

City of Biddeford
Finance Committee
December 19, 2023 5:20 PM Council Chambers & Zoom

Please click this URL to join.
<https://biddeford.zoom.us/j/97609842520>

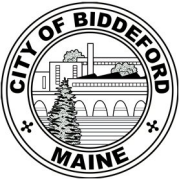
Or One tap mobile:
+13092053325,,97609842520# US
+13126266799,,97609842520# US (Chicago)

Or join by phone:
Dial(for higher quality, dial a number based on your current location):
US: +1 309 205 3325 or +1 312 626 6799 or +1 646 558 8656 or +1 646 931 3860 or +1 301
715 8592
Webinar ID: 976 0984 2520
International numbers available: <https://biddeford.zoom.us/j/97609842520>

Status: - *City Hall Council Chambers in person and virtual via Zoom*

- 1. Call to order**
- 2. Approval of the Minutes**
- 3. Signing of the expenditure warrant**
- 4. Discussion/Approval**
 - 4.1. Approval/Purchase CivicClerk for Consolidated Agenda Preparation and Archiving
[20231219 Approval CivicClerk Program - BRIEF](#)
[20231219 CivicClerk Program - QUOTE](#)
 - 4.2. Approval/New Fire Engine-Pumper and Ambulance Sole Source Procurement Request
[20231219 Approval Authorization for Sole Source Procurement of New Engine-Pumper and Ambulance - BRIEF](#)
 - 4.3. Approval/Purchase 2024 Public Works Ford 2500 Pickup
[20231219 Finance Approval Purchase Ford F-2500 Pickup - BRIEF](#)
[20231219 Ford F-2500 Bid Tabulation - REFERENCE](#)
 - 4.4. Approval/Purchase Fire Department 2024 Chevy Tahoe
[20231219 Approval Purchase of 2024 Chevy Tahoe Fire Command Vehicle - BRIEF](#)
[20231121 Approval Fire Dept Command Vehicle - BID TABULATION](#)
[202311 Approval Purchase of Fire Dept Command Vehicle - SPECIFICATION](#)
 - 4.5. Approval/Purchase Public Works Trackless Tractor and Associated Equipment
[20231219 Finance Approval Trackless Tractor and Assoc Equipment - BRIEF](#)
[20231113 HP Fairfield Trackless Tractor - QUOTE](#)
[20231219 Trackless Vehicles Sole Source Provider - LETTER](#)

- 4.6. Approval/Purchase Treatment Plant Sludge Roll-off
[20231219 Approval Purchase of Treatment Plant Sludge Roll-Off - BRIEF](#)
[20230824 Hewes Co Sludge Container - QUOTE](#)
- 4.7. Approval/Purchase Public Works Plow Equipment - Front Plow, Wing, Box, Salt Spreader from Viking Inc. for Chassis
[20231219 Approval Purchase of Plow Equipment - BRIEF](#)
[20231112 Viking Cives - QUOTE](#)
[20231112 Viking Cives Specifications - REFERENCE](#)
[20230911 HP Fairfield Sales - QUOTE](#)
- 4.8. Approval/Lease 2 Electric Vehicles for City Fleet
[20231219 Lease 2 Electric Vehicles for the City Fleet - BRIEF](#)
- 4.9. Reporting of Streamlined Purchasing Under Sec. 2-336(g)
[20231219 Monthly Streamlined Purchase Reporting, December '23 - BRIEF](#)
[20231204 FD Compressor Sales Order 229284 - QUOTE UPDATED](#)
[20231121 FD Compressor - QUOTE ORIGINAL](#)
[20231204 FD SCBA Compressor Cost Increase - STAFF MEMO](#)
- 5. **Other Business**
- 6. **Adjournment**



Finance Committee

Meeting Date: December 19, 2023

Meeting Time: 5:00 p.m.

Agenda Item No: [as it appears on the agenda]

Item Description: Approval/CivicClerk Agenda Management

Submitted by: Danica Lamontagne, Assistant to the City Manager
Jerry Gerlach, IT Director

Supporting Information/Documentation:

Quote from CivicPlus for CivicClerk

Key Terms:

N/A

Executive Summary:

Staff has identified a new software for agenda management that is expected to be more efficient and provide more advanced capabilities than our current tool.

Detailed Review:

Currently, the City of Biddeford has a contract with Granicus for agenda and meeting management services at a cost of \$16,904.05/year. Due to dissatisfaction with the Granicus user experience, staff has been working with CivicPlus, our website provider, to gather information about their comparable agenda and meeting management tool known as CivicClerk.

After extensive discussions with CivicPlus about the tool's capabilities and pricing, we believe that switching to CivicClerk will both save the City money in the long term and will resolve some of the challenges that staff experience with our current software.

The key benefits to this switch are:

- Our website calendar and agenda pages will all be integrated with the new tool, eliminating the redundancies in the current process of posting meeting notices to the website. This will both save staff time and improve our communication with the public.
- CivicClerk offers new tools that will help staff prepare memos and take meeting minutes more efficiently.
- Granicus requires the use of an on-premises server for recording meetings that has an upkeep cost of about \$8,000 every five years. CivicClerk does not require any special equipment for streaming meetings.

- The tool that the Council will use to access agenda materials is a web-based portal that can be accessed from any device instead of a software that must be downloaded. If you would like to see what this Board Portal looks like, CivicPlus shared a [demo video](#).
- The package includes a Live Meeting Manager tool. This tool will allow the Council to register their votes in real time during the meeting and will be especially helpful when members are participating remotely.

The quote attached in this packet includes the cost of transferring all of our archives of videos and agendas from Granicus to CivicClerk. They will continue to be available for the public to review through our website.

The City's contract with Granicus will expire on July 1, 2024. By signing onto a contract with CivicPlus that begins in January 2024, we are able to begin the 20-week process of transferring over archives and completing the other necessary preparations to go "live" for public viewing on July 1, 2024. Without overlapping contracts, our residents would experience downtime in their ability to view meetings online and we would lose access to our archives.

Staff has worked out an agreement with CivicPlus to help make the cost of overlapping services more manageable. If this contract is signed before December 31, 2023, we will receive 18 months of service (January 1, 2024 – June 30, 2025) for what would typically be the cost of 12 months of service. In exchange, the City has been asked to pay 50% of that cost at the time of signing. The remaining 50% would be budgeted for in the Fiscal Year 2025 budget and paid on July 1, 2024.

Funding Source:

This item will be paid out of 21111-60315 (the licensing line item in the IT budget). \$9,564.90 will be paid before December 31, 2023 to display our commitment to the agreement. The remaining \$9,564.89 will be paid on July 1, 2024 and will be requested in the Fiscal Year 2025 budget. \$16,903.95 will be budgeted for this line item for recurring payments in the IT budget request for Fiscal Year 2026.

For Fiscal Year 2025 and beyond, the contract with Granicus would be terminated and the budgeted payment of \$16,904.05/year for their services would be eliminated from the budget.

Staff Recommendation:

Approve a contract with CivicPlus for agenda management services to begin in January 2024.

**CivicPlus**

302 South 4th St. Suite 500
Manhattan, KS 66502
US

Quote #:**Date:****Expires On:**

Statement of Work

Q-53519-1

10/16/2023 4:05 PM

12/31/2023

Client:

BIDDEFORD, MAINE

Bill To:

BIDDEFORD, MAINE

SALESPERSON	Phone	EMAIL	DELIVERY METHOD	PAYMENT METHOD
Kyle Monthie		kyle.monthie@civicplus.com		Net 30

QTY	PRODUCT NAME	DESCRIPTION	PRODUCT TYPE	TOTAL
1.00	CivicClerk Annual Fee	CivicClerk Annual Fee - Agenda and Minutes Management	Renewable	USD 7,509.35
1.00	CivicClerk Year 1 Annual Fee Discount	Year 1 Annual Fee Discount	Renewable	USD -4,049.23
1.00	CivicClerk Media Implementation	CivicClerk Media Implementation Fee	One-time	USD 1,050.00
1.00	CivicClerk Media Annual Fee	Unlimited storage, unlimited users, up to 3 concurrent streams	Renewable	USD 11,738.45
1.00	CivicClerk Year 1 Annual Fee Discount	Year 1 Annual Fee Discount	Renewable	USD -6,329.66
1.00	Agenda & Meeting Management Select Premium Implementation Package	Premium Implementation Package – Up to # of Boards		USD 0.00
1.00	CivicClerk Premium Configuration	CivicClerk Premium Configuration	One-time	USD 2,220.00
1.00	CivicClerk Custom Template Design	CivicClerk Custom Template Set - includes 2 Agenda templates, 1 Item Report template, 1 Minutes template, 1 Agenda Script template	One-time	USD 420.00
2.00	CivicClerk Consulting (1h, virtual)	1 hour Virtual Consulting	One-time	USD 480.00
1.00	CivicClerk Virtual Training (Half Day Block)	Training (Virtual) - half day, up to 4 hours	One-time	USD 720.00
1.00	Live Meeting Manager Annual Fee	CivicClerk Live Meeting Manager Annual Fee - Live Meeting, Electronic Voting, Display Pages	Renewable	USD 5,959.26
1.00	CivicClerk Year 1 Annual Fee Discount	Year 1 Annual Fee Discount	Renewable	USD -3,213.38

V. PD 06.01.2015-0048

Page 1 of 3

QTY	PRODUCT NAME	DESCRIPTION	PRODUCT TYPE	TOTAL
1.00	CivicClerk Historical File Import (up to 7,500 files – PDF / MP3 / MP4)	CivicClerk Historical File Import (up to 7,500 files – PDF / MP3 / MP4)	One-time	USD 2,625.00

List Price - Year 1 Total	USD 32,722.06
Total Investment - Initial Term	USD 19,129.79
Annual Recurring Services - Year 2	USD 16,903.95

Initial Term & Renewal Date	Beginning at signing and ending 6/30/2025. Renewal Date: July 1 of each calendar year
Initial Term Invoice Schedule	50% due at signing and 50% due 7/1/24, to be prorated based on signature date to align with the Initial Term.
Renewal Procedure	Automatic 1 year renewal term, unless 60 days notice provided prior to renewal date
Renewal Invoice Schedule	Annually on Renewal Date
Annual Uplift	5% starting in Year 2

This Statement of Work ("SOW") shall be subject to the terms and conditions of the CivicPlus Master Services Agreement and the applicable Solution and Services terms and conditions located at <https://www.civicplus.help/hc/en-us/p/legal-stuff> (collectively, the "Binding Terms"), By signing this SOW, Client expressly agrees to the terms and conditions of the Binding Terms throughout the term of this SOW.

Acceptance

The undersigned has read and agrees to the following Binding Terms, which are incorporated into this SOW, and have caused this SOW to be executed as of the date signed by the Customer which will be the Effective Date:

For CivicPlus Billing Information, please visit <https://www.civicplus.com/verify/>

Authorized Client Signature

CivicPlus

By:

By:

Name:

Name:

Title:

Title:

Date:

Date:

Organization Legal Name:

Billing Contact:

Title:

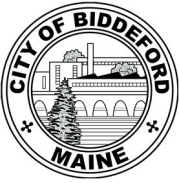
Billing Phone Number:

Billing Email:

Billing Address:

Mailing Address: (If different from above)

PO Number: (Info needed on Invoice (PO or Job#) if required)



Finance Committee

Meeting Date: December 19, 2023

Meeting Time: 5:20pm

Agenda Item No: 4.2.

Item Description: Approval/New Fire Engine-Pumper and Ambulance Sole Source Procurement Request

Submitted by: Lawrence D. Best, Fire Chief

Supporting Information/Documentation:

N/A

Key Terms:

N/A

Executive Summary:

This request is to discuss moving forward with the purchase of a new Fire Engine/Pumper and Ambulance. The Fire Department has a Fire Engine/Pumper and Ambulance that are due to be replaced as part of the vehicle CIP replacement cycle. The delivery time to here in Biddeford for both vehicles are 24-40 months into the future once the contract has been signed with the manufacturer.

