

City of Biddeford
Downtown Committee

June 06, 2022 4:30 PM Council Chambers and via Zoom

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1. Call to order

2. Approval of the Minutes

- 2.a. April 6, 2022 Downtown Committee Meeting Minutes
[4-06-2022 Downtown Committee Minutes.docx](#)

3. Staff Update

4. Discussion/Review

- 4.a. DC2022.2) Amendment/Ch. 42-Motor Vehicles & Traffic/Sec. 42-92-Limited
Parking/Amend on Washington Street
[6-06-2022 Limited Parking - Washington Street Changes - ORDER.docx](#)
[6-06-2022 Washington Street - Remove 15-Min Spaces - Brief.pdf](#)
- 4.b. DC2022.3) Amendment/Ch. 42-Motor Vehicles & Traffic/Sec. 42-92-Limited
Parking/Extend Hours on Washington Street
[6-06-2022 Limited Parking - Washington Street Later Hours - ORDER.docx](#)

[6-06-2022 Washington Street - Extend 2-Hr Parking - Brief.pdf](#)

4.c. DC2022.4) Amendment/Ch. 42-Motor Vehicles & Traffic/Sec. 42-92-Limited
Parking/Add at 35 Main Street

[6-06-2022 Limited Parking - Main Street - ORDER.docx](#)

[6-06-2022 Main Street - Add 15-Min Space - Brief.pdf](#)

5. Adjourn

Downtown Committee Meeting
April 6, 2022
{The meeting was held via Zoom}

Mayor Casavant called the meeting to order at 1:00 p.m.

Roll Call:

Present were Mayor Casavant, Councilor Ortiz, Councilor Whiting and Councilor Mills
Councilor Amy Clearwater was absent. The DDC position is currently vacant.

Staff that was present:

Brian Phinney, Chief Operating Officer
Carmen Bernier, City Clerk

Nomination of Committee Chair:

Motion by Councilor Mills, seconded by Mayor Casavant to nominate Councilor Whiting as
Chair.

Vote: Unanimous.

Discussion/Approval

DC2022.1

IN BOARD OF CITY COUNCIL...APRIL 6, 2022

BE IT ORDAINED, by the City Council of the City of Biddeford that the Code of Ordinances,
Chapter 42, Motor Vehicles and Traffic, Article IV Specific Street Regulations, **Section 42-92**
Limited Parking, be amended by adding or deleting to read as follows:

~~Hill Street, odd-numbered side, beginning at a point 20 feet northeast from the northeast corner
of the intersection with Pool Street, thence northeasterly for a distance of two parking spaces, 20
minutes, Monday through Friday from 8:00 a.m. to 5:00 p.m.~~

Motion by Councilor Mills, seconded by Councilor Ortiz to grant the ordinance amendment.

Vote: Unanimous.

Motion by Councilor Ortiz, seconded by Councilor Mills to adjourn.

Vote: Unanimous.

Time: 1:11 p.m.



DC2022.2 **IN BOARD OF CITY COUNCIL.....JUNE 6, 2022**
BE IT ORDERED, by the Downtown Committee of the City of Biddeford that the Code of Ordinances, Chapter 42, Motor Vehicles and Traffic, Article IV Specific Street Regulations, **Section 42-92 Limited Parking, subsection (a)**, be amended by adding or deleting to read as follows:

~~Washington Street, even-numbered side, beginning at a point of 20 feet southwest from the intersection of Main Street, thence southeasterly for a distance of 43 feet (two spaces) from 8:00 a.m. to 8:00 p.m., 15 minutes
[Added 11-15-2011 by Ord. No. 2011.78]~~

Washington Street, even-numbered side, beginning at a point ~~63~~ 20 feet southwest from the intersection with Main Street, thence southeasterly for a distance that is within 146 feet of the intersection with Jefferson Street, two hours, from 8:00 a.m. to 5:00 p.m. Monday through Friday, except holidays.

