

City of Biddeford
Finance Committee
July 17, 2018 5:00 PM Council Chambers

- 1. Call to order**
- 2. Approval of the Minutes**
 - 2.1. June 19, 2018 Finance Committee Minutes
[6-19-2018 Finance Committee Minutes.rtf](#)
- 3. Signing of the expenditure warrant**
- 4. Discussion/Approval**
 - 4.1. Purchase of Wash Presses for Wastewater Treatment Plant/Headworks, Inc.
[7-17-2018 Wash Presses Purchase-WWTP-backup docs.pdf](#)
 - 4.2. Purchase of (2) Police Cruisers/Arundel Ford
[7-17-2018 Police Cruisers Purchase-ORDER.docx](#)
[7-17-2018 Police Cruisers-BIDS.doc](#)
 - 4.3. Recording of Interview Rooms at Police Department
[7-17-2018 Interview Recording-PD - RFP.doc](#)
[7-17-2018 Interview Recording-PD-BID RESULTS.docx](#)
 - 4.4. Contract with J. Pratt Company/Lincoln Street Improvement Project - Phase II
[7-17-2018 Lincoln Street Project-Phase II-ORDER.doc](#)
[7-17-2018 Lincoln Street Project-Phase II-MEMO.doc](#)
[7-17-2018 Lincoln Street Project-Phase II-BIDS.xlsx](#)
[7-17-2018 Lincoln Street Project-Phase II-Aerial Map.pdf](#)
[7-17-2018 Lincoln Street Project-Phase I - Locus Map.pdf](#)
[7-17-2018 Lincoln Street Project-Phase II-Newspaper Ad.pdf](#)
 - 4.5. Reconsideration: Sewer Fees Abatement - 206 Elm Street - DJM Enterprises
https://www.biddefordmaine.org/index.asp?SEC=120ADCC1-4A8B-4D96-BB89-49D015279C79&DE=31E3CA9B-17C8-4CAE-BACB-559728A9A065&Type=B_BASIC
[7-17-2018 Reconsider DJM Enterprises Sewer Abatement.pdf](#)
 - 4.6. Award of Contract for On-Call Parking Structure Administrative Review Services
- 5. Other Business**
- 6. Adjournment**

City of Biddeford
Finance Committee Meeting Minutes
June 19, 2018

The meeting was called to order at 5:01 pm by the Chair, Council President John McCurry.

Present: Chair, Council President John McCurry, Mayor Alan Casavant, Councilor Stephen St. Cyr, Councilor Mike Ready, City Manager James Bennett, Finance Director Cheryl Fournier, and City Clerk Carmen Morris.

Adjustment to the Agenda

No adjustments to the agenda.

Approval of Minutes

Motion by Councilor Ready to approve the Minutes of June 5, 2018, seconded by Councilor St. Cyr.

Vote: unanimous.

Motion carried 4-0.

The expenditure warrant was available for review and signature.

Discussion/Approval

Streetlight Conversion Project

Motion by Councilor Ready to recommend moving forward with the Streetlight Conversion Project, seconded by Councilor St. Cyr.

Discussion: Chief Operating Officer, Brian Phinney gave an overview of the project and answered questions from the Committee on funding, long term cost savings, and length of the terms on the loan.

Vote: unanimous.

Motion carried 4-0.

Renewal of Agreement with Media Consultant/Kenneally and Company

Economic Development Director, Mat Eddy presented the item explaining the marketing will be more internet based and the focus will be on developing web-based material.

Motion by Mayor Casavant to recommend the renewal of the media consultant agreement with Kenneally and Company.

Motion by Mayor Casavant to table this item for 90 days, seconded by Councilor St. Cyr.

Vote: 2 In Favor, 2 opposed; Councilors Ready and McCurry opposed.

Motion by Councilor Ready to extend the agreement through the first quarter for an expenditure of \$3,000.00, seconded by Councilor St. Cyr.

Vote: unanimous.

Motion carried 4-0.

Vote on original motion, as amended: unanimous.
Motion carried 4-0.

Approval of the Funding Mechanism for the City's Lease Purchases

Motion by Councilor Ready to recommend the approval of the funding mechanism for the City's Lease Purchases, seconded by Councilor St. Cyr.

Vote: unanimous.
Motion carried 4-0.

Other Business

No other business.

Motion to adjourn made by Councilor Ready, seconded by Councilor St. Cyr.

Vote: unanimous.

Motion carried 4-0.

Adjourned at 5:26 pm.

MEMORANDUM
July 5, 2018

TO: Finance Committee
FROM: Jeff Demers /Public Works Director Waste Water Dept.
RE: Influent Wash Press
CC: Alex Buechner/ Superintendent Waste water, Tom Milligan /City Engineer,
SUBJECT: Approval of purchase Influent Wash presses.

RECOMMENDATION

The Public Works Department's Wastewater Division advertised for proposal's for two wash presses. We received (1) proposal package. Staff recommends that the Finance committee approve and send forward to council to authorize the Public Works Department's Wastewater Division to execute the purchase of (2) Headwork's wash presses to be purchased through Headwork's Inc. for a total of \$118,117.00

DISCUSSION

The wash presses play a very important part of the beginning stage for the treatment plant's process.

