

City of Biddeford
Solid Waste Management Commission
July 11, 2017 7:00 PM Public Works

- 1. Call to Order**
- 2. Approval of Minutes**
 - 2.1. June 13, 2017 Minutes
[mtg 6 13 17.doc](#)
- 3. Discussion / Approval**
 - 3.1. Education Program
 - 3.2. EDDM Mailings
- 4. Staff Reports**
 - 4.1. HHW Day Sept 9, 2017
- 5. School Programs Update**
 - 5.1. Food waste composting
- 6. Questions /Comments on Reports**
 - 6.1. Recycling Reports
[2017 RECYCLING CENTER REPORT.xls](#)
 - 6.2. Code Enforcement Report
 - 6.3. Curbside Trash & Recycling Reports
- 7. Commission Roster Changes**
 - 7.1. Roster 2017
[roster 2017.doc](#)
- 8. Education/Advertising/Fiscal Year Budget**
 - 8.1. FY 16 / FY 17 Budget Analysis
[Budget Analysis FY 2017.xls](#)
- 9. Other Business**
- 10. Agenda for Next Meeting**

City of Biddeford
Public Works Department
371 Hill Street, Biddeford, Maine 04005

SOLID WASTE MANAGEMENT COMMISSION MEETING
MINUTES OF JUNE 13, 2017

Attendance: Councilor Ready, Councilor Swanton, Francois Blais, Jim Emerson, Adam Bellefeuille, Donna Tippet, Guy Casavant/Staff

Ben Neveux excused
Mark Malon II excused
Martin Grohman excused

The Commission elected Adam Bellefeuille Chair Pro Tem.

The minutes of the May 9, 2017 meeting were accepted as printed.

Dawn Delano arrives.

The Commission reviewed a draft of a proposed EDDM on paint. There was discussion on the intent of the mailing and its sizing and format. The goal is to produce the first 2 in July after the July meeting.

The Commission discussed the possibility of a Facebook Page. They reviewed an e-mail from Chair Grohman resulting from his discussion with the City Manager. The Facebook Page would have to be set up so No Comments would be allowed. Donna will look into this and report back at the next meeting.

The Commission discussed the changes to Chapter 58 as proposed in a Memorandum by the Director of Public Works regarding the use of the transfer station. There was a motion to include all of sec. 58-64 (b) in the recommendation. The motion passed unanimously. This recommendation will go directly to the City Council as per the directive of Councilor Ready, the Chair of the Policy Committee.

The Commission reviewed the Recycling Reports. The Commission advised that it no longer needed to see the Pay As You Throw (PAYT) bag report nor the Commercial Cardboard Report any longer. The data will still be collected and archived by the Department.

Dawn reported on the School Department composting efforts. Middle and Intermediate Schools still going well. The High School never started a program this year. The plan is to start a program at the High School in the new school year in September. At this point, it is unclear if the composting effort will continue through the summer. It may at the Middle School but it likely will not at Kennedy School.

The Commission Roster will be adjusted to update the City Councilor and the Director's e-mail address changes.

Department of Public Works
Monthly Recycling Report

2017	JAN		FEB		MAR		QTR 1	APR		MAY		JUN		QTR 2	6 MO TOTAL	
	Units	Lbs	Units	Lbs	Units	Lbs	Totals	Units	Lbs	Units	Lbs	Units	Lbs	Totals		
News Paper	0	0	4	9,473	0	0	9,473	3	7,522	3	7,793	0	0	15,315	24,788	
Office Paper	0	0	0	0	1	1,306	1,306	0	0	0	0	1	1,256	1,256	2,562	
Aluminum	0	0	0	0	1	660	660	0	0	0	0	0	0	0	660	
Cardboard	18	34,341	14	26,246	21	38,786	99,373	17	31,930	21	39,514	23	44,146	115,590	214,963	
Milk Jugs	0	0	0	0	0	0	0	0	0	0	0	1	980	980	980	
#1 Plastics	0	0	0	0	0	0	0	0	0	0	0	1	780	780	780	
Mixed Plastics #2	1	940	0	0	0	0	940	0	0	1	904	0	0	904	1,844	
Tin Cans	1	818	1	796	0	0	1,614	1	860	0	0	1	804	1,664	3,278	
Glass		622	0	0		444	1,066		418		302		472	1,192	2,258	
Junk Steel	10	48,840	5	25,860	7	35,580	110,280	11	57,826	16	78,260	13	67,920	204,006	314,286	
Large Item/Demo Debris		98,460		80,340		92,520	271,320		131,440		183,280		232,560	547,280	818,600	
Automotive Batteries		1,348		1,138		980	3,466		1,416		1,386		1,380	4,182	7,648	
Computers - Printers	125	2,350	32	450	152	2,596	5,396	58	1,254	84	1,480	79	1,560	4,294	9,690	
CRT's - TVs	31-82	6,034	51-22	3,488	27-63	4,636	14,158	45-82	6,704	44-136	8,718	113-52	8,360	23,782	37,940	
	JUL		AUG		SEP		QTR 3	OCT		NOV		DEC		QTR 4	6 MO TOTAL	YEAR TO DATE
	Units	Lbs	Units	Lbs	Units	Lbs	Totals	Units	Lbs	Units	Lbs	Units	Lbs	Totals		
News Paper							-							-	-	24,788
Office Paper							-							-	-	2,562
Aluminum							-							-	-	660
Cardboard							-							-	-	214,963
Milk Jugs							-							-	-	980
#1 Plastics							-							-	-	780
Mixed Plastics #2							-							-	-	1,844
Tin Cans							-							-	-	3,278
Glass							-							-	-	2,258
Junk Steel							-							-	-	314,286
Large Item/Demo Debris							-							-	-	818,600
Automotive Batteries							-							-	-	7,648
Computers - Printers							-							-	-	9,690
CRT's - TVs							-							-	-	37,940

