

City of Biddeford
Climate Change task Force
September 26, 2022 6:00 PM Council Chambers & Zoom
<https://biddeford.zoom.us/j/92699734820?pwd=ekhyQWlOWkhkY3huU1V4Mi93RDhjd09>
Webinar ID #926 9973 4820 Passcode #618713

Status: Climate Change Task Force In Person-Council Chambers 9-26-22 6:00PM

- 1. Declaration of Quorum/Voting Members**
- 2. Welcome Guests**
 - 2.1. Jessica Brunacini (Wells National Estuarine Research Reserve)-presentation on community outreach and engagement
- 3. Approve Minutes**
 - 3.1. Approval of Meeting Minutes from August 22, 2022
[8-22-22 Climate Change.pdf](#)
- 4. Adjustments to the Agenda**
- 5. Old Business**
 - 5.1. Subcommittee Report-outs
 - *2022 Budget/Strategic Planning (Team: Brad, Meaghan, Steve)
 - Team Discussion of budget for clarity
 - Strategic Plan/Timeline update discussion
 - * Community Outreach/Social Media (Team: Time, Beverly, Max)
 - First public access spot release? (Brad)
 - Outreach events update (Tim)
 - Outreach protocol update with team discussion (Brad)
 - 5.2. Cohort Activities and Events
 - 1) September 14, SMPDC/ICLEI Climate Planning 101 (attendee discussion)
 - 2) September 28, Southern Maine CAP Cohort Kickoff at Wells Reserve (RSVP)
 - 3) October 12, Climate Ready Coast Workshop at Wells Reserve (RSVP)
 - 5.3. Carried as open items (no current activity)
 - ICLEI Race to Zero and City Endorsement to be presented to Council
 - 5.4. Membership
 - Kiara Frischkorn
 - 5.5. Future Guest Recommendations
 - Team Discussion
- 6. New Business**
 - 6.1. Phishing attempt using city email

- 7. Next Meeting**
- 8. Adjourn**

BCTF with SMPDC and Fourth Economy

Meeting commenced: 6:00PM

BCTF attending: Brad, Tim, Bill, Steve, Meaghan, Jacob, Junelle, Max

Others attending: Karina Graeter, Carly Horne, Tom Herrod, Abbie Sherwin, Anne Jensen, Ruthann Richards

Agenda

- Brainstorming Public Engagement Strategies and Tasks, and why it is important to our Climate Action Planning process:
 - Prior planning; and our involvement; takeaways
 - Public Engagement planning; specific communication channels
 - Stakeholder mapping exercise
 - Website; document sharing; next steps
- Introductions
- Update from SMPDC (Southern Maine Planning and Development Commission)
 - Climate Action Plan Cohort Overview:
 - Multi-community collaboration and coordination
 - Each of the 4 communities will create a unique plan
 - Increase public awareness, promote information sharing, create reusable resources for other communities
 - Task Force Role:
 - Serve as community lead for CAP process
 - Guide robust stakeholder engagement
 - Timeline of CAP process
- Public Engagement Goals from Fourth Economy:
 - Community members share their vision for the future
 - Community members learn about the GHG inventory and vulnerability assessment
 - Community members provide feedback on engagement strategies
- Prior Community Planning:
 - What went well? What made it a success?

- What was challenging? What barriers were encountered?
 - What do you need to make this process a success?
- XLeap tool, group exercise
 - Identify news/information sources
 - Identify potential partners/stakeholders
- Introduction to somainecapcohort.com
 - Shared website for CAP cohort, with community-specific pages
 - **DO WE NEED THEIR EMAIL LIST?**
 - Share photos
 - Provide feedback
- Upcoming events
 - ICLEI Training - Wednesday, September 14th at 5:30 PM
 - Cohort Kickoff in October

Meeting adjourned: 7:33 PM