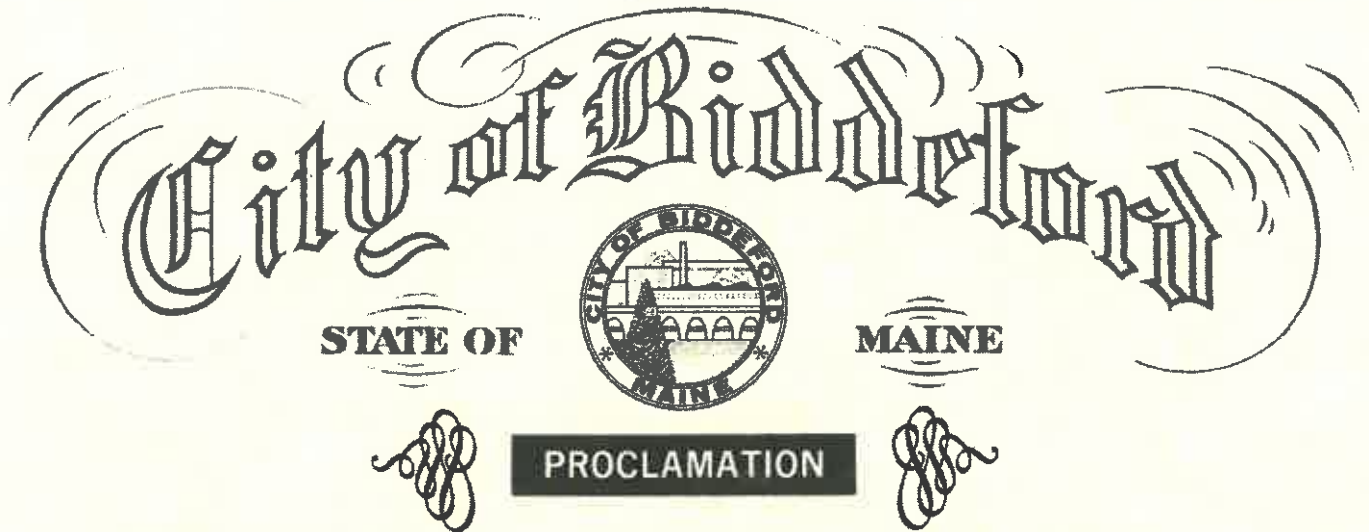


City of Biddeford
City Council
August 21, 2018 6:00 PM Council Chambers

- 1. Roll Call**
- 2. Pledge of Allegiance**
- 3. Adjustment(s) to Agenda**
- 4. Proclamation:**
 - 4.a. Maine Childhood Cancer Awareness Month
[8-21-2018 Proc-Childhood Cancer Awareness Month-pdf.pdf](#)
- 5. Consideration of Minutes:**
 - 5.a. August 7, 2018 Council Meeting Minutes
[8-07-2018 Council Meeting Minutes.docx](#)
- 6. Orders of the Day:**
 - 6.a. 2018.86) Approval/Transfer of Funds (\$3700.00) to Police Department for Contributions in a Criminal Case
[8-21-2018 PD Transfer of Funds Adonis Xavier Rivera.doc](#)
 - 6.b. 2018.87) Approval/Transfer of Funds (\$2413.00) to Police Department for Contributions in a Criminal Case
[8-21-2018 Transfer of Funds Adonis Xavier Rivera \(2\).doc](#)
 - 6.c. 2018.88) Approval/Transfer of Funds (\$2,700.00) to Police Department for Contribution in a Criminal Case
[8-21-2018 PD Transfer of Funds Charles Hayes.doc](#)
 - 6.d. 2018.89) Acceptance of 2018 Edward Byrne Memorial Justice Assistance Grant (JAG)/Awarded to Biddeford Police Department
[8-21-2018 JAG Grant funds Acceptance 2018.doc](#)
 - 6.e. 2018.90) Approval for Heart of Biddeford/Fringe Fest to Serve Liquor on Public Property; Approval of Fringe Fest Special Event Application
[8-21-2018 Fringe Fest Permissions-Approvals - ORDER.docx](#)
[8-21-2018 Fringe Fest Request to Serve Alcohol-HOB Letter.pdf](#)
[8-21-2018 Fringe Fest Special Event Application.pdf](#)
 - 6.f. 2018.91) Amendment/Ch. 42, Motor Vehicles & Traffic/Sec. 42-90 - No Parking/Add on Yale Street
[8-21-2018 No Parking - Yale Street.doc](#)
 - 6.g. 2018.92) Authorization/Agreement w/Ransom Consulting, Inc./Appeal to the 2017 Preliminary Flood Insurance Rate Maps Issued by FEMA
[8-21-2018 FEMA Maps Appeal Phase II -ORDER.docx](#)
[8-21-2018 FEMA Appeal Phase IIb-MEMO.pdf](#)
[8-21-2018 FEMA Letter.pdf](#)
[8-21-2018 FEMA- Ransom Task Order.pdf](#)
 - 6.h. 2018.93) Approval/CIP Funds from FY18 Carry Forward Accounts to FY19 Budget
[8-21-2018 Carry Over Funds from FY18 to FY19.docx](#)
 - 6.i. 2018.94) Approval/Allocation of FY19 Capital Improvement Projects Funds

- 8-21-2018 CIP FY19 Allocation -ORDER.docx
- 8-21-2018 FY2019 CIP Allocation-MEMO.docx
- 8-21-2018 Attachment 1 - CIP Summary FY2019.pdf
- 8-21-2018 Attachment 2 - CIP Paving Program.pdf
- 8-21-2018 Capital Projects Memo -FY19 CIP.pdf
- 6.j. 2018.95) Acceptance of Grant Funds for Biddeford Municipal Airport Safety Projects
 - 8-21-2018 Airport Projects FY2019-ORDER.doc
 - 8-21-2018 Airport-Future Projects Needs - LETTER.pdf
 - 8-21-2018 First Annual Airport Summary.pdf
- 6.k. 2018.96) Authorization/Agreement w/Gale Associates, Inc./Grant Application for Airport Improvement Funds through the 2018 Consolidated Appropriation Act
 - 8-21-2018 Airport Projects FY2019-Application CAA Opportunity - ORDER.doc
 - 8-21-2018 Airport-Future Projects Needs - LETTER.pdf
 - 8-21-2018 First Annual Airport Summary.pdf
- 7. Public Addressing the Council..(5 minute limit per speaker; 30 minute total time limit)**
- 8. City Manager Report**
- 9. Other Business**
- 10. Council President Addressing the Council**
- 11. Mayor Addressing the Council**
- 12. Executive Session**
 - 12.a. 1 MRSA 405(6)(E)...Consultation with City Attorney
- 13. Adjourn**



Whereas Cancer is the leading cause of death by disease among U.S. Children and is detected in more than 15,000 of our country's sons and daughters every year; and

WHEREAS, In the State of Maine cancer affects more than 50 new children and families annually, where more than 400 children are undergoing treatment currently and where we are ranked in the top range of incidence of all cancers at 468.3 per 100,000 people; and

WHEREAS, September is nationally recognized as Childhood Cancer Awareness Month; and

WHEREAS, thanks to ongoing advances in research and treatment, the five year survival rate for all childhood cancers has climbed from less than 50 percent to 80 percent over the last several decades; and

WHEREAS, innovative studies are leading to real breakthroughs reminding us of the importance of supporting scientific discovery and moving closer to finding cures, though much work remains to be done; and

WHEREAS, 1 in 5 children diagnosed with childhood cancer will not survive. During *National Childhood Cancer Awareness Month* we remember the many children who have been taken from us too soon and we extend our support to all those who continue to battle this illness with incredible strength and courage.

Now, Therefore, I, Mayor Alan Casavant along with the Biddeford City Council, proclaim that the City of Biddeford will help Maine Go Gold in support of *Team Hailey Hugs* and all of the children and families affected by Childhood Cancer. In doing so, Biddeford will recognize September as *Maine Childhood Cancer Awareness Month*. May this be our way of paying tribute to the families, friends, professionals and communities who lend their strength to children fighting pediatric cancer.

In Witness Whereof, We, the undersigned have herewith affixed our signatures this 21st day of August 2018

Carmen J. Morris
City Clerk



Mayor

**COUNCIL MEETING
AUGUST 7, 2018**

Mayor Casavant called the meeting to order at 6:34 p.m.

Roll Call: Michael Swanton, John McCurry, Jr., Stephen St. Cyr, Robert Quattrone, Jr., Victoria Foley, Norman Belanger, Michael Ready, Laura Seaver, Marc Lessard

The Council, and all who were present, recited the Pledge of Allegiance.

There were no adjustments to the agenda.

Consideration of Minutes: **July 17, 2018**

Motion by Councilor Swanton, seconded by Councilor Belanger to accept the minutes as printed.
Vote: Unanimous.

Second Readings:

{For a copy of the ordinance amendments and first readings, see the Council Meeting minutes of July 17, 2018}

2018.75) Amendment/Ch. 42, Motor Vehicles & Traffic/Add New Sec. 42-8-Parking Authority

Motion by Councilor Ready, seconded by Councilor Foley to grant the second reading of the ordinance amendment.

Vote: 7/2; Councilors Lessard and Swanton opposed.

Councilors McCurry, St. Cyr, Quattrone, Foley, Belanger, Ready and Seaver in favor.

Motion carries.

2018.76) Amendment/Ch. 42, Motor Vehicles & Traffic/Sec. 42-62-Identification and use of municipal parking lots/Authority to implement fees

Motion by Councilor Ready, seconded by Councilor McCurry to grant the second reading of the ordinance amendment.

Vote: 6/3; Councilors Lessard, Seaver and Swanton opposed.

Councilors McCurry, St. Cyr, Quattrone, Foley, Belanger and Ready in favor.

Motion carries.

Orders of the Day:

2018.78

IN BOARD OF CITY COUNCIL..AUGUST 7, 2018

BE IT ORDAINED by the City Council of Biddeford, Maine to amend the Code of Ordinances of the City of Biddeford as follows:

Biddeford Code of Ordinances Part III (Land Development Regulations), Article V (Establishment of Zones), Table A (Table of Land Uses):

	I-3
Medical Marijuana Growing Facility	<u>C28</u>

NOTES:

28. This use is not permitted on those properties subject to the Robert G. Dodge Business Park and the Alfred Road Business Park covenants.

NOTE: The Planning Board held a duly noticed Public Hearing on this item (at the request of the City Council) and voted 3-1 to recommend this amendment be approved by the City Council.

Motion by Councilor Swanton, seconded by Councilor Foley to grant the first reading of the ordinance amendment.

Vote: 4/5; Councilors McCurry, Lessard, Seaver, Ready and St. Cyr opposed.

Councilors Swanton, Quattrone, Foley and Belanger in favor.

Motion FAILS.

2018.79

IN BOARD OF CITY COUNCIL..AUGUST 7, 2018

BE IT ORDAINED by the City Council of Biddeford, Maine to amend the Code of Ordinances of the City of Biddeford as follows:

**Part III (Land Development Regulations), Article VI (Performance Standards),
Section 59 (Signs):**

B.14 Exempt off-premises signs. The following off-premises signs may be erected and maintained without the approval of the Board of Appeals or Code Enforcement Office:

n. Banners on light poles within a public right-of-way that are attached top and bottom to permanent or temporary structural members for the purposes of identifying municipal and institutional zone (university/college) areas and events within the city must be approved by the City of Biddeford Department of Public Works. Approved banners may be erected by the City of Biddeford Department of Public Works, a university/college, or agents of either the City of Biddeford or a university/college. Such banners may not contain any advertising other than that related to the relevant municipal and/or institutional zone entity.

C.7 In the IN Zone, the following signs shall be permitted, provided that no individual sign shall be larger than 32 square feet and that all signs shall be consistent with the design standards set forth in the approved institutional master plan:

h. Banners on light poles within a public right-of-way that are attached top and bottom to permanent or temporary structural members for the purposes of identifying municipal and institutional zone (university/college) areas and events within the city must be approved by the City of Biddeford Department of Public Works. Approved banners may be erected by the City of Biddeford Department of Public Works, a university/college, or agents of either the City of Biddeford or a university/college. Such banners may not contain any advertising other than that related to the relevant municipal and/or institutional zone entity.

NOTE: The Planning Board held a duly noticed Public Hearing on this item and voted 4-0 (unanimously) to recommend this amendment be approved by the City Council.

Motion by Councilor Swanton, seconded by Councilor Lessard to grant the first reading of the ordinance amendment.

Vote: 3/6; Councilors McCurry, Swanton, Lessard, Seaver, Belanger and Foley opposed.

Councilors St. Cyr, Quattrone and Ready in favor.

Motion FAILS.

2018.80

IN BOARD OF CITY COUNCIL..AUGUST 7, 2018

BE IT ORDERED, that the City Council of the City of Biddeford does hereby advise the Planning Board of its endorsement of the proposed Contract Zone #18 located off Barra Road for a 240-unit multi-family project as outlined in the applicant's letter to the City Planner dated July 27, 2018 and its attached "REQUEST FOR CONSIDERATION AND APPLICATION FOR CONTRACT ZONE PURSUANT TO ARTICLE V, SECTION 9 OF THE ZONING ORDINANCE OF THE CITY OF BIDDEFORD".

Motion by Councilor Ready, seconded by Councilor Lessard to grant the order.

Vote: 7/2; Councilors McCurry and Swanton opposed.

Councilors St. Cyr, Quattrone, Foley, Belanger, Ready, Seaver and Lessard in favor.

Motion carries.

2018.81

IN BOARD OF CITY COUNCIL..AUGUST 7, 2018

BE IT ORDERED that the City Council does hereby request the Planning Board to develop Zoning Ordinance amendments, to conduct a Public Hearing on said amendments, and make recommendations to the City Council related to the following:

- Defining "Dog Daycare" as a land use and recommend zones where it might be Permitted, Conditional, or Not Permitted as a land use;
- Develop recommended Performance Standards to regulate "Dog Daycare"; and
- Review the relationship of the existing ordinance pertaining to "Kennel" and "Kennel, boarding" with "Dog Daycare", and if warranted, recommend appropriate amendments related to such relationship.

Motion by Councilor Foley, seconded by Councilor Quattrone to grant the order.

Vote: Unanimous.

2018.82

IN BOARD OF CITY COUNCIL.....AUGUST 7, 2018

BE IT ORDERED, that the City Manager be authorized to purchase a 2019 Ford F-250 pickup as per bid of July 27, 2018 (the “Equipment”) from Arundel Ford (the “Vendor”) and may pay the Vendor an amount not to exceed \$33,592.00 (before discounts valued at \$4,000.00) for the Equipment as follows:

1. The City of Biddeford expects to incur debt to reimburse expenditures to pay the cost of the Equipment;
2. The City of Biddeford reasonably expects that the maximum principal amount of the debt, including for reimbursement purposes, is \$33,592.00;
3. The City Manager, on behalf of the City of Biddeford, is authorized to enter into a lease purchase, loan or other financing agreement for the Equipment provided that (a) the principal amount of such agreement will not exceed \$33,592.00, (b) the term of such agreement will not exceed one hundred and twenty (120) months and (c) any obligation of the City of Biddeford to make lease or loan payments pursuant to such agreement is subject to annual appropriation by the City Council of the City of Biddeford;
4. The City Manager is authorized to advance money from the General Fund of the City for payment of the costs of the Equipment; and
5. The City Manager, on behalf of the City of Biddeford, is authorized to negotiate, enter into, execute, deliver and cause to be performed, and to approve, any and all agreements, instruments, certificates and other documents, and to grant security interests in the Equipment, upon such terms, conditions, limitations and undertakings, which the City Manager determines are necessary and proper for the acquisition and financing of the Equipment, provided that any lease purchase, loan or other financing agreement will be countersigned by both the Mayor and the Treasurer of the City of Biddeford. Without limiting the foregoing, the City Manager, on behalf of the City of Biddeford, in connection with the acquisition of the Equipment, is authorized to sell, transfer, trade in or otherwise dispose of any equipment, which the City Manager determines is no longer useful to the City of Biddeford.

NOTE: The Finance Committee will review this item on August 6, 2018 and vote to recommend it to the City Council for approval. The purchase of this item is included in the FY19 CIP budget

Motion by Councilor Ready, seconded by Councilor Lessard to grant the order.

