

**COUNCIL MEETING
AUGUST 15, 2017**

Mayor Casavant called the meeting to order at 6:48 p.m.

Roll Call: Michael Swanton, John McCurry, Jr., Stephen St. Cyr, Robert Quattrone, Jr., Victoria Foley, Norman Belanger, Michael Ready, Laura Seaver, Marc Lessard

The Council, and all who were present, recited the Pledge of Allegiance.

Mayor Casavant asked for a moment of silence in honor of Donald Guillereault, a former City Councilor, School Committee Member, long-time member of the Biddeford Housing Authority and more recently, a volunteer at the Biddeford Mills Museum. Mr. Guillereault recently passed away and will be deeply missed.

Adjustments to the Agenda:

Add Orders of the Day:

2017.93) Approval/Transfer of Funds to Police Department for Contribution to a Criminal Case

2017.94) Adoption of Downtown District Map/Boundaries

Consideration of Minutes: **August 1, 2017**

Motion by Councilor Ready, seconded by Councilor McCurry to accept the minutes as printed.

Vote: Unanimous.

Orders of the Day:

2017.88 **IN BOARD OF THE CITY COUNCIL.....AUGUST 15, 2017**
BE IT ORDERED, that the City Council of the City of Biddeford does hereby accept the 2017 Edward Byrne Memorial Justice Assistance Grant (JAG), which has been awarded by the U.S. Department of Justice to the Biddeford Police Department. The Police Department will use this grant money to purchase TASER equipment, replacing older units which are approaching end of life.

NOTE: A stipulation of this Grant is that these funds, or any part thereof may not be used to supplant the Police Department budget. This is a direct Grant, which requires no matching funds, or in-kind contributions. Grant is in the amount of \$37,519.00 and must be officially approved by the city council in order to receive funds.

Motion by Councilor McCurry, seconded by Councilor Lessard to grant the order.

Vote: Unanimous.

2017.93 **BOARD OF CITY COUNCIL..AUGUST 15, 2017**
BE IT ORDERED, that the Biddeford City Council does hereby grant approval pursuant with Title 15 M.R.S.A. §5824(3) & §5822(4)(A) to the transfer of \$5,000.00 in U.S. Currency, or any portion thereof, on the grounds that the City of Biddeford Police Department did make a substantial contribution to the investigation of this or related criminal case.CR-17-253. These funds shall be transferred to the City of Biddeford, to Police Overtime account for Community Service events.

Motion by Councilor McCurry, seconded by Councilor Lessard to grant the order.

Vote: 8/1; Councilor Swanton opposed.

Councilors McCurry, St. Cyr, Quattrone, Foley, Belanger, Ready, Seaver and Lessard in favor.

Motion carries.

2017.89 **IN BOARD OF CITY COUNCIL.....AUGUST 15, 2017**
BE IT ORDERED, that the City Manager be authorized to sign a unit cost contract with Green Mountain Pipeline Services of Bethel, VT for performing pipe lining and associated work in connection with the 2017 CIPP Lining Projects as per the bids opened on August 9, 2017, in the bid amount of 145,065.00, funding for this work to be provided from the City Wastewater Reserve accounts and from the 2009 voter approved sewer separation bonds.

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NOTE: The Finance Committee will review this item at their August 15, 2017 meeting.

Motion by Councilor McCurry, seconded by Councilor Ready to grant the order.

Vote: Unanimous.

2017.90 IN BOARD OF CITY COUNCIL.....AUGUST 15, 2017

BE IT ORDERED, that the City Manager be authorized to purchase one (1) 2017 Trackless sidewalk tractor as per bid of August 4, 2017 (the “Equipment”) from HP Fairfield (the “Vendor”) and may pay the Vendor an amount not to exceed \$140,999.00 for the Equipment as follows:

1. The City of Biddeford expects to incur debt to reimburse expenditures to pay the cost of the Equipment;
2. The City of Biddeford reasonably expects that the maximum principal amount of the debt, including for reimbursement purposes, is \$140,999.00;
3. The City Manager, on behalf of the City of Biddeford, is authorized to enter into a lease purchase, loan or other financing agreement for the Equipment provided that (a) the principal amount of such agreement will not exceed \$140,999.00, (b) the term of such agreement will not exceed one hundred and twenty (120) months and (c) any obligation of the City of Biddeford to make lease or loan payments pursuant to such agreement is subject to annual appropriation by the City Council of the City of Biddeford;
4. The City Manager is authorized to advance money from the General Fund of the City for payment of the costs of the Equipment; and
5. The City Manager, on behalf of the City of Biddeford, is authorized to negotiate, enter into, execute, deliver and cause to be performed, and to approve, any and all agreements, instruments, certificates and other documents, and to grant security interests in the Equipment, upon such terms, conditions, limitations and undertakings, which the City Manager determines are necessary and proper for the acquisition and financing of the Equipment, provided that any lease purchase, loan or other financing agreement will be countersigned by both the Mayor and the Treasurer of the City of Biddeford. Without limiting the foregoing, the City Manager, on behalf of the City of Biddeford, in connection with the acquisition of the Equipment, is authorized to sell, transfer, trade in or otherwise dispose of any equipment, which the City Manager determines is no longer useful to the City of Biddeford.

NOTE: The Finance Committee will review this item on August 15, 2017 and vote to recommend it to the City Council for approval. The lease-purchase of this item is included in the FY18 CIP budget, with a down payment of \$10,000.00

Motion by Councilor Ready, seconded by Councilor Belanger to grant the order.

Vote: 7/2; Councilors McCurry and Swanton opposed.

Councilors St. Cyr, Quattrone, Foley, Belanger, Ready, Seaver and Lessard in favor.

Motion carries.

2017.91 IN BOARD OF CITY COUNCIL...AUGUST 15, 2017

BE IT ORDERED, that the City Manager be authorized to sign a purchase order for the purchase of two(2) Influent Screens from Headworks, Inc. of Houston, Texas, for a total of \$111,830.00, as bid.

Note: The funding for this project is in the Waste Water Designated Fund Balance – Influent Screens (22005-60902); and FY18 Equipment purchase (35102-60602).

Motion by Councilor Ready, seconded by Councilor McCurry to grant the order.

Vote: Unanimous.

2017.94 IN BOARD OF CITY COUNCIL..AUGUST 15, 2017

BE IT ORDERED, that the City Council of the City of Biddeford does hereby adopt the Downtown District map and boundaries, as are depicted in the attached document.

Motion by Councilor Ready, seconded by Councilor McCurry to grant the order.

Vote: Unanimous.

2017.92 IN BOARD OF CITY COUNCIL..AUGUST 15, 2017

BE IT ORDERED, that the City Council of the City of Biddeford does hereby make the following revisions to the FY2018 Budget:

- A. Reduce the local share allocated to the School Department Budget by \$535,000
- B. Reduce the Airport Fund expenditures by \$30,000 (which corrects a clerical error; and has no impact on the General Fund)
- C. Increase the Municipal Service allocation by \$4,468 for total allocation of \$787,360, which is broken down as follows:
 - \$3,849 – overall shortfall
 - \$250 – Eastern Trail membership fee
 - \$369 – SMPDC membership fee

Motion by Councilor Ready, seconded by Councilor Belanger to reduce the local share allocated to the School Department Budget by \$535,000.

Vote: 8/1; Councilor McCurry opposed.

Councilors Swanton, St. Cyr, Quattrone, Foley, Belanger, Ready, Seaver and Lessard in favor. Motion carries.

Motion by Councilor Ready, seconded by Councilor Lessard to reduce the Airport Fund expenditures by \$30,000 (which corrects a clerical error; and has no impact on the General Fund).

Vote: Unanimous.

Motion by Councilor Ready, seconded by Councilor Belanger to increase the Municipal Services allocation by \$4,468 for total allocation of \$787,360, which is broken down as follows:

- \$3,849 – overall shortfall
- \$250 – Eastern Trail membership fee
- \$369 – SMPDC membership fee

Vote: Unanimous.

