

City of Biddeford
Finance Committee

October 04, 2022 5:30 PM Council Chambers and via Zoom

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Status: In-Person and via Zoom; Council Chambers; 5:00 p.m.

Zoom Meeting Link:

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1. Call to order

2. Approval of the Minutes

2.1. Finance Committee Meeting Minutes....September 20, 2022

[9-20-2022 Finance Committee Minutes.pdf](#)

3. **Signing of the expenditure warrant**
4. **Discussion/Approval**
 - 4.1. Approval of Additional Funds for Ford Electric Vehicle Pickup Truck
[10-04-2022 Ford EV Pickup Truck-Additional Funds-MEMO.docx](#)
[10-04-2022 Ford EV Pickup Truck-Additional Funds-backup docs.pdf](#)
5. **Other Business**
6. **Adjournment**

City of Biddeford
Finance Committee Meeting Minutes
September 20, 2022

The meeting was called to order at 5:05 p.m. by Councilor Norman Belanger.

Present: Mayor Alan Casavant; Councilor Norman Belanger; Councilor Marc Lessard; Planning & Development Director Greg Mitchell; City Clerk Carmen Bernier; and Finance Director Nichole Wood.

Excused: Councilor William Emhiser.

Adjustment to the Agenda

Add: Discussion/Approval - Recommendation to Purchase Motor Grader with Plow Wing and Winter Tires/United Construction and New England Truck Tire.

Approval of Minutes of September 6, 2022

Motion by Mayor Casavant, seconded Councilor Lessard to accept the minutes as printed.

Vote: unanimous.

Motion carries.

Expenditure Warrants:

The Warrants were available for review.

Discussion/Approval

Approval: Purchase Fire Department Command Vehicle/Bill Dodge Buick GMC

Motion by Mayor Casavant, seconded by Councilor Lessard to recommend the purchase of a Fire Department Command Vehicle in the amount of \$51,941.50.

Public Works Supervisor presented this item.

Vote: unanimous.

Motion carries.

Recommendation: Purchase of Snow Removal Equipment for Biddeford Municipal Airport/United Construction & Forestry

Motion by Mayor Casavant, seconded by Councilor Lessard to recommend the purchase of Snow Removal Equipment for the Municipal Airport with a local expenditure of \$65,540.00 (and \$400,000.00 coming from a MaineDOT Grant).

Public Works Director Jeff Demers presented this item. Jeff explained all the snow equipment they have now are John Deere and they would like to purchase the John Deere equipment from United. He noted the State is only going with \$360,000.00 in funds.

Motion was withdrawn.

Motion by Mayor Casavant, seconded by Councilor Lessard to recommend the purchase of Snow Removal Equipment for the Municipal Airport with a local expenditure of \$40,186.30 (and \$361,676.70 coming from a MaineDOT Grant).

Vote: unanimous.

Motion carries.

Recommendation: Purchase of Motor Grader with Plow Wing and Winter Tires/United Construction and New England Truck Tire

Public Works Director Jeff Demers presented this item. He explained they now have a 1988 grader and noted the amounts for the new Grader and the winter tires from United Construction and New England Truck Tire.

Councilor Lessard asked the Finance Director if the Grader was part of the Capital Expenditure budget. Nichole confirmed that it was in the budget they approved and came in \$80,000.00 more. Councilor Lessard is willing to approve this and send it to City Council. He wants to know where the \$80,000.00 is coming from. Nichole looked it up and noted the item will be a lease-purchase.

Motion by Mayor Casavant, seconded by Councilor Lessard to recommend the purchase of a Motor Grader with Plow Wing and Winter Tires for a total amount of \$342,846.70.

Vote: unanimous.

Motion carries.

Other Business

No other business.

Motion by Mayor Casavant, seconded by Councilor Lessard to adjourn.

Vote: unanimous.

Motions carries.

Adjourned at 5:33 pm



Finance Committee

Meeting Date: 10/4/2022

Meeting Time: 5:00 PM

Agenda Item No: 4.1

Item Description: F-150 (EV) series pickup truck (Update)

Submitted by: Jeff Demers - Public Works Director

Supporting Information/Documentation:

Arundel Ford pricing change

Executive Summary:

Approval of the F-150 (EV) series pickup truck

Detailed Review:

The public works department requested the purchase of a Ford F 150 EV vehicle. This vehicle was requested for the engineering department back on April 19, 2022 for the sum of \$46,264.00 and approved. When Ford opened up the pricing on 9/21/2022 it came to Public works attention the price was increased to \$49,365.00. The approval from finance was \$3,100.00 short to make the purchase. Public works was also notified that the city had a 5-day window to place the order. After Jeff Demers spoke with City manager Jim Bennett, Jim sent out an e-mail explaining the issue and requesting to move forward knowing there is the possibility council will want to cancel the order.

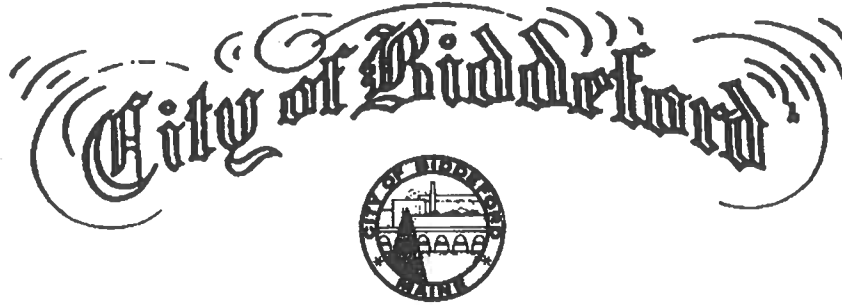
Staff should have made it clear to the council that the pricing brought forward on 4/19/2022 was subject to change when the government bidding process was to be opened.

Funding Source:

This additional funds for this vehicle will come from 21204-60900 -42201 Vehicle capital replacement. Total price for this vehicle with storage rear is \$49,365.00

Staff Recommendation:

Staff moved forward with this purchase per the city managers letter to the mayor and council on 9/22/2022. Public works will be available to help answer any questions.



2022.28

IN BOARD OF CITY COUNCIL..APRIL 19, 2022

BE IT ORDERED, that the City Council of the City of Biddeford does hereby approve the purchase of a 2022 Ford F-150 (EV) Lightning Pickup Truck with modular toolboxes from Arundel Ford in an amount not to exceed \$46,264.00. This purchase is budgeted for in account 21204-60900-42201- Vehicle Capital Replacement.

NOTE: The Finance Committee will consider this item at their April 19, 2022 meeting.

April 19, 2022

Motion by Councilor Clearwater, seconded by Councilor Whiting to grant the order.
Vote: Unanimous.

Attest by: _____
Carmen J. Bernier, City Clerk



Purchase Agreement

Rodney Brackett
Arundel Ford
1561 Portland Rd Rt1
Arundel, ME 04046

Buyer	Co-Buyer	Vehicle
Biddeford Public Works City Of Biddeford 371 Hill St 371 Hill St, ME 04005 D: (207) 282-1579, E: (207) 282-1579		2023 Ford VIN: Stock #: Mileage: Color:

Purchase Details	
Sales Price:	\$49,364.00
Accessories:	\$0.00
Service Contract:	\$0.00
GAP:	\$0.00
Government Fees:	\$1.00
Proc/Doc Fees:	\$0.00
Total Taxes	\$0.00
Total Sales Price:	\$49,365.00
Trade Allowance:	\$0.00
Trade Payoff:	\$0.00
Trade Equity:	\$0.00
Rebate:	\$0.00
Cash Down:	\$0.00
Cash Price:	\$49,365.00

X

Customer Signature

Date

X

Manager Signature

Date

Disclaimer:

Printed 9/21/22 8:36 AM



Preview Order R001 - W1E - 4x4 SuperCrew: Order Summary Time of Preview: 09/19/2022 09:22:22

Dealership Name: Arundel Ford

Sales Code : F11556

Dealer Rep.	Robert Mann	Type	Fleet	Vehicle Line	F-150	Order Code	R001
Customer Name	BIDDEFORD	Priority Code	M3	Model Year	2023	Price Level	320

DESCRIPTION	MSRP	DESCRIPTION	MSRP
F150 4X4 SUPERCREW - 145	\$46974	SINGLE-SPEED TRANSMISSION	\$0
145 INCH WHEELBASE	\$0	.275/65R18 BSW ALL-TERRAIN TIRE	\$0
TOTAL BASE VEHICLE	\$46974	.ELECTRIC DRIVE E-LOCK RR AXLE	\$0
CARBONIZED GRAY METALLIC	\$0	8250# GVWR PACKAGE	\$0
VINYL BUCKETS SEATS	\$0	FRONT LICENSE PLATE BRACKET	\$0
MEDIUM DARK SLATE	\$0	BEDLINER-TOUGHBED SPRAYIN*ACCY	\$595
EQUIPMENT GROUP 110A	\$0	SPECIAL FLEET ACCOUNT CREDIT	\$0
.PRO SERIES	\$0	FUEL CHARGE	\$0
.18" MACH BLACK HIGH GLOSS WHL	\$0	PRICED DORA	\$0
.ZERO EMISSIONS VEHICLE	\$0	ADVERTISING ASSESSMENT	\$0
DUAL EMOTOR-STANDARD BATTERY	\$0	DESTINATION & DELIVERY	\$1795
			MSRP
TOTAL BASE AND OPTIONS			\$49364
DISCOUNTS			NA
TOTAL			\$49364

ORDERING FIN: QH117 END USER FIN: QH117

Customer Name:
Customer Address:

Customer Email:

Customer Phone:

Customer Signature

Date

This order has not been submitted to the order bank.

This is not an invoice.