

City of Biddeford
School Committee
October 08, 2019 4:30 PM Little Theater at BHS

- A. Call to Order:**
- B. Roll Call:**
- C. Pledge of Allegiance:**
- D. Adjustments to Agenda:**
 - D.1. ADDENDUM
[ADDENDUM10:8:19.pdf](#)
- E. Consideration of Minutes:**
 - E.1. Minutes 9/24/19
[Minutes9:24:19.pdf](#)
- F. Student Rep Reports:**
- G. Superintendent's Report:**
- H. Committee Reports: Finance/Building, Grounds; Curriculum; Policy; Waterhouse Advisory Committee**
- I. Old Business:**
- J. New Business: Public participation opportunity after each item listed below (3 minutes per item)**
 - J.1. • Biddeford Primary School Student Learning Presentation
 - 1st Reading of Policies:
 - BEDB ~ Agenda Preparation & Dissemination
 - BEDBA ~ Agenda Format
 - [BEDB.pdf](#)
 - [BEDBA Agenda Format copy.pdf](#)
- K. Resignations: Accepted by the Superintendent**
 - K.1. ADDENDUM
 - Tracy Gagnon ~ Special Education Administrative Assistant
 - BIS
- L. Nominations:**
 - L.1. ADDENDUM:
 - Gary Pleau ~ Special Education Teacher ~ Replacing Erin O'Connor
- M. Appointments:**
 - M.1. • Lisa Bedard ~ Food Service Worker ~ Replacing Linda Patterson
 - Brianne McInnis ~ Ed Tech II BPS ~ Replacing Alicia Fisher
 - Jonathan Kinney ~ Custodian ~ Replacing Michael Little
 - Veronica Wakefield ~ Custodian ~ Replacing Tracey Ross

who moved up to full time

- Dolores Bedard ~ Food Service Worker ~ Replacing Lisa Bedard who moved to another position in the district

ADDENDUM:

- Joshua Wynne ~ Custodian ~ Replacing Craig Moulten
- Kelly Robinson ~ Custodian ~ Replacing Tracey Ross
- Linda Patterson ~ Lunch/Recess Supervision Aide ~ Replacing Ann Blais
- Clarence Hollman ~ Civil Rights Advisor Stipend

[C.Holman.pdf](#)

N. Transfers:

O. Public Participation: (3 minutes; any item)

P. Communications:

Q. Executive Session:

R. Adjournment: - *School Committee Members: Alan Casavant, - Chair, Tony Michaud - Vice Chair, Dennis Anglea, Karen Ruel, Nate Bean, Lisa Vadnais, Dominic Deschambault, Randy Forcier*

Student Members: Abigayle Michaud- BHS, Emily Boilard - BHS

Biddeford School Department
Tuesday, October 08, 2019
4:30 pm
Little Theater BHS
ADDENDUM

L. Resignations, Nominations, Appointments & Transfers:

Resignation:

- Tracy Gagnon ~ Special Education Administrative Assistant BIS

Nomination:

- Gary Pleau ~ Special Education Teacher ~ Replacing Erin O'Connor

Appointments:

- Joshua Wynne ~ Custodian ~ Replacing Craig Moulten
- Kelly Robinson ~ Custodian ~ Replacing Tracey Ross
- Linda Patterson ~ Lunch/Recess Supervision Aide ~ Replacing Ann Blais
- Clarence Hollman ~ Civil Rights Advisor Stipend

School Committee Members:

Alan Casavant-Chair	Randy Forcier
Tony Michaud-Vice Chair	Dominic Deschambault
Karen Ruel	Nate Bean
Lisa Vadnais	Dennis Anglea

Student Members:

Emily Boilard
Abigayle Michaud
cc: Jeremy Ray- Superintendent
cc: Chris Indorf-Asst. Superintendent

