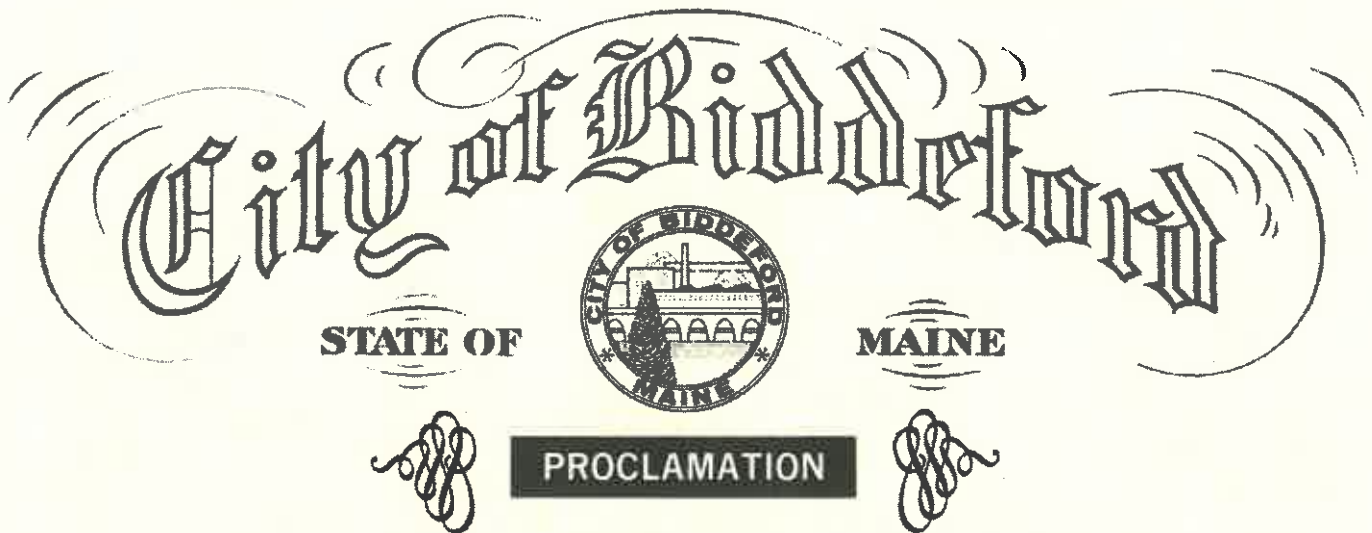


City of Biddeford
City Council
August 01, 2017 6:00 PM Council Chambers

- 1. Roll Call**
- 2. Pledge of Allegiance**
- 3. Adjustment(s) to Agenda**
- 4. Recognition:**
 - 4.a. Recognition of Former City Councilors - Rick Laverriere and Bob Mills
- 5. Proclamation:**
 - 5.a. Recognition & Proclamation: Biddeford Savings Bank 150th Year Anniversary
[8-01-2017 Proc-Biddeford Savings 150th Anniversary.pdf](#)
 - 5.b. National Night Out Week 2017
[8-01-2017 Proc-National Night Out-PDF.pdf](#)
- 6. Presentation:**
 - 6.a. Nomination to MMA Executive Committee: James Bennett, City Manager
[8-01-2017 MMA Executive Comm Nomination-Bennett.pdf](#)
- 7. Game of Chance Beano/Bingo - Applications**
 - 7.a. Game of Chance Application: Good Shepherd Parish
[8-01-2017 Game of Chance App-Good Shepherd Parish.pdf](#)
- 8. Consideration of Minutes:**
 - 8.a. July 18, 2017 Council Meeting Minutes
[7-18-2017 Council Meeting Minutes.docx](#)
- 9. Orders of the Day:**
 - 9.a. 2017.82) Approval/Purchase of Large-Item Machine for Recycling Facility/Sani-Tech Systems, Inc.
[8-01-2017 Large-Item Machine Purchase-ORDER.docx](#)
[8-01-2017 Large-Item Machine-BID.docx](#)
 - 9.b. 2017.83) Directive to Planning Board/Public Hearing on Rezoning of a Portion of Main Street
[8-01-2017 PB Directive-Rezone Main Street-ORDER.docx](#)
[8-01-2017 Main Street Zoning Request Memo.pdf](#)
[8-01-2017 Rezone Main Street-Notice to Properties.pdf](#)
 - 9.c. 2017.84) Approval/Carry Forward of FY17 CIP Funds for McArthur Library
[8-01-2017 FY18 Library Reserves-ORDER.docx](#)
[8-01-2017 McArthur Library CIP Reserve Request-MEMO.docx](#)
 - 9.d. 2017.85) Authorization/Land Purchase Agreement w/U.S. Dept. of the Interior - Fish and Wildlife Service/73 and 87 Mile Stretch Road
[8-01-2017 Land Purchase-Mile Stretch Rd-ORDER.doc](#)
[8-01-2017 Land Purchase-Mile Stretch Rd-AGREEMENT.pdf](#)
[8-01-2017 Land Purchase-Mile Stretch Rd-MAP.pdf](#)
[8-01-2017 Land Purchase-Mile Stretch Rd-Prop Description.pdf](#)

- 9.e. 2017.86) Approval for Heart of Biddeford -Fringe Fest to Serve Liquor on Public Property; Approval of Fringe Fest Mass Gathering Permit
[8-01-2017 Fringe Festival-permission to serve liquor.docx](#)
[8-01-2017 Fringe Festival-Special Event Application.pdf](#)
- 10. Appointments:**
 - 10.a. Randall Desmarais...Harbor Commission
[8-01-2017 Appt-Desmarais-Harbor Commission.docx](#)
[8-01-2017 Comm App - Desmarais - Harbor Comm.pdf](#)
- 11. City Manager Report**
- 12. Public Addressing the Council..(3 minute limit per speaker; 30 minute total time limit)**
- 13. Other Business**
- 14. Council President Addressing the Council**
- 15. Mayor Addressing the Council**
- 16. Executive Session**
 - 16.a. 1MRSA 405(6)(E)..Litigation - Consultation with City Solicitor
- 17. Adjourn**



Whereas On July 22, 1867, Biddeford Savings Bank was chartered by an act of the Maine State Legislature; and

WHEREAS, for 150 years, Biddeford Savings Bank has prided itself in a tradition as a safe and secure depository for their customers' funds; and

WHEREAS, Biddeford Savings Bank maintains a dedicated relationship with the communities in which they serve through volunteerism, sponsorship of community events, financial education initiatives and more; and

WHEREAS, Biddeford Savings Bank operates under *5 Core Values*: (1) Customer Promise – delivering exceptional service; (2) Employer of Choice – providing a challenging and respectful work environment; (3) Citizenship – contributing to the quality of life and financial services that help local businesses and people; (4) Initiative – always finding ways to improve services; (5) Financial Strength, Stability and Growth – consistently managing financial principles; and

WHEREAS, with a philosophy of treating their customers like owners, Biddeford Savings Bank is truly a bank that is invested and supportive of the communities in which they serve, as well as the local businesses and people who are their customers.

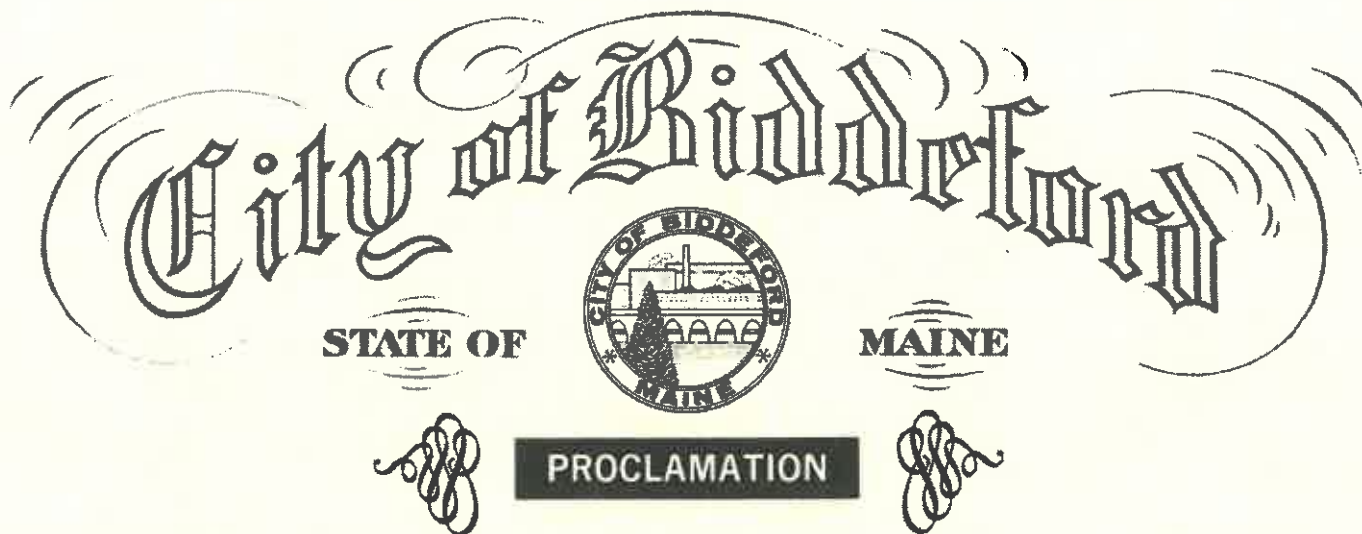
NOW THEREFORE, WE, the Mayor and City Council of the City of Biddeford do hereby **Congratulate Biddeford Savings Bank on 150 Years of Service** to our community and wish for them continued prosperity.

*In Witness Whereof, We, the undersigned have herewith
affixed our signatures this 1st day of August 2017*

Carmen J. Mori
City Clerk



Aldo
Mayor



Whereas the National Association of Town Watch (NATW) and TARGET are sponsoring a unique, nationwide crime, drug and violence prevention program on August 6th, 2017 entitled "National Night Out"; and

WHEREAS, the "34th Annual National Night Out" provides a unique opportunity for Biddeford to join forces with thousands of other communities across the country in promoting cooperative, police-community crime prevention efforts; and

WHEREAS, police-community partnerships, neighborhood safety, awareness and cooperation are important themes of the "National Night Out" program;

NOW, THEREFORE BE IT RESOLVED, that the City of Biddeford designates the week of August 2nd through August 8th as "*National Night Out Week*" to continue with the Tenth Annual Bacon Street Neighborhood Festival on Sunday, August 6th, in support of this valued program that enhances local efforts by citizens to "take back" and maintain safe neighborhoods in which to live and work.

*In Witness Whereof, We, the undersigned have herewith
affixed our signatures this 1st day of August 2017*

Carmen J. Morris
City Clerk



Mayor



Maine Municipal Association

60 COMMUNITY DRIVE
AUGUSTA, MAINE 04330-9486
(207) 623-8428
www.memun.org

TO: Key Municipal Officials of MMA Member Cities, Towns and Plantations
FROM: Stephen W. Gove, MMA Executive Director
DATE: July 11, 2017
SUBJECT: MMA Annual Election - Vice President and Executive Committee Members

Deadline: Friday, August 18, 2017 by 12:00 noon

Nomination Process – Each year member municipalities have an opportunity to vote on the election of the proposed MMA Vice President and municipal officials to serve on the MMA Executive Committee. A five-member Nominating Committee was appointed in March to review nominations submitted by municipal officials and conduct interviews with those municipal officials qualifying and interested in serving as the MMA Vice President and Executive Committee. The MMA Nominating Committee completed its task in May and put forth a Proposed Slate of Nominees for 2018 to member municipalities.

Petition Process – As part of the May mailing, information was also provided on the MMA Petition Process. Pursuant to the MMA Bylaws, nominations may also be made by Petition signed by a majority of the municipal officers in each of at least 5 member municipalities. The deadline for receipt of nominations by petition was Monday, July 10, by 4:30 pm. There were no municipal officials nominated by petition.

It is now time for each member municipality to cast its official vote.

Election Process – Enclosed you will find the MMA Voting Ballot which includes the proposed Slate of Nominees to serve on the MMA Executive Committee as selected by the MMA Nominating Committee. A brief biographical sketch on each nominee listed on the MMA Voting Ballot is enclosed for your reference. You will note that unlike municipal elections, MMA does not provide for “Write-in Candidates” since our process includes an opportunity to nominate a candidate by petition, as noted above.

The MMA Voting Ballot must be signed by a majority of the municipal officers or a municipal official designated by a majority of the municipal officers, and received by the Maine Municipal Association by 12:00 noon on Friday, August 18. We have enclosed a self-addressed self-stamped envelope for your convenience. The MMA Voting Ballots will be counted that afternoon and the election results confirmed under the direction of MMA President Laurie Smith (Town Manager of Kennebunkport).