Discussion to consist of authorization to proceed with the purchasing/bid process utilizing sole source procurement.

Detailed Review:

The Fire Department has worked with the manufacturer of the most recently purchased Fire Engine/Pumper, which was from the Sutphen Corporation and the current three ambulances from PL Custom Emergency Vehicles to update and develop specifications for each of these vehicles.

The funds for the Fire Engine/Pumper would not be due until the delivery of the vehicle, which will be an estimated 36-40 months after the signing of the contract.

The funds for the ambulance would not be due until the delivery of the vehicle which is will be an estimated 24-30 months, with the exception of the payment for the chassis. The payment for the chassis is due upon its arrival. The chassis payment is standard among the various manufactures and typically costs 18 to 25% of the total cost for the ambulance purchase.

I am requesting that the use of sole source be considered because of operational and maintenance standardization. Some of the benefits of staying with the current/most recent manufactures for these purchases is the operational standardization for these vehicles

meaning when a member is assigned to work these vehicles a lot of the equipment functions the same or is in the same location. In addition, from a maintenance perspective a single source typically means better efficiencies and consistency when it comes to parts and support.

Both manufacturers for the Fire Engine/Pumper and the Ambulance use cooperative purchasing programs.

The first is called HGACBuy, which stands for Houston-Galveston Area Council. HGACBuy is a nationwide, government procurement service striving to make the governmental procurement process more efficient. Local government, including non-profits providing governmental services, are eligible to become participating members of the HGACBuy Cooperative. All contracts available to participating members of HGACBuy have been awarded by virtue of a public competitive procurement process compliant with state statutes.

The second purchasing cooperative is called Sourcewell, which also a procurement service and holds hundreds of competitively solicited cooperative contracts.

By using these purchasing cooperatives, we can streamline and expedite the procurement process and potentially avoid future cost increases by getting contracts in place. As with most businesses, it is customary for annual price increases to occur as their costs to construct a Fire Engine/Pumper or Ambulance occur. Some manufacturers pass on these price increases to their customers more than one time per year.

Funding Source:

CIP Request- Future Funds FY25-26

Staff Recommendation:

Staff is requesting authorization to move forward with negotiating contracts for the purchase of a new Fire Engine/Pumper and Ambulance (separate manufactures) as sole source procurements. The actual approval of the purchases will come before the Finance Committee and City Council once available.



Finance Committee

Meeting Date: December 19, 2023
Meeting Time: 5:15 PM

Agenda Item No: 4.3.
Item Description: Approval/Purchase of Ford F-2500 Pickup

Submitted by: Jeff Demers - Public Works Director
Jerry Court, Garage Supervisor

Supporting Information/Documentation:

- Bill Dodge price sheet
- Quirk Auto Group price sheet
- Arundel Ford price sheet
- Bid Tabulation sheet

Executive Summary:

Approval to purchase a Ford F-2500 HD pickup truck.

Detailed Review:

The Public Works Department is requesting approval to purchase a 2024 Ford F-2500 HD pickup truck for the Public Works Department. Public Works posted and RFP on December 2, 2023. Three vendors supplied bids. The bids and tabulation sheet are attached. This vehicle will replace unit 553. The trade vehicle has 170,000 miles and is a 2007 GMC 250.

Funding Source:

This vehicle was budgeted in FY2023 CIP Vehicles

Staff Recommendation:

2024 Ford F-250	\$60,516.00
2007 GMC 250 trade	<u>-\$ 8,875.00</u>
Total Price:	\$51,641.00

Staff recommends going forward with purchase from Quirk Auto for a total of \$51,641.00. Staff will be available for any further questions.



City of Biddeford, Maine
Public Works Department
371 Hill Street Biddeford, Maine 04005
Phone: (207) 282-1579 Fax: (207) 286-9395

November 21, 2023

Bid Opening for a ¾ Ton Pick-Up

Present: Joseph Lovejoy – Public Works
Kara Cote – Public Works

Bids were opened at the Public Works Department on November 21st at 11:30am.

<u>QUIRK AUTO GROUP</u>	2024 Ford F-250	\$60,516.00
	Trade in:	\$8,875.00
	Total:	\$51,641.00

<u>BILL DODGE</u>	2024 GMC Sierra	\$64,194.60
	NO TRADE	

<u>ARUNDEL FORD</u>	2024 Ford F-250	\$55,394.00
	Trade in:	\$2,000.00
	Total:	\$53,394.00



Finance Committee

Meeting Date: December 19, 2023

Meeting Time: 5:20 PM

Agenda Item No: 4.4.

Item Description: Authorization/Purchase of 2024 Chevy Tahoe - Fire Department Command Vehicle

Submitted by: Jeff Demers - Public Works Director
Jerry Court, Garage Supervisor
Lawrence Best, Fire Chief

Supporting Information/Documentation:

Bill Dodge price sheet

Quirk Auto Group Price sheet

Executive Summary:

Approval to purchase 2024 Chevy Tahoe 4x4 SUV

Detailed Review:

The Public Works Department is requesting approval to purchase a 2024 Chevy Tahoe for the Fire Department to replace car #3. Public Works Department publicly advertised through the bid process and received (2) Bids.

Funding Source:

This vehicle was budgeted in FY2023 CIP Vehicles

Staff Recommendation:

New purchase - 2024 Chevy Tahoe	Price \$55,540.00
Trade vehicle - 2009 Ford Expedition	<u>-\$7,527.00</u>
Total:	\$48,013.00

Staff recommends purchasing the 2024 Chevy Tahoe from Quirk Auto Group.

Total price for this vehicle is \$48,013.00. Staff will be available for any further questions.



City of Biddeford, Maine
Public Works Department
371 Hill Street Biddeford, Maine 04005
Phone: (207) 282-1579 Fax: (207) 286-9395

November 21, 2023

Bid Opening for a 4x4 SUV

Present: Joseph Lovejoy – Public Works
Kara Cote – Public Works

Bids were opened at the Public Works Department on November 21st at 11:30am.

<u>QUIRK AUTO GROUP</u>	2024 Chevy Tahoe	\$55,540.00
	Trade in:	\$7,527.00
	Total:	\$48,013.00

<u>BILL DODGE</u>	2024 GMC Yukon	\$63,286.50
	NO TRADE	

CITY OF BIDDEFORD, MAINE

NOTICE AND GENERAL SPECIFICATION

Sealed proposals for furnishing the City of Biddeford with 4X4 Full Size SUV, (Yukon/Tahoe) will be accepted at the Department of Public Works Garage, 371 Hill Street, Biddeford, Maine until **November 21st 2023** at 11:00 a.m., at which time they will be publicly opened and read.

Proposals shall be submitted in a sealed envelope plainly marked "PROPOSAL FOR A 4X4 SUV"

The equipment to be purchased under this proposal is to replace equipment which is to be either sold or traded-in towards its replacement. In the final page of the proposal, an opportunity is given to bidders to quote on the City's used equipment as a trade-in allowance toward that department's purchase. The proposal may be awarded either with or without trade-in as the City deems to be in its best interest. The City may also, if it feels it is necessary, withdraw any used equipment from the sale before the award is made.

Deliveries shall be F.O.B. Biddeford, Maine on or before the time stated in the proposal. The record for deliveries of a proposer, or the manufacturer of a make being proposed, may be a factor in making an award on the equipment of this proposal. Since a quick delivery is needed for this equipment, delivery time as well as price may be made a factor in determining the award, according to what the City of Biddeford may feel to be in its best interest.

Proposers shall include with their proposal a catalog (or literature) marked to indicate the standard factory equipment of each model being proposed.

There shall be within the Biddeford area a repair/service facility, which shall maintain a stock of spare parts, for the make and model of the equipment that the proposer offers in the proposal.

All equipment offered in this proposal shall be absolutely new and the latest model as quoted, shall have the standard motor vehicle guarantee, and shall be of a United States Manufacturer. The dealer will state in the proposal the name, model number, etc. for equipment that meets all the specifications and performs all the functions and is represented, not only by these specifications, but also by the descriptions in the descriptive literature included with this proposal, unless the literature included with this proposal, is plainly marked otherwise.

If the equipment offered by a proposer under the specifications meets the specifications except for minor factors or reasonably small variations from the specifications that do not

prevent the equipment being proposed, from performing satisfactorily or from being as good as equipment fully meeting these specifications, then these minor specifications may be waived by the City, if it deems it to be in its advantage, and the equipment with the waived variations in specifications will be accepted as fully meeting these specifications.

It is the custom of the City of Biddeford to pay its bills within 20-30 days following delivery of, and receipt of bills for all items covered by the Purchase Order. In submitting a proposal under these specifications proposers should take into account all discounts, both trade and time, allowed in accordance with the above payment policy. Therefore, all proposers should quote a net price exclusive of all Federal Excise Taxes.

The City of Biddeford reserves the right to accept the bid on one or more items of a proposal, on all the items of a proposal, or on any combination of items on a proposal. The City of Biddeford also reserves the right to waive any informality in bids, to accept any bid and to reject any or all bids, should it be deemed to be in the best interest of the City to do so.

If there are any questions on the proposal package, please contact Jerry Court at the Biddeford Public Works Department (207) 282-1579.

Specification for a 4X4 (Yukon/Tahoe)

GENERAL:

These specifications describes a new four (4) door, 4 x 4 full size utility vehicle (Yukon/Tahoe) which shall be built, of all new material and carry all warranty as set forth by the manufacturer. Equipment equipped as per the following specifications, any parts or accessories not specified herein, but listed, as standard equipment shall be furnished by the bidder.

MODEL YEAR ----- 2023/2024
BODY ----- 4-door (Yukon/Tahoe)
ENGINE----- V8 engine / with remote start
TRANSMISSION -----Automatic
SUSPENSION ----- 4-wheel independent
BRAKES ----- 4-wheel anti-lock, with electronic traction assist.
SEATS----- Cloth seats front and rear, front seats 40/20/40 split bench.
Rear seat shall fold down
MIRRORS ----- Left and right side view, power remote, heated
REAR TAIL GATE-----Rear lift gate, and rear window wiper with washer
DIFFERENTIAL ----- Four wheel drive, with locking differential
FLOOR MATS ----- Black vinyl floor covering– front and rear
RADIO ----- AM/FM stereo and (Bluetooth) voice active
communication.
WIPERS ----- Intermittent windshield wipers front and rear with washer
DOORS----- Electric locks, power windows
EXTERIOR----- Color to be RED METALIC and factory mounted running
boards
WARRANTY ----- To be submitted with bid in writing

PROPOSAL 4X4 (Yukon/Tahoe)

The UNDERSIGNED agrees to furnish the City of Biddeford, Maine with a 4X4 SUV as follows and in accordance with the attached Notice and General Specifications dated _____ and the following delivery times and prices.

Price for a 4X4 SUV \$ _____

Trade-in Allowance \$ _____

Total \$ _____

MAKE: _____

GUARANTEE: _____

ESTAMATED DELIVERY DATE: _____

SIGNED: _____

(Corporation, Firm, or Company)

BY: _____

(Officer, authorized individual or owner)

DATE: _____ ADDRESS: _____

ZIP CODE: _____

Trade:

2012 Ford Expedition VIN# 1FMJU1G51CEF03250 with approximately 95,000 Miles



Finance Committee

Meeting Date: 12/5/2023

Meeting Time: 5:20 PM

Agenda Item No: 4.5.

Item Description: Approval/Trackless Tractor and Associated Equipment

Submitted by: Jeff Demers - Public Works Director

Supporting Information/Documentation:

Sales Quote from Fairfield central, Maine

Trackless Sole Source Doc.

Executive Summary:

Approval of Trackless MT7 Sidewalk tractor and Attachments.

Detailed Review:

The Public Works Department is seeking approval for the purchase of one Trackless Tractor and attachments. HP Fairfield is the only authorized dealer for Trackless equipment in Maine, New Hampshire and Vermont. The following attachments are being requested as part of this approval. (1) 51" Snow blower (1) 5 Position Folding V-Plow (1) Hydraulic Sander (1) Rotary Mower (1) Summer Wheel kit.

