.375	\$ 907.50
Kristy Cyr (\$31.96/hr)	10	47.94	\$ 479.40
			<u>\$ 1,386.90</u>



Fiscal Year 2023 Budget Request

February 28, 2022

Department:

Finance

Account Title: Conferences/Training Expense

Department Number: 21106

Account Number: 60251

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$313	\$3,500	\$3,040	\$3,500	\$3,767

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$4,575	\$4,575		\$1,075

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

	<i>Adjustment</i>	
Online annual training series - Fred Pryor for Payroll Specialist	\$	200.00
MMTCTA Annual Conference - Tax Collector	\$	75.00
Other MMTCTA training offerings - Tax Collector	\$	200.00
Tyler Connect Annual User Conference - Airfare / Meals / Lodging	\$	1,500.00
Three passes for this conference (approx \$1,100 each) are included with annual PACE contract		
Various virtual trainings offered by MMA, GFOA, AICPA, others	\$	1,000.00
Necessary to maintain Finance Director's CPA license (40 hours/year)		
NESGFOA Spring & Fall Conferences	\$	600.00
NESGFOA Spring & Fall Conferences - Mileage / Meals / Lodging	\$	1,000.00
	<u>\$</u>	<u>4,575.00</u>
	\$	4,575.00



Fiscal Year 2023 Budget Request

February 28, 2022

Department:

Finance

Account Title: Dues/Memberships Expense

Department Number: 21106

Account Number: 60256

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$720	\$945	\$545	\$945	\$1,575

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$1,575	\$1,575		\$630

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

GFOA Certificate of Achievement (COA) application fee	\$ 530.00
AICPA Annual Dues - Finance Director	\$ 510.00
GFOA Annual Dues - Finance Director	\$ 225.00
MMA Annual Dues - Payroll Specialist	\$ 150.00
Maine Secretary of State - Notary for Deputy Finance Director	\$ 50.00
MFGOA Annual Dues - Finance Director	\$ 45.00
Maine Board of Accountancy Annual CPA License renewal - Finance Director	\$ 35.00
MMTCTA Annual Dues - Tax Collector	\$ 30.00
	\$ 1,575.00



Fiscal Year 2023 Budget Request

February 28, 2022

Department:

Finance

Account Title: Other Prof/Consult Srvs Exp

Department Number: 21106

Account Number: 60306

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$7,817	\$10,200	\$0	\$0	\$0

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$22,925	\$16,500		\$16,500

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

FY22 PACE covered within surplus allocation

Annual PACE (Planned Annual Continuing Education) Contract - 15 days - Tyler Technologies \$ 16,425.00

This is an increase from 6 days in FY22 (paid for from budgeted reserves for data validation).
Used to keep current with the new features and functionality, training on existing modules,
re-implementing the HR/PR modules to fix the outstanding issues preventing the City from
utilizing the Employee Self Service module purchased two years ago, and the Salary & Benefits
budgeting functionality.

Other contract day options:

6 days - \$8,325

9 days - \$11,025

12 days - \$13,725

DebtBook Software \$ 6,500.00

GASB-87 Lease Accounting compliance required for ACFR in FY23

\$ 22,925.00



**Fiscal Year 2023
Budget Request**

February 28, 2022

Department:

Finance

Account Title: Admin/Office Supp/Eqt Non-Cap

Department Number: 21106

Account Number: 60500

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$1,438	\$1,200	\$2,332	\$2,800	\$3,400

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$2,800	\$2,800		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

This account is trending toward overspending for FY22 for the following reasons: purchase of new office chairs for Finance Director, Deputy Finance Director and Payroll Specialist; conference area large-screen monitor for trainings and collaboration.

Paper, check stock, 1099s, W-2s, other various office supplies (file folders, pens, labels), MICR toner for check printer GAAFR subscription (print and online access).



Fiscal Year 2023 Budget Request

February 28, 2022

Department:

Finance

Account Title: Operating Supp/Eqt Non-Cap

Department Number: 21106

Account Number: 60501

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$180	\$360	\$0	\$0	\$400

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$1,800	\$0		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Chairs for Finance Conference table	\$	1,800.00
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Set of 12 from Staples (online price on 1/24/2022). We need 6-8 chairs. Could share with another department, or keep in stock to replace any breakage. Our conference area has become a chair graveyard. Now that we have the new monitor we will be holding small training sessions for staff on various financial topics.

will purchase in fy22 if the funds are available

City of Biddeford, Maine

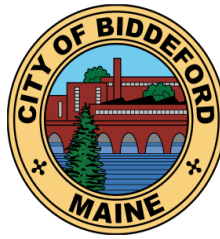
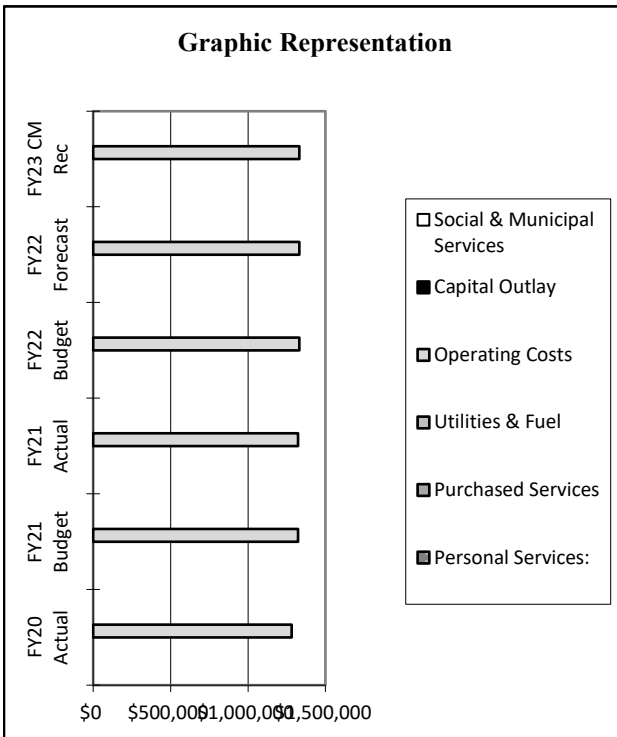
Fiscal Year 2023

Budget: County Tax

Account Number: 21181

	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD	FY23	
						Dept Head	Manager's Rec
Personnel Services:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Purchased Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Utilities & Fuel	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Operating Costs	\$1,282,292	\$1,323,152	\$1,323,152	\$1,331,480	\$1,331,480	\$1,331,480	\$1,331,480
Capital Outlay	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Social & Municipal Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTALS:	\$1,282,292	\$1,323,152	\$1,323,152	\$1,331,480	\$1,331,480	\$1,331,480	\$1,331,480

Graphic Representation

**FRINGE BENEFIT IMPACT (Estimated):**

FICA	\$0
Workers Comp	\$0
Health Insurance	\$0
Retirement	\$0
Unemployment	\$0
Other Insurance	\$0
Total Fringe Benefit Impact	\$0
# of Full Time Employees	0.00

	FY22 Budget	FY23 Manager's Rec	Dollar Change	Percentage Change
Personal Services:	\$0	\$0	\$0	N/A
Purchased Services	\$0	\$0	\$0	N/A
Utilities & Fuel	\$0	\$0	\$0	N/A
Operating Costs	\$1,331,480	\$1,331,480	\$0	0.0%
Capital Outlay	\$0	\$0	\$0	N/A
Social & Municipal Services	\$0	\$0	\$0	N/A
TOTALS:	\$1,331,480	\$1,331,480	\$0	0.0%

Personnel Services

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0

Purchased Services

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0

Utilities & Fuel

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0

Other Operating Costs

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
60749	County Tax Expense	\$1,282,292	\$1,323,152	\$1,323,152	\$1,331,480	\$1,331,480	\$1,331,480	\$1,331,480
Totals		\$1,282,292	\$1,323,152	\$1,323,152	\$1,331,480	\$1,331,480	\$1,331,480	\$1,331,480

Capital Outlay

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0

Social & Municipal Services

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: County Tax

Account Title: County Tax Expense

Department Number: 21181

Account Number: 60749

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$1,282,292	\$1,323,152	\$1,323,152	\$1,331,480	\$1,331,480

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$1,331,480	\$1,331,480		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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County Estimate (may update when County estimate is available)

\$ -

Budgeted Amount

\$ -

Final

\$ 1,331,480.00

City of Biddeford, Maine

Fiscal Year 2023

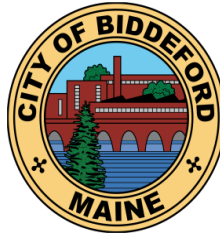
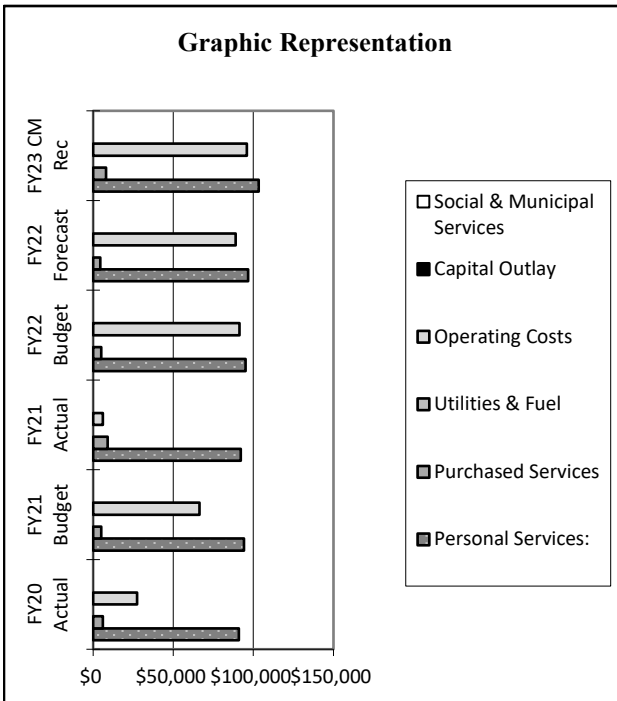
Budget: Computer Services

Account Number: 21107

FY23

	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD	Dept Head	Manager's Rec
Personnel Services:	\$90,844	\$94,178	\$92,219	\$95,206	\$46,879	\$103,249	\$103,249
Purchased Services	\$6,115	\$5,000	\$9,118	\$5,000	\$100	\$8,000	\$7,500
Utilities & Fuel	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Operating Costs	\$27,392	\$66,400	\$6,041	\$91,400	\$6,172	\$95,885	\$95,085
Capital Outlay	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Social & Municipal Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTALS:	\$124,351	\$165,578	\$107,377	\$191,606	\$53,151	\$207,134	\$205,834

Graphic Representation

**FRINGE BENEFIT IMPACT (Estimated):**

FICA	\$8,081
Workers Comp	\$328
Health Insurance	\$14,191
Retirement	\$5,979
Unemployment	\$39
Other Insurance	\$1,077
Total Fringe Benefit Impact	\$29,696
# of Full Time Employees	1.00

	FY22 Budget	FY23 Manager's Rec	Dollar Change	Percentage Change
Personal Services:	\$95,206	\$103,249	\$8,043	8.4%
Purchased Services	\$5,000	\$7,500	\$2,500	50.0%
Utilities & Fuel	\$0	\$0	\$0	N/A
Operating Costs	\$91,400	\$95,085	\$3,685	4.0%
Capital Outlay	\$0	\$0	\$0	N/A
Social & Municipal Services	\$0	\$0	\$0	N/A
TOTALS:	\$191,606	\$205,834	\$14,228	7.4%

Personnel Services

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
60101	Dept Manager Salary Exp	\$90,844	\$90,498	\$92,119	\$91,851	\$46,779	\$99,657	\$99,657
60102	Mid Mgmt Hrly Employee Wa	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60201	FICA/Medicare-ER Share Exp	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60202	MPERS-Employer Share Exp	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60203	457 Plan-Employer Share Exp	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60210	HPHC Ins Employer Share Ex	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60212	S-T Disability ER Share Exp	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60213	L-T Disability ER Share Exp	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60216	Delta Dental ER Share	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60217	RHSA Plan ER Share	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60251	Conferences/Training Expense	\$0	\$2,950	\$0	\$2,950	\$0	\$3,175	\$3,175
60252	Travel/Mileage Expense	\$0	\$580	\$0	\$280	\$0	\$292	\$292
60253	Food/Lodging Expense	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60256	Dues/Memberships Expense	\$0	\$150	\$100	\$125	\$100	\$125	\$125
Totals		\$90,844	\$94,178	\$92,219	\$95,206	\$46,879	\$103,249	\$103,249

Purchased Services

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
60305	Computer Support/Service Ex	\$6,115	\$5,000	\$9,118	\$5,000	\$100	\$8,000	\$7,500
Totals		\$6,115	\$5,000	\$9,118	\$5,000	\$100	\$8,000	\$7,500

Utilities & Fuel

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0

Other Operating Costs

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
60452	Operating Equip Repair Exp	\$8,972	\$5,000	\$2,012	\$5,000	\$128	\$5,000	\$4,200
60500	Admin/Office Supp/Eqt Non-C	\$281	\$300	\$161	\$300	\$256	\$300	\$300
60501	Operating Supp/Eqt Non-Cap	\$18,138	\$61,100	\$3,868	\$86,100	\$5,787	\$90,585	\$90,585
Totals		\$27,392	\$66,400	\$6,041	\$91,400	\$6,172	\$95,885	\$95,085

Capital Outlay

Account Number	Description	FY20	FY21	FY21	FY22	FY22	FY23	
		Actual	Budget	Actual	Budget	YTD 12/31/21	Dept Head	Mgr's Rec

Social & Municipal Services

Account		FY20	FY21	FY21	FY22	FY22	FY23	
Number	Description	Actual	Budget	Actual	Budget	YTD 12/31/21	Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0

City of Biddeford, Maine
Department Personnel Budget
Fiscal Year 2023

DEPARTMENT: 21107 Computer Services

Classification	EMP #	FTE	Annual Total	Requested	City Manager Recommended	Last Name	First Name	Object
SYSTEM ADMINISTRATOR	28895	1.00	\$99,275	\$99,657	\$99,657	GERLACH	GERALD	60101
TOTAL BUDGETED POSITIONS		1.00	\$99,275	\$99,657	\$99,657			

Notes:



**Fiscal Year 2023
Budget Request**

February 28, 2022

Department: Computer Services

Account Title: Dept Manager Salary Exp

Department Number: 21107

Account Number: 60101

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$90,844	\$90,498	\$92,119	\$91,851	\$93,558

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$99,657	\$99,657		\$7,806

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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**Fiscal Year 2023
Budget Request**

February 28, 2022

Department: Computer Services

Account Title: Mid Mgmt Hrly Employee Wage Ex

Department Number: 21107

Account Number: 60102

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$0	\$0	\$0	\$0	\$0

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$0	\$0		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Fiscal Year 2023 Budget Request

February 28, 2022

Department: Computer Services

Account Title: Conferences/Training Expense

Department Number: 21107

Account Number: 60251

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$0	\$2,950	\$0	\$2,950	\$2,950

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	3,175	3,175		225

Support for Budget Request:

Midsized Enterprise Summit They pay most expense including flight and hotel.

As we get closer to migrating to MS365 I will need training to manage and deploy successfully Due to Covid none of this budget I



Covid has impacted travel in FY20 and FY21. Budget assumes normal travel will be accessible.

<u>Conferences</u>	<u>Unit</u>	<u>Unit Rate</u>	<u>Subtotal</u>
Midsized Enterprise Summit	1	\$550.00	\$550.00
Tyler Connect			
MS365 Training	1	\$2,500.00	\$2,500.00
<u>Meals/Lodging</u>			
Munis/Tyler			
Midsized Enterprise Summit	1	\$125.00	\$125.00
			\$3,175.00



Fiscal Year 2023 Budget Request

February 28, 2022

Department: Computer Services

Account Title: Travel/Mileage Expense

Department Number: 21107

Account Number: 60252

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$0	\$580	\$0	\$280	\$80

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$292	\$292		\$12

Support for Budget Request: Travel to various departments and vendors



Covid has impacted travel in FY20 and FY21. Budget assumes normal travel will be accessible.

<u>Description</u>	<u>Unit</u>	<u>Unit Rate</u>	<u>Subtotal</u>
Mileage/Travel	500	\$0.585	\$292.50

Past expenses are detailed below for comparison purposes

FY2014 Actual	\$70.63
FY2015 Actual	\$0.00
FY2016 Actual	\$62.77
FY2017 Actual	\$218.90
FY2018 Actual	\$376.70
FY2019 Actual	\$56.46
FY2020 Actual	\$0.00
Minimum	\$0.00
Average	\$112.21
Maximum	\$376.70



Fiscal Year 2023 Budget Request

February 28, 2022

Department: Computer Services

Account Title: Food/Lodging Expense

Department Number: 21107

Account Number: 60253

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$0	\$0	\$0	\$0	\$0

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$0	\$0		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Moved to 60251



**Fiscal Year 2023
Budget Request**

February 28, 2022

Department: Computer Services

Account Title: Dues/Memberships Expense

Department Number: 21107

Account Number: 60256

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$0	\$150	\$100	\$125	\$125

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$125	\$125		\$0

Support for Budget Request:

Government Management Information Sciences This subscription gets me access to Gov. IT Directors all over the US and tons of va

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<u>Desc</u>	<u>Unit</u>	<u>Unit Rate</u>	<u>Subtotal</u>
GMIS Membership	1	\$75.00	\$75.00
MMA Membership	1	\$50.00	\$50.00
	-	\$0.00	\$0.00
			\$125.00



Fiscal Year 2023 Budget Request

February 28, 2022

Department: Computer Services

Account Title: Computer Support/Service Exp

Department Number: 21107

Account Number: 60305

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$6,115	\$5,000	\$9,118	\$5,000	\$4,500

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$8,000	\$7,500		\$2,500

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



This is a contingency line for outside support expenses. An expert in a specific field may be called in to work on an issue. This contingency also covers firewall and router changes. Adding PD and Fire to our domain will have an increase on this line. Simply by adding another 200 users will have an impact on outside service requests

Past expenses are detailed below for comparison purposes

	Actual	Budget
FY2014 Actual	\$3,703.75	\$4,000.00
FY2015 Actual	\$5,320.75	\$4,000.00
FY2016 Actual	\$1,847.25	\$6,000.00
FY2017 Actual	\$696.25	\$6,000.00
FY2018 Actual	\$5,812.45	\$6,000.00
FY2019 Actual	\$5,638.75	\$4,750.00
FY2020 Actual	\$6,115.00	\$4,000.00
FY2021 Actual	\$9,118.10	\$5,000.00
Average	\$4,781.54	\$4,968.75
Median	\$5,479.75	\$4,875.00
Maximum	\$9,118.10	\$6,000.00

funded at more practical level; if major issue comes up, will need to find funds to cover overage



Fiscal Year 2023 Budget Request

February 28, 2022

Department: Computer Services

Account Title: Operating Equip Repair Exp

Department Number: 21107

Account Number: 60452

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$8,972	\$5,000	\$2,012	\$5,000	\$2,500

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$5,000	\$4,200		(\$800)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

This is a contingency line for equipment repairs and expenses.

Past expenses are detailed below for comparison purposes

	Actual	Budget
FY2014 Actual	\$2,641.63	\$5,000.00
FY2015 Actual	\$4,943.24	\$5,000.00
FY2016 Actual	\$3,490.27	\$5,000.00
FY2017 Actual	\$6,374.51	\$4,850.00
FY2018 Actual	\$6,040.09	\$4,400.00
FY2019 Actual	\$3,294.86	\$4,200.00
FY2020 Actual ¹	\$8,972.12	\$4,550.00
FY2021 Actual	\$2,011.53	\$5,000.00
Average	\$4,721.03	\$4,750.00
Median	\$4,216.76	\$4,925.00
Maximum	\$8,972.12	\$5,000.00

¹**NOTE:** Increase in actual costs for FY2020 is due to repair of equipment damaged by lightening strike. Incident submitted to insurance for reimbursement.



Fiscal Year 2023 Budget Request

February 28, 2022

Department: Computer Services

Account Title: Admin/Office Supp/Eqt Non-Cap

Department Number: 21107

Account Number: 60500

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$281	\$300	\$161	\$300	\$298

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$300	\$300		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

<u>Desc</u>	<u>Unit</u>	<u>Unit Rate</u>	<u>Subtotal</u>
General administrative office supplies (pens, notepads, media, etc)	1 \$	300.00 \$	300.00

Past expenses are detailed below for comparison purposes. In FY18 the account was changed to only cover expenses for 21107.

FY2015 Actual	\$1,956.59	\$	1,600.00
FY2016 Actual	\$1,004.10	\$	1,600.00
FY2017 Actual	\$2,418.78	\$	1,500.00
FY2018 Actual	\$557.47	\$	300.00
FY2019 Actual	\$300.34	\$	300.00
FY2020 Actual	\$281.44	\$	300.00
 Average	 \$1,086.45		 \$933.33
Median	\$780.79		\$900.00
Maximum	\$2,418.78		\$1,600.00



Fiscal Year 2023 Budget Request

February 28, 2022

Department: Computer Services

Account Title: Operating Supp/Eqt Non-Cap

Department Number: 21107

Account Number: 60501

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$18,138	\$61,100	\$3,868	\$86,100	\$86,100

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$90,585	\$90,585		\$4,485

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

<u>Desc</u>	<u>Unit</u>	<u>Unit Rate</u>	<u>Subtotal</u>
IT Director Home Internet (systems access)	12	\$50.00	\$600.00
Operating supplies for IT Director	1	\$500.00	\$500.00
			\$1,100.00
			\$0.00
Stabilization Plan ¹			\$89,485.00
			\$0.00
Subtotal			\$90,585.00
Total Budget Amount			\$90,585.00

¹In an effort to create a sustainable budget, a plan is in process to map out upgrades and planned obsolescence out at least seven years to establish an accrual system in an effort to create a sustainable budget. Year 1 implementation will require an initial investment to "catch-up". Future year expenditures will stabilize once caught-up. This accrual system will also shift the corresponding expenses from CIP and reduce year-to-year swings caused by obsolescence replacements that normally occur.

City of Biddeford, Maine

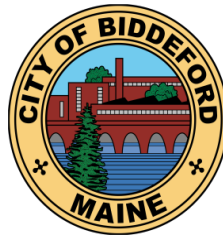
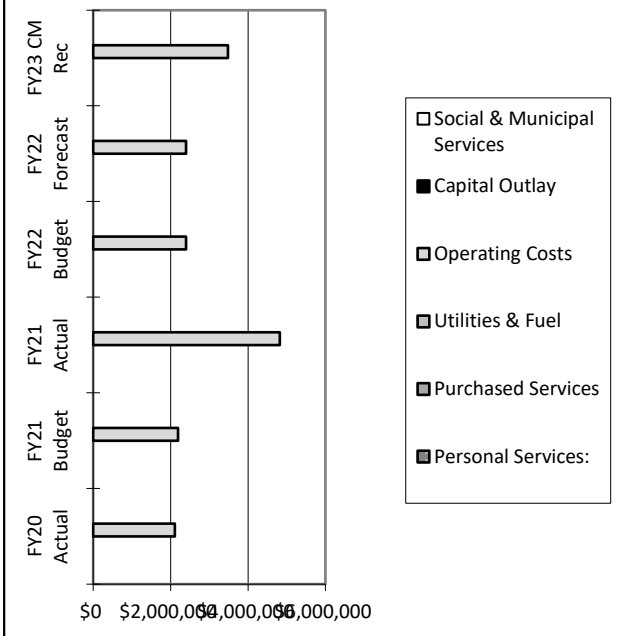
Fiscal Year 2023

Budget: Debt Service - Principal

Account Number: 21185

						FY23	
	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD	Dept Head	Manager's Rec
Personnel Services:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Purchased Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Utilities & Fuel	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Operating Costs	\$2,111,623	\$2,191,308	\$4,821,074	\$2,398,642	\$1,828,403	\$3,484,481	\$3,484,481
Capital Outlay	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Social & Municipal Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTALS:	\$2,111,623	\$2,191,308	\$4,821,074	\$2,398,642	\$1,828,403	\$3,484,481	\$3,484,481

Graphic Representation

**FRINGE BENEFIT IMPACT (Estimated):**

FICA	\$0
Workers Comp	\$0
Health Insurance	\$0
Retirement	\$0
Unemployment	\$0
Other Insurance	\$0
Total Fringe Benefit Impact	\$0
# of Full Time Employees	0.00

	FY22 Budget	FY23 Manager's Rec	Dollar Change	Percentage Change
Personal Services:	\$0	\$0	\$0	N/A
Purchased Services	\$0	\$0	\$0	N/A
Utilities & Fuel	\$0	\$0	\$0	N/A
Operating Costs	\$2,398,642	\$3,484,481	\$1,085,839	45.3%
Capital Outlay	\$0	\$0	\$0	N/A
Social & Municipal Services	\$0	\$0	\$0	N/A
TOTALS:	\$2,398,642	\$3,484,481	\$1,085,839	45.3%

Personnel Services

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0

Purchased Services

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0

Utilities & Fuel

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0

Other Operating Costs

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
60750	Bond Principal Expense	\$1,438,675	\$1,423,528	\$1,483,609	\$1,577,835	\$1,344,156	\$2,185,194	\$2,185,194
60754	Lease Principal Expense	\$672,948	\$767,780	\$3,337,465	\$820,807	\$484,247	\$1,299,287	\$1,299,287
Totals		\$2,111,623	\$2,191,308	\$4,821,074	\$2,398,642	\$1,828,403	\$3,484,481	\$3,484,481

Capital Outlay

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23 Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0

Social & Municipal Services

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23 Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0



Fiscal Year 2023 Budget Request

March 1, 2022

Department: Debt Service - Principal

Account Title: Bond Principal Expense

Department Number: 21185

Account Number: 60750

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$1,438,675	\$1,423,528	\$1,483,609	\$1,577,835	\$1,577,000

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$ 2,185,194.43	\$ 2,185,194.43		\$607,359

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Description	<u>2021</u>	<u>2022</u>	<u>2023</u>
Road Reconstruction/Repair	\$ 200,000.00	\$ 200,000.00	200,000.00
2009 ARRA	\$ 29,605.50	\$ 29,605.50	29,605.50
2010 Road Project (Refunded 2017)	\$ -		
CSO Project (Refunded 2017)	\$ -		
1999 Refunding Bonds (Refunded 2017)	\$ -		
2011 Ice Arena	\$ 25,213.73	\$ 26,039.84	26,893.01
MERC Purchase	\$ 253,897.13	\$ 260,244.60	266,750.67
MERC Paid by Route 111 TIF	\$ (145,084.08)		
2013 GOB - CSO Project	\$ 60,000.00	\$ 55,000.00	55,000.00
2013 GOB - Roof Replacement	\$ 25,000.00	\$ 25,000.00	25,000.00
2013 Refunding 02 Bond - City	\$ 20,000.00	\$ 20,000.00	
Bond Pay 12 CSO CWSRF	\$ 14,400.00	\$ 14,400.00	14,400.00
Clean Water Revolving Loan	\$ 15,495.40	\$ 15,495.40	15,495.40
2017 CSO Bonding	\$ 200,000.00	\$ 200,000.00	195,000.00
2017 Roads Bonding	\$ 300,000.00	\$ 300,000.00	300,000.00
2017 Refunding	\$ 425,000.00	\$ 420,000.00	420,000.00
ICE ARENA 2 LOAN	\$ 11,568.93	\$ 12,049.83	12,049.85
2022 GO \$12.5M		\$ -	625,000.00
Total City	\$ 1,435,096.61	\$ 1,577,835.17	\$ 2,185,194.43



Fiscal Year 2023 Budget Request

March 1, 2022

Department: Debt Service - Principal

Account Title: Lease Principal Expense

Department Number: 21185

Account Number: 60754

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$672,948	\$767,780	\$3,337,465	\$820,807	\$820,000

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$1,299,287	\$1,299,287		\$478,480

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

<u>DESCRIPTION OF LEASE</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>
Energy Upgrades	95,285.65	98,825.82	102,561.48
Energy Upgrades, Part 2	14,753.98	15,395.78	16,065.54
Vehicles - FY'12	-	-	
EQUIPMENT (Fire Tower Truck)	96,634.89	98,712.54	100,834.84
Combination Lease 2013	8,437.44	-	
Equipment lease 2015 (Tractor/Lease)	-	-	
Airport Portion (Equipment Lease 2015)	-	-	
Plow Truck Lease 10yr	29,456.23	30,236.02	31,036.45
Forklift 5 yr	22,781.53	23,297.02	
2017 Equipment (10 year)	74,392.37	76,393.53	
2017 Equipment (5 year)	18,420.59	18,857.15	
FY2018 Equipment Loan	127,730.73	131,814.55	
May 2019 - 7 Year - Vehicle	11,172.41	11,485.27	
May 2019 - 10 Year - Street Lights	143,779.91	148,510.27	
Equipment Lease Purchase Loan (Aug 2020)	90,000.00	134,113.34	83,220.34
FY21 Signature Leasing Refinance/New Purchase			414,761.01
Lease Purchase Loan (FY23)			
City Photo Copier Lease 2	34,934.55	-	
New Copier Lease FY21		33,166.15	(448.03)
Radio Lease			550,807.76
	767,780.28	820,807.44	1,298,839.39

City of Biddeford, Maine

Fiscal Year 2023

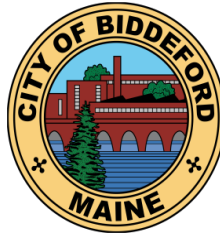
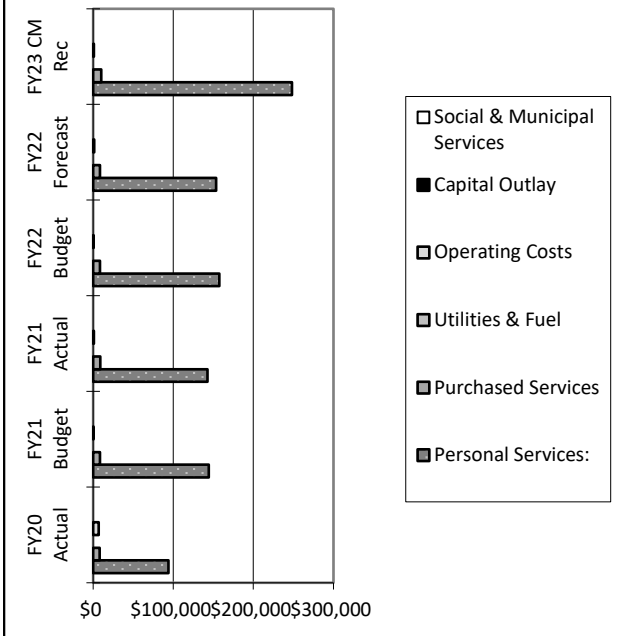
Budget: Human Resources

Account Number: 21108

FY23

	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD	Dept Head	Manager's Rec
Personnel Services:	\$94,136	\$144,261	\$142,722	\$157,602	\$75,874	\$247,992	\$247,992
Purchased Services	\$7,999	\$8,500	\$9,057	\$8,500	\$9,660	\$10,000	\$10,000
Utilities & Fuel	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Operating Costs	\$6,736	\$350	\$1,082	\$600	\$1,335	\$900	\$900
Capital Outlay	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Social & Municipal Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTALS:	\$108,870	\$153,111	\$152,861	\$166,702	\$86,869	\$258,892	\$258,892

Graphic Representation

**FRINGE BENEFIT IMPACT (Estimated):**

FICA	\$17,484
Workers Comp	\$734
Health Insurance	\$45,734
Retirement	\$13,986
Unemployment	\$245
Other Insurance	\$3,138
Total Fringe Benefit Impact	\$81,320
# of Full Time Employees	3.30

	FY22 Budget	FY23 Manager's Rec	Dollar Change	Percentage Change
Personal Services:	\$157,602	\$247,992	\$90,390	57.4%
Purchased Services	\$8,500	\$10,000	\$1,500	17.6%
Utilities & Fuel	\$0	\$0	\$0	N/A
Operating Costs	\$600	\$900	\$300	50.0%
Capital Outlay	\$0	\$0	\$0	N/A
Social & Municipal Services	\$0	\$0	\$0	N/A
TOTALS:	\$166,702	\$258,892	\$92,190	55.3%

Personnel Services

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
60101	Dept Manager Salary Exp	\$77,042	\$78,890	\$80,338	\$80,075	\$40,780	\$85,555	\$85,555
60105	F-T Employee Wage Exp	\$387	\$42,241	\$45,519	\$45,539	\$25,811	\$116,683	\$116,683
60106	P-T Employee Wage Exp	\$13,374	\$13,430	\$11,513	\$16,788	\$7,131	\$20,729	\$20,729
60201	FICA/Medicare-ER Share Exp	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60203	457 Plan-Employer Share Exp	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60210	HPHC Ins Employer Share Ex	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60212	S-T Disability ER Share Exp	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60213	L-T Disability ER Share Exp	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60216	Delta Dental ER Share	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60217	RHSA Plan ER Share	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60219	Incident Initiative	\$0	\$0	\$0	\$4,175	\$0	\$3,000	\$3,000
60251	Conferences/Training Expense	\$1,355	\$9,425	\$5,352	\$3,000	\$602	\$3,000	\$3,000
60252	Travel/Mileage Expense	\$829	\$0	\$0	\$0	\$0	\$0	\$0
60253	Food/Lodging Expense	\$854	\$0	\$0	\$0	\$0	\$0	\$0
60254	E2E Leadership Training	\$0	\$0	\$0	\$6,250	\$1,297	\$9,000	\$9,000
60255	Other Training	\$0	\$0	\$0	\$1,500	\$0	\$9,750	\$9,750
60256	Dues/Memberships Expense	\$294	\$275	\$0	\$275	\$254	\$275	\$275
Totals		\$94,136	\$144,261	\$142,722	\$157,602	\$75,874	\$247,992	\$247,992

Purchased Services

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
60306	Other Prof/Consult Svcs Exp	\$410	\$1,000	\$0	\$1,000	\$7,400	\$1,000	\$1,000
60320	Advertising	\$7,589	\$7,500	\$9,057	\$7,500	\$2,260	\$9,000	\$9,000
Totals		\$7,999	\$8,500	\$9,057	\$8,500	\$9,660	\$10,000	\$10,000

Utilities & Fuel

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0

Other Operating Costs

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
60500	Admin/Office Supp/Eqt Non-C	\$232	\$350	\$631	\$600	\$885	\$900	\$900
60501	Operating Supp/Eqt Non-Cap	\$6,504	\$0	\$451	\$0	\$450	\$0	\$0
Totals		\$6,736	\$350	\$1,082	\$600	\$1,335	\$900	\$900

Capital Outlay

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0

Social & Municipal Services

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0

City of Biddeford, Maine
Department Personnel Budget
Fiscal Year 2023

DEPARTMENT: 21108 Human Resources

Classification	EMP #	FTE	Annual Total	Requested	City Manager Recommended	Last Name	First Name	Object
HUMAN RESOURCES DIRECTOR	10921	1.00	\$85,227	\$85,555	\$85,555	DEPAOLO	DIANA	60101
HR COORDINATOR	10978	1.00	\$53,753	\$53,960	\$53,960	OWENS	HILLARY	60106
BENEFITS CLERK - PART TIME	11094	0.30	\$20,649	\$20,729	\$20,729	HULBERT	SARAH	60105
SAFETY TRAINER	42	1.00	\$62,483	\$62,724	\$62,724	NEW POSITION		60105
TOTAL BUDGETED POSITIONS		3.30	\$222,112	\$222,967	\$222,967			

Notes:



Fiscal Year 2023 Budget Request

February 28, 2022

Department: Human Resources

Account Title: Dept Manager Salary Exp

Department Number: 21108

Account Number: 60101

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$77,042	\$78,890	\$80,338	\$80,075	\$81,560.48

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$85,555	\$85,555		\$5,480

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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**Fiscal Year 2023
Budget Request**

February 28, 2022

Department: Human Resources

Account Title: F-T Employee Wage Exp

Department Number: 21108

Account Number: 60105

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$387	\$42,241	\$45,519	\$45,539	\$51,621.66

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$116,683	\$116,683		\$71,144

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Fiscal Year 2023 Budget Request

February 28, 2022

Department: Human Resources

Account Title: P-T Employee Wage Exp

Department Number: 21108

Account Number: 60106

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$13,374	\$13,430	\$11,513	\$16,788	\$14,262.20

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$20,729	\$20,729		\$3,941

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Fiscal Year 2023 Budget Request

February 28, 2022

Department: Human Resources

Account Title: Incident Initiative

Department Number: 21108

Account Number: 60219

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$0	\$0	\$0	\$4,175	\$0

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$3,000	\$3,000		(\$1,175)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

resiliency, pre-incident education, health and wellness: 2 x 4 hr classes 1200	\$ 1,200.00
\$25 per first responder/dispatcher- 2975	\$ 2,975.00
	\$ 4,175.00

Contingency



Fiscal Year 2023 Budget Request

February 28, 2022

Department: Human Resources

Account Title: Other Training

Department Number: 21108

Account Number: 60255

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$0	\$0	\$0	\$1,500	\$1,500

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$ 9,750.00	\$9,750		\$8,250

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

department head development/team building

Employee Banquet	\$	8,250.00
Other Training (HR)	\$	1,500.00
	\$	9,750.00



Fiscal Year 2023 Budget Request

February 28, 2022

Department: Human Resources

Account Title: Conferences/Training Expense

Department Number: 21108

Account Number: 60251

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$1,355	\$9,425	\$5,352	\$3,000	\$3,000

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$3,000	\$3,000		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

tyler training for MUNIS and training on HR functions such as workers comp and municipal employment law



Fiscal Year 2023 Budget Request

February 28, 2022

Department: Human Resources

Account Title: E2E Leadership Training

Department Number: 21108

Account Number: 60254

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$0	\$0	\$0	\$6,250	\$1,300

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$9,000	\$9,000		\$2,750

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Support for Budget Request: awards for 12 participants, trainers, lunches, celebration
Awards (\$75 x 12 participants) 900
Trainers 4000 *2000
Lunches (\$175 x 6 sessions) 1050
Celebration luncheon 300



Fiscal Year 2023 Budget Request

February 28, 2022

Department: Human Resources

Account Title: Dues/Memberships Expense

Department Number: 21108

Account Number: 60256

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$294	\$275	\$0	\$275	\$270

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$275	\$275		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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SHRM and MLGHRA



Fiscal Year 2023 Budget Request

February 28, 2022

Department: Human Resources

Account Title: Other Prof/Consult Svcs Exp

Department Number: 21108

Account Number: 60306

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$410	\$1,000	\$0	\$1,000	\$1,000

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$1,000	\$1,000		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

MUNIS consulting

YTD Miscoded - should be paid from FY22 Reserve



Fiscal Year 2023 Budget Request

February 28, 2022

Department: Human Resources

Account Title: Advertising

Department Number: 21108

Account Number: 60320

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$7,589	\$7,500	\$9,057	\$7,500	\$7,430

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$9,000	\$9,000		\$1,500

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Need to sponsor job postings for more visibility/higher quality candidates

The market for the most talented and skilled employees, the future of our departments and the City of Biddeford, is the most difficult it has been in many years. We need to start tracking spending and the efficacy of those dollars more closely to create a results oriented approach to attracting and retaining the best talent.



Fiscal Year 2023 Budget Request

February 28, 2022

Department: Human Resources

Account Title: Admin/Office Supp/Eqt Non-Cap

Department Number: 21108

Account Number: 60500

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$232	\$350	\$631	\$600	\$885

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$900	\$900		\$300

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Labor law posters for every building \$400, file folders, need organizational items



Fiscal Year 2023 Budget Request

February 28, 2022

Department: Human Resources

Account Title: Operating Supp/Eqt Non-Cap

Department Number: 21108

Account Number: 60501

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$6,504	\$0	\$451	\$0	\$450

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
		\$ -		\$ -

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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City of Biddeford, Maine

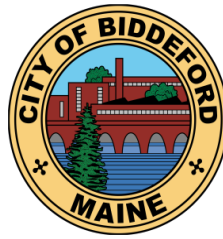
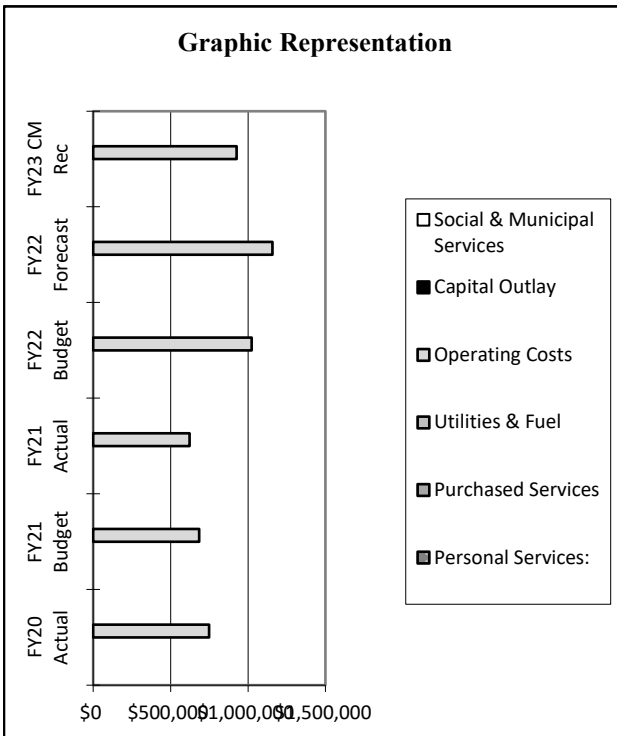
Fiscal Year 2023

Budget: Debt Service - Interest

Account Number: 21186

						FY23	
	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD	Dept Head	Manager's Rec
Personnel Services:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Purchased Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Utilities & Fuel	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Operating Costs	\$749,590	\$685,231	\$622,825	\$1,023,389	\$319,236	\$925,984	\$925,984
Capital Outlay	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Social & Municipal Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTALS:	\$749,590	\$685,231	\$622,825	\$1,023,389	\$319,236	\$925,984	\$925,984

Graphic Representation

**FRINGE BENEFIT IMPACT (Estimated):**

FICA	\$0
Workers Comp	\$0
Health Insurance	\$0
Retirement	\$0
Unemployment	\$0
Other Insurance	\$0
Total Fringe Benefit Impact	\$0
# of Full Time Employees	0.00

	FY22 Budget	FY23 Manager's Rec	Dollar Change	Percentage Change
Personal Services:	\$0	\$0	\$0	N/A
Purchased Services	\$0	\$0	\$0	N/A
Utilities & Fuel	\$0	\$0	\$0	N/A
Operating Costs	\$1,023,389	\$925,984	-\$97,405	-9.5%
Capital Outlay	\$0	\$0	\$0	N/A
Social & Municipal Services	\$0	\$0	\$0	N/A
TOTALS:	\$1,023,389	\$925,984	-\$97,405	-9.5%

Personnel Services

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0

Purchased Services

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0

Utilities & Fuel

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0

Other Operating Costs

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
60751	Bond Interest Expense	\$591,530	\$524,026	\$492,198	\$896,179	\$257,832	\$860,453	\$860,453
60755	Lease Interest Expense	\$158,060	\$161,205	\$130,627	\$127,209	\$61,404	\$65,531	\$65,531
Totals		\$749,590	\$685,231	\$622,825	\$1,023,389	\$319,236	\$925,984	\$925,984

Capital Outlay

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23 Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0

Social & Municipal Services

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23 Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0



Fiscal Year 2023 Budget Request

March 1, 2022

Department: Debt Service - Interest

Account Title: Bond Interest Expense

Department Number: 21186

Account Number: 60751

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$591,530	\$524,026	\$492,198	\$896,179	\$1,034,512

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	860,452.67	\$860,453		(\$35,727)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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BOND

<u>Description</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>
Road Reconstruction/Repair	22,200.00	16,200.00	10,250.00
2009 ARRA	1,480.28	1,480.28	1,480.28
Community Television Center Building Note			
2010 Road Project (Refunded 2017)			
CSO Project (Refunded 2017)			
1999 Refunding Bonds (Refunded 2017)	-	-	
2011 Ice Arena	10,786.27	9,960.16	9,106.99
MERC Purchase	96,102.87	89,744.44	83,249.33
MERC Paid by Route 111 TIF	(54,915.92)		
2013 GOB - CSO Project	15,312.50	14,162.50	13,062.50
2013 GOB - Roof Replacement	6,206.26	5,706.26	5,206.26
2013 Refunding 02 Bond - City	599.76	199.92	
Bond Pay 12 CSO CWSRF	2,610.00	2,458.80	2,307.60
510-511 Elm Street	3,484.27	-	
Clean Water Revolving Loan	3,296.75	3,134.04	2,971.32
2017 CSO Bonding	103,550.00	98,550.00	93,600.00
2017 Roads Bonding	158,650.00	151,150.00	143,650.00
2017 Refunding	154,662.50	143,050.00	131,500.00
Ice Arena 2 loan		14,549.31	14,068.39
2022 \$12.5M GO Bond		484,166.60	350,000.00

Total City	524,025.54	1,034,512.31	860,452.67
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Fiscal Year 2023 Budget Request

March 1, 2022

Department: Debt Service - Interest

Account Title: Lease Interest Expense

Department Number: 21186

Account Number: 60755

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$158,060	\$161,205	\$130,627	\$127,209	\$122,808

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	65,531.31	\$65,531		(\$61,678)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

LEASE

DESCRIPTION OF LEASE	<u>2021</u>	<u>2022</u>	<u>2023</u>
Energy Upgrades	11,218.98	7,612.44	3,876.78
Energy Upgrades, Part 2	2,010.37	1,368.57	698.81
Vehicles - FY'12	-	-	
Equipment	6,367.92	4,290.27	2,167.97
Combination Lease 2013	574.50	-	
Equipment lease 2015 (Tractor/Lease)	-	-	
Airport portion (Equipment Lease 2015)	-	-	
Plow Truck Lease 10yr	3,891.67	3,111.88	2,311.45
Forklift 5 yr	509.33	393.84	
2017 Equipment (10 year)	15,190.60	13,189.45	
2017 Equipment (5 year)	883.48	446.91	
2018 Equipment Loan	33,906.90	29,823.08	
May 2019 - 7 Year - Vehicle	2,013.61	1,700.75	
May 2019 - 10 Year - Street Light	48,627.90	43,897.54	
Equipment Lease Purchase 2020 Loan	35,000.00	16,946.67	9,839.67
FY21 Signature Leasing Refinancing/New Purchase			46,188.60
City Photo Copier Lease 2016	1,009.59	-	
Copier Lease FY21 (56 mo. eff. 7/20/20)		4,427.85	448.03
Motorola Radio Lease			
	161,204.85	127,209.25	65,531.31

City of Biddeford, Maine

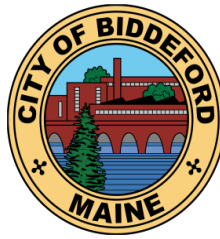
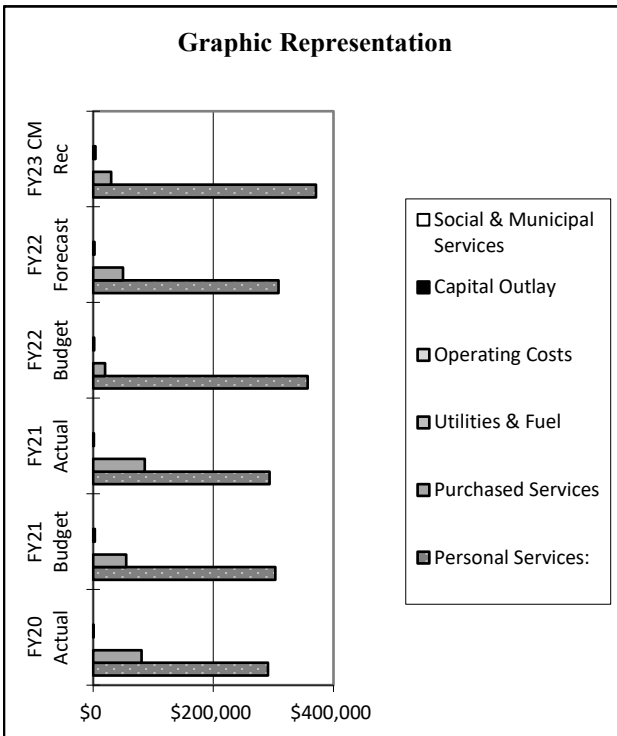
Fiscal Year 2023

Budget: Planning/Economic Development

Account Number: 21109

						FY23	
	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD	Dept Head	Manager's Rec
Personnel Services:	\$290,686	\$303,371	\$293,568	\$357,030	\$164,403	\$370,877	\$368,147
Purchased Services	\$80,521	\$55,000	\$85,735	\$20,000	\$48,504	\$30,000	\$12,500
Utilities & Fuel	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Operating Costs	\$687	\$3,050	\$1,318	\$1,715	\$2,146	\$4,100	\$1,350
Capital Outlay	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Social & Municipal Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTALS:	\$371,894	\$361,421	\$380,621	\$378,745	\$215,054	\$404,977	\$381,997

Graphic Representation

**FRINGE BENEFIT IMPACT (Estimated):**

FICA	\$28,530
Workers Comp	\$1,283
Health Insurance	\$72,435
Retirement	\$26,656
Unemployment	\$374
Other Insurance	\$3,610
Total Fringe Benefit Impact	\$132,889
# of Full Time Employees	4.65

	FY22 Budget	FY23 Manager's Rec	Dollar Change	Percentage Change
Personal Services:	\$357,030	\$368,147	\$11,117	3.1%
Purchased Services	\$20,000	\$12,500	-\$7,500	-37.5%
Utilities & Fuel	\$0	\$0	\$0	N/A
Operating Costs	\$1,715	\$1,350	-\$365	-21.3%
Capital Outlay	\$0	\$0	\$0	N/A
Social & Municipal Services	\$0	\$0	\$0	N/A
TOTALS:	\$378,745	\$381,997	\$3,252	0.9%

Personnel Services

Account Number	Description	FY20	FY21	FY21	FY22	FY22	FY23	
		Actual	Budget	Actual	Budget	YTD 12/31/21	Dept Head	Mgr's Rec
60101	Dept Manager Salary Exp	\$95,646	\$99,250	\$100,987	\$100,746	\$62,785	\$107,658	\$107,658
60102	Mid Mgmt Hrly Employee Wa	\$91,001	\$90,654	\$91,929	\$92,018	\$46,863	\$98,319	\$98,319
60105	F-T Employee Wage Exp	\$100,468	\$104,467	\$97,096	\$155,266	\$53,468	\$152,620	\$152,620
60106	P-T Employee Wage Exp	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60111	Overtime Wage Expense	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60201	FICA/Medicare-ER Share Exp	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60202	MPERS-Employer Share Exp	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60203	457 Plan-Employer Share Exp	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60210	HPHC Ins Employer Share Ex	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60212	S-T Disability ER Share Exp	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60213	L-T Disability ER Share Exp	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60217	RHSA Plan ER Share	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60251	Conferences/Training Expense	\$689	\$5,000	\$2,120	\$5,000	\$55	\$6,380	\$5,000
60252	Travel/Mileage Expense	\$983	\$1,500	\$0	\$1,500	\$69	\$2,000	\$1,500
60253	Food/Lodging Expense	\$374	\$1,000	\$0	\$1,000	\$92	\$1,700	\$1,400
60256	Dues/Memberships Expense	\$1,526	\$1,500	\$1,435	\$1,500	\$1,071	\$2,200	\$1,650
Totals		\$290,686	\$303,371	\$293,568	\$357,030	\$164,403	\$370,877	\$368,147

Purchased Services

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23 Dept Head	Mgr's Rec
60306	Other Prof/Consult Svcs Exp	\$80,521	\$55,000	\$85,735	\$20,000	\$48,504	\$30,000	\$12,500
Totals		\$80,521	\$55,000	\$85,735	\$20,000	\$48,504	\$30,000	\$12,500

Utilities & Fuel

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23 Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0

Other Operating Costs

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23 Dept Head	Mgr's Rec
60500	Admin/Office Supp/Eqt Non-C	\$473	\$1,200	\$1,070	\$1,200	\$935	\$1,500	\$1,050
60501	Operating Supp/Eqt Non-Cap	\$215	\$800	\$248	\$515	\$218	\$2,600	\$300
60502	Printing & Copying Expense	\$0	\$50	\$0	\$0	\$0	\$0	\$0
60797	Miscellaneous Expense	\$0	\$1,000	\$0	\$0	\$993	\$0	\$0
Totals		\$687	\$3,050	\$1,318	\$1,715	\$2,146	\$4,100	\$1,350

Capital Outlay

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23 Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0

Social & Municipal Services

Account Number	Description	FY20	FY21	FY21	FY22	FY22	FY23	
		Actual	Budget	Actual	Budget	YTD 12/31/21	Dept Head	Mgr's Rec
								</

City of Biddeford, Maine**Department Personnel Budget****Fiscal Year 2023**

DEPARTMENT: 21109 Planning/Economic Development

Classification	EMP #	FTE	Annual Total	Requested	City Manager Recommended	Last Name	First Name	Object
COMM./ECON. DEV. DIRECTOR	10855	1.00	\$ 107,245	\$ 107,658	\$ 107,658	EDDY	MATHEW	60101
PLANNER	65675	1.00	\$ 97,942	\$ 98,319	\$ 98,319	TANSLEY	GREGORY	60102
ASST. PLANNER	11157	1.00	\$ 50,145	\$ 50,338	\$ 50,338	BONINE	HANNAH	60105
ECONOMIC DEVELOPMENT COORDINATOR	10635	1.00	\$ 68,947	\$ 69,212	\$ 69,212	FAVREAU	BRADFORD	60105
ADMINISTRATIVE ASST.	11063	0.65	\$ 32,944	\$ 33,070	\$ 33,070	WHITTEN	NAN	60105
TOTAL BUDGETED POSITIONS		4.65	\$ 357,223	\$ 358,597	\$ 358,597			

Notes:



Fiscal Year 2023 Budget Request

March 1, 2022

Department: Planning/Economic Development

Account Title: Dept Manager Salary Exp

Department Number: 21109

Account Number: 60101

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$95,646	\$99,250	\$100,987	\$100,746	\$102,257

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$107,658	\$107,658		\$6,912

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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COMM./ECON. DEV. DIRECTOR



Fiscal Year 2023 Budget Request

March 1, 2022

Department: Planning/Economic Development

Account Title: Mid Mgmt Hrly Employee Wage Ex

Department Number: 21109

Account Number: 60102

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$91,001	\$90,654	\$91,929	\$92,018	\$93,726.82

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$98,319	\$98,319		\$6,301

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Deputy Director/Planner



Fiscal Year 2023 Budget Request

March 1, 2022

Department: Planning/Economic Development

Account Title: P-T Employee Wage Exp

Department Number: 21109

Account Number: 60106

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$0	\$0	\$0	\$0	\$0

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$0	\$0		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Fiscal Year 2023 Budget Request

March 1, 2022

Department: Planning/Economic Development

Account Title: Overtime Wage Expense

Department Number: 21109

Account Number: 60111

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$0	\$0	\$0	\$0	\$0

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$0	\$0.00		\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Fiscal Year 2023 Budget Request

March 1, 2022

Department: Planning/Economic Development

Account Title: Conferences/Training Expense

Department Number: 21109

Account Number: 60251

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$689	\$5,000	\$2,120	\$5,000	\$4,000

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$6,380	\$5,000		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

APA \$2,000 (cost of annual meeting, travel, hotel, food)
IEDC \$2,000 (same)

Training and Conferences:

Greg: American Planning Institute (on going certification, annual conference), Maine Association of Planning, transit planning, others

Brad: International Economic Development Council (training/ certification and/or national conference),
Economic Development Council of Maine, Maine Real Estate and Development Association (MEREDA),
Historic Preservation

Nan: all training is covered through CDBG or Lead trianing funds

Mat: visits to like communities around the New England network, interview staff, members of the local economy, MEREDA

Gail: MMA Training through the Department Budget, other training is covered through Lead Paint training dollars, some CDBG funds

Abigail: all training is covered through CDBG funds, some general fund for community engagement

Hannah - American Planning Association Regional Conference and local training (SmartGrowth, etc.)



Fiscal Year 2023 Budget Request

March 1, 2022

Department: Planning/Economic Development

Account Title: Travel/Mileage Expense

Department Number: 21109

Account Number: 60252

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$983	\$1,500	\$0	\$1,500	\$295

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$2,000	\$1,500		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

The travel is related to the additional areas we are involved in as we build out the community development strategy for Biddeford and to facilitate staff training. This will require more training in certain areas and more networking outside the community through the individual contacts of department members as we work to identify financial resources and and best practices to move forward. travel inside the state and regionally is contemplated.



Fiscal Year 2023 Budget Request

March 1, 2022

Department: Planning/Economic Development

Account Title: Food/Lodging Expense

Department Number: 21109

Account Number: 60253

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$374	\$1,000	\$0	\$1,000	\$92

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$1,700	\$1,400		\$400

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Food, lodging and expense for training and networking inside and outside the state



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: Planning/Economic Development

Account Title: F-T Employee Wage Exp

Department Number: 21109

Account Number: 60105

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$100,468	\$104,467	\$97,096	\$155,266	\$106,936.52

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$152,620	\$152,620		-\$2,646

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

ECONOMIC DEVELOPMENT COORDINATOR
ADMINISTRATIVE ASST.

New: Mgt Analyst Position (eliminate outside consultant work; increase fees to cover most costs)



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: Planning/Economic Development

Account Title: Dues/Memberships Expense

Department Number: 21109

Account Number: 60256

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$1,526	\$1,500	\$1,435	\$1,500	\$1,151

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$2,200	\$1,650		\$150

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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These are membership fees that we anticipate (e.g. American Planning Association, Maine Community Development Association, Maine Association of Planners, International Economic Development Council, Economic Development Council of Maine, MEREDA, National Association of Preservation Commissions).



Fiscal Year 2023 Budget Request

March 1, 2022

Department: Planning/Economic Development

Account Title: Other Prof/Consult Svcs Exp

Department Number: 21109

Account Number: 60306

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$80,521	\$55,000	\$85,735	\$20,000	\$49,398

FY2022 YTD
\$48,504

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$30,000	\$12,500		(\$7,500)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Design Charette for Main/Foss/Pool

\$15,000.00 Increased community engagement with respect to neighborhood design and improvements can result in better projects. A Design Charette is timely for the Main/Foss/Pool area as Main Street improvements continue and the Main/Hill/Water Intersection reconstruction project moves forward. By engaging the community now, future design (mobility and aesthetic) needs can be addressed so future projects are ready to move forward as funding becomes available.

Design Charette for Jefferson/Adams

\$15,000.00 Increased community engagement with respect to neighborhood design and improvements can result in better projects. A Design Charette is timely for the the Jefferson/Adams/Washington Street area with the Adam's Point project approved and discussions about the future of Adams and Washington Streets remains in flux due to the pending closure of the District Courthouse and the redevelopment of the old Wonderbar and Post office. The design charette now is timely so that the City can move forward as funding becomes available.

Total: \$30,000.00



Fiscal Year 2023 Budget Request

March 1, 2022

Department: Planning/Economic Development

Account Title: Admin/Office Supp/Eqt Non-Cap

Department Number: 21109

Account Number: 60500

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$473	\$1,200	\$1,070	\$1,200	\$965

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$1,500	\$1,050		-\$150

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Administrative supplies for the office (pens, paper, binders, files, etc. plus 2 needed computer headsets (\$300))

computer headsets removed - covered under FY22



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: Planning/Economic Development

Account Title: Operating Supp/Eqt Non-Cap

Department Number: 21109

Account Number: 60501

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$215	\$800	\$248	\$515	\$218

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$2,600	\$300		(\$215)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Operating Equipment (technology and items n	300
Ready Fresh Water	300
2 Replacement Desks	2000

*will evaluate and consider out of FY22 if funding is available
centralized bottled water in City Hall budget (21121)*



Fiscal Year 2023 Budget Request

March 1, 2022

Department: Planning/Economic Development

Account Title: Printing & Copying Expense

Department Number: 21109

Account Number: 60502

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$0	\$50	\$0	\$0	\$0

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$0	\$0		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

We are covering most printing through grant proceeds or using email.



Fiscal Year 2023 Budget Request

March 1, 2022

Department: Planning/Economic Development

Account Title: Miscellaneous Expense

Department Number: 21109

Account Number: 60797

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$0	\$1,000	\$0	\$0	\$993

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$0	\$0		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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City of Biddeford, Maine

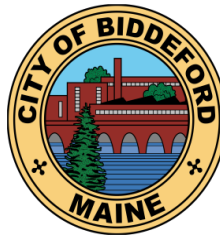
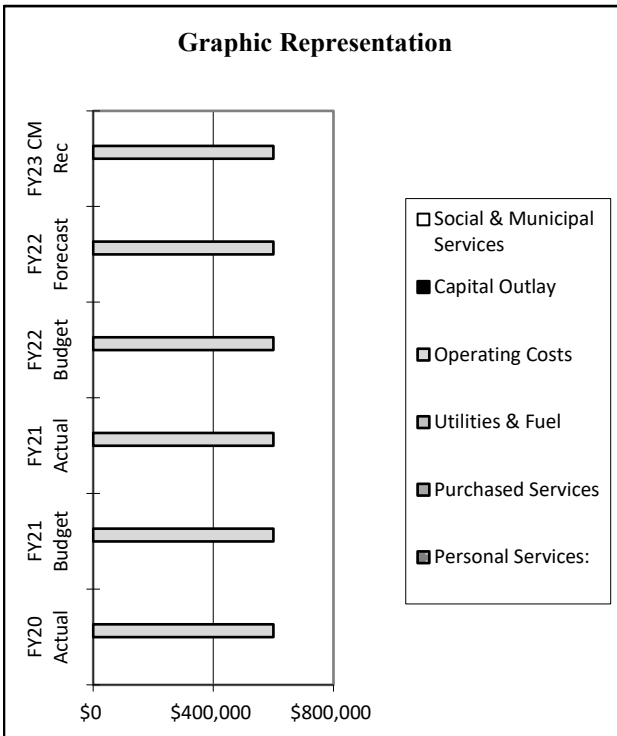
Fiscal Year 2023

Budget: Transfers Out

Account Number: 21199

						FY23	
	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD	Dept Head	Manager's Rec
Personnel Services:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Purchased Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Utilities & Fuel	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Operating Costs	\$600,000	\$600,000	\$600,000	\$600,000	\$0	\$600,000	\$600,000
Capital Outlay	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Social & Municipal Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTALS:	\$600,000	\$600,000	\$600,000	\$600,000	\$0	\$600,000	\$600,000

Graphic Representation

**FRINGE BENEFIT IMPACT (Estimated):**

FICA	\$0
Workers Comp	\$0
Health Insurance	\$0
Retirement	\$0
Unemployment	\$0
Other Insurance	\$0
Total Fringe Benefit Impact	\$0
# of Full Time Employees	0.00

	FY22 Budget	FY23 Manager's Rec	Dollar Change	Percentage Change
Personal Services:	\$0	\$0	\$0	N/A
Purchased Services	\$0	\$0	\$0	N/A
Utilities & Fuel	\$0	\$0	\$0	N/A
Operating Costs	\$600,000	\$600,000	\$0	0.0%
Capital Outlay	\$0	\$0	\$0	N/A
Social & Municipal Services	\$0	\$0	\$0	N/A
TOTALS:	\$600,000	\$600,000	\$0	0.0%

Personnel Services

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0

Purchased Services

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0

Utilities & Fuel

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0

Other Operating Costs

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
60799	Transfer Out to Other Funds	\$600,000	\$600,000	\$600,000	\$600,000	\$0	\$600,000	\$600,000
Totals		\$600,000	\$600,000	\$600,000	\$600,000	\$0	\$600,000	\$600,000

Capital Outlay

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23 Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0

Social & Municipal Services

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23 Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department:

Transfers Out

Account Title: Transfer Out to Other Funds

Department Number: 21199

Account Number: 60799

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$600,000	\$600,000	\$600,000	\$600,000	\$600,000

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$600,000	\$600,000		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Transfer to Wastewater Fund

City of Biddeford, Maine

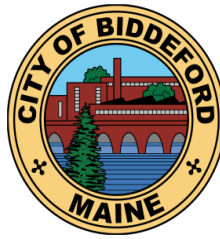
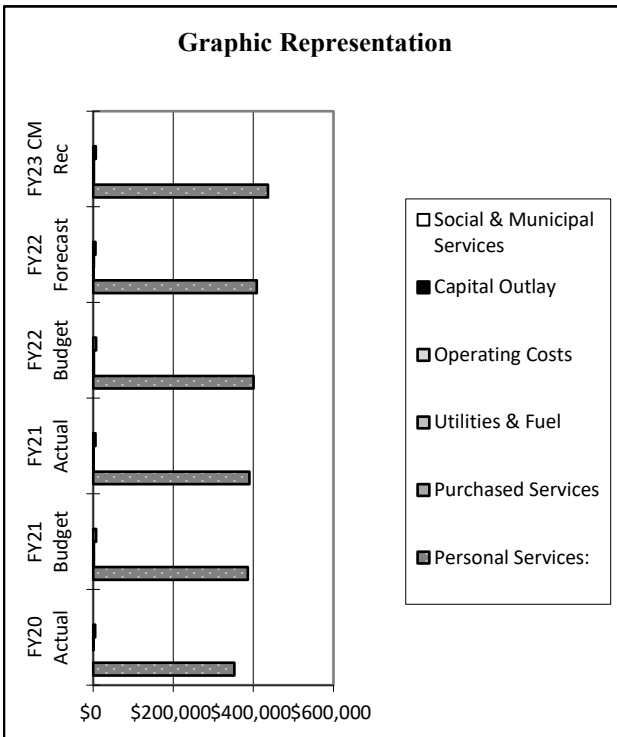
Fiscal Year 2023

Budget: Code Enforcement/Inspections

Account Number: 21110

						FY23	
	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD	Dept Head	Manager's Rec
Personnel Services:	\$352,435	\$386,315	\$390,021	\$400,751	\$186,869	\$436,542	\$439,542
Purchased Services	\$0	\$1,500	\$1,230	\$1,500	\$206	\$1,500	\$1,500
Utilities & Fuel	\$1,128	\$2,000	\$1,375	\$1,625	\$626	\$1,625	\$1,625
Operating Costs	\$4,680	\$7,250	\$5,714	\$7,100	\$3,345	\$6,982	\$6,982
Capital Outlay	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Social & Municipal Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTALS:	\$358,243	\$397,065	\$398,340	\$410,976	\$191,046	\$446,649	\$449,649

Graphic Representation

**FRINGE BENEFIT IMPACT (Estimated):**

FICA	\$33,584
Workers Comp	\$9,394
Health Insurance	\$77,513
Retirement	\$33,116
Unemployment	\$339
Other Insurance	\$5,691
Total Fringe Benefit Impact	\$159,637
# of Full Time Employees	6.59

	FY22 Budget	FY23 Manager's Rec	Dollar Change	Percentage Change
Personal Services:	\$400,751	\$439,542	\$38,791	9.7%
Purchased Services	\$1,500	\$1,500	\$0	0.0%
Utilities & Fuel	\$1,625	\$1,625	\$0	0.0%
Operating Costs	\$7,100	\$6,982	-\$118	-1.7%
Capital Outlay	\$0	\$0	\$0	N/A
Social & Municipal Services	\$0	\$0	\$0	N/A
TOTALS:	\$410,976	\$449,649	\$38,673	9.4%

Personnel Services

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
60101	Dept Manager Salary Exp	\$77,653	\$74,483	\$75,838	\$75,600	\$38,504	\$84,879	\$84,879
60102	Mid Mgmt Hrly Employee Wa	\$7,544	\$0	\$1,455	\$0	\$1,717	\$0	\$0
60105	F-T Employee Wage Exp	\$264,876	\$303,732	\$308,888	\$319,050	\$145,323	\$348,862	\$348,862
60106	P-T Employee Wage Exp	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60107	Temp/Seasonal Emp Wage Ex	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60111	Overtime Wage Expense	\$856	\$5,000	\$699	\$3,000	\$846	\$0	\$3,000
60201	FICA/Medicare-ER Share Exp	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60202	MPERS-Employer Share Exp	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60203	457 Plan-Employer Share Exp	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60210	HPHC Ins Employer Share Ex	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60211	NNEBT Ins Employer Share E	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60212	S-T Disability ER Share Exp	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60213	L-T Disability ER Share Exp	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60216	Delta Dental ER Share	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60217	RHSA Plan ER Share	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60230	Clothing/Uniforms Expense	\$489	\$800	\$791	\$800	\$254	\$800	\$800
60251	Conferences/Training Expense	\$841	\$1,800	\$1,800	\$1,800	\$155	\$1,500	\$1,500
60252	Travel/Mileage Expense	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60256	Dues/Memberships Expense	\$175	\$500	\$550	\$500	\$70	\$500	\$500
Totals		\$352,435	\$386,315	\$390,021	\$400,751	\$186,869	\$436,542	\$439,542

Purchased Services

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
60306	Other Prof/Consult Srvs Exp	\$0	\$1,500	\$1,230	\$1,500	\$206	\$1,500	\$1,500
Totals		\$0	\$1,500	\$1,230	\$1,500	\$206	\$1,500	\$1,500

Utilities & Fuel

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23 Dept Head	Mgr's Rec
60411	Gasoline Expense	\$1,128	\$2,000	\$1,375	\$1,625	\$626	\$1,625	\$1,625
Totals		\$1,128	\$2,000	\$1,375	\$1,625	\$626	\$1,625	\$1,625

Other Operating Costs

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23 Dept Head	Mgr's Rec
60453	Vehicle Repair/Tires/Oil Exp	\$1,278	\$3,650	\$1,982	\$3,500	\$2,774	\$4,000	\$4,000
60500	Admin/Office Supp/Eqt Non-C	\$1,205	\$1,800	\$1,631	\$1,800	\$0	\$1,800	\$1,800
60501	Operating Supp/Eqt Non-Cap	\$1,491	\$1,000	\$1,448	\$1,000	\$571	\$382	\$382
60797	Miscellaneous Expense	\$707	\$800	\$653	\$800	\$0	\$800	\$800
Totals		\$4,680	\$7,250	\$5,714	\$7,100	\$3,345	\$6,982	\$6,982

Capital Outlay

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23 Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0

Social & Municipal Services

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23 Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0

City of Biddeford, Maine**Department Personnel Budget****Fiscal Year 2023**

DEPARTMENT: 21110 Code Enforcement/Inspections

Classification	EMP #	FTE	Annual Total	Requested	City Manager Recommended	Last Name	First Name	Object
CODE ENFORCEMENT OFFICER	24253	0.90	\$84,554	\$84,879	\$84,879	FECTION	ROBY	60101
ASSISTANT CODE ENFORCEMENT OFF	10828	1.00	\$64,790	\$65,039	\$65,039	FENTON	MEGHAN	60105
CIVIL VIOLATIONS ENFORCE. OFF.	49750	1.00	\$77,726	\$78,025	\$78,025	MONTEITH	GEORGE H	60105
LIFE SAFETY INSPECTOR	68400	1.00	\$59,448	\$59,677	\$59,677	WELTON	SCOTT	60105
ADMINISTRATIVE ASST.	12250	0.94	\$51,453	\$51,651	\$51,651	CHARRON	DANIELLE	60105
LIFE SAFETY INSPECTOR	11153	1.00	\$46,659	\$46,839	\$46,839	CARROL	CHAD	60105
ELECTRICAL INSPECTOR	11048	0.75	\$47,449	\$47,632	\$47,632	VACANT	0	60105
TOTAL BUDGETED POSITIONS		6.59	\$432,080	\$433,742	\$433,742			

Notes:

City Manager based on 52.2 weeks, Annual Total based on 52 weeks.

CEO also serves as Emergency Managent Director @ 10%



Fiscal Year 2023 Budget Request

March 1, 2022

Department: Code Enforcement/Inspections

Account Title: Dept Manager Salary Exp

Department Number: 21110

Account Number: 60101

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$77,653	\$74,483	\$75,838	\$75,600	\$77,868

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$84,879	\$84,879		\$9,279

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: Code Enforcement/Inspections

Account Title: Mid Mgmt Hrly Employee Wage Ex

Department Number: 21110

Account Number: 60102

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$7,544	\$0	\$1,455	\$0	

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$0	\$ -		\$ -

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Fiscal Year 2023 Budget Request

March 1, 2022

Department: Code Enforcement/Inspections

Account Title: F-T Employee Wage Exp

Department Number: 21110

Account Number: 60105

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$264,876	\$303,732	\$308,888	\$319,050	\$328,622

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$348,862	\$348,862		\$29,812

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: Code Enforcement/Inspections

Account Title: Overtime Wage Expense

Department Number: 21110

Account Number: 60111

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$856	\$5,000	\$699	\$3,000	\$120

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$0	\$3,000		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Employees prefer to use comp time over receiving compensation



Fiscal Year 2023 Budget Request

March 1, 2022

Department: Code Enforcement/Inspections

Account Title: Clothing/Uniforms Expense

Department Number: 21110

Account Number: 60230

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$489	\$800	\$791	\$800	\$800

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$800	\$800		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Code shirts and jackets



Fiscal Year 2023 Budget Request

March 1, 2022

Department: Code Enforcement/Inspections

Account Title: Conferences/Training Expense

Department Number: 21110

Account Number: 60251

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$841	\$1,800	\$1,800	\$1,800	\$500

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$1,500	\$1,500		-\$300

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

CODE BOOKS and Training

Plan to attend MBOIA conference in May 2021



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: Code Enforcement/Inspections

Account Title: Dues/Memberships Expense

Department Number: 21110

Account Number: 60256

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$175	\$500	\$550	\$500	\$400

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$500	\$500		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

MBOIA and NFPA Memberships



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: Code Enforcement/Inspections

Account Title: Other Prof/Consult Svcs Exp

Department Number: 21110

Account Number: 60306

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$0	\$1,500	\$1,230	\$1,500	\$1,200

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$1,500	\$1,500		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

contractors for third party reviews. Structural engineers. Contractors for boarding up structures.



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: Code Enforcement/Inspections

Account Title: Gasoline Expense

Department Number: 21110

Account Number: 60411

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$1,128	\$2,000	\$1,375	\$1,625	\$1,400

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$1,625	\$1,625		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Per DPW



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: Code Enforcement/Inspections

Account Title: Vehicle Repair/Tires/Oil Exp

Department Number: 21110

Account Number: 60453

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$1,278	\$3,650	\$1,982	\$3,500	\$3,200

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$4,000	\$4,000		\$500

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Per DPW



Fiscal Year 2023 Budget Request

March 1, 2022

Department: Code Enforcement/Inspections

Account Title: Admin/Office Supp/Eqt Non-Cap

Department Number: 21110

Account Number: 60500

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$1,205	\$1,800	\$1,631	\$1,800	\$750

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$1,800	\$1,800		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Office supplies/ business cards



Fiscal Year 2023 Budget Request

March 1, 2022

Department: Code Enforcement/Inspections

Account Title: Operating Supp/Eqt Non-Cap

Department Number: 21110

Account Number: 60501

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$1,491	\$1,000	\$1,448	\$1,000	\$1,000

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$382	\$382		-\$618

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

gloves, masks, caution tape, nails, screws

\$382.00

\$382.00



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: Code Enforcement/Inspections

Account Title: Miscellaneous Expense

Department Number: 21110

Account Number: 60797

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$707	\$800	\$653	\$800	\$800

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$800	\$800		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Misc items the office may need

City of Biddeford, Maine

Fiscal Year 2023

Budget:

General Administration

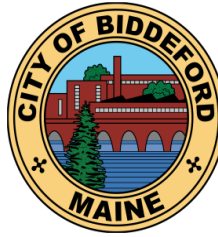
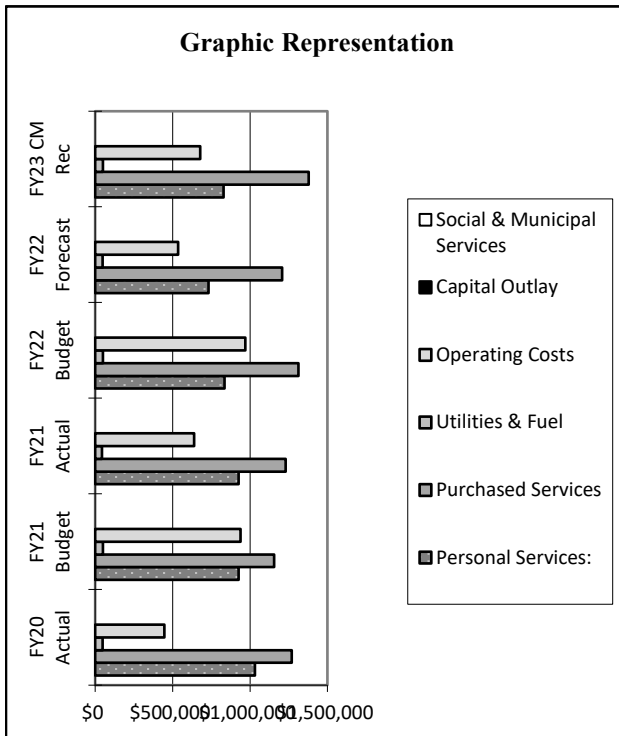
Account Number:

21111

FY23

	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 Forecast	FY22 YTD	Dept Head	Manager's Rec
Personnel Services:	\$1,031,966	\$925,558	\$927,026	\$835,118	\$731,934	\$303,115	\$829,100	\$835,375
Purchased Services	\$1,269,851	\$1,155,768	\$1,229,319	\$1,313,465	\$1,206,885	\$685,833	\$1,378,189	\$1,386,169
Utilities & Fuel	\$47,822	\$50,320	\$44,717	\$50,370	\$47,800	\$29,327	\$50,320	\$50,320
Operating Costs	\$447,657	\$939,326	\$638,127	\$970,085	\$535,816	\$163,422	\$679,182	\$658,182
Capital Outlay	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Social & Municipal Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTALS:	\$2,797,296	\$3,070,972	\$2,839,190	\$3,169,038	\$2,522,435	\$1,181,697	\$2,936,791	\$2,930,046

Graphic Representation

**FRINGE BENEFIT IMPACT (Estimated):**

FICA	\$339
Workers Comp	\$122
Health Insurance	\$0
Retirement	\$0
Unemployment	\$4
Other Insurance	\$0
Total Fringe Benefit Impact	\$464
# of Full Time Employees	0.00

	FY22 Budget	FY23 Manager's Rec	Dollar Change	Percentage Change
Personal Services:	\$835,118	\$835,375	\$257	0.0%
Purchased Services	\$1,313,465	\$1,386,169	\$72,704	5.5%
Utilities & Fuel	\$50,370	\$50,320	-\$50	-0.1%
Operating Costs	\$970,085	\$658,182	-\$311,903	-32.2%
Capital Outlay	\$0	\$0	\$0	N/A
Social & Municipal Services	\$0	\$0	\$0	N/A
TOTALS:	\$3,169,038	\$2,930,046	-\$238,992	-7.5%

Personnel Services

Account Number	Description	FY20	FY21	FY21	FY22	FY22	FY22	FY23	
		Actual	Budget	Actual	Budget	Forecast	YTD 12/31/21	Dept Head	Mgr's Rec
60105	F-T Employee Wage Exp	\$42,827	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60107	Interns	\$6,797	\$4,500	\$2,710	\$0	\$5,312	\$0	\$4,500	\$4,500
60125	SevSickPay	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60210	HRA portion of Health Ins	\$140,217	\$135,577	\$166,037	\$0	\$0	\$57,490	\$0	\$0
60214	Retiree Health Premiums Expe	\$288,547	\$235,000	\$249,360	\$203,760	\$203,000	\$109,151	\$218,000	\$218,000
60217	RHSA Plan ER Share	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60256	Dues/Memberships Expense	\$31,332	\$44,221	\$31,022	\$32,490	\$31,022	\$5,962	\$30,600	\$30,600
60259	Unemployment Comp Exp	\$234	\$35,000	\$27,910	\$24,910	\$5,600	\$0	\$25,000	\$17,500
60260	MPERS IUUAL Credit Exp	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60370	Workers Comp Insurance Exp	\$522,012	\$471,260	\$449,987	\$573,958	\$487,000	\$130,512	\$551,000	\$564,775
Totals		\$1,031,966	\$925,558	\$927,026	\$835,118	\$731,934	\$303,115	\$829,100	\$835,375

Purchased Services

Account Number	Description	FY20	FY21	FY21	FY22	FY22	FY22	FY23	
		Actual	Budget	Actual	Budget	Forecast	YTD 12/31/21	Dept Head	Mgr's Rec
60301	Legal Services Expense	\$152,773	\$80,000	\$171,827	\$105,000	\$87,000	\$31,412	\$105,000	\$105,000
60302	Audit Services Expense	\$27,392	\$35,000	\$37,120	\$35,000	\$34,600	\$33,280	\$40,000	\$40,000
60304	Registry of Deeds Fee Expense	\$5,754	\$11,083	\$10,624	\$10,000	\$4,000	\$2,399	\$9,800	\$9,800
60306	Other Prof/Consult Svcs Exp	\$11,084	\$3,925	\$25,934	\$10,000	\$12,850	\$11,285	\$10,000	\$10,000
60308	Actuarial Expense	\$2,750	\$8,300	\$10,850	\$4,000	\$2,900	\$2,900	\$10,800	\$10,800
60310	Service Contracts Expense	\$14,704	\$14,475	\$14,991	\$17,932	\$16,700	\$9,470	\$17,900	\$17,900
60315	User License Expense	\$232,821	\$227,000	\$234,720	\$270,593	\$269,600	\$207,095	\$327,039	\$327,039
60319	Employee Assistance Program	\$0	\$3,700	\$7,488	\$2,500	\$5,500	\$3,744	\$6,000	\$6,000
60320	Advertising	\$46,215	\$42,025	\$29,058	\$30,000	\$38,000	\$22,006	\$44,525	\$39,000
60322	UCC Expense	\$0	\$30	\$0	\$30	\$0	\$0	\$30	\$30
60325	Postage/Shipping Expense	\$27,608	\$38,500	\$32,968	\$34,864	\$36,000	\$12,211	\$41,270	\$41,000
60370	Workers Comp Insurance Exp	\$522,012	\$471,260	\$449,987	\$573,958	\$487,000	\$130,512	\$551,000	\$564,775
60371	General Insurance Expense	\$32,069	\$27,618	\$27,913	\$28,084	\$23,887	\$95,448	\$24,750	\$24,750
60372	Vehicle Insurance Expense	\$80,359	\$70,600	\$70,710	\$72,442	\$72,400	\$69	\$72,830	\$72,830
60373	Building/Boiler Insurance Exp	\$49,891	\$46,000	\$42,595	\$43,639	\$49,223	\$59,940	\$43,875	\$43,875
60377	Surety Bonds Expense	\$847	\$743	\$800	\$688	\$680	\$400	\$875	\$875
60379	Public Official Liab Insur Exp	\$35,279	\$36,337	\$34,712	\$35,562	\$34,495	\$32,495	\$32,495	\$32,495
60380	Police Prof Liab Insur Exp	\$28,293	\$30,172	\$25,398	\$30,172	\$29,550	\$29,550	\$31,000	\$31,000
60383	Insurance Deductibles	\$0	\$9,000	\$1,625	\$9,000	\$2,500	\$1,617	\$9,000	\$9,000
Totals		\$1,269,851	\$1,155,768	\$1,229,319	\$1,313,465	\$1,206,885	\$685,833	\$1,378,189	\$1,386,169

Utilities & Fuel

Account Number	Description	FY20	FY21	FY21	FY22	FY22	FY22	FY23	
		Actual	Budget	Actual	Budget	Forecast	YTD 12/31/21	Dept Head	Mgr's Rec
60402	Phone/Celular/Paging Exp	\$19,536	\$22,000	\$18,788	\$22,050	\$19,800	\$7,728	\$22,000	\$22,000
60406	Fiber/Internet Expense	\$28,286	\$28,320	\$25,929	\$28,320	\$28,000	\$21,599	\$28,320	\$28,320
Totals		\$47,822	\$50,320	\$44,717	\$50,370	\$47,800	\$29,327	\$50,320	\$50,320

Other Operating Costs

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 Forecast	FY22 YTD 12/31/21	FY23	
								Dept Head	Mgr's Rec
60500	Admin/Office Supp/Eqt Non-C	\$3,217	\$3,800	\$3,838	\$3,500	\$4,000	\$440	\$3,800	\$3,800
60501	Operating Supp/Eqt Non-Cap	\$2,917	(\$1,700)	\$5,761	\$3,300	\$5,800	\$2,078	\$6,000	\$5,000
60502	Printing & Copying Expense	\$17,983	\$18,000	\$16,277	\$18,000	\$17,000	\$6,063	\$18,000	\$18,000
60701	Bad Debt Expense	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60703	Donations & Contributions	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60794	Unallocated	\$0	\$8,100	\$0	\$0	\$0	\$0	\$0	\$0
60795	Personnel Reserve	\$282,423	\$290,626	\$292,169	\$416,277	\$416,000	\$121,012	\$301,382	\$301,382
60797	Miscellaneous Expense	\$91,118	\$70,500	\$77,368	\$23,500	\$43,016	\$33,829	\$50,000	\$30,000
60798	Contingency	\$0	\$500,000	\$192,714	\$455,508	\$0	\$0	\$250,000	\$250,000
60799	Transfer Out to Other Funds	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$0	\$50,000	\$50,000
Totals		\$447,657	\$939,326	\$638,127	\$970,085	\$535,816	\$163,422	\$679,182	\$658,182

Capital Outlay

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 Forecast	FY22 YTD 12/31/21	FY23	
								Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Social & Municipal Services

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 Forecast	FY22 YTD 12/31/21	FY23	
								Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

City of Biddeford, Maine
Department Personnel Budget
Fiscal Year 2023

DEPARTMENT: 21111 General Administration

Classification	EMP #	FTE	Annual Total	Requested	City Manager Recommended	Last Name	First Name	Object
Intern	6	-	\$4,410	\$4,427	\$4,500	-	-	60107

TOTAL BUDGETED POSITIONS	\$0	\$4,410	\$4,427	\$4,500
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Notes:



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: General Administration

Account Title: F-T Employee Wage Exp

Department Number: 21111

Account Number: 60105

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$42,827	\$0	\$0	\$0	\$0

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$0	\$0		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Management Analysis Position from 2020, has been moved to the HR department



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: General Administration

Account Title: Interns

Department Number: 21111

Account Number: 60107

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$6,797	\$4,500	\$2,710	\$0	\$5,312

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$4,500	\$4,500		\$4,500

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Intern(s)

Balance to be carried forward as "intern/mgt analyst" reserve account. Replenished to \$30,000 annually

Amount needed for FY23 is \$4,500



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: General Administration

Account Title: HRA portion of Health Ins

Department Number: 21111

Account Number: 60210

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$140,217	\$135,577	\$166,037	\$0	\$0

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$0	\$0		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Moved to 21179 Fringe Benefits



Fiscal Year 2023 Budget Request

March 1, 2022

Department: General Administration

Account Title: Retiree Health Premiums Expens

Department Number: 21111

Account Number: 60214

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$288,547	\$235,000	\$249,360	\$203,760	\$203,000

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$218,000	\$218,000		\$14,240

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Row Labels	PER MO		PER YEAR	
	Sum of AMOUNT			
Fire	\$	7,268.97	\$	87,227.64
Non-Union	\$	1,520.94	\$	18,251.28
Police	\$	7,147.82	\$	85,773.84
PW Non Sup	\$	3,557.36	\$	42,688.32
PW Sup	\$	797.88	\$	9,574.56
Grand Total	\$	20,292.97	\$	243,515.64
			\$	(39,755.76)
			\$	203,759.88

adj for rate change when ee turns 65 in FY22
6 ee's reimburse \$3,312.98/mo
as per invoices from insurance, and ee dob



Fiscal Year 2023 Budget Request

March 1, 2022

Department: General Administration

Account Title: Dues/Memberships Expense

Department Number: 21111

Account Number: 60256

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$31,332	\$44,221	\$31,022	\$32,490	\$31,022

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$30,600	\$30,600		(\$1,890)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Organization

	<u>Fee</u>
Maine Municipal Assoc - Annual Membership (Calendar yr membership notice 01/06/22)	\$ 22,658.00
Maine Service Centers Coalition	\$ 2,600.00
Biddeford Saco Chamber of Commerce	\$ 5,000.00
Southern Maine Planning & Development	\$ 325.00
	<u>\$ 30,583.00</u>



Fiscal Year 2023 Budget Request

March 1, 2022

Department: General Administration

Account Title: Unemployment Comp Exp

Department Number: 21111

Account Number: 60259

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$234	\$35,000	\$27,910	\$24,910	\$5,600

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$25,000	\$17,500		(\$7,410)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

<i>Fiscal Year</i>		<i>Budget</i>		<i>Actual</i>		<i>Difference</i>	
2012	\$	60,000.00	\$	28,361.32	\$	31,638.68	
2013	\$	35,000.00	\$	3,122.16	\$	31,877.84	
2014	\$	20,000.00	\$	14,017.03	\$	5,982.97	
2015	\$	30,000.00	\$	19,606.25	\$	10,393.75	
2016	\$	25,395.94	\$	-	\$	25,395.94	
2017	\$	25,000.00	\$	-	\$	25,000.00	
2018	\$	15,000.00	\$	7,315.71	\$	7,684.29	
2019	\$	15,000.00	\$	-	\$	15,000.00	
2020	\$	15,000.00	\$	234.33	\$	14,765.67	
2021	\$	35,000.00	\$	27,910.22	\$	7,089.78	Covid Influenced
2022	\$	24,910.00					

reduced because of employment market



Fiscal Year 2023 Budget Request

March 1, 2022

Department: General Administration

Account Title: Legal Services Expense

Department Number: 21111

Account Number: 60301

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$152,773	\$80,000	\$171,827	\$105,000	\$87,000

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$105,000	\$105,000		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Change in mgt practices and experience is resulting in reductions in expenditures; majority of costs are related to:

1. Ongoing litigation (nearing end)
2. Attendance at meetings

Fiscal Yr	Budget	Actual	Difference vs Budget
2013 \$	140,000.00	\$ 213,504.54	\$ (73,504.54)
2014 \$	140,000.00	\$ 144,851.38	\$ (4,851.38)
2015 \$	140,000.00	\$ 201,585.27	\$ (61,585.27)
2016 \$	150,000.00	\$ 201,430.88	\$ (51,430.88)
2017 \$	135,000.00	\$ 90,081.26	\$ 44,918.74
2018 \$	105,000.00	\$ 83,882.10	\$ 21,117.90
2019 \$	90,000.00	\$ 115,415.10	\$ (25,415.10)
2020 \$	80,000.00	\$ 152,773.31	\$ (72,773.31)
2021 \$	80,000.00	\$171,827.25	\$ (91,827.25)
Average \$	117,777.78	\$ 152,816.79	\$ (35,039.01)
Median \$	135,000.00	\$ 152,773.31	\$ (51,430.88)
Maximum \$	150,000.00	\$ 213,504.54	\$ 44,918.74



Fiscal Year 2023 Budget Request

March 1, 2022

Department: General Administration

Account Title: Audit Services Expense

Department Number: 21111

Account Number: 60302

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$27,392	\$35,000	\$37,120	\$35,000	\$34,600

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$40,000	\$40,000		\$5,000

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Must go to bid per HUD in FY23; concerned about availability of public auditing firms, hence price increase

History

Fiscal Yr	Budget	Actual
2013 \$	32,760.00	\$ 32,710.00
2014 \$	34,000.00	\$ 33,670.00
2015 \$	34,460.00	\$ 34,410.00
2016 \$	35,501.00	\$ 31,360.00
2017 \$	35,300.00	\$ 39,172.57
2018 \$	38,818.00	\$ 34,020.00
2019 \$	38,000.00	\$ 33,280.00
2020 \$	35,000.00	\$ 27,392.00
2021 \$	35,000.00	\$34,600.00
Average \$	35,426.56	\$ 33,401.62
Median \$	35,000.00	\$ 33,670.00
Maximum \$	38,818.00	\$ 39,172.57



Fiscal Year 2023 Budget Request

March 1, 2022

Department: General Administration

Account Title: Registry of Deeds Fee Expense

Department Number: 21111

Account Number: 60304

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$5,754	\$11,083	\$10,624	\$10,000	\$4,000

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$9,800	\$9,800		(\$200)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

History

<i>Fiscal Year</i>	<i>Actual</i>
FY2014	\$ 9,223.36
FY2015	\$ 10,503.64
FY2016	\$ 11,813.88
FY2017	\$ 14,147.00
FY2018	\$ 5,310.50
FY2019	\$ 11,663.00
FY2020	\$ 5,753.50
FY2021	\$ 10,623.50
Average	\$ 9,879.80
Median	\$ 10,563.57
Maximum	\$ 14,147.00



Fiscal Year 2023 Budget Request

March 1, 2022

Department: General Administration

Account Title: Other Prof/Consult Srvs Exp

Department Number: 21111

Account Number: 60306

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$11,084	\$3,925	\$25,934	\$10,000	\$12,850

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$10,000	\$10,000		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Description	Unit	Unit Price	Subtotal
Misc. Contingency	1	\$10,000.00	\$10,000.00

Funding for misc. outside consultants and experts required during the year to support pace of project work
Moved from Administration (21102)



Fiscal Year 2023 Budget Request

March 1, 2022

Department: General Administration

Account Title: Actuarial Expense

Department Number: 21111

Account Number: 60308

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$2,750	\$8,300	\$10,850	\$4,000	\$2,900

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$10,800	\$10,800		\$6,800

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

FY22 Est. Expended reflects cyclic audit cycle. The process moving forward reflects a complete review followed by a cursory recalculation resulting in lower expenses. Fee is anticipated to fluctuate every other year. FY23 request reflects a complete review.

History

Fiscal Yr	Budget	Actual
2013 \$	3,500.00	\$ 4,450.00
2014 \$	3,500.00	\$ 3,800.00
2015 \$	4,000.00	\$ 1,750.00
2016 \$	4,000.00	\$ 9,300.00
2017 \$	9,000.00	\$ 7,300.00
2018 \$	8,000.00	\$ 2,000.00
2019 \$	4,000.00	\$ 8,300.00
2020 \$	8,300.00	\$ 2,750.00
2021 \$	8,300.00	\$ 10,850.00
2022 \$	4,000.00	



Fiscal Year 2023 Budget Request

March 1, 2022

Department: General Administration

Account Title: Service Contracts Expense

Department Number: 21111

Account Number: 60310

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$14,704	\$14,475	\$14,991	\$17,932	\$16,700

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$ 17,900.00	\$ 17,900.00		(\$32.20)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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<i>Desc</i>	<i>Expense</i>
Group Dynamics	\$ 4,560.00
Csone	\$ 5,736.00
Mail- Finance Lease	\$ 3,456.00
PCORI Fees	\$ 515.00
Quadient Leasing	\$ 3,460.00
	<u>\$ 17,727.00</u>

History

Fiscal Yr	Budget	Actual
2013 \$	12,000.00	\$ 14,825.20
2014 \$	14,000.00	\$ 13,435.70
2015 \$	14,000.00	\$ 13,704.59
2016 \$	14,000.00	\$ 15,840.17
2017 \$	11,115.00	\$ 15,373.90
2018 \$	11,130.00	\$ 15,956.91
2019 \$	11,900.00	\$ 14,578.25
2020 \$	12,973.00	\$ 14,703.00
2021 \$	14,475.00	\$ 14,990.93
Minimum \$	11,115.00	\$ 13,435.70
Average \$	12,843.67	\$ 14,823.18
Maximum \$	14,475.00	\$ 15,956.91



Fiscal Year 2023 Budget Request

March 1, 2022

Department: General Administration

Account Title: User License Expense

Department Number: 21111

Account Number: 60315

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$232,821	\$227,000	\$234,720	\$270,593	\$269,600

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$ 327,038.59	\$ 327,038.59		\$56,445.59

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Reflects increases in existing fees and software and addition of new software as listed below.

	Unit	Unit Price	Subtotal
Existing Software & Licenses ¹	1 \$	291,184.59 \$	291,184.59
⁴ Maintenance/Hardware			\$ 291,184.59

New software proposed includes:

Archive Social	1 \$	5,860.00 \$	5,860.00
Microsoft 365	1 \$	12,000.00 \$	12,000.00
Power DMS ²	1 \$	3,994.00 \$	3,994.00
Treeno ³	1 \$	5,500.00 \$	5,500.00
Any Connect	1 \$	500.00 \$	500.00
Civic Plus Website Upgrade	1 \$	5,000.00 \$	5,000.00
ESRI added ARCGIS Urban License (Planning/GIS)	1 \$	3,000.00 \$	3,000.00
		\$	35,854.00

¹Includes \$36,151 in increased license fees

²Moved from 21146 (Police)

³Scanning Software for document archiving

⁴No longer needed

Acronis	\$3,300.00	backup Software
Acronis Cloud Storage	\$15,000.00	Backup to Cloud
Adobe All apps	\$1,967.00	
Adobe DC Pro Subscription	\$1,384.00	
Aplus.net	\$58.00	Domain name registration
Baracuda Webfilter	\$1,632.00	Webfiltering
Barracuda Essentials	\$13,500.00	Archive and Email Security
Beyond Trust	\$1,202.87	Remote support for IT staff
Botnet Filter	\$87.50	
C-Cure	\$500.00	Door Lock Software
Cisco Firewall Support	\$1,065.00	
Cisco Smartnets	\$1,721.00	Switch Smartnets
Citrix	\$6,655.22	Subscription Advantage
Citrix Share File	\$7,200.00	Secure File Sharing
Civic Plus	\$2,900.00	Web Site Hosting and Tools
Civic Plus Website		
Digi Cert Certificate	\$1,500.00	Websites Certificates
ESRI Maintenance	\$25,000.00	GIS Software
Exacq	\$500.00	Video Software
Granicus	\$16,000.00	
Last Pass	\$225.00	Password Manager
Meraki Wireless	\$4,200.00	Meraki Subscription
Microsoft EMS	\$2,700.00	Two factor Authentication
Microsoft Planner	\$880.00	Planner Application
Microsoft Teams	\$1,080.00	Teams Application
Monday.com	\$650.00	PW task Manager
Munis	\$82,300.00	All Munis Moduals
Munis GUI Support	\$1,650.00	GUI Support
Munis OSDBA Contract	\$18,000.00	Support for Munis
Munis Vshell	\$1,650.00	Single sign on
MX Archiver	\$300.00	Zultys Archiver
Quick Books	\$480.00	
Scale maint	\$22,500.00	Support and replacement
SQL Software assurance	\$3,384.00	Munis, Treatment Plant SQL
Treeno	\$5,500.00	Document Archiving
Trend Micro	\$5,087.00	Virus protection
Tyler Pace	\$4,000.00	
Vision Web Hosting	\$3,554.00	
Vision CAMA	\$10,144.00	Vision Maintenance, Hosting, and Commitment Services
Vision GIS	\$878.00	
Wasabi	\$3,500.00	Cloud Storage for backups
Welpac	\$200.00	Welfare Software
Zoom	\$9,250.00	Zoom Virtual Meeting Licenses
Zultys Subscription	\$7,900.00	Phone System Support & Software
Existing License Total	\$291,184.59	

Hardware

Critical Care		Hardware and Maint for most equipment - no longer needed
Formax		Folder maint. - no longer needed
Old San Warentee		Backup SAN Support - no longer needed
Existing Hardware Total	\$0.00	\$0.00

New Software

Archive Social	\$5,860.00	Social Media Archiving
MS365 ands Security E3	\$12,000.00	Microsoft 365 Security
Civic Plus Services	\$5,000.00	Website Refresh
PowerDMS	\$3,994.00	From PD - Internal training record and cert. software
Treeno	\$5,500.00	Document Archiving
Any Connect	\$500.00	
ESRI ARCGIS Urban License	\$3,000.00	Planning/GIS Developent visualization tool
New Software Total	\$0.00	\$35,854.00

Total **\$327,038.59**



Fiscal Year 2023 Budget Request

March 1, 2022

Department: General Administration

Account Title: Employee Assistance Program Ex

Department Number: 21111

Account Number: 60319

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$0	\$3,700	\$7,488	\$2,500	\$5,500

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$6,000.00	\$6,000.00		\$3,500.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

FY	Budget	Actual
2015 \$	5,500.00 \$	5,062.50
2016 \$	5,500.00 \$	5,062.50
2017 \$	5,063.00 \$	4,368.00
2018 \$	5,100.00 \$	3,120.00
2019	\$	3,744.00
2020 \$	3,744.00 \$	-
2021 \$	3,700.00 \$	7,488.00
2022 \$	2,500.00	



Fiscal Year 2023 Budget Request

March 1, 2022

Department: General Administration

Account Title: Advertising

Department Number: 21111

Account Number: 60320

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$46,215	\$42,025	\$29,058	\$30,000	\$38,000

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$ 44,525.00	\$ 39,000.00		\$9,000.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Advertising

Times Record/Mainely Media, LLC	28,452.00
Maine Today	12,600.00
Other	10,425.00
	51,477.00

Price increase reflects closure of Journal Tribune and use of Portland Press Herald.



Fiscal Year 2023 Budget Request

March 1, 2022

Department: General Administration

Account Title: UCC Expense

Department Number: 21111

Account Number: 60322

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$0	\$30	\$0	\$30	\$0

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$30.00	\$30.00		\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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City uses UCC process to assist in collections for personal property tax collections



Fiscal Year 2023 Budget Request

March 1, 2022

Department: General Administration

Account Title: Postage/Shipping Expense

Department Number: 21111

Account Number: 60325

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$27,608	\$38,500	\$32,968	\$34,864	\$36,000

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$ 41,270.00	\$ 41,000.00		\$6,136.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Formax	\$	769.00
Bill Trust	\$	6,000.00
Fedex	\$	500.00
Postage Machine	\$	34,000.00
	\$	41,269.00



Fiscal Year 2023 Budget Request

March 1, 2022

Department: General Administration

Account Title: Workers Comp Insurance Exp

Department Number: 21111

Account Number: 60370

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$522,012	\$471,260	\$449,987	\$573,958	\$487,000

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$551,000	\$564,775		(\$9,183)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

<i>FY History</i>	<i>Expense</i>
2013 \$	519,651.10
2014 \$	530,443.73
2015 \$	409,749.00
2016 \$	450,921.93
2017 \$	448,262.90
2018 \$	443,450.48
2019 \$	455,157.56
2020 \$	522,011.00
2021 \$	449,987.00
Average \$	469,959.41
Median \$	450,921.93
Max \$	530,443.73



Fiscal Year 2023 Budget Request

March 1, 2022

Department: General Administration

Account Title: General Insurance Expense

Department Number: 21111

Account Number: 60371

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$32,069	\$27,618	\$27,913	\$28,084	\$23,887

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$24,750.00	\$24,750.00		\$ (3,334)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Pole Attachment Bond	\$	750.00
General Liability	\$	24,000.00

Expect a moderate increase for FY2022

<i>Fiscal Year</i>		<i>Budget</i>		<i>Actual</i>	<i>Pct Change</i>
2012	\$	14,750.00	\$	18,048.00	
2013	\$	18,771.00	\$	18,055.00	0.04%
2014	\$	20,200.00	\$	20,399.00	12.98%
2015	\$	19,700.00	\$	24,423.00	19.73%
2016	\$	26,300.00	\$	27,834.75	13.97%
2017	\$	29,240.00	\$	28,563.75	2.62%
2018	\$	29,999.00	\$	29,423.75	3.01%
2019	\$	28,500.00	\$	30,841.00	4.82%
2020	\$	32,153.00	\$	32,069.00	3.98%
2021	\$	27,618.00	\$	27,913.00	-12.96%



Fiscal Year 2023 Budget Request

March 1, 2022

Department: General Administration

Account Title: Vehicle Insurance Expense

Department Number: 21111

Account Number: 60372

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$80,359	\$70,600	\$70,710	\$72,442	\$72,400

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$ 72,830.00	\$ 72,830.00		\$388

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Business Auto	\$ 72,830.83
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Expect a 3% increase, depending if we remain under the rate stabiliation

New vehicles and claims will affect increase

	<i>Fiscal Year</i>		<i>Budget</i>		<i>Actual</i>		<i>Pct Change</i>
	2012	\$	51,500.00	\$	46,668.00		
	2013	\$	51,500.00	\$	54,295.00		16%
	2014	\$	62,000.00	\$	64,061.50		18%
	2015	\$	70,000.00	\$	63,730.00		-1%
	2016	\$	70,100.00	\$	68,518.50		8%
	2017	\$	71,200.00	\$	80,051.00		17%
	2018	\$	83,000.00	\$	76,165.50		-5%
	2019	\$	80,000.00	\$	82,081.00		8%
	2020	\$	85,050.00	\$	80,359.00		-2%
	2021	\$	72,441.92	\$	70,198.28		-13%



Fiscal Year 2023 Budget Request

March 1, 2022

Department: General Administration

Account Title: Building/Boiler Insurance Exp

Department Number: 21111

Account Number: 60373

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$49,891	\$46,000	\$42,595	\$43,639	\$49,223

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$ 43,875.00	\$ 43,875.00		\$236

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Commercial Property	\$	43,873.10
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<i>Fiscal Year</i>		<i>Budget</i>		<i>Actual</i>	<i>Pct Change</i>
2013	\$	40,750.00	\$	35,985.00	
2014	\$	41,400.00	\$	43,087.00	19.7%
2015	\$	46,100.00	\$	41,641.28	-3.4%
2016	\$	39,600.00	\$	39,523.00	-5.1%
2017	\$	41,100.00	\$	41,029.00	3.8%
2018	\$	41,630.00	\$	41,310.00	0.7%
2019	\$	41,500.00	\$	41,387.00	0.2%
2020	\$	43,456.00	\$	49,891.00	20.5%
2021	\$	46,000.00	\$	42,595.24	-14.6%



Fiscal Year 2023 Budget Request

March 1, 2022

Department: General Administration

Account Title: Surety Bonds Expense

Department Number: 21111

Account Number: 60377

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$847	\$743	\$800	\$688	\$680

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$ 875.00	\$ 875.00		\$187.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Bonding for: Renewal

Jim Bennett	City Manager/Treasurer	\$	175.00
Brian S. Phinney	COO	\$	175.00
Nichole Wood	Finance Director	\$	175.00
Gerry Matherne	Deputy Fin. Dir.	\$	125.00
Kristy Cyr	Tax Collector	\$	225.00
		\$	875.00



Fiscal Year 2023 Budget Request

March 1, 2022

Department: General Administration

Account Title: Public Official Liab Insur Exp

Department Number: 21111

Account Number: 60379

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$35,279	\$36,337	\$34,712	\$35,562	\$34,495

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$ 32,495.00	\$32,495.00		(\$3,067.44)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Emp. Practices Liab	\$	21,379.00
Public Official	\$	11,116.00

P&C insurance says between 2-3% increase this year, budgeting 3%

<i>Fiscal Year</i>		<i>Budget</i>		<i>Actual</i>	<i>Pct Change</i>
2013	\$	16,300.00	\$	17,610.00	
2014	\$	20,250.00	\$	19,468.00	10.6%
2015	\$	20,900.00	\$	30,977.00	59.1%
2016	\$	34,100.00	\$	31,626.00	2.1%
2017	\$	32,891.00	\$	31,129.00	-1.6%
2018	\$	32,300.00	\$	30,714.00	-1.3%
2019	\$	32,000.00	\$	31,637.00	3.0%
2020	\$	33,219.00	\$	35,279.00	11.5%
2021	\$	36,337.00	\$	34,712.00	-1.6%

Each year we go out to bid to multiple carriers through our current agent, we should also check with Maine Municipal Assoc



Fiscal Year 2023 Budget Request

March 1, 2022

Department: General Administration

Account Title: Police Prof Liab Insur Exp

Department Number: 21111

Account Number: 60380

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$28,293	\$30,172	\$25,398	\$30,172	\$29,550

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$31,000.00	\$31,000.00		\$828.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Law Enforcement \$ 31,000.00

<i>Fiscal Year</i>		<i>Budget</i>		<i>Actual</i>	<i>Pct Change</i>
2012	\$	11,500.00	\$	14,560.80	
2013	\$	10,965.00	\$	11,881.00	-18.4%
2014	\$	13,700.00	\$	70,086.00	489.9%
2015	\$	67,000.00	\$	63,501.47	-9.4%
2016	\$	67,400.00	\$	60,218.00	-5.2%
2017	\$	62,627.00	\$	48,382.00	-19.7%
2018	\$	50,000.00	\$	31,478.00	-34.9%
2019	\$	30,000.00	\$	28,346.00	-9.9%
2020	\$	28,346.00	\$	29,293.00	3.3%
2021	\$	30,172.00	\$	25,398.00	-13.3%



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: General Administration

Account Title: Insurance Deductibles

Department Number: 21111

Account Number: 60383

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$0	\$9,000	\$1,625	\$9,000	\$2,500

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$9,000.00	\$9,000.00		\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Contingency to cover deductibles on claims



Fiscal Year 2023 Budget Request

March 1, 2022

Department: General Administration

Account Title: Phone/Celular/Paging Exp

Department Number: 21111

Account Number: 60402

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$19,536	\$22,000	\$18,788	\$22,050	\$19,800

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$22,000	\$22,000		(\$50)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

	No	Rate	Subtotal
GWI phone lines		\$	7,560.17
Verizon Wireless		\$	14,400.00
Cell Phone Reimbursement	4 \$	35.00 \$	140.00
		\$	<u>22,100.17</u>

<i>Fiscal Year</i>	<i>Budget</i>	<i>Actual</i>	<i>Pct Change</i>
2012 \$	19,000.00 \$	21,813.13	
2013 \$	23,000.00 \$	24,092.52	10.4%
2014 \$	23,000.00 \$	23,932.52	-0.7%
2015 \$	23,000.00 \$	20,527.61	-14.2%
2016 \$	24,000.00 \$	19,098.36	-7.0%
2017 \$	22,140.00 \$	18,389.99	-3.7%
2018 \$	23,791.00 \$	20,553.41	11.8%
2019 \$	22,000.00 \$	20,807.59	1.2%



Fiscal Year 2023 Budget Request

March 1, 2022

Department: General Administration

Account Title: Fiber/Internet Expense

Department Number: 21111

Account Number: 60406

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$28,286	\$28,320	\$25,929	\$28,320	\$28,000

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$28,320	\$28,320		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Fiber and internet service expense

<i>Months</i>		<i>Rate/Month</i>		<i>Total</i>
12	\$	2,360.00	\$	28,320.00



Fiscal Year 2023 Budget Request

March 1, 2022

Department: General Administration

Account Title: Admin/Office Supp/Eqt Non-Cap

Department Number: 21111

Account Number: 60500

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$3,217	\$3,800	\$3,838	\$3,500	\$4,000

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$3,800	\$3,800		\$300

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

City Hall copy paper, state pricing through WB Mason currently

		<i>Budget</i>		<i>Actual</i>
2013	\$	5,000.00	\$	2,649.78
2014	\$	3,000.00	\$	2,045.31
2015	\$	3,000.00	\$	5,547.39
2016	\$	4,000.00	\$	4,816.29
2017	\$	4,000.00	\$	3,950.45
2018	\$	3,750.00	\$	4,054.11
2019	\$	4,000.00	\$	3,189.77
2020	\$	4,000.00	\$	3,216.00
2021	\$	3,800.00	\$	3,838.00

Average	\$	3,700.79
Median	\$	3,838.00
Maximum	\$	5,547.39



Fiscal Year 2023 Budget Request

March 1, 2022

Department: General Administration

Account Title: Operating Supp/Eqt Non-Cap

Department Number: 21111

Account Number: 60501

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$2,917	-\$1,700	\$5,761	\$3,300	\$5,800

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$6,000	\$5,000		\$1,700

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Employee employment screening and testing. Anticipated ongoing expense to fill vacant positions and departures

		<i>Budget</i>		<i>Actual</i>
2013	\$	4,000.00	\$	2,600.65
2014	\$	4,000.00	\$	3,608.39
2015	\$	3,000.00	\$	3,482.15
2016	\$	3,000.00	\$	3,250.13
2017	\$	3,200.00	\$	2,456.00
2018	\$	3,000.00	\$	4,501.40
2019	\$	3,000.00	\$	3,038.65
2020	\$	3,500.00	\$	2,916.75
2021			\$	7,460.90
Average	\$	3,337.50	\$	3,701.67
Median	\$	3,000.00	\$	3,250.13
Maximum	\$	4,000.00	\$	4,501.40



Fiscal Year 2023 Budget Request

March 1, 2022

Department: General Administration

Account Title: Printing & Copying Expense

Department Number: 21111

Account Number: 60502

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$17,983	\$18,000	\$16,277	\$18,000	\$17,000

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$ 18,000.00	\$ 18,000.00		\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Bill Trust	\$ 4,152.42
	\$ 4,152.42
Tyler Forms and Check Stock	\$ 1,900.00
Specialized Purchasing	\$ 8,525.00
Envelope, Employee Permits, and other Printing	\$ 1,700.00
Invoice Cloud	\$ 1,800.00
	\$ 18,077.42



Fiscal Year 2023 Budget Request

March 1, 2022

Department: General Administration

Account Title: Personnel Reserve

Department Number: 21111

Account Number: 60795

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$282,423	\$290,626	\$292,169	\$416,277	\$416,000

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$301,382.00	\$301,382.00		(\$114,895.03)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

	<u>FY2023 Est</u>
VBB	\$40,000.00
Fire Dept Retirements	\$0.00
Longevity Payments	\$15,410.00
Police & PWD Retirements	\$100,000.00
Benefit Contingency (Change in Personnel)	\$35,000.00
Non-Union Raises	\$110,972.00 Merit Only
Market adjustment	\$0.00
	\$301,382.00



Fiscal Year 2023 Budget Request

March 1, 2022

Department: General Administration

Account Title: Miscellaneous Expense

Department Number: 21111

Account Number: 60797

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$91,118	\$70,500	\$77,368	\$23,500	\$43,016

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$50,000	\$30,000		\$6,500

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Contingency for expenses not categorized elsewhere and unexpected expenses.

Examples of prior year expenses include FEMA Mapping consultant, etc.

Contingent Misc. Expenses	\$ 45,000.00
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New expense for 2022 includes:

FAA lighting on stack periodic repair (contingency)	\$ 5,000.00
	\$ 50,000.00

<u>FY History</u>		<u>Expense</u>
2013	\$	7,570.86
2014	\$	5,624.40
2015	\$	11,997.16
2016	\$	12,857.74
2017	\$	20,301.98
2018	\$	38,555.37
2019	\$	61,549.86
2020	\$	91,117.70 Covid w/ reimbursement
2021	\$	77,368.37 Covid influence
Average	\$	36,327.05
Median	\$	12,857.74



Fiscal Year 2023 Budget Request

March 1, 2022

Department: General Administration

Account Title: Contingency

Department Number: 21111

Account Number: 60798

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$0	\$500,000	\$192,714	\$455,508	\$0

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$250,000	\$250,000		(\$205,508)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: General Administration

Account Title: Transfer Out to Other Funds

Department Number: 21111

Account Number: 60799

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$50,000	\$50,000	\$50,000	\$50,000	\$50,000

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$50,000	\$50,000		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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River Patrol Fees	credit 31102 40801	mooring fees	\$	15,000.00
Airport Subsidy	credit 31132 40801	airport operations	\$	35,000.00
			\$	50,000.00

City of Biddeford, Maine

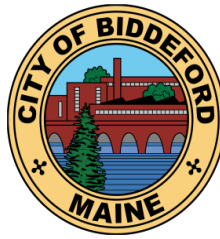
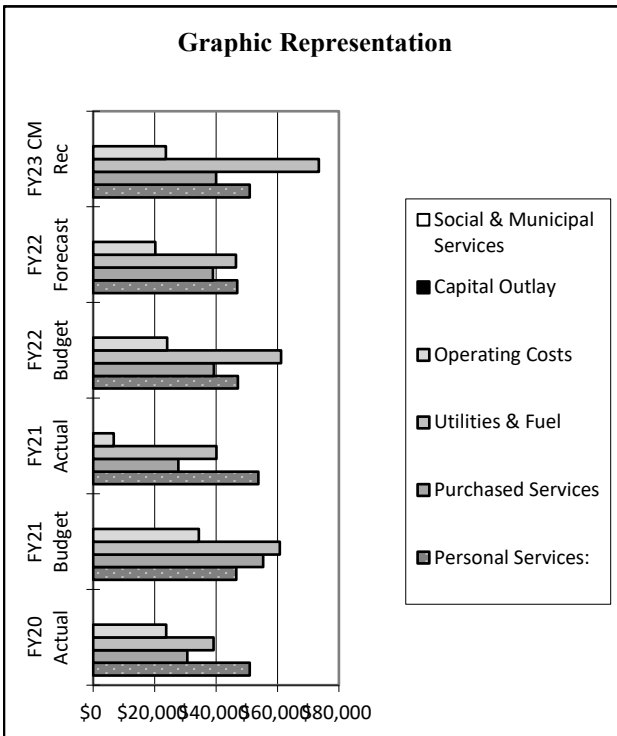
Fiscal Year 2023

Budget: City Hall Building Exp

Account Number: 21121

						FY23	
	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD	Dept Head	Manager's Rec
Personnel Services:	\$50,921	\$46,636	\$53,793	\$47,104	\$22,816	\$50,963	\$50,413
Purchased Services	\$30,685	\$55,296	\$27,704	\$39,287	\$13,971	\$40,000	\$40,000
Utilities & Fuel	\$39,160	\$60,770	\$40,117	\$61,133	\$16,526	\$73,439	\$76,939
Operating Costs	\$23,761	\$34,450	\$6,674	\$24,050	\$3,056	\$23,650	\$23,650
Capital Outlay	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Social & Municipal Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTALS:	\$144,526	\$197,152	\$128,288	\$171,574	\$56,368	\$188,053	\$191,003

Graphic Representation

**FRINGE BENEFIT IMPACT (Estimated):**

FICA	\$3,921
Workers Comp	\$1,686
Health Insurance	\$8,438
Retirement	\$1,493
Unemployment	\$40
Other Insurance	\$947
Total Fringe Benefit Impact	\$16,525
# of Full Time Employees	1.00

	FY22 Budget	FY23 Manager's Rec	Dollar Change	Percentage Change
Personal Services:	\$47,104	\$50,413	\$3,309	7.0%
Purchased Services	\$39,287	\$40,000	\$713	1.8%
Utilities & Fuel	\$61,133	\$76,939	\$15,807	25.9%
Operating Costs	\$24,050	\$23,650	-\$400	-1.7%
Capital Outlay	\$0	\$0	\$0	N/A
Social & Municipal Services	\$0	\$0	\$0	N/A
TOTALS:	\$171,574	\$191,003	\$19,429	11.3%

Personnel Services

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
60105	F-T Employee Wage Exp	\$46,982	\$44,036	\$48,539	\$44,704	\$22,767	\$47,763	\$47,763
60111	Overtime Wage Expense	\$3,939	\$2,500	\$5,254	\$2,300	\$49	\$3,200	\$2,300
60129	Insurance Buyout Pay	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60201	FICA/Medicare-ER Share Exp	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60203	457 Plan-Employer Share Exp	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60210	HPHC Ins Employer Share Ex	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60212	S-T Disability ER Share Exp	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60216	Delta Dental ER Share	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60217	RHSA Plan ER Share	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60230	Clothing/Uniforms Expense	\$0	\$100	\$0	\$100	\$0	\$0	\$350
60252	Travel/Mileage Expense	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Totals		\$50,921	\$46,636	\$53,793	\$47,104	\$22,816	\$50,963	\$50,413

Purchased Services

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
60310	Service Contracts Expense	\$30,685	\$55,296	\$27,704	\$39,287	\$13,971	\$40,000	\$40,000
Totals		\$30,685	\$55,296	\$27,704	\$39,287	\$13,971	\$40,000	\$40,000

Utilities & Fuel

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
60400	Electricity Expense	\$19,605	\$36,000	\$18,217	\$36,000	\$10,740	\$44,762	\$44,762
60401	Water Expense	\$1,550	\$1,450	\$1,435	\$1,813	\$1,656	\$5,438	\$5,438
60404	Sewer User Fee Expense	\$1,773	\$2,300	\$2,491	\$2,300	\$1,270	\$4,150	\$4,150
60405	Heating Fuel Expense	\$16,232	\$21,000	\$17,974	\$21,000	\$2,773	\$19,000	\$22,500
60411	Gasoline Expense	\$0	\$20	\$0	\$20	\$87	\$90	\$90
Totals		\$39,160	\$60,770	\$40,117	\$61,133	\$16,526	\$73,439	\$76,939

Other Operating Costs

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
60450	Building Repair/Maint Exp	\$23,370	\$30,000	\$5,199	\$20,000	\$1,029	\$17,700	\$17,700
60452	Operating Equip Repair Exp	\$0	\$200	\$0	\$200	\$0	\$200	\$200
60453	Vehicle Repair/Tires/Oil Exp	\$0	\$50	\$0	\$50	\$0	\$50	\$50
60501	Operating Supp/Eqt Non-Cap	\$121	\$2,200	\$423	\$1,800	\$823	\$2,000	\$2,000
60509	Cleaning Supplies Expense	\$270	\$2,000	\$1,052	\$2,000	\$1,203	\$3,700	\$3,700
Totals		\$23,761	\$34,450	\$6,674	\$24,050	\$3,056	\$23,650	\$23,650

Capital Outlay

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0

Social & Municipal Services

Account Number	Description	FY20	FY21	FY21	FY22	FY22	FY23	
		Actual	Budget	Actual	Budget	YTD 12/31/21	Dept Head	Mgr's Rec

City of Biddeford, Maine**Department Personnel Budget****Fiscal Year 2023**

Revised 3/1/2022

DEPARTMENT: 21121 City Hall Building Exp

Classification	EMP #	FTE	Annual Total	Requested	City Manager Recommended	Last Name	First Name	Object
ROVING MAINTENANCE WORKER	10335	1.00	\$47,580	\$47,763	\$47,763	LAROSE	RENALD	60105
TOTAL BUDGETED POSITIONS		1.00	\$47,580	\$47,763	\$47,763			

Notes:



Fiscal Year 2023 Budget Request

March 1, 2022

Department: City Hall Building Exp

Account Title: F-T Employee Wage Exp

Department Number: 21121

Account Number: 60105

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$46,982	\$44,036	\$48,539	\$44,704	\$45,534

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$47,763	\$47,763		\$3,059

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Fiscal Year 2023 Budget Request

March 1, 2022

Department: City Hall Building Exp

Account Title: Overtime Wage Expense

Department Number: 21121

Account Number: 60111

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$3,939	\$2,500	\$5,254	\$2,300	\$1,400

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$3,200	\$2,300		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

General OT for building services. FY23 includes Winterfest support.

	FY Actual	
FY2014	\$ 2,800.50	
FY2015	\$ 2,249.08	
FY2016	\$ 1,952.73	
FY2017	\$ 1,849.72	
FY2018	\$ 3,747.14	
FY2019	\$ 4,062.00	
FY2020	\$ 3,938.59	
FY2021	\$ 5,253.65	
Average	\$ 3,231.68	
Median	\$ 3,273.82	
Max	\$ 5,253.65	



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: City Hall Building Exp

Account Title: Clothing/Uniforms Expense

Department Number: 21121

Account Number: 60230

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$0	\$100	\$0	\$100	\$0

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$0	\$350		\$250

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Funds for maintenance clothing
Reimbursement for safety boots, other clothing



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: City Hall Building Exp

Account Title: Travel/Mileage Expense

Department Number: 21121

Account Number: 60252

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$0	\$0	\$0	\$0	\$0

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$0	\$0		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

No use of personal vehicle



Fiscal Year 2023 Budget Request

March 1, 2022

Department: City Hall Building Exp

Account Title: Service Contracts Expense

Department Number: 21121

Account Number: 60310

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$30,685	\$55,296	\$27,704	\$39,287	\$39,000

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$40,000	\$40,000		\$713

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

CascoBay Cleaning	\$	28,000.00
Eastern Fire (sprinklers)	\$	400.00
Ehrlich Pest Control (bed bug assessment)	\$	600.00
L.W. Bills Co (panic alarms)	\$	1,485.00
Minuteman Security (security alarm)	\$	940.00
Modern Pest Svcs (bldg spraying)	\$	1,440.00
Norris, Inc (fire alarms and service calls)	\$	1,800.00
Thyssenkrupp Elevator (elevator and svc calls)	\$	4,000.00
State of Maine (elevator certification)	\$	70.00
Linwood R Davis (extinguishers)	\$	552.00
	\$	39,287.00



Fiscal Year 2023 Budget Request

March 1, 2022

Department: City Hall Building Exp

Account Title: Electricity Expense

Department Number: 21121

Account Number: 60400

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$19,605	\$36,000	\$18,217	\$36,000	\$22,000

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$ 44,761.90	\$44,762		\$8,762

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Central Maine Power	\$	29,333.33	75% increase
Constellation New Energy	\$	15,428.57	
	\$	44,761.90	

Expected FY23 increase covered by gap from historic budget to actual
New electric vehicle charging station (will have revenues as well)



Fiscal Year 2023 Budget Request

March 1, 2022

Department: City Hall Building Exp

Account Title: Water Expense

Department Number: 21121

Account Number: 60401

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$1,550	\$1,450	\$1,435	\$1,813	\$2,635

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$ 5,437.50	\$5,438		\$3,625

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Ready-Refreh	\$ 3,625.00	(moved from Department requests)
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Maine Water: FY23 Increase in rates

FY2014	\$ 1,201.61
FY2015	\$ 1,288.36
FY2016	\$ 1,088.67
FY2017	\$ 1,097.98
FY2018	\$ 1,458.65
FY2019	\$ 1,452.06
FY2020	\$ 1,549.69
FY2021	\$ 1,435.49

Average	\$ 1,398.77
Median	\$ 1,452.06
Max	\$ 1,549.69

FY23 increase 25%	\$ 1,812.50
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	\$ 5,437.50
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Fiscal Year 2023 Budget Request

March 1, 2022

Department: City Hall Building Exp

Account Title: Sewer User Fee Expense

Department Number: 21121

Account Number: 60404

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$1,773	\$2,300	\$2,491	\$2,300	\$3,800

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$4,150	\$4,150		\$1,850

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Sewer increase for FY23

FY2014	\$	1,126.90
FY2015	\$	1,352.20
FY2016	\$	1,402.85
FY2017	\$	1,518.80
FY2018	\$	2,027.71
FY2019	\$	2,246.35
Average	\$	1,612.47
Median	\$	1,460.83
Max	\$	2,246.35



Fiscal Year 2023 Budget Request

March 1, 2022

Department: City Hall Building Exp

Account Title: Heating Fuel Expense

Department Number: 21121

Account Number: 60405

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$16,232	\$21,000	\$17,974	\$21,000	\$18,000

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$19,000	\$22,500		\$1,500

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Contngency for building fuel (natural gas). City Theatre connected to service line.
Annual use depends on price and severity of winter. Price expected to increase only slightly.

FY2014	\$	17,902.06
FY2015	\$	25,224.94
FY2016	\$	16,580.21
FY2017	\$	20,536.23
FY2018	\$	21,574.29
FY2019	\$	20,646.49
FY2020	\$	16,232.02
FY2021	\$	17,974.02

Average	\$	19,583.78
Median	\$	19,255.13
Max	\$	25,224.94



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: City Hall Building Exp

Account Title: Gasoline Expense

Department Number: 21121

Account Number: 60411

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$0	\$20	\$0	\$20	\$90

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$90	\$90		\$70

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Fuel for small engines (mower, weedwacker, snowblower)
Facility now has snowblower and mower



Fiscal Year 2023 Budget Request

March 1, 2022

Department: City Hall Building Exp

Account Title: Building Repair/Maint Exp

Department Number: 21121

Account Number: 60450

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$23,370	\$30,000	\$5,199	\$20,000	\$16,000

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$17,700	\$17,700		(\$2,300)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Contingency for building repairs. Excludes bond proceeds work.

Plumbing repairs	\$	7,500.00
Electrical repairs	\$	4,000.00
Misc. repairs and replacements	\$	5,000.00
Roof repairs	\$	500.00
Flooring repairs	\$	200.00
Masonry repairs	\$	500.00
	\$	17,700.00

FY2014	\$	36,380.20
FY2015	\$	46,059.63
FY2016	\$	39,526.36
FY2017	\$	33,950.18
FY2018	\$	22,783.70
FY2019	\$	28,568.51
Average	\$	34,544.76
Median	\$	35,165.19
Max	\$	46,059.63

Expected building improvements from bond proceeds cover tower, sprinkler, windows.



Fiscal Year 2023 Budget Request

March 1, 2022

Department: City Hall Building Exp

Account Title: Operating Equip Repair Exp

Department Number: 21121

Account Number: 60452

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$0	\$200	\$0	\$200	\$260

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$200	\$200		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Contingency for operating equipment repairs

Misc. repairs	\$	200.00
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	\$	200.00
FY2014	\$	362.25
FY2015	\$	385.75
FY2016	\$	1,458.67
FY2017	\$	-
FY2018	\$	-
FY2019	\$	-
Average	\$	367.78
Median	\$	181.13
Max	\$	1,458.67



Fiscal Year 2023 Budget Request

March 1, 2022

Department: City Hall Building Exp

Account Title: Vehicle Repair/Tires/Oil Exp

Department Number: 21121

Account Number: 60453

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$0	\$50	\$0	\$50	\$25

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$50	\$50		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Contingency for repairs and service to small engines and tools through DPW

FY23 - Facility now has a mower, weedwhacker, and snowblower

FY2014	\$	23.22
FY2015	\$	24.91
FY2016	\$	67.71
FY2017	\$	43.92
FY2018	\$	81.45
FY2019	\$	51.57
FY2020	\$	-
FY2021	\$	-
Average	\$	36.60
Median	\$	47.75
Max	\$	81.45



Fiscal Year 2023 Budget Request

March 1, 2022

Department: City Hall Building Exp

Account Title: Operating Supp/Eqt Non-Cap

Department Number: 21121

Account Number: 60501

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$121	\$2,200	\$423	\$1,800	\$1,300

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$2,000	\$2,000		\$200

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Contingency for operating supplies and non-capital equipment
FY23 back to normal - no Covid offsets

Paper products	\$ 1,007.00
Ice melt	\$ 550.00
Hand tools	\$ 175.00
Light bulbs	\$ 200.00
Miscellaneous equipment	\$ 275.00
	\$ 2,207.00

FY2014	\$ 1,287.48
FY2015	\$ 3,894.07
FY2016	\$ 3,452.97
FY2017	\$ 2,315.45
FY2018	\$ 1,914.00
FY2019	\$ 2,027.79
FY2020	\$ 121.12
FY2021	\$ 422.82
Average	\$ 1,929.46
Median	\$ 2,171.62
Max	\$ 3,894.07



Fiscal Year 2023 Budget Request

March 1, 2022

Department: City Hall Building Exp

Account Title: Cleaning Supplies Expense

Department Number: 21121

Account Number: 60509

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$270	\$2,000	\$1,052	\$2,000	\$2,600

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$3,700	\$3,700		\$1,700

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Contingency for cleaning supplies - increase in unit prices
FY23 price increases seen in FY22

	Units		Unit Price	Total
Aerosol Disinfectant Spray	2	\$	88.87	\$ 177.74
Tissues	2	\$	26.78	\$ 53.56
Paper towels	30	\$	33.01	\$ 990.30
Toilet paper	30	\$	43.20	\$ 1,296.00
Plastic trash bags	19	\$	28.29	\$ 537.51
Disinfectant				\$ 125.00
Neutral floor cleaner				\$ 150.00
Heavy Duty Cleaner				\$ 175.00
Glass Cleaner				\$ 80.00
Wet Mops, Dry Mops				\$ 130.00
Brooms, plungers wet floor signs waste baskets				\$ 225.00
				\$ 3,708.81

FY2014	\$	901.60
FY2015	\$	2,258.10
FY2016	\$	3,147.19
FY2017	\$	2,662.29
FY2018	\$	1,428.08
FY2019	\$	845.57
FY2020	\$	270.00
FY2021	\$	1,052.00
Average	\$	1,570.60
Median	\$	1,240.04
Max	\$	3,147.19

City of Biddeford, Maine

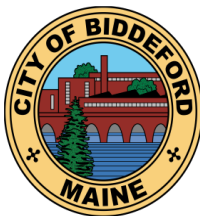
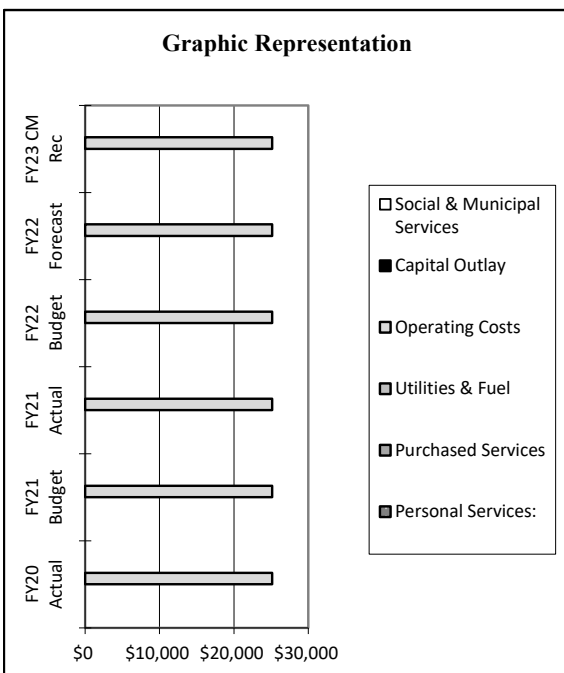
Fiscal Year 2023

Budget: Private Schools

Account Number: 21122

	FY23					
	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD	
						Dept Head Manager's Rec
Personnel Services:	\$0	\$0	\$0	\$0	\$0	\$0 \$0
Purchased Services	\$0	\$0	\$0	\$0	\$0	\$0 \$0
Utilities & Fuel	\$0	\$0	\$0	\$0	\$0	\$0 \$0
Operating Costs	\$25,136	\$25,136	\$25,136	\$25,136	\$25,136	\$25,136 \$25,136
Capital Outlay	\$0	\$0	\$0	\$0	\$0	\$0 \$0
Social & Municipal Services	\$0	\$0	\$0	\$0	\$0	\$0 \$0
TOTALS:	\$25,136	\$25,136	\$25,136	\$25,136	\$25,136	\$25,136 \$25,136

Graphic Representation

**FRINGE BENEFIT IMPACT (Estimated):**

FICA	\$0
Workers Comp	\$0
Health Insurance	\$0
Retirement	\$0
Unemployment	\$0
Other Insurance	\$0
Total Fringe Benefit Impact	\$0
# of Full Time Employees	0.00

	FY22 Budget	FY23 Manager's Rec	Dollar Change	Percentage Change
Personal Services:	\$0	\$0	\$0	N/A
Purchased Services	\$0	\$0	\$0	N/A
Utilities & Fuel	\$0	\$0	\$0	N/A
Operating Costs	\$25,136	\$25,136	\$0	0.0%
Capital Outlay	\$0	\$0	\$0	N/A
Social & Municipal Services	\$0	\$0	\$0	N/A
TOTALS:	\$25,136	\$25,136	\$0	0.0%

Personnel Services

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0

Purchased Services

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0

Utilities & Fuel

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0

Other Operating Costs

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
60799	Transfer Out to Other Funds	\$25,136	\$25,136	\$25,136	\$25,136	\$25,136	\$25,136	\$25,136
Totals		\$25,136	\$25,136	\$25,136	\$25,136	\$25,136	\$25,136	\$25,136

Capital Outlay

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23 Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0

Social & Municipal Services

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23 Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department:

Private Schools

Account Title: Transfer Out to Other Funds

Department Number:

21122

Account Number:

60799

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$25,136	\$25,136	\$25,136	\$25,136	\$25,136

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$25,136.00	\$25,136.00		\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

St. James School public subsidy

City of Biddeford, Maine

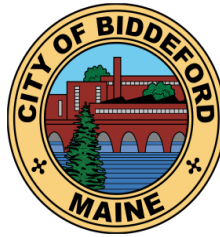
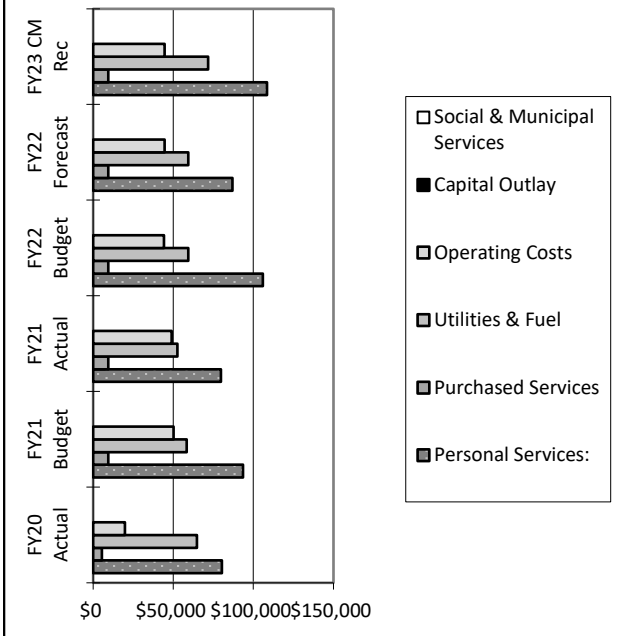
Fiscal Year 2023

Budget: Community Center

Account Number: 21123

						FY23	
	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD	Dept Head	Manager's Rec
Personnel Services:	\$80,427	\$93,604	\$79,782	\$105,835	\$40,276	\$108,488	\$108,488
Purchased Services	\$5,416	\$9,425	\$9,465	\$9,425	\$4,599	\$9,425	\$9,425
Utilities & Fuel	\$64,763	\$58,447	\$52,652	\$59,288	\$16,639	\$71,663	\$71,663
Operating Costs	\$19,791	\$50,275	\$48,937	\$44,162	\$13,202	\$44,597	\$44,597
Capital Outlay	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Social & Municipal Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTALS:	\$170,398	\$211,751	\$190,836	\$218,710	\$74,717	\$234,173	\$234,173

Graphic Representation

**FRINGE BENEFIT IMPACT (Estimated):**

FICA	\$8,621
Workers Comp	\$3,713
Health Insurance	\$18,648
Retirement	\$4,770
Unemployment	\$0
Other Insurance	\$1,114
Total Fringe Benefit Impact	\$36,866
# of Full Time Employees	2.43

	FY22 Budget	FY23 Manager's Rec	Dollar Change	Percentage Change
Personal Services:	\$105,835	\$108,488	\$2,653	2.5%
Purchased Services	\$9,425	\$9,425	\$0	0.0%
Utilities & Fuel	\$59,288	\$71,663	\$12,375	20.9%
Operating Costs	\$44,162	\$44,597	\$435	1.0%
Capital Outlay	\$0	\$0	\$0	N/A
Social & Municipal Services	\$0	\$0	\$0	N/A
TOTALS:	\$218,710	\$234,173	\$15,463	7.1%

Personnel Services

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
60102	Mid Mgmt Hrly Employee Wa	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60105	F-T Employee Wage Exp	\$40,748	\$40,592	\$41,586	\$41,196	\$20,815	\$44,010	\$44,010
60106	P-T Employee Wage Exp	\$37,051	\$49,762	\$36,876	\$62,189	\$18,901	\$63,528	\$63,528
60111	Overtime Wage Expense	\$1,312	\$2,300	\$204	\$1,500	\$544	\$0	\$0
60201	FICA/Medicare-ER Share Exp	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60202	MPERS-Employer Share Exp	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60203	457 Plan-Employer Share Exp	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60210	HPHC Ins Employer Share Ex	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60212	S-T Disability ER Share Exp	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60213	L-T Disability ER Share Exp	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60216	Delta Dental ER Share	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60217	RHSA Plan ER Share	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60230	Clothing/Uniforms Expense	\$412	\$450	\$460	\$450	\$0	\$450	\$450
60252	Travel/Mileage Expense	\$903	\$500	\$655	\$500	\$16	\$500	\$500
Totals		\$80,427	\$93,604	\$79,782	\$105,835	\$40,276	\$108,488	\$108,488

Purchased Services

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
60310	Service Contracts Expense	\$5,416	\$9,425	\$9,399	\$9,425	\$4,599	\$9,425	\$9,425
60330	Equipment Rent/Lease Exp	\$0	\$0	\$66	\$0	\$0	\$0	\$0
Totals		\$5,416	\$9,425	\$9,465	\$9,425	\$4,599	\$9,425	\$9,425

Utilities & Fuel

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
60400	Electricity Expense	\$12,623	\$16,000	\$14,092	\$15,500	\$6,175	\$27,125	\$27,125
60401	Water Expense	\$1,809	\$1,200	\$1,549	\$2,500	\$320	\$3,250	\$3,250
60402	Phone/Celular/Paging Exp	\$1,493	\$1,847	\$1,609	\$1,847	\$521	\$1,847	\$1,847
60404	Sewer User Fee Expense	\$5,997	\$5,900	\$4,245	\$6,000	\$471	\$6,000	\$6,000
60405	Heating Fuel Expense	\$42,842	\$33,500	\$31,156	\$33,441	\$9,151	\$33,441	\$33,441
Totals		\$64,763	\$58,447	\$52,652	\$59,288	\$16,639	\$71,663	\$71,663

Other Operating Costs

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
60450	Building Repair/Maint Exp	\$14,284	\$43,000	\$43,885	\$36,467	\$11,135	\$36,902	\$36,902
60454	Grounds Maint/Improve Exp	\$2,643	\$3,000	\$1,990	\$3,000	\$500	\$3,000	\$3,000
60500	Admin/Office Supp/Eqt Non-C	\$0	\$25	\$0	\$25	\$0	\$25	\$25
60501	Operating Supp/Eqt Non-Cap	\$248	\$1,000	\$913	\$1,000	\$99	\$1,000	\$1,000
60509	Cleaning Supplies Expense	\$2,617	\$3,250	\$2,149	\$3,670	\$1,468	\$3,670	\$3,670
Totals		\$19,791	\$50,275	\$48,937	\$44,162	\$13,202	\$44,597	\$44,597

Capital Outlay

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
60905	Community Center	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0

Social & Municipal Services

Account Number	Description	FY20	FY21	FY21	FY22	FY22	FY23	
		Actual	Budget	Actual	Budget	YTD 12/31/21	Dept Head	Mgr's Rec

City of Biddeford, Maine**Department Personnel Budget****Fiscal Year 2023**

DEPARTMENT: 21123 Community Center

Classification	EMP #	FTE	Annual Total	Requested	City Manager Recommended	Last Name	First Name	Object
ROVING MAINTENANCE WORKER	10002	1.00	43,841.51	44,010.13	44,010.13	LAPIERRE	GERARD	60105
CUSTODIAN	10756	0.73	25,213.76	25,310.74	25,310.74	ADAMS	CYNTHIA	60106
CUSTODIAN	10776	0.70	24,344.32	24,437.95	24,437.95	LECLERC	MICHAEL	60106
TOTAL BUDGETED POSITIONS		2.43	93,399.59	93,758.82	93,758.82			

Notes:



Fiscal Year 2023 Budget Request

March 1, 2022

Department: Community Center

Account Title: F-T Employee Wage Exp

Department Number: 21123

Account Number: 60105

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$40,748	\$40,592	\$41,586	\$41,196	\$41,629.80

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$44,010	\$44,010		\$2,814

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Fiscal Year 2023 Budget Request

March 1, 2022

Department: Community Center

Account Title: P-T Employee Wage Exp

Department Number: 21123

Account Number: 60106

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$37,051	\$49,762	\$36,876	\$62,189	\$43,122

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$63,528	\$63,528		\$1,339

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

	Rate	Hrs/Wk	Wks/Yr	SubTotal
Adams ¹	\$16.00	29	52.2 \$	24,221
LeClerc ²	\$16.00	28	52.2 \$	23,386
Vacant- Midday W-Sat	\$15.25	20	52.2 \$	15,921
			\$	63,528

¹-AM M-F Rotate Weekends

²-Evening M-F Rotate Weekends



Fiscal Year 2023 Budget Request

March 1, 2022

Department: Community Center

Account Title: Overtime Wage Expense

Department Number: 21123

Account Number: 60111

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$1,312	\$2,300	\$204	\$1,500	\$1,230

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$0	\$0		-\$1,500

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: Community Center

Account Title: Clothing/Uniforms Expense

Department Number: 21123

Account Number: 60230

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$412	\$450	\$460	\$450	\$450

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$450	\$450		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Staff Shirts	\$	450.00
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**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: Community Center

Account Title: Travel/Mileage Expense

Department Number: 21123

Account Number: 60252

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$903	\$500	\$655	\$500	\$500

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$500	\$500		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



Fiscal Year 2023 Budget Request

March 1, 2022

Department: Community Center

Account Title: Service Contracts Expense

Department Number: 21123

Account Number: 60310

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$5,416	\$9,425	\$9,399	\$9,425	\$9,425

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$9,425	\$9,425		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Thysenkrupp elevator	\$	5,395
Modern Pest 50 per month	\$	600
Fire Alarm Test	\$	350
Elevator License	\$	70
Boiler Licenses	\$	100
Fire Alarm Monitoring	\$	375
Sprinkler Testing	\$	525
Fuel Tank Inspection	\$	2,010
	\$	9,425



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: Community Center

Account Title: Equipment Rent/Lease Exp

Department Number: 21123

Account Number: 60330

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$0	\$0	\$66	\$0	\$0

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$0	\$0		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: Community Center

Account Title: Water Expense

Department Number: 21123

Account Number: 60401

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$1,809	\$1,200	\$1,549	\$2,500	\$2,500

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$3,250	\$3,250		\$750

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Fiscal Year 2023 Budget Request

March 1, 2022

Department: Community Center

Account Title: Phone/Celular/Paging Exp

Department Number: 21123

Account Number: 60402

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$1,493	\$1,847	\$1,609	\$1,847	\$1,847

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$1,847	\$1,847		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

		Rate	Units (month)	Total
1 Custodian on duty phone	\$	28.00	12	\$ 336.00
1 Maintenance Phone	\$	65.00	12	\$ 780.00
GWI	\$	61.00	12	\$ 732.00
				\$ 1,848.00



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: Community Center

Account Title: Sewer User Fee Expense

Department Number: 21123

Account Number: 60404

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$5,997	\$5,900	\$4,245	\$6,000	\$6,000

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$6,000	\$6,000		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: Community Center

Account Title: Heating Fuel Expense

Department Number: 21123

Account Number: 60405

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$42,842	\$33,500	\$31,156	\$33,441	\$33,441

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$33,441	\$33,441		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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		Rate	Unit (gal)	Total
Heating Fuel	\$	1.57	21,300.0	\$ 33,441.00



Fiscal Year 2023 Budget Request

March 1, 2022

Department: Community Center

Account Title: Building Repair/Maint Exp

Department Number: 21123

Account Number: 60450

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$14,284	\$43,000	\$43,885	\$36,467	\$36,903

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$36,902	\$36,902		\$435

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Plumbing Repair	\$ 5,917
Electrical Repair	\$ 3,500
HVAC Repair (steam leaks and traps)	\$ 5,500
Roof Repairs	\$ 3,500
Floor Maint-Refinishing, Carpet Cleaning	\$ 3,835
Stairway- Ceiling Repair	\$ 3,200
Interior Paint-Supply	\$ 2,850
Masonry Repair	\$ 4,500
Door Repair-Replacement	\$ 4,100
	\$ 36,902



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: Community Center

Account Title: Electricity Expense

Department Number: 21123

Account Number: 60400

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$12,623	\$16,000	\$14,092	\$15,500	\$15,500

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$27,125	\$27,125		\$11,625

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Estimated increase of 75%

\$27,125.00



Fiscal Year 2023 Budget Request

March 1, 2022

Department: Community Center

Account Title: Grounds Maint/Improve Exp

Department Number: 21123

Account Number: 60454

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$2,643	\$3,000	\$1,990	\$3,000	\$3,000

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$3,000	\$3,000		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Patching Myrtle Street Parking Lot	\$	800
Gate Repair	\$	500
Signage	\$	600
Garden Beds	\$	850
Exterior Paint	\$	250
	\$	3,000.00



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: Community Center

Account Title: Admin/Office Supp/Eqt Non-Cap

Department Number: 21123

Account Number: 60500

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$0	\$25	\$0	\$25	\$25

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$25	\$25		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



Fiscal Year 2023 Budget Request

March 1, 2022

Department: Community Center

Account Title: Operating Supp/Eqt Non-Cap

Department Number: 21123

Account Number: 60501

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$248	\$1,000	\$913	\$1,000	\$1,000

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$1,000	\$1,000		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Tool Replacement	\$	500
Interior Fire Proof Trash Cans	\$	500
	\$	1,000



Fiscal Year 2023 Budget Request

March 1, 2022

Department: Community Center

Account Title: Cleaning Supplies Expense

Department Number: 21123

Account Number: 60509

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$2,617	\$3,250	\$2,149	\$3,670	\$3,670

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$3,670	\$3,670		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Paper Towels	\$	888
Toilet Paper	\$	1,098
Trash bags	\$	470
Disinfectant	\$	150
Glass Cleaner	\$	125
Neutral Floor Cleaner	\$	275
Wet Mops	\$	125
Dry Mops	\$	100
Heavy Duty Claeaner	\$	175
Laundry Soap	\$	65
Brooms, dust pans, plungers,micro fiber cloths,etc	\$	200
	\$	3,670

City of Biddeford, Maine

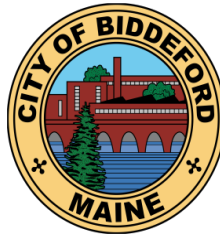
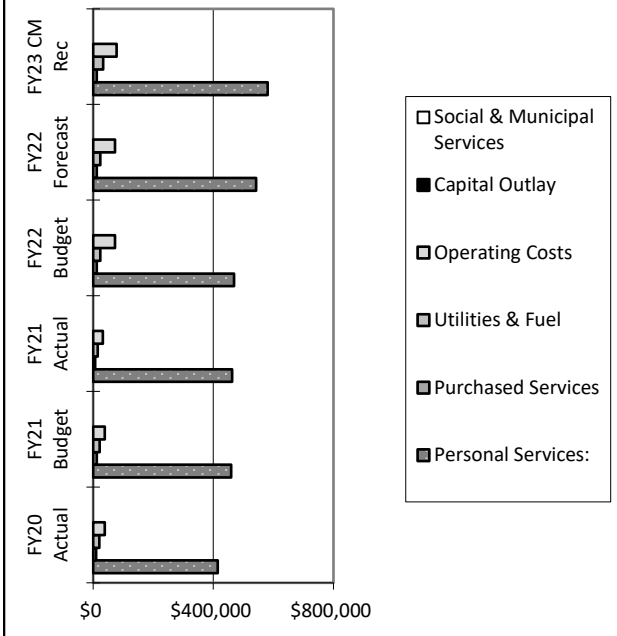
Fiscal Year 2023

Budget: Recreation

Account Number: 21124

						FY23	
	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD	Dept Head	Manager's Rec
Personnel Services:	\$414,205	\$459,380	\$462,212	\$469,067	\$275,030	\$580,737	\$580,737
Purchased Services	\$10,121	\$12,091	\$7,091	\$12,091	\$2,704	\$12,353	\$12,353
Utilities & Fuel	\$20,391	\$21,531	\$15,004	\$23,242	\$10,251	\$33,662	\$33,662
Operating Costs	\$38,651	\$38,455	\$32,187	\$72,311	\$10,278	\$77,809	\$74,259
Capital Outlay	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Social & Municipal Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTALS:	\$483,367	\$531,457	\$516,493	\$576,711	\$298,263	\$704,561	\$701,011

Graphic Representation

**FRINGE BENEFIT IMPACT (Estimated):**

FICA	\$45,705
Workers Comp	\$15,137
Health Insurance	\$81,405
Retirement	\$26,430
Unemployment	\$423
Other Insurance	\$5,179
Total Fringe Benefit Impact	\$174,280
# of Full Time Employees	8.46

	FY22 Budget	FY23 Manager's Rec	Dollar Change	Percentage Change
Personal Services:	\$469,067	\$580,737	\$111,670	23.8%
Purchased Services	\$12,091	\$12,353	\$262	2.2%
Utilities & Fuel	\$23,242	\$33,662	\$10,420	44.8%
Operating Costs	\$72,311	\$74,259	\$1,948	2.7%
Capital Outlay	\$0	\$0	\$0	N/A
Social & Municipal Services	\$0	\$0	\$0	N/A
TOTALS:	\$576,711	\$701,011	\$124,300	21.6%

Personnel Services

Account Number	Description	FY20	FY21	FY21	FY22	FY22	FY23	
		Actual	Budget	Actual	Budget	YTD 12/31/21	Dept Head	Mgr's Rec
60101	Dept Manager Salary Exp	\$81,438	\$81,127	\$82,611	\$82,351	\$43,992	\$92,297	\$92,297
60102	Mid Mgmt Hrly Employee Wa	\$0	\$0	\$0	\$0	\$0	\$74,732	\$74,732
60105	F-T Employee Wage Exp	\$200,032	\$214,245	\$213,562	\$217,478	\$111,058	\$238,076	\$238,076
60106	P-T Employee Wage Exp	\$37,374	\$55,798	\$85,406	\$55,748	\$46,486	\$58,492	\$58,492
60107	Temp/Seasonal Emp Wage Ex	\$77,134	\$91,870	\$68,688	\$97,150	\$63,046	\$100,800	\$100,800
60111	Overtime Wage Expense	\$10,557	\$5,000	\$4,685	\$5,000	\$6,430	\$5,000	\$5,000
60129	Insurance Buyout Pay	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60201	FICA/Medicare-ER Share Exp	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60202	MPERS-Employer Share Exp	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60203	457 Plan-Employer Share Exp	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60210	HPHC Ins Employer Share Ex	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60212	S-T Disability ER Share Exp	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60213	L-T Disability ER Share Exp	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60216	Delta Dental ER Share	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60217	RHSA Plan ER Share	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60230	Clothing/Uniforms Expense	\$0	\$1,500	\$364	\$1,500	\$0	\$1,500	\$1,500
60251	Conferences/Training Expense	\$149	\$1,600	\$1,248	\$1,600	\$35	\$1,600	\$1,600
60252	Travel/Mileage Expense	\$7,106	\$7,000	\$5,227	\$7,000	\$3,983	\$7,000	\$7,000
60253	Food/Lodging Expense	\$0	\$800	\$71	\$800	\$0	\$800	\$800
60256	Dues/Memberships Expense	\$415	\$440	\$350	\$440	\$0	\$440	\$440
Totals		\$414,205	\$459,380	\$462,212	\$469,067	\$275,030	\$580,737	\$580,737

Purchased Services

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
60306	Other Prof/Consult Srvs Exp	\$0	\$1,000	\$0	\$1,000	\$0	\$1,000	\$1,000
60310	Service Contracts Expense	\$1,829	\$2,066	\$1,768	\$2,066	\$1,601	\$2,328	\$2,328
60365	Recreation Programs Expense	\$8,292	\$9,025	\$5,322	\$9,025	\$1,103	\$9,025	\$9,025
Totals		\$10,121	\$12,091	\$7,091	\$12,091	\$2,704	\$12,353	\$12,353

Utilities & Fuel

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
60400	Electricity Expense	\$8,059	\$11,000	\$4,643	\$11,000	\$7,058	\$19,250	\$19,250
60402	Phone/Celular/Paging Exp	\$5,348	\$4,394	\$5,758	\$5,500	\$1,823	\$5,500	\$5,500
60405	Heating Fuel Expense	\$1,036	\$1,850	\$1,649	\$2,900	\$0	\$2,900	\$2,900
60410	Diesel Fuel Expense	\$5,375	\$3,450	\$2,072	\$3,104	\$737	\$5,400	\$5,400
60411	Gasoline Expense	\$573	\$837	\$883	\$738	\$633	\$612	\$612
Totals		\$20,391	\$21,531	\$15,004	\$23,242	\$10,251	\$33,662	\$33,662

Other Operating Costs

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
60450	Building Repair/Maint Exp	\$8,218	\$6,448	\$8,898	\$6,750	\$1,289	\$7,448	\$7,448
60452	Operating Equip Repair Exp	\$3,064	\$2,000	\$1,152	\$2,000	(\$210)	\$2,000	\$2,000
60453	Vehicle Repair/Tires/Oil Exp	\$10,753	\$10,000	\$5,832	\$10,750	\$1,823	\$15,550	\$12,000
60500	Admin/Office Supp/Eqt Non-C	\$1,874	\$2,800	\$1,678	\$2,800	\$1,778	\$2,800	\$2,800
60501	Operating Supp/Eqt Non-Cap	\$10,790	\$12,887	\$12,684	\$15,691	\$4,541	\$15,691	\$15,691
60502	Printing & Copying Expense	\$3,952	\$3,370	\$1,932	\$3,370	\$1,057	\$3,370	\$3,370
60509	Cleaning Supplies Expense	\$0	\$950	\$11	\$950	\$0	\$950	\$950
60795	Financial Aid	\$0	\$0	\$0	\$30,000	\$0	\$30,000	\$30,000
Totals		\$38,651	\$38,455	\$32,187	\$72,311	\$10,278	\$77,809	\$74,259

Capital Outlay

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0

Social & Municipal Services

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0

City of Biddeford, Maine**Department Personnel Budget****Fiscal Year 2023**

DEPARTMENT: 21124 Recreation

Classification	EMP #	FTE	Annual Total	Requested	City Manager Recommended	Last Name	First Name	Object
RECREATION DIRECTOR	68190	1.00	\$91,943	\$92,297	\$92,297	WALSH	CARL	60101
DEPUTY RECREATION DIRECTOR	41	1.00	\$74,446	\$74,732	\$74,732	VACANT	0	60102
ADMINISTRATIVE ASST.	12968	0.88	\$44,885	\$45,057	\$45,057	CONWAY	PATRICIA	60105
RECREATION PROGRAMMER	20550	1.00	\$54,970	\$55,182	\$55,182	DROUIN	DEBBIE	60105
ADULT COORDINATOR	10098	1.00	\$50,580	\$50,774	\$50,774	DUNPHE	BRIAN	60105
YOUTH COORDINATOR	24000	1.00	\$53,579	\$53,785	\$53,785	FECTION	MICHAEL	60105
PROGRAM ASSISTANT	10181	0.83	\$33,150	\$33,278	\$33,278	LAPIERRE	LINDA	60105
BUS DRIVER	8	0.30	\$10,011	\$10,050	\$10,050	VARIOUS	0	60106
RP PART TIME 1	39	0.73	\$24,128	\$24,221	\$24,221	0	0	60106
RP PART TIME 2	40	0.73	\$24,128	\$24,221	\$24,221	0	0	60106
SEASONAL EMPLOYEES	9	-	\$100,414	\$100,800	\$100,800	0	0	60107
TOTAL BUDGETED POSITIONS		8.46	\$562,234	\$564,397	\$564,397			

Notes:



Fiscal Year 2023 Budget Request

March 1, 2022

Department:

Recreation

Account Title: Dept Manager Salary Exp

Department Number: 21124

Account Number: 60101

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$81,438	\$81,127	\$82,611	\$82,351	\$87,983.24

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$92,297	\$92,297		\$9,946

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Fiscal Year 2023 Budget Request

March 1, 2022

Department:

Recreation

Account Title: Mid Mgmt Hrly Employee Wage Ex

Department Number: 21124

Account Number: 60102

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$0	\$0	\$0	\$0	\$26,000

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$74,732	\$74,732		\$74,732

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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New deputy position early hire



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department:

Recreation

Account Title: F-T Employee Wage Exp

Department Number:

21124

Account Number:

60105

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$200,032	\$214,245	\$213,562	\$217,478	\$222,115.62

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$238,076	\$238,076		\$20,598

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Adult Coordinator Brian Dunphe	\$	55,182
Youth Coord. Mike Fecteau	\$	50,774
Director Ross Center & 50 Plus Club Deb Drouin	\$	45,057
Administrative Assistant Pat Conway	\$	74,732
Program Assistant/Linda Lapierre	\$	53,785
	\$	279,531



Fiscal Year 2023 Budget Request

March 1, 2022

Department:

Recreation

Account Title: P-T Employee Wage Exp

Department Number: 21124

Account Number: 60106

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$37,374	\$55,798	\$85,406	\$55,748	\$92,972.34

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$58,492	\$58,492		\$2,744

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

		Rate	Hrs/Wk	Weeks		
RP Mon-Fri 2-6PM	\$	16.00	29.00	52.20	\$	24,221
RP Mon-Fri 2-6PM	\$	16.00	29.00	52.20	\$	24,221
Bus driver	\$	16.75	12.00	50.00	\$	10,050
					\$	58,492



Fiscal Year 2023 Budget Request

March 1, 2022

Department: Recreation

Account Title: Temp/Seasonal Emp Wage Exp

Department Number: 21124

Account Number: 60107

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$77,134	\$91,870	\$68,688	\$97,150	\$96,000

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$100,800	\$100,800		\$3,650

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Youth Sports Assistant

Rate	Hrs/Wk	Weeks	Subtotal
\$16.00	25	15	\$6,000.00

Enrichment Staff / Community Event Support

Rate	Hrs	Subtotal
\$12.00	365	\$4,380.00

Park Facility Custodial/Maint April 1-Oct30-M,R,C,StL

\$14,900.00

Rotary Park Lifeguard Supervisor

Rate	Hrs/Wk	Weeks	Subtotal
\$19.00	40	13	\$9,880.00

Rotary Park Lifeguards

Number	Rate	Hrs/Wk	Weeks	Subtotal
6.5	\$16.00	40	12	\$49,920.00

Field Staff Lining, Field Prep

Rate	Hrs/Wk	Weeks	Subtotal
\$18.00	20	12	\$4,320.00

Clifford Park Steward

Rate	Hrs/Wk	Weeks	Subtotal
\$16.00	30	11	\$5,280.00

CIT Director

Rate	Hrs/Wk	Weeks	Subtotal
\$17.00	40	9	\$6,120.00

\$ 100,800



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department:

Recreation

Account Title: Other Prof/Consult Srvs Exp

Department Number: 21124

Account Number: 60306

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$0	\$1,000	\$0	\$1,000	\$500

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$1,000	\$1,000		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Prof Conslt Rotary Beach Supplemental Testing/Rotary Park	\$	1,000.00
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**Fiscal Year 2023
Budget Request**

March 1, 2022

Department:

Recreation

Account Title: Overtime Wage Expense

Department Number: 21124

Account Number: 60111

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$10,557	\$5,000	\$4,685	\$5,000	\$6,430

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$5,000	\$5,000		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

OT WAGES -Rotary Lifeguards

5,000



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department:

Recreation

Account Title: Clothing/Uniforms Expense

Department Number: 21124

Account Number: 60230

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$0	\$1,500	\$364	\$1,500	\$1,500

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$1,500	\$1,500		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Clothing Allowance/Staff & Guard Shirts/suits \$ 1,500.00



Fiscal Year 2023 Budget Request

March 1, 2022

Department:

Recreation

Account Title: Conferences/Training Expense

Department Number: 21124

Account Number: 60251

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$149	\$1,600	\$1,248	\$1,600	\$1,600

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$1,600	\$1,600		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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MMA, NNRPC, MRPA Conferences

\$1,600.00



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department:

Recreation

Account Title: Travel/Mileage Expense

Department Number: 21124

Account Number: 60252

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$7,106	\$7,000	\$5,227	\$7,000	\$7,000

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$7,000	\$7,000		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Mileage Incl seven reg staff plus seasonal cleaning staff

Bus Usage/Tcenter Substitutions-EZPASS

\$

7,000.00



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department:

Recreation

Account Title: Food/Lodging Expense

Department Number: 21124

Account Number: 60253

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$0	\$800	\$71	\$800	\$800

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$800	\$800		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Spring and Winter Conference for 5 satff	\$	800.00
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**Fiscal Year 2023
Budget Request**

March 1, 2022

Department:

Recreation

Account Title: Dues/Memberships Expense

Department Number: 21124

Account Number: 60256

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$415	\$440	\$350	\$440	\$440

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$440.00	\$440.00		\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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NRPA, New England Park Association, MRPA, Council on Senior Citizens	\$	440.00
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Fiscal Year 2023 Budget Request

March 1, 2022

Department:

Recreation

Account Title: Service Contracts Expense

Department Number: 21124

Account Number: 60310

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$1,829	\$2,066	\$1,768	\$2,066	\$2,066

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$2,328	\$2,328		\$262

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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	Unit	Rate	Subtotal
Teen Center Critter Control	12	\$ 69.00	\$ 828.00
MyRec.com	1	\$ 1,500.00	\$ 1,500.00
			\$ 2,328.00



Fiscal Year 2023 Budget Request

March 1, 2022

Department:

Recreation

Account Title: Recreation Programs Expense

Department Number: 21124

Account Number: 60365

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$8,292	\$9,025	\$5,322	\$9,025	\$9,025

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$9,025	\$9,025		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

	Budget
Christmas, Halloween, Easter Entertainment,	\$ 2,000
Winter B. Ball Board Cert Official Home Games (2 Ref)	\$ 2,100
Fall Soccer Referees & Assignor Fees	\$ 1,500
Bacon St (700), Fall Fest, River Jam	\$ 1,000
ASCAP and BMI License	\$ 800
Youth & Teen Programs	\$ -
Youth Summer Trips 1 per week*9wks*\$125-CIT	\$ 1,125
Ross Center Holiday Social	\$ 500
	<u>9,025</u>



Fiscal Year 2023 Budget Request

March 1, 2022

Department:

Recreation

Account Title: Electricity Expense

Department Number: 21124

Account Number: 60400

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$8,059	\$11,000	\$4,643	\$11,000	\$11,000

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$19,250	\$19,250		\$8,250

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Anticipated 75% rate increase

	Unit		Rate		Subtotal
St. Louis Office & Field	12.00	\$	1,604.05	\$	19,248.60



Fiscal Year 2023 Budget Request

March 1, 2022

Department:

Recreation

Account Title: Phone/Celular/Paging Exp

Department Number: 21124

Account Number: 60402

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$5,348	\$4,394	\$5,758	\$5,500	\$5,500

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$5,500	\$5,500		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Rotary Park, St.Louis Office, Cell Phones (6) -Computer Links with CH

	Unit	Rate	Subtotal
Verizon	12 \$	347.00 \$	4,164.00
Great Works Internet	12 \$	33.00 \$	396.00
			\$ 4,560.00



Fiscal Year 2023 Budget Request

March 1, 2022

Department:

Recreation

Account Title: Heating Fuel Expense

Department Number: 21124

Account Number: 60405

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$1,036	\$1,850	\$1,649	\$2,900	\$2,900

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$2,900	\$2,900		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Teen Center propane (including tank rental)

	Unit (gal)	Rate	Subtotal
Propane	1,032 \$	2.81	2,899.92
		\$	2,899.92



Fiscal Year 2023 Budget Request

March 1, 2022

Department:

Recreation

Account Title: Diesel Fuel Expense

Department Number: 21124

Account Number: 60410

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$5,375	\$3,450	\$2,072	\$3,104	\$2,500

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$5,400	\$5,400		\$2,296

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

FY 16	963 gal				
FY 17	965 gal				
FY 18	3260 gal				
FY 19	3018 gal				
FY 21	3300 @2.16 per gal				
FY 22	3300 at 1.94 per gal				
		Unit (gal)		Rate	Subtotal
Diesel Fuel 6 mos		2,500	\$	2.16	\$ 5,400.00
				\$	-
				\$	5,400.00



Fiscal Year 2023 Budget Request

March 1, 2022

Department:

Recreation

Account Title: Gasoline Expense

Department Number: 21124

Account Number: 60411

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$573	\$837	\$883	\$738	\$1,400

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$612	\$612		(\$126)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

FY 16 235 gal
FY 17 467 gal
FY 18 473 gal
FY 19 430 gal
FY 21 450 @ 1.86 \$837.00
FY 22 450 at 1.64 \$738.00

	Unit (gal)		Rate	Subtotal
Gasoline 6 months	450	\$	1.86 \$	837.00
			\$	-
			\$	837.00



Fiscal Year 2023 Budget Request

March 1, 2022

Department:

Recreation

Account Title: Building Repair/Maint Exp

Department Number: 21124

Account Number: 60450

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$8,218	\$6,448	\$8,898	\$6,750	\$6,750

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$7,448	\$7,448		\$698

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Doran Field	\$	500.00
St. Louis (included recharge fire extinguishers)	\$	1,748.00
Clifford Park	\$	500.00
Rotary Bathhouse	\$	2,000.00
Mayfield	\$	1,000.00
Teen Center (incl recharge fire extinguishers)	\$	1,700.00
		<u>7,448.00</u>



Fiscal Year 2023 Budget Request

March 1, 2022

Department:

Recreation

Account Title: Operating Equip Repair Exp

Department Number: 21124

Account Number: 60452

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$3,064	\$2,000	\$1,152	\$2,000	\$2,000

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$2,000	\$2,000		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Rotary and Clifford Park Skatepark Repair and rehab.

