

City of Biddeford
Finance Committee Meeting Minutes
October 16, 2018

The meeting was called to order at 5:00 pm by the Chair, Council President John McCurry.

Present: Chair, Council President John McCurry, Mayor Alan Casavant, Councilor Stephen St. Cyr, Councilor Mike Ready, City Manager James Bennett, Finance Director Cheryl Fournier and City Clerk Carmen Morris.

Adjustment to the Agenda

No adjustments to the agenda.

Approval of Minutes

Motion by Councilor Ready to approve the Minutes of October 2, 2018, seconded by Councilor St. Cyr.

Vote: unanimous.

Motion carried 4-0.

The expenditure warrant was available for review and signature.

Discussion/Approval

Approval/Purchase of Firefighter Gear Washer/Extractor

Motion by Councilor Ready to recommend the purchase of the Firefighter Gear Washer/Extractor for \$15,183.00, seconded by Councilor St. Cyr.

Discussion: Fire Chief, Scott Gagne, answered questions about the bidding process for the protective clothing, plumbing and electrical work.

The Committee had questions on the bidding process and the City Manager explained the policy for dollar amount and going out to bid.

Vote: unanimous.

Motion carried 4-0.

Approval/Wayfinding Signage for Industrial/Business Park/Electrical Work

Motion by Councilor Ready to recommend the contracting for electrical work for the Wayfinding Signage at the Alfred Road Industrial/Business Park for \$1,720.00, seconded by Councilor St. Cyr.

Discussion: Brad Favreau, Community Development Coordinator, presented the item and explained the additional cost for electrical work.

Councilor McCurry questioned if the City was paying the electrical and internet services. Brad noted the City is paying electrical, and internet is coming out of the Industrial Park Fund.

Vote: unanimous.
Motion carried 4-0.

Rate Stabilization Policy

Discussion: The City Manager gave an explanation for the reason this policy was drafted. The Policy states, "If the budget increase is larger than the Consumer Price Index for All Urban Consumers (CPI-U), the Budget Committee needs a two-thirds vote to pass the budget."

City Manager, James Bennett, suggested the word 'budget' be changed to 'tax rate'.

The Finance Committee had questions and decided the Policy requires further development.

Other Business

Councilor Ready asked about the financial reports. Finance Director, Cheryl Fournier, explained to the Committee she finished the financial reports today and will email them to the Committee members.

Motion to adjourn made by Councilor Ready, seconded by Councilor St. Cyr.

Vote: unanimous.
Motion carried 4-0.

Adjourned at 5:22 pm.