

City of Biddeford
Finance Committee Meeting Minutes
October 2, 2018

The meeting was called to order at 5:00pm by the Chair, Council President John McCurry.

Present: Chair, Council President John McCurry, Mayor Alan Casavant, Councilor Stephen St. Cyr, Councilor Mike Ready, City Manager James Bennett, Finance Director Cheryl Fournier and City Clerk Carmen Morris.

Adjustment to the Agenda

No adjustments to the agenda.

Approval of Minutes

Motion by Councilor Ready to approve the Minutes of September 4, 2018, seconded by Councilor St. Cyr.

Vote: unanimous.

Motion carried 4-0.

The expenditure warrant was available for review and signature.

Discussion/Approval

Authorization/Purchase of Two (2) Compact Cars (for Code Enforcement Office and Assessor's Office)/Arundel Ford/FY19 CIP

Motion by Councilor Ready to recommend the purchase of the two compact cars from Arundel Ford, seconded by Councilor St. Cyr.

Discussion: Deputy Public Works Director, Carl Marcotte, presented the item noting these are purchases and not leases

Vote: unanimous.

Motion carried 4-0.

Authorization/Purchase of 12-Passenger Van (for Recreation Department)/Arundel Ford/FY19

Motion by Councilor Ready to recommend the purchase of the 12-passenger van from Arundel Ford, seconded by Councilor St. Cyr.

Discussion: Deputy Public Works Director, Carl Marcotte, presented the item.

Vote: unanimous.

Motion carried 4-0.

Creation/Beautification Account/Installation of Underground Utilities at 46 Ocean Avenue

Motion by Councilor Ready to approve the creation of the account, seconded by Councilor St. Cyr.

Discussion: The City Manager gave an explanation for the underground utilities. The Committee had some questions, more information will be provided by the City Manager.

Vote: unanimous.

Motion carried 4-0.

Approval/Extension of 2018-2019 Media Contract/Kenneally Associates

Motion by Councilor Ready to recommend the approval of the extension of the media contract with Kenneally Associates, seconded by Councilor St. Cyr.

Discussion: Mathew Eddy, Economic Development Director and Brad Favreau, Community Development Coordinator, presented the item.

Vote: unanimous.

Motion carried 4-0.

Authorization/Purchase of Hyperconverged Infrastructure/Scale Computing

Motion by Councilor Ready to recommend the purchase of a Hyperconverged Infrastructure from Scale Computing, seconded by Councilor St. Cyr.

Discussion: Brian Phinney, Chief Operating Officer, presented the item.

Vote: unanimous.

Motion carried 4-0.

Other Business

Sewer Abatement Policy

No action necessary, informational only.

The Finance Committee had concerns with the policy and asked for legal counsel to review before it is enacted.

Motion to adjourn made by Councilor Ready, seconded by Councilor St. Cyr.

Vote: unanimous.

Motion carried 4-0.

Adjourned at 5:38pm.