

City of Biddeford
School Committee

October 13, 2020 4:30 PM Little Theater at BHS School Committee ~ Zoom Virtual Public

Public Instructions:

Public Viewing:

The meeting can be viewed in the following locations:

Local Public Access Station

City of Biddeford Website

Please click the link below to join the webinar:

<https://zoom.us/j/93061153423>

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Dial (for higher quality, dial a number based on your current location):

US: +1 646 558 8656 or +1 301 715 8592

Webinar ID: 930 6115 3423

Public Participation - Further Instructions

[Further Instructions 10_13_20.pdf](#)

A. Call to Order:

B. Roll Call:

C. Pledge of Allegiance:

D. Adjustments to Agenda:

E. Consideration of Minutes:

E.1. Minutes 9/22/20

[Meeting Minutes Biddeford 9_22_20.pdf](#)

F. Consent Agenda:

F.1. Appointments:

Michelle Brackin ~ HR Manager ~ Replacing Tiffany Jackson

Joshua Dutremble ~ Tech Support Asst-Emergency COVID 19 ~ Temporary New Position

Megan Fernandez ~ Social Worker BHS ~ New Position 3 days a week

Elaine Hamel ~ Food Service Worker ~ Replacing Natorya Kendrick who moved to a new position in the district

Austin Gagne ~ Custodian District ~ Replacing Shane Montejano who moved to a new position in the district

Shane Montejano ~ Custodian District ~ Replacing Joshua Wynne ~ Resignation

Kylie Ireland ~ Ed Tech II-ELL ~ Replacing Jillian O'Donnell who moved to a new position in the district

Resignations:

Stephanie Sullivan ~ Ed Tech II/BHP JFK ~ Resignation

Kylie Ireland ~ Ed Tech II BPS ~ Moved to another position in the district
Krista Cushing ~ Nurse BIS ~ Resignation
Tiffany Jackson ~ HR Manager ~ Resignation

G. Superintendent's Report:

H. Committee Reports: Finance/Building, Grounds; Curriculum; Policy; Waterhouse Advisory Committee

I. Old Business:

J. New Business: Public participation opportunity after each item listed below (3 minutes per item)

J.1. a. State-funded and supported school-based COVID-19 Testing

[Memo re Covid Testing in Schools.pdf](#)

K. Public Participation: (3 minutes; any item)

L. Communications:

M. Executive Session:

N. Adjournment:

Instructions for Public Participation

The Biddeford School Committee will hold a meeting on Tuesday, October 13, 2020, at 4:30 PM.

This meeting will be held in person by the School Committee only in the Little Theater. The meeting for the public will be conducted using [Zoom](#) Webinar, a web-based video conferencing tool, under [1 M.R.S.A. § 403-A](#), which authorizes the school department to hold remote meetings during the state of emergency declared by the Governor due to the outbreak of COVID-19.

Topic: Biddeford School Committee Meeting

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As a meeting viewer, you will not be shown on the camera, and your microphone will be muted by default.

What controls should I use to participate in the meeting?

If you would like to participate during the meeting, click the “raise your hand” button at the bottom of the screen at the appropriate time for comment. The host of the meeting will see that you would like to participate and will be able to turn your mic on for you when it is your turn to speak.

If you have joined the meeting by phone only, you will need to use the following codes:

***6-Toggle mute/unmute**

***9-Raise hand**

Do I have to use Zoom to watch the meeting?

No, you will still be able to watch a live stream of the meetings as you usually would on Public Access Channel 1301 or on the city website.

Watch Video: [City of Biddeford Website](#)

Due to the COVID-19 PANDEMIC, the Biddeford School Committee will meet in person but will conduct the public hearing and meeting telephonically. The public will not be allowed to attend the meeting in person. However, the meeting may be viewed live on the City's Public Access Channel or on the City's website: www.biddefordmaine.org, selecting the Government tab and then clicking on "Video/Agendas/Minutes". Copies of the agenda and minutes are available on the City's website and School website www.biddefordschools.me. Questions or comments may be emailed prior to the meeting to [School Committee Members](#), Superintendent, [Jeremy Ray](#), Assistant Superintendent, [Christopher Indorf](#), or Director of Instruction & Innovation, [Mandy Cyr](#).