\$ 2,000.00



Fiscal Year 2023 Budget Request

March 1, 2022

Department:

Recreation

Account Title: Vehicle Repair/Tires/Oil Exp

Department Number: 21124

Account Number: 60453

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$10,753	\$10,000	\$5,832	\$10,750	\$10,750

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$15,550	\$12,000		\$1,250

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

2 Busses, 2 vans, kayak trailer, canoe trailer, 2 ATV's, micro bus

Fiscal Year	Budgeted	Actual
FY 16	\$ 5,000.00	\$ 5,545.38
FY 17	\$ 5,000.00	\$ 3,272.40
FY 18	\$ 5,000.00	\$ 8,375.78
FY 19	\$ 5,250.00	\$ 5,532.34
FY 20	\$ 10,000.00	\$ 11,145.00
FY 21	\$ 10,000.00	\$ 5,832.00
	Minimum	\$ 3,272.40
	Average	\$ 5,681.48
	Maximum	\$ 8,375.78



Fiscal Year 2023 Budget Request

March 1, 2022

Department:

Recreation

Account Title: Admin/Office Supp/Eqt Non-Cap

Department Number: 21124

Account Number: 60500

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$1,874	\$2,800	\$1,678	\$2,800	\$2,800

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$2,800	\$2,800		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Supports Recreation, Teen Center, Ross Center and Cub Care Offices

Fiscal Year	Budgeted	Actual
FY 16	\$ 3,500.00	\$ 3,432.30
FY 17	\$ 3,500.00	\$ 2,433.38
FY 18	\$ 3,500.00	\$ 2,758.77
FY 19	\$ 2,500.00	\$ 2,609.43
FY20	\$ 3,500.00	\$ 1,487.74
FY 21	\$ 2,800.00	\$ 1,678.00
	Minimum	\$ 1,487.74
	Average	\$ 2,399.94
	Maximum	\$ 3,432.30



Fiscal Year 2023 Budget Request

March 1, 2022

Department:

Recreation

Account Title: Operating Supp/Eqt Non-Cap

Department Number: 21124

Account Number: 60501

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$10,790	\$12,887	\$12,684	\$15,691	\$15,691

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$15,691	\$15,691		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Ross Senior Center	\$	1,040
Family Seasonal Events Youth & Teen	\$	3,337
Safety Equipment-First Aid Supplies-Guard Equip	\$	2,500
First Aid, ice packs, gauze,sunscreen and bandages	\$	2,814
Safety Training-Summer Staff (50 staff)	\$	1,200
Enrichment/Youth	\$	-
Teen Center	\$	800
(Toilet) Rotary 2 units,Doran 1 unit,St Louis 1 unit * 8 mos	\$	3,200
Festival Supply/Family Fest and Winterfest	\$	800

\$15,691.00

Fiscal Year	Budgeted	Actual
FY 16	\$ 16,892.00	\$ 16,398.84
FY 17	\$ 16,890.00	\$ 17,364.77
FY 18	\$ 16,890.00	\$ 15,465.96
FY 19	\$ 16,890.00	\$ 17,320.00
FY 20	\$ 16,890.00	\$ 10,789.00
FY 21	\$ 12,887.00	\$ 12,684.00
	Minimum	\$ 10,789.00
	Average	\$ 15,003.76
	Maximum	\$ 17,364.77



Fiscal Year 2023 Budget Request

March 1, 2022

Department:

Recreation

Account Title: Printing & Copying Expense

Department Number: 21124

Account Number: 60502

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$3,952	\$3,370	\$1,932	\$3,370	\$3,370

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$3,370	\$3,370		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Program Receipts/Copier Support/Contract

\$ 3,370.00

Fiscal Year	Budgeted	Actual
FY 16	\$ 4,000.00	\$ 2,971.89
FY 17	\$ 6,680.00	\$ 3,001.44
FY 18	\$ 6,680.00	\$ 2,592.87
FY 19	\$ 6,000.00	\$ 3,511.89
FY 20	\$ 6,880.00	\$ 3,952.32
FY 21	\$ 3,370.00	\$ 1,931.91
	Minimum	\$ 1,931.91
	Average	\$ 2,993.72
	Maximum	\$ 3,952.32



Fiscal Year 2023 Budget Request

March 1, 2022

Department:

Recreation

Account Title: Cleaning Supplies Expense

Department Number: 21124

Account Number: 60509

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$0	\$950	\$11	\$950	\$950

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$ 950	\$ 950		\$ -

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Clifford Park, Mayfield, St Louis Field, Teen Center, Rotary Bathhouse cleaning supply

950.00

Fiscal Year	Budgeted	Actual
FY 16	\$ 750.00	\$ 931.33
FY 17	\$ 900.00	\$ -
FY 18	\$ 900.00	\$ 335.96
FY 19	\$ 900.00	\$ 417.17
FY 20	\$ 950.00	\$ -
FY 21	\$ 950.00	\$ 11.34
Minimum		\$ -
Average		\$ 282.63
Maximum		\$ 931.33



Fiscal Year 2023 Budget Request

March 1, 2022

Department:

Recreation

Account Title: Financial Aid

Department Number: 21124

Account Number: 60795

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$0	\$0	\$0	\$30,000	\$30,000

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$30,000	\$30,000		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

New line to come from general taxation; previously paid for out of program registration fees.
Estimated historical impact on programs fees is 5-10% of program cost.

Support through creation of reserve from FY21 available funds

City of Biddeford, Maine

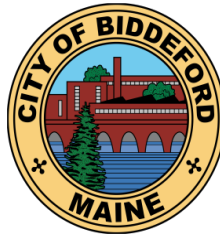
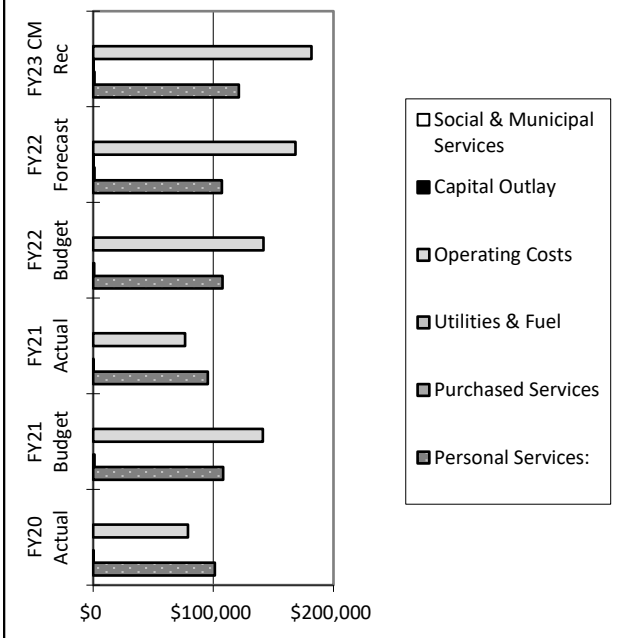
Fiscal Year 2023

Budget: Health & Welfare Expense

Account Number: 21125

						FY23	
	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD	Dept Head	Manager's Rec
Personnel Services:	\$101,137	\$108,103	\$95,331	\$107,668	\$50,601	\$121,242	\$121,242
Purchased Services	\$415	\$1,000	\$191	\$800	\$521	\$1,000	\$1,000
Utilities & Fuel	\$0	\$0	\$0	\$0	\$0	\$420	\$420
Operating Costs	\$78,967	\$141,160	\$76,389	\$141,720	\$85,046	\$181,750	\$181,750
Capital Outlay	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Social & Municipal Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTALS:	\$180,519	\$250,263	\$171,911	\$250,188	\$136,168	\$304,412	\$304,412

Graphic Representation

**FRINGE BENEFIT IMPACT (Estimated):**

FICA	\$9,179
Workers Comp	\$394
Health Insurance	\$27,086
Retirement	\$12,359
Unemployment	\$137
Other Insurance	\$1,894
Total Fringe Benefit Impact	\$51,048
# of Full Time Employees	2.00

	FY22 Budget	FY23 Manager's Rec	Dollar Change	Percentage Change
Personal Services:	\$107,668	\$121,242	\$13,574	12.6%
Purchased Services	\$800	\$1,000	\$200	25.0%
Utilities & Fuel	\$0	\$420	\$420	42000.0%
Operating Costs	\$141,720	\$181,750	\$40,030	28.2%
Capital Outlay	\$0	\$0	\$0	N/A
Social & Municipal Services	\$0	\$0	\$0	N/A
TOTALS:	\$250,188	\$304,412	\$54,224	21.7%

Personnel Services

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
60105	F-T Employee Wage Exp	\$99,774	\$105,783	\$94,956	\$105,783	\$50,229	\$119,222	\$119,222
60111	Overtime Wage Expense	\$544	\$700	\$295	\$500	\$267	\$500	\$500
60251	Conferences/Training Expense	\$130	\$1,020	\$0	\$335	\$105	\$470	\$470
60252	Travel/Mileage Expense	\$690	\$500	\$0	\$500	\$0	\$500	\$500
60253	Food/Lodging Expense	\$0	\$0	\$0	\$450	\$0	\$450	\$450
60256	Dues/Memberships Expense	\$0	\$100	\$80	\$100	\$0	\$100	\$100
Totals		\$101,137	\$108,103	\$95,331	\$107,668	\$50,601	\$121,242	\$121,242

Purchased Services

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
60306	Other Prof/Consult Svcs Exp	\$415	\$1,000	\$191	\$800	\$521	\$1,000	\$1,000
Totals		\$415	\$1,000	\$191	\$800	\$521	\$1,000	\$1,000

Utilities & Fuel

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$420	\$420

Other Operating Costs

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
60500	Admin/Office Supp/Eqt Non-C	\$1,721	\$1,000	\$1,160	\$1,000	\$518	\$1,000	\$1,000
60501	Operating Supp/Eqt Non-Cap	\$0	\$360	\$286	\$420	\$4,052	\$5,000	\$5,000
60502	Printing & Copying Expense	\$140	\$300	\$200	\$300	\$0	\$500	\$500
60730	G.A. Electricity Expense	\$1,041	\$2,000	\$1,480	\$3,000	\$567	\$4,750	\$4,750
60731	G.A. Client Rent Expense	\$69,398	\$127,000	\$68,191	\$127,000	\$77,168	\$160,000	\$160,000
60732	G.A. Food/Grocery Expense	\$1,575	\$3,500	\$2,331	\$3,000	\$1,661	\$3,500	\$3,500
60734	G.A. Burials Expense	\$4,737	\$5,000	\$2,741	\$5,000	\$1,080	\$5,000	\$5,000
60736	G.A. Conveyance	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60737	G.A. Telephone Expense	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60738	G.A. Sewer User Fee Expense	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60739	G.A. Heating Fuel Expense	\$195	\$1,000	\$0	\$1,000	\$0	\$1,000	\$1,000
60740	G.A. Bottled Gas Expense	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60741	G.A. Miscellaneous Expense	\$160	\$0	\$0	\$0	\$0	\$0	\$0
60742	G.A. Water Expense	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60743	G.A. Medical Expense	\$0	\$1,000	\$0	\$1,000	\$0	\$1,000	\$1,000
Totals		\$78,967	\$141,160	\$76,389	\$141,720	\$85,046	\$181,750	\$181,750

Capital Outlay

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0

Social & Municipal Services

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0

City of Biddeford, Maine**Department Personnel Budget****Fiscal Year 2023**

DEPARTMENT: 21125 Health & Welfare Expense

Classification	EMP #	FTE	Annual Total	Requested	City Manager Recommended	Last Name	First Name	Object
CASE WORKER	11136	1.00	\$64,426	\$64,673	\$64,673	BENNETT	JJ	60105
ADMIN ASST/CLERICAL	10590	1.00	\$54,340	\$54,549	\$54,549	DUROSS	KATIE	60105
TOTAL BUDGETED POSITIONS		2.00	\$118,766	\$119,222	\$119,222			

Notes:



Fiscal Year 2023 Budget Request

March 1, 2022

Department: Health & Welfare Expense

Account Title: F-T Employee Wage Exp

Department Number: 21125

Account Number: 60105

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$99,774	\$105,783	\$94,956	\$105,783	\$106,357.84

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$119,222	\$119,222		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

(1) General Assistance Administrator

(1) Caseworker



Fiscal Year 2023 Budget Request

March 1, 2022

Department: Health & Welfare Expense

Account Title: Overtime Wage Expense

Department Number: 21125

Account Number: 60111

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$544	\$700	\$295	\$500	\$400

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$500	\$500		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Overtime for meetings running beyond 4:00pm; travel time for Staff to attend Workshops
Emergency calls taken during nights and weekends



Fiscal Year 2023 Budget Request

March 1, 2022

Department: Health & Welfare Expense

Account Title: Conferences/Training Expense

Department Number: 21125

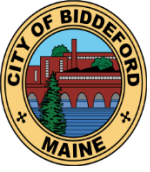
Account Number: 60251

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$130	\$1,020	\$0	\$335	\$305

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$470	\$470		\$135

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

(6) GA Workshops - GA Administrator and Caseworker to attend @ \$45.00 each = \$270.00
Spring Seminar - GA Administrator and Caseworker to attend (2 days) - \$200.00



Fiscal Year 2023 Budget Request

March 1, 2022

Department: Health & Welfare Expense

Account Title: Travel/Mileage Expense

Department Number: 21125

Account Number: 60252

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$690	\$500	\$0	\$500	\$0

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$500	\$500		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

If trainings and the Spring Seminar go back to in-person, mileage reimbursement will be for travel to these.



Fiscal Year 2023 Budget Request

March 1, 2022

Department: Health & Welfare Expense

Account Title: Food/Lodging Expense

Department Number: 21125

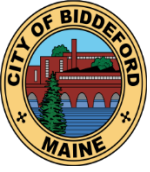
Account Number: 60253

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$0	\$0	\$0	\$450	\$0

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$450	\$450		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Lodging and food for General Assistance Administrator and Caseworker to attend the 2023 Spring Seminar, assuming it's in-person



Fiscal Year 2023 Budget Request

March 1, 2022

Department: Health & Welfare Expense

Account Title: Dues/Memberships Expense

Department Number: 21125

Account Number: 60256

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$0	\$100	\$80	\$100	\$100

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$100	\$100		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Maine Welfare Directors Association Membership dues for GA Administrator and Caseworker - \$50.00 each



Fiscal Year 2023 Budget Request

March 1, 2022

Department: Health & Welfare Expense

Account Title: Other Prof/Consult Svcs Exp

Department Number: 21125

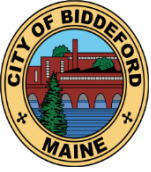
Account Number: 60306

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$415	\$1,000	\$191	\$800	\$1,000

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$1,000	\$1,000		\$200

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

The City is responsible for providing Interpreters when necessary; and these costs are non-reimbursable through the GA Program. Certified Languages International charges \$1.30 per minute. This service is now used monthly due to the office seeing an increase in asylum seekers, refugees and other immigration population.



Fiscal Year 2023 Budget Request

March 1, 2022

Department: Health & Welfare Expense

Account Title: Phone/Celular/Paging Exp

Department Number: 21125

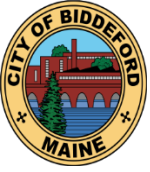
Account Number: 60402

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$0	\$0	\$0	\$0	\$420

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$420	\$420		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Welfare (reimbursement for personal phone use) \$ 420.00



Fiscal Year 2023 Budget Request

March 1, 2022

Department: Health & Welfare Expense

Account Title: Admin/Office Supp/Eqt Non-Cap

Department Number: 21125

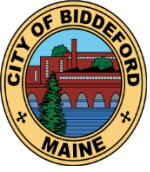
Account Number: 60500

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$1,721	\$1,000	\$1,160	\$1,000	\$1,000

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$1,000	\$1,000		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

General office and filing supplies; file folders, hanging folders, pens, highlighters, sticky notes and other organizational supplies



Fiscal Year 2023 Budget Request

March 1, 2022

Department: Health & Welfare Expense

Account Title: Operating Supp/Eqt Non-Cap

Department Number: 21125

Account Number: 60501

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$0	\$360	\$286	\$420	\$5,000

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$5,000	\$5,000		\$4,580

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

New for FY23: Port-a-Potty; expenses incurred for cleanup of site



Fiscal Year 2023 Budget Request

March 1, 2022

Department: Health & Welfare Expense

Account Title: Printing & Copying Expense

Department Number: 21125

Account Number: 60502

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$140	\$300	\$200	\$300	\$300

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$500	\$500		\$200

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Printing costs for General Assistance Applications (\$200); business cards (\$120)
New for FY23: Printing of Informational Pamphlets with local resources



Fiscal Year 2023 Budget Request

March 1, 2022

Department: Health & Welfare Expense

Account Title: G.A. Electricity Expense

Department Number: 21125

Account Number: 60730

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$1,041	\$2,000	\$1,480	\$3,000	\$3,000

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$4,750	\$4,750		\$1,000

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

This is an account used for all general utilities, of which electricity is the primary expense that is paid. An increase is being requested due to the expected CMP disconnects once the COVID-19 relief programs are no longer effective; as well as to cover the rising costs of electricity (75% increase)



Fiscal Year 2023 Budget Request

March 1, 2022

Department: Health & Welfare Expense

Account Title: G.A. Client Rent Expense

Department Number: 21125

Account Number: 60731

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$69,398	\$127,000	\$68,191	\$127,000	\$150,000

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$160,000	\$160,000		\$33,000

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Over the past year, Biddeford GA has seen more and more homeless clients. Per State GA Guidelines, homelessness is considered an emergency and as such, clients are found housing (motels, Thatcher, other temporary shelter) which is paid for out of this account. This has created an increase in use of these funds, and the trend appears to be that this will continue for the foreseeable future. Stable housing is not easily accessible in Biddeford; and is typically well-above the GA maximums or allowable funding.

Part of this budget request includes \$2,500 that will allow GA Staff to secure temporary housing (typically at the Thatcher) on an on-going basis. This would allow for us to secure a room, knowing that we can put someone in there within a day or so; and in doing so, not lose the potential resource. Rooms would only be secured/paid for when there is an identified person/persons whom may benefit and who are GA eligible.



Fiscal Year 2023 Budget Request

March 1, 2022

Department: Health & Welfare Expense

Account Title: G.A. Food/Grocery Expense

Department Number: 21125

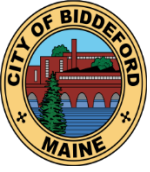
Account Number: 60732

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$1,575	\$3,500	\$2,331	\$3,000	\$3,000

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$3,500	\$3,500		\$500

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

DHHS waived a lot of supplemental food requirements due to COVID and increased the benefit amounts for some people. Those benefits will decrease again when we are passed COVID and folks who are currently receiving the food benefits may no longer qualify. In addition, Biddeford has recently seen an increase in the Immigrant population, which does not qualify for DHHS (SNAP) benefits, and so relies solely on GA for food benefits.



Fiscal Year 2023 Budget Request

March 1, 2022

Department: Health & Welfare Expense

Account Title: G.A. Burials Expense

Department Number: 21125

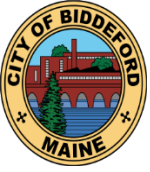
Account Number: 60734

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$4,737	\$5,000	\$2,741	\$5,000	\$5,000

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$5,000	\$5,000		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Burial expenses are not consistent from year to year. There is no way to estimate or determine how many folks will pass away who have no family or other way to cover burial expenses. A reasonable estimate is made by looking at what was spent in past years.



Fiscal Year 2023 Budget Request

March 1, 2022

Department: Health & Welfare Expense

Account Title: G.A. Conveyance

Department Number: 21125

Account Number: 60736

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$0	\$0	\$0	\$0	\$0

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$0.00	\$0.00		\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

The ShuttleBus has graciously given the GA Office bus tokens at no charge for the past year or so.



Fiscal Year 2023 Budget Request

March 1, 2022

Department: Health & Welfare Expense

Account Title: G.A. Heating Fuel Expense

Department Number: 21125

Account Number: 60739

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$195	\$1,000	\$0	\$1,000	\$500

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$1,000	\$1,000		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Most applicants who seek assistance with fuel are over income and do not qualify for the GA Program. In these cases, folks are often assisted through other fuel assistance programs; however, funds do need to be available for those applicants who do qualify for the GA Program or would be considered for emergency assistance.



Fiscal Year 2023 Budget Request

March 1, 2022

Department: Health & Welfare Expense

Account Title: G.A. Medical Expense

Department Number: 21125

Account Number: 60743

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$0	\$1,000	\$0	\$1,000	\$500

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$1,000	\$1,000		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

This account is used to cover medical expenses for those who don't qualify under Maine Care, but do qualify for the GA Program. Biddeford has recently seen an increase in Asylum Seekers (Immigrants), who do not qualify for Maine Care; and therefore, rely on the GA Program for various needs, including medical expenses/prescriptions.

City of Biddeford, Maine

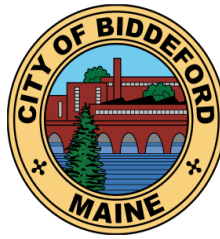
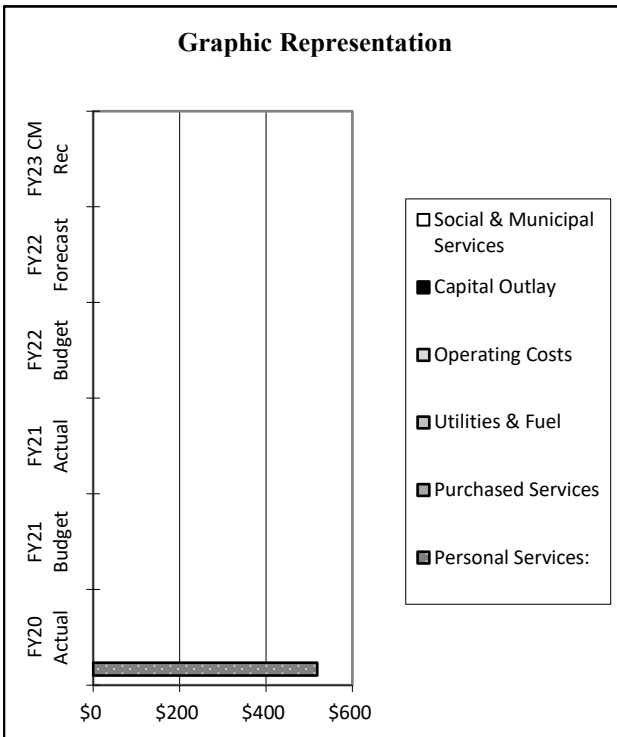
Fiscal Year 2023

Budget: Facilities Management Expense

Account Number: 21126

						FY23	
	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD	Dept Head	Manager's Rec
Personnel Services:	\$519	\$0	\$0	\$0	\$0	\$0	\$0
Purchased Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Utilities & Fuel	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Operating Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital Outlay	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Social & Municipal Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTALS:	\$519	\$0	\$0	\$0	\$0	\$0	\$0

Graphic Representation

**FRINGE BENEFIT IMPACT (Estimated):**

FICA	\$0
Workers Comp	\$0
Health Insurance	\$0
Retirement	\$0
Unemployment	\$0
Other Insurance	\$0
Total Fringe Benefit Impact	\$0
# of Full Time Employees	0.00

	FY22 Budget	FY23 Manager's Rec	Dollar Change	Percentage Change
Personal Services:	\$0	\$0	\$0	N/A
Purchased Services	\$0	\$0	\$0	N/A
Utilities & Fuel	\$0	\$0	\$0	N/A
Operating Costs	\$0	\$0	\$0	N/A
Capital Outlay	\$0	\$0	\$0	N/A
Social & Municipal Services	\$0	\$0	\$0	N/A
TOTALS:	\$0	\$0	\$0	N/A

Personnel Services

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
60201	FICA/Medicare-ER Share Exp	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60202	MPERS-Employer Share Exp	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60210	HPHC Ins Employer Share Ex	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60212	S-T Disability ER Share Exp	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60213	L-T Disability ER Share Exp	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60216	Delta Dental ER Share	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60217	RHSA Plan ER Share	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60252	Travel/Mileage Expense	\$519	\$0	\$0	\$0	\$0	\$0	\$0
Totals		\$519	\$0	\$0	\$0	\$0	\$0	\$0

Purchased Services

Account		FY20	FY21	FY21	FY22	FY22	FY23	
Number	Description	Actual	Budget	Actual	Budget	YTD 12/31/21	Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0

Utilities & Fuel

Account		FY20	FY21	FY21	FY22	FY22	FY23	
Number	Description	Actual	Budget	Actual	Budget	YTD 12/31/21	Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0

Other Operating Costs

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
60500	Admin/Office Supp/Eqt Non-C	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60501	Operating Supp/Eqt Non-Cap	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0

Capital Outlay

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0

Social & Municipal Services

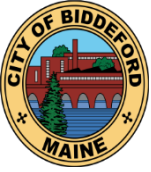
Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0

City of Biddeford, Maine
Department Personnel Budget
Fiscal Year 2023

DEPARTMENT: 21126 Facilities Management Expense

Classification	EMP #	FTE	Annual Total	Requested	City Manager Recommended	Last Name	First Name	Object
FACILITIES MANAGER	FAC MGR	-	\$0	\$0	\$0	DISCONTINUED		60101
TOTAL BUDGETED POSITIONS		-	\$0	\$0	\$0			

Notes:



Fiscal Year 2023 Budget Request

March 1, 2022

Department: Facilities Management Expense

Account Title: Travel/Mileage Expense

Department Number: 21126

Account Number: 60252

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$519	\$0	\$0	\$0	\$0

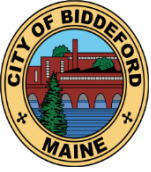
FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$0	\$0		\$200

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

FY2014	\$	633.39
FY2015	\$	743.46
FY2016	\$	74.79
FY2017	\$	855.87
FY2018	\$	1,045.58
FY2019	\$	1,045.46

Average	\$	733.09
Median	\$	799.67
Maxium	\$	1,045.58

Not budgeted since FY22



Fiscal Year 2023 Budget Request

March 1, 2022

Department: Facilities Management Expense

Account Title: Admin/Office Supp/Eqt Non-Cap

Department Number: 21126

Account Number: 60500

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$0	\$0	\$0	\$0	\$0

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$0	\$0		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

FY2014	\$	-
FY2015	\$	-
FY2016	\$	-
FY2017	\$	38.96
FY2018	\$	44.77
FY2019	\$	59.89

Average	\$	23.94
Median	\$	19.48
Maxium	\$	59.89

Not budgeted since FY22

City of Biddeford, Maine

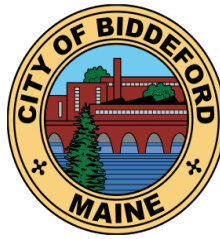
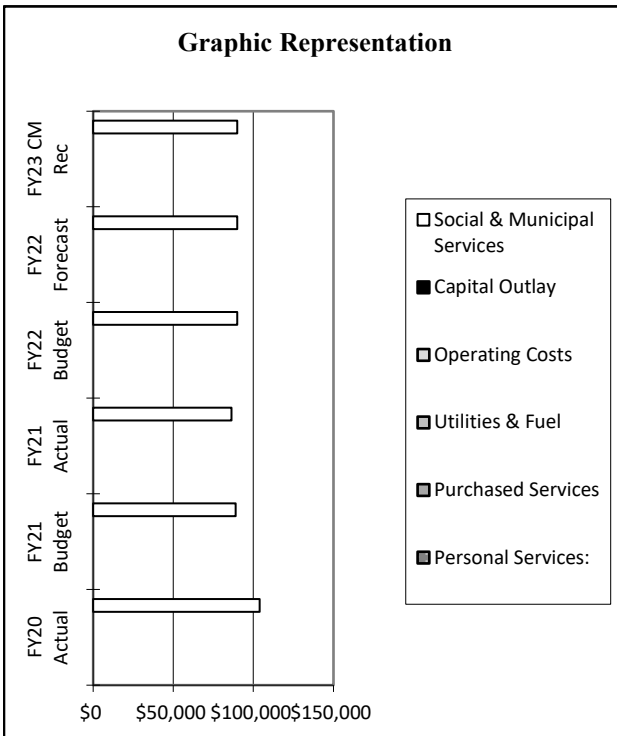
Fiscal Year 2023

Budget: Social Services

Account Number: 21127

						FY23	
	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD	Dept Head	Manager's Rec
Personnel Services:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Purchased Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Utilities & Fuel	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Operating Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital Outlay	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Social & Municipal Services	\$103,896	\$88,900	\$86,400	\$90,000	\$48,900	\$90,000	\$90,000
TOTALS:	\$103,896	\$88,900	\$86,400	\$90,000	\$48,900	\$90,000	\$90,000

Graphic Representation

**FRINGE BENEFIT IMPACT (Estimated):**

FICA	\$0
Workers Comp	\$0
Health Insurance	\$0
Retirement	\$0
Unemployment	\$0
Other Insurance	\$0
Total Fringe Benefit Impact	\$0
# of Full Time Employees	0.00

	FY22 Budget	FY23 Manager's Rec	Dollar Change	Percentage Change
Personal Services:	\$0	\$0	\$0	N/A
Purchased Services	\$0	\$0	\$0	N/A
Utilities & Fuel	\$0	\$0	\$0	N/A
Operating Costs	\$0	\$0	\$0	N/A
Capital Outlay	\$0	\$0	\$0	N/A
Social & Municipal Services	\$90,000	\$90,000	\$0	0%
TOTALS:	\$90,000	\$90,000	\$0	0.0%

Personnel Services

Account Number	Description	FY20	FY21	FY21	FY22	FY22	FY23	
		Actual	Budget	Actual	Budget	YTD 12/31/21	Dept Head	Mgr's Rec

Purchased Services

Account		FY20	FY21	FY21	FY22	FY22	FY23	
Number	Description	Actual	Budget	Actual	Budget	YTD 12/31/21	Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0

Utilities & Fuel

Account		FY20	FY21	FY21	FY22	FY22	FY23	
Number	Description	Actual	Budget	Actual	Budget	YTD 12/31/21	Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0

Other Operating Costs

Account		FY20	FY21	FY21	FY22	FY22	FY23	
Number	Description	Actual	Budget	Actual	Budget	YTD 12/31/21	Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0

Capital Outlay

Account		FY20	FY21	FY21	FY22	FY22	FY23	
Number	Description	Actual	Budget	Actual	Budget	YTD 12/31/21	Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0

Social & Municipal Services

Account Number	Description	FY20	FY21	FY21	FY22	FY22	FY23	
		Actual	Budget	Actual	Budget	YTD 12/31/21	Dept Head	Mgr's Rec
60800	All Social Services Budget Ex	\$103,896	\$88,900	\$86,400	\$90,000	\$48,900	\$90,000	\$90,000
Totals		\$103,896	\$88,900	\$86,400	\$90,000	\$48,900	\$90,000	\$90,000



Fiscal Year 2023 Budget Request

March 1, 2022

Department: Social Services

Account Title: All Social Services Budget Exp

Department Number: 21127

Account Number: 60800

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$103,896	\$88,900	\$86,400	\$90,000	\$90,000

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$90,000	\$90,000		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

	FY22	FY23
Placeholder		\$ 90,000.00
So ME Agency on Aging	\$ -	
Counseling Services, Inc.	\$ -	
Caring Unlimited	\$ 6,000.00	
Kids Free to Grow	\$ -	
Stone Soup Food Pantry	\$ 8,000.00	
Maine Behavioral Healthcare	\$ -	
Bon Appetit Soup Kitchen	\$ 15,000.00	
Friends of Community Action	\$ -	
Emergency Apartment Rent	\$ 10,000.00	
Home Health Visiting Nurses	\$ -	
The Maine Way, Inc.	\$ -	
Biddeford Free Clinic	\$ -	
Community Partners, Inc.	\$ -	
In A Pinch Program	\$ 8,000.00	
Day One	\$ -	
Coommunity Bicycle Center	\$ -	
Seeds of Hope Neighborhood Ctr	\$ 20,000.00	
Biddeford Food Pantry	\$ 8,000.00	
Biddeford Education	\$ 15,000.00	
	\$ 90,000.00	\$ 90,000.00

City of Biddeford, Maine

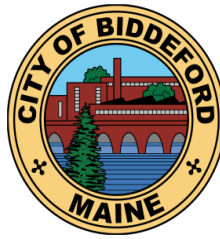
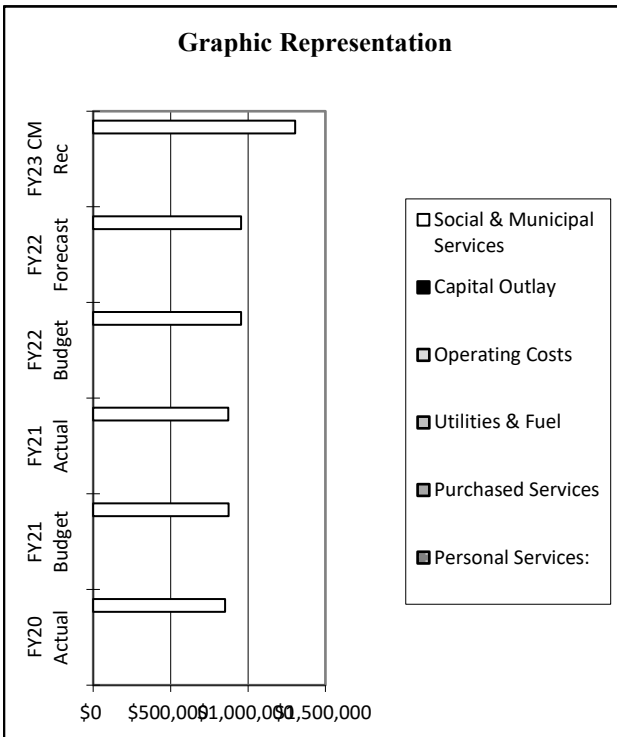
Fiscal Year 2023

Budget: Municipal Services

Account Number: 21128

						FY23	
	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD	Dept Head	Manager's Rec
Personnel Services:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Purchased Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Utilities & Fuel	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Operating Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital Outlay	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Social & Municipal Services	\$851,968	\$875,588	\$871,999	\$955,999	\$652,550	\$1,303,933	\$1,123,750
TOTALS:	\$851,968	\$875,588	\$871,999	\$955,999	\$652,550	\$1,303,933	\$1,123,750

Graphic Representation

**FRINGE BENEFIT IMPACT (Estimated):**

FICA	\$0
Workers Comp	\$0
Health Insurance	\$0
Retirement	\$0
Unemployment	\$0
Other Insurance	\$0
Total Fringe Benefit Impact	\$0
# of Full Time Employees	0.00

	FY22 Budget	FY23 Manager's Rec	Dollar Change	Percentage Change
Personal Services:	\$0	\$0	\$0	N/A
Purchased Services	\$0	\$0	\$0	N/A
Utilities & Fuel	\$0	\$0	\$0	N/A
Operating Costs	\$0	\$0	\$0	N/A
Capital Outlay	\$0	\$0	\$0	N/A
Social & Municipal Services	\$955,999	\$1,123,750	\$167,751	17.5%
TOTALS:	\$955,999	\$1,123,750	\$167,751	17.5%

Personnel Services

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0

Purchased Services

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0

Utilities & Fuel

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0

Other Operating Costs

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0

Capital Outlay

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0

Social & Municipal Services

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
	Adjst CM Adjustment	\$836,968	\$875,588	\$871,999	\$949,999	\$646,550	\$1,303,933	\$1,123,750
Totals		\$851,968	\$875,588	\$871,999	\$955,999	\$652,550	\$1,303,933	\$1,123,750



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: Municipal Services

Account Title: CM Adjustment

Department Number: 21128

Account Number: ADJST

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Projection
\$836,968	\$875,588	\$871,999	\$949,999	\$949,999

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	1,303,933.00	1,123,750.00	\$1,123,750.00	\$173,751.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

CM Recommendation

Account Number	Outside Agency Description	FY19 Actual	FY20 Budget	FY20 Actual	FY21 Budget	FY21 Forecast	FY22 Budget	FY23 REQUESTS	Dept Head	Mgr's Rec
60800	LaKermesse Donation Exp	\$15,000	\$15,000	\$15,000	\$0	\$15,000	\$6,000	\$15,000	\$15,000	
60827	Seeds of Hope Neighborhood Ctr	\$0	\$0	\$0	\$24,000	\$24,000	\$23,400	\$37,500	\$37,500	
60851	McArthur Library	\$505,539	\$505,539	\$505,539	\$552,849	\$505,539	\$552,849	\$615,000	\$615,000	
60852	Historical Society	\$10,000	\$10,000	\$10,000	\$5,000	\$10,000	\$10,000	\$10,000	\$10,000	
60853	City Theater	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000	
60854	Bidd-Saco-OOB Transit District	\$140,000	\$165,000	\$165,000	\$165,000	\$165,000	\$200,000	\$250,000	\$250,000	
60856	Eastern Trail Alliance	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$6,000	\$6,000	
60857	Saco River Corridor Comm	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	
60860	So ME Reg Planning Comm	\$8,117	\$8,928	\$8,928	\$8,928	\$8,928	\$9,196	\$9,472	\$9,472	
60861	Southern Maine Finance Agency (formerly Bidd-Saco Economic Dev Corp)	\$10,361	\$10,361	\$10,361	\$10,361	\$10,361	\$10,361	\$10,361	\$10,361	
60863	Heart of Biddeford	\$27,500	\$27,500	\$27,500	\$34,500	\$27,500	\$44,000	\$50,000	\$50,000	
60864	Holiday Lighting	\$12,500	\$22,500	\$21,929	\$6,150	\$22,500	\$6,000	\$6,000	\$6,000	
60865	Sea Level Working Group		\$0	\$0	\$0	\$0	\$0			
60869	Downtown Promotions/Events	\$12,500	\$12,500	\$12,500	\$9,500	\$12,500	\$0			
60870	Biddeford Cultural and Heritage Center	\$10,000	\$10,000	\$10,000	\$5,000	\$10,000	\$10,000	\$10,000	\$10,000	
COMMU	Community Health and Counseling	\$0	\$0	\$0	\$0	\$0	\$0			
SMVMC	Southern Maine Veterans' Memorial Cemetery	\$0	\$0	\$0	\$0	\$0	\$0	\$1,000	\$1,000	
BMMUS	Biddeford Mills Museum	\$0	\$0	\$0	\$0	\$0	\$2,500	\$2,500	\$2,500	
LIFE	The LifeFlight Foundation	\$0	\$0	\$0	\$0	\$0	\$2,000			
BEACH	Southern Maine Beach Profile Program Advisory Committee	\$0	\$0	\$0	\$0	\$0	\$1,000	\$2,000	\$2,000	
PATHF	Saco Pathfinders Snowmobile Club	\$0	\$0	\$0	\$0	\$0	\$1,600	\$1,600	\$1,600	
ENGIN	Engine	\$0	\$0	\$0	\$0	\$0	\$15,000	\$15,000	\$15,000	
AGEFR	Age Friendly	\$0	\$0	\$0	\$0	\$0	\$0			
YOUTH	Apex Youth Connection	\$0	\$0	\$0	\$0	\$0	\$0	\$10,000	\$10,000	
	York County Community Action Corporation							\$4,000	\$4,000	
	Halloween Festival							\$500	\$500	
ADJST	CM Adjustment									\$975,000
Totals		\$796,517	\$832,328	\$831,757	\$866,288	\$856,328	\$938,906	\$1,095,933	\$1,095,933	\$975,000

Account Number	Board/Committee/Commission Description	FY19 Actual	FY20 Budget	FY20 Actual	FY21 Budget	FY21 Forecast	FY22 Budget	FY23 REQUESTS	Dept Head	Mgr's Rec
60879	Planning Board	\$0	\$0	\$0	\$0	\$0	\$0	\$10,000	\$10,000	\$0
60866	Project Canopy Committee	\$5,585	\$5,000	\$1,600	\$5,000	\$5,000	\$5,000			
60862	Historic Preservation Comm	\$15	\$800	\$293	\$800	\$800	\$800	\$2,000	\$2,000	\$1,250
60855	Biddeford Conservation Comm	\$3,908	\$5,000	\$3,319	\$3,500	\$5,000	\$5,000	\$5,000	\$5,000	\$3,500
	Historic Preservation - Architectural Survey							\$25,000	\$25,000	\$20,000
	Historic Preservation - Design Guidelines							\$25,000	\$25,000	
	Climate Action Committee - Climate Action Plan							\$74,000	\$74,000	\$74,000
	Citizen's Advisory Committee - Neighborhood Mini-Grant Program							\$14,000	\$14,000	
	Citizen's Advisory Committee - Intern							\$3,000	\$3,000	
	Additional Community Events Funding								\$50,000	\$50,000
ADJST	CM Adjustment									\$148,750
Totals		\$9,508	\$10,800	\$5,212	\$9,300	\$10,800	\$10,800	\$158,000	\$208,000	\$148,750

	FY19 Actual	FY20 Budget	FY20 Actual	FY21 Budget	FY21 Forecast	FY22 Budget	FY23 REQUESTS	Dept Head	Mgr's Rec
Outside Agency Total	\$796,517	\$832,328	\$831,757	\$866,288	\$856,328	\$938,906	\$1,095,933	\$1,095,933	\$975,000
Board/Committee/Commission Total	\$9,508	\$10,800	\$5,212	\$9,300	\$10,800	\$10,800	\$158,000	\$208,000	\$148,750
Municipal Services Request	\$806,025	\$843,128	\$836,968	\$875,588	\$867,128	\$949,706	\$1,253,933	\$1,303,933	\$1,123,750

Boards/Committees/Commissions

Board/Committee/Commission	Request	Description
Historic Preservation Architectural Survey	\$25,000.00	The survey will provide an inventory of Biddeford's historic building assets, detailing the historic significance of structures in the historic district. Existing survey was completed in 1999 and is in pressing need of update. This survey will assist Historic Preservation Commissioners issue conclusive Certificates of Appropriateness for alterations to historic buildings, maintaining the architectural significance of downtown.
Historic Preservation Design Guidelines	\$25,000.00	Required under the terms of Maine Historic Preservation Commission's Certified Local Government status. The Guidelines will assist property owners in the historic district by clarifying preservation principles and encouraging appropriate alterations to buildings or structures. Design guidelines will help maintain the architectural fabric and integrity of Biddeford's historic downtown, protecting property values.
Climate Change Action Plan	\$74,000.00	Outlined in the Biddeford City Council Climate Emergency Declaration of October 2020. Will identify Biddeford's vulnerability to a changing climate and provide mitigation and adaptation recommendations that will protect public health, the built environment, and natural resources. Will help protect Biddeford's coastal property valuation, tourism based business, and fisheries. Will provide a framework to improve resilience of both man-made and natural systems to withstand future weather-related shocks.
Neighborhood Mini-Grants Program	\$14,000.00	The CAC in 2020 expanded its scope of work on more city-wide efforts that are not directly supported by CDBG funding. This program would allocate \$2000 to each Ward in Biddeford for a neighborhood generated project(s). The CAC and staff would manage this program by holding neighborhood (Ward) meetings to generate project ideas and by assisting in the selection of projects. This program will enable elected officials and staff to engage community residents for small projects with potentially large neighborhood impacts.
Citizens Advisory Committee (CAC) Intern	\$3,000.00	The CAC in 2020 expanded its scope of work on more city-wide efforts that are not directly supported by CDBG funding, and this work could greatly benefit from additional assistance through an intern. The intern would support the work of the CAC for roughly 20 hours a week for 6-10 weeks with the requested funding. The benefit to the City is better community engagement in the neighborhoods and the work would support efforts already under way by the communications department.
	\$141,000.00	

City of Biddeford, Maine

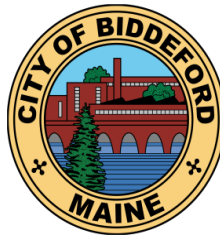
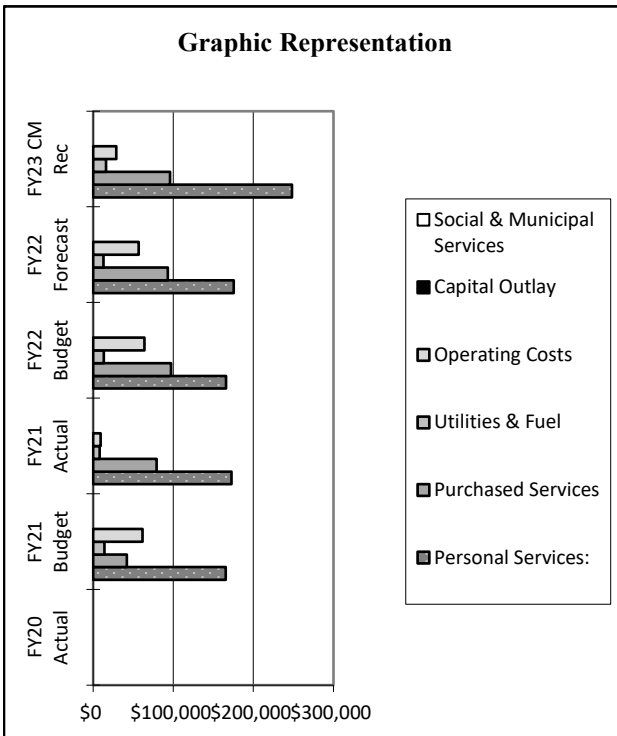
Fiscal Year 2023

Budget: Communications

Account Number: 21131

	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD	FY23	
						Dept Head	Manager's Rec
Personnel Services:	\$0	\$165,638	\$172,634	\$165,931	\$86,575	\$248,296	\$248,296
Purchased Services	\$0	\$42,020	\$79,365	\$97,010	\$32,278	\$95,810	\$95,810
Utilities & Fuel	\$0	\$14,080	\$8,092	\$13,208	\$4,257	\$16,038	\$16,038
Operating Costs	\$0	\$61,642	\$9,374	\$63,953	\$738	\$28,856	\$28,856
Capital Outlay	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Social & Municipal Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTALS:	\$0	\$283,380	\$269,465	\$340,102	\$123,848	\$389,000	\$389,000

Graphic Representation

**FRINGE BENEFIT IMPACT (Estimated):**

FICA	\$19,386
Workers Comp	\$699
Health Insurance	\$43,962
Retirement	\$25,101
Unemployment	\$293
Other Insurance	\$3,831
Total Fringe Benefit Impact	\$93,272
# of Full Time Employees	4.26

	FY22 Budget	FY23 Manager's Rec	Dollar Change	Percentage Change
Personal Services:	\$165,931	\$248,296	\$82,365	49.6%
Purchased Services	\$97,010	\$95,810	-\$1,200	-1.2%
Utilities & Fuel	\$13,208	\$16,038	\$2,830	21.4%
Operating Costs	\$63,953	\$28,856	-\$35,097	-54.9%
Capital Outlay	\$0	\$0	\$0	N/A
Social & Municipal Services	\$0	\$0	\$0	N/A
TOTALS:	\$340,102	\$389,000	\$48,898	14.4%

Personnel Services

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
60101	Dept Manager Salary Exp	\$0	\$0	\$2,394	\$0	\$0	\$0	\$0
60102	Mid Mgmt Hrly Employee Wa	\$0	\$59,203	\$59,212	\$59,203	\$29,997	\$72,892	\$72,892
60105	F-T Employee Wage Exp	\$0	\$98,115	\$106,873	\$98,407	\$55,413	\$170,804	\$170,804
60106	P-T Employee Wage Exp	\$0	\$8,320	\$4,069	\$8,320	\$1,165	\$4,600	\$4,600
60111	Overtime Wage Expense	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60201	FICA/Medicare-ER Share Exp	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60202	MPERS-Employer Share Exp	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60203	457 Plan-Employer Share Exp	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60210	HPHC Ins Employer Share Ex	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60212	S-T Disability ER Share Exp	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60213	L-T Disability ER Share Exp	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60216	Delta Dental ER Share	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60217	RHSA Plan ER Share	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60256	Dues/Memberships Expense	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60370	Workers Comp Insurance Exp	\$0	\$0	\$86	\$0	\$0	\$0	\$0
Totals		\$0	\$165,638	\$172,634	\$165,931	\$86,575	\$248,296	\$248,296

Purchased Services

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
60301	Legal Services Expense	\$0	\$12,000	\$0	\$2,000	\$0	\$800	\$800
60306	Other Prof/Consult Svcs Exp	\$0	\$0	\$70,200	\$65,000	\$27,018	\$65,000	\$65,000
60320	Advertising	\$0	\$30,000	\$9,078	\$30,000	\$5,260	\$30,000	\$30,000
60325	Postage/Shipping Expense	\$0	\$20	\$0	\$10	\$0	\$10	\$10
60330	Equipment Rent/Lease Exp	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60370	Workers Comp Insurance Exp	\$0	\$0	\$86	\$0	\$0	\$0	\$0
Totals		\$0	\$42,020	\$79,365	\$97,010	\$32,278	\$95,810	\$95,810

Utilities & Fuel

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
60400	Electricity Expense	\$0	\$2,760	\$1,855	\$2,520	\$881	\$4,410	\$4,410
60401	Water Expense	\$0	\$280	\$243	\$260	\$74	\$300	\$300
60402	Phone/Celular/Paging Exp	\$0	\$2,364	\$1,555	\$2,388	\$1,621	\$3,228	\$3,228
60404	Sewer User Fee Expense	\$0	\$480	\$91	\$240	\$94	\$100	\$100
60405	Heating Fuel Expense	\$0	\$3,996	\$4,347	\$3,600	\$1,587	\$3,800	\$3,800
60406	Fiber/Internet Expense	\$0	\$4,200	\$0	\$4,200	\$0	\$4,200	\$4,200
Totals		\$0	\$14,080	\$8,092	\$13,208	\$4,257	\$16,038	\$16,038

Other Operating Costs

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
60450	Building Repair/Maint Exp	\$0	\$6,485	\$2,574	\$6,485	\$738	\$6,485	\$6,485
60500	Admin/Office Supp/Eqt Non-C	\$0	\$200	\$0	\$200	\$0	\$200	\$200
60501	Operating Supp/Eqt Non-Cap	\$0	\$4,500	\$6,305	\$6,871	\$0	\$21,871	\$21,871
60509	Cleaning Supplies Expense	\$0	\$360	\$0	\$300	\$0	\$300	\$300
60752	Note/BAN Principal Expense	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60753	Note/BAN Interest Expense	\$0	\$1,945	\$0	\$982	\$0	\$0	\$0
60797	Miscellaneous Expense	\$0	\$0	\$495	\$0	\$0	\$0	\$0
60799	Transfer Out to Other Funds	\$0	\$48,152	\$0	\$49,115	\$0	\$0	\$0
Totals		\$0	\$61,642	\$9,374	\$63,953	\$738	\$28,856	\$28,856

Capital Outlay

Account		FY20	FY21	FY21	FY22	FY22	FY23	
Number	Description	Actual	Budget	Actual	Budget	YTD 12/31/21	Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0

Social & Municipal Services

Account		FY20	FY21	FY21	FY22	FY22	FY23	
Number	Description	Actual	Budget	Actual	Budget	YTD 12/31/21	Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0

City of Biddeford, Maine**Department Personnel Budget****Fiscal Year 2023**

DEPARTMENT: 21131 Communications

Classification	EMP #	FTE	Annual Total	Requested	City Manager Recommended	Last Name	First Name	Object
ASSISTANT TO THE CITY MANAGER	10877	1	\$72,613	\$72,892	\$72,892	LAMONTAGNE	DANICA	60102
COMMUNITY TV DIRECTOR	58540	1	\$65,295	\$65,546	\$65,546	PULOS	STEVEN	60105
COMMUNITY TV ASSISTANT	10210	1	\$50,514	\$50,709	\$50,709	DAUDELIN	STEPHEN	60105
COMMUNITY OUTREACH & INCLUSION CO	10899	1	\$54,340	\$54,549	\$54,549	BOSTON	TIMOTHY	60105
P-T BROADCAST ASSISTANTS	30	0.26	\$9,683	\$9,720	\$9,720	0	0	60106

TOTAL BUDGETED POSITIONS

4.25862069	\$252,445	\$253,416	\$253,416
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Notes:

Addition of community outreach/engagement position. FY22 shown as "off budget" as trial position from surplus. Funded undr GF for FY23.



Fiscal Year 2023 Budget Request

March 1, 2022

Department: Communications

Account Title: Dept Manager Salary Exp

Department Number: 21131

Account Number: 60101

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$0	\$0	\$2,394	\$0	\$0

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$0	\$0		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: Communications

Account Title: Mid Mgmt Hrly Employee Wage Ex

Department Number: 21131

Account Number: 60102

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$0	\$59,203	\$59,212	\$59,203	\$60,000

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$72,892	\$72,892		\$13,689

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Community outreach coordinator salary

Upgrading responsibilities and position to Assistant to the City Manager



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: Communications

Account Title: F-T Employee Wage Exp

Department Number: 21131

Account Number: 60105

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$0	\$98,115	\$106,873	\$98,407	\$110,826

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$170,804	\$170,804		\$72,396

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Employee wages for public access director, community TV assistant, and community outreach/engagement position.

Community engagement/outreach position funded "off budget" in FY22 for trial 1st year.



Fiscal Year 2023 Budget Request

March 1, 2022

Department: Communications

Account Title: P-T Employee Wage Exp

Department Number: 21131

Account Number: 60106

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$0	\$8,320	\$4,069	\$8,320	\$4,500

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$4,600	\$4,600		(\$3,720)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Contingency wages for P-T employees providing videographer services.

<i>Desc</i>	<i>Rate/hr</i>	<i>Ave Hrs</i>	<i># Meetings/Yr</i>	<i>Subtotal</i>
Airport Com.	\$16.24	1	12	\$194.88
Capital Proj	\$16.24	1	5	\$81.20
City Council	\$16.24	2	36	\$1,169.28
Budget Com	\$16.24	2	20	\$649.60
Finance Com	\$16.24	1.5	24	\$584.64
Planning Board	\$16.24	2	24	\$779.52
Policy Com	\$16.24	2	12	\$389.76
ZBA	\$16.24	1	8	\$129.92
Special Meetings	\$16.24	3	16	\$779.52
Admin Time	\$16.24	0.75	157	\$1,912.26
				<u>\$6,670.58</u>

Ave Hrs/Wk	5.5
Rate	\$ 16.24
Wk/Yr	52
	<u>\$ 4,644.64</u>



Fiscal Year 2023 Budget Request

March 1, 2022

Department: Communications

Account Title: Legal Services Expense

Department Number: 21131

Account Number: 60301

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$0	\$12,000	\$0	\$2,000	\$300

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$800	\$800		(\$1,200)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Contingency line for legal matters associated with current cable television franchise agreement.

Desc	Unit (hrs)	Rate	Subtotal
Legal - City Solicitor	4	\$200.00	\$800.00
Legal - Outside Counsel/Consultant	0	\$500.00	\$0.00
			\$800.00

included here to reflect cost transfer from cable tv franchise fees



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: Communications

Account Title: Other Prof/Consult Srvs Exp

Department Number: 21131

Account Number: 60306

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$0	\$0	\$70,200	\$65,000	\$65,000

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$65,000	\$65,000		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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<i>Desc</i>	<i>Subtotal</i>
Grant Writer	\$65,000.00
	\$65,000.00



Fiscal Year 2023 Budget Request

March 1, 2022

Department: Communications

Account Title: Advertising

Department Number: 21131

Account Number: 60320

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$0	\$30,000	\$9,078	\$30,000	\$28,000

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$30,000	\$30,000		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

This advertising funding was previously covered under the Economic Development budget and is used for business recruitment and tourism attraction.



Fiscal Year 2023 Budget Request

March 1, 2022

Department: Communications

Account Title: Postage/Shipping Expense

Department Number: 21131

Account Number: 60325

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$0	\$20	\$0	\$10	\$10

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$10	\$10		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Contingency for certified mail postage related to franchise agreement.

<i>Desc</i>	<i>Unit</i>	<i>Rate</i>	<i>Subtotal</i>
Postage contingency	1	\$10.00	\$10.00



Fiscal Year 2023 Budget Request

March 1, 2022

Department: Communications

Account Title: Electricity Expense

Department Number: 21131

Account Number: 60400

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$0	\$2,760	\$1,855	\$2,520	\$2,174

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$4,410	\$4,410		\$1,890

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Desc	Unit	Rate	Subtotal
Monthly Electricity Expense with expected 75% increase	12	\$367.50	\$4,410.00



Fiscal Year 2023 Budget Request

March 1, 2022

Department: Communications

Account Title: Water Expense

Department Number: 21131

Account Number: 60401

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$0	\$280	\$243	\$260	\$243

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$300	\$300		\$40

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



Desc	Unit	Rate	Subtotal
Monthly Water Bill	4	\$75.00	\$300.00

History (actual)		
FY14	\$	236.07
FY15	\$	268.80
FY16	\$	275.63
FY17	\$	263.13
FY18	\$	257.56
FY19	\$	265.49
FY20	\$	238.16
FY21	\$	242.72
Average	\$	255.95
Median	\$	260.35
Maximum	\$	275.63
FY22 increase 25%	\$	303.40



Fiscal Year 2023 Budget Request

March 1, 2022

Department: Communications

Account Title: Phone/Celular/Paging Exp

Department Number: 21131

Account Number: 60402

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$0	\$2,364	\$1,555	\$2,388	\$2,150

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$3,228	\$3,228		\$840

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Added a cell phone stipend for the Communications Coordinator and Community Outreach Coordinator.

Desc	Unit	Rate	Subtotal
Fairpoint Phone Lines (2) ¹	12	\$115.00	\$1,380.00
Cell Phones	12	\$84.00	\$1,008.00
Cell Phone Stipend for Communications Coordinator	12	\$35.00	\$420.00
Cell Phone Stipend for Community Outreach Coordinator	12	\$35.00	\$420.00
			\$3,228.00



Fiscal Year 2023 Budget Request

March 1, 2022

Department: Communications

Account Title: Sewer User Fee Expense

Department Number: 21131

Account Number: 60404

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$0	\$480	\$91	\$240	\$94

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$100	\$100		(\$140)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

<i>Desc</i>	<i>Unit</i>	<i>Rate</i>	<i>Subtotal</i>
Sewer Fee	1	\$100.00	\$100.00
			\$0.00
			\$100.00



Fiscal Year 2023 Budget Request

March 1, 2022

Department: Communications

Account Title: Heating Fuel Expense

Department Number: 21131

Account Number: 60405

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$0	\$3,996	\$4,347	\$3,600	\$4,000

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$3,800	\$3,800		\$200

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

<i>Desc</i>	<i>Unit</i>	<i>Rate</i>	<i>Subtotal</i>
Propane (gallon delivered)	2,000	\$1.90	\$3,800.00
			\$0.00
			\$3,800.00

History (actual)		
FY14	\$	4,738.69
FY15	\$	4,223.69
FY16	\$	2,286.86
FY17	\$	3,165.75
FY18	\$	3,395.30
FY19	\$	4,184.69
FY20	\$	3,242.56
FY21	\$	4,347.00
Average	\$	3,698.07
Median	\$	3,790.00
Maximum	\$	4,738.69



Fiscal Year 2023 Budget Request

March 1, 2022

Department: Communications

Account Title: Fiber/Internet Expense

Department Number: 21131

Account Number: 60406

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$0	\$4,200	\$0	\$4,200	\$4,080

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$4,200	\$4,200		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

<i>Desc</i>	<i>Unit</i>	<i>Rate</i>	<i>Subtotal</i>
TWC/Spectrum (package phone and internet	12	\$350.00	\$4,200.00
			\$0.00
			\$4,200.00



Fiscal Year 2023 Budget Request

March 1, 2022

Department: Communications

Account Title: Building Repair/Maint Exp

Department Number: 21131

Account Number: 60450

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$0	\$6,485	\$2,574	\$6,485	\$3,738

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$6,485	\$6,485		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Contingency for building maintenance and repair

<i>Desc</i>	<i>Unit</i>	<i>Rate</i>	<i>Subtotal</i>
Plowing & Sanding	10	\$250.00	\$2,500.00
General Maintenance	3	\$300.00	\$900.00
Maint. Building Security	2	\$400.00	\$800.00
Plumbing/Heating Service	3	\$95.00	\$285.00
Fire Ext. Inspection	1	\$400.00	\$400.00
Pest Control	4	\$400.00	\$1,600.00
			\$6,485.00



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: Communications

Account Title: Admin/Office Supp/Eqt Non-Cap

Department Number: 21131

Account Number: 60500

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$0	\$200	\$0	\$200	\$0

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$200	\$200		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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<i>Desc</i>	<i>Unit</i>	<i>Rate</i>	<i>Subtotal</i>
General Office Supplies	1	\$200.00	\$200.00



Fiscal Year 2023 Budget Request

March 1, 2022

Department: Communications

Account Title: Operating Supp/Eqt Non-Cap

Department Number: 21131

Account Number: 60501

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$0	\$4,500	\$6,305	\$6,871	\$2,871

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$21,871	\$21,871		\$15,000

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

<i>Desc</i>	<i>Unit</i>	<i>Rate</i>	<i>Subtotal</i>
Equipment Repair ¹	1	\$2,000.00	\$2,000.00
Operating Supplies ²	1	\$3,000.00	\$3,000.00
Adobe Creative Renewal	1	\$1,871.00	\$1,871.00
Civic Engagement Software*	1		\$15,000.00
			\$21,871.00

¹Contingency for small equipment repairs and upgrades at PA and cablecasting sites

²Contingency for operating equipment

*Last year, rollover funds were budgeted to purchase a new civic engagement software. These platforms charge an annual fee to continue services.

History (actual)		
FY14	\$	20,554.74
FY15	\$	13,277.86
FY16	\$	5,071.20
FY17	\$	1,437.94
FY18	\$	613.60
FY19	\$	6,234.91
FY20	\$	843.24
FY21	\$	6,305.12
Average	\$	6,792.33
Median	\$	5,653.06
Maximum	\$	20,554.74



Fiscal Year 2023 Budget Request

March 1, 2022

Department: Communications

Account Title: Cleaning Supplies Expense

Department Number: 21131

Account Number: 60509

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$0	\$360	\$0	\$300	\$0

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$300	\$300		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Supplies are being provided by the Recreation Department. Will purchase own moving forward.

<i>Desc</i>	<i>Unit (Month)</i>	<i>Rate</i>	<i>Subtotal</i>
Cleaning Supplies for Facility	12	\$25.00	\$300.00



Fiscal Year 2023
Budget Request

March 1, 2022

Department: Communications

Account Title: Note/BAN Principal Expense

Department Number: 21131 Account Number: 60752

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$0	\$0	\$0	\$0	\$0

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$0	\$0		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Loan paid off



Fiscal Year 2023 Budget Request

March 1, 2022

Department: Communications

Account Title: Miscellaneous Expense

Department Number: 21131

Account Number: 60797

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$0	\$0	\$495	\$0	\$0

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$0	\$0		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Fiscal Year 2023 Budget Request

March 1, 2022

Department: Communications

Account Title: Transfer Out to Other Funds

Department Number: 21131

Account Number: 60799

FY20 Actual	FY21 Budget	FY21 Actual ¹	FY22 Budget	FY22 EOY Forecast
\$0	\$48,152	\$0	\$49,115	\$49,115

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	0	0		(49,115)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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<i>Desc</i>	<i>Unit</i>	<i>Rate</i>	<i>Total</i>
			\$0.00
Transfer out - Internal Principal Payment ¹ FINAL PMT	1	\$0.00	\$0.00
			\$0.00
	Deduct		\$0.00
			\$0.00

¹Finance confirmation of loan payoff



Fiscal Year 2023 Budget Request

March 1, 2022

Department: Communications

Account Title: Note/BAN Interest Expense

Department Number: 21131

Account Number: 60753

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$0	\$1,945	\$0	\$982	\$982

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$0	\$0		(\$982)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Interest Payment on Building Renovation Internal Loan - Finance confirmation of laon payoff

<i>Desc</i>	<i>Unit</i>	<i>Rate</i>	<i>Subtotal</i>
Internal Renovation Loan	0	\$982.33	\$0.00
			\$0.00
			\$0.00

Loan payoff January 2022

City of Biddeford, Maine

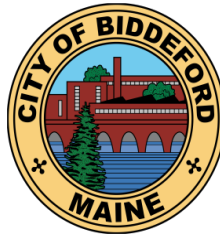
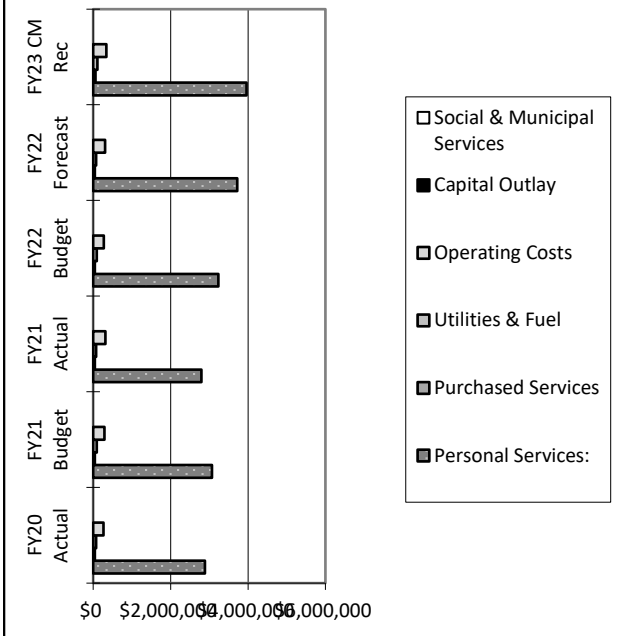
Fiscal Year 2023

Budget: Fire Dept.

Account Number: 21141

						FY23	
	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD	Dept Head	Manager's Rec
Personnel Services:	\$2,888,044	\$3,070,146	\$2,797,582	\$3,236,430	\$1,859,641	\$3,964,329	\$3,882,635
Purchased Services	\$42,666	\$43,300	\$40,259	\$46,300	\$17,144	\$62,543	\$60,400
Utilities & Fuel	\$77,644	\$92,710	\$78,785	\$89,763	\$33,764	\$110,453	\$110,453
Operating Costs	\$264,310	\$293,700	\$318,832	\$276,600	\$142,026	\$340,175	\$305,850
Capital Outlay	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Social & Municipal Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTALS:	\$3,272,665	\$3,499,856	\$3,235,459	\$3,649,093	\$2,052,576	\$4,477,500	\$4,359,338

Graphic Representation

**FRINGE BENEFIT IMPACT (Estimated):**

FICA	\$285,154
Workers Comp	\$315,656
Health Insurance	\$599,349
Retirement	\$487,544
Unemployment	\$2,908
Other Insurance	\$42,582
Total Fringe Benefit Impact	\$1,733,194
# of Full Time Employees	52.00

	FY22 Budget	FY23 Manager's Rec	Dollar Change	Percentage Change
Personal Services:	\$3,236,430	\$3,882,635	\$646,205	20.0%
Purchased Services	\$46,300	\$60,400	\$14,100	30.5%
Utilities & Fuel	\$89,763	\$110,453	\$20,690	23.0%
Operating Costs	\$276,600	\$305,850	\$29,250	10.6%
Capital Outlay	\$0	\$0	\$0	N/A
Social & Municipal Services	\$0	\$0	\$0	N/A
TOTALS:	\$3,649,093	\$4,359,338	\$710,245	19.5%

Personnel Services

Account Number	Description	FY20	FY21	FY21	FY22	FY22	FY23	
		Actual	Budget	Actual	Budget	YTD 12/31/21	Dept Head	Mgr's Rec
60101	Dept Manager Salary Exp	\$96,428	\$96,060	\$97,122	\$97,510	\$52,091	\$109,294	\$109,294
60102	Mid Mgmt Hrly Employee Wa	\$219,696	\$220,738	\$221,949	\$224,063	\$116,531	\$247,866	\$247,866
60105	F-T Employee Wage Exp	\$2,075,886	\$2,271,248	\$1,771,847	\$2,373,785	\$1,018,580	\$2,862,857	\$2,835,000
60106	P-T Employee Wage Exp	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60107	Temp/Seasonal Emp Wage Ex	\$42,309	\$57,500	\$34,459	\$57,500	\$18,002	\$57,500	\$47,500
60111	Overtime Wage Expense	\$317,451	\$235,000	\$458,444	\$266,494	\$494,006	\$378,094	\$325,000
60112	Extra Holiday Pay Exp	\$47,844	\$85,000	\$120,738	\$89,003	\$86,138	\$122,643	\$135,000
60129	Insurance Buyout Pay	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60201	FICA/Medicare-ER Share Exp	(\$371)	\$0	(\$326)	\$0	\$0	\$0	\$0
60202	MPERS-Employer Share Exp	(\$591)	\$0	(\$521)	\$0	\$0	\$0	\$0
60203	457 Plan-Employer Share Exp	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60210	HPHC Ins Employer Share Ex	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60211	NNEBT Ins Employer Share E	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60212	S-T Disability ER Share Exp	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60213	L-T Disability ER Share Exp	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60216	Delta Dental ER Share	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60217	RHSA Plan ER Share	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60230	Clothing/Uniforms Expense	\$66,733	\$67,000	\$67,998	\$78,100	\$32,382	\$88,100	\$85,000
60251	Conferences/Training Expense	\$12,479	\$19,000	\$16,316	\$30,000	\$30,577	\$78,000	\$78,000
60252	Travel/Mileage Expense	\$0	\$1,000	\$282	\$1,000	\$0	\$1,000	\$1,000
60253	Food/Lodging Expense	\$1,293	\$4,200	\$2,199	\$4,200	\$2,744	\$4,200	\$4,200
60256	Dues/Memberships Expense	\$3,376	\$3,400	\$3,655	\$3,400	\$4,612	\$3,400	\$3,400
60258	Hiring Costs/EE Testing Exp	\$5,511	\$10,000	\$3,420	\$11,375	\$3,978	\$11,375	\$11,375
Totals		\$2,888,044	\$3,070,146	\$2,797,582	\$3,236,430	\$1,859,641	\$3,964,329	\$3,882,635

Purchased Services

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
60310	Service Contracts Expense	\$42,361	\$43,000	\$40,056	\$46,000	\$16,817	\$62,143	\$60,000
60325	Postage/Shipping Expense	\$305	\$300	\$203	\$300	\$328	\$400	\$400
Totals		\$42,666	\$43,300	\$40,259	\$46,300	\$17,144	\$62,543	\$60,400

Utilities & Fuel

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
60400	Electricity Expense	\$16,918	\$22,500	\$17,834	\$23,000	\$8,228	\$40,250	\$40,250
60401	Water Expense	\$2,035	\$1,800	\$2,097	\$2,065	\$981	\$2,449	\$2,449
60402	Phone/Celular/Paging Exp	\$14,186	\$12,500	\$15,151	\$14,000	\$5,884	\$14,000	\$14,000
60404	Sewer User Fee Expense	\$2,993	\$4,400	\$3,825	\$4,400	\$1,084	\$4,400	\$4,400
60405	Heating Fuel Expense	\$11,438	\$16,500	\$12,036	\$16,500	\$3,274	\$20,000	\$20,000
60410	Diesel Fuel Expense	\$26,519	\$30,500	\$24,371	\$26,190	\$12,628	\$25,272	\$25,272
60411	Gasoline Expense	\$3,555	\$4,510	\$3,471	\$3,608	\$1,684	\$4,082	\$4,082
Totals		\$77,644	\$92,710	\$78,785	\$89,763	\$33,764	\$110,453	\$110,453

Other Operating Costs

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
60450	Building Repair/Maint Exp	\$47,030	\$40,000	\$65,813	\$32,000	\$9,264	\$40,000	\$37,500
60452	Operating Equip Repair Exp	\$57,131	\$59,000	\$70,608	\$72,500	\$22,456	\$72,500	\$65,000
60453	Vehicle Repair/Tires/Oil Exp	\$80,203	\$100,000	\$87,935	\$85,000	\$73,123	\$129,325	\$112,000
60461	Repair/Maint-CommunsEquip	\$10,754	\$10,000	\$10,093	\$2,500	\$634	\$14,500	\$7,500
60465	Fire Boat Repair/Maint	\$2,131	\$4,000	\$3,052	\$4,000	\$3,240	\$4,000	\$4,000
60500	Admin/Office Supp/Eqt Non-C	\$6,121	\$6,000	\$7,383	\$6,000	\$4,000	\$6,000	\$6,000
60501	Operating Supp/Eqt Non-Cap	\$5,819	\$6,000	\$2,059	\$6,000	\$26	\$6,000	\$6,000
60508	Ambulance Supplies Non-Cap	\$50,055	\$63,750	\$65,199	\$63,750	\$27,431	\$63,000	\$63,000
60509	Cleaning Supplies Expense	\$4,641	\$4,950	\$6,690	\$4,850	\$1,853	\$4,850	\$4,850
60797	Miscellaneous Expense	\$423	\$0	\$0	\$0	\$0	\$0	\$0
Totals		\$264,310	\$293,700	\$318,832	\$276,600	\$142,026	\$340,175	\$305,850

Capital Outlay

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0

Social & Municipal Services

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0

City of Biddeford, Maine
Department Personnel Budget
Fiscal Year 2023

DEPARTMENT: 21141 Fire Dept.

Classification	EMP #	FTE	Annual Total	Requested	City Manager Recommended	Last Name	First Name	Object
FIRE CHIEF	27026	1.00	108,875.62	109,294.38	109,294.38	GAGNE	SCOTT	60101
ASSIST. FIRE CHIEF	10333	1.00	92,829.67	93,186.71	93,186.71	DEXTER	EDWARD	60102
DEPUTY FIRE CHIEF	21600	1.00	87,248.30	87,583.87	87,583.87	DUROSS	KEVIN	60102
OFFICE MANAGER	7725	1.00	66,838.20	67,095.27	67,095.27	BOYDEN	KATHY	60102
CAPTAIN/BASIC	1150	1.00	67,638.48	67,898.63	67,898.63	ANTON	PETER	60105
CAPTAIN/PARAMEDIC	13000	1.00	72,246.72	72,524.59	72,524.59	COOPER	JUSTIN	60105
CAPTAIN/PARAMEDIC	39950	1.00	72,246.72	72,524.59	72,524.59	LANG	ROBERT	60105
CAPTAIN/ADVANCED	68625	1.00	69,407.52	69,674.47	69,674.47	WHEELER	ERIC	60105
LIEUTENANT/PARAMEDIC	20530	1.00	64,122.24	64,368.86	64,368.86	DREW	MICHAEL	60105
LIEUTENANT/PARAMEDIC	10330	1.00	64,122.24	64,368.86	64,368.86	KIESMAN	STEVEN	60105
LIEUTENANT/PARAMEDIC	41400	1.00	67,223.52	67,482.07	67,482.07	LEACH	MATTHEW	60105
LIEUTENANT/PARAMEDIC	10415	1.00	64,122.24	64,368.86	64,368.86	MERTZ	ROBERT	60105
LIEUTENANT/ADVANCED	10028	1.00	65,498.16	65,750.08	65,750.08	OUELLETTE	DERICK	60105
LIEUTENANT/PARAMEDIC	62915	1.00	64,755.60	65,004.66	65,004.66	SEVIGNY	TIMOTHY	60105
LIEUTENANT/PARAMEDIC	10414	1.00	64,122.24	64,368.86	64,368.86	STEVENSON	ANDREW	60105
LIEUTENANT/PARAMEDIC	65900	1.00	67,223.52	67,482.07	67,482.07	THORPE	KENNETH	60105
FF II/ADVANCED	10053	1.00	57,155.28	57,375.11	57,375.11	ABERLE	CHRISTOPHER	60105
FF II/ADVANCED	11168	1.00	50,144.64	50,337.50	50,337.50	BACON	NATHANAEL	60105
FF II/ADVANCED	11160	1.00	50,144.64	50,337.50	50,337.50	BELANGER	ALEX	60105
FF II/ADVANCED	11162	1.00	53,922.96	54,130.36	54,130.36	CHASE	NEHEMIAH	60105
FF II/ADVANCED	11161	1.00	50,144.64	50,337.50	50,337.50	FACE	ZACHARY	60105
FF II/ADVANCED	11167	1.00	52,852.80	53,056.08	53,056.08	FRANCIS	ADAM	60105
FF II/ADVANCED	27100	1.00	62,549.76	62,790.34	62,790.34	GAGNE	TIMOTHY	60105
FF II/ADVANCED	11163	1.00	50,144.64	50,337.50	50,337.50	MARRIOTT	DALTON	60105
FF II/ADVANCED	10697	1.00	52,852.80	53,056.08	53,056.08	MOUZAS	JAMIE	60105
FF II/ADVANCED	11169	1.00	50,144.64	50,337.50	50,337.50	RYAN	THOMAS	60105
FF II/ADVANCED	11166	1.00	55,124.16	55,336.18	55,336.18	THERRIEN	MYLES	60105
FF II/ADVANCED	105	1.00	48,528.48	48,715.13	48,715.13	WIERDA	HENRY	60105
FF II/PARAMEDIC	10865	1.00	57,373.68	57,594.35	57,594.35	BROWN	BENJAMIN	60105
FF II/PARAMEDIC	11093	1.00	53,355.12	53,560.33	53,560.33	BURT	BRIAN	60105
FF II/PARAMEDIC	10956	1.00	57,373.68	57,594.35	57,594.35	CARRAUX	BENJAMIN	60105
FF II/PARAMEDIC	10497	1.00	58,662.24	58,887.86	58,887.86	CLEMENT	PAUL	60105
FF II/PARAMEDIC	10990	1.00	57,373.68	57,594.35	57,594.35	COUSINS	ROBERT	60105
FF II/PARAMEDIC	10060	1.00	62,527.92	62,768.41	62,768.41	CROCKER	JASON	60105
FF II/PARAMEDIC	10785	1.00	57,373.68	57,594.35	57,594.35	CUNNINGHAM	RYAN	60105
FF II/PARAMEDIC	10905	1.00	57,373.68	57,594.35	57,594.35	DOROW	ALEXANDER	60105
FF II/PARAMEDIC	104	1.00	51,629.76	51,828.34	51,828.34	GOMBERG	MICHELLE	60105
FF II/PARAMEDIC	56101	1.00	64,821.12	65,070.43	65,070.43	PICHE	NANCY	60105
FF II/PARAMEDIC	11165	1.00	53,355.12	53,560.33	53,560.33	POWERS	MONICA	60105
FF II/PARAMEDIC	10746	1.00	57,373.68	57,594.35	57,594.35	QUINN	STEVEN	60105
FF II/PARAMEDIC	10786	1.00	57,373.68	57,594.35	57,594.35	ROSS	BREEANNA	60105
FF II/PARAMEDIC	10957	1.00	57,373.68	57,594.35	57,594.35	SCHEPPARD	ADAM	60105
FF II/PARAMEDIC	11146	1.00	53,355.12	53,560.33	53,560.33	SMITH	JOSHUA	60105
FF II/PARAMEDIC	10106	1.00	62,527.92	62,768.41	62,768.41	STOUT	DALE	60105
FF II/PARAMEDIC	10784	1.00	57,373.68	57,594.35	57,594.35	SZOSTEK	STEVEN	60105
FF II/PARAMEDIC	106	1.00	51,629.76	51,828.34	51,828.34	WELCOME	SEAN	60105
FF II/PARAMEDIC	107	1.00	58,662.24	58,887.86	58,887.86	VACANT		60105
FF II/PARAMEDIC	108	1.00	58,662.24	58,887.86	58,887.86	VACANT		60105
FF II/BASIC	101	1.00	48,528.48	48,715.13	48,715.13	CLEARY	MATTHEW	60105
FF II/BASIC	102	1.00	48,528.48	48,715.13	48,715.13	DEFIORY	DANIELLE	60105
FF II/BASIC	103	1.00	48,528.48	48,715.13	48,715.13	FOX	JARED	60105
FF/PARAMEDIC	44675	1.00	62,549.76	62,790.34	62,790.34	MALONEY	TODD	60105
PAYOUTS (@5)	11	-	29,885.06	30,000.00	30,000.00			60105
PAYOUTS (Bonus)	12	-	31,877.39	32,000.00	32,000.00			60105
CALL FORCE	13	-	57,500.00	57,500.00	57,500.00			60107

TOTAL BUDGETED POSITIONS

52.00	\$3,265,180	\$3,277,517	\$3,277,517
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Notes:



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department:

Fire Dept.

Account Title: Dept Manager Salary Exp

Department Number: 21141

Account Number: 60101

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$96,428	\$96,060	\$97,122	\$97,510	\$97,510

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	109,294	109,294		11,785

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

This line is used to pay for the Fire Chiefs salary.



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department:

Fire Dept.

Account Title: Mid Mgmt Hrly Employee Wage Ex

Department Number: 21141

Account Number: 60102

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$219,696	\$220,738	\$221,949	\$224,063	\$224,063

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	247,866	\$247,866		\$23,803

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

This line is used to pay the salary for the Assistant Chief, Deputy Chief and Office Manager.



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department:

Fire Dept.

Account Title: F-T Employee Wage Exp

Department Number: 21141

Account Number: 60105

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$2,075,886	\$2,271,248	\$1,771,847	\$2,373,785	\$2,196,870

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	2,862,857	\$2,835,000		\$461,215

This line is used to pay the full time line staff.

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

This line is used to pay the full time line staff.

\$62,000 has been added to cover the cost of contractual stipends and paramedic education payments.



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department:

Fire Dept.

Account Title: Temp/Seasonal Emp Wage Exp

Department Number:

21141

Account Number:

60107

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$42,309	\$57,500	\$34,459	\$57,500	\$48,000

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	57,500	\$47,500		(\$10,000)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

This line covers the salary cost for our Call Force stipends and training and call back response. It also covers the cost for our department Chaplin who responds to incident to assist citizens, spends time at the FD assisting our personnel, and delivers community outreach programs.



Fiscal Year 2023 Budget Request

March 1, 2022

Department:

Fire Dept.

Account Title: Overtime Wage Expense

Department Number:

21141

Account Number:

60111

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$317,451	\$235,000	\$458,444	\$266,494	\$894,000

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	378,094	\$325,000		\$58,506

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

This line covers the cost of shift overtime that may be needed for normal operations as well as overtime that may be needed for outside details or major storm coverage. Additionally, the line covers overtime for some training that needs to be done off duty. This year I have added \$5,000 to fund additional training. Mandatory additional EMS CEH requirements have lead us to have to offer an additional all day EMS training day at a cost of about \$8,000. I have also added \$2,000 to allow me to have more Officer meeting and training sessions, we are experiencing a huge turn over in Officers, our new officers require additional meeting and training to help with better department operations. \$50,000 has been added to cover staff in paramedic school while on duty and \$5,000 has been added to cover new employees that must attend Firefighter I and II certification training and \$13,000 normal OT. Over the next year we will still require additional overtime to cover shift vacancies as staff continues to get trained. To help keep cost down, we have started an online training system for our EMS training, but we are still required to have so many hours of hands on practical training that is done on and off duty depending on the class and certification that is needed. FY 19 used as average year

Projected "regular" overtime (11%)	\$	308,094
OT for additional training	\$	5,000
OT for all Day EMS training	\$	8,000
OT for officer training	\$	2,000
OT Firefighter I & II certification training	\$	5,000
OT paramedic school coverage	\$	50,000
	\$	378,094

	FY21	FY20	FY19	FY18
Desk Boxes	\$12,801	\$17,200	\$11,203	\$17,150
Training	\$18,090	\$31,654	\$51,525	\$45,891
Workers Comp	\$30,836	\$31,915	\$7,863	\$2,588
Call Backs	\$24,733	\$29,880	\$15,482	\$10,477
Late/Early Calls	\$3,906	\$5,741	\$4,229	\$4,704
Short Term Sick	\$214,280	\$158,209	\$139,496	\$103,322
Long Term Sick	\$166,681	\$52,156	\$35,686	\$38,224
Total	\$471,327	\$326,755	\$265,484	\$222,356



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department:

Fire Dept.

Account Title: Extra Holiday Pay Exp

Department Number:

21141

Account Number:

60112

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$47,844	\$85,000	\$120,738	\$89,003	\$130,000

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	122,643	\$135,000		\$45,997

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

This line covers the cost of holidays as listed in the bargaining agreement.

The line has been increase is to cover the cost of more employees taking the money inplace of time off and to cover the increased staff.

Calculated as 48 employees x 8 holidays x 12 hrs/day x rate of pay

\$ 122,642.84



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department:

Fire Dept.

Account Title: Clothing/Uniforms Expense

Department Number:

21141

Account Number:

60230

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$66,733	\$67,000	\$67,998	\$78,100	\$78,000

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$88,100	\$85,000		\$6,900

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

\$30,600 of this line goes to clothing allowance for our career personnel as outlined in the current bargaining agreement. The remaining amount is used to purchase and replace firefighting gear, hazmat suits, ice water suits, swift water rescue suits, repelling harnesses, specialty rescue clothing, helmets, ballistic vests, badges, and other uniform apparel.
\$10,000 has been added to purchase firefighting gear that we are behind on from hiring a large number of staff.



Fiscal Year 2023 Budget Request

March 1, 2022

Department:

Fire Dept.

Account Title: Conferences/Training Expense

Department Number:

21141

Account Number:

60251

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$12,479	\$19,000	\$16,316	\$30,000	\$34,000

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$78,000	\$78,000		\$48,000

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

This line supports Firefighter I & II, specialty tech rescue team training, job related training and conferences, officer development , EMS training to include Pre-Hospital Trauma Life Support, Advanced Cardiac Life Support, Geriatric Emergency Medical Services, Advanced Medical Life Support, Pediatric Advanced Life Support as well as HAZMAT and extraction training. It covers the cost of books that may be required for classes and pays for seminars and workshops to include Maine Fire Chiefs, Association, National Fire Academy, New England Chief Association Arson Investigations.

\$48,000 has been added to cover the cost of sending 4 people to paramedic school. We will be sending 5 people a year for the next few years. The current budget line can support one person of the five that will need to go to school this year. This required training level is as required for new staff through the labor management process.



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department:

Fire Dept.

Account Title: Travel/Mileage Expense

Department Number:

21141

Account Number:

60252

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$0	\$1,000	\$282	\$1,000	\$600

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$1,000	\$1,000		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

--

This line is used for travel expenses from classes and meetings.



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department:

Fire Dept.

Account Title: Food/Lodging Expense

Department Number:

21141

Account Number:

60253

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$1,293	\$4,200	\$2,199	\$4,200	\$4,500

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$4,200	\$4,200		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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This line is used for special events, but is primarily used to feed crews from the FD, PD, Dispatch, and Public Works who are working major storms and natural disaster events. Food is prepared at the FD.



Fiscal Year 2023 Budget Request

March 1, 2022

Department:

Fire Dept.

Account Title: Dues/Memberships Expense

Department Number:

21141

Account Number:

60256

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$3,376	\$3,400	\$3,655	\$3,400	\$3,400

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$3,400	\$3,400		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

This line pays for membership & dues to include International Association of Fire Chiefs, Fire Chiefs Magazine, Fire Engineering Publication, Maine Fire Chiefs Association, National Fire Protection Codes Manuals, York County Fire Investigators, Maine EMS, Fire Service Instructors, & NFPA.

Assoc of Fire Chiefs	\$532.00
Fire Engineering Subscription	\$52.00
NFPA Codes	\$1,350.00
NFPA dues for Chief	\$175.00
Maine Fire Chiefs Assoc	\$276.00
Society of Fire Instr.	\$125.00
F.D. Safety Officers Assoc.	\$105.00
Fire Chiefs of Mass	\$200.00
Maine Assoc of Arson Inves.	\$200.00
York County Chief's Assoc	\$75.00
Internt'l Assoc of Arson Inves.	\$200.00
Nat'l EMT Assoc.	\$40.00
Fire House Magazine	\$30.00
	\$3,360.00



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department:

Fire Dept.

Account Title: Hiring Costs/EE Testing Exp

Department Number:

21141

Account Number:

60258

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$5,511	\$10,000	\$3,420	\$11,375	\$10,500

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$11,375	\$11,375		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

This line covers the cost of physicals and exams for new employees as well as yearly SCBA respiratory evaluations, testing and follow ups as required by federal law. This line has been increased to cover the cost of anticipated new employees.



Fiscal Year 2023 Budget Request

March 1, 2022

Department:

Fire Dept.

Account Title: Service Contracts Expense

Department Number:

21141

Account Number:

60310

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$42,361	\$43,000	\$40,056	\$46,000	\$44,000

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$62,143	\$60,000		\$14,000

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

This line covers cardiac monitor maintenance contracts, IMC contracts, State EMS software AED contracts Image Trend Software, SCBA annual flow testing, EMS stretcher and stair chair contracts, breathing air quality testing, sprinkler and fire alarm testing, annual gear inspections, annual fire ladder testing, extrication equipment testing, and fire extinguisher training maintenance.
This increase reflects annual rate increases for the service contracts. That was requested in FY 22 as well.

	<u>FY2023</u>
Maine State Security	\$700.00
Treasurer State of Me (licenses)	\$10.00
Eastern Fire	\$315.00
Northeast Emergency (Air Pack Test)	\$5,559.31
Tritech Software (IMC)	\$2,478.00
Fully Involved (Data Trac)	\$1,100.00
Linwood Davis (fire ext inspections)	\$1,700.00
Saco F.D.(fire ext. yearly maint.)	\$931.00
Minuteman Security	\$400.00
Industrial Protection(hydrotest scba's)(every 5 yrs)	\$3,000.00
Air Tech(air quality testing)	\$1,500.00
CLIA Lab (med waiver for labs)	\$150.00
Stryker (stretcher maint. Cont.)	\$7,000.00
Emergency Svcs(I am responding contract)	\$800.00
Maine EMS (EMS Svcs lic.)	\$280.00
Annual SCBA mask test	\$1,000.00
New England Ladder(ground ladder testing)	\$1,310.00
Image Trend	\$225.00
Atlantic Partners (took place of So Me EMS)	\$2,500.00
Hose Testing	\$7,000.00
Cardiac Monitor/AED servicing	\$6,140.00
Annual apparatus pump testing	\$600.00
Fire Safe Equipment Kitchen hood inspection	\$300.00
Kitchen Tech	\$400.00
Bed bug inspections	\$750.00
Power DMS	\$3,300.00
Target Solutions EMS training	\$2,500.00
Fire Tech extrication tool service	\$1,030.00
Air Gas cutting torch bottles	\$100.00
Apparatus pump testing	\$1,405.00
Amazon Prime Account	\$160.00
new scheduling software	\$7,500
	\$62,143.31



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department:

Fire Dept.

Account Title: Postage/Shipping Expense

Department Number:

21141

Account Number:

60325

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$305	\$300	\$203	\$300	\$400

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$400	\$400		\$100

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

--

This line is used for department postage.



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department:

Fire Dept.

Account Title: Electricity Expense

Department Number:

21141

Account Number:

60400

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$16,918	\$22,500	\$17,834	\$23,000	\$17,000

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$40,250	\$40,250		\$17,250

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

This is used for electrical expenses. This year there is a projected 75% increase.



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department:

Fire Dept.

Account Title: Phone/Celular/Paging Exp

Department Number:

21141

Account Number:

60402

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$14,186	\$12,500	\$15,151	\$14,000	\$13,500

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$14,000	\$14,000		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

The line covers cell phone and computer data plans for Command Chiefs and the emergency apparatus. All apparatus have data terminal that receive call information and information on things like hydrant, preplans, floor plans, sprinkler connections, building information, cross streets, department policies, hazmat, and other related information and allows for EMS and inspections reporting to be completed and allows for data to be transferred from our EMS cardiac monitors to our EMS reporting system.



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department:

Fire Dept.

Account Title: Water Expense

Department Number:

21141

Account Number:

60401

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$2,035	\$1,800	\$2,097	\$2,065	\$1,800

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$2,449	\$2,449		\$384

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

This line is used for water expense. The increase from the water company is 18.6% starting 7.1.22.



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department:

Fire Dept.

Account Title: Sewer User Fee Expense

Department Number:

21141

Account Number:

60404

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$2,993	\$4,400	\$3,825	\$4,400	\$3,800

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$4,400	\$4,400		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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This line covers the sewer user fee for the building.



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department:

Fire Dept.

Account Title: Heating Fuel Expense

Department Number:

21141

Account Number:

60405

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$11,438	\$16,500	\$12,036	\$16,500	\$14,200

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$20,000	\$20,000		\$3,500

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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This line is used to cover heating cost for the building.



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department:

Fire Dept.

Account Title: Diesel Fuel Expense

Department Number:

21141

Account Number:

60410

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$26,519	\$30,500	\$24,371	\$26,190	\$24,800

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$25,272	\$25,272		(\$918)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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This lines covers the cost of fuel fo the apparatus.



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department:

Fire Dept.

Account Title: Gasoline Expense

Department Number:

21141

Account Number:

60411

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$3,555	\$4,510	\$3,471	\$3,608	\$3,368

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$4,082	\$4,082		\$474

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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This lines covers the cost of gas for the department service vehicles.



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department:

Fire Dept.

Account Title: Building Repair/Maint Exp

Department Number:

21141

Account Number:

60450

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$47,030	\$40,000	\$65,813	\$32,000	\$31,000

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$40,000	\$37,500		\$5,500

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

This line covers grounds and all building maintenance, supplies, paint and repair. Maintenance of the boiler and AC system, fire department monument, museum, and apparatus floor cleaner.

In addition we have many projects that need attention including lot fence repairs, exhaust system repairs for the connections to the fire apparatus, multiple electrical repairs, garage door opener replacements, security system continuations, and holiday decorations. Last year this line was reduced and many repair concerns were put off because of the reduction to include air duct cleaning. The building is over 30 years old, there are many first floor repairs that we would like to try to work on.



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department:

Fire Dept.

Account Title: Operating Equip Repair Exp

Department Number:

21141

Account Number:

60452

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$57,131	\$59,000	\$70,608	\$72,500	\$70,000

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$72,500	\$65,000		-\$7,500

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

This line covers cost for all equipment maintenance of the tools carried on fire apparatus. It replaces such items broken during the course of fire suppression and rescue operations. This line is also used for the repairs to breathing air equipment, maintenance of fire extinguishers, extrication power tools. It covers the cost of SCBA bottles, fire suppression equipment, haz-mat equipment, cold water gear, and confined space equipment. Money from this line will also be used to purchase new equipment for the new engine that will be arriving this budget. Some equipment on the engine that it is replacing is more than 30 years old.

This year we need to change out our 12 gas detection meters and charging stations.



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department:

Fire Dept.

Account Title: Vehicle Repair/Tires/Oil Exp

Department Number:

21141

Account Number:

60453

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$80,203	\$100,000	\$87,935	\$85,000	\$120,000

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$129,325	\$112,000		\$27,000

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

This line covers the cost of vehicle repairs.



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department:

Fire Dept.

Account Title: Repair/Maint-CommunsEquip

Department Number:

21141

Account Number:

60461

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$10,754	\$10,000	\$10,093	\$2,500	\$2,300

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$14,500	\$7,500		\$5,000

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

This line covers the cost to purchase and maintain our communications equipment such as apparatus radios, portable radios, pagers, antennas, speaker mics, fire department radios in Dispatch, and all in house communication needs and equipment. It also covers the cost of FD radios in dispatch at the PD as well as FD remote sites within the city.

The line has been increased to cover the cost of two of the four portable radios that are needed for new staff. When the radio grant was submitted, the additional FD staff was not approved at that time.



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department:

Fire Dept.

Account Title: Fire Boat Repair/Maint

Department Number:

21141

Account Number:

60465

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$2,131	\$4,000	\$3,052	\$4,000	\$3,800

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$4,000	\$4,000		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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This line covers the cost for repairs, equipment, and maintainace for emergency boat operations.



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department:

Fire Dept.

Account Title: Admin/Office Supp/Eqt Non-Cap

Department Number:

21141

Account Number:

60500

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$6,121	\$6,000	\$7,383	\$6,000	\$5,800

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$6,000	\$6,000		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

This line covers the cost on all office operating expenses, supplies, maintenance and procurement. It also covers FD education material for public education, photo supplies for investigations, Juvenile Fire Setters Program, merit awards, and inspections materials.



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department:

Fire Dept.

Account Title: Operating Supp/Eqt Non-Cap

Department Number:

21141

Account Number:

60501

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$5,819	\$6,000	\$2,059	\$6,000	\$5,700

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$6,000	\$6,000		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

This line will cover office hardware and computers for the station and apparatus such as network repairs, wiring, system back up batteries, station AV equipment, computers, cameras for investigation and interviews, remote printers. Repairs to office equipment.



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department:

Fire Dept.

Account Title: Ambulance Supplies Non-Capital

Department Number:

21141

Account Number:

60508

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$50,055	\$63,750	\$65,199	\$63,750	\$63,400

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$63,000	\$63,000		(\$750)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

This line covers the cost of EMS supplies and replacement of medical equipment and medications for ambulances and fire apparatus. This includes purchasing of AEDs and other EMS equipment.



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department:

Fire Dept.

Account Title: Cleaning Supplies Expense

Department Number:

21141

Account Number:

60509

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$4,641	\$4,950	\$6,690	\$4,850	\$4,600

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$4,850	\$4,850		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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This line covers the cost of cleaning supplies for the building, land, and apparatus.

City of Biddeford, Maine

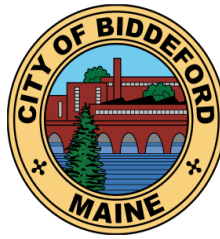
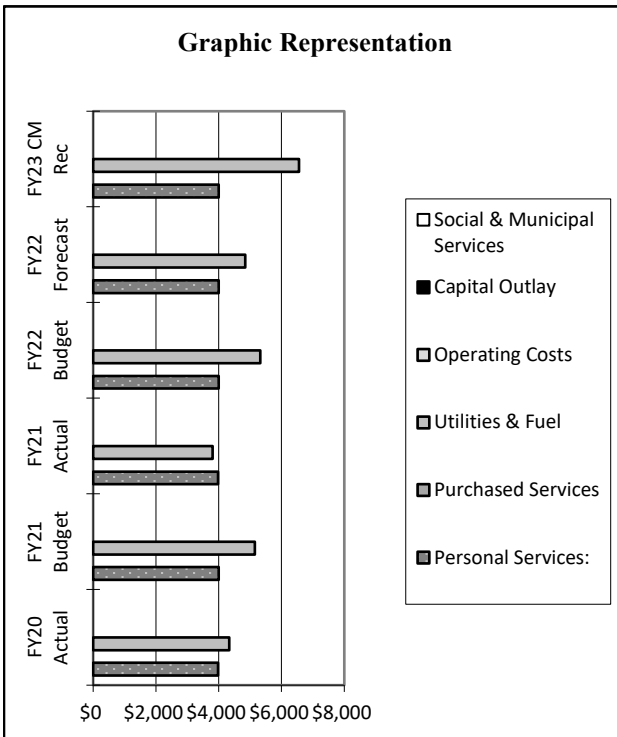
Fiscal Year 2023

Budget: Biddeford Pool Fire Dept.

Account Number: 21142

						FY23	
	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD	Dept Head	Manager's Rec
Personnel Services:	\$3,982	\$4,000	\$3,980	\$4,000	\$0	\$4,000	\$4,000
Purchased Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Utilities & Fuel	\$4,332	\$5,150	\$3,806	\$5,325	\$1,686	\$6,555	\$6,555
Operating Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital Outlay	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Social & Municipal Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTALS:	\$8,314	\$9,150	\$7,786	\$9,325	\$1,686	\$10,555	\$10,555

Graphic Representation

**FRINGE BENEFIT IMPACT (Estimated):**

FICA	\$0
Workers Comp	\$0
Health Insurance	\$0
Retirement	\$0
Unemployment	\$0
Other Insurance	\$0
Total Fringe Benefit Impact	\$0
# of Full Time Employees	0.00

	FY22 Budget	FY23 Manager's Rec	Dollar Change	Percentage Change
Personal Services:	\$4,000	\$4,000	\$0	0.0%
Purchased Services	\$0	\$0	\$0	N/A
Utilities & Fuel	\$5,325	\$6,555	\$1,230	23.1%
Operating Costs	\$0	\$0	\$0	N/A
Capital Outlay	\$0	\$0	\$0	N/A
Social & Municipal Services	\$0	\$0	\$0	N/A
TOTALS:	\$9,325	\$10,555	\$1,230	13.2%

Personnel Services

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
60230	Clothing/Uniforms Expense	\$3,982	\$4,000	\$3,980	\$4,000	\$0	\$4,000	\$4,000
Totals		\$3,982	\$4,000	\$3,980	\$4,000	\$0	\$4,000	\$4,000

Purchased Services

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0

Utilities & Fuel

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
60400	Electricity Expense	\$1,355	\$1,500	\$1,301	\$1,600	\$645	\$2,800	\$2,800
60401	Water Expense	\$154	\$300	\$159	\$375	\$40	\$405	\$405
60402	Phone/Celular/Paging Exp	\$336	\$350	\$308	\$350	\$196	\$350	\$350
60405	Heating Fuel Expense	\$2,487	\$3,000	\$2,038	\$3,000	\$805	\$3,000	\$3,000
Totals		\$4,332	\$5,150	\$3,806	\$5,325	\$1,686	\$6,555	\$6,555

Other Operating Costs

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0

Capital Outlay

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23 Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0

Social & Municipal Services

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23 Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: Biddeford Pool Fire Dept.

Account Title: Clothing/Uniforms Expense

Department Number: 21142

Account Number: 60230

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$3,982	\$4,000	\$3,980	\$4,000	\$4,000

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$4,000	\$4,000		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

--

This line covers the cost of personnel protection equipment for the personnel assigned to this station.



Fiscal Year 2023 Budget Request

March 1, 2022

Department: Biddeford Pool Fire Dept.

Account Title: Electricity Expense

Department Number: 21142

Account Number: 60400

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$1,355	\$1,500	\$1,301	\$1,600	\$1,400

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$2,800	\$2,800		\$1,200

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

This line covers electricity use for Biddeford Pool Station. Estimated 75% increase.



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: Biddeford Pool Fire Dept.

Account Title: Water Expense

Department Number: 21142

Account Number: 60401

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$154	\$300	\$159	\$375	\$300

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$405	\$405		\$30

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

--

This line covers the cost of water use. There will be an 4% increase starting on 7.1.22.



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: Biddeford Pool Fire Dept.

Account Title: Phone/Celular/Paging Exp

Department Number: 21142

Account Number: 60402

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$336	\$350	\$308	\$350	\$340

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$350	\$350		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

--

This line covers the cost of phone use for this station.



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: Biddeford Pool Fire Dept.

Account Title: Heating Fuel Expense

Department Number: 21142

Account Number: 60405

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$2,487	\$3,000	\$2,038	\$3,000	\$2,800

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$3,000	\$3,000		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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This line covers the cost of propane for heating this station.

City of Biddeford, Maine

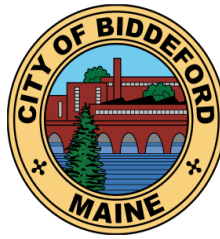
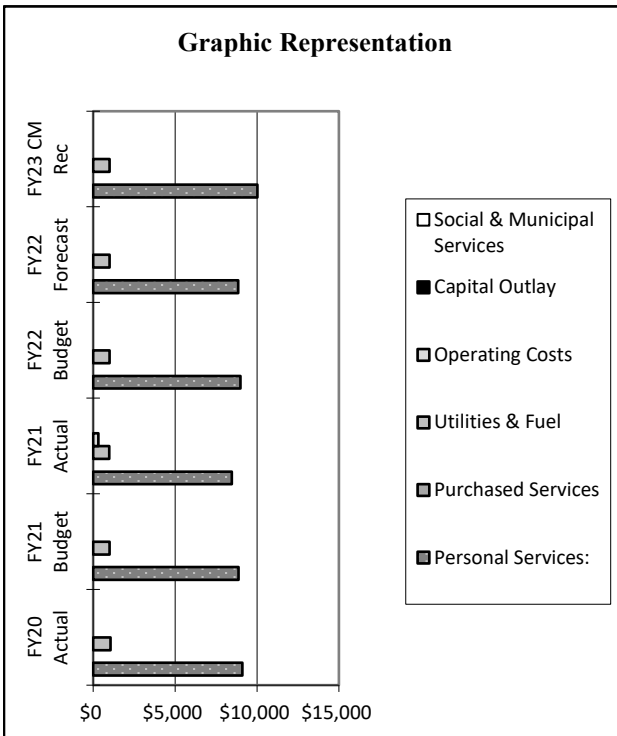
Fiscal Year 2023

Budget: Emergency Management

Account Number: 21144

						FY23	
	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD	Dept Head	Manager's Rec
Personnel Services:	\$9,103	\$8,876	\$8,467	\$9,000	\$4,278	\$10,031	\$10,031
Purchased Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Utilities & Fuel	\$1,067	\$1,000	\$978	\$1,000	\$622	\$1,000	\$1,000
Operating Costs	\$0	\$0	\$320	\$0	\$0	\$0	\$0
Capital Outlay	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Social & Municipal Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTALS:	\$10,170	\$9,876	\$9,764	\$10,000	\$4,900	\$11,031	\$11,031

Graphic Representation

**FRINGE BENEFIT IMPACT (Estimated):**

FICA	\$721
Workers Comp	\$227
Health Insurance	\$844
Retirement	\$971
Unemployment	\$79
Other Insurance	\$106
Total Fringe Benefit Impact	\$2,949
# of Full Time Employees	0.10

	FY22 Budget	FY23 Manager's Rec	Dollar Change	Percentage Change
Personal Services:	\$9,000	\$10,031	\$1,031	11.5%
Purchased Services	\$0	\$0	\$0	N/A
Utilities & Fuel	\$1,000	\$1,000	\$0	0.0%
Operating Costs	\$0	\$0	\$0	N/A
Capital Outlay	\$0	\$0	\$0	N/A
Social & Municipal Services	\$0	\$0	\$0	N/A
TOTALS:	\$10,000	\$11,031	\$1,031	10.3%

Personnel Services

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
60101	Dept Manager Salary Exp	\$8,593	\$8,276	\$8,426	\$8,400	\$4,278	\$9,431	\$9,431
60201	FICA/Medicare-ER Share Exp	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60202	MPERS-Employer Share Exp	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60210	HPHC Ins Employer Share Ex	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60212	S-T Disability ER Share Exp	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60213	L-T Disability ER Share Exp	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60216	Delta Dental ER Share	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60217	RHSA Plan ER Share	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60230	Clothing/Uniforms Expense	\$0	\$100	\$0	\$100	\$0	\$100	\$100
60251	Conferences/Training Expense	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60252	Travel/Mileage Expense	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60253	Food/Lodging Expense	\$510	\$500	\$40	\$500	\$0	\$500	\$500
Totals		\$9,103	\$8,876	\$8,467	\$9,000	\$4,278	\$10,031	\$10,031

Purchased Services

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0

Utilities & Fuel

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
60402	Phone/Celular/Paging Exp	\$1,067	\$1,000	\$978	\$1,000	\$622	\$1,000	\$1,000
Totals		\$1,067	\$1,000	\$978	\$1,000	\$622	\$1,000	\$1,000

Other Operating Costs

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
60452	Operating Equip Repair Exp	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60500	Admin/Office Supp/Eqt Non-C	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60501	Operating Supp/Eqt Non-Cap	\$0	\$0	\$320	\$0	\$0	\$0	\$0
Totals		\$0	\$0	\$320	\$0	\$0	\$0	\$0

Capital Outlay

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0

Social & Municipal Services

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0

City of Biddeford, Maine
Department Personnel Budget
Fiscal Year 2023

DEPARTMENT: 21144 Emergency Management

Classification	EMP #	FTE	Annual Total	Requested	City Manager Recommended	Last Name	First Name	Object
EMERGENCY MANAGEMENT DIR	24253	0.10	9,394.89	9,431.02	9,431.02	FECTEAU	ROBY	60101
TOTAL BUDGETED POSITIONS		0.10	9,394.89	9,431.02	9,431.02			

Notes:



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: Emergency Management

Account Title: Dept Manager Salary Exp

Department Number: 21144

Account Number: 60101

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$8,593	\$8,276	\$8,426	\$8,400	\$8,556.48

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$9,431	\$9,431		\$1,031

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: Emergency Management

Account Title: Clothing/Uniforms Expense

Department Number: 21144

Account Number: 60230

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$0	\$100	\$0	\$100	\$100

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$100	\$100		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

SHIRTS



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: Emergency Management

Account Title: Food/Lodging Expense

Department Number: 21144

Account Number: 60253

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$510	\$500	\$40	\$500	\$200

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$500	\$500		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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WEATHER EVENT MEALS



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: Emergency Management

Account Title: Phone/Celular/Paging Exp

Department Number: 21144

Account Number: 60402

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$1,067	\$1,000	\$978	\$1,000	\$1,000

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$1,000	\$1,000		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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PLAIN OLD TELEPHONE LINES (2 LINES)

City of Biddeford, Maine

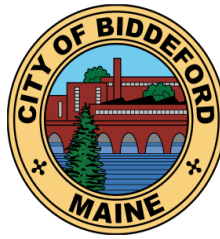
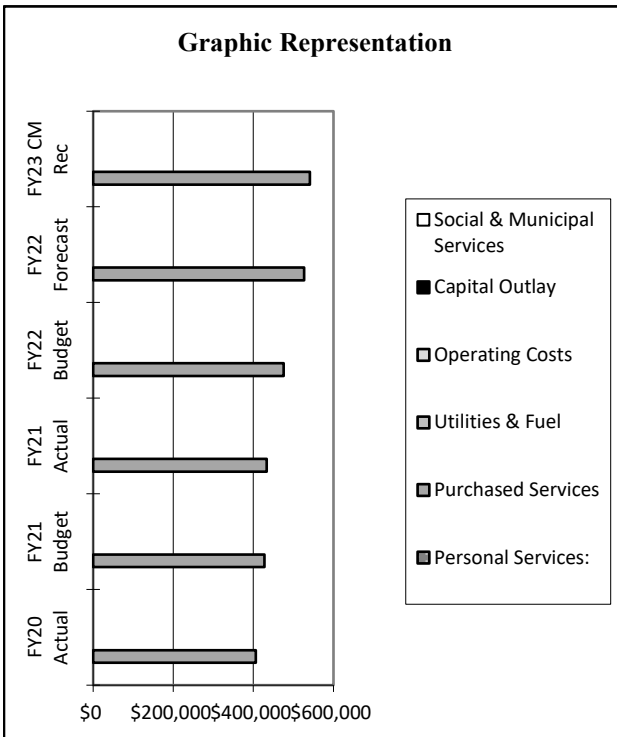
Fiscal Year 2023

Budget: Hydrant Rental

Account Number: 21145

						FY23	
	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD	Dept Head	Manager's Rec
Personnel Services:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Purchased Services	\$406,302	\$427,500	\$433,557	\$475,307	\$259,192	\$540,772	\$540,772
Utilities & Fuel	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Operating Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital Outlay	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Social & Municipal Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTALS:	\$406,302	\$427,500	\$433,557	\$475,307	\$259,192	\$540,772	\$540,772

Graphic Representation

**FRINGE BENEFIT IMPACT (Estimated):**

FICA	\$0
Workers Comp	\$0
Health Insurance	\$0
Retirement	\$0
Unemployment	\$0
Other Insurance	\$0
Total Fringe Benefit Impact	\$0
# of Full Time Employees	0.00

	FY22 Budget	FY23 Manager's Rec	Dollar Change	Percentage Change
Personal Services:	\$0	\$0	\$0	N/A
Purchased Services	\$475,307	\$540,772	\$65,465	13.8%
Utilities & Fuel	\$0	\$0	\$0	N/A
Operating Costs	\$0	\$0	\$0	N/A
Capital Outlay	\$0	\$0	\$0	N/A
Social & Municipal Services	\$0	\$0	\$0	N/A
TOTALS:	\$475,307	\$540,772	\$65,465	13.8%

Personnel Services

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/3/21	FY23	
							Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0

Purchased Services

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/3/21	FY23	
							Dept Head	Mgr's Rec
60335	Hydrant Rental Expense	\$406,302	\$427,500	\$433,557	\$475,307	\$259,192	\$540,772	\$540,772
Totals		\$406,302	\$427,500	\$433,557	\$475,307	\$259,192	\$540,772	\$540,772

Utilities & Fuel

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/3/21	FY23	
							Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0

Other Operating Costs

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/3/21	FY23	
							Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0

Capital Outlay

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/3/21	FY23	
							Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0

Social & Municipal Services

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/3/21	FY23	
							Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0



Fiscal Year 2023 Budget Request

March 1, 2022

Department: Hydrant Rental

Account Title: Hydrant Rental Expense

Department Number: 21145

Account Number: 60335

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$406,302	\$427,500	\$433,557	\$475,307	\$526,847

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$540,772	\$540,772		\$65,465

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

This line covers the cost of hydrant rentals from Maine Water and Kennebunk Water District.

Kennebunk Water with 4% increase starting in July of 22.	\$	52,801.63
Maine Water 18.6% as of 7.1.22 minus munipicle adjustments	\$	487,970.24
	\$	540,771.87

City of Biddeford, Maine

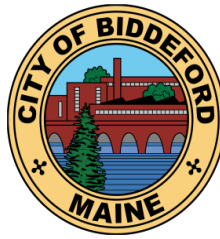
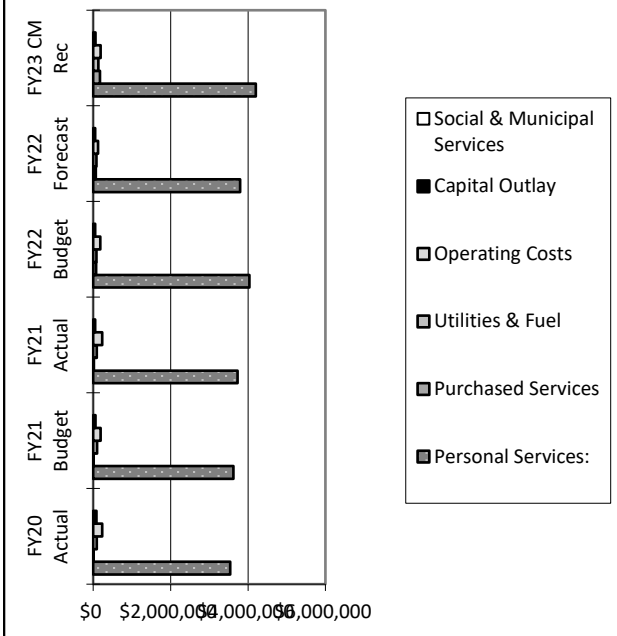
Fiscal Year 2023

Budget: Police Dept.

Account Number: 21146

						FY23	
	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD	Dept Head	Manager's Rec
Personnel Services:	\$3,540,011	\$3,625,564	\$3,727,117	\$4,037,013	\$1,968,869	\$4,202,064	\$4,121,355
Purchased Services	\$922	\$1,400	\$18,736	\$74,261	\$26,667	\$178,837	\$160,400
Utilities & Fuel	\$95,312	\$97,639	\$95,716	\$87,915	\$35,635	\$130,303	\$130,603
Operating Costs	\$235,288	\$193,400	\$230,607	\$181,900	\$98,780	\$192,405	\$187,500
Capital Outlay	\$85,924	\$57,500	\$54,522	\$48,000	\$0	\$60,000	\$60,000
Social & Municipal Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTALS:	\$3,957,456	\$3,975,503	\$4,126,698	\$4,429,089	\$2,129,951	\$4,763,609	\$4,659,858

Graphic Representation

**FRINGE BENEFIT IMPACT (Estimated):**

FICA	\$316,197
Workers Comp	\$122,903
Health Insurance	\$731,114
Retirement	\$517,665
Unemployment	\$2,691
Other Insurance	\$32,121
Total Fringe Benefit Impact	\$1,722,691
# of Full Time Employees	53.23

	FY22 Budget	FY23 Manager's Rec	Dollar Change	Percentage Change
Personal Services:	\$4,037,013	\$4,121,355	\$84,342	2.1%
Purchased Services	\$74,261	\$160,400	\$86,139	116.0%
Utilities & Fuel	\$87,915	\$130,603	\$42,688	48.6%
Operating Costs	\$181,900	\$187,500	\$5,600	3.1%
Capital Outlay	\$48,000	\$60,000	\$12,000	25.0%
Social & Municipal Services	\$0	\$0	\$0	N/A
TOTALS:	\$4,429,089	\$4,659,858	\$230,769	5.2%

Personnel Services

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
60101	Dept Manager Salary Exp	\$111,675	\$113,413	\$115,382	\$115,111	\$61,492	\$129,008	\$129,008
60102	Mid Mgmt Hrly Employee Wa	\$105,949	\$110,326	\$111,625	\$111,979	\$56,382	\$116,687	\$116,687
60105	F-T Employee Wage Exp	\$2,845,365	\$2,940,386	\$3,058,717	\$3,335,440	\$1,557,758	\$3,499,724	\$3,453,433
60107	Temp/Seasonal Emp Wage Ex	\$676	\$0	\$3,963	\$0	\$26,724	\$7,008	\$0
60111	Overtime Wage Expense	\$287,434	\$271,139	\$286,163	\$285,452	\$198,612	\$230,816	\$230,816
60112	Extra Holiday Pay Exp	\$100,315	\$85,000	\$74,683	\$86,730	\$38,545	\$113,611	\$105,000
60127	Health Club Dues	\$720	\$1,440	\$660	\$1,440	\$0	\$1,440	\$1,440
60230	Clothing/Uniforms Expense	\$37,061	\$50,000	\$48,191	\$50,000	\$10,407	\$50,000	\$50,000
60251	Conferences/Training Expense	\$27,996	\$22,000	\$12,408	\$21,000	\$6,705	\$21,000	\$15,730
60252	Travel/Mileage Expense	\$2,164	\$5,000	\$7,047	\$4,000	\$22	\$5,500	\$5,500
60253	Food/Lodging Expense	\$2,685	\$2,000	\$1,256	\$1,000	\$243	\$2,500	\$500
60256	Dues/Memberships Expense	\$4,948	\$4,360	\$1,875	\$4,360	\$1,000	\$4,770	\$4,555
60257	Professional License Fees Exp	\$13,023	\$20,500	\$5,148	\$20,500	\$10,980	\$20,000	\$8,685
Totals		\$3,540,011	\$3,625,564	\$3,727,117	\$4,037,013	\$1,968,869	\$4,202,064	\$4,121,355

Purchased Services

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
60306	Other Prof/Consult Srvs Exp	\$415	\$1,000	\$18,667	\$64,000	\$26,667	\$178,437	\$160,000
60310	Service Contracts Expense	\$0	\$0	\$0	\$9,861	\$0	\$0	\$0
60325	Postage/Shipping Expense	\$507	\$400	\$69	\$400	\$0	\$400	\$400
Totals		\$922	\$1,400	\$18,736	\$74,261	\$26,667	\$178,837	\$160,400

Utilities & Fuel

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
60400	Electricity Expense	\$36,515	\$35,000	\$38,771	\$36,000	\$14,771	\$63,000	\$63,000
60401	Water Expense	\$612	\$564	\$646	\$705	\$231	\$705	\$705
60404	Sewer User Fee Expense	\$832	\$750	\$1,050	\$750	\$311	\$750	\$1,050
60405	Heating Fuel Expense	\$6,889	\$7,000	\$6,677	\$7,000	\$1,959	\$7,000	\$7,000
60411	Gasoline Expense	\$50,464	\$54,325	\$48,573	\$43,460	\$18,363	\$58,848	\$58,848
Totals		\$95,312	\$97,639	\$95,716	\$87,915	\$35,635	\$130,303	\$130,603

Other Operating Costs

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
60450	Building Repair/Maint Exp	\$54,237	\$25,000	\$38,755	\$23,000	\$16,226	\$30,000	\$30,000
60452	Operating Equip Repair Exp	\$12,008	\$10,000	\$4,879	\$10,000	\$5,268	\$10,000	\$10,000
60453	Vehicle Repair/Tires/Oil Exp	\$75,866	\$72,000	\$84,660	\$70,000	\$23,302	\$75,000	\$75,000
60500	Admin/Office Supp/Eqt Non-C	\$5,046	\$4,900	\$4,641	\$4,900	\$1,932	\$5,000	\$5,000
60501	Operating Supp/Eqt Non-Cap	\$77,333	\$72,500	\$81,943	\$65,000	\$44,983	\$58,505	\$55,000
60502	Printing & Copying Expense	\$5,428	\$4,000	\$8,685	\$4,000	\$1,101	\$7,900	\$6,500
60509	Cleaning Supplies Expense	\$5,369	\$5,000	\$7,044	\$5,000	\$5,968	\$6,000	\$6,000
Totals		\$235,288	\$193,400	\$230,607	\$181,900	\$98,780	\$192,405	\$187,500

Capital Outlay

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
60601	Building Construc/Repair Cap	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60603	Vehicles Purchase Capital	\$85,924	\$57,500	\$54,522	\$48,000	\$0	\$60,000	\$60,000
Totals		\$85,924	\$57,500	\$54,522	\$48,000	\$0	\$60,000	\$60,000

Social & Municipal Services

Account Number	Description	FY20	FY21	FY21	FY22	FY22	FY23	
		Actual	Budget	Actual	Budget	YTD 12/31/21	Dept Head	Mgr's Rec

City of Biddeford, Maine

Department Personnel Budget

Fiscal Year 2023

DEPARTMENT: 21146 Police Dept.

Classification	EMP #	FTE	Annual Total	Requested	City Manager Recommended	Last Name	First Name	Object
POLICE CHIEF	2600	1.00	\$128,514	\$129,008	\$129,008	BEAUPRE	ROGER	60101
POLICE PLANNER	10186	1.00	\$51,760	\$51,959	\$51,959	EMERSON	JAMES	60102
EXECUTIVE ASSISTANT	12175	1.00	\$64,480	\$64,728	\$64,728	CLOUTIER	STARR	60102
SECRETARY CLASS 2	5590	1.00	\$63,179	\$63,422	\$63,422	BOCK	SUSAN	60105
SECRETARY/ACCOUNTING CLERK	10086	1.00	\$59,752	\$59,981	\$59,981	MORTON	TRACEY	60105
CUSTODIAN	52850	1.00	\$52,960	\$53,164	\$53,164	OUELLETTE	PHILIP	60105
SERGEANT	8800	1.00	\$92,766	\$93,123	\$93,123	BUHELT	WILLIAM	60105
SERGEANT	10036	1.00	\$82,482	\$82,800	\$82,800	MEDEIROS	RANDALL	60105
SERGEANT	10336	1.00	\$90,152	\$90,499	\$90,499	GILMAN	MATTHEW	60105
SERGEANT	10657	1.00	\$77,748	\$78,047	\$78,047	GUZELIAN	SHARA	60105
SERGEANT	30530	0.73	\$67,085	\$67,343	\$67,343	GORTON	STEVEN	60105
SERGEANT	49250	1.00	\$90,152	\$90,499	\$90,499	MILLS	BRIAN	60105
LIEUTENANT	600	1.00	\$93,366	\$93,725	\$93,725	ALLAIRE	NORMAND	60105
LIEUTENANT	20410	1.00	\$95,980	\$96,349	\$96,349	DOYON	RICKY	60105
PATROLMAN	1110	1.00	\$75,434	\$75,724	\$75,724	ANGIS	LAWRENCE	60105
PATROLMAN	10069	1.00	\$73,977	\$74,262	\$74,262	REALI	MICHAEL	60105
PATROLMAN	10113	1.00	\$73,977	\$74,262	\$74,262	WOLTERBEEK	JACOB	60105
PATROLMAN	10116	1.00	\$76,655	\$76,950	\$76,950	SHORTILL	ANDREW	60105
PATROLMAN	10136	1.00	\$73,977	\$74,262	\$74,262	ROUSSEAU	MATTHEW	60105
PATROLMAN	10137	1.00	\$73,977	\$74,262	\$74,262	THOMPSON	ALEC	60105
PATROLMAN	10332	1.00	\$71,042	\$71,315	\$71,315	SIMMONS	ROBERT	60105
PATROLMAN	10458	1.00	\$71,042	\$71,315	\$71,315	OUELLETTE	CHRISTOPHER	60105
PATROLMAN	10492	1.00	\$69,157	\$69,423	\$69,423	CUTLER	KYLE	60105
PATROLMAN	10602	1.00	\$71,042	\$71,315	\$71,315	BAILEY	MITCHELL	60105
PATROLMAN	10633	1.00	\$71,042	\$71,315	\$71,315	PHILLIPS	RONALD	60105
PATROLMAN	10664	1.00	\$66,821	\$67,078	\$67,078	PARKER	VICTOR	60105
PATROLMAN	10725	1.00	\$65,343	\$65,595	\$65,595	GILMAN	PETER	60105
PATROLMAN	10763	1.00	\$65,343	\$65,595	\$65,595	LAVERTUE	JUSTIN	60105
PATROLMAN	10778	1.00	\$65,343	\$65,595	\$65,595	DUBE	CODIE	60105
PATROLMAN	10836	1.00	\$66,821	\$67,078	\$67,078	CHARLAND	RANDY	60105
PATROLMAN	10850	1.00	\$68,021	\$68,283	\$68,283	HUBBARD	ADAM	60105
PATROLMAN	10856	1.00	\$65,343	\$65,595	\$65,595	LATHROP	HAYLEIGH	60105
PATROLMAN	10886	1.00	\$65,343	\$65,595	\$65,595	PRIOR	SAMANTHA	60105
PATROLMAN	10902	1.00	\$66,821	\$67,078	\$67,078	REUSS	KAYLA	60105
PATROLMAN	10916	1.00	\$65,343	\$65,595	\$65,595	MOORE	DEREK LEE	60105

City of Biddeford, Maine**Department Personnel Budget****Fiscal Year 2023**

DEPARTMENT: 21146 Police Dept.

Classification	EMP #	FTE	Annual Total	Requested	City Manager Recommended	Last Name	First Name	Object
PATROLMAN	10944	1.00	\$63,394	\$63,637	\$63,637	COTTON	JONATHAN	60105
PATROLMAN	11079	1.00	\$61,508	\$61,745	\$61,745	BYRNE	ROBERT	60105
PATROLMAN	11087	1.00	\$66,821	\$67,078	\$67,078	LUND	ERIC	60105
PATROLMAN	11104	1.00	\$59,580	\$59,809	\$59,809	MAGUIRE	HALEY	60105
PATROLMAN	11105	1.00	\$59,580	\$59,809	\$59,809	KLANGOS	CHRISTOPHER	60105
PATROLMAN	11142	1.00	\$59,580	\$59,809	\$59,809	DITOLA	MATTHEW	60105
PATROLMAN	11180	1.00	\$59,580	\$59,809	\$59,809	PENLEY	SAMUEL	60105
PATROLMAN	11185	1.00	\$59,580	\$59,809	\$59,809	MCSHANE	MARK	60105
PATROLMAN	12275	1.00	\$73,720	\$74,004	\$74,004	CIAMPI	ANTHONY	60105
PATROLMAN	38710	1.00	\$73,977	\$74,262	\$74,262	LABRECQUE	SCOTT	60105
PATROLMAN	54800	1.00	\$75,241	\$75,530	\$75,530	PELLETIER	JASON	60105
PATROLMAN	54970	1.00	\$75,434	\$75,724	\$75,724	PENNY	JAMES	60105
PATROLMAN	59900	1.00	\$77,726	\$78,025	\$78,025	RICHARD-COLEMAN	ELIZABETH	60105
PATROLMAN	10467	1.00	\$64,700	\$64,949	\$64,949	LEGERE	RONALD	60105
PATROLMAN/MDEA OT ONLY	40270	1.00	\$73,977	\$74,262	\$74,262	LAPIERRE	THOMAS	60105
OPIATE OUTREACH LIAISON	10787	1.00	\$67,316	\$67,575	\$67,575	LAMBERT-IRISH	MAEGAN	60105
PARKING ENFORCEMENT	68050	1.00	\$46,114	\$46,291	\$46,291	VIRE	RONALD	60105
PARKING ENFORCEMENT	11003	1.00	\$40,997	\$41,154	\$41,154	MARTIN	ANDREW	60105
PARKING ENFORCEMENT	10942	0.50	\$18,210	\$18,280	\$18,280	PODOLSKY	ERIC	60105
PROCESS SERVER	10006	0.20	\$6,981	\$7,008	\$7,008	FLINT	ROBERT	60107

TOTAL BUDGETED POSITIONS

53.23	\$3,749,280	\$3,763,700	\$3,763,700
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Notes:



Fiscal Year 2023 Budget Request

March 1, 2022

Department:

Police Dept.

Account Title: Dept Manager Salary Exp

Department Number: 21146

Account Number: 60101

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$111,675	\$113,413	\$115,382	\$115,111	\$122,984

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$129,008	\$129,008		\$13,897

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Fiscal Year 2023 Budget Request

March 1, 2022

Department:

Police Dept.

Account Title: Mid Mgmt Hrly Employee Wage Ex

Department Number: 21146

Account Number: 60102

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$105,949	\$110,326	\$111,625	\$111,979	\$112,764

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$116,687	\$116,687		\$4,708

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Fiscal Year 2023 Budget Request

March 1, 2022

Department:

Police Dept.

Account Title: F-T Employee Wage Exp

Department Number: 21146

Account Number: 60105

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$2,845,365	\$2,940,386	\$3,058,717	\$3,335,440	\$3,115,520

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$3,499,724	\$3,453,433		\$117,993

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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**Fiscal Year 2023
Budget Request**

March 1, 2022

Department:

Police Dept.

Account Title: Temp/Seasonal Emp Wage Exp

Department Number: 21146

Account Number: 60107

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$676	\$0	\$3,963	\$0	\$0

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$7,008	\$0		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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CM remove process server. Used to fill in during vacancies in positions, not an add on new authorization



Fiscal Year 2023
Budget Request

March 1, 2022

Department:

Police Dept.

Account Title: Overtime Wage Expense

Department Number: 21146

Account Number: 60111

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$287,434	\$271,139	\$286,163	\$285,452	\$285,000

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$230,816	\$230,816		(\$54,636)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Overtime will increase because of vacation carryovers related to COVID-19, and the addition of a week of vacation to some individuals meeting seniority status.



Fiscal Year 2023 Budget Request

March 1, 2022

Department:

Police Dept.

Account Title: Extra Holiday Pay Exp

Department Number: 21146

Account Number: 60112

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$100,315	\$85,000	\$74,683	\$86,730	\$77,000

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$113,611	\$105,000		\$18,270

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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**Fiscal Year 2023
Budget Request**

March 1, 2022

Department:

Police Dept.

Account Title: Health Club Dues

Department Number: 21146

Account Number: 60127

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$720	\$1,440	\$660	\$1,440	\$1,200

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$1,440	\$1,440		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Per union contract, which is \$240 per year, per participant with typical 6 participants.



Fiscal Year 2023 Budget Request

March 1, 2022

Department:

Police Dept.

Account Title: Clothing/Uniforms Expense

Department Number: 21146

Account Number: 60230

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$37,061	\$50,000	\$48,191	\$50,000	\$48,000

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$50,000	\$50,000		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

All bullet proof vests that expire during this budget year get reimbursed at \$400 per vest by DOJ. (Down from \$800/vest)

Bullet Proof Vest Replacement	14	\$	1,800.00	\$	25,200.00
New Officer Outfitting (contingency)	3	\$	6,000.00	\$	18,000.00
Wear & Tear Replacements covered by CBA	1	\$	6,800.00	\$	6,800.00
				\$	50,000.00



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department:

Police Dept.

Account Title: Travel/Mileage Expense

Department Number: 21146

Account Number: 60252

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$2,164	\$5,000	\$7,047	\$4,000	\$4,000

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$5,500	\$5,500		\$1,500

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Typical mileage reimbursements are usually directly related to those having to travel to and from the MCJA Basic School. We currently have two individuals who will have to attend the BLETP, but it is unknown when that will occur. It is typically \$2,000 per student for the 18 week course. That is why we have hardly spent any travel money this FY due to COVID. Airline and other travel expenses for CALEA reaccreditation conference in Chicago. (Every four (4) years)



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department:

Police Dept.

Account Title: Food/Lodging Expense

Department Number: 21146

Account Number: 60253

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$2,685	\$2,000	\$1,256	\$1,000	\$1,000

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$2,500	\$500		(\$500)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Working luncheon meetings.

~~Hotel and per diem accomodations for CALEA conference as part of the 4 year re-accreditation process. (3 staff persons)~~

(already in 60251 & 60252)



Fiscal Year 2023 Budget Request

March 1, 2022

Department:

Police Dept.

Account Title: Dues/Memberships Expense

Department Number: 21146

Account Number: 60256

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$4,948	\$4,360	\$1,875	\$4,360	\$4,000

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$4,770	\$4,555		\$195

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

			<i>CM</i>	
ME Chiefs of Police Assoc (MECOPA)	\$	300.00	\$	300.00
Int'l Assoc of Chiefs of Police (IACP)	\$	190.00	\$	190.00
New Chiefs of Police Assoc (NECOPA)	\$	80.00	\$	80.00
Buxton/Hollis Rod & Gun Club	\$	2,750.00	\$	2,750.00
FBI-LEEDA	\$	50.00	\$	50.00
NESPIN	\$	200.00	\$	200.00
American Polygraph Assoc	\$	150.00		In 21147-60256
Maine Polygraph Assoc	\$	25.00		In 21147-60256
Nat'l Internal Affairs Investigators Assoc (NIAIA)	\$	100.00	\$	100.00
Safe Kids Worldwide	\$	55.00	\$	55.00
Southern Maine District Training	\$	750.00	\$	750.00
Nat'l Assoc. School Resource Officers	\$	40.00		
Int'l Assoc. for Identification	\$	80.00	\$	80.00
	\$	4,770.00	\$	4,555.00



Fiscal Year 2023 Budget Request

March 1, 2022

Department:

Police Dept.

Account Title: Professional License Fees Exp

Department Number: 21146

Account Number: 60257

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$13,023	\$20,500	\$5,148	\$20,500	\$8,000

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$20,000	\$8,685		(\$11,815)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

PowerDMS Annual Fee (Moved to 21111-60315)		
CALEA continuation fee	\$	4,995.00
CALEA conference registration (moved to 60251)		
CALEA conference lodging (moved to 60251)		
CALEA Per Diem (moved to 60251)		
CALEA travel (already in 60252)		
NNEPAC conference (3 @ \$350, \$1,050)	\$	1,050.00
Policy Training (3 @ \$165 = \$1,980)	\$	1,980.00
Daigle Law Conference per diem \$660	\$	660.00

Plus additional CALEA related requirements.

\$ 8,685.00

Year	Budget	Actual
FY2013	\$ -	\$ -
FY2014	\$ -	\$ -
FY2015	\$ -	\$ -
FY2016	\$ -	\$ 12,381.66
FY2017	\$ -	\$ 10,217.64
FY2018	\$ 19,346.00	\$ 14,354.80
FY2019	\$ 11,000.00	\$ 19,380.79
FY2020	\$ 20,500.00	\$ 13,022.60
FY2021	\$ 20,500.00	\$ 5,147.59
FY2022	\$ 20,500.00	

Average \$ 12,417.51

CALEA 4-yr only



Fiscal Year 2023 Budget Request

March 1, 2022

Department: Police Dept.

Account Title: Other Prof/Consult Srvs Exp

Department Number: 21146

Account Number: 60306

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$415	\$1,000	\$18,667	\$64,000	\$64,000

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$178,437	\$160,000		\$96,000

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Jacob Hammer from Sweetser	\$	80,496.00
Rebecca Lyons from Sweetser	\$	73,341.00
Sweetser consultant fee	\$	153,837.00

Resiliency assessments for employees per Labor Agreement			
Employees	Cost/Employee	Subtotal	
82 \$	300.00 \$	24,600.00	
Total		\$ 178,437.00	

Resiliency assessment; some coverage by health insurance



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: Police Dept.

Account Title: Service Contracts Expense

Department Number: 21146

Account Number: 60310

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$0	\$0	\$0	\$9,861	\$0

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$0	\$0		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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**Fiscal Year 2023
Budget Request**

March 1, 2022

Department:

Police Dept.

Account Title: Postage/Shipping Expense

Department Number: 21146

Account Number: 60325

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$507	\$400	\$69	\$400	\$250

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$400	\$400		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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**Fiscal Year 2023
Budget Request**

March 1, 2022

Department:

Police Dept.

Account Title: Electricity Expense

Department Number: 21146

Account Number: 60400

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$36,515	\$35,000	\$38,771	\$36,000	\$36,000

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$63,000	\$63,000		\$27,000

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Electricity (Verizon pays a portion of electricity for cell tower use)
Estimated 75% increase.



Fiscal Year 2023 Budget Request

March 1, 2022

Department:

Police Dept.

Account Title: Water Expense

Department Number: 21146

Account Number: 60401

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$612	\$564	\$646	\$705	\$700

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$705	\$705		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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	Cost/Mo	Months/Yr	Subtotal
Cost is \$47 per month on average.	\$ 47.00	12 \$	564.00
Added 25% increase to water expense		\$	141.00
		\$	705.00



Fiscal Year 2023 Budget Request

March 1, 2022

Department:

Police Dept.

Account Title: Sewer User Fee Expense

Department Number: 21146

Account Number: 60404

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$832	\$750	\$1,050	\$750	\$1,000

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$750	\$1,050		\$300

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Year	Budget	Actual
2015	\$300.00	\$584.25
2016	\$600.00	\$602.70
2017	\$600.00	\$645.75
2018	\$640.00	\$791.16
2019	\$640.00	\$784.46
2020	\$750.00	\$831.60
2021	\$750.00	\$1,049.52
2022	\$750.00	



Fiscal Year 2023 Budget Request

March 1, 2022

Department:

Police Dept.

Account Title: Heating Fuel Expense

Department Number: 21146

Account Number: 60405

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$6,889	\$7,000	\$6,677	\$7,000	\$6,800

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$7,000	\$7,000		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Year	Budget	Actual
2015	\$8,000.00	\$9,067.58
2016	\$8,000.00	\$6,444.94
2017	\$8,000.00	\$7,216.08
2018	\$8,000.00	\$7,174.34
2019	\$7,000.00	\$8,627.28
2020	\$7,000.00	\$6,888.88
2021	\$7,000.00	\$6,676.97
2022	\$7,000.00	
7-Yr Average		\$7,442.30



Fiscal Year 2023 Budget Request

March 1, 2022

Department:

Police Dept.

Account Title: Gasoline Expense

Department Number: 21146

Account Number: 60411

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$50,464	\$54,325	\$48,573	\$43,460	\$43,000

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$58,848	\$58,848		\$15,388

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Information provided by Jerry Court

Year	Budget	Actual
2015	\$85,000.00	\$83,807.36
2016	\$85,000.00	\$84,945.44
2017	\$48,000.00	\$52,232.24
2018	\$53,350.00	\$52,560.81
2019	\$54,325.00	\$57,154.92
2020	\$55,325.00	\$50,464.41
2021	\$54,325.00	\$48,573.45
2022	\$43,460.00	
7-Yr Average		\$61,391.23



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department:

Police Dept.

Account Title: Building Repair/Maint Exp

Department Number: 21146

Account Number: 60450

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$54,237	\$25,000	\$38,755	\$23,000	\$23,000

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$30,000	\$30,000		\$7,000

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Outside wall repairs to include northeast side (continue work that has been done FY22, and back (east side) wall. Work includes: grinding joints, sealing and painting. Scaffolding will drive price up.



Fiscal Year 2023 Budget Request

March 1, 2022

Department:

Police Dept.

Account Title: Operating Equip Repair Exp

Department Number: 21146

Account Number: 60452

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$12,008	\$10,000	\$4,879	\$10,000	\$9,800

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$10,000	\$10,000		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Pratt Abbot Cleaners, TMDE calibrations, fire extinguishers, PD bikes, Watchguard, AED etc.

TMDE Calibration	\$ 1,500.00
Pratt Abbot Cleaners	\$ 750.00
Watchguard	\$ 750.00
Linwood Davis (Fire Ext)	\$ 560.00
Axon Enterprises (taser battery/repair)	\$ 1,430.00
AAA Police Supply	\$ 250.00
Coastal Telephone	\$ 1,000.00
Systems Engineering	\$ 300.00
Minuteman Security	\$ 500.00
Misc	\$ 2,960.00
	\$ 10,000.00

Year	Budget	Actual	Differential
2015	\$8,000.00	\$16,408.32	-\$8,408.32
2016	\$8,000.00	\$13,479.41	-\$5,479.41
2017	\$10,000.00	\$13,738.13	-\$3,738.13
2018	\$10,000.00	\$10,936.92	-\$936.92
2019	\$10,000.00	\$10,606.20	-\$606.20
2020	\$10,000.00	\$12,007.56	-\$2,007.56
2021	\$10,000.00	\$4,878.55	\$5,121.45
2022			



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department:

Police Dept.

Account Title: Vehicle Repair/Tires/Oil Exp

Department Number: 21146

Account Number: 60453

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$75,866	\$72,000	\$84,660	\$70,000	\$70,000

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$75,000	\$75,000		\$5,000

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Jerry Court estimates and recommendations. This involves cruiser transfers and regular vehicle repairs.



Fiscal Year 2023 Budget Request

March 1, 2022

Department:

Police Dept.

Account Title: Admin/Office Supp/Eqt Non-Cap

Department Number: 21146

Account Number: 60500

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$5,046	\$4,900	\$4,641	\$4,900	\$4,900

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$5,000	\$5,000		\$100

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Standard office supplies.

Year	Budget	Actual
2015	\$5,000.00	\$6,866.67
2016	\$5,000.00	\$4,129.34
2017	\$5,000.00	\$5,375.90
2018	\$4,750.00	\$5,365.12
2019	\$4,900.00	\$5,623.38
2020	\$4,900.00	\$5,046.18
2021	\$4,900.00	\$4,640.81
2022	\$4,900.00	
7-Yr Average		\$5,292.49



Fiscal Year 2023 Budget Request

March 1, 2022

Department:

Police Dept.

Account Title: Operating Supp/Eqt Non-Cap

Department Number: 21146

Account Number: 60501

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$77,333	\$72,500	\$81,943	\$65,000	\$6,500

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$58,505	\$55,000		(\$10,000)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

			<i>CM</i>
Ammunition	\$	8,000.00	
Taser Cartridges	\$	5,000.00	
Replace Broken Body Cams	\$	4,000.00	
Upgrade 2 Watchguard Units	\$	11,000.00	
Crash Zone Software Updates	\$	980.00	
Crash Zone Licenses (Add'l)	\$	4,525.00	
LTI Crime Scene & Crash Reconstruction Equip Upgrades	\$	12,000.00	
Added Card Access	\$	5,000.00	
Ergonomic Replacements	\$	8,000.00	
	\$	58,505.00	\$ 55,000.00



Fiscal Year 2023 Budget Request

March 1, 2022

Department:

Police Dept.

Account Title: Printing & Copying Expense

Department Number: 21146

Account Number: 60502

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$5,428	\$4,000	\$8,685	\$4,000	\$6,600

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$7,900	\$6,500		\$2,500

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Year	Budget	Actual
2015	\$6,000.00	\$7,693.70
2016	\$6,000.00	\$10,069.85
2017	\$8,750.00	\$6,267.87
2018	\$8,750.00	\$10,828.24
2019	\$9,000.00	\$6,745.32
2020	\$7,000.00	\$5,428.32
2021	\$4,000.00	\$8,685.23
2022	\$4,000.00	

Minimum	\$5,428.32
Average	\$7,959.79
Max	\$10,828.24



Fiscal Year 2023 Budget Request

March 1, 2022

Department:

Police Dept.

Account Title: Cleaning Supplies Expense

Department Number: 21146

Account Number: 60509

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$5,369	\$5,000	\$7,044	\$5,000	\$7,600

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$6,000	\$6,000		\$1,000

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Year	Budget	Actual
2015	\$4,000.00	\$5,779.90
2016	\$4,000.00	\$5,433.99
2017	\$4,750.00	\$5,154.64
2018	\$5,000.00	\$6,095.54
2019	\$5,000.00	\$5,695.82
2020	\$5,000.00	\$5,369.23
2021	\$5,000.00	\$7,044.08
2022	\$5,000.00	



Fiscal Year 2023 Budget Request

March 1, 2022

Department:

Police Dept.

Account Title: Vehicles Purchase Capital

Department Number: 21146

Account Number: 60603

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$85,924	\$57,500	\$54,522	\$48,000	\$48,000

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$60,000	\$60,000		\$12,000

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Purchase of two (2) cruisers as normal course of replacement strategy.

City of Biddeford, Maine

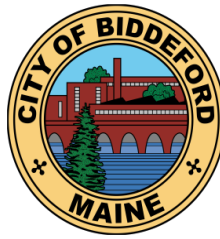
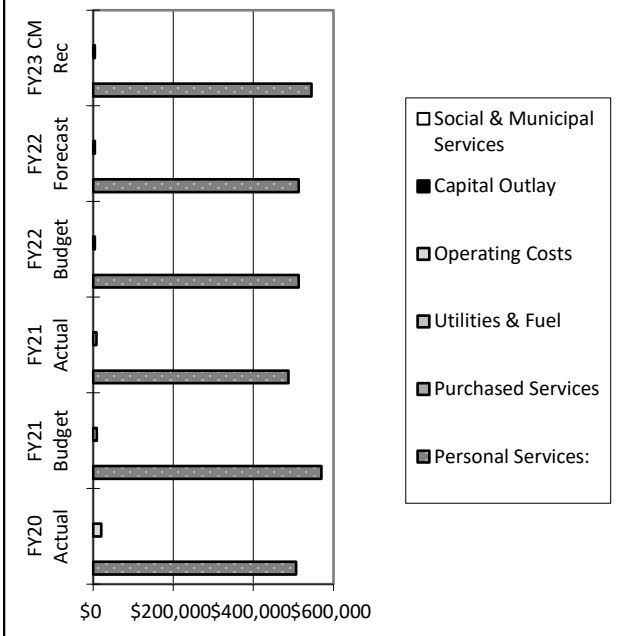
Fiscal Year 2023

Budget: Police Investigative Services

Account Number: 21147

						FY23	
	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD	Dept Head	Manager's Rec
Personnel Services:	\$507,027	\$569,909	\$487,753	\$513,312	\$270,869	\$544,898	\$543,058
Purchased Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Utilities & Fuel	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Operating Costs	\$19,772	\$9,000	\$8,478	\$4,000	\$3,398	\$4,500	\$2,500
Capital Outlay	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Social & Municipal Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTALS:	\$526,799	\$578,909	\$496,231	\$517,312	\$274,267	\$549,398	\$545,558

Graphic Representation

**FRINGE BENEFIT IMPACT (Estimated):**

FICA	\$41,880
Workers Comp	\$17,920
Health Insurance	\$96,208
Retirement	\$69,244
Unemployment	\$541
Other Insurance	\$2,340
Total Fringe Benefit Impact	\$228,133
# of Full Time Employees	6.38

	FY22 Budget	FY23 Manager's Rec	Dollar Change	Percentage Change
Personal Services:	\$513,312	\$543,058	\$29,746	5.8%
Purchased Services	\$0	\$0	\$0	N/A
Utilities & Fuel	\$0	\$0	\$0	N/A
Operating Costs	\$4,000	\$2,500	-\$1,500	-37.5%
Capital Outlay	\$0	\$0	\$0	N/A
Social & Municipal Services	\$0	\$0	\$0	N/A
TOTALS:	\$517,312	\$545,558	\$28,246	5.5%

Personnel Services

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
60105	F-T Employee Wage Exp	\$425,083	\$497,728	\$426,918	\$447,751	\$227,936	\$472,367	\$472,367
60107	Temp/Seasonal Emp Wage Ex	\$33,940	\$35,174	\$27,964	\$26,121	\$13,558	\$29,343	\$29,343
60111	Overtime Wage Expense	\$31,153	\$23,767	\$21,014	\$23,250	\$20,738	\$24,623	\$24,623
60112	Extra Holiday Pay Exp	\$10,956	\$4,690	\$5,244	\$7,500	\$3,177	\$10,115	\$8,750
60230	Clothing/Uniforms Expense	\$4,840	\$5,000	\$4,200	\$4,750	\$3,600	\$4,750	\$4,750
60251	Conferences/Training Expense	\$551	\$3,000	\$1,674	\$3,000	\$1,711	\$3,000	\$3,000
60256	Dues/Memberships Expense	\$385	\$310	\$740	\$700	\$150	\$700	\$225
Totals		\$507,027	\$569,909	\$487,753	\$513,312	\$270,869	\$544,898	\$543,058

Purchased Services

Account		FY20	FY21	FY21	FY22	FY22	FY23	
Number	Description	Actual	Budget	Actual	Budget	YTD 12/31/21	Dept Head	Mgr's Rec

Utilities & Fuel

Account		FY20	FY21	FY21	FY22	FY22	FY23	
Number	Description	Actual	Budget	Actual	Budget	YTD 12/31/21	Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0

Other Operating Costs

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
60500	Admin/Office Supp/Eqt Non-C	\$1,953	\$1,000	\$866	\$1,000	\$328	\$1,000	\$1,000
60501	Operating Supp/Eqt Non-Cap	\$17,819	\$8,000	\$7,611	\$3,000	\$3,070	\$3,500	\$1,500
Totals		\$19,772	\$9,000	\$8,478	\$4,000	\$3,398	\$4,500	\$2,500

Capital Outlay

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0

Social & Municipal Services

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0

City of Biddeford, Maine
Department Personnel Budget
Fiscal Year 2023

DEPARTMENT: 21147 Police Investigative Services

Classification	EMP #	FTE	Annual Total	Requested	City Manager Recommended	Last Name	First Name	Object
SERGEANT	30981	1.00	92,765.92	93,122.71	93,122.71	GREENWOOD	PHILIP	60105
DETECTIVE	10535	1.00	71,834.67	72,110.96	72,110.96	PLAMONDON	JAIMES	60105
DETECTIVE	10218	1.00	73,719.98	74,003.52	74,003.52	MCDONALD	DEREK	60105
DETECTIVE	1633	1.00	78,111.90	78,412.33	78,412.33	BALDWIN	MATTHEW	60105
DETECTIVES/EVIDENCE TECHNICIAN	55200	1.00	80,404.27	80,713.52	80,713.52	PERKINS	ROBERT	60105
DETECTIVES/EVIDENCE TECHNICIAN	58900	1.00	73,719.98	74,003.52	74,003.52	QUARLES	JOHN	60105
DETECTIVE	12150	0.38	29,230.91	29,343.33	29,343.33	CLOUTIER	SHAWN	60107
TOTAL BUDGETED POSITIONS		6.38	499,787.64	501,709.90	501,709.90			

Notes:



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: Police Investigative Services

Account Title: F-T Employee Wage Exp

Department Number: 21147

Account Number: 60105

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$425,083	\$497,728	\$426,918	\$447,751	\$447,751

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$472,367	\$472,367		\$24,616

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Fiscal Year 2023 Budget Request

March 1, 2022

Department: Police Investigative Services

Account Title: Temp/Seasonal Emp Wage Exp

Department Number: 21147

Account Number: 60107

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$33,940	\$35,174	\$27,964	\$26,121	\$26,121

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$29,343	\$29,343		\$3,222

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Polygraph examiner



Fiscal Year 2023 Budget Request

March 1, 2022

Department: Police Investigative Services

Account Title: Overtime Wage Expense

Department Number: 21147

Account Number: 60111

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$31,153	\$23,767	\$21,014	\$23,250	\$23,250

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$24,623	\$24,623		\$1,373

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Fiscal Year 2023 Budget Request

March 1, 2022

Department: Police Investigative Services

Account Title: Extra Holiday Pay Exp

Department Number: 21147

Account Number: 60112

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$10,956	\$4,690	\$5,244	\$7,500	\$7,500

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$10,115	\$8,750		\$1,250

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Fiscal Year 2023 Budget Request

March 1, 2022

Department: Police Investigative Services

Account Title: Health Club Dues

Department Number: 21147

Account Number: 60127

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$120	\$240	\$0	\$240	\$0

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$0	\$0		-\$240

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Fiscal Year 2023 Budget Request

March 1, 2022

Department: Police Investigative Services

Account Title: Clothing/Uniforms Expense

Department Number: 21147

Account Number: 60230

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$4,840	\$5,000	\$4,200	\$4,750	\$4,750

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$4,750	\$4,750		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Contract item per person who wears civilian clothing ans wear itesm for evidence technician.

	Units	Cost/Unit	Subtotal
Civilian "Uniform" Clothing Allowance	7 \$	600.00 \$	4,200.00
Evidence Technician Clothing and Assoc. Wear	1 \$	550.00 \$	550.00
		\$	4,750.00



Fiscal Year 2023 Budget Request

March 1, 2022

Department: Police Investigative Services

Account Title: Conferences/Training Expense

Department Number: 21147

Account Number: 60251

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$551	\$3,000	\$1,674	\$3,000	\$3,000

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$3,000	\$3,000		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Because of COVID, outside trainings have been deferred, delayed or cancelled. Requirement and need still remains, however.



Fiscal Year 2023 Budget Request

March 1, 2022

Department: Police Investigative Services

Account Title: Dues/Memberships Expense

Department Number: 21147

Account Number: 60256

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$385	\$310	\$740	\$700	\$700

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$700	\$225		-\$475

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

ET membership; additional membership to backup ET; polygraph examiner association \$100.

	Dept	CM
In'l Association for Property & Evidence	\$	50.00
American Polygraph Assoc	\$	150.00
Maine Polygraph Assoc	\$	25.00
ET Membership		
ET Membership, Backup		
	\$ 700.00	\$ 225.00



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: Police Investigative Services

Account Title: Admin/Office Supp/Eqt Non-Cap

Department Number: 21147

Account Number: 60500

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$1,953	\$1,000	\$866	\$1,000	\$1,000

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$1,000	\$1,000		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Fiscal Year 2023 Budget Request

March 1, 2022

Department: Police Investigative Services

Account Title: Operating Supp/Eqt Non-Cap

Department Number: 21147

Account Number: 60501

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$17,819	\$8,000	\$7,611	\$3,000	\$3,070

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$3,500	\$1,500		-\$1,500

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Evidence:

1. Evidence **processing** supplies \$1,000
 - Brushes
 - Powders
 - Lifters
 - Accutran / Microsil (tool marks)
 - Static lifts
 - Gel Lifters
 - Chemicals
 - Presumptive Tests
 - Scales and assorted forensic related tools
2. Evidence **Packaging** supplies \$500
 - Tape
 - Heat seal plastic
 - Boxes
 - Bags
 - Assorted tags, decals, cutting tools, cable ties etc.

CM $\$1,000 + \$500 = \$1,500$

City of Biddeford, Maine

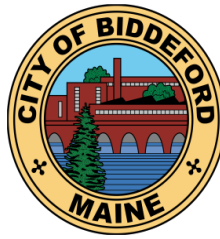
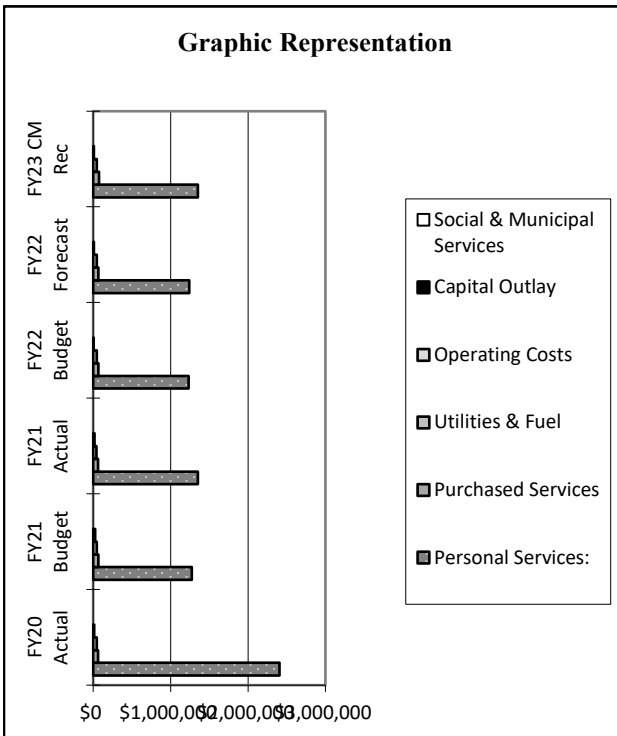
Fiscal Year 2023

Budget: Communications

Account Number: 21148

						FY23	
	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD	Dept Head	Manager's Rec
Personnel Services:	\$2,405,806	\$1,272,692	\$1,351,016	\$1,230,983	\$708,664	\$1,353,537	\$1,351,438
Purchased Services	\$64,988	\$66,000	\$64,900	\$68,950	\$53,779	\$73,662	\$73,662
Utilities & Fuel	\$45,984	\$45,000	\$41,805	\$45,000	\$16,346	\$48,000	\$47,500
Operating Costs	\$14,388	\$24,250	\$19,560	\$5,000	\$6,777	\$9,000	\$9,000
Capital Outlay	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Social & Municipal Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTALS:	\$2,531,167	\$1,407,942	\$1,477,280	\$1,349,933	\$785,567	\$1,484,199	\$1,481,600

Graphic Representation

**FRINGE BENEFIT IMPACT (Estimated):**

FICA	\$105,465
Workers Comp	\$7,467
Health Insurance	\$233,935
Retirement	\$137,262
Unemployment	\$684
Other Insurance	\$10,449
Total Fringe Benefit Impact	\$495,262
# of Full Time Employees	18.00

	FY22 Budget	FY23 Manager's Rec	Dollar Change	Percentage Change
Personal Services:	\$1,230,983	\$1,351,438	\$120,455	9.8%
Purchased Services	\$68,950	\$73,662	\$4,712	6.8%
Utilities & Fuel	\$45,000	\$47,500	\$2,500	5.6%
Operating Costs	\$5,000	\$9,000	\$4,000	80.0%
Capital Outlay	\$0	\$0	\$0	N/A
Social & Municipal Services	\$0	\$0	\$0	N/A
TOTALS:	\$1,349,933	\$1,481,600	\$131,667	9.8%

Personnel Services

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
60102	Mid Mgmt Hrly Employee Wa	\$170,445	\$179,875	\$177,583	\$181,251	\$95,071	\$199,529	\$199,529
60105	F-T Employee Wage Exp	\$944,452	\$955,086	\$1,016,103	\$913,349	\$511,345	\$997,338	\$997,338
60107	P-T Employee Wage Exp	\$0	\$0	\$0	\$0	\$0	\$5,000	\$5,000
60111	Overtime Wage Expense	\$87,750	\$105,000	\$124,159	\$105,069	\$85,375	\$112,070	\$112,070
60112	Extra Holiday Pay Exp	\$1,202,646	\$29,431	\$32,727	\$29,013	\$16,034	\$37,099	\$35,000
60251	Conferences/Training Expense	\$329	\$3,000	\$0	\$2,000	\$429	\$2,000	\$2,000
60252	Travel/Mileage Expense	\$185	\$300	\$443	\$300	\$409	\$500	\$500
60256	Dues/Memberships Expense	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Totals		\$2,405,806	\$1,272,692	\$1,351,016	\$1,230,983	\$708,664	\$1,353,537	\$1,351,438

Purchased Services

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
60310	Service Contracts Expense	\$64,109	\$64,000	\$64,031	\$67,450	\$53,653	\$71,662	\$71,662
60317	Translation Expense	\$279	\$2,000	\$357	\$1,500	\$126	\$2,000	\$2,000
60330	Equipment Rent/Lease Exp	\$600	\$0	\$511	\$0	\$0	\$0	\$0
Totals		\$64,988	\$66,000	\$64,900	\$68,950	\$53,779	\$73,662	\$73,662

Utilities & Fuel

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
60400	Electricity Expense	\$4,189	\$4,000	\$4,146	\$4,000	\$1,160	\$7,000	\$6,500
60402	Phone/Celular/Paging Exp	\$41,795	\$41,000	\$37,659	\$41,000	\$15,186	\$41,000	\$41,000
Totals		\$45,984	\$45,000	\$41,805	\$45,000	\$16,346	\$48,000	\$47,500

Other Operating Costs

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
60452	Operating Equip Repair Exp	\$5,263	\$8,000	\$4,910	\$1,000	\$1,840	\$2,000	\$2,000
60500	Admin/Office Supp/Eqt Non-C	\$1,930	\$2,250	\$2,227	\$1,000	\$456	\$1,000	\$1,000
60501	Operating Supp/Eqt Non-Cap	\$7,196	\$14,000	\$12,422	\$3,000	\$4,481	\$6,000	\$6,000
Totals		\$14,388	\$24,250	\$19,560	\$5,000	\$6,777	\$9,000	\$9,000

Capital Outlay

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0

Social & Municipal Services

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0

City of Biddeford, Maine**Department Personnel Budget****Fiscal Year 2023**

DEPARTMENT: 21148 Communications

Classification	EMP #	FTE	Annual Total	Requested	City Manager Recommended	Last Name	First Name	Object
DEPUTY CHIEF	24440	1.00	103,985.02	104,384.97	104,384.97	FISK	JOANNE	60102
IT SPECIALIST	30300	1.00	94,779.78	95,144.31	95,144.31	GOOCH	WILLIAM	60102
DISPATCHER	43340	1.00	70,956.29	71,229.20	71,229.20	LORD	KAREN	60105
DISPATCHER	68180	1.00	68,899.58	69,164.58	69,164.58	WALKER	BETHANY	60105
DISPATCHER	37700	1.00	66,971.42	67,229.01	67,229.01	THERIAULT	FRANCE	60105
DISPATCHER	50135	1.00	66,971.42	67,229.01	67,229.01	PENNY	LORI	60105
DISPATCHER	57505	1.00	66,971.42	67,229.01	67,229.01	POMEROY	MONIQUE	60105
DISPATCHER	10217	1.00	65,021.84	65,271.92	65,271.92	MILLS	SARAH	60105
DISPATCHER	10700	1.00	61,401.18	61,637.34	61,637.34	MARTIN	DYLAN	60105
DISPATCHER	10484	1.00	63,179.38	63,422.37	63,422.37	PENDLETON	SHAWN	60105
DISPATCHER	10927	1.00	63,179.38	63,422.37	63,422.37	MOORE	RAELYNN	60105
DISPATCHER	11191	1.00	55,702.40	55,916.64	55,916.64	HARLOW	NICHOLE	60105
DISPATCHER	10781	1.00	59,708.69	59,938.34	59,938.34	COLE	KATHLEEN	60105
DISPATCHER	10868	1.00	59,708.69	59,938.34	59,938.34	BOYDEN	JACOB	60105
DISPATCHER	11099	1.00	57,995.41	58,218.47	58,218.47	NOVAK	SAMANTHA	60105
DISPATCHER	11031	1.00	56,473.66	56,690.87	56,690.87	DUFOUR	IAN	60105
DISPATCHER	10632	1.00	55,702.40	55,916.64	55,916.64	KANE	AMBER	60105
SECRETARY CLASS 2	42550	1.00	54,674.05	54,884.33	54,884.33	LEVASSEUR	DEBRA	60105
DISPATCHER-RESERVE	120		5,000.00	5,000.00	5,000.00			60107

TOTAL BUDGETED POSITIONS

18.00	1,197,282.02	1,201,867.72	1,201,867.72
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Notes:



Communications Budget Request

March 1, 2022

Department: Communications

Account Title: Mid Mgmt Hrly Employee Wage Ex

Department Number: 21148

Account Number: 60102

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$170,445	\$179,875	\$177,583	\$181,251	\$181,251

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$199,529	\$199,529		\$18,278

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Communications Budget Request

March 1, 2022

Department: Communications

Account Title: F-T Employee Wage Exp

Department Number: 21148

Account Number: 60105

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$944,452	\$955,086	\$1,016,103	\$913,349	\$913,349

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$997,338	\$997,338		\$83,989

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Communications Budget Request

March 1, 2022

Department: Communications

Account Title: P-T Employee Wage Exp

Department Number: 21148

Account Number: 60107

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$0	\$0	\$0	\$0	\$0

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$5,000	\$5,000		\$5,000

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Request \$5,000 for reserve dispatcher (part-time)



Communications Budget Request

March 1, 2022

Department: Communications

Account Title: Overtime Wage Expense

Department Number: 21148

Account Number: 60111

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$87,750	\$105,000	\$124,159	\$105,069	\$110,988

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$112,070	\$112,070		\$7,001

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Increase is due to escalation of overtime as a result of increased vacation time per the Union Contract.



Communications Budget Request

March 1, 2022

Department: Communications

Account Title: Extra Holiday Pay Exp

Department Number: 21148

Account Number: 60112

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$36,837	\$29,431	\$32,727	\$29,013	\$32,000

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$37,099	\$35,000		\$5,987

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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**Communications
Budget Request**

March 1, 2022

Department: Communications

Account Title: Conferences/Training Expense

Department Number: 21148

Account Number: 60251

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$329	\$3,000	\$0	\$2,000	\$1,500

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$2,000	\$2,000		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

EMD/EFD annual CHE increase. IAED National Conference (support attendance by one person)



**Communications
Budget Request**

March 1, 2022

Department: Communications

Account Title: Travel/Mileage Expense

Department Number: 21148

Account Number: 60252

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$185	\$300	\$443	\$300	\$450

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$500	\$500		\$200

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Cost increase due to mileage for training at MCJA and training attendance by new dispatcher.