The Water Street plant has two influent channel's requiring (2) wash presses one for each channel. The equipment at the plant operating today are Parkson wash presses that were installed during the 1998 plant upgrade making the equipment over 19 years old and in need of replacement.

FUNDING

Funding for this project is in the Waste Water Equipment Purchase Capital FY 18 35102-60602 and Des, Fund Balance 22005-60605.

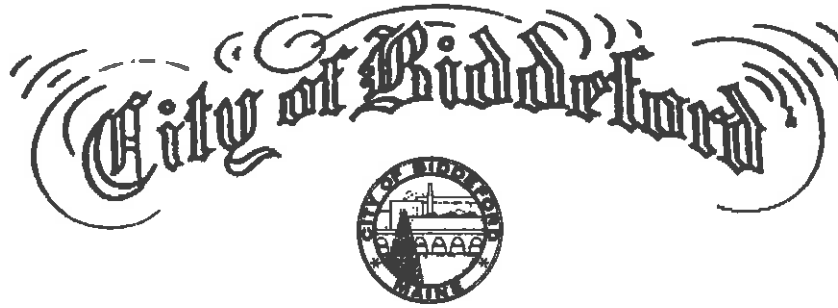
This purchase is for (2) wash presses.

Regards,



Jeff Demers

Director Public Works Waste Water Dept.



2018.

IN BOARD OF CITY COUNCIL..July 17, 2018

BE IT ORDERED, that the City Council of the City of Biddeford does hereby award a contract for the purchase of (2) wash presses with Headworks Inc. Based out of Houston, TX.

For an amount not to exceed \$118,117.00.

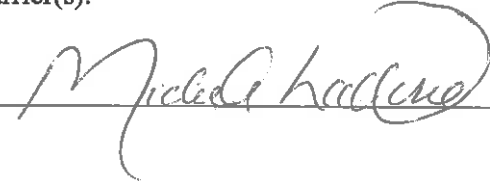
Bid Form

Proposed prices must include all costs associated with providing the Equipment specified, including materials, training, technical support, insurance, transportation, delivery, fuel or other surcharges and related costs. Charges for items or services not in the RFP will not be allowed. All prices and fees must be in U.S. dollars. Vendor may Bid on any individual piece of equipment or Bid on both units together.

I. PURCHASE PRICE

Item No.	Item	Rating/ Flow	Number Required	Unit Cost	Total
1	Wash Press	MGD	2	\$59,058.50	\$118,117.00

Equipment is sold FOB destination with freight included in the above price to the nearest specified destination, provided suitable access roads exist for the delivery carrier(s).

Headworks Inc. Authorized Representative: 

Date: 6/6/2018

Screwpacktor Description

General Description: The HEADWORKS® SCREWPACTOR™ is an extremely reliable compactor used for dewatering screenings and reducing volume. The screenings compactor consists of the housing, shafted screw, bearing unit, drive unit, inlet hopper, discharge pipe, and control panel unit.

Screened solids are fed into the sieve zone which allows free water to drain. The shafted screw conveys solids through the optional wash zone where sprays wash the screenings to reduce organic content. Next, the press zone compacts the screenings forcing out water. The press zone and discharge tube impart additional pressure and dewatering and the discharge tube directs screenings to a dumpster or other suitable receptacle (provided by others). The Screwpacktor can also be fitted with an optional bagging module.

Housing: The housing consists of the bearing unit, the sieve, optional wash, press, and transport zones. The housing is perforated in the sieve, optional wash and press zones and made of a round pipe with wear bars in the transport zone. Below the perforated section is a collection pan mounted by quick release clamps to collect the presswater.

Press Screw: The shafted screw consists of a spiral welded to mechanical tubing. The shafted screw shall be manufactured from one (1) concentric flight formed from carbon plate and welded to form a single spiral. The pitch of the screw is reduced and the flight thickness increases, which increases wear life. The final quarter-pitch of the shafted screw is hard faced.

Bearing Unit: The bearing unit consists of an axial thrust bearing and rotary shaft seals. These seals prevent water from entering into the bearing. Additionally, a grease nipple is provided for lubrication to prevent water from infiltrating the bearing.

Drive Unit: The gearbox is direct mounted to the screw and driven by a direct coupled motor. The gear unit is fixed to and supported by the unit housing.

Inlet Hopper: The inlet hopper is above the Sieve Zone and bolted to the housing. The size and shape of the hopper are designed to meet site requirements.

