

City of Biddeford
Climate Change task Force

June 13, 2022 6:00 PM Zoom:

Topic: Climate Change Task Force

1. Member Attendance

- At the meeting Max, Meaghan, Junelle, Brad, Steve, Beverly.
- Absent, Tim, William.

2. Guest Recognitions and Presentations: no guests scheduled

- Rachel Smart is a guest in attendance.

3. Minutes from Last Meeting

- No comments or changes.

4. Additions and Amendments

5. Old Business

5.1. Subcommittee Report-Outs

1) 2022 Budget/Strategic Planning (Team: Brad, Meaghan, Steve)

Updates & Discussion?

2) Community Outreach/Social Media (Team: Tim, Beverly, Max)

a) Social media Updates?

b) First public access spot release?

c) Events?

- There will be a CTF table at La Kermesse.
- Tim sent around a list of dates for upcoming events to attend for outreach. Meaghan suggests creating a google sheet to manage signups. Brad asked people to email Tim.
- Steve asked about Public Access spot. Brad is planning to follow up soon.

5.2. Regional CAP Cohort

5/11 Meeting Update:

a) Meaghan is serving on consultant selection committee

b) CAP completion target is still Sept. 30, 2023

- Brad spoke with Karina Graeter (SMPDC) regarding the budget for the Cohort, and asked if we can count on \$2,600, and confirmed that there is \$64,000 from the town, but need to confirm the amount that SMPDC is charging the town as part of the service agreement. Council will need to reallocate.

- Meaghan shared proposals from consultants, is interested in comments from CTF members if people have time and interest. Will include comments in scoring matrix. Consultants will be notified of interview invites on Friday 6/17. Interviews will take place on 6/22. There are 5 submissions total, review committee will select 3-4 for interviews.
- Funding is in hand, moving ahead as planned.

5.3. Carried as open items (no current activity)

- 1) ICLEI Race to Zero and City Endorsement to be presented to Council this summer
- 2) City solar regulations, review and recommendation for amendment (TBD)

- No date on the ICLEI Race to Zero presentation to Council, looking at later in the summer. Brad is planning on July 5th to send a memo to the Council with updates on CTF work, and notice about the ICLEI presentation later in the year. It's good to keep the Council up-to-date so that they are aware of what is happening before-hand.

5.4. Communities Leading on Climate Change (Event June 17)

Panel Discussion on Climate Change Vulnerability Assessment (Steve)

- Steve is presenting at the conference. Steve will Diana Nelson from media consultant will develop the slides, and Steve will share when he receives them. Steve anticipates that the presentation will be about how a community gets started with community climate planning, despite the fact that the CTF is still in progress. Meaghan mentioned that the story of the challenges that the CTF has overcome will be very valuable to share at the conference, lessons learned. Steve has put together bullet points.

5.5. City Emails for Members

- Steve and Max having issue with city email.
- Email trouble is being worked on.
- Jerry Gerlach is the city contact.

5.6. Rack Cards

- Steve would like to avoid having lots of references on the cards, but instead refer people to the website where the references can be kept. Meaghan agrees, links aren't that useful on a printed card. She thinks that the most important thing to share is that the process is ongoing, community driven, and that there are lots of opportunities to get involved. The bulk of the message should drive future engagement. We need people to participate to make it work and need their perspectives.
- Beverly asked if we could have a link on the website for people to sign up for a mailing list to stay in touch with CTF developments. Brad confirmed that this will be included on the website.

- The Cohort consultant will also be developing outreach materials, so at some point the current materials will need to be updated to include the latest activities that will be part of the plan development.
- Max reminded the group that there is an immediate need for the summer events.
- Brad says that the printed cards can be produced in-house at no cost to the CTF budget.
- Steve requested final revisions soon so that the cards can be printed soon. Brad will work with Tim to incorporate edits.
- The intention of the cards is to get out the word about the CTF, not provide background on climate change in general.
- Steve suggested having a tripod with the working QR code on it to enable quick access.
- Max mentioned that the outreach sub-committee is exploring a new outreach event with the Heart of Biddeford.
 - HOB has offered a date to devote the music in the park event to the CTF, likely July 13th.
 - Brainstorm ideas include opening up the mic to let people talk about what climate change means for them.
 - There was also talk of a bike ride as a prelude to the music in the park event. Patrick Conlon is the contact for organizing the bike rides. Bike ride could be another opportunity to hand out rack cards.

6. New Business

6.1. Membership

- 1) New member proposed (Max)
- 2) UNE Intern Status (Meaghan)

- Rachel Smart in attendance, she is a prospective committee member. Recent high school graduate, planning to attend SMCC in the fall. Rachel will send bio to Steve.
- Meaghan is pursuing a full member for the CTF from UNE students. Also looking for an intern to support CTF work. Meaghan is following up with UNE colleagues.

7. Adjourn