

City of Biddeford
Finance Committee Meeting Minutes
June 16, 2020
(Due to COVID-19, the meeting was held virtually via ZOOM)

The meeting was called to order at 5:00 p.m. by the Chair, Councilor John McCurry.

Present: Chair, Council President, John McCurry; Mayor Alan Casavant; Councilor Stephen St. Cyr, Councilor Mike Ready, City Manager, James Bennett; Chief Operating Officer, Brian Phinney; City Clerk, Carmen Morris; and Interim Finance Director, Gerry Matherne.

Adjustment to the Agenda

No adjustments to the agenda.

Approval of Minutes of June 2, 2020.

Motion by Councilor Ready to approve the minutes as printed, seconded by Councilor St. Cyr.

Vote: unanimous.

Motion carries 4-0.

Expenditure Warrant: June 9, 2020; June 16, 2020.

The warrants were emailed to the Finance Committee members for their review.

June 9, 2020

Motion by Councilor Ready to approve the Warrant, seconded by Councilor St. Cyr.

Vote: unanimous

Motion carries 4-0.

June 16, 2020

Motion by Councilor Ready to approve the Warrant, seconded by Councilor St. Cyr.

Vote: unanimous

Motion carries 4-0.

Discussion/Approval

Approval/Capital Assets Contract to Provide CDBG-CV Administrative Services

Motion by Councilor Ready to recommend approval of a Contract with Capital Assets for the administration of the IDIS (Integrated Disbursement and Information System) portion of the CDBG Job Retention Program, seconded by Councilor St. Cyr.

Discussion: Councilor Ready had a question on the amount of \$26,000.00 and what it covers. Jim explained it does meet the allowance for this program.

Mathew Eddy, Planning & Development Director presented the item.

Vote: unanimous.
Motion carries 4-0.

Establishment of Revised Fee Structure for PAYT Orange Overflow Bags

Motion by Councilor Ready to recommend approval of the establishment of the revised fee structure for the PAYT Orange Overflow Bags, seconded by Councilor St. Cyr.

Discussion: Councilor St. Cyr is leery of an increase at this time. Councilor McCurry had a question about the breakdown of the cost.

Public Works Director, Jeff Demers explained the increase. Councilor Ready questioned if the discussion should be with Casella first before the increase. Jim explained the increase of the bags and what the actual cost is.

Vote: unanimous.
Motion carries 4-0.

Amendment/Ch. 58, Solid Waste/Sec. 58.1-Definition; and Sec. 58-35-Portable Receptacles/Add Alternative Designated Solid Waste Container

Motion by Councilor St. Cyr to recommend approval of an amendment to the Code of Ordinances, Ch. 58-Solid Waste to add Alternative Designated Solid Waste Containers, seconded by Mayor Casavant.

Vote: 3-1: Councilor Ready opposed.
In favor: Mayor Casavant, Councilor McCurry and Councilor St. Cyr.
Motion carries 3-1.

Other Business

Councilor McCurry noted a DEP letter they received this week and is disappointed in the report on the Water Street Wastewater Treatment Plant. He doesn't think the DEP weighed in appropriately for what we took out of the system. A catch basin may not be the best option to get out the most flow and that's where he thinks the DEP is missing the point.

Motion to adjourn made by Councilor Ready, seconded by Councilor St. Cyr.

Vote: unanimous.
Motion carried 4-0.
Adjourned at 5:27 p.m.