

City of Biddeford
Solid Waste Management Commission
October 10, 2017 7:00 PM Public Works

- 1. Call to Order**
- 2. Approval of Minutes**
 - 2.1. Minutes 9/12/17
[mtg 9 12 17.doc](#)
- 3. Discussion / Approval**
 - 3.1. Education Program
 - 3.2. Composting
 - 3.3. Transfer Station Drop Off
- 4. Review/Discussion Chapter 58, Sec. 58-64**
 - 4.1. Chapter 58, Sec. 58-64
[CHAPT 58 SEC 58-64.pdf](#)
- 5. Staff Reports**
 - 5.1. Mattress Recycling
- 6. School Programs Update**
 - 6.1. Food Waste Composting
- 7. Questions /Comments on Reports**
 - 7.1. Recycling Reports
[2017 RECYCLING CENTER REPORT.xls](#)
 - 7.2. Code Enforcement Report
 - 7.3. Curbside Trash & Recycling Report
- 8. Commission Roster Changes**
 - 8.1. Roster Changes
[roster 2017.doc](#)
- 9. Education/Advertising/Fiscal Year Budget**
 - 9.1. Budget Analysis
[Budget Analysis FY 2018.xls](#)
- 10. Other Business**
- 11. Agenda for Next Meeting**

City of Biddeford
Public Works Department
371 Hill Street, Biddeford, Maine 04005

SOLID WASTE MANAGEMENT COMMISSION MEETING
MINUTES OF SEPTEMBER 12, 2017

Attendance: Adam Bellefeuille, Ben Neveux, Francois Blais, Councilor Ready, Councilor Swanton, Guy Casavant/Staff

Chair Martin Grohman excused

The Commission unanimously voted Adam Bellefeuille Chair Pro Tem.

The minutes of the August 8, 2017 meeting were accepted as printed.

Marc Malon II and Jim Emerson arrive.

The Commission discussed the next step in the approved education program for this current year. The third of three approved EDDM mailings is the next scheduled educational effort. The subject matter is to be composting and was scheduled to be mailed sometime after the HHW Day of September 9. It is also intended that the mailing should include some type of recitation of the City's recycling numbers since the inception of the current program. The Commission a little about how the mailing should look and that it should be an informative type of setting. It was decided by the Commission that further discussions on this next mailing would be delayed until such time as the Commission has finalized discussions about food wastes disposal and the possibility of having a drop off location at the Recycling Center / Transfer Station facility. There is an item later during this meeting to discuss that possibility.

Donna Tippet arrives.

The Commission began discussions on the possibility of having a food wastes drop off set up at the Recycling Center / Transfer Station. This topic has been a point of discussion between the Chair and the CPRC Group. "We Compost It" is a subsidiary of the CPRC group. Guy addressed the Commission regarding some of the issues that would have to be looked at in considering this option.

First and foremost, the current license for the Transfer Station does not allow for the disposal/collection of Municipal Solid Waste (MSW). Food wastes is included in the definition of MSW. This means a modification of the current license would need to be pursued. The criteria for a Transfer Station license that would allow for the disposal/collection of MSW are different than for a license, which does not allow for such disposal/collection. Our current site could not meet the criteria for a license, which would include the disposal/collection of MSW back when it received its license. Guy stated he believed the criteria had not changed but he would research it and report back to the Commission.

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Second, the Commission has been supplied with e-mail communications by the CPRC Group identifying that through “We Compost It” they are operating such disposal/collection drop off programs at other Transfer Stations. The Commission would like the CPRC Group to identify the facilities they currently serve in this manner. Guy said he would contact them and request the information.

The Commission voted to table the matter pending the above information being collected.

Guy reported on the recently held Household Hazardous Waste Collection day this past Saturday. He thanks all the volunteers that had worked the event. It could not be successful without their contributions. By all accounts, the use of two disposal tables worked beautifully. By 10:00 AM, there essentially were no substantial lines for waiting. The number of vehicles that participated in this year’s event was the highest of the last 4 years. So the lack of waiting lines by mid-morning is a testament to the success of the two-table disposal approach. The numbers for the event are on the attached Excel Spreadsheet.

