

City of Biddeford
City Council
October 01, 2019 6:00 PM Council Chambers

- 1. Roll Call**
- 2. Pledge of Allegiance**
- 3. Adjustment(s) to Agenda**
- 4. Recognition:**
 - 4.a. McArthur Library Board of Directors - New Members
- 5. Public Hearing**
 - 5.a. Liquor License Application - Magnus on Water, LLC
[10-01-2019 Liquor License-Magnus on Water, LLC.pdf](#)
- 6. Liquor License Consideration**
 - 6.a. Magnus on Water, LLC
[10-01-2019 Liquor License-Magnus on Water, LLC.pdf](#)
- 7. Consideration of Minutes:**
 - 7.a. September 17, 2019 Council Meeting Minutes
[9-17-2019 Council Meeting Minutes.docx](#)
- 8. Second Reading:**
 - 8.a. 2019.102) Amendment/Ch. 42, Motor Vehicles & Traffic/Sec. 42-90-No Parking/Add on Evans Road @ Intersection with Lester B. Orcutt Blvd
[9-17-2019 No Parking Evans Road.doc](#)
 - 8.b. 2019.103) Amendment/Ch. 42, Motor Vehicles & Traffic/Sec. 42-89-Stop intersections/Add on Evans Road @ Lester B. Orcutt Blvd
[9-17-2019 Stop Intersection Evans Road.doc](#)
 - 8.c. 2019.104) Amendment/Ch. 42, Motor Vehicles & Traffic/Sec. 42-96-Three-way stop streets/Add on Lester B. Orcutt Blvd @ Mile Stretch Road; and Delete on Lester B. Orcutt Blvd @ First Street

[9-17-2019 Three-way Stop at Lester Orcutt Blvd.doc](#)
- 9. Orders of the Day:**
 - 9.a. 2019.106) Approval/Re-Allocation of Unassigned Fund Balance
[10-01-2019 Reallocation of Capital Projects - Revised.docx](#)
 - 9.b. 2019.107) Approval/Purchase of Spacesaver Police Duty Lockers/Donnegan Systems, Inc. of Northborough, MA
[10-01-2019 PD Lockers-ORDER.doc](#)
[10-01-2019 PD Lockers-Bid Letter.docx](#)
[10-01-2019 PD Lockers-Quote from Donnegan Systems.pdf](#)
[10-01-2019 PD Lockers - Sourcewell-Contract Info.pdf](#)
[10-01-2019 PD Lockers-Layout.pdf](#)
 - 9.c. 2019.108) Approval/Renovations of Fire Department Central Station Bathroom
[10-01-2019 Fire Dept Bathroom Project-ORDER.doc](#)

- 10-01-2019 Fire Dept Bathroom Project-BIDS.docx
- 10-01-2019 Fire Dept Bathroom Project-MEMO-BACKUP DOCS.pdf
- 10-01-2019 Fire Dept Bathroom Project-Additional Docs.pdf
- 10-01-2019 Fire Dept Bathroom Project-Hazelwood Handyman Quote.pdf
- 9.d. 2019.109) Approval/Purchase of Dual Face LED Sign for Department of Public Works
 - 10-01-2019 LED Dual Face Sign-DPW-ORDER.doc
 - 10-01-2019 LED Dual Face Sign-DPW-MEMO-BIDS.pdf
 - 10-01-2019 LED Dual Face Sign-DPW-RFP Notice.pdf
 - 10-01-2019 LED Dual Face Sign-DPW-Scope of Work.pdf
- 9.e. 2019.110) Authorization/Contract for Paving Morin Street/Shaw Brother, Inc.
 - 10-01-2019 Paving of Morin Street-ORDER.doc
 - 10-01-2019 Paving of Morin Street-MEMO-BID.pdf
- 9.f. 2019.111) Approval/Purchase of Pedestrian Warning Light
 - 10-01-2019 Pedestrian Warning Traffic Light-ORDER.doc
- 9.g. 2019.112) Adoption/"Warning for First Time Parking Violator" Policy
 - 10-01-2019 Parking Violation Warnings for First Offense-ORDER.doc
 - 10-01-2019 First Ticket Parking Warning Policy.docx
- 9.h. 2019.113) Approval/Blanket Letter of Approval/Gaming Applications for 2020
 - 10-01-2019 Blanket Approval Letter-Gaming Applications-ORDER.docx
 - 10-01-2019 Blanket Approval Letter-Gaming Applications-LETTER.docx
- 9.i. 2019.114) Postponement of November 5, 2019 Regularly Scheduled Council Meeting
 - 10-01-2019 Postpone Nov 5th Council Meeting.docx
- 10. Public Addressing the Council..(5 minute limit per speaker; 30 minute total time limit)**
- 11. City Manager Report**
- 12. Other Business**
- 13. Council President Addressing the Council**
- 14. Mayor Addressing the Council**
- 15. Adjourn**

\$10.00 application fee is applicable to all NEW businesses

\$60.00 advertising fee for new liquor license applications is an up-front charge

pd - \$ 210.00
8/23/2019

City of Biddeford
BUSINESS LICENSE APPLICATION

BUSINESS NAME: Magnus on Water, LLC

Business Address: 12 Water Street Unit #101 **Map** 41 **Lot** 128

Mailing Address: 5 Westward Ln., Saco, ME 04072

Business Telephone Number: 207-229-3293

Email Address: julia@talewind.org

OWNER/OPERATOR: Julia Russell

Home Physical Address: 5 Westward Ln., Saco, ME 04072

Home Mailing Address: 5 Westward Ln., Saco, ME 04072

Home Telephone Number: 207-229-3293

Applicant(s) Date of Birth: 02/03/1986

Julia A. Russell
Applicant's Signature

8/23/2019
Date

Any information provided in this application, which is found to be false, will result in the denial or revocation of this license – per 1 M.R.S.A. 17-A §453.

TYPES OF ENTERTAINMENT:

\$150.00 (single/multiple events)

- ☐ Concert
- ☐ Exhibitions (live performances)
- ☐ Circus/Carnival

- ☐ Playhouse/Play

- ☐ Indoor Skating Rink
- ☐ Bowling Lanes
- ☐ Theater/Movie House
(plus \$25.00 per screen)
- ☐ Billiard Room(s)

\$150.00 (annual)

- ☐ Public Firing Range
- ☐ Bottle Club

AUTOMOBILE REPAIR AND/OR GRAVEYARD:

- ☐ Automobile Repair Garage for maintenance
- ☐ Automobile Graveyard

\$75.00

\$200.00

PLACES/DEALERS IN PRODUCTS:

\$200.00

- ☐ Secondhand Dealers
- ☐ Dealers in gold jewelry, etc.
- ☐ Antique Dealer

- ☐ Flea Market (for 20 tables; \$5 per add'l table)
- ☐ Junk Dealer/Recycling

\$10.00 application fee is applicable to all NEW businesses
\$60.00 advertising fee for new liquor license applications is an up-front charge

PAWNBROKER:	\$200.00
VENDOR ON A PUBLIC PLACE:	\$50.00
ICE CREAM TRUCK VENDOR (need to show proof of at least \$500,000 liability insurance)	\$75.00
VENDING ON WATERWAYS	\$100.00
OPERATING LICENSE:	
☐ Victualer (no alcohol)-State Cert. Required	\$75.00
☐ Victualer serving beer and/or wine-State Cert. Required	\$100.00
☒ Victualer serving beer, wine and/or liquor State Cert. Required	\$150.00
☐ Taxicab, motorbus, public automobile (plus \$20.00 per vehicle)	\$50.00
☐ Massage Establishment/Therapist	\$100.00
☐ Combined Massage Establishment/Massage Therapist	\$150.00
☐ Adult Business	\$2,000.00
☐ Sludge Disposal	\$50.00
MISCELLANEOUS:	
☐ Advertising (for liquor licenses)	\$60.00
☐ Newspaper Vending Machines (per machine)	\$10.00
☐ Video Game Devices (up to a max of \$50.00)	\$10.00 (each machine)

New Business License Application Disclosure: By submitting, signing and paying the applicable \$10.00 application fee (and \$60.00 advertising, when applicable), the issuance of business license in the City of Biddeford is not guaranteed. You will be required to pay the full business license fee(s) once departmental reviews have been completed and an Occupancy Permit has been issued by the Code Enforcement Office.

CITY COUNCIL APPROVAL DATE (if applicable): _____

CODE ENFORCEMENT APPROVAL: _____
(Occupancy Permit Issued)

CITY CLERK ISSUED: _____ **DATE:** _____

**BUREAU OF ALCOHOL BEVERAGES AND LOTTERY OPERATIONS
DIVISION OF LIQUOR LICENSING AND ENFORCEMENT
8 STATE HOUSE STATION, AUGUSTA, ME 04333-0008 (Regular Mail)
10 WATER STREET, HALLOWELL, ME 04347 (Overnight Mail)
TEL: (207) 624-7220 FAX: (207) 287-3434
EMAIL INQUIRIES: MAINELIQUOR@MAINE.GOV**

DIVISION USE ONLY	
License No:	
Class:	By:
Deposit Date:	
Amt. Deposited:	
Cash Ck Mo:	
Good SOS & DBA: YES ☐ NO ☐	

PRESENT LICENSE EXPIRES: _____

NEW application: ☒ Yes ☐ No

If business is NEW or under new ownership, indicate starting date: October 18, 2019

Requested inspection (New Licensees/ Ownership Changes Only) Date September 13, 2019 Business hours: _____

INDICATE TYPE OF PRIVILEGE: ☒ MALT ☒ VINOUS ☒ SPIRITUOUS

INDICATE TYPE OF LICENSE:

- ☒ RESTAURANT (Class I,II,III,IV) ☐ RESTAURANT/LOUNGE (Class XI) ☐ CLASS A LOUNGE (Class X)
☐ HOTEL (Class I,II,III,IV) ☐ HOTEL, FOOD OPTIONAL (Class I-A) ☐ BED & BREAKFAST (Class V)
☐ GOLF COURSE (Class I,II,III,IV) ☐ TAVERN (Class IV) ☐ QUALIFIED CATERING
☐ OTHER: _____ ☐ SELF-SPONSORED EVENTS

(QUALIFIED CATERERS ONLY)

REFER TO PAGE 3 FOR FEE SCHEDULE

ALL QUESTIONS MUST BE ANSWERED IN FULL

Corporation Name: Magnus on Water, LLC			Business Name (D/B/A) Magnus on Water		
APPLICANT(S) –(Sole Proprietor) N/A			DOB:		
DOB:			Physical Location: 12 Water Street		
Address 5 Westward Lane			City/Town Biddeford		
State ME			State ME		
Zip Code 04072			Zip Code 04005		
City/Town Saco			City/Town Saco		
State ME			State ME		
Zip Code 04072			Zip Code 04072		
Telephone Number 207-229-3293			Business Telephone Number		
Fax Number			Fax Number		
Federal I.D. # 83-2950793			Seller Certificate #: or Sales Tax #: applied for		
Email Address: julia@talewind.org			Website: magnusonwater.com		

- If premise is a Hotel or Bed & Breakfast, indicate number of rooms available for transient guests: _____
- State amount of gross income from period of last license:
ROOMS \$ _____ FOOD \$ _____ LIQUOR \$ _____
- Is applicant a corporation, limited liability company or limited partnership? YES ☒ NO ☐
If Yes, please complete the Corporate Information required for Business Entities who are licensees.
- Do you permit dancing or entertainment on the licensed premises? YES ☐ NO ☒

5. Do you own or have any interest in any another Maine Liquor License? ☐ Yes ☒ No (Use an additional sheet(s) if necessary.) If yes, please list License Number, Name, and physical location of any other Maine Liquor Licenses.

License # _____ Name of Business _____

Physical Location _____ City / Town _____

6. If manager is to be employed, give name: Brittany Saliwanchik

7. Business records are located at: 5 Westward Lane Saco, Maine 04072

8. Is/are applicants(s) citizens of the United States? YES ☒ NO ☐

9. Is/are applicant(s) residents of the State of Maine? YES ☐ NO ☐

10. List name, date of birth, and place of birth for all applicants, managers, and bar managers.

Full Name (Please Print)	DOB	Place of Birth
Please see attached list of applicants		
11. Residence address on all of the above for previous 5 years (Limit answer to city & state)		
Name: _____	City: _____	State: _____
Name: _____	City: _____	State: _____
Name: _____	City: _____	State: _____

12. Has/have applicant(s) or manager ever been convicted of any violation of the law, other than minor traffic violations, of any State of the United States? YES ☐ NO ☒

Name: _____ Date of Conviction: _____

Offense: _____ Location: _____

Disposition: _____ (use additional sheet(s) if necessary)

13. Will any law enforcement official benefit directly in your license, if issued?

Yes ☐ No ☒ If Yes, give name: _____

14. Has/have applicant(s) formerly held a Maine liquor license? YES ☐ NO ☒

15. Does/do applicant(s) own the premises? Yes ☐ No ☒ If No give name and address of owner: Tale Wind, LLC,
5 Westward Ln., Saco, ME 04072

16. Describe in detail the premises to be licensed: (On Premise Diagram Required) The ground floor level of
12 Water Street, in Biddeford, Maine and the outdoor seating area located at 2 Water Street

17. Does/do applicant(s) have all the necessary permits required by the State Department of Human Services?

YES ☐ NO ☐ Applied for: 08/23/2019

18. What is the distance from the premises to the NEAREST school, school dormitory, church, chapel or parish house, measured from the main entrance of the premises to the main entrance of the school, school dormitory, church, chapel or parish house by the ordinary course of travel? 0.5 miles

Which of the above is nearest? Church

19. Have you received any assistance financially or otherwise (including any mortgages) from any source other than yourself in the establishment of your business? YES ☐ NO ☒

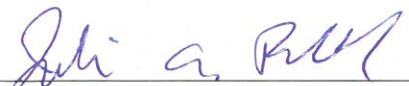
If YES, give details: _____

The Division of Liquor Licensing & Enforcement is hereby authorized to obtain and examine all books, records and tax returns pertaining to the business, for which this liquor license is requested, and also such books, records and returns during the year in which any liquor license is in effect.

NOTE: "I understand that false statements made on this form are punishable by law. Knowingly supplying false information on this form is a Class D offense under the Criminal Code, punishable by confinement of up to one year or by monetary fine of up to \$2,000 or both."

Dated at: Biddeford, Maine on August 23, 20 19
Town/City, State Date

PLEASE SIGN IN BLUE INK


Signature of Applicant or Corporate Officer(s)

Julia A Russell, Managing Partner

Print Name

Signature of Applicant or Corporate Officer(s)

Print Name

FEE SCHEDULE

FILING FEE: (must be included on all applications)	\$ 10.00
Class I Spirituous, Vinous and Malt	\$ 900.00
CLASS I: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; Vessels; Qualified Caterers; OTB	
Class I-A Spirituous, Vinous and Malt, Optional Food (Hotels Only)	\$1,100.00
CLASS I-A: Hotels only that do not serve three meals a day.	
Class II Spirituous Only	\$ 550.00
CLASS II: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; and Vessels.	
Class III Vinous Only	\$ 220.00
CLASS III: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; Restaurants; Vessels; Pool Halls; and Bed and Breakfasts.	
Class IV Malt Liquor Only	\$ 220.00
CLASS IV: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; Restaurants; Taverns; Pool Halls; and Bed and Breakfasts.	
Class III & IV Malt & Vinous Only	\$ 440.00
CLASS III & IV: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; Restaurants; Vessels; Pool Halls; and Bed and Breakfasts.	
Class V Spirituous, Vinous and Malt (Clubs without Catering, Bed & Breakfasts)	\$ 495.00
CLASS V: Clubs without catering privileges.	
Class X Spirituous, Vinous and Malt – Class A Lounge	\$2,200.00
CLASS X: Class A Lounge	
Class XI Spirituous, Vinous and Malt – Restaurant Lounge	\$1,500.00
CLASS XI: Restaurant/Lounge; and OTB.	
SELF-SPONSORED EVENTS: Qualified Caterers Only	\$ 700.00

UNORGANIZED TERRITORIES \$10.00 filing fee shall be paid directly to County Treasurer. All applicants in unorganized territories shall submit along with their application evidence of payment to the County Treasurer. All applications for NEW or RENEWAL liquor licenses must contact their Municipal Officials or the County Commissioners in unincorporated places for approval and signatures for liquor licenses prior to submitting them to the bureau.

All fees must accompany application, make check payable to the **Treasurer, State of Maine.**

This application must be completed and signed by the Town or City and mailed to:

Bureau of Alcoholic Beverages and Lottery Operations

Division of Liquor Licensing and Enforcement

8 State House Station, Augusta, ME 04333-0008 (Regular address)

10 Water Street, Hallowell, ME 04347 (Overnight address)

Payments by check subject to penalty provided by Title 28A, MRS, Section 3-B.

TO STATE OF MAINE MUNICIPAL OFFICERS & COUNTY COMMISSIONERS:

Hereby certify that we have complied with Section 653 of Title 28-A Maine Revised Statutes and hereby approve said application.

Dated at: _____, Maine _____
City/Town (County)

On: _____
Date

The undersigned being: ☐ Municipal Officers ☐ County Commissioners of the
☐ City ☐ Town ☐ Plantation ☐ Unincorporated Place of: _____, Maine

THIS APPROVAL EXPIRES IN 60 DAYS

NOTICE – SPECIAL ATTENTION

§653. Hearings; bureau review; appeal

1. Hearings. The municipal officers or, in the case of unincorporated places, the county commissioners of the county in which the unincorporated place is located, may hold a public hearing for the consideration of applications for new on-premises licenses and applications for transfer of location of existing on-premises licenses. The municipal officers or county commissioners may hold a public hearing for the consideration of requests for renewal of licenses, except that when an applicant has held a license for the prior 5 years and a complaint has not been filed against the applicant within that time, the applicant may request a waiver of the hearing.

A. The bureau shall prepare and supply application forms. [1993, c. 730, §27 (AMD).]

B. The municipal officers or the county commissioners, as the case may be, shall provide public notice of any hearing held under this section by causing a notice, at the applicant's prepaid expense, stating the name and place of hearing, to appear on at least 3 consecutive days before the date of hearing in a daily newspaper having general circulation in the municipality where the premises are located or one week before the date of the hearing in a weekly newspaper having general circulation in the municipality where the premises are located. [1995, c. 140, §4 (AMD).]

C. If the municipal officers or the county commissioners, as the case may be, fail to take final action on an application for a new on-premises license or transfer of the location of an existing on-premises license within 60 days of the filing of an application, the application is deemed approved and ready for action by the bureau. For purposes of this paragraph, the date of filing of the application is the date the application is received by the municipal officers or county commissioners. This paragraph applies to all applications pending before municipal officers or county commissioners as of the effective date of this paragraph as well as all applications filed on or after the effective date of this paragraph. This paragraph applies to an existing on-premises license that has been extended pending renewal. The municipal officers or the county commissioners shall take final action on an on-premises license that has been extended pending renewal within 120 days of the filing of the application. [2003, c. 213, §1 (AMD).]

D. If an application is approved by the municipal officers or the county commissioners but the bureau finds, after inspection of the premises and the records of the applicant, that the applicant does not qualify for the class of license applied for, the bureau shall notify the applicant of that fact in writing. The bureau shall give the applicant 30 days to file an amended application for the appropriate class of license, accompanied by any additional license fee, with the municipal officers or county commissioners, as the case may be. If the applicant fails to file an amended application within 30 days, the original application must be denied by the bureau. The bureau shall notify the applicant in writing of its decision to deny the application including the reasons for the denial and the rights of appeal of the applicant. [1995, c. 140, §5 (NEW).][2003, c. 213, §1 (AMD) .]

