

City of Biddeford

City Council

September 15, 2020 6:00 PM Via ZOOM

Please click the link below to join the webinar:

<https://biddeford.zoom.us/j/91611642406?pwd=MFF1ZEdRdGhtMXpLeTRiMUN2LytHdz09>

Passcode: 553919

Or iPhone one-tap :

US: +16465588656,,91611642406# or +13017158592,,91611642406#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

**US: +1 646 558 8656 or +1 301 715 8592 or +1 312 626 6799 or +1 669 900 9128 or +1
253 215 8782 or +1 346 248 7799**

Webinar ID: 916 1164 2406

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- 1. Roll Call**
- 2. Adjustment(s) to Agenda**
- 3. Proclamation:**
 - 3.a. Constitution Week - September 17 through 23
[9-15-2020 Proc-Constitution Week.pdf](#)
- 4. Consideration of Minutes:**
 - 4.a. Council Meeting Minutes....September 1, 2020
[9-01-2020 Council Meeting Minutes.docx](#)
- 5. Orders of the Day:**
 - 5.a. 2020.79) Approval/Purchase of SUV for Police Department/Arundel Ford of Arundel, Maine
[9-15-2020 Police Dept SUV Purchase-ORDER.doc](#)
[9-15-2020 Police Dept SUV Purchase - MEMO.docx](#)
[9-15-2020 Police Dept SUV BIDS.doc](#)
 - 5.b. 2020.80) Approval/Purchase of Two (2) Police Cruisers/Arundel Ford of Arundel, Maine
[9-15-2020 Police Cruisers Purchase-ORDER.docx](#)
[9-15-2020 Police Cruisers Purchase-MEMO.docx](#)
[9-15-2020 Police Cruisers Purchase-BIDS.doc](#)
[9-15-2020 Police Cruisers-Arundel Ford Bid.pdf](#)
 - 5.c. 2020.81) Adoption of 2020/2021 General Assistance Maximums
[9-15-2020 Adoption-GA Maximums-ORDER.doc](#)
[9-15-2020 2020-2021 GA Maximums \(council summary\).doc](#)
[9-15-2020 GA Maximums Adoption Form.docx](#)
 - 5.d. 2020.82) Approval/Hills Beach Fire Station Lease Extension with Hills Beach Association
[9-15-2020 Hills Beach Fire Station-Lease with HBA-ORDER.docx](#)

- 10-15-2019 Hills Beach Assoc-Lease-Purchase of Fire Station-ORDER.doc
5.e. 2020.67) REMOVE FROM TABLE: Adoption of Sewer Rate Fee Structure
8-04-2020 Sewer User Fees - ORDER.docx
9-15-2020 Sewer Rate Issue-Bennett MEMO.pdf
8-04-2020 Sewer User Fees-Briefing Memo.docx
8-04-2020 Sewer User Fee Summary Table - FY2021.pdf
6. **Public Addressing the Council..(5 minute limit per speaker; 30 minute total time limit)**
 7. **City Manager Report**
 8. **Other Business**
 9. **Council President Addressing the Council**
 10. **Mayor Addressing the Council**
 11. **Executive Session**
 - 11.a. 1 MRSA 405(6)(D)...Labor Contract Negotiations
 12. **Adjourn**

Constitution Week Proclamation

WHEREAS: September 17, 2020, marks the two hundred and thirty-third anniversary of the drafting of the Constitution of the United States of America by the Constitutional Convention;

and WHEREAS: It is fitting and proper to accord official recognition to this magnificent document and its memorable anniversary; and to the patriotic celebrations which will commemorate the occasion;

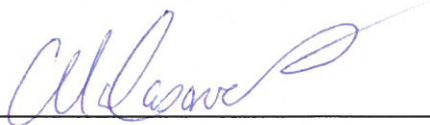
and WHEREAS: Public Law 915 guarantees the issuing of a proclamation each year by the President of the United States of America designating September 17 through 23 as Constitution Week,

NOW, THEREFORE I, Alan Casavant by virtue of the authority vested in me as Mayor in the City of Biddeford in the State of Maine do hereby proclaim the week of September 17 through 23 as CONSTITUTION WEEK

AND ask our citizens to reaffirm the ideals of the Framers of the constitution had in 1787 by vigilantly protecting the freedoms guaranteed to us through this guardian of our liberties, remembering that lost rights may never be regained.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City to be affixed this 15th day of September of the year of our Lord two thousand and twenty

Signed _____



SEAL



Catherine Fisher, Chairman
Constitution Week
Rebecca Emery Chapter, NSDAR
578 New Dam Road
North Waterboro, ME 04061
(207) 929-0245 Fisherpbs@gmail.com

August 5, 2020

The Honorable Alan Casavant
Mayor of the City of Biddeford
PO Box 586
Biddeford, ME 04005

Dear Mayor Casavant:

Enclosed is a Constitution Week Proclamation. The Rebecca Emery Chapter of the National Society of the Daughters of the American Revolution is requesting Biddeford's active participation in this year's celebration of our United States Constitution's 232nd Anniversary. The DAR is a non-profit, volunteer service organization.

If you will date, sign and have sealed the Proclamation and display it at town hall, it will be our honor to include you in our yearly report provided to the National Society. We would also like to honor each town that participates in signing their Proclamation with a mention in our state DAR newsletter and in a newspaper article, and other publicity about Constitution Week.

Unless there is a pandemic restriction, I am hoping to send a chapter representative to take a photo of the displayed Proclamation, and if you, or any other representatives of the town, would like to be in that photo – wonderful!

Please, contact me if you have questions; and please notify me if, when, the Proclamation is signed.

In anticipation of a favorable response,

In DAR service to America,

Catherine Fisher

**SPECIAL COUNCIL MEETING
SEPTEMBER 1, 2020**

Mayor Casavant called the meeting to order at 5:45 p.m.

Executive Session: 1 MRSA 405(6)(A)...Personnel Matter

Motion by Councilor McCurry, seconded by Councilor Clearwater to adjourn.

Vote: Unanimous.

Time: 6:08 p.m.

**COUNCIL MEETING
SEPTEMBER 1, 2020**

*NOTE: Due to COVID-19, this meeting was held virtually (via ZOOM),
and was live streamed on the City's website*

Mayor Casavant called the meeting to order at 6:10 p.m.

Roll Call: William Emhiser, John McCurry, Jr., Stephen St. Cyr, Robert Quattrone, Jr., Amy Clearwater, Norman Belanger, Michael Ready, Doris Ortiz, Marc Lessard

Adjustments to the Agenda:

- Remove Order 2020.67
- Add Order of the Day: 2020.78) Approval/Extension of City Manager Contract

Public Hearing: Municipal Bond Referendums for November 3, 2020 Municipal Referendum Election

- ***\$10,000,000 for Separating and Improving the City's Storm and Sanitary Sewer Systems***
- ***\$10,000,000 for Miscellaneous Infrastructure and Building Improvements/Repairs***

The Chair opened the Public Hearing at 6:11 p.m.

A number of citizens spoke in support of the Bond Referendums.

The Public Hearing was closed at 6:21 p.m.