Biddeford School Department

Tuesday, September 24, 2019

7:00 pm

Little Theater BHS

Minutes

- A. Call to Order:** Meeting was called to order at 7:01pm by Alan Casavant
- B. Roll Call:** Alan Casavant, Tony Michaud, Karen Ruel, Lisa Vadnais, Dominic Deschambault, Nate Bean, Jeremy Ray, and Chris Indorf were all present.
- C. Pledge of Allegiance:**
- D. Adjustments to the Agenda: ADDENDUM**
- E. Approval of Last Meeting's Minutes:** 9/10/19 ~ Dominic Deschambault moved, Nate Bean seconded, and all were in favor.
- F. Student Rep Reports:** None
- G. Superintendent's Report:**
- There is still space at the upcoming **BEF's 4th Annual Pillars of Pride** dinner and silent auction, on Thursday, October 10th at 5:30pm at Duffy's in Old Orchard Beach. The event honors two generous community partners and longtime contributors to learning - Ron Cote and Robert Hodge. RSVP is required by October 1. Tickets can be ordered online on the BEF page of the Biddeford Schools website or contacting Karen Chasse.
 - The first District bi-weekly newsletter will be released tomorrow. The target audience is parents and guardians with a focus on increasing engagement, celebrating student accomplishments, and showcasing what is happening across the district around education. This is separate from the bi-annual community publication, *The Bridge*.
 - I'm pleased to report our district cafeteria staff at every school achieved the 2019 Let's Go! Smarter Lunchroom recognition. This program honors school lunchrooms that are implementing best practices that reduce waste and increase participation. Many of these low-to-no cost environmental changes help "nudge" students to make healthier choices.
 - Our Marching Band is back on the field showcasing their musical talent after a 10-year hiatus. Directed by Chris Ferrell, they had their first performance in Fairfield this past Saturday sporting the retro uniforms due to a slight delay in the shipment of newly-designed, custom uniforms. The theme was "Rising Phoenix" and showcased photos can be found on our Facebook Page. I would encourage everyone to join us at Homecoming on October 11th to see their performance at Waterhouse Field.

School Committee Members:

Alan Casavant-Chair	Randy Forcier
Tony Michaud-Vice Chair	Dominic Deschambault
Karen Ruel	Nate Bean
Lisa Vadnais	Dennis Anglea

Student Members:

Emily Boilard
Abigayle Michaud
cc: Jeremy Ray- Superintendent
cc: Chris Indorf-Asst. Superintendent

- H. Committee Reports: Stipend Committee** ~ The Stipend Committee met to go over stipends. They will continue to meet to discuss for next year.
- I. Old Business:**
- J. New Business:**
- Approval of Career Exploratory Programming ~ Paulette Bonneau ~ Tony Michaud moved, Nate Bean seconded, and all were in favor.
 - Approval of overnight field trip BMS Team Baxter ~ Ecology School ~ 10/30/19-11/1/19 ~ Teacher in charge Tammy Lavigne ~ Tony Michaud moved, Nate Bean seconded, and all were in favor. ~ Tony Michaud moved, Nate Bean seconded, and all were in favor.
 - Approval of overnight field trip BMS ~ Washington D.C. Trip ~ 5/2/2020-5/4/2020 ~ Teachers in charge are Coleen Hatt & Tammy Lavigne ~ Tony Michaud moved, Nate Bean seconded, and all were in favor.
 - Enrollment update by Superintendent ~ Jeremy shared a document showing the current enrollment in all schools.
 - JFK enrollment ~ Rico Mariello & Jeremy Ray shared a document with the current enrollment and the need for more Educational Technicians
 - Approve Draft Application for the Revolving Renovations Fund
- L. Resignations, Nominations, Appointments & Transfers:**
- Resignations:** ~ Resignations were approved by the Superintendent
- Ann Blais ~ Supervision Aide BPS ~ Resignation
 - Alicia Fisher ~ Ed Tech II BPS ~ Resignation
 - Mariah Chenard ~ Ed Tech II BPS ~ Resignation
- Appointments:** ~ Appointment were taken as a flight. Nate Bean moved, Tony Michaud seconded, and all were in favor.
- Ron Zellers ~ 7th Grade Boys Soccer Coach BMS Stipend
 - Bill Gervais ~ Chemical Hygiene Officer District Stipend
 - Olga Tarcy ~ Co-Class of 2023 Freshman Advisor BHS Stipend
 - Kim Doody ~ Co-Class of 2023 Freshman Advisor BHS Stipend
 - Diana Buckley ~ Food Service Prep Cook BHS ~ Replacing Judy Beach who moved to a new position in district
 - Delaina Boutet ~ Supervision Aide BPS ~ Replacing Colleen Laflamme
 - Scott Hardy ~ Ed Tech III COT ~ Replacing Ethan Davis who moved to a new position in district
- M. Public Participation (3 minutes; any item)**
- N. Communications:**
- O. Executive Session:**
- P. Adjournment:** Meeting was adjourned at 7:37pm ~ Tony Michaud moved

School Committee Members:

Alan Casavant-Chair	Randy Forcier
Tony Michaud-Vice Chair	Dominic Deschambault
Karen Ruel	Nate Bean
Lisa Vadnais	Dennis Anglea

Student Members:

Emily Boilard
Abigayle Michaud
cc: Jeremy Ray- Superintendent
cc: Chris Indorf-Asst. Superintendent

Biddeford School Department
Tuesday, September 24, 2019
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Little Theater BHS
Addendum

Q. Resignations, Nominations, Appointments & Transfers:

Appointments:

- Matthew Linscott ~ Custodian ~ Replacing Eric Stryker who moved to a different shift ~ Nate Bean moved, Tony Michaud seconded, and all were in favor.
- Kathy Lambert ~ Ed Tech II BPS ~ Replacing Judy Huot who moved to new position in district ~ This appointment was removed until further notice.
- Tracey Ross ~ Custodian ~ Replacing Gary Tardiff who moved to a new position in district ~ Nate Bean moved, Tony Michaud seconded, and all were in favor.

