BUDGET COMMITTEE MEETING
JUNE 9, 2020

NOTE: Due to COVID-19, this meeting was held virtually (via ZOOM), and was live streamed on the City's website

Council President John McCurry, Jr., called the Budget Committee to order at 6:01 p.m.

Roll Call: William Emhiser, John McCurry, Jr., Stephen St. Cyr, Amy Clearwater, Norman Belanger, Michael Ready, Doris Ortiz

Mayor Casavant joined at 6:22 p.m.
Robert Quattrone, Jr., joined at 6:15 p.m.
Marc Lessard joined at 6:29 p.m.

Discussion: ***Municipal Services Budget***
Councilors Belanger and St. Cyr both came up with revised Municipal Services Budgets and each had an opportunity to present their proposed revisions.

Overall, Councilor Belanger's revised Municipal Services Budget came in at $872,588; and Councilor St. Cyr's came in at $841,261.

Motion by Councilor Belanger, seconded by Councilor Clearwater to amend the Municipal Services Budget to reflect Councilor Belanger's revisions (see attached spreadsheet).
Vote: 6/3; Councilors McCurry, St. Cyr and Quattrone opposed.
Councilors Emhiser, Clearwater, Belanger, Ready, Ortiz and Lessard in favor.
Motion carries.

City Manager Jim Bennett noted that the actual amount paid to the LaKermesse to put up the holiday lights needs to be determined and added into the Municipal Services Budget. Councilor Quattrone offered to find out that that amount is.

Discussion: ***Non-General Fund Accounts:***
Motion by Councilor McCurry, seconded by Councilor Clearwater to accept the revised Airport Fund, as presented on the attached spreadsheet.
Vote: 7/2; Councilors Lessard and St. Cyr opposed.
Councilors Emhiser, McCurry, Quattrone, Clearwater, Belanger, Ready and Ortiz in favor.
Motion carries.

Motion by Councilor Belanger, seconded by Councilor Clearwater to increase the Social Service Budget from $75,000 to $85,000 (a $10,000 increase).
Vote: 6/3; Councilors McCurry, St. Cyr and Lessard opposed.
Councilors Emhiser, Quattrone, Clearwater, Belanger, Ready and Ortiz in favor.
Motion carries.

Motion by Councilor Belanger, seconded by Councilor McCurry to move the FY21 City Government Budget, as amended to the City Council for consideration and approval.
Vote: Unanimous.

Motion by Councilor Clearwater, seconded by Councilor McCurry to adjourn.
Vote: Unanimous.
Time: 7:14 p.m.