Discharge Tube: The discharge tube follows the transport zone. The discharge tube is flanged and bolted to the housing. Additional dewatering of the screenings material occurs in the discharge tube through friction and back pressure. The discharge tube increases in diameter to reduce the potential for plugging. Length and position of the discharge tube are designed to meet site requirements. The discharge tube

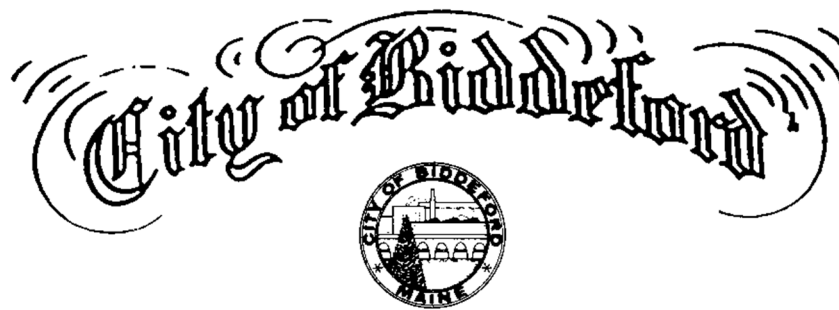


**City of Biddeford, ME
Technical Proposal**

directs screenings to a dumpster or other suitable receptacle (provided by others). The Screwpactor can also be fitted with an optional bagging module.

Materials: Stainless steel construction with carbon steel screw.

Controls: The unit typically operates when the associated equipment (i.e. upstream screen) is started. The unit runs for a set period of time after the upstream equipment has shut down. Overload is detected by monitoring current. When a fault is detected the equipment shuts down and an alarm contact is initiated.



2018.66

IN BOARD OF CITY COUNCIL.....JULY 17, 2018

BE IT ORDERED, that the City Manager be authorized to purchase two (2) 2019 Ford Explorer utility police cars as per bid of June 25, 2018 (the "Equipment") from Arundel Ford (the "Vendor") and may pay the Vendor an amount not to exceed \$61,460.00 (before discounts valued at \$13,000.00) for the Equipment as follows:

1. The City of Biddeford expects to incur debt to reimburse expenditures to pay the cost of the Equipment;
2. The City of Biddeford reasonably expects that the maximum principal amount of the debt, including for reimbursement purposes, is \$61,460.00;
3. The City Manager, on behalf of the City of Biddeford, is authorized to enter into a lease purchase, loan or other financing agreement for the Equipment provided that (a) the principal amount of such agreement will not exceed \$61,460.00, (b) the term of such agreement will not exceed one hundred and twenty (120) months and (c) any obligation of the City of Biddeford to make lease or loan payments pursuant to such agreement is subject to annual appropriation by the City Council of the City of Biddeford;
4. The City Manager is authorized to advance money from the General Fund of the City for payment of the costs of the Equipment; and
5. The City Manager, on behalf of the City of Biddeford, is authorized to negotiate, enter into, execute, deliver and cause to be performed, and to approve, any and all agreements, instruments, certificates and other documents, and to grant security interests in the Equipment, upon such terms, conditions, limitations and undertakings, which the City Manager determines are necessary and proper for the acquisition and financing of the Equipment, provided that any lease purchase, loan or other financing agreement will be countersigned by both the Mayor and the Treasurer of the City of Biddeford. Without limiting the foregoing, the City Manager, on behalf of the City of Biddeford, in connection with the acquisition of the Equipment, is authorized to sell, transfer, trade in or otherwise dispose of any equipment, which the City Manager determines is no longer useful to the City of Biddeford.

NOTE: The Finance Committee reviewed this item on July 17, 2018 and voted to recommend it to the City Council for approval. The purchase of this item is included in the FY19 Budget line 21146-60603

Bid Opening for 2 Ford Utility Police Interceptors

Present: Carl Marcotte Public Works
Kara Cote Public Works

Bids were opened at the Public Works Department on June 25, 2018 at 11:00am. We are recommending the bid from Arundel Ford with trade for the amount of \$48,460.00. These cars have been approved in the FY-19 budget line 21146-60603.

Arundel Ford

2 - 2019 Ford Explorers	\$61,460.00
2 - Trade In's	\$13,000.00
Total	\$48,460.00

REQUEST FOR PROPOSALS INTERVIEW ROOM VIDEO RECORDING SYSTEM

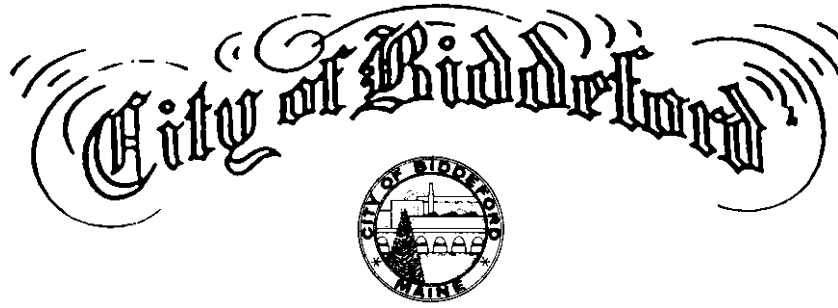
The City of Biddeford Police Department is soliciting sealed bids for the purchase and installation of a Video / Audio recording system for Police Interview Rooms.

Information and specifications are available on the city's website at www.biddefordmaine.org/rfp.

