

City of Biddeford
Finance Committee
November 21, 2017 5:00 PM Council Chambers

- 1. Call to order**
- 2. Approval of the Minutes**
 - 2.1. November 9, 2017 Finance Committee Minutes
[11-09-2017 Finance Committee Minutes.rtf](#)
- 3. Signing of the expenditure warrant**
- 4. Discussion/Approval**
 - 4.1. Remove from table: Consideration of Sewer Abatement: DJM Enterprises, LLC - 196 Elm Street
[11-09-2017 Sewer Abatement- DJM Enterprises - MEMO.docx](#)
[11-09-2017 Sewer Abatement- DJM Enterprises- backup docs.pdf](#)
[11-09-2017 Sewer Abatement-DJM WWMC Meeting Notes.docx](#)
[11-09-2017 WWMC Sewer Abatement Policy Excerpt.pdf](#)
 - 4.2. Remove from table: Consideration of Sewer Abatement: Phoenix Management - 1 Summer Street & 87 Alfred Street
[11-09-2017 Sewer Abatement- Phoenix Abatement- MEMO.docx](#)
[11-09-2017 Sewer Abatement-Phoenix Management-backup docs.pdf](#)
[11-09-2017 Sewer Abatement-Phoenix WWMC Meeting Notes.docx](#)
[11-09-2017 WWMC Sewer Abatement Policy Excerpt.pdf](#)
 - 4.3. Approval for Ice Arena to secure funding for replacement of Refrigeration Plant
[11-21-2017 Ice Arena-Refrigeration Plant.docx](#)
- 5. Other Business**
- 6. Adjournment**

City of Biddeford
Finance Committee Meeting Minutes
November 9, 2017

The meeting was called to order at 5:00 pm by Council President John McCurry.

Present: Chair, Council President John McCurry, Mayor Alan Casavant, Councilor Mike Ready, Councilor Steven St. Cyr, City Manager Jim Bennett, Finance Director Cheryl Fournier, and City Clerk Carmen Morris.

Approval of Minutes

Motion by Councilor Ready to approve the Minutes of October 17, 2017, seconded by Councilor St. Cyr.

Vote: unanimous.

Motion carried 4-0.

The expenditure warrant was **not** available for review and signature.

Discussion/Approval

Approval/Contract w/P&G Masonry Restoration, Inc./Masonry Wall & Foundation Repairs at Biddeford Police Department

Motion by Councilor Ready to approve the expenditure, seconded by Mayor Casavant.

Discussion: Police Chief Roger Beaupre gave an overview of the project and the building they want to repair. They did an RFP and are going with the low bid with P&G because they have the equipment necessary to do the job. \$15,000.00 will be taken out of the regular budget and the remainder out of Asset Forfeiture account. Total for the job is \$36,300.00.

City Manager James Bennett recommended the whole amount be funded out of CIP and use the Asset Forfeiture later for tasers or body cams.

Vote: unanimous.

Motion carried 4-0.

Approval/Purchase of Replacement TASERS for Biddeford Police Department/Axon Enterprises, Inc.

Motion by Councilor Ready to approve the expenditure for the TASERS, seconded by Councilor St. Cyr.

Discussion: Police Chief Beaupre explained there was only one bid because Axon is the only company that makes them. Total purchase price of \$67,071.90. This purchase is funded as follows: \$37,519.00 from a Federal JAG Grant, and the remaining \$29,552.90 to be funded through CIP.

Amended Motion by Mayor Casavant, seconded by Councilor Ready.

Vote on item as amended: unanimous.

Vote on expenditure: unanimous.

Motion carried 4-0.

RiverWalk Preliminary Design Work/Wright-Pierce

Motion by Councilor Ready to approve the expenditure for this project, seconded by Mayor Casavant.

Discussion: City Manager James Bennett explained the project and noted all funding will come out of the TIF.

The Committee had questions on how the money was being spent and if there were other projects better suited for the money.

Vote: unanimous.

Motion carried 4-0.

Authorization/Award Website Redesign Project and Web Hosting to CivicPlus of Manhattan, KS

COO Brian Phinney gave an overview of the project. He explained they went out to bid and only four were qualified bids. The review committee selected CivicPlus. They were not the lowest bidder but they had the features the committee was looking for.

Motion by Councilor Ready to approve the expenditure for the project with CivicPlus in the amount of \$10,000.00, seconded by Mayor Casavant.

Vote: unanimous.

Motion carried 4-0.

Consideration of Sewer Abatement: Phoenix Management - 1 Summer Street & 87 Alfred Street

Motion by Councilor Ready to table this item, seconded by Councilor St. Cyr.

Discussion: The Committee tabled the item until the next meeting at which time they hope to get more information and clarification on what the abatement decision needs to be based on.

Vote: unanimous.

Motion carried 4-0.

Consideration of Sewer Abatement: DJM Enterprises, LLC - 196 Elm Street

Motion by Councilor Ready to table this item, seconded by Councilor St. Cyr.

Discussion: The Committee tabled the item until the next meeting at which time they hope to get more information and clarification on what the abatement decision needs to be based on.

Vote: unanimous.

Motion carried 4-0.

Authorization/Establishment of Ambulance Revenue Fund

Motion by Councilor Ready to establish an Ambulance Revenue Fund, seconded by Councilor St. Cyr.

Vote: unanimous.

Motion carried 4-0.

Other Business

Unassigned Budget Adjustment

Councilor McCurry would like to see how the WasteWater Management Committee came to the decisions on the two proposed sewer abatements on tonight's agenda.

The City Manager suggested asking the City Attorney to clarify the consistency between the WWMC and the Finance Committee decisions.

Councilor McCurry would like to look at the policy used by WWMC for the abatement process.
Councilor McCurry would like the Finance Committee to look at the CIP for the School Department to come up with a financial plan for building maintenance.

Motion to adjourn made by Councilor Ready, seconded by Councilor St. Cyr.

Vote: unanimous.

Motion carried 4-0.

Adjourned at 5:47 pm.



City of Biddeford

Finance Department - (207) 284-9333

205 Main Street, P O Box 586

Biddeford, ME 04005

November 1, 2017

To: Finance Committee

From: Cheryl Fournier, Finance Director

Re: Wastewater Abatement – 196 Elm St

Attached is the information regarding 196 Elm St abatement request. The Wastewater Management Commission approved to move this request to the Finance Committee on October 11th.

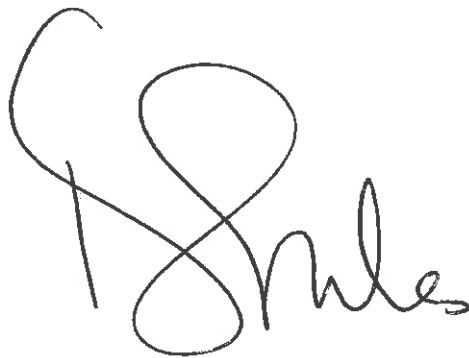
The bill was dated 3/07/17 in the amount of \$13,031.40. Attached is the detail history of the account and letter from DJM Enterprises LLC. The estimated bill was \$516.56 per month instead of the actual estimated amount of \$789.51 (average for May-August 2017).

BE IT ORDERED that the Finance Committee authorizes the Finance Director to abate the sewer bill for 169 Elm St in the amount of \$_____:

on
Biddeford
To: Waste Water.

DJM Enterprises LLC
220 Elm St. #103
Biddeford, Me. 04005
4-11-17
690-0923

I would like to appeal
estimated bill of \$13,031.40
for 196 Elm St. Biddeford.
which I don't agree with.
(or the interest on others)



DEBORAH MILES

SEWER USE BILLING

Customer Copy

Keep this portion for your records

BILL IS DUE UPON RECEIPT



City of Biddeford

PO Box 586
Biddeford, ME 04005-0586
207-286-9387

Customer			Service Location	
DJM ENTERPRISES LLC			196 ELM ST	
Bill Number	Bill Date	Customer Number	Account Number	Due Date
334277	03/07/2017	14231	003630	04/07/2017

705 1 AV 0.373 E0201X 10208 D2294479373 S2 P4037605 0001:0001



DJM ENTERPRISES LLC
220 ELM ST
BIDDEFORD ME 04005-5214

DESCRIPTION	PRESENT READ DATE	PREVIOUS READ DATE	PRESENT METER READ	PREVIOUS METER READ	READ CODE	USAGE	CHARGE
SEWER	12/14/2016	09/15/2016	8000	0	A	8000	\$13,501.00
Last Pay Amt	Last Payment Date	Past Due Amount	Interest/Penalty		Current Charges		Amount Due
\$516.56	12/07/2016	\$0.00	\$0.00		\$13,501.00		\$13,501.00

To avoid interest costs and/or real estate tax lien and foreclosure under Maine statutes, all sewer charges must be paid. This bill will be subject to an interest charge 31 days after billing date. Past due 31 days from billing date.

Handwritten: \$13,031.40



Make this the last bill you get in the mail
Sign up for Paperless Billing Today
www.biddefordmaine.org

To avoid standing in line, it is recommended that bills be paid by mail. Please make check or money order payable to CITY OF BIDDEFORD and return the payment stub below by mail to the payment address below. If paying in person, bring the payment portion to: City Hall, 205 Main St., Ground Floor

YOU MAY PAY YOUR BILL BY CREDIT OR DEBIT CARD WHEN VISITING CITY HALL

Detach and return the portion below with your payment



City of Biddeford

PO Box 0235
Brattleboro, VT 05302-0235
207-286-9387

NOTE: Payments made after
04/07/2017 will accrue interest

SEWER USE BILL
Remittance Copy

Customer			Service Location	
DJM ENTERPRISES LLC			196 ELM ST	
Bill Number	Bill Date	Customer Number	Account Number	Current Charges
334277	03/07/2017	14231	003630	\$13,501.00
			Past Due Amount	Interest/Penalty
			\$0.00	\$0.00
			Due Date	Amount Due
			04/07/2017	\$13,501.00
			Amount Paid	

DJM ENTERPRISES LLC
220 ELM ST
BIDDEFORD ME 04005-5214

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City of Biddeford
SEWER

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AR Category: 60

Account #
Location

003630
196

ELM ST

14231

DJM ENTERPRISES LLC

BIDD ME 04005

Parcel

0381000000

Form Type: A ACCOUNT DETAIL

Customer Name		Bill# P Service # Type		Interest Due		Ending Balance		Total Due	
Date				Curr Read #	Usage	Amount			
09/02/2017	344404	40	-001	Pmt Pr					
08/02/2017	344404	40	-001	Charge					
06/10/2017	339548	40	-001	Pmt Pr					
05/10/2017	339548	40	-001	Charge					
04/07/2017	334277	40	-001	Pmt Pr					
03/07/2017	334277	40	-001	Charge					
12/07/2016	327176	40	-001	Pmt Pr					
11/07/2016	327176	40	-001	Charge					
09/30/2016	322775	40	-001	Pmt Pr					
08/30/2016	322775	40	-001	Charge					
07/18/2016	317886	40	-001	Pmt Pr					
06/21/2016	317886	40	-001	Charge					
04/10/2016	312427	40	-001	Pmt Pr					
03/10/2016	312427	40	-001	Charge					
01/11/2016	307620	40	-001	Pmt Pr					
01/11/2016	307620	40	-001	Pmt In					
11/24/2015	307620	40	-001	Charge					
10/08/2015	302770	40	-001	Pmt Pr					
09/08/2015	302770	40	-001	Charge					
06/30/2015	297518	40	-001	Pmt Pr					
06/30/2015	297518	40	-001	Pmt In					
05/28/2015	297518	40	-001	Charge					
06/01/2015	294738	40	-001	Pmt Pr					
06/01/2015	294738	40	-001	Pmt In					
				Chk/Ref #	2711	-645.70			
				6900	6900	645.70			
				Chk/Ref #	2538	-933.33			
				23900	15900	933.33			
				Chk/Ref #	2428	-469.60			
				8000	8000	13501.00			
				Chk/Ref #	2209	-516.56			
				4159700	8800	516.56			
				Chk/Ref #	2065	-516.56			
				4150900	8800	516.56			
				Chk/Ref #	1933	-516.56			
				4142100	8800	516.56			
				Chk/Ref #	1780	-516.56			
				4133300	8800	516.56			
				Chk/Ref #	1611	-516.56			
				Chk/Ref #	1611	-3.01			
				4124500	8800	516.56			
				Chk/Ref #	1451	-516.56			
				4115700	8800	516.56			
				Chk/Ref #	1217	-516.56			
				Chk/Ref #	1217	-3.01			
				4106900	8800	516.56			
				Chk/Ref #	1162	-434.38			
				Chk/Ref #	1162	-2.53			
						13031.40			
						380.08			
						13411.48			

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City of Biddeford
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AR Category: 60

