

City of Biddeford
Downtown Committee
November 26, 2018 6:30 PM Council Chambers
205 Main Street

- 1. Call to order**
- 2. Staff Update**
 - Downtown map
 - [Downtown Parking per Ordinance Map.pdf](#)
- 3. Discussion/Review**
 - a. Amenmdments to Ordinance Sec. 42-62
 - [Brief- Adjustments to Sec 42_62 11_26_18.pdf](#)
 - [20181126 Identification and Use of Municipal Parking Lots - Order.pdf](#)
 - b. Recommendation to City Council needed: Monthly permit cost for dedicated spaces in the Downtown Lot
 - [Brief- Adoption of New Parking Permit Fees.pdf](#)
 - [20181126 Adoption of Fees for Municipal Parking Lots - Order.pdf](#)
 - c. Amendment to Sec. 42-100 Disability Parking
 - [Brief- 20181126 Disability Parking.pdf](#)
 - [20181126 Disability Parking - Order.pdf](#)
- 4. Adjourn**



Adjustments to Sec. 42-62

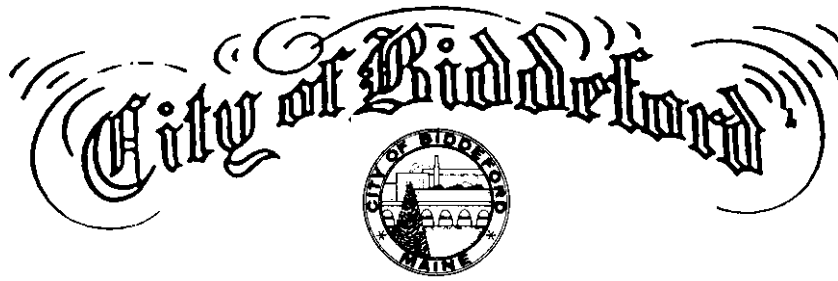
Permit allocations that appeared previously in Sec. 42-62 are amended. Maximum allocations of 65% for monthly Monday – Friday and 5% for monthly nights and weekends have been removed from all municipal lots. Monthly permits will be sold according to demand, not allocation.

The Downtown Lot shall be used exclusively as short-term parking, with the first hour only being free of charge. This lot comprises 22 regular spaces and two (2) handicapped spaces.

Eight (8) spaces in the Federal Street Lot immediately adjacent to 5 Washington Street shall be available exclusively for dedicated users.

Up to Four (4) spaces in the Franklin Street Lot, immediately adjacent to 42 Franklin Street shall be available exclusively for dedicated users.

The monthly charge for dedicated spaces appears under separate agenda item.



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IN BOARD OF CITY COUNCIL...NOVEMBER 26, 2018

BE IT ORDAINED, by the Downtown Committee of the City of Biddeford that the Code of Ordinances, Chapter 42, Motor Vehicles and Traffic, Article III, Parking Stopping and Standing, **Section 42-62 Identification and Use of Municipal Parking Lots**, is amended by adding or ~~deleting~~ to read as follows:

Identification and use of municipal parking lots.

[Code 1975, § 14-62; Ord. of 7-16-1991; Ord. of 12-17-1996; Ord. of 5-5-1998(1); Ord. of 7-21-1998(1); Ord. of 8-4-1998(2); Ord. of 12-15-1998(4); Ord. of 12-15-1998(5); Ord. of 2-16-1999(3); Ord. No. 2002.65, 7-2-2002; Ord. No. 2003.35, 3-4-2003; Ord. No. 2005.25, 4-19-2005; Ord. No. 2006.105, 12-5-2006; Ord. No. 2007.47, 6-2-2007; Ord. No. 2008.61, 9-2-2008]

The following is a list of the municipal parking lots along with a description of their location and authorized use. For the purposes of this chapter, all municipal parking lots are considered as public ways as defined in M.R.S.A. Title § 29-A. No vehicle shall remain parked in a municipal public parking lot for more than 48 consecutive hours. A vehicle parked in violation of this section may be towed at the owner's expense.

Alfred Street Parking Lot, also known as the Blue Lot, refers to the City municipal parking lot that is adjacent to the 39 Alfred Street Police Station, and is bordered by Alfred Street, Foss Street, and the property line at 1 Pool Street and further described as Map 38, Lot 404.

Rows 2, 3 and 4, shall be reserved for permit parking, ~~with a maximum of 65% of spaces~~ available for monthly (Monday-Friday) permits, ~~a minimum 5% of spaces for~~ monthly (24/7) permits ~~and the remainder available for short-term~~, and monthly (nights and weekend) permits, with the remainder available for short-term parking on a rolling basis. Row 1, which is adjacent to, and is parallel to the police station, is reserved for police parking only. The first two spaces in Row 1 are reserved for, and shall be posted and clearly marked as, handicap parking..

