

City of Biddeford
COUNCIL MEETING
September 20, 2016/7:00 PM/COUNCIL CHAMBERS

1. Roll Call
2. Pledge of Allegiance
3. Adjustment(s) to Agenda
4. Public Hearing
 - 4.a. *Kennebunk, Kennebunkport & Wells Water District Fluoridation Referendum Question on the November 8, 2016 Municipal Referendum Ballot*

[Sample Ballot-Fluoridation.docx](#)
5. *Presentation:*
 - 5.a. **Downtown Valuation**
6. Consideration of Minutes:
 - 6.a. Council Meeting Minutes - **September 6, 2016**

[9-06-2016 Council Meeting Minutes.docx](#)
7. *Orders of the Day:*
 - 7.a. **2016.81) Adoption/Maine Municipal Association Model Ordinance/General Assistance Maximums**

[9-20-2016 Adoption-GA Maximums.doc9-20-2016 GA Maximums Summary Sheet.pdf](#)
 - 7.b. **2016.82) Authorization/Community Development Block Grant (CDBG) Program - Year 3 Consolidation Annual Performance and Evaluation Report (CAPER)**

[9-20-2016 CAPER Year 3 - ORDER.doc9-20-2016 CAPER Year 3 - MEMO.doc9-20-2016 CAPER Year 3-REPORT.docx](#)
 - 7.c. **2016.83) Authorization/Drainage Easements/Main Street Stormwater Separation**

[9-20-2016 Drainage Easements-Main St Stormwater Separation.doc](#)

- 7.d. **2016.84) Amendment/Ch. 46, Parks and Recreation/Sec. 46-76-General Prohibitions/Add Hunting (including Bow Hunting)**
[9-20-2016 Ch 46-Prohibition of Bow Hunting.docx](#)
- 7.e. **2016.85) Amendment/Appendix A-Rules of the Council/Rule 1: Duties and powers of the Mayor or Presiding Officer/Change Council Meeting start & end times**
[9-20-2016 Rules of the Council-change meeting times.doc](#)
- 7.f. **2016.86) Implementation/Extension to Medical Marijuana Dispensaries and/or Growing Facilities Moratorium**
[9-20-2016 Moratorium Marijuana Grow Dispense Facilities Extension.docx](#)
- 7.g. **2016.87) Amendment/LDR, Art. V-Establishment of Zones, Table A and Art. II-Definitions/Addition of Medical Marijuana Growing Facilities Language (Option 1)**
[9-20-2016 Medical Marijuana Option 1.docx](#)
- 7.h. **2016.88) Amendment/LDR, Art. VI-Performance Standards/Add Sec. 77. Medical Marijuana (Option 2)**
[9-20-2016 Medical Marijuana Option 2.docx](#)
- 8. *Appointments:*
 - 8.a. **Appointment: Susan Driscoll...CHAIR, Zoning Board of Appeals**
[9-20-2016 Appt-Driscoll-ZBA Chair.docx](#)
- 9. City Manager Report
- 10. *Other Business*
- 11. *Council President Addressing the Council*
- 12. *Mayor Addressing the Council*
- 13. *Executive Session*
 - 13.a. **1 M.R.S.A.(6)(E)..Consultation with City Attorney - Pending Litigation**
 - 13.b. **1 M.R.S.A.(6)(A)..Personnel Issue**
- 14. Adjourn

SAMPLE BALLOT

**CITY OF BIDDEFORD
STATE OF MAINE
SPECIAL REFERENDUM**

NOVEMBER 8, 2016

**To vote: COMPLETELY FILL IN THE OVAL TO THE LEFT of your
choice. If you make a mistake, you may request a new ballot. DO NOT
ERASE OR CROSS OUT.**

**Shall fluoride be added to the public water supply for the intended
purpose of reducing tooth decay?**

**YES
NO**

**COUNCIL MEETING
SEPTEMBER 6, 2016**

Mayor Casavant called the meeting to order at 6:03 p.m. at the Meetinghouse Building.

Roll Call: Michael Swanton, John McCurry, Jr., Stephen St. Cyr, Robert Quattrone, Jr., Bob Mills, Rick Laverriere, Michael Ready, Marc Lessard

Laura Seaver was excused.

The Council, and all who were present, recited the Pledge of Allegiance.

President of the Biddeford Historical Society, Denis Letellier shared a couple of facts about the Meetinghouse Building. The Biddeford Meetinghouse is the oldest building in the City; as well as the oldest Meetinghouse building in the State of Maine. This year marks the 400 year anniversary of when Biddeford Founder, Richard Vines came to Biddeford and became the first person to ever spend an entire winter here. The Biddeford Historical Society is holding an Anniversary celebration on October 15th from 11:00 a.m. to 4:00 p.m.

Adjustment to the Agenda:

- Remove Order 2016.80

Consideration of Minutes: **August 16, 2016; August 30, 2016**

Motion by Councilor McCurry, seconded by Councilor Laverriere to accept the minutes as printed.

Vote: Unanimous.

Proclamation: American Legion Day

Mayor Casavant read the proclamation.

Receipt of Recommendations from Downtown Task Force

City Manager, James Bennett explained that the Downtown Task Force has put together their first set of recommendations, which is in regards to the River Walk, along with accompanying pedestrian ways within the downtown.

Second Readings:

{For a copy of the ordinance amendments and first reading, see the Council Meeting Minutes of August 16, 2016}

**2016.74) Amendment/Land Use Regulations/Art. V-Establishment of Zones/Table A –
Add Self-Storage Facilities**

Motion by Councilor Ready, seconded by Councilor McCurry to grant the second reading of the order.

Vote: Unanimous.

**2016.75) Amendment/Ch. 74-Waterways/Sec. 74-106-Opening and closing of flats –
Prohibition of digging during flat closures**

Motion by Councilor Ready, seconded by Councilor Laverriere to grant the second reading of the order.

Vote: Unanimous.

Orders of the Day:

2016.78 IN BOARD OF CITY COUNCIL...SEPTEMBER 6, 2016

BE IT ORDERED, that the City Council of the City of Biddeford does hereby authorize the use of unspent funds totaling \$19,975 in account 413 associated with the November 8, 2011 Referendum Question III. The original Bond being specific to repair and replacement of roofs and related improvements to City buildings, which include J. Richard Martin Community Center, the Public Works building, and the Teen Center building at Rotary Park.

The unspent funds shall be used for roof repairs and window replacement at the May Field Building, J. Richard Martin Community Center steeple weatherization and painting, and in the event any surplus funds remain to apply the funds to exterior repairs at other municipal buildings in accordance with the intent of the Bond.

All project work shall be performed in accordance with the procurement procedures defined in Chapter 2, Article V, Division 2-*Procurement*.

Motion by Councilor Laverriere, seconded by Councilor Lessard to grant the order.

Vote: Unanimous.

BE IT ORDERED, that the City Council of the City of Biddeford does hereby authorize the City Manager to enter into an agreement with J. Pratt Construction for the reconstruction of sidewalks on Main Street, along with other safety and intersection improvements for an amount not to exceed \$716,370. Funding will come from CDBG (\$294,365), TIF (\$140,635) reallocation of Lincoln Street Project (\$140,635) and other road access funds (\$140,635).

Motion by Councilor Laverriere, seconded by Councilor Mills to grant the order.