The School Department has requested to purchase the unit that was slated to be traded along with the attachments for a lump sum of \$49,000. Jerry Court (Fleet supervisor) opinion is this will be a good resource for their needs as the work load will be far less then the needs of Public Works for this piece of equipment.

Staff will be available for any questions.

Funding Source:

FY23 Vehicle capital replacement. Total price for this Trackless unit and attachments is \$206,580.00. The School Department will transfer \$49,000.00 that will be credited to the Vehicle capital account for the Trackless that was to be traded with attachments.

Staff Recommendation:

Purchase of new Trackless and Attachments from HP Fairfield Inc. Allow the school Department to purchase the unit that is being replaced for the total sum of \$49,000.00.

**CENTRAL MAINE**

9 Green St/P.O. Box 188
 Skowhegan, ME 04976
 P: (207) 474-9836
 F: (207) 474-6526
 Toll Free (800) 356-2813

Sales Quote

IMPORTANT: All invoices are due and payable in U.S. Dollars in Guadalupe County, Texas, or where indicated below. No goods to be returned without our written permission. Goods must be returned transportation charges pre-paid. A handling charge will be made on all returned goods. **LATE CHARGE:** A late charge of 1.5% of any past due balance of the dealers account as of the last day of the month will be billed as of the 15th day of the following month if payment has not been received by that date.

CUSTOMER NO	823158	TERRITORY	390	PAGE 1 of 1
ORDER DATE	10/26/2023	CUSTOMER PO	79297Holston	
QUOTE DATE	11/13/2023	SHIPPED VIA		
SALES ORDER	7164481 - SQ	FREIGHT TERMS	EXW- CUSTOMER FRT ACCOUNT	
		EX2	DIRECT BILL TRANSFER AT ORIGIN	
PAYMENT TERMS	Net 30 Days from Invoice Date	CODE	002	
DELIVERY INSTRUCTIONS:				
		REQUESTED SHIP DATE	10/26/2023	

SOLD TO:
 CITY OF BIDDEFORD CHP
 371 HILL ST
 BIDDEFORD ME 04005-4335

SHIP TO:
 CITY OF BIDDEFORD CHP
 371 HILL ST
 BIDDEFORD ME 04005-4335

DESCRIPTION/REMARKS
Trackless MT7 Sidewalk tractor with attachments. (PURCHASED MT7 ALREADY ON S3-7165981 - 10/26/2023)
Please Initial selected options listed below. (Rotary mower requires summer wheel kit)
Quote valid 30 days.
Signature _____ Print _____ Date _____
Steven Holston
207-468-8453

ITEM NUMBER	BRANCH	DESCRIPTION	PICK SLIP#/ LOT/SERIAL	QUANTITY SHIPPED	LIST PRICE	DISC%	EXTENDED AMOUNT
MT7HPF	9335	TRACKLESS MT7 SIDEWALK TRACTOR		1	149,950.00	0	149,950.00
Z51GRBHPF	9335	SNOW BLOWER 51 GEAR BOX RIBBON		1	18,100.00	0	18,100.00
ZVPHHPF	9335	5 POSITION FOLDING V PLOW		1	7,450.00	0	7,450.00
ZHSHPF	9335	HYDRAULIC SANDER SINGLE IMPELL		1	7,300.00	0	7,300.00
MOWERHPF	9335	ZRM14 14' ROTARY MOWER		1	21,300.00	0	21,300.00
MOWERHPF	9335	SUMMER WHEEL KIT		1	2,480.00	0	2,480.00

R E M A R K S		NET DUE	CASH DISC.	IF PAID BY	SUB-TOTAL	206,580.00
		206,580.00	0.00	12/13/2023	FREIGHT & HANDLING	0.00
					SALES TAX	0.00
					TOTAL(USD)	206,580.00
					PREPAID AMOUNT	

IMPORTANT: Alamo Group or affiliates (Alamo Group) shall not be liable to any person for any claim for injuries or damages which claim for injuries or damages arises out of or which results from the repair of this product by a person or firm other than Alamo Group. Repair parts are intended for use only on equipment manufactured or sold by Alamo Group. Our general conditions of purchase are available at this address: <https://www.alamo-group.com/terms>

November 16, 2023

Mr. Steve Holston
Account Manager
Howard P. Fairfield LLC
9 Green Street
Skowhegan, ME.
04976

Dear Steve,

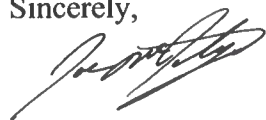
This letter is to confirm that the Howard P. Fairfield Company, with branch locations in Maine, New Hampshire, and Vermont, is the only authorized distributor of the Trackless Vehicles Ltd. product lines.

The Trackless products include the MT7, MT6, MT67, MT5, MT57, MT4, MT3 & MT2 and all of the attachments that are offered by Trackless Vehicles Ltd.

The Trackless products also include all parts & service that are for the Trackless machines and its attachments.

If there are any questions or if additional information is required, please do not hesitate to contact me anytime.

Sincerely,



Joe McIntyre
Director of Sales
Trackless Vehicles
Cell # 519-688-4719



Finance Committee

Meeting Date: December 19, 2023

Meeting Time: 5:20 PM

Item Number: 4.6.

Item Description: Approval/Purchase Treatment Plant Sludge Roll-Off Container

Submitted by: Jeff Demers - Public Works / Waste Water Director

Executive Summary:

Public Works/Wastewater is seeking approval to purchase a new 22' long, 62" high, 96" wide sludge container for a not-to-exceed price of \$20,585.00.

Detailed Review:

Sludge containers receive processed sludge from the sludge presses at the treatment plant. The sludge is hauled to the landfill in the roll-off containers. The current container is aging and requires frequent repairs. Aging cans can lead to increased chances of losing sludge or liquid onto roadways during transportation. Public Works/Wastewater is seeking approval to purchase a new sludge container.

Funding Source:

Funds for this purchase are in the FY23/24 operating budget 35105

Staff Recommendation:

Staff recommends purchase of the container.



Hews Company - SP
190 Rumery Street
South Portland ME 04106
Phone: (207) 767-2136
www.hewscsco.com

Quote

Quote ID: Q80432

Page 1 of 1

Customer: City Of Biddeford Public Works
371 Hill Street
P.O. Box 586
Biddeford ME 04005

Contact: Jerry Count

Phone: (207) 282-1579

Email: jerry.count@biddefordmaine.org

Quote Date: 8/4/2023

Quote Valid Until: 9/3/2023

Salesperson: Dan Campbell

Terms: NET 15

Customer #: 2360

1- 30 YARD SEALED SLUDGE CONTAINER

- 22' LONG, 62" HIGH, 96" WIDE
- 1/4" FLOOR, 10 GUAGE SIDES
- CROSS SILLS 12" ON CENTER
- FRONT AND REAR ROLLERS (10" WIDE)
- SEALED DUMP GATE
- PAINTED STANDARD GRAY
- SIDE ROLLUP TARP SYSTEM WITH BOWS
- CABLE HOIST COMBO

* Furnish and Install air actuator for dump gate. (Convert from manual to air release)

*Touch up paint

INSTALLED, FOB, SOUTH PORTLAND, MAINE \$20,585.00

To be installed on Stellar Slider 65 on U74792

SALESPERSON: DAN CAMPBELL

RE: CITY OF BIDDEFORD / JERRY COURT

VIN		Year	Make		Model
Transmission	Engine	GVW	CA	WB	Fleet ID

Accepted by: _____

Date / PO#: _____ / _____

Final Pricing subject to change based on chassis arrival date

Sub Total:	\$20,585.00
FET:	\$0.00
Sales Tax:	\$0.00
Grand Total:	\$20,585.00



Finance Committee

Meeting Date: 9/5/2023

Meeting Time: 5:20 pm

Agenda Item No: 4.7

Item Description: Approval/Purchase of Plow Equipment

Submitted by: Jeff Demers – Jerry Court

Supporting Information/Documentation:

Viking Quote

Fairfield Quote

Viking Specifications

Executive Summary:

Approval to purchase Body and Snow plow Equipment for the chassis public works purchased in September.

Detailed Review:

Public Works is seeking approval to purchase (1) Front Snow blade, (1) Side wing (1) Stainless Steel Dump box and (1) EV Select V-Box with salt spreader. This equipment is to be mounted on the new 2024 Freightliner Public works purchased back in September. Public works received pricing for all the above equipment from HP Fairfield. Staff noticed a drastic price increase for all plow equipment. Even though our entire fleet is geared up with Fairfield plowing equipment staff decided it was time to look at other options. Staff visited a couple other communities and looked at another municipal commercial plow vendor being Cives Corporation (Viking). Vikings quote came in at \$20,347.50 lower then Fairfield. After visiting the Viking shop and meeting with a Viking representative Public works has decided to move forward with Vikings equipment on this 10 Wheel truck with the council's approval to purchase.

Funding Source:

City's 2024 Vehicle Equipment Capital Improvement plan.

Staff Recommendation:

Staff is recommending the purchase of the above mentioned equipment through Viking Cives Corporation for the lump sum price of \$153,840.00



Cives Corporation, dba
Viking Cives (USA)
14331 Mill Street
Harrisville, NY 13648
Phone: (315) 543-2321
Fax: (315) 543-2366
www.vikingcives.com

QUOTATION

Quote ID: 901

Page 1 of 2

2012 Factory/Shipper
Catalog

Customer: Town of Biddeford
Contact: Jerry Court
Address: Biddeford, Me

Phone: 207-468-4021

Fax:

Attn: Body & Snow Equipment for 10-Wheeler

Quote Number: 901

Quote Date: 11/10/2023

Quote valid until: 12/25/2023

For: Budget

Terms: Net 30 days

Salesperson: John Nault

FOB: Lewiston, Me

QUANTITY	DESCRIPTION	UNIT PRICE	AMOUNT
1	Custom Hitch		
1	S10302F - Custom Hitch Power Hook -Plow and Wing Mount (includes cylinder)		
1	S10850F - Power Hook Plow Half - 30-1/2" push centers		
1	S10996 - Access Step		
1	S11010 - 4" x 10" DA Cylinder (cannot be used with Husting Hitches)		
1	S12700 - SAE "C" 2 bolt (constant running pump)		
1	S13010 - Push Center, 30-1/2"		
1	S14000 - Lift group - All plows except Metros with chain lift leveling device		
1	S15000F - Hose Connecting Bracket w/restrictor, fittings and disconnects		
1	S15100F - Quick Disconnects for Lift Cylinder		
1	S30800F - FH36 Hydraulic Assembly w/mtg. brk't (3 x 36 cyl.)		
1	S33303F - Full Trip Hinge - Timbren		
1	S34000F - Quick Disconnects for Front Wing Cylinder (1 per front mast)		
	Rear Mast Weldment - includes slides, cylinders, mounting brackets - no tank)		
1	S40547 Rear Mast H1059IP RH Assy. CSS		
1	S55520 - R1142TEP Moldboard Reversible, HD Polymer Trip Edge 10 degree		
1	S55670 - Carbide Blade, 12" punching, with steel cover blade-for 11' Moldboard		
1	S55700 - Twin Cylinder (cushion valve) Power Reverse Pushframe (PRR)		
1	S55760 - 30-1/2" pushlug swivel		
1	S55860 - Dead Sheave Leveling Device (stainless steel cable)		
1	S55900 - 10 Degree Moldboard Shoes (pair)		
1	S60040 - 144WHD RH WING WELDMENT - Standard RH Wing		
1	S60300 - 10 deg. Fabricated Shoe		
1	S60720 - Carbide Blade 12" punching, with steel cover blade - for 144 Wing		
1	S61041F - Full Trip Hydraulic Arms (cushion spring lower)		
1	Body - Beau Roc SSM1, Stainless Steel Constructed, 13'x42"x54", 13' Dump		
	Body, 42" Sides, 54" Dbl Acting Tailgate, Hardox 450 Floor, 24" Cab Shield, SA		
	Telescopic Hoist.		
1	Spreader - Swenson 13' EV100, Stainless Steel Spreader w/ 2-115 Gal Calcium		
	Tanks, Electric Calcium Pump, HD Top Screens, Spinner Assy, Stainless Steel		
	Spreader Stand.		
1	Plow Lights - Per Spec		
1	Lights - Whelan per spec		
1	Pintle Plate w/ 25 Ton Hook, D-Rings & Trailer Plug		
1	6" Hardwood Side Boards		
1	Tarp Kit - Donovan Electric #2858 w/ Hoop, Deflector & Asphalt Tarp Cover		
1	Fenders - Poly (tandem)		
1	Mud Flaps w/ Anti-Sails		
1	Hydraulics To Include: A10 Rexroth Load Sense Pump W/ Low Oil Shut		
	Off, Stainless Steel Hyd Tank w/ Stainless Steel Valve Encloser, Drive		



Cives Corporation, dba
Viking Cives (USA)
14331 Mill Street
Harrisville, NY 13648
Phone: (315) 543-2321
Fax: (315) 543-2366
www.vikingcives.com

QUOTATION

Quote ID: 901

Page 2 of 2

2012 Factory/Shipper
Catalog

QUANTITY	DESCRIPTION	UNIT PRICE	AMOUNT
1	Shaft, Valving, Del Air Controls, Hose Kit, Stainless Steel Lines Where Feasible, CS550 or Cirrus Spreader Controls.		
1	Paint – Plow, Wing & Equipment (Orange)		
	Labor To Install		
Quote Total:			\$153,840.00
Discount:			\$0.00
Total Due:			\$153,840.00

The following options may be added:

QUANTITY	DESCRIPTION	PRICE EACH	AMOUNT

Customer must fill out the information below before the order can be processed...