Communications Budget Request

March 1, 2022

Department: Communications

Account Title: Service Contracts Expense

Department Number: 21148

Account Number: 60310

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$64,109	\$64,000	\$64,031	\$67,450	\$67,000

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$71,662	\$71,662		\$4,212

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Time-Clock Plus	\$ 1,600.00
Tritech IMC - Support	\$ 28,500.00
CPI - OpenFox Messenger	\$ 1,080.00
Exacom - \$5699	\$ 9,100.00
Smith and Wesson - IdentiKit	\$ 495.00
Lexis Nexis AccuRint 12mo.	\$ 2,820.00
Maine State Security	\$ 300.00
Higgins- Datacard	\$ 735.00
DigiCert	\$ 719.00
Digicert extra name	\$ 100.00
Hunter Camera Booking	\$ 299.00
Fiber Maintenance contract	\$ 3,800.00
Minuteman Securities - C-Cure 9000 Series	\$ 384.00
City of Portland- P2P program	\$ 300.00
DIRIGO Certification Training	\$ 2,790.00
Pitney Bowes	\$ 3,950.00
Callyo (CID)	\$ 3,350.00
PACE Scheduling Software Maintenance	\$ 3,300.00
Magnet Axiom	\$ 3,840.00
ADOBE Updates	\$ 2,000.00
Generator Testing	\$ 800.00
LEFTA Systems Annual Software Maintenance	\$ 3,000.00
	\$ 71,662.00



Communications Budget Request

March 1, 2022

Department: Communications

Account Title: Translation Expense

Department Number: 21148

Account Number: 60317

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$279	\$2,000	\$357	\$1,500	\$500

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$2,000	\$2,000		\$500

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

\$ -



Communications Budget Request

March 1, 2022

Department: Communications

Account Title: Electricity Expense

Department Number: 21148

Account Number: 60400

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$4,189	\$4,000	\$4,146	\$4,000	\$4,000

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$7,000	\$6,500		\$2,500

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Estimated 75% increase

\$ -



Communications Budget Request

March 1, 2022

Department: Communications

Account Title: Phone/Celular/Paging Exp

Department Number: 21148

Account Number: 60402

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$41,795	\$41,000	\$37,659	\$41,000	\$41,000

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$41,000	\$41,000		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Number	Name	Plan Cost	Device Type	Totals
43 Phones	All Essential	\$1933.22 /Month	Handhelds	\$23,198.64
3	IPad s	\$120.00 /Month		\$1,440.00
	Aircard - IMC Switch	\$39.99	Aircard	
	Aircard - Unit 112	\$39.99	Aircard 4G	
	Aircard - Unit 116	\$39.99	Aircard	
	Aircard - Unit 111	\$39.99	Aircard 4G	
	Aircard - Unit 115	\$39.99	Aircard 4G	
	Aircard - Unit 111	\$39.99	Aircard	
	Aircard - Lapierre	\$39.99	Aircard	
	Aircard - ACO	\$39.99	Aircard 4G	
	Aircard - Unit 113	\$39.99	Aircard	
	Aircard - Unit 117	\$39.99	Aircard 4G	
	Aircard Unit 118	\$39.99	Aircard 4G	
	Aircard - Greenwood	\$39.99	Aircard 4G	
	Aircard - Street Crimes	\$39.99	Aircard 4G	
	Total Aircard	\$559.86 /Month		\$6,718.32
Cell & Aircard Total:				\$31,356.96
Internet Fees Command Staff connection:	\$126.05 /Month		\$0.00	
Texting & paging payout for Dispatchers	\$20.00 /month/15		\$3,600.00	
Teletype Fees	\$120.00/month		\$1,440.00	
Straight talk for furtive operations	\$46.64/month		\$559.68	
Consolidate Communications	\$60.-- /month		\$720.00	
Total:			\$6,319.68	
Grand Total:				\$37,676.64



Communications Budget Request

March 1, 2022

Department: Communications

Account Title: Operating Equip Repair Exp

Department Number: 21148

Account Number: 60452

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$5,263	\$8,000	\$4,910	\$1,000	\$2,000

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$2,000	\$2,000		\$1,000

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Anticipated repair of equipment.



Communications Budget Request

March 1, 2022

Department: Communications

Account Title: Admin/Office Supp/Eqt Non-Cap

Department Number: 21148

Account Number: 60500

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$1,930	\$2,250	\$2,227	\$1,000	\$1,000

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$1,000	\$1,000		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Communications Budget Request

March 1, 2022

Department: Communications

Account Title: Operating Supp/Eqt Non-Cap

Department Number: 21148

Account Number: 60501

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$7,196	\$14,000	\$12,422	\$3,000	\$6,000

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$6,000	\$6,000		\$3,000

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Chair replacement; software update; UPS

City of Biddeford, Maine

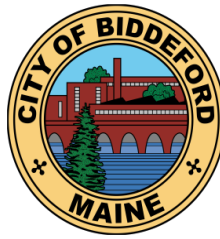
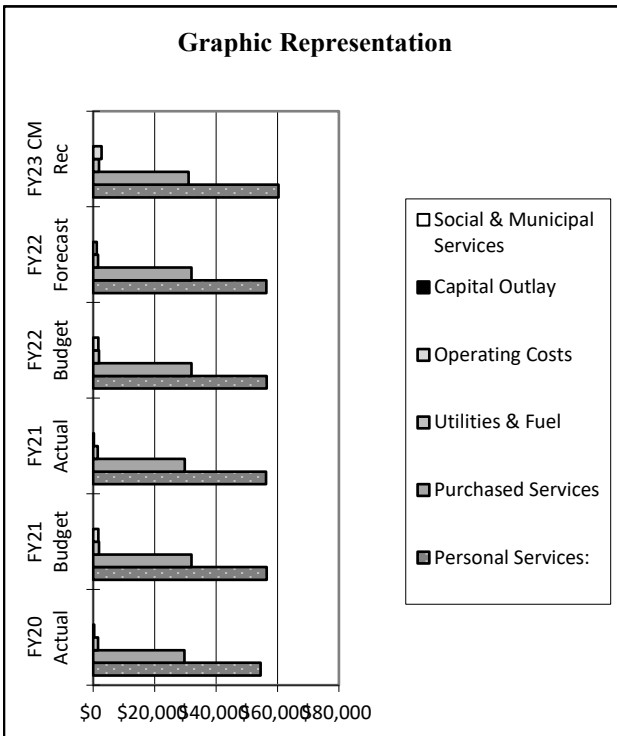
Fiscal Year 2023

Budget: Animal Control Officer

Account Number: 21149

						FY23	
	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD	Dept Head	Manager's Rec
Personnel Services:	\$54,551	\$56,498	\$56,300	\$56,498	\$27,971	\$60,327	\$59,928
Purchased Services	\$29,700	\$32,000	\$29,778	\$32,000	\$14,827	\$31,080	\$31,080
Utilities & Fuel	\$1,595	\$1,920	\$1,486	\$1,920	\$693	\$1,920	\$1,920
Operating Costs	\$315	\$1,700	\$248	\$1,700	\$0	\$2,700	\$2,050
Capital Outlay	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Social & Municipal Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTALS:	\$86,160	\$92,118	\$87,812	\$92,118	\$43,491	\$96,027	\$94,978

Graphic Representation

**FRINGE BENEFIT IMPACT (Estimated):**

FICA	\$4,964
Workers Comp	\$808
Health Insurance	\$15,432
Retirement	\$4,806
Unemployment	\$59
Other Insurance	\$780
Total Fringe Benefit Impact	\$26,849
# of Full Time Employees	1.00

	FY22 Budget	FY23 Manager's Rec	Dollar Change	Percentage Change
Personal Services:	\$56,498	\$59,928	\$3,429	6.1%
Purchased Services	\$32,000	\$31,080	-\$920	-2.9%
Utilities & Fuel	\$1,920	\$1,920	\$0	0.0%
Operating Costs	\$1,700	\$2,050	\$350	20.6%
Capital Outlay	\$0	\$0	\$0	N/A
Social & Municipal Services	\$0	\$0	\$0	N/A
TOTALS:	\$92,118	\$94,978	\$2,859	3.1%

Personnel Services

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
60105	F-T Employee Wage Exp	\$53,727	\$55,248	\$55,839	\$55,248	\$27,951	\$58,928	\$58,928
60111	Overtime Wage Expense	\$318	\$750	\$179	\$750	\$20	\$1,149	\$750
60230	Clothing/Uniforms Expense	\$507	\$500	\$283	\$500	\$0	\$250	\$250
60251	Conferences/Training Expense	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60252	Travel/Mileage Expense	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Totals		\$54,551	\$56,498	\$56,300	\$56,498	\$27,971	\$60,327	\$59,928

Purchased Services

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
60310	Service Contracts Expense	\$29,700	\$32,000	\$29,778	\$32,000	\$14,827	\$31,080	\$31,080
Totals		\$29,700	\$32,000	\$29,778	\$32,000	\$14,827	\$31,080	\$31,080

Utilities & Fuel

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
60402	Phone/Celular/Paging Exp	\$395	\$720	\$362	\$720	\$230	\$720	\$720
60411	Gasoline Expense	\$1,200	\$1,200	\$1,124	\$1,200	\$463	\$1,200	\$1,200
Totals		\$1,595	\$1,920	\$1,486	\$1,920	\$693	\$1,920	\$1,920

Other Operating Costs

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
60453	Vehicle Repair/Tires/Oil Exp	\$192	\$1,200	\$0	\$1,200	\$0	\$2,200	\$1,800
60501	Operating Supp/Eqt Non-Cap	\$123	\$500	\$248	\$500	\$0	\$500	\$250
60797	Miscellaneous Expense	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Totals		\$315	\$1,700	\$248	\$1,700	\$0	\$2,700	\$2,050

Capital Outlay

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0

Social & Municipal Services

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0

City of Biddeford, Maine
Department Personnel Budget
Fiscal Year 2023

DEPARTMENT: 21149 Animal Control Officer

Classification	EMP #	FTE	Annual Total	Requested	City Manager Recommended	Last Name	First Name	Object
ANIMAL CONTROL	10331	1.00	58,701.76	58,927.54	58,927.54	RUSSELL	GARTH	60105
TOTAL BUDGETED POSITIONS		1.00	58,701.76	58,927.54	58,927.54			

Notes:



Fiscal Year 2023 Budget Request

March 1, 2022

Department: Animal Control Officer

Account Title: F-T Employee Wage Exp

Department Number: 21149

Account Number: 60105

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$53,727	\$55,248	\$55,839	\$55,248	\$55,902.36

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$58,928	\$58,928		\$3,679

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: Animal Control Officer

Account Title: Overtime Wage Expense

Department Number: 21149

Account Number: 60111

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$318	\$750	\$179	\$750	\$300

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$1,149	\$750		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: Animal Control Officer

Account Title: Clothing/Uniforms Expense

Department Number: 21149

Account Number: 60230

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$507	\$500	\$283	\$500	\$200

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$250	\$250		-\$250

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: Animal Control Officer

Account Title: Service Contracts Expense

Department Number: 21149

Account Number: 60310

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$29,700	\$32,000	\$29,778	\$32,000	\$32,000

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$31,080	\$31,080		-\$920

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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AWS fees at \$29600 per annum, paid quarterly; emergency animal treatment as necessary.



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: Animal Control Officer

Account Title: Phone/Celular/Paging Exp

Department Number: 21149

Account Number: 60402

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$395	\$720	\$362	\$720	\$720

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$720	\$720		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: Animal Control Officer

Account Title: Gasoline Expense

Department Number: 21149

Account Number: 60411

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$1,200	\$1,200	\$1,124	\$1,200	\$900

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$1,200	\$1,200		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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DPW estimate.



Fiscal Year 2023 Budget Request

March 1, 2022

Department: Animal Control Officer

Account Title: Vehicle Repair/Tires/Oil Exp

Department Number: 21149

Account Number: 60453

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$192	\$1,200	\$0	\$1,200	\$1,200

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$2,200	\$1,800		\$600

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Estimated by Jerry Court

	DPW	CM
Preventive Maint.	\$ 300.00	
Tires	\$ 600.00	
Alignment		
Tran. Equip		
Brakes	\$ 500.00	
Misc	\$ 800.00	
	\$ 2,200.00	\$ 1,800.00



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: Animal Control Officer

Account Title: Operating Supp/Eqt Non-Cap

Department Number: 21149

Account Number: 60501

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$123	\$500	\$248	\$500	\$0

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$500	\$250		-\$250

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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City of Biddeford, Maine

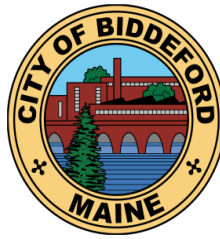
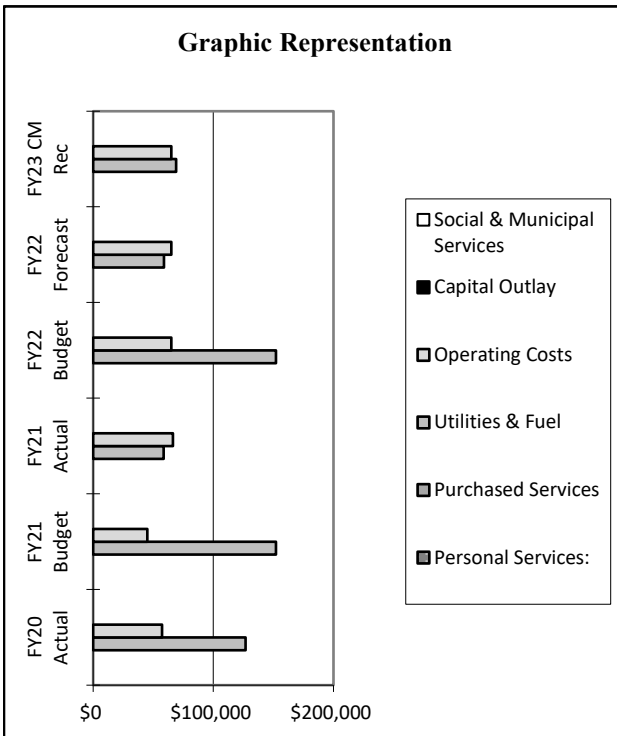
Fiscal Year 2023

Budget: Street & Traffic Lights

Account Number: 21150

						FY23	
	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD	Dept Head	Manager's Rec
Personnel Services:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Purchased Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Utilities & Fuel	\$126,709	\$152,017	\$58,762	\$152,017	\$31,662	\$69,030	\$69,030
Operating Costs	\$57,340	\$45,000	\$66,276	\$65,000	\$37,534	\$65,000	\$65,000
Capital Outlay	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Social & Municipal Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTALS:	\$184,049	\$197,017	\$125,038	\$217,017	\$69,196	\$134,030	\$134,030

Graphic Representation

**FRINGE BENEFIT IMPACT (Estimated):**

FICA	\$0
Workers Comp	\$0
Health Insurance	\$0
Retirement	\$0
Unemployment	\$0
Other Insurance	\$0
Total Fringe Benefit Impact	\$0
# of Full Time Employees	0.00

	FY22 Budget	FY23 Manager's Rec	Dollar Change	Percentage Change
Personal Services:	\$0	\$0	\$0	N/A
Purchased Services	\$0	\$0	\$0	N/A
Utilities & Fuel	\$152,017	\$69,030	-\$82,987	-54.6%
Operating Costs	\$65,000	\$65,000	\$0	0.0%
Capital Outlay	\$0	\$0	\$0	N/A
Social & Municipal Services	\$0	\$0	\$0	N/A
TOTALS:	\$217,017	\$134,030	-\$82,987	-38.2%

Personnel Services

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0

Purchased Services

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0

Utilities & Fuel

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
60400	Electricity Expense	\$126,709	\$152,017	\$58,762	\$152,017	\$31,662	\$69,030	\$69,030
Totals		\$126,709	\$152,017	\$58,762	\$152,017	\$31,662	\$69,030	\$69,030

Other Operating Costs

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
60452	Operating Equip Repair Exp	\$57,340	\$45,000	\$66,276	\$65,000	\$37,534	\$65,000	\$65,000
Totals		\$57,340	\$45,000	\$66,276	\$65,000	\$37,534	\$65,000	\$65,000

Capital Outlay

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0

Social & Municipal Services

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0



Fiscal Year 2023 Budget Request

March 1, 2022

Department: Street & Traffic Lights

Account Title: Electricity Expense

Department Number: 21150

Account Number: 60400

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$126,709	\$152,017	\$58,762	\$152,017	\$59,000

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$69,030	\$69,030		-\$82,987

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

¹Cost for streetlight electricity expense, post-LED installation \$69,030.00

¹The savings is partially offset by an additional cost for annual maintenance of fixtures now under City ownership and finance charges on the debt (principal and interest). The net savings is conservatively estimated to be \$135,000/yr through the finance term of 10 years. FY2020 reflects completion of installation and partial year of LED conversion. Reduction from 2021 forward reflects converted costs
FY23 expected 17% increase in electric rates for streetlight tariff

	Actual	
FY2014	\$	391,035.96
FY2015	\$	457,324.05
FY2016	\$	433,933.59
FY2017	\$	423,047.50
FY2018	\$	416,081.57
FY2019	\$	430,504.78
FY2020	\$	126,709.43
FY2021	\$	58,761.69



Fiscal Year 2023 Budget Request

March 1, 2022

Department: Street & Traffic Lights

Account Title: Operating Equip Repair Exp

Department Number: 21150

Account Number: 60452

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$57,340	\$45,000	\$66,276	\$65,000	\$65,000

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$65,000	\$65,000		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

<i>Desc</i>	<i>Budget</i>
Contingency line for street signal repairs	\$ 25,000.00
Streetlight appropriation repair reserve	\$ 40,000.00
	\$ 65,000.00

¹Maintenance and repair costs have been factored into the P&S financials for the streetlights (year one). Although this line has increased, the net savings within the budget is estimated to be \$135,000/yr due to conversion to LED. Increase reflects adjustment to stop/streetlight expenses relative to actual costs.

	Actual ²
FY2014	\$ 16,472.69
FY2015	\$ 35,217.34
FY2016	\$ 18,373.58
FY2017	\$ 26,876.71
FY2018	\$ 24,277.76
FY2019	\$ 25,511.79
FY2020	\$ 57,340.00
FY2021	\$ 66,276.45
Average	\$ 33,793.29
Median	\$ 24,894.78
Maximum	\$ 35,217.34

City of Biddeford, Maine

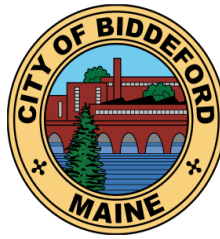
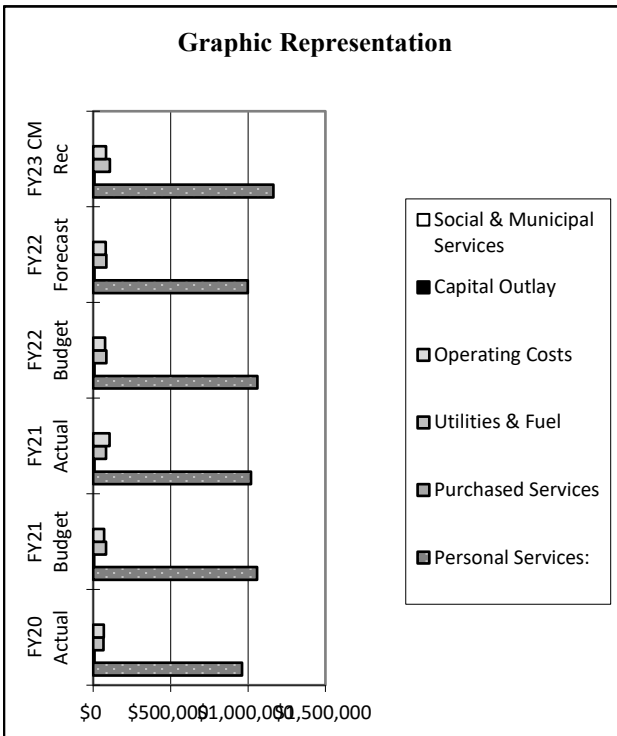
Fiscal Year 2023

Budget: PW Admin/Fleet Maint. Exp

Account Number: 21161

						FY23	
	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD	Dept Head	Manager's Rec
Personnel Services:	\$960,787	\$1,057,874	\$1,019,382	\$1,061,224	\$476,032	\$1,163,028	\$1,151,637
Purchased Services	\$7,974	\$6,650	\$9,388	\$8,450	\$3,654	\$9,050	\$9,050
Utilities & Fuel	\$66,312	\$84,140	\$82,169	\$85,219	\$22,418	\$108,349	\$108,349
Operating Costs	\$69,300	\$71,525	\$104,890	\$77,435	\$29,446	\$83,435	\$82,385
Capital Outlay	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Social & Municipal Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTALS:	\$1,104,374	\$1,220,189	\$1,215,829	\$1,232,328	\$531,551	\$1,363,862	\$1,351,421

Graphic Representation

**FRINGE BENEFIT IMPACT (Estimated):**

FICA	\$86,459
Workers Comp	\$40,893
Health Insurance	\$228,125
Retirement	\$111,901
Unemployment	\$785
Other Insurance	\$4,762
Total Fringe Benefit Impact	\$472,925
# of Full Time Employees	14.58

	FY22 Budget	FY23 Manager's Rec	Dollar Change	Percentage Change
Personal Services:	\$1,061,224	\$1,151,637	\$90,413	8.5%
Purchased Services	\$8,450	\$9,050	\$600	7.1%
Utilities & Fuel	\$85,219	\$108,349	\$23,130	27.1%
Operating Costs	\$77,435	\$82,385	\$4,950	6.4%
Capital Outlay	\$0	\$0	\$0	N/A
Social & Municipal Services	\$0	\$0	\$0	N/A
TOTALS:	\$1,232,328	\$1,351,421	\$119,092	9.7%

Personnel Services

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
60101	Dept Manager Salary Exp	\$62,594	\$61,182	\$63,252	\$62,101	\$34,248	\$71,847	\$71,847
60102	Mid Mgmt Hrly Employee Wa	\$235,004	\$266,383	\$300,707	\$247,470	\$92,121	\$237,513	\$237,513
60105	F-T Employee Wage Exp	\$606,922	\$647,117	\$596,540	\$668,461	\$307,420	\$750,602	\$750,602
60111	Overtime Wage Expense	\$43,933	\$65,000	\$48,271	\$65,000	\$34,973	\$79,961	\$70,000
60129	Insurance Buyout Pay	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60201	FICA/Medicare-ER Share Exp	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60202	MPERS-Employer Share Exp	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60203	457 Plan-Employer Share Exp	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60210	HPHC Ins Employer Share Ex	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60211	NNEBT Ins Employer Share E	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60212	S-T Disability ER Share Exp	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60213	L-T Disability ER Share Exp	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60216	Delta Dental ER Share	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60217	RHSA Plan ER Share	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60230	Clothing/Uniforms Expense	\$5,098	\$6,700	\$4,823	\$6,700	\$4,365	\$11,400	\$10,000
60251	Conferences/Training Expense	\$2,903	\$6,000	\$784	\$6,000	\$870	\$6,000	\$6,000
60252	Travel/Mileage Expense	\$3,929	\$4,886	\$4,588	\$4,886	\$1,846	\$5,030	\$5,000
60253	Food/Lodging Expense	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60256	Dues/Memberships Expense	\$404	\$606	\$416	\$606	\$190	\$675	\$675
Totals		\$960,787	\$1,057,874	\$1,019,382	\$1,061,224	\$476,032	\$1,163,028	\$1,151,637

Purchased Services

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
60310	Service Contracts Expense	\$7,896	\$6,300	\$9,340	\$8,100	\$3,549	\$8,700	\$8,700
60325	Postage/Shipping Expense	\$78	\$350	\$48	\$350	\$106	\$350	\$350
Totals		\$7,974	\$6,650	\$9,388	\$8,450	\$3,654	\$9,050	\$9,050

Utilities & Fuel

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23 Dept Head	FY23 Mgr's Rec
60400	Electricity Expense	\$20,339	\$26,000	\$22,606	\$26,000	\$6,821	\$45,500	\$45,500
60401	Water Expense	\$2,901	\$2,500	\$3,311	\$3,906	\$1,408	\$3,978	\$3,978
60402	Phone/Celular/Paging Exp	\$9,687	\$12,000	\$11,318	\$12,013	\$4,259	\$12,781	\$12,781
60404	Sewer User Fee Expense	\$3,709	\$4,800	\$4,320	\$4,800	\$1,717	\$4,800	\$4,800
60405	Heating Fuel Expense	\$19,130	\$26,750	\$19,775	\$26,750	\$2,916	\$26,750	\$26,750
60411	Gasoline Expense	\$10,546	\$12,090	\$20,838	\$11,750	\$5,297	\$14,540	\$14,540
Totals		\$66,312	\$84,140	\$82,169	\$85,219	\$22,418	\$108,349	\$108,349

Other Operating Costs

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23 Dept Head	FY23 Mgr's Rec
60450	Building Repair/Maint Exp	\$11,451	\$13,000	\$10,719	\$13,000	\$1,174	\$13,000	\$13,000
60452	Operating Equip Repair Exp	\$10,189	\$9,250	\$7,717	\$9,000	\$953	\$9,000	\$9,000
60453	Vehicle Repair/Tires/Oil Exp	\$8,712	\$8,750	\$8,377	\$8,000	\$4,665	\$9,500	\$9,500
60461	Repair/Maint-CommunsEquip	\$0	\$1,700	\$1,160	\$2,000	\$0	\$2,000	\$2,000
60500	Admin/Office Supp/Eqt Non-C	\$16,956	\$15,600	\$18,524	\$17,960	\$8,549	\$17,960	\$17,960
60501	Operating Supp/Eqt Non-Cap	\$3,341	\$6,500	\$44,726	\$6,500	\$2,365	\$5,950	\$5,950
60505	Construction Supplies	\$653	\$1,500	\$353	\$1,500	\$2,786	\$1,500	\$1,500
60506	Equipment/Small Tools-Non-c	\$16,957	\$11,500	\$9,849	\$15,000	\$7,132	\$20,050	\$19,000
60509	Cleaning Supplies Expense	\$1,204	\$3,100	\$2,963	\$3,850	\$1,790	\$3,850	\$3,850
60797	Miscellaneous Expense	(\$163)	\$625	\$502	\$625	\$33	\$625	\$625
Totals		\$69,300	\$71,525	\$104,890	\$77,435	\$29,446	\$83,435	\$82,385

Capital Outlay

Account		FY20	FY21	FY21	FY22	FY22	FY23	
Number	Description	Actual	Budget	Actual	Budget	YTD 12/31/21	Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0

Social & Municipal Services

Account		FY20	FY21	FY21	FY22	FY22	FY23	
Number	Description	Actual	Budget	Actual	Budget	YTD 12/31/21	Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0

City of Biddeford, Maine**Department Personnel Budget****Fiscal Year 2023**

DEPARTMENT: 21161 PW Admin/Fleet Maint. Exp

Classification	EMP #	FTE	Annual Total	Requested	City Manager Recommended	Last Name	First Name	Object
PUBLIC WORKS DIRECTOR	18290	0.58	\$71,571	\$71,847	\$71,847	DEMERS	JEFF	60101
ASSISTANT PUBLIC WORKS DIRECTO	10598	1.00	\$85,010	\$85,337	\$85,337	JEWETT	DYLAN	60102
OPERATIONS MANAGER	10432	1.00	\$71,415	\$71,689	\$71,689	LOVEJOY	JOSEPH	60102
OFFICE MANAGER	10104	1.00	\$60,127	\$60,358	\$60,358	COTE	KARA	60105
SUPERVISOR STREET	11095	1.00	\$70,054	\$70,324	\$70,324	HANSCOM	WADE	60105
MECHANIC SUPERVISOR	14325	1.00	\$88,065	\$88,404	\$88,404	COURT	JERALD	60105
MECHANIC 1	10143	1.00	\$67,871	\$68,132	\$68,132	BEAULIEU	JAYSON	60105
MECHANIC 1	11032	1.00	\$58,895	\$59,121	\$59,121	VILLANDRY	CHRISTOPHER	60105
MECHANIC 1	11154	1.00	\$61,358	\$61,594	\$61,594	MALONEY	EDWARD	60105
MECHANIC 1	12725	1.00	\$64,208	\$64,455	\$64,455	COLLOMY	LARRY	60105
MECHANIC 1	21580	1.00	\$67,743	\$68,003	\$68,003	DUNHAM	MARK	60105
MECHANIC 1	36850	1.00	\$65,515	\$65,767	\$65,767	JONES	MICHAEL	60105
MECHANIC 1	MEC-1	1.00	\$58,466	\$58,691	\$58,691	VACANT	0	60105
MECHANIC 3	10433	1.00	\$55,810	\$56,024	\$56,024	SMITH	JOSEPH	60105
PARTS MAN	60910	1.00	\$63,394	\$63,637	\$63,637	ROSCIA	STEPHEN	60105

TOTAL BUDGETED POSITIONS

14.58	\$1,009,500	\$1,013,383	\$1,013,383
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**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: PW Admin/Fleet Maint. Exp

Account Title: Dept Manager Salary Exp

Department Number: 21161

Account Number: 60101

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$62,594	\$61,182	\$63,252	\$62,101	\$66,500

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$71,847	\$71,847		\$9,745

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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58% of Director's Salary



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: PW Admin/Fleet Maint. Exp

Account Title: Mid Mgmt Hrly Employee Wage Ex

Department Number: 21161

Account Number: 60102

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$235,004	\$266,383	\$300,707	\$247,470	\$210,000

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$237,513	\$237,513		(\$9,957)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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1 Street Working Supervisor salary.
1 Assistant Director
1 Operations manager



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: PW Admin/Fleet Maint. Exp

Account Title: F-T Employee Wage Exp

Department Number: 21161

Account Number: 60105

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$606,922	\$647,117	\$596,540	\$668,461	\$635,000

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$750,602	\$750,602		\$82,141

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Following positions without contract obligations 7/1/22

Supervisor
Head mechanic
7 Mechanic positions
1 Body & Fender position
1 Parts Technician position
1 Admin. Asst. position
See Payroll worksheet for details



Fiscal Year 2023 Budget Request

March 1, 2022

Department: PW Admin/Fleet Maint. Exp

Account Title: Overtime Wage Expense

Department Number: 21161

Account Number: 60111

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$43,933	\$65,000	\$48,271	\$65,000	\$70,000

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$79,961	\$70,000		\$5,000

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Fiscal Year 2023 Budget Request

March 1, 2022

Department: PW Admin/Fleet Maint. Exp

Account Title: Clothing/Uniforms Expense

Department Number: 21161

Account Number: 60230

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$5,098	\$6,700	\$4,823	\$6,700	\$6,700

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$11,400	\$10,000		\$3,300

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Contractual obligation for clothing for the following positions :

Street Working Supervisor
Mechanic Supervisor
Head Mechanic
7 Mechanics
Body & Fender
Parts Tech.
Extra for new employee



Fiscal Year 2023 Budget Request

March 1, 2022

Department: PW Admin/Fleet Maint. Exp

Account Title: Conferences/Training Expense

Department Number: 21161

Account Number: 60251

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$2,903	\$6,000	\$784	\$6,000	\$4,000

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$6,000	\$6,000		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Op's manager	}	
Street Working Supervisor		
Mechanic Supervisor		\$ 5,500.00
Mechanics		
Body & Fender		
Parts Tech.		
Admin. Asst.		
Estimated cost related to off site training sessions		\$ 500.00
		<u>\$ 6,000.00</u>



Fiscal Year 2023 Budget Request

March 1, 2022

Department: PW Admin/Fleet Maint. Exp

Account Title: Travel/Mileage Expense

Department Number: 21161

Account Number: 60252

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$3,929	\$4,886	\$4,588	\$4,886	\$5,100

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$5,030	\$5,000		\$114

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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3% increase in tolls

Turnpike toll expenses for :

Trash Trucks	524 Trips per year	\$3,238
Large Item truck	156 Trips per year	\$1,124
Parts pick up/misc.		\$667
Totals:		\$5,030



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: ☒ Admin/Fleet Maint. Exp

Account Title: Food/Lodging Expense

Department Number: 21161

Account Number: 60253

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$0	\$0	\$0	\$0	\$0

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$0.00	\$0.00		0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



Fiscal Year 2023 Budget Request

March 1, 2022

Department: PW Admin/Fleet Maint. Exp

Account Title: Dues/Memberships Expense

Department Number: 21161

Account Number: 60256

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$404	\$606	\$416	\$606	\$606

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$675	\$675		\$69

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

APWA (American Public Works Association) membership dues for following positions :

Director	\$225
Asst. Director	\$225
Ops Manager	\$225
Total:	\$675



Fiscal Year 2023 Budget Request

March 1, 2022

Department: PW Admin/Fleet Maint. Exp

Account Title: Service Contracts Expense

Department Number: 21161

Account Number: 60310

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$7,896	\$6,300	\$9,340	\$8,100	\$8,100

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$8,700	\$8,700		\$600

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Annual Service Contracts :

UST (Under ground storage tanks) Inspection	\$1,300
Interstate Fuel Fire System :	\$750
Maine State Securities :	\$750
Heating and Air Cond. System :	\$3,250
Crane Inspections :	\$850
Scan Tool Support and upgrades: ¹	\$1,800
Total:	\$8,700

¹Moved from 60501



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: PW Admin/Fleet Maint. Exp

Account Title: Postage/Shipping Expense

Department Number: 21161

Account Number: 60325

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$78	\$350	\$48	\$350	\$350

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$350	\$350		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

--

Projected costs for shipping of parts



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: PW Admin/Fleet Maint. Exp

Account Title: Electricity Expense

Department Number: 21161

Account Number: 60400

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$20,339	\$26,000	\$22,606	\$26,000	\$26,000

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$45,500	\$45,500		\$19,500

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

--

Projected 75% increase in electric rates

School Dept billed \$45,500 Buses



Fiscal Year 2023 Budget Request

March 1, 2022

Department: PW Admin/Fleet Maint. Exp

Account Title: Water Expense

Department Number: 21161

Account Number: 60401

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$2,901	\$2,500	\$3,311	\$3,906	\$3,900

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$3,978	\$3,978		\$72

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

--

Projected cost for Public Works facility per Maine water with a 2% increase



Fiscal Year 2023 Budget Request

March 1, 2022

Department: PW Admin/Fleet Maint. Exp

Account Title: Phone/Celular/Paging Exp

Department Number: 21161

Account Number: 60402

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$9,687	\$12,000	\$11,318	\$12,013	\$12,013

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$12,781	\$12,781		\$768

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Phone & GPS Units costs :

10 GPS Units	\$17.00 month/each	\$2,040.00
17 GPS Units :	\$18.95 month/each	\$3,865
7 Smart Phone :	\$64.00 /month/each	\$5,376
2 Land Lines :	\$37.50 /month/each	\$900
Misc. :		\$600
Total:		\$12,781



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: PW Admin/Fleet Maint. Exp

Account Title: Sewer User Fee Expense

Department Number: 21161

Account Number: 60404

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$3,709	\$4,800	\$4,320	\$4,800	\$4,800

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$4,800	\$4,800		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

--

Projected cost based on Historical data



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: PW Admin/Fleet Maint. Exp

Account Title: Heating Fuel Expense

Department Number: 21161

Account Number: 60405

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$19,130	\$26,750	\$19,775	\$26,750	\$26,750

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$26,750	\$26,750		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

--

Projected cost based upon Historical data



Fiscal Year 2023 Budget Request

March 1, 2022

Department: PW Admin/Fleet Maint. Exp

Account Title: Gasoline Expense

Department Number: 21161

Account Number: 60411

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$10,546	\$12,090	\$20,838	\$11,750	\$11,750

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$14,540	\$14,540		\$2,790

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

7/1/22 - 10/1/22 @ \$1.40 Gal	2315 Gallons	\$3,241
10/1/22 - 6/30/23 @ estimated \$2.70 Gal	4185 Gallons	\$11,299
		\$14,540



Fiscal Year 2023 Budget Request

March 1, 2022

Department: PW Admin/Fleet Maint. Exp

Account Title: Vehicle Repair/Tires/Oil Exp

Department Number: 21161

Account Number: 60453

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$8,712	\$8,750	\$8,377	\$8,000	\$9,500

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$9,500	\$9,500		\$1,500

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

<i>Unit #</i>	<i>Cost</i>
1	\$1,850
2	\$2,050
3	\$2,350
7	\$1,400
9	\$1,100
42	\$750
TOTAL:	\$9,500



Fiscal Year 2023 Budget Request

March 1, 2022

Department: PW Admin/Fleet Maint. Exp

Account Title: Building Repair/Maint Exp

Department Number: 21161

Account Number: 60450

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$11,451	\$13,000	\$10,719	\$13,000	\$13,000

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$13,000	\$13,000		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Over head door maint:	\$5,000.00
Repairs/paint/electrical/lighting :	\$4,000.00
Misc. :	\$4,000.00
Total:	\$13,000.00



Fiscal Year 2023 Budget Request

March 1, 2022

Department: PW Admin/Fleet Maint. Exp

Account Title: Operating Equip Repair Exp

Department Number: 21161

Account Number: 60452

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$10,189	\$9,250	\$7,717	\$9,000	\$9,000

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$9,000	\$9,000		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Mechanical lifts :	\$1,600
Vehicle jacks :	\$1,000
Oil dispensing/reclaiming syst. :	\$2,550
Compressors :	\$600
Fuel Island :	\$2,500
Power washer	\$1,000
Total:	\$9,250



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: PW Admin/Fleet Maint. Exp

Account Title: Repair/Maint-CommunsEquip

Department Number: 21161

Account Number: 60461

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$0	\$1,700	\$1,160	\$2,000	\$2,000

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$2,000	\$2,000		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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PW share of the communication tower and components.

\$2,000



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: PW Admin/Fleet Maint. Exp

Account Title: Admin/Office Supp/Eqt Non-Cap

Department Number: 21161

Account Number: 60500

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$16,956	\$15,600	\$18,524	\$17,960	\$17,000

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$17,960	\$17,960		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Maint. Dossier on-line service:	\$6,760
Office Supplies :	\$2,300
Mitchell's online Manuals :	\$4,950
Time clock support	\$950
Monday Monitor	\$3,000
Total:	\$17,960



Fiscal Year 2023 Budget Request

March 1, 2022

Department: PW Admin/Fleet Maint. Exp

Account Title: Operating Supp/Eqt Non-Cap

Department Number: 21161

Account Number: 60501

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$3,341	\$6,500	\$44,726	\$6,500	\$6,500

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$5,950	\$5,950		(\$550)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Prod.Maint. Supplies	\$2,250
Safety Equipment	\$1,100
Medical Supplies :	\$1,600
OSHA/DOL Mandates :	\$1,000
Total:	\$5,950

Boots moved to 60230



Fiscal Year 2023 Budget Request

March 1, 2022

Department: PW Admin/Fleet Maint. Exp

Account Title: Construction Supplies

Department Number: 21161

Account Number: 60505

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$653	\$1,500	\$353	\$1,500	\$4,500

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$1,500	\$1,500		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Hot tp/Curbing	\$800
Gravel/Stone	\$400
Loam/seeding/Fertilizer	\$300

Total:	\$1,500
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**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: PW Admin/Fleet Maint. Exp

Account Title: Equipment/Small Tools-Non-cap

Department Number: 21161

Account Number: 60506

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$16,957	\$11,500	\$9,849	\$15,000	\$15,000

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$20,050	\$19,000		(\$4,000)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Tool Allowance Per contract:	\$9,000
Tire Balancer	\$4,500
Misc. garage tools :	\$6,550

Total:	\$20,050
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**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: PW Admin/Fleet Maint. Exp

Account Title: Cleaning Supplies Expense

Department Number: 21161

Account Number: 60509

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$1,204	\$3,100	\$2,963	\$3,850	\$3,850

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$3,850	\$3,850		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Projected cost based upon historical data



Fiscal Year 2023 Budget Request

March 1, 2022

Department: PW Admin/Fleet Maint. Exp

Account Title: Miscellaneous Expense

Department Number: 21161

Account Number: 60797

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
-\$163	\$625	\$502	\$625	\$625

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$625	\$625		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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UST (Underground storage tanks) Registration:	\$200
CIRF Fees	\$425
Total:	\$625

City of Biddeford, Maine

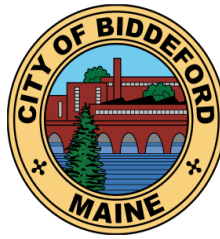
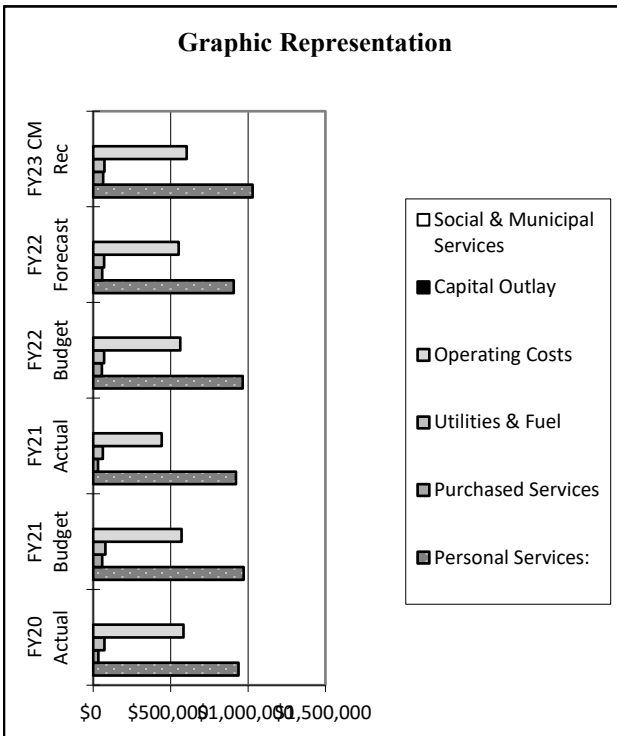
Fiscal Year 2023

Budget: Public Works Roads Maintenance

Account Number: 21162

						FY23	
	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD	Dept Head	Manager's Rec
Personnel Services:	\$939,736	\$971,490	\$922,711	\$965,630	\$489,424	\$1,030,175	\$1,011,549
Purchased Services	\$34,494	\$58,000	\$32,209	\$55,500	\$29,833	\$65,500	\$62,000
Utilities & Fuel	\$73,759	\$78,798	\$62,624	\$70,702	\$20,346	\$72,085	\$72,085
Operating Costs	\$584,043	\$571,450	\$443,445	\$563,300	\$158,064	\$603,816	\$593,816
Capital Outlay	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Social & Municipal Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTALS:	\$1,632,032	\$1,679,738	\$1,460,989	\$1,655,132	\$697,667	\$1,771,576	\$1,739,450

Graphic Representation

**FRINGE BENEFIT IMPACT (Estimated):**

FICA	\$77,837
Workers Comp	\$54,582
Health Insurance	\$209,324
Retirement	\$104,800
Unemployment	\$857
Other Insurance	\$5,460
Total Fringe Benefit Impact	\$452,860
# of Full Time Employees	18.00

	FY22 Budget	FY23 Manager's Rec	Dollar Change	Percentage Change
Personal Services:	\$965,630	\$1,011,549	\$45,919	4.8%
Purchased Services	\$55,500	\$62,000	\$6,500	11.7%
Utilities & Fuel	\$70,702	\$72,085	\$1,383	2.0%
Operating Costs	\$563,300	\$593,816	\$30,516	5.4%
Capital Outlay	\$0	\$0	\$0	N/A
Social & Municipal Services	\$0	\$0	\$0	N/A
TOTALS:	\$1,655,132	\$1,739,450	\$84,318	5.1%

Personnel Services

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
60105	F-T Employee Wage Exp	\$800,626	\$866,737	\$784,675	\$866,530	\$444,471	\$894,849	\$894,849
60111	Overtime Wage Expense	\$128,999	\$93,653	\$127,749	\$88,000	\$39,159	\$116,626	\$98,000
60129	Insurance Buyout Pay	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60201	FICA/Medicare-ER Share Exp	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60202	MPERS-Employer Share Exp	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60203	457 Plan-Employer Share Exp	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60211	NNEBT Ins Employer Share E	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60216	Delta Dental ER Share	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60217	RHSA Plan ER Share	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60230	Clothing/Uniforms Expense	\$10,111	\$11,100	\$10,287	\$11,100	\$5,795	\$18,700	\$18,700
Totals		\$939,736	\$971,490	\$922,711	\$965,630	\$489,424	\$1,030,175	\$1,011,549

Purchased Services

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
60312	Temporary Contract Help Exp	\$10,612	\$25,000	\$10,378	\$22,500	\$23,593	\$25,000	\$25,000
60313	Construction Services Expense	\$12,781	\$25,000	\$10,566	\$25,000	\$790	\$25,000	\$25,000
60346	Removal of Trees & Stumps	\$11,100	\$8,000	\$11,265	\$8,000	\$5,450	\$15,500	\$12,000
Totals		\$34,494	\$58,000	\$32,209	\$55,500	\$29,833	\$65,500	\$62,000

Utilities & Fuel

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
60410	Diesel Fuel Expense	\$70,168	\$74,520	\$61,686	\$66,930	\$20,305	\$68,004	\$68,004
60411	Gasoline Expense	\$3,591	\$4,278	\$938	\$3,772	\$41	\$4,081	\$4,081
Totals		\$73,759	\$78,798	\$62,624	\$70,702	\$20,346	\$72,085	\$72,085

Other Operating Costs

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
60452	Operating Equip Repair Exp	\$83,046	\$0	\$0	\$0	\$0	\$0	\$0
60453	Vehicle Repair/Tires/Oil Exp	\$66,683	\$180,500	\$142,311	\$180,500	\$99,271	\$190,850	\$190,850
60457	Road Maint/Improve Non-Cap	\$46,296	\$57,500	\$58,173	\$50,000	\$27,065	\$55,000	\$55,000
60461	Repair/Maint-CommunsEquip	\$658	\$650	\$0	\$0	\$0	\$0	\$0
60462	Road Painting Expense	\$75,048	\$64,000	\$6,856	\$64,000	\$1,483	\$78,800	\$78,800
60501	Operating Supp/Eqt Non-Cap	\$4,839	\$6,100	\$5,543	\$6,100	\$3,529	\$6,466	\$6,466
60503	Road Salt Expense	\$229,946	\$220,000	\$196,453	\$220,000	\$1,138	\$210,000	\$210,000
60505	Construction Supplies	\$47,505	\$20,500	\$17,484	\$20,500	\$7,159	\$20,500	\$20,500
60506	Equipment/Small Tools-Non-c	\$12,814	\$12,200	\$6,838	\$12,200	\$9,061	\$12,200	\$12,200
60507	Street Signs Expense	\$17,208	\$10,000	\$9,788	\$10,000	\$9,357	\$30,000	\$20,000
Totals		\$584,043	\$571,450	\$443,445	\$563,300	\$158,064	\$603,816	\$593,816

Capital Outlay

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0

Social & Municipal Services

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0

City of Biddeford, Maine

Department Personnel Budget

Fiscal Year 2023

DEPARTMENT: 21162 Public Works Roads Maintenance

Classification	EMP #	FTE	Annual Total	Requested	City Manager Recommended	Last Name	First Name	Object
EQUIPMENT OPERATOR 1	10591	1.00	55,916.64	56,131.70	56,131.70	GIRARD	RENE	60105
EQUIPMENT OPERATOR 2	10112	1.00	55,316.77	55,529.52	55,529.52	LABRECQUE	RANDY	60105
EQUIPMENT OPERATOR 2	10713	1.00	51,503.30	51,701.39	51,701.39	MOULTON	JEFFREY	60105
EQUIPMENT OPERATOR 2	52140	1.00	54,052.75	54,260.65	54,260.65	NIGHTINGALE	MITCHELL	60105
LABORER 1/UTILITY	11192	1.00	42,226.70	42,389.11	42,389.11	BROWN	ROHAN	60105
LABORER 1/UTILITY	44800	1.00	45,847.36	46,023.70	46,023.70	NIGHTINGALE	JODY	60105
LABORER 1/UTILITY	LAB-VAC	1.00	42,226.70	42,389.11	42,389.11	VACANT		60105
LABORER 1/UTILITY	LAB-VAC	1.00	42,226.70	42,389.11	42,389.11	VACANT		60105
OPERATOR 1	10693	1.00	55,252.50	55,465.01	55,465.01	VIGER	RICHARD	60105
OPERATOR 2	11001	1.00	50,474.94	50,669.08	50,669.08	CORBEIL	SHAWN	60105
TRUCK DRIVER 1	53070	1.00	52,188.86	52,389.59	52,389.59	FARLEY	SCOTT	60105
TRUCK DRIVER 1	27660	1.00	52,617.34	52,819.72	52,819.72	GAGNON	WILLIAM	60105
TRUCK DRIVER 2	48650	1.00	49,489.44	49,679.78	49,679.78	MENARD	ROBERT	60105
TRUCK DRIVER 1	10656	1.00	50,560.64	50,755.10	50,755.10	SPEAR	MICHAEL	60105
TRUCK DRIVER 2	2880	1.00	50,410.67	50,604.56	50,604.56	BELISLE	DAVID	60105
TRUCK DRIVER 2	10928	1.00	46,682.90	46,862.45	46,862.45	DELUCA	ROCCO	60105
TRUCK DRIVER 2	51250	1.00	42,762.30	42,926.77	42,926.77	MENARD	KORDELL	60105
TRUCK DRIVER 2	121	1.00	46,682.90	46,862.45	46,862.45	VACANT	0	60105

TOTAL BUDGETED POSITIONS

18.00	886,439.42	889,848.81	889,848.81
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Notes:



Fiscal Year 2023 Budget Request

March 1, 2022

Department: Public Works Roads Maintenance

Account Title: F-T Employee Wage Exp

Department Number: 21162

Account Number: 60105

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$800,626	\$866,737	\$784,675	\$866,530	\$888,941.02

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$894,849	\$894,849		\$28,319

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Wages for the following positions. contract year :

- 2 Operator I positions
- 4 Operator II positions
- 4 Truck Driver I positions
- 5 Truck Driver II positions
- 4 Laborer/Utility positions

See Payroll Worksheet for details



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: Public Works Roads Maintenance

Account Title: Overtime Wage Expense

Department Number: 21162

Account Number: 60111

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$128,999	\$93,653	\$127,749	\$88,000	

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$116,626	\$98,000		\$10,000

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Projected overtime based upon historical data _____



Fiscal Year 2023 Budget Request

March 1, 2022

Department: Public Works Roads Maintenance

Account Title: Clothing/Uniforms Expense

Department Number: 21162

Account Number: 60230

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$10,111	\$11,100	\$10,287	\$11,100	\$18,700

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$18,700	\$18,700		\$7,600

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Boots moved to this code.

Contractual obligation for clothing for the following positions :

2 Operator I
4 Operator II
4 Truck Driver I
5 Truck Driver II
4 Laborer/Utility
Extra New employee's

19 total employees @ \$750.00 for clothing and \$200.00 for boots each.
1 For new employee \$650.00

Employee	Clothing Rate	Total
19 \$	750.00 \$	14,250.00
Employee	Boot Rate	
19 \$	200.00 \$	3,800.00
Employee	New Hire Rate	
1 \$	650.00 \$	650.00
	\$	18,700.00



Fiscal Year 2023 Budget Request

March 1, 2022

Department: Public Works Roads Maintenance

Account Title: Temporary Contract Help Exp

Department Number: 21162

Account Number: 60312

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$10,612	\$25,000	\$10,378	\$22,500	\$25,500

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$25,000	\$25,000		\$2,500

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Weed Control Program 4 months : 2% inc.	\$	17,500.00
Reserve Emergency Personnel :	\$	7,500.00
	\$	25,000.00



Fiscal Year 2023 Budget Request

March 1, 2022

Department: Public Works Roads Maintenance

Account Title: Construction Services Expense

Department Number: 21162

Account Number: 60313

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$12,781	\$25,000	\$10,566	\$25,000	\$20,000

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$25,000	\$25,000		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Spoils Crushing :	\$7,500.00
Contract Specialty Work :	\$7,500.00
Snow Hauling :	<u>\$10,000.00</u>
Total:	\$25,000.00



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: Public Works Roads Maintenance

Account Title: Removal of Trees & Stumps

Department Number: 21162

Account Number: 60346

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$11,100	\$8,000	\$11,265	\$8,000	\$12,500

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$15,500	\$12,000		\$4,000

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Projected cost for removal of Hazzadours tree's



Fiscal Year 2023 Budget Request

March 1, 2022

Department: Public Works Roads Maintenance

Account Title: Diesel Fuel Expense

Department Number: 21162

Account Number: 60410

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$70,168	\$74,520	\$61,686	\$66,930	\$66,930

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$68,004	\$68,004		\$1,074

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Projected 30,225 gallons

7/1/22 - 12/30/22	\$1.70 Gallon	15112 Gallons	\$25,691
1/1/23 - 6/30/23	\$2.80 Gallon	15112 Gallons	\$42,313
Total:		\$	68,004.00



Fiscal Year 2023 Budget Request

March 1, 2022

Department: Public Works Roads Maintenance

Account Title: Gasoline Expense

Department Number: 21162

Account Number: 60411

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$3,591	\$4,278	\$938	\$3,772	\$3,300

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$4,081	\$4,081		\$309

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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7/1/22 - 10/1/22	594 gallons @ \$1.40 per Gallom	\$	832
10/1/22 - 6/30/23	1206 Gallons Estimated @ \$2.70 per gallon	\$	3,256
Total:			\$4,081



Fiscal Year 2023 Budget Request

March 1, 2022

Department: Public Works Roads Maintenance

Account Title: Operating Equip Repair Exp

Department Number: 21162

Account Number: 60452

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$83,046	\$0	\$0	\$0	\$0

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$0	\$0		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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All moved to 60453



Fiscal Year 2023 Budget Request

March 1, 2022

Department: Public Works Roads Maintenance

Account Title: Vehicle Repair/Tires/Oil Exp

Department Number: 21162

Account Number: 60453

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$66,683	\$180,500	\$142,311	\$180,500	\$180,500

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$190,850	\$190,850		\$10,350

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

<u>Unit #</u>	<u>Cost</u>	<u>Unit #</u>	<u>Cost</u>
5 \$	3,160.00	46 \$	1,000.00
6 \$	100.00	47 \$	-
11 \$	700.00	48 \$	4,400.00
12 \$	2,050.00	49 \$	2,200.00
14 \$	6,500.00	50 \$	3,650.00
15 \$	7,800.00	54 \$	-
17 \$	7,500.00	56 \$	7,200.00
18 \$	19,000.00	57 \$	4,700.00
20 \$	10,500.00	58 \$	25.00
27 \$	2,800.00	62 \$	425.00
28 \$	-	63 \$	10,000.00
29 \$	225.00	64 \$	6,400.00
30 \$	965.00	66 \$	500.00
31 \$	4,200.00	67 \$	800.00
32 \$	5,000.00	68 \$	300.00
36 \$	4,750.00	69 \$	1,300.00
37 \$	225.00	71 \$	500.00
38 \$	225.00	72 \$	500.00
40 \$	200.00	73 \$	11,000.00
41 \$	1,450.00	74 \$	7,600.00
43 \$	1,800.00	75 \$	6,500.00
44 \$	3,800.00	76 \$	5,950.00
80 \$	3,125.00	77 \$	6,200.00
93 \$	1,600.00	195 \$	11,450.00
Total:		\$	190,850.00



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: Public Works Roads Maintenance

Account Title: Road Maint/Improve Non-Cap

Department Number: 21162

Account Number: 60457

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$46,296	\$57,500	\$58,173	\$50,000	\$50,000

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$55,000	\$55,000		\$5,000

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Projected need for spot paving repairs 5% price increase



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: Public Works Roads Maintenance

Account Title: Repair/Maint-CommunsEquip

Department Number: 21162

Account Number: 60461

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$658	\$650	\$0	\$0	\$0

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$0	\$0		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Radio Repacement



Fiscal Year 2023 Budget Request

March 1, 2022

Department: Public Works Roads Maintenance

Account Title: Road Painting Expense

Department Number: 21162

Account Number: 60462

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$75,048	\$64,000	\$6,856	\$64,000	\$64,000

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$78,800	\$78,800		\$14,800

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

25% increase and supplies

Contract services for centerlines, edge lines, fog lines, lane lines : \$54,800

In house services for arrows, cross walks, lettering, parking stalls : \$24,000

6% increase in supplies



Fiscal Year 2023 Budget Request

March 1, 2022

Department: Public Works Roads Maintenance

Account Title: Operating Supp/Eqt Non-Cap

Department Number: 21162

Account Number: 60501

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$4,839	\$6,100	\$5,543	\$6,100	\$6,100

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$6,466	\$6,466		\$366

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Prod./Maint. Supplies :	\$4,700
Industrial Chemicals :	\$1,766
Total:	\$6,466



Fiscal Year 2023 Budget Request

March 1, 2022

Department: Public Works Roads Maintenance

Account Title: Road Salt Expense

Department Number: 21162

Account Number: 60503

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$229,946	\$220,000	\$196,453	\$220,000	\$200,000

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$210,000	\$210,000		-\$10,000

0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Cost

Salt 3,500 tons @ \$60.00/tn	\$180,000
Mag. Chloride 20000 gals. @ \$1.50/gal :	\$30,000



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: Public Works Roads Maintenance

Account Title: Construction Supplies

Department Number: 21162

Account Number: 60505

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$47,505	\$20,500	\$17,484	\$20,500	\$20,500

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$20,500	\$20,500		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Road/Drainage Const. Supplies :	\$17,000
Winter Sand :	\$3,000
Misc. :	\$500
	\$20,500



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: Public Works Roads Maintenance

Account Title: Equipment/Small Tools-Non-cap

Department Number: 21162

Account Number: 60506

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$12,814	\$12,200	\$6,838	\$12,200	\$12,200

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$12,200	\$12,200		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Paint Trailer/Racks	\$7,000
Bob Cat hot Top bucket	\$4,000
Small Tools :	\$1,200
	<u>\$12,200</u>



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: Public Works Roads Maintenance

Account Title: Street Signs Expense

Department Number: 21162

Account Number: 60507

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$17,208	\$10,000	\$9,788	\$10,000	\$18,000

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$30,000	\$20,000		\$10,000

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Ordinances changes per City council
Street sign management through out the city

City of Biddeford, Maine

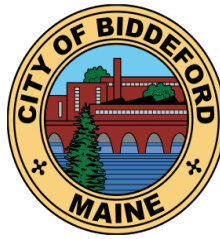
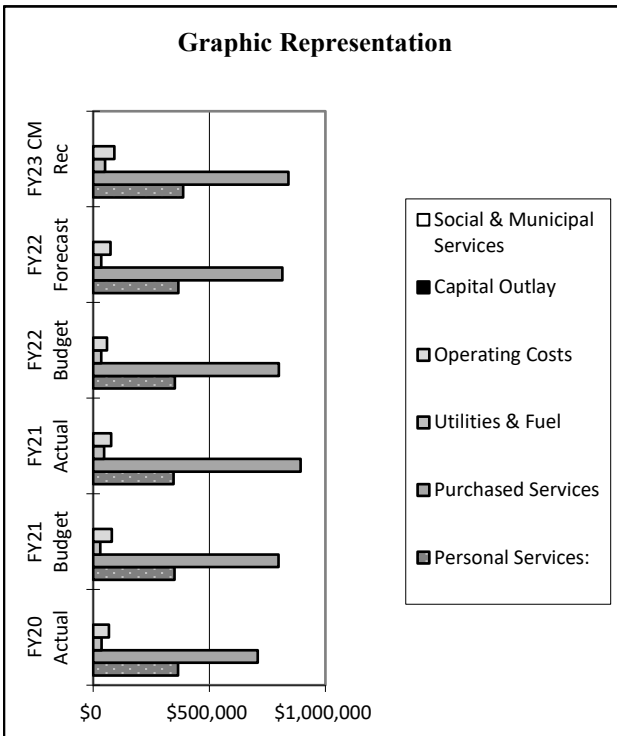
Fiscal Year 2023

Budget: Solid Waste Management

Account Number: 21164

						FY23	
	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD	Dept Head	Manager's Rec
Personnel Services:	\$365,246	\$350,194	\$346,663	\$352,018	\$204,682	\$386,812	\$380,962
Purchased Services	\$709,044	\$798,154	\$892,516	\$798,785	\$344,147	\$841,285	\$837,285
Utilities & Fuel	\$36,093	\$31,300	\$46,625	\$34,800	\$22,663	\$50,959	\$50,959
Operating Costs	\$68,469	\$80,550	\$78,133	\$59,650	\$38,624	\$90,900	\$86,000
Capital Outlay	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Social & Municipal Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTALS:	\$1,178,852	\$1,260,198	\$1,363,937	\$1,245,253	\$610,116	\$1,369,956	\$1,355,206

Graphic Representation

**FRINGE BENEFIT IMPACT (Estimated):**

FICA	\$29,302
Workers Comp	\$15,824
Health Insurance	\$91,910
Retirement	\$39,452
Unemployment	\$342
Other Insurance	\$4,067
Total Fringe Benefit Impact	\$180,898
# of Full Time Employees	6.40

	FY22 Budget	FY23 Manager's Rec	Dollar Change	Percentage Change
Personal Services:	\$352,018	\$380,962	\$28,944	8.2%
Purchased Services	\$798,785	\$837,285	\$38,500	4.8%
Utilities & Fuel	\$34,800	\$50,959	\$16,159	46.4%
Operating Costs	\$59,650	\$86,000	\$26,350	44.2%
Capital Outlay	\$0	\$0	\$0	N/A
Social & Municipal Services	\$0	\$0	\$0	N/A
TOTALS:	\$1,245,253	\$1,355,206	\$109,953	8.8%

Personnel Services

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
60102	Mid Mgmt Hrly Employee Wa	\$63,923	\$68,109	\$69,590	\$70,112	\$62,172	\$74,543	\$74,543
60105	F-T Employee Wage Exp	\$278,155	\$250,660	\$251,940	\$250,481	\$131,372	\$267,269	\$267,269
60111	Overtime Wage Expense	\$19,193	\$27,500	\$21,519	\$27,500	\$8,562	\$38,350	\$32,500
60129	Insurance Buyout Pay	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60201	FICA/Medicare-ER Share Exp	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60202	MPERS-Employer Share Exp	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60203	457 Plan-Employer Share Exp	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60211	NNEBT Ins Employer Share E	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60212	S-T Disability ER Share Exp	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60213	L-T Disability ER Share Exp	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60216	Delta Dental ER Share	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60217	RHSA Plan ER Share	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60230	Clothing/Uniforms Expense	\$3,975	\$3,925	\$3,615	\$3,925	\$2,575	\$6,650	\$6,650
Totals		\$365,246	\$350,194	\$346,663	\$352,018	\$204,682	\$386,812	\$380,962

Purchased Services

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
60311	Operations Contracts Expense	\$383,286	\$457,990	\$529,665	\$460,000	\$161,406	\$473,600	\$473,600
60313	Construction Services Expense	\$151	\$1,200	\$1,165	\$1,200	\$226	\$3,000	\$3,000
60340	Waste Tipping Fee Expense	\$311,156	\$321,464	\$340,599	\$320,000	\$165,947	\$337,985	\$337,985
60341	Non-Burnable Disposal Exp	\$13,589	\$16,500	\$20,055	\$16,500	\$15,956	\$25,500	\$21,500
60345	Rodent Control Expense	\$862	\$1,000	\$1,032	\$1,085	\$612	\$1,200	\$1,200
Totals		\$709,044	\$798,154	\$892,516	\$798,785	\$344,147	\$841,285	\$837,285

Utilities & Fuel

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
60410	Diesel Fuel Expense	\$35,014	\$30,000	\$45,303	\$33,500	\$22,008	\$49,459	\$49,459
60412	Bottled Gas Expense	\$1,079	\$1,300	\$1,322	\$1,300	\$656	\$1,500	\$1,500
Totals		\$36,093	\$31,300	\$46,625	\$34,800	\$22,663	\$50,959	\$50,959

Other Operating Costs

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
60452	Operating Equip Repair Exp	\$13,855	\$5,500	\$742	\$5,500	\$1,420	\$6,000	\$6,000
60453	Vehicle Repair/Tires/Oil Exp	\$39,945	\$35,000	\$44,210	\$35,000	\$31,002	\$64,900	\$60,000
60461	Repair/Maint-CommunsEquip	\$0	\$650	\$0	\$0	\$0	\$0	\$0
60501	Operating Supp/Eqt Non-Cap	\$3,718	\$22,400	\$18,462	\$3,650	\$544	\$3,650	\$3,650
60502	Printing & Copying Expense	\$1,187	\$4,500	\$1,626	\$4,500	\$530	\$4,500	\$4,500
60506	Equipment/Small Tools-Non-c	\$80	\$1,500	\$426	\$1,500	\$149	\$1,500	\$1,500
60797	Miscellaneous Expense	\$9,684	\$11,000	\$12,667	\$9,500	\$4,979	\$10,350	\$10,350
Totals		\$68,469	\$80,550	\$78,133	\$59,650	\$38,624	\$90,900	\$86,000

Capital Outlay

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0

Social & Municipal Services

Account Number	Description	FY20	FY21	FY21	FY22	FY22	FY23	
		Actual	Budget	Actual	Budget	YTD 12/31/21	Dept Head	Mgr's Rec

City of Biddeford, Maine**Department Personnel Budget****Fiscal Year 2023**

DEPARTMENT: 21164 Solid Waste Management

Classification	EMP #	FTE	Annual Total	Requested	City Manager Recommended	Last Name	First Name	Object
SOLID WASTE SUPERVISOR	10170	1.00	74,257.73	74,543.33	74,543.33	BLAIS	NICHOLAS	60102
LABORER 1/UTILITY	10494	1.00	44,347.68	44,518.25	44,518.25	ROBERTS	WAYNE	60105
SOLID WASTE DRIVER/UTILITY	8000	0.40	20,875.55	20,955.84	20,955.84	BUDA	JASON	60105
SOLID WASTE LABORER/UTILITY	10352	1.00	44,347.68	44,518.25	44,518.25	THIBODEAU	JAMES	60105
WASTE HANDLER	10180	1.00	48,975.26	49,163.63	49,163.63	ROBERTS	TERRY	60105
WASTE TRUCK DRIVER	17040	1.00	54,309.84	54,518.72	54,518.72	DALTON	EDWARD	60105
WASTE TRUCK DRIVER	43400	1.00	53,388.61	53,593.95	53,593.95	LOVEJOY	KEITH	60105
TOTAL BUDGETED POSITIONS		6.40	340,502.34	341,811.97	341,811.97			

Notes:



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: Solid Waste Management

Account Title: Mid Mgmt Hrly Employee Wage Ex

Department Number: 21164

Account Number: 60102

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$63,923	\$68,109	\$69,590	\$70,112	\$85,000

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$74,543	\$74,543		\$4,431

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Solid Waste/Street Working Supervisor 7/1/2022 raise included.

See Payroll Worksheet for details



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: Solid Waste Management

Account Title: F-T Employee Wage Exp

Department Number: 21164

Account Number: 60105

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$278,155	\$250,660	\$251,940	\$250,481	\$250,481

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$267,269	\$267,269		\$16,788

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Wages for the following positions with 7/1/22 Raises included.

40 % of Solid Waste Driver
2 Waste Truck Drivers
1 Waste Handlers
2 Solid Waste Laborer/Utility

See Payroll Worksheet for details



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: Solid Waste Management

Account Title: Overtime Wage Expense

Department Number: 21164

Account Number: 60111

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$19,193	\$27,500	\$21,519	\$27,500	\$27,500

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$38,350	\$32,500		\$5,000

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Projected overtime based upon historical data



Fiscal Year 2023 Budget Request

March 1, 2022

Department: Solid Waste Management

Account Title: Clothing/Uniforms Expense

Department Number: 21164

Account Number: 60230

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$3,975	\$3,925	\$3,615	\$3,925	\$3,925

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$6,650	\$6,650		\$2,725

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Boots Moved out of 60501 into clothing

Contractual obligation for clothing for the following positions :

	unit (each)	Rate
Solid Waste/Street Working Supervisor	1	\$950
Solid Waste Driver	1	\$950
2 Waste truck Drivers	2	\$1,900
1Waste Handlers	1	\$950
2 Solid Waste Laborer/Utility	2	\$1,900
	Total:	\$6,650

Increase do to union contract



Fiscal Year 2023 Budget Request

March 1, 2022

Department: Solid Waste Management

Account Title: Operations Contracts Expense

Department Number: 21164

Account Number: 60311

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$383,286	\$457,990	\$529,665	\$460,000	\$460,000

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$473,600	\$473,600		\$13,600

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Curbside collection of recycling contract service

Projecting a 2% CPI increase	As of July 2021 \$35,722 x 12 = \$422,339.28	\$428,664
\$31.99 Contimination fee per ton	1260 tons @ \$31.99	<u>\$40,307</u>
Prior rate \$35,722 per month		\$468,971

FY 22 CPI increase :	1.08%
FY 21 CPI increase :	2.00%
FY 20 CPI increase :	3.09%

New rate with 1.08% CPI = \$36,108 x 12	\$433,296
\$31.99 Contimination fee per ton 1260 x \$31.99	\$40,307
Total:	\$473,603



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: Solid Waste Management

Account Title: Construction Services Expense

Department Number: 21164

Account Number: 60313

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$151	\$1,200	\$1,165	\$1,200	\$1,200

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$3,000	\$3,000		\$1,800

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Storage Building	\$1,000.00
Over Head Door	<u>\$2,000.00</u>
Total:	\$3,000.00



Fiscal Year 2023 Budget Request

March 1, 2022

Department: Solid Waste Management

Account Title: Waste Tipping Fee Expense

Department Number: 21164

Account Number: 60340

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$311,156	\$321,464	\$340,599	\$320,000	\$330,000

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$337,985	\$337,985		\$17,985

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

	<i>Tons</i>		<i>Rate</i>	
July 2021 through December 2021 :	2,389	\$	62.10	\$148,356.90
January 2022 through June 2022 : Estimate	2,390	\$	63.40	\$151,526.00
Projecting a 2% CPI increase				
Include 700 tons of large item debris/Curbside @ \$63.40				\$44,380
				<u>\$344,262.90</u>
January 2022 CPI inc:	1.08%			
January 2020 CPI inc.:	1.40%			
January 2019 CPI inc.:	1.02%			

Acutal tonage FY21 was 4579	EST: FY23	2389.00	\$64.12	\$	153,182.68
		2190.00	\$64.12	\$	140,422.80
				\$	293,605.48
				\$	44,380
				\$	337,985.48



Fiscal Year 2023 Budget Request

March 1, 2022

Department: Solid Waste Management

Account Title: Non-Burnable Disposal Exp

Department Number: 21164

Account Number: 60341

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$13,589	\$16,500	\$20,055	\$16,500	\$22,000

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$25,500	\$21,500		\$5,000

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Violations curbside Furniture, etc.	\$	6,000.00
One HHW Collection Event :		\$14,000
Tires, waste oils/lubricants, etc. :		\$5,500
Total:		\$19,500

Over do to Curbside large item



Fiscal Year 2023 Budget Request

March 1, 2022

Department: Solid Waste Management

Account Title: Rodent Control Expense

Department Number: 21164

Account Number: 60345

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$862	\$1,000	\$1,032	\$1,085	\$1,085

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$1,200	\$1,200		\$115

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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PW Facility :	\$1,000
Landfill :	\$200
Total:	\$1,200



Fiscal Year 2023 Budget Request

March 1, 2022

Department: Solid Waste Management

Account Title: Diesel Fuel Expense

Department Number: 21164

Account Number: 60410

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$35,014	\$30,000	\$45,303	\$33,500	\$33,500

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$49,459	\$49,459		\$15,959

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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7/1/22 - 12/30/22 @ \$1.70 per Gallon	10923 Gallons	\$18,569
1/1/23 - 6/30/23 @ 2.80 per Gallon	10925 Gallons	\$30,590
Total: \$		49,459.00



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: Solid Waste Management

Account Title: Bottled Gas Expense

Department Number: 21164

Account Number: 60412

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$1,079	\$1,300	\$1,322	\$1,300	\$1,300

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$1,500	\$1,500		\$200

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Estimated 15% increase



Fiscal Year 2023 Budget Request

March 1, 2022

Department: Solid Waste Management

Account Title: Operating Equip Repair Exp

Department Number: 21164

Account Number: 60452

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$13,855	\$5,500	\$742	\$5,500	\$5,500

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$6,000	\$6,000		\$500

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Bailers :	\$2,700
Unit #82	\$1,600
Unit #83	\$0
Compactor	\$1,700
Total:	\$6,000



Fiscal Year 2023 Budget Request

March 1, 2022

Department: Solid Waste Management

Account Title: Vehicle Repair/Tires/Oil Exp

Department Number: 21164

Account Number: 60453

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$39,945	\$35,000	\$44,210	\$35,000	\$50,000

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$64,900	\$60,000		\$25,000

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Unit #	Cost	
22	\$11,500	Oldest truck in fleet needs Body work, etc.
23	\$17,900	Brakes, tires and body work.
24	\$12,300	Manual automaded truck high maintainance
61	\$1,100	
40% of 78	\$7,700	
Total:	\$50,500	



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: Solid Waste Management

Account Title: Operating Supp/Eqt Non-Cap

Department Number: 21164

Account Number: 60501

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$3,718	\$22,400	\$18,462	\$3,650	\$3,650

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$3,650	\$3,650		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Boots moved to 60230

Bailing wire :	\$2,250
Violation Stickers :	\$500
Bins :	\$900

Total:	\$3,650
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**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: Solid Waste Management

Account Title: Printing & Copying Expense

Department Number: 21164

Account Number: 60502

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$1,187	\$4,500	\$1,626	\$4,500	\$4,500

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$4,500	\$4,500		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Funding for Solid Waste Commission for education, advertising, informational documents, Earth Machines.



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: Solid Waste Management

Account Title: Equipment/Small Tools-Non-cap

Department Number: 21164

Account Number: 60506

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$80	\$1,500	\$426	\$1,500	\$1,500

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$1,500	\$1,500		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Small tools :	\$750
Misc. :	\$750
Total:	<u> </u> \$1,500



Fiscal Year 2023 Budget Request

March 1, 2022

Department: Solid Waste Management

Account Title: Miscellaneous Expense

Department Number: 21164

Account Number: 60797

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$9,684	\$11,000	\$12,667	\$9,500	\$9,500

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$10,350	\$10,350		\$850

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Land Fill Monitoring	\$7,000.00
Transfer Station License/Fees:	\$500.00
Monitoring well repairs	\$2,000.00
Composting License	\$850.00
Total:	\$10,350.00

City of Biddeford, Maine

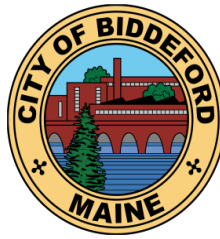
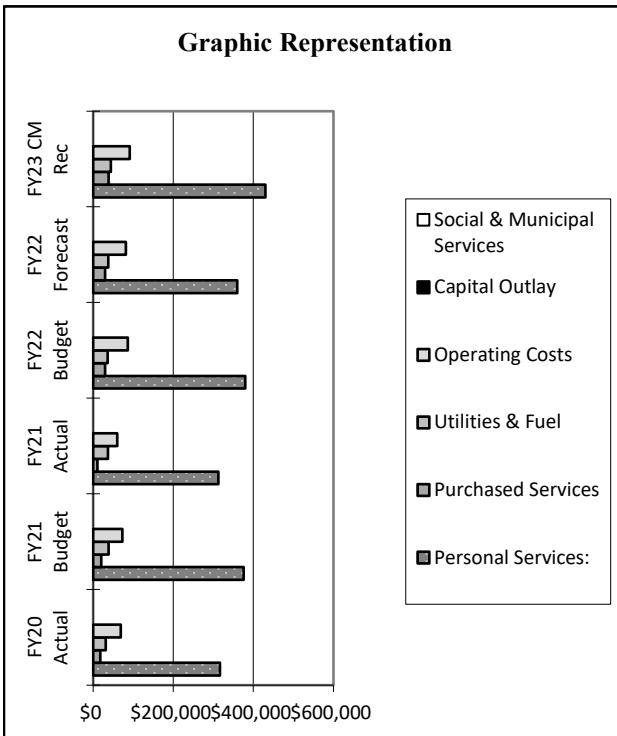
Fiscal Year 2023

Budget: Parks Maintenance

Account Number: 21165

						FY23	
	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD	Dept Head	Manager's Rec
Personnel Services:	\$316,895	\$375,327	\$312,870	\$379,464	\$178,550	\$430,069	\$426,878
Purchased Services	\$17,590	\$20,000	\$10,440	\$30,000	\$1,020	\$38,274	\$33,000
Utilities & Fuel	\$31,421	\$38,338	\$37,112	\$36,382	\$21,692	\$43,874	\$43,874
Operating Costs	\$68,598	\$72,650	\$59,740	\$86,750	\$16,320	\$91,560	\$91,360
Capital Outlay	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Social & Municipal Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTALS:	\$434,503	\$506,315	\$420,162	\$532,596	\$217,581	\$603,777	\$595,112

Graphic Representation

**FRINGE BENEFIT IMPACT (Estimated):**

FICA	\$34,150
Workers Comp	\$15,368
Health Insurance	\$96,208
Retirement	\$31,459
Unemployment	\$234
Other Insurance	\$1,801
Total Fringe Benefit Impact	\$179,219
# of Full Time Employees	6.00

	FY22 Budget	FY23 Manager's Rec	Dollar Change	Percentage Change
Personal Services:	\$379,464	\$426,878	\$47,413	12.5%
Purchased Services	\$30,000	\$33,000	\$3,000	10.0%
Utilities & Fuel	\$36,382	\$43,874	\$7,492	20.6%
Operating Costs	\$86,750	\$91,360	\$4,610	5.3%
Capital Outlay	\$0	\$0	\$0	N/A
Social & Municipal Services	\$0	\$0	\$0	N/A
TOTALS:	\$532,596	\$595,112	\$62,515	11.7%

Personnel Services

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
60102	Mid Mgmt Hrly Employee Wa	\$70,970	\$72,855	\$79,988	\$73,566	\$37,645	\$77,478	\$77,478
60105	F-T Employee Wage Exp	\$182,377	\$229,622	\$181,379	\$230,244	\$102,176	\$258,550	\$258,550
60106	P-T Employee Wage Exp	\$42,642	\$48,000	\$37,141	\$50,805	\$32,625	\$61,200	\$61,200
60111	Overtime Wage Expense	\$18,046	\$21,500	\$11,992	\$21,500	\$3,559	\$26,191	\$23,000
60129	Insurance Buyout Pay	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60201	FICA/Medicare-ER Share Exp	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60202	MPERS-Employer Share Exp	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60203	457 Plan-Employer Share Exp	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60211	NNEBT Ins Employer Share E	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60212	S-T Disability ER Share Exp	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60213	L-T Disability ER Share Exp	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60216	Delta Dental ER Share	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60217	RHSA Plan ER Share	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60230	Clothing/Uniforms Expense	\$2,860	\$3,350	\$2,370	\$3,350	\$2,545	\$6,650	\$6,650
Totals		\$316,895	\$375,327	\$312,870	\$379,464	\$178,550	\$430,069	\$426,878

Purchased Services

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
60313	Construction Services Expense	\$17,590	\$20,000	\$10,440	\$30,000	\$1,020	\$38,274	\$33,000
Totals		\$17,590	\$20,000	\$10,440	\$30,000	\$1,020	\$38,274	\$33,000

Utilities & Fuel

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23 Dept Head	Mgr's Rec
60400	Electricity Expense	\$9,984	\$11,220	\$6,789	\$11,200	\$2,913	\$19,600	\$19,600
60401	Water Expense	\$7,151	\$8,500	\$11,979	\$8,500	\$8,464	\$8,670	\$8,670
60404	Sewer User Fee Expense	\$2,323	\$1,500	\$5,874	\$1,500	\$5,316	\$1,500	\$1,500
60410	Diesel Fuel Expense	\$2,461	\$5,400	\$3,395	\$4,850	\$1,301	\$2,250	\$2,250
60411	Gasoline Expense	\$9,501	\$11,718	\$9,075	\$10,332	\$3,698	\$11,854	\$11,854
Totals		\$31,421	\$38,338	\$37,112	\$36,382	\$21,692	\$43,874	\$43,874

Other Operating Costs

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23 Dept Head	Mgr's Rec
60450	Building Repair/Maint Exp	\$863	\$1,200	\$724	\$1,200	\$148	\$1,200	\$1,200
60452	Operating Equip Repair Exp	\$9,870	\$0	\$0	\$0	\$0	\$0	\$0
60453	Vehicle Repair/Tires/Oil Exp	\$16,120	\$15,000	\$19,581	\$26,000	\$6,040	\$28,850	\$28,850
60454	Grounds Maint/Improve Exp	\$33,012	\$40,000	\$30,692	\$43,750	\$7,694	\$44,910	\$44,910
60461	Repair/Maint-CommunsEquip	\$658	\$650	\$0	\$0	\$0	\$0	\$0
60500	Admin/Office Supp/Eqt Non-C	\$437	\$500	\$223	\$500	\$81	\$500	\$500
60501	Operating Supp/Eqt Non-Cap	\$607	\$1,300	\$2,070	\$1,300	\$369	\$1,600	\$1,400
60505	Construction Supplies	\$3,912	\$3,000	\$2,274	\$3,000	\$230	\$3,000	\$3,000
60506	Equipment/Small Tools-Non-c	\$1,793	\$9,000	\$2,465	\$9,000	\$503	\$9,000	\$9,000
60509	Cleaning Supplies Expense	\$1,326	\$2,000	\$1,711	\$2,000	\$1,254	\$2,500	\$2,500
Totals		\$68,598	\$72,650	\$59,740	\$86,750	\$16,320	\$91,560	\$91,360

Capital Outlay

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23 Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0

Social & Municipal Services

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23 Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0

City of Biddeford, Maine**Department Personnel Budget****Fiscal Year 2023**

DEPARTMENT: 21165 Parks Maintenance

Classification	EMP #	FTE	Annual Total	Requested	City Manager Recommended	Last Name	First Name	Object
PW SOLID WASTE SUPERVISOR	40300	1.00	77,181.03	77,477.88	77,477.88	LAPOINTE	DONALD	60102
EQUIPMENT OPERATOR 3	24750	1.00	53,945.63	54,153.12	54,153.12	FLEURANT	BRIAN	60105
PARKS & REC. MAINT. WORKER	9957	1.00	52,403.10	52,604.65	52,604.65	CANTARA	RONALD	60105
PARKS & REC. MAINT. WORKER	10266	1.00	52,553.07	52,755.20	52,755.20	ROUSELLE	THOMAS	60105
PARKS MAINTENANCE	10555	1.00	51,974.62	52,174.53	52,174.53	HAUCK	JAMES	60105
TRUCK DRIVER 1	10353	1.00	46,682.90	46,862.45	46,862.45	CORRIVEAU	PAUL	60105
P-T PARKS MAINTENANCE WORKERS	26	-	60,965.52	61,200.00	61,200.00	0	0	60106

TOTAL BUDGETED POSITIONS	6.00	395,705.88	397,227.82	397,227.82
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Notes:



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: Parks Maintenance

Account Title: Mid Mgmt Hrly Employee Wage Ex

Department Number: 21165

Account Number: 60102

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$70,970	\$72,855	\$79,988	\$73,566	\$73,566

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$77,478	\$77,478		\$3,912

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

--

Parks Foreman salary.

See Payroll Workseet for details



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: Parks Maintenance

Account Title: F-T Employee Wage Exp

Department Number: 21165

Account Number: 60105

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$182,377	\$229,622	\$181,379	\$230,244	\$210,000

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$258,550	\$258,550		\$28,306

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Wages for the following positions :

4 Parks Maintenance Workers operator #3
Truck Driver 2



Fiscal Year 2023 Budget Request

March 1, 2022

Department: Parks Maintenance

Account Title: P-T Employee Wage Exp

Department Number: 21165

Account Number: 60106

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$42,642	\$48,000	\$37,141	\$50,805	\$55,000

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$61,200	\$61,200		\$10,395

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Wages for 2 Downtown part time summer maintenance gardening employees -	
(2) Dedicated Downtown part time (20wks/24 hrs/wk @ \$18.00 per hr)	\$17,280
(2) Downtown part time Helpers summer/Winter @ \$15.00 per hr 28 weeks each	\$33,525
Total:	\$50,804.60



Fiscal Year 2023 Budget Request

March 1, 2022

Department: Parks Maintenance

Account Title: Overtime Wage Expense

Department Number: 21165

Account Number: 60111

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$18,046	\$21,500	\$11,992	\$21,500	\$17,500

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$26,191	\$23,000		\$1,500

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

--

Overtime needs based upon historical data



Fiscal Year 2023 Budget Request

March 1, 2022

Department: Parks Maintenance

Account Title: Clothing/Uniforms Expense

Department Number: 21165

Account Number: 60230

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$2,860	\$3,350	\$2,370	\$3,350	\$3,350

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$6,650	\$6,650		\$3,300

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Contractual obligation for clothing for the following positions :

Parks Foreman	\$750.00
4 Parks Maintenance Workers @ \$750	\$3,000.00
Truck Driver II @ \$750	\$750.00
(6) Safety Boots @ \$200	\$1,200.00
(1) Full time No PT	\$950.00
Total:	\$6,650.00



Fiscal Year 2023 Budget Request

March 1, 2022

Department: Parks Maintenance

Account Title: Construction Services Expense

Department Number: 21165

Account Number: 60313

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$17,590	\$20,000	\$10,440	\$30,000	\$30,000

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$38,274	\$33,000		\$3,000

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Sports Field Inc.	\$ 7,520.00
Boston Co. :	\$ 21,754.00
Irrigation:	\$ 3,000.00
Cover/Uncover Ball field lights:	\$ 1,000.00
Add water supply (2) Main Street	\$ 3,000.00
Add water supply Main/Hill/Water	\$ 2,000.00
	\$ 38,274.00

Increase reflects add'l services to get fields back in shape and address grubs with excpcted high useage coming out of Covid lockdown as last year.

the \$5k for water services are new and fund out of CIP budget even though cost is low



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: Parks Maintenance

Account Title: Electricity Expense

Department Number: 21165

Account Number: 60400

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$9,984	\$11,220	\$6,789	\$11,200	\$11,200

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$19,600	\$19,600		\$8,400

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

--

upon historical data with a 75% rate increase



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: Parks Maintenance

Account Title: Water Expense

Department Number: 21165

Account Number: 60401

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$7,151	\$8,500	\$11,979	\$8,500	\$10,000

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$8,670	\$8,670		\$170

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

--

Projected costs based on historical data.
projected 2% increase
Lester B - Bath House - St. Louis

Watering of Saint Louis ball fields.



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: Parks Maintenance

Account Title: Sewer User Fee Expense

Department Number: 21165

Account Number: 60404

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$2,323	\$1,500	\$5,874	\$1,500	\$1,500

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$1,500	\$1,500		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

--

Projected cost based upon historical data

Need to go to sewer commission for usage abatement @ 368.8 as of 1/22/22



Fiscal Year 2023 Budget Request

March 1, 2022

Department: Parks Maintenance

Account Title: Diesel Fuel Expense

Department Number: 21165

Account Number: 60410

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$2,461	\$5,400	\$3,395	\$4,850	\$4,850

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$2,250	\$2,250		-\$2,600

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Projected 1,020 gallons

Based on Winter operations

7/1/22 - 1/1/23	510 Gals@ contract price \$1.70	\$	850.00
1/1/23 - 6/30/23	510 Gals @ Estimated todays price \$2.80	\$	1,400.00
	Total	\$	2,250.00



Fiscal Year 2023 Budget Request

March 1, 2022

Department: Parks Maintenance

Account Title: Gasoline Expense

Department Number: 21165

Account Number: 60411

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$9,501	\$11,718	\$9,075	\$10,332	\$10,332

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$11,854	\$11,854		\$1,522

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Projected Use 5200 gallons

7/1/22 - 10/1/22	1760	\$1.39 per Gal	\$	2,446.00
10/2/22 - 6/30/23	3484	\$2.70 per Gal	\$	9,407.00
			\$	11,854.00



Fiscal Year 2023 Budget Request

March 1, 2022

Department: Parks Maintenance

Account Title: Building Repair/Maint Exp

Department Number: 21165

Account Number: 60450

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$863	\$1,200	\$724	\$1,200	\$1,200

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$1,200	\$1,200		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Winterizing St. Louis Field bldg. :	\$700
Utility systems :	\$500
Total:	\$1,200



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: Parks Maintenance

Account Title: Operating Equip Repair Exp

Department Number: 21165

Account Number: 60452

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$9,870	\$0	\$0	\$0	

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$0	\$0		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Combined with 60453



Fiscal Year 2023 Budget Request

March 1, 2022

Department: Parks Maintenance

Account Title: Vehicle Repair/Tires/Oil Exp

Department Number: 21165

Account Number: 60453

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$16,120	\$15,000	\$19,581	\$26,000	\$26,000

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$28,850	\$28,850		\$2,850

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Unit #	Cost	Unit #	Cost
551	\$2,000	21	\$2,550
552	\$1,650	26	\$3,275
553	\$2,800	34	\$3,925
585	\$3,750	35	\$2,375
		554	\$1,000
Total:	\$10,200	556	\$800
		557	\$750
		559-560	\$1,400
		561	\$475
		562	\$350
		564	\$800
		579	\$350
		580	\$300
		Total:	\$18,350
Grand Total:	\$28,550		



Fiscal Year 2023 Budget Request

March 1, 2022

Department: Parks Maintenance

Account Title: Grounds Maint/Improve Exp

Department Number: 21165

Account Number: 60454

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$33,012	\$40,000	\$30,692	\$43,750	\$39,000

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$44,910	\$44,910		\$1,160

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Agricultural Supplies (loam, seed, Fertilizer) :	\$1,200
Play ground chips/Bark mulch	\$4,950
Atheltic Field Paint	\$5,350

Total: \$11,500

Down Town Flowers:	
Hanging Baskets	\$1,800
Soil	\$225
Plants Annuals	\$7,000
Planters	\$6,000
MISC:	\$475

Total: \$15,500

Maintanance of tree's	\$4,500
Turfce/Speedy dry	\$12,000
Dog waste	\$1,410

Total: \$17,910

Grand Total: \$44,910

Increase reflects add'l services to get fields back in shape and address grubs with excpcted high useage coming out of Covid lockdown



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: Parks Maintenance

Account Title: Repair/Maint-CommunsEquip

Department Number: 21165

Account Number: 60461

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$658	\$650	\$0	\$0	

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$0	\$0		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

--

Replacement cost for (1) 2 way radio



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: Parks Maintenance

Account Title: Admin/Office Supp/Eqt Non-Cap

Department Number: 21165

Account Number: 60500

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$437	\$500	\$223	\$500	\$500

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$500	\$500		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Misc. Office supplies



Fiscal Year 2023 Budget Request

March 1, 2022

Department: Parks Maintenance

Account Title: Operating Supp/Eqt Non-Cap

Department Number: 21165

Account Number: 60501

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$607	\$1,300	\$2,070	\$1,300	\$1,300

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$1,600	\$1,400		\$100

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

--

Safety Equipment :	\$600
Medical Supplies :	\$1,000
Total:	\$1,600



Fiscal Year 2023 Budget Request

March 1, 2022

Department: Parks Maintenance

Account Title: Construction Supplies

Department Number: 21165

Account Number: 60505

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$3,912	\$3,000	\$2,274	\$3,000	\$3,000

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$3,000	\$3,000		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Fencing :	\$900
Benches :	\$950
Trash Cans :	\$700
Stone :	\$250
Misc. :	\$200
Total:	\$3,000



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: Parks Maintenance

Account Title: Equipment/Small Tools-Non-cap

Department Number: 21165

Account Number: 60506

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$1,793	\$9,000	\$2,465	\$9,000	\$9,000

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$9,000	\$9,000		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Replace old landscape Trailer	\$7,000
Rakes/shovels, weed wackers, blowers :	\$2,000

\$9,000



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: Parks Maintenance

Account Title: Cleaning Supplies Expense

Department Number: 21165

Account Number: 60509

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$1,326	\$2,000	\$1,711	\$2,000	\$2,000

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$2,500	\$2,500		\$500

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Projected increase Covid deep cleaning

City of Biddeford, Maine

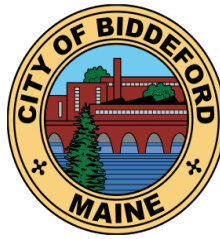
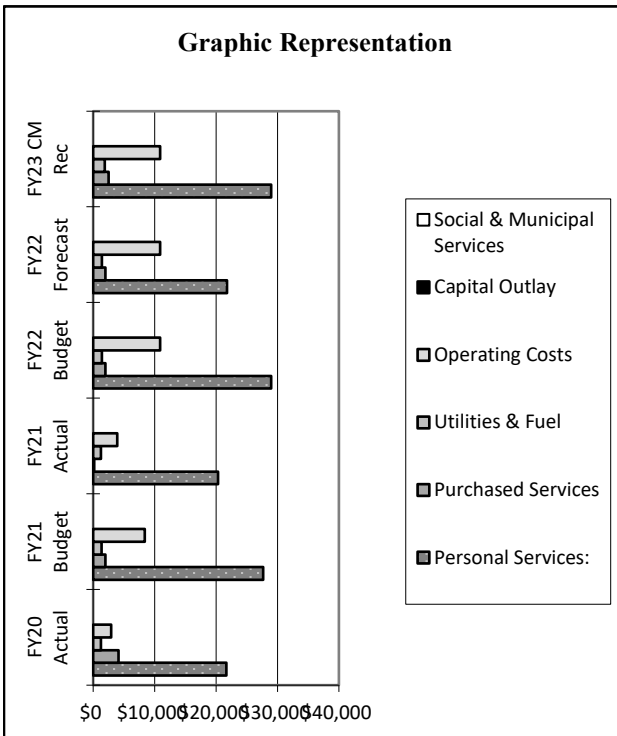
Fiscal Year 2023

Budget: Cemetery

Account Number: 21166

						FY23	
	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD	Dept Head	Manager's Rec
Personnel Services:	\$21,697	\$27,678	\$20,345	\$28,978	\$8,813	\$28,993	\$28,993
Purchased Services	\$4,147	\$2,000	\$150	\$2,000	\$0	\$2,500	\$2,500
Utilities & Fuel	\$1,287	\$1,385	\$1,267	\$1,396	\$591	\$1,909	\$1,909
Operating Costs	\$2,947	\$8,425	\$3,932	\$10,925	\$1,073	\$10,925	\$10,925
Capital Outlay	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Social & Municipal Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTALS:	\$30,079	\$39,488	\$25,694	\$43,299	\$10,477	\$44,327	\$44,327

Graphic Representation

**FRINGE BENEFIT IMPACT (Estimated):**

FICA	\$2,218
Workers Comp	\$1,313
Health Insurance	\$0
Retirement	\$0
Unemployment	\$73
Other Insurance	\$0
Total Fringe Benefit Impact	\$3,604
# of Full Time Employees	0.00

	FY22 Budget	FY23 Manager's Rec	Dollar Change	Percentage Change
Personal Services:	\$28,978	\$28,993	\$15	0.1%
Purchased Services	\$2,000	\$2,500	\$500	25.0%
Utilities & Fuel	\$1,396	\$1,909	\$513	36.7%
Operating Costs	\$10,925	\$10,925	\$0	0.0%
Capital Outlay	\$0	\$0	\$0	N/A
Social & Municipal Services	\$0	\$0	\$0	N/A
TOTALS:	\$43,299	\$44,327	\$1,028	2.4%

Personnel Services

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
60101	Dept Manager Salary Exp	\$2,600	\$2,700	\$2,450	\$4,000	\$0	\$4,015	\$4,015
60107	Temp/Seasonal Emp Wage Ex	\$19,097	\$24,978	\$17,895	\$24,978	\$8,813	\$24,978	\$24,978
60201	FICA/Medicare-ER Share Exp	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Totals		\$21,697	\$27,678	\$20,345	\$28,978	\$8,813	\$28,993	\$28,993

Purchased Services

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
60310	Service Contracts Expense	\$4,147	\$2,000	\$150	\$2,000	\$0	\$2,500	\$2,500
Totals		\$4,147	\$2,000	\$150	\$2,000	\$0	\$2,500	\$2,500

Utilities & Fuel

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
60400	Electricity Expense	\$295	\$310	\$334	\$316	\$133	\$553	\$553
60401	Water Expense	\$137	\$240	\$272	\$300	\$0	\$306	\$306
60402	Phone/Celular/Paging Exp	\$336	\$340	\$308	\$340	\$196	\$420	\$420
60410	Diesel Fuel Expense	\$196	\$216	\$124	\$194	\$100	\$225	\$225
60411	Gasoline Expense	\$323	\$279	\$230	\$246	\$162	\$405	\$405
Totals		\$1,287	\$1,385	\$1,267	\$1,396	\$591	\$1,909	\$1,909

Other Operating Costs

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
60450	Building Repair/Maint Exp	\$2	\$500	\$41	\$500	\$0	\$500	\$500
60452	Operating Equip Repair Exp	\$1,247	\$3,200	\$843	\$3,200	\$1,028	\$3,200	\$3,200
60454	Grounds Maint/Improve Exp	\$799	\$900	\$461	\$900	\$45	\$900	\$900
60457	Road Maint/Improve Non-Cap	\$0	\$2,500	\$2,500	\$5,000	\$0	\$5,000	\$5,000
60501	Operating Supp/Eqt Non-Cap	\$32	\$125	\$12	\$125	\$0	\$125	\$125
60506	Equipment/Small Tools-Non-c	\$868	\$1,200	\$75	\$1,200	\$0	\$1,200	\$1,200
Totals		\$2,947	\$8,425	\$3,932	\$10,925	\$1,073	\$10,925	\$10,925

Capital Outlay

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0

Social & Municipal Services

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0

City of Biddeford, Maine
Department Personnel Budget
Fiscal Year 2023

DEPARTMENT: 21166 Cemetery

Classification	EMP #	FTE	Annual Total	Requested	City Manager Recommended	Last Name	First Name	Object
SUPERVISOR OF BURIALS	10025	-	\$ 4,000	\$ 4,015	\$ 4,015	LETELLIER	DENIS	60101
CEMETERY MAINTENANCE WORKERS	27	-	\$ 24,882	\$ 24,978	\$ 24,978	PART-TIMES		60107
TOTAL BUDGETED POSITIONS		-	\$ 28,882	\$ 28,993	\$ 28,993			

Notes:



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department:

Cemetery

Account Title: Dept Manager Salary Exp

Department Number: 21166

Account Number: 60101

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$2,600	\$2,700	\$2,450	\$4,000	\$3,800

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$4,015	\$4,015		\$15

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

--

Wages for Superintendent of Burials.

See Payroll Worksheet for details



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department:

Cemetery

Account Title: Service Contracts Expense

Department Number: 21166

Account Number: 60310

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$4,147	\$2,000	\$150	\$2,000	\$2,000

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$2,500	\$2,500		\$500

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

--

Projected costs for flags for Veterans graves or any other needs as needed.



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department:

Cemetery

Account Title: Electricity Expense

Department Number: 21166

Account Number: 60400

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$295	\$310	\$334	\$316	\$316

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$553	\$553		\$237

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

--

75% increase



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department:

Cemetery

Account Title: Temp/Seasonal Emp Wage Exp

Department Number: 21166

Account Number: 60107

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$19,097	\$24,978	\$17,895	\$24,978	\$18,000

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$24,978	\$24,978		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

--

Wages for two part time cemetery workers.

See Payroll Worksheet for details



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department:

Cemetery

Account Title: Water Expense

Department Number: 21166

Account Number: 60401

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$137	\$240	\$272	\$300	\$300

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$306	\$306		\$6

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

--

Projected costs per Maine Water Co. 2% increase



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department:

Cemetery

Account Title: Phone/Celular/Paging Exp

Department Number: 21166

Account Number: 60402

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$336	\$340	\$308	\$340	\$340

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$420	\$420		\$80

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

--

Remove land line. Calls to public works. Flip phone for Burial worker



Fiscal Year 2023 Budget Request

March 1, 2022

Department:

Cemetery

Account Title: Diesel Fuel Expense

Department Number: 21166

Account Number: 60410

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$196	\$216	\$124	\$194	\$194

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$225	\$225		\$31

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Projected Usage 100 gals.

7/1/22 - 12/30/22	\$1.70 Gallon	50 Gallons	\$85.00
1/1/23 - 6/30/23	\$2.80 Gallon	50 gallons	\$140.00
Total:			\$225.00



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department:

Cemetery

Account Title: Gasoline Expense

Department Number: 21166

Account Number: 60411

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$323	\$279	\$230	\$246	\$246

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$405	\$405		\$159

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

--

7/1/22 - 10/1/22 @ \$1.40 Gallon	52 Gallons	\$73.00
10/1/22 - 6/30/23 @2.70 Gallon		



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department:

Cemetery

Account Title: Building Repair/Maint Exp

Department Number: 21166

Account Number: 60450

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$2	\$500	\$41	\$500	\$500

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$500	\$500		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

--

Maintenance of building



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department:

Cemetery

Account Title: Operating Equip Repair Exp

Department Number: 21166

Account Number: 60452

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$1,247	\$3,200	\$843	\$3,200	\$3,200

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$3,200	\$3,200		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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(2) Riding mowers :	\$1,600
Hand mowers :	\$800
Weed whackers :	\$800
Total:	\$3,200



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department:

Cemetery

Account Title: Grounds Maint/Improve Exp

Department Number: 21166

Account Number: 60454

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$799	\$900	\$461	\$900	\$900

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$900	\$900		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

--

Loam :	\$650
Seed & Fertilizer :	\$250
Total:	\$900



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department:

Cemetery

Account Title: Road Maint/Improve Non-Cap

Department Number: 21166

Account Number: 60457

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$0	\$2,500	\$2,500	\$5,000	\$5,000

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$5,000	\$5,000		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Paving costs for approx. 500 lf of roadway	\$	2,500.00
Fence replacement	\$	2,500.00



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department:

Cemetery

Account Title: Operating Supp/Eqt Non-Cap

Department Number: 21166

Account Number: 60501

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$32	\$125	\$12	\$125	\$125

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$125	\$125		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Rags, trash bags, cleaners, etc.



Fiscal Year 2023 Budget Request

March 1, 2022

Department:

Cemetery

Account Title: Equipment/Small Tools-Non-cap

Department Number: 21166

Account Number: 60506

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$868	\$1,200	\$75	\$1,200	\$1,200

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$1,200	\$1,200		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Trim attachments	\$1,000.00
Misc. Tools	\$200.00
Total:	\$1,200.00

City of Biddeford, Maine

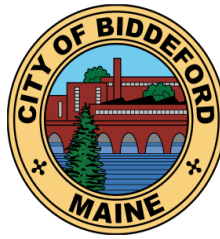
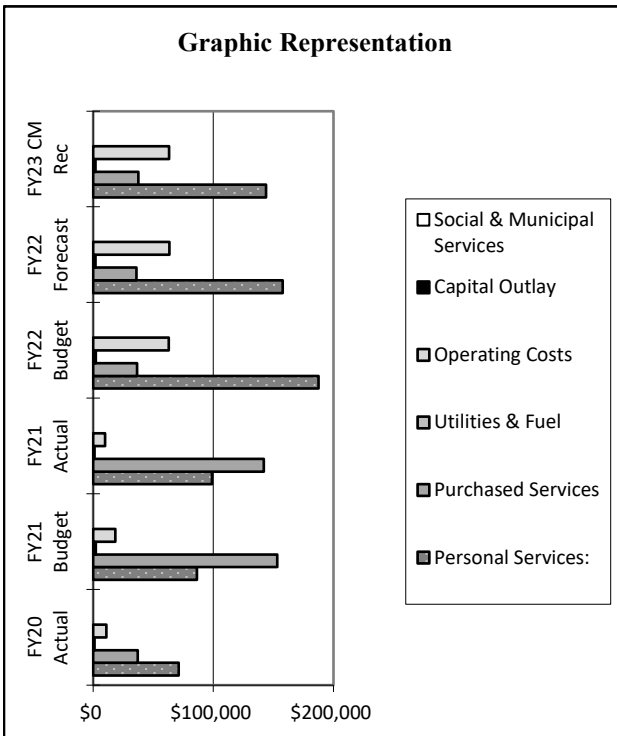
Fiscal Year 2023

Budget: Engineering

Account Number: 21167

						FY23	
	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD	Dept Head	Manager's Rec
Personnel Services:	\$71,115	\$86,303	\$98,745	\$187,503	\$77,492	\$143,879	\$143,879
Purchased Services	\$37,135	\$153,100	\$141,988	\$36,600	\$27,899	\$37,600	\$37,600
Utilities & Fuel	\$1,106	\$2,275	\$1,066	\$2,275	\$304	\$2,050	\$2,050
Operating Costs	\$10,974	\$18,450	\$9,958	\$63,030	\$28,577	\$63,150	\$63,150
Capital Outlay	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Social & Municipal Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTALS:	\$120,330	\$260,128	\$251,758	\$289,408	\$134,273	\$246,679	\$246,679

Graphic Representation

**FRINGE BENEFIT IMPACT (Estimated):**

FICA	\$22,133
Workers Comp	\$6,890
Health Insurance	\$46,937
Retirement	\$27,231
Unemployment	\$255
Other Insurance	\$2,910
Total Fringe Benefit Impact	\$106,357
# of Full Time Employees	2.65

	FY22 Budget	FY23 Manager's Rec	Dollar Change	Percentage Change
Personal Services:	\$187,503	\$143,879	-\$43,624	-23.3%
Purchased Services	\$36,600	\$37,600	\$1,000	2.7%
Utilities & Fuel	\$2,275	\$2,050	-\$225	-9.9%
Operating Costs	\$63,030	\$63,150	\$120	0.2%
Capital Outlay	\$0	\$0	\$0	N/A
Social & Municipal Services	\$0	\$0	\$0	N/A
TOTALS:	\$289,408	\$246,679	-\$42,729	-14.8%

Personnel Services

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
60101	Dept Manager Salary Exp	\$31,140	\$28,821	\$29,333	\$64,356	\$15,627	\$100,385	\$100,385
60102	Mid Mgmt Hrly Employee Wa	\$37,384	\$53,072	\$68,004	\$118,737	\$61,269	\$39,019	\$39,019
60111	Overtime Wage Expense	\$116	\$1,000	\$0	\$1,000	\$118	\$1,015	\$1,015
60129	Insurance Buyout Pay	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60201	FICA/Medicare-ER Share Exp	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60202	MPERS-Employer Share Exp	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60203	457 Plan-Employer Share Exp	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60210	HPHC Ins Employer Share Ex	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60212	S-T Disability ER Share Exp	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60213	L-T Disability ER Share Exp	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60216	Delta Dental ER Share	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60217	RHSA Plan ER Share	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60230	Clothing/Uniforms Expense	\$500	\$750	\$482	\$750	\$201	\$900	\$900
60251	Conferences/Training Expense	\$325	\$1,050	\$137	\$1,050	\$175	\$700	\$700
60252	Travel/Mileage Expense	\$1,255	\$750	\$354	\$750	\$87	\$1,000	\$1,000
60256	Dues/Memberships Expense	\$0	\$325	\$150	\$325	\$0	\$325	\$325
60257	Professional License Fees Exp	\$395	\$535	\$285	\$535	\$15	\$535	\$535
Totals		\$71,115	\$86,303	\$98,745	\$187,503	\$77,492	\$143,879	\$143,879

Purchased Services

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
60304	Registry of Deeds Fee Expense	\$0	\$100	\$3	\$100	\$8	\$100	\$100
60306	Other Prof/Consult Svcs Exp	\$34,195	\$150,000	\$140,439	\$33,500	\$27,183	\$35,000	\$35,000
60310	Service Contracts Expense	\$2,940	\$3,000	\$1,546	\$3,000	\$709	\$2,500	\$2,500
Totals		\$37,135	\$153,100	\$141,988	\$36,600	\$27,899	\$37,600	\$37,600

Utilities & Fuel

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
60402	Phone/Celular/Paging Exp	\$448	\$1,250	\$530	\$1,250	\$122	\$1,250	\$1,250
60411	Gasoline Expense	\$658	\$1,025	\$536	\$1,025	\$182	\$800	\$800
Totals		\$1,106	\$2,275	\$1,066	\$2,275	\$304	\$2,050	\$2,050

Other Operating Costs

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
60452	Operating Equip Repair Exp	\$0	\$300	\$319	\$600	\$0	\$1,500	\$1,500
60453	Vehicle Repair/Tires/Oil Exp	\$1,994	\$1,200	\$1,022	\$1,200	\$1,458	\$1,200	\$1,200
60500	Admin/Office Supp/Eqt Non-C	\$643	\$1,300	\$2,884	\$1,300	\$325	\$1,300	\$1,300
60501	Operating Supp/Eqt Non-Cap	\$1,820	\$3,500	\$302	\$3,780	\$257	\$3,000	\$3,000
60502	Printing & Copying Expense	\$0	\$150	\$0	\$150	\$0	\$150	\$150
60797	Miscellaneous Expense	\$6,517	\$12,000	\$5,431	\$56,000	\$26,538	\$56,000	\$56,000
Totals		\$10,974	\$18,450	\$9,958	\$63,030	\$28,577	\$63,150	\$63,150

Capital Outlay

Account		FY20	FY21	FY21	FY22	FY22	FY23	
Number	Description	Actual	Budget	Actual	Budget	YTD 12/31/21	Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0

Social & Municipal Services

Account		FY20	FY21	FY21	FY22	FY22	FY23	
Number	Description	Actual	Budget	Actual	Budget	YTD 12/31/21	Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0

City of Biddeford, Maine
Department Personnel Budget
Fiscal Year 2023

DEPARTMENT: 21167 Engineering

Classification	EMP #	FTE	Annual Total	Requested	City Manager Recommended	Last Name	First Name	Object
CITY ENGINEER	11096	1.00	100,000.00	100,384.78	100,384.78	CHECKAN	CRAIG	60101
STAFF ENGINEER	43	1.00	82,492.80	82,810.08	82,810.08	NEW POSITION	0	60105
ENGINEERING TECH	61915	0.65	38,869.83	39,019.33	39,019.33	SANCHIONI	ROBERT	60102
TOTAL BUDGETED POSITIONS		2.65	221,362.63	222,214.19	222,214.19			

Notes:



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: Engineering

Account Title: Dept Manager Salary Exp

Department Number: 21167

Account Number: 60101

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$31,140	\$28,821	\$29,333	\$64,356	\$35,000

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$100,385	\$100,385		\$36,029

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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See payroll Worksheet for details

Engineer retire and subsequent advancement

Milligan - Retire

Chekan - Advancement



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: Engineering

Account Title: Mid Mgmt Hrly Employee Wage Ex

Department Number: 21167

Account Number: 60102

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$37,384	\$53,072	\$68,004	\$118,737	\$118,737

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$39,019	\$39,019		-\$79,718

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

--

See payroll worksheet for details.

Robert sanchioini 50% of Salary



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department:

Engineering

Account Title: Overtime Wage Expense

Department Number: 21167

Account Number: 60111

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$116	\$1,000	\$0	\$1,000	\$1,000

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$1,015	\$1,015		\$15

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Projected overtime costs for Eng. Tech. position



Fiscal Year 2023 Budget Request

March 1, 2022

Department:

Engineering

Account Title: Clothing/Uniforms Expense

Department Number: 21167

Account Number: 60230

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$500	\$750	\$482	\$750	\$750

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$900	\$900		\$150

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Clothing Allowance for following positions:
Protective safety clothing
City Engineer
Staff Engineer
Eng. Tech.



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: Engineering

Account Title: Conferences/Training Expense

Department Number: 21167

Account Number: 60251

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$325	\$1,050	\$137	\$1,050	\$700

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$700	\$700		-\$350

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Continuing Education/PDH Credits

City Engineer:	\$	350.00
Staff Engineer:	\$	350.00
	\$	700.00



Fiscal Year 2023 Budget Request

March 1, 2022

Department:

Engineering

Account Title: Travel/Mileage Expense

Department Number: 21167

Account Number: 60252

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$1,255	\$750	\$354	\$750	\$750

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$1,000	\$1,000		\$250

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

--

Mileage & Tolls for: Seminars, Training, Meetings



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department:

Engineering

Account Title: Dues/Memberships Expense

Department Number: 21167

Account Number: 60256

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$0	\$325	\$150	\$325	\$325

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$325	\$325		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Annual Membership Dues



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department:

Engineering

Account Title: Professional License Fees Exp

Department Number: 21167

Account Number: 60257

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$395	\$535	\$285	\$535	\$535

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$535	\$535		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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PE License, PLS License, SE License - Renewals



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department:

Engineering

Account Title: Registry of Deeds Fee Expense

Department Number: 21167

Account Number: 60304

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$0	\$100	\$3	\$100	\$100

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$100	\$100		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Hard-copy deed prints



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department:

Engineering

Account Title: Other Prof/Consult Srvs Exp

Department Number:

21167

Account Number:

60306

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$34,195	\$150,000	\$140,439	\$33,500	\$33,500

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$35,000	\$35,000		\$1,500

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Private design consultants, MS4 consulting, permit renewals



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department:

Engineering

Account Title: Service Contracts Expense

Department Number: 21167

Account Number: 60310

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$2,940	\$3,000	\$1,546	\$3,000	\$2,500

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$2,500	\$2,500		-\$500

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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GPS Smartnet NRTK Annual Subscription



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department:

Engineering

Account Title: Phone/Celular/Paging Exp

Department Number: 21167

Account Number: 60402

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$448	\$1,250	\$530	\$1,250	\$1,250

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$1,250	\$1,250		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Monthly GPS AT&T Service, Field Tablet Monthly Service



Fiscal Year 2023 Budget Request

March 1, 2022

Department: Engineering

Account Title: Gasoline Expense

Department Number: 21167

Account Number: 60411

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$658	\$1,025	\$536	\$1,025	\$750

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$800	\$800		-\$225

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Projected usage 500 gallons 1.40 7/1/22 - 10/1/22 @ 2.70 10/1 - 6/30/23

151 Gals @ \$1.40

349 Gals @ \$2.70



Fiscal Year 2023 Budget Request

March 1, 2022

Department:

Engineering

Account Title: Operating Equip Repair Exp

Department Number: 21167

Account Number: 60452

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$0	\$300	\$319	\$600	\$450

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$1,500	\$1,500		\$900

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Plotter Maintenance & Repair



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: Engineering

Account Title: Vehicle Repair/Tires/Oil Exp

Department Number: 21167

Account Number: 60453

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$1,994	\$1,200	\$1,022	\$1,200	\$2,000

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$1,200	\$1,200		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Unit #	cost
59	\$ 1,200.00



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department:

Engineering

Account Title: Admin/Office Supp/Eqt Non-Cap

Department Number: 21167

Account Number: 60500

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$643	\$1,300	\$2,884	\$1,300	\$1,300

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$1,300	\$1,300		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Office supplies, plotter ink & paper



Fiscal Year 2023 Budget Request

March 1, 2022

Department:

Engineering

Account Title: Operating Supp/Eqt Non-Cap

Department Number: 21167

Account Number: 60501

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$1,820	\$3,500	\$302	\$3,780	\$3,500

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$3,000	\$3,000		-\$780

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Drafting supplies/Inc. :	\$	1,000.00
Survey supplies :	\$	200.00
Books, manuals :	\$	100.00
Software :	\$	800.00
Construction supplies :	\$	250.00
Small tools :	\$	250.00
Ready Fresh	\$	280.00
Safety equip. ;	\$	100.00
	\$	3,000.00



Fiscal Year 2023 Budget Request

March 1, 2022

Department:

Engineering

Account Title: Printing & Copying Expense

Department Number: 21167

Account Number: 60502

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$0	\$150	\$0	\$150	\$150

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$150	\$150		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Printing of plans and specifications by outside vendors



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: Engineering

Account Title: Miscellaneous Expense

Department Number: 21167

Account Number: 60797

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$6,517	\$12,000	\$5,431	\$56,000	\$56,000

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$56,000	\$56,000		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Increase due to outside service needs.

Outside surveying services :	\$	6,000.00
Outside Engineering Services :	\$	50,000.00
	\$	56,000.00

City of Biddeford, Maine

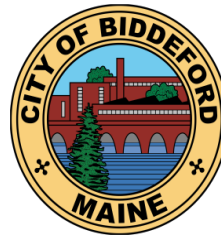
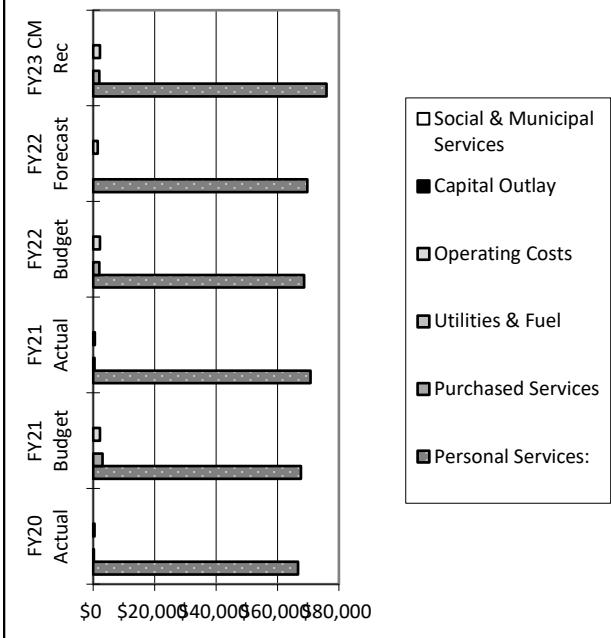
Fiscal Year 2023

Budget: GIS Division

Account Number: 21168

						FY23	
	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD	Dept Head	Manager's Rec
Personnel Services:	\$66,656	\$67,656	\$70,761	\$68,640	\$34,198	\$75,980	\$75,980
Purchased Services	\$233	\$3,000	\$478	\$2,000	\$0	\$2,000	\$2,000
Utilities & Fuel	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Operating Costs	\$424	\$2,200	\$515	\$2,200	\$0	\$2,200	\$2,200
Capital Outlay	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Social & Municipal Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTALS:	\$67,313	\$72,856	\$71,754	\$72,840	\$34,198	\$80,180	\$80,180

Graphic Representation

**FRINGE BENEFIT IMPACT (Estimated):**

FICA	\$5,698
Workers Comp	\$245
Health Insurance	\$8,438
Retirement	\$7,671
Unemployment	\$13
Other Insurance	\$167
Total Fringe Benefit Impact	\$22,232
# of Full Time Employees	1.00

	FY22 Budget	FY23 Manager's Rec	Dollar Change	Percentage Change
Personal Services:	\$68,640	\$75,980	\$7,340	10.7%
Purchased Services	\$2,000	\$2,000	\$0	0.0%
Utilities & Fuel	\$0	\$0	\$0	N/A
Operating Costs	\$2,200	\$2,200	\$0	0.0%
Capital Outlay	\$0	\$0	\$0	N/A
Social & Municipal Services	\$0	\$0	\$0	N/A
TOTALS:	\$72,840	\$80,180	\$7,340	10.1%

Personnel Services

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
60102	Mid Mgmt Hrly Employee Wa	\$64,835	\$66,166	\$70,761	\$67,150	\$34,198	\$74,480	\$74,480
60201	FICA/Medicare-ER Share Exp	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60202	MPERS-Employer Share Exp	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60210	HPHC Ins Employer Share Ex	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60212	S-T Disability ER Share Exp	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60213	L-T Disability ER Share Exp	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60216	Delta Dental ER Share	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60217	RHSA Plan ER Share	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60230	Clothing/Uniforms Expense	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60251	Conferences/Training Expense	\$1,321	\$800	\$0	\$800	\$0	\$800	\$800
60252	Travel/Mileage Expense	\$0	\$190	\$0	\$190	\$0	\$200	\$200
60256	Dues/Memberships Expense	\$225	\$225	\$0	\$225	\$0	\$225	\$225
60257	Professional License Fees Exp	\$275	\$275	\$0	\$275	\$0	\$275	\$275
Totals		\$66,656	\$67,656	\$70,761	\$68,640	\$34,198	\$75,980	\$75,980

Purchased Services

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
60306	Other Prof/Consult Srvs Exp	\$233	\$3,000	\$478	\$2,000	\$0	\$2,000	\$2,000
Totals		\$233	\$3,000	\$478	\$2,000	\$0	\$2,000	\$2,000

Utilities & Fuel

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0

Other Operating Costs

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
60500	Admin/Office Supp/Eqt Non-C	\$424	\$200	\$0	\$200	\$0	\$200	\$200
60501	Operating Supp/Eqt Non-Cap	\$0	\$2,000	\$515	\$2,000	\$0	\$2,000	\$2,000
Totals		\$424	\$2,200	\$515	\$2,200	\$0	\$2,200	\$2,200

Capital Outlay

Account Number	Description	FY20	FY21	FY21	FY22	FY22	FY23	
		Actual	Budget	Actual	Budget	YTD 12/31/21	Dept Head	Mgr's Rec

Social & Municipal Services

Account Number	Description	FY20	FY21	FY21	FY22	FY22	FY23	
		Actual	Budget	Actual	Budget	YTD 12/31/21	Dept Head	Mgr's Rec

City of Biddeford, Maine
Department Personnel Budget
Fiscal Year 2023

DEPARTMENT: 21168 GIS Division

Classification	EMP #	FTE	Annual Total	Requested	City Manager Recommended	Last Name	First Name	Object
ENGINEERING PROJECTS MGR	13030	1.00	74,194.75	74,480.11	74,480.11	COPELAND	GREGORY	60102
TOTAL BUDGETED POSITIONS		1.00	74,194.75	74,480.11	74,480.11			

Notes:



Fiscal Year 2023 Budget Request

March 1, 2022

Department: GIS Division

Account Title: Mid Mgmt Hrly Employee Wage Ex

Department Number: 21168

Account Number: 60102

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$64,835	\$66,166	\$70,761	\$67,150	\$68,395

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$74,480	\$74,480		\$7,330

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Line item reflects salary for GIS/Web Master



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: GIS Division

Account Title: Clothing/Uniforms Expense

Department Number: 21168

Account Number: 60230

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$0	\$0	\$0	\$0	\$0

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$0	\$0		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Not applicable



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: GIS Division

Account Title: Conferences/Training Expense

Department Number: 21168

Account Number: 60251

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$1,321	\$800	\$0	\$800	\$700

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$800	\$800		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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<u>Desc</u>	<u>Unit</u>	<u>Unit Rate</u>	<u>Subtotal</u>
MSLS 2023 Annual Mtg	1	\$600.00	\$600.00
MSLS Fall 2022	1	\$100.00	\$100.00
MSLS Spring 2023	1	\$100.00	\$100.00
			\$800.00



Fiscal Year 2023 Budget Request

March 1, 2022

Department: GIS Division

Account Title: Travel/Mileage Expense

Department Number: 21168

Account Number: 60252

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$0	\$190	\$0	\$190	\$140

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$200	\$200		\$10

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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<i>Desc</i>	<i>Unit (miles)</i>	<i>Unit Rate</i>	<i>Subtotal</i>
MSLS 2021 Annual Mtg	175	\$0.58	\$101.50
MSLS 2020 Fall and 2021 Spring Mtg	175	\$0.58	\$101.50
			\$203.00



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: GIS Division

Account Title: Dues/Memberships Expense

Department Number: 21168

Account Number: 60256

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$225	\$225	\$0	\$225	\$225

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$225	\$225		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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<i>Desc</i>	<i>Unit</i>	<i>Unit Rate</i>	<i>Subtotal</i>
MSLS	1	\$225.00	\$225.00
			\$225.00

MSLS = Maine Society of Land Surveyors

Dues and memberships to GIS and surveyors associations



Fiscal Year 2023 Budget Request

March 1, 2022

Department: GIS Division

Account Title: Professional License Fees Exp

Department Number: 21168

Account Number: 60257

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$275	\$275	\$0	\$275	\$275

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$275	\$275		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

<u>Desc</u>	<u>Unit</u>	<u>Unit Rate</u>	<u>Subtotal</u>
Annual Professional Land Surveyor Fee	1	\$275.00	\$275.00



Fiscal Year 2023 Budget Request

March 1, 2022

Department: GIS Division

Account Title: Other Prof/Consult Srvs Exp

Department Number: 21168

Account Number: 60306

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$233	\$3,000	\$478	\$2,000	\$0

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$2,000	\$2,000		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

<u>Desc</u>	<u>Unit</u>	<u>Unit Rate</u>	<u>Subtotal</u>
Tech Supp/Consulting <u>Contingency</u> for GIS Website (hr)	25	\$80.00	\$2,000.00
Cleaning for plotter (unit price)	1	\$1,000.00	
			\$2,000.00

Historical spending for line item:

FY2014 Actual	\$	2,487.00
FY2015 Actual	\$	2,257.75
FY2016 Actual	\$	2,385.43
FY2017 Actual	\$	983.21
FY2018 Actual	\$	177.22
FY2019 Actual	\$	-
Average	\$	1,381.77
Mean	\$	1,620.48
Maximum	\$	2,487.00



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: GIS Division

Account Title: Admin/Office Supp/Eqt Non-Cap

Department Number: 21168

Account Number: 60500

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$424	\$200	\$0	\$200	\$186

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$200	\$200		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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<i>Desc</i>	<i>Unit</i>	<i>Unit Rate</i>	<i>Subtotal</i>
Binder Clips, Pads, Pencils, Pens, Folders, Hanging Folders, etc.	1	\$200.00	\$200.00



Fiscal Year 2023 Budget Request

March 1, 2022

Department: GIS Division

Account Title: Operating Supp/Eqt Non-Cap

Department Number: 21168

Account Number: 60501

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$0	\$2,000	\$515	\$2,000	\$1,300

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$2,000	\$2,000		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

<u>Desc</u>	<u>Unit</u>	<u>Unit Rate</u>	<u>Subtotal</u>
Plotter Paper	6	\$60.00	\$360.00
Printer Cartridges	10	\$85.00	\$850.00
Thumb Drives	10	\$14.50	\$145.00
			\$1,355.00
<u>History</u>			
FY2014 Actual	\$ 1,000.00		
FY2015 Actual	\$ 772.52		
FY2016 Actual	\$ 1,917.85		
FY2017 Actual	\$ 297.70		
FY2018 Actual	\$ 226.16		
FY2019 Actual	\$ 1,413.83		
Average	\$ 938.01		
Mean	\$ 886.26		
Maximum	\$ 1,917.85		

City of Biddeford, Maine

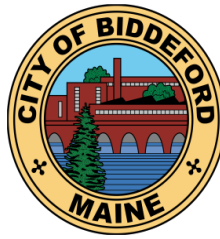
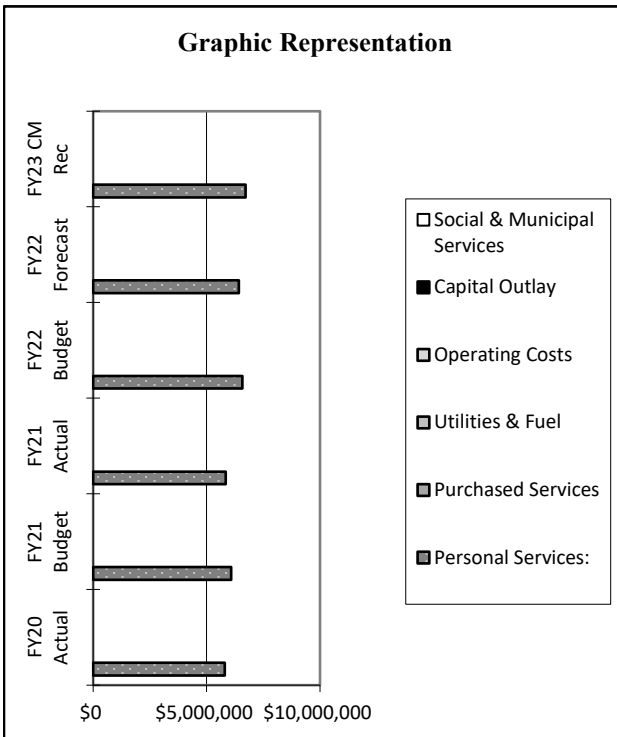
Fiscal Year 2023

Budget: Fringe Benefits

Account Number: 21179

						FY23	
	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD	Dept Head	Manager's Rec
Personnel Services:	\$5,797,472	\$6,086,472	\$5,837,760	\$6,582,942	\$3,331,684	\$6,717,550	\$6,717,550
Purchased Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Utilities & Fuel	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Operating Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital Outlay	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Social & Municipal Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTALS:	\$5,797,472	\$6,086,472	\$5,837,760	\$6,582,942	\$3,331,684	\$6,717,550	\$6,717,550

Graphic Representation

**FRINGE BENEFIT IMPACT (Estimated):**

FICA	\$1,281,380
Workers Comp	\$0
Health Insurance	\$3,428,564
Retirement	\$1,794,368
Unemployment	\$0
Other Insurance	\$146,066
Total Fringe Benefit Impact	\$6,650,379
# of Full Time Employees	0.00

	FY22 Budget	FY23 Manager's Rec	Dollar Change	Percentage Change
Personal Services:	\$6,582,942	\$6,717,550	\$134,609	2.0%
Purchased Services	\$0	\$0	\$0	N/A
Utilities & Fuel	\$0	\$0	\$0	N/A
Operating Costs	\$0	\$0	\$0	N/A
Capital Outlay	\$0	\$0	\$0	N/A
Social & Municipal Services	\$0	\$0	\$0	N/A
TOTALS:	\$6,582,942	\$6,717,550	\$134,609	2.0%

Personnel Services

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
60129	Insurance Buyout Pay	\$34,799	\$25,623	\$40,258	\$27,327	\$20,910	\$34,975	\$34,975
60201	FICA/Medicare-ER Share Exp	\$1,059,770	\$1,121,400	\$1,016,935	\$1,198,209	\$693,390	\$1,281,380	\$1,281,380
60202	MPERS-Employer Share Exp	\$1,316,595	\$1,373,982	\$1,375,144	\$1,514,816	\$806,441	\$1,620,103	\$1,620,103
60203	457 Plan-Employer Share Exp	\$149,282	\$146,264	\$154,693	\$160,157	\$87,406	\$174,265	\$174,265
60210	HPHC Ins Employer Share Ex	\$1,253,441	\$1,343,760	\$1,150,854	\$1,456,905	\$605,688	\$1,365,884	\$1,365,884
60211	NNEBT Ins Employer Share E	\$1,858,062	\$1,931,760	\$1,944,651	\$2,062,002	\$1,039,198	\$2,062,680	\$2,062,680
60212	S-T Disability ER Share Exp	\$6,276	\$9,299	\$5,706	\$7,883	\$2,951	\$11,667	\$11,667
60213	L-T Disability ER Share Exp	\$6,019	\$7,974	\$5,650	\$6,810	\$2,969	\$6,246	\$6,246
60217	RHSA Plan ER Share	\$107,016	\$107,210	\$110,519	\$116,634	\$62,070	\$128,154	\$128,154
60218	College Reimbursement	\$6,211	\$19,200	\$33,350	\$32,200	\$10,662	\$32,196	\$32,196
Totals		\$5,797,472	\$6,086,472	\$5,837,760	\$6,582,942	\$3,331,684	\$6,717,550	\$6,717,550

Purchased Services

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0

Utilities & Fuel

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0

Other Operating Costs

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0

Capital Outlay

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0

Social & Municipal Services

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0



Fiscal Year 2023 Budget Request

March 1, 2022

Department: Fringe Benefits

Account Title: Insurance Buyout Pay

Department Number: 21179

Account Number: 60129

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$34,799	\$25,623	\$40,258	\$27,327	\$41,820

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$ 34,975.20	\$34,975		\$7,648

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

increased attractiveness of buyout program; as this line goes up, the insurance line is reduced

Non-Union	\$	1,500.00	5	\$	7,500.00
Fire	\$	3,035.52	5	\$	15,177.60
Police	\$	3,074.40	2	\$	6,148.80
Public Works	\$	3,074.40	2	\$	6,148.80
				\$	34,975.20



Fiscal Year 2023 Budget Request

March 1, 2022

Department: Fringe Benefits

Account Title: FICA/Medicare-ER Share Exp

Department Number: 21179

Account Number: 60201

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$1,059,770	\$1,121,400	\$1,016,935	\$1,198,209	\$1,227,288

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$1,281,380	1,281,380		83,172

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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FICA/Medicare taxes are paid by both the employee and employer in equal shares. FICA is 6.2% and Medicare is 1.45% of taxable wages, which is gross wages less items exempt from FICA tax, such as health, dental and vision insurance, and contributions to 125 plans.

Because these items are calculated as a percentage of wages, as wages increase, then the employer share of taxes also increases.



Fiscal Year 2023 Budget Request

March 1, 2022

Department: Fringe Benefits

Account Title: MPERS-Employer Share Exp

Department Number: 21179

Account Number: 60202

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$1,316,595	\$1,373,982	\$1,375,144	\$1,514,816	\$1,578,170

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$1,620,103	\$1,620,103		\$105,287

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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City employees have the option to join the Maine PERS retirement system upon employment with the City. Non-union employees who participate contribute 7.05% of their gross earnings, while the City contributes 10.3% on their behalf. Union employee who participate contribute 9.7% of their gross earnings, while the City contributes 13.4\$ on their behalf.

As wages for employees who participate in the Maine PERS system increase, the City's contribution expense increases at a similar rate.

We currently have 193 positions budgeted as participating in Maine PERS.



Fiscal Year 2023 Budget Request

March 1, 2022

Department: Fringe Benefits

Account Title: 457 Plan-Employer Share Exp

Department Number: 21179

Account Number: 60203

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$149,282	\$146,264	\$154,693	\$160,157	\$161,550

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$174,265	\$174,265		\$14,108

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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The City participates in an optional 457 Plan through ICMA. Employees may choose to participate in either this 457 plan AND/OR Maine PERS. If the employee chooses to participate only in the 457 Plan, the City matches up to 5% of the employee's contribution. However, if the employee chooses to participate in both Maine PERS and the 457 plan, the City only contributes to Maine PERS.

The City is currently budgeting to make 457 plan contributions for 36 positions for FY23.

An increase in wages for employees participating in the 457 plan would indicate an increase in the City's 457 plan expense; however, not on a straight-line basis.



Fiscal Year 2023 Budget Request

March 1, 2022

Department: Fringe Benefits

Account Title: NNEBT Ins Employer Share Exp

Department Number: 21179

Account Number: 60211

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$1,858,062	\$1,931,760	\$1,944,651	\$2,062,002	\$2,042,354

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$2,062,680	\$2,062,680		\$678

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Allegiant Healthcare Rates FY23 (Police and Public Works - Teamsters Union)

	Annual - ER Share		Annual - ER Share
Police		Public Works	
Single	\$7,309	Single	\$7,309
2-Person	\$15,432	2-Person	\$15,432
Family	\$19,345	Family	\$19,345

Assumption when budgeting for vacancies:

Vacant positions are budgeted as if new hire will choose Family plan.



Fiscal Year 2023 Budget Request

March 1, 2022

Department: Fringe Benefits

Account Title: S-T Disability ER Share Exp

Department Number: 21179

Account Number: 60212

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$6,276	\$9,299	\$5,706	\$7,883	\$6,127

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$11,667	\$11,667		\$3,784

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Short-term disability is provided to regular, full-time, non-union and full-time firefighters who have not enrolled in another class. This benefit provides a \$100/week payment to the employee should they be unable to perform the material and substantial duties of their occupation due to illness or disability. The maximum is 26 weeks of payments.

This is calculated at 1.03% of gross wages. As wages for covered employees increase, so does the expense.



Fiscal Year 2023 Budget Request

March 1, 2022

Department: Fringe Benefits

Account Title: HPHC Ins Employer Share Exp

Department Number: 21179

Account Number: 60210

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$1,253,441	\$1,343,760	\$1,150,854	\$1,456,905	\$1,211,376.32

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$1,365,884	\$1,365,884		(\$91,021)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

	FY23
Health Insurance	\$1,209,067.11
HRA Portion of Insurance	\$156,816.80
	\$1,365,883.91

<i>Fiscal Year</i>	<i>Budget</i>	<i>Actual</i>	<i>Difference</i>
2016 \$	- \$	-	-
2017 \$	- \$	-	-
2018 \$	1,146,012.00 \$	1,061,282.89	84,729.11
2019 \$	1,334,399.00 \$	1,080,569.26	253,829.74
2020 \$	1,322,140.00 \$	1,253,441.08	68,698.92
2021 \$	1,343,760.00 \$	1,150,854.32	192,905.68
2022 \$	1,456,904.85		1,456,904.85



Fiscal Year 2023 Budget Request

March 1, 2022

Department: Fringe Benefits

Account Title: L-T Disability ER Share Exp

Department Number: 21179

Account Number: 60213

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$6,019	\$7,974	\$5,650	\$6,810	\$6,103

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$6,246	\$6,246		(\$564)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Long-term disability is provided to regular, non-union, salaried employees and full-time union supervisors within the public works department, due to their sick bank. If they are unable to perform the material and substantial duties of their occupation due to illness or disability, they can received 60% of their wage, with a \$5,000 monthly maximum, beginning after 180 calendar days of disability within a 360 day period.

This benefit is calculated at 0.255% of gross wages.



Fiscal Year 2023 Budget Request

March 1, 2022

Department: Fringe Benefits

Account Title: College Reimbursement

Department Number: 21179

Account Number: 60218

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$6,211	\$19,200	\$33,350	\$32,200	\$31,000

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$32,196	\$32,196		(\$4)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

	Months	No. Employees	Rate	Subtotal
Police Dept	12	13	\$1,692.00	\$21,996.00
Public Works	12	1	\$100.00	\$1,200.00
Non-union	12	5	\$150.00	\$9,000.00
				\$32,196.00



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: Fringe Benefits

Account Title: RHSA Plan ER Share

Department Number: 21179

Account Number: 60217

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$107,016	\$107,210	\$110,519	\$116,634	\$121,785

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$128,154	\$128,154		\$11,521

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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The RHSA Plan expense represents the City's share of the contribution to each employee's Retiree Health Savings Plan. Employees contribute \$15/week with a City match of \$15/week for a total City expense of \$780 annually. These funds can then be used by the employee upon retirement or separation from service for qualified medical expenses.

The increase here would be directly related to the number of positions added to the budget, not an increase in wage expense.

City of Biddeford, Maine

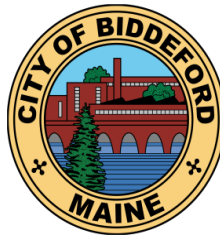
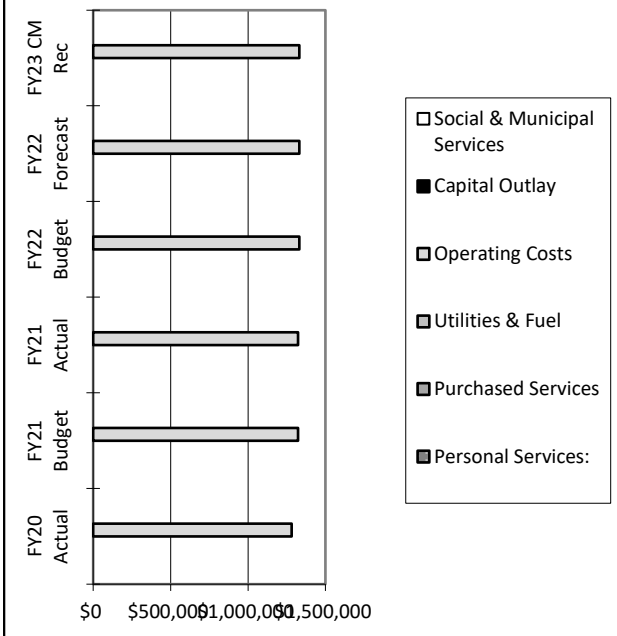
Fiscal Year 2023

Budget: County Tax

Account Number: 21181

	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD	FY23	
						Dept Head	Manager's Rec
Personnel Services:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Purchased Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Utilities & Fuel	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Operating Costs	\$1,282,292	\$1,323,152	\$1,323,152	\$1,331,480	\$1,331,480	\$1,331,480	\$1,331,480
Capital Outlay	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Social & Municipal Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTALS:	\$1,282,292	\$1,323,152	\$1,323,152	\$1,331,480	\$1,331,480	\$1,331,480	\$1,331,480

Graphic Representation

**FRINGE BENEFIT IMPACT (Estimated):**

FICA	\$0
Workers Comp	\$0
Health Insurance	\$0
Retirement	\$0
Unemployment	\$0
Other Insurance	\$0
Total Fringe Benefit Impact	\$0
# of Full Time Employees	0.00

	FY22 Budget	FY23 Manager's Rec	Dollar Change	Percentage Change
Personal Services:	\$0	\$0	\$0	N/A
Purchased Services	\$0	\$0	\$0	N/A
Utilities & Fuel	\$0	\$0	\$0	N/A
Operating Costs	\$1,331,480	\$1,331,480	\$0	0.0%
Capital Outlay	\$0	\$0	\$0	N/A
Social & Municipal Services	\$0	\$0	\$0	N/A
TOTALS:	\$1,331,480	\$1,331,480	\$0	0.0%

Personnel Services

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0

Purchased Services

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0

Utilities & Fuel

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0

Other Operating Costs

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
60749	County Tax Expense	\$1,282,292	\$1,323,152	\$1,323,152	\$1,331,480	\$1,331,480	\$1,331,480	\$1,331,480
Totals		\$1,282,292	\$1,323,152	\$1,323,152	\$1,331,480	\$1,331,480	\$1,331,480	\$1,331,480

Capital Outlay

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0

Social & Municipal Services

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: County Tax

Account Title: County Tax Expense

Department Number: 21181

Account Number: 60749

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$1,282,292	\$1,323,152	\$1,323,152	\$1,331,480	\$1,331,480

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$1,331,480	\$1,331,480		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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County Estimate (may update when County estimate is available)

	\$	-
Budgeted Amount	\$	-

<i>Final</i>	\$	1,331,480.00
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City of Biddeford, Maine

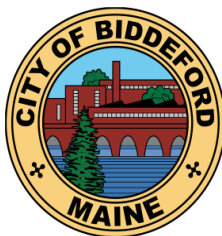
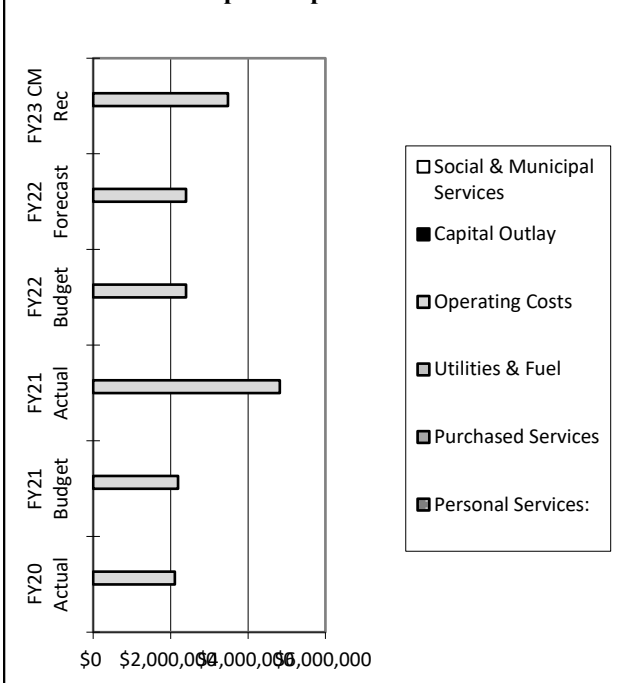
Fiscal Year 2023

Budget: Debt Service - Principal

Account Number: 21185

						FY23	
	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD	Dept Head	Manager's Rec
Personnel Services:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Purchased Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Utilities & Fuel	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Operating Costs	\$2,111,623	\$2,191,308	\$4,821,074	\$2,398,642	\$1,828,403	\$3,484,481	\$3,484,481
Capital Outlay	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Social & Municipal Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTALS:	\$2,111,623	\$2,191,308	\$4,821,074	\$2,398,642	\$1,828,403	\$3,484,481	\$3,484,481

Graphic Representation

**FRINGE BENEFIT IMPACT (Estimated):**

FICA	\$0
Workers Comp	\$0
Health Insurance	\$0
Retirement	\$0
Unemployment	\$0
Other Insurance	\$0
Total Fringe Benefit Impact	\$0
# of Full Time Employees	0.00

	FY22 Budget	FY23 Manager's Rec	Dollar Change	Percentage Change
Personal Services:	\$0	\$0	\$0	N/A
Purchased Services	\$0	\$0	\$0	N/A
Utilities & Fuel	\$0	\$0	\$0	N/A
Operating Costs	\$2,398,642	\$3,484,481	\$1,085,839	45.3%
Capital Outlay	\$0	\$0	\$0	N/A
Social & Municipal Services	\$0	\$0	\$0	N/A
TOTALS:	\$2,398,642	\$3,484,481	\$1,085,839	45.3%

Personnel Services

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0

Purchased Services

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0

Utilities & Fuel

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0

Other Operating Costs

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
60750	Bond Principal Expense	\$1,438,675	\$1,423,528	\$1,483,609	\$1,577,835	\$1,344,156	\$2,185,194	\$2,185,194
60754	Lease Principal Expense	\$672,948	\$767,780	\$3,337,465	\$820,807	\$484,247	\$1,299,287	\$1,299,287
Totals		\$2,111,623	\$2,191,308	\$4,821,074	\$2,398,642	\$1,828,403	\$3,484,481	\$3,484,481

Capital Outlay

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23 Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0

Social & Municipal Services

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23 Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0



Fiscal Year 2023 Budget Request

March 1, 2022

Department: Debt Service - Principal

Account Title: Bond Principal Expense

Department Number: 21185

Account Number: 60750

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$1,438,675	\$1,423,528	\$1,483,609	\$1,577,835	\$1,577,000

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$ 2,185,194.43	\$ 2,185,194.43		\$607,359

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Description	<u>2021</u>	<u>2022</u>	<u>2023</u>
Road Reconstruction/Repair	\$ 200,000.00	\$ 200,000.00	200,000.00
2009 ARRA	\$ 29,605.50	\$ 29,605.50	29,605.50
2010 Road Project (Refunded 2017)	\$ -		
CSO Project (Refunded 2017)	\$ -		
1999 Refunding Bonds (Refunded 2017)	\$ -		
2011 Ice Arena	\$ 25,213.73	\$ 26,039.84	26,893.01
MERC Purchase	\$ 253,897.13	\$ 260,244.60	266,750.67
MERC Paid by Route 111 TIF	\$ (145,084.08)		
2013 GOB - CSO Project	\$ 60,000.00	\$ 55,000.00	55,000.00
2013 GOB - Roof Replacement	\$ 25,000.00	\$ 25,000.00	25,000.00
2013 Refunding 02 Bond - City	\$ 20,000.00	\$ 20,000.00	
Bond Pay 12 CSO CWSRF	\$ 14,400.00	\$ 14,400.00	14,400.00
Clean Water Revolving Loan	\$ 15,495.40	\$ 15,495.40	15,495.40
2017 CSO Bonding	\$ 200,000.00	\$ 200,000.00	195,000.00
2017 Roads Bonding	\$ 300,000.00	\$ 300,000.00	300,000.00
2017 Refunding	\$ 425,000.00	\$ 420,000.00	420,000.00
ICE ARENA 2 LOAN	\$ 11,568.93	\$ 12,049.83	12,049.85
2022 GO \$12.5M		\$ -	625,000.00
Total City	\$ 1,435,096.61	\$ 1,577,835.17	\$ 2,185,194.43



Fiscal Year 2023 Budget Request

March 1, 2022

Department: Debt Service - Principal

Account Title: Lease Principal Expense

Department Number: 21185

Account Number: 60754

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$672,948	\$767,780	\$3,337,465	\$820,807	\$820,000

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$1,299,287	\$1,299,287		\$478,480

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

<u>DESCRIPTION OF LEASE</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>
Energy Upgrades	95,285.65	98,825.82	102,561.48
Energy Upgrades, Part 2	14,753.98	15,395.78	16,065.54
Vehicles - FY'12	-	-	-
EQUIPMENT (Fire Tower Truck)	96,634.89	98,712.54	100,834.84
Combination Lease 2013	8,437.44	-	-
Equipment lease 2015 (Tractor/Lease)	-	-	-
Airport Portion (Equipment Lease 2015)	-	-	-
Plow Truck Lease 10yr	29,456.23	30,236.02	31,036.45
Forklift 5 yr	22,781.53	23,297.02	-
2017 Equipment (10 year)	74,392.37	76,393.53	-
2017 Equipment (5 year)	18,420.59	18,857.15	-
FY2018 Equipment Loan	127,730.73	131,814.55	-
May 2019 - 7 Year - Vehicle	11,172.41	11,485.27	-
May 2019 - 10 Year - Street Lights	143,779.91	148,510.27	-
Equipment Lease Purchase Loan (Aug 2020)	90,000.00	134,113.34	83,220.34
FY21 Signature Leasing Refinance/New Purchase	-	-	414,761.01
Lease Purchase Loan (FY23)	-	-	-
City Photo Copier Lease 2	34,934.55	-	-
New Copier Lease FY21	-	33,166.15	(448.03)
Radio Lease	-	-	550,807.76
	767,780.28	820,807.44	1,298,839.39

City of Biddeford, Maine

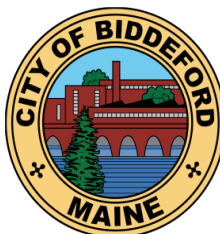
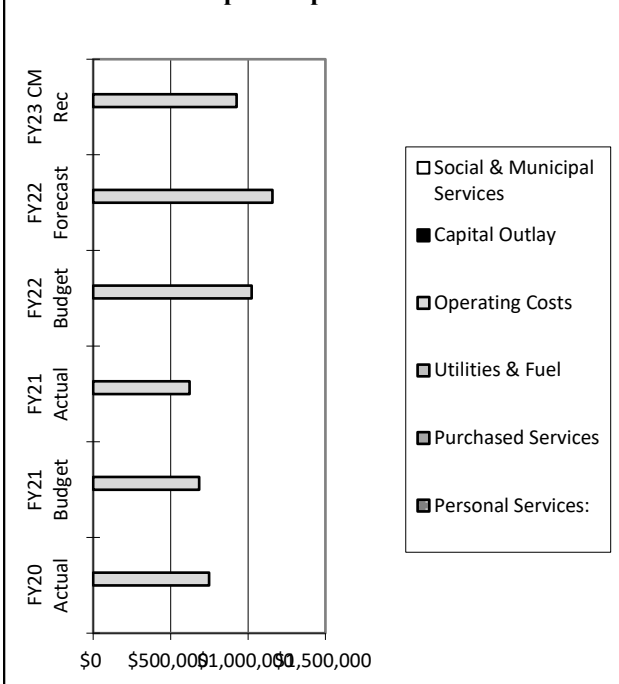
Fiscal Year 2023

Budget: Debt Service - Interest

Account Number: 21186

						FY23	
	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD	Dept Head	Manager's Rec
Personnel Services:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Purchased Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Utilities & Fuel	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Operating Costs	\$749,590	\$685,231	\$622,825	\$1,023,389	\$319,236	\$925,984	\$925,984
Capital Outlay	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Social & Municipal Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTALS:	\$749,590	\$685,231	\$622,825	\$1,023,389	\$319,236	\$925,984	\$925,984

Graphic Representation

**FRINGE BENEFIT IMPACT (Estimated):**

FICA	\$0
Workers Comp	\$0
Health Insurance	\$0
Retirement	\$0
Unemployment	\$0
Other Insurance	\$0
Total Fringe Benefit Impact	\$0
# of Full Time Employees	0.00

	FY22 Budget	FY23 Manager's Rec	Dollar Change	Percentage Change
Personal Services:	\$0	\$0	\$0	N/A
Purchased Services	\$0	\$0	\$0	N/A
Utilities & Fuel	\$0	\$0	\$0	N/A
Operating Costs	\$1,023,389	\$925,984	-\$97,405	-9.5%
Capital Outlay	\$0	\$0	\$0	N/A
Social & Municipal Services	\$0	\$0	\$0	N/A
TOTALS:	\$1,023,389	\$925,984	-\$97,405	-9.5%

Personnel Services

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0

Purchased Services

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0

Utilities & Fuel

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0

Other Operating Costs

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
60751	Bond Interest Expense	\$591,530	\$524,026	\$492,198	\$896,179	\$257,832	\$860,453	\$860,453
60755	Lease Interest Expense	\$158,060	\$161,205	\$130,627	\$127,209	\$61,404	\$65,531	\$65,531
Totals		\$749,590	\$685,231	\$622,825	\$1,023,389	\$319,236	\$925,984	\$925,984

Capital Outlay

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23 Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0

Social & Municipal Services

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23 Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0



Fiscal Year 2023 Budget Request

March 1, 2022

Department: Debt Service - Interest

Account Title: Bond Interest Expense

Department Number: 21186

Account Number: 60751

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$591,530	\$524,026	\$492,198	\$896,179	\$1,034,512

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	860,452.67	\$860,453		(\$35,727)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

BOND

<u>Description</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>
Road Reconstruction/Repair	22,200.00	16,200.00	10,250.00
2009 ARRA	1,480.28	1,480.28	1,480.28
Community Television Center Building Note			
2010 Road Project (Refunded 2017)			
CSO Project (Refunded 2017)			
1999 Refunding Bonds (Refunded 2017)	-	-	
2011 Ice Arena	10,786.27	9,960.16	9,106.99
MERC Purchase	96,102.87	89,744.44	83,249.33
MERC Paid by Route 111 TIF	(54,915.92)		
2013 GOB - CSO Project	15,312.50	14,162.50	13,062.50
2013 GOB - Roof Replacement	6,206.26	5,706.26	5,206.26
2013 Refunding 02 Bond - City	599.76	199.92	
Bond Pay 12 CSO CWSRF	2,610.00	2,458.80	2,307.60
510-511 Elm Street	3,484.27	-	
Clean Water Revolving Loan	3,296.75	3,134.04	2,971.32
2017 CSO Bonding	103,550.00	98,550.00	93,600.00
2017 Roads Bonding	158,650.00	151,150.00	143,650.00
2017 Refunding	154,662.50	143,050.00	131,500.00
Ice Arena 2 loan		14,549.31	14,068.39
2022 \$12.5M GO Bond		484,166.60	350,000.00
Total City	<u>524,025.54</u>	<u>1,034,512.31</u>	<u>860,452.67</u>



Fiscal Year 2023 Budget Request

March 1, 2022

Department: Debt Service - Interest

Account Title: Lease Interest Expense

Department Number: 21186

Account Number: 60755

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$158,060	\$161,205	\$130,627	\$127,209	\$122,808

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	65,531.31	\$65,531		(\$61,678)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

LEASE

DESCRIPTION OF LEASE	<u>2021</u>	<u>2022</u>	<u>2023</u>
Energy Upgrades	11,218.98	7,612.44	3,876.78
Energy Upgrades, Part 2	2,010.37	1,368.57	698.81
Vehicles - FY'12	-	-	
Equipment	6,367.92	4,290.27	2,167.97
Combination Lease 2013	574.50	-	
Equipment lease 2015 (Tractor/Lease)	-	-	
Airport portion (Equipment Lease 2015)	-	-	
Plow Truck Lease 10yr	3,891.67	3,111.88	2,311.45
Forklift 5 yr	509.33	393.84	
2017 Equipment (10 year)	15,190.60	13,189.45	
2017 Equipment (5 year)	883.48	446.91	
2018 Equipment Loan	33,906.90	29,823.08	
May 2019 - 7 Year - Vehicle	2,013.61	1,700.75	
May 2019 - 10 Year - Street Light	48,627.90	43,897.54	
Equipment Lease Purchase 2020 Loan	35,000.00	16,946.67	9,839.67
FY21 Signature Leasing Refinancing/New Purchase			46,188.60
City Photo Copier Lease 2016	1,009.59	-	
Copier Lease FY21 (56 mo. eff. 7/20/20)		4,427.85	448.03
Motorola Radio Lease			
	161,204.85	127,209.25	65,531.31

City of Biddeford, Maine

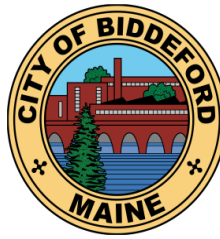
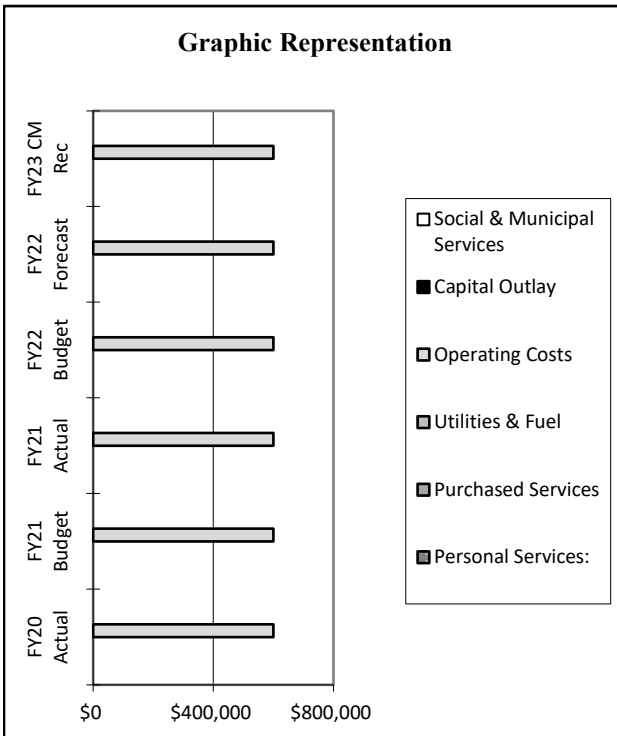
Fiscal Year 2023

Budget: Transfers Out

Account Number: 21199

						FY23	
	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD	Dept Head	Manager's Rec
Personnel Services:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Purchased Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Utilities & Fuel	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Operating Costs	\$600,000	\$600,000	\$600,000	\$600,000	\$0	\$600,000	\$600,000
Capital Outlay	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Social & Municipal Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTALS:	\$600,000	\$600,000	\$600,000	\$600,000	\$0	\$600,000	\$600,000

Graphic Representation

**FRINGE BENEFIT IMPACT (Estimated):**

FICA	\$0
Workers Comp	\$0
Health Insurance	\$0
Retirement	\$0
Unemployment	\$0
Other Insurance	\$0
Total Fringe Benefit Impact	\$0
# of Full Time Employees	0.00

	FY22 Budget	FY23 Manager's Rec	Dollar Change	Percentage Change
Personal Services:	\$0	\$0	\$0	N/A
Purchased Services	\$0	\$0	\$0	N/A
Utilities & Fuel	\$0	\$0	\$0	N/A
Operating Costs	\$600,000	\$600,000	\$0	0.0%
Capital Outlay	\$0	\$0	\$0	N/A
Social & Municipal Services	\$0	\$0	\$0	N/A
TOTALS:	\$600,000	\$600,000	\$0	0.0%

Personnel Services

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0

Purchased Services

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0

Utilities & Fuel

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0

Other Operating Costs

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
60799	Transfer Out to Other Funds	\$600,000	\$600,000	\$600,000	\$600,000	\$0	\$600,000	\$600,000
Totals		\$600,000	\$600,000	\$600,000	\$600,000	\$0	\$600,000	\$600,000

Capital Outlay

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23 Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0

Social & Municipal Services

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23 Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department:

Transfers Out

Account Title: Transfer Out to Other Funds

Department Number: 21199

Account Number: 60799

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$600,000	\$600,000	\$600,000	\$600,000	\$600,000

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$600,000	\$600,000		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Transfer to Wastewater Fund

CITY OF BIDDEFORD, MAINE
Statement of Revenues, Expenses, and Changes in Net Position - Statement 8 Revised
Wastewater Fund

	FY2021 Audit - Actual Accrual Basis	FY2022 Projected Accrual Basis	FY2023	
			Dept Head	Cash Basis
Operating revenues:				
Charges for services	\$ 3,859,331	3,573,041	3,741,269	3,741,269
Intergovernmental / ARPA		1,557,653		
Other	92,165	116,508	94,300	94,300
Total Operating Revenues	3,951,496	5,247,202	3,835,569	3,835,569
Operating Expenses				
Personnel Services	1,403,506	1,457,741	1,569,862	1,569,862
Contract Services	139,653	90,284	151,365	151,365
Supplies, maintenance and repairs	701,392	576,144	574,558	574,558
Insurance	56,685	56,937	60,560	60,560
Utilities	242,035	234,977	332,760	332,760
Other	431,058	195,325	324,804	324,804
Depreciation	1,118,464	1,144,272	1,146,380	1,146,380
Total Operating Expenses	4,092,793	3,755,680	4,160,290	4,160,290
Operating Income (loss)	(141,297)	1,491,522	(324,721)	(324,721)
Non-operating Expense:				
Interest expense	(131,397)	(103,670)	(84,799)	(100,497)
Total Non-operating Expense	(131,397)	(103,670)	(84,799)	(100,497)
Net Income (Loss) Before Transfers and Contributions	(272,694)	1,387,852	(409,520)	(425,218)
Transfers and Contributions				
Transfers - in	600,000	600,000	600,000	600,000
Transfers - out	(193,617)	(230,921)	(221,344)	(221,344)
Contributed assets				
Total Transfers	406,383	369,079	378,656	378,656
Change in Net Position	133,689	1,756,931	(30,863)	(46,561)
Net Position, Beginning	20,085,691	20,219,380	21,976,311	21,976,311
Net Position Ending	20,219,380	21,976,311	21,945,448	21,929,750

CITY OF BIDDEFORD, MAINE
Statement of Cash Flow - Statement 9 Revised
Wastewater Fund

	FY2021 Audit	FY22 Projected	FY2023	
			Dept Head	City Manager
Cash flows from operating activities:				
Receipts from customers and users	4,074,291	3,689,549	3,835,569	3,835,569
Receipts from other governments	-	1,557,653	-	-
Payments to suppliers and service providers	(1,579,482)	(1,153,667)	(1,444,047)	(1,345,148)
Payments to employees for salaries and benefits	(1,403,506)	(1,457,741)	(1,569,862)	(1,569,862)
Net cash provided by (used in) operating activities	1,091,303	2,635,794	821,659	920,558
Cash flows from noncapital financing activities:				
Transfers to other funds	(193,617)	(211,474)	(221,344)	(221,344)
Transfers from other funds	600,000	600,000	600,000	600,000
Principal Payments Received on Notes Receivable	5,382	5,382	5,382	5,382
Increase (Decrease) in interfund loans	-	-	-	-
Net cash provided by (used in) noncapital financing activities	411,765	393,908	384,038	384,038
Cash flows from capital and related financing activities:				
Acquisition and construction of capital assets	(76,231)	(576,734)	(561,500)	(561,500)
Principal paid on capital debt	(630,296)	(549,000)	(549,000)	(549,000)
Interest paid on capital debt	(135,815)	(103,670)	(84,799)	(84,799)
Net cash used in capital and related financing activities	(842,342)	(1,229,404)	(1,195,299)	(1,195,299)
Net increase (decrease) in cash and cash equivalents (due to/from GF)	660,726	1,800,298	10,399	109,298
Interfund balance - general fund, beginning	(2,218,379)	(1,557,653)	242,645	242,645
Cash and cash equivalents, ending	(1,557,653)	242,645	253,044	351,943

City of Biddeford, Maine

Fiscal Year 2023

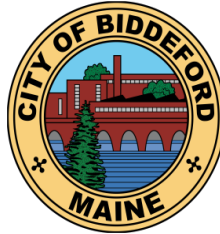
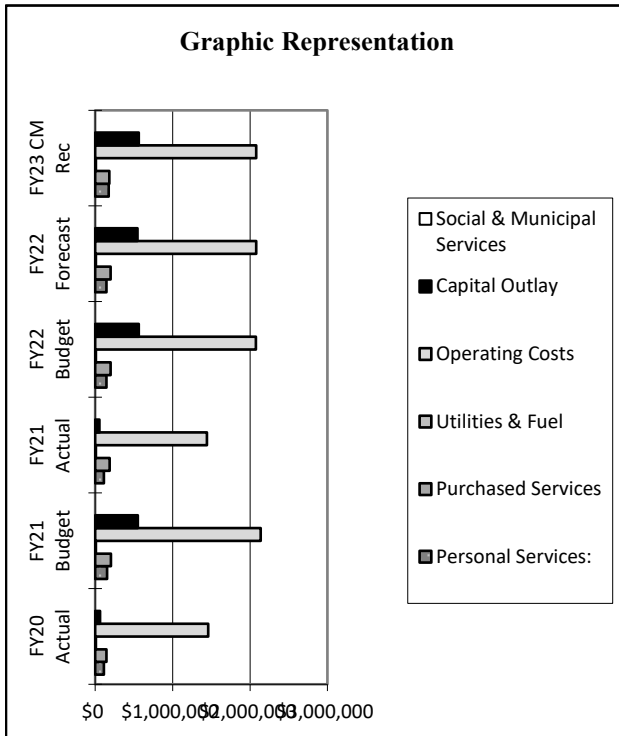
Budget: Sewer Operations

Account Number: 35102

FY23

	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD	Dept Head	Manager's Rec
Personnel Services:	\$111,622	\$154,661	\$111,325	\$147,313	\$55,731	\$175,664	\$175,664
Purchased Services	\$146,101	\$204,427	\$188,859	\$200,298	\$69,090	\$183,252	\$183,252
Utilities & Fuel	\$8,281	\$9,891	\$7,953	\$9,741	\$2,269	\$9,831	\$9,831
Operating Costs	\$1,460,056	\$2,139,648	\$1,443,811	\$2,077,250	\$624,400	\$2,079,401	\$2,079,401
Capital Outlay	\$64,482	\$548,954	\$56,752	\$561,917	\$85,022	\$561,500	\$561,500
Social & Municipal Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTALS:	\$1,790,542	\$3,057,581	\$1,808,699	\$2,996,519	\$836,512	\$3,009,648	\$3,009,648

Graphic Representation

**FRINGE BENEFIT IMPACT (Estimated):**

FICA	\$9,543
Workers Comp	\$2,495
Health Insurance	\$33,613
Retirement	\$9,117
Unemployment	\$275
Other Insurance	\$577
Total Fringe Benefit Impact	\$55,620
# of Full Time Employees	1.15

	FY22 Budget	FY23 Manager's Rec	Dollar Change	Percentage Change
Personal Services:	\$147,313	\$175,664	\$28,352	19.2%
Purchased Services	\$200,298	\$183,252	-\$17,046	-8.5%
Utilities & Fuel	\$9,741	\$9,831	\$90	0.9%
Operating Costs	\$2,077,250	\$2,079,401	\$2,151	0.1%
Capital Outlay	\$561,917	\$561,500	-\$417	-0.1%
Social & Municipal Services	\$0	\$0	\$0	N/A
TOTALS:	\$2,996,519	\$3,009,648	\$13,129	0.4%

Personnel Services

Account Number	Description	FY20	FY21	FY21	FY22	FY22	FY23	
		Actual	Budget	Actual	Budget	YTD 12/31/21	Dept Head	Mgr's Rec
60101	Dept Manager Salary Exp	\$51,899	\$48,034	\$48,888	\$48,755	\$26,045	\$0	\$0
60102	Mid Mgmt Hrly Employee Wa	\$8,447	\$19,307	\$16,761	\$19,118	\$9,738	\$100,249	\$100,249
60105	F-T Employee Wage Exp	\$201	\$0	\$40	\$0	\$0	\$0	\$0
60106	P-T Employee Wage Exp	\$22,226	\$21,520	\$22,809	\$21,308	\$12,926	\$21,045	\$21,045
60111	Overtime Wage Expense	\$0	\$2,340	\$151	\$2,340	\$0	\$2,498	\$2,498
60129	Insurance Buyout Pay	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60201	FICA/Medicare-ER Share Exp	\$1,490	\$7,052	\$1,498	\$7,052	\$0	\$9,543	\$9,543
60202	MPERS-Employer Share Exp	\$0	\$4,851	\$0	\$4,851	\$0	\$8,162	\$8,162
60203	457 Plan-Employer Share Exp	\$0	\$878	\$0	\$878	\$0	\$955	\$955
60210	HPHC Ins Employer Share Ex	\$814	\$17,198	\$0	\$18,819	\$0	\$29,365	\$29,365
60212	S-T Disability ER Share Exp	\$41	\$31	\$92	\$31	\$0	\$102	\$102
60213	L-T Disability ER Share Exp	\$22	\$202	\$0	\$202	\$0	\$202	\$202
60216	Delta Dental ER Share	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60217	RHSA Plan ER Share	\$45	\$273	\$0	\$273	\$0	\$273	\$273
60230	Clothing/Uniforms Expense	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60251	Conferences/Training Expense	\$230	\$450	\$200	\$500	\$0	\$300	\$300
60252	Travel/Mileage Expense	\$48	\$750	\$0	\$750	\$0	\$350	\$350
60257	Professional License Fees Exp	\$0	\$120	\$125	\$120	\$0	\$125	\$125
60370	Workers Comp Insurance Exp	\$26,160	\$31,655	\$20,761	\$22,316	\$7,022	\$2,495	\$2,495
Totals		\$111,622	\$154,661	\$111,325	\$147,313	\$55,731	\$175,664	\$175,664

Purchased Services

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23 Dept Head	Mgr's Rec
60302	Audit Services Expense	\$5,564	\$6,500	\$7,540	\$6,500	\$6,760	\$7,000	\$7,000
60304	Registry of Deeds Fee Expense	\$3,116	\$8,000	\$6,232	\$8,000	\$1,007	\$8,000	\$8,000
60306	Other Prof/Consult Svcs Exp	\$540	\$10,000	\$4,028	\$10,000	\$1,480	\$10,000	\$10,000
60310	Service Contracts Expense	\$64,084	\$100,450	\$101,592	\$100,450	\$31,824	\$105,000	\$105,000
60312	Temporary Contract Help Exp	\$0	\$3,000	\$0	\$3,000	\$0	\$0	\$0
60325	Postage/Shipping Expense	\$8,879	\$7,600	\$12,407	\$8,300	\$5,575	\$8,300	\$8,300
60330	Equipment Rent/Lease Exp	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60331	Land/Building Lease Expense	\$1,446	\$1,160	\$788	\$1,160	\$472	\$1,160	\$1,160
60370	Workers Comp Insurance Exp	\$26,160	\$31,655	\$20,761	\$22,316	\$7,022	\$2,495	\$2,495
60372	Vehicle Insurance Expense	\$8,852	\$8,852	\$3,791	\$8,852	\$0	\$8,852	\$8,852
60373	Building/Boiler Insurance Exp	\$12,959	\$12,960	\$17,218	\$17,218	\$14,951	\$17,218	\$17,218
60375	Special Equip Insurance Exp	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60382	Pollution Insurance Expense	\$14,502	\$14,250	\$14,502	\$14,502	\$0	\$15,227	\$15,227
Totals		\$146,101	\$204,427	\$188,859	\$200,298	\$69,090	\$183,252	\$183,252

Utilities & Fuel

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
60400	Electricity Expense	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60401	Water Expense	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60402	Phone/Celular/Paging Exp	\$1,739	\$2,191	\$1,594	\$2,191	\$1,014	\$2,191	\$2,191
60404	Sewer User Fee Expense	\$6,374	\$7,000	\$6,359	\$7,000	\$1,254	\$7,000	\$7,000
60411	Gasoline Expense	\$169	\$700	\$0	\$550	\$0	\$640	\$640
Totals		\$8,281	\$9,891	\$7,953	\$9,741	\$2,269	\$9,831	\$9,831

Other Operating Costs

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
60453	Vehicle Repair/Tires/Oil Exp	\$145	\$1,100	\$0	\$1,100	\$619	\$1,300	\$1,300
60500	Admin/Office Supp/Eqt Non-C	\$387	\$1,000	\$171	\$1,000	\$162	\$700	\$700
60501	Operating Supp/Eqt Non-Cap	\$0	\$30,000	\$0	\$30,000	\$449	\$30,000	\$30,000
60700	Depreciation Expense	\$1,094,629	\$1,065,543	\$1,118,464	\$1,146,380	\$0	\$1,146,380	\$1,146,380
60750	Bond Principal Expense	\$0	\$559,000	\$0	\$549,000	\$551,250	\$551,250	\$551,250
60751	Bond Interest Expense	\$133,624	\$233,731	\$131,397	\$100,497	\$51,835	\$100,497	\$100,497
60797	Miscellaneous Expense	\$11,421	\$12,800	\$6,779	\$12,800	\$10,810	\$12,800	\$12,800
60798	Contingency	\$5,548	\$25,000	\$12,830	\$25,000	\$9,275	\$25,000	\$25,000
60799	Transfer Out to Other Funds	\$214,303	\$211,474	\$174,170	\$211,474	\$0	\$211,474	\$211,474
Totals		\$1,460,056	\$2,139,648	\$1,443,811	\$2,077,250	\$624,400	\$2,079,401	\$2,079,401

Capital Outlay

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23 Dept Head	Mgr's Rec
60602	Equipment Purchase Cap	\$0	\$100,000	\$0	\$100,000	\$81,734	\$100,000	\$100,000
60603	Vehicles Purchase Capital	(\$9,958)	\$4,454	\$0	\$14,417	\$0	\$14,000	\$14,000
60605	Sewer Construc/Improve Cap	\$74,440	\$444,500	\$56,752	\$447,500	\$3,288	\$447,500	\$447,500
Totals		\$64,482	\$548,954	\$56,752	\$561,917	\$85,022	\$561,500	\$561,500

Social & Municipal Services

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23 Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0

City of Biddeford, Maine
Department Personnel Budget
Fiscal Year 2023

DEPARTMENT: 35102 Sewer Operations

Classification	EMP #	FTE	Annual Total	Requested	City Manager Recommended	Last Name	First Name	Object
CITY ENGINEER EMERITUS	49240	-	\$78,935	\$79,238	\$79,238	MILLIGAN	THOMAS	60102
ENGINEERING TECH	61915	0.65	\$20,930	\$21,010	\$21,010	SANCHIONI	ROBERT	60102
ADMINISTRATIVE ASST.	11159	0.50	\$20,964	\$21,045	\$21,045	FUHRMANN-J	EDEN	60106
TOTAL BUDGETED POSITIONS		1.15	\$120,829	\$121,294	\$121,294			

Notes:

35102-60101 annual portion \$79,238



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: Sewer Operations

Account Title: Dept Manager Salary Exp

Department Number: 35102

Account Number: 60101

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$51,899	\$48,034	\$48,888	\$48,755	\$48,755

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$0	\$0		(\$48,755)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Reorganization moves engineer to 60102

See Payroll Worksheet for details



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: Sewer Operations

Account Title: Mid Mgmt Hrly Employee Wage Ex

Department Number: 35102

Account Number: 60102

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$8,447	\$19,307	\$16,761	\$19,118	\$19,118

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$100,249	\$100,249		\$81,131

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Reorganization adds engineer emeritus to support CSO projects
35% of Engineering Tech. wages

See Payroll Worksheet for details



Fiscal Year 2023 Budget Request

March 1, 2022

Department: Sewer Operations

Account Title: P-T Employee Wage Exp

Department Number: 35102

Account Number: 60106

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$22,226	\$21,520	\$22,809	\$21,308	\$21,308

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$21,045	\$21,045		(\$263)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Admin. Asst. Position

See Payroll Worksheet for details



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: Sewer Operations

Account Title: Overtime Wage Expense

Department Number: 35102

Account Number: 60111

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$0	\$2,340	\$151	\$2,340	\$1,200

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$2,498	\$2,498		\$158

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Projected overtime needs for Eng. Tech. and Admin. Asst. positions



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: Sewer Operations

Account Title: FICA/Medicare-ER Share Exp

Department Number: 35102

Account Number: 60201

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$1,490	\$7,052	\$1,498	\$7,052	\$7,052

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$9,543	\$9,543		\$2,491

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

7.65% of applicable salaries and wages



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: Sewer Operations

Account Title: MPERS-Employer Share Exp

Department Number: 35102

Account Number: 60202

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$0	\$4,851	\$0	\$4,851	\$4,851

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$8,162	\$8,162		\$3,311

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

9.6% of applicable salaries and wages



Fiscal Year 2023
Budget Request

March 1, 2022

Department: Sewer Operations

Account Title: 457 Plan-Employer Share Exp

Department Number: 35102 Account Number: 60203

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$0	\$878	\$0	\$878	\$878

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$955	\$955		\$77

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Up to 6% of applicable salaries and wages



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: Sewer Operations

Account Title: HPHC Ins Employer Share Exp

Department Number: 35102

Account Number: 60210

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$814	\$17,198	\$0	\$18,819	\$18,819

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$29,365	\$29,365		\$10,546

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Health Insurance Premiums for applicable positions.