Motion by Councilor Ready, seconded by Councilor Quattrone to amend the order by removing funding from the Lincoln Street Project (\$140,635) and from other road access funds (\$140,635); and further, that \$281,270 come out of the Fund Balance.

Vote: 6/2; Councilors St. Cyr and Mills opposed.

Councilors Swanton, McCurry, Quattrone, Laverriere, Ready and Lessard in favor.

Motion to amend carries.

Vote on order, as amended: 7/1; Councilor St. Cyr opposed.

Councilors Swanton, McCurry, Quattrone, Mills, Laverriere, Ready and Lessard in favor.

Motion carries.

City Manager Report:

City Manager, James Bennett had a couple of comments:

- (1) Per Council request, he has been working on increasing public relations, and has established a weekly newsletter which is meant to be informative, get information out in a timely manner and be somewhat entertaining. The newsletter is a collaboration between himself, Andrea and Brian.
- (2) Jim is pleased to announce that both the Biddeford and Saco Police Chiefs, both Mayors and Biddeford's Grant Writer have worked to secure a Grant. On Friday, September 1st, the City of Biddeford, in collaboration with the City of Saco, received notice of a Conditional Contract Award under RFP # 201606122 Grants for Substance Abuse Assistance Programs issued by the Maine Department of Public Safety.

Biddeford and Saco's municipal governments, police departments and the University of New England's Coastal Healthy Community Coalition and Southern Maine Healthcare collaborated to form the Saco Biddeford Opioid Outreach Initiative (SBOOI) in response to the grant opportunity. The SBOOI is modeled after a successful program created by the Arlington Police Department in Arlington, MA. It is designed to meet drug users and their families "where they're at", to facilitate pathways to community-based treatment, medically assisted treatment, and recovery and support services. The program is founded on the premise that detoxification occurs behind walls but recovery occurs in the community.

Funding from the grant will allow Biddeford and Saco's police departments to hire two SBOOI Coordinators who will work collaboratively to meet a set of strategic goals and objectives designed to reduce the number of opiate overdoses, reduce the volume of criminal activity associated with drug seeking behaviors, expand access to treatment options, empower and motivate families, and reduce social stigma associated with addiction as a whole.

Other Business:

Councilor Swanton: likes the weekly newsletter; however, does not like the name of the newsletter! He also does not care for the City website and asked when the website will be revamped. The City Manager answered that the website is currently being worked on by Staff and the whole idea is to make information easier to find.

Councilor Swanton informed folks that the Charter Revision questions are now on Channel 3, as well as on the City website.

Lastly, Councilor Swanton reminded folks that River Jam is on Sept. 17th and all the details of that event can be found on the Heart of Biddeford website.

Councilor Ready: announced that there will be a Hazardous Waste Day held at the Biddeford Public Works Dept. on September 17th from 8:00 a.m. to noon. Flyers will be available soon that will specify what folks can and cannot bring. He went on to remind folks that oil-based paints can be brought to Sherwin Williams anytime, at no cost. Also, fluorescent light bulbs may be brought to Staples, Home Depot or Dupuis Hardware. Citizens do not have to wait until a Hazardous Waste Day to get rid of these items.

Councilor Lessard: asked if Staff could look into property lots that had been deemed unbuildable about 40 years ago and ultimately combined with neighboring lots. He would like to see if there would be a taxable advantage to get these lots separated out and back on the tax rolls and possibly deemed buildable.

Councilor Mills: asked if the Meetinghouse is a municipal building; and how many times the City Council has met at the Meetinghouse over the past ten years.

Councilor Mills thanked Mayor Casavant for reading the American Legion Day Proclamation.

Councilor Quattrone: reminded folks that school is now back in session and urged everyone to drive carefully and safely. Also, the Primary School is hosting a Grandparents Day this coming Friday.

Council President Addressing the Council: Councilor McCurry mentioned that the Fire Department is currently looking into a possible accreditation program, much like the one that the Police Department is currently working through.

Councilor McCurry requested that Staff take a look at the Recycling Center and possibly come up with some cost savings prior to the next budget season.

He reiterated Councilor Quattrone's comments about school being back in session and folks needing to drive more carefully and safely.

Lastly, he announced that there will be an Open House at Waterhouse Field on Thursday, September 8th from 6-8 p.m. The intent is to show all the renovations needed at the field.

Mayor Addressing the Council: Mayor Casavant thanked Denis Letellier and the Biddeford Historical Society for assisting to arrange tonight's Council Meeting at the Meetinghouse.

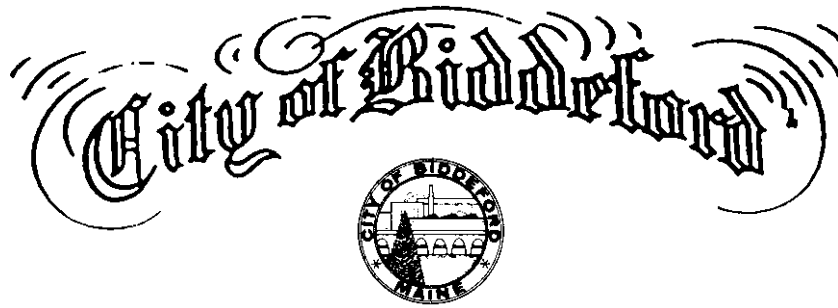
Mayor Casavant reminded folks of the upcoming Biddeford & Saco Mayoral Ball, to be held on Friday, September 16th from 8-11 p.m. at the Pepperell Center. All proceeds will go to the Biddeford and Saco food pantries.

Motion by Councilor McCurry, seconded by Councilor Laverriere to adjourn.

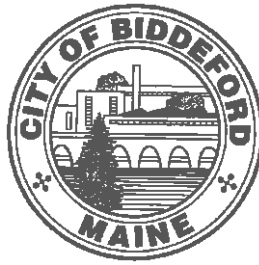
Vote: Unanimous.

Time: 6:40 p.m.

Attest by: _____
Carmen J. Morris, City Clerk



2016.81 **IN BOARD OF CITY COUNCIL..SEPTEMBER 20, 2016**
BE IT ORDERED, that the City Council of the City of Biddeford hereby adopts the
Maine Municipal Association Model Ordinance, General Assistance Appendices
(A-D) – *General Assistance Maximums* for the period of October 1, 2016 to
September 30, 2017.



City of Biddeford

General Assistance

205 Main Street, Biddeford ME 04005

Phone: (207) 284-9514

Fax: (207) 571-0675

The Municipality of Biddeford adopts the MMA Model Ordinance GA Appendices (A-D) for the period of October 1, 2016 to September 30, 2017. These appendices are filed with the Department of Health and Human Services (DHHS) in compliance with Title 22 M.R.S.A. §4305(4).

Signed the 20th of September 2016 by the municipal officers:

Print Name

Signature

Print Name

Signature

Print Name

Signature

Print Name

Signature

Print Name

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Print Name

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GA MAXIMUMS SUMMARY SHEET

Note: The overall maximums found in *Appendices A, B, C, D, E, and F* are effective from **October 1, 2016 to September 30, 2017.**

APPENDIX A - OVERALL MAXIMUMS

<u>County</u>	<u>Persons in Household</u>					
York HMFA	1	2	3	4	5	6
	734.00	860.00	1065.00	1439.00	1460.00	1535.00

NOTE: For each additional person add \$75 per month.