City Hall Parking Lot, shall be designated as the ways and parking spaces bordered by City Hall from Adams Street thence southerly along City Hall, thence westerly along the rear of City Hall and City Theater, thence westerly along properties identified as Map 38, Lots 134 and 134-1, thence easterly along property identified as Map 38, Lot 194, thence easterly along South Street to the Civil War Memorial traffic island, thence easterly on the northerly edge of the Civil War Memorial traffic island, thence northerly on the westerly edge of the Civil War Memorial traffic island, thence northerly along Adams Street to City Hall.

- (1) No vehicle shall be parked in the area designated as the City Hall parking lot between the hours of 8:00 a.m. and 5:00 p.m., unless such vehicle displays an official parking pass issued by the City Clerk, and displayed in a manner determined by the Clerk.
- (2) The City Clerk may issue official parking passes to municipal officials and employees.
- (3) Two spaces shall be posted and clearly marked and reserved for disability parking. One of the spaces shall be van accessible.

- (4) The area of the City Hall parking lot that is immediately adjacent to the Civil War Memorial, and is bordered by South Street shall have one space marked and reserved for the City Clerk; one space marked and reserved for the City Manager; one space marked and reserved for the Mayor; with the remaining parking spaces reserved for use by municipal vehicles only between the hours of 8:00 a.m. and 5:00 p.m. Monday through Friday.
[Amended 5-21-2013 by Ord. No. 2013.39]
- (5) The area of the City Hall parking lot that is immediately adjacent to the City Hall building, and that is bordered by Adams Street shall be designated and marked as follows: two spaces reserved for use by municipal vehicles only between the hours of 8:00 a.m. and 5:00 p.m. Monday through Friday, with the remaining spaces as one-hour parking for use by the general public to conduct business at City Hall.
- (6) The three parking stalls in the area of the City Hall parking lot that is closest to the rear entrance to City Hall building, and to City Theater shall be limited to one-hour parking and reserved for City business only between the hours of 8:00 a.m. and 5:00 p.m. Monday through Friday.

Clifford Park Parking Lot, is a City public parking lot that is located on Pool Street, and is further identified as Map 39, Lot 334, with a physical address of 130 Pool Street.

One space shall be posted and clearly marked as reserved for disability parking.

No vehicle shall remain parked in this parking lot longer than 24 consecutive hours.

Community Center Parking Lots, refers to the City public parking lots at the J. Richard Martin Community Center, located at 189 Alfred Street as identified on Map 34, Lot 228, and further described as the parking lot which is adjacent and parallel to the Community Center, and Myrtle Street on the east side; and, the parking lot which is adjacent and parallel to the Community Center, and Clark Street on the west side.

Two spaces which shall be posted and clearly marked as handicap parking, located on the Clark Street side, at or near the handicap ramp, which is located at the northwest corner of the Community Center building.

Two spaces which shall be posted and clearly marked as handicap parking, located on the Myrtle Street side, at or near the rear of the Community Center building on the southeast corner.

Two spaces which shall be posted and clearly marked as ten-minute limited parking from 6:00 a.m. to 6:30 p.m., Monday through Friday for YMCA Daycare, one located on left side of the main entrance to the Daycare 10 feet from the concrete curb and one located on right side of the main entrance to the Daycare.

Downtown Parking Lot, [also known as the Yellow Lot](#), refers to the City public parking lot located at 17 — 21 Franklin Street and further described as Map 38, Lots 389 and 390.

The lot shall be reserved for [hourly permit-only parking](#) ~~parking with a maximum of 65% of spaces available for monthly (Monday-Friday) permits, a minimum 5% of spaces for monthly (24/7) permits and the remainder available for short term, and monthly (nights and weekend) permit parking on a rolling basis~~ [with the first hour of any 24-hour day at no charge](#);

Two spaces which shall be posted and clearly marked as handicap parking.

Federal Street Parking Lot, [also known as the Green Lot](#), is located on the corner of Franklin Street and Federal Street behind 25 — 27 Washington Street, and is exclusive of a strip of land located between 5 — 13 Washington Street and 25 — 27 Washington Street, and further described as Map 38, Lot 353-1.

