

*City of Biddeford*  
**Board of Assessment Review**  
**August 14, 2018 7:00 PM City Hall**  
**Council Chambers**

- 1. Call to Order**
  - 2. Roll Call/Confermation of Quorum**
    - 2.1. Appointment of Board Chair, Vice Chair and Secretary
  - 3. Approval of Minutes**
  - 4. New Business**
    - 4.1. Selection of Attorney to Advise the Board  
[8-14-2018 Email from Keith Jacques, Esq.pdf](#)
    - 4.2. Notice: Acceptance of Continuance/Extension by Applicant  
[8-14-2018 Email from Matthew Williams, Esq.pdf](#)
- Other Business**
- a. Possible Training
  - b. Overview of training materials received
  - c. Items requested by members
- 5. Adjourn**

## Morris, Carmen

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**From:** Bob Mills <bmills@creativeworksystems.org>  
**Sent:** Thursday, August 9, 2018 8:43 PM  
**To:** Morris, Carmen  
**Subject:** FW: Biddeford Board of Assessment Review

**From:** Keith R. Jacques [mailto:krj@woodedlaw.com]  
**Sent:** Monday, August 06, 2018 7:35 PM  
**To:** Bob Mills <bmills@creativeworksystems.org>  
**Cc:** nicholas.desjardins@biddefordmaine.org; Christine Murray <cmurray@woodedlaw.com>  
**Subject:** Re: Biddeford Board of Assessment Review

I'd be happy to assist the Board. The outside law firm happened because of a case in which I was assisting Frank with his presentation before the board. I could not advise Frank re his presentation and then advise the board with their deliberations because of a conflict.

Keith R. Jacques

On Aug 3, 2018, at 1:01 PM, Bob Mills <bmills@creativeworksystems.org> wrote:

Keith & Nick, we don't have to use an outside law do we? I think we did it one time in due to a timing issue. I think we as a board are comfortable utilizing Keith.  
Bob

**From:** Keith R. Jacques [mailto:krj@woodedlaw.com]  
**Sent:** Friday, August 03, 2018 10:40 AM  
**To:** Bob Mills <bmills@creativeworksystems.org>  
**Subject:** Automatic reply: Biddeford Board of Assessment Review

I will be out of the office attending out of state depositions from July 31 to August 3. During my absence, I will have very limited access to emails. If you need immediate assistance while I am away, please email my legal assistant, Chris Murray, at [cmurray@woodedlaw.com](mailto:cmurray@woodedlaw.com). Thank you.

## Morris, Carmen

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**From:** Bob Mills <bmills@creativeworksystems.org>  
**Sent:** Thursday, August 9, 2018 8:43 PM  
**To:** Morris, Carmen  
**Subject:** FW: Biddeford Board of Assessment Review

**From:** Matthew J. Williams, Esq./Hodsdon & Ayer [mailto:mjw@kennebunklaw.com]  
**Sent:** Monday, August 06, 2018 3:28 PM  
**To:** Bob Mills <bmills@creativeworksystems.org>; syh@kennebunklaw.com  
**Cc:** nicholas.desjardins@biddefordmaine.org; krj@woodedlaw.com  
**Subject:** RE: Biddeford Board of Assessment Review

Acting Chairman Mills,

Thank you for your email. An extension is fine. I have a few things coming up that last week of August, so I just request that the hearing be moved to a date shortly after Labor Day (we'll waive any objection as to timing).

Sincerely,

Matthew J. Williams, Esq.  
HODSDON & AYER  
56 Portland Road  
Kennebunk, Maine 04043  
(207) 985-6184 ph  
(207) 985-3325 fx  
[www.kennebunklaw.com](http://www.kennebunklaw.com)

**From:** Bob Mills [mailto:bmills@creativeworksystems.org]  
**Sent:** Friday, August 03, 2018 10:45 AM  
**To:** 'syh@kennebunklaw.com' <syh@kennebunklaw.com>; 'mjw@kennebunklaw.com' <mjw@kennebunklaw.com>  
**Cc:** 'nicholas.desjardins@biddefordmaine.org' <nicholas.desjardins@biddefordmaine.org>; 'krj@woodedlaw.com' <krj@woodedlaw.com>  
**Subject:** Biddeford Board of Assessment Review  
**Importance:** High

RE: Winchendon, LLC. Applicant

Mr. Hodson:

Due to unforeseen circumstances we are requesting a 30 day extension on your client's application. The circumstance are outlined here below:

- The former Assessor for Biddeford retired, a new person in the office has since taken the helm.
- We have some new board members and lost some old board members.
- We don't have enough time to adequately meet the proper public notification processes by August 13, 2018.

We are proposing having a meeting on or before September 2<sup>nd</sup>, 2018.

Thanks for your time and consideration,

Bob Mills, Acting Chair  
Biddeford Board of Assessment Review  
10 Windsor Lane  
Biddeford, Maine 04005  
207-205-7977

[Springridge2004@yahoo.com](mailto:Springridge2004@yahoo.com)