

City of Biddeford
Finance Committee
November 01, 2022 5:45 PM Council Chambers and Via Zoom

Please click the link below to join the webinar:
<https://biddeford.zoom.us/j/92280952933>

Webinar ID: 922 8095 2933
Passcode: 477410

Or One tap mobile :
US: +13126266799,,92280952933#,,,*477410#
Or Telephone:
Dial(for higher quality, dial a number based on your current location):
US: +1 312 626 6799 or +1 646 558 8656 or +1 646 931 3860

Status: In-Person and via Zoom; Council Chambers; 5:45 p.m.

- 1. Call to order**
- 2. Approval of the Minutes**
 - 2.1. Minutes
[20221018 Finance Committee Minutes](#)
- 3. Signing of the expenditure warrant**
- 4. Discussion/Approval**
 - 4.1. Discussion/Approval - Award of Flagpole Purchase and Installation - Gorham Flag
[20221101 Finance - Flag Pole Installation, City Hall - MEMO](#)
[Gorham Flag Center - Quote](#)
[Gorham Flag Center - Pole Specifications](#)
[Technology International - Quote](#)
[Bailey Sign - Quote](#)
[Gorham Sand & Gravel - Quote](#)
- 5. Other Business**
- 6. Adjournment**

City of Biddeford
Finance Committee Meeting Minutes
October 18, 2022

The meeting was called to order at 5:31 p.m. by Councilor Norman Belanger.

Present: Mayor Alan Casavant; Councilor Norman Belanger; Councilor William Emhiser; Councilor Marc Lessard; City Manager James Bennett; and Finance Director Nichole Wood.

Approval of Minutes of September 20, 2022

Motion by Councilor Emhiser, seconded by Councilor Lessard to accept the minutes as printed.

Vote: unanimous.

Motion carries.

Expenditure Warrants:

The Warrants were available for review.

Adjustment to the Agenda:

Add: Discussion/Approval: Approval to reduce the length of time from 30 to 15 days to advertise for the technical assistance for the Assessor, to treat the contract like a professional service, rather than for a bid.

Discussion/Approval

Approval: Reduce length of time from 30 to 15 days to advertise for technical assistance for the Assessor.

Motion by Councilor Emhiser, seconded by Mayor Casavant to approve the reduction of time to advertise for technical assistance for Assessor

City manager presented this item

Discussion: Councilor Lessard asked for clarification on the timing of the award period. Expectations that if we shorten the timeline that we will not be spending more than with a longer timeline.

Vote: unanimous

Motion carries

Approval: GovHR Police Chief Recruitment proposal

Motion by Councilor Emhiser, seconded by Councilor Lessard to approve the proposal from GovHR for recruitment services for the Police Chief search.

City manager presented this item.

Councilor Belanger asked why staff chose this group. Mr. Bennett explained that it is the same group as used for the Finance Director search.

Vote: unanimous.

Motion carries.

Other Business

Investment Summary

Finance Director Nichole Wood gave a brief update on the status of the City's investment portfolio, including book and market value, estimated investment earnings and maturity ladder.

Motion by Councilor Emhiser, seconded by Councilor Lessard to adjourn.

Vote: unanimous.

Motions carries.

Adjourned at 5:53 pm



Finance Committee

Meeting Date: Tuesday November 1, 2022

Meeting Time: 5:30

Agenda Item No: 4.1

Item Description: City of Biddeford Flagpole Project

Submitted by: Roby Fecteau Director of Code Enforcement

Supporting Information/Documentation:

See supporting docs

<https://www.biddefordmaine.org/3400/RFB---Flagpoles>

Key Terms:

[List key terms with definitions if introducing new topics. "N/A" if not applicable]

Executive Summary:

The current flagpole located outside City Hall is 35' tall and the design would only support 2 flags at a time. With a new flag policy, city staff went out to bid to install two shorter flagpoles. This will allow the city to fly the American flag on the 35' pole and the shorter ones will fly the State of Maine Flag and the other will fly a flag that meets city flag policy.

Detailed Review:

"Special Flags or Banners" may be displayed on either the flagpole located on the left side of City Hall directly outside of the Mayor's office or other available flagpoles. Such Special Flags or Banners may only be displayed upon approval from the Biddeford City Council. Examples of Special Flags or Banners include, but are not limited to, sister city flags, Heritage Month flags (e.g., Black History Month, Pride Month, Asian/Pacific American History, National Hispanic Heritage, and Indigenous peoples' heritage), flags received in recognition of awards, flags received from visiting groups, or flags designating an event or accomplishment.

