

City of Biddeford
Downtown Development Commission
October 10, 2018 6:30 PM City Hall
Conference Room 2nd Floor

- 1. Roll Call**
- 2. Welcome Guests**
 - 2.1. Welcome Donna Dion and Marc Malon
- 3. Approval of Minutes**
 - 3.1. September 10, 2018 Downtown Development Meeting Minutes
[9-10-2018 DDC Meeting Minutes.doc](#)
- 4. Budget Report**
 - 4.1. FY17 Budget Encumbered Balance: \$3,172
FY19 - \$2,500
Action Item: Claudette Lessard Memorial Plaque (\$230.99)
- 5. Chairman Follow-ups/Updates**
 - 5.1. RiverWalk - Overlook Plaza - bench/table
Volunteer Banquet - October 11th
- 6. Old Business**
 - 6.1. City Staff Updates:
 - City website - downtown sections/RiverWalk pages are outdated
 - DDC Minutes have not been reloaded to the new City website
 - Business Retention/Improvement Plan - Mat Eddy, Community Development Director
 - Parking Management Plan/Parking Structure Update - Mat Eddy/Brad Favreau
 - Façade Improvement - Brad Favreau, Economic Development Coordinator
 - Neighborhood Mapping Update
 - Light Pole Promo Banner
 - 315 Main Street Park
- 7. New Business**
 - 7.1. Downtown Development Commission Role: Draft Memo Discussion
- 8. Next Meeting**
 - 8.1. November 5, 2018
- 9. Adjourn**