Form Type: A ACCOUNT DETAIL

Account # Location	Customer Name	Date	Bill#	P	Service #	Type	Parcel	Curr Read #	Usage	Interest Due	Ending Balance	Total Due
		04/22/2015	294738	40	-001	Charge		4098100	7400		434.38	
		04/29/2015	292756	40	-001	Pmt Pr	CHECK	Chk/Ref # 1112			-5.55	
		04/22/2015	292756	40	-001	Pmt Pr	CHECK	Chk/Ref # 600581			-945.39	
		04/22/2015	292756	40	-001	Pmt In	CHECK	Chk/Ref # 600581			-5.55	
		03/20/2015	292756	40	-001	Charge		4090700	16200		950.94	
		03/23/2015	288066	40	-001	Pmt Pr	CHECK	Chk/Ref # 1046			-950.94	
		03/23/2015	288066	40	-001	Pmt In	CHECK	Chk/Ref # 1046			-16.64	
		12/11/2014	288066	40	-001	Charge		4074500	16200		950.94	
		10/14/2014	283299	40	-001	Pmt Pr	CHECK	Chk/Ref # 2559			-945.07	
		10/14/2014	283299	40	-001	Pmt In	CHECK	Chk/Ref # 2559			-5.51	
		09/10/2014	283299	40	-001	Charge		4058300	16100		945.07	
		07/07/2014	278011	40	-001	Pmt Pr	CHECK	Chk/Ref # 2339			-950.94	
		07/07/2014	278011	40	-001	Pmt In	CHECK	Chk/Ref # 2339			-5.55	
		05/28/2014	278011	40	-001	Charge		4042200	16200		950.94	
		06/26/2014	273190	40	-001	Pmt Pr	CHECK	Chk/Ref # 2312			-950.94	
		06/26/2014	273190	40	-001	Pmt In	CHECK	Chk/Ref # 2312			-16.64	
		05/20/2014	273190	40	-001	Revers	CHECK				100.00	
		05/20/2014	273190	40	-001	Revers	CHECK				95.04	
		05/20/2014	273190	40	-001	Pmt In	CHECK	Chk/Ref # 2183			4.96	
		05/05/2014	273190	40	-001	Pmt Pr	CHECK	Chk/Ref # 2183			-95.04	
		05/05/2014	273190	40	-001	Pmt In	CHECK	Chk/Ref # 2183			-4.96	
		04/04/2014	273190	40	-001	Pmt Pr	CHECK	Chk/Ref # 2136			-100.00	
		03/13/2014	273190	40	-001	Charge		4026000	16200		950.94	
		02/21/2014	268724	40	-001	Pmt Pr	CHECK	Chk/Ref # 2079			-939.20	
		02/21/2014	268724	40	-001	Pmt In	CHECK	Chk/Ref # 2079			-5.48	
		12/31/2013	268724	40	-001	Charge		4009800	16000		939.20	

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City of Biddeford
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AR Category: 60

Account # Location	Customer Name	Form Type: A ACCOUNT DETAIL		Parcel	Interest Due			Total Due
		Date	Bill#	P Service #	Type	Curr Read #	Usage	Amount
		09/30/2013	263108	40	-001	Pmt Pr	Chk/Ref # 1882	-962.68
		09/30/2013	263108	40	-001	Pmt In	Chk/Ref # 1882	-5.62
		08/09/2013	263108	40	-001	Charge	3993800	16400
		07/05/2013	258271	40	-001	Pmt Pr	Chk/Ref # 1739	-956.81
		07/05/2013	258271	40	-001	Pmt In	Chk/Ref # 1739	-5.58
		05/29/2013	258271	40	-001	Charge	3977400	16300
		04/17/2013	253416	40	-001	Pmt Pr	Chk/Ref # 1639	-903.98
		04/17/2013	253416	40	-001	Pmt In	Chk/Ref # 1639	-5.27
		03/08/2013	253416	40	-001	Charge	3961100	15400
		12/20/2012	248187	40	-001	Pmt Pr	Chk/Ref # 1504	-927.46
		12/20/2012	248187	40	-001	Pmt In	Chk/Ref # 1504	-5.41
		11/13/2012	248187	40	-001	Charge	3945700	15800
		10/16/2012	243796	40	-001	Pmt Pr	Chk/Ref # 1438	-945.07
		10/16/2012	243796	40	-001	Pmt In	Chk/Ref # 1438	-5.51
		08/24/2012	243796	40	-001	Charge	3929900	16100
		12/04/2012	239815	LFEE	-001	Pmt Pr	Chk/Ref # 1481	-39.00
		12/04/2012	239815	LIEN	-001	Pmt Pr	Chk/Ref # 1481	-9.32
		12/04/2012	239815	LIEN	-001	Pmt In	Chk/Ref # 1481	.22
		12/04/2012	239815	LIEN	-001	Pmt Pr	Chk/Ref # 1481	-23.51
		12/04/2012	239815	LIEN	-001	Pmt Pr	Chk/Ref # 1481	-671.66
		12/04/2012	239815	LIEN	-001	Pmt In	Chk/Ref # 1481	-15.67
		07/13/2012	239815	LFEE	-006	Adj		39.00
		07/13/2012	239815	LIEN	-005	Adj		9.32
		07/13/2012	239815	LIEN	-004	Adj		23.51
		07/13/2012	239815	LIEN	-003	Adj		671.66

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City of Biddeford
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AR Category: 60

Form Type: A ACCOUNT DETAIL

Account # Location	Customer Name		Bill# P Service # Type			Parcel	Interest Due		Ending Balance	Total Due
	Date		Bill#	P Service #	Type		Curr Read #	Usage	Amount	
	07/13/2012	239815	DMD	-002	Adj				-9.32	
	07/13/2012	239815	40	-001	Adj				-671.66	
	06/13/2012	239815	DMD	-002	Adj				9.32	
	06/13/2012	239815	DMD	-002	Charge				.00	
	06/13/2012	239815	40	-001	Charge				671.66	
	06/29/2012	238577	40	-001	Pmt Pr	CHECK	Chk/Ref # 1330		-956.81	
	05/30/2012	238577	40	-001	Charge		3913800	16300	956.81	
	04/13/2012	233707	40	-001	Pmt Pr	CHECK	Chk/Ref # 1272		-898.11	
	04/13/2012	233707	40	-001	Pmt In	CHECK	Chk/Ref # 1272		-5.24	
	02/22/2012	233707	40	-001	Charge		3897500	15300	898.11	
	01/31/2012	228823	40	-001	Pmt Pr	CHECK	Chk/Ref # 1218		-671.66	
	01/31/2012	228823	40	-001	Pmt In	CHECK	Chk/Ref # 1218		-7.84	
	11/30/2011	228823	40	-001	Pmt Pr	CHECK	Chk/Ref # 1153		-255.80	
	11/21/2011	228823	40	-001	Charge		3882200	15800	927.46	
	06/13/2012	224006	40	-001	Adj				-671.66	
	01/31/2012	224006	40	-001	Pmt Pr	CHECK	Chk/Ref # 1218		-279.28	
	01/31/2012	224006	40	-001	Pmt In	CHECK	Chk/Ref # 1218		-22.19	
	09/02/2011	224006	40	-001	Charge		3866400	16200	950.94	
	06/14/2011	218209	40	-001	Pmt Pr	CHECK	Chk/Ref # 1916		-980.29	
	06/14/2011	218209	40	-001	Pmt In	CHECK	Chk/Ref # 1916		-5.72	
	05/06/2011	218209	40	-001	Charge		3850200	16700	980.29	
	06/15/2011	213776	40	-001	Pmt Pr	CHECK	Chk/Ref # 1916		-1003.77	
	06/15/2011	213776	40	-001	Pmt In	CHECK	Chk/Ref # 1916		-17.57	
	03/11/2011	213776	40	-001	Charge		3833500	17100	1003.77	
	12/22/2010	208881	40	-001	Pmt Pr	CHECK	Chk/Ref # 1741		-1027.25	
	12/03/2010	208881	40	-001	Charge		3816400	17500	1027.25	

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AR Category: 60

AR Category: 60		Form Type: A ACCOUNT DETAIL										
Account # Location	Customer Name	Interest Due					Ending Balance					Total Due
	Date	Bill#	P	Service #	Type	Parcel	Curr	Read #	Usage	Amount		
	12/04/2010	203982	40	-001	Pmt Pr	CHECK	Chk/Ref #	1741		-6.10		
	12/04/2010	203982	40	-001	Pmt In	CHECK	Chk/Ref #	1741		-.04		
	10/19/2010	203982	40	-001	Pmt Pr	CHECK	Chk/Ref #	132862		-1038.76		
	10/19/2010	203982	40	-001	Pmt In	CHECK	Chk/Ref #	132862		-6.10		
	09/02/2010	203982	40	-001	Charge		3798900		17800	1044.86		
	12/04/2012	199953		CERTLN-001	Pmt Pr	CHECK	Chk/Ref #	1481		-48.22		
	12/04/2012	199953		LIEN -001	Pmt Pr	CHECK	Chk/Ref #	1481		-9.22		
	12/04/2012	199953		LIEN -001	Pmt In	CHECK	Chk/Ref #	1481		-2.58		
	12/04/2012	199953		LIENI -001	Pmt Pr	CHECK	Chk/Ref #	1481		-94.86		
	12/04/2012	199953		LIEN -001	Pmt Pr	CHECK	Chk/Ref #	1481		-1185.74		
	12/04/2012	199953		LIEN -001	Pmt In	CHECK	Chk/Ref #	1481		-332.01		
	12/04/2012	199953		LIENI -001	Pmt Pr	CHECK	Chk/Ref #	1481		-118.81		
	12/04/2012	199953		LIEN -001	Pmt Pr	CHECK	Chk/Ref #	1481		-1080.08		
	12/04/2012	199953		LIEN -001	Pmt In	CHECK	Chk/Ref #	1481		-302.42		
	12/04/2012	199953		LIENI -001	Pmt Pr	CHECK	Chk/Ref #	1481		-23.98		
	12/04/2012	199953		LIEN -001	Pmt Pr	CHECK	Chk/Ref #	1481		-184.47		
	12/04/2012	199953		LIEN -001	Pmt In	CHECK	Chk/Ref #	1481		-51.65		
	12/04/2012	199953		LIENI -001	Pmt Pr	CHECK	Chk/Ref #	1481		-191.07		
	12/04/2012	199953		LIEN -001	Pmt Pr	CHECK	Chk/Ref #	1481		-1273.79		
	12/04/2012	199953		LIEN -001	Pmt In	CHECK	Chk/Ref #	1481		-356.66		
	12/04/2012	199953		LIENI -001	Pmt Pr	CHECK	Chk/Ref #	1481		-219.53		
	12/04/2012	199953		LIEN -001	Pmt Pr	CHECK	Chk/Ref #	1481		-1291.40		
	12/04/2012	199953		LIEN -001	Pmt In	CHECK	Chk/Ref #	1481		-361.59		
	06/14/2010	199953		DMD -006	Adj					9.22		
	06/14/2010	199953		DMD -006	Charge					.00		

AR Category: 60

Account # Location	Customer Name		Form Type: A ACCOUNT DETAIL		Interest Due		Ending Balance		Total Due	
	Date	Bill# P Service #	Type	Parcel	Curr Read #	Usage	Amount			
	06/14/2010	199953 40	-005 Charge				1185.74			
	06/14/2010	199953 40	-004 Charge				1080.08			
	06/14/2010	199953 40	-003 Charge				184.47			
	06/14/2010	199953 40	-002 Charge				1273.79			
	06/14/2010	199953 40	-001 Charge				1291.40			
	07/13/2009	199953 CERTLN-018	Adj				48.22			
	07/13/2009	199953 LIEN -017	Adj				9.22			
	07/13/2009	199953 LIENI -016	Adj				94.86			
	07/13/2009	199953 LIEN -015	Adj				1185.74			
	07/13/2009	199953 LIENI -014	Adj				118.81			
	07/13/2009	199953 LIEN -013	Adj				1080.08			
	07/13/2009	199953 LIENI -012	Adj				23.98			
	07/13/2009	199953 LIEN -011	Adj				184.47			
	07/13/2009	199953 LIENI -010	Adj				191.07			
	07/13/2009	199953 LIEN -009	Adj				1273.79			
	07/13/2009	199953 LIENI -008	Adj				219.53			
	07/13/2009	199953 LIEN -007	Adj				1291.40			
	07/13/2009	199953 DMD -006	Adj				-9.22			
	07/13/2009	199953 40	-005 Adj				-1185.74			
	07/13/2009	199953 40	-004 Adj				-1080.08			
	07/13/2009	199953 40	-003 Adj				-184.47			
	07/13/2009	199953 40	-002 Adj				-1273.79			
	07/13/2009	199953 40	-001 Adj				-1291.40			
	10/19/2010	198725 40	-001 Pmt Pr	CHECK	Chk/Ref #	132862	-1179.87			
	10/19/2010	198725 40	-001 Pmt In	CHECK	Chk/Ref #	132862	-47.19			
	05/26/2010	198725 40	-001 Charge		3781100	20100	1179.87			

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Account #
Location

Customer Name

Date

Bill#

P Service #

Type

Parcel

Form Type: A ACCOUNT DETAIL

Interest Due Ending Balance

Total Due

Curr Read # Usage Amount

10/19/2010	193486	40	-001	Pmt Pr	CHECK	Chk/Ref # 132862	-1179.87	
10/19/2010	193486	40	-001	Pmt In	CHECK	Chk/Ref # 132862	-82.59	
02/25/2010	193486	40	-001	Charge		3761000	20100	1179.87
06/14/2010	188686	40	-001	Adj				-1185.74
11/09/2009	188686	40	-001	Charge		3740900	20200	1185.74
06/14/2010	183886	40	-001	Adj				-1080.08
07/24/2009	183886	40	-001	Charge		3720700	18400	1080.08
06/14/2010	180275	40	-001	Adj				-184.47
06/08/2009	180275	40	-001	Charge		3702300	3300	184.47
06/14/2010	178620	40	-001	Adj				-1273.79
04/10/2009	178620	40	-001	Charge		3699000	21700	1273.79
06/14/2010	173784	40	-001	Adj				-1291.40
01/28/2009	173784	40	-001	Charge		3677300	22000	1291.40
06/15/2009	168948	40	-001	Adj				-1261.55
10/31/2008	168948	40	-001	Charge		3655300	21900	1261.55
06/15/2009	164576	40	-001	Adj				-1169.28
08/29/2008	164576	40	-001	Charge		3633400	22400	1169.28
08/28/2008	160564	CERTLN-001	Pmt Pr					-48.09
08/28/2008	160564	LIEN -001	Pmt Pr					-9.09
08/28/2008	160564	LIEN -001	Pmt In					-.11
08/28/2008	160564	LIENI -001	Pmt Pr					-100.54
08/28/2008	160564	LIEN -001	Pmt Pr					-1117.08
08/28/2008	160564	LIEN -001	Pmt In					-13.59
08/28/2008	160564	LIENI -001	Pmt Pr					-122.31
08/28/2008	160564	LIEN -001	Pmt Pr					-1111.86