When selecting or approving a request for flying a Special Flag, the City Council shall consider and make a determination that the Special Flag meets at least one or more of the following criteria: a. Whether the United States or State of Maine has recognized the flag through statute or proclamation; b. Whether the flag represents an organization dedicated to the public good for the Citizens of Biddeford; c. Whether the flag represents a National, State, or City interest; d. Whether the flag is an historic American flag that has or continues to have a primary positive

message of American history and unity; e. Whether the flag promotes unity and community with another city, state, country, or other jurisdiction; or f. Whether the flag represents a positive interest or value worthy of public recognition.

Unless otherwise stated or determined by the City Council, all Special Flags or Banners shall be flown or displayed for a limit of thirty (30) calendar days after their approval or for 30-days after a defined start date. Any Special Flag or Banner flown from a flagpole at City Hall must not be larger than the flag of the United States of America and must be located beneath the flag of the United States of America when flown on the same staff.

Funding Source:

[List the amount requested and specific funding source.]

Staff Recommendation:

Based on the Bids submitted staff would recommend Gorham Flag Center

GORHAM FLAG CENTER

376 Main St.
Gorham, ME 04038
Tel (207) 839-4675
Fax (207) 839-3952

Estimate

Date	Estimate #
10/11/2022	1690

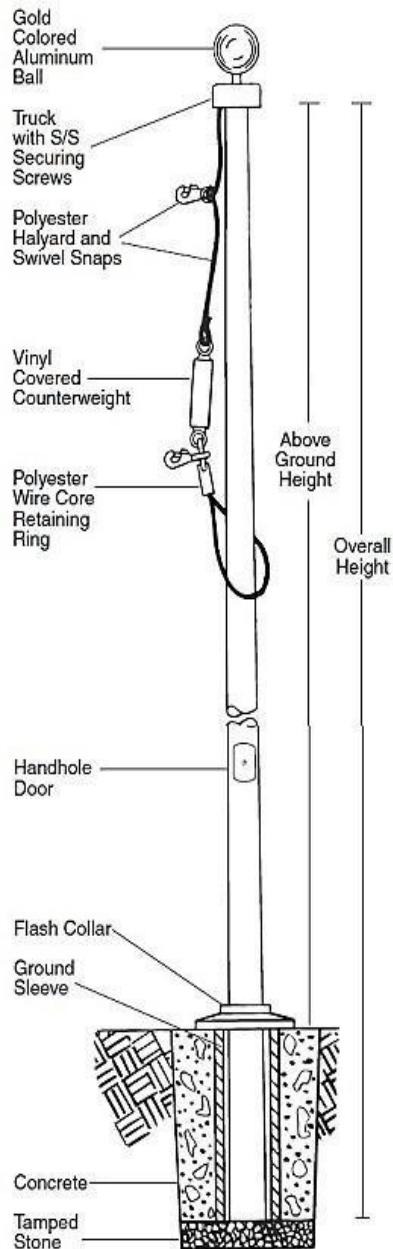
Name / Address
City of Biddeford Attn. Roby Fecteau

			Project
Description	Qty	Cost	Total
25' Internal Halyard Fiberglass Flagpole	2	2,410.00	4,820.00
Installation		1,200.00	1,200.00
Shipping		210.00	210.00
		Total	\$6,230.00

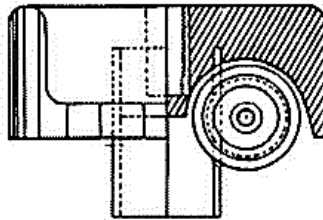
Customer Signature _____



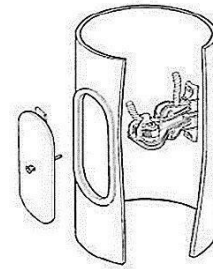
Fiberglass Groundset Flagpoles – Internal Halyard 25I



Fiberglass Internal Stationary Truck



Internal Cam Cleat and hand hole door



Model	20I	25I	30I	35I	40I
Above Ground Height	20'	25'	30'	35'	39'
Overall Height	23'	28'	33'	39'	43'
Butt Diameter	5.75"	6"	6.75"	7"	7"
Top Diameter	3"	3"	3"	3"	3"
Pole Weight (lbs.)	36	59	77	115	137
Shipping Weight (lbs.)	105	113	151	197	219
Ground Sleeve I.D.	8"	8"	8"	8"	8"
Ground Sleeve Length	3'	3'	3'	4'	4'
Ball Diameter	5"	5"	6"	6"	8"
Halyard	#10	#10	#10	#10	#10
Flash Collar	16"	16"	16"	16"	16"
Truck	F/G	F/G	F/G	F/G	F/G
Snaps	Brass	Brass	Brass	Brass	Brass
Standard Flag Size	4'x6'	4'x6'	5'x8'	5'x8'	6'x10'

Specifications

Provide a Fiberglass Reinforced Composite (FRC) Ground set flagpole Model # 25I as manufactured by PLP Composites, Fitzwilliam, NH 03447.