Accepted by:	
Date:	
P.O. number:	

The price and terms on this quotation are not subject to verbal changes or other agreements unless approved in writing by the Home Office of the Seller. All quotations and agreements are contingent upon strikes, accidents, fires, availability of material and all other causes beyond our control. Prices are based on costs and conditions existing on date of quotation and are subject to change by the Seller before final acceptance.

♦ Typographical and stenographic errors subject to corrections. Purchaser agrees to accept either overage or shortage not in excess of ten percent to be charged pro-rata. Purchaser assumes liability for patent and copyright infringement when goods are made to Purchaser's specifications. When quotation specifies material to be furnished by the purchaser, ample allowance must be made for reasonable spoilage and material must be of suitable quality to facilitate efficient production.

♦ Conditions not specifically stated herein shall be governed by the established trade customs. Terms inconsistent with those stated herein which may appear on Purchaser's formal order will not be binding on the Seller.

♦ Unless otherwise stated, Installation charges do not include modifications to exhaust systems, cab protectors or bumpers.



VIKING-CIVES (USA)
HARRISVILLE, NEW YORK 13648
TELEPHONE (315) 543-2321

***** LIMITED WARRANTY*****

VIKING-CIVES (USA) warrants products of its manufacture against defects in workmanship and material for a period of one year from date of shipment to customer; and in consequence of this warranty, any component part or parts of such products proving defective within the above specified time will be repaired or replaced F.O.B. factory, providing such parts are returned, transportation prepaid, to the factory and found defective by **VIKING-CIVES (USA)**. This warranty will not apply to any product which shall have been repaired or altered outside of the **VIKING-CIVES (USA)** factory in any way so as, in **VIKING-CIVES (USA)** sole judgement, to affect its stability or reliability, nor which has been subjected to misuse, negligence or accident.

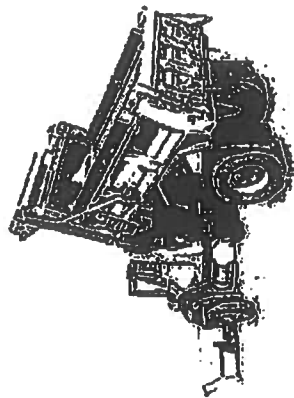
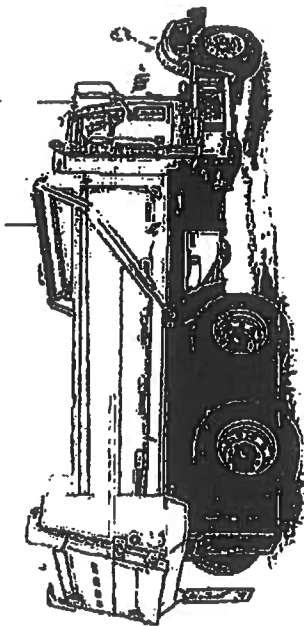
The obligations of **VIKING-CIVES (USA)** under this limited warranty are limited to the replacement of defective parts as set forth above; such obligations are exclusive and in lieu of all other remedies, warranties, guarantees or liabilities, express or implied, with respect to each product delivered hereunder, arising by law or otherwise (including without limitation any obligation or liability of **VIKING-CIVES (USA)**, arising from negligence or with respect to fitness for a particular purpose, merchantability, loss or use, revenue, or profit, or any incidental, indirect, special or consequential damages or injuries, even if **VIKING-CIVES (USA)** has been advised of the possibility of such damages or injuries; and all other remedies, warranties, guarantees, or liabilities are hereby expressly excluded and disclaimed. This limited warranty shall not be extended, altered, or varied except by a written instrument signed by **VIKING-CIVES (USA)**.

VIKING-CIVES (USA) assumes no responsibility for engines, electrical equipment, or any other equipment and accessories not manufactured by **VIKING-CIVES (USA)**.



Stainless Steel Body Line

THE BODIES SHOWN MAY HAVE DEALER INSTALLED OPTIONS.



The combination of superior finish and Beau-Roc's durable design make this the best stainless steel body design on the market. Light to medium-duty bodies specifically designed for snow and ice applications as well as a variety of municipal applications where corrosion is a risk. Available as clean-side or traditional with posts and bracing. Available in SS201 and SS304.

SSM1 Quality SS201 Designs for the Municipal Market

SSM4 Quality SS304 Designs for the Municipal Market

MATERIALS		SPECIFICATIONS	
TOP RAIL	SS Formed Dirt Shedding or SS Tube Top Rail	SS Formed Dirt Shedding or SS Tube Top Rail	
SIDES	7g (3/16") - SS201 2B	7g (3/16") - SS304 2B	
SIDE POSTS	Optional	Optional	
FRONT	2g (3/16") - SS201 2B	7g (3/16") - SS304 2B	
TAILGATE	7g (3/16") - SS201 2B	7g (3/16") - SS304 2B	
FLOOR	4.5 min (3/16") - HARDON 450	4.5 min (3/16") - HARDON 450	
LONG SIDES	3/16" STRENU 100W	3/16" STRENU 100W	
BODY WEIGHT	2,877 lbs Based on a 10' x 30' x 36" SSM4	2,877 lbs Based on a 10' x 30' x 36" SSM1	
BODY LENGTHS	8'6" to 19'	8'6" to 19'	
SIDE HEIGHTS	1'4", 20", 24", 30", 36", 42", 48", 54"	1'4", 20", 24", 30", 36", 42", 48", 54"	
TAILGATE HEIGHTS	2'4", 30", 36", 42", 48", 54", 60"	2'4", 30", 36", 42", 48", 54", 60"	
INSIDE WIDTH	86" to 88" trapezoidal design	86" to 88" trapezoidal design	

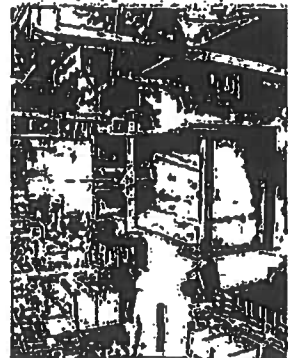
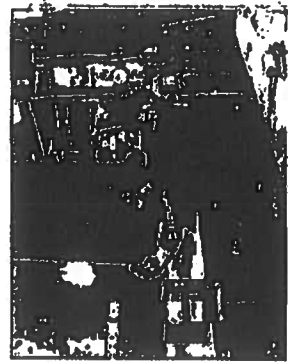
The Innovation and Quality Leader

Founded in 1985, Beau-Roc Inc. manufactures premium dump bodies for a wide range of customers and applications across Canada and the United States. What makes Beau-Roc unique, is combining efficient processes for fast order turnaround with the use of the highest quality materials for products customized to meet specific customer requirements. The integration of engineering to computer-assisted production makes it a seamless process for our customers.

With its popular Diamond product line first introduced in 2004, Beau-Roc leverages the two folds in the truck body's diamond shape without compromising the one large plate of Hardox 450 steel.

The Diamond line's characteristic folded side profile is resistant to warping, is easy to maintain and will prolong the truck body's exterior appearance. It has also proven to be an excellent location for the customers' signs and decals!

In addition to Class 3-8 dump truck bodies, Beau-Roc builds custom contractor bodies, landscraper bodies, multi-purpose bodies, pup trailers, roll-off containers and stainless steel bodies, each heavy-duty for strength but lightweight for maximum payload.



The Best in Custom Build to Order

Backed by the significant investment in engineering and manufacturing, a key focus for the company today is building strong relationships. Beau-Roc's employees, managers and representatives subscribe to the importance of quality, and recognize this as the critical element in relationships with customers and suppliers alike. These working partnerships ensure success in the marketplace for all involved.

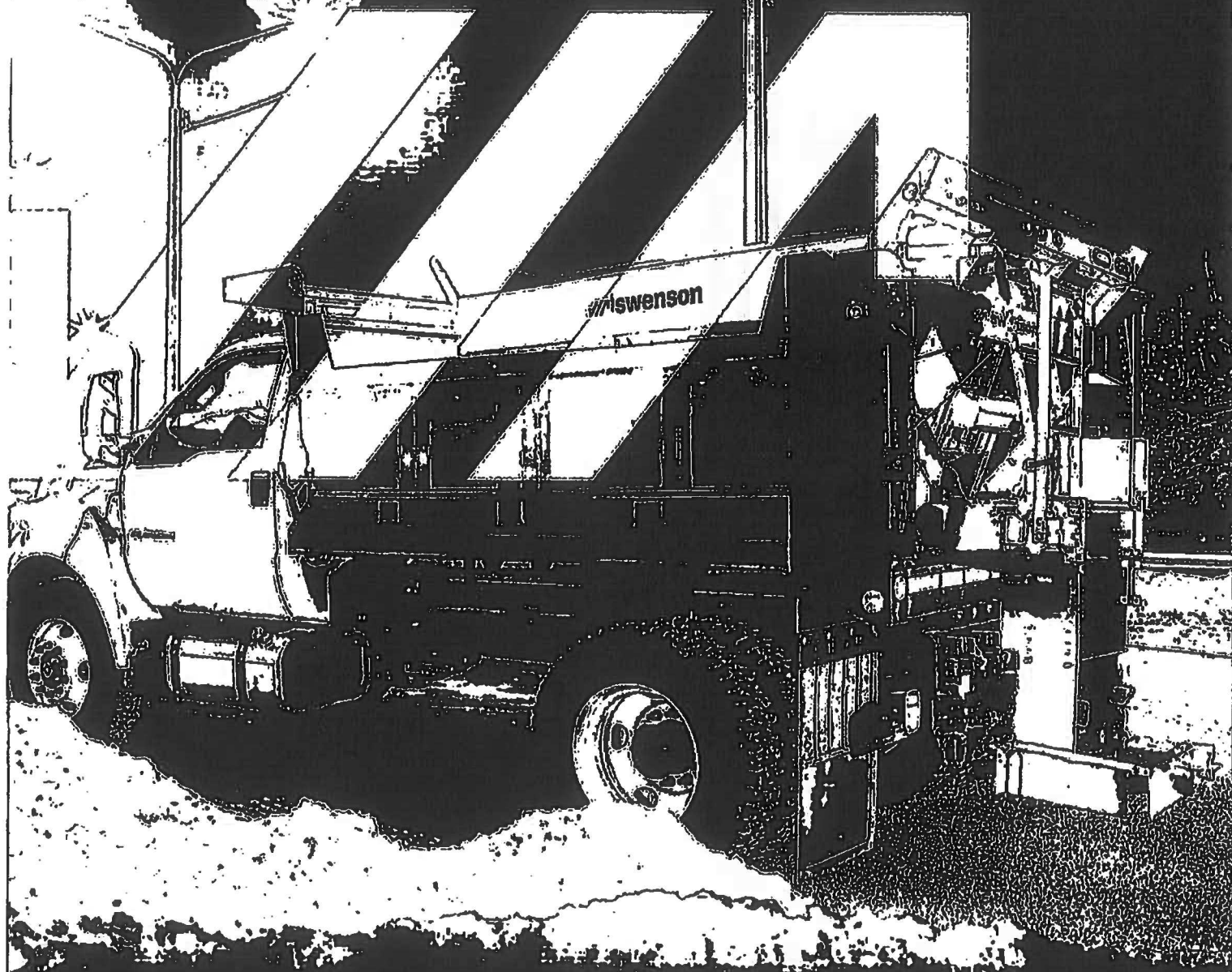
Constantly striving to improve on hauling solutions for North America's contractors, Beau-Roc designs continue to evolve to more aerodynamic and lighter dump truck bodies to keep your truck package at its most fuel-efficient.