APPENDIX B - FOOD MAXIMUMS

<u>Number in Household</u>	<u>Weekly Maximum</u>	<u>Monthly Maximum</u>
1	45.12	194.00
2	83.02	357.00
3	118.84	511.00
4	150.93	649.00
5	179.30	771.00
6	215.12	925.00
7	237.67	1022.00
8	271.86	1169.00

NOTE: For each additional person add \$146 per month.

APPENDIX C - HOUSING MAXIMUMS

Number of Bedrooms	<u>Unheated</u>		<u>Heated</u>	
	Weekly	Monthly	Weekly	Monthly
0	133.00	570.00	156.00	671.00
1	155.00	666.00	184.00	790.00
2	193.00	828.00	228.00	982.00
3	269.00	1156.00	313.00	1344.00
4	269.00	1156.00	314.00	1349.00

FOR MUNICIPAL USE ONLY

APPENDIX D - UTILITIES

ELECTRIC

NOTE: For an electrically heated dwelling also see “Heating Fuel” maximums below. But remember, an applicant is *not automatically* entitled to the “maximums” established—applicants must demonstrate need.

1) **Electricity Maximums for Households *Without Electric Hot Water*:** The maximum amounts allowed for utilities, for lights, cooking and other electric uses *excluding* electric hot water and heat:

<u>Number in Household</u>	<u>Weekly</u>	<u>Monthly</u>
1	\$14.00	\$60.00
2	\$15.70	\$67.50
3	\$17.45	\$75.00
4	\$19.70	\$86.00
5	\$23.10	\$99.00
6	\$25.00	\$107.00

NOTE: For each additional person add \$7.50 per month.

2) **Electricity Maximums for Households *With Electrically Heated Hot Water*:** The maximum amounts allowed for utilities, hot water, for lights, cooking and other electric uses *excluding* heat:

<u>Number in Household</u>	<u>Weekly</u>	<u>Monthly</u>
1	\$20.08	\$86.00
2	\$23.75	\$102.00
3	\$27.70	\$119.00
4	\$32.25	\$139.00
5	\$37.30	\$160.00
6	\$41.00	\$176.00

NOTE: For each additional person add \$10.00 per month.

NOTE: For electrically heated households, the maximum amount allowed for electrical utilities per month shall be the sum of the appropriate maximum amount under this subsection and the appropriate maximum for heating fuel as provided below.

APPENDIX E - HEATING FUEL

<u>Month</u>	<u>Gallons</u>	<u>Month</u>	<u>Gallons</u>
September	50	January	225
October	100	February	225
November	200	March	125
December	200	April	125
		May	50

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NOTE: When the dwelling unit is heated electrically, the maximum amount allowed for heating purposes will be calculated by multiplying the number of gallons of fuel allowed for that month by the current price per gallon. When fuels such as wood, coal and/or natural gas are used for heating purposes, they will be budgeted at actual rates, if they are reasonable. No eligible applicant shall be considered to need more than 7 tons of coal per year, 8 cords of wood per year, 126,000 cubic feet of natural gas per year, or 1000 gallons of propane.

APPENDIX F - PERSONAL CARE & HOUSEHOLD SUPPLIES

<u>Number in Household</u>	<u>Weekly Amount</u>	<u>Monthly Amount</u>
1-2	\$10.50	\$45.00
3-4	\$11.60	\$50.00
5-6	\$12.80	\$55.00
7-8	\$14.00	\$60.00

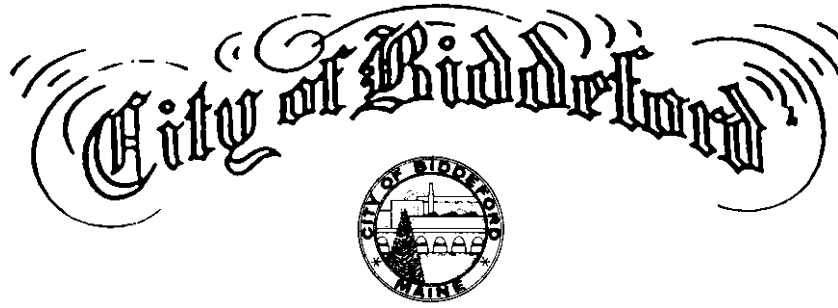
NOTE: For each additional person add \$1.25 per week or \$5.00 per month.

SUPPLEMENT FOR HOUSEHOLDS WITH CHILDREN UNDER 5

When an applicant can verify expenditures for the following items, a special supplement will be budgeted as necessary for households with children under 5 years of age for items such as cloth or disposable diapers, laundry powder, oil, shampoo, and ointment up to the following amounts:

<u>Number of Children</u>	<u>Weekly Amount</u>	<u>Monthly Amount</u>
1	\$12.80	\$55.00
2	\$17.40	\$75.00
3	\$23.30	\$100.00
4	\$27.90	\$120.00

FOR MUNICIPAL USE ONLY



2016.82

IN BOARD OF CITY COUNCIL..SEPTEMBER 20, 2016

BE IT ORDERED, that the City Council of the City of Biddeford does hereby approve and recommend the submittal of the Year 3 – 2015 Consolidated Annual Performance and Evaluation Report (CAPER) to the U.S. Department of Housing and Urban Development.



CITY OF BIDDEFORD, MAINE
COMMUNITY & ECONOMIC DEVELOPMENT DEPARTMENT

**TO: Mayor Alan Casavant
James A. Bennett, City Manager
Dan Stevenson, Director Community & Economic Development
City Council Members
CAC Members**

FROM: Linda Waters, Community Development Coordinator

DATE: September 13th, 2016

SUBJECT: CDBG – Draft Year 3 Consolidated Annual Performance and Evaluation Report (CAPER).

RECOMMENDATION: Approval and Recommendation to Submit the Year 3 - 2015 CAPER to the U.S. Department of Housing and Urban Development.

Please find attached the Draft of the Year 3 Consolidated Annual Performance and Evaluation Report (CAPER). The CAPER report covers our Entitlement Program from July 1, 2015 to June 30th, 2016 and is a requirement of HUD. It documents our CDBG activities for the program year and the amount of funding spent and carried over to the new program year. Only after City Council approval is the CAPER submitted to HUD. I will be presenting a short PowerPoint presentation covering the program's accomplishments for the past year at the September 20th Council Meeting. A required Public Hearing was held on September 2nd, at 5:00 P.M. at City Hall in the Second Floor Conference Room. A fifteen-day comment period followed and no comments were received.

Some sections of the CAPER are duplicated from one report to the next due to some repetition in the nature of the questions asked by HUD. The additional information in these sections is currently being prepared and does not affect the overall report in content.

If you have any comments, questions or would like more information regarding the CAPER and/or CDBG activities please feel free to call me at your convenience at 284-9105 or email at lwaters@biddefordmaine.org. Thank you.

Sincerely,

Linda M. Waters
CDBG Coordinator

FINAL DRAFT 9/16



CITY OF BIDDEFORD, MAINE

Consolidated Annual Performance and Evaluation Report

Year 3

July 1, 2015 – June 30, 2016

**U.S DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT
COMMUNITY DEVELOPMENT BLOCK GRANT
ENTITLEMENT PROGRAM**



The following is the required annual report submitted to the U.S. Department of Housing and Urban Development on what was accomplished in Year 3 of our Five Year Consolidated Plan. I have included the City's Entitlement Mission Statement, and Priorities, Objectives and Actions that are targeted yearly to meet the City's goals in the program.