Election results will be available by contacting the MMA Executive Office or by visiting the MMA website at www.memun.org on Friday, August 18, after 4:00 p.m. A formal announcement of the election results will be made at the MMA Annual Business Meeting being held **Wednesday, October 4, at 1:30 p.m. at the Augusta Civic Center**. Newly elected Executive Committee members will be introduced at the MMA Awards Luncheon and Annual Business Meeting and officially take office on January 1, 2018.

If you have any questions on the Election Process, please contact me or Theresa Chavarie at 1-800-452-8786 or in the Augusta area at 623-8428, or by e-mail at tchavarie@memun.org. Thank you.

**MAINE MUNICIPAL ASSOCIATION
EXECUTIVE COMMITTEE**

**BIOGRAPHICAL SKETCH OF
PROPOSED SLATE OF NOMINEES FOR 2018**

**MMA VICE PRESIDENT
(1-Year Term)**

MARY SABINS, TOWN MANAGER, TOWN OF VASSALBORO

Professional & Municipal Experience:

- Town of Vassalboro, Maine – Town Manager/Treasurer/Tax Collector (June 2008 – present)
- Town of Chelsea, Maine – Town Manager/ Treasurer/Tax Collector/General Assistance Administrator/Road Commissioner (July 2006 – June 2007)
- MSAD #40, Warren, Maine – Facilities Director/Food Service Director (2005 – 2006)
- Town of Windsor, Maine – Town Manager/Treasurer/Tax Collector/General Assistance Administrator (2001 – March 2005)
- Town of Hope, Maine – Town Administrator/Treasurer/General Assistance Administrator (1997 – 2001)
- City of Augusta, Maine – Internship with the City Manager (September – December 2000)
- Town of Union, Maine – Town Clerk/Tax Collector/Occasional Acting Town Manager (1988 – 1997)

Other Experience, Committees and Affiliations:

- Member, Maine Municipal Association Executive Committee (2014 – present)
- Member, Maine Municipal Association Strategic & Finance Committee (2014 – present)
- Chairperson, Maine Municipal Association Strategic & Finance Committee (2016)
- Member, Maine Municipal Association Property & Casualty Pool Board of Directors (2014 – present)
- Member, Maine Municipal Association Workers Compensation Fund Board of Trustees (2014 – present)
- Member, MMEHT Selection Committee (2015-2016); appointed by MMA Executive Committee
- Member, Maine Town, City & County Municipal Management Association
- Member, Communications Committee, Maine Town, City & County Municipal Management Association (2015)
- Director, Board of Kennebec Valley Council of Government (2008-2009)
- As the wife of a volunteer firefighter and EMS worker, I have volunteered often in support of our hometown fire and ambulance services (1980-present)

Education:

- BS in Business Administration with Management Major from University of Maine at Augusta.
- Graduate of Medomak Valley High School, Waldoboro, Maine

Awards and Certifications:

- Qualified as a Certified Public Manager, Maine Town, City & County Management Association (2016)

MMA EXECUTIVE COMMITTEE MEMBERS

(Three 3-Year Terms)

JAMES BENNETT, CITY MANAGER, CITY OF BIDDEFORD

Professional & Municipal Experience:

- City of Biddeford, Maine – City Manager (August 2015 – present)
- City of Presque Isle, Maine – City Manager (March 2010 - July 2015)
- Town of Sabattus, Maine – Interim Town Manager (September 2009 – March 2010)
- City of Lewiston, Maine – City Administrator (March 2002 – July 2009)
- Town of Westbrook, Maine – Administrative Assistant to the Mayor (October 1996 – March 2002)
- Town Old Orchard Beach, Maine – Town Manager (May 1990 – October 1996)
- Town of New Gloucester, Maine – Town Manager (February 1988 – May 1990)
- Town of Dixfield, Maine – Town Manager (February 1986 – February 1988)
- Town of Lisbon, Maine – Selectman (May 1982 – February 1986) Vice Chairman (1985 – 1986)

Other Experience, Committees and Affiliations:

- President, International City/County Management Association (2014 – 2015); Regional Vice President, (2008 – 2011) Chairperson, Conference Planning Committee, (2007 – 2008); Committee Member (various years 1997 – 2011); Small Community Task Force (1999 – 2001)
- ICMA Emerging Leaders Development Program Facilitator (2007 – present)
- President, Maine Town & City Management Association (1998 –1999); Board of Directors (1991 – 2000)
- Member, Executive Committee, Maine Municipal Association (1992 – 1996)
- Member, Maine Municipal Association Property & Casualty Pool Board of Directors (1992 – 1996)
- Member, Maine Municipal Association Workers Compensation Fund Board of Trustees (1992 – 1996)
- First Chairperson, Maine Municipal Association Strategic & Finance Committee (1995 – 1996)
- Member, Governor’s Municipal Advisory Committee (1992 – 1996)
- President, Aroostook Municipal Association (2012 – 2014)
- Executive Board, Northern Maine Development Commission (2010 – present)
- Chairperson, Aroostook Tourism Committee (2011 – 2013)
- Member, Revolving Loan Committee, Northern Maine Development Commission (2010 – present)
- Executive Board, Maine Service Center Coalition (2011 – present)
- Treasurer, Martindale Country Club (2005 – 2008)
- Treasurer, Kora Klown Shrine Unit (2004 – 2008)
- Kora Divan, Kora Shriners (2004-2006)
- Worshipful Master, Ancient York Lodge of Free and Accepted Masons (2007)
- Chairman and Founder, Ginger Bennett Memorial Scholarship Fund (2003 – present)
- Chairman, Joseph Graziano Memorial Scholarship Fund (2004 – 2012)

Education:

- Master of Business Administration, University of Southern Maine
- Bachelor of Science, Business Administration, University of Southern Maine
- Associate of Science, Accounting, Bentley College

Awards and Certifications:

- ICMA Legacy Leader since 2008
- All –America City, National Civic League (LEW) 2007
- Public Service Leadership Award, Androscoggin Chamber of Commerce 2006

- Maine Town and City Management Association's "Linc Stackpole Manager of the Year" August 2003
- ICMA Credentialed Manager since 2002
- MTCMA Certified Municipal Manager since 1993

JILL DUSON, AT-LARGE COUNCILOR, CITY OF PORTLAND

Professional & Municipal Experience:

- City of Portland, At Large Councilor; Chair, Housing Committee; Vice Chair, Legislative Committee (November 2001 – present)
- City of Portland, Mayor (2004 – 2005 and 2008 – 2009)
- Maine Human Rights Commission, Manager, Compliance Division (March 2012 – January 2016)
- Maine Department of Labor, Director, Bureau of Rehabilitation Services (June 2004 – February 2011)
- Perkins Thompson Consulting, LLC, President/Principal (January 2001 – July 2003)
- Northern Utilities Natural Gas, Inc., Manager, Government & Community Relations (January 1997 – December 2001)
- Central Maine Power Company, Management/Leadership (June 1987 – January 1997)
- Maine Committee on Aging, Director, Long Term Care Ombudsman Program (May 1984 – May 1987)
- Bureau of Maine's Elderly, Director, Home Equity Conversion Project (January 1983 – April 1984)
- American Bar Association, Assistant Staff Director, Commission on Legal Problems of the Elderly (November 1981 – December)
- Delaware County Legal Assistance Association, Director of Nursing Home Advocacy Project; Staff Attorney - Senior Citizens Law Unit (August 1979 – October 1981)

Other Experience, Committees and Affiliations:

- President, Maine Electoral College (December 2008); Maine Presidential Elector (2004 and 2008)
- Chair, Portland School Committee (2000 - 2001); District 5 School Committee Representative (1998 – 2001)
- Vice Chair, Local Government Advisory Committee (LGAC), US Environmental Protection Agency, Member, LGAC Executive Committee; Chair, LGAC Cleaning Up Our Communities Workgroup
- Member, Democratic Municipal Officials Organization, Council of Policy Advisors; Council of State Chairs
- Board of Directors, Mercy Hospital
- Board of Directors, Institute for Civic Leadership
- Gubernatorial Appointee, Maine Company for Higher Education
- Member, National League of Cities, Energy, Environment & Natural Resources Policy and Advocacy Committee
- Member, National League of Cities, Policy Committee on Community and Economic Development
- Member, National League of Cities, Human Development Steering Committee
- Board of Directors, Portland Community Chamber of Commerce
- Board Chair, Legal Services for the Elderly
- Board of Directors, Portland Symphony
- Board of Directors, Maine Philanthropy Center
- Board of Directors, Maine State Chamber of Commerce

Education:

- Senior Executives in State & Local Government, Kennedy School of Government, Harvard University
- Leadership Maine Zeta Class, Maine Development Foundation, Augusta, ME
- Juris Doctor, University of Pennsylvania School of Law, Philadelphia, PA
- Bachelor of Arts, Antioch College, Ohio
- Chester High School, Chester, PA

GARY FORTIER, CITY COUNCILOR, CITY OF ELLSWORTH

Professional & Municipal Experience:

- Self-employed electrical contractor (1991 – current)
- City of Ellsworth, Maine - City Councilor (1992 – 2001) and (2004 – present); Mayor/Chair (five years)
- City of Ellsworth Recreation Commission, Finance Committee, Penobscot Downeast Cable Television Committee and Library Expansion Committee
- City of Ellsworth Council Representative on the Building Committees for Ellsworth High School, Ellsworth Elementary-Middle School and the renovation of Ellsworth City Hall
- Broadcast Council and School Board monthly meetings on Public Access TV (2002 – 2004)
- Director, Ellsworth Area Chamber of Commerce (1995 – 1998)
- Director, Northeast Emergency Medical Services Council (1984 – 1987)
- Ellsworth area EMT-I with County Ambulance (1972 – 1989)
- City of Ellsworth, Volunteer Firefighter; retiring as Captain (1970 – 2005)

Other Experience, Committees and Affiliations:

- Member, Maine Municipal Association Executive Committee (2015 – present)
- Member, Maine Municipal Association Strategic & Finance Committee (2017)
- Member, Maine Municipal Association Property & Casualty Pool Board of Directors (2015 – present)
- Member, Maine Municipal Association Workers Compensation Fund Board of Trustees (2015 – present)
- Member, Maine Municipal Association Nominating Committee (2012) and (2015)
- City of Ellsworth Voting Delegate, Maine Municipal Association Business Meeting (1992 – current)
- Member, Maine Municipal Association Legislative Policy Committee, Senate District 7 (2014 – 2019)
- Secretary and Scholarship Coordinator, Down East Electrical Associates (a trade group of electricians from Hancock and Washington Counties) (Current)
- State Emergency Response Commission (SERC), Appointed Member by Governor King (1993 – 2002); served as Vice Chairman for last four years
- Assisted in local projects annually, such as Rotary Pancake breakfast, Ellsworth Antique Show at Woodlawn, Red Cross Disaster Shelter operations; Demeyer Field Electrical Repairs, Ellsworth Garden Club projects (greenhouse at Ellsworth High School, Donald Little Park Power, and Blue Star Memorial on Route 1A).

Awards and Certifications:

Ellsworth Area Chamber of Commerce Citizen of the Year – 2008
Ellsworth Rotary Club Paul Harris Fellow Honor – 2006 as a non-Rotarian



MAINE MUNICIPAL ASSOCIATION
VOTING BALLOT

Election of Vice President and Executive Committee Members
Deadline for Receipt of Voting Ballots – 12:00 noon on Friday, August 18, 2017

VICE-PRESIDENT - 1 YEAR TERM

Vote for One

Proposed by MMA Nominating Committee:

Mary Sabins, Town Manager, Town of Vassalboro

☐

DIRECTORS - 3 YEAR TERM

Vote for Three

Proposed by MMA Nominating Committee:

James Bennett, City Manager, City of Biddeford

☐

Jill Duson, At-Large Councilor, City of Portland

☐

Gary Fortier, Councilor, City of Ellsworth

☐

Please note that unlike municipal elections, MMA does not provide for "Write-in Candidates" since our process includes an opportunity to nominate a candidate by petition.

The Voting Ballot may be cast by a majority of the municipal officers, or a municipal official designated by a majority of the municipal officers of each Municipal member.