The flagpole shall have a mounting height of 25' and 3' below grade for an overall length of 28'. The butt diameter shall be 6" and the top diameter 3". The pole weight shall be approximately 59 lbs. and a total shipping weight of 113 lbs.

The flagpole shall be manufactured of fiberglass woven roving and polyester resin with 75% of the reinforcing fibers oriented in the axial plane for maximum stiffness and 25% in the radial plane for required hoop strength. Load calculations shall be based on AASHTO and NAAMM standards with the pole designed with a two to one (2:1) safety factor for 125 mph windspeed, unflagged, with a 1.3 gust factor.

The flagpole shall have an Entasis taper and shall be void of vertical mold seams.

The flagpole shall be sanded smooth and coated with a high gloss Aliphatic Polyurea coating system which provides extended UV protection and weatherability.

The color of the flagpole shall be:

Standard: white, bronze, black or other, as specified _____(select one)

The flagpole shall be equipped with PLP standard fittings:

- A 5" gold anodized aluminum ball
- #10 (5/16") polyester halyard
- wire core retaining ring
- vinyl covered counterweight
- stainless steel and nylon internal cam cleat
- hand hole door with security system
- security driver to access hand hole
- a 16" composite flash collar
- a pair of brass snaps with vinyl covers
- Internal stationary single sheave fiberglass truck
- 3' x 8" fiberglass ground sleeve

Exceptions:

Project: _____

Location: _____

Date: _____

Gorham Flag Center

376 Main St. • Gorham, ME 04038 • Tel: 207-839-4675 • Fax: 207-839-3952

www.gorhamflag.com

Email: flaginfo@gorhamflag.com



Roby Fecteau

Director of Code Enforcement & Emergency Management

City of Biddeford Office of Code Enforcement

205 Main Street Suite 104

Biddeford, ME 04005

The City of Biddeford is currently seeking bids for the purchase and installation for (2) 25' White Flag poles.

The locations of the flagpoles is shown below in a photograph.

Specification the flagpoles are included in this packet. Installation timelines of the flagpoles are based on stock and availability.