The City's Entitlement Mission Statement is as follows:

"To create a Strategic Plan for the next five years that continues to enhance the community and economic development of the City of Biddeford through targeted public facility and infrastructure improvements, social services, housing, economic development projects, and activities that benefit residents, including low to moderate income persons and special needs population groups."

Objectives and Outcomes

The following are the priorities, objectives and outcomes for the Consolidated 5 Year Plan that began on July 1st, 2013. These priorities, objectives and outcomes are also part of each individual year's Action Plan. Detailed projects and programs for each of the five years are developed and prioritized from this list. Priorities are listed in the order in which they rank (highest Priority #1, etc.) Each is also addressed within narrative of the Consolidated Plan and are part of the multifaceted approach to continue to address the City's issues. It should be noted that although Infrastructure is Priority 1, Priority 2 which is Housing, is to be funded equally with Infrastructure.

INFRASTRUCTURE

Priority 1 - To eliminate slum and blight in the downtown area through infrastructure and public facilities improvements that benefit LMI neighborhoods.

HUD OBJECTIVE – CREATING A SUITABLE LIVING ENVIRONMENT

Outcome – Improving sustainability by promoting viable communities

Objective 1 - Increase access and provide public facilities that provide for the health and safety of residents in LMI neighborhoods.

- Actions:
1. Implement sidewalk and other street improvements, ADA projects and beautification projects in LMI neighborhoods for safe and adequate access to services and facilities.
 2. Implement park, trail and walkway developments in LMI neighborhoods for safe and adequate recreation needs through acquisition, demolition and redevelopment.

ECONOMIC DEVELOPMENT

HUD OBJECTIVE – CREATING ECONOMIC OPPORTUNITIES

Outcome – Improving sustainability by promoting viable communities

Objective 2 - Increase business attraction to promote job creation

Actions: 1. Provide loan/grant assistance to commercial property owners and businesses through a Downtown Micro Loan Program.

HOUSING

Priority 2 - To provide a strategy to meet the increasing need for transitional to affordable and supportive housing.

HUD OBJECTIVE – PROVIDING DECENT HOUSING

Outcome – Improving availability or accessibility of units

Objective 1 - Increase the supply of safe and adequate affordable housing for low to moderate-income persons.

- Actions:
1. Consider making the City's "surplus" and/or tax acquired real estate available for the development of affordable housing.
 3. In partnership with other public/private parties, explore the adaptive re-use and redevelopment of non-residential properties, e.g. mills, churches, etc. into affordable housing.
 4. Consider and implement when feasible combinations of housing and community space that support LMI neighborhoods and enhance opportunities for housing occupants.

Objective 2 - Preserve and upgrade the City's housing stock serving low to moderate income persons.

- Actions:
2. Consider acquisition and demolition of blighted properties for construction of new housing when applicable.
 5. Undertake a systematic and concentrated program of code enforcement to ensure life safety standards are met and to prevent blighting influences on neighborhoods.
 6. Encourage participation by landlords in the Biddeford Landlords Association and encourage partnerships that provide resources for landlords and tenants.

Objective 3 - Increase opportunities for homeownership for low and moderate income persons.

- Actions: 1. Consider a partnership with other public/private organizations to pool resources to help finance home ownership, e.g. down payments, loan assistance, mortgage interest rate write-downs, and other financing mechanisms.

SOCIAL SERVICES

Priority 3 - Provide educational and work opportunities for homeless and low to moderate income persons, and special needs populations that provide avenues to obtain jobs and/or better paying work opportunities.

HUD OBJECTIVE – CREATING ECONOMIC OPPORTUNITIES

Outcome – Improving availability or accessibility of units or services

Objective 1 - Increase the economic prosperity of homeless and low to moderate income persons, and special needs populations, and their ability to afford housing, and health and safety amenities by providing work opportunities and partnerships that provide housing and housing services.

- Actions: 1. Provide opportunities for homeless and low to moderate income persons, and special needs populations to participate in work force preparedness and financial management programs that enhance their ability to have access to affordable housing.
2. Provide child care and youth programs that increase the opportunity for homeless and low to moderate income persons, and special needs populations to attend educational and training programs, while providing enrichment programs for youths of all ages.
3. Link local programs to secondary education and training that would be the "next step" for low to moderate income persons, homeless and special needs populations, and implement training and educational programs for these populations.

Priority 4 - Implement strategies to aid the elderly and special needs populations with access to information and services to increase health and safety and reduce reliance on the City's overburdened Health and Welfare Department that can only provide minimal assistance.

HUD OBJECTIVE – CREATING A SUITABLE LIVING ENVIRONMENT

Outcome – Improving availability or accessibility of units or services

Objective 1 - Improve the health and safety of the elderly and special needs populations.

Actions: 1. Provide and coordinate programs that outreach to the elderly and enable the elderly to access assistance that enhances their quality of life.

Priority 5 - To reinforce and strengthen the emergency shelter and transitional housing system that is already in place which includes housing, counseling, education and a wide variety of homeless, special needs and LMI assistance.

Objective 1 - Assist and work with the City's Health and Welfare Department, volunteer organizations and agencies to seek collaborative efforts to assist homeless, low to moderate income and special needs populations in Biddeford.

Actions: 1. Encourage network meetings of area resources and services.

* The following falls under all priority listings and pertains to special needs populations thus giving it a stand alone Objective and Action.

Objective 1 - Provide for a seamless network of social services and assistance for special needs populations.

Actions: 1. Continue to gather all social service information and examine gaps in existing systems for all special needs population groups (includes diagnostic, rehabilitative, educational, housing and work opportunities).

Year 3 Projects are detailed below under their respective objectives and actions. Also listed are those projects proposed for reallocation and/or to be carried over from Year 3. The report is based on the Year 3 allocation of \$437,096 plus any additional carryover from Year 2. Funding is carried over if a project is delayed, under implementation, or cancelled. The City is currently in the beginning of the Year 4 Action Plan (July 1st, 2016 to June 30th, 2017) of our Five Year Consolidated Plan. The following is the Year 3 project report, funds expended and carried forward, and/or to be reallocated.

Infrastructure

Priority 1 - To eliminate slum and blight in the downtown area through infrastructure and public facilities improvements that benefit LMI neighborhoods.

HUD OBJECTIVE – CREATING A SUITABLE LIVING ENVIRONMENT
Outcome – Improving sustainability by promoting viable communities

Objective 1 - Increase access and provide public facilities that provide for the health and safety of LMI neighborhoods.

Actions: 1. Implement sidewalk and other street improvements, street paving, ADA improvements and beautification projects in LMI neighborhoods for safe and

adequate access to services and facilities.

Sidewalks

Accomplished Actions: Main Street Sidewalk Improvement Project

In Year 3 it was determined that the Main Street Sidewalks from Alfred Street (both sides) to York and Washington Streets should be reconstructed to continue the work that was first completed on Lower Main Street. An RFP was put in the paper and RANSOM Consulting, Inc. was the awarded bidder on March 9th, 2016 for design, engineering, and bid specifications documents for bidding for construction. The design included sidewalks, resetting of historic curbing where possible, the use of historic cobblestones for bump outs, crosswalks with pavers and cobblestones, lighting to match Lower Main Street, planters, tree removal and replanting. A public meeting was held on May 24th to take input regarding the design and on June 29th to look at the potential design for the crosswalks. After Council approval the project was sent out to bid for construction and bids were opened on August 9th, 2016.

