

City of Biddeford
Finance Committee
June 04, 2024 5:00 PM Council Chambers & Zoom

Please click this URL to join:

<https://biddeford.zoom.us/j/94471660544?pwd=VUIxQjNHbUw3ZGQzVktybFRFMCM81dz09>

Passcode: 297966
Webinar ID: 944 7166 0544

Or One tap mobile:
+16465588656,,94471660544# US (New York)
+16469313860,,94471660544# US

Or join by phone:
Dial(for higher quality, dial a number based on your current location):
US: +1 646 558 8656 or +1 646 931 3860 or +1 301 715 8592 or +1 305 224 1968

International numbers available: <https://biddeford.zoom.us/j/94471660544>

Status:

- 1. Call to order**
- 2. Approval of the Minutes**
 - 2.1. Approval of the Minutes
[Finance Committee Minutes - 5.21.24](#)
- 3. Signing of the expenditure warrant**
- 4. Discussion/Approval**
- 5. Other Business**
 - 5.1. Update from the Finance Director
- 6. Adjournment**

City of Biddeford
Finance Committee
May 21, 2024 5:00 PM Council Chambers & Zoom

Councilor Beaupre: present
Councilor Lessard: present
Councilor LA Fountain: present
Mayor Grohman: present

1. Call to order

2. Approval of the Minutes

Motion: Councilor Beaupre
Second: Mayor Grohman
Vote: Unanimous in favor.
Motion passed.

3. Signing of the expenditure warrant

4. Discussion/Approval

4.1. Approval /award new Fire Department EMS Rapid Response Vehicle to Quirk Auto Group

Mayor Grohman asked whether this was the highest priority vehicle given the request. Fire Chief Best explained that it's the only one able to be funded through the grant mentioned and why it was their best choice for the new function. Councilor Beaupre asked about the remaining budget left in the repairs account code and Chief Best confirmed that there was approximately \$40K left. City Manager Bennett explained why this account code was selected. Councilor Beaupre expressed his desire to use a different account code for the amount of City funding above and beyond the grant amount to be used for the purchase.

Councilor LaFountain confirmed that this would be an addition to the fleet and asked about any future additions. Chief Best discussed the need for a brush truck. Councilor Lessard asked about the model of the brush truck and noted his desire to achieve consistency among types of vehicles within the City for the efficiency of repairs and maintenance.

Motion: Councilor Beaupre motion to accept the EMS Rapid Response Vehicle bid from Quirk Ford in the amount of \$44,941 and the warning system in the amount of \$14,600, payable under the EMS grant and the remainder of the vehicle to be coded from the vehicle purchase account.

Second: Councilor Lessard
Vote: Unanimous in favor.
Motion passed.

4.2. Self-Contained Breathing Apparatus (SCBA) bottle fill station for SCBA Bottles

Councilor Lessard asked what would happen to the current fill station and Chief Best noted that it was likely to be disposed of due to age and for safety reasons. Councilor Beaupre asked about the size and time to fill as well as the time to be received. Chief Best confirmed a 6-week lead time for the order.

Motion: Councilor Beaupre motion to accept the bid as presented
Second: Councilor Lessard
Vote: Unanimous in favor.
Motion passed.

5. Update from the Finance Director

Finance Department Director Sasha Pavlak provided an update on the status of the Berry Dunn engagement, noting that an initial meeting had been set up and that work was likely to begin shortly once access was provided to start information sharing. She also noted that the Finance Department is now fully staffed after a recent hiring for the AR/AP Clerk position.

Councilor LaFountain motion to adjourn at 5:28 pm.
Second: Councilor Lessard
Vote: Unanimous in favor.

Meeting adjourned.