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: Sewer Operations

Account Title: S-T Disability ER Share Exp

Department Number: 35102

Account Number: 60212

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$41	\$31	\$92	\$31	\$31

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$102	\$102		\$71

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Life & AD+D premiums for City Engineer, Chief Operating Officer and Eng. Tech.



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: Sewer Operations

Account Title: L-T Disability ER Share Exp

Department Number: 35102

Account Number: 60213

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$22	\$202	\$0	\$202	\$202

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$202	\$202		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Life & AD+D premiums for City Engineer, Chief Operating Officer and Eng. Tech.



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: Sewer Operations

Account Title: RHSA Plan ER Share

Department Number: 35102

Account Number: 60217

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$45	\$273	\$0	\$273	\$273

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$273	\$273		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Retirement Health Savings Account obligations for applicable positions



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: Sewer Operations

Account Title: Workers Comp Insurance Exp

Department Number: 35102

Account Number: 60370

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$26,160	\$31,655	\$20,761	\$22,316	\$22,316

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$2,495	\$2,495		(\$19,821)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Wastewater prorated share of City Workers Comp. expenses



Fiscal Year 2023 Budget Request

March 1, 2022

Department: Sewer Operations

Account Title: Conferences/Training Expense

Department Number: 35102

Account Number: 60251

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$230	\$450	\$200	\$500	\$500

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$300	\$300		(\$200)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Training costs related to maintaining State Wastewater licenses and certifications



Fiscal Year 2023 Budget Request

March 1, 2022

Department: Sewer Operations

Account Title: Travel/Mileage Expense

Department Number: 35102

Account Number: 60252

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$48	\$750	\$0	\$750	\$750

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$350	\$350		(\$400)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Description	Unit (miles)	Rate	Subtotal
DEP meetings :	280.4 \$	0.54 \$	150.00
Training sessions :	373.8 \$	0.54 \$	200.00
		\$	350.00



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: Sewer Operations

Account Title: Professional License Fees Exp

Department Number: 35102

Account Number: 60257

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$0	\$120	\$125	\$120	\$0

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$125	\$125		\$5

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

(1) City Eng's Wastewater Operator License



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: Sewer Operations

Account Title: Audit Services Expense

Department Number: 35102

Account Number: 60302

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$5,564	\$6,500	\$7,540	\$6,500	\$6,800

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$7,000	\$7,000		\$500

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Wastewater prorated share of City audit costs



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: Sewer Operations

Account Title: Registry of Deeds Fee Expense

Department Number: 35102

Account Number: 60304

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$3,116	\$8,000	\$6,232	\$8,000	\$8,000

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$8,000	\$8,000		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Fees for recording and discharging of liens. Actual values vary year to year.



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: Sewer Operations

Account Title: Other Prof/Consult Svcs Exp

Department Number: 35102

Account Number: 60306

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$540	\$10,000	\$4,028	\$10,000	\$10,000

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$10,000	\$10,000		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Contingency for contracted surveying services and engineering services

survey personnel within Department



Fiscal Year 2023 Budget Request

March 1, 2022

Department: Sewer Operations

Account Title: Service Contracts Expense

Department Number: 35102

Account Number: 60310

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$64,084	\$100,450	\$101,592	\$100,450	\$100,450

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$105,000	\$105,000		\$4,550

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Boiler Inspection :	\$	80.00
Elevator Inspection :	\$	70.00
Plotter Maint. Agrmnt :	\$	1,500.00
Flow Meters Maint. Agrmnt :	\$	58,700.00
Water Meter Readings :	\$	32,350.00
Sewer Billing Services:	\$	6,000.00
Auto Cad	\$	1,300.00
Inspections	\$	5,000.00
	\$	105,000.00



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: Sewer Operations

Account Title: Temporary Contract Help Exp

Department Number: 35102

Account Number: 60312

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$0	\$3,000	\$0	\$3,000	\$3,000

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$0	\$0		(\$3,000)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Moved to 60310



Fiscal Year 2023 Budget Request

March 1, 2022

Department: Sewer Operations

Account Title: Postage/Shipping Expense

Department Number: 35102

Account Number: 60325

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$8,879	\$7,600	\$12,407	\$8,300	\$8,300

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$8,300	\$8,300		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Mailing expenses for sewer billing



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: Sewer Operations

Account Title: Equipment Rent/Lease Exp

Department Number: 35102

Account Number: 60330

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$0	\$0	\$0	\$0	

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
		\$0.00		\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: Sewer Operations

Account Title: Land/Building Lease Expense

Department Number: 35102

Account Number: 60331

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$1,446	\$1,160	\$788	\$1,160	\$1,160

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$ 1,160	\$ 1,160		\$ -

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

License fees for sewer lines crossing railroad property/tracks (Boston & Maine Corp)



Fiscal Year 2023 Budget Request

March 1, 2022

Department: Sewer Operations

Account Title: Vehicle Insurance Expense

Department Number: 35102

Account Number: 60372

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$8,852	\$8,852	\$3,791	\$8,852	\$8,852

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$8,852	\$8,852		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Vehicle/Equip. Insurance premiums for Wastewater Dept. units



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: Sewer Operations

Account Title: Building/Boiler Insurance Exp

Department Number: 35102

Account Number: 60373

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$12,959	\$12,960	\$17,218	\$17,218	\$17,218

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$17,218	\$17,218		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Insurance for wastewater buildings and facilities

FY22

35102 60373 Property, Auto, & Liab Commercial Property \$ 17,218.26



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: Sewer Operations

Account Title: Special Equip Insurance Exp

Department Number: 35102

Account Number: 60375

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$0	\$0	\$0	\$0	

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
		\$0.00		\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: Sewer Operations

Account Title: Pollution Insurance Expense

Department Number: 35102

Account Number: 60382

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$14,502	\$14,250	\$14,502	\$14,502	\$14,502

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$15,227	\$15,227		\$725

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Projected 5% increase

Liability Insurance Premium in case of pollution events
(year 3 of 3 year premium)



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: Sewer Operations

Account Title: Electricity Expense

Department Number: 35102

Account Number: 60400

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$0	\$0	\$0	\$0	

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
		\$0.00		\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: Sewer Operations

Account Title: Water Expense

Department Number: 35102

Account Number: 60401

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$0	\$0	\$0	\$0	

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
		\$0.00		\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Fiscal Year 2023 Budget Request

March 1, 2022

Department: Sewer Operations

Account Title: Phone/Celular/Paging Exp

Department Number: 35102

Account Number: 60402

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$1,739	\$2,191	\$1,594	\$2,191	\$2,191

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$2,191	\$2,191		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Desc	Unit (month)	Rate	Subtotal
1 smart phone	12 \$	50.00 \$	600.00
Land line and fiber line	12 \$	132.55 \$	1,590.60
		\$	2,190.60

No increase in service to date..



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: Sewer Operations

Account Title: Sewer User Fee Expense

Department Number: 35102

Account Number: 60404

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$6,374	\$7,000	\$6,359	\$7,000	\$7,000

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$7,000	\$7,000		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Sewer User Fee for wastewater facilities.



Fiscal Year 2023 Budget Request

March 1, 2022

Department: Sewer Operations

Account Title: Gasoline Expense

Department Number: 35102

Account Number: 60411

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$169	\$700	\$0	\$550	\$475

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$640	\$640		\$90

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Desc

Projected gasoline usage	7/1/22 - 10/1/22 @ 1.40	100 Gallons	\$140
	10/1/22 - 6/30/23 @ \$2.70	200 Gallons	\$540



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: Sewer Operations

Account Title: Vehicle Repair/Tires/Oil Exp

Department Number: 35102

Account Number: 60453

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$145	\$1,100	\$0	\$1,100	\$1,100

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$1,300	\$1,300		\$200

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Maintenance costs for Unit #33



Fiscal Year 2023 Budget Request

March 1, 2022

Department: Sewer Operations

Account Title: Admin/Office Supp/Eqt Non-Cap

Department Number: 35102

Account Number: 60500

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$387	\$1,000	\$171	\$1,000	\$750

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$700	\$700		-\$300

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Misc. Office Supplies :
Increase do to new plotter ink.

Plotor copy Paper	\$200
Binders/accessories	\$279
Envelopes	\$39
Pens	\$12
Legal Pads	\$70
Storage files	\$100
	\$1,000



Fiscal Year 2023 Budget Request

March 1, 2022

Department: Sewer Operations

Account Title: Operating Supp/Eqt Non-Cap

Department Number: 35102

Account Number: 60501

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$0	\$30,000	\$0	\$30,000	\$30,000

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$30,000	\$30,000		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

<i>Desc</i>	<i>Unit (ea)</i>	<i>Rate</i>	<i>Subtotal</i>
2 new flow meters :	2.0 \$	10,000 \$	20,000
Flow meter repairs and supplies :	1.0 \$	10,000 \$	10,000
		\$	30,000

Required for flow data collection and analysis activities



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: Sewer Operations

Account Title: Equipment Purchase Cap

Department Number: 35102

Account Number: 60602

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$0	\$100,000	\$0	\$100,000	\$100,000

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$100,000	\$100,000		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Sewer System Capital Equip. Replacement : \$100,000

The Maine Department of Environmental Protection capital equipment set aside for grant eligibility



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: Sewer Operations

Account Title: Vehicles Purchase Capital

Department Number: 35102

Account Number: 60603

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
-\$9,958	\$4,454	\$0	\$14,417	\$0

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$14,000	\$14,000		(\$417)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Lease payments for Wastewater vehicles/equip.

FY23

Units

Principal

Interest

new vehicle - 6 Single Axel Truck

Principal - Estimate

Interest - Estimate

Principal Reclass to Loa

-



Fiscal Year 2023 Budget Request

March 1, 2022

Department: Sewer Operations

Account Title: Sewer Construc/Improve Cap

Department Number: 35102

Account Number: 60605

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$74,440	\$444,500	\$56,752	\$447,500	\$447,500

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$447,500	\$447,500		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Main Street seperation	\$	150,000.00
Flow monitoring:	\$	60,000.00
Update SCADA System :	\$	37,500.00
Master plan update:	\$	100,000.00
Catch Basin Removal	\$	100,000.00
	\$	447,500.00



Fiscal Year 2023 Budget Request

March 1, 2022

Department: Sewer Operations

Account Title: Depreciation Expense

Department Number: 35102

Account Number: 60700

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$1,094,629	\$1,065,543	\$1,118,464	\$1,146,380	\$1,146,380

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$1,146,380	\$1,146,380		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

This accounts for depreciation on capital items but is not budgetted

<i>Fiscal Year History</i>		<i>Budget</i>	<i>Actual</i>
FY2015	\$	-	\$ 943,459.26
FY2016	\$	-	\$ 991,751.84
FY2017	\$	-	\$ 1,006,319.68
FY2018	\$	-	\$ 1,041,961.36
FY2019			\$ 1,065,542.50
FY2020			\$ 1,094,628.69
FY2021	\$	1,065,543.00	\$ 1,118,464.01
FY2022	\$	1,146,379.77	



Fiscal Year 2023 Budget Request

March 1, 2022

Department: Sewer Operations

Account Title: Bond Principal Expense

Department Number: 35102

Account Number: 60750

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$0	\$559,000	\$0	\$549,000	\$551,250

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$551,250	\$551,250		\$2,250

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

	<u>FY21</u>	<u>FY22</u>	<u>FY23</u>
2013 Refunding 02 Bond - Sewer	225,000.00	225,000.00	
1999 Refunding Bonds (Refunded 2017)	320,000.00	310,000.00	
2011 CWSRLF	14,000.00	14,000.00	
2017 Refunding	-	-	
2021 \$1.5M TX DEF REV BOND			
Total Proprietary Fund	559,000.00	549,000.00	-



Fiscal Year 2023 Budget Request

March 1, 2022

Department: Sewer Operations

Account Title: Bond Interest Expense

Department Number: 35102

Account Number: 60751

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$133,624	\$233,731	\$131,397	\$100,497	\$100,497

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	100,497	100,497		0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

	<u>FY21</u>	<u>FY22</u>	<u>FY23</u>
2013 Refunding 02 Bond - Sewer	6,750.24	2,250.08	
1999 Refunding Bonds (Refunded 2017)	-	-	
2011 CWSRLF	2,243.50	2,096.50	
2017 Refunding	104,737.50	96,150.00	
2021 \$1.5M TX DEF REV BOND			
Total Proprietary Fund (35102)	113,731.24	100,496.58	-



Fiscal Year 2023 Budget Request

March 1, 2022

Department: Sewer Operations

Account Title: Miscellaneous Expense

Department Number: 35102

Account Number: 60797

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$11,421	\$12,800	\$6,779	\$12,800	\$12,800

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$12,800	\$12,800		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

CSO Discharge Fee :	\$	12,000.00
WWTF License Fee :	\$	800.00
	\$	12,800.00

Fee based on CSO discharge flow weather related.



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: Sewer Operations

Account Title: Contingency

Department Number: 35102

Account Number: 60798

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$5,548	\$25,000	\$12,830	\$25,000	\$25,000

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$25,000	\$25,000		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Engineering services :	\$	15,000.00
Misc. :	\$	10,000.00



Fiscal Year 2023 Budget Request

March 1, 2022

Department: Sewer Operations

Account Title: Transfer Out to Other Funds

Department Number: 35102

Account Number: 60799

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$214,303	\$211,474	\$174,170	\$211,474	\$211,474

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$211,474	\$211,474		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Costs allocated to Wastewater Fund for services of Finance Dept. and City Clerk' Office
Lump Sum COO/IPP Transfer

<i>Fiscal Year History</i>		<i>Budget</i>		<i>Actual</i>
FY2019	\$	187,303.00	\$	187,303.00
FY2020	\$	211,473.00	\$	214,303.00
FY2021	\$	211,474.00	\$	174,170.00
FY2022	\$	211,474.00	\$	211,470.00
FY2023	\$	211,474.00		

City of Biddeford, Maine

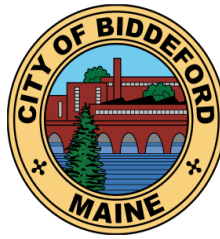
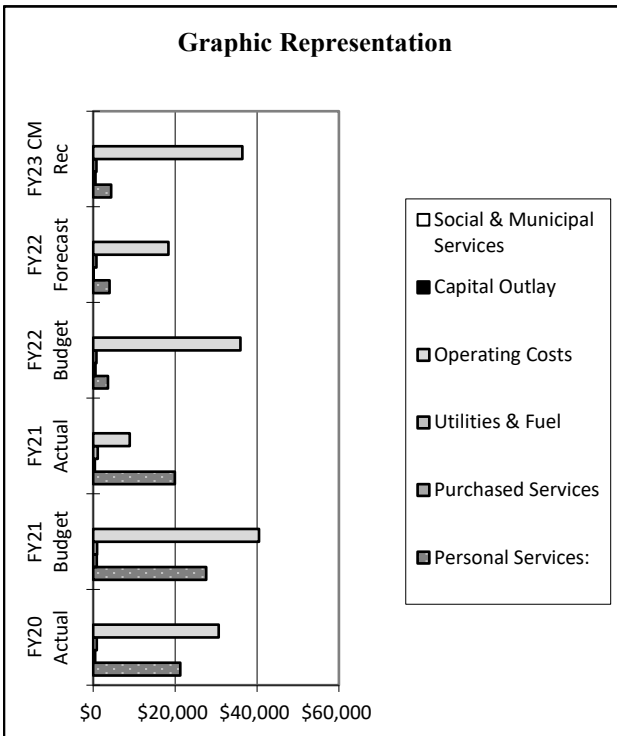
Fiscal Year 2023

Budget: Sewer Ind Pretreat Program

Account Number: 35103

						FY23	
	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD	Dept Head	Manager's Rec
Personnel Services:	\$21,280	\$27,598	\$19,968	\$3,608	\$10,866	\$4,370	\$4,370
Purchased Services	\$521	\$870	\$413	\$555	\$140	\$566	\$566
Utilities & Fuel	\$895	\$935	\$1,131	\$825	\$697	\$825	\$825
Operating Costs	\$30,668	\$40,471	\$8,944	\$35,992	\$10,815	\$36,465	\$36,465
Capital Outlay	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Social & Municipal Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTALS:	\$53,364	\$69,874	\$30,457	\$40,980	\$22,518	\$42,226	\$42,226

Graphic Representation

**FRINGE BENEFIT IMPACT (Estimated):**

FICA	\$209
Workers Comp	\$66
Health Insurance	\$2,841
Retirement	\$281
Unemployment	\$58
Other Insurance	\$50
Total Fringe Benefit Impact	\$3,506
# of Full Time Employees	0.03

	FY22 Budget	FY23 Manager's Rec	Dollar Change	Percentage Change
Personal Services:	\$3,608	\$4,370	\$762	21.1%
Purchased Services	\$555	\$566	\$11	2.0%
Utilities & Fuel	\$825	\$825	\$0	0.0%
Operating Costs	\$35,992	\$36,465	\$474	1.3%
Capital Outlay	\$0	\$0	\$0	N/A
Social & Municipal Services	\$0	\$0	\$0	N/A
TOTALS:	\$40,980	\$42,226	\$1,246	3.0%

Personnel Services

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
60101	Dept Manager Salary Exp	\$20,760	\$19,212	\$19,555	\$2,256	\$10,418	\$0	\$0
60102	Mid Mgmt Hrly Employee Wa	\$0	\$0	\$0	\$0	\$0	\$2,732	\$2,732
60129	Insurance Buyout Pay	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60201	FICA/Medicare-ER Share Exp	\$0	\$1,470	\$0	\$173	\$0	\$209	\$209
60202	MPERS-Employer Share Exp	\$0	\$1,941	\$0	\$173	\$0	\$281	\$281
60203	457 Plan-Employer Share Exp	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60210	HPHC Ins Employer Share Ex	\$0	\$4,047	\$0	\$459	\$0	\$545	\$545
60212	S-T Disability ER Share Exp	\$0	\$3	\$0	\$1	\$0	\$43	\$43
60213	L-T Disability ER Share Exp	\$0	\$58	\$0	\$6	\$0	\$7	\$7
60216	Delta Dental ER Share	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60217	RHSA Plan ER Share	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60251	Conferences/Training Expense	\$0	\$150	\$0	\$150	\$0	\$150	\$150
60252	Travel/Mileage Expense	\$0	\$347	\$0	\$336	\$308	\$336	\$336
60256	Dues/Memberships Expense	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60370	Workers Comp Insurance Exp	\$521	\$370	\$413	\$55	\$140	\$66	\$66
Totals		\$21,280	\$27,598	\$19,968	\$3,608	\$10,866	\$4,370	\$4,370

Purchased Services

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
60301	Legal Services Expense	\$0	\$500	\$0	\$500	\$0	\$500	\$500
60370	Workers Comp Insurance Exp	\$521	\$370	\$413	\$55	\$140	\$66	\$66
Totals		\$521	\$870	\$413	\$555	\$140	\$566	\$566

Utilities & Fuel

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
60406	Fiber/Internet Expense	\$895	\$935	\$1,131	\$825	\$697	\$825	\$825
Totals		\$895	\$935	\$1,131	\$825	\$697	\$825	\$825

Other Operating Costs

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
60500	Admin/Office Supp/Eqt Non-C	\$0	\$379	\$0	\$289	\$0	\$289	\$289
60501	Operating Supp/Eqt Non-Cap	\$0	\$145	\$0	\$145	\$0	\$145	\$145
60797	Miscellaneous Expense	\$30,668	\$39,947	\$8,944	\$35,558	\$10,815	\$36,031	\$36,031
Totals		\$30,668	\$40,471	\$8,944	\$35,992	\$10,815	\$36,465	\$36,465

Capital Outlay

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
60603	Vehicles Purchase Capital	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0

Social & Municipal Services

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0

City of Biddeford, Maine**Department Personnel Budget****Fiscal Year 2023**

DEPARTMENT: 35103 Sewer Ind Pretreat Program

Classification	EMP #	FTE	Annual Total	Requested	City Manager Recommended	Last Name	First Name	Object
ENGINEER	49240	0.03	\$2,722	\$2,732	\$2,732	MILLIGAN	THOMAS	60102
TOTAL BUDGETED POSITIONS		0.03	\$2,722	\$2,732	\$2,732			

Notes:

Salary adjusted to reflect actual time of about 40hrs/yr
 IPP Coordinator position covered as lump sum transfer



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: Sewer Ind Pretreat Program

Account Title: Dept Manager Salary Exp

Department Number: 35103

Account Number: 60101

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$20,760	\$19,212	\$19,555	\$2,256	\$2,370

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$0	\$0		-\$2,256

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Reorganization - moved to 60102



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: Sewer Ind Pretreat Program

Account Title: Mid Mgmt Hrly Employee Wage Ex

Department Number: 35103

Account Number: 60102

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD
\$0	\$0	\$0	\$0	\$0

FY2022 EOY

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$2,732	\$2,732.36		\$2,732.36

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Reorganization - portion of city engineer emeritus salary



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: Sewer Ind Pretreat Program

Account Title: FICA/Medicare-ER Share Exp

Department Number: 35103

Account Number: 60201

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$0	\$1,470	\$0	\$173	\$175

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$209	\$209		\$36

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Percentage of salary benefits for wastewater director



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: Sewer Ind Pretreat Program

Account Title: S-T Disability ER Share Exp

Department Number: 35103

Account Number: 60212

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$0	\$3	\$0	\$1	\$1

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$43	\$43		\$42

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Percentage of salary benefits for wastewater director



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: Sewer Ind Pretreat Program

Account Title: MPERS-Employer Share Exp

Department Number: 35103

Account Number: 60202

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$0	\$1,941	\$0	\$173	\$173

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$281	\$281		\$ 109

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Percentage of salary benefits for wastewater director



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: Sewer Ind Pretreat Program

Account Title: HPHC Ins Employer Share Exp

Department Number: 35103

Account Number: 60210

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$0	\$4,047	\$0	\$459	\$357

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$545	\$545		\$86

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Percentage of salary benefits for city engineer emeritus



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: Sewer Ind Pretreat Program

Account Title: L-T Disability ER Share Exp

Department Number: 35103

Account Number: 60213

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$0	\$58	\$0	\$6	\$115

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$7	\$7		\$ 1

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Percentage of salary benefits for wastewater director



Fiscal Year 2023 Budget Request

March 1, 2022

Department: Sewer Ind Pretreat Program

Account Title: Conferences/Training Expense

Department Number: 35103

Account Number: 60251

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$0	\$150	\$0	\$150	\$125

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$150	\$150		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

<i>Desc</i>	<i>Unit</i>	<i>Unit Rate</i>	<i>Subtotal</i>
Conf/Training Contingency	1	\$150.00	\$150.00

As a revenue fund, if the line item is not expended it will not be included in the user fee calculation



Fiscal Year 2023 Budget Request

March 1, 2022

Department: Sewer Ind Pretreat Program

Account Title: Travel/Mileage Expense

Department Number: 35103

Account Number: 60252

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$0	\$347	\$0	\$336	\$660

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$336	\$336		\$ -

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

<i>Desc</i>	<i>Unit</i>	<i>Unit Rate</i>	<i>Subtotal</i>
Jul-Jun	600	\$0.560	\$336.00
			\$0.00
			\$336.00

As a revenue fund, if the line item is not expended it will not be included in the user fee calculation



Fiscal Year 2023 Budget Request

March 1, 2022

Department: Sewer Ind Pretreat Program

Account Title: Legal Services Expense

Department Number: 35103

Account Number: 60301

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$0	\$500	\$0	\$500	\$0

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$500	\$500		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

<i>Desc</i>	<i>Unit</i>	<i>Unit Rate</i>	<i>Subtotal</i>
Legal Contingency	1	\$500.00	\$500.00

As a revenue fund, if the line item is not expended it will not be included in the user fee calculation



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: Sewer Ind Pretreat Program

Account Title: Workers Comp Insurance Exp

Department Number: 35103

Account Number: 60370

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$521	\$370	\$413	\$55	\$55

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$66	\$66		\$11

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

% of WC total city workers comp expense



Fiscal Year 2023 Budget Request

March 1, 2022

Department: Sewer Ind Pretreat Program

Account Title: Fiber/Internet Expense

Department Number: 35103

Account Number: 60406

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$895	\$935	\$1,131	\$825	\$825

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$825	\$825		\$ -

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

<i>Desc</i>	<i>Unit</i>	<i>Unit Rate</i>	<i>Subtotal</i>
Fiber/Internet	25%	\$3,300.00	\$825.00

Industrial Pretreatment Portion of Fiber/Internet Fee



Fiscal Year 2023 Budget Request

March 1, 2022

Department: Sewer Ind Pretreat Program

Account Title: Admin/Office Supp/Eqt Non-Cap

Department Number: 35103

Account Number: 60500

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$0	\$379	\$0	\$289	\$250

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$289	\$289		\$ 1

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Office supplies to manage administrative aspects of IPP

	No.	Rate	Total
4" D-Ring Binder (9)	4	\$17.50	\$70.00
3" D-Ring Binder (6)	5	\$11.50	\$57.50
1.5" D-Ring Binder	2	\$9.00	\$18.00
10-Tab Dividers	1	\$143.00	\$143.00
			\$288.50



Fiscal Year 2023 Budget Request

March 1, 2022

Department: Sewer Ind Pretreat Program

Account Title: Operating Supp/Eqt Non-Cap

Department Number: 35103

Account Number: 60501

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$0	\$145	\$0	\$145	\$140

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$145	\$145		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Equipment, materials, and supplies for industrial pretreatment program

Disposable gloves	\$	10.58
pH Probe Solution	\$	33.85
Misc.	\$	100.00
	\$	144.43

City of Biddeford, Maine

Fiscal Year 2023

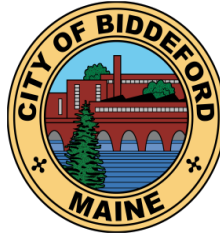
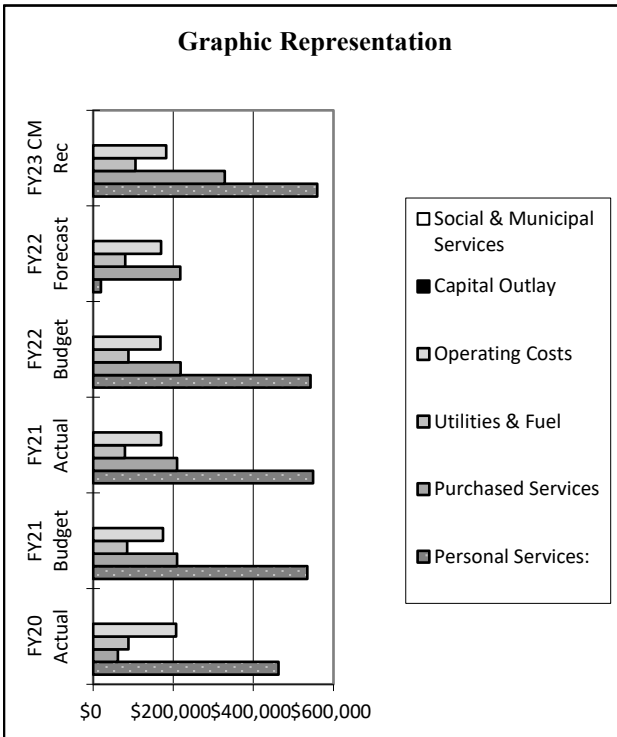
Budget: P.W. Wastewater Maintenance

Account Number: 35104

FY23

	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD	Dept Head	Manager's Rec
Personnel Services:	\$463,167	\$534,324	\$549,308	\$543,001	\$193,955	\$559,233	\$559,233
Purchased Services	\$61,902	\$209,445	\$209,625	\$218,175	\$92,071	\$328,350	\$328,350
Utilities & Fuel	\$87,732	\$84,743	\$79,380	\$87,925	\$34,536	\$105,683	\$105,683
Operating Costs	\$207,329	\$174,170	\$169,506	\$168,170	\$54,874	\$182,500	\$182,500
Capital Outlay	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Social & Municipal Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTALS:	\$820,129	\$1,002,682	\$1,007,818	\$1,017,271	\$375,436	\$1,175,766	\$1,175,766

Graphic Representation

**FRINGE BENEFIT IMPACT (Estimated):**

FICA	\$30,580
Workers Comp	\$12,445
Health Insurance	\$81,027
Retirement	\$38,462
Unemployment	\$15,096
Other Insurance	\$1,816
Total Fringe Benefit Impact	\$179,426
# of Full Time Employees	6.00

	FY22 Budget	FY23 Manager's Rec	Dollar Change	Percentage Change
Personal Services:	\$543,001	\$559,233	\$16,232	3.0%
Purchased Services	\$218,175	\$328,350	\$110,175	50.5%
Utilities & Fuel	\$87,925	\$105,683	\$17,758	20.2%
Operating Costs	\$168,170	\$182,500	\$14,330	8.5%
Capital Outlay	\$0	\$0	\$0	N/A
Social & Municipal Services	\$0	\$0	\$0	N/A
TOTALS:	\$1,017,271	\$1,175,766	\$158,495	15.6%

Personnel Services

Account Number	Description	FY20	FY21	FY21	FY22	FY22	FY23	
		Actual	Budget	Actual	Budget	YTD 12/31/21	Dept Head	Mgr's Rec
60102	Mid Mgmt Hrly Employee Wa	\$77,317	\$79,455	\$81,806	\$80,202	\$40,595	\$83,632	\$83,632
60105	F-T Employee Wage Exp	\$247,589	\$271,506	\$280,878	\$272,797	\$143,626	\$287,777	\$287,777
60111	Overtime Wage Expense	\$20,542	\$13,895	\$12,993	\$13,895	\$6,857	\$13,895	\$13,895
60129	Insurance Buyout Pay	\$3,346	\$2,776	\$2,957	\$2,957	\$1,537	\$3,074	\$3,074
60201	FICA/Medicare-ER Share Exp	\$17,885	\$29,113	\$26,633	\$29,113	\$0	\$30,580	\$30,580
60202	MPERS-Employer Share Exp	\$19,492	\$29,464	\$30,398	\$29,747	\$0	\$31,522	\$31,522
60203	457 Plan-Employer Share Exp	\$6,306	\$6,617	\$5,279	\$6,679	\$0	\$6,941	\$6,941
60210	HPHC Ins Employer Share Ex	\$6	\$0	\$0	\$198	\$0	\$251	\$251
60211	NNEBT Ins Employer Share E	\$64,055	\$94,558	\$97,379	\$100,539	\$0	\$80,776	\$80,776
60212	S-T Disability ER Share Exp	\$0	\$72	\$0	\$72	\$0	\$43	\$43
60213	L-T Disability ER Share Exp	\$166	\$403	\$201	\$336	\$0	\$213	\$213
60216	Delta Dental ER Share	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60217	RHSA Plan ER Share	\$1,770	\$2,340	\$1,320	\$2,340	\$0	\$1,560	\$1,560
60230	Clothing/Uniforms Expense	\$3,382	\$3,300	\$3,303	\$3,300	\$1,340	\$5,700	\$5,700
60251	Conferences/Training Expense	\$1,310	\$750	\$410	\$750	\$0	\$750	\$750
60252	Travel/Mileage Expense	\$0	\$25	\$4,820	\$25	\$0	\$25	\$25
60253	Food/Lodging Expense	\$0	\$50	\$931	\$50	\$0	\$50	\$50
Totals		\$463,167	\$534,324	\$549,308	\$543,001	\$193,955	\$559,233	\$559,233

Purchased Services

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23 Dept Head	Mgr's Rec
60312	Temporary Contract Help Exp	\$40,945	\$30,270	\$33,004	\$41,000	\$0	\$42,230	\$42,230
60313	Construction Services Expense	\$18,279	\$166,500	\$167,657	\$166,500	\$85,237	\$263,000	\$263,000
60330	Equipment Rent/Lease Exp	\$0	\$600	\$0	\$600	\$0	\$600	\$600
60342	Grit Disposal Expense	\$2,678	\$12,000	\$8,963	\$10,000	\$6,834	\$10,000	\$10,000
60345	Rodent Control Expense	\$0	\$75	\$0	\$75	\$0	\$75	\$75
Totals		\$61,902	\$209,445	\$209,625	\$218,175	\$92,071	\$328,350	\$328,350

Utilities & Fuel

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23 Dept Head	Mgr's Rec
60400	Electricity Expense	\$61,107	\$62,000	\$59,083	\$66,942	\$26,960	\$83,730	\$83,730
60402	Phone/Celular/Paging Exp	\$5,979	\$6,543	\$4,100	\$6,543	\$1,904	\$6,453	\$6,453
60410	Diesel Fuel Expense	\$14,183	\$9,504	\$9,552	\$8,536	\$3,323	\$8,100	\$8,100
60411	Gasoline Expense	\$6,463	\$6,696	\$6,645	\$5,904	\$2,349	\$7,400	\$7,400
Totals		\$87,732	\$84,743	\$79,380	\$87,925	\$34,536	\$105,683	\$105,683

Other Operating Costs

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
60450	Building Repair/Maint Exp	\$89,503	\$50,000	\$78,977	\$50,000	\$23,789	\$58,200	\$58,200
60452	Operating Equip Repair Exp	\$727	\$14,250	\$7,618	\$14,250	\$0	\$16,400	\$16,400
60453	Vehicle Repair/Tires/Oil Exp	\$27,585	\$18,350	\$14,820	\$18,000	\$4,924	\$19,650	\$19,650
60457	Road Maint/Improve Non-Cap	\$18,434	\$20,000	\$0	\$20,000	\$0	\$20,000	\$20,000
60461	Repair/Maint-CommunsEquip	\$600	\$650	\$600	\$650	\$0	\$650	\$650
60500	Admin/Office Supp/Eqt Non-C	\$2,835	\$7,750	\$496	\$1,500	\$700	\$2,400	\$2,400
60501	Operating Supp/Eqt Non-Cap	\$4,734	\$2,170	\$1,533	\$2,270	\$1,001	\$2,200	\$2,200
60505	Construction Supplies	\$42,519	\$42,500	\$46,335	\$42,500	\$17,551	\$43,000	\$43,000
60506	Equipment/Small Tools-Non-c	\$20,391	\$18,500	\$19,127	\$19,000	\$6,908	\$20,000	\$20,000
Totals		\$207,329	\$174,170	\$169,506	\$168,170	\$54,874	\$182,500	\$182,500

Capital Outlay

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0

Social & Municipal Services

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0

City of Biddeford, Maine**Department Personnel Budget****Fiscal Year 2023**

DEPARTMENT: 35104 P.W. Wastewater Maintenance

Classification	EMP #	FTE	Annual Total	Requested	City Manager Recommended	Last Name	First Name	Object
WASTEWATER SUPERVISOR	37750	1.00	83,311.08	83,631.51	83,631.51	KINNEY	RONALD	60102
OPERATOR WITHOUT GRADE 5	700	1.00	57,416.32	57,637.15	57,637.15	ALLEN	JOHN	60105
SEWER SYSTEM TECH ASST	10592	1.00	56,130.88	56,346.77	56,346.77	DEMERS	STEVEN	60105
PUMP TECH/OPERATOR WITHOUT GRADE 5	10268	1.00	57,202.08	57,422.09	57,422.09	DEMERS	TANNER	60105
EQUIPMENT OPERATOR 2	26105	1.00	57,416.32	57,637.15	57,637.15	FRECHETTE	GARY	60105
OPERATOR WITHOUT GRADE 5	41360	1.00	58,508.94	58,733.98	58,733.98	LAVOIE	LANCE	60105
TOTAL BUDGETED POSITIONS		6.00	369,985.62	371,408.65	371,408.65			

Notes:



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: P.W. Wastewater Maintenance

Account Title: Mid Mgmt Hrly Employee Wage Ex

Department Number: 35104

Account Number: 60102

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$77,317	\$79,455	\$81,806	\$80,202	

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$83,632	\$83,632		\$3,429

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Wastewater Supervisor salary Note: increase added cotract year
See Payroll Worksheet for details



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: P.W. Wastewater Maintenance

Account Title: F-T Employee Wage Exp

Department Number: 35104

Account Number: 60105

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$247,589	\$271,506	\$280,878	\$272,797	

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$287,777	\$287,777		\$14,980

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Wages for the following positions. Note: increase added contract year

Sewer system operator

Sewer System Asst. Technician
2 Pump Station Technicians

See Payroll worksheet for details



Fiscal Year 2023 Budget Request

March 1, 2022

Department: P.W. Wastewater Maintenance

Account Title: Overtime Wage Expense

Department Number: 35104

Account Number: 60111

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$20,542	\$13,895	\$12,993	\$13,895	\$13,000

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$13,895	\$13,895		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Scheduled

Ave OT Pay	\$	44.47
Weekend Hrs		-
Holiday Hrs		-
Primary		78.0
Secondary		52.0
	\$	5,781.10

Non-Scheduled

Ave OT Pay	\$	44.47	
Remote Hrs		20.0	Cals exceding 1.5 hrs/wk
Call-in Hrs		162.5	Est. based on last two years
	\$	8,113.90	

Estimated Total \$ 13,895.00



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: P.W. Wastewater Maintenance

Account Title: Insurance Buyout Pay

Department Number: 35104

Account Number: 60129

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$3,346	\$2,776	\$2,957	\$2,957	

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$3,074	\$3,074		\$118

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Contractual obligation for 1 employee choosing buyout option

			<i>Rate</i>		<i>Subtotal</i>
Union employee	1	\$	3,074.00	\$	3,074.00
				\$	3,074.00



Fiscal Year 2023 Budget Request

March 1, 2022

Department: P.W. Wastewater Maintenance

Account Title: FICA/Medicare-ER Share Exp

Department Number: 35104

Account Number: 60201

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$17,885	\$29,113	\$26,633	\$29,113	

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$30,580	\$30,580		\$1,467

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Fiscal Year 2023 Budget Request

March 1, 2022

Department: P.W. Wastewater Maintenance

Account Title: MPERS-Employer Share Exp

Department Number: 35104

Account Number: 60202

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$19,492	\$29,464	\$30,398	\$29,747	

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$31,522	\$31,522		\$1,774

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Fiscal Year 2023 Budget Request

March 1, 2022

Department: P.W. Wastewater Maintenance

Account Title: 457 Plan-Employer Share Exp

Department Number: 35104

Account Number: 60203

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$6,306	\$6,617	\$5,279	\$6,679	

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$6,941	\$6,941		\$262

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: P.W. Wastewater Maintenance

Account Title: HPHC Ins Employer Share Exp

Department Number: 35104

Account Number: 60210

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$6	\$0	\$0	\$198	

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$251	\$251		\$53

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: P.W. Wastewater Maintenance

Account Title: NNEBT Ins Employer Share Exp

Department Number: 35104

Account Number: 60211

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$64,055	\$94,558	\$97,379	\$100,539	

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$80,776	\$80,776		-\$19,763

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Fiscal Year 2023 Budget Request

March 1, 2022

Department: P.W. Wastewater Maintenance

Account Title: S-T Disability ER Share Exp

Department Number: 35104

Account Number: 60212

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$0	\$72	\$0	\$72	

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$43	\$43		-\$29

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: P.W. Wastewater Maintenance

Account Title: L-T Disability ER Share Exp

Department Number: 35104

Account Number: 60213

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$166	\$403	\$201	\$336	

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$213	\$213		\$ (123)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: P.W. Wastewater Maintenance

Account Title: Delta Dental ER Share

Department Number: 35104

Account Number: 60216

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$0	\$0	\$0	\$0	

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$0	\$0		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: P.W. Wastewater Maintenance

Account Title: RHSA Plan ER Share

Department Number: 35104

Account Number: 60217

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$1,770	\$2,340	\$1,320	\$2,340	

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$1,560	\$1,560		-\$780

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: #N/A

Account Title: #N/A

Department Number: 35104

Account Number: 60370

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$0	\$0	\$0	\$0	

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$12,445	\$12,445		\$12,445

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Budgeted in 35102



Fiscal Year 2023 Budget Request

March 1, 2022

Department: P.W. Wastewater Maintenance

Account Title: Clothing/Uniforms Expense

Department Number: 35104

Account Number: 60230

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$3,382	\$3,300	\$3,303	\$3,300	\$5,700

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$5,700	\$5,700		\$2,400

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Contractual obligation for clothing for the following positions :

First	Last	Clothing/Boots
Lance	Lavoie	\$950.00
John	Allen	\$950.00
Steve	Demers	\$950.00
Tanner	Demers	\$950.00
Gary	Frechette	\$950.00
Ron	Kinney	\$950.00
Total		\$5,700.00



Fiscal Year 2023 Budget Request

March 1, 2022

Department: P.W. Wastewater Maintenance

Account Title: Conferences/Training Expense

Department Number: 35104

Account Number: 60251

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$1,310	\$750	\$410	\$750	\$500

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$750	\$750		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Training required to maintain State licenses and certifications

License	BIO-2
No. Licenses	2
Hr/Yr	9
\$/Hr	\$ 27.50
Training \$\$	\$ 495.00

Convention Hrs	0
Convention \$/Hr	\$ -
	\$ -

Other Training \$ 255.00

Total \$ 750.00



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: P.W. Wastewater Maintenance

Account Title: Travel/Mileage Expense

Department Number: 35104

Account Number: 60252

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$0	\$25	\$4,820	\$25	\$25

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$25	\$25		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Projected Travel expenses for training sessions



Fiscal Year 2023 Budget Request

March 1, 2022

Department: P.W. Wastewater Maintenance

Account Title: Food/Lodging Expense

Department Number: 35104

Account Number: 60253

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$0	\$50	\$931	\$50	\$0

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$50	\$50		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Projected expenses for off site training sessions



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: P.W. Wastewater Maintenance

Account Title: Temporary Contract Help Exp

Department Number: 35104

Account Number: 60312

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$40,945	\$30,270	\$33,004	\$41,000	\$41,000

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$42,230	\$42,230		\$1,230

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Biddeford's share (40%) of Tri-Community utility camera position
3% increase in pay



Fiscal Year 2023 Budget Request

March 1, 2022

Department: P.W. Wastewater Maintenance

Account Title: Construction Services Expense

Department Number: 35104

Account Number: 60313

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$18,279	\$166,500	\$167,657	\$166,500	\$166,500

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$263,000	\$263,000		\$96,500

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Included \$45,000 for contracted services to comply with MS4 permit for CB cleaning and \$50,000 for contracted sewer cleaning to get caught up on long list of cleaning needs.

Spoils Crushing	\$3,000
CSO Flow Monitoring (6 site)	\$65,000
Sewer Rehab	\$100,000
Sewer Cleaning Services	\$50,000
CB Cleaning services	\$45,000
Total	\$263,000



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: P.W. Wastewater Maintenance

Account Title: Equipment Rent/Lease Exp

Department Number: 35104

Account Number: 60330

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$0	\$600	\$0	\$600	\$0

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$600	\$600		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Any rental needs for equipment or tools



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: P.W. Wastewater Maintenance

Account Title: Grit Disposal Expense

Department Number: 35104

Account Number: 60342

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$2,678	\$12,000	\$8,963	\$10,000	\$10,000

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$10,000	\$10,000		\$ -

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Contaminated sewer and CB grit to go to landfill



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: P.W. Wastewater Maintenance

Account Title: Rodent Control Expense

Department Number: 35104

Account Number: 60345

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$0	\$75	\$0	\$75	\$0

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$75	\$75		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

For rodent control in sewer system



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: P.W. Wastewater Maintenance

Account Title: Electricity Expense

Department Number: 35104

Account Number: 60400

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$61,107	\$62,000	\$59,083	\$66,942	\$60,000

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$83,730	\$83,730		\$16,788

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Projected Electrical use for pump stations with 25% added for potential increases

FY22	% Increase	Subtotal
\$66,942	25% \$	83,729.50



Fiscal Year 2023 Budget Request

March 1, 2022

Department: P.W. Wastewater Maintenance

Account Title: Phone/Celular/Paging Exp

Department Number: 35104

Account Number: 60402

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$5,979	\$6,543	\$4,100	\$6,543	\$6,453

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$6,453	\$6,453		-\$90

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Type	Units	Months	\$/Month	Total
Smart Phones	1	12	\$62.00	\$744
Cell Phone	5	12	\$31.05	\$1,863
Tablet	3	12	\$40.00	\$1,440
Cell Modem	1	12	\$40.00	\$480
GPS	4	12	\$18.95	\$910
Water St Phone	1	12	\$28.00	\$336
RBC Phone	1	12	\$29.17	\$350
Horrigans Phone	1	12	\$35.00	\$420
			Total	\$6,543



Fiscal Year 2023 Budget Request

March 1, 2022

Department: P.W. Wastewater Maintenance

Account Title: Diesel Fuel Expense

Department Number: 35104

Account Number: 60410

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$14,183	\$9,504	\$9,552	\$8,536	\$8,000

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$8,100	\$8,100		\$ (436)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Gallons	\$/Gal	Total
3600	\$2.25	\$8,100.00



Fiscal Year 2023 Budget Request

March 1, 2022

Department: P.W. Wastewater Maintenance

Account Title: Gasoline Expense

Department Number: 35104

Account Number: 60411

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$6,463	\$6,696	\$6,645	\$5,904	\$6,000

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$7,400	\$7,400		\$ 1,496

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

7/7/22 - 11/1/22		
Gallons	\$/Gal	Total
1,082.00	\$1.39	\$1,503.98

11/2/22 -6/60/23		
Gallons	\$Gal	Total
2,168.00	\$2.70	\$5,853.60

Annual Total **\$7,357.58**



Fiscal Year 2023 Budget Request

March 1, 2022

Department: P.W. Wastewater Maintenance

Account Title: Building Repair/Maint Exp

Department Number: 35104

Account Number: 60450

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$89,503	\$50,000	\$78,977	\$50,000	\$50,000

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$58,200	\$58,200		\$8,200

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Pump Station Maintenance and Repairs

Gates, Check valves, Hardware	\$4,000.00
Pumps/Parrrts/Motors/Drives	\$15,000.00
Controls/SCADA/Electrical Supplies	\$35,000.00
Wet Well Cleaning	\$1,200.00
Instrumentation	\$2,000.00
Hardware Paint and supplies	\$1,000.00
Total	\$58,200.00



Fiscal Year 2023 Budget Request

March 1, 2022

Department: P.W. Wastewater Maintenance

Account Title: Operating Equip Repair Exp

Department Number: 35104

Account Number: 60452

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$727	\$14,250	\$7,618	\$14,250	\$16,400

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$16,400	\$16,400		\$2,150

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Unit	PM	Tires	Misc	Total
661 - Generator	\$ 450.00		\$ 300.00	\$ 750.00
665 - 6" Pump	\$ 550.00		\$ 500.00	\$ 1,050.00
670 - Trailer	\$ 100.00	\$ 100.00	\$ 800.00	\$ 1,000.00
685 - Generator	\$ 500.00		\$ 800.00	\$ 1,300.00
686 Generator	\$ 750.00		\$ 700.00	\$ 1,450.00
55 - Backhoe	\$ 1,300.00		\$ 3,500.00	\$ 4,800.00
Camera - Camera Truck			\$ 6,050.00	\$ 6,050.00
			Total	\$ 16,400.00



Fiscal Year 2023 Budget Request

March 1, 2022

Department: P.W. Wastewater Maintenance

Account Title: Vehicle Repair/Tires/Oil Exp

Department Number: 35104

Account Number: 60453

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$27,585	\$18,350	\$14,820	\$18,000	\$17,000

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$19,650	\$19,650		\$ 1,650

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Vehicle Maint Unit	PM	Tires	Paint	Misc
604 - Crane Truck	\$ 800.00	\$ 1,500.00		\$ 1,200.00
606 - Supervisor Truck	\$ 800.00			\$ 1,200.00
610 - Pump Tech Truck	\$ 800.00	\$ 800.00	\$ 4,000.00	
660 - Vactor	\$ 2,050.00			\$ 6,500.00
	\$ 4,450.00	\$ 2,300.00	\$ 4,000.00	\$ 8,900.00

Total **\$19,650.00**



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: P.W. Wastewater Maintenance

Account Title: Road Maint/Improve Non-Cap

Department Number: 35104

Account Number: 60457

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$18,434	\$20,000	\$0	\$20,000	\$20,000

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$ 20,000	\$ 20,000		\$ -

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Projected need based upon historical data for spot repairs. Past years were coded to PW budget.



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: P.W. Wastewater Maintenance

Account Title: Repair/Maint-CommunsEquip

Department Number: 35104

Account Number: 60461

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$600	\$650	\$600	\$650	\$600

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$650	\$650		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Budgeted replacement cost for 1 radio



Fiscal Year 2023 Budget Request

March 1, 2022

Department: P.W. Wastewater Maintenance

Account Title: Admin/Office Supp/Eqt Non-Cap

Department Number: 35104

Account Number: 60500

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$2,835	\$7,750	\$496	\$1,500	\$1,200

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$2,400	\$2,400		\$ 900

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Office Supplies	\$500.00	
Computer Hardware/Tablet/Software	\$1,200.00	Tablet for GIS
Granit.net License & Tech Sup	\$700.00	
1/4 of ESRI License	\$0.00	
Total	\$2,400.00	



Fiscal Year 2023 Budget Request

March 1, 2022

Department: P.W. Wastewater Maintenance

Account Title: Operating Supp/Eqt Non-Cap

Department Number: 35104

Account Number: 60501

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$4,734	\$2,170	\$1,533	\$2,270	\$2,200

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$2,200	\$2,200		-\$70

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

PPE	\$400.00
Odor Control	\$700.00
Lube/Rags/Belts/Clean/Batts/Paint	\$500.00
Smoke/Dye	\$600.00
Total	\$2,200.00



Fiscal Year 2023 Budget Request

March 1, 2022

Department: P.W. Wastewater Maintenance

Account Title: Equipment/Small Tools-Non-cap

Department Number: 35104

Account Number: 60506

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$20,391	\$18,500	\$19,127	\$19,000	\$20,000

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$20,000	\$20,000		\$1,000

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Tri-Community Capital Acct	\$12,000.00
Tools, Cables, wheels	\$7,000.00
Safety equipment	\$1,000.00
Total	\$20,000.00



Fiscal Year 2023 Budget Request

March 1, 2022

Department: P.W. Wastewater Maintenance

Account Title: Construction Supplies

Department Number: 35104

Account Number: 60505

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$42,519	\$42,500	\$46,335	\$42,500	\$42,500

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$43,000	\$43,000		\$500

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Pipe/Fittings	\$5,000.00
Structures	\$5,000.00
MH,CB,Rims,Covers	\$30,000.00
Concrete, chemicalis	\$3,000.00
Total	\$43,000.00

City of Biddeford, Maine

Fiscal Year 2023

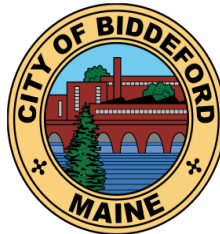
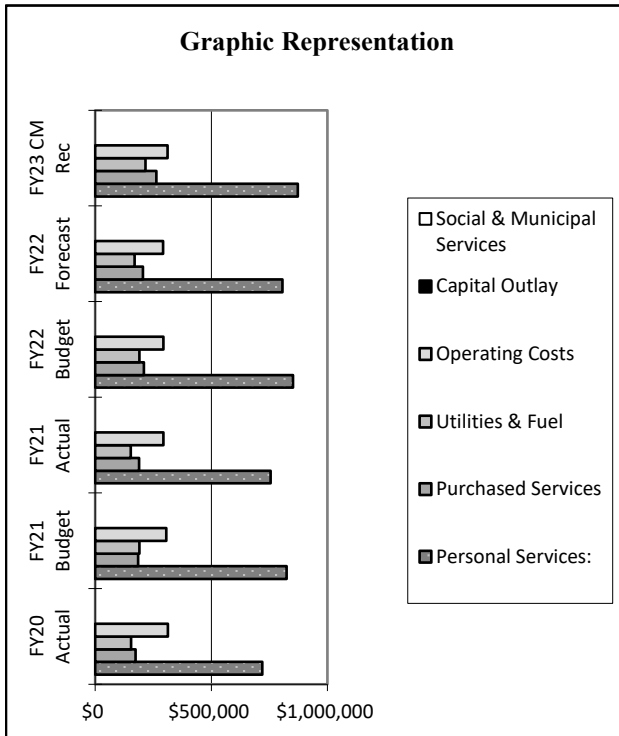
Budget: New Sewer Operations Exp

Account Number: 35105

FY23

	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD	Dept Head	Manager's Rec
Personnel Services:	\$719,625	\$824,547	\$755,620	\$852,497	\$315,350	\$872,861	\$872,861
Purchased Services	\$174,276	\$185,011	\$189,005	\$209,927	\$66,128	\$262,847	\$262,847
Utilities & Fuel	\$154,018	\$190,970	\$153,572	\$190,950	\$66,909	\$216,422	\$216,422
Operating Costs	\$313,346	\$305,554	\$293,887	\$293,767	\$136,711	\$312,394	\$312,394
Capital Outlay	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Social & Municipal Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTALS:	\$1,361,265	\$1,506,082	\$1,392,084	\$1,547,141	\$585,097	\$1,664,524	\$1,664,524

Graphic Representation

**FRINGE BENEFIT IMPACT (Estimated):**

FICA	\$48,283
Workers Comp	\$16,702
Health Insurance	\$116,163
Retirement	\$62,064
Unemployment	\$0
Other Insurance	\$6,376
Total Fringe Benefit Impact	\$249,589
# of Full Time Employees	7.98

	FY22 Budget	FY23 Manager's Rec	Dollar Change	Percentage Change
Personal Services:	\$852,497	\$872,861	\$20,365	2.4%
Purchased Services	\$209,927	\$262,847	\$52,920	25.2%
Utilities & Fuel	\$190,950	\$216,422	\$25,472	13.3%
Operating Costs	\$293,767	\$312,394	\$18,627	6.3%
Capital Outlay	\$0	\$0	\$0	N/A
Social & Municipal Services	\$0	\$0	\$0	N/A
TOTALS:	\$1,547,141	\$1,664,524	\$117,383	7.6%

Personnel Services

Account Number	Description	FY20	FY21	FY21	FY22	FY22	FY23	
		Actual	Budget	Actual	Budget	YTD 12/31/21	Dept Head	Mgr's Rec
60101	Dept Manager Salary Exp	\$45,637	\$45,562	\$45,944	\$46,694	\$24,877	\$52,198	\$52,198
60102	Mid Mgmt Hrly Employee Wa	\$100,031	\$87,149	\$86,563	\$86,297	\$45,981	\$99,490	\$99,490
60105	F-T Employee Wage Exp	\$387,019	\$390,372	\$398,745	\$392,435	\$210,566	\$414,347	\$414,347
60106	P-T Employee Wage Exp	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60107	Temp/Seasonal Emp Wage Ex	\$3,840	\$5,000	\$4,502	\$5,000	\$3,270	\$5,000	\$5,000
60111	Overtime Wage Expense	\$44,801	\$46,400	\$41,058	\$46,400	\$26,223	\$48,234	\$48,234
60129	Insurance Buyout Pay	\$0	\$2,776	\$0	\$2,957	\$0	\$3,074	\$3,074
60201	FICA/Medicare-ER Share Exp	\$24,123	\$44,799	\$30,521	\$44,873	\$0	\$48,283	\$48,283
60202	MPERS-Employer Share Exp	\$28,242	\$50,580	\$36,729	\$51,682	\$0	\$44,220	\$44,220
60203	457 Plan-Employer Share Exp	\$4,366	\$5,912	\$4,546	\$5,912	\$0	\$4,600	\$4,600
60210	HPHC Ins Employer Share Ex	\$13	\$223	\$0	\$223	\$0	\$289	\$289
60211	NNEBT Ins Employer Share E	\$70,256	\$131,621	\$94,041	\$140,264	\$0	\$115,874	\$115,874
60212	S-T Disability ER Share Exp	\$0	\$15	\$16	\$15	\$0	\$61	\$61
60213	L-T Disability ER Share Exp	\$75	\$137	\$0	\$115	\$0	\$387	\$387
60216	Delta Dental ER Share	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60217	RHSA Plan ER Share	\$3,675	\$5,460	\$4,620	\$5,460	\$0	\$5,928	\$5,928
60230	Clothing/Uniforms Expense	\$3,006	\$3,300	\$3,280	\$3,300	\$1,297	\$5,700	\$5,700
60251	Conferences/Training Expense	\$2,206	\$2,238	\$1,962	\$2,349	\$1,408	\$5,390	\$5,390
60252	Travel/Mileage Expense	\$1,479	\$1,800	\$1,775	\$1,800	\$671	\$1,894	\$1,894
60253	Food/Lodging Expense	\$180	\$400	\$406	\$400	\$573	\$400	\$400
60256	Dues/Memberships Expense	\$200	\$365	\$310	\$365	\$110	\$350	\$350
60257	Professional License Fees Exp	\$475	\$438	\$602	\$438	\$375	\$438	\$438
60370	Workers Comp Insurance Exp	\$0	\$0	\$0	\$15,517	\$0	\$16,702	\$16,702
Totals		\$719,625	\$824,547	\$755,620	\$852,497	\$315,350	\$872,861	\$872,861

Purchased Services

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23 Dept Head	Mgr's Rec
60301	Legal Services Expense	\$0	\$750	\$0	\$750	\$0	\$750	\$750
60306	Other Prof/Consult Srvs Exp	\$3,868	\$15,000	\$15,088	\$15,000	\$3,027	\$10,000	\$10,000
60310	Service Contracts Expense	\$6,456	\$6,495	\$4,261	\$7,495	\$620	\$7,680	\$7,680
60313	Construction Services Expense	\$8,153	\$14,000	\$17,588	\$14,000	\$4,465	\$5,000	\$5,000
60325	Postage/Shipping Expense	\$0	\$250	\$666	\$250	\$13	\$250	\$250
60330	Equipment Rent/Lease Exp	\$0	\$1,000	\$96	\$1,000	\$0	\$600	\$600
60342	Grit Disposal Expense	\$155,799	\$147,516	\$151,307	\$155,915	\$58,002	\$221,865	\$221,865
60370	Workers Comp Insurance Exp	\$0	\$0	\$0	\$15,517	\$0	\$16,702	\$16,702
Totals		\$174,276	\$185,011	\$189,005	\$209,927	\$66,128	\$262,847	\$262,847

Utilities & Fuel

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23 Dept Head	Mgr's Rec
60400	Electricity Expense	\$115,004	\$140,000	\$109,583	\$136,955	\$54,831	\$160,975	\$160,975
60401	Water Expense	\$6,965	\$6,000	\$6,729	\$8,000	\$2,893	\$6,159	\$6,159
60402	Phone/Celular/Paging Exp	\$5,552	\$4,732	\$5,154	\$4,684	\$1,335	\$4,684	\$4,684
60405	Heating Fuel Expense	\$11,075	\$17,000	\$17,469	\$17,803	\$3,387	\$19,550	\$19,550
60406	Fiber/Internet Expense	\$3,582	\$3,360	\$4,622	\$5,676	\$2,833	\$5,676	\$5,676
60410	Diesel Fuel Expense	\$11,195	\$18,576	\$8,504	\$16,684	\$986	\$18,563	\$18,563
60411	Gasoline Expense	\$646	\$1,302	\$1,511	\$1,148	\$644	\$815	\$815
Totals		\$154,018	\$190,970	\$153,572	\$190,950	\$66,909	\$216,422	\$216,422

Other Operating Costs

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
60450	Building Repair/Maint Exp	\$17,466	\$20,633	\$14,391	\$20,755	\$7,518	\$15,547	\$15,547
60452	Operating Equip Repair Exp	\$95,654	\$100,000	\$103,336	\$95,000	\$38,095	\$104,500	\$104,500
60453	Vehicle Repair/Tires/Oil Exp	\$6,632	\$14,700	\$5,235	\$14,700	\$12,529	\$19,300	\$19,300
60456	Plant Operations/Maint. Exp	\$12,401	\$10,000	\$11,588	\$10,000	\$6,404	\$11,350	\$11,350
60461	Repair/Maint-CommunsEquip	\$0	\$650	\$0	\$650	\$0	\$0	\$0
60500	Admin/Office Supp/Eqt Non-C	\$13,087	\$13,420	\$12,062	\$8,036	\$3,669	\$12,469	\$12,469
60501	Operating Supp/Eqt Non-Cap	\$15,675	\$8,100	\$11,204	\$9,500	\$5,373	\$12,000	\$12,000
60506	Equipment/Small Tools-Non-c	\$7,082	\$10,000	\$9,241	\$8,700	\$3,861	\$8,700	\$8,700
60509	Cleaning Supplies Expense	\$2,046	\$3,000	\$3,090	\$3,000	\$1,308	\$3,000	\$3,000
60510	Process Chemicals Expense	\$122,904	\$107,089	\$98,860	\$104,876	\$45,055	\$107,078	\$107,078
60511	Laboratory Supplies Exp	\$20,399	\$17,962	\$24,880	\$18,550	\$12,898	\$18,450	\$18,450
Totals		\$313,346	\$305,554	\$293,887	\$293,767	\$136,711	\$312,394	\$312,394

Capital Outlay

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
60603	Vehicles Purchase Capital	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0

Social & Municipal Services

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0

City of Biddeford, Maine**Department Personnel Budget****Fiscal Year 2023**

DEPARTMENT: 35105 New Sewer Operations Exp

Classification	EMP #	FTE	Annual Total	Requested	City Manager Recommended	Last Name	First Name	Object
PUBLIC WORKS DIRECTOR	18290	0.58	51,997.90	52,197.89	52,197.89	DEMERS	JEFFREY	60101
SOLID WASTE DRIVER/UTILITY	8000	0.40	31,313.32	31,433.75	31,433.75	BUDA	JASON	60105
WASTEWATER SUPERINTENDENT	10349	1.00	99,109.08	99,490.27	99,490.27	BUECHNER	ALEX	60102
TREATMENT PLANT MAINT TECH	10242	1.00	62,515.23	62,755.68	62,755.68	COLLOMY	STEPHEN	60105
LAB TECH/TREATMENT PLANT OPERATOR	10249	1.00	66,671.49	66,927.92	66,927.92	COURT	JEREMY	60105
TREATMENT PLANT MAINT TECH	10408	1.00	61,872.51	62,110.48	62,110.48	KOESTNER	JONATHAN	60105
LEAD OPERATOR	10088	1.00	67,314.21	67,573.11	67,573.11	LEWIS	JAMES	60105
WASTE WATER PRESS OPERATOR	10694	1.00	64,250.58	64,497.69	64,497.69	PHINNEY	MATTHEW	60105
LAB TECH/TREATMENT PLANT OPERATOR	34	1.00	58,822.38	59,048.62	59,048.62	VACANT	0	60105
ADJUSTMENTS	35	-	5,000.00	5,000.00	5,000.00	0	0	60107
TOTAL BUDGETED POSITIONS		7.98	568,866.70	571,035.41	571,035.41			

Notes:

PUBLIC WORKS DIRECTOR

SOLID WASTE DRIVER/UTILITY



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: New Sewer Operations Exp

Account Title: Dept Manager Salary Exp

Department Number: 35105

Account Number: 60101

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$45,637	\$45,562	\$45,944	\$46,694	\$49,754

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$52,198	\$52,198		\$5,504

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

42 % of Public Works Director salary with increase included
See Payroll Worksheet for details



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: New Sewer Operations Exp

Account Title: Mid Mgmt Hrly Employee Wage Ex

Department Number: 35105

Account Number: 60102

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$100,031	\$87,149	\$86,563	\$86,297	\$92,385

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$99,490	\$99,490		\$13,193

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Superintendent of Wastewater Operations salary with increase included

See Payroll Worksheet for details



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: New Sewer Operations Exp

Account Title: RHSA Plan ER Share

Department Number: 35105

Account Number: 60217

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$3,675	\$5,460	\$4,620	\$5,460	\$4,680

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$5,928	\$5,928		\$468

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Fiscal Year 2023 Budget Request

March 1, 2022

Department: New Sewer Operations Exp

Account Title: F-T Employee Wage Exp

Department Number: 35105

Account Number: 60105

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$387,019	\$390,372	\$398,745	\$392,435	\$376,208

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$414,347	\$414,347		\$21,912

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Wages for the following positions.
Contract year increase added.

60% Solid Waste Driver/Utility
Lead Operator with Grade #5
Operator with Grade #5
Operator without Grade #5
Treatment Plant Mechanic
Lab/Tech Plant operator

See Payroll Worksheet for details



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: New Sewer Operations Exp

Account Title: Temp/Seasonal Emp Wage Exp

Department Number: 35105

Account Number: 60107

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$3,840	\$5,000	\$4,502	\$5,000	\$3,270

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$5,000	\$5,000		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Contract Seasonal Workers



Fiscal Year 2023 Budget Request

March 1, 2022

Department: New Sewer Operations Exp

Account Title: Overtime Wage Expense

Department Number: 35105

Account Number: 60111

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$44,801	\$46,400	\$41,058	\$46,400	\$47,000

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$48,234	\$48,234		\$1,834

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Scheduled

Ave OT Pay	\$	44.62
Weekend Hrs		624.0
Holiday Hrs		156.0
Primary		104.0
Secondary		52.0
	\$	41,764.32

Non-Scheduled

Ave OT Pay	\$	44.62	
Remote Hrs		20.0	Cals exceding 1.5 hrs/wk
Call-in Hrs		125.0	Est. based on last two years
	\$	6,469.90	

Estimated Total \$ 48,234.22



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: New Sewer Operations Exp

Account Title: Insurance Buyout Pay

Department Number: 35105

Account Number: 60129

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$0	\$2,776	\$0	\$2,957	\$2,613

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$3,074	\$3,074		\$118

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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EOY Forecast and FY23 request reflect employee election change



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: New Sewer Operations Exp

Account Title: FICA/Medicare-ER Share Exp

Department Number: 35105

Account Number: 60201

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$24,123	\$44,799	\$30,521	\$44,873	\$40,630

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$48,283	\$48,283		\$3,410

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: New Sewer Operations Exp

Account Title: MPERS-Employer Share Exp

Department Number: 35105

Account Number: 60202

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$28,242	\$50,580	\$36,729	\$51,682	\$43,860

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$44,220	\$44,220		-\$7,462

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: New Sewer Operations Exp

Account Title: 457 Plan-Employer Share Exp

Department Number: 35105

Account Number: 60203

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$4,366	\$5,912	\$4,546	\$5,912	\$4,550

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$4,600	\$4,600		-\$1,312

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: New Sewer Operations Exp

Account Title: HPHC Ins Employer Share Exp

Department Number: 35105

Account Number: 60210

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$13	\$223	\$0	\$223	

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$289	\$289		\$66

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: New Sewer Operations Exp

Account Title: NNEBT Ins Employer Share Exp

Department Number: 35105

Account Number: 60211

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$70,256	\$131,621	\$94,041	\$140,264	\$113,600

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$115,874	\$115,874		-\$24,390

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: New Sewer Operations Exp

Account Title: S-T Disability ER Share Exp

Department Number: 35105

Account Number: 60212

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$0	\$15	\$16	\$15	\$38

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$61	\$61		\$46

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: New Sewer Operations Exp

Account Title: L-T Disability ER Share Exp

Department Number: 35105

Account Number: 60213

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$75	\$137	\$0	\$115	\$380

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$387	\$387		\$ 272

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Fiscal Year 2023 Budget Request

March 1, 2022

Department: New Sewer Operations Exp

Account Title: Workers Comp Insurance Exp

Department Number: 35105

Account Number: 60370

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$0	\$0	\$0	\$15,517	\$15,517

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$16,702	\$16,702		\$1,185

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Fiscal Year 2023 Budget Request

March 1, 2022

Department: New Sewer Operations Exp

Account Title: Clothing/Uniforms Expense

Department Number: 35105

Account Number: 60230

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$3,006	\$3,300	\$3,280	\$3,300	\$5,700

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$5,700	\$5,700		\$2,400

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Lab Tech	Jeremy	Court	\$950.00
TP Ops - 5			\$950.00
TP Ops - 5	Jim	Lewis	\$950.00
TP Ops - 5	Matt	Phinney	\$950.00
TP Mech	Steve	Collomy	\$950.00
TP Mech	Jon	Koestner	\$950.00
			\$5,700.00



Fiscal Year 2023 Budget Request

March 1, 2022

Department: New Sewer Operations Exp

Account Title: Conferences/Training Expense

Department Number: 35105

Account Number: 60251

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$2,206	\$2,238	\$1,962	\$2,349	\$3,000

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$5,390	\$5,390		\$3,041

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

License	BIO-5
No. Licenses	5
Hr/Yr	9
\$/Hr	\$ 27.50
Training \$\$	\$ 1,237.50

Convention Hrs	40
Convention \$/Hr	\$ 27.50
	\$ 1,100.00

Conventions	\$ 800.00
Training Manual	\$ 400.00
Misc. Training	\$ 1,500.00
	\$ 2,700.00

Training Subtotal	\$ 5,037.50
Covid Remote Adj %	7%
	\$ 5,390.13



Fiscal Year 2023 Budget Request

March 1, 2022

Department: New Sewer Operations Exp

Account Title: Travel/Mileage Expense

Department Number: 35105

Account Number: 60252

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$1,479	\$1,800	\$1,775	\$1,800	\$1,800

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$1,894	\$1,894		\$94

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Tolls for sludge hauling	\$1,794.00
Misc travel exp	\$100.00
Total	\$1,894.00



Fiscal Year 2023 Budget Request

March 1, 2022

Department: New Sewer Operations Exp

Account Title: Food/Lodging Expense

Department Number: 35105

Account Number: 60253

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$180	\$400	\$406	\$400	\$445

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$400	\$400		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Rooms for Fall Conv	\$400.00
Total	\$400.00



Fiscal Year 2023 Budget Request

March 1, 2022

Department: New Sewer Operations Exp

Account Title: Dues/Memberships Expense

Department Number: 35105

Account Number: 60256

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$200	\$365	\$310	\$365	\$350

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$350	\$350		-\$15

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Association	First	Last	Cost
WEF/NEWEA	Alex	Buechner	\$150.00
MEWEA	Group		\$125.00
MEWEA	Alex	Buechner	\$15.00
MEWEA	Jeremy	Court	\$15.00
MEWEA	Jim	Lewis	\$15.00
MEWEA	Matt	Phinney	\$15.00
MEWEA	NEW	MEMBER	\$15.00
		Total	\$350.00



Fiscal Year 2023 Budget Request

March 1, 2022

Department: New Sewer Operations Exp

Account Title: Professional License Fees Exp

Department Number: 35105

Account Number: 60257

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$475	\$438	\$602	\$438	\$438

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$438	\$438		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Position	First	Last	Cycle Cost	Yearly Cost
Supervisor	Ron	Kinney	\$125.00	\$62.50
Lab Tech - 5	Jeremy	Court	\$125.00	\$62.50
TP Ops			\$125.00	\$62.50
TP Ops - 5 LEAD	Jim	Lewis	\$125.00	\$62.50
TP Ops - 5	Matt	Phinney	\$125.00	\$62.50
PS Tech	Tanner	Demers	\$125.00	\$62.50
Superintendent	Alex	Buechner	\$125.00	\$62.50
			Total	\$437.50



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: New Sewer Operations Exp

Account Title: Legal Services Expense

Department Number: 35105

Account Number: 60301

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$0	\$750	\$0	\$750	\$750

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$750	\$750		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Contingency funding for potential use of City Attorney



Fiscal Year 2023 Budget Request

March 1, 2022

Department: New Sewer Operations Exp

Account Title: Other Prof/Consult Srvs Exp

Department Number: 35105

Account Number: 60306

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$3,868	\$15,000	\$15,088	\$15,000	\$10,000

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$10,000	\$10,000		-\$5,000

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Engineering - small projects	\$10,000.00
Total	\$10,000.00



Fiscal Year 2023 Budget Request

March 1, 2022

Department: New Sewer Operations Exp

Account Title: Service Contracts Expense

Department Number: 35105

Account Number: 60310

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$6,456	\$6,495	\$4,261	\$7,495	\$7,680

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$7,680	\$7,680		\$185

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Flow Meter Calibration	\$850.00
Generator PMs	\$3,430.00
Crane Inspection	\$400.00
Actuator PMs	\$2,000.00
Sludge Scale Calibration	\$1,000.00
Total	\$7,680.00

5 yr contract expired



Fiscal Year 2023 Budget Request

March 1, 2022

Department: New Sewer Operations Exp

Account Title: Construction Services Expense

Department Number: 35105

Account Number: 60313

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$8,153	\$14,000	\$17,588	\$14,000	\$10,000

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$5,000	\$5,000		-\$9,000

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

PLC/Controls work funds moved to 60452

Electrician Services	\$3,000
Construction needs	\$2,000
Total	\$5,000



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: New Sewer Operations Exp

Account Title: Postage/Shipping Expense

Department Number: 35105

Account Number: 60325

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$0	\$250	\$666	\$250	\$185

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$250	\$250		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

shipping and postage



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: New Sewer Operations Exp

Account Title: Equipment Rent/Lease Exp

Department Number: 35105

Account Number: 60330

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$0	\$1,000	\$96	\$1,000	\$1,000

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$600	\$600		-\$400

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

equipment rental



Fiscal Year 2023 Budget Request

March 1, 2022

Department: New Sewer Operations Exp

Account Title: Grit Disposal Expense

Department Number: 35105

Account Number: 60342

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$155,799	\$147,516	\$151,307	\$155,915	\$160,000

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$221,865	\$221,865		\$65,950

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Increased cost to disposal and addition of DEP PFAS fee of \$10/ton

	WW Sludge	TP Dumpster
Ton/Can	2,475	26
Rate/Unit	\$ 60.00	\$ 395.00
Sludge Fee	\$ 148,500.00	\$ 10,270.00
WM Fee	\$ 12,375.00	
Fueal Charge	\$ 12,384.90	
Env Fee	\$ 8,910.00	
PFAS Fee	\$ 24,750.00	
Hauling	\$ 4,675.00	
	\$ 211,594.90	\$ 10,270.00
Total	\$ 221,864.90	



Fiscal Year 2023 Budget Request

March 1, 2022

Department: New Sewer Operations Exp

Account Title: Electricity Expense

Department Number: 35105

Account Number: 60400

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$115,004	\$140,000	\$109,583	\$136,955	\$120,000

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$160,975	\$160,975		\$24,020

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Based on past history with 75% added for potential rate increases on certain accounts. Constellation contract ends 12/22

	KW/H	Cost
Water St Plant	269253	\$112,004
Bidd Pool Plant	69198	\$8,023
CSO#9 Tank	7920	\$7,276
Mechanics Park	8111	\$1,230
Total	346371	\$128,532.90
Averaged Increase Est.		25%
		\$160,975



Fiscal Year 2023 Budget Request

March 1, 2022

Department: New Sewer Operations Exp

Account Title: Water Expense

Department Number: 35105

Account Number: 60401

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$6,965	\$6,000	\$6,729	\$8,000	\$6,000

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$6,159	\$6,159		-\$1,841

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Location	Use Cuft	Total
Treatment Plant	70000	\$4,400.00
CSO Tank	56000	\$1,000.00
	MW % increase	2.50%
	MW Total	\$5,535.00
Pool Treatment Plant	1000	\$600.00
	KKW % increase	4.00%
	KKW Total	\$624.00
	Total	\$6,159.00



Fiscal Year 2023 Budget Request

March 1, 2022

Department: New Sewer Operations Exp

Account Title: Phone/Celular/Paging Exp

Department Number: 35105

Account Number: 60402

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$5,552	\$4,732	\$5,154	\$4,684	\$4,700

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$4,684	\$4,684		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

	Phones	Months	Rate	
Smart Phones	2	12	\$62.00	\$1,488
Cell Phones	6	12	\$31.05	\$2,236
Tablet	1	12	\$40.00	\$480
Aircard	1	12	\$40.00	\$480
				\$4,684



Fiscal Year 2023 Budget Request

March 1, 2022

Department: New Sewer Operations Exp

Account Title: Heating Fuel Expense

Department Number: 35105

Account Number: 60405

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$11,075	\$17,000	\$17,469	\$17,803	\$17,500

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$19,550	\$19,550		\$1,747

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Based on past usage and potential increases in rates. Unitil would not confirm increases, only that market could fluctuate dramatically.

Water St Plant	Heating Cost of all buildings	\$17,000.00
	% Increase \$	15.00%
	Total	\$19,550.00



Fiscal Year 2023 Budget Request

March 1, 2022

Department: New Sewer Operations Exp

Account Title: Fiber/Internet Expense

Department Number: 35105

Account Number: 60406

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$3,582	\$3,360	\$4,622	\$5,676	\$4,700

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$5,676	\$5,676		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

	Months	\$/Month	Total
GWI	12	\$410.00	\$4,920.00
Time Warner	12	\$63.00	\$756.00
		Fiber&Internet	\$5,676.00



Fiscal Year 2023 Budget Request

March 1, 2022

Department: New Sewer Operations Exp

Account Title: Diesel Fuel Expense

Department Number: 35105

Account Number: 60410

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$11,195	\$18,576	\$8,504	\$16,684	\$16,000

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	18,563	18,563		1,879

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

WWTF vehicles and Sludge hauling truck per feet manager

Gallons	\$/Gal	Total
8250	\$2.25	\$18,562.50



Fiscal Year 2023 Budget Request

March 1, 2022

Department: New Sewer Operations Exp

Account Title: Gasoline Expense

Department Number: 35105

Account Number: 60411

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$646	\$1,302	\$1,511	\$1,148	\$1,000

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	815	815		(333)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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7/7/22 - 11/1/22		
Gallons	\$/Gal	Total
120	\$1.39	\$166.80

11/2/22 -6/60/23		
Gallons	\$/Gal	Total
240	\$2.70	\$648.00

Total \$814.80



Fiscal Year 2023 Budget Request

March 1, 2022

Department: New Sewer Operations Exp

Account Title: Building Repair/Maint Exp

Department Number: 35105

Account Number: 60450

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$17,466	\$20,633	\$14,391	\$20,755	\$21,000

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$15,547	\$15,547		-\$5,208

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Garage doors and gate PMs	\$1,200.00
Backflow Preventors PMs	\$750.00
Sprinkler PMs	\$500.00
HVAC PMs	\$2,500.00
Pest Services	\$597.00
Building repairs, facility appearance	\$10,000.00
Total	\$15,547.00



Fiscal Year 2023 Budget Request

March 1, 2022

Department: New Sewer Operations Exp

Account Title: Operating Equip Repair Exp

Department Number: 35105

Account Number: 60452

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$95,654	\$100,000	\$103,336	\$95,000	\$90,000

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	104,500	104,500		9,500

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Based on historical use. PLC/SCADA moved from 60313

PLC/SCADA	\$14,000.00
Aeration	\$30,000.00
Clarificaion	\$13,000.00
CSO Tank	\$6,000.00
Dechlorination	\$2,000.00
Dewatering	\$7,000.00
Disinfection	\$6,000.00
Grit/Screening	\$5,000.00
Odor Control	\$1,500.00
Unplanned Emergencys	\$20,000.00
Total	\$104,500.00



Fiscal Year 2023 Budget Request

March 1, 2022

Department: New Sewer Operations Exp

Account Title: Vehicle Repair/Tires/Oil Exp

Department Number: 35105

Account Number: 60453

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$6,632	\$14,700	\$5,235	\$14,700	\$16,000

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$19,300	\$19,300		\$4,600

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Desc	PM	Tires	Brakes	Misc
WWTF Pickup	\$ 600.00	\$ 1,000.00		\$ 1,000.00
Superintendent Truck	\$ 400.00	\$ 800.00		\$ 1,200.00
SUV	\$ 400.00	\$ 800.00		\$ 900.00
Can Truck (60%)	\$ 3,600.00	\$ 3,600.00	\$ 1,200.00	\$ 3,800.00
	\$ 5,000.00	\$ 6,200.00	\$ 1,200.00	\$ 6,900.00

Total \$ 19,300.00



Fiscal Year 2023 Budget Request

March 1, 2022

Department: New Sewer Operations Exp

Account Title: Plant Operations/Maint. Exp

Department Number: 35105

Account Number: 60456

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$12,401	\$10,000	\$11,588	\$10,000	\$11,000

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$11,350	\$11,350		\$1,350

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Biddeford Pool WWTF

PLC/SCADA	\$1,000.00
Lab Supplies	\$600.00
Instrumentation	\$3,000.00
Lime	\$600.00
2/Year Cleaning	\$2,000.00
Lab Testing	\$150.00
Equipment/Parts/Repairs	\$2,000.00
Paint/Lawn/Misc	\$2,000.00
	\$11,350.00



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: New Sewer Operations Exp

Account Title: Repair/Maint-CommunsEquip

Department Number: 35105

Account Number: 60461

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$0	\$650	\$0	\$650	\$0

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$0	\$0		-\$650

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

No radio equipment at the WWTF



Fiscal Year 2023 Budget Request

March 1, 2022

Department: New Sewer Operations Exp

Account Title: Admin/Office Supp/Eqt Non-Cap

Department Number: 35105

Account Number: 60500

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$13,087	\$13,420	\$12,062	\$8,036	\$8,000

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	12,469	12,469		4,433

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

City must purchase license for each SCADA PC as well as PLC software. New costs.

Office Supplies			\$500.00
Computer Hardware/Tablet			\$1,200.00
Software Licenses			
	\$/Seat	# Seats	
Allmax	\$520	2	\$1,040.00
Win911	\$880	1	\$880.00
Fiix	\$685	4	\$2,740.00
Go to my PC	\$2,376	1	\$2,376.00
InfoSense	\$950	1	\$950.00
Teams	\$5	1	\$5.00
PLC/SCADA Software			
Studio 5000			\$450.00
Factory Talk	\$582	4	\$2,328.00
Thin Manager		0	\$0.00
Software Total			\$10,769.00
Total			\$12,469.00



Fiscal Year 2023 Budget Request

March 1, 2022

Department: New Sewer Operations Exp

Account Title: Operating Supp/Eqt Non-Cap

Department Number: 35105

Account Number: 60501

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$15,675	\$8,100	\$11,204	\$9,500	\$11,000

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$12,000	\$12,000		\$2,500

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

PPE costs have increased due to demand with COVID

PPE	\$5,000.00
Odor Control	\$4,000.00
Lube/Rags/Belts/Filters/Clean/Batts/Paint	\$2,500.00
First Aid Restock	\$500.00
Total	\$12,000.00



Fiscal Year 2023 Budget Request

March 1, 2022

Department: New Sewer Operations Exp

Account Title: Equipment/Small Tools-Non-cap

Department Number: 35105

Account Number: 60506

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$7,082	\$10,000	\$9,241	\$8,700	\$8,700

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	8,700	8,700		0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Tools, Drills, saw, wrenches	\$6,700.00
Safety equipment	\$2,000.00
Total	\$8,700.00



Fiscal Year 2023 Budget Request

March 1, 2022

Department: New Sewer Operations Exp

Account Title: Cleaning Supplies Expense

Department Number: 35105

Account Number: 60509

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$2,046	\$3,000	\$3,090	\$3,000	\$3,000

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$3,000	\$3,000		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Admin Cleaning Supplies	\$3,000.00
Total	\$3,000.00



Fiscal Year 2023 Budget Request

March 1, 2022

Department: New Sewer Operations Exp

Account Title: Process Chemicals Expense

Department Number: 35105

Account Number: 60510

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$122,904	\$107,089	\$98,860	\$104,876	\$105,000

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	107,078	107,078		2,202

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Expected use increase to meet new permit requirements for Enterococci

	Expected Use	New \$/Unit	Cost
Sodium hypochlorite	28777	\$1.0750	\$30,935.28
Sodium Bisulfite	6870	\$2.1100	\$14,495.70
Polymer	32446	\$1.9000	\$61,647.40
		Total	\$107,078.38



Fiscal Year 2023 Budget Request

March 1, 2022

Department: New Sewer Operations Exp

Account Title: Laboratory Supplies Exp

Department Number: 35105

Account Number: 60511

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$20,399	\$17,962	\$24,880	\$18,550	\$19,000

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$18,450	\$18,450		-\$100

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Move funds of contracted lab work to meet MEPDES permit from 35103 - 60797.

Chemicals/Reagents	\$10,000
Glassware/Pipettes	\$750
Lab Equipment	\$2,200
Probes	\$2,800
Misc	\$1,000
Lab Calibration	\$1,100
Water	
Lab Ops Total	\$17,850

Storm Water Testing	\$600
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**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: New Sewer Operations Exp

Account Title: Vehicles Purchase Capital

Department Number: 35105

Account Number: 60603

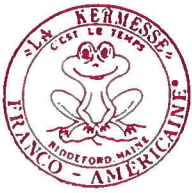
FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$0	\$0	\$0	\$0	\$0

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
		\$0		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Nothing Requested this budget year

New Vactor Vehicle CIP



La Kermesse Franco-Américaine

P. O. Box 289
Biddeford, ME 04005-0289

January 24, 2022

To ; Nicole Wood
Finance Director

As in previous years, please accept this request for the amount of \$6,000 for La Kermesse organization to continue decorating the city for the Christmas Season. Would also request the amount of \$15,000.00 which was not needed for the past two years due to the virus. In the prior year this was an annual sponsorship amount from the city to help promote the festival. Hopefully we can to continue having your support. Please feel free to contact me if any questions come up.

e-mail bfp808@gwi.net or 229-2024

Sincerely

Paul N. Gagne
Treasurer



Warming Center Budget Request

December 1, 2022 – March 15, 2023

Average nights at 20 degrees or below	60 nights
- # of hours/shift	13/12
- Hourly rate for contract paid staff	\$30/hour
- Hourly rate for contract Security staff	\$25/hour
Daytime Warming Center Hours	
- Weekdays	5 hrs.
- Weekends	12 hrs.
Administrative Oversight/Insurance	\$ 4,000
Additional food costs	\$ 2,000
Anticipated cost for staff for Overnight Coverage	
Contract SOH staff:	
# of nights x 13 hrs./night x \$30/hr.	\$23,400
Contract Security staff:	
# of nights x 12 hrs./night x \$25/hr.	\$18,000
Anticipated cost for staff for Daytime Coverage	
Weekdays - 16 days x 5 hrs./day x 2 people x \$30/hr.	\$ 4,800
Weekends – 10 days x 12 hrs./day x 2 people x \$30/hr.	\$ 7,200
Additional fuel oil / electricity expense	\$ 3,000
Based on 3-year history of gallons used	
Lockers – 12 lockers	\$ 1,500
<u>Estimated Total</u>	\$63,900
CDBG request	\$23,400
City of Saco	\$ 3,000
City of Biddeford	\$37,500



February 1, 2022

James Bennett
City Manager
City Hall, 205 Main Street
City of Biddeford

Dear Mr. Bennett and Budget Committee,

Attached you will find McArthur Library's proposed FY23 budget.

After a very fitful FY21 year full of temporary closures, requirement of appointments, and changes in service availability, McArthur Library re-opened (with our full service hours and no appointments required) on June 14, 2021, and we have been fortunate to remain open since that time, while we see many of our neighboring library friends still curtailing hours or reducing services.

We continue to prioritize patron and staff safety, with meeting community needs through collections and services as a close second. Programming remains nearly completely virtual and we are still not allowing external use of our meeting room spaces (in pre-COVID times, these spaces were often booked between 500 to 1000 times a year.)

The Library is requesting a budget this year of \$615,000 from the City of Biddeford; we are currently funded at \$552,849. Our proposed budget (and FY22 final budget) is included in support of this request, and we have worked hard to bring this in at a very conservative level.

I have also included a chart that compares Biddeford's level of municipal funding with that of other Maine towns and cities that also have private non-profit (non-municipal) public libraries. These towns and cities have been included because they are either geographically close or have similar populations (or both). As you will see from this chart, our per capita municipal contribution falls far short of the average of \$46.53, and even with an increase to \$615,000, would only be \$27.27. Other municipalities have given much higher levels of support for many years, and have especially kept pace and increased their funding to their library partners as integral service providers to their communities, during a time when we were flat funded.

In the 11 years I have been Library Director here, we have been flat funded 6 times, and we simply cannot keep up, given this level of support. While we appreciate the incremental increases here and there, you can see that the average level of support is at 82%, while our current level in Biddeford is 42%.

There are several key points affecting our current projected expense and income levels, as well as our overall budget request:

- As in many other organizations during these challenging times, our budget is expected to be (and already has been) subject to cost increases in a substantial number of areas, including (but not limited to) print and digital content, infrastructure, health insurance and security.
- We are in a tough situation when it comes to attracting and retaining talented staff, given our hourly rates and salary levels. In particular, our part-time rates are overshadowed by many neighboring libraries. We would really appreciate even more support from the City, so we could do more for our current staff, many of whom have been here for ten years or longer. We are including a marginally higher cost of living increase for the FY23 year than we traditionally offer.
- We are fortunate to see an expected increase in our own investment income that will be crucial in supporting our budget this year. We pull 4% out of these funds annually to support operations; and ultimately, that is 1% higher than is recommended by our financial partner for legacy funds for non-profits, again due to a lower level of support from the City.
- The McArthur Trust income is projected to be flat for FY23. McArthur Library is the sole beneficiary of the income from the Lena McArthur and Jane E. Owen Family Trusts, established in the 1940s in order to assist the Library's funding in perpetuity. We do not have any ability to draw anything additional from the two family member's trusts than we are provided, and these Trusts are externally managed.
- For the past several years, we have projected an unbalanced budget; this year is no different and the increase we are requesting from the City will cover about half of that shortfall. We feel this is a fair request.
- Note that our physical COVID improvements are complete; hence this line has been zeroed out in FY23.

We deliver enormous value to the City with a broad range of services and have weathered the COVID storm as well as any library. We have been thrilled to welcome thousands of patrons back to our building this year, and have been excited by a huge uptick in new cardholders with the rapid pace of development downtown. The latter trend makes perfect sense, as we are often the first stop for newcomers and tourists and we are, like many public libraries, a key anchor of economic development support for the City.

We look forward to being able to meet virtually with the Budget Committee and answer any questions you may have. We hope that you will grant our full request.

Sincerely,



Jeff Cabral
Library Director

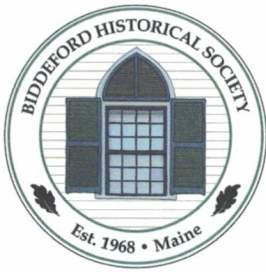
McArthur Library Association Proposed Budget for FY23			
		FY22 Final Budget	FY23 Proposed Budget
Expenses			
Collection and Patron Services		\$106,980	\$129,151
General Operating and Building		\$195,800	\$206,640
Staff and Benefits		\$814,700	\$917,053
Administration and Overhead incl Investment Fee Adjustment		\$111,300	\$126,842
Capital Expenditure for Existing Required Projects		\$40,000	\$40,000
COVID-19 Related Expenses		\$35,000	NA*
Total		\$1,303,780	\$1,419,686
Funding			
Meeting Room Donations		\$0	\$0
Library Income (Copying, Fees, Non-Resident Cards, etc)		\$9,000	\$11,800
McArthur Library Association Funding		\$171,155	\$203,853
Investment Fee Adjustment		\$20,000	\$23,562
Lena McArthur Trust		\$209,000	\$209,000
Jane E. Owen Trust		\$268,000	\$268,000
Interlibrary Loan Replacements		\$1,100	\$1,200
Fundraising Campaign and Donations		\$20,000	\$20,000
City of Biddeford		\$552,849	\$615,000
Total		\$1,251,104	\$1,352,415
*COVID-Related Supplies are now incorporated into traditional line items; all capital-related COVID projects are completed.			

Library and Municipality Comparison Data (Updated January 2022)

Library's Town or City (all are private non-profits unless otherwise noted)	FY22 municipal/town Contribution	FY22 Total Library Operating Budget	% of Library Budget Funded by Municipality	Per capita municipal contribution to Library (based on population served/Census 2020)
Kennebunk	\$625,461 (includes \$14K contribution from Arundel)	\$847,476	72%	\$39.83 (including Arundel contribution and population)
Auburn	\$1,052,163	\$1,294,230	83%	\$43.73
Scarborough	\$1,164,166	\$1,302,083	89%	\$57.79
FY20 \$ figures (Budgets changed during COVID - hence FY20 is the most relevant)				
Falmouth	\$643,607	\$762,122	84%	\$51.72
(Curtis Library)				
Brunswick	\$1,591,464	\$1,991,366 (total Ops budget incl. separate endowments and fundraising for collections, programming, technology and staff devt)	88% (between the two towns)	\$65.19 (across both towns)
Harpwell	\$154,907			
Waterville (quasi-municipal)	\$769,394	\$840,769	92%	\$46.40
Sanford (2 libraries)	\$397,175 (Goodall)	\$569,170 (Goodall)	70% (total across both libraries)	\$25.71
Goodall is quasi-municipal (City owns bldg)	\$168,000 (Springvale)	\$237,745 (Springvale)		
Saco (figures include Saco Museum)	\$705,440	\$874,694	81%	\$36.18
York	\$715,210	\$996,825	72%	\$52.20
Average**	\$887,443	\$1,079,609	82%	\$46.53
Biddeford				
FY23 Proposed	\$615,000	\$1,419,686	43.3%	\$27.27*
FY22 Actual	\$552,849	\$1,303,780	42.4%	\$24.51*

*Biddeford Census 2020 Population is 22,552

**across 9 libraries (not an average of the 11 municipalities)



Biddeford Historical Society

PO Box 200
Biddeford, Maine 04005
207-502-0279
biddefordhistoricalsociety.org

January 18, 2022

Ms. Nichole Wood
Finance Director, City of Biddeford
205 Main Street
Biddeford, ME 04005

Dear Ms. Wood and Members of the City Council,

I am writing on behalf of the Board of Directors of the Biddeford Historical Society to respectfully request a budget allotment from the Municipal Services budget in the amount of \$10,000, in continued support of the Society and its works for Biddeford history and the public.

The Biddeford Historical Society was formed in 1968 at the request of the Biddeford City Council to safeguard precious seventeenth century and later documents, which are the earliest legal records in our City's history. We are a state certified secondary repository for City records. The Society took ownership of the oldest public building in the City, the 1759 First Parish Meetinghouse on Meetinghouse Road, in 1970 and has been maintaining it as a piece of living history ever since. We host educational programs, and maintain archives to promote and engage the public in the rich history of this area. We are a member of the Biddeford Cultural Coalition, and offer the Meetinghouse as a shared venue for educational and cultural events.

We find it necessary to seek funds from the City. Assistance from Municipal Services enables us to keep vital archival services and our historical site accessible to the public. Membership dues and donations barely cover the normal operating expenses, such as insurance, grounds care, and routine repairs and maintenance. We decided to not replace our part-time Executive Director since those payroll costs put us in an unsustainable deficit. We are in the process of digitizing our collections so that they can be viewed online, and this results in annual software and hosting costs.

Our dedicated and all-volunteer Board of Directors thanks the City for its consideration of this continued support of the Society's mission and work to preserve, interpret, and present Biddeford History to the public.

Sincerely,

Daniel Lamontagne
Treasurer
Biddeford Historical Society

January 26, 2022

To: Nicole Wood, Finance Director City of Biddeford
From: Mark J. Nahorney, President
City Theater Associates Board of Directors

Subject: Request for Annual Allocation F/Y 2022 - 23

Dear Ms. Wood:

Last year the City Council approved \$30,000.00 to continue with the capital repairs, additions and improvements to the theater. We thank you for your continued support of City Theater.

City Theater Associates Inc. is requesting \$30,000.00 for the continuation of the facility upkeep, health and safety repairs, restoration/renovation projects, and updating of facility systems. The requested funds will be used to continue with the leasehold improvements and upgrades to the theater.

Priority is based on the following criteria:

- o Emergency, health & safety concerns
- o Age and condition of project items
- o Patron service and comfort
- o Enhancing the artistic level of events
- o Cost savings
- o Supporting long term use of the facility
- o Contractor availability
- o Scheduling
- o Matching donor or grant money

Biddeford City Theater is in its 126th year of existence. This year we have “reopened” the Theater to patrons after producing our own virtual shows, as well as hosting a few filmmakers and bands during the pandemic. The pandemic has and still provides us with many challenges. We were able to cover operational expenses through donations of our many patrons and sponsors, The Maine Community Fund and the state and federal government. Because of these funds we were able to keep our contract staff and one part-time staff member employed.

The previous year of full operation, 2019, the Theater set new seasonal (over 14,000 patrons) attendance records and number of events at 67. We once again received special notice and awards from the publication *Broadway World*. *Broadway World* selected City Theater as one of the top 5 theaters in the state along with 4 professional ones.

The Theater has been an integral part of the revitalization of Downtown Biddeford. City Theater Associates (CTA) Board of Directors, a volunteer driven, not-for-profit organization, and over 400 volunteers have provided the time and energy to move the Theater forward, while keeping the Theater in excellent financial health. Volunteers contribute over 9000 hours at a value of over \$160,000.

Capital improvements are not something the CTA can afford to undertake alone, necessitating our annual funding request to the City of Biddeford. Without this annual City funding, we will have capital improvement issues that will not be properly addressed and will likely become an emergency issue that will require more costly solutions in the future. Building problems do not go away, they just get more expensive the longer one waits to take care of them.

This past year:

-Painting of the Theater interior and bathrooms

-Painting and small renovation of the concession area to address access and appearance

-The purchase of LED stage lighting addressing energy efficiency, weight on the 126 year old fly-system and the safety of lighting technicians

Expenditures over the recent past:

- Purchase of an energy efficient stage lighting control board
- Additional air handling systems purchased related to the pandemic
- Complete replacement and upgrade of the heating & air conditioning systems
- Refinishing the entrance staircase and lobby hardwood floors
- Replacing and maintaining carpeting
- Backstage electrical system upgrade
- Fire retardant drapery
- Partial marquee lighting upgrade
- Concession area refrigerators
- Energy efficient house lighting upgrades
- Attic costume storage area reorganized
- Theater exterior side entrance door replacement
- Main Street entrance exterior refinishing

Short-Term Projects:

Theater seating repair and refurbish

The replacement of some, refurbishing of others and the adjustment of most

Estimated cost.....\$3500.00

Marquee refurbishing

Removal for major updating of electrical, lighting, repainting and reletering.

Estimated cost.....\$7500.00

Provide heat the Concessions area

Heat and window (air leakage is severe) need to be addressed. Estimated cost.....\$5,000.00

Replacement of exterior stage door at the side of the building

Several attempts have been made to repair these doors, but they continue to have issues and are reaching the end of their lifespan. The door height may be increased if it is possible. The door serves as the delivery point for the Theater.

Estimated cost.....\$7500.00

Refinishing the theater hardwood floors

The regular, increased use of the Theater has worn the hardwood floors. A thorough refinishing should bring back the floors to their original condition. Estimated at.....\$10,000.00

Continue to upgrade the theatrical lighting system components

This is a recurring expense as we take aged lighting and dimmers out of use for lighter more energy efficient equipment.

Estimated cost\$15,000.00

Aisle railings in the balcony and a railing in the center of the staircase that leads from the main floor

To improve the safety of patrons. Estimated at.....\$7500.00

Long term Projects:

Upgrades and repairs to backstage dressing room and bathroom areas

Painting and patching holes in the hallways

General maintenance, upgrades in fixtures, windows, and repairs are needed on an ongoing basis due to the high use of these areas. Estimated costs.....\$10,000.00

Continued upgrade of electrical service backstage

Over the past several years upgrades to electrical service backstage has been started. The major electrical panel stage right was replaced and new switches installed. Work needs to expand into other off stage areas, specifically the dressing rooms.

Estimated costs.....\$10,000.00

Addition of a split system air conditioner in stairwell

The stairwell in the lobby is not air conditioned. In the summer this area becomes very humid. The high levels of humidity are ruining the plaster and causing it to fail. A very noticeable musty smell is also apparent in the entryway during the summer months. The solution to these issues is the installation of a split system air conditioner. This would benefit both the second floor landing and stairwell of City Hall and the City Theater lobby stairwell.

Cost & installation of system.....\$15,000.00

Repair to plaster in stairwell due to excessive humidity

Excessive humidity during the summer months has caused the plaster to crack and chip in several areas of the stairwell. Once air-conditioning is installed, repairs to these highly visible areas are needed.

Cost of plaster repair and painting by Tony Castro.....\$7,500.00

Updates and repairs to public restrooms

Handicap accessibility, updating equipment and better privacy need to be taken into consideration. There is no ventilation in either room and plumbing systems are old.

Estimated costs.....\$100,000.00

Set build shop, storage area, dressing rooms and loading dock

An addition of a shop and storage area would allow the stage/theater to be open to more use. Currently without such a space, we build on the stage three to four weeks before a production; thus preventing use of the theater for other events. Provide a loading dock for stage level deliveries. New dressing rooms would replace the 126 year old ones. Discussions have been held with city officials about such a space.

Estimate of costs.....\$2,500,000.00

Additional lobby and concession space

The current lobby space is no longer adequate to serve the large number of people who are attending the Theater's productions. Discussions have been held with city officials regarding the possible permanent use of City Hall space. Included in this space would be concessions, bathrooms and also used as rehearsal space.

Estimate of costs.....\$1,500,000.00

Continued upgrades to "fly system" with the goal of installing a counterweight system

As stated in previous reports, the current "fly system" above the stage is the original 100+ year old system. In the very near future the entire system will need to be replaced. We are currently taking steps that are "band aids" (new rope and pipes). While still safe to use, these are temporary measures until we

can replace the current system.

Estimated cost for new system.....\$1,500,000.00

Accessibility Issues presented in the City's Report of 8/1/21

Estimated cost.....?



February 28, 2022

Nichole Wood
City of Biddeford, Finance Director
205 Main Street
Biddeford, 04005

BSOOB Transit Municipal Funding Request Revision – Fiscal Year 2023

Ms. Wood,

The Biddeford-Saco-Old Orchard Beach Transit Committee hereby requests \$250,000 from each of the parent municipalities for FY23, beginning July 1, 2022. The initial request at the January Biddeford deadline was for \$220,000. The increase from January to the end of February is necessary given the incredible volatility in utility markets, specifically the spike in diesel fuel and electricity rates, as well as inflation across multiple sectors. The initial increase was predominantly addressing inflation and an investment in the workforce.

BSOOB Transit maintains a FY22 diesel fuel budget of \$210,000, which was a projection for a 100,000-gallon diesel contract priced at \$2.10 per gallon. The actual costs for diesel during the current fiscal year have been well below the projection, \$1.39 per gallon. However, this rate will expire in late March. As such, BSOOB Transit will need to procure a new contract heading into the 4th quarter of FY22. The agency will have bids finalized on March 10th, and will be able to speak to the new rates afterwards. Current projections for a contracted price hover around \$3.00 per gallon.

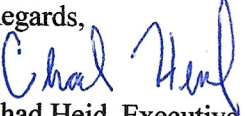
A unionization effort was initiated by the workforce in July 2021, and a ratified collective bargaining agreement was completed in January 2022. The impacts of this effort included a 22% wage increase for BSOOB Bus Operators, with a 4% programmed increase for each of the next two fiscal years. The new top rate for operators will be \$23.92 starting on July 1, 2022. This is a competitive rate in the region and should help BSOOB Transit to retain and recruit employees.

As a direct recipient of Federal Transportation Administration grants, BSOOB Transit relies on municipal match for grant funding. These grant programs require a local match between 20% - 50%, dependent on the use (ex. capital vs. operating). There are many current opportunities for discretionary capital grants, but the resources to support operating costs are not as readily obtainable. This is where the municipal contribution is vital. Throughout the pandemic, BSOOB Transit has used the municipal contributions in addition to CARES and CRSSA funding to maintain operations. Unfortunately, these legislative-dependent resources are unlikely to persist beyond 2023.

In 2021, BSOOB Transit used grant awards to purchase two commuter coaches and eight trolleys. In spring of 2022, we will receive two of the first all-electric buses in Maine. These new vehicle purchases were overdue, as our fleet was operating vehicles well beyond their useful life. Now with a refreshed fleet, we are excited at the opportunity to provide cleaner, more efficient, and more reliable service to our communities.

The transformation of Biddeford into a model city of walkability, transit oriented development, and pedestrian friendly spaces necessitates transit funding. I am happy to present this information to City Council, staff, and other parties involved in the budget process.

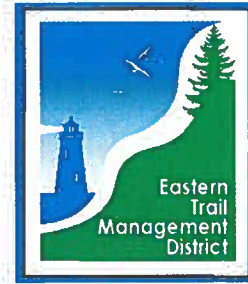
Regards,


Chad Heid, Executive Director
BSOOB Transit

13 Pomerleau St, Biddeford, ME 04005

(207) 282-5408

BSOOBTransit.org



November 15, 2021

Alison J. Garrison
Finance Director
City of Biddeford
205 Main Street, PO Box 586
Biddeford, Maine 04005

Please consider this the official annual request to appropriate **\$6,000 for fiscal year 2023** to assist the Eastern Trail Management District (ETMD) in continuing to build and maintain the Eastern Trail. This year, after keeping dues flat since 2006, the District is requesting \$6,000 from municipalities who previously paid \$5,000. This increase in dues is to cover expected increases in expenses such as office rent, utilities and supplies as well as some dedicated funding for capital improvements to the trail such as fencing and kiosk maintenance.

Now, more than ever, people are searching for a semblance of order, solace, and connection outdoors. As a wide multi-use path that is safe for walking, running, biking, skiing, and snowshoeing, while maintaining physical distancing, greenways like the Eastern Trail are essential to helping us maintain mental and physical health now and into the future. We are currently partnered with Southern Maine Planning and Development Commission working on an updated economic impact study that will provide the current jobs and revenue as well as projections of the economic impact of building new trail in southern Maine. This study will be completed in early 2022.

We currently have three significant efforts underway to construct new off-road trail in southern Maine. First, we are anticipating the **Gap in Scarborough** (1.6 miles of new trail) connecting Scarborough and South Portland will go out to bid before the end of the year. Second, we are working on two feasibility studies for new off-road trail. The first is looking at new off-road trail along the 3-mile section of trail through the **cities of Biddeford and Saco**, and the second study is focused on new trail between Kennebunk, Wells and North Berwick. Finally, we are expecting a **\$700,000 in federal funding** to undertake full engineering design for the 11-mile section of new trail between Kennebunk and North Berwick.

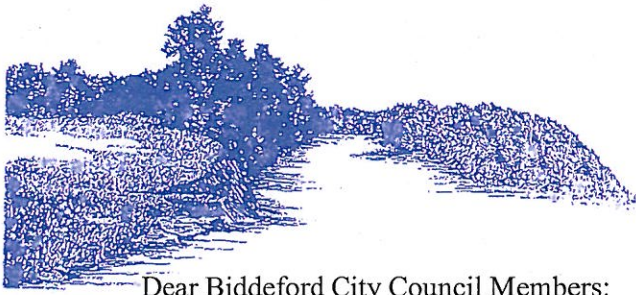
Thank you in advance for continuing your support of the Eastern Trail in FY 2022. Financial support from the City of Biddeford is critical for the Eastern Trail in our effort to provide a quality recreational amenity to each of the communities it passes through. Please let me know if you have any questions or if any additional information would be helpful.

Sincerely,

A handwritten signature in black ink that reads "Jon Kachmar".

Jon Kachmar
Executive Director
Eastern Trail Alliance/Eastern Trail Management District

PO Box 250, Saco, ME 04072
207-248-9260, patti@easterntrail.org



Saco River Corridor Commission

"Communities Working Together To Protect Our Rivers"

January 31, 2022

Dear Biddeford City Council Members:

The Saco River Corridor Commission (SRCC) continues into 2021 with the important work of protecting the Saco River watershed. The SRCC just completed the 20th consecutive season of our Water Quality Monitoring (WQM) Program and is expanding the program to include new sites in the lower segment of the Saco River, directly upstream of Biddeford and Saco. New prospective sites for the 2022 season include Pleasant Point Park and sites in Buxton and Hollis at critical reservoir areas. The SRCC will implement a 50% increase in testing frequency at all 41 sites in the program.

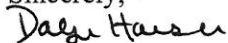
The data and analysis provided through the WQM program act as an early warning system for the public water supply in Biddeford. Gathering additional data from increased sample analysis will enable the SRCC to develop a more defined vision of the water quality in each river segment. One of the primary reasons we monitor the waters upstream is to ensure that the City's drinking water is protected. Last year the WQM program identified several sites with declining water quality, including increases in pH, orthophosphate, and bacteria levels. Some of these sites are in Biddeford and are mentioned in the enclosed annual data analysis report. The Commission will continue to monitor these areas for any further decline.

We are happy to report an improvement in nitrogen levels at the Rotary Park Public Boat Launch. However, it was also the worst year for *E. coli* levels at Rotary Park, with ten sampling events out of 17 showing *E. coli* values over 100 CFU. Bacteria levels are also of concern at other sites in the area. Fortunately, the SRCC is expanding *E. coli* and *enterococci* bacteria testing. The SRCC will purchase advanced equipment from IDEXX for "in-house" analysis of bacteria samples. Results are obtained in 24 hours, allowing faster rapid response testing by the SRCC in the event of high bacteria levels.

FB Environmental completed an analysis of all 20 years of the SRCC's data collected from over 52 sample sites throughout the Saco River basin. The report identified significant improving and degrading trends in water quality at several sites and is available on our website ([click here](#)). Thanks to grant support from several organizations, the SRCC is incorporating significant water quality trends identified into the SRCC ArcGIS Map system. Symbology will indicate degrading or improving trends at site locations and include an interactive "StoryMap" that provides detailed information about the site.

The Commission's work to protect natural resources within the corridor makes a tremendous difference in the water quality of the Saco River and the quality of life in Southern Maine. The Land-Use Regulatory Program is another critical aspect of the Commission's work and provides an essential service to the City. In 2021, the Commission approved 124 applications, with 29 projects in Biddeford.

The Commission respectfully submits its FY2022 budget request of \$10,000 to the City of Biddeford. It is important that our drinking water supplies are not left unguarded because diminished water quality represents a diminished quality of life. The City of Biddeford's help and support in this community-based venture is appreciated. The Commission will continue to work on behalf of the protection of public health, but we do need the City's participation to succeed. We thank you for your steadfast support in our programs over the years. It is due to this support that our programs have been so successful.

Sincerely,

Dalyn Houser
Executive Director



Serving the Municipalities of Southwestern Maine For Over 50 years

December 30, 2021

James Bennett
City Manager
City of Biddeford
205 Main Street
Biddeford, ME 04005

Dear Jim;

The Southern Maine Planning and Development Commission (SMPDC) would like to thank you for your dues payment last year. Your dues payments are the means for SMPDC to provide quality services to your community at an affordable cost, match our state and federal contracts, provide access to federal and state grant programs and work on issues of regional concern. They are the foundation for the technical assistance that we are able to provide to all the cities and municipalities in the region.

The attached page highlights the benefits that all communities are eligible to receive through the payments of dues. To see some of the work we have undertaken in your community, please click on your town on the map on our website at www.smpdc.org. Your town may also participate in our cooperative purchasing program. In many cases, the savings in cooperative purchasing savings alone exceed the amount of dues requested.

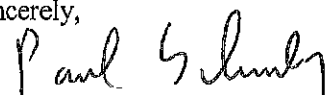
The value of these services are also greatly increased when one considers the state and federal dollars we have brought into the region through the writing of grants and assisting other non-profits and towns. For instance in the last year alone, SMPDC assisted in distributing 40 million dollars in state grants funds to businesses throughout the region; received a \$150k grant to study sea level rise in the region, received a \$220,000 grant to develop strategies to mitigate traffic impacts of the Naval Shipyard; and provided support to many communities on the impacts of climate change on their infrastructure. Our work on Brownfields redevelopment and through our new 1.4 million dollar EDA Revolving Loan program throughout the region has leveraged over 100 million dollars in private investment, created over 500 jobs and 350 units of new and affordable housing. It is important to note that while some of these projects may take place in a certain community or communities, they benefit our entire region and far surpass the amount of money we request in dues. Furthermore, with our federal Economic Development District status, we can provide additional funds and project money to support economic development activities in the region.

SMPDC is requesting a modest 3% increase in dues this year to account for rising costs with running the organization (such as health insurance, cost of living, rent, etc.). This is the first increase in 2 years. Based on population and number of communities, our dues structure is still far less than other similar regional planning agencies across the state. These dues are for the upcoming fiscal year beginning on July 1, 2022.

Your dues amount for 2022-2023 will be \$ 9,472.00. This amount is based on a method that accounts for both valuation and population of the community. Please feel free to give me a call (571-7065) to discuss these services and how your dues money is used.

We are grateful for your continued support.

Sincerely,


Paul Schumacher, Executive Director

Benefits to All Communities

- Run a cooperative purchasing program for the region. SMPDC towns saved an estimated \$545,000 through participation in the Copy Paper and Road Salt bids alone in 2020/2021.
- Provide the needed match requirements for the former State Planning Office, federal Economic Development Administration (EDA) and DOT programs. In effect, for every dollar of dues we can leverage an additional two dollars.
- Provide free workshops, newsletters, technical memorandum, census updates, legislative updates and other educational resources to all communities, as well as immediate technical assistance on municipal land use, transportation and economic development issues. We also have the ability to provide traffic counts upon request and road service management programming.
- Community Development Block Grant, EDA and other grant writing services to your community.
- Provided 2 million dollars in low cost loans to area businesses. Provide 300,000 dollars to low and moderate income business owners.
- The dues allow us to keep our overhead rate low, and thus our hourly billing rate at a reasonable level for any larger projects we work on for your municipality.
- The ability to work on county wide initiatives that may not be funded, such as assisting the County EMA, developing regional climate change initiatives, developing new county transportation options, and developing grant proposals of a county wide nature.
- Operate a Revolving Loan Fund Program which has provided over 3.5 million dollars in environmental clean-up activities ultimately resulting in new housing, business development and stronger downtowns.
- Provide a quarterly newsletter.
- Provide demographic information for all communities.



January 25, 2022

Nichole Wood
Finance Director
City of Biddeford
P.O. Box 586
Biddeford, Maine 04005

Re: City of Biddeford – Municipal Service Funding – FY 2023

Dear Nichole;

Southern Maine Finance Agency (SMFA), formerly known as the Biddeford-Saco Area Economic Development Corporation (BSAEDC) is in the process of preparing a draft budget for review by the Board of Directors. Based on the activity and long range plans of the Finance Agency, the City of Biddeford's continued support of SMFA is critical.

Accordingly, I respectfully submit this agency's budget request for flat funding of \$10,361.00 for fiscal year 2023. SMFA's budget requests have always been based upon this agency's need for financial support. While we have increased SMFA's programs and service area, we continue to endeavor to grow in a financially responsible and self-sufficient manner that benefits the businesses and communities we serve.

SMFA greatly appreciates Biddeford's continued support of this agency and it's mission to promote sustainable economic prosperity through regional business lending, targeting underserved markets. We strive to be the preferred leader in gap financing and collaborative solutions for the entrepreneurial economy in southern Maine.

To that end, we have continued to work with the City and Matt Eddy on programs and services during the pandemic to address the ongoing needs of the City's business community. Additionally, we have added new programs to our financing capacity without increasing our need for financial support.

In closing, we greatly appreciate the City of Biddeford's continued support and we look forward to strengthening our partnership and economic development efforts. If you have any questions regarding SMFA's budget request, please do not hesitate to contact me at the number listed below. Thank you for your consideration and assistance with this matter.

Sincerely,

A blue ink signature of William O Armitage II, written in a cursive style.

William O Armitage II
President

<https://bsaedc.sharepoint.com/Shared Documents/Budget/FY 2023/Budget Request - FY2023 Bidd.docx>



Southern Maine Finance Agency

Helping Businesses Get the Financing They Need

1992 – JUNE 2020

Historical Retrospective

A look back at our journey from regional EDC to statewide provider of business financing assistance.

SMFA – *Historical Retrospective*

The Southern Maine Finance Agency (SMFA) promotes sustainable economic prosperity through regional business lending. We work collaboratively with communities, financial institutions and local, regional, state and federal organizations to facilitate policies, projects and programs that help Maine businesses grow.

SMFA helps businesses, large and small, by providing gap financing for projects that require cash, fixed asset financing, start-up/working capital, and real estate acquisitions and development. In the next year we will be approved as an SBA 504 lender, which will further enhance our loan options for borrowers. Many businesses could not pursue the start-up, expansion and growth they desire without the assistance of SMFA programs and loans.

"We offer patient, flexible financing that a traditional bank loan would not be able to offer a business."

– Will Armitage, President, SMFA

Southern Maine Finance Agency
20 Pomerleau Street, Suite 300
Biddeford, ME 04005
(207)282-1748 • www.smfamaine.org

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William Armitage
President

Letter from the CEO

Dear SMFA Supporter:

This Historical Report takes a look at the evolution of the Southern Maine Finance Agency (SMFA) from our inception as the Biddeford Saco Area Economic Development Corporation (BSAEDC) in 1992 up to the close of our 2020 fiscal year. This has been a wonderful walk down memory lane for me as I celebrate nearly 25 years of leadership of this organization, and I'm excited to share this history with you.

First and foremost, it is amazing to see the impact SMFA has had on so many businesses, and the positive effect we have had on the communities we serve throughout York county. I am honored to have gotten to know so many businesses, many of whom are hidden gems in our communities that the average citizen doesn't realize exists in the industrial parks and outlying areas of their community.

To go out to dinner and see a microbrew on tap, to go to a store and see a product on the shelf, or to drive past a business that we've helped is a rewarding feeling. There is always something new to discover about the businesses in our communities, and that keeps me energized and committed to our mission.

SMFA has helped over 360 businesses in more than 20 communities throughout York county over our 28 years of operating, lending more than \$22 million dollars. Whether it's a business coming out of a bankruptcy, a business working to modernize, businesses transitioning ownership, or a startup company, we have been there to fill the financing gap. If every loan were fully bankable, we wouldn't need to be here, but we are needed. Our history demonstrates that and we've fulfilled that role!

When I look back on my years with SMFA, the word "gratifying" comes to mind. We would not be where we are today without our many supporters, volunteers, affiliates and community partners. Your support has contributed to our success and had a real influence on the region's economic growth. THANK YOU.

Sincerely,

William Armitage
President

Letter from the Board Chair

Dear Reader:

It's hard to believe that we are approaching 30 years as an organization! Since I've been around from the very beginning, this report has been a cathartic process and one that has reminded me of just how far we have come as an organization.

It all began, as they say, with an opportunity and determination by some key people. In 1992, Bob Dodge, the Economic Development Director for the City of Biddeford, saw an RFP for a regional economic development business loan program. It caught his eye and he sent it along to me, the Director of the Department of Labor for York county, to see if it sparked my interest as well. The grant would provide some much needed business loan capital for our area businesses, so we were in.

It had to be a regional program, not represented by any single municipality, so my involvement was to help facilitate that process. The application required seed money from regional partners for administration and infrastructure purposes. We were able to bring together four area partners to contribute – the area Chamber of Commerce, the City of Biddeford, the City of Saco, and the York County Department of Labor to put together our initial \$25,000 in seed capital.

To our amazement, we were approved and funded! We started with about six months of operating money, and secured some in-kind support for our office and utilities. Knowing he would have to find more funding to maintain the organization, Tom Ellsworth took on the job as our first Executive Director, and the Biddeford Saco Area Economic Development Corporation (BSAEDC) was launched.

After a few years, Tom moved on to another EDC, and we were able to lure Will Armitage to the role of Executive Director. We believed at the time Will was the best fit for our current and long range outlook for the organization, and boy are we happy we made that decision! Will continues to lead the organization all these years later, and has been instrumental in the growth and evolution of SMFA.

We know that SMFA remains a fairly unknown lending provider in Maine. We really don't blow our own horn, but rather work quietly in the background helping businesses with their funding needs that the banks can't offer them. Many generations of economic development folks have come and gone, but this program has survived and grown tremendously. Our impact on southern Maine businesses, and now the whole state, is something I consider an extremely successful venture. I'm so proud of that growth, and the excellent staff for these accomplishments.

It's been a pleasure to serve on the Board of Directors through the years, and as the Board Chair, and I look forward to our future growth as an organization.

Sincerely,

Dick Hodgdon



Dick Hodgdon



SMFA Board of Directors

(L-R) Lorraine Boston, Betty Olson, Jan Williams, Andy Kany, Dick Hodgdon, Richard Olsen, Mathew Eddy, Paul Schumacher, Jim Nimon, Denise Clavette

Executive Committee

Dick Hodgdon, Board President
Retired Manager, Maine Department of Labor Saco

Lorraine Boston, Board Vice President
Retired bank officer, Sanford, "York County Elected Director"

Keith Jacques, Esq., Board Secretary
Partner, Woodman, Edmands, Danylik, Austin, Smith & Jacques, P.A., Biddeford, "Biddeford Elected Director"

Jan Williams, Board Treasurer
Retired Accountant, Hiram & Portland

Board Members

Marshall Archer, Councilor, Ward 1, City of Saco

Alan Casavant, Mayor, City of Biddeford

Denise Clavette, Planning & Development Director, City of Saco

Mathew Eddy, Director of Economic Development, City of Biddeford

Brian Haley, President and CEO of Haley's Metal Shop, Inc.

Andy Kany, Biddeford-Saco Chamber of Commerce & Industry Representative, Biddeford

Robert Nadeau, Retired bank officer, Scarborough

Jim Nimon, Executive Director of the Sanford Regional Economic Growth Council, SREGC Sanford, Maine

Richard Olsen, CFO, Southern Maine Health Care, Biddeford

Betty Olson, Commercial Loan Officer, Scarborough

Gary Samia, Board Member of the Sanford Regional Economic Growth Council, Sanford

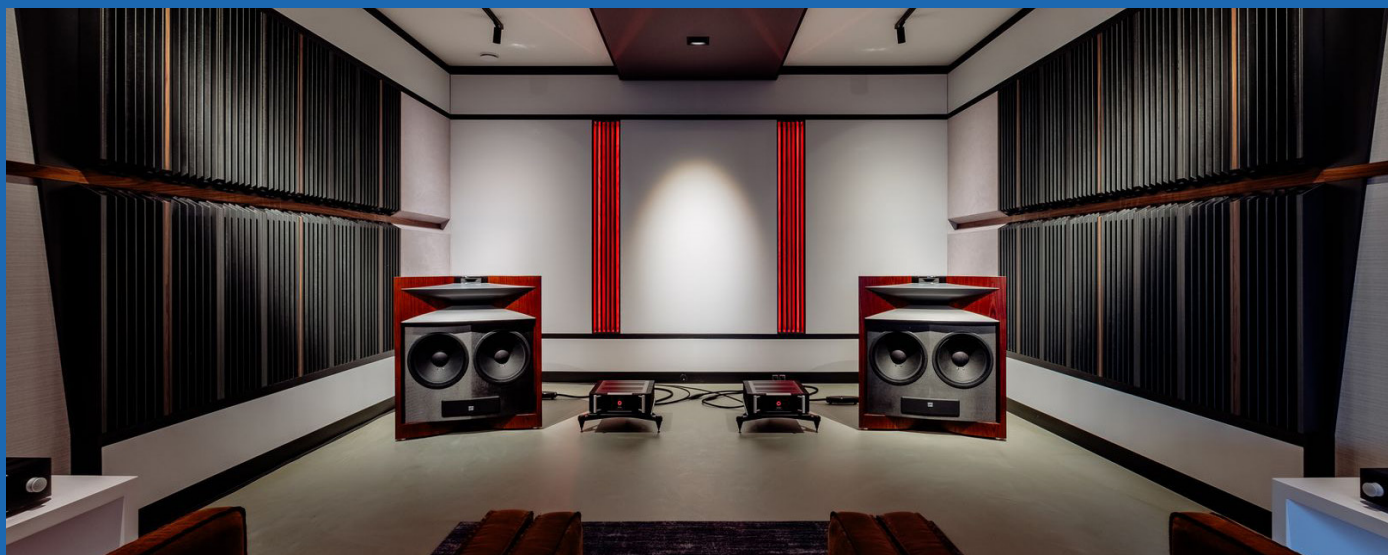
Paul Schumacher, Executive Director of Southern Maine Planning & Development Commission, Saco

Thank you to Our Past Board and Committee Member Volunteers

Marshal Archer	Kim Dennis	Ward Grossman	Alan Minthorn	Robert Quentin
Maryanna Arsenault	Dan D'Entremont	Brain Haley	James Molleau	Kevin Robert
Hans Asoera	Donna Dion	Thomas Haley	Peter Morelli	Michelle Robert
Glenn Baker	Robert Dodge	Richard Hodgdon	Andrea Moreshead	Kevin Roche
Chuck Bates	William Doyle	Lynn Howe	Ronald Morton	Gary Samia
Stephen Beaudette	Eric Doyon	Becky Jacobs	Tim Murphy	Paul Schumacher
Lorraine Boston	Aaron Drisko	Keith Jacques	Judy Nedeau	Ann Scott
Lottie Bragdon	Mathew Eddy	Anthony Jendrek	James Nimon	Wayne Sherman
John Bubier	Roland Eon	A. William Kany	Wallace Nutting	Art Stevens
Cathy Buffum	Renee Fahie	Andy Kany	Wendy O'Blenis	Daniel Stevenson
Alan Casavant	Philip Fearon	Mike Knowles	David O'Connor	Peter Sylvestre
Jeff Chistenbury	Charles Galloway	Peg Lavaseur	Elaine Palmitessa	Robert Trumpler
Denise Clavette	Jeanette Garvilles	Marston Lovell	Lisa Parker	Joanne Twomey
Dan Colby	David Gould	William Mann	Jim Plamondon	Dan Watkins
Elain Collins	Eric Green	Ed McDonough	Charles Plourde	Mark Willett
Francine Cram	Conrad Grondin	Andy Michaud	Jennifer Powers	Jan Williams

Transparent Audio, Inc.

Transparent Audio, Inc.(TA) was established in 1981 in Saco as a marketing and distribution company for high-end Norwegian electronics. Today, TA manufactures and sells Transparent Cables and Well Tempered Turntables worldwide. TA is a high-end manufacturer of products whose fit and finish is recognized as the best in their industry. TA approached the City of Saco and SMFA to provide a financing package that would meet their financing needs for their expansion and relocation, which was completed in 1998.



"When we were ready to build, location was very important. It's beautiful here, with trees and space. Because we are an international business, we also need easy access to FedEx, the Turnpike, the airport and shipping facilities."

– Karen Sumner, President

A Look Back at Our History

Southern Maine Finance Agency opened its doors in 1992 as the Biddeford Saco Area Economic Development Corporation (BSAEDC), led by Board Chair, Dick Hodgdon, and Executive Director, Tom Ellsworth. The objective of the new organization was to coordinate the economic development activities of both cities in an effort to operate more efficiently and create a collaborative relationship for business growth between the cities of Biddeford and Saco.

Our first loan program was developed in 1993 with the City of Biddeford, in conjunction with the City of Saco. This was a micro-loan fund for local businesses with a focus on downtown development in both cities. The collaboration took off from there. After just a few years, the organization clarified its mission as a financing entity to help local businesses receive the financing they needed to grow. Becoming a financing entity was an ideal role for BSAEDC in this partnership with the cities of Biddeford and Saco. It allowed the cities to focus on attracting businesses to the area and developing infrastructure for growth, and BSAEDC could assist with financing businesses in an unbiased fashion.

In 1995, BSAEDC started looking at a broader service area, expanding beyond the cities of Biddeford and Saco, in an effort to access other revolving loan funding. As the organization grew, in 1995-1996 BSAEDC was able to add FAME funding and a Rural Development federal loan program.

In 1996, Will Armitage came on board as the Executive Director, and is now celebrating his 25th year leading the organization. The organization's emphasis and board dynamics remained the same throughout our early growth, with a continued focus on the cities of Biddeford and Saco and the surrounding areas. We are so grateful for our initial partners in the City of Biddeford, City of Saco, and the Biddeford-Saco Chamber of Commerce & Industry. They have invested a great deal over the years to the organization, and remain strong affiliates with SMFA today.

In 2000, BSAEDC acquired another large federal loan program, and status as a Community Development Financial Institution (CDFI). With the CDFI designation, we had the opportunity to serve a greater geographical area and fund regional businesses throughout all of York county. Because of this expansion of services, the composition of the Board of Directors evolved as well. Until this time, Board members were appointed by our affiliates, the cities of Biddeford and Saco and the Biddeford-Saco Chamber of Commerce. Under the new CDFI designation, municipalities could no longer exercise the level of control over the organization they had previously, and BSAEC went through its first Board of Directors restructuring.

With a desire to serve more businesses, BSAEDC worked to become a regional funding entity, and we began a collaboration with Southern Maine Planning & Development Commission (SMPDC) in 2007. As an organization, we had the infrastructure in place to grow, and this partnership was an opportunity for both organizations to access additional capital for more York county businesses by collaborating on funding, rather than competing for funding.

During the period of 2011-2014, BSAEDC went through more organizational changes. As the country, and Maine, were coming out of an economic downturn, we recognized our financing programs had grown to encompass more of York county, and we needed our Board to expand to truly represent the entire geographic area. We added the City of Sanford, the Sanford Regional Growth Council, Town of Kennebunk, the Kennebunk Development Corporation, and SMPDC to our partnerships and created designated Board seats for these affiliates.

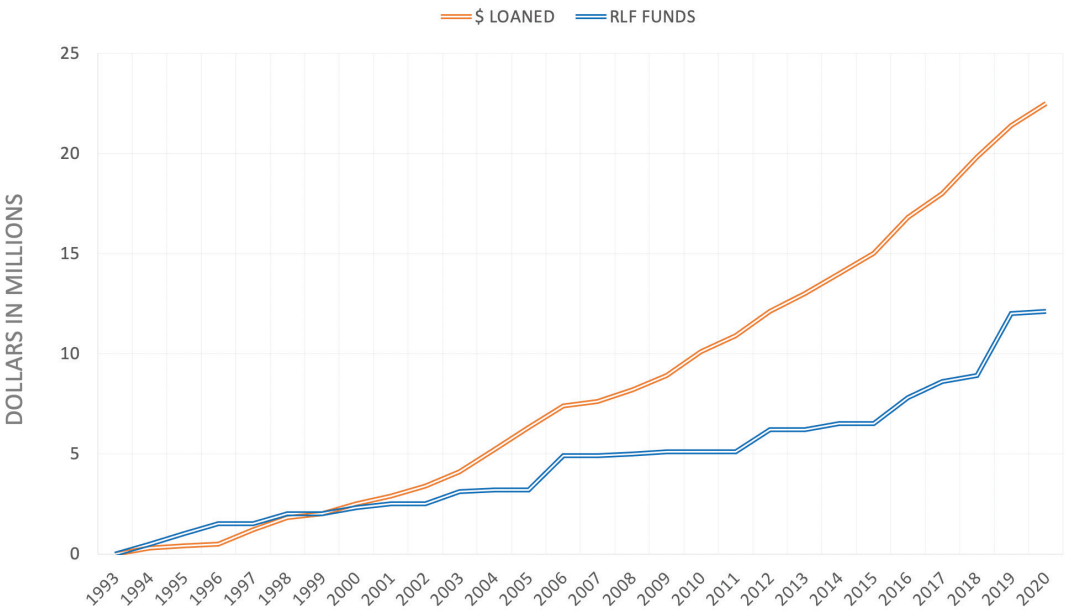
In 2017, we began the rebranding of the organization to Southern Maine Finance Agency (SMFA). Because we were truly serving all of York County at this point, it was important that our name reflect who we were really were and what we do. At first, BSAEDC remained our legal name, but in August of 2020 we legally changed our name to SMFA. This change also occurred as part of our application to become a Community Development Company (CDC) through the US Small Business Administration (SBA). This designation would allow us to expand our lending programs to include the SBA 504 Loan Program across the state of Maine. Offering SBA 504 Loans would allow us to lend long-term, fixed-rate financing to businesses so they can acquire major fixed assets such as real estate, machinery, and equipment for expansion or renovation. These loans are affordable, allowing a small business to obtain up to 90% financing on these assets, with as little as 10% coming from the business.

SMFA addresses a segment of the business community that doesn't always have access to traditional funding for capital needs. Because we don't have the same restrictions that banking institutions do, we can fill the financing gap that many businesses struggle with when attempting to get business loans.

We are not here to take the place of banks or compete with the loan products that banks offer businesses. In fact, most of our business comes from referrals from banks. Our goal is to fill the gap in financing that many businesses face when pursuing financing for start-up or expansion. We help banks and businesses complete transactions that they wouldn't otherwise be able to finance.



SMFA Historical Growth Chart



The chart above illustrates the revolving nature of our financing programs. While our funding sources have expanded through the years, another vital component of our available lending dollars has also grown considerably through the reinvestment of loan settlement. Because of the revolving nature of our programs, the amount of lending we have provided has outpaced the amount of money we have had to lend.

Precision Transmission & Auto Care

Precision Transmission opened its state-of-the-art transmission and drive train repair facility in Wells in 2003. Owner David Roy credits Southern Maine Finance Agency (SMFA) with assisting in making his business start-up possible:

“Partnering with the SMFA has had many benefits. They helped me realize my business start-up plans by securing the financing needed in a timely manner.”



SMFA Revolving Loan Program Funds

	Funding Source	Date of Inception	Initial Capitalization	Additional Capitalization	Historical Loans	Active Loans	Historical Lending	Principal Outstanding	Total Charge Offs
301	DECD-MICRO	2-Jul-93	\$100,000	\$100,000	65 *	17	\$1,210,109	\$213,603	\$70,026
303	RD-IRP	15-Jun-95	\$400,000	\$705,440	37	13	\$2,984,600	\$844,462	\$36,218
	DECD-RAF	1-Jun-95	\$100,000	\$0	N/A		See RD-IRP		N/A
304	FAME-REDRLP	5-Jan-96	\$516,000	\$2,621,385	136	50	\$12,332,045	\$3,366,631	\$637,927
	BSB Line of Credit	17-May-17	\$1,000,000	\$0	N/A		See FAME-REDRLP		N/A
	Com Bank EQ2 Invst	17-May-17	\$1,000,000	\$0	N/A		See FAME-REDRLP		N/A
305	CDFI-General	12-Apr-00	\$600,000	\$0	26	8	\$2,139,775	\$361,793	\$42,878
300	SEAC	1-Sep-92	\$20,000	\$0	5	N/A	\$39,123	See General	\$13,718
302	RD-RBEG	1-Oct-93	\$200,000	\$0	10	N/A	\$325,406	See General	\$20,150
306	Biddeford DRF	17-Jul-07	\$150,000	\$0	30 *	9	\$343,000	\$75,028	\$3,601
	Biddeford TIF	1-Sep-12	\$30,000	\$0	N/A		See Biddeford MRF		\$50,000 **
308	Biddeford SBDLP	21-Oct-11	\$20,000	\$80,000	3	N/A	\$60,000	See BDRF	\$19,769
307	SBA ILP	16-Sep-11	\$1,000,000	\$0	11	6	\$1,479,000	\$564,353	\$200,000
309	Saco DRF	21-Oct-13	\$200,000	\$0	24	23	\$355,500	\$282,262	\$0
	Saco CELF	15-Apr-20	\$187,500	\$0	N/A		See Saco DRF		\$0 **
310	YC SSBCI RLF	8-Jul-14	\$50,000	\$946,000	17	15	\$1,250,000	\$1,070,309	\$0
	Com Bank EQ2 Invst	30-Aug-18	\$2,000,000	\$0	N/A		See YC SSBCI RLF		N/A
TOTALS			\$7,573,500	\$4,452,825	362	141	\$22,518,557	\$6,778,442	\$1,044,288
			\$12,026,325						

* duplication: Two loans are funded from multiple funding sources (MRF/DRLF) totaling \$49,000 (\$20,000 MRF/\$29,000 DRLF)

4.64%

This chart shows our funding sources from our first program in 1993 to the eight revolving loan programs we offer today, including the initial capitalization amount, and what we have been able to add for additional capital through our revolving fund process. The historical activity within these different programs is also illustrated, showing just how much more lending we have been able to achieve beyond the original capitalization amount.

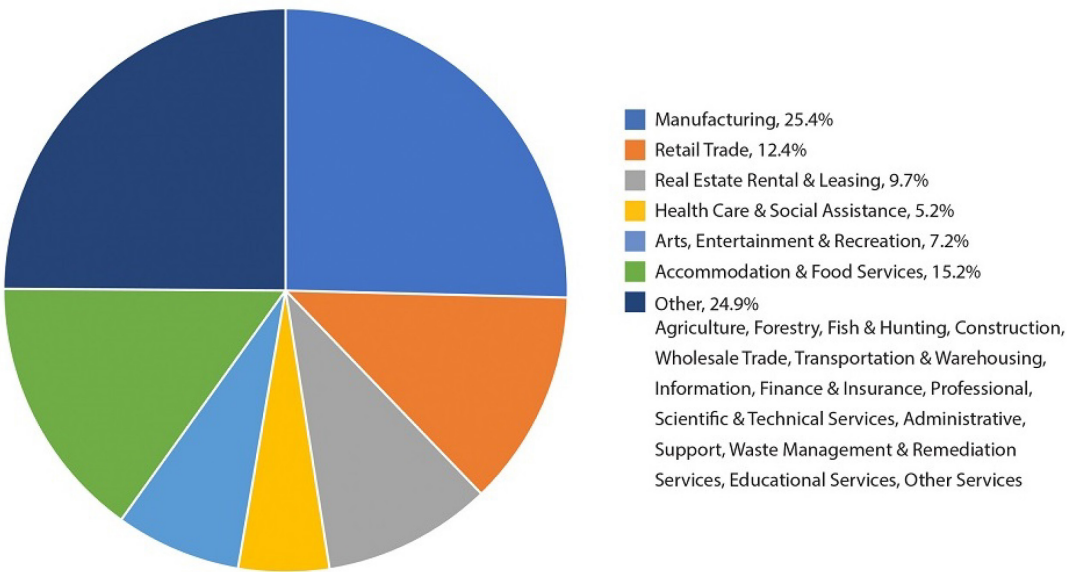
Over the years, SMFA has attracted \$12 million in investments, loaned out \$22.5 million, and leveraged \$121 million. Today, SMFA offers eight different loan programs, ranging from local, to state and federal loan programs.

Blueprints Early Learning Center

Blueprints was founded by Jennie Clavel in her own home just around the corner from Lebanon's elementary school. With a BA in Early Childhood Education and extensive experience in providing childcare, she realized that there was a real need she could meet for parents and children in her fast-growing community. When their waiting list grew to over seventy-five families, they knew they were ready to grow the business exponentially. But that meant designing and building a new building next door 100% devoted to quality childcare. Reaching out to SMFA, Jennie identified Bangor Savings Bank as a lender willing to work with her and SMFA to deliver the financing for a new building. Opened in August 2017, Blueprints now is staffed by eight specialists and accommodates 89 children for full and half days, as well as their before and after school care.

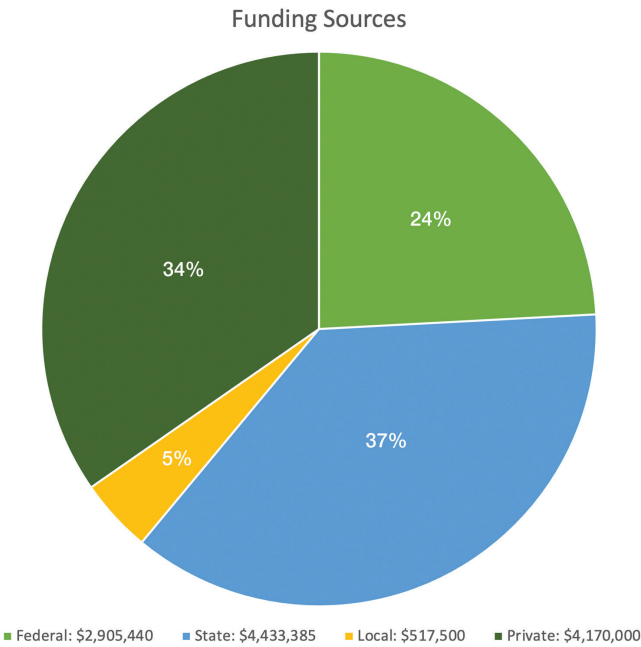
"I had a hard time understanding why some of the first financial institutions would not look at my success and my track record to provide a loan for the new building," says Jennie, "but Chris O'Brien of SMFA never let me get discouraged and urged me not to give up on my dream. In the end, SMFA's enthusiasm and financial support helped put together the deal. Just 18 months after we moved in, we are already expanding into a new addition designed specifically for infants."

SMFA Historical Lending by Industry



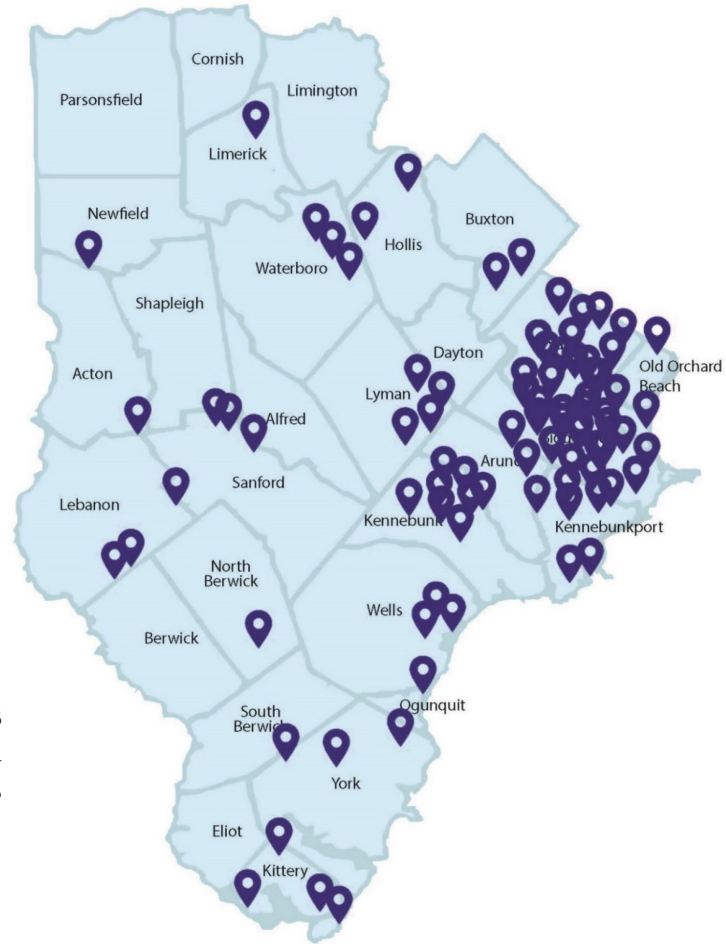
This chart demonstrates the diversity of industries we serve. Historically 25% of our lending has gone into the manufacturing sector, with the remainder going to a very broad range of business types throughout the region.

SMFA Funding Sources



This pie chart illustrates the breakdown of where our financing sources come from between federal, state, local, and private funding. Cumulative and current, this is all funds we have today, and also represents all monies we’ve attracted and built over the last 28 years.

SMFA Loan History 1993 – 2020



This map indicates the communities of the businesses we have provided financing to, a specific listing of towns are included on the following page.

Loan History by Community

York County Community	# of Loans	Dollars Loaned	Investment Leverage	Jobs Created & Retained
Acton	1	\$14,000.00	\$47,145.00	1.0
Arundel	2	\$250,000.00	\$2,064,000.00	18.0
Berwick	1	\$40,000.00	\$135,722.00	3.0
Biddeford	152	\$7,757,164.85	\$37,308,238.05	944
Buxton	2	\$147,500.00	\$665,500.00	2.5
Dayton	1	\$2,000.00	--	1.0
East Waterboro	3	\$314,333.95	\$2,934,215.00	17.0
Eliot	2	\$162,000.00	\$375,000.00	14.0
Hollis	1	\$35,000.00	\$251,000.00	1.0
Kennebunk	26	\$1,974,251.00	\$12,671,060.39	139.0
Kennebunkport	9	\$613,500.00	\$1,746,953.72	21.0
Kittery	8	\$935,000.00	\$2,100,000.00	49.0
Lebanon	11	\$1,167,500.00	\$4,092,658.06	46.0
Limerick	1	\$100,000.00	\$320,000.00	3.0
Lyman	3	\$252,826.00	\$1,070,000.00	6.0
North Waterboro	1	\$40,000.00	\$546,000.00	8.0
Ogunquit	1	\$107,500.00	\$967,500.00	13.0
Old Orchard Beach	7	\$589,872.53	\$5,109,716.42	3.0
Saco	107	\$6,253,878.67	\$36,592,320.61	1,256.5
Sanford	15	\$1,158,230.00	\$10,736,277.19	39.0
South Berwick	1	\$50,000.00	\$64,030.14	10.0
Wells	5	\$223,000.00	\$364,859.00	16.0
York	2	\$331,000.00	\$2,043,900.00	24.0
Totals	362	\$22,518,557.00	\$122,206,095.58	2,635

Our Response to the COVID-19 Crisis

SMFA had nearly 45% of our portfolio impacted by the pandemic!

Very early on we began working with our borrowers on interest-only, deferred, and flexible payment terms. Our goal was to help in any way we could to assist them in getting through the economic shutdown as a result of the pandemic restrictions, and remain open.

The Board and the Loan Committee were very supportive of us helping our borrowers, including granting staff the authorization to offer interest-only and deferred payments automatically, without having to go through the usual approval process. That enable SMFA a to be extremely responsive to our borrower's needs. Some of our other Federal, state and local programs also granted us the ability to work with businesses in the same manner. Everyone was quick to respond and supportive of us to be flexible and creative.

The City of Saco approached SMFA early in the pandemic about creating a program to help local businesses through the existing Saco Downtown Redevelopment Fund. In a span of two months, we had everything put together for this program and began accepting and processing applications. We worked with Saco to set the guidelines for the Covid Emergency Fund, which offered \$10,000 loans, with 50% of the loan forgivable when the lending guidelines were met. SMFA funded 19 loans out of this special program, with \$187,500 loaned to businesses.

One year later, 95% of our existing borrowers impacted by COVID-19 are recovering and back on track!



Hyperlite Mountain Gear

When Mike St. Pierre despaired of finding a backpack and tent that wouldn't weigh him down as he escaped from the kitchen to New York's Adirondacks, he did what any entrepreneur would do – he whipped up his own. Working in his Brooklyn apartment on his mom and grandma's sewing machines, he experimented with materials, bonding and sewing to come up with backpacks and tents that were infinitely better than he could find in the marketplace. Starting with funding from family, and later friends, Mike moved out of his apartment and into a garage in Kennebunk and Hyperlite Mountain Gear (HMG) had its first employees. Dan St. Pierre, Mike's brother, joined Mike just as Hyperlite was taking over contiguous space for manufacturing in order to meet the demand of elite mountaineers and long trail thru-hikers.

In 2011, Mike approached SMFA for financing to buildout 7,000 square feet of space in the North Dam Complex in Biddeford. Hyperlite was poised for hyper-growth. Their growth has continued to be between 50% to 70% each year since 2011.

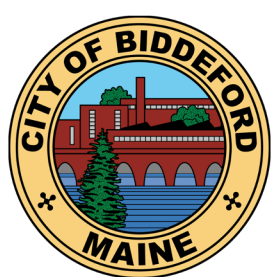
"I approached SMFA for a loan and they worked with me to find exactly the right combination of funding sources to provide my company with the money it needed, at the right rate, in a timely manner." Mike explains, "Without their expertise, we would not have been able to move ahead as quickly as we did with as much ease. Their knowledge of mill redevelopment, coupled with their access to a variety of sources of capital, really benefitted HMG."



Thank You to Our Valued Partners & Affiliates

SMFA would not be able to help the number of businesses we do without the support and collaboration of our partners and affiliates. Essential funding for the organization comes from these valued community and local banking partners:

COMMUNITY PARTNERS:



LENDING PARTNERS:



BANKING PARTNERS:



S|M Southern Maine
F|A Finance Agency

20 Pomerleau Street, Suite 300 | Biddeford, ME 04005 | (207)282-1748 | www.smfamaine.org

FY22 IMPACT REPORT

AND FY23
REQUEST FOR SUPPORT



EVENTS

While navigating a pandemic, HOB drew 7000 people downtown to enjoy or discover Biddeford through the following HOB events:

- Martin Luther King Jr. Day Clothing Drive
- WinterWeek (outdoor activities through the Eventzee App)
- Restaurant Week (restaurant related activities through the Eventzee App)
- Pride Flag Raising
- Hosted Mid-Town Court, outdoor dining
- Memorial Day Ceremony
- Foodie Tours
- Music in the Park (8 weeks)
- River Jam Festival
- 9-11 Commemoration
- 5K Road Race
- GrowSmart Maine host
- Business Poker Crawl, with local businesses
- Halloween Downtown Creepy Crawl
- Veterans Day Ceremony
- Lighting of the Hanukkah
- Downtown Holiday Fest



MARKETING

HOB drew attention to Biddeford and shared key information with the local community as well as visitors through the following marketing efforts:

- Sent 106 general and business email newsletters to 2200 subscribers.
- Increased Facebook followers by 10% and Instagram followers by 20%, and increased Instagram daily impressions by 49%.
- Promoted Biddeford through an "IG Takeover" of the Main Street America Instagram account for a day.
- Kept new HOB website up-to-date with listings of businesses, and leasing and employment opportunities.
- Designed and printed 2000 maps, placed at downtown businesses and in mill residences.
- Continued collaboration among Maine's 10 Main Street communities with our MainStreetMaine.org website and social media campaigns.
- Created social media campaigns, print ads and tv commercials for holiday shopping and various events.



BUSINESS SUPPORT

- Hosted three Business Zoom calls to share information and gain feedback, particularly related to the pandemic.
- Served as resource for business start-ups and assisted eight (8) new or expanded businesses openings.
- Designed, purchased and installed 23 "Open" flags throughout the downtown.
- Registered Biddeford for Maine Craft Weekend, prompting multiple events that drew visitors to town.
- Made property and business owners aware of a Commercial District Revolving Fund, eligible to Main Street Biddeford businesses through HOB.
- Staffed the Midtown Court to enable outdoor eating and drinking, particularly during times of higher hesitancy at indoor restaurants and bars.

PARTNERSHIPS

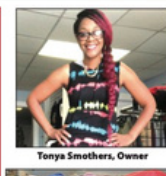
- Promoted City's Comp Plan surveys and activities.
- Completed holiday lighting effects including purchase of 8 new wreaths for Lincoln Street.
- Hosted 45 people from 7 organizations for Part 1 of HOB's training related to Diversity, Equity & Inclusion.
- Continued Adopt-a-Park program, recruiting, training and appreciating volunteers who maintain parks.
- Served on Biddeford Cultural Coalition, supporting completion of the new cultural plan.
- Partnered closely with Engine, Biddeford Cultural & Heritage Center, Biddeford Recreation, Adult Ed., and La Kermesse to improve and expand the River Jam Festival.
- Collaborated with McArthur Library and Seeds of Hope on a book club, featuring a historic fiction novel about a pandemic in England.
- Won a Main Street Resiliency Grant for \$8,500 to promote Biddeford's Black-owned businesses in partnership with Black Owned Maine.



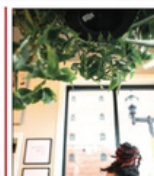
Back to School... Biddeford Style!



Lakosha Evans, Owner



Tonya Smothers, Owner



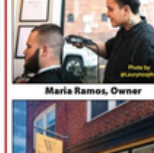
Maria Ramos, Owner



KLASSICALLY KUTE
114 Main Street
Kid's clothing & accessories



STYLZ 4 LESS
65 Jefferson Street
Hip hop fashion and custom t-shirts

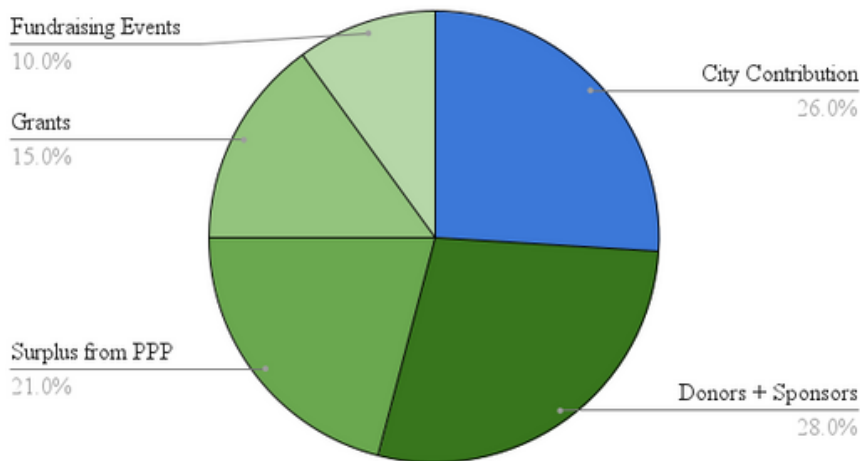


WOODGRAIN BARBERS
47 Main Street
Biddeford, ME
(207) 494-8590



Welcomes you downtown as kids prepare to go back to school, featuring these Black-owned businesses
FMI heartofbiddeford.org & BlackOwnedMaine.org

FY22 INCOME SOURCES



Value of volunteer hours	\$25,900
Value of staff hours spent on	\$50,000
City-related projects and events	
Donations & Sponsorships	\$48,125
Fundraisers	\$17,650
Grants	\$36,000
TOTAL	\$177,675

FOR EVERY
\$1
 THAT THE
 CITY
 INVESTED IN
 HOB IN FY22

HOB
 LEVERAGED
\$3.95
 MORE FOR
 BIDDEFORD

Imagine funding a department with two employees and hundreds of volunteers that does events, marketing, beautification, outreach, volunteerism, grant winning and business support -- for \$44,000!

FY23 REQUEST

HOB respectfully requests \$45,000 in annual support for operations, programming, events and marketing, plus \$5,000 specifically for River Jam.





January 24, 2022

As in previous years, please accept this request of \$10,000.00 to the Biddeford Cultural Heritage Center. It will help us to continue to discover and promote the many cultures that is in our community. Again, we thank you for your continued support in these trying times

Feel free to contact me if any questions arise.

BFP808@gwi.net or 229-2024

Sincerely

Paul N. Gagne

Treasurer



SOUTHERN MAINE VETERANS MEMORIAL CEMETERY ASSOCIATION

83 Stanley Road, Springvale, Me 04083

southernmaineveteranscemetery.org

Email: SMVMCA198@gmail.com

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Dick Langlais

Vice Chairman
John Flagler

Treasurer
Curtis Mills

Secretary
Ron Rivard

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Ray Parent
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Penny Mills
Angela LeBlanc
Jessica Violette
Alley Smith Morrissey
Kevin Warden
Linda Smilie

January 12, 2022

Ms. Nichole Wood
Finance Director
205 Main St.
Biddeford, ME 04005

Dear Ms. Wood,

2021 has been filled with many challenges but the accomplishments of the Southern Maine Veterans Memorial Cemetery Association, a 501(c) 3 has not diminished despite not being funded by the State of Maine or the federal government. It is totally dependent upon public and private donations.

The Association has worked tirelessly to maintain its efforts in beautification projects which honor those who have served. The POW-MIA memorial is a lasting tribute to the valiant warriors who have not returned to their native land for burial. The dedication of this memorable and informative site will take place as soon as it is safe to do so.

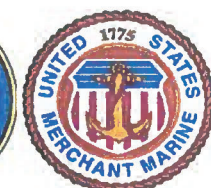
The Associations efforts are now directed to the enclosure of the Committal Shelter so that families and friends may be protected from inclement weather during burial services. The planning stages have begun and with your help we will be able to accomplish this goal as quickly as possible.

SMVMC opened in 2010 and is hallowed ground for over 1800 veterans, many of whom are from the City of Biddeford, as well as family members from Southern Maine communities and beyond.

As a service to your veteran community, we ask that you consider a donation of \$1000.00 in your budget process. Any amount would be greatly appreciated and will be displayed on a Court of Honor plaque in the cemetery's main office.

Thank you for your consideration and generosity.

Angela LeBlanc
Development





February 1, 2022

To: Finance Director, Nicole Wood
Re: Budget Request for Fiscal Year 2023

Attn: Nicole Wood and Budget Committee,

Attached you will find a budget request from the Biddeford Mills Museum for FY23.

The Biddeford Mills Museum is requesting assistance from the City in the amount of \$2500. We submitted a similar request last year and we are hoping that FY23 will provide BMM this much-needed funding from the city. We are an important and viable cultural organization in Biddeford with a unique mission. We are an all-volunteer organization and we continue to need help to accomplish our mission, maintain our new exhibit spaces, and increase our educational programming.

BMM became a recognized 501c(3) organization in 2012, but had its roots even earlier than that. Shortly after the last mill ceased operating in 2009, an early group of volunteers formed a Steering Committee and began to gather artifacts from the mills and worked with Pepperell Mill Campus with the long-term view of forming a museum. PMC was always very supportive to our stated mission of preserving the rich heritage of the Biddeford Mills for the community at large in honor of all who worked here.

- **A new 30-minute film, *A Walk Through History*.**

This enjoyable tour of the vast rooms of the mill is an artfully assembled combination of live narration, voice overlay, photographs and film clips from archives, and recent aerial footage. The project was produced by Biddeford Mills Museum and Lone Spruce Creative with support from the Davis Family Foundation, Walmart Community Grants, and a friend of Biddeford Mills Museum.

- **A new exhibit, *Immigration – They Came to Work*.**

This new exhibit will be opening soon after the 2021 holidays. It honors the diverse populations of the world who came to Biddeford at the turn of the 20th Century, and the correlation between this new workforce, the growth of the mills, and the heritage of both Biddeford and Saco. The fabric of our

community today still reflects the work of these strong people. The opening of this exhibit will be announced soon.