Biddeford School Department
Tuesday, September 22, 2020
7:00 pm Minutes
Live Meeting in Little Theater/Zoom "Virtual Meeting"

Public Viewing:

The meeting can be viewed in the following locations:

Local Public Access Station

City of Biddeford [Website](#)

Through Zoom for the Public:

Please click the link below to join the webinar:

<https://zoom.us/j/99979778406>

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Dial(for higher quality, dial a number based on your current location):

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Webinar ID: 999 7977 8406

Public Participation - [Further Instructions](#)

- A. Call to Order:** The meeting was called to order at 7:02 pm by Lisa Vadnais
- B. Roll Call:** Lisa Vadnais, Karen Ruel, Dominic Deschambault, Nate Bean, Rebecca Reynolds, Amy Grohman, Mandy Cyr, and Jeremy Ray were all present
- C. Pledge of Allegiance:** The pledge was led by Lisa Vadnais
- D. Adjustments to the Agenda:**
- E. Approval of Last Meeting's Minutes:** Minutes from [9/8/2020](#) ~ Nate Bean moved to approve the minutes from 9/8/20, Dominic Deschambault seconded, and all were in favor
- F. Consent Agenda:** ~ Nate Bean moved to approve, Dominic Deschambault seconded, and all were in favor

Appointments:

- a. Daniel Bergeron ~ Custodian BMS ~ Replacing Tracey Ross
- b. Shane Montejano ~ Custodian BHS, District-Wide ~ Replacing Corneilus Wilkerson who resigned
- c. Gordon Workman ~ Maintenance Facilities ~ Replacing Ron Boulay who retired
- d. Timothy Boston - ELL Ed Tech II BPS ~ Replacing Jillian O'Donnell who moved to a new position in the District
- e. Meghan Bryan ~ ELL Ed Tech III BHS ~ Replacing Esther Miller who

School Committee Members:

Alan Casavant-Chair	Randy Forcier
Lisa Vadnais-Vice Chair	Dominic Deschambault
Karen Ruel	Nate Bean
Amy Grohman	Rebecca Henry

cc: Jeremy Ray- Superintendent
cc: Chris Indorf-Asst. Superintendent
cc: Mandy Cyr- Dir. Instr. & Inov

resigned

- f. Sophia Auman ~ Remote Academy Ed Tech III ~ New Position
- g. Tammy Fleurent ~ Special Education Teacher BIS (1 Year Only) ~ New Position
- h. Jessica Memmolo ~ Remote Teacher Ed Tech III ~ New Position
- i. [Non-Athletic Stipend Approval BHS](#)
- j. Kaitlyn Silva ~ Paid Intern Remote Academy ~ New Position

Resignations:

- a. Patrick Conley ~ Ed Tech II BPS ~ Resignation
- b. Alan Owen ~ Computer Technician District ~ Resignation
- c. Kevin Collins ~ FSW BHS ~ Resignation
- d. Cornelius Wilkerson ~ Custodian BHS ~ Resignation

G. Superintendent's Report: ~ Jeremy Ray shared that we have had a very good start to our year. Thanked Cindy Altomari from the University of New England for helping to set up the interns we are accessing as classroom teachers. Also, Flynn Ross from the University of Southern Maine for her help with student teachers. He gave a shout out to Bill Gervais, who is our new facilities director and has been working very hard throughout the Summer and Fall with preparations for in-person schooling. Of course, we couldn't do it all without our Teachers, Administrators, Custodians, Foodservice, and all the people in the Leadership Office. Doug Stebbins has been our go-to guy and always helping. The town owes everyone a big thank you to all of them. Voting day is Tuesday, November 3rd. He spoke with the High School and COT about changing the Flex Day to Tuesday that week and having the students attend on Wednesday. The Remote Academy is currently full. We ended up having more students than we thought and had to hire more teachers. At this time we have put a hold on the registration for Remote Academy until we can either hire more teachers or come up with an alternate plan. We have built a google document for students and staff to answer every morning before coming to school. Instructions have been sent out on how to access that as an application. It is also sent out as a text and email to families each morning. We are working hard to keep our schools safe. He gave a reminder to be thinking about our interactions outside of school as well. It's going to get harder as the months of the flu season begin.

H. Committee Reports:

I. Old Business:

J. New Business:

- a. Public Comment on [Annual Parent Notice: Right to Request Teacher Qualifications](#) ~ Mandy Cyr shared the annual parent notice and right to request teacher qualifications. Public Comment was asked and none was given
- b. Maine Health Advisory Update ~ Jeremy Ray gave an update on the Maine Health Advisory.
- c. Transportation Update ~ The transportation department is working hard to accommodate everyone who has scheduling issues as quickly as they

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Lisa Vadnais-Vice Chair	Dominic Deschambault
Karen Ruel	Nate Bean
Amy Grohman	Rebecca Henry

cc: Jeremy Ray- Superintendent
cc: Chris Indorf-Asst. Superintendent
cc: Mandy Cyr- Dir. Instr. & Inov

- can.
- d. Remote Learning Update ~ Mandy Cyr spoke about the remote Remote Learning Academy and also the student's grades six through twelve who are learning remotely. It is a work in progress but things are going well.
 - e. [Flex Day Update](#) ~ Mandy Cry gave an update on the Flex Day and how it is going very well for students and staff.

K. Communications:

L. Public Participation: (3 minutes; any item)

L. Executive Session:

M. Adjournment:

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Signed:
Jeremy Ray, Superintendent of Schools

Date: October 7, 2020

School Committee Members:

Alan Casavant-Chair	Randy Forcier
Lisa Vадnais-Vice Chair	Dominic Deschambault
Karen Ruel	Nate Bean
Amy Grohman	Rebecca Henry

cc: Jeremy Ray- Superintendent
cc: Chris Indorf-Asst. Superintendent
cc: Mandy Cyr- Dir. Instr. & Inov

MEMO

TO: Jeremy Ray, Superintendent

FROM: Chris Indorf, Asst. Superintendent

RE: State-funded and supported school-based COVID-19 Testing

DATE: October 1, 2020

As you know, the Maine Department of Education, DHHS, and Maine CDC announced a partnership to distribute a federal procurement of 150 million rapid point-of-care (POC) tests, Abbott BinaxNOW, through Abbott Laboratory. Tests are being shipped directly to states on a pro-rata basis with the intent that they be provided to schools, child care centers, critical infrastructure, first responders, or other users. Nationally, it is estimated that 25 million tests will be distributed in September and an additional 42 million will be distributed in October, with the rest coming in November and December.

I shared details of the state program with our District Nurses, and our retained physician, Dr. Margaret Bordeau, D.O., of *Southern Maine Pediatrics*. Together we have reviewed the program. I am writing to share what we know, what we don't, and of what considerations the District and Board should be apprised.

In sum, the program would

- Train our nurses to administer COVID-19 tests onsite.
- Testing would be for symptomatic students only; secondary contacts or asymptomatic students should not be tested.

Outstanding considerations include

- Space for testing (outdoor vs. negative pressure or isolated indoor space)
- Cross-contamination
- Chain of custody for test results: our nurses can administer and interpret test results, but they can not diagnose or prescribe
- Communication strategy with parents and other stakeholders about what the program is and isn't.

Requirements of the School Department:

1. Declare our interest and provide the MDOE demographic and nursing information. I have completed this task.

2. Offer N-95 training and certification to school nurses. I'm pleased that the Biddeford School Department will offer its High School gym space for the National Guard to provide this training (and furnish our nurses with N95s) on Saturday, November 7. There will be two sessions with 48 participants each. This training will benefit colleagues across York County.
3. The School Committee will be required to adopt a "Respiratory Protocol" as District policy as a prerequisite for the N-95 training, which itself is a requirement of the testing program. When I receive sample language from MDOE I will format, have it vetted by our attorney (if necessary) and bring it to the Board's standing subcommittee on policy.

A specific timeline remains unknown, but I would fathom a guess that early December might be reasonable. I believe this program would lower barriers to keeping our community safe, and help ensure the continued wellness of our students, faculty and staff.



Chris Indorf
Assistant Superintendent