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Form Type: A ACCOUNT DETAIL

Account # Location	Customer Name	Date	Bill#	P Service #	Type	Parcel	Interest Due	Ending Balance	Total Due
							Usage	Amount	
		08/28/2008	160564	LIEN -001	Pmt In			-13.53	
		08/28/2008	160564	LIENI -001	Pmt Pr			-.19	
		08/28/2008	160564	LIEN -001	Pmt Pr			-1.62	
		08/28/2008	160564	LIEN -001	Pmt In			-.02	
		08/28/2008	160564	LIENI -001	Pmt Pr			-193.40	
		08/28/2008	160564	LIEN -001	Pmt Pr			-1289.34	
		08/28/2008	160564	LIEN -001	Pmt In			-15.68	
		08/28/2008	160564	LIENI -001	Pmt Pr			-201.07	
		08/28/2008	160564	LIEN -001	Pmt Pr			-1117.08	
		08/28/2008	160564	LIEN -001	Pmt In			-13.59	
		07/22/2008	160564	CERTIN-018	Adj			.00	
		07/22/2008	160564	LIEN -017	Adj			9.09	
		07/22/2008	160564	LIENI -016	Adj			-9.09	
		07/22/2008	160564	LIEN -015	Adj			100.54	
		07/22/2008	160564	LIENI -014	Adj			1117.08	
		07/22/2008	160564	LIEN -013	Adj			-1117.08	
		07/22/2008	160564	LIENI -012	Adj			122.31	
		07/22/2008	160564	LIEN -011	Adj			1111.86	
		07/22/2008	160564	LIENI -010	Adj			-1111.86	
		07/22/2008	160564	LIEN -009	Adj			.19	
		07/22/2008	160564	LIENI -008	Adj			1.62	
		07/22/2008	160564	LIEN -007	Adj			-1.62	
		07/22/2008	160564	DMD -006	Adj			193.40	
		07/22/2008	160564	40 -005	Adj			1289.34	
		07/22/2008	160564	40 -004	Adj			-1289.34	
		07/22/2008	160564	40 -003	Adj			201.07	

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Account #
Location

Customer Name

Date

Bill# P Service #

Type

Parcel

Form Type: A ACCOUNT DETAIL

Interest Due Ending Balance Total Due
Curr Read # Usage Amount

07/22/2008	160564	40	-002	Adj		1117.08
07/22/2008	160564	40	-001	Adj		48.09
07/22/2008	160564	40	-001	Adj		-1117.08
06/22/2008	160564	DMD	-006	Charge		9.09
06/22/2008	160564	40	-005	Charge		1117.08
06/22/2008	160564	40	-004	Charge		1111.86
06/22/2008	160564	40	-003	Charge		1034.55
06/22/2008	160564	40	-002	Charge		1289.34
06/22/2008	160564	40	-001	Charge		1117.08
06/16/2008	160564	CERTLN-018		Adj		48.09
06/16/2008	160564	LIENI -016		Adj		109.63
06/16/2008	160564	LIEN -015		Adj		1016.54
06/16/2008	160564	LIENI -014		Adj		-994.77
06/16/2008	160564	LIEN -013		Adj		2228.94
06/16/2008	160564	LIENI -012		Adj		-122.12
06/16/2008	160564	LIEN -011		Adj		-1110.24
06/16/2008	160564	LIENI -010		Adj		1305.26
06/16/2008	160564	LIEN -009		Adj		1289.15
06/16/2008	160564	LIENI -008		Adj		199.45
06/16/2008	160564	LIEN -007		Adj		1118.70
06/16/2008	160564	DMD	-006	Adj		-202.49
06/16/2008	160564	40	-005	Adj		-2406.42
06/16/2008	160564	40	-004	Adj		177.48
06/16/2008	160564	40	-003	Adj		-1198.24
06/16/2008	160564	40	-002	Adj		-2406.42

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Form Type: A ACCOUNT DETAIL

Account # Location	Customer Name		Bill# P Service #			Type	Parcel	Interest Due		Ending Balance	Total Due
	Date							Curr Read #	Usage	Amount	
	06/16/2008	160564	40	-001		Adj				-57.18	
	06/16/2008	160564	40	-001		Adj				9.09	
	12/04/2012	180733	CERTLN-001			Pmt Pr	CHECK	Chk/Ref #	1481	-48.31	
	12/04/2012	180733	LIEN -001			Pmt Pr	CHECK	Chk/Ref #	1481	-9.31	
	12/04/2012	180733	LIEN -001			Pmt In	CHECK	Chk/Ref #	1481	-3.72	
	12/04/2012	180733	LIENI -001			Pmt Pr	CHECK	Chk/Ref #	1481	-164.00	
	12/04/2012	180733	LIEN -001			Pmt Pr	CHECK	Chk/Ref #	1481	-1261.55	
	12/04/2012	180733	LIEN -001			Pmt In	CHECK	Chk/Ref #	1481	-504.62	
	12/04/2012	180733	LIENI -001			Pmt Pr	CHECK	Chk/Ref #	1481	-152.01	
	12/04/2012	180733	LIEN -001			Pmt Pr	CHECK	Chk/Ref #	1481	-1169.28	
	12/04/2012	180733	LIEN -001			Pmt In	CHECK	Chk/Ref #	1481	-467.71	
	12/04/2012	180733	LIENI -001			Pmt Pr	CHECK	Chk/Ref #	1481	-148.61	
	12/04/2012	180733	LIEN -001			Pmt Pr	CHECK	Chk/Ref #	1481	-1143.18	
	12/04/2012	180733	LIEN -001			Pmt In	CHECK	Chk/Ref #	1481	-457.27	
	12/04/2012	180733	LIENI -001			Pmt Pr	CHECK	Chk/Ref #	1481	-181.24	
	12/04/2012	180733	LIEN -001			Pmt Pr	CHECK	Chk/Ref #	1481	-1132.74	
	12/04/2012	180733	LIEN -001			Pmt In	CHECK	Chk/Ref #	1481	-453.10	
	07/14/2009	180733	CERTLN-015			Adj				.00	
	07/14/2009	180733	LIEN -014			Adj				9.31	
	07/14/2009	180733	LIENI -013			Adj				-9.31	
	07/14/2009	180733	LIEN -012			Adj				164.00	
	07/14/2009	180733	LIENI -011			Adj				1261.55	
	07/14/2009	180733	LIEN -010			Adj				-1261.55	
	07/14/2009	180733	LIENI -009			Adj				152.01	
	07/14/2009	180733	LIEN -008			Adj				1169.28	
	07/14/2009	180733	LIENI -007			Adj				-1169.28	

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Form Type: A ACCOUNT DETAIL

Account # Location	Customer Name	Date	Bill#	P	Service #	Type	Parcel	Curr Read #	Usage	Ending Balance	Total Due
										Amount	
		07/14/2009	180733	LIEN	-006	Adj				148.61	
		07/14/2009	180733	DMD	-005	Adj				1143.18	
		07/14/2009	180733	40	-004	Adj				-1143.18	
		07/14/2009	180733	40	-003	Adj				181.24	
		07/14/2009	180733	40	-002	Adj				1132.74	
		07/14/2009	180733	40	-001	Adj				48.31	
		07/14/2009	180733	40	-001	Adj				-1132.74	
		06/15/2009	180733	CERTLN-015	Adj					48.31	
		06/15/2009	180733	LIENI	-013	Adj				173.31	
		06/15/2009	180733	LIEN	-012	Adj				1097.55	
		06/15/2009	180733	LIENI	-011	Adj				-1109.54	
		06/15/2009	180733	LIEN	-010	Adj				2430.83	
		06/15/2009	180733	LIENI	-009	Adj				-3.40	
		06/15/2009	180733	LIEN	-008	Adj				-26.10	
		06/15/2009	180733	LIENI	-007	Adj				1350.52	
		06/15/2009	180733	LIEN	-006	Adj				984.13	
		06/15/2009	180733	DMD	-005	Adj				-1152.49	
		06/15/2009	180733	40	-004	Adj				-118.37	
		06/15/2009	180733	40	-003	Adj				-1350.52	
		06/15/2009	180733	40	-002	Adj				-2275.92	
		06/15/2009	180733	40	-001	Adj				-57.62	
		06/15/2009	180733	40	-001	Adj				9.31	
		06/15/2008	180733	DMD	-005	Charge				9.31	
		06/15/2008	180733	40	-004	Charge				1261.55	
		06/15/2008	180733	40	-003	Charge				1169.28	

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Form Type: A ACCOUNT DETAIL

Account # Location	Customer Name	Date	Bill#	P	Service #	Type	Parcel	Curr Read #	Interest Due	Ending Balance	Total Due
		06/15/2008	180733	40	-002	Charge				1143.18	
		06/15/2008	180733	40	-001	Charge				1132.74	
		06/15/2009	159395	40	-001	Adj				-1143.18	
		05/21/2008	159395	40	-001	Charge		3611000	21900	1143.18	
		06/15/2009	154558	40	-001	Adj				-1132.74	
		02/22/2008	154558	40	-001	Charge		3589100	21700	1132.74	
		06/16/2008	149325	40	-001	Adj				-1117.08	
		11/09/2007	149325	40	-001	Charge		3567400	21400	1117.08	
		06/16/2008	145012	40	-001	Adj				-1111.86	
		08/23/2007	145012	40	-001	Charge		3546000	21300	1111.86	
		06/16/2008	140901	40	-001	Adj				-1.62	
		07/26/2007	140901	CERTIF-001		Pmt Pr				-5.96	
		07/26/2007	140901	LIEN -001		Pmt Pr				-8.96	
		07/26/2007	140901	LIEN -001		Pmt In				- .04	
		07/26/2007	140901	LIENI -001		Pmt Pr				-96.84	
		07/26/2007	140901	LIEN -001		Pmt Pr				-1173.81	
		07/26/2007	140901	LIEN -001		Pmt In				-4.95	
		07/26/2007	140901	LIENI -001		Pmt Pr				-102.91	
		07/26/2007	140901	LIEN -001		Pmt Pr				-935.55	
		07/26/2007	140901	LIEN -001		Pmt In				-3.95	
		07/26/2007	140901	LIENI -001		Pmt Pr				-98.20	
		07/26/2007	140901	LIEN -001		Pmt Pr				-1024.65	
		07/26/2007	140901	LIEN -001		Pmt In				-4.32	
		07/26/2007	140901	LIENI -001		Pmt Pr				-133.51	
		07/26/2007	140901	LIEN -001		Pmt Pr				-1227.60	
		07/26/2007	140901	LIEN -001		Pmt In				-5.18	

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Account # Location	Customer	Name	Form Type: A ACCOUNT DETAIL				Total Due				
			Date	Bill#	P Service #	Type		Parcel			
									Interest Due	Ending Balance	Amount

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Form Type: A ACCOUNT DETAIL

Account # Location	Customer Name		Bill# P Service #		Type	Parcel	Interest Due		Ending Balance	Total Due
	Date						Curr Read #	Usage		
	07/12/2007	140901	40	-001	Adj				-1034.55	
	06/12/2007	140901	LIENI -016	Adj					105.80	
	06/12/2007	140901	LIEN -015	Adj					1076.97	
	06/12/2007	140901	LIENI -014	Adj					-1070.90	
	06/12/2007	140901	LIEN -013	Adj					2109.36	
	06/12/2007	140901	LIENI -012	Adj					-4.71	
	06/12/2007	140901	LIEN -011	Adj					89.10	
	06/12/2007	140901	LIENI -010	Adj					1069.06	
	06/12/2007	140901	LIEN -009	Adj					1129.40	
	06/12/2007	140901	LIENI -008	Adj					-878.73	
	06/12/2007	140901	LIEN -007	Adj					2059.20	
	06/12/2007	140901	DMD -006	Adj					-142.47	
	06/12/2007	140901	DMD -006	Charge					8.96	
	06/12/2007	140901	40 -005	Adj					-2401.41	
	06/12/2007	140901	40 -005	Charge					1173.81	
	06/12/2007	140901	40 -004	Adj					292.05	
	06/12/2007	140901	40 -004	Charge					935.55	
	06/12/2007	140901	40 -003	Adj					-1170.57	
	06/12/2007	140901	40 -003	Charge					1024.65	
	06/12/2007	140901	40 -002	Adj					-2262.15	
	06/12/2007	140901	40 -002	Charge					1227.60	
	06/12/2007	140901	40 -001	Adj					-14.92	
	06/12/2007	140901	40 -001	Adj					8.96	
	06/12/2007	140901	40 -001	Charge					1034.55	
	06/16/2008	139370	40 -001	Adj					-1289.34	
	05/11/2007	139370	40 -001	Charge			3524700	24700	1289.34	

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Account #
Location

Form Type: A ACCOUNT DETAIL

Customer Name

Total Due

Interest Due Ending Balance

Parcel

Type

Service #

Bill#

Date

Charge

Amount

Date	Service #	Bill#	Charge	Amount	Interest Due	Ending Balance	Total Due
06/16/2008	40	134521	-001 Adj	-1117.08			
01/31/2007	40	134521	-001 Charge	1117.08	21400	1117.08	
06/12/2007	40	129756	-001 Adj	-1173.81			
11/06/2006	40	129756	-001 Charge	1173.81	22600	1173.81	
06/12/2007	40	124949	-001 Adj	-935.55			
08/01/2006	40	124949	-001 Charge	935.55	18900	935.55	
06/12/2006	DMD	121323	-002 Charge	7.50			
06/12/2006	40	121323	-001 Adj	-7.50			
06/12/2006	40	121323	-001 Adj	7.50			
06/12/2006	40	121323	-001 Charge	1381.05			
06/11/2006	DMD	121323	-001 Pmt Pr	-7.50	Chk/Ref # 1683	-7.50	
06/11/2006	40	121323	-001 Pmt Pr	-1381.05	Chk/Ref # 1683	-1381.05	
06/11/2006	40	121323	-001 Pmt In	-80.27	Chk/Ref # 1683	-80.27	
06/12/2007	40	120276	-001 Adj	-1024.65			
05/12/2006	40	120276	-001 Charge	1024.65	20700	1024.65	
06/12/2007	40	115557	-001 Adj	-1227.60			
03/13/2006	40	115557	-001 Charge	1227.60	24800	1227.60	
06/12/2007	40	110701	-001 Adj	-1034.55			
11/02/2005	40	110701	-001 Charge	1034.55	20900	1034.55	
06/12/2006	40	106449	-001 Adj	-1381.05			
09/06/2005	40	106449	-001 Charge	1381.05	27900	1381.05	
07/06/2005	40	101256	-001 Pmt Pr	-83.94	Chk/Ref # 1207	-83.94	
06/21/2005	40	101256	-001 Pmt Pr	-747.66	Chk/Ref # 4521	-747.66	
06/21/2005	40	101256	-001 Pmt In	-5.37	Chk/Ref # 4521	-5.37	
05/19/2005	40	101256	-001 Charge	831.60	3342800	831.60	

