

City of Biddeford
Finance Committee Meeting Minutes
November 20, 2018

The meeting was called to order at 5:00 pm by the Chair, Council President John McCurry.

Present: Chair, Council President John McCurry, Mayor Alan Casavant, Councilor Stephen St. Cyr, Councilor Mike Ready, City Manager James Bennett, Finance Director Cheryl Fournier and City Clerk Carmen Morris.

Adjustment to the Agenda

No adjustments to the agenda.

Approval of Minutes

Motion by Councilor Ready to approve the Minutes of November 8, 2018 as printed, seconded by Councilor St. Cyr.

Vote: unanimous.

Motion carried 4-0.

The expenditure warrant was available for review and signature.

Discussion/Approval

Consideration/Purchase of Sewer Service Truck/Whitehead Peterbilt

Motion by Councilor Ready to recommend the the purchase of a Sewer Service Truck from Whitehead Peterbilt, seconded by Councilor St. Cyr

Discussion: The Committee asked about the price of the vehicle.

Public Works Assistant Director, Carl Marcotte, explained the actual cost is \$122,500.00

Vote: unanimous.

Motion carried 4-0.

Consideration/Agreement with Broadreach Public Relations to Serve as On-Call Public Relations Consultant

Motion by Councilor Ready to recommend entering into an agreement with Broadreach Public Relations, seconded by Councilor St. Cyr.

Vote: unanimous.

Motion carried 4-0.

Consideration/Management Agreement with York County Arena Association to Manage the Biddeford Ice Arena

Motion by Councilor Ready to recommend entering into an agreement with York County Arena Association, seconded by Councilor St. Cyr.

Vote: unanimous.
Motion carried 4-0.

Consideration/Purchase of Refrigeration System for Biddeford Ice Arena/Miller Refrigeration Company, Inc.

Motion by Councilor Ready to recommend the purchase of a refrigeration system from Miller Refrigeration Company, Inc., seconded by Councilor St. Cyr.

Vote: unanimous.
Motion carried 4-0.

Consideration/Issuance of Revenue Obligation Securities/Biddeford Ice Arena Project

Motion by Councilor Ready to recommend the issuance of a Revenue Obligation Bond to support the Biddeford Ice Arena, seconded by Councilor St. Cyr.

Finance Director, Cheryl Fournier noted that the quote from Biddeford Savings is for 20 years at 4.01%.

Vote: unanimous.
Motion carried 4-0.

Consideration/Use of 39 Sullivan Street Parking Lot (St. Andre's Senior Housing) to expand snow emergency parking

Motion by Councilor Ready to recommend the use of the parking lot at 39 Sullivan Street for expanded snow emergency parking, seconded by Councilor St. Cyr.

Discussion: Councilor Ready questioned if the City will be charging for snow ban parking in this lot.

City Manager, James Bennett, explained how much it would cost to provide the parking.

Councilor McCurry will not support this, he is concerned that it may cause issues when there is no snow event and people still park there.

Vote: 3 in favor, 1 opposed (Councilor McCurry opposed).
Motion carried 3-1.

Other Business

Councilor St. Cyr would like an update on the audit. Finance Director, Cheryl Fournier explained she is waiting to hear from the School Department on what date works for them to schedule the audit because the City and School audits are done together. She is hoping for December.

Motion to adjourn made by Councilor Ready, seconded by Councilor St. Cyr.

Vote: unanimous.
Motion carried 4-0.

Adjourned at 5:38 pm.