Our Process

Beau-Roc engineering is equipped with customized systems to support order-taking, R&D and production. Our detailed configuration database allows us to model customer orders in real time, enabling fast custom quotations to our dealers and a seamless flow into manufacturing.

V-BOX Spreaders

Built-to-Spec Spreaders for Class 7 & 8 Vehicles



www.swensonproducts.com

swenson
a brand of aebl schmidt

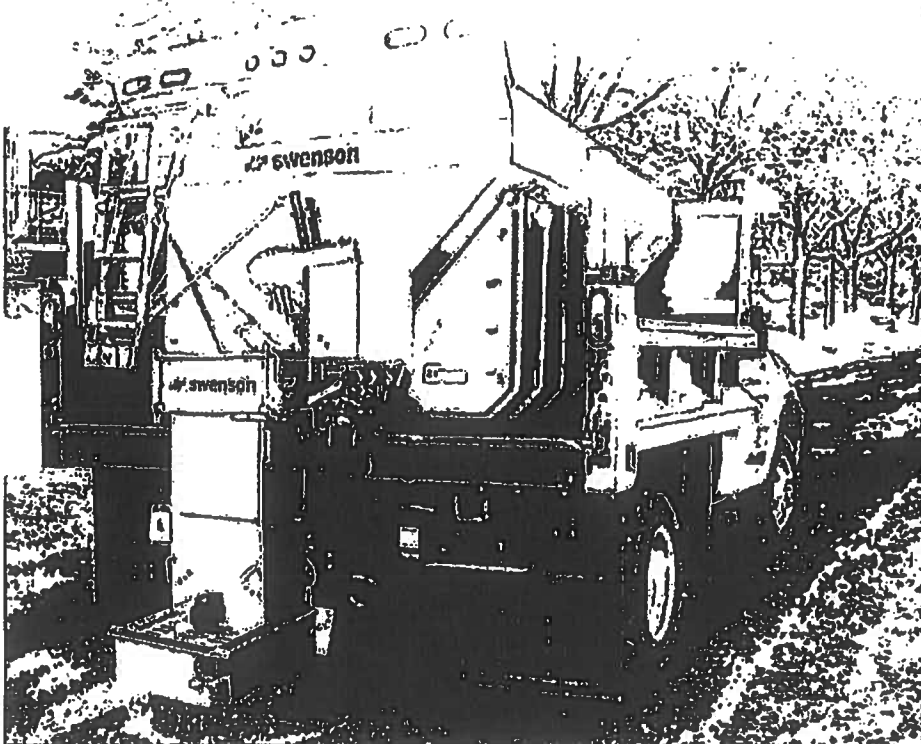
CUSTOM SPREADERS

Built-To-Spec – The Swenson Way

We know that people rely on you to keep them moving all winter long. It's what drives us to make quality spreaders you can depend on season after season. Crafted in the USA by skilled tradesmen, using advanced manufacturing processes, our factory is designed to efficiently build high quality spreaders to your exact specifications. The way we see it, no one knows your stakeholders' needs better than you.

And now, our new EV-SELECT line of V-box spreaders provide you with even more possibilities. With more feature options and cellular manufacturing techniques, Swenson efficiently delivers custom-made equipment when and where you need it. Carbon or steel; hydraulic, electric or gas; dual auger, single auger, belt or chain...

you name it and we can build it... at the most competitive prices available. And once you take delivery of the equipment, you are not alone. Over the course of 80 years we have built an extensive network of authorized Swenson dealers, all certified, all at your beck and call.



Size

Choose the length, width, and height to provide the capacity you need while fitting the equipment you have. *Note:*

Some size combinations may limit the availability of other options.

Liquid Options

Choose from pre-wet and anti-icing options to provide greater versatility for your truck.

Material

Choose from powder coated carbon steel, or from three different grades of stainless steel so that you can have the look and quality that is right for you.

Conveyor

Conveyance options include drag chain, belt-over-chain, auger, and dual auger.

Note: Conveyor options may be limited due to size and drive selected.

swenson

Drive

Select from gas, hydraulic, and dual-electric motors to deliver the power you need.

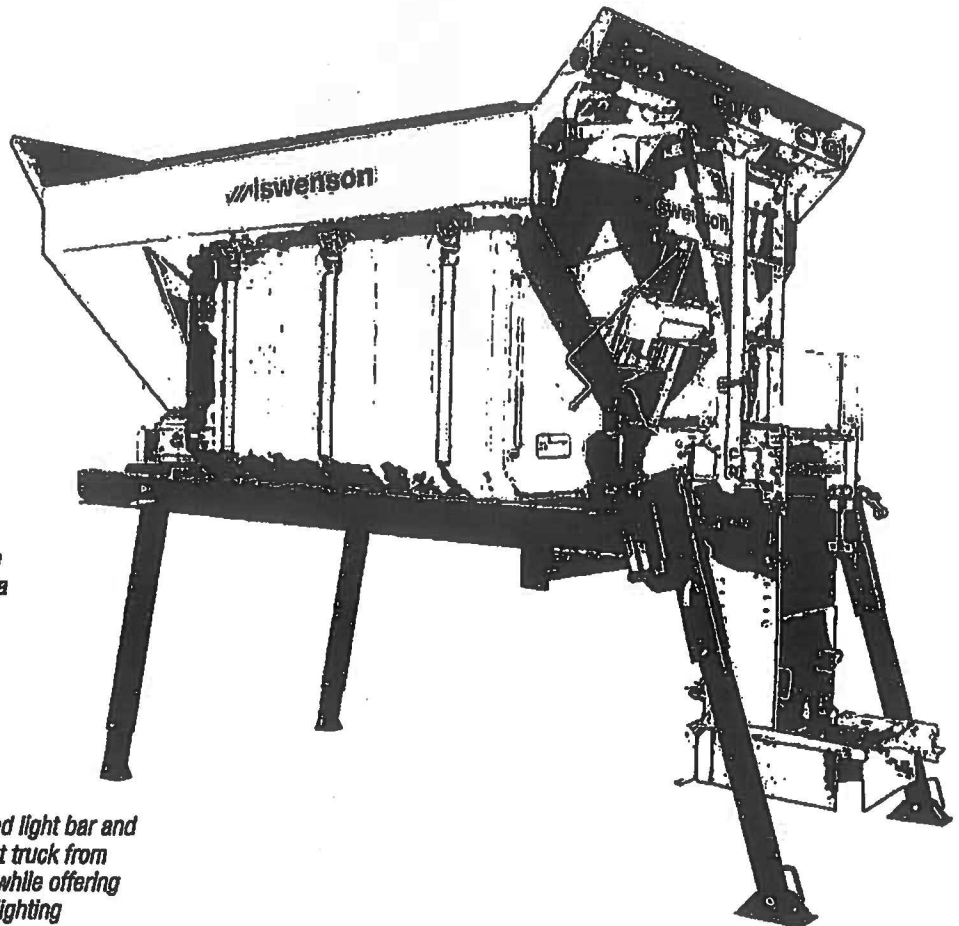
Accessories

Accessories like leg stands, safety lighting, and more allow you to customize your spreader to meet your requirements and to match your fleet.

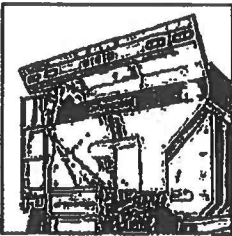
EV SELECT V-BOX

Made For You

The newest generation of Swenson EV-boxes are designed to meet your unique needs, providing more customizable solutions, more maintenance-free parts, and the Swenson quality you rely on.



*Maintenance-free
poly idler carries a
10 year warranty*



*Optional integrated light bar and
spill shield protect truck from
material spillage while offering
additional safety lighting*

Specifications

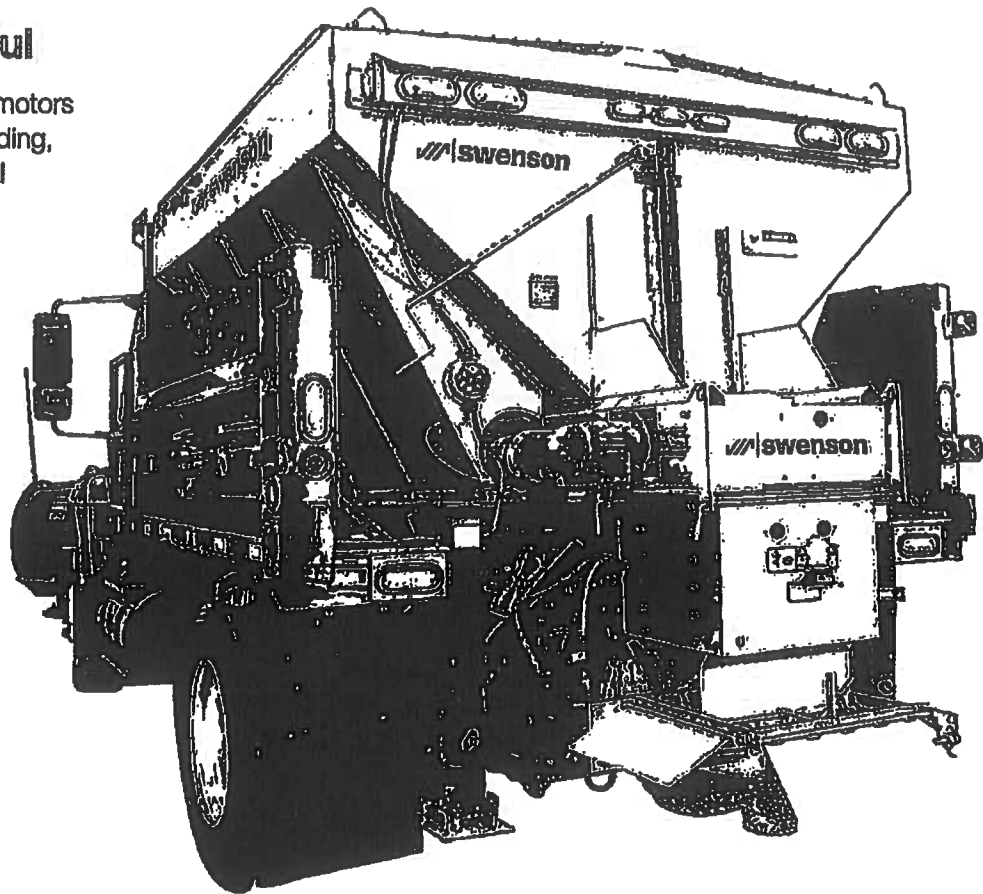
Size	Length: 8 – 22 ft. Width: 80 – 84 in. Height: 45 – 72 in.
Construction	10 ga with 7 ga sides & longitudinals 12 ga with 10 ga sides & longitudinals Carbon or Stainless Steel
Capacity	2.93 – 20.5 cu. yds.
Drive Options	Gas – 19 hp Kohler Hydraulic
Conveyor Options	Drag Chain Belt-over-chain Auger Dual Auger
Safety Features	Drop-n-Loc top screens
Controls	Integrated CAN-bus control system
Warranty	1 year / 10 years on the poly idler

Features

- More maintenance-free parts reduce maintenance costs and labor
- Large hopper and tank capacities increase the total capacity
- Completely customizable with more choices and options available to meet your fleet's unique needs
- Optional leg stands are a convenient addition for loading, unloading and storage
- Optional swing-up spinner is a convenient solution for storage and transport

Clean & Powerful

Two independent electric motors make quick work of spreading, without the need of central hydraulics.