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Form Type: A ACCOUNT DETAIL

Account # Location	Customer Name	Bill#	P Service #	Type	Parcel	Interest Due	Ending Balance	Total Due
Date						Usage	Amount	
06/21/2005		3366	CNVINT-001	Pmt Pr			-139.93	
06/21/2005		3366	40 -001	Pmt Pr			-3184.63	
06/21/2005		3366	40 -001	Pmt In			-41.13	
04/06/2005		3366	CNVINT-001	Adj			139.93	
03/21/2005		3366	40 -001	Charge			3184.63	
06/21/2005		3365	CNVINT-001	Pmt Pr			-15.56	
06/21/2005		3365	40 -001	Pmt Pr			-960.30	
06/21/2005		3365	40 -001	Pmt In			-12.40	
04/06/2005		3365	CNVINT-001	Adj			-139.93	
03/20/2005		3365	CNVINT-001	Charge			155.49	
03/20/2005		3365	40 -001	Charge			960.30	

** END OF REPORT - Generated by Richard Dutremble **

Meeting Notes

Wastewater Management Commission meeting notes for October 11, 2017

Members present: Brian Fleurant Chair, Dennis Anglea, Sean Tarpey, Bob Mills, Bob Quattrone,
Staff present: Dick Dutremble, City Finance Dept., Cheryl Fournier, City Finance Director, Tom Milligan,
City Engineer

Meeting was called to order at 4:50

Deborah Miles

DJM Properties

Mrs. Miles: Since the water company has taken over, the bills have gone up constantly, Bills have been estimated for years, she threw out an \$800 figure and indicated \$13,000 bill from the city sewer, she agrees with the Phoenix Attorney statements. She stated she is in bankruptcy. She indicated that her other units had similar sewer fees so she didn't realize or recognize the bills were off. The water company installed new meters and there was a significant difference between the estimate and the actual
She stated there were eight units in the building,

Dennis Anglea asked about the eight units up the street, are they estimated,

Mrs. Miles she indicated that they are estimated sometimes in the winter when cannot get to the outside reader, they have outside readers, that they were read sometimes

Mrs. Miles: She stated that the sewer bill is triple that of the water company amount and she was willing to compromise on the amount

Bob Quattrone made the motion to forward this to the finance committee since there was a lot of dollars involved

Bob Mills seconded the motion since the bill was \$13,000 for a lot of years should go to finance

Dennis Anglea asked if it was \$800 on the water company for the past Bill

Dick Dutremble said PUC allowed them the water co. to go back at least one year that would be the \$800 he guessed

Vote. 5-0

**These notes transcribed from handwritten notes taken at the time of the meeting.

Sewer User Abatement Policy

DEFINITIONS

ABATEMENT: A deduction from the full amount of a sewer bill because of hardship or any other extraordinary circumstances that would have to be authorized by the Wastewater Commission.

ADJUSTMENT: A correction or modification of the sewer bill because of a submeter reading.

CREDIT: A deduction from the sewer bill because of a water leak, etc.

SEWER USER ABATEMENT POLICY

No abatement will be considered if over 90 days from the most current billing Date.

Wastewater, which did not enter the sewer system:

Based on evidence of receipts/invoice provided by homeowners/business professionals, or by inspection by a City Employee, then the city will abate all the difference between the current consumption value and the average of the last three years of billing history. In the event that the previous billing consumption values are estimated or are suspect, then the Comptroller will substitute representative consumption values.

Wastewater, which did enter the sewer system:

If, in the opinion of the Commission, the wastewater did enter the collection system, then partial abatements may be given based on the following criteria, except no abatement will be considered that will reduce the bill below the minimum charge.

Billing Errors:

The City may issue a "make-up" bill for services that the user received, but were previously unbilled.

- (1) If the "make-up" bill is for service that was unbilled because of an error; made by the City or the Biddeford-Saco Water Company, or a meter failure that could not reasonably have been detected by either the City, the Water Company, or the user; then the City may bill or collect for services that occurred for one (1) year prior to the issuance of the "make-up" bill for a period not to exceed one (1) year from the issuance of the "make-up" bill.
- (2) If the "make-up" bill is for service that was previously unbilled because of unauthorized use or misrepresentation by the user, the City may bill for service that occurred up to ten (10) years before the issuance of the "make-up" bill.
- (3) In all cases where actual flow data is unavailable, the Commission shall estimate the water usage based on Historical usage, comparable facilities, or engineering estimates. No abatement will be considered that will reduce the bill below the minimum charge.

Leaking Fixtures:

If, in the opinion of the Commission, water entered the sewer system from a leaking fixture, it will only come to the Commission if over \$999.99, or at the discretion of the Comptroller of City Services. The Commission can abate up to 50% of the difference between the highest consumption value and the average consumption value over the previous three years.

The above shall follow all procedures of PFA (Petition For Abatement).

Abatement Amount = (Disputed consumption – Highest Consumption) X (up to) 50%

Appeal Process:

The decision made by the Wastewater Commission, denying the abatement, under this section can be appealed by the owner to the Finance Committee in writing. The Wastewater Commission reasons for its decisions shall be included in the writing forwarded to the Finance Committee. Action by the finance Committee shall notify the Wastewater Commission and the claimant of the time and place when the Finance Committee will take up the recommendation of the Wastewater Commission. If the claimant disagrees with the recommendation of the Wastewater Commission, the claimant shall be given an opportunity to show that the recommendation is arbitrary, capricious, or unsupported by substantial evidence. The Wastewater Commission shall also be given the opportunity to be heard. The Finance Committee shall approve the recommendations of the Wastewater Commission unless it finds that it is arbitrary, capricious, or unsupported by substantial evidence. The Finance Committee shall order the claim dismissed or paid in accordance with this decision, which shall be final.

REQUIREMENT OF PETITION FOR ABATEMENT (PFA)/CREDIT

- A. Customers requesting an abatement/credit for a leak must do so in writing.
- B. The customer **must** include a copy of the plumbers repair bill or a store receipt for the parts purchased for the repair.
- C. The letter should include a current reading from the water meter.

Note: the meter reading is important due to the fact that the water company will sometimes estimate the quarter due to inability of entering the building or the remote reader may be malfunctioning.

- D. The billing department will provide a history of the account in question.
- E. This information will provide a paper trail for the customer's history and also be available in the future for audits.
- F. The Commission will make a determination for completeness of request. In the event more information is needed by the commission, the applicant will be notified to supply additional information. If the request is deemed complete, the commission may take action on the request.
- G. The commission will notify the applicant the date and time of meeting. The customer does not have to appear before the board, but may do so if they wish.
- H. An agent for the City can make an appointment with the customer to verify the provided information if necessary.

Revised: August 2003

ADJUSTMENT CALCULATION

There will probably be 1 or 2 quarters affected by the leak. Look at the history and determine what regular consumption is for the same time frame for the last three years. The highest consumption used or no lower than minimum.

EX:	03/01/02	4400	03/01/01	1400
			03/01/00	800
			0301/99	900

$4400 - 1400 = 3000$ cubic feet in question

$3000 / 2 = 1500$ cubic feet allowed to abate

$1500 \times \$4.76 = \71.40 Total dollars abated

A letter should accompany the abatement to the homeowner along with a copy of the abatement policy. This leaves no question.



City of Biddeford, Maine
PFA FORM

Date: _____ PFA #: _____ Account #: _____
Name: _____
Address: _____
City/State/Zip: _____
Telephone: _____
Meter Location: _____
Business _____ Resident _____ Other _____
Requested amount to be abated: _____

Please attach a short note and any copies of repair bills and/or store slips receipts for parts purchased, by you, for repairs. If you need additional space, please use back of this form.

_____ Customers requesting an abatement for a leak must do so in writing, **within 90 days of the Billing Date.**
_____ The Customers **must** include a copy of the plumbers repair bill or a store receipt for the parts purchased for the repair.
_____ The letter should include a current reading from the water meter.
_____ **Note:** The meter reading is important due to the fact that the water company will sometimes estimate the quarter due to inability of entering the building or the remoter reader may be malfunctioning.
_____ The billing department will provide a history of the account in question.
_____ This information will provide a paper trail for the Customers' history and also be available in the future for audits. (A file by "Customer Last Name" should be established for these records.
_____ The Customer shall provide, in advance, all required information to the Wastewater Commission in support of their request so that the Board can make a determination of completeness. Prior to the next scheduled meeting, the Customer will be notified. At the next scheduled meeting, the decision of the Customer's claim will be disclosed.
_____ An agent for the City can make an appointment with the Customer to verify the validity of the abatement claim.

NOTE: ALL SEWER BILLS TO BE PAID IN FULL BEFORE BEING FORWARDED TO THE WASTEWATER MANAGEMENT COMMISSION

.....
OFFICE USE ONLY

Action taken meeting of _____, 20____

_____ Date: _____
WWMC Chairperson
Approved _____ Disapproved _____ Approved Conditionally _____



City of Biddeford

Finance Department - (207) 284-9333

205 Main Street, P O Box 586

Biddeford, ME 04005

November 1, 2017

To: Finance Committee

From: Cheryl Fournier, Finance Director

Re: Wastewater Abatement – 1 Summer St & 87 Alfred St

Attached is the information regarding 1 Summer St & 87 Alfred St abatement request. The Wastewater Management Commission approved to move this request to the Finance Committee on October 11th.

The bill was dated 1/24/17 in the amount of \$107,658.93 that goes back to 2005. Attached is the detail history of the account and letter from Phoenix Management. The estimated bill was \$78.26 per month instead of the actual estimated amount of \$786.08 (average for March-August 2017).

BE IT ORDERED that the Finance Committee authorizes the Finance Director to abate the sewer bill for 1 Summer St & 87 Alfred St in the amount of \$53,829.46:

PHOENIX MANAGEMENT

RESIDENTIAL & COMMERCIAL

4/13/17

2/8/17

Mr. Rick Dutremble
Waste Water Committee
City of Biddeford
205 Main Street
Biddeford, ME 04005-0586

RE: Summer St Housing Associates Sewer Billing

Dear Mr Dutremble;

Please accept this letter as our formal request to appeal the recent billing of \$107,659 in back usage. We understand that this back billing came as a result of the sewer district discovering that the meter that was used or the reading of the data was done incorrectly since 1998 or 2000 time period. From what we understand the meter reading errors were resulting in us getting a bill that was roughly 10% of the actual usage that should have been billed.

We have owned the project for over 25 years. The project has been managed in the past by multiple management agents. The first being Coastal Management, then Emerald Management and most recently my management company, Phoenix Management took over in 2008. When we inherited the project books we noticed the expense being below normal but because it's primarily an elderly community we simply thought it was running inexpensively and did not question it.

The project itself is a low income section 8 elderly/family project. The project has always operated close to breakeven but in the last 4 years the project has operated in the negative. We have not received our 2016 audited financials yet but it looks like we will be negative by about \$12K. In 2015 (Attached audited financials) we were negative by \$13K and the year before that negative by \$10K. Now we are faced with trying to figure out how to pay for on a go forward basis the now accurate billing which will added thousands to the annual expenses never mind the recent back billing of the \$107K.