Motion #1 → approved

Municipal Services

Description	FY18 Actual	FY19 Budget	FY19 Actual	FY20 Budget	FY21 Dept Head	NRB Proposal	SPS's Proposal
LaKermesse Donation Exp	$ 15,000	$ 15,000	$ 15,000	$ 15,000	$ 15,000	$ -	$ -
McArthur Library	478,364	505,539	505,539	505,539	558,608	552,849	505,539
Historical Society	6,876	10,000	10,000	10,000	10,000	5,000	10,000
City Theater	28,500	30,000	30,000	30,000	30,000	30,000	30,000
Bidd-Saco-OOB Transit District	125,000	140,000	140,000	165,000	200,000	165,000	165,000
Biddeford Conservation Comm	1,753	5,000	3,908	5,000	5,000	3,500	3,500
Eastern Trail Alliance	5,000	5,000	5,000	5,000	5,000	5,000	5,000
Saco River Corridor Comm	9,500	10,000	10,000	10,000	10,000	10,000	10,000
Downtown Development Comm	-	2,500	231	-	-	-	-
So ME Reg Planning Comm	7,379	8,117	8,117	8,928	9,196	8,928	8,928
Bidd-Saco Economic Dev Corp	10,361	10,361	10,361	10,361	10,361	10,361	10,361
Historic Preservation Comm	454	800	15	800	800	800	800
Heart of Biddeford	23,750	27,500	27,500	27,500	35,000	34,500	27,500
Holiday Lighting	10,450	12,500	12,500	22,500	16,133	3,150	16,133
Sea Level Working Group	-	-	-	-	-	-	-
Project Canopy Committee	5,000	5,000	5,585	5,000	5,000	5,000	5,000
Downtown Promotions/Events	12,500	12,500	12,500	12,500	12,500	9,500	9,500
Biddeford Cultural and Heritage Center	-	10,000	10,000	10,000	10,000	5,000	10,000
Community Health and Counseling	-	-	-	-	-	-	-
Southern Maine Veterans' Memorial Cemetery	-	-	-	-	1,000	-	-
Biddeford Mills Museum	-	-	-	-	10,000	-	-
The LifeFlight Foundation	-	-	-	-	2,000	-	-
Southern Maine Beach Profile Program Advisory Co	-	-	-	-	1,000	-	-
Saco Pathfinders Snowmobile Club	-	-	-	-	1,600	-	-
Engine	-	-	-	-	15,000	-	-
Age Friendly	-	-	-	-	3,140	-	-
Seeds of Hope						24,000	24,000
Youth Connection	-	-	-	-	10,000	-	-
City Manager proposed Adjustment					(61,338)		
	$739,887	$809,817	$806,256	$843,128	$915,000	$872,588	$841,261
Change from Current Budget Proposal						($42,412)	($73,739)

Budget Review

Motion #2

Airport Fund Adjustments

			CM Rec.		Adjustment		New Total
Expenses		$	319,477.00	$	243,500.00	$	562,977.00
Revenues		$	212,381.00	$	328,100.00	$	540,481.00
	Balance	$	(107,096.00)			$	(22,496.00)

Airport Fund Adjustment Summary

		CM Rec.		Adjustment		New Total
Airport Fund Expenses	$	319,477.00	$	243,500.00	$	562,977.00
31132 - Aiport Operations	$	319,477.00	$	(76,500.00)	$	242,977.00
31240 - Aiport Reimburseable Improvements	$	-	$	320,000.00	$	320,000.00
Airport Fund Revenues	$	212,381.00	$	328,100.00	$	540,481.00
31132 - Aiport Operations	$	212,381.00	$	8,100.00	$	220,481.00
31240 - Aiport Reimburseable Improvements	$	-	$	320,000.00	$	320,000.00

Airport Fund Adjustment Detail

			CM Rec.		Adjustment		New Total
Expense Adjustements by Line Item							
31132-60306	Other Prof. Consult	$	17,500.00	$	(17,500.00)	$	-
31132-60411	Gasoline (Fuel Purchase)	$	130,000.00	$	(54,000.00)	$	76,000.00
31132-60453	Vehicle Maint	$	10,400.00	$	(5,000.00)	$	5,400.00
31240-60306	Other Prof. Consult	$	-	$	320,000.00	$	320,000.00
				$	243,500.00		
Revenue Adjustments by Line Item							
31132-40431	Cares Grant (Ops)	$	-	$	30,000.00	$	30,000.00
31132-40564	Gasoline (Fuel Sales)	$	135,000.00	$	(21,900.00)	$	113,100.00
31240-40431	Cares Grant (Master Plan)	$	-	$	320,000.00	$	320,000.00
				$	328,100.00		

The aiport fund is comprised of two cost centers - 31132 Aiport Operations and 31240 Aiport Reimburseable Improvements.

The recommended fund adjustments are provided with three levels of detial - (1) a gross fund adjustment, (2) an adjustment summary by Ord code, and (3) an adjustment detail by line item.

The shaded column represents the changes proposed to recognize two grants to be awarded under the Cares Act and to reduce the fund shortfall to less than $30,000. Positive numbers represent an increase to the original budget proposal. Negative numbers represent a proposed decrease to the original budget proposal.