Signed:



Date: 10/2/19

School Committee Members:

Alan Casavant-Chair	Randy Forcier
Tony Michaud-Vice Chair	Dominic Deschambault
Karen Ruel	Nate Bean
Lisa Vadnais	Dennis Anglea

Student Members:

Emily Boilard
Abigayle Michaud
cc: Jeremy Ray- Superintendent
cc: Chris Indorf-Asst. Superintendent

AGENDA PREPARATION AND DISSEMINATION

The Superintendent shall prepare agendas for all School Committee meetings in consultation with the School Committee **Vice** Chair and other members of the administrative staff as appropriate.

Agenda items may be suggested by any School Committee member, staff member, student or citizen of Biddeford. In order for an item to be considered for placement on the agenda, it must be submitted in writing to the Superintendent no later than noon on the Wednesday preceding the meeting date. The person making the request must be prepared to present the item at the School Committee meeting. The Superintendent/ School Committee **Vice** Chair shall make the final determination regarding items to appear on the agenda.

The agenda and supporting materials shall be distributed to School Committee members sufficiently in advance of the School Committee meeting to permit careful consideration. The agenda and appropriate materials shall also be made available to the press, citizens, staff and student organizations, and others upon request.

Cross Reference: BEDBA – Agenda Format
 BEDH – Public Participation at School Committee Meetings

Adopted: December 16, 1992

Revised: April 27, 1999, _____

AGENDA FORMAT

In order to provide reasonable notice of the business to be conducted and to achieve consistency in the order of its meetings, the Biddeford School Committee has adopted the following agenda format for its regular and special meetings. Additions and/or adjustments to the agenda for a particular meeting may be made during that meeting in accordance with Biddeford School Committee policy. The agenda format may be altered only by a majority vote of the Biddeford School Committee and in a manner consistent with its policy adoption process.

BIDDEFORD SCHOOL DEPARTMENT
 DATE (2nd and 4th Tuesdays) (~~2nd Tuesday 4:30 P.M. and 4th Tuesday 7:00 P.M.~~)
 REGULAR SCHOOL COMMITTEE MEETING
 7:00 P.M. – Little Theater at BHS

The order of business at regular School Committee meetings shall be as follows:

- A. Call to Order
- B. Roll Call
- C. Pledge of Allegiance
- D. Adjustments to the Agenda
- E. **Consent Agenda**
- F. Consideration of Minutes
- G. Student Rep Reports
- H. Superintendent's Report
- I. Committee Reports
- J. Old Business
 - 1. _____
 - 2. _____
- K. New Business
 - 1. _____
 - 2. _____
 - 3. _____
 - 4. _____
 - 5. _____
- L. Resignations—Nominations—Appointments—Transfers
- M. Public Participation (3 minutes; any item)
- M. Communications
- N. Executive Session
- O. Adjournment

Members of the audience are invited to speak on a topic that is introduced during the course of the meetings, in accordance with the Biddeford School Committee's policy on Public Participation at Biddeford School Committee Meetings (BEDH).

Cross Reference: BEDB – Agenda Preparation and Dissemination
 BEDH – Public Participation at School Committee Meetings

Adopted: April 27, 1999

Revised: July 12, 2011, May 8, 2012, January 14, 2014, _____

**BIDDEFORD SCHOOL DEPARTMENT
REQUEST FOR STIPEND APPOINTMENT APPROVAL**

Date: October 4, 2019

School: Biddeford High School

Building Administrator: Jeremie R. Sirois

Stipend Position Title: Civil Rights Advisor - **UPDATED** please note change 10/3/19

Responsibilities:

Meet weekly with the group outside of the normal school day. This group has helped facilitate speakers and events. The advisor is also responsible for yearly trainings and development opportunities.

Stipend Dollar Amount: \$513.50

Anticipated Amount of Time

Number of Students Participating:	varies
Number of Days Per Week:	1-2
Number of Weeks Per Season/School Year:	All Year
Number of Hours Per Session:	1
Total Hours for Season/School Year:	50+

Recommended Employee: Clarence Hollman

Background/Experience: Current Civil Rights Advisor