Date: _____ **Municipality:** _____

Signed by a Municipal Official designated by a majority of Municipal Officers:

Print Name: _____

Signature: _____

Position: _____

OR Signed by a Majority of Municipal Officers

Current # of Municipal Officers: _____

Print Names:

Signatures:

Return To:

**MMA Annual Election
Maine Municipal Association
60 Community Drive
Augusta, Maine 04330
FAX: (207) 626-3358 or 626-5947
Email: tchavarie@memun.org**



**STATE OF MAINE
DEPARTMENT OF PUBLIC SAFETY
MAINE STATE POLICE
SPECIAL INVESTIGATIONS UNIT**

164 STATE HOUSE STATION, AUGUSTA, MAINE 04333-0164
(207) 624-7210

Application for a License to Operate Beano/Bingo or a Game of Chance

****The Special Investigations Unit must receive this application at least eight days before Beano or a Game of Chance may begin****

1. For what license are you applying (please check one): **BEANO** ☐ **OR** **GAME OF CHANCE** ☒

IF YOU CHECKED GAMES OF CHANCE:

2. Organization Name: GOOD SHEPHERD PARISH

Name of Game: 504 GAME

Organization Number: # 3190

Number of Games: 1

Federal Tax ID # (EIN): 11-3842207

Open to Public? Yes ☒ No ☐

Business Address: 271 MAIN ST. SACO, ME 04072

Mailing Address: SAME

Phone: _____

3. Current Officers:

<u>DAVID GADBOIS</u>	<u>BUSINESS MGR</u>	<u>271 MAIN ST.</u>	<u>SACO, ME 04005</u>	<u>207-282-3321</u>	<u>N/A</u>
NAME & TITLE		ADDRESS	CITY/ZIP	PHONE	DATE TERM EXPIRES

NAME & TITLE	ADDRESS	CITY/ZIP	PHONE	DATE TERM EXPIRES
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NAME & TITLE	ADDRESS	CITY/ZIP	PHONE	DATE TERM EXPIRES
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NAME & TITLE	ADDRESS	CITY/ZIP	PHONE	DATE TERM EXPIRES
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4. Location where Beano/Bingo or Game of Chance is to be conducted:

<u>ST. JOSEPH CHURCH HALL</u>	<u>185 ELM STREET</u>	<u>BIDDEFORD 04005</u>
BUILDING	ADDRESS	CITY/ZIP

5. Person responsible for operation of Beano or Games of Chance:

<u>DANIEL P. BASTARACHE</u>	<u>207-284-5195</u>	<u>207 229-0828</u>
NAME	DAYTIME PHONE	EVENING PHONE

Name & Address where Licenses will be sent: DAVID GADBOIS 271 MAIN ST. SACO, ME 04072

E-Mail Address: DAVIDGADBOIS@PORTLANDDIOCESE.ORG

6. Circle the days of the week you expect to operate: Mon Tue Wed Thu (Fri) (Sa) (Sun)

What are the hours of operation? FRIDAY 4-7 PM ; SATURDAY 9-6 ; SUNDAY 9 AM-1 PM.

7. For Tournaments and Beano Only:

What time do the doors open? _____ What time does the game start? _____

8. Dates to be licensed – Please specify weeks (Monday through Sunday) or full months. You may apply in advance for up to **6 months of licenses for Beano** and **12 months for Games of Chance**. See back of this form for rates.

NOV. 10, 11, 12, 2017

FOR OFFICE USE ONLY

Check # _____
Amount \$ _____

**COUNCIL MEETING
JULY 18, 2017**

Council President John McCurry, Jr. called the meeting to order at 6:00 p.m.
{Mayor Casavant was not present due to a previously-made engagement}

Roll Call: Michael Swanton, John McCurry, Jr., Stephen St. Cyr, Robert Quattrone, Jr, Victoria Foley, Norman Belanger, Michael Ready, Marc Lessard

Laura Seaver was excused.

The Council, and all who were present recited the Pledge of Allegiance.

There were no adjustments to the agenda.

Appointment of Council President Pro Tempore:

Motion by Councilor Ready to appoint Councilor Swanton as Council President Pro Tempore, seconded by Councilor Lessard.

Vote: Unanimous.

*Public Hearing: **Flourish-Arts As Sacred Healing – liquor license***

The Chair opened the Public Hearing at 6:03 p.m.

There were no public comments.

The Public Hearing was closed at 6:04 p.m.

*Liquor License: **Flourish-Arts As Sacred Healing***

Motion by Councilor Ready, seconded by Councilor Lessard to recommend issuance of a liquor license to Flourish-Arts As Sacred Healing.

Vote: Unanimous.

Consideration of Minutes: **July 11, 2017**

Motion by Councilor Ready, seconded by Councilor Lessard to accept the minutes as printed.

Vote: Unanimous.

Second Reading:

{For a copy of the ordinance amendment and first reading, see the council meeting minutes of July 11, 2017}

2017.73) Amendment/Ch. 58, Solid Waste/Sec. 58-62-Use of transfer station

Motion by Councilor Ready, seconded by Councilor Lessard to grant the second reading of the ordinance amendment.

Vote: Unanimous.

Orders of the Day:

2017.78

IN BOARD OF CITY COUNCIL.....JULY 18, 2017

BE IT ORDERED, that the City Manager be authorized to purchase two (2) 2018 Ford Explorer utility police cars as per bid of July 7,2017 (the “Equipment”) from Arundel Ford (the “Vendor”) and may pay the Vendor an amount not to exceed \$59,260.00 (before discounts valued at \$9,000.00) for the Equipment as follows:

1. The City of Biddeford expects to incur debt to reimburse expenditures to pay the cost of the Equipment;
2. The City of Biddeford reasonably expects that the maximum principal amount of the debt, including for reimbursement purposes, is \$59,260.00;
3. The City Manager, on behalf of the City of Biddeford, is authorized to enter into a lease purchase, loan or other financing agreement for the Equipment provided that (a) the principal amount of such agreement will not exceed \$59,260.00, (b) the term of such agreement will not exceed one hundred and twenty (120) months and (c) any obligation of the City of Biddeford to make lease or loan payments pursuant to such agreement is subject to annual appropriation by the City Council of the City of Biddeford;

4. The City Manager is authorized to advance money from the General Fund of the City for payment of the costs of the Equipment; and
5. The City Manager, on behalf of the City of Biddeford, is authorized to negotiate, enter into, execute, deliver and cause to be performed, and to approve, any and all agreements, instruments, certificates and other documents, and to grant security interests in the Equipment, upon such terms, conditions, limitations and undertakings, which the City Manager determines are necessary and proper for the acquisition and financing of the Equipment, provided that any lease purchase, loan or other financing agreement will be countersigned by both the Mayor and the Treasurer of the City of Biddeford. Without limiting the foregoing, the City Manager, on behalf of the City of Biddeford, in connection with the acquisition of the Equipment, is authorized to sell, transfer, trade in or otherwise dispose of any equipment, which the City Manager determines is no longer useful to the City of Biddeford.

NOTE: The Finance Committee will review this item on July 18, 2017 and vote to recommend it to the City Council for approval. The purchase of this item is included in the FY18 CIP budget

Motion by Councilor Ready, seconded by Councilor Lessard to grant the order.

Vote: Unanimous.

2017.79

IN BOARD OF CITY COUNCIL.....JULY 18, 2017

BE IT ORDERED, that the City Manager be authorized to purchase one (1) 2018 Chevrolet Tahoe 4X4 as per bid of July 7, 2017 (the "Equipment") from Quirk Auto Group (the "Vendor") and may pay the Vendor an amount not to exceed \$34,900.00 (before discounts valued at \$1,500.00) for the Equipment as follows:

1. The City of Biddeford expects to incur debt to reimburse expenditures to pay the cost of the Equipment;
2. The City of Biddeford reasonably expects that the maximum principal amount of the debt, including for reimbursement purposes, is \$34,900.00;
3. The City Manager, on behalf of the City of Biddeford, is authorized to enter into a lease purchase, loan or other financing agreement for the Equipment provided that (a) the principal amount of such agreement will not exceed \$34,900.00, (b) the term of such agreement will not exceed one hundred and twenty (120) months and (c) any obligation of the City of Biddeford to make lease or loan payments pursuant to such agreement is subject to annual appropriation by the City Council of the City of Biddeford;
4. The City Manager is authorized to advance money from the General Fund of the City for payment of the costs of the Equipment; and
5. The City Manager, on behalf of the City of Biddeford, is authorized to negotiate, enter into, execute, deliver and cause to be performed, and to approve, any and all agreements, instruments, certificates and other documents, and to grant security interests in the Equipment, upon such terms, conditions, limitations and undertakings, which the City Manager determines are necessary and proper for the acquisition and financing of the Equipment, provided that any lease purchase, loan or other financing agreement will be countersigned by both the Mayor and the Treasurer of the City of Biddeford. Without limiting the foregoing, the City Manager, on behalf of the City of Biddeford, in connection with the acquisition of the Equipment, is authorized to sell, transfer, trade in or otherwise dispose of any equipment, which the City Manager determines is no longer useful to the City of Biddeford.

NOTE: The Finance Committee will review this item on July 18, 2017 and vote to recommend it to the City Council for approval. The lease-purchase of this item is included in the FY18 CIP budget, with a down payment of \$5000.00

Motion by Councilor Ready, seconded by Councilor Lessard to grant the order.

Vote: 4/4; Councilors Lessard, Quattrone, Swanton and McCurry opposed.

Councilors St. Cyr, Foley, Belanger and Ready in favor.

Motion fails in the case of a tie due to the fact that there is an even number of Councilors present and voting.

2017.80

IN BOARD OF CITY COUNCIL...JULY 18, 2017

BE IT ORDERED, that the Finance Director is authorized to create dedicated reserve accounts under the listed fund balance accounts, and transfer remaining balances identified from the FY 2017 Budget to said dedicated accounts as herein named in amounts not to exceed those stated, as of June 30, 2017 deducting any encumbrances:

10013-30101, General Fund Assigned Fund Balance

<u>FY17 Account #</u>	<u>Description</u>	<u>Amount</u>
21128-60859	Downtown Development Commission	\$ 4,103.50
21128-60862	Historical Preservation Commission	\$ 621.00
21128-60866	Project Canopy	\$ 1,731.00
21164-60502	Solid Waste Commission	\$ 2,780.00
21162-60462	Road Painting (Centerline Striping/Markings)	\$ 61,843.88
21166-60310	Service Contract (Flags for Veteran’s Graves)	\$ 4,000.00
21167-60306	Professional Consulting (MS4 Program Report)	\$ 3,734.62
21204-60603	Vehicle Purchase Capital (Patch Truck)	\$ 9,500.00
21204-60604	Road Const./Imp. (Hills Beach Road Project)	\$100,000.00
21204-60970	Thatcher Brook Watershed (Implementation Plan)	\$ 50,000.00
21204-60971	RiverWalk Phase 4 (RiverWalk and Downtown)	\$ 96,835.00
21202-60603	50 Plus Club Bus	\$ 30,000.00
21202-60977	St. Louis Field Backstop Netting	\$ 75,000.00
Total		\$440,149.00

12163-30101, Airport Assigned Fund Balance

<u>FY17 Account #</u>	<u>Description</u>	<u>AMOUNT</u>
31132-60601	Airport Cold Storage Hangar Repair	\$ 30,275.23
31132-60600	Land Purchase/Improve Cap	\$125,000.00
Total		\$155,275.23

16013-30101, Wastewater Assigned Fund Balance

<u>FY17 Account #</u>	<u>Description</u>	<u>AMOUNT</u>
35102-60501	Op Supplies/Equip (CSO Flow Monitors-Horrigans)s	\$ 53,800.00
35102-60602	Equip. Purchase Cap (Influent Screens)	\$ 54,224.20
35102-60605	Sewer Construction/Imp	\$584,290.83
	Main Street Pump Station Upgrade	(\$162,146.86)
	Septage/Vactor Dumping Station	(\$100,000.00)
	Plant Performance Evaluation	(\$23,578.97)
	Fiscal Sustainability Study	(\$50,000.00)
	Climate Adaptation Study	(\$20,000.00)
	Sewer Pipe Lining	(\$150,000.00)
	Sewer System Flow Modeling	(\$78,565.00)
Total		\$692,315.03

BE IT FURTHER ORDERED, that the City Manager be authorized to expend from the above dedicated reserves for expenses related to on-going project costs as approved in accordance with the Purchasing Code.

Motion by Councilor Ready, seconded by Councilor Lessard to grant the order.
Vote: Unanimous.

2017.81 IN BOARD OF CITY COUNCIL.. JULY 18, 2017

BE IT ORDERED, that the Employment Agreement with City Manager, James Bennett be amended, as attached.

Motion by Councilor Ready, seconded by Councilor Lessard to grant the order.
Vote: Unanimous.

Public Addressing the Council..(3 minute limit per speaker; 30 minute total time limit)
One citizen offered their comments to the Council.

Other Business:

Councilor Lessard: asked if Staff would look into purchasing and installing a 300-person bleacher system with an overhang so that the netting that collects foul balls could be placed more strategically in order to obtain the needed height to prevent foul balls from leaving the St. Louis Field.

