

**COUNCIL MEETING
JULY 16, 2019**

Mayor Casavant called the meeting to order at 6:11 p.m.

Roll Call: Michael Swanton, John McCurry, Jr., Stephen St. Cyr, Robert Quattrone, Jr., Amy Clearwater, Norman Belanger, Michael Ready, Laura Seaver, Marc Lessard

The Council, and all who were present, recited the Pledge of Allegiance.

Adjustment to the Agenda:

- Remove Order 2019.75 – Renovations at Fire Department/2nd Floor Restroom

Consideration of Minutes: **July 2, 2019; July 8, 2019; July 9, 2019**

Motion by Councilor McCurry, seconded by Councilor Clearwater to accept the minutes of **July 2, 2019** as printed.

Vote: Unanimous.

Motion by Councilor McCurry, seconded by Councilor Clearwater to accept the minutes of **July 8, 2019** as printed.

Vote: Unanimous.

Motion by Councilor McCurry, seconded by Councilor Clearwater to accept the minutes of **July 9, 2019** as printed.

Vote: Unanimous.

Orders of the Day:

2019.69 **IN BOARD OF CITY COUNCIL..JULY 16, 2019**

BE IT ORDERED, that the City Council of the City of Biddeford does hereby authorize the allocation of paving funds for the Re-claim/Paving Project on Pool Street – covering approximately 1.3 miles from Parkside Drive to Decary Road East.

Through PACTS Municipal Partnership Initiative (MPI), the City is expected to receive \$205,000.00 towards the \$555,936.00 quoted by Shaw Brothers Inc for this project.. The remainder of the funds for this project will be taken out of Account 34161-60604 Road Construction/Improvements.

NOTE: The Finance Committee will consider this item at the July 16, 2019 meeting and vote to recommend approval by the City Council.

Motion by Councilor Ready, seconded by Councilor Clearwater to grant the order.

Vote: 8/1; Councilor Lessard opposed.

Councilors Swanton, McCurry, St. Cyr, Quattrone, Clearwater, Belanger, Ready and Seaver in favor.

Motion carries.

2019.70 **IN BOARD OF CITY COUNCIL...JULY 16, 2019**

BE IT ORDERED, that the Finance Director is authorized to create dedicated reserve accounts under the listed fund balance accounts, and transfer remaining balances identified from the FY 2019 Budget to said dedicated accounts as herein named in amounts not to exceed those stated, as of June 30, 2019 deducting any encumbrances:

10013-30101, General Fund Assigned Fund Balance

<u>FY19 Account #</u>	<u>Description</u>	<u>Amount</u>
21128-60859	DDC	2,269
21201-60904	City Hall Improvements	100,000
21201-60907	IT Improvements	12,500
21121-60450	City Buildings Security evaluation	50,000
21123-60450	Community Center	60,000
21185-60754	Debt Principal (used for paydown on vehicles)	90,000
21186-60755	Debt Interest (used for paydown on vehicles)	20,000
21202-60940	Mayfield Middle Field	4,500
21202-60923	Court Resurface	18,500

21202-60991	Park Security Camera	10,000
21202-60922	Clifford Park MCC	5,000
21202-60950	Rotary Park Improvements	18,500
21202-60990	Mayfield Playground Equipment	12,000
21202-60992	Park Signage	3,852
21202-60910	Rotary Beach	50,000
21202-60989	Park Benches	2,304
21204-60604	Road Construction (projects in design, construction ongoing)	46,424
21204-60925	PW Equipment Lease – wastepacker/plow truck	225,849
21204-60979	Saco River Projects	50,000
Total		731,698

16013-30101, Wastewater Assigned Fund Balance

<u>FY19 Account #</u>	<u>Description</u>	<u>AMOUNT</u>
35101-40250	Inflow & Infiltration Reserve (Sec 70-170)	60,876
Total		60,876

FY2019 Budget Amendment: Move 3 kiosk machines from the Parking Fund to the Pool Beach Improvement Fund, as 3 kiosks are being used for beach parking.

<u>FY19 Account #</u>	<u>Description</u>	<u>AMOUNT</u>
31234-60330	Decrease Expense Equipment Rent by	17,794
31106-60330	Increase Expense Equipment Rent by	17,794
	The purchase of 15 kiosks were posted to the Parking Fund, when in fact the Pool Beach Fund is using 3 of those kiosks.	0

BE IT FURTHER ORDERED, that the City Manager be authorized to expend from the above dedicated reserves for expenses related to on-going project costs as approved in accordance with the Purchasing Code, and authorize the movement of 3 kiosks to the Pool Beach Fund.

NOTE: This item will consider this item at the July 16, 2019 meeting and vote to recommend approval by the City Council.

Motion by Councilor Swanton, seconded by Councilor Belanger to grant the order.
Vote: 6/3; Councilors McCurry, Lessard and Quattrone opposed.
Councilors Swanton, St. Cyr, Clearwater, Belanger, Ready and Seaver in favor.
Motion carries.

2019.71 IN BOARD OF CITY COUNCIL...JULY 16, 2019

BE IT ORDERED, that the City Council of the City of Biddeford does hereby approve the Capital Improvement Projects Master Plan allocation for FY20, in the amount of **\$1,059,520** as recommended by the Capital Projects Committee. (see attached list)

Motion by Councilor McCurry, seconded by Councilor Clearwater to grant the order.
Vote: Unanimous.

FY20 BUDGET AMENDMENT

2019.72 IN BOARD OF CITY COUNCIL...JULY 16, 2019

BE IT ORDERED, that the City Council of the City of Biddeford does hereby adopt the following estimated revenues and appropriations from fund balance in support of the general fund budget for the fiscal year commencing July 1, 2019 and ending June 30, 2020:

City Estimated Revenues:

Non-School:	\$ 7,754,552
State Revenue Sharing:	\$ 1,975,000
	\$ 1,830,000
Homestead:	\$ 814,593
	\$ 835,415
BETE:	\$ 350,099
	\$ 365,000

Appropriations from Fund Balance, City:	\$ 0
TOTAL ESTIMATED REVENUES AND APPROPRIATIONS	\$ 10,894,244
FROM FUND BALANCE:	\$ 10,784,967

Motion by Councilor Clearwater, seconded by Councilor McCurry to grant the order.
Vote: Unanimous.

FY20 BUDGET AMENDMENT

2019.73 **IN BOARD OF CITY COUNCIL...JULY 16, 2019**

BE IT ORDERED, that the City Council of the City of Biddeford does hereby appropriate the sum of ~~\$7,760,810~~ ~~\$5,424,060~~ for the Biddeford Airport comprised of \$260,810 for the AIRPORT OPERATIONS FUND and ~~\$7,500,000~~ ~~\$5,163,250~~ in reimbursable grant expenses for the AIRPORT REIMBURSABLE IMPROVEMENT FUND for the fiscal year commencing on July 1, 2019 and ending June 30, 2020, and

BE IT FURTHER ORDERED, that estimated revenues to the Biddeford Airport Fund in the sum of ~~\$7,745,505~~ ~~\$5,150,593~~ comprised of \$245,505 for the AIRPORT OPERATIONS FUND and ~~\$7,500,000~~ ~~\$4,905,088~~ for the AIRPORT REIMBURSABLE IMPROVEMENT FUND be hereby adopted in support of the Biddeford Airport appropriation.

Motion by Councilor Clearwater, seconded by Councilor McCurry to grant the order.
Vote: 7/2; Councilors Lessard and St. Cyr opposed.
Councilors Swanton, McCurry, Quattrone, Clearwater, Belanger, Ready and Seaver in favor.
Motion carries.