Consideration of Minutes: **August 18, 2020**

Motion by Councilor Clearwater, seconded by Councilor McCurry to accept the minutes as printed.

Vote: Unanimous.

Second Readings:

{For a copy of the Council Orders and first readings, see the Council Meeting Minutes of August 18, 2020}

2020.72) Approval/\$10,000,000 for Sewer/CSO Work Bond Referendum for November 3, 2020 Municipal Referendum Election

Motion by Councilor McCurry, seconded by Councilor Clearwater to grant the second reading of the Bond Referendum to send to the voters for approval at the November 3, 2020 Election.

Motion by Councilor St. Cyr, seconded by Councilor Quattrone to amend the referendum language by decreasing the amount to \$7,500,000; and further to include \$2,500,000 to be used as matching funds.

Vote: 3/6; Councilors Quattrone, St. Cyr and Lessard in favor.

Councilors Emhiser, McCurry, Clearwater, Belanger, Ready and Ortiz opposed.

Motion to amend fails.

Vote on referendum language as originally proposed: 8/1; Councilor St. Cyr opposed.

Councilors Emhiser, McCurry, Quattrone, Clearwater, Belanger, Ready, Ortiz and Lessard in favor. Motion carries.

2020.73) Approval/\$10,000,000 for Miscellaneous Infrastructure and Building Improvements/Repairs Bond Referendum for November 3, 2020 Municipal Referendum Election

Motion by Councilor Clearwater, seconded by Councilor Belanger to grant the second reading of the Bond Referendum to send to the voters for approval at the November 3, 2020 Election.

Motion by Councilor St. Cyr, seconded by Councilor McCurry to amend the referendum language by decreasing the amount to \$5,000,000; with \$3,000,000 for improvements to roads, sidewalks and drainage system, and \$2,000,000 for improvements to City Hall building.

Vote: 3/6; Councilors McCurry, St. Cyr and Lessard in favor.

Councilors Emhiser, Quattrone, Clearwater, Belanger, Ready and Ortiz opposed.

Motion to amend fails.

Motion by Councilor Lessard, seconded by Councilor McCurry to amend the referendum language to propose the following options:

- \$0
- \$4,000,000
- \$8,000,000
- \$12,000,000

Vote: 2/7; Councilors St. Cyr and Lessard in favor.

Councilors Emhiser, McCurry, Quattrone, Clearwater, Belanger, Ready and Ortiz opposed.

Motion to amend fails.

Motion by Councilor Belanger, seconded by Councilor McCurry to amend the referendum language to propose \$7,500,000, with \$3,750,000 for improvements to roads, sidewalks and drainage system, and \$3,750,000 for improvements to City Hall building and other City buildings.

Vote: 7/2; Councilors St. Cyr and Ready opposed.

Councilors Emhiser, McCurry, Quattrone, Clearwater, Belanger, Ortiz and Lessard in favor.

Motion to amend carries.

Vote on bond referendum, as amended: 7/2; Councilors St. Cyr and McCurry opposed.

Councilors Emhiser, Quattrone, Clearwater, Belanger, Ready, Ortiz and Lessard in favor.

Motion carries.

Orders of the Day:

2020.76 IN BOARD OF CITY COUNCIL...SEPTEMBER 1, 2020

BE IT ORDERED, that the City Manager be authorized for the construction of a lean-to on the salt shed at Public Works Department as per quote on August 13, 2020 from Park Lane Construction (the "Vendor") and may pay the Vendor an amount not to exceed \$46,000.00. Also to allow the Public Works department to use the remaining balance (\$19,000.00) to enclose the sides and install doors.

NOTE: The Finance Committee will review this item on September 1, 2020 and vote to recommend it to the City Council for approval. The funds for this project are in the reserve account 22004-60942 in the amount of \$65,000.00.

Motion by Councilor McCurry, seconded by Councilor Lessard to grant the order.

Vote: Unanimous.

2020.77 IN BOARD OF CITY COUNCIL...SEPTEMBER 1, 2020

BE IT ORDERED that the City Council does hereby request the Planning Board to conduct research, hold a Public Hearing, and make recommendations to the City Council regarding proposed amendments to allow residential uses in the Industrial-3 (I-#) Zone as contemplated below.

Part III (Land Development Regulations), Article V (Establishment of Zones), Section 2 (General description of zones and allowed uses):

- e. Industrial Zones

I-3: Is a gateway zone for a major entrance to the City, as such, appearance of structures and properties is a major consideration in the Planning Board's review process. Land use proposals in this area must meet more stringent design and landscaping standards; facades of new or rehabilitated structures shall be of brick or stone, other materials may be considered on a case-by-case basis; residential styled structures may be allowed on a case-by-case basis. The general zone allows a mixture of commercial and industrial uses. Exterior storage and display is prohibited except on those parcels of land that abut Pomerleau Street but do not abut either Barra Road or Alfred street (Route 111). Residential uses are not permitted on the ground floor or first floor of any building or structure. Residential uses are also not permitted above off-street parking lots or facilities.

Part III (Land Development Regulations), Article V (Establishment of Zones), Table A (Table of Land Uses):

- KEY:
- * Subject to Article VI, Performance Standards, of this ordinance.
 - P Permitted use.
 - Not permitted.
 - C Conditional use. See Article VII for specific standards.
 - A Accessory use

	Article VI Section	I-3
Residential uses:		
Accessory dwelling unit* 27	78	
Accessory structure*	2	P
Boarding, rooming house*	10	
Bed-and-breakfast*	9	
Cluster development*	18	
Congregate housing*	19	
Duplex/2-family	24	
Home occupation*	38	<u>C5</u>
Manufactured housing*		
Mobile home park*		
Multifamily dwelling*	47	<u>P5</u>
Planned unit developments*	73	
Single-family dwelling 11	2	
Commercial uses:		
Adult business	3	
Amusement center*	5	
Art gallery		
Art studio		
Auto body shops		<u>C6</u>
Automobile graveyard, automobile recycling business, junkyard*	7	
Automobile repair, sales		<u>C6</u>
Boat building, repair, marine services, sales, boat livery, marina, yacht club		<u>C6</u>
Building materials retail sales		P
Carwash*	14	<u>A6</u>
Commercial gardening, commercial greenhouse*	17	
Commercial recreation*	18	C
Commercial school*	53	P
Drugstore/medical supply		P
Financial institution		P
Firewood processing*	33	
Fisheries processing, storage*	34	
Funeral parlor		P