The lot shall be reserved for [long-term](#) permit-only parking ~~with a maximum of 65% of spaces~~ available for monthly (Monday-Friday) permits, ~~a minimum 5% of spaces for monthly (24/7) permits and the remainder available for short-term~~, and monthly (nights and weekend) permits parking, [with the remainder available for short-term parking](#) on a rolling basis, [except that eight \(8\) spaces located adjacent to 5 Washington Street and further described as Map 38, Lot 352, shall be available as dedicated parking spaces.](#);

Foss Street Parking Lot, [also known as the Purple Lot](#), refers to the City ~~municipal~~ public parking lot located at the formerly known street address numbers 5, 7, and 15 to 21 Foss Street, and as further described on City Tax Map 39, Lots 80 and 84.

The lot shall be designated [for Long-term](#) as permit-only parking ~~with a maximum of 65% of spaces~~ available for monthly (Monday-Friday) permits, ~~a minimum 5% of spaces for monthly (24/7) permits and the remainder available for short-term~~, and monthly (nights and weekend) permits, [with the remainder available for short-term](#) parking on a rolling basis.

No vehicle shall remain parked in this parking lot longer than 24 consecutive hours without a valid permit.

Franklin Street Parking Lot, [also known as the Green Lot](#) refers to the City public parking lot located at the corner of Franklin Street, Washington Street and Federal Street, parallel to Jefferson Street, and further described as Map 38, Lots 354, 355 and 360.

The lot shall be designated as permit-only parking ~~with a maximum of 65% of spaces~~ available for monthly (Monday-Friday) permits, ~~a minimum 5% of spaces for monthly (24/7) permits and the remainder available for short-term~~, and monthly (nights and weekend) permits, [with the remainder available for short-term](#) parking on a rolling basis, [except that up to four \(4\) spaces located adjacent to 42 Franklin Street and further described Map 38, Lot 364, shall be available as dedicated parking spaces.](#)

Ten spaces shall be posted and clearly marked as reserved for use by courthouse employees.

No vehicle shall remain parked in this parking lot longer than 24 consecutive hours without a valid permit.

Gas House Parking Lot, [also known as the Maroon Lot](#), is a City public parking lot that is located on Water Street, and is situated between Mechanic's Park and the Waste Water Treatment Facility, and further described as Map 41, Lot 16.

The lot shall be designated as permit-only parking ~~with a maximum of 65% of spaces~~ available for monthly (Monday-Friday) permits, ~~a minimum 5% of spaces for monthly (24/7) permits and the remainder available for short-term~~, and monthly (nights and weekend) permits parking, [with the remainder available for short-term parking](#) on a rolling basis. One space shall be posted and clearly marked as reserved for disability parking.

No vehicle shall remain parked in this parking lot longer than 24 consecutive hours without a valid permit.

Washington Street Parking Lot, [also known as the Red Lot](#), refers to the City public parking lot located at 75 Washington Street and is more specifically identified as Map 38, Lot 312.

The lot shall be designated as permit-only parking ~~with a maximum of 65% of spaces~~ available for monthly (Monday-Friday) permits, ~~a minimum 5% of spaces for~~ monthly (24/7) permits ~~and the remainder available for short-term, and~~ monthly (nights and weekend) permits, [with the remainder available for short-term](#) parking on a rolling basis.

No vehicle shall remain parked in this parking lot longer than 24 consecutive hours without a valid permit.

Wastewater Treatment Facility Parking Lot, [also known as the Brown Lot](#), refers to the ~~City public municipally owned and controlled~~ parking lot located at the intersection of Water Street and Pike Street, and is more specifically identified as Map 41, Lot 1.

The lot shall be designated as permit-only parking ~~with a maximum of 65% of spaces~~ available for monthly (Monday-Friday) permits, ~~a minimum 5% of spaces for~~ monthly (24/7) permits ~~and the remainder available for short-term, and~~ monthly (nights and weekend) permits, [with the remainder available for short-term](#) parking on a rolling basis.

No vehicle shall remain parked in this parking lot longer than 24 consecutive hours without a valid permit.

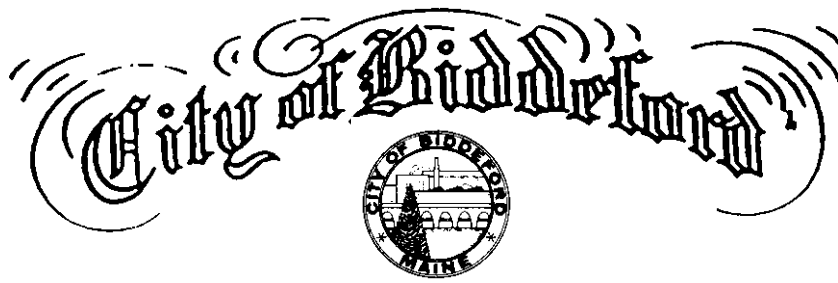
Parking spaces marked and dedicated to short-term parking of 30 minutes or less shall be so marked and shall not require a permit within the designated permit-only parking lots.

For permit-only lots, a permit may be obtained through self-service kiosks, a mobile app when available or through the city clerk's office. The form of permit to be displayed shall be the license plate referenced on the valid vehicle registration, appropriately recorded during the permitting process, and properly attached to the vehicle.

Adoption of new Parking Permit Fees

With the approval of dedicated parking new fees must be adopted to the parking fee schedule. The initial fee for a dedicated parking space in the downtown Lot is \$75 per month and will increase to \$100 per month as of May 1, 2019.

Action needed: Recommendation to full City Council for adoption of this fee.



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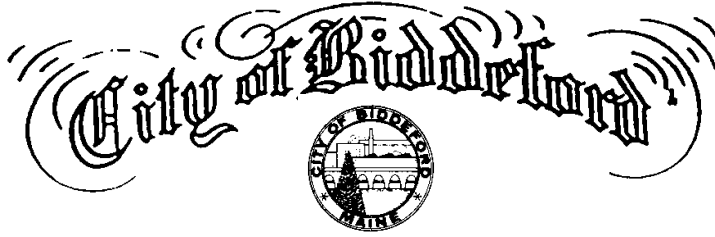
BE IT ORDERED, by the City Council of the City of Biddeford that the following fee structure be adopted for the municipal lots designated as Alfred Street Parking Lot, Downtown Parking Lot, Franklin Street Parking Lot, Federal Street Parking Lot, Foss Street Parking Lot, Gas House Parking Lot, Washington Street Parking Lot, and Wastewater Parking Lot to be programmed into parking permit kiosks as follows:

<u>Implementation</u>	<u>05/01/19</u>	<u>11/01/18</u>
Short-term rate:	\$ 2.00/hour	\$ 1.00/hour
Long-term (Mon-Fri):	\$ 50.00/month	\$30.00/month
Long-term (night & Sat/Sun):	\$ 35.00/month	\$20.00/month
Long-term (24/7):	\$ 65.00/month	\$40.00/month
Winter Parking Ban	\$ 5.00/storm	\$ 2.00/storm
<u>Dedicated Parking Space</u>	<u>\$100.00/month</u>	<u>\$75.00/month</u>

20181126 Disability Parking – Order

This order brings the parking management plan into compliance with Maine State statute.

Recommended Action: Review and discuss for final vote



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IN BOARD OF CITY COUNCIL...NOVEMBER 26, 2018

BE IT ORDERED, by the Downtown Committee of the City of Biddeford that Code of Ordinances, Chapter 42, Motor Vehicles and Traffic, Article IV, Specific Street Regulations, **Section 42-100 Disability Parking**, is amended by adding or ~~deleting~~ to read as follows::

Disability Parking

[Code 1975, § 14-89; Ord. of 6-5-1990(3); Ord. of 6-5-1990(4); Ord. of 2-19-1991(2); Ord. of 4-16-1991; Ord. of 5-21-1991(3); Ord. of 4-6-1993(1); Ord. of 4-6-1993(2); Ord. of 5-18-1993(1); Ord. of 12-17-1996; Ord. of 7-15-1997(4); Ord. of 12-22-1997; Ord. of 5-5-1998(3); Ord. of 12-15-1998(10); Ord. No. 99.80, 9-21-1999; Ord. No. 99.81, 9-21-1999; Ord. No. 99.88, 10-19-1999; Ord. No. 2000.23, 4-4-2000; Ord. No. 2000.58, 7-5-2000; Ord. No. 2000.108, 10-26-2000; Ord. No. 2000.126, 11-21-2000; Ord. No. 2001.11, 3-8-2001; Ord. No. 2001.28, 4-17-2001; Ord. No. 2002.26, 3-19-2002; Ord. No. 2002.97, 9-17-2002; Ord. No. 2003.6, 1-21-2003; Ord. No. 2003.41, 4-15-2003; Ord. No. 2003.78, 7-15-2003; Ord. No. 2003.92, 9-30-2003; Ord. No. 2005.36, 5-3-2005; Ord. No. 2006.99, 11-21-2006; Ord. No. 2006.105, 12-5-2006]

- (a) In addition to those areas listed below, and designated as disability parking, the Chief of Police is authorized to temporarily designate an area as reserved for "disability parking" in order to meet special needs and circumstances. The enforcement of these spaces would be consistent and pursuant to the provisions under Section 42-51(a). All such designated disability parking shall remain in effect for not longer than 72 hours.