Councilor Quattrone: noted that on July 15th, the Biddeford Historical Society held a celebration of the 200th Anniversary of James Munroe coming to Biddeford at the Meeting House Building. Councilor Quattrone thanked Councilor Lessard for his request to explore more options for retaining foul balls within the field at St. Louis Field.

Councilor Quattrone also asked for clarification on the crosswalk installation at the Dartmouth Street worksite, as well as on the Main Street in the area of Peoples Choice Bank.

Councilor Lessard: thanked the LaKermesse organization for the great job they did this year.

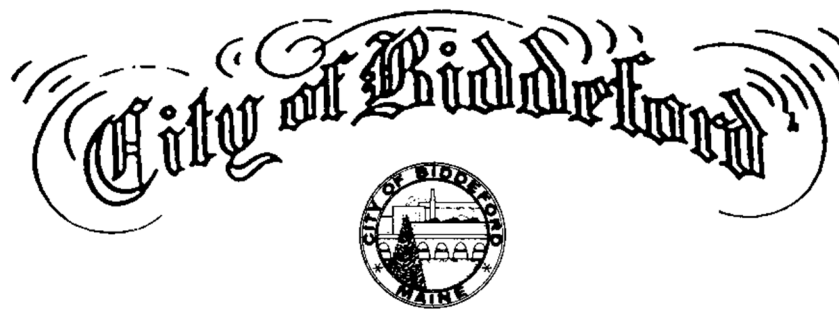
Mayor Addressing the Council: Councilor McCurry, acting as Chair at this meeting, informed the Council that he attended a meeting last week to discuss the impacts of the State budget on the City's budget. He shared that it looks like the School Department may be receiving additional revenue; which if this is the case, the surplus may be split between the City and School Department, with the City portion going toward tax relief or possibly some other priority as determined by the Council. The School Department has stated that their portion of any surplus will more than likely go towards energy-efficient projects and Special Education funding. The supposed surplus is still very preliminary and more information should be available within the next week.

Motion by Councilor Swanton, seconded by Councilor Lessard to adjourn.

Vote: Unanimous.

Time: 6:21 p.m.

Attest by: _____
Carmen J. Morris, City Clerk



2017.82

IN BOARD OF CITY COUNCIL...AUGUST 1, 2017

BE IT ORDERED, that the City Manager be authorized to purchase an Auger type recycling compactor as per Quote of July 20, 2017(the "Equipment") from Sani-Tech Systems Inc. (the "Vendor") and may pay the Vendor an amount not to exceed \$92,780.00 (before discounts valued at \$13,500.00) for the Equipment as follows:

1. The City of Biddeford expects to incur debt to reimburse expenditures to pay the cost of the Equipment;
2. The City of Biddeford reasonably expects that the maximum principal amount of the debt, including for reimbursement purposes, is \$92,780.00;
3. The City Manager, on behalf of the City of Biddeford, is authorized to enter into a lease purchase, loan or other financing agreement for the Equipment provided that (a) the principal amount of such agreement will not exceed \$92,780.00, (b) the term of such agreement will not exceed one hundred and twenty (120) months and (c) any obligation of the City of Biddeford to make lease or loan payments pursuant to such agreement is subject to annual appropriation by the City Council of the City of Biddeford;
4. The City Manager is authorized to advance money from the General Fund of the City for payment of the costs of the Equipment; and
5. The City Manager, on behalf of the City of Biddeford, is authorized to negotiate, enter into, execute, deliver and cause to be performed, and to approve, any and all agreements, instruments, certificates and other documents, and to grant security interests in the Equipment, upon such terms, conditions, limitations and undertakings, which the City Manager determines are necessary and proper for the acquisition and financing of the Equipment, provided that any lease purchase, loan or other financing agreement will be countersigned by both the Mayor and the Treasurer of the City of Biddeford. Without limiting the foregoing, the City Manager, on behalf of the City of Biddeford, in connection with the acquisition of the Equipment, is authorized to sell, transfer, trade in or otherwise dispose of any equipment, which the City Manager determines is no longer useful to the City of Biddeford.

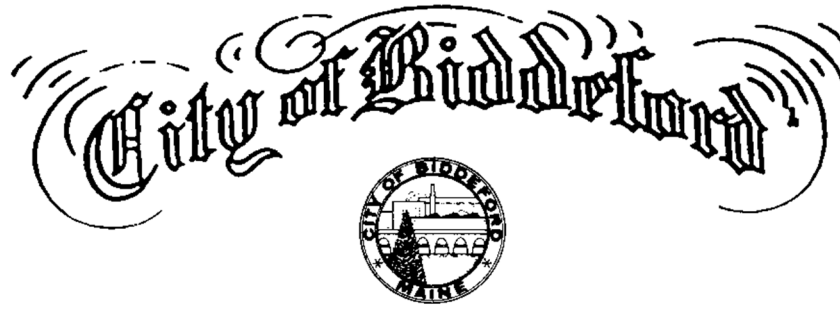
NOTE: The Finance Committee will review this item on August 1, 2017 and voted to recommend it to the City Council for approval. The lease-purchase of this item is included in the FY18 CIP budget, with a down payment of \$9,000.00

Sole source Purchase
High Density Large Item Compactor

The Public Works Department is seeking approval to purchase a replacement High Density Auger Type compactor for the recycling area. This compactor will be to replace the existing unit and will be using our existing containers. We propose to purchase this unit from Sani-Tech Inc., which is the sole manufacturer of this particular piece of equipment. This will allow us to re-use containers and other associated parts that would not be possible if we went with another type of compactor. The two previous compactors were purchased from Sani Tech. This unit is budgeted in line 21204-60603 as a lease in the FY 18 CIP budget.

Sani-Tech

ST2054/40 Auger Type Compactor	\$92,780.00
Trade In	\$13,500.00
Total:	\$79,280.00



2017.83

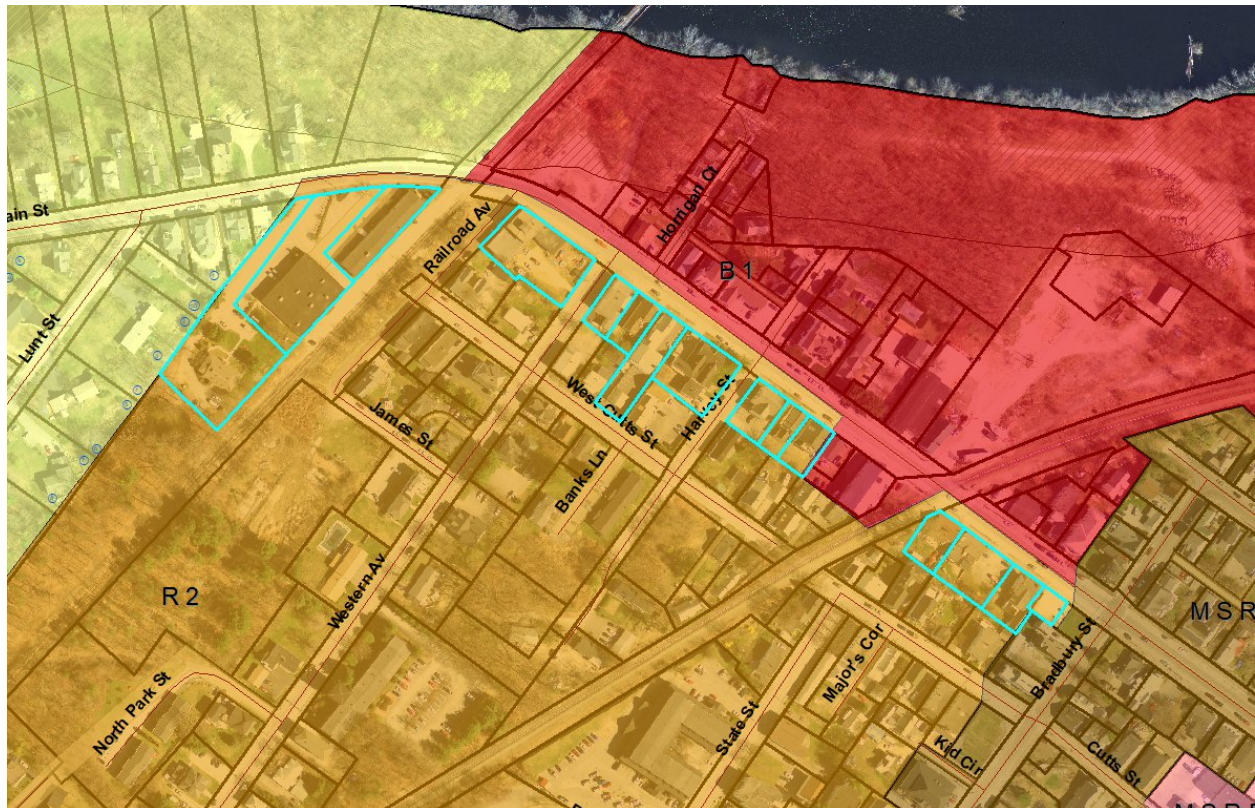
IN BOARD OF CITY COUNCIL..AUGUST 1, 2017

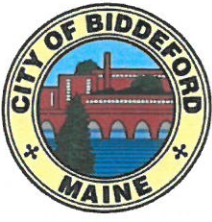
BE IT ORDERED that the City Council does hereby request the Planning Board to conduct a Public Hearing and make recommendations to the City Council regarding possible amendments to the Zoning Ordinance as outlined below.

Part III (Land Development Regulations), Article III (Official Zoning Map), is amended to rezone the following parcels from R-2 to B-1:

445 Main St., 443 Main St., 441 Main St., 431 Main St., 421 Main St., 415 Main St., 409 Main St., 413 Main St., 401 Main St., 399 Main St., 395 Main St., 375-377 Main St., 373 Main St., 365 Main St., and 361 Main St.

The potentially rezoned parcels are depicted on the map below.





CITY OF BIDDEFORD PLANNING DEPARTMENT

Greg D. Tansley, AICP
205 Main Street
PO Box 586
Biddeford, ME 04005
(207) 284-9115

Greg.Tansley@biddefordmaine.org

MEMORANDUM

To: Mayor Casavant
Council President McCurry & Members of City Council
J. Bennett, City Manager

From: Greg Tansley, AICP, City Planner

A handwritten signature in black ink, appearing to read "Greg Tansley", is written over the printed name.

Date: July 26, 2017

Re: Main Street Potential Zone Change From R-2 (Residential-2) to B-1 (Business-1)

At the request of City Councilor Norman Belanger, this item is before you to request the Planning Board hold a Public Hearing and make a recommendation back to the City Council on a possible zoning change of certain properties on Main Street. The zoning change was brought about regarding an existing commercial property located at 441 Main Street. Currently, the property is severely limited in its commercial use and flexibility because it is zoned R-2 and would benefit from a re-zoning to B-1. However, re-zoning only 441 Main Street to B-1 may be problematic since it is not currently contiguous with the B-1 Zone.

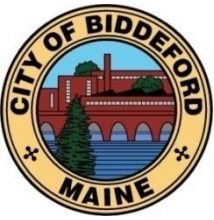
Upon Staff's further review of the area, other properties along the south side of Main Street (see Council Order map), would also potentially benefit by this rezoning because they are either currently non-conforming (because of land use or density) or they would gain the additional flexibility of the B-1 Zone. Further, the proposed re-zoning would provide more consistent zoning along this section of Main Street (both sides being B-1).

Property owners potentially affected by this re-zoning were sent a letter on July 26 about this potential Council action. A sample of that letter is included in your packet.

Please Note: At this time, the City Council is being asked only to request the Planning Board hold a Public Hearing and make a recommendation for future Council consideration.

Since I am unable to attend Council Meeting on August 1 due to a prior commitment, please let me know if you have any questions before the meeting.

Cc: File



CITY OF BIDDEFORD PLANNING DEPARTMENT

Greg D. Tansley, AICP
205 Main Street
PO Box 586
Biddeford, ME 04005
(207) 284-9115

Greg.Tansley@biddefordmaine.org

NOTICE TO PROPERTY OWNER

POTENTIAL REZONING OF PROPERTY FROM R-2 to B-1

TO: Main Street Property Owner

FROM: Greg Tansley, A.I.C.P., City Planner

A handwritten signature in dark ink, appearing to read "Greg Tansley", is written over the "FROM:" line.