Motion by Councilor McCurry, seconded by Councilor Ready to amend the order, #1 to remove “incur debt to reimburse expenditures” and include language that the vehicle be purchased out right.

Vote: Unanimous.

Vote on order, as amended: Unanimous.

2018.83

IN BOARD OF CITY COUNCIL.....AUGUST 7, 2018

BE IT ORDERED, that the City Manager be authorized to purchase a 2019 GMC One-Ton truck as per bid of July 27, 2018 (the “Equipment”) from O’Connor Motor Sales (the “Vendor”) and may pay the Vendor an amount not to exceed \$51,466.00 (before discounts valued at \$8,608.00) for the Equipment as follows:

1. The City of Biddeford expects to incur debt to reimburse expenditures to pay the cost of the Equipment;
2. The City of Biddeford reasonably expects that the maximum principal amount of the debt, including for reimbursement purposes, is \$51,466.00;
3. The City Manager, on behalf of the City of Biddeford, is authorized to enter into a lease purchase, loan or other financing agreement for the Equipment provided that (a) the principal amount of such agreement will not exceed \$51,466.00, (b) the term of such agreement will not exceed one hundred and twenty (120) months and (c) any obligation of the City of Biddeford to make lease or loan payments pursuant to such agreement is subject to annual appropriation by the City Council of the City of Biddeford;
4. The City Manager is authorized to advance money from the General Fund of the City for payment of the costs of the Equipment; and

5. The City Manager, on behalf of the City of Biddeford, is authorized to negotiate, enter into, execute, deliver and cause to be performed, and to approve, any and all agreements, instruments, certificates and other documents, and to grant security interests in the Equipment, upon such terms, conditions, limitations and undertakings, which the City Manager determines are necessary and proper for the acquisition and financing of the Equipment, provided that any lease purchase, loan or other financing agreement will be countersigned by both the Mayor and the Treasurer of the City of Biddeford. Without limiting the foregoing, the City Manager, on behalf of the City of Biddeford, in connection with the acquisition of the Equipment, is authorized to sell, transfer, trade in or otherwise dispose of any equipment, which the City Manager determines is no longer useful to the City of Biddeford.

NOTE: The Finance Committee will review this item on August 6, 2018 and vote to recommend it to the City Council for approval. The purchase of this item is included in the FY19 CIP budget

Motion by Councilor Ready, seconded by Councilor McCurry to grant the order.
Vote: Unanimous.

2018.84 **IN BOARD OF CITY COUNCIL..AUGUST 7, 2018**
BE IT ORDERED, that the City Council of the City of Biddeford does hereby authorize the City Manager to execute the proposed Police Union Contract substantially in the form presented to the City.

Motion by Councilor Ready, seconded by Councilor Foley to grant the order.
Vote: 6/3; Councilors McCurry, Lessard and St. Cyr opposed.
Councilors Swanton, Quattrone, Foley, Belanger, Ready and Seaver in favor.
Motion carries.

2018.85) Authorization/Master Plan Agreement for 3 Lincoln Street
Motion by Councilor Ready, seconded by Councilor Seaver to move into Executive Session, per 1 MRSA 405(6)(C)...Use of Property.
Vote: Unanimous. Time: 6:48 p.m.

Motion by Councilor McCurry, seconded by Councilor Lessard to move out of Executive Session.
Vote: Unanimous. Time: 7:05 p.m.

Motion by Councilor McCurry, seconded by Councilor Lessard to table this item until the agreement and related documents can be reviewed and revised by legal counsel.
Vote: Unanimous.

Appointments:

MMA Annual Election – Vice President & Executive Committee Members:

Motion by Councilor McCurry, seconded by Councilor Lessard to direct Brian Phinney, Chief Operating Officer to complete the ballot provided by MMA.
Vote: Unanimous.

IN BOARD OF CITY COUNCIL...AUGUST 7, 2018
ORDERED, that I, Alan M. Casavant, Mayor of the City of Biddeford, do hereby appoint:

Daniel Lamontagne
286 Pool Street
Ward 2

to the *Solid Waste Management Commission*, replacing James Emerson, for a term to expire in December 2020

Motion by Councilor Ready, seconded by Councilor Foley to confirm the appointment.
Vote: Unanimous.

Public Addressing the Council...(5 minute limit per speaker; 30 minute total time limit):
There were no public comments.

City Manager Report:
City Manager, James Bennett, was not present.

Other Business:

Councilor Lessard: now that the Police Department Union Contract has been voted on and approved, he is more than happy to have a conversation with anyone who'd like to hear an explanation of why he voted as he did.

Councilor Lessard made a formal request that City Staff look into what needs to be done to get another Exit on the Turnpike – even if that involves getting in contact with our Augusta Delegation, and also working with surrounding communities who are affected by the Biddeford Turnpike Exit.

Councilor Swanton: is under the impression that the Dept. of Transportation will not allow an Exit within 5 miles of another Exit on the Turnpike, unless there is a certain population density level within that area. He thinks that this issue may need to be handled at the federal level.

Councilor Ready: has spoken with Chief Beaupre about the current Exit here in Biddeford and the need for the City to look into better traffic control in that area, and all the way up to 5 Points. He agrees that this issue needs to be discussed and a solution worked out.

Councilor Quattrone: announced that the program *Finding the Pieces* had it first day of its second year this week, and he thanked the Biddeford School Department, City Administration – especially the City Manager and the Recreation Director, Carl Walsh who have played a part in making this program successful.

Councilor McCurry: expounded on Councilor Quattrone's comments and in turn, thanked Councilor Quattrone for his part in making the *Finding the Pieces* program happen and successful.

Councilor McCurry suggested that the LaKermesse organization start planning for next year's event and come to the City sooner for their necessary approvals.

Councilor McCurry received a call from a constituent who was asking if the City would be interested in creating tenting areas within the City.

Council President Addressing the Council: Councilor McCurry attended the CALEA ceremony a couple of weekends ago and is proud of the Police Department for accomplishing accreditation. He would like to see the Fire Department look into the accreditation process through CFAI; and possibly the Public Works Department as well.

Mayor Addressing the Council: Mayor Casavant attended the Bacon Street Festival this past weekend and was pleased with how well things went. He thanked CDBG Coordinator, Linda Waters and Recreation Director, Carl Walsh for all their efforts in making this event successful. While he was at the Festival, he was able to check out the Community Garden in the Bacon/Sullivan Street area. He feels the garden is another great project that has succeeded in building neighborhood relationships and pride.

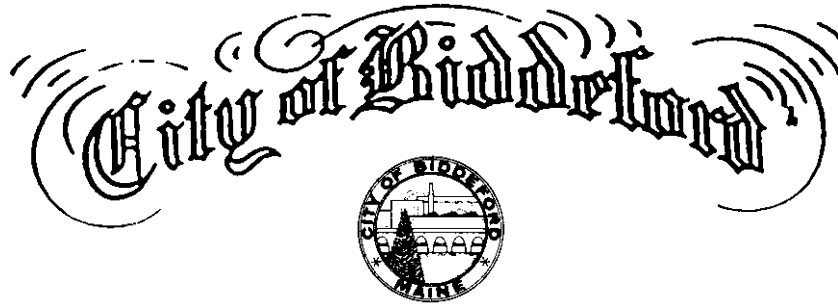
Mayor Casavant reminded folks that River Jam is coming up in about a month.

Motion by Councilor McCurry, seconded by Councilor Lessard to adjourn.

Vote: Unanimous.

Time: 7:16 p.m.

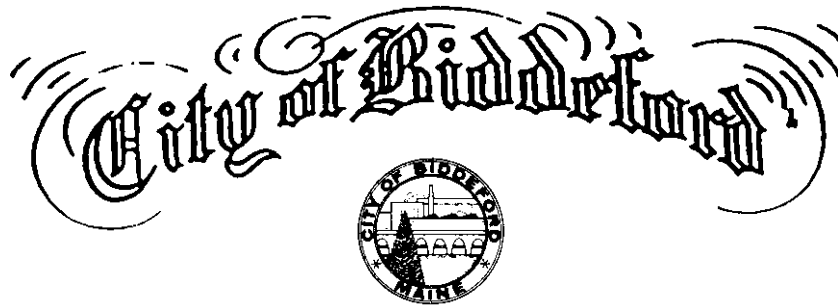
Attest by: _____
Carmen J. Morris, City Clerk



2018.86

BOARD OF CITY COUNCIL.....AUGUST 21, 2018

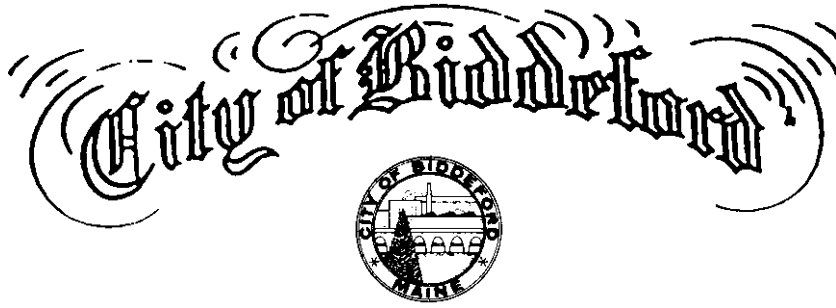
BE IT ORDERED, that the Biddeford City Council does hereby grant approval pursuant with Title 15 M.R.S.A. §5824(3) & §5822(4)(A) to the transfer of \$3,700.00 in U.S. Currency, or any portion thereof, on the grounds that the City of Biddeford Police Department did make a substantial contribution to the investigation of this or related criminal case.CR-15-1471. These funds shall be transferred to the City of Biddeford, Asset Forfeiture Account 3119-40576.



2018.87

BOARD OF CITY COUNCIL.....AUGUST 21, 2018

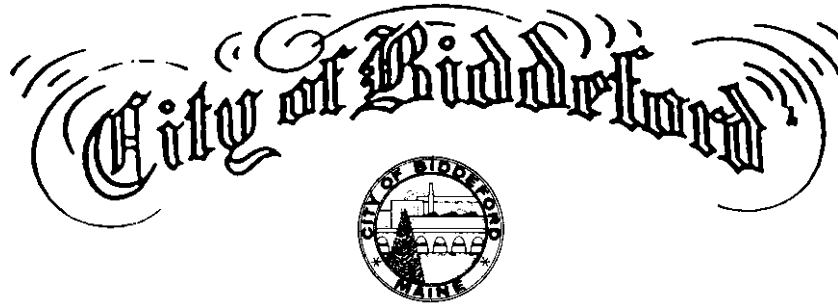
BE IT ORDERED, that the Biddeford City Council does hereby grant approval pursuant with Title 15 M.R.S.A. §5824(3) & §5822(4)(A) to the transfer of \$2,413.00 in U.S. Currency, or any portion thereof, on the grounds that the City of Biddeford Police Department did make a substantial contribution to the investigation of this or related criminal case.CR-15-477. These funds shall be transferred to the City of Biddeford, Asset Forfeiture Account 3119-40576.



2018.88

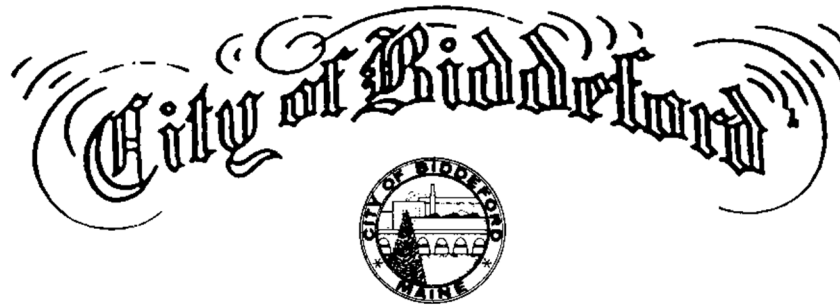
BOARD OF CITY COUNCIL.....AUGUST 21, 2018

BE IT ORDERED, that the Biddeford City Council does hereby grant approval pursuant with Title 15 M.R.S.A. §5824(3) & §5822(4)(A) to the transfer of \$2,700.00 in U.S. Currency, or any portion thereof, on the grounds that the City of Biddeford Police Department did make a substantial contribution to the investigation of this or related criminal case.CR-16-261. These funds shall be transferred to the City of Biddeford, Asset Forfeiture Account 3119-40576.



2018.89 **IN BOARD OF THE CITY COUNCIL.....AUGUST 21, 2018**
BE IT ORDERED, that the City Council of the City of Biddeford does hereby accept the 2018 Edward Byrne Memorial Justice Assistance Grant (JAG), which has been awarded by the U.S. Department of Justice to the Biddeford Police Department. The Police Department will use this grant money to purchase Mobile Computer equipment, replacing older units.

NOTE: A stipulation of this Grant is that these funds, or any part thereof may not be used to supplant the Police Department budget. This is a direct Grant, which requires no matching funds, or in-kind contributions. Grant is in the amount of \$34,062.00 and must be officially approved by the city council in order to receive funds.



2018.90

IN BOARD OF CITY COUNCIL..AUGUST 21, 2018

BE IT ORDERED, that in accordance with the provisions set forth under *Ch. 6, Amusements, Article V – Sales, Possession and Consumption of liquor at and during Special Events on City Public Property*, the City Council of the City of Biddeford does hereby grant approval for ***Fringe Festival, part of RiverJam***, to serve liquor at their festival on September 14th, 2018 at Shevenell Park, providing that the said ***Fringe Festival*** is and remains in compliance with the provisions set forth under *Ch. 6, Section 6-178 et seq.*

BE IT FURTHER ORDERED, that the City Council also approves the issuance of a Special Event Permit for a Block Party to be held at Shevenell Park and Main Street from Washington Street to Alfred Street by ***Fringe Festival, part of RiverJam***.



To: City of Biddeford, City Council, City Manager, City Clerk
Fr: Delilah Poupore, Heart of Biddeford
Re: Request for permission to serve alcohol in approved city park
Date: Aug. 13, 2018

Heart of Biddeford would like to request permission from the City Council to include alcohol in the Fringe Festival activities on Friday, Sept. 14, 2018. It will be the same set up as last year, with alcohol only being served in Shevenell Park and ID carding and security provided by a licensed/bonded company. Beer will be served from our three downtown breweries, once HOB's State application is approved. Food, water and other non-alcoholic beverages will also be provided.

The map with barricade plan is included in the River Jam event application HOB submitted earlier this month.

Thank you for your consideration.

Mission Statement:

The Heart of Biddeford in partnership with the City of Biddeford, the business community, property owners, and residents, fosters economic development and improves the downtown and quality of life within its boundaries by supporting existing businesses, attracting new businesses, promoting the downtown through events and working to beautify the urban core.

APPLICATION NUMBER: 19-07-001

**INDEMNIFICATION AND RELEASE PROVISIONS
CITY OF BIDDEFORD SPECIAL EVENT PERMIT**

EFFECTIVE 7-6-2017 THE FOLLOWING
FEES WILL APPLY:

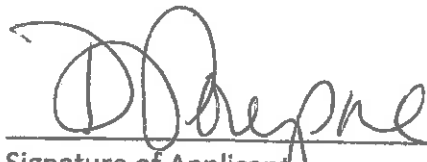
Administrative fee	\$25.00
Parade Permit fee	\$50.00
Block Party Permit fee	\$75.00
Mass Gathering fee	\$100.00

A. In consideration for being permitted to use the facilities and/or rights-of-way of the City of Biddeford, (hereinafter "City"), Heart of Biddeford
(insert name of person/entity seeking permission to use facilities and/or right-of-way, hereinafter "Applicant") agrees to indemnify and hold harmless the City, its officers, employees, and insurers, from and against all liability, claims, and demands, which are incurred, made, or brought by any person or entity on account of damage, loss, or injury, including without limitation claims arising from property loss, or damage, bodily injury, personal injury, sickness, disease, death, or any other loss of any kind whatsoever, which arise out of or are in any manner connected with the use of the facilities and/or rights-of-way, whether any such liability, claims, and demands result from the act, omission, negligence, or other fault on the part of the City, its officers, or its employees, or from any other cause whatsoever.