~~Washington Street, even-numbered side, beginning at a point of 20 feet southwest from the intersection of Main Street, thence southeasterly for a distance of 43 feet (two spaces) from 12:00 noon to 5:00 p.m., two hours, Monday through Friday~~



Downtown Committee

Meeting Date: June 6, 2022

Meeting Time: 4:30 PM

Agenda Item No: 4.a.

Item Description: DC2022.2) Amendment/Ch. 42-Motor Vehicles & Traffic/Sec. 42-92-Limited Parking/Amend on Washington Street

Submitted by: Brian S. Phinney, COO

Supporting Information/Documentation:

Figure 1: Existing Conditions Map

Key Terms:

N/A

Executive Summary:

Modify parking on Washington Street by eliminating two (2) 15-minute parking spaces with the result being the default being 2-hour parking.

Detailed Summary:

The City received a request from the owner of property at 12 Washington Street to eliminate two (2) existing 15-minute parking spaces on Washington Street near the corner of Washington and Main. There are also two handicap spaces directly across the street. See Figure 1 for existing conditions.

The rationale for the request is the owner's perceived changes in the area associated with business uses – Wonder Bar changed to The Dunn Bar, Sugar Bowl, Sublime, and Nibblesford, OG's Sandwiches, etc.

Funding Source:

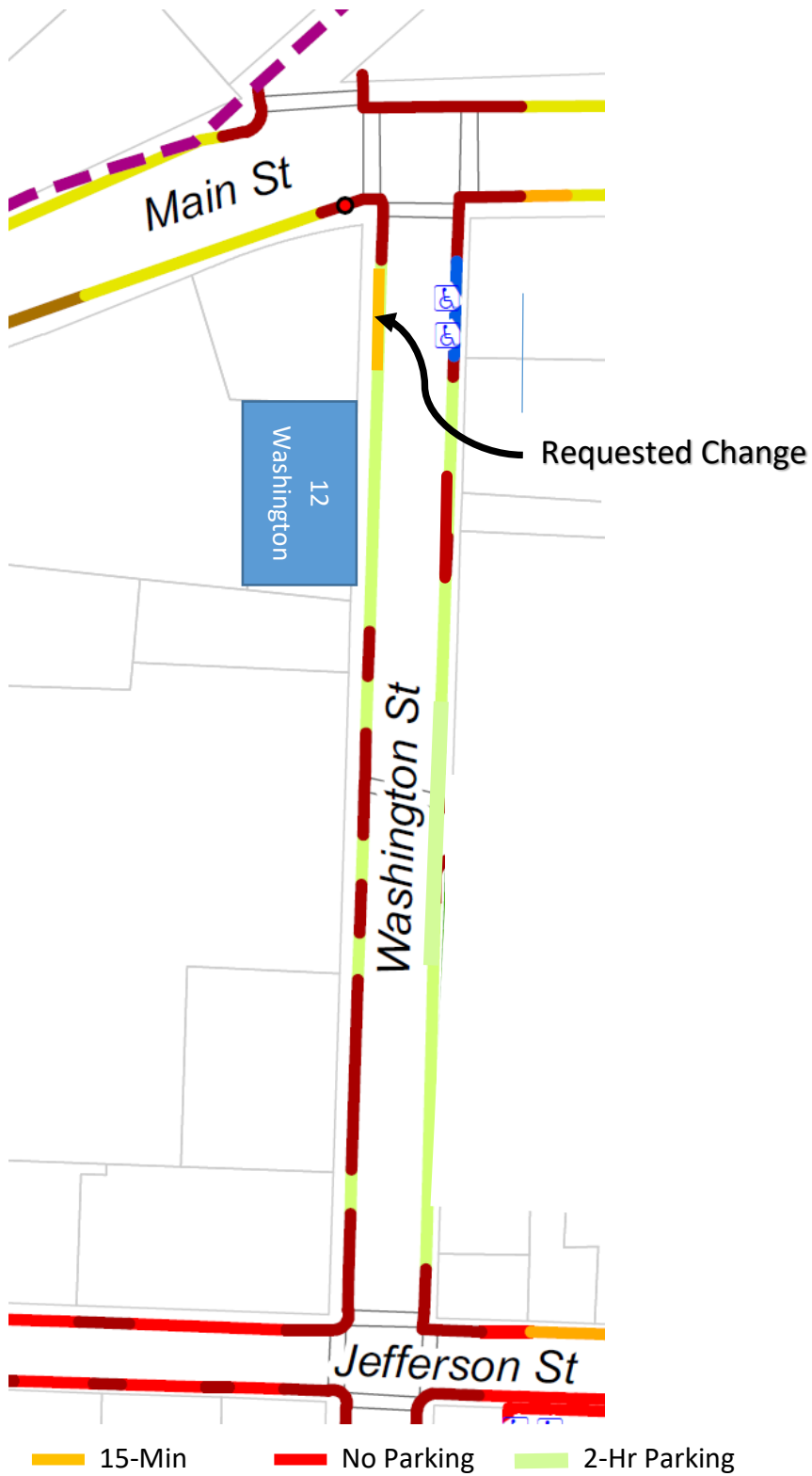
N/A other than signage from DPW

Staff Recommendation:

Staff is neutral on the request, finding no negative impact to City operations.

NOTE: *The parking change request is actually in two parts. Order DC2022.3 is connected to this review; however, this change is required in order to evaluate the second request.*

Figure 1 – Existing Conditions





DC2022.3 **IN BOARD OF CITY COUNCIL.....JUNE 6, 2022**
BE IT ORDERED, by the Downtown Committee of the City of Biddeford that the Code of Ordinances, Chapter 42, Motor Vehicles and Traffic, Article IV Specific Street Regulations, **Section 42-92 Limited Parking, subsection (a)**, be amended by adding or ~~deleting~~ to read as follows:

Washington Street, even-numbered side, beginning at a point 20 feet southwest from the intersection with Main Street, thence southeasterly for a distance that is within 146 feet of the intersection with Jefferson Street, two hours, from 8:00 a.m. to ~~5:00~~ 10:00 p.m. Monday through Friday, except holidays.

Washington Street, odd-numbered side, beginning at a point 63 feet southeast from the intersection with Main Street, thence southwesterly to the intersection with Jefferson Street, two hours, from 8:00 a.m. to ~~5:00~~ 10:00 p.m. Monday through Friday, except holidays.



Downtown Committee

Meeting Date: June 6, 2022

Meeting Time: 4:30 PM

Agenda Item No: 4.b.

Item Description: DC2022.3) Amendment/Ch. 42-Motor Vehicles & Traffic/Sec. 42-92-Limited Parking/Extend Hours on Washington St

Submitted by: Brian S. Phinney, COO

Supporting Information/Documentation:

N/A

Key Terms:

N/A

Executive Summary:

Modify parking on Washington Street to allow 2-hour parking from 8:00 a.m. through 10:00 p.m. in areas currently limited to 2-hour parking from 8:00 a.m. through 5:00 p.m.

Detailed Summary:

The City received a request from the owner of property at 12 Washington Street to eliminate two (2) existing 15-minute parking spaces on Washington Street near the corner of Washington and Main and change the time limited parking from 2-hours 8:00 a.m. through 5:00 p.m. to 8:00 a.m. through 10:00 p.m. The elimination of 15-minute parking is reflected in Order DC 2022.2 (agenda Item #4.a.), if accepted. Assuming the 15-minute change has been accepted, the second part of the request is to extend the current 2-hour parking from the current 8:00 a.m. – 5:00 p.m. to 10:00 p.m.

The rationale for the request is the owner's perceived changes in the area associated with business uses – Wonder Bar changed to The Dunn Bar, Sugar Bowl, Sublime, and Nibblesford, OG's Sandwiches, etc., and otherwise allowing residents in the area to park on the street overnight without impacting the local businesses.