DATE: July 26, 2017

RE: **Possible future re-zoning of your property from R-2 (Residential-2) to B-1 (Business 1)**

Council Meeting Date: August 1, 2017

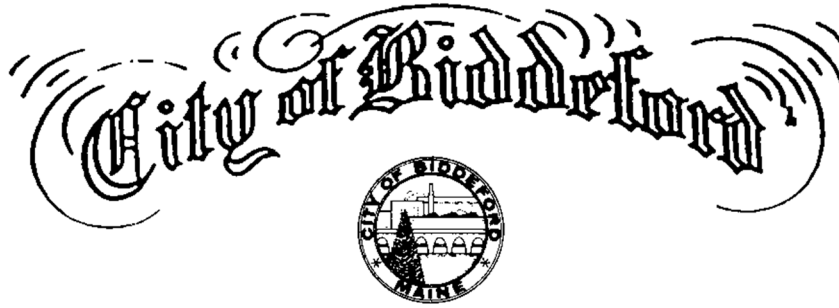
The Biddeford City Council will consider requesting the Planning Board to hold a Public Hearing about a potential re-zoning of your property from R-2 (Residential-2) to B-1 (Business 1). The property you own, according to tax records, is located at 409 Main Street.

This zoning change should not have any negative impacts on your current use of the property and may in fact create a more flexible zoning environment in the future.

Enclosed is the Council Order.

Please Note: The City Council will not take action on any rezoning of your property until after the Planning Board has held a Public Hearing, which at the earliest, would be September 6, 2017. If such a Planning Board Public Hearing is scheduled, you will be notified by mail in advance of the hearing date.

Should you have any questions or would like to discuss this proposal please contact me at 207-284-9115.



2017.84

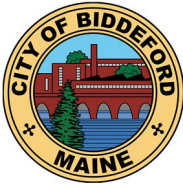
IN BOARD OF CITY COUNCIL...AUGUST 1, 2017

BE IT ORDERED, that the Finance Director is authorized to create dedicated reserve accounts under the listed fund balance accounts, and transfer remaining balances identified from the FY2017 CIP Budget designated by Order 2016.67 to said dedicated accounts as herein named in amounts not to exceed those stated, as of June 30, 2017 deducting any encumbrances:

10013-30101, General Fund Assigned Fund Balance

<u>FY17 Account #</u>	<u>Description</u>	<u>Original</u>
21202-60964	McArthur Library Improvements (Electrical)	\$ 5,000.00
	McArthur Library Improvements (Community Room)	\$ 7,500.00
	Total	<u>\$12,500.00</u>

BE IT FURTHER ORDERED, that the City Manager be authorized to expend from the above dedicated reserves for expenses related to on-going project costs as approved in accordance with the City of Biddeford Purchasing Code.



City of Biddeford

Chief Operating Officer/Technology Dept/IPP
P.O. Box 586 • 205 Main Street
Biddeford, ME 04005
Phone: (207) 571-0032 • Fax: (207) 571-0656

Briefing Memo

TO: Mayor Alan Casavant
Council President John McCurry and Members of the Biddeford City Council
City Manager James Bennett

CC: Cheryl Fournier, Finance Director

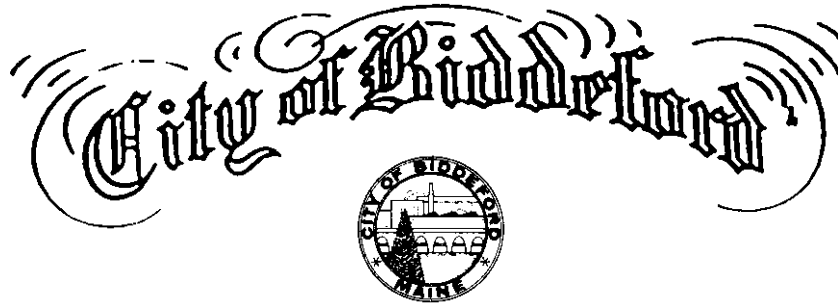
FROM: Brian S. Phinney, COO/Technology/IPP

DATE: July 26, 2017

RE: Additional Reserve Allocation Request

In late February of 2017, Jeff Cabral requested guidance on carrying unspent CIP funds forward. The CIP funds total \$12,500 and include library electrical work (\$5,000) and Community Room improvements (\$7,500). Both allocations were approved under Order 2016.67 for FY2017 CIP.

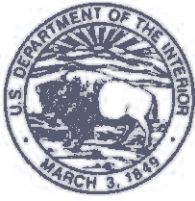
The McArthur Library CIP reserve was not included in the recent FY2018 Reserve Order 2017.80 approved by the Council on July 18th due to an oversight and the timing of the original request. Therefore, this Order is provided separately to request McArthur Library CIP funds be reserved for use in FY2018.



2017.85

IN BOARD OF CITY COUNCIL..AUGUST 1, 2017

BE IT ORDERED, that the City Council of the City of Biddeford does hereby authorize the City Manager to enter into an *Agreement for the Purchase of Lands* with the United States Department of the Interior – Fish and Wildlife Service for property described on the City of Biddeford Tax Assessors Map as Lots 61-20-1 and 61-23 (73 and 87 Mile Stretch Road), in the amount of \$23,000.



United States Department of the Interior

FISH AND WILDLIFE SERVICE

300 Westgate Center Drive
Hadley, MA 01035-9589



In Reply Refer To:
FWS/Region 5/NWRS-RE

JUL 19 2017

CERTIFIED MAIL 7011 2970 0002 7242 3414
RETURN RECEIPT REQUESTED

James Bennett, City Manager
City of Biddeford
205 Main Street
Biddeford, Maine 04005

Dear Mr. Bennett:

The U.S. Fish and Wildlife Service hereby offers the City of Biddeford TWENTY THREE THOUSAND (\$23,000.00) dollars for the fee simple interest in 1.34 acres, more or less, of land designated as Rachel Carson National Wildlife Refuge Tracts (8821,a), located in Biddeford, Maine.

Enclosed please find an *Agreement for the Purchase of Lands*, a *Statement of Just Compensation*, and a *Request for Taxpayer Identification Number and Certification (W-9)*. The *Statement of Just Compensation* should be retained for your records and certifies that this offer is not less than the approved appraisal of the market value of your property which is TWENTY THREE THOUSAND dollars (\$23,000.00). Internal Revenue Service reporting procedures require that we submit the W-9. If this offer is acceptable to you, please refer to the green instruction sheet to complete the *Agreement for the Purchase of Lands*, and the W-9. Both completed forms should be mailed to our office in the return envelope provided.

Other points to consider in the sale are the following: (1) We will pay the cost of title search; (2) we will prepare the title transfer documents; (3) transfer taxes and recording fees will be paid or reimbursed; (4) typically, you are not required to hire a realtor or an attorney to sell your land; and (5) payment is made by electronic transfer.

James Bennett, City Manager

2

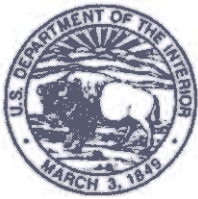
Should you have any questions or you desire additional information, please contact Kathleen Cox, Realty Specialist, at our toll-free number, 1-877-289-8495, extension 8555.

Sincerely,

A handwritten signature in black ink, appearing to read "Mark Maghini". The signature is fluid and cursive, with the first name "Mark" and last name "Maghini" clearly distinguishable.

Mark Maghini
Chief, Division of Realty

Enclosures



United States Department of the Interior

FISH AND WILDLIFE SERVICE

300 Westgate Center Drive
Hadley, MA 01035-9589



LA – Maine
Rachel Carson NWR
City of Biddeford (8821,a)

STATEMENT OF JUST COMPENSATION

In compliance with Section 301 of *The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970*, Public Law 91-646, an estimate of just compensation has been made as to fee title interest in your real property located in the City of Biddeford, York County, State of Maine, comprising 1.34 acres, more or less, the acreage to be ascertained by a survey to be made at the option and expense of the United States, and described as follows:

City of Biddeford Tax Assessors Map
Lots 61-20-1 and 61-23

The estimate of market value of the real property described above is based on an approved appraisal which considered current land sales and other indicators of land value in the vicinity of your property. I certify that the just compensation is not less than the approved appraisal of your property and is estimated to be:

Value of interest in land being acquired	\$23,000.00
Improvements	\$0.00

Any decrease or increase in the market value of the real property prior to the date of valuation caused by the public improvement or project for which the property is to be acquired, or by the likelihood that the property is to be acquired for such improvement or project, other than that due to physical deterioration within the reasonable control of the owner, has been disregarded by our agency in determining just compensation.

The market value estimate of the real property described above includes all buildings and other improvements except those specifically listed: none.

7/19/17
Date

[Signature]
Chief, Division of Realty

LA – Maine
Rachel Carson NWR
City of Biddeford (8821,a)

United States Department of the Interior
U.S. FISH AND WILDLIFE SERVICE

AGREEMENT FOR THE PURCHASE OF LANDS

THIS AGREEMENT, made and entered into this ____ day of _____, 20__, by and between the City of Biddeford, hereinafter styled the vendors, for themselves, their heirs, executors, administrators, successors, and assigns, and The United States of America, acting by and through the Secretary of the Interior or his authorized representative,

WITNESSETH:

1. In consideration of ONE DOLLAR (\$1.00) in hand paid by the United States, the receipt of which is hereby acknowledged, the vendors agree to sell to the United States certain lands upon the terms and conditions hereinafter set forth, and for the price of TWENTY THREE THOUSAND DOLLARS (\$23,000.00) for all of the lands and other interests, which lands shall include all tenements, hereditaments, together with all water and other rights, easements, and appurtenances thereunto belonging, owned by them, situate and lying in York County, State of Maine, containing 1.34 acres, more or less, and are particularly described as follows:

City of Biddeford Tax Assessors Map
Lots 61-20-1 and 61-23

2. The vendors agree that they have full right, power, and authority to convey, and that they will convey to the United States the fee simple title thereto clear, free and unencumbered, except subject to the easements or reservations of record that are acceptable to the Attorney General of the United States as stated in paragraph 5 below.

3. The vendors further agree not to do, or suffer others to do, any act by which the value or title to said lands may be diminished or encumbered. It is further agreed that any loss or damage occurring prior to the vesting of satisfactory title in The United States of America, by reason of the unauthorized cutting or removal of products therefrom, or because of fire, shall be borne by the vendor; and that, in the event any such loss or damage occurs, the United States may refuse, without liability, to accept conveyance of said lands, or it may elect to accept conveyance upon an equitable adjustment of the purchase price.

4. The vendors further agree that during the period covered by this instrument officers and accredited agents of the United States shall have at all proper times the unrestricted right and privilege to enter upon said lands for all lawful purposes, including examination of said lands and the resources upon them.

5. The vendors will execute and deliver upon demand of the proper officials and agents of the United States, and without payment or the tender of the purchase price, a good and sufficient deed of warranty conveying to the United States a safe title to the said lands of such character as to be satisfactory to the Attorney General of the United States, and said deed shall provide that the use, occupation, and operation of the rights-of-way, easements, and reservations retained therein, shall be subordinate to and subject to such rules and regulations as may be prescribed by the Secretary of the Interior governing the use, occupation, protection, and administration of areas under and in compliance with the Act of October 15, 1966 (80 Stat. 926), as amended.

6. In consideration whereof, the United States agrees that it will purchase all of the said lands and other interests at the price of TWENTY THREE THOUSAND DOLLARS (\$23,000.00), the acreage to be ascertained by a survey to be made at the option and expense of the United States after reasonable notice to the vendors, and according to standard methods and procedures, or by recourse to the records of the Bureau of Land Management, or by both. The United States further reserves the right to amend said purchase consideration should a final survey, prior to closing, reveal an acreage amount which differs from the herein stated optioned acreage that impacts the approved market value. Should the United States exercise this right, the vendors shall be notified in writing with an amendment to this *Agreement for the Purchase of Lands* amending the acreage and amount of consideration. The United States further agrees that, after the preparation, execution, delivery, and recordation of the deed at no cost to the vendors, and after the Attorney General shall have approved the title thus vested to the United States, it will cause to be paid to the vendors the purchase price by a United States Treasury check or by electronic funds transfer. The expenses of the vendors for recording fees, revenue stamps, transfer taxes, and similar expenses incidental to the conveyance of their property; and any amount paid as a penalty cost for prepayment of any pre-existing recorded mortgage entered into in good faith, encumbering such real property; as well as the pro rata share of prepaid real property taxes allocable to the period subsequent to the vesting of title in the United States, or the effective date of possession of such real property by the same, whichever is earlier; shall be subject to reimbursement as provided in Section 303 of the Act of January 2, 1971, 84 Stat. 1899. Full possession and use of the premises shall pass to the United States as of the date payment is made to the vendors subject only to the reservations stated in section 2 above.

7. It is understood and agreed that if the Secretary of the Interior determines that the title to said lands or any part thereof should be acquired by the United States by judicial proceedings, either to procure a safe title or, when it is in the public interest, to take immediate possession, or for any other reason, then the compensation to be claimed by the owners and the award to be made for said lands in said proceedings shall be upon the basis of the purchase price herein provided.

8. It is mutually agreed that an abstract, certificate of title, or other evidence of title to the property herein contracted to be sold, satisfactory to the Attorney General, will be obtained by the United States at its expense.

