

City of Biddeford
Finance Committee
October 01, 2019 4:30 PM Council Chambers

- 1. Call to order**
- 2. Approval of the Minutes**
 - 2.1. September 17, 2019 Finance Committee Meeting Minutes
[9-17-2019 Finance Committee Minutes.rtf](#)
- 3. Signing of the expenditure warrant**
- 4. Discussion/Approval**
 - 4.1. Purchase of PD Lockers
[10-01-2019 PD Lockers-Bid Letter.docx](#)
[10-01-2019 PD Lockers-Layout.pdf](#)
[10-01-2019 PD Lockers-ORDER.doc](#)
[10-01-2019 PD Lockers-Quote from Donnegan Systems.pdf](#)
 - 4.2. Approval of the Fire Department Bathroom project
[10-01-2019 Fire Dept Bathroom Project-ORDER.doc](#)
[10-01-2019 Fire Dept Bathroom Project-Additional Docs.pdf](#)
[10-01-2019 Fire Dept Bathroom Project-MEMO-BACKUP DOCS.pdf](#)
[FD bothroom quotes.docx](#)
[SFD Admin19093016190.pdf](#)
 - 4.3. Purchase of a Plow Truck
[10-1-2019 Bid tabTruck w Plow 2019.doc](#)
[10-1-2019 Truck Bid MEMO.doc](#)
 - 4.4. Purchase of a Dual Face Sign
[10-01-2019 LED Dual Face Sign-DPW-RFP Notice.pdf](#)
[10-01-2019 LED Dual Face Sign-DPW-Scope of Work.pdf](#)
[10-01-2019 LED Dual Face Sign-DPW-ORDER.doc](#)
 - 4.5. Morin Street Paving
[10-01-2019 Paving of Morin Street-ORDER.doc](#)
[10-01-2019 Paving of Morin Street-MEMO-BID.pdf](#)
 - 4.6. Purchase of Pedestrian Warning Light
[10-01-2019 Pedestrian Warning Traffic Light-ORDER.doc](#)
- 5. Other Business**
- 6. Adjournment**

City of Biddeford
Finance Committee Meeting Minutes
September 17, 2019

The meeting was called to order at 5:00 p.m. by the Chair, Councilor John McCurry.

Present: Chair, Council President John McCurry, Mayor Alan Casavant, Councilor Stephen St. Cyr, Councilor Mike Ready, City Manager James Bennett, Finance Director Cheryl Fournier, and City Clerk Carmen Morris.

Adjustment to the Agenda

No adjustments to the agenda.

Approval of Minutes

Motion by Councilor Ready to approve the Minutes of September 3, 2019 as printed, seconded by Councilor St. Cyr.

Vote: unanimous.

Motion carried 4-0.

The expenditure warrant was available for review and signature.

Discussion/Approval

Federal Grant Contract Purchasing Policy

Motion by Councilor Ready to recommend the approval of the Federal Grant Contract Purchasing Policy, seconded by Councilor St. Cyr.

Discussion: Councilor St. Cyr asked if this is standard protocol.

Finance Director, Cheryl Fournier, explained this is the standard that RKO (auditors) have suggested. It is for Federal Grants only noting it is because we are a municipality.

Vote: unanimous.

Motion carried 4-0.

Special Revenue and Capital Funds

The Finance Director presented the item. Cheryl had a list of the Special Revenue Funds and Capital Funds, noting the two biggest pieces are Grants or TIF's. There are a few others that she listed that they are trying to close out. The balances are getting clean and asked if there were any specific questions from the Committee. No action was necessary.

The Committee asked about specific accounts and Cheryl gave an explanation for them. She noted all the different Funds are accounted for in one bank account. There were a couple of accounts she is still investigating.

Assigned Fund Balance

Councilor McCurry noted there is approximately \$156,000 that can be utilized for other projects. The Finance Committee will be making recommendations to Council for the expenditure of these funds.

1. \$75,000 for the PD lockers, it will be reimbursed by fees owed to the City from Verizon for electric costs (minimum \$125,000).
2. \$40,000 requested by DPW for an electronic message board.
3. Some of the funds could go for the Fire Department bathroom renovation.

Councilor McCurry's recommendation is to fund the referenced items.

Councilor St. Cyr would prioritize the bathrooms at the Fire Dept. as first, then the lockers at PD, and then the DPW sign.

Councilor Ready would like to have the PD lockers first because they went out and researched and got the excess funding to pay for it. He would like to see the Orders come back to Finance first.

Motion by Councilor Ready to allot \$75,000 for the PD lockers; and use the balance of the funds for the FD bathrooms and the DPW message sign, both items of which to come back to Finance Committee for consideration and approval, seconded by Councilor St. Cyr.

Vote: unanimous.

Motion carried 4-0.

Cheryl will provide the specific account information to the Finance Committee that are being closed out that have made the \$156,000.

Motion by Councilor Ready to close the accounts that have made up the \$156,000, seconded by Councilor St. Cyr.

Vote: unanimous.

Motion carried 4-0.

Other Business

Councilor McCurry asked about the budget information separating different types of expenses down to categories.

Cheryl will provide that information to the Council tomorrow.

Motion to adjourn made by Councilor Ready, seconded by Councilor St. Cyr.

Vote: unanimous.

Motion carried 4-0.

Adjourned at 5:32 p.m.

Good afternoon Chief,

Following up on our meeting from Thursday.

I looked into the contract that is available to Biddeford and you are currently a member of the Sourcewell Contract that Spacesaver is a part of also.
This will allow you to purchase the lockers on the contract.

Biddeford Sourcewell Contract Member ID #1368

City of Biddeford

371 Hill St

Biddeford, ME 04005-4335

ID# 1368

Looking at the contract it should make things a little easier for the city to procure.
I ran the figures quickly and you do save a few dollars. The pricing that I provided on the lockers is very close to the contract figure because we priced it very aggressively.

Let me know if this will work and I'll provide a new quote with contract info.

Dan Clifford | Account Manager

Donnegan Systems, Inc.

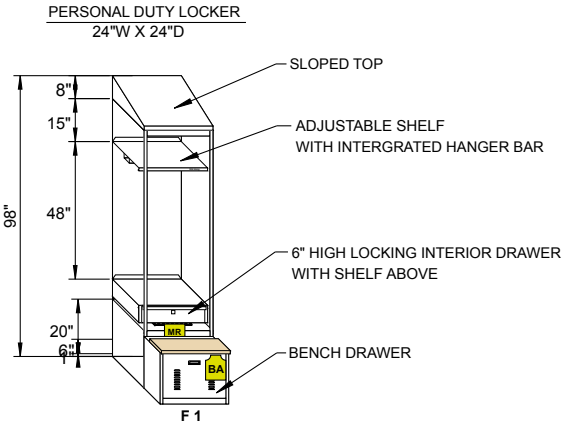
170 Bartlett Street, Northborough, MA 01532

DIRECT:: 800-222-6311 ext 223

CELL:: 508-723-4571

WEB:: www.donnegansystems.com

BIDDEFORD POLICE DEPARTMENT - MEN'S LOCKER ROOM



LOCKER INTERIOR INCLUDES:
MAGNETIC MIRROR
BODY ARMOR DRYING TRAY
RUBBER BOOT TRAY
DUPLEX OUTLET



Project Name: Biddeford Police Department - Men's Locker Room

Salesperson:
CLIFFORD,DANIEL

Scale
1:67

Rev level:

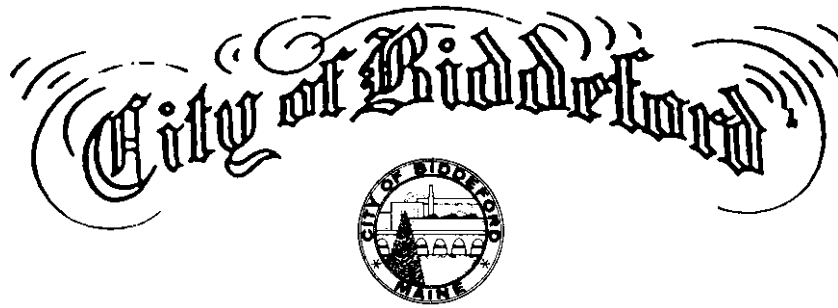
Project #:

Drawn by:
RB

Date Printed:
06/14/2019

APPROVAL
This drawing Approved By:

Dated_____



2019.106

IN BOARD OF CITY COUNCIL..OCTOBER 1, 2019

BE IT ORDERED, that the City Council of the City of Biddeford does hereby approve the purchase of 64 Spacesaver Police Duty Lockers from Donnegan Systems, Inc. in an amount not to exceed \$105,767.00. The total price include Optional Components, freight and installation.

Funding source for this project is as follows: \$30,000.00 from previously approved JAG Grant; with the remaining \$75,767.00 to be funded from the re-designated Assigned Fund Balance.

Donnegan Systems Inc. 800-222-6311-phone
 170 Bartlett Street 508-393-5601-fax
 Northborough MA 01532 www.donnegan.com

QUOTE DATE September 10, 2019
QUOTE # 41519.R2
LEAD TIME Approximately 12 weeks



QUOTATION

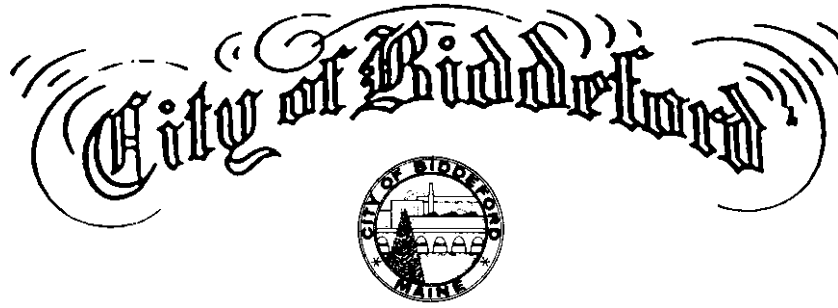
Customer	Biddeford Police Department			Misc	
Name	Biddeford Police Department			Rep	Dan Clifford (508) 393-5700 ext 223
Address	39 Alfred Street			Terms:	50% deposit, 50% due upon completion
City	Biddeford	State	ME	Zip	04005
Phone	207-282-5127	Fax		FOB	Destination
				Ship Via	Best Way
Attn	Chief Beaupre			Tag	Range Area - Locker Room

Quantity	Description		TOTAL
	<u>Sourcewell Contract - 031715-KII</u> <u>City of Biddeford - Member ID#1368</u>		
64	Spacesaver Police Duty Lockers, 24"W x 24"D x 72"H, with pull out drawers bench 24"W x 36"D x 18"		\$ 92,123.00
	<u>Optional Components</u>		
	1. Electrical power receptacle, one per locker, cable distribution - Sloped tops to conceal electrical components and wire management	\$ 7,202.00	
	2. Body Armor drying rack	\$ 3,786.00	
	3. Boot tray, rubber	\$ 2,242.00	
	4. Mirror with magnet	\$ 414.00	
	<u>Pricing Includes</u>		
	1. Spacesaver Police Duty Lockers with single door 24"Wx36"Dx98"H		
	2. Electrical power receptacle - one per locker - cable distribution included		
	3. Bench unit - 36"D x 24"W x 18"H, wood bench		
	4. Body armour drying tray in bench drawer unit		
	5. Rubber boot tray		
	6. Internal locking 6"H drawer		
	7. Shelf above internal drawer		
	8. Shelf with garment rail assembly		
	9. Magnetic mirror		
	10. Donnegan non union installation during normal working hours M-F		
	11. Freight charges, warehousing, local redelivery		
	12. Inside delivery, street level unload with stair carry to second floor		
	Customer Acceptance	Subtotal	Included
Name		Freight	Included
Address		Installation	Included
City	State Zip		
Phone	Fax	TOTAL	\$92,123.00
Attn			

To Place order, please sign, and fax this page to (508) 393 5601 Attention Dan Clifford

Acceptance

Date



2019.108

IN BOARD OF CITY COUNCIL..OCTOBER 1, 2019

BE IT ORDERED, that the City Council of the City of Biddeford does hereby authorize awarding a contract to **<vendor to be named>** for the Fire Department Central Station Bathroom Renovations in an amount not to exceed **<amount to be determined>**.

Funding for this project includes \$81,423.54 (carry forward – 22003-60936) with the remainder proposed to come from reallocation of Assigned Fund Balance funds, Order 2019.106.

Note: A vendor recommendation and project price will be provided once a pending bid is received. The pending bid is expected no later than Tuesday, October 1.



**CITY OF BIDDEFORD
FIRE DEPARTMENT**

152 Alfred Street
Biddeford, Maine 04005
Tel: 207-282-6632
Fax: 207-283-8243

Chief Scott R. Gagne
Assistant Chief Paul R. LaBrecque
Deputy Chief Kevin D. Duross

Fire Department 2nd Floor Bathroom Project

Quotes

Godbout Plumbing and Heating \$162,100.00

Cost for lock space

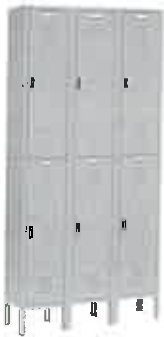
Lockers \$4,254.55

Bench \$300.00

Paint/electrical/Install \$1,445.45

Total \$6,000

Total Project Cost **\$168,100**



Paramount® Locker
Double Tier 12x15x36 6
Door Assembled Gray

Item #: WG652177GY

Price: \$409.95

(+) Front Base covers \$340
(+) top slope \$233.55
total = \$4,254.55

Customers Also Viewed



Front Base For
12\"/>



Paramount®
Locker Double



Master Lock®
No. 1525STK



Paramount®
Locker Double



Global™ Locker
Number Plate

LIVE CHAT

Paramount® Locker Double Tier 12x15x36 6 Door Assembled, Gray

Engineered for years of heavy-duty service. The lockers feature 16 gauge steel doors, 5-knuckle security hinges, quiet operation latch mechanism, and welded, reinforced frame-and-door assemblies for maximum security. The quality locker has a secure 3-point positive locking system, hat shelf, chrome door latch for smooth fingertip opening and one double and two single-prong coat hooks. Generously sized louvers promote ventilation. Legs add 6" to height. Durable, attractive powder coat finish. Lockers feature finished sides; no need for decorative end panels. Lockers must be anchored securely to floors or walls. 1-wide and 3-wide lockers have four foot plates included. Foot plates bolt to outside locker leg supports and maybe anchored to the floor. Anchors sold separately. Includes blank number plates. Assembled lockers are not returnable.

Optional locker accessories (Numbered Plates, Closed End Bases, Slope Top Kits and Locks) sold separately. Due to various layouts you may select, locker accessories ship in a separate box. Install Numbered Plate by simply removing the blank number plate.

Click here to see the selections of Unassembled Lockers.

Product Specifications

WIDTH INCHES	12
DEPTH INCHES	15
HEIGHT INCHES	36
OVERALL HEIGHT INCHES	78
OVERALL WIDTH INCHES	36
ASSEMBLY	Assembled

Need help? Call us. 📞 **1-800-260-2776** / [Live Chat](#) / [Email Us](#) (M-F: 8-7 Eastern)



[Shop by Room](#) [Shop by Brand](#) [Expert Help & Turnkey Solutions](#) [Articles & Information](#) [Pre-approved for Buying](#)

Lockers

- Athletic Lockers
- Cell Phone & Laptop Storage Lockers
- Clear Lockers
- Locker Room Benches & Accessories
- Metal Lockers**
- Plastic Lockers
- Preschool Lockers
- Storage & Cage Lockers
- Wall-Mount & Box Lockers
- Wood Lockers



Hallowell
Fully Assembled Three-Wide Double-Tier School Lockers w/ Slope Top & Locks (12" W x 15" D x 36" H Openings)
★★★★★ [Write a review](#) [Post a question](#) [Start a Live Chat](#)

\$533.99
MSRP: \$1,266.82
You Save: \$822.83 (61%)
SKU: HAL-URB3258-2ASB

Select Options:
Dimensions: 12" W x 15" D
Choose a locker color:

Add touch-up paint?
Choose starting locker number:

Quantity: 1

[Add to Cart](#)

Promotions

- On Sale**
- Ships in 24**
- Clearance**

Top Categories

- AV Equipment**
- Chairs
- Desks
- Preschool Furniture & Equipment
- Tables
- Categories**
- Art & Craft Supplies**
- Bulletin Boards & Letter Boards
- Cafeteria & Food Service
- Carts
- Classroom Rugs
- Computer Furniture
- Drafting & Art Furniture
- Dry Erase & Glass Boards
- Educational Technology
- Facility Equipment
- Gym & Sports Equipment
- Industrial & Vocational Arts Furniture
- Library & Media Center Furniture
- Lockers
- Lounge & Soft Seating
- Makerspace
- Medical Furniture & Equipment

total \$ 4,805.91

[Specifications](#) [Description](#) [Similar Items](#) [You May Also Like](#) [Recently Viewed](#)

Number of Openings:	6
Door/Frame Material:	16-gauge steel
Body Material:	24-gauge steel
Coat Hooks:	Two single hooks and one double hook per opening
Assembly:	Ships Assembled
Other Info:	Includes one combination padlock per opening
Warranty:	Two-year warranty
Opening Dimensions:	12" W x 15" D x 36" H
Width:	36"
Depth:	15"
Height:	72"
Height Including Legs:	78"
Weight:	240.0 lbs.
Shipping Method:	Freight



Hallowell
Fully Assembled Three-Wide Single-Tier School Lockers w/ Slope Top & Locks
\$418.99 - 451.99



Hallowell
Fully Assembled Three-Wide Triple-Tier School Lockers w/ Slope Top & Locks
\$590.99 - 632.99



Hallowell
Fully Assembled Three-Wide Double-Tier School Lockers w/ Locks
\$447.99 - 481.99



Leamiture
Deluxe Three-Wide Double-Tier School Lockers w/ Slope Top & Kickplate
\$314.88 - 429.88

★★★★★

[Search topics and reviews](#)



0 [Reviews](#) **6** [Questions](#) **6** [Answers](#)

Questions

1-6 of 6 Questions

Sort by: Most helpful answers ▾



Double Tier Rust Resistant Lockers 3 Wide (6) Galvanized Lockers, Each 12" Wide X 12", 15" Or 18" Deep X 36" High

SKU: HGR-2-XXXXXX-3

[illegible]

[Add to Wishlist \(https://www.schoollockers.com/wishlist/index/add/product/11428/form_key/KU4VTEk6GzpLibYr/\)](https://www.schoollockers.com/wishlist/index/add/product/11428/form_key/KU4VTEk6GzpLibYr/) Compare **\$493.95**

(3 Wide) Quick ship in beige. Ship within 1 to 3 days unassembled or within 3 to 5 days assembled.

Unlimited colors available! Call 1-877-947-2618 (tel:1-877-947-2618)

(+) Front base covers 340
(+) top step 235.55 - 400 fields

* Assembled or Unassembled

Choose an Option...

*** Select Size**

Choose an Option...

*** Legs or No Legs**

 Legs

☐ **No Legs +\$12.00**

total = \$5,252.65

\$493.95

Qty: 1 Add to Cart

DESCRIPTION

ADDITIONAL INFORMATION

PDF

Description

Our double tier rust resistant lockers are perfect for corrosive environments with high humidity or moisture. Place these lockers with double protection against corrosion near showers, aquatic centers, water parks or pools. Also ideal for outdoor use, in tropical climates, at marinas, beach fronts, in food industry plants or anywhere your lockers will be exposed to adverse conditions. Our double tier rust resistant metal lockers are fabricated from prime galvanized (hot-dipped zinc coated, annealed) sheet steel, then finished with an electrostatically applied high grade powder coat finish providing double protection against corrosion. Double tier lockers accommodate twice as many users in the same amount of floor space as single tier lockers, while still providing adequate hanging space for light outer wear and gym clothing.

Key Features

Corrosion Resistance: Galvannealed steel and premium powder coat together offer exceptional DOUBLE protection against corrosion, even in the most adverse conditions



**CITY OF BIDDEFORD
FIRE DEPARTMENT**

152 Alfred Street
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Chief Scott R. Gagne
Assistant Chief Paul R. LaBrecque
Deputy Chief Kevin D. Duross

Attached you will see all of the information that I have surrounding the FD bathroom project. Currently I am still waiting on a quote from the second contractor that I have spoken to, this along with the new set of plans should be in by Monday. I will send out the additional info as soon as I get it along with a quote explanation sheet.

This project has been going on for a number of years, which has led to some of the confusion that may exist. The plans for the project have change from the original ones to help lower the costs.

If there are any other questions or concerns I will try to answer then on Tuesday night.

Thank you

Scott

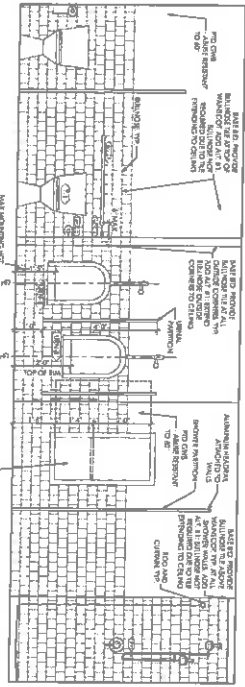
original in-house conceptual layout #1



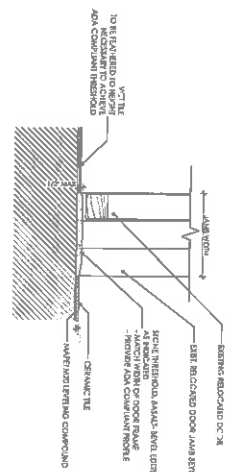
original in-house conceptual layout #2



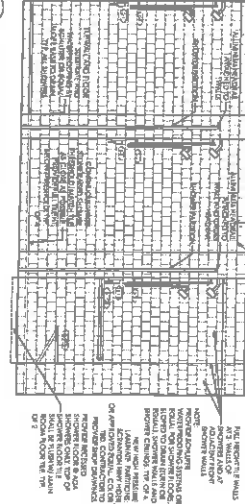
CONCEPTUAL LAYOUT (OPTION #2)
2ND FLR - SHOWER/LOCKER ROOM
BIDDEFORD FIRE DEPARTMENT
152 ALFRED STREET
BIDDEFORD, ME 04005



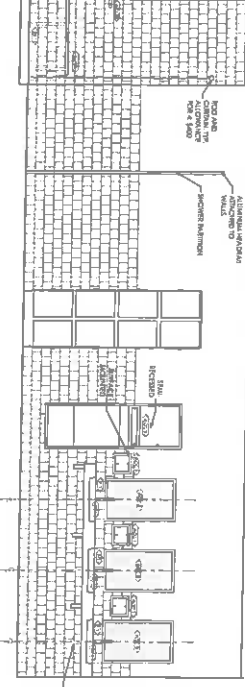
1 MEN'S TOILET ELEVATION
SCALE: 1/2" = 1'-0"



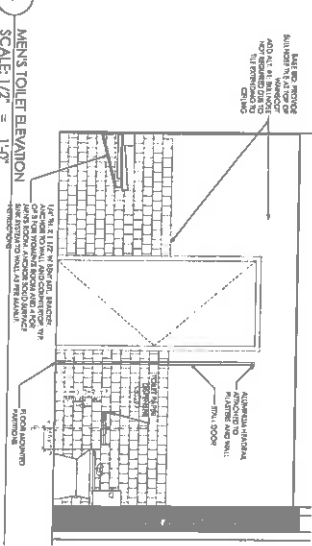
5 DOOR DETAILS
SCALE: 3" = 1'-0"



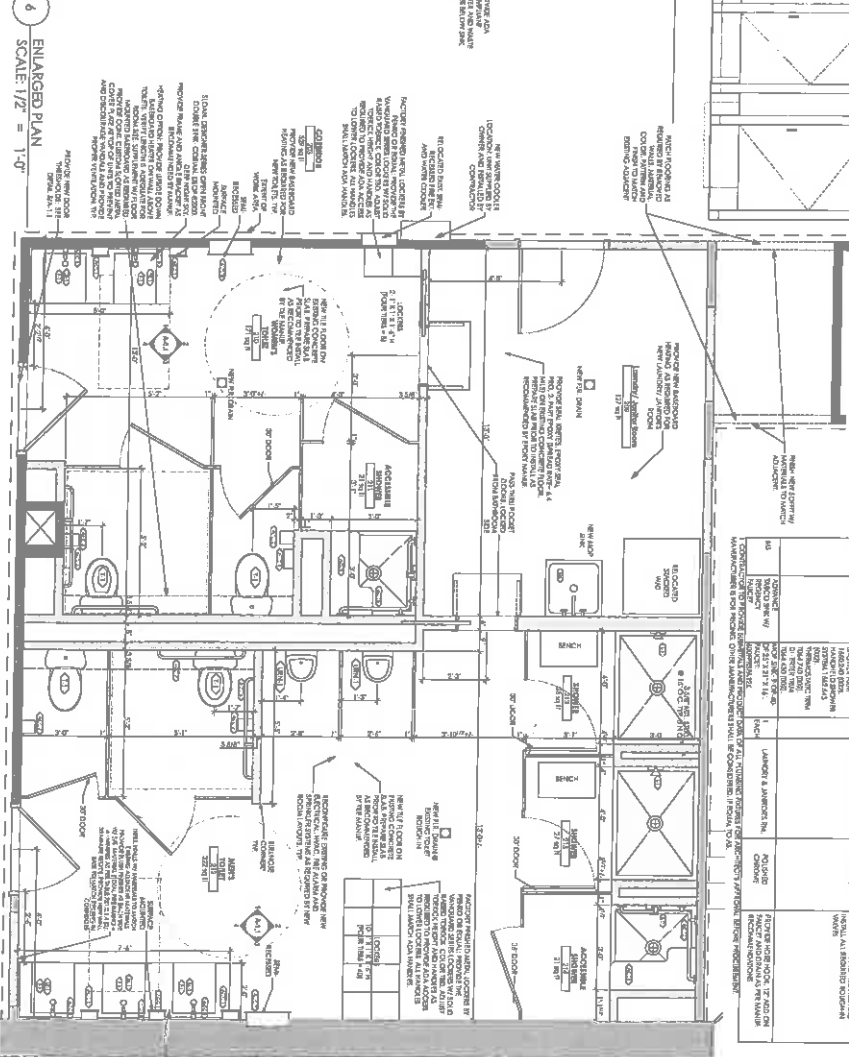
2 MEN'S TOILET ELEVATION
SCALE: 1/2" = 1'-0"



3 MEN'S TOILET ELEVATION
SCALE: 1/2" = 1'-0"



4 MEN'S TOILET ELEVATION
SCALE: 1/2" = 1'-0"



6 ENLARGED PLAN
SCALE: 1/2" = 1'-0"

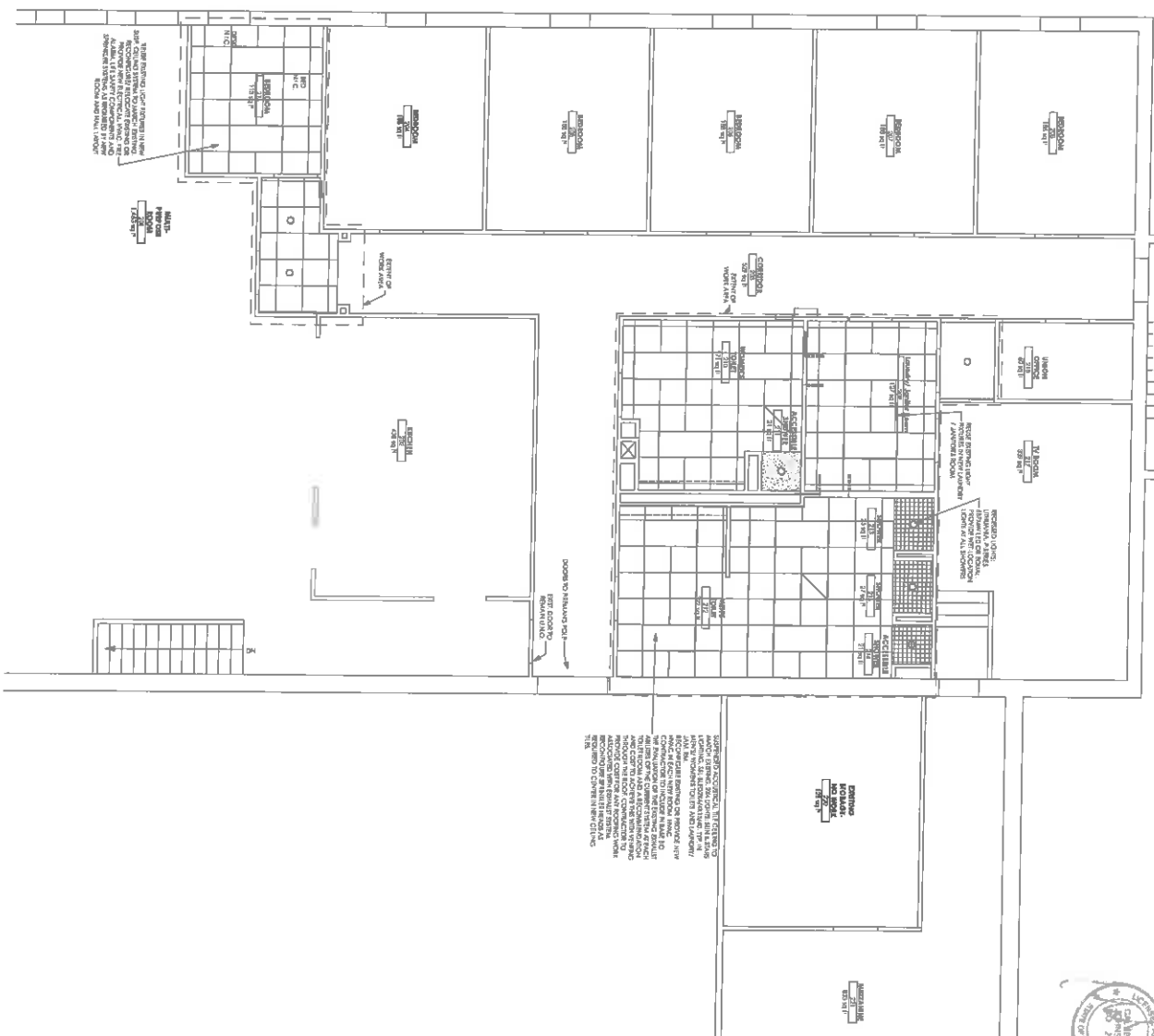
ID	DESCRIPTION	QUANTITY	UNIT	ROOM	REMARKS
1	TOILET	1	EA	TOILET	
2	SINK	1	EA	SINK	
3	MIRROR	1	EA	MIRROR	
4	WALL	1	SQ YD	WALL	
5	FLOOR	1	SQ YD	FLOOR	
6	DOOR	1	EA	DOOR	
7	WINDOW	1	EA	WINDOW	
8	TOILET	1	EA	TOILET	
9	SINK	1	EA	SINK	
10	MIRROR	1	EA	MIRROR	
11	WALL	1	SQ YD	WALL	
12	FLOOR	1	SQ YD	FLOOR	
13	DOOR	1	EA	DOOR	
14	WINDOW	1	EA	WINDOW	
15	TOILET	1	EA	TOILET	
16	SINK	1	EA	SINK	
17	MIRROR	1	EA	MIRROR	
18	WALL	1	SQ YD	WALL	
19	FLOOR	1	SQ YD	FLOOR	
20	DOOR	1	EA	DOOR	
21	WINDOW	1	EA	WINDOW	
22	TOILET	1	EA	TOILET	
23	SINK	1	EA	SINK	
24	MIRROR	1	EA	MIRROR	
25	WALL	1	SQ YD	WALL	
26	FLOOR	1	SQ YD	FLOOR	
27	DOOR	1	EA	DOOR	
28	WINDOW	1	EA	WINDOW	
29	TOILET	1	EA	TOILET	
30	SINK	1	EA	SINK	
31	MIRROR	1	EA	MIRROR	
32	WALL	1	SQ YD	WALL	
33	FLOOR	1	SQ YD	FLOOR	
34	DOOR	1	EA	DOOR	
35	WINDOW	1	EA	WINDOW	
36	TOILET	1	EA	TOILET	
37	SINK	1	EA	SINK	
38	MIRROR	1	EA	MIRROR	
39	WALL	1	SQ YD	WALL	
40	FLOOR	1	SQ YD	FLOOR	
41	DOOR	1	EA	DOOR	
42	WINDOW	1	EA	WINDOW	
43	TOILET	1	EA	TOILET	
44	SINK	1	EA	SINK	
45	MIRROR	1	EA	MIRROR	
46	WALL	1	SQ YD	WALL	
47	FLOOR	1	SQ YD	FLOOR	
48	DOOR	1	EA	DOOR	
49	WINDOW	1	EA	WINDOW	
50	TOILET	1	EA	TOILET	
51	SINK	1	EA	SINK	
52	MIRROR	1	EA	MIRROR	
53	WALL	1	SQ YD	WALL	
54	FLOOR	1	SQ YD	FLOOR	
55	DOOR	1	EA	DOOR	
56	WINDOW	1	EA	WINDOW	
57	TOILET	1	EA	TOILET	
58	SINK	1	EA	SINK	
59	MIRROR	1	EA	MIRROR	
60	WALL	1	SQ YD	WALL	
61	FLOOR	1	SQ YD	FLOOR	
62	DOOR	1	EA	DOOR	
63	WINDOW	1	EA	WINDOW	
64	TOILET	1	EA	TOILET	
65	SINK	1	EA	SINK	
66	MIRROR	1	EA	MIRROR	
67	WALL	1	SQ YD	WALL	
68	FLOOR	1	SQ YD	FLOOR	
69	DOOR	1	EA	DOOR	
70	WINDOW	1	EA	WINDOW	
71	TOILET	1	EA	TOILET	
72	SINK	1	EA	SINK	
73	MIRROR	1	EA	MIRROR	
74	WALL	1	SQ YD	WALL	
75	FLOOR	1	SQ YD	FLOOR	
76	DOOR	1	EA	DOOR	
77	WINDOW	1	EA	WINDOW	
78	TOILET	1	EA	TOILET	
79	SINK	1	EA	SINK	
80	MIRROR	1	EA	MIRROR	
81	WALL	1	SQ YD	WALL	
82	FLOOR	1	SQ YD	FLOOR	
83	DOOR	1	EA	DOOR	
84	WINDOW	1	EA	WINDOW	
85	TOILET	1	EA	TOILET	
86	SINK	1	EA	SINK	
87	MIRROR	1	EA	MIRROR	
88	WALL	1	SQ YD	WALL	
89	FLOOR	1	SQ YD	FLOOR	
90	DOOR	1	EA	DOOR	
91	WINDOW	1	EA	WINDOW	
92	TOILET	1	EA	TOILET	
93	SINK	1	EA	SINK	
94	MIRROR	1	EA	MIRROR	
95	WALL	1	SQ YD	WALL	
96	FLOOR	1	SQ YD	FLOOR	
97	DOOR	1	EA	DOOR	
98	WINDOW	1	EA	WINDOW	
99	TOILET	1	EA	TOILET	
100	SINK	1	EA	SINK	

Architectural floor plan of the second floor of the University of Illinois at Chicago. The plan shows a complex layout of rooms, corridors, and structural elements. Key areas include:

- RESEARCH LABS: Located in the upper left and center, with various annotations regarding equipment and materials.**
- CLASSROOMS:** Several rooms labeled "CLASSROOM" with dimensions (e.g., 18' x 11', 18' x 12').
- LECTURE HALL:** A large room on the right side, labeled "LECTURE HALL" with dimensions (e.g., 21' x 20' x 11' x 11').
- OFFICES:** Various rooms labeled "OFFICE" with dimensions (e.g., 10' x 11', 10' x 12').
- STORAGE:** Multiple rooms labeled "STORAGE" with dimensions (e.g., 10' x 11', 10' x 12').
- CORRIDORS:** Numerous corridors connecting the rooms, with dimensions (e.g., 10' x 11', 10' x 12').
- STAIRS:** A large stair area on the right side, labeled "STAIR" with dimensions (e.g., 10' x 11', 10' x 12').
- LOBBY:** A large open area on the right side, labeled "LOBBY" with dimensions (e.g., 10' x 11', 10' x 12').
- Structural Elements:** Various structural elements are indicated, including walls, doors, and windows, with dimensions (e.g., 10' x 11', 10' x 12').

The plan is oriented with North (N) at the top. The drawing is a detailed technical drawing with lines, text, and symbols indicating the layout and dimensions of the building's second floor.

[illegible]



Memo

To: Members of the City of Biddeford Finance Committee
From: Philip C. Radding
CC: James Bennett, Cheryl Fournier
Date: 7/1/2019
Re: Biddeford Fire House Bath and Shower Room Renovations

Due to the fact that that we now have a number of female fire fighters the need to renovate the second floor of the Biddeford Fire station to provide separate shower facilities for both men and woman.

Plans were provided by Caleb Johnson Architects and this went out to bid in April 2018 and was advertised in both the Journal Tribune and the Portland Press Herald as well as the Cities web site. We also had to call a number of different contractors to see if we could generate any interest in this renovation.

The following contractors picked up plans for this job:

Caleb Johnson Builders

Great Falls Construction

Ganneston Construction

Doten Construction

DiMatteo Construction

Two bids were received:

Berkeley Building Company, Portsmouth, NH	\$292,000.00
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DiMatteo Construction, South Portland, ME	\$215,000.00
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We worked with DiMatteo Construction to see if there was any way to reduce this cost but besides changing tile to a lower cost material they were not willing to reduce their costs substantially.

We had budgeted \$80,000 for this project based on what Caleb Johnson's firms estimated of what this project should cost.

I then had a conversation with Jim Godbout who had bid for both contractors as a subcontractor and after looking over the plans and bids came up with a price of \$154,800.00. to complete this work and this could be less if we don't encounter any unknowns during construction.

I have worked with Cheryl Fournier to see if there were any unspoken funds available to support this renovation. See attached memo concerning available funds.

Because of the need for this renovation I am recommending that this be awarded with Jim Godbout Plumbing and Heating for sum of \$154,800.00.

RFP based on redesign with no replies

**SPECIFICATIONS
FOR
Renovations of Showers and Bathrooms
FOR
BIDDEFORD FIRE DEPARTMENT CENTRAL FIRE STATION
152 ALFRED STREET
BIDDEFORD, MAINE 04005
(207) 282-6632**

BIDDEFORD FIRE DEPARTMENT PROPOSAL TO DEMO AND RENOVATE

Second Floor Existing Restrooms and Shower

THE CITY OF BIDDEFORD is seeking sealed proposals for the design build services to demo and renovate existing bathrooms and showers at the Biddeford Central Fire Station 152 Alfred Street Biddeford, Maine 04005. Proposals are to be submitted to the City of Biddeford Central Fire Station Attention: Assistant Chief Paul R. LaBrecque 152 Alfred Street Biddeford, Maine 04005 **No Later Than September 3, 2019 1:00PM** at which time and place will be publicly opened and read. No bid awards will take place at that time. The department will analyze and select the bidder that best meets the needs of the Fire Department.

Sealed Proposals shall be clearly marked **Biddeford Fire Department Bathrooms and Showers Renovations**. Pre-Bid walkthrough giving the opportunity of the individual or company the opportunity to visit the site of the proposed work in order to fully acquaint them with the scope of work can be done by contacting Assistant Chief Paul R. LaBrecque at (207) 282-6632 E-Mail paul.labrecque@biddefordmaine.org or Chief Scott Gagne at (207) 282-6632. E-Mail scott.gagne@biddefordmaine.org

Bidders shall provide a detailed description of all work to be completed including Plans, Specifications, Standard Features, Equipment and Warranties.

1.0 PROJECT DESCRIPTION:

The following specifications are intended to be a brief guide to the general requirements, materials, proposed project, and are offered primarily for the bidding purposes. The project focuses on demo and renovations to existing bathrooms, shower, laundry room, storage room, and bedroom on the second floor living quarters.

The station was built in 1990 and has limited bathroom and shower facilities.

2.0 SCOPE OF WORK:

- A. Demo existing walls, doors, plumbing, HVAC, electrical fixtures as needed to remodel and construct (3) bathrooms with showers (1) janitor's laundry room.
- B. Frame new walls and ready for mechanicals.
- C. Install all rough and finish drainage, venting in schedule 40 PVC. All penetrations in concrete and walls shall be fire caulked per code.
- D. Install drywall, prime and paint two coats on all walls.

- E. Install solid core composite doors with new hardware and trim. Apply primer and two coats of paint.
- F. Remove existing suspended ceiling grid and tiles as needed and replace with new suspended ceiling to match as close as possible to existing.
- G. Remove existing VCT flooring as needed and replace VCT flooring in disturbed areas.
- H. Install ceramic tile flooring for all new bathrooms being constructed to include the janitor's laundry room and locker room.
- I. Install rough and finish electrical to meet code with MC, install new light troughers for each bathroom ceiling grid which shall be switched LED fixtures.
- J. Install bathroom ventilation to existing duct system operated by switches in each space.
- K. Install hot water panel radiators in bathrooms, janitor's laundry room, and locker room as required connecting to existing heat supply and return manifolds.
- L. Provide and install toilet paper dispensers, soap dispensers, and ADA signage.
- M. Install vinyl cove base molding after flooring is installed.

Fire Alarm Devices:

Remove existing fire alarm devices and install new devices as needed in new construction areas.

Fire Sprinkler System:

Remove existing fire sprinkler heads and replace new heads and piping as needed in new construction areas.

Unisex bathroom (1)

- 1. To be furnished and installed with Kohler ADA water closet with seat and electronic valves.
- 2. Furnish and install two wall hung lavatories with Kohler faucets, one being ADA.
- 3. Furnish and install one ADA shower stall with valve complete with shower head, slide bar and hand shower in custom shower.
- 4. Furnish and install one floor drain.
- 5. Furnish and install toilet paper dispenser, soap dispenser and ADA signage.

Unisex Bathroom (2)

- 1. To be furnished and installed with one Kohler water closet with seat and electronic valve.
- 2. Furnish and install one wall hung lavatory with Kohler faucet.
- 3. Furnish and install one shower stall with valve complete with shower head.
- 4. Furnish and install floor drain.
- 5. Furnish and install toilet paper dispenser, and soap dispenser.

Men's Bathroom and Locker Room

1. Furnish and install with two Kohler water closet with seat and electronic valve. Furnish and install two wall hung lavatory with Kohler faucets.
2. Furnish and install two shower stalls with valves complete with shower heads. One of the shower stalls will be separated from the bathroom by a partitioned wall.
3. Furnish and install two floor drains.
4. Furnish and install toilet paper dispenser, and soap dispenser.

Janitors Laundry Room

1. Furnish and install mop basin with faucet.
2. Furnish and install one washer box.
3. Furnish and install one floor drain.
4. Furnish and install clothes dryer vent to outside.

3.0 GENERAL REQUIREMENTS:

Summary of work

A. The Contractor shall:

1. Obtain all permits, licenses, design services, two sets of plans etc. required for construction.
2. Evaluate the proposed scope of work and the existing conditions during the Pre-bid walk through to provide an accurate bid and schedule to complete the work.
3. Provide all materials and labor necessary to complete the work as indicated on the construction drawings.

B. Mechanical and Plumbing design build work

1. A license, experienced contractor shall provide the expertise and labor to accomplish the fixture reconfiguration proposed on the plans and to see that all work meets the current plumbing code and to meet ADA guidelines.

C. Electrical design work:

1. A licensed, experienced contractor shall provide the expertise and labor to accomplish the work proposed on the plans and to see that all work meets all current electrical code.

D. Temporary Facilities and Waste Management:

1. Contractor shall be responsible to provide temporary shower facility.
2. The contractor is responsible to provide dumpsters and waste management plan that describes how all materials will be sorted and disposed.

E. Products:

1. All materials shall be delivered, stored and handled in such a manner as to prevent damage.
2. Materials on site shall be stored in compliance with fire and safety requirements.

4.0 PROJECT CLOSEOUT:

- A. Contractor is responsible for keeping the jobsite in neat and orderly condition during construction. The building interior shall be cleaned and provide dust protection as best as possible at the end of each working day.
- B. Contractor is responsible for waste and rubbish removal during construction.
- C. The Contractor shall guarantee the work and work of subcontractors for a period of time to be agreed upon.
- D. All work shall conform to all State and Local Codes.

In the case of ambiguities, discrepancies or irregularities in the drawings, specifications, or applicable codes and standards, the contractor shall request clarification from the Architect before proceeding. The cost of correcting work done as a result of proceeding without obtaining clarification will be borne solely by the contractor. No claims for extras by the contractor will be allowed that are the result of a failure by the contractor to carefully review all portions of the drawings and specifications and to familiarize themselves with the job conditions.

A performance bond of 10% of the total cost of the project will be required from the contractor awarded the bid.

The City of Biddeford is an affirmative action/equal opportunity employer (AA.EOE), and encourages participation from certified minority and woman owned businesses.

5.0 INSURANCE COVERAGE:

The winning contractor shall procure, carry and maintain comprehensive general liability insurance which includes the following coverage.

General Liability	Each Occurrence	Aggregate
Bodily Injury	\$ 1,000,000	\$ 1,000,000
Property Damage	\$ 500,000	\$ 500,000

Automobile Insurance must be carried on vehicles entering the site. The insurance shall have the following coverage.

Auto Insurance	Each Occurrence	Aggregate
Bodily Injury (per person)	\$ 1,000,000	\$ 1,000,000
Property Damage	\$ 500,000	\$ 500,000

CERTIFICATE OF ELIGIBILITY FOR

Demo and Renovations for the Bathrooms and Showers

Biddeford Central Fire Station Biddeford, Maine

This form must be completed by and submitted by Prospective Contractors and their subcontractors who wish to be considered for this work, failure to complete the certificate of eligibility will result in disqualification of the prospective contractor. Attachments to this sheet are acceptable (please properly label). Each subcontractor should submit a separate form.

1. Name and address of Firm.

_____ (Name)

_____ (Address)

2. Has your firm or any predecessor firm defaulted on a contract or had work terminated for non-performance within the last five (5) years? _____. If so, on a separate sheet describe the circumstances / reasons.
3. Has your firm or any predecessor firm been denied a concern of surety, a bid bond, or a performance bond with in the last twelve (12) months? _____. If so, on a separate sheet describe the circumstances / reasons.
4. Provide the following on all current projects in progress: (Use additional sheets as necessary).

Project Name: _____

Location: _____

Owner: _____

Architect / Engineer _____

Contract Amount: \$ _____

Scheduled completion Date: _____

Project Name: _____

Location: _____

Owner: _____

Architect / Engineer _____

Contract Amount: \$ _____

Scheduled completion Date: _____

Project Name: _____

Location: _____

Owner: _____

Architect / Engineer _____

Contract Amount: \$ _____

Scheduled completion Date: _____

BID FORM

Demo and Renovations for the Bathrooms and Showers Biddeford Fire Department Central Station

The undersigned Contractor agrees to perform the services indicated in the above scope of work and on the attached Contract Documents for the lump sum amount of:

BASE BID AMOUNT \$ _____

BASE BID AMOUNT IN WORDS \$ _____

PREPARED BY: _____

TITLE: _____

COMPANY: _____

PHONE #: _____

E-MAIL: _____

DATE: _____

Jim Godbout Plumbing & Heating Inc.

P.O. Box 365

48 Elm st.

Biddeford, Maine 04005

207-283-1200 fax 207-283-2739

www.jimgodbout.com

September 25, 2019

City of Biddeford Fire Department

Biddeford, Maine

pradding@biddefordmaine.org

Proposal for Biddeford Fire Station Baths Remodel

We shall cut and cap plumbing and baseboard heating lines to 2nd floor baths and heat lines in way of rooms to be constructed. Demo and dispose of properly.

Demo existing walls and doors as needed to remodel and add bathrooms.

Remove old drinking fountain in hallway.

Frame new walls ready for mechanicals, moving one wall adjacent to bedroom, EMT storage, TV room door shall stay as situated, install gender free bath-locker room, move wall for janitors closet to install washer connection.

We shall reuse existing steel doors and frames to new locations for baths.

We shall do all jack hammering and core drilling to get plumbing services to proper locations. All necessary chase ways for piping shall be by others—some lines may need to be upsized.

Install rough and finish plumbing for below:

Janitor's Room- walls extended into existing bedroom.

Furnish and install plumbing for mop basin with faucet, one washer box and one floor drain.

Bathrooms-

Furnish and install four Kohler water closets with seats and manual flush valve, Furnish and install four wall hung lavatories with Kohler faucets, Furnish and install four shower stalls, with valves complete with shower head. Furnish and install four floor drains.

Install all rough and finish drainage, venting in sch. 40 PVC.

All penetrations shall be fire caulked per code.

Install drywall, prime, paint 2 coats on all walls

Install new suspended ceilings to match as close as possible to existing ceilings, please note roof is currently leaking in several spots causing damage to existing tiles.

Remove VCT flooring as needed and install all new ceramic or composite flooring in disturbed areas including new locker room. (Budgeted cost \$9000.00)

Install rough and finish electrical to meet code with MC, install new light troughers for each bathroom ceiling grid which shall be switched LED fixtures.

Install bathroom ventilation ducted to existing duct system, operated by switches in each space.

We shall move communication wiring as needed in ceiling.

No Sprinkler piping needs to be moved with this proposal and plan.

We shall install hot water panel radiators in both baths and Janitors room as required connecting to existing heat supply and return manifolds.

Temporary Showers by others at PD ort School system while job is being done.

HVAC

Relocate HVAC duct as needed for walls being moved.

Provide dust protection to HVAC systems return air ducts

We are responsible for all demo disposal and cleanup, trying to keep house as clean as we can providing dust protection.

Work to conform to all state and local codes

Price includes all permits.

Total cost including floor allowance of 9k \$162,100.00



CITY OF BIDDEFORD FIRE DEPARTMENT

152 Alfred Street
Biddeford, Maine 04005
Tel: 207-282-6632
Fax: 207-283-8243

Chief Scott R. Gagne
Assistant Chief Paul R. LaBrecque
Deputy Chief Kevin D. Duross

Fire Department 2nd Floor Bathroom Project

Quotes

Godbout Plumbing and Heating	\$162,100.00
Hazelwood Handyman	\$166,842.50

Cost for lock space

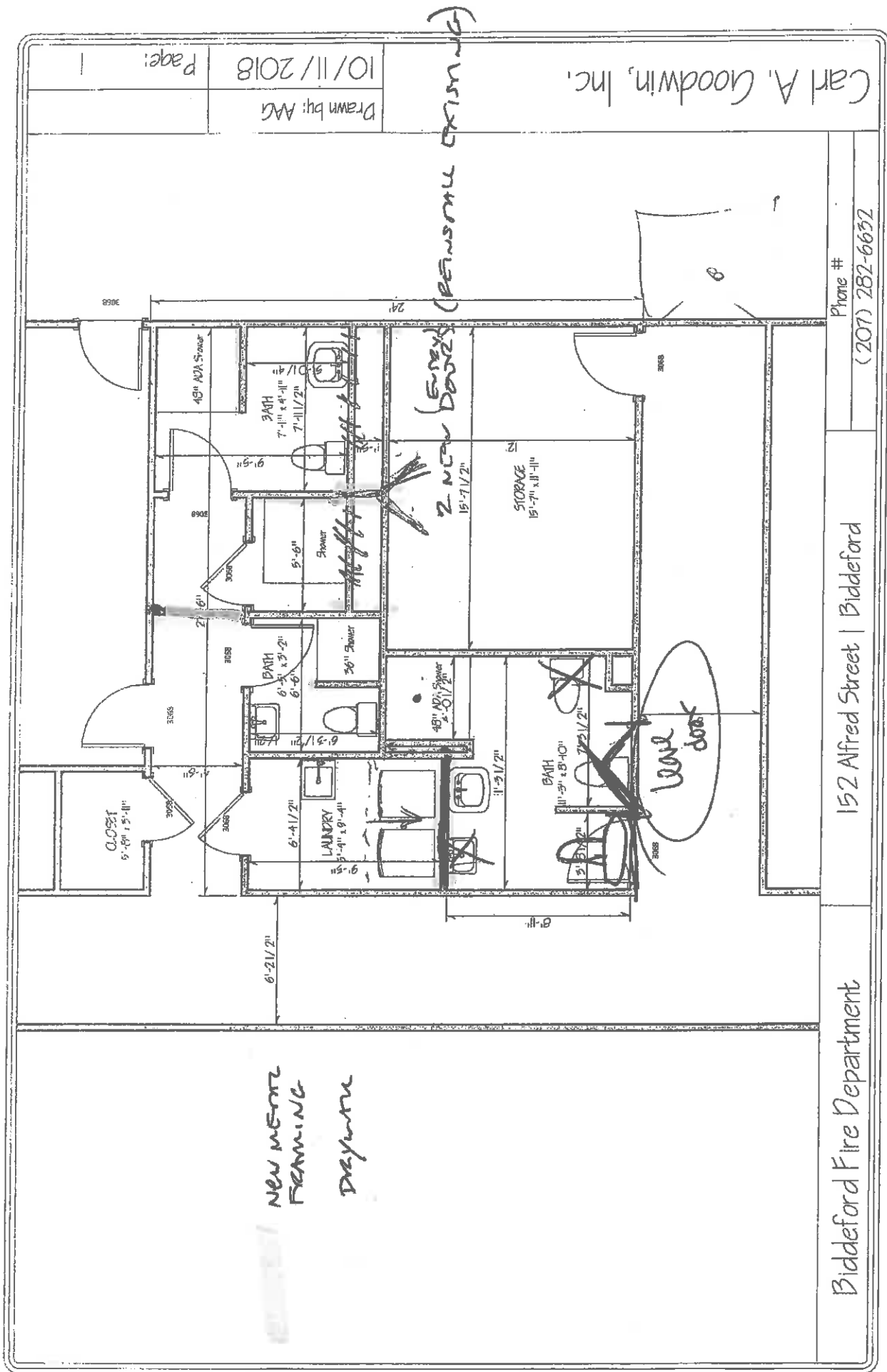
Lockers	\$4,254.55
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Bench	\$300.00
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Paint/electrical/Install	\$1,445.45
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Total	\$6,000
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Total Project Cost	\$168,100 (lowest Bid)
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Hazelwood Handyman Services, Inc.
 10 Granite Heights Rd.
 Kennebunkport, ME 04046

Mgmt:	Date:
-------	-------

Budget Only Estimate

Date:	Number:	Estimator:
9/30/2019	13523	CSM

Customer:

Biddeford Fire Department
 152 Alfred Street
 Biddeford, ME 04005

Customer E-mail: pradding@biddefordmaine.org

Customer Phone: 207-282-6632

Project: 13523 - Bathroom

Project Address:

Biddeford Fire Department
 152 Alfred Street
 Biddeford, ME 04005

Description:	Type:	Q...	Total:
Project Management		24	1,200.00
* Project Management hours are given as an allowance. Project Management time may or may not exceed allowance based on unforeseen customer or project requirements and changes.*			
Travel & Setup		8	400.00
Dust Control		16	800.00
Demolition		24	1,200.00
Drywall (touch ups)	Allowance	40	2,000.00
Drywall		12	600.00
Framing & Sheathing (metal)		32	1,600.00
Hardware Install	Allowance	10	500.00
Insulation	Allowance	8	400.00
Interior Painting - primer only on drywall		16	800.00
Interior Trim	Allowance	16	800.00
Doors (Interior & Exterior)		8	400.00
Clean Up (Daily & Final)		20	1,000.00
Misc. Work (lockers)	Allowance	16	800.00
Misc. Work (sub assist)		20	1,000.00
Misc. Work		10	500.00
Subtotal			151675.00
Hazelwood 10%			15,167.50

- Material pricing can fluctuate due to market changes & natural disasters.
- Please note that project travel time is included in our labor hours.
- This project is to be completed at a "Cost plus basis".

Total: \$166,842.50

Customer Signature:

Date:

Kennebunkport : 207-967-0003

Scarborough: 207-883-6003

Fax: 207-967-2205



Hazelwood Handyman
10 Granite Heights Rd.
Kennebunkport, ME 04046

Project Contract

Date:	Number:
9/30/2019	New Proj...

Customer:

Biddeford Fire Department
152 Alfred Street
Biddeford, ME 04005

Customer E-mail: pradding@biddefordmaine.org

Customer Phone: 207-282-6632

Project: 13523 - Bathroom

Project Address:

Biddeford Fire Department
152 Alfred Street
Biddeford, ME 04005

Project Contract:

Hazelwood Handyman will furnish all labor and materials itemized in the project estimate noted on this project contract.

A.) Named Parties:

This agreement is between Hazelwood Handyman and the property owner noted on this contract.

B.) Location:

This contract is for the property location noted on this contract.

C.) Work Dates:

The estimated date of commencement of work and the completion date may be changed if work can not begin or end due to circumstances beyond the control of the contractor, including, but not limited to, the lack of readiness of the job site or the unavailability of building materials.

D. Contract Price:

Total estimated cost of project:

166,842.50

E. Deposit:

At signing of this contract a 10% deposit is requested. The deposit is "given back" at 10% intervals on each progress invoice until the full deposit has been depleted.

10% Project Deposit Amount:

16,684.25

F.) Payment:

Payment methods accepted: ACH via Intuit Payment Center or Check.

Payments Terms: Due within 7 days. An interest rate of 1.5% (18% annually) will be charged on overdue balances after (30) days. Reasonable collection charges & attorney fees will be charged should litigation become necessary.

G.) Description of Work:

We hereby propose to furnish all the materials and perform all the labor identified in the the estimate unless otherwise specified.

H.) Warranty:

Contractor provides a limited warranty on all Contractor and Subcontractor-supplied labor and materials used in this project for a period of one year following substantial completion of all work. Contractor provides no warranty on any materials furnished by Owner for installation. No warranty is provided on any existing materials that are moved and/or reinstalled by the Contractor within the dwelling (including any warranty that existing/used materials will not be damaged during the removal and reinstallation process). One year after Owner takes possession of the completed project, the Owner's sole remedy (for fixing defects) on all materials that are covered by a manufacturer's warranty is strictly with the manufacturer, not with the Contractor.

Customer Signature:

Date:

Kennebunkport : 207-967-0003

Scarborough: 207-883-6003

Fax: 207-967-2205



Hazelwood Handyman
10 Granite Heights Rd.
Kennebunkport, ME 04046

Project Contract

Date:	Number:
9/30/2019	New Proj...

Customer:

Biddeford Fire Department
152 Alfred Street
Biddeford, ME 04005

Customer E-mail: pradding@biddefordmaine.org

Customer Phone: 207-282-6632

Project: 13523 - Bathroom

Project Address:

Biddeford Fire Department
152 Alfred Street
Biddeford, ME 04005

Project Contract:

Repair of the following items is specifically excluded from Contractor's warranty: Damages resulting from lack of Owner maintenance; damages resulting from Owner abuse or ordinary wear and tear; fading of paints and finishes exposed to sunlight; deviations that arise such as the minor cracking of concrete, stucco and plaster; minor stress fractures in drywall due to the curing of lumber; warping and deflection of wood; shrinking/cracking of grouts and caulking. Due to severe conditions in Maine (humid in summer, dry in winter), a humidifier is strongly recommended during dry months and a dehumidifier during humid months.

The express warranties contained herein are in lieu of all other warranties, expressed or implied, including any warranties of merchantability, or fitness for a particular use or purpose. This limited warranty excludes consequential and incidental damages and limits the duration of implied warranties to the fullest extent permissible under State and Federal law.

I.) Resolution of Disputes:

If a dispute arises concerning the provisions of this contract or the performance by the parties, then the parties agree to settle this dispute by jointly paying for one of the following:

- ☐ Binding arbitration as regulated by the Maine Uniform Arbitration Act, with the parties agreeing to accept as final the arbitrator's decision;
- ☐ Non-binding arbitration, with the parties free to not accept the arbitrator's decision and to seek satisfaction through other means, including a lawsuit; or
- ☒ Mediation, with the parties agreeing to enter into good faith negotiations through a neutral mediator in order to attempt to resolve their differences.

The Contractor shall be authorized to discontinue its work during the course of dispute resolution of any dispute unless the parties shall otherwise agree in writing.

J.) Work stoppage and termination of Agreement for Default:

Contractor shall have the right to stop all work on the project and keep the job idle if payments are not made to Contractor in accordance with this contract or if Owner fails to pay submitted Change Order bills; or if Owner repeatedly fails or refuses to furnish Contractor with access to the job site and/or product selections or information necessary for the advancement of Contractor's work on the project, the Contractor must give owner written notice of the nature of Owners' default and must also give the Owner a 14-Day period in which to cure this default.

If work is stopped due to any of the above reasons (or for any other material breach of contract by Owner) for a period of 14 days, and the owner has failed to take significant steps to cure this default, then Contractor may, without prejudicing any other remedies Contractor may have, give written notice of termination of the Agreement to Owner and demand payment for all completed work and materials ordered through the date of work stoppage, and any other loss sustained by Contractor, including Contractor's Profit and Overhead at the rate of 15%.

Thereafter, Contractor is relieved from all other contractual duties, including all Punch List and warranty work.

K.) Change Orders:

Any alteration or deviation from the estimate and scope of work that results in a revision of the contract price will be executed only upon the parties entering into a written change order.

Customer Signature: _____

Date: _____

Kennebunkport : 207-967-0003

Scarborough: 207-883-6003

Fax: 207-967-2205



Hazelwood Handyman
10 Granite Heights Rd.
Kennebunkport, ME 04046

Project Contract

Date:	Number:
9/30/2019	New Proj...

Customer:

Biddeford Fire Department
152 Alfred Street
Biddeford, ME 04005

Customer E-mail: pradding@biddefordmaine.org

Customer Phone: 207-282-6632

Project: 13523 - Bathroom

Project Address:

Biddeford Fire Department
152 Alfred Street
Biddeford, ME 04005

Project Contract:

Owner may request additional work that will be written up as an estimate.
If the actual cost of any allowance items(s) or labor exceeds the allowance price a written change order will be submitted to the customer for approval.
Additional work will result in additional time on the project.

L.) Customer Responsibility: (Unless otherwise specified)

- a) Electricity & electric bills
- b) Hook up of power, cable and phone
- c) Heating fuel fills
- d) Maintain safe access to and around the home
- e) Maintain an active homeowner's insurance policy

M.) Insurance:

Owner will provide Hazelwood Handyman with proof of property insurance for the project equal to 100% of the Replacement Cost of the building.
Owner will provide Hazelwood Handyman with a copy of the homeowners policy declarations page.
If insurance coverage is provided by an All Risk Builders Risk Policy owner will name Hazelwood Handyman as additional "named insured".
Hazelwood Handyman, Inc. carries Workers' Compensation, Auto & General Liability Insurance. A certificate of insurance can be provided upon request.

N.) Waiver of Subrogation:

Hazelwood Handyman and owner agree to waive any subrogation rights against each other in the event of any loss from whatever cause.

O.) Consumer Protection Information:

http://www.maine.gov/ag/consumer/housing/home_construction.shtml

P.) Attorney General's Publicly Accessible Website:

All consumers are strongly advised to visit the Attorney General's publicly accessible website to gather current information on how to enforce their rights when constructing or repairing their homes.
<http://www.maine.gov/age/index.php?R=protection&S=construction&Ft>
or contact the Attorney General's office by mail or telephone at: 6 State House Station, Augusta ME 04333, 207-626-8800

Sincerely,
Hazelwood Handyman

Note: The project contract and deposit needs to be returned to the office and put on file in order to schedule the project.

Customer Signature: _____

Date: _____

Kennebunkport : 207-967-0003

Scarborough: 207-883-6003

Fax: 207-967-2205



Hazelwood Handyman Services, Inc.
10 Granite Heights Rd.
Kennebunkport, ME 04046

Mgmt:

Date:

Budget Only Estimate

Date:	Number:	Estimator:
9/30/2019	13523	CSM

Customer:

Biddeford Fire Department
152 Alfred Street
Biddeford, ME 04005

Customer E-mail: pradding@biddefordmaine.org

Customer Phone: 207-282-6632

Project: 13523 - Bathroom

Project Address:

Biddeford Fire Department
152 Alfred Street
Biddeford, ME 04005

Description:	Type:	Q...	Total:
DESCRIPTION: NOTE: Budget estimate only. Additional site visit may be required to confirm HZ scope to include proposed set up, dust controls, work area, material staging, waste removal, subcontractor assistance, etc. NOTE: Sprinkler, security/intercom/Internet, etc. by City Of Biddeford Fire Department. Hazelwood to complete the following: - Set up/dust control as needed to complete renovation - Clean up as needed to complete renovation - Miscellaneous subcontractor assistance to include additional set up/dust control, demolition cleanup, material staging as needed to complete renovation NOTE: Estimate for set up/dust control, clean up, subcontractor assistance labor and material given as an allowance as extent/requirement unknown. - Remove/save 2 steel doors and frames; save for install - Remove/discard 100 sq. ft wall section (metal framing and drywall) between existing storage room and bathroom; remove 2 wall sections (approximate 20 sq. ft each) between existing storage room and bathroom to frame for 2 new door openings; remove approximate 56 sq. ft wall section between existing laundry and bedroom to relocate new wall/install new bathroom			

- Material pricing can fluctuate due to market changes & natural disasters.
- Please note that project travel time is included in our labor hours.
- This project is to be completed at a "Cost plus basis".

Total:

Customer Signature: _____

Date: _____

Kennebunkport : 207-967-0003

Scarborough: 207-883-6003

Fax: 207-967-2205



Hazelwood Handyman Services, Inc.
 10 Granite Heights Rd.
 Kennebunkport, ME 04046

Mgmt:	Date:
-------	-------

Budget Only Estimate

Date:	Number:	Estimator:
9/30/2019	13523	CSM

Customer:

Biddeford Fire Department
 152 Alfred Street
 Biddeford, ME 04005

Customer E-mail: pradding@biddefordmaine.org

Customer Phone: 207-282-6632

Project: 13523 - Bathroom

Project Address:

Biddeford Fire Department
 152 Alfred Street
 Biddeford, ME 04005

Description:	Type:	Q...	Total:
- Install new laundry framing for 2 new baths per plan; new wall framing to partition existing laundry hall for new gender free bath-locker room per plan; framing for 2 new door openings to access bath from locker (i.e. existing storage) room; mechanical closet framing; shower framing as needed to attach up to 4 pre-fabricated units NOTE: Estimate includes wall insulation (i.e. Roxul) option for sound deadening. - Install sheetrock (2 sides) where walls relocated; apply tape/joint compound; sand smooth; apply 1 coat primer paint to installed sheetrock only NOTE: Estimate includes allowance for possible unforeseen (light) drywall repair work related to remodel. Labor/material beyond allowance will require a change order. - Re install 2 steel doors Allowances: - Miscellaneous hardware allowance (i.e. mirrors, towel bars, paper/soap dispensers, etc). Miscellaneous hardware by City Of Biddeford Fire Department - Cove base install allowance. Estimate does not include cove base or adhesive - New locker install allowance. Lockers by City Of Biddeford Fire Department			

- Material pricing can fluctuate due to market changes & natural disasters.
- Please note that project travel time is included in our labor hours.
- This project is to be completed at a "Cost plus basis".

Total:

Customer Signature: _____

Date: _____

Kennebunkport : 207-967-0003

Scarborough: 207-883-6003

Fax: 207-967-2205



Hazelwood Handyman Services, Inc.
 10 Granite Heights Rd.
 Kennebunkport, ME 04046

Mgmt:	Date:
-------	-------

Budget Only Estimate

Date:	Number:	Estimator:
9/30/2019	13523	CSM

Customer:

Biddeford Fire Department
 152 Alfred Street
 Biddeford, ME 04005

Customer E-mail: pradding@biddefordmaine.org

Customer Phone: 207-282-6632

Project: 13523 - Bathroom

Project Address:

Biddeford Fire Department
 152 Alfred Street
 Biddeford, ME 04005

Description:	Type:	Q...	Total:
NOTE: Allowance scope to be determined/confirmed prior to project start which may affect final pricing. Labor/Material beyond allowances will require a change order.			
SUBCONTRACTORS:			
Plumbing & Heating	Allowance		78,000.00
Electrical & Lights	Allowance		22,000.00
Flooring	Allowance		12,000.00
Painting	Allowance		12,500.00
Drop Ceiling	Allowance		10,500.00
MATERIALS:			
Dust Control Materials	Allowance		250.00
Metal Studs; screws	Allowance		750.00
Insulation	Allowance		175.00
Sheetrock	Allowance		200.00
Screws			25.00
Tape/Joint Compound			50.00
Shop Materials: Fasteners, Sundries, etc..			75.00
Misc Fasteners	Allowance		150.00
Misc. Materials: (If Needed / Only Invoiced if Used)	Allowance		350.00
MISCELLANEOUS:			
Waste Removal			350.00
Sub Waste Removal			300.00
LABOR:			

- Material pricing can fluctuate due to market changes & natural disasters.
- Please note that project travel time is included in our labor hours.
- This project is to be completed at a "Cost plus basis".

Total:

Customer Signature: _____

Date: _____

Kennebunkport : 207-967-0003

Scarborough: 207-883-6003

Fax: 207-967-2205

Bid Opening for a 4x4 ¾ Ton Pick-Up Truck w/ Plow

Present: Carl Marcotte – Public Works
Kara Cote – Public Works

Bids were opened at the Public Works Department on September 20, 2019 at 11:00am. Staff is recommending the low bid from Arundel Ford with trade in the amount of \$30,542.00. This pickup was approved in the FY/20 CIP budget line 12104-60303

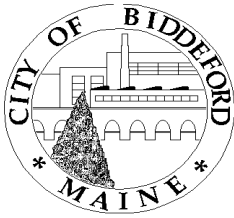
<u>Arundel Ford</u>	2020 Ford F-Series	\$34,042.00
	Trade	\$3,500.00
	Total:	\$30,542.00

<u>Lee Dodge</u>	2019 Ram 2500	\$36,433.00
	Trade	\$2,500.00
	Total:	\$33,933.00

<u>Rowe Ford</u>	2020 Ford F-250	\$34,743.00
	Trade	\$3,000.00
	Total:	\$31,743.00

<u>O'Connor Motors</u>	2020 GMC 2500	\$37,197.00
	Trade	\$3,588.00
	Total:	\$33,609.00

<u>Quirk Chevrolet</u>	2020 Chevy Silverado	\$38,800.00
	Trade	\$2,500.00
	Total:	\$36,300.00



City of Biddeford, Maine

Public Works Department

371 Hill Street Biddeford, Maine 04005
Phone: (207) 282-1579 Fax: (207) 286-9395

To: Finance Committee
From: Carl Marcotte
Date: 9/23/2019
RE: 4x4 Pick-up

Bids were opened at the Public Works Department on September 20, 2019 at 11:00 am for a 4X4 Pickup with plow. Staff is recommending the low bid from Arundel Ford with trade in the amount of \$30,542.00. The budgeted amount that was approved in the FY/20 CIP budget is \$30,000.00 in line 12104-60303, the low bid that we received is \$542.00 over the budgeted amount.

City of Biddeford, Maine
Public Works Department
371 Hill Street
Biddeford, Maine 04005
Tel. (207) 282-1579
Fax. (207) 286-9395

Notice of Request for Bids
Dual Face LED Sign

Notice is hereby given that the City of Biddeford Public Works Department is requesting bids for (1) LED Dual Face sign. Bids must be received by the Department of Public Works at 371 Hill Street, Biddeford Maine, 04005, by 1:30pm October 1, 2019.

The Sign will be installed at 371 Hill Street Biddeford, Maine, 04005.

Bids shall be submitted to the Public Works Department at 371 Hill Street, Biddeford, Maine 04005, and shall state the Total Cost of the LED sign and installation.

Interested parties may obtain copies of the bid documents and specifications online at <http://www.biddefordmaine.org/rfp> or in person from the City of Biddeford's Public Works Department at 371 Hill Street, Biddeford, Maine, 04005. Assistance with the RFP is available by calling Mr. Jeff Demers at (207) 282-1579. Bids received after the designated time will not be accepted.

All bids will be required to remain valid for period of (60) days.

The City of Biddeford reserves the right to accept or reject any or all bids, in what it alone considers to be in the best interest of the City.

1. SCOPE

The City of Biddeford is requesting proposals from qualified individuals/firms for the purchase and Installation of a one (1) Dual Face LED Sign at Biddeford Public Works Department according to the specifications listed herein. The successful bidder, as Contractor, shall furnish all manpower, trucks or any other equipment necessary to complete the installation of the LED sign. The Contractor shall obtain all necessary permits and install a double-faced internally illuminated electronic sign with a programmable LED message display. The firm shall also provide and install all wireless equipment and software, programming and training required in order to operate and control the sign from the administrative office. The LED sign shall be configured in such a manner to make a significant visual impact and be clearly visible and legible when driving east or west on Hill Street at 30 mph. The sign and message board must be easily readable in the sunlight, and be decoratively lit in order to be seen at night.

2. LOCATION

Biddeford Public Works Department
371 Hill Street
Biddeford, Maine 04005
Recycling Entrance

3. SIGN SPECIFICATIONS

Proposer shall provide a double-sided LED message display that complies with the following specifications:

- Full Color D/S 16mm EMC
- Internal display component hardware (nuts, bolts, screws, standoffs, rivets, fasteners, etc.) shall be fabricated from stainless steel, aluminum, nylon, or other durable corrosion-resistant materials suitable for the signage application.
- The approximate measurements are: Height: 173" (including base) Width 120"
- Surface materials in the LED active area such as metal, plastic, or other face materials must be designed for low sunlight reflectivity.
- All wiring must be housed inside wire ways. Wire ways should be mounted so that water cannot get into wires resulting in shorts. Wiring from the sign to building to be done by City.
- The display shall be protected from electrical spikes, transient voltage and surges.
- The sign shall be thermostatically controlled and be equipped with a cooling system and rain-tight vents. It shall be ventilated properly and not allow overheating. Intake and exhaust vents associated with the cooling system shall restrict water from entering the enclosure.
- The equipment shall be built to withstand exposure to extreme heat, cold, moisture (including humidity), wind, and corrosion and shall be able to operate in ambient temperatures typically ranging from 0 to 110 degrees F. All components shall remain operational under these conditions.
- LED lifetime shall be 100,000 hours to half brightness.
- Panels should have front access for ease of service.

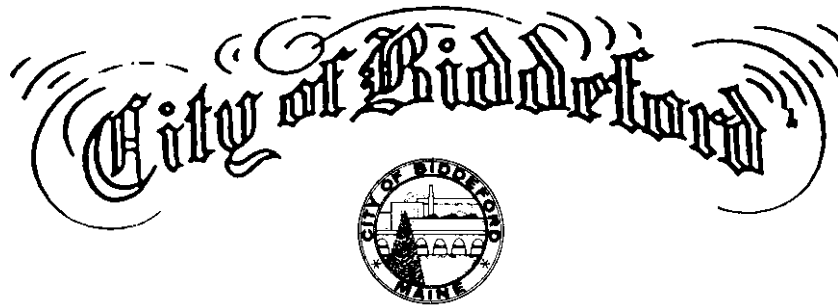
4. Bids

Bids will be accepted through October 1, 2019, until 1:30 pm

All bids should be forwarded to the Biddeford Public Works Department, located at 371 Hill Street, Biddeford, ME 04005. Any questions, please call Mr. Jeff Demers at (207) 282-1579. Bids received after the designated time will not be accepted.

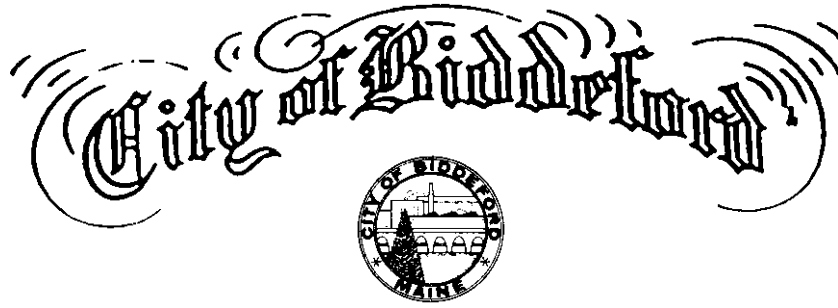
All bids will be required to remain valid for period of (60) days.

The City of Biddeford reserves the right to accept or reject any or all bids, in what it alone considers to be in the best interest of the City.



2019. IN BOARD OF CITY COUNCIL..OCTOBER 1, 2019
BE IT ORDERED, that the City Council of the City of Biddeford does hereby approve the purchase of Dual Face LED Sign to be installed at the Department of Public Works at 371 Hill Street.

NOTE: Bids are due on October 1, 2019, per the attached Notice of Request for Bids. Bids will be open and results compiled at 1:30 p.m. Bid information and recommendation for purchase will be provided prior to the October 1, 2019 Finance Committee meeting.



2019. IN BOARD OF CITY COUNCIL..OCTOBER 1, 2019
BE IT ORDERED, that the City Council of the City of Biddeford does hereby authorize the award of contract for the paving of Morin Street to Shaw Brothers, Inc. in an amount not to exceed \$461,000. Funding for this project will breakdown as follows:

- \$100,000 from Industrial Park Fund (31101-60604)
- \$361,000 from Road Construction/Improvements Fund (21204-60604)

NOTE: The Finance Committee will review this item at their October 1, 2019 meeting and vote to make a recommendation to the Council.

MEMORANDUM
September 25, 2019

TO: Finance Committee/City Council
FROM: Jeff Demers/Director Public Works/Wastewater
CC: James Bennet/City Manager; Tom Milligan/City Engineer,
SUBJECT: Paving Morin Street

RECOMMENDATION

The Public Works Department recommends that the Finance Committee approve and send forward to City Council the authorization to award the paving of Morin Street to Shaw Brothers Inc., as part of our 2019/2020 paving contract.

DISCUSSION

For over 2 years now, the Public Works Department has been receiving numerous calls from businesses on Morin Street regarding the poor condition of the street. In the last 6 months, the Mayor invited City staff, along with some business owners, to bring attention to this issue sooner rather than later. As Public Works Director, I was asked to devise the best and most time efficient plan going forward. With the help of City Engineer, Tom Milligan, the following steps were taken:

The first step was to have R.W. Gillespie & Associates do core samples of the surface below the hot top. Staffs major concern was to guarantee there was a good base under the pavement before recommending spending any paving funds on Morin Street. The findings came back positive and box cutting under the pavement is not necessary, saving the City a major cost.

Second step was to have Shaw Brothers on site to give us some guidance and direction going forward. Please see the attached doc for the two estimates. Staff recommends option #1 at \$431,000, and another \$30,000 to pave all the business driveway openings to blend everything in, for an estimated total of \$461,000.

FUNDING

The funding will be \$100,000 from Industrial Park Fund (31101-60604) and the remaining will be spent from the Road Construction/Impro (21204-60604). Road Construction/Impro will go over budget temporarily until the permit fees are received from the projected larger projects such as Lincoln Mill, River Damn, Saxon group off from barrel road and the new Court house. When the fees are collected a budget amendment will be done at that time to cover the additional funding needed.

I will be present at both the Finance and Council meeting to try and answer any questions.

Regards,


Jeff Demers

Director Public Works / Waste Water Dept.

Demer, Jeff

From: Michael Lizotte <mlizotte@shawbrothers.com>
Sent: Monday, August 26, 2019 1:06 PM
To: Demer, Jeff
Cc: Mark Barnes
Subject: RE: Morin St

Good Afternoon Jeff

Here are two options for Morin St. These are just estimates of approximate costs.

Option 1 5" total mix

3" Base 19mm 3000ton x \$73.50 = \$220,500

2" Surface 12.5mm 2000ton x \$80.00 = \$160,000 add \$5.00 per ton for polymer liquid which I recommend. \$10,000.00

Reclaim 17,800sy x \$2.25 = \$40,500.00

Total \$421,000.00 or poly liquid \$431,000.00

Option 2 6" total mix

3" Base 19mm 3000ton x \$73.50 = \$220,500.00

1.5" inter 12.5mm 1500ton x \$80.00 = \$120,000.00

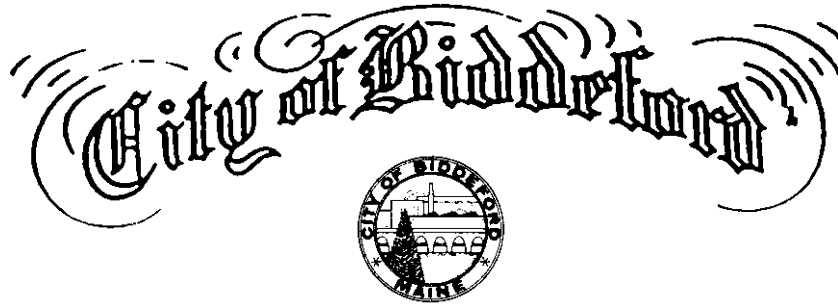
1.5" surface 12.5mm 1500ton x \$80.00 = \$120,000.00 add \$5.00 per ton for polymer liquid which I recommend \$7,500.00

Reclaim 17,800sy x \$2.25 = \$40,500.00

Total \$501,000.00 poly liquid \$508,750.00

I recommend the use of the polymer liquid on surface it will help with truck traffic and the cost benefit is worth it.

Michael Lizotte
Plant and Quality Manager
Shaw Brothers Contruction
mlizotte@shawbrothers.com
207-432-4435 cell
207-222-8107 direct
207-839-2552 Office



2019.111

IN BOARD OF CITY COUNCIL..OCTOBER 1, 2019

BE IT ORDERED, that the City Council of the City of Biddeford does hereby authorize the purchase of a Pedestrian Warning Traffic Light in an amount not to exceed \$10,000 through the Maine Department of Transportation.
The funding for this purchase will be taken from the Rte. 111 Mill Re-Development TIF