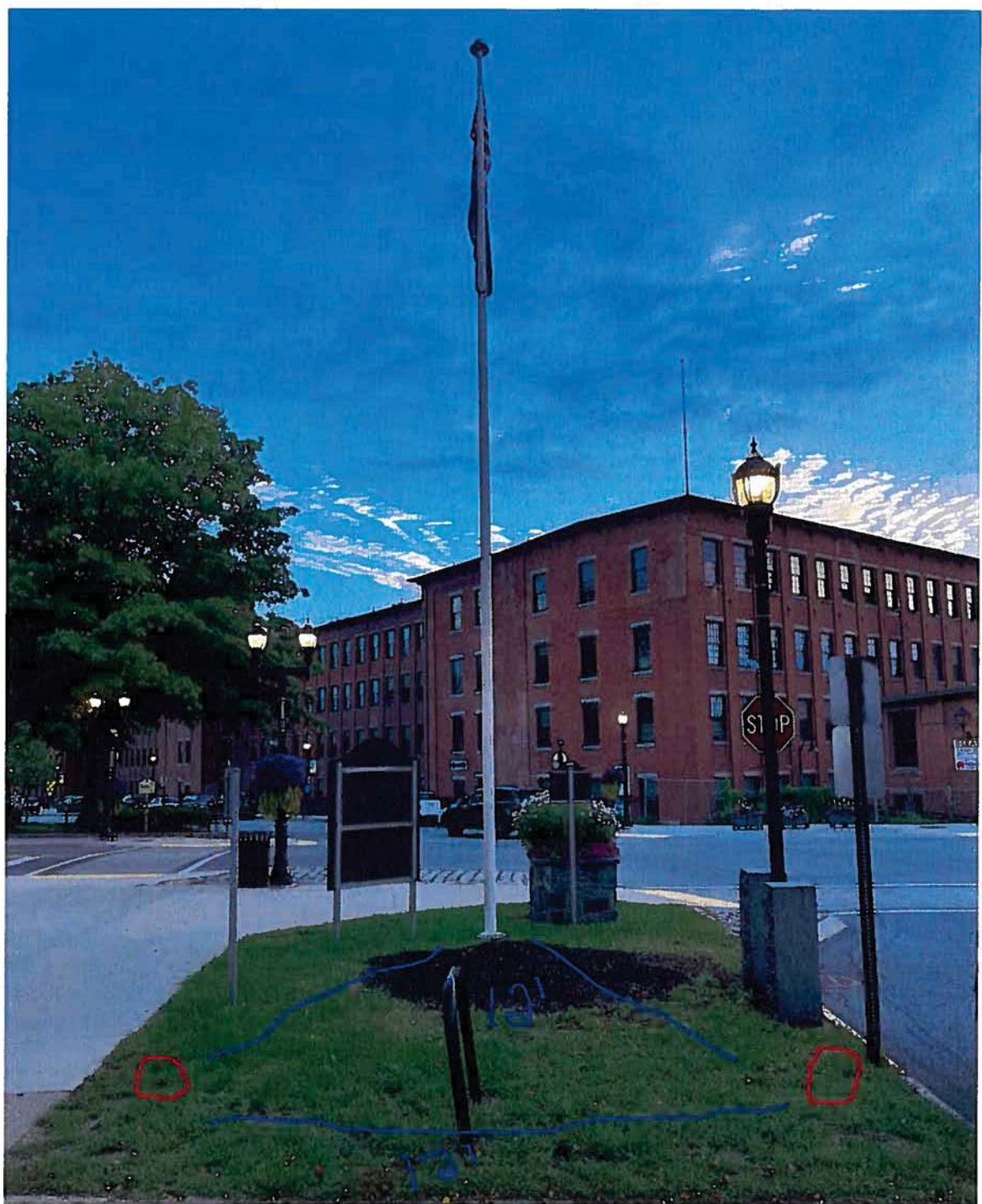
To see the location in person please contact Roby Fecteau at 207-284-9236

Bids are due 3:00 p.m. October 24, 2022 with Bid opening at 4 p.m.

The bids will be reviewed by city staff and forwarded to the Biddeford Finance committee for approval.

Bids can delivered or mailed to the City of Biddeford, 205 Main Street Suite 104 (Code Enforcement Office)

To Email Bids: robby.fecteau@biddefordmaine.org



Two FLAGPOLES (FIBERGLASS)

1. Furnish and install one (2) seamless fiberglass cone tapered flagpoles with internal halyards and all necessary fittings. Flagpoles shall be ground set in concrete, 25' exposed height with min. 6" butt dia. and min. .188 wall thickness capable of withstanding 100 mph wind velocity with flag. Flagpoles shall be designed for commercial installations. The surface shall be smooth and high gloss, white in color.
2. Provide flagpoles as a complete unit produced by a single manufacturer, including all fittings and accessories.
3. Construct pole and ship to site in one piece. Spiral wrap flagpole with heavy Kraft paper or other protective wrapping and ship in hard fiber tubes or other protective containers.
4. Fittings:
 1. Finial 14 gauge spun aluminum ball, gold anodized finish with flush seam sized to match butt diameter of shaft.
 2. Truck cast aluminum stationary type with two cast nylon sheaves for each pole.
 3. Halyard two sets of #10 white waterproof polypropylene, equipped with two chrome swivel-snaps to secure the flag.
 4. Cleat One internally mounted cam-action cleat with integral sheave, factory mounted.
 5. Fiberglass flash collar shall be approx. 20" dia. Finish of base shall match pole.
 6. Flagpole shall be equivalent to those manufactured by:
PLP Composite Technology, Inc. 57 Creamery Road, Fitzwilliam, New Hampshire
03447 Phone # 800-262-6075



Technology International, Inc.
1349 South International Pkwy, Suite 2411
Lake Mary, FL 32746
Tel: (407) 359-2373
Fax: (407) 359-2372
E-mail: tii@tii-usa.com
Website: www.tii-usa.com

Equipment Proposal

Description: White Flag poles.