Gasoline service station*	36	C <u>6</u>
Hotel/motel*	40	P
Indoor theater		P
Kennel, veterinary hospital*	42	P
Medical marijuana dispensaries		C23, <u>6</u>
Medical marijuana growing facilities		
Neighborhood convenience store		P
Off-street loading and parking lot and facilities, commercial parking garage	49	A <u>6</u>
Offices, business and professional*	52	P
Planned unit developments*	73	
Publishing, printing		P
Restaurant*	56	P
Retail store		P
Sawmill*	33	
Services		P
Shopping center		C
Telecommunications facilities	71	C <u>6</u>
Wholesale business		P
Industrial uses:		
Air transportation related use		
Air transportation dependent use*		
Airport	4	
Bulk oil terminal*	41	
Contractor's storage yard		
Demolition disposal*	23	
Experimental research and testing laboratory	29	C
Light manufacturing*	41	P <u>6</u>
Light trucking dependent industry*	41	C <u>6</u>
Manufacturing*	41	C <u>6</u>
Planned unit developments*	73	C
Resource recovery facility		
Recycling facilities	76	
Redemption centers		
Storage of bulk gaseous fuels*	41	P <u>6</u>
Transportation facilities		C14, <u>6</u>
Trucking, distribution terminal*		C <u>6</u>
Warehousing and storage*	60	A
Self-storage facilities*	60	C
Educational, institutional public uses:		
Addiction treatment facility 22		
Church, synagogue*		
Civic, convention centers		C <u>6</u>
Community centers, clubs		C
Day care center, adult	22	P
Day care home, adult	22	
Day care home, children's	22	
Day care center, children's	22	C
Essential services	27	C
Fire, police station		P
Group homes, hospice	19	

Hospital*	39	
Municipal use	47.1	P
Museum, library		C
Nursing home*	39	
Public and private schools*	53	
Public facility		P
Rehabilitation facility		
University/college*		C
University uses*		C
Water supply system		C
Outdoor, resource-based uses:		
Agriculture*	3, 31	
Agricultural products processing and storage*	3, 31	
Animal breeding or care	42	
Campground*	13	
Cemetery	14.1	
Extractive industry*	30	
Farm stands* 13	31	
Timber harvesting	64	
Golf course excluding miniature golf		
Parks and recreation*		P

5. Residential uses are not permitted on the ground floor or first floor of any building or structure. Residential uses are also not permitted above off-street parking lots or facilities or other uses identified by Footnote 6 in Table A.
6. Not permitted below any residential uses.

Motion by Councilor Lessard, seconded by Councilor Ready to grant the order.
Vote: Unanimous.

2020.74 **IN BOARD OF CITY COUNCIL..AUGUST 18, 2020**
BE IT ORDERED, that the City Tax Collector and Finance Director be authorized to write off the following uncollected Personal Property taxes as of June 30, 2020:

Fiscal Year 2009-2010	\$44,497.18
Fiscal Year 2010-2011	\$19,212.06
Fiscal Year 2011-2012	\$26,661.23
Fiscal Year 2012-2013	\$18,275.63
Fiscal Year 2013-2014	\$20,047.54
Total to be written off	<u>\$128,693.64</u>

NOTE: Personal Property taxes more than six years old are periodically written off as uncollectible. There is no net effect on traditional fund balance from this action.
On August 18, 2020, the Finance Committee will consider this item.

Motion by Councilor Ready, seconded by Councilor Clearwater to remove the order from the table.
Vote: 8/1; Councilor McCurry opposed.
Councilors Emhiser, St. Cyr, Quattrone, Clearwater, Belanger, Ready, Ortiz and Lessard in favor. Motion carries.

Vote on order: 6/3; Councilors Lessard, Quattrone and McCurry opposed.
Councilors Emhiser, St. Cyr, Clearwater, Belanger, Ready and Ortiz in favor.
Motion carries.

2020.78) Approval/One Year Extension of City Manager Contract

Motion by Councilor Belanger, seconded by Councilor Clearwater to grant a one year extension to the City Manager's Employment Contract.

Vote: Unanimous.

Public Addressing the Council...(5 minute limit per speaker; 30 minute total time limit):
One citizen addressed her concerns to the Council.

City Manager Report:

City Manager, James Bennett had the following items:

- 1) Staff has started to put together a communication plan for the education of the voters on the Bond Referendums scheduled for the November 3, 2020 election. He encouraged the Council to offer input on the communication plan.
- 2) The Army Corps of Engineers has provided an update on the dredge project, which has been forwarded to the Hills Beach Association.

Other Business:

Councilor Lessard: announced that a Hazardous Waste Day has been scheduled for Saturday, September 12th 8:00 a.m. to noon.

Councilor Emhiser: reiterated what was shared by the City Manager in regards to the Saco River/Biddeford Pool Dredging Project. He has heard from and understands the concerns of the Hills Beach residents and he has tried to work through their issues.

Councilor Clearwater: confirmed about the Sept. 12th Hazardous Waste Day.

She is currently serving on the MMA Legislative Policy Committee and the Committee is currently gathering information on what the priorities are for Maine communities. She asked her fellow Councilors to let her know what their priorities are so she can pass that along.

Councilor Quattrone: noted that School will be back in session within the next week. He wished all the teachers, staff and students luck in the new school year.

He then asked if the Cub Care handbook can be posted and made accessible on the Recreation Department website.

Council President Addressing the Council: Councilor McCurry would like to start exploring the possibility of holding Council Meetings in the Council Chambers again.

He then asked if the Recreation Department is planning to offer Cub Care on Wednesdays since the School Department has decided to use Wednesdays as a flex day and not have students report to school. Recreation Director, Carl Walsh clarified that the Recreation Department is currently planning to offer Cub Care on Wednesday for the full day – 7:30am to 5:30pm. He noted that registration for Cub Care opens Sept. 2nd and applicants will be accepted on a first come, first serve basis.

Executive Session: 1 MRSA 405(6)(A)..Personnel Matter

Motion by Councilor Clearwater, seconded by Councilor Belanger to move into Executive Session.

Vote: Unanimous.

Time: 8:01 p.m.

NOTE: Councilor Clearwater will not be in attendance for the Executive Session.

{The Council came into City Hall to meet in person for the Executive Session; and it was noted that no action would be taken.}

Motion by Councilor Lessard, seconded by Councilor McCurry to move out of Executive Session.

Vote: Unanimous.

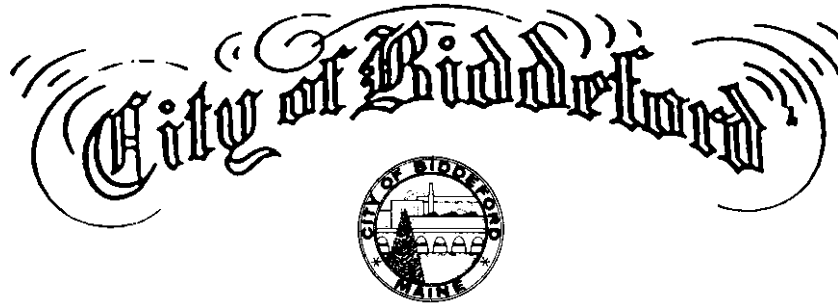
Time: 8:44 p.m.

Motion by Councilor Lessard, seconded by Councilor McCurry to adjourn.

Vote: Unanimous.

Time: 8:44 p.m.

Attest by: _____
Carmen J. Morris, City Clerk



2020.79 **IN BOARD OF CITY COUNCIL..SEPTEMBER 15, 2020**
BE IT ORDERED, that the City Council of the City of Biddeford does hereby approve the purchase of one (1) 2020 Ford Expedition as per bid of September 4, 2020 from Arundel Ford or Arundel, Maine in an amount not to exceed \$37,903.00 (before discounts valued at \$1,300.00). The purchase of this vehicle is included in the FY21 CIP Budget, line 21204-60603.

