

City of Biddeford
Citizens Advisory Committee
July 26, 2023 5:30 PM City Hall Council Chambers & Zoom
<https://biddeford.zoom.us/j/98479253556?pwd=ekwxcVIyeE80RklmNUZncXVidEhwdz09>
Webinar ID# 984 7925 3556, Passcode #091997

Status: Citizens' Advisory Committee Meeting, Wednesday, July 26, 2023, 5:30 PM Second Floor Conference Room & Zoom

- 1. Call to Order**
- 2. Consent Agenda**
 - 2.1. Approval of Meeting Minutes from 5-24-23
[CAC Meeting Minutes 5-24-23.pdf](#)
- 3. Action Items**
 - 3.1. Community Engagement Survey Phase II
- 4. Program Updates**
 - 4.1. Affordable Housing Acquisition & Rehabilitation RFP
 - 4.2. Workout Plan Update
 - 4.3. HUD Monitoring Update
- 5. Relevant Meeting/City Updates**
 - 5.1. Comprehensive Plan
- 6. Adjourn**

CAC Meeting Minutes 5.24.23

- Present: Cat, Leah, Kaily, Gail Wilkerson, Jessica Wilson
- Approval of meeting Minutes
 - Motion: Leah
 - 2nd: Kaily
 - Unanimous

RFP

- Public Comments
 - Will that be open to Habitat for Humanity
 - They are looking for land and might be interested in the RFP.
 - Ryan Fecteu noted information around ADUs
 - No one else in the state is doing the scale of 6-7 would we be open to doing it at the scale of the ADU
 - Cat: reservation that income requirement isn't meeting the previous discussion of 60% LMI
 - Jessica: The RFP can prioritize the income requirement, not doing both would limit applicants
 - Gail: Huge factor/Priority is timeliness
 - Background Work that is being done: Jessica: Reviewing monetary findings for 2018, 2021. Working to get reimbursements
 - Jessica: Biggest item is for the CAC to reach out to get people to give public feedback
 - Vassie (Seeds of Hope) has reached out to the neighbors group for feedback
 - Timing: Jessica: July meeting recap survey results,
 - Cat: the 2nd round of the community budgeting process needs to be implemented
 - Maybe an offline meeting for options for participatory budgeting
 - October 1: put out Year 1 action plan for public comment as rough draft
 - Wrapping up public comment by September 1st.
 - Make sure flyers are going out for public comment to Library and etc.

Public Hearing Updates

- No attendees
- Comments: Owner of SF property, Retaining wall falling down, she is currently not eligible with the 15 living year requirement.
 - Guidelines on a case by case basis how to work on priority system in order to not run into timeliness issues
 - Cat: if the building sells that would require payback of grant

- Wording to be added to Rehab program “the city at its discretion can review proposals on a case by case basis”. Issues that are life safety are given a priority.

Recruitment for new members

- Unexcused absence
- Get broad outreach for new recruits

Motion to Adjourn

Leah, 2nd Kaily

All in Favor