B. By signing below, Applicant agrees that in the event of damage, loss or injury to the facilities or to any property or equipment therein or to the City rights-of-way, the City may deduct from any damage deposit the full amount of such damage, loss, or injury. Applicant further agrees that if such damage, loss, or injury exceeds the amount of the damage deposit, Applicant will promptly reimburse the City for all costs associated therewith upon billing by the City.

C. In addition, in consideration for being permitted or allowed to use the facilities and/or right-of-way, Applicant on behalf of itself and its officers, employees, members, and participants, hereby expressly exempts and releases the City, its officers, employees, insurers, from and against all liability, claims, and demands, on account of injury, loss, or damage, including without limitation claims arising from property loss or damage, bodily injury, personal injury, sickness, disease, or death, that Applicant may incur as a result of such use, whether any such liability claims and demands result from the act, omission, negligence, or other fault on the part of the City, its officer, or its employees, or from any other cause whatsoever.

D. In addition, Heart of Biddeford has furnished and attached two copies of certificates of insurance with the City of Biddeford named as an additional insured in the amount of \$400,000 unless a greater amount is warranted.


Signature of Applicant

7/4/18
Date

Delilah Poupore
Printed Name of Applicant

APPLICATION NUMBER: _____

CITY OF BIDDEFORD
SPECIAL EVENT APPLICATION

City of Biddeford
P.O. Box 586
Biddeford, ME 04005

Name of Event River Jam Festival: Fringe Fest Location of Event Main St / Shevenell Park

Date of Event: Sept 14+15 Start Time 4pm Finish Time 9pm
Road close 3pm

Detailed and specific description of Event (attached separate sheet if necessary)

→ Event #1: Fringe Fest
Fri, Sept 14, 4pm-9pm
Shevenell Park + Main St (from Alfred-Washington)

Fringe fest kicks off the River Jam Weekend, with arts, food, + a beer booth.

Estimated # of Participants _____ Estimated Attendance 350

Type of Event:

☒ Festival/Fair With Alcohol: Yes: X ** No: _____

☐ Race/Walk/Bike Ride

☐ Concert

☐ Parade/March

☐ Other – Please Specify: _____

**** NOTE:** If alcohol is being sold, a Separate License must be obtained through application at City Clerk's Office, and must be approved by the City Council.

What impact will this have upon the surrounding neighborhood? (Noise, Traffic, etc.) Please explain:

- Noise for down town residents
- detour on main street

P2

APPLICATION NUMBER: _____

Describe the means by which the neighborhood (residents and businesses) will be notified of this event and its public hearing:

city council announcement, posters, press releases,
social media.

Organization (Applicant) Information

Name of Organization or Name of Applicant if NOT an Organization

Heart of Biddeford

Physical Address: 205 Main St., Suite 103 Biddeford

Mailing Address: 205 Main St., Suite 103 Biddeford

Business Telephone 207-284-8520 Fax _____ E-mail office@heartofbiddeford.org

Income Tax Exempt: Yes: X No: _____ Tax Exempt Number: 34-2003673

Contact Person/Event Coordinator

Name & Address

Delilah Poupart

Telephone 2848520 Cellular 251-5695 E-Mail director@heartofbiddeford.org

Relationship Organization: Director

General Service Questions

Department of Public Works

Is the use of barricades necessary/requested for this event? yes

If yes, number needed 18

Will it be necessary to cover street and/or parking signs for this event? yes If yes, please note on diagram.

What is your plan for cleanup and debris disposal for this event?

Volunteers clean up.

Is any other Public Works assistance anticipated?

no

Parks and Recreation Department

APPLICATION NUMBER: _____

Will this event take place in a Public Right of Way, Public Way, City Park or athletic field? yes

If yes, where

Shevenell Park

Will tenting/staging be utilized for this event? no If yes, what is your plan to repair any damage caused by stakes, tie-downs, etc?

Any Parks and Recreation assistance required?

no

Fire Department

Will the Fire Department have access to all sites in the event of an emergency?

yes

Will any fire hydrants be obstructed? no Will you have access to E 9-1-1?

yes

Will you have First Aid or medical staff present?

no

Police Department

Is traffic control necessary for this event? no If yes, who will provide it?

Main Street will be blocked off.

Is crowd control necessary for this event? yes If yes, who will provide it?

We are hiring Production Services of Maine for security

Other

All vendors *must* obtain proper licenses/permits from the City Clerk's office (284-9307).

Indemnification agreement/insurance certificate must be attached to this application at the time of submission. Site Plan Sketch may be accompanied by a separate map, if necessary.

APPLICATION NUMBER: _____

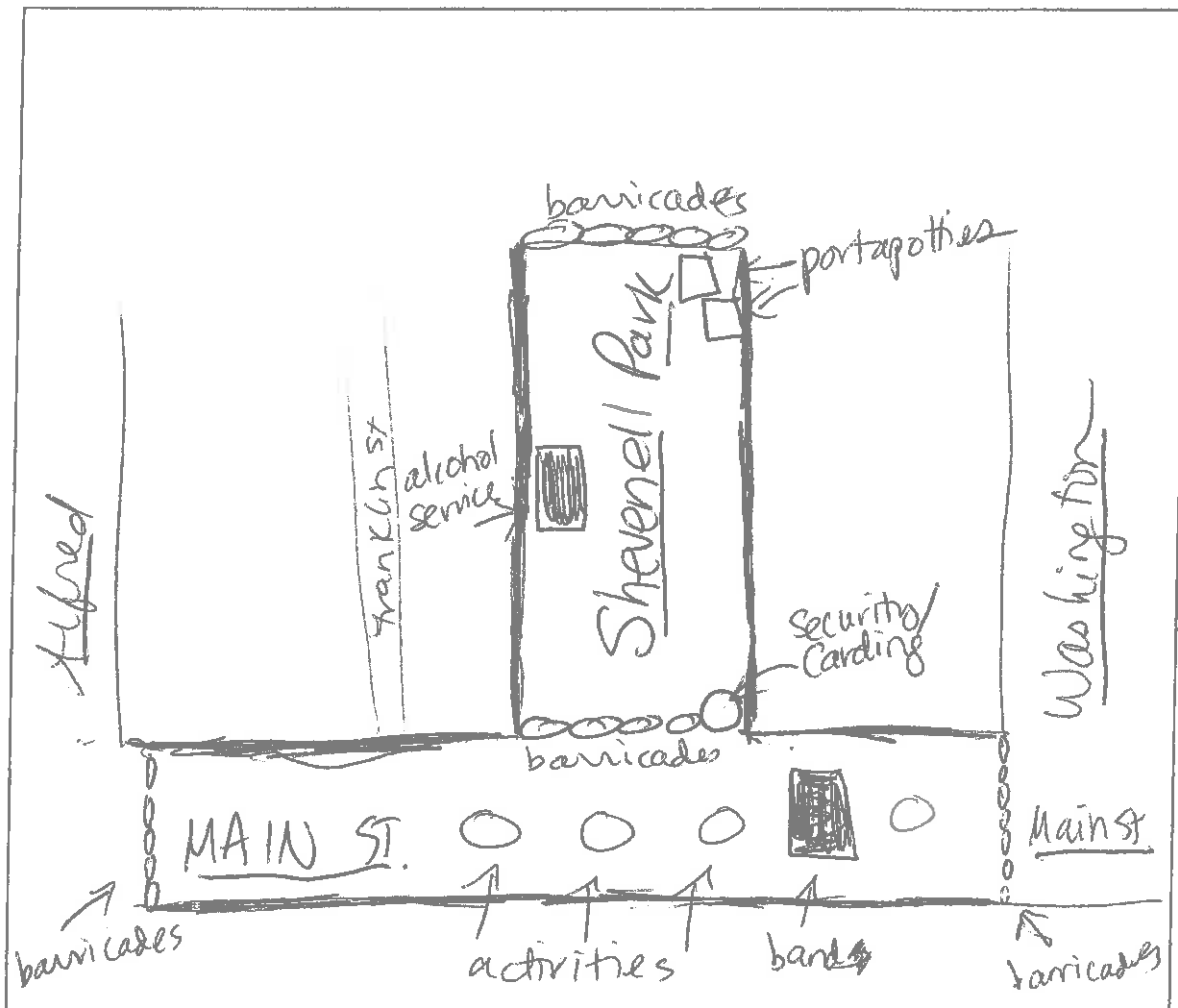
SITE PLAN SKETCH OF SPECIAL EVENT (Completed by Event Coordinator)

In the space below, please provide the following information. Attach a separate map if necessary.

General Map of Location
Event Coordinator's Booth
Tents/Stages/Grandstands
Rest Facilities

Vender Locations
Garbage Cans
Water Sources

Street Closures/Parking Information
Water/Electricity Sources
Loudspeakers

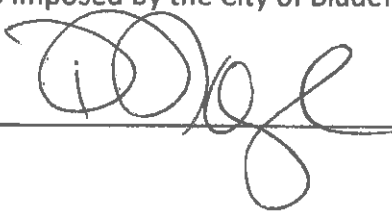


Applicant's Statement of Agreement

Everything I have stated on this agreement is correct to the best of my knowledge. This permit, if granted, is not transferable and is revocable at any time at the discretion of the City of

APPLICATION NUMBER: _____

Biddeford. I understand that the issuance of this permit is contingent upon compliance with any and all conditions imposed by the City of Biddeford or its officers.

Applicant Signature:  Date 7/9/18

APPLICATION NUMBER: _____

CITY OF BIDDEFORD
SPECIAL EVENT APPLICATION

City of Biddeford
P.O. Box 586
Biddeford, ME 04005

Name of Event River Town 5k Location of Event Starts Clifford Park
Ends Mechanics Park
Date of Event: Sat., Sept 15 Start Time 8am Finish Time 10:00 am

Detailed and specific description of Event (attached separate sheet if necessary)

5k road race
on roads

Estimated # of Participants 100 Estimated Attendance 100

Type of Event:

☐ Festival/Fair With Alcohol: Yes: _____ ** No: _____

☒ Race/Walk/Bike Ride

☐ Concert

☐ Parade/March

☐ Other – Please Specify: _____

**** NOTE:** If alcohol is being sold, a Separate License must be obtained through application at City Clerk's Office, and must be approved by the City Council.

What impact will this have upon the surrounding neighborhood? (Noise, Traffic, etc.) Please explain:

Cars may need to be aware of
runners on road.

APPLICATION NUMBER: _____

Describe the means by which the neighborhood (residents and businesses) will be notified of this event and its public hearing:

same as above.

Organization (Applicant) Information

Name of Organization or Name of Applicant if NOT an Organization

Heart of Biddeford

Physical Address: 205 Main St., Suite 103 Biddeford

Mailing Address: 205 Main St., Suite 103 Biddeford

Business Telephone 207-284-8520 Fax _____ E-mail office@heartofbiddeford.org

Income Tax Exempt: Yes: X No: _____ Tax Exempt Number: 34-2003673

Contact Person/Event Coordinator

Name & Address

Delilah Poupore,

Telephone 284-8520 Cellular 201-566-95 E-Mail director@heartofbiddeford.org

Relationship Organization: Director

General Service Questions

Department of Public Works

Is the use of barricades necessary/requested for this event? Yes

If yes, number needed 6 at Water St + Main

Will it be necessary to cover street and/or parking signs for this event? Yes If yes, please note on diagram. on Water Street

What is your plan for cleanup and debris disposal for this event?

Volunteers

Is any other Public Works assistance anticipated?

Key to Open bathroom @ Cliffad Park

Parks and Recreation Department

p8

APPLICATION NUMBER: _____

Will this event take place in a Public Right of Way, Public Way, City Park or athletic field? yes

If yes, where

Pool, Hill,

Will tenting/staging be utilized for this event? no If yes, what is your plan to repair any damage caused by stakes, tie-downs, etc?

Any Parks and Recreation assistance required?

Key to bathroom @ Cliffad Park

Fire Department

Will the Fire Department have access to all sites in the event of an emergency?

yes

Will any fire hydrants be obstructed? no Will you have access to E 9-1-1?

yes

Will you have First Aid or medical staff present?

no

Police Department

Is traffic control necessary for this event? yes If yes, who will provide it?

We will have 25 volunteers on the course, but if Police could help at start and finish, we'd appreciate it

Is crowd control necessary for this event? no If yes, who will provide it?

Other

All vendors *must* obtain proper licenses/permits from the City Clerk's office (284-9307).

Indemnification agreement/insurance certificate must be attached to this application at the time of submission. Site Plan Sketch may be accompanied by a separate map, if necessary.

89

APPLICATION NUMBER: _____

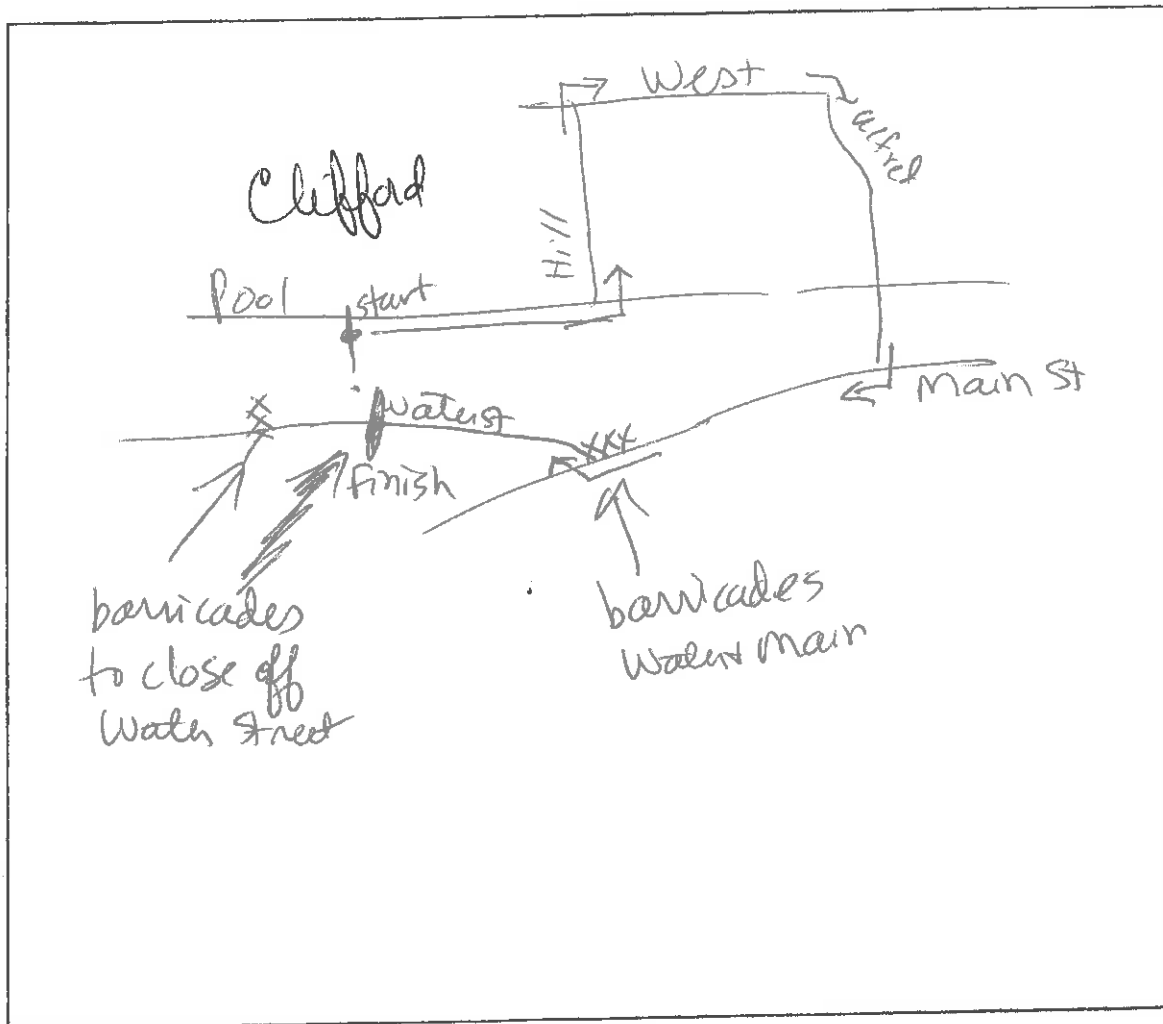
SITE PLAN SKETCH OF SPECIAL EVENT (Completed by Event Coordinator)

In the space below, please provide the following information. Attach a separate map if necessary.