The Commission then began its review of Chapter 58 Sec. 58-64. Guy gave a brief description of the background for this item. During the FY 18 budget approval process, the Council added \$20,000 of revenue to the Recycling Revenue line based upon a recommendation by the City Manager. That recommendation was based upon a projected increase in revenue to be realized by a proposed revision to the Fee Schedule for disposal of items at the Recycling Center / Transfer Station. The City Manager has recently inquired about the status of this proposed revision to the Ordinance and ultimately the operations. Guy informed the City Manager that the Commission had not yet begun those deliberations but that it would be an item on the September Meeting agenda.

Councilors Ready and Swanton each stated that they did not recall the Council having taken a vote increasing the Revenue line with the thought of amending the fee schedule. Councilor Ready stated he would talk with the City Manager to get clarification. The Commission voted unanimously to table the matter until Councilor Ready has the opportunity to meet with the City Manager and discuss the budget vote.

There was no report on School Composting and Recycling.

The Commission reviewed the various recycling reports for the month.

The Commission reviewed the 2017 Roster and contact information.

The Commission reviewed the monthly Financial Report.

The meeting was adjourned.

City of Biddeford, ME
Tuesday, September 5, 2017

Chapter 58. Solid Waste

ARTICLE III. WASTE FLOW CONTROL AND TRANSFER STATION

DIVISION 1. GENERALLY

Sec. 58-64. Large item and recycling programs.

(a) Free disposal:

- (1) All personal items (stereos, chairs, sofas, lamp fixtures, etc.).
- (2) Up to four tires per year from Biddeford residents.
- (3) Twice a year, for two-week intervals, residents will be allowed to deliver up to one cubic yard per delivery of construction materials and/or wood debris.
- (4) Wet cell and dry cell batteries.
[Added 4-1-2014 by Ord. No. 2014.25]
- (5) Metals (items that have had the Freon removed by licensed vendors must show a certificate of proper removal for free disposal of the item at this facility).
[Added 4-1-2014 by Ord. No. 2014.25]
- (6) Cardboard.
[Added 4-1-2014 by Ord. No. 2014.25]
- (7) Plastic Nos. 1 and 2.
[Added 4-1-2014 by Ord. No. 2014.25]
- (8) Paper/magazines.
[Added 4-1-2014 by Ord. No. 2014.25]
- (9) Glass (jars and bottles).
[Added 4-1-2014 by Ord. No. 2014.25]
- (10) Tin cans.
[Added 4-1-2014 by Ord. No. 2014.25]
- (11) Grass clippings, leaves, brush and branches.
[Added 4-1-2014 by Ord. No. 2014.25]
- (12) Waste motor oil.
[Added 4-1-2014 by Ord. No. 2014.25]

- (13) Telephone books.
[Added 4-1-2014 by Ord. No. 2014.25]

- (b) Fees.
[Amended 4-1-2014 by Ord. No. 2014.25]^[1]

- (1) Fees for the disposal of the following acceptable items will be charged at cost. Note: "At cost" means that the charges for the disposal of the following items will be based upon the previous quarter's actual disposal costs incurred by the City for the particular item.
- a. Freon containing items.
 - b. Tires (car and pickup truck only, greater than four tires per year).
 - c. CRTs (televisions, computer monitors, laptops).
 - d. Computer CPU, keyboard, mouse and printers.
- (2) Fees for the disposal of the following acceptable items will be established by the Public Works Director.
- a. Construction materials/wood debris.

[1] *Editor's Note: This ordinance also repealed former Subsections (c), At cost disposal, and (d), Nonpermit fee disposal. For current provisions on at cost disposal, see Subsection (b).*