Funding Amount: \$109,274 plus carryover from Year 2 = \$221,156

Funding Expended: \$6,868 plus over run on May Field Project, and additional costs for Engineering for Main Street were taken from this account (park funds to be returned in 2017 from park budget)

Total To Carry Forward: \$214,288 (according to MUNIS) minus additional Engineering costs and projected construction services

Total Number of Persons Served: Project remains open

Total LMI Served: Project remains open

2. Implement park, trail and walkway developments in LMI neighborhoods for safe and adequate recreation needs through acquisition, demolition and redevelopment.

Parks

Accomplished Actions: May Field Park Drainage and Water Line Project

This year, the City targeted CDBG funds for park improvements for May Field as a top priority. This field is a public playing field in May Park on May Street. This field serves as a game field and as a family play area in the park. The improvements made this play area safe and useable for the public, and enhanced this popular park. Proposed improvements included but were not limited to installation of a perimeter drainage system and regrading of the area adjacent to the field to direct surface runoff from entering onto and running across the infield area. Under drain piping was installed along the fence lines to collect and convey runoff from the infield play area, and gutters were installed along the eaves of the dugout roofs to collect roof water and direct it away from the infield. Water lines were also run into the park for water availability for irrigation and other uses.

Funding Expended: \$56,249 (additional funding spent in 2017 and borrowed from the 2016 sidewalk account which will be repaid from the park 2017 funding
Total To Carry Forward: \$0
Total Number of Persons Served: 1,000

Economic Development

Priority 1 - To eliminate slum and blight in the downtown area through infrastructure and public facilities improvements that benefit LMI neighborhoods.

HUD OBJECTIVE – CREATING ECONOMIC OPPORTUNITIES

Outcome – Improving sustainability by promoting viable communities

Objective 2 - Increase business attraction to promote job creation

Actions: 1. Provide loan/grant assistance to commercial property owners and businesses through a Downtown Micro Loan Program.

MicroEnterprise Loan Program

Accomplished Actions: Downtown Micro Enterprise Loan Program Extended.

A Micro Enterprise is typically a commercial enterprise with 5 or fewer employees including the owner. A micro enterprise loan provides credit to establish, stabilize or expand an eligible micro enterprise. The loan can also be used for technical assistance and or to provide general support to the business including equipment and renovations. The owner must be a low or moderate income person or create jobs for Biddeford low to moderate income citizens. The business must be located within the City of Biddeford.

This program in Year 3 provided funding to encourage the development of one micro enterprise within the City. However, the business moved to another community. The funds were returned. The program will continue and funding will be used for a business in Year 4. Specific program guidelines continue to be followed by the Economic and Community Development Department working in partnership with the Biddeford Saco Economic Development Corporation.

Funding Expended: \$20,000
Total To Carry Forward: \$20,000
Total Number of Persons Served and/or Jobs Created: 0
Total LMI To Be Served: 0

Community Development

Priority 3 - Implement strategies to aid the elderly and special needs populations in access to information and services to increase health and safety and reduce reliance of the City's overburdened Health and Welfare Department that can only provide minimal assistance.

HUD OBJECTIVE – CREATING A SUITABLE LIVING ENVIRONMENT

Outcome – Improving availability or accessibility of units or services

Objective 1 - Improve the health and safety of the elderly and special needs populations.

Actions: 1. Provide and coordinate programs that outreach to the elderly and enable the elderly to access assistance that enhances their quality of life.

Southern Maine Agency on Aging

Accomplished Actions: 115 Seniors and Disabled Biddeford Residents served a total of 12,620 meals in Meals on Wheels Program

The Southern Maine Agency on Aging (SMAA) delivered 12, 620 meals to 115 low income older and disabled Biddeford residents who are homebound and unable to regularly shop and/or prepare meals for themselves. In Biddeford, the meal site for disbursement is located at the Biddeford Community Center where volunteers gather, meals are distributed, and volunteers leave for their delivery route. Two of those volunteers are Biddeford residents who volunteered 302 hours of their time during the grant period to deliver the meals to Biddeford residents. The program also helps with volunteers having time to connect with program recipients and note any changes or needs in the participants situation.

Funding Amount: \$16,000

Funding Expended: \$16,000

Total To Carry Forward: \$0

Total Number of Persons Served: 115

Total LMI Served (Presumed benefit): 115

Priority 3 - Provide educational and work opportunities for homeless and low to moderate income persons, and special needs populations that provide avenues to obtain jobs and/or better paying work opportunities.

HUD OBJECTIVE – CREATING ECONOMIC OPPORTUNITIES

Outcome – Improving availability or accessibility of units or services

Objective 1 - Increase the economic prosperity of homeless and low to moderate income persons, and special needs populations, and their ability to afford housing, and health and safety amenities by providing work opportunities and partnerships that

provide housing and housing services.

- Actions: 2. Provide child care and youth programs that increase the opportunity for low to moderate income persons to attend educational and training programs, while providing enrichment programs for youths of all ages.

ArtVan

The ArtVan Program, a mobile art program, traveled into Biddeford's neighborhoods to provide a free art program for youths that was community based and used the arts as a form of prevention and personal development. This program ensured that LMI youths who for whatever reason and who may not have had access to social services, or after school and summer activities, had opportunities to express themselves safely and productively with the guidance of professional art therapists. This educational and self development program let youths practice verbal and nonverbal communication and interpersonal relationship skills. Youths learned to take turns and work through emotional triggers to self regulate emotions, planning and executive functioning through art. The program culminated in the making and installing of art for the Biddeford Family Fun Fest in August.

Accomplished Actions: Youth Art Program benefited 29 Youths

Funding Amount: \$4,000

Funding Expended: \$4,000

Total To Carry Forward: \$0

Total Number of Persons Served: 29

Total LMI Served: 15

3. Link local programs to secondary education and training that would be the "next step" for low to moderate income persons, homeless and special needs populations, and implement training and educational programs for these populations.

Seeds of Hope Career Center

Accomplished Actions: 163 LMI Residents Assisted With Employment Skills and Opportunities

The Seeds of Hope Career Center assisted 163 additional clients in Year 3 with employment skills, including computer skills, resume writing, career planning, job searches, interview preparation, clothing or interview/work, marketing materials for self employment options, assistance with access to critical resources for self sustainability including food and shelter, etc. The Center reported that all 163 of the participants were low income. A number of the Career Center participants accessed the center a number of times making a total of 453 individual uses in Year 3. The Center continues its ongoing coordination with Goodwill Industries Workforce

Solutions as one of their Good Prospects Center affiliates, and is a liaison with Biddeford General Assistance, York County Community Action, York County Shelters, and the Maine Career Center in Springvale.

The Center also coordinates with the Biddeford-Saco Chamber of Commerce and with local businesses to raise awareness of the program and those ready to work. The Center has reported success with persons finding work and helping others. Many of the clients participated in the Biddeford Open Net free wireless Internet access outreach provided by the Center. With the number of people seeking employment in the Biddeford area, and with the closing of the Career Center in Saco, the resources to help people with resume development, on-line applications, interviewing skills, etc. are limited and unreachable for people without transportation. In addition, with the successful advent of new business attraction and retention in Biddeford it has proved beneficial to prepare Biddeford's workforce for employment in these entities. The Career Center even joined the Chamber and hosted a Chamber After-Hours Event to educate people about the mission of the Career Center and how to see it as a valuable resource for filling workforce needs.