Sealed bids must be received at the Chief's Office, 39 Alfred Street, Biddeford, Maine 04005, not later than 10:00 a.m. on June 14, 2018

Interview Room RFP Bids

	Bid Amount	Year 2 Licensing Support
Maestro Vision	\$40,170	\$2,400
WatchGuard	\$22,948	\$ 450
I record	\$22,147	\$2,000
Axon	\$31,267	\$9,880



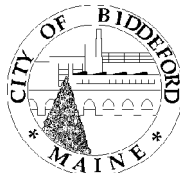
2018.69

IN BOARD OF CITY COUNCIL....JULY 17, 2018

BE IT ORDERED, that the City Manager be authorized to sign a unit cost contract with J Pratt Inc. of Hebron, Maine for the construction of the Lincoln Street Reconstruction Project Phase II as per the bids opened on June 29, 2018, in the bid amount of \$1,394,171.00, funding for this work to be provided in part from the MDOT BPI grant received by the City with the required City match amount from City TIF account and additional funding from the PACTS MPI grant with the required City match.

.

NOTE: The Finance Committee will review this item at their July 17, 2018 meeting. The Capital Projects Committee has been provided a copy of the Project Information for their review.



City of Biddeford, Maine

TO: Finance Committee and City Council

FROM: Tom Milligan, P.E. City Engineer

DATE: July 11, 2018

SUBJECT: Lincoln Street Reconstruction Project 2018, Phase II, City Goal 2018-37

Cc: Alan Casavant, Mayor; James Bennett, City Manager; John McCurry, Council President; Jeff Demers, Director of Public Works; Matt Eddy Economic Development Director; Greg Tansley, City Planner; John Malloy, Staff Engineer

The City of Biddeford requested bids by public advertisement in the Biddeford Journal Tribune for the above named project. The bid advertisement was also posted on the City of Biddeford's Web Site. The bids were opened on June 29, 2018.

The project work area is on Lincoln Street from Main Street to Saco Falls Way. A location map is enclosed.

The project is the Phase II portion of the Lincoln Street Reconstruction Project, the entire project running between Main Street and Pearl Street. Phase 1 work included removal of the old sidewalk on the easterly side of the street, rehabilitating portions of the existing granite wall, installing underground utility conduit and facilities under the sidewalk in preparation for placing utilities underground. The Phase I work is substantially complete.

Phase II work will include removal of the old street pavement, raising the elevation of the road, installation of granite curbing and concrete sidewalks, installation of crosswalks and bump outs, installation of additional underground utility conduits and utility vaults and the installation of LED street lighting.

Five (5) construction firms reviewed the plans and specifications for the work. Three (3) firms submitted a bid for the project. Bidding results are attached. J Pratt Inc. of Hebron, Maine submitted the lowest bid in the amount of \$1,394,171.00. Based on a review of the bids, and prior satisfactory work within the City on the Main Street Sidewalks and Street Improvement Project 2016, J Pratt Inc. appears to be qualified to perform the work. Therefore, Staff recommends that J Pratt Inc. be awarded the contract work.

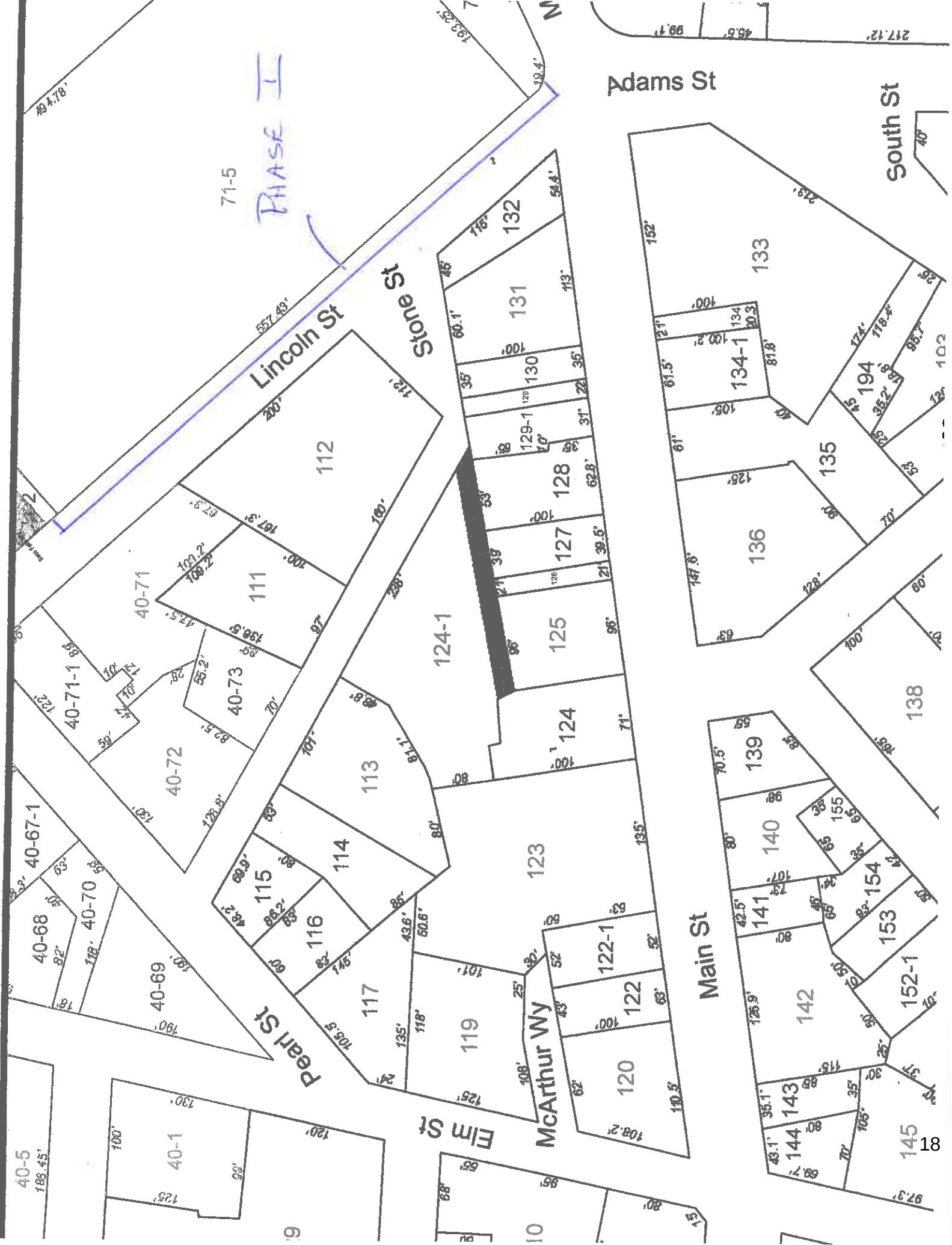
The contract is a unit cost contract and only those items supplied and installed will be paid. One third of the funding for the work will come from the MDOT BPI grant received by the City with the required City two thirds match coming from the City TIF account. Additional funding will be provided by the PACTS MPI grant funding and associated City match provided in the FY 18 budget. The MDOT BPI program needs to obligate the project program funds to insure their availability to the City.

