

City of Biddeford
Finance Committee Meeting Minutes
June 18, 2019

The meeting was called to order at 5:30 p.m. by Councilor Mike Ready.

Present: Chair, Council President John McCurry, Mayor Alan Casavant, Councilor Stephen St. Cyr, Councilor Mike Ready, City Manager James Bennett, Finance Director Cheryl Fournier, and City Clerk Carmen Morris.

Adjustment to the Agenda

No adjustments to the agenda.

Approval of Minutes

Motion by Councilor Ready to approve the Minutes of June 4, 2019 as printed, seconded by Councilor St. Cyr.

Vote: unanimous.

Motion carried 4-0.

The expenditure warrant was available for review and signature.

Discussion/Approval

Purchase of 3 Police Cruisers from Arundel Ford of Arundel, Maine/FY20 Expenditure

Motion by Councilor Ready to recommend the FY20 expenditure for 3 Police Cruisers from Arundel Ford, seconded by Councilor St. Cyr.

Discussion: Councilor Ready asked if we needed a trade-in; he was told no trade-in is required.

Vote: unanimous.

Motion carried 4-0.

Purchase of Concrete Vault/Actuator/D&C Construction Company, Inc. of Waterboro, Maine

Motion by Councilor Ready to recommend the purchase of a Concrete Vault/Actuator from D&C Construction Company, Inc., seconded by Councilor St. Cyr.

Discussion: Public Works Director, Jeff Demers, noted we have worked with this company in the past. It is getting paid from a Bond Principal that has funds in it.

Vote: unanimous.

Motion carried 4-0.

Approval/Expenditure for Reconfiguration of Green (Federal Street) Parking Lot

Motion by Councilor Ready to recommend the expenditure for the Reconfiguration of the Green (Federal Street) Parking Lot, seconded by Councilor St. Cyr.

Discussion: Councilor Ready had a couple of things: he has concerns and wanted to make sure there is discussion with the permit holders because of concerns about them during the construction period. And the other concern is how much money is in this account.

The City Manager gave his assurances. He explained this is coming from this year's budget which will be confirmed at a later date.

The Mayor asked about the Brady Building and if they agreed to the swap. Jim explained they agreed verbally and the City will proceed to get it in writing.

Councilor McCurry clarified that the swap consists of parking spaces in front of the Old Court House with spaces on the side of the building.

Vote: unanimous.
Motion carried 4-0.

Approval/Digital Sky Internet Service/Grant Awarded to City of Biddeford on Behalf of Seeds of Hope from the Maine Community Foundation

Motion by Councilor Ready to support the award of funds on behalf of Seeds of Hope from the Maine Community Foundation for Internet Service through Digital Sky, seconded by Councilor St. Cyr.

Discussion: Councilor Ready noted because this is not the City's, we did not go out to bid.

Linda Water, CDBG Coordinator, explained the Grant was written on behalf of Seeds of Hope to get their Internet up and running as part of our Broad Band planning for the future. They asked for a comparison bid which was from Axiom, but Digital Sky was recommended by Spectrum to Seeds doing all the maintenance and supplying the equipment. The City is just a "pass through" for the funds.

Vote: unanimous.
Motion carried 4-0.

Other Business

Councilor McCurry noted they talked about looking at other accounts like mooring fees, etc.

The City Manager suggested they wait till August because we are in the middle of the audit and then the end of the year wrap up is keeping Finance very busy.

Motion to adjourn made by Councilor Ready, seconded by Councilor St. Cyr.
Vote: unanimous.
Motion carried 4-0.
Adjourned at 5:41 p.m.