

Commissioners Present: Clearwater, Droggitis, Dubois, Durkin, Edwards, Foley, Schlaver, Swanton [QUORUM]

Commissioners Absent: n/a

City Representative: Favreau

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I • Opening Remarks: Durkin

II • Vote to approve August 2018 Minutes

[Moved: Foley, Second: Clearwater, Vote: Unanimous]

III • Reports

• Empty Slot on DDC

Durkin will follow up with Mayor

Marissa Paci – Edwards will follow up and send email suggestion

• Budget FY17

FY17 Encumbered balance: \$3172 (encumbered)

Benches/Tables encumbered for RiverWalk; Durkin will follow up with Greg

• Budget FY19

Line at \$2500 – effective July, 1 2018 (discuss use at future meetings)

Vote: to approve \$230.99 for Memorial Plaque, Claudette Lessard

[Moved: Edwards, Second: Foley, Vote: Unanimous]

• New Meeting Time

5:30pm-7pm – will continue

V • Old Business and City Business

• River Walk

- Follow up regarding tables, Durkin will continue to follow up

• Traffic Follow up

- Maine DOT meeting upcoming Nov 1, 6-8p, public comments solicited:

<https://www.journaltribune.com/articles/front-page/public-input-wanted-on-proposed-traffic-plan-in-biddeford/>

• Neighborhood Meetings

October 25 – Bacon Street meeting, Linda Waters leading (HUD)

Now 8 neighborhood sections



Waters soliciting ideas – Edwards will send info from Devon/Engine from last Bacon Street Festival to Waters

Favreau will ensure DDC is included in future emails

- **Website**

Data is out of date; Edwards and Favreau will tag-team content

Some old minutes lost; looking for 1995-2015

- **City Updates**

Favreau – strategic plan to implement Business Retention and Improvement Plan, sees DDC as data gathering body for the BRIP

Parking Management – constituents need more clarity: 1) parking garage has no completion date; 2) snow ban cost; 3) residential parking impact; 4) employee parking capacity; 5) timing of parking payment machines and enforcement; 6) lottery vs. first come/first serve permitting; 7) Mayor's Downtown Task Force, 4 councilors and a non-voting member open to hear issues and things that need to be addressing; 8) signage plan

- Favreau will follow up

Façade Improvement – Federal money is tied up to very particular limitations; and having to turn away applicants because of limitations

Promotion banners – HoB placed order; go up as soon as public works can – October 20th – Dubois lead on design; potential for t-shirts

VI • New Business

- **DDC Role**

Marketing role potential

Edits on document of memo

Will be sent to Council for Nov 8 meeting, request discussion on agenda

Vote to be sent with edits to Carmen (City Clerk) for distribution to Council

[Moved: Clearwater, Second: Swanton, Vote: Unanimous]

Edit to add "specific assignment(s)" sentence

[Moved: Foley, Second: Schlaver, Vote: Unanimous]

- **Clocktower Campaign**

- HoB lead, going very well

Next meeting: November 5, 2018; 5:30pm

VII • Meeting Adjourned (7:50p)

[Moved: Dubois, Second: Edwards, Vote: Unanimous]