2. Findings. In granting or denying an application, the municipal officers or the county commissioners shall indicate the reasons for their decision and provide a copy to the applicant. A license may be denied on one or more of the following grounds:

A. Conviction of the applicant of any Class A, Class B or Class C crime; [1987, c. 45, Pt. A, §4 (NEW).]

B. Noncompliance of the licensed premises or its use with any local zoning ordinance or other land use ordinance not directly related to liquor control; [1987, c. 45, Pt. A, §4 (NEW).]

C. Conditions of record such as waste disposal violations, health or safety violations or repeated parking or traffic violations on or in the vicinity of the licensed premises and caused by persons patronizing or employed by the licensed premises or other such conditions caused by persons patronizing or employed by the licensed premises that unreasonably disturb, interfere with or affect the ability of persons or businesses residing or located in the vicinity of the licensed premises to use their property in a reasonable manner; [1993, c. 730, §27 (AMD).]

D. Repeated incidents of record of breaches of the peace, disorderly conduct, vandalism or other violations of law on or in the vicinity of the licensed premises and caused by persons patronizing or employed by the licensed premises; [1989, c. 592, §3 (AMD) .]

E. A violation of any provision of this Title; [2009, c. 81, §1 (AMD) .]

F. A determination by the municipal officers or county commissioners that the purpose of the application is to circumvent the provisions of section 601; and [2009, c. 81, §2 (AMD) .]

G. After September 1, 2010, server training, in a program certified by the bureau and required by local ordinance, has not been completed by individuals who serve alcoholic beverages. [2009, c. 81, §3 (NEW) .]

[2009, c. 81, §§1-3 (AMD) .]

3. Appeal to bureau. Any applicant aggrieved by the decision of the municipal officers or county commissioners under this section may appeal to the bureau within 15 days of the receipt of the written decision of the municipal officers or county commissioners. The bureau shall hold a public hearing in the city, town or unincorporated place where the premises are situated. In acting on such an appeal, the bureau may consider all licensure requirements and findings referred to in subsection 2.

A. [1993, c. 730, §27 (RP) .]

B. If the decision appealed from is an application denial, the bureau may issue the license only if it finds by clear and convincing evidence that the decision was without justifiable cause. [1993, c. 730, §27 (AMD) .]

[1995, c. 140, §6 (AMD) .]

4. No license to person who moved to obtain a license. [1987, c. 342, §32 (RP) .]

5. Appeal to District Court. Any person or governmental entity aggrieved by a bureau decision under this section may appeal the decision to the District Court within 30 days of receipt of the written decision of the bureau.

An applicant who files an appeal or who has an appeal pending shall pay the annual license fee the applicant would otherwise pay. Upon resolution of the appeal, if an applicant's license renewal is denied, the bureau shall refund the applicant the prorated amount of the unused license fee.

[1995, c. 140, §7 (AMD); 1999, c. 547, Pt. B, §78 (AMD); 1999, c. 547, Pt. B, §80 (AFF) .]

*Bureau of Alcoholic Beverages and Lottery Operations
Division of Liquor Licensing & Enforcement
8 State House Station, Augusta, ME 04333-0008
10 Water Street, Hallowell, ME 04347 (overnight)
Tel: (207) 624-7220 Fax: (207) 287-3434
Email Inquiries: MaineLiquor@maine.gov*



ON PREMISE DIAGRAM
(Facility Drawing/ Floor Plan)

In an effort to clearly define your license premise and the area that consumption and storage of liquor is allowed. The Division requires all applicants to submit a diagram of the premise to be licensed in addition to a completed license application.

Diagrams should be submitted on this form and should be as accurate as possible. Be sure to label the areas with the following: • **Entrances** • **Office area** • **Kitchen** • **Storage Areas** • **Dining Rooms** • **Lounges** • **Function Rooms** • **Restrooms** • **Decks** • **All Inside and Outside areas that you are requesting approval.**

Please see attached documents



Division of Alcoholic Beverages and Lottery
Operations
Division of Liquor Licensing and Enforcement

**Corporate Information Required for
Business Entities Who Are Licensees**

Questions 1 to 4 must match information on file with the Maine Secretary of State's office. If you have questions regarding this information, please call the Secretary of State's office at (207) 624-7752.

Please clearly complete this form in its entirety.

1. Exact legal name: Magnus on Water, LLC
2. Doing Business As, if any: _____
3. Legal Entity's FEIN #: 83-2950793
4. Date of filing with Secretary of State: 12/28/2018 State in which you are formed: Maine
5. If not a Maine business entity, date on which you were authorized to transact business in the State of Maine: _____
6. List the name and addresses for previous 5 years, birth dates, titles of officers, directors and list the percentage ownership: (attach additional sheets as needed)

NAME	ADDRESS (5 YEARS)	Date of Birth	TITLE	Ownership %
Please See Attached Chart				

(Stock ownership in non-publicly traded companies must add up to 100%.)

7. If Co-Op # of members: _____ (list primary officers in the above boxes)

8. Has any principal person involved in the entity ever been convicted of any violation of the law, other than minor traffic violations, in the United States? ☐ Yes ☒ No
9. If Yes to Question 8, please complete the following: (attached additional sheets as needed)

Name: _____

Date of Conviction: _____

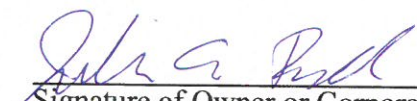
Offense: _____

Location of Conviction: _____

Disposition: _____

Signature:

PLEASE SIGN IN BLUE INK



Signature of Owner or Corporate Officer

8-23-2019
Date

Julia A Russell

Print Name of Owner or Corporate Officer

Submit Completed Forms to:

Bureau of Alcoholic Beverages
Division of Liquor Licensing and Enforcement
8 State House Station, Augusta, Me 04333-0008 (Regular address)
10 Water Street, Hallowell, ME 04347 (Overnight address)
Telephone Inquiries: (207) 624-7220 Fax: (207) 287-3434
Email Inquiries: MaineLiquor@Maine.gov

4. PROPOSED SITE FEATURES SHALL BE STAKED OUT IN ACCORDANCE WITH THE LAYOUT AND GRADING PLANS AND SHALL BE REVIEWED WITH THE CHAIRMAN OF PRESIDENTIAL AND LANDSCAPE ARCHITECT PRIOR TO THE



Name	Addresses (5 Years)	DOB	Title	Ownership %
Julia Ann Russell	• 1421 S St. NW, Washington, DC • 1807 4th St. NW, Washington, DC	02/03/1986	Managing Partner	63
Carmen Darice Harris	• 1421 S St. NW, Washington, DC • 1212 M St. NW Unit 202, Washington, DC • 4 Logan Circle NW, Washington, DC	02/02/1980	Managing Partner	29
Brittany Saliwanchik	• 22 Fox Farm Rd. Biddeford, ME • 100 Saco Falls Way Apt. 511 Biddeford, ME • 114 Macdougall St. Apt. 6 New York, NY 10014 • 287 Third Avenue Apt. 2L Brooklyn, NY	09/16/1987	General Manager	4
Brian Catapang	• 48 Green St. Apt. 102, Biddeford, ME • 488 Main St., Biddeford, ME • 356 Elm St., Biddeford, ME • 11 Country Drive, Biddeford, ME • 30 Gali Ln., East Waterboro, ME • 9 Nash St., Westborough, MA	10/26/1989	Beverage Director	4

\$10.00 application fee is applicable to all NEW businesses

\$60.00 advertising fee for new liquor license applications is an up-front charge

pd - \$ 210.00
8/23/2019

City of Biddeford
BUSINESS LICENSE APPLICATION

BUSINESS NAME: Magnus on Water, LLC

Business Address: 12 Water Street Unit #101 **Map** 41 **Lot** 128

Mailing Address: 5 Westward Ln., Saco, ME 04072

Business Telephone Number: 207-229-3293

Email Address: julia@talewind.org

OWNER/OPERATOR: Julia Russell

Home Physical Address: 5 Westward Ln., Saco, ME 04072

Home Mailing Address: 5 Westward Ln., Saco, ME 04072

Home Telephone Number: 207-229-3293

Applicant(s) Date of Birth: 02/03/1986

Julia A. Russell
Applicant's Signature

8/23/2019
Date

Any information provided in this application, which is found to be false, will result in the denial or revocation of this license – per 1 M.R.S.A. 17-A §453.

TYPES OF ENTERTAINMENT:

\$150.00 (single/multiple events)

- ☐ Concert
- ☐ Exhibitions (live performances)
- ☐ Circus/Carnival

- ☐ Playhouse/Play

- ☐ Indoor Skating Rink
- ☐ Bowling Lanes
- ☐ Theater/Movie House
(plus \$25.00 per screen)
- ☐ Billiard Room(s)

\$150.00 (annual)

- ☐ Public Firing Range
- ☐ Bottle Club

AUTOMOBILE REPAIR AND/OR GRAVEYARD:

- ☐ Automobile Repair Garage for maintenance
- ☐ Automobile Graveyard

\$75.00

\$200.00

PLACES/DEALERS IN PRODUCTS:

\$200.00

- ☐ Secondhand Dealers
- ☐ Dealers in gold jewelry, etc.
- ☐ Antique Dealer

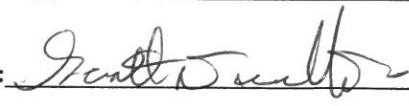
- ☐ Flea Market (for 20 tables; \$5 per add'l table)
- ☐ Junk Dealer/Recycling

*\$10.00 application fee is applicable to all NEW businesses
\$60.00 advertising fee for new liquor license applications is an up-front charge*

PAWNBROKER:	\$200.00
VENDOR ON A PUBLIC PLACE:	\$50.00
ICE CREAM TRUCK VENDOR (need to show proof of at least \$500,000 liability insurance)	\$75.00
VENDING ON WATERWAYS	\$100.00
OPERATING LICENSE:	
☐ Victualer (no alcohol)-State Cert. Required	\$75.00
☐ Victualer serving beer and/or wine-State Cert. Required	\$100.00
☒ Victualer serving beer, wine and/or liquor State Cert. Required	\$150.00
☐ Taxicab, motorbus, public automobile (plus \$20.00 per vehicle)	\$50.00
☐ Massage Establishment/Therapist	\$100.00
☐ Combined Massage Establishment/Massage Therapist	\$150.00
☐ Adult Business	\$2,000.00
☐ Sludge Disposal	\$50.00
MISCELLANEOUS:	
☐ Advertising (for liquor licenses)	\$60.00
☐ Newspaper Vending Machines (per machine)	\$10.00
☐ Video Game Devices (up to a max of \$50.00)	\$10.00 (each machine)

New Business License Application Disclosure: By submitting, signing and paying the applicable \$10.00 application fee (and \$60.00 advertising, when applicable), the issuance of business license in the City of Biddeford is not guaranteed. You will be required to pay the full business license fee(s) once departmental reviews have been completed and an Occupancy Permit has been issued by the Code Enforcement Office.

CITY COUNCIL APPROVAL DATE (if applicable): _____

CODE ENFORCEMENT APPROVAL:  _____
(Occupancy Permit Issued)

CITY CLERK ISSUED: _____ **DATE:** _____

BUREAU OF ALCOHOL BEVERAGES AND LOTTERY OPERATIONS
DIVISION OF LIQUOR LICENSING AND ENFORCEMENT
8 STATE HOUSE STATION, AUGUSTA, ME 04333-0008 (Regular Mail)
10 WATER STREET, HALLOWELL, ME 04347 (Overnight Mail)
TEL: (207) 624-7220 FAX: (207) 287-3434
EMAIL INQUIRIES: MAINELIQUOR@MAINE.GOV

DIVISION USE ONLY	
License No:	
Class:	By:
Deposit Date:	
Amt. Deposited:	
Cash Ck Mo:	
Good SOS & DBA: YES ☐ NO ☐	

PRESENT LICENSE EXPIRES: _____

NEW application: ☒ Yes ☐ No

If business is NEW or under new ownership, indicate starting date: October 18, 2019

Requested inspection (New Licensees/ Ownership Changes Only) Date September 13, 2019 Business hours: _____

INDICATE TYPE OF PRIVILEGE: ☒ MALT ☒ VINOUS ☒ SPIRITUOUS

INDICATE TYPE OF LICENSE:

- ☒ RESTAURANT (Class I,II,III,IV) ☐ RESTAURANT/LOUNGE (Class XI) ☐ CLASS A LOUNGE (Class X)
☐ HOTEL (Class I,II,III,IV) ☐ HOTEL, FOOD OPTIONAL (Class I-A) ☐ BED & BREAKFAST (Class V)
☐ GOLF COURSE (Class I,II,III,IV) ☐ TAVERN (Class IV) ☐ QUALIFIED CATERING
☐ OTHER: _____ ☐ SELF-SPONSORED EVENTS

(QUALIFIED CATERERS ONLY)

REFER TO PAGE 3 FOR FEE SCHEDULE

ALL QUESTIONS MUST BE ANSWERED IN FULL

Corporation Name: Magnus on Water, LLC			Business Name (D/B/A) Magnus on Water		
APPLICANT(S) –(Sole Proprietor) N/A			DOB:		
DOB:			Physical Location: 12 Water Street		
Address 5 Westward Lane			City/Town Biddeford		
State ME			State ME		
Zip Code 04072			Zip Code 04005		
City/Town Saco			City/Town Saco		
State ME			State ME		
Zip Code 04072			Zip Code 04072		
Telephone Number 207-229-3293			Business Telephone Number		
Fax Number			Fax Number		
Federal I.D. # 83-2950793			Seller Certificate #: or Sales Tax #: applied for		
Email Address: julia@talewind.org			Website: magnusonwater.com		

- If premise is a Hotel or Bed & Breakfast, indicate number of rooms available for transient guests: _____
- State amount of gross income from period of last license:
 ROOMS \$ _____ FOOD \$ _____ LIQUOR \$ _____
- Is applicant a corporation, limited liability company or limited partnership? YES ☒ NO ☐
 If Yes, please complete the Corporate Information required for Business Entities who are licensees.
- Do you permit dancing or entertainment on the licensed premises? YES ☐ NO ☒

5. Do you own or have any interest in any another Maine Liquor License? ☐ Yes ☒ No (Use an additional sheet(s) if necessary.) If yes, please list License Number, Name, and physical location of any other Maine Liquor Licenses.

License # _____ Name of Business _____

Physical Location _____

City / Town _____

6. If manager is to be employed, give name: Brittany Saliwanchik

7. Business records are located at: 5 Westward Lane Saco, Maine 04072

8. Is/are applicants(s) citizens of the United States? YES ☒ NO ☐

9. Is/are applicant(s) residents of the State of Maine? YES ☐ NO ☐

10. List name, date of birth, and place of birth for all applicants, managers, and bar managers.

Full Name (Please Print)	DOB	Place of Birth
Please see attached		
list of applicants		
11. Residence address on all of the above for previous 5 years (Limit answer to city & state)		
Name: _____	City: _____	State: _____
Name: _____	City: _____	State: _____
Name: _____	City: _____	State: _____

12. Has/have applicant(s) or manager ever been convicted of any violation of the law, other than minor traffic violations, of any State of the United States? YES ☐ NO ☒

Name: _____ Date of Conviction: _____

Offense: _____ Location: _____

Disposition: _____ (use additional sheet(s) if necessary)

13. Will any law enforcement official benefit directly in your license, if issued?

Yes ☐ No ☒ If Yes, give name: _____

14. Has/have applicant(s) formerly held a Maine liquor license? YES ☐ NO ☒

15. Does/do applicant(s) own the premises? Yes ☐ No ☒ If No give name and address of owner: Tale Wind, LLC,
5 Westward Ln., Saco, ME 04072

16. Describe in detail the premises to be licensed: (On Premise Diagram Required) The ground floor level of
12 Water Street, in Biddeford, Maine and the outdoor seating area located at 2 Water Street

17. Does/do applicant(s) have all the necessary permits required by the State Department of Human Services?

YES ☐ NO ☐ Applied for: 08/23/2019

18. What is the distance from the premises to the NEAREST school, school dormitory, church, chapel or parish house, measured from the main entrance of the premises to the main entrance of the school, school dormitory, church, chapel or parish house by the ordinary course of travel? 0.5 miles

Which of the above is nearest? Church

19. Have you received any assistance financially or otherwise (including any mortgages) from any source other than yourself in the establishment of your business? YES ☐ NO ☒

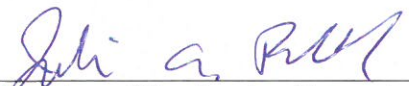
If YES, give details: _____

The Division of Liquor Licensing & Enforcement is hereby authorized to obtain and examine all books, records and tax returns pertaining to the business, for which this liquor license is requested, and also such books, records and returns during the year in which any liquor license is in effect.

NOTE: "I understand that false statements made on this form are punishable by law. Knowingly supplying false information on this form is a Class D offense under the Criminal Code, punishable by confinement of up to one year or by monetary fine of up to \$2,000 or both."

Dated at: Biddeford, Maine on August 23, 20 19
Town/City, State Date

PLEASE SIGN IN BLUE INK


Signature of Applicant or Corporate Officer(s)

Julia A Russell, Managing Partner

Print Name

Signature of Applicant or Corporate Officer(s)

Print Name

FEE SCHEDULE

FILING FEE: (must be included on all applications)	\$ 10.00
Class I Spirituous, Vinous and Malt	\$ 900.00
CLASS I: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; Vessels; Qualified Caterers; OTB	
Class I-A Spirituous, Vinous and Malt, Optional Food (Hotels Only)	\$1,100.00
CLASS I-A: Hotels only that do not serve three meals a day.	
Class II Spirituous Only	\$ 550.00
CLASS II: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; and Vessels.	
Class III Vinous Only	\$ 220.00
CLASS III: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; Restaurants; Vessels; Pool Halls; and Bed and Breakfasts.	
Class IV Malt Liquor Only	\$ 220.00
CLASS IV: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; Restaurants; Taverns; Pool Halls; and Bed and Breakfasts.	
Class III & IV Malt & Vinous Only	\$ 440.00
CLASS III & IV: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; Restaurants; Vessels; Pool Halls; and Bed and Breakfasts.	
Class V Spirituous, Vinous and Malt (Clubs without Catering, Bed & Breakfasts)	\$ 495.00
CLASS V: Clubs without catering privileges.	
Class X Spirituous, Vinous and Malt – Class A Lounge	\$2,200.00
CLASS X: Class A Lounge	
Class XI Spirituous, Vinous and Malt – Restaurant Lounge	\$1,500.00
CLASS XI: Restaurant/Lounge; and OTB.	
SELF-SPONSORED EVENTS: Qualified Caterers Only	\$ 700.00

UNORGANIZED TERRITORIES \$10.00 filing fee shall be paid directly to County Treasurer. All applicants in unorganized territories shall submit along with their application evidence of payment to the County Treasurer. All applications for NEW or RENEWAL liquor licenses must contact their Municipal Officials or the County Commissioners in unincorporated places for approval and signatures for liquor licenses prior to submitting them to the bureau.

All fees must accompany application, make check payable to the **Treasurer, State of Maine.**

This application must be completed and signed by the Town or City and mailed to:

Bureau of Alcoholic Beverages and Lottery Operations

Division of Liquor Licensing and Enforcement

8 State House Station, Augusta, ME 04333-0008 (Regular address)

10 Water Street, Hallowell, ME 04347 (Overnight address)

Payments by check subject to penalty provided by Title 28A, MRS, Section 3-B.