The project is on fast track in order to have the work completed this Fall prior to the closing of the paving plants. Therefore, staff is respectfully requesting both the Finance Committee and City Council review and take action on the project at their July 17, 2018 meeting. Capital Projects Committee has been provided with information and has been invited to review the project as part of the Finance Committee's review.

Legend

Aerial Photo of Main & Lincoln Street Area





PHASE I

Adams St

South St

Lincoln St

Stone St

Pearl St

Elm St

McArthur Wy

Main St



classified

call 282-1335 | fax 282-3118 | email classified@journaltribune.com

PUBLIC NOTICES

ADVERTISEMENT: NOTICE TO CONTRACTORS, CITY OF BIDDEFORD, MAINE - Notice is hereby given that the City of Biddeford is requesting sealed bids for the Lincoln Street Improvements Project.

Sealed proposals, addressed to City of Biddeford and endorsed on the outside of the envelope with the name of the Bidder and Project Name must be received by the Engineering Department at Biddeford City Hall, 205 Main Street Suite 101, Biddeford, ME 04005, by 1:00 p.m. (pre-

vailing time) on Friday, June 22, 2018 at which time they will be publicly open and read. Interested parties may refer to the following link for the full bid advertisement:

<http://www.biddefordmaine.org/ftp>

(6/5/18)

City of Biddeford COUNCIL MEETING
JUNE 5, 2018/6:00 P.M./COUNCIL CHAMBERS

1. Roll Call
2. Pledge of Allegiance
3. Adjournment(s) to Agenda
4. Public Hearing: Liquor License Application - City Theater Associates, Inc.
5. Consideration of Liquor License: City Theater Associates, Inc.
6. Special Event Application: Lakemere Association

PUBLIC NOTICES

2018.44) Amendment/Land Development Regulations/Art. XIV-Shoreland Zoning and Art. V-Establishment of Zones, Table of Land Uses/UNE Shoreland Zoning Modifications 2018.45) Amendment/Ch. 2, Administration/Article V-Finance/Division 5. Unrestricted Fund Balance Policy

10. Orders of the Day:
2018.47) Approval/Award of Contract for Pavement Marking Program/Poitier Guidelines
2018.48) Authorization/Contract for South Street Sewer Separation Project/Pratt and Sons, Inc. of Mechanic Falls, Maine

2018.49) Authorization/Relocation and Re-cabling of Radio Tower at Biddeford Pool/Funds from Contingency

2018.50) Approval/Facade Improvement Business Assistance Program for Downtown
2018.51) Approval/Abatement of Delinquent Taxes - 16 Lind Avenue
2018.52) Approval/Directive to Planning Board/Medical Marijuana Growing Facility in I-3 Zone

2018.53) Approval/Renewal of Shared Assessing Department Agreement with Saco

2018.54) Approval/Interlocal Cooperation Agreement for a Biddeford-Saco Animal Control Officer

PUBLIC NOTICES

Administrative Collaborative Regional Service Center (Biddeford & Dayton School Departments)

2018.57) Approval/Formulation of Southern Maine Regional Service Center (Various School Departments)
11. Public Addressing the Council... (5 minute limit per speaker; 30 minute total time limit)

12. City Manager Report
13. Other Business
14. Council President Addressing the Council
15. Mayor Addressing the Council

16. Executive Session:
1MRSA 405(6)(D)...Labor Contract Negotiations
17. Adjourn (6/1/18)

The City of Saco is soliciting bids for Tree Pruning and Tree Removal Services. Bids must be submitted on the bid response form in a sealed envelope marked "Tree Pruning and Tree Removal Services". Bids will be accepted until 2:00 p.m. on Thursday, June 27, 2018, at the Finance Office, Saco City Hall, 300 Main Street, Saco, Maine, 04072. There will be a public opening of all bids received at that time.