We are requesting that the City work with us to reduce the current charge of \$107K and agree to a long term payment plan. What we hope could work is :

- Reduce the \$107,659 down to \$40,000
- Allow the \$40,000 to be paid down over 20 years starting with the first payment being due end of 2017



40 Water Street, PO Box 759, Saco, ME 04072
Phone (207) 571-3061 • 1 (866) 701-3904 • Fax (207) 571-3066
info@phoenixmanagementcompany.com

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City of Biddeford
SEWER

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AR Category: 60

Form Type: A ACCOUNT DETAIL

Account # Location	Customer Name	Bill#	P	Service #	Type	Parcel	Curr Read #	Usage	Ending Balance	Total Due
000117 1	SUMMER ST & 87 ALFRED ST	19575	SUMMER, ST HOUSING ASSOC	BIDD ME 04005		0384200000	4396.09	108519.92	112916.01	
	08/15/2017	345446	30	-001	Charge		84600	14600	857.02	
	08/17/2017	343606	30	-001	Pmt Pr	CHECK	Chk/Ref # 4692		-776.74	
	07/17/2017	343606	30	-001	Charge		70000	13300	780.71	
	08/17/2017	341007	30	-001	Pmt Pr	CHECK	Chk/Ref # 4692		-3.97	
	07/24/2017	341007	30	-001	Pmt Pr	CHECK	Chk/Ref # 4677		-676.95	
	07/24/2017	341007	30	-001	Pmt In	CHECK	Chk/Ref # 4677		-3.97	
	07/24/2017	341007	30	-001	Revers	CHECK			676.95	
	07/24/2017	341007	30	-001	Pmt In	CHECK	Chk/Ref # 4677		3.97	
	07/24/2017	341007	30	-001	Pmt Pr	CHECK	Chk/Ref # 4677		-676.95	
	07/24/2017	341007	30	-001	Pmt In	CHECK	Chk/Ref # 4677		-3.97	
	06/14/2017	341007	30	-001	Charge		56700	11600	680.92	
	06/21/2017	340579	30	-001	Pmt Pr	CHECK	Chk/Ref # 4660		-874.63	
	05/23/2017	340579	30	-001	Charge		45100	14900	874.63	
	05/02/2017	338332	30	-001	Pmt Pr	CHECK	Chk/Ref # 4630		-657.44	
	04/20/2017	338332	30	-001	Charge		30200	11200	657.44	
	04/30/2017	335739	30	-001	Pmt Pr	CHECK	Chk/Ref # 4630		-909.85	
	03/30/2017	335739	30	-001	Charge		19000	15500	909.85	
	05/02/2017	335312	30	-001	Pmt Pr	CHECK	Chk/Ref # 4630		-.42	
	04/06/2017	335312	30	-001	Pmt Pr	CHECK	Chk/Ref # 4617		-850.73	
	03/09/2017	335312	30	-001	Charge		3500	3500	851.15	
	01/24/2017	333423	30	-001	Charge		2956000	15000	107658.93	
	04/06/2017	328673	30	-001	Pmt Pr	CHECK	Chk/Ref # 4617		-.42	
	01/20/2017	328673	30	-001	Pmt Pr	CHECK	Chk/Ref # 4569		-72.25	
	01/20/2017	328673	30	-001	Pmt In	CHECK	Chk/Ref # 4569		-.42	

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City of Biddeford
SEWER

AR Category: 60

Account #
Location

Customer Name

Form Type: A ACCOUNT DETAIL

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Date	Bill#	P	Service #	Type	Parcel	Curr Read #	Usage	Ending Balance	Total Due
12/14/2016	328673	30	-001	Charge		294100	1300	72.67	
12/12/2016	328246	30	-001	Pmt Pr	CHECK	Chk/Ref # 4551		-78.26	
11/16/2016	328246	30	-001	Charge		292800	1400	78.26	
12/12/2016	326382	30	-001	Pmt Pr	CHECK	Chk/Ref # 4551		-78.72	
12/12/2016	326382	30	-001	Pmt In	CHECK	Chk/Ref # 4551		-.46	
10/27/2016	326382	30	-001	Pmt Pr	CHECK	Chk/Ref # 4514		-26.94	
10/13/2016	326382	30	-001	Charge		291400	1800	105.66	
10/27/2016	323795	30	-001	Pmt Pr	CHECK	Chk/Ref # 4514		-78.72	
10/27/2016	323795	30	-001	Pmt In	CHECK	Chk/Ref # 4514		-.46	
10/12/2016	323795	30	-001	Pmt Pr	CHECK	Chk/Ref # 4504		-10.72	
09/13/2016	323795	30	-001	Charge		289600	1600	89.44	
10/12/2016	321945	30	-001	Pmt Pr	CHECK	Chk/Ref # 4504		-78.26	
10/12/2016	321945	30	-001	Pmt In	CHECK	Chk/Ref # 4504		-.46	
09/15/2016	321945	30	-001	Pmt Pr	CHECK	Chk/Ref # 4484		-21.53	
08/15/2016	321945	30	-001	Charge		288000	1700	99.79	
09/15/2016	319361	30	-001	Pmt Pr	CHECK	Chk/Ref # 4484		-79.30	
08/18/2016	319361	30	-001	Pmt Pr	CHECK	Chk/Ref # 4458		-20.49	
08/18/2016	319361	30	-001	Pmt In	CHECK	Chk/Ref # 4458		-.58	
07/12/2016	319361	30	-001	Charge		286300	1700	99.79	
08/18/2016	318900	30	-001	Pmt Pr	CHECK	Chk/Ref # 4458		-78.26	
08/18/2016	318900	30	-001	Pmt In	CHECK	Chk/Ref # 4458		-.46	
06/22/2016	318900	30	-001	Charge		284600	1400	78.26	
06/08/2016	316689	30	-001	Pmt Pr	CHECK	Chk/Ref # 4419		-99.79	
05/25/2016	316689	30	-001	Charge		283200	1700	99.79	
05/02/2016	314097	30	-001	Pmt Pr	CHECK	Chk/Ref # 4390		-78.26	
04/14/2016	314097	30	-001	Charge		281500	1400	78.26	

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City of Biddeford
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AR Category: 60

Form Type: A ACCOUNT DETAIL

Account # Location	Customer Name	Bill# P Service #		Type	Parcel	Interest Due		Total Due
		Date				Curr Read #	Usage	
								Amount
		04/14/2016	313682	30 -001	Pmt Pr	CHECK	Chk/Ref # 4381	-78.26
		03/18/2016	313682	30 -001	Charge		280100 1400	78.26
		03/07/2016	309657	30 -001	Pmt Pr	CHECK	Chk/Ref # 4358	-78.26
		02/16/2016	309657	30 -001	Charge		278700 1400	78.26
		02/19/2016	309241	30 -001	Pmt Pr	CHECK	Chk/Ref # 4345	-55.90
		01/21/2016	309241	30 -001	Charge		277300 1000	55.90
		01/11/2016	308812	30 -001	Pmt Pr	CHECK	Chk/Ref # 4318	-55.90
		12/15/2015	308812	30 -001	Charge		276300 1000	55.90
		11/30/2015	305922	30 -001	Pmt Pr	CHECK	Chk/Ref # 4288	-55.90
		11/12/2015	305922	30 -001	Charge		275300 1000	55.90
		11/13/2015	304407	30 -001	Pmt Pr	CHECK	Chk/Ref # 4269	-55.90
		10/13/2015	304407	30 -001	Charge		274300 1000	55.90
		10/19/2015	303992	30 -001	Pmt Pr	CHECK	Chk/Ref # 4251	-111.53
		09/22/2015	303992	30 -001	Charge		273300 1900	111.53
		09/04/2015	300015	30 -001	Pmt Pr	CHECK	Chk/Ref # 4228	-158.49
		08/13/2015	300015	30 -001	Charge		271400 2700	158.49
		08/05/2015	299599	30 -001	Pmt Pr	CHECK	Chk/Ref # 4212	-176.10
		07/16/2015	299599	30 -001	Charge		268700 3000	176.10
		07/07/2015	298732	30 -001	Pmt Pr	CHECK	Chk/Ref # 4192	-152.62
		06/16/2015	298732	30 -001	Charge		265700 2600	152.62
		07/07/2015	294833	30 -001	Pmt Pr	CHECK	Chk/Ref # 4192	- .39
		06/10/2015	294833	30 -001	Pmt Pr	CHECK	Chk/Ref # 4175	-89.05
		05/12/2015	294833	30 -001	Charge		263100 1600	89.44
		06/10/2015	294382	30 -001	Pmt Pr	CHECK	Chk/Ref # 4175	- .39
		05/13/2015	294382	30 -001	Pmt Pr	CHECK	Chk/Ref # 4156	-44.33

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City of Biddeford
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AR Category: 60

Account #
Location

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Customer Name		Form Type: A ACCOUNT DETAIL			
Date	Bill# P Service #	Type	Parcel	Interest Due	Ending Balance
					Total Due
					Amount
04/15/2015	294382 30	-001 Charge		261500 800	44.72
05/13/2015	293969 30	-001 Pmt Pr	CHECK	Chk/Ref # 4156	-.39
04/27/2015	293969 30	-001 Pmt Pr	CHECK	Chk/Ref # 4145	-66.69
04/27/2015	293969 30	-001 Pmt In	CHECK	Chk/Ref # 4145	-.39
03/24/2015	293969 30	-001 Charge		260700 1200	67.08
03/06/2015	289991 30	-001 Pmt Pr	CHECK	Chk/Ref # 4113	-67.08
02/17/2015	289991 30	-001 Charge		259500 1200	67.08
02/04/2015	289576 30	-001 Pmt Pr	CHECK	Chk/Ref # 4094	-50.31
01/15/2015	289576 30	-001 Charge		258300 900	50.31
01/13/2015	289071 30	-001 Pmt Pr	CHECK	Chk/Ref # 4082	-55.90
12/17/2014	289071 30	-001 Charge		257400 1000	55.90
12/08/2014	287290 30	-001 Pmt Pr	CHECK	Chk/Ref # 4061	-61.49
11/26/2014	287290 30	-001 Charge		256400 1100	61.49
11/10/2014	284721 30	-001 Pmt Pr	CHECK	Chk/Ref # 4042	-50.31
10/22/2014	284721 30	-001 Charge		255300 900	50.31
10/16/2014	284298 30	-001 Pmt Pr	BANK XFER		-55.90
09/19/2014	284298 30	-001 Charge		254400 1000	55.90
09/18/2014	282488 30	-001 Pmt Pr	BANK XFER		-67.08
08/21/2014	282488 30	-001 Charge		253400 1200	67.08
08/18/2014	279931 30	-001 Pmt Pr	BANK XFER		-50.31
07/18/2014	279931 30	-001 Charge		252200 900	50.31
06/23/2014	279051 30	-001 Pmt Pr	BANK XFER		-61.49
06/10/2014	279051 30	-001 Charge		251300 1100	61.49
05/28/2014	277241 30	-001 Pmt Pr	BANK XFER		-72.67
05/13/2014	277241 30	-001 Charge		250200 1300	72.67
05/28/2014	274687 30	-001 Pmt Pr	BANK XFER		-.69

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Account # Location	Customer Name	Date	Bill#	P	Service #	Type	Parcel	Form Type: A ACCOUNT DETAIL			Total Due
								Interest Due	Ending Balance	Amount	
								Curr Read #	Usage		
		05/13/2014	274687	30	-001	Pmt Pr	BANK XFER			-55.21	
		05/13/2014	274687	30	-001	Pmt In	BANK XFER			-.33	
		04/10/2014	274687	30	-001	Charge		248900	1000	55.90	
		05/13/2014	274177	30	-001	Pmt Pr	BANK XFER			-.36	
		04/29/2014	274177	30	-001	Pmt Pr	BANK XFER			-61.13	
		04/29/2014	274177	30	-001	Pmt In	BANK XFER			-.36	
		03/18/2014	274177	30	-001	Charge		247900	1100	61.49	
		03/19/2014	272344	30	-001	Pmt Pr	BANK XFER			-67.08	
		03/03/2014	272344	30	-001	Charge		246800	1200	67.08	
		02/13/2014	269770	30	-001	Pmt Pr	BANK XFER			-50.31	
		01/21/2014	269770	30	-001	Charge		245600	900	50.31	
		01/08/2014	267949	30	-001	Pmt Pr	BANK XFER			-78.26	
		12/17/2013	267949	30	-001	Charge		244700	1400	78.26	
		01/08/2014	267530	30	-001	Pmt Pr	BANK XFER			-44.72	
		12/12/2013	267530	30	-001	Charge		243300	800	44.72	
		12/09/2013	265656	30	-001	Pmt Pr	BANK XFER			-67.08	
		11/27/2013	265656	30	-001	Charge		242500	1200	67.08	
		12/09/2013	265242	30	-001	Pmt Pr	BANK XFER			-.39	
		11/21/2013	265242	30	-001	App Cr				-66.69	
		11/21/2013	265242	30	-001	Charge		241300	1200	67.08	
		11/21/2013	264141	30	-001	App Cr				66.69	
		09/16/2013	264141	30	-001	Pmt Pr	BANK XFER			-117.00	
		08/16/2013	264141	30	-001	Charge		240100	900	50.31	
		09/16/2013	260179	30	-001	Pmt Pr	BANK XFER			-.39	
		08/20/2013	260179	30	-001	Pmt Pr	BANK XFER			-66.69	

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City of Biddeford
SEWER

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AR Category: 60

Account #
Location

Form Type: A ACCOUNT DETAIL

Customer Name		Bill# P Service #		Type		Parcel	Interest Due			Ending Balance		Total Due
Date							Curr Read #	Usage	Amount			
08/20/2013	260179	30	-001	Pmt In		BANK XFER						
07/12/2013	260179	30	-001	Charge			239200	1200	67.08			
07/09/2013	259321	30	-001	Pmt Pr		BANK XFER			-61.49			
06/11/2013	259321	30	-001	Charge			238000	1100	61.49			
06/10/2013	257474	30	-001	Pmt Pr		BANK XFER			-67.08			
05/16/2013	257474	30	-001	Charge			236900	1200	67.08			
04/29/2013	254900	30	-001	Pmt Pr		BANK XFER			-67.08			
04/09/2013	254900	30	-001	Charge			235700	1200	67.08			
04/10/2013	254476	30	-001	Pmt Pr		BANK XFER			-89.44			
03/15/2013	254476	30	-001	Charge			234500	1600	89.44			
03/04/2013	252620	30	-001	Pmt Pr		BANK XFER			-72.67			
02/15/2013	252620	30	-001	Charge			232900	1300	72.67			
02/06/2013	250043	30	-001	Pmt Pr		BANK XFER			-83.85			
01/16/2013	250043	30	-001	Charge			231600	1500	83.85			
01/10/2013	249611	30	-001	Pmt Pr		BANK XFER			-72.67			
12/18/2012	249611	30	-001	Charge			230100	1300	72.67			
12/10/2012	249180	30	-001	Pmt Pr		BANK XFER			-72.67			
11/16/2012	249180	30	-001	Charge			228800	1300	72.67			
10/30/2012	245247	30	-001	Pmt Pr		BANK XFER			-105.66			
10/15/2012	245247	30	-001	Charge			227500	1800	105.66			
10/03/2012	244825	30	-001	Pmt Pr		BANK XFER			-78.26			
09/14/2012	244825	30	-001	Charge			225700	1400	78.26			
10/03/2012	243008	30	-001	Pmt Pr		BANK XFER			-.98			
09/19/2012	243008	30	-001	Pmt Pr		BANK XFER			-77.28			
09/19/2012	243008	30	-001	Pmt In		BANK XFER			-.46			
08/13/2012	243008	30	-001	Charge			224300	1400	78.26			

