

City of Biddeford
Finance Committee Meeting Minutes
October 19, 2021

The meeting was called to order at 5:00 p.m. by the Chair, Councilor John McCurry.

Present: Chair, Council President, John McCurry; Mayor Alan Casavant; Councilor Mike Ready; City Manager, Jim Bennett; City Clerk, Carmen Morris; and Finance Director, Nichole Wood.

Excused: Councilor Stephen St. Cyr.

Adjustment to the Agenda
No adjustment to the agenda.

Approval of Minutes of September 7, 2021

Motion by Councilor Ready to accept the minutes as printed, seconded by Mayor Casavant.

Vote: unanimous.

Motion carries.

Expenditure Warrants:

The Warrants were available for the Committee members to review and sign.

Discussion/Approval

Discussion/Approval: Purchase of Police Department Training Room Audio/Video Recording System

Motion by Councilor Ready to approve the purchase of the audio/video recording system equipment for the Police Department from Headlight Audio Visual Video of Portland, Maine, seconded by Mayor Casavant.

The purchase is all with federal grant funds.

Vote: unanimous.

Motion carries.

Discussion/Approval: Purchase of Fire Department Ballistic Vest Panels

Motion by Councilor Ready to approve the purchase of ballistic vest panels for the Fire Department from Yankee Communications for \$29,900.00, seconded by Mayor Casavant.

Funds to come out of reserve funds from last fiscal year, and the remainder of the funds will come out of the Fire Department equipment line in the FY22 budget.

Vote: unanimous.

Motion carries.

Discussion/Approval: Purchase of Fire Department Dorm Room Furniture

Motion by Councilor Ready to approve the purchase of dorm room furniture for the Fire Department, seconded by Mayor Casavant.

Installation will be done by Staff. Funding is expected to come out of the dorm room renovation cost in the Building Improvements/Repairs Municipal Bond. The internet pricing is being asked for at \$19,706.78.

Vote: unanimous.
Motion carries.

Discussion/Approval: Engineering Department Scanning of Plans Project

Motion by Councilor Ready to approve the Engineering Department scanning project for the scanning of plans, seconded by Mayor Casavant.

The recommendation is to go with Morgan Records Management in the amount of \$11,505.00.

Vote: unanimous.
Motion carries.

Discussion: Disposition of 27-39 Graham Street - Foreclosed Multi-Family Unit

Motion by Councilor Ready to discuss the disposition of 27-39 Graham Street foreclosed property, seconded by Mayor Casavant.

Motion by Councilor Ready to table this discussion, along with the provided list of foreclosed properties until the next Finance Committee meeting, seconded by Mayor Casavant.

Vote: unanimous.
Motion carries.

Other Business

Councilor McCurry reminded the City Manager that Brian is working on the parking garage numbers; as well as where we are with the sewer audit.

Motion to adjourn made by Councilor Ready, seconded by Mayor Casavant.

Vote: unanimous.
Motion carries.

Adjourned at 5:14 p.m.