City of Biddeford
School Committee
September 25, 2018 7:00 PM Little Theater at BHS

A. Call to Order:
B. Roll Call:
C. Pledge of Allegiance:
D. Adjustments to Agenda:
D.1. ADDENDUM
ADDENDUM9:25:18.pdf
E. Consideration of Minutes:
E.1. Meeting minutes 9/11/18
Signedminutes.pdf
F. Student Rep Reports:
G. Superintendent's Report:
H. Committee Reports: Finance/Building, Grounds; Curriculum; Policy; Waterhouse Advisory Committee
I. Old Business:
J. New Business: Public participation opportunity after each item listed below (3 minutes per item)
J.1.
- Appointment of new School Committee member Nate Bean ~ Replacing Crystal Blais

ADDENDUM
- Vote on existing programs-Career Pathways program and Project Lead the Way-Intro to Engineering Design.
- Vote on changing the first Tuesday of the month meeting to 4:30pm instead of 4:00pm.

K. Resignations: Accepted by the Superintendent
L. Nominations:
M. Appointments:
M.1.
- Shari Brinkman-Young ~ Civil Rights Co-Advisor BHS Stipend
- Jon Edstrom ~ Civil Rights Co-Advisor BHS Stipend
- Dolores Charest ~ Civil Rights Co-Advisor BHS Stipend
- Heidi Haufe ~ Civil Rights Co-Advisor BHS Stipend
- Scott St. Ours & Tyler Hansen ~ Co-Assistant Football Coaches BHS splitting a Stipend ~ Replacing Carl Leblanc who was previously nominated.

ADDENDUM
- Emily Harris ~ Food Service Worker BIS ~ Replacing Renee Carney

- Nate Molleur ~ Cross Country Coach BPS Stipend Position
- Erik Kuehl ~ ½ time Student Leadership BMS Stipend Position ~ Replacing Jeff Mears
- Karen Bouchard ~ ½ time Student Leadership BMS Stipend Position ~ Replacing Jeff Mears

Stipends.pdf
ScottSt.Ours&TylerHansen.pdf
StipendsBPS.pdf
stipendsbms.pdf

N. Transfers:

O. Public Participation: (3 minutes; any item)

P. Communications:

Q. Executive Session:

Q.1. Discussion of nonunion employee compensation pursuant to 1.M.R.S.A § 405(6)(A)

R. Adjournment: - *School Committee Members: Alan Casavant, - Chair, Tony Michaud - Vice Chair, , Karen Ruel, Lisa Vadnais, Dominic Deschambault, Vassie Fowler*
Student Members: Jenna Delorenzo ~ BHS Class of 2019 Abigayle Michaud ~ BHS Class of 2020

Biddeford School Department

Tuesday, September 25, 2018
7:00pm
Little Theater BHS
ADDENDUM

K. New Business:

- Vote on existing programs-Career Pathways program and Project Lead the Way-Intro to Engineering Design.
- Vote on changing the first Tuesday of the month meeting to 4:30pm instead of 4:00pm.

L. Resignations, Nominations, Appointments & Transfers:

Appointments:

- Emily Harris ~ Food Service Worker BIS ~ Replacing Renee Carney
- Nate Molleur ~ Cross Country Coach BPS Stipend Position
- Erik Kuehl ~ ½ time Student Leadership BMS Stipend Position ~ Replacing Jeff Mears
- Karen Bouchard ~ ½ time Student Leadership BMS Stipend Position ~ Replacing Jeff Mears

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School Committee Members:
Alan Casavant-Chair
Tony Michaud-Vice Chair
Karen Ruel
Lisa Vadnais
Vassie Fowler
Dominic Deschambault

Student Members:
Jenna Delorenzo
Abigayle Michaud
cc: Jeremy Ray- Superintendent
cc: Chris Indorf-Asst. Superintendent

Biddeford School Department

Tuesday, September 11, 2018
4:00pm
Little Theater BHS
Minutes

A. **Call to Order:** Meeting was called to order at 4:00pm by Mayor Alan Casavant

B. **Roll Call:** Mayor Alan Casavant, Vassie Fowler, Tony Michaud, Lisa Vadnais, Jenna Delorenzo excused, Dominic Deschambault, Jeremy Ray, and Chris Indorf were all present

C. **Pledge of Allegiance:** Led by Mayor Alan Casavant

D. **Performance**: None

Statement Given by Mayor Alan Casavant: Mayor Casavant shared a statement from the School Committee as well as from Dennis Angela:

SCHOOL COMMITTEE STATEMENT

We are aware of the recent allegations being made against a current member of the school committee.

The Biddeford School Department, its school committee, administration, and staff are opposed to sexual harassment, sexual violence, and domestic assault. Our policies very clearly lay out that, as an organization, we believe in practicing global and responsible citizenry in a manner that demonstrates respect for all individuals. We also believe that students and adults that interact with students must strive to model and reinforce ethical and responsible behavior.