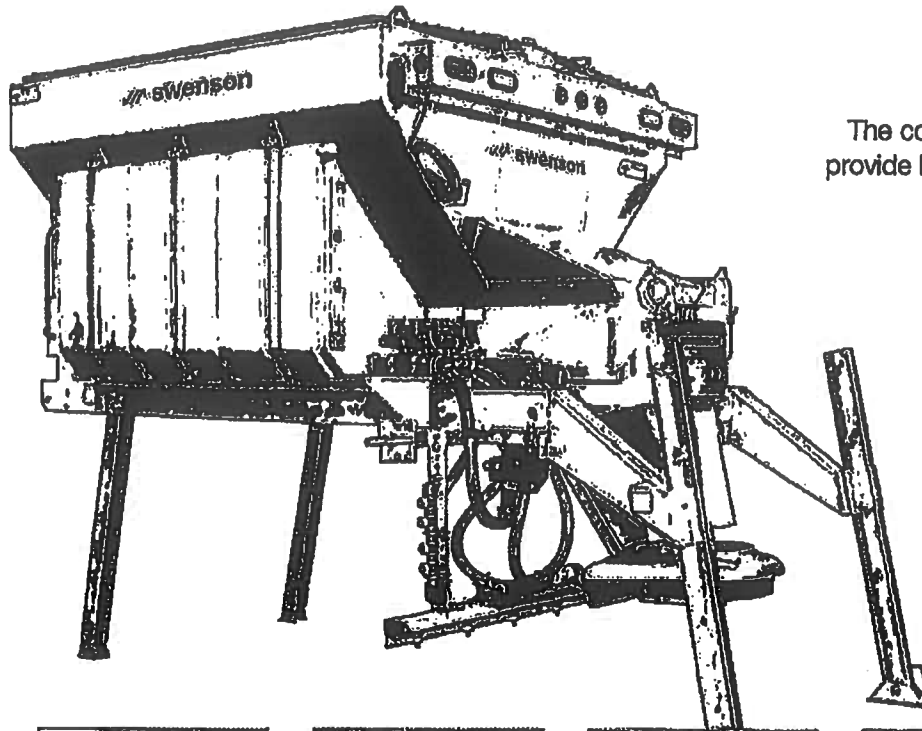
Features

- Electric motors eliminate the need for hydraulics lowering the impact on the environment
- Two ½ horsepower electric motors
- Dual speed, in-cab controls are easy to operate
- Inverted-V keeps weight off the drag for optimal performance
- Optional pre-wet kit available

Specifications

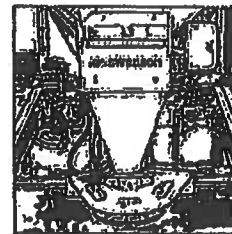
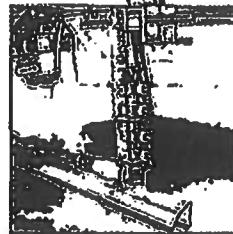
Size	Length: 8 – 12 ft. Width: 64 – 78 in. Height: 45 – 62 in.
Construction	10 ga Carbon 12 ga. Stainless Steel
Capacity	2.93 - 8.59 cu. yds.
Conveyor	Drag Chain
Safety Features	Drop-n-Loc top screens
Warranty	1 year / 10 years on the poly idler

COMBO UNIT



Do It All

The convenience of one unit that can provide liquid anti-icing capabilities and granular and pre-wet de-icing.



Shown with optional G2 spinner assembly

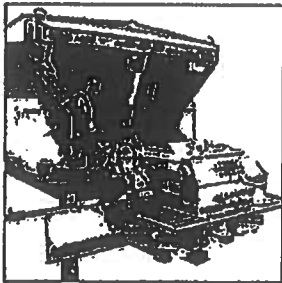
Specifications

Size	Length: 10 – 16 ft. Width: 80 – 84 in. Height: 45 – 72 in.
Construction	12 ga. Stainless Steel
Capacity	Granular 4.61 - 11.46 cu. yds. Liquid 470 gals. 10 ft. minimum hopper length 590 gals. 12 ft. minimum hopper length 750 gals. 14 ft. minimum hopper length 850 gals. 16 ft. minimum hopper length
Conveyor	Drag Chain, Belt-over-chain, Auger, or Dual Auger
Liquid Pumps	Anti-Ice 207 gpm hydraulic driven cast pump Pre-wet 7 gpm
Warranty	1 year / 10 years on the poly idler assembly

Features

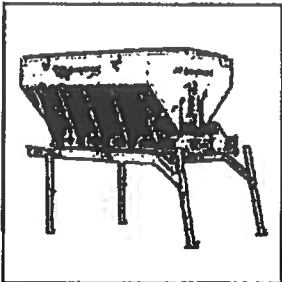
- Capable of liquid anti-icing and both dry and pre-wet de-icing
- Drag chain or dual auger conveyor options
- Spray boom with streamer nozzles provide one to three lanes of liquid coverage
- LED ICC light bar
- Integrated self-storage legs
- Maintenance-free poly idler assembly carries a 10 year warranty

OPTIONS & ACCESSORIES



Aviation Spinner

High volume, high output spreader designed for airport use featuring dual 24" stainless steel spinner discs.



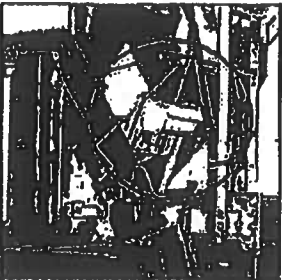
Leg Stands

Designed to simplify loading and unloading and v-box storage. Adjustable height design fits most standard V-box spreaders.



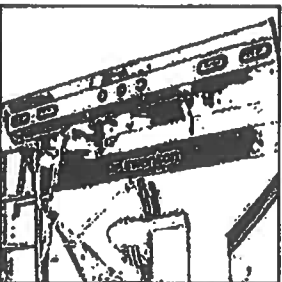
Onboard Liquid Systems

New innovative design offer large capacity without increasing tank width. Optional pre-wet pumps improve material performance and efficiency.



Chain Oiler

Provides added convenience and performance with dual valves that easily oil each side of the chain. The one gallon chain oiler is available in poly, carbon, or stainless steel.



Safety Lighting

Improved LED light bar is located at the top of the rear edge of the hopper, where accessories won't block your light source. Available in three different configurations.



Swenson Spreader LLC
127 Walnut St.,
Lindenwood, IL 61049
Phone: 888-825-7823
Fax: 815-393-3320

www.swensonproducts.com

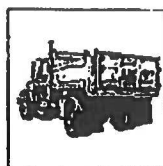
Swenson Genuine Parts

Genuine Swenson Parts and Accessories are in stock to keep you up and running from one season to the next - all year round. We have a large parts and accessories inventory. It is continuously maintained for fast shipment to you or your authorized Swenson distributor.

An experienced Parts and Accessories Manager is always available to provide you with detailed information on chains, belts, sprockets, augers, motors, spinner assemblies, valves, and emergency parts kits. Whether you own a small business or manage an entire fleet, our job is keeping you on the job. Remember, only genuine Swenson parts fit your Swenson equipment exactly.

Look to Swenson for all your equipment needs.

Swenson offers a wide range of spreaders, dump bodies and liquid application equipment that can be customized to meet your exact needs. It's what sets us apart from the competition. We know it's critical to make sure you have the proper equipment right from the start.



Dump Bodies

Available in a wide variety of sizes from 9' to 15'; 5 to 16 cu. yds.



All Purpose Bodies

Available from 9' to 15'; and 2.5 to 16 cu. yds.



Anti-Icers

From 100 to 1000+ gallon; perfect solution for pre-treating pavement.



Pre-Wet Systems

Available in hydraulic or electric; perfect solution for improving material effectiveness.

Aebi Schmidt NA

Aebi Schmidt Group
Marketing and Communications

Technical data is subject to change.
Illustrations are not binding.

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 **aebi schmidt**
group

www.aebi-schmidt.com

>>> Power Hook Hitch

North America's leading
Innovator of snow & ice
control equipment!
www.vikingcives.com

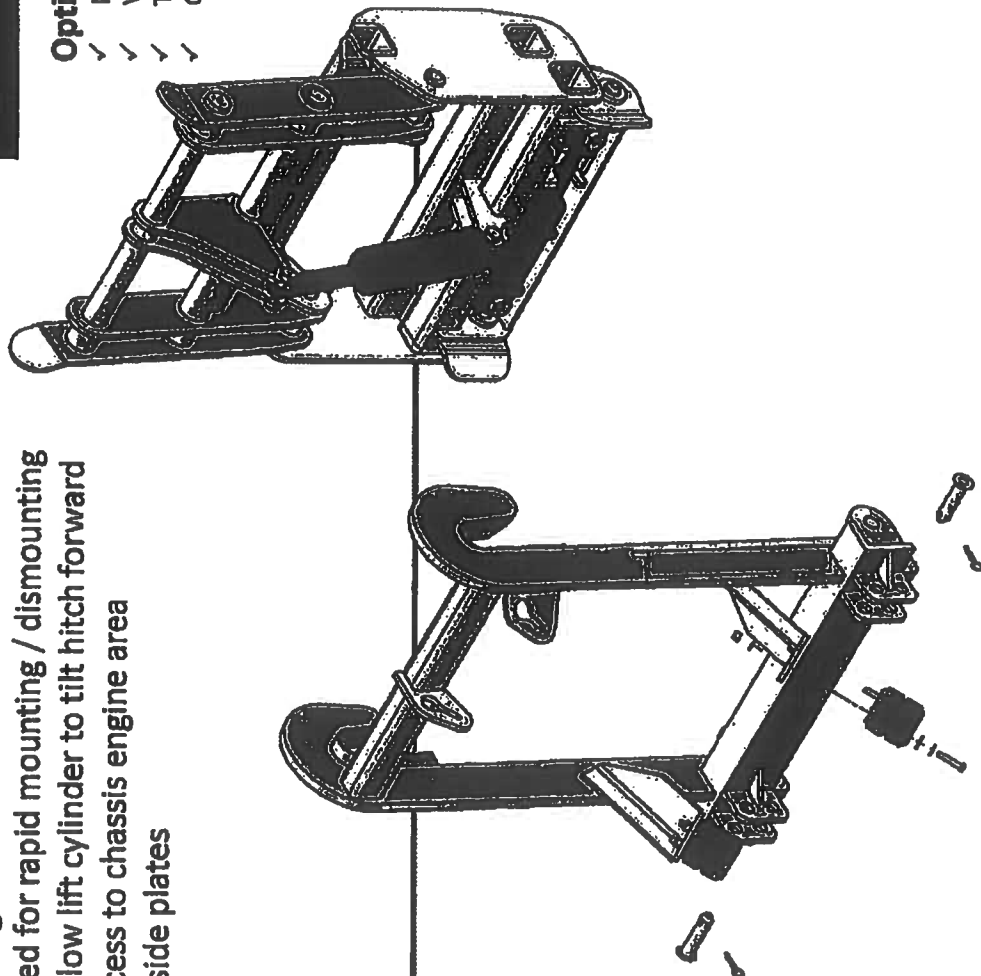
Power Hook Hitch

Standard Features:

- Custom designed for chassis fit
- Engineered for rapid mounting / dismounting
- Utilizes plow lift cylinder to tilt hitch forward
- Allow access to chassis engine area
- ½" thick side plates

