*City of Biddeford*
**School Committee**
**August 06, 2019 4:30 PM Little Theater at BHS**

**A. Call to Order:**
**B. Roll Call:**
**C. Pledge of Allegiance:**
**D. Adjustments to Agenda:**
**E. Consideration of Minutes:**
E.1. Minutes 7/9/19
Minutes7:9:19.pdf
**F. Student Rep Reports:**
**G. Superintendent's Report:**
**H. Committee Reports: Finance/Building, Grounds; Curriculum; Policy; Waterhouse Advisory Committee**
**I. Old Business:**
**J. New Business: Public participation opportunity after each item listed below (3 minutes per item)**
**K. Resignations: Accepted by the Superintendent**
K.1.
- Jane Pasquarello ~ Health Occupation Instructor COT
- Amy Grohman ~ Special Education Administrative Assistant JFK
- Jennie Langevin ~ Administrative Assistant School Year BPS
- Erin Behen ~ Ell Ed Tech III BPS
- Nancy Redwine ~ Custodian District
- Michael Staples ~ Full time bus driver District
- Vickie Belanger ~ Ed Tech BIS
- Amy Elie ~ BHS Nurse
- Kelsey Langill ~ BIS Guidance Counselor

**L. Nominations:**
L.1.
- Sara Murphy ~ Special Education Teacher BIS ~ Replacing Jill Harward
- Erin Behen ~ ELL Teacher JFK ~ Replacing Marguerite Richards
- Lauren Ginn ~ 3rd Grade Teacher ~ Replacing Kerri LeSieur
- Sonja Nielson ~ EMT Instructor COT ~ New Position
- Amy Elie ~ Health Occupations/Medical Assisting Program COT ~ Replacing Jane Pasquarello
- Kelsey Langill ~ BIS Student Services & Truancy Coordinator

**M. Appointments:**

M.1.
- Timothy Corbeil ~ Full Time Bus Driver ~ Replacing Mike Staples
- Jill Dutil ~ Special Education Secretary JFK & BHS ~ Replacing Amy Grohman & Diane Laverriere
- Tammy Carusone ~ BMS Choral Stipend
- Coleen Hatt ~ BMS Drama Coach Stipend
- Rob Petit ~ BMS Drama Coach Stipend
- Ray Sampson ~ BMS IA Equipment Maintenance
- Doug Bertrand ~ BMS IA Equipment Maintenance
- Amy Delorge ~ BMS Instrumental
- Liz Leblanc ~ BMS Student Council Advisor
- Ann Marie Duguay ~ BMS Yearbook Advisor
- Linda Descoteaux ~ BMS Math Curriculum Leader
- Chelsea Brittain ~ BMS Science Curriculum Leader
- Mary Bellavance ~ BMS ELA Curriculum Leader
- Emily Kahn ~ BMS Social Studies Curriculum Leader
- Karl LeBreux ~ BMS Athletic Coordinator

Nonathleticstipends.pdf

**N. Transfers:**

**O. Public Participation: (3 minutes; any item)**

**P. Communications:**

**Q. Executive Session:**

**R. Adjournment:** - *School Committee Members: Alan Casavant, - Chair, Tony Michaud - Vice Chair, Dennis Anglea, Karen Ruel, Lisa Vadnais, Randy Forcier, Dominic Deschambault, Nate Bean*