NOTE: The Finance Committee will consider this item at their September 15, 2020 meeting and vote to recommend to the City Council for consideration.



City Council

Meeting Date: 9/15/2020

Meeting Time: 5:00PM

Agenda Item No: [match agenda item #]

Item Description: Purchase of a full size SUV

Submitted by: Carl Marcotte Assistant Director

Supporting Information/Documentation:

Bid tabulation attached

Executive Summary:

Approval to purchase a full size SUV

Detailed Review:

We are seeking approval to trade in a 2009 Chevrolet Trailblazer with 165,000 miles. We advertised and received 5 bids, O'Conner GMC, Quirk Chevrolet, Central Auto team, Arundel Ford and Rowe Ford. The bid from Central Auto team does not meet specification. This vehicle will be used in the Police Department as a command vehicle, and the trade in has become very unreliable and the maintenance cost are high. Adjustments have been made in the vehicle CIP line to meet the current needs, this will be an outright purchase within that line and staff will still stay within the total amount that was approved in the CIP line 21204-60603

Funding Source:

Funding for this SUV is in line 21204-60603.

Staff Recommendation:

Staff is recommending the low bid that meets specification from Arundel Ford in the amount of \$36,603.00 with trade.

Bid Opening for 4 x 4 SUV

Present: Carl Marcotte – Public Works
Kara Cote – Public Works

Bids were opened at the Public Works Department at 11:00am on September 4, 2020. Staff is recommending the low bid that meets specification from Arundel Ford in the amount of \$36,603.00

Arundel Ford

2020 Ford Expedition	\$37,903.00
Trade In	\$1,300.00
Total:	\$36,603.00

Rowe Westbrook

2020 Ford Expedition	\$39,362.00
Trade In	\$1,200.00
Total:	\$38,196.00

O'Connor Motors

2021 Chevy Tahoe	\$38,675.00
Trade In	\$1,288.00
Total:	\$37,232.00

Quirk

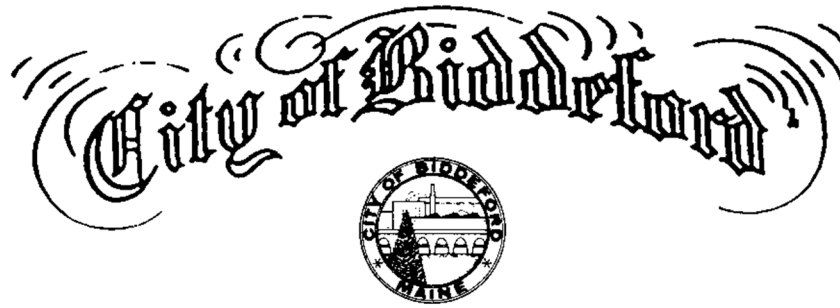
2021 Chevy Tahoe	\$40,000.00
Trade In:	1,000.00
Total:	\$39,000.00

Central Auto Team

2021 Dodge Durango	\$33,440.00	Does not meet Specification
Trade in:	\$400.00	
Total:	\$33,040.00	

Central Auto Team

2021 Dodge Durango	\$36,046.00	Does not meet Specification
Trade in	\$400.00	
Total:	\$35,646.00	



2020.80

IN BOARD OF CITY COUNCIL..SEPTEMBER 15, 2020

BE IT ORDERED, that the City Council of the City of Biddeford does hereby approve the purchase of two (2) 2021 Ford Explorer utility police cars as per bid of September 4, 2020 from Arundel Ford or Arundel, Maine in an amount not to exceed \$66,122.00 (before discounts valued at \$11,600.00). The purchase of this vehicle is included in the FY20 Budget, line 21146-60603.

NOTE: The Finance Committee will consider this item at their September 15, 2020 meeting and vote to recommend to the City Council for consideration.



City Council

Meeting Date: 9/15/2020

Meeting Time: 6:00PM

Agenda Item No: [match agenda item #]

Item Description: Purchase of 2 new police cars

Submitted by: Carl Marcotte Assistant Director

Supporting Information/Documentation:

Bid tabulation attached

Executive Summary:

Approval to trade in 2 Police cars

Detailed Review:

We are seeking approval to trade in 2 police cars, we advertised and received 2 bids Arundel Ford and Rowe Ford. The cars that are being traded are 2017 Ford interceptors one of them has 130,000 miles and the other has 122,000. We try to replace 2 police cars a year to keep the maintenance cost down and assure reliability. Arundel Ford made a mistake on the pricing and the trades were deducted twice, the price for the two cars should have been \$66,122.00 then deduct the trades valued at \$11,600.00 for a total of \$54,522.00. The dealer submitted a letter explaining the mistake and informing us that they cannot honor the \$42,922.00 for the 2 cars with trades. These cars have been approved in the FY21 budget line item 21146-60603

Funding Source:

There is \$57,500.00 allocated for these cars and are funded in line 21146-60603.

Staff Recommendation:

Staff is recommending the low bid from Arundel Ford in the amount of \$54,522.00 with trades

Bid Opening for 2 Ford Utility Police Interceptors

Present: Carl Marcotte – Public Works
Kara Cote – Public Works

Bids were opened at the Public Works Department at 11:00 am on September 4, 2020. We are recommending the low bid from Arundel ford in the amount of \$54,522.00 with trades. The dealer made a mistake and put the traded price on top and then deducted them again, the price for the cars should have been \$66,122.00 then deduct the trades valued at \$11,600.00 for a total of \$54,522.00

<u>Arundel Ford</u>	\$54,522.00	Mistake should be \$66,122.00
trade #110	\$5,800.00	
trade # 111	\$5,800.00	
Total	\$42,922.00	Total should be \$54,522.00

<u>Rowe Westbrook</u>	\$68,550.00
trade #110	\$5,000.00
trade #111	\$5,000.00
Total	\$58,550.00



207-985-7171

800-889-7171

FAX 207-985-7173

1561 PORTLAND RD

U.S. ROUTE 1

ARUNDEL, ME 04046

September 9, 2020

Town of Biddeford, ME

Attn: Carl Marcotte

For the bid submitted on September 2nd for the two 2021 Ford Explorer Police interceptors.

We regretfully can not honor that price(\$42922.00), as I had deducted the trade in value twice.

The correct price for the Police Cruisers should be:

Price: \$66,122.00

Trade in: \$11,600.00

Total: \$54,522.00

Sorry for the mistake. Any questions please feel to contact me, Cell phone number is below.

Thank you for your time and consideration,

Rodney Brackett
Fleet Manager, Arundel Ford
207-590-9019



PROPOSAL

2 Ford Utility Police Interceptor

The UNDERSIGNED agrees to furnish the City of Biddeford, Maine with 2 Ford Utility Police Interceptor as follows and in accordance with the attached notice and General Specification dated SEP 3 2020 and the following delivery times and prices.