Attention: Roby Fecteau
Email: robby.fecteau@biddefordmaine.org

TII Ref: TII/ME/1022/24725

Date: 10/21/2022

In response to your quote request for White Flag poles., Technology International, Inc. is pleased to submit the following for consideration:

ITEM NO.	QTY	DESCRIPTION/ MODEL NO.	UNIT PRICE	EXTD. PRICE
1	2	24' X 4.5" Fiberglass Internal Halyard With Cam Cleat Flagpole - Hinge Base <u>Included:</u> Gold Ball, Cam Cleat Box Cover (Preinstalled), Rotating Truck With Dual Pullies, Halyard, Plastic Snaps, Flash Collar, Stand-Off Ball, A Weight Ring(Counterweight Plus Plastic Holder), Hinge Base Accessories (Base Plate, Anchor Rods, Nuts & Washers	\$4,900.00	\$9,800.00
See attached data sheets				
<u>Total.....\$9,800.00</u>				

Warranty: Manufacturer's standard warranty applies.

Delivery:

- Estimated delivery is **22 Weeks** after receipt of order and approved submittal.
- Please note, due to COVID-19 there may be unanticipated disruptions and delays in the supply chains globally, for parts, components, equipment and internal manufacturing services such as*

engineering, production allocation, and logistics. This may result in manufacturing & delivery delays out of our control. We will do our best to communicate all such impacts and reduce the effects of any such delays.

- All delivery dates quoted are subject to manufacturer's confirmation at time of order.
- Submittal data will be provided for approval after receipt of order (if applicable)
- Customer to provide equipment and personnel to unload
- TII will provide MSO at time of payment confirmation. Customer is responsible for all titling and registration of trailer (If Applicable)

Freight: Included to Biddeford, ME 04005.

Payment Terms: NET 30

Prompt Payment discount: 1/4 % 10 days

Quote Validity: 30 days.

***** Notes:**

- Quoted price is an offer for a lump sum contract.

Technology International, Inc. Corporate data:

We are a small business and our Tax Payer Identification Number (TIN): 650342335. The price quoted does not include any sales, excise or similar taxes.

We trust that this proposal will meet your requirements and we look forward to hearing from you.

If you have any questions or need more information, please contact us by phone at 407-359-2373, fax at 407-359-2372 or email us at tii@tii-usa.com

Respectfully submitted,



Rifat Habib
Business Development Exec.
Technology International, Inc.

ACTIVITY	DESCRIPTION	QTY
FIBERGLASS INTERNAL CAM CLEAT HINGE BASE 24' X 4.5"	24' X 4.5" FIBERGLASS INTERNAL HALYARD WITH CAM CLEAT FLAGPOLE - HINGE BASE - INCLUDED: GOLD BALL, CAM CLEAT BOX COVER (PREINSTALLED), ROTATING TRUCK WITH DUAL PULLIES, HALYARD, PLASTIC SNAPS, FLASH COLLAR, STAND-OFF BALL, A WEIGHT RING(COUNTERWEIGHT PLUS PLASTIC HOLDER), HINGE BASE ACCESSORIES (BASE PLATE, ANCHOR RODS, NUTS & WASHERS	2
MEINSTALL2025	20'-25' ME Flagpole Installation - Flagpole Installation per standard soil conditions. Additional charges may apply if abnormal conditions exist. ***INSTALL PRICE MAY CHANGE ONCE ON SITE AND GROUND CONDITIONS - MISS DIG MUST BE CALLED AND MARKED PRIOR TO INSTALLATION AS IT IS THE CUSTOMER'S RESPONSIBILITY TO SCHEDULE BY CALLING 811 FROM ANY LANDLINE PHONE ANY PERMITS IF REQUIRED ARE THE RESPONSIBILITY OF THE CUSTOMER'S INSTALLATION LOCATION MUST BE MARKED INSTALLATION COST IS FOR FOUNDATION WORK ONLY INCLUDES NO ADDITIONAL FINISHING CONCRETE WORK UNLESS NOTED IF THE FLAGPOLE IS 35' OR HIGHER THE WORK SITE MUST BE CONCRETE TRUCK, AND CRANE TRUCK ACCESSIBLE -	2

LIMITED 1 YEAR WARRANTY FOR FLAGPOLES

Flagpoles Etc("FPE") warrants to the first purchaser ("Buyer") of a FPE flagpole shaft (the "Flagpole") that the Flagpole will, upon shipment by FPE, be free from defects in material and workmanship and to be free from corrosion except those items normally consumed in service (the "Warranty"). The Warranty applies to the pole shaft only and excludes anchor bolts, flagpole accessories, foundations and finishes such as powder coating and anodizing. FPE provides separate warranties for its anodized and powder coated finishes. For hardware other Flagpole accessories are wearable items and DO NOT fall under any warranty with the exception of defective material or workmanship for 1 year. WITH RESPECT TO FLAGS, FPE MAKES NO, AND EXPRESSLY DISCLAIMS, ALL WARRANTIES.