9. It is mutually understood and agreed that this contract shall not be assigned in whole or in part without the consent in writing of the United States.

10. It is further mutually agreed that no Member of or Delegate to Congress, or Resident Commissioner, shall be admitted to any share or part of this contract or agreement, or to any benefit to arise thereupon. Nothing, however, herein contained shall be construed to extend to any incorporated company, where such contract or agreement is made for the general benefit of such incorporation or company.

11. Prior to the date title vests of record in the United States, the vendors shall pay all taxes and assessments for the entire fiscal year of the local taxing authority in which the transfer of title occurs, whether or not such taxes and assessments would otherwise constitute a lien on the site. This obligation upon the part of the vendors shall exist whether or not such taxes and assessments are due and payable as of the date title vests of record in the United States.

12. Acceptance of this agreement is contingent upon the results of a contaminants study. In the event that contaminants are found present on the site or on adjacent parcels, it will be at the discretion of the Service to either accept the property in the condition it is in, or to request that the vendors assume a responsible role in the removal or restoration of the property prior to a binding contract. If it is determined that the property is contaminated after a study has been performed, but prior to final payment, the vendors will remain responsible to effect reasonable and satisfactory removal of the contamination.

13. It is mutually understood and agreed that notice of acceptance of this agreement shall be sent to the vendors by certified mail addressed to:

James Bennett, City Manager
City of Biddeford
205 Main Street
Biddeford, Maine 04005

and shall be effective upon date of mailing and shall be binding upon the vendors, except as such obligation may be affected by the provisions of paragraph 6 hereof.

14. It is mutually agreed that the United States shall deposit the total land payment into a non-interest-bearing escrow account and that the designated Escrow Agent shall disburse the funds at closing on behalf of the vendors.

IN WITNESS WHEREOF, the vendors have hereunto signed their name and affixed their respective seals on the day first above written, with the understanding that this agreement for purchase cannot be executed by the Secretary of the Interior or his/her authorized representative until after it is reported to him/her for his/her consideration, and therefore the vendors for and in consideration of the \$1.00 herein above acknowledged as received, has and does hereby grant unto The United States of America by and through the Secretary of the Interior or his/her authorized representative, or any other officer or agency of the United States authorized to purchase said lands, the option and right to enter into this Agreement for Purchase within 12 months from the execution thereof by the vendors, and to purchase said lands as herein provided.

In the presence of:

(Witness) James Bennett, City Manager (L.S.)

(Witness) (Vendor) (L.S.)

ACKNOWLEDGMENT

State of Maine }
County of York } ss:

On this _____ day of _____, 2017, before me personally appeared James Bennett, known to me to be the persons who are described in and who executed the within instrument, and acknowledged to me that they executed the same.

My Commission expires: _____
[SEAL] Notary Public

County, _____

The Secretary of the Interior, acting by and through his/her authorized representative, has executed this agreement on behalf of The United States of America on this _____ day of _____, 20__.

The United States of America

By _____

(Title) Chief, Division of Realty
U.S. Fish and Wildlife Service

Request for Taxpayer Identification Number and Certification

Give Form to the
requester. Do not
send to the IRS.

Print or type See Specific Instructions on page 2.	1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.	
	2 Business name/disregarded entity name, if different from above	
	3 Check appropriate box for federal tax classification; check only one of the following seven boxes: ☐ Individual/sole proprietor or single-member LLC ☐ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) ▶ Note. For a single-member LLC that is disregarded, do not check LLC; check the appropriate box in the line above for the tax classification of the single-member owner. ☐ Other (see instructions) ▶	
	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from FATCA reporting code (if any) _____ <i>(Applies to accounts maintained outside the U.S.)</i>	
	5 Address (number, street, and apt. or suite no.)	Requester's name and address (optional)
	6 City, state, and ZIP code	
	7 List account number(s) here (optional)	

Part I Taxpayer Identification Number (TIN) Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see <i>How to get a TIN</i> on page 3. Note. If the account is in more than one name, see the instructions for line 1 and the chart on page 4 for guidelines on whose number to enter.	Social security number [][][] - [][] - [][][][][] OR Employer identification number [][] - [][][][][][][][]
---	--

Part II Certification Under penalties of perjury, I certify that: 1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and 2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and 3. I am a U.S. citizen or other U.S. person (defined below); and 4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct. Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 3.
--

Sign Here	Signature of U.S. person ▶	Date ▶
------------------	----------------------------	--------

General Instructions Section references are to the Internal Revenue Code unless otherwise noted. Future developments. Information about developments affecting Form W-9 (such as legislation enacted after we release it) is at www.irs.gov/fw9 . Purpose of Form An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following: - Form 1099-INT (interest earned or paid) - Form 1099-DIV (dividends, including those from stocks or mutual funds) - Form 1099-MISC (various types of income, prizes, awards, or gross proceeds) - Form 1099-B (stock or mutual fund sales and certain other transactions by brokers) - Form 1099-S (proceeds from real estate transactions) - Form 1099-K (merchant card and third party network transactions)	- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition) - Form 1099-C (canceled debt) - Form 1099-A (acquisition or abandonment of secured property) Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN. If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See <i>What is backup withholding?</i> on page 2. By signing the filled-out form, you: - Certify that the TIN you are giving is correct (or you are waiting for a number to be issued), - Certify that you are not subject to backup withholding, or - Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income, and - Certify that FATCA code(s) entered on this form (if any) indicating that you are exempt from the FATCA reporting, is correct. See <i>What is FATCA reporting?</i> on page 2 for further information.
---	--



Property Map

1 inch = 155 feet

Data and scale shown on this map are provided for planning and informational purposes only. BIDDEFORD (ME) and Vision Government Solutions are not responsible for any use for other purposes or misuse or misrepresentation of this information.



7/26/2017

73 MILE STRETCH RD

Location 73 MILE STRETCH RD

Mblu 61/ 20/ 1/ /

Acct#

Owner CITY OF BIDDEFORD

Assessment \$9,100

Appraisal \$9,100

PID 6097

Building Count 1

Current Value

Appraisal			
Valuation Year	Improvements	Land	Total
2016	\$0	\$9,100	\$9,100
Assessment			
Valuation Year	Improvements	Land	Total
2016	\$0	\$9,100	\$9,100

Owner of Record

Owner CITY OF BIDDEFORD

Co-Owner

Address PO BOX 586
BIDDEFORD, ME 04005

Sale Price \$0

Certificate

Book & Page COUNCL ORDR

Sale Date 04/06/2010

Instrument 1K

Ownership History

Ownership History					
Owner	Sale Price	Certificate	Book & Page	Instrument	Sale Date
CITY OF BIDDEFORD	\$0		COUNCL ORDR	1K	04/06/2010
CHRISTENSEN, HANS HEIRS OF	\$0				

Building Information

Building 1 : Section 1

Year Built:

Living Area: 0

Replacement Cost: \$0

Building Percent

Good:

Replacement Cost

Less Depreciation: \$0

Building Attributes

Field	Description
Style	Vacant Land
Model	
Grade:	
Stories:	
Occupancy	
Exterior Wall 1	
Exterior Wall 2	
Roof Structure:	
Roof Cover	
Interior Wall 1	
Interior Wall 2	
Interior Flr 1	
Interior Flr 2	
Heat Fuel	
Heat Type:	
AC Type:	
Total Bedrooms:	
Total Bthrms:	
Total Half Baths:	
Total Xtra Fixtrs:	
Total Rooms:	
Bath Style:	
Kitchen Style:	

Building Photo



(<http://images.vgsi.com/photos/BiddefordMEPhotos//default.jpg>)

Building Layout



Building Sub-Areas (sq ft)	Legend
No Data for Building Sub-Areas	

Extra Features

Extra Features	Legend
No Data for Extra Features	

Land

Land Use

Use Code	9035
Description	TOWN-PROP MDL-00
Zone	CR
Neighborhood	0001
Alt Land Appr Category	No

Land Line Valuation

Size (Acres)	0.75
Frontage	0
Depth	0
Assessed Value	\$9,100
Appraised Value	\$9,100

Outbuildings

Outbuildings			Legend
No Data for Outbuildings			

Valuation History

Appraisal			
Valuation Year	Improvements	Land	Total
2015	\$0	\$9,100	\$9,100
2014	\$0	\$9,100	\$9,100
2013	\$0	\$14,400	\$14,400

Assessment			
Valuation Year	Improvements	Land	Total
2015	\$0	\$9,100	\$9,100
2014	\$0	\$9,100	\$9,100
2013	\$0	\$13,100	\$13,100

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87 MILE STRETCH RD

Location 87 MILE STRETCH RD

Mblu 61/ 23/ / /

Acct#

Owner CITY OF BIDDEFORD

Assessment \$8,900

Appraisal \$8,900

PID 6102

Building Count 1

Current Value

Appraisal			
Valuation Year	Improvements	Land	Total
2016	\$0	\$8,900	\$8,900
Assessment			
Valuation Year	Improvements	Land	Total
2016	\$0	\$8,900	\$8,900

Owner of Record

Owner CITY OF BIDDEFORD
Co-Owner
Address PO BOX 586
BIDDEFORD, ME 04005

Sale Price \$0
Certificate
Book & Page COUNCL ORDR
Sale Date 04/06/2010
Instrument 1K

Ownership History

Ownership History					
Owner	Sale Price	Certificate	Book & Page	Instrument	Sale Date
CITY OF BIDDEFORD	\$0		COUNCL ORDR	1K	04/06/2010
BENNETT, LEONA L & STANLEY W	\$0		01936/0548		02/14/1972

Building Information

Building 1 : Section 1

Year Built:
Living Area: 0
Replacement Cost: \$0
Building Percent Good:
Replacement Cost Less Depreciation: \$0

Building Attributes

Field	Description
Style	Vacant Land
Model	
Grade:	
Stories:	
Occupancy	
Exterior Wall 1	
Exterior Wall 2	
Roof Structure:	
Roof Cover	
Interior Wall 1	
Interior Wall 2	
Interior Flr 1	
Interior Flr 2	
Heat Fuel	
Heat Type:	
AC Type:	
Total Bedrooms:	
Total Bthrms:	
Total Half Baths:	
Total Xtra Fixtrs:	
Total Rooms:	
Bath Style:	
Kitchen Style:	

Building Photo



(<http://images.vgsi.com/photos/BiddefordMEPhotos//default.jpg>)

Building Layout



Building Sub-Areas (sq ft)	Legend
No Data for Building Sub-Areas	

Extra Features

Extra Features	Legend
No Data for Extra Features	

Land

Land Use

Use Code	9035
Description	TOWN-PROP MDL-00
Zone	CR
Neighborhood	0001
Alt Land Appr Category	No

Land Line Valuation

Size (Acres)	0.5
Frontage	0
Depth	0
Assessed Value	\$8,900
Appraised Value	\$8,900

Outbuildings

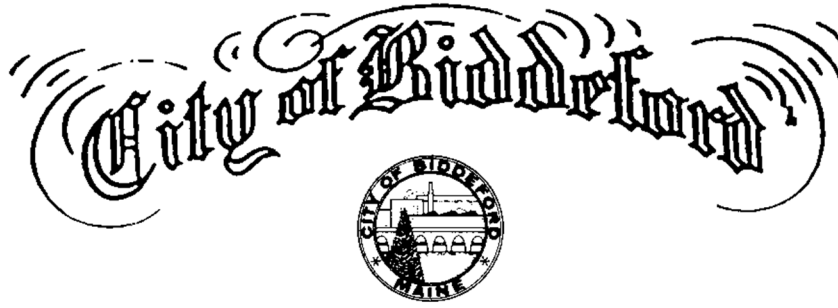
Outbuildings			Legend
No Data for Outbuildings			

Valuation History

Appraisal			
Valuation Year	Improvements	Land	Total
2015	\$0	\$8,900	\$8,900
2014	\$0	\$8,900	\$8,900
2013	\$0	\$13,900	\$13,900

Assessment			
Valuation Year	Improvements	Land	Total
2015	\$0	\$8,900	\$8,900
2014	\$0	\$8,900	\$8,900
2013	\$0	\$12,600	\$12,600

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2017.86

IN BOARD OF CITY COUNCIL..AUGUST 1, 2017

BE IT ORDERED, that in accordance with the provisions set forth under *Ch. 6, Amusements, Article V – Sales, Possession and Consumption of liquor at and during Special Events on City Public Property*, the City Council of the City of Biddeford does hereby grant approval for ***Fringe Festival, part of RiverJam***, to serve liquor at their festival on September 15th, 2017 at Shevenell Park and on Main Street from Washington Street to Alfred Street, providing that the said ***Fringe Festival*** is and remains in compliance with the provisions set forth under *Ch. 6, Section 6-178 et seq.*

BE IT FURTHER ORDERED, that the City Council also approves the issuance of a Special Event Permit for a Block Party to be held at Shevenell Park and Main Street from Washington Street to Alfred Street by ***Fringe Festival, part of RiverJam***.