General Map of Location
Event Coordinator's Booth
Tents/Stages/Grandstands
Rest Facilities

Vender Locations
Garbage Cans
Water Sources

Street Closures/Parking Information
Water/Electricity Sources
Loudspeakers



Applicant's Statement of Agreement

Everything I have stated on this agreement is correct to the best of my knowledge. This permit, if granted, is not transferable and is revocable at any time at the discretion of the City of

p10

APPLICATION NUMBER: _____

Biddeford. I understand that the issuance of this permit is contingent upon compliance with any and all conditions imposed by the City of Biddeford or its officers.

Applicant Signature: DDaese Date 7/4/18

APPLICATION NUMBER: _____

CITY OF BIDDEFORD
SPECIAL EVENT APPLICATION

City of Biddeford
P.O. Box 586
Biddeford, ME 04005

Name of Event River Jam: Family Fun Location of Event Mechanics Park

Date of Event: Sat. Sept 15 Start Time Noon Finish Time 4pm
Set up at 9am

Detailed and specific description of Event (attached separate sheet if necessary)

Events in Mechanics Park for families:
craft fair, circus performers, community
booths, bounce house.

Estimated # of Participants 50 Estimated Attendance 500

Type of Event:

- ☒ Festival/Fair With Alcohol: Yes: _____ ** No: _____
- ☐ Race/Walk/Bike Ride
- ☐ Concert
- ☐ Parade/March
- ☐ Other – Please Specify: _____

**** NOTE:** If alcohol is being sold, a Separate License must be obtained through application at City Clerk's Office, and must be approved by the City Council.

What impact will this have upon the surrounding neighborhood? (Noise, Traffic, etc.) Please explain:

Water Street closure will impact travelers

APPLICATION NUMBER: _____

Describe the means by which the neighborhood (residents and businesses) will be notified of this event and its public hearing:

Same as above

Organization (Applicant) Information

Name of Organization or Name of Applicant if NOT an Organization

Heart of Biddeford

Physical Address: 205 Main St., Suite 103 Biddeford

Mailing Address: 205 Main St., Suite 103 Biddeford

Business Telephone 207-284-8520 Fax _____ E-mail office@heartofbiddeford.org

Income Tax Exempt: Yes: X No: _____ Tax Exempt Number: 34-2003673

Contact Person/Event Coordinator

Name & Address

Delilah Paupore

Telephone 284-8520 Cellular 251-5695 E-Mail director@heartofbiddeford.org

Relationship Organization: Director

General Service Questions

Department of Public Works

Is the use of barricades necessary/requested for this event? Yes

If yes, number needed _____

Will it be necessary to cover street and/or parking signs for this event? _____ If yes, please note on diagram.

What is your plan for cleanup and debris disposal for this event?

Is any other Public Works assistance anticipated?

Parks and Recreation Department

APPLICATION NUMBER: _____

Will this event take place in a Public Right of Way, Public Way, City Park or athletic field? yes

If yes, where

Mechanics Park + Water St

Will tenting/staging be utilized for this event? no If yes, what is your plan to repair any damage caused by stakes, tie-downs, etc?

Any Parks and Recreation assistance required?

no

Fire Department

Will the Fire Department have access to all sites in the event of an emergency?

yes

Will any fire hydrants be obstructed? no Will you have access to E 9-1-1?

yes

Will you have First Aid or medical staff present?

no

Police Department

Is traffic control necessary for this event? no If yes, who will provide it?

Is crowd control necessary for this event? no If yes, who will provide it?

Other

All vendors *must* obtain proper licenses/permits from the City Clerk's office (284-9307).

Indemnification agreement/insurance certificate must be attached to this application at the time of submission. Site Plan Sketch may be accompanied by a separate map, if necessary.

APPLICATION NUMBER: _____

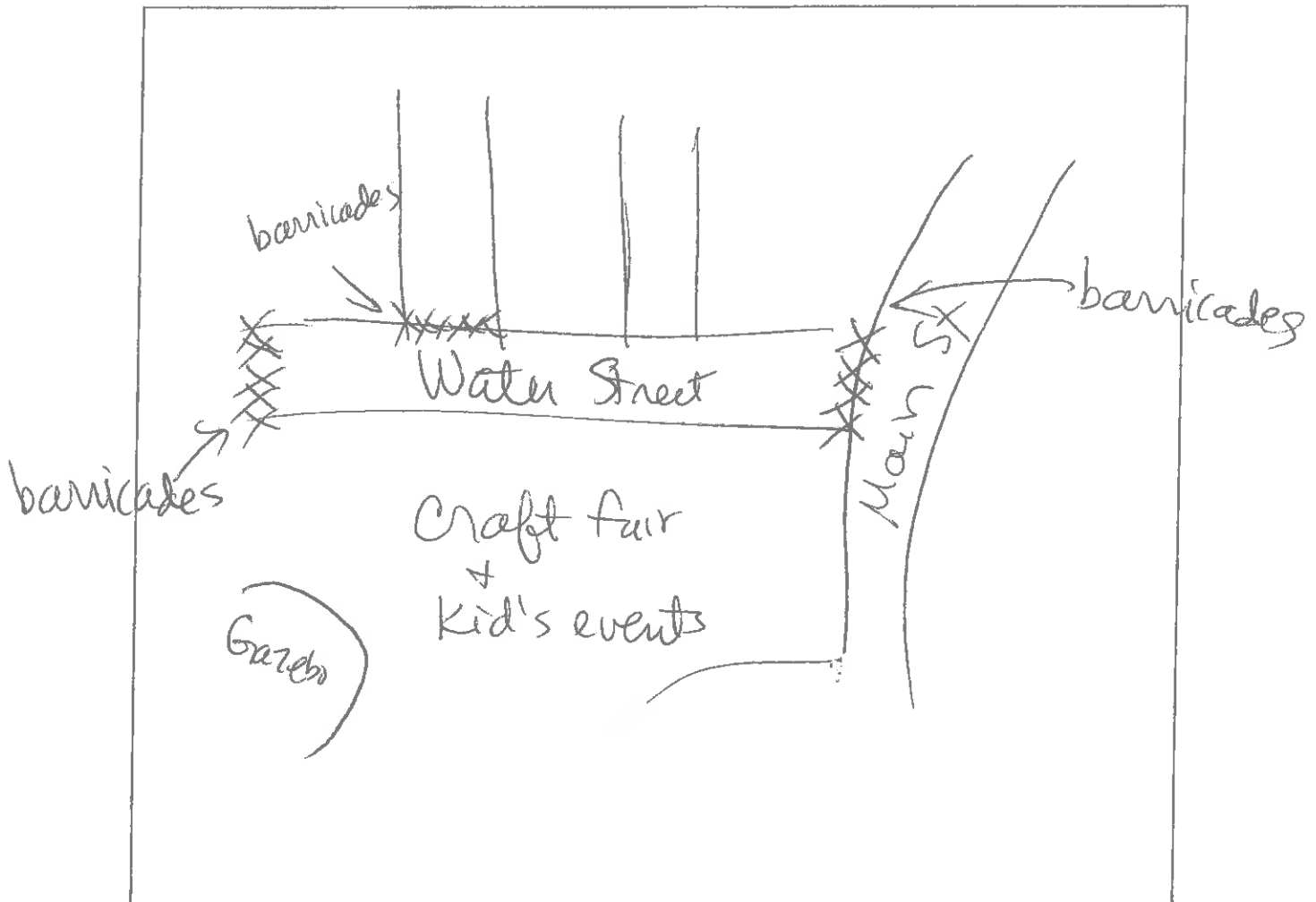
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Street Closures/Parking Information
Water/Electricity Sources
Loudspeakers

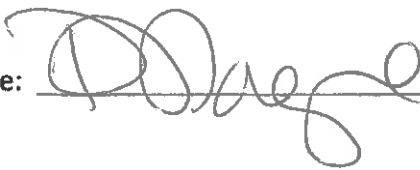


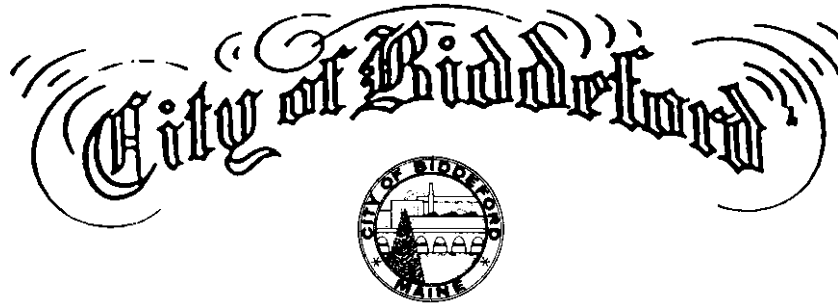
Applicant's Statement of Agreement

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APPLICATION NUMBER: _____

Biddeford. I understand that the issuance of this permit is contingent upon compliance with any and all conditions imposed by the City of Biddeford or its officers.

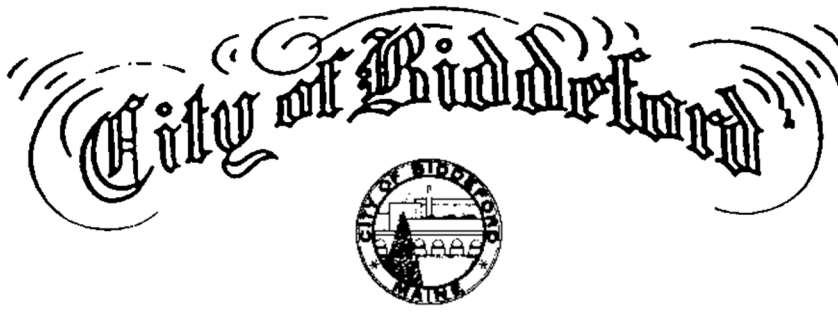
Applicant Signature:  Date 7/4/18



2018.91 **IN BOARD OF CITY COUNCIL..AUGUST 21, 2018**
BE IT ORDAINED, by the City Council of the City of Biddeford that the Code of Ordinances, Chapter 42, Motor Vehicles and Traffic, Article IV Specific Street Regulations, **Section 42-90 No Parking**, is amended by adding or ~~deleting~~ to read as follows:

Yale Street, even numbered side, from May Street to Round Hill Street

NOTE: The Policy Committee considered this item at their August 13, 2018 meeting and voted unanimously to recommend passage by the City Council.



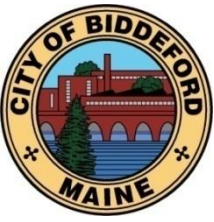
2018.92

IN BOARD OF CITY COUNCIL...AUGUST 21, 2018

BE IT ORDERED, that the City Council of the City of Biddeford does hereby authorize the City Manager to sign an agreement with Ransom Consulting, Inc for services required to complete an appeal to the 2017 Preliminary Flood Insurance Rate Maps issued by FEMA for the Biddeford coastline. The Phase II(b) work includes transect-based analysis and mapping and the preparation of the appeal documentation. Phase II(b) costs shall not exceed \$41,060.

Note: The funding source for this authorization shall be ~~21111-60798 Contingency~~ 21111-60797, *Miscellaneous Expenses*; this order represents a reallocation of funds previously authorized by Council Order 2017.102. See the City Planner's memorandum included in the Council Packet for more information.

Note: Expenditures from the Contingency account require a 2/3 council authorization.



CITY OF BIDDEFORD PLANNING DEPARTMENT

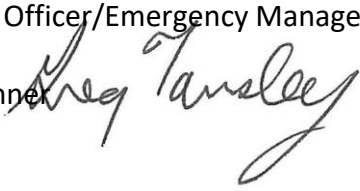
Greg D. Tansley, A.I.C.P.
205 Main Street, PO Box 586
Biddeford, ME 04005
(207) 284-9115

Greg.Tansley@Biddefordmaine.org

MEMORANDUM

To: Mayor Casavant
Council President McCurry & Members of City Council
J. Bennett, City Manager

CC: B. Phinney, Chief Operating Officer
M. Eddy, Planning and Development Director
R. Fecteau, Code Enforcement Officer/Emergency Management Director

From: Greg Tansley, A.I.C.P., City Planner 

Date: August 15, 2018

Re: **Phase II(b) Contract to Complete the Appeal Process of the 2017 Preliminary Flood Insurance Rate Maps**

In City Council Order 2017.102 the Council authorized (from contingency) the City Manager to enter into an agreement with Ransom Consulting, Inc., to prepare an appeal of FEMA's 2017 Preliminary Flood Insurance Rate Maps. The Order specified work as Phase I, Phase II(a) and Phase II(b) with a stipulation that Phase II(b) requires a separate authorization. To date Phases I and II(a) have been completed. The original approval authorized and expenditure of up to \$72,500 for Phase I and Phase II(a) services. The \$72,500 was based on a projection of the number of communities we anticipated would join in the appeal process.

More communities joined the appeal than anticipated, reducing the city's costs significantly. To date, signaling the end of the Phase I and Phase II(a) work, we have expended \$31,440 which leaves \$41,060 unspent from the original authorization.

Staff requests that the City Council further authorize the Phase II(b) work to move forward utilizing the previously authorized unspent \$41,060. Although the Consultant's estimate for the Phase II(b) work is between \$30,000 and \$35,000, staff requests authorization of the full \$41,060 should additional unanticipated work be required to successfully submit the appeal.

Please note that the 90-day appeal period for the maps began August 1, and will end October 29, therefore time is of the essence.

In sum, no additional funding is requested beyond that already authorized in 2017. This request is simply to reallocate the unspent funds from the first 2 phases of work into Phase II(b) to complete the appeal submittal.



Federal Emergency Management Agency

Washington, D.C. 20472

CERTIFIED MAIL
RETURN RECEIPT REQUESTED

IN REPLY REFER TO:
APPEAL START

July 18, 2018

Community: City of Biddeford,
York County,
Maine
Community No.: 230145

The Honorable Alan Casavant
Mayor, City of Biddeford
City Hall
205 Main Street
Biddeford, Maine 04005

Dear Mayor Casavant:

On April 14, 2017 and March 28, 2018, the Department of Homeland Security's Federal Emergency Management Agency (FEMA) provided your community with Revised Preliminary copies of the revised Flood Insurance Rate Map (FIRM) and Flood Insurance Study (FIS) report for York County, Maine (All Jurisdictions). FEMA has posted digital copies of these revised FIRM and FIS report materials to the following Website: <https://www.fema.gov/view-your-communitys-preliminary-flood-hazard-data>. The Preliminary FIRM and FIS report include proposed flood hazard information for certain locations in the City of Biddeford, York County, Maine. The proposed flood hazard information may include addition or modification of Special Flood Hazard Areas, the areas that would be inundated by the base (1-percent-annual-chance) flood; base flood elevations or depths; zone designations; or regulatory floodways.

We have published a notice of the proposed flood hazard determinations in the *Federal Register* and will publish a public notification concerning the appeal process (explained below) in *The Journal Tribune* on or about July 25, 2018 and August 1, 2018. We will also publish a separate notice of the flood hazard determinations on the "Flood Hazard Determinations on the Web" portion of the FEMA Website (www.fema.gov/plan/prevent/fhm/bfe). We have enclosed copies of the notice published in the *Federal Register* and the newspaper notice for your information.

These proposed flood hazard determinations, if finalized, will become the basis for the floodplain management measures that your community must adopt or show evidence of having in effect to qualify or remain qualified for participation in the National Flood Insurance Program (NFIP). However, before any new or modified flood hazard information is effective for floodplain management purposes, FEMA will provide community officials and citizens an opportunity to appeal the proposed flood hazard information presented on the preliminary revised FIRM and FIS report posted to the above-referenced Website.

Section 110 of the Flood Disaster Protection Act of 1973 (Public Law 93-234) is intended to ensure an equitable balancing of all interests involved in the setting of flood hazard determinations. The legislation provides for an explicit process of notification and appeals for your community and for private persons prior to this office making the flood hazard determinations final. The appeal procedure is outlined below for your information and in the enclosed document titled *Criteria for Appeals of Flood Insurance Rate Maps*.

