

City of Biddeford
Finance Committee Meeting Minutes
July 20, 2021
(Due to COVID-19, the meeting was held virtually via ZOOM).

The meeting was called to order at 5:00 p.m. by the Chair, Councilor John McCurry.

Present: Chair, Council President, John McCurry; Mayor Alan Casavant; Councilor Stephen St. Cyr; Councilor Mike Ready; City Manager, Jim Bennett; and City Clerk, Carmen Morris.

Adjustment to the Agenda
No adjustment to the agenda.

Approval of Minutes of July 6, 2021

Motion by Councilor Ready to accept the minutes as printed, seconded by Councilor St. Cyr.

Vote: unanimous.

Motion carries.

Expenditure Warrants:

The Warrants were available for the Committee members to review and sign.

Discussion/Approval

Approval/Replacement of Video Recorder - Addition of Cameras at Public Works Department/Minuteman Security Technologies

Motion by Councilor Ready to approve the replacement of the video recorder and additional cameras at the Public Works Department, contract to be awarded to Minuteman Security Technologies, seconded by Councilor St. Cyr.

Discussion: Councilor St. Cyr asked about the funding source for the project. Chief Operating Officer, Brian Phinney, explained the project is funded from FY21 CIP funds that have been carried over.

Councilor McCurry had concerns this is a sole source purchase and does not want this to be the norm.

Vote: unanimous.

Motion carries.

Approval/Domain Migration of Police and Fire Departments Domain to Biddeford Domain/Systems Engineering

Motion by Councilor Ready to approve domain migration of the Police and Fire Departments domain to the Biddeford domain, with the contract to be awarded to Systems Engineering, seconded by Councilor St. Cyr.

Discussion: IT Director, Jerry Gerlach, presented the item. He also explained the savings to the City.

Vote: unanimous.
Motion carries.

Recommendation/Carry Forward Funds from FY21to FY22

Motion by Councilor Ready to recommend the carry forward of reserves from FY21 to FY22, per the list that was provided, seconded by Councilor St. Cyr.

Discussion: Councilor St. Cyr and McCurry expressed the desire to vote on the items separately.

Motion by Councilor St. Cyr to amend by sending to Council with no recommendation, seconded by Councilor Ready.

Vote on motion, as amended: unanimous.
Motion carries.

Recommendation/Lease-Purchase of Fire Pumper/Engine Truck/Dingee Machine Company, an Authorized Representative for Sutphen Corporation

Motion by Councilor Ready to recommend the lease-purchase of a Fire Pumper/Engine Truck from Dingee Machine Company, which is an authorized representative for Stuphen Corporation, seconded by Councilor St. Cyr.

Discussion: Councilor Ready asked about the funding for this equipment. The City Manager provided an explanation. Councilor Ready asked what were the deductions, they were not provided. Fire Chief Gagne will get the deductions to the Committee.

Councilor St. Cyr asked why there's a difference of about \$200,000.00 from the budgeted to what the quote came in at. The Chief explained the budget numbers were put together last year and there have been numerous increases on the vendor's part.

Councilor McCurry asked how many hours are on the current truck. Chief Gagne noted the truck is a 1995 and there are 3,000 hours on the truck that is being replaced. Councilor McCurry asked about the trade in. The Chief explained the vendors were hesitant to give us a number mainly because we are about 18 months out. We may be better off to sell it on our own. Assistant Public Works Director, Jerry Court, explained it simply doesn't meet the needs of the department, especially at 26 years old.

Vote: unanimous.
Motion carries.

Other Business

No other business.

Motion to adjourn made by Councilor Ready, seconded by Councilor St. Cyr.

Vote: unanimous.

Motion carries.

Adjourned at 5:36 p.m.