

*City of Biddeford*  
**Downtown Development Commission**  
**September 10, 2018 5:30 PM City Hall**  
**Conference Room 2nd Floor**

- 1. Roll Call**
- 2. Welcome Guests**
  - 2.1. Greg Tansley, City Planner
- 3. Approval of Minutes**
  - 3.1. August 13, 2018 Downtown Development Commission Meeting Minutes  
[8-13-2018 DDC Meeting Minutes.doc](#)
- 4. Budget Report**
  - 4.1. FY17 - Budget Encumbered Balance: \$3172.00  
FY19 - \$2500.00 - Effectively July 1, 2018  
Total funds available: \$5672.00  
[9-10-2018 DDC Budget Aug 2018 current.pdf](#)
- 5. Chairman Follow-ups/Updates**
  - 5.1. Open position on DDC - Mayor Casavant to appoint  
FY17 Funds (original vote funded RiverWalk Overlook benches/tables)  
New Meeting Time
- 6. Old Business**
  - 6.1. Clean Team Funding (before RiverJam)  
Downtown Construction Updates/Roadwork/Sidewalks/Crosswalk Planters  
City Website - downtown sections/pages/RiverWalk page out dated/DDC past minutes not uploaded  
Business Retention/Improvement Plan  
Parking Management Plan/Parking Structure Update  
Façade Improvement  
Neighborhood Mapping Update  
Light Pole Promotion Banner  
Sub-Committees  
[9-10-2018 Downtown Goals Jan 2018.doc](#)  
[9-10-2018 Downtown Task Force Action Plan DURKIN COMMENTS.docx](#)  
[Parking Management Plan Review 2018.doc](#)
- 7. New Business**
  - 7.1. DDC - Discussion of Role, Vision, possible Ordinance Update  
315 Main Street Park - Gateway & Clean Up  
[9-10-2018 DDC Ordinance as of Aug 2018.doc](#)
- 8. Next Meeting**
  - 8.1. October 1, 2018

## **9. Adjourn**