- **Grant awards.**

We are grateful to the Sam L Cohen Foundation and the Virginia Hodgkin Somers Foundation for grants awarded to the Biddeford Mills Museum this year. These funds have subsidized the new exhibit and allowed our work to continue during the months of closure.

- **Volunteer Staff**

The staff welcomed several new volunteers this summer. Some trained as tour guide aides, while others accepted positions inside the Museum and in the office. A portion of our archives was inventoried this summer and we have begun the monumental task of documenting every name in the collection of Pepperell Sheets to assist you in learning more about relatives who were employed in the mill.

We have also undergone some major changes in our electronic communications this year. Find us now at our new website, on Facebook and on Instagram. Look for biddefordmillsmuseum.org

The COVID-19 pandemic continues to bring challenges as we struggle to remain open. Our museum gallery in the Pepperell Mill Campus in Building 18 is currently open about 12 hours a week. We have been providing historic mill tours since 2012, and to date, many trained tour guides (most of whom were former mill workers) have led over 3500 visitors through the buildings. These tours have included everyone from school students from throughout southern Maine, to visitors and local residents, and to architectural/history academics from Stanford University.

We have compiled a rich cultural collection and continue to receive donated items, and we have recorded nearly 50 oral histories thus far of former mill workers and significant members of the Biddeford community.

We have done all of this primarily with tour revenue, as well as donations and grants, but are very hopeful that the City can continue to recognize our value and contribute to our mission with our request this year.

My fellow Board members and volunteers look forward to being able to meet with the Budget Committee and answer any questions you may have. Our doors are open for you. Please come and see what we have accomplished so far.

Sincerely,

Jon Edstrom
Acting President



November 24, 2021

James Bennett, City Manager
City of Biddeford
P.O. Box 586
Biddeford, ME 04005

Dear James,

Mainers have always been known for their courage, creativity, grit, and willingness to help a friend or neighbor in need. The past eighteen months have challenged us all in many ways, but **together** we have remained steadfast to these qualities that make Maine "*the way life should be.*" From all of us at LifeFlight of Maine, thank you for doing your part to keep Maine strong and connected. Your recent gift to LifeFlight is a vital signal about the importance of the service we provide to those in your community, as well as Mainers across the state. **As a non-profit organization, we rely on the support of many types of donors to support our mission. We hope you will continue to support LifeFlight.**

The reach and relevance of LifeFlight is stronger than ever before. It has been an extraordinarily busy and challenging year to deliver the lifesaving care and transport that is only available from LifeFlight. Since March 2020, we have cared for 1,535 positive (or presumed positive) COVID-19 patients. Since the organization was founded in 1998, we have transported 32,000 patients. These transports include Mainers of all ages, from newborn to young adult to seniors; from all points of Maine from York to Presque Isle and everywhere in between. Imagine the ripple effect that has on families, friends, generations, and communities. **Most importantly, LifeFlight cares for every patient regardless of insurance or financial status.**

Since 1998, 106 residents of Biddeford have been cared for by LifeFlight, with 7 in the past year. In addition, LifeFlight has made **3 scene calls to your community** to support local fire/rescue and EMS partners.

We rely on Maine communities like Biddeford to ensure that all Mainers have access to critical care and medical transport when they need it, 24/7/365. Last year, 184 towns supported LifeFlight for a total of \$113,876. This year we need these communities, and more, to come together so we can reach our goal of raising \$125,000. Thank you for your recent gift in September. **As you plan for your next budget year, will Biddeford once again support LifeFlight with a gift of \$2,000?**

The funds raised will help provide education and training to our crews and EMS/Fire agencies around the state, upgrade and replace medical equipment, enhance Maine's aviation infrastructure, and bring a third, new critical care helicopter to Maine in 2022.

In the attached packet we have provided additional information including: general information and FAQs about LifeFlight, a map of Maine transport locations, and a map of Maine communities that have supported us. **Please contact Ashley MacMillan at The LifeFlight Foundation at 207-300-5832 or amacmillan@lifeflightmaine.org with any questions.** If additional information or a specific town application form is required with this request, please let us know.

Thank you for your support, and for helping ensure that that your friends, families, and neighbors **have access to critical emergency care when and where they need it.**

Sincerely,

Thomas Judge
Executive Director
LifeFlight of Maine

Kate O'Halloran
Executive Director
LifeFlight Foundation

P.S. If a past request was recently approved and an invoice is required, please contact us so we may submit the invoice.



Ten Facts and Frequently Asked Questions about LifeFlight

- 1. LifeFlight is a private non-profit charitable organization with a public mission serving all of Maine.** We care for all patients regardless of insurance status or ability to pay for care 24/7/365 with helicopters based in Bangor, Lewiston and Sanford, a fixed-wing airplane based in Bangor, rapid response vehicles, and specialized ground ambulances. In FY2021 LifeFlight provided \$2.23 million of care to patients without insurance or the means to cover the cost of care, as well as significant discounts for Medicare and MaineCare patients.
- 2. 2,303 patients were LifeFlighted in FY21** from 136 communities, islands, and unorganized townships-- about 1 patient every 4 hours. LifeFlight has cared for more than 32,000 patients since September 1998.
- 3. How has COVID affected LifeFlight?** As LifeFlight cares for the most critically ill patients in Maine, we have been caring for COVID-19 patients since March 17, 2020. Since then, more than 59% of LifeFlight's patients were known positive or being tested for COVID-19 symptoms, requiring every patient to be treated as if they were COVID-19 positive. Managing highly infectious disease patients is a massive challenge requiring new ventilators, oxygen delivery systems, equipment, supplies, and biocontainment systems. The financial impact of COVID-19 to LifeFlight has been extreme and is estimated at \$4.2 million in new costs and lost budgeted revenue between March 2020 and September 2021. The overall financial ramifications from the pandemic are estimated to exceed \$5 million, which has been partially offset by various Federal relief programs.
- 4. How is LifeFlight funded?** LifeFlight operates much like a hospital emergency department, taking care of all patients and billing insurance companies. We contract with all major payers including Medicare, MaineCare and commercial insurers. Most of our operational expenses are covered by patient fees, but we rely on the LifeFlight Foundation to support the purchase of new aircraft, medical equipment, infrastructure, improvements, and to provide clinical education around the state.
- 5. LifeFlight helicopters, airplane, and specialty ground ambulances are equipped as fully functioning mobile intensive care units.** LifeFlight's critical care teams bring the trauma center intensive care unit -- skills, medical technology, pharmacy, blood, and more -- directly to a patient's side.
- 6. What types of patients do we transport?** Critically ill or injured patients of all ages needing specialized care beyond what can be provided by local hospitals - including premature infants, cardiac and stroke patients, complex traumatic injury, organ transplant, sepsis, burns, and serious obstetric complications. We use the strictest medical utilization criteria in the country to make sure all flights are medically necessary. Emergency medical providers are guided by state-mandated protocols based on the latest research and best practice.
- 7. About 87% of patients are transported from community hospitals to major specialty centers, and 13% are transported directly from the scene of an emergency - roadsides, woods, mountains, and islands.** While most patients are transported to EMMC, MMC and CMMC, about 12% of patients are transported to Boston and beyond for specialized care not available in Maine.
- 8. LifeFlight is lean.** We are among the most efficient providers in the world, we pay close attention to costs, maintaining a very small administrative team that results in some of the lowest costs and charges in New England and the country.
- 9. LifeFlight's costs and charges are the lowest in New England** and among the lowest in the country. The average charge for a LifeFlight transport is around \$19,500. Other provider charges across New England and the northeast range from around \$27,000 for non-profits providers to \$60,000-\$80,000 from for-profit air medical companies. LifeFlight participates with all major insurers, Medicare, and MaineCare, so there is no "surprise bill" for patients.
- 10. What other benefits to our town and region does LifeFlight provide besides critical care and transport?** We provide local critical care training to medical providers in specialized areas such as traumatic brain injury and pediatric trauma, critical medical diagnosis and treatment. We also support weather systems, hospital helipads, and advanced aviation navigation systems across the state.

WE'RE HERE FOR YOU, MAINE.



Photo by Mikayla Warren

Maine's Emergency Air Ambulance Helicopter Service

Critical Care Medical Services

LifeFlight operates a fleet of aircraft with advanced avionics and the technology needed to fly in Maine's complicated weather conditions, providing mobile ICU-level care when minutes matter.

Advanced Medical Training

LifeFlight staff provide advanced medical training to EMS partners and hospital clinicians across Maine, improving critical care skills throughout the entire emergency care system.

Aviation Infrastructure

LifeFlight has assisted nearly every hospital and communities across Maine to build helipads, worked with EMS agencies and other partners to develop more than 140 remote landing zones and 1,300 community landing zones, and assisted airports and hospitals install weather monitoring stations across the state.

LifeFlight of Maine is a charitable non-profit organization serving Maine since 1998.

LIFEFLIGHT OF MAINE

LifeFlightMaine.org

Critical Care Transport & Training

207.230.7092

This advertisement appeared in the November, 2021 edition of Down East Magazine.

Thomas Judge

Executive Director of LifeFlight of Maine

By Rachel Hurn

Thomas Judge, executive director of LifeFlight of Maine, says his proudest accomplishment from the past year has been the work of his team, which has been on the front lines responding to vulnerable patients every hour with grace, compassion, and skill.

LifeFlight was founded in 1998 to provide transport for gravely ill and injured patients from every community and hospital in Maine. In the past 12 months, that has meant 2,400 patients from every corner of the state have been given a second chance at life. As the scientific understanding of COVID-19 has continued to evolve, LifeFlight has had to rewrite its airway management and ventilation guidelines nine times since March 2020. Despite the demands of the pandemic, the organization has continued to grow, with additional staff as well as new aircraft and medical technologies.

They are at work with the Federal Aviation Administration to develop precise performance-based navigation flight routes, in which air traffic controllers use satellites rather than ground radars to follow and instruct aircraft. They're also adding to the fleet with "next-gen" helicopters, building new medical simulation labs, and introducing new high-tech medical equipment like new ventilators and neonatal transport systems.

"Medicine is constantly changing, and we work hard to be at the cutting edge of new care modalities for patients," says Judge. "We bring an intensive care unit to the patient's side to continue the work our EMS and hospital partners have initiated on behalf of critically ill and injured patients needing care far away."



maine.





SUPPORTING TOWNS

OF 459 TOWNS IN MAINE

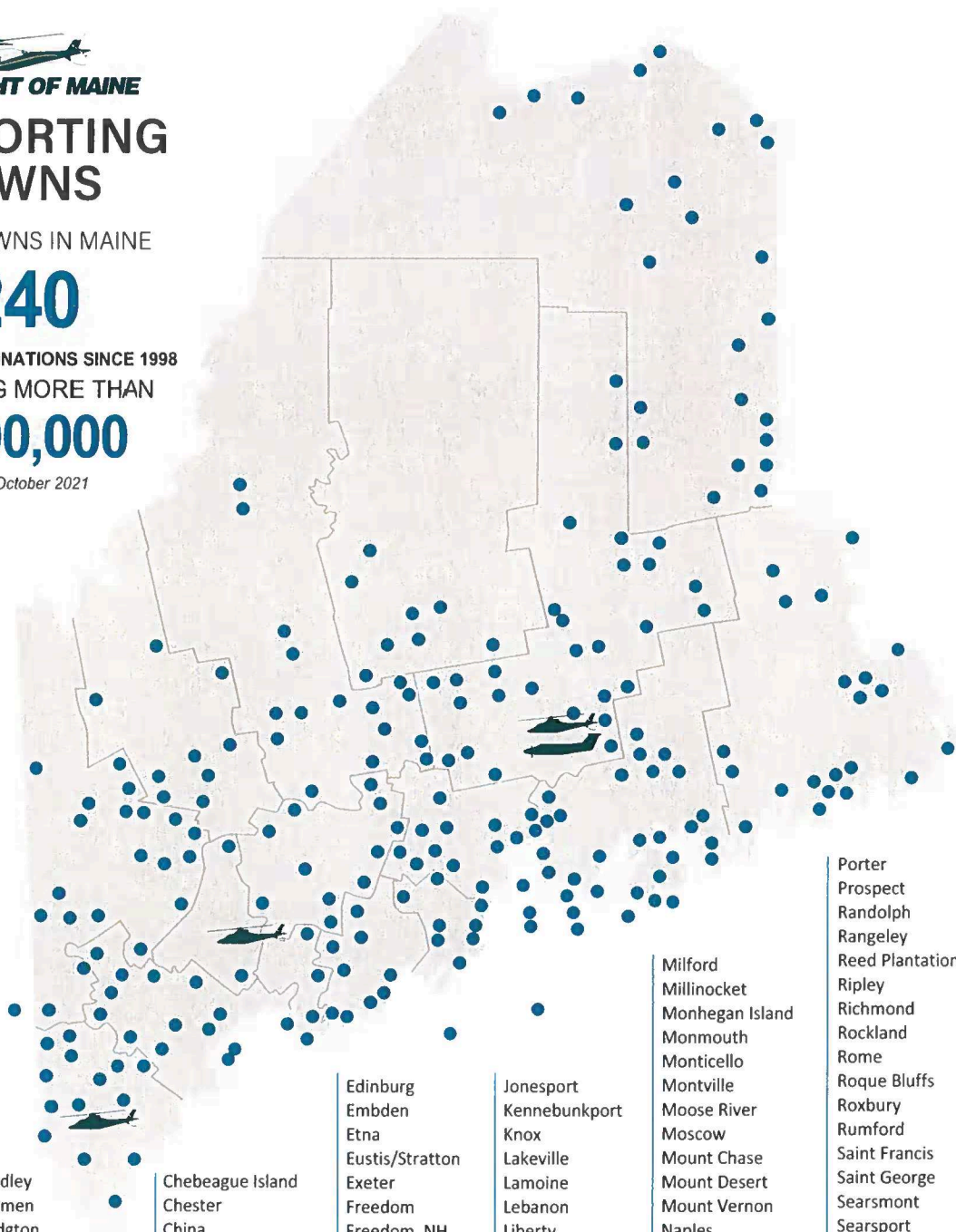
240

HAVE MADE DONATIONS SINCE 1998

TOTALING MORE THAN

\$600,000

as of October 2021



Abbot
Acton
Albion
Allagash
Alna
Amherst
Amity
Andover
Anson
Appleton
Arrowsic
Athens
Atkinson
Avon
Baldwin
Bar Harbor
Beddington
Belfast
Benton
Biddeford
Blue Hill
Boothbay
Bowerbank

Bradley
Bremen
Bridgton
Bristol
Brooklin
Brooksville
Bucksport
Burlington
Buxton
Byron
Calais
Cambridge
Camden
Canaan
Canton
Caratunk
Carrabassett Valley
Carthage
Cary Plantation
Casco
Castine
Caswell
Charleston
Charlotte

Chebeague Island
Chester
China
Clifton
Clinton
Columbia Falls
Cooper
Corinth
Cornish
Cranberry Isles
Crawford
Crystal
Cumberland
Cutler
Deblois
Deer Isle
Denmark
Detroit
Dexter
Dixfield
Dover-Foxcroft
Dresden
Durham
Eastbrook

Edinburg
Embsden
Etna
Eustis/Stratton
Exeter
Freedom
Freedom, NH
Frenchville
Garland
Gorham
Gouldsboro
Greenville
Guilford
Hamlin
Hammond
Harmony
Harpwell
Hartford
Hartland
Haynesville
Hebron
Hollis
Howland
Hudson
Isle Au Haut
Islesboro
Jackman
Jonesboro

Jonesport
Kennebunkport
Knox
Lakeville
Lamoine
Lebanon
Liberty
Limerick
Lincolnville
Linneus
Livermore Falls
Long Island
Lovell
Lubec
Lyman
Machias
Madawaska
Manchester
Mariaville
Mars Hill
Marshfield
Masardis
Matinicus Island
Mattawamkeag
Maxfield
Meddybemps
Medford
Mexico

Milford
Millinocket
Monhegan Island
Monmouth
Monticello
Montville
Moose River
Moscow
Mount Chase
Mount Desert
Mount Vernon
Naples
New Gloucester
Newburgh
Newfield
Newry
North Berwick
North Haven
North Yarmouth
Orient
Orland
Osborn
Otis
Otisfield
Palermo
Palmyra
Parsonsfield
Passadumkeag
Perham
Phippsburg
Pittston
Plymouth
Portage Lake

Porter
Prospect
Randolph
Rangeley
Reed Plantation
Ripley
Richmond
Rockland
Rome
Roque Bluffs
Roxbury
Rumford
Saint Francis
Saint George
Searsmont
Searsport
Sebago
Sedgwick
Shapleigh
Sherman
Shirley
Smithfield
Solon
Sorrento
South Bristol
Southwest Harbor
Springfield
Stacyville
Standish
Steuben
Stockholm
Stockton Springs
Stoneham
Stonington
Stow
Strong
Sullivan

Sumner
Swans Island
Swanville
Talmadge
Temple
Thomaston
Thorndike
Topsfield
Tremont
Trenton
Upton
Vanceboro
Veazie
Verona Island
Vinalhaven
Waite
Wallagrass
Waltham
Warren
Washburn
Washington
Waterboro
Waterford
Weld
Wellington
Weston
Westport Island
Whitefield
Whitneyville
Willimantic
Wilton
Windham
Windsor
Winn
Winter Harbor
Wiscasset
Woodstock
Woodville
Woolwich
York



SOUTHERN MAINE

Beach Profile

MONITORING PROGRAM



342 Laudholm Farm Road

Wells, Maine 04090

207-646-1555 x115

October 25, 2021

James Bennett, City Manager
City of Biddeford

Dear Mr. Bennett,

On behalf of the Southern Maine Beach Profile Monitoring Program Steering Committee, I want to thank the City for continuing to support the monitoring program over the past year.

Thanks to the City's backing in 2021, Maine Sea Grant has been able to expand beach profile monitoring in Biddeford to include Hills beach, as well as Fortune Rocks beach. With the addition of Hills beach, the program now involves a total of 23 community volunteers (17 monitoring at Hills, and 6 at Fortune Rocks). Our program staff have provided data oversight as well as volunteer management services to these profile monitors, and we hope to continue these services in Biddeford.

Historically, the beach profile monitoring program's data is comprehensively analyzed and interpreted every two years by Maine Geological Survey (MGS). The findings are summarized in the *State of Maine's Beaches* report by MGS and presented at The Beaches Conference. The report and the conference were both due to take place in 2021. However, the pandemic caused a postponement of the report and conference until 2022. As such, the most recent report is from 2019 can be viewed at <https://www.maine.gov/dacf/mgs/explore/marine/beaches19/contents.htm>. This report includes chapters on each monitored beaches, Fortunes Rocks among them. That report describes trends in storm impacts between 2017 and 2019. Of particular note is the caption below related to the series of 2018 northeasters.

2018 Storms (pages 10 - 14)

March 2018 was a month of repeated northeasters... The biggest March storm was the first one on March 2nd. The highest wave height of March was 28 feet (B01) and 18 feet (44007) and was accompanied by a 3-day storm surge of 2 feet in Wells, Portland, Bar Harbor and Eastport. This surge coincided with spring high tides that were just half a foot below flood stage so coastal flooding accompanied the high surf. Flood stage (12.0 feet MLLW) in Portland was exceeded for 6 consecutive high tides. John Cannon of the National Weather Service alerted the beach profile volunteers of the pending event to mobilize to capture before-and-after dune and beach surveys. On March 2nd significant flooding occurred in Boston, Massachusetts where the northeast wind piled ocean water into Massachusetts Bay. In Maine, dramatic washover occurred and Long Sands and Short Sands Beaches in York, at beaches in Wells, and at Goochs Beach in Kennebunk. Beaches in Saco experienced significant dune loss and sand transport across the entire frontal dune over 100 feet inland in many places. Waves also overtopped Surf Street in Saco and resulted in erosion in and around houses with some structural damage to a foundation. On March 3, 2018 the Portland Press Herald reported widespread damage to coastal roads and businesses (PPH, 2018). This landward beach sand transport into the dunes was one of the most significant such events since 2007 (Slovinsky, 2018a, b). Surf remained in the 8 to 14-foot range with a long, 15-second period through March 8 when a smaller storm with 20-foot waves passed through the region leaving very little time for beach recovery.

As mentioned, the next *State of Maine's Beaches* report will be released in June, 2022 and presented at The Beaches Conference 2022. The upcoming conference will take place on June 10, 2022 at Berwick Academy in South Berwick Maine. More information can be found at <https://seagrant.umaine.edu/extension/the-beaches-conference/>.

Also, you, your staff, and community members can view and graph beach profiling data directly at https://www.mgs-collect.site/mgs-collect/hooks/beach_profile_graphing.php.

In addition to the data use in the development of *The State of Maine's Beaches* report, the data are also routinely used in beach management applications such as:

- the design of dune restoration plans,
- evaluation of replacement seawall options and beach nourishment efforts,
- in the assessment of accelerated erosion and investigations of new erosion mitigation technologies,
- during review of Natural Resource Protection Act permit applications,
- analysis by National Weather Service to improve local storm forecasting capability,
- and referenced as one of the few data sources that could be used to monitor proposed beach nourishment by the Army Corps of Engineers, to name a few.

In 2022, we will begin our 23rd year of the program and continue to be the longest-running, volunteer beach profile monitoring program in the country. This longevity provides for a robust data set that becomes more valuable as time passes, since erosion can only be effectively tracked through the long-term trends that are now available through our data set. Therefore it's our intent to continue the program and provide long-term data into the future.

With this goal in mind, we respectfully request a total of \$2000 for monitoring at Fortunes Rocks and Hills beaches for the coming fiscal year (July 1, 2022 – June 30, 2023). In an effort to align with the City's fiscal year schedule, a statement will be sent in April, 2022 under separate cover, directly from the University of Maine's bursar's office. If this arrangement does not meet your needs or interests, please be in touch and we can consider options.

Across Southern Maine, beach profile monitoring can help us relate localized erosion to large-scale processes taking place along the coast, thereby helping us to make informed beach management decisions. We hope the City of Biddeford continues to view the municipal expenditure of \$2000 for profiling services for the upcoming year at Fortunes Rocks and Hills beaches as a sound investment in the future. Thank you for joining with us to make beach profile monitoring a lasting effort.

Please contact me with any further questions or comments and thank you again for your consideration.

Sincerely,



Kristen Grant, Program Manager
Maine Sea Grant and UMaine Cooperative Extension
knggrant@maine.edu
207-646-1555 x115



Engine's mission is to connect and inspire our community through art, design, and education.

February 1, 2022

Attn: Nichole Wood, Finance Director

To City Manager and City Council:

Engine respectfully requests \$15,000 for fiscal year 2022-2023 for operating funds. Engine's approved 2022 operating budget is \$253,842 and these funds represent roughly 6% of our annual operating costs. This support will enable our organization to continue to provide essential arts and cultural programs for Biddeford residents of all ages, support our creative economic development initiatives, and is a flat funding request from FY22.

Based in the heart of Biddeford's downtown, Engine has propelled cultural, social, and economic revitalization in the city for more than a decade. For every \$1 invested in arts and culture organizations, 8 times that is returned right into the local economy - supporting our small businesses, retailers and restaurants. Engine events attract around 4000 attendees every year, which means that your \$15,000 investment will result in more than \$125,000 spent right here in Biddeford. Data shows that cultural tourists spend more (on average) than other visitors, so we know that Engine is a valuable partner in supporting the economic revitalization of our City.

Beyond the "bottom line," Engine is a 501(c)3 nonprofit that brings together artists, makers, residents, and local businesses to create a culture filled with innovative exhibitions, community events, collaborative resource-sharing, diverse skill development, and educational programs. Engine is one-of-a-kind in Southern Maine, with a mission to connect and inspire our community through art, design, and education. Engine envisions a community and economy in which art, design, and education are valued, integrated, and celebrated. We believe that commerce follows culture; that art should integrate, not alienate; and that art, in its fullest expressions, not only impacts individuals but transforms communities.

Creating space for creativity benefits Biddeford by supporting a diverse, culturally-rich, and connected community. All fee-based programs are offered on a sliding scale, and our free community events are open to the public. Our long-standing collaboration with community-based, municipal, non-profit, and for-profit stakeholders has made Engine and Biddeford an arts and innovation leader in York County. In all its work, Engine applies human-centered design thinking to approach our shared challenges and uplift diverse voices. Engine's multi-layered approach to arts and culture work, as well as its deep roots in the Biddeford community, make it an indispensable community resource.

The creative spirit fostered by Engine for 11 years is alive and well, and we are committed to supporting new opportunities to connect, inspire, and learn as we imagine



Engine's mission is to connect and inspire our community through art, design, and education.

our future together in the next phases of our City's life. In the last year, with your support—and despite the pandemic—we:

- Safely gathered more than 4000 attendees, artists, makers, and vendors to propel the creative economy through events like Fringe Fest, Artwalk, gallery openings, and a film screening on the top of the parking garage;
- Inspired youth through hands-on experiential learning experiences like boatbuilding with the Compass Project, Summer Camp, and STEAM Sundays;
- Held space for art, and the artist as business-person, by offering 18 affordable studios for artists and makers, a gallery and convening space, shared makerspace (with a variety of tools and resources), and classroom spaces;
- Increased our ability to offer additional, vibrant leadership where Engine's expertise can be most effective by finding a new, local, and community-minded owner to take on the restoration of the Marble Block building; and
- Played a central role in the development of Biddeford's Cultural Plan and Public Art Policy.

What is next? Your continued support of Engine will help us:

- Lead the implementation of Biddeford's new Cultural Plan;
- Pilot our creative small business incubator (IGNITE) and extend our diversity, equity, and inclusion work with designated funding to support BIPOC makers;
- Produce safely-distanced, curbside performances activating our downtown storefronts;
- Improve our social impact through partnership with the University of New England business school;
- Continue our work on *Biddeford Blooms: Community Weaving Project*, a National Endowment for the Arts and Maine Arts Commission-funded project connecting hundreds of Biddeford families with artists to vision our future together;
- Expand public art projects in Biddeford, including bringing the aerial dance crew BANDALOOP to our city, with support from the National Dance Project; and
- Fuel new community partnerships and outreach programs powered by Engine!

Engine's work is essential to creating the 'buzz' of Biddeford's downtown, cultivating a sense of belonging through celebration, and supports the overall health and well-being of our residents. We look forward to continuing this work together with your support.

Sincerely,

A handwritten signature in black ink that reads "Jess Muise". The signature is fluid and cursive, with the first and last names clearly legible.

Jess Muise
Executive Director, Engine



PROPELLING THE CREATIVE COMMUNITY

2021



*In the midst of movements for social, economic and environmental justice during a global pandemic, **the call is strong: we need the arts more than ever.** We know that the arts and cultural programs Engine provides are essential to our recovery from this pandemic and critical tools in addressing many of the challenges our community faces.*

IN 2021, **MORE THAN 4,000 YOUTH AND ADULTS** ENGAGED WITH EDUCATION AND OUTREACH PROGRAMS INCLUDING THE COMPASS BOAT BUILDING PROJECT, SUMMER CAMPS, AND COMMUNITY ART PROJECTS THANKS TO THE SUPPORT OF CONTRIBUTORS LIKE YOU.

ABOUT

Based in the economic heart of Biddeford, ME, Engine has propelled cultural, social, and economic revitalization with creative community programming for more than a decade. The 501(c)3 nonprofit brings together artists, makers and local businesses to knit a culture filled with creative exhibitions, events, and educational programs into Southern Maine. Engine programs are designed to ensure accessibility and inclusion, with an emphasis on free community events open to the public. Learn more about how Engine supports the creative economy at **feedtheengine.org**.

MISSION

Engine's mission is to connect and inspire our community through art, design, and education

163 Main Street, Biddeford, ME
207-494-7125
director@feedtheengine.org

THANK YOU FOR FEEDING THE ENGINE.

ENGINE

PROPELLING THE CREATIVE COMMUNITY



The sale of the Marble Block created space to focus on collaboration and partnerships as we prepare to launch IGNITE, a creative entrepreneurship incubator with funding to support BIPOC makers.

ORGANIZED 25 FREE COMMUNITY EVENTS INCLUDING ARTWALKS, WORKSHOPS, PERFORMANCES, GALLERY EXHIBITIONS, AND OPENING RECEPTIONS. PROVIDED OPPORTUNITIES FOR CONNECTION AND INSPIRATION.

We closed Main Street and transformed our public spaces into a world full of fire dancers, light projection art, music, painting, weaving, pottery, film, photography, poetry and more, with tables in the open air to share a pie with our neighbors, and delight in all the excitement of the community.



MORE THAN 200 ARTISTS AND MAKERS BENEFITTED FROM ENGINE PROFESSIONAL SERVICES TO CREATE AND SHARE THEIR WORK.



"My favorite part is how we were taught. They put a lot of effort into making sure all of us understood and had a chance to do something. It was great seeing what we built being launched. It was cool because we built it...I had a ton of fun!" - Youth Education Program Participant



Saco Pathfinders Snowmobile Club
P.O. Box 27
Saco, ME. 04072
Tel: (207) 332-0017

January 13, 2022

Hello,

My name is Doug Doherty and I am the President of the Saco Pathfinders Snowmobile Club. I am reaching out to you and the city leadership team for the continuation of your donation to the snowmobile club supporting the local area.

The Pathfinders have been in existence since 1972 and have had a clubhouse in North Saco since the late 70's. We maintain approximately 45 miles of trails in Saco, Scarborough, Dayton, and Biddeford. Our trails connect to other local systems (Lyman, Buxton, and Gorham) and ultimately to the state ITS (Interconnected Trail System) trails.

Like with so many other clubs today, we face a continual struggle for existence. Our club is made up completely of volunteers from the local communities. We work on the trail system typically on Sundays in the fall up until the snow flies. This is done by walking the entire trail system with loppers and chainsaws in hand. In the winter, we have five snowmobiles to drag the trails for the snowmobile crowd.

Annually, the state sends each town/city a reimbursement for the number of snowmobiles registered. Biddeford receives approximately \$1600 annually. We are requesting a donation of these funds in order to help us survive as the local snowmobile club.

Thank you for your consideration.

Regards,
Doug Doherty, President
Saco Pathfinders Snowmobile Club

ddoherty627@yahoo.com



February 1, 2022

Nichole Wood, Finance Director
City of Biddeford
Nichole.Wood@biddefordmaine.org

Dear Nichole,

On behalf of Biddeford families, I am writing to identify a need – and a solution. Biddeford families, especially as a result of the pandemic, have finite access to active, intentional summer programs for middle school students. While we have a wonderful recreational department that offers programs for middle school students, it cannot meet the needs of all families who seek such programs. Last year, Apex Youth Connection offered its first year of full-day summer Outdoor Adventure camps. These camps served boys and girls from grades 5-8 every day and taught outdoor skills like rock climbing, hiking, survival skills, and mountain biking. There were 90 spots available and, almost all through referral, we filled over 80% of those spots. Importantly, these full day camps had only a \$100 registration fee, with that fee waived for any family who needed it. There was no tuition.

Already this year, Apex has had multiple inquiries about this summer. Apex's camps offer a high level of adventure and exploration, with a variety of offerings so youth can participate in more than one session and learn a new skill each time. Parents remark on the quality of the programs, on the level of learning for their students, and on the accessible cost. They want another opportunity for their children to build self-confidence, problem-solving, and critical thinking skills. We are ready and able to help.

This year, our projected expenses to operate these outdoor summer programs are \$61,739 for 160 students. Through registrations we will bring in *at most* \$16,000 leaving us with a deficit over \$45,000. I have already secured \$15,000 in support of these programs; area foundations recognize the value of getting kids outside for their mental and physical health. We now need another \$30,000 to meet this need in our community. In order to keep these opportunities accessible for ALL families in Biddeford, we are asking you to allocate \$10,000 toward Apex summer Outdoor Adventure programs.

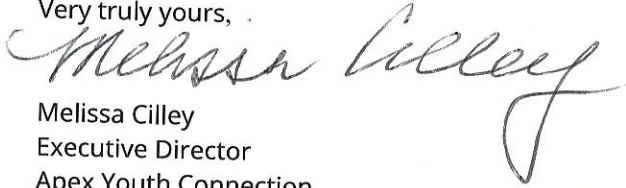
This need to support students in getting outside is more critical than ever. Recent research shows that fewer than 40% of pre-teens/teens participate in any type of activity outdoors. The impact is now recognized as "Nature Deficit Disorder," characterized by a variety of mental and physical health symptoms exacerbated by lack of time outside. There is a real reason so few kids are getting "out there," the average teen is consuming about nine hours of screen time *daily*, with up to 50% of teens reporting that they feel **addicted** to their smartphones! More teens than ever are suffering from mental health disorders, and increasing screen time has been recognized as a leading cause.

Studies show that one of the best ways to disconnect from smartphones is to get outdoors. Spending time unplugged, which is required for Apex programs, has been shown to regular unstable moods and increase nervous system responses.

As a community, we need our students to be ready to learn in the Fall. The pandemic has created massive stress on all our systems and we all need to work together to meet the needs of our children. Spending time in nature actually improves students' academic performance and Biddeford has a provider ready, willing, and able to help. That provider is Apex Youth Connection.

I look forward to the opportunity to share more. Please let me know if you have any questions or need additional information.

Very truly yours,

A handwritten signature in cursive script that reads "Melissa Cilley". The signature is written in dark ink and is positioned to the right of the typed name and title.

Melissa Cilley
Executive Director
Apex Youth Connection

Aspire. Persist. Explore.

Locations: 45 Granite Street & 46 Sullivan Street in Biddeford • Mailing: P.O. Box 783, Biddeford, ME 04005
www.apexyouthconnection.org • 207-282-9700 • director@apexyouthconnection.org



Aspire. Persist. Explore.

Youth reach the Apex when they

- Have at least two established relationships in the community *outsideschool* and family
- Have developed a written post-secondary plan
- Have a complete "Framework" for resiliency
- Have a personal plan including housing, financial wellness, mental & physical health, social and civic engagement
- Demonstrate active participation and stewardship in the natural world

Youth move up the Apex pyramid through strengths-based and youth-led strategies focused on personal responsibility, skills development, and connectedness. Youth may participate in more than one program.

Integration level:
targets grades 9-12

Apex Bike Factory — leadership level

Youth take ownership of ABF at this level, learning budgeting & finance, inventory control, customer service, marketing & media, as well as team management. ABF leadership youth are actively pursuing career connections with mentors and/or post-secondary, as well as developing their personal portfolio for independence as adults.

T2C LEAD

T2C LEADers meet weekly with peers and adult mentors to develop and plan for the excursions and expeditions for all T2C. Youth take increasing ownership of the program as they build cumulative skills, while also developing aspirations and relationships with adult mentors. T2C LEADers also take excursions of their own!

Apex Outdoor for Life

Also in development, youth at this level will explore leadership in and through outdoor education, adventure, and expeditions. Youth will have the opportunity to facilitate outdoor sessions for youth and adults, building stronger skills to pursue any career path, including those that take them outdoors.

Junior Mechanics and Apex Bike Factory

At this level, ABF introduces youth to workplace expectations and to the many opportunities available to them through career exploration and mentorship. Candidates are interviewed by ABF youth management and, on becoming members of the team, receive performance reviews and a stipend for reaching their targets.

Trek2Connect (T2C)

T2C builds aspirations through mentored excursions. Youth travel monthly to a different destination, exposing them to a wide variety of experiences with peer and adult mentors building aspirations and relationships. The excursions are free to the student, with participation earned through 2 hours of community service.

Apex Expedition

This program is in development for launch in Summer 2022. It will provide a second level of skill progression for youth in Adventure & Exploration programs. Expeditions will continue to build on the engagement skills already learned and apply them in wilderness settings.

Family Engagement

Youth can best engage in Apex programs when we have a trusting relationship with their families, so we provide support and engagement opportunities for families — even before their children are involved in our programs.

Youth & Community Engagement

Apex staff is at the schools, in the neighborhood, and active across the community in support of families and children.

Makers & Breakers

Youth connect with peer & adult mentors to learn STEM principles and creativity as they put things together...and take things apart.

Apex Does

With a focus on introducing youth to service, this program uses hands-on activities to build a connection between each youth and his/her/their community.

"One-Off" Adventures

These single-day adventure activities include everything from open cycling rides, to mountain biking, to camp-craft, to rock climbing.

Adventure Academy/Adventure Camps

These scaffolded outdoor programs help youth build skill, strength, and confidence during summer/vacations.

Outdoor Adventures

Youth explore Clifford Park and other area spaces, to increased access to the outdoors while discovering more about the natural world — and themselves!

Engagement level:
targets grades 5-6

Exposure level:
targets grades 7-9

York County
**COMMUNITY
ACTION**
Corporation

City Council
City of Biddeford
205 Main Street
Biddeford, ME 04005

November 22, 2021

Dear Biddeford City Council:

By this letter, YCCAC is requesting for year 2022 funding from the City of Biddeford in the amount of \$4,000. These funds are critically important to meeting the local cash match requirements applicable to much of the State and Federal funding, which enables us to provide a wide range of services to the elderly, disabled and low-income individuals of York County.

All of the funds we are requesting will support the direct services we provide to residents of your community, and the amount of your contribution will be multiplied many times in the value of these services. This work clearly helps to reduce reliance upon general assistance, and we trust that you have seen a positive impact from it in your community over the past year.

Please note this year that we have added to the "Services Provided" profile a new category: Rental Assistance. This records the number of households in your community that received financial assistance through the Rental Assistance Program over the past 12 months. The program is administered in York County by York County Community Action Corporation. The dollar value of the service is denoted by asterisk at the bottom of the page.

We would be happy to provide additional information at your request, and we would especially welcome an opportunity to meet with you to discuss our funding request personally.

Thank you for your consideration of this request and also for your past support.

Very sincerely,



Brad Bohon
Community Relations Manager
York County Community Action Corporation
6 Spruce Street
Sanford, ME 04073
207 408-5625

Wood, Nichole

From: Wood, Nichole
Sent: Tuesday, March 8, 2022 12:29 PM
To: Wood, Nichole
Subject: FW: Budget Item

-----Original Message-----

From: Mills, Bobby <Bobby.Mills@Biddefordmaine.org>
Sent: Tuesday, January 18, 2022 7:16 PM
To: Bennett, James <James.Bennett@Biddefordmaine.org>
Subject: Budget Item

As you may recall we had a \$500 budget item for our Halloween Festival we had in mechanics park every year. We didn't have an event in 2020 or 2021. I don't know if the line item is still there or not, but we're planning on doing it this year. Would I need to go thru the process as I did before thru the finance committee to reinstall it if it's not there. Thanks as always.
Bob

Sent from my iPad

Wood, Nichole

From: Ron Gobeil <rjgobeil@hotmail.com>
Sent: Tuesday, January 25, 2022 2:48 PM
To: Wood, Nichole
Cc: Demers, Jeff; Charlotte Jacques; Becky Henry; Leo Letendre; Dave Gagnon; Ron Gobeil
Subject: Budget Request

To: City of Biddeford Finance Committee
From: Biddeford Project Canopy Committee
Date: January 25, 2022
Re: Request for Full Funding for FY 2023

The Biddeford Project Canopy Committee respectfully requests that the Finance Committee approve our full funding request in the FY 2023 budget.

These funds will be used in the following ways:

1. The development of a city-wide Tree Maintenance Plan and Ash Borer Mitigation Strategy.
2. Identify, maintaining and addressing all tree safety concerns.
3. Maintaining an ongoing nursery stock of trees.
4. Promoting an educational school program by working directly with teachers and students.
5. Developing a brochure for a City Tree Identification Walk.
6. Seeking grant opportunities for the city. All state grants require matching funds.
7. Work in partnership with the Rec Department, Public Works, the School Department, Heart of Biddeford, Biddeford Adopt-a-Park and many Biddeford non-profits.
- 8.

We greatly appreciate your consideration on our request.

Respectfully,
Ron Gobeil
Biddeford Project Canopy Chairman

Wood, Nichole

From: Chrystina Gastelum <chrystina.gastelum@gmail.com>
Sent: Monday, January 24, 2022 12:13 PM
To: Wood, Nichole
Subject: Municipal Services Budget Request

Dear Ms. Wood,

The conservation commission would like to request \$5000 for the upcoming budget cycle. This is the same amount of funding that our prior year's budget allowed.

Our work will include:

- * Completing, updating, and mapping our working landscape, water bodies, habitat and open space inventory (a requirement of our charter in the city's ordinance)
- * Water quality projects, especially related to Thatcher Brook
- * Climate education
- * Occasional field biologist work
- * Website update and other outreach
- * A possible intern to support some of these goals

Many thanks,

Chrystina Gastelum

Chair, Biddeford Conservation Commission

--

Chrystina Gastelum (gas-TELL-um) - she/her

January 27, 2022

James Bennett
City Manager
City Hall, 205 Main Street
City of Biddeford

RE: Historic Preservation Commission FY23 Budget Request

Dear Mr. Bennett and Budget Committee,

I am writing as the Chair of Biddeford's Historic Preservation Commission.

Historically, our budget has been flat at \$800.

We are pleased to say that by FY23, we will become a Certified Local Government; our application has been approved by the State HPC and is now with the Department of the Interior.

From Maine's HPC website: *Becoming a CLG gives your municipality:*

- *Ability to preserve structures that reflect the community's heritage*
- *To promote pride in your community's history*
- *Another tool when considering planning, zoning, and land use issues using local historic properties*
- *Technical help and training from our office*
- *Access to a network of local, state, and federal preservation groups*
- *Eligibility for grants to assist local preservation programs*

This will be a major achievement for the City and full credit goes to our City Staff Liaison, Brad Favreau in the Planning & Development Department, for working so hard to make this happen. Because additional annual training is required for the commissioners as part of CLG status, our budget request for FY23 is \$2,000. This estimate for the amount that should cover training is based on conversations Brad has had with Megan Rideout and Christi Chapman-Mitchell at the Maine Historic Preservation Commission.

Thank you for considering our request.

Yours sincerely,

Jeff Cabral
Chair, Biddeford Historic Preservation Commission.

Boards/Committees/Commissions

Board/Committee/Commission	Request	Description
Historic Preservation Architectural Survey	\$25,000.00	The survey will provide an inventory of Biddeford's historic building assets, detailing the historic significance of structures in the historic district. Existing survey was completed in 1999 and is in pressing need of update. This survey will assist Historic Preservation Commissioners issue conclusive Certificates of Appropriateness for alterations to historic buildings, maintaining the architectural significance of downtown.
Historic Preservation Design Guidelines	\$25,000.00	Required under the terms of Maine Historic Preservation Commission's Certified Local Government status. The Guidelines will assist property owners in the historic district by clarifying preservation principles and encouraging appropriate alterations to buildings or structures. Design guidelines will help maintain the architectural fabric and integrity of Biddeford's historic downtown, protecting property values.
Climate Change Action Plan	\$74,000.00	Outlined in the Biddeford City Council Climate Emergency Declaration of October 2020. Will identify Biddeford's vulnerability to a changing climate and provide mitigation and adaptation recommendations that will protect public health, the built environment, and natural resources. Will help protect Biddeford's coastal property valuation, tourism based business, and fisheries. Will provide a framework to improve resilience of both man-made and natural systems to withstand future weather-related shocks.
Neighborhood Mini-Grants Program	\$14,000.00	The CAC in 2020 expanded its scope of work on more city-wide efforts that are not directly supported by CDBG funding. This program would allocate \$2000 to each Ward in Biddeford for a neighborhood generated project(s). The CAC and staff would manage this program by holding neighborhood (Ward) meetings to generate project ideas and by assisting in the selection of projects. This program will enable elected officials and staff to engage community residents for small projects with potentially large neighborhood impacts.
Citizens Advisory Committee (CAC) Intern	\$3,000.00	The CAC in 2020 expanded its scope of work on more city-wide efforts that are not directly supported by CDBG funding, and this work could greatly benefit from additional assistance through an intern. The intern would support the work of the CAC for roughly 20 hours a week for 6-10 weeks with the requested funding. The benefit to the City is better community engagement in the neighborhoods and the work would support efforts already under way by the communications department.
	\$141,000.00	

Introduction

The Citizens' Advisory Committee (CAC) has focused on expanding their work to address community and neighborhood needs and engagement. Initially, the CAC's only role was to assist with Community Development Block Grant funding – e.g. reviewing Annual Action Plans, progress of projects, amendments, etc. In past years, neighborhood engagement work was set up as a separate committee from CAC. In 2020, the CAC submitted a policy change that expanded their purview to include this engagement work. These requests have developed out of their planning process.

Neighborhood Mini-Grants Program

As an update to the information already provided*, the CAC has developed a timeline for engagement work:

1. Complete development of a neighborhood walk survey in order to have a database of information on neighborhood ideas/needs/etc (this work is nearly complete).
2. Work with UNE student volunteers, organized by Heart of Biddeford, to beta test the survey through the end of May.
3. Refine the survey based on feedback from beta testers and launch to the public. Members of the public would be encouraged to complete the survey in their own neighborhoods.
4. Hold Ward meetings in June/July – these would largely be guided listening sessions, where Ward residents (and others with a specific tie to a Ward) would share thoughts/concerns/ideas on their Ward and neighborhoods. The conversation would be guided by the initial information received during beta testing. The neighborhood survey would be promoted at these meetings.
5. Hold guided Ward/neighborhood walks in August/September, where groups would go out in their neighborhoods and discuss the information collected through the above steps.

The proposed grant program would strengthen this work, allowing Ward residents to consider projects they could tackle with the allocated amount. Staff and CAC members would assist Ward groups with this process, including information on models like participatory budgeting and on cost feasibility of projects.

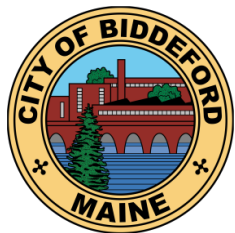
Intern

To expand on the information shared above, an intern would be an asset to this work. They would assist with data processing and compilation, increased outreach and marketing efforts (supporting both Planning & Development Department and the Communications Department), and developing an ongoing plan for neighborhood engagement after this series of meetings is complete.

*Information Previously Submitted:

The CAC in 2020 expanded its scope of work on more city-wide efforts that are not directly supported by CDBG funding. This program would allocate \$2000 to each Ward in Biddeford for a neighborhood generated project(s). The CAC and staff would manage this program by holding neighborhood (Ward) meetings to generate project ideas and by assisting in the selection of projects. This program will enable elected officials and staff to engage community residents for small projects with potentially large neighborhood impacts.

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City of Biddeford, Maine

FY2023 Summary

Mooring Fees Fund

	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY2023	
						Dept Head	Manager's Rec
Total Revenue	(\$41,090)	(\$41,800)	(\$41,662)	(\$42,000)	(\$27,998)	(\$41,200)	(\$41,200)
Total Expenses	\$23,629	\$46,490	\$26,874	\$46,359	\$12,520	\$44,531	\$41,201
TOTALS:	(\$17,461)	\$4,690	(\$14,788)	\$4,359	(\$15,478)	\$3,331	\$1

City of Biddeford, Maine

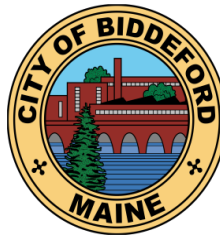
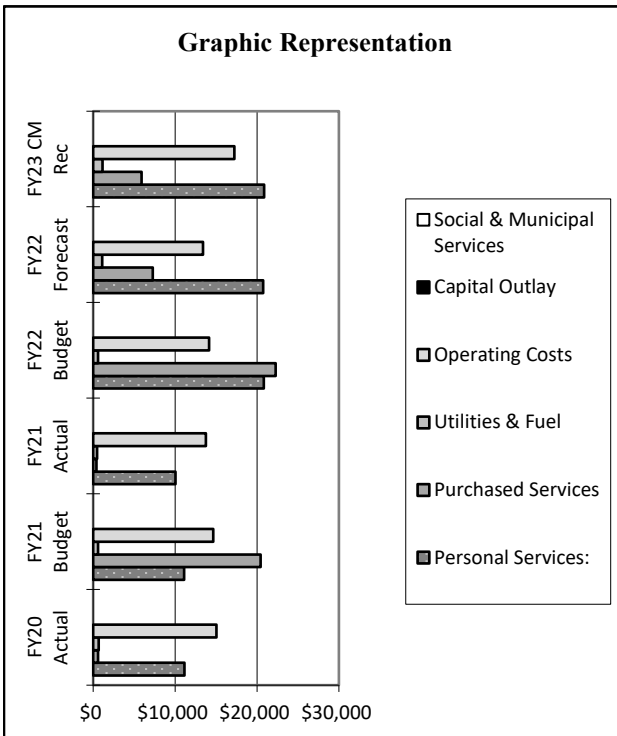
Fiscal Year 2023

Budget: Mooring Fees

Account Number: 31102

						FY23	
	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD	Dept Head	Manager's Rec
Personnel Services:	\$11,151	\$11,089	\$10,050	\$20,840	\$4,626	\$20,889	\$20,889
Purchased Services	\$607	\$20,450	\$399	\$22,263	\$126	\$5,912	\$5,582
Utilities & Fuel	\$655	\$600	\$461	\$600	\$955	\$1,142	\$1,142
Operating Costs	\$15,068	\$14,670	\$13,759	\$14,170	\$5,725	\$17,250	\$14,250
Capital Outlay	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Social & Municipal Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTALS:	\$27,481	\$46,809	\$24,670	\$57,873	\$11,432	\$45,193	\$41,863

Graphic Representation

**FRINGE BENEFIT IMPACT (Estimated):**

FICA	\$1,377
Workers Comp	\$662
Health Insurance	\$0
Retirement	\$0
Unemployment	\$99
Other Insurance	\$0
Total Fringe Benefit Impact	\$2,138
# of Full Time Employees	0.00

	FY22 Budget	FY23 Manager's Rec	Dollar Change	Percentage Change
Personal Services:	\$20,840	\$20,889	\$49	0.2%
Purchased Services	\$22,263	\$5,582	-\$16,681	-74.9%
Utilities & Fuel	\$600	\$1,142	\$542	90.3%
Operating Costs	\$14,170	\$14,250	\$80	0.6%
Capital Outlay	\$0	\$0	\$0	N/A
Social & Municipal Services	\$0	\$0	\$0	N/A
TOTALS:	\$57,873	\$41,863	-\$16,010	-27.7%

Personnel Services

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
60121	Annual Stipend Pay Expense	\$9,125	\$9,000	\$9,000	\$18,000	\$4,500	\$18,000	\$18,000
60201	FICA/Medicare-ER Share Exp	\$344	\$689	\$516	\$1,377	\$0	\$1,377	\$1,377
60251	Conferences/Training Expense	\$1,075	\$400	\$135	\$400	\$0	\$400	\$400
60253	Food/Lodging Expense	\$0	\$450	\$0	\$450	\$0	\$450	\$450
60256	Dues/Memberships Expense	\$0	\$100	\$0	\$100	\$0	\$0	\$0
60370	Workers Comp Insurance Exp	\$607	\$450	\$399	\$513	\$126	\$662	\$662
Totals		\$11,151	\$11,089	\$10,050	\$20,840	\$4,626	\$20,889	\$20,889

Purchased Services

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
60310	Service Contracts Expense	\$0	\$3,500	\$0	\$5,250	\$0	\$5,250	\$4,920
60312	Temporary Contract Help Exp	\$0	\$15,000	\$0	\$15,000	\$0	\$0	\$0
60370	Workers Comp Insurance Exp	\$607	\$450	\$399	\$513	\$126	\$662	\$662
60372	Vehicle Insurance Expense	\$0	\$1,500	\$0	\$1,500	\$0	\$0	\$0
Totals		\$607	\$20,450	\$399	\$22,263	\$126	\$5,912	\$5,582

Utilities & Fuel

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
60411	Gasoline Expense	\$655	\$600	\$461	\$600	\$955	\$1,142	\$1,142
Totals		\$655	\$600	\$461	\$600	\$955	\$1,142	\$1,142

Other Operating Costs

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
60453	Vehicle Repair/Tires/Oil Exp	\$10,068	\$8,420	\$8,759	\$8,420	\$5,725	\$10,000	\$7,000
60501	Operating Supp/Eqt Non-Cap	\$0	\$1,000	\$0	\$500	\$0	\$500	\$500
60502	Printing & Copying Expense	\$0	\$250	\$0	\$250	\$0	\$250	\$250
60799	Transfer Out to Other Funds	\$5,000	\$5,000	\$5,000	\$5,000	\$0	\$6,500	\$6,500
Totals		\$15,068	\$14,670	\$13,759	\$14,170	\$5,725	\$17,250	\$14,250

Capital Outlay

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0

Social & Municipal Services

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0



Fiscal Year 2023 Budget Request

March 22, 2022

Department: Mooring Fees

Account Title: Annual Stipend Pay Expense

Department Number: 31102

Account Number: 60121

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$9,125	\$9,000	\$9,000	\$18,000	\$18,000

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$18,000	\$18,000		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Stipend by ordinance Sec. 74-50 *Compensation*

	Number	Unit (Qtrs)	Rate	Total
Harbormaster	2	4	\$2,250.00	\$18,000.00

**Ordinance specifies Stipend of \$9,000 shall be paid to harbormaster and duly authorized assistant



Fiscal Year 2023 Budget Request

March 22, 2022

Department: Mooring Fees

Account Title: FICA/Medicare-ER Share Exp

Department Number: 31102

Account Number: 60201

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$344	\$689	\$516	\$1,377	\$1,377

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$1,377	\$1,377		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Fiscal Year 2023 Budget Request

March 22, 2022

Department: Mooring Fees

Account Title: Conferences/Training Expense

Department Number: 31102

Account Number: 60251

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$1,075	\$400	\$135	\$400	\$400

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$400	\$400		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Desc	Units	Rate	Expense
Annual Maine Harbormaster's Assoc. Meeting	1 \$	400.00 \$	400.00



Fiscal Year 2023 Budget Request

March 22, 2022

Department: Mooring Fees

Account Title: Food/Lodging Expense

Department Number: 31102

Account Number: 60253

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$0	\$450	\$0	\$450	\$450

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$450	\$450		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Annual meeting conference expenses

Desc	Units	Rate	Expense
Food & Lodging at Meeting	2 \$	225.00 \$	450.00



Fiscal Year 2023 Budget Request

March 22, 2022

Department: Mooring Fees

Account Title: Dues/Memberships Expense

Department Number: 31102

Account Number: 60256

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$0	\$100	\$0	\$100	\$0

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$0	\$0		-\$100

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Desc	Units	Rate	Expense
Annual Harbormnasters Assoc Membership	1 \$	100.00 \$	100.00

Included in annual conference fee



Fiscal Year 2023 Budget Request

March 22, 2022

Department: Mooring Fees

Account Title: Service Contracts Expense

Department Number: 31102

Account Number: 60310

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$0	\$3,500	\$0	\$5,250	\$5,250

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$5,250	\$4,920		-\$330

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Desc	Units	Rate	Expense
Bouy, Anchor, Chain Replacement	1 \$	3,500.00 \$	3,500.00
US Fish and Wildlife Service (Culling of Geese)	1	1,750.00 \$	1,750.00
		\$	5,250.00



Fiscal Year 2023 Budget Request

March 22, 2022

Department: Mooring Fees

Account Title: Temporary Contract Help Exp

Department Number: 31102

Account Number: 60312

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$0	\$15,000	\$0	\$15,000	\$0

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$0	\$0		-\$15,000

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Desc	Units	Rate	Expense
Contingency, Services Expense	0 \$	15,000.00 \$	-
(Derelict boat removal, retrievals, etc)			



Fiscal Year 2023 Budget Request

March 22, 2022

Department: Mooring Fees

Account Title: Workers Comp Insurance Exp

Department Number: 31102

Account Number: 60370

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$607	\$450	\$399	\$513	\$513

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$662	\$662		\$149

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Fiscal Year 2023 Budget Request

March 22, 2022

Department: Mooring Fees

Account Title: Vehicle Insurance Expense

Department Number: 31102

Account Number: 60372

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$0	\$1,500	\$0	\$1,500	\$1,500

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$0	\$0		-\$1,500

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Covered under general policy, see 60799 Transfer Out



Fiscal Year 2023 Budget Request

March 22, 2022

Department: Mooring Fees

Account Title: Gasoline Expense

Department Number: 31102

Account Number: 60411

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$655	\$600	\$461	\$600	\$1,100

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$1,142	\$1,142		\$542

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Fiscal Year	Budget	Actual
2015 \$	800.00 \$	777.39
2016 \$	800.00 \$	1,141.55
2017 \$	1,100.00 \$	460.44
2018 \$	1,800.00 \$	443.75
2019 \$	1,800.00 \$	385.76
2020 \$	600.00 \$	655.11
2021	600	461.02
Minimum	\$	385.76
Average	\$	617.86
Maximum	\$	1,141.55



Fiscal Year 2023 Budget Request

March 22, 2022

Department: Mooring Fees

Account Title: Vehicle Repair/Tires/Oil Exp

Department Number: 31102

Account Number: 60453

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$10,068	\$8,420	\$8,759	\$8,420	\$8,420

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$10,000	\$7,000		(\$1,420)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Fiscal Year	Budget	Actual
2014 \$	7,500.00 \$	2,902.15
2015 \$	4,500.00 \$	2,024.42
2016 \$	4,500.00 \$	21,739.93
2017 \$	2,500.00 \$	4,233.66
2018 \$	5,000.00 \$	10,536.94
2019 \$	5,000.00 \$	7,331.44
2020 \$	8,450.00 \$	10,067.92
2021	8420	8759.28
Minimum	\$	2,024.42
Average	\$	8,449.47
Maximum	\$	21,739.93



Fiscal Year 2023 Budget Request

March 22, 2022

Department: Mooring Fees

Account Title: Operating Supp/Eqt Non-Cap

Department Number: 31102

Account Number: 60501

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$0	\$1,000	\$0	\$500	\$0

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$500	\$500		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Contingency for supplies

Fiscal Year	Budget	Actual
2013 \$	600.00 \$	5,979.23
2014 \$	800.00 \$	647.55
2015 \$	1,000.00 \$	-
2016 \$	1,000.00 \$	-
2017 \$	1,000.00 \$	-
2018 \$	1,000.00 \$	-
2019 \$	3,000.00 \$	-
2020 \$	1,000.00 \$	-
2021 \$	1,000.00 \$	-
Minimum	\$	-
Average	\$	736.31
Maximum	\$	5,979.23



Fiscal Year 2023 Budget Request

March 22, 2022

Department: Mooring Fees

Account Title: Printing & Copying Expense

Department Number: 31102

Account Number: 60502

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$0	\$250	\$0	\$250	\$0

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$250	\$250		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Contingency for printing and copying

Fiscal Year	Budget	Actual
2013 \$	200.00 \$	-
2014 \$	200.00 \$	-
2015 \$	200.00 \$	-
2016 \$	200.00 \$	233.75
2017 \$	250.00 \$	412.75
2018 \$	250.00 \$	-
2019 \$	500.00 \$	-
2020 \$	250.00 \$	-
2021 \$	250.00 \$	-
Minimum	\$	-
Average	\$	80.81
Maximum	\$	412.75



Fiscal Year 2023 Budget Request

March 22, 2022

Department: Mooring Fees

Account Title: Transfer Out to Other Funds

Department Number: 31102

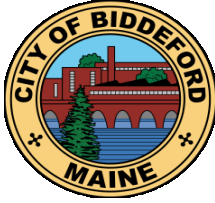
Account Number: 60799

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$5,000	\$5,000	\$5,000	\$5,000	\$5,000

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$6,500	\$6,500		\$1,500

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Admin Fee	\$	5,000
Vehicle Insurance (from 60372)	\$	1,500
	\$	6,500



Fiscal Year 2023 Revenue Estimates

March 22, 2022

Department: #REF!

Account Title: Mooring Fee Revenue

Department Number: 31102

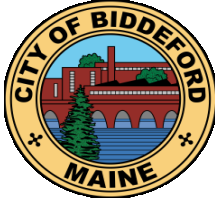
Account Number: 40240

FY2020 Actual	FY2021 Budget	FY2021 Actual	FY2022 Budget	FY2022 YTD
\$25,125	\$26,000	\$25,480	\$25,000	\$1,645

FY2023 Budget	Department Estimate	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$25,000	\$25,000		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Fiscal Year 2023 Revenue Estimates

March 22, 2022

Department: Mooring Fees

Account Title: Investment Income Revenue

Department Number: 31102

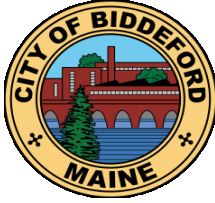
Account Number: 40500

FY2020 Actual	FY2021 Budget	FY2021 Actual	FY2022 Budget	FY2022 YTD
\$1,537	\$1,000	\$543	\$1,000	\$217

FY2023 Budget	Department Estimate	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$1,200.00	\$1,200.00		\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Fiscal Year 2023 Revenue Estimates

March 22, 2022

Department: Mooring Fees

Account Title: Transfer in from Other Funds

Department Number: 31102

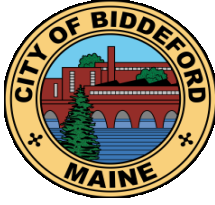
Account Number: 40801

FY2020 Actual	FY2021 Budget	FY2021 Actual	FY2022 Budget	FY2022 YTD
\$15,000	\$15,000	\$15,000	\$15,000	\$0

FY2023 Budget	Department Estimate	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$15,000.00	\$15,000.00		\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Fiscal Year 2023 Revenue Estimates

March 22, 2022

Department: Mooring Fees

Account Title: Use of Fund Balance-non-CityGF

Department Number: 31102

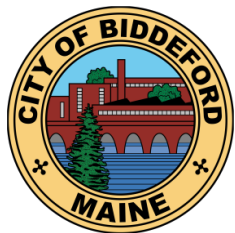
Account Number: 41199

FY2020 Actual	FY2021 Budget	FY2021 Actual	FY2022 Budget	FY2022 YTD
\$0	\$0	\$0	\$0	\$0

FY2023 Budget	Department Estimate	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$0.00	\$0.00		\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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City of Biddeford, Maine

FY2023 Summary

Pool Beach Fund

	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 02/23/21	FY2023	
						Dept Head	Manager's Rec
Total Revenue	(\$92,630)	(\$99,500)	(\$119,515)	(\$99,500)	(\$68,111)	(\$176,750)	(\$176,750)
Total Expenses	\$138,217	\$148,824	\$130,114	\$177,966	\$120,421	\$175,705	\$175,705
TOTALS:	\$45,587	\$49,324	\$10,598	\$78,466	\$52,310	(\$1,045)	(\$1,045)

City of Biddeford, Maine

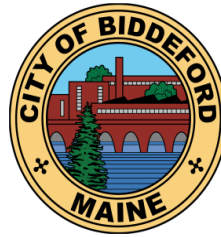
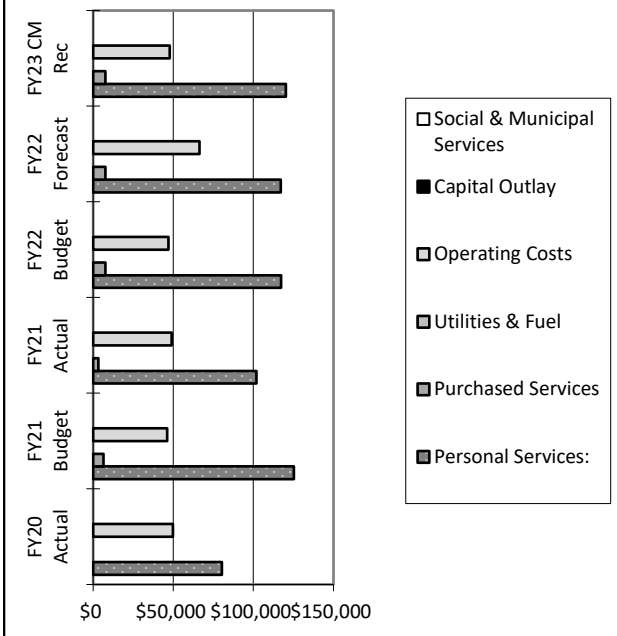
Fiscal Year 2023

Budget: Pool Beaches Ops/Improves

Account Number: 31106

						FY23	
	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD	Dept Head	Manager's Rec
Personnel Services:	\$80,348	\$125,266	\$101,853	\$117,247	\$70,650	\$120,370	\$120,370
Purchased Services	\$0	\$6,500	\$3,303	\$7,635	\$0	\$7,635	\$7,635
Utilities & Fuel	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Operating Costs	\$49,766	\$46,200	\$49,047	\$46,897	\$38,865	\$47,700	\$47,700
Capital Outlay	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Social & Municipal Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTALS:	\$130,114	\$177,966	\$154,202	\$171,779	\$109,515	\$175,705	\$175,705

Graphic Representation

**FRINGE BENEFIT IMPACT (Estimated):**

FICA	\$8,239
Workers Comp	\$3,416
Health Insurance	\$0
Retirement	\$0
Unemployment	\$5
Other Insurance	\$0
Total Fringe Benefit Impact	\$11,659
# of Full Time Employees	0.00

	FY22 Budget	FY23 Manager's Rec	Dollar Change	Percentage Change
Personal Services:	\$117,247	\$120,370	\$3,123	2.7%
Purchased Services	\$7,635	\$7,635	\$0	\$0
Utilities & Fuel	\$0	\$0	\$0	N/A
Operating Costs	\$46,897	\$47,700	\$803	1.7%
Capital Outlay	\$0	\$0	\$0	N/A
Social & Municipal Services	\$0	\$0	\$0	N/A
TOTALS:	\$171,779	\$175,705	\$3,926	2.3%

Personnel Services

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
60107	Temp/Seasonal Emp Wage Ex	\$69,982	\$107,113	\$89,464	\$101,114	\$65,279	\$102,520	\$102,520
60111	Overtime Wage Expense	\$4,126	\$6,563	\$3,217	\$5,000	\$4,502	\$6,195	\$6,195
60201	FICA/Medicare-ER Share Exp	\$5,262	\$8,696	\$6,423	\$8,239	\$0	\$8,239	\$8,239
60370	Workers Comp Insurance Exp	\$978	\$2,894	\$2,749	\$2,894	\$868	\$3,416	\$3,416
Totals		\$80,348	\$125,266	\$101,853	\$117,247	\$70,650	\$120,370	\$120,370

Purchased Services

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
60313	Construction Services Expense	\$0	\$5,000	\$2,168	\$5,000	\$0	\$5,000	\$5,000
60330	Equipment Rent/Lease Exp	\$0	\$1,500	\$0	\$1,500	\$0	\$1,500	\$1,500
60374	Flood Insurance Expense	\$0	\$0	\$1,135	\$1,135	\$0	\$1,135	\$1,135
Totals		\$0	\$6,500	\$3,303	\$7,635	\$0	\$7,635	\$7,635

Utilities & Fuel

Account		FY20	FY21	FY21	FY22	FY22	FY23	
Number	Description	Actual	Budget	Actual	Budget	YTD 12/31/21	Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0

Other Operating Costs

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
60450	Building Repair/Maint Exp	\$2,168	\$3,000	\$2,058	\$4,197	\$40	\$3,000	\$3,000
60455	Preventive Maintenance	\$18,949	\$14,000	\$15,792	\$14,000	\$34,628	\$14,000	\$14,000
60501	Operating Supp/Eqt Non-Cap	\$7,944	\$8,000	\$10,548	\$8,000	\$4,197	\$10,000	\$10,000
60502	Printing & Copying Expense	\$705	\$1,200	\$649	\$700	\$0	\$700	\$700
60503	Road Salt Expense	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60799	Transfer Out to Other Funds	\$20,000	\$20,000	\$20,000	\$20,000	\$0	\$20,000	\$20,000
Totals		\$49,766	\$46,200	\$49,047	\$46,897	\$38,865	\$47,700	\$47,700

Capital Outlay

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0

Social & Municipal Services

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0

City of Biddeford, Maine
Department Personnel Budget
Fiscal Year 2023

DEPARTMENT: 31106 #REF!

Classification	EMP #	FTE	Annual Total	Requested	City Manager Recommended	Last Name	First Name	Object
OCEAN GUARDS/PKNG/BEACH PT EES	28	-	\$100,727	\$101,114	\$101,114	0	0	60107

TOTAL BUDGETED POSITIONS	-	\$100,727	\$101,114	\$101,114
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Notes:



Fiscal Year 2023 Budget Request

March 22, 2022

Department: Pool Beaches Ops/Improves

Account Title: Temp/Seasonal Emp Wage Exp

Department Number: 31106

Account Number: 60107

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$69,982	\$107,113	\$89,464	\$101,114	\$101,000

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$102,520	\$102,520		\$1,406

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Ocean Lifeguards \$56,875.00

<i>Personnel</i>	<i>Rate</i>	<i>Days</i>	<i>Hrs</i>	<i>Weeks</i>
5	\$16.25	7	8	12.50

Ocean Lifeguards Asst \$8,750.00

<i>Personnel</i>	<i>Rate</i>	<i>Days</i>	<i>Hrs</i>	<i>Weeks</i>
1	\$17.50	5	8	12.50

Ocean Lifeguard Supervisor \$9,620.00

<i>Personnel</i>	<i>Rate</i>	<i>Days</i>	<i>Hrs</i>	<i>Weeks</i>
1	\$18.50	5	8	13.00

Parking Attendants \$17,052.00

<i>Personnel</i>	<i>Rate</i>	<i>Days</i>	<i>Hrs</i>	<i>Weeks</i>
2	\$14.50	7	7	12.00

Beach Maint/Custodial \$11,392.50

<i>Personnel</i>	<i>Rate</i>	<i>Days</i>	<i>Hrs</i>	<i>Weeks</i>
1	\$15.50	7	7	15

Total **\$103,689.50**



Fiscal Year 2023 Budget Request

March 22, 2022

Department: Pool Beaches Ops/Improves

Account Title: Overtime Wage Expense

Department Number: 31106

Account Number: 60111

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$4,126	\$6,563	\$3,217	\$5,000	\$5,000

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$6,195	\$6,195		\$1,195

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Lifeguard OT	\$	5,000.00
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Fiscal Year 2023 Budget Request

March 22, 2022

Department: Pool Beaches Ops/Improves

Account Title: FICA/Medicare-ER Share Exp

Department Number: 31106

Account Number: 60201

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$5,262	\$8,696	\$6,423	\$8,239	\$8,200

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$8,239	\$8,239		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Fiscal Year 2023 Budget Request

March 22, 2022

Department: Pool Beaches Ops/Improves

Account Title: Construction Services Expense

Department Number: 31106

Account Number: 60313

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$0	\$5,000	\$2,168	\$5,000	\$5,000

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$5,000	\$5,000		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

PW Use	\$	5,000.00
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**Fiscal Year 2023
Budget Request**

March 22, 2022

Department: Pool Beaches Ops/Improves

Account Title: Equipment Rent/Lease Exp

Department Number: 31106

Account Number: 60330

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$0	\$1,500	\$0	\$1,500	\$1,500

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$1,500	\$1,500		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Special tool and equipment rental for parks crew	\$	1,500.00
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Fiscal Year 2023 Budget Request

March 22, 2022

Department: Pool Beaches Ops/Improves

Account Title: Workers Comp Insurance Exp

Department Number: 31106

Account Number: 60370

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$978	\$2,894	\$2,749	\$2,894	\$2,894

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$3,416	\$3,416		\$522

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Fiscal Year 2023 Budget Request

March 22, 2022

Department: Pool Beaches Ops/Improves

Account Title: Building Repair/Maint Exp

Department Number: 31106

Account Number: 60450

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$2,168	\$3,000	\$2,058	\$4,197	\$3,000

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$3,000	\$3,000		-\$1,197

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Bathhouse repair

3,000



Fiscal Year 2023 Budget Request

March 22, 2022

Department: Pool Beaches Ops/Improves

Account Title: Preventive Maintenance

Department Number: 31106

Account Number: 60455

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$18,949	\$14,000	\$15,792	\$14,000	\$34,628

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$14,000	\$14,000		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Walkway repair and upkeep, parking lot repair maintenance

\$14,000.00



Fiscal Year 2023 Budget Request

March 22, 2022

Department: Pool Beaches Ops/Improves

Account Title: Flood Insurance Expense

Department Number: 31106

Account Number: 60374

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$0	\$0	\$1,135	\$1,135	\$1,135

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$1,135	\$1,135		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Flood insurance	\$	1,135.00
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Fiscal Year 2023 Budget Request

March 22, 2022

Department: Pool Beaches Ops/Improves

Account Title: Operating Supp/Eqt Non-Cap

Department Number: 31106

Account Number: 60501

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$7,944	\$8,000	\$10,548	\$8,000	\$8,000

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$10,000	\$10,000		\$2,000

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Includes fuel for pw-parks and porta john rentals Gil Boucher 1, Fortunes Rocks 2, cleaning supplies and equipment
Lifeguard course reimbursment

\$10,000.00



**Fiscal Year 2023
Budget Request**

March 22, 2022

Department: Pool Beaches Ops/Improves

Account Title: Printing & Copying Expense

Department Number: 31106

Account Number: 60502

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$705	\$1,200	\$649	\$700	\$700

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$700	\$700		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Beach stickers for residents and printing

\$700.00



Fiscal Year 2023
Budget Request

March 22, 2022

Department: Pool Beaches Ops/Improves

Account Title: Road Salt Expense

Department Number: 31106

Account Number: 60503

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$0	\$0	\$0	\$0	\$0

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$0	\$0		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



Fiscal Year 2023 Budget Request

March 22, 2022

Department: Pool Beaches Ops/Improves

Account Title: Transfer Out to Other Funds

Department Number: 31106

Account Number: 60799

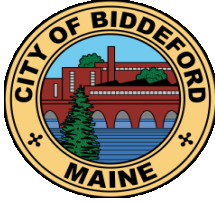
FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$20,000	\$20,000	\$20,000	\$20,000	\$20,000

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$20,000	\$20,000		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Administrative cost support for sticker program



Fiscal Year 2023 Revenue Estimates

March 22, 2022

Department: Pool Beaches Ops/Improves

Account Title: Non-Res Season Permit Rev

Department Number: 31106

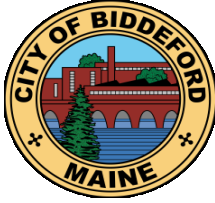
Account Number: 40242

FY2020 Actual	FY2021 Budget	FY2021 Actual	FY2022 Budget	FY2022 YTD
\$4,423	\$10,000	\$2,907	\$5,000	\$306

FY2023 Budget	Department Estimate	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$4,655	\$4,655		(\$1,500)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Permits	Revised Fee	Total
19 \$	245.00 \$	4,655.00



Fiscal Year 2023 Revenue Estimates

March 22, 2022

Department: Pool Beaches Ops/Improves

Account Title: Non-Resident 1 Day Permit Rev

Department Number: 31106

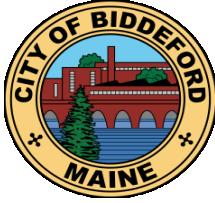
Account Number: 40313

FY2020 Actual	FY2021 Budget	FY2021 Actual	FY2022 Budget	FY2022 YTD
\$32,403	\$15,000	\$41,231	\$40,000	\$39,788

FY2023 Budget	Department Estimate	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$65,590	\$65,590		\$5,000

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Permits	Revised Fee	Total
1874 \$	35.00 \$	65,590.00



Fiscal Year 2023 Revenue Estimates

March 22, 2022

Department: Pool Beaches Ops/Improves

Account Title: Non-Resident 3 Day Permit Rev

Department Number: 31106

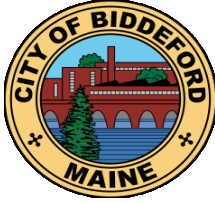
Account Number: 40314

FY2020 Actual	FY2021 Budget	FY2021 Actual	FY2022 Budget	FY2022 YTD
\$7,682	\$5,000	\$3,290	\$5,000	\$0

FY2023 Budget	Department Estimate	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$5,325	\$5,325		(\$2,000)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Permits	Revised Fee	Total
71 \$	75.00 \$	5,325.00



Fiscal Year 2023 Revenue Estimates

March 22, 2022

Department: Pool Beaches Ops/Improves

Account Title: Non-Resident 7 Day Permit Rev

Department Number: 31106

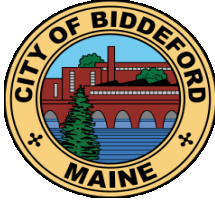
Account Number: 40315

FY2020 Actual	FY2021 Budget	FY2021 Actual	FY2022 Budget	FY2022 YTD
\$11,599	\$8,500	\$8,859	\$10,000	\$285

FY2023 Budget	Department Estimate	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$15,820	\$15,820		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Permits	Revised Fee	Total
113 \$	140.00 \$	15,820.00



Fiscal Year 2023 Revenue Estimates

March 22, 2022

Department: Pool Beaches Ops/Improves

Account Title: Use of Fund Balance-non-CityGF

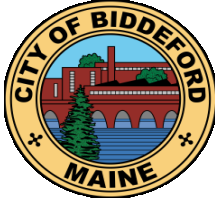
Department Number: 31106

Account Number: 41199

FY2020 Actual	FY2021 Budget	FY2021 Actual	FY2022 Budget	FY2022 YTD
\$0	\$0	\$0	\$0	\$0

FY2023 Budget	Department Estimate	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$0.00	\$0.00		\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



Fiscal Year 2023 Revenue Estimates

March 22, 2022

Department: Pool Beaches Ops/Improves

Account Title: Investment Income Revenue

Department Number: 31106

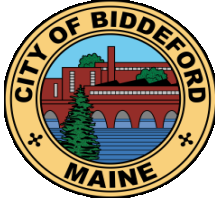
Account Number: 40500

FY2020 Actual	FY2021 Budget	FY2021 Actual	FY2022 Budget	FY2022 YTD
\$452	\$1,000	\$45	\$1,000	\$0

FY2023 Budget	Department Estimate	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$125.00	\$125.00		\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Fiscal Year 2023 Revenue Estimates

March 22, 2022

Department: Pool Beaches Ops/Improves

Account Title: Use of Undesignated Fund Balan

Department Number: 31106

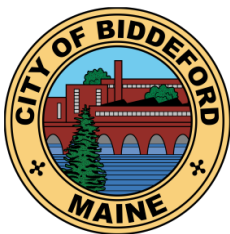
Account Number: 40999

FY2020 Actual	FY2021 Budget	FY2021 Actual	FY2022 Budget	FY2022 YTD
\$0	\$0	\$0	\$0	\$0

FY2023 Budget	Department Estimate	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$0.00	\$0.00		\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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City of Biddeford, Maine

FY2023 Summary

CDBG Fund

					FY22 YTD 12/31/21	FY2023	
	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget		Dept Head	Manager's Rec
Total Revenue	(\$354,257)	(\$467,761)	(\$79,102)	(\$469,231)	(\$350,898)	(\$439,734)	(\$439,734)
Total Expenses	\$128,572	\$472,537	\$426,097	\$725,993	\$25,415	\$438,001	\$438,001
TOTALS:	(\$225,685)	\$4,776	\$346,995	\$256,762	(\$325,483)	(\$1,733)	(\$1,733)

Note: FY22 Carryover expected

City of Biddeford, Maine

Fiscal Year 2023

Budget:

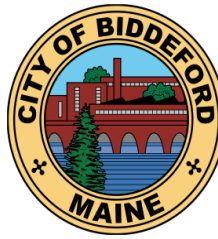
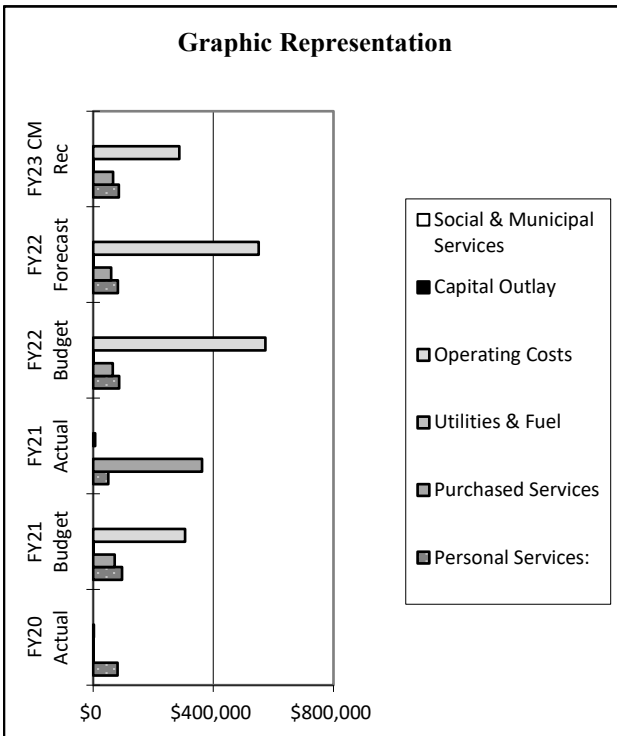
CDBG Grant Administration

Account Number:

31117

							FY23	
	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 Forecast	FY22 YTD	Dept Head	Manager's Rec
Personnel Services:	\$81,276	\$95,602	\$50,762	\$86,669	\$82,364	\$62,600	\$85,069	\$85,069
Purchased Services	\$315	\$71,190	\$362,058	\$65,316	\$60,280	\$11,904	\$66,248	\$66,248
Utilities & Fuel	\$40	\$450	\$0	\$450	\$450	\$0	\$450	\$450
Operating Costs	\$2,025	\$305,551	\$6,147	\$573,822	\$551,085	\$0	\$286,472	\$286,472
Capital Outlay	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Social & Municipal Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTALS:	\$83,655	\$472,793	\$418,967	\$726,257	\$694,179	\$74,505	\$438,239	\$438,239

Graphic Representation

**FRINGE BENEFIT IMPACT (Estimated):**

FICA	\$5,152
Workers Comp	\$238
Health Insurance	\$10,769
Retirement	\$3,812
Unemployment	\$5
Other Insurance	\$1,065
Total Fringe Benefit Impact	\$21,041
# of Full Time Employees	1.13

	FY22 Budget	FY23 Manager's Rec	Dollar Change	Percentage Change
Personal Services:	\$86,669	\$85,069	-\$1,600	-1.8%
Purchased Services	\$65,316	\$66,248	\$932	\$0
Utilities & Fuel	\$450	\$450	\$0	\$0
Operating Costs	\$573,822	\$286,472	-\$287,350	-50.1%
Capital Outlay	\$0	\$0	\$0	N/A
Social & Municipal Services	\$0	\$0	\$0	N/A
TOTALS:	\$726,257	\$438,239	-\$288,018	-39.7%

Personnel Services

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 Forecast	FY22 YTD 12/31/21	FY23	
								Dept Head	Mgr's Rec
60102	Mid Mgmt Hrly Employee Wa	\$69,968	\$93,846	\$0	\$0	\$0	\$0	\$0	\$0
60105	F-T Employee Wage Exp	\$0	\$0	\$49,336	\$65,899	\$63,108	\$25,331	\$63,533	\$63,533
60201	FICA/Medicare-ER Share Exp	\$3,413	\$0	\$0	\$5,699	\$5,500	\$0	\$5,152	\$5,152
60203	457 Plan-Employer Share Exp	\$210	\$0	\$0	\$4,216	\$4,216	\$37,186	\$3,812	\$3,812
60210	HPHC Ins Employer Share Ex	\$5,513	\$0	\$0	\$8,219	\$8,219	\$0	\$9,334	\$9,334
60212	S-T Disability ER Share Exp	\$0	\$0	\$0	\$33	\$33	\$0	\$188	\$188
60213	L-T Disability ER Share Exp	\$165	\$0	\$0	\$165	\$0	\$0	\$0	\$0
60216	Delta Dental ER Share	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60217	RHSA Plan ER Share	\$525	\$0	\$0	\$673	\$673	\$0	\$878	\$878
60251	Conferences/Training Expense	\$0	\$1,000	\$1,163	\$1,000	\$0	\$0	\$1,000	\$1,000
60252	Travel/Mileage Expense	\$25	\$150	\$0	\$150	\$150	\$0	\$150	\$150
60253	Food/Lodging Expense	\$10	\$200	\$0	\$200	\$200	\$0	\$200	\$200
60256	Dues/Memberships Expense	\$1,135	\$150	\$0	\$150	\$35	\$0	\$585	\$585
60370	Workers Comp Insurance Exp	\$311	\$256	\$263	\$264	\$230	\$83	\$238	\$238
Totals		\$81,276	\$95,602	\$50,762	\$86,669	\$82,364	\$62,600	\$85,069	\$85,069

Purchased Services

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 Forecast	FY22 YTD 12/31/21	FY23	
								Dept Head	Mgr's Rec
60314	Public Services Contracted	\$0	\$70,384	\$361,767	\$65,002	\$60,000	\$11,771	\$65,960	\$65,960
60320	Advertising	\$0	\$500	\$0	\$0	\$0	\$0	\$0	\$0
60325	Postage/Shipping Expense	\$4	\$50	\$28	\$50	\$50	\$50	\$50	\$50
60370	Workers Comp Insurance Exp	\$311	\$256	\$263	\$264	\$230	\$83	\$238	\$238
Totals		\$315	\$71,190	\$362,058	\$65,316	\$60,280	\$11,904	\$66,248	\$66,248

Utilities & Fuel

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 Forecast	FY22 YTD 12/31/21	FY23 Dept Head	FY23 Mgr's Rec
60402	Phone/Celular/Paging Exp	\$40	\$450	\$0	\$450	\$450	\$0	\$450	\$450
Totals		\$40	\$450	\$0	\$450	\$450	\$0	\$450	\$450

Other Operating Costs

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 Forecast	FY22 YTD 12/31/21	FY23 Dept Head	FY23 Mgr's Rec
60500	Admin/Office Supp/Eqt Non-C	\$661	\$400	\$5,255	\$395	\$835	\$0	\$395	\$395
60501	Operating Supp/Eqt Non-Cap	\$1,364	\$100	\$240	\$250	\$250	\$0	\$250	\$250
60502	Printing & Copying Expense	\$0	\$50	\$0	\$0	\$0	\$0	\$0	\$0
60797	Miscellaneous Expense	\$0	\$0	\$653	\$573,177	\$550,000	\$0	\$285,827	\$285,827
60798	Contingency	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60799	Transfer Out to Other Funds	\$0	\$305,001	\$0	\$0	\$0	\$0	\$0	\$0
Totals		\$2,025	\$305,551	\$6,147	\$573,822	\$551,085	\$0	\$286,472	\$286,472

Capital Outlay

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 Forecast	FY22 YTD 12/31/21	FY23 Dept Head	FY23 Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Social & Municipal Services

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 Forecast	FY22 YTD 12/31/21	FY23 Dept Head	FY23 Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

City of Biddeford, Maine
Department Personnel Budget
Fiscal Year 2023

DEPARTMENT: 31117 CDBG Grant Administration

Classification	EMP #	FTE	Annual Total	Requested	City Manager Recommended	Last Name	First Name	Object
CDBG GRANT COORDINATOR	11073	1.00	\$56,954	\$ 57,173.31	\$57,173	SMALLWOOD	ABIGAIL	60105
ADMINISTRATIVE ASST.	11063	0.125	\$6,335	\$ 6,359.68	\$6,360	WHITTEN	NAN	60105

TOTAL BUDGETED POSITIONS	1.13	\$63,290	\$63,533	\$63,533
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Notes:

Community Development Block Grant (CDBG) permits us to bill up to 20% for adminstination of the program.



Fiscal Year 2023 Budget Request

March 22, 2022

Department: CDBG Grant Administration

Account Title: Mid Mgmt Hrly Employee Wage Ex

Department Number: 31117

Account Number: 60102

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$69,968	\$93,846	\$0	\$0	\$0

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$0	\$0		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Fiscal Year 2023 Budget Request

March 22, 2022

Department: CDBG Grant Administration

Account Title: F-T Employee Wage Exp

Department Number: 31117

Account Number: 60105

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$0	\$0	\$49,336	\$65,899	\$63,108

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$63,533	\$63,533		(\$2,366)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

CDBG administration limited to 20% of budget



Fiscal Year 2023 Budget Request

March 22, 2022

Department: CDBG Grant Administration

Account Title: FICA/Medicare-ER Share Exp

Department Number: 31117

Account Number: 60201

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$3,413	\$0	\$0	\$5,699	\$5,500.00

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$5,152	\$5,152		(\$547)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Fiscal Year 2023 Budget Request

March 22, 2022

Department: CDBG Grant Administration

Account Title: 457 Plan-Employer Share Exp

Department Number: 31117

Account Number: 60203

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$210	\$0	\$0	\$4,216	\$4,216

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$3,812	\$3,812		-\$404

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Fiscal Year 2023 Budget Request

March 22, 2022

Department: CDBG Grant Administration

Account Title: HPHC Ins Employer Share Exp

Department Number: 31117

Account Number: 60210

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$5,513	\$0	\$0	\$8,219	\$8,219

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$9,334	\$9,334		\$1,115

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Fiscal Year 2023 Budget Request

March 22, 2022

Department: CDBG Grant Administration

Account Title: S-T Disability ER Share Exp

Department Number: 31117

Account Number: 60212

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$0	\$0	\$0	\$33	\$33

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$188	\$188		\$154

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Fiscal Year 2023 Budget Request

March 22, 2022

Department: CDBG Grant Administration

Account Title: L-T Disability ER Share Exp

Department Number: 31117

Account Number: 60213

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$165	\$0	\$0	\$165	\$0

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$0	\$0		-\$165

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Fiscal Year 2023 Budget Request

March 22, 2022

Department: CDBG Grant Administration

Account Title: RHSA Plan ER Share

Department Number: 31117

Account Number: 60217

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$525	\$0	\$0	\$673	\$673

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$878	\$878		\$204

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Fiscal Year 2023 Budget Request

March 22, 2022

Department: CDBG Grant Administration

Account Title: Workers Comp Insurance Exp

Department Number: 31117

Account Number: 60370

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$311	\$256	\$263	\$264	\$230

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$238	\$238		(\$26)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Fiscal Year 2023 Budget Request

March 22, 2022

Department: CDBG Grant Administration

Account Title: Conferences/Training Expense

Department Number: 31117

Account Number: 60251

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$0	\$1,000	\$1,163	\$1,000	\$0

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$1,000	\$1,000		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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CDBG training, both regional and national as required for the position.



Fiscal Year 2023 Budget Request

March 22, 2022

Department: CDBG Grant Administration

Account Title: Travel/Mileage Expense

Department Number: 31117

Account Number: 60252

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$25	\$150	\$0	\$150	\$150

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$150	\$150		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Local travel mileage.



Fiscal Year 2023 Budget Request

March 22, 2022

Department: CDBG Grant Administration

Account Title: Food/Lodging Expense

Department Number: 31117

Account Number: 60253

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$10	\$200	\$0	\$200	\$200

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$200	\$200		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Additional charges for regional training, when needed.



Fiscal Year 2023 Budget Request

March 22, 2022

Department: CDBG Grant Administration

Account Title: Dues/Memberships Expense

Department Number: 31117

Account Number: 60256

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$1,135	\$150	\$0	\$150	\$35

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$585	\$585		\$435

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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National Association for Community Development-multi-member dues	\$	550.00
National Association of Town Watch	\$	35.00
	\$	585.00



Fiscal Year 2023 Budget Request

March 22, 2022

Department: CDBG Grant Administration

Account Title: Public Services Contracted

Department Number: 31117

Account Number: 60314

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$0	\$70,384	\$361,767	\$65,002	\$60,000

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$65,960	\$65,960		\$958

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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15% of CDBG funding to support contracted social services \$ 65,960.10

Action Plan will specify allocations. Past allocations include:

Meals on Wheels (17,000)	\$	17,000.00
Seeds of Hope (evening shelter)	\$	21,600.00
Typical reserve for unanticipated expenses	\$	9,809.00



Fiscal Year 2023 Budget Request

March 22, 2022

Department: CDBG Grant Administration

Account Title: Advertising

Department Number: 31117

Account Number: 60320

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$0	\$500	\$0	\$0	\$0

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$0	\$0		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Budgeted account need to continue newspaper advertising, as was required by HUD. With the loss of the Journal, HUD permits us to advertise on our web site.



Fiscal Year 2023 Budget Request

March 22, 2022

Department: CDBG Grant Administration

Account Title: Postage/Shipping Expense

Department Number: 31117

Account Number: 60325

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$4	\$50	\$28	\$50	\$50

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$50	\$50		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Fiscal Year 2023 Budget Request

March 22, 2022

Department: CDBG Grant Administration

Account Title: Phone/Celular/Paging Exp

Department Number: 31117

Account Number: 60402

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$40	\$450	\$0	\$450	\$450

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$450	\$450		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Fiscal Year 2023 Budget Request

March 22, 2022

Department: CDBG Grant Administration

Account Title: Admin/Office Supp/Eqt Non-Cap

Department Number: 31117

Account Number: 60500

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$661	\$400	\$5,255	\$395	\$835

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$395	\$395		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Supplies to support CDBG program.



Fiscal Year 2023 Budget Request

March 22, 2022

Department: CDBG Grant Administration

Account Title: Operating Supp/Eqt Non-Cap

Department Number: 31117

Account Number: 60501

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$1,364	\$100	\$240	\$250	\$250

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$250	\$250		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Fiscal Year 2023 Budget Request

March 22, 2022

Department: CDBG Grant Administration

Account Title: Printing & Copying Expense

Department Number: 31117

Account Number: 60502

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$0	\$50	\$0	\$0	\$0

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$0	\$0		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Fiscal Year 2023 Budget Request

March 22, 2022

Department: CDBG Grant Administration

Account Title: Miscellaneous Expense

Department Number: 31117

Account Number: 60797

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$0	\$0	\$653	\$573,177	\$550,000

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$285,827	\$285,827		-\$287,350

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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65% of CDBG Funding to support 2-4 unit owner-occupied housing rehabilitation program. Actual program to be approved as part of the annual Action Plan. Improvement program for FY22 and FY23.

65% = \$ 285,827.10



Fiscal Year 2023 Budget Request

March 22, 2022

Department: CDBG Grant Administration

Account Title: Transfer Out to Other Funds

Department Number: 31117

Account Number: 60799

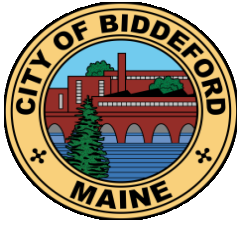
FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$0	\$305,001	\$0	\$0	\$0

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$0	\$0		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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No allocations. Program will support contracted social serviced and Action Plan.



Fiscal Year 2023 Revenue Estimates

March 22, 2022

Department: CDBG Grant Administration

Account Title: Federal Share Grants Revenue

Department Number: 31117

Account Number: 40431

FY2020 Actual	FY2021 Budget	FY2021 Actual	FY2022 Budget	FY2022 EOY Forecast
\$79,102	\$469,231	\$774,758	\$790,995	\$439,734

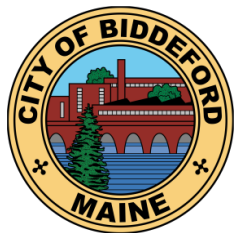
FY2023 Budget	Department Estimate	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$ 439,734.00	\$439,734.00		\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

CDBG Allocation **\$ 439,734.00** (allocation from FY21 minus COVID)

Allowable Admin	20%	\$ 87,946.80
Contracted Social Svcs	15%	\$ 65,960.10
Action Plan Implementation	65%	\$ 285,827.10
	100%	\$ 439,734.00

FY2022 YTD
\$34,002



City of Biddeford, Maine

FY2023 Summary

Airport Fund

	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 02/23/21	FY2023	
						Dept Head	Manager's Rec
Total Revenue	(\$396,975)	(\$7,745,505)	(\$940,001)	(\$540,072)	(\$133,744)	(\$795,770)	(\$545,770)
Total Expenses	\$487,118	\$7,760,810	\$968,546	\$561,999	\$3,687,242	\$268,080	\$238,780
TOTALS:	\$90,143	\$15,305	\$28,545	\$21,927	\$3,553,498	(\$527,690)	(\$306,990)

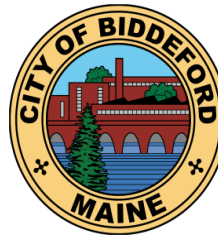
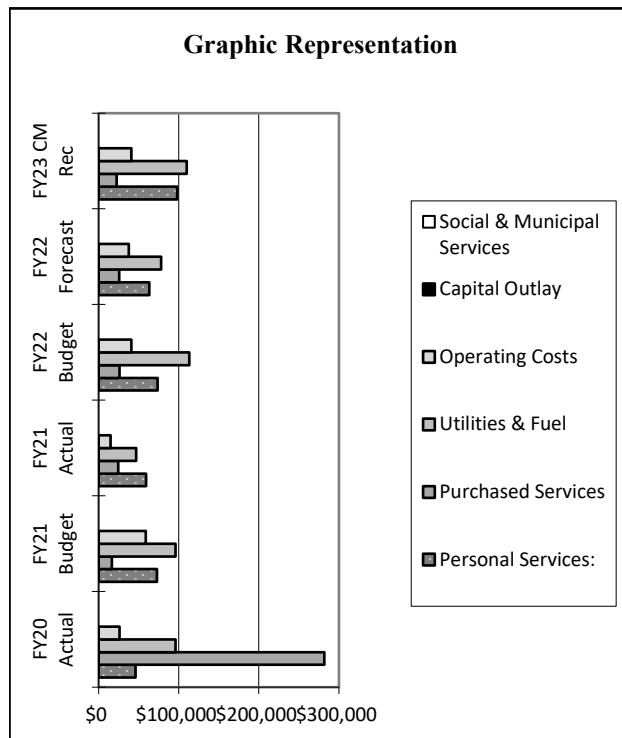
City of Biddeford, Maine

Fiscal Year 2023

Budget: Airport Operations

Account Number: 31132

					FY23	
	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD	
						Dept Head Manager's Rec
Personnel Services:	\$46,102	\$72,847	\$59,317	\$73,480	\$78,093	\$98,093 \$73,793
Purchased Services	\$281,837	\$16,375	\$24,348	\$26,117	\$15,884	\$22,301 \$22,301
Utilities & Fuel	\$95,984	\$95,794	\$46,636	\$113,189	\$33,966	\$109,753 \$109,753
Operating Costs	\$26,226	\$58,650	\$14,956	\$41,000	\$41,514	\$41,000 \$36,000
Capital Outlay	\$0	\$0	\$0	\$0	\$0	\$0 \$0
Social & Municipal Services	\$0	\$0	\$0	\$0	\$0	\$0 \$0
TOTALS:	\$450,149	\$243,666	\$145,257	\$253,786	\$169,457	\$271,147 \$241,847



FRINGE BENEFIT IMPACT (Estimated):	
FICA	\$6,629
Workers Comp	\$3,067
Health Insurance	\$242
Retirement	\$6,062
Unemployment	\$0
Other Insurance	\$947
Total Fringe Benefit Impact	\$16,947
# of Full Time Employees	1.00

	FY22 Budget	FY23 Manager's Rec	Dollar Change	Percentage Change
Personal Services:	\$73,480	\$73,793	\$314	0.4%
Purchased Services	\$26,117	\$22,301	-\$3,816	\$0
Utilities & Fuel	\$113,189	\$109,753	-\$3,436	\$0
Operating Costs	\$41,000	\$36,000	-\$5,000	-12.2%
Capital Outlay	\$0	\$0	\$0	N/A
Social & Municipal Services	\$0	\$0	\$0	N/A
TOTALS:	\$253,786	\$241,847	-\$11,938	-4.7%

Personnel Services

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
60101	Dept Manager Salary Exp	\$9,837	\$35,192	\$0	\$53,453	\$25,637	\$55,858	\$55,858
60105	F-T Employee Wage Exp	\$24,389	\$0	\$51,543	\$0	\$51,543	\$0	\$0
60106	P-T Employee Wage Exp	\$3,267	\$27,800	\$1,053	\$3,500	\$234	\$27,800	\$3,500
60111	Overtime Wage Expense	\$568	\$1,978	\$172	\$1,978	\$0	\$1,500	\$1,500
60129	Insurance Buyout Pay	\$0	\$0	\$0	\$1,500	\$0	\$1,500	\$1,500
60201	FICA/Medicare-ER Share Exp	\$1,551	\$5,045	\$3,829	\$6,560	\$0	\$6,629	\$6,629
60203	457 Plan-Employer Share Exp	\$1,036	\$0	\$0	\$3,207	\$0	\$0	\$0
60210	HPHC Ins Employer Share Ex	\$3,379	\$130	\$0	\$194	\$0	\$242	\$242
60212	S-T Disability ER Share Exp	\$48	\$76	\$46	\$90	\$0	\$167	\$167
60216	Delta Dental ER Share	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60217	RHSA Plan ER Share	\$300	\$509	\$675	\$780	\$0	\$780	\$780
60230	Clothing/Uniforms Expense	\$0	\$150	\$0	\$150	\$0	\$150	\$150
60252	Travel/Mileage Expense	\$171	\$300	\$54	\$400	\$0	\$400	\$400
60370	Workers Comp Insurance Exp	\$1,557	\$1,667	\$1,946	\$1,667	\$678	\$3,067	\$3,067
Totals		\$46,102	\$72,847	\$59,317	\$73,480	\$78,093	\$98,093	\$73,793

Purchased Services

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
60306	Other Prof/Consult Srvs Exp	\$270,384	\$0	\$0	\$0	\$0	\$0	\$0
60310	Service Contracts Expense	\$2,542	\$1,800	\$2,921	\$3,200	\$0	\$3,000	\$3,000
60320	Advertising	\$315	\$1,500	\$317	\$1,000	\$0	\$1,000	\$1,000
60331	Land/Building Lease Expense	\$3,000	\$3,000	\$2,750	\$3,600	\$1,800	\$3,600	\$3,600
60370	Workers Comp Insurance Exp	\$1,557	\$1,667	\$1,946	\$1,667	\$678	\$3,067	\$3,067
60371	General Insurance Expense	\$2,095	\$6,848	\$11,515	\$11,634	\$12,059	\$11,634	\$11,634
60373	Building/Boiler Insurance Exp	\$1,944	\$1,560	\$4,899	\$5,016	\$1,347	\$0	\$0
Totals		\$281,837	\$16,375	\$24,348	\$26,117	\$15,884	\$22,301	\$22,301

Utilities & Fuel

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
60400	Electricity Expense	\$3,619	\$3,000	\$2,957	\$3,060	\$1,202	\$3,500	\$3,500
60401	Water Expense	\$186	\$250	\$229	\$438	\$63	\$438	\$438
60402	Phone/Celular/Paging Exp	\$2,165	\$10,044	\$5,014	\$5,076	\$2,956	\$5,100	\$5,100
60404	Sewer User Fee Expense	\$381	\$350	\$688	\$600	\$281	\$450	\$450
60405	Heating Fuel Expense	\$2,892	\$4,750	\$5,285	\$4,750	\$1,109	\$1,000	\$1,000
60410	Diesel Fuel Expense	\$731	\$1,400	\$634	\$1,265	\$108	\$1,265	\$1,265
60411	Gasoline Expense	\$86,009	\$76,000	\$31,828	\$98,000	\$28,246	\$98,000	\$98,000
Totals		\$95,984	\$95,794	\$46,636	\$113,189	\$33,966	\$109,753	\$109,753

Other Operating Costs

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
60450	Building Repair/Maint Exp	\$5,933	\$37,500	\$6,666	\$12,000	\$30,500	\$12,000	\$12,000
60452	Operating Equip Repair Exp	\$9,339	\$4,500	\$1,386	\$4,500	\$770	\$4,500	\$4,500
60453	Vehicle Repair/Tires/Oil Exp	\$1,840	\$5,400	\$847	\$11,500	\$3,280	\$11,500	\$7,500
60454	Grounds Maint/Improve Exp	\$4,087	\$4,000	\$330	\$4,000	\$660	\$4,000	\$4,000
60500	Admin/Office Supp/Eqt Non-C	\$758	\$3,750	\$555	\$2,500	\$470	\$2,500	\$1,500
60501	Operating Supp/Eqt Non-Cap	\$780	\$3,000	\$0	\$3,000	\$275	\$3,000	\$3,000
60754	Lease Principal Expense	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60755	Lease Interest Expense	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60797	Miscellaneous Expense	\$489	\$500	\$2,172	\$500	\$2,560	\$500	\$500
60799	Transfer Out to Other Funds	\$3,000	\$0	\$3,000	\$3,000	\$3,000	\$3,000	\$3,000
Totals		\$26,226	\$58,650	\$14,956	\$41,000	\$41,514	\$41,000	\$36,000

Capital Outlay

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
60600	Land Purchase/Improve Cap	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60601	Building Construc/Repair Cap	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60603	Vehicle Purchase Capital	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0

Social & Municipal Services

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0

City of Biddeford, Maine**Department Personnel Budget****Fiscal Year 2023**

DEPARTMENT: 31132 Airport Operations

Classification	EMP #	FTE	Annual Total	Requested	City Manager Recommended	Last Name	First Name	Object
<i>AIRPORT MANAGER/ATTENDANT</i>	11022	1.00	\$55,644	\$55,858	\$55,858	DONAHER	PETER	60101
<i>AIRPORT P-T HELP</i>	29	-	\$27,800	\$27,800	\$27,800			60106
TOTAL BUDGETED POSITIONS		1.00	\$83,444	\$83,658	\$83,658			

Notes:



Fiscal Year 2023 Budget Request

March 22, 2022

Department: Airport Operations

Account Title: Dept Manager Salary Exp

Department Number: 31132

Account Number: 60101

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$9,837	\$35,192	\$0	\$53,453	\$53,543

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$55,858	\$55,858		\$2,405

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Fiscal Year 2023 Budget Request

March 22, 2022

Department: Airport Operations

Account Title: P-T Employee Wage Exp

Department Number: 31132

Account Number: 60106

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$3,267	\$27,800	\$1,053	\$3,500	\$1,053

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$27,800	\$3,500		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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	Hrly	Hrs	Annual
Part-time (plowing & mowing)	18		



Fiscal Year 2023 Budget Request

March 22, 2022

Department: Airport Operations

Account Title: Overtime Wage Expense

Department Number: 31132

Account Number: 60111

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$568	\$1,978	\$172	\$1,978	\$172

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$1,500	\$1,500		-\$478

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Fiscal Year 2023 Budget Request

March 22, 2022

Department: Airport Operations

Account Title: Insurance Buyout Pay

Department Number: 31132

Account Number: 60129

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$0	\$0	\$0	\$1,500	\$0

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$1,500	\$1,500		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Airport Manager



Fiscal Year 2023 Budget Request

March 22, 2022

Department: Airport Operations

Account Title: FICA/Medicare-ER Share Exp

Department Number: 31132

Account Number: 60201

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$1,551	\$5,045	\$3,829	\$6,560	\$3,829

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$6,629	\$6,629		\$69

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Change due to personnel changes



Fiscal Year 2023 Budget Request

March 22, 2022

Department: Airport Operations

Account Title: 457 Plan-Employer Share Exp

Department Number: 31132

Account Number: 60203

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$1,036	\$0	\$0	\$3,207	\$0

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$0	\$0		-\$3,207

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Change due to personnel changes



Fiscal Year 2023 Budget Request

March 22, 2022

Department: Airport Operations

Account Title: S-T Disability ER Share Exp

Department Number: 31132

Account Number: 60212

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$48	\$76	\$46	\$90	\$46

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$167	\$167		\$77

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Fiscal Year 2023 Budget Request

March 22, 2022

Department: Airport Operations

Account Title: HPHC Ins Employer Share Exp

Department Number: 31132

Account Number: 60210

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$3,379	\$130	\$0	\$194	\$0

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$242	\$242		\$48

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Changed due to personnel changes



Fiscal Year 2023 Budget Request

March 22, 2022

Department: Airport Operations

Account Title: RHSA Plan ER Share

Department Number: 31132

Account Number: 60217

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$300	\$509	\$675	\$780	\$675

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$780	\$780		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Fiscal Year 2023 Budget Request

March 22, 2022

Department: Airport Operations

Account Title: Workers Comp Insurance Exp

Department Number: 31132

Account Number: 60370

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$1,557	\$1,667	\$1,946	\$1,667	\$1,667

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$3,067	\$3,067		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Fiscal Year 2023 Budget Request

March 22, 2022

Department: Airport Operations

Account Title: Clothing/Uniforms Expense

Department Number: 31132

Account Number: 60230

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$0	\$150	\$0	\$150	\$150

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$150	\$150		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Special clothing as needed.



Fiscal Year 2023 Budget Request

March 22, 2022

Department: Airport Operations

Account Title: Travel/Mileage Expense

Department Number: 31132

Account Number: 60252

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$171	\$300	\$54	\$400	\$400

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$400	\$400		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Travel to city hall and Augusta for Maine aeronauticall meetings and meetings with Maine DOT.



Fiscal Year 2023 Budget Request

March 22, 2022

Department: Airport Operations

Account Title: Other Prof/Consult Srvs Exp

Department Number: 31132

Account Number: 60306

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$270,384	\$0	\$0	\$0	\$0

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$0	\$0		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Zero request due to available grant funding



March 22, 2022

**Fiscal Year 2023
Budget Request**
Department: Airport Operations

Account Title: Service Contracts Expense

Department Number: 31132

Account Number: 60310

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$2,542	\$1,800	\$2,921	\$3,200	\$2,921

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$3,000	\$3,000		\$100

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Trash Dumpster \$300.00
 Minuteman Security software update \$600.00
 Gas tank inspection and filter change \$800.00
 Poland springs \$300.00
 Porta potty (Covid) \$1,200



March 22, 2022

**Fiscal Year 2023
Budget Request**

Department: Airport Operations

Account Title: Advertising

Department Number: 31132

Account Number: 60320

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$315	\$1,500	\$317	\$1,000	\$450

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$1,000	\$1,000		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

\$250.00 for Maine Aeronautical Business Association

\$750 for promotional ads Discovery Map, Biddeford chamber of Commerce, Air Nav website.



Fiscal Year 2023 Budget Request

March 22, 2022

Department: Airport Operations

Account Title: Land/Building Lease Expense

Department Number: 31132

Account Number: 60331

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$3,000	\$3,000	\$2,750	\$3,600	\$3,600

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$3,600	\$3,600		

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

cost of lease to store loader and snow blower attachment for airport.



Fiscal Year 2023 Budget Request

March 22, 2022

Department: Airport Operations

Account Title: General Insurance Expense

Department Number: 31132

Account Number: 60371

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$2,095	\$6,848	\$11,515	\$11,634	\$12,060

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$11,634	\$11,634		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Fiscal Year 2023 Budget Request

March 22, 2022

Department: Airport Operations

Account Title: Building/Boiler Insurance Exp

Department Number: 31132

Account Number: 60373

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$1,944	\$1,560	\$4,899	\$5,016	\$4,899

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$ -	\$ -		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

No Boiler



Fiscal Year 2023 Budget Request

March 22, 2022

Department: Airport Operations

Account Title: Electricity Expense

Department Number: 31132

Account Number: 60400

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$3,619	\$3,000	\$2,957	\$3,060	\$2,957

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$3,500	\$3,500		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

10% increase



Fiscal Year 2023 Budget Request

March 22, 2022

Department: Airport Operations

Account Title: Water Expense

Department Number: 31132

Account Number: 60401

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$186	\$250	\$229	\$438	\$400

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$438	\$438		\$38

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Airport water usage.

2% increase



Fiscal Year 2023 Budget Request

March 22, 2022

Department: Airport Operations

Account Title: Phone/Celular/Paging Exp

Department Number: 31132

Account Number: 60402

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$2,165	\$10,044	\$5,014	\$5,076	\$5,014

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$5,100	\$5,100		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

covers the cost of internet and cell phone/land line

Cell phone
GWI
Spectrum



Fiscal Year 2023 Budget Request

March 22, 2022

Department: Airport Operations

Account Title: Sewer User Fee Expense

Department Number: 31132

Account Number: 60404

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$381	\$350	\$688	\$600	\$688

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$450	\$450		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Based on historical data



Fiscal Year 2023 Budget Request

March 22, 2022

Department: Airport Operations

Account Title: Heating Fuel Expense

Department Number: 31132

Account Number: 60405

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$2,892	\$4,750	\$5,285	\$4,750	\$2,500

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$1,000	\$1,000		(\$3,750)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

New Rental agreement pays for heat covers cost of propane



Fiscal Year 2023 Budget Request

March 22, 2022

Department: Airport Operations

Account Title: Diesel Fuel Expense

Department Number: 31132

Account Number: 60410

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$731	\$1,400	\$634	\$1,265	\$1,265

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$1,265	\$1,265		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Covers the cost of fuel for loader for snow removal. UTV use and mowing.



Fiscal Year 2023 Budget Request

March 22, 2022

Department: Airport Operations

Account Title: Gasoline Expense

Department Number: 31132

Account Number: 60411

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$86,009	\$76,000	\$31,828	\$98,000	\$65,000

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$98,000	\$98,000		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Aircraft fuel, reducing to historical amounts

Price changes weekly

Est. Fuel Purchase (Gal) from 31132-60411	22,000
Purchase Rate \$	4.455
Fuel Expense \$	98,010.00



Fiscal Year 2023 Budget Request

March 22, 2022

Department: Airport Operations

Account Title: Building Repair/Maint Exp

Department Number: 31132

Account Number: 60450

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$5,933	\$37,500	\$6,666	\$12,000	\$12,000

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$12,000	\$12,000		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

General building repairs

Need to do Journal entry. YTD over due too Coded incorrectly



Fiscal Year 2023 Budget Request

March 22, 2022

Department: Airport Operations

Account Title: Operating Equip Repair Exp

Department Number: 31132

Account Number: 60452

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$9,339	\$4,500	\$1,386	\$4,500	\$4,000

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$4,500	\$4,500		\$2,250

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Pumps, hoses and reels



Fiscal Year 2023 Budget Request

March 22, 2022

Department: Airport Operations

Account Title: Vehicle Repair/Tires/Oil Exp

Department Number: 31132

Account Number: 60453

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$1,840	\$5,400	\$847	\$11,500	\$11,500

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$11,500	\$7,500		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Repairs to loader/blower and tractor and ATV.

Loader	\$ 7,500.00
Blower	\$ 2,000.00
ATV	\$ 2,000.00
Total:	\$ 11,500.00



Fiscal Year 2023 Budget Request

March 22, 2022

Department: Airport Operations

Account Title: Grounds Maint/Improve Exp

Department Number: 31132

Account Number: 60454

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$4,087	\$4,000	\$330	\$4,000	\$4,000

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$4,000	\$4,000		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

majority of ground maintenance completed in spring.
dirt road and pavement repair. Painting of the parking lot and fueling area.



Fiscal Year 2023 Budget Request

March 22, 2022

Department: Airport Operations

Account Title: Admin/Office Supp/Eqt Non-Cap

Department Number: 31132

Account Number: 60500

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$758	\$3,750	\$555	\$2,500	\$2,500

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$2,500	\$1,500		(\$450)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

office supplies, printer ink, etc. Update Computer



Fiscal Year 2023 Budget Request

March 22, 2022

Department: Airport Operations

Account Title: Operating Supp/Eqt Non-Cap

Department Number: 31132

Account Number: 60501

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$780	\$3,000	\$0	\$3,000	\$3,000

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$3,000	\$3,000		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Hand tools \$100.00	\$	100.00
wind socks \$600.00	\$	600.00
lights bulbs \$125.00	\$	125.00
Paint supplies	\$	300.00
hardware and lumber	\$	375.00
AED	\$	1,500.00
Total:	\$	3,000.00



Fiscal Year 2023 Budget Request

March 22, 2022

Department: Airport Operations

Account Title: Miscellaneous Expense

Department Number: 31132

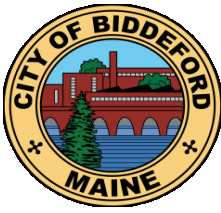
Account Number: 60797

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$489	\$500	\$2,172	\$500	\$500

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$500	\$500		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Need to re-code item Wrong code used. Shows YTD over



Fiscal Year 2023 Revenue Estimates

March 22, 2022

Department: Airport Operations

Account Title: Aircraft Excise Tax Revenue

Department Number: 31132

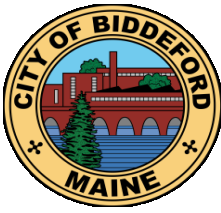
Account Number: 40123

FY2020 Actual	FY2021 Budget	FY2021 Actual	FY2022 Budget	FY2022 YTD
\$4,828	\$6,250	\$2,743	\$3,000	\$0

FY2023 Budget	Department Estimate	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$0.00	\$0.00		\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Volunteer payment (estimate)



Fiscal Year 2023 Revenue Estimates

March 22, 2022

Department: Airport Operations

Account Title: Goods Sold Revenue

Department Number: 31132

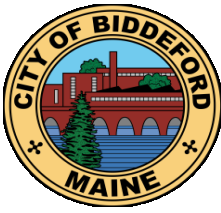
Account Number: 40556

FY2020 Actual	FY2021 Budget	FY2021 Actual	FY2022 Budget	FY2022 YTD
\$75	\$300	\$216	\$300	\$83

FY2023 Budget	Department Estimate	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$150.00	\$150.00		\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

coffee and soft drink sales,T shirts and coffee mugs.



Fiscal Year 2023 Revenue Estimates

March 22, 2022

Department: Airport Operations

Account Title: Airport Storage/Tiedowns Rev

Department Number: 31132

Account Number: 40243

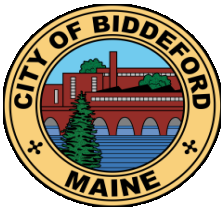
FY2020 Actual	FY2021 Budget	FY2021 Actual	FY2022 Budget	FY2022 YTD
\$28,831	\$19,200	\$27,886	\$22,200	\$6,619

FY2023 Budget	Department Estimate	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$30,000.00	\$30,000.00		\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Hangar
Tie downs
Vacancy of hangar

Revenue increase by \$18k when current tenant lease is approved.



Fiscal Year 2023 Revenue Estimates

March 22, 2022

Department: Airport Operations

Account Title: State DOT Project Revenue

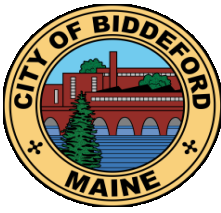
Department Number: 31132

Account Number: 40419

FY2020 Actual	FY2021 Budget	FY2021 Actual	FY2022 Budget	FY2022 YTD
\$20,356	\$0	\$0	\$0	\$0

FY2023 Budget	Department Estimate	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$0.00	\$0.00		\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



Fiscal Year 2023 Revenue Estimates

March 22, 2022

Department: Airport Operations

Account Title: Federal Share Grants Revenue

Department Number: 31132

Account Number: 40431

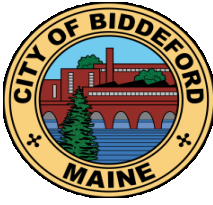
FY2020 Actual	FY2021 Budget	FY2021 Actual	FY2022 Budget	FY2022 YTD
\$31,986	\$30,000	\$0	\$0	\$0

FY2023 Budget	Department Estimate	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$270,000.00	\$360,000.00		\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Snow removal equipment FAA share 90% = \$270k

FAA Grant to cover 90% of \$400,000 unit



Fiscal Year 2023 Revenue Estimates

March 22, 2022

Department: Airport Operations

Account Title: Airport Fuel Sales Rev

Department Number: 31132

Account Number: 40564

FY2020 Actual	FY2021 Budget	FY2021 Actual	FY2022 Budget	FY2022 YTD
\$95,551	\$113,100	\$48,233	\$135,000	\$45,840

FY2023 Budget	Department Estimate	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$ 103,400	\$103,400		\$0

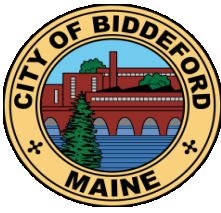
Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Bases on purchasing and selling 22,000 gallons with a minimum mark of \$0.55/gallon we will make a \$12,100 profit. This is based on the cost of fuel being in the \$4.15/gallon range. Also depending on when we need to purchase fuel we could end up with product in the tank with unearned sales.

Est. Fuel Purchase (Gal) from 31132-60411	22,000
Purchase Rate \$	4.15
Fuel Expense \$	91,300.00

Est. Fuel Sales (Gal)	22,000
Mark-Up \$	0.55
Pump Rate w/ Mark-up \$	4.70
Gross Fuel Revenue \$	103,400

Net Profit \$	12,100.00
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Fiscal Year 2023 Revenue Estimates

March 22, 2022

Department: Airport Reimbursable Improve

Account Title: State DOT Project Revenue

Department Number: 31240

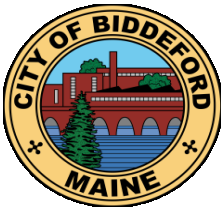
Account Number: 40419

FY2020 Actual	FY2021 Budget	FY2021 Actual	FY2022 Budget	FY2022 YTD
\$0	\$20,000	\$0	\$0	\$0

FY2023 Budget	Department Estimate	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$40,000.00	\$0.00		\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Reimbursement of the 5% Snow removal equipment purchase



Fiscal Year 2023 Revenue Estimates

March 22, 2022

Department: Airport Reimbursable Improve

Account Title: Federal Share Grants Revenue

Department Number: 31240

Account Number: 40431

FY2020 Actual	FY2021 Budget	FY2021 Actual	FY2022 Budget	FY2022 YTD
\$706,833	\$300,000	\$3,572,580	\$0	\$541,336

FY2023 Budget	Department Estimate	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$300,000.00	\$0.00		\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Snow removal equipment replacement 17 year equipment

City portion 10%

Snow Equipment covered under 31132-40431

CITY OF BIDDEFORD, MAINE
Statement of Revenues, Expenses, and Changes in Net Position - Statement 8 Revised
Wastewater Fund

		FY2021 Audit - Actual Accrual Basis	FY2022 Projected Accrual Basis	FY2023	
				Dept Head	Cash Basis
Operating revenues:					
Charges for services	\$	3,859,331	3,573,041	3,741,269	3,741,269
Intergovernmental / ARPA			1,557,653		
Other		92,165	116,508	94,300	94,300
Total Operating Revenues		3,951,496	5,247,202	3,835,569	3,835,569
Operating Expenses					
Personnel Services		1,403,506	1,457,741	1,569,862	1,569,862
Contract Services		139,653	90,284	151,365	151,365
Supplies, maintenance and repairs		701,392	576,144	574,558	574,558
Insurance		56,685	56,937	60,560	60,560
Utilities		242,035	234,977	332,760	332,760
Other		431,058	195,325	324,804	324,804
Depreciation		1,118,464	1,144,272	1,146,380	1,146,380
Total Operating Expenses		4,092,793	3,755,680	4,160,290	4,160,290
Operating Income (loss)		(141,297)	1,491,522	(324,721)	(324,721)
Non-operating Expense:					
Interest expense		(131,397)	(103,670)	(84,799)	(100,497)
Total Non-operating Expense		(131,397)	(103,670)	(84,799)	(100,497)
Net Income (Loss) Before Transfers and Contributions		(272,694)	1,387,852	(409,520)	(425,218)
Transfers and Contributions					
Transfers - in		600,000	600,000	600,000	600,000
Transfers - out		(193,617)	(230,921)	(221,344)	(221,344)
Contributed assets					
Total Transfers		406,383	369,079	378,656	378,656
Change in Net Position		133,689	1,756,931	(30,863)	(46,561)
Net Position, Beginning		20,085,691	20,219,380	21,976,311	21,976,311
Net Position Ending		20,219,380	21,976,311	21,945,448	21,929,750

CITY OF BIDDEFORD, MAINE
Statement of Cash Flow - Statement 9 Revised
Wastewater Fund

	FY2021 Audit	FY22 Projected	FY2023	
			Dept Head	City Manager
Cash flows from operating activities:				
Receipts from customers and users	4,074,291	3,689,549	3,835,569	3,835,569
Receipts from other governments	-	1,557,653	-	-
Payments to suppliers and service providers	(1,579,482)	(1,153,667)	(1,444,047)	(1,345,148)
Payments to employees for salaries and benefits	(1,403,506)	(1,457,741)	(1,569,862)	(1,569,862)
Net cash provided by (used in) operating activities	1,091,303	2,635,794	821,659	920,558
Cash flows from noncapital financing activities:				
Transfers to other funds	(193,617)	(211,474)	(221,344)	(221,344)
Transfers from other funds	600,000	600,000	600,000	600,000
Principal Payments Received on Notes Receivable	5,382	5,382	5,382	5,382
Increase (Decrease) in interfund loans	-	-	-	-
Net cash provided by (used in) noncapital financing activities	411,765	393,908	384,038	384,038
Cash flows from capital and related financing activities:				
Acquisition and construction of capital assets	(76,231)	(576,734)	(561,500)	(561,500)
Principal paid on capital debt	(630,296)	(549,000)	(549,000)	(549,000)
Interest paid on capital debt	(135,815)	(103,670)	(84,799)	(84,799)
Net cash used in capital and related financing activities	(842,342)	(1,229,404)	(1,195,299)	(1,195,299)
Net increase (decrease) in cash and cash equivalents (due to/from GF)	660,726	1,800,298	10,399	109,298
Interfund balance - general fund, beginning	(2,218,379)	(1,557,653)	242,645	242,645
Cash and cash equivalents, ending	(1,557,653)	242,645	253,044	351,943

City of Biddeford, Maine

Fiscal Year 2023

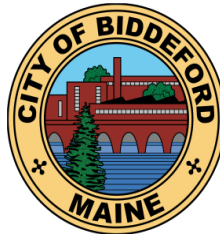
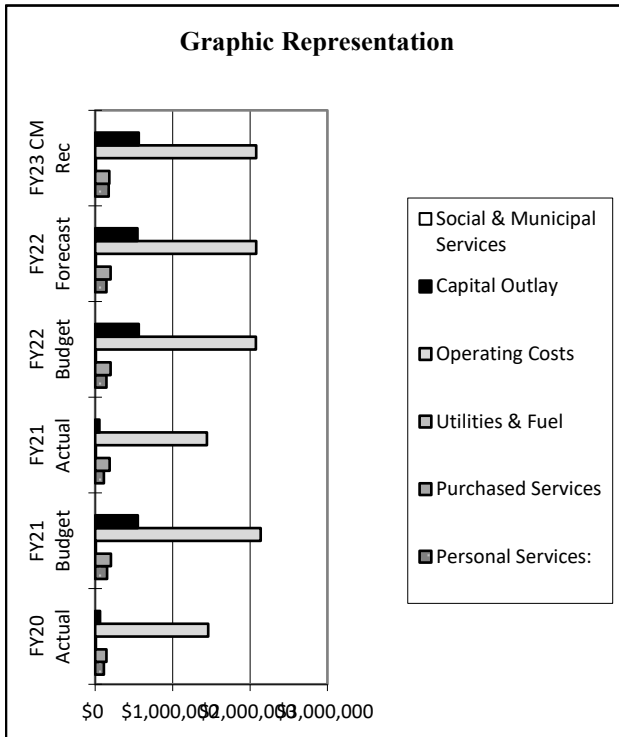
Budget: Sewer Operations

Account Number: 35102

FY23

	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD	Dept Head	Manager's Rec
Personnel Services:	\$111,622	\$154,661	\$111,325	\$147,313	\$55,731	\$175,664	\$175,664
Purchased Services	\$146,101	\$204,427	\$188,859	\$200,298	\$69,090	\$183,252	\$183,252
Utilities & Fuel	\$8,281	\$9,891	\$7,953	\$9,741	\$2,269	\$9,831	\$9,831
Operating Costs	\$1,460,056	\$2,139,648	\$1,443,811	\$2,077,250	\$624,400	\$2,079,401	\$2,079,401
Capital Outlay	\$64,482	\$548,954	\$56,752	\$561,917	\$85,022	\$561,500	\$561,500
Social & Municipal Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTALS:	\$1,790,542	\$3,057,581	\$1,808,699	\$2,996,519	\$836,512	\$3,009,648	\$3,009,648

Graphic Representation

**FRINGE BENEFIT IMPACT (Estimated):**

FICA	\$9,543
Workers Comp	\$2,495
Health Insurance	\$33,613
Retirement	\$9,117
Unemployment	\$275
Other Insurance	\$577
Total Fringe Benefit Impact	\$55,620
# of Full Time Employees	1.15

	FY22 Budget	FY23 Manager's Rec	Dollar Change	Percentage Change
Personal Services:	\$147,313	\$175,664	\$28,352	19.2%
Purchased Services	\$200,298	\$183,252	-\$17,046	-8.5%
Utilities & Fuel	\$9,741	\$9,831	\$90	0.9%
Operating Costs	\$2,077,250	\$2,079,401	\$2,151	0.1%
Capital Outlay	\$561,917	\$561,500	-\$417	-0.1%
Social & Municipal Services	\$0	\$0	\$0	N/A
TOTALS:	\$2,996,519	\$3,009,648	\$13,129	0.4%

Personnel Services

Account Number	Description	FY20	FY21	FY21	FY22	FY22	FY23	
		Actual	Budget	Actual	Budget	YTD 12/31/21	Dept Head	Mgr's Rec
60101	Dept Manager Salary Exp	\$51,899	\$48,034	\$48,888	\$48,755	\$26,045	\$0	\$0
60102	Mid Mgmt Hrly Employee Wa	\$8,447	\$19,307	\$16,761	\$19,118	\$9,738	\$100,249	\$100,249
60105	F-T Employee Wage Exp	\$201	\$0	\$40	\$0	\$0	\$0	\$0
60106	P-T Employee Wage Exp	\$22,226	\$21,520	\$22,809	\$21,308	\$12,926	\$21,045	\$21,045
60111	Overtime Wage Expense	\$0	\$2,340	\$151	\$2,340	\$0	\$2,498	\$2,498
60129	Insurance Buyout Pay	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60201	FICA/Medicare-ER Share Exp	\$1,490	\$7,052	\$1,498	\$7,052	\$0	\$9,543	\$9,543
60202	MPERS-Employer Share Exp	\$0	\$4,851	\$0	\$4,851	\$0	\$8,162	\$8,162
60203	457 Plan-Employer Share Exp	\$0	\$878	\$0	\$878	\$0	\$955	\$955
60210	HPHC Ins Employer Share Ex	\$814	\$17,198	\$0	\$18,819	\$0	\$29,365	\$29,365
60212	S-T Disability ER Share Exp	\$41	\$31	\$92	\$31	\$0	\$102	\$102
60213	L-T Disability ER Share Exp	\$22	\$202	\$0	\$202	\$0	\$202	\$202
60216	Delta Dental ER Share	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60217	RHSA Plan ER Share	\$45	\$273	\$0	\$273	\$0	\$273	\$273
60230	Clothing/Uniforms Expense	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60251	Conferences/Training Expense	\$230	\$450	\$200	\$500	\$0	\$300	\$300
60252	Travel/Mileage Expense	\$48	\$750	\$0	\$750	\$0	\$350	\$350
60257	Professional License Fees Exp	\$0	\$120	\$125	\$120	\$0	\$125	\$125
60370	Workers Comp Insurance Exp	\$26,160	\$31,655	\$20,761	\$22,316	\$7,022	\$2,495	\$2,495
Totals		\$111,622	\$154,661	\$111,325	\$147,313	\$55,731	\$175,664	\$175,664

Purchased Services

Account Number	Description	FY20	FY21	FY21	FY22	FY22	FY23	
		Actual	Budget	Actual	Budget	YTD 12/31/21	Dept Head	Mgr's Rec
60302	Audit Services Expense	\$5,564	\$6,500	\$7,540	\$6,500	\$6,760	\$7,000	\$7,000
60304	Registry of Deeds Fee Expense	\$3,116	\$8,000	\$6,232	\$8,000	\$1,007	\$8,000	\$8,000
60306	Other Prof/Consult Svcs Exp	\$540	\$10,000	\$4,028	\$10,000	\$1,480	\$10,000	\$10,000
60310	Service Contracts Expense	\$64,084	\$100,450	\$101,592	\$100,450	\$31,824	\$105,000	\$105,000
60312	Temporary Contract Help Exp	\$0	\$3,000	\$0	\$3,000	\$0	\$0	\$0
60325	Postage/Shipping Expense	\$8,879	\$7,600	\$12,407	\$8,300	\$5,575	\$8,300	\$8,300
60330	Equipment Rent/Lease Exp	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60331	Land/Building Lease Expense	\$1,446	\$1,160	\$788	\$1,160	\$472	\$1,160	\$1,160
60370	Workers Comp Insurance Exp	\$26,160	\$31,655	\$20,761	\$22,316	\$7,022	\$2,495	\$2,495
60372	Vehicle Insurance Expense	\$8,852	\$8,852	\$3,791	\$8,852	\$0	\$8,852	\$8,852
60373	Building/Boiler Insurance Exp	\$12,959	\$12,960	\$17,218	\$17,218	\$14,951	\$17,218	\$17,218
60375	Special Equip Insurance Exp	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60382	Pollution Insurance Expense	\$14,502	\$14,250	\$14,502	\$14,502	\$0	\$15,227	\$15,227
Totals		\$146,101	\$204,427	\$188,859	\$200,298	\$69,090	\$183,252	\$183,252

Utilities & Fuel

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
60400	Electricity Expense	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60401	Water Expense	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60402	Phone/Celular/Paging Exp	\$1,739	\$2,191	\$1,594	\$2,191	\$1,014	\$2,191	\$2,191
60404	Sewer User Fee Expense	\$6,374	\$7,000	\$6,359	\$7,000	\$1,254	\$7,000	\$7,000
60411	Gasoline Expense	\$169	\$700	\$0	\$550	\$0	\$640	\$640
Totals		\$8,281	\$9,891	\$7,953	\$9,741	\$2,269	\$9,831	\$9,831

Other Operating Costs

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
60453	Vehicle Repair/Tires/Oil Exp	\$145	\$1,100	\$0	\$1,100	\$619	\$1,300	\$1,300
60500	Admin/Office Supp/Eqt Non-C	\$387	\$1,000	\$171	\$1,000	\$162	\$700	\$700
60501	Operating Supp/Eqt Non-Cap	\$0	\$30,000	\$0	\$30,000	\$449	\$30,000	\$30,000
60700	Depreciation Expense	\$1,094,629	\$1,065,543	\$1,118,464	\$1,146,380	\$0	\$1,146,380	\$1,146,380
60750	Bond Principal Expense	\$0	\$559,000	\$0	\$549,000	\$551,250	\$551,250	\$551,250
60751	Bond Interest Expense	\$133,624	\$233,731	\$131,397	\$100,497	\$51,835	\$100,497	\$100,497
60797	Miscellaneous Expense	\$11,421	\$12,800	\$6,779	\$12,800	\$10,810	\$12,800	\$12,800
60798	Contingency	\$5,548	\$25,000	\$12,830	\$25,000	\$9,275	\$25,000	\$25,000
60799	Transfer Out to Other Funds	\$214,303	\$211,474	\$174,170	\$211,474	\$0	\$211,474	\$211,474
Totals		\$1,460,056	\$2,139,648	\$1,443,811	\$2,077,250	\$624,400	\$2,079,401	\$2,079,401

Capital Outlay

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23 Dept Head	Mgr's Rec
60602	Equipment Purchase Cap	\$0	\$100,000	\$0	\$100,000	\$81,734	\$100,000	\$100,000
60603	Vehicles Purchase Capital	(\$9,958)	\$4,454	\$0	\$14,417	\$0	\$14,000	\$14,000
60605	Sewer Construc/Improve Cap	\$74,440	\$444,500	\$56,752	\$447,500	\$3,288	\$447,500	\$447,500
Totals		\$64,482	\$548,954	\$56,752	\$561,917	\$85,022	\$561,500	\$561,500

Social & Municipal Services

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23 Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0

City of Biddeford, Maine
Department Personnel Budget
Fiscal Year 2023

DEPARTMENT: 35102 Sewer Operations

Classification	EMP #	FTE	Annual Total	Requested	City Manager Recommended	Last Name	First Name	Object
CITY ENGINEER EMERITUS	49240	-	\$78,935	\$79,238	\$79,238	MILLIGAN	THOMAS	60102
ENGINEERING TECH	61915	0.65	\$20,930	\$21,010	\$21,010	SANCHIONI	ROBERT	60102
ADMINISTRATIVE ASST.	11159	0.50	\$20,964	\$21,045	\$21,045	FUHRMANN-J	EDEN	60106
TOTAL BUDGETED POSITIONS		1.15	\$120,829	\$121,294	\$121,294			

Notes:

35102-60101 annual portion \$79,238



Fiscal Year 2023 Budget Request

March 1, 2022

Department: Sewer Operations

Account Title: Dept Manager Salary Exp

Department Number: 35102

Account Number: 60101

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$51,899	\$48,034	\$48,888	\$48,755	\$48,755

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$0	\$0		(\$48,755)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Reorganization moves engineer to 60102

See Payroll Worksheet for details



Fiscal Year 2023 Budget Request

March 1, 2022

Department: Sewer Operations

Account Title: Mid Mgmt Hrly Employee Wage Ex

Department Number: 35102

Account Number: 60102

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$8,447	\$19,307	\$16,761	\$19,118	\$19,118

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$100,249	\$100,249		\$81,131

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Reorganization adds engineer emeritus to support CSO projects
35% of Engineering Tech. wages

See Payroll Worksheet for details



Fiscal Year 2023 Budget Request

March 1, 2022

Department: Sewer Operations

Account Title: P-T Employee Wage Exp

Department Number: 35102

Account Number: 60106

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$22,226	\$21,520	\$22,809	\$21,308	\$21,308

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$21,045	\$21,045		(\$263)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Admin. Asst. Position

See Payroll Worksheet for details



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: Sewer Operations

Account Title: Overtime Wage Expense

Department Number: 35102

Account Number: 60111

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$0	\$2,340	\$151	\$2,340	\$1,200

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$2,498	\$2,498		\$158

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Projected overtime needs for Eng. Tech. and Admin. Asst. positions



Fiscal Year 2023 Budget Request

March 1, 2022

Department: Sewer Operations

Account Title: FICA/Medicare-ER Share Exp

Department Number: 35102

Account Number: 60201

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$1,490	\$7,052	\$1,498	\$7,052	\$7,052

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$9,543	\$9,543		\$2,491

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

--

7.65% of applicable salaries and wages



Fiscal Year 2023 Budget Request

March 1, 2022

Department: Sewer Operations

Account Title: MPERS-Employer Share Exp

Department Number: 35102

Account Number: 60202

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$0	\$4,851	\$0	\$4,851	\$4,851

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$8,162	\$8,162		\$3,311

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

--

9.6% of applicable salaries and wages



Fiscal Year 2023
Budget Request

March 1, 2022

Department: Sewer Operations

Account Title: 457 Plan-Employer Share Exp

Department Number: 35102 Account Number: 60203

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$0	\$878	\$0	\$878	\$878

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$955	\$955		\$77

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Up to 6% of applicable salaries and wages



Fiscal Year 2023 Budget Request

March 1, 2022

Department: Sewer Operations

Account Title: HPHC Ins Employer Share Exp

Department Number: 35102

Account Number: 60210

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$814	\$17,198	\$0	\$18,819	\$18,819

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$29,365	\$29,365		\$10,546

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

--

Health Insurance Premiums for applicable positions.



Fiscal Year 2023 Budget Request

March 1, 2022

Department: Sewer Operations

Account Title: S-T Disability ER Share Exp

Department Number: 35102

Account Number: 60212

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$41	\$31	\$92	\$31	\$31

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$102	\$102		\$71

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

--

Life & AD+D premiums for City Engineer, Chief Operating Officer and Eng. Tech.



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: Sewer Operations

Account Title: L-T Disability ER Share Exp

Department Number: 35102

Account Number: 60213

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$22	\$202	\$0	\$202	\$202

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$202	\$202		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Life & AD+D premiums for City Engineer, Chief Operating Officer and Eng. Tech.



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: Sewer Operations

Account Title: RHSA Plan ER Share

Department Number: 35102

Account Number: 60217

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$45	\$273	\$0	\$273	\$273

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$273	\$273		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Retirement Health Savings Account obligations for applicable positions



Fiscal Year 2023 Budget Request

March 1, 2022

Department: Sewer Operations

Account Title: Workers Comp Insurance Exp

Department Number: 35102

Account Number: 60370

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$26,160	\$31,655	\$20,761	\$22,316	\$22,316

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$2,495	\$2,495		(\$19,821)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

--

Wastewater prorated share of City Workers Comp. expenses



Fiscal Year 2023 Budget Request

March 1, 2022

Department: Sewer Operations

Account Title: Conferences/Training Expense

Department Number: 35102

Account Number: 60251

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$230	\$450	\$200	\$500	\$500

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$300	\$300		(\$200)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

--

Training costs related to maintaining State Wastewater licenses and certifications



Fiscal Year 2023 Budget Request

March 1, 2022

Department: Sewer Operations

Account Title: Travel/Mileage Expense

Department Number: 35102

Account Number: 60252

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$48	\$750	\$0	\$750	\$750

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$350	\$350		(\$400)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Description	Unit (miles)	Rate	Subtotal
DEP meetings :	280.4 \$	0.54 \$	150.00
Training sessions :	373.8 \$	0.54 \$	200.00
		\$	350.00



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: Sewer Operations

Account Title: Professional License Fees Exp

Department Number: 35102

Account Number: 60257

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$0	\$120	\$125	\$120	\$0

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$125	\$125		\$5

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

--

(1) City Eng's Wastewater Operator License



Fiscal Year 2023 Budget Request

March 1, 2022

Department: Sewer Operations

Account Title: Audit Services Expense

Department Number: 35102

Account Number: 60302

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$5,564	\$6,500	\$7,540	\$6,500	\$6,800

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$7,000	\$7,000		\$500

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

--

Wastewater prorated share of City audit costs



Fiscal Year 2023 Budget Request

March 1, 2022

Department: Sewer Operations

Account Title: Registry of Deeds Fee Expense

Department Number: 35102

Account Number: 60304

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$3,116	\$8,000	\$6,232	\$8,000	\$8,000

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$8,000	\$8,000		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Fees for recording and discharging of liens. Actual values vary year to year.



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: Sewer Operations

Account Title: Other Prof/Consult Srvs Exp

Department Number: 35102

Account Number: 60306

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$540	\$10,000	\$4,028	\$10,000	\$10,000

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$10,000	\$10,000		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Contingency for contracted surveying services and engineering services

survey personnel within Department



Fiscal Year 2023 Budget Request

March 1, 2022

Department: Sewer Operations

Account Title: Service Contracts Expense

Department Number: 35102

Account Number: 60310

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$64,084	\$100,450	\$101,592	\$100,450	\$100,450

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$105,000	\$105,000		\$4,550

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Boiler Inspection :	\$	80.00
Elevator Inspection :	\$	70.00
Plotter Maint. Agrmnt :	\$	1,500.00
Flow Meters Maint. Agrmnt :	\$	58,700.00
Water Meter Readings :	\$	32,350.00
Sewer Billing Services:	\$	6,000.00
Auto Cad	\$	1,300.00
Inspections	\$	5,000.00
	\$	105,000.00



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: Sewer Operations

Account Title: Temporary Contract Help Exp

Department Number: 35102

Account Number: 60312

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$0	\$3,000	\$0	\$3,000	\$3,000

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$0	\$0		(\$3,000)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Moved to 60310



Fiscal Year 2023 Budget Request

March 1, 2022

Department: Sewer Operations

Account Title: Postage/Shipping Expense

Department Number: 35102

Account Number: 60325

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$8,879	\$7,600	\$12,407	\$8,300	\$8,300

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$8,300	\$8,300		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Mailing expenses for sewer billing



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: Sewer Operations

Account Title: Equipment Rent/Lease Exp

Department Number: 35102

Account Number: 60330

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$0	\$0	\$0	\$0	

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
		\$0.00		\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Fiscal Year 2023 Budget Request

March 1, 2022

Department: Sewer Operations

Account Title: Land/Building Lease Expense

Department Number: 35102

Account Number: 60331

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$1,446	\$1,160	\$788	\$1,160	\$1,160

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$ 1,160	\$ 1,160		\$ -

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

License fees for sewer lines crossing railroad property/tracks (Boston & Maine Corp)



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: Sewer Operations

Account Title: Vehicle Insurance Expense

Department Number: 35102

Account Number: 60372

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$8,852	\$8,852	\$3,791	\$8,852	\$8,852

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$8,852	\$8,852		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Vehicle/Equip. Insurance premiums for Wastewater Dept. units



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: Sewer Operations

Account Title: Building/Boiler Insurance Exp

Department Number: 35102

Account Number: 60373

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$12,959	\$12,960	\$17,218	\$17,218	\$17,218

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$17,218	\$17,218		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Insurance for wastewater buildings and facilities

FY22

35102 60373 Property, Auto, & Liab Commercial Property \$ 17,218.26



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: Sewer Operations

Account Title: Special Equip Insurance Exp

Department Number: 35102

Account Number: 60375

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$0	\$0	\$0	\$0	

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
		\$0.00		\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: Sewer Operations

Account Title: Pollution Insurance Expense

Department Number: 35102

Account Number: 60382

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$14,502	\$14,250	\$14,502	\$14,502	\$14,502

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$15,227	\$15,227		\$725

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Projected 5% increase

Liability Insurance Premium in case of pollution events
(year 3 of 3 year premium)



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: Sewer Operations

Account Title: Electricity Expense

Department Number: 35102

Account Number: 60400

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$0	\$0	\$0	\$0	

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
		\$0.00		\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: Sewer Operations

Account Title: Water Expense

Department Number: 35102

Account Number: 60401

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$0	\$0	\$0	\$0	

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
		\$0.00		\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Fiscal Year 2023 Budget Request

March 1, 2022

Department: Sewer Operations

Account Title: Phone/Celular/Paging Exp

Department Number: 35102

Account Number: 60402

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$1,739	\$2,191	\$1,594	\$2,191	\$2,191

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$2,191	\$2,191		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

<i>Desc</i>	<i>Unit (month)</i>	<i>Rate</i>	<i>Subtotal</i>
1 smart phone	12 \$	50.00 \$	600.00
Land line and fiber line	12 \$	132.55 \$	1,590.60
		\$	2,190.60

No increase in service to date..



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: Sewer Operations

Account Title: Sewer User Fee Expense

Department Number: 35102

Account Number: 60404

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$6,374	\$7,000	\$6,359	\$7,000	\$7,000

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$7,000	\$7,000		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Sewer User Fee for wastewater facilities.



Fiscal Year 2023 Budget Request

March 1, 2022

Department: Sewer Operations

Account Title: Gasoline Expense

Department Number: 35102

Account Number: 60411

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$169	\$700	\$0	\$550	\$475

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$640	\$640		\$90

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Desc

Projected gasoline usage	7/1/22 - 10/1/22 @ 1.40	100 Gallons	\$140
	10/1/22 - 6/30/23 @ \$2.70	200 Gallons	\$540



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: Sewer Operations

Account Title: Vehicle Repair/Tires/Oil Exp

Department Number: 35102

Account Number: 60453

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$145	\$1,100	\$0	\$1,100	\$1,100

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$1,300	\$1,300		\$200

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Maintenance costs for Unit #33



Fiscal Year 2023 Budget Request

March 1, 2022

Department: Sewer Operations

Account Title: Admin/Office Supp/Eqt Non-Cap

Department Number: 35102

Account Number: 60500

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$387	\$1,000	\$171	\$1,000	\$750

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$700	\$700		-\$300

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Misc. Office Supplies :
Increase do to new plotter ink.

Plotor copy Paper	\$200
Binders/accessories	\$279
Envelopes	\$39
Pens	\$12
Legal Pads	\$70
Storage files	\$100
	\$1,000



Fiscal Year 2023 Budget Request

March 1, 2022

Department: Sewer Operations

Account Title: Operating Supp/Eqt Non-Cap

Department Number: 35102

Account Number: 60501

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$0	\$30,000	\$0	\$30,000	\$30,000

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$30,000	\$30,000		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

<i>Desc</i>	<i>Unit (ea)</i>	<i>Rate</i>	<i>Subtotal</i>
2 new flow meters :	2.0 \$	10,000 \$	20,000
Flow meter repairs and supplies :	1.0 \$	10,000 \$	10,000
		\$	30,000

Required for flow data collection and analysis activities



Fiscal Year 2023 Budget Request

March 1, 2022

Department: Sewer Operations

Account Title: Equipment Purchase Cap

Department Number: 35102

Account Number: 60602

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$0	\$100,000	\$0	\$100,000	\$100,000

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$100,000	\$100,000		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Sewer System Capital Equip. Replacement : \$100,000

The Maine Department of Environmental Protection capital equipment set aside for grant eligibility



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: Sewer Operations

Account Title: Vehicles Purchase Capital

Department Number: 35102

Account Number: 60603

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
-\$9,958	\$4,454	\$0	\$14,417	\$0

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$14,000	\$14,000		(\$417)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Lease payments for Wastewater vehicles/equip.

FY23

Units

Principal

Interest

new vehicle - 6 Single Axel Truck

Principal - Estimate

Interest - Estimate

Principal Reclass to Loa

-



Fiscal Year 2023 Budget Request

March 1, 2022

Department: Sewer Operations

Account Title: Sewer Construc/Improve Cap

Department Number: 35102

Account Number: 60605

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$74,440	\$444,500	\$56,752	\$447,500	\$447,500

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$447,500	\$447,500		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Main Street seperation	\$	150,000.00
Flow monitoring:	\$	60,000.00
Update SCADA System :	\$	37,500.00
Master plan update:	\$	100,000.00
Catch Basin Removal	\$	100,000.00
	\$	447,500.00



Fiscal Year 2023 Budget Request

March 1, 2022

Department: Sewer Operations

Account Title: Depreciation Expense

Department Number: 35102

Account Number: 60700

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$1,094,629	\$1,065,543	\$1,118,464	\$1,146,380	\$1,146,380

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$1,146,380	\$1,146,380		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

This accounts for depreciation on capital items but is not budgetted

<i>Fiscal Year History</i>		<i>Budget</i>	<i>Actual</i>
FY2015	\$	-	\$ 943,459.26
FY2016	\$	-	\$ 991,751.84
FY2017	\$	-	\$ 1,006,319.68
FY2018	\$	-	\$ 1,041,961.36
FY2019			\$ 1,065,542.50
FY2020			\$ 1,094,628.69
FY2021	\$	1,065,543.00	\$ 1,118,464.01
FY2022	\$	1,146,379.77	



Fiscal Year 2023 Budget Request

March 1, 2022

Department: Sewer Operations

Account Title: Bond Principal Expense

Department Number: 35102

Account Number: 60750

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$0	\$559,000	\$0	\$549,000	\$551,250

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$551,250	\$551,250		\$2,250

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

	<u>FY21</u>	<u>FY22</u>	<u>FY23</u>
2013 Refunding 02 Bond - Sewer	225,000.00	225,000.00	
1999 Refunding Bonds (Refunded 2017)	320,000.00	310,000.00	
2011 CWSRLF	14,000.00	14,000.00	
2017 Refunding	-	-	
2021 \$1.5M TX DEF REV BOND			
Total Proprietary Fund	559,000.00	549,000.00	-



Fiscal Year 2023 Budget Request

March 1, 2022

Department: Sewer Operations

Account Title: Bond Interest Expense

Department Number: 35102

Account Number: 60751

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$133,624	\$233,731	\$131,397	\$100,497	\$100,497

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	100,497	100,497		0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

	<u>FY21</u>	<u>FY22</u>	<u>FY23</u>
2013 Refunding 02 Bond - Sewer	6,750.24	2,250.08	
1999 Refunding Bonds (Refunded 2017)	-	-	
2011 CWSRLF	2,243.50	2,096.50	
2017 Refunding	104,737.50	96,150.00	
2021 \$1.5M TX DEF REV BOND			
Total Proprietary Fund (35102)	113,731.24	100,496.58	-



Fiscal Year 2023 Budget Request

March 1, 2022

Department: Sewer Operations

Account Title: Miscellaneous Expense

Department Number: 35102

Account Number: 60797

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$11,421	\$12,800	\$6,779	\$12,800	\$12,800

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$12,800	\$12,800		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

CSO Discharge Fee :	\$	12,000.00
WWTF License Fee :	\$	800.00
	\$	12,800.00

Fee based on CSO discharge flow weather related.



Fiscal Year 2023 Budget Request

March 1, 2022

Department: Sewer Operations

Account Title: Contingency

Department Number: 35102

Account Number: 60798

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$5,548	\$25,000	\$12,830	\$25,000	\$25,000

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$25,000	\$25,000		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Engineering services :	\$	15,000.00
Misc. :	\$	10,000.00



Fiscal Year 2023 Budget Request

March 1, 2022

Department: Sewer Operations

Account Title: Transfer Out to Other Funds

Department Number: 35102

Account Number: 60799

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$214,303	\$211,474	\$174,170	\$211,474	\$211,474

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$211,474	\$211,474		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Costs allocated to Wastewater Fund for services of Finance Dept. and City Clerk' Office
Lump Sum COO/IPP Transfer

<i>Fiscal Year History</i>		<i>Budget</i>		<i>Actual</i>
FY2019	\$	187,303.00	\$	187,303.00
FY2020	\$	211,473.00	\$	214,303.00
FY2021	\$	211,474.00	\$	174,170.00
FY2022	\$	211,474.00	\$	211,470.00
FY2023	\$	211,474.00		

City of Biddeford, Maine

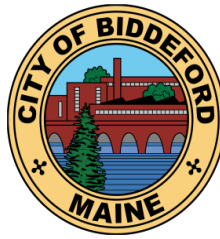
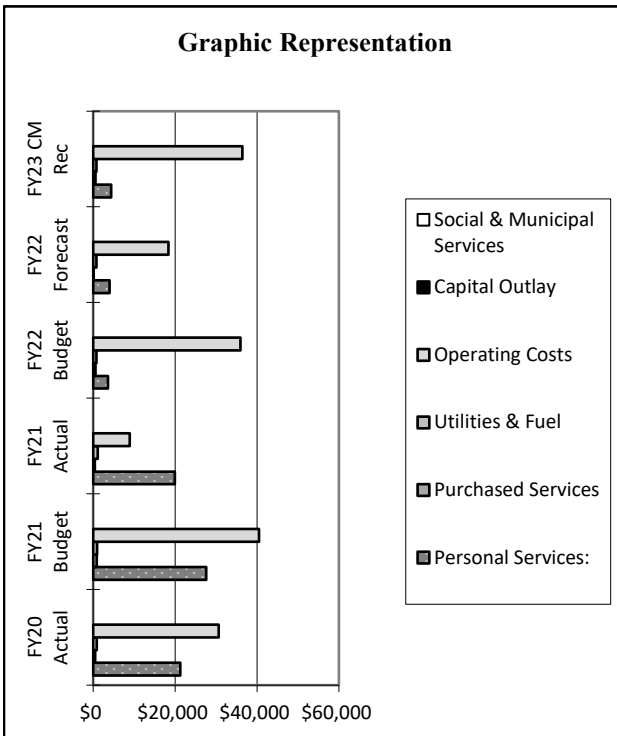
Fiscal Year 2023

Budget: Sewer Ind Pretreat Program

Account Number: 35103

						FY23	
	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD	Dept Head	Manager's Rec
Personnel Services:	\$21,280	\$27,598	\$19,968	\$3,608	\$10,866	\$4,370	\$4,370
Purchased Services	\$521	\$870	\$413	\$555	\$140	\$566	\$566
Utilities & Fuel	\$895	\$935	\$1,131	\$825	\$697	\$825	\$825
Operating Costs	\$30,668	\$40,471	\$8,944	\$35,992	\$10,815	\$36,465	\$36,465
Capital Outlay	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Social & Municipal Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTALS:	\$53,364	\$69,874	\$30,457	\$40,980	\$22,518	\$42,226	\$42,226

Graphic Representation

**FRINGE BENEFIT IMPACT (Estimated):**

FICA	\$209
Workers Comp	\$66
Health Insurance	\$2,841
Retirement	\$281
Unemployment	\$58
Other Insurance	\$50
Total Fringe Benefit Impact	\$3,506
# of Full Time Employees	0.03

	FY22 Budget	FY23 Manager's Rec	Dollar Change	Percentage Change
Personal Services:	\$3,608	\$4,370	\$762	21.1%
Purchased Services	\$555	\$566	\$11	2.0%
Utilities & Fuel	\$825	\$825	\$0	0.0%
Operating Costs	\$35,992	\$36,465	\$474	1.3%
Capital Outlay	\$0	\$0	\$0	N/A
Social & Municipal Services	\$0	\$0	\$0	N/A
TOTALS:	\$40,980	\$42,226	\$1,246	3.0%

Personnel Services

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
60101	Dept Manager Salary Exp	\$20,760	\$19,212	\$19,555	\$2,256	\$10,418	\$0	\$0
60102	Mid Mgmt Hrly Employee Wa	\$0	\$0	\$0	\$0	\$0	\$2,732	\$2,732
60129	Insurance Buyout Pay	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60201	FICA/Medicare-ER Share Exp	\$0	\$1,470	\$0	\$173	\$0	\$209	\$209
60202	MPERS-Employer Share Exp	\$0	\$1,941	\$0	\$173	\$0	\$281	\$281
60203	457 Plan-Employer Share Exp	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60210	HPHC Ins Employer Share Ex	\$0	\$4,047	\$0	\$459	\$0	\$545	\$545
60212	S-T Disability ER Share Exp	\$0	\$3	\$0	\$1	\$0	\$43	\$43
60213	L-T Disability ER Share Exp	\$0	\$58	\$0	\$6	\$0	\$7	\$7
60216	Delta Dental ER Share	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60217	RHSA Plan ER Share	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60251	Conferences/Training Expense	\$0	\$150	\$0	\$150	\$0	\$150	\$150
60252	Travel/Mileage Expense	\$0	\$347	\$0	\$336	\$308	\$336	\$336
60256	Dues/Memberships Expense	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60370	Workers Comp Insurance Exp	\$521	\$370	\$413	\$55	\$140	\$66	\$66
Totals		\$21,280	\$27,598	\$19,968	\$3,608	\$10,866	\$4,370	\$4,370

Purchased Services

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
60301	Legal Services Expense	\$0	\$500	\$0	\$500	\$0	\$500	\$500
60370	Workers Comp Insurance Exp	\$521	\$370	\$413	\$55	\$140	\$66	\$66
Totals		\$521	\$870	\$413	\$555	\$140	\$566	\$566

Utilities & Fuel

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
60406	Fiber/Internet Expense	\$895	\$935	\$1,131	\$825	\$697	\$825	\$825
Totals		\$895	\$935	\$1,131	\$825	\$697	\$825	\$825

Other Operating Costs

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
60500	Admin/Office Supp/Eqt Non-C	\$0	\$379	\$0	\$289	\$0	\$289	\$289
60501	Operating Supp/Eqt Non-Cap	\$0	\$145	\$0	\$145	\$0	\$145	\$145
60797	Miscellaneous Expense	\$30,668	\$39,947	\$8,944	\$35,558	\$10,815	\$36,031	\$36,031
Totals		\$30,668	\$40,471	\$8,944	\$35,992	\$10,815	\$36,465	\$36,465

Capital Outlay

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
60603	Vehicles Purchase Capital	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0

Social & Municipal Services

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0

City of Biddeford, Maine**Department Personnel Budget****Fiscal Year 2023**

DEPARTMENT: 35103 Sewer Ind Pretreat Program

Classification	EMP #	FTE	Annual Total	Requested	City Manager Recommended	Last Name	First Name	Object
ENGINEER	49240	0.03	\$2,722	\$2,732	\$2,732	MILLIGAN	THOMAS	60102
TOTAL BUDGETED POSITIONS		0.03	\$2,722	\$2,732	\$2,732			

Notes:

Salary adjusted to reflect actual time of about 40hrs/yr
 IPP Coordinator position covered as lump sum transfer



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: Sewer Ind Pretreat Program

Account Title: Dept Manager Salary Exp

Department Number: 35103

Account Number: 60101

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$20,760	\$19,212	\$19,555	\$2,256	\$2,370

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$0	\$0		-\$2,256

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Reorganization - moved to 60102



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: Sewer Ind Pretreat Program

Account Title: Mid Mgmt Hrly Employee Wage Ex

Department Number: 35103

Account Number: 60102

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD
\$0	\$0	\$0	\$0	\$0

FY2022 EOY

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$2,732	\$2,732.36		\$2,732.36

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Reorganization - portion of city engineer emeritus salary



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: Sewer Ind Pretreat Program

Account Title: FICA/Medicare-ER Share Exp

Department Number: 35103

Account Number: 60201

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$0	\$1,470	\$0	\$173	\$175

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$209	\$209		\$36

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Percentage of salary benefits for wastewater director



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: Sewer Ind Pretreat Program

Account Title: S-T Disability ER Share Exp

Department Number: 35103

Account Number: 60212

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$0	\$3	\$0	\$1	\$1

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$43	\$43		\$42

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Percentage of salary benefits for wastewater director



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: Sewer Ind Pretreat Program

Account Title: MPERS-Employer Share Exp

Department Number: 35103

Account Number: 60202

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$0	\$1,941	\$0	\$173	\$173

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$281	\$281		\$ 109

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Percentage of salary benefits for wastewater director



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: Sewer Ind Pretreat Program

Account Title: HPHC Ins Employer Share Exp

Department Number: 35103

Account Number: 60210

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$0	\$4,047	\$0	\$459	\$357

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$545	\$545		\$86

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Percentage of salary benefits for city engineer emeritus



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: Sewer Ind Pretreat Program

Account Title: L-T Disability ER Share Exp

Department Number: 35103

Account Number: 60213

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$0	\$58	\$0	\$6	\$115

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$7	\$7		\$ 1

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Percentage of salary benefits for wastewater director



Fiscal Year 2023 Budget Request

March 1, 2022

Department: Sewer Ind Pretreat Program

Account Title: Conferences/Training Expense

Department Number: 35103

Account Number: 60251

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$0	\$150	\$0	\$150	\$125

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$150	\$150		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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<i>Desc</i>	<i>Unit</i>	<i>Unit Rate</i>	<i>Subtotal</i>
Conf/Training Contingency	1	\$150.00	\$150.00

As a revenue fund, if the line item is not expended it will not be included in the user fee calculation



Fiscal Year 2023 Budget Request

March 1, 2022

Department: Sewer Ind Pretreat Program

Account Title: Travel/Mileage Expense

Department Number: 35103

Account Number: 60252

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$0	\$347	\$0	\$336	\$660

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$336	\$336		\$ -

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Desc	Unit	Unit Rate	Subtotal
Jul-Jun	600	\$0.560	\$336.00
			\$0.00
			\$336.00

As a revenue fund, if the line item is not expended it will not be included in the user fee calculation



Fiscal Year 2023 Budget Request

March 1, 2022

Department: Sewer Ind Pretreat Program

Account Title: Legal Services Expense

Department Number: 35103

Account Number: 60301

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$0	\$500	\$0	\$500	\$0

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$500	\$500		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

<i>Desc</i>	<i>Unit</i>	<i>Unit Rate</i>	<i>Subtotal</i>
Legal Contingency	1	\$500.00	\$500.00

As a revenue fund, if the line item is not expended it will not be included in the user fee calculation



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: Sewer Ind Pretreat Program

Account Title: Workers Comp Insurance Exp

Department Number: 35103

Account Number: 60370

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$521	\$370	\$413	\$55	\$55

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$66	\$66		\$11

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

% of WC total city workers comp expense



Fiscal Year 2023 Budget Request

March 1, 2022

Department: Sewer Ind Pretreat Program

Account Title: Fiber/Internet Expense

Department Number: 35103

Account Number: 60406

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$895	\$935	\$1,131	\$825	\$825

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$825	\$825		\$ -

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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<i>Desc</i>	<i>Unit</i>	<i>Unit Rate</i>	<i>Subtotal</i>
Fiber/Internet	25%	\$3,300.00	\$825.00

Industrial Pretreatment Portion of Fiber/Internet Fee



Fiscal Year 2023 Budget Request

March 1, 2022

Department: Sewer Ind Pretreat Program

Account Title: Admin/Office Supp/Eqt Non-Cap

Department Number: 35103

Account Number: 60500

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$0	\$379	\$0	\$289	\$250

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$289	\$289		\$ 1

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Office supplies to manage administrative aspects of IPP

	No.	Rate	Total
4" D-Ring Binder (9)	4	\$17.50	\$70.00
3" D-Ring Binder (6)	5	\$11.50	\$57.50
1.5" D-Ring Binder	2	\$9.00	\$18.00
10-Tab Dividers	1	\$143.00	\$143.00
			\$288.50



Fiscal Year 2023 Budget Request

March 1, 2022

Department: Sewer Ind Pretreat Program

Account Title: Operating Supp/Eqt Non-Cap

Department Number: 35103

Account Number: 60501

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$0	\$145	\$0	\$145	\$140

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$145	\$145		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Equipment, materials, and supplies for industrial pretreatment program

Disposable gloves	\$	10.58
pH Probe Solution	\$	33.85
Misc.	\$	100.00
	\$	144.43

City of Biddeford, Maine

Fiscal Year 2023

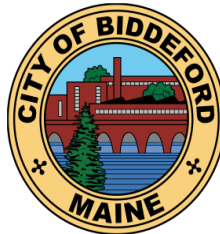
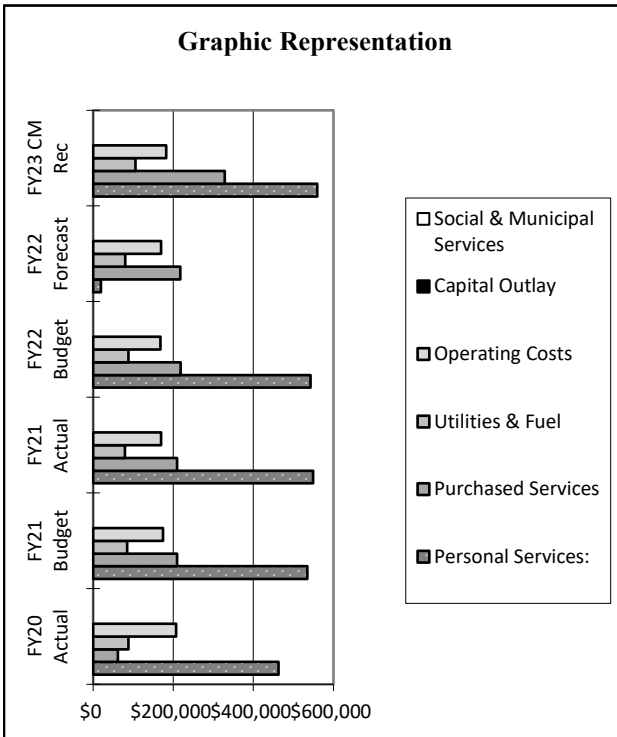
Budget: P.W. Wastewater Maintenance

Account Number: 35104

FY23

	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD	Dept Head	Manager's Rec
Personnel Services:	\$463,167	\$534,324	\$549,308	\$543,001	\$193,955	\$559,233	\$559,233
Purchased Services	\$61,902	\$209,445	\$209,625	\$218,175	\$92,071	\$328,350	\$328,350
Utilities & Fuel	\$87,732	\$84,743	\$79,380	\$87,925	\$34,536	\$105,683	\$105,683
Operating Costs	\$207,329	\$174,170	\$169,506	\$168,170	\$54,874	\$182,500	\$182,500
Capital Outlay	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Social & Municipal Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTALS:	\$820,129	\$1,002,682	\$1,007,818	\$1,017,271	\$375,436	\$1,175,766	\$1,175,766

Graphic Representation

**FRINGE BENEFIT IMPACT (Estimated):**

FICA	\$30,580
Workers Comp	\$12,445
Health Insurance	\$81,027
Retirement	\$38,462
Unemployment	\$15,096
Other Insurance	\$1,816
Total Fringe Benefit Impact	\$179,426
# of Full Time Employees	6.00

	FY22 Budget	FY23 Manager's Rec	Dollar Change	Percentage Change
Personal Services:	\$543,001	\$559,233	\$16,232	3.0%
Purchased Services	\$218,175	\$328,350	\$110,175	50.5%
Utilities & Fuel	\$87,925	\$105,683	\$17,758	20.2%
Operating Costs	\$168,170	\$182,500	\$14,330	8.5%
Capital Outlay	\$0	\$0	\$0	N/A
Social & Municipal Services	\$0	\$0	\$0	N/A
TOTALS:	\$1,017,271	\$1,175,766	\$158,495	15.6%

Personnel Services

Account Number	Description	FY20	FY21	FY21	FY22	FY22	FY23	
		Actual	Budget	Actual	Budget	YTD 12/31/21	Dept Head	Mgr's Rec
60102	Mid Mgmt Hrly Employee Wa	\$77,317	\$79,455	\$81,806	\$80,202	\$40,595	\$83,632	\$83,632
60105	F-T Employee Wage Exp	\$247,589	\$271,506	\$280,878	\$272,797	\$143,626	\$287,777	\$287,777
60111	Overtime Wage Expense	\$20,542	\$13,895	\$12,993	\$13,895	\$6,857	\$13,895	\$13,895
60129	Insurance Buyout Pay	\$3,346	\$2,776	\$2,957	\$2,957	\$1,537	\$3,074	\$3,074
60201	FICA/Medicare-ER Share Exp	\$17,885	\$29,113	\$26,633	\$29,113	\$0	\$30,580	\$30,580
60202	MPERS-Employer Share Exp	\$19,492	\$29,464	\$30,398	\$29,747	\$0	\$31,522	\$31,522
60203	457 Plan-Employer Share Exp	\$6,306	\$6,617	\$5,279	\$6,679	\$0	\$6,941	\$6,941
60210	HPHC Ins Employer Share Ex	\$6	\$0	\$0	\$198	\$0	\$251	\$251
60211	NNEBT Ins Employer Share E	\$64,055	\$94,558	\$97,379	\$100,539	\$0	\$80,776	\$80,776
60212	S-T Disability ER Share Exp	\$0	\$72	\$0	\$72	\$0	\$43	\$43
60213	L-T Disability ER Share Exp	\$166	\$403	\$201	\$336	\$0	\$213	\$213
60216	Delta Dental ER Share	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60217	RHSA Plan ER Share	\$1,770	\$2,340	\$1,320	\$2,340	\$0	\$1,560	\$1,560
60230	Clothing/Uniforms Expense	\$3,382	\$3,300	\$3,303	\$3,300	\$1,340	\$5,700	\$5,700
60251	Conferences/Training Expense	\$1,310	\$750	\$410	\$750	\$0	\$750	\$750
60252	Travel/Mileage Expense	\$0	\$25	\$4,820	\$25	\$0	\$25	\$25
60253	Food/Lodging Expense	\$0	\$50	\$931	\$50	\$0	\$50	\$50
Totals		\$463,167	\$534,324	\$549,308	\$543,001	\$193,955	\$559,233	\$559,233

Purchased Services

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
60312	Temporary Contract Help Exp	\$40,945	\$30,270	\$33,004	\$41,000	\$0	\$42,230	\$42,230
60313	Construction Services Expense	\$18,279	\$166,500	\$167,657	\$166,500	\$85,237	\$263,000	\$263,000
60330	Equipment Rent/Lease Exp	\$0	\$600	\$0	\$600	\$0	\$600	\$600
60342	Grit Disposal Expense	\$2,678	\$12,000	\$8,963	\$10,000	\$6,834	\$10,000	\$10,000
60345	Rodent Control Expense	\$0	\$75	\$0	\$75	\$0	\$75	\$75
Totals		\$61,902	\$209,445	\$209,625	\$218,175	\$92,071	\$328,350	\$328,350

Utilities & Fuel

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
60400	Electricity Expense	\$61,107	\$62,000	\$59,083	\$66,942	\$26,960	\$83,730	\$83,730
60402	Phone/Celular/Paging Exp	\$5,979	\$6,543	\$4,100	\$6,543	\$1,904	\$6,453	\$6,453
60410	Diesel Fuel Expense	\$14,183	\$9,504	\$9,552	\$8,536	\$3,323	\$8,100	\$8,100
60411	Gasoline Expense	\$6,463	\$6,696	\$6,645	\$5,904	\$2,349	\$7,400	\$7,400
Totals		\$87,732	\$84,743	\$79,380	\$87,925	\$34,536	\$105,683	\$105,683

Other Operating Costs

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
60450	Building Repair/Maint Exp	\$89,503	\$50,000	\$78,977	\$50,000	\$23,789	\$58,200	\$58,200
60452	Operating Equip Repair Exp	\$727	\$14,250	\$7,618	\$14,250	\$0	\$16,400	\$16,400
60453	Vehicle Repair/Tires/Oil Exp	\$27,585	\$18,350	\$14,820	\$18,000	\$4,924	\$19,650	\$19,650
60457	Road Maint/Improve Non-Cap	\$18,434	\$20,000	\$0	\$20,000	\$0	\$20,000	\$20,000
60461	Repair/Maint-CommunsEquip	\$600	\$650	\$600	\$650	\$0	\$650	\$650
60500	Admin/Office Supp/Eqt Non-C	\$2,835	\$7,750	\$496	\$1,500	\$700	\$2,400	\$2,400
60501	Operating Supp/Eqt Non-Cap	\$4,734	\$2,170	\$1,533	\$2,270	\$1,001	\$2,200	\$2,200
60505	Construction Supplies	\$42,519	\$42,500	\$46,335	\$42,500	\$17,551	\$43,000	\$43,000
60506	Equipment/Small Tools-Non-c	\$20,391	\$18,500	\$19,127	\$19,000	\$6,908	\$20,000	\$20,000
Totals		\$207,329	\$174,170	\$169,506	\$168,170	\$54,874	\$182,500	\$182,500

Capital Outlay

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0

Social & Municipal Services

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0

City of Biddeford, Maine**Department Personnel Budget****Fiscal Year 2023**

DEPARTMENT: 35104 P.W. Wastewater Maintenance

Classification	EMP #	FTE	Annual Total	Requested	City Manager Recommended	Last Name	First Name	Object
WASTEWATER SUPERVISOR	37750	1.00	83,311.08	83,631.51	83,631.51	KINNEY	RONALD	60102
OPERATOR WITHOUT GRADE 5	700	1.00	57,416.32	57,637.15	57,637.15	ALLEN	JOHN	60105
SEWER SYSTEM TECH ASST	10592	1.00	56,130.88	56,346.77	56,346.77	DEMERS	STEVEN	60105
PUMP TECH/OPERATOR WITHOUT GRADE 5	10268	1.00	57,202.08	57,422.09	57,422.09	DEMERS	TANNER	60105
EQUIPMENT OPERATOR 2	26105	1.00	57,416.32	57,637.15	57,637.15	FRECHETTE	GARY	60105
OPERATOR WITHOUT GRADE 5	41360	1.00	58,508.94	58,733.98	58,733.98	LAVOIE	LANCE	60105
TOTAL BUDGETED POSITIONS		6.00	369,985.62	371,408.65	371,408.65			

Notes:



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: P.W. Wastewater Maintenance

Account Title: Mid Mgmt Hrly Employee Wage Ex

Department Number: 35104

Account Number: 60102

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$77,317	\$79,455	\$81,806	\$80,202	

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$83,632	\$83,632		\$3,429

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Wastewater Supervisor salary Note: increase added cotract year
See Payroll Worksheet for details



Fiscal Year 2023 Budget Request

March 1, 2022

Department: P.W. Wastewater Maintenance

Account Title: F-T Employee Wage Exp

Department Number: 35104

Account Number: 60105

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$247,589	\$271,506	\$280,878	\$272,797	

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$287,777	\$287,777		\$14,980

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Wages for the following positions. Note: increase added contract year

Sewer system operator

Sewer System Asst. Technician

2 Pump Station Technicians

See Payroll worksheet for details



Fiscal Year 2023 Budget Request

March 1, 2022

Department: P.W. Wastewater Maintenance

Account Title: Overtime Wage Expense

Department Number: 35104

Account Number: 60111

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$20,542	\$13,895	\$12,993	\$13,895	\$13,000

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$13,895	\$13,895		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Scheduled

Ave OT Pay	\$	44.47
Weekend Hrs		-
Holiday Hrs		-
Primary		78.0
Secondary		52.0
	\$	5,781.10

Non-Scheduled

Ave OT Pay	\$	44.47	
Remote Hrs		20.0	Cals exceding 1.5 hrs/wk
Call-in Hrs		162.5	Est. based on last two years
	\$	8,113.90	

Estimated Total \$ 13,895.00



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: P.W. Wastewater Maintenance

Account Title: Insurance Buyout Pay

Department Number: 35104

Account Number: 60129

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$3,346	\$2,776	\$2,957	\$2,957	

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$3,074	\$3,074		\$118

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Contractual obligation for 1 employee choosing buyout option

			<i>Rate</i>		<i>Subtotal</i>
Union employee	1	\$	3,074.00	\$	3,074.00
				\$	3,074.00



Fiscal Year 2023 Budget Request

March 1, 2022

Department: P.W. Wastewater Maintenance

Account Title: FICA/Medicare-ER Share Exp

Department Number: 35104

Account Number: 60201

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$17,885	\$29,113	\$26,633	\$29,113	

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$30,580	\$30,580		\$1,467

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Fiscal Year 2023 Budget Request

March 1, 2022

Department: P.W. Wastewater Maintenance

Account Title: MPERS-Employer Share Exp

Department Number: 35104

Account Number: 60202

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$19,492	\$29,464	\$30,398	\$29,747	

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$31,522	\$31,522		\$1,774

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: P.W. Wastewater Maintenance

Account Title: 457 Plan-Employer Share Exp

Department Number: 35104

Account Number: 60203

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$6,306	\$6,617	\$5,279	\$6,679	

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$6,941	\$6,941		\$262

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Fiscal Year 2023 Budget Request

March 1, 2022

Department: P.W. Wastewater Maintenance

Account Title: HPHC Ins Employer Share Exp

Department Number: 35104

Account Number: 60210

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$6	\$0	\$0	\$198	

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$251	\$251		\$53

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Fiscal Year 2023 Budget Request

March 1, 2022

Department: P.W. Wastewater Maintenance

Account Title: NNEBT Ins Employer Share Exp

Department Number: 35104

Account Number: 60211

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$64,055	\$94,558	\$97,379	\$100,539	

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$80,776	\$80,776		-\$19,763

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: P.W. Wastewater Maintenance

Account Title: S-T Disability ER Share Exp

Department Number: 35104

Account Number: 60212

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$0	\$72	\$0	\$72	

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$43	\$43		-\$29

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: P.W. Wastewater Maintenance

Account Title: L-T Disability ER Share Exp

Department Number: 35104

Account Number: 60213

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$166	\$403	\$201	\$336	

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$213	\$213		\$ (123)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: P.W. Wastewater Maintenance

Account Title: Delta Dental ER Share

Department Number: 35104

Account Number: 60216

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$0	\$0	\$0	\$0	

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$0	\$0		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: P.W. Wastewater Maintenance

Account Title: RHSA Plan ER Share

Department Number: 35104

Account Number: 60217

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$1,770	\$2,340	\$1,320	\$2,340	

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$1,560	\$1,560		-\$780

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: #N/A

Account Title: #N/A

Department Number: 35104

Account Number: 60370

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$0	\$0	\$0	\$0	

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$12,445	\$12,445		\$12,445

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Budgeted in 35102



Fiscal Year 2023 Budget Request

March 1, 2022

Department: P.W. Wastewater Maintenance

Account Title: Clothing/Uniforms Expense

Department Number: 35104

Account Number: 60230

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$3,382	\$3,300	\$3,303	\$3,300	\$5,700

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$5,700	\$5,700		\$2,400

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Contractual obligation for clothing for the following positions :

First	Last	Clothing/Boots
Lance	Lavoie	\$950.00
John	Allen	\$950.00
Steve	Demers	\$950.00
Tanner	Demers	\$950.00
Gary	Frechette	\$950.00
Ron	Kinney	\$950.00
Total		\$5,700.00



Fiscal Year 2023 Budget Request

March 1, 2022

Department: P.W. Wastewater Maintenance

Account Title: Conferences/Training Expense

Department Number: 35104

Account Number: 60251

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$1,310	\$750	\$410	\$750	\$500

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$750	\$750		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Training required to maintain State licenses and certifications

License	BIO-2
No. Licenses	2
Hr/Yr	9
\$/Hr	\$ 27.50
Training \$\$	\$ 495.00

Convention Hrs	0
Convention \$/Hr	\$ -
	\$ -

Other Training \$ 255.00

Total \$ 750.00



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: P.W. Wastewater Maintenance

Account Title: Travel/Mileage Expense

Department Number: 35104

Account Number: 60252

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$0	\$25	\$4,820	\$25	\$25

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$25	\$25		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Projected Travel expenses for training sessions



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: P.W. Wastewater Maintenance

Account Title: Food/Lodging Expense

Department Number: 35104

Account Number: 60253

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$0	\$50	\$931	\$50	\$0

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$50	\$50		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Projected expenses for off site training sessions



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: P.W. Wastewater Maintenance

Account Title: Temporary Contract Help Exp

Department Number: 35104

Account Number: 60312

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$40,945	\$30,270	\$33,004	\$41,000	\$41,000

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$42,230	\$42,230		\$1,230

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Biddeford's share (40%) of Tri-Community utility camera position
3% increase in pay



Fiscal Year 2023 Budget Request

March 1, 2022

Department: P.W. Wastewater Maintenance

Account Title: Construction Services Expense

Department Number: 35104

Account Number: 60313

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$18,279	\$166,500	\$167,657	\$166,500	\$166,500

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$263,000	\$263,000		\$96,500

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Included \$45,000 for contracted services to comply with MS4 permit for CB cleaning and \$50,000 for contracted sewer cleaning to get caught up on long list of cleaning needs.