Account # Location	Customer Name	Form Type: A ACCOUNT DETAIL																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																	
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Account # Location	Customer Name	Bill# P Service #		Type	Parcel	Form Type: A ACCOUNT DETAIL			Total Due
		Date				Interest Due	Ending Balance	Amount	
		08/16/2011	223194 30	-001 Charge		207600	1500	83.85	
		07/29/2011	220614 30	-001 Pmt Pr	BANK XFER			-83.85	
		07/11/2011	220614 30	-001 Charge		206100	1500	83.85	
		06/20/2011	219640 30	-001 Pmt Pr	BANK XFER			-83.85	
		06/07/2011	219640 30	-001 Charge		204600	1500	83.85	
		05/26/2011	219213 30	-001 Pmt Pr	BANK XFER			-99.79	
		05/12/2011	219213 30	-001 Charge		203100	1700	99.79	
		04/28/2011	215276 30	-001 Pmt Pr	BANK XFER			-83.85	
		04/12/2011	215276 30	-001 Charge		201400	1500	83.85	
		04/12/2011	214840 30	-001 Pmt Pr	BANK XFER			-89.44	
		03/29/2011	214840 30	-001 Charge		199900	1600	89.44	
		03/08/2011	212983 30	-001 Pmt Pr	BANK XFER			-89.44	
		02/18/2011	212983 30	-001 Charge		198300	1600	89.44	
		02/14/2011	212555 30	-001 Pmt Pr	CHECK	Chk/Ref # 3091		-83.85	
		01/18/2011	212555 30	-001 Charge		196700	1500	83.85	
		01/03/2011	209879 30	-001 Pmt Pr	BANK XFER			-61.49	
		12/10/2010	209879 30	-001 Charge		195200	1100	61.49	
		12/13/2010	208078 30	-001 Pmt Pr	BANK XFER			-78.26	
		11/19/2010	208078 30	-001 Charge		194100	1400	78.26	
		11/16/2010	207650 30	-001 Pmt Pr	BANK XFER			-61.49	
		10/25/2010	207650 30	-001 Charge		192700	1100	61.49	
		10/12/2010	205043 30	-001 Pmt Pr	BANK XFER			-67.08	
		09/23/2010	205043 30	-001 Charge		191600	1200	67.08	
		09/01/2010	203186 30	-001 Pmt Pr	BANK XFER			-72.67	
		08/17/2010	203186 30	-001 Charge		190400	1300	72.67	
		07/29/2010	200591 30	-001 Pmt Pr	BANK XFER			-61.49	

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Form Type: A ACCOUNT DETAIL

Account # Location	Customer Name	Bill# P Service #		Type	Parcel	Interest Due			Ending Balance	Total Due
		Date				Curr	Read #	Usage		
									Amount	
		07/19/2010	200591	30	-001	Charge				
		07/01/2010	200159	30	-001	Pmt Pr	BANK XFER	189100	1100	61.49
		06/16/2010	200159	30	-001	Charge				-72.67
		06/01/2010	197925	30	-001	Pmt Pr	BANK XFER	188000	1300	72.67
		05/17/2010	197925	30	-001	Charge				-67.08
		05/06/2010	195369	30	-001	Pmt Pr	BANK XFER	186700	1200	67.08
		04/12/2010	195369	30	-001	Charge				-61.49
		03/31/2010	194931	30	-001	Pmt Pr	BANK XFER	185500	1100	61.49
		03/22/2010	194931	30	-001	Charge				-61.49
		03/10/2010	194484	30	-001	Pmt Pr	BANK XFER	184400	1100	61.49
		02/26/2010	194484	30	-001	Charge				-72.67
		02/12/2010	192683	30	-001	Pmt Pr	BANK XFER	183300	1300	72.67
		01/28/2010	192683	30	-001	Charge				-61.49
		12/30/2009	190094	30	-001	Pmt Pr	BANK XFER	182000	1100	61.49
		12/14/2009	190094	30	-001	Charge				-72.67
		11/30/2009	189671	30	-001	Pmt Pr	BANK XFER	180900	1300	72.67
		11/17/2009	189671	30	-001	Charge				-61.49
		10/23/2009	187889	30	-001	Pmt Pr	BANK XFER	179600	1100	61.49
		10/13/2009	187889	30	-001	Charge				-55.90
		09/24/2009	185297	30	-001	Pmt Pr	BANK XFER	178500	1000	55.90
		09/15/2009	185297	30	-001	Charge				-50.31
		08/28/2009	184878	30	-001	Pmt Pr	BANK XFER	177500	900	50.31
		08/20/2009	184878	30	-001	Charge				-61.49
		07/27/2009	183094	30	-001	Pmt Pr	BANK XFER	176600	1100	61.49
		07/13/2009	183094	30	-001	Charge				-61.49
								175500	1100	61.49

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Account # Location	Customer Name	Date	Bill#	P	Service #	Type	Parcel	Form Type: A ACCOUNT DETAIL			
								Curr Read #	Usage	Ending Balance	Total Due
		05/30/2008	158590	30	-001	Pmt Pr				-39.52	
		05/13/2008	158590	30	-001	Charge		163000	800	39.52	
		04/25/2008	156032	30	-001	Pmt Pr				-44.46	
		04/15/2008	156032	30	-001	Charge		162200	900	44.46	
		04/09/2008	155525	30	-001	Pmt Pr				-39.52	
		03/26/2008	155525	30	-001	Charge		161300	800	39.52	
		02/28/2008	153751	30	-001	Pmt Pr				-39.52	
		02/15/2008	153751	30	-001	Charge		160500	800	39.52	
		02/12/2008	153323	30	-001	Pmt Pr				-39.52	
		02/01/2008	153323	30	-001	Charge		159700	800	39.52	
		02/12/2008	150718	30	-001	Pmt Pr				-.36	
		01/11/2008	150718	30	-001	Pmt Pr				-49.04	
		12/19/2007	150718	30	-001	Charge		158900	1000	49.40	
		01/11/2008	150295	30	-001	Pmt Pr				-.36	
		01/04/2008	150295	30	-001	Pmt Pr				-39.16	
		01/04/2008	150295	30	-001	Pmt In				-.36	
		11/21/2007	150295	30	-001	Charge		157900	800	39.52	
		11/13/2007	148527	30	-001	Pmt Pr				-49.40	
		10/25/2007	148527	30	-001	Charge		157100	1000	49.40	
		09/21/2007	145930	30	-001	Pmt Pr				-44.46	
		09/17/2007	145930	30	-001	Charge		156100	900	44.46	
		08/22/2007	144161	30	-001	Pmt Pr				-44.46	
		08/14/2007	144161	30	-001	Charge		155200	900	44.46	
		07/25/2007	141569	30	-001	Pmt Pr				-49.40	
		07/13/2007	141569	30	-001	Charge		154300	1000	49.40	

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Account #
Location

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Customer Name				Form Type: A ACCOUNT DETAIL			Interest Due		Ending Balance		Total Due	
Date	Bill#	P	Service #	Type	Parcel	Curr Read #	Usage	Amount	Amount	Amount	Amount	Amount
07/10/2007	141070	30	-001	Pmt Pr				-39.52				
06/22/2007	141070	30	-001	Charge		153300	800	39.52				
06/08/2007	140320	30	-001	Pmt Pr				-34.58				
05/30/2007	140320	30	-001	Charge		152500	700	34.58				
04/26/2007	138570	30	-001	Pmt Pr				-34.58				
04/19/2007	138570	30	-001	Charge		151800	700	34.58				
04/11/2007	135952	30	-001	Pmt Pr				-39.52				
03/21/2007	135952	30	-001	Charge		151100	800	39.52				
03/08/2007	135464	30	-001	Pmt Pr				-49.40				
02/26/2007	135464	30	-001	Charge		150300	1000	49.40				
01/25/2007	133718	30	-001	Pmt Pr				-34.58				
01/16/2007	133718	30	-001	Charge		149300	700	34.58				
12/27/2006	131119	30	-001	Pmt Pr				-39.52				
12/12/2006	131119	30	-001	Charge		148600	800	39.52				
11/29/2006	130706	30	-001	Pmt Pr				-29.64				
11/21/2006	130706	30	-001	Charge		147800	600	29.64				
11/08/2006	128965	30	-001	Pmt Pr				-44.46				
10/12/2006	128965	30	-001	Charge		147200	900	44.46				
10/10/2006	126389	30	-001	Pmt Pr				-39.52				
09/18/2006	126389	30	-001	Charge		146300	800	39.52				
09/01/2006	125949	30	-001	Pmt Pr				-42.03				
08/18/2006	125949	30	-001	Charge		145500	900	42.03				
07/21/2006	123959	30	-001	Pmt Pr				-46.70				
07/17/2006	123959	30	-001	Charge		144600	1000	46.70				
07/11/2006	123554	30	-001	Pmt Pr				-37.36				
06/29/2006	123554	30	-001	Charge		143600	800	37.36				

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Account # Location		Customer Name		Bill# P Service #		Type	Parcel	Form Type: A ACCOUNT DETAIL			
		Date						Interest Due	Ending Balance	Total Due	
				Type				Usage	Amount		
								Cur Read #			
		07/11/2006	121223	30	-001	Pmt Pr	CHECK	Chk/Ref # 2033	- .84		
		06/23/2006	121223	30	-001	Pmt Pr			-45.86		
		06/12/2006	121223	30	-001	Charge		142800 1000	46.70		
		06/23/2006	119492	30	-001	Pmt Pr	CHECK	Chk/Ref # 2025	- .84		
		06/14/2006	119492	30	-001	Pmt Pr			-36.52		
		06/14/2006	119492	30	-001	Pmt In			- .24		
		05/08/2006	119492	30	-001	Charge		141800 800	37.36		
		06/14/2006	116924	30	-001	Pmt Pr	CHECK	Chk/Ref # 2014	-9.94		
		06/14/2006	116924	30	-001	Pmt Pr			-32.09		
		04/18/2006	116924	30	-001	Charge		141000 900	42.03		
		06/14/2006	116501	30	-001	Pmt Pr	CHECK	Chk/Ref # 2014	-9.94		
		06/14/2006	116501	30	-001	Pmt Pr	CHECK	Chk/Ref # 2014	-36.76		
		06/14/2006	116501	30	-001	Pmt In	CHECK	Chk/Ref # 2014	- .60		
		03/29/2006	116501	30	-001	Charge		140100 1000	46.70		
		02/10/2006	114773	30	-001	Pmt Pr	CHECK	Chk/Ref # 1697	-42.03		
		01/31/2006	114773	30	-001	Charge		139100 900	42.03		
		12/22/2005	112156	30	-001	Pmt Pr	CHECK	Chk/Ref # 1675	-42.03		
		12/07/2005	112156	30	-001	Charge		138200 900	42.03		
		12/01/2005	111756	30	-001	Pmt Pr	CHECK	Chk/Ref # 1660	-46.70		
		11/17/2005	111756	30	-001	Charge		137300 1000	46.70		
		10/26/2005	109449	30	-001	Pmt Pr	CHECK	Chk/Ref # 1646	-37.36		
		10/17/2005	109449	30	-001	Charge		136300 800	37.36		
		10/14/2005	107390	30	-001	Pmt Pr	CHECK	Chk/Ref # 1633	-46.70		
		09/21/2005	107390	30	-001	Charge		135500 1000	46.70		
		09/14/2005	105666	30	-001	Pmt Pr			-41.67		

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Account # Location	Customer Name	Form Type: A ACCOUNT DETAIL										
		Parcel						Interest Due		Ending Balance	Total Due	
		Date	Bill#	P	Service #	Type		Curr Read #	Usage	Amount		
		08/23/2005	105666	30	-001	App Cr					-9.70	
		08/23/2005	105666	30	-001	Charge		134500	1100	51.37		
		08/23/2005	103093	30	-001	App Cr				9.70		
		08/12/2005	103093	30	-001	Charge		133400	1000	46.70		
		08/11/2005	103093	30	-001	App Cr				-56.40		
		07/25/2005	102660	30	-001	Pmt Pr				-42.03		
		07/15/2005	102660	30	-001	Charge		132400	900	42.03		
		08/11/2005	102117	30	-001	App Cr				56.40		
		07/25/2005	102117	30	-001	Pmt Pr	CHECK	Chk/Ref # 1592		-112.44		
		07/12/2005	102117	30	-001	Charge		131500	1200	56.04		
		05/10/2005	100092	30	-001	Pmt Pr				-42.03		
		04/21/2005	100092	30	-001	Charge		130300	900	42.03		
		04/07/2005	126	30	-001	Pmt Pr				-46.70		
		03/20/2005	126	30	-001	Charge				46.70		

** END OF REPORT - Generated by Richard Dutremble **

Meeting Notes

Wastewater Management Commission meeting notes for October 11, 2017

Members present: Brian Fleurant Chair, Dennis Anglea, Sean Tarpey, Bob Mills, Bob Quattrone,
Staff present: Dick Dutremble, City Finance Dept., Cheryl Fournier, City Finance Director, Tom Milligan,
City Engineer

Meeting was called to order at 4:50

Item 3 Phoenix Management

Phoenix Management represented by Attorney Jack Barnacle their attorney
Attorney Barnacle: They explained their operation, they are a section 8 housing project, they received \$100,000 bill that went back to 1998 wanted to know how that happened, that they really can't go back to recoup the costs,

Dick Dutremble; indicated that the water company told him that there should have been a factor of 10 applied to the reading instead of the readings provided,

Attorney Barnacle: said it's not their mistake and that the water company should pay,
He reiterated that it is section 8 housing, was no way to
recoup money for retroactive fees, that the project has marginal income.
He indicated we should ask the water company to pay the amount, out of
fairness not his clients fault.