During the 90-day appeal period following the second publication of the public notification in the above-named newspaper, any owner or lessee of real property in your community who believes his or her property rights will be adversely affected by the proposed flood hazard determinations may appeal to you, or to an agency that you publicly designate. It is important to note, however, that the sole basis for such appeals is the possession of knowledge or information indicating that the proposed flood hazard determinations are scientifically or technically incorrect. The appeal data must be submitted to FEMA during the 90-day appeal period. Only appeals of the proposed flood hazard determinations supported by scientific or technical data can be considered before FEMA makes its final flood hazard determination at the end of the 90-day appeal period. Note that the 90-day appeal period is statutory and cannot be extended. However, FEMA also will consider comments and inquiries regarding data other than the proposed flood hazard determinations (e.g., incorrect street names, typographical errors, omissions) that are submitted during the appeal period, and will incorporate any appropriate changes to the revised FIRM and FIS report before they become effective.

If your community cannot submit scientific or technical data before the end of the 90-day appeal period, you may nevertheless submit data at any time. If warranted, FEMA will revise the FIRM and FIS report after the effective date. This means that the revised FIRM would be issued with the flood hazard information presently indicated, and flood insurance purchase requirements would be enforced accordingly, until such time as a revision could be made.

Any interested party who wishes to appeal should present the data that tend to negate or contradict our findings to you, or to an agency that you publicly delegate, in such form as you may specify. We ask that you review and consolidate any appeal data you may receive and issue a written opinion stating whether the evidence provided is sufficient to justify an official appeal by your community in its own name or on behalf of the interested parties. Whether or not your community decides to appeal, you must send copies of individual appeals and supporting data, if any, to:

Alex Sirotek, Region 1 Service Center
CDM Smith
75 State Street, Suite 701
Boston, Massachusetts 02109

Kerry Bogdan, Risk Analysis Branch Chief
U.S. Department of Homeland Security
Federal Emergency Management Agency
99 High Street, 6th Floor
Boston, Massachusetts 02110

If we do not receive an appeal or other formal comment from your community in its own name within 90 days of the second date of public notification, we will consolidate and review on their own merits such appeal data and comments from individuals that you may forward to us, and we will make such modifications to the proposed flood hazard information presented on the revised FIRM and in the revised FIS report as may be appropriate. If your community decides to appeal in its own name, all individuals' appeal data must be consolidated into one appeal by you, because, in this event, we are required to deal only with the local government as representative of all local interests. We will send our final decision in writing to you, and we will send copies to the community floodplain administrator, each individual appellant, and the State NFIP Coordinator.

All appeal submittals will be resolved by consultation with officials of the local government involved, by

an administrative hearing, or by submission of the conflicting data to an independent scientific body or appropriate Federal agency for advice. Use of a Scientific Resolution Panel (SRP) is also available to your community in support of the appeal resolution process when conflicting scientific or technical data are submitted during the appeal period. SRPs are independent panels of experts in hydrology, hydraulics, and other pertinent sciences established to review conflicting scientific and technical data and provide recommendations for resolution. An SRP is an option after FEMA and community officials have been engaged in a collaborative consultation process for at least 60 days without a mutually acceptable resolution of an appeal. Please refer to the enclosed "Scientific Resolution Panels" Overview for additional information on this resource available to your community.

FEMA will make the reports and other information used in making the final determination available for public inspection. Until the conflict of data is resolved and the revised FIRM becomes effective, flood insurance available within your community will continue to be available under the effective NFIP map, and no person shall be denied the right to purchase the applicable level of insurance at chargeable rates.

The decision by your community to appeal, or a copy of its decision not to appeal, should be filed with this office no later than 90 days following the second publication of the flood hazard determination notice in the above-named newspaper. Your community may find it appropriate to call further attention to the proposed flood hazard determinations and to the appeal procedure by using a press release or other public notice.

If warranted by substantive changes, during the appeal period we will send you Revised Preliminary copies of the revised FIRM and FIS report. At the end of the 90-day appeal period and following the resolution of any appeals and comments, we will send you a Letter of Final Determination, which will finalize the flood hazard information presented on the revised FIRM and FIS report and will establish an effective date.

If you have any questions regarding the proposed flood hazard determinations, revised FIRM panels, or revised FIS report for your community, please call our FEMA Map Information eXchange (FMIX), toll free, at 1-877-FEMA MAP (1-877-336-2627) or e-mail the FMIX staff at FEMAMapSpecialist@riskmapcds.com.

Sincerely,



Luis V. Rodriguez, P.E., Director
Engineering and Modeling Division
Federal Insurance and Mitigation Administration

List of Enclosures:

Newspaper Notice
Proposed Flood Hazard Determinations *Federal Register* Notice
Criteria for Appeals of Flood Insurance Rate Maps
"Scientific Resolution Panels" Overview

cc: Community Map Repository
Roby Fecteau, Director of Code Enforcement and Emergency Management, City of Biddeford
James Bennett, City Manager, City of Biddeford
Gregory J. Copeland, PLS, Engineering Programs Manager, GIS Coordinator, City of Biddeford
Thomas Milligan, Jr. PE, PLS, City Engineer, City of Biddeford
Greg Tansley, A.I.C.P., City Planner, City of Biddeford
Johnathan Malloy, Planning Engineer, City of Biddeford
Carmen J. Morris, City Clerk, City of Biddeford
Jeff Demers, Public Works Director, City of Biddeford
Sue Baker, CFM, State NFIP Coordinator, Floodplain Management Program, Maine Department of
Agriculture, Conservation and Forestry
Joe Legee, Acting Director, Mitigation, Preparedness, and Recovery Division, Maine Emergency
Management Agency
Arthur W. Cleaves, Director, York County Emergency Management Agency
Alex Sirotek, Regional Service Center, Region I
Brian Caufield, Project Manager, Compass Region I
Kerry Bogdan, Risk Analysis Branch Chief, FEMA Region I

DEPARTMENT OF HOMELAND SECURITY
FEDERAL EMERGENCY MANAGEMENT AGENCY

Proposed Flood Hazard Determinations for York County, Maine (All Jurisdictions)

The Department of Homeland Security's Federal Emergency Management Agency (FEMA) has issued a preliminary Flood Insurance Rate Map (FIRM), and where applicable, Flood Insurance Study (FIS) report, reflecting proposed flood hazard determinations within York County, Maine (All Jurisdictions). These flood hazard determinations may include the addition or modification of Base Flood Elevations, base flood depths, Special Flood Hazard Area boundaries or zone designations, or the regulatory floodway. Technical information or comments are solicited on the proposed flood hazard determinations shown on the preliminary FIRM and/or FIS report for York County, Maine (All Jurisdictions). These flood hazard determinations are the basis for the floodplain management measures that your community is required to either adopt or show evidence of being already in effect in order to qualify or remain qualified for participation in the National Flood Insurance Program. However, before these determinations are effective for floodplain management purposes, you will be provided an opportunity to appeal the proposed information. For information on the statutory 90-day period provided for appeals, as well as a complete listing of the communities affected and the locations where copies of the FIRM are available for review, please visit FEMA's website at www.fema.gov/plan/prevent/fhm/bfe, or call the FEMA Map Information eXchange (FMIX) toll free at 1-877-FEMA MAP (1-877-336-2627).

Tansley, Greg

From: Nathan Dill <nathan.dill@ransomenv.com>
Sent: Wednesday, August 1, 2018 6:54 PM
To: Tansley, Greg
Subject: FEMA appeal Phase II Task order
Attachments: Biddeford-PhaseII_TO.pdf

Hello Greg,

We have taken a look at how the Phase I result compare to FEMA's proposed mapping in Biddeford. We see there are many properties surrounding the Biddeford Pool area that may have their flood map determination improved by an appeal. We've attached a Task Order for additional services to assist the City prepare an appeal for this area. Please take a look and return a signed copy if you'd like us to proceed. Feel free to call my cell if you have any questions/concerns (225) 892-3785.

I'm sure you are aware that the Journal Tribune has finally published the correct 2nd notice, which means the 90-day appeal period starts today (October 29 deadline). FEMA also made notice on their website here: <https://hazards.fema.gov/femaportal/STAMPFHDREST/FHD//PDF/NOTICE/ID/70097135>

Would you please send a copy of the notification letter that was sent to the city a couple weeks ago. It should have been addressed to the Mayor, Alan Casavant.

Thanks,
Nate

Nathan L. Dill, P.E.
Project Manager/Senior Specialist
RANSOM CONSULTING, INC.
Tel: (207)772-2891 * Cell: (225)892-3785
www.ransomenv.com



Task Order

400 Commercial Street, Suite 404, Portland, Maine 04101, Tel (207) 772-2891, Fax (207) 772-3248

Byfield, Massachusetts ☐ Portsmouth, New Hampshire ☐ Hamilton, New Jersey ☐ Providence, Rhode Island

www.ransomenv.com

To: Greg Tansley, City Planner, City of Biddeford, Maine
From: Nathan Dill, P.E. Ransom Consulting, Inc.
Date: August 1, 2018
Subject: Task Order 001 – Phase II FEMA Flood Map Appeal

In accordance with our proposal dated September 11, 2017, Ransom has prepared the following task order for continued assistance with appeal of the 2017 Federal Emergency Management Agency (FEMA) Flood Insurance Rate Maps (FIRM).

TASK ORDER 001 – PHASE II FEMA APPEAL – TRANSECT-BASED CALCULATIONS, REVISED MAPPING, AND APPEAL PREPARATION:

This task order is for the completion of Task 5 and Task 6, as further described in our September 11, 2017 proposal and summarized below.

- **Task 5 – Transect-based Analysis and Mapping for Five Priority Wave Transects:** Ransom has compared the Phase I model results to preliminary engineering data submitted by FEMA and identified the five wave transects shown in Figure 1 below as a priority for re-evaluation. These transects have been identified as YK-127, YK-125, YK-124, YK-121, and YK-120 in the preliminary Flood Insurance Study. Our review of FEMA's data and comparison with Phase I model results suggests that FEMA has over-estimated the incident wave height and wave setup at these transects resulting in incorrect Base Flood Elevations (BFEs) and flood zone delineation for the surrounding area.

Task 5 will involve re-evaluation of the overland wave height and wave run-up for the area associated with these transects, determination of revised BFEs, and re-mapping of the Special Flood Hazard Area following FEMA approved methods.

- **Task 6 – Appeal Documentation Preparation and Submission:** For this task Ransom will compile the necessary documentation to meet FEMA's requirements for a formal appeal and prepare a final appeal report with digital data submission and assist the City in submitting the appeal to FEMA during the 90-day statutory appeal period.

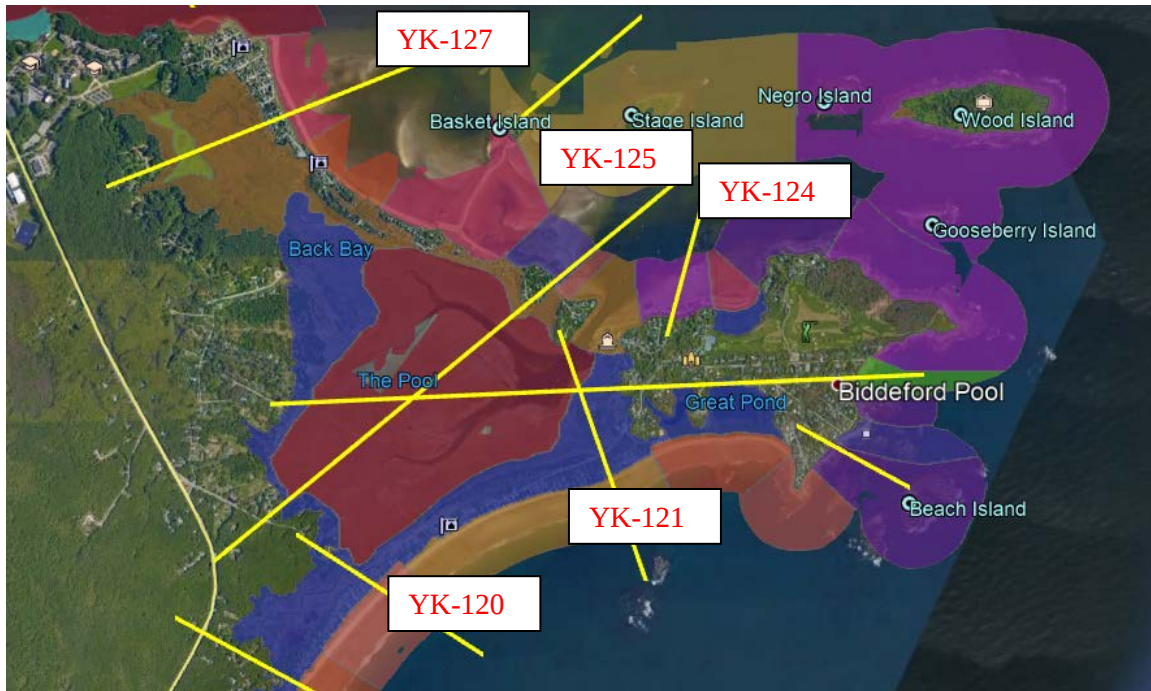


Figure 1. Recommended Priority Transects for Re-evaluation, Hills Beach, Biddeford Pool, and Fortunes Rocks Beach.

ESTIMATED COST:

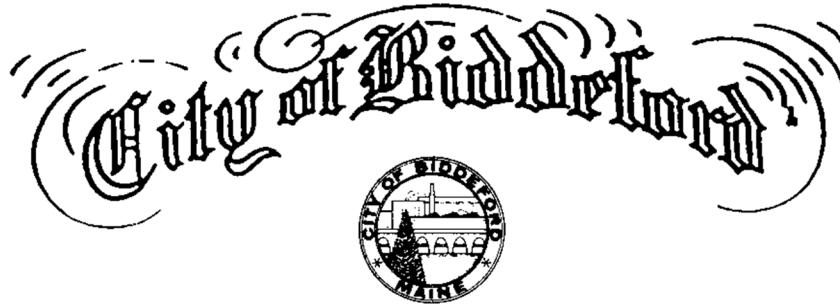
All work performed as part of this Task Order will be billed on time and material basis in accordance with the terms and conditions in our September 11, 2017 proposal. Every attempt will be made to complete the effort without exceeding the estimated cost. Ransom will contact you in the event that unforeseen conditions are encountered or if additional efforts are necessary to complete the appeal process and will provide an estimate for these additional efforts, if required.

Task Order	Task Description	Ransom Fees
005	Task 5 – Transect-based Analysis and Mapping for Five Priority Wave Transects	\$20,000 - \$25,000
005	Task 6 – Appeal Documentation Preparation	\$10,000
TOTAL ESTIMATED COST:		\$30,000 – \$35,000

Nathan Dill will serve as day-to-day project manager for this project. In the event that Nathan is unavailable, please contact Peter Sherr.