Spoils Crushing	\$3,000
CSO Flow Monitoring (6 site)	\$65,000
Sewer Rehab	\$100,000
Sewer Cleaning Services	\$50,000
CB Cleaning services	\$45,000
Total	\$263,000



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: P.W. Wastewater Maintenance

Account Title: Equipment Rent/Lease Exp

Department Number: 35104

Account Number: 60330

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$0	\$600	\$0	\$600	\$0

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$600	\$600		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Any rental needs for equipment or tools



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: P.W. Wastewater Maintenance

Account Title: Grit Disposal Expense

Department Number: 35104

Account Number: 60342

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$2,678	\$12,000	\$8,963	\$10,000	\$10,000

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$10,000	\$10,000		\$ -

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Contaminated sewer and CB grit to go to landfill



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: P.W. Wastewater Maintenance

Account Title: Rodent Control Expense

Department Number: 35104

Account Number: 60345

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$0	\$75	\$0	\$75	\$0

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$75	\$75		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

For rodent control in sewer system



Fiscal Year 2023 Budget Request

March 1, 2022

Department: P.W. Wastewater Maintenance

Account Title: Electricity Expense

Department Number: 35104

Account Number: 60400

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$61,107	\$62,000	\$59,083	\$66,942	\$60,000

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$83,730	\$83,730		\$16,788

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Projected Electrical use for pump stations with 25% added for potential increases

FY22	% Increase	Subtotal
\$66,942	25% \$	83,729.50



Fiscal Year 2023 Budget Request

March 1, 2022

Department: P.W. Wastewater Maintenance

Account Title: Phone/Celular/Paging Exp

Department Number: 35104

Account Number: 60402

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$5,979	\$6,543	\$4,100	\$6,543	\$6,453

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$6,453	\$6,453		-\$90

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Type	Units	Months	\$/Month	Total
Smart Phones	1	12	\$62.00	\$744
Cell Phone	5	12	\$31.05	\$1,863
Tablet	3	12	\$40.00	\$1,440
Cell Modem	1	12	\$40.00	\$480
GPS	4	12	\$18.95	\$910
Water St Phone	1	12	\$28.00	\$336
RBC Phone	1	12	\$29.17	\$350
Horrigans Phone	1	12	\$35.00	\$420
			Total	\$6,543



Fiscal Year 2023 Budget Request

March 1, 2022

Department: P.W. Wastewater Maintenance

Account Title: Diesel Fuel Expense

Department Number: 35104

Account Number: 60410

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$14,183	\$9,504	\$9,552	\$8,536	\$8,000

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$8,100	\$8,100		\$ (436)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Gallons	\$/Gal	Total
3600	\$2.25	\$8,100.00



Fiscal Year 2023 Budget Request

March 1, 2022

Department: P.W. Wastewater Maintenance

Account Title: Gasoline Expense

Department Number: 35104

Account Number: 60411

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$6,463	\$6,696	\$6,645	\$5,904	\$6,000

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$7,400	\$7,400		\$ 1,496

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

7/7/22 - 11/1/22		
Gallons	\$/Gal	Total
1,082.00	\$1.39	\$1,503.98

11/2/22 -6/30/23		
Gallons	\$/Gal	Total
2,168.00	\$2.70	\$5,853.60

Annual Total **\$7,357.58**



Fiscal Year 2023 Budget Request

March 1, 2022

Department: P.W. Wastewater Maintenance

Account Title: Building Repair/Maint Exp

Department Number: 35104

Account Number: 60450

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$89,503	\$50,000	\$78,977	\$50,000	\$50,000

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$58,200	\$58,200		\$8,200

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Pump Station Maintenance and Repairs

Gates, Check valves, Hardware	\$4,000.00
Pumps/Parrrts/Motors/Drives	\$15,000.00
Controls/SCADA/Electrical Supplies	\$35,000.00
Wet Well Cleaning	\$1,200.00
Instrumentation	\$2,000.00
Hardware Paint and supplies	\$1,000.00
Total	\$58,200.00



Fiscal Year 2023 Budget Request

March 1, 2022

Department: P.W. Wastewater Maintenance

Account Title: Operating Equip Repair Exp

Department Number: 35104

Account Number: 60452

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$727	\$14,250	\$7,618	\$14,250	\$16,400

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$16,400	\$16,400		\$2,150

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Unit	PM	Tires	Misc	Total
661 - Generator	\$ 450.00		\$ 300.00	\$ 750.00
665 - 6" Pump	\$ 550.00		\$ 500.00	\$ 1,050.00
670 - Trailer	\$ 100.00	\$ 100.00	\$ 800.00	\$ 1,000.00
685 - Generator	\$ 500.00		\$ 800.00	\$ 1,300.00
686 Generator	\$ 750.00		\$ 700.00	\$ 1,450.00
55 - Backhoe	\$ 1,300.00		\$ 3,500.00	\$ 4,800.00
Camera - Camera Truck			\$ 6,050.00	\$ 6,050.00
			Total	\$ 16,400.00



Fiscal Year 2023 Budget Request

March 1, 2022

Department: P.W. Wastewater Maintenance

Account Title: Vehicle Repair/Tires/Oil Exp

Department Number: 35104

Account Number: 60453

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$27,585	\$18,350	\$14,820	\$18,000	\$17,000

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$19,650	\$19,650		\$ 1,650

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Vehicle Maint Unit	PM	Tires	Paint	Misc
604 - Crane Truck	\$ 800.00	\$ 1,500.00		\$ 1,200.00
606 - Supervisor Truck	\$ 800.00			\$ 1,200.00
610 - Pump Tech Truck	\$ 800.00	\$ 800.00	\$ 4,000.00	
660 - Vactor	\$ 2,050.00			\$ 6,500.00
	\$ 4,450.00	\$ 2,300.00	\$ 4,000.00	\$ 8,900.00

Total **\$19,650.00**



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: P.W. Wastewater Maintenance

Account Title: Road Maint/Improve Non-Cap

Department Number: 35104

Account Number: 60457

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$18,434	\$20,000	\$0	\$20,000	\$20,000

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$ 20,000	\$ 20,000		\$ -

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Projected need based upon historical data for spot repairs. Past years were coded to PW budget.



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: P.W. Wastewater Maintenance

Account Title: Repair/Maint-CommunsEquip

Department Number: 35104

Account Number: 60461

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$600	\$650	\$600	\$650	\$600

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$650	\$650		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Budgeted replacement cost for 1 radio



Fiscal Year 2023 Budget Request

March 1, 2022

Department: P.W. Wastewater Maintenance

Account Title: Admin/Office Supp/Eqt Non-Cap

Department Number: 35104

Account Number: 60500

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$2,835	\$7,750	\$496	\$1,500	\$1,200

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$2,400	\$2,400		\$ 900

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Office Supplies	\$500.00	
Computer Hardware/Tablet/Software	\$1,200.00	Tablet for GIS
Granit.net License & Tech Sup	\$700.00	
1/4 of ESRI License	\$0.00	
Total	<u>\$2,400.00</u>	



Fiscal Year 2023 Budget Request

March 1, 2022

Department: P.W. Wastewater Maintenance

Account Title: Operating Supp/Eqt Non-Cap

Department Number: 35104

Account Number: 60501

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$4,734	\$2,170	\$1,533	\$2,270	\$2,200

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$2,200	\$2,200		-\$70

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

PPE	\$400.00
Odor Control	\$700.00
Lube/Rags/Belts/Clean/Batts/Paint	\$500.00
Smoke/Dye	\$600.00
Total	\$2,200.00



Fiscal Year 2023 Budget Request

March 1, 2022

Department: P.W. Wastewater Maintenance

Account Title: Equipment/Small Tools-Non-cap

Department Number: 35104

Account Number: 60506

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$20,391	\$18,500	\$19,127	\$19,000	\$20,000

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$20,000	\$20,000		\$1,000

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Tri-Community Capital Acct	\$12,000.00
Tools, Cables, wheels	\$7,000.00
Safety equipment	\$1,000.00
Total	\$20,000.00



Fiscal Year 2023 Budget Request

March 1, 2022

Department: P.W. Wastewater Maintenance

Account Title: Construction Supplies

Department Number: 35104

Account Number: 60505

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$42,519	\$42,500	\$46,335	\$42,500	\$42,500

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$43,000	\$43,000		\$500

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Pipe/Fittings	\$5,000.00
Structures	\$5,000.00
MH,CB,Rims,Covers	\$30,000.00
Concrete, chemicalis	\$3,000.00
Total	\$43,000.00

City of Biddeford, Maine

Fiscal Year 2023

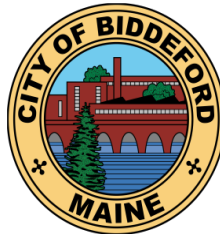
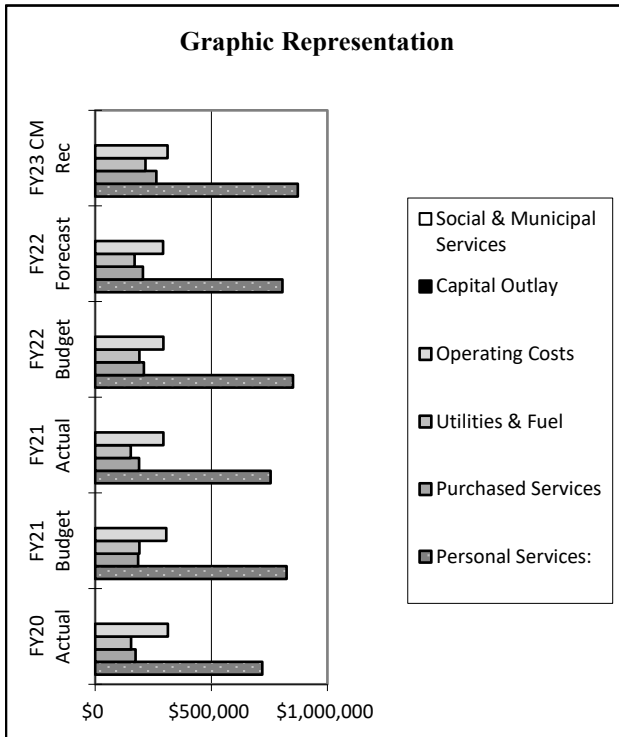
Budget: New Sewer Operations Exp

Account Number: 35105

FY23

	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD	Dept Head	Manager's Rec
Personnel Services:	\$719,625	\$824,547	\$755,620	\$852,497	\$315,350	\$872,861	\$872,861
Purchased Services	\$174,276	\$185,011	\$189,005	\$209,927	\$66,128	\$262,847	\$262,847
Utilities & Fuel	\$154,018	\$190,970	\$153,572	\$190,950	\$66,909	\$216,422	\$216,422
Operating Costs	\$313,346	\$305,554	\$293,887	\$293,767	\$136,711	\$312,394	\$312,394
Capital Outlay	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Social & Municipal Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTALS:	\$1,361,265	\$1,506,082	\$1,392,084	\$1,547,141	\$585,097	\$1,664,524	\$1,664,524

Graphic Representation

**FRINGE BENEFIT IMPACT (Estimated):**

FICA	\$48,283
Workers Comp	\$16,702
Health Insurance	\$116,163
Retirement	\$62,064
Unemployment	\$0
Other Insurance	\$6,376
Total Fringe Benefit Impact	\$249,589
# of Full Time Employees	7.98

	FY22 Budget	FY23 Manager's Rec	Dollar Change	Percentage Change
Personal Services:	\$852,497	\$872,861	\$20,365	2.4%
Purchased Services	\$209,927	\$262,847	\$52,920	25.2%
Utilities & Fuel	\$190,950	\$216,422	\$25,472	13.3%
Operating Costs	\$293,767	\$312,394	\$18,627	6.3%
Capital Outlay	\$0	\$0	\$0	N/A
Social & Municipal Services	\$0	\$0	\$0	N/A
TOTALS:	\$1,547,141	\$1,664,524	\$117,383	7.6%

Personnel Services

Account Number	Description	FY20	FY21	FY21	FY22	FY22	FY23	
		Actual	Budget	Actual	Budget	YTD 12/31/21	Dept Head	Mgr's Rec
60101	Dept Manager Salary Exp	\$45,637	\$45,562	\$45,944	\$46,694	\$24,877	\$52,198	\$52,198
60102	Mid Mgmt Hrly Employee Wa	\$100,031	\$87,149	\$86,563	\$86,297	\$45,981	\$99,490	\$99,490
60105	F-T Employee Wage Exp	\$387,019	\$390,372	\$398,745	\$392,435	\$210,566	\$414,347	\$414,347
60106	P-T Employee Wage Exp	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60107	Temp/Seasonal Emp Wage Ex	\$3,840	\$5,000	\$4,502	\$5,000	\$3,270	\$5,000	\$5,000
60111	Overtime Wage Expense	\$44,801	\$46,400	\$41,058	\$46,400	\$26,223	\$48,234	\$48,234
60129	Insurance Buyout Pay	\$0	\$2,776	\$0	\$2,957	\$0	\$3,074	\$3,074
60201	FICA/Medicare-ER Share Exp	\$24,123	\$44,799	\$30,521	\$44,873	\$0	\$48,283	\$48,283
60202	MPERS-Employer Share Exp	\$28,242	\$50,580	\$36,729	\$51,682	\$0	\$44,220	\$44,220
60203	457 Plan-Employer Share Exp	\$4,366	\$5,912	\$4,546	\$5,912	\$0	\$4,600	\$4,600
60210	HPHC Ins Employer Share Ex	\$13	\$223	\$0	\$223	\$0	\$289	\$289
60211	NNEBT Ins Employer Share E	\$70,256	\$131,621	\$94,041	\$140,264	\$0	\$115,874	\$115,874
60212	S-T Disability ER Share Exp	\$0	\$15	\$16	\$15	\$0	\$61	\$61
60213	L-T Disability ER Share Exp	\$75	\$137	\$0	\$115	\$0	\$387	\$387
60216	Delta Dental ER Share	\$0	\$0	\$0	\$0	\$0	\$0	\$0
60217	RHSA Plan ER Share	\$3,675	\$5,460	\$4,620	\$5,460	\$0	\$5,928	\$5,928
60230	Clothing/Uniforms Expense	\$3,006	\$3,300	\$3,280	\$3,300	\$1,297	\$5,700	\$5,700
60251	Conferences/Training Expense	\$2,206	\$2,238	\$1,962	\$2,349	\$1,408	\$5,390	\$5,390
60252	Travel/Mileage Expense	\$1,479	\$1,800	\$1,775	\$1,800	\$671	\$1,894	\$1,894
60253	Food/Lodging Expense	\$180	\$400	\$406	\$400	\$573	\$400	\$400
60256	Dues/Memberships Expense	\$200	\$365	\$310	\$365	\$110	\$350	\$350
60257	Professional License Fees Exp	\$475	\$438	\$602	\$438	\$375	\$438	\$438
60370	Workers Comp Insurance Exp	\$0	\$0	\$0	\$15,517	\$0	\$16,702	\$16,702
Totals		\$719,625	\$824,547	\$755,620	\$852,497	\$315,350	\$872,861	\$872,861

Purchased Services

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23 Dept Head	Mgr's Rec
60301	Legal Services Expense	\$0	\$750	\$0	\$750	\$0	\$750	\$750
60306	Other Prof/Consult Srvs Exp	\$3,868	\$15,000	\$15,088	\$15,000	\$3,027	\$10,000	\$10,000
60310	Service Contracts Expense	\$6,456	\$6,495	\$4,261	\$7,495	\$620	\$7,680	\$7,680
60313	Construction Services Expense	\$8,153	\$14,000	\$17,588	\$14,000	\$4,465	\$5,000	\$5,000
60325	Postage/Shipping Expense	\$0	\$250	\$666	\$250	\$13	\$250	\$250
60330	Equipment Rent/Lease Exp	\$0	\$1,000	\$96	\$1,000	\$0	\$600	\$600
60342	Grit Disposal Expense	\$155,799	\$147,516	\$151,307	\$155,915	\$58,002	\$221,865	\$221,865
60370	Workers Comp Insurance Exp	\$0	\$0	\$0	\$15,517	\$0	\$16,702	\$16,702
Totals		\$174,276	\$185,011	\$189,005	\$209,927	\$66,128	\$262,847	\$262,847

Utilities & Fuel

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23 Dept Head	Mgr's Rec
60400	Electricity Expense	\$115,004	\$140,000	\$109,583	\$136,955	\$54,831	\$160,975	\$160,975
60401	Water Expense	\$6,965	\$6,000	\$6,729	\$8,000	\$2,893	\$6,159	\$6,159
60402	Phone/Celular/Paging Exp	\$5,552	\$4,732	\$5,154	\$4,684	\$1,335	\$4,684	\$4,684
60405	Heating Fuel Expense	\$11,075	\$17,000	\$17,469	\$17,803	\$3,387	\$19,550	\$19,550
60406	Fiber/Internet Expense	\$3,582	\$3,360	\$4,622	\$5,676	\$2,833	\$5,676	\$5,676
60410	Diesel Fuel Expense	\$11,195	\$18,576	\$8,504	\$16,684	\$986	\$18,563	\$18,563
60411	Gasoline Expense	\$646	\$1,302	\$1,511	\$1,148	\$644	\$815	\$815
Totals		\$154,018	\$190,970	\$153,572	\$190,950	\$66,909	\$216,422	\$216,422

Other Operating Costs

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
60450	Building Repair/Maint Exp	\$17,466	\$20,633	\$14,391	\$20,755	\$7,518	\$15,547	\$15,547
60452	Operating Equip Repair Exp	\$95,654	\$100,000	\$103,336	\$95,000	\$38,095	\$104,500	\$104,500
60453	Vehicle Repair/Tires/Oil Exp	\$6,632	\$14,700	\$5,235	\$14,700	\$12,529	\$19,300	\$19,300
60456	Plant Operations/Maint. Exp	\$12,401	\$10,000	\$11,588	\$10,000	\$6,404	\$11,350	\$11,350
60461	Repair/Maint-CommunsEquip	\$0	\$650	\$0	\$650	\$0	\$0	\$0
60500	Admin/Office Supp/Eqt Non-C	\$13,087	\$13,420	\$12,062	\$8,036	\$3,669	\$12,469	\$12,469
60501	Operating Supp/Eqt Non-Cap	\$15,675	\$8,100	\$11,204	\$9,500	\$5,373	\$12,000	\$12,000
60506	Equipment/Small Tools-Non-c	\$7,082	\$10,000	\$9,241	\$8,700	\$3,861	\$8,700	\$8,700
60509	Cleaning Supplies Expense	\$2,046	\$3,000	\$3,090	\$3,000	\$1,308	\$3,000	\$3,000
60510	Process Chemicals Expense	\$122,904	\$107,089	\$98,860	\$104,876	\$45,055	\$107,078	\$107,078
60511	Laboratory Supplies Exp	\$20,399	\$17,962	\$24,880	\$18,550	\$12,898	\$18,450	\$18,450
Totals		\$313,346	\$305,554	\$293,887	\$293,767	\$136,711	\$312,394	\$312,394

Capital Outlay

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
60603	Vehicles Purchase Capital	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0

Social & Municipal Services

Account Number	Description	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD 12/31/21	FY23	
							Dept Head	Mgr's Rec
Totals		\$0	\$0	\$0	\$0	\$0	\$0	\$0

City of Biddeford, Maine**Department Personnel Budget****Fiscal Year 2023**

DEPARTMENT: 35105 New Sewer Operations Exp

Classification	EMP #	FTE	Annual Total	Requested	City Manager Recommended	Last Name	First Name	Object
PUBLIC WORKS DIRECTOR	18290	0.58	51,997.90	52,197.89	52,197.89	DEMERS	JEFFREY	60101
SOLID WASTE DRIVER/UTILITY	8000	0.40	31,313.32	31,433.75	31,433.75	BUDA	JASON	60105
WASTEWATER SUPERINTENDENT	10349	1.00	99,109.08	99,490.27	99,490.27	BUECHNER	ALEX	60102
TREATMENT PLANT MAINT TECH	10242	1.00	62,515.23	62,755.68	62,755.68	COLLOMY	STEPHEN	60105
LAB TECH/TREATMENT PLANT OPERATOR	10249	1.00	66,671.49	66,927.92	66,927.92	COURT	JEREMY	60105
TREATMENT PLANT MAINT TECH	10408	1.00	61,872.51	62,110.48	62,110.48	KOESTNER	JONATHAN	60105
LEAD OPERATOR	10088	1.00	67,314.21	67,573.11	67,573.11	LEWIS	JAMES	60105
WASTE WATER PRESS OPERATOR	10694	1.00	64,250.58	64,497.69	64,497.69	PHINNEY	MATTHEW	60105
LAB TECH/TREATMENT PLANT OPERATOR	34	1.00	58,822.38	59,048.62	59,048.62	VACANT	0	60105
ADJUSTMENTS	35	-	5,000.00	5,000.00	5,000.00	0	0	60107
TOTAL BUDGETED POSITIONS		7.98	568,866.70	571,035.41	571,035.41			

Notes:

PUBLIC WORKS DIRECTOR

SOLID WASTE DRIVER/UTILITY



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: New Sewer Operations Exp

Account Title: Dept Manager Salary Exp

Department Number: 35105

Account Number: 60101

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$45,637	\$45,562	\$45,944	\$46,694	\$49,754

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$52,198	\$52,198		\$5,504

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

42 % of Public Works Director salary with increase included
See Payroll Worksheet for details



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: New Sewer Operations Exp

Account Title: Mid Mgmt Hrly Employee Wage Ex

Department Number: 35105

Account Number: 60102

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$100,031	\$87,149	\$86,563	\$86,297	\$92,385

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$99,490	\$99,490		\$13,193

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Superintendent of Wastewater Operations salary with increase included

See Payroll Worksheet for details



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: New Sewer Operations Exp

Account Title: RHSA Plan ER Share

Department Number: 35105

Account Number: 60217

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$3,675	\$5,460	\$4,620	\$5,460	\$4,680

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$5,928	\$5,928		\$468

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: New Sewer Operations Exp

Account Title: F-T Employee Wage Exp

Department Number: 35105

Account Number: 60105

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$387,019	\$390,372	\$398,745	\$392,435	\$376,208

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$414,347	\$414,347		\$21,912

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Wages for the following positions.
Contract year increase added.

60% Solid Waste Driver/Utility
Lead Operator with Grade #5
Operator with Grade #5
Operator without Grade #5
Treatment Plant Mechanic
Lab/Tech Plant operator

See Payroll Worksheet for details



Fiscal Year 2023 Budget Request

March 1, 2022

Department: New Sewer Operations Exp

Account Title: Temp/Seasonal Emp Wage Exp

Department Number: 35105

Account Number: 60107

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$3,840	\$5,000	\$4,502	\$5,000	\$3,270

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$5,000	\$5,000		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Contract Seasonal Workers



Fiscal Year 2023 Budget Request

March 1, 2022

Department: New Sewer Operations Exp

Account Title: Overtime Wage Expense

Department Number: 35105

Account Number: 60111

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$44,801	\$46,400	\$41,058	\$46,400	\$47,000

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$48,234	\$48,234		\$1,834

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Scheduled

Ave OT Pay	\$	44.62
Weekend Hrs		624.0
Holiday Hrs		156.0
Primary		104.0
Secondary		52.0
	\$	41,764.32

Non-Scheduled

Ave OT Pay	\$	44.62	
Remote Hrs		20.0	Cals exceding 1.5 hrs/wk
Call-in Hrs		125.0	Est. based on last two years
	\$	6,469.90	

Estimated Total \$ 48,234.22



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: New Sewer Operations Exp

Account Title: Insurance Buyout Pay

Department Number: 35105

Account Number: 60129

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$0	\$2,776	\$0	\$2,957	\$2,613

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$3,074	\$3,074		\$118

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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EOY Forecast and FY23 request reflect employee election change



Fiscal Year 2023 Budget Request

March 1, 2022

Department: New Sewer Operations Exp

Account Title: FICA/Medicare-ER Share Exp

Department Number: 35105

Account Number: 60201

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$24,123	\$44,799	\$30,521	\$44,873	\$40,630

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$48,283	\$48,283		\$3,410

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: New Sewer Operations Exp

Account Title: MPERS-Employer Share Exp

Department Number: 35105

Account Number: 60202

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$28,242	\$50,580	\$36,729	\$51,682	\$43,860

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$44,220	\$44,220		-\$7,462

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: New Sewer Operations Exp

Account Title: 457 Plan-Employer Share Exp

Department Number: 35105

Account Number: 60203

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$4,366	\$5,912	\$4,546	\$5,912	\$4,550

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$4,600	\$4,600		-\$1,312

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: New Sewer Operations Exp

Account Title: HPHC Ins Employer Share Exp

Department Number: 35105

Account Number: 60210

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$13	\$223	\$0	\$223	

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$289	\$289		\$66

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: New Sewer Operations Exp

Account Title: NNEBT Ins Employer Share Exp

Department Number: 35105

Account Number: 60211

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$70,256	\$131,621	\$94,041	\$140,264	\$113,600

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$115,874	\$115,874		-\$24,390

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: New Sewer Operations Exp

Account Title: S-T Disability ER Share Exp

Department Number: 35105

Account Number: 60212

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$0	\$15	\$16	\$15	\$38

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$61	\$61		\$46

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: New Sewer Operations Exp

Account Title: L-T Disability ER Share Exp

Department Number: 35105

Account Number: 60213

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$75	\$137	\$0	\$115	\$380

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$387	\$387		\$ 272

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Fiscal Year 2023 Budget Request

March 1, 2022

Department: New Sewer Operations Exp

Account Title: Workers Comp Insurance Exp

Department Number: 35105

Account Number: 60370

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$0	\$0	\$0	\$15,517	\$15,517

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$16,702	\$16,702		\$1,185

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Fiscal Year 2023 Budget Request

March 1, 2022

Department: New Sewer Operations Exp

Account Title: Clothing/Uniforms Expense

Department Number: 35105

Account Number: 60230

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$3,006	\$3,300	\$3,280	\$3,300	\$5,700

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$5,700	\$5,700		\$2,400

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Lab Tech	Jeremy	Court	\$950.00
TP Ops - 5			\$950.00
TP Ops - 5	Jim	Lewis	\$950.00
TP Ops - 5	Matt	Phinney	\$950.00
TP Mech	Steve	Collomy	\$950.00
TP Mech	Jon	Koestner	\$950.00
			<u>\$5,700.00</u>



Fiscal Year 2023 Budget Request

March 1, 2022

Department: New Sewer Operations Exp

Account Title: Conferences/Training Expense

Department Number: 35105

Account Number: 60251

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$2,206	\$2,238	\$1,962	\$2,349	\$3,000

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$5,390	\$5,390		\$3,041

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

License	BIO-5
No. Licenses	5
Hr/Yr	9
\$/Hr	\$ 27.50
Training \$\$	\$ 1,237.50

Convention Hrs	40
Convention \$/Hr	\$ 27.50
	\$ 1,100.00

Conventions	\$ 800.00
Training Manual	\$ 400.00
Misc. Training	\$ 1,500.00
	\$ 2,700.00

Training Subtotal	\$ 5,037.50
Covid Remote Adj %	7%
	\$ 5,390.13



Fiscal Year 2023 Budget Request

March 1, 2022

Department: New Sewer Operations Exp

Account Title: Travel/Mileage Expense

Department Number: 35105

Account Number: 60252

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$1,479	\$1,800	\$1,775	\$1,800	\$1,800

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$1,894	\$1,894		\$94

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Tolls for sludge hauling	\$1,794.00
Misc travel exp	\$100.00
Total	\$1,894.00



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: New Sewer Operations Exp

Account Title: Food/Lodging Expense

Department Number: 35105

Account Number: 60253

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$180	\$400	\$406	\$400	\$445

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$400	\$400		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Rooms for Fall Conv	\$400.00
Total	\$400.00



Fiscal Year 2023 Budget Request

March 1, 2022

Department: New Sewer Operations Exp

Account Title: Dues/Memberships Expense

Department Number: 35105

Account Number: 60256

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$200	\$365	\$310	\$365	\$350

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$350	\$350		-\$15

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Association	First	Last	Cost
WEF/NEWEA	Alex	Buechner	\$150.00
MEWEA	Group		\$125.00
MEWEA	Alex	Buechner	\$15.00
MEWEA	Jeremy	Court	\$15.00
MEWEA	Jim	Lewis	\$15.00
MEWEA	Matt	Phinney	\$15.00
MEWEA	NEW	MEMBER	\$15.00
		Total	\$350.00



Fiscal Year 2023 Budget Request

March 1, 2022

Department: New Sewer Operations Exp

Account Title: Professional License Fees Exp

Department Number: 35105

Account Number: 60257

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$475	\$438	\$602	\$438	\$438

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$438	\$438		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Position	First	Last	Cycle Cost	Yearly Cost
Supervisor	Ron	Kinney	\$125.00	\$62.50
Lab Tech - 5	Jeremy	Court	\$125.00	\$62.50
TP Ops			\$125.00	\$62.50
TP Ops - 5 LEAD	Jim	Lewis	\$125.00	\$62.50
TP Ops - 5	Matt	Phinney	\$125.00	\$62.50
PS Tech	Tanner	Demers	\$125.00	\$62.50
Superintendent	Alex	Buechner	\$125.00	\$62.50
			Total	\$437.50



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: New Sewer Operations Exp

Account Title: Legal Services Expense

Department Number: 35105

Account Number: 60301

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$0	\$750	\$0	\$750	\$750

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$750	\$750		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Contingency funding for potential use of City Attorney



Fiscal Year 2023 Budget Request

March 1, 2022

Department: New Sewer Operations Exp

Account Title: Other Prof/Consult Svcs Exp

Department Number: 35105

Account Number: 60306

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$3,868	\$15,000	\$15,088	\$15,000	\$10,000

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$10,000	\$10,000		-\$5,000

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Engineering - small projects	\$10,000.00
Total	\$10,000.00



Fiscal Year 2023 Budget Request

March 1, 2022

Department: New Sewer Operations Exp

Account Title: Service Contracts Expense

Department Number: 35105

Account Number: 60310

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$6,456	\$6,495	\$4,261	\$7,495	\$7,680

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$7,680	\$7,680		\$185

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Flow Meter Calibration	\$850.00
Generator PMs	\$3,430.00
Crane Inspection	\$400.00
Actuator PMs	\$2,000.00
Sludge Scale Calibration	\$1,000.00
Total	\$7,680.00

5 yr contract expired



Fiscal Year 2023 Budget Request

March 1, 2022

Department: New Sewer Operations Exp

Account Title: Construction Services Expense

Department Number: 35105

Account Number: 60313

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$8,153	\$14,000	\$17,588	\$14,000	\$10,000

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$5,000	\$5,000		-\$9,000

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

PLC/Controls work funds moved to 60452

Electrician Services	\$3,000
Construction needs	\$2,000
Total	\$5,000



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: New Sewer Operations Exp

Account Title: Postage/Shipping Expense

Department Number: 35105

Account Number: 60325

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$0	\$250	\$666	\$250	\$185

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$250	\$250		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

shipping and postage



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: New Sewer Operations Exp

Account Title: Equipment Rent/Lease Exp

Department Number: 35105

Account Number: 60330

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$0	\$1,000	\$96	\$1,000	\$1,000

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$600	\$600		-\$400

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

equipment rental



Fiscal Year 2023 Budget Request

March 1, 2022

Department: New Sewer Operations Exp

Account Title: Grit Disposal Expense

Department Number: 35105

Account Number: 60342

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$155,799	\$147,516	\$151,307	\$155,915	\$160,000

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$221,865	\$221,865		\$65,950

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Increased cost to disposal and addition of DEP PFAS fee of \$10/ton

	WW Sludge	TP Dumpster
Ton/Can	2,475	26
Rate/Unit	\$ 60.00	\$ 395.00
Sludge Fee	\$ 148,500.00	\$ 10,270.00
WM Fee	\$ 12,375.00	
Fueal Charge	\$ 12,384.90	
Env Fee	\$ 8,910.00	
PFAS Fee	\$ 24,750.00	
Hauling	\$ 4,675.00	
	\$ 211,594.90	\$ 10,270.00
Total	\$ 221,864.90	



Fiscal Year 2023 Budget Request

March 1, 2022

Department: New Sewer Operations Exp

Account Title: Electricity Expense

Department Number: 35105

Account Number: 60400

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$115,004	\$140,000	\$109,583	\$136,955	\$120,000

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$160,975	\$160,975		\$24,020

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Based on past history with 75% added for potential rate increases on certain accounts. Constellation contract ends 12/22

	KW/H	Cost
Water St Plant	269253	\$112,004
Bidd Pool Plant	69198	\$8,023
CSO#9 Tank	7920	\$7,276
Mechanics Park	8111	\$1,230
Total	346371	\$128,532.90
Averaged Increase Est.		25%
		\$160,975



Fiscal Year 2023 Budget Request

March 1, 2022

Department: New Sewer Operations Exp

Account Title: Water Expense

Department Number: 35105

Account Number: 60401

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$6,965	\$6,000	\$6,729	\$8,000	\$6,000

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$6,159	\$6,159		-\$1,841

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Location	Use Cuft	Total
Treatment Plant	70000	\$4,400.00
CSO Tank	56000	\$1,000.00
	MW % increase	2.50%
	MW Total	\$5,535.00
Pool Treatment Plant	1000	\$600.00
	KKW % increase	4.00%
	KKW Total	\$624.00
	Total	\$6,159.00



Fiscal Year 2023 Budget Request

March 1, 2022

Department: New Sewer Operations Exp

Account Title: Phone/Celular/Paging Exp

Department Number: 35105

Account Number: 60402

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$5,552	\$4,732	\$5,154	\$4,684	\$4,700

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$4,684	\$4,684		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

	Phones	Months	Rate	
Smart Phones	2	12	\$62.00	\$1,488
Cell Phones	6	12	\$31.05	\$2,236
Tablet	1	12	\$40.00	\$480
Aircard	1	12	\$40.00	\$480
				\$4,684



Fiscal Year 2023 Budget Request

March 1, 2022

Department: New Sewer Operations Exp

Account Title: Heating Fuel Expense

Department Number: 35105

Account Number: 60405

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$11,075	\$17,000	\$17,469	\$17,803	\$17,500

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$19,550	\$19,550		\$1,747

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Based on past usage and potential increases in rates. Unitil would not confirm increases, only that market could fluctuate dramatically.

Water St Plant	Heating Cost of all buildings	\$17,000.00
	% Increase \$	15.00%
	Total	\$19,550.00



Fiscal Year 2023 Budget Request

March 1, 2022

Department: New Sewer Operations Exp

Account Title: Fiber/Internet Expense

Department Number: 35105

Account Number: 60406

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$3,582	\$3,360	\$4,622	\$5,676	\$4,700

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$5,676	\$5,676		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

	Months	\$/Month	Total
GWI	12	\$410.00	\$4,920.00
Time Warner	12	\$63.00	\$756.00
		Fiber&Internet	\$5,676.00



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: New Sewer Operations Exp

Account Title: Diesel Fuel Expense

Department Number: 35105

Account Number: 60410

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$11,195	\$18,576	\$8,504	\$16,684	\$16,000

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	18,563	18,563		1,879

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

WWTF vehicles and Sludge hauling truck per feet manager

Gallons	\$/Gal	Total
8250	\$2.25	\$18,562.50



Fiscal Year 2023 Budget Request

March 1, 2022

Department: New Sewer Operations Exp

Account Title: Gasoline Expense

Department Number: 35105

Account Number: 60411

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$646	\$1,302	\$1,511	\$1,148	\$1,000

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	815	815		(333)

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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7/7/22 - 11/1/22		
Gallons	\$/Gal	Total
120	\$1.39	\$166.80

11/2/22 -6/60/23		
Gallons	\$/Gal	Total
240	\$2.70	\$648.00

Total \$814.80



Fiscal Year 2023 Budget Request

March 1, 2022

Department: New Sewer Operations Exp

Account Title: Building Repair/Maint Exp

Department Number: 35105

Account Number: 60450

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$17,466	\$20,633	\$14,391	\$20,755	\$21,000

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$15,547	\$15,547		-\$5,208

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Garage doors and gate PMs	\$1,200.00
Backflow Preventors PMs	\$750.00
Sprinkler PMs	\$500.00
HVAC PMs	\$2,500.00
Pest Services	\$597.00
Building repairs, facility appearance	\$10,000.00
Total	\$15,547.00



Fiscal Year 2023 Budget Request

March 1, 2022

Department: New Sewer Operations Exp

Account Title: Operating Equip Repair Exp

Department Number: 35105

Account Number: 60452

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$95,654	\$100,000	\$103,336	\$95,000	\$90,000

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	104,500	104,500		9,500

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Based on historical use. PLC/SCADA moved from 60313

PLC/SCADA	\$14,000.00
Aeration	\$30,000.00
Clarificaion	\$13,000.00
CSO Tank	\$6,000.00
Dechlorination	\$2,000.00
Dewatering	\$7,000.00
Disinfection	\$6,000.00
Grit/Screening	\$5,000.00
Odor Control	\$1,500.00
Unplanned Emergencys	\$20,000.00
Total	\$104,500.00



Fiscal Year 2023 Budget Request

March 1, 2022

Department: New Sewer Operations Exp

Account Title: Vehicle Repair/Tires/Oil Exp

Department Number: 35105

Account Number: 60453

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$6,632	\$14,700	\$5,235	\$14,700	\$16,000

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$19,300	\$19,300		\$4,600

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Desc	PM	Tires	Brakes	Misc
WWTF Pickup	\$ 600.00	\$ 1,000.00		\$ 1,000.00
Superintendent Truck	\$ 400.00	\$ 800.00		\$ 1,200.00
SUV	\$ 400.00	\$ 800.00		\$ 900.00
Can Truck (60%)	\$ 3,600.00	\$ 3,600.00	\$ 1,200.00	\$ 3,800.00
	\$ 5,000.00	\$ 6,200.00	\$ 1,200.00	\$ 6,900.00

Total \$ 19,300.00



Fiscal Year 2023 Budget Request

March 1, 2022

Department: New Sewer Operations Exp

Account Title: Plant Operations/Maint. Exp

Department Number: 35105

Account Number: 60456

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$12,401	\$10,000	\$11,588	\$10,000	\$11,000

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$11,350	\$11,350		\$1,350

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Biddeford Pool WWTF

PLC/SCADA	\$1,000.00
Lab Supplies	\$600.00
Instrumentation	\$3,000.00
Lime	\$600.00
2/Year Cleaning	\$2,000.00
Lab Testing	\$150.00
Equipment/Parts/Repairs	\$2,000.00
Paint/Lawn/Misc	\$2,000.00
	\$11,350.00



**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: New Sewer Operations Exp

Account Title: Repair/Maint-CommunsEquip

Department Number: 35105

Account Number: 60461

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$0	\$650	\$0	\$650	\$0

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$0	\$0		-\$650

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

No radio equipment at the WWTF



Fiscal Year 2023 Budget Request

March 1, 2022

Department: New Sewer Operations Exp

Account Title: Admin/Office Supp/Eqt Non-Cap

Department Number: 35105

Account Number: 60500

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$13,087	\$13,420	\$12,062	\$8,036	\$8,000

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	12,469	12,469		4,433

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

City must purchase license for each SCADA PC as well as PLC software. New costs.

Office Supplies			\$500.00
Computer Hardware/Tablet			\$1,200.00
Software Licenses			
	\$/Seat	# Seats	
Allmax	\$520	2	\$1,040.00
Win911	\$880	1	\$880.00
Fiix	\$685	4	\$2,740.00
Go to my PC	\$2,376	1	\$2,376.00
InfoSense	\$950	1	\$950.00
Teams	\$5	1	\$5.00
PLC/SCADA Software			
Studio 5000			\$450.00
Factory Talk	\$582	4	\$2,328.00
Thin Manager		0	\$0.00
Software Total			\$10,769.00
Total			\$12,469.00



Fiscal Year 2023 Budget Request

March 1, 2022

Department: New Sewer Operations Exp

Account Title: Operating Supp/Eqt Non-Cap

Department Number: 35105

Account Number: 60501

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$15,675	\$8,100	\$11,204	\$9,500	\$11,000

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$12,000	\$12,000		\$2,500

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

PPE costs have increased due to demand with COVID

PPE	\$5,000.00
Odor Control	\$4,000.00
Lube/Rags/Belts/Filters/Clean/Batts/Paint	\$2,500.00
First Aid Restock	\$500.00
Total	\$12,000.00



Fiscal Year 2023 Budget Request

March 1, 2022

Department: New Sewer Operations Exp

Account Title: Equipment/Small Tools-Non-cap

Department Number: 35105

Account Number: 60506

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$7,082	\$10,000	\$9,241	\$8,700	\$8,700

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	8,700	8,700		0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Tools, Drills, saw, wrenches	\$6,700.00
Safety equipment	\$2,000.00
Total	\$8,700.00



Fiscal Year 2023 Budget Request

March 1, 2022

Department: New Sewer Operations Exp

Account Title: Cleaning Supplies Expense

Department Number: 35105

Account Number: 60509

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$2,046	\$3,000	\$3,090	\$3,000	\$3,000

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$3,000	\$3,000		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Admin Cleaning Supplies	\$3,000.00
Total	\$3,000.00



Fiscal Year 2023 Budget Request

March 1, 2022

Department: New Sewer Operations Exp

Account Title: Process Chemicals Expense

Department Number: 35105

Account Number: 60510

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$122,904	\$107,089	\$98,860	\$104,876	\$105,000

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	107,078	107,078		2,202

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Expected use increase to meet new permit requirements for Enterococci

	Expected Use	New \$/Unit	Cost
Sodium hypochlorite	28777	\$1.0750	\$30,935.28
Sodium Bisulfite	6870	\$2.1100	\$14,495.70
Polymer	32446	\$1.9000	\$61,647.40
		Total	\$107,078.38



Fiscal Year 2023 Budget Request

March 1, 2022

Department: New Sewer Operations Exp

Account Title: Laboratory Supplies Exp

Department Number: 35105

Account Number: 60511

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$20,399	\$17,962	\$24,880	\$18,550	\$19,000

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$18,450	\$18,450		-\$100

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Move funds of contracted lab work to meet MEPDES permit from 35103 - 60797.

Chemicals/Reagents	\$10,000
Glassware/Pipettes	\$750
Lab Equipment	\$2,200
Probes	\$2,800
Misc	\$1,000
Lab Calibration	\$1,100
Water	
Lab Ops Total	\$17,850

Storm Water Testing	\$600
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**Fiscal Year 2023
Budget Request**

March 1, 2022

Department: New Sewer Operations Exp

Account Title: Vehicles Purchase Capital

Department Number: 35105

Account Number: 60603

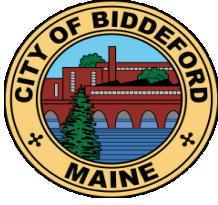
FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$0	\$0	\$0	\$0	\$0

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
		\$0		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Nothing Requested this budget year

New Vactor Vehicle CIP



Fiscal Year 2023 Revenue Estimates

March 22, 2022

Department: Inflow & Infiltration Abatemen

Account Title: Inflow & Infiltration Fee Rev

Department Number: 35101

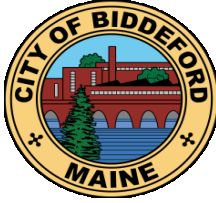
Account Number: 40250

FY2020 Actual	FY2021 Budget	FY2021 Actual	FY2022 Budget	FY2022 YTD
\$20,041	\$69,508	\$29,109	\$69,508	\$2,090

FY2023 Budget	Department Estimate	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$35,000.00	\$35,000.00		\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Fiscal Year 2023 Revenue Estimates

March 22, 2022

Department: Sewer Operations

Account Title: Transfer in from Other Funds

Department Number: 35102

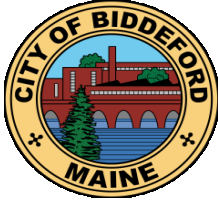
Account Number: 40801

FY2020 Actual	FY2021 Budget	FY2021 Actual	FY2022 Budget	FY2022 YTD
\$600,000	\$600,000	\$600,000	\$600,000	\$0

FY2023 Budget	Department Estimate	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$600,000.00	\$600,000.00		\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Fiscal Year 2023 Revenue Estimates

March 22, 2022

Department: Sewer Operations

Account Title: Septic Sludge Disposal Fee Rev

Department Number: 35102

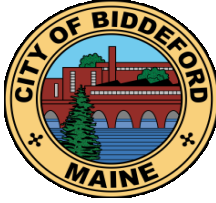
Account Number: 40245

FY2020 Actual	FY2021 Budget	FY2021 Actual	FY2022 Budget	FY2022 YTD
\$0	\$0	\$215	\$0	\$0

FY2023 Budget	Department Estimate	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$0.00	\$0.00		\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Fiscal Year 2023 Revenue Estimates

March 22, 2022

Department: Sewer Operations

Account Title: Sewer Inspection Fee Revenue

Department Number: 35102

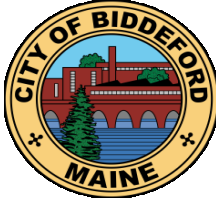
Account Number: 40246

FY2020 Actual	FY2021 Budget	FY2021 Actual	FY2022 Budget	FY2022 YTD
\$2,590	\$1,500	\$1,080	\$1,500	\$240

FY2023 Budget	Department Estimate	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$1,500.00	\$1,500.00		\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Fiscal Year 2023 Revenue Estimates

March 22, 2022

Department: Sewer Operations

Account Title: Sewer Hook-up Fee Revenue

Department Number: 35102

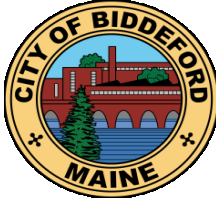
Account Number: 40247

FY2020 Actual	FY2021 Budget	FY2021 Actual	FY2022 Budget	FY2022 YTD
\$2,285	\$4,200	\$9,860	\$4,200	\$2,400

FY2023 Budget	Department Estimate	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$4,000.00	\$4,000.00		\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Fiscal Year 2023 Revenue Estimates

March 22, 2022

Department: Sewer Operations

Account Title: Sewer Capacity App Fee Rev

Department Number: 35102

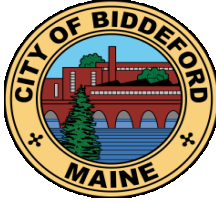
Account Number: 40248

FY2020 Actual	FY2021 Budget	FY2021 Actual	FY2022 Budget	FY2022 YTD
\$630	\$2,300	\$900	\$2,300	\$1,910

FY2023 Budget	Department Estimate	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$2,300.00	\$2,300.00		\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Fiscal Year 2023 Revenue Estimates

March 22, 2022

Department: Sewer Operations

Account Title: Sewer User Fee Revenue

Department Number: 35102

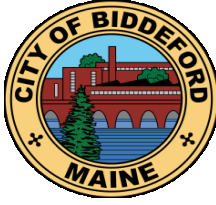
Account Number: 40249

FY2020 Actual	FY2021 Budget	FY2021 Actual	FY2022 Budget	FY2022 YTD
\$3,459,397	\$3,931,295	\$3,837,206	\$3,532,749	\$1,598,901

FY2023 Budget	Department Estimate	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$3,700,000.00	\$3,700,000.00		\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Fiscal Year 2023 Revenue Estimates

March 22, 2022

Department: Sewer Operations

Account Title: Sewer Lien Fee Revenue

Department Number: 35102

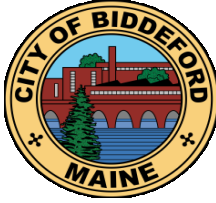
Account Number: 40251

FY2020 Actual	FY2021 Budget	FY2021 Actual	FY2022 Budget	FY2022 YTD
\$3,354	\$12,000	\$7,768	\$12,000	\$4,745

FY2023 Budget	Department Estimate	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$11,000.00	\$11,000.00		\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Fiscal Year 2023 Revenue Estimates

March 22, 2022

Department: Sewer Operations

Account Title: Sewer Quit Claim Fee Rev

Department Number: 35102

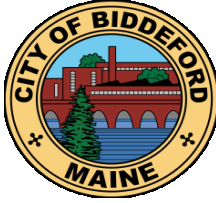
Account Number: 40252

FY2020 Actual	FY2021 Budget	FY2021 Actual	FY2022 Budget	FY2022 YTD
\$0	\$0	\$0	\$0	\$0

FY2023 Budget	Department Estimate	City Mgr Recommendation	Council Action	Increase (Decrease)
		\$0.00		\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Fiscal Year 2023 Revenue Estimates

March 22, 2022

Department: Sewer Operations

Account Title: Sewer Current Interest Rev

Department Number: 35102

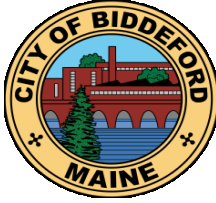
Account Number: 40253

FY2020 Actual	FY2021 Budget	FY2021 Actual	FY2022 Budget	FY2022 YTD
\$31,992	\$25,000	\$27,649	\$25,000	\$14,056

FY2023 Budget	Department Estimate	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$26,500.00	\$26,500.00		\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Fiscal Year 2023 Revenue Estimates

March 22, 2022

Department: Sewer Operations

Account Title: Sewer Pump Station Fee Rev

Department Number: 35102

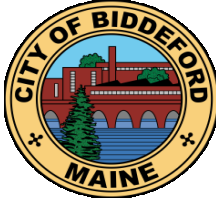
Account Number: 40254

FY2020 Actual	FY2021 Budget	FY2021 Actual	FY2022 Budget	FY2022 YTD
\$50	\$0	\$12,344	\$0	\$980

FY2023 Budget	Department Estimate	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$12,000.00	\$12,000.00		\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Fiscal Year 2023 Revenue Estimates

March 22, 2022

Department: Sewer Operations

Account Title: Sewer Submeter Sales Rev

Department Number: 35102

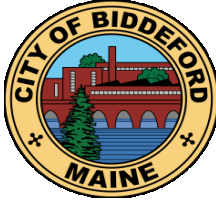
Account Number: 40256

FY2020 Actual	FY2021 Budget	FY2021 Actual	FY2022 Budget	FY2022 YTD
\$1,848	\$2,000	\$1,739	\$2,000	\$1,880

FY2023 Budget	Department Estimate	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$2,000.00	\$2,000.00		\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Fiscal Year 2023 Revenue Estimates

March 22, 2022

Department: Sewer Ind Pretreat Program

Account Title: Industrial Pretreatment Rev

Department Number: 35103

Account Number: 40255

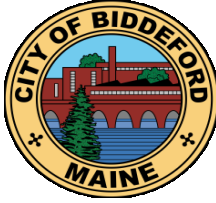
FY2020 Actual	FY2021 Budget	FY2021 Actual	FY2022 Budget	FY2022 YTD
\$201,555	\$69,508	\$143,797	\$40,292	\$0

FY2023 Budget	Department Estimate	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$41,269.00	\$41,269.00		\$0.00

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

--

Revenue reflects budgeted amount. Revenue will be adjusted to match actual expenditure.



Fiscal Year 2023 Revenue Estimates

March 22, 2022

Department: Sewer Ind Pretreat Program

Account Title: FOG Registration Fee Rev.

Department Number: 35103

Account Number: 40257

FY2020 Actual	FY2021 Budget	FY2021 Actual	FY2022 Budget	FY2022 YTD
\$0	\$0	\$0	\$0	\$0

FY2023 Budget	Department Estimate	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$0.00	\$0.00		\$0.00

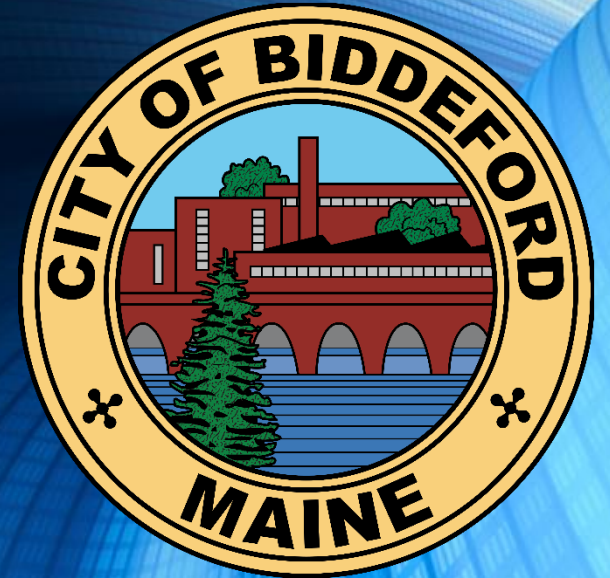
Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

--

Fats, Oils & Grease (FOG) fee only collected if a facility fails to register.

FY23 Capital Improvement Plan

CITY OF BIDDEFORD, MAINE
FEBUARY 15, 2022



Purpose of CIP



- It is a planning document
- Not a funding document
- Needs to be integrated with FY2023 budget
- Will be revised at time of budget adoption



City's Capital Assets Including Schools (as of 6.30.21)

• Land-City	\$6,406,624
• Land-School	\$827,675
• Construction in progress	\$2,233,778
• Buildings-All	\$78,238,380
• Vehicles and equipment-all	\$11,746,410
• <u>Infrastructure</u>	<u>\$35,433,644</u>
• Total	\$167,890,889



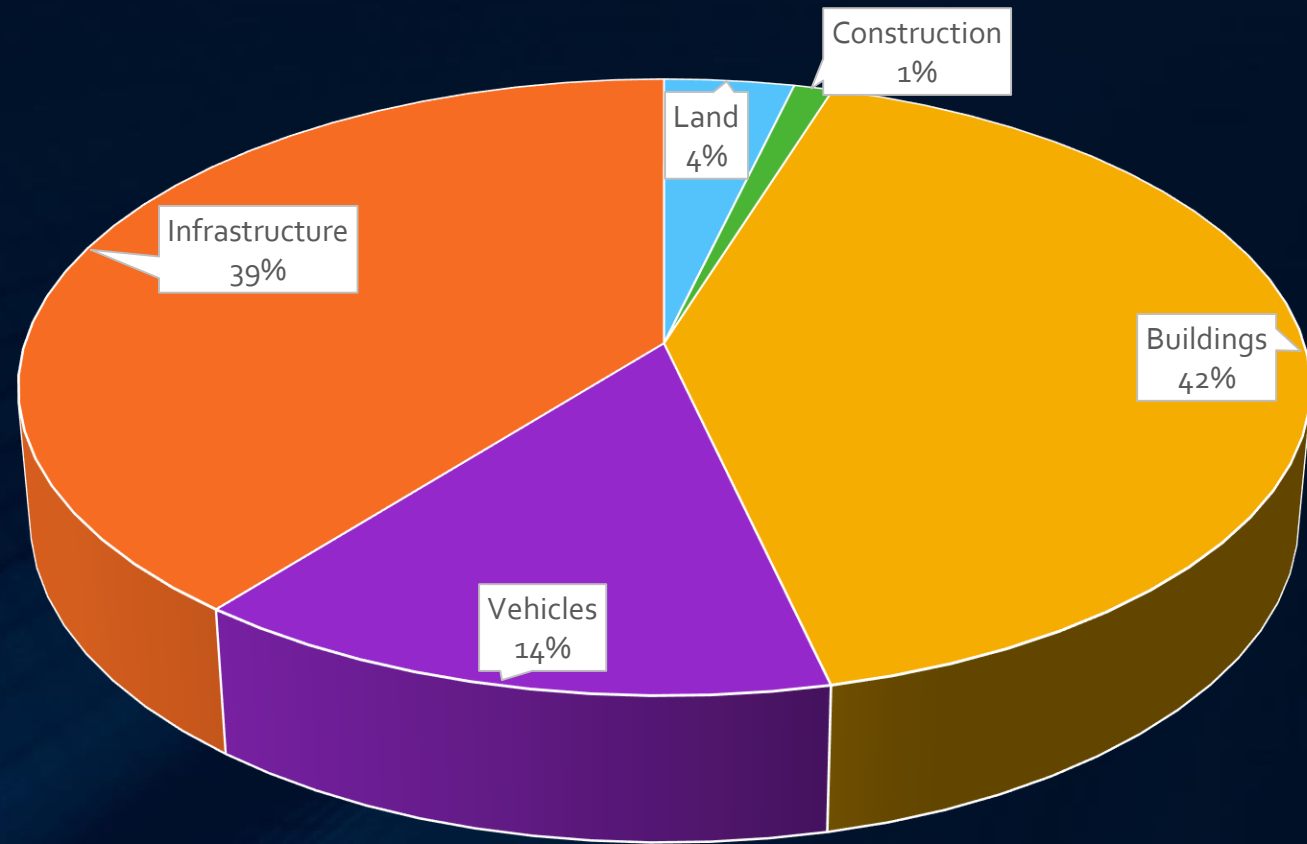
City's Capital Assets: Waste Water (as of 6.30.21)

• Land	\$ 204,275
• Construction in progress	\$ 9,485
• Buildings	\$4,632,484
• Vehicles and equipment	\$15,887,717
• <u>Infrastructure</u>	<u>\$22,314,874</u>
• Total	\$42,835,075



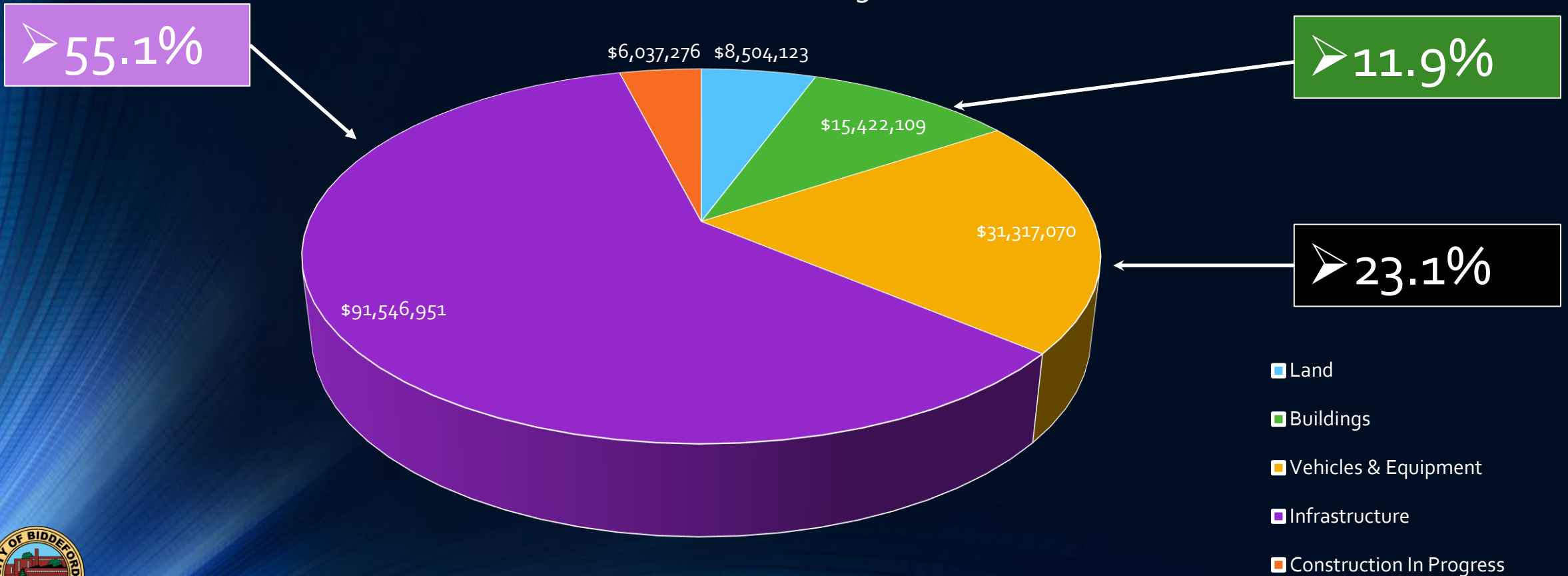
\$210,725,964

Total Capital Assets



Council Direct Responsibility: \$152,827,529

As of 6.30.21

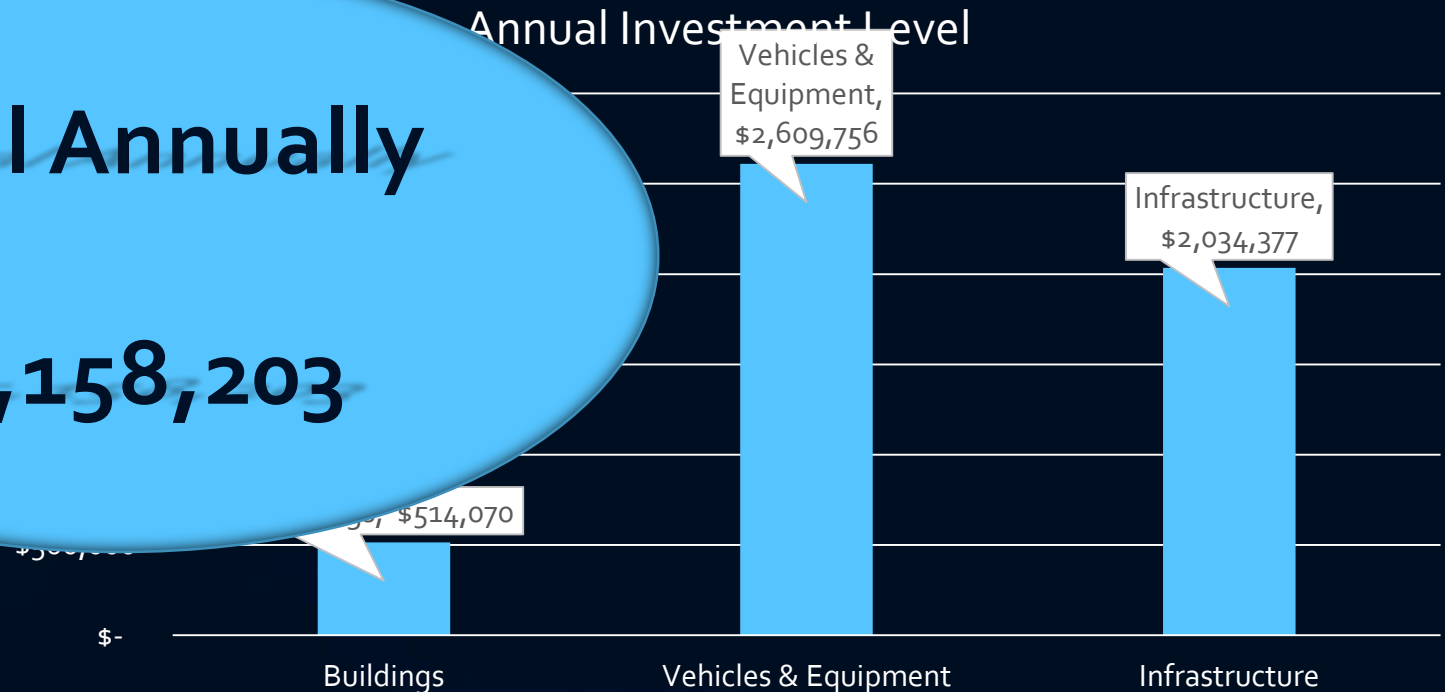


Annual Investment Amount?

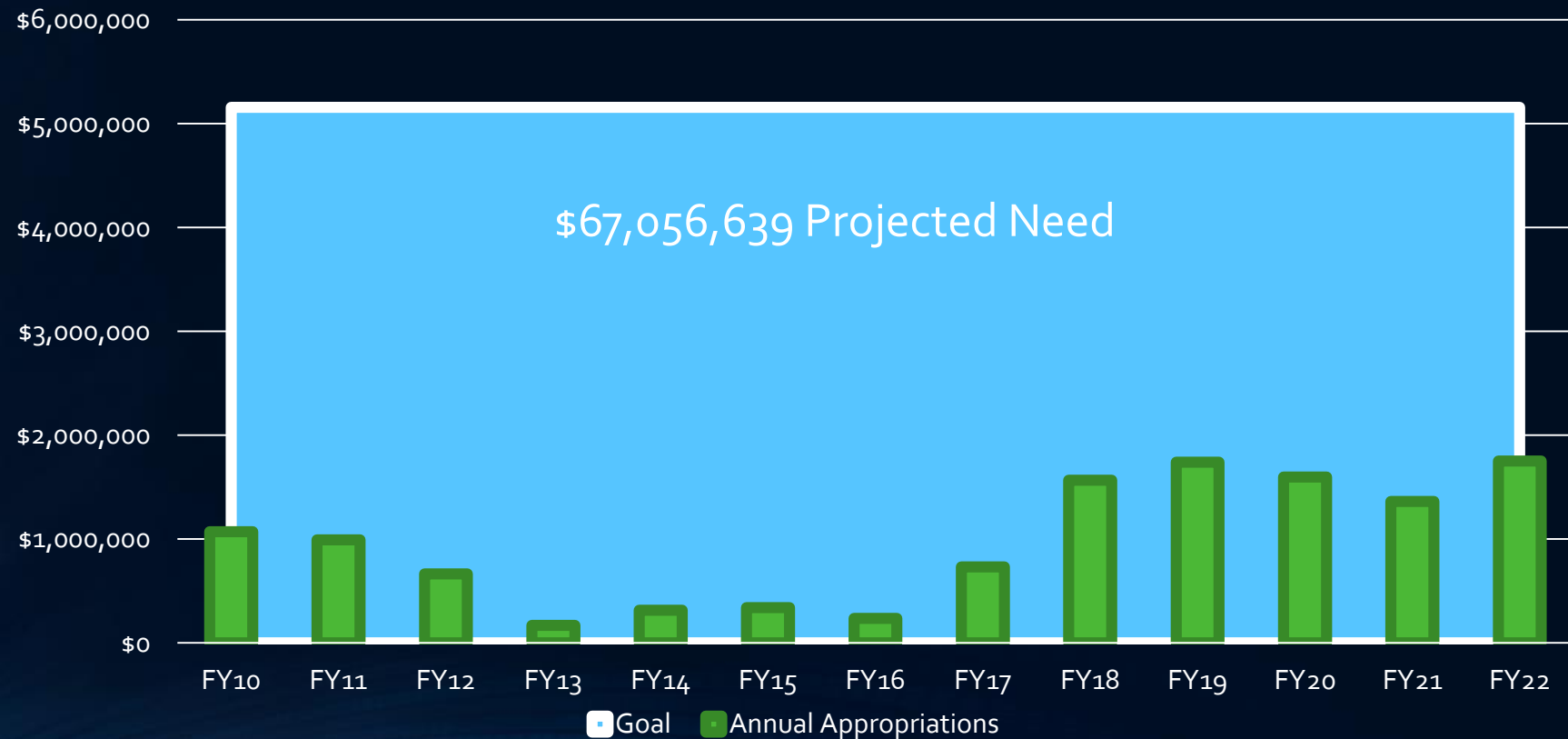
- Buildings
 - 30 year schedule?
- Vehicles
 - 12 year schedule?
- Infrastructure
 - 45 year schedule?

Total Annually

\$5,158,203



CIP Appropriations History (13 Years)

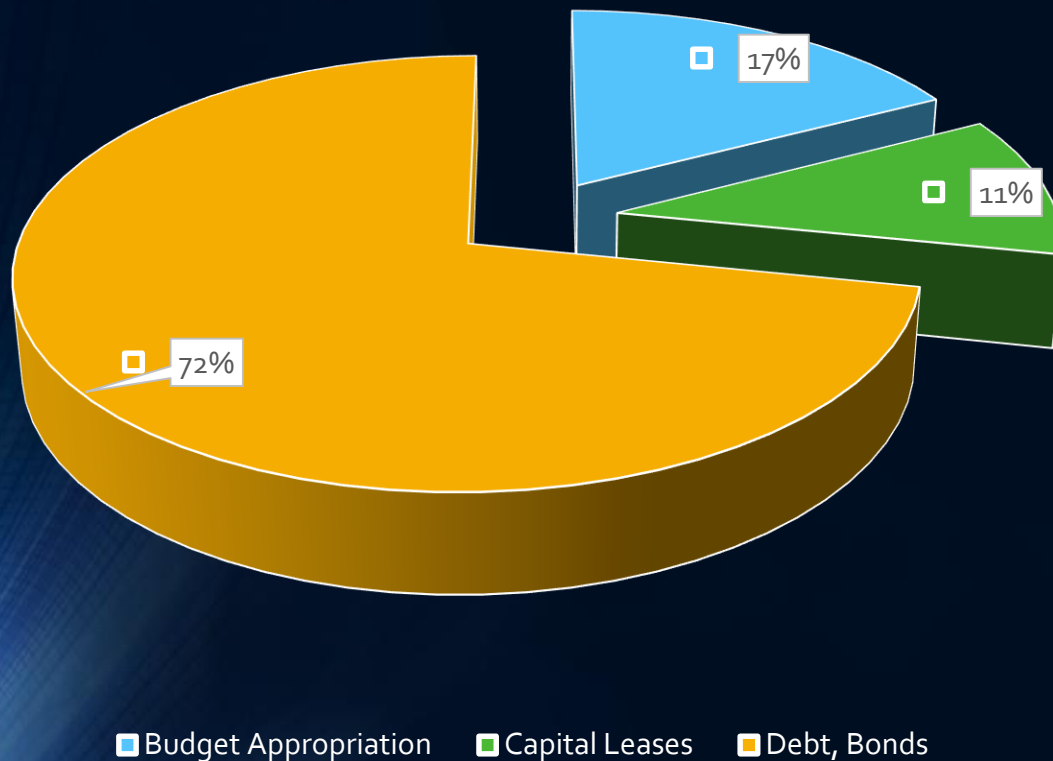


➤ \$54,537,009
➤ Funding Gap

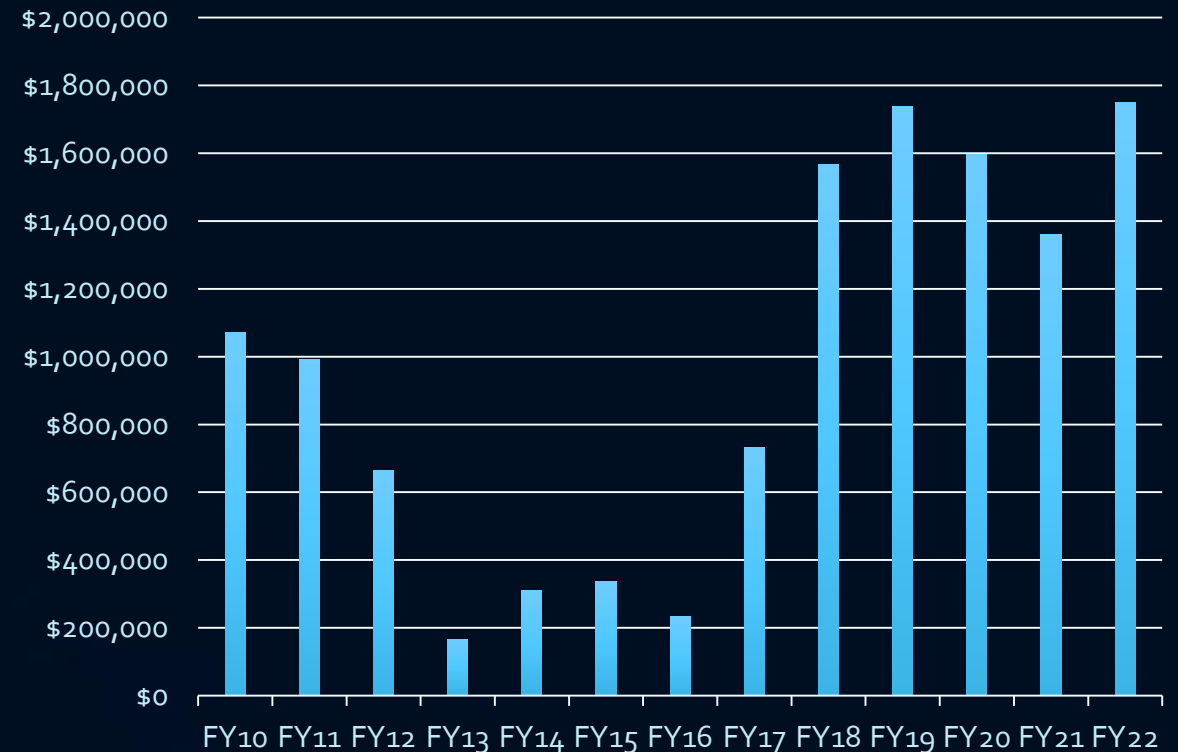


Capital Funding Past Decade (2010-2020)

Capital Funding By Sources



Annual Appropriation



Annual Appropriations Goal:

\$2,500,000

Road and Sidewalks

- \$1,000,000 road
- \$75,000 sidewalks

Vehicles

- Reduce vehicle inventory
- Pay cash for more \$725,000 annually

Other CIP Items

- \$700,000



The Needs: Department Head Request

Class	General Fund Ops	WWTP	Airport
FY23	\$ 20,290,782	\$10,865,500	\$ 950,000
FY24	\$ 13,171,230	\$9,080,000	\$ 100,000
FY25	\$ 8,954,240	\$2,755,000	\$ 100,000
FY26	\$ 5,057,495	\$3,585,000	\$ 100,000
FY27 plus	\$ 36,308,768	\$1,256,000	
Totals	\$ 83,782,515	\$27,541,500	\$1,250,000

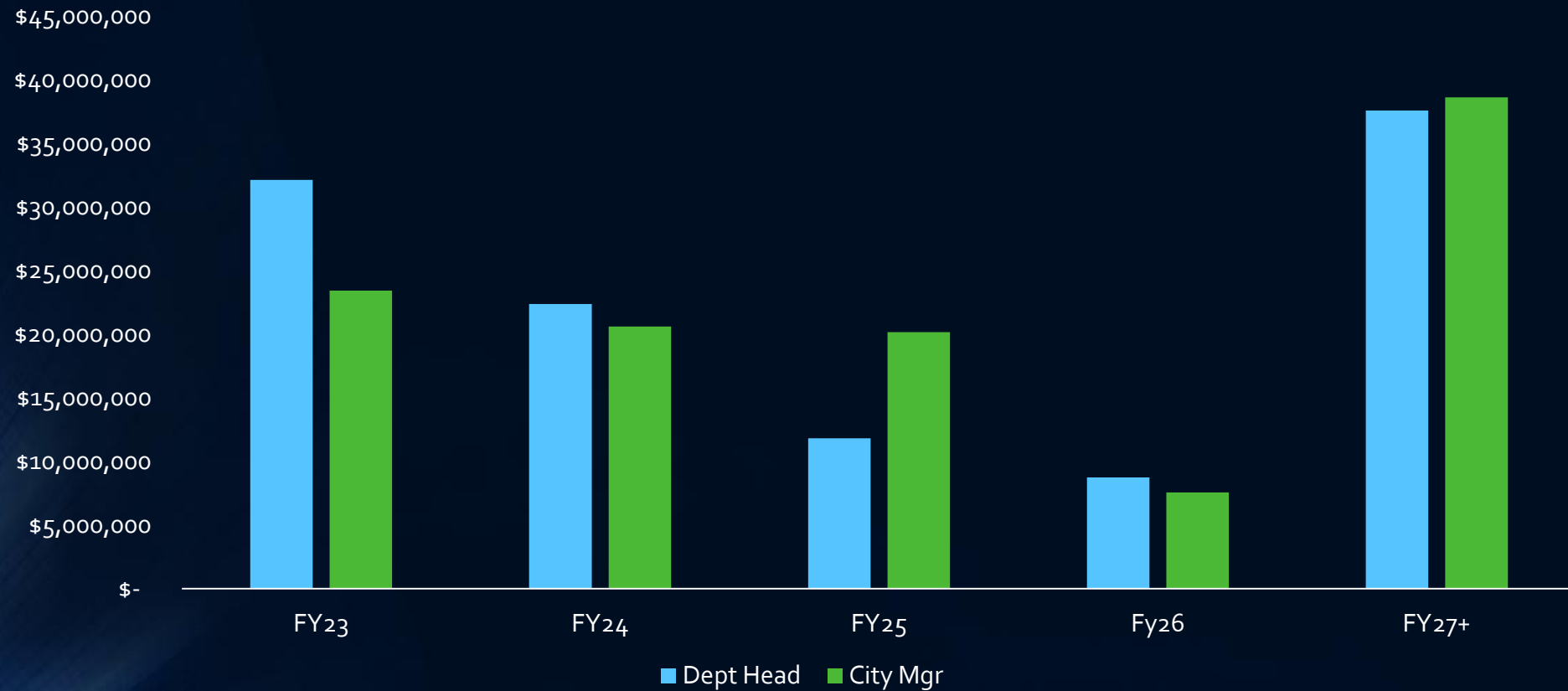


City Manager Modifications

Class	General Fund Ops	WWTP	Airport
FY23	\$ 15,044,392	\$8,310,500	\$ 50,000
FY24	\$ 19,139,620	\$662,000	\$ 800,000
FY25	\$ 15,780,740	\$3,960,000	\$ 400,000
FY26	\$ 3,982,495	\$3,585,000	\$ -
FY27 plus	\$ 26,029,768	\$12,560,000	
Totals	\$ 79,977,015	\$29,077,500	\$1,250,000



Needs Identified: Differences



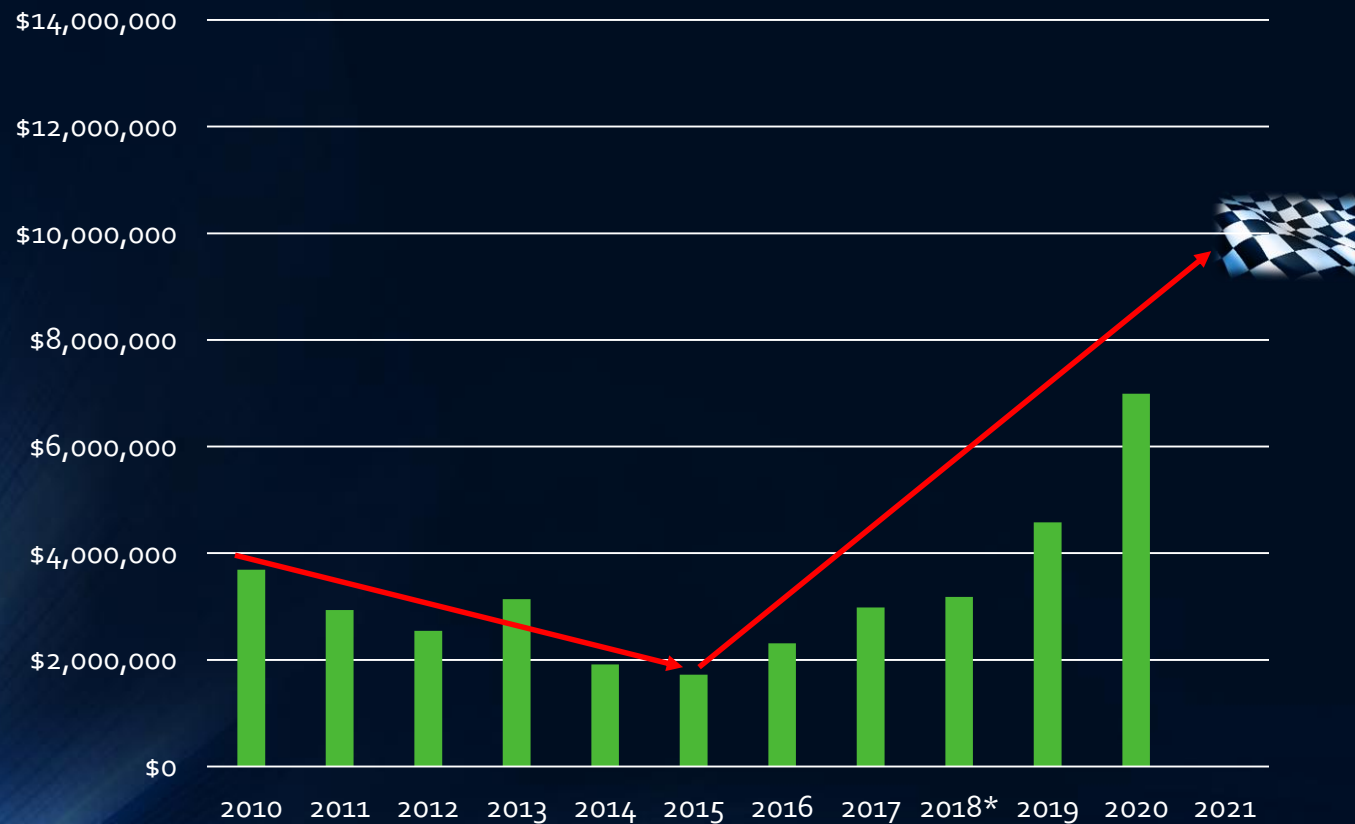
Differences This Year

- Funded projects not awarded; expected increase in bid prices
- Expected obtainment of fund balance goal (awaiting fy21 audit)





Fund Balance History



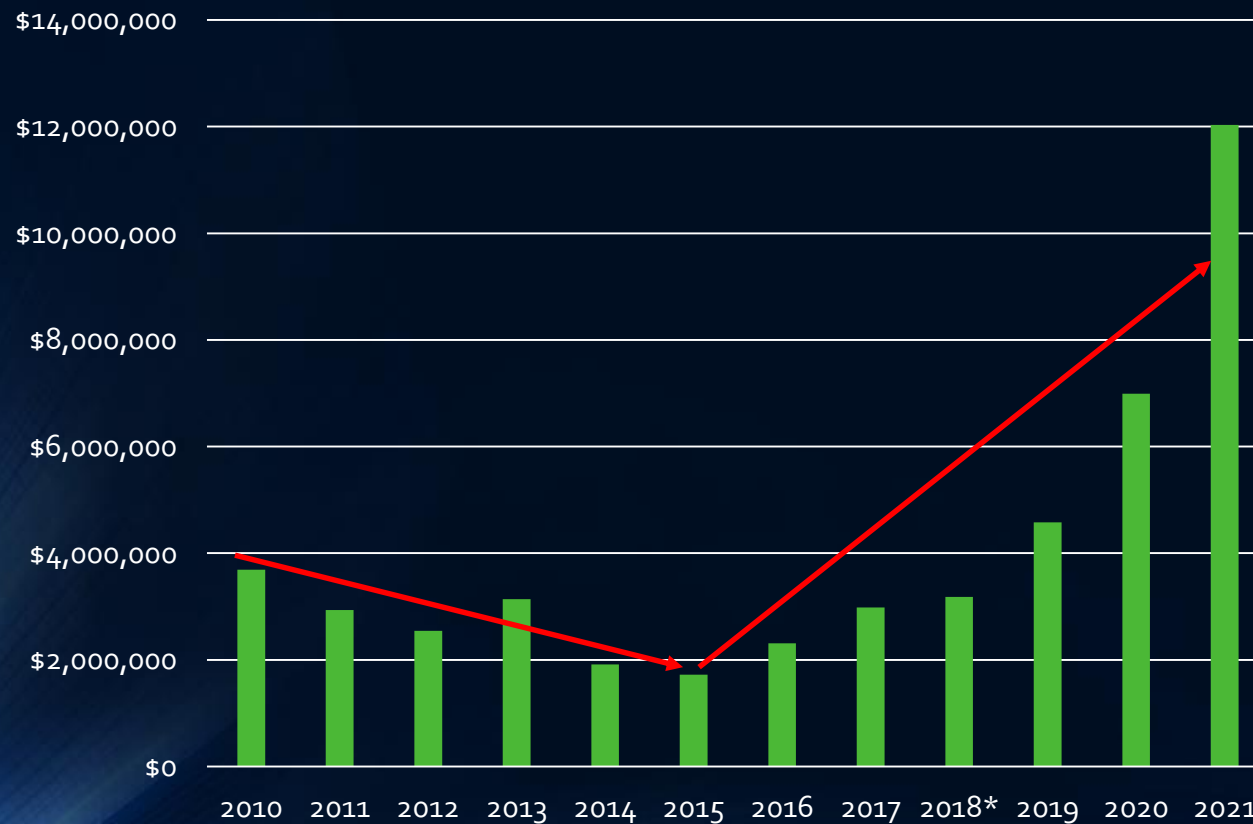
Year	Amount	%
FY15	\$1,723,143	2.31%
FY16	\$2,310,409	3.10%
FY17	\$2,983,231	4.00%
FY18	\$3,179,392	4.27%
FY19	\$4,577,571	6.14%
FY20	\$6,991,373	9.38%
FY21*		
Target	\$9,312,477	12.50%



*adjusted to correct lease timing issue



Fund Balance History

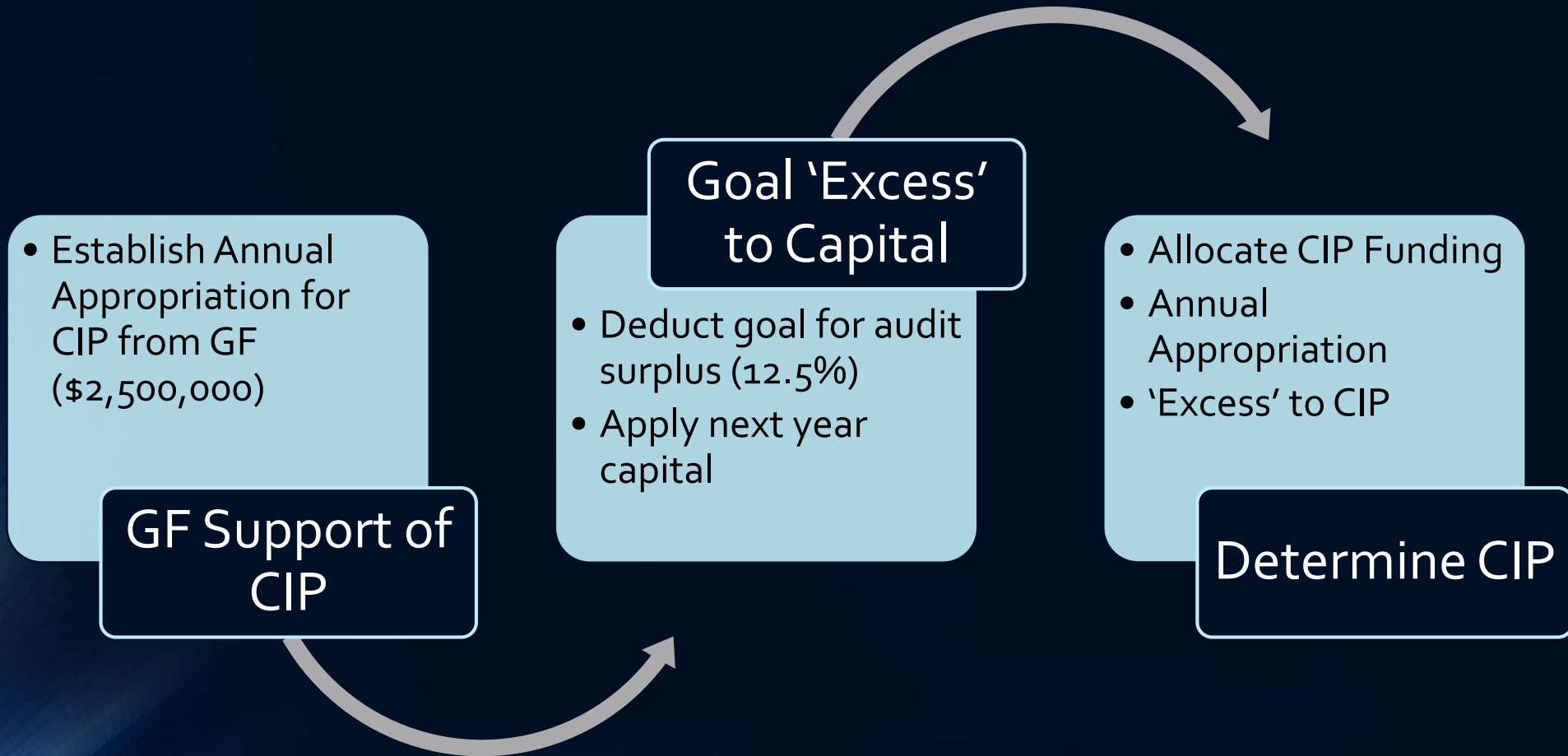


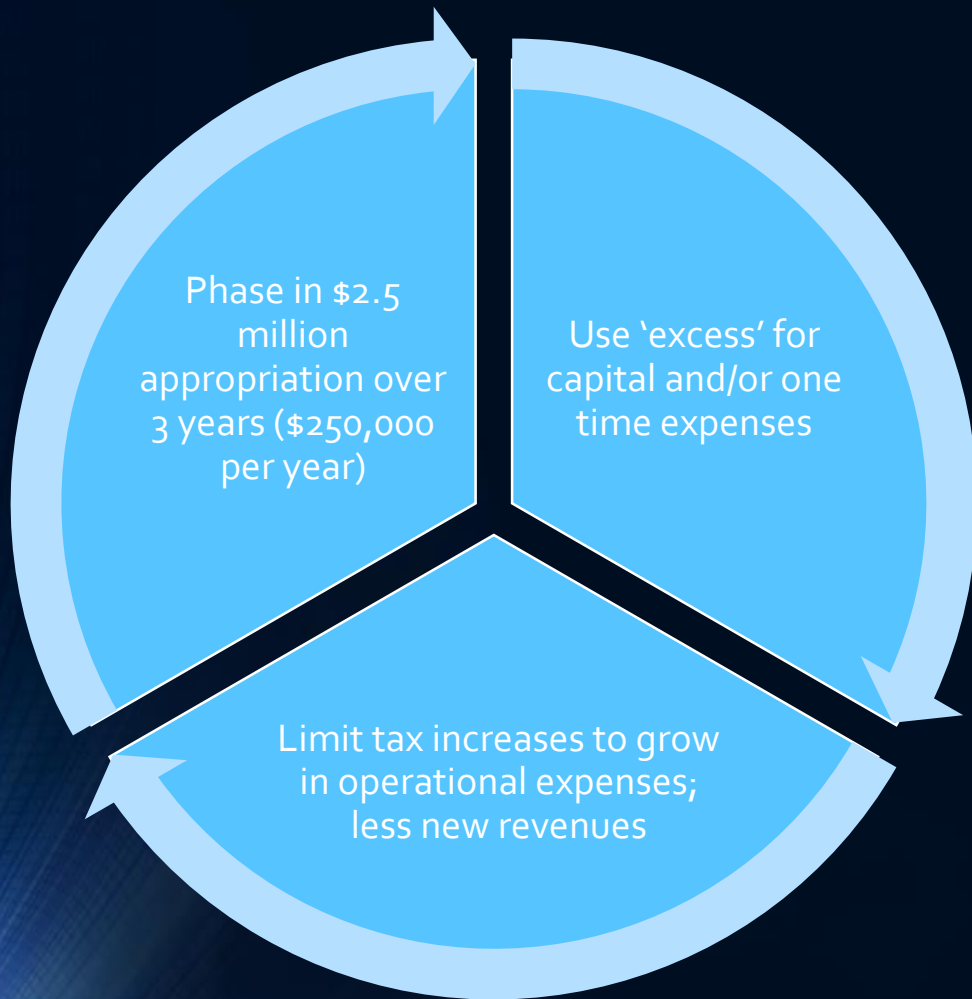
Year	Amount	%
FY15	\$1,723,143	2.31%
FY16	\$2,310,409	3.10%
FY17	\$2,983,231	4.00%
FY18	\$3,179,392	4.27%
FY19	\$4,577,571	6.14%
FY20	\$6,991,373	9.38%
FY21*	\$12,031,046	16.15%
Target	\$9,312,477	12.50%



*adjusted to correct lease timing issue

Fund Balance At Goal (12.5% of Total Budget)





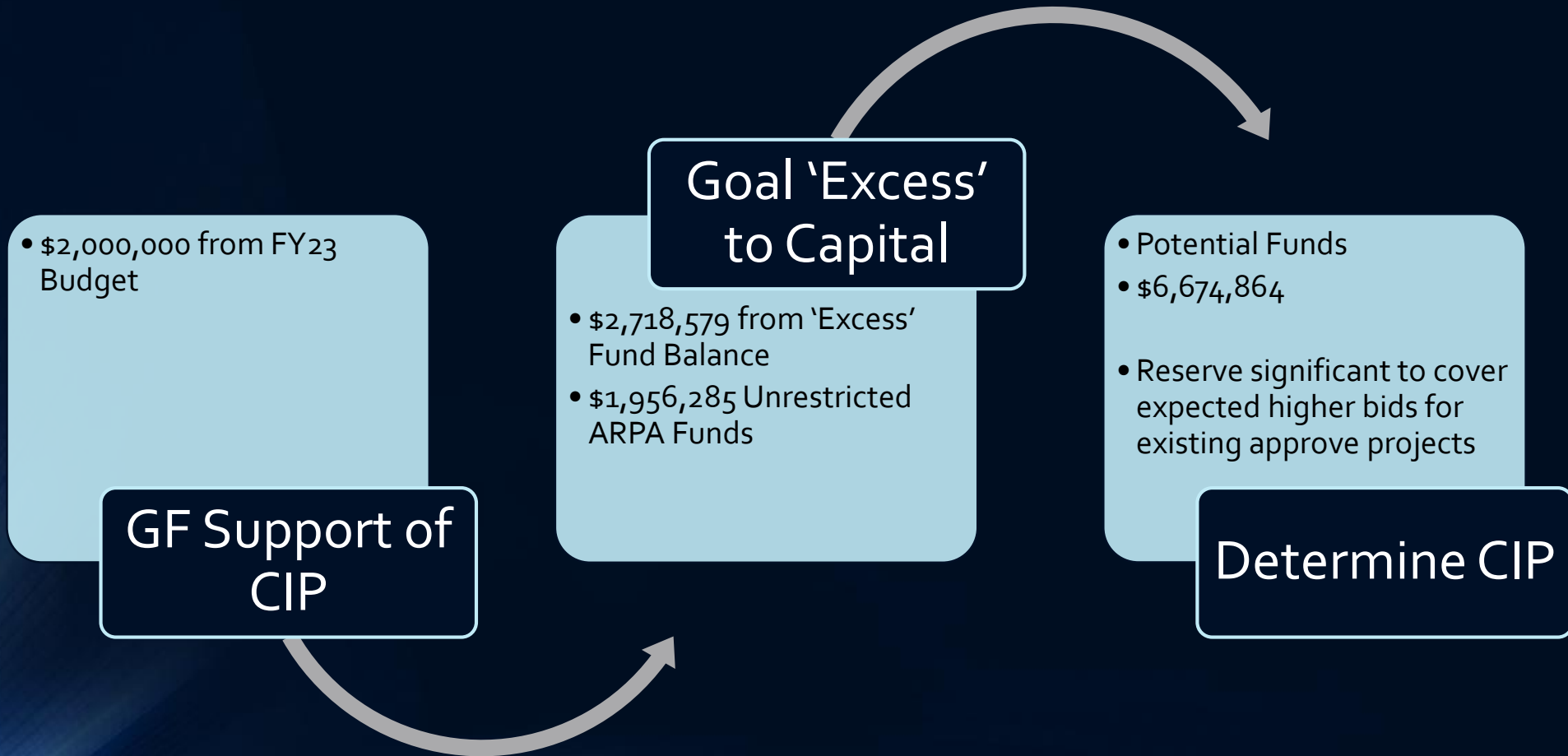
Creates downward pressure on growing government operations

- Helps to limit the future use of debt and/or lease purchases

Seeks to balance the difference philosophies of 'pay as you go' vs 'paying over time' for capital

- Helps to keep focus on 12.5% fund balance goal

FY23 Funding Recommendation



Next Steps

- Receive FY23 Budget
- Workshop on FY23 CIP
- Modify FY23 Budget
- Intergrade FY23 CIP funding (FY23 year only)



Funding Source			Project Totals
BLN	Bank Loan	\$	-
BON-GO	Bonding-General Obligation	\$	75,000
BON-BAN	Bonding-Revenue BAN	\$	-
BON-REV	Revenue Bond	\$	-
COB	City-General Fund	\$	88,678,914
DON	Anticipated Donations	\$	-
FUN	Fund Raising	\$	395,000
GRA-FED	Grants - Other	\$	3,460,120
GRA-OTHER	Grants - FAA	\$	2,238,000
GRA-ST	Grants - State	\$	4,252,429
LEAS	Capital Lease	\$	-
LIB	Library Funds	\$	-
PVT	Private Funding	\$	3,000,000
SAC	Saco	\$	-
SCH	School Budget	\$	27,500
SRF	Special Revenue Funds	\$	-
TIF	TIF Financing	\$	2,011,000
WWF	Wastewater Fund	\$	-
Total		\$	104,137,963

Department CIP From All Funding Sources

Departments		Prior Funding	FY2022	FY2023	FY2024	FY2025	FY2026	Future
AIR	Airport	\$ -	\$ -	\$ 50,000	\$ 800,000	\$ 400,000	\$ -	\$ -
EDP	Economic Development & Planning	\$ 163,600	\$ -	\$ 3,350,000	\$ 1,450,000	\$ 5,000,000	\$ -	\$ -
ENG	Engineering	\$ 646,827	\$ 200,000	\$ 4,197,000	\$ 7,820,390	\$ 1,549,000	\$ 775,000	\$ 1,720,000
FAC	Facilities	\$ 754,128	\$ 400,000	\$ 3,033,000	\$ 230,000	\$ 4,480,290	\$ 155,000	\$ 26,577,700
BFD	Fire Department	\$ -	\$ -	\$ 155,000	\$ 105,000	\$ 65,000	\$ -	\$ 25,000
BPD	Police Department	\$ -	\$ -	\$ 35,350	\$ -	\$ 1,000,000	\$ -	\$ -
DPW	Public Works	\$ 3,284,478	\$ 1,950,831	\$ 2,545,845	\$ 2,618,196	\$ 2,523,746	\$ 2,208,931	\$ -
REC	Recreation	\$ 445,400	\$ 151,400	\$ 628,197	\$ 916,034	\$ 1,162,704	\$ 843,564	\$ 1,577,068
WWTF	Wastewater Treatment Plant	\$ 1,968,346	\$ 1,467,158	\$ 8,310,500	\$ 6,662,000	\$ 3,960,000	\$ 3,585,000	\$ 12,560,000
Grand Total		\$ 7,262,779	\$ 4,169,389	\$ 22,304,892	\$ 20,601,620	\$ 20,140,740	\$ 7,567,495	\$ 42,459,768
CIP Total - All Funding Sources - All Requests Throught FY2026							\$ 82,046,915	

Department CIP City Funding Only

Departments		Prior Funding	FY2022	FY2023	FY2024	FY2025	FY2026	Future
AIR	Airport	\$ -	\$ -	\$ 50,000	\$ 800,000	\$ 400,000	\$ -	\$ -
EDP	Economic Development & Planning	\$ 163,600	\$ -	\$ 3,200,000	\$ 725,000	\$ 2,500,000	\$ -	\$ -
ENG	Engineering	\$ 646,827	\$ 200,000	\$ 2,019,160	\$ 5,698,270	\$ 1,549,000	\$ 350,000	\$ 1,720,000
FAC	Facilities	\$ 754,128	\$ 400,000	\$ 3,033,000	\$ 230,000	\$ 4,480,290	\$ 155,000	\$ 26,577,700
BFD	Fire Department	\$ -	\$ -	\$ 155,000	\$ 105,000	\$ 65,000	\$ -	\$ 25,000
BPD	Police Department	\$ -	\$ -	\$ 35,350	\$ -	\$ 500,000	\$ -	\$ -
DPW	Public Works	\$ 3,284,478	\$ 1,766,831	\$ 2,177,845	\$ 2,222,696	\$ 2,155,746	\$ 1,840,931	\$ -
REC	Recreation	\$ 445,400	\$ 151,400	\$ 628,197	\$ 916,034	\$ 1,162,704	\$ 843,564	\$ 1,577,068
WWTF	Wastewater Treatment Plant	\$ 1,968,346	\$ 1,548,892	\$ 7,310,500	\$ 6,662,000	\$ 3,960,000	\$ 3,585,000	\$ 12,560,000
Grand Total		\$ 7,262,779	\$ 4,067,123	\$ 18,609,052	\$ 17,359,000	\$ 16,772,740	\$ 6,774,495	\$ 42,459,768
CIP Total - City Portion Only - All Requests Through FY2026							\$ 70,845,189	

Funds		Prior Funding	FY2022	FY2023	FY2024	FY2025	FY2026	Future
Airport Fund		\$ -	\$ -	\$ 50,000	\$ 800,000	\$ 400,000	\$ -	\$ -
General Fund		\$ 5,368,833	\$ 2,702,231	\$ 13,944,392	\$ 13,139,620	\$ 15,780,740	\$ 3,982,495	\$ 29,899,768
Wastewater Fund		\$ 1,893,346	\$ 1,467,158	\$ 8,310,500	\$ 6,662,000	\$ 3,960,000	\$ 3,585,000	\$ 12,560,000
Total All CIP		\$ 7,262,179	\$ 4,169,389	\$ 22,304,892	\$ 20,601,620	\$ 20,140,740	\$ 7,567,495	\$ 42,459,768

Airport Fund

	Department	Airport											
Department		Prior Funding		FY2022	FY2023		FY2024		FY2025		FY2026	Future	
AIR-FY23-002	ADA Building Update	\$	-	\$	-	\$	30,000	\$	-	\$	-	\$	-
AIR-FY23-004	Apron Design and Reconstruction	\$	-	\$	-	\$	-	\$	800,000	\$	-	\$	-
AIR-FY23-005	Aviation Gasoline System Replacement	\$	-	\$	-	\$	-	\$	-	\$	400,000	\$	-
AIR-FY23-001	Tile Floor Replacement - Lobby & Bathrooms	\$	-	\$	-	\$	20,000	\$	-	\$	-	\$	-
Grand Total		\$	-	\$	-	\$	50,000	\$	800,000	\$	400,000	\$	-
Airport Fund CIP Total		\$	-	\$	-	\$	50,000	\$	800,000	\$	400,000	\$	-

General Fund

Department		Economic Development & Planning								
Department		Prior Funding	FY2022	FY2023	FY2024	FY2025	FY2026	Future		
EDP-FY23-003	Pearl Point Park	\$ 15,000	\$ -	\$ 50,000	\$ 1,450,000	\$ -	\$ -	\$ -	\$ -	\$ -
EDP-FY23-002	Riverwalk	\$ 148,000	\$ -	\$ 3,000,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
EDP-FY23-001	Second Pedestrian Bridge	\$ -	\$ -	\$ 300,000	\$ -	\$ 5,000,000	\$ -	\$ -	\$ -	\$ -
Grand Total		\$ 163,000	\$ -	\$ 3,350,000	\$ 1,450,000	\$ 5,000,000	\$ -	\$ -	\$ -	\$ -

Department		Engineering								
Department		Prior Funding	FY2022	FY2023	FY2024	FY2025	FY2026	Future		
ENG-FY23-004	Bumps Outs and Cross Walks Lower Main St	\$ -	\$ -	\$ -	\$ 510,000	\$ -	\$ -	\$ -	\$ -	\$ -
ENG-FY23-019	Climate Resiliency Initiatives	\$ -	\$ -	\$ -	\$ 150,000	\$ -	\$ 150,000	\$ -	\$ -	\$ -
ENG-FY23-015	Crosswalks/Lights/Sidewalks - Washington St	\$ -	\$ -	\$ -	\$ -	\$ 624,000	\$ -	\$ -	\$ -	\$ -
ENG-FY23-002	Electrical-Lincoln Street	\$ -	\$ -	\$ -	\$ 180,000	\$ -	\$ -	\$ -	\$ -	\$ -
ENG-FY23-020	Granite Point Culvert Replacement	\$ -	\$ -	\$ 469,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
ENG-FY23-017	Harbor Access/Boat Launch - Vines Landing	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 425,000	\$ -	\$ -	\$ -
ENG-FY23-005	Hill/Main/Water	\$ -	\$ -	\$ 2,813,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
ENG-FY23-009	Intersection Elm & Pearl	\$ 75,000	\$ -	\$ -	\$ 2,049,000	\$ -	\$ -	\$ -	\$ -	\$ -
ENG-FY23-021	Landry Street Culvert	\$ -	\$ -	\$ -	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ -
ENG-FY23-011	River Wall Repair, Mechanics Park	\$ 200,000	\$ -	\$ 400,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
ENG-FY23-012	Sidewalks - Adams St	\$ -	\$ -	\$ -	\$ -	\$ 200,000	\$ -	\$ -	\$ -	\$ -
ENG-FY23-014	Sidewalks - Alfred St Phase II	\$ -	\$ -	\$ -	\$ -	\$ 525,000	\$ -	\$ -	\$ -	\$ -
ENG-FY23-013	Sidewalks - Alfred Street Phase I	\$ -	\$ -	\$ -	\$ 1,261,390	\$ -	\$ -	\$ -	\$ -	\$ -
ENG-FY23-006	Thatcher Brook 319 Phase III	\$ 84,000	\$ -	\$ 220,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
ENG-FY23-003	Utilities/Re-construction	\$ -	\$ -	\$ -	\$ 3,320,000	\$ -	\$ -	\$ -	\$ -	\$ -
ENG-FY23-018	West Brook Skating Area Improvements	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,720,000	\$ -
ENG-FY23-007	Thatcher Brook Watershed Mgt Plan Phase-II	\$ 287,827	\$ -	\$ 95,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
#N/A	Green Infrastructure - Low Impact Development (LI	\$ -	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ -	\$ -	\$ -
Grand Total		\$ 646,827	\$ 200,000	\$ 4,197,000	\$ 7,820,390	\$ 1,549,000	\$ 775,000	\$ -	\$ 1,720,000	\$ -

Department		Facilities								
Department		Prior Funding	FY2022	FY2023	FY2024	FY2025	FY2026	Future		
FAC-FY23-002	3 Lincoln Communications Stack	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,100,000	\$ -
FAC-FY23-CC 001	CC Community Center	\$ -	\$ -	\$ 150,000	\$ -	\$ 1,527,790	\$ -	\$ -	\$ -	\$ -
FAC-FY23-CH 001	CH City Hall Renovations	\$ 354,128	\$ -	\$ 2,450,000	\$ -	\$ -	\$ -	\$ -	\$ 5,000,000	\$ -
FAC-FY23-001	Community ADA Compliance	\$ 400,000	\$ 400,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 20,477,700	\$ -
FAC-FY23-DPW 002	DPW Front Doors Replacement	\$ -	\$ -	\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
FAC-FY23-DPW 003	DPW Hallway/Lunch Room Flooring	\$ -	\$ -	\$ -	\$ -	\$ 17,500	\$ -	\$ -	\$ -	\$ -
FAC-FY23-DPW 004	DPW Recycling Cardboard Storage	\$ -	\$ -	\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
FAC-FY23-DPW 001	DPW Replace Garage Doors	\$ -	\$ -	\$ -	\$ 90,000	\$ -	\$ -	\$ -	\$ -	\$ -
FAC-FY23-FD 009	FD Apparatus Floor Re-Surface	\$ -	\$ -	\$ 18,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
FAC-FY23-FD-011	FD Coastal Station	\$ -	\$ -	\$ -	\$ -	\$ 2,500,000	\$ -	\$ -	\$ -	\$ -
FAC-FY23-FD 010	FD Coastal Station Initial Development Cost	\$ -	\$ -	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
FAC-FY23-FD 002	FD Driveway Replacement	\$ -	\$ -	\$ -	\$ -	\$ 275,000	\$ -	\$ -	\$ -	\$ -
FAC-FY23-FD 004	FD Duck Work Service	\$ -	\$ -	\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
FAC-FY23-FD 007	FD Interior Floor Replacement	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 30,000	\$ -	\$ -	\$ -
FAC-FY23-FD 008	FD Landscape Improvements	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 25,000	\$ -	\$ -	\$ -
FAC-FY23-FD 001	FD Rubber Roof Replacement	\$ -	\$ -	\$ 120,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
FAC-FY23-FD 003	FD Station Brick work	\$ -	\$ -	\$ -	\$ 40,000	\$ -	\$ -	\$ -	\$ -	\$ -
FAC-FY23-FD 006	FD Window Replacement Phase 2	\$ -	\$ -	\$ -	\$ -	\$ 60,000	\$ -	\$ -	\$ -	\$ -
Grand Total		\$ 754,128	\$ 400,000	\$ 3,033,000	\$ 230,000	\$ 4,480,290	\$ 155,000	\$ -	\$ 26,577,700	\$ -

General Fund (cont.)

Department		Fire Department							
Department		Prior Funding	FY2022	FY2023	FY2024	FY2025	FY2026	Future	
BFD-FY23-001	Battery Extrication Tools	\$ -	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -
BFD-FY23-003	EMS CPR Compression Devices	\$ -	\$ -	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ -
BFD-FY23-008	EMS Equipment	\$ -	\$ -	\$ -	\$ 75,000	\$ -	\$ -	\$ -	\$ -
BFD-FY23-005	EMS Stretcher Lifting Device	\$ -	\$ -	\$ 25,000	\$ -	\$ 25,000	\$ -	\$ -	\$ 25,000
BFD-FY23-006	Hydraulic Rescue Pump	\$ -	\$ -	\$ -	\$ 15,000	\$ -	\$ -	\$ -	\$ -
BFD-FY23-009	Replace Hydraulic Rescue Tools	\$ -	\$ -	\$ -	\$ -	\$ 40,000	\$ -	\$ -	\$ -
BFD-FY23-007	Replace Rescue Ropes and Harnesses	\$ -	\$ -	\$ -	\$ 15,000	\$ -	\$ -	\$ -	\$ -
BFD-FY23-004	Rescue Boat	\$ -	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -
	Grand Total	\$ -	\$ -	\$ 155,000	\$ 105,000	\$ 65,000	\$ -	\$ -	\$ 25,000

Department		Police Department							
Department		Prior Funding	FY2022	FY2023	FY2024	FY2025	FY2026	Future	
BPD-FY23-001	Andrews Road Radio Tower	\$ -	\$ -	\$ -	\$ -	\$ 1,000,000	\$ -	\$ -	\$ -
BPD-FY23-002	Modular Vehicle Barrier System	\$ -	\$ -	\$ 35,350	\$ -	\$ -	\$ -	\$ -	\$ -
	Grand Total	\$ -	\$ -	\$ 35,350	\$ -	\$ 1,000,000	\$ -	\$ -	\$ -

Department		Public Works							
Department		Prior Funding	FY2022	FY2023	FY2024	FY2025	FY2026	Future	
DPW-FY23-001	5-Year Vehicle/Equip Replacement Program	\$ 839,000	\$ 985,000	\$ 1,442,600	\$ 1,531,400	\$ 1,475,500	\$ 1,218,100	\$ -	\$ -
DPW-FY23-008	Auto gate	\$ -	\$ -	\$ -	\$ 55,000	\$ -	\$ -	\$ -	\$ -
DPW-FY23-009	Cemetery Software Program	\$ -	\$ -	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ -
DPW-FY23-007	Road Widener	\$ -	\$ -	\$ 67,500	\$ -	\$ -	\$ -	\$ -	\$ -
DPW-FY23-003	Sidewalks	\$ -	\$ 97,500	\$ 97,500	\$ 97,500	\$ 97,500	\$ 97,500	\$ -	\$ -
DPW-FY23-002	Street Maintenance - Capital Paving Program	\$ 2,445,478	\$ 868,331	\$ 893,245	\$ 909,296	\$ 925,746	\$ 868,331	\$ -	\$ -
DPW-FY23-006	Tree Management Plan	\$ -	\$ -	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ -	\$ -
	Grand Total	\$ 3,284,478	\$ 1,950,831	\$ 2,545,845	\$ 2,618,196	\$ 2,523,746	\$ 2,208,931	\$ -	\$ -

Department		Recreation							
Department		Prior Funding	FY2022	FY2023	FY2024	FY2025	FY2026	Future	
REC-FY23-001	Clifford Park	\$ 19,000	\$ -	\$ 6,000	\$ 24,000	\$ 12,000	\$ 10,000	\$ 20,000	\$ -
REC-FY23-018	Community Center Myrtle Street Lot	\$ -	\$ -	\$ -	\$ 75,000	\$ -	\$ -	\$ -	\$ -
REC-FY23-002	Community Center Playground	\$ -	\$ -	\$ -	\$ -	\$ 68,000	\$ -	\$ -	\$ -
REC-FY23-003	Doran Field	\$ -	\$ -	\$ 20,000	\$ 10,000	\$ -	\$ -	\$ -	\$ -
REC-FY23-005	Memorial Park	\$ -	\$ -	\$ -	\$ 10,000	\$ 17,800	\$ 6,000	\$ -	\$ -
REC-FY23-015	Mobile Restroom	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 25,000
REC-FY23-014	Park Amenities-1	\$ 6,400	\$ 1,400	\$ 8,000	\$ 6,750	\$ 6,750	\$ 6,750	\$ 6,750	\$ 6,750
REC-FY23-006	Park Fence Repair	\$ -	\$ -	\$ -	\$ -	\$ 14,000	\$ -	\$ -	\$ -
REC-FY23-007	Park in the Pines Seawall	\$ -	\$ -	\$ 40,000	\$ -	\$ -	\$ -	\$ -	\$ -
REC-FY23-008	Pierson's Lane Playground	\$ -	\$ -	\$ -	\$ -	\$ 30,000	\$ -	\$ -	\$ -
REC-FY23-009	Pool Beach Ramp	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 25,000
REC-FY23-010	Portable Stage	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 12,000
REC-FY23-011	Property Purchase- Gagne	\$ -	\$ -	\$ -	\$ -	\$ 150,000	\$ -	\$ -	\$ -
REC-FY23-012	Rotary Park Complex	\$ 118,000	\$ -	\$ 139,000	\$ 432,962	\$ 337,488	\$ 294,148	\$ 431,652	\$ -
REC-FY23-004	Seasonal Ice Rink	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 30,000
REC-FY23-013	Shevenell Park	\$ -	\$ -	\$ 35,197	\$ 117,322	\$ -	\$ -	\$ -	\$ -
REC-FY23-017	Splash Pad	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 500,000
REC-FY23-016	St Louis Field Complex	\$ 377,000	\$ 150,000	\$ 380,000	\$ 240,000	\$ 526,666	\$ 526,666	\$ 526,666	\$ 526,666
	Grand Total	\$ 520,400	\$ 151,400	\$ 628,197	\$ 916,034	\$ 1,162,704	\$ 843,564	\$ 1,577,068	\$ -
General Fund CIP Total		\$ 5,368,833	\$ 2,702,231	\$ 13,994,392	\$ 13,939,620	\$ 16,180,740	\$ 3,982,495	\$ 29,899,768	\$ -

Wastewater Fund

Department		Wastewater Treatment Plant						
Department		Prior Funding	FY2022	FY2023	FY2024	FY2025	FY2026	Future
WWTF-FY23-031	9th St Drainage	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 750,000
WWTF-FY23-017	Bidd Pool WWTF Disinfection Upgrade	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 80,000
WWTF-FY23-020	Biotower Media Replacement	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,050,000
WWTF-FY23-016	Bypass Pump	\$ -	\$ -	\$ 60,000	\$ -	\$ -	\$ -	\$ -
WWTF-FY23-021	Concrete Repair on Aeration Basins	\$ -	\$ -	\$ 60,000	\$ -	\$ -	\$ -	\$ -
WWTF-FY23-005	CSO Phase III Master Plan	\$ -	\$ -	\$ 150,000	\$ 150,000	\$ -	\$ -	\$ -
WWTF-FY23-006	CSO Separation - Alfred St-1	\$ -	\$ -	\$ -	\$ 1,560,000	\$ -	\$ -	\$ -
WWTF-FY23-007	CSO Separation - Alfred St-2	\$ -	\$ -	\$ -	\$ -	\$ 910,000	\$ -	\$ -
WWTF-FY23-029	CSO Separation - Alfred St-3	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,080,000	\$ -
WWTF-FY23-009	CSO Separation - Alfred St-4	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 650,000	\$ -
WWTF-FY23-010	CSO Separation - Center St	\$ 1,467,158	\$ 1,467,158	\$ 225,000	\$ -	\$ -	\$ -	\$ -
WWTF-FY23-032	CSO Separation - Cutts St	\$ -	\$ -	\$ -	\$ 432,000	\$ -	\$ -	\$ -
WWTF-FY23-035	CSO Separation - Lower Main	\$ -	\$ -	\$ 422,500	\$ -	\$ -	\$ -	\$ -
WWTF-FY23-036	CSO Separation - Main St	\$ -	\$ -	\$ 800,000	\$ -	\$ -	\$ -	\$ -
WWTF-FY23-033	CSO Separation - Mason/Bradbury	\$ -	\$ -	\$ 1,056,000	\$ -	\$ -	\$ -	\$ -
WWTF-FY23-008	CSO Separation - Summer St	\$ -	\$ -	\$ -	\$ -	\$ 650,000	\$ -	\$ -
WWTF-FY23-011	CSO Separation-Elm St	\$ -	\$ -	\$ -	\$ -	\$ 1,190,000	\$ -	\$ -
WWTF-FY23-012	CSO Separation-Pool and Foss Road	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 900,000
WWTF-FY23-023	CSO Separation-South St	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,690,000
WWTF-FY23-013	CSO Storage Tank-Horrigan's Court/Gooch St	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,000,000
WWTF-FY23-019	CSO#9 Tank Pumps	\$ -	\$ -	\$ -	\$ 50,000	\$ -	\$ -	\$ -
WWTF-FY23-028	Effluent Flow Meter	\$ -	\$ -	\$ -	\$ -	\$ 40,000	\$ -	\$ -
WWTF-FY23-018	Effluent Pump Station	\$ -	\$ -	\$ 25,000	\$ -	\$ -	\$ -	\$ 1,235,000
WWTF-FY23-037	Elm St Pumps Station	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,000,000
WWTF-FY23-034	Expand Capacity on Water St	\$ -	\$ -	\$ 150,000	\$ -	\$ -	\$ -	\$ -
WWTF-FY23-004	Flow Monitoring	\$ 344,454	\$ -	\$ 80,000	\$ 80,000	\$ 80,000	\$ 80,000	\$ 80,000
WWTF-FY23-014	FMI Pump Station	\$ -	\$ -	\$ 450,000	\$ -	\$ -	\$ -	\$ -
WWTF-FY23-002	GIS Mapping	\$ -	\$ -	\$ 125,000	\$ 125,000	\$ 125,000	\$ 125,000	\$ 125,000
WWTF-FY23-024	Grit Removal System	\$ 81,734	\$ -	\$ 160,000	\$ -	\$ -	\$ -	\$ -
WWTF-FY23-015	Horrigans Court Pump Station	\$ -	\$ -	\$ 3,500,000	\$ 2,500,000	\$ -	\$ -	\$ -
WWTF-FY23-001	Private I/I	\$ -	\$ -	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000
WWTF-FY23-003	Sewer Pipe Rehab	\$ -	\$ -	\$ 350,000	\$ 350,000	\$ 350,000	\$ 350,000	\$ 350,000
WWTF-FY23-027	Sewer Upgrade - Diamond Match Park	\$ -	\$ -	\$ 200,000	\$ 1,100,000	\$ -	\$ -	\$ -
WWTF-FY23-038	Supervisor Vehicle	\$ -	\$ -	\$ 40,000	\$ -	\$ -	\$ -	\$ -
WWTF-FY23-025	Updating PLC	\$ -	\$ -	\$ -	\$ 15,000	\$ 15,000	\$ -	\$ -
WWTF-FY23-030	WAS/RAS Pump Replacement	\$ -	\$ -	\$ 82,000	\$ -	\$ -	\$ -	\$ -
WWTF-FY23-022	WWTF Modifications for Nitrogen Removal	\$ -	\$ -	\$ -	\$ -	\$ 300,000	\$ -	\$ -
WWTF-FY23-026	WWTF Roofing	\$ -	\$ -	\$ 75,000	\$ -	\$ -	\$ -	\$ -
Grand Total		\$ 1,893,346	\$ 1,467,158	\$ 8,310,500	\$ 6,662,000	\$ 3,960,000	\$ 3,585,000	\$ 12,560,000
Wastewater Fund CIP Total		\$ 1,893,346	\$ 1,467,158	\$ 8,310,500	\$ 6,662,000	\$ 3,960,000	\$ 3,585,000	\$ 12,560,000

CIP BUDGET
FY23 BIDDEFORD CAPITAL IMPROVEMENT PROGRAM

DEPARTMENT	Airport	CIP NUMBER (DEPT-YR-#)	AIR-FY23-001
CIP NAME	Tile Floor Replacement - Lobby & Bathrooms	DEPARTMENT NUMBER	001
ESTIMATED TOTAL COST	\$20,000	PROJECT PRIORITY	1
ESTIMATED COST FY2023	\$20,000	CITY SHARE FY2023	\$20,000
ESTIMATED COST FY2024-2027	\$	CITY SHARE FY2024-2027	\$

1. DESCRIPTION OF PROJECT	Tile (ASBESTOS?) floor in public area breaking up / free tuck chips at entrance door threshold. If asbestos mitigation required, likely the largest part of replacement. If not, floor cost should be significantly less.
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2. NEED AND IMPACT OF PROJECT	Asbestos & trip hazard in public space. Project should be in conjunction with ADA bathroom update AIR-FY23-002
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3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELEVANT PLANNING DOCS	ADA bathroom update AIR-FY23-002
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4. YEARS PREVIOUSLY ON THE BIDDCIP; FUNDING REC'D IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2018	FY2019	FY2020	FY2021	FY2022
	Funding Rec'd	\$	\$	\$	\$	\$

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED	NA
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6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED	Internal estimate. Floor ~ \$10,000, Asbestos mitigation est. \$10K
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7. ANY RELATED DEPARTMENT OR CITY PROJECTS	
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8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	COB		100%	\$20,000	
			%	\$	
			%	\$	
			%	\$	
			%	\$	

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE)	Trip hazard & potential HAZMAT in public lobby in conjunction with ADA access updates.
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10. OTHER INFO	
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
TOTAL PROJECT COST	\$	\$20,000	\$	\$	\$	\$
NON CITY SHARE	\$	\$	\$	\$	\$	\$
CITY SHARE	\$	\$20,000	\$	\$	\$	\$

ATTACH ON SEPARATE PAGE(S) ANY ADDITIONAL INFO (IF NEE

CIP BUDGET
FY23 BIDDEFORD CAPITAL IMPROVEMENT PROGRAM

DEPARTMENT	Airport	CIP NUMBER (DEPT-YR-#)	AIR-FY23-002
CIP NAME	ADA Building Update	DEPARTMENT NUMBER	002
		PROJECT PRIORITY	1
ESTIMATED TOTAL COST	\$30,000		
ESTIMATED COST FY2023	\$30,000	CITY SHARE FY2023	\$30,000
ESTIMATED COST FY2024-2027	\$	CITY SHARE FY2024-2027	\$

1. DESCRIPTION OF PROJECT	ADA update to airport "terminal" building for public use (offices/lobby/bathrooms.)
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2. NEED AND IMPACT OF PROJECT	Project should be complete in conjunction flooring replacement due likelihood of moving walls, counters, and AIR-FY23-002 to meet compliance addressed in City of Biddeford's assessment this year.
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3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PLANNING DOCS	Floor replacement AIR-FY23-001
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4. YEARS PREVIOUSLY ON THE BIDDIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2018	FY2019	FY2020	FY2021	FY2022
	Funding Rec'd	\$	\$	\$	\$	\$

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED	NA
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6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED	Internal estimate. Male bathroom ~ \$10,000, Female bathroom ~ \$10K, entryway & other modifications ~\$10K
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7. ANY RELATED DEPARTMENT OR CITY PROJECTS	
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8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	COB		100%	\$30,000	
			%	\$	
			%	\$	
			%	\$	
			%	\$	

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE)	Trip hazard & potential HAZMAT in public lobby in conjunction with ADA access updates.
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10. OTHER INFO	
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
TOTAL PROJECT COST	\$	\$30,000	\$	\$	\$	\$
NON CITY SHARE	\$	\$	\$	\$	\$	\$
CITY SHARE	\$	\$30,000	\$	\$	\$	\$

ATTACH ON SEPARATE PAGE(S) ANY ADDITIONAL INFO (IF NEE

CIP BUDGET
FY23 BIDDEFORD CAPITAL IMPROVEMENT PROGRAM

DEPARTMENT	Airport	CIP NUMBER (DEPT-YR-#)	AIR-FY23-004
CIP NAME	Apron Design and Reconstruction	DEPARTMENT NUMBER	004
		PROJECT PRIORITY	4
ESTIMATED TOTAL COST	\$800,000		
ESTIMATED COST FY2023	\$	CITY SHARE FY2023	\$
ESTIMATED COST FY2024-2027	\$800,000	CITY SHARE FY2024-2027	\$800,000

1. DESCRIPTION OF PROJECT	Apron (aka - parking/movement area) design and reconstruction (phase 1 - west apron)
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2. NEED AND IMPACT OF PROJECT	All airport aprons require resurfacing per MaineDOT 2018 pavement condition report. Report estimates apron Index score of 31 out of 100 (very poor) in 2023 and will likely become unsafe/unusable in the coming years.
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3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PLANNING DOCS	
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4. YEARS PREVIOUSLY ON THE BIDDIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2018	FY2019	FY2020	FY2021	FY2022
	Funding Rec'd	\$	\$	\$	\$	\$

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED	NA
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6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED	Estimate provided by Gale Assoc.
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7. ANY RELATED DEPARTMENT OR CITY PROJECTS	
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8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	GRA-FED		90%	\$720,000	will require FAA supplemental funding
	GRA-ST		5%	\$40,000	
	COB		5%	\$40,000	
			%	\$	
			%	\$	

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE)	
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10. OTHER INFO	
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
TOTAL PROJECT COST	\$	\$	\$800,000	\$	\$	\$
NON CITY SHARE	\$	\$	\$	\$	\$	\$
CITY SHARE	\$	\$	\$800,000	\$	\$	\$

ATTACH ON SEPARATE PAGE(S) ANY ADDITIONAL INFO (IF NEE

CIP BUDGET
FY23 BIDDEFORD CAPITAL IMPROVEMENT PROGRAM

DEPARTMENT	Airport	CIP NUMBER (DEPT-YR-#)	AIR-FY23-005
CIP NAME	Aviation Gasoline System Replacement	DEPARTMENT NUMBER	005
ESTIMATED TOTAL COST	\$400,000	PROJECT PRIORITY	1
ESTIMATED COST FY2023	\$	CITY SHARE FY2023	\$
ESTIMATED COST FY2024-2027	\$400,000	CITY SHARE FY2024-2027	\$400,000

1. DESCRIPTION OF PROJECT	Fuel farm replacement with current tank removal. SCHEDULE 2027
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2. NEED AND IMPACT OF PROJECT	Aviation furl tank approaching it's service life -needs to be removed NLT 2027. Replacement cost not eligible for FAA funding because fuel sales generates revenue for the City.
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3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PLANNING DOCS	Project should be completed before or in conjunction with East Apron reconstruction (Phase II) in order to avoid disturbing new pavement during removal of current Aviation Gasoline tank. AIR-FY23-005 reflects Apron project (Phase II)
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4. YEARS PREVIOUSLY ON THE BIDDIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2018	FY2019	FY2020	FY2021	FY2022
	Funding Rec'd	\$	\$	\$	\$	\$

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED	N/A
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6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED	Estimate provided by Gale Assoc. Tank removal is a regulatory requirement.
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7. ANY RELATED DEPARTMENT OR CITY PROJECTS	
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8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	COB		100%	\$400,000	
			%	\$	
			%	\$	
			%	\$	
			%	\$	

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE)	
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10. OTHER INFO	
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
TOTAL PROJECT COST	\$	\$	\$	\$400,000	\$	\$
NON CITY SHARE	\$	\$	\$	\$	\$	\$
CITY SHARE	\$	\$	\$	\$400,000	\$	\$

ATTACH ON SEPARATE PAGE(S) ANY ADDITIONAL INFO (IF NEE

CIP BUDGET
FY23 BIDDEFORD CAPITAL IMPROVEMENT PROGRAM

DEPARTMENT	Economic Development & Planning	CIP NUMBER (DEPT-YR-#)	EDP-FY23-001
CIP NAME	Second Pedestrian Bridge	DEPARTMENT NUMBER	001
		PROJECT PRIORITY	
ESTIMATED TOTAL COST	\$5,300,000	CITY SHARE FY2023	\$150,000
ESTIMATED COST FY2023	\$300,000	CITY SHARE FY2024-2027	\$2,500,000
ESTIMATED COST FY2024-2027	\$5,000,000		

1. DESCRIPTION OF PROJECT	Construct, in cooperation with the City of Saco, a second pedestrian bridge across the Saco River connecting to Pearl Point Park and the rest of the Riverwalk.
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2. NEED AND IMPACT OF PROJECT	Need is related to the addition of up to 600 new housing units in Biddeford, providing a direct connection between them, the Parking Garage, and the upper downtown to the Saco Transportation Center. Additionally, the internal circular route with the existing bridge finishes a visitor destination experience.
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3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PLANNING DOCS	Consistent with city's riverwalk plan, with the Comprehensive Plan (Downtown Revitalization, recreation and Tourism, Outdoor Recreation), and the city's Open Space Plan.
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4. YEARS PREVIOUSLY ON THE BIDDIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2018	FY2019	FY2020	FY2021	FY2022
	Funding Rec'd	\$	\$	\$	\$	\$

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED	
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6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED	Project originated through a preliminary plan development conducted with Saco and paid for through a foundation grant. Cost estimates were made by the selected engineering firm as part of that process. This estimate assumes a straight bridge connection (no suspension bridge construction) to Saco adjacent to the railroad bridge.
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7. ANY RELATED DEPARTMENT OR CITY PROJECTS	Riverwalk, Pearl Point Park
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8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	GRA-FED	GRA-FED	50%	\$1,225,000	
	TIF	TIF	50%	\$1,225,000	
			%	\$	
			%	\$	
			%	\$	

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE)	Preliminary plans need to be developed into final engineering plans. Construction could come quickly, given the relevance of infrastructure funding and the bridge being multi-modal in nature.
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10. OTHER INFO	Straight bridge option permits a more robust development of Pearl Point Park, while avoiding disruption of the the "capped" area.
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
TOTAL PROJECT COST	\$	\$300,000	\$	\$5,000,000	\$	\$
NON CITY SHARE	\$	\$150,000	\$	\$2,500,000	\$	\$
CITY SHARE	\$	\$150,000	\$	\$2,500,000	\$	\$

CIP BUDGET
FY23 BIDDEFORD CAPITAL IMPROVEMENT PROGRAM

DEPARTMENT	Economic Development & Planning	CIP NUMBER (DEPT-YR-#)	EDP-FY23-002
CIP NAME	Riverwalk	DEPARTMENT NUMBER	002
		PROJECT PRIORITY	
ESTIMATED TOTAL COST	\$3,000,000	CITY SHARE FY2023	\$3,000,000
ESTIMATED COST FY2023	\$3,000,000	CITY SHARE FY2024-2027	\$
ESTIMATED COST FY2024-2027	\$		

1. DESCRIPTION OF PROJECT	Construction of the Riverwalk from Laconia Plaza to Pearl Point Park.
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2. NEED AND IMPACT OF PROJECT	Critical to the riverwalk program, connecting downtown riverwalks to the Eastern Trail system and the bridge system to Saco and the Saco Transportation Center.
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3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PLANNING DOCS	Consistent with the Riverwalk plan, the Open space Plan and the Comprehnseive Plan.
---	---

4. YEARS PREVIOUSLY ON THE BIDDIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2018	FY2019	FY2020	FY2021	FY2022
	Funding Rec'd	\$	\$148,000	\$	\$	\$

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED	
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6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED	From engineering study conducted by Wright Pierce
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7. ANY RELATED DEPARTMENT OR CITY PROJECTS	Cooridnated with Pearl Point Park, second pedestrian bridge and segments of the riverwalk being completed privately. Connections to the Eastern Trail.
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8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	PVT	PVT	100%	\$3,000,000	paid for out of proceeds from Parking Garage
			%	\$	
			%	\$	
			%	\$	
			%	\$	

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE)	awaiting permits
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10. OTHER INFO	
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
TOTAL PROJECT COST	\$	\$3,000,000	\$	\$	\$	\$
NON CITY SHARE	\$	\$	\$	\$	\$	\$
CITY SHARE	\$	\$3,000,000	\$	\$	\$	\$

ATTACH ON SEPARATE PAGE(S) ANY ADDITIONAL INFO (IF NEE

CIP BUDGET
FY23 BIDDEFORD CAPITAL IMPROVEMENT PROGRAM

DEPARTMENT	Economic Development & Planning	CIP NUMBER (DEPT-YR-#)	EDP-FY23-003
CIP NAME	Pearl Point Park	DEPARTMENT NUMBER	003
		PROJECT PRIORITY	2
ESTIMATED TOTAL COST	\$1,500,000	CITY SHARE FY2023	\$50,000
ESTIMATED COST FY2023	\$50,000	CITY SHARE FY2024-2027	\$725,000
ESTIMATED COST FY2024-2027	\$1,450,000		

1. DESCRIPTION OF PROJECT	Build out of Pearl Point Park, at the end of Pearl Street
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2. NEED AND IMPACT OF PROJECT	The Park provides critical open space on the Saco River and provides connections to the riverwalk system, the 2nd pedestrian bridge, and is within walking distance of Biddeford's downtown neighborhoods.
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3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PLANNING DOCS	Comprehensive Plan, Open space Plan, and the Pearl Point Park concept plan (next stage of development requires preiliminary engineering; DDC)
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4. YEARS PREVIOUSLY ON THE BIDDIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2018	FY2019	FY2020	FY2021	FY2022
	Funding Rec'd	\$	\$	\$15,000	\$	\$

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED	Materials for the park design; plan for the Park's Management
--	---

6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED	DDC, at the Direction of city Council. Cost estimated by Richardson Associates, the consultant in the work. Would be asking them to complete next stage engineering.
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7. ANY RELATED DEPARTMENT OR CITY PROJECTS	Pearl Street, Removal or dressing up of the stack, Riverwalk, redevelopment of 3 Lincoln Street.
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8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	TIF	TIF	100%	\$50,000	Options include grant from state
	GRA-FED	TIF	50%	\$725,000	LF&W grant, also infrastructure program
			%	\$	
			%	\$	
			%	\$	

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE)	Timing places park in place after the first half of the 3 Lincoln site is completed by Fathom.
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10. OTHER INFO	
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
TOTAL PROJECT COST	\$	\$50,000	\$1,450,000	\$	\$	\$
NON CITY SHARE	\$	\$	\$725,000	\$	\$	\$
CITY SHARE	\$	\$50,000	\$725,000	\$	\$	\$

CIP BUDGET
FY23 BIDDEFORD CAPITAL IMPROVEMENT PROGRAM

DEPARTMENT	Engineering	CIP NUMBER (DEPT-YR-#)	ENG-FY23-002
CIP NAME	Electrical-Lincoln Street	DEPARTMENT NUMBER	002
		PROJECT PRIORITY	1
ESTIMATED TOTAL COST	\$180,000		
ESTIMATED COST FY2023	\$	CITY SHARE FY2023	\$
ESTIMATED COST FY2024-2027	\$180,000	CITY SHARE FY2024-2027	\$180,000

1. DESCRIPTION OF PROJECT	Complete underground Electrical
---------------------------	---------------------------------

2. NEED AND IMPACT OF PROJECT	Upgrade of utilities and facilities to accommodate development
-------------------------------	--

3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PLANNING DOCS	Downtown improvements
--	-----------------------

4. YEARS PREVIOUSLY ON THE BIDD CIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2018	FY2019	FY2020	FY2021	FY2022
	Funding Rec'd	\$	\$	\$	\$	\$

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED	NA
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6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED	Staff
--	-------

7. ANY RELATED DEPARTMENT OR CITY PROJECTS	Planning, Economic Development
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8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	COB		100%	\$180,000	CDBG Funding potential
			%	\$	
			%	\$	
			%	\$	
			%	\$	

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE)	NA
--	----

10. OTHER INFO	
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
TOTAL PROJECT COST	\$	\$	\$180,000	\$	\$	\$
NON CITY SHARE	\$	\$	\$	\$	\$	\$
CITY SHARE	\$	\$	\$180,000	\$	\$	\$

ATTACH ON SEPARATE PAGE(S) ANY ADDITIONAL INFO (IF NEE

CIP BUDGET
FY23 BIDDEFORD CAPITAL IMPROVEMENT PROGRAM

DEPARTMENT	Engineering	CIP NUMBER (DEPT-YR-#)	ENG-FY23-003
CIP NAME	Utilities/Re-construction	DEPARTMENT NUMBER	003
		PROJECT PRIORITY	1
ESTIMATED TOTAL COST	\$3,320,000		
ESTIMATED COST FY2023	\$	CITY SHARE FY2023	\$
ESTIMATED COST FY2024-2027	\$3,320,000	CITY SHARE FY2024-2027	0

1. DESCRIPTION OF PROJECT	Street drainage improvements. Utilities, lights, storm water
---------------------------	--

2. NEED AND IMPACT OF PROJECT	Upgrade Facility
-------------------------------	------------------

3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PLANNING DOCS	NA
--	----

4. YEARS PREVIOUSLY ON THE BIDDIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2018	FY2019	FY2020	FY2021	FY2022
	Funding Rec'd	\$	\$	\$	\$	\$

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED	Consultants/Contractors
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6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED	Staff
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7. ANY RELATED DEPARTMENT OR CITY PROJECTS	Planning, Economic Development, DEP
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8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	COB	COB	100%	\$3,250,000	Local TIF, WW, CIP
			%	\$	
			%	\$	
			%	\$	
			%	\$	

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE)	MDOT grant availability
--	-------------------------

10. OTHER INFO	NA
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
TOTAL PROJECT COST	\$	\$	\$3,320,000	\$	\$	\$
NON CITY SHARE	\$	\$	\$	\$	\$	\$
CITY SHARE	\$	\$	\$3,320,000	\$	\$	\$

ATTACH ON SEPARATE PAGE(S) ANY ADDITIONAL INFO (IF NEE

CIP BUDGET
FY23 BIDDEFORD CAPITAL IMPROVEMENT PROGRAM

DEPARTMENT	Engineering	CIP NUMBER (DEPT-YR-#)	ENG-FY23-004
CIP NAME	Bumps Outs and Cross Walks Lower Main St	DEPARTMENT NUMBER	004
ESTIMATED TOTAL COST	\$510,000	PROJECT PRIORITY	2
ESTIMATED COST FY2023	\$	CITY SHARE FY2023	\$
ESTIMATED COST FY2024-2027	\$357,000	CITY SHARE FY2024-2027	\$357,000

1. DESCRIPTION OF PROJECT	Repair/replace/update downtown street scape from Alfred to Water St
----------------------------------	---

2. NEED AND IMPACT OF PROJECT	Traffic calming
--------------------------------------	-----------------

3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PLANNING DOCS	Downtown Master Plan
---	----------------------

4. YEARS PREVIOUSLY ON THE BIDDIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2018	FY2019	FY2020	FY2021	FY2022
	Funding Rec'd	\$	\$	\$	\$	\$

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED	consultants/contractors
--	-------------------------

6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED	Staff and consultant
---	----------------------

7. ANY RELATED DEPARTMENT OR CITY PROJECTS	CDBG, Economic Development, Planning, Codes
---	---

8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	GRA-OTHER	GRA-OTHER	30%	\$153,000	Possible CDBG
	COB		70%	\$357,000	
			%	\$	
			%	\$	
			%	\$	

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE)	Existing ADA need upgrading to improve safety and mobility in the downtown area. Traffic calming devices as part of MDOT/PACTS paving that was completed in fall of 2021
---	--

10. OTHER INFO	
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
TOTAL PROJECT COST	\$	\$	\$510,000	\$	\$	\$
NON CITY SHARE	\$	\$	\$153,000	\$	\$	\$
CITY SHARE	\$	\$	\$357,000	\$	\$	\$

ATTACH ON SEPARATE PAGE(S) ANY ADDITIONAL INFO (IF NEE

CIP BUDGET
FY23 BIDDEFORD CAPITAL IMPROVEMENT PROGRAM

DEPARTMENT	Engineering	CIP NUMBER (DEPT-YR-#)	ENG-FY23-005
CIP NAME	Hill/Main/Water	DEPARTMENT NUMBER	005
		PROJECT PRIORITY	1
ESTIMATED TOTAL COST	\$2,813,000		
ESTIMATED COST FY2023	\$2,813,000	CITY SHARE FY2023	\$900,160
ESTIMATED COST FY2024-2027	\$	CITY SHARE FY2024-2027	\$

1. DESCRIPTION OF PROJECT	Intersection redesign and improvements at Hill, Main, Water
---------------------------	---

2. NEED AND IMPACT OF PROJECT	Improve Safety, access and mobility into the downtown district
-------------------------------	--

3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELATED PLANNING DOCS	Downtown redevelopment plan
--	-----------------------------

4. YEARS PREVIOUSLY ON THE BIDDCIP; FUNDING REC'D IN PAST 5 YEARS (IF APPLICABLE)

Reserve/Accrual	Year	FY2018	FY2019	FY2020	FY2021	FY2022
	Funding Rec'd	\$	\$	\$	\$	\$

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED	Consultants/Contractors
---	-------------------------

6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED	Consultants, staff preliminary estimate
--	---

7. ANY RELATED DEPARTMENT OR CITY PROJECTS	Planning, Econ Development, Codes
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8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	COB		68%	\$1,912,840	
	GRA-ST		32%	\$900,160	
			%	\$	
			%	\$	
			%	\$	

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE)	Grant application process begins in winter 2018 for PACTS 2020-2023 BTIP Funding
--	--

10. OTHER INFO	NA
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)

	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
TOTAL PROJECT COST	\$	\$2,813,000	\$	\$	\$	\$
NON CITY SHARE	\$	\$1,912,840	\$	\$	\$	\$
CITY SHARE	\$	\$900,160	\$	\$	\$	\$

ATTACH ON SEPARATE PAGE(S) ANY ADDITIONAL INFO (IF NEE

CIP BUDGET
FY23 BIDDEFORD CAPITAL IMPROVEMENT PROGRAM

DEPARTMENT	Engineering	CIP NUMBER (DEPT-YR-#)	ENG-FY23-006
CIP NAME	Thatcher Brook 319 Phase III	DEPARTMENT NUMBER	006
		PROJECT PRIORITY	3
ESTIMATED TOTAL COST	\$220,000		
ESTIMATED COST FY2023	\$220,000	CITY SHARE FY2023	\$80,000
ESTIMATED COST FY2024-2027	\$	CITY SHARE FY2024-2027	\$

1. DESCRIPTION OF PROJECT	Thatcher Brook Watershed 319 Grankt implantation of phase #3
---------------------------	--

2. NEED AND IMPACT OF PROJECT	to address and improve water quality in watershed
-------------------------------	---

3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PLANNING DOCS	Reference Thatcher Brook Watershed Management Plan
--	--

4. YEARS PREVIOUSLY ON THE BIDD CIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2018	FY2019	FY2020	FY2021	FY2022
	Funding Rec'd	\$	\$	\$84,000	\$	\$

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED	In Kind Services from Stakeholder Group, Consultants
---	--

6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED	Thatcher Brook Watershed 319 Grant Planning Doc
--	---

7. ANY RELATED DEPARTMENT OR CITY PROJECTS	Planning, Economic Development, Codes
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8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	COB	COB	36%	\$80,000	In Kind/City Match
	GRA-OTHER	GRA-ST	64%	\$140,000	DEP
			%	\$	
			%	\$	
			%	\$	

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE)	NA
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10. OTHER INFO	NA
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
TOTAL PROJECT COST	\$	\$220,000	\$	\$	\$	\$
NON CITY SHARE	\$	\$140,000	\$	\$	\$	\$
CITY SHARE	\$	\$80,000	\$	\$	\$	\$

ATTACH ON SEPARATE PAGE(S) ANY ADDITIONAL INFO (IF NEE

CIP BUDGET
FY23 BIDDEFORD CAPITAL IMPROVEMENT PROGRAM

DEPARTMENT	Engineering	CIP NUMBER (DEPT-YR-#)	ENG-FY23-007
CIP NAME	Thatcher Brook Watershed Mgt Plan Phase-II	DEPARTMENT NUMBER	007
ESTIMATED TOTAL COST	\$95,000	PROJECT PRIORITY	2
ESTIMATED COST FY2023	\$95,000	CITY SHARE FY2023	\$95,000
ESTIMATED COST FY2024-2027	\$	CITY SHARE FY2024-2027	\$

1. DESCRIPTION OF PROJECT	Thatcher Brook Watershed retrofit/improvement program
----------------------------------	---

2. NEED AND IMPACT OF PROJECT	To address and improve water quality in watershed
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3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PLANNING DOCS	Reference Thatcher Brook Watershed Management Plan
---	--

4. YEARS PREVIOUSLY ON THE BIDDIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2018	FY2019	FY2020	FY2021	FY2022
	Funding Rec'd	\$52,735	\$	\$	\$	\$235,092

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED	In Kind Services from Stakeholder Group, Consultants
--	--

6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED	Thatcher Brook Watershed Management Planning Doc
---	--

7. ANY RELATED DEPARTMENT OR CITY PROJECTS	Planning, Economic Development, Codes
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8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	COB	COB	100%	\$95,000	In Kind/City Match
	GRA-OTHER	GRA-ST	%	\$	DEP
			%	\$	
			%	\$	
			%	\$	

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE)	To improve water quality prior to DEP actions, 319 Grant 2021
---	---

10. OTHER INFO	NA
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
TOTAL PROJECT COST	\$	\$95,000	\$	\$	\$	\$
NON CITY SHARE	\$	\$	\$	\$	\$	\$
CITY SHARE	\$	\$95,000	\$	\$	\$	\$

ATTACH ON SEPARATE PAGE(S) ANY ADDITIONAL INFO (IF NEE

CIP BUDGET
FY23 BIDDEFORD CAPITAL IMPROVEMENT PROGRAM

DEPARTMENT	Public Works	CIP NUMBER (DEPT-YR-#)	DPW-FY23-002
CIP NAME	Street Maintenance - Capital Paving Program	DEPARTMENT NUMBER	002
		PROJECT PRIORITY	1
ESTIMATED TOTAL COST	\$3,596,618		
ESTIMATED COST FY2023	\$893,245	CITY SHARE FY2023	\$709,245
ESTIMATED COST FY2024-2027	\$2,703,373	CITY SHARE FY2024-2027	\$2,151,373

1. DESCRIPTION OF PROJECT	Resurfacing of app 6 miles of roadway
----------------------------------	---------------------------------------

2. NEED AND IMPACT OF PROJECT	Maintaining road surface conditions helps reduce deterioration of the structural base of the road, minimizes future repair costs and improves rideability
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3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PLANNING DOCS	Capital paving program
---	------------------------

4. YEARS PREVIOUSLY ON THE BIDDIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2018	FY2019	FY2020	FY2021	FY2022
	Funding Rec'd	\$561,879	\$500,000	\$388,547	\$470,052	\$525,000

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED	Consultants, contractors
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6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED	Annual program submittal. Staff.
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7. ANY RELATED DEPARTMENT OR CITY PROJECTS	CSO Program
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8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	COB	COB	70%	\$2,409,734	
	GRA-ST	GRA-ST	30%	\$1,043,019	State local roads assistance program. Projected
			%	\$	
			%	\$	
			%	\$	

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE)	see #2 above
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10. OTHER INFO	
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
TOTAL PROJECT COST	\$868,331	\$893,245	\$909,296	\$925,746	\$868,331	\$
NON CITY SHARE	\$184,000	\$184,000	\$184,000	\$184,000	\$184,000	\$
CITY SHARE	\$684,331	\$709,245	\$725,296	\$741,746	\$684,331	\$

CIP BUDGET
FY23 BIDDEFORD CAPITAL IMPROVEMENT PROGRAM

DEPARTMENT	Public Works	CIP NUMBER (DEPT-YR-#)	DPW-FY23-003
CIP NAME	Sidewalks	DEPARTMENT NUMBER	003
		PROJECT PRIORITY	1
ESTIMATED TOTAL COST	\$487,500		
ESTIMATED COST FY2023	\$97,500	CITY SHARE FY2023	\$97,500
ESTIMATED COST FY2024-2027	\$390,000	CITY SHARE FY2024-2027	\$390,000

1. DESCRIPTION OF PROJECT	Sidewalk repair throughout city as needed.
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2. NEED AND IMPACT OF PROJECT	Public safety
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3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PLANNING DOCS	NA
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4. YEARS PREVIOUSLY ON THE BIDDIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2018	FY2019	FY2020	FY2021	FY2022
	Funding Rec'd	\$	\$	\$	\$	\$

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED	NA
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6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED	Per paving program
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7. ANY RELATED DEPARTMENT OR CITY PROJECTS	NA
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8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	COB	COB	100%	\$487,500	
			%	\$	
			%	\$	
			%	\$	
			%	\$	

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE)	
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10. OTHER INFO	
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
TOTAL PROJECT COST	\$97,500	\$97,500	\$97,500	\$97,500	\$97,500	\$
NON CITY SHARE	\$	\$	\$	\$	\$	\$
CITY SHARE	\$97,500	\$97,500	\$97,500	\$97,500	\$97,500	\$

ATTACH ON SEPARATE PAGE(S) ANY ADDITIONAL INFO (IF NEE

CIP BUDGET
FY23 BIDDEFORD CAPITAL IMPROVEMENT PROGRAM

DEPARTMENT	Public Works	CIP NUMBER (DEPT-YR-#)	DPW-FY23-006
CIP NAME	Tree Management Plan	DEPARTMENT NUMBER	006
		PROJECT PRIORITY	1
ESTIMATED TOTAL COST	\$100,000		
ESTIMATED COST FY2023	\$25,000	CITY SHARE FY2023	\$25,000
ESTIMATED COST FY2024-2027	\$75,000	CITY SHARE FY2024-2027	\$75,000

1. DESCRIPTION OF PROJECT	Implementation of a multi year program to manage and maintain a healthy tree inventory within the city. Focus on Main Street the year of 2023
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2. NEED AND IMPACT OF PROJECT	Davey Resource Group was hired under a grant by the US Forest Service to update the current tree inventory and develop a Tree Management Plan (TMP) to assist the City with developing and managing a sustainable tree inventory. The CIP reflects the recommendations highlighted in the TMP
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3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PLANNING DOCS	NA
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4. YEARS PREVIOUSLY ON THE BIDDIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2018	FY2019	FY2020	FY2021	FY2022
	Funding Rec'd	\$	\$	\$	\$	\$

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED	In house and contract services
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6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED	Estimates obtained from consultant recommendations and cost estimates
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7. ANY RELATED DEPARTMENT OR CITY PROJECTS	Project Canaopy and Recreation Dept.
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8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	COB	COB	100%	\$100,000	
			%	\$	
			%	\$	
			%	\$	
			%	\$	

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE)	This TMP was developed for the City of Biddeford w a focus on addressing st and lt maintenance needs for inventoried public tress. Davey Resource Group completed the tree inventory to gain an understanding of the needs of the existing urban forest and to
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10. OTHER INFO	The inventory was limited by funding and therefore represents an update to the existing inventory rather than a complete inventory within the city limits. The TMP also recommends expenditures in the current fiscal year. The implementaion schedule has be
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
TOTAL PROJECT COST	\$	\$25,000	\$25,000	\$25,000	\$25,000	\$
NON CITY SHARE	\$	\$	\$	\$	\$	\$
CITY SHARE	\$	\$25,000	\$25,000	\$25,000	\$25,000	\$

ATTACH ON SEPARATE PAGE(S) ANY ADDITIONAL INFO (IF NEE

CIP BUDGET
FY23 BIDDEFORD CAPITAL IMPROVEMENT PROGRAM

DEPARTMENT	Public Works	CIP NUMBER (DEPT-YR-#)	DPW-FY23-007
CIP NAME	Road Widener	DEPARTMENT NUMBER	007
		PROJECT PRIORITY	2
ESTIMATED TOTAL COST	\$67,500		
ESTIMATED COST FY2023	\$67,500	CITY SHARE FY2023	\$67,500
ESTIMATED COST FY2024-2027	\$	CITY SHARE FY2024-2027	\$

1. DESCRIPTION OF PROJECT	Road widner will allow city staff to do all gravel shoulder work and loam placement after hot top has been completed. This will speed up projects and completions. Gives for a better quality finish product.
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2. NEED AND IMPACT OF PROJECT	A lot of paving in the next 5 years.
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3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PLANNING DOCS	Paving Bonds and cip funding.
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4. YEARS PREVIOUSLY ON THE BIDD CIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2018	FY2019	FY2020	FY2021	FY2022
	Funding Rec'd	\$	\$	\$	\$	\$

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED	
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6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED	
--	--

7. ANY RELATED DEPARTMENT OR CITY PROJECTS	
--	--

8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	CoB		100%	\$67,500	
			%	\$	
			%	\$	
			%	\$	
			%	\$	

