

City of Biddeford
Climate Change task Force
September 12, 2022 6:00 PM Council Chambers & Zoom
<https://biddeford.zoom.us/j/97337299342?pwd=Vmp6eTk1eUp1Zkh1TFRhTk5TZlIDdz09>
Webinar ID# 97337299342 Passcode: 649034

Status: Climate Change Task Force 6:00-7:30PM in Council Chambers hybrid via Zoom

- 1. Member Attendance**
- 2. Adjustments to the Agenda**
- 3. Staff Liaison Business**
- 4. Consent Agenda**
 - 4.1. Approval of Meeting Minutes from 8-22-22
[8-22-22 Climate Change.pdf](#)
- 5. Old Business**
 - 5.1. Subcommittee Report-Outs
 - 2022 Budget/Strategic Planning (Team: Brad, Meaghan, Steve)
 - Operating budget request update (Brad)
 - Team Discussion
 - Community Outreach/Social Media (Team: Tim, Nicole, Beverly, Max)
 - First public access spot release? (Brad)
 - Outreach Events Update (Tim)
 - 5.2. Regional CAP Cohort
 - Second cohort training scheduled, Wednesday, September 14, 5:30-7:00 PM
 - Climate Planning 101
 - Jim Bennett meeting re outreach protocol? (Brad)
 - Team discussion
 - 5.3. Carried as open items (no current activity)
 - ICLEI Race to Zero and City Endorsement to be presented to Council?
 - 5.4. Membership- Team Discussion
 - 5.5. Guests- Team Discussion
- 6. New Business**
- 7. Adjourn**

BCTF with SMPDC and Fourth Economy

Meeting commenced: 6:00PM

BCTF attending: Brad, Tim, Bill, Steve, Meaghan, Jacob, Junelle, Max

Others attending: Karina Graeter, Carly Horne, Tom Herrod, Abbie Sherwin, Anne Jensen, Ruthann Richards

Agenda

- Brainstorming Public Engagement Strategies and Tasks, and why it is important to our Climate Action Planning process:
 - Prior planning; and our involvement; takeaways
 - Public Engagement planning; specific communication channels
 - Stakeholder mapping exercise
 - Website; document sharing; next steps
- Introductions
- Update from SMPDC (Southern Maine Planning and Development Commission)
 - Climate Action Plan Cohort Overview:
 - Multi-community collaboration and coordination
 - Each of the 4 communities will create a unique plan
 - Increase public awareness, promote information sharing, create reusable resources for other communities
 - Task Force Role:
 - Serve as community lead for CAP process
 - Guide robust stakeholder engagement
 - Timeline of CAP process
- Public Engagement Goals from Fourth Economy:
 - Community members share their vision for the future
 - Community members learn about the GHG inventory and vulnerability assessment
 - Community members provide feedback on engagement strategies
- Prior Community Planning:
 - What went well? What made it a success?

- What was challenging? What barriers were encountered?
 - What do you need to make this process a success?
- XLeap tool, group exercise
 - Identify news/information sources
 - Identify potential partners/stakeholders
- Introduction to somainecapcohort.com
 - Shared website for CAP cohort, with community-specific pages
 - **DO WE NEED THEIR EMAIL LIST?**
 - Share photos
 - Provide feedback
- Upcoming events
 - ICLEI Training - Wednesday, September 14th at 5:30 PM
 - Cohort Kickoff in October

Meeting adjourned: 7:33 PM