Funding Source:

N/A other than signage from DPW

Staff Recommendation:

Staff is not in general support of the extended hours. First, most if not all of downtown where 2-hour parking is limited is specified as 8:00 a.m. through 5:00 p.m. There would be a negative budget impact related to enforcement as the assigned parking enforcement staff operate on a schedule that does not extend through 10:00 p.m. In order to provide

enforcement additional staff would be required. The ability to monitor and enforce time-limited parking relies on “marking” and rechecking parked vehicles at a frequency generally associated with the specified parking limit. While regular patrol officers are able to monitor areas designated “no parking”, such as in front of hydrants and other marked locations, it is not practical to enforce time-limited spaces with staff other than dedicated parking enforcement personnel. If there is a desire to extend the 2-hour time-limited parking through 10:00 p.m. with effective enforcement, staff suggests making notice of the desire and requesting review of the budget implications during the FY23 budget review process.

NOTE: *The parking change request is actually part two of two. Order DC2022.2 is connected to and precedes this decision.*



DC2022.4 **IN BOARD OF CITY COUNCIL.....JUNE 6, 2022**
BE IT ORDERED, by the Downtown Committee of the City of Biddeford that the Code of Ordinances, Chapter 42, Motor Vehicles and Traffic, Article IV Specific Street Regulations, **Section 42-92 Limited Parking, subsection (a)**, be amended by adding or ~~deleting~~ to read as follows:

Main Street, odd-numbered side, one parking space in front of 35 Main Street, 15 minutes, Monday through Saturday, 7:00 a.m. -3:00 p.m.



Downtown Committee

Meeting Date: June 6, 2022

Meeting Time: 4:30 PM

Agenda Item No: 4.c.

Item Description: DC2022.4) Amendment/Ch. 42-Motor Vehicles & Traffic/Sec. 42-92-Limited Parking/Add at 35 Main Street

Submitted by: Brian S. Phinney, COO

Supporting Information/Documentation:

Figure 1: Street View

Figure 2: Existing Conditions Map

Key Terms:

N/A

Executive Summary:

Modify parking on Main Street by adding one (1) 15-minute parking space in front of at 35 Main Street.

Detailed Summary:

The City received a request from the owners of Time and Tide Coffee at 35 Main Street to add one (1) 15-minute parking space in front of the building. There are currently four (4) 2-hour time-limited parking spaces along the frontage between Emery Street and Hill Street with no short-term parking in the immediate area; see Figure 1 – Street View and Figure 2 – Existing Conditions.

The rationale for the request is the nature of the owner’s business. A high percentage of customers spend a limited time in the facility making purchases. A 15-minute parking space would allow for turnover parking to better serve the in-and-out clientele.

Funding Source:

N/A other than signage from DPW

Staff Recommendation:

Staff is neutral on the request, finding no negative impact to City operations. The location of the requested 15-minute parking space was not specified. Staff recommends the first marked space in front of 35 Main Street be designated 15-min parking to allow vehicles to “head in” to the space from the flow of traffic and some room to back out of the space for front-end clearance when exiting given the busy section of road approaching the Hill/Water/Main intersection.

Figure 1 – Street View

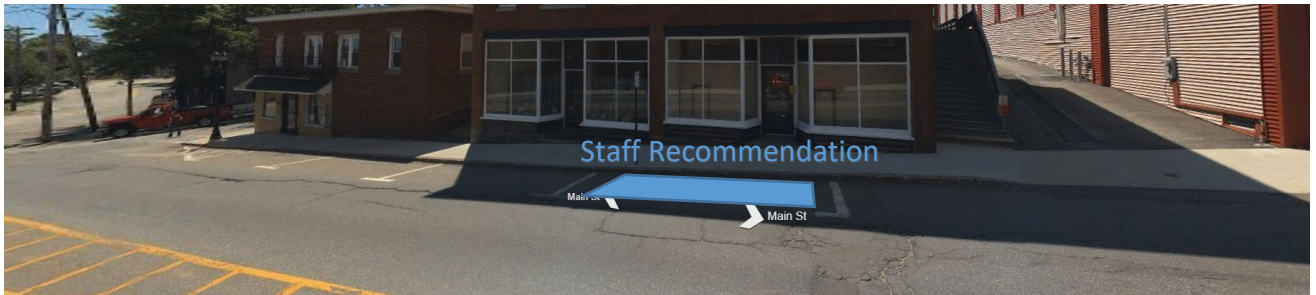


Figure 2 – Existing Conditions