Funding Amount: \$10,000

Funding Expended: \$10,000

Total To Carry Forward: \$0

Total Number of Persons Served: 163

Total LMI Served: 163

MaineWay, Inc. Representative Payee Program

Accomplished Actions: Representative Payee Program assisted Biddeford Residents

The Representative Payee Program was implemented by The Maine Way Inc., a transitional housing entity in Biddeford. This service expanded in Year 3 to work with additional Extremely Low Income, Very Low, and Low Income clients who receive SSDI and/or SSI. Generally, clients seek transitional housing or assistance with finances in a state of disarray. They are often severely behind in rent payments or had been served with an eviction notice and CMP disconnection notice. The MaineWay worked with clients to bring payments current and provide stable housing. The Maine Way developed financial agreements with the clients and worked with Social Security to maintain the client's benefits and retain their housing. The program works with the Biddeford Housing Authority that encourages and can require that housing assisted clients be enrolled in the Representative Payee Program. Clients in the program learned budgeting skills and were encouraged to access community and other social services. The program helped a number of clients attain self-sufficiency in handling finances and/or recognize skills for employment opportunities.

Funding Amount: \$16,000

Funding Expended: \$15,997

Total To Carry Forward: \$0

Total Number of Persons Served: 297
Total LMI Served: 297

ENGINE: Design Apprenticeship Program

Accomplished Actions: Design Apprenticeship Program with Maine FabLab

ENGINE launched a Design Apprenticeship Program that introduced the concept of 3D design and digital machining as part of ENGINE'S Maine FabLab Program. The Design Apprenticeship Program engaged students from the local public schools (K-8), Biddeford Center of Technology, universities, and community colleges, and others, in learning 3D design and fabrication. As a City with a strong manufacturing sector, it is important that Biddeford's youth be prepared for the innovative technologies of the future.

ENGINE's Fab lab is a small, community-based workshop where students accessed educational resources and high-tech equipment that could design, develop, and create new products. This Fab Lab Program focused on Biddeford youth who were introduced to new vocations through project based learning. There is a national initiative to create a network of community based Fab Labs and Biddeford may be positioned to be the first in southern Maine.

The Fab Lab Program was provided to 4 students. It was hoped that more would participate, however, instruction is very one on one, time consuming, and materials are expensive. The was comprised of 3D modeling for printing, graphic design, illustration, and other practical trade courses, including utilizing Khan Academy and Skillshare online courses with in-person mentorship/instruction. It was the goal of this program to introduce Biddeford youth to new technology in manufacturing, while perking the interest of Biddeford's manufacturing sector.

Funding Amount: \$4,000
Funding Expended: \$4,000
Total To Carry Forward: \$0
Total Number of Persons Served: 4
Total LMI Served: 3

LearningWorks Graffiti Busters Program

Accomplished Actions: At Risk Youths Mentored in Community Service Program

Learning Works established and implemented a graffiti removal program free to local businesses and similar to the successful "Graffiti Busting" program that Learning Works administers in Portland. This program collaborated with Biddeford youths who needed or wished to give community service hours to fulfill their requirement by providing a service that teaches the importance of community service while benefiting the City. In addition to being trained in the technical aspects and equipment use, program participants engaged with public officials and business owners gaining valuable social skills. The program also mentored the youths in

community rehabilitation and socialization, skill and competency building, basic OSHA knowledge, employment readiness, and correctional guidance. Learning Works was the agency responsible for supervision of this program and acted as the liaison between business owners who needed graffiti removed and referral sources. These referral sources included: YouthBuild Biddeford, Targeted Case Managers, Biddeford School Department, and Juvenile Community Corrections Officers. During the program year, tags were removed including many square feet of graffiti.

Funding Amount: \$15,564

Funding Expended: \$15,564

Total To Carry Forward: \$0

Total Number of Persons Served: 11

Total LMI Served: 10

Housing

Priority 2 - To provide a strategy to meet the increasing need for transitional to affordable and supportive housing.

HUD OBJECTIVE – PROVIDING DECENT HOUSING

Outcome – Improving availability or accessibility of units

Objective 1 - Increase the supply of safe and adequate affordable housing for low to moderate-income persons.

- Actions:
1. Consider making the City's "surplus" and/or tax acquired real estate available for the development of affordable housing.
 3. In partnership with other public/private parties, explore the adaptive re-use and redevelopment of non-residential properties, e.g. mills, churches, etc. into affordable housing.
 4. Consider and implement when feasible combinations of housing and community space that support LMI neighborhoods and enhance opportunities for housing occupants.

Objective 2 - Preserve and upgrade the City's housing stock serving low to moderate income persons.

- Actions:
2. Consider acquisition and demolition of blighted properties for construction of new housing when applicable.
 5. Undertake a systematic and concentrated program of code enforcement to ensure life safety standards are met and to prevent blighting influences on neighborhoods.

6. Encourage participation by landlords in the Biddeford Landlords Association and encourage partnerships that provide resources for landlords and tenants.

Objective 3 - Increase opportunities for homeownership for low and moderate income persons.

- Actions: 1. Consider a partnership with other public/private organizations to pool resources to help finance home ownership, e.g. down payments, loan assistance, mortgage interest rate write-downs, and other financing mechanisms.

Biddeford Housing Authority – Housing Program

Accomplished Actions: Design/Engineering for 73 Bacon Street for Rehabilitation

In Year 2, \$109,274 was allocated to the Housing Program with the Biddeford Housing Authority. This was combined with Year 3 funding. The Housing Authority in a Memorandum of Agreement acts as the City's developer to acquire and rehabilitate properties that would most likely remain untouched due to the cost. The funds are concentrated in two areas, the South Street Neighborhood and the Bacon Street Neighborhood to encourage homeownership and investment by other potential developers. The Rectory building at 73 Bacon Street was purchased in Year 2 and in Year 3 was put out to bid for design and engineering. After OakPoint successfully completed this phase of the project it was passed through several reviews including one by the National Park Service since it is an historic property. After months of review the property was cleared to be put out to bid. Only one bid was received and well above the budget for this project. The project was divided into smaller areas of expertise and put out to bid again. In the Fall of 2016 bids will be awarded and the project will go under contract for rehabilitation.

Funding Amount: \$175,106 (includes carryover from Year 2)

Funding Expended: \$38,358

Total To Carry Forward: \$136,747

Total Number of Units: 0

Total LMI Served: TBD

Other Funding

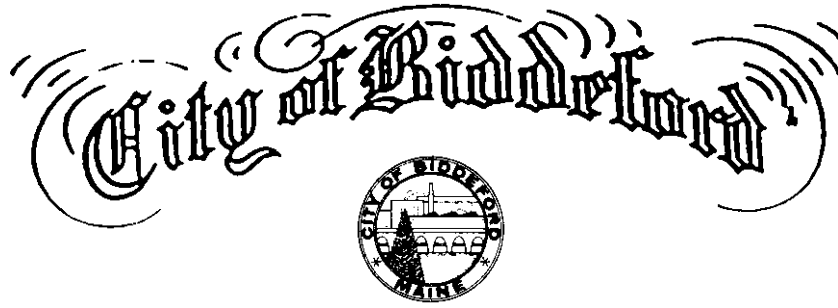
Administration

Funding Amount: \$87,419

Funding Expended: \$84,806

Total To Carry Forward: \$0

A total of \$372,503 has been carried over from Year 3 and is primarily comprised of sidewalk and housing funding. These funds are expected to be expended completely in the current Year 4 and some of this funding as noted in their project details has already been expended.