If any failure to conform to the Warranty appears, and written notice of such failure is given to FPE during the lifetime of the Flagpole's intended use (the "Warranty Period"), FPE will, upon substantiation of such nonconformity and at its sole option, either repair or replace the non-conforming Flagpole. Specifically excluded from the Warranty is the cost to remove, ship, replace, or reinstall the non-conforming or repaired/replaced Flagpole. Repair or replacement by FPE is the Buyer's sole remedy, and FPE's sole obligation, in the event of a failure to conform to the Warranty. The Warranty does not cover defects or failures resulting from improper maintenance, misuse, abuse, radiation, overloading, accident, acts of God, or other casualty beyond the control of FPE, alterations, modification or additions without written permission from FPE, or from failures or corrosion due to:

- Improper installation.
- Misapplication – product used outside of specified use.
- Damage from handling, transportation, installation, vehicular impact, abuse, or vandalism.
- Site specific wind induced or other vibration.
- Installation in soils with a pH under 5 or over 9.
- Installation using highly caustic grouts or concrete.
- Improper grounding.

All warranty claims must be directed to: FLAGPOLES ETC, Customer Service Department, 51056 Century Ct., Wixom, MI. 48393. The Flagpole shall not be returned without prior written authorization of FPE and must be shipped freight prepaid by the Buyer. If FPE elects to replace the nonconforming Flagpole, such replaced Flagpole shall become the property of FPE.

FPE MAKES NO OTHER EXPRESS WARRANTY AND EXPRESSLY DISCLAIMS ANY WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE AND ALL OTHER IMPLIED WARRANTIES OTHER THAN THOSE THAT MAY NOT BE DISCLAIMED AS A MATTER OF LAW. THE DURATION OF ANY IMPLIED WARRANTY THAT MAY NOT BE DISCLAIMED BY APPLICABLE STATE OR FEDERAL LAW IS LIMITED TO THE WARRANTY PERIOD.

Regardless of whether a claim against FPE is based on the Warranty or is an action in contract, tort (negligence or strict liability) or otherwise, FPE's liability for losses, damages, or expenses of any kind arising from the design, manufacture, installation, use, repair, or sale of the flagpole is limited, unless otherwise prohibited by applicable law, to an amount not exceeding the cost of the FPE flagpole giving rise to such liability. FPE shall not be liable or responsible for any indirect, incidental, consequential or special damages.

Some states do not allow limitations on how long an implied warranty lasts or the exclusion or limitation of incidental or consequential damages, so the above limitations and exclusion may not apply to you. This warranty gives you specific



9 THOMAS DRIVE
COL. WESTBROOK EXECUTIVE PARK
WESTBROOK, ME 04092

PHONE: 207-774-2843
1-800-539-SIGN
FAX: 207-774-1193

www.baileysign.com

PROPOSAL

Proposal #: 12312

Proposal Date: 10/11/22
Customer #: 6093
Page: 1 of 2

SOLD TO:	JOB LOCATION:
BIDDEFORD, CITY OF P.O. BOX 586 205 MAIN ST BIDDEFORD ME 04005	CITY OF BIDDEFORD 205 MAIN ST BIDDEFORD ME 04005 REQUESTED BY: Roby Feteau

Bailey Sign, Inc. (HEREINAFTER CALLED THE "COMPANY") HEREBY PROPOSES TO FURNISH ALL THE MATERIALS AND PERFORM ALL THE LABOR NECESSARY FOR THE COMPLETION OF:

QTY	DESCRIPTION	UNIT PRICE	TOTAL PRICE
2	QUOTE #7062 Supply two(2) 25' white fiberglass internal halyard poles with standard fittings as manufactured by PLP comp. technologies.	\$2,700.00	\$5,400.00
1	QUOTE #7063 Labor & equipment to install two flagpoles. NOTE: Ground will need to be dig safed to determine that installation points requested are free from underground utilities. Installation costs based on install taking place with no ground frost present.	\$1,600.00	\$1,600.00

ALL MATERIAL IS GUARANTEED TO BE AS SPECIFIED, AND THE ABOVE TO BE IN ACCORDANCE WITH THE DRAWINGS AND OR SPECIFICATIONS SUBMITTED FOR THE ABOVE WORK AND COMPLETED IN A WORKMANLIKE MANNER FOR THE SUM OF:

TOTAL PROPOSAL AMOUNT: \$7,000.00

TERMS: 0.0% DOWN, BALANCE DUE ON COMPLETION

FOR YOUR CONVENIENCE YOU MAY PAY BY VISA, MASTERCARD OR AMERICAN EXPRESS. THE FOLLOWING CONVENIENCE FEES APPLY AND WILL BE ADDED TO ALL ORDERS ABOVE \$1,000: VISA, MASTERCARD, AND AMERICAN EXPRESS: 4%.