Price for 2 Ford Utility Police Interceptor

\$ 54,522

Trade-in allowance for car # 110

\$ 5800

Trade-in allowance for car # 111

\$ 5800

Total Cost

\$ 42,922

MAKE: FORD EXPLORER INTERCEPTOR

GUARANTEE: _____

GUARANTEED DELIVERY DATE: ASAP

SIGNED: ARUNDEL FORD
(Corporation, Firm, or Company)

BY: BOB BRACKETT
(Officer, authorized individual or owner)

DATE: 9/3/20

ADDRESS: 1561 PORTLAND RD

ARUNDEL ME

ZIP CODE: 04046

Trade:

Car 110, 2017 Ford Utility Ser. # 1FM5K8AR4HGA63029 with 130,800 miles

Car 111, 2017 Ford Utility Ser. # 1FM5K8AR2HGA63028 with 122,000 miles

Exterior: Black and White two tone vinyl package factory applied, front and rear doors shall be white vinyl. If this is no longer a factory option, cars shall be all black
Front license plate bracket (153)
Spot lamp Spot lamp drivers side LED
Safety: Police Perimeter Alert: detects motion in an approximately 270-degrees (68B)
Misc. Noise suppression Bonds (ground straps) (60R)
Warranty: To be submitted with bid in writing
Guarantee delivery: Please state delivery date

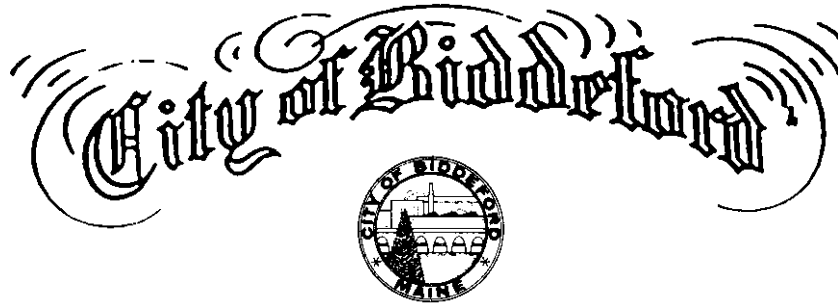
PROPOSAL

2 Ford Utility Police Interceptor

The UNDERSIGNED agrees to furnish the City of Biddeford, Maine with 2 Ford Utility Police Interceptor as follows and in accordance with the attached notice and General Specification dated SEP 3, 2020 and the following delivery times and prices.

Price for 2 Ford Utility Police Interceptor	\$ <u>68,550</u>
Trade-in allowance for car # 110	\$ - <u>5,000</u>
Trade-in allowance for car # 111	\$ - <u>5,000</u>
Total Cost	\$ <u>58,550</u>

MAKE: Ford
GUARANTEE: 3/36K Basic 5y/100k powertrain
GUARANTEED DELIVERY DATE: Feb, 2021
SIGNED: [Signature] Rome Westbrook
(Corporation, Firm, or Company)
BY: Tim Caron
(Officer, authorized individual or owner)
DATE: 9-3-2020 ADDRESS: 91 Main St



2020.81 **IN BOARD OF CITY COUNCIL..SEPTEMBER 15, 2020**
BE IT ORDERED, that the City Council of the City of Biddeford hereby adopts the
Maine Municipal Association Model Ordinance, General Assistance Appendices
(A-D) – *General Assistance Maximums* for the period of October 1, 2020 to
September 30, 2021.

2019-2020 GA MAXIMUMS SUMMARY SHEET

Note: The overall maximums found in *Appendices A, B, C, D, E, and F* are effective from **October 1, 2020 to September 30, 2021.**

APPENDIX A - OVERALL MAXIMUMS

<u>County</u>	<u>Persons in Household</u>					
York HMFA	1	2	3	4	5	6
	918.00	980.00	1212.00	1539.00	1720.00	1795.00

NOTE: For each additional person add \$75 per month.

APPENDIX B - FOOD MAXIMUMS

<u>Number in Household</u>	<u>Weekly Maximum</u>	<u>Monthly Maximum</u>
1	47.44	204.00
2	86.98	374.00
3	124.42	535.00
4	158.14	680.00
5	187.67	807.00
6	225.35	969.00
7	249.07	1071.00
8	284.65	1224.00

NOTE: For each additional person add \$144 per month.

APPENDIX C - HOUSING MAXIMUMS

Number of Bedrooms	<u>Unheated</u>		<u>Heated</u>	
	Weekly	Monthly	Weekly	Monthly
0	178.00	764.00	201.00	865.00
1	183.00	785.00	213.00	918.00
2	225.00	966.00	265.00	1140.00
3	289.00	1242.00	338.00	1455.00
4	315.00	1354.00	376.00	1617.00

FOR MUNICIPAL USE ONLY

APPENDIX D - UTILITIES

ELECTRIC

NOTE: For an electrically heated dwelling also see “Heating Fuel” maximums below. But remember, an applicant is ***not automatically*** entitled to the “maximums” established—applicants must demonstrate need.

1) **Electricity Maximums for Households Without Electric Hot Water:** The maximum amounts allowed for utilities, for lights, cooking and other electric uses ***excluding*** electric hot water and heat:

<u>Number in Household</u>	<u>Weekly</u>	<u>Monthly</u>
1	\$14.00	\$60.00
2	\$15.70	\$67.50
3	\$17.45	\$75.00
4	\$19.90	\$86.00
5	\$23.10	\$99.00
6	\$25.00	\$107.00

NOTE: For each additional person add \$7.50 per month.

2) **Electricity Maximums for Households With Electrically Heated Hot Water:** The maximum amounts allowed for utilities, hot water, for lights, cooking and other electric uses ***excluding*** heat:

<u>Number in Household</u>	<u>Weekly</u>	<u>Monthly</u>
1	\$20.65	\$89.00
2	\$23.75	\$102.00
3	\$27.70	\$119.00
4	\$32.25	\$139.00
5	\$38.75	\$167.00
6	\$41.00	\$176.00

NOTE: For each additional person add \$10.00 per month.

NOTE: For electrically heated households, the maximum amount allowed for electrical utilities per month shall be the sum of the appropriate maximum amount under this subsection and the appropriate maximum for heating fuel as provided below.

APPENDIX E - HEATING FUEL

<u>Month</u>	<u>Gallons</u>	<u>Month</u>	<u>Gallons</u>
September	50	January	225
October	100	February	225
November	200	March	125
December	200	April	125
		May	50

FOR MUNICIPAL USE ONLY

NOTE: When the dwelling unit is heated electrically, the maximum amount allowed for heating purposes will be calculated by multiplying the number of gallons of fuel allowed for that month by the current price per gallon. When fuels such as wood, coal and/or natural gas are used for heating purposes, they will be budgeted at actual rates, if they are reasonable. No eligible applicant shall be considered to need more than 7 tons of coal per year, 8 cords of wood per year, 126,000 cubic feet of natural gas per year, or 1000 gallons of propane.

APPENDIX F - PERSONAL CARE & HOUSEHOLD SUPPLIES

<u>Number in Household</u>	<u>Weekly Amount</u>	<u>Monthly Amount</u>
1-2	\$10.50	\$45.00
3-4	\$11.60	\$50.00
5-6	\$12.80	\$55.00
7-8	\$14.00	\$60.00

NOTE: For each additional person add \$1.25 per week or \$5.00 per month.