2019.74 **IN BOARD OF CITY COUNCIL...JULY 16, 2019**

BE IT ORDERED, that the City Assessor be authorized to commit property taxes for the fiscal year commencing July 1, 2019 and ending June 30, 2020 in the total sum of \$48,049,747 with \$1,282,292 raised for County Taxes, \$23,045,885 raised for School/Educational use, \$25,296,820 raised for Municipal use, and \$1,564,442 raised for TIF funding use, less estimated State Revenue Sharing and direct State aid for tax relief of \$3,139,692, and

BE IT FURTHER ORDERED, that said Property Tax Commitment shall be payable in two equal installments on October 9, 2019 and April 8, 2020 with any odd amount to be due on the first installment, and that interest shall be collected at the rate of 9.00% per annum on any taxes remaining unpaid after each respective installment date.

BE IT FURTHER ORDERED, that the Tax Collector be authorized to accept voluntary prepayments on property taxes and to pay interest on these voluntary prepayments at the rate of 0% per annum.

BE IT FURTHER ORDERED, that said Property Tax Commitment be recommended to be at the rate of \$19.98 per \$1,000 of Property Valuation.

Motion by Councilor McCurry, seconded by Councilor Clearwater to grant the order.
Vote: Unanimous.

2019.76 **IN BOARD OF CITY COUNCIL...JULY 16, 2019**

BE IT ORDERED that the City Council does hereby request the Planning Board develop a proposal and conduct a Public Hearing for recommendations to the City Council for potential amendments to the Zoning Ordinance related to Dog Daycare Facilities in Biddeford.

Motion by Councilor McCurry, seconded by Councilor Seaver to grant the order.
Vote: 8/1; Councilor Quattrone opposed.
Councilors Swanton, McCurry, St. Cyr, Clearwater, Belanger, Ready, Seaver and Lessard in favor.
Motion carries.

Public Addressing the Council..(5 minute limit per speaker; 30 minute total time limit):
One citizen addressed his comments to the Council.

City Manager Report:

City Manager, James Bennett had the following items:

1. Staff has determined that it will cost between \$10,000 and \$12,000 to construct a median at the entrance/exit of Starbucks at 5 Points.
2. The citywide street light conversion is approximately halfway done; and so far, the project has been a success and the City has already seen a cost savings. There has only been one complaint so far, and the complaint was that the light is too bright.

Other Business:

Councilor McCurry: asked City Solicitor, Keith Jacques what the difference between Town Government and City Government is. Keith explained that in a City Government form of government, the citizens elect City Officials who make municipal policy, set the municipal budget, and other decisions for the City. In a Town Government form of government, Town Meetings are held where all citizens are encouraged to participate and vote on town policies, budgets, and other decisions for the Town.

Councilor McCurry made the argument that if the City were to close all the public parking lots and put them up for sale that would, more than likely, cause even more of a public outcry.

Councilor Ready: gave his approval to moving forward with the construction of a median at the entrance/exit of Starbucks. Other Councilors concurred.

Councilor Quattrone: thanked everyone who was involved in the Finding Pieces Summer Camp this year; and is pleased to have had another successful Camp. He predicts that the Camp will be able to take even more children next year.

Councilor Clearwater: is pleased to have been able to enjoy being outside this summer and urged everyone to get out and enjoy.

Councilor Clearwater recently went to another community that charges for parking and she paid a lot more than what Biddeford is charging.

Mayor Addressing the Council: Mayor Casavant has had some conversations over the past couple of weeks that have brought to his attention that there is still some misinformation out in the public regarding downtown parking. For example, the new bump outs on Main Street and large stone flower planters have not caused the loss of parking spaces. On-street parking in the downtown is still free; the only paid parking is in the City-owned parking lots that have kiosks. He noted that there are plenty of critics to the new parking program, but these same critics are not offering solutions. He went on to recognize that the Downtown Committee has done a good job of addressing various issues that have come up and has been able to resolve many of these issues due to and since the implementation of the parking program last Fall.

Motion by Councilor McCurry, seconded by Councilor Clearwater to adjourn.

Vote: Unanimous.

Time: 6:41 p.m.

Attest by: _____
Carmen J. Morris, City Clerk