THIS PRICE DOES NOT INCLUDE ELECTRICAL HOOKUP, PERMITS, ENGINEERING OR TAX UNLESS SPECIFICALLY STATED.

NOTE: THIS PROPOSAL MAY BE WITHDRAWN IF NOT ACCEPTED WITHIN 30 DAYS. WORK WILL NOT BEGIN UNTIL DOWN PAYMENT AND WRITTEN ACCEPTANCE IS RECEIVED.

ANY ALTERATION FROM THE ABOVE SPECIFICATIONS INVOLVING EXTRA COSTS, WILL BE EXECUTED ONLY UPON WRITTEN ORDERS, AND WILL BECOME AN EXTRA CHARGE OVER AND ABOVE THE ESTIMATE TO BE PAID BY THE PURCHASER.

THE CONTRACT PRICE HAS BEEN CALCULATED BASED ON THE CURRENT PRICES FOR MATERIALS AS OF THE EXECUTION OF THIS AGREEMENT. CONTRACTOR AGREES TO USE HIS BEST EFFORTS TO OBTAIN THE LOWEST POSSIBLE PRICES FROM AVAILABLE MATERIAL SUPPLIERS. IF A SIGNIFICANT PRICE INCREASE OCCURS DURING THE PERIOD OF TIME BETWEEN CONTRACT EXECUTION AND SUBSTANTIAL COMPLETION OF THE PROJECT, THE CONTRACT PRICE SHALL BE ADJUSTED BY AN AMOUNT REASONABLY NECESSARY TO COVER ANY INCREASE. A SIGNIFICANT PRICE INCREASE SHALL MEAN ANY INCREASE IN PRICE EXCEEDING TEN PERCENT (10 %)