Any questions regarding the bid specifications should be directed to the Parks & Recreation Department Director Ryan Som-

mer at rsommer@msm.net.

business directory

AUTO SALVAGE

Kirb Side Auto Salvage
Licensed Maine Recycler

- We recycle unwanted automobiles and scrap metal
- Competitive Prices
- Onsite Sales
- Selling used auto parts

3 Ross Rd, Old Orchard Beach
934-2459

CLEANING

Michelines

Cleaning Service
Specializing in Estates, Condos, Homes & Offices, Deep Cleaning, After Construction Cleanup

207-436-0734

EXCAVATION

NORMAN RUCK INC.
EXCAVATING & PAVING
CALL 284-5260

For Complete excavation, call Pete Pettit Landscaping Inc. at 282-9305

LAWN CARE

TOPSOIL SPECIALIST

Organic, quality, consistent, screened loam blended with shellfish compost. Also high quality shellfish compost and mulch blends available. Feed your lawn and garden this season with the best soil you can get delivered to your area.

Visit BESTLOAM.COM or call (207) 282-4445

Dubois
LIVESTOCK & EXCAVATING, INC.

Autoland

Wells, Maine

207-641-2121 autolandmaine.com

Cash for your car!

We finance!



2009 Subaru Forester X Premium
New head gasket, timing belt, new sticker, blue belt, leather roof, heated seats, \$9,780



2011 Mazda 3
Only 82K miles, new brakes, new sticker, blue tooth, we finance, zoom zoom, \$6,990



2006 Subaru Forester
1.6L, new head gasket, timing belt, leather roof, winter package, one owner only \$6,990



2009 Subaru Outback
New head gasket, timing belt, new sticker, winter package \$8,990

Special OF THE WEEK

DEBORAH MILES
DTM ENTERPRISES LLC
220 ELM ST. #103
BIDDEFORD, ME 04005
590-0923
6-14-18

To: Finance Committee

I feel that the Waste
Water Committee + other committees
in Biddeford City Hall have
been arbitrary or treated me
different from other abaters
I would like denial to be reconsidered

D Miles



City of Biddeford, Maine

WASTEWATER MANAGEMENT COMMISSION MEETING

Wednesday, October 11, 2017, @ 4:45 P.M.

AGENDA

Please be advised that the Wastewater Management Commission Meeting will be held in the second floor Conference room at City Hall.

In order to determine if a quorum will be present, please respond to Tom by e-mail to indicate your intent to attend the meeting.

ITEM 1: Roll Call

ITEM 2: Acceptance of Minutes - None

ITEM 3: Business

PFA Request –Peter Bartlett Abatement request

PFA Request –Madeleine Caron Abatement Request

PFA Request –Brian Paquette Abatement Request

PFA Request –Debra Miles Abatement Request

PFA Request – Phoenix Management Abatement request (re-review of previous request) —

ITEM 4: Other Business

ITEM 5: *Adjournment*

Committee Members:

Brian Fleurant, Chair
Robert Quattrone Jr, Council Rep.
Dennis Anglea
Sean Tarpey
Bob Mills

cc:

Alan Casavant, Mayor
Jim Bennett, City Manager

Tom Milligan, City Engineer
Rick Dutremble, Comptroller
Guy Casavant, Director Public Works
Jeff Demers, Supervisor Wastewater
Brian Phinney, Environmental Control Office
Cheryl Fournier, Finance Director

The wastewater management commission made the following decisions at their October 10, 2017 meeting

Item 3 Phoenix Management

Bob Mills made the motion to reduce what's owed to 1/2 and to except their offer to cover it with a payment bond

Dennis second it and recommend It go to finance and Council for approval

Vote 5 to 0 in favor of the motion

Mrs. Caron item

Bob Mills made the motion to reduce what she owed to 1/2

Dennis seconded the motion and suggested she get a letter stating the terms of the agreement and that It need not go to council, the staff could handle it

Vote 5 to 0 in favor of the motion

Peter Bartlett item

Mr. and Mrs. Bartlett did not attend

Bob Mills made a motion for tabling The item until we're Bartletts could be present

Bob Q seconded the motion

Vote 5-0 in favor of the motion

Brian Pacquette item

Bob Mills made a motion to reduce his bill to zero sense it was an apparent meter issue and to request that the water company make up the difference

Sean Tarpey seconded the motion

Vote. 3-2 in favor of the motion

Debra Miles item

Bob Q made the motion to forward it to finance committee since the dollar figure was large

Bob M Second the motion

Vote. 5-0 in favor of the motion

*Done 4-11-18 X [-1876.46] +w/o Ent (43.78)
+ 21.57
4921.81*

*rejected by
Finance*

10/11/17

Meeting Notes

Wastewater Management Commission meeting notes for October 11, 2017

Members present: Brian Fleurant Chair, Dennis Angela, Sean Tarpey, Bob Mills, Bob Quattrone,
Staff present: Dick Dutremble, Cheryl Fournier, Tom Milligan

