

City of Biddeford
Climate Change task Force
November 14, 2022 6:00 PM City Council Chambers & Zoom
<https://biddeford.zoom.us/j/97568808013?pwd=OUZQUU43TTVaZXU3SEU5SE5aS3pxdz09>
Webinar ID#920 3878 7305 Passcode #840469

Status: Climate Change Task Force, Council Chambers 6:00 PM

- 1. Roll Call**
- 2. Welcome Guests - Kiara Frishkorn (TBD)**
- 3. Nominations**
- 4. Consideration of Meeting Minutes**
 - 4.1. Approval of Meeting Minutes from 9-26-22
[DRAFT 9-26-2022 BCTF minutes.pdf](#)
- 5. Budget Report**
- 6. Chairman Follow-ups/Updates**
- 7. Old Business - Report-out; Community Outreach/Social Media (Team: Tim, Nicole, Beverly, Max)**
 - 1.1) Updates (Team)
 - 1.2) Cohort Communication Lead
 - 2) Cohort Steering Committee
 - 2.1) Steve to discuss
 - 3.) Cohort Activities and Events
 - 3.1) October 26, Local CAP Cohort, Mtg. #2 (Attendee report-out and discussion)
 - 4.) Scheduled online ICLEI training events
 - 4.1) Nov 2, Transportation Decarbonization workshop (Attendee report-out and discussion)
 - 5.) ICLEI Race to Zero
 - 5.1) Tuesday, Nov 15 at 5:15 pm: City Council workshop discussion on ICLEI Race to Zero resolution
followed by regular City Council meeting
 - 6.) Future Guest Recommendations in 2023?
 - 6.1) Bethany Woodward, School of Marine and Environmental Studies, UNE
 - 6.2) Shri Verrill, Program Manager, Thatcher Brook Water Shed Workgroup
 - 7.) Photo Voice Event at Engine
 - 7.1) Discussion carried over from last meeting
- 8. New Business - 1. SEMA Show, Las Vegas, Vehicle Electrification, Nov 1 -4**
 - 1.1) Steve (attendee) to discuss and present brief slide show on new trends in EV vehicles and aftermarket options
- 9. Next Meeting - December 12, 2022**
- 10. Adjourn**

City of Biddeford

Climate Change task Force

September 26, 2022 6:00 PM Council Chambers & Zoom

<https://biddeford.zoom.us/j/92699734820?pwd=e khyQWlOWkhkY3huU1V4M i93R D hjdZ09 Webinar ID #926 9973 4820 Passcode #618713>

1. Member Attendance

Brad, Steve, Bev, Max, Meaghan, Jake, Kiara

- Jessica Brunacini (Wells National Estuarine Research Reserve) attended to virtually to host presentation on community outreach and engagement
 - Spoke on PhotoVoice as a potential medium to capture community climate input
 - Provides an online opportunity to get feedback from each ward
- Introductions for new task force member, Kiara Frischkorn

2. Adjustments to the Agenda

3. Staff Liaison Business

4. Approval of Meeting Minutes from 9-12-22

5. Subcommittee Report-Outs

- 2022 Budget/Strategic operating budget request update (Brad)
 - Scope for position on intern(s) has been fleshed out after initial questions
 - Plan is to request budgeting for 2 interns:
 - Communications intern to help with public outreach
 - GHG intern to update city's emissions inventory to look at 2022 data
 - Budget is meant to anticipate what the task force will use
 - Meghan expressed need for both interns to help with the task force's efforts
Dedicated labor will be instrumental in implementing public outreach and emissions reduction planning
 - Kiara expressed interest in communications intern position
 - Max expressed interest in GHG inventory position
- Strategic planning/timeline
 - Steve believes there is a need to update the task force's strategic plan to incorporate updates in process (partnering with SMPDC, CAP cohort, etc.)
 - Suggests making a Gantt chart on SharePoint
- Community Outreach
 - The public access spot has been released
 - It airs on either side of public meetings (city council, finance committee meetings, etc.)
 - This brings the opportunity to advertise the work the BCTF is doing
 - Communications plan is still in progress
 - Will share with committee once a draft is complete

- Plan will then be sent to Fourth Economy

6. Regional CAP Cohort

- Climate Action Planning 101
 - Helped clarify a lot of confusing topics (vulnerability assessment, etc.)
 - Training illustrated the 3 communities are at different places regarding cohesion of task forces
 - Future planning will hopefully focus more on the “why” of climate action planning
- CAP cohort kickoff in Wells
 - Kickoff including all 4 communities
 - Confusion over whether meeting was for stakeholders or also open to public
 - Priority is convening stakeholders, but public is still welcome to come
 - All task force members plan on attending
- Climate ready coast
 - No details on time or date available yet

7. Open items

- Jim Bennett on outreach protocol
 - Future outreach materials must go through city communications department before being posted
 - Tim Boston is still allowed to post on social media as he currently does, because he works directly with the department
- ICLEI race to zero
 - BCTF is presenting to City Council on October 15th meeting about committing to emissions reduction targets to reach 100% reduction by 2050
 - Meghan will send a draft of the presentation to members for input
 - ClearPath access will be provided to new members who were not part of the task force when the first GHG inventory was collected
- Membership
 - Kiara Frischkorn in process of becoming an official member
 - Meghan has been contacting UNE staff to identify potential student participants
- New guest suggestions
 - Bev asked Kiara if she would be willing to speak on her experience in climate resilience communications

8. New Business

- City email phishing attempts
 - Fake emails pretending to be Mayor Casavant
 - If you get them, ignore and send to spam

9. Adjourn