At the same time, we recognize that we live in a country in which individuals who are accused of wrongdoing are deemed innocent until they are proven guilty. We understand that the individual member of the committee who has been accused denies the allegations against him, and we trust that our justice system will determine whether the committee member in fact engaged in any unlawful behavior. The School Committee places its trust in our criminal justice system and hopes that a resolution will come swiftly. In the meantime, we seek to assure the members of the school community that our minds are focused on the education of the young learners in Biddeford.

STATEMENT FROM DENNIS ANGLEA

While I maintain my absolute and unequivocal innocence, I do not wish to distract from the good work that is happening in the Biddeford School Department, the

Board of which I serve. In consultation with my family and legal counsel, I have elected to take a leave of absence from the School Committee for as long as it takes to clear my good name. I have notified Mayor Casavant of my intent, and my leave will be effective immediately. I look forward to continuing to serve the community that I so dearly love when this unfortunate legal matter is settled.

E. **ADDENDUM**

Resignations, Nominations, Appointments & Transfers:

Nominations:

- Marianne Hooper ~ Special Education Administrative Assistant ~ Replacing Carolyn Berry ~ Tony Michaud moved, Lisa Vadnais seconded, and all were in favor.

Appointments:

- Adam Harrison ~ 7th Grade Boys Soccer BMS Stipend ~ Tony Michaud moved, Lisa Vadnais seconded, and all were in favor.
- Jennifer Rowland ~ Student Services Department Head ~ Tony Michaud moved, Lisa Vadnais seconded, and all were in favor.
- David Perkins ~ F.T. Bus Driver Transportation ~ New Position ~ Tony Michaud moved, Lisa Vadnais seconded, and all were in favor.

F. **Approval of Last Meeting's Minutes:** 8/28/18 ~ Tony Michaud moved, Lisa Vadnais seconded and all were in favor.

G. **Student Rep Reports:**

H. **Superintendent's Report**: Mr. Ray mentioned that Main Street will be closed on 9/11/18 and 9/12/18. South Street will be open. South street being opened for a couple hours in the morning and afternoon has helped with busing and transportation. Class sizes Pre-K 74 doesn't include 30 students for head start JFK Kindergarten 171, 1st Grade 160 2nd Grade 160 3rd Grade 212 4th Grade 148 5th Grade 168 6th Grade 175 7th Grade 192 8th Grade 190 BHS 772. Numbers will be up a little bit based on what we are seeing now but changes do happen in the Fall. Glad to see everyone made it out for the opening ceremony of Waterhouse Field. Couple more small projects to be done on the field but things are looking good.

I. **Committee Reports: Finance/Building & Grounds, Curriculum, Policy:**

J. **Old Business:**

K. **New Business:**

- Motion to remove old job description approved on December 10, 2013 for Administrative Assistant to Director and Assistant Director of Special Services. ~ Tony moved, Lisa seconded and all were in favor.
- Motion to approve new job description for Administrative Assistant to Director and Assistant Director of Special Services ~ Tony moved, Lisa seconded, and all were in favor.

L. **Resignations, Nominations, Appointments & Transfers:**

Nominations:

- Abigayle Michaud ~ Student Representative to the Biddeford School Committee ~ Junior at BHS ~ Tony Michaud moved, Lisa Vadnais seconded, and all were in favor.
- Tracy Gagnon ~ SPED Admin Assistant BIS ~ Replacing Lisa Cote ~ Tony Michaud moved, Lisa Vadnais seconded and all in favor.

Resignations: ~ Superintendent approved all resignations

- Carolyn Berry ~ Administrative Assistant to Director & Assistant Director of Special Services ~ Retiring to new position in District
- Darlene Trefry ~ Co-Cook BMS
- Craig Moten ~ Bus Driver

Appointments:

- Carolyn Berry ~ Library Aid BHS ~ Replacing Margaret Evans ~ Tony Michaud moved, Lisa Vadnais seconded, and all were in favor.

M. **Public Participation (3 minutes; any item)**

Communications:

N. **Executive Session:** Meeting was adjourned at 4:26pm for Executive Session ~ Tony Michaud moved, Lisa Vadnais seconded and all were in favor.

- Re-admission of an expelled student pursuant to 1 M.R.S.A § 405(6)(b) ~ The school board approved the re-entry of the student. Stipulations were set up by the Superintendent and Principal of BHS. ~ Lisa Vadnais moved, Tony Michaud seconded, and all were in favor.

O. **Adjournment:** Meeting was adjourned at 4:50pm Tony Michaud moved, Lisa Vadnais seconded, and all were in favor.

Signed:_____ Date: 9/18/18

Jeremy Ray-Superintendent of Schools

School Committee Members:

Alan Casavant-Chair
Tony Michaud-Vice Chair
Dennis Anglea
Vassie Fowler
Dominic Deschambault
Karen Ruel
Lisa Vadnais

Student Members:

Jenna Delorenzo

cc: Jeremy Ray- Superintendent
cc: Chris Indorf-Asst. Superintendent

BIDDEFORD SCHOOL DEPARTMENT
REQUEST FOR STIPEND APPOINTMENT APPROVAL

Date: September 17, 2018 **School**: Biddeford High School

Building Administrator: Jeremie R. Sirois

Stipend Position Title: Civil Rights Co-Advisor - **UPDATED please note change**

Responsibilities:
Meet weekly with the group outside of the normal school day. This group has helped facilitate speakers and events. The advisor is also responsible for yearly trainings and development opportunities.

