

City of Biddeford
Finance Committee Meeting Minutes
June 5, 2018

The meeting was called to order at 5:01 pm by the Chair, Council President John McCurry.

Present: Chair, Council President John McCurry, Mayor Alan Casavant, Councilor Mike Ready, City Manager James Bennett, Finance Director Cheryl Fournier, City Clerk Carmen Morris, and members of the Capital Projects Committee.

Excused: Councilor Stephen St. Cyr.

Adjustment to the Agenda

No adjustments to the agenda.

Approval of Minutes

Motion by Councilor Ready to approve the Minutes of May 15, 2018, seconded by Mayor Casavant.

Vote: unanimous.

Motion carried 3-0.

The expenditure warrant was available for review and signature.

Discussion/Approval

Award of Contract for Pavement Marking Program/Poirier Guidelines

Motion by Councilor Ready to recommend awarding the contract to Poirier Guidelines for the Pavement Marking Program, seconded by Mayor Casavant.

Discussion: Councilor Ready questioned the bids. Public Works Director, Jeff Demers, did not have an explanation for the difference.

Vote: unanimous.

Motion carried 3-0.

Authorization/Contract for South Street Sewer Separation Project/Pratt and Sons, Inc. of Mechanic Falls, Maine

Motion by Councilor Ready to recommend awarding Pratt and Sons, Inc. for the South Street Separation Project, seconded by Mayor Casavant.

Discussion: Dan Boucher from the Capital Projects Committee asked where are we in the process for this project.

City Engineer, Tom Milligan gave a brief summary.

Vote: unanimous.

Motion carried 3-0.

Authorization/Re-location and Re-cabling of Radio Tower at Biddeford Pool/Funds from Contingency

Motion by Councilor Ready to authorize the use of Contingency funds for the re-location and re-cabling of the Radio Tower at Biddeford Pool, seconded by Mayor Casavant.

Discussion: Councilor Ready asked about the need of using Contingency funds for this item. The City Manager explained using Department funds will probably cause an overdraw in their accounts.

Motion by Councilor McCurry to equally charge the Police, Fire and Public Works Departments to come up with the \$10,000, seconded by Councilor Ready.

Discussion: Councilor McCurry explained he will not support taking the \$10,000 out of the Contingency Fund.

Mayor Casavant asked the City Manager for pros & cons doing it this way.

The City Manager explained it doesn't really matter. It has been suggested they could take \$2,000 out of the School Budget. He would rather charge it to one account so when they look at the budget in a year or two, there is history of where the money was taken.

Vote In favor: 2

Opposed: 1 (Mayor Casavant)

Motion carried 2-1.

Approval/Abatement of Delinquent Taxes - 16 Lind Avenue

Motion by Councilor Ready to recommend the abatement of delinquent taxes for 16 Lind Avenue, seconded by Mayor Casavant.

Discussion: Councilor Ready asked why this gentleman is responsible for the old tax debt.

Finance Director, Cheryl Fournier, explained the tax is attached to the property.

Vote: unanimous.

Motion carried 3-0.

Other Business

Councilor McCurry expressed his appreciation for the financials that came out this month noting they were early and with the additional notes.

Motion to adjourn made by Councilor Ready, seconded by Mayor Casavant.

Vote: unanimous.

Motion carried 3-0.

Adjourned at 5:15 pm.