APPLICATION NUMBER: _____

**INDEMNIFICATION AND RELEASE PROVISIONS
CITY OF BIDDEFORD SPECIAL EVENT PERMIT**

EFFECTIVE 7-6-2017 THE FOLLOWING
FEES WILL APPLY:

Administrative fee	\$25.00
Parade Permit fee	\$50.00
Block Party Permit fee	\$75.00
Mass Gathering fee	\$100.00

UPDATED APPLICATION^{DR}

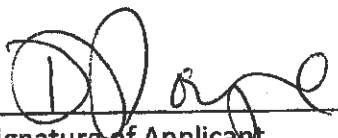
A. In consideration for being permitted to use the facilities and/or rights-of-way of the City of Biddeford, (hereinafter "City"), Heart of Biddeford
(insert name of person/entity seeking permission to use facilities and/or right-of-way, hereinafter "Applicant") agrees to indemnify and hold harmless the City, its officers, employees, and insurers, from and against all liability, claims, and demands, which are incurred, made, or brought by any person or entity on account of damage, loss, or injury, including without limitation claims arising from property loss, or damage, bodily injury, personal injury, sickness, disease, death, or any other loss of any kind whatsoever, which arise out of or are in any manner connected with the use of the facilities and/or rights-of-way, whether any such liability, claims, and demands result from the act, omission, negligence, or other fault on the part of the City, its officers, or its employees, or from any other cause whatsoever.

Just
Fringe
Fest

B. By signing below, Applicant agrees that in the event of damage, loss or injury to the facilities or to any property or equipment therein or to the City rights-of-way, the City may deduct from any damage deposit the full amount of such damage, loss, or injury. Applicant further agrees that if such damage, loss, or injury exceeds the amount of the damage deposit, Applicant will promptly reimburse the City for all costs associated therewith upon billing by the City.

C. In addition, in consideration for being permitted or allowed to use the facilities and/or right-of-way, Applicant on behalf of itself and its officers, employees, members, and participants, hereby expressly exempts and releases the City, its officers, employees, insurers, from and against all liability, claims, and demands, on account of injury, loss, or damage, including without limitation claims arising from property loss or damage, bodily injury, personal injury, sickness, disease, or death, that Applicant may incur as a result of such use, whether any such liability claims and demands result from the act, omission, negligence, or other fault on the part of the City, its officer, or its employees, or from any other cause whatsoever.

D. In addition, Heart of Biddeford has furnished and attached two copies of certificates of insurance with the City of Biddeford named as an additional insured in the amount of \$400,000 unless a greater amount is warranted.


Signature of Applicant

7/25/17
Date

Delilah Poupore
Printed Name of Applicant

APPLICATION NUMBER: _____

CITY OF BIDDEFORD
SPECIAL EVENT APPLICATION

City of Biddeford
P.O. Box 586
Biddeford, ME 04005

Name of Event "Fringe Fest" as part of River Jam Festival Location of Event Shavenell Park + main street for Washington → Alt
Date of Event: 9/15/17 Start Time 3pm setup 4pm Finish Time 10pm + 30 minutes to break down

Detailed and specific description of Event (attached separate sheet if necessary)

Blocking off Main Street for 2 blocks + encompassing Shavenell Park to host a celebration with art, music, beer and food.
Restaurants will serve "street food" from the door of their business.
Banded Horn/Disco will serve beer from a table in Shavenell Park (HOB will apply for the license from the State).

Estimated # of Participants _____ Estimated Attendance 300

Type of Event:

☒ Festival/Fair With Alcohol: Yes: X ** No: _____

☐ Race/Walk/Bike Ride

☐ Concert

☐ Parade/March

☐ Other – Please Specify: _____

**** NOTE:** If alcohol is being sold, a Separate License must be obtained through application at City Clerk's Office, and must be approved by the City Council.

What impact will this have upon the surrounding neighborhood? (Noise, Traffic, etc.) Please explain:

Noise for neighbors, traffic detour

APPLICATION NUMBER: _____

Describe the means by which the neighborhood (residents and businesses) will be notified of this event and its public hearing:

Business - one-on-one outreach. Posters, banner, press releases, City Police signboard, TV commercials, City Council announcements, HOB + RJ websites

Organization (Applicant) Information

Name of Organization or Name of Applicant if NOT an Organization

Heart of Hidddeford

Physical Address: 205 Main St., Suite 103

Mailing Address: Same

Business Telephone 207-284-8520 Fax _____ E-mail director@heartofhidddeford.org

Income Tax Exempt: Yes: _____ No: X Tax Exempt Number: We are a 501c3, but not tax-exempt.

Contact Person/Event Coordinator

Name & Address

Delilah Pougore

Telephone 207-8520 Cellular 207-261-5895 E-Mail director@heartofhidddeford.org

Relationship Organization: Director

General Service Questions

Department of Public Works

Is the use of barricades necessary/requested for this event? Yes

If yes, number needed 15

Will it be necessary to cover street and/or parking signs for this event? Yes If yes, please note on diagram. No parking from 3pm - 10:30pm

What is your plan for cleanup and debris disposal for this event?

Volunteer clean up

Is any other Public Works assistance anticipated?

No

Parks and Recreation Department

APPLICATION NUMBER: _____

Will this event take place in a Public Right of Way, Public Way, City Park or athletic field? YES

If yes, where

Shevenell Park + Main Street (Washington → Alfred)

Will tenting/staging be utilized for this event? no If yes, what is your plan to repair any damage caused by stakes, tie-downs, etc?

Any Parks and Recreation assistance required?

no

Fire Department

Will the Fire Department have access to all sites in the event of an emergency?

YES

Will any fire hydrants be obstructed? no Will you have access to E 9-1-1?

YES

Will you have First Aid or medical staff present?

no

Police Department

Is traffic control necessary for this event? no If yes, who will provide it?

Is crowd control necessary for this event? yes If yes, who will provide it?

We are hiring security company that we always hire for large events.

Other

All vendors *must* obtain proper licenses/permits from the City Clerk's office (284-9307).

Indemnification agreement/insurance certificate must be attached to this application at the time of submission. Site Plan Sketch may be accompanied by a separate map, if necessary.

APPLICATION NUMBER: _____

Fringe Fest

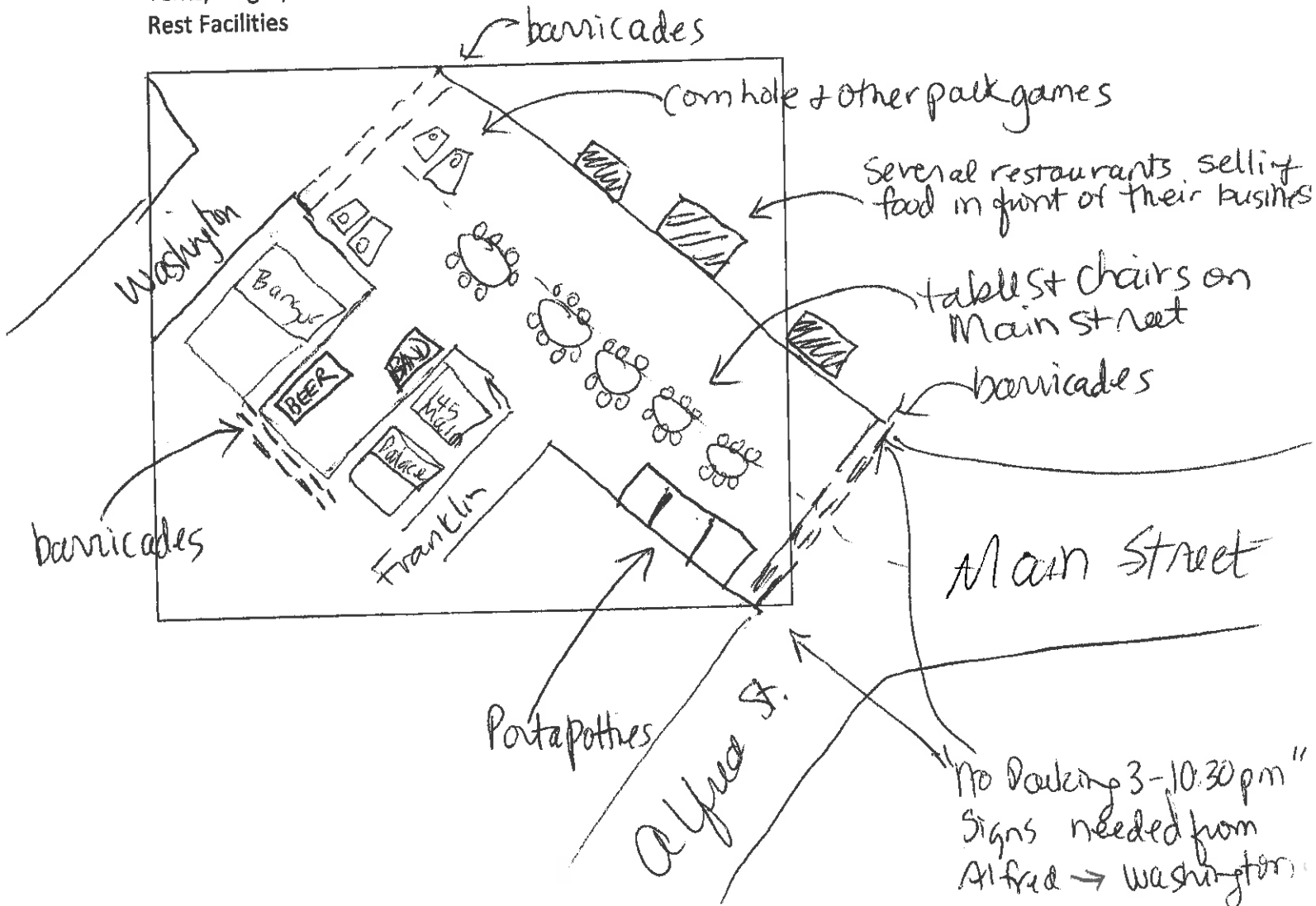
SITE PLAN SKETCH OF SPECIAL EVENT (Completed by Event Coordinator)

In the space below, please provide the following information. Attach a separate map if necessary.

General Map of Location
Event Coordinator's Booth
Tents/Stages/Grandstands
Rest Facilities

Vender Locations
Garbage Cans
Water Sources

Street Closures/Parking Information
Water/Electricity Sources
Loudspeakers



Applicant's Statement of Agreement

Everything I have stated on this agreement is correct to the best of my knowledge. This permit, if granted, is not transferable and is revocable at any time at the discretion of the City of

APPLICATION NUMBER: _____

Biddeford. I understand that the issuance of this permit is contingent upon compliance with any and all conditions imposed by the City of Biddeford or its officers.

Applicant Signature:  Date 7/25/17

APPLICATION NUMBER: _____

REVIEW BY SPECIAL EVENTS COMMITTEE:

Having completed a review of the application, the proposal itself, the location of the vent and its impact upon services and resources, this application is:

APPROVED WITH MODIFICATIONS AND/OR RESTRICTIONS: _____

APPROVED AS SUBMITTED: _____

DENIED: _____

Modifications / Restrictions:

REASON(S) FOR DENIAL:

Police Chief

Date:

Fire Chief

Date

Public Works Director

Date:

Codes Enforcement Officer

Date:

Parks & Recreation

Date:

APPLICATION NUMBER: _____

**INDEMNIFICATION AND RELEASE PROVISIONS
CITY OF BIDDEFORD SPECIAL EVENT PERMIT**

EFFECTIVE 7-6-2017 THE FOLLOWING
FEES WILL APPLY:

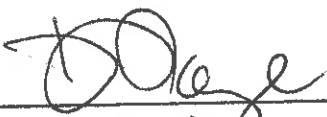
☒ Administrative fee	\$25.00
☒ Parade Permit fee	\$50.00
☒ Block Party Permit fee	\$75.00
☒ Mass Gathering fee	\$100.00

A. In consideration for being permitted to use the facilities and/or rights-of-way of the City of Biddeford, (hereinafter "City"), Heart of Biddeford
(Insert name of person/entity seeking permission to use facilities and/or right-of-way, hereinafter "Applicant") agrees to indemnify and hold harmless the City, its officers, employees, and insurers, from and against all liability, claims, and demands, which are incurred, made, or brought by any person or entity on account of damage, loss, or injury, including without limitation claims arising from property loss, or damage, bodily injury, personal injury, sickness, disease, death, or any other loss of any kind whatsoever, which arise out of or are in any manner connected with the use of the facilities and/or rights-of-way, whether any such liability, claims, and demands result from the act, omission, negligence, or other fault on the part of the City, its officers, or its employees, or from any other cause whatsoever.