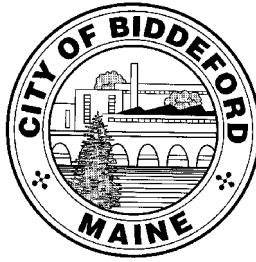
SUPPLEMENT FOR HOUSEHOLDS WITH CHILDREN UNDER 5

When an applicant can verify expenditures for the following items, a special supplement will be budgeted as necessary for households with children under 5 years of age for items such as cloth or disposable diapers, laundry powder, oil, shampoo, and ointment up to the following amounts:

<u>Number of Children</u>	<u>Weekly Amount</u>	<u>Monthly Amount</u>
1	\$12.80	\$55.00
2	\$17.40	\$75.00
3	\$23.30	\$100.00
4	\$27.90	\$120.00

FOR MUNICIPAL USE ONLY

MMA
08/19



City of Biddeford

General Assistance

205 Main Street, Biddeford ME 04005

Phone: (207) 284-9514

Fax: (207) 571-0675

The Municipality of Biddeford adopts the MMA Model Ordinance GA Appendices (A-D) for the period of October 1, 2020 to September 30, 2021. These appendices are filed with the Department of Health and Human Services (DHHS) in compliance with Title 22 M.R.S.A. §4305(4).

Signed the 15th of September 2020 by the municipal officers:

Print Name

Signature

Print Name

Signature

Print Name

Signature

Print Name

Signature

Print Name

Signature

Print Name

Signature

Print Name

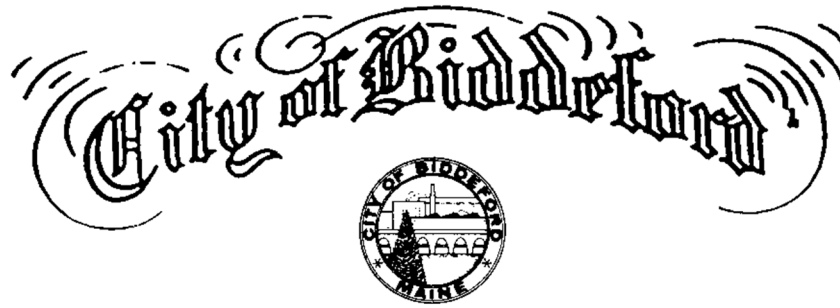
Signature

Print Name

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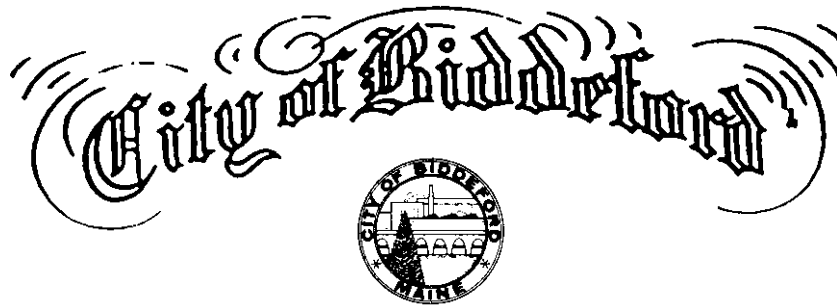


2020.82

IN BOARD OF CITY COUNCIL..SEPTEMBER 15, 2020

BE IT ORDERED, that the City Council of the City of Biddeford does hereby authorize a one year extension of the lease/purchase agreement of the former Hills Beach Fire Station to the Hills Beach Association.

NOTE: This lease/purchase agreement was first approved by the City Council on October 15, 2019. The Order is attached.



2019.116

IN BOARD OF CITY COUNCIL..OCTOBER 15, 2019

BE IT ORDERED, that the City Council of the City of Biddeford does hereby authorize the City Manager, or his designee, to enter into a lease/purchase agreement with the Hills Beach Association for the former Hills Beach Fire Station.

NOTE: The Hills Beach Association shall have one year from the approval of this Order to execute the lease/purchase agreement, or said approval shall cease.

October 15, 2019

Motion by Councilor Swanton, seconded by Councilor Lessard to grant the following:

That the City Council of the City of Biddeford does hereby authorize a lease/purchase of the former Hills Beach Fire Station to the Hills Beach Association consistent with the terms outline in the attached memo; and to authorize the City Manager to execute the agreement. Hills Beach Association shall have one year from the approval to execute the lease/purchase agreement or said approval shall cease.

Motion by Councilor Seaver, seconded by Councilor Quattrone to move into Executive Session to discuss this Order, per 1 MRSA 405(6)(C).

Vote: Unanimous.

Time: 7:12 p.m.

Motion by Councilor McCurry, seconded by Councilor Seaver to move out of Executive Session.

Vote: Unanimous.

Time: 7:28 p.m.

Motion by Councilor McCurry, seconded by Councilor Seaver to table the Order until property appraisals can be obtained.

Vote: 4/5; Councilors Lessard, Ready, Belanger, Clearwater and Swanton opposed.

Councilors McCurry, St. Cyr, Quattrone and Seaver in favor.

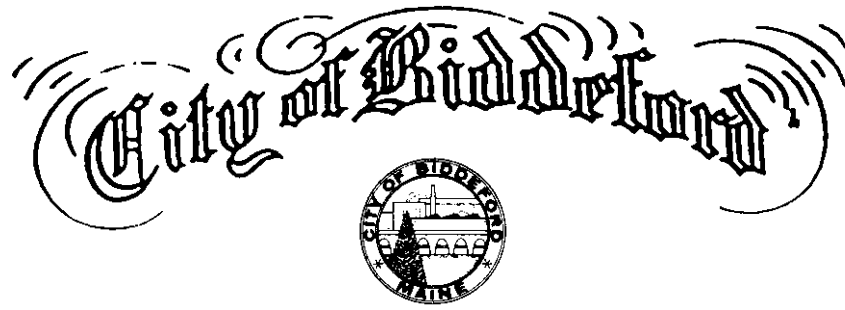
Motion to table fails.

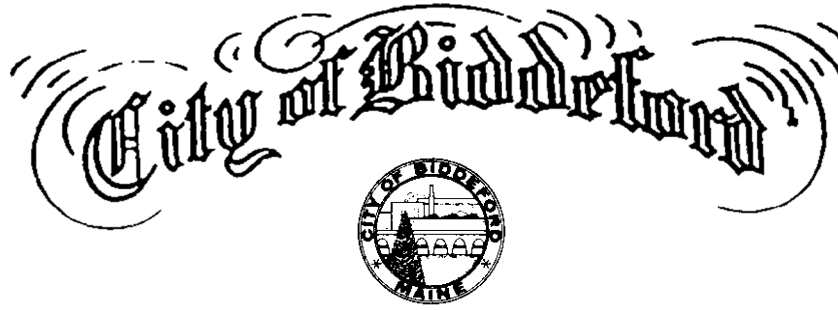
Vote on Order, as read by Councilor Swanton: 5/4; Councilors McCurry, St. Cyr, Quattrone and Seaver opposed.

Councilors Swanton, Clearwater, Belanger, Ready and Lessard in favor.

Motion carries.