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE)	
--	--

10. OTHER INFO	
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
TOTAL PROJECT COST	\$	\$67,500	\$	\$	\$	\$
NON CITY SHARE	\$	\$	\$	\$	\$	\$
CITY SHARE	\$	\$67,500	\$	\$	\$	\$

ATTACH ON SEPARATE PAGE(S) ANY ADDITIONAL INFO (IF NEE

CIP BUDGET
FY23 BIDDEFORD CAPITAL IMPROVEMENT PROGRAM

DEPARTMENT	Public Works	CIP NUMBER (DEPT-YR-#)	DPW-FY23-008
CIP NAME	Auto gate	DEPARTMENT NUMBER	008
		PROJECT PRIORITY	1
ESTIMATED TOTAL COST	\$55,000		
ESTIMATED COST FY2023	\$	CITY SHARE FY2023	\$
ESTIMATED COST FY2024-2027	\$55,000	CITY SHARE FY2024-2027	\$27,500

1. DESCRIPTION OF PROJECT	Put auto gate on Bus entrance side.
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2. NEED AND IMPACT OF PROJECT	Security
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3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PLANNING DOCS	
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4. YEARS PREVIOUSLY ON THE BIDDIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2018	FY2019	FY2020	FY2021	FY2022
	Funding Rec'd	\$	\$	\$	\$	\$

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED	
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6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED	Talking with Jeremy ray. School Department willing to help with some cost of project.
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7. ANY RELATED DEPARTMENT OR CITY PROJECTS	
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8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	CoB		50%	\$27,500	
	SCH	School	50%	\$27,500	
			%	\$	
			%	\$	
			%	\$	

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE)	
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10. OTHER INFO	
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
TOTAL PROJECT COST	\$	\$	\$55,000	\$	\$	\$
NON CITY SHARE	\$	\$	\$27,500	\$	\$	\$
CITY SHARE	\$	\$	\$27,500	\$	\$	\$

ATTACH ON SEPARATE PAGE(S) ANY ADDITIONAL INFO (IF NEE

CIP BUDGET
FY23 BIDDEFORD CAPITAL IMPROVEMENT PROGRAM

DEPARTMENT	Public Works	CIP NUMBER (DEPT-YR-#)	DPW-FY23-009
CIP NAME	Cemetery Software Program	DEPARTMENT NUMBER	009
		PROJECT PRIORITY	1
ESTIMATED TOTAL COST	\$20,000		
ESTIMATED COST FY2023	\$20,000	CITY SHARE FY2023	\$20,000
ESTIMATED COST FY2024-2027	\$	CITY SHARE FY2024-2027	\$

1. DESCRIPTION OF PROJECT	Software program for burial inventory.
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2. NEED AND IMPACT OF PROJECT	Backup to hand written books from 1910 up.
-------------------------------	--

3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PLANNING DOCS	
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4. YEARS PREVIOUSLY ON THE BIDD CIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2018	FY2019	FY2020	FY2021	FY2022
	Funding Rec'd	\$	\$	\$	\$	\$

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED	
---	--

6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED	Staff estimation.
--	-------------------

7. ANY RELATED DEPARTMENT OR CITY PROJECTS	
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8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	CoB		100%	\$20,000	Cemetery Fund
			%	\$	
			%	\$	
			%	\$	
			%	\$	

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE)	
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10. OTHER INFO	
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
TOTAL PROJECT COST	\$	\$20,000	\$	\$	\$	\$
NON CITY SHARE	\$	\$	\$	\$	\$	\$
CITY SHARE	\$	\$20,000	\$	\$	\$	\$

ATTACH ON SEPARATE PAGE(S) ANY ADDITIONAL INFO (IF NEE

CIP BUDGET
FY23 BIDDEFORD CAPITAL IMPROVEMENT PROGRAM

DEPARTMENT	Recreation	CIP NUMBER (DEPT-YR-#)	REC-FY23-001
CIP NAME	Clifford Park	DEPARTMENT NUMBER	001
		PROJECT PRIORITY	
ESTIMATED TOTAL COST	\$72,000		
ESTIMATED COST FY2023	\$6,000	CITY SHARE FY2023	\$6,000
ESTIMATED COST FY2024-2027	\$66,000	CITY SHARE FY2024-2027	\$66,000

1. DESCRIPTION OF PROJECT	Maine Conservation Corp projects, skate park repair, park shelters, trail work, court resurface.
---------------------------	--

2. NEED AND IMPACT OF PROJECT	General upkeep and improvements.
-------------------------------	----------------------------------

3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PLANNING DOCS	N/A
--	-----

4. YEARS PREVIOUSLY ON THE BIDDCIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2018	FY2019	FY2020	FY2021	FY2022
	Funding Rec'd	\$7,000	\$	\$6,000	\$6,000	\$

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED	N/A
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6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED	In house estimates.
--	---------------------

7. ANY RELATED DEPARTMENT OR CITY PROJECTS	N/A
--	-----

8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	COB	COB	100%	\$72,000	
			%	\$	
			%	\$	
			%	\$	
			%	\$	

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE)	
--	--

10. OTHER INFO	
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
TOTAL PROJECT COST	\$	\$6,000	\$24,000	\$12,000	\$10,000	\$20,000
NON CITY SHARE	\$	\$	\$	\$	\$	\$
CITY SHARE	\$	\$6,000	\$24,000	\$12,000	\$10,000	\$20,000

ATTACH ON SEPARATE PAGE(S) ANY ADDITIONAL INFO (IF NEE

CIP BUDGET
FY23 BIDDEFORD CAPITAL IMPROVEMENT PROGRAM

DEPARTMENT	Recreation	CIP NUMBER (DEPT-YR-#)	REC-FY23-002
CIP NAME	Community Center Playground	DEPARTMENT NUMBER	002
		PROJECT PRIORITY	2
ESTIMATED TOTAL COST	\$68,000		
ESTIMATED COST FY2023	\$	CITY SHARE FY2023	\$
ESTIMATED COST FY2024-2027	\$68,000	CITY SHARE FY2024-2027	\$68,000

1. DESCRIPTION OF PROJECT	Community Center Playground upgrades and replacement.
---------------------------	---

2. NEED AND IMPACT OF PROJECT	As the only playground available in the area (closest playground Clifford Park), the densely populated area provides few options for children to safely play in a public space.
-------------------------------	---

3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PLANNING DOCS	N/A
--	-----

4. YEARS PREVIOUSLY ON THE BIDDIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2018	FY2019	FY2020	FY2021	FY2022
	Funding Rec'd	\$	\$	\$	\$	\$

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED	New playground equipment.
---	---------------------------

6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED	Identified need by staff.
--	---------------------------

7. ANY RELATED DEPARTMENT OR CITY PROJECTS	N/A/
--	------

8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	COB	COB	100%	\$68,000	
			%	\$	
			%	\$	
			%	\$	
			%	\$	

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE)	
--	--

10. OTHER INFO	
----------------	--

IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
TOTAL PROJECT COST	\$	\$	\$	\$68,000	\$	\$
NON CITY SHARE	\$	\$	\$	\$	\$	\$
CITY SHARE	\$	\$	\$	\$68,000	\$	\$

ATTACH ON SEPARATE PAGE(S) ANY ADDITIONAL INFO (IF NEE

CIP BUDGET
FY23 BIDDEFORD CAPITAL IMPROVEMENT PROGRAM

DEPARTMENT	Recreation	CIP NUMBER (DEPT-YR-#)	REC-FY23-003
CIP NAME	Doran Field	DEPARTMENT NUMBER	003
		PROJECT PRIORITY	3
ESTIMATED TOTAL COST	\$30,000		
ESTIMATED COST FY2023	\$20,000	CITY SHARE FY2023	\$20,000
ESTIMATED COST FY2024-2027	\$10,000	CITY SHARE FY2024-2027	\$10,000

1. DESCRIPTION OF PROJECT	Field reconfiguration, facility completion, elimination of aged playground, relocation of batting cage, dugout repairs.
---------------------------	---

2. NEED AND IMPACT OF PROJECT	Supports continued work on field improvements.
-------------------------------	--

3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PLANNING DOCS	N/A
--	-----

4. YEARS PREVIOUSLY ON THE BIDDIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2018	FY2019	FY2020	FY2021	FY2022
	Funding Rec'd	\$	\$	\$	\$	\$

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED	N/A
---	-----

6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED	In house estimates and field study.
--	-------------------------------------

7. ANY RELATED DEPARTMENT OR CITY PROJECTS	School department is funding and constructing the restrooms-press box and have also installed a new scoreboard to support the home field for BHS Softball.
--	--

8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	COB	COB	100%	\$30,000	
			%	\$	
			%	\$	
			%	\$	
			%	\$	

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE)	Supports ongoing work at the field.
--	-------------------------------------

10. OTHER INFO	Increase parking with removal of dated playground.
----------------	--

IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
TOTAL PROJECT COST	\$	\$20,000	\$10,000	\$	\$	\$
NON CITY SHARE	\$	\$	\$	\$	\$	\$
CITY SHARE	\$	\$20,000	\$10,000	\$	\$	\$

ATTACH ON SEPARATE PAGE(S) ANY ADDITIONAL INFO (IF NEE

CIP BUDGET
FY23 BIDDEFORD CAPITAL IMPROVEMENT PROGRAM

DEPARTMENT	Engineering	CIP NUMBER (DEPT-YR-#)	ENG-FY23-009
CIP NAME	Intersection Elm & Pearl	DEPARTMENT NUMBER	009
		PROJECT PRIORITY	1
ESTIMATED TOTAL COST	\$2,049,000		
ESTIMATED COST FY2023	\$	CITY SHARE FY2023	\$
ESTIMATED COST FY2024-2027	\$1,679,000	CITY SHARE FY2024-2027	\$370,000

1. DESCRIPTION OF PROJECT	Intersection redesign and improvements at Elm and Pearl St
---------------------------	--

2. NEED AND IMPACT OF PROJECT	Improve safety, access and mobility into the downtown area
-------------------------------	--

3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PLANNING DOCS	downtown redevelopment plan
--	-----------------------------

4. YEARS PREVIOUSLY ON THE BIDDIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2018	FY2019	FY2020	FY2021	FY2022
	Funding Rec'd	\$	\$	\$75,000	\$	\$

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED	Consultants/Contractors
---	-------------------------

6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED	Consultants, staff preliminary estimate
--	---

7. ANY RELATED DEPARTMENT OR CITY PROJECTS	Planning, Econ Development, Codes
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8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	GRA-ST	GRA-ST	80%	\$1,679,000	PACTS grant, city match
	COB	COB	20%	\$370,000	
			%	\$	
			%	\$	
			%	\$	

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE)	
--	--

10. OTHER INFO	
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
TOTAL PROJECT COST	\$	\$	\$2,049,000	\$	\$	\$
NON CITY SHARE	\$	\$	\$1,679,000	\$	\$	\$
CITY SHARE	\$	\$	\$370,000	\$	\$	\$

ATTACH ON SEPARATE PAGE(S) ANY ADDITIONAL INFO (IF NEE

CIP BUDGET
FY23 BIDDEFORD CAPITAL IMPROVEMENT PROGRAM

DEPARTMENT	Engineering	CIP NUMBER (DEPT-YR-#)	ENG-FY23-011
CIP NAME	River Wall Repair, Mechanics Park	DEPARTMENT NUMBER	011
ESTIMATED TOTAL COST	\$400,000	PROJECT PRIORITY	1
ESTIMATED COST FY2023	\$400,000	CITY SHARE FY2023	\$400,000
ESTIMATED COST FY2024-2027	\$	CITY SHARE FY2024-2027	\$

1. DESCRIPTION OF PROJECT	Repair/replace river wall along Mechanics Park
----------------------------------	--

2. NEED AND IMPACT OF PROJECT	Wall is in very poor condition
--------------------------------------	--------------------------------

3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PLANNING DOCS	Riverwalk Master Plan
---	-----------------------

4. YEARS PREVIOUSLY ON THE BIDDICIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2018	FY2019	FY2020	FY2021	FY2022
	Funding Rec'd	\$	\$	\$	\$	\$200,000

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED	Consultants/Contractors
--	-------------------------

6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED	Staff estimate
---	----------------

7. ANY RELATED DEPARTMENT OR CITY PROJECTS	Emergency repair of River walk overlook. Do know while contractor is mobilized.
---	---

8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	CoB		100%	\$400,000	
			%	\$	
			%	\$	
			%	\$	
			%	\$	

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE)	Working on site doing separate emergency repair.
---	--

10. OTHER INFO	
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
TOTAL PROJECT COST	\$	\$400,000	\$	\$	\$	\$
NON CITY SHARE	\$	\$	\$	\$	\$	\$
CITY SHARE	\$	\$400,000	\$	\$	\$	\$

ATTACH ON SEPARATE PAGE(S) ANY ADDITIONAL INFO (IF NEE

CIP BUDGET
FY23 BIDDEFORD CAPITAL IMPROVEMENT PROGRAM

DEPARTMENT	Engineering	CIP NUMBER (DEPT-YR-#)	ENG-FY23-012
CIP NAME	Sidewalks - Adams St	DEPARTMENT NUMBER	012
		PROJECT PRIORITY	3
ESTIMATED TOTAL COST	\$200,000		
ESTIMATED COST FY2023	\$	CITY SHARE FY2023	\$
ESTIMATED COST FY2024-2027	\$200,000	CITY SHARE FY2024-2027	\$200,000

1. DESCRIPTION OF PROJECT	Sidewalk replacement
---------------------------	----------------------

2. NEED AND IMPACT OF PROJECT	Poor condition of facilities, aesthetic improvements
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3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PLANNING DOCS	Downtown improvements
--	-----------------------

4. YEARS PREVIOUSLY ON THE BIDD CIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2018	FY2019	FY2020	FY2021	FY2022
	Funding Rec'd	\$	\$	\$	\$	\$

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED	Consultants/Contractors
---	-------------------------

6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED	Extension of downtown imporvements. Staff generated estimates
--	---

7. ANY RELATED DEPARTMENT OR CITY PROJECTS	NA
--	----

8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	COB	COB	%	\$200,000	CBDG Funding potential
			%	\$	
			%	\$	
			%	\$	
			%	\$	

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE)	
--	--

10. OTHER INFO	
----------------	--

IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
TOTAL PROJECT COST	\$	\$	\$	\$200,000	\$	\$
NON CITY SHARE	\$	\$	\$	\$	\$	\$
CITY SHARE	\$	\$	\$	\$200,000	\$	\$

ATTACH ON SEPARATE PAGE(S) ANY ADDITIONAL INFO (IF NEE

CIP BUDGET
FY23 BIDDEFORD CAPITAL IMPROVEMENT PROGRAM

DEPARTMENT	Engineering	CIP NUMBER (DEPT-YR-#)	ENG-FY23-013
CIP NAME	Sidewalks - Alfred Street Phase I	DEPARTMENT NUMBER	013
ESTIMATED TOTAL COST	\$1,261,390	PROJECT PRIORITY	1
ESTIMATED COST FY2023	\$	CITY SHARE FY2023	\$
ESTIMATED COST FY2024-2027	\$1,261,390	CITY SHARE FY2024-2027	\$1,261,390

1. DESCRIPTION OF PROJECT	Sidewalk replacement, new street lights, crosswalks. Main to Jefferson 600'long 6'wide
---------------------------	--

2. NEED AND IMPACT OF PROJECT	Poor condition of facilities, aesthetic improvements
-------------------------------	--

3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PLANNING DOCS	Downtown Improvement - Sewer seperation project.
--	--

4. YEARS PREVIOUSLY ON THE BIDDIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2018	FY2019	FY2020	FY2021	FY2022
	Funding Rec'd	\$	\$	\$	\$	\$

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED	Consultants/Contractors
---	-------------------------

6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED	Extension of downtown imporvements. Staff generated estimates
--	---

7. ANY RELATED DEPARTMENT OR CITY PROJECTS	NA
--	----

8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	COB	COB	%	\$971,270	CBDG Funding potential
	CoB	CoB	23%	\$290,120	
			%	\$	
			%	\$	
			%	\$	

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE)	NA
--	----

10. OTHER INFO	NA
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
TOTAL PROJECT COST	\$	\$	\$1,261,390	\$	\$	\$
NON CITY SHARE	\$	\$	\$290,120	\$	\$	\$
CITY SHARE	\$	\$	\$971,270	\$	\$	\$

ATTACH ON SEPARATE PAGE(S) ANY ADDITIONAL INFO (IF NEE

CIP BUDGET
FY23 BIDDEFORD CAPITAL IMPROVEMENT PROGRAM

DEPARTMENT	Engineering	CIP NUMBER (DEPT-YR-#)	ENG-FY23-014
CIP NAME	Sidewalks - Alfred St Phase II	DEPARTMENT NUMBER	014
		PROJECT PRIORITY	
ESTIMATED TOTAL COST	\$525,000		
ESTIMATED COST FY2023	\$	CITY SHARE FY2023	\$
ESTIMATED COST FY2024-2027	\$525,000	CITY SHARE FY2024-2027	\$525,000

1. DESCRIPTION OF PROJECT	Sidewalk replacement
---------------------------	----------------------

2. NEED AND IMPACT OF PROJECT	Upgrade pavement conditions
-------------------------------	-----------------------------

3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PLANNING DOCS	Downtown Improvement
--	----------------------

4. YEARS PREVIOUSLY ON THE BIDD CIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2018	FY2019	FY2020	FY2021	FY2022
	Funding Rec'd	\$	\$	\$	\$	\$

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED	Consultants/Contractors
---	-------------------------

6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED	Extension of downtown improvements. Staff generated estimates
--	---

7. ANY RELATED DEPARTMENT OR CITY PROJECTS	NA
--	----

8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	COB	COB	%	\$525,000	CBDG Funding potential
			%	\$	
			%	\$	
			%	\$	
			%	\$	

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE)	
--	--

10. OTHER INFO	
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
TOTAL PROJECT COST	\$	\$	\$	\$525,000	\$	\$
NON CITY SHARE	\$	\$	\$	\$	\$	\$
CITY SHARE	\$	\$	\$	\$525,000	\$	\$

ATTACH ON SEPARATE PAGE(S) ANY ADDITIONAL INFO (IF NEE

CIP BUDGET
FY23 BIDDEFORD CAPITAL IMPROVEMENT PROGRAM

DEPARTMENT	Engineering	CIP NUMBER (DEPT-YR-#)	ENG-FY23-015
CIP NAME	Crosswalks/Lights/Sidewalks - Washington St	DEPARTMENT NUMBER	015
ESTIMATED TOTAL COST	\$624,000	PROJECT PRIORITY	4
ESTIMATED COST FY2023	\$	CITY SHARE FY2023	\$
ESTIMATED COST FY2024-2027	\$624,000	CITY SHARE FY2024-2027	\$624,000

1. DESCRIPTION OF PROJECT	Sidewalk replacement, new lights, cross walks
----------------------------------	---

2. NEED AND IMPACT OF PROJECT	Poor condition of sidewalks
--------------------------------------	-----------------------------

3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PLANNING DOCS	Downtown improvements
---	-----------------------

4. YEARS PREVIOUSLY ON THE BIDDIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2018	FY2019	FY2020	FY2021	FY2022
	Funding Rec'd	\$	\$	\$	\$	\$

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED	Consultants/contractors
--	-------------------------

6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED	Extension of downtown improvements. Staff generated estimates.
---	--

7. ANY RELATED DEPARTMENT OR CITY PROJECTS	CDBG, Economic Development, Planning, Codes
---	---

8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	TIF	TIF	%	\$	Possible CDBG
			%	\$	
			%	\$	
			%	\$	
			%	\$	

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE)	NA
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10. OTHER INFO	NA
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
TOTAL PROJECT COST	\$	\$	\$	\$624,000	\$	\$
NON CITY SHARE	\$	\$	\$	\$	\$	\$
CITY SHARE	\$	\$	\$	\$624,000	\$	\$

ATTACH ON SEPARATE PAGE(S) ANY ADDITIONAL INFO (IF NEE

CIP BUDGET
FY23 BIDDEFORD CAPITAL IMPROVEMENT PROGRAM

DEPARTMENT	Engineering	CIP NUMBER (DEPT-YR-#)	ENG-FY23-017
CIP NAME	Harbor Access/Boat Launch - Vines Landing	DEPARTMENT NUMBER	017
		PROJECT PRIORITY	5
ESTIMATED TOTAL COST	\$425,000		
ESTIMATED COST FY2023	\$	CITY SHARE FY2023	\$
ESTIMATED COST FY2024-2027	\$425,000	CITY SHARE FY2024-2027	\$

1. DESCRIPTION OF PROJECT	Reconstruct boat launch at Vines Landing
---------------------------	--

2. NEED AND IMPACT OF PROJECT	Existing launch area is in poor condition, commercial fisherman use launch site and need access improved
-------------------------------	--

3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PLANNING DOCS	Comprehensive Plan
--	--------------------

4. YEARS PREVIOUSLY ON THE BIDDIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2018	FY2019	FY2020	FY2021	FY2022
	Funding Rec'd	\$	\$	\$	\$	\$

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED	Consultants/Contractors
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6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED	Staff and Consultants
--	-----------------------

7. ANY RELATED DEPARTMENT OR CITY PROJECTS	Recreation, Planning, Economic Development
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8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	CoB	CoB	100%	\$425,000	
			%	\$	
			%	\$	
			%	\$	
			%	\$	

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE)	Needed for better, safer access to ocean for fishermen
--	--

10. OTHER INFO	NA
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
TOTAL PROJECT COST	\$	\$	\$	\$	\$425,000	\$
NON CITY SHARE	\$	\$	\$	\$	\$425,000	\$
CITY SHARE	\$	\$	\$	\$	\$	\$

ATTACH ON SEPARATE PAGE(S) ANY ADDITIONAL INFO (IF NEE

CIP BUDGET
FY23 BIDDEFORD CAPITAL IMPROVEMENT PROGRAM

DEPARTMENT	Engineering	CIP NUMBER (DEPT-YR-#)	ENG-FY23-018
CIP NAME	West Brook Skating Area Improvements	DEPARTMENT NUMBER	018
		PROJECT PRIORITY	5
ESTIMATED TOTAL COST	\$1,720,000		
ESTIMATED COST FY2023	\$	CITY SHARE FY2023	\$
ESTIMATED COST FY2024-2027	\$1,720,000	CITY SHARE FY2024-2027	\$1,720,000

1. DESCRIPTION OF PROJECT	Repair/Reconstruct berm along West Brook to protect skating area
----------------------------------	--

2. NEED AND IMPACT OF PROJECT	Existing berm is eroding and is in very poor condition
--------------------------------------	--

3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PLANNING DOCS	parks maintenance/improvement plan
---	------------------------------------

4. YEARS PREVIOUSLY ON THE BIDDIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2018	FY2019	FY2020	FY2021	FY2022
	Funding Rec'd	\$	\$	\$	\$	\$

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED	Consultants, volunteers, donations, ACOE construction/contractors
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6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED	Staff/consultants
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7. ANY RELATED DEPARTMENT OR CITY PROJECTS	Recreation, Codes
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8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	FUN	FUN	%	\$	National Guard/ACOE (labor portion)
	GRA-ST	GRA-ST	%	\$	
	CoB	CoB	100%	\$1,720,000	
			%	\$	
			%	\$	

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE)	Needed to stabilize existing berm and protect the existing West Brook Skating Area
---	--

10. OTHER INFO	NA
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
TOTAL PROJECT COST	\$	\$	\$	\$	\$	\$1,720,000
NON CITY SHARE	\$	\$	\$	\$	\$	\$
CITY SHARE	\$	\$	\$	\$	\$	\$1,720,000

ATTACH ON SEPARATE PAGE(S) ANY ADDITIONAL INFO (IF NEE

CIP BUDGET
FY23 BIDDEFORD CAPITAL IMPROVEMENT PROGRAM

DEPARTMENT	Engineering	CIP NUMBER (DEPT-YR-#)	ENG-FY23-019
CIP NAME	Climate Resiliency Initiatives	DEPARTMENT NUMBER	019
		PROJECT PRIORITY	3
ESTIMATED TOTAL COST	\$300,000		
ESTIMATED COST FY2023	\$	CITY SHARE FY2023	\$
ESTIMATED COST FY2024-2027	\$300,000	CITY SHARE FY2024-2027	\$300,000

1. DESCRIPTION OF PROJECT	Look at climate needs for the future of the plant
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2. NEED AND IMPACT OF PROJECT	High levels of water
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3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PLANNING DOCS	
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4. YEARS PREVIOUSLY ON THE BIDDIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2018	FY2019	FY2020	FY2021	FY2022
	Funding Rec'd	\$	\$	\$	\$	\$

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED	NA
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6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED	Climate change
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7. ANY RELATED DEPARTMENT OR CITY PROJECTS	NA
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8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	CoB	CoB	100%	\$300,000	
			%	\$	
			%	\$	
			%	\$	
			%	\$	

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE)	
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10. OTHER INFO	
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
TOTAL PROJECT COST	\$	\$	\$150,000	\$	\$150,000	\$
NON CITY SHARE	\$	\$	\$	\$	\$	\$
CITY SHARE	\$	\$	\$150,000	\$	\$150,000	\$

ATTACH ON SEPARATE PAGE(S) ANY ADDITIONAL INFO (IF NEE

CIP BUDGET
FY23 BIDDEFORD CAPITAL IMPROVEMENT PROGRAM

DEPARTMENT	Engineering	CIP NUMBER (DEPT-YR-#)	ENG-FY23-020
CIP NAME	Granite Point Culvert Replacement	DEPARTMENT NUMBER	020
ESTIMATED TOTAL COST	\$469,000	PROJECT PRIORITY	1
ESTIMATED COST FY2023	\$469,000	CITY SHARE FY2023	\$344,000
ESTIMATED COST FY2024-2027	\$	CITY SHARE FY2024-2027	\$

1. DESCRIPTION OF PROJECT	Culvert replacement Granite Point Road
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2. NEED AND IMPACT OF PROJECT	Failed culvert
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3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PLANNING DOCS	
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4. YEARS PREVIOUSLY ON THE BIDDIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2018	FY2019	FY2020	FY2021	FY2022
	Funding Rec'd	\$	\$	\$	\$	\$

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED	Inspector on job
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6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED	Estimate
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7. ANY RELATED DEPARTMENT OR CITY PROJECTS	Department of Public works, Codes Department
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8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	FUN		27%	\$125,000	Maine Culvert Grant
			73%	\$344,000	
			%	\$	
			%	\$	
			%	\$	

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE)	
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10. OTHER INFO	
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
TOTAL PROJECT COST	\$	\$469,000	\$	\$	\$	\$
NON CITY SHARE	\$	\$125,000	\$	\$	\$	\$
CITY SHARE	\$	\$344,000	\$	\$	\$	\$

ATTACH ON SEPARATE PAGE(S) ANY ADDITIONAL INFO (IF NEE

CIP BUDGET
FY23 BIDDEFORD CAPITAL IMPROVEMENT PROGRAM

DEPARTMENT	Engineering	CIP NUMBER (DEPT-YR-#)	ENG-FY23-021
CIP NAME	Landry Street Culvert	DEPARTMENT NUMBER	021
		PROJECT PRIORITY	1
ESTIMATED TOTAL COST	\$150,000		
ESTIMATED COST FY2023	\$	CITY SHARE FY2023	\$
ESTIMATED COST FY2024-2027	\$150,000	CITY SHARE FY2024-2027	\$150,000

1. DESCRIPTION OF PROJECT	Replace culvert Landry street
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2. NEED AND IMPACT OF PROJECT	Replace before MDOT paving in 2022
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3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PLANNING DOCS	
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4. YEARS PREVIOUSLY ON THE BIDD CIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2018	FY2019	FY2020	FY2021	FY2022
	Funding Rec'd	\$	\$	\$	\$	\$

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED	Inspector
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6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED	Engineering inspection before paving
--	--------------------------------------

7. ANY RELATED DEPARTMENT OR CITY PROJECTS	
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8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	GRA-ST		%	\$	Culvert Grant D.E.P
	CoB	CoB	100%	\$150,000	
			%	\$	
			%	\$	
			%	\$	

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE)	Replace before D.O.T paving
--	-----------------------------

10. OTHER INFO	
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
TOTAL PROJECT COST	\$	\$	\$150,000	\$	\$	\$
NON CITY SHARE	\$	\$	\$	\$	\$	\$
CITY SHARE	\$	\$	\$150,000	\$	\$	\$

ATTACH ON SEPARATE PAGE(S) ANY ADDITIONAL INFO (IF NEE

CIP BUDGET
FY23 BIDDEFORD CAPITAL IMPROVEMENT PROGRAM

DEPARTMENT	Facilities	CIP NUMBER (DEPT-YR-#)	FAC-FY23-001
CIP NAME	Community ADA Compliance	DEPARTMENT NUMBER	001
		PROJECT PRIORITY	2
ESTIMATED TOTAL COST	\$21,277,700		
ESTIMATED COST FY2023	\$10,000	CITY SHARE FY2023	\$100,000
ESTIMATED COST FY2024-2027	\$400,000	CITY SHARE FY2024-2027	\$400,000

1. DESCRIPTION OF PROJECT	Corrective action to resolve identified ADA deficiencies from 2021 ADA Self-Evaluation and Transition Plan document.
---------------------------	--

2. NEED AND IMPACT OF PROJECT	Compliance with regulatory requirements of the Americans with Disabilities Act (ADA).
-------------------------------	---

3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PLANNING DOCS	
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4. YEARS PREVIOUSLY ON THE BIDDIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)

Reserve/Accrual	Year	FY2018	FY2019	FY2020	FY2021	FY2022
	Funding Rec'd	\$	\$	\$	\$	\$400,000

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED	N/A
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6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED	The recent ADA Self-Evaluation Report identified a number of new items to address.
--	--

7. ANY RELATED DEPARTMENT OR CITY PROJECTS	Various facility renovation activity and ongoing street/sidewalk infrastructure improvement projects.
--	---

8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	COB	COB	100%	\$20,877,700	
	GRA-FED		%	\$	Possible federal grants
	GRA-ST		%	\$	0
	0		%	\$400,000	Possible General Obligation Bond
			%	\$	

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE)	A more detailed review of the ADA Self-Evaluation may reveal exceptions and waivers to reduce the overall financial obligation. Anticipate setting aside specific funds each year to address the items over time since many can be corrected as scheduled wor
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10. OTHER INFO	
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
TOTAL PROJECT COST	\$400,000	\$100,000	\$100,000	\$100,000	\$100,000	\$20,477,700
NON CITY SHARE	\$	\$	\$	\$	\$	\$
CITY SHARE	\$400,000	\$100,000	\$100,000	\$100,000	\$100,000	\$20,477,700

ATTACH ON SEPARATE PAGE(S) ANY ADDITIONAL INFO (IF NEE

CIP BUDGET
FY23 BIDDEFORD CAPITAL IMPROVEMENT PROGRAM

DEPARTMENT	Facilities	CIP NUMBER (DEPT-YR-#)	FAC-FY23-002
CIP NAME	3 Lincoln Communications Stack	DEPARTMENT NUMBER	002
ESTIMATED TOTAL COST	\$1,100,000	PROJECT PRIORITY	4
ESTIMATED COST FY2023	\$	CITY SHARE FY2023	\$
ESTIMATED COST FY2024-2027	\$1,100,000	CITY SHARE FY2024-2027	\$1,100,000

1. DESCRIPTION OF PROJECT	Placeholder for future demolition of the communications tower at 3 Lincoln Street (former Maine Energy Recovery Company property)
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2. NEED AND IMPACT OF PROJECT	As a policy decision, at some point in time the tower will require demolition.
--------------------------------------	--

3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PLANNING DOCS	The communications tower is not aesthetically pleasing for development of the 3 Lincoln property and the planned RiverWalk.
---	---

4. YEARS PREVIOUSLY ON THE BIDDIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2018	FY2019	FY2020	FY2021	FY2022
	Funding Rec'd	\$	\$	\$	\$	\$

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED	
--	--

6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED	The communications Tower was acquired when the Maine Energy Recovery Company facility was closed. The cell service providers play a monthly lease fee to use the tower. The lease fees offset a portion of the Casella purchase obligation.
---	---

7. ANY RELATED DEPARTMENT OR CITY PROJECTS	
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8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	COB	COB	100%	\$1,100,000	Estimate
			%	\$	
			%	\$	
			%	\$	
			%	\$	

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE)	
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10. OTHER INFO	
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
TOTAL PROJECT COST	\$	\$	\$	\$	\$	\$1,100,000
NON CITY SHARE	\$	\$	\$	\$	\$	\$
CITY SHARE	\$	\$	\$	\$	\$	\$1,100,000

ATTACH ON SEPARATE PAGE(S) ANY ADDITIONAL INFO (IF NEE

CIP BUDGET
FY23 BIDDEFORD CAPITAL IMPROVEMENT PROGRAM

DEPARTMENT	Facilities	CIP NUMBER (DEPT-YR-#)	FAC-FY23-CC 001
CIP NAME	CC Community Center	DEPARTMENT NUMBER	CC 001
		PROJECT PRIORITY	5
ESTIMATED TOTAL COST	\$1,677,790		
ESTIMATED COST FY2023	\$150,000	CITY SHARE FY2023	\$150,000
ESTIMATED COST FY2024-2027	\$1,527,790	CITY SHARE FY2024-2027	\$1,527,790

1. DESCRIPTION OF PROJECT	Community Center renovations including heating.
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2. NEED AND IMPACT OF PROJECT	The facility was constructed in 1888 with an addition in the 1930's. A temporary boiler was installed in 2018. Support for renovations came from an Ad-Hoc Committee. Short term funds needed to address leaky roof Clark St. side.
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3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PLANNING DOCS	N/A
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4. YEARS PREVIOUSLY ON THE BIDDIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2018	FY2019	FY2020	FY2021	FY2022
	Funding Rec'd	\$	\$	\$	\$	\$

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED	Architect and contract services.
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6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED	Project has been under review for many years.
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7. ANY RELATED DEPARTMENT OR CITY PROJECTS	
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8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	COB	COB	100%	\$1,677,750	
			%	\$	
			%	\$	
			%	\$	
			%	\$	

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE)	Leaky roof, Clark Street side.
--	--------------------------------

10. OTHER INFO	Project work includes design, heating replacement, window replacement, fuel tank replacement, sprinkler system modifications, door replacement, roof repair.
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
TOTAL PROJECT COST	\$	\$150,000	\$	\$1,527,790	\$	\$
NON CITY SHARE	\$	\$	\$	\$	\$	\$
CITY SHARE	\$	\$150,000	\$	\$1,527,790	\$	\$

ATTACH ON SEPARATE PAGE(S) ANY ADDITIONAL INFO (IF NEE

CIP BUDGET
FY23 BIDDEFORD CAPITAL IMPROVEMENT PROGRAM

DEPARTMENT	Facilities	CIP NUMBER (DEPT-YR-#)	FAC-FY23-CH 001
CIP NAME	CH City Hall Renovations	DEPARTMENT NUMBER	CH 001
		PROJECT PRIORITY	2
ESTIMATED TOTAL COST	\$7,450,000		
ESTIMATED COST FY2023	\$2,450,000	CITY SHARE FY2023	\$2,450,000
ESTIMATED COST FY2024-2027	\$5,000,000	CITY SHARE FY2024-2027	\$5,000,000

1. DESCRIPTION OF PROJECT	City Hall renovations for building maintenance and ADA compliance
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2. NEED AND IMPACT OF PROJECT	The facility is in need of preventive maintenance. The recent ADA Self-evaluation also identified a considerable number of ADA specific items for correction.
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3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PLANNING DOCS	City Hall renovations have been under consideration for a number of years. FY22 Building Bond intended to address a significant portion of the required improvements.
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4. YEARS PREVIOUSLY ON THE BIDDIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2018	FY2019	FY2020	FY2021	FY2022
	Funding Rec'd	\$	\$	\$	\$	\$354,128

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED	N/A
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6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED	City Hall renovations have been a component of the CIP planning process for many years. The recent ADA Self-evaluation Report identified a number of new items.
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7. ANY RELATED DEPARTMENT OR CITY PROJECTS	FY22 City Hall renovation
---	---------------------------

8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	COB	COB	%	\$2,450,000	
	GRA-FED		%	\$	Potential 50% match for funds
			%	\$	
			%	\$	
			%	\$	

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE)	Consistent with Bonding and regulatory compliance requirements.
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10. OTHER INFO	
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
TOTAL PROJECT COST	\$	\$2,450,000	\$	\$	\$	\$5,000,000
NON CITY SHARE	\$	\$	\$	\$	\$	\$
CITY SHARE	\$	\$2,450,000	\$	\$	\$	\$5,000,000

ATTACH ON SEPARATE PAGE(S) ANY ADDITIONAL INFO (IF NEE

CIP BUDGET
FY23 BIDDEFORD CAPITAL IMPROVEMENT PROGRAM

DEPARTMENT	Facilities	CIP NUMBER (DEPT-YR-#)	FAC-FY23-DPW 001
CIP NAME	DPW Replace Garage Doors	DEPARTMENT NUMBER	DPW 001
		PROJECT PRIORITY	2
ESTIMATED TOTAL COST	\$90,000		
ESTIMATED COST FY2023	\$	CITY SHARE FY2023	\$
ESTIMATED COST FY2024-2027	\$90,000	CITY SHARE FY2024-2027	\$90,000

1. DESCRIPTION OF PROJECT	Replace large overhead doors over 3 year period.
---------------------------	--

2. NEED AND IMPACT OF PROJECT	Doors and tracks are over there life cycle 25 years.
-------------------------------	--

3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PLANNING DOCS	N/A
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4. YEARS PREVIOUSLY ON THE BIDD CIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2018	FY2019	FY2020	FY2021	FY2022
	Funding Rec'd	\$	\$	\$	\$	\$

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED	N/A
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6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED	By Service vendor.
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7. ANY RELATED DEPARTMENT OR CITY PROJECTS	
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8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	CoB		100%	\$90,000	
			%	\$	
			%	\$	
			%	\$	
			%	\$	

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE)	
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10. OTHER INFO	
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
TOTAL PROJECT COST	\$	\$	\$90,000	\$	\$	\$
NON CITY SHARE	\$	\$	\$	\$	\$	\$
CITY SHARE	\$	\$	\$90,000	\$	\$	\$

ATTACH ON SEPARATE PAGE(S) ANY ADDITIONAL INFO (IF NEE

CIP BUDGET
FY23 BIDDEFORD CAPITAL IMPROVEMENT PROGRAM

DEPARTMENT	Facilities	CIP NUMBER (DEPT-YR-#)	FAC-FY23-DPW 002
CIP NAME	DPW Front Doors Replacement	DEPARTMENT NUMBER	DPW 002
ESTIMATED TOTAL COST	\$15,000	PROJECT PRIORITY	2
ESTIMATED COST FY2023	\$15,000	CITY SHARE FY2023	\$15,000
ESTIMATED COST FY2024-2027	\$	CITY SHARE FY2024-2027	\$

1. DESCRIPTION OF PROJECT	Replace both front entry doors at Public works.
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2. NEED AND IMPACT OF PROJECT	Doors don't shut well. Heat loss.
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3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PLANNING DOCS	
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4. YEARS PREVIOUSLY ON THE BIDDIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2018	FY2019	FY2020	FY2021	FY2022
	Funding Rec'd	\$	\$	\$	\$	\$

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED	
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6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED	Portland Glass
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7. ANY RELATED DEPARTMENT OR CITY PROJECTS	
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8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	CoB		100%	\$15,000	
			%	\$	
			%	\$	
			%	\$	
			%	\$	

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE)	
--	--

10. OTHER INFO	
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
TOTAL PROJECT COST	\$	\$15,000	\$	\$	\$	\$
NON CITY SHARE	\$	\$	\$	\$	\$	\$
CITY SHARE	\$	\$15,000	\$	\$	\$	\$

ATTACH ON SEPARATE PAGE(S) ANY ADDITIONAL INFO (IF NEE

CIP BUDGET
FY23 BIDDEFORD CAPITAL IMPROVEMENT PROGRAM

DEPARTMENT	Facilities	CIP NUMBER (DEPT-YR-#)	FAC-FY23-DPW 003
CIP NAME	DPW Hallway/Lunch Room Flooring	DEPARTMENT NUMBER	DPW 003
ESTIMATED TOTAL COST	\$17,500	PROJECT PRIORITY	2
ESTIMATED COST FY2023	\$	CITY SHARE FY2023	\$
ESTIMATED COST FY2024-2027	\$17,500	CITY SHARE FY2024-2027	\$17,500

1. DESCRIPTION OF PROJECT	New flooring in Hallway and Break room.
---------------------------	---

2. NEED AND IMPACT OF PROJECT	Flooring worn out over 25 years old, heavy foot traffic area.
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3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PLANNING DOCS	
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4. YEARS PREVIOUSLY ON THE BIDDIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2018	FY2019	FY2020	FY2021	FY2022
	Funding Rec'd	\$	\$	\$	\$	\$

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED	
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6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED	
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7. ANY RELATED DEPARTMENT OR CITY PROJECTS	
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8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	CoB		100%	\$17,500	
			%	\$	
			%	\$	
			%	\$	
			%	\$	

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE)	
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10. OTHER INFO	
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
TOTAL PROJECT COST	\$	\$	\$	\$17,500	\$	\$
NON CITY SHARE	\$	\$	\$	\$	\$	\$
CITY SHARE	\$	\$	\$	\$17,500	\$	\$

ATTACH ON SEPARATE PAGE(S) ANY ADDITIONAL INFO (IF NEE

CIP BUDGET
FY23 BIDDEFORD CAPITAL IMPROVEMENT PROGRAM

DEPARTMENT	Facilities	CIP NUMBER (DEPT-YR-#)	FAC-FY23-DPW 004
CIP NAME	DPW Recycling Cardboard Storage	DEPARTMENT NUMBER	DPW 004
ESTIMATED TOTAL COST	\$15,000	PROJECT PRIORITY	2
ESTIMATED COST FY2023	\$15,000	CITY SHARE FY2023	\$15,000
ESTIMATED COST FY2024-2027	\$	CITY SHARE FY2024-2027	\$

1. DESCRIPTION OF PROJECT	Recover Cardboard storage with stronger vinyl material.
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2. NEED AND IMPACT OF PROJECT	Keep items dry for sales.
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3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PLANNING DOCS	N/A
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4. YEARS PREVIOUSLY ON THE BIDDIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2018	FY2019	FY2020	FY2021	FY2022
	Funding Rec'd	\$	\$	\$	\$	\$

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED	N/A
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6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED	Vendor.
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7. ANY RELATED DEPARTMENT OR CITY PROJECTS	N/A
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8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	CoB		100%	\$15,000	
			%	\$	
			%	\$	
			%	\$	
			%	\$	

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE)	
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10. OTHER INFO	
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
TOTAL PROJECT COST	\$	\$15,000	\$	\$	\$	\$
NON CITY SHARE	\$	\$	\$	\$	\$	\$
CITY SHARE	\$	\$15,000	\$	\$	\$	\$

ATTACH ON SEPARATE PAGE(S) ANY ADDITIONAL INFO (IF NEE

CIP BUDGET
FY23 BIDDEFORD CAPITAL IMPROVEMENT PROGRAM

DEPARTMENT	Facilities	CIP NUMBER (DEPT-YR-#)	FAC-FY23-FD 001
CIP NAME	FD Rubber Roof Replacement	DEPARTMENT NUMBER	FD 001
		PROJECT PRIORITY	
ESTIMATED TOTAL COST	\$120,000		
ESTIMATED COST FY2023	\$120,000	CITY SHARE FY2023	\$120,000
ESTIMATED COST FY2024-2027	\$	CITY SHARE FY2024-2027	\$

1. DESCRIPTION OF PROJECT	Replacement of rubber roof . It has reached its lifespan and has had multiple issues with leaking that have had to be repaired. The roof is original from when the station was built in 1990.
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2. NEED AND IMPACT OF PROJECT	Rubber membrane has been repaired multiple times because of leaks. Additionally we need repairs to the copper roof over the dining area to get water to run away from the building. We have had more problems with the lower roof, but both upper and lower rubber was installed at the same time.
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3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PLANNING DOCS	
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4. YEARS PREVIOUSLY ON THE BIDDCIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)

Reserve/Accrual	Year	FY2018	FY2019	FY2020	FY2021	FY2022
	Funding Rec'd	\$	\$	\$	\$	\$

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED	
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6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED	
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7. ANY RELATED DEPARTMENT OR CITY PROJECTS	
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8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	CoB		100%	\$120,000	
			%	\$	
			%	\$	
			%	\$	
			%	\$	

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE)	
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10. OTHER INFO	
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)

	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
TOTAL PROJECT COST	\$	\$120,000	\$	\$	\$	\$
NON CITY SHARE	\$	\$	\$	\$	\$	\$
CITY SHARE	\$	\$120,000	\$	\$	\$	\$

ATTACH ON SEPARATE PAGE(S) ANY ADDITIONAL INFO (IF NEE

CIP BUDGET
FY23 BIDDEFORD CAPITAL IMPROVEMENT PROGRAM

DEPARTMENT	Facilities	CIP NUMBER (DEPT-YR-#)	FAC-FY23-FD 002
CIP NAME	FD Driveway Replacement	DEPARTMENT NUMBER	FD 002
		PROJECT PRIORITY	
ESTIMATED TOTAL COST	\$275,000		
ESTIMATED COST FY2023	\$	CITY SHARE FY2023	\$
ESTIMATED COST FY2024-2027	\$275,000	CITY SHARE FY2024-2027	\$275,000

1. DESCRIPTION OF PROJECT	Our current drive way has not been replaced or sealed since it was installed in 1990. It currently has large cracks throughout and is sinking in front of the apparatus bay doors. Catch basins are also caving in. DPW has worked to try and do repairs over
---------------------------	---

2. NEED AND IMPACT OF PROJECT	We have tried to maintain the driveway, but we have reached the point after 30 years where it needs to be replaced.
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3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PLANNING DOCS	
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4. YEARS PREVIOUSLY ON THE BIDDIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2018	FY2019	FY2020	FY2021	FY2022
	Funding Rec'd	\$	\$	\$	\$	\$

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED	
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6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED	
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7. ANY RELATED DEPARTMENT OR CITY PROJECTS	
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8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	CoB		100%	\$275,000	
			%	\$	
			%	\$	
			%	\$	
			%	\$	

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE)	
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10. OTHER INFO	
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
TOTAL PROJECT COST	\$	\$	\$	\$275,000	\$	\$
NON CITY SHARE	\$	\$	\$	\$	\$	\$
CITY SHARE	\$	\$	\$	\$275,000	\$	\$

ATTACH ON SEPARATE PAGE(S) ANY ADDITIONAL INFO (IF NEE

CIP BUDGET
FY23 BIDDEFORD CAPITAL IMPROVEMENT PROGRAM

DEPARTMENT	Facilities	CIP NUMBER (DEPT-YR-#)	FAC-FY23-FD 003
CIP NAME	FD Station Brick work	DEPARTMENT NUMBER	FD 003
		PROJECT PRIORITY	3
ESTIMATED TOTAL COST	\$40,000		
ESTIMATED COST FY2023	\$	CITY SHARE FY2023	\$
ESTIMATED COST FY2024-2027	\$40,000	CITY SHARE FY2024-2027	\$40,000

1. DESCRIPTION OF PROJECT	The fire station is 31 years old and the brick work is in need of repair. Water has caused damage and the station brickwork needs to be re-pointed.
---------------------------	---

2. NEED AND IMPACT OF PROJECT	Water had compromised the bickwork at the station. The water leaks through the bock wall at the front of the station.
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3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PLANNING DOCS	
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4. YEARS PREVIOUSLY ON THE BIDDIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)

Reserve/Accrual	Year	FY2018	FY2019	FY2020	FY2021	FY2022
	Funding Rec'd	\$	\$	\$	\$	\$

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED	
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6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED	
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7. ANY RELATED DEPARTMENT OR CITY PROJECTS	
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8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	CoB		100%	\$40,000	
			%	\$	
			%	\$	
			%	\$	
			%	\$	

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE)	
--	--

10. OTHER INFO	
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)

	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
TOTAL PROJECT COST	\$	\$	\$40,000	\$	\$	\$
NON CITY SHARE	\$	\$	\$	\$	\$	\$
CITY SHARE	\$	\$	\$40,000	\$	\$	\$

ATTACH ON SEPARATE PAGE(S) ANY ADDITIONAL INFO (IF NEE

CIP BUDGET
FY23 BIDDEFORD CAPITAL IMPROVEMENT PROGRAM

DEPARTMENT	Facilities	CIP NUMBER (DEPT-YR-#)	FAC-FY23-FD 004
CIP NAME	FD Duck Work Service	DEPARTMENT NUMBER	FD 004
		PROJECT PRIORITY	2
ESTIMATED TOTAL COST	\$15,000		
ESTIMATED COST FY2023	\$15,000	CITY SHARE FY2023	\$15,000
ESTIMATED COST FY2024-2027	\$	CITY SHARE FY2024-2027	\$

1. DESCRIPTION OF PROJECT	This request is for funding to service and clean the station duck work. This was done about 10 years ago, the duck work has been inspected and is in need of professional cleaning.
---------------------------	---

2. NEED AND IMPACT OF PROJECT	This cleaning will maintain the efficiency of the system and provide a cleaning environment for our staff. This service will help to remove containments that are in our station.
-------------------------------	---

3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PLANNING DOCS	
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4. YEARS PREVIOUSLY ON THE BIDD CIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)

Reserve/Accrual	Year	FY2018	FY2019	FY2020	FY2021	FY2022
	Funding Rec'd	\$	\$	\$	\$	\$

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED	
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6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED	
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7. ANY RELATED DEPARTMENT OR CITY PROJECTS	
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8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	CoB		100%	\$15,000	
			%	\$	
			%	\$	
			%	\$	
			%	\$	

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE)	
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10. OTHER INFO	Pricing based on quotation from Minervio Air Duct Co.
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)

	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
TOTAL PROJECT COST	\$	\$15,000	\$	\$	\$	\$
NON CITY SHARE	\$	\$	\$	\$	\$	\$
CITY SHARE	\$	\$15,000	\$	\$	\$	\$

ATTACH ON SEPARATE PAGE(S) ANY ADDITIONAL INFO (IF NEE

CIP BUDGET
FY23 BIDDEFORD CAPITAL IMPROVEMENT PROGRAM

DEPARTMENT	Facilities	CIP NUMBER (DEPT-YR-#)	FAC-FY23-FD 006
CIP NAME	FD Window Replacement Phase 2	DEPARTMENT NUMBER	FD 006
ESTIMATED TOTAL COST	\$60,000	PROJECT PRIORITY	4
ESTIMATED COST FY2023	\$	CITY SHARE FY2023	\$
ESTIMATED COST FY2024-2027	\$60,000	CITY SHARE FY2024-2027	\$60,000

1. DESCRIPTION OF PROJECT	This request is for phase 2 of the FD window replacement plan. It would replace the windows on the first floor.
---------------------------	---

2. NEED AND IMPACT OF PROJECT	The windows are 32 years old, many of them leak and most do not close well.
-------------------------------	---

3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELATED PLANNING DOCS	
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4. YEARS PREVIOUSLY ON THE BIDD CIP; FUNDING REC'D IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2018	FY2019	FY2020	FY2021	FY2022
	Funding Rec'd	\$	\$	\$	\$	\$

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED	
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6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED	Local vendor.
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7. ANY RELATED DEPARTMENT OR CITY PROJECTS	
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8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	CoB		100%	\$60,000	
			%	\$	
			%	\$	
			%	\$	
			%	\$	

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE)	
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10. OTHER INFO	
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
TOTAL PROJECT COST	\$	\$	\$	\$60,000	\$	\$
NON CITY SHARE	\$	\$	\$	\$	\$	\$
CITY SHARE	\$	\$	\$	\$60,000	\$	\$

ATTACH ON SEPARATE PAGE(S) ANY ADDITIONAL INFO (IF NEE

CIP BUDGET
FY23 BIDDEFORD CAPITAL IMPROVEMENT PROGRAM

DEPARTMENT	Facilities	CIP NUMBER (DEPT-YR-#)	FAC-FY23-FD 007
CIP NAME	FD Interior Floor Replacement	DEPARTMENT NUMBER	FD 007
		PROJECT PRIORITY	5
ESTIMATED TOTAL COST	\$30,000		
ESTIMATED COST FY2023	\$	CITY SHARE FY2023	\$
ESTIMATED COST FY2024-2027	\$30,000	CITY SHARE FY2024-2027	\$30,000

1. DESCRIPTION OF PROJECT	Replacement of the of the common areas flooring.
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2. NEED AND IMPACT OF PROJECT	The floor tile is 35 years old and is in need of replacement. Many areas are worn and cracked. We are looking to just replace the common areas that are in the worst condition.
-------------------------------	---

3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PLANNING DOCS	
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4. YEARS PREVIOUSLY ON THE BIDDIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2018	FY2019	FY2020	FY2021	FY2022
	Funding Rec'd	\$	\$	\$	\$	\$

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED	
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6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED	
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7. ANY RELATED DEPARTMENT OR CITY PROJECTS	
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8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	CoB		100%	\$30,000	
			%	\$	
			%	\$	
			%	\$	
			%	\$	

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE)	
--	--

10. OTHER INFO	
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
TOTAL PROJECT COST	\$	\$	\$	\$	\$30,000	\$
NON CITY SHARE	\$	\$	\$	\$	\$	\$
CITY SHARE	\$	\$	\$	\$	\$30,000	\$

ATTACH ON SEPARATE PAGE(S) ANY ADDITIONAL INFO (IF NEE

CIP BUDGET
FY23 BIDDEFORD CAPITAL IMPROVEMENT PROGRAM

DEPARTMENT	Facilities	CIP NUMBER (DEPT-YR-#)	FAC-FY23-FD 008
CIP NAME	FD Landscape Improvements	DEPARTMENT NUMBER	FD 008
		PROJECT PRIORITY	5
ESTIMATED TOTAL COST	\$25,000		
ESTIMATED COST FY2023	\$	CITY SHARE FY2023	\$
ESTIMATED COST FY2024-2027	\$25,000	CITY SHARE FY2024-2027	\$25,000

1. DESCRIPTION OF PROJECT	This request would provide funding to remove 8 large trees on the side of the building and install a lawn in that area.
---------------------------	---

2. NEED AND IMPACT OF PROJECT	There are 8 large trees that need to be taken down, they are causing issues with damage to the building from moisture build up and roof damage.
-------------------------------	---

3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PLANNING DOCS	
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4. YEARS PREVIOUSLY ON THE BIDDIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2018	FY2019	FY2020	FY2021	FY2022
	Funding Rec'd	\$	\$	\$	\$	\$

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED	
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6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED	Local Vendor, DPW.
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7. ANY RELATED DEPARTMENT OR CITY PROJECTS	
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8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	CoB		100%	\$25,000	
			%	\$	
			%	\$	
			%	\$	
			%	\$	

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE)	
--	--

10. OTHER INFO	
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
TOTAL PROJECT COST	\$	\$	\$	\$	\$25,000	\$
NON CITY SHARE	\$	\$	\$	\$	\$	\$
CITY SHARE	\$	\$	\$	\$	\$25,000	\$

ATTACH ON SEPARATE PAGE(S) ANY ADDITIONAL INFO (IF NEE

CIP BUDGET
FY23 BIDDEFORD CAPITAL IMPROVEMENT PROGRAM

DEPARTMENT	Facilities	CIP NUMBER (DEPT-YR-#)	FAC-FY23-FD 009
CIP NAME	FD Apparatus Floor Re-Surface	DEPARTMENT NUMBER	FD 009
ESTIMATED TOTAL COST	\$18,000	PROJECT PRIORITY	2
ESTIMATED COST FY2023	\$18,000	CITY SHARE FY2023	\$18,000
ESTIMATED COST FY2024-2027	\$	CITY SHARE FY2024-2027	\$

1. DESCRIPTION OF PROJECT	This floor was originally resurfaced in 2012 because of slipping and safety issues. It has become worn and it needs to be resurfaced to continue to offer the safety protection.
---------------------------	--

2. NEED AND IMPACT OF PROJECT	This floor has been repaired multiple times over the last few years and has become worn, is peeling, and no longer provides the required slip protection.
-------------------------------	---

3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PLANNING DOCS	
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4. YEARS PREVIOUSLY ON THE BIDDIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2018	FY2019	FY2020	FY2021	FY2022
	Funding Rec'd	\$	\$	\$	\$	\$

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED	
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6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED	Industrial Concrete Services, this is the company that originally installed the floor.
--	--

7. ANY RELATED DEPARTMENT OR CITY PROJECTS	
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8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	CoB		100%	\$18,000	
			%	\$	
			%	\$	
			%	\$	
			%	\$	

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE)	
--	--

10. OTHER INFO	
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
TOTAL PROJECT COST	\$	\$18,000	\$	\$	\$	\$
NON CITY SHARE	\$	\$	\$	\$	\$	\$
CITY SHARE	\$	\$18,000	\$	\$	\$	\$

ATTACH ON SEPARATE PAGE(S) ANY ADDITIONAL INFO (IF NEE

CIP BUDGET
FY23 BIDDEFORD CAPITAL IMPROVEMENT PROGRAM

DEPARTMENT	Facilities	CIP NUMBER (DEPT-YR-#)	FAC-FY23-FD 010
CIP NAME	FD Coastal Station Initial Development Cost	DEPARTMENT NUMBER	FD 003
ESTIMATED TOTAL COST	\$150,000	PROJECT PRIORITY	1
ESTIMATED COST FY2023	\$150,000	CITY SHARE FY2023	\$150,000
ESTIMATED COST FY2024-2027	\$	CITY SHARE FY2024-2027	\$

1. DESCRIPTION OF PROJECT	Initial development cost for a coastal station design
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2. NEED AND IMPACT OF PROJECT	Coastal response times are high and coastal emergency incidents continue to go up.
--------------------------------------	--

3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PLANNING DOCS	
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4. YEARS PREVIOUSLY ON THE BIDDIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2018	FY2019	FY2020	FY2021	FY2022
	Funding Rec'd					

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED	
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6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED	
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7. ANY RELATED DEPARTMENT OR CITY PROJECTS	
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8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	CoB		100%	\$150,000	
			%	\$	
			%	\$	

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE)	
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10. OTHER INFO	
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
TOTAL PROJECT COST	\$	\$150,000	\$	\$	\$	\$
NON CITY SHARE	\$	\$	\$	\$	\$	\$
CITY SHARE	\$	\$150,000	\$	\$	\$	\$

ATTACH ON SEPARATE PAGE(S) ANY ADDITIONAL INFO (IF NEE

CIP BUDGET
FY23 BIDDEFORD CAPITAL IMPROVEMENT PROGRAM

DEPARTMENT	Facilities	CIP NUMBER (DEPT-YR-#)	FAC-FY23-FD-011
CIP NAME	FD Coastal Station	DEPARTMENT NUMBER	FD-004
		PROJECT PRIORITY	1
ESTIMATED TOTAL COST	\$2,500,000		
ESTIMATED COST FY2023	\$	CITY SHARE FY2023	\$
ESTIMATED COST FY2024-2027	\$2,500,000	CITY SHARE FY2024-2027	\$2,500,000

1. DESCRIPTION OF PROJECT	Construction of new coastal fire station.
---------------------------	---

2. NEED AND IMPACT OF PROJECT	This station would be located near the coast and allow for staffing to decrease response times to the coast. Annually the FD responds to over 400 emergency incident in the coastal districts. Response times to this area is 10 to 14 minutes.
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3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PLANNING DOCS	
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4. YEARS PREVIOUSLY ON THE BIDDIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2018	FY2019	FY2020	FY2021	FY2022
	Funding Rec'd					

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED	
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6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED	
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7. ANY RELATED DEPARTMENT OR CITY PROJECTS	
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8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	CoB		100%	\$2,500,000	
			%	\$	
			%	\$	

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE)	
--	--

10. OTHER INFO	
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
TOTAL PROJECT COST	\$	\$	\$	\$2,500,000	\$	\$
NON CITY SHARE	\$	\$	\$	\$	\$	\$
CITY SHARE	\$	\$	\$	\$2,500,000	\$	\$

ATTACH ON SEPARATE PAGE(S) ANY ADDITIONAL INFO (IF NEE

CIP BUDGET
FY23 BIDDEFORD CAPITAL IMPROVEMENT PROGRAM

DEPARTMENT	Fire Department	CIP NUMBER (DEPT-YR-#)	BFD-FY23-001
CIP NAME	Battery Extrication Tools	DEPARTMENT NUMBER	001
		PROJECT PRIORITY	2
ESTIMATED TOTAL COST	\$50,000		
ESTIMATED COST FY2023	\$50,000	CITY SHARE FY2023	\$50,000
ESTIMATED COST FY2024-2027	\$	CITY SHARE FY2024-2027	\$

1. DESCRIPTION OF PROJECT	This would be used to update our vehicle extrication tools. Our current tools on SQ-28 are over 21 years old. These tools are used to extricate victims from vehicles at car accidents. Additionally, these new battery tools could be used for things like
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2. NEED AND IMPACT OF PROJECT	Our current tools have reached the end of their recommended service life and cannot be operated inside of a structure.
-------------------------------	--

3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PLANNING DOCS	Local extrication tool vendor, HSE.
--	-------------------------------------

4. YEARS PREVIOUSLY ON THE BIDD CIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)

Reserve/Accrual	Year	FY2018	FY2019	FY2020	FY2021	FY2022
	Funding Rec'd	\$	\$	\$	\$	\$

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED	
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6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED	
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7. ANY RELATED DEPARTMENT OR CITY PROJECTS	
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8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	CoB		100%	\$50,000	
			%	\$	
			%	\$	
			%	\$	
			%	\$	

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE)	
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10. OTHER INFO	
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)

	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
TOTAL PROJECT COST	\$	\$50,000	\$	\$	\$	\$
NON CITY SHARE	\$	\$	\$	\$	\$	\$
CITY SHARE	\$	\$50,000	\$	\$	\$	\$

ATTACH ON SEPARATE PAGE(S) ANY ADDITIONAL INFO (IF NEE

CIP BUDGET
FY23 BIDDEFORD CAPITAL IMPROVEMENT PROGRAM

DEPARTMENT	Fire Department	CIP NUMBER (DEPT-YR-#)	BFD-FY23-003
CIP NAME	EMS CPR Compression Devices	DEPARTMENT NUMBER	003
ESTIMATED TOTAL COST	\$30,000	PROJECT PRIORITY	1
ESTIMATED COST FY2023	\$30,000	CITY SHARE FY2023	\$30,000
ESTIMATED COST FY2024-2027	\$	CITY SHARE FY2024-2027	\$

1. DESCRIPTION OF PROJECT	This is a mechanical device that is attached to patients that are in cardiac arrest that delivers chest compressions. This device delivers compressions at a uniform rate consistently to the patient allowing personnel to work on other needed medical int
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2. NEED AND IMPACT OF PROJECT	We currently have one of these devices on two of our ambulance. Both of our current devices have had huge positive outcomes for our patients. This request would allow us to add a device to our third ambulance and one to our engine.
-------------------------------	---

3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PLANNING DOCS	
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4. YEARS PREVIOUSLY ON THE BIDDIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2018	FY2019	FY2020	FY2021	FY2022
	Funding Rec'd	\$	\$	\$	\$	\$

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED	
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6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED	Price were obtained from local sales rep.
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7. ANY RELATED DEPARTMENT OR CITY PROJECTS	
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8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	CoB		100%	\$30,000	
			%	\$	
			%	\$	
			%	\$	
			%	\$	

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE)	
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10. OTHER INFO	
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
TOTAL PROJECT COST	\$	\$30,000	\$	\$	\$	\$
NON CITY SHARE	\$	\$	\$	\$	\$	\$
CITY SHARE	\$	\$30,000	\$	\$	\$	\$

ATTACH ON SEPARATE PAGE(S) ANY ADDITIONAL INFO (IF NEE

CIP BUDGET
FY23 BIDDEFORD CAPITAL IMPROVEMENT PROGRAM

DEPARTMENT	Fire Department	CIP NUMBER (DEPT-YR-#)	BFD-FY23-004
CIP NAME	Rescue Boat	DEPARTMENT NUMBER	004
		PROJECT PRIORITY	2
ESTIMATED TOTAL COST	\$50,000		
ESTIMATED COST FY2023	\$50,000	CITY SHARE FY2023	\$50,000
ESTIMATED COST FY2024-2027	\$	CITY SHARE FY2024-2027	\$

1. DESCRIPTION OF PROJECT	This request is to allow us to replace our current rescue boat. This boat is a 1964 aluminum boat that does not meet the needs of a rescue boat.
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2. NEED AND IMPACT OF PROJECT	Our current boat that we are looking to replace is a 1964 aluminum boat. This boat is not stable enough or designed to allow us to bring patients that are in the water into the boat. It is not stable to life patients over the side of it. Depending on conditions, this boat would also allow us close access to the island in Biddeford that have residents or visitors on them that need assistance that larger rescue boats could not make access to.
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3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PLANNING DOCS	
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4. YEARS PREVIOUSLY ON THE BIDDIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2018	FY2019	FY2020	FY2021	FY2022
	Funding Rec'd	\$	\$	\$	\$	\$

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED	
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6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED	
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7. ANY RELATED DEPARTMENT OR CITY PROJECTS	
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8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	CoB		100%	\$50,000	
			%	\$	
			%	\$	
			%	\$	
			%	\$	

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE)	
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10. OTHER INFO	
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
TOTAL PROJECT COST	\$	\$50,000	\$	\$	\$	\$
NON CITY SHARE	\$	\$	\$	\$	\$	\$
CITY SHARE	\$	\$50,000	\$	\$	\$	\$

ATTACH ON SEPARATE PAGE(S) ANY ADDITIONAL INFO (IF NEE

CIP BUDGET
FY23 BIDDEFORD CAPITAL IMPROVEMENT PROGRAM

DEPARTMENT	Fire Department	CIP NUMBER (DEPT-YR-#)	BFD-FY23-005
CIP NAME	EMS Stretcher Lifting Device	DEPARTMENT NUMBER	005
		PROJECT PRIORITY	1
ESTIMATED TOTAL COST	\$25,000		
ESTIMATED COST FY2023	\$25,000	CITY SHARE FY2023	\$50,000
ESTIMATED COST FY2024-2027	\$50,000	CITY SHARE FY2024-2027	\$50,000

1. DESCRIPTION OF PROJECT	This request if for two EMS stretcher lifting devices that would go into each of the two remaining ambulances that we have that do not have these devices. This devices assists with lifting the stretcher with the patient on in into the ambulance.
---------------------------	---

2. NEED AND IMPACT OF PROJECT	We currently have one ambulance with this device and two ambulances without it. This devices is designed for the safety of our personnel helping to reduce injuries to our staff. Each day our staff lift multiple patients into the ambulance, this device will help to reduce the stress on our providers and reduce potential injury.
-------------------------------	--

3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PLANNING DOCS	
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4. YEARS PREVIOUSLY ON THE BIDDIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2018	FY2019	FY2020	FY2021	FY2022
	Funding Rec'd	\$	\$	\$	\$	\$

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED	
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6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED	
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7. ANY RELATED DEPARTMENT OR CITY PROJECTS	
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8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	CoB		100%	\$25,000	
			%	\$	
			%	\$	
			%	\$	
			%	\$	

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE)	
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10. OTHER INFO	
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
TOTAL PROJECT COST	\$	\$25,000	\$	\$25,000	\$	\$25,000
NON CITY SHARE	\$	\$	\$	\$	\$	\$
CITY SHARE	\$	\$25,000	\$	\$25,000	\$	\$25,000

ATTACH ON SEPARATE PAGE(S) ANY ADDITIONAL INFO (IF NEE

CIP BUDGET
FY23 BIDDEFORD CAPITAL IMPROVEMENT PROGRAM

DEPARTMENT	Fire Department	CIP NUMBER (DEPT-YR-#)	BFD-FY23-006
CIP NAME	Hydraulic Rescue Pump	DEPARTMENT NUMBER	006
		PROJECT PRIORITY	3
ESTIMATED TOTAL COST	\$15,000		
ESTIMATED COST FY2023	\$	CITY SHARE FY2023	\$
ESTIMATED COST FY2024-2027	\$15,000	CITY SHARE FY2024-2027	\$15,000

1. DESCRIPTION OF PROJECT	This project is to replace our current hydraulic rescue tool pump. This pump operates our hydraulic vehicle extrication tools. This pump was purchased in 2003.
---------------------------	---

2. NEED AND IMPACT OF PROJECT	This pump was purchased in 2003, it has reached the end of life service as our primary pump. It does not meet the level of operation that is required for todays rescue tools and is in need of an upgrade to cut much of the new steel that is present in todays vehicles.
-------------------------------	---

3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PLANNING DOCS	
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4. YEARS PREVIOUSLY ON THE BIDDCIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)

Reserve/Accrual	Year	FY2018	FY2019	FY2020	FY2021	FY2022
	Funding Rec'd	\$	\$	\$	\$	\$

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED	
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6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED	
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7. ANY RELATED DEPARTMENT OR CITY PROJECTS	
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8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	CoB		100%	\$15,000	
			%	\$	
			%	\$	
			%	\$	
			%	\$	

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE)	
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10. OTHER INFO	
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)

	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
TOTAL PROJECT COST	\$	\$	\$15,000	\$	\$	\$
NON CITY SHARE	\$	\$	\$	\$	\$	\$
CITY SHARE	\$	\$	\$15,000	\$	\$	\$

ATTACH ON SEPARATE PAGE(S) ANY ADDITIONAL INFO (IF NEE

CIP BUDGET
FY23 BIDDEFORD CAPITAL IMPROVEMENT PROGRAM

DEPARTMENT	Fire Department	CIP NUMBER (DEPT-YR-#)	BFD-FY23-007
CIP NAME	Replace Rescue Ropes and Harnesses	DEPARTMENT NUMBER	007
ESTIMATED TOTAL COST	\$15,000	PROJECT PRIORITY	2
ESTIMATED COST FY2023	\$	CITY SHARE FY2023	\$
ESTIMATED COST FY2024-2027	\$15,000	CITY SHARE FY2024-2027	\$15,000

1. DESCRIPTION OF PROJECT	Replacement of much of our high angle, below grade, and rescue ropes and harnesses. These items have reached the end of their manufacturer recommended service life and need to be replaced.
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2. NEED AND IMPACT OF PROJECT	This equipment has reached the end of it's shelf life. There is a 10 year life on this set by the manufacture and enforced by Safety Works if there is an incident.
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3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PLANNING DOCS	
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4. YEARS PREVIOUSLY ON THE BIDDCIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2018	FY2019	FY2020	FY2021	FY2022
	Funding Rec'd	\$	\$	\$	\$	\$

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED	
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6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED	Local sales reps.
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7. ANY RELATED DEPARTMENT OR CITY PROJECTS	
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8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	CoB		100%	\$15,000	
			%	\$	
			%	\$	
			%	\$	
			%	\$	

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE)	
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10. OTHER INFO	
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
TOTAL PROJECT COST	\$	\$	\$15,000	\$	\$	\$
NON CITY SHARE	\$	\$	\$	\$	\$	\$
CITY SHARE	\$	\$	\$15,000	\$	\$	\$

ATTACH ON SEPARATE PAGE(S) ANY ADDITIONAL INFO (IF NEE

CIP BUDGET
FY23 BIDDEFORD CAPITAL IMPROVEMENT PROGRAM

DEPARTMENT	Fire Department	CIP NUMBER (DEPT-YR-#)	BFD-FY23-008
CIP NAME	EMS Equipment	DEPARTMENT NUMBER	008
		PROJECT PRIORITY	1
ESTIMATED TOTAL COST	\$75,000		
ESTIMATED COST FY2023	\$	CITY SHARE FY2023	\$
ESTIMATED COST FY2024-2027	\$75,000	CITY SHARE FY2024-2027	\$75,000

1. DESCRIPTION OF PROJECT	Replacement program for EMS stretchers, stair chair, cardiac monitors. All three of our ambulances and our front line fire apparatus have cardiac monitors. These monitors are computers that get used often and need to be on a replacement plan to stay up
---------------------------	--

2. NEED AND IMPACT OF PROJECT	These items are used very often and take a lot of abuse. It is important to we try to stay to the replacement plan as listed above to make sure that our equipment stays to good working order and in serviceable. We have been on this three year replacement plan for 9 years now and it has seemed to be working well for us.
-------------------------------	--

3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PLANNING DOCS	
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4. YEARS PREVIOUSLY ON THE BIDDCIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)

Reserve/Accrual	Year	FY2018	FY2019	FY2020	FY2021	FY2022
	Funding Rec'd	\$	\$	\$	\$	\$

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED	
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6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED	Estimate - local sales rep.
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7. ANY RELATED DEPARTMENT OR CITY PROJECTS	
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8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	CoB		100%	\$75,000	
			%	\$	
			%	\$	
			%	\$	
			%	\$	

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE)	
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10. OTHER INFO	
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)

	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
TOTAL PROJECT COST	\$	\$	\$75,000	\$	\$	\$
NON CITY SHARE	\$	\$	\$	\$	\$	\$
CITY SHARE	\$	\$	\$75,000	\$	\$	\$

ATTACH ON SEPARATE PAGE(S) ANY ADDITIONAL INFO (IF NEE

CIP BUDGET
FY23 BIDDEFORD CAPITAL IMPROVEMENT PROGRAM

DEPARTMENT	Fire Department	CIP NUMBER (DEPT-YR-#)	BFD-FY23-009
CIP NAME	Replace Hydraulic Rescue Tools	DEPARTMENT NUMBER	009
ESTIMATED TOTAL COST	\$40,000	PROJECT PRIORITY	2
ESTIMATED COST FY2023	\$	CITY SHARE FY2023	\$
ESTIMATED COST FY2024-2027	\$40,000	CITY SHARE FY2024-2027	\$40,000

1. DESCRIPTION OF PROJECT	This funding would replace our hydraulic rescue tool located on our 2nd Engine used in vehicle extrications.
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2. NEED AND IMPACT OF PROJECT	These tools are out dated and need to be replaced to have the ability to cut the steel that newer vehicles are designed with.
-------------------------------	---

3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PLANNING DOCS	
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4. YEARS PREVIOUSLY ON THE BIDDIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2018	FY2019	FY2020	FY2021	FY2022
	Funding Rec'd	\$	\$	\$	\$	\$

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED	
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6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED	Local sales vendor.
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7. ANY RELATED DEPARTMENT OR CITY PROJECTS	
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8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	CoB		100%	\$40,000	
			%	\$	
			%	\$	
			%	\$	
			%	\$	

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE)	
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10. OTHER INFO	
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
TOTAL PROJECT COST	\$	\$	\$	\$40,000	\$	\$
NON CITY SHARE	\$	\$	\$	\$	\$	\$
CITY SHARE	\$	\$	\$	\$40,000	\$	\$

ATTACH ON SEPARATE PAGE(S) ANY ADDITIONAL INFO (IF NEE

CIP BUDGET
FY23 BIDDEFORD CAPITAL IMPROVEMENT PROGRAM

DEPARTMENT	Police Department	CIP NUMBER (DEPT-YR-#)	BPD-FY23-001
CIP NAME	Andrews Road Radio Tower	DEPARTMENT NUMBER	001
		PROJECT PRIORITY	1
ESTIMATED TOTAL COST	\$1,000,000		
ESTIMATED COST FY2023	\$	CITY SHARE FY2023	1000000
ESTIMATED COST FY2024-2027	\$1,000,000	CITY SHARE FY2024-2027	\$1,000,000

1. DESCRIPTION OF PROJECT	Erect stand alone 200 foot telecommunications tower to service the western part of the City.
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2. NEED AND IMPACT OF PROJECT	Biddeford's Emergency Communications Center dispatches Police, Fire and EMS for the Towns of Arundel, Lyman, Dayton, Alfred, Waterboro and Hollis. Western part of Biddeford and surrounding areas has significant dead spots representing approximately 25% of the surface coverage areas; this project will eliminate deficiencies and improve radio communications with agencies receiving supported and service and radio coverage improvements will also include the School Dept.'s Transportation System, and DPW vehicles.
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3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PLANNING DOCS	This Project is in addition to the \$4.5 million dollar Telecommunications System Upgrade and Enhancement that is projected to go online in January 2022. The installation of the Andrews Road Tower will complete this Project.
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4. YEARS PREVIOUSLY ON THE BIDDIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2018	FY2019	FY2020	FY2021	FY2022
	Funding Rec'd	\$	\$	\$	\$	\$

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED	None
--	------

6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED	Project is seen as an extension of recently approved Tele-Communications upgrade to properly cover the western part of the city and its contracted partners. Cost estimates obtained through informal proposal, and cost for the 200 foot tower, to include: fencing, generator, shelter for equipment, site work, site grounding, etc., is estimated to cost \$458,000. Actual transmitters, antennae and other equipment is estimated at \$500,000, with the remainder as contingency.
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7. ANY RELATED DEPARTMENT OR CITY PROJECTS	This Project qualifies on two fronts: 1) Improves tele-communications capabilities between and among Police, Fire, EMS and EMA, DPW and Local Emergency agencies, both in normal operations and emergency response; and, (2) meets Homeland Security guidelines
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8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	GRA-FED	FEMA	50%	\$500,000	Possible
	CoB		50%	\$500,000	
			%	\$	
			%	\$	
			%	\$	

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE)	
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10. OTHER INFO	We are attempting to leverage FEMA contributions for this work, as it directly impacts those outside agencies that are contracted with Biddeford to provide emergency dispatching services. School Department could also be a source of revenue for this overal
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE

TOTAL PROJECT COST	\$	\$	\$	\$1,000,000	\$	\$
NON CITY SHARE	\$	\$	\$	\$500,000	\$	\$
CITY SHARE	\$	\$	\$	\$500,000	\$	\$

ATTACH ON SEPARATE PAGE(S) ANY ADDITIONAL INFO (IF NEE

CIP BUDGET
FY23 BIDDEFORD CAPITAL IMPROVEMENT PROGRAM

DEPARTMENT	Police Department	CIP NUMBER (DEPT-YR-#)	BPD-FY23-002
CIP NAME	Modular Vehicle Barrier System	DEPARTMENT NUMBER	002
ESTIMATED TOTAL COST	\$35,350	PROJECT PRIORITY	4
ESTIMATED COST FY2023	\$35,350	CITY SHARE FY2023	\$35,350
ESTIMATED COST FY2024-2027	\$	CITY SHARE FY2024-2027	\$

1. DESCRIPTION OF PROJECT	Portable vehicle barrier system to prevent vehicle ramming events
----------------------------------	---

2. NEED AND IMPACT OF PROJECT	This is a contingency for festivals and events to preven the potential for an active or runaway vehicle from entering a resticted area during an event such as a festival or other public event.
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3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PLANNING DOCS	N/A
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4. YEARS PREVIOUSLY ON THE BIDD CIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2018	FY2019	FY2020	FY2021	FY2022
	Funding Rec'd	\$	\$	\$	\$	\$

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED	This is an equipment purchase.
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6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED	Quote from vendor. Project originated from general risk reduction discussions.
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7. ANY RELATED DEPARTMENT OR CITY PROJECTS	N/A
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8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	COB		100%	\$35,350	
			%	\$	
			%	\$	
			%	\$	
			%	\$	

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE)	Evaluation of risk reduction strategies for public events.
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10. OTHER INFO	N/A
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
TOTAL PROJECT COST	\$	\$35,350	\$	\$	\$	\$
NON CITY SHARE	\$	\$	\$	\$	\$	\$
CITY SHARE	\$	\$35,350	\$	\$	\$	\$

ATTACH ON SEPARATE PAGE(S) ANY ADDITIONAL INFO (IF NEE

CIP BUDGET
FY23 BIDDEFORD CAPITAL IMPROVEMENT PROGRAM

DEPARTMENT	Public Works	CIP NUMBER (DEPT-YR-#)	DPW-FY23-001
CIP NAME	5-Year Vehicle/Equip Replacement Program	DEPARTMENT NUMBER	001
		PROJECT PRIORITY	1
ESTIMATED TOTAL COST	\$5,875,000		
ESTIMATED COST FY2023	\$1,442,600	CITY SHARE FY2023	\$1,258,600
ESTIMATED COST FY2024-2027	\$	CITY SHARE FY2024-2027	\$3,673,000

1. DESCRIPTION OF PROJECT	5 year vehicle/equipment replacement program
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2. NEED AND IMPACT OF PROJECT	replacing vehicles per their lifecycle
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3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PLANNING DOCS	15 year CIP replacement program
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4. YEARS PREVIOUSLY ON THE BIDDCIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2018	FY2019	FY2020	FY2021	FY2022
	Funding Rec'd	\$87,000	\$108,000	\$379,000	\$265,000	\$

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED	NA
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6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED	Factory recommended lifecylce and price was obatined by staff
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7. ANY RELATED DEPARTMENT OR CITY PROJECTS	Includes all City Departments
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8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	CoB		88%	\$5,139,000	
	TIF		13%	\$736,000	Possible
			%	\$	
			%	\$	
			%	\$	

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE)	Replacement of vehicles/equipment before they become unreliable and nonfunctional
---	---

10. OTHER INFO	Previous 5 years were lease purchase on the large purchases and full payment on cars and pickups
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
TOTAL PROJECT COST	\$985,000	\$1,442,600	\$1,531,400	\$1,475,500	\$1,218,100	\$
NON CITY SHARE	\$184,000	\$184,000	\$184,000	\$184,000	\$184,000	\$
CITY SHARE	\$985,000	\$1,258,600	\$1,347,400	\$1,291,500	\$1,034,100	\$

ATTACH ON SEPARATE PAGE(S) ANY ADDITIONAL INFO (IF NEE

CIP BUDGET
FY23 BIDDEFORD CAPITAL IMPROVEMENT PROGRAM

DEPARTMENT	Recreation	CIP NUMBER (DEPT-YR-#)	REC-FY23-004
CIP NAME	Seasonal Ice Rink	DEPARTMENT NUMBER	004
		PROJECT PRIORITY	
ESTIMATED TOTAL COST	\$30,000		
ESTIMATED COST FY2023	\$	CITY SHARE FY2023	\$
ESTIMATED COST FY2024-2027	\$30,000	CITY SHARE FY2024-2027	\$30,000

1. DESCRIPTION OF PROJECT	Temp ice for Mechanics Park.
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2. NEED AND IMPACT OF PROJECT	Offers a downtown winter activity.
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3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PLANNING DOCS	N/A
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4. YEARS PREVIOUSLY ON THE BIDDIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2018	FY2019	FY2020	FY2021	FY2022
	Funding Rec'd	\$	\$	\$	\$	\$

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED	Nice Rink or similar, staffing to intall, maintain and manage each year.
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6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED	Staff & Recreation Commission
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7. ANY RELATED DEPARTMENT OR CITY PROJECTS	N/A
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8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	COB	COB	100%	\$30,000	
			%	\$	
			%	\$	
			%	\$	
			%	\$	

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE)	
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10. OTHER INFO	
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
TOTAL PROJECT COST	\$	\$	\$	\$	\$	\$30,000
NON CITY SHARE	\$	\$	\$	\$	\$	\$
CITY SHARE	\$	\$	\$	\$	\$	\$30,000

ATTACH ON SEPARATE PAGE(S) ANY ADDITIONAL INFO (IF NEE

CIP BUDGET
FY23 BIDDEFORD CAPITAL IMPROVEMENT PROGRAM

DEPARTMENT	Recreation	CIP NUMBER (DEPT-YR-#)	REC-FY23-005
CIP NAME	Memorial Park	DEPARTMENT NUMBER	005
		PROJECT PRIORITY	
ESTIMATED TOTAL COST	\$33,800		
ESTIMATED COST FY2023	\$	CITY SHARE FY2023	\$
ESTIMATED COST FY2024-2027	\$33,800	CITY SHARE FY2024-2027	\$33,800

1. DESCRIPTION OF PROJECT	Improve Challenger Field dugouts (Middle Field), playground updates.
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2. NEED AND IMPACT OF PROJECT	General park improvements.
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3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PLANNING DOCS	N/A
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4. YEARS PREVIOUSLY ON THE BIDDIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2018	FY2019	FY2020	FY2021	FY2022
	Funding Rec'd	\$	\$	\$	\$	\$

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED	N/A
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6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED	In house and vendor estimates.
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7. ANY RELATED DEPARTMENT OR CITY PROJECTS	N/A
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8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	COB	COB	100%	\$33,800	
			%	\$	
			%	\$	
			%	\$	
			%	\$	

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE)	
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10. OTHER INFO	
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
TOTAL PROJECT COST	\$	\$	\$10,000	\$17,800	\$6,000	\$
NON CITY SHARE	\$	\$	\$	\$	\$	\$
CITY SHARE	\$	\$	\$10,000	\$17,800	\$6,000	\$

ATTACH ON SEPARATE PAGE(S) ANY ADDITIONAL INFO (IF NEE

CIP BUDGET
FY23 BIDDEFORD CAPITAL IMPROVEMENT PROGRAM

DEPARTMENT	Recreation	CIP NUMBER (DEPT-YR-#)	REC-FY23-006
CIP NAME	Park Fence Repair	DEPARTMENT NUMBER	006
		PROJECT PRIORITY	
ESTIMATED TOTAL COST	\$14,000		
ESTIMATED COST FY2023	\$	CITY SHARE FY2023	\$
ESTIMATED COST FY2024-2027	\$14,000	CITY SHARE FY2024-2027	\$14,000

1. DESCRIPTION OF PROJECT	Clifford Park Fence repairs near parking lot and tennis court, St. Louis interior fence, Maintenance gate at Rotary Park.
---------------------------	---

2. NEED AND IMPACT OF PROJECT	Maintain facility for continued use and appearance.
-------------------------------	---

3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PLANNING DOCS	N/A
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4. YEARS PREVIOUSLY ON THE BIDD CIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2018	FY2019	FY2020	FY2021	FY2022
	Funding Rec'd	\$	\$	\$	\$	\$

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED	N/A
---	-----

6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED	Estimate only.
--	----------------

7. ANY RELATED DEPARTMENT OR CITY PROJECTS	N/A
--	-----

8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	COB	COB	100%	\$14,000	
			%	\$	
			%	\$	
			%	\$	
			%	\$	

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE)	
--	--

10. OTHER INFO	4' and 6' sections of black chain link fence approx 100" misc fittings and ties.
----------------	--

IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
TOTAL PROJECT COST	\$	\$	\$	\$14,000	\$	\$
NON CITY SHARE	\$	\$	\$	\$	\$	\$
CITY SHARE	\$	\$	\$	\$14,000	\$	\$

ATTACH ON SEPARATE PAGE(S) ANY ADDITIONAL INFO (IF NEE

CIP BUDGET
FY23 BIDDEFORD CAPITAL IMPROVEMENT PROGRAM

DEPARTMENT	Recreation	CIP NUMBER (DEPT-YR-#)	REC-FY23-007
CIP NAME	Park in the Pines Seawall	DEPARTMENT NUMBER	007
		PROJECT PRIORITY	
ESTIMATED TOTAL COST	\$40,000		
ESTIMATED COST FY2023	\$40,000	CITY SHARE FY2023	\$40,000
ESTIMATED COST FY2024-2027	\$	CITY SHARE FY2024-2027	\$

1. DESCRIPTION OF PROJECT	Engineering and repair work for seawall.
---------------------------	--

2. NEED AND IMPACT OF PROJECT	Public works has worked to steady the area best as possible adding stone to help reduce erosion.
-------------------------------	--

3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PLANNING DOCS	N/A
--	-----

4. YEARS PREVIOUSLY ON THE BIDDCIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)

Reserve/Accrual	Year	FY2018	FY2019	FY2020	FY2021	FY2022
	Funding Rec'd	\$	\$	\$	\$	\$

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED	N/A
---	-----

6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED	In house.
--	-----------

7. ANY RELATED DEPARTMENT OR CITY PROJECTS	
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8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	COB	COB	100%	\$40,000	
			%	\$	
			%	\$	
			%	\$	
			%	\$	

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE)	Deteriorating wall.
--	---------------------

10. OTHER INFO	
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)

	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
TOTAL PROJECT COST	\$	\$40,000	\$	\$	\$	\$
NON CITY SHARE	\$	\$	\$	\$	\$	\$
CITY SHARE	\$	\$40,000	\$	\$	\$	\$

ATTACH ON SEPARATE PAGE(S) ANY ADDITIONAL INFO (IF NEE

CIP BUDGET
FY23 BIDDEFORD CAPITAL IMPROVEMENT PROGRAM

DEPARTMENT	Recreation	CIP NUMBER (DEPT-YR-#)	REC-FY23-008
CIP NAME	Pierson's Lane Playground	DEPARTMENT NUMBER	008
		PROJECT PRIORITY	
ESTIMATED TOTAL COST	\$30,000		
ESTIMATED COST FY2023	\$	CITY SHARE FY2023	\$
ESTIMATED COST FY2024-2027	\$30,000	CITY SHARE FY2024-2027	\$30,000

1. DESCRIPTION OF PROJECT	Playground upgrades and fencing repair and addition of stockade fence between playground and Bacon Street Apt.
---------------------------	--

2. NEED AND IMPACT OF PROJECT	Fence to help keep playground clean.
-------------------------------	--------------------------------------

3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PLANNING DOCS	N/A
--	-----

4. YEARS PREVIOUSLY ON THE BIDD CIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2018	FY2019	FY2020	FY2021	FY2022
	Funding Rec'd	\$	\$	\$	\$	\$

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED	Fencing
---	---------

6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED	Trash from neighboring apartment building filtering to the playground. General upkeep of playground equipment.
--	--

7. ANY RELATED DEPARTMENT OR CITY PROJECTS	N/A
--	-----

8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	COB	COB	100%	\$30,000	
			%	\$	
			%	\$	
			%	\$	
			%	\$	

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE)	
--	--

10. OTHER INFO	
----------------	--

IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
TOTAL PROJECT COST	\$	\$	\$	\$30,000	\$	\$
NON CITY SHARE	\$	\$	\$	\$	\$	\$
CITY SHARE	\$	\$	\$	\$30,000	\$	\$

ATTACH ON SEPARATE PAGE(S) ANY ADDITIONAL INFO (IF NEE

CIP BUDGET
FY23 BIDDEFORD CAPITAL IMPROVEMENT PROGRAM

DEPARTMENT	Recreation	CIP NUMBER (DEPT-YR-#)	REC-FY23-009
CIP NAME	Pool Beach Ramp	DEPARTMENT NUMBER	009
		PROJECT PRIORITY	
ESTIMATED TOTAL COST	\$25,000		
ESTIMATED COST FY2023	\$	CITY SHARE FY2023	\$
ESTIMATED COST FY2024-2027	\$25,000	CITY SHARE FY2024-2027	\$25,000

1. DESCRIPTION OF PROJECT	Ramp improvements for the bathhouse.
---------------------------	--------------------------------------

2. NEED AND IMPACT OF PROJECT	Address updated ADA issues.
-------------------------------	-----------------------------

3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PLANNING DOCS	N/A
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4. YEARS PREVIOUSLY ON THE BIDDCIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2018	FY2019	FY2020	FY2021	FY2022
	Funding Rec'd	\$	\$	\$	\$	\$

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED	
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6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED	In house.
--	-----------

7. ANY RELATED DEPARTMENT OR CITY PROJECTS	
--	--

8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	FUN	FUN	100%	\$25,000	
			%	\$	
			%	\$	
			%	\$	
			%	\$	

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE)	
--	--

10. OTHER INFO	
----------------	--

IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
TOTAL PROJECT COST	\$	\$	\$	\$	\$	\$25,000
NON CITY SHARE	\$	\$	\$	\$	\$	\$
CITY SHARE	\$	\$	\$	\$	\$	\$25,000

ATTACH ON SEPARATE PAGE(S) ANY ADDITIONAL INFO (IF NEE

CIP BUDGET
FY23 BIDDEFORD CAPITAL IMPROVEMENT PROGRAM

DEPARTMENT	Recreation	CIP NUMBER (DEPT-YR-#)	REC-FY23-010
CIP NAME	Portable Stage	DEPARTMENT NUMBER	010
		PROJECT PRIORITY	
ESTIMATED TOTAL COST	\$12,000		
ESTIMATED COST FY2023	\$	CITY SHARE FY2023	\$
ESTIMATED COST FY2024-2027	\$12,000	CITY SHARE FY2024-2027	\$12,000

1. DESCRIPTION OF PROJECT	Portable stage for community events.
---------------------------	--------------------------------------

2. NEED AND IMPACT OF PROJECT	Use in special events and park performances.
-------------------------------	--

3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PLANNING DOCS	N/A
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4. YEARS PREVIOUSLY ON THE BIDDIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2018	FY2019	FY2020	FY2021	FY2022
	Funding Rec'd	\$	\$	\$	\$	\$

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED	N/A
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6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED	Recreation Commission & website.
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7. ANY RELATED DEPARTMENT OR CITY PROJECTS	N/A
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8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	COB	COB	100%	\$12,000	
			%	\$	
			%	\$	
			%	\$	
			%	\$	

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE)	
--	--

10. OTHER INFO	
----------------	--

IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
TOTAL PROJECT COST	\$	\$	\$	\$	\$	\$12,000
NON CITY SHARE	\$	\$	\$	\$	\$	\$
CITY SHARE	\$	\$	\$	\$	\$	\$12,000

ATTACH ON SEPARATE PAGE(S) ANY ADDITIONAL INFO (IF NEE

CIP BUDGET
FY23 BIDDEFORD CAPITAL IMPROVEMENT PROGRAM

DEPARTMENT	Recreation	CIP NUMBER (DEPT-YR-#)	REC-FY23-011
CIP NAME	Property Purchase- Gagne	DEPARTMENT NUMBER	011
		PROJECT PRIORITY	5
ESTIMATED TOTAL COST	\$150,000		
ESTIMATED COST FY2023	\$	CITY SHARE FY2023	\$
ESTIMATED COST FY2024-2027	\$150,000	CITY SHARE FY2024-2027	\$150,000

1. DESCRIPTION OF PROJECT	Gagne Property Purchase.
---------------------------	--------------------------

2. NEED AND IMPACT OF PROJECT	To tie the two city parcels together at Mechanics Park. This will complete Mechanics park property.
-------------------------------	---

3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PLANNING DOCS	2006 CIP
--	----------

4. YEARS PREVIOUSLY ON THE BIDDIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2018	FY2019	FY2020	FY2021	FY2022
	Funding Rec'd	\$	\$	\$	\$	\$

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED	N/A
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6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED	Staff
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7. ANY RELATED DEPARTMENT OR CITY PROJECTS	N/A
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8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	COB	COB	100%	\$150,000	
			%	\$	
			%	\$	
			%	\$	
			%	\$	

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE)	
--	--

10. OTHER INFO	Funds may be leveraged to match grants.
----------------	---

IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
TOTAL PROJECT COST	\$	\$	\$	\$150,000	\$	\$
NON CITY SHARE	\$	\$	\$	\$	\$	\$
CITY SHARE	\$	\$	\$	\$150,000	\$	\$

ATTACH ON SEPARATE PAGE(S) ANY ADDITIONAL INFO (IF NEE

CIP BUDGET
FY23 BIDDEFORD CAPITAL IMPROVEMENT PROGRAM

DEPARTMENT	Recreation	CIP NUMBER (DEPT-YR-#)	REC-FY23-012
CIP NAME	Rotary Park Complex	DEPARTMENT NUMBER	012
		PROJECT PRIORITY	1
ESTIMATED TOTAL COST	\$1,635,250		
ESTIMATED COST FY2023	\$139,000	CITY SHARE FY2023	\$139,000
ESTIMATED COST FY2024-2027	\$1,496,250	CITY SHARE FY2024-2027	\$1,496,250

1. DESCRIPTION OF PROJECT	Work off master plan and replacing Martel Field Backstop.
---------------------------	---

2. NEED AND IMPACT OF PROJECT	Development of the park. Next project Martel Field backstop replacement.
-------------------------------	--

3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PLANNING DOCS	N/A
--	-----

4. YEARS PREVIOUSLY ON THE BIDDIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2018	FY2019	FY2020	FY2021	FY2022
	Funding Rec'd	\$	\$75,000	\$	\$43,000	\$

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED	N/A
---	-----

6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED	Master plan estimates.
--	------------------------

7. ANY RELATED DEPARTMENT OR CITY PROJECTS	2009 Master Plan
--	------------------

8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	COB	COB	100%	\$1,635,250	
			%	\$	
			%	\$	
			%	\$	
			%	\$	

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE)	Backstop is in poor condition, lifting out of the ground.
--	---

10. OTHER INFO	
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
TOTAL PROJECT COST	\$	\$139,000	\$432,962	\$337,488	\$294,148	\$431,652
NON CITY SHARE	\$	\$	\$	\$	\$	\$
CITY SHARE	\$	\$139,000	\$432,962	\$337,488	\$294,148	\$431,652

ATTACH ON SEPARATE PAGE(S) ANY ADDITIONAL INFO (IF NEE

CIP BUDGET
FY23 BIDDEFORD CAPITAL IMPROVEMENT PROGRAM

DEPARTMENT	Recreation	CIP NUMBER (DEPT-YR-#)	REC-FY23-013
CIP NAME	Shevenell Park	DEPARTMENT NUMBER	013
		PROJECT PRIORITY	
ESTIMATED TOTAL COST	\$152,519		
ESTIMATED COST FY2023	\$35,197	CITY SHARE FY2023	\$35,197
ESTIMATED COST FY2024-2027	\$117,322	CITY SHARE FY2024-2027	\$117,322

1. DESCRIPTION OF PROJECT	Park Renovation.
2. NEED AND IMPACT OF PROJECT	Park is outdated, ground is uneven due to mature trees creating tripping hazzards. Year one funds are for desingn work.
3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PLANNING DOCS	Initial plans 2005.

4. YEARS PREVIOUSLY ON THE BIDD CIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2018	FY2019	FY2020	FY2021	FY2022
	Funding Rec'd	\$	\$	\$	\$	\$

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED	N/A
---	-----

6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED	Originated from Recreation Commission, was identified from HOB as well along with the Adopt-A Park. With efforts to improve downtown core.
--	--

7. ANY RELATED DEPARTMENT OR CITY PROJECTS	N/A
--	-----

8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	COB	COB	100%	\$152,519	
			%	\$	
			%	\$	
			%	\$	
			%	\$	

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE)	
--	--

10. OTHER INFO	
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
TOTAL PROJECT COST	\$	\$35,197	\$117,322	\$	\$	\$
NON CITY SHARE	\$	\$	\$	\$	\$	\$
CITY SHARE	\$	\$35,197	\$117,322	\$	\$	\$

ATTACH ON SEPARATE PAGE(S) ANY ADDITIONAL INFO (IF NEE

CIP BUDGET
FY23 BIDDEFORD CAPITAL IMPROVEMENT PROGRAM

DEPARTMENT	Recreation	CIP NUMBER (DEPT-YR-#)	REC-FY23-014
CIP NAME	Park Amenities-1	DEPARTMENT NUMBER	014
		PROJECT PRIORITY	
ESTIMATED TOTAL COST	\$35,000		
ESTIMATED COST FY2023	\$8,000	CITY SHARE FY2023	\$8,000
ESTIMATED COST FY2024-2027	\$27,000	CITY SHARE FY2024-2027	\$27,000

1. DESCRIPTION OF PROJECT	Addition and replacement of items such as grills, picnic tables, benches, kiosk and bike racks.
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2. NEED AND IMPACT OF PROJECT	Continuing efforts to enhance the parks.
-------------------------------	--

3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PLANNING DOCS	
--	--

4. YEARS PREVIOUSLY ON THE BIDDIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2018	FY2019	FY2020	FY2021	FY2022
	Funding Rec'd	\$	\$	\$2,500	\$2,500	\$1,400

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED	
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6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED	In house.
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7. ANY RELATED DEPARTMENT OR CITY PROJECTS	
--	--

8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	COB	COB	100%	\$35,000	
			%	\$	
			%	\$	
			%	\$	
			%	\$	

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE)	
--	--

10. OTHER INFO	
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
TOTAL PROJECT COST	\$1,400	\$8,000	\$6,750	\$6,750	\$6,750	\$6,750
NON CITY SHARE	\$	\$	\$	\$	\$	\$
CITY SHARE	\$1,400	\$8,000	\$6,750	\$6,750	\$6,750	\$6,750

ATTACH ON SEPARATE PAGE(S) ANY ADDITIONAL INFO (IF NEE

CIP BUDGET
FY23 BIDDEFORD CAPITAL IMPROVEMENT PROGRAM

DEPARTMENT	Recreation	CIP NUMBER (DEPT-YR-#)	REC-FY23-015
CIP NAME	Mobile Restroom	DEPARTMENT NUMBER	015
		PROJECT PRIORITY	
ESTIMATED TOTAL COST	\$25,000		
ESTIMATED COST FY2023	\$	CITY SHARE FY2023	\$
ESTIMATED COST FY2024-2027	\$25,000	CITY SHARE FY2024-2027	\$25,000

1. DESCRIPTION OF PROJECT	Use for special events.
---------------------------	-------------------------

2. NEED AND IMPACT OF PROJECT	Currently use rental units.
-------------------------------	-----------------------------

3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PLANNING DOCS	N/A
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4. YEARS PREVIOUSLY ON THE BIDDIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2018	FY2019	FY2020	FY2021	FY2022
	Funding Rec'd	\$	\$	\$	\$	\$

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED	N/A
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6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED	Staff, estimate from website.
--	-------------------------------

7. ANY RELATED DEPARTMENT OR CITY PROJECTS	N/A
--	-----

8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	COB	COB	100%	\$25,000	
			%	\$	
			%	\$	
			%	\$	
			%	\$	

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE)	
--	--

10. OTHER INFO	
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
TOTAL PROJECT COST	\$	\$	\$	\$	\$	\$25,000
NON CITY SHARE	\$	\$	\$	\$	\$	\$
CITY SHARE	\$	\$	\$	\$	\$	\$25,000

ATTACH ON SEPARATE PAGE(S) ANY ADDITIONAL INFO (IF NEE

CIP BUDGET
FY23 BIDDEFORD CAPITAL IMPROVEMENT PROGRAM

DEPARTMENT	Recreation	CIP NUMBER (DEPT-YR-#)	REC-FY23-016
CIP NAME	St Louis Field Complex	DEPARTMENT NUMBER	016
		PROJECT PRIORITY	4
ESTIMATED TOTAL COST	\$2,200,000		
ESTIMATED COST FY2023	\$380,000	CITY SHARE FY2023	\$380,000
ESTIMATED COST FY2024-2027	\$1,820,000	CITY SHARE FY2024-2027	\$1,820,000

1. DESCRIPTION OF PROJECT	Field I seating, perimeter fencing replcement on Hill, South and Prospect Streets, Field II bleacher replacement, irrigation field I. Restroom renovation at St. Louis facility.
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2. NEED AND IMPACT OF PROJECT	General maintenance and site development.
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3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PLANNING DOCS	Field study 2017 and Field plans from Weston & Sampson 2021.
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4. YEARS PREVIOUSLY ON THE BIDDIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2018	FY2019	FY2020	FY2021	FY2022
	Funding Rec'd	\$75,000	\$	\$151,000	\$	\$151,000

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED	N/A
---	-----

6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED	Weston & Sampson estimates.
--	-----------------------------

7. ANY RELATED DEPARTMENT OR CITY PROJECTS	
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8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	COB	COB	100%	\$2,200,000	
			%	\$	
			%	\$	
			%	\$	
			%	\$	

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE)	
--	--

10. OTHER INFO	Year one seating field I, Year two perimeter fencing.
----------------	---

IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
TOTAL PROJECT COST	\$150,000	\$380,000	\$240,000	\$526,666	\$526,666	\$526,666
NON CITY SHARE	\$	\$	\$	\$	\$	\$
CITY SHARE	\$150,000	\$380,000	\$240,000	\$526,666	\$526,666	\$526,666

ATTACH ON SEPARATE PAGE(S) ANY ADDITIONAL INFO (IF NEE

CIP BUDGET
FY23 BIDDEFORD CAPITAL IMPROVEMENT PROGRAM

DEPARTMENT	Recreation	CIP NUMBER (DEPT-YR-#)	REC-FY23-017
CIP NAME	Splash Pad	DEPARTMENT NUMBER	017
		PROJECT PRIORITY	
ESTIMATED TOTAL COST	\$500,000		
ESTIMATED COST FY2023	\$	CITY SHARE FY2023	\$
ESTIMATED COST FY2024-2027	\$500,000	CITY SHARE FY2024-2027	\$500,000

1. DESCRIPTION OF PROJECT	Recreational Splash pad.
---------------------------	--------------------------

2. NEED AND IMPACT OF PROJECT	May consider an option if Rotary Park waterfront is lost due to erosion issues at the beach.
-------------------------------	--

3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PLANNING DOCS	
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4. YEARS PREVIOUSLY ON THE BIDDIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)

Reserve/Accrual	Year	FY2018	FY2019	FY2020	FY2021	FY2022
	Funding Rec'd	\$	\$	\$	\$	\$

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED	Maintenance of the facility, custodial care, filtration, water cost, staff supervision.
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6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED	Staff, Recreation Commission
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7. ANY RELATED DEPARTMENT OR CITY PROJECTS	N/A
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8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	COB	COB	100%	\$500,000	
			%	\$	
			%	\$	
			%	\$	
			%	\$	

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE)	
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10. OTHER INFO	
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)

	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
TOTAL PROJECT COST	\$	\$	\$	\$	\$	\$500,000
NON CITY SHARE	\$	\$	\$	\$	\$	\$
CITY SHARE	\$	\$	\$	\$	\$	\$500,000

ATTACH ON SEPARATE PAGE(S) ANY ADDITIONAL INFO (IF NEE

CIP BUDGET
FY23 BIDDEFORD CAPITAL IMPROVEMENT PROGRAM

DEPARTMENT	Recreation	CIP NUMBER (DEPT-YR-#)	REC-FY23-018
CIP NAME	Community Center Myrtle Street Lot	DEPARTMENT NUMBER	018
ESTIMATED TOTAL COST	\$75,000	PROJECT PRIORITY	
ESTIMATED COST FY2023	\$	CITY SHARE FY2023	\$
ESTIMATED COST FY2024-2027	\$75,000	CITY SHARE FY2024-2027	\$75,000

1. DESCRIPTION OF PROJECT	Regrade and pave myrtle Street lot.
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2. NEED AND IMPACT OF PROJECT	Lot in disrepair.
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3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PLANNING DOCS	
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4. YEARS PREVIOUSLY ON THE BIDDIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2018	FY2019	FY2020	FY2021	FY2022
	Funding Rec'd	\$	\$	\$	\$	\$

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED	Contract Services
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6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED	Project has been needed for many years.
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7. ANY RELATED DEPARTMENT OR CITY PROJECTS	Community center renovations.
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8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	COB	COB	100%	\$75,000	
			%	\$	
			%	\$	
			%	\$	
			%	\$	

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE)	
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10. OTHER INFO	
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
TOTAL PROJECT COST	\$	\$	\$75,000	\$	\$	\$
NON CITY SHARE	\$	\$	\$	\$	\$	\$
CITY SHARE	\$	\$	\$75,000	\$	\$	\$

ATTACH ON SEPARATE PAGE(S) ANY ADDITIONAL INFO (IF NEE

CIP BUDGET
FY23 BIDDEFORD CAPITAL IMPROVEMENT PROGRAM

DEPARTMENT	Wastewater Treatment Plant	CIP NUMBER (DEPT-YR-#)	WWTF-FY23-001
CIP NAME	Private I/I	DEPARTMENT NUMBER	001
		PROJECT PRIORITY	1
ESTIMATED TOTAL COST	\$1,500,000		
ESTIMATED COST FY2023	\$300,000	CITY SHARE FY2023	\$300,000
ESTIMATED COST FY2024-2027	\$1,200,000	CITY SHARE FY2024-2027	\$1,200,000

1. DESCRIPTION OF PROJECT	Assist in removal of private I/I from flat roofs and sump pumps
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2. NEED AND IMPACT OF PROJECT	Reduction in storm water flow to WWTF and CSO outfalls
-------------------------------	--

3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PLANNING DOCS	CSO Master Plan Phase II
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4. YEARS PREVIOUSLY ON THE BIDDIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2018	FY2019	FY2020	FY2021	FY2022
	Funding Rec'd	\$	\$	\$	\$	\$

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED	
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6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED	Staff estimates
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7. ANY RELATED DEPARTMENT OR CITY PROJECTS	
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8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	CoB		100%	\$1,500,000	Wastewater Fund
			%	\$	
			%	\$	
			%	\$	
			%	\$	

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE)	
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10. OTHER INFO	
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
TOTAL PROJECT COST	\$	\$300,000	\$300,000	\$300,000	\$300,000	\$300,000
NON CITY SHARE	\$	\$	\$	\$	\$	\$
CITY SHARE	\$	\$300,000	\$300,000	\$300,000	\$300,000	\$300,000

ATTACH ON SEPARATE PAGE(S) ANY ADDITIONAL INFO (IF NEE

CIP BUDGET
FY23 BIDDEFORD CAPITAL IMPROVEMENT PROGRAM

DEPARTMENT	Wastewater Treatment Plant	CIP NUMBER (DEPT-YR-#)	WWTF-FY23-002
CIP NAME	GIS Mapping	DEPARTMENT NUMBER	002
		PROJECT PRIORITY	1
ESTIMATED TOTAL COST	\$625,000		
ESTIMATED COST FY2023	\$125,000	CITY SHARE FY2023	\$125,000
ESTIMATED COST FY2024-2027	\$500,000	CITY SHARE FY2024-2027	\$500,000

1. DESCRIPTION OF PROJECT	General improvement on sewer/storm map accuracy including field verification and data collection on elevations.
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2. NEED AND IMPACT OF PROJECT	Accurate mapping is essential to planning for asset management and CSO abatement
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3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PLANNING DOCS	MS4 Stormwater Plan, CSO Mater Plan
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4. YEARS PREVIOUSLY ON THE BIDDIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2018	FY2019	FY2020	FY2021	FY2022
	Funding Rec'd	\$	\$	\$	\$	\$

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED	
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6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED	
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7. ANY RELATED DEPARTMENT OR CITY PROJECTS	GIS
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8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	CoB		100%	\$625,000	Wastewater Fund
			%	\$	
			%	\$	
			%	\$	
			%	\$	

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE)	Mapping needs to be updated to verify the attributes and to create a digital database. MS4 requirements are making digital sewer mapping necessary. We are at this time required to have the Thatcher Brook watershed sewer system digitally mapped. The cur
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10. OTHER INFO	In the early 2000's the City's combined sewer system maps were converted from paper to digital by CDM engineers. Cost limitations at the time only allowed for the conversion of paper maps to digital. No field verification work was included at the time.
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
TOTAL PROJECT COST	\$	\$125,000	\$125,000	\$125,000	\$125,000	\$125,000
NON CITY SHARE	\$	\$	\$	\$	\$	\$
CITY SHARE	\$	\$125,000	\$125,000	\$125,000	\$125,000	\$125,000

ATTACH ON SEPARATE PAGE(S) ANY ADDITIONAL INFO (IF NEE

CIP BUDGET
FY23 BIDDEFORD CAPITAL IMPROVEMENT PROGRAM

DEPARTMENT	Wastewater Treatment Plant	CIP NUMBER (DEPT-YR-#)	WWTF-FY23-003
CIP NAME	Sewer Pipe Rehab	DEPARTMENT NUMBER	003
		PROJECT PRIORITY	1
ESTIMATED TOTAL COST	\$1,750,000		
ESTIMATED COST FY2023	\$350,000	CITY SHARE FY2023	\$350,000
ESTIMATED COST FY2024-2027	\$1,400,000	CITY SHARE FY2024-2027	\$1,400,000

1. DESCRIPTION OF PROJECT	Trenchless lining projects to begin to rehabilitate the collections system
2. NEED AND IMPACT OF PROJECT	Repair aging infrastrucutre. Remove infiltration from old leaky pipes.
3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PLANNING DOCS	CSO Master Plan

4. YEARS PREVIOUSLY ON THE BIDDIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2018	FY2019	FY2020	FY2021	FY2022
	Funding Rec'd	\$	\$	\$	\$	\$

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED	Consultants/Contractors
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6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED	Staff estimate. Will have more refined costs after asset condition map is completed in 2022.
--	--

7. ANY RELATED DEPARTMENT OR CITY PROJECTS	
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8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	CoB		100%	\$1,750,000	Wastewater Fund
			%	\$	
			%	\$	
			%	\$	
			%	\$	

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE)	Leaking pipe system, adds flow to the system and increases treatment costs and increases CSO activity. An old system is also more prone to backups and sink holes. Required by CSO Master Plan Phase II
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10. OTHER INFO	
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
TOTAL PROJECT COST	\$	\$350,000	\$350,000	\$350,000	\$350,000	\$350,000
NON CITY SHARE	\$	\$	\$	\$	\$	\$
CITY SHARE	\$	\$350,000	\$350,000	\$350,000	\$350,000	\$350,000

ATTACH ON SEPARATE PAGE(S) ANY ADDITIONAL INFO (IF NEE

CIP BUDGET
FY23 BIDDEFORD CAPITAL IMPROVEMENT PROGRAM

DEPARTMENT	Wastewater Treatment Plant	CIP NUMBER (DEPT-YR-#)	WWTF-FY23-004
CIP NAME	Flow Monitoring	DEPARTMENT NUMBER	004
		PROJECT PRIORITY	1
ESTIMATED TOTAL COST	\$400,000		
ESTIMATED COST FY2023	\$80,000	CITY SHARE FY2023	\$80,000
ESTIMATED COST FY2024-2027	\$320,000	CITY SHARE FY2024-2027	\$320,000

1. DESCRIPTION OF PROJECT	System flow monitoring
---------------------------	------------------------

2. NEED AND IMPACT OF PROJECT	Needed for prioritizing future separation and I/I removal projects
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3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PLANNING DOCS	CSO Master Plan
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4. YEARS PREVIOUSLY ON THE BIDDIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2018	FY2019	FY2020	FY2021	FY2022
	Funding Rec'd	\$	\$	\$	\$	\$344,454

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED	Contractors/Consultants
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6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED	Staff and Consultants
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7. ANY RELATED DEPARTMENT OR CITY PROJECTS	
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8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	CoB		100%	\$400,000	CSO Work
			%	\$	
			%	\$	
			%	\$	
			%	\$	

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE)	Required by CSO Master Plan for planning future CSO projects.
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10. OTHER INFO	
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
TOTAL PROJECT COST	\$	\$80,000	\$80,000	\$80,000	\$80,000	\$80,000
NON CITY SHARE	\$	\$	\$	\$	\$	\$
CITY SHARE	\$	\$80,000	\$80,000	\$80,000	\$80,000	\$80,000

ATTACH ON SEPARATE PAGE(S) ANY ADDITIONAL INFO (IF NEE

CIP BUDGET
FY23 BIDDEFORD CAPITAL IMPROVEMENT PROGRAM

DEPARTMENT	Wastewater Treatment Plant	CIP NUMBER (DEPT-YR-#)	WWTF-FY23-005
CIP NAME	CSO Phase III Master Plan	DEPARTMENT NUMBER	005
		PROJECT PRIORITY	1
ESTIMATED TOTAL COST	\$300,000		
ESTIMATED COST FY2023	\$150,000	CITY SHARE FY2023	\$150,000
ESTIMATED COST FY2024-2027	\$150,000	CITY SHARE FY2024-2027	\$150,000

1. DESCRIPTION OF PROJECT	CSO Phase III Master Plan
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2. NEED AND IMPACT OF PROJECT	Required by CSO Master Plan Phase II
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3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PLANNING DOCS	Required by the CSO Master Plan Phase II
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4. YEARS PREVIOUSLY ON THE BIDDIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2018	FY2019	FY2020	FY2021	FY2022
	Funding Rec'd	\$	\$	\$	\$	\$

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED	Consultants
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6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED	
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7. ANY RELATED DEPARTMENT OR CITY PROJECTS	
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8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	CoB		100%	\$300,000	CSO Consent Agreement
			%	\$	
			%	\$	
			%	\$	
			%	\$	

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE)	
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10. OTHER INFO	
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
TOTAL PROJECT COST	\$	\$150,000	\$150,000	\$	\$	\$
NON CITY SHARE	\$	\$	\$	\$	\$	\$
CITY SHARE	\$	\$150,000	\$150,000	\$	\$	\$

ATTACH ON SEPARATE PAGE(S) ANY ADDITIONAL INFO (IF NEE

CIP BUDGET
FY23 BIDDEFORD CAPITAL IMPROVEMENT PROGRAM

DEPARTMENT	Wastewater Treatment Plant	CIP NUMBER (DEPT-YR-#)	WWTF-FY23-006
CIP NAME	CSO Separation - Alfred St-1	DEPARTMENT NUMBER	006
		PROJECT PRIORITY	1
ESTIMATED TOTAL COST	\$1,560,000		
ESTIMATED COST FY2023	\$	CITY SHARE FY2023	\$
ESTIMATED COST FY2024-2027	\$1,560,000	CITY SHARE FY2024-2027	\$1,560,000

1. DESCRIPTION OF PROJECT	Sewer separation on Alfred St. from Main to Pool
2. NEED AND IMPACT OF PROJECT	Continued sewer separation work
3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PLANNING DOCS	CSO Master Plan Phase II

4. YEARS PREVIOUSLY ON THE BIDDIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2018	FY2019	FY2020	FY2021	FY2022
	Funding Rec'd	\$	\$	\$	\$	\$

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED	
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6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED	Staff
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7. ANY RELATED DEPARTMENT OR CITY PROJECTS	
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8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	COB		100%	\$156,000	CSO Work
			%	\$	
			%	\$	
			%	\$	
			%	\$	

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE)	Flow reduction/separation required by CSO Mater Plan Phase II
--	---

10. OTHER INFO	
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
TOTAL PROJECT COST	\$	\$	\$1,560,000	\$	\$	\$
NON CITY SHARE	\$	\$	\$	\$	\$	\$
CITY SHARE	\$	\$	\$1,560,000	\$	\$	\$

ATTACH ON SEPARATE PAGE(S) ANY ADDITIONAL INFO (IF NEE

CIP BUDGET
FY23 BIDDEFORD CAPITAL IMPROVEMENT PROGRAM

DEPARTMENT	Wastewater Treatment Plant	CIP NUMBER (DEPT-YR-#)	WWTF-FY23-007
CIP NAME	CSO Separation - Alfred St-2	DEPARTMENT NUMBER	007
		PROJECT PRIORITY	2
ESTIMATED TOTAL COST	\$910,000		
ESTIMATED COST FY2023	\$	CITY SHARE FY2023	\$
ESTIMATED COST FY2024-2027	\$910,000	CITY SHARE FY2024-2027	\$910,000

1. DESCRIPTION OF PROJECT	Sewer separation on Alfred St. from Pool to Summer
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2. NEED AND IMPACT OF PROJECT	Continued sewer separation work
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3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PLANNING DOCS	CSO Master Plan Phase II
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4. YEARS PREVIOUSLY ON THE BIDDIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2018	FY2019	FY2020	FY2021	FY2022
	Funding Rec'd	\$	\$	\$	\$	\$

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED	
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6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED	Staff
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7. ANY RELATED DEPARTMENT OR CITY PROJECTS	
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8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	CoB		100%	\$910,000	CSO Work
			%	\$	
			%	\$	
			%	\$	
			%	\$	

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE)	Flow reduction/separation required by CSO Mater Plan Phase II. Tied to sidewalk and ADA accessibility
--	---

10. OTHER INFO	
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
TOTAL PROJECT COST	\$	\$	\$	\$910,000	\$	\$
NON CITY SHARE	\$	\$	\$	\$	\$	\$
CITY SHARE	\$	\$	\$	\$910,000	\$	\$

ATTACH ON SEPARATE PAGE(S) ANY ADDITIONAL INFO (IF NEE

CIP BUDGET
FY23 BIDDEFORD CAPITAL IMPROVEMENT PROGRAM

DEPARTMENT	Wastewater Treatment Plant	CIP NUMBER (DEPT-YR-#)	WWTF-FY23-008
CIP NAME	CSO Separation - Summer St	DEPARTMENT NUMBER	008
		PROJECT PRIORITY	2
ESTIMATED TOTAL COST	\$650,000		
ESTIMATED COST FY2023	\$	CITY SHARE FY2023	\$
ESTIMATED COST FY2024-2027	\$650,000	CITY SHARE FY2024-2027	\$650,000

1. DESCRIPTION OF PROJECT	Sewer separation on Summer St from Alfred to Foss
2. NEED AND IMPACT OF PROJECT	Continued sewer separation work
3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PLANNING DOCS	CSO Master Plan Phase II

4. YEARS PREVIOUSLY ON THE BIDDIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2018	FY2019	FY2020	FY2021	FY2022
	Funding Rec'd	\$	\$	\$	\$	\$

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED	
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6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED	Staff
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7. ANY RELATED DEPARTMENT OR CITY PROJECTS	
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8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	CoB		100%	\$650,000	
			%	\$	
			%	\$	
			%	\$	
			%	\$	

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE)	Flow reduction/separation required by CSO Mater Plan Phase II
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10. OTHER INFO	
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
TOTAL PROJECT COST	\$	\$	\$	\$650,000	\$	\$
NON CITY SHARE	\$	\$	\$	\$	\$	\$
CITY SHARE	\$	\$	\$	\$650,000	\$	\$

ATTACH ON SEPARATE PAGE(S) ANY ADDITIONAL INFO (IF NEE

CIP BUDGET
FY23 BIDDEFORD CAPITAL IMPROVEMENT PROGRAM

DEPARTMENT	Wastewater Treatment Plant	CIP NUMBER (DEPT-YR-#)	WWTF-FY23-009
CIP NAME	CSO Separation - Alfred St-4	DEPARTMENT NUMBER	009
		PROJECT PRIORITY	2
ESTIMATED TOTAL COST	\$650,000		
ESTIMATED COST FY2023	\$	CITY SHARE FY2023	\$
ESTIMATED COST FY2024-2027	\$650,000	CITY SHARE FY2024-2027	\$650,000

1. DESCRIPTION OF PROJECT	Sewer separation on Alfred St. from Porter to Myrtle
2. NEED AND IMPACT OF PROJECT	Continued sewer separation work
3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PLANNING DOCS	CSO Master Plan Phase II

4. YEARS PREVIOUSLY ON THE BIDDIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2018	FY2019	FY2020	FY2021	FY2022
	Funding Rec'd	\$	\$	\$	\$	\$

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED	
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6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED	Staff
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7. ANY RELATED DEPARTMENT OR CITY PROJECTS	
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8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	CoB		100%	\$650,000	CSO Work
			%	\$	
			%	\$	
			%	\$	
			%	\$	

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE)	Flow reduction/separation required by CSO Mater Plan Phase II
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10. OTHER INFO	
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
TOTAL PROJECT COST	\$	\$	\$	\$	\$650,000	\$
NON CITY SHARE	\$	\$	\$	\$	\$	\$
CITY SHARE	\$	\$	\$	\$	\$650,000	\$

ATTACH ON SEPARATE PAGE(S) ANY ADDITIONAL INFO (IF NEE

CIP BUDGET
FY23 BIDDEFORD CAPITAL IMPROVEMENT PROGRAM

DEPARTMENT	Wastewater Treatment Plant	CIP NUMBER (DEPT-YR-#)	WWTF-FY23-010
CIP NAME	CSO Separation - Center St	DEPARTMENT NUMBER	010
		PROJECT PRIORITY	1
ESTIMATED TOTAL COST	\$1,692,158		
ESTIMATED COST FY2023	\$225,000	CITY SHARE FY2023	\$225,000
ESTIMATED COST FY2024-2027	\$	CITY SHARE FY2024-2027	\$

1. DESCRIPTION OF PROJECT	CSO Separation Project
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2. NEED AND IMPACT OF PROJECT	Required by CSO Master Plan Phase II
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3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PLANNING DOCS	CSO Master Plan Phase II
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4. YEARS PREVIOUSLY ON THE BIDDIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2018	FY2019	FY2020	FY2021	FY2022
	Funding Rec'd	\$	\$	\$	\$	\$1,467,158

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED	
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6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED	Staff
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7. ANY RELATED DEPARTMENT OR CITY PROJECTS	
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8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	CoB		100%	\$1,692,158	CSO Work
			%	\$	
			%	\$	
			%	\$	
			%	\$	

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE)	Flow reduction/separation required by CSO Mater Plan Phase II
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10. OTHER INFO	
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
TOTAL PROJECT COST	\$1,467,158	\$225,000	\$	\$	\$	\$
NON CITY SHARE	\$	\$	\$	\$	\$	\$
CITY SHARE	\$1,467,158	\$225,000	\$	\$	\$	\$

ATTACH ON SEPARATE PAGE(S) ANY ADDITIONAL INFO (IF NEE

CIP BUDGET
FY23 BIDDEFORD CAPITAL IMPROVEMENT PROGRAM

DEPARTMENT	Wastewater Treatment Plant	CIP NUMBER (DEPT-YR-#)	WWTF-FY23-011
CIP NAME	CSO Separation-Elm St	DEPARTMENT NUMBER	011
		PROJECT PRIORITY	1
ESTIMATED TOTAL COST	\$1,190,000		
ESTIMATED COST FY2023	\$	CITY SHARE FY2023	\$
ESTIMATED COST FY2024-2027	\$1,190,000	CITY SHARE FY2024-2027	\$1,190,000

1. DESCRIPTION OF PROJECT	Elm Street sewer separation work. Cutts to South
2. NEED AND IMPACT OF PROJECT	Continued sewer separation work
3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PLANNING DOCS	CSO Master Plan Phase II

4. YEARS PREVIOUSLY ON THE BIDDIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2018	FY2019	FY2020	FY2021	FY2022
	Funding Rec'd	\$	\$	\$	\$	\$

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED	
---	--

6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED	Staff
--	-------

7. ANY RELATED DEPARTMENT OR CITY PROJECTS	
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8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	CoB		100%	\$1,190,000	CSO Work
			%	\$	
			%	\$	
			%	\$	
			%	\$	

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE)	Complete prior to paving project. Flow reduction/separation required by CSO Master Plan Phase II
--	--

10. OTHER INFO	
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
TOTAL PROJECT COST	\$	\$	\$	\$1,190,000	\$	\$
NON CITY SHARE	\$	\$	\$	\$	\$	\$
CITY SHARE	\$	\$	\$	\$1,190,000	\$	\$

ATTACH ON SEPARATE PAGE(S) ANY ADDITIONAL INFO (IF NEE

CIP BUDGET
FY23 BIDDEFORD CAPITAL IMPROVEMENT PROGRAM

DEPARTMENT	Wastewater Treatment Plant	CIP NUMBER (DEPT-YR-#)	WWTF-FY23-012
CIP NAME	CSO Separation-Pool and Foss Road	DEPARTMENT NUMBER	012
ESTIMATED TOTAL COST	\$900,000	PROJECT PRIORITY	3
ESTIMATED COST FY2023	\$	CITY SHARE FY2023	\$
ESTIMATED COST FY2024-2027	\$900,000	CITY SHARE FY2024-2027	\$900,000

1. DESCRIPTION OF PROJECT	CSO Separation Project
----------------------------------	------------------------

2. NEED AND IMPACT OF PROJECT	Flow reduction is required by CSO Master Plan Phase II
--------------------------------------	--

3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PLANNING DOCS	CSO Master Plan Phase II
---	--------------------------

4. YEARS PREVIOUSLY ON THE BIDDIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2018	FY2019	FY2020	FY2021	FY2022
	Funding Rec'd	\$	\$	\$	\$	\$

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED	Consultants/ contractors
--	--------------------------

6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED	Staff and consultant
---	----------------------

7. ANY RELATED DEPARTMENT OR CITY PROJECTS	
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8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	CoB		100%	\$900,000	CSO Work
			%	\$	
			%	\$	
			%	\$	
			%	\$	

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE)	Flow reduction/separation required by CSO Master Plan Phase II, PACTS Road Project 2018
---	---

10. OTHER INFO	
-----------------------	--

IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
TOTAL PROJECT COST	\$	\$	\$	\$	\$	\$900,000
NON CITY SHARE	\$	\$	\$	\$	\$	\$
CITY SHARE	\$	\$	\$	\$	\$	\$900,000

ATTACH ON SEPARATE PAGE(S) ANY ADDITIONAL INFO (IF NEE

CIP BUDGET
FY23 BIDDEFORD CAPITAL IMPROVEMENT PROGRAM

DEPARTMENT	Wastewater Treatment Plant	CIP NUMBER (DEPT-YR-#)	WWTF-FY23-013
CIP NAME	CSO Storage Tank-Horrigan's Court/Gooch St	DEPARTMENT NUMBER	013
ESTIMATED TOTAL COST	\$3,000,000	PROJECT PRIORITY	2
ESTIMATED COST FY2023	\$	CITY SHARE FY2023	\$
ESTIMATED COST FY2024-2027	\$3,000,000	CITY SHARE FY2024-2027	\$3,000,000

1. DESCRIPTION OF PROJECT	CSO Storage Tank
----------------------------------	------------------

2. NEED AND IMPACT OF PROJECT	May be required by CSO Master Plan Phase II
--------------------------------------	---

3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PLANNING DOCS	CSO Master Plan Phase II
---	--------------------------

4. YEARS PREVIOUSLY ON THE BIDDIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2018	FY2019	FY2020	FY2021	FY2022
	Funding Rec'd	\$	\$	\$	\$	\$

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED	
--	--

6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED	Staff and Consultant
---	----------------------

7. ANY RELATED DEPARTMENT OR CITY PROJECTS	
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8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	CoB		100%	\$3,000,000	CSO Work
			%	\$	
			%	\$	
			%	\$	
			%	\$	

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE)	May be required by CSO Master Plan Phase II
---	---

10. OTHER INFO	Above ground \$2 a gal.- Below ground \$4 a gal. Permit Design \$300,000
-----------------------	--

IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
TOTAL PROJECT COST	\$	\$	\$	\$	\$	\$3,000,000
NON CITY SHARE	\$	\$	\$	\$	\$	\$
CITY SHARE	\$	\$	\$	\$	\$	\$3,000,000

ATTACH ON SEPARATE PAGE(S) ANY ADDITIONAL INFO (IF NEE

CIP BUDGET
FY23 BIDDEFORD CAPITAL IMPROVEMENT PROGRAM

DEPARTMENT	Wastewater Treatment Plant	CIP NUMBER (DEPT-YR-#)	WWTF-FY23-014
CIP NAME	FMI Pump Station	DEPARTMENT NUMBER	014
		PROJECT PRIORITY	1
ESTIMATED TOTAL COST	\$450,000		
ESTIMATED COST FY2023	\$450,000	CITY SHARE FY2023	\$450,000
ESTIMATED COST FY2024-2027	\$	CITY SHARE FY2024-2027	\$

1. DESCRIPTION OF PROJECT	Replacement of Morin St FMI pump station
---------------------------	--

2. NEED AND IMPACT OF PROJECT	Station is past it's life expectancy. It is also the last remaining station where a confined space entry is required to check/service pumps. Replacing would eliminate a safety hazard.
-------------------------------	---

3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PLANNING DOCS	WWTF AMP
--	----------

4. YEARS PREVIOUSLY ON THE BIDDIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2018	FY2019	FY2020	FY2021	FY2022
	Funding Rec'd	\$	\$	\$	\$	\$

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED	
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6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED	Past projects and estimates from vendors
--	--

7. ANY RELATED DEPARTMENT OR CITY PROJECTS	
--	--

8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	CoB		100%	\$450,000	Wastewater Fund/City
			%	\$	
			%	\$	
			%	\$	
			%	\$	

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE)	
--	--

10. OTHER INFO	
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
TOTAL PROJECT COST	\$	\$450,000	\$	\$	\$	\$
NON CITY SHARE	\$	\$	\$	\$	\$	\$
CITY SHARE	\$	\$450,000	\$	\$	\$	\$

ATTACH ON SEPARATE PAGE(S) ANY ADDITIONAL INFO (IF NEE

CIP BUDGET
FY23 BIDDEFORD CAPITAL IMPROVEMENT PROGRAM

DEPARTMENT	Wastewater Treatment Plant	CIP NUMBER (DEPT-YR-#)	WWTF-FY23-015
CIP NAME	Horrigans Court Pump Station	DEPARTMENT NUMBER	015
		PROJECT PRIORITY	1
ESTIMATED TOTAL COST	\$6,000,000		
ESTIMATED COST FY2023	\$3,500,000	CITY SHARE FY2023	\$2,500,000
ESTIMATED COST FY2024-2027	\$2,500,000	CITY SHARE FY2024-2027	\$2,500,000

1. DESCRIPTION OF PROJECT	New pump station to replace existing station at Horrigans Court
---------------------------	---

2. NEED AND IMPACT OF PROJECT	Station is old and in need of replacement
-------------------------------	---

3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PLANNING DOCS	CSO Master Plan
--	-----------------

4. YEARS PREVIOUSLY ON THE BIDDIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2018	FY2019	FY2020	FY2021	FY2022
	Funding Rec'd	\$	\$	\$	\$	\$

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED	
---	--

6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED	Consultants
--	-------------

7. ANY RELATED DEPARTMENT OR CITY PROJECTS	CSO Master Plan
--	-----------------

8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	GRA-OTHER		16%	\$1,000,000	
	CoB		84%	\$5,000,000	Wastewater Fund / City
			%	\$	
			%	\$	
			%	\$	

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE)	
--	--

10. OTHER INFO	
----------------	--

IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
TOTAL PROJECT COST	\$	\$3,500,000	\$2,500,000	\$	\$	\$
NON CITY SHARE	\$	\$1,000,000	\$	\$	\$	\$
CITY SHARE	\$	\$2,500,000	\$2,500,000	\$	\$	\$

ATTACH ON SEPARATE PAGE(S) ANY ADDITIONAL INFO (IF NEE

CIP BUDGET
FY23 BIDDEFORD CAPITAL IMPROVEMENT PROGRAM

DEPARTMENT	Wastewater Treatment Plant	CIP NUMBER (DEPT-YR-#)	WWTF-FY23-016
CIP NAME	Bypass Pump	DEPARTMENT NUMBER	016
		PROJECT PRIORITY	
ESTIMATED TOTAL COST	\$60,000		
ESTIMATED COST FY2023	\$60,000	CITY SHARE FY2023	\$60,000
ESTIMATED COST FY2024-2027	\$	CITY SHARE FY2024-2027	\$

1. DESCRIPTION OF PROJECT	Replacement of 6" bypass pump for emergency backup pumping
---------------------------	--

2. NEED AND IMPACT OF PROJECT	Pump is nearing the end of its life expectancy and is critical to backup pumping at both the WWTF's or any pump station.
-------------------------------	--

3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PLANNING DOCS	WWTF AMP
--	----------

4. YEARS PREVIOUSLY ON THE BIDDIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2018	FY2019	FY2020	FY2021	FY2022
	Funding Rec'd	\$	\$	\$	\$	\$

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED	
---	--

6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED	Quote from vendor
--	-------------------

7. ANY RELATED DEPARTMENT OR CITY PROJECTS	
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8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	CoB		100%	\$60,000	Wastewater Fund
			%	\$	
			%	\$	
			%	\$	
			%	\$	

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE)	
--	--

10. OTHER INFO	
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
TOTAL PROJECT COST	\$	\$60,000	\$	\$	\$	\$
NON CITY SHARE	\$	\$	\$	\$	\$	\$
CITY SHARE	\$	\$60,000	\$	\$	\$	\$

ATTACH ON SEPARATE PAGE(S) ANY ADDITIONAL INFO (IF NEE

CIP BUDGET
FY23 BIDDEFORD CAPITAL IMPROVEMENT PROGRAM

DEPARTMENT	Wastewater Treatment Plant	CIP NUMBER (DEPT-YR-#)	WWTF-FY23-017
CIP NAME	Bidd Pool WWTF Disinfection Upgrade	DEPARTMENT NUMBER	017
ESTIMATED TOTAL COST	\$80,000	PROJECT PRIORITY	5
ESTIMATED COST FY2023	\$	CITY SHARE FY2023	\$
ESTIMATED COST FY2024-2027	\$80,000	CITY SHARE FY2024-2027	\$80,000

1. DESCRIPTION OF PROJECT	Replace sodium hypochlorite disinfection with UV system
----------------------------------	---

2. NEED AND IMPACT OF PROJECT	Eliminate the safety hazard of transporting drums of sodium hypochlorite and reduce chemical costs
--------------------------------------	--

3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PLANNING DOCS	
---	--

4. YEARS PREVIOUSLY ON THE BIDDIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2018	FY2019	FY2020	FY2021	FY2022
	Funding Rec'd	\$	\$	\$	\$	\$

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED	
--	--

6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED	Verbal quote from Vendor 10/3/19
---	----------------------------------

7. ANY RELATED DEPARTMENT OR CITY PROJECTS	
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8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	CoB		100%	\$80,000	Wastewater Fund
			%	\$	
			%	\$	
			%	\$	
			%	\$	

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE)	Simpler operation of process will ensure continued effective disinfection for the pool to keep levels of bacteria discharged to the receiving water below a detectable level
---	--

10. OTHER INFO	
-----------------------	--

IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
TOTAL PROJECT COST	\$	\$	\$	\$	\$	\$80,000
NON CITY SHARE	\$	\$	\$	\$	\$	\$
CITY SHARE	\$	\$	\$	\$	\$	\$80,000

ATTACH ON SEPARATE PAGE(S) ANY ADDITIONAL INFO (IF NEE

CIP BUDGET
FY23 BIDDEFORD CAPITAL IMPROVEMENT PROGRAM

DEPARTMENT	Wastewater Treatment Plant	CIP NUMBER (DEPT-YR-#)	WWTF-FY23-018
CIP NAME	Effluent Pump Station	DEPARTMENT NUMBER	018
		PROJECT PRIORITY	
ESTIMATED TOTAL COST	\$1,260,000		
ESTIMATED COST FY2023	\$25,000	CITY SHARE FY2023	\$25,000
ESTIMATED COST FY2024-2027	\$1,235,000	CITY SHARE FY2024-2027	\$1,235,000

1. DESCRIPTION OF PROJECT	Install new Effluent Pumping Station at WWTF
----------------------------------	--

2. NEED AND IMPACT OF PROJECT	As sea levels rise the plant is backed up more frequently by high tide and high flow. If trends continue it may become impossible for the plant to flow via gravity
--------------------------------------	---

3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELEVANT PLANNING DOCS	Climate adaptation study should be done prior to planning this project.
--	---

4. YEARS PREVIOUSLY ON THE BIDDCIP; FUNDING REC'D IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2018	FY2019	FY2020	FY2021	FY2022
	Funding Rec'd	\$	\$	\$	\$	\$

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED	
--	--

6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED	Cost estimates by staff. Originated by rising water levels
---	--

7. ANY RELATED DEPARTMENT OR CITY PROJECTS	
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8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	CoB		25%	\$315,000	
	GRA-OTHER		75%	\$945,000	Possible federal grants
			%	\$	
			%	\$	
			%	\$	

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE)	Prior to making plans for this project a climate adaptation analysis must be done by a consultant
---	---

10. OTHER INFO	\$25,000 for engineering study prior to project
-----------------------	---

IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
TOTAL PROJECT COST	\$	\$25,000	\$	\$	\$	\$1,235,000
NON CITY SHARE	\$	\$	\$	\$	\$	\$
CITY SHARE	\$	\$25,000	\$	\$	\$	\$1,235,000

ATTACH ON SEPARATE PAGE(S) ANY ADDITIONAL INFO (IF NEE

CIP BUDGET
FY23 BIDDEFORD CAPITAL IMPROVEMENT PROGRAM

DEPARTMENT	Wastewater Treatment Plant	CIP NUMBER (DEPT-YR-#)	WWTF-FY23-019
CIP NAME	CSO#9 Tank Pumps	DEPARTMENT NUMBER	019
		PROJECT PRIORITY	1
ESTIMATED TOTAL COST	\$50,000		
ESTIMATED COST FY2023	\$	CITY SHARE FY2023	\$
ESTIMATED COST FY2024-2027	\$50,000	CITY SHARE FY2024-2027	\$50,000

1. DESCRIPTION OF PROJECT	Replacement of pumps at CSO#9 capture tank and automate pumps/valves
---------------------------	--

2. NEED AND IMPACT OF PROJECT	Pumps nearing end of life and must be started/stopped manually after each rain event
-------------------------------	--

3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PLANNING DOCS	WWTF ASP
--	----------

4. YEARS PREVIOUSLY ON THE BIDDIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2018	FY2019	FY2020	FY2021	FY2022
	Funding Rec'd	\$	\$	\$	\$	\$

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED	
---	--

6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED	Cost based on quote from vendor and staff estimate for automation
--	---

7. ANY RELATED DEPARTMENT OR CITY PROJECTS	
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8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	CoB		100%	\$50,000	Wastewater Fund
			%	\$	
			%	\$	
			%	\$	
			%	\$	

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE)	Aging equipment
--	-----------------

10. OTHER INFO	
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
TOTAL PROJECT COST	\$	\$	\$50,000	\$	\$	\$
NON CITY SHARE	\$	\$	\$	\$	\$	\$
CITY SHARE	\$	\$	\$50,000	\$	\$	\$

ATTACH ON SEPARATE PAGE(S) ANY ADDITIONAL INFO (IF NEE

CIP BUDGET
FY23 BIDDEFORD CAPITAL IMPROVEMENT PROGRAM

DEPARTMENT	Wastewater Treatment Plant	CIP NUMBER (DEPT-YR-#)	WWTF-FY23-020
CIP NAME	Biotower Media Replacement	DEPARTMENT NUMBER	020
		PROJECT PRIORITY	5
ESTIMATED TOTAL COST	\$1,050,000		
ESTIMATED COST FY2023	\$	CITY SHARE FY2023	\$
ESTIMATED COST FY2024-2027	\$1,050,000	CITY SHARE FY2024-2027	\$1,050,000

1. DESCRIPTION OF PROJECT	Replace media in bio-reactor
2. NEED AND IMPACT OF PROJECT	Past life expectancy. Tower is currently offline but may be needed if City growth exceeds current plant capacity
3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PLANNING DOCS	WWTF AMP

4. YEARS PREVIOUSLY ON THE BIDDIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2018	FY2019	FY2020	FY2021	FY2022
	Funding Rec'd	\$	\$	\$	\$	\$

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED	
---	--

6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED	Cost estimate through Bangor with similar tower and engineering services. Originated from planned maintenance
--	---

7. ANY RELATED DEPARTMENT OR CITY PROJECTS	
--	--

8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	CoB		100%	\$1,050,000	Wastewater Fund
			%	\$	
			%	\$	
			%	\$	
			%	\$	

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE)	This project will be required depending on the City's growth and what type of business's are brought into the community
--	---

10. OTHER INFO	
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
TOTAL PROJECT COST	\$	\$	\$	\$	\$	\$1,050,000
NON CITY SHARE	\$	\$	\$	\$	\$	\$
CITY SHARE	\$	\$	\$	\$	\$	\$1,050,000

ATTACH ON SEPARATE PAGE(S) ANY ADDITIONAL INFO (IF NEE

CIP BUDGET
FY23 BIDDEFORD CAPITAL IMPROVEMENT PROGRAM

DEPARTMENT	Wastewater Treatment Plant	CIP NUMBER (DEPT-YR-#)	WWTF-FY23-021
CIP NAME	Concrete Repair on Aeration Basins	DEPARTMENT NUMBER	021
		PROJECT PRIORITY	1
ESTIMATED TOTAL COST	\$60,000		
ESTIMATED COST FY2023	\$60,000	CITY SHARE FY2023	\$60,000
ESTIMATED COST FY2024-2027	\$	CITY SHARE FY2024-2027	\$

1. DESCRIPTION OF PROJECT	Repairing concrete, Sandblasting and painting of two (2) aeration tanks at WWTF
----------------------------------	---

2. NEED AND IMPACT OF PROJECT	Will increase the life of the tanks and improve aesthetics at the facility
--------------------------------------	--

3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PLANNING DOCS	WWTP AMP
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4. YEARS PREVIOUSLY ON THE BIDDIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2018	FY2019	FY2020	FY2021	FY2022
	Funding Rec'd	\$	\$	\$	\$	\$

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED	
--	--

6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED	Several quotes received in February 2019
---	--

7. ANY RELATED DEPARTMENT OR CITY PROJECTS	
---	--

8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	CoB		100%	\$60,000	Wastewater Fund
			%	\$	
			%	\$	
			%	\$	
			%	\$	

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE)	Concrete is chipping and flaking off. Paint will also act as a protective coating
---	---

10. OTHER INFO	
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
TOTAL PROJECT COST	\$	\$60,000	\$	\$	\$	\$
NON CITY SHARE	\$	\$	\$	\$	\$	\$
CITY SHARE	\$	\$60,000	\$	\$	\$	\$

ATTACH ON SEPARATE PAGE(S) ANY ADDITIONAL INFO (IF NEE

CIP BUDGET
FY23 BIDDEFORD CAPITAL IMPROVEMENT PROGRAM

DEPARTMENT	Wastewater Treatment Plant	CIP NUMBER (DEPT-YR-#)	WWTF-FY23-022
CIP NAME	WWTF Modifications for Nitrogen Removal	DEPARTMENT NUMBER	022
ESTIMATED TOTAL COST	\$300,000	PROJECT PRIORITY	1
ESTIMATED COST FY2023	\$	CITY SHARE FY2023	\$
ESTIMATED COST FY2024-2027	\$	CITY SHARE FY2024-2027	\$300,000

1. DESCRIPTION OF PROJECT	Baffles, Mixers, Recirculation pumps and instrumentation for two aeration tanks at WWTF to allow the facility to better remove nitrogeneous wastes
----------------------------------	--

2. NEED AND IMPACT OF PROJECT	Future discharge permits will most likely have more stringent nutrient limits. Permit renewal Aril 2026.
--------------------------------------	--

3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PLANNING DOCS	Possible future MEDEPS limits
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4. YEARS PREVIOUSLY ON THE BIDDIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2018	FY2019	FY2020	FY2021	FY2022
	Funding Rec'd	\$	\$	\$	\$	\$

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED	
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6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED	Project originated through continuous plant monitoring lab data. While looking ahead. Other New England states needing to handle nitrogen limits per EPA with Maine still performing testing by DEP for EPA. Future discharge permits will require nitrogen removal. Currently working with engineering firm on modeling that will include a more refined cost estimate.
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7. ANY RELATED DEPARTMENT OR CITY PROJECTS	
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8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	CoB		100%	\$300,000	Wastewater Fund
			%	\$	
			%	\$	
			%	\$	
			%	\$	

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE)	Timing will depend of future discharge permit limits
---	--

10. OTHER INFO	
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
TOTAL PROJECT COST	\$	\$	\$	\$300,000	\$	\$
NON CITY SHARE	\$	\$	\$	\$	\$	\$
CITY SHARE	\$	\$	\$	\$300,000	\$	\$

ATTACH ON SEPARATE PAGE(S) ANY ADDITIONAL INFO (IF NEE

CIP BUDGET
FY23 BIDDEFORD CAPITAL IMPROVEMENT PROGRAM

DEPARTMENT	Wastewater Treatment Plant	CIP NUMBER (DEPT-YR-#)	WWTF-FY23-023
CIP NAME	CSO Separation-South St	DEPARTMENT NUMBER	023
		PROJECT PRIORITY	5
ESTIMATED TOTAL COST	\$1,690,000		
ESTIMATED COST FY2023	\$	CITY SHARE FY2023	\$
ESTIMATED COST FY2024-2027	\$1,690,000	CITY SHARE FY2024-2027	\$1,690,000

1. DESCRIPTION OF PROJECT	South st sewer separation. Wentworth to Adams
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2. NEED AND IMPACT OF PROJECT	Continued Sewer Separation work
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3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PLANNING DOCS	CSO Master Plan Phase II
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4. YEARS PREVIOUSLY ON THE BIDDIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2018	FY2019	FY2020	FY2021	FY2022
	Funding Rec'd	\$	\$	\$	\$	\$

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED	
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6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED	Staff
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7. ANY RELATED DEPARTMENT OR CITY PROJECTS	
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8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	CoB		100%	\$1,690,000	CSO Work
			%	\$	
			%	\$	
			%	\$	
			%	\$	

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE)	Complete prior to paving project. Flow reduction/separation required by CSO Master Plan Phase II
--	--

10. OTHER INFO	
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
TOTAL PROJECT COST	\$	\$	\$	\$	\$	\$1,690,000
NON CITY SHARE	\$	\$	\$	\$	\$	\$
CITY SHARE	\$	\$	\$	\$	\$	\$1,690,000

ATTACH ON SEPARATE PAGE(S) ANY ADDITIONAL INFO (IF NEE

CIP BUDGET
FY23 BIDDEFORD CAPITAL IMPROVEMENT PROGRAM

DEPARTMENT	Wastewater Treatment Plant	CIP NUMBER (DEPT-YR-#)	WWTF-FY23-024
CIP NAME	Grit Removal System	DEPARTMENT NUMBER	024
		PROJECT PRIORITY	1
ESTIMATED TOTAL COST	\$242,000		
ESTIMATED COST FY2023	\$160,000	CITY SHARE FY2023	\$160,000
ESTIMATED COST FY2024-2027	\$	CITY SHARE FY2024-2027	\$

1. DESCRIPTION OF PROJECT	Replacement of grit washign units
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2. NEED AND IMPACT OF PROJECT	Equipment is past life expectancy
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3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PLANNING DOCS	WWTF AMP
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4. YEARS PREVIOUSLY ON THE BIDDIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2018	FY2019	FY2020	FY2021	FY2022
	Funding Rec'd	\$	\$	\$	\$	\$81,734

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED	
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6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED	Quotes from vendors
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7. ANY RELATED DEPARTMENT OR CITY PROJECTS	
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8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	CoB		100%	\$160,000	Wastewater Fund
			%	\$	
			%	\$	
			%	\$	
			%	\$	

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE)	Equipment installed in 1998 and past its life expectancy
--	--

10. OTHER INFO	Classifiers = 160,000 (\$77,450 each in 2019 quote) Pistagrits = replaced in FY22 for \$81,734
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
TOTAL PROJECT COST	\$	\$160,000	\$	\$	\$	\$
NON CITY SHARE	\$	\$	\$	\$	\$	\$
CITY SHARE	\$81,734	\$160,000	\$	\$	\$	\$

ATTACH ON SEPARATE PAGE(S) ANY ADDITIONAL INFO (IF NEE

CIP BUDGET
FY23 BIDDEFORD CAPITAL IMPROVEMENT PROGRAM

DEPARTMENT	Wastewater Treatment Plant	CIP NUMBER (DEPT-YR-#)	WWTF-FY23-025
CIP NAME	Updating PLC	DEPARTMENT NUMBER	025
		PROJECT PRIORITY	1
ESTIMATED TOTAL COST	\$30,000		
ESTIMATED COST FY2023	\$	CITY SHARE FY2023	\$
ESTIMATED COST FY2024-2027	\$30,000	CITY SHARE FY2024-2027	\$30,000

1. DESCRIPTION OF PROJECT	Replacement of remaining PLC5 with new Allen Bradley PLC
---------------------------	--

2. NEED AND IMPACT OF PROJECT	PLC5 is outdated and no longer supported. All other WWTF PLC's have been upgraded with the exception of two
-------------------------------	---

3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PLANNING DOCS	WWTF AMP
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4. YEARS PREVIOUSLY ON THE BIDDIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2018	FY2019	FY2020	FY2021	FY2022
	Funding Rec'd	\$	\$	\$	\$	\$

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED	
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6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED	Based on quote from contractor and previous jobs
--	--

7. ANY RELATED DEPARTMENT OR CITY PROJECTS	
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8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	CoB		100%	\$30,000	Wastewater Fund
			%	\$	
			%	\$	
			%	\$	
			%	\$	

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE)	PLC's control operations of the WWTF. Old PLC's no longer supported
--	---

10. OTHER INFO	
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
TOTAL PROJECT COST	\$	\$	\$15,000	\$15,000	\$	\$
NON CITY SHARE	\$	\$	\$	\$	\$	\$
CITY SHARE	\$	\$	\$15,000	\$15,000	\$	\$

ATTACH ON SEPARATE PAGE(S) ANY ADDITIONAL INFO (IF NEE

CIP BUDGET
FY23 BIDDEFORD CAPITAL IMPROVEMENT PROGRAM

DEPARTMENT	Wastewater Treatment Plant	CIP NUMBER (DEPT-YR-#)	WWTF-FY23-026
CIP NAME	WWTF Roofing	DEPARTMENT NUMBER	026
		PROJECT PRIORITY	1
ESTIMATED TOTAL COST	\$75,000		
ESTIMATED COST FY2023	\$75,000	CITY SHARE FY2023	\$75,000
ESTIMATED COST FY2024-2027	\$	CITY SHARE FY2024-2027	\$

1. DESCRIPTION OF PROJECT	Replacement of Admin. Building 1, 2, 9 roofing
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2. NEED AND IMPACT OF PROJECT	Roofing is past its life expectancy
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3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PLANNING DOCS	WWTF AMP
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4. YEARS PREVIOUSLY ON THE BIDDIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2018	FY2019	FY2020	FY2021	FY2022
	Funding Rec'd	\$	\$	\$	\$	\$

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED	Cost based on quotes from several vendors
---	---

6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED	
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7. ANY RELATED DEPARTMENT OR CITY PROJECTS	
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8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	CoB		100%	\$75,000	Wastewater Fund
			%	\$	
			%	\$	
			%	\$	
			%	\$	

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE)	Roofing is past its life expectancy. Leaks developing
--	---

10. OTHER INFO	
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
TOTAL PROJECT COST	\$	\$75,000	\$	\$	\$	\$
NON CITY SHARE	\$	\$	\$	\$	\$	\$
CITY SHARE	\$	\$75,000	\$	\$	\$	\$

ATTACH ON SEPARATE PAGE(S) ANY ADDITIONAL INFO (IF NEE

CIP BUDGET
FY23 BIDDEFORD CAPITAL IMPROVEMENT PROGRAM

DEPARTMENT	Wastewater Treatment Plant	CIP NUMBER (DEPT-YR-#)	WWTF-FY23-027
CIP NAME	Sewer Upgrade - Diamond Match Park	DEPARTMENT NUMBER	027
ESTIMATED TOTAL COST	\$1,300,000	PROJECT PRIORITY	1
ESTIMATED COST FY2023	\$200,000	CITY SHARE FY2023	\$200,000
ESTIMATED COST FY2024-2027	\$1,100,000	CITY SHARE FY2024-2027	\$1,100,000

1. DESCRIPTION OF PROJECT	Replacement of cross country pipe that runs along the river on the east side of the Horrigan pump station.
----------------------------------	--

2. NEED AND IMPACT OF PROJECT	Pipe is in poor shape and needs to be replaced.
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3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PLANNING DOCS	CSO Master Plan
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4. YEARS PREVIOUSLY ON THE BIDDIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2018	FY2019	FY2020	FY2021	FY2022
	Funding Rec'd	\$	\$	\$	\$	\$

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED	
--	--

6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED	Staff and Consultants
---	-----------------------

7. ANY RELATED DEPARTMENT OR CITY PROJECTS	This project is only needed if the Elm st pump station is not built. If pump station is built, line can be eliminated.
---	--

8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	CoB		100%	\$1,300,000	CSO Work
			%	\$	
			%	\$	
			%	\$	
			%	\$	

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE)	Flow reduction required by CSO Master Plant Phase II
---	--

10. OTHER INFO	
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
TOTAL PROJECT COST	\$	\$200,000	\$1,100,000	\$	\$	\$
NON CITY SHARE	\$	\$	\$	\$	\$	\$
CITY SHARE	\$	\$200,000	\$1,100,000	\$	\$	\$

ATTACH ON SEPARATE PAGE(S) ANY ADDITIONAL INFO (IF NEE

CIP BUDGET
FY23 BIDDEFORD CAPITAL IMPROVEMENT PROGRAM

DEPARTMENT	Wastewater Treatment Plant	CIP NUMBER (DEPT-YR-#)	WWTF-FY23-028
CIP NAME	Effluent Flow Meter	DEPARTMENT NUMBER	028
		PROJECT PRIORITY	2
ESTIMATED TOTAL COST	\$40,000		
ESTIMATED COST FY2023	\$	CITY SHARE FY2023	\$
ESTIMATED COST FY2024-2027	\$40,000	CITY SHARE FY2024-2027	\$40,000

1. DESCRIPTION OF PROJECT	Replacement of 24" effluent flow meter at WWTF
---------------------------	--

2. NEED AND IMPACT OF PROJECT	Meter is past it's life expectancy and has had failures in the past. This meter records the flow needed for reporting as well as controls automation of the WWTF processes.
-------------------------------	---

3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PLANNING DOCS	WWTF AMP
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4. YEARS PREVIOUSLY ON THE BIDDIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2018	FY2019	FY2020	FY2021	FY2022
	Funding Rec'd	\$	\$	\$	\$	\$

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED	
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6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED	Quotes from vendors, staff estimates on install cost
--	--

7. ANY RELATED DEPARTMENT OR CITY PROJECTS	
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8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	CoB		100%	\$40,000	Wastewater Fund
			%	\$	
			%	\$	
			%	\$	
			%	\$	

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE)	Meter is critical for MEDES reporting and for operation of all automated processes at the facility.
--	---

10. OTHER INFO	
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
TOTAL PROJECT COST	\$	\$	\$	\$40,000	\$	\$
NON CITY SHARE	\$	\$	\$	\$	\$	\$
CITY SHARE	\$	\$	\$	\$40,000	\$	\$

ATTACH ON SEPARATE PAGE(S) ANY ADDITIONAL INFO (IF NEE

CIP BUDGET
FY23 BIDDEFORD CAPITAL IMPROVEMENT PROGRAM

DEPARTMENT	Wastewater Treatment Plant	CIP NUMBER (DEPT-YR-#)	WWTF-FY23-029
CIP NAME	CSO Separation - Alfred St-3	DEPARTMENT NUMBER	029
		PROJECT PRIORITY	2
ESTIMATED TOTAL COST	\$2,080,000		
ESTIMATED COST FY2023	\$	CITY SHARE FY2023	\$
ESTIMATED COST FY2024-2027	\$2,080,000	CITY SHARE FY2024-2027	\$2,080,000

1. DESCRIPTION OF PROJECT	Sewer separation on Alfred St from Summer St. to Porter St.
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2. NEED AND IMPACT OF PROJECT	Continued sewer separation work
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3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PLANNING DOCS	CSO Master Plan Phase II
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4. YEARS PREVIOUSLY ON THE BIDDIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2018	FY2019	FY2020	FY2021	FY2022
	Funding Rec'd	\$	\$	\$	\$	\$

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED	
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6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED	Staff
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7. ANY RELATED DEPARTMENT OR CITY PROJECTS	
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8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	CoB		100%	\$2,080,000	CSO Work
			%	\$	
			%	\$	
			%	\$	
			%	\$	

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE)	Flow reduction/separation required by CSO Master Plan Phase II
--	--

10. OTHER INFO	
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
TOTAL PROJECT COST	\$	\$	\$	\$	\$2,080,000	\$
NON CITY SHARE	\$	\$	\$	\$	\$	\$
CITY SHARE	\$	\$	\$	\$	\$2,080,000	\$

ATTACH ON SEPARATE PAGE(S) ANY ADDITIONAL INFO (IF NEE

CIP BUDGET
FY23 BIDDEFORD CAPITAL IMPROVEMENT PROGRAM

DEPARTMENT	Wastewater Treatment Plant	CIP NUMBER (DEPT-YR-#)	WWTF-FY23-030
CIP NAME	WAS/RAS Pump Replacement	DEPARTMENT NUMBER	030
		PROJECT PRIORITY	1
ESTIMATED TOTAL COST	\$82,000		
ESTIMATED COST FY2023	\$82,000	CITY SHARE FY2023	\$82,000
ESTIMATED COST FY2024-2027	\$	CITY SHARE FY2024-2027	\$

1. DESCRIPTION OF PROJECT	Replacement of two waste pumps and one return pump
2. NEED AND IMPACT OF PROJECT	RAS pump past life expectancy. WAS pumps require a lot of maintenance. Replacing could save \$88,000 over 20 year life cycle on fewer spare parts.
3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PLANNING DOCS	WWTF AMP

4. YEARS PREVIOUSLY ON THE BIDDIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2018	FY2019	FY2020	FY2021	FY2022
	Funding Rec'd	\$	\$	\$	\$	\$

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED	
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6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED	Vendor quotes. Two WAS pumps = \$27,500. One RAS pump = \$25,990
--	--

7. ANY RELATED DEPARTMENT OR CITY PROJECTS	
--	--

8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	CoB		100%	\$82,000	Wastewater Fund
			%	\$	
			%	\$	
			%	\$	
			%	\$	

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE)	Long term cost savings on pump rebuilds and less equipment down time.
--	---

10. OTHER INFO	
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
TOTAL PROJECT COST	\$	\$82,000	\$	\$	\$	\$
NON CITY SHARE	\$	\$	\$	\$	\$	\$
CITY SHARE	\$	\$82,000	\$	\$	\$	\$

ATTACH ON SEPARATE PAGE(S) ANY ADDITIONAL INFO (IF NEE

CIP BUDGET
FY23 BIDDEFORD CAPITAL IMPROVEMENT PROGRAM

DEPARTMENT	Wastewater Treatment Plant	CIP NUMBER (DEPT-YR-#)	WWTF-FY23-031
CIP NAME	9th St Drainage	DEPARTMENT NUMBER	031
		PROJECT PRIORITY	5
ESTIMATED TOTAL COST	\$750,000		
ESTIMATED COST FY2023	\$	CITY SHARE FY2023	\$
ESTIMATED COST FY2024-2027	\$750,000	CITY SHARE FY2024-2027	\$750,000

1. DESCRIPTION OF PROJECT	French drain causing flooding during heavy rain. Needs new drainage run to connect to. Home owners keep calling to complain.
---------------------------	--

2. NEED AND IMPACT OF PROJECT	Multiple calls for flooding. Water always drains, but takes time.
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3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PLANNING DOCS	
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4. YEARS PREVIOUSLY ON THE BIDD CIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2018	FY2019	FY2020	FY2021	FY2022
	Funding Rec'd	\$	\$	\$	\$	\$

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED	
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6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED	
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7. ANY RELATED DEPARTMENT OR CITY PROJECTS	
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8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	CoB		100%	\$750,000	
			%	\$	
			%	\$	
			%	\$	
			%	\$	

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE)	
--	--

10. OTHER INFO	
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
TOTAL PROJECT COST	\$	\$	\$	\$	\$	\$750,000
NON CITY SHARE	\$	\$	\$	\$	\$	\$
CITY SHARE	\$	\$	\$	\$	\$	\$750,000

ATTACH ON SEPARATE PAGE(S) ANY ADDITIONAL INFO (IF NEE

CIP BUDGET
FY23 BIDDEFORD CAPITAL IMPROVEMENT PROGRAM

DEPARTMENT	Wastewater Treatment Plant	CIP NUMBER (DEPT-YR-#)	WWTF-FY23-032
CIP NAME	CSO Separation - Cutts St	DEPARTMENT NUMBER	032
		PROJECT PRIORITY	1
ESTIMATED TOTAL COST	\$432,000		
ESTIMATED COST FY2023	\$	CITY SHARE FY2023	\$
ESTIMATED COST FY2024-2027	\$432,000	CITY SHARE FY2024-2027	\$432,000

1. DESCRIPTION OF PROJECT	CSO Separation Project
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2. NEED AND IMPACT OF PROJECT	Flow reduction is required by CSO Master Plan Phase II
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3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PLANNING DOCS	CSO Master Plan Phase II
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4. YEARS PREVIOUSLY ON THE BIDDIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2018	FY2019	FY2020	FY2021	FY2022
	Funding Rec'd	\$	\$	\$	\$	\$

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED	Inspector
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6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED	Staff and consultant
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7. ANY RELATED DEPARTMENT OR CITY PROJECTS	Engineering
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8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	CoB		100%	\$432,000	CSO Work
			%	\$	
			%	\$	
			%	\$	
			%	\$	

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE)	Flow reduction/separation required by CSO Mater Plan Phase II
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10. OTHER INFO	
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
TOTAL PROJECT COST	\$	\$	\$432,000	\$	\$	\$
NON CITY SHARE	\$	\$	\$	\$	\$	\$
CITY SHARE	\$	\$	\$432,000	\$	\$	\$

ATTACH ON SEPARATE PAGE(S) ANY ADDITIONAL INFO (IF NEE

CIP BUDGET
FY23 BIDDEFORD CAPITAL IMPROVEMENT PROGRAM

DEPARTMENT	Wastewater Treatment Plant	CIP NUMBER (DEPT-YR-#)	WWTF-FY23-033
CIP NAME	CSO Separation - Mason/Bradbury	DEPARTMENT NUMBER	033
ESTIMATED TOTAL COST	\$1,056,000	PROJECT PRIORITY	1
ESTIMATED COST FY2023	\$1,056,000	CITY SHARE FY2023	\$1,056,000
ESTIMATED COST FY2024-2027	\$	CITY SHARE FY2024-2027	\$

1. DESCRIPTION OF PROJECT	CSO Separation Project
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2. NEED AND IMPACT OF PROJECT	Required by CSO Master Plan. Response to major flooding event on State St.
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3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PLANNING DOCS	CSO Master Plan
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4. YEARS PREVIOUSLY ON THE BIDDIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2018	FY2019	FY2020	FY2021	FY2022
	Funding Rec'd	\$	\$	\$	\$	\$

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED	Inspector
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6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED	Staff
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7. ANY RELATED DEPARTMENT OR CITY PROJECTS	Engineering
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8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	CoB		100%	\$1,056,000	CSO Work
			%	\$	
			%	\$	
			%	\$	
			%	\$	

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE)	Response to State St flooding and DEP NOV.
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10. OTHER INFO	
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
TOTAL PROJECT COST	\$	\$1,056,000	\$	\$	\$	\$
NON CITY SHARE	\$	\$	\$	\$	\$	\$
CITY SHARE	\$	\$1,056,000	\$	\$	\$	\$

ATTACH ON SEPARATE PAGE(S) ANY ADDITIONAL INFO (IF NEE

CIP BUDGET
FY23 BIDDEFORD CAPITAL IMPROVEMENT PROGRAM

DEPARTMENT	Wastewater Treatment Plant	CIP NUMBER (DEPT-YR-#)	WWTF-FY23-034
CIP NAME	Expand Capacity on Water St	DEPARTMENT NUMBER	034
		PROJECT PRIORITY	1
ESTIMATED TOTAL COST	\$150,000		
ESTIMATED COST FY2023	\$150,000	CITY SHARE FY2023	\$150,000
ESTIMATED COST FY2024-2027	\$	CITY SHARE FY2024-2027	\$

1. DESCRIPTION OF PROJECT	New pipe on Water St to increase capacity to CSO tank and WWTF.
2. NEED AND IMPACT OF PROJECT	Restriction in collections system on Water reducing capacity on Main. Needs to happen prior to MDOT work on Main and Water.
3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PLANNING DOCS	CSO Master Plan

4. YEARS PREVIOUSLY ON THE BIDDIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2018	FY2019	FY2020	FY2021	FY2022
	Funding Rec'd	\$	\$	\$	\$	\$

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED	Inspector
6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED	Staff
7. ANY RELATED DEPARTMENT OR CITY PROJECTS	Engineering

8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	CoB		100%	\$150,000	Wastewater Fund
			%	\$	
			%	\$	
			%	\$	
			%	\$	

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE)	Need to complete prior to MDOT work
--	-------------------------------------

10. OTHER INFO	
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
TOTAL PROJECT COST	\$	\$150,000	\$	\$	\$	\$
NON CITY SHARE	\$	\$	\$	\$	\$	\$
CITY SHARE	\$	\$150,000	\$	\$	\$	\$

ATTACH ON SEPARATE PAGE(S) ANY ADDITIONAL INFO (IF NEE

CIP BUDGET
FY23 BIDDEFORD CAPITAL IMPROVEMENT PROGRAM

DEPARTMENT	Wastewater Treatment Plant	CIP NUMBER (DEPT-YR-#)	WWTF-FY23-035
CIP NAME	CSO Separation - Lower Main	DEPARTMENT NUMBER	035
		PROJECT PRIORITY	1
ESTIMATED TOTAL COST	\$422,500		
ESTIMATED COST FY2023	\$422,500	CITY SHARE FY2023	\$422,500
ESTIMATED COST FY2024-2027	\$	CITY SHARE FY2024-2027	\$

1. DESCRIPTION OF PROJECT	Pipe repairs on lower Main
---------------------------	----------------------------

2. NEED AND IMPACT OF PROJECT	Old brick drainage line needs repairs
-------------------------------	---------------------------------------

3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PLANNING DOCS	CSO Master Plan
--	-----------------

4. YEARS PREVIOUSLY ON THE BIDDIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2018	FY2019	FY2020	FY2021	FY2022
	Funding Rec'd	\$	\$	\$	\$	\$

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED	Inspector
---	-----------

6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED	Staff
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7. ANY RELATED DEPARTMENT OR CITY PROJECTS	Engineering
--	-------------

8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	CoB		100%	\$422,500	CSO Work
			%	\$	
			%	\$	
			%	\$	
			%	\$	

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE)	
--	--

10. OTHER INFO	
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
TOTAL PROJECT COST	\$	\$422,500	\$	\$	\$	\$
NON CITY SHARE	\$	\$	\$	\$	\$	\$
CITY SHARE	\$	\$422,500	\$	\$	\$	\$

ATTACH ON SEPARATE PAGE(S) ANY ADDITIONAL INFO (IF NEE

CIP BUDGET
FY23 BIDDEFORD CAPITAL IMPROVEMENT PROGRAM

DEPARTMENT	Wastewater Treatment Plant	CIP NUMBER (DEPT-YR-#)	WWTF-FY23-036
CIP NAME	CSO Separation - Main St	DEPARTMENT NUMBER	036
		PROJECT PRIORITY	1
ESTIMATED TOTAL COST	\$800,000		
ESTIMATED COST FY2023	\$800,000	CITY SHARE FY2023	\$800,000
ESTIMATED COST FY2024-2027	\$	CITY SHARE FY2024-2027	\$

1. DESCRIPTION OF PROJECT	Sewer separation from Lunt to Highland
---------------------------	--

2. NEED AND IMPACT OF PROJECT	Removal of CSO on Main St.
-------------------------------	----------------------------

3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PLANNING DOCS	CSO Master Plan
--	-----------------

4. YEARS PREVIOUSLY ON THE BIDDIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2018	FY2019	FY2020	FY2021	FY2022
	Funding Rec'd	\$	\$	\$	\$	\$

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED	Inspector
---	-----------

6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED	Staff
--	-------

7. ANY RELATED DEPARTMENT OR CITY PROJECTS	Engineering
--	-------------

8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	CoB		100%	\$800,000	CSO Work
			%	\$	
			%	\$	
			%	\$	
			%	\$	

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE)	Flow reduction/separation required by CSO Mater Plan
--	--

10. OTHER INFO	
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
TOTAL PROJECT COST	\$	\$800,000	\$	\$	\$	\$
NON CITY SHARE	\$	\$	\$	\$	\$	\$
CITY SHARE	\$	\$800,000	\$	\$	\$	\$

ATTACH ON SEPARATE PAGE(S) ANY ADDITIONAL INFO (IF NEE

CIP BUDGET
FY23 BIDDEFORD CAPITAL IMPROVEMENT PROGRAM

DEPARTMENT	Wastewater Treatment Plant	CIP NUMBER (DEPT-YR-#)	WWTF-FY23-037
CIP NAME	Elm St Pumps Station	DEPARTMENT NUMBER	37
		PROJECT PRIORITY	5
ESTIMATED TOTAL COST	\$3,000,000		
ESTIMATED COST FY2023	\$	CITY SHARE FY2023	\$
ESTIMATED COST FY2024-2027	\$3,000,000	CITY SHARE FY2024-2027	\$3,000,000

1. DESCRIPTION OF PROJECT	New pump station on Elm St at river
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2. NEED AND IMPACT OF PROJECT	To remove portions of flow from Horrigan's Court pump station by pumping to Main St. Flow reduction required by CSO Master Plan
-------------------------------	---

3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PLANNING DOCS	CSO Master Plan Phase II
--	--------------------------

4. YEARS PREVIOUSLY ON THE BIDDIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2018	FY2019	FY2020	FY2021	FY2022
	Funding Rec'd	\$	\$	\$	\$	\$

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED	
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6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED	Staff, Consultants
--	--------------------

7. ANY RELATED DEPARTMENT OR CITY PROJECTS	
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8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	CoB		100%	\$3,000,000	CSO Work
			%	\$	
			%	\$	
			%	\$	
			%	\$	

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE)	Leaking pipe system adds flow to Horrigan's Court Pump Station
--	--

10. OTHER INFO	
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
TOTAL PROJECT COST	\$	\$	\$	\$	\$	\$3,000,000
NON CITY SHARE	\$	\$	\$	\$	\$	\$
CITY SHARE	\$	\$	\$	\$	\$	\$3,000,000

ATTACH ON SEPARATE PAGE(S) ANY ADDITIONAL INFO (IF NEE

CIP BUDGET
FY23 BIDDEFORD CAPITAL IMPROVEMENT PROGRAM

DEPARTMENT	Wastewater Treatment Plant	CIP NUMBER (DEPT-YR-#)	WWTF-FY23-038
CIP NAME	Supervisor Vehicle	DEPARTMENT NUMBER	38
		PROJECT PRIORITY	1
ESTIMATED TOTAL COST	\$40,000		
ESTIMATED COST FY2023	\$40,000	CITY SHARE FY2023	\$40,000
ESTIMATED COST FY2024-2027	\$	CITY SHARE FY2024-2027	\$

1. DESCRIPTION OF PROJECT	Replacement of Wastewater Supervisor vehicle
---------------------------	--

2. NEED AND IMPACT OF PROJECT	Vehicle taken off the road in 11/21
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3. CONSISTENCY WITH THE ADOPTED PLANS OR OTHER RELETATED PLANNING DOCS	PW AMP
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4. YEARS PREVIOUSLY ON THE BIDDIP; FUNDING RECVD IN PAST 5 YEARS (IF APPLICABLE)						
Reserve/Accrual	Year	FY2018	FY2019	FY2020	FY2021	FY2022
	Funding Rec'd	\$	\$	\$	\$	\$

5. NEW PERSONNEL, EQUIPMENT, OR SUPPLIES REQUIRED	
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6. HOW PROJECT ORIGINATED AND HOW COST ESTIMATES WERE OBTAINED	Cost provided by PW Direcotr
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7. ANY RELATED DEPARTMENT OR CITY PROJECTS	
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8. FINANCING POSSIBILITIES (BOND, GRANTS, FUND RAISE, COB, OTHER):	Funding Source	Agency	% Contribution	Dollar Amount	Notes
	CoB		100%	\$40,000	Wastewater Fund
			%	\$	
			%	\$	
			%	\$	
			%	\$	

9. JUSTIFICATION OF TIMING OF PROJECT AND SEGMENTS (IF APPLICABLE)	
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10. OTHER INFO	
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IMPLEMENTATION SCHEDULE (FISCAL YEARS)						
	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
TOTAL PROJECT COST	\$	\$40,000	\$	\$	\$	\$
NON CITY SHARE	\$	\$	\$	\$	\$	\$
CITY SHARE	\$	\$40,000	\$	\$	\$	\$

ATTACH ON SEPARATE PAGE(S) ANY ADDITIONAL INFO (IF NEE

James Bennett, City Manager

Good evening, Jim.