Options:

- ✓ No Wing, Single Wing & Double Wing
- ✓ Various Push Centers Available
- ✓ Thicker Side Plates
- ✓ Custom Pump / PTO Brackets



vikingcives.com

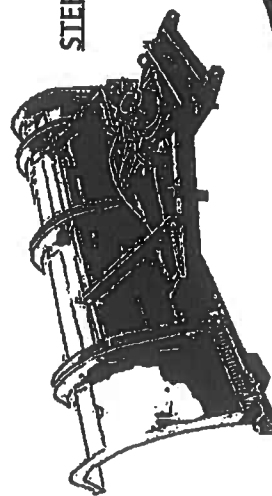
**North America's leading
Innovator of snow & ice
control equipment!
www.vikingcivics.com**

VIKING CLIVES

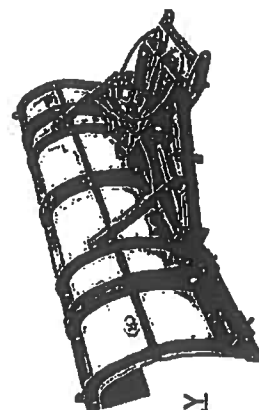
Options:

-

- ✓ Screw adjustable frame shoes
- ✓ Screw adjustable 10" caster wheels
- ✓ Various cutting edge materials
- ✓ Custom moldboard sizes
- ✓ Custom moldboard profiles (RH, LH, Double Flare)
- ✓ Moldboard & Curb shoes
- ✓ Rubber deflector
- ✓ Plow markers
- ✓ Other swivel attachments
- ✓ Various pushframe styles available



TESTS



OR POLY

Plow Model	Path Min/Max	Height	PRWG Weight	PRR Weight	PRRL Weight
R936TE	7'-5" TO 9'	36"	2140	2015	2035
R1036TE/ R1036TEP	8'-2 1/2" to 10'	36"	2240	2115	2135
R1042TE/ R1042TEP	8'-2 1/2" to 10'	42"	2290	2165	2185
R1136TE/ R1136TEP	9' to 11'	36"	2340	2540	2560
R1142TE/ R1142TEP	9' to 11'	42"	2390	2590	2610
R1242TE/ R1242TEP	9'-10" to 12'	42"	2490	2690	2710
R104662TE	8'-2 1/2" to 10'	46" to 62"	2340	2215	2235
R113645TE	9' to 11'	26" to 45"	2440	2640	2660

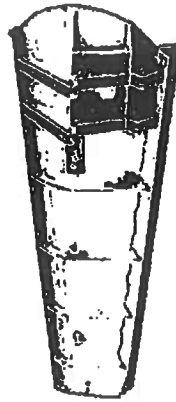
vikingcives.com

>>> Wing

Wing

Standard Features:

- Brake formed moldboard
- Reinforced with a minimum of six plasma cut ribs
- Bottom has gusseted 6" x 4" x 3/4" blade angle
- Heavy duty 3 1/2" diameter tubular outer arm
- Heavy duty 2 1/4" diameter solid inner arm
- Lower arm equipped with heavy duty compression spring



Options:

- ✓ Moldboard & Curb Shoes
- ✓ Spring loaded full trip arms
- ✓ Various cutting edge materials
- ✓ Trip Edge models available

North America's leading
innovator of snow & ice
control equipment!
www.vikingdves.com



Model	Nose Height	Discharge Height	Blade Length	Weight
0910WHD	29"	38"	9'	795
1011WHD	29"	39"	10'	815
1112WHD	29"	40"	11'	850
1213WHD	29"	41"	12'	1100
1314WHD	29"	41"	13'	1250
1415WHD	29"	42"	14'	1400
0910WHDTE	29"	38"	9'	995
1011WHDTE	29"	39"	10'	1020
1112WHDTE	29"	40"	11'	1165
1213WHDTE	29"	41"	12'	1315
1314WHDTE	29"	41"	13'	1465
1415WHDTE	29"	42"	14'	1615

vikingdves.com

**CENTRAL MAINE**

9 Green St/P.O. Box 188
 Skowhegan, ME 04976
 P: (207) 474-9836
 F: (207) 474-6526
 Toll Free (800) 356-2813

Sales Quote

IMPORTANT: All invoices are due and payable in U.S. Dollars in Guadalupe County, Texas, or where indicated below. No goods to be returned without our written permission. Goods must be returned transportation charges pre-paid. A handling charge will be made on all returned goods. **LATE CHARGE:** A late charge of 1.5% of any past due balance of the dealers account as of the last day of the month will be billed as of the 15th day of the following month if payment has not been received by that date.

CUSTOMER NO	823158	TERRITORY	390	PAGE 1 of 2
ORDER DATE	09/11/2023	CUSTOMER PO	79297HOLSTON	
QUOTE DATE	09/11/2023	SHIPPED VIA		
SALES ORDER	7095837 - SQ	FREIGHT TERMS	EXW- CUSTOMER FRT ACCOUNT	
		EX2	DIRECT BILL TRANSFER AT ORIGIN	
PAYMENT TERMS	Net 30 Days from Invoice Date	CODE	002	
DELIVERY INSTRUCTIONS:				
		REQUESTED SHIP DATE	09/11/2023	

SOLD TO:
 CITY OF BIDDEFORD CHP
 371 HILL ST
 BIDDEFORD ME 04005-4335

SHIP TO:
 CITY OF BIDDEFORD CHP
 371 HILL ST
 BIDDEFORD ME 04005-4335

DESCRIPTION/REMARKS
LANAU SH 13' STAINLESS STEEL DUMP BODY 48" SIDE HEIGHT, 54" GATE HEIGHT, 78" FRONT HEIGHT, 99" WIDTH, 24" CAB SHIELD, MAILHOT HOIST CYLINDER, 3/16" HARDOX FLOOR, AIR TAILGATE, DRIVE'S SIDE LADDER - FOLD DOWN / 2 STEP, SHOVEL HOLDER
SWENSON EV100 13' STAINLESS STEEL HYDRAULIC DRIVEN SPREADER 62" SIDE HEIGHT, 82" WIDTH, 10.4 CUBIC YARD CAPACITY, INVERTED V OVER CONVEYOR CHAIN, BOLT-IN 6" WIDE FLANGE BEAM, SPRING LOADED CHAIN TAKE-UP, REPLACEABLE BOLT-IN CONVEYOR FLOOR, REAR CHAIN WIPER, 12" ADJUSTABLE HEIGHT SPINNER EXTENSION, STAINLESS STEEL LEG STAND, STAINLESS STEEL LADDER, SENSORED MOTOR, (2) 115 GALLON TANKS W/ STAINLESS STEEL MOUNTING, RUBBER SIDE SKIRT W/ STAINLESS STEEL MOUNTING & LATCHBAR
EVEREST PT-QC-DM QUICK DETACH HITCH EVEREST ACP48QC/ACP48/ST/62 QUICK DETACH HYDRAULIC WING SYSTEM W/ SPRING SAFETY TRIP, WING STAND EVEREST R132TEL39PH POLY REVERSIBLE PLOW W/ CARBIDE & COVER & SHOES EVEREST W-144-10-HD 12' HEAVY DUTY STEEL WING W/ CARBIDE & COVER & SHOE & WING DEMOUNT CASTER
REXROTH LOAD SENSING SYSTEM, A10 PUMP, M4 VALVES. SS VALVE /RES / ENCLOSURE, REXROTH CS CAB CONTROLLER W/PRE-WET, DEL AIR CONTROLS, SS TUBING (FRONT & BACK) W/ SS NUTS, FASTER HYDRAULIC CONNECTORS
HEATED LED FRONT PLOW LIGHTS, WHELEN DOT3704D W/ MCSLED2A & LEDS / SPECIFICATIONS, WING & SPREADER LIGHTS, BODY UP INDICATOR, ICC & PLATE LIGHTS
WOOD RISERS, DONOVAN LOAD COVER W/ ASPHALT TARP & POWER HOOP, FRONT & REAR MUD FLAPS W/ ANTI-SAILS, PINTLE PLATE W/ D-RINGS, 25 TON HOOK, 7 PIN ROUND TRAILER PLUG, BACK UP ALARM
LEAD TIME IS APPROXIMATELY 10-12 WEEKS INSTALLED & PAINTED WHERE APPLICABLE (HITCH, WING SYSTEM PLOW & WING - OMAHA ORANGE) QUOTE VALID FOR 30 DAYS, **A CANCELLATION OF A SIGNED QUOTE WILL BE SUBJECT TO A 10% RESTOCKING FEE**
SIGNATURE _____
PRINT _____ DATE _____
STEVE HOLSTON - 207-468-8453 - SteveHolston@Alamo-Group.com

ITEM NUMBER	BRANCH	DESCRIPTION	PICK SLIP#/ LOT/SERIAL	QUANTITY SHIPPED	LIST PRICE	DISC%	EXTENDED AMOUNT
7HDHPF	9335	TANDEM AXLE GEAR INSTALLED		1	174,187.50	0	174,187.50

R E M A R K S	NET DUE	CASH DISC.	IF PAID BY	SUB-TOTAL	174,187.50
	174,187.50	0.00	10/11/2023	FREIGHT & HANDLING	0.00
				SALES TAX	0.00
				TOTAL(USD)	174,187.50
				PREPAID AMOUNT	

IMPORTANT: Alamo Group or affiliates (Alamo Group) shall not be liable to any person for any claim for injuries or damages which claim for injuries or damages arises out of or which results from the repair of this product by a person or firm other than Alamo Group. Repair parts are intended for use only on equipment manufactured or sold by Alamo Group. Our general conditions of purchase are available at this address: <https://www.alamo-group.com/terms>



Finance Committee

Meeting Date: December 19, 2023

Meeting Time: 5:20

Agenda Item No: 4.8

Item Description: Approval/Lease Two Electric Vehicles for City Fleet

Submitted by: Jeff Demers Director Public Works/Waste Water

Supporting Information/Documentation:

N/A

Executive Summary:

The Biddeford Public Works Department is looking for approval to lease (2) Hyundai EV (Electric vehicles). These two vehicles will be available city wide for all departments as needed.

Detailed Review:

The city of Biddeford is at the tail end of the (2) EV three year lease agreements that were set in place on or around April 2, 2021. Staff is recommending that the city manager be giving the authority to enter into agreement for a new three year lease agreement for (2) Hyundai Iconic 5. This lease agreement would be a three year term at \$7,700.00 per vehicle as a one-time payment. Limit of two vehicles per municipality. This new agreement would replace the agreement ending in April of 2024.

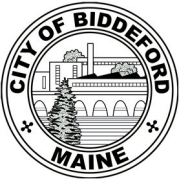
The city manager requested that the Public Works Department look into replacing the 2019 Ford Fiesta being unit #84 in the Assessor's Office with one of the vehicles being leased today. Public Works Fleet Supervisor and the City Assessor see that as a good option as the mileage is very low in the Ford Fiesta. The Fleet Supervisor will look at options for trading/selling the Ford Fiesta if given approval.

Funding Source:

This is not a budgeted item. Hyundai is offering special lease rates of government entities to capitalize on available government rebates. The expense is proposed to be covered by FY23 Surplus.

Staff Recommendation:

Staff is requesting the approval to move forward with new lease agreements.



Finance Committee

Meeting Date: December 19, 2023

Meeting Time: 5:20 pm

Agenda Item No: 4.9.

Item Description: Reporting of Purchases Under Sec. 2-336(g)

Submitted by: Brian S. Phinney, COO

Supporting Information/Documentation:

N/A

Key Terms:

N/A

Executive Summary:

Monthly reporting of streamlined purchase(s) under Sec. 2336(g) – purchasing update for the SCBA compressor for the Fire Department from \$32,374.26 to \$33,317.38.