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SOLID WASTE MANAGEMENT COMMISSION 2017

<u>NAME / ADDRESS</u>	<u>PHONE NUM.</u>	<u>EXP. DATE</u>
Martin Grohman, CHAIR 9 Lisa Lane E-mail : martin.j.grohman@gmail.com	283-1476 423-8260	12/2018
Councilor Michael Swanton 110 Old Pool Road E-mail : michael.swanton@biddefordmaine.org	282-6387	12/2017
Councilor Michael Ready 6 Kennedy Drive E-mail : michael.ready@biddefordmaine.org	710-2013 205-0952	12/2017
James Emerson 127 Old Pool Road E-mail : jaz_emerson@maine.rr.com	209-7254	12/2017
Adam Bellefeuille 111 Pool Street Bellafuel111280@gmail.com	229-2992	12/2017
Marc G. Malon II 1 Rockwood Drive marc.malon@gmail.com	590-8366	12/2019
Bernard Neveux 10 Kennedy Drive b.a.neveux@gmail.com	376-5938	12/2019
Francois Blais 26 Westland Avenue E-mail : fablais@gwi.net	229-1695	12/2019
Donna Tippet 77 West Street donna@donnatippet.com	282-3392	12/2020

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371 Hill Street, Biddeford, Maine 04005

WASTE MANAGEMENT COMMISSION 2017

SCHOOL DEPARTMENT MEMBER :

Dawn Delano 286-5137
455 Gebung Road
Alfred, Maine
E-mail : ddelano@biddefordschooldepartment.org

7/10/2017

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FY 16					FY 17			
Revenues					Revenues			
	Budget Appropriation		\$ 4,575.00		Budget Appropriation		\$ 4,575.00	
	Casella Education Funds		\$ 1,000.00		Casella Education Funds		\$ 1,000.00	
	Compost Bin/Kit. Pail Sales		\$ 1,306.00		Compost Bin/Kit. Pail Sales		\$ 380.41	
					Composter Inventory Value	(13)	\$ 657.15	
					Kitchen Pail Inventory Value	(6)	\$ 39.84	
		Total :	\$ 6,881.00			Total :	\$ 6,652.40	
Expenditures					Expenditures			
	School composting (earmarked, not used)		\$ (300.00)		EDDM Mailing for HHW Day		\$ 2,500.00	
	Purchase Earth Machines (20)		\$ 900.00		EDDM Mailing for HHW Day		\$ 675.33	
	Purchase Earth Machines (20)		\$ 929.00					
	Purchase Kitchen Pails (25)		\$ 166.00					
	Shredding Event		\$ 400.00					
		Total :	\$ 2,395.00			Total :	\$ 3,175.33	
	FY 16 Budget Balance @ 6/30/16 :		\$ 4,486.00		Balance (cash and inventory) :		\$ 3,477.07	
	RESERVED FUNDS AS OF 6/30/16 :		\$ 3,562.00		Balance (cash only) :		\$ 2,780.08	
	Pay for School Composting :		\$ 700.00					
					TOTAL CASH AVAILABLE :		\$ 10,128.08	
	TOTAL CURRENT RESERVED FUNDS:		\$ 7,348.00					
	NOTE : REPORTED NUMBERS ARE AS OF July 3, 2017							6
	NOTE : EARTH MACHINES \$50.55 KITCHEN PAILS \$6.64							