Approved: _____
City of Biddeford

Date: _____



2018.93

IN BOARD OF CITY COUNCIL...AUGUST 21, 2018

BE IT ORDERED, that the Finance Director is authorized to create dedicated reserve accounts under the listed fund balance accounts, and transfer remaining balances identified from the FY 2018 Budget to said dedicated accounts as herein named in amounts not to exceed those stated, as of June 30, 2018 deducting any encumbrances:

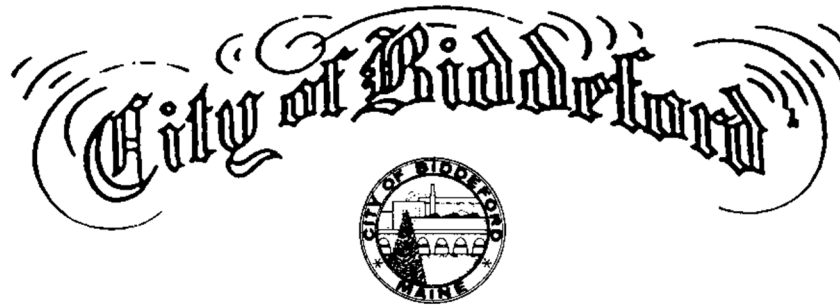
10013-30101, General Fund Assigned Fund Balance

<u>FY18 Account #</u>	<u>Description</u>	<u>Amount</u>
21201-60904	City Hall Improvements	25,000
21201-60907	IT Improvements	20,006
21201-60926	Telephone System	5,915
21202-60463	Park Improvements/Amenities	49,997
21202-60905	Community Center Repairs	50,000
21202-60950	Rotary Park Improvements	15,000
21203-60936	FD Building Improvements	82,821
21162-60462	Road Painting (work underway estimated completion 8/15/18)	6,534
21164-60502	Solid Waste Commission	6,093
21204-60604	Road Construction (projects in design, construction ongoing)	353,696
21204-60906	PW Facility Repairs	12,000
21204-60925	PW Equipment Lease – Chipper	6,000
21204-60942	PW Salt Shed Improvements	65,000
21204-60970	Thacher Brook Watershed (projects underway, local share)	52,735
21204-60979	Saco River Projects	190,000
21204-60980	PACTS Projects	114,800
21204-60983	Main Street – Sidewalks (project still continuing)	60,019
Total		1,115,616

16013-30101, Wastewater Assigned Fund Balance

<u>FY17 Account #</u>	<u>Description</u>	<u>AMOUNT</u>
35101-40250	Inflow & Infiltration Reserve (Sec 70-170)	75,603
35102-60501	Op Supplies/Equip (CSO Flow Monitors-Horrigans)	18,970
35102-60310	Service Contracts – Flow Monitoring Equipment	25,774
35102-60605	Sewer Construction/Imp	541,840
	FMI Pump Station Upgrade	
	Process water to CSO	
	Install Green Infrastructure	
Total		\$662,187

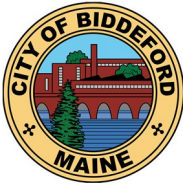
BE IT FURTHER ORDERED, that the City Manager be authorized to expend from the above dedicated reserves for expenses related to on-going project costs as approved in accordance with the Purchasing Code.



2018.94

IN BOARD OF CITY COUNCIL..AUGUST 21, 2018

BE IT ORDERED, that the City Council of the City of Biddeford does hereby approve the Capital Improvement Projects Master Plan allocation for FY19, in the amount of \$1,515,547 as recommended by the Capital Projects Committee. (see attached list)



City of Biddeford

Chief Operating Officer/Technology Dept/IPP
P.O. Box 586 • 205 Main Street
Biddeford, ME 04005
Phone: (207) 571-0032 • Fax: (207) 571-0656

Briefing Memo

TO: Honorable Mayor Alan Casavant
Honorable City Council

CC: James Bennett, City Manager
Cheryl Fournier, Finance Director

FROM: Brian S. Phinney, COO/Technology/IPP

DATE: August 17, 2018

RE: Approval and Allocation of the FY2019 Capital Project List

On July 17, the Capital Projects/Operations Committee unanimously approved the proposed FY2019 CIP request totaling \$1,515,547. The *Proposed Allocation* column on the attached sheet represents the approved amounts with the order of items representing the priority.

One item that was not specifically approved was the Technology CIP section. The Committee approved the total allocation of \$125,000 but not the specific items. The "Attachment 1: Capital Projects/Operations Committee FY2019 Recommended CIP Allocations-Revised" includes the detail for the Technology request. It was noted at the time of the Committee's review that an evaluation of the virtual operating environment, service life of critical network components, and a change in the needs of departments, the PD in particular, warranted a strategic change to the CIP request to address the changing work environment.

Also included for review is the 2019 Paving Plan (Attachment 2) as presented by Jeff Demers as well as the original submittal dated July 12, 2018 from Cheryl Fournier (Attachment 3).

Note: The Finance Committee is scheduled to review this item at the August 21st meeting.

ATTACHMENT 1

Capital Projects/Operations Committee FY2019 Recommended CIP Allocations - Revised

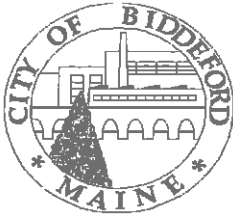
Airport			Requested Amount	Proposed Allocation
AIR-03	Handicap Accessible Doors		2,500	2,500
			2,500	2,500
City Hall			Requested Amount	Proposed Allocation
General Government				
CH-02	Saco River/Wood Island Debris		150,000	50,000
CH-03	Streetlights Conversion - LED (savings)		(savings)	
Technology				
CH-IT	IT Projects			
CH-12	Hyperconverge		75,000	87,388
CH-09	File Server Replacement		34,395	11,500
CH-07	Desktop Refresh		38,610	19,033
CH-14	Vision Software Program		20,000	20,000
CH-15	WiFi Device Program		3,800	
CH-13	Switch Replacement		3,420	
CH-04	Citizen Self Serve-Munis (replace Invoice Cloud)		10,563	
CH-05	Citrix File Share			8,000
CH-10	MS Office Upgrade		6,736	
	Carry-over (21201-60907, 21201-60926) ¹			(20,921)
			342,524	175,000
Engineering			Requested Amount	Proposed Allocation
ENG-08	Main Street Sidewalk Improvements		640,000	
ENG-10	PACTS MPI Main St		330,750	
	Main Street/Downtown Improvements			250,000
ENG-12	River Wall Repair - Adjacent to		300,000	
ENG-13	Thatcher Brook 319		52,735	
ENG-14	Thatcher Brook Watershed Mgmt Plan Phase II		73,160	
			1,396,645	250,000
Facilities			Requested Amount	Proposed Allocation
FAC-01	City Hall Heat		100,000	100,000
FAC-04	City Hall Windows		25,000	
FAC-06	Community Center Fire Alarm Monitoring		4,000	
FAC-16	Public Works Cold Storage		50,000	
FAC-19	Public Works Radio Box		4,000	
FAC-21	St Louis Field Heating System		9,800	
			192,800	100,000
Fire Dept			Requested Amount	Proposed Allocation
FD-06	Fire Gear Washer Extractor		15,000	15,000
FD-07	Ocean Rescue Boat		25,000	
			40,000	15,000
McArthur Library			Requested Amount	Proposed Allocation
ML-02	Carpeting Replacement		5,000	
ML-04	LED Lighting - Efficiency Improvements		1,100	
ML-05	Painting of 1863 Entrance		3,900	
			10,000	-

Police		Requested Amount	Proposed Allocation
PD-02	Parking Enforcement	20,000	
		20,000	-
Public Works		Requested Amount	Proposed Allocation
Public Works	024 Wastepacker (updated 5/1/18 2018.39) [10 year]	282,935	39,186
Public Works	064 Single Axle Plow Truck [10 year]	175,000	24,237
Parks Dept	552 1 Ton Dump Truck [7 year]	48,000	6,624
Parks Dept.	585 Pickup [no loan]	32,000	32,000
City Hall	081 Car for Code Enforcement [no loan]	18,000	18,000
City Hall	084 Car for Assessing [no loan]	18,000	18,000
Recreation	Add Van for Recreation Dept [no loan]	35,000	35,000
PW-01 [Note]	5 Year Vehicle/Equipment Replacement Program	608,935	173,047
PW-01 [Note]	076 Single Axle Plow Truck (paid by TIF transfer) [no loan]	175,000	175,000
PW-02	Capital Paving Program	1,306,736	500,000
PW-05	Tree Management Plan	20,000	
		2,110,671	848,047
Recreation		Requested Amount	Proposed Allocation
REC-12	Mayfield Middle Field	4,500	4,500
REC-06	Court Resurface	16,000	18,500
REC-18	Park Security Camera	10,000	10,000
REC-03	Clifford Park MCC	5,000	5,000
REC-31	Rotary Park Gate	15,285	18,500
REC-15	Mayfield Playground Equipment	12,000	12,000
REC-20	Park Signage	4,000	4,000
REC-25	Rotary Beach	50,000	50,000
REC-16	Park Benches	2,500	2,500
REC-36	St Louis Field Ball Reducer-Backstop	15,000	
REC-40	Trash Cans	1,400	
REC-26	Rotary Master Plan	100,000	
REC-35	Skatepark Improvements	15,000	
REC-02	Clifford Park Grant Match	30,000	
REC-38	St Louis I Seating/Foul Ball	25,000	
		305,685	125,000
Total		4,420,825	1,515,547

Note:

General Fund	See detail above	608,935
General Fund	076 Single Axle Plow Truck (paid by TIF transfer)	175,000
Wastewater	604 Single Axle	160,000
School Dept.	419 School Bus	87,000
School Dept.	420 School Bus	87,000
PW-01	Total FY2019 CIP Program	1,117,935

¹ Hyperconverge transition implemented one year early to address EORSL of SAN and to obtain system-wide efficiencies associated with virtual operating environment. Minimum required for impementation with phase out of VMWare.



City of Biddeford, Maine
Public Works Department
371 Hill Street Biddeford, Maine 04005
Phone: (207) 282-1579 Fax: (207) 286-9395

To: Mayor Casavant, City Council
Jim Bennett/ City MNG, Brian Phinney/ ECO
From: Jeff Demers, Director of Public Works/Wastewater Division

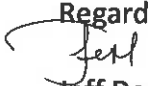
Dear City Council Members:

Please see the attached documents outlining the proposed 5 year Capital Paving Program for FY 19.

I will be presenting the Public Works Departments recommendations to the Capital Projects Committee on July 17, 2018 for approval.

Please note today's liquid asphalt prices compared to this time last year. We have seen a significant increase in price, which directly affected the amount of paving that will be completed, versus what was estimated to be completed, in the FY 18 Capital Improvement Plan.

Regards,


Jeff Demers
Director of Public Works/Wastewater

**PROPOSED CAPITAL PAVING PROGRAM
FY 19**

CARRIED OVER FROM FY 18 CIP			
REQUESTED BUDGET : \$1,306,736			
Proposed Allocation : \$500,000			
Highlighted Roads will be moved into FY 20 CIP			
STREET	LENGTH	AMOUNT	
	IN FEET		
Cherry Lane	490	\$ 31,360	
Lester B. Orcutt Blvd	4,350	\$ 228,400	
Little Creek drive	580	\$ 37,120	
Mason Street	1,540	\$ 98,560	
Mount Pleasant Street	1465	\$ 93,760	
Pearl Street	4,000	\$ 256,000	
Quimby Street	955	\$ 61,120	
Rugby Street	330	\$ 21,120	
Sheltra Street	570	\$ 36,480	
Simard Street	800	\$ 51,200	
Tibbetts Street	460	\$ 29,440	
Vine Street	1,300	\$ 83,200	
Westwood Drive	1,900	\$ 121,600	
Paving Software prograhtm		\$ 50,000	
Totals :	7,815	\$ 501,120	
Mileage :	1.5		
STREET	LENGTH	AMOUNT	
	IN FEET		
Bald Ave.	300	\$ 19,200	
Calixte Lane	540	\$ 34,560	
Center St.	720	\$ 46,080	
Clark Street	395	\$ 25,280	
Crestwood Drive	1,330	\$ 85,120	
Cottage St.	360	\$ 23,040	
Drapeau St.	1,150	\$ 73,600	
George St.	1,070	\$ 68,480	
Granite Point Road (Portion)	3,500	\$ 224,000	
Grayson St.	1,830	\$ 117,120	
Mayflower Drive	700	\$ 44,800	
Paquin AVE.	1,740	\$ 111,360	
Pomerleau St.	1,000	\$ 64,000	
Vincent AVE.	650	\$ 41,600	
Total:	15,285	\$ 978,240	
Mileage :	2.89	\$ -	

**PROPOSED CAPITAL PAVING PROGRAM
FY 19**

CARRIED OVER FROM FY 18 CIP			
REQUESTED BUDGET : \$1,306,736			
Proposed Allocation : \$500,000			
Highlighted Roads will be moved into FY 20 CIP			
STREET	LENGTH	AMOUNT	
	IN FEET		
Cherry Lane	490	\$	31,360
Lester B. Orcutt Blvd	4,350	\$	278,400
Little Creek drive	580	\$	37,120
Mason Street	1,540	\$	98,560
Mount Pleasant Street	1465	\$	93,760
Pearl Street	4,000	\$	256,000
Quimby Street	955	\$	61,120
Rugby Street	330	\$	21,120
Sheltra Street	570	\$	36,480
Simard Street	800	\$	51,200
Tibbetts Street	460	\$	29,440
Vine Street	1,300	\$	83,200
Westwood Drive	1,900	\$	121,600
Totals :	7,815	\$	501,120
Mileage :	1.5		
STREET	LENGTH	AMOUNT	
	IN FEET		
Bald Ave.	300	\$	19,200
Calixte Lane	540	\$	34,560
Center St.	720	\$	46,080
Clark Street	395	\$	25,280
Crestwood Drive	1,330	\$	85,120
Cottage St.	360	\$	23,040
Drapeau St.	1,150	\$	73,600
George St.	1,070	\$	68,480
Granite Point Road (Portion)	3,500	\$	224,000
Grayson St.	1,830	\$	117,120
Mayflower Drive	700	\$	44,800
Paquin AVE.	1,740	\$	111,360
Pomerleau St.	1,000	\$	64,000
Vincent AVE.	650	\$	41,600
Total:	15,285	\$	978,240
Mileage :	2.89	\$	-
Grand Total:		\$	1,479,360

**PROPOSED CAPITAL PAVING PROGRAM
FY 20**

Requested Budget : \$1,500.000					
STREET	LENGTH IN FEET	AMOUNT			
Buzzell Road	6,100	\$ 390,400			
Bracket Point Road	710	\$ 45,440			
Cross Street	170	\$ 10,880			
Cutts Street	880	\$ 56,320			
East Crsent cove Lane	520	\$ 33,280			
Fogg Avenue	440	\$ 28,160			
Fox Hollow Drive	500	\$ 32,000			
Granite Point Road	8,000	\$ 512,000			
Harrison Avenue	785	\$ 50,240			
Herring Avenue	530	\$ 33,920			
Hooper Street	620	\$ 39,680			
Inner Circle	400	\$ 25,600			
Ivy St.	200	\$ 12,800			
Kid Circle	135	\$ 8,640			
Lambert St.	510	\$ 32,640			
Lambert Street	510	\$ 32,640			
Lester B. Orcutt Blvd	3,400	\$ 217,600			
Lindale street	1,270	\$ 81,280			
Little Creek Drive	580	\$ 37,120			
Maple Street	470	\$ 30,080			
Mason St.	900	\$ 57,600			
Mt. Pleasant St.	1,465	\$ 93,760			
Myrtle Street	940	\$ 60,160			
Oakwood Circle	250	\$ 16,000			
Oakwood lane	500	\$ 32,000			
Paquin Avenue	1,740	\$ 111,360			
Parent Avenue	260	\$ 16,640			
Pearl St.	510	\$ 32,640			
Penny Avenue	600	\$ 38,400			
Piersons lane	685	\$ 43,840			
Pike Street	2,400	\$ 153,600			
Pinewood Circle	770	\$ 49,280			
Pool St.	4,000	\$ 256,000			
Rathier Street	700	\$ 44,800			
Raymond Street	1,840	\$ 117,760			
Seventh Street	1,410	\$ 90,240			
Sheltra Ave.	570	\$ 36,480			

**PROPOSED CAPITAL PAVING PROGRAM
FY 20**

Stone St.	640	\$	40,960			
Stone Street	640	\$	40,960			
Sullivan Street	1,080	\$	69,120			
Thorndike Avenue	750	\$	48,000			
Tibbetts Ave.	460	\$	29,440			
Twin Island drive	1,365	\$	87,360			
Valarie Circle	170	\$	10,880			
Victory Avenue	600	\$	38,400			
Village Lane	2,020	\$	129,280			
Vincent Ave.	650	\$	41,600			
Vine St.	650	\$	41,600			
Vine Street	1,300	\$	83,200			
Wentworth Court	200	\$	12,800			
Wentworth Street	1,490	\$	95,360			
Westfield St.	1,205	\$	77,120			
Westwood Drive	1,900	\$	121,600			
Williams Court	145	\$	9,280			
Wilson Street	850	\$	54,400			
Windsor Lane	300	\$	19,200			
Grand Totals :	62,685	\$	4,011,840			
Centerline Mileage :	11.9					