Detailed Review:

The Code of Ordinances at *Sec 2-336 Competitive Sealed Bidding* includes a streamlining provision that authorizes the city manager to approve certain purchases as follows:

...bid results greater than \$5,000 and less than \$50,000 and covered by the budgeted amount can be approved by the City Manager and awarding of the contract to the successful bidder. These results will be reported to the City Council and/or the Finance Committee on a monthly basis.

At the November meeting of the Finance Committee staff reported plans for a streamlined purchase of the FD SCBA compressor. As reported at that time, the Fire Department issued an RFP for the purchase of an SCBA compressor. Three bids were received, the lowest bidder is recommended, the amount is less than the budget amount (FY24 CIP budget for SCBA Compressor \$35,000). Upon placing the order the FD was notified of the quote expiration date due to market volatility. The price increased by \$1,606.12, which was negotiated down by \$663.00 to \$943.12. The updated purchase price is referenced below. Please note that the streamlined purchasing criteria remains valid.

Purchase Detail

Bergeron Protective Clothing – SCBA Compressor	\$31,073.26	\$32,016.38
Camille's Electric (electrical install)	<u>\$ 1,301.00</u>	
Total	\$32,374.26	\$33,317.38

Funding Source:

FY24 CIP

Staff Recommendation:

N/A – Reporting requirement



1024 Suncook Valley Hwy., Unit 5-D
 Epsom NH, 03234
 TEL: 603.736.8500
 www.BergeronProtectiveClothing.com

ORDER ACKNOWLEDGEMENT

No. : 229284

For Quotation#: 213776

Doc. Date : 11/28/2023
Payment Terms : NET30
Delivery Date: 11/28/2023
Customer PO:
Salesperson : Dale Doughty
Page : Page 1 of 1

Bill To

Biddeford ME Fire Dept.
 152 Alfred Street
 Biddeford ME 04005

Ship To :

152 Alfred Street
 Biddeford ME 04005

Arctic Compressor 10 HP 4 Stage Cabinet

Quantity	Style	Description	Your Cost
1	C-E4-10-A6-E3C	Arctic Compressor, Enclosed, 14 CFM, 4 Stage, 6,000 PSI, 10 HP, Triple Phase, W/CO Monitor E4-10A6E3 with CO Monitor 4 Stage 6000 PSI 10HP/14 CFM 3 Phase Electric Motor Sound Suppressing Cabinet Includes Filter System to Process 24,000 CU Ft Magnetic Starter Auto Drain System Gauge Panel High Pressure Switch	27,300.74
1	A-S5000	Arctic Compressor, Oil Level Switch	375.09
1	A-S1300	Arctic Compressor, High Temp Switch	227.55
1	FrieghtCH	Arctic Compressor Freight Charge	1,126.00
1	INSTL	Installation Charge	450.00
1	K902	Breathing Air Analysis And Test Equipment	237.00
1	EXD-ACE-GOLD	Arctic Compressor ACE Gold 5 Year Extended Warranty Add \$2300 for Gold Extended Warranty 5 Years/1000 Hours	2,300.00

Subtotal 32,016.38
Total 32,016.38

Notice: Products marked as 'Contains PFAS Chemicals' are considered notification; pursuant to NH Law 154:8-c Firefighting PPE. Terms Net 30 days add 3% fee when paying via credit card. Exchanges may incur additional handling charges. Late fee 2%/mo. \$25 return check fee.

MC/Visa/Discover accepted.



Quotation

Date: 9/1/2023	Submitted By: Mark McKay
-------------------	-----------------------------

HSE
 475 Pleasant Street. Suite 14
 Lewiston, Me 04240
 207-241-0325 Fax: 207-553-2288
www.hsefiresafety.com

Quotation For:
 Biddeford Fire

CONTACT:	EST. SHIP DATE	SHIP VIA	TERMS
		Best way	Net 30 days

QUANTITY	DESCRIPTION		EXT. PRICE
1	Pivot Air 6000 PSI 10 HP compressor With CO/DEW point monitoring with cal kit Includes electrical relocation done by third party Includes air inlet and roof penetration by third party Installation of compressor and connect to current DOT bottles Shipping Training		\$ 58,000.00
		Total	\$ 58,000.00

SIGNATURE:	ABOVE PRICING WILL BE HONORED FOR:30
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1024 Suncook Valley Hwy., Unit 5-D
Epsom NH, 03234
TEL: 603.736.8500
www.BergeronProtectiveClothing.com

QUOTATION

No. : 213187

Doc. Date : 08/04/2023
Payment Terms : NET30
Valid Until: 10/31/2023
Customer PO:
Salesperson : Dale Doughty
Page : Page 1 of 1

Bill To

Biddeford ME Fire Dept.
152 Alfred Street
Biddeford ME 04005

Ship To :

152 Alfred Street
Biddeford ME 04005

Arctic Compressor 10 HP 4 Stage Cabinet

Quantity	Style	Description	Your Cost
1	C-E4-10-A6-E3C	Arctic Compressor, Enclosed, 14 CFM, 4 Stage, 6,000 PSI, 10 HP, Triple Phase, W/CO Monitor E4-10A6E3 with CO Monitor 4 Stage 6000 PSI 10HP/14 CFM 3 Phase Electric Motor Sound Suppressing Cabinet Includes Filter System to Process 24,000 CU Ft Magnetic Starter Auto Drain System Gauge Panel High Pressure Switch	27,502.75
1	A-S5000	Arctic Compressor, Oil Level Switch	370.65
1	A-S1300	Arctic Compressor, High Temp Switch	224.86
1	FrighthCH	Arctic Compressor Freight Charge	
1	INSTL	Installation Charge	450.00
1	K902	Breathing Air Analysis And Test Equipment	225.00
1	EXD-ACE-GOLD	Arctic Compressor ACE Gold 5 Year Extended Warranty ion: Add \$2300 for Gold Extended Warranty 5 Years/1000 Hours	2,300.00

*Notice: Products marked as 'Contains PFAS Chemicals' are considered notification; pursuant to NH Law 154:8-c Firefighting PPE. Financing options available on turnout gear purchases. Prices quoted do not include shipping and handling. Shipping is FOB factory. This quote is based on current prices, subject to change by Manufacturer without notice. TERMS NET 30 Days. Add 3% fee when paying via credit card. Exchanges may incur additional handling charges. Late fee 2% per mo. \$25 returned check fee MC/ Visa /Discover accepted.

FIRE TECH & SAFETY OF NEW ENGLAND, INC.
 100 Business Park Dr., Unit 6
 Tyngsborough, MA 01879
 1-800-256-8700 Fax (978) 649-6833



Quote

Name / Address
BIDDEFORD FIRE DEPT.-ME ATTN: CHIEF 152 ALFRED ST. BIDDEFORD, ME 04005-2589

Date	Quote #
8/18/2023	202509
Valid for 15 Days	



Project	Terms	Rep
	Net 30	JC

Qty	Description	Unit Price	Total
1	BAUER VERTICUS 13 SCFM, Three Phase 208/230 VAC/60Hz, 10HP, P2	41,015.00	41,015.00
1	BAUER ELECTRONIC CO MONITOR W/CAL KIT	4,724.00	4,724.00
1	INSTALLATION INCLUDES 1 DAY LABOR, CALIBRATION, START-UP RELATED PROCEDURES, AIR QUALITY TEST, TRAINING, NFPA COMPLIANT FILL LOG INSTALLATION REQUIREMENTS: DEPARTMENT ELECTRICIAN ON SITE BY 10AM INSTALLATION DAY **NO FACILITY MODIFICATIONS **NO ELECTRICAL SERVICES PROVIDED	1,500.00	1,500.00
1	MASSACHUSETTS STATE CONTRACT PSE01 FREIGHT EXCEPTION: INCLUDES ALL TRANSPORTATION FEES, HANDLING COST, PRODUCT INSPECTION AND TRAINING. SEE FTS TERMS AND CONDITIONS FOR MORE INFORMATION.	1,200.00	1,200.00
1	PRICING COMPLIANT WITH MASS STATE CONTRACT PSE01 - PLEASE SEE FTS TERMS AND CONDITIONS FOR MORE INFORMATION.	0.00	0.00

Total		\$48,439.00
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Notice: One or more of the products listed above may contain PFAS. For detailed product information please call 800-256-8700.
 Fire Tech & Safety Terms and Conditions: <https://firetechusa.com/FTSTAC.pdf>
 Unless otherwise noted on this quote, freight may be added at time of invoicing as Prepay & Add terms



October 17, 2023

Biddeford Fire Department
Deputy Chief Kenneth Thorpe
152 Alfred Street
Biddeford, ME 04005

Re: High Pressure Breathing Enclosed Frame Air Compressor

Thank you for offering Northeast Emergency Apparatus LLC ("NEA") the opportunity to quote a high pressure breathing air compressor system with cascade for your department.

<u>Qty</u>	<u>Item</u>	
1	Arctic Breathing Air 14 CFM Compressor with enclosed frame -10HP Three Phase, 6000 PSI 4-stage, with magnetic starter - Electronic CO Monitor -High pressure switch, Auto drain system, Hourmeter -Low Level Oil Switch, High Temperature Switch -Filter Upgrade to <u>57,000 CF</u> -Interconnecting hoses, parts, hardware, etc. -Delivery and Installation -Training for FD Personnel	\$ 36,913.00
1	Fire (5) Year ACE Gold Extended Warranty	\$ 2,425.00
Total:		\$ 39,339.00

Pricing shown above is valid until 11-30-2023.

NORTHEAST EMERGENCY APPARATUS, LLC
440 Washington Street (N), Auburn, ME 04210
Ph: (207) 753-0080, T/F: (866) 281-0911, Fax: (207) 753-0090
www.NortheastEmergencyApparatus.com

Installation excludes station wiring. Wiring from your master panel to the compressor outlet or disconnect must be completed by a licensed electrician. NEA technicians can connect the compressor to the local outlet or disconnect. The compressor includes an 8' power cable with NEMA L15-30 plug.

This quote covers high quality and well proven equipment. We are very confident that you and your department members will be most satisfied with these products and the service we offer. Unlike some of our competitors, our own full time employees do the installation of the complete system allowing us to control the quality of the work.

Thanks again for offering NEA the opportunity to quote this package.

Respectfully,



Ed Pollard
Apparatus and Equipment Sales
Northeast Emergency Apparatus, LLC

NORTHEAST EMERGENCY APPARATUS, LLC
440 Washington Street (N), Auburn, ME 04210
Ph: (207) 753-0080, T/F: (866) 281-0911, Fax: (207) 753-0090
www.NortheastEmergencyApparatus.com



**CITY OF BIDDEFORD
FIRE DEPARTMENT**

152 Alfred Street
Biddeford, Maine 04005
Tel: 207-282-6632
Fax: 207-283-8243

Chief of the Department Lawrence Best

Assistant Chief Edward B. Dexter

Deputy Chief Kenneth Thorpe

MEMORANDUM

TO: Brian Phinney, Chief Operating Officer
CC: Jim Bennett, City Manager
FROM: Lawrence D. Best, Chief of Department
RE: **Cost Update on Compressor for SCBA**
DATE: 12/04/2023

I am writing to update you and the Finance Committee that the cost for the Compressor for SCBA has increased slightly from what the initial quote that was given.

As you are aware the Finance Committee reviewed this request on November 21, 2023 and gave approval to move forward with the purchase and authorization for the City Manager to sign any necessary documents.

When we contacted the lowest bidder (Bergeron Protective Clothing Company) we found the costs had increased from what was on the bid quote submitted. After reviewing their bid quote, it said on the document that prices were valid until October 31, 2023. The total increase was \$1,606.12 with the largest portion being the shipping cost. After discussing the costs increase with Bergeron Protective Clothing they agreed to reduce the increase by \$663.00 (\$500 from the compressor cost and \$100 from the shipping cost), which leave the total cost increase \$943.12 for a new total cost of \$32,016.38.

After reviewing the other bids that were submitted, the next closest bid was for a total of \$39,339.00. Even after the cost increase, the Bergeron Protective Clothing Company was still the lowest bid and the total project is still under the \$35,000.00 that was budgeted.

Please let me know if you have any questions or need any additional information. Thank you.