Attest by: _____
Carmen J. Morris, City Clerk





2020.67

IN BOARD OF CITY COUNCIL...AUGUST 4, 2020

WHEREAS, City ordinance declares it necessary and conducive to the protection of the public health, safety, welfare and convenience of the City to collect charges, referred to as sewer user fees, from all users who contribute wastewater to the City's treatment works; and,

WHEREAS, the sewer user fees are collected and deposited in a non-lapsing fund known as the "Sewer System Operation, Maintenance Replacement Fund and Debt Retirement Fund"; and,

WHEREAS, the proceeds of such fees so derived are used for the purpose of operating and maintaining the public wastewater treatment works and providing for future needs; and,

WHEREAS, the City Council is authorized to review and, if necessary, revise the sewer fees used as the basis for sewer fee billing; and,

WHEREAS, the creation of a new category covering multiunit facilities was reviewed and authorized by the Finance Committee on February 18, 2020; and,

WHEREAS, the new category is now in place allowing for data downloads from Maine Water relative to sewer user fees used as the basis for sewer use fee calculations;

NOW THEREFORE BE IT ORDERED, that the following rate structure be adopted:

August 4, 2020

Motion by Councilor Ready, seconded by Councilor Belanger to grant the order.

Motion by Councilor Lessard, seconded by Councilor Clearwater to table the order until Staff can provide more information on resident multi-units versus commercial multi-units; and possibly come up with a fee structure that is fair for all types of properties.

Vote: 7/1; Councilor McCurry opposed.

Councilors Emhiser, Quattrone, Clearwater, Belanger, Ready, Ortiz and Lessard in favor.

Motion to table carries.

Code	Svc	Type	Frequency	MinVolume (100 CF)	MAXVolume (100 CF)	Proposed Budgeted Rate	Proposed Budgeted Min Charge
30ResidentialMon1	30	Residential	Mon	-	392		\$ 18.43
30ResidentialMon2	30	Residential	Mon	393	1,666	\$ 6.39	
30ResidentialMon3	30	Residential	Mon	1,667	Unlimited	\$ 6.71	
30MultiUnitMon1	30	Residential	Mon	-	392		\$ 19.82
30MultiUnitMon2	30	Residential	Mon	393	1,666	\$ 6.88	
30MultiUnitMon3	30	Residential	Mon	1,667	Unlimited	\$ 7.22	
40ResidentialQtr1	40	Residential	Qtr	-	1,175		\$ 55.22
40ResidentialQtr2	40	Residential	Qtr	1,176	5,000	\$ 6.39	
40ResidentialQtr3	40	Residential	Qtr	5,001	Unlimited	\$ 6.71	
40MultiUnitQtr1	40	Residential	Qtr	-	1,175		\$ 59.38
40MultiUnitQtr2	40	Residential	Qtr	1,176	5,000	\$ 6.88	
40MultiUnitQtr3	40	Residential	Qtr	5,001	Unlimited	\$ 7.22	
50CommercialMon1	50	Commercial	Mon	-	425		\$ 30.72
50CommercialMon2	50	Commercial	Mon	426	1,667	\$ 7.23	
50CommercialMon3	50	Commercial	Mon	1,668	4,167	\$ 7.99	
50CommercialMon4	50	Commercial	Mon	4,168	Unlimited	\$ 8.64	
50MultiUnitMon1	50	Commercial	Mon	-	425		\$ 30.72
50MultiUnitMon2	50	Commercial	Mon	426	1,667	\$ 7.23	
50MultiUnitMon3	50	Commercial	Mon	1,668	4,167	\$ 7.99	
50MultiUnitMon4	50	Commercial	Mon	4,168	Unlimited	\$ 8.64	
60CommercialQtr1	60	Commercial	Qtr	-	1,275		\$ 92.16
60CommercialQtr2	60	Commercial	Qtr	1,276	5,000	\$ 7.23	
60CommercialQtr3	60	Commercial	Qtr	5,001	12,500	\$ 7.99	
60CommercialQtr4	60	Commercial	Qtr	12,501	Unlimited	\$ 8.64	
60MultiUnitQtr1	60	Commercial	Qtr	-	1,275		\$ 92.16
60MultiUnitQtr2	60	Commercial	Qtr	1,276	5,000	\$ 7.23	
60MultiUnitQtr3	60	Commercial	Qtr	5,001	12,500	\$ 7.99	
60MultiUnitQtr4	60	Commercial	Qtr	12,501	Unlimited	\$ 8.64	

City of Biddeford, Maine



The Office of
City Manager

James A. Bennett

Email: jbennett@biddefordmaine.org

MEMORANDUM

TO:	Honorable Mayor Casavant Honorable City Council
FROM:	James A. Bennett, City Manager
DATE:	September 9, 2020
RE:	Sewer Rate Issue

The Council has adopted a budget that requires an additional five percent (5%) in user fees for FY21 (\$154,004 additional funds). The fee structure, if left unchanged will not generate the additional funds needed. In February, the Finance Committee directed staff to create the new category of multi-family to add to the current categories of residential and commercial.

Residential billing is currently responsible for 62% of the revenues (\$2,335,367.19); the balance is paid for by commercial accounts (\$1,431,354.09).

During staff's work to prepare for the new rate, it discovered that seven of the multi-units were assigned the higher commercial rate (\$15,661.49). The balance were treated as residential (601 accounts; \$686,064.42).

The proposed new multi-family rate was higher than the residential but less than the commercial rate. It should be noted that in preparing this analysis, staff assumed that any multi-unit that had the owner living in one of the units would continue to be considered residential. This is a policy decision but one that is the norm and not the exception for other communities. The following charts provides a quick summary of the proposed changes:

Account	Old Gross Revenues	New Gross Revenues	% Adjusted
Residential	\$1,635,996	\$1,680,606	2.3%
Residential-Multi	\$686,064	\$774,592	10%
Commercial	\$1,428,999	\$1,476,098	2.8%
Commercial-Multi	\$15,661	Included in multi above	

As proposed, the average family of four would see \$13.72 annual increase (based on a quarterly billing). A six unit quarterly billing would see \$112.83 increase or \$18.81 per unit. Based on monthly billing, the six unit would see a \$198.16 increase of \$33.03 per unit. These are based on reviewing a small sample size of each category and averaging the impacts.

Many communities and waste water utilities have a multi-classification system for the charges, including multi-family category. At the core, any charge for service for a utility must be reasonable and directly related to the service that is provided. Generally, multi-family structures have a greater impact

205 Main Street

Biddeford, ME 04005

Phone: 207.284.9313

Fax: 207.571.0678

The City of Biddeford is an equal opportunity provider. To file a complaint, write to

Diana Depaolo, Deputy Human Resource Director, 205 Main Street Biddeford, ME 04005, or call (207) 286-0593.

on the collection and treatment system than a similar amount of single family units. For example, the morning shower load coming out of a multifamily complex will enter the City's system all at the same time and place. Hence, the capacity of the collection system (size of the pipes in the ground) need to be larger to handle that peak demand. The same flow coming from the same number of single family homes will enter the system at various points within the system.

The suggested rates does pass the reasonable test in regards to impact on the system versus the payment made.