Appointment:

IN BOARD OF CITY COUNCIL..AUGUST 1, 2017

ORDERED, that I, Alan M. Casavant, Mayor of the City of Biddeford, do hereby appoint:

**Jacquelyn Murphy
23 Orchard Street
Ward 7**

to the *Board of Assessment Review*, with a term to expire December 2021.

Motion by Councilor McCurry, seconded by Councilor Ready to confirm the appointment.

Vote: Unanimous.

City Manager Report:

City Manager, James Bennett informed the Council that one of the boilers at the J. Richard Martin Community Center needs to be replaced. Staff will be evaluating the extent of the project and putting together the best option or options for replacement of the boiler. A recommendation will be brought to Council for final approval.

Public Addressing the Council..(3 minute limit per speaker; 30 minute total time limit):

One citizen addressed his concern about the most recent FEMA Flood Maps.

Other Business:

Councilor Ready: handed out the year-end report for the Transfer Station and Curbside Recycling Program, as prepared by the Solid Waste Management Commission. He noted that the recycling rates have incrementally increased over the last few years.

Councilor Ready informed the Council that the Policy Committee, along with the City Attorney, Keith Jacques, has been working on an Unsolicited Delivery of Items ordinance and expects to bring final language to the Council at the second council meeting in September.

Also, Councilor Ready announced that the next Household Hazardous Waste Day is scheduled for September 9th from 8:00 a.m. to noon at the Public Works Recycling Center. He went on to

remind folks that they need not wait for a Household Hazardous Waste Day to dispose of fluorescent light bulbs and paint. There are local businesses who will take these items all year round.

Councilor Swanton: announced that the Friends of Biddeford Airport are hosting an Open House at the Airport this coming Saturday, August 19th from 9:00 a.m. to 3:00 p.m.

Councilor Swanton agrees with the gentleman who spoke during Public Addressing the Council that the City should be getting involved in the discussions regarding the most recent FEMA Flood Maps.

Councilor Seaver: was pleased to announce that this year's Bacon Street Festival went very well; and she noted it was a success even without serving alcohol!

Councilor Quattrone: shared that he had attended an event in Waterboro recently and he overheard some younger adults discussing how they're thinking of relocating to Biddeford because of all the positive changes happening here.

Councilor Lessard: thanked the Mayor, Council, City Manager and City Staff for the support and coordination of all the positive changes in the downtown this year. It was noted that folks are really noticing the difference and the talk has been good!

Councilor Foley: shared that she recently participated in Yoga in the Park, which took place at Clifford Park, with proceeds going to benefit Clifford Park. She encouraged others to join the next event.

Councilor McCurry: has witnessed more and more incidents of bicyclists who are riding carelessly and causing dangerous conditions for drivers who are trying to avoid them.

Council President Addressing the Council: Councilor McCurry shared that he had attended two ribbon cuttings last week: one was at the dedication, led by Councilor Quattrone, to officially begin the start of the Autism Summer Camp, which will run for two weeks; and the second one was at True Choice Credit Union. True Choice made a \$1,000 donation to the Biddeford Recreation Department, and is expected to be a continuous supporter of the City's Recreation Department.

Mayor Addressing the Council: Mayor Casavant announced that the City has received notification that it will be receiving a Certificate of Achievement for the Greatest Financial Reporting.

Mayor Casavant echoed Councilor Lessard's comments about the downtown improvements and noted that he has heard a lot of positive feedback about the changes.

Mayor Casavant commended Councilor Quattrone for all his efforts in his part of planning and organizing the Autism Summer Camp; and extended his thanks to all those from UNE who have helped to make the Camp happen.

Lastly, Mayor Casavant praised the Council for the decorum and respect they showed during the budget discussions tonight.

Motion by Councilor McCurry, seconded by Councilor Quattrone to adjourn.

Vote: Unanimous.

Time: 7:18 p.m.

Attest by: _____
Carmen J. Morris, City Clerk