CUSTOMER INITIALS _____



9 THOMAS DRIVE
COL. WESTBROOK EXECUTIVE PARK
WESTBROOK, ME 04092

PHONE: 207-774-2843
1-800-539-SIGN
FAX: 207-774-1193

www.baileysign.com

PROPOSAL

Proposal #: 12312

Proposal Date: 10/11/22
Customer #: 6093
Page: 2 of 2

TERMS AND CONDITIONS

1. UPON DEFAULT IN THE PAYMENT OF ANY SUMS HEREIN AGREED, Bailey Sign, Inc. MAY, AT ITS OPTION, DECLARE THE ENTIRE BALANCE PRICE FULLY DUE AND PAYABLE WITHOUT FURTHER NOTICE TO CUSTOMER; AND WHEN DECLARED, CUSTOMER AGREES TO PAY INTEREST ON SAID BALANCE, WHEN DECLARED DUE AT THE RATE OF 1.5% PER MONTH. CUSTOMER FURTHER AGREES TO PAY ALL REASONABLE COSTS OF COLLECTION OF SAID BALANCE INCURRED BY THE COMPANY, INCLUDING ATTORNEY(S)' FEES.
2. OWNERSHIP TO SAID SIGN(S) SHALL REMAIN IN THE COMPANY UNTIL PAID FOR IN FULL, BUT AFTER DELIVERY TO THE CUSTOMER ALL OF DAMAGE FROM FIRE OR OTHER CAUSES AFTER SAID DELIVERY SHALL BE ASSUMED BY SAID CUSTOMER AND WILL NOT AFFECT THE RIGHTS OF THE COMPANY TO ENFORCE THE PURCHASE PRICE THEN UNPAID. THE COMPANY HAS THE RIGHT TO REMOVE/REPOSSESS SIGNAGE AND ANY COMPANY-PROVIDED MOUNTING EQUIPMENT (BRACKETS, POLES, BASES, ETC.) IN THE CASE OF NON-PAYMENT.
3. ALL TERMS AND CONDITIONS OF THIS CONTRACT SHALL BE BINDING UPON ANY SUCCESSORS, ASSIGNEES OR OTHER LEGAL REPRESENTATIVES OF THE RESPECTIVE PARTIES BUT NO ASSIGNMENT SHALL BE MADE BY THE CUSTOMER WITHOUT THE CONSENT IN WRITING FROM THE COMPANY UNLESS FULL PAYMENT OF THE TOTAL CONSIDERATION HAS BEEN MADE.
4. ALL PRICING IS BASED ON NORMAL WORKING HOURS, 7:30 AM TO 4:30 PM, MONDAY – FRIDAY. HOLIDAYS, WEEKENDS, AND OVERTIME ARE ADDITIONAL.
5. ALL MANUFACTURING MEETS OR EXCEEDS U.L. REQUIREMENTS, ARE LABELED, AND MEET #2161 OF THE NATIONAL ELECTRICAL CODE GROUND FAULT PROTECTION.
6. CUSTOMER AGREES TO PROVIDE PRIMARY ELECTRICAL TO LOCATION OF DISPLAY AND MAKE CONNECTION TO SIGNAGE UNLESS OTHERWISE SPECIFIED IN PROPOSAL.
7. WHEN DIGGING IS NECESSARY, THE COMPANY WILL CONTACT DIG SAFE TO LOCATE PUBLIC UTILITIES. LOCATION OF PRIVATE UTILITIES IS SOLE RESPONSIBILITY OF THE CUSTOMER. IN THE EVENT ROCK/LEDGE, HIGH WATER TABLE, FROZEN GROUND, OR UNKNOWN UTILITY IS ENCOUNTERED IN THE DRILLING PROCESS, ADDITIONAL MONIES MAY BE REQUESTED IN WRITING BY THE COMPANY.
8. Bailey Sign, Inc. MAKES NO REPRESENTATION OF QUALITY OR INTEGRITY OF POLE(S) OR FOUNDATION(S) WHICH ARE EXISTING OR INSTALLED BY OTHERS.
9. THE COMPANY IS NOT LIABLE FOR STRUCTURAL DAMAGES OR WATER RELATED DAMAGES TO INTERIOR OR EXTERIOR STRUCTURES, SUCH AS ROOFS, WALLS, OVERHANGS OR OTHER RELATED STRUCTURES AS A RESULT OF THE INSTALLATION OF CLIENT'S SIGN(S) SUPPLIED BY THE COMPANY OR SUPPLIED BY OTHERS.
10. CUSTOMER ASSUMES RESPONSIBILITY TO PROVIDE FREE AND CLEAR ACCESS FOR THE INSTALLATION AND/OR MAINTENANCE OF ALL SIGNS INVOLVED WITHIN THIS AGREEMENT.
11. AFTER MANUFACTURING PROCESS HAS BEGUN, PROJECT CHANGES MAY INCUR ADDITIONAL FEES. IN THE EVENT OF CANCELLATION, COST FOR WORK COMPLETED TO DATE WILL BE BILLED AND BE THE RESPONSIBILITY OF THE CUSTOMER.
12. ALL PRODUCTS MANUFACTURED BY THE COMPANY ARE WARRANTIED AGAINST DEFECTIVE PARTS, MATERIALS AND WORKMANSHIP FOR A PERIOD OF ONE (1) YEAR FROM INSTALLATION. WARRANTY IS VOID IF INVOICES ARE NOT PAID IN FULL. Bailey Sign, Inc. HAS THE RIGHT TO REMOVE SIGN(S) IN THE CASE OF NON-PAYMENT.

THE ABOVE PRICES, SPECIFICATIONS, AND CONDITIONS ARE SATISFACTORY AND ARE HEREBY ACCEPTED. YOU ARE AUTHORIZED TO DO THE WORK AS SPECIFIED. PAYMENT WILL BE MADE AS OUTLINED ABOVE.

ACCEPTED BY: _____

TITLE: _____

SIGNATURE: _____

DATE: _____

CUSTOMER INITIALS _____



To: City of Biddedford
Attn: Roby Fecteau
robby.frecteau@biddefordmaine.org

939 Parker Farm Road
Buxton, Maine
October 25, 2022

INSTALLATION OF 25' FLAGPOLES

Scope of Work: Mobilization

Supply 2 25' fiberglass flagpoles
(by PLP Composite Technologies)
Install 2 25' fiberglass flagpoles
Clean up and restore immediate area

Items not Included: Flags

Rock Excavation
Fencing
Guardrail
Landscaping
Hazardous Materials
Any items not mentioned

Plans: None

Addenda, none

Pricing: \$ 19,350.00 / LS

Respectfully yours,

Robert A. St.Clair