The most logical alternative would be to simply raise the rates 5% across the board. The above examples would result in the following changes:

Account	As proposed (per unit annual increase)	At 5% (per unit annual increase)	% change
Residential-Quarterly	\$13.72	\$30.38	121%
Multi-Monthly	\$33.03	\$16.98	-49%
Multi-Quarterly	\$18.81	\$9.95	-49%

Split Commercial Rates

The seven large multi-family accounts that are being classified as commercial will need to be classified the same way as all other multi-families, regardless of the final decision on a new rate or not. A reasonable estimate is that those accounts will generate about \$2,500 less annually in total revenues if treated as residential.

Summary

Staff remains comfortable that the sewer rates should be increased as directed in February. The impact is less felt by the individuals that use the services the least and have the least impact, i.e. senior citizens. The new rate for the multi-family is reasonable. It cleans up the split in the multi-family rates. Finally, it should be noted that the rate adjustments are intended to be retroactive to the first billings in July.



City Council

Meeting Date: August 4, 2020

Meeting Time: 6:00 pm

Agenda Item No: 5.b

Item Description: 2020.67) Authorization/Sewer User Fees

Submitted by: Brian S. Phinney, COO

Supporting Information/Documentation:

Order 2020.67) Approval/FY21 Sewer User Fees

20200121 Finance Committee Minutes – January 21, 2020

20200218 Finance Committee Minutes – February 18, 2020

20200218 Sewer User Fees – Finance Committee - February 18, 2020

Key Terms:

N/A

Executive Summary:

The Finance Committee reviewed the proposed sewer user fees for FY20 in January and February 2020. The sewer user fees included the creation of new billing categories for multiunit residential facilities and rate increases. As part of the review, the Finance Committee authorize an expenditure for Maine Water to create the new billing codes to facilitate usable data downloads. The new billing codes are now in place. Adoption of the billing codes and increases will allow billing to occur. The new categories and fees are considered in the FY21 budget.

Detailed Review:

The minutes for the January 21, 2020 Finance Committee meeting (attached) provide history on the deficit within the wastewater fund and justification for creation of a new billing category for multiunit facilities. The minutes from the February 18, 2020 Finance Committee meeting reflect creation of a new category within Munis for billing purposes. As background, the City receives billing data from Maine Water on usage. The City uses the data to prepare invoice for sewer use. The data that Maine Water provides integrates directly with Munis, the City's accounting and billing software, thus Maine Water's data needs to be provided in a format compatible with the City's billing codes. The billing codes are now in place and available. Adopting the sewer use fee schedule will complete the process.

Funding Source:

No funding source required. Sewer user fees are a revenue.

Staff Recommendation:

Adopt the sewer user fee schedule presented to the Finance Committee in January/February 2020.
Invoicing to commence at the next regular billing cycle for each category.

Fiscal Year 2021 Proposed Sewer Rates

Assumptions

Data Increase

Residential	2.3%
Residential/MultiUnit	10.0%
Commercial	2.8%
Commercial/MultiUnit	2.8%
Total	0.0%

\$ 44,609.87	Difference from 0% increase	
\$ 61,777.04	Difference from 0% increase	\$ 106,386.91
\$ 47,098.15	Difference from 0% increase	
\$ 518.60	Difference from 0% increase	\$ 47,616.75
\$ 154,003.67	Difference from 0% increase	

Current Rates and Proposed New Rates

Code	Svc	Type	Frequency	MinVolume (100 CF)	MAXVolume (100 CF)	Current Rate	Current Min Charge	Proposed Budgeted Rate	Proposed Budgeted Min Charge	Increase	Increase per 100
30ResidentialMon1	30	Residential	Mon	-	392		\$ 18.02		\$ 18.43	\$ 0.41	\$ 0.10
30ResidentialMon2	30	Residential	Mon	393	1,666	\$ 6.25		\$ 6.39		\$ 0.14	
30ResidentialMon3	30	Residential	Mon	1,667	1,000,000,000	\$ 6.56		\$ 6.71		\$ 0.15	
30MultiUnitMon1	30	Residential	Mon	-	392		\$ 18.02		\$ 19.82	\$ 1.80	\$ 0.45
30MultiUnitMon2	30	Residential	Mon	393	1,666	\$ 6.25		\$ 6.88		\$ 0.63	
30MultiUnitMon3	30	Residential	Mon	1,667	1,000,000,000	\$ 6.56		\$ 7.22		\$ 0.66	
40ResidentialQtr1	40	Residential	Qtr	-	1,175		\$ 54.18		\$ 55.43	\$ 1.25	\$ 0.10
40ResidentialQtr2	40	Residential	Qtr	1,176	5,000	\$ 6.25		\$ 6.39		\$ 0.14	
40ResidentialQtr3	40	Residential	Qtr	5,001	1,000,000,000	\$ 6.56		\$ 6.71		\$ 0.15	
40MultiUnitQtr1	40	Residential	Qtr	-	1,175		\$ 54.18		\$ 59.60	\$ 5.42	\$ 0.45
40MultiUnitQtr2	40	Residential	Qtr	1,176	5,000	\$ 6.25		\$ 6.88		\$ 0.63	
40MultiUnitQtr3	40	Residential	Qtr	5,001	1,000,000,000	\$ 6.56		\$ 7.22		\$ 0.66	
50CommercialMon1	50	Commercial	Mon	-	425		\$ 29.88		\$ 30.72	\$ 0.84	\$ 0.21
50CommercialMon2	50	Commercial	Mon	426	1,667	\$ 7.03		\$ 7.23		\$ 0.20	
50CommercialMon3	50	Commercial	Mon	1,668	4,167	\$ 7.77		\$ 7.99		\$ 0.22	
50CommercialMon4	50	Commercial	Mon	4,168	1,000,000,000	\$ 8.40		\$ 8.64		\$ 0.24	
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50MultiUnitMon3	50	Commercial	Mon	1,668	4,167	\$ 7.77		\$ 7.99		\$ 0.22	
50MultiUnitMon4	50	Commercial	Mon	4,168	1,000,000,000	\$ 8.40		\$ 8.64		\$ 0.24	
60CommercialQtr1	60	Commercial	Qtr	-	1,275		\$ 89.65		\$ 92.16	\$ 2.51	\$ 0.21
60CommercialQtr2	60	Commercial	Qtr	1,276	5,000	\$ 7.03		\$ 7.23		\$ 0.20	
60CommercialQtr3	60	Commercial	Qtr	5,001	12,500	\$ 7.77		\$ 7.99		\$ 0.22	
60CommercialQtr4	60	Commercial	Qtr	12,501	1,000,000,000	\$ 8.40		\$ 8.64		\$ 0.24	
60MultiUnitQtr1	60	Commercial	Qtr	-	1,275		\$ 89.65		\$ 92.16	\$ 2.51	\$ 0.21
60MultiUnitQtr2	60	Commercial	Qtr	1,276	5,000	\$ 7.03		\$ 7.23		\$ 0.20	
60MultiUnitQtr3	60	Commercial	Qtr	5,001	12,500	\$ 7.77		\$ 7.99		\$ 0.22	
60MultiUnitQtr4	60	Commercial	Qtr	12,501	1,000,000,000	\$ 8.40		\$ 8.64		\$ 0.24	