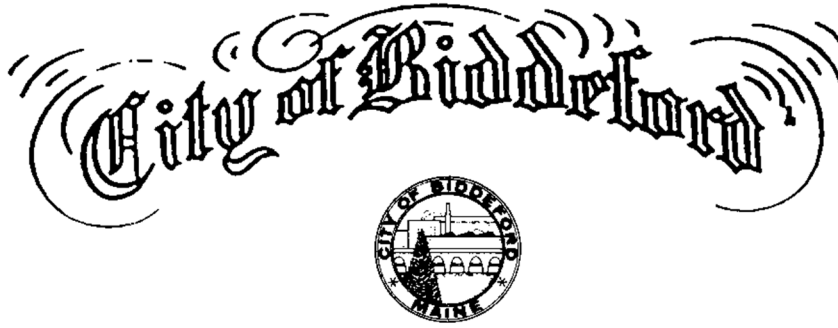


2016.83

IN BOARD OF CITY COUNCIL..SEPTEMBER 20, 2016

BE IT ORDERED, that the City Council of the City of Biddeford does hereby authorize the City Manager to negotiate and acquire drainage easements over the following identified properties as required for the purpose of achieving stormwater separation along Main Street. Costs associated with the negotiations and acquisition shall be funded through the Inflow & Infiltration Wastewater Designated Fund Balance, (Account Code: 22005-60901):

- Map 37, Lot 60 – identified as 54-56 Cutts Street
- Map 37, Lot 41 – identified as 375-377 Main Street



2016.84 **IN BOARD OF CITY COUNCIL..SEPTEMBER 20, 2016**
BE IT ORDAINED, by the City Council of the City of Biddeford that the Code of Ordinances,
Chapter 46, PARKS AND RECREATION, ARTICLE IV, PARKS AND RECREATION
FACILITIES be amended by adding and ~~deleting~~ , to read as follows

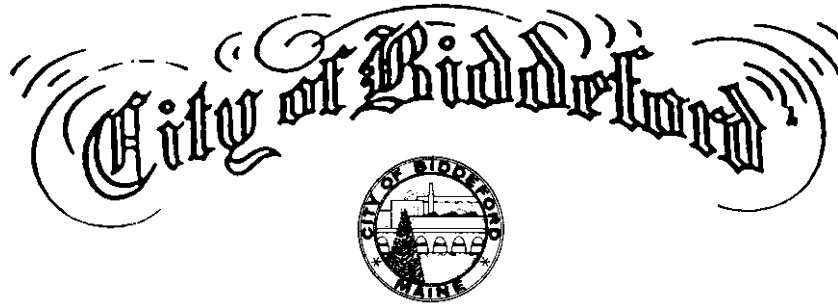
Sec. 46-76 General Prohibitions.

The following are prohibited in or on any of the City's public parks and facilities. Park rules and park hours shall be conspicuously posted at all parks and recreational facilities.

- (1) Alcoholic beverages;
- (2) Littering;
- (3) Unleashed dogs;
- (4) Firearms;
- (5) Bows, crossbows or other similar devices;
- (6) Hunting.

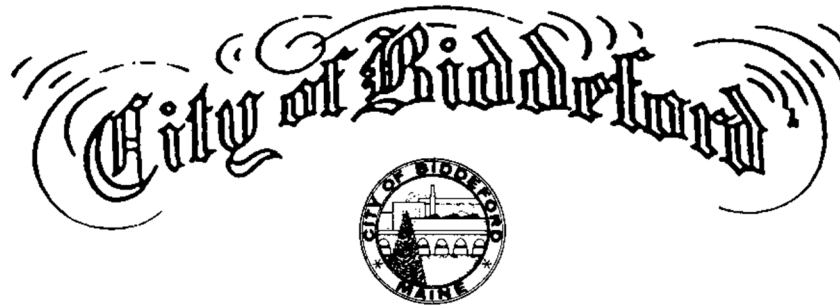
Except as specifically authorized elsewhere in this article, all park hours are from dawn to dusk.

NOTE: This ordinance amendment was considered at the Sept. 12, 2016 Policy Committee meeting and was voted unanimously to recommend passage by the City Council as an emergency ordinance due to the fact that hunting season is quickly approaching.



2016.85 **IN BOARD OF CITY COUNCIL..SEPTEMBER 20, 2016**
BE IT ORDERED, that the City Council of the City of Biddeford does hereby amend the Code of Ordinances, Appendix A, Rules of the Council – Rule 1: Duties and powers of the Mayor or Presiding Officer, as follows:

- (i) The Mayor shall call regular meetings of the City Council to order at ~~7:00 p.m.~~ **6:00 p.m.** on the first and third Tuesdays of each month, and regular meetings shall adjourn by ~~10:00 p.m.~~ **9:00 p.m.** unless a majority of the Councilors agree to extend the meeting. All regular and special meetings of the Council, including, but not limited to Council workshops and public hearings, will be held in the Council Chambers, unless a majority of the Councilors agree to a different location.



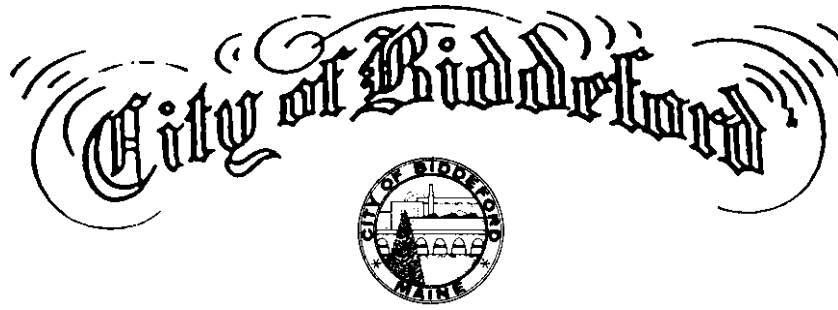
2016.86 IN BOARD OF CITY COUNCIL...SEPTEMBER 20, 2016

WHEREAS, the City of Biddeford's Land Use Regulations set forth certain land use regulations applicable to the location, development and regulation of medical marijuana dispensaries and growing facilities within the City; and

WHEREAS, the City Council is concerned that the current Land Use Regulations do not adequately protect the public interest; and

WHEREAS, the City Council wishes to continue to amend its Land Use Regulations to include additional regulations and standards applicable to such use to insure the protection of the public interest;

The City Council hereby implements a thirty-five (35) day extension, which will go to November 9, 2016, to the previously enacted six (6) month moratorium on the establishment of any new medical marijuana dispensaries and/or growing facilities within the City to provide adequate time for new Land Use Regulations to take effect once adopted by the City Council.



2016.87 **IN BOARD OF CITY COUNCIL..SEPTEMBER 20, 2016**
BE IT ORDAINED by the City Council of Biddeford, Maine to amend the Code of Ordinances of the City of Biddeford as follows:

Part III (Land Development Regulations), Article V (Establishment of Zones), Table A (Table of Land Uses):

Retain “Medical Marijuana Dispensaries” as a Conditional Use (C) in the I-3 Zone ONLY (remove as a Conditional Use in the B2 Zone and M Zone). Delete reference to footnote 24. Retain reference to footnote 23.