TO STATE OF MAINE MUNICIPAL OFFICERS & COUNTY COMMISSIONERS:

Hereby certify that we have complied with Section 653 of Title 28-A Maine Revised Statutes and hereby approve said application.

Dated at: _____, Maine _____
City/Town (County)

On: _____
Date

The undersigned being: ☐ Municipal Officers ☐ County Commissioners of the
☐ City ☐ Town ☐ Plantation ☐ Unincorporated Place of: _____, Maine

THIS APPROVAL EXPIRES IN 60 DAYS

NOTICE – SPECIAL ATTENTION

§653. Hearings; bureau review; appeal

1. Hearings. The municipal officers or, in the case of unincorporated places, the county commissioners of the county in which the unincorporated place is located, may hold a public hearing for the consideration of applications for new on-premises licenses and applications for transfer of location of existing on-premises licenses. The municipal officers or county commissioners may hold a public hearing for the consideration of requests for renewal of licenses, except that when an applicant has held a license for the prior 5 years and a complaint has not been filed against the applicant within that time, the applicant may request a waiver of the hearing.

A. The bureau shall prepare and supply application forms. [1993, c. 730, §27 (AMD).]

B. The municipal officers or the county commissioners, as the case may be, shall provide public notice of any hearing held under this section by causing a notice, at the applicant's prepaid expense, stating the name and place of hearing, to appear on at least 3 consecutive days before the date of hearing in a daily newspaper having general circulation in the municipality where the premises are located or one week before the date of the hearing in a weekly newspaper having general circulation in the municipality where the premises are located. [1995, c. 140, §4 (AMD).]

C. If the municipal officers or the county commissioners, as the case may be, fail to take final action on an application for a new on-premises license or transfer of the location of an existing on-premises license within 60 days of the filing of an application, the application is deemed approved and ready for action by the bureau. For purposes of this paragraph, the date of filing of the application is the date the application is received by the municipal officers or county commissioners. This paragraph applies to all applications pending before municipal officers or county commissioners as of the effective date of this paragraph as well as all applications filed on or after the effective date of this paragraph. This paragraph applies to an existing on-premises license that has been extended pending renewal. The municipal officers or the county commissioners shall take final action on an on-premises license that has been extended pending renewal within 120 days of the filing of the application. [2003, c. 213, §1 (AMD).]

D. If an application is approved by the municipal officers or the county commissioners but the bureau finds, after inspection of the premises and the records of the applicant, that the applicant does not qualify for the class of license applied for, the bureau shall notify the applicant of that fact in writing. The bureau shall give the applicant 30 days to file an amended application for the appropriate class of license, accompanied by any additional license fee, with the municipal officers or county commissioners, as the case may be. If the applicant fails to file an amended application within 30 days, the original application must be denied by the bureau. The bureau shall notify the applicant in writing of its decision to deny the application including the reasons for the denial and the rights of appeal of the applicant. [1995, c. 140, §5 (NEW).][2003, c. 213, §1 (AMD) .]

2. Findings. In granting or denying an application, the municipal officers or the county commissioners shall indicate the reasons for their decision and provide a copy to the applicant. A license may be denied on one or more of the following grounds:

A. Conviction of the applicant of any Class A, Class B or Class C crime; [1987, c. 45, Pt. A, §4 (NEW).]

B. Noncompliance of the licensed premises or its use with any local zoning ordinance or other land use ordinance not directly related to liquor control; [1987, c. 45, Pt. A, §4 (NEW).]

C. Conditions of record such as waste disposal violations, health or safety violations or repeated parking or traffic violations on or in the vicinity of the licensed premises and caused by persons patronizing or employed by the licensed premises or other such conditions caused by persons patronizing or employed by the licensed premises that unreasonably disturb, interfere with or affect the ability of persons or businesses residing or located in the vicinity of the licensed premises to use their property in a reasonable manner; [1993, c. 730, §27 (AMD).]

D. Repeated incidents of record of breaches of the peace, disorderly conduct, vandalism or other violations of law on or in the vicinity of the licensed premises and caused by persons patronizing or employed by the licensed premises; [1989, c. 592, §3 (AMD) .]

E. A violation of any provision of this Title; [2009, c. 81, §1 (AMD) .]

F. A determination by the municipal officers or county commissioners that the purpose of the application is to circumvent the provisions of section 601; and [2009, c. 81, §2 (AMD) .]

G. After September 1, 2010, server training, in a program certified by the bureau and required by local ordinance, has not been completed by individuals who serve alcoholic beverages. [2009, c. 81, §3 (NEW) .]

[2009, c. 81, §§1-3 (AMD) .]

3. Appeal to bureau. Any applicant aggrieved by the decision of the municipal officers or county commissioners under this section may appeal to the bureau within 15 days of the receipt of the written decision of the municipal officers or county commissioners. The bureau shall hold a public hearing in the city, town or unincorporated place where the premises are situated. In acting on such an appeal, the bureau may consider all licensure requirements and findings referred to in subsection 2.

A. [1993, c. 730, §27 (RP) .]

B. If the decision appealed from is an application denial, the bureau may issue the license only if it finds by clear and convincing evidence that the decision was without justifiable cause. [1993, c. 730, §27 (AMD) .]

[1995, c. 140, §6 (AMD) .]

4. No license to person who moved to obtain a license. [1987, c. 342, §32 (RP) .]

5. Appeal to District Court. Any person or governmental entity aggrieved by a bureau decision under this section may appeal the decision to the District Court within 30 days of receipt of the written decision of the bureau.

An applicant who files an appeal or who has an appeal pending shall pay the annual license fee the applicant would otherwise pay. Upon resolution of the appeal, if an applicant's license renewal is denied, the bureau shall refund the applicant the prorated amount of the unused license fee.

[1995, c. 140, §7 (AMD); 1999, c. 547, Pt. B, §78 (AMD); 1999, c. 547, Pt. B, §80 (AFF) .]

*Bureau of Alcoholic Beverages and Lottery Operations
Division of Liquor Licensing & Enforcement
8 State House Station, Augusta, ME 04333-0008
10 Water Street, Hallowell, ME 04347 (overnight)
Tel: (207) 624-7220 Fax: (207) 287-3434
Email Inquiries: MaineLiquor@maine.gov*



ON PREMISE DIAGRAM
(Facility Drawing/ Floor Plan)

In an effort to clearly define your license premise and the area that consumption and storage of liquor is allowed. The Division requires all applicants to submit a diagram of the premise to be licensed in addition to a completed license application.

Diagrams should be submitted on this form and should be as accurate as possible. Be sure to label the areas with the following: • **Entrances** • **Office area** • **Kitchen** • **Storage Areas** • **Dining Rooms** • **Lounges** • **Function Rooms** • **Restrooms** • **Decks** • **All Inside and Outside areas that you are requesting approval.**

Please see attached documents



Division of Alcoholic Beverages and Lottery
Operations
Division of Liquor Licensing and Enforcement

**Corporate Information Required for
Business Entities Who Are Licensees**

Questions 1 to 4 must match information on file with the Maine Secretary of State's office. If you have questions regarding this information, please call the Secretary of State's office at (207) 624-7752.

Please clearly complete this form in its entirety.

1. Exact legal name: Magnus on Water, LLC
2. Doing Business As, if any: _____
3. Legal Entity's FEIN #: 83-2950793
4. Date of filing with Secretary of State: 12/28/2018 State in which you are formed: Maine
5. If not a Maine business entity, date on which you were authorized to transact business in the State of Maine: _____
6. List the name and addresses for previous 5 years, birth dates, titles of officers, directors and list the percentage ownership: (attach additional sheets as needed)

NAME	ADDRESS (5 YEARS)	Date of Birth	TITLE	Ownership %
Please See Attached Chart				

(Stock ownership in non-publicly traded companies must add up to 100%.)

7. If Co-Op # of members: _____ (list primary officers in the above boxes)

8. Has any principal person involved in the entity ever been convicted of any violation of the law, other than minor traffic violations, in the United States? ☐ Yes ☒ No
9. If Yes to Question 8, please complete the following: (attached additional sheets as needed)

Name: _____

Date of Conviction: _____

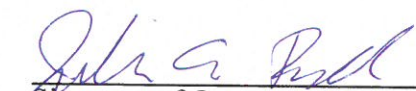
Offense: _____

Location of Conviction: _____

Disposition: _____

Signature:

PLEASE SIGN IN BLUE INK



Signature of Owner or Corporate Officer

8-23-2019
Date

Julia A Russell

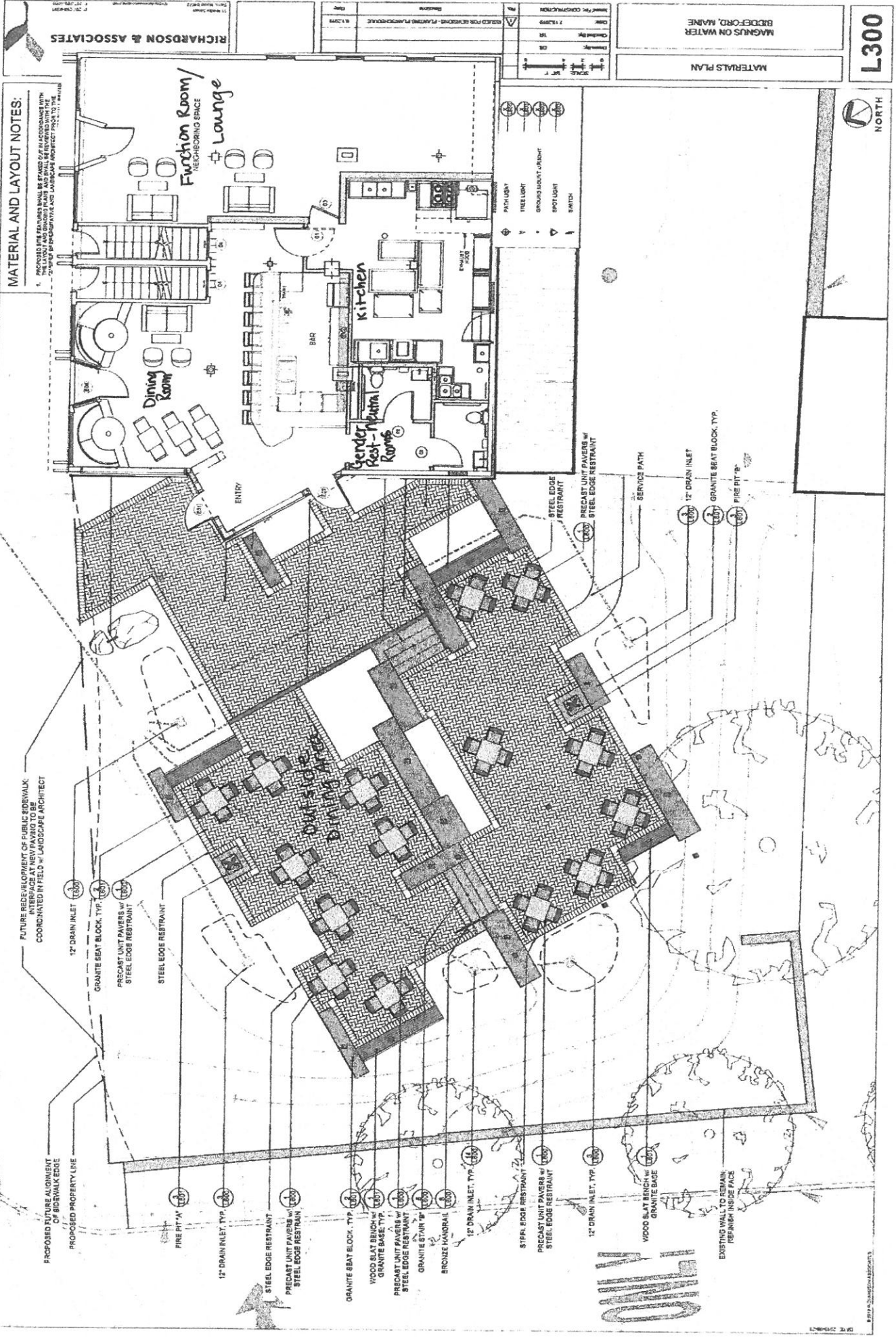
Print Name of Owner or Corporate Officer

Submit Completed Forms to:

Bureau of Alcoholic Beverages
Division of Liquor Licensing and Enforcement
8 State House Station, Augusta, Me 04333-0008 (Regular address)
10 Water Street, Hallowell, ME 04347 (Overnight address)
Telephone Inquiries: (207) 624-7220 Fax: (207) 287-3434
Email Inquiries: MaineLiquor@Maine.gov

MATERIAL AND LAYOUT NOTES:

1. FUTURE REDEVELOPMENT OF PUBLIC SIDEWALK INTERFERENCE AT NEW PAVING TO BE COORDINATED IN FIELD W/ LANDSCAPE ARCHITECT
2. PROPOSED FUTURE ALIGNMENT OF SIDEWALK EDGE
3. PROPOSED PROPERTY LINE



L300

NORTH

MAGNUS ON WATER
BIDDEFORD, MAINE

MATERIALS PLAN

Scale	1" = 10'
North Arrow	
Legend	
1. PATH LIGHT	
2. FREE LIGHT	
3. BRONZE ADJUST UPBUSH	
4. SPOT LIGHT	
5. SWITCH	

Notes	
1. SEE PLAN FOR EXISTING PAVING MATERIALS	
2. SEE PLAN FOR EXISTING PAVING MATERIALS	
3. SEE PLAN FOR EXISTING PAVING MATERIALS	

RICHARDSON & ASSOCIATES

Name	Addresses (5 Years)	DOB	Title	Ownership %
Julia Ann Russell	• 1421 S St. NW, Washington, DC • 1807 4th St. NW, Washington, DC	02/03/1986	Managing Partner	63
Carmen Darice Harris	• 1421 S St. NW, Washington, DC • 1212 M St. NW Unit 202, Washington, DC • 4 Logan Circle NW, Washington, DC	02/02/1980	Managing Partner	29
Brittany Saliwanchik	• 22 Fox Farm Rd. Biddeford, ME • 100 Saco Falls Way Apt. 511 Biddeford, ME • 114 Macdougall St. Apt. 6 New York, NY 10014 • 287 Third Avenue Apt. 2L Brooklyn, NY	09/16/1987	General Manager	4
Brian Catapang	• 48 Green St. Apt. 102, Biddeford, ME • 488 Main St., Biddeford, ME • 356 Elm St., Biddeford, ME • 11 Country Drive, Biddeford, ME • 30 Gali Ln., East Waterboro, ME • 9 Nash St., Westborough, MA	10/26/1989	Beverage Director	4

2019.101 **IN BOARD OF CITY COUNCIL..SEPTEMBER 17, 2019**
BE IT ORDERED, that the City Council of the City of Biddeford hereby adopts the Maine Municipal Association Model Ordinance, General Assistance Appendices (A-D) – **General Assistance Maximums** for the period of October 1, 2019 to September 30, 2020.

Motion by Councilor McCurry, seconded by Councilor Lessard to grant the order.
Vote: Unanimous.

2019.102 **IN BOARD OF CITY COUNCIL..SEPTEMBER 17, 2019**
BE IT ORDAINED, by the City Council of the City of Biddeford that the Code of Ordinances, Chapter 42, Motor Vehicles and Traffic, Article IV Specific Street Regulations, **Section 42-90 No Parking**, be amended by adding or deleting to read as follows:

Evans Road, both sides, beginning at the intersection with Lester B. Orcutt Blvd., thence northeasterly to end of approved street.

NOTE: The Policy Committee considered this item at their September 9, 2019 meeting and voted unanimously to forward to Council for approval.

Motion by Councilor McCurry, seconded by Councilor Lessard to grant the first reading of the ordinance amendment.
Vote: Unanimous.

2019.103 **IN BOARD OF CITY COUNCIL..SEPTEMBER 17, 2019**
BE IT ORDAINED, by the City Council of the City of Biddeford that the Code of Ordinances, Chapter 42, Motor Vehicles and Traffic, Article IV Specific Street Regulations, **Section 42-89 Stop Intersections**, be amended by adding or deleting to read as follows:

Evans Road, at Lester B. Orcutt Blvd.

NOTE: The Policy Committee considered this item at their September 9, 2019 meeting and voted unanimously to forward to Council for approval.

Motion by Councilor McCurry, seconded by Councilor Lessard to grant the first reading of the ordinance amendment.

Vote: 7/1; Councilor Swanton opposed.
Councilors McCurry, St. Cyr, Quattrone, Belanger, Ready, Seaver and Lessard in favor.
Motion carries.

2019.104 **IN BOARD OF CITY COUNCIL..SEPTEMBER 17, 2019**
BE IT ORDAINED, by the City Council of the City of Biddeford that the Code of Ordinances, Chapter 42, Motor Vehicles and Traffic, Article IV Specific Street Regulations, **Section 42-96 Three-way stop streets**, be amended by adding or deleting to read as follows:

Lester B. Orcutt Boulevard at Mile Stretch Road

~~Lester B. Orcutt Boulevard at First Street~~

NOTE: The Policy Committee considered this item at their September 9, 2019 meeting and voted unanimously to forward to Council for approval.

Motion by Councilor McCurry, seconded by Councilor Lessard to grant the first reading of the ordinance amendment.

Vote: 6/2; Councilors Swanton and Lessard opposed.
Councilors McCurry, St. Cyr, Quattrone, Belanger, Ready and Seaver in favor.
Motion carries.

2019.105

IN BOARD OF CITY COUNCIL... SEPTEMBER 17, 2019

BE IT ORDERED, that the City Manager and City Solicitor be and hereby are authorized to negotiate a Joint Development Agreement (“JDA”) with Treadwell Franklin Infrastructure Capital LLC (“TFIC”) and James W. Sewall Company (“Sewall”) (and/or its appropriate designee) for the construction and subsequent operation and maintenance of a privately financed municipal parking garage and existing pay-per-use surface lots. The City Council specifically directs that the JDA must include the following critical terms and conditions:

Garage

- The garage shall be located on a designated lot at the 3 Lincoln Street site as specified by the City
- Garage shall be 640± spaces in accordance with Desman Design Management plans

Costs:

- Project construction cost shall be confirmed by a formal bid process through TFIC with such costs identified in the JDA.
- Selection of operator determined through an agreed selection process with such costs identified in the JDA.
- Expected construction cost to be \$22,297,158 to include up to \$3,000,000 for the construction of the RiverWalk and pedestrian connections
- Construction cost capped at \$24,631,350, based on formal bid process.
- Initial construction costs above \$22,297,158, based on bid results, limited to an additional City obligation of no greater than \$16,500/\$250,000 increment.
- Financing for no greater than a 25-year term.
- Construction costs shall be subject to open-book accounting review by the City.
- No taxpayer support required.

Project Options

- After year 10, the City shall have the option to buy the garage at fair market value (“FMV”), sell the garage to TFIC at FMV, refinance the garage, or continue with established terms.
- After year 25, the ownership of the garage shall revert to the City for \$1.

Cost Sharing:

- Any project cost savings resulting from a lower than expected construction bid shall go to the direct benefit of the City to reduce Support Payments; such reduction shall be reflected in the JDA.
- If NOI is greater than 110% of projections, on a six-month basis, income above 100% of projections shall go to the City until such time as the City’s sunk costs are recouped in full. Thereafter, the City shall share future revenue with TFIC - \$0.90 of every dollar to the City, \$0.10 of every dollar to TFIC.

Revenue and NOI Projections

- Prepare and include as part of the JDA, net operating income (NOI), revenue, operation and maintenance, and other projections to serve as the basis for revenue sharing, Opex Reimbursement, Support Payments, Stabilization Payments, and garage/lot pricing calculations utilizing the most advantageous construction and operator bids.

Support Payments from TIF:

The JDA shall limit the City’s financial obligations to Support Payments, operating expense reimbursements (Opex Reimbursement), and Stabilization Payments from TIF resources. No property tax dollar commitment shall be included.

- Support Payments
 - o Support Payments shall begin no earlier than six months after the date of garage opening.
 - o Support Payments shall be capped at \$650,000, \$700,000, \$750,000, \$800,000, \$850,000, \$900,000, for years 1-6 respectively.
 - o Support Payments shall increase annually thereafter subject to the lesser of a negotiated escalator or the local CPI.

- o Support payments may be increased incrementally by no more than \$16,500 for every \$250,000 increment over \$22,297,158 based on received construction bids up to a construction cap of \$24,631,350. Such calculations, if required, shall be established and finalized in the JDA.
- Opex Reimbursement
 - o Opex Reimbursement shall include operating and maintenance expenses, beginning no sooner than one month after the date of garage opening.
 - o Opex expense payments shall be established in the JDA.
- Stabilization Payment
 - o The need for Stabilization Payments shall be assessed on a semi-annual basis.
 - o Stabilization Payments shall only be required in the event net operating income (NOI) falls below 90% of projections, and only to the extent that the NOI shortfall is a result of deviations in operation and maintenance expenses or garage/lot revenues relative to projections established in the JDA.
 - o Stabilization Payment calculations shall be subject to review by the City through an open-book accounting system. Such payments are intended to maintain a targeted 10% IRR.
 - o A Stabilization Payment shall be no greater than the amount of the NOI shortfall.
 - o The JDA shall include a provision for review of rate increases in an effort to limit the need for municipal Stabilization Payments.
 - o The City shall make such Stabilization Payments, as needed, and at its sole discretion, establish a mechanism for reimbursement of such payments, for example, through a Special Assessment District or any other mechanism authorized by the City Council.

Specific Protections:

- The JDA shall include construction dates and penalties for delivery of a parking structure.
- The City shall have the right to review and if desired, buy down any rate increases.
- No rate increases in existing lots through the date of garage opening.
- TFIC shall bear risk for all-in costs of financing and project execution including project overrun costs and delays.
- All other customary administrative terms and conditions.

BE IT FURTHER ORDERED, that the City Manager shall execute a JDA which includes the above terms and conditions provided, however, that the City Manager shall not be authorized to execute the JDA unless the City Council has reviewed the JDA to confirm that the JDA includes the City Council's directives regarding the above critical terms and conditions.

Motion by Councilor Belanger, seconded by Councilor Lessard to grant the order.

Vote: 5/3; Councilors Seaver, Quattrone and McCurry opposed.

Councilors Swanton, St. Cyr, Belanger, Ready and Lessard in favor.

Motion carries.

Public Addressing the Council...(5 minute limit per speaker; 30 minute total time limit):

A couple citizens addressed their concerns and comments to the Council.

City Manager Report:

City Manager, James Bennett had no report.

Other Business:

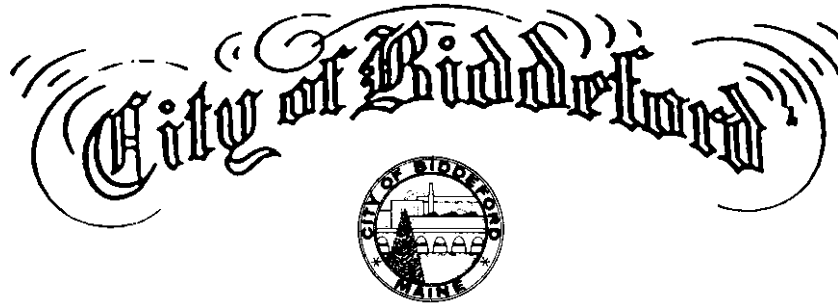
The Council had no Other Business.

Motion by Councilor McCurry, seconded by Councilor Lessard to adjourn.

Vote: Unanimous.

Time: 7:35 p.m.

Attest by: _____
Carmen J. Morris, City Clerk



2019.102 **IN BOARD OF CITY COUNCIL..SEPTEMBER 17, 2019**
BE IT ORDAINED, by the City Council of the City of Biddeford that the Code of Ordinances, Chapter 42, Motor Vehicles and Traffic, Article IV Specific Street Regulations, **Section 42-90 No Parking**, be amended by adding or deleting to read as follows:

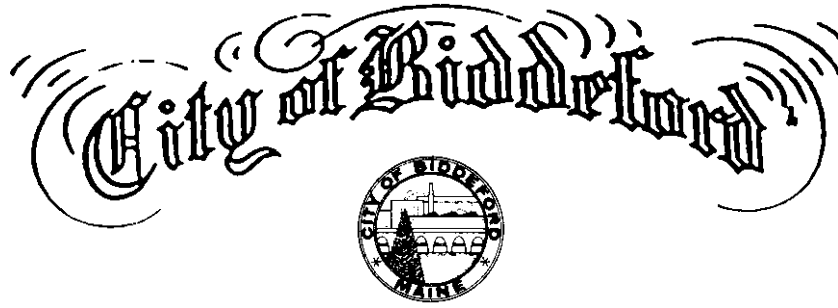
Evans Road, both sides, beginning at the intersection with Lester B. Orcutt Blvd., thence northeasterly to end of approved street.

NOTE: The Policy Committee considered this item at their September 9, 2019 meeting and voted unanimously to forward to Council for approval.

September 17, 2019

Motion by Councilor McCurry, seconded by Councilor Lessard to grant the first reading of the ordinance amendment.

Vote: Unanimous.



2019.103 IN BOARD OF CITY COUNCIL..SEPTEMBER 17, 2019

BE IT ORDAINED, by the City Council of the City of Biddeford that the Code of Ordinances, Chapter 42, Motor Vehicles and Traffic, Article IV Specific Street Regulations, **Section 42-89 Stop Intersections**, be amended by adding or deleting to read as follows:

Evans Road, at Lester B. Orcutt Blvd.

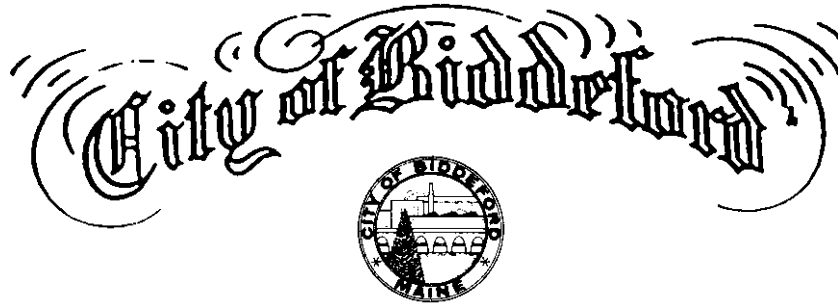
NOTE: The Policy Committee considered this item at their September 9, 2019 meeting and voted unanimously to forward to Council for approval.

September 18, 2019

Motion by Councilor McCurry, seconded by Councilor Lessard to grant the first reading of the ordinance amendment.

Vote: 7/1; Councilor Swanton opposed.

Councilors McCurry, St. Cyr, Quattrone, Belanger, Ready, Seaver and Lessard in favor.
Motion carries.



2019.104 **IN BOARD OF CITY COUNCIL..SEPTEMBER 17, 2019**
BE IT ORDAINED, by the City Council of the City of Biddeford that the Code of Ordinances, Chapter 42, Motor Vehicles and Traffic, Article IV Specific Street Regulations, **Section 42-96 Three-way stop streets**, be amended by adding or deleting to read as follows:

Lester B. Orcutt Boulevard at Mile Stretch Road

~~Lester B. Orcutt Boulevard at First Street~~

NOTE: The Policy Committee considered this item at their September 9, 2019 meeting and voted unanimously to forward to Council for approval.

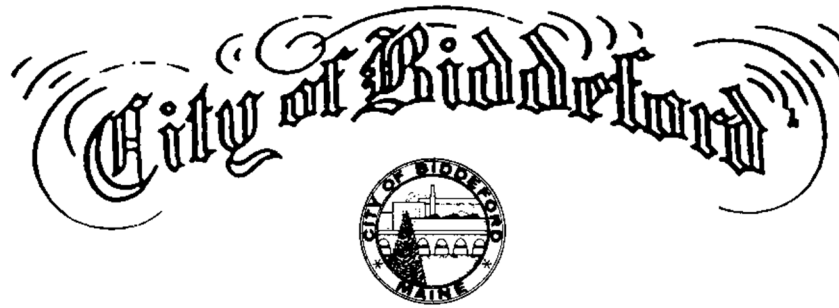
September 17, 2019

Motion by Councilor McCurry, seconded by Councilor Lessard to grant the first reading of the ordinance amendment.

Vote: 6/2; Councilors Swanton and Lessard opposed.

Councilors McCurry, St. Cyr, Quattrone, Belanger, Ready and Seaver in favor.

Motion carries.



2019.106 **IN BOARD OF CITY COUNCIL..OCTOBER 1, 2019**
BE IT ORDERED, that the City Council of the City of Biddeford does hereby approve the reallocation of Assigned Fund Balance.

The following Capital Projects in the Assigned Fund Balance will be discontinued:

22001-60306	Other Professional/Consult	\$ 5,300
22001-60862	Historic Preservation	621
22001-60974	Miscellaneous Reserve	43,874
22001-60975	Allocation for Capital Imp	28,000
22004-60310	Service Contracts Expense	4,000
22004-60979	Saco River Project	<u>75,200</u>
For a total of		\$156,995

The discontinued funding will be reallocated for the following Capital Projects as determined by the city manager to be in the best financial interest of the City:

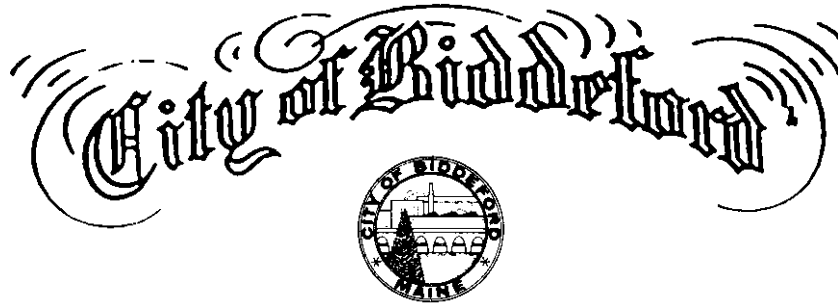
Police Lockers (Order 2019.106)	\$ 76,756 ¹
Fire Bathrooms (Order 2019.107)	TBD ²
Public Works Electronic Sign (Order 2019.108)	<u>TBD³</u>
For a total of	\$156,995

Notes:

¹Maximum financial requirement not covered by JAG Grant.

²The Fire Department is expecting one (1) additional bid no later than Tues., October 1. The pending bid will be distributed as soon as it is received. A vendor recommendation for the bathroom project will be provided at that time.

³Electronic sign bids are due October 1 and will be presented to Finance and Council at their respective meetings with a vendor selection recommendation.



2019.107

IN BOARD OF CITY COUNCIL..OCTOBER 1, 2019

BE IT ORDERED, that the City Council of the City of Biddeford does hereby approve the purchase of 64 Spacesaver Police Duty Lockers from Donnegan Systems, Inc. in an amount not to exceed \$105,767.00. The total price include Optional Components, freight and installation.

Funding source for this project is as follows: \$30,000.00 from previously approved JAG Grant; with the remaining \$75,767.00 to be funded from the re-designated Assigned Fund Balance.

Good afternoon Chief,

Following up on our meeting from Thursday.

I looked into the contract that is available to Biddeford and you are currently a member of the Sourcewell Contract that Spacesaver is a part of also.
This will allow you to purchase the lockers on the contract.

Biddeford Sourcewell Contract Member ID #1368

City of Biddeford

371 Hill St

Biddeford, ME 04005-4335

ID# 1368

Looking at the contract it should make things a little easier for the city to procure.
I ran the figures quickly and you do save a few dollars. The pricing that I provided on the lockers is very close to the contract figure because we priced it very aggressively.

Let me know if this will work and I'll provide a new quote with contract info.

Dan Clifford | Account Manager

Donnegan Systems, Inc.

170 Bartlett Street, Northborough, MA 01532

DIRECT:: 800-222-6311 ext 223

CELL:: 508-723-4571

WEB:: www.donnegansystems.com

Donnegan Systems Inc. 800-222-6311-phone
 170 Bartlett Street 508-393-5601-fax
 Northborough MA 01532 www.donnegan.com

QUOTE DATE September 10, 2019
QUOTE # 41519.R2
LEAD TIME Approximately 12 weeks



QUOTATION

Customer	Biddeford Police Department			Misc	
Name	Biddeford Police Department			Rep	Dan Clifford (508) 393-5700 ext 223
Address	39 Alfred Street			Terms:	50% deposit, 50% due upon completion
City	Biddeford	State	ME	Zip	04005
Phone	207-282-5127	Fax		FOB	Destination
				Ship Via	Best Way
Attn	Chief Beaupre			Tag	Range Area - Locker Room

Quantity	Description		TOTAL
	<u>Sourcewell Contract - 031715-KII</u> <u>City of Biddeford - Member ID#1368</u>		
64	Spacesaver Police Duty Lockers, 24"W x 24"D x 72"H, with pull out drawers bench 24"W x 36"D x 18"		\$ 92,123.00
	<u>Optional Components</u>		
	1. Electrical power receptacle, one per locker, cable distribution - Sloped tops to conceal electrical components and wire management	\$ 7,202.00	
	2. Body Armor drying rack	\$ 3,786.00	
	3. Boot tray, rubber	\$ 2,242.00	
	4. Mirror with magnet	\$ 414.00	
	<u>Pricing Includes</u>		
	1. Spacesaver Police Duty Lockers with single door 24"Wx36"Dx98"H		
	2. Electrical power receptacle - one per locker - cable distribution included		
	3. Bench unit - 36"D x 24"W x 18"H, wood bench		
	4. Body armour drying tray in bench drawer unit		
	5. Rubber boot tray		
	6. Internal locking 6"H drawer		
	7. Shelf above internal drawer		
	8. Shelf with garment rail assembly		
	9. Magnetic mirror		
	10. Donnegan non union installation during normal working hours M-F		
	11. Freight charges, warehousing, local redelivery		
	12. Inside delivery, street level unload with stair carry to second floor		
	Customer Acceptance	Subtotal	Included
Name		Freight	Included
Address		Installation	Included
City	State Zip		
Phone	Fax	TOTAL	\$92,123.00
Attn			

To Place order, please sign, and fax this page to (508) 393 5601 Attention Dan Clifford

Acceptance

Date



CONTRACT INFORMATION SHEET

Sourcewell

Spacesaver Corporation proudly partners with Sourcewell (formerly NJPA), a government agency serving the United States and Canada, to offer Sourcewell members a competitively bid contract. Sourcewell is a “cooperative contract” for state and local agencies, K-12, universities and colleges, non-profits, and tribal government to purchase from awarded vendors. As a cooperative contract Sourcewell is working for both buyers (members) and vendors.

Spacesaver is the innovator in storage solutions from high-density mobile, to secure storage for government and public safety, to new ideas that can streamline library and museum operations to campus solutions. Join Sourcewell at no cost and access Spacesaver’s competitively priced storage solutions to start saving time, money, and resources today.

To learn more about Spacesaver or to find a local authorized dealer, visit www.spacesaver.com.

To learn more about Sourcewell or to become a member, visit www.sourcewell-mn.gov

SPACESAVER’S SOURCEWELL (formerly NJPA) CONTRACT INFORMATION

CONTRACT NUMBER: **031715-KII**

EFFECTIVE DATE: 06/01/2015 - 04/09/2020

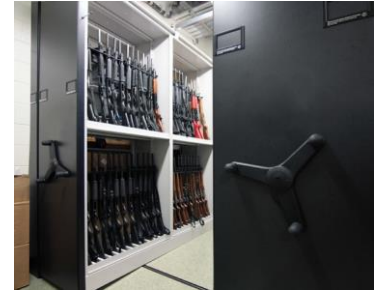
PRODUCTS: High-Density Mobile Shelving, Evidence Storage, Art Rack Storage, Weapons Storage, Museum Storage, Lockers, Metal Shelving, and File Cabinet Storage Solutions.

MEMBERSHIP OPEN TO:

- State & Local Government Entities
- All Education: Private & Public
- Non-Profits (Tax Exempt Organization)
- Tribal Government
- Canadian Provinces
- Canadian Healthcare Entities

VALUE OF BEING A SOURCEWELL MEMBER

- The formal contracting process is satisfied on your behalf – proven process eliminates low bid, low quality results.
- No cost, obligation, or liability to be a member
- A legal and easier purchasing process – ensuring best use of time and money
- Contracts are requested, awarded, and regulated by a municipal agency and governed by a publicly elected board of directors
- Sourcewell maintains all procurement documentation for you, a complete procurement file is posted on the website.
- Sourcewell is a government agency committed to helping their members succeed in fulfilling their own public service missions.
- The opportunity to purchase the very best products, equipment, and services through nationally solicited contracts.



Spacesaver has storage solutions for U.S. and Canadian Sourcewell members in a variety of markets from high-density mobile storage, to secure storage for military applications, government and public-sector safety, to new ideas that can streamline education, libraries, museums, and non-profit organization operations.

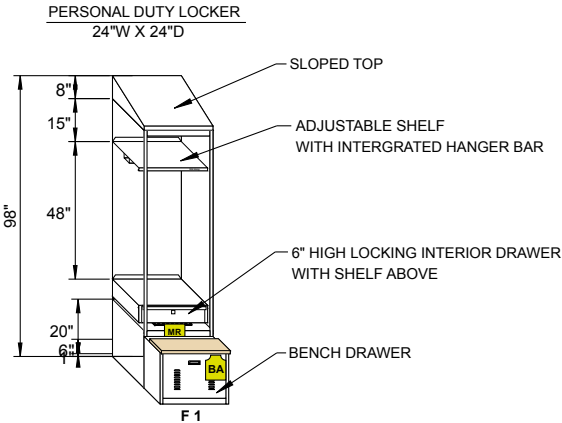


Spacesaver Corporation
1450 Janesville Avenue
Fort Atkinson, WI 53538-2798
1-800-492-3434
www.spacesaver.com

Spacesaver Corporation is a division of KI.
KI is a registered trademark of Krueger International, Inc.
Spacesaver is a registered trademark of Spacesaver Corporation.



KI
1330 Bellevue Street
P.O. Box 8100
Green Bay, WI 54302-8100
1-800-424-2432
www.ki.com



LOCKER INTERIOR INCLUDES:
MAGNETIC MIRROR
BODY ARMOR DRYING TRAY
RUBBER BOOT TRAY
DUPLEX OUTLET



Project Name: Biddeford Police Department - Men's Locker Room

Salesperson:
CLIFFORD,DANIEL

Scale
1:67

Rev level:

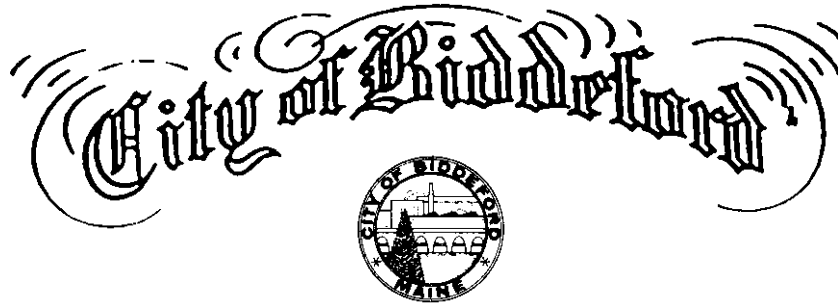
Project #:

Drawn by:
RB

Date Printed:
06/14/2019

APPROVAL
This drawing Approved By:

Dated_____



2019.108

IN BOARD OF CITY COUNCIL..OCTOBER 1, 2019

BE IT ORDERED, that the City Council of the City of Biddeford does hereby authorize awarding a contract to **<vendor to be named>** for the Fire Department Central Station Bathroom Renovations in an amount not to exceed **<amount to be determined>**.

Funding for this project includes \$81,423.54 (carry forward – 22003-60936) with the remainder proposed to come from reallocation of Assigned Fund Balance funds, Order 2019.106.

Note: A vendor recommendation and project price will be provided once a pending bid is received. The pending bid is expected no later than Tuesday, October 1.



CITY OF BIDDEFORD FIRE DEPARTMENT

152 Alfred Street
Biddeford, Maine 04005
Tel: 207-282-6632
Fax: 207-283-8243

Chief Scott R. Gagne
Assistant Chief Paul R. LaBrecque
Deputy Chief Kevin D. Duross

Fire Department 2nd Floor Bathroom Project

Quotes

Godbout Plumbing and Heating	\$162,100.00
------------------------------	--------------

Hazelwood Handyman	\$166,842.50
--------------------	--------------

Cost for lock space

Lockers	\$4,254.55
---------	------------

Bench	\$300.00
-------	----------

Paint/electrical/Install	\$1,445.45
--------------------------	------------

Total	\$6,000
-------	---------

Total Project Cost	\$168,100 (lowest Bid)
--------------------	------------------------



**CITY OF BIDDEFORD
FIRE DEPARTMENT**

152 Alfred Street
Biddeford, Maine 04005
Tel: 207-282-6632
Fax: 207-283-8243

Chief Scott R. Gagne
Assistant Chief Paul R. LaBrecque
Deputy Chief Kevin D. Duross

Attached you will see all of the information that I have surrounding the FD bathroom project. Currently I am still waiting on a quote from the second contractor that I have spoken to, this along with the new set of plans should be in by Monday. I will send out the additional info as soon as I get it along with a quote explanation sheet.

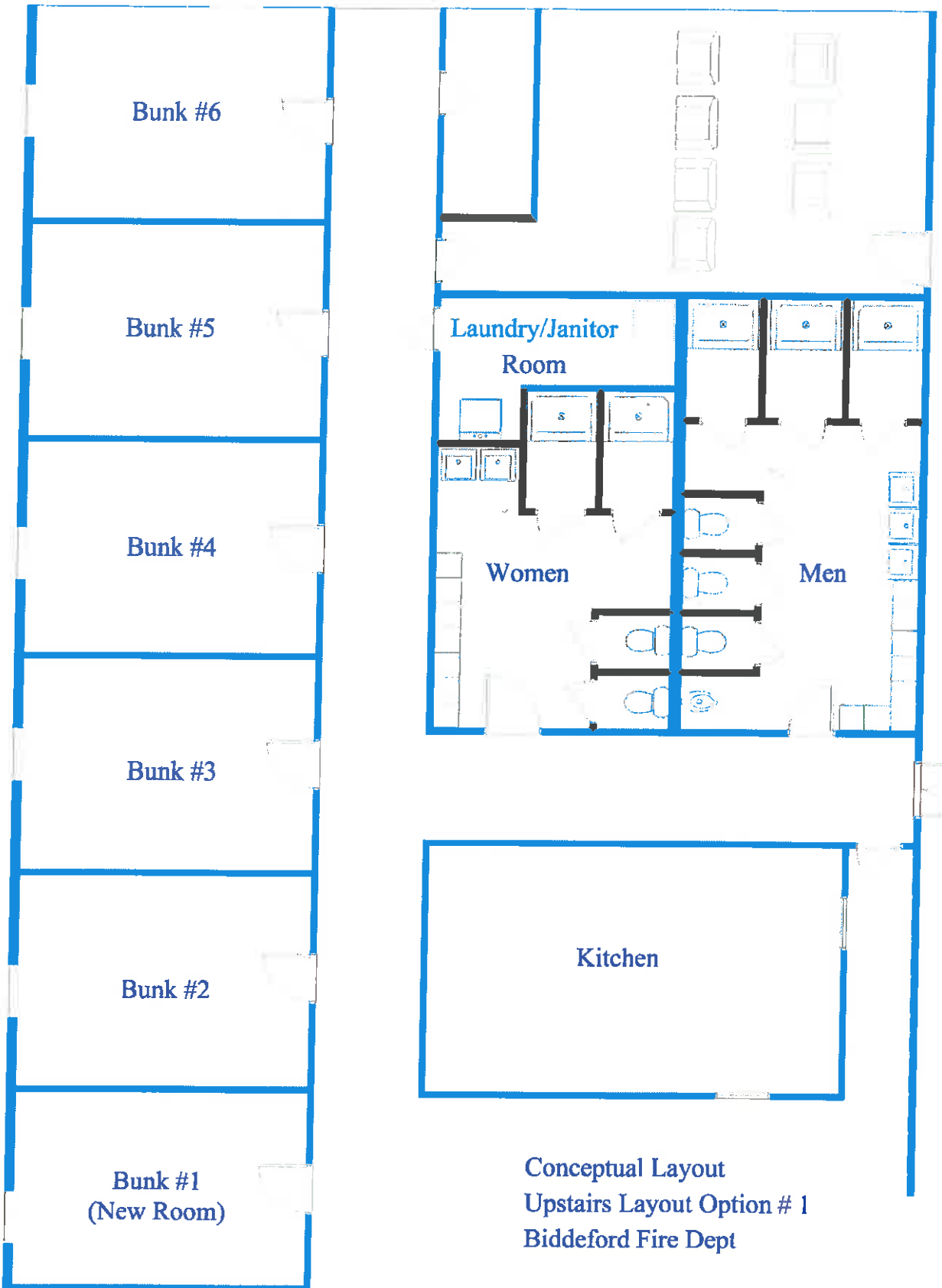
This project has been going on for a number of years, which has led to some of the confusion that may exist. The plans for the project have change from the original ones to help lower the costs.

If there are any other questions or concerns I will try to answer then on Tuesday night.

Thank you

Scott

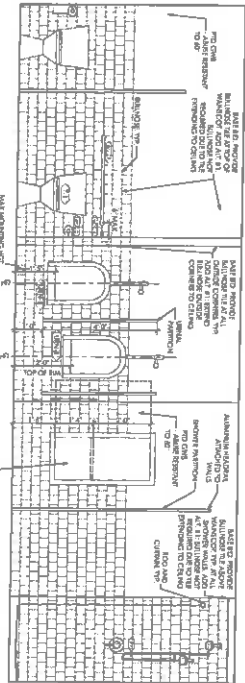
original in-house conceptual layout #1



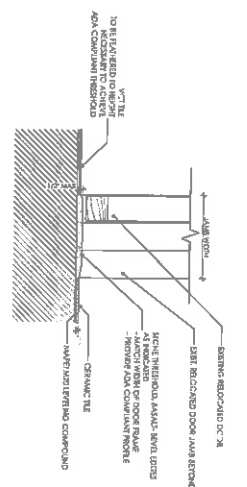
original in-house conceptual layout #2



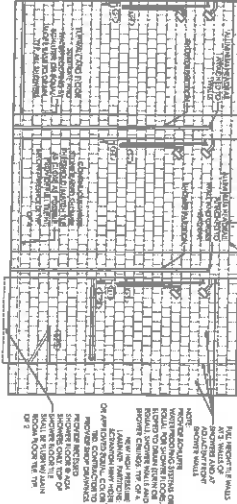
CONCEPTUAL LAYOUT (OPTION #2)
2ND FLR - SHOWER/LOCKER ROOM
BIDDEFORD FIRE DEPARTMENT
152 ALFRED STREET
BIDDEFORD, ME 04005



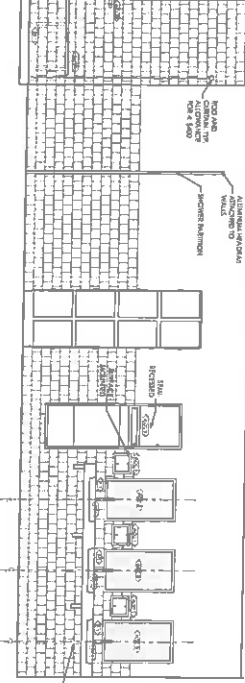
1 MEN'S TOILET ELEVATION
SCALE 1/2" = 1'-0"



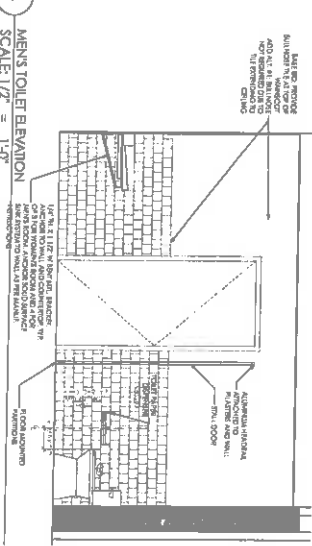
5 DOOR DETAIL
SCALE 3" = 1'-0"



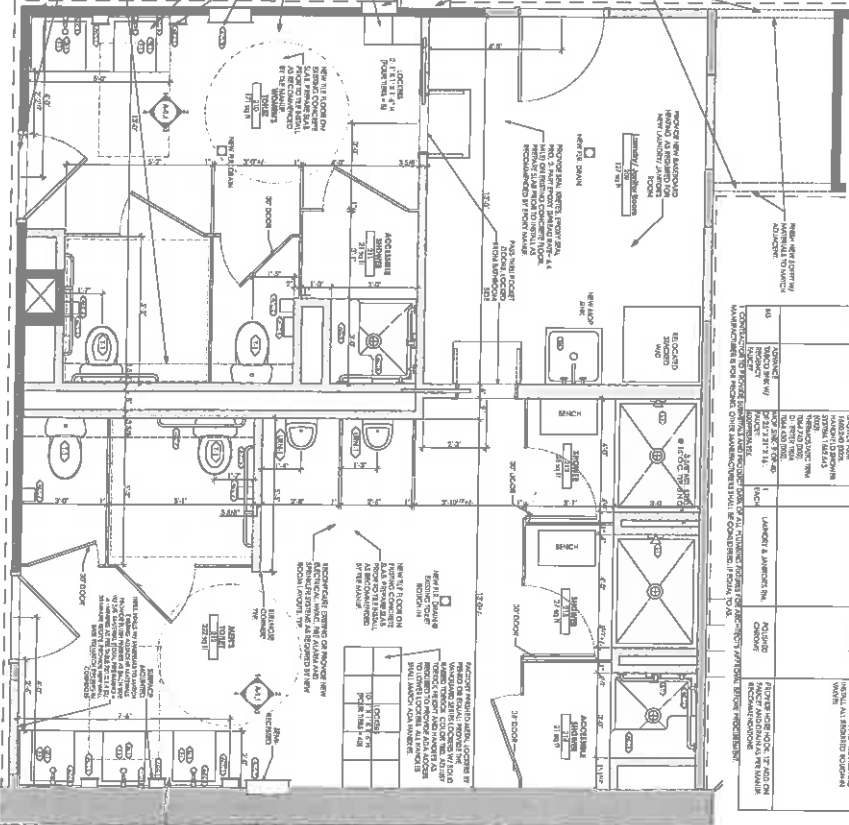
2 MEN'S TOILET ELEVATION
SCALE 1/2" = 1'-0"



3 MEN'S TOILET ELEVATION
SCALE 1/2" = 1'-0"



4 MEN'S TOILET ELEVATION
SCALE 1/2" = 1'-0"



6 ENLARGED PLAN
SCALE 1/2" = 1'-0"

NO.	DESCRIPTION	QTY	UNIT	ROOM	REMARKS
1	CEILING	1	SQ. FT.	1	CEILING
2	FLOOR	1	SQ. FT.	2	FLOOR
3	WALL	1	SQ. FT.	3	WALL
4	DOOR	1	EA.	4	DOOR
5	TOILET	1	EA.	5	TOILET
6	SINK	1	EA.	6	SINK
7	MIRROR	1	EA.	7	MIRROR
8	SHOWER	1	EA.	8	SHOWER
9	STALL	1	EA.	9	STALL
10	ENTRY	1	EA.	10	ENTRY
11	LOCKER	1	EA.	11	LOCKER
12	STORAGE	1	EA.	12	STORAGE
13	SEATING	1	EA.	13	SEATING
14	ENTRY	1	EA.	14	ENTRY
15	LOCKER	1	EA.	15	LOCKER
16	STORAGE	1	EA.	16	STORAGE
17	SEATING	1	EA.	17	SEATING
18	ENTRY	1	EA.	18	ENTRY
19	LOCKER	1	EA.	19	LOCKER
20	STORAGE	1	EA.	20	STORAGE
21	SEATING	1	EA.	21	SEATING
22	ENTRY	1	EA.	22	ENTRY
23	LOCKER	1	EA.	23	LOCKER
24	STORAGE	1	EA.	24	STORAGE
25	SEATING	1	EA.	25	SEATING
26	ENTRY	1	EA.	26	ENTRY
27	LOCKER	1	EA.	27	LOCKER
28	STORAGE	1	EA.	28	STORAGE
29	SEATING	1	EA.	29	SEATING
30	ENTRY	1	EA.	30	ENTRY
31	LOCKER	1	EA.	31	LOCKER
32	STORAGE	1	EA.	32	STORAGE
33	SEATING	1	EA.	33	SEATING
34	ENTRY	1	EA.	34	ENTRY
35	LOCKER	1	EA.	35	LOCKER
36	STORAGE	1	EA.	36	STORAGE
37	SEATING	1	EA.	37	SEATING
38	ENTRY	1	EA.	38	ENTRY
39	LOCKER	1	EA.	39	LOCKER
40	STORAGE	1	EA.	40	STORAGE
41	SEATING	1	EA.	41	SEATING
42	ENTRY	1	EA.	42	ENTRY
43	LOCKER	1	EA.	43	LOCKER
44	STORAGE	1	EA.	44	STORAGE
45	SEATING	1	EA.	45	SEATING
46	ENTRY	1	EA.	46	ENTRY
47	LOCKER	1	EA.	47	LOCKER
48	STORAGE	1	EA.	48	STORAGE
49	SEATING	1	EA.	49	SEATING
50	ENTRY	1	EA.	50	ENTRY

Architectural floor plan of the second floor of the University of Illinois at Chicago. The plan shows a complex layout of rooms, corridors, and structural elements. Key areas include:

- RESEARCH LABS: Located in the upper left and center, with various annotations regarding equipment and safety.**
- CLASSROOMS:** Several rooms labeled 'CLASSROOM' with seating capacities (e.g., 100, 120, 150).
- LECTURE HALL:** A large room on the right side, featuring a stage and seating.
- OFFICES:** Scattered throughout the plan, often labeled 'OFFICE' or 'ADMINISTRATIVE'.
- STAIRS:** A large central stairwell and several smaller staircases.
- CORRIDORS:** A network of hallways connecting the various rooms.
- Structural Elements:** Walls, doors, and windows are clearly delineated. Some areas are marked with 'NO ENTRY' or 'RESTRICTED ACCESS'.

The plan includes numerous annotations and labels, such as 'RESEARCH LAB', 'CLASSROOM', 'LECTURE HALL', 'OFFICE', 'STAIR', 'CORRIDOR', and 'RESTRICTED ACCESS'. It also shows a large 'STAIR' area and a 'CORRIDOR' system. The plan is oriented with North at the top.

1st Floor

Legend:

- Fire Exit
- Restroom
- Storage
- Reception
- Control Room
- Laboratory
- Parking

Room Details:

- LABORATORY 1:** 10' x 10'
- LABORATORY 2:** 10' x 10'
- LABORATORY 3:** 10' x 10'
- LABORATORY 4:** 10' x 10'
- LABORATORY 5:** 10' x 10'
- CONTROL ROOM:** 10' x 10'
- STORAGE:** 10' x 10'
- REST ROOM:** 10' x 10'
- RECEPTION:** 10' x 10'
- PARKING:** 10' x 10'

Scale: 1" = 10'

North Arrow: N



Memo

To: Members of the City of Biddeford Finance Committee
From: Philip C. Radding
CC: James Bennett, Cheryl Fournier
Date: 7/1/2019
Re: Biddeford Fire House Bath and Shower Room Renovations

Due to the fact that that we now have a number of female fire fighters the need to renovate the second floor of the Biddeford Fire station to provide separate shower facilities for both men and woman.

Plans were provided by Caleb Johnson Architects and this went out to bid in April 2018 and was advertised in both the Journal Tribune and the Portland Press Herald as well as the Cities web site. We also had to call a number of different contractors to see if we could generate any interest in this renovation.

The following contractors picked up plans for this job:

Caleb Johnson Builders

Great Falls Construction

Ganneston Construction

Doten Construction

DiMatteo Construction

Two bids were received:

Berkeley Building Company, Portsmouth, NH	\$292,000.00
---	--------------

DiMatteo Construction, South Portland, ME	\$215,000.00
---	--------------

We worked with DiMatteo Construction to see if there was any way to reduce this cost but besides changing tile to a lower cost material they were not willing to reduce their costs substantially.

We had budgeted \$80,000 for this project based on what Caleb Johnson's firms estimated of what this project should cost.

I then had a conversation with Jim Godbout who had bid for both contractors as a subcontractor and after looking over the plans and bids came up with a price of \$154,800.00. to complete this work and this could be less if we don't encounter any unknowns during construction.

I have worked with Cheryl Fournier to see if there were any unspoken funds available to support this renovation. See attached memo concerning available funds.

Because of the need for this renovation I am recommending that this be awarded with Jim Godbout Plumbing and Heating for sum of \$154,800.00.

RFP based on re-design with no replies

**SPECIFICATIONS
FOR
Renovations of Showers and Bathrooms
FOR
BIDDEFORD FIRE DEPARTMENT CENTRAL FIRE STATION
152 ALFRED STREET
BIDDEFORD, MAINE 04005
(207) 282-6632**

BIDDEFORD FIRE DEPARTMENT PROPOSAL TO DEMO AND RENOVATE

Second Floor Existing Restrooms and Shower

THE CITY OF BIDDEFORD is seeking sealed proposals for the design build services to demo and renovate existing bathrooms and showers at the Biddeford Central Fire Station 152 Alfred Street Biddeford, Maine 04005. Proposals are to be submitted to the City of Biddeford Central Fire Station Attention: Assistant Chief Paul R. LaBrecque 152 Alfred Street Biddeford, Maine 04005 **No Later Than September 3, 2019 1:00PM** at which time and place will be publicly opened and read. No bid awards will take place at that time. The department will analyze and select the bidder that best meets the needs of the Fire Department.

Sealed Proposals shall be clearly marked **Biddeford Fire Department Bathrooms and Showers Renovations**. Pre-Bid walkthrough giving the opportunity of the individual or company the opportunity to visit the site of the proposed work in order to fully acquaint them with the scope of work can be done by contacting Assistant Chief Paul R. LaBrecque at (207) 282-6632 E-Mail paul.labrecque@biddefordmaine.org or Chief Scott Gagne at (207) 282-6632. E-Mail scott.gagne@biddefordmaine.org

Bidders shall provide a detailed description of all work to be completed including Plans, Specifications, Standard Features, Equipment and Warranties.

1.0 PROJECT DESCRIPTION:

The following specifications are intended to be a brief guide to the general requirements, materials, proposed project, and are offered primarily for the bidding purposes. The project focuses on demo and renovations to existing bathrooms, shower, laundry room, storage room, and bedroom on the second floor living quarters.

The station was built in 1990 and has limited bathroom and shower facilities.

2.0 SCOPE OF WORK:

- A. Demo existing walls, doors, plumbing, HVAC, electrical fixtures as needed to remodel and construct (3) bathrooms with showers (1) janitor's laundry room.
- B. Frame new walls and ready for mechanicals.
- C. Install all rough and finish drainage, venting in schedule 40 PVC. All penetrations in concrete and walls shall be fire caulked per code.
- D. Install drywall, prime and paint two coats on all walls.

- E. Install solid core composite doors with new hardware and trim. Apply primer and two coats of paint.
- F. Remove existing suspended ceiling grid and tiles as needed and replace with new suspended ceiling to match as close as possible to existing.
- G. Remove existing VCT flooring as needed and replace VCT flooring in disturbed areas.
- H. Install ceramic tile flooring for all new bathrooms being constructed to include the janitor's laundry room and locker room.
- I. Install rough and finish electrical to meet code with MC, install new light troughers for each bathroom ceiling grid which shall be switched LED fixtures.
- J. Install bathroom ventilation to existing duct system operated by switches in each space.
- K. Install hot water panel radiators in bathrooms, janitor's laundry room, and locker room as required connecting to existing heat supply and return manifolds.
- L. Provide and install toilet paper dispensers, soap dispensers, and ADA signage.
- M. Install vinyl cove base molding after flooring is installed.

Fire Alarm Devices:

Remove existing fire alarm devices and install new devices as needed in new construction areas.

Fire Sprinkler System:

Remove existing fire sprinkler heads and replace new heads and piping as needed in new construction areas.

Unisex bathroom (1)

- 1. To be furnished and installed with Kohler ADA water closet with seat and electronic valves.
- 2. Furnish and install two wall hung lavatories with Kohler faucets, one being ADA.
- 3. Furnish and install one ADA shower stall with valve complete with shower head, slide bar and hand shower in custom shower.
- 4. Furnish and install one floor drain.
- 5. Furnish and install toilet paper dispenser, soap dispenser and ADA signage.

Unisex Bathroom (2)

- 1. To be furnished and installed with one Kohler water closet with seat and electronic valve.
- 2. Furnish and install one wall hung lavatory with Kohler faucet.
- 3. Furnish and install one shower stall with valve complete with shower head.
- 4. Furnish and install floor drain.
- 5. Furnish and install toilet paper dispenser, and soap dispenser.

Men's Bathroom and Locker Room

1. Furnish and install with two Kohler water closet with seat and electronic valve. Furnish and install two wall hung lavatory with Kohler faucets.
2. Furnish and install two shower stalls with valves complete with shower heads. One of the shower stalls will be separated from the bathroom by a partitioned wall.
3. Furnish and install two floor drains.
4. Furnish and install toilet paper dispenser, and soap dispenser.

Janitors Laundry Room

1. Furnish and install mop basin with faucet.
2. Furnish and install one washer box.
3. Furnish and install one floor drain.
4. Furnish and install clothes dryer vent to outside.

3.0 GENERAL REQUIREMENTS:

Summary of work

A. The Contractor shall:

1. Obtain all permits, licenses, design services, two sets of plans etc. required for construction.
2. Evaluate the proposed scope of work and the existing conditions during the Pre-bid walk through to provide an accurate bid and schedule to complete the work.
3. Provide all materials and labor necessary to complete the work as indicated on the construction drawings.

B. Mechanical and Plumbing design build work

1. A license, experienced contractor shall provide the expertise and labor to accomplish the fixture reconfiguration proposed on the plans and to see that all work meets the current plumbing code and to meet ADA guidelines.

C. Electrical design work:

1. A licensed, experienced contractor shall provide the expertise and labor to accomplish the work proposed on the plans and to see that all work meets all current electrical code.

D. Temporary Facilities and Waste Management:

1. Contractor shall be responsible to provide temporary shower facility.
2. The contractor is responsible to provide dumpsters and waste management plan that describes how all materials will be sorted and disposed.

E. Products:

1. All materials shall be delivered, stored and handled in such a manner as to prevent damage.
2. Materials on site shall be stored in compliance with fire and safety requirements.

4.0 PROJECT CLOSEOUT:

- A. Contractor is responsible for keeping the jobsite in neat and orderly condition during construction. The building interior shall be cleaned and provide dust protection as best as possible at the end of each working day.
- B. Contractor is responsible for waste and rubbish removal during construction.
- C. The Contractor shall guarantee the work and work of subcontractors for a period of time to be agreed upon.
- D. All work shall conform to all State and Local Codes.

In the case of ambiguities, discrepancies or irregularities in the drawings, specifications, or applicable codes and standards, the contractor shall request clarification from the Architect before proceeding. The cost of correcting work done as a result of proceeding without obtaining clarification will be borne solely by the contractor. No claims for extras by the contractor will be allowed that are the result of a failure by the contractor to carefully review all portions of the drawings and specifications and to familiarize themselves with the job conditions.

A performance bond of 10% of the total cost of the project will be required from the contractor awarded the bid.

The City of Biddeford is an affirmative action/equal opportunity employer (AA.EOE), and encourages participation from certified minority and woman owned businesses.

5.0 INSURANCE COVERAGE:

The winning contractor shall procure, carry and maintain comprehensive general liability insurance which includes the following coverage.

General Liability	Each Occurrence	Aggregate
Bodily Injury	\$ 1,000,000	\$ 1,000,000
Property Damage	\$ 500,000	\$ 500,000

Automobile Insurance must be carried on vehicles entering the site. The insurance shall have the following coverage.

Auto Insurance	Each Occurrence	Aggregate
Bodily Injury (per person)	\$ 1,000,000	\$ 1,000,000
Property Damage	\$ 500,000	\$ 500,000

CERTIFICATE OF ELIGIBILITY FOR

Demo and Renovations for the Bathrooms and Showers

Biddeford Central Fire Station Biddeford, Maine

This form must be completed by and submitted by Prospective Contractors and their subcontractors who wish to be considered for this work, failure to complete the certificate of eligibility will result in disqualification of the prospective contractor. Attachments to this sheet are acceptable (please properly label). Each subcontractor should submit a separate form.

1. Name and address of Firm.

_____ (Name)

_____ (Address)

2. Has your firm or any predecessor firm defaulted on a contract or had work terminated for non-performance within the last five (5) years? _____. If so, on a separate sheet describe the circumstances / reasons.
3. Has your firm or any predecessor firm been denied a concern of surety, a bid bond, or a performance bond with in the last twelve (12) months? _____. If so, on a separate sheet describe the circumstances / reasons.
4. Provide the following on all current projects in progress: (Use additional sheets as necessary).

Project Name: _____

Location: _____

Owner: _____

Architect / Engineer _____

Contract Amount: \$ _____

Scheduled completion Date: _____

Project Name: _____

Location: _____

Owner: _____

Architect / Engineer _____

Contract Amount: \$ _____

Scheduled completion Date: _____

Project Name: _____

Location: _____

Owner: _____

Architect / Engineer _____

Contract Amount: \$ _____

Scheduled completion Date: _____

BID FORM

Demo and Renovations for the Bathrooms and Showers Biddeford Fire Department Central Station

The undersigned Contractor agrees to perform the services indicated in the above scope of work and on the attached Contract Documents for the lump sum amount of:

BASE BID AMOUNT \$ _____

BASE BID AMOUNT IN WORDS \$ _____

PREPARED BY: _____

TITLE: _____

COMPANY: _____

PHONE #: _____

E-MAIL: _____

DATE: _____

Jim Godbout Plumbing & Heating Inc.

P.O. Box 365

48 Elm st.

Biddeford, Maine 04005

207-283-1200 fax 207-283-2739

www.jimgodbout.com

September 25, 2019

City of Biddeford Fire Department

Biddeford, Maine

pradding@biddefordmaine.org

Proposal for Biddeford Fire Station Baths Remodel

We shall cut and cap plumbing and baseboard heating lines to 2nd floor baths and heat lines in way of rooms to be constructed. Demo and dispose of properly.

Demo existing walls and doors as needed to remodel and add bathrooms.

Remove old drinking fountain in hallway.

Frame new walls ready for mechanicals, moving one wall adjacent to bedroom, EMT storage, TV room door shall stay as situated, install gender free bath-locker room, move wall for janitors closet to install washer connection.

We shall reuse existing steel doors and frames to new locations for baths.

We shall do all jack hammering and core drilling to get plumbing services to proper locations. All necessary chase ways for piping shall be by others—some lines may need to be upsized.

Install rough and finish plumbing for below:

Janitor's Room- walls extended into existing bedroom.

Furnish and install plumbing for mop basin with faucet, one washer box and one floor drain.

Bathrooms-

Furnish and install four Kohler water closets with seats and manual flush valve, Furnish and install four wall hung lavatories with Kohler faucets, Furnish and install four shower stalls, with valves complete with shower head. Furnish and install four floor drains.

Install all rough and finish drainage, venting in sch. 40 PVC.

All penetrations shall be fire caulked per code.

Install drywall, prime, paint 2 coats on all walls

Install new suspended ceilings to match as close as possible to existing ceilings, please note roof is currently leaking in several spots causing damage to existing tiles.

Remove VCT flooring as needed and install all new ceramic or composite flooring in disturbed areas including new locker room. (Budgeted cost \$9000.00)

Install rough and finish electrical to meet code with MC, install new light troughers for each bathroom ceiling grid which shall be switched LED fixtures.

Install bathroom ventilation ducted to existing duct system, operated by switches in each space.

We shall move communication wiring as needed in ceiling.

No Sprinkler piping needs to be moved with this proposal and plan.

We shall install hot water panel radiators in both baths and Janitors room as required connecting to existing heat supply and return manifolds.

Temporary Showers by others at PD ort School system while job is being done.

HVAC

Relocate HVAC duct as needed for walls being moved.

Provide dust protection to HVAC systems return air ducts

We are responsible for all demo disposal and cleanup, trying to keep house as clean as we can providing dust protection.

Work to conform to all state and local codes

Price includes all permits.

Total cost including floor allowance of 9k \$162,100.00



**CITY OF BIDDEFORD
FIRE DEPARTMENT**

152 Alfred Street
Biddeford, Maine 04005
Tel: 207-282-6632
Fax: 207-283-8243

Chief Scott R. Gagne
Assistant Chief Paul R. LaBrecque
Deputy Chief Kevin D. Duross

Fire Department 2nd Floor Bathroom Project

Quotes

Godbout Plumbing and Heating \$162,100.00

Cost for lock space

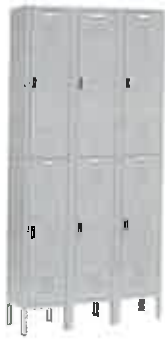
Lockers \$4,254.55

Bench \$300.00

Paint/electrical/Install \$1,445.45

Total \$6,000

Total Project Cost **\$168,100**



Paramount® Locker Double Tier 12x15x36 6 Door Assembled Gray

Item #: WG652177GY

Price: \$409.95

(+) Front Base covers
\$340
(+) top slope \$233.55
total = \$4,254.55

Customers Also Viewed



Front Base For
12\"/>



Paramount®
Locker Double



Master Lock®
No. 1525STK



Paramount®
Locker Double



Global™ Locker
Number Plate

LIVE CHAT

Paramount® Locker Double Tier 12x15x36 6 Door Assembled, Gray

Engineered for years of heavy-duty service. The lockers feature 16 gauge steel doors, 5-knuckle security hinges, quiet operation latch mechanism, and welded, reinforced frame-and-door assemblies for maximum security. The quality locker has a secure 3-point positive locking system, hat shelf, chrome door latch for smooth fingertip opening and one double and two single-prong coat hooks. Generously sized louvers promote ventilation. Legs add 6" to height. Durable, attractive powder coat finish. Lockers feature finished sides; no need for decorative end panels. Lockers must be anchored securely to floors or walls. 1-wide and 3-wide lockers have four foot plates included. Foot plates bolt to outside locker leg supports and maybe anchored to the floor. Anchors sold separately. **Includes blank number plates. Assembled lockers are not returnable.**

Optional locker accessories (Numbered Plates, Closed End Bases, Slope Top Kits and Locks) sold separately. Due to various layouts you may select, locker accessories ship in a separate box. Install Numbered Plate by simply removing the blank number plate.

[Click here to see the selections of Unassembled Lockers.](#)

Product Specifications

WIDTH INCHES	12
DEPTH INCHES	15
HEIGHT INCHES	36
OVERALL HEIGHT INCHES	78
OVERALL WIDTH INCHES	36
ASSEMBLY	Assembled

Need help? Call us. [1-800-260-2776](tel:1-800-260-2776) / [Live Chat](#) / [Email Us](#) (M-F: 8-7 Eastern)



[Shop by Room](#) [Shop by Brand](#) [Expert Help & Turnkey Solutions](#) [Articles & Information](#) [Pre-approved for Buying](#)

Lockers

- Athletic Lockers
- Cell Phone & Laptop Storage Lockers
- Clear Lockers
- Locker Room Benches & Accessories
- Metal Lockers**
- Plastic Lockers
- Preschool Lockers
- Storage & Cage Lockers
- Wall-Mount & Box Lockers
- Wood Lockers



Hallowell
Fully Assembled Three-Wide Double-Tier School Lockers w/ Slope Top & Locks (12" W x 15" D x 36" H Openings)
★★★★★ [Write a review](#) [Post a question](#) [Start a Live Chat](#)

\$533.99
MSRP: \$1,266.82
You Save: \$822.83 (61%)
SKU: HAL-URB3258-2ASB

Select Options:
Dimensions: 12" W x 15" D
Choose a locker color:

Add touch-up paint?
Choose starting locker number:

Quantity: 1

[Add to Cart](#)

Promotions

- On Sale**
- Ships in 24**
- Clearance**

Top Categories

- AV Equipment**
- Chairs
- Desks
- Preschool Furniture & Equipment
- Tables
- Categories**
- Art & Craft Supplies**
- Bulletin Boards & Letter Boards
- Cafeteria & Food Service
- Carts
- Classroom Rugs
- Computer Furniture
- Drafting & Art Furniture
- Dry Erase & Glass Boards
- Educational Technology
- Facility Equipment
- Gym & Sports Equipment
- Industrial & Vocational Arts Furniture
- Library & Media Center Furniture
- Lockers
- Lounge & Soft Seating
- Makerspace
- Medical Furniture & Equipment

Specifications **Description**

Number of Openings:	6
Door/Frame Material:	16-gauge steel
Body Material:	24-gauge steel
Coat Hooks:	Two single hooks and one double hook per opening
Assembly:	Ships Assembled
Other Info:	Includes one combination padlock per opening
Warranty:	Two-year warranty
Opening Dimensions:	12" W x 15" D x 36" H
Width:	36"
Depth:	15"
Height:	72"
Height Including Legs:	78"
Weight:	240.0 lbs.
Shipping Method:	Freight

Similar Items **You May Also Like** Recently Viewed



Hallowell
Fully Assembled Three-Wide Single-Tier School Lockers w/ Slope Top & Locks
\$418.99 - 451.99



Hallowell
Fully Assembled Three-Wide Triple-Tier School Lockers w/ Slope Top & Locks
\$590.99 - 632.99



Hallowell
Fully Assembled Three-Wide Double-Tier School Lockers w/ Locks
\$447.99 - 481.99



Leamiture
Deluxe Three-Wide Double-Tier School Lockers w/ Slope Top & Kickplate
\$314.88 - 429.88

★★★★★

[Search topics and reviews](#)



0
[Reviews](#)

6
[Questions](#)

6
[Answers](#)

Questions

1-6 of 6 Questions

Sort by: Most helpful answers ▼



Double Tier Rust Resistant Lockers 3 Wide (6) Galvanized Lockers, Each 12" Wide X 12", 15" Or 18" Deep X 36" High

SKU: HGR-2-XXXXXX-3

4.0 x 8.0

Pinboard

Save (https://www.pinterest.com/pin/create/button/?guid=0_zVcB0UL25F-1&url=https%3A%2F%2Fwww.schoollockers.com%2Fdouble-tier-rust-resistant-lockers-3-wide-11428%2F&from_referer=https%3A%2F%2Fwww.schoollockers.com%2Fdouble-tier-rust-resistant-lockers-3-wide-11428%2F&from_referer=https%3A%2F%2Fwww.schoollockers.com%2Fdouble-tier-rust-resistant-lockers-3-wide-11428%2F)

2B(3%2BWide)%2BQuick%2Bship%2Bin%2Bbeige.%2BShld%2Bwithin%2B1%2Bto%2B3%2Bdays%2Bunassembled%2Bor%2Bwithin%2B3%2Bto%2B5%2Bdays%2BAssembled.)

[Add to Wishlist \(https://www.schoollockers.com/wishlist/index/add/product/11428/form_key/KU4VTEk6GzpLibYr/\)](https://www.schoollockers.com/wishlist/index/add/product/11428/form_key/KU4VTEk6GzpLibYr/) [Compare](#) **\$493.95**

(3 Wide) Quick ship in beige. Ship within 1 to 3 days unassembled or within 3 to 5 days assembled.

Unlimited colors available! Call **1-877-947-2618 (tel:1-877-947-2618)**

⊕ Front base covers \$340

⊕ top ship \$233.55 - required fields

* Assembled or Unassembled

Choose an Option...

* Select Size

Choose an Option...

* Legs or No Legs

☐ Legs

☐ No Legs +\$12.00

total = \$5,252.65

\$493.95

Qty:

[Add to Cart](#)

[DESCRIPTION](#)

[ADDITIONAL INFORMATION](#)

[PDF](#)

Description

Our **double tier rust resistant lockers** are perfect for corrosive environments with high humidity or moisture. Place these lockers with double protection against corrosion near showers, aquatic centers, water parks or pools. Also ideal for outdoor use, in tropical climates, at marinas, beach fronts, in food industry plants or anywhere your lockers will be exposed to adverse conditions. Our double tier rust resistant metal lockers are fabricated from prime galvanized (hot-dipped zinc coated, annealed) sheet steel, then finished with an electrostatically applied high grade powder coat finish providing double protection against corrosion. Double tier lockers accommodate twice as many users in the same amount of floor space as single tier lockers, while still providing adequate hanging space for light outer wear and gym clothing.

Key Features

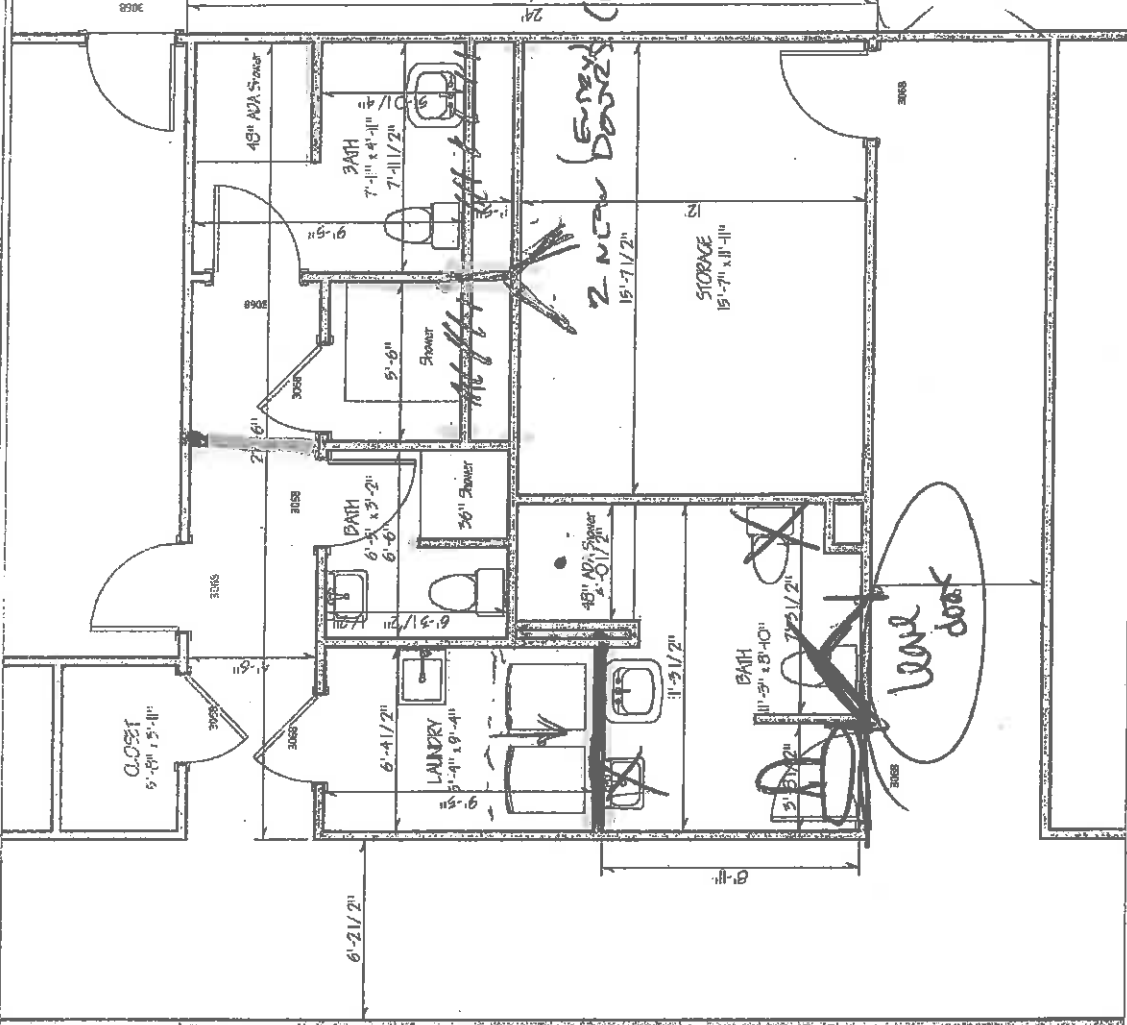
Corrosion Resistance: Galvanized steel and premium powder coat together offer exceptional DOUBLE protection against corrosion, even in the most adverse conditions

Carl A. Goodwin, Inc.

Drawn by: AG

10/11/2018

Page:





Hazelwood Handyman Services, Inc.
 10 Granite Heights Rd.
 Kennebunkport, ME 04046

Mgmt:	Date:
-------	-------

Budget Only Estimate

Date:	Number:	Estimator:
9/30/2019	13523	CSM

Customer:

Biddeford Fire Department
 152 Alfred Street
 Biddeford, ME 04005

Customer E-mail: pradding@biddefordmaine.org

Customer Phone: 207-282-6632

Project: 13523 - Bathroom

Project Address:

Biddeford Fire Department
 152 Alfred Street
 Biddeford, ME 04005

Description:	Type:	Q...	Total:
Project Management		24	1,200.00
* Project Management hours are given as an allowance. Project Management time may or may not exceed allowance based on unforeseen customer or project requirements and changes.*			
Travel & Setup		8	400.00
Dust Control		16	800.00
Demolition		24	1,200.00
Drywall (touch ups)	Allowance	40	2,000.00
Drywall		12	600.00
Framing & Sheathing (metal)		32	1,600.00
Hardware Install	Allowance	10	500.00
Insulation	Allowance	8	400.00
Interior Painting - primer only on drywall		16	800.00
Interior Trim	Allowance	16	800.00
Doors (Interior & Exterior)		8	400.00
Clean Up (Daily & Final)		20	1,000.00
Misc. Work (lockers)	Allowance	16	800.00
Misc. Work (sub assist)		20	1,000.00
Misc. Work		10	500.00
Subtotal			151675.00
Hazelwood 10%			15,167.50

- Material pricing can fluctuate due to market changes & natural disasters.
- Please note that project travel time is included in our labor hours.
- This project is to be completed at a "Cost plus basis".

Total: \$166,842.50

Customer Signature:

Date:

Kennebunkport : 207-967-0003

Scarborough: 207-883-6003

Fax: 207-967-2205



Hazelwood Handyman
 10 Granite Heights Rd.
 Kennebunkport, ME 04046

Project Contract

Date:	Number:
9/30/2019	New Proj...

Customer:

Biddeford Fire Department
 152 Alfred Street
 Biddeford, ME 04005

Customer E-mail: pradding@biddefordmaine.org

Customer Phone: 207-282-6632

Project: 13523 - Bathroom

Project Address:

Biddeford Fire Department
 152 Alfred Street
 Biddeford, ME 04005

Project Contract:

Hazelwood Handyman will furnish all labor and materials itemized in the project estimate noted on this project contract.

A.) Named Parties:

This agreement is between Hazelwood Handyman and the property owner noted on this contract.

B.) Location:

This contract is for the property location noted on this contract.

C.) Work Dates:

The estimated date of commencement of work and the completion date may be changed if work can not begin or end due to circumstances beyond the control of the contractor, including, but not limited to, the lack of readiness of the job site or the unavailability of building materials.

D. Contract Price:

Total estimated cost of project:

166,842.50

E. Deposit:

At signing of this contract a 10% deposit is requested. The deposit is "given back" at 10% intervals on each progress invoice until the full deposit has been depleted.

10% Project Deposit Amount:

16,684.25

F.) Payment:

Payment methods accepted: ACH via Intuit Payment Center or Check.

Payments Terms: Due within 7 days. An interest rate of 1.5% (18% annually) will be charged on overdue balances after (30) days. Reasonable collection charges & attorney fees will be charged should litigation become necessary.

G.) Description of Work:

We hereby propose to furnish all the materials and perform all the labor identified in the the estimate unless otherwise specified.

H.) Warranty:

Contractor provides a limited warranty on all Contractor and Subcontractor-supplied labor and materials used in this project for a period of one year following substantial completion of all work. Contractor provides no warranty on any materials furnished by Owner for installation. No warranty is provided on any existing materials that are moved and/or reinstalled by the Contractor within the dwelling (including any warranty that existing/used materials will not be damaged during the removal and reinstallation process). One year after Owner takes possession of the completed project, the Owner's sole remedy (for fixing defects) on all materials that are covered by a manufacturer's warranty is strictly with the manufacturer, not with the Contractor.

Customer Signature:

Date:

Kennebunkport : 207-967-0003

Scarborough: 207-883-6003

Fax: 207-967-2205



Hazelwood Handyman
10 Granite Heights Rd.
Kennebunkport, ME 04046

Project Contract

Date:	Number:
9/30/2019	New Proj...

Customer:

Biddeford Fire Department
152 Alfred Street
Biddeford, ME 04005

Customer E-mail: pradding@biddefordmaine.org

Customer Phone: 207-282-6632

Project: 13523 - Bathroom

Project Address:

Biddeford Fire Department
152 Alfred Street
Biddeford, ME 04005

Project Contract:

Repair of the following items is specifically excluded from Contractor's warranty: Damages resulting from lack of Owner maintenance; damages resulting from Owner abuse or ordinary wear and tear; fading of paints and finishes exposed to sunlight; deviations that arise such as the minor cracking of concrete, stucco and plaster; minor stress fractures in drywall due to the curing of lumber; warping and deflection of wood; shrinking/cracking of grouts and caulking. Due to severe conditions in Maine (humid in summer, dry in winter), a humidifier is strongly recommended during dry months and a dehumidifier during humid months.

The express warranties contained herein are in lieu of all other warranties, expressed or implied, including any warranties of merchantability, or fitness for a particular use or purpose. This limited warranty excludes consequential and incidental damages and limits the duration of implied warranties to the fullest extent permissible under State and Federal law.

I.) Resolution of Disputes:

If a dispute arises concerning the provisions of this contract or the performance by the parties, then the parties agree to settle this dispute by jointly paying for one of the following:

- ☐ Binding arbitration as regulated by the Maine Uniform Arbitration Act, with the parties agreeing to accept as final the arbitrator's decision;
- ☐ Non-binding arbitration, with the parties free to not accept the arbitrator's decision and to seek satisfaction through other means, including a lawsuit; or
- ☒ Mediation, with the parties agreeing to enter into good faith negotiations through a neutral mediator in order to attempt to resolve their differences.

The Contractor shall be authorized to discontinue its work during the course of dispute resolution of any dispute unless the parties shall otherwise agree in writing.

J.) Work stoppage and termination of Agreement for Default:

Contractor shall have the right to stop all work on the project and keep the job idle if payments are not made to Contractor in accordance with this contract or if Owner fails to pay submitted Change Order bills; or if Owner repeatedly fails or refuses to furnish Contractor with access to the job site and/or product selections or information necessary for the advancement of Contractor's work on the project, the Contractor must give owner written notice of the nature of Owners' default and must also give the Owner a 14-Day period in which to cure this default.

If work is stopped due to any of the above reasons (or for any other material breach of contract by Owner) for a period of 14 days, and the owner has failed to take significant steps to cure this default, then Contractor may, without prejudicing any other remedies Contractor may have, give written notice of termination of the Agreement to Owner and demand payment for all completed work and materials ordered through the date of work stoppage, and any other loss sustained by Contractor, including Contractor's Profit and Overhead at the rate of 15%.

Thereafter, Contractor is relieved from all other contractual duties, including all Punch List and warranty work.

K.) Change Orders:

Any alteration or deviation from the estimate and scope of work that results in a revision of the contract price will be executed only upon the parties entering into a written change order.

Customer Signature:

Date:

Kennebunkport : 207-967-0003

Scarborough: 207-883-6003

Fax: 207-967-2205



Hazelwood Handyman
10 Granite Heights Rd.
Kennebunkport, ME 04046

Project Contract

Date:	Number:
9/30/2019	New Proj...

Customer:

Biddeford Fire Department
152 Alfred Street
Biddeford, ME 04005

Customer E-mail: pradding@biddefordmaine.org

Customer Phone: 207-282-6632

Project: 13523 - Bathroom

Project Address:

Biddeford Fire Department
152 Alfred Street
Biddeford, ME 04005

Project Contract:

Owner may request additional work that will be written up as an estimate.
If the actual cost of any allowance items(s) or labor exceeds the allowance price a written change order will be submitted to the customer for approval.
Additional work will result in additional time on the project.

L.) Customer Responsibility: (Unless otherwise specified)

- a) Electricity & electric bills
- b) Hook up of power, cable and phone
- c) Heating fuel fills
- d) Maintain safe access to and around the home
- e) Maintain an active homeowner's insurance policy

M.) Insurance:

Owner will provide Hazelwood Handyman with proof of property insurance for the project equal to 100% of the Replacement Cost of the building.
Owner will provide Hazelwood Handyman with a copy of the homeowners policy declarations page.
If insurance coverage is provided by an All Risk Builders Risk Policy owner will name Hazelwood Handyman as additional "named insured".
Hazelwood Handyman, Inc. carries Workers' Compensation, Auto & General Liability Insurance. A certificate of insurance can be provided upon request.

N.) Waiver of Subrogation:

Hazelwood Handyman and owner agree to waive any subrogation rights against each other in the event of any loss from whatever cause.

O.) Consumer Protection Information:

http://www.maine.gov/ag/consumer/housing/home_construction.shtml

P.) Attorney General's Publicly Accessible Website:

All consumers are strongly advised to visit the Attorney General's publicly accessible website to gather current information on how to enforce their rights when constructing or repairing their homes.
<http://www.maine.gov/age/index.php?R=protection&S=construction&Ft>
or contact the Attorney General's office by mail or telephone at: 6 State House Station, Augusta ME 04333, 207-626-8800

Sincerely,
Hazelwood Handyman

Note: The project contract and deposit needs to be returned to the office and put on file in order to schedule the project.

Customer Signature: _____

Date: _____

Kennebunkport : 207-967-0003

Scarborough: 207-883-6003

Fax: 207-967-2205



Hazelwood Handyman Services, Inc.
10 Granite Heights Rd.
Kennebunkport, ME 04046

Mgmt:

Date:

Budget Only Estimate

Date:	Number:	Estimator:
9/30/2019	13523	CSM

Customer:

Biddeford Fire Department
152 Alfred Street
Biddeford, ME 04005

Customer E-mail: pradding@biddefordmaine.org

Customer Phone: 207-282-6632

Project: 13523 - Bathroom

Project Address:

Biddeford Fire Department
152 Alfred Street
Biddeford, ME 04005

Description:	Type:	Q...	Total:
DESCRIPTION: NOTE: Budget estimate only. Additional site visit may be required to confirm HZ scope to include proposed set up, dust controls, work area, material staging, waste removal, subcontractor assistance, etc. NOTE: Sprinkler, security/intercom/Internet, etc. by City Of Biddeford Fire Department. Hazelwood to complete the following: - Set up/dust control as needed to complete renovation - Clean up as needed to complete renovation - Miscellaneous subcontractor assistance to include additional set up/dust control, demolition cleanup, material staging as needed to complete renovation NOTE: Estimate for set up/dust control, clean up, subcontractor assistance labor and material given as an allowance as extent/requirement unknown. - Remove/save 2 steel doors and frames; save for install - Remove/discard 100 sq. ft wall section (metal framing and drywall) between existing storage room and bathroom; remove 2 wall sections (approximate 20 sq. ft each) between existing storage room and bathroom to frame for 2 new door openings; remove approximate 56 sq. ft wall section between existing laundry and bedroom to relocate new wall/install new bathroom			

- Material pricing can fluctuate due to market changes & natural disasters.
- Please note that project travel time is included in our labor hours.
- This project is to be completed at a "Cost plus basis".

Total:

Customer Signature: _____

Date: _____

Kennebunkport : 207-967-0003

Scarborough: 207-883-6003

Fax: 207-967-2205



Hazelwood Handyman Services, Inc.
 10 Granite Heights Rd.
 Kennebunkport, ME 04046

Mgmt:	Date:
-------	-------

Budget Only Estimate

Date:	Number:	Estimator:
9/30/2019	13523	CSM

Customer:

Biddeford Fire Department
 152 Alfred Street
 Biddeford, ME 04005

Customer E-mail: pradding@biddefordmaine.org

Customer Phone: 207-282-6632

Project: 13523 - Bathroom

Project Address:

Biddeford Fire Department
 152 Alfred Street
 Biddeford, ME 04005

Description:	Type:	Q...	Total:
- Install new laundry framing for 2 new baths per plan; new wall framing to partition existing laundry hall for new gender free bath-locker room per plan; framing for 2 new door openings to access bath from locker (i.e. existing storage) room; mechanical closet framing; shower framing as needed to attach up to 4 pre-fabricated units NOTE: Estimate includes wall insulation (i.e. Roxul) option for sound deadening. - Install sheetrock (2 sides) where walls relocated; apply tape/joint compound; sand smooth; apply 1 coat primer paint to installed sheetrock only NOTE: Estimate includes allowance for possible unforeseen (light) drywall repair work related to remodel. Labor/material beyond allowance will require a change order. - Re install 2 steel doors Allowances: - Miscellaneous hardware allowance (i.e. mirrors, towel bars, paper/soap dispensers, etc). Miscellaneous hardware by City Of Biddeford Fire Department - Cove base install allowance. Estimate does not include cove base or adhesive - New locker install allowance. Lockers by City Of Biddeford Fire Department			

- Material pricing can fluctuate due to market changes & natural disasters.
- Please note that project travel time is included in our labor hours.
- This project is to be completed at a "Cost plus basis".

Total:

Customer Signature: _____

Date: _____

Kennebunkport : 207-967-0003

Scarborough: 207-883-6003

Fax: 207-967-2205



Hazelwood Handyman Services, Inc.
 10 Granite Heights Rd.
 Kennebunkport, ME 04046

Mgmt:	Date:
-------	-------

Budget Only Estimate

Date:	Number:	Estimator:
9/30/2019	13523	CSM

Customer:

Biddeford Fire Department
 152 Alfred Street
 Biddeford, ME 04005

Customer E-mail: pradding@biddefordmaine.org

Customer Phone: 207-282-6632

Project: 13523 - Bathroom

Project Address:

Biddeford Fire Department
 152 Alfred Street
 Biddeford, ME 04005

Description:	Type:	Q...	Total:
NOTE: Allowance scope to be determined/confirmed prior to project start which may affect final pricing. Labor/Material beyond allowances will require a change order.			
SUBCONTRACTORS:			
Plumbing & Heating	Allowance		78,000.00
Electrical & Lights	Allowance		22,000.00
Flooring	Allowance		12,000.00
Painting	Allowance		12,500.00
Drop Ceiling	Allowance		10,500.00
MATERIALS:			
Dust Control Materials	Allowance		250.00
Metal Studs; screws	Allowance		750.00
Insulation	Allowance		175.00
Sheetrock	Allowance		200.00
Screws			25.00
Tape/Joint Compound			50.00
Shop Materials: Fasteners, Sundries, etc..			75.00
Misc Fasteners	Allowance		150.00
Misc. Materials: (If Needed / Only Invoiced if Used)	Allowance		350.00
MISCELLANEOUS:			
Waste Removal			350.00
Sub Waste Removal			300.00
LABOR:			

- Material pricing can fluctuate due to market changes & natural disasters.
- Please note that project travel time is included in our labor hours.
- This project is to be completed at a "Cost plus basis".

Total:

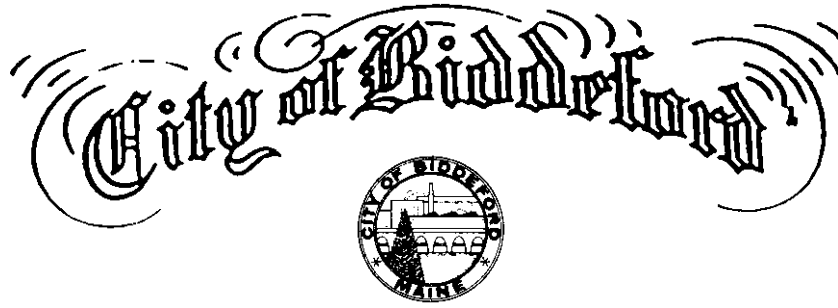
Customer Signature: _____

Date: _____

Kennebunkport : 207-967-0003

Scarborough: 207-883-6003

Fax: 207-967-2205



2019.109

IN BOARD OF CITY COUNCIL..OCTOBER 1, 2019

BE IT ORDERED, that the City Council of the City of Biddeford does hereby approve the purchase of Dual Face LED Sign to be installed at the Department of Public Works at 371 Hill Street.

NOTE: Bids are due on October 1, 2019, per the attached Notice of Request for Bids. Bids will be open and results compiled at 1:30 p.m. Bid information and recommendation for purchase will be provided prior to the October 1, 2019 Finance Committee meeting.

City of Biddeford, Maine
PUBLIC WORKS DEPARTMENT

MEMORANDUM
October 1, 2019

TO: Finance Committee, Jim Bennett/City Manger
FROM: Jeff Demers/Director Public Works/Waste Water
RE: Bid Results LED Sign Board
CC: Cheryl Fournier/Finance Director

The Public Works Department's solicited bids for the purchase and installation of (1) complete LED sign board with base. The solicitation for bids was advertised on the City's Web Site.

We received (6) bids from (6) vendors. Please see the attached Bid Tabulation. Also attached please find the Biddeford Police Departments traffic detail from Wednesday, September 18, 2019, through Monday September 30, 2019 that was placed in front of the recycling department.

Funds for this project will be discussed at the Tuesday, October 1, 2019 Finance Committee Meeting.

Regards,



Jeff Demers

Director of Public Works/Wastewater

City of Biddeford, Maine
PUBLIC WORKS DEPARTMENT

Bid Tabulation Sheet

Project: LED Sign Board
Public Works Department

Bid Opening Date: October 1, 2019 1:30pm

Present: Kara Cote Administrative Assistant, Jeff Demers Director Public Works

Vendor	Bid Price for Complete LED Sign and Base
Sign Design Inc. 306 Warren Ave. Portland, ME	\$34,500.00
Burr Signs 510 Country Road Westbrook, Maine 04092	\$39,833.25
Solar Max 3080 12 th Street River side CA 92507	\$14,995.00 No install equipment
Mega LED Technology Inc. 6500 Flotilla St. Commerce, California 90040	\$34,742.90
Metro LED 4224 Northeast Expressway Atlanta, GA 30340	\$57,688.00
Baily Sign 9 Thomas Drive COL. Westbrook Executive Park Westbrook, ME 04092	\$43,877.50

Hill Street
Near DPW

Biddeford Police Department

39 Alfred Street
Biddeford, Maine 04005
Chief Roger P. Beaupre

Page 3

Hill street near DPW
Site Code: Hill Street
Station ID:
Hill street near DPW

Latitude: 0° 0.0000 Undefined

Start Time	9/30/2019	Tue	Wed	Thu	Fri	Sat	Sun	Week Average
Direction 1	Direction	Direction	Direction	Direction	Direction	Direction	Direction	Direction
12:00 AM	2	0	*	*	*	*	*	2
01:00	3	0	*	*	*	*	*	3
02:00	5	0	*	*	*	*	*	5
03:00	1	*	*	*	*	*	*	1
04:00	5	19	*	*	*	*	*	5
05:00	6	82	*	*	*	*	*	6
06:00	54	223	*	*	*	*	*	54
07:00	134	235	*	*	*	*	*	134
08:00	105	190	*	*	*	*	*	105
09:00	75	99	*	*	*	*	*	75
10:00	89	107	*	*	*	*	*	89
11:00	107	131	*	*	*	*	*	107
12:00 PM	*	*	*	*	*	*	*	*
01:00	*	*	*	*	*	*	*	*
02:00	*	*	*	*	*	*	*	*
03:00	*	*	*	*	*	*	*	*
04:00	*	*	*	*	*	*	*	*
05:00	*	*	*	*	*	*	*	*
06:00	*	*	*	*	*	*	*	*
07:00	*	*	*	*	*	*	*	*
08:00	*	*	*	*	*	*	*	*
09:00	*	*	*	*	*	*	*	*
10:00	*	*	*	*	*	*	*	*
11:00	*	*	*	*	*	*	*	*
Lane	586	1093	0	0	0	0	0	586
Day	1679	0	0	0	0	0	0	1679
AM Peak	07:00	07:00	-	-	-	-	-	07:00
Vol.	134	235	-	-	-	-	-	134
PM Peak	-	-	-	-	-	-	-	-
Vol.	-	-	-	-	-	-	-	-

Comb. Total	5785	4615	6710	9176	9499	6727	4265	9536
ADT	ADT 3,948	AADT 3,948						

City of Biddeford, Maine
Public Works Department
371 Hill Street
Biddeford, Maine 04005
Tel. (207) 282-1579
Fax. (207) 286-9395

Notice of Request for Bids
Dual Face LED Sign

Notice is hereby given that the City of Biddeford Public Works Department is requesting bids for (1) LED Dual Face sign. Bids must be received by the Department of Public Works at 371 Hill Street, Biddeford Maine, 04005, by 1:30pm October 1, 2019.

The Sign will be installed at 371 Hill Street Biddeford, Maine, 04005.

Bids shall be submitted to the Public Works Department at 371 Hill Street, Biddeford, Maine 04005, and shall state the Total Cost of the LED sign and installation.

Interested parties may obtain copies of the bid documents and specifications online at <http://www.biddefordmaine.org/rfp> or in person from the City of Biddeford's Public Works Department at 371 Hill Street, Biddeford, Maine, 04005. Assistance with the RFP is available by calling Mr. Jeff Demers at (207) 282-1579. Bids received after the designated time will not be accepted.

All bids will be required to remain valid for period of (60) days.

The City of Biddeford reserves the right to accept or reject any or all bids, in what it alone considers to be in the best interest of the City.

1. SCOPE

The City of Biddeford is requesting proposals from qualified individuals/firms for the purchase and Installation of a one (1) Dual Face LED Sign at Biddeford Public Works Department according to the specifications listed herein. The successful bidder, as Contractor, shall furnish all manpower, trucks or any other equipment necessary to complete the installation of the LED sign. The Contractor shall obtain all necessary permits and install a double-faced internally illuminated electronic sign with a programmable LED message display. The firm shall also provide and install all wireless equipment and software, programming and training required in order to operate and control the sign from the administrative office. The LED sign shall be configured in such a manner to make a significant visual impact and be clearly visible and legible when driving east or west on Hill Street at 30 mph. The sign and message board must be easily readable in the sunlight, and be decoratively lit in order to be seen at night.

2. LOCATION

Biddeford Public Works Department
371 Hill Street
Biddeford, Maine 04005
Recycling Entrance

3. SIGN SPECIFICATIONS

Proposer shall provide a double-sided LED message display that complies with the following specifications:

- Full Color D/S 16mm EMC
- Internal display component hardware (nuts, bolts, screws, standoffs, rivets, fasteners, etc.) shall be fabricated from stainless steel, aluminum, nylon, or other durable corrosion-resistant materials suitable for the signage application.
- The approximate measurements are: Height: 173" (including base) Width 120"
- Surface materials in the LED active area such as metal, plastic, or other face materials must be designed for low sunlight reflectivity.
- All wiring must be housed inside wire ways. Wire ways should be mounted so that water cannot get into wires resulting in shorts. Wiring from the sign to building to be done by City.
- The display shall be protected from electrical spikes, transient voltage and surges.
- The sign shall be thermostatically controlled and be equipped with a cooling system and rain-tight vents. It shall be ventilated properly and not allow overheating. Intake and exhaust vents associated with the cooling system shall restrict water from entering the enclosure.
- The equipment shall be built to withstand exposure to extreme heat, cold, moisture (including humidity), wind, and corrosion and shall be able to operate in ambient temperatures typically ranging from 0 to 110 degrees F. All components shall remain operational under these conditions.
- LED lifetime shall be 100,000 hours to half brightness.
- Panels should have front access for ease of service.

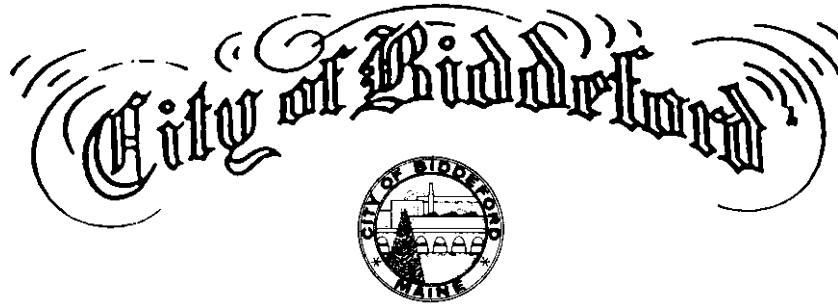
4. Bids

Bids will be accepted through October 1, 2019, until 1:30 pm

All bids should be forwarded to the Biddeford Public Works Department, located at 371 Hill Street, Biddeford, ME 04005. Any questions, please call Mr. Jeff Demers at (207) 282-1579. Bids received after the designated time will not be accepted.

All bids will be required to remain valid for period of (60) days.

The City of Biddeford reserves the right to accept or reject any or all bids, in what it alone considers to be in the best interest of the City.



2019.110

IN BOARD OF CITY COUNCIL..OCTOBER 1, 2019

BE IT ORDERED, that the City Council of the City of Biddeford does hereby authorize the award of contract for the paving of Morin Street to Shaw Brothers, Inc. in an amount not to exceed \$461,000. Funding for this project will breakdown as follows:

- \$100,000 from Industrial Park Fund (31101-60604)
- \$361,000 from Road Construction/Improvements Fund (21204-60604)

NOTE: The Finance Committee will review this item at their October 1, 2019 meeting and vote to make a recommendation to the Council.

MEMORANDUM
September 25, 2019

TO: Finance Committee/City Council
FROM: Jeff Demers/Director Public Works/Wastewater
CC: James Bennet/City Manager; Tom Milligan/City Engineer,
SUBJECT: Paving Morin Street

RECOMMENDATION

The Public Works Department recommends that the Finance Committee approve and send forward to City Council the authorization to award the paving of Morin Street to Shaw Brothers Inc., as part of our 2019/2020 paving contract.

DISCUSSION

For over 2 years now, the Public Works Department has been receiving numerous calls from businesses on Morin Street regarding the poor condition of the street. In the last 6 months, the Mayor invited City staff, along with some business owners, to bring attention to this issue sooner rather than later. As Public Works Director, I was asked to devise the best and most time efficient plan going forward. With the help of City Engineer, Tom Milligan, the following steps were taken:

The first step was to have R.W. Gillespie & Associates do core samples of the surface below the hot top. Staffs major concern was to guarantee there was a good base under the pavement before recommending spending any paving funds on Morin Street. The findings came back positive and box cutting under the pavement is not necessary, saving the City a major cost.

Second step was to have Shaw Brothers on site to give us some guidance and direction going forward. Please see the attached doc for the two estimates. Staff recommends option #1 at \$431,000, and another \$30,000 to pave all the business driveway openings to blend everything in, for an estimated total of \$461,000.

FUNDING

The funding will be \$100,000 from Industrial Park Fund (31101-60604) and the remaining will be spent from the Road Construction/Impro (21204-60604). Road Construction/Impro will go over budget temporarily until the permit fees are received from the projected larger projects such as Lincoln Mill, River Damn, Saxon group off from barrel road and the new Court house. When the fees are collected a budget amendment will be done at that time to cover the additional funding needed.

I will be present at both the Finance and Council meeting to try and answer any questions.

Regards,


Jeff Demers

Director Public Works / Waste Water Dept.

Demer, Jeff

From: Michael Lizotte <mlizotte@shawbrothers.com>
Sent: Monday, August 26, 2019 1:06 PM
To: Demer, Jeff
Cc: Mark Barnes
Subject: RE: Morin St

Good Afternoon Jeff

Here are two options for Morin St. These are just estimates of approximate costs.

Option 1 5" total mix

3" Base 19mm 3000ton x \$73.50 = \$220,500

2" Surface 12.5mm 2000ton x \$80.00 = \$160,000 add \$5.00 per ton for polymer liquid which I recommend. \$10,000.00

Reclaim 17,800sy x \$2.25 = \$40,500.00

Total \$421,000.00 or poly liquid \$431,000.00

Option 2 6" total mix

3" Base 19mm 3000ton x \$73.50 = \$220,500.00

1.5" inter 12.5mm 1500ton x \$80.00 = \$120,000.00

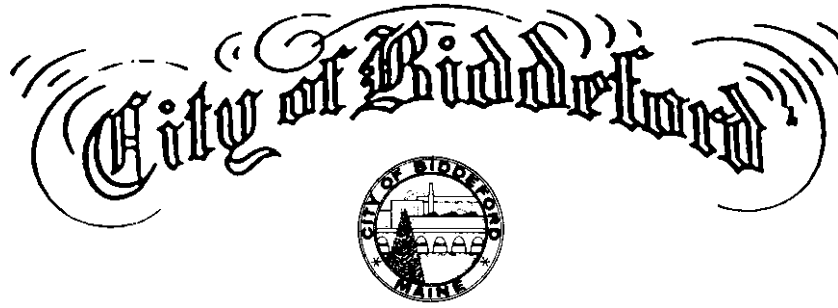
1.5" surface 12.5mm 1500ton x \$80.00 = \$120,000.00 add \$5.00 per ton for polymer liquid which I recommend \$7,500.00

Reclaim 17,800sy x \$2.25 = \$40,500.00

Total \$501,000.00 poly liquid \$508,750.00

I recommend the use of the polymer liquid on surface it will help with truck traffic and the cost benefit is worth it.

Michael Lizotte
Plant and Quality Manager
Shaw Brothers Construction
mlizotte@shawbrothers.com
207-432-4435 cell
207-222-8107 direct
207-839-2552 Office

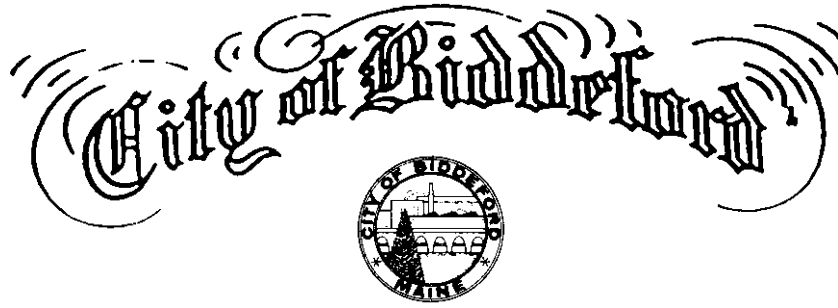


2019.111

IN BOARD OF CITY COUNCIL..OCTOBER 1, 2019

BE IT ORDERED, that the City Council of the City of Biddeford does hereby authorize the purchase of a Pedestrian Warning Traffic Light in an amount not to exceed \$10,000 through the Maine Department of Transportation.

The funding for this purchase will be taken from the **Rte 111-Mill Redevelopment Municipal Development and Tax Increment Financing District**, account (31179-60313).



2019.112

IN BOARD OF CITY COUNCIL..OCTOBER 1, 2019

BE IT ORDERED, that the City Council of the City of Biddeford does hereby authorize the development and implementation of a “Warning to First Time Parking Violator” Policy for overtime parking on all Downtown City Streets, and those municipal parking lots that allow hourly (timed) parking. This Policy is intended to warn violators of the Overtime Parking Ordinances, including the timed parking within the Municipal Lots, as a one-time action per registered owner. This Policy is not intended to include any other parking restrictions established or imposed within the Code of Ordinances.

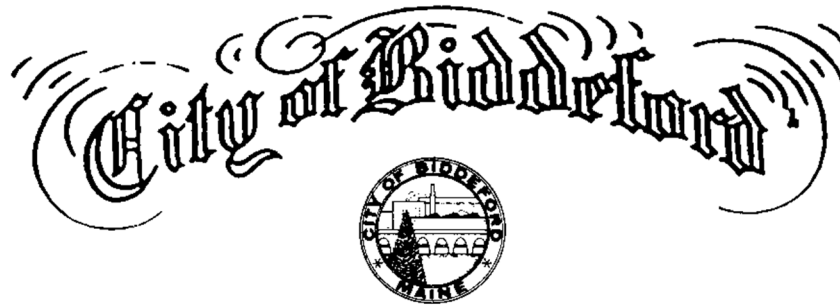
First Time Parking Violation Policy

Staff believes there is more upside than the short downside to implement a so-called first time parking violator program. We are suggesting that the Council authorize the staff to move forward with such a program.

The enforcement software has the ability to let an enforcement official know in real time, if the violator has ever received either a parking ticket or a formal warning in the past. Utilizing that capability, the plan would be to work with the downtown business community (most likely Heart of Biddeford) to develop the warning paperwork that would be placed on the vehicle. While details need to be worked out, the paperwork would provide notice of the warning (because of the violation), information about available parking options in the downtown (including where free parking is available) and a positive message about visiting our community.

The parking warnings would be implemented to only cover over time parking in the downtown only. It would not be applicable to permit only lots, any beach parking or other parking that is universally understood (handicap violation, etc).

Should the Council believe this is an appropriate program, staff expects to have it implemented no later than 30 days from the vote.

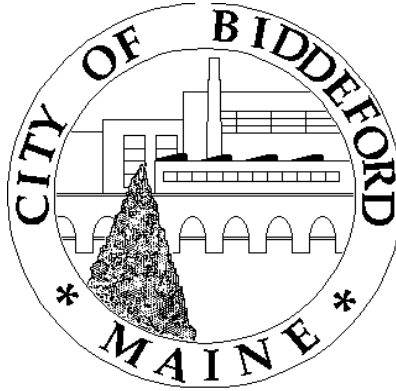


2019.113

IN BOARD OF CITY COUNCIL..OCTOBER 1, 2019

BE IT ORDERED, that the City Council of the City of Biddeford does hereby approve a “blanket letter of approval” for the renewals of State Beano/Bingo applications and State Game of Chance applications for all applicable local organizations, to cover the calendar year of 2020.

NOTE: This Blanket Letter of Approval eliminates the need to obtain Councilors’ signatures each time an application is filed with the City Clerk. However, the City Council still needs to consider and approve each application.



October 2019

Dept. of Public Safety, Gaming & Weapons Section
164 State House Station
Augusta, ME 04333-0164

To Whom It May Concern:

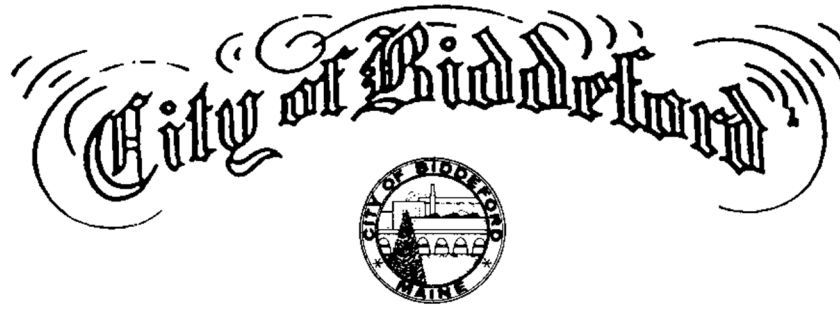
The Municipal Officers of the City of Biddeford, at their Council meeting of October 1, 2019, granted a "blanket letter of approval" for any and all renewals of Beano/Bingo applications and Game of Chance applications for all applicable organizations in Biddeford. This "blanket letter of approval" will cover the calendar year of 2020.

*Municipal Officers
City of Biddeford*

_____	_____
_____	_____
_____	_____
_____	_____

ATTEST BY: _____

CARMEN J. MORRIS, CITY CLERK



2019.114

IN BOARD OF CITY COUNCIL..OCTOBER 1, 2019

BE IT ORDERED, that the regularly scheduled Council Meeting of November 5, 2019 be re-scheduled for **Thursday, November 7th at 6:00 p.m. in the Council Chambers** due to the State Referendum and Municipal General Election on November 5, 2019.