

City of Biddeford
Downtown Development Commission
December 03, 2018 6:30 PM City Hall
Conference Room 2nd Floor

1. Roll Call

- 1.1. Welcome New Commissioner Lenny Brenner

2. Approval of Minutes

- 2.1. November 5, 2018 Downtown Development Commission Meeting Minutes
[11-05-2018 DDC Meeting Minutes.doc](#)

3. Budget Report

- 3.1. FY17 Budget Encumbered Balance: \$3172
FY19 - \$2269.01

4. Chairman Follow-ups/Updates

- 4.1. Current Commissioners with terms expiring December 31, 2018: Durkin, Droggitis
(Dubois will not renew)

5. Old Business

- 5.1. City Staff Updates:
RiverWalk Page on City Website
Parking Management Plan Implementation
Other
315 Main Street Park - potential project interest/volunteer

6. New Business

- 6.1. Role of the Downtown Development Commission - January City Council Workshop
Commissioner's Remarks

7. Next Meeting

- 7.1. January 7, 2019

8. Adjourn



Commissioners Present: Clearwater, Droggitis, Dubois, Durkin, Edwards, Foley, Schlaver, Swanton [QUORUM]

Commissioners Absent: n/a

City Representative: Favreau

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I • Opening Remarks: Durkin

II • Vote to approve October 2018 Minutes

[Moved: Clearwater, Second: Foley, Vote: Unanimous]

III • Reports

• Empty Slots on DDC

Lenny Brenner confirmed this week at Council
Dubois will not renew
Droggitis and Durkin pending decision

• Budget FY17

FY17 Encumbered balance: \$3172 (encumbered)
Benches/Tables encumbered for RiverWalk; still no response

• Budget FY19

\$2269.01 - balance

IV • Old Business and City Business

• Clocktower

\$150,000 grant; clock face repair.
Phil Radding – Has to be used by 2020; Need at least \$1.5 – 2.1 Million
Need scaffolding to do even initial repair; up for 6-7 months
City Architect drawing up plans for entire repair
Tower Clock professionals coming in to repair actual clock on interior
Theater fundraiser that would include parts of City Hall
Enthusiasm present like never before

• 315 Main St

Park planning organization; grant opportunity; think about Gateway use
Trust for Public Land, Urban Land Institute, NPRA
18 public parks – strategic plan potential



- **City Updates**

Favreau

Parking Management – Brad and Mat fielding many new questions; Downtown Committee through City Council is body and forum for changes and feedback on plan; DDC commissioners should attend public meeting regarding parking to offer explicit, directed feedback

Joint Development plan – Brady on 3 Lincoln; several other buildings around town are being seen by investors with Mat; significantly more interest than any other time in last 4 years in investing

- **DDC Role: Memo**

Feedback – from Alan requested

Workshop – slot for a time in January with Council; build agenda around memo (put formation of our conversation on next meeting agenda)

Communication – needs improvement, so tasks can be given

V • New Business

Open Space Conference – example of potential Downtown Conference aimed at the public; show and tell updates around downtown; 3hrs evening- coordinate with local city groups, Main Street Maine; build engagement; try to communicate city tasks and offer feedback to council

Homelessness – increasing problem, 100 homeless children in school system; street population; downtown service mix; potential mixed use buildings/service centers

Next meeting: December 3, 2018; 5:30pm

VI • Meeting Adjourned (7:51p)

[Moved: Swanton, Second: Schlaver, Vote: Unanimous]