*Student Members: Emily Boilard - BHS, Abigayle Michaud - BHS*

# Biddeford School Department
Tuesday, July 09, 2019
4:30 pm
Little Theater BHS
**Minutes**

A. **Call to Order:** Meeting was called to order at 4:34pm
B. **Roll Call:** Alan Casavant, Tony Michaud, Karen Ruel, Dennis Anglea, Lisa Vadnais, Randy Forcier, Dominic Deschambault, Jeremy Ray & Chris Indorf were all present
C. **Pledge of Allegiance:** Pledge was led by Alan Casavant
D. **Presentation:** None
E. **Adjustments to the Agenda: ADDENDUM**
F. **Approval of Last Meeting's Minutes:** 6/11/19 ~ Tony Michaud moved to approve the minutes from 6/11/19, Dennis Angela seconded, and all were in favor.
G. **Student Rep Reports:** None
H. **Superintendent's Report:**
    - I'd like to publicly thank the Biddeford Saco Rotary Club for their generous contribution to the Marching Band. It allowed us to build-out the inside of the trailer which the Biddeford Education Foundation purchased earlier this year.
    - I'd also like to thank the custodians who work very hard in the summer months in our buildings. It is a lot of work to move everything out of the classrooms to wax the floors, do a deep cleaning, and then set it all back up.
    - A reminder that we are hosting a free summer meal program supported by the USDA. There are several sites throughout our community and we encourage youth and their families to take advantage of this program. All sites and times are on the homepage of our website at biddefordschools.me
I. **Committee Reports: Finance/Building & Grounds, Curriculum, Policy:** ~ Next policy meeting will be held in September 2019.
J. **Old Business:**
K. **New Business:**
    - 1st and 2nd reading on revised 2019-2020 School Calendar ~ 1st reading was approved by Dennis Angela, seconded by Tony Michaud. Tony Michaud motioned to allow a second reading, Dennis Angela seconded, and all were in favor. Tony Michaud motioned to approve the 2nd reading, Dennis Angela seconded, and all were in favor.
    - Information: 3 Year Commitment of Students ~ Chris Indorf & Mandy Cyr
      I'm pleased to have the opportunity to address this Board and the public about the commitment we are making to improve outcomes for our students. The District has made improvements to myriad programs in recent years: we've filled voids, eliminated duplications, added courses and a STEM Academy, attended to the needs of our physical plant, and led the state in shared programs and services. The result is improved programming for students and a responsible budget for the taxpayer.

---

Now that I've served as Director of Instruction for a little over a year, my colleagues and I--teachers, principals, ed techs, Directors, Chris and Jeremy--wish to codify a multi-year commitment to students. The purpose of this commitment is threefold:

a. To invite public comment and dialogue on our goals and objectives.

b. To make clear to our faculty and staff that we are committed to a vision and a set of outcomes, and that for any who might wish to wait out another quote-unquote "initiative" that these strategic impact areas are here to stay; and,

c. How we spend money is a reflection of what we believe. Your role is governance and fiduciary oversight, and we couldn't do this work without you.

In your packet you will find a one-page document outlining the 3 strategies that we will employ to improve outcomes for all the children in our charge.

First, you are aware of the work that we have done for the last 5 years on student-centered learning. While the state may have backed down from legislating this approach, we redouble our commitment for 5 more years.

Second, we will continue our work to educate ourselves and our community on the ravages of substance abuse, and about how trauma impacts the students we serve, and how the effects of both can be mitigated in an academic setting. Finally, we will reignite our efforts to intervene early, often, and reflectively on behalf of our students who struggle. We have a moral obligation to serve all students, and most especially those who struggle and who are at risk.

This 5 year Commitment will inform our budgeting, professional development, and most importantly consistently and publicly espouse our deeply held values about what is best for our students and the community.

With that, I'd invited any questions or feedback from the Board or public, asking my colleagues Chris and Jeremy to assist in addressing your questions.

**L. Resignations, Nominations, Appointments & Transfers:**

**Resignations:** ~ Resignations were approved by the Superintendent

- Marguerite Richards ~ JFK ELL Teacher ~ Resignation
- Rico Mariello ~ BIS Student Services Truancy ~ Moved to another position in district.
- Laura Collins ~ Transportation Bus Driver ~ Resignation
- Lindsey Nadeau ~ Early Childhood Coordinator ~ Moved to another position in district.
- Kristin Jortberg ~ BMS Special Education Teacher ~ Resignation

**Nominations:**

- Gustavo Gomez Coello ~ BMS Spanish Teacher ~ Replacing Elizabeth Holsigner ~ Dennis Angela moved, Tony Michaud seconded, and all were in favor
- Rico Mariello ~ JFK Early Childhood Coordinator ~ Replacing Lindsey Nadeau ~ Dennis Angela moved, Tony Michaud seconded, and all were in favor
- Lindsey Nadeau ~ BIS Principal ~ Replacing Deborah Kenney ~ Dennis Angela moved, Tony Michaud seconded, and all were in favor