B. By signing below, Applicant agrees that in the event of damage, loss or injury to the facilities or to any property or equipment therein or to the City rights-of-way, the City may deduct from any damage deposit the full amount of such damage, loss, or injury. Applicant further agrees that if such damage, loss, or injury exceeds the amount of the damage deposit, Applicant will promptly reimburse the City for all costs associated therewith upon billing by the City.

C. In addition, in consideration for being permitted or allowed to use the facilities and/or right-of-way, Applicant on behalf of itself and its officers, employees, members, and participants, hereby expressly exempts and releases the City, its officers, employees, insurers, from and against all liability, claims, and demands, on account of injury, loss, or damage, including without limitation claims arising from property loss or damage, bodily injury, personal injury, sickness, disease, or death, that Applicant may incur as a result of such use, whether any such liability claims and demands result from the act, omission, negligence, or other fault on the part of the City, its officer, or its employees, or from any other cause whatsoever.

D. In addition, Heart of Biddeford has furnished and attached two copies of certificates of insurance with the City of Biddeford named as an additional insured in the amount of \$400,000 unless a greater amount is warranted.


Signature of Applicant

7/25/17
Date

Delilah Bougare
Printed Name of Applicant

APPLICATION NUMBER: _____

CITY OF BIDDEFORD
SPECIAL EVENT APPLICATION

City of Biddeford
P.O. Box 586
Biddeford, ME 04005

Name of Event Family Fun in Mechanics Park
River Jam Fest Location of Event Mechanics Park
Date of Event: 9/16/17 Start Time 10am setup Finish Time 5pm breakdown
event Noon - 4pm

Detailed and specific description of Event (attached separate sheet if necessary)

Entertainment, Craft fair, + kid's activities in
Mechanics Park + on Water Street, as part
of River Jam Festival Weekend.

Estimated # of Participants _____ Estimated Attendance 500

Type of Event:

☒ Festival/Fair With Alcohol: Yes: _____ ** No: X

☐ Race/Walk/Bike Ride

☐ Concert

☐ Parade/March

☐ Other – Please Specify: _____

**** NOTE:** If alcohol is being sold, a Separate License must be obtained through application at City Clerk's Office, and must be approved by the City Council.

What impact will this have upon the surrounding neighborhood? (Noise, Traffic, etc.) Please explain:

Minimal noise daytime hours
Traffic disruption on Water Street

APPLICATION NUMBER: _____

Describe the means by which the neighborhood (residents and businesses) **will** be notified of this event and its public hearing:

same as for fringe fest

Organization (Applicant) Information

Name of Organization or Name of Applicant if NOT an Organization

Heart of Biddford

Physical Address: same as for fringe fest

Mailing Address: _____

Business Telephone _____ Fax ☒ _____ E-mail _____

Income Tax Exempt: Yes: _____ No: _____ Tax Exempt Number: _____

Contact Person/Event Coordinator

Name & Address

Telephone _____ Cellular ☒ _____ E-Mail _____

Relationship Organization: ☒ _____

General Service Questions

Department of Public Works

Is the use of barricades necessary/requested for this event? yes

If yes, number needed 12

Will it be necessary to cover street and/or parking signs for this event? yes If yes, please note on diagram.

What is your plan for cleanup and debris disposal for this event?

volunteers

Is any other Public Works assistance anticipated?

no

Parks and Recreation Department

APPLICATION NUMBER: _____

Will this event take place in a Public Right of Way, Public Way, City Park or athletic field? _____

If yes, where

_____ Sp Mechanics Park + Waterstreet _____

Will tenting/staging be utilized for this event? yes If yes, what is your plan to repair any damage caused by stakes, tie-downs, etc?

_____ small tent, no stakes _____

Any Parks and Recreation assistance required?

_____ no _____

Fire Department

Will the Fire Department have access to all sites in the event of an emergency?

_____ yes _____

Will any fire hydrants be obstructed? no Will you have access to E 9-1-1?

_____ yes _____

Will you have First Aid or medical staff present?

_____ no _____

Police Department

Is traffic control necessary for this event? no If yes, who will provide it?

Is crowd control necessary for this event? no If yes, who will provide it?

Other

All vendors *must* obtain proper licenses/permits from the City Clerk's office (284-9307).

Indemnification agreement/insurance certificate must be attached to this application at the time of submission. Site Plan Sketch may be accompanied by a separate map, if necessary.

APPLICATION NUMBER: _____

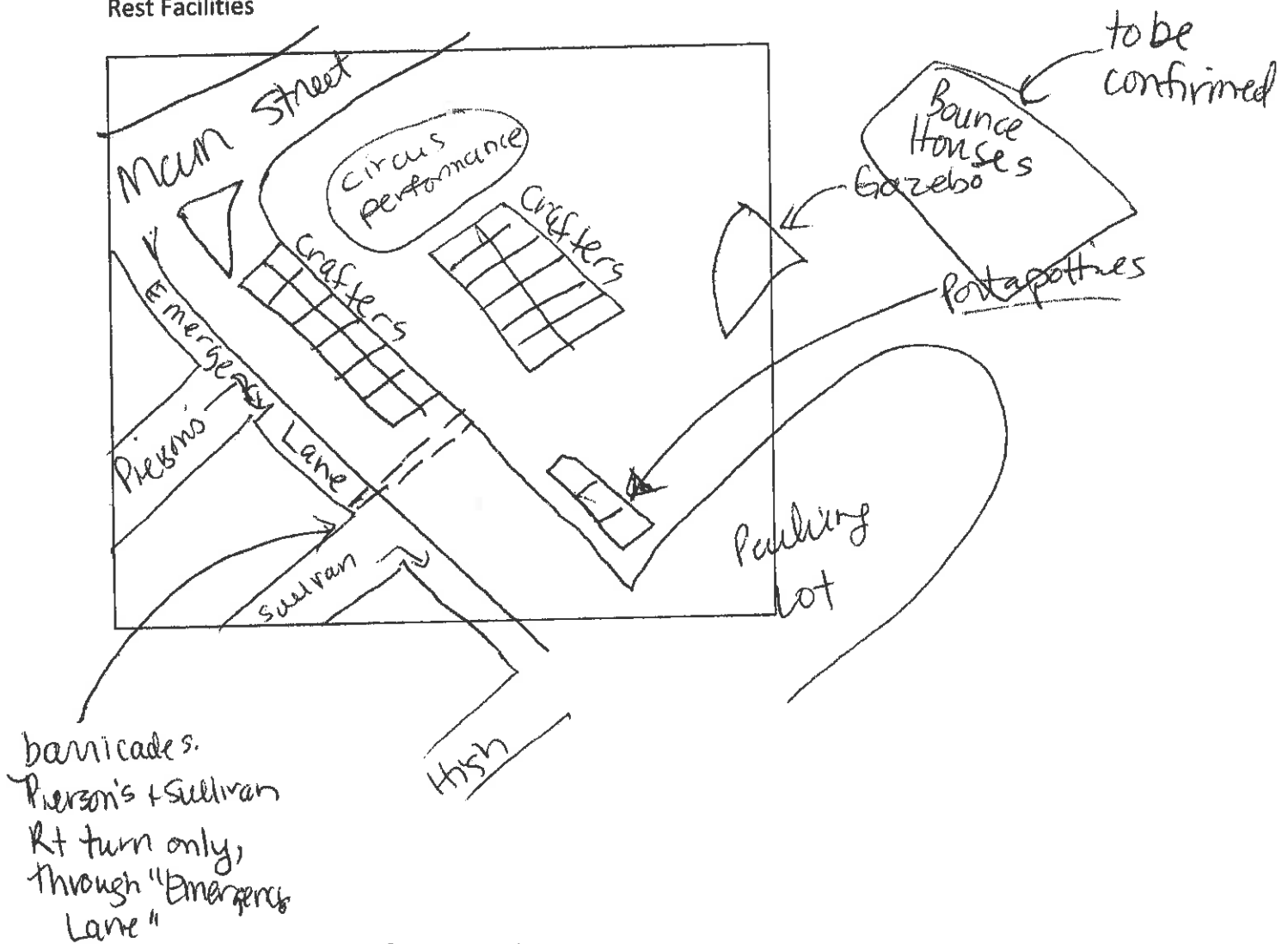
SITE PLAN SKETCH OF SPECIAL EVENT (Completed by Event Coordinator)

In the space below, please provide the following information. Attach a separate map if necessary.

General Map of Location
Event Coordinator's Booth
Tents/Stages/Grandstands
Rest Facilities

Vender Locations
Garbage Cans
Water Sources

Street Closures/Parking Information
Water/Electricity Sources
Loudspeakers

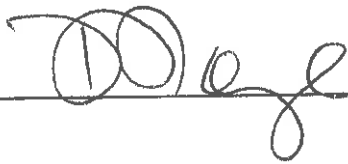


Applicant's Statement of Agreement

Everything I have stated on this agreement is correct to the best of my knowledge. This permit, if granted, is not transferable and is revocable at any time at the discretion of the City of

APPLICATION NUMBER: _____

Biddeford. I understand that the issuance of this permit is contingent upon compliance with any and all conditions imposed by the City of Biddeford or its officers.

Applicant Signature:  Date 7/25/17

APPLICATION NUMBER: _____

REVIEW BY SPECIAL EVENTS COMMITTEE:

Having completed a review of the application, the proposal itself, the location of the vent and its impact upon services and resources, this application is:

APPROVED WITH MODIFICATIONS AND/OR RESTRICTIONS: _____

APPROVED AS SUBMITTED: _____

DENIED: _____

Modifications / Restrictions:

REASON(S) FOR DENIAL:

Police Chief

Date:

Public Works Director

Date:

Parks & Recreation

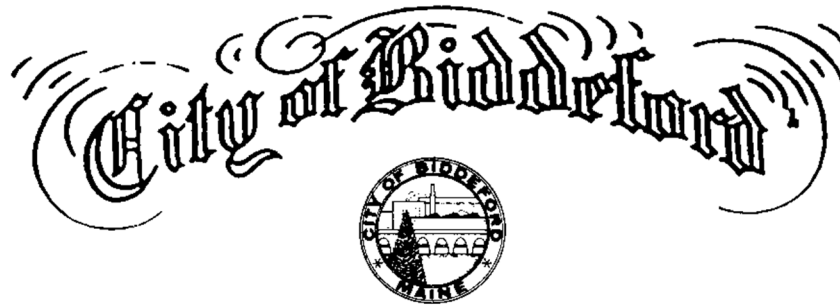
Date:

Fire Chief

Date

Codes Enforcement Officer

Date:



IN BOARD OF CITY COUNCIL...AUGUST 1, 2017

ORDERED, that I, Alan M. Casavant, Mayor of the City of Biddeford, do hereby appoint:

**Randall Desmarais
5 Old Town Road
Ward 3**

to the *Harbor Commission*, with a term to expire December 2018.

CITY OF BIDDEFORD

Application for City Committees, Commissions and Boards

Date:

7-11-17

Name:

RAUONIL DESMARAIS

Street Address:

5 OLD TOWN RD BIDD.

Mailing Address:
(if different)

Phone Number(s):

207 423 5041

Email Address:

WEST_WIND_0400S@YAHOO.COM

Please indicate whether you would like your contact information posted on the City's website:

☒ YES

☐ NO

Which City Committee, Board or Commission do you request to be appointed to:

- ☐ Ad Hoc Comprehensive Plan Comm.
- ☐ Biddeford Housing Authority
- ☐ Board of Assessment Review
- ☐ Cable T. V. Committee
- ☐ Capital Projects/Operations Committee

- ☐ Conservation Commission
- ☐ Downtown Development Commission
- ☐ Economic Improvement Committee
- ☐ Environmental Board
- ☐ Fire Advisory Committee

- ☒ Harbor Commission
- ☐ Historical Preservation Commission
- ☐ Planning Board
- ☐ Police Advisory Committee
- ☐ Policy Committee
- ☐ Project Canopy
- ☐ Recreation Commission
- ☐ Saco River Corridor Commission
- ☐ Shellfish Conservation Committee
- ☐ Solid Waste Management Commission
- ☐ Wastewater Management Commission
- ☐ Zoning Board of Appeals
- ☐ Other _____

CITY OF BIDDEFORD
Committee Application

Please list any prior experience serving on any Public Boards, Commissions or Committees (and approximate dates)

LOBSTER COMMISSION

COMMERCIAL FISHING MAU

Please list any other experience that may be pertinent to the Board or Committee in which you are requesting to serve on.

Please provide a brief statement describing your interest in serving the City of Biddeford.

Attach any additional information to this application and return it to the City Clerk's Office.