Stipend Dollar Amount: $248.50

Anticipated Amount of Time

Number of Students Participating:	varies
Number of Days Per Week:	1-2
Number of Weeks Per Season/School Year:	All Year
Number of Hours Per Session:	1
Total Hours for Season/School Year:	50+

Recommended Employee: Shari Brinkman-Young

Background/Experience: Current Civil Rights Co-Advisor

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Number of Weeks Per Season/School Year:	All Year
Number of Hours Per Session:	1
Total Hours for Season/School Year:	50+

Recommended Employee: Jon Edstrom

Background/Experience: Current Civil Rights Co-Advisor

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Anticipated Amount of Time

Number of Students Participating:	varies
Number of Days Per Week:	1-2
Number of Weeks Per Season/School Year:	All Year
Number of Hours Per Session:	1
Total Hours for Season/School Year:	50+

Recommended Employee: Dolores Charest

Background/Experience: Civil Rights Co-Advisor

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Anticipated Amount of Time

Number of Students Participating:	varies
Number of Days Per Week:	1-2
Number of Weeks Per Season/School Year:	All Year
Number of Hours Per Session:	1
Total Hours for Season/School Year:	50+

Recommended Employee: Heidi Haufe

Background/Experience: Civil Rights Co-Advisor

BIDDEFORD SCHOOL DEPARTMENT

REQUEST FOR STIPEND APPOINTMENT APPROVAL

Date: 09/10/2018 **School:** Biddeford High School

Building Administrator: Jeremie Sirois

Stipend Position Title: Assistant Football

Position Responsibilities: Organize and conduct team practices. Attend MPA mandatory clinic and SMAA coaches meetings. Meet all district and state requirements and certifications. Meet all school requirements such as distributing And collecting uniforms and registration forms.

Stipend Dollar Amount:

Anticipated Amount of Time

Number of students participating: 50

Number of days per week: 6

Number of weeks per season/school year: 13

Number of hours per session: 2 practices / 4-5 games

Total hours for season/school year: 175

Recommended Employee: **Scott St.Ours & Tyler Hansen**

Background/Experience: These two coaches will be splitting an assistant coach stipend. They will be replacing Carl Leblanc who was previously nominated but is now unable to coach.

BIDDEFORD SCHOOL DEPARTMENT

REQUEST FOR STIPEND APPOINTMENT APPROVAL

Date: 9-20-18 **School:** BPS

Building Administrator: Margaret Pitts

Stipend Position Title: Cross Country Coach

Position Responsibilities:

Supervise and coach students during practices and meets

Stipend Dollar Amount: $500

Anticipated Amount of Time

Number of students participating: 30

Number of days per week: 3

Number of weeks per season/school year: 8

Number of hours per session: 2

Total hours for season/school year: 48

Recommended Employee: Nate Molleur

Background/Experience:

BIDDEFORD SCHOOL DEPARTMENT

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Stipend Position Title: Cross Country Coach

Position Responsibilities:

Supervise and coach students during practices and meets

Stipend Dollar Amount: $500

Anticipated Amount of Time

Number of students participating: 30

Number of days per week: 3

Number of weeks per season/school year: 8

Number of hours per session: 2

Total hours for season/school year: 48

Recommended Employee: Gloria Miro

Background/Experience:

BIDDEFORD SCHOOL DEPARTMENT

REQUEST FOR STIPEND APPOINTMENT APPROVAL

Date: 9/25/18 **School:** BMS

Building Administrator: Scott Descoteaux

Stipend Position Title: Student Council Advisor

Position Responsibilities: Maintain and record all student council activities

Holding meetings with members

(Sharing with Eric Kuehl)

Stipend Dollar Amount: $852.00 / $1,704

Anticipated Amount of Time

Number of students participating: 25 +

Number of days per week: 1

Number of weeks per season/school year:

Number of hours per session: 1.5

Total hours for season/school year:

Recommended Employee: Karen Bouchard

Background/Experience:

BIDDEFORD SCHOOL DEPARTMENT

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Date: 9/25/18 **School:** BMS

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Position Responsibilities: Maintain and record all student council activities

Holding meetings with members

(Sharing with Karen Bouchard)

Stipend Dollar Amount: $852.00 / $1,704

Anticipated Amount of Time

Number of students participating: 25 +

Number of days per week: 1

Number of weeks per season/school year:

Number of hours per session: 1.5

Total hours for season/school year:

Recommended Employee: Eric Kuehl

Background/Experience: