Downtown Development Commission

Meeting Minutes October 25th, 2023

A meeting of the Downtown Development Commission was held in the Conferences office at City Hall. Call to order at 5:30 pm on Wednesday October 25th, 2023.

Roll Call; Present: Bob Cyr, Steve Beaudette, Susan Swanton, Julian Schlaver, and Marrick Auger. City Staff: Brad Favreau, Excused; William Emhiser, Victoria Foley, and Patrick Mourmouras. Absent; Camille White

Motion by Steven Beaudette and seconded by Bob Cyr to accept the previous meeting minutes. Approved unanimously.

Old Business:

Farmers Market: Brief update on the vacant lot at 64 Alfred Street being used as a Farmers Market was shared and was followed by a lengthy discussion. Many interesting points were expressed leaving many more questions to be answered. The scope of the project will involve follow up with landowner, adjacent property owner, and others. There is planned road construction for Alfred Street in 2024, and the site is being proposed to be utilized for temporary storing of construction equipment during the project, which will adversely affect the areas use as a Farmers Market in 2024. Realistically the possibility of a Farmers Market in that location would be in 2025. Much work is needed to secure the site as a viable location to entice the vendors to participate. No action was taken. Julian will follow up with some of the concerns brought up.

Downtown Landscaping (Street Trees) Subject was tabled until next meeting.

New Business:

Pearl Point Park: Brad shared the RFP to hire an engineering firm to develop drawings for the new green space at Pearl Point has been completed and sent onto Brian Feeney's desk for review.

Gateway Signage: Discussion to update welcoming signage to the city. Possibly redo branding passing onto the Historic Preservation Committee. No action taken. Brad will prepare wayfinding information signage for the next meeting to discuss options.

Next DDC meeting scheduled for Wednesday November 22nd, 2023 at 5:30 pm City Hall

Motion to adjourn made by Steven, and seconded by Susan.