



Commissioners Present: Clearwater, Dubois, Edwards, Foley, Swanton
[QUORUM]

Commissioners Absent: Droggitis, Durkin, Schlaver

City Representative: Favreau

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I • Opening Remarks: Favreau, Introductions and Welcome guest Sgt Steve Gorton and citizen Lucas Blom

II • Report from Sgt Gorton

Community Policing and Street Crimes Unit

Open for law enforcement questions and general issues – best mode of communication is email and request either information or meeting presence

Hate Crimes Report – well-handled by law enforcement side, discussion of public-facing side of this issue

Biddeford Rising, citizenship ceremonies – potential paths of publicization and encouragement of positive progress of new Biddefordians

My Neighborhood Project – Police involved in helping form connections to each neighborhood and natural hub for each; try to improve contact points with people within neighborhoods

III • Vote to approve July 2018 Minutes

[Moved: Clearwater, Second: Dubois, Vote: Unanimous]

IV • Reports

• Budget FY17

FY17 Encumbered balance: \$3270.12

• Budget FY19

Line at \$2500

• Clean Team Funding

Director of Public Works (DPW) states that it is not high priority, but will try to get it covered.

Potential DDC role: Fund one-time cleaning before River Jam

Ask DPW to come to September meeting to report on PW projects and goals

Favreau will resarch funding; will call special meeting to vote on funding

Potential feedback can be offered to Council re: downtown cleaning

V • Old Business and City Business

- **Role of DDC**
Needs to be a discussion with City Manager and Mayor
Revisit charter and potentially amend for appropriate role
- **Empty Slot**
Favreau will contact Mayor via Clerk to address
- **City Website**
Downtown sections/pages: Mission; Commissioner names; links to projects
Vote for Favreau to establish this page
[Moved: Dubois, Second: Clearwater, Vote: Unanimous]
- **Business Improvement Plan**
Tabled until September
- **Parking Management Plan**
Update will be given at August 14, 2018
- **Façade Improvement and Business Retention/Assistance Plan**
Façade: HUD money is much more than city capacity, but will be a bit more restricted as to uses (slum and blight; ADA and safety; etc.).
Business Retention: Loans for other forms of improvement/retention, managed through Southern Maine Finance Authority
Maximum: \$15,000 with match; commercial space only

VI • **New Business**

- **Subcommittees**
Discussion of formalization and need for clarity of Open Meeting guidelines and city rules of order for DDC and subcommittees
Edwards – volunteers to form Policy Manual as needed
- **Citizen remarks**
Riverwalk signage – Coming from Saco Train station, lacks directional signs and is not clean or tidy

September 10 – recommendation for next meeting

VII • **Meeting Adjourned (7:55p)**

[Moved: Edwards, Second: Swanton, Vote: Unanimous]