The following locations are designated for disability parking only:

Adams Street, odd-numbered side, in front of 25 Adams Street, three spaces between 8:00 a.m. and 4:00 p.m. only on those days that District Court is open to conduct regular business.
[Amended 6-17-2014 by Ord. No. 2014.44]

Alfred Street
[Repealed 11-1-2016 by Ord. No. 2016.96]

Alfred Street
[Repealed 5-21-2013 by Ord. No. 2013.34]

Alfred Street
[Repealed 11-1-2016 by Ord. No. 2016.96]

Bacon Street
[Repealed 1-4-2011 by Ord. No. 2010.136]

Birch Street
[Repealed 11-1-2016 by Ord. No. 2016.96]

Birch Street, odd-numbered side, beginning at a point 30 feet east from the northeast corner of Graham Street, thence southeasterly for a distance of 44 feet, with a time limit of 20 minutes

Bradbury Street

[Repealed 11-1-2016 by Ord. No. 2016.96]

Community Center Parking Lot, back end corner of Clark Street and Prospect Street, as posted

Foss Street, odd-numbered side, 26 feet from the intersection of Foss/Pool Street, one space

Graham Street, odd-numbered side, beginning at a point 20 feet northeasterly from the intersection with Harding Street, thence northeasterly for a distance of two parking spaces.

[Added 2-21-2012 by Ord. No. 2012.14]

Graham Street, two spaces, easterly side, in front of the United Church of Christ, Congregational, transept (or annex) entrance

Hazel Street

[Repealed 5-21-2013 by Ord. No. 2013.34]

Hill Street, even-numbered side, in front of the Park and Recreation building, one space

Lester B. Orcutt Boulevard, even -numbered side, beginning at a point 20 feet east of the intersection with First Street thence easterly for a distance of 50 feet, St. Brendan's Chapel Mass times only: Saturday and Sunday, from May 1 to October 31.

[Added 11-1-2016 by Ord. No. 2016.96]

Lincoln Street, even-numbered side, beginning at a point 50 feet from the intersection of Main Street and Lincoln Street curblines, thence northerly, for one handicap parking space

Main Street, even-numbered side, beginning at a point 47 feet west from the northwest corner of the intersection with Laconia Street, thence northwesterly for a distance of one parking space

Main Street, even-numbered side, one space in front of the Biddeford Savings Bank

Main Street, odd-numbered side, beginning at a point 61 feet west from southwest corner of the intersection with Alfred Street, thence westerly for a distance of one parking space

Main Street, odd-numbered side, beginning at a point 62 feet southwest from the intersection with Alfred Street, thence northwesterly for a distance of 21 feet

Main Street, one parking space in front of 205 Main Street, beginning at a point 36 feet from the intersection of Main and Adams Street curblines, thence northwesterly for one handicap parking space

Main Street, one space in front of McArthur Library, located at 270 Main Street

St. Joseph Street

[Repealed 11-1-2016 by Ord. No. 2016.96]

St. Mary's Street

[Repealed 5-21-2013 by Ord. No. 2013.34]

Shevenell Court, odd-numbered side, beginning at a point 50 feet southeast of the intersection with Green Street, thence southeasterly for a distance of 22 feet

[Added 5-3-2011 by Ord. No. 2011.24]

Small's Court

[Repealed 11-1-2016 by Ord. No. 2016.96]

Thornton Street

[Repealed 5-21-2013 by Ord. No. 2013.34]

Vines Landing, one space reserved for disability parking

[Added 6-2-2009 by Ord. No. 2009.39]

Washington Street, odd-numbered side, beginning at a point 20 feet southeast from the intersection with Main Street, thence southwesterly for a distance of 43 feet, two parking spaces

- (b) The Biddeford School Committee shall by resolve, designate parking areas that are in or on the property owned by the City, and under the jurisdiction and control of the Biddeford School Department, as "disability parking." All areas so designated must be clearly marked and posted as reserved for disability parking, and shall be enforced by the Police Department pursuant to the provisions of Section 42-51. An attested copy of the adopted resolution shall be forwarded to the Police Department for enforcement.

- (c) Except as otherwise established elsewhere in this Chapter ~~Any a vehicle displaying the required a disability plate or placards issued, in accordance with 29-A M.R.S.A. § 521, is exempt from the two or four hour time limitations imposed under section 42-92 for Downtown Streets. -may park in a public way on any street without time limits.- All other posted parking restrictions shall apply.~~

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