

City of Biddeford
Finance Committee Meeting Minutes
November 7, 2019

The meeting was called to order at 5:00 p.m. by the Chair, Councilor John McCurry.

Present: Chair, Council President John McCurry, Mayor Alan Casavant, Councilor Stephen St. Cyr, Councilor Mike Ready, City Manager James Bennett, Finance Director Cheryl Fournier, and City Clerk Carmen Morris.

Adjustment to the Agenda

No adjustments to the agenda.

Approval of Minutes

Motion by Councilor Ready to approve the Minutes of October 15, 2019 as printed, seconded by Councilor St. Cyr.

Vote: unanimous.

Motion carried 4-0.

The expenditure warrant was available for review and signature.

Discussion/Approval

Approval St. Louis Field Design Services

Motion by Councilor Ready to approve St. Louis Field Design Services, seconded by Councilor St. Cyr.

Discussion: Councilor McCurry asked when they do this, will they take into consideration the amount of use that it gets.

City Manager, James Bennett, explained they will take our direction.

Councilor St. Cyr thinks we should have a better solution but he will support it.

Vote: unanimous.

Motion carried 4-0.

Approval for Bathroom Renovations for Fire Department

Motion by Councilor Ready to approve the bathroom renovations for the Fire Department, seconded by Councilor St. Cyr.

Discussion: Councilor Ready noted we have a proposal and supports the bid submitted by Godbout Plumbing & Heating.

Fire Chief, Scott Gagne, explained it is for \$126,000.00.

Vote: unanimous.

Motion carried 4-0.

Other Business

Business Continuity Discussion

Councilor McCurry asked for this. He noted we need a plan if we are down for multiple days and would be willing to help with that.

City Manager explained all the IT was moved to the Police Station they have a generator. Most of the customer interaction can be done on line. COO, Brian Phinney, has taken the lead and has asked everyone to identify mission critical items and how long they could go without going to work. Most have complied with his request.

Councilor McCurry asked where we stand with Wastewater.

Cheryl Fournier, Finance Director, explained she and Jim are fine tuning the back-up and creating where the discussion should go from here. Multi units need to be discussed and they are working on that.

Councilor McCurry asked if they are looking at the impact fees also.

Councilor McCurry asked the Mayor and Jim to get some prices for post cards to get communication out to the public.

Mayor Casavant explained Saco has a Video Producer on Staff.

Councilor McCurry noted we have Access to do that.

Councilor Ready asked where are we with discussions on contamination rates with Casella.

City Manager explained they are still in dialogue with Casella and if Solid Waste Committee is ok with the policy, it comes back to Council.

Councilor McCurry asked where are we with a Franchise Agreement for cable TV.

Motion to adjourn made by Councilor Ready, seconded by Councilor St. Cyr.

Vote: unanimous.

Motion carried 4-0.

Adjourned at 5:18 p.m.