**Appointments:**

- Bruce Davis ~ APC ELL Ed Tech II ~ New Position ~ Dennis Angela moved, Tony Michaud seconded, and all were in favor
- Andrew Burnell ~ APC Ed Tech II ~ Replacing Nathaniel Hathaway ~ Dennis Angela moved, Tony Michaud seconded, and all were in favor
- Vickie Belanger ~ BIS Ed Tech II FLS ~ Replacing Mary Thomas ~ Tony Michaud moved, Dennis Angela seconded, and all were in favor
- Jacqueline Watt ~ BMS Ed Tech II ~ Replacing Michelle Sylvain ~ Tony Michaud moved, Dennis Angela seconded, and all were in favor
- Rachel Pearson ~ BMS Ed Tech II ~ Replacing Alfanso Wilkerson ~ Tony Michaud moved, Dennis Angela seconded, and all were in favor
- Judith Beach ~ BHS Food Service ~ Vacant position ~ Dennis Angela moved, Tony Michaud seconded, and all were in favor
- Joann Palladino ~ BIS Title I Ed-Tech II ~ New Position ~ Tony Michaud moved, Dennis Angela seconded, and all were in favor
- Tim Corbeil ~ Part Time Bus Driver Transportation ~ Replacing Charlie LaBonte ~ Dennis Angela moved, Tony Michaud seconded, and all were in favor
- BHS Athletic Stipends ~ Dennis Angela moved, Tony Michaud seconded, and all were in favor
- BMS Athletic Stipends ~ Dennis Angela moved, Tony Michaud seconded, and all were in favor

**M. Public Participation (3 minutes; any item)**

**N. Communications:**

**O. Executive Session:**

P. **Adjournment:** Meeting was adjourned at 5:08pm ~ Dennis Angela moved, Tony Michaud seconded, and all were in favor.

# Biddeford School Department

Tuesday, July 09, 2019

4:30 pm

Little Theater BHS

## Minutes

**Q. Resignations, Nominations, Appointments & Transfers:**

**Resignations:**

- Kerri LeSieur ~ BPS Teacher ~ Resignation ~ Jeremy Ray approved the resignation

**Nominations:**

- Maggie Bodwell ~ School Psychologist District Wide ~ New Position ~ Dennis Angela moved, Tony Michaud seconded, and all were in favor
- Donna Benjamin ~ School Psychologist District Wide ~ New Position ~ Dennis Angela moved, and all were in favor
- Maggie Guzman ~ 4th Grade Teacher BIS ~ Replacing Meghan Schrader ~ Dennis Angela moved, Tony Michaud seconded, and all were in favor

**Appointments:**

- Wesley Dunbar ~ Ed Tech II BMS ~ Replacing Jesse Kiesel ~ Dennis Angela moved, Tony Michaud seconded, and all were in favor
- Nicole Walker ~ Ed Tech II BMS ~ Replacing Leslie Kiesel ~ Dennis Angela moved, Tony Michaud seconded, and all were in favor
- Chris Ferrell ~ Band Director Stipend BHS ~ New Position ~ Dennis Angela moved, Tony Michaud seconded, and all were in favor
- Michael Murphy ~ Percussion Director Stipend BHS ~ New Position ~ Dennis Angela moved, Tony Michaud seconded, and all were in favor

Signed: Date: 7/31/19

---

**School Committee Members:**

Alan Casavant-Chair
Tony Michaud-Vice Chair
Karen Ruel
Lisa Vadnais
Randy Forcier
Dominic Deschambault
Nate Bean
Dennis Anglea

**Student Members:**

Emily Boilard
Abigayle Michaud

cc: Jeremy Ray- Superintendent
cc: Chris Indorf-Asst. Superintendent

# BIDDEFORD SCHOOL DEPARTMENT

## REQUEST FOR STIPEND APPOINTMENT APPROVAL

**Date:** 7/23/19 **School:** BMS

**Building Administrator:** Scott Descoteaux

**Stipend Position Title:** BMS Choral

**Position Responsibilities:** Full responsibilities of BMS Chorus
Including performances

**Stipend Dollar Amount:** $1,704.00

**Anticipated Amount of Time**

Number of students participating:

Number of days per week:

Number of weeks per season/school year:

Number of hours per session:

Total hours for season/school year:

**Recommended Employee:** Tammy Carusone

**Background/Experience:** Extensive experience with middle level chorus

# BIDDEFORD SCHOOL DEPARTMENT

## REQUEST FOR STIPEND APPOINTMENT APPROVAL

**Date:** 7/23/19 **School:** BMS

**Building Administrator:** Scott Descoteaux

**Stipend Position Title:** Drama Coach

**Position Responsibilities:** Full Supervision of BMS Drama Program

**Stipend Dollar Amount:** $852.00

**Anticipated Amount of Time**

Number of students participating: 25 - 30

Number of days per week: 3

Number of weeks per season/school year: 16

Number of hours per session: 2

Total hours for season/school year:

**Recommended Employee:** Coleen Hatt

**Background/Experience:** Coleen has extensive experience as BMS Drama Coach

# BIDDEFORD SCHOOL DEPARTMENT

## REQUEST FOR STIPEND APPOINTMENT APPROVAL

**Date:** 7/23/19 **School:** BMS

**Building Administrator:** Scott Descoteaux

**Stipend Position Title:** Drama Coach

**Position Responsibilities:** Full Supervision of BMS Drama Program

**Stipend Dollar Amount:** $852.00

**Anticipated Amount of Time**

Number of students participating: 25 - 30

Number of days per week: 3

Number of weeks per season/school year: 16

Number of hours per session: 2

Total hours for season/school year:

**Recommended Employee:** Rob Petit

**Background/Experience:** Rob has extensive experience as BMS Drama Coach

# BIDDEFORD SCHOOL DEPARTMENT

## REQUEST FOR STIPEND APPOINTMENT APPROVAL

**Date:** 7/23/19 **School:** BMS

**Building Administrator:** Scott Descoteaux

**Stipend Position Title:** IA Equipment Maint

**Position Responsibilities:** Maintains all equipment for video, robotics and IA materials

**Stipend Dollar Amount:** $1,907.00

**Anticipated Amount of Time**

Number of students participating: _____

Number of days per week: _____

Number of weeks per season/school year: _____

Number of hours per session: _____

Total hours for season/school year: _____

**Recommended Employee:** Ray Sampson

**Background/Experience:** Extensive experience with equipment in program

# BIDDEFORD SCHOOL DEPARTMENT

## REQUEST FOR STIPEND APPOINTMENT APPROVAL

**Date:** 7/23/19 **School:** BMS

**Building Administrator:** Scott Descoteaux

**Stipend Position Title:** IA Equipment Maint

**Position Responsibilities:** Maintains all equipment for industrial arts, including lathe, drill Presses, band saw, sanders etc

**Stipend Dollar Amount:** $1,907.00

**Anticipated Amount of Time**

Number of students participating:

Number of days per week:

Number of weeks per season/school year:

Number of hours per session:

Total hours for season/school year:

**Recommended Employee:** Doug Bertrand

**Background/Experience:** Extensive experience with equipment in program

# BIDDEFORD SCHOOL DEPARTMENT

## REQUEST FOR STIPEND APPOINTMENT APPROVAL

**Date:** 7/23/19 **School:** BMS

**Building Administrator:** Scott Descoteaux

**Stipend Position Title:** Instrumental

**Position Responsibilities:** Veterans Day Parade

Memorial Day Parade

Spring/Winter Concerts

2 Music Festivals

Drumline

**Stipend Dollar Amount:** $2,414.00

**Anticipated Amount of Time**

Number of students participating: 146

Number of days per week: 2

Number of weeks per season/school year: Full school year

Number of hours per session: 2-3

Total hours for season/school year:

**Recommended Employee:** Amy Delorge

**Background/Experience:** Amy has continually

# BIDDEFORD SCHOOL DEPARTMENT

## REQUEST FOR STIPEND APPOINTMENT APPROVAL

**Date:** 7/23/19 **School:** BMS

**Building Administrator:** Scott Descoteaux

**Stipend Position Title:** Student Council Advisor

**Position Responsibilities:** Maintain and record all student council activities

Holding meetings with members

**Stipend Dollar Amount:** $1,704

**Anticipated Amount of Time**

Number of students participating: 25 +

Number of days per week: 1

Number of weeks per season/school year:

Number of hours per session: 1.5

Total hours for season/school year:

**Recommended Employee:** Liz Leblanc

**Background/Experience:**

# BIDDEFORD SCHOOL DEPARTMENT

## REQUEST FOR STIPEND APPOINTMENT APPROVAL

**Date:** 7/23/19 **School:** BMS

**Building Administrator:** Scott Descoteaux

**Stipend Position Title:** Yearbook Advisor

**Position Responsibilities:** Fully responsible for all aspects of BMS 2017-2018 Yearbook

Full supervision of yearbook committee

**Stipend Dollar Amount:** $2,272.00

**Anticipated Amount of Time**

Number of students participating:

Number of days per week:

Number of weeks per season/school year:

Number of hours per session:

Total hours for season/school year:

**Recommended Employee:** Ann Marie Duguay

**Background/Experience:** Has been responsible for BMS yearbook for 6 yrs

# BIDDEFORD SCHOOL DEPARTMENT

## REQUEST FOR STIPEND APPOINTMENT APPROVAL

**Date:** 7/23/19 **School:** BMS

**Building Administrator:** Scott Descoteaux

**Stipend Position Title:** Math Curriculum Leader

**Position Responsibilities:** Full Supervision of BMS Math Program

**Stipend Dollar Amount:** $

**Anticipated Amount of Time**

Number of students participating:

Number of days per week:

Number of weeks per season/school year:

Number of hours per session:

Total hours for season/school year:

**Recommended Employee:** Linda Descoteaux

**Background/Experience:** Linda has extensive experience at BMS Math Curriculum

# BIDDEFORD SCHOOL DEPARTMENT

## REQUEST FOR STIPEND APPOINTMENT APPROVAL

**Date:** 7/23/19 **School:** BMS

**Building Administrator:** Scott Descoteaux

**Stipend Position Title:** Science Curriculum Leader

**Position Responsibilities:** Full Supervision of BMS Science Program

**Stipend Dollar Amount:** $

**Anticipated Amount of Time**

Number of students participating:

Number of days per week:

Number of weeks per season/school year:

Number of hours per session:

Total hours for season/school year:

**Recommended Employee:** Chelsea Brittain

**Background/Experience:** Chelsea has extensive experience at BMS Science Curriculum

# BIDDEFORD SCHOOL DEPARTMENT

## REQUEST FOR STIPEND APPOINTMENT APPROVAL

**Date:** 7/23/19 **School:** BMS

**Building Administrator:** Scott Descoteaux

**Stipend Position Title:** ELA Curriculum Leader

**Position Responsibilities:** Full Supervision of BMS ELA Program

**Stipend Dollar Amount:** $

**Anticipated Amount of Time**

Number of students participating:

Number of days per week:

Number of weeks per season/school year:

Number of hours per session:

Total hours for season/school year:

**Recommended Employee:** Mary Bellavance

**Background/Experience:** Mary has extensive experience at BMS ELA Curriculum

# BIDDEFORD SCHOOL DEPARTMENT

## REQUEST FOR STIPEND APPOINTMENT APPROVAL

**Date:** 7/23/19 **School:** BMS

**Building Administrator:** Scott Descoteaux

**Stipend Position Title:** Social Studies Curriculum Leader

**Position Responsibilities:** Full Supervision of BMS Social Studies Program

**Stipend Dollar Amount:** $

**Anticipated Amount of Time**

Number of students participating:

Number of days per week:

Number of weeks per season/school year:

Number of hours per session:

Total hours for season/school year:

**Recommended Employee:** Emily Kahn

**Background/Experience:** Emily has extensive experience at BMS Social Studies Curriculum

# BIDDEFORD SCHOOL DEPARTMENT

## REQUEST FOR STIPEND APPOINTMENT APPROVAL

**Date:** 7/23/19 **School:** BMS

**Building Administrator:** Scott Descoteaux

**Stipend Position Title:** Athletic Coordinator

**Position Responsibilities:** Full responsibilities of all sports schedules, coaches and assistants.
Ordering supplies and uniforms, attending monthly athletic meetings
Attending games and meets etc.

**Stipend Dollar Amount:** $10,500

**Anticipated Amount of Time**

Number of students participating: _____

Number of days per week: _____

Number of weeks per season/school year: _____

Number of hours per session: _____

Total hours for season/school year: _____

**Recommended Employee:** Karl LeBreux

**Background/Experience:** Extensive experience with sports and athletic