

**COUNCIL MEETING
OCTOBER 3, 2017**

Mayor Casavant called the meeting to order at 6:09 p.m.

Roll Call: Michael Swanton, John McCurry, Jr., Stephen St. Cyr, Robert Quattrone, Jr., Victoria Foley, Norman Belanger, Michael Ready, Marc Lessard

Laura Seaver was excused.

The Council, and all who were present, recited the Pledge of Allegiance.

There were no adjustments to the agenda.

Recognition & Proclamation: Haley's Metal Shop – 100 Year Anniversary

Mayor Casavant read the proclamation and presented the Haley Family with a plaque to recognize 100 years of service in Biddeford.

Proclamation: Extra Mile Day – November 1, 2017

Mayor Casavant read the proclamation, which will be forwarded to the Extra Mile America Foundation.

Presentation: Biddeford's Emergency Preparedness

Biddeford's Emergency Preparedness Director, Roby Fecteau gave an overview of emergency preparedness in Biddeford. The responsibilities of Emergency Preparedness are: preparedness, response, recovery and mitigation. He also talked about Biddeford's evacuation routes and shelters in the case of disaster.

Special Projects Officer for the York County Emergency Management, Steve Jacobson addressed the numerous emergency management activities and programs offered to support municipalities in an emergency.

John Cannon, with the National Weather Service in Gray, Maine was also present and spoke about how they monitor and work with municipalities on beach erosion, coastal flooding and splash-over. He noted that a couple of the more troublesome areas in Biddeford are Granite Point Road and Fortunes Rocks Beach/Road.

Presentation: Heart of Biddeford Update

Director of the Heart of Biddeford, Delilah Poupore gave an update on how well the recent RiverJam event went. This year was the first year it was done as a 2-day event, starting with Fringe Fest on Friday night right on Main Street in Biddeford. Saturday of the event featured a 5K Run, a kayak race, a Makers Market, activities for children, and ended with the Battle of the Bands on Saturday night.

With RiverJam behind them, the Heart of Biddeford is now busy planning and organizing the Downtown Halloween/Trick or Treat; the Veterans' Day Parade; WinterFest; and possibly increasing the holiday lighting display in the downtown this holiday season.

Game of Chance Application: St. Louis Alumni

Motion by Councilor McCurry, seconded by Councilor Lessard to recommend the issuance of the Game of Chance permit to St. Louis Alumni.

Vote: 7/1; Councilor Swanton opposed.

Councilors McCurry, St. Cyr, Quattrone, Foley, Belanger, Ready and Lessard in favor.

Motion carries.

Consideration of Minutes: September 19, 2017

Motion by Councilor Ready, seconded by Councilor Lessard to accept the minutes as printed.

Vote: Unanimous.

Second Readings:

{For a copy of the ordinance amendments and first readings, see the September 19, 2017 Council Meeting minutes}

2017.101) Amendment/LDR, Art. III-Official Zoning Map/Rezone part of Main Street from R-2 Zone to B-1 Zone

Motion by Councilor Ready, seconded by Councilor Belanger to grant the second reading of the ordinance amendment.

Vote: Unanimous.

2017.103) Amendment/Ch. 34, Environment/Add New Article II-A – Delivery of Unsolicited Printed or Written Items

Motion by Councilor Ready, seconded by Councilor McCurry to grant the second reading of the ordinance amendment.

Vote: Unanimous.

Orders of the Day:

2017.108

IN BOARD OF CITY COUNCIL.OCTOBER 3, 2017

BE IT ORDERED, that the City Council of the City of Biddeford does hereby accept the quote from Greenwood Emergency Vehicles in North Attleboro, MA for corrosion repair, body work and re-painting of Fire Engine 28, which is a 2005 E-One Typhoon in the amount of \$34,980.00. This expenditure was included in the FY18 CIP budget, account 21203-609810.

NOTE: The Finance Committee will review this item at their October 3, 2017 meeting and vote to send to the full Council with a recommendation.

Motion by Councilor Ready, seconded by Councilor St. Cyr to grant the order.

Vote: 5/3; Councilors Lessard, Quattrone and McCurry opposed.

Councilors Swanton, St. Cyr, Foley, Belanger and Ready in favor.

Motion carries.

2017.109

IN BOARD OF CITY COUNCIL...OCTOBER 3, 2017

BE IT ORDERED, that the City Council of the City of Biddeford does hereby authorize the City Manager to execute the necessary documents to sell the vacant property located at **32 Maple Street, Map 40, Lot 38**, at the bid price of \$16,000 to C.D. Armstrong, New Dam, LLC of Biddeford, Maine.

NOTE: The Finance Committee will review this item at their October 3, 2017 meeting and vote to send to the full Council with a recommendation.

Motion by Councilor Ready, seconded by Councilor Lessard to grant the order.

Vote: Unanimous.

2017.110

IN BOARD OF CITY COUNCIL..OCTOBER 3, 2017

BE IT ORDERED, that the City Council of the City of Biddeford does hereby approve a “blanket letter of approval” for the renewals of State Beano/Bingo applications and State Game of Chance applications for all applicable local organizations, to cover the calendar year of 2018.

NOTE: This Blanket Letter of Approval eliminates the need to obtain Councilors’ signatures each time an application is filed with the City Clerk. However, the City Council still needs to consider and approve each application.

Motion by Councilor McCurry, seconded by Councilor Lessard to grant the order.

Vote: 7/1; Councilor Swanton opposed.

Councilors McCurry, St. Cyr, Quattrone, Foley, Belanger, Ready and Lessard in favor.

Motion carries.

Appointment:

IN BOARD OF CITY COUNCIL...SEPTEMBER 19, 2017

ORDERED, that I, Alan M. Casavant, Mayor of the City of Biddeford, do hereby appoint:

**Al Shinkel
716 Pool Street
Ward 1**

to the *Biddeford Housing Authority*, replacing Donald Guillerault, for a term to expire in December 2019.

Motion by Councilor Ready, seconded by Councilor McCurry to confirm the appointment.
Vote: Unanimous.

City Manager Report:

City Manager, James Bennett gave the following updates:

- 1) The Auditors have completed their on-site work and the City is expecting the final audit report in November or December.
- 2) The City has received noticed that the Feds are going to start the work for the permitting and design of the dredge work out to Wood Island. Also, the contract has been signed for the dredge work in the Saco River, so that should begin within the next month.
- 3) He recognized that most of the Councilors attended the Employee & Volunteer Banquet last week. He announced that Carl Walsh was recognized as this year's Employee of the Year; and he also noted that three new awards were institute this year and those awards and the recipients are:
 - Customer Service Team Member Award – Marina Gagne
 - Technical & Service Team Member Award – Alex Buechner
 - Management Team Member Award – Paul Labrecque
- 4) The FEMA contracts have been signed for the appeal of the FEMA flood maps.
- 5) Finally, the contract has been signed with LHL Holdings, LLC for the Joint Development Agreement of Lincoln Mill.

Public Addressing the Council..3 minute limit per speaker; 30 minute total time limit
There were no public comments.

Other Business:

Councilor Ready: would like to see the Joint Biddeford and Saco Committee meet and start working on some of the items that have been left unresolved – including the discussion about Harbor Masters.

Councilor Swanton: noted that the City Manager has sent an email to the Council regarding the upcoming annual Goal Setting meeting; and he reminded his fellow Councilors to start thinking and coming up with ideas of what those goals should be.

Councilor Swanton informed the Council that the Solid Waste Management Commission has discussed ways to generate more revenue. At this point, the Commission has voted to make no changes to the current policy; however, Councilor Swanton reminded folks that the Council can always vote to institute fees if that is what they want to do.

Councilor McCurry: asked City Solicitor, Keith Jacques if Time Warner being taken over by Spectrum was an acquisition or a merger. Mr. Jacques is going to look into this and report back.

Councilor Foley: asked if there are any updates on the Downtown Improvement District. The City Manager answered that he is working with Delilah of the Heart of Biddeford to cultivate working relationships with the downtown businesses. He is under the impression that the businesses in the Downtown Improvement District are hoping to have a Workshop with the Council in the near future. Councilor Foley asked that a written update on the DID be provided to the Chair of the Downtown Development Commission.

On that note: Councilor McCurry stated that the Downtown Improvement District needs to be finalized by the end of the calendar year since the Council will need to know what funds will need to be budgeted for the DID in the FY19 budget. Councilors Ready and Lessard also

weighed in on the importance of coming up with a policy sooner rather than later. They cautioned that these types of decisions should not be part of the budget process, but should be solidified prior to budget discussions.

Council President Addressing the Council: Councilor McCurry noted that the Council will soon be making a decision on the boiler replacement at the Community Center. He is hoping to have more information on this at the next Finance Committee meeting.

Mayor Addressing the Council: Mayor Casavant reminded folks of the upcoming Biddeford-Saco Mayoral Gala & Fundraiser, which is scheduled for Friday, October 20th from 8:00 – 11:00 p.m. at the Pepperell Center. The Easy Money Band will be performing, local breweries will be showcased and the Chef & the Gardener will be providing the food. Proceeds from this event will go to local food pantries in Biddeford and Saco. He encouraged all to attend.

Motion by Councilor McCurry, seconded by Councilor Swanton to adjourn.

Vote: Unanimous.

Time: 7:24 p.m.

Attest by: _____
Carmen J. Morris, City Clerk