I am writing to you again about the Biddeford Ice Arena and the capital expenditures that we are facing as the York County Arena Association. As you know, the arena has some significant structural issues that need to be addressed and we are asking the City to help fund the major projects that have been put off as long as possible. For years, the YCAA Board worked diligently to keep the Arena alive and accessible to the community through multiple on and off ice programs and bare minimum ice rental costs. While this approach kept the Arena filled with many local families, it did not provide funding for the large capital improvements that need to be addressed. Below is a list of the projects that we now feel need to be addressed in the very near future.

1. New hot water boilers. This project has already been completed and paid for by the Arena at a cost of \$32,000. We used a line of credit to pay for these, but we feel that major upgrades to the facility should be funded by the City, so I've included them here.
2. Roof Repair. Estimated cost \$32,500. The Arena roof has several significant leaks. We have brought in multiple roofing experts to assess the problem and offer solutions. The quickest and most efficient repair would be to replace all the screws and washers. The current washers have deteriorated to a point that they are allowing water to migrate below the roofing and eventually into several areas of the locker rooms, bleachers and playing surface.
3. Water Main Pipe. Estimated cost \$16,360.65. The main water line running throughout the building consists of the original piping installed in the Arena in the 1970's. We have experienced several leaks over the last few years, however we were fortunate that they occurred in areas that were somewhat accessible. If we experience a break in the piping under the ice slab or in another less noticeable area, the building could sustain significant damage and our ability to maintain the ice would be lost.
4. Block Wall Repair. Estimated cost \$20,000. The exterior block wall façade on the railroad side of the Arena is slowly falling off. Water has found its way behind the flashing and into the cores of the block wall. This water then freezes and thaws causing additional stress on the wall which is now crumbling and falling off. There is no structural concern here, but it should be addressed as it could fall on vehicles or anyone standing by that wall. More importantly it needs to be done to handle the next project, Flashing and Siding.
5. Flashing and Siding. Estimated cost \$19,320. This project would replace the existing flashing above the brick exterior wall, eliminating water from migrating down into the blocks. This project includes strapping this wall and finishing it with metal siding. This will stop the water and also provide a more appealing look to the exterior wall with minimal need of upkeep.

6. Replace the Zamboni. Estimated cost \$140,000. The current Zamboni is 26 years old. We are fortunate to have an excellent staff of employees that are able to maintain the Zamboni and do minor repairs on the go as needed. However, as with any piece of metal that is exposed to a cold and wet environment, it's just a matter of time.
7. New Bleachers. Estimated cost \$250,000. The current bleachers were purchased used in 1973 from the Portsmouth Expo Center. They were initially built for warm, gymnasium usage, not an ice arena. Again, the Arena staff has done incredible work on the bleachers over the years to keep them safe and clean. However, it is clear that they are on their last legs. We have had Hussey Seating come in multiple times over the last 4 years. They have provided us with several options which we can share with the City before any decision is made.

I thank you for your attention to these matters. I truly believe the YCAA Board has done a great job keeping Biddeford Arena one of the best arena's in this hockey area. I also believe that the City has an obligation to invest in this asset. We welcome you or any member of the Council to meet with us if you need further clarification or if you just want to see the building for yourself. We've had a great relationship over nearly 50 years and we'd love to see that continue and grow.

Please let me know if you have any questions!

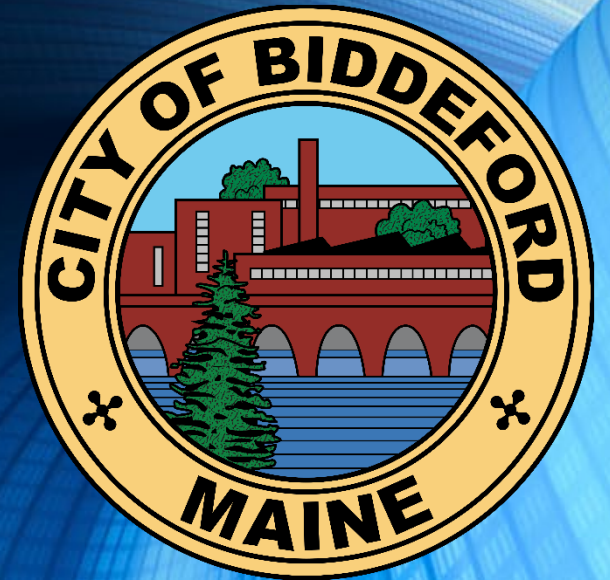
Sincerely,

Rich Reissfelder

YCAA President

FY23 Budget Presentation

JAMES A. BENNETT, CITY MANAGER
MARCH 1, 2022





“My Biddeford, the place I am proud to call home”



Importance of Budget

“The budget is not a collection of numbers, but an expression of our values and aspirations.”

Jacob Lew



2012

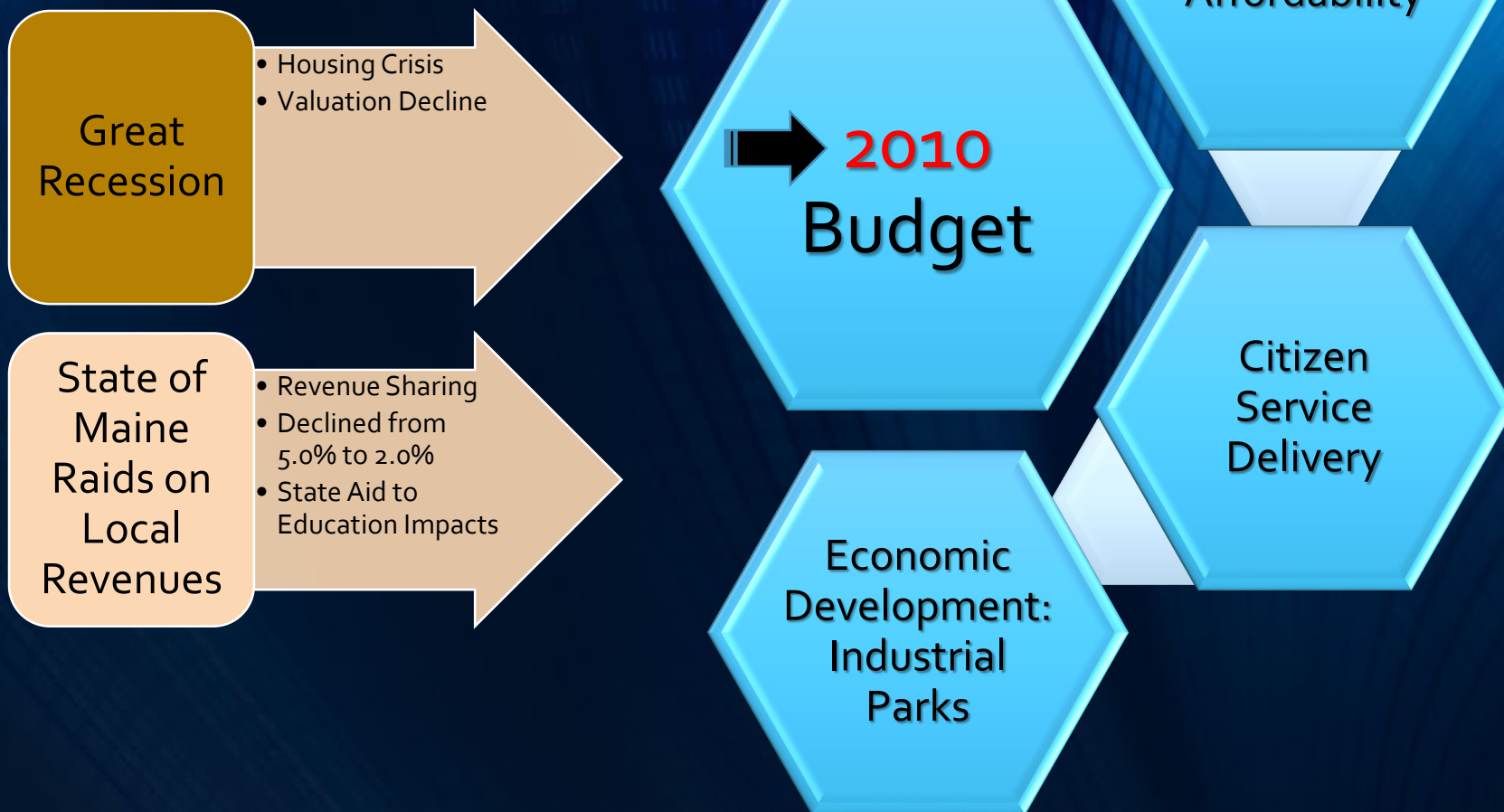
OUR PAST

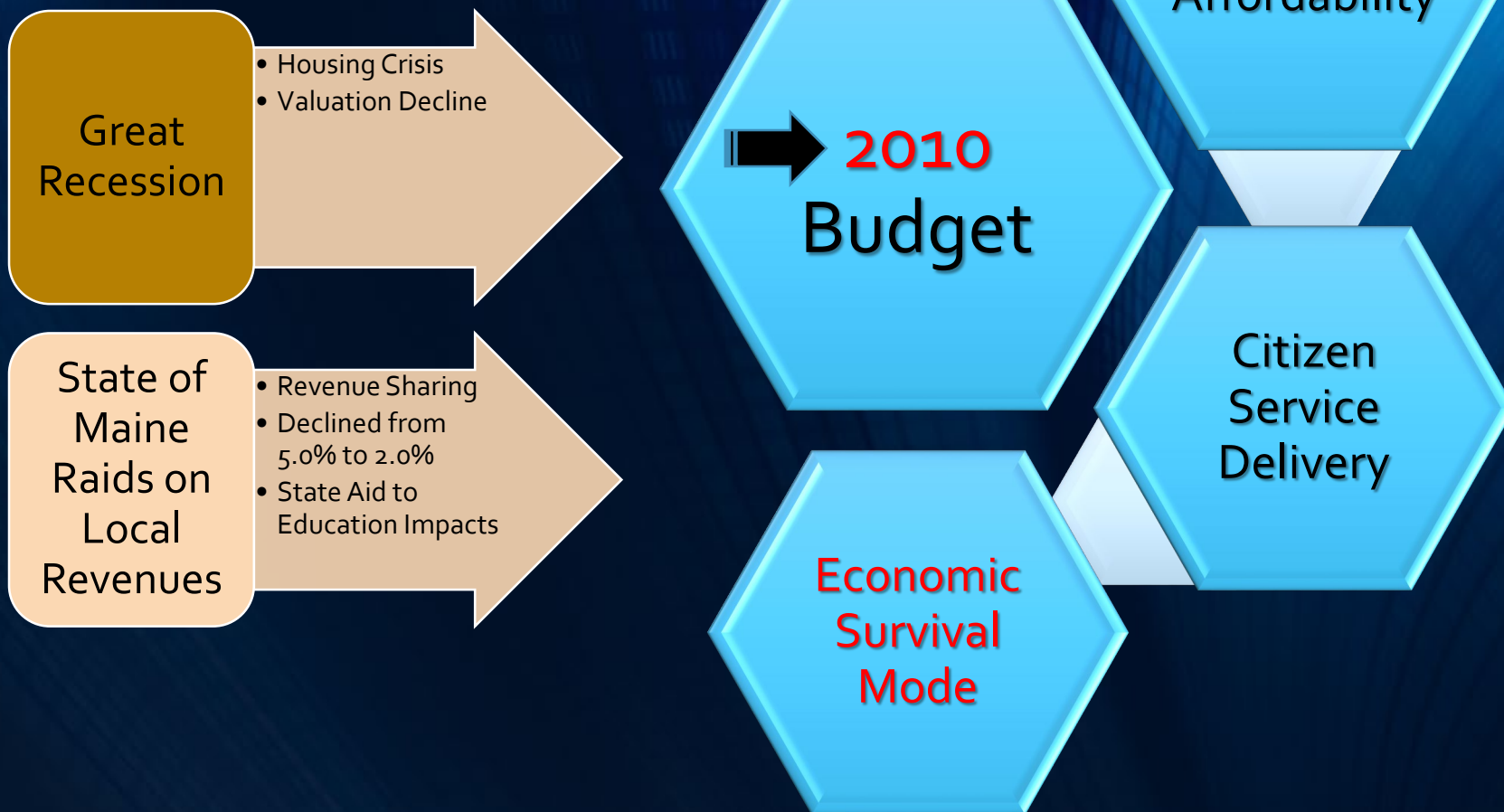






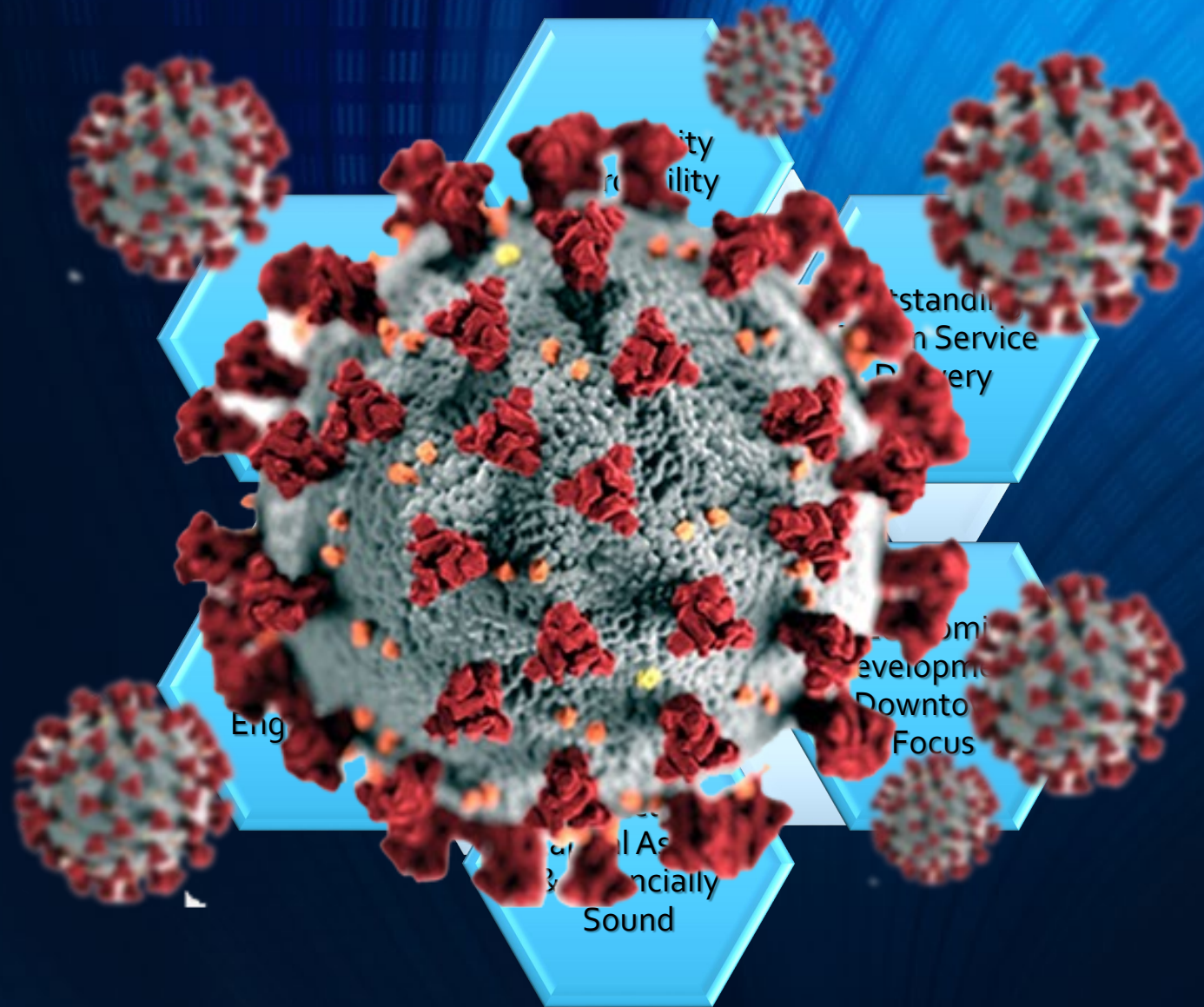








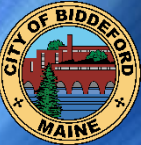








PAYING LESS TODAY THAN 8 YEARS AGO

A photograph of a large, single-story house with a dark roof and a prominent chimney, surrounded by snow-covered landscaping and evergreen trees.

2012 VS 2022

OUR PAST



OUR FUTURE



SOME EXAMPLES OF THE DIFFERENCES

TEN YEARS AGO

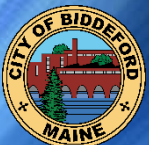
2012

- Any development is good
- More staff, less activity, less expectations
 - i.e. more engineering, virtually no capital projects
- Less priority on process
- Employee expectations
 - Treat citizens well; no visible mistakes

- Only good projects are positive development
- Less staff, more activity, more expectations
 - i.e. less engineering, more projects
- Process is higher priority
- Employee expectations
 - Take initiative so everyone is proud of Biddeford



TODAY



2022

OUR FUTURE





Inflation

Community
Affordability

Outstanding
Citizen Service
Delivery

FY23
Budget

Community
Building &
Engagement

Economic
Development:
Downtown
Livability

Protecting
Capital Assets
& Financially
Sound



- FY22 Fuel Prices
 - Gasoline \$1.40 per gallon
 - Diesel \$1.70 per gallon
- FY23 Budgeted (Current Pricing)
 - Gasoline \$2.70 per gallon
 - Diesel \$2.80 per gallon
- Biosolids Disposal (Sledge)
 - Bangor 41% increase
 - Augusta 24%
 - Lewiston/Auburn 221%
 - Portland 52%
 - Saco 87%
 - Sanford 507%
 - York 75%



Inflation Examples



Inflation

Employee Market

Community
Affordability

Outstanding
Citizen Service
Delivery

FY23
Budget

Community
Building &
Engagement

Economic
Development:
Downtown
Livability

Protecting
Capital Assets
& Financially
Sound



Attracting & Retaining Employees

- Never been more difficult
- Impact of public availability
- Critical customer service wages impact of \$5.00 change
- *At least \$3,500,000 impact*



Inflation

Employee Market

New Debt & Leases



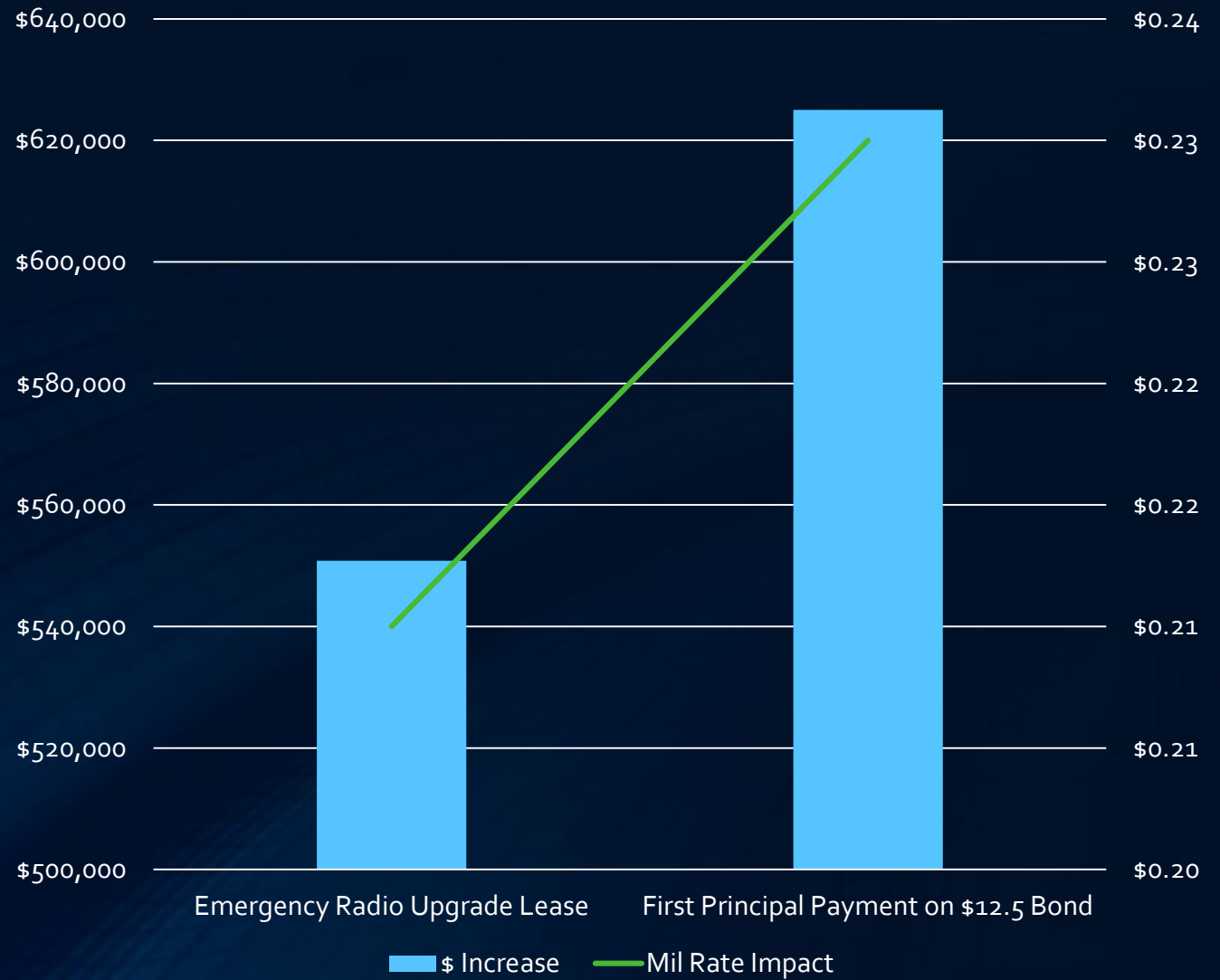
New Debt and Lease

Emergency Radio Lease

- \$4.5 million; 8 years; \$550,808 payment

Bond Authorized

- \$12.5 million, 20 years, \$625,000 principal payment



Inflation

Employee Market

New Debt & Leases



Desirability & Affordability

Four sets of white chevrons pointing left.



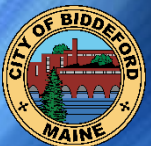
THE PRESSURES ON AFFORDABILITY

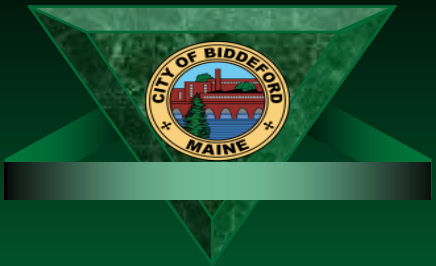
'04005' WORTH MORE: BIDDEFORD REBOUNDS



- The November 2018 Presentation impact of 'Trash Town Image'

NON-BIDDEFORD SPECIFIC IMPACTS





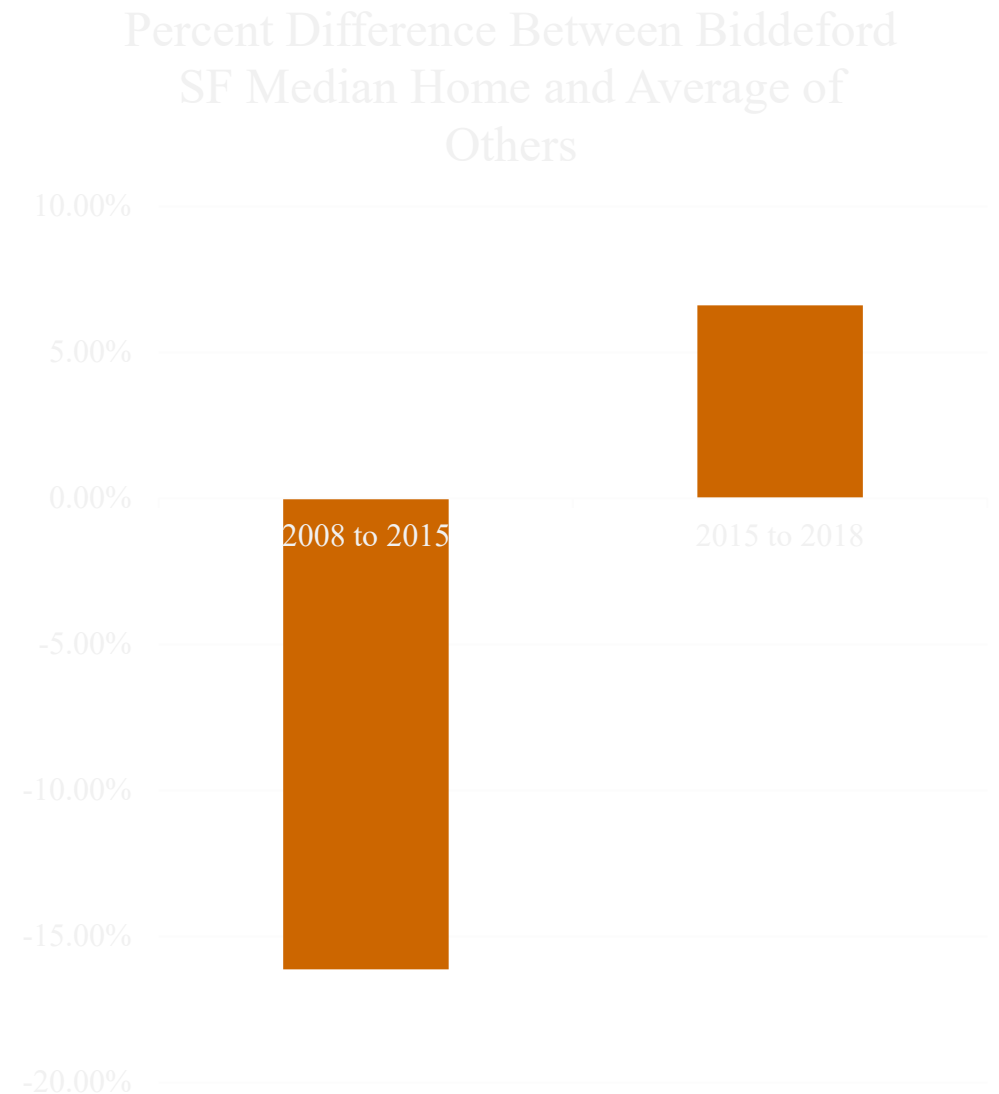
The Point?

Between 2008 to 2015

- Biddeford median single family home selling price in Biddeford declined 16.12% compared to average of the other 11 communities

Between 2015 to 2018

- MSFH in Biddeford increased 6.61% compared to the average of the other 11 communities



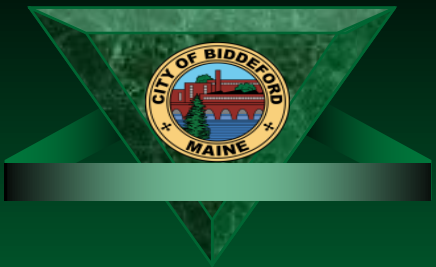
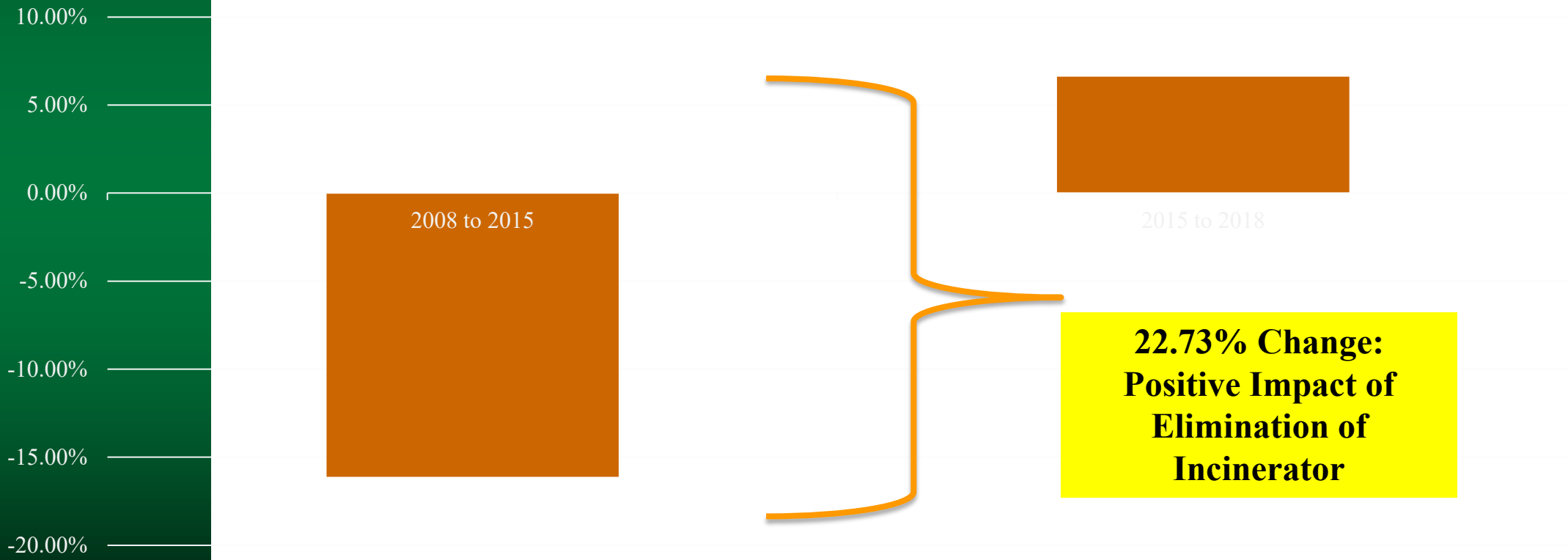


Image: *'Trash Town Impact'*

Percent Difference Between Biddeford SF Median Home and Average of Others



THE PRESSURES ON AFFORDABILITY

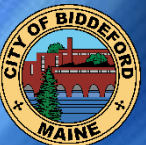
'04005' WORTH MORE: BIDDEFORD REBOUNDS



- The November 2018 Presentation impact of 'Trash Town Image'
 - FY18 adjustment to commercial and downtown values
 - FY19 3% adjustment to residential
 - FY22 10.5% adjustment to residential
 - FY23 forecast need of 18% adjustment



NON-BIDDEFORD SPECIFIC IMPACTS



State Property Tax Support

Revenue Sharing Impacts



Inflation

Employee Market

New Debt & Leases



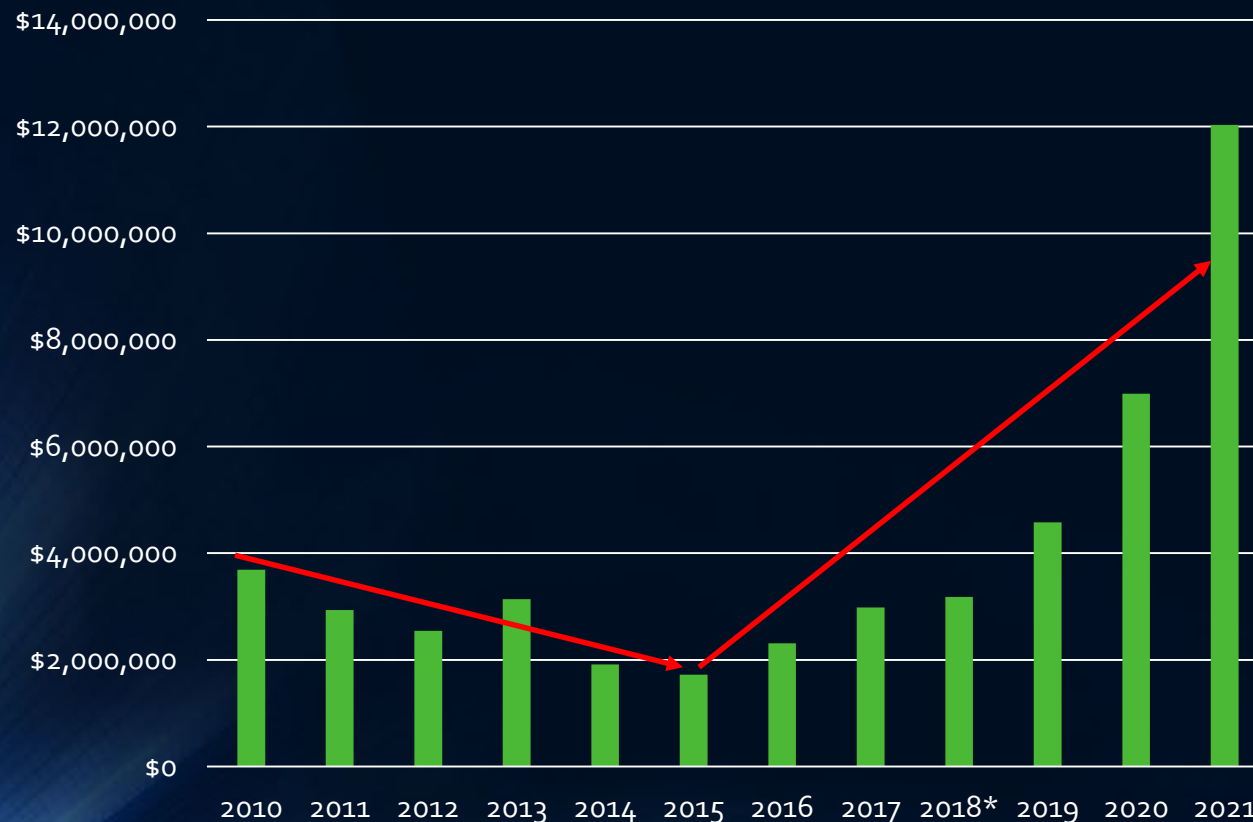
Desirability & Affordability

Positive State Gov't View

Financial Goals Obtained



Fund Balance History

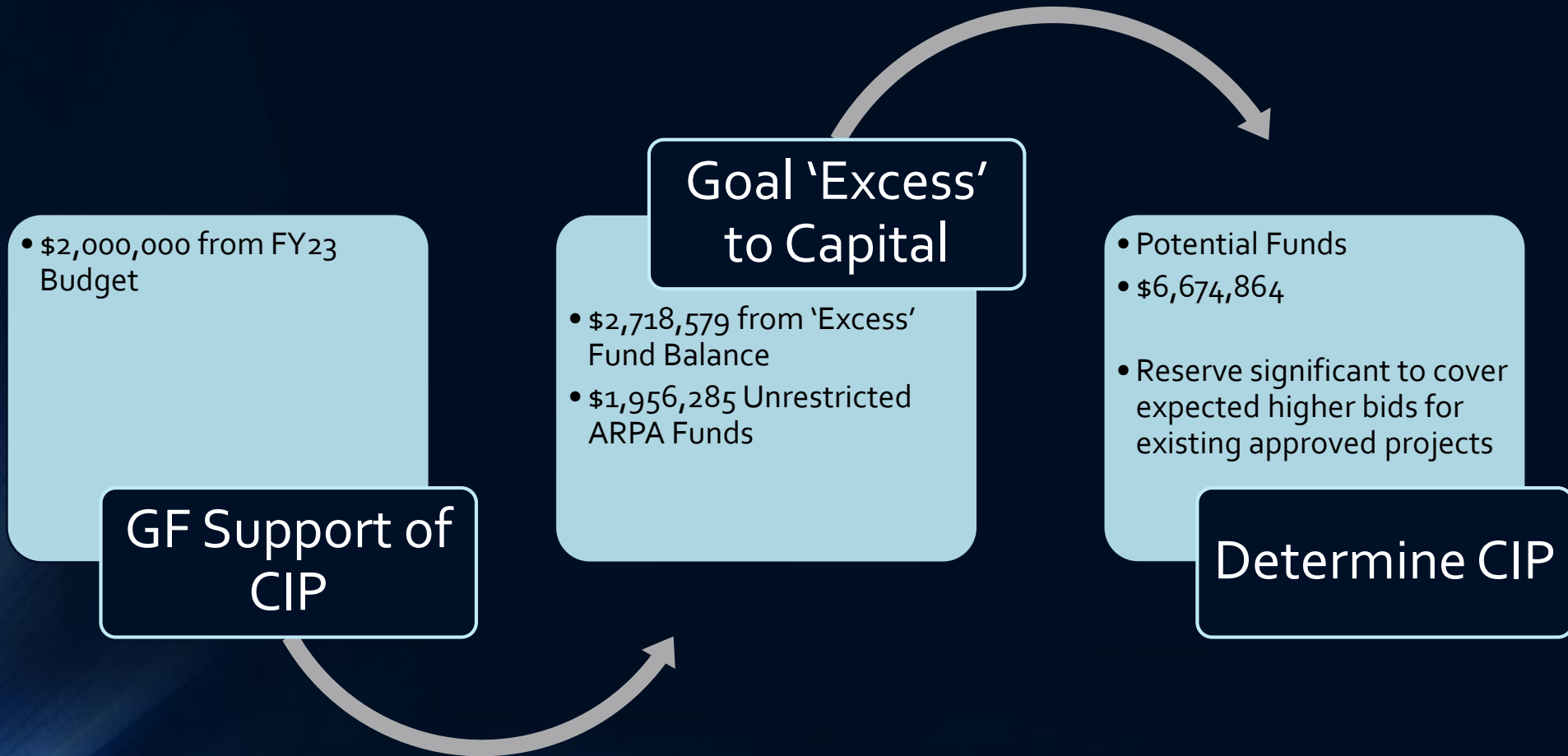


Year	Amount	%
FY15	\$1,723,143	2.31%
FY16	\$2,310,409	3.10%
FY17	\$2,983,231	4.00%
FY18	\$3,179,392	4.27%
FY19	\$4,577,571	6.14%
FY20	\$6,991,373	9.38%
FY21*	\$12,031,046	16.15%
Target	\$9,312,477	12.50%



*adjusted to correct lease timing issue

Benefit of Obtaining Financial Goals



Inflation

Employee Market

New Debt & Leases



Desirability & Affordability

Positive State Gov't View

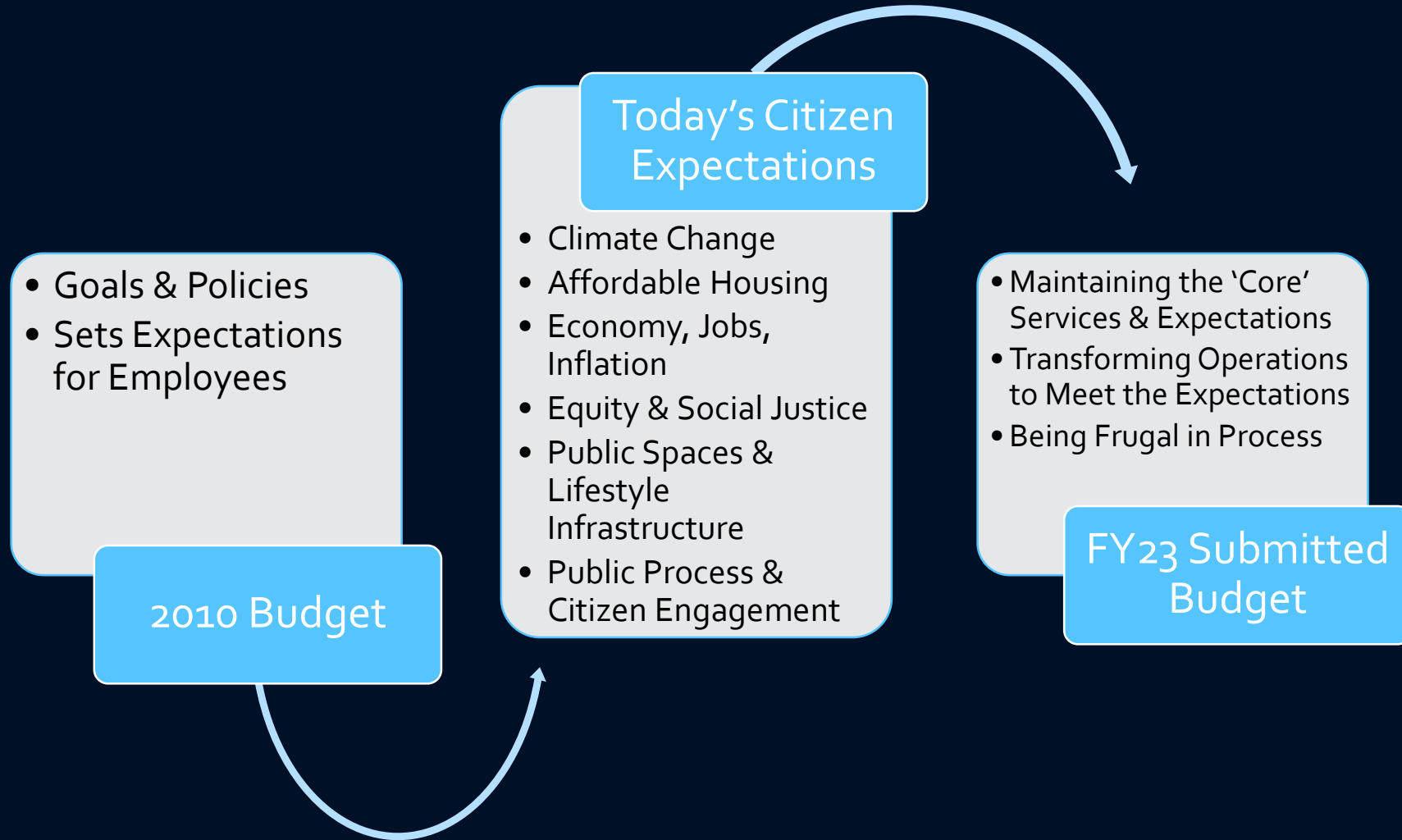
Financial Goals Obtained



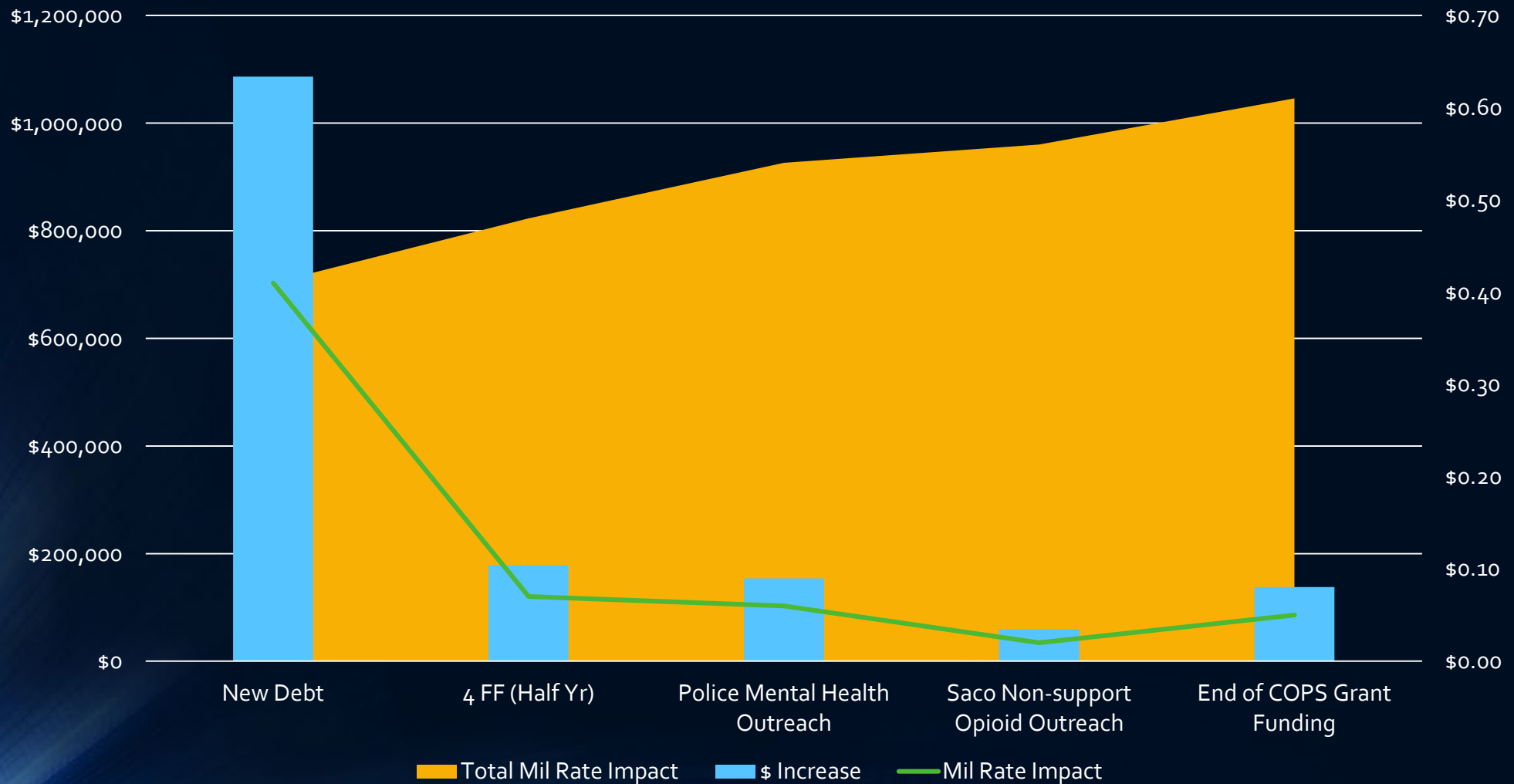
Emerging Citizen Expectations

- Climate Change
- Affordable Housing
- Economy, Jobs, Inflation
- Equity & Social Justice
- Public Spaces & Lifestyle Infrastructure
- Public Process & Citizen Engagement





New Budget Drivers



The Typical Budget Drivers

- Personnel Costs (Including Fringe Benefit Costs)
 - \$1,637,697 increase (7.2%) *Net Change includes two year difference because of union contracts*
- Capital Outlay
 - \$250,000 increase (14.3%) *Next step to get to \$2.5 million appropriated annually*
- Municipal & Social Services
 - Requested \$386,227 increase (37.1%) Submitted budget \$1,245,150 (\$206,044 additional 19.8%)
- Other Costs (Commodities, Contractual Services, Operating Costs)
 - \$1,134,856 increase (11.0%)



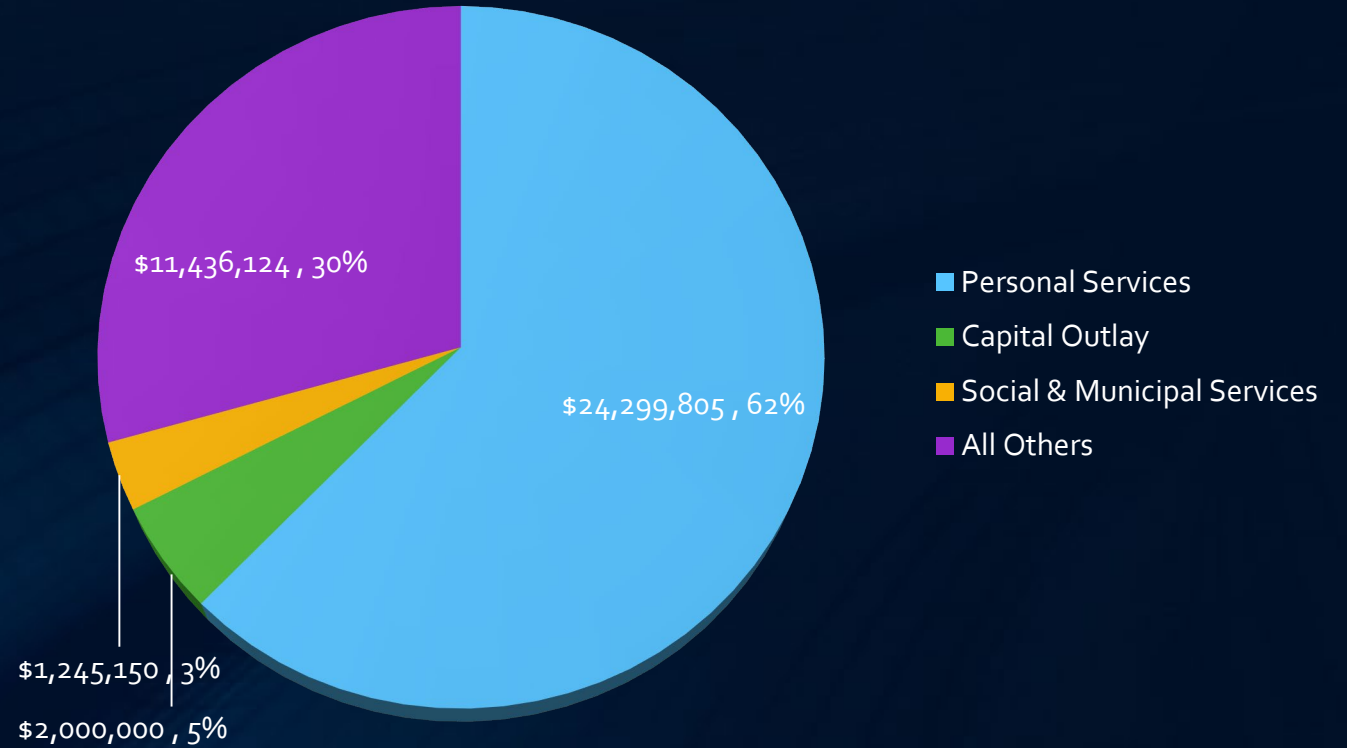
Expenditure Summary

Total \$38,981,079

Increase \$3,228,597 (9.0%)

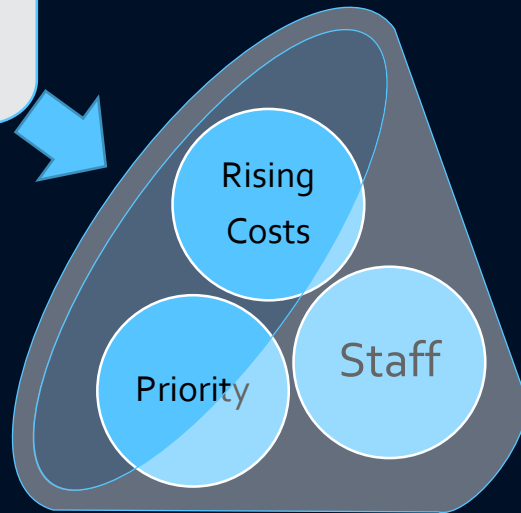
Without New Revenues \$1.21 on Tax Rate

Amount Recommended



Emerging Citizen Expectations

- Climate Change
- Affordable Housing
- Economy, Jobs, Inflation
- Equity & Social Justice
- Public Spaces & Lifestyle Infrastructure
- Public Process & Citizen Engagement



FY23 Budget Notables

- Elevates citizen outreach & engagement
- Provides funding for climate change
- Funding for public space, bicyclists & pedestrians, and lifestyle infrastructure
- Uses new revenues & improved financial shape to buffer tax rate against inflationary impacts
- Supports staff work on affordable housing and equity & social justice

The 'Business Side of Government': THE EMPLOYEES

COUNCIL/COMMUNITY

- Critical to achieve new expectations
- Process is part of the product
- Understand important role in the employee culture
- Move to a preferred municipal employer
- Commit to innovation in municipal employment

LEADERSHIP & EMPLOYEES

- Trust the future; forget the past
- Accept & embrace the new partnership paradigm
- Accept their important role in community building and community pride
- Engage in workplace opportunities
- Support learning environment



New Revenues & Other Ways To Reduce Impact

- Revenue Sharing to 5.0%
 - \$1,225,000 increase
- Excise Tax
 - \$100,000 increase
- Use Improved Financial Position to Support One Time Impacts
 - \$520,000



Bottom Line

- Tax Rate Change Requested
- 2.69% increase
- \$0.49 increase
- Impact on median home
- Actual change will be impacted by adjustment to values
- School and County impacts not included

Tax Year	Tax Bill	Cumulative Change
FY14	\$4,419.31	
FY15	\$4,124.63	(\$294.68)
FY16	\$4,228.88	(\$190.43)
FY17	\$4,214.29	(\$205.02)
FY18	\$4,158.50	(\$260.81)
FY19	\$4,196.10	(\$223.21)
FY20	\$4,263.73	(\$155.58)
FY21	\$4,180.43	(\$238.88)
FY22	\$4,240.30	(\$179.01)
FY23	\$4,354.36	(\$64.95)



- With ARPA Transfer & FY22 Audit Results:

Positive Financial Position

- Expense Impact on Budget
 - Electricity costs up \$20,000
 - Landfill costs up \$50,000
 - Engineering Impact \$25,000
- Requesting a 2.5% in rates across the board



QUICK PRIMER ON WASTE WATER BUDGET

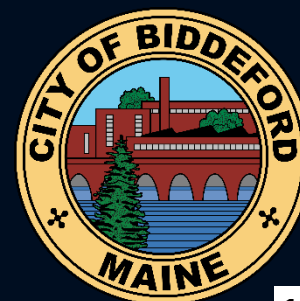
Next Steps

- More budget presentations
 - March 3 5:30 PM Dept Heads
 - March 7 5:30 PM Dept Heads
 - March 15 6:00 PM School
 - March 17 5:30 Social/Municipal Agencies
 - March 22 5:30 Non GF budgets, capital detail
- 1st Public Hearing
 - March 24 5:30
- Budget Committee Deliberations
- 2nd Public Hearing (tentative date May 3)
- Council Acts on Budget Committee Recommendation

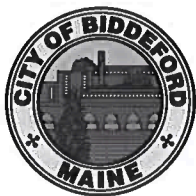




Thank You



City of Biddeford, Maine



The Office of
City Manager

James A. Bennett

Email: jbennett@biddefordmaine.org

MEMORANDUM

TO:	Honorable Mayor Casavant Honorable City Council
FROM:	James A. Bennett, City Manager
DATE:	March 3, 2022
RE:	FY23 Budget Overview

This memo is provided as a comprehensive overview of the proposed FY23 budget. It should be noted that the budget year is labeled as FY23 because it covers the period from July 1, 2022 to June 30, 2023.

Budget Format

The budget format is set up in order to allow you the opportunity to review the information in the way that works best for you. If you prefer to know the big picture first, you can read that budget in that fashion. If you prefer the details first, you can also read the budget in that fashion.

Each budget has a budget cover sheet. For the purposes of explanation, at the end of this memo is a copy of the proposed Mayor/City Council budget (#21101).

The cover sheet provides you the overview of the budget. Each budget is broken down into five key areas: Personnel Services, Purchased Services, Utilities & Fuel, as well as Operating Costs. While most department capital purchases are contained within the CIP General Government budget (#21201), a category of Capital is also included.

You will note that the budget document provides you the historical spending for two years ago (FY20), one year ago (FY21) and the total spent year to date (based on 12.31.21 spending). The adopted budget information is included for only FY21 and the current budget. The request of the department head is so noted, as well as my recommendation. The usual value of this information is lessened by COVID influence on operations.

Fringe benefit costs (for the general fund accounts) are all found in 21179 Fringe Benefits. There is provided (for informational purpose), the impact of this budget, as recommended by the City Manager, the actual fringe benefit costs. Those costs are summarized in the box on the middle of the page. It also provides the total number of full time equivalents that the budget is supporting.

The box on the bottom summarizes the next change (both in dollars and percentage) from the FY21 budget in comparison with the City Manager recommendation.

The pages that follow summarize each individual line item that make up the larger general categories, presented with the same historical information.

Finally, each individual line item has its own detailed sheet. The historical information remains the same, with one exception. Instead of providing the current amount spent YTD, each department head has provided you their current forecast of the amount that is expected to be spent by year end. This

205 Main Street

Biddeford, ME 04005

Phone: 207.284.9313

Fax 207.571.0678

The City of Biddeford is an equal opportunity provider. To file a complaint, write to

Diana Depaolo, Human Resource Director, 205 Main Street Biddeford, ME 04005, or call (207) 286-0593.

is provided so that you can recognize whether the spending on this item is equal and consistent over time (i.e. same amount monthly) or different. Each request also includes the verbal description of the rationale used to develop the recommendation. Anything that is included in *italic* is the City Manager's comment.

The Budget: What Is Included?

A common misunderstanding by the public is that the budget only involves setting the property tax rate. The annual budgeting process involves more.

Beyond the general fund (which is the budget that makes up the components that establishes the property tax rate), the process includes setting the budget for the Waste Water Treatment Plant. That budget establishes the user fee (sewer rate). It is considered an 'enterprise account' according to accounting guidelines (GSAB: Governmental Standards Accounting Board). Those guidelines require a different way to account for the operations. The budgets that are part of the sewer rate process includes:

- 35102 Sewer Operations
- 35103 Industrial Pretreatment
- 35104PW Wastewater Maintenance
- 35105 New Sewer Ops
- Wastewater Revenue

In addition, there are a number of other funds, special revenue or stand-alone accounts. These are also adopted as part of the annual budget process. These will be presented and discussed at your March 22 workshop. These include

- CDBG Fund
- TIF Fund
- Moorings
- Various Recreation accounts, including
 - Pool Beach Permits
 - Rec General Programs
 - Rec Teen Center
 - Rec Safari Camp
 - Rec Outdoor Summer
 - Rec Youth Enrichment
 - Rec Youth Sports
 - Rec Youth Adult
 - Ross Center
 - Rec Fields
 - Rec Community Center Rents
- Airport Fund
- Ambulance Fund
- MDEA
- Federal Grants consisting of
 - Lead Paint
 - Healthy Homes

The final part of the budget is the revenue projections. These will also be reviewed in detail at the March 22 workshop.

Calculation of Tax Rate

The projected tax rate sheet is also attached to this memo. The property tax rate is determined by the net total amount needed to be raised by property taxes divided by the total taxable property value within the City. It is often referred to as mil rate because the calculation is expressed in terms of amount to be paid per \$1,000 of valuation.

The current FY22 tax rate is \$18.23. The total taxable value of the city is \$2,662,971,338. As reference, for any community, you can determine how much spending will require a \$1.00 change in the tax rate by simply eliminating the last three numbers in the total valuation (\$2,662,971,338). In this case, every time the City spends (or reduces the budget by \$2,662,971) it changes the tax rate by one dollar. Similarly, \$262,297 changes the tax rate by \$0.10.

Total spending authorized in the general fund for FY22 was \$35,801,374. The Council used \$3,125,000 of expected revenue sharing proceeds, \$8,897,370 of other expected non-property tax revenues and \$300,000 from FY21 surplus to reduce the total taxes needed to \$23,479,004. Included within that number is \$1,331,480 of York County taxes that we must collect from Biddeford citizens on behalf of the County.

The amount of property taxes needed to support the school system (\$23,479,004 in FY22) is added to the assessment. This number is approved by the City Council to go to the citizens for final approval in a referendum vote, that usually occurs in June.

The amount of TIF taxes that are collected is a calculation that is done by the Assessor based on the adopted TIF agreements and the final tax rate calculation. For the purposes of the budget process, we simply hold that number the same as the last year.

The overlay is the additional amount of property taxes that is collected over and above the total amount approved within the budget. The overlay cannot exceed 5% of the total taxes to be raised. The overlay has historically been used for two reasons. First, Biddeford (as well as most communities) build their budget with the expectation they will receive 100% of the taxes in the year. This never happens. It should be noted that the property taxes in Maine can be up to 27 to 30 months unpaid before a community can take any action to force payment. The additional amount assists with cash flow in the event that tax collection slows. In addition, it was a convenient way to round up the mil rate. This was incredibly valuable when the work was being done manually. The overlay is also used to offset any abatements (refunds of taxes because of incorrect assessments) since there is no appropriated funds for that purpose.

The overlay amount is set by the Assessor. However, Nick and I have historically inform the Council the amount we plan to use in order to accurately reflect the mil rate. Given the financial position of the community, the overlay has been a low percentage the last few years.

The last deductions are reimbursement from the state for property tax exemptions granted by the state. These numbers are automatically determined based on the properties that qualify. We hold the numbers the same for the purposes of presenting and preparing the budget.

The total amount needed for taxes, including the overlay is known as the tax commitment amount. In FY22, the amount was \$48,545,967.

General Overall Comments

The information within this section captures most of the information that was provided in the presentation on Tuesday evening.

1. Proposed municipal spending is up \$3,228,598 (9%).
2. Revenues are up \$1,433,695 (11.6%)
3. Tax commitment is up \$1,579,477 (2.12%)

4. Tax rate is up \$0.49 (2.69%)
5. The annual wages reflect 52.2 weeks of pay because of accounting guidelines, even though there will be 53 pay checks issued in the year. Even if there was going to be 52 pay days during the budget year, we would still budget only the 52.2 weeks. The number is found on the payroll detailed sheets as the annualized amount.
6. All fringe benefits are calculated based on the employees current election (single vs family coverage).
7. The union contracts are all current; the wages are the actual wage rates that members are making, along with any contract adjustments during the budget year.
8. The Personnel Committee changed the way the non-union wages are being addressed recently. The non-union wages reflect the recommended COLA adjustment to the wage scales (4.5%) in each member's wages. This does not guarantee the employee will receive that amount. It is still subject to performance. In addition, another \$110,972 is available in the general administration budget (21111-60795) for merit increases, which is equal to 2.25% of the non-union base.
9. In FY22, the City Council used \$300,000 from FY21 fund balance to reduce the tax rate. This was not a targeted use but a general reduction. In the proposed budget, I am recommending that we use \$520,000 based on the following one time uses:

Safety Person	\$95,764	Savings to be obtained in 2 yrs via WC, etc
Engineering position	\$119,343	out of capital via clerk of works
D. Rec Director	\$102,575	3 yr phase in via fee increases
Fire Hires	\$150,000	one time cost ref large hires without paramedic licenses
Extra Costs Parts	<u>\$50,000</u>	10% of parts increase; temporary nature?
	<u>\$517,682</u>	

10. Budget Drivers (slide 39 in presentation): Net new debt (public safety radios \$550,808 payment, \$0.21 on tax rate & first principle payment on \$12.5 voter approved bond \$625,000 \$0.23) less interest savings for a net impact of (\$1,085,839, \$0.41); full year of 4 new firefighters (\$178,000, \$0.07); outreach counselors in PD (\$153,857, \$0.06); Saco not contributing to Opioid Outreach Counselor (\$60,000, \$0.02); and ending of COPS funding (\$138,000, \$0.05). The total impact is \$0.61 on the tax rate.
11. New Positions & Other Changes: The proposed budget includes the following requests for personnel changes within the budget:
 - a. City Clerk: during the current year, we had turnover in the clerk's office as well as a member that was out on an extended leave. The Council may recall that we had a 28 hr per week flexible part time employee. With the changes, that position was difficult to fill. In anticipation of further turnover, I elected to recruit for a full time position instead of trying to fill the part time position. The budget reflects this position being full time instead of part time.
 - b. Personnel (Human Resources): I have include a new position in the HR budget for a safety person. The person will be directly responsible for all safety work within the City. We expect the person hired will also be a trainer and assist in investigations and other related issues. We believe that the position will pay for itself in savings in the workers compensation costs. WC bills are based on the past three years of experience. Hence, the savings would not be obtained in the first year. This position is funded in the first

year with a transfer of \$95,764. In addition, I am recommending to increase the administrative support by another 5 hours weekly to a total of 20.

- c. Communications: In our effort to strengthen the community engagement and outreach effort, I have submitted a budget that begins to transition this budget to our outreach team. The FY22 budget funded the additional staff member off budget. That position was only recently filled (with Tim Boston). The cost of that position is now fully included in the FY23 budget. In addition, I am recommending that we elevate Danica's position to a higher authority within the organization. This gives her the responsibility and authority to deal with engagement and outreach beyond this department and throughout the organization. Her new title would become 'Assistant To the City Manager'. There is an additional \$10,000 increase in compensation.
- d. Engineering: as I outline Tuesday, Tom will be retiring in the upcoming budget. The proposed budget includes Tom working for 30 hours a week at his current rate of pay in the WWTP budget (impact is \$25,000). Craig will take over as the City Engineer on July 1. His pay increases by \$10,000. I have included Craig's replacement (as staff engineer) at \$85,000. A large part of the justification in this change is because of the number of city projects that are underway and will be for the next few years. Without the staff to oversee those, along with the other work, we will need to fund a clerk of the works out of the project budgets. In an apples to apples comparison, I am recommending we use \$119,343 from the capital allocation (prior year funds available for capital) to cover the all in cost of the staff engineer and keep it off the property tax.
- e. Recreation: Over the last few years, the services that the recreation department have grown considerably. As an example, there was no cub care program. There are other changes that occurred as well. During that time, the only addition to the administrative team was 20 hours of shared administrative support. A recent review of operations identified the lack of that administrative support has caused issues within the operation. The budget includes a new position of Deputy Director. We are currently in recruitment for the position. The draft budget includes a transfer of \$102,575 of the all in cost expected for the position. It is our plan to transition the position into the budget to have half the cost of the position covered by the programs. To do so effectively, we need a couple of years. A large portion of the Recreation budget is non-general fund (GF). Hence, Carl will be making his presentations on March 22.
- f. Police Department: as noted above, Saco did not contribute towards the payment of the Opioid Outreach program in FY22. The budget covers that full cost. In addition, it covers the cost of the two social workers that we contract with to support the department.

12. CIP Capital: I will present my formal capital recommendations on March 22. As a reminder, the City has been actively building up the annual appropriation from the GF since FY16 (\$200,416) to the \$1,750,000 in FY22. As outlined in the formal CIP presentation, the informal goal is to reach \$2,500,000 annually. The tentative plan is to step the annual amount by \$250,000 over the next three years. The submitted budget includes \$2,000,000. Beyond the \$2,000,000, available for capital and other one-time investments, there is also \$1,956,285 of unrestricted ARPA funds as well as the projected \$2,718,579 of fund balance beyond the 12.5% policy.

Notables for Individual Budgets

The following is a list of notable items for individual items that are different or of significance. Any budget that is not listed does not have anything proposed that meets the definition.

- 21101 Mayor/Council: the budget is reduced because last year included costs for the inaugural.

- 21102 City Manager: this budget, like all of the budget, includes a two year difference in the wage line (meaning the FY22 budget was based on the FY21 salary lines). The increases include the new salary from the CM as established in the new contract but does not include any COLA. The other employees include COLA and any merit earned.
- 21104 Elections: this budget goes up and down every other year because of the election cycle. This year includes only the gubernatorial election and the school referendum.
- 21106 Finance & Tax: new funding for training and support to deal with the ongoing issue with the primary software system that we use.
- 21109 Planning & Economic Development: the department initially included increases in their budget for specific committee work. Those were moved to the municipal services request as we do with other committee requests. There is also a request for funds for public engagement process. I have provided less funding with the eye towards having this activity being shifted over to the new community engagement division in the coming year.
- 21111 General Administration: there are two major reductions in this budget. First, with the inclusion of the cola portion of wages in the individual non-union wages, the personnel reserve is decreased with that corresponding funds. In addition, I am recommending a decrease in the contingency to \$250,000 for two reasons. Given the pressures on the budget this year and the fact that the City is at its financial goals, I believe it is appropriate to reduce that funding.
- 21125 Health & Welfare (General Assistance): this budget is requesting additional funding for direct assistance payments on behalf of clients. The increase is driven by both increase in costs and qualified applicants. As a reminder, the State reimburses every municipality 70% of all eligible direct payments for clients. The City does not get any reimbursement for the other costs.
- 21127 & 21128 Social and Municipal Services: as noted in the initial presentation, both increase requests in funding and new requests have been submitted. The requests, in total, are up 37.1% (\$386,227). I have included in my submitted budget an additional funding of \$206,044. Per my usual practice, I have not provided any direct recommendations on where to apply those funds for the social services.
- 21141 Fire: This budget is up significantly because of three factors. The wage line change is the results of a multi-year adjustments in wages. It also includes the additional four firefighters for the entire year. Lastly, because of the shortage of qualified applicants (not just a Biddeford issue), the budget includes one time costs to assist in getting the new employees ready for service. As noted above, I have included a \$150,000 transfer to eliminate these training costs off the backs of the property taxpayers.
- 21145 Hydrant Rental: To prevent the question that someone always raises (in almost every community), this account is not a payment for the actual rental of the hydrants but a set fee set by the PUC. It's designed to cover the capital and operating cost that is required by a public water system to include the capacity to handle the demands by a fire suppression operations. The rate has increased based on the PUC approved rate increase for water company.
- 21146 Police: The one item to note is the \$7,008 for a process server. This is new item in the budget. During the current year, I gave the authority to the Chief to use a recently retired officer to serve temporarily in that role because of vacancies and absences. I believe that authorization still is sound but should only be used when these exists and not a new addition to the budget,.
- 21164 Solid Waste: the contracts for solid waste have increases built into them based on CPI indexes. Not only is there an increase in the current year, based on the current inflation, next year's budget will be impacted. The issue of recycling contamination remains a factor in the budget as well.

- 21165 Parks: This budget was increased in order to remain competitive with our part time wages, especially among the staff that takes care of our flower program in the downtown.
- 21179 Fringe Benefits: the majority of the items are driven as a percentage of wages. This accounts for the majority of the increase directly.

Closing Thoughts

This memo was provided in effort to identify items that are of usual concern in the budget process. I am sure there will be more that will come during the review process.

As always, staff and I are available to assist you in any way we can during this important part of your annual work.

City of Biddeford, Maine

Fiscal Year 2023

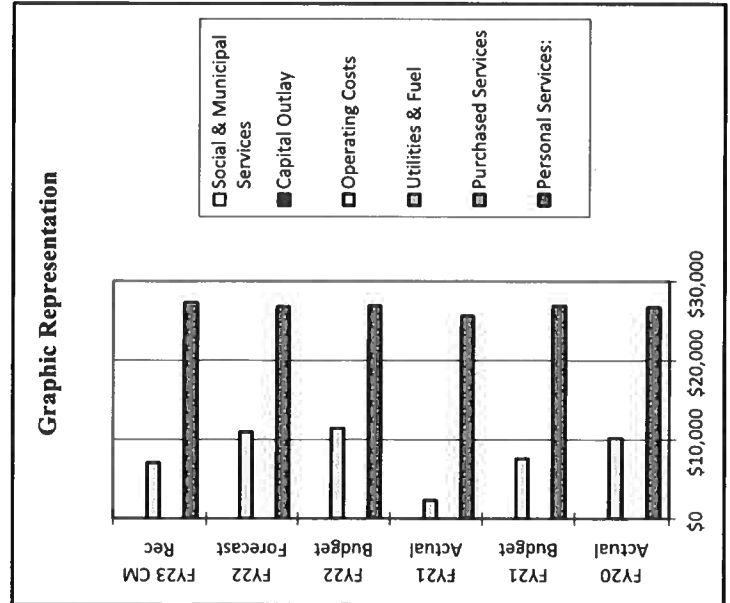
Budget: Mayor/Council

Account Number: 21101

FY23

	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 YTD	Dept Head	Manager's Rec
Personnel Services:	\$26,720	\$26,925	\$25,631	\$26,925	\$10,325	\$27,281	\$27,075
Purchased Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Utilities & Fuel	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Operating Costs	\$10,208	\$7,600	\$2,297	\$11,420	\$3,089	\$7,066	\$6,860
Capital Outlay	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Social & Municipal Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTALS:	\$36,928	\$34,525	\$27,928	\$38,345	\$13,414	\$34,347	\$33,935

FRINGE BENEFIT IMPACT (Estimated):	
FICA	\$1,591
Workers Comp	\$69
Health Insurance	\$0
Retirement	\$0
Unemployment	\$18
Other Insurance	\$0
Total Fringe Benefit Impact	\$1,678
# of Full Time Employees	0.05



	FY22 Budget	FY23 Manager's Rec	Dollar Change	Percentage Change
Personal Services:	\$26,925	\$27,075	\$150	0.6%
Purchased Services	\$0	\$0	\$0	N/A
Utilities & Fuel	\$0	\$0	\$0	N/A
Operating Costs	\$11,420	\$6,860	-\$4,560	-39.9%
Capital Outlay	\$0	\$0	\$0	N/A
Social & Municipal Services	\$0	\$0	\$0	N/A
TOTALS:	\$38,345	\$33,935	-\$4,410	-11.5%

Personnel Services

Account Number	Description	FY20 Actual	FY21		FY22		FY22 YTD 12/31/21	FY23	
			Budget	Actual	Budget			Dept Head	Mgr's Rec
60101	Dept Manager Salary Exp	\$10,000	\$10,000	\$10,000	\$10,000		\$5,000	\$10,000	\$10,000
60106	P-T Employee Wage Exp	\$960	\$0	\$0	\$0		\$0	\$0	\$0
60121	Annual Stipend Pay Expense	\$10,800	\$10,800	\$10,700	\$10,800		\$5,300	\$10,800	\$10,800
60201	FICA/Medicare-ER Share Exp	\$0	\$0	\$0	\$0		\$0	\$0	\$0
60251	Conferences/Training Expense	\$4,960	\$1,925	\$375	\$1,925		\$25	\$1,925	\$1,925
60256	Dues/Memberships Expense	\$0	\$4,200	\$4,556	\$4,200		\$0	\$4,556	\$4,350
Totals		\$26,720	\$26,925	\$25,631	\$26,925		\$10,325	\$27,281	\$27,075

Purchased Services

Account Number	Description	FY20 Actual	FY21		FY22		FY22 YTD 12/31/21	FY23	
			Budget	Actual	Budget			Dept Head	Mgr's Rec

Totals

\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
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Utilities & Fuel

Account Number	Description	FY20 Actual	FY21		FY22		FY22 YTD 12/31/21	FY23	
			Budget	Actual	Budget			Dept Head	Mgr's Rec

Totals

\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
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Other Operating Costs

Account Number	Description	FY20		FY21		FY21		FY22		FY22		FY23	
		Actual		Budget		Actual		Budget		YTD 12/31/21		Dept Head	Mgr's Rec
60500	Admin/Office Supp/Eqt Non-C	\$0		\$600		\$0		\$400		\$57		\$806	\$600
60797	Miscellaneous Expense	\$10,208		\$7,000		\$2,297		\$11,020		\$3,032		\$6,260	\$6,260
Totals		\$10,208		\$7,600		\$2,297		\$11,420		\$3,089		\$7,066	\$6,860

Capital Outlay

Account Number	Description	FY20		FY21		FY21		FY22		FY22		FY23	
		Actual		Budget		Actual		Budget		YTD 12/31/21		Dept Head	Mgr's Rec
Totals		\$0		\$0		\$0		\$0		\$0		\$0	\$0

Social & Municipal Services

Account Number	Description	FY20		FY21		FY21		FY22		FY22		FY23	
		Actual		Budget		Actual		Budget		YTD 12/31/21		Dept Head	Mgr's Rec
Totals		\$0		\$0		\$0		\$0		\$0		\$0	\$0

City of Biddeford, Maine
Department Personnel Budget
Fiscal Year 2023

DEPARTMENT: 21101 Mayor/Council

Classification	EMP #	FTE	Annual Total	Requested	City Manager Recommended	Last Name	First Name	Object
MAYOR	1	0.05	\$10,000	\$10,000	\$10,000	Casavant		60101
COUNCIL MEMBERS	3	-	\$10,800	\$10,800	\$10,800	COUNCIL (9)		60121
AUDITOR & SUBSTITUTE	14120	-	\$0	\$0	\$0	NO LONGER		60106
Total Budgeted Positions		0.05	\$20,800	\$20,800	\$20,800			

Notes:



Fiscal Year 2023 Budget Request

February 28, 2022

Department:

Mayor/Council

Account Title: Dept Manager Salary Exp

Department Number: 21101

Account Number: 60101

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$10,000	\$10,000	\$10,000	\$10,000	\$10,000

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$10,000	\$10,000		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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Mayor - annual stipend per charter

\$10,000 /year



Fiscal Year 2023 Budget Request

February 28, 2022

Department:

Mayor/Council

Account Title: P-T Employee Wage Exp

Department Number: 21101

Account Number: 60106

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$960	\$0	\$0	\$0	\$0

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$0	\$0		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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No longer funding the old part time auditor's position



Fiscal Year 2023 Budget Request

February 28, 2022

Department:

Mayor/Council

Account Title: Annual Stipend Pay Expense

Department Number: 21101

Account Number: 60121

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$10,800	\$10,800	\$10,700	\$10,800	\$10,800

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$10,800	\$10,800		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Annual stipends for City Council per charter

No. Councilors		Per Month		Months		Annual
9	\$	100.00		12	\$	10,800.00



Fiscal Year 2023 Budget Request

February 28, 2022

Department: Mayor/Council

Account Title: Conferences/Training Expense

Department Number: 21101

Account Number: 60251

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$4,960	\$1,925	\$375	\$1,925	\$1,500

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$1,925	\$1,925		\$0

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

General contingency available to Mayor and Council for attendance at conferences, training, etc.

Description:	Units:	Unit Price:	Subtotal:
Council Training/Conf: Gov't Services	9	\$125.00	\$1,125.00
Mayor Conferences/Training	1	\$920.00	\$800.00
			\$1,925.00



Fiscal Year 2023 Budget Request

February 28, 2022

Department:

Mayor/Council

Account Title: Dues/Memberships Expense

Department Number: 21101

Account Number: 60256

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$0	\$4,200	\$4,556	\$4,200	\$4,500

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$4,556	\$4,350		\$150

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

Mayor's Coalition portion of shared municipal expenses (estimate)

Base estimate	\$4,100.00	\$4,350.00
Legal estimate	\$456.00	
	\$4,556.00	



Fiscal Year 2023 Budget Request

February 28, 2022

Department:

Mayor/Council

Account Title: Admin/Office Supp/Eqt Non-Cap

Department Number: 21101

Account Number: 60500

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$0	\$600	\$0	\$400	\$380

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$806	\$600		\$406

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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<i>Description:</i>	<i>Units:</i>	<i>Unit Price:</i>	<i>Subtotal:</i>
Budget Books	4 \$	45.00 \$	180.00
32-60 Tab binder Dividers	4 \$	6.50 \$	26.00
General office supplies for Mayor/Elected Officials	12 \$	50.00 \$	600.00
		\$	-
		\$	806.00



Fiscal Year 2023 Budget Request

February 28, 2022

Department: Mayor/Council

Account Title: Miscellaneous Expense

Department Number: 21101

Account Number: 60797

FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY22 EOY Forecast
\$10,208	\$7,000	\$2,297	\$11,020	\$10,600

FY23 Budget	Department Request	City Mgr Recommendation	Council Action	Increase (Decrease)
	\$6,260	\$6,260		-\$4,760

Support for Budget Request: Provide justification for the budget request using as much detail as possible to support it. Examples of acceptable support include unit costs, quantity estimates, price quotes, etc. Requests based solely on a percentage increase above the previous budget will not be accepted. Use additional sheets if necessary.

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<i>Description:</i>	<i>Units:</i>	<i>Unit Price:</i>	<i>Subtotal:</i>
Flowers, misc other expenses	4	\$262.50	\$1,050.00
Mayoral/Council public functions	5	\$50.00	\$250.00
Meals and Refreshments (council mtgs)	26	\$160.00	\$4,160.00
Printing (stationary, cards, placques, etc)	5	\$160.00	\$800.00
Inauguration			
			\$6,260.00

	Approved Budget FY2022	City Manager Recommendation FY2023
County Tax	\$1,331,480.0	\$1,331,480
Municipal Appropriation:		
General Government	\$11,804,206	\$12,225,835
Public Services	\$2,696,281	\$3,174,733
Public Safety	\$10,675,333	\$11,672,719
Public Works	\$4,998,016	\$5,332,194
Contingency	<u>\$455,508</u>	<u>\$250,000</u>
Total Operating Budget	\$30,629,344	\$32,655,482
Debt Service	\$3,422,031	\$4,410,465
Capital Projects	\$1,750,000	\$2,000,000
Total Municipal Appropriation	<u>\$35,801,374</u>	<u>\$39,065,947</u>
Less: Municipal Revenue Sharing	(\$3,125,000)	(\$4,350,000)
Other Non-Property Tax Revenue	(\$8,897,370)	(\$9,106,065)
Use of Prior Year Surplus	(\$300,000)	(\$520,000)
Net Municipal Appropriation	\$23,479,004	\$25,089,882
TIF	\$1,821,432	\$1,821,432
Local Education Assessment	\$23,062,705	\$23,062,705
Overlay	<u>\$267,794</u>	<u>\$267,794</u>
Total Appropriation	\$49,962,415	\$51,573,293
Less: Homestead	(\$1,043,610)	(\$1,043,610)
BETE	(\$372,838)	(\$372,838)
Tax Commitment	\$48,545,967	\$50,156,845
Total Taxable Value	\$2,662,971,338	\$2,677,971,338
Tax Rate	<u>\$18.23</u>	<u>\$18.73</u>



FY 23 Draft Budget Overview

2/28/2022

Commitment to Students



- Use Federal Funds to ensure manageable class sizes and address long term capital needs.
- Partner with local non profit organizations and municipalities to provided additional programming for students.
- Continue to develop new vocational programming and training for students
- Ensure students have the access and opportunity to enrichment programming at all levels

Biddeford City Valuation

- Valuation Impacts State Subsidy Significantly
- Biddeford Valuation Continues to Rise with Downtown Revitalization
- Southern Maine Home Prices have Surged with COVID 19
- City valuation growth - 7%
- State average growth - 5%

Year	Average Valuation	Increase/Decrease from prior year	Local Share %	State Share %
2014	\$2,407,100,000.00		65.08	34.92
2015	\$2,348,925,000.00	-\$58,175,000	64.57	35.16
2016	\$2,316,700,000.00	-\$32,225,000	63.77	36.23
2017	\$2,257,266,667.00	-\$59,433,333	59.45	40.55
2018	\$2,235,800,000.00	-\$21,466,667	63.84	36.16
2019	\$2,244,850,000.00	\$9,050,000	62.29	37.71
2020	\$2,259,466,667.00	\$14,616,667	61.7	38.3
2021	\$2,338,933,333.00	\$79,466,666	62.69	37.31
2022	\$2,464,266,667.00	\$125,333,334	57.61	42.39
2023	\$2,642,466,667.00	\$178,200,000	59.12	40.88
2024	\$2,855,433,333.00	\$212,966,666		

Biddeford City Valuation

- Will Biddeford Valuation Growth Outpace the State?



FY 23		FY 24	
Biddeford School Department		Biddeford School Department	
EPS Allocation	\$31,736,062.81	EPS Allocation	\$31,736,062.81
Valuation (3 year Ave)	\$2,642,466,667.00	Valuation (3 year Ave)	\$2,855,433,333.00
Mill Expectation	7.1	Mill Expectation	7.1
Required Local	\$18,761,513.34	Required Local	\$20,273,576.66
State Subsidy	\$12,974,549.47	State Subsidy	\$11,462,486.15

STATE CALCULATION FOR FUNDING PUBLIC EDUCATION (PreK-12) REPORT

ORG ID : 65

Biddeford Public Schools

2022 - 2023

Section 1: Computation of EPS Rates

A) Attending Counts:

	PreK-K		1-5		6-8		PreK-8		9-12		Total
1) Attending Pupils (October 2020)	240.0	+	874.0	+	493.0	=	1,607.0	+	735.0	=	2,342.0
2) Attending Pupils (October 2021)	279.0	+	824.0	+	508.0	=	1,611.0	+	735.0	=	2,346.0
3) Attending Pupils Average	259.5	+	849.0	+	500.5	=	1,609.0	+	735.0	=	2,344.0
							68.64 %		31.36 %		100.00 %

Section : 1

Average Student Count

B) Staff Positions

	PreK-K EPS FTE	Student to Staff	+	1-5 EPS FTE	Student to Staff	+	6-8 EPS FTE	Student to Staff	+	9-12 EPS FTE	Student to Staff	=	EPS FTE Total	÷	Actual FTE Total	=	% Of EPS	x	SAU Data in EPS Matrix	=	Adjusted EPS Salary	=	Elementary Salary	Secondary Salary
1) Teachers	17.30	(15: 1)	+	53.06	(16:1)	+	31.28	(16:1)	+	45.94	(16:1)	=	147.58	÷	156.4	=	0.94	x	8,809,511	=	8,312,743	=	5,706,144	2,606,599
2) Guidance	0.74	(350: 1)	+	2.43	(350:1)	+	1.43	(350:1)	+	2.94	(250:1)	=	7.54	÷	7.0	=	1.08	x	368,304	=	396,564	=	272,215	124,349
3) Librarians	0.32	(800: 1)	+	1.06	(800:1)	+	0.63	(800:1)	+	0.92	(800:1)	=	2.93	÷	2.0	=	1.47	x	136,604	=	200,126	=	137,373	62,753
4) Health	0.32	(800: 1)	+	1.06	(800:1)	+	0.63	(800:1)	+	0.92	(800:1)	=	2.93	÷	5.0	=	0.59	x	290,940	=	170,491	=	117,031	53,460
5) Education Techs	2.28	(114: 1)	+	7.45	(114:1)	+	1.60	(312:1)	+	2.33	(316:1)	=	13.65	÷	22.5	=	0.61	x	490,274	=	297,518	=	204,226	93,292
6) Library Techs	0.52	(500: 1)	+	1.70	(500:1)	+	1.00	(500:1)	+	1.47	(500:1)	=	4.69	÷	4.0	=	1.17	x	87,230	=	102,234	=	70,177	32,057
7) Clerical	1.30	(200: 1)	+	4.25	(200:1)	+	2.50	(200:1)	+	3.68	(200:1)	=	11.72	÷	8.9	=	1.32	x	319,097	=	420,203	=	288,441	131,762
8) School Admin.	0.85	(305: 1)	+	2.78	(305:1)	+	1.64	(305:1)	+	2.33	(315:1)	=	7.61	÷	6.3	=	1.21	x	608,923	=	735,421	=	504,818	230,603

C) Computation of Benefits:

	Percentage		Elementary Salary		Secondary Salary		Staff EPS Ratios		Elementary Benefits	Secondary Benefits
1) Teachers, Guidance, Librarians & Health	19.00%	X	6,232,763		2,847,161		=		1,184,225	540,961
2) Education & Library Technicians	36.00%	X	274,403		125,349		=		98,785	45,126
3) Clerical	29.00%	X	288,441		131,762		=		83,648	38,211
4) School Administrators	14.00%	X	504,818		230,603		=		70,675	32,284

D) Other Support Per-Pupil Costs:

	PreK-8	9-12		Elementary Students		Secondary Students		Elementary Support	Secondary Support
1) Substitute Teachers (1/2 Day)	47	47	X	1,609.0		735.0		75,623	34,545
2) Supplies and Equipment	405	560	X	1,609.0		735.0		651,645	411,600
3) Professional Development	69	69	X	1,609.0		735.0		111,021	50,715
4) Instructional Leadership Support	33	33	X	1,609.0		735.0		53,097	24,255
5) Co- and Extra-Curricular Student	44	134	X	1,609.0		735.0		70,796	98,490
6) System Administration/Support	135	135	X	1,609.0		735.0		217,215	99,225
7) Operations & Maintenance	1186	1408	X	1,609.0		735.0		1,908,274	1,034,880

E) Other Adjustments:

1) Regional Adjustment for Staff & Substitute Salaries					Regional Index =	1.09		663,844	303,248
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Section 1: Totals

Divided by Attending Pupils:

Regional Adjustment Index

Calculated EPS Rates Per Pupil:

÷

=

12,489,273

6,048,415

1,609.0

735.0

7,762

8,229

Preliminary FY 2022-2023 Governor's Supplemental Budget - Adjustments may be made to these printouts throughout FY 23

EPS Student Rate

1528

STATE CALCULATION FOR FUNDING PUBLIC EDUCATION (PreK-12) REPORT

ORG ID : 65

Biddeford Public Schools

2022 - 2023

Section : 2

Section 2: Operating Cost Allocations

A) Subsidizable Pupils (Includes Superintendent Transfers)

		4YO/PreK	K-8	9-12	Total					
1)	October 2020	60.0 +	1,543.0 +	732.0 =	2,335.0					
2)	October 2021 (may include 4YO/PreK estimates)	72.0 +	1,536.0 +	724.0 =	2,332.0					
3)	Subsidizable Pupils Average	66.0 +	1,539.5 +	728.0 =	2,333.5					

Subsidizable Pupil Count

B) Basic Counts

		Average Pupils			SAU EPS Rates from Page 1		Basic Cost Allocations
1)	4YO/PreK Pupils (Most Recent Oct Only)	72.0		X	7,762 =		558,864.00
2)	K-8 Pupils	1,539.5		X	7,762 =		11,949,599.00
3)	9-12 Pupils	728.0		X	8,229 =		5,990,712.00
4)	Adult Education Courses at .1	2.1		X	8,229 =		17,280.90
5)	4YO/PreK Equiv. Instruction Pupils (Most Recent Oct Only)	0.000		X	7,762 =		0.00
6)	K-8 Equiv. Instruction Pupils	0.375		X	7,762 =		2,910.75
7)	9-12 Equiv. Instruction Pupils	0.125		X	8,229 =		1,028.63

Disadvantaged Rate

C) Weighted Counts (Most Recent Oct Only)

		Pupils		EPS Weights		SAU EPS Rates from Page 1		Weighted Cost Allocations
1)	4YO/PreK Disadvantaged @ 0.5748	41.4	X	0.20	X	7,762 =		64,269.36
2)	K-8 Disadvantaged @ 0.5748	884.9	X	0.20	X	7,762 =		1,373,718.76
3)	9-12 Disadvantaged @ 0.5748	418.5	X	0.20	X	8,229 =		688,767.30
4)	4YO/PreK English Learners	9.0	X	0.500	X	7,762 =		34,929.00
5)	K-8 English Learners	135.0	X	0.500	X	7,762 =		523,935.00
6)	9-12 English Learners	49.0	X	0.500	X	8,229 =		201,610.50

EPS Weights/Students

D) Targeted Funds

		Pupils		EPS Weights		EPS Targeted Amount		Targeted Cost Allocations
1)	4YO/PreK Student Assessment (Most Recent Oct Only)	72.0			X	53.00 =		3,816.00
2)	K-8 Student Assessment	1,539.5			X	53.00 =		81,593.50
3)	9-12 Student Assessment	728.0			X	53.00 =		38,584.00
4)	4YO/PreK Technology Resources (Most Recent Oct Only)	72.0			X	115.00 =		8,280.00
5)	K-8 Technology Resources	1,539.5			X	115.00 =		177,042.50
6)	9-12 Technology Resources	728.0			X	345.00 =		251,160.00
7)	4YO/PreK Pupils (Most Recent Oct Only)	72.0	X	0.10	X	7,762 =		55,886.40
8)	K-2 Pupils	555.0	X	0.10	X	7,762 =		430,791.00
9)	4YO/PreK Disadvantaged Targeted (Most Recent Oct Only)	41.4	X	0.05	X	7,762 =		16,067.34
10)	K-8 Disadvantaged Targeted	884.9	X	0.05	X	7,762 =		343,429.69
11)	9-12 Disadvantaged Targeted	418.5	X	0.05	X	8,229 =		172,191.83

E) Isolated Small School Adjustment

1)	PreK-8 Isolated Small School Adjustment							0.00
2)	9-12 Isolated Small School Adjustment							0.00

Section 2: Operating Allocation Totals

22,986,467.46

Preliminary FY 2022-2023 Governor's Supplemental Budget - Adjustments may be made to these printouts throughout FY 23

Operating Allocation

STATE CALCULATION FOR FUNDING PUBLIC EDUCATION (PreK-12) REPORT

ORG ID : 65

Biddeford Public Schools

2022 - 2023

Section 3: Other Allocations

Section : 3

A) Other Subsidizable Costs

		Base Year Expenditure		Inflation Adjustment		
1)	Gifted & Talented Expenditures from 2020 - 2021	178,695.90	X	101.50%	=	181,376.34
2)	Special Education - EPS Allocation		X		=	5,375,714.22
3)	Special Education - High-Cost Out-of-District Allocation		X		=	0.00
4)	Transportation Operating - EPS Allocation		X		=	1,291,717.72
5)	Approved Bus Allocation (Purchase Year FY 22 or earlier)		X		=	166,766.80
Total Other Subsidizable Costs						= 7,015,575.08
B) Teacher Retirement Amount (Normalized Cost)						755,356.32

Total Adjusted Operating Allocation (Page2) plus Total other Subsidizable Costs plus Teacher Retirement = 30,757,398.86

C) Debt Service Allocations

1)	Town / District	Payment Date	Name of Project	Principal			Interest		Total
	BIDDEFORD	11/01/2022	NEW MIDDLE SCHOOL	899,661.00	+		48,387.47	=	948,048.47
		05/01/2023	NEW MIDDLE SCHOOL	0.00	+		30,615.48	=	30,615.48
2)	Total Debt Service Principal & Interest Payments			899,661.00			79,002.95		978,663.95
3)	Approved Lease for 2021 - 22		Biddeford Public Schools						0.00
4)	Approved Lease Purchase for 2021 - 22 for		Biddeford Public Schools						0.00
Total Debt Service Allocation							=	978,663.95	

Section 3 : Total Combined Allocations (Page 2 Adjusted Total plus Other Subsidizable plus Debt Service)

= 31,736,062.81

Preliminary FY 2022-2023 Governor's Supplemental Budget - Adjustments may be made to these printouts throughout FY 23

Combine Operating and other subsidizable costs

STATE CALCULATION FOR FUNDING PUBLIC EDUCATION (PreK-12) REPORT

ORG ID : 65

Biddeford Public Schools

2022 - 2023

Section 4 : Calculation of Required Local Contribution - Mil Expectation

Section : 4

A) Subsidizable Pupils (Excludes Superintendent Transfers for SADs, RSUs & CSDs) by Member Municipality

Member Municipality	Average Subsidizable Pupils	Percentage of Total Pupils	Oper., Othr Sub, & Tchr. Ret. Allocation Distribution	Municipal Debt Allocation Distribution	Total Municipal Allocation Distribution as a Percentage of Pupils
Biddeford Public Schools	2339.5	100.00%	30,757,398.86	978,663.95	31,736,062.81
Total	2,339.5	100.00%	30,757,398.86	978,663.95	31,736,062.81

B) State Valuation by Member Municipality

Member Municipality	3-Yr Average or Previous Yr State Valuation	Mil Expectation	Total Municipal Allocation Distribution per Valuation x Mil Expectation
Biddeford Public Schools	2,642,466,667	7.10	18,761,513.34
Total	2,642,466,667		18,761,513.34

C) Required Local Contribution = the lesser of the previous two calculations :

Member Municipality	Total Allocation by Municipality	Required Local Contribution by Municipality	Calculated Mil Rate	State Contribution by Municipality (Prior to adjustments)
Biddeford Public Schools	31,736,062.81	18,761,513.34	7.10	12,974,549.47
Total	31,736,062.81	18,761,513.34		12,974,549.47

Preliminary FY 2022-2023 Governor's Supplemental Budget - Adjustments may be made to these printouts throughout FY 23

State Subsidy PreK-12

STATE CALCULATION FOR FUNDING PUBLIC EDUCATION (PreK-12) REPORT

ORG ID : 65

Biddeford Public Schools

2022 - 2023

Section 5: Totals and Adjustments

Section : 5

					Total Allocation	Local Contribution	State Contribution
A) Total Allocation, Local Contribution, and State Contribution Prior to Adjustment					31,736,062.81	18,761,513.34	12,974,549.47
Totals after adjustment to Local and State Contributions					31,736,062.81	18,761,513.34	12,974,549.47
B) Other Adjustments to State Contribution Only							
1)	Plus Audit Adjustments						0.00
2)	Less Audit Adjustments						0.00
3)	Less Adjustment for Unappropriated Local Contribution						0.00
4)	Less Adjustment for Unallocated Balance in Excess of 3%						0.00
5)	Special Education Budgetary Hardship Adjustment						0.00
6)	Career & Technical Education Center Allocation			Vocational Subsidy			3,016,642.87
7)	Plus Long-Term Drug Treatment Centers Adjustment						0.00
8)	Education Service Center Member Allocation			Regional Service Center Subsidy			89,656.51
9)	Minimum Teacher's Salary Adjustment						0.00
10)	Less MaineCare Seed - Private						0.00
11)	Less MaineCare Seed - Public						0.00
C) Adjusted State Contribution							16,080,848.85
Local and State Percentages Prior to Adjustments :					Local Share % = 59.12 %	State Share % = 40.88 %	
Local and State Percentages After Adjustments :					Local Share % = 59.12 %	State Share % = 40.88 %	
FYI : 100% EPS Allocation					31,736,062.81		

State Share vs Local Share

Section F: Adjusted Local Contribution by Town

***** WARRANT ARTICLE *****

Member Municipality	Total Allocation	Adjusted Local Contribution	Adjusted Percentage	Adjusted Mil Rate
Biddeford Public Schools	31,736,062.81	18,761,513.34	100.00%	7.10
Totals	31,736,062.81	18,761,513.34	100.00%	

Preliminary FY 2022-2023 Governor's Supplemental Budget - Adjustments may be made to these printouts throughout FY 23

Cost Drivers, Reductions, Position Changes

- The budget includes 223K for payment for capital expenditures through the revolving renovations grants. The amount will be part of a ten year payment plan at 0% interest.
- We have decreased over 400K of capital expenditures and will use federal COVID (ESSER) funds to complete the building upgrades.
- We have increased utilities by approximately 10-15% to cover rising costs(may want to consider increasing additionally).
- Supplies and furniture lines will be maintained at the current levels.
- Increases substitute teacher pay.
- Moved two elementary teacher positions from federal covid funds to local budget.
- Removed an unfilled ed tech position at BIS from the budget.
- Decrease of Science teacher at BHS (class sizes)

Federal Funded Position (continuation)

- Added ESSER English Teacher at BHS (needed for 5 period schedule).
- Continued ESSER social work for 8th grade.
- Continued ESSER nursing assistant for BHS/COT/8th grade.

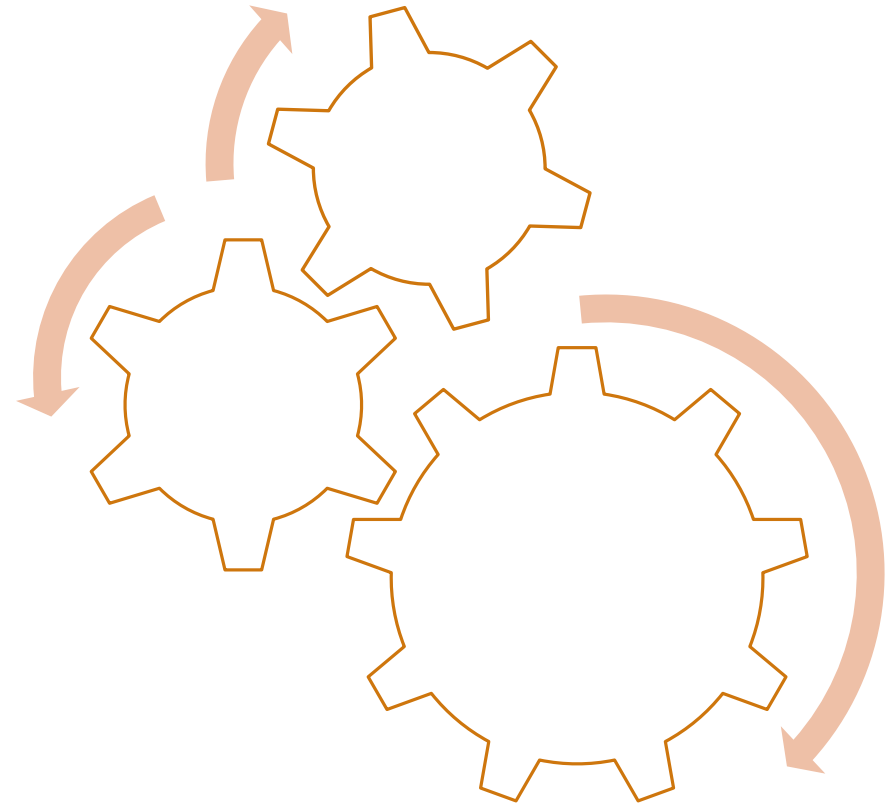
Items for Consideration to be added

- Additional Special Education Teacher and Ed Tech at BHS for the development of the extended eligibility program for ages 18-22.
- 100-150K for capital improvements.
- Overall grade level structure of the district
- Location of Superintendent's Office

Item	Increase Cost
Employee Steps and wages	\$1,120,481.00
Health Insurance Increase 10%	\$428,820.00
Total	\$1,549,301.00
Total Increase	\$1,304,36.00
Difference	\$-244,941.00

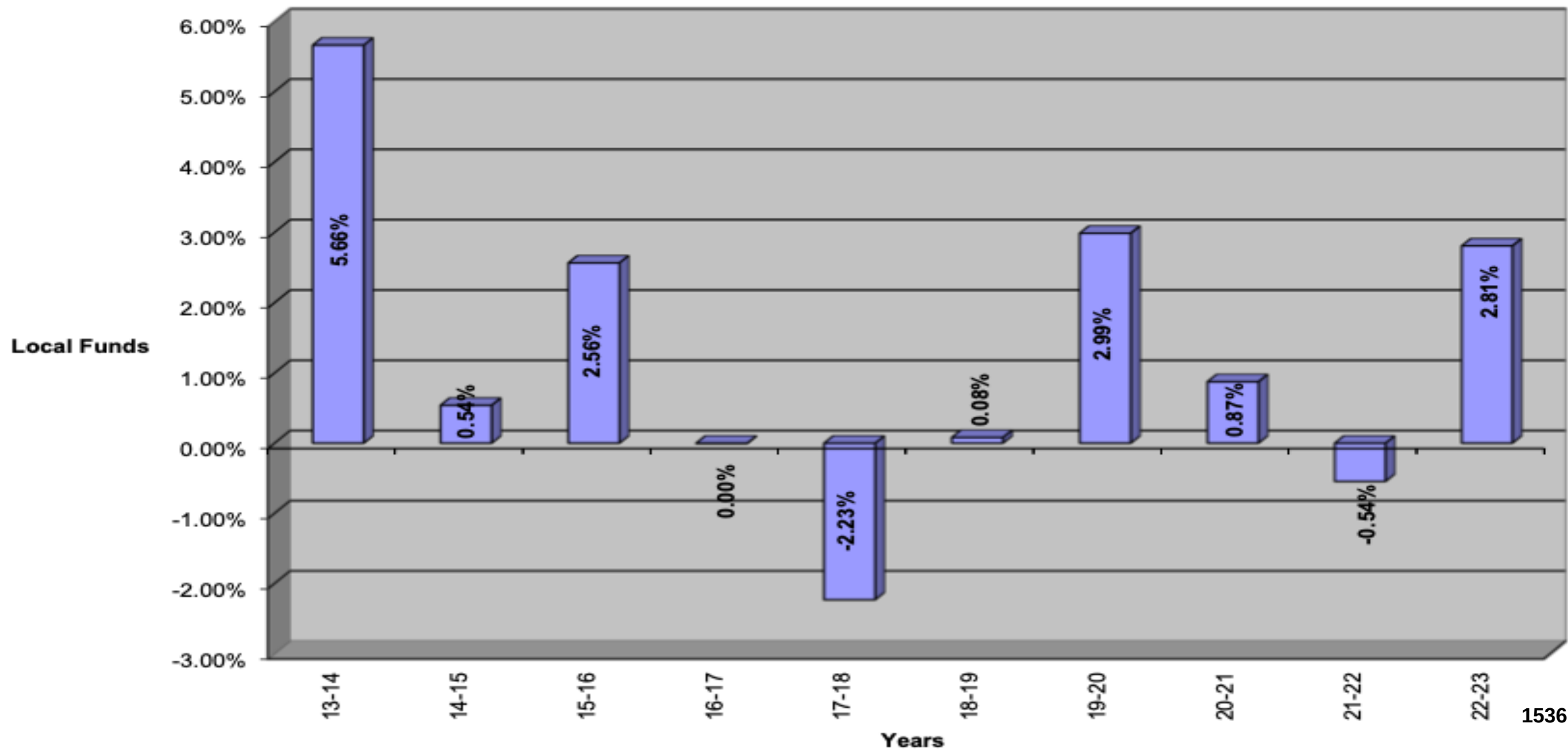
Use of Federal/Local Funds to Decrease Budget

- *300K in capital improvements removed from budget requests - ESSER I*
- *Funding for Educational Intern Program to decrease class sizes*
- *Additional BHS English Teacher*
- *Funding for BHS/8th Grade Social Worker and additional Nursing Support*
- *Funds plans for capital improvements and technology upgrades (4.4 million)*
- *Use carryover funding to support capital projects and improvements*



REVENUES			
2021-22		Proposed 2022-23	Difference
\$1,102,483.00	Carryover (previous year)	\$1,102,483.00	\$0.00
\$341,272.00	Carryover (Long Term Debt Reduction FY20)	\$223,791.00	-\$117,481.00
	Carryover (current COT State Allocation FY19)		\$0.00
\$250,000.00	Carryover (Current MaineCare FY19)	\$250,000.00	\$0.00
\$70,000.00	Tuition (antic. 7 students for 19-20)	\$80,000.00	\$10,000.00
\$ -	Special Ed. Tuition	.	
\$25,136.00	Transportation (Non-Public)	\$25,136.00	\$0.00
\$23,495.00	Other Transportation	\$23,495.00	\$0.00
\$30,000.00	State Agency Clients	\$30,000.00	\$0.00
\$2,000.00	Miscellaneous (BMS Officials)	\$2,000.00	\$0.00
\$ -	Shared Service with Saco	\$100,000.00	\$100,000.00
\$197,328.00	Shared Service with Dayton	\$187,185.00	-\$10,143.00
\$100,000.00	Regional Center (SMAC) Revenue	\$100,000.00	\$0.00
\$54,688.00	COT Sending School Revenue	\$70,000.00	\$15,312.00
\$12,265,797.11	State Allocation (General)	\$12,974,549.47	\$708,752.36
\$81,663.10	State Allocation (Regionalization)	\$89,656.51	\$7,993.41
\$2,865,050.71	State Allocation (CTE)	\$2,817,062.09	-\$47,988.62
\$18,790,575.67	Local Allocation	\$18,761,513.34	-\$29,062.33
\$2,484,573.00	Local Allocation (Local only debt)	\$2,427,070.00	-\$57,503.00
\$1,455,251.41	Additional Local	\$2,179,731.59	\$724,480.18
\$40,139,313.00	Total	\$41,443,673.00	\$1,304,360.00
State Allocation (General)	708,752.36	5.78%	
State Allocation (Regionalization)	7,993.41	9.79%	
State Allocation (CTE)	-47,988.62	-1.67%	
Total Local	637,914.85	2.81%	
Total Budget	1,304,360.00	3.25%	

Local Fund Comparison including Debt Service



Adult Education Plus PreK-12

- Adult Education:
\$ 21,075.17

- PreK-12:
\$637,914.85

- Total Tax Request:
\$658,990.02

Increase of 2.90%

BIDDEFORD ADULT EDUCATION FY 2022-2023 BUDGET

	Fiscal Year 2022		Fiscal Year 2023	Difference
TOTAL BUDGET:				
Vocational		187,278.72	133,154.52	(54,124.20)
Adult Literacy		128,411.50	184,827.35	56,415.85
HS Administrative	174,301.49		170,656.19	(3,645.30)
HS Operation of Building	10,635.00		25,665.00	15,030.00
HS Clerical AEFLA Match	67,959.44		68,986.20	1,026.76
HS Clerical	46,732.36		41,006.26	(5,726.10)
HS Diploma	115,961.55		92,108.34	(23,853.21)
HS HISET	26,873.67		25,264.85	(1,608.82)
HS Secretarial	6,978.27		7,397.46	419.19
Total High School Diploma		<u>449,441.78</u>	<u>431,084.30</u>	<u>(18,357.48)</u>
		\$ 765,132.00	Total \$ 749,066.17	(16,065.83)
ANTICIPATED INCOME				
Vocational Tuition	24,910.00		24,910.00	0.00
Vocational Textbooks	30,453.00		10,000.00	(20,453.00)
Vocational Fees - material and supply	<u>21,688.00</u>		<u>5,000.00</u>	<u>(16,688.00)</u>
Total Vocational		77,051.00	39,910.00	(37,141.00)
State Subsidy		123,675.00	123,675.00	0.00
Funds brought forward		<u>232,102.00</u>	<u>232,102.00</u>	<u>0.00</u>
		\$ 432,828.00	Total \$ 395,687.00	(37,141.00)
NET COST TO THE CITY		<u>\$ 332,304.00</u>	<u>\$ 353,379.17</u>	21,075.17

Questions?

Cost Per Student Southern Maine Schools FY 20 W/O Debt Service

SAU	Regular Instruction	Sp. Education	Other	Student Support	System Admin	School Admin	Transp.	Facilities	All Other	Total
Sanford School Department	\$4,635.36	\$2,660.72	\$228.28	\$1,178.53	\$285.94	\$747.36	\$588.80	\$1,217.97	\$18.88	\$11,561.84
Biddeford School Department	\$5,373.58	\$2,411.15	\$258.57	\$949.41	\$384.79	\$654.02	\$570.56	\$1,370.67	\$2.80	\$11,975.55
SAD 6 Bonny Eagle	\$5,332.15	\$2,499.02	\$180.87	\$1,226.82	\$304.00	\$674.70	\$829.32	\$1,517.69	\$34.26	\$12,598.83
MSAD 60 (Noble)	\$5,194.96	\$2,364.51	\$284.73	\$1,371.10	\$363.96	\$689.23	\$989.26	\$1,527.85	\$17.04	\$12,802.64
Westbrook School Department	\$6,291.41	\$2,196.84	\$273.34	\$1,259.54	\$512.14	\$698.38	\$700.80	\$1,356.12	\$0.00	\$13,288.57
Gorham School Department	\$6,346.18	\$2,179.63	\$298.41	\$1,198.63	\$472.08	\$760.24	\$678.16	\$1,340.04	\$34.47	\$13,307.84
MSAD 15 (Gray)	\$5,694.65	\$2,576.25	\$342.33	\$1,358.02	\$379.12	\$759.50	\$947.96	\$1,490.52	\$10.55	\$13,558.90
RSU 14 (Windham)	\$5,514.24	\$2,599.26	\$260.92	\$1,175.38	\$420.62	\$858.06	\$821.98	\$1,853.76	\$106.17	\$13,610.39
State Average	\$5,930.75	\$2,582.43	\$291.96	\$1,226.75	\$479.39	\$774.76	\$783.72	\$1,588.64	\$69.07	\$13,727.47
MSAD 57 (Massabesic)	\$5,329.20	\$2,300.13	\$234.57	\$1,470.30	\$276.96	\$684.06	\$1,063.49	\$2,366.90	\$77.65	\$13,803.26
MSAD 35 (Marshwood)	\$6,050.82	\$2,152.34	\$421.02	\$1,502.57	\$456.74	\$860.42	\$885.56	\$1,590.04	\$57.88	\$13,977.39
Yarmouth Schools	\$6,971.34	\$2,293.65	\$523.16	\$1,378.90	\$480.07	\$705.01	\$593.37	\$1,206.34	\$40.24	\$14,192.08
Scarborough School Department	\$7,050.35	\$3,011.00	\$365.85	\$1,611.14	\$398.07	\$573.53	\$481.77	\$1,214.50	\$0.00	\$14,706.21
Saco School Department	\$8,394.80	\$3,355.51	\$43.77	\$898.22	\$315.75	\$464.37	\$548.55	\$744.25	\$0.00	\$14,765.22
Portland Public Schools	\$6,758.28	\$2,545.48	\$297.38	\$1,491.13	\$550.38	\$845.70	\$445.54	\$1,790.62	\$148.75	\$14,873.26
RSU 05 (Freeport)	\$6,924.94	\$2,052.78	\$332.64	\$1,647.23	\$431.26	\$813.17	\$676.43	\$2,354.51	\$154.19	\$15,387.15
RSU 21 (Kennebunk)	\$6,834.54	\$2,882.46	\$458.99	\$1,206.31	\$472.59	\$795.98	\$1,008.68	\$1,752.10	\$64.15	\$15,475.80
South Portland School Department	\$7,141.63	\$3,247.26	\$295.40	\$1,060.86	\$520.97	\$863.00	\$656.20	\$1,610.43	\$168.48	\$15,564.23
Cape Elizabeth School Department	\$8,035.50	\$2,169.18	\$465.02	\$1,675.38	\$455.62	\$741.71	\$466.58	\$1,929.86	\$44.69	\$15,983.54
Kittery School Department	\$6,958.63	\$3,495.49	\$297.56	\$1,847.90	\$611.87	\$1,001.31	\$604.00	\$1,340.05	\$90.00	\$16,246.81
Falmouth School Department	\$7,936.53	\$2,763.85	\$438.12	\$1,740.37	\$460.69	\$760.57	\$805.29	\$1,365.34	\$0.00	\$16,270.76
MSAD 51 (Cumberland)	\$7,617.51	\$2,977.97	\$310.04	\$1,425.31	\$471.31	\$663.39	\$800.91	\$1,972.10	\$112.68	\$16,351.22
Wells-Ogunquit CSD	\$7,179.51	\$2,587.83	\$664.13	\$1,592.15	\$535.05	\$967.57	\$777.71	\$1,967.13	\$125.99	\$16,397.07
York School Department	\$8,668.88	\$3,507.89	\$562.85	\$1,738.93	\$700.99	\$972.77	\$644.41	\$2,115.76	\$221.81	\$19,134.29
RSU 23 (OOB)	\$9,077.28	\$4,658.02	\$492.87	\$2,337.08	\$684.17	\$1,078.56	\$805.55	\$2,312.16	\$276.41	\$21,722.10

Cost Per Student Southern Maine Schools FY 20

SAU	Regular Instruction	Sp. Education	Other	Student Support	System Admin	School Admin	Transp.	Facilities	All Other	Debt	Total
SAD 6 Bonny Eagle	\$5,332.15	\$2,499.02	\$180.87	\$1,226.82	\$304.00	\$674.70	\$829.32	\$1,517.69	\$34.26	\$504.78	\$13,103.61
MSAD 60 (Noble)	\$5,194.96	\$2,364.51	\$284.73	\$1,371.10	\$363.96	\$689.23	\$989.26	\$1,527.85	\$17.04	\$558.88	\$13,361.52
Biddeford School Department	\$5,373.58	\$2,411.15	\$258.57	\$949.41	\$384.79	\$654.02	\$570.56	\$1,370.67	\$2.80	\$1,509.23	\$13,484.78
MSAD 15 (Gray)	\$5,694.65	\$2,576.25	\$342.33	\$1,358.02	\$379.12	\$759.50	\$947.96	\$1,490.52	\$10.55	\$350.16	\$13,909.06
RSU 35/MSAD 35	\$6,050.82	\$2,152.34	\$421.02	\$1,502.57	\$456.74	\$860.42	\$885.56	\$1,590.04	\$57.88	\$110.30	\$14,087.69
Gorham School Department	\$6,346.18	\$2,179.63	\$298.41	\$1,198.63	\$472.08	\$760.24	\$678.16	\$1,340.04	\$34.47	\$954.70	\$14,262.54
MSAD 57 (Massabesic)	\$5,329.20	\$2,300.13	\$234.57	\$1,470.30	\$276.96	\$684.06	\$1,063.49	\$2,366.90	\$77.65	\$519.60	\$14,322.86
RSU 14 (Windham)	\$5,514.24	\$2,599.26	\$260.92	\$1,175.38	\$420.62	\$858.06	\$821.98	\$1,853.76	\$106.17	\$760.36	\$14,370.75
State Average	\$5,930.75	\$2,582.43	\$291.96	\$1,226.75	\$479.39	\$774.76	\$783.72	\$1,588.64	\$69.07	\$899.94	\$14,627.41
Saco School Department	\$8,394.80	\$3,355.51	\$43.77	\$898.22	\$315.75	\$464.37	\$548.55	\$744.25	\$0.00	\$112.85	\$14,878.07
Yarmouth Schools	\$6,971.34	\$2,293.65	\$523.16	\$1,378.90	\$480.07	\$705.01	\$593.37	\$1,206.34	\$40.24	\$856.46	\$15,048.54
Sanford School Department	\$4,635.36	\$2,660.72	\$228.28	\$1,178.53	\$285.94	\$747.36	\$588.80	\$1,217.97	\$18.88	\$3,672.86	\$15,234.70
Westbrook School Department	\$6,291.41	\$2,196.84	\$273.34	\$1,259.54	\$512.14	\$698.38	\$700.80	\$1,356.12	\$0.00	\$2,075.96	\$15,364.53
Portland Public Schools	\$6,758.28	\$2,545.48	\$297.38	\$1,491.13	\$550.38	\$845.70	\$445.54	\$1,790.62	\$148.75	\$920.46	\$15,793.72
RSU 05 (Freeport)	\$6,924.94	\$2,052.78	\$332.64	\$1,647.23	\$431.26	\$813.17	\$676.43	\$2,354.51	\$154.19	\$786.16	\$16,173.31
Cape Elizabeth School Department	\$8,035.50	\$2,169.18	\$465.02	\$1,675.38	\$455.62	\$741.71	\$466.58	\$1,929.86	\$44.69	\$298.54	\$16,282.08
Scarborough School Department	\$7,050.35	\$3,011.00	\$365.85	\$1,611.14	\$398.07	\$573.53	\$481.77	\$1,214.50	\$0.00	\$1,755.88	\$16,462.09
South Portland School Department	\$7,141.63	\$3,247.26	\$295.40	\$1,060.86	\$520.97	\$863.00	\$656.20	\$1,610.43	\$168.48	\$1,421.76	\$16,985.99
Kittery School Department	\$6,958.63	\$3,495.49	\$297.56	\$1,847.90	\$611.87	\$1,001.31	\$604.00	\$1,340.05	\$90.00	\$789.24	\$17,036.05
MSAD 51 (Cumberland)	\$7,617.51	\$2,977.97	\$310.04	\$1,425.31	\$471.31	\$663.39	\$800.91	\$1,972.10	\$112.68	\$1,305.77	\$17,656.99
RSU 21 (Kennebunk)	\$6,834.54	\$2,882.46	\$458.99	\$1,206.31	\$472.59	\$795.98	\$1,008.68	\$1,752.10	\$64.15	\$2,473.21	\$17,949.01
Falmouth School Department	\$7,936.53	\$2,763.85	\$438.12	\$1,740.37	\$460.69	\$760.57	\$805.29	\$1,365.34	\$0.00	\$2,017.33	\$18,288.09
Wells-Ogunquit CSD	\$7,179.51	\$2,587.83	\$664.13	\$1,592.15	\$535.05	\$967.57	\$777.71	\$1,967.13	\$125.99	\$1,977.71	\$18,374.78
York School Department	\$8,668.88	\$3,507.89	\$562.85	\$1,738.93	\$700.99	\$972.77	\$644.41	\$2,115.76	\$221.81	\$1,390.41	\$20,524.70
RSU 23 (OOB)	\$9,077.28	\$4,658.02	\$492.87	\$2,337.08	\$684.17	\$1,078.56	\$805.55	\$2,312.16	\$276.41	\$0.00	\$15,411.10

FY22 Vehicle Replacement Update

Request CIP FY 22	Request	Outstanding	Actual	Cash to date
				\$ 324,000.00
212 Car for detective	\$28,000.00		\$30,087.00	\$30,087.00
212 Car for detective	\$28,000.00		\$30,087.00	\$30,087.00
322 Fire truck pumper	\$500,000.00	\$702,048.00	\$702,048.00	\$0.00
059 Vehicle fo Engineering	\$26,000.00	\$26,000.00		
551 Pickup	\$34,000.00		46,630.00	\$46,630.00
Add Pickup Recreation	\$34,000.00	\$34,000.00		
Add Pickup Fire dept.	\$45,000.00	\$45,000.00		
073 10 wheel plow truck	\$210,000.00		\$208,900.00	\$208,900.00
050 Backhoe loader	\$80,000.00		115,500.00	\$115,500.00
Total	\$985,000.00	\$807,048.00	\$1,133,252.00	\$431,204.00
<i>Balance of cash left</i>				\$ (107,204.00)
<i>CIP Amount for increasing cost contingency</i>				\$ 281,000.00
<i>Total cash avialable</i>				<u>\$ 173,796.00</u>
059 Vehicle fo Engineering		\$26,000.00	\$ (26,000.00)	\$ 147,796.00
Add Pickup Fire dept.		\$44,900.00	\$ (70,900.00)	\$ 102,896.00
Add Recreation Vehicle		\$34,000.00	\$ (104,900.00)	\$ 68,896.00

FY23 Vehicle Replacement Recommendations

Request CIP FY 23	Request	Proposed	Cash	Lease Portion
Public Works Unit #18 grader	\$255,000.00	\$ 255,000.00	\$ 90,000.00	\$ 165,000.00
Public Works Waste truck	\$365,000.00	\$ 365,000.00	\$ 150,000.00	\$ 215,000.00
Police 213 Detective car	\$36,000.00	\$ 36,000.00		
#553 Parks 3500 pickup and plow	\$42,000.00	\$ 40,000.00	\$ 40,000.00	
Public works #44 Snow blower	\$170,000.00	\$ 40,000.00	\$ 40,000.00	
Waste water #606 2500 pick up	\$40,000.00			
Public works Sign vehicle 1 Ton (Additional)	\$60,000.00	\$ 60,000.00	\$ 60,000.00	
Fire Dept. Pump Truck	\$750,000.00			
Fire dept. Car 3	\$45,000.00	\$ -	\$ -	
School Dept. (3) Buses #7 #9 #15	\$300,000.00			
Grant Airport Blower, loader, blade	\$40,000.00			
Payment for FY22 Fire Truck	\$702,048.00	\$ 702,048.00	\$ 250,000.00	\$ 452,048.00
Totals	\$2,805,048.00	\$1,498,048.00	\$630,000.00	\$832,048.00
other accounts				
Waste water #606 2500 pick up	\$40,000.00			
School Dept. (3) Buses #7 #9 #15	\$300,000.00			
Grant Airport Blower, loader, blade	\$40,000.00			

FY23 Other Funds Summary

Airport	Included	Included in GF	Funded Other	Sources	Bond	Excess Funds	Other	Source
ADA Building Update	\$ 15,000		\$ 15,000	Airport Budget			\$ 15,000	Airport
Apron Design and Reconstruction								
Aviation Gasoline System Replacement								
Tile Floor Replacement - Lobby & Bathrooms	\$ -							
Grand Total	\$ 15,000	\$ -	\$ 15,000		\$ -	\$ -	\$ 15,000	

Arena	Included	Included in GF	Funded Other	Sources	Bond	Excess Funds	Other	Source
Replace Bleachers	\$ 325,000							
Grand Total	\$ 325,000	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -

Economic & Community Development	Included	Included in GF	Funded Other	Sources	Bond	Excess Funds	Other	Source
Climate Change Action Plan								
Pearl Point Park	\$ 50,000		\$ 50,000	Other Capital		\$ 50,000		
Public Art Seed funding								
Riverwalk	\$ 3,000,000	\$ -	\$ 3,000,000	In Reserve			\$ 3,000,000	Reserve
Second Pedestrian Bridge		\$ -	\$ -					
Grand Total	\$ 3,050,000	\$ -	\$ 3,050,000		\$ -	\$ 50,000	\$ 3,000,000	

Engineering	Included	Included in GF	Funded Other	Sources	Bond	Excess Funds	Other	Source
Bumps Outs and Cross Walks Lower Main St.								
Climate Resiliency Initiatives	\$ -	\$ -	\$ -		0			
Crosswalks/Lights/Sidewalks - Washington St	\$ -	\$ -	\$ -		0			
Electrical-Lincoln Street								
Engineering Design/Inspecton Services								
Granite Point Culvert Replacement	\$ 469,000		\$ 469,000	Redesignated Excess		\$ 469,000		
Green Infrastructure, Install LID Devices and Structures								
Harbor Access/Boat Launch - Vines Landing	\$ -	\$ -	\$ -					
Hill/Main/Water (Local only)	\$ 637,012		\$ 345,012	Other Capital		\$ 345,012		
Intersection Elm & Pearl	\$ -	\$ -	\$ -					
Landry Street Culvert	\$ -	\$ -	\$ -					

River Wall Repair Next to Zanton Property								
River Wall Repair, Mechanics Park	\$	400,000		\$	400,000	Other Capital		\$ 400,000
Sidewalks - Adams St	\$	-	\$ -	\$	-			
Sidewalks - Alfred St Phase II	\$	-	\$ -	\$	-			
Sidewalks - Alfred Street Phase I								
Thatcher Brook 319 Phase III	\$	20,000	\$ 200,000					
Utilities/Re-construction	\$	-	\$ -	\$	-			
West Brook Skating Area Improvements	\$	-	\$ -	\$	-			
Thatcher Brook Watershed Mgt Plan Phase-II	\$	-	\$ -					
Grand Total	\$	1,526,012	\$ 200,000	\$ 1,214,012	\$ -	\$ 1,214,012	\$ -	

Buildings	Included	Included in GF	Funded Other	Sources	Bond	Excess Funds	Other	Source
3 Lincoln Communications Stack	\$ 1,100,000		\$ 1,100,000	TBD		150000	950000	TBD
CC Community Center	\$ 150,000		\$ 150,000	Bond	\$ 150,000			
CH City Hall Renovations	\$ 2,450,000		\$ 2,450,000	Bond	\$ 2,450,000			
Community ADA Compliance	\$ 75,000	\$ 75,000						
DPW Front Doors Replacement	\$ 15,000	\$ 15,000						
DPW Hallway/Lunch Room Flooring								
DPW Recycling Cardboard Storage	\$ 15,000							
DPW Replace Garage Doors								
FD Apparatus Floor Re-Surface	\$ 18,000	\$ 18,000						
FD Coastal Station	\$ -	\$ -	\$ -					
FD Coastal Station Initial Development Cost	\$ 150,000		\$ 150,000	Bond	\$ 150,000			
FD Driveway Replacement								
FD Duck Work Service	\$ -							
FD Interior Floor Replacement	\$ -	\$ -	\$ -					
FD Landscape Improvements	\$ -	\$ -	\$ -					
FD Rubber Roof Replacement	\$ 120,000		\$ 120,000	Other Capital		\$ 120,000		
FD Station Brick work	\$ -	\$ -	\$ -					
FD Window Replacement Phase 1	\$ -	\$ -	\$ -					
FD Window Replacement Phase 2	\$ -	\$ -	\$ -					
Grand Total	\$ 4,093,000	\$ 108,000	\$ 3,970,000		\$ 2,750,000	\$ 270,000	\$ 950,000	

Fire Department	Included	Included in GF	Funded Other	Sources	Bond	Excess Funds	Other	Source
Battery Extrication Tools	\$ 50,000	\$ 50,000						
EMS CPR Compression Devices								
EMS Equipment	\$ -	\$ -						
EMS Stretcher Lifting Device	\$ 25,000	\$ 25,000						
Hydraulic Rescue Pump	\$ -	\$ -						
Replace Hydraulic Rescue Tools	\$ -	\$ -						
Replace Rescue Ropes and Harnesses	\$ -	\$ -						
Rescue Boat	\$ -							
Grand Total	\$ 75,000	\$ 75,000	\$ -		\$ -	\$ -	\$ -	

Police	Included	Included in GF	Funded Other	Sources	Bond	Excess Funds	Other	Source
Andrews Road Radio Tower								
Modular Vehicle Barrier System	\$ 35,350		\$ 35,350	Grant, Drug Funds?			\$ 35,350	
Grand Total	\$ 35,350	\$ -	\$ 35,350		\$ -	\$ -	\$ 35,350	

Public Works	Included	Included in GF	Funded Other	Sources	Bond	Excess Funds	Other	Source
Auto gate								
Cemetery Software Program	\$ 20,000							
Road Widener								
Rte 1 Improvements	\$ 67,500	\$ 50,000						
Improved Pedistrian Crossing Signalization	\$ 50,000		\$ 25,000	Other Capital		\$ 25,000		
Sidewalks	\$ 97,500	\$ 97,500	\$ -					
Sign inventory	\$ -	\$ -						
Street Maintenance - Capital Paving Program	\$ 675,000	\$ 675,000						
Tree Management Plan (Downtown Damage)	\$ 35,000		\$ 35,000	Other Capital		\$ 35,000		
Vehicle/Equip Replacement Program	\$ 1,498,048	\$ 630,000	\$ 832,048	New Lease			\$ 832,048	Lease
Grand Total	\$ 2,443,048	\$ 1,452,500	\$ 892,048		\$ -	\$ 60,000	\$ 832,048	

<u>Recreation</u>	<u>Included</u>	<u>Included In GF</u>	<u>Funded Other</u>	<u>Sources</u>	<u>Bond</u>	<u>Excess Funds</u>	<u>Other</u>	<u>Source</u>
Clifford Park								
Community Center Myrtle Street Lot	\$ -							
Community Center Playground								
Doran Field	\$ 20,000	\$ 10,000						
Memorial Park	\$ -							
Mobile Restroom	\$ -							
Park Amenities-1								
Park Fence Repair	\$ -							
Park in the Pines Seawall								
Pierson's Lane Playground	\$ -							
Pool Beach Septic Replacement	\$ 12,000	\$ 12,000						
Portable Stage	\$ -							
Property Purchase- Gagne	\$ -							
Rotary Park Complex	\$ 139,000	\$ 139,000						
Seasonal Ice Rink	\$ -							
Shevenell Park								
Splash Pad	\$ -							
St Louis Field Complex								
Grand Total	\$ 171,000	\$ 161,000	\$ -		\$ -	\$ -	\$ -	

General Fund CIP Total	\$ 11,718,410	\$ 1,996,500	\$ 9,161,410		\$ 2,750,000	\$ 1,594,012	\$ 4,817,398	
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<u>Other Projects/Commitments</u>	<u>Cost</u>	<u>Previous Funded</u>	<u>Funded Other</u>	<u>Sources</u>	<u>Bond</u>	<u>Excess Funds</u>	<u>Other</u>	<u>Source</u>
EDA Grant Pearl St	\$ 3,195,950		\$ 1,156,015	EDA		\$ 883,920		
City Previous Appropriation		\$ 250,000		CIP Paving				
City Previous Appropriation		\$ 50,000		CSO Work				
City Previous Appropriation		\$ 856,015		TIF				
Inspection & Contingencies						\$ 325,000		
FY23 Budget Allocation							\$ 520,000	FY22 Surplus
Riverwalk FEMA Repair						\$ 300,000		
Pearl Spruce Elm PDR						\$ 50,000		

Lincoln St Soil Disposal								\$	800,000	TIF
Pedestrian Connections Mill District								\$	750,000	TIF

Total Non GF Capital Allocation	\$	<u>3,195,950</u>	\$	<u>1,156,015</u>	\$	<u>1,156,015</u>		\$	<u>-</u>	\$	<u>1,558,920</u>	\$	<u>2,070,000</u>
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FY23 GF Other Fund Recommendations

Airport	FY2022	FY23 Request	Included	Included in GF	Funded Other	Sources
ADA Building Update	\$ -	\$ 30,000	\$ 15,000		\$ 15,000	Airport Budget
Apron Design and Reconstruction	\$ -					
Aviation Gasoline System Replacement	\$ -					
Tile Floor Replacement - Lobby & Bathrooms	\$ -	\$ 20,000	\$ -			
Grand Total	\$ -	\$ 50,000	\$ 15,000	\$ -	\$ 15,000	

Arena	FY2022	FY23 Request	Included	Included in GF	Funded Other	Sources
Replace Bleachers		\$ 325,000	\$ 325,000			
Grand Total	\$ -	\$ 375,000	\$ 340,000	\$ -	\$ 15,000	

Economic & Community Development	FY2022	FY23 Request	Included	Included in GF	Funded Other	Sources
Climate Change Action Plan						
Pearl Point Park	\$ -	\$ 50,000	\$ 50,000		\$ 50,000	Other Capital
Public Art Seed funding	\$ -					
Riverwalk	\$ -	\$ 3,000,000	\$ 3,000,000	\$ -	\$ 3,000,000	In Reserve
Second Pedestrian Bridge	\$ -	\$ 300,000		\$ -	\$ -	
Grand Total	\$ -	\$ 3,350,000	\$ 3,050,000	\$ -	\$ 3,050,000	

Engineering	FY2022	FY23 Request	Included	Included in GF	Funded Other	Sources
Bumps Outs and Cross Walks Lower Main St	\$ -					
Climate Resiliency Initiatives	\$ -	\$ -	\$ -	\$ -	\$ -	0
Crosswalks/Lights/Sidewalks - Washington St	\$ -	\$ -	\$ -	\$ -	\$ -	0
Electrical-Lincoln Street	\$ -					
Engineering Design/Inspecton Services	\$ -					
Granite Point Culvert Replacement	\$ -	\$ 469,000	\$ 469,000		\$ 469,000	Redesignated Excess
Green Infrastructure, Install LID Devices and Structures	\$ 200,000	\$ 200,000				
Harbor Access/Boat Launch - Vines Landing	\$ -	\$ -	\$ -	\$ -	\$ -	
Hill/Main/Water (Local only)	\$ 292,000	\$ 2,813,000	\$ 637,012		\$ 345,012	Other Capital
Intersection Elm & Pearl	\$ -	\$ -	\$ -	\$ -	\$ -	
Landry Street Culvert	\$ -	\$ -	\$ -	\$ -	\$ -	

River Wall Repair Next to Zanton Property	\$	-					
River Wall Repair, Mechanics Park	\$	-	\$ 400,000	\$ 400,000		\$ 400,000	Other Capital
Sidewalks - Adams St	\$	-	\$ -	\$ -	\$ -	\$ -	
Sidewalks - Alfred St Phase II	\$	-	\$ -	\$ -	\$ -	\$ -	
Sidewalks - Alfred Street Phase I	\$	-					
Thatcher Brook 319 Phase III	\$	-	\$ 220,000	\$ 20,000	\$ 200,000		
Utilities/Re-construction	\$	-	\$ -	\$ -	\$ -	\$ -	
West Brook Skating Area Improvements	\$	-	\$ -	\$ -	\$ -	\$ -	
Thatcher Brook Watershed Mgt Plan Phase-II	\$	-	\$ 95,000	\$ -	\$ -		
Grand Total	\$	492,000		\$ 1,526,012	\$ 200,000	\$ 1,214,012	

Buildings	FY2022	FY23 Request	Included	Included in GF	Funded Other	Sources
3 Lincoln Communications Stack	\$ -	\$ 1,100,000	\$ 1,100,000		\$ 1,100,000	150k other; 950 TBD
CC Community Center	\$ -	\$ 150,000	\$ 150,000		\$ 150,000	Bond
CH City Hall Renovations		\$ 2,450,000	\$ 2,450,000		\$ 2,450,000	Bond
Community ADA Compliance	\$ 400,000	\$ 100,000	\$ 75,000	\$ 75,000		
DPW Front Doors Replacement	\$ -	\$ 15,000	\$ 15,000	\$ 15,000		
DPW Hallway/Lunch Room Flooring	\$ -					
DPW Recycling Cardboard Storage	\$ -	\$ 15,000	\$ 15,000			
DPW Replace Garage Doors	\$ -					
FD Apparatus Floor Re-Surface	\$ -	\$ 18,000	\$ 18,000	\$ 18,000		
FD Coastal Station	\$ -	\$ -	\$ -	\$ -	\$ -	
FD Coastal Station Initial Development Cost	\$ -	\$ 150,000	\$ 150,000		\$ 150,000	Bond
FD Driveway Replacement	\$ -					
FD Duck Work Service	\$ -	\$ 15,000	\$ -			
FD Interior Floor Replacement	\$ -	\$ -	\$ -	\$ -	\$ -	
FD Landscape Improvements	\$ -	\$ -	\$ -	\$ -	\$ -	
FD Rubber Roof Replacement	\$ -	\$ 120,000	\$ 120,000		\$ 120,000	Other Capital
FD Station Brick work	\$ -	\$ -	\$ -	\$ -	\$ -	
FD Window Replacement Phase 1	\$ -	\$ -	\$ -	\$ -	\$ -	
FD Window Replacement Phase 2	\$ -	\$ -	\$ -	\$ -	\$ -	
Grand Total	\$ 400,000	\$ 4,133,000	\$ 4,093,000	\$ 108,000	\$ 3,970,000	

Fire Department	FY2022	FY23 Request	Included	Included in GF	Funded Other	Sources
Battery Extrication Tools	\$ -	\$ 50,000	\$ 50,000	\$ 50,000		
EMS CPR Compression Devices	\$ -	\$ 30,000				
EMS Equipment	\$ -	\$ -	\$ -	\$ -		
EMS Stretcher Lifting Device	\$ -	\$ 25,000	\$ 25,000	\$ 25,000		
Hydraulic Rescue Pump	\$ -	\$ -	\$ -	\$ -		
Replace Hydraulic Rescue Tools	\$ -	\$ -	\$ -	\$ -		
Replace Rescue Ropes and Harnesses	\$ -	\$ -	\$ -	\$ -		
Rescue Boat	\$ -	\$ 50,000	\$ -			
Grand Total	\$ -	\$ 155,000	\$ 75,000	\$ 75,000	\$ -	

Police	FY2022	FY23 Request	Included	Included in GF	Funded Other	Sources
Andrews Road Radio Tower	\$ -					
Modular Vehicle Barrier System	\$ -	\$ 35,350	\$ 35,350		\$ 35,350	Grant, Drug Funds?
Grand Total	\$ -		\$ 35,350	\$ -	\$ 35,350	

Public Works	FY2022	FY23 Request	Included	Included in GF	Funded Other	Sources
Auto gate	\$ -					
Cemetery Software Program	\$ -	\$ 20,000				
Road Widener	\$ -					
Rte 1 Improvements	\$ -	\$ 67,500	\$ 67,500	\$ 50,000		
Improved Pedestrian Crossing Signalization		\$ 50,000	\$ 25,000		\$ 25,000	Other Capital
Sidewalks	\$ 97,500	\$ 97,500	\$ 91,000	\$ 91,000	\$ -	
Sign inventory	\$ -	\$ 30,000	\$ -	\$ -		
Street Maintenance - Capital Paving Program	\$ 868,331	\$ 893,245	\$ 685,000	\$ 685,000		
Tree Management Plan (Downtown Damage)	\$ -	\$ 35,000	\$ 35,000		\$ 35,000	Other Capital
Vehicle/Equip Replacement Program	\$ 985,000	\$ 1,579,048	\$ 1,498,048	\$ 630,000	\$ 832,048	New Lease
Grand Total	\$ 1,950,831	\$ 2,772,293	\$ 2,401,548	\$ 1,456,000	\$ 892,048	

Recreation	FY2022	FY23 Request	Included	Included in GF	Funded Other	Sources
Clifford Park	\$ -	\$ 6,000				
Community Center Myrtle Street Lot	\$ -	\$ -	\$ -			
Community Center Playground	\$ -					
Doran Field	\$ -	\$ 20,000	\$ 10,000	\$ 10,000		
Memorial Park	\$ -	\$ -	\$ -			
Mobile Restroom	\$ -	\$ -	\$ -			
Park Amenities-1	\$ 1,400	\$ 8,000				
Park Fence Repair	\$ -	\$ -	\$ -			
Park in the Pines Seawall	\$ -	\$ 40,000				
Pierson's Lane Playground	\$ -	\$ -	\$ -			
Pool Beach Septic Replacement	\$ -	\$ 12,000	\$ 12,000	\$ 12,000		
Portable Stage	\$ -	\$ -	\$ -			
Property Purchase- Gagne	\$ -	\$ -	\$ -			
Rotary Park Complex	\$ -	\$ 139,000	\$ 139,000	\$ 139,000		
Seasonal Ice Rink	\$ -	\$ -	\$ -			
Shevenell Park	\$ -	\$ 35,197				
Splash Pad	\$ -	\$ -	\$ -			
St Louis Field Complex	\$ 150,000	\$ 380,000				
Grand Total	\$ 151,400	\$ 640,197	\$ 161,000	\$ 161,000	\$ -	

General Fund CIP Total	\$ 2,994,231	\$ 11,425,490	\$ 11,681,910	\$ 2,000,000	\$ 9,176,410	
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WWTP	FY2022	FY23 Request	Included	Included in WWTP	Funded Other	Sources
9th St Drainage	\$ -	\$ -	\$ -	\$ -	\$ -	
Bidd Pool WWTF Disinfection Upgrade	\$ -	\$ -	\$ -	\$ -	\$ -	
Biotower Media Replacement	\$ -	\$ -	\$ -	\$ -	\$ -	
Bypass Pump	\$ -	\$ 60,000	\$ 60,000		\$ 60,000	ARPA
Concrete Repair on Aeration Basins	\$ -	\$ 60,000	\$ 60,000		\$ 60,000	ARPA
CSO Phase III Master Plan	\$ -	\$ 150,000	\$ 150,000	\$ 150,000		
CSO Separation - Alfred St-1	\$ -	\$ -	\$ -	\$ -	\$ -	
CSO Separation - Alfred St-2	\$ -	\$ -	\$ -	\$ -	\$ -	
CSO Separation - Alfred St-3	\$ -	\$ -	\$ -	\$ -	\$ -	

CSO Separation - Alfred St-4	\$ -	\$ -	\$ -	\$ -	\$ -	
CSO Separation - Center St	\$ 225,000	\$ 225,000	\$ 1,467,158		\$ 1,659,558	Bond & ARPA
CSO Separation - Cutts St	\$ -	\$ -	\$ -	\$ -	\$ -	
CSO Separation - Lower Main	\$ -	\$ 422,500	\$ 1,142,000		\$ 1,142,000	Bond
Water St Pipe	\$ -	\$ 800,000	\$ 617,100		\$ 617,100	Bond
Sewer Pipe Lining Along River	\$ -	\$ 1,056,000	\$ 545,000		\$ 545,000	Bond
CSO Separation - Mason/Bradbury	\$ -	\$ -	\$ 1,186,000		\$ 1,186,000	Bond
CSO Separation - Summer St	\$ -	\$ -	\$ -	\$ -	\$ -	
CSO Separation-Elm St	\$ -	\$ -	\$ -	\$ -	\$ -	
CSO Separation-Pool and Foss Road	\$ -	\$ -	\$ -	\$ -	\$ -	
CSO Separation-South St	\$ -	\$ -	\$ -	\$ -	\$ -	
CSO Storage Tank- Horrigan's Court/Gooch St Area	\$ -	\$ -	\$ -	\$ -	\$ -	
CSO#9 Tank Pumps	\$ -	\$ -	\$ -	\$ -	\$ -	
Effluent Flow Meter	\$ -	\$ 25,000	\$ -	\$ -	\$ -	
Effluent Pump Station	\$ -	\$ -	\$ 25,000	\$ 25,000		
Elm St Pumps Station	\$ -	\$ 150,000	\$ -	\$ -	\$ -	
Flow Monitoring	\$ -	\$ 80,000	\$ 80,000	\$ 80,000		
FMI Pump Station	\$ -	\$ 450,000	\$ 555,000		\$ 555,000	ARPA
GIS Mapping	\$ -	\$ 125,000	\$ 125,000	\$ 125,000		
Grit Removal System	\$ -	\$ 160,000	\$ 160,000		\$ 160,000	ARPA
Horrigans Court Pump Station	\$ -	\$ 3,500,000	\$ 3,500,000		\$ 3,500,000	ARPA & Bond
Private I/I	\$ -	\$ 300,000	\$ 300,000		\$ 300,000	I&I
Sewer Pipe Rehab	\$ -	\$ 350,000	\$ 350,000	\$ 27,500	\$ 300,000	ARPA & Bond
Sewer Upgrade - Diamond Match Park	\$ -	\$ 200,000	\$ -	\$ -	\$ -	
Supervisor Vehicle	\$ -	\$ 40,000	\$ 40,000	\$ 40,000		
Updating PLC	\$ -	\$ -	\$ -	\$ -	\$ -	
WAS/RAS Pump Replacement	\$ -	\$ 82,000	\$ 82,000			
WWTF Modifications for Nitrogen Removal	\$ -	\$ -	\$ -	\$ -	\$ -	
WWTF Roofing	\$ -	\$ 75,000	\$ 75,000	\$ -	\$ 75,000	ARP
Grand Total	\$ 225,000	\$ 8,310,500	\$ 10,519,258	\$ 447,500	\$ 10,159,658	
Wastewater Fund CIP Total	\$ 225,000	\$ 8,310,500	\$ 10,519,258	\$ 447,500	\$ 10,159,658	

FY23 Capital Funds (All Funds) Summary

Sources of Capital Funds

FY23 Allocation	\$ 2,000,000		
Unencumbered ARPA Funds		\$ 1,956,285	
Fund Balance Over 12.5%		\$ 2,207,113	
Use of FY22 Operational Surplus	\$ -		\$ 520,000
Available Funds	<u>\$ 2,000,000</u>	<u>\$ 4,163,398</u>	<u>\$ 520,000</u>

Building Bond Funds \$ 3,750,000

Uses of Capital Funds

FY23 CIP GF	<u>\$ 2,000,000</u>		
Use of Other Capital FY23 CIP		\$ 1,594,012	
Previous Commitments/Projects		<u>\$ 1,558,920</u>	
FY23 GF Support			<u>\$ 520,000</u>
Balance (for cost increases, other projects)	<u>\$ -</u>	<u>\$ 1,010,466</u>	<u>\$ -</u>

City of Biddeford, Maine



The Office of
City Manager

James A. Bennett

Email: jbennett@biddefordmaine.org

MEMORANDUM

TO:	Honorable City Council
FROM:	James A. Bennett, City Manager
DATE:	March 30, 2022
RE:	FY23 Budget Recap for March 31, 2022 Meeting

The Council, in your role of the Budget Committee now begins the official deliberation on the proposed budget. I am once again offering this recap memo to help assist you in the process. Please feel free to use it, as you deem appropriate.

1. Tax Rate Impact:

- 1.1. The proposed city budget would cause the tax rate to increase by \$0.49 (2.69%) from the current rate of \$18.23. Total increase in tax commitment caused by the proposed city budget is \$1,312,560 (2.12%).
- 1.2. The proposed school budget would cause the tax rate to increase by \$0.25 (1.37%) from the current rate. The total increase in the tax commitment caused by the proposed school budget is \$658,990 (2.85%).
- 1.3. We have not received information about the York County budget at this point.
- 1.4. As a reminder, any increase or decrease in spending (GF) of \$26,780 will impact the tax rate by \$0.01; \$260,780 impacts it by \$0.10.

2. Total Taxable Value of City:

- 2.1. The tax rate calculations are projecting an increase in the total valuation of the City of \$15,000,000 directly from new buildings and other tangible changes within the community. This is a preliminary forecast. A more accurate one will be provided by the end of April.
- 2.2. The increase in real estate selling price will cause the valuation ratio to drop below 90%. When that occurs, all reimbursement formulas and individual property tax exemptions must be factored (adjusted) by that ration. In order to prevent this from happening, adjustment to values is planned for this year again. The expected change will be in the 18.5% range.
- 2.3. The property tax rate will actually decrease because of the market adjustment to values. Adjusting the values in the community does not generate a single additional tax dollar (or reduce any taxes) for the City. Only the adopted budget does that. The adopted budget is simply divided by a large taxable value that reduces the tax rate.
- 2.4. For the purpose of the budget process, the information will be presented as if the values will not change. I have found this is the simplest way to let citizens understand what the proposed budget is actually doing. Otherwise, residents could misunderstand the discussion of the tax rate declining (because of the market increase) as a tax decrease, *even though the adopted budget actually increases the tax commitment (total property taxes collected by the City for all purposes).*

205 Main Street

Biddeford, ME 04005

Phone: 207.284.9313

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*The City of Biddeford is an equal opportunity provider. To file a complaint, write to
Diana Depaolo, Human Resource Director, 205 Main Street Biddeford, ME 04005, or call (207) 286-0593.*

3. **Budget drivers of significance:** The following are the items that were previously included (either by the voters or the Council that were not funded in the FY22 budget).
 - 3.1. The first bond principle payment on the borrowed funds (\$12.5 million) will occur in FY23 (\$625,000/\$0.23 on the tax rate).
 - 3.2. The first payment on the lease payment for the radios occurs in the FY23 budget (\$550,808/\$0.21 on the tax rate)
 - 3.3. Full year of funding for 4 additional firefighters positions (\$178,000/\$0.07 on the tax rate).
 - 3.4. Police outreach funding for second position (\$73,857/\$0.03 on the tax rate).
 - 3.5. Saco not paying for Opioid Outreach (\$60,000/\$0.02 on the tax rate)
 - 3.6. Total impact of \$1,487,665/ \$0.56 impact on the tax rate.
4. **Items of Significance in FY23 Budget**
 - 4.1. Fund Balance transfer: In the FY22 budget, \$300,000 was used a general reduction to the tax rate. Without it being targeted, the exact spending would have required a \$300,000 increase in the property tax commitment.
 - 4.1.1. The proposed budget is recommending to use \$520,000 for targeted spending. These are as follows:
 - 4.1.1.1. *Safety person in HR (\$95,764):* expect an impact on workers comp rates in years 2 or 3 from implementation. The W/C rates are based on 3-year historical data. Position will also be involved with internal investigations.
 - 4.1.1.2. *Engineering position changes (\$119,343):* instead of spending money to hire outside consultant engineering services on some of the multiple projects, hire staff person. Additional funding for an outside contractor, if charged to capital would have come from same source.
 - 4.1.1.3. *Deputy Recreation Director (\$102,575):* the plan is to phase the position in using funds from the programing account over a 3 year period.
 - 4.1.1.4. *Fire Department New Hire Expenses (\$150,000):* The inability to hire fully trained paramedic/FF has increased the costs for that training for the first couple years of hire. With over 20 new hires, the impact on the budget is greater than normal and never expected to reoccur again.
 - 4.1.1.5. *Increase in parts for vehicle and equipment (\$50,000):* this is approximately 10% of the cost that was included for the fleet in the year. Placed there with the expectation that the supply issues will be resolved by July of 2023 and prices to have stabilized.
 - 4.2. Continuing the step up towards the goal of appropriating \$2.5 million annually from taxes towards capital investment. The FY23 budget includes an additional \$250,000 (for a new total of \$2,000,000). The impact is \$250,000 or \$0.09 on the tax rate.
 - 4.3. Position changes beyond the ones noted earlier.
 - 4.3.1. *City Clerk:* increase of the part time customer service person to full time. Impact in the budget is \$11,515.
 - 4.3.2. *HR staff hours:* increase of administrative assistance position from 15 to 20 hours week. Impact in the budget is \$5,617.
 - 4.3.3. *Communications:* changing Danica's work responsibility to include more direct oversight of community engagement and outreach efforts city wide. Her new proposed position would be Assistant to the City Manager. The raise is \$10,000 and the fringe benefit impact is \$1,795.

- 4.4. Overhead rate for non-GF accounts has not changed for several years; the accrual rate is higher today when using the original model.
- 4.5. Review and/or consider the \$600,000 contribution from GF to WWTP fund.
- 4.6. Non-Union adjustments: the non-union adjustment in the budget is set for 4.5% for all employees with acceptable performance. As pointed out during the budget presentation, hiring and employee retention is at an all-time premium. I also noted that trying to remain competitive or as an employee of preference through wages is a very expensive proposition. A \$5.00 per hour across the board for employees will affect the budget by \$3.5 million. The Council may want to consider very attractive non-cash incentives instead of the complete raise. For the GF budgets, a 0.5% is equivalent to \$19,932 and has about a \$3,000 impact on the other non GF budgets.

5. Current items under investigation: There are a couple of issues that are currently being reviewed since the proposed budget was submitted. Below are those issues and thee current status.

- 5.1. *Revenue Sharing:* The proposed budget included \$4,350,000 for the revenue sharing projection. At the workshop meeting on March 22, I notified you that the state had published their projections on March 14. Their projection for Biddeford is \$4,013,622. I also provided you the revenue sharing history and the forecast that I used to develop the recommendation. Based on the current trend in FY22 and applying the return to the 5% required by state law, the forecast was showing a \$4,442,800 projection for FY23. At the meeting, I explained that I wanted to do some further work to determine if the City was actually seeing a decline in the revenue sharing compared to other communities because of the work the City had done to hold the tax burden down over the last half-decade. In particular, I wanted to explore the impact on revenue sharing II portion of the formula.

The research has demonstrate this indeed the case. The following chart shows how the percentage of rev II funds have decreased by 6.68% since FY18. If the City had the same relative tax burden compared to the state as it did in FY18, the City would have received another \$210,834 in rev II in the upcoming year. In addition, I estimate the City would have received at least another \$100,000 in rev I funds.

BUDGET YEAR	REV I FORECAST	REV II FORECAST	REV II % TO REV I
FY18	\$ 965,888	\$ 377,012	28.07%
FY19	\$ 1,041,026	\$ 406,822	28.10%
FY20	\$ 2,443,393	\$ 767,715	23.91%
FY21	\$ 2,054,774	\$ 657,702	24.25%
FY22	\$ 2,010,827	\$ 619,095	23.54%
FY23	\$ 3,155,028	\$ 858,594	21.39%

The following chart shows how accurate the state forecasts have traditionally been for the same period:

BUDGET YEAR	TOTAL FORECAST	ACTUAL	DIFFERENCE
FY18	\$ 1,342,900	\$ 1,363,996	\$ 21,096
FY19	\$ 1,447,848	\$ 1,501,821	\$ 53,973
FY20	\$ 3,211,108	\$ 3,566,585	\$ 355,477

FY21	\$	2,712,476	\$	2,926,747	\$	214,271
FY22	\$	2,629,922	\$	3,896,573*	\$	1,266,651
FY23	\$	4,013,622	\$	-	\$	-

*current forecasted amount based on actual year to date revenues

Based on all of the available information at this time, the \$4,350,000 forecast for revenue sharing is too high. At this point, the highest projection I would be comfortable to push the forecast to would be \$4,075,000, resulting in a negative impact on the proposed budget of \$275,000 or \$0.10 impact on the tax rate. This should be a discussion that the Council has in terms of coming up with a final number for the budget.

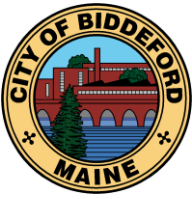
One final comment on this issue. The impacts of the valuation growth and the improvement (in relative terms) on the property tax burden has been masked by the support of the state through increase funding (in both revenue sharing and education funding). The trend is demonstrating the impacts on a community by the state funding formula as well as the value of using TIF's (non-CEA's) to shelter the negative impacts.

- 5.2. *Electricity projections:* The budget has some reasonable forecasts within the budget. However, I indicated that we were going to do a more formal review of the estimates. That is significantly in progress.
- 5.3. *Review of health insurance:* Need to check on the assumptions used for the Allegiant health insurance renewal (7.1.22)
6. **Running total of the budget:** The following chart summarizes the current status of the budget. It also includes any noted errors/adjustments that has been noted along the way but has not been enacted by the Council.

ACCOUNT	OBJ CODE	REASON	\$ CHANGE	MIL RATE (RUNNING TOTAL)
POLICE	60105	Remove extra employee	(\$18,280)	(\$0.0068)
	60112		(\$700)	(\$0.0071)
FRINGE	60201		(\$1,452)	(\$0.0076)
GENERAL AD	60370		(\$633)	(\$0.0079)
CITY HALL	60310	Increase in contract cost	\$5,5856	(\$0.0057))
COMMUNITY CTR	6011	Overtime formula mistake	\$1,500	\$(0.0051)
ENGINEERING	60105	Formula mistake	\$82,810	\$0.0258
MUN SERVICES	Architecture	Grant match	(\$20,000)	\$0.0183

Summary: I have not done a micro look within each department again to start finding smaller impacts on the tax rate. Given that the proposed tax rate is actually less than the impact of the two new debt approved, my assumption was that there was not a general appetite to be taking steps backwards to that level. However, if that is the desire of the Council, I am ready to assist.

City of Biddeford, Maine



The Office of
City Manager

James A. Bennett

Email: jbennett@biddefordmaine.org

MEMORANDUM

TO:	Honorable Mayor Casavant Honorable City Council Department Heads
FROM:	James A. Bennett, City Manager
DATE:	January 14, 2022
RE:	FY2023 Budget Calendar

Attached is the revised proposed calendar for the FY2023 budget process. At this point, it is a draft only. The expectation is that it will remain significantly the same. You will receive a final copy once it has been reviewed and approved.

Date	Time	Day	Item	Location
01/03/22	9:00 AM	Mon	Budget forms available for staff	
01/04/22	6:00 PM	Tues	Regular City Council Meeting	Chambers
01/11/22	5:30 PM	Tues	Council Workshop (Tentative)	Chambers
01/18/22	6:00 PM	Tues	Regular City Council Meeting	Chambers
01/24/22	4:00 PM	Mon	Dept head submittals due to Finance Director	
02/01/22	6:00 PM	Tues	Regular City Council Meeting	Chambers
02/08/22	5:30 PM	Tues	Council Workshop (Tentative)	Chambers
02/15/22	6:00 PM	Tues	Regular City Council Meeting	Chambers
02/22/22	4:00 PM	Tues	City Manager completes changes; to Finance Director	Chambers
03/01/22	6:00 PM	Tues	City Manager presents budget to City Council	Chambers
03/03/22	5:30 PM	Thurs	CM in depth review with DH; part 1	Chambers
03/07/22	5:30 PM	Mon	CM in depth review with DH; part 2	Chambers
03/08/22	5:30 PM	Tues	Council Workshop (Tentative)	Chambers
03/15/22	6:00 PM	Tues	School budget presentation	Chambers
03/17/22	5:30 PM	Thurs	Social service presentations	Chambers
03/22/22	5:30 PM	Tues	1 st Public Hearing followed by Budget committee mtg	Chambers
03/24/22	5:30 PM	Thurs	Budget committee mtg	Chambers
03/28/22	5:30 PM	Mon	Budget committee mtg	Chambers
03/31/22	5:30 PM	Thurs	Budget committee mtg	Chambers
04/04/22	5:30 PM	Mon	Budget committee mtg	Chambers
04/05/22	6:00 PM	Tues	Regular City Council Meeting	Chambers
04/07/22	5:30 PM	Thurs	Budget committee mtg	Chambers
04/11/20	5:30 PM	Mon	Budget committee mtg	Chambers

205 Main Street

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04/14/22	5:30 PM	Thurs	Budget committee finalize to submit to City Council	Chambers
05/03/22	6:00 PM	Tues	2 nd public hearing on budget; Regular Council Mtg	TBD
05/05/22	5:30 PM	Thurs	Council Budget workshop (if necessary)	Chambers
05/10/22	6:00 PM	Tues	1 st reading of full budget	Chambers
05/12/22	6:00 PM	Thurs	Final reading of budget	Chambers
06/14/22		Tues	School referendum question	
06/30/20	6:00 PM	Thurs	Final date allowed by charter for budget adoption	