

City of Biddeford
Finance Committee Meeting Minutes
December 15, 2020
(Due to COVID-19, the meeting was held virtually via ZOOM)

The meeting was called to order at 5:00 p.m. by the Chair, Councilor John McCurry.

Present: Chair, Council President, John McCurry; Mayor Alan Casavant; Councilor Stephen St. Cyr; Councilor Mike Ready; City Manager, James Bennett; City Clerk, Carmen Morris; and Finance Director, Alison Garrison.

Adjustment to the Agenda

No adjustment to the agenda.

Approval of Minutes of November 17, 2020

Motion by Councilor Ready to approve the minutes as printed, seconded by Councilor St. Cyr.

Vote: unanimous.

Motion carries 4-0.

Expenditure Warrants:

- **November 24, 2020**
- **December 1, 2020**
- **December 9, 2020**
- **December 15, 2020**

The warrants were emailed to the Finance Committee members for their review.

Motion by Councilor Ready to approve all the expenditure warrants, seconded by Councilor St. Cyr.

Vote: unanimous

Motion carries 4-0.

Discussion/Approval

Recommendation/Upgrade of Boiler System in City Hall Building

Motion by Councilor Ready to recommend Option 2 of the Jim Godbout Plumbing & Heating bid proposal in the amount of \$81,920.00, seconded by Councilor St. Cyr.

Vote: unanimous.

Motion carries 4-0.

Recommendation/Purchase of Pumps for Bernard Avenue Sewer Pump Station

Motion by Councilor Ready to recommend the purchase of two pumps for the Bernard Avenue Sewer Pump Station from Hayes Pumps, Inc. in the amount of \$19,570.00, seconded by Councilor St. Cyr.

Vote: unanimous.

Motion carries 4-0.

Other Business

Review of October 2020 Financials

The October 2020 Financials were provided to the Finance Committee prior to the meeting for their review.

Councilor St. Cyr asked which revenue line item is the Courthouse funds. Jim explained they should have all been in the Building Permit line under Code Enforcement.

Councilor St. Cyr asked where the COVID funds had been budgeted. Jim explained those funds might have been put in the wrong account and that the Grant funds secured for election purposes still needs to be finalized.

Councilor Ready had a few questions about the undefined funds and what they were. Jim noted he would take a look at that. Councilor Ready asked what COVID related funds have been received by the City, not the School, and what COVID funds have been expended. Also, on the Ice Arena, he asked if they had applied for any of the PPE funds, and what are their current staffing levels in light of the fact that the Arena has not been selling ice time as they typically do this time of year.

Motion to adjourn made by Councilor Ready, seconded by Councilor St. Cyr. .

Vote: unanimous.

Motion carries 4-0.

Adjourned at 5:16 p.m.