



Commissioners Present: Droggitis, Durkin, Edwards, Eon, Foley, Nielson
[QUORUM]

Commissioners Absent: Dubois, Eon

City Representative: Favreau

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I • **Welcome Guests:** Jim Bennett (City Manager), Melissa Rosa (UNE Student Body President, observing)

II • City Manager Presentation/Update (Bennett)

- **Downtown Task Force Report**

To be presented 11/9 to City Council; represents a potential “map” for future downtown development, particularly that the DDC could now take on the role of considering the DTF recommendations, performing further research and submitting proposals/recommendations to the City Council.

- **Riverwalk Completion**

Goal is to complete the riverwalk from Laconia Plaza to Route 1, as well as creating dedicated pedestrian access points on Lincoln and Main streets. First step is to get initial approval for schematics and surveys of potential easements; then will proceed with bids for engineering and construction.

- **CIP Report**

Covers capital needs of the city for upcoming years including: 1) Improvement for Adams to Elm street; 2) Gateways (construction for 2020); 3) Parking; 4) Riverwalk; 5) major sidewalk improvements; etc. It is meant to function as a planning document, not a firm budget. It also includes potential funding sources, and the DDC could review those and make recommendations as they see fit or become aware of available funding.

- **Role of DDC**

Keep the eye of the city council on downtown needs; take up specific projects (e.g. Gateways) that do not have a specific body advocating for them and take the lead on research, recommendations, and even design suggestions (Items that could fall in the “power of 10” downtown development schema)



- **Future Budget**

Will need to advocate for funding of items that in FY17 fall under DID: 1) Cleaning, 2) Beautification, 3) Promotion of downtown, 4) Events. Potentially work with HOB to ensure funding continues, either directly with DID or with HOB as a operating venue. Also consider the goals of DDC projects and advocate for funding to support DDC commissioner trainings and small budget for projects related to downtown specific efforts funded by the city (e.g. Gateways).

****Budget requests due mid-January 2018**

- **Ongoing projects**

Short discussion and updates on parking garage, traffic flow/intersection maintenance, and upcoming paver circles on Main Street (at Adams and York).

III • Reports and Other Business

Vote to approve October Minutes

[Moved: Foley, Second: Schlaver, Vote: Unanimous]

Favreau: WIFI sponsorships can no longer be solicited through the City directly, commissioners must do those meetings/outreach. Only spot that works right now is 265 Main (David Flood); Foley will contact a potential sponsor; others could include: PnC Insurance, UNE, and Oak Point. Ribbon cutting ceremony okayed by Mayor, will wait until second hotspot is installed.

Planter Survey still outstanding from HOB, Edwards will follow up

Electric car charging stations potentially for Main Street, Edwards will follow up

December meeting will focus on visioning for FY18 for the DDC and name near term goals as well as a draft budget advocacy memo for the city council

IV • Meeting Adjourned (7:45p)

[Moved: Foley, Second: Edwards, Vote: Unanimous]