**PROPOSED CAPITAL PAVING PROGRAM
FY 21**

7/10/2018

Requested Budget : \$1,500,000					
STREET	LENGTH	AMOUNT			
Adams St.	1,010	\$ 55,550			
Alexander Dr.	1,530	\$ 84,150			
Bacon St.	1,210	\$ 66,550			
Belmont Ave.	670	\$ 36,850			
Congress St.	645	\$ 35,475			
Dartmouth St.	1,030	\$ 56,650			
Debbie Ave.	540	\$ 29,700			
Deer Run Dr.	900	\$ 49,500			
Harding St.	1,090	\$ 59,950			
Harmon St.	420	\$ 23,100			
Harvey St.	850	\$ 46,750			
Hazel St.	285	\$ 15,675			
Herring Ave.	450	\$ 24,750			
High St.	1,290	\$ 70,950			
Hubert St.	620	\$ 34,100			
Indian Ridge Dr.	1,550	\$ 85,250			
John St.	370	\$ 20,350			
Judge St.	350	\$ 19,250			
Landry St.	4,375	\$ 240,625			
Laurier St.	610	\$ 33,550			
Lemieux St.	350	\$ 19,250			
Leon St.	620	\$ 34,100			
Meadow View Dr.	230	\$ 12,650			
Mt. Vernon St.	740	\$ 40,700			
Oak St.	950	\$ 52,250			
Ocean Ave	3,370	\$ 185,350			
Parkview Court	780	\$ 42,900			
Paul St.	520	\$ 28,600			
Penny Ave.	600	\$ 33,000			
		\$ -			
		\$ -			
Totals :	27,955	\$ 1,537,525			
Mileage :	5.3				

2016 Liquid Asphalt Prices

East Coast/North East Selling Prices
New Specification for Bids opened beginning
 March 9th, 2011

Date	English Price	Metric Price
1/4/2016	395.00	435.41
1/11/2016	395.00	435.41
1/18/2016	395.00	435.41
1/25/2016	395.00	435.41
2/1/2016	395.00	435.41
2/8/2016	395.00	435.41
2/15/2015	395.00	435.41
2/22/2016	395.00	435.41
2/29/2016	395.00	435.41
3/7/2016	385.00	424.38
3/14/2016	385.00	424.38
3/21/2016	385.00	424.38
3/28/2016	385.00	424.38
4/4/2016	382.50	421.63
4/11/2016	377.50	416.12
4/18/2016	377.50	416.12
4/25/2016	370.00	407.85
5/2/2016	370.00	407.85
5/9/2016	370.00	407.85
5/16/2016	365.00	402.34
5/23/2016	352.50	388.56
5/30/2016	352.50	388.56
6/6/2016	352.50	388.56
6/13/2016	342.50	377.54
6/20/2016	342.50	377.54
6/27/2016	342.50	377.54
7/4/2016	347.50	383.05
7/11/2016	357.50	394.07
7/18/2016	360.00	396.83
7/25/2016	360.00	396.83
8/1/2016	360.00	396.83
8/8/2016	360.00	396.83
8/15/2016	357.50	394.07
8/22/2016	357.50	394.07
8/29/2016	357.50	394.07
9/5/2016	355.00	391.31
9/12/2016	352.50	388.56
9/19/2016	350.00	385.80
9/26/2016	350.00	385.80
10/3/2016	347.50	383.05
10/10/2016	347.50	383.05
10/17/2016	347.50	383.05

10/24/2016	347.50	383.05
10/31/2016	347.50	383.05
11/7/2016	347.50	383.05
11/14/2016	347.50	383.05
11/21/2016	347.50	383.05
11/28/2016	347.50	383.05
12/5/2016	347.50	383.05
12/12/2016	347.50	383.05
12/19/2016	347.50	383.05
12/26/2016	347.50	383.05

2017 Liquid Asphalt Prices

East Coast/North East Selling Prices
New Specification for Bids opened beginning
March 9th, 2011

Date	English Price	Metric Price
1/2/2017	347.50	383.05
1/9/2017	375.00	413.36
1/16/2017	382.50	421.63
1/23/2017	382.50	421.63
1/30/2017	382.50	421.63
2/6/2017	375.00	413.36
2/13/2017	382.50	421.63
2/20/2017	382.50	421.63
2/27/2017	382.50	421.63
3/6/2017	382.50	421.63
3/13/2017	397.50	438.16
3/20/2017	402.50	443.67
3/27/2017	402.50	443.67
4/3/2017	402.50	443.67
4/10/2017	415.00	457.45
4/17/2017	415.00	457.45
4/24/2017	415.00	457.45
5/1/2017	415.00	457.45
5/8/2017	410.00	451.94
5/15/2017	410.00	451.94
5/22/2017	410.00	451.94
5/29/2017	412.50	454.70
6/5/2017	412.50	454.70
6/12/2017	412.50	454.70
6/19/2017	412.50	454.70
6/26/2017	412.50	454.70
7/3/2017	412.50	454.70
7/10/2017	412.50	454.70
7/17/2017	412.50	454.70
7/24/2017	412.50	454.70
7/31/2017	412.50	454.70
8/7/2017	407.50	449.18
8/14/2017	407.50	449.18
8/21/2017	407.50	449.18
8/28/2017	407.50	449.18
9/4/2017	407.50	449.18
9/11/2017	407.50	449.18
9/18/2017	407.50	449.18
9/25/2017	407.50	449.18
10/2/2017	407.50	449.18
10/9/2017	407.50	449.18

10/16/2017	407.50	449.18
10/23/2017	407.50	449.18
10/30/2017	407.50	449.18
11/6/2017	405.00	446.43
11/13/2017	405.00	446.43
11/20/2017	405.00	446.43
11/27/2017	405.00	446.43
12/4/2017	417.50	460.21
12/11/2017	422.50	465.72
12/18/2017	422.50	465.72
12/25/2017	422.50	465.72

2018 Liquid Asphalt Prices
East Coast/North East Selling Prices

Date	English Price	Metric Price
1/1/2018	422.50	465.72
1/8/2018	430.00	473.99
1/15/2018	430.00	473.99
1/22/2018	430.00	473.99
1/29/2018	430.00	473.99
2/5/2018	450.00	496.03
2/12/2018	450.00	496.03
2/19/2018	450.00	496.03
2/26/2018	457.50	504.30
3/5/2018	457.50	504.30
3/12/2018	462.50	509.81
3/19/2018	462.50	509.81
3/26/2018	462.50	509.81
4/2/2018	462.50	509.81
4/9/2018	477.50	526.34
4/16/2018	477.50	526.34
4/23/2018	477.50	526.34
4/30/2018	485.00	534.61
5/7/2018	485.00	534.61
5/14/2018	485.00	534.61
5/21/2018	492.50	542.88
5/28/2018	492.50	542.88
6/4/2018	525.00	578.70
6/11/2018	532.50	586.97
6/18/2018	537.50	592.48
6/25/2018	537.50	592.48
7/1/2018	540.00	595.24



Finance Department - (207) 284-9333

205 Main Street, P O Box 586

Biddeford, ME 04005

Fax (207) 571-0667

Cheryl Fournier, Finance Director

To: Chairman Quattrone and Members of the Capital Projects/Operations Committee
Mayor Alan Casavant
City Manager James Bennett

From: Cheryl Fournier, Finance Director

Date: July 12, 2018

RE: Approval and Allocation of the FY2019 Capital Project List

The City Council approved the FY2019 municipal budget on May 22, 2018. The approval included capital outlays totaling \$1,515,547. As part of the approval process, the Council delegated allocation review to the Capital Projects/Operations Committee.

The attached project list represents the recommended 2019 CIP inventory for discussion and approval. Jeff Demers will be provide detail on the FY2019 paving plan and prioritization methodology.

The vehicle listing shows the full value of purchasing the equipment as the requested amount, and the proposed allocation is the cash out portion. As you will see my method is to pay the lower cost vehicles/equipment with cash, to make the leasing process easier. The recommendation for the \$173,047 is to allocate it as follows:

Description	Requested Amount	Proposed Allocation	Percentage Down	# of years
024 Wastepacker (updated 5/1/18 2018.39)	282,935	39,186	13.8%	10 year
064 Single Axle Plow Truck	175,000	24,237	13.8%	10 year
552 1 Ton Dump Truck	48,000	6,624	13.8%	7 year
585 Pickup	32,000	32,000	100.0%	no loan
081 Car for Code Enforcement	18,000	18,000	100.0%	no loan
084 Car for Assessing	18,000	18,000	100.0%	no loan
Add Van for Recreation Dept	35,000	35,000	100.0%	no loan
5 Year Vehicle/Equipment Replacement Program	608,935	173,047	28.4%	

Capital Projects/Operations Committee FY2019 Recommended CIP Allocations

Airport			Requested Amount	Proposed Allocation
AIR-03	Handicap Accessible Doors		2,500	2,500
			2,500	2,500
City Hall			Requested Amount	Proposed Allocation
General Government				
CH-02	Saco River/Wood Island Debris		150,000	50,000
CH-03	Streetlights Conversion - LED (savings)		(53,900)	
Technology				125,000
CH-12	Simplivity Conversion		75,000	
CH-09	File Server Replacement		34,395	
CH-07	Desktop Refresh		38,610	
CH-14	Vision Software Program		20,000	
CH-15	WiFi Device Program		3,800	
CH-13	Switch Replacement		3,420	
CH-04	Citizen Self Serve-Munis (replace Invoice Cloud)		10,563	
CH-10	MS Office Upgrade		6,736	
			288,624	175,000
Engineering			Requested Amount	Proposed Allocation
ENG-08	Main Street Sidewalk Improvements		640,000	
ENG-10	PACTS MPI Main St		330,750	
	Main Street/Downtown Improvements			250,000
ENG-12	River Wall Repair - Adjacent to		300,000	
ENG-13	Thatcher Brook 319		52,735	
ENG-14	Thatcher Brook Watershed Mgmt Plan Phase II		73,160	
			1,396,645	250,000
Facilities			Requested Amount	Proposed Allocation
FAC-01	City Hall Heat		100,000	100,000
FAC-04	City Hall Windows		25,000	
FAC-06	Community Center Fire Alarm Monitoring		4,000	
FAC-16	Public Works Cold Storage		50,000	
FAC-19	Public Works Radio Box		4,000	
FAC-21	St Louis Field Heating System		9,800	
			192,800	100,000
Fire Dept			Requested Amount	Proposed Allocation
FD-06	Fire Gear Washer Extractor		15,000	15,000
FD-07	Ocean Rescue Boat		25,000	
			40,000	15,000
McArthur Library			Requested Amount	Proposed Allocation
ML-02	Carpeting Replacement		5,000	
ML-04	LED Lighting - Efficiency Improvements		1,100	
ML-05	Painting of 1863 Entrance		3,900	
			10,000	-

Police		Requested Amount	Proposed Allocation
PD-02	Parking Enforcement	20,000	
		20,000	-

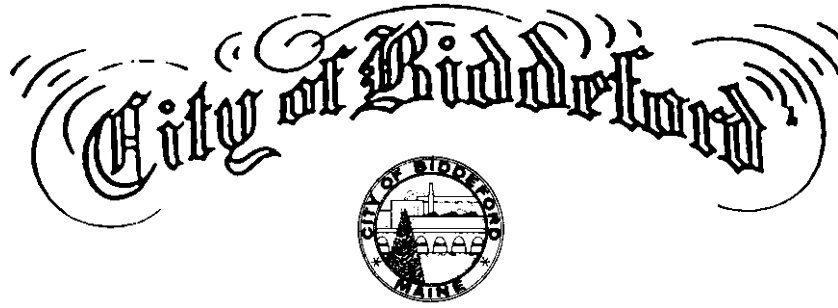
Public Works		Requested Amount	Proposed Allocation
Public Works	024 Wastepacker (updated 5/1/18 2018.39)	282,935	
Public Works	064 Single Axle Plow Truck	175,000	
Parks Dept	552 1 Ton Dump Truck	48,000	
Parks Dept.	585 Pickup	32,000	
City Hall	081 Car for Code Enforcement	18,000	
City Hall	084 Car for Assessing	18,000	
Recreation	Add Van for Recreation Dept	35,000	
PW-01 [Note]	5 Year Vehicle/Equipment Replacement Program	608,935	173,047
PW-01 [Note]	076 Single Axle Plow Truck (paid by TIF transfer)	175,000	175,000
PW-02	Capital Paving Program	1,306,736	500,000
PW-05	Tree Management Plan	20,000	
		2,110,671	848,047

Recreation		Requested Amount	Proposed Allocation
REC-12	Mayfield Middle Field	4,500	
REC-06	Court Resurface	16,000	
REC-18	Park Security Camera	10,000	
REC-03	Clifford Park MCC	5,000	
REC-31	Rotary Park Gate	15,285	
REC-15	Mayfield Playground Equipment	12,000	
REC-20	Park Signage	4,000	
REC-25	Rotary Beach	50,000	
REC-16	Park Benches	2,500	
REC-36	St Louis Field Ball Reducer-Backstop	15,000	
REC-40	Trash Cans	1,400	
REC-26	Rotary Master Plan	100,000	
REC-35	Skatepark Improvements	15,000	
REC-02	Clifford Park Grant Match	30,000	
REC-38	St Louis I Seating/Foul Ball Recreation	25,000	125,000
		305,685	125,000

Total		4,366,925	1,515,547
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Note:

General Fund	See detail above	608,935	
General Fund	076 Single Axle Plow Truck (paid by TIF transfer)	175,000	
Wastewater	604 Single Axle	160,000	
School Dept.	419 School Bus	87,000	
School Dept.	420 School Bus	87,000	
PW-01	Total FY2019 CIP Program	1,117,935	



2018.95

IN BOARD OF CITY COUNCIL...AUGUST 21, 2018

BE IT ORDERED, that the City Manager is authorized to accept FAA and State grants on behalf of the City, in the amounts not to exceed \$522,500, for upcoming safety projects at Biddeford Municipal Airport. An additional \$27,500 will be contributed to the total project cost from local Airport funds. The total estimated project cost of \$550,000 includes costs for design and permitting for runway reconstruction, design and permitting for compliant runway safety areas, vegetation obstruction removal on previously acquired aviation easements in the runway 24 approach surface, drainage, and reimbursable agreement for the design of Precision Approach Path Indicators (PAPI) and associated work.

BE IT FURTHER ORDERED, that the City Manager may advance up to \$16,250 from airport funds to cover the grant match. The FY19 budget carries a FY19 grant match of \$11,250 at 31132-60306. The combined grant match totals \$27,500.

BE IT FURTHER ORDERED, that the City Manager be authorized to sign contracts with the lowest qualified bidder (contractor) to provide construction services for the upcoming safety projects at Biddeford Municipal Airport. The amount of these contracts is included in the \$550,000 estimated total project cost, which will be funded 90% from FAA and 5% from State grants, with the remaining 5% from local Airport funds. This contract will be funded in fiscal year 2019.

MEMORANDUM

TO: Mayor Casavant and Members of the City Council

FROM: Rick Laverriere, Airport Commission Chairman

DATE: August 2, 2018

SUBJECT: Future Airport Project Needs

Dear Mr. Mayor and Members of the City Council,

As you are aware, the Biddeford Airport Commission (the Airport) has been working hard over the past several years to address much needed safety projects in an effort to enhance the safety of pilots, passengers, and abutting property owners. With your cooperation, over the past four years the Airport has successfully leveraged approximately \$1,108,935 in state and Federal funding with a local contribution of approximately \$58,000 to address these needs, including the acquisition property and easements, attainment of permits, and removal of vegetative obstructions within the Airport's approach surfaces. These efforts not only result in a safer airport environment, they make our valuable airport a more attractive location for aviation businesses. For example, within the past 2 years the Airport successfully enticed the following businesses to locate at the Biddeford Airport:

- Sunbird Aviation Maintenance- providing aircraft maintenance;
- York County Coastal Aviation- providing multi and single-engine aircraft training;
- Skydive Coastal Maine- providing tandem skydiving recreation;
- Enterprise Car Rental- providing transient aircraft users with ground transportation; and
- Screaming Eagle Aviation- providing banner towing advertisement.

While the Airport has achieved a significant level of success over the past several years, there are still safety issues that need to be addressed, and aging infrastructure requiring upgrades. On May 17, 2018, members of the Airport Commission and Airport Management met with the Maine Department of Transportation, and the Federal Aviation Administration to discuss future airport project needs. For FFY 2019, the Airport Commission is proposing the following project:

- **Design and Permitting for Runway Improvements to include:**
 - Design and Permitting for Runway Reconstruction (last maintained in 1992 with an overlay);
 - Design and Permitting for compliant Runway Safety Areas;
 - Vegetation Obstruction Removal on previously acquired aviation easements in the Runway 24 approach surface; and
 - Reimbursable Agreement for the design of Precision Approach Path Indicators (visual aid providing pilot guidance during landing operations).

