

City of Biddeford
Recycling & Solid Waste Management Commission
December 21, 2022 6:30 PM Via Zoom

- 1. Call to Order**
- 2. Approval of Minutes**
 - 2.1. Minutes for November 16, 2022
[November 16, 2022 Meeting Minutes.pdf](#)
- 3. Discussion / Approval**
 - 3.1. Update on Contamination
 - 3.2. Continue Discussion / New Comments on Enforcing Recycling Violations / Recommendations from Committee
 - 3.3. Composting Food Waste / Cooking Oil, New Permit through D.E.P. at Public Works Facility
 - 3.4. Discuss Proposed New Hours for Transfer Station Going to Council
 - 3.5. Discuss No Parking for Waste & Recycling Trucks Going to Council
- 4. Other Business**
- 5. Commission Roster Updates If Needed**
- 6. Agenda for Next Meeting**

Recycling & Solid Waste Management Commission Minutes

November 16, 2022 6:30 PM Meeting

1. Call to Order

- a. Meeting called to order at 6:34pm.
- b. Present: Members Burkett, Enan, Shapiro, LaFountain, Goodrow, Lessard, and Malon.
- c. Absent: Member Ortiz

2. Approval of Minutes

- a. Approved unanimously.

3.1. Update - Recycling Contamination

- a. Beginning next week, (30 days after the passage of the 2nd reading of the amended recycling ordinance) Public Works staff will audit 10-15 recycling bins for contamination each month. They will audit the same bins each week for a month, and then move on to another neighborhood the next month.
- b. The most recent Casella recycling audit took place in October. Director Demers is still awaiting the official results. He will share the future report with Commission members when it becomes available. Early indications are that it was a successful audit (15% contamination). Plastics continue to be the biggest issue.
- c. The next Casella audit is scheduled for April.

3.2. Public Works Enforcing 3 Strike Rule and Contamination - Recommendations from Committee

- a. Director Demers collaborated with Casella to create an infomercial to communicate the new recycling ordinance and rules to residents. After review, they City will place the video on the city website, share on social media, and run on Public Access.
- b. Director Demers suggested members of the Commission collaborate with Public Works to create further videos at Public Access that engage and inform residents on recycling rules. Updating engagement and educational information frequently is key.
- c. Member Burkett suggested creating a way for residents to send a picture of an item that they need help to determine if it is recyclable. Items could be posted on social media with the answer to help future residents.
- d. Director Demers informed the Commission that two members of Public Works will be monitoring a new email (posted on the city website) that residents can message for information on specific recycling rules.
- e. Members also discussed a targeted recycling information campaign for the holiday season (i.e. what types of wrapping paper are recyclable?)

3.3. Update - D.E.P. Permit at Landfill

- a. Public Works has submitted all the necessary information to DEP. They are awaiting approval.

4. Other Business

- a. Chair Malon will continue to work with Abigail Smallwood regarding any opportunities to partner with a local organization for textile recycling.
- b. Leaf pick-up is going well. It will continue through the end of November.

- c. The Public Work's Union approved a 4-day (10 hour day) work week. It will take effect this week. Recycling/Transfer Station operational hours will require a City Council vote to change.

5. Commission Roster Changes if Needed

- a. There is still one vacancy on the Commission.

6. Agenda for Next Meeting

- a. Update from Director Demers on the key takeaways from the first month of the new recycling ordinance.
- b. Update from Director Demers on the FY24 Budget.
- c. The Commission will begin discussions and brainstorming around street parking changes needed for adequate trash/recycling pick-up.

Meeting adjourned at 7:20 PM.