Meeting was called to order at 4:50

Deborah Miles

DJM Properties

Since the water company has taken over, the bills have gone up constantly, Bills have been estimated for years, she threw out an \$800 figure and indicated \$13,000 bill from the city sewer, she agrees with the Phoenix Attorney statements. She stated she is in bankruptcy. She indicated that her other units had similar sewer fees so she didn't realize or recognize the bills were off. The water company installed new meters and there was a significant difference between the estimate and the actual

She stated there were eight units in the building,

Dennis asked about the eight units up the street, are they estimated, she indicated that they are estimated sometimes in the winter when cannot get to the outside reader, they have outside readers, that they were read sometimes

She stated that the sewer bill is triple that of the water company amount and she was willing to compromise on the amount

Bob Q made the motion to forward this to the finance committee since there was a lot of dollars involved

Bob Mills seconded the motion since the bill was \$13,000 for a lot of years should go to finance

Dennis asked if it was \$800 on the water company for the past Bill

Dick Dutremble said PUC allowed them the water co. to go back at least one year that would be the \$800 he guessed

Vote. 5-0

****These notes transcribed from handwritten notes taken at the time of the meeting.**

City of Biddeford
Finance Committee Meeting Minutes
November 21, 2017

The meeting was called to order at 5:01 pm by Council President John McCurry.

Present: Chair, Council President John McCurry, Mayor Alan Casavant, Councilor Steven St. Cyr, City Manager Jim Bennett, Finance Director Cheryl Fournier, City Clerk Carmen Morris, and City Solicitor Keith Jacques.

Excused: Councilor Ready.

Approval of Minutes

Motion by Councilor St. Cyr to approve the Minutes of November 9, 2017, seconded by Mayor Casavant.

Vote: unanimous.

Motion carried 3-0.

The expenditure warrant was available for review and signature.

Discussion/Approval

Consideration of Sewer Abatement: DJM Enterprises, LLC - 196 Elm Street

Motion by Councilor St. Cyr to remove the item from the table, seconded by Mayor Casavant.

Vote: unanimous.

Motion carried 3-0.

The Chair opened the Appeal Hearing.

Property owner, Deborah Miles explained she submitted a request for abatement in writing. She feels the sewer billing was done unfairly.

Motion by Mayor Casavant to deny the abatement request, seconded by Councilor St. Cyr.

Discussion: Councilor St. Cyr noted the only role of the Committee is to make a determination whether Wastewater did their job not to determine if the amount is appropriate.

Vote: unanimous.

Motion carried 3-0.

Consideration of Sewer Abatement: Phoenix Management - 1 Summer Street & 87 Alfred Street

Motion by Councilor St. Cyr to remove the item from the table, seconded by Mayor Casavant.

Vote: unanimous.

Motion carried 3-0.

The Chair opened the Appeal Hearing.

Aaron Bateman President of Phoenix Management is present to affirm the decision of the Wastewater Management Commission and to pay the reduced amount of \$53,829.50.

City Solicitor, Keith Jacques, explained the minutes from the Commission had a motion to reduce the sewer bill to \$53,829.50 and Phoenix would pay \$448.50 a month toward the balance and a payment bond would be put forward for that amount.

Motion by Mayor Casavant to affirm the Wastewater Management Commission recommendation for the payment of \$53,829.50, paying \$448.50 a month to be paid off over the course of 10 years, seconded by Councilor St. Cyr.

Discussion: Councilor St. Cyr noted the amount reduced by half but sees no basis for it.

City Solicitor Jacques explained one issue is an amount going back to 1998 and half brought it back 8 years.

Vote: 2 in favor, 1 opposed (Councilor St. Cyr opposed).

Motion carried 2-1.

Approval for Ice Arena to secure funding for replacement of Refrigeration Plant

City Manager, James Bennett explained the City owns the Arena and we sign a lease with the non-profit that runs it. He noted if the refrigeration plant is not replaced, the Arena will not be able to make ice and cannot operate.

Finance Director, Cheryl Fournier gave an overview of the funding and how the Arena Association will be repaying the Revenue Obligation.

Motion by Mayor Casavant to give the approval for the York County Arena Association to secure funds for the replacement of the refrigeration plant, seconded by Councilor St. Cyr.

Vote: unanimous.

Motion carried 3-0.

Other Business

Councilor St. Cyr asked if there is an update on the CAFER report.

Finance Director Fournier stated she is close to turning it over to the auditors.

Motion to adjourn made by Councilor St. Cyr, seconded by Mayor Casavant.

Vote: unanimous.

Motion carried 3-0.

Adjourned at 5:32 pm.

on

Biddesford
To: Waste Water ..

DJM Enterprises LLC
220 Elm St. #103
Biddesford, Me. 04005
4-11-17
590-0923

I would like to appeal

estimated bill of \$13,031.40

for 196 Elm St. Bidco.

which I don't agree with.