Attorney Barnacle made several points of rule/law
the concept of "equitable estoppel"
one should be billed no more than 20 days after the end of quarter,
"equitable estoppel" this provides for relief if you get
a bill by another part's mistake entitled to relief. They relied on the bill they received and paid it.

Definition of Equitable Estoppel from internet as inserted by T Milligan for clarity and understanding:
*There are several specific types of equitable estoppel. Promissory estoppel is a **contract law** doctrine. It occurs when a party reasonably relies on the promise of another party, and because of the reliance is injured or damaged.*

Also cited by Attorney Barnacle was the “doctrine latches” relates to a party being unduly Delayed, billing they should get relief, should be billed as soon as possible, promptly do actions.

Definition of **Doctrine of Laches** from internet as inserted by T Milligan for clarity and understanding:

Doctrine of Laches. *The doctrine of laches is a legal defense that may be claimed in a civil matter, which asserts that there has been an unreasonable delay in pursuing the claim (filing the lawsuit), which has prejudiced the defendant, or prevents him from putting on a defense.*

Attorney Barnacle indicated not fair, they can't get rent out of the old client
The owner spoke said the process is not fair, Attorney indicated the need to pay going forward

Bob Quattrone: asked if this was their only property or do they have others, (they answered no other properties)
he asked questions about estimate and to return cards were they returning cards left?

Owner: indicated they are regular business. It was indicated that they were a regular business and had been operating for 30 years, changed management companies, Phoenix been managing for 9-10 years.

Bob Quattrone indicated that the bills
appeared to be off by 70 dollars, didn't that ring the bell, why didn't they catch it

Owner: indicated it was an honest mistake on their part
Apparently no one noticed the issue and didn't catch it. The owner indicated it was 12 family units in one building and 32 elderly in the other and that there was 1 water meter for both buildings

Dennis Anglea ask how long was Maine Water been involved the answer was 3+ or minus years

Bob Mills asked about why were they proposing only pay \$40,000 and why over 20 years

Owner indicated that was a way to finance their debt that would work for them.

Bob Quattrone asked if HUD would help, the owner indicated no they HUD can't adjust,

Attorney Barnacle reiterated shouldn't have to pay anything based on equitable estoppel,

Owner: indicated looking for consideration

Cheryl Fournier indicated the current bill is \$786.10 a month they were paying 78.25 per month meaning a difference of \$708 a month, or \$8500 per year. current bill is now \$786 more or less

Dennis Anglea indicated can't go back to original date, need to make it fair Phoenix, they have done a great job for years serving the community,

Dennis Anglea asked if we had the power to go back three years,

Bob Mills felt that they should pay 1/2 of the bill or 53,825 over 10 years, make it go back to 2008 here was a question on a lien the property,

Attorney Barnacle indicated that he violates HUDs rules to have a lien on the property.

Owner: indicated they could do a payment bond and that will not put their financing in jeopardy

Bob Mills made a motion to reduce the sewer bill from the current number to 53,829.50 which is 1/2 the amount due and pay \$448.58 a month and do it as a payment bond,{ payment to be based on actual numbers when calculated}

Dennis Anglea seconded the motion and added that need to go to finance for approval,

Bob Quattrone indicated need to go to counsel to do the bond,

Cheryl Fournier agreed.

It was stated that there's also no lien currently on the building

Commission voted 5-0 in favor of the motion

**These notes transcribed from handwritten notes taken at the time of the meeting.

Sewer User Abatement Policy

DEFINITIONS

ABATEMENT: A deduction from the full amount of a sewer bill because of hardship or any other extraordinary circumstances that would have to be authorized by the Wastewater Commission.

ADJUSTMENT: A correction or modification of the sewer bill because of a submeter reading.

CREDIT: A deduction from the sewer bill because of a water leak, etc.

SEWER USER ABATEMENT POLICY

No abatement will be considered if over 90 days from the most current billing Date.

Wastewater, which did not enter the sewer system:

Based on evidence of receipts/invoice provided by homeowners/business professionals, or by inspection by a City Employee, then the city will abate all the difference between the current consumption value and the average of the last three years of billing history. In the event that the previous billing consumption values are estimated or are suspect, then the Comptroller will substitute representative consumption values.

Wastewater, which did enter the sewer system:

If, in the opinion of the Commission, the wastewater did enter the collection system, then partial abatements may be given based on the following criteria, except no abatement will be considered that will reduce the bill below the minimum charge.

Billing Errors:

The City may issue a "make-up" bill for services that the user received, but were previously unbilled.

- (1) If the "make-up" bill is for service that was unbilled because of an error; made by the City or the Biddeford-Saco Water Company, or a meter failure that could not reasonably have been detected by either the City, the Water Company, or the user; then the City may bill or collect for services that occurred for one (1) year prior to the issuance of the "make-up" bill for a period not to exceed one (1) year from the issuance of the "make-up" bill.
- (2) If the "make-up" bill is for service that was previously unbilled because of unauthorized use or misrepresentation by the user, the City may bill for service that occurred up to ten (10) years before the issuance of the "make-up" bill.
- (3) In all cases where actual flow data is unavailable, the Commission shall estimate the water usage based on Historical usage, comparable facilities, or engineering estimates. No abatement will be considered that will reduce the bill below the minimum charge.

Leaking Fixtures:

If, in the opinion of the Commission, water entered the sewer system from a leaking fixture, it will only come to the Commission if over \$999.99, or at the discretion of the Comptroller of City Services. The Commission can abate up to 50% of the difference between the highest consumption value and the average consumption value over the previous three years.

The above shall follow all procedures of PFA (Petition For Abatement).

Abatement Amount = (Disputed consumption – Highest Consumption) X (up to) 50%

Appeal Process:

The decision made by the Wastewater Commission, denying the abatement, under this section can be appealed by the owner to the Finance Committee in writing. The Wastewater Commission reasons for its decisions shall be included in the writing forwarded to the Finance Committee. Action by the finance Committee shall notify the Wastewater Commission and the claimant of the time and place when the Finance Committee will take up the recommendation of the Wastewater Commission. If the claimant disagrees with the recommendation of the Wastewater Commission, the claimant shall be given an opportunity to show that the recommendation is arbitrary, capricious, or unsupported by substantial evidence. The Wastewater Commission shall also be given the opportunity to be heard. The Finance Committee shall approve the recommendations of the Wastewater Commission unless it finds that it is arbitrary, capricious, or unsupported by substantial evidence. The Finance Committee shall order the claim dismissed or paid in accordance with this decision, which shall be final.

REQUIREMENT OF PETITION FOR ABATEMENT (PFA)/CREDIT

- A. Customers requesting an abatement/credit for a leak must do so in writing.
- B. The customer **must** include a copy of the plumbers repair bill or a store receipt for the parts purchased for the repair.
- C. The letter should include a current reading from the water meter.

Note: the meter reading is important due to the fact that the water company will sometimes estimate the quarter due to inability of entering the building or the remote reader may be malfunctioning.

- D. The billing department will provide a history of the account in question.
- E. This information will provide a paper trail for the customer's history and also be available in the future for audits.
- F. The Commission will make a determination for completeness of request. In the event more information is needed by the commission, the applicant will be notified to supply additional information. If the request is deemed complete, the commission may take action on the request.
- G. The commission will notify the applicant the date and time of meeting. The customer does not have to appear before the board, but may do so if they wish.
- H. An agent for the City can make an appointment with the customer to verify the provided information if necessary.

Revised: August 2003

ADJUSTMENT CALCULATION

There will probably be 1 or 2 quarters affected by the leak. Look at the history and determine what regular consumption is for the same time frame for the last three years. The highest consumption used or no lower than minimum.

EX:	03/01/02	4400	03/01/01	1400
			03/01/00	800
			0301/99	900

$4400 - 1400 = 3000$ cubic feet in question

$3000 / 2 = 1500$ cubic feet allowed to abate

$1500 \times \$4.76 = \71.40 Total dollars abated

A letter should accompany the abatement to the homeowner along with a copy of the abatement policy. This leaves no question.



City of Biddeford, Maine
PFA FORM

Date: _____ PFA #: _____ Account #: _____
Name: _____
Address: _____
City/State/Zip: _____
Telephone: _____
Meter Location: _____
Business _____ Resident _____ Other _____
Requested amount to be abated: _____

Please attach a short note and any copies of repair bills and/or store slips receipts for parts purchased, by you, for repairs. If you need additional space, please use back of this form.

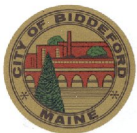
_____ Customers requesting an abatement for a leak must do so in writing, **within 90 days of the Billing Date.**
_____ The Customers **must** include a copy of the plumbers repair bill or a store receipt for the parts purchased for the repair.
_____ The letter should include a current reading from the water meter.
_____ **Note:** The meter reading is important due to the fact that the water company will sometimes estimate the quarter due to inability of entering the building or the remoter reader may be malfunctioning.
_____ The billing department will provide a history of the account in question.
_____ This information will provide a paper trail for the Customers' history and also be available in the future for audits. (A file by "Customer Last Name" should be established for these records.
_____ The Customer shall provide, in advance, all required information to the Wastewater Commission in support of their request so that the Board can make a determination of completeness. Prior to the next scheduled meeting, the Customer will be notified. At the next scheduled meeting, the decision of the Customer's claim will be disclosed.
_____ An agent for the City can make an appointment with the Customer to verify the validity of the abatement claim.

NOTE: ALL SEWER BILLS TO BE PAID IN FULL BEFORE BEING FORWARDED TO THE WASTEWATER MANAGEMENT COMMISSION

.....
OFFICE USE ONLY

Action taken meeting of _____, 20____

_____ Date: _____
WWMC Chairperson
Approved _____ Disapproved _____ Approved Conditionally _____



City of Biddeford

Finance Department - (207) 284-9333

205 Main Street, P O Box 586

Biddeford, ME 04005

Fax (207) 571-0667

Cheryl Fournier, Finance Director

November 15, 2017

To the Finance Committee:

The Ice Arena is a city owned property. The current refrigeration plant that makes the ice is 40 years old and is a Freon (R22) system. One of the four compressors is not working, and with the age of the other compressors the worry is that other compressors will be stop working soon. The cost of repairing the compressors isn't the largest expense, it is the replacement of the R22 chemical lost during repair. Another piece of the concerns is that the chemical R22 is being discontinued shortly, which is making the decision to replace the system necessary.

Jim asked me to determine the feasibility of a new Revenue Obligation for the Ice Arena. It would be a very tight budget, but it is doable. Some changes may need to be made to make the funding possible. Interest rates could be a factor, since the current Revenue Obligation from 2010 is at 3.25%. We should determine if refunding the 2010 obligation for a lower rate is possible.

One of the major positives that will be happen with a new plant, is the energy savings of \$11,200 annually. That is a major savings that will help offset the new funding.

Items included in the packet:

- A. Exhibit A – CIP FY2019, AI-02
- B. Exhibit B – Energy Savings Analysis
- C. Exhibit C – Current Amortization of the current Revenue Obligation
- D. Exhibit D – Estimate of the new monies 20 year amortization
- E. Exhibit E – Estimated Cash Flow

Please give the Ice Arena permission to proceed to the next step of securing funding that will meet the Ice Arena budget for this project. The new funding will return at a later date for approval.

Sincerely,

Cheryl Fournier

FY2019 BIDDEFORD CAPITAL IMPROVEMENT PROGRAM

Project Description Form

DEPARTMENT: Ice Arena	PROGRAM: Refrigeration Plant
Est. Total Cost: \$350,000	
Estimated Cost FY2019: \$350,000	Estimated Cost FY2020-2023: \$
City Share FY2019: \$350,000	City Share FY2020-2023: \$

1. Description of Project: Refrigeration Plant
2. Need for and impact of Project: The age of the current system is over 40 years old, and a new plant will have energy efficiencies that will offset some of the cost.
3. Consistency with the adopted plans or other related planning documents:
4. Years previously on the BIDDCIP; funding received in each of the past five (5) years (if applicable): FY2014- \$; FY2015 - \$; FY2016 - \$; FY2017 - \$; FY2018 - \$
5. New personnel, equipment, or supplies required: Replacing the existing system
6. How project originated and how cost estimates were obtained: By recommendation from Miller Refrigeration. Then went out and received 3 bids from contractors in the industry.
7. Any related department or City Projects:
8. Financing possibilities or potential grants: Revenue Bond
9. Justification of timing of project and segments (if applicable): Project needs to start April 2018 to have everything ready to be ready to make ice for August 1 st . The chemical R22 is being discontinued shortly, and the aging system currently has one out of four compressors not working. There is a worry the others are following closely behind, and make have costly repairs needed soon.
10. Other information: There are electricity savings after replacement. The estimated reduction in electricity is \$11,200/year.

IMPLEMENTATION SCHEDULE (Fiscal Years)

	2019	2020	2021	2022	2023	Future
TOTAL PROJECT COST	\$350,000	\$	\$	\$	\$	
NON-CITY SHARE	\$	\$	\$	\$	\$	
CITY SHARE	\$350,000	\$	\$	\$	\$	

Attach on separate page(s) additional information (if needed).

Compressor Energy Savings

To show the potential energy savings by replacing our old compressor system with (2) Mycom N4WB compressors we were able to obtain data from North Yarmouth Academy. NYA has the exact compressor system that Miller Refrigeration is proposing for Biddeford. The following data has been collected showing floor and building temperatures, as well as Kilowatt usage.

	Biddeford Arena	NYA
Floor Temp	18	19
Sub – Floor Temp	35	38
Building Temp	50	40

Biddeford Arena has ice for 8 months of the year from August through March and the five ice seasons listed below show the kW used during time frame. During the off season, the arena consumes another 27,000 kW.

Year	kW	Monthly kW average
10 – 11	551,760	68,970
11 – 12	518,760	64,845
12 – 13	592,560	74,070
13 – 14	637,920	79,740
14 – 15	586,220	73,277

The arenas current energy charge is at .0639 per kW and our delivery is at .006912 per kW.