The total estimated project cost to the City is approximately \$27,500 which would leverage approximately \$22,500 in state and federal funding. The Airport Commission respectfully recommends that the Mayor and Members of the City Council support the proposed FFY 2019 projects which we feel are critical to the continued success of the Airport.

Last, on July 9, 2018 the FAA announced the Consolidated Appropriations Act, 2018, which will enable the Secretary of Transportation to issue an additional \$1 billion in Airport Improvement Program funding. For

airports such as ours, grants that are awarded will be 100 percent covered by the FAA for all eligible and allowed costs, with no local match required. While funding is not guaranteed, the Airport Commission respectfully recommends the Mayor and Members of the City Council pursue funding through the Consolidated Appropriations Act, 2018 to fund projects highlighted on the Airport's Capital Improvement Plan at 100 percent covered by the FAA. The proposed projects the Airport Commission recommends pursuing includes all those FFY 2019 projects outlined above, with the additional of the following:

- **Runway 06-24 Reconstruction and Runway 24 Approach Tree Clearing to include:**
 - Reimbursable Agreement for the construction of Precision Approach Path Indicators;
 - Runway 24 Vegetation Obstruction Removal on recently acquired easements in the Runway 24 approach surface;
 - Reconstruction of Runway 06-24;
 - Construction of Runway Safety Area on the Runway 24 end; and
 - Runway Lighting, and associated drainage improvements.

The total estimated project costs for the additional projects is approximately \$5,550,000. Again, if awarded, these costs would be covered 100 percent by the FAA.

Thank you for you continued support of the Biddeford Municipal Airport.

Very Truly Yours
Biddeford Airport Commission



Rick Laverriere
Commission Chairman



Biddeford Municipal Airport

Introduction to Airport:

The Biddeford Municipal Airport was established in 1935 as part of the Work Projects Administration (WPA), making it one of the oldest airports in Maine, which is still operational today. From 1970 to the late 1990's, the airport made necessary updates to keep up with the growing demands of the general aviation community. The projects completed during this time helped increase safe operations at the airport and generate revenue for the airport and the City of Biddeford. In 2005, the City of Biddeford, supported a Master Plan Update for the airport, which laid out a series of projects the airport and city would need to undertake in order to bring the airport up to standard with federal regulations. The city employed its first full-time airport manager in 2013 and began implementing the 2005 Master Plan.



2015 Management Change and Issues: With a change in management in 2015, the following issues were identified:

- Significant water damage to the heated and cold storage hangars;
- Outdated heating system;
- Exposed wiring throughout facility;
- No office equipment;
- Back office unusable/debris; Conference room walls damaged;
- Lack of security cameras;
- No amenities for pilots;
- Emergency exit code issue in heated hangar;
- No maintenance equipment or storage room for supplies
- Both hangar roofs leaking;
- No ADA level accessibility; and,
- Heated hangar doors in disrepair/safety hazard

- The condition of the grounds consisted of:
 - Fuel management out of compliance with state regulations, including record keeping, missing required signage, improper maintenance of fuel farm and no emergency fuel spill kit;
 - Runway lights inoperable;
 - Striping on runway and aprons worn;
 - Overgrown brush close to runway, creating obstructions;
 - Windsock area safety area in unsatisfactory condition;
 - Inadequate signage;
 - Flooding issues along Airport and the northwest property line abutting parcel 74-48;
 - Drainages around the runway were overgrown;
 - No wildlife management plan for airport premises;
 - No maintenance vehicle for the airport.

Facility Updates Completed Since 2015:

- Water damaged areas were repaired and roof repairs in heated hangars were completed;
- Replaced old heating system with new, efficient system;
- All exposed wiring repaired[add exposed wiring to the list above or call it out in a general maintenance reference];
- Remodeled office and conference rooms;
- Necessary office equipment acquired;
- Eight security cameras were installed on airport premises;
- Maintenance and cleaning supplies obtained, storage room built;
- Amenities for pilots added (i.e. internet access, computer access, vending machines);
- Emergency exit installed in heated hangar;
- ADSB input ground station installed at airport, to help transmit live data showing exact location of aircraft;
 - *FAA is requiring all aircraft operating in controlled airspace to have ADSB output by 2020, this system allows management to see live data, indicating where planes are and get specific aircraft information for planes transmitting ADSB output*
- Installed electric motors on heated hangar doors, eliminating past safety hazard.
- Ground Updates Completed Since 2015:
 - Fuel management brought into compliance;
 - All runway lights serviced and maintained;
 - Runway, apron, and parking lot striped;
 - Approx. 15 acres of overgrown brush removed, maintenance program implemented;
 - Windsock was replaced, landscaped, to made more visible;
 - New Airport “welcome” sign installed, surrounding area landscaped and coordinated with business park sign program;
 - Trimmed vegetation in drainage areas;



- Wildlife management plan established, proper state permit obtained; and,
- Airport received a maintenance vehicle July 2018

Additional Projects Completed:

- Pedestrian, Ground Vehicle Rules and General Information document created and implemented;
- Airport web page (on the City's website) updated;
- Airport marketing strategy developed and implemented;
- Increased community awareness through blood drives for the American Red Cross, school field trips/tours, and non-profit fund raising during the airports biennial open house event.
- Cash register and Sentry Safe installed to manage cash transactions;
- Installed software updates at fuel pump credit machine and installed software to manage fuel transactions;
- Updated ground lease contracts for privately owned hangars;
- Completed RFQ and hired consultant firm for the airport;
- Established a parachute landing area in accordance with FAA regulations;



Projects Currently Underway:

- Replacing/fixing cold storage hangar roof;
- Updating Airport Minimum Standards, conducted an airport commission review, July 19, 2018;
- Acquired all necessary documentation on flooding issue along Airport and northwest property line; working with Johnathan Malloy, staff engineer, and Greg Tansley, city planner, on resolution
- Installing new door in cold storage

Airport Capital Improvement Projects Conducted Since 2015:

- February 2015- The City Council approved a suite of projects that included:
 - o Environmental Assessment / Permitting for future land acquisitions and obstruction removal
 - o Land / Easement Acquisition- Runway 06 (1 parcel acquired); Runway 24 (10 aviation easements)
 - o Obstruction Removal (Runway 06 end only per FAA)



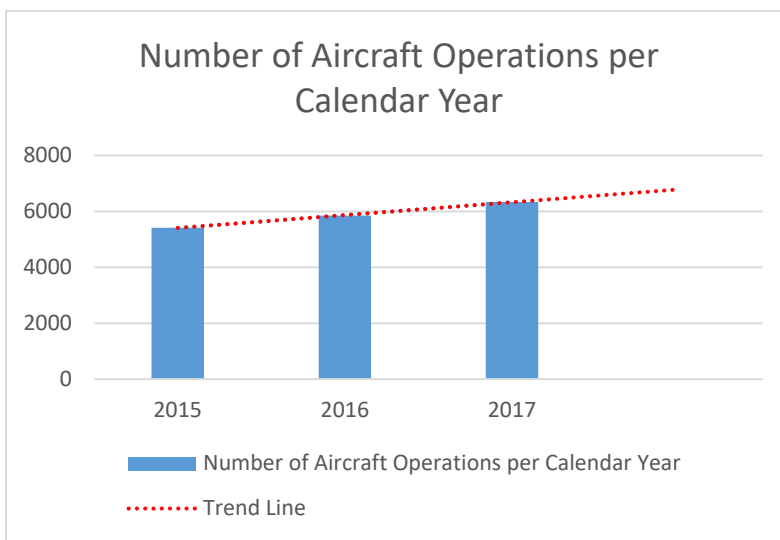
Impact of Improvements Since 2015

In 2015, there was only one business operating at the airport (Screaming Eagle Advertising, a banner towing operation). Business activity, since 2015, is trending upwards:

- Screaming Eagle Advertising – Banner towing
 - 2 full-time employees, 1 part-time employee
- York County Coastal Aviation – Multi-engine and single-engine flight training
 - 1 full-time employee, 4 part-time employees
- Sunbird Aviation Maintenance – Aircraft maintenance shop
 - 1 full-time employee, 1 part-time employee
- Skydive Coastal Maine – Tandem skydiving operation
 - 3 full-time employees, 2 part-time employees
- Enterprise Rent-a-Car – Airport has a consignment agreement with Enterprise for allowing them to offer their services
- Businesses the Airport is Currently Working on bringing to Biddeford:
 - Air New England – Charter service



Operations are also trending up:



As of July 25, 2018, the airport has recorded 3,112 operations. It is important to note that weather conditions directly affect flight operations.

Airports Future Goals:

The airport's long-term goal is to become an economic asset, integral to the city. Recent improvements have attracted businesses, pilots, and tourists to the airport. Short-term goals include implementing the following, federally funded, CIP projects:

Airport's current Capital Improvement Plan (CIP) needs for 2019:

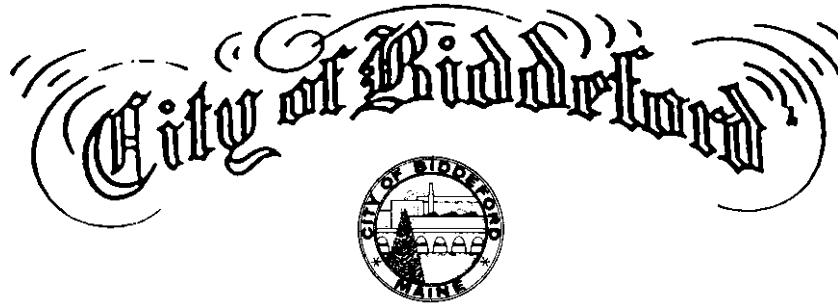
FFY	Project Description	Total Estimated Cost	Estimated Local Share
2019	Design and Permitting for Runway, RSA, Obstruction Removal and Drainage	\$400,000	\$20,000
2019	Reimbursable Agreement – PAPI ¹ design	\$150,000	\$7,500
Total		\$550,000	\$27,500

¹PAPI stands for Precision Approach Path Indicators

Additional goals the airport would like to accomplish over the next year are:

- Replacing/fixing the cold storage hangar roof;
- Remodeling the inside of the cold storage hangar;
- Exploring options for a solar farm on airport property;
- Creating an RFP for a restaurant on airport property;
- Begin work on making the main facility handicap accessible.

The success of the airport is viewed as an asset to the local community, in particular to the business parks, medical transportation, and job training (Center for Technology). The increased tourism traffic also benefits the local economy by providing additional revenue to local businesses, hotels and restaurants.



2018.96

IN BOARD OF CITY COUNCIL...AUGUST 21, 2018

BE IT ORDERED, that the City Manager be authorized to enter into an agreement with Gale Associates, Inc., for the preparation and submittal of a grant application for Airport Improvement Funds available through the 2018 Consolidated Appropriations Act (2018 CSA) for airport planning and improvement projects. Grant award may be as much as \$5,550,000 with a zero match requirement.

BE IT FURTHER ORDERED, that the City Manager be authorized to accept FAA and State grant awards resulting from the 2018 CSA application.

BE IT FURTHER ORDERED, that the City Manager be authorized to sign contracts with the lowest qualified bidder (contractor) to provide construction services for eligible projects associated with a successful 2018 CSA grant application.

~~**BE IT FURTHER ORDERED**, that the City Manager be authorized to reimburse Gale Associates, Inc., for 2018 CSA grant application preparation costs from the grant award (eligible reimbursement); however, there shall be no reimbursement if the grant application is unsuccessful.~~

MEMORANDUM

TO: Mayor Casavant and Members of the City Council

FROM: Rick Laverriere, Airport Commission Chairman

DATE: August 2, 2018

SUBJECT: Future Airport Project Needs

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The total estimated project cost to the City is approximately \$27,500 which would leverage approximately \$22,500 in state and federal funding. The Airport Commission respectfully recommends that the Mayor and Members of the City Council support the proposed FFY 2019 projects which we feel are critical to the continued success of the Airport.

Last, on July 9, 2018 the FAA announced the Consolidated Appropriations Act, 2018, which will enable the Secretary of Transportation to issue an additional \$1 billion in Airport Improvement Program funding. For

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The total estimated project costs for the additional projects is approximately \$5,550,000. Again, if awarded, these costs would be covered 100 percent by the FAA.

Thank you for you continued support of the Biddeford Municipal Airport.

Very Truly Yours
Biddeford Airport Commission



Rick Laverriere
Commission Chairman



Biddeford Municipal Airport

Introduction to Airport:

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- Ground Updates Completed Since 2015:
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 - Approx. 15 acres of overgrown brush removed, maintenance program implemented;
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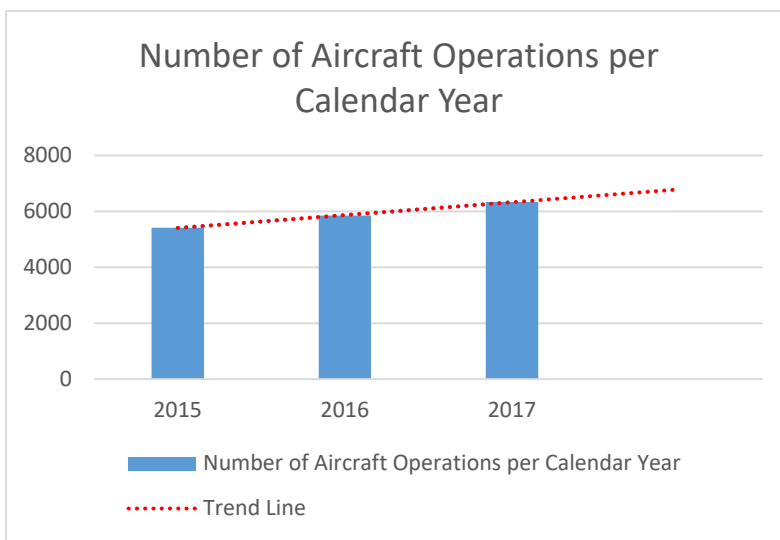
Impact of Improvements Since 2015

In 2015, there was only one business operating at the airport (Screaming Eagle Advertising, a banner towing operation). Business activity, since 2015, is trending upwards:

- Screaming Eagle Advertising – Banner towing
 - 2 full-time employees, 1 part-time employee
- York County Coastal Aviation – Multi-engine and single-engine flight training
 - 1 full-time employee, 4 part-time employees
- Sunbird Aviation Maintenance – Aircraft maintenance shop
 - 1 full-time employee, 1 part-time employee
- Skydive Coastal Maine – Tandem skydiving operation
 - 3 full-time employees, 2 part-time employees
- Enterprise Rent-a-Car – Airport has a consignment agreement with Enterprise for allowing them to offer their services
- Businesses the Airport is Currently Working on bringing to Biddeford:
 - Air New England – Charter service



Operations are also trending up:



As of July 25, 2018, the airport has recorded 3,112 operations. It is important to note that weather conditions directly affect flight operations.

Airports Future Goals:

The airport's long-term goal is to become an economic asset, integral to the city. Recent improvements have attracted businesses, pilots, and tourists to the airport. Short-term goals include implementing the following, federally funded, CIP projects:

Airport's current Capital Improvement Plan (CIP) needs for 2019:

FFY	Project Description	Total Estimated Cost	Estimated Local Share
2019	Design and Permitting for Runway, RSA, Obstruction Removal and Drainage	\$400,000	\$20,000
2019	Reimbursable Agreement – PAPI ¹ design	\$150,000	\$7,500
Total		\$550,000	\$27,500

¹PAPI stands for Precision Approach Path Indicators

Additional goals the airport would like to accomplish over the next year are:

- Replacing/fixing the cold storage hangar roof;
- Remodeling the inside of the cold storage hangar;
- Exploring options for a solar farm on airport property;
- Creating an RFP for a restaurant on airport property;
- Begin work on making the main facility handicap accessible.

The success of the airport is viewed as an asset to the local community, in particular to the business parks, medical transportation, and job training (Center for Technology). The increased tourism traffic also benefits the local economy by providing additional revenue to local businesses, hotels and restaurants.