(or the interest on others)

Notified
10/6/17
8:45 AM
LM



DEBORAH MILES

Notified on ^{Remind You}
11/2/17 @ 9:35
Meeting on ~~11/2/17~~ @ 5:00
Tuesday 11/2/17

~~5/10/17~~
3/7/17 \$13,501.00

Aug 516.50

10/11/2017 16:22
rdutremble

City of Biddeford
SEWER

AR Category: 60

Account #
Location

003630
196

ELM ST

Customer Name

Date

Bill# P Service # Type

Parcel

Form Type: A ACCOUNT DETAIL

Interest Due Ending Balance Total Due

Curr Read # Usage

Amount

13031.40 13563.52

09/02/2017	344404	40	-001	Pmt Pr	CHECK	0381000000	532.12	13031.40	13563.52
08/02/2017	344404	40	-001	Charge			6900	645.70	
06/10/2017	339548	40	-001	Pmt Pr	CHECK		6900	645.70	
05/10/2017	339548	40	-001	Charge			23900	933.33	
04/07/2017	334277	40	-001	Pmt Pr	CHECK		23900	933.33	
03/07/2017	334277	40	-001	Charge			8000	8000	
12/07/2016	327176	40	-001	Pmt Pr	CHECK		8000	8000	
11/07/2016	327176	40	-001	Charge			4159700	8800	
09/30/2016	322775	40	-001	Pmt Pr	CHECK		4159700	8800	
08/30/2016	322775	40	-001	Charge			4150900	8800	
07/18/2016	317886	40	-001	Pmt Pr	CHECK		4150900	8800	
06/21/2016	317886	40	-001	Charge			4142100	8800	
04/10/2016	312427	40	-001	Pmt Pr	CHECK		4142100	8800	
03/10/2016	312427	40	-001	Charge			4133300	8800	
01/11/2016	307620	40	-001	Pmt Pr	CHECK		4133300	8800	
01/11/2016	307620	40	-001	Pmt In	CHECK		4124500	8800	
11/24/2015	307620	40	-001	Charge			4124500	8800	
10/08/2015	302770	40	-001	Pmt Pr	CHECK		4115700	8800	
09/08/2015	302770	40	-001	Charge			4115700	8800	
06/30/2015	297518	40	-001	Pmt Pr	CHECK		4106900	8800	
06/30/2015	297518	40	-001	Pmt In	CHECK		4106900	8800	
05/28/2015	297518	40	-001	Charge			4106900	8800	
06/01/2015	294738	40	-001	Pmt Pr	CHECK		4106900	8800	
06/01/2015	294738	40	-001	Pmt In	CHECK		4106900	8800	

Repealed By Finance Committee

P
ubacthst

SEWER USE BILLING

Customer Copy

Keep this portion for your records

BILL IS DUE UPON RECEIPT



City of Biddeford

PO Box 586
Biddeford, ME 04005-0586
207-286-9387

Customer			Service Location	
DJM ENTERPRISES LLC			196 ELM ST	
Bill Number	Bill Date	Customer Number	Account Number	Due Date
334277	03/07/2017	14231	003630	04/07/2017

705 1 AV 0.373 E0201X 10208 D2294479373 S2 P4037605 0001:0001



DJM ENTERPRISES LLC
220 ELM ST
BIDDEFORD ME 04005-5214

DESCRIPTION	PRESENT READ DATE	PREVIOUS READ DATE	PRESENT METER READ	PREVIOUS METER READ	READ CODE	USAGE	CHARGE
SEWER	12/14/2016	09/15/2016	8000	0	A	8000	\$13,501.00
Last Pay Amt		Last Payment Date	Past Due Amount	Interest/Penalty	Current Charges	Amount Due	
\$516.56		12/07/2016	\$0.00	\$0.00	\$13,501.00	\$13,501.00	

To avoid interest costs and/or real estate tax lien and foreclosure under Maine statutes, all sewer charges must be paid. This bill will be subject to an interest charge 31 days after billing date. Past due 31 days from billing date.

469.60
\$13,031.40



Make this the last bill you get in the mail
Sign up for Paperless Billing Today
www.biddefordmaine.org

To avoid standing in line, it is recommended that bills be paid by mail. Please make check or money order payable to CITY OF BIDDEFORD and return the payment stub below by mail to the payment address below. If paying in person, bring the payment portion to: City Hall, 205 Main St., Ground Floor

YOU MAY PAY YOUR BILL BY CREDIT OR DEBIT CARD WHEN VISITING CITY HALL

Detach and return the portion below with your payment



City of Biddeford

PO Box 0235
Brattleboro, VT 05302-0235
207-286-9387

NOTE: Payments made after
04/07/2017 will accrue interest

SEWER USE BILL
Remittance Copy

Customer			Service Location	
DJM ENTERPRISES LLC			196 ELM ST	
Bill Number	Bill Date	Customer Number	Account Number	Current Charges
334277	03/07/2017	14231	003630	\$13,501.00
			Past Due Amount	Interest/Penalty
			\$0.00	\$0.00
			Due Date	Amount Due
			04/07/2017	\$13,501.00
			Amount Paid	

DJM ENTERPRISES LLC
220 ELM ST
BIDDEFORD ME 04005-5214

28

0001:0001

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