NYA has ice for 10 months of the year from July through April and the five ice seasons listed below show the kW used during time frame. During the off season, the arena consumes another 22,000 kW.

Year	kW	Monthly kW average
10 – 11	494,000	49,400
11 – 12	581,000	58,100
12 – 13	572,000	57,200
13 – 14	500,000	50,000
14 – 15	531,000	53,100

Ice Arena Revised Amortization 9.15.16

Compound Period : Semiannual

Nominal Annual Rate : 3.250 %

CASH FLOW DATA

Event	Date	Amount	Number	Period	End Date
1 Loan	06/30/2016	431,243.43	1		
2 Payment	12/31/2016	18,000.00	27	Semiannual	12/31/2029
3 Payment	06/30/2030	63,383.92	1		

AMORTIZATION SCHEDULE - Normal Amortization

	Date	Payment	Interest	Principal	Balance
Loan	06/30/2016				431,243.43
1	12/31/2016	18,000.00	7,007.71	10,992.29	420,251.14
2016 Totals		18,000.00	7,007.71	10,992.29	
2	06/30/2017	18,000.00	6,829.08	11,170.92	409,080.22
3	12/31/2017	18,000.00	6,647.55	11,352.45	397,727.77
2017 Totals		36,000.00	13,476.63	22,523.37	
4	06/30/2018	18,000.00	6,463.08	11,536.92	386,190.85
5	12/31/2018	18,000.00	6,275.60	11,724.40	374,466.45
2018 Totals		36,000.00	12,738.68	23,261.32	
6	06/30/2019	18,000.00	6,085.08	11,914.92	362,551.53
7	12/31/2019	18,000.00	5,891.46	12,108.54	350,442.99
2019 Totals		36,000.00	11,976.54	24,023.46	
8	06/30/2020	18,000.00	5,694.70	12,305.30	338,137.69
9	12/31/2020	18,000.00	5,494.74	12,505.26	325,632.43
2020 Totals		36,000.00	11,189.44	24,810.56	
10	06/30/2021	18,000.00	5,291.53	12,708.47	312,923.96
11	12/31/2021	18,000.00	5,085.01	12,914.99	300,008.97
2021 Totals		36,000.00	10,376.54	25,623.46	
12	06/30/2022	18,000.00	4,875.15	13,124.85	286,884.12
13	12/31/2022	18,000.00	4,661.87	13,338.13	273,545.99
2022 Totals		36,000.00	9,537.02	26,462.98	
14	06/30/2023	18,000.00	4,445.12	13,554.88	259,991.11
15	12/31/2023	18,000.00	4,224.86	13,775.14	246,215.97
2023 Totals		36,000.00	8,669.98	27,330.02	
16	06/30/2024	18,000.00	4,001.01	13,998.99	232,216.98
17	12/31/2024	18,000.00	3,773.53	14,226.47	217,990.51
2024 Totals		36,000.00	7,774.54	28,225.46	

Ice Arena Revised Amortization 9.15.16

Date	Payment	Interest	Principal	Balance
18 06/30/2025	18,000.00	3,542.35	14,457.65	203,532.86
19 12/31/2025	18,000.00	3,307.41	14,692.59	188,840.27
2025 Totals	36,000.00	6,849.76	29,150.24	
20 06/30/2026	18,000.00	3,068.65	14,931.35	173,908.92
21 12/31/2026	18,000.00	2,826.02	15,173.98	158,734.94
2026 Totals	36,000.00	5,894.67	30,105.33	
22 06/30/2027	18,000.00	2,579.44	15,420.56	143,314.38
23 12/31/2027	18,000.00	2,328.86	15,671.14	127,643.24
2027 Totals	36,000.00	4,908.30	31,091.70	
24 06/30/2028	18,000.00	2,074.20	15,925.80	111,717.44
25 12/31/2028	18,000.00	1,815.41	16,184.59	95,532.85
2028 Totals	36,000.00	3,889.61	32,110.39	
26 06/30/2029	18,000.00	1,552.41	16,447.59	79,085.26
27 12/31/2029	18,000.00	1,285.14	16,714.86	62,370.40
2029 Totals	36,000.00	2,837.55	33,162.45	
28 06/30/2030	63,383.92	1,013.52	62,370.40	0.00
2030 Totals	63,383.92	1,013.52	62,370.40	
Grand Totals	549,383.92	118,140.49	431,243.43	

Loan Amortization Schedule

Enter values	
Loan amount	\$ 350,000.00
Annual interest rate	4.00 %
Loan period in years	20
Number of payments per year	2
Start date of loan	4/1/2018
Optional extra payments	

Lender name: New Moniez

Loan summary	
Scheduled payment	\$ 12,794.51
Scheduled number of payments	40
Actual number of payments	40
Total early payments	\$ -
Total interest	\$ 161,780.47

Pmt. No.	Payment Date	Beginning Balance	Scheduled Payment	Extra Payment	Total Payment	Principal	Interest	Ending Balance	Cumulative Interest
1	10/1/2018	\$ 350,000.00	\$ 12,794.51	\$ -	\$ 12,794.51	\$ 5,794.51	\$ 7,000.00	\$ 344,205.49	\$ 7,000.00
2	4/1/2019	\$ 344,205.49	\$ 12,794.51	\$ -	\$ 12,794.51	\$ 5,910.40	\$ 6,884.11	\$ 338,295.09	\$ 13,884.11
3	10/1/2019	\$ 338,295.09	\$ 12,794.51	\$ -	\$ 12,794.51	\$ 6,028.61	\$ 6,765.90	\$ 332,266.48	\$ 20,650.01
4	4/1/2020	\$ 332,266.48	\$ 12,794.51	\$ -	\$ 12,794.51	\$ 6,149.18	\$ 6,645.33	\$ 326,117.29	\$ 27,295.34
5	10/1/2020	\$ 326,117.29	\$ 12,794.51	\$ -	\$ 12,794.51	\$ 6,272.17	\$ 6,522.35	\$ 319,845.13	\$ 33,817.69
6	4/1/2021	\$ 319,845.13	\$ 12,794.51	\$ -	\$ 12,794.51	\$ 6,397.61	\$ 6,396.90	\$ 313,447.52	\$ 40,214.59
7	10/1/2021	\$ 313,447.52	\$ 12,794.51	\$ -	\$ 12,794.51	\$ 6,525.56	\$ 6,268.95	\$ 306,921.96	\$ 46,483.54
8	4/1/2022	\$ 306,921.96	\$ 12,794.51	\$ -	\$ 12,794.51	\$ 6,656.07	\$ 6,138.44	\$ 300,265.89	\$ 52,621.98
9	10/1/2022	\$ 300,265.89	\$ 12,794.51	\$ -	\$ 12,794.51	\$ 6,789.19	\$ 6,005.32	\$ 293,476.69	\$ 58,627.30
10	4/1/2023	\$ 293,476.69	\$ 12,794.51	\$ -	\$ 12,794.51	\$ 6,924.98	\$ 5,869.53	\$ 286,551.71	\$ 64,496.83
11	10/1/2023	\$ 286,551.71	\$ 12,794.51	\$ -	\$ 12,794.51	\$ 7,063.48	\$ 5,731.03	\$ 279,488.24	\$ 70,227.86
12	4/1/2024	\$ 279,488.24	\$ 12,794.51	\$ -	\$ 12,794.51	\$ 7,204.75	\$ 5,589.76	\$ 272,283.49	\$ 75,817.63
13	10/1/2024	\$ 272,283.49	\$ 12,794.51	\$ -	\$ 12,794.51	\$ 7,348.84	\$ 5,445.67	\$ 264,934.65	\$ 81,263.30
14	4/1/2025	\$ 264,934.65	\$ 12,794.51	\$ -	\$ 12,794.51	\$ 7,495.82	\$ 5,298.69	\$ 257,438.83	\$ 86,561.99
15	10/1/2025	\$ 257,438.83	\$ 12,794.51	\$ -	\$ 12,794.51	\$ 7,645.74	\$ 5,148.78	\$ 249,793.09	\$ 91,710.77
16	4/1/2026	\$ 249,793.09	\$ 12,794.51	\$ -	\$ 12,794.51	\$ 7,798.65	\$ 4,995.86	\$ 241,994.44	\$ 96,706.63
17	10/1/2026	\$ 241,994.44	\$ 12,794.51	\$ -	\$ 12,794.51	\$ 7,954.62	\$ 4,839.89	\$ 234,039.82	\$ 101,546.52
18	4/1/2027	\$ 234,039.82	\$ 12,794.51	\$ -	\$ 12,794.51	\$ 8,113.72	\$ 4,680.80	\$ 225,926.10	\$ 106,227.32
19	10/1/2027	\$ 225,926.10	\$ 12,794.51	\$ -	\$ 12,794.51	\$ 8,275.93	\$ 4,518.52	\$ 217,650.12	\$ 110,745.84
20	4/1/2028	\$ 217,650.12	\$ 12,794.51	\$ -	\$ 12,794.51	\$ 8,441.51	\$ 4,353.00	\$ 209,208.61	\$ 115,098.84
21	10/1/2028	\$ 209,208.61	\$ 12,794.51	\$ -	\$ 12,794.51	\$ 8,610.34	\$ 4,184.17	\$ 200,598.27	\$ 119,283.01
22	4/1/2029	\$ 200,598.27	\$ 12,794.51	\$ -	\$ 12,794.51	\$ 8,782.55	\$ 4,011.97	\$ 191,815.72	\$ 123,294.98
23	10/1/2029	\$ 191,815.72	\$ 12,794.51	\$ -	\$ 12,794.51	\$ 8,958.20	\$ 3,836.31	\$ 182,857.52	\$ 127,131.29
24	4/1/2030	\$ 182,857.52	\$ 12,794.51	\$ -	\$ 12,794.51	\$ 9,137.36	\$ 3,657.15	\$ 173,720.16	\$ 130,788.44
25	10/1/2030	\$ 173,720.16	\$ 12,794.51	\$ -	\$ 12,794.51	\$ 9,320.11	\$ 3,474.40	\$ 164,400.05	\$ 134,262.85
26	4/1/2031	\$ 164,400.05	\$ 12,794.51	\$ -	\$ 12,794.51	\$ 9,506.51	\$ 3,288.00	\$ 154,893.54	\$ 137,550.85
27	10/1/2031	\$ 154,893.54	\$ 12,794.51	\$ -	\$ 12,794.51	\$ 9,696.64	\$ 3,097.87	\$ 145,196.90	\$ 140,648.72
28	4/1/2032	\$ 145,196.90	\$ 12,794.51	\$ -	\$ 12,794.51	\$ 9,890.57	\$ 2,903.94	\$ 135,306.33	\$ 143,552.66
29	10/1/2032	\$ 135,306.33	\$ 12,794.51	\$ -	\$ 12,794.51	\$ 10,088.39	\$ 2,706.13	\$ 125,217.94	\$ 146,258.78
30	4/1/2033	\$ 125,217.94	\$ 12,794.51	\$ -	\$ 12,794.51	\$ 10,290.15	\$ 2,504.36	\$ 114,927.79	\$ 148,763.14
31	10/1/2033	\$ 114,927.79	\$ 12,794.51	\$ -	\$ 12,794.51	\$ 10,495.96	\$ 2,298.56	\$ 104,431.83	\$ 151,061.70
32	4/1/2034	\$ 104,431.83	\$ 12,794.51	\$ -	\$ 12,794.51	\$ 10,705.88	\$ 2,088.64	\$ 93,725.96	\$ 153,150.33
33	10/1/2034	\$ 93,725.96	\$ 12,794.51	\$ -	\$ 12,794.51	\$ 10,919.93	\$ 1,874.52	\$ 82,805.97	\$ 155,024.85
34	4/1/2035	\$ 82,805.97	\$ 12,794.51	\$ -	\$ 12,794.51	\$ 11,138.39	\$ 1,658.12	\$ 71,667.57	\$ 156,680.97
35	10/1/2035	\$ 71,667.57	\$ 12,794.51	\$ -	\$ 12,794.51	\$ 11,361.16	\$ 1,433.35	\$ 60,306.41	\$ 158,114.32
36	4/1/2036	\$ 60,306.41	\$ 12,794.51	\$ -	\$ 12,794.51	\$ 11,588.38	\$ 1,206.13	\$ 48,718.03	\$ 159,320.45
37	10/1/2036	\$ 48,718.03	\$ 12,794.51	\$ -	\$ 12,794.51	\$ 11,820.15	\$ 974.36	\$ 36,897.88	\$ 160,294.81
38	4/1/2037	\$ 36,897.88	\$ 12,794.51	\$ -	\$ 12,794.51	\$ 12,056.55	\$ 737.96	\$ 24,841.32	\$ 161,032.77
39	10/1/2037	\$ 24,841.32	\$ 12,794.51	\$ -	\$ 12,794.51	\$ 12,297.69	\$ 496.83	\$ 12,543.64	\$ 161,529.60
40	4/1/2038	\$ 12,543.64	\$ 12,794.51	\$ -	\$ 12,543.64	\$ 12,292.77	\$ 250.87	\$ -	\$ 161,780.47

\$12,794.51 x 2 payments = \$25,589.02 annually

New Compressor Cash Flow Worksheet

2017-2018 Budget Profit/Loss	0.04	
Add Back Depreciation	<u>50,500.00</u>	
Total Cash from Operations	50,500.04	
Less Principal Payment to City	<u>36,000.00</u>	[2]
Projected Cash Flow 2017-2018	14,500.04	
Add Projected Electrical Savings	<u>11,200.00</u>	[1]
Adjusted Cash Flow	<u><u>25,700.04</u></u>	[3]
New Compressor Debt		
Annual Principal Payment	11,705.00	
Annual Interest Cost	<u>13,884.00</u>	
Total Cost of New Debt	<u><u>25,589.00</u></u>	
Projected Cash Flow with New Compressor Debt	<u><u>111.04</u></u>	[4]