Add “Medical Marijuana Growing Facilities” as a Conditional Use (C) in the I-1 and I-2 Zones ONLY. Add reference to footnote 23.

	Article VI Section ¹	I-1	I-2	I-3
Medical Marijuana Dispensaries				C 23, 24
<u>Medical Marijuana Growing Facilities</u>		<u>C</u> <u>23</u>	<u>C</u> <u>23</u>	

Part III (Land Development Regulations), Article II (Definitions):

AGRICULTURE - The production, keeping or maintenance for sale or lease of plants and/or animals, including but not limited to, forages and sod crops; grains and seed crops; dairy animals and dairy products; poultry and poultry products; livestock, fruits and vegetables; and ornamental and greenhouse products. Agriculture does not include forest management, ~~or~~ timber harvesting activities, or the growing of medical marijuana by medical marijuana dispensaries, caregivers, or patients.

COMMERCIAL GARDENING - Any land area in which plants, vegetables, flowers and similar materials are grown for sale. Commercial Gardening does not include the growing of medical marijuana by medical marijuana dispensaries, caregivers, or patients.

COMMERCIAL GREENHOUSE - Any structure in which plants, vegetables, flowers and similar materials are grown for sale. Commercial Greenhouse does not include the growing of medical marijuana by medical marijuana dispensaries, caregivers, or patients.

MARIJUANA - As defined in State Administrative Rules (10-144 CMR Chapter 122), §1.17, “Marijuana.”

MEDICAL MARIJUANA - Marijuana that is acquired, possessed, cultivated, manufactured, used, delivered, transferred or transported to treat or alleviate a qualifying patient’s debilitating medical condition or symptoms associated with the qualifying patient’s debilitating medical condition.

MEDICAL MARIJUANA CAREGIVER - A person, licensed hospice provider or licensed nursing facility that is designated by a qualifying patient to assist the qualifying patient with the medical use of marijuana in accordance with state law. A person who is a medical marijuana caregiver must be at least 21 years of age and may not have been convicted of a disqualifying drug offense.

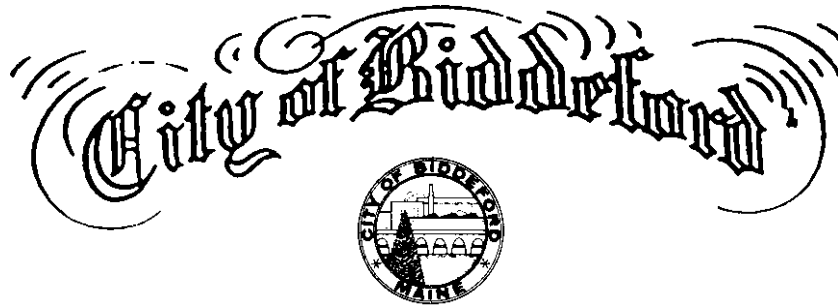
MEDICAL MARIJUANA LAND USES - Any of 3 types of land uses, defined herein, that cover the full range of options for lawful cultivating, processing, storing and distributing medical marijuana.

MEDICAL MARIJUANA HOME PRODUCTION - Cultivating, processing and/or storing of medical marijuana by a qualifying patient at their own residence or a medical marijuana caregiver at their own primary year-round residence for use by a qualifying patient. This use shall be considered an accessory land use.

MEDICAL MARIJUANA GROWING FACILITY - A facility used for cultivating, processing, and/or storing medical marijuana by one or more medical marijuana caregiver(s) at a location which is not the medical marijuana caregiver’s primary year-round residence or their patient’s primary year- round residence. This shall be considered a commercial land use.

MEDICAL MARIJUANA DISPENSARY - A not-for-profit entity registered pursuant to state law that acquires, possesses, cultivates, manufactures, delivers, transfers, transports, sells, supplies or dispenses marijuana, paraphernalia or related supplies and educational materials to qualifying patients and the primary caregivers of those patients. Note that a dispensary may be either a single facility, or it may be divided into two separate but related facilities where growing is done at only one of the facilities. This shall be considered a commercial land use.

NOTE: *This is considered “Option #1” from the Planning Board. If the Council chooses to approve this ordinance amendment, Staff is recommending that it be passed as an emergency ordinance due to the fact that the Medical Marijuana Moratorium that is in place expires during the first week of October 2016.*



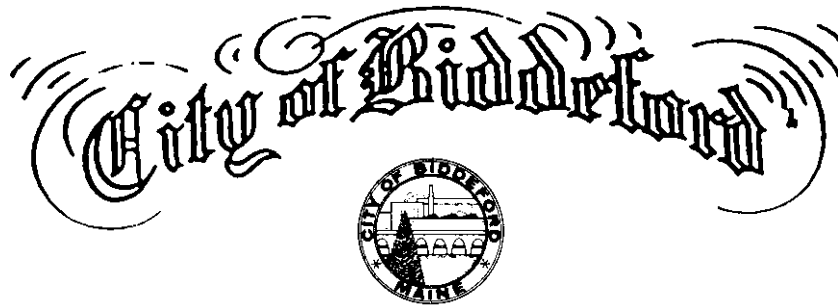
2016.88 **IN BOARD OF CITY COUNCIL..SEPTEMBER 20, 2016**
BE IT ORDAINED by the City Council of Biddeford, Maine to amend the Code of Ordinances of the City of Biddeford as follows:

Part III (Land Development Regulations), Article VI (Performance Standards):

Section 77. Medical Marijuana

- A. Before submission of a Conditional Use Application, the applicant must demonstrate their authorization to cultivate, process and store medical marijuana pursuant to the Maine Use of Medical Marijuana Program.
- B. As an accessory use, Medical Marijuana Home Production shall be allowed in any qualifying patient's residence or any medical marijuana caregiver's primary year-round residence in every base zone and overlay zone, without any requirement for land use permitting.
- C. No Medical Marijuana Dispensary or Medical Marijuana Growing Facility shall be closer than 250 linear feet, measured in a straight line from the Dispensary or Facility building entrance, to the nearest point on the boundary of any property which is occupied by a licensed day care facility, school, Town park, Town playground or church.
- D. Before granting an approval, the Planning Board shall ensure the applicant has reviewed their property and building security plans with the Biddeford Police Department and the Police Department finds the security measures are consistent with State requirements.
- E. No signs containing the word "marijuana," or a graphic/image of any portion of a marijuana plant or otherwise identifying medical marijuana shall be erected, posted or in any way displayed on the outside of a Medical Marijuana Dispensary or a Medical Marijuana Growing Facility. Interior advertisements, displays of merchandise or signs depicting the activities of a Medical Marijuana Dispensary or a Medical Marijuana Growing Facility shall be screened to prevent public viewing from outside such facility.
- F. No use shall emit offensive, harmful, or noxious odors beyond the property line.

NOTE: *This is considered "Option #2" from the Planning Board. If the Council chooses to approve this ordinance amendment, Staff is recommending that it be passed as an emergency ordinance due to the fact that the Medical Marijuana Moratorium that is in place expires during the first week of October 2016.*



IN BOARD OF CITY COUNCIL..SEPTEMBER 20, 2016
ORDERED, that I, Alan M. Casavant, Mayor of the City of Biddeford, do hereby
appoint:

Susan Driscoll

as the *Zoning Board of Appeals* **CHAIR**, for the year 2016.