Department of Public Works
Monthly Recycling Report

2017	JAN		FEB		MAR		QTR 1	APR		MAY		JUN		QTR 2	6 MO TOTAL	
	Units	Lbs	Units	Lbs	Units	Lbs	Totals	Units	Lbs	Units	Lbs	Units	Lbs	Totals		
News Paper	0	0	4	9,473	0	0	9,473	3	7,522	3	7,793	0	0	15,315	24,788	
Office Paper	0	0	0	0	1	1,306	1,306	0	0	0	0	1	1,256	1,256	2,562	
Aluminum	0	0	0	0	1	660	660	0	0	0	0	0	0	0	660	
Cardboard	18	34,341	14	26,246	21	38,786	99,373	17	31,930	21	39,514	23	44,146	115,590	214,963	
Milk Jugs	0	0	0	0	0	0	0	0	0	0	0	1	980	980	980	
#1 Plastics	0	0	0	0	0	0	0	0	0	0	0	1	780	780	780	
Mixed Plastics #2	1	940	0	0	0	0	940	0	0	1	904	0	0	904	1,844	
Tin Cans	1	818	1	796	0	0	1,614	1	860	0	0	1	804	1,664	3,278	
Glass		622	0	0		444	1,066		418		302		472	1,192	2,258	
Junk Steel	10	48,840	5	25,860	7	35,580	110,280	11	57,826	16	78,260	13	67,920	204,006	314,286	
Large Item/Demo Debris		98,460		80,340		92,520	271,320		131,440		183,280		234,460	549,180	820,500	
Automotive Batteries		1,348		1,138		980	3,466		1,416		1,386		1,380	4,182	7,648	
Computers - Printers	125	2,350	32	450	152	2,596	5,396	58	1,254	84	1,480	79	1,560	4,294	9,690	
CRT's - TVs	31-82	6,034	51-22	3,488	27-63	4,636	14,158	45-82	6,704	44-136	8,718	113-52	8,360	23,782	37,940	
	JUL		AUG		SEP		QTR 3	OCT		NOV		DEC		QTR 4	6 MO TOTAL	YEAR TO DATE
	Units	Lbs	Units	Lbs	Units	Lbs	Totals	Units	Lbs	Units	Lbs	Units	Lbs	Totals		
News Paper	4	9,190	0	0	0	0	9,190							-	9,190	33,978
Office Paper	1	774	0	0	1	936	1,710							-	1,710	4,272
Aluminum	1	1,100	0	0	0	0	1,100							-	1,100	1,760
Cardboard	19	36,838	21	41,538	20	38,972	117,348							-	117,348	332,311
Milk Jugs	0	0	0	0	0	0	-							-	-	980
#1 Plastics	0	0	0	0	0	0	-							-	-	780
Mixed Plastics #2	0	0	0	0	1	934	934							-	934	2,778
Tin Cans	1	826	1	878	1	716	2,420							-	2,420	5,698
Glass		434		670		352	1,456							-	1,456	3,714
Junk Steel	15	67,240	14	72,900	13	69,120	209,260							-	209,260	523,546
Large Item/Demo Debris		178,980		186,980		172,480	538,440							-	538,440	1,358,940
Automotive Batteries		878		1,468		1,270	3,616							-	3,616	11,264
Computers - Printers	142	4,062	32	910	97	1,860	6,832							-	6,832	16,522
CRT's - TVs	179-57	10,442	103-42	2,240	87-58	6,424	19,106							-	19,106	57,046

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SOLID WASTE MANAGEMENT COMMISSION 2017

<u>NAME / ADDRESS</u>	<u>PHONE NUM.</u>	<u>EXP. DATE</u>
Martin Grohman, CHAIR 9 Lisa Lane E-mail : martin.j.grohman@gmail.com	283-1476 423-8260	12/2018
Councilor Michael Swanton 110 Old Pool Road E-mail : michael.swanton@biddefordmaine.org	282-6387	12/2017
Councilor Michael Ready 6 Kennedy Drive E-mail : michael.ready@biddefordmaine.org	710-2013 205-0952	12/2017
James Emerson 127 Old Pool Road E-mail : jaz_emerson@maine.rr.com	209-7254	12/2017
Adam Bellefeuille 111 Pool Street E-mail : Bellafuel111280@gmail.com	229-2992	12/2017
Marc G. Malon II 1 Rockwood Drive E-mail : marc.malon@gmail.com	590-8366	12/2019
Bernard Neveux 10 Kennedy Drive E-mail : b.a.neveux@gmail.com	376-5938	12/2019
Francois Blais 26 Westland Avenue E-mail : fablais@gwi.net	229-1695	12/2019
Donna Tippet 77 West Street	282-3392